

Board of Education Regular Meeting  
Monday, May 7, 2012 7:00 PM Eastern

Pinney Administration Building  
16 Levinthal Run  
Stafford Springs, CT 06076

- I. Call to Order- Establishment of Quorum
- II. Pledge of Allegiance
- III. Secretary's Report- Approval of Minutes
  - III.A. Regular Meeting- 4/9/12
  - III.B. Special Meeting- 5/2/12
  - III.C. Special Meeting- 5/2/12
- IV. Treasurer's Report
  - IV.A. Bills, 4/11/12- \$229,701.39
  - IV.B. Grants, 4/11/12- \$10,879.08
  - IV.C. Bills, 4/25/12- \$313,195.74
  - IV.D. Grants, 4/25/12- \$13,452.56
- V. Correspondence
- VI. Board Reports
  - VI.A. Student Representative's Report
  - VI.B. Budget Committee
  - VI.C. Curriculum Committee
  - VI.D. Policy Committee
  - VI.E. Negotiation Committee
- VII. Superintendent Reports
  - VII.A. Middle School Honor Roll Update
  - VII.B. Head Start Report through April 2012
  - VII.C. Cafeteria Profit and Loss through March 2012
  - VII.D. Update on Progress of Strategic Plan
- VIII. Public Forum
- IX. Old Business
- X. New Business
  - X.A. Review of New and Revised Board Policies
  - X.B. Acceptance of Gifts from 3M Corporation
- XI. Personnel Matters
  - XI.A. Appointment- Certified Staff Member
  - XI.B. Resignation- Certified Staff Member
  - XI.C. Approval of Leave of Absence- Certified Staff Member
- XII. Student Matters
  - XII.A. Consideration of the Recommendation of the Superintendent of Schools Regarding the Expulsion of Student G from Stafford High School Pursuant to CGS 10-233d (Executive Session Anticipated)

**Regular Meeting  
Stafford Board of Education  
Stafford Elementary School  
April 9, 2012**

**Board Members Present:** Mrs. Sandy Fowler, Chairperson  
Mrs. Lisa Finch  
Ms. Beth Ann Morhardt  
Mrs. Tracy Rummel, Secretary  
Ms. Sonya Shegogue  
Mr. Stephen Szymanski  
Mrs. Kathy Walsh

**Also Present:** Dr. Patricia A. Collin, Superintendent of Schools  
Mr. Michael Bednarz, Director of Curriculum and Instruction  
Mr. Greg Buonome, Assistant Principal, Stafford Middle School  
Mr. Evan Cummins, Student Representative  
Mrs. Meg Devlin, Business Manager  
Mr. Dean Fortin, IT Network Coordinator  
Mr. Damian Frassinelli, Director of Athletics and Recreation  
Ms. Shelley Michaud, Principal, West Stafford School  
Mr. Marco Pelliccia, Principal, Stafford High School  
Dr. Maureen Ryan, Principal, Staffordville School  
Mr. Hank Skala, Principal, Stafford Elementary School  
Mrs. Amy Stevenson, Director of Pupil Services  
Mr. Kenneth Valentine, Principal, Stafford Middle School

**Item I. Call to Order- Establishment of Quorum**

The meeting was called to order at 7:25 p.m. (following the BOE Budget Committee meeting at the same location). A quorum was established.

**Item II. Pledge of Allegiance**

Mr. Cummins led the Board in the Pledge of Allegiance.

**Item III. Secretary's Report- Approval of Minutes**

Regular Meeting, March 26, 2012

A consensus of the Board approved the Secretary's Report for the regular meeting held on March 26, 2012, as presented.

**Item IV. Treasurer's Report**

Bills, 3/28/12- \$202,283.64  
Grants, 3/28/12- \$3,408.16

A consensus of the Board approved the Board Bills and Grants, as presented.

## **Item V. Correspondence**

Mrs. Fowler informed the Board that she received a letter from Dr. Ryan, Principal of Staffordville School, regarding the two awards for literacy education that the school has received.

The first award was presented on November 21, 2011, by the Connecticut Association of Schools (CAS) at its 18<sup>th</sup> Annual Recognition Banquet at the Aqua Turf in Southington. This award recognized the Reading Support Program at Staffordville School, which focuses on improving and supporting early literacy, a time when students are just beginning to read. Differentiated instruction is provided to students based on performance data and grade level benchmarks for achievement. Students with the greatest need are provided additional instruction in specific reading skills, comprehension and fluency, supplementing general classroom reading instruction.

Staffordville School was also selected as Connecticut's International Reading Association Exemplary Program Award Winner for 2011 – 2012. This second award, which recognizes outstanding reading and language arts programs in schools across North America, will be presented on April 29, 2012, in Chicago, Illinois.

Dr. Ryan acknowledged the dedication of the staff in the reading program at Staffordville School.

## **Item VI. Board Reports**

### **A. Report from Student Representative**

Mr. Cummins reported on the following topics:

- Clothing Drive
- Pay It Forward
- Connecticut Academic Performance Testing
- Career Fair
- Service Corp
- Sports Update
- Peaceful Petition Regarding Broken Water Cooler
- Music and Drama Update
- Other General Information

Dr. Collin informed the Board that the PASS Program at Stafford Elementary School was highlighted in the North Central News.

### **B. Budget Committee**

Mr. Szymanski stated that since the Budget Committee just met prior to the Board meeting, and since most of the audience was present at that time, he would give a brief update stating that after reviewing the amount of money that the Board will have to cut from the budget and considering the amount of time that the Board had to make the decisions, he felt that the committee's recommendation is the best possible option at this time. Additionally, Mr. Szymanski stated that the Board would be discussing the same information later in the regular meeting agenda under "New Business".

**C. Curriculum Committee**

The Curriculum Committee members are Mrs. Rummel, Mrs. Walsh and Ms. Shegogue. Mrs. Rummel stated that the committee's next meeting had to be rescheduled.

**D. Policy Committee**

The Policy Committee members are Mrs. Fowler, Chairperson, Mrs. Finch, Ms. Morhardt and Mrs. Rummel (alternate). Mrs. Fowler reported that the committee is scheduled to meet on Friday, April 13, 2012, at 7:30 a.m. She said that some of the committee's work would be presented to the full Board later on the agenda.

**E. Negotiation Committee**

The Negotiation Committee members are Mrs. Rummel, Ms. Morhardt and Mrs. Walsh. This committee has met several times since late January, and there are more meetings scheduled before the end of April.

**Item VII. Superintendent's Reports**

**A. Cafeteria Profit and Loss through February 2012**

Dr. Collin reported that the Cafeteria Profit and Loss report for February 2012, as prepared by Ms. Beth LaPane, Supervisor of Food Services, and Mrs. Meg Devlin, Business Manager, showed a loss of \$4,121, as compared to a loss \$2,601 for the same period last year. She noted that the current data reflects a year-to-date profit of \$11,121, as compared to last year's report, which reflected a profit of only \$983.

Dr. Collin informed the Board that the walk-in freezer at Stafford High School required a new compressor and other repairs. She said that the cost of the parts and materials totaled \$2,643, but that there was no additional cost for labor because our newly hired Building Services Department staff member was able to perform the repairs.

Dr. Collin stated that the program continues to utilize government commodities to maintain provision of menu choices in an effort to control costs. She also noted an increase of 15% in breakfast counts as compared to last year at this time and an increase of 400 total meals served this year as compared to the 2011 count.

Ms. LaPane and her staffs were commended for their valuable roles in our Food Services program(s), as they remain committed to controlling costs and providing nutritious meals.

**B. 30<sup>th</sup> National Conference for Paraeducators and Related Services Personnel**

Dr. Collin reported that in January 2012, Ms. Joann Milikowski and Ms. Kimberly Shirk, Paraprofessionals, were officially awarded scholarships by the Paraprofessional Council, CSEA SEIU Local 2001. She said that the scholarships were specific to the 30<sup>th</sup> National Conference for Paraeducators & Related Services Personnel, March 1-3, 2012. Only six paraprofessionals from Connecticut received these scholarships, which covered expenses for transportation, registration fee, hotel accommodations, and food allowance. The District agreed to assume the cost of substitutes for Thursday and Friday.

Sponsored by the National Resource Center for Paraprofessionals (CRCP), the conference was held at the Hilton Palacio Del Rio, San Antonio, Texas. In spite of the fact that they traveled five different flights to reach their destination on March 1 due to inclement weather, they found the experience to be extremely valuable.

Dr. Collin stated that Ms. Milikowski, currently assigned at Stafford High School, and Ms. Shirk, currently assigned at Staffordville School, met with her on Tuesday, March 27, 2012, to discuss the conference, entitled, “Paraeducator/Teacher Teams: Two-Steppin’ in the Right Direction!” They shared highlights and materials from the workshops, which included the following:

- Keynote speakers: Consuelo Castillo Kickbusch and Jo Mascorro
- Para Intervention Team (P.I.T. Crew)
- One-On-One Assignment of Paraeducators: Reality & Issues
- The Wingman: Roles & Responsibilities of the Paraeducator
- Literacy Instruction for Students with Significant Disabilities
- Classroom Management for Paraeducators: What Can I Do?

Dr. Collin informed the Board that the State Department of Education has implemented a Paraprofessional of the Year Program this year. According to the program guidelines, which were provided for the Board’s review, each district may submit one nominee for this award. The recipient is to be announced at the Annual Statewide Paraprofessionals of the Year Conference and represent Connecticut at next year’s National Resource Center for Paraprofessionals (NRCP) Conference. The Paraprofessional of the Year will also become a member of the School Paraprofessional Advisory Council.

Dr. Collin said that information about this program has been shared with Administration and bargaining unit leaders. In accordance with the program guidelines, she said that the district intends to submit one candidate from Stafford Public Schools by the June 1<sup>st</sup> deadline.

Both Ms. Milikowski and Ms. Shirk were present at the meeting to speak briefly about their experiences. Ms. Shirk said that she had a very positive experience and that she came back from the conference feeling empowered. Ms. Milikowski stated that she appreciated the opportunity to attend and that she is hopeful that they will be able to have one of the keynote speakers come and speak in Stafford.

### **Item VIII. Old Business**

#### **A. Review and Possible Approval of New Board Policy**

Mrs. Rummel made a motion, seconded by Ms. Morhardt, that the Board of Education approve new Board Policy 5111 Students: Admission / Placement. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

### **Item IX. New Business**

#### **A. Review and Possible Approval of New Mathematics Textbooks**

Dr. Collin reported that the new textbook, *Go Math! Common Core* (Houghton Mifflin Harcourt, 2012), which was being presented to the Board for approval, will be used with students in kindergarten through grade five and is intended to replace the *Growing with Mathematics* (Wright Group, 2004) program for the reasons listed below:

- The current program is not aligned with the new Common Core Mathematics Standards
- *Go Math! Common Core* had higher ratings when compared to a second option, *envision Math Common Core* (Scott Foresman-Addison Wesley/Pearson, 2012)

Dr. Collin noted that with established criteria for the selection as enumerated in the memorandum that was provided to the Board, the process was facilitated by Mr. Bednarz and Mrs. Marcia Jacobs, Instructional Math Teacher at Stafford Elementary School and Co-Chairperson of the Mathematics Curriculum Team. She said that the program has been introduced to both the Curriculum Advisory Council and the Board Curriculum Committee.

Mr. Bednarz, Director of Curriculum and Instruction, stated that the process to select a new mathematics textbook began about a year and a half ago with the introduction of the Common Core Mathematics Standards. He introduced Mrs. Jacobs.

Mrs. Jacobs distributed copies of the teacher and student edition texts for the Board members to review. She noted that the teacher's edition had a very large technology component, about which the teachers are excited. Mrs. Jacobs also briefly reviewed each section of the student text.

Mr. Bednarz stated that the final negotiated cost of this purchase for materials, professional development, technical support and shipping is \$43,243, which was included in the 11-12 budget. He said that the total cost of the program is valued at \$155,563.

Ms. Morhardt made a motion, seconded by Mrs. Rummel, that the Board adopt *Go Math! Common Core* by Houghton Mifflin Harcourt as the core textbook for mathematics in kindergarten through grade five. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

**B. Review and Possible Approval of CSDE Healthy Food Certification Statement for July 1, 2012 through June 30, 2013**

Dr. Collin stated that the Healthy Food Certification Statement must be approved by the Board of Education each year. She said that this certification of compliance not only affects food and beverage offerings, but it also affects serving size. In addition, such requirements impact fundraisers and foods and beverages provided for the purpose of classroom celebrations and offered during after-school activities. She noted that the provisions were outlined in the memo from the Division of Family and Student Support Services dated January 23, 2012, which was provided for Board members.

Dr. Collin informed the Board that the increased cost of compliance with the Healthy Food Certification program has been an offset by a State reimbursement of 10 cents per lunch served in the previous year. The State provided a reimbursement to Stafford totaling \$17,052 for the 2009-2010 school year and \$16,436 for the 2010-2011 school year. Payment is made in two portions, the first of which was made in November 2011 in the amount of \$12,327. She noted that the district anticipates a second reimbursement in May 2012.

Mrs. Rummel asked if there were any changes to the program. Mrs. Devlin said that the program remains the same as last year.

Ms. Morhardt made a motion, seconded by Mrs. Walsh, that the Board of Education approve the Healthy Food Certification Statement for the 2012-2013 school year, the provisions of which are outlined in Section 10-215f of the Connecticut State Statutes. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

Mrs. Rummel made a motion, seconded by Ms. Morhardt, that the Board of Education authorize Mrs. Sandy Fowler, Chairperson, to sign the Healthy Food Certification Statement for 2012-2013 on behalf of the entire Stafford Board of Education. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

**C. Review and Approval of Reductions to the Board of Education’s 2012 – 2013 Itemized Estimate of the Cost of Maintenance (Budget)**

At its regularly-scheduled meeting on Monday, April 2, 2012, the Board of Finance approved of the following reductions to submitted budgets: Board of Education, \$375,000; Board of Selectmen, \$200,000; and Library \$15,000. As a result of that directive, Administration discussed and prepared a list of possible reductions, which are in addition to the \$248,172 in reductions made by the Board of Education on February 27, 2012.

Mr. Szymanski stated that based on a review of the cuts that would need to be made to programming resources and staffing, the Budget Committee’s recommendation is that Staffordville School should no longer be used as an educational facility, effective for the 2012-2013 school year and that the savings realized from the reconfiguration of grades within the district would be used to reduce the district’s budget as mandated by the Board of Finance, as follows:

Description	Amount
Additional 3.5% Insurance Premium Increase	-114,100
Savings Realized by Updating the Insurance Census (Changes to Coverage)	80,591
PowerSchool Cost Proposal	-53,840
Savings from Non-Certified Paraprofessional Retirements to be Replaced with Non-Affiliated SRBI Interventionists	15,942
Savings from Certified Retirements	117,474
Anticipated Certified Vacancy at SES	40,900
Elimination of Summer School Coordinator Stipend	4,500
Reduction of One Summer School Bus	4,000
Reduction Social Security and Medicare Resulting from Resignations and Retirements	3,965
	<b>99,432</b>
<b>Anticipated Savings Resulting from the Reconfiguration of Schools</b>	
Oil Tank Replacement	50,000
Rewire Ethernet Connections at Staffordville School	5,946
District Costs for Building (Oil, Electricity, etc.)	84,071
Consolidated Administrative Savings - Salary and Benefits	16,614
Consolidated Certified Savings - Salary and Benefits	119,358
Consolidated Non-Certified Savings - Salary and Benefits	98,144
Consolidated Non-Affiliated Savings - Salary and Benefits	49,009
Possible Increase in Unemployment Costs	-60,000
Anticipated Moving Costs	-15,000
	<b>348,142</b>
<b>Total of Proposed Recommendations for Revisions</b>	<b>447,574</b>
<b>Board of Finance Reduction</b>	<b>375,000</b>
<b>Net Insurance Adjustment</b>	<b>33,509</b>
<b>Total Reduction Needed</b>	<b>408,509</b>

After considerable discussion among the Board members, Mrs. Fowler allowed public comment at this time.

A member of the audience said that she would like to be able to support the decision of the Board and will need all available information to share with parents.

A member of the audience said she is scared about what will happen if the budget doesn't pass at referendum and is cut further. Additionally, she said that the Board need to education people so that they understand that if they vote "no", the budget will be cut further.

A member of the audience stated that the Board is making a huge decision if it decides to close Staffordville School. She asked that the Board take more time to research this option.

A member of the audience asked if there would be increased costs for transportation with this plan and why the district can't sign on with the State for insurance coverage.

A member of the audience asked for clarification regarding the cost of Power School.

A member of the audience asked if the start of school would be delayed until after Labor Day to allow more time for the move this summer [if Staffordville School were to be closed].

After additional discussion among the Board members, Mr. Szymanski made a motion, seconded by Mrs. Finch, that the Board of Education approve reductions to the Itemized Estimate of the Cost of Maintenance of the Stafford Public Schools, in the amount of \$447,574, as detailed above. Mrs. Finch, Ms. Morhardt, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion. Mrs. Rummel opposed the motion. The motion carried by majority vote.

#### **Item X. Public Forum**

There were no additional comments from the public.

Mrs. Finch made a motion, seconded by Ms. Morhardt, to place **Item XI.C.- Teachers Eligible for Tenure / Teachers' Performance (Executive Session Anticipated)**, and **Item XI.D. Interview Candidate for Staffordville Principal Position (Executive Session Anticipated)**, into executive session. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

#### **Item XI. Personnel Matters**

##### **A. Resignation- Certified Staff Member**

Ms. Morhardt made a motion, seconded by Mrs. Rummel, that the Board of Education accept the resignation of the following staff member, as follows:

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Nathan VE Woodruff	School Psychologist	Stafford Middle School	July 1, 2012	Retirement

Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

**B. Approval of Leave of Absence Request- Certified Staff Member**

Dr. Collin stated that Mrs. Amanda Galligan has been out of work on an approved twelve-week Family and Medical Leave Act leave of absence since November 15, 2011.

Mrs. Galligan's twelve-week Family and Medical Leave entitlement expired on February 17, 2012. Her paid sick and personal time was exhausted on March 15, 2012. Therefore, she has requested that the Board of Education approve an unpaid leave of absence for childrearing, effective March 16, 2012, through the end of the school year in June 2012.

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education approve the request for Mrs. Galligan's unpaid personal leave of absence for reasons of childrearing through June 2012. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

**C. Teachers Eligible for Tenure / Teachers' Performance (Executive Session Anticipated)**

One staff member requested that if the Board requested an evaluation of his services that the evaluation is done in public session. Dr. Collin identified the staff member and asked if any Board member had questions relative to the staff member's performance. There were no questions.

The Board took a brief recess at 9:09 p.m.

Mrs. Finch made a motion, seconded by Mrs. Rummel, to enter executive session. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried. The Board entered executive session at 9:20 p.m.

Mrs. Finch made a motion, seconded by Ms. Morhardt, to return to regular session. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried. The Board returned to regular session at 10:15 p.m.

No action was taken on this item.

**D. Interview Candidate for Staffordville Principal Position (Executive Session Anticipated)**

No action was taken on this item.

**Item XII. Student Matters**

There were no Student Matters.

**Item XIII. Adjournment**

Mrs. Rummel made a motion, seconded by Mrs. Finch, to adjourn. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried. The meeting adjourned at 10:16 p.m.

**Respectfully submitted,**

**Christine C. Marinelli, Recording Secretary**

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**Sandra Fowler, Chairperson**

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**Tracy Rummel, Secretary**

**DRAFT**

**Special Meeting  
Stafford Board of Education  
Stafford Community Center  
Wednesday, May 2, 2012**

**Board Members Present:** Mrs. Sandy Fowler, Chairperson  
Mrs. Lisa Finch  
Ms. Beth Ann Morhardt  
Mrs. Tracy Rummel  
Ms. Sonya Shegogue  
Mr. Stephen Szymanski  
Mrs. Kathy Walsh

**Also Present:** Dr. Patricia A Collin, Ed.D., Superintendent of Schools  
Mrs. Meg Devlin, Business Manager

**1. Call to Order- Establishment of Quorum**

The meeting was called to order at 6:40 p.m. A quorum was established.

**2. Review and Discuss the Board of Education Approved 2012-2013 Itemized Estimate of the Cost of Maintenance of the Stafford Public Schools**

Mrs. Fowler read the agenda item to clarify the purpose of the meeting. She stated that at the April 23, 2012, Board of Finance meeting, which followed the Second Public Hearing on the Budget, she was asked questions that she could not answer on behalf of the full Board, until they had a chance to meet and discuss the questions. Mrs. Fowler stated that she spoke with Chairman Muska the next morning, and requested a second meeting with the Board of Finance to have a more orderly conversation regarding the Board of Education budget. Chairman Muska agreed. She noted that the meeting with the Board of Finance would be held at 7 p.m., following this special meeting.

Mrs. Fowler asked Dr. Collin to review the benefits of reconfiguration. Mrs. Fowler then asked each Board member what his / her position would be if the Board of Finance reinstated the monies originally cut from the Board of Education budget.

Ms. Morhardt stated that the reality is that if the Board of Education was not mandated to cut \$375,000 from the budget, then the plan to reconfigure the district would not be on the table. She said that she would like to follow through with the plan to consolidate for the 2013 – 2014 school year.

Mr. Szymanski stated that based on the size of the cuts and the alternatives that the Board was evaluating, the Board made the best decision it could at that time. He said, however, that reinstatement of the monies originally cut would allow the district more time to prepare for consolidation in a more effective manner. Mr. Szymanski stated that he is still very concerned that if the referendum doesn't pass, the Board will have to make some very difficult decisions at

that time. He said that the administration should still continue to plan for closure of Staffordville School if the referendum doesn't pass.

Mrs. Walsh stated that she understands the feelings of the people who have lived in Stafford their entire lives, but that Staffordville School is just a building. She said that it is the teachers, staff and students that make it a school. She also indicated that she would appreciate the time to plan more carefully for the reconfiguration, if the money was returned to the Board's budget.

Mrs. Finch said that she knows that it was a sudden decision and that she would not be opposed to holding off on the reconfiguration for a year if the money was reinstated. She noted that she would be upset, however, that Stafford Elementary School would not be getting the assistant principal that is so badly needed there. Mrs. Finch also stated that if Stafford Elementary School was to remain open and cuts were made in other areas, such as staffing, class size would increase anyway.

Ms. Shegogue said that she has concerns that if Staffordville School remains open, that programs and teachers will be lost at the middle and high school levels and they are never reinstated. By sending students from Staffordville to West Stafford and Stafford Elementary Schools, those students will still have the benefit of all programs.

Mrs. Rummel said that when she originally voted against the budget proposal, she clearly stated that the reason that she did was because she didn't feel that there was enough time to move forward with consolidation for the 2012- 2013 school year. She said that this year's budget process was very thorough and that the budget that the Board of Education put forward to the Board of Finance reflected the needs of this district to maintain what we now have. She said that she would be very happy to return to that original budget figure.

Ms. Morhardt clarified that the teachers already froze their salaries for a year, and that the administrators' salaries will be frozen next year.

### **3. Adjournment**

Mrs. Finch made a motion, seconded by Ms. Morhardt, to adjourn. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried. The meeting adjourned at 7:01 p.m.

**Respectfully submitted,**

**Christine C. Marinelli, Recording Secretary**

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**Sandy Fowler, Chairperson**

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**Tracy Rummel, Secretary**

**Special Meeting  
Stafford Board of Education  
Stafford Community Center  
Wednesday, May 2, 2012**

**Board Members Present:** Mrs. Sandy Fowler, Chairperson  
Mrs. Lisa Finch  
Ms. Beth Ann Morhardt  
Mrs. Tracy Rummel  
Ms. Sonya Shegogue  
Mr. Stephen Szymanski  
Mrs. Kathy Walsh

**Also Present:** Dr. Patricia A. Collin, Superintendent of Schools  
Mr. Michael Bednarz, Director of Curriculum and Instruction  
Mr. Greg Buonome, Assistant Principal, Stafford Middle School  
Mrs. Meg Devlin, Business Manager  
Mr. Damian Frassinelli, Director of Athletics and Recreation  
Ms. Shelley Michaud, Principal, West Stafford School  
Dr. Maureen Ryan, Principal, Staffordville School  
Mr. Hank Skala, Principal, Stafford Elementary School  
Mrs. Amy Stevenson, Director of Pupil Services  
Mr. Kenneth Valentine, Principal, Stafford Middle School

**1. Call to Order- Establishment of Quorum**

The meeting was called to order at 8:30 p.m. A quorum was established.

**2. Review and Discuss Possible Revision of the Board of Education Approved 2012-2013 Itemized Estimate of the Cost of Maintenance of the Stafford Public Schools**

**3. Possible Approval of Revisions to the Board of Education Approved 2012-2013 Itemized Estimate of the Cost of Maintenance of the Stafford Public Schools**

Based on the motion of the Board of Finance to set the Board of Education's appropriation for 2012 – 2013 at \$26,104,054, Mrs. Finch made a motion, seconded by Mrs. Rummel, that the Board of Education move forward with the budget that was approved on February 27, 2012, in the amount of \$26,253,486, minus adjustments totaling \$99,432 (detailed below), and minus \$50,000 for the replacement of the oil tank at Staffordville School, due to the reallocation of that funding to the Board of Selectman's budget. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

<b>Description</b>	<b>Amount</b>
Additional 3.5% Insurance Premium Increase	-114,100
Savings Realized by Updating the Insurance Census (Changes to Coverage)	80,591
PowerSchool Cost Proposal	-53,840
Savings from Non-Certified Paraprofessional Retirements to be Replaced with Non-Affiliated SRBI Interventionists	15,942
Savings from Certified Retirements	117,474
Anticipated Certified Vacancy at SES	40,900
Elimination of Summer School Coordinator Stipend	4,500
Reduction of One Summer School Bus	4,000
Reduction Social Security and Medicare Resulting from Resignations and Retirements	3,965
	<b>99,432</b>

Mrs. Fowler reiterated that everything would be back on the table should the referendum fail and the Board receive mandated reductions to the 2012 – 2013 budget. Mrs. Fowler asked Dr. Collin to provide the Board with an update on the plans for consolidation at the Monday, May 21, 2012, Board of Education meeting.

#### **4. Adjournment**

Ms. Morhardt made a motion, seconded by Mrs. Finch, to adjourn. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried. The meeting adjourned at 8:45 p.m.

**Respectfully submitted,**

**Christine C. Marinelli, Recording Secretary**

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**Sandy Fowler, Chairperson**

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**Tracy Rummel, Secretary**