

Board of Education Regular Meeting
Monday, March 26, 2012 6:00 PM Eastern

Stafford Elementary School
16 Levinthal Run
Stafford Springs, CT 06076

I.	Call to Order- Establishment of Quorum
II.	Secretary's Report- Approval of Minutes
II.A.	Special Meeting Minutes- 3/12/12
II.B.	Minutes- 3/12/12
III.	Treasurer's Report
III.A.	Bills, 3/14/12- \$461,339.95
III.B.	Grants, 3/14/12- \$4,661.14
IV.	Correspondence
V.	Board Reports
V.A.	Report from Student Representative
VI.	Superintendent Reports
VI.A.	Recognition of the Board of Education
VI.B.	Financial Report
VII.	Old Business
VIII.	New Business
VIII.A.	Review of New and Approval of Revised Board Policies
VIII.B.	Obsolete Computer Equipment
IX.	Public Forum
X.	Personnel Matters
X.A.	Recommendation of the Superintendent of Schools Concerning Teacher Non-Renewals
XI.	Student Matters

**Special Meeting
Stafford Board of Education
Pinney Administration Building
Monday, March 12, 2012, 6 p.m.**

Board Members Present: Mrs. Sandy Fowler, Chairperson
Mrs. Lisa Finch
Ms. Beth Ann Morhardt
Mrs. Tracy Rummel, Secretary
Ms. Sonya Shegogue

Absent: Mr. Stephen Szymanski
Mrs. Kathy Walsh

Also Present: Dr. Patricia A. Collin, Superintendent of Schools
Mr. Marco Pelliccia, Principal, Stafford High School
Mother of Student C
Grandmother of Student C
Student C

1. Call to Order

The meeting was called to order at 6:01 p.m. A quorum was established.

2. Consideration of Superintendent of Schools' Recommendation for Early Readmission of Student C from Expulsion (Executive Session Anticipated)

3. Action by the Board in Response to the Superintendent's Recommendation regarding the Early Readmission of Student C to Stafford High School

Mrs. Finch made a motion, seconded by Ms. Shegogue, to enter into executive session to consider the Superintendent of Schools' recommendation for early readmission of Student C from expulsion. Mrs. Finch, Ms. Morhardt, Mrs. Rummel and Ms. Shegogue voted for the motion, which carried. The Board entered executive session at 6:02 p.m.

The Board invited Dr. Patricia A. Collin, Superintendent of Schools, Mr. Marco Pelliccia, Principal of Stafford High School, Mrs. Christine Marinelli, Recording Secretary, the mother of Student C, the grandmother of Student C and Student C into executive session.

At approximately 6:15 p.m., all invited guests left the meeting room so that the Board could deliberate.

At approximately 6:20 p.m., all invited guests returned to the meeting room.

Ms. Shegogue made a motion, seconded by Mrs. Rummel, to return to regular session. Mrs. Finch, Ms. Morhardt, Mrs. Rummel and Ms. Shegogue voted for the motion, which carried. The Board returned to regular session at 6:21 p.m.

Mrs. Rummel made a motion, seconded by Mrs. Finch, to re-admit Student C early effective at the beginning of the fourth marking period (April 9, 2012), to Stafford High School, with the condition that Student C will be on probationary status. "Probationary status" shall mean that Student C will be permitted to participate in all school activities, but if Student C engages in any misconduct that would otherwise result in suspension or expulsion, the remaining period of expulsion shall be imposed without further hearing, in addition to any separate discipline for such separate offense. Mrs. Finch, Ms. Morhardt, Mrs. Rummel and Ms. Shegogue voted for the motion, which carried.

- 4. Consideration of Superintendent of Schools' Recommendation for Early Readmission of Student B from Expulsion (Executive Session Anticipated)**
- 5. Action by the Board in Response to the Superintendent's Recommendation regarding the Early Readmission of Student B to Stafford High School**

Mrs. Finch made a motion, seconded by Ms. Morhardt, to enter into executive session to consider the Superintendent of Schools' recommendation for early readmission of Student B from expulsion. Mrs. Finch, Ms. Morhardt, Mrs. Rummel and Ms. Shegogue voted for the motion, which carried. The Board entered executive session at 6:33 p.m.

The Board invited Dr. Patricia A. Collin, Superintendent of Schools, Mr. Marco Pelliccia, Principal of Stafford High School, Mrs. Christine Marinelli, Recording Secretary, the mother and father of Student B and Student B into executive session.

At approximately 6:42 p.m., all invited guests left the meeting room so that the Board could deliberate.

At approximately 6:45 p.m., all invited guests returned to the meeting room.

Mrs. Finch made a motion, seconded by Ms. Morhardt, to return to regular session. Mrs. Finch, Ms. Morhardt, Mrs. Rummel and Ms. Shegogue voted for the motion, which carried. The Board returned to regular session at 6:46 p.m.

Mrs. Rummel made a motion, seconded by Ms. Morhardt, to re-admit Student B early effective at the beginning of the fourth marking period (April 9, 2012), to Stafford High School, with the condition that Student B will be on probationary status. "Probationary status" shall mean that Student B will be permitted to participate in all school activities, but if Student B engages in any misconduct that would otherwise result in suspension or expulsion, the remaining period of expulsion shall be imposed without further hearing, in addition to any separate discipline for such separate offense. Mrs. Finch, Ms. Morhardt, Mrs. Rummel and Ms. Shegogue voted for the motion, which carried.

6. Adjournment

Mrs. Finch made a motion, seconded by Mrs. Rummel, to adjourn the meeting. Mrs. Finch, Ms. Morhardt, Mrs. Rummel and Ms. Shegogue voted for the motion, which carried. The meeting adjourned at 6:52 p.m.

Respectfully submitted,
Christine C. Marinelli

Sandy Fowler, Chairperson

Tracy Rummel, Secretary

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**Regular Meeting
Stafford Board of Education
Pinney Administration Building
March 12, 2012**

Board Members Present: Mrs. Sandy Fowler, Chairperson
Mrs. Lisa Finch
Ms. Beth Ann Morhardt
Mrs. Tracy Rummel, Secretary
Ms. Sonya Shegogue
Mr. Stephen Szymanski

Absent: Mrs. Kathy Walsh
Mr. Evan Cummins, Student Representative
Mrs. Meg Devlin, Business Manager

Also Present: Dr. Patricia A. Collin, Superintendent of Schools
Ms. Deb Bileca, Teacher, Stafford High School, arrived at 8 p.m.
Mr. Marco Pelliccia, Principal, Stafford High School

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 7:00 p.m. A quorum was established.

Item II. Pledge of Allegiance

Mrs. Fowler led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, February 27, 2012

A consensus of the Board approved the Secretary's Report for the regular meeting held on February 27, 2012, as presented.

Item IV. Treasurer's Report

Bills, 2/28/12- \$1,075,491.62
Grants, 2/28/12- \$3,049.37

A consensus of the Board approved the Board Bills and Grants, as presented.

Item V. Correspondence

There was no Correspondence.

Item VI. Board Reports

A. Report from Student Representative

Mr. Cummins was not available to attend the meeting. However, he prepared an electronic report for the Board, which Dr. Collin reviewed. The following topics were included in the report:

- Variety Show / Fundraiser
- Sports Update
- Music and Drama Update
- General Information

Mr. Pelliccia spoke about the electronic sign project that he is working on for the school / public library complex.

B. Budget Committee

(The budget committee members are Mr. Szymanski, Chairperson, Mrs. Fowler and Ms. Morhardt.) Mr. Szymanski stated that the first public hearing on the budget was last Wednesday, March 7, 2012. He stated that the Board of Finance indicated that they would have a list of questions regarding the proposed BOE budget and that once the Superintendent receives the questions, they will be reviewed and then he will determine if it is necessary to hold a Budget Committee meeting.

C. Curriculum Committee

The Curriculum Committee members are Mrs. Rummel, Mrs. Walsh and Ms. Shegogue. Mrs. Rummel stated that the next meeting would be held at 7:30 a.m., on Wednesday, March 14, 2012. She reported that the following items would be discussed at upcoming meetings- all day kindergarten, Common Core, the Technology Plan and advanced placement courses.

D. Policy Committee

The Policy Committee members are Mrs. Fowler, Chairperson, Mrs. Finch, Ms. Morhardt and Mrs. Rummel (alternate). Mrs. Fowler reported that the next meeting would be held at 7:30 a.m. on Friday, March 16, 2012.

E. Negotiation Committee

The Negotiation Committee members are Mrs. Rummel, Ms. Morhardt and Mrs. Walsh. Mrs. Rummel reported that the next two meetings would be held on March 19 and 22, 2012.

Ms. Morhardt reported that the art show was held on Saturday, March 2, 2012, at the public library. She reported on the different projects that the grade levels created and that she enjoyed the discussions with the art teachers.

Dr. Collin shared that the Painted Lady Museum of Art at West Stafford School is being considered by the producers at Channel 3. In addition, she reported that Mr. Shearer would be setting up a voter registration session during lunch periods at the high school. Lastly, she, Mr. Campbell, and Sgt. Prochaska would be attending an Emergency Management for Schools Conference on April 3 and April 10, 2012.

Item VII. Superintendent's Reports

A. Presentation of the 2010 – 2011 Strategic School Profiles for Stafford Public Schools

Dr. Collin distributed a hard copy of a resource regarding the District Reference Groups to the Board members. She also presented highlights of the Strategic School Profile reports for the district and for each school. She noted that the district is working with the Connecticut State Department of Education to clarify coding related to graduation and dropout rates as they relate to students with special needs. Also, Dr. Collin reported that the district continues to maintain the Dropout Prevention Committee, which is in the process of reviewing and revising its action plans in order to sustain efforts which address our dropout rates.

B. Cafeteria Profit and Loss through January 2012

Dr. Collin reported that the Cafeteria Profit and Loss report through December 2011, as prepared by Mrs. Beth LaPane, Supervisor of Food Services, and Mrs. Meg Devlin, Business Manager, shows a loss of \$6,092 for the month. She noted, however, that the year-to-date data reflects a \$5,633 profit, whereas, last year the report for the same time period reflects a profit of only \$66.

Dr. Collin also presented the report through January 2012, which showed a profit for the month of \$9,928. Through January 2012, the year-to-date data reflects a profit of \$15,561, whereas, last year the report at this time reflects a profit of only \$3,584.

Dr. Collin stated that the current profit status may be attributed to the reimbursement from the Town of Stafford for the costs incurred while running the Town Emergency Shelter during Storm Alfred, coupled with an increase in revenue during mid-term exams at Stafford High School, when school was in session all day as opposed to the previous shortened day schedule.

C. Head Start Report through January 2012

Dr. Collin reviewed the Basic Head Start grant report through January 31, 2012, as prepared by Ms. Meg Devlin, Business Manager. She said that the grant is awarded for the time period July 1, 2011, through 2012, and that the report indicates that the Basic Head Start grant fund 160 of \$51,128 has been expended.

Dr. Collin reported to the Board that the Early Head Start grant information is not included in this report because she had not yet signed the contract. She said that this is due to the fact that the funding is only guaranteed until April 2012, and that Stafford Public Schools would be responsible for covering the remainder should the funding not come through. Dr. Collin said that she has a meeting scheduled with representatives from EASTCONN to discuss this matter.

Item VIII. Old Business

A. Review and Possible Approval of New Board Policy

Both the Administrative Policy Committee (APC) and the Board Policy Sub-committee (BPS), reviewed and revised the following policy, which was first presented at the February 27, 2012, Board of Education meeting.

- 6172.6 Instruction-Distance Education: Virtual Online Courses (New)

Ms. Morhardt made a motion, seconded by Mrs. Rummel, that the Board of Education approves Policy 6172.6 Instruction-Distance Education: Virtual Online Courses, as presented. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue and Mr. Szymanski voted for the motion, which carried.

Item IX. New Business

A. Review and Possible Approval of Proposal from Stafford High School for a Foreign Trip to Spain and France in June 2013

Dr. Collin stated that on behalf of the World Language department, Ms. Debbie Bileca has presented a proposal for the Board's consideration relative to a trip to France and Spain for June 2013. The actual dates of the trip have yet to be determined.

Pleased with its program provisions, Stafford Public Schools has contracted with Educational Tours (ET) in previous years. Tour highlights included overnight stays in Madrid, Barcelona, Avignon, Nice, Lyon and Paris with comprehensive sightseeing tours to be provided by an expert local guide in both Madrid and Paris. Students will have access to a variety of sites including the following: Royal Palace, Prado Museum, Sagrada Familia, La Pedrera, Montserrat Monastery, Carcassonne Castel, Pont du Gard, Perfume Factory Eze, Eiffel Tower (top to bottom), Louvre, Notre Dame Cathedral and Seine Cruise.

Staff has submitted for the Board's review, the trip proposal form, certificate of liability insurance, and itinerary. A copy of Educational Tour's Enrollment Booklet was provided for Board members to review during the Board meeting.

Mr. Pelliccia, Stafford High School Principal, was available to respond to any questions from Board members.

Mrs. Finch made a motion, seconded by Ms. Shegogue, that the Board of Education approves Stafford High School's foreign trip to Spain and France in June 2013. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue and Mr. Szymanski voted for the motion, which carried.

Item X. Public Forum

An audience member had a question regarding attorney fees and negotiations.

Item XI. Personnel Matters

A. Approval of Leave of Absence- Certified Staff Member

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education approves the request for an extension of Ms. Patefield-Eltz's unpaid personal leave of absence for reasons of childrearing through June 2012. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue and Mr. Szymanski voted for the motion, which carried.

B. Resignations- Certified Staff Members

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education accepts the resignations of the following staff members as indicated:

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Berard, Jeremiah	School Guidance Counselor	Stafford High School	June 30, 2012	Personal
Eltz, Kristen	Special Education Teacher	Staffordville School	June 30, 2012	Personal
Prakash, Sowmya	Mathematics Teacher (.50 FTE)	Stafford High School	June 30, 2012	Personal
White, Nicole	English Teacher	Stafford High School	End of School Year, June 2012	Relocation

Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue and Mr. Szymanski voted for the motion, which carried.

There was a recess at 8:05 p.m.

C. Mid-Year Evaluation of Superintendent of Schools (Executive Session Anticipated)

Mrs. Finch made a motion, seconded by Mrs. Rummel, to enter executive session. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue and Mr. Szymanski voted for the motion, which carried. The Board entered executive session at 8:10 p.m.

Mrs. Finch made a motion, seconded by Ms. Morhardt, to return to regular session. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue and Mr. Szymanski voted for the motion, which carried. The Board returned to regular session at 8:58 p.m.

No action was taken on this item.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Mrs. Finch made a motion, seconded by Mrs. Rummel, to adjourn. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Ms. Shegogue and Mr. Szymanski voted for the motion, which carried. The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Christine C. Marinelli, Recording Secretary

Sandra Fowler, Chairperson

Tracy Rummel, Secretary

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