

Board of Education Regular Meeting
Monday, February 6, 2012 7:00 PM Eastern

Stafford Elementary School
16 Levinthal Run
Stafford Springs, CT 06076

- I. Call to Order- Establishment of Quorum
- II. Pledge of Allegiance
- III. Secretary's Report- Approval of Minutes
 - III.A. Regular Meeting- 1/23/12
- IV. Treasurer's Report
 - IV.A. Bills, 02/01/12- \$77,936.14
 - IV.B. Grants, 02/01/12- \$4,610.33
- V. Correspondence
- VI. Board Reports
 - VI.A. Report from Student Representative
 - VI.B. Budget Committee
 - VI.B.1. Schedule Budget Committee Meeting(s)
 - VI.C. Curriculum Committee
 - VI.D. Policy Committee
 - VI.E. Negotiation Committee
- VII. Superintendent Reports
 - VII.A. English Language Learner (ELL) Results for Stafford's Annual Measurable Achievement Objectives (AMAO) as Required Under Title III, No Child Left Behind (NCLB) Regulations
 - VII.B. Continuation of the Presentation of the 2012 - 2013 Itemized Estimate for the Stafford School District (Ovation Benefits, Technology Department and Athletic Department)
- VIII. Public Forum
- IX. Old Business
- X. New Business
 - X.A. Acceptance of Donation from Travelers Community Connections Campaign
 - X.B. Review and Possible Approval of Participation in the University of Connecticut Research Study
- XI. Personnel Matters
 - XI.A. Resignation- Administrative Staff Member
 - XI.B. Appointments- Administrative Staff Members
 - XI.C. Resignation- Certified Staff Member
- XII. Student Matters

**Regular Meeting
Stafford Board of Education
Stafford Elementary School
January 23, 2012**

Board Members Present: Mrs. Sandy Fowler, Chairperson
Ms. Beth Ann Morhardt
Mrs. Tracy Rummel, Secretary
Ms. Sonya Shegogue
Mr. Stephen Szymanski
Mrs. Kathy Walsh

Absent: Mrs. Lisa Finch

Also Present: Dr. Patricia A. Collin, Superintendent of Schools
Mr. Michael Bednarz, Director of Curriculum and Instruction
Mr. Greg Buonome, Assistant Principal, Stafford Middle School
Mr. Robert Butler, III, Interim Supervisor of Building Services
Mr. Robert Campbell, Assistant Principal, Stafford High School
Mr. Evan Cummins, Student Representative
Mrs. Meg Devlin, Business Manager
Mr. Dean Fortin, IT Network Coordinator
Mr. Damian Frassinelli, Director of Athletics and Recreation
Ms. Shelley Michaud, Principal, West Stafford School
Mr. Marco Pelliccia, Principal, Stafford High School
Dr. Maureen Ryan, Principal, Staffordville School
Mr. Hank Skala, Principal, Stafford Elementary School
Mr. Kenneth Valentine, Principal, Stafford Middle School

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 7:04 p.m. A quorum was established.

Item II. Secretary's Report- Approval of Minutes

Regular Meeting, January 9, 2012
Special Meeting, January 11, 2012

A consensus of the Board approved the Secretary's Report for the regular meeting held on January 9, 2012, and for the special meeting held on January 11, 2012, as presented.

Item III. Treasurer's Report

Bills- 1/18/12, \$438,362.58
Grants- 1/18/12, \$12,296.46

A consensus of the Board approved the Board Bills and Grants, as presented.

Item IV. Correspondence

There was no Correspondence.

Item V. Board Reports

A. Report from Student Representative

Mr. Cummins reported on the following topics:

- Sports Update
- Music and Drama Update
- General Information

Item VI. Superintendent's Reports

A. Presentation of the Proposed 2012 – 2013 Itemized Estimate of the Cost of Maintenance for the Stafford Public School District

Dr. Collin presented the proposed 2012 – 2013 Itemized Estimate of the Cost of Maintenance for the Stafford Public School District, as prepared by the administration. She briefly reviewed each page of the budget presentation, which is posted in its entirety on the district's web site at www.stafford.k12.ct.us. The 12 – 13 Itemized Estimate of Costs (IEC) is a 6.7% increase, or \$1,097,181.00, over the town approved appropriation for 2011 – 2012. The increase for 2012 – 2013 reflects the loss of the one-time education jobs fund grant, which was applied to the 2011 – 2012 budget and totaled \$573,564.00.

Mrs. Fowler allowed comments / questions from the audience. A member of the audience asked when the district would know the amount that the Board of Finance will ask them to cut. Dr. Collin and the Board members explained that once the Board of Education approved the budget in late February, it will then be presented to the town in early March at the first public hearing. It isn't until after all town Boards present their budgets that the Board of Finance can begin considering how much and where cuts will have to be made.

Board members were asked to send detailed questions to the Superintendent as soon as possible so that she can prepare responses for presentation at the 2/6/12 Board of Education meeting.

Mrs. Fowler asked that in addition to posting the IEC on the district web site, that the *Timeline of the Approval Process* also be posted to keep the public informed of upcoming meetings.

Item VII. Public Forum

There were no additional questions or comments from the public.

Item VIII. Old Business

A. Review and Approval of New and Revised Board of Education Policies

Mrs. Rummel made a motion, seconded by Ms. Morhardt, that the Board of Education approve new and revised policies 5121.3- Students: Honor Code-Cheating/Plagiarism; 4118.51- Personnel: Social Media; 4118.14/4218.14- Personnel-Certified/Non-Certified: Nondiscrimination on the Basis of Disabilities; 5118.2- Students: Educational Opportunities for Military Children; and 6121.1- Instruction: Equal Educational Opportunity, as presented. Mrs. Rummel, Ms. Morhardt, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

Item IX. New Business

There was no New Business.

Item X. Personnel Matters

A. Authorization of Superintendent of Schools to Give Written Notice of Non-Renewal

Ms. Morhardt made a motion, seconded by Mrs. Rummel, that the Board of Education authorize the Superintendent of Schools to notify in writing before May 1 any non-tenured teachers whose contract will not be renewed for the next school year. Mrs. Rummel, Ms. Morhardt, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried.

The Board members asked if a list of teachers being considered for non-renewal would still be presented to them for approval. Dr. Collin confirmed that they would be presented with a list for approval.

Item XI. Student Matters

There were no Student Matters.

Item XII. Adjournment

Ms. Morhardt made a motion, seconded by Ms. Shegogue, to adjourn. Mrs. Rummel, Ms. Morhardt, Ms. Shegogue, Mr. Szymanski and Mrs. Walsh voted for the motion, which carried. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Christine C. Marinelli, Recording Secretary

Sandra Fowler, Chairperson

Tracy Rummel, Secretary