

Board of Education Special Meeting
Monday, August 1, 2011 6:00 PM Eastern

Pinney Administration Building
16 Levinthal Run
Stafford Springs, CT 06076

I.	Call to Order- Establishment of Quorum
II.	Secretary's Report- Approval of Minutes
II.A.	Regular Meeting Minutes- July 11, 2011
III.	Treasurer's Report
III.A.	Bills- 6/22/11, \$1,051.25
III.B.	Grants- 6/22/11, \$24,292.37
III.C.	Bills- 7/12/11, \$753,971.71
III.D.	Grants- 7/27/11, \$1,504.60
IV.	New Business
IV.A.	Review and Approval of Family Resource Center Grant
IV.B.	Review and Possible Approval of St. Edward School Lunch Contract for 2011 - 2012
V.	Personnel Matters
V.A.	Appointments- Certified Staff Members
V.B.	Interview Candidates for the Position of Interim High School Principal (Executive Session Anticipated)
V.C.	Possible Appointment of Interim High School Principal

**Regular Meeting
Stafford Board of Education
Pinney Administration Building
July 11, 2011**

Board Members Present: Mr. Mark Fontanella, Chairperson
Mrs. Sandy Fowler, Secretary
Mrs. Lisa Bradway
Mrs. Lisa Finch
Ms. Beth Ann Morhardt

Absent: Mrs. Tracy Rummel
Mr. Stephen Szymanski

Also Present: Dr. Thérèse G. Fishman, Superintendent of Schools
Mrs. Meg Devlin, Business Manager

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 7:08 p.m. A quorum was established.

On behalf of the Board, Mr. Fontanella presented Dr. Fishman with flowers and a card congratulating her on her retirement.

Item II. Secretary's Report- Approval of Minutes

Regular Meeting, June 20, 2011
Special Meeting, June 20, 2011
Special Meeting, July 6, 2011

A consensus of the Board approved the Secretary's Report for the regular meeting held on June 20, 2011, and the special meetings held on June 20, 2011, and July 6, 2011, as presented.

Item III. Treasurer's Report

Bills- 6/29/11, \$310,566.36
Grants- 6/29/11, \$17,836.49

A consensus of the Board approved the Board Bills and Grants, as presented.

Item IV. Correspondence

Mr. Fontanella read the e-mail response that Rep. Bacchiochi sent to Dr. Fishman regarding ECS funding for the school district.

Item V. Board Reports

There were no Board Reports.

Item VI. Superintendent's Reports

A. Cafeteria Profit and Loss through June 2011

Dr. Fishman presented the cafeteria profit and loss report through June 2011, as prepared by Mrs. Mary Folker, Food Service Coordinator, and reviewed by Mrs. Susan Linder, Director of Building Services, and Mrs. Meg Devlin, Business Manager. She said that it shows an end-of-year loss of \$39,322. She asked Board members to look at the chart provided by Mrs. Linder, which detailed that the program brought in \$7,000 more than last year. However, the increased cost of food, supplies, payroll, repairs and insurance off-set the increase.

Dr. Fishman said that there are funds in the food service budget to cover the loss this year. She said that for next year, raising the cost of lunch and breakfast by ten (10) cents, as the Board of Education voted to do at the June 20, 2011, Board meeting, is one way to address the loss, as well as the recent elimination of a part-time cafeteria position. She said that Mrs. Linder is also currently evaluating staffing based on program needs to determine if any further cuts could be made at this time.

Dr. Fishman stated that the district will have to look at a new way to deal with the food service program moving forward. She said that recommendations will be brought to the Board during the 2011 – 2012 school year.

B. Head Start Report

Dr. Fishman presented the Head Start grant report through June 30, 2011, as prepared by Mrs. Meg Devlin, Business Manager. She reported that through June 30, 2011, the district had expended the entire Basic Head Start grant of \$51,129. This grant period ran from February 1, 2011, through June 30, 2011.

Dr. Fishman reported that the Early Head Start grant runs from September 30, 2010, through September 29, 2011. She said that through June 30, 2011, Mrs. Devlin reported that \$52,070 of the total grant of \$68,500 has been expended. She said that the district is on target to expend the entire grant before the end of the grant period.

Item VII. Public Forum

A member of the audience asked if the district had officially lost any money with the State budget cuts. Dr. Fishman said that she is hoping that the news that she is getting from the legislature is correct, and that towns will not lose revenue this year as part of the Governor's Plan B.

Item VIII. Old Business

There was no Old Business.

Item IX. New Business

There was no New Business.

Item X. Personnel Matters

A. Appointments- Certified Staff Members

Mrs. Bradway made a motion, seconded by Ms. Morhardt, that the following candidates for teaching positions be appointed as follows:

NAME	CERTIFICATION AREA	SCHOOL/ ASSIGNMENT	REPLACING/ NEW	SALARY	EFFECTIVE DATE
Holland, Bethany	School Counselor (068)	Stafford Middle School / Guidance	Gail Tishler	\$53,979 (6 th Year, Step 6)	8/25/11
Nordmark, Krista	School Counselor (068)	Stafford High School / Guidance Counselor	.45 Glover / .55 New	\$46,166 (6 th Year, Step 2)	8/25/11
Paolini, Lori	Integrated Early Childhood/Spec. Education, N-K; Elementary, Grades 1-3	Staffordville School / .60 FTE Pre-K special education teacher	New (A .50 FTE regular education PK position was eliminated, and this position was added.)	\$24,420.00 (BA, Step 2, .60 FTE)	8/29/11

Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried.

B. Resignation- Administrative Staff Member

Mrs. Fowler made a motion, seconded by Ms. Morhardt, that the Board of Education accept the resignation of the following staff member:

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Francis T. Kennedy	Principal	Stafford High School	August 15, 2011	To accept a position in another district.

Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried.

Mrs. Bradway made a motion, seconded by Ms. Morhardt, to place Items **X.C.- Rescission of Non-Renewals (Executive Session Anticipated)**, into executive session. Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried.

Mrs. Bradway made a motion, seconded by Ms. Morhardt, to add Item **X.D.- Appointment of an Acting Superintendent** .

The Board took a brief recess at 7:30 p.m.

Ms. Morhardt made a motion, seconded by Mrs. Bradway, to enter executive session. Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried. The Board entered executive session at 7:45 p.m.

Mrs. Bradway made a motion, seconded by Ms. Morhardt, to return to regular session. Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried. The Board returned to regular session at 7:55 p.m.

C. Rescission of Non-Renewals (Executive Session Anticipated)

NAME	POSITION	SCHOOL	EFFECTIVE DATE
Corinna Boldi	Elementary Teacher, Grade 5	Stafford Elementary School	End of School Year, June 2011
Katherine Cohen	Tier II, III Intervention / Special Education Teacher, K-1	West Stafford School	End of School Year, June 2011
Amanda Fischetti	Art Teacher	Stafford High School	End of School Year, June 2011
David Gorski	Technology Education Teacher	Stafford High School	End of School Year, June 2011
Lori Greenberg	Mathematics	Stafford Middle School	End of School Year, June 2011
Jennifer Ledbetter	Elementary Teacher	Staffordville School	End of School Year, June 2011
Gina Malloy	School Social Worker	West Stafford School	End of School Year, June 2011
Donna Perry	Speech & Lang. Pathologist	West Stafford School	End of School Year, June 2011
Amber Preston	Social Studies	Stafford High School	End of School Year, June 2011

Mrs. Fowler made a motion, seconded by Ms. Morhardt, that the Board of Education rescind its decision to non-renew the teacher contracts of the teachers listed above at the end of the 2010-2011 school year.

Moved further that the Board of Education direct the Superintendent of Schools to communicate this action of the Board in writing to each of these teachers and that the Superintendent of Schools prepare teaching contracts for the 2011-2012 school year for each of the above-named teachers in accordance with the *Professional Agreement between the Stafford Board of Education and the Stafford Education Association July 1, 2010 through June 30, 2013*. Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried.

D. Appointment of an Acting Superintendent

Mrs. Fowler made a motion, seconded by Mrs. Bradway, that the Board of Education appoint Therese G. Fishman as Acting Superintendent of Schools for the month of July 2011, at her per diem rate of pay. Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried.

Mrs. Fowler made a motion, seconded by Mrs. Bradway, that the Board of Education approve Mark Fontanella, Chair of the Board of Education, to sign a letter on its behalf notifying Acting Commissioner of Education, George Coleman, of the appointment of Therese G. Fishman as Acting Superintendent of Schools. Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried.

Item XII. Adjournment

Mrs. Finch made a motion, seconded by Ms. Morhardt, to adjourn. Mrs. Bradway, Mrs. Finch, Mrs. Fowler and Ms. Morhardt voted for the motion, which carried. The meeting adjourned at 7:58 p.m.

Respectfully submitted,

Christine C. Marinelli, Recording Secretary

Mark Fontanella, Chairperson

Sandra Fowler, Secretary