

Board of Education Regular Meeting
Monday, June 20, 2011 7:00 PM Eastern

Pinney Administration Building
16 Levinthal Run
Stafford Springs, CT 06076

- I. Call to Order- Establishment of Quorum
- II. Secretary's Report- Approval of Minutes
 - II.A. Special Meeting- 6/2/2011
 - II.B. Regular Meeting- 6/6/2011
- III. Treasurer's Report
 - III.A. Bills- 5/18/11, \$155,402.37
 - III.B. Bills- 5/25/11, \$254,663.61
 - III.C. Bills- 6/1/11, \$41,662.31
 - III.D. Bills- 6/16/11, \$218,015.30
 - III.E. Grants- 5/18/11, \$6,447.88
 - III.F. Grants- 5/25/11, \$8,211.10
 - III.G. Grants- 6/1/11, \$2,652.92
 - III.H. Grants- 6/8/11, \$24,612.25
- IV. Correspondence
- V. Board Reports
 - V.A. Report from Student Representative
- VI. Superintendent Reports
 - VI.A. Financial Report through June 15, 2011 (10 mins.)
 - VI.B. Status Report on Technology Plan / Technology Integration Presentation (15 mins.)
 - VI.C. Summer Reading Program (5 mins.)
- VII. Public Forum
- VIII. Old Business
- IX. New Business
 - IX.A. Review and Possible Approval of Proposal for High School Trip to Canada (5 mins.)
 - IX.B. Review and Possible Approval of a Pilot Schedule for Stafford High School Classes for 2011-2012 (15 mins.)
 - IX.C. Increase in School Lunch Pricing (5 mins.)
- X. Personnel Matters
 - X.A. Resignation- Certified Staff Member (5 mins.)
 - X.B. Approval of Certified Staff Request for One Year Leave of Absence (5 mins.)
 - X.C. Interview Candidate for Interim Principal of West Stafford School (Executive Session Anticipated)
 - X.D. Review and Possible Approval of Non-Affiliated Salary Increases (Executive Session Anticipated)
- XI. Student Matters

**Special Meeting
Stafford Board of Education
Pinney Administration Building
Thursday, June 2, 2011, 6:30 p.m.**

Present: Mr. Mark Fontanella, Chairperson
Mrs. Sandy Fowler, Secretary
Mrs. Lisa Bradway
Mrs. Lisa Finch
Ms. Beth Ann Morhardt
Mrs. Tracy Rummel
Mr. Steve Szymanski

Also Present: Dr. Thérèse G. Fishman, Superintendent of Schools
Attorney Peter A. Janus, Counsel for the Board of Education,
arrived at 7:30 p.m.
Mr. Robert Campbell, Assistant Principal, Stafford High School,
arrived at 7:30 p.m.
Mr. Francis Kennedy, Principal, Stafford High School
arrived at 7:30 p.m.

1. Call to Order

The meeting was called to order at 6:40 p.m. A quorum was established.

Mrs. Finch made a motion, seconded by Mrs. Bradway, to enter executive session. Mrs. Bradway, Mrs. Finch, Mrs. Fowler, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The Board entered executive session at 6:41 p.m.

Mrs. Rummel made a motion, seconded by Mrs. Bradway, to return to regular session. Mrs. Bradway, Mrs. Finch, Mrs. Fowler, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The Board returned to regular session at 7:35 p.m.

2. Update on Superintendent of Schools Search Process (Executive Session Anticipated)

No action was taken on this item.

Mrs. Finch recused herself from the remainder of the meeting.

Executive Session

- a. **Board Inquiry into the Continued Enrollment and Attendance of Student B**
- b. **Board Consideration of the Recommendation of the Superintendent of Schools regarding the Expulsion of Student B from Stafford High School Pursuant to CGS 10-233d**

3. Action by the Board in Response to the Superintendent's Recommendation or Motion regarding the Expulsion of Student B

Ms. Morhardt made a motion, seconded by Mrs. Bradway, that the Board enter executive session to discuss material that would result in the disclosure of public records or the information contained therein as described in Connecticut General Statutes Sections 1-200(6)(E), subsection (b) of Section 1-210, specifically, personnel, student or medical and similar files the disclosure of which would constitute an invasion of privacy, and / or names and addresses of students enrolled in public school. Only those invited by the Board may be present in the executive session. Mrs. Bradway, Mrs. Fowler, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The Board entered executive session at 7:40 p.m.

The Board invited the following individuals into the executive session:

Dr. Thérèse G. Fishman, Superintendent of Schools
Attorney Peter A. Janus, Counsel for the Board of Education
Mr. Robert Campbell, Assistant Principal, Stafford High School
Mr. Francis Kennedy, Principal, Stafford High School
Mrs. Christine Marinelli, Recording Secretary

Attorney Janus informed the Board that the mother of Student B had waived her right and Student B's right to be heard, to present witnesses and evidence, to examine adverse witnesses and the opportunity to be represented by counsel.

The Board took a recess to deliberate at 8:03 p.m. All invited individuals, with the exception of Attorney Janus, left the meeting room.

All invited individuals returned to the meeting room at 8:06 p.m.

Mrs. Rummel made a motion, seconded by Mrs. Bradway, to return to regular session. Mrs. Bradway, Mrs. Fowler, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The Board returned to regular session at 8:07 p.m.

Mrs. Rummel made a motion, seconded by Ms. Morhardt, hat based on the evidence and testimony received after a due process hearing, it is the finding of the Stafford Board of Education that culminating on or about May 14, 2011, Student B committed an expellable offense, namely that Student B was under the influence of alcohol at an afterschool activity; Student B was insubordinate to school administrators while inebriated and placed himself at great personal risk in refusing to comply with proper instructions from school administrators; and Student B violated the Board of Education's Policy 5114 (a)-(l), Policy 5131.61 (a)-(f) and Regulation (a)-(f), and the disciplinary guidelines, as outlined in the Stafford High School 2010 – 2011 Student – Parent Handbook. It is the further finding of the Stafford Board of Education that such action constitutes conduct which is detrimental and an endangerment to the health, safety and welfare of other students, that such conduct is seriously disruptive of the educational process and that such conduct also violates a publicized policy of the Stafford Board of Education. Mrs. Bradway, Mrs. Fowler, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried.

Mrs. Bradway made a motion, seconded by Ms. Morhardt, to enter executive session. Mrs. Bradway, Mrs. Fowler, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The Board entered executive session at 8:09 p.m.

At approximately 8:20 p.m., all individuals invited to attend executive session by the Board, with the exception of Attorney Peter Janus, left the conference room so that the Board of Education could deliberate.

All invited individuals returned to the Board of Education conference room at approximately 9:00 p.m.

Mrs. Rummel made a motion, seconded by Mrs. Bradway, to return to regular session. Mrs. Bradway, Mrs. Fowler, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The Board returned to regular session at 9:01 p.m.

Mrs. Rummel made a motion, seconded by Ms. Morhardt, that based on the previous decision of the Stafford Board of Education that Student B had committed an expellable offense, and based upon the evidence and testimony received as to the length of any expulsion to be imposed for the offense by Student B, it is the finding of the Stafford Board of Education that Student B shall be expelled from the Stafford Public Schools, from any and all school privileges and premises, and all school-sponsored activities for disciplinary reasons, effective immediately, for a period through the end of the first marking period of the 2011 – 2012 school year. Mrs. Fowler, Ms. Morhardt and Mrs. Rummel voted for the motion. Mrs. Bradway and Mr. Szymanski voted against the motion. The motion carried by majority vote.

4. Adjournment

Mrs. Fowler made a motion, seconded by Mrs. Bradway, to adjourn the meeting. Mrs. Bradway, Mrs. Fowler, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Christine C. Marinelli
Recording Secretary

Mark Fontanella, Chairperson

Mrs. Sandy Fowler, Secretary

**Regular Meeting
Stafford Board of Education
Stafford Elementary School
June 6, 2011**

Board Members Present: Mrs. Sandy Fowler, Acting Chair
Mrs. Lisa Bradway
Ms. Beth Ann Morhardt
Mrs. Tracy Rummel
Mr. Stephen Szymanski

Absent: Mr. Mark Fontanella, Chairperson
Mrs. Lisa Finch

Also Present: Dr. Thérèse G. Fishman, Superintendent of Schools
Mr. Michael Bednarz, Director of Curriculum and Instruction
Mrs. Meg Devlin, Business Manager
Mrs. Laurie Dillon, Teacher, Stafford High School
Mr. Francis Kennedy, Principal, Stafford High School
Mrs. Amy Stevenson, Director of Pupil Services

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 7:01 p.m. A quorum was established.

Item II. Secretary's Report- Approval of Minutes

Regular Meeting, May 23, 2011

A consensus of the Board approved the Secretary's Report for the regular meeting held on May 23, 2011, as presented.

Item III. Treasurer's Report

There were no bills or grants to be approved.

Item IV. Correspondence

A. E-mail from Representative Bacchiochi

Mrs. Fowler read an e-mail that Representative Bacchiochi sent in response to a letter Dr. Fishman sent to her regarding the Governor's Plan B.

Item V. Board Reports

A. Report from Student Representative

Miss Ojeda reviewed upcoming student activities at the high school for the Board members.

Item VI. Superintendent's Reports

A. Winter and Spring Sports Presentations

Mr. Damian Frassinelli, Director of Athletics and Recreation, introduced the winter and spring sports team coaches, team captains and players that were present at the Board meeting. Each team gave a brief overview of their season.

Mr. Frassinelli and the coaches thanked the Board, Mr. Kennedy and Dr. Fishman for their support.

B. Unified Sports Presentation

Dr. Fishman stated that this is the first year that we have had a unified sports program in Stafford. She said that this program is registered with Special Olympics and is comprised of regular and special education students. She introduced Laura Hayes, high school psychologist, and Damian Frassinelli, Director of Athletics and Recreation, who were responsible for the team this year.

Mrs. Stevenson, Director of Pupil Services, stated that Ms. Hayes was able to get a grant to fund the program this year. She said that the team will be asking for permission to fundraise for next year to cover transportation costs. Miss Jessica Dusza, a student at the high school and a member of the team, was present at the meeting and spoke about her experiences on the unified sports team.

Ms. Hayes and Mr. Frassinelli, who donated their time to manage the team, stated that this program was very successful and that they were proud to be a part of it.

C. Music Department Presentation

Mrs. Laurie Dillon spoke briefly about the music and drama programs. She introduced the following students, who spoke about specific music programs and drama. Wesley Boucher- drama; Sophie Mordasky- show choir and choir; Tom Szymanski- band; Cassidy Hubbard- jazz band and ladies chorale; and Julie Dillon- madrigals.

D. Head Start Report through May 2011

Dr. Fishman presented the Head Start grant report through May 2011, as prepared by Mrs. Meg Devlin, Business Manager. She said that it shows that in the Basic Head Start grant funds through May we have expended or encumbered \$37,863 of the grant total of \$51,129. The funding period for the Basic Head Start grant ends on June 30, 2011.

She reported that the Early Head Start grant report shows that through May 2011 we have expended or encumbered \$46,437 of the grant total of \$68,500. The funding period for the Early Head Start grant ends on September 29, 2011.

There were no questions from the Board members.

Item VII. Public Forum

An invitation was extended to Board members for Class Night on Tuesday, June 21, 2011.

The Board took a brief recess at 7:48 p.m. The meeting was called to order at 7:52 p.m.

Item VIII. Old Business

Mrs. Fowler added the following item to the agenda.

A. Update on the Budget

Dr. Fishman reported that at the last Board meeting, Board members voted to eliminate the accounts payable bookkeeping position at the Pinney Administration Building and the remaining cut of \$4,758 to be determined by the Superintendent. She said that due to additional savings in the payroll tax lines with the elimination of the bookkeeping position, the remaining cut to be made is \$2,162, with \$1,441 being cut from athletics and \$721 being cut from drama.

Item IX. New Business

A. Review and Possible Approval of Calculus Textbook Proposal

Mr. Bednarz, Director of Curriculum and Instruction, spoke about the calculus textbook proposal for *Calculus: Graphical, Numerical, Algebraic (2012)*. He reported that money is included in the current budget for the purchase of this text, which is replacing a text from 1995.

Mr. Kobelski, math department chair, spoke about the text. He said that he is looking forward to using the digital component included with the text.

Mrs. Bradway made a motion, seconded by Ms. Morhardt, that the Board of Education approve *Calculus: Graphical, Numerical, Algebraic (2012)* as the calculus textbook for Stafford High School. Mrs. Bradway, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried.

B. Review and Possible Approval of Algebra II Textbook Proposal

Mr. Bednarz, Director of Curriculum and Instruction, spoke about the algebra 2 textbook proposal for *Algebra 2: Common Core (2012)*. He reported that money is included in the current budget for the purchase of this text, which is replacing a text from 1998. He said that the total cost of adoption for this text is \$19,000, but due to negotiation with the company and

two grants (Asnuntuck Community College and Perkins Grant), the remaining balance will be \$5,800.

Mrs. Bradway made a motion, seconded by Ms. Morhardt, that the Board of Education approve *Algebra 2: Common Core (2012)* as the Algebra 2 textbook for Stafford High School. Mrs. Bradway, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried.

Item X. Personnel Matters

A. Resignation- Certified Staff Member

Mrs. Rummel made a motion, seconded by Ms. Morhardt, that the Board of Education accept the resignation of the staff member named below.

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Linda Heuitson	Elementary Teacher	Stafford Elementary School	End of School Year, June 2011	Retirement

Mrs. Bradway, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried.

Mrs. Rummel made a motion, seconded by Mrs. Bradway, to place **Item X.B.- Interview Candidate for the Position of IT / Network Coordinator (Executive Session Anticipated)** into executive session. Mrs. Bradway, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried.

The Board took a brief recess at 8:12 p.m.

Mrs. Rummel made a motion, seconded by Mrs. Bradway, to enter executive session. Mrs. Bradway, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The Board entered executive session at 8:15 p.m.

Ms. Morhardt made a motion, seconded by Mrs. Bradway, to return to regular session. Mrs. Bradway, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The Board returned to regular session at 9:00 p.m.

B. Interview Candidate for the Position of IT / Network Coordinator (Executive Session Anticipated)

Mrs. Bradway made a motion, seconded by Mrs. Morhardt, that the Board of Education appoint Dean Fortin to the position of IT / Network Coordinator, effective July 1, 2011. Mrs. Bradway, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried.

Item XI. Student Matters

There were no Student Matters.

Item XII. Adjournment

Mrs. Rummel made a motion, seconded by Ms. Morhardt, to adjourn. Mrs. Bradway, Ms. Morhardt, Mrs. Rummel and Mr. Szymanski voted for the motion, which carried. The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Christine C. Marinelli, Recording Secretary

Mark Fontanella, Chairperson

Sandra Fowler, Secretary