

December 4, 2025 - Special Board Meeting  
Thursday, December 4, 2025 3:15 PM Eastern

Elk Rapids High School - Central Office  
Conference Room  
308 Meguzee Point Dr  
Elk Rapids, MI 49629

Darryl Antcliff: Absent  
Jennifer Brown: Present  
Jeff Hill: Present  
Tara Kribs: Absent  
Scott Moore: Present  
Sherry Steffen: Present  
Shana Wojtowicz: Present  
Present: 5, Absent: 2.

**I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

Board of Education:

President Jennifer Brown	Trustee Scott Moore
Vice-President Tara Kribs	Trustee Shana Wojtowicz
Secretary Sherry Steffen	Trustee Jeff Hill
Treasurer Darryl Antcliff	

Central Staff:

Superintendent Bryan McKenna  
Executive Assistant Kortni Huron  
Director of Finance Laurie McCann

**II. CHANGES AND ADDITIONS TO THE AGENDA**

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Sherry Steffen, Carried.

Darryl Antcliff: Absent, Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea  
Yea: 5, Nay: 0, Absent: 2

**III. ACTION ITEMS**

**III.A. 66-25 APPROVAL OF 31AA OPT IN RESOLUTION**

**RESOLVED:** That the 31aa Opt In Resolution be approved as presented. Resolution read by Shana Wojtowicz, and to approve the resolution as presented. This motion, made by Scott Moore and seconded by Sherry Steffen, Carried.

Darryl Antcliff: Absent, Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea  
Yea: 5, Nay: 0, Absent: 2

**IV. COMMUNICATIONS FROM THE PUBLIC**

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board

President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

None.

V. **ADJOURNMENT**

To adjourn at 3:39 p.m. This motion, made by Scott Moore and seconded by Sherry Steffen, Carried.

Darryl Antcliff: Absent, Tara Kribs: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 5, Nay: 0, Absent: 2

**Resolution A:  
Opt-In and Waiver**

Elk Rapids Schools, Michigan (the “District”)

A Special meeting of the board of education of the District (the “Board”) was held in the Elk Rapids High School, within the boundaries of the District, on the 4th day of December, 2025, at 3:15 o’clock in the p.m. (the “Meeting”)

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Public Act 15 of 2025 amends State School Aid Act Section 31aa, MCL 388.1631aa, to allocate funding for fiscal year 2025/2026 to support school safety and student mental health initiatives, as well as to provide certain competitive grant funding (“31aa Funding”); and

2. To receive 31aa Funding, the District must agree to receive the funding in the form and manner established by the Michigan Department of Education (“MDE”) and either formally opt in or seek a competitive grant; and

3. As a condition of receiving either type of 31aa Funding, the District must agree in advance that, in the event of a “mass casualty event,” as defined in MCL 388.1631aa: (1) the District will be subject to and comply with a comprehensive investigation following such an event, and (2) the District will waive any privilege that may otherwise protect related information from disclosure; and

4. The Board has been advised of and fully informed regarding the legal and practical implications of this waiver requirement, including that it may affect the confidentiality of communications otherwise protected by the attorney-client privilege or other applicable privileges related to a “mass casualty event”; and

5. The Board acknowledges the concerns and implications of the 31aa Funding waiver requirements and has determined that it is in the District’s best interest to make an informed election regarding whether to accept or decline the 31aa Funding; and

6. The Board desires to authorize and direct Bryan McKenna, Superintendent of Schools, or designee, to complete any documentation necessary to implement the Board’s election below.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board hereby resolves to opt in and accept Section 31aa Funding, subject to the conditions provided in MCL 388.1631aa. The Board acknowledges and affirms that it has been advised of the potential risks and consequences associated with waiving the attorney-client or other applicable privileges related to a “mass casualty event”. Subject to Paragraph 2 below, the Board affirmatively waives any privilege that may otherwise protect information from disclosure in the event of a “mass casualty event” and consents to be subject to and comply with a comprehensive investigation following such an event, as described in MCL 388.1631aa, but only to the minimal extent legally required to obtain such funding.

2. To the extent allowed by law, any waiver or consent authorized by Paragraph 1 above shall: (a) be limited in time to State fiscal year 2025/2026 or any shorter duration consistent with applicable law, and (b) not be effective unless or until a “mass casualty event” as described in MCL 388.1631aa occurs, and (c) apply only to information related to that “mass casualty event.”

3. This Board authorizes and directs Bryan McKenna, Superintendent of Schools, or designee, to notify MDE as necessary of the District’s election consistent with this resolution and to take any actions necessary to effectuate the Board’s decision, including the preparation and submission of any opt-in form required by MDE.

4. Nothing within this resolution, nor by the District’s participation in or acceptance of any funding under MCL 388.1631aa, shall be construed as a waiver or relinquishment of the Board’s or the District’s rights to question, dispute, or challenge the validity, legality, or enforceability of any condition, requirement, or limitation imposed by that section or related administrative guidance or the breadth and validity of the related waiver referenced in Paragraph 1 above.

5. In the event the MCL 388.1631aa requirement to waive privilege is modified or removed by the Legislature, or if a court of competent jurisdiction determines that such a requirement is unlawful, it is the Board’s intent that the waiver contained in this resolution will, without action by the Board, be immediately rescinded and no longer have any legal effect.

6. This resolution and waiver do not apply to any “mass casualty event” occurring before the date of this resolution.

7. The Board reserves the right to rescind or modify this resolution prior to a “mass casualty event” to conform to any subsequent change in law or interpretation by a court of competent jurisdiction or MDE.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Elk Rapids Schools, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

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Secretary, Board of Education

MDF/keh

