






OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES MINNESOTA 56501

Regular School Board Meeting
Monday, April 27, 2026 5:30 PM
City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

Respectfully submitted,

April Thomas, Clerk

Laker PRIDE

	<p>Purpose our intention, what drives us</p>	<p>Deliver educational excellence.</p>
	<p>Relationships the ways we connect and behave toward each other</p>	<p>Care and communicate positively and respectfully within and across our schools and community.</p> <ul style="list-style-type: none"> • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	<p>Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities</p>	<p>Embrace creativity and critical thinking.</p> <ul style="list-style-type: none"> • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	<p>Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components</p>	<p>Foster the academic, social, emotional, and cultural needs of all learners.</p> <ul style="list-style-type: none"> • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	<p>Equity the quality of being fair (not equal) and impartial</p>	<p>Ensure that our values, policies, and practices are equitable for our students, staff, and community.</p> <ul style="list-style-type: none"> • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice

I pledge allegiance to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.





Rossman Elementary 5th Grade Leadership Team

Kind - Safe - Ready



The Laker Way



- L**ISTENS
- E**NCOURAGES OTHERS
- A**NALYZES SITUATIONS & GIVES ADVICE
- D**ESIRES TO BE A ROLE MODEL FOR OTHERS
- E**ARNS THE RIGHT TO BE THE LEADER
- R**EMAINS TRUE TO VALUES & BELIEFS

Opportunity to LEAD this Year



Kind - Safe - Ready



The Laker Way

Two overlapping circles, one grey and one blue, positioned to the left of the title.

STUDENT LEADERSHIP TEAM



BE A ROLE MODEL - SHOW GOOD BEHAVIOR, RESPECT,
AND KINDNESS AT ALL TIMES

BE RESPONSIBLE - ARRIVE ON TIME AND READY TO HELP

DO YOUR JOB - TAKE CARE OF YOUR ASSIGNED AREA
OR TASK WITH EFFORT AND PRIDE

WORK AS A TEAM - COOPERATE, LISTEN, AND
ENCOURAGE OTHERS

STAY POSITIVE - LEAD WITH A SMILE AND SET A GREAT
EXAMPLE FOR ALL STUDENTS



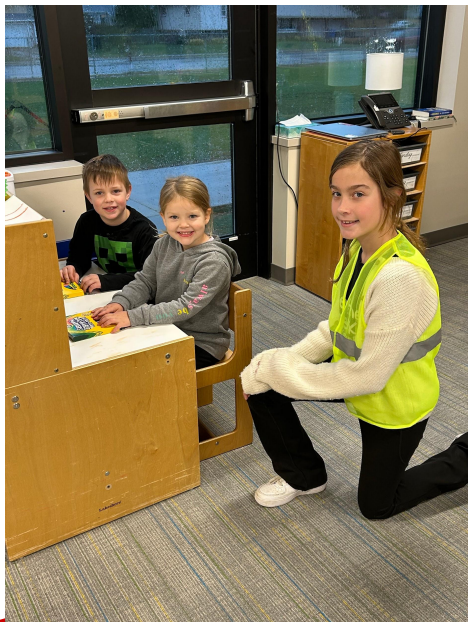
Kind - Safe - Ready



The Laker Way



Kindergarten Helpers





Kindergarten Helpers

Little Playground - Morning Movement

- Be on time!
- Wear your Helper Vest
- Play with the students - start a game, be the referee, let them play most
- Safety first
- Follow all expectations and rules of the playground
- Be a great example
- Have fun!

Kind - Safe - Ready



The Laker Way



Kindergarten Helpers

55 Students





Morning Greeters





Morning Greeters

Bus Door and Main Door - Every Morning

- Be on time!
- Wear a "Greeter" lanyard
- Hold the door open
- Say "Welcome to school today!" "Good morning!" "It's good to see you!" "Have a great day!"
- Smile!
- Be a day brightener

Kind - Safe - Ready



The Laker Way



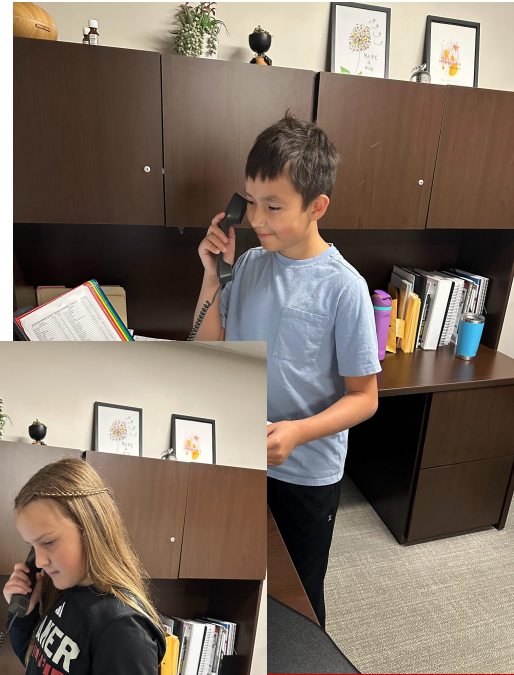
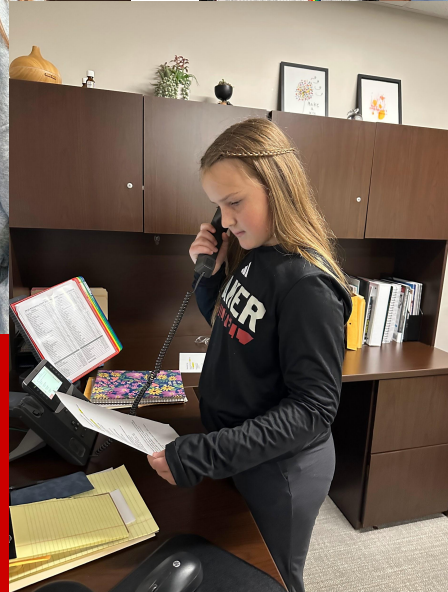
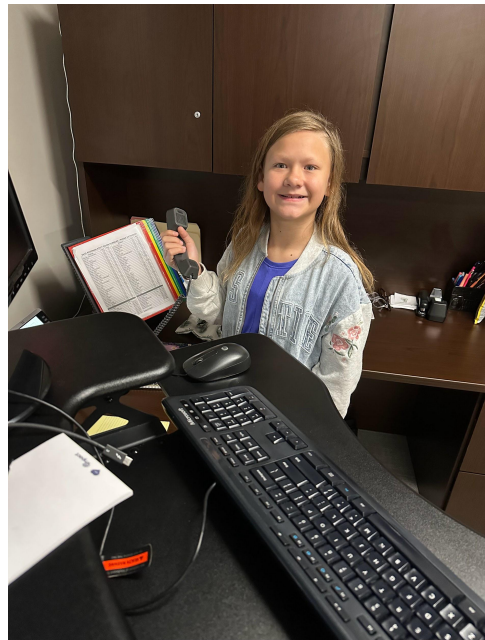
Morning Greeters

24 Students





Daily Announcements





Daily Announcements

Wednesdays & Fridays

- Responsible to look at the schedule
- Come to the office at 8:20 prepared
- Speak clearly, slowly, and with confidence
- Use expression and have fun!

Kind - Safe - Ready



The Laker Way



Daily Announcements

25 Students





Student Feedback

Survey in May

- What did the students learn from the Leadership Team experience?
- What did they enjoy?
- What could be improved?
- What are ways the Leadership Team can expand?

Kind - Safe - Ready



The Laker Way

OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501

Regular School Board Meeting
Monday, March 23, 2026, 5:30 PM
City Hall ~ 1025 Roosevelt Ave, Detroit Lakes, MN, 56501

Present: John Steffl, Mary Rotter, Michelle Okeson, Sanford Nelson, Michael Walther

Absent: Smith-Yliniemi

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Okeson seconded by Rotter, to approve the agenda. Motion carried unanimously.

Detroit Lakes Public Education fund presented a donation to the District.

Donations were made by the following:

- \$175 worth of Pizza from Papa Murphy's for ECFE Icy Adventures.
- \$500 from Lund Lutheran Church for the Laker Cupboard.
- \$500 From Michelle Okeson For Target Speakers
- \$500 from Webber Family Motors for the Small Engines go kart project.

A presentation was given by Katie Bigger and Amanda Thorsvig.

A motion was made by Rotter, seconded by Nelson, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the February 23, 2026 Regular School Board Meeting.
- B. Approve K-12 Computer Checks #711847-712053 and Voided Checks #711347 and #711861 for a total of \$773,363.85. Approve Wire Transfers #16533-16540, #16619, #16628-16640, #16652-16659, #16736, #16759-16810, in the amount of \$1,763,925.40. Approve Net Payroll Transfers on 1/15/25 and 12/30/25 in the amount of \$1,763,510.32 for a total of \$4,300,799.57.
- C. Approve Personnel Agenda Items
- D. Approve Second Reading of Policies:
 - a. 528- STUDENT PARENTAL, FAMILY AND MARITAL STATUS NONDISCRIMINATION
 - b. 529- STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS
 - c. 530 – IMMUNIZATION REQUIREMENTS
 - d. 531 THE PLEDGE OF ALLEGIANCE
 - e. 532- USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS
 - f. 533 – WELLNESS/NUTRITION POLICY OF THE SCHOOL DISTRICT
 - g. 534 –SCHOOL MEALS POLICY
 - h. 535 – SERVICE ANIMALS IN SCHOOLS
 - i. 538 - ACADEMIC LETTERS
 - j. 542 - CLASSROOM SUPPLIES AND MATERIALS FEE
- E. Approve the Adult Education agreements between Detroit Lakes Public Schools and Ada-Borup West, Frazee-Vergas, Lake Park-Audubon, New York Mills, Norman County East, Pelican Rapids, Perham, Rothsay, and Ulen-Hitterdal School Districts for the 2026-2027 school year.

- F. Approve the Community Education Lease Agreement with MState from July 1, 2026 through June 30, 2027.
- G. Approve the Robotics Lease Agreement with MState from July 1, 2026 through June 30, 2027.
- H. Approve the Central Kitchen Lease Agreement with MState from July 1, 2026 through June 30, 2027.

Discussion was had on the following:

- Superintendent Evaluation

A motion was made by Nelson, seconded by Okeson to Approve the Bids for Building Exterior improvement projects at Rossman Elementary. Motion carried unanimously.

A motion was made by Walther, seconded by Rotter to Approve the 2026-2027 Academic Calendar. Motion carried unanimously.

A motion was made by Nelson, seconded by Okeson to approve the Resolutions Relating to the Termination and Non-Renewal of the Teaching Contract of Erin Sondrol upon the conclusion of the 2025-2026 School Year. Motion carried unanimously.

A motion was made by Rotter, seconded by Okeson to Approve the Motion to Approve Open Enrollment — The School Board grants permission to administration at its discretion to determine when to close open enrollment to a grade level as enrollment necessitates. Resolution of Concurrence. Motion carried unanimously.

Superintendent Jenson reported on happenings in the School District.

Board Treasurer Okeson gave an update on the Finance Committee and SUP Coalition.

Board Director Nelson gave an update on the Facilities.

Board Chair Steffl announced upcoming meetings and events.

A motion was made by Okeson to adjourn the meeting at 6:32, seconded by Walther. Motion carried unanimously.

Respectfully submitted,

Julie Smith-Yliniemi, Clerk

PERSONNEL AGENDA

March 23, 2026

1) Resignations:

Taylor Kohler– Roosevelt Special Education Teacher, effective March 31, 2026.

Dustin Martin– Head Girls Golf Coach, effective March 2, 2026.

Gretchen Norby– Girls Hockey Coach, effective March 9, 2026.

Jeff Norby– Assistant Girls Hockey Coach, effective February 24, 2026.

Alissa Oneill– Rossman Para, effective March 10, 2026.

Heather Richter– High School Admin Assistant, effective March 19, 2026.

Brandon Schlenner– Area Learning Center (ALC) Principal, effective June 30, 2026.

- 2) **Retirements:**
Gerald Lee Ladwig– Roosevelt Custodian, effective March 31, 2026.
Elizabeth McCann– High School Admin Assistant, effective June 30, 2026.
- 4) **Appointments:**
Mallory Davis– Middle School 7th Grade Language Arts Teacher, at the rate of BA Step 5 or a contract amount of \$50,254 per year, effective August 17, 2026.
Jeff Dertinger– Middle School Baseball Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.
Lowell Engen– Middle School Custodian, at the rate of \$20.70 per hour with \$1.00 per hour differential pay, working 40 hours per week, effective April 6, 2026.
Paige Fetting– Middle School Boys Tennis Coach, at the rate of \$2,56.41 per season, effective March 30, 2026.
Brayden Francis– Middle School Track Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.
Dylan Fredrick– J.V. Baseball Coach, at the rate of \$3,198.86 per season, effective March 9, 2026.
Matt Jenson– 9th Grade Baseball Coach, at the rate of \$2,790.60 per season, effective March 16, 2026.
Jennifer Johnson– High School Long Term Substitute, rate of pay is per sub contract, effective April 20, 2026 through May 29, 2026.
Henry Kellerhuis– High School Head Girls Golf Coach, at the rate of \$4,112.82 per season, effective March 16, 2026.
Suki Peterson– Roosevelt Special Education Teacher, at the rate of BA Step 4 or a contract amount of \$49,274 per year, effective August 17, 2026.
Deb Pieper– Project LIFE Instructor, at the rate of BA Step 9 or a contract amount of \$56,719, effective August 19, 2026.
Dorothy Satrom– Middle School Long Term Substitute, rate of pay is per sub contract, effective March 26, 2026 through May 27, 2026.
John Spanjers– Middle School Long Term Substitute, rate of pay is per sub contract, effective March 23, 2026 through May 27, 2026.
Kari Stattelman– Middle School Track Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.
- 5) **Amended Assignment:**
Julie Berntson– Middle School 7th grade Language Arts Teacher is amending her assignment to 7th and 8th grade Language Arts teacher, effective 26-27 school year.
Kelli Hanninen– is amending her assignment from 0.8 ADSIS Interventionist to 1.0 Classroom Teacher at Rossman, effective for the 26-27 school year.
- 6) **Leave of Absence:**
Tatiana Chase– is requesting a leave of absence from May 12, 2026 through June 2, 2026.
Belinda Freeman– is requesting a leave of absence from May 14, 2026 through May 26, 2026.
Josh Hesebeck– is requesting a leave of absence from March 11, 2026 through April 10, 2026.
Samantha Murphy– is requesting a leave of absence from August 24, 2026 through November 13, 2026.
Sarah Olson– is requesting a leave of absence from April 9, 2026 through May 21, 2026.
- 7) **Terminations:**
Megan Dahring– Middle School Custodian, effective February 23, 2026.

SMART Finance
Reconciliation Worksheet Report
03/31/2026

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1076	03/31/2026	0022	MW	Midwest Bank General Checking

Worksheet has been Finalized

Statement Amount 9,398,031.77

Deposits in Transit 0.00

Outstanding Payments

Checks 69,413.95

Wires 0.00

SHR - Payments 2,864.27

SHR - Third Party 0.00

Cash 0.00

ACH 0.00

Adjustment Amount

Amount Per Bank 9,325,753.55

GL Account Balance 9,325,753.55

Difference 0.00

Co L Fd Org Pro Crs Fin O/S
0022 B 01 101 000

Ty
F

Adjustments
00/00/0000

Outstanding Payments by Payment Date

4/1/2026

11:57:28

Bank: MW
Acct#: 4139754

3/31/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	12780	Check	1 3680	RUNYAN, HILARY	02/06/2025	709089	40.00
	14151	Check	1 3771	BUZICK, ALYSSA	06/09/2025	710093	34.70
	14685	Check	1 3318	NEIN, TAYLOR	08/11/2025	710530	64.17
	15078	Check	1 3819	SWANSON, KARLA	09/22/2025	710829	13.99
	15267	Check	1 1749	MIGUEL'S	10/13/2025	710951	200.00
	15902	Check	1 3299	PIERZ HEALY HIGH SCHOOL	11/26/2025	711407	350.00
	16014	Check	1 3859	CARETRANSFER SOLUTIONS	12/08/2025	711423	101.95
	15995	Check	1 2149	SWANSON'S REPAIR	12/08/2025	711499	152.44
	16371	Check	1 3632	CLOQUET ACTIVITIES	01/20/2026	711760	200.00
	16597	Check	1 2730	WHEELING, EMMERY	02/09/2026	711934	40.00
	16645	Check	1 1541	ISD #2170	02/18/2026	711950	152.00
	16721	Check	1 2715	BAUMGARTNER, MAKAYLA	02/23/2026	711960	50.00
	16746	Check	1 2816	ISD #542	02/25/2026	712039	147.00
	16820	Check	1 3413	MN INDIAN EDUCATION ASSOCI/	03/05/2026	712059	400.00
	16907	Check	1 3917	BERNTSON, CASEY	03/09/2026	712069	233.31
	16883	Check	1 3267	FM HOCKEY OFFICIALS	03/09/2026	712085	1,964.55
	16896	Check	1 3677	HAGEL, ADELIA	03/09/2026	712088	80.00
	16877	Check	1 2409	PIZZA HUT	03/09/2026	712091	34.79
	16858	Check	1 1778	MN COMMUNITY EDUCATION AS:	03/09/2026	712109	299.00
	16887	Check	1 3354	MOHR, CHRISTIN	03/09/2026	712110	85.36
	16871	Check	1 1986	REDWOOD TOXICOLOGY LABOF	03/09/2026	712126	67.68
	16897	Check	1 3679	SCHINDLER, EMILY	03/09/2026	712129	120.00
	16916	Check	2 2287	AFSCME COUNCIL 65	03/13/2026	712144	259.52
	16918	Check	2 2309	D. L. ATHLETIC FOUNDATION	03/13/2026	712145	110.00
	16920	Check	2 2330	D.L. EDUCATION MINNESOTA (PA	03/13/2026	712146	575.91
	16919	Check	2 2310	D.L. PUBLIC EDUC FOUNDATION	03/13/2026	712147	30.00
	16921	Check	2 2363	MN SCHOOL EMPLOYEES ASSO	03/13/2026	712150	140.06
	16917	Check	2 2292	UNITED WAY OF BECKER COUN	03/13/2026	712151	64.00
	16927	Check	1 2406	BURNSIDE, BRADY	03/11/2026	712152	125.00
	16928	Check	1 2406	BURNSIDE, BRADY	03/11/2026	712153	25.00
	16929	Check	1 2717	BURNSIDE, LILY	03/11/2026	712154	125.00
	16937	Check	1 3927	MINNESOTA SPEECH COACHES.	03/11/2026	712161	25.00
	17029	Check	1 3751	ARBITERSPORTS LLC	03/23/2026	712165	2,415.00
	16941	Check	1 1072	ASL INTERPRETING SERVICES, I	03/23/2026	712167	356.00
	16942	Check	1 1081	BARBERG, JENNIFER	03/23/2026	712169	120.72
	16943	Check	1 1091	BECKER COUNTY ENVIRONMEN	03/23/2026	712170	473.25
	17012	Check	1 2506	BECKER COUNTY MUSEUM	03/23/2026	712171	280.00
	16944	Check	1 1094	BECKER COUNTY TRANSIT	03/23/2026	712172	180.00
	16951	Check	1 1245	DAKOTA BUSINESS SOLUTIONS	03/23/2026	712178	394.00
	17008	Check	1 2322	DELL MARKETING L.P.	03/23/2026	712179	4,884.44
	17017	Check	1 2932	DEWEY'S SEPTIC SERVICE, LLC	03/23/2026	712181	1,050.00
	17027	Check	1 3713	DIRTY HIPPIE PHOTOGRAPHY	03/23/2026	712182	715.00
	16952	Check	1 1300	DRIVEWAY SERVICE	03/23/2026	712183	1,495.00
	17028	Check	1 3729	ELLII	03/23/2026	712186	1,250.00
	17034	Check	1 3902	EXTREME CLEANING INC	03/23/2026	712188	910.00
	16954	Check	1 1347	FAIRFIELD INN & SUITES BY MAF	03/23/2026	712189	147.90
	16962	Check	1 1511	HOUGH INC.	03/23/2026	712197	4,060.82
	17010	Check	1 2409	PIZZA HUT	03/23/2026	712198	437.08
	16964	Check	1 1551	INDEPENDENT EMERGENCY SEF	03/23/2026	712201	107.70
	16965	Check	1 1563	INTERQUEST DETECTION CANIN	03/23/2026	712202	1,700.00
	16966	Check	1 1569	J.W. PEPPER & SON, INC.	03/23/2026	712203	49.00
	16970	Check	1 1607	JOSEPHSON, DANIEL	03/23/2026	712207	1,131.14

SMART Finance Outstanding Payments by Payment Date

4/1/2026

11:57:28

Bank: MW
Acct#: 4139754

3/31/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	17014	Check	1 2598	MATT'S MOBILE DIESEL SERVICE	03/23/2026	712219	488.00
	16980	Check	1 1753	MILLER YARD CARE AND CONST	03/23/2026	712225	6,440.00
	16982	Check	1 1817	MUFF, ERIN	03/23/2026	712230	265.96
	16983	Check	1 1831	NAPA AUTO PARTS	03/23/2026	712231	24.22
	17025	Check	1 3667	NELSON, SANFORD	03/23/2026	712232	81.20
	17020	Check	1 3343	NORTHERN MN ROBOTICS CONI	03/23/2026	712236	110.00
	16989	Check	1 1920	PEPSICO BEVERAGE SALES LLC	03/23/2026	712240	617.05
	17038	Check	1 3921	PRATT, OLIVIA	03/23/2026	712241	23.91
	16992	Check	1 1976	RAMSEY, BRITTON	03/23/2026	712245	174.93
	17039	Check	1 3922	RAZOR SHARP LLC	03/23/2026	712246	1,050.00
	16994	Check	1 2008	ROGERS, DENNIS	03/23/2026	712248	200.00
	16995	Check	1 2047	SCHOENBERGER, JENNA	03/23/2026	712250	132.98
	16997	Check	1 2074	SEPTIC VAC	03/23/2026	712252	150.00
	16998	Check	1 2112	SPEECH WIRE TOURNAMENT SE	03/23/2026	712253	420.00
	17042	Check	1 3926	STEINKE, COREY	03/23/2026	712254	53.96
	17002	Check	1 2149	SWANSON'S REPAIR	03/23/2026	712259	1,034.82
	17005	Check	1 2207	TWEETON REFRIGERATION, INC	03/23/2026	712265	230.00
	17040	Check	1 3923	WIEDEWITSCH, JANET	03/23/2026	712268	110.00
	17048	Check	1 3712	HELGESON, SHEILA	03/25/2026	712270	125.00
	17046	Check	1 2760	ISD #740	03/25/2026	712271	216.00
	17049	Check	2 2288	MADISON NATIONAL LIFE INSUR	03/25/2026	712272	4,581.51
	17045	Check	1 2706	MINNESOTA BAND DIRECTORS A	03/25/2026	712273	175.00
	17047	Check	1 2791	PIEMONTE, BETH	03/25/2026	712274	125.00
	17099	Check	2 2287	AFSCME COUNCIL 65	03/30/2026	712275	259.52
	17101	Check	2 2309	D. L. ATHLETIC FOUNDATION	03/30/2026	712276	110.00
	17104	Check	2 2330	D.L. EDUCATION MINNESOTA (PA	03/30/2026	712277	575.91
	17103	Check	2 2329	D.L. EDUCATION MINNESOTA (TE	03/30/2026	712278	18,730.39
	17102	Check	2 2310	D.L. PUBLIC EDUC FOUNDATION	03/30/2026	712279	30.00
	17106	Check	2 3121	MESSERLI & KRAMER P.A.	03/30/2026	712280	74.99
	17098	Check	2 2286	MINNESOTA CHILD SUPPORT	03/30/2026	712281	683.80
	17105	Check	2 2363	MN SCHOOL EMPLOYEES ASSO	03/30/2026	712282	138.32
	17100	Check	2 2292	UNITED WAY OF BECKER COUN'	03/30/2026	712283	64.00
	17126	Check	1 1176	CARRIER, JOSEPH	03/31/2026	712284	1,500.00
	17127	Check	1 1502	HOLMQUIST, MELANIE	03/31/2026	712285	300.00
	17129	Check	1 2658	MINNESOTA TRUE TEAM TRACK	03/31/2026	712286	210.00
	17128	Check	1 2333	NINJA ANYWHERE, LLC	03/31/2026	712287	1,440.00

Bank

Total 69,413.95

Total \$69,413.95

SMART Finance
SHR Outstanding Payments

Bank: MW
 Acct#: 4139754

3/31/2026

Co	Pmt Type	Code	Name	Pmt Date	Check No	Amount
0022	SHR-Payments	1416	Taelor Kuhn	11/15/2023	0002221	2.31
0022	SHR-Payments	1916	Katelynn A Ellingson	7/15/2024	0002612	6.08
0022	SHR-Payments	2250	Christopher J Cotten	9/15/2025	0003090	0.08
0022	SHR-Payments	2082	Terry J Haus	9/30/2025	0003113	55.13
0022	SHR-Payments	1340	Britton M Ramsey	2/27/2026	0003228	2,453.26
0022	SHR-Payments	1340	Britton M Ramsey	3/13/2026	0003242	73.57
0022	SHR-Payments	2309	Carson J Jensen	3/30/2026	0003249	205.79
0022	SHR-Payments	2333	Brent S Pearson	3/30/2026	0003250	68.05
Bank						
MW						
Total						2,864.27
Total						2,864.27

Detroit Lakes Public Schools Receipts March 2026

Type	Amount	Fund
Activities - White Card Fees	23,860.00	01
Activities - Entry Fees	2,054.00	01
Activities - Student Activities Fundraising	28,618.00	21
Activities - Concessions	250.00	01
Comm Ed - School Readiness Tuition	7,164.50	04
Comm Ed - Laker Kids Tuition	13,369.00	04
Comm Ed - Tuition Classes	308.25	04
Community Education - Drivers Education Fees	9,657.00	04
Donation - Arvig	4,168.00	01
Donations - Microsoft/Eric Schuld (Laker Esports)	644.00	04
Donations - Detroit Lakes Public Education Foundation (DLPEF)	23,302.78	01
Donation - Webber Ford (DLHS Production Pathway)	500.00	01
Donation - Okeson Family (Cannabis Speaker)	500.00	01
Food Service - Lunch Account	2,796.63	02
Food Service - Catering	26,587.98	02
Food Service - MSTATE Sales	37.72	02
Food Service - Rebate	119.92	02
Grant - Pathways I Tuition	1,384.00	04
Interest on Investments	24,625.77	01
Miscellaneous - ATM Proceeds	282.00	01
Miscellaneous - District Royalties	12.80	01
Miscellaneous - Fines/Fees	620.00	01
Miscellaneous - Insurance Premiums	6,406.72	01
Miscellaneous - Roosevelt Book Fair	1,883.50	01
Reimbursement - Laker Boosters	53.27	01
Reimbursement - Detroit Mountain (Alpine Ski Transportation)	8,690.18	01
Reimbursement - Lakes Country Service Cooperative	40,461.04	01
Reimbursement - Section Events	3,196.38	01
Reimbursement - Trisha Mariotti	38.74	01
Reimbursement - WEX	2,125.50	01
Sales - Laker Shop	16,497.78	01
Sales - Laker Production	225.00	01
Sales - DLHS Yearbook	100.00	01
State of MN - Child Nutrition Reimbursements	185,147.25	02
State of MN - Federal Grant Reimbursements	34,173.54	01
State of MN - General Education Aid	3,173,036.36	01
State of MN - MA/IEP	39,675.38	01
State of MN - Miscellaneous State Aids	145,329.83	01/04
State of MN - Pathways II Aid	6,278.18	04
State of MN - School Trust Land Endowment	103,141.16	01
State of MN - Special Education Aid	682,711.52	01
US Treasury - Title VI Reimbursement	29,768.22	01
Total Receipts	4,649,801.90	

SMART Finance
Receipt Listing Report with Detail by Deposit
Fund Summary

Fund	Total
01	\$4,222,359.64
02	\$214,689.50
04	\$184,134.76
21	\$28,618.00
Report Total	\$4,649,801.90

SMART Finance

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1521	0022	MW														
DLMS	FS Deposit (3.2.26)		5919	Credit	A	03/31/26	0022 R 02 002 000 000 701 601	Check 1		Miscellaneous Customer FS Deposit (Stuwe)					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
Fund 21 - Boys	BBall (3.2.26)		5920	Credit	A	03/31/26	0022 R 21 003 298 705 301 099	Check 1		Miscellaneous Customer Youth Tourney					16,522.00	0.00
														Receipt Total:	\$16,522.00	\$0.00
RSV	FS Deposit (3.5.26)		5921	Credit	A	03/31/26	0022 R 02 002 000 000 701 601	Check 1		Miscellaneous Customer FS Deposit (Thielen)					20.00	0.00
							0022 R 02 002 000 000 701 601			FS Deposit (Visitor)					6.00	0.00
														Receipt Total:	\$26.00	\$0.00
DLMS	FS Deposit (3.5.26)		5922	Credit	A	03/31/26	0022 R 02 002 000 000 701 601	Check 1		Miscellaneous Customer FS Deposit (Vagle)					40.00	0.00
														Receipt Total:	\$40.00	\$0.00
DLHS	Various (3.5.26)		5923	Credit	A	03/31/26	0022 R 02 002 770 807 707 099	Check 1		Miscellaneous Customer FS Inv #7888 (Popcorn)					117.28	0.00
							0022 R 01 002 000 000 000 099			Parment Royalty					12.80	0.00
							0022 R 02 002 000 000 701 601			FS Deposit (Gruis)					100.00	0.00
							0022 R 02 002 000 000 701 601			FS Deposit (McCann)					10.00	0.00
														Receipt Total:	\$240.08	\$0.00
DLHS	Fines/Fees (3.5.26)		5924	Credit	A	03/31/26	0022 R 01 003 000 000 000 099	Check 1		Miscellaneous Customer DLHS Fines/Fees (3.5.26)					510.00	0.00
														Receipt Total:	\$510.00	\$0.00
DLHS	Laker Shop (3/5/26)		5925	Credit	A	03/31/26	0022 R 01 003 380 990 835 620	Check 1		Miscellaneous Customer Laker Shop (3.2.26)					512.75	0.00
							0022 R 01 003 380 990 835 620			Laker Shop (2.27.26)					371.25	0.00
							0022 R 01 003 380 990 835 620			Laker Shop (2.26.26)					334.25	0.00
							0022 R 01 003 380 990 835 620			Laker Shop (3.4.26)					310.25	0.00
							0022 R 01 003 380 990 835 620			Laker Shop (3.3.26)					534.00	0.00
														Receipt Total:	\$2,062.50	\$0.00
ATM	Royalties (3.5.26)		5926	Credit	A	03/31/26	0022 R 01 002 000 000 000 099	Wire 1		Miscellaneous Customer ATM Royalties (3.5.26)					282.00	0.00
														Receipt Total:	\$282.00	\$0.00

SMART Finance

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank Batch Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1521	0022 MW														
	DLMS FS Deposit (3.6.26)	5927	Credit	A	03/31/26	0022 R 02 002 000 000 701 601	Check 1		Miscellaneous Customer FS Deposit (Byer)				4.95	\$4.95	0.00
													Receipt Total: \$4.95 \$0.00		
	WEX Reimbursement (3.6.26)	5928	Credit	A	03/31/26	0022 B 01 215 053	Wire 1		Miscellaneous Customer WEX Reimbursement (3.6.26)				1,003.75	\$1,003.75	0.00
													Receipt Total: \$1,003.75 \$0.00		
	INV 1294 - Nordic Entry	5929	Credit	A	03/31/26	0022 B 01 115 000	Check 1		ISD 227 - WESTONKA PUI	1294	02/20/26	Invoice	154.00	154.00	0.00
													Receipt Total: \$154.00 \$0.00		
	INV 1295 (LCSC-Impact Grant)	5930	Credit	A	03/31/26	0022 B 01 115 000	Check 1		LAKES COUNTRY SERVIC	1295	02/20/26	Invoice	40,461.04	40,461.04	0.00
													Receipt Total: \$40,461.04 \$0.00		
	District Deposit (3.6.26)	5931	Credit	A	03/31/26		Check 1		Miscellaneous Customer				30.00	30.00	0.00
						0022 R 02 002 000 000 701 601			FS Deposit (D. Johnson)				4,168.00	4,168.00	0.00
						0022 R 01 002 000 000 099			Arvig Donation				43.32	43.32	0.00
						0022 R 02 002 000 000 701 099			FS Rebate (Jones Dairy)				4,399.05	4,399.05	0.00
						0022 B 01 215 054			Retiree Health Ins Premiums				112.00	112.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Blackduck)				48.00	48.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Crookston)				240.00	240.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (DGF)				8.00	8.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Henning)				144.00	144.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Fosston)				32.00	32.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Hawley)				56.00	56.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (RLF)				40.00	40.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Pelican)				96.00	96.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Sebeka)				132.00	132.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Bernidji)				48.00	48.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Morris)				96.00	96.00	0.00
						0022 R 01 003 291 109 000 099			Speech Entry (Park Rapids)				4.29	4.29	0.00
						0022 B 01 215 082			Life Ins Premium (Grosz)				\$9,696.66	\$9,696.66	\$0.00
													Receipt Total: \$9,696.66 \$0.00		

SMART Finance

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Grp	Type	Pmt	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1521	0022	MW															
	Fund 21--Boys Golf (3.10.26)		5932	Credit	A	03/31/26	0022	R	21	003	298	711	301	099	Miscellaneous Customer		
											Early Bird Entry (PRB)					125.00	0.00
																\$125.00	\$0.00
																	Receipt Total:
	DLHS Activities (3.10.26)		5933	Credit	A	03/31/26	0022	R	01	002	292	000	000	099	Miscellaneous Customer		
											Booster Club Reimb (Postage)					53.27	0.00
											Speech Entry (Alexandria)					184.00	0.00
											Speech Entry (Sauk Centre)					88.00	0.00
											White Card (Sletto)					20.00	0.00
																\$345.27	\$0.00
																	Receipt Total:
	Fund 21-Dance (3.10.26)		5934	Credit	A	03/31/26	0022	R	21	003	298	718	301	099	Miscellaneous Customer		
											Dance Banquet					1,073.00	0.00
																\$1,073.00	\$0.00
																	Receipt Total:
	Fund 21 - BPA (3.10.26)		5935	Credit	A	03/31/26	0022	R	21	003	298	731	301	099	Miscellaneous Customer		
											BPA State Meals					1,075.00	0.00
																\$1,075.00	\$0.00
																	Receipt Total:
	Fund 21-Robotics (3.10.26)		5936	Credit	A	03/31/26	0022	R	21	003	298	732	301	099	Miscellaneous Customer		
											Sponsorship (United Savings)					200.00	0.00
											Sponsorship (Bluebird Books)					100.00	0.00
											Sponsorship (Bell Bank)					100.00	0.00
											Sponsorship (Midwest Bank)					350.00	0.00
											Sponsorship (B&M Electric)					50.00	0.00
											Sponsorship (David Rottler)					500.00	0.00
											Sponsorship (Matt/Tina Pierce)					50.00	0.00
																\$1,350.00	\$0.00
																	Receipt Total:
	Nordic Ski-Section Reim (3.10)		5937	Credit	A	03/31/26	0022	R	01	002	292	000	000	099	Miscellaneous Customer		
											Nordic Section Meet					1,551.14	0.00
																\$1,551.14	\$0.00
																	Receipt Total:
	Fund 21-Trap (3.10.26)		5938	Credit	A	03/31/26	0022	R	21	003	298	719	301	099	Miscellaneous Customer		
											Trap Entry (Carlson)					350.00	0.00
											Trap Entry (Kuhlmeiy)					350.00	0.00
											Trap Entry (Kainz)					350.00	0.00
											Trap Entry (Swanson)					350.00	0.00

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Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1521	0022	MW														
DLMS-Chromebook (3.18.26)	5951	Credit	A	03/31/26	0022	R 01 002 108	000 000 099	Check 1		Miscellaneous Customer					50.00	0.00
										DLMS Chromebook (N. Krabb)					\$50.00	\$0.00
RSV Book Fair (3.18.26)	5952	Credit	A	03/31/26	0022	R 01 060 203	032 000 099	Check 1		Miscellaneous Customer					1,674.50	0.00
										RSV Book Fair (3.18.26)					\$1,674.50	\$0.00
DLPS FS Deposit (3.19.26)	5953	Credit	A	03/31/26	0022	R 02 002 000	000 701 601	Check 1		Miscellaneous Customer					16.00	0.00
										DLPS FS Deposit (3.19.26)					\$16.00	\$0.00
DLMS FS Deposit (3.19.26)	5954	Credit	A	03/31/26	0022	R 02 002 000	000 701 601	Check 1		Miscellaneous Customer					20.00	0.00
										FS Deposit (Stuewe)					\$20.00	\$0.00
MSTATE (Week of 3.16.26)	5955	Credit	A	03/31/26	0022	R 02 002 770	809 707 099	Check 1		Miscellaneous Customer					24.08	0.00
										MSTATE (Week of 3.16.26)					\$24.08	\$0.00
DLMS-Chromebook (3.19.26)	5956	Credit	A	03/31/26	0022	R 01 002 108	000 000 099	Check 1		Miscellaneous Customer					25.00	0.00
										DLMS Chromebook (Atkinson)					\$25.00	\$0.00
DLHS Deposit (3.19.26)	5957	Credit	A	03/31/26	0022	R 01 003 361	000 830 620	Check 1		Miscellaneous Customer					20.00	0.00
										Laker Production INV 13-2026					100.00	0.00
										DLHS Yearbook Sales					499.00	0.00
										Laker Shop (3/16/26)					347.50	0.00
										Laker Shop (3/17/26)					351.75	0.00
										Laker Shop (3/18/26)					353.75	0.00
										Laker Shop (3/13/26)					\$1,672.00	\$0.00
RSV - Book Fair (3.20.26)	5958	Credit	A	03/31/26	0022	R 01 060 203	000 000 099	Check 1		Miscellaneous Customer					5.00	0.00
										RSV - Book Fair (3.20.26)					\$5.00	\$0.00
DLMS FS Deposit (3.20.26)	5959	Credit	A	03/31/26	0022	R 02 002 000	000 701 601	Check 1		Miscellaneous Customer					200.00	0.00
										FS Deposit (J.Johnson)						

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1521	0022	MW														
DLMS	FS Deposit (3.20.26)		5959	Credit	A	03/31/26	0022 R 01 002 108	000 000 099		Miscellaneous Customer					25.00	0.00
										Chromebook Repair (Sundstr					\$225.00	\$0.00
														Receipt Total:		
INV	1296-ALPINE SKI		5960	Credit	A	03/31/26	0022 B 01 115 000			DETROIT MOUNTAIN ALP	1296	02/28/26	Invoice	8,690.18	8,690.18	0.00
														Receipt Total:	\$8,690.18	\$0.00
District	Deposit (3.20.26)		5961	Credit	A	03/31/26	0022 R 02 002 000	808 707 099		Miscellaneous Customer					22,756.45	0.00
										FS Inv #7894 (Mahube)					23,302.78	0.00
										DLPEF Grant (2025-26)					239.76	0.00
										Health Ins (Hirsch)					4.00	0.00
										Life Ins (Hirsch)					879.81	0.00
										Retiree Health (Kotschevar)					184.00	0.00
										Speech Entry (Frazee)					500.00	0.00
										Donation-Webber Ford					3,714.25	0.00
										FS Inv #7895 (Havoc VB)					145.00	0.00
										Drivers Ed (First Lutheran)					76.60	0.00
										FS Rebate (Peterson Farms)					879.81	0.00
										Retiree Health (Labine)					38.74	0.00
										Reimbursement (Mariotti)					500.00	0.00
										Speaker Donation (M. Okeson)					204.00	0.00
										RSV Book Fair					\$53,425.20	\$0.00
														Receipt Total:		
DLMS	FS Deposit (3.23.26)		5962	Credit	A	03/31/26	0022 R 02 002 000	000 701 601		Miscellaneous Customer					6.00	0.00
										FS Deposit (D. Bakke)					\$6.00	\$0.00
														Receipt Total:		
Fund	21 - Boys BBall (3.24.26)		5964	Credit	A	03/31/26	0022 R 21 003 298	705 301 099		Miscellaneous Customer					20.00	0.00
										Practice Jersey (Jenson)					\$20.00	\$0.00
														Receipt Total:		
Concessions	(3.24.26)		5965	Credit	A	03/31/26	0022 R 01 002 292	000 000 608		Miscellaneous Customer					250.00	0.00
										Speech (3.17.26)					\$250.00	\$0.00
														Receipt Total:		

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Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1521	0022	MW														
Arux Deposits (March 2026)																
			5975	Credit	A	03/31/26		Wire	1	Miscellaneous Customer						
						0022	R 04 002	000	325	040	Arux Deposits (March 2026)				7.06	0.00
						0022	R 04 002	000	344	040	Arux Deposits (March 2026)				6,242.50	0.00
						0022	R 04 002	570	000	040	Arux Deposits (March 2026)				10,958.00	0.00
						0022	R 04 002	570	019	040	Arux Deposits (March 2026)				2,110.00	0.00
						0022	R 04 002	585	000	040	Arux Deposits (March 2026)				47.98	0.00
															\$27,990.75	\$0.00
														Receipt Total:		
Wix Deposits (March 2026)																
			5976	Credit	A	03/31/26		Wire	1	Miscellaneous Customer						
						0022	R 01 003	380	990	620	Wix Deposits (March 2026)				10,318.72	0.00
															\$10,318.72	\$0.00
														Receipt Total:		
Affinity Deposits (March 2026)																
			5977	Credit	A	03/31/26		Wire	1	TRANSFIRST/AFFINETY						
						0022	R 01 002	292	000	050	Affinity Deposits (March 2026)				23,705.00	0.00
															\$23,705.00	\$0.00
														Receipt Total:		
Revtrak Deposits (March 2026)																
			5978	Credit	A	03/31/26		Wire	1	REVTRAK						
						0022	R 02 002	000	701	601	Revtrak Deposits (March 2026)				2,178.68	0.00
															\$2,178.68	\$0.00
														Receipt Total:		
WIX Payout (3.31.26)																
			5982	Credit	A	03/31/26		Wire	1	Miscellaneous Customer						
						0022	R 01 003	380	990	620	WIX Payout (3.31.26)				42.81	0.00
															\$42.81	\$0.00
														Receipt Total:		
MW Interest (March 2026)																
			5983	Credit	A	03/31/26		Wire	1	MIDWEST BANK						
						0022	R 01 002	000	000	092	MW Interest (March 2026)				310.75	0.00
															\$310.75	\$0.00
														Receipt Total:		
														Deposit Total:	\$255,958.16	\$0.00
Pathways II (3.4.26)																
			5944	Credit	A	03/31/26		Wire	1	MDE (MMB SWIFT PMTS)						
						0022	R 04 002	000	000	337	300	Pathways II (3.4.26)			6,278.18	0.00
															\$6,278.18	\$0.00
														Receipt Total:		
MA/IEP (3/10/26)																
			5945	Credit	A	03/31/26		Wire	1	MDE (MMB SWIFT PMTS)						
						0022	R 01 002	000	000	372	071	MA/IEP (3/10/26)			167.14	0.00
															\$167.14	\$0.00
														Receipt Total:		

SMART Finance
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
MW	16822			Wire	1	1270	DETROIT LAKES DISPOSAL		No	Yes	No	03/05/2026	5,621.13
MW	16823			Wire	1	1328	EMC INSURANCE COMPANIES		No	Yes	No	03/05/2026	20,553.22
MW	16824			Wire	1	1368	FIRST DAKOTA INDEMNITY COMPANY		No	Yes	No	03/05/2026	8,480.00
MW	16825			Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	03/05/2026	1,964.61
MW	16826			Wire	1	2389	MIDWEST BANK		No	Yes	No	03/05/2026	23.00
MW	16827			Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	03/05/2026	300.00
MW	16828			Wire	2	3065	METLIFE		No	Yes	No	03/05/2026	6,368.86
MW	16829			Wire	2	3757	HEALTH PARTNERS, INC		No	Yes	No	03/05/2026	298,401.04
MW	16909			Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	03/13/2026	218,910.00
MW	16910			Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	Yes	No	03/13/2026	35,245.28
MW	16911			Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASS		No	Yes	No	03/13/2026	40,594.83
MW	16912			Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	03/13/2026	142,530.37
MW	16913			Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	03/13/2026	14,305.28
MW	16914			Wire	2	2312	AVIBEN		No	Yes	No	03/13/2026	40,690.60
MW	16923			Wire	1	1114	BIX PRODUCE		No	Yes	No	03/11/2026	5,353.38
MW	16924			Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	03/11/2026	2,669.07
MW	16925			Wire	1	1970	QUADIEN'T LEASING USA, INC.		No	Yes	No	03/11/2026	80.85
MW	16926			Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No	03/11/2026	8,401.66
MW	17050			Wire	1	1068	ARVIG COMMUNICATION SYSTEMS		No	Yes	No	03/25/2026	123.95
MW	17051			Wire	1	1068	ARVIG COMMUNICATION SYSTEMS		No	Yes	No	03/25/2026	485.81
MW	17052			Wire	1	1114	BIX PRODUCE		No	Yes	No	03/25/2026	5,734.70
MW	17053			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	459.02
MW	17054			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	17,002.58
MW	17055			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	225.53
MW	17056			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	263.17
MW	17057			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	914.68
MW	17058			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	273.65
MW	17059			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	5,689.85
MW	17060			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	17,569.58
MW	17061			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	265.01
MW	17062			Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	03/25/2026	1,179.40
MW	17063			Wire	1	1211	LAKES COMMUNITY COOPERATIVE		No	Yes	No	03/25/2026	3,674.60
MW	17064			Wire	1	1216	CONSTELLATION NEW ENERGY GAS L		No	Yes	No	03/25/2026	8,621.17
MW	17065			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	03/25/2026	446.12
MW	17066			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	03/25/2026	1,670.21
MW	17067			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	03/25/2026	13,638.15
MW	17068			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	03/25/2026	2,153.83
MW	17069			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	03/25/2026	478.80

SMART Finance
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
MW	17070			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		03/25/2026	1,081.14
MW	17071			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		03/25/2026	4,473.97
MW	17072			Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No		03/25/2026	7,302.57
MW	17073			Wire	1	1969	QUADRIENT FINANCE (POSTAGE)		No	Yes	No		03/25/2026	1,000.00
MW	17074			Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No		03/25/2026	20,173.42
MW	17075			Wire	1	2232	VERIZON WIRELESS		No	Yes	No		03/25/2026	414.32
MW	17076			Wire	1	2232	VERIZON WIRELESS		No	Yes	No		03/25/2026	75.10
MW	17077			Wire	1	2942	SYSCO NORTH DAKOTA, INC		No	Yes	No		03/25/2026	16,091.41
MW	17078			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		03/25/2026	60.00
MW	17079			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		03/25/2026	60.00
MW	17080			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		03/25/2026	60.00
MW	17081			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		03/25/2026	60.00
MW	17082			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		03/25/2026	60.00
MW	17083			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		03/25/2026	60.00
MW	17084			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		03/25/2026	60.00
MW	17085			Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		03/25/2026	660.38
MW	17086			Wire	1	3811	MARCO		No	Yes	No		03/25/2026	60.00
MW	17087			Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No		03/25/2026	6,728.31
MW	17088			Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	Yes	No		03/25/2026	492.45
MW	17089			Wire	1	3510	BREMER BANK CC		No	Yes	No		03/25/2026	69.10
MW	17090			Wire	2	2285	AMERICAN FAMILY LIFE ASSURANCE C		No	Yes	No		03/25/2026	22,460.78
MW	17091			Wire	2	2290	WEX HEALTH INC - HSA/FLEX		No	Yes	No		03/30/2026	423.68
MW	17092			Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No		03/30/2026	15,782.01
MW	17093			Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	Yes	No		03/30/2026	233,230.40
MW	17094			Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASS		No	Yes	No		03/30/2026	38,751.53
MW	17095			Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No		03/30/2026	36,141.35
MW	17096			Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No		03/30/2026	142,393.05
MW	17097			Wire	2	2312	AVIBEN		No	Yes	No		03/30/2026	14,405.28
MW	17107			Wire	1	1114	BIX PRODUCE		No	Yes	No		03/31/2026	40,440.60
MW	17108			Wire	1	1216	CONSTELLATION NEW ENERGY GAS C		No	Yes	No		03/31/2026	4,651.64
MW	17109			Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		03/31/2026	7,193.39
MW	17110			Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No		03/31/2026	2,352.37
MW	17111			Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No		03/31/2026	1,442.63
MW	17112			Wire	1	2388	MN DEPT OF REVENUE -SALES TAX		No	Yes	No		03/31/2026	8,709.08
MW	17113			Wire	1	2389	MIDWEST BANK		No	Yes	No		03/31/2026	1,221.00
MW	17114			Wire	1	2389	MIDWEST BANK		No	Yes	No		03/31/2026	70.00
MW	17115			Wire	1	2389	MIDWEST BANK		No	Yes	No		03/31/2026	10.00
MW	17116			Wire	1	2389	MIDWEST BANK		No	Yes	No		03/31/2026	10.00

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		17117		Wire	1	2390	AUTHORIZE.NET GATEWAY BILLING		No	Yes	No	03/31/2026	25.00
MW		17118		Wire	1	2393	REVTRAK		No	Yes	No	03/31/2026	29.95
MW		17119		Wire	1	2394	TRANSFIRST AFFINETY		No	Yes	No	03/31/2026	986.67
MW		17120		Wire	1	2489	WEX HEALTH INC		No	Yes	No	03/31/2026	509.00
MW		17121		Wire	1	2489	WEX HEALTH INC		No	Yes	No	03/31/2026	10,809.17
MW		17122		Wire	1	3086	USPS.COM		No	Yes	No	03/31/2026	84.59
MW		17123		Wire	1	3507	ARUX SOFTWARE, INC		No	Yes	No	03/31/2026	799.00
MW		17124		Wire	2	3065	METLIFE		No	Yes	No	03/31/2026	6,665.07
MW		17125		Wire	2	3757	HEALTH PARTNERS, INC		Yes	Yes	Yes	03/31/2026	0.00
MW		17130		Wire	2	3757	HEALTH PARTNERS, INC		No	Yes	No	03/31/2026	297,022.85
MW		17131		Wire	2	2290	WEX HEALTH INC - HSA/FLEX		No	Yes	No	03/13/2026	15,669.56

Bank Total:

\$1,892,724.81

Report Total:

\$1,892,724.81

SMART Finance
Check Register by Bank and Check
Check Number: 0-2147483647 Payment Date: 03.01.2026-03.31.2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16811	712054	Check	1	1049	ANDERSON COACH OF FRAZEE, INC	Yes	Yes	No	03/05/2026	26,664.77
		16812	712055	Check	1	1096	BELLAND, MELYSSA	Yes	Yes	No	03/05/2026	600.00
		16813	712056	Check	1	1502	HOLMQUIST, MELANIE	Yes	Yes	No	03/05/2026	100.00
		16814	712057	Check	1	1536	REMIT ISD #152	Yes	Yes	No	03/05/2026	150.00
		16821	712058	Check	1	3662	MINNESOTA MORRIS SWIMMING & D	Yes	Yes	No	03/05/2026	150.00
		16820	712059	Check	1	3413	MN INDIAN EDUCATION ASSOCIATIO	Yes	No	No	03/05/2026	400.00
		16815	712060	Check	1	1859	NIELSEN, ROBERT	Yes	Yes	No	03/05/2026	200.00
		16816	712061	Check	1	1891	OLANDER BUS SERVICE INC.	Yes	Yes	No	03/05/2026	227,985.75
		16817	712062	Check	1	1990	REMIT REGION 6A	Yes	Yes	No	03/05/2026	470.00
		16818	712063	Check	1	1991	REMIT REGION 8A	Yes	Yes	No	03/05/2026	3,030.00
		16819	712064	Check	1	2063	SCHULTZ BUS COMPANY	Yes	Yes	No	03/05/2026	127,389.88
		16885	712065	Check	1	3314	ANDYMARK, INC.	Yes	Yes	No	03/09/2026	731.89
		16830	712066	Check	1	1056	APPLE COMPUTER, INC.	Yes	Yes	No	03/09/2026	1,894.75
		16831	712067	Check	1	1072	REMIT ASL INTERPRETING SERVICES, INC	Yes	Yes	No	03/09/2026	213.00
		16832	712068	Check	1	1091	BECKER COUNTY ENVIRONMENTAL	Yes	Yes	No	03/09/2026	27.00
		16907	712069	Check	1	3917	BERNTSON, CASEY	Yes	No	No	03/09/2026	233.31
		16891	712070	Check	1	3447	BIGGAR, ZACH	Yes	Yes	No	03/09/2026	34.84
		16833	712071	Check	1	1121	BLUE 84 SPIRIT	Yes	Yes	No	03/09/2026	927.00
		16898	712072	Check	1	3684	BRAATEN, AVERY	Yes	Yes	No	03/09/2026	120.00
		16834	712073	Check	1	1143	BRENCO CORP.	Yes	Yes	No	03/09/2026	204.10
		16835	712074	Check	1	1152	BSN SPORTS	Yes	Yes	No	03/09/2026	5,217.16
		16837	712075	Check	1	1192	CENTRAL MARKET	Yes	Yes	No	03/09/2026	610.65
		16903	712076	Check	1	3824	CLASSY CAKES	Yes	Yes	No	03/09/2026	352.00
		16882	712077	Check	1	3155	REMIT CM2 SUPPLY	Yes	Yes	No	03/09/2026	192.25
		16838	712078	Check	1	1217	CONTINENTAL CLAY COMPANY	Yes	Yes	No	03/09/2026	294.81
		16839	712079	Check	1	1244	DACOTAH PAPER COMPANY	Yes	Yes	No	03/09/2026	924.79
		16840	712080	Check	1	1277	DETROIT PAINT & GLASS CO.	Yes	Yes	No	03/09/2026	300.00
		16841	712081	Check	1	1300	DRIVEWAY SERVICE	Yes	Yes	No	03/09/2026	3,958.25
		16842	712082	Check	1	1305	EAST SIDE JERSEY DAIRY ESJD	Yes	Yes	No	03/09/2026	5,463.18
		16906	712083	Check	1	3886	ERICKSON, AMANDA	Yes	Yes	No	03/09/2026	255.31
		16843	712084	Check	1	1336	ESSENTIA HEALTH	Yes	Yes	No	03/09/2026	1,912.50
		16883	712085	Check	1	3267	FM HOCKEY OFFICIALS	Yes	No	No	03/09/2026	1,964.55
		16844	712086	Check	1	1408	GENERAL PARTS LLC	Yes	Yes	No	03/09/2026	884.13
		16845	712087	Check	1	1432	GREEN'S PLUMBING & MODERN HEA	Yes	Yes	No	03/09/2026	15,731.21
		16896	712088	Check	1	3677	HAGEL, ADELIA	Yes	No	No	03/09/2026	80.00
		16846	712089	Check	1	1487	HILLYARD / HUTCHINSON	Yes	Yes	No	03/09/2026	4,073.14
		16847	712090	Check	1	1490	REMIT HOBART SALES & SERVICE	Yes	Yes	No	03/09/2026	262.54
		16877	712091	Check	1	2409	REMIT HUT AMERICAN GROUP LLC	Yes	No	No	03/09/2026	34.79
		16889	712092	Check	1	3398	REMIT INNOVATIVE GYM SOLUTIONS, LLC	Yes	Yes	No	03/09/2026	350.00

SMART Finance
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 03.01.2026-03.31.2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16848	712093	Check	1	1569	J.W. PEPPER & SON, INC.	Yes	Yes	No	03/09/2026	232.99
		16849	712094	Check	1	1588	JIMMY JOHNS #1897	Yes	Yes	No	03/09/2026	763.22
		16850	712095	Check	1	1601	JOHNSON CONTROLS BUILDING SOI	Yes	Yes	No	03/09/2026	944.85
		16902	712096	Check	1	3812	JTM PROVISIONS CO. INC.	Yes	Yes	No	03/09/2026	1,628.13
		16890	712097	Check	1	3402	LAMB GARAGE DOOR SERVICE	Yes	Yes	No	03/09/2026	117.00
		16893	712098	Check	1	3628	LHS ACTIVITIES	Yes	Yes	No	03/09/2026	75.00
		16836	712099	Check	1	1168	MAC'S HARDWARE	Yes	Yes	No	03/09/2026	13.78
		16851	712100	Check	1	1707	MARK'S ELECTRIC INC.	Yes	Yes	No	03/09/2026	363.81
		16901	712101	Check	1	3807	Math Medic	Yes	Yes	No	03/09/2026	602.00
		16879	712102	Check	1	2598	MATT'S MOBILE DIESEL SERVICE	Yes	Yes	No	03/09/2026	735.00
		16852	712103	Check	1	1726	REMIT	Yes	Yes	No	03/09/2026	188.62
		16853	712104	Check	1	1736	MENARDS - DETROIT LAKES	Yes	Yes	No	03/09/2026	871.76
		16854	712105	Check	1	1739	METROPOLITAN MECHANICAL CONT	Yes	Yes	No	03/09/2026	5,128.18
		16855	712106	Check	1	1745	MIDWEST BUS PARTS	Yes	Yes	No	03/09/2026	68.10
		16856	712107	Check	1	1754	MINITEX	Yes	Yes	No	03/09/2026	4,607.62
		16857	712108	Check	1	1764	MINNKOTA RECYCLING	Yes	Yes	No	03/09/2026	336.00
		16858	712109	Check	1	1778	MN COMMUNITY EDUCATION ASSOC	Yes	No	No	03/09/2026	299.00
		16887	712110	Check	1	3354	MOHR, CHRISTIN	Yes	No	No	03/09/2026	85.36
		16859	712111	Check	1	1831	NAPA CENTRAL	Yes	Yes	No	03/09/2026	24.22
		16861	712112	Check	1	1839	NATIONAL FFA ORGANIZATION	Yes	Yes	No	03/09/2026	90.00
		16862	712113	Check	1	1850	NERESON AUTOMOTIVE INC.	Yes	Yes	No	03/09/2026	434.52
		16876	712114	Check	1	2370	NEW READERS PRESS	Yes	Yes	No	03/09/2026	385.77
		16886	712115	Check	1	3343	NORTHERN MN ROBOTICS CONFERI	Yes	Yes	No	03/09/2026	8,144.20
		16863	712116	Check	1	1907	PAN-O-GOLD BAKING CO.	Yes	Yes	No	03/09/2026	897.05
		16864	712117	Check	1	1908	PAPA MURPHY'S	Yes	Yes	No	03/09/2026	362.00
		16888	712118	Check	1	3355	PELICAN RAPIDS PUBLIC LIBRARY	Yes	Yes	No	03/09/2026	94.20
		16865	712119	Check	1	1920	PEPSICO BEVERAGE SALES LLC	Yes	Yes	No	03/09/2026	896.44
		16866	712120	Check	1	1943	POPPLERS MUSIC STORE	Yes	Yes	No	03/09/2026	452.40
		16867	712121	Check	1	1951	PRECISION PRINTING	Yes	Yes	No	03/09/2026	225.00
		16868	712122	Check	1	1954	PREMIUM WATERS, INC.	Yes	Yes	No	03/09/2026	813.68
		16860	712123	Check	1	1832	PYE-BARKER & SAFETY, LLC	Yes	Yes	No	03/09/2026	2,547.60
		16870	712124	Check	1	1978	RAMSEY FLOORING, INC.	Yes	Yes	No	03/09/2026	728.00
		16869	712125	Check	1	1976	RAMSEY, BRITTON	Yes	Yes	No	03/09/2026	628.51
		16871	712126	Check	1	1986	REDWOOD TOXICOLOGY LABORATC	Yes	No	No	03/09/2026	67.68
		16892	712127	Check	1	3574	REV ROBOTICS LLC	Yes	Yes	No	03/09/2026	641.46
		16872	712128	Check	1	2020	RWP, INC.	Yes	Yes	No	03/09/2026	5,500.00
		16897	712129	Check	1	3679	SCHINDLER, EMILY	Yes	No	No	03/09/2026	120.00
		16873	712130	Check	1	2079	SHI INTERNATIONAL CORP.	Yes	Yes	No	03/09/2026	23,501.18
		16874	712131	Check	1	2082	SHOPSABRE	Yes	Yes	No	03/09/2026	22,115.00

SMART Finance
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 03.01.2026-03.31.2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16884	712132	Check	1	3273	STATTELMAN, KARI	Yes	Yes	No	03/09/2026	568.67
		16908	712133	Check	1	3918	THE UPS STORE #8772	Yes	Yes	No	03/09/2026	325.00
		16905	712134	Check	1	3869	THRIFTY BOT LLC	Yes	Yes	No	03/09/2026	186.35
		16899	712135	Check	1	3758	TR INDUSTRIES	Yes	Yes	No	03/09/2026	447.00
		16875	712136	Check	1	2203	TROPHYHOUSE	Yes	Yes	No	03/09/2026	176.11
		16904	712137	Check	1	3834	VAL VOIGT FINE ART LLC	Yes	Yes	No	03/09/2026	390.00
		16900	712138	Check	1	3806	VIKING COCA COLA BOTTLING CO.	Yes	Yes	No	03/09/2026	2,473.20
		16878	712139	Check	1	2485	VISTAR	Yes	Yes	No	03/09/2026	1,948.47
		16881	712140	Check	1	2631	VOLLOM, TOM	Yes	Yes	No	03/09/2026	600.00
		16894	712141	Check	1	3637	WHEELING, KINLEY	Yes	Yes	No	03/09/2026	120.00
		16880	712142	Check	1	2599	WILL, SAMANTHA	Yes	Yes	No	03/09/2026	120.00
		16895	712143	Check	1	3672	YLINEMI, JULIE	Yes	Yes	No	03/09/2026	374.48
		16916	712144	Check	2	2287	AFSCME COUNCIL 65	Yes	No	No	03/13/2026	259.52
		16918	712145	Check	2	2309	D. L. ATHLETIC FOUNDATION	Yes	No	No	03/13/2026	110.00
		16920	712146	Check	2	2330	D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	03/13/2026	575.91
		16919	712147	Check	2	2310	D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	03/13/2026	30.00
		16922	712148	Check	2	3121	MESSERLI & KRAMER P.A.	Yes	Yes	No	03/13/2026	69.18
		16915	712149	Check	2	2286	MINNESOTA CHILD SUPPORT	Yes	Yes	No	03/13/2026	683.80
		16921	712150	Check	2	2363	MN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	03/13/2026	140.06
		16917	712151	Check	2	2292	UNITED WAY OF BECKER COUNTY	Yes	No	No	03/13/2026	64.00
		16927	712152	Check	1	2406	BURNSIDE, BRADY	Yes	No	No	03/11/2026	125.00
		16928	712153	Check	1	2406	BURNSIDE, BRADY	Yes	No	No	03/11/2026	25.00
		16929	712154	Check	1	2717	BURNSIDE, LILY	Yes	No	No	03/11/2026	125.00
		16930	712155	Check	1	2717	BURNSIDE, LILY	Yes	No	No	03/11/2026	125.00
		16931	712156	Check	1	2717	BURNSIDE, LILY	Yes	Yes	No	03/11/2026	150.00
		16936	712158	Check	1	3925	HOLMES, ERIN	Yes	Yes	No	03/11/2026	926.25
		16932	712159	Check	1	2751	ISD #194	Yes	Yes	No	03/11/2026	280.00
		16937	712161	Check	1	3927	MINNESOTA SPEECH COACHES ASS	Yes	No	No	03/11/2026	25.00
		16934	712162	Check	1	2791	PIEMONTE, BETH	Yes	Yes	No	03/11/2026	275.00
		16938	712163	Check	1	1030	ALEXANDER, STEFANY	Yes	Yes	No	03/23/2026	132.98
		16939	712164	Check	1	1035	ALLIANCE PEST PROTECTION	Yes	Yes	No	03/23/2026	160.00
		17029	712165	Check	1	3751	ARBITERSPORTS LLC	Yes	No	No	03/23/2026	2,415.00
		16940	712166	Check	1	1067	ARVIG	Yes	Yes	No	03/23/2026	3,849.04
		16941	712167	Check	1	1072	REMIT ASL INTERPRETING SERVICES, INC	Yes	No	No	03/23/2026	356.00
		17007	712168	Check	1	2317	AVIBEN LLC	Yes	Yes	No	03/23/2026	431.43
		16942	712169	Check	1	1081	BARBERG, JENNIFER	Yes	No	No	03/23/2026	120.72
		16943	712170	Check	1	1091	BECKER COUNTY ENVIRONMENTAL	Yes	No	No	03/23/2026	473.25
		17012	712171	Check	1	2506	BECKER COUNTY MUSEUM	Yes	No	No	03/23/2026	280.00
		16944	712172	Check	1	1094	BECKER COUNTY TRANSIT	Yes	Yes	No	03/23/2026	180.00

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 03.01.2026-03.31.2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16946	712173	Check	1	1143	BRENCO CORP.	Yes	Yes	No	03/23/2026	800.59
		16948	712174	Check	1	1192	CENTRAL MARKET	Yes	Yes	No	03/23/2026	1,414.53
		16949	712175	Check	1	1233	CUMMINS SALE & SERVICE	Yes	Yes	No	03/23/2026	8,836.18
		16945	712176	Check	1	1107	CWIKLACE HARDWARE	Yes	Yes	No	03/23/2026	33.17
		16950	712177	Check	1	1244	DACOTAH PAPER COMPANY	Yes	Yes	No	03/23/2026	2,803.41
		16951	712178	Check	1	1245	DAKOTA BUSINESS SOLUTIONS	Yes	No	No	03/23/2026	394.00
		17008	712179	Check	1	2322	DELL MARKETING L.P.	Yes	No	No	03/23/2026	4,884.44
		17016	712180	Check	1	2924	DEWEY, NICOLE	Yes	Yes	No	03/23/2026	540.00
		17017	712181	Check	1	2932	DEWEY'S SEPTIC SERVICE, LLC	Yes	No	No	03/23/2026	1,050.00
		17027	712182	Check	1	3713	DIRTY HIPPIE PHOTOGRAPHY	Yes	No	No	03/23/2026	715.00
		16952	712183	Check	1	1300	DRIVEWAY SERVICE	Yes	No	No	03/23/2026	1,495.00
		16953	712184	Check	1	1305	EAST SIDE JERSEY DAIRY ESJD	Yes	Yes	No	03/23/2026	6,277.25
		17015	712185	Check	1	2718	ECKROTH MUSIC	Yes	Yes	No	03/23/2026	142.00
		17028	712186	Check	1	3729	ELLII	Yes	No	No	03/23/2026	1,250.00
		17026	712187	Check	1	3703	ESSENTIAL EDUCATION CORP.	Yes	Yes	No	03/23/2026	1,305.00
		17034	712188	Check	1	3902	EXTREME CLEANING INC	Yes	No	No	03/23/2026	910.00
		16954	712189	Check	1	1347	FAIRFIELD INN & SUITES BY MARRIO	Yes	No	No	03/23/2026	147.90
		16955	712190	Check	1	1358	FELDT PLUMBING LLP	Yes	Yes	No	03/23/2026	5,000.00
		16956	712191	Check	1	1402	GAG, KELLY	Yes	Yes	No	03/23/2026	146.34
		16957	712192	Check	1	1408	GENERAL PARTS LLC	Yes	Yes	No	03/23/2026	1,123.75
		16958	712193	Check	1	1426	GRAINGER, INC.	Yes	Yes	No	03/23/2026	118.52
		16959	712194	Check	1	1457	HAWKINS, INC.	Yes	Yes	No	03/23/2026	2,540.68
		16960	712195	Check	1	1481	HERZOG ROOFING, INC.	Yes	Yes	No	03/23/2026	2,775.00
		16961	712196	Check	1	1487	HILLYARD / HUTCHINSON	Yes	Yes	No	03/23/2026	10,851.08
		16962	712197	Check	1	1511	HOUGH INC.	Yes	No	No	03/23/2026	4,060.82
		17010	712198	Check	1	2409	HUT AMERICAN GROUP LLC	Yes	No	No	03/23/2026	437.08
		16963	712199	Check	1	1529	ICS CONSULTING, LLC -138006	Yes	Yes	No	03/23/2026	20,260.00
		17018	712200	Check	1	3093	IMAGINE LEARNING	Yes	Yes	No	03/23/2026	4,752.00
		16964	712201	Check	1	1551	INDEPENDENT EMERGENCY SERVIC	Yes	No	No	03/23/2026	107.70
		16965	712202	Check	1	1563	INTERQUEST DETECTION CANINES	Yes	No	No	03/23/2026	1,700.00
		16966	712203	Check	1	1569	J.W. PEPPER & SON, INC.	Yes	No	No	03/23/2026	49.00
		16967	712204	Check	1	1580	JENSEN, NICOLE	Yes	Yes	No	03/23/2026	185.77
		16968	712205	Check	1	1589	JK SPORTS	Yes	Yes	No	03/23/2026	135.85
		16969	712206	Check	1	1601	JOHNSON CONTROLS BUILDING SOI	Yes	Yes	No	03/23/2026	1,900.00
		16970	712207	Check	1	1607	JOSEPHSON, DANIEL	Yes	No	No	03/23/2026	1,131.14
		16971	712208	Check	1	1638	L&M FLEET SUPPLY, INC.	Yes	Yes	No	03/23/2026	601.75
		17023	712209	Check	1	3524	LAUX, LINDSEY	Yes	Yes	No	03/23/2026	100.00
		17019	712210	Check	1	3288	LEARNWELL	Yes	Yes	No	03/23/2026	231.75
		16972	712211	Check	1	1673	LEIGHTON BROADCASTING	Yes	Yes	No	03/23/2026	449.00

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 03.01.2026-03.31.2026 Period: 0-999999999

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		17009	712213	Check	1	2345	LITERACY RESOURCES, LLC	Yes	Yes	No	03/23/2026	101.50
		17032	712214	Check	1	3862	LIVINGOOD, JEAN	Yes	Yes	No	03/23/2026	886.45
		16947	712215	Check	1	1168	MAC'S HARDWARE	Yes	Yes	No	03/23/2026	111.29
		17041	712216	Check	1	3924	MAGNETIC SPARK	Yes	Yes	No	03/23/2026	932.04
		17006	712217	Check	1	2303	MARCO TECHNOLOGIES, LLC NW71:	Yes	Yes	No	03/23/2026	36.29
		16974	712218	Check	1	1707	MARK'S ELECTRIC INC.	Yes	Yes	No	03/23/2026	1,428.40
		17014	712219	Check	1	2598	MATT'S MOBILE DIESEL SERVICE	Yes	No	No	03/23/2026	488.00
		16975	712220	Check	1	1736	MENARDS - DETROIT LAKES	Yes	Yes	No	03/23/2026	535.50
		16976	712221	Check	1	1739	METROPOLITAN MECHANICAL CONT	Yes	Yes	No	03/23/2026	3,612.65
		16977	712222	Check	1	1743	MID CENTRAL DOOR COMPANY	Yes	Yes	No	03/23/2026	91.25
		16978	712223	Check	1	1745	MIDWEST BUS PARTS	Yes	Yes	No	03/23/2026	30.80
		16979	712224	Check	1	1750	MILESTONES & MEMORIES, LLC	Yes	Yes	No	03/23/2026	868.83
		16980	712225	Check	1	1753	MILLER YARD CARE AND CONSTRUC	Yes	No	No	03/23/2026	6,440.00
		16981	712226	Check	1	1787	MN STATE COMMUNITY & TECHNICA	Yes	Yes	No	03/23/2026	94,573.05
		17021	712227	Check	1	3354	MOHR, CHRISTIN	Yes	Yes	No	03/23/2026	245.65
		17011	712228	Check	1	2420	MRI SOFTWARE LLC	Yes	Yes	No	03/23/2026	18.00
		17013	712229	Check	1	2541	MSUM BUSINESS SERVICES	Yes	Yes	No	03/23/2026	3,300.00
		16982	712230	Check	1	1817	MUJFF, ERIN	Yes	No	No	03/23/2026	265.96
		16983	712231	Check	1	1831	NAPA CENTRAL	Yes	No	No	03/23/2026	24.22
		17025	712232	Check	1	3667	NELSON, SANFORD	Yes	No	No	03/23/2026	81.20
		17043	712233	Check	1	3928	NEWVISION SECURITY, LLC	Yes	Yes	No	03/23/2026	1,405.00
		17022	712234	Check	1	3374	NORBY, GRETCHEN	Yes	Yes	No	03/23/2026	140.00
		16985	712235	Check	1	1868	NORTH COUNTRY BUSINESS PRODL	Yes	Yes	No	03/23/2026	712.42
		17020	712236	Check	1	3343	NORTHERN MN ROBOTICS CONFERI	Yes	No	No	03/23/2026	110.00
		16986	712237	Check	1	1901	OTIS ELEVATOR COMPANY	Yes	Yes	No	03/23/2026	350.00
		16987	712238	Check	1	1907	PAN-O-GOLD BAKING CO.	Yes	Yes	No	03/23/2026	952.21
		16988	712239	Check	1	1908	PAPA MURPHY'S	Yes	Yes	No	03/23/2026	1,058.50
		16989	712240	Check	1	1920	PEPSICO BEVERAGE SALES LLC	Yes	No	No	03/23/2026	617.05
		17038	712241	Check	1	3921	PRATT, OLIVIA	Yes	No	No	03/23/2026	23.91
		16990	712242	Check	1	1951	PRECISION PRINTING	Yes	Yes	No	03/23/2026	275.00
		16991	712243	Check	1	1954	PREMIUM WATERS, INC.	Yes	Yes	No	03/23/2026	186.07
		16984	712244	Check	1	1832	PYE-BARKER & SAFETY, LLC	Yes	Yes	No	03/23/2026	200.00
		16992	712245	Check	1	1976	RAMSEY, BRITTON	Yes	Yes	No	03/23/2026	174.93
		17039	712246	Check	1	3922	RAZOR SHARP LLC	Yes	No	No	03/23/2026	1,050.00
		16993	712247	Check	1	1987	REGENTS OF THE UNIV. OF MN	Yes	Yes	No	03/23/2026	160.00
		16994	712248	Check	1	2008	ROGERS, DENNIS	Yes	No	No	03/23/2026	200.00
		17036	712249	Check	1	3914	ROY, WENDY	Yes	Yes	No	03/23/2026	1,350.00
		16995	712250	Check	1	2047	SCHOENBERGER, JENNA	Yes	No	No	03/23/2026	132.98

SMART Finance
Check Register by Bank and Check
Check Number: 0-2147483647 Payment Date: 03.01.2026-03.31.2026 Period: 0-999999999

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MW	16996	712251		Check	1	2050	SCHOLASTIC INC.	Yes	Yes	No	03/23/2026	263.74
	16997	712252		Check	1	2074	SEPTIC VAC	Yes	No	No	03/23/2026	150.00
	16998	712253		Check	1	2112	SPEECH WIRE TOURNAMENT SERVI	Yes	No	No	03/23/2026	420.00
	17042	712254		Check	1	3926	STEINKE, COREY	Yes	No	No	03/23/2026	53.96
	16999	712255		Check	1	2126	STEIN'S INC.	Yes	Yes	No	03/23/2026	29.04
	17000	712256		Check	1	2128	STELLER HUMAN SERVICES, INC.	Yes	Yes	No	03/23/2026	46,308.00
	17001	712257		Check	1	2139	SUMMIT FIRE PROTECTION	Yes	Yes	No	03/23/2026	2,453.00
	17037	712258		Check	1	3919	SVANOE, ERIKA	Yes	Yes	No	03/23/2026	1,500.00
	17002	712259		Check	1	2149	SWANSON'S REPAIR	Yes	No	No	03/23/2026	1,034.82
	17024	712260		Check	1	3570	SYHhealing	Yes	Yes	No	03/23/2026	7,000.00
	17003	712261		Check	1	2168	TEAM LAB	Yes	Yes	No	03/23/2026	220.00
	17035	712262		Check	1	3912	TEE'S TACOS	Yes	Yes	No	03/23/2026	225.00
	17033	712263		Check	1	3869	THRIFTY BOT LLC	Yes	Yes	No	03/23/2026	166.82
	17004	712264		Check	1	2194	TRAFERA HOLDINGS, LLC	Yes	Yes	No	03/23/2026	465.00
	17005	712265		Check	1	2207	TWEETON REFRIGERATION, INC.	Yes	No	No	03/23/2026	230.00
	17031	712266		Check	1	3834	VAL VOIGT FINE ART LLC	Yes	Yes	No	03/23/2026	660.00
	17030	712267		Check	1	3806	VIKING COCA COLA BOTTLING CO.	Yes	Yes	No	03/23/2026	2,867.75
	17040	712268		Check	1	3923	WIEDEWITSCH, JANET	Yes	No	No	03/23/2026	110.00
	17044	712269		Check	1	1139	BUSINESS PROFESSIONALS OF AME	Yes	Yes	No	03/25/2026	2,290.00
	17048	712270		Check	1	3712	HELGESON, SHEILA	Yes	No	No	03/25/2026	125.00
	17046	712271		Check	1	2760	ISD #740	Yes	No	No	03/25/2026	216.00
	17049	712272		Check	2	2288	MADISON NATIONAL LIFE INSURANC	Yes	No	No	03/25/2026	4,581.51
	17045	712273		Check	1	2706	MINNESOTA BAND DIRECTORS ASSC	Yes	No	No	03/25/2026	175.00
	17047	712274		Check	1	2791	PIEMONTE, BETH	Yes	No	No	03/25/2026	125.00
	17099	712275		Check	2	2287	AFSCME COUNCIL 65	Yes	No	No	03/30/2026	259.52
	17101	712276		Check	2	2309	D. L. ATHLETIC FOUNDATION	Yes	No	No	03/30/2026	110.00
	17104	712277		Check	2	2330	D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	03/30/2026	575.91
	17103	712278		Check	2	2329	D.L. EDUCATION MINNESOTA (TEACH	Yes	No	No	03/30/2026	18,730.39
	17102	712279		Check	2	2310	D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	03/30/2026	30.00
	17106	712280		Check	2	3121	MESSERLI & KRAMER P.A.	Yes	No	No	03/30/2026	74.99
	17098	712281		Check	2	2286	MINNESOTA CHILD SUPPORT	Yes	No	No	03/30/2026	683.80
	17105	712282		Check	2	2363	MN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	03/30/2026	138.32
	17100	712283		Check	2	2292	UNITED WAY OF BECKER COUNTY	Yes	No	No	03/30/2026	64.00
	17126	712284		Check	1	1176	CARRIER, JOSEPH	Yes	No	No	03/31/2026	1,500.00
	17127	712285		Check	1	1502	HOLMQUIST, MELANIE	Yes	No	No	03/31/2026	300.00
	17129	712286		Check	1	2658	MINNESOTA TRUE TEAM TRACK	Yes	No	No	03/31/2026	210.00

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW	17128	712287	712287	Check	1	2333	NINJAANYWHERE, LLC	Yes	No	No	03/31/2026	1,440.00
Bank Total: MW												
Report Total:												
\$851,061.28												
\$851,061.28												

PERSONNEL AGENDA

April 27, 2026

1) **Resignations:**

Brian Deitchler– Middle School Behavior Interventionist, effective June 30, 2026.

Caiden Edwards– Middle School Custodian, effective April 10, 2026.

Kenny Hemenway– Rossman Custodian, effective April 15, 2026.

Julie Smith– Rossman Para, effective April 27, 2026.

Jay Sorensen– ALC Independent Study Instructor, effective August 1, 2026.

Heidi Voz– 0.5 ALC Art Teacher, effective June 30, 2026.

2) **Retirements:**

Fran Rethwisch– ECFE/School Readiness Coordinator and Parent Educator, effective June 30, 2026.

4) **Appointments:**

Abby Becker– High School Administrative Assistant, at the rate of \$19.00 per hour working 40 hours per week, effective March 30, 2026.

Christina Bergeron– E-Laker Long Term Substitute, at the rate of \$30 per hour working 5 hours per week, effective April 13, 2026 through May 22, 2026.

Nelaina Daggett– Rossman Special Education Teacher, at the rate of BA+40 Step 2 or a contract amount of \$54,432 per year, effective August 25, 2026.

Jay DeCann– Activities Director, at the rate of \$112,000 per year, working 230 days per year, effective July 1, 2026.

Summer Dobratz– Rossman First Grade Teacher, at the rate of BA Step 7 or a contract amount of \$53,350 per year, effective August 25, 2026.

Kevin Drotts– Middle School Sci/Tech Teacher, at the rate of MA+30 Step 9 or a contract amount of \$71,487 per year, effective August 17, 2026.

Luca Engen– Middle School Custodian, working 40 hours per week, at the rate of \$20.70 per hour plus \$1.00 per hour differential, effective April 20, 2026.

Reilley Fawcett– Middle School Softball Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.

Dannika George– Roosevelt ECFE/School Readiness Teacher, working 39.75 hours per week, at the rate of \$37.37 per hour, effective August 17, 2026.

Noelle Gunderson– Roosevelt Music Teacher, at the rate of BA Step 1 or a contract amount of \$46,498 per year, effective August 17, 2026.

Kenny Hemenway– Rossman Custodian, at the rate of \$20.70 per hour plus \$1.00 per hour differential, working 40 hours per week, effective April 14, 2026.

Rayna Jorgerson– Roosevelt 1st Grade Teacher, at the rate of BA Step 7 or a contract amount of \$53,350 per year, effective July 1, 2026.

William Kvebak– 9th Grade Track Coach, at the rate of \$3,145.98 per season, effective March 25, 2026.

Abby Nagel– Roosevelt 5th Grade Teacher, at the rate of BA Step 1 or a contract amount of \$46,498 per year, effective August 17, 2026.

Monika Nelson– Roosevelt Special Education Teacher, at the rate of MA+10 Step 12 or a contract amount of \$73,619, effective August 25, 2026.

Kayla Thorp– Rossman Special Education Teacher, at the rate of BA+10 Step 5 or a contract amount of \$52,457 per year, effective August 25, 2026

Kora Torkelson– Middle School Softball Coach, at the rate of \$2,056.41 per season,

effective March 30, 2026.

5) **Sixth Period Pay:**

Lisa Ito– High School Chemistry Teacher is requesting sixth period pay for the second semester.

6) **Leave of Absence:**

Jean Alder– Rossman ECFE Para is requesting a leave of absence from April 2, 2026 through April 30, 2026.

7) **Terminations:**

Rachael Anderson– Rossman Para, effective April 2, 2026.

Sueann Lee– Rossman Custodian, effective April 9, 2026.

8.) **Amended Assignments:**

Natalie Neal: is amending her assignment from 9th grade Volleyball Coach to JV V volleyball Coach, effective April 13, 2026.

Fletcher Nelson– is amending his assignment from JV Volleyball Coach to Varsity Assistant Volleyball Coach, effective April 13, 2026.

Jennifer Olson– is amending her assignment from 1.0 5th Grade Teacher to 0.8 Interventionist, effective August 25, 2026.

DATE: April 10, 2026

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Professional Services Agreement - District Referendum and Capital Levy**

The proposed professional service agreement with ICS, along with their communication partner Rapp Strategies, is for the community engagement and communication services for the District's planning towards the attempt of a voter-approved capital levy and bond referendum in 2027.

Services will be provided to assist with the process of community engagement in relation to facilities planning and develop a final plan to bring forward to voters. Additionally, services will include the referendum communication planning if the District elects to move forward to see voter approval.

Administration recommends approval of the agreement.



A LEGENCE Company

Detroit Lakes Public School

702 Lake Avenue

Detroit Lakes, MN 56501



Professional Services Agreement for Community Engagement & Long-Range Planning

March 24, 2026

104 Park Ave. N, Suite 104, Park Rapids, Minnesota 56470
Ph: (320) 815- 9544 / Fax: (763) 780-2866 / ics-builds.com

03/24/26

Jason Kuehn
Director of Finance and Operations
Detroit Lakes Public Schools
702 Lake Avenue
Detroit Lakes, MN 56501



104 Park Ave. N Suite 104
Park Rapids, MN 56470
ics-builds.com
(320) 815-9544

Re: Professional Services Agreement

Dear Mr. Kuehn:

ICS along with their communication partner, Rapp Strategies, is pleased to provide you with this proposal to enter into a Professional Services Agreement which includes the effort necessary to facilitate stakeholder engagement sessions, public communication and strategies, and long-range plan development and present the outcomes of the data collected to help plan for the future facility needs of the Detroit Lakes School District.

We will work collaboratively with DL Public School staff to retrieve information of existing facility spaces and their suggested use, as well as data provided by the DL School, to utilize our industry knowledge and expertise to assist in creating a long-range plan. The goal of these efforts is to provide DL School with reports that assist to effectively budget, communicate, and implement solutions to ongoing facility needs.

We would be happy to discuss this proposal with you and Detroit Lakes leadership for clarity and understanding when you see appropriate. Thank you for your consideration and we look forward to continuing to build on our working relationship with DL School to complete this effort.

Please do not hesitate to contact me with any questions.

Sincerely,

Lori Christensen
Business Development Executive
ICS

CC: File

**BUILDING STRONG
CONNECTIONS**



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Appendix B – Signature Page

Appendix C – Hourly Billing Rates

Appendix D – Notification of Equal Employment Opportunity/Affirmative
Action Compliance

Professional Services Agreement

Detroit Lakes Public Schools
Professional Services Agreement
March 24, 2026

- | | |
|--|--|
| 1. Introduction | ICS Consulting, LLC (“ICS”) is pleased to present this Professional Services Agreement (PSA) to provide facility and space needs assessment services on behalf of Detroit Lakes Public Schools. Our services include providing the level of effort and expertise needed to deliver a scope of services that meets the needs of the school district. |
| 2. Phase I –
Community
Engagement and
Assessment
Phase | <p>A successful facility planning process is grounded in meaningful, transparent, and inclusive community engagement. ICS will partner with Detroit Lakes Public Schools to design and implement a comprehensive engagement strategy that ensures all voices are heard and considered. Our approach is structured to build understanding, gather input, and foster community ownership of the final recommendations.</p> <p>ICS partners with Rapp Strategies to deliver a comprehensive, full-service communication approach that supports clients from initial planning through successful project delivery. This collaboration ensures a seamless process, integrating strategic messaging, stakeholder engagement, and clear, consistent communication at every stage. By combining ICS’s expertise in planning and project execution with Rapp Strategies’ strength in communication and public engagement, we create a unified team focused on building trust, fostering collaboration, and guiding communities confidently through complex decisions.</p> <p>1.0 Community Engagement:</p> <p>Listening Sessions</p> <p>ICS will facilitate a series of targeted listening sessions with students, staff, families, and community members. These sessions are designed to create a comfortable environment for open dialogue, allowing participants to share perspectives on current facility strengths, challenges, and future needs. Each session will be structured yet conversational, ensuring we capture both qualitative insights and emerging themes.</p> <p>Community Surveys</p> <p>To complement in-person engagement, ICS will develop and distribute community-wide surveys if needed. These surveys will be designed to reach a broad audience, including those unable to attend meetings. Questions will focus on priorities, perceptions of current facilities, and support for potential improvements. Survey results will be analyzed and summarized to identify trends and inform decision-making.</p> <p>Stakeholder Meetings</p> <p>In addition to broad community outreach, ICS will conduct focused stakeholder meetings with key groups such as district leadership, school</p> |

board members, teachers, support staff, and community partners. These meetings allow for deeper discussion on specific topics, including educational adequacy, operational needs, and long-term district goals.

Ongoing Communication and Transparency

Throughout the process, ICS will ensure consistent and clear communication with the community. Summaries of engagement activities, key findings, and next steps will be shared regularly. This transparency builds trust and helps stakeholders understand how their input is shaping the direction of the project.

By combining multiple engagement methods, ICS ensures a well-rounded and inclusive process that reflects the values, priorities, and vision of the Detroit Lakes community.

2.0 Facility Assessment & Data Validation Approach

ICS has previously conducted facility assessments for Detroit Lakes Public Schools and will leverage this existing body of work as the foundation for the current process. Rather than starting from scratch, our approach is to utilize, verify, and refine the data already collected—ensuring accuracy, identifying any changes in conditions, and updating findings where necessary. This method is both cost-effective and efficient, allowing the District to maximize prior investments while ensuring decisions are based on current, reliable information.

Space Needs & Utilization Analysis

ICS will revisit and validate previous space assessments to ensure alignment with current and future educational needs:

- Evaluate existing facility space constraints and functionality
- Review departmental layouts and current space utilization
- Confirm or adjust space needs based on current programming and anticipated growth
- Analyze the advantages and limitations of maintaining existing facilities versus renovation and/or additions to meet identified needs

Building Components & Systems Review (Updated from Previous Assessment)

ICS will update prior facility condition data through focused site visits and verification efforts, including:

- Facility Site (including parking lots, sidewalks, landscaping, etc.)
- Building Envelope (exterior walls, sealants, windows, roofs, etc.)
- Building Interior Finishes (flooring, walls & ceilings)
- Mechanical Systems (HVAC, plumbing, controls, etc.)
- Electrical Systems (service, power distribution, lighting, etc.)
- Life Safety Systems (PA, fire alarm, fire protection, security, etc.)
- Accessibility Issues (building and site)

District Collaboration & Data Integration

To help control costs and streamline the process, Detroit Lakes Public Schools will provide access to key personnel and existing documentation, including past reports, previous project scopes, and available building plans. ICS will thoroughly review and organize this information in advance of site visits to maximize efficiency and avoid duplication of effort.

2.0 Outcome

This refined and collaborative approach will result in a clear, updated understanding of facility conditions, needs, and associated costs. The District will be equipped with actionable information to support informed decision-making, including both project-specific investments and long-term facility planning strategies.

3. Phase II – Plan Development

Utilizing data from Phase I Community Engagement and Assessment Phase effort, ICS will assist Detroit Lakes School to develop its Long-Range Facility Plan. It is expected the Plan shall be objective and identify potential financial resources necessary to execute it. ICS Services shall include:

1.0 Presentation and Revision of Preliminary Plans

- Identify current facility programming needs including cost estimates.
- If new or replacement facilities are desired, provide budgets and justification.
- Identify potential funding sources and work with the Detroit Lakes School financial advisor to develop fundable solutions.
- Revise scenarios with incorporated feedback and provide recommendations.
- Help the district with ballot question strategy and referendum timelines.

2.0 Communication:

- Facilitate work sessions with the School Board.
- Supporting the Detroit Lakes School with local media/communications as needed.
- Provide updates to the School Board, as needed.

Once a preliminary assessment is developed, ICS and Detroit Lakes School may provide formal opportunities for the community to provide input on the preliminary plan. Ultimately the outcome of Phase I and Phase II will be a plan that identifies and creates a Long-Range Plan that the Detroit Lakes School can act on if desired.

3.0 Deliverables:

- A facility plan that can be presented to the Detroit Lakes School and utilized to budget and plan future facilities related projects.

Deliverables NOT Included:

- Renderings and/or scale models are **NOT** included.
- Full architectural and engineering drawings are **NOT** included.

4. Phase III – Public Referendum Services

1.0 Scope of Services:

Referendum Communications Planning core suite of services:

- Assist the district to establish a referendum campaign slogan and branding.
- Assist the district in writing core messages about the referendum.
- Assist the district to establish and maintain a dedicated referendum microsite.
- Assist the district with referendum public presentation(s) and additional media which may include fast facts flyer, public mailer, etc.
- Support the district's social media efforts through creating messages, graphics and scheduling.
- Support the district by writing relevant articles and e-blasts.

Note: Referendum communication services, requested by the DL School District beyond the core suite of services (i.e., short 30-60 informational videos, other printed media, etc.) outlined above, shall be defined in writing and negotiated in good faith.

- District Voter Analysis
- Learned Public Referendum Process Consulting Services
- Public Engagement Outreach Planning and Support
- This agreement shall extend to include two (2) public referendum efforts by ICS and the District. If the first effort for a public referendum is not successful, ICS and the DL School District shall negotiate in good faith any further costs related to ICS's services for the 2nd referendum effort.

5. Basis of Compensation

Compensation for completion of Phase I and II as described above is proposed as a lump sum amount of **\$10,350**. (\$11,500 fee - \$1,150 discount for LCSC membership)*

* Lakes Country Service Cooperative members receive a 10% discount on planning services with ICS due to their partnership with LCSC.

Compensation for completion of Phase III as described above is proposed as a lump sum amount of **\$15,000**. (Only applies if the district decides to go for a public referendum)

The actual amount billed for ICS 's services monthly will be based on ICS 's estimate of the proportion of total services completed during the billing period.

Reimbursable expenses (i.e., mileage, reproduction, printing, postage, etc.) are included in the fixed fee.

For project work beyond services outlined in proposal and/or any changes to the agreed upon scope of services or project duration, services will be billed on a time and materials basis in addition to the above noted fees. However, additional work will not be conducted without approval by Detroit Lakes School District.

Implementation / Construction Phase:

Upon development of any solutions or project scopes to be implemented may begin immediately following school board approval. As the owner's partner for the Plan, ICS may utilize the services of sub consultants. The Detroit Lakes School will have the right to reject the selection of these or any sub-consultants. It is the Detroit Lakes School District's intent to utilize ICS for professional services as described below:

Professional Services

Upon Development of the final project scope and schedule, ICS proposes to provide construction phase representation services with compensation to be structured as a lump sum fixed fee. Our role during this phase of the process can range from providing comprehensive owner's representative services to full program management services including design, construction management and commissioning. Upon determination of the actual improvement scopes, we will work collaboratively with the Detroit Lakes School administration to determine the most advantageous delivery methodology to utilize for the specific projects. This lump sum fixed fee will be finalized with the Detroit Lakes School following determination of the project scope and timeline.

Professional services do not include competitively bid construction contracts. Construction contracts will be entered into by the Owner directly with contractors utilizing Minnesota statutes for competitive bidding requirements.

Compensation

It is the intent of both parties that fees for services for plan implementation, if the Detroit Lakes School proceeds forward with a project as a result of the process, will be negotiated by both parties. ICS and the Detroit Lakes School will utilize standard AIA contract documentation as the basis of the contracts, and both parties agree to negotiate in good faith for final fee percentages and terms and conditions based on the final scope of work established under this Professional Services Agreement effort. Refer to Appendix C for industry standard fee ranges.

6. Acceptance

If this proposal is acceptable, please authorize us to proceed by signing a copy of this document (Appendix B) and returning it to ICS. We will proceed with our scope of work upon receipt of your signed proposal. Thank you for your consideration of this proposal; and we look forward continuing to partner with the Detroit Lakes School District.

Appendix A

General Conditions

General Conditions

1. Agreement:

This is an agreement ("Agreement") between Detroit Lakes School District ("Client"), and ICS, LLC (ICS), collectively, the "Parties." This Agreement includes (1) the Project Proposal ("Proposal") attached; (2) these General Terms and Conditions, Exhibit A; (3) Signature Page, Exhibit B; (4) Billing Rates, Exhibit C; and (5) Notification of Equal Employment / Affirmative Action Compliance, Exhibit D. This Agreement represents the entire and integrated agreement between the Parties and is exclusive of and supersedes all other agreements between the Parties, either oral or in writing. If any term or provision of this Agreement is found to be invalid under applicable law, that provision shall be deemed omitted from the Agreement and the remainder of the Agreement shall remain in full force and effect.

2. Professional Services:

The Client engages ICS to provide professional project services ("Professional Services") in connection with the project at the Client's location ("Project") described in the Proposal's Scope of Services. Other services mutually agreed upon by the Parties ("Other Services") not specifically described in the Proposal shall be (1) governed by this Agreement, (2) identified in an amended Scope of Services, and (3) the Client agrees to pay ICS for such Other Services as additional compensation in accordance with ICS 's Fee Schedule attached as Exhibit C.

3. Work Product:

Professional Services under this Agreement, including, but not limited to, all drawings, reports, information, recommendations, opinions or other work product prepared or issued by ICS, are for the exclusive use and benefit of the Client in connection with the Project. The work product is not intended to inform, guide, or otherwise influence any other entities or persons, and should not be relied upon by any entities or persons other than the Client and its agents for any purpose other than for the Project. The Client will not distribute, convey or disclose ICS 's work product to any other persons or entities without ICS 's prior written consent. Written consent shall include an express release of ICS from all liability to the third party receiving the work product from Client, and the Client's indemnification of ICS for any claims or demands asserted against ICS by such third party. All documents produced by ICS under this Agreement shall remain the property of ICS and may not be used by the Client for any other project or purpose without the prior written consent of ICS.

4. Payment:

The Client shall pay ICS's invoices within thirty (30) days of the date of the invoice. Invoices shall be considered past due if not paid within 30 days after the invoice date. If the Client does not tender payment within 30 days of the invoice date, ICS may, without waiving any claim or right against the Client, and without liability to the Client, terminate this Agreement in accordance with Section 10(a) of this Agreement. Retainers shall be credited on the final invoice. ICS, at its sole discretion, may charge interest at 1.5% (or the applicable legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

5. Standard of Care:

ICS will strive to perform the Professional Services in a manner consistent with that level of care and skill ordinarily exercised by members of ICS 's profession practicing in the same locality under similar circumstances at the time the Professional Services are performed. This Agreement creates no other representation, warranty, or guarantee, expressed or implied. ICS hereby excludes and disclaims any and all implied warranties including, but not limited to, any implied warranty of fitness for a particular purpose and any implied warranty of merchantability.

6. Limitation of Liability:

To the fullest extent permitted by law, the total liability of ICS for any damages, costs, fees, expenses, or other losses or demands for payment or performance regarding any claim or cause of action related in any way to this Agreement, the Project, or the Professional Services, shall be limited to fifty-thousand dollars (\$50,000). The Client hereby releases ICS for all liability above such amount. This Limitation of Liability applies to all claims, no matter how stated, asserted, alleged, or pleaded, including but not limited to, claims for errors and omissions, breach of contract, tort/negligence, quantum merit/unjust enrichment, or breach of fiduciary duty, and applies to all phases of Professional Services performed under this Agreement. The Client agrees ICS 's services will not involve the design of any equipment or the implementation of equipment. The Client agrees ICS will not be liable for any claims, damages, demands, costs, or expenses for personal injury or any other injuries or damages alleged by the Client or any third party relating to the design or implementation of equipment, and the Client agrees to indemnify and hold ICS harmless for any liability for such claims.

7. Insurance:

Insurance Provided by Consultant: Before the start of its work, the Consultant shall procure and maintain in force coverage and limits of insurance for its own negligence as follows:

- (a) Employers' Liability: \$1,000,000.00.
- (b) General Liability: \$2,000,000.00 Occurrence;
\$4,000,000.00 Aggregate
- (c) Automobile Insurance: \$1,000,000.00 Liability.
- (d) Umbrella Liability: \$1,000,000.00 Occurrence;
\$1,000,000.00 Aggregate
- (e) Professional Liability: \$5,000,000.00 Each Claim;
\$5,000,000.00 Annual Aggregate

8. Client Responsibilities:

The Client shall bear sole responsibility for (a) notifying third parties, including any governmental agency or prospective purchaser, of the existence of any hazardous materials located in or around the Project site; and (b) cooperation with all requests by ICS, including obtaining permission for access to the Project site. The Client releases and discharges ICS from all liability for any incorrect advice, judgment, or decision based on inaccurate information furnished by the Client or others. If reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including hazardous materials, encountered on the Project site, ICS shall immediately stop work in the affected area and promptly report the condition to the Client.

9. Hazardous Materials:

It is acknowledged by both parties that ICS scope of services does not include any services related to asbestos, hazardous, or toxic materials that may be encountered or found to be present at or in areas adjacent to the site. Any such materials that are encountered shall be immediately brought to the attention of the owner, who will be solely responsible for any required abatement and/or removal of the materials in full compliance with applicable laws and regulations.

10. Assessment Software (CIP 360):

Owner acknowledges and agrees that the proprietary software designed merely to assist ICS and its agents in the performance of their professional activities and is not intended to replace the professional skill and judgement of ICS and/or its agents. ICS shall retain full control over the use of the Software, including input of information and analysis thereof, and any modification or enhancements thereto.

- a. As part of our Service we grant to you, subject to the terms and conditions of the Agreement, use of our proprietary software and the proprietary software. This software may be used in object code form only, and only in accordance with the applicable end user documentation, if any, and solely in conjunction with this Service Agreement. Neither you (and if you are an organization, none of your employees) will, directly or indirectly, reverse engineer, decompile, disassemble or otherwise attempt

to discover the source code or underlying ideas or algorithms of our software; modify, translate, or create derivative works based on our software; or rent, lease, distribute, sell, resell, assign, or otherwise transfer rights to our software; use our for timesharing or service bureau purposes or otherwise for the benefit of a third party; or remove any proprietary notices or labels on our software. Because our software is proprietary, you agree not to publish or disclose to third parties any evaluation of our software without our prior written consent. You acknowledge that ICS (and/or our partners) retains exclusive ownership throughout the world of our software, any portions or copies thereof, and all rights therein. Upon termination of this Service Agreement for any reason, this use will terminate, and you, and any user accessing the Service by means of an organization account, if applicable, will cease to use or have access to the Software.

- b. Owner may only use the Software for Owner's own internal data-processing and not, for example, for time-sharing, training, rental or as a service bureau. End User is not permitted to: (i) distribute, lease, license, sell, rent, lend, convey or otherwise transfer or assign the Software, or any license keys, passwords or usernames to the Software, (ii) make the Software, or use thereof, publicly available or available on a network for use by multiple users; (iii) prepare derivative works based on or otherwise modify the Software, in whole or in part; (iv) remove, obscure or modify any copyright, trademark or other proprietary rights notices, marks or labels contained on or within the Software, falsify or delete any author attributions, legal notices or other labels of the origin or source of the material; (v) misrepresent the source or ownership of the Software; or (vi) scrape, build databases or otherwise create permanent copies of content returned from the Software.

11. Dispute Resolution:

Any claim or dispute between them arising out of or related to this Agreement shall first be informally negotiated in good faith between the Parties. If the claim or dispute cannot be amicably resolved within thirty (30) days by good faith negotiation, the Parties shall jointly submit the claim or dispute to mediation. Mediation shall be through a mediator agreed upon by the Parties, or if ICS cannot be agreed upon within 15 days after the party seeking mediation provides written notice upon the other party to the Agreement demanding mediation, a mediator shall be appointed by the district court in the jurisdiction in which the Project is located. Demand for mediation shall be provided in writing to the other party to the Agreement within a reasonable time after the claim or dispute has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statutes of limitation or repose. If the claim or dispute cannot be amicably resolved by good faith negotiation or mediation, then either party may exercise its rights under law. In no event shall a claim or dispute be made or sustained if it would be barred by the applicable statute of limitations or repose.

12. Termination:

- a. This Agreement may be terminated upon than seven (7) business days' prior written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. Upon termination, ICS will deliver to the Client or its designee all records, documents or materials in its possession or control of ICS which relate to the Project and for which payment has been received. If ICS has prepared for or performed Professional Services for which payment has not been received as of the date of termination, the Client shall be entitled to purchase the products of those Professional Services, such as records, materials, and documents, from ICS provided the Client and ICS agree to a purchase price and terms of sale. If the Client does not purchase the products of these Professional Services, the Client remains liable to ICS for any amounts incurred by unpaid charges for Professional Services performed. If this Agreement is terminated through no fault of ICS, the Client shall compensate ICS for all Professional Services performed prior to termination, all expenses incurred, all costs attributable to termination, including the costs attributable to ICS 's termination of consultant agreements, plus termination expenses of 25% of all unbilled fees.

- b. If after Design Development is accepted by the Client, redesign or analysis of alternates is required to accommodate value engineering items due to lack of funding, or if there are contractor requests requiring a re-negotiated engineering services contract, this Agreement shall be deemed terminated, and within 14 days of the date of termination, Client shall pay ICS for all Professional Services completed through the date of termination.
 - c. If the Project is suspended, placed on hold or temporarily terminated for more than 15 calendar days, this Agreement will be deemed to be terminated on the 16th calendar day and the Parties shall negotiate a new agreement prior to restart of the Project to re-establish a new schedule and adjusted compensation and any other necessary revisions. Within 14 days of the date of termination, the Client agrees to pay ICS for all Professional Services completed through the date of termination plus all expenses incurred, all costs attributable to the termination, including the costs attributable to ICS 's termination of consultant agreements.
13. **Other Provisions:**
- a. The Parties each acknowledge that they will act in good faith in carrying out their duties and obligations under this Agreement.
 - b. The Parties each acknowledge that they have reviewed and familiarized themselves with this Agreement, including its attachments, and agree to be bound by the terms and conditions contained therein.
 - c. The Client shall designate a responsible employee as its contact for administration and coordination of the Work. The Client's contact shall have the authority to approve changes in the scope of the Project and shall be available during working hours as necessary to examine information submitted by ICS, to render or convey decisions, and to furnish information in a timely manner.
 - d. It is specifically always understood and agreed that pertinent to this Agreement that ICS shall be an independent contractor and shall not be considered an employee of the Client.
 - e. The Client shall provide prompt written notice to ICS if the Client becomes aware of any errors, omissions or inconsistencies in ICS 's Professional Services or information furnished by Client or Client's agents.
 - f. The Client shall ensure that Project team leaders directly contracted to the Client have budgeted and thoroughly discussed and accepted all Project costs and values with the Client.
 - g. The Parties understand and agree this Agreement may be changed or modified only through written agreement signed and dated by the Client and ICS. No act, omission or course of dealing by the Parties shall alter the requirement that modifications or changes to this Agreement can be accomplished only by mutual written agreement signed and dated by the Parties.
 - h. This Agreement shall not be assigned by the Client or ICS without prior written consent of the other party to this Agreement.
 - i. This Agreement shall be governed by and construed under the laws of the state where the Project is located.
 - j. Unless otherwise provided, all notices and notifications shall be in writing and considered duly given if sent by U.S. Mail, postage prepaid, or by facsimiles to the business address of the parties set forth in this Agreement. Such notice(s) shall be deemed given as of the second business day following the date of posting by U.S. Mail or the next business day following the date of sending in the case of a facsimile or telecopy.

End of General Conditions

Appendix B

Signature Page

Signature Page

Detroit Lakes School District
Professional Services Agreement
March 24, 2026

Proposal Terms

Terms of payment of services are delineated in the proposal dated 03/24/26.

Signature includes acceptance of attached proposal, fee schedule, and general conditions.

Authorization to Proceed

We appreciate the opportunity to present this Professional Services Agreement. Please sign and return a copy of this document to our office. Upon receipt of signed copy, a fully executed copy will be forwarded back to you for your records. We will begin the project at the time of signature acceptance of this proposal.

Please proceed according to the above stated terms, attached general conditions and the proposal.

Detroit Lakes School District

Date

Printed Name

Authorized Signature

ICS

Date

Printed Name

Authorized Signature

Appendix C

Billing Rates

Billing Rates

Detroit Lakes School District
 Professional Services Agreement
 03/24/26

2026 Hourly Rate Schedule			
Personnel Description:			Rate/Hour:
Construction Executive			\$ 185.00
Project Director			\$ 155.00
Safety Director			\$ 140.00
Senior Project Manager			\$ 145.00
Project Manager			\$ 135.00
General Superintendent			\$ 145.00
Site Superintendent			\$ 130.00
Project Engineer			\$ 100.00
Clerical / Accounting			\$ 75.00
Industry Standard Fee Range:	Typical Design Fee:	Program Management Fee:	Typical CM Fee:
Heavy Renovation / Remodeling	7.50% - 9.50%	1.50% - 2.00%	2.50% - 3.80%
Light Renovation / Remodeling	6.50% - 8.50%	1.00% - 2.00%	2.50% - 3.50%
Additions	6.50% - 8.50%	1.00% - 2.00%	2.50% - 3.50%
New Construction	5.50% - 7.50%	1.00% - 2.00%	1.50% - 3.00%
Flat Rates for Reimbursable Items:			Rate Monthly / Weekly
Site Trailer			\$ 1,650.00 per month
Office Supplies / Equipment			\$ 300.00 per month
Phones / Internet / Technology			\$ 550.00 per month
Superintendent Truck			\$ 1,400.00 per month
Project Construction Mileage			\$ 1,000.00 per month
Safety Supplies and Signage			\$ 350.00 per month
Pre-Construction Mileage			\$ 250.00 per month
Superintendent Lodging / Meals			\$ 1,000.00 per week

Appendix D

*Notification of
Equal Employment Opportunity /
Affirmative Action Compliance*

Notification of Equal Employment Opportunity/Affirmative Action Compliance

Detroit Lakes School District
Professional Services Agreement
03/24/26

4/21/2023



1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: Notification of Equal Employment Opportunity/Affirmative Action Compliance

To Whom It May Concern:

As part of ICS's compliance with the federal Equal Employment Opportunity and the State of Minnesota's Affirmative Action Plan (AAP), we hereby notify you that ICS Consulting, LLC is an equal opportunity employer that makes employment decisions without regard to race, national origin, religion, age, color, sex, sexual orientation, gender identity, disability, protected veteran status, or any other characteristic protected by local, state, or federal laws, rules, or regulations.

ICS takes affirmative steps to employ and advance employment-qualified individuals without regard to race, national origin, religion, age, color, sex, sexual orientation, gender identity, disability, protected veteran status, or any other characteristic protected by local, state, or federal laws, rules, or regulations. ICS further notifies you that as an entity supplying goods or services to ICS, your organization may be subject and required to take action pursuant to the following laws and accompanying regulations:

- Executive Order 11246 (and its implementing regulations at 41 C.F.R. part 60); and
- The Vietnam Era Veterans Readjustment Assistance Act of 1974, as amended (and its implementing regulations at 41 C.F.R. 60-300); and
- Section 503 of the Rehabilitation Act of 1973, as amended (and its implementing regulations at 41 C.F.R. 60-741); and
- Executive Order 13496 (and its implementing regulations at 29 C.F.R. part 471, Appendix A to Subpart A).

The equal opportunity clauses within each of the above regulations, as applicable, are included by reference in all contracts between ICS and your company.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andy Faulkner', is written over a horizontal line.

Andy Faulkner
President
ICS

DATE: April 15, 2026
TO: Mark Jenson, Superintendent and Board of Education
FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: Adult Education Lease Agreement with CC&I Engineering (Perham)

The Adult Education (AE) program provides programming at its Perham programming at MSTATE in Detroit Lakes. The current location for programming at Perham will no longer be available beginning June 1st. The lease agreement is a two year lease (June 1, 2026-May 31, 2028) where the District agrees to pay CC&I Engineering, Inc an annual amount of \$9,000 to lease space that will be utilized by the AE program. The lease amount will be included in current and future budgeting fully supported by Adult Education funding.

Administration recommends approval of these agreements.

cc: Jennifer Hellekson
Andrew Lesch

OCCUPANCY LEASE

Two Year Lease Agreement

THIS LEASE AGREEMENT is made by and between CC&I Engineering, Inc., 155 2nd St SW, Perham, MN hereinafter referred to as LESSOR, and Lakes Area Adult Education, ISD#22 hereinafter referred to as LESSEE.

LESSOR and LESSEE do hereby agree to the following:

1. LEASED PREMISES

LESSOR grants and LESSEE accepts the lease of the following:

Two offices (124 and 123A) located in the CC&I Engineering building located at 155 2nd St SW, Perham, Minnesota.

Shared use of common areas, restrooms, and break room.

2. TERM

The term of this Lease Agreement is for twenty-four consecutive months, commencing on June 01, 2026 until May 31, 2028.

3. PAYMENT OF RENT

As rent for the Leased Premises and in consideration for all covenants, representations and conditions of this Lease Agreement, LESSEE agrees to pay LESSOR the sum of \$750.00 by the 1st business day of each month.

4. AMENDMENT

Lease may be amended by either party with a 30-day written notice and written agreement of other party.

5. DUTIES OF LESSOR

Electrical, heat, and air conditioning will be provided at reasonable levels and building kept in good repair.

6. DUTIES OF LESSEE

Lessee agrees to make no alterations without advanced written permission from Lessor.

Reasonable precautions should be taken to avoid wasting utilities furnished by Lessor.

Access shall be granted to leased premises as requested by Lessor.

7. NOTICES

All notices, or communications between LESSOR AND LESSEE shall be deemed sufficiently given or rendered if in writing and delivered to either party personally or sent by registered or certified mail addressed as follows:

LESSOR: **David Schornack / CEO
CC&I Engineering, Inc.
155 2nd St SW
Perham, MN 56573**

LESSEE: **Lakes Area Adult Education, ISD#22
702 Lake Ave
Detroit Lakes, MN 56501
218-844-5760**

IN WITNESS WHEREOF, the parties have set their hands on date(s) indicated below intending to be bound thereby.

LESSEE:
Lakes Area Adult Education, ISD#22
Signature: _____
Name: Jennifer Hellekson
Title: Program Manager
Date: _____

LESSOR:
CC&I Engineering, Inc.
Signature: _____
Name: David Schornack
Title: CEO
Date: _____

Signature: _____
Name: John Steffl
Title: Chairperson ISD#22
Date: _____

	FIRST NAME	LAST NAME	POSITION
G Golf	Henry	Kellerhuis	Head
	Anna	Moser	Asst
	Robb	Flint	7/8
B Golf	Vern	Schnathorst	Head
	Jay	Peterson	Asst
	Greg	Unruh	Asst
	Keith	Eckhoff	7/8
Softball	Aimee	Truedson	Head
	Julie	Berntson	Asst
	Jenna	Castagneri	JV
	Jason	Satter	9
	Reilly	Fawcett	7/8
	Kora	Torkelson	8
	Steve	Jensen	7
Track	Rachel	Moen	Head
	Ryan	Zunich	Head
	Reed	Hefta	Asst
	Maggy	Doll	Asst
	Troy	Larson	9
	Bill Kvebak	Renteria	9
	Jim	Fredrickson	9
	Open	Open	9
	Kevin	Drotts	Volunteer
	Kari	Stattelman	7/8
	Jessica	Stuewe	7/8
	Brayden	Francis	7/8
	Lane	Yliniemi	7/8

Baseball	Mark	Gulseth	Head
	Bradly	Swiers	Asst
	Matt	Jenson	JV
	Dylan	Fredrick	9
	Jeff	Dertinger	7
	Josh	Hochgraber	8
	TBD	TBD	7/8
B Tennis	Zach	Biggar	Head
	Jorde	Hutton	Asst
	Paige	Fettig	MS
Trap	Cory	Haverkamp	Head
Speed & Strength	Mack	Jones	Coordinator
	Open		Coach
3 Act Play	Nikki	Caulfield	
Adapted Bowling	No Team	No Team	

Policy Committee Meeting April 15, 2026

Policy 601- School District Curriculum and Instructional Goals

“ worlds Best workforce changed” to fit current stare verbiage

III. Definitions K. now reads ... ;have all student attain career **and or** college readiness before graduation

IV. long-term strategic plan

6. effectiveness practices that

a. integrate high-quality instruction, technology, and curriculum **that is rigorous and consistent with federal and state regulations.**

c. Provide a collaborative professional culture that seeks to retain qualified staff **consistent with the demographics of the district, consistent with state and federal statutes.**

7. an annual budget for continuing to implement the school district plan; and identifying a list of suggested and required materials, resources, sample curricula and pedological skills for use in kindergarten through grade 12, **which are consistent with the district demographics and follow state and federal statutes.**

Policy 602-Organization of School Calendar and School Day

No changes

Policy 603- Curriculum Development

No changes

Policy 604-Instructional Curriculum

II General statement of Policy

B. Bold print changes were inserted courses required in all elective subject areas. **The instructional approach will respect all student's demographics and follow state and federal guidelines.**

Policy 605- Alternative Education Services

No changes

Policy 606- textbooks and Instructional Material

III. Responsibility of Selection

B. In reviewing textbooks....

#3 Foster respect and understanding of cultural diversity and varied opinion

Reconsideration of requests..... by use of materials. was deleted due to redundancy in relation with the heading of this portion

Policy 606.5-Library Materials

Policy is optional and was considered redundant and hence was not adopted

Policy 607- Organization of Grades and levels

No changes

Policy 608- Instructional Services-Special Education

Redline changes

Policy 609- Religion and Religious and Cultural Observances

III. Responsibility

A. 4 redline omitted now reads

To make accommodate any student who wishes to be excused from curricular activity for a religious or **cultural** observance. delete redline . The school district must provide annual notice to parents of this policy.

Policy 610- Field Trips

No change

Date Adopted: 03/09/98	File Number: Detroit Lakes Policy - 602
Date Revised: 09/11/00; 05/15/06; 2/12/18; 10/21/19, 01/23/22, 10/23/23	

602- ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning for the school year.

III. CALENDAR RESPONSIBILITY

A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff and parents.

B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.

1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.

2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minnesota Statutes section 123A.30, 123A.32, or 123A.35 with a school district that qualifies under Section III.B.1.

3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.

[NOTE: The 2025 Minnesota legislature enacted the following:

Notwithstanding Minnesota Statutes, section 120A.40, paragraph (a), or other law to the contrary, for the 2026-2027 and 2027-2028 school years only, a school board may vote to begin the school year on September 1 or later. Nothing in this section limits a district's authority to begin the school year on any day before Labor Day under section 120A.40, paragraph (b).]

C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

[Note: The provisions of the prior law requiring the school board to adopt the calendar for the next school year by April 1 have been repealed. The school board should still attempt to establish the calendar as early as possible so planning can take place by all members of the school community.]

IV. SCHOOL DAY RESPONSIBILITY

A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.

B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.

C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

A. An "e-learning day" is a school day where a school offers full access to online instruction provided by students' individual teachers due to inclement weather.

B. A school district may designate up to five e-learning days in one school year.

C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above

D. A school board may adopt an e-learning day plan after consulting with the exclusive representative of the teachers. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.

E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.

F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to normal school start time that students will need to following the e-learning day plan for that day.

G. On an e-learning day, each student's teacher must be accessible both online and by telephone during normal school hours to assist students and parents.

H. When the school district declares an e-learning day, it must continue to pay the full wages for scheduled work hours and benefits of all school employees for the duration of the e-learning period. During the e-learning period, school employees must be allowed to work from home to the extent practicable, be assigned to work in an alternative location, or be retained on an on-call basis for any potential need.

Legal References Minn. Stat. § 10.55 (Juneteenth)

Minn. Stat. § 120A.40 (School Calendar)

Minn. Stat. §120A.41 (Length of School Year; Hours of Instruction)

Minn. Stat. § 120A.414 (E-Learning Days)

Minn. Stat. § 120A.415 (Extended School Calendar)

Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)

Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)

Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)

Minn. Stat. § 123A.30 (Agreements for Secondary Education)

Minn. Stat. § 123A.32 (Interdistrict Cooperation)

Minn. Stat. § 123A.35 (Cooperation and Combination)

Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)

Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)

Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)

Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References MSBA/MASA Model Policy 425 (Staff Development)

Date Adopted: 03/09/98	File Number:
Date Revised: 09/11/00; 12/11/17, 01/23/23, 10/23/23	Detroit Lakes Policy - 603

603- CURRICULUM DEVELOPMENT

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district’s curriculum needs and establishing a long-range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.

IV. District Advisory Committee

A. The school board must establish an advisory committee to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.

B. The District Advisory Committee, to the extent possible, must reflect the diversity of the district and its school sites, include teachers, parents, support staff, students, and other community residents, and provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents must comprise at least two-thirds of committee members.

C. The District Advisory Committee must pursue community support to accelerate the academic and native literacy and achievement of English learners with varied needs, from young children to adults, consistent with Minnesota Statutes section 124D.59, subdivision 2 and 2a.

D. The school district may establish site teams as subcommittees of the District Advisory Committee

- E. The District Advisory Committee must recommend to the school board:
 - a. Rigorous academic standards, student achievement goals and measures consistent with Minnesota Statutes, sections 120B.11, subdivision 1a, 120B.022, subdivision 1a and 1b and 120B.35
 - b. District assessments;
 - c. Means to improve students' equitable access to effective and more diverse teachers;
 - d. strategies to ensure the curriculum is rigorous, accurate, antiracist, culturally sustaining, and reflects the diversity of the student population;
 - e. strategies to ensure that curriculum and learning and work environments validate, affirm, embrace, and integrate the cultural and community strengths of all racial and ethnic groups; and
 - f. Program evaluations
- F. School sites may expand upon district evaluations of instruction, curriculum, assessments, or programs.

V. School Site Team

Each school must establish a site team to develop and implement strategies and education effectiveness practices to improve instruction, curriculum, cultural competencies, including cultural awareness practices to improve instruction, curriculum, cultural competencies, including cultural awareness and cross-cultural communications, and student achievement at the school site. The site team must include an equal number of teachers and administrators and at least one parent. The site team advises the board and the advisory committee about developing the annual budget and creates an instruction and curriculum improvement plan to align curriculum, assessment of student progress, and growth in meeting state and district academic standards and instruction.

VI. Curriculum Development Process

A. Students who do not meet or exceed Minnesota academic standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of Minnesota Statutes section 120A.20, Subdivision 1(c). A student's plan under this section shall continue while the student is enrolled.

B. The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.

C. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References: Minn. Stat. § 120A.20 (Admission to Public School)
Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum) Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.12 (Read Act Goal and Interventions)
Minn. Stat. § 120B.125(f) (Planning for Students’ Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 124D.59 (Definitions)

Minn. Rules 3500.0550 (Inclusive Educational Program)

Minn. Rules Part 3501.0660 (Academic Standards for Kindergarten through Grade 12)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Part 3501.0820 (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)

Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)

Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 604 (Instructional Curriculum)

MSBA/MASA Model Policy 605 (Alternative Programs)

MSBA/MASA Model Policy 613 (Graduation Requirements)

MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)

MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)

MSBA/MASA Model Policy 616 (School District System Accountability)

MSBA/MASA Model Policy 618 (Assessment of Standard Achievement)

MSBA/MASA Model Policy 619 (Staff Development for Standards)

MSBA/MASA Model Policy 620 (Credit for Learning)

MSBA/MASA Model Policy 623 (Mandatory Summer School Instruction)

Date Adopted: 03/09/98	File Number: Detroit Lakes Policy - 604
Date Revised: 09/11/00, 02/22/23	

604- INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. basic communication skills including reading and writing, literature, and fine arts;
2. mathematics and science;
3. social studies, including history, geography, economics, government, and citizenship;
4. health and physical education;
5. the arts;
6. career and technical education; and
7. world languages.

B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and courses required in all elective subject areas. The instructional approach will be to respect all student backgrounds .

C. The school district must establish and regularly review its own standards for career and technical education (CTE) programs. Standards must align with CTE frameworks developed by the Minnesota Department of Education (MDE), standards developed by national CTE organizations, or recognized industry standards.

D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.

E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for

student evaluation.

F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.

G. The school district may not discriminate against or discipline a teacher or principal on the basis of incorporating into curriculum contributions of persons in a federally protected class or state protected class when the included contribution is in alignment with standards and benchmarks adopted under Minnesota Statutes, sections 120B.021 and 120B.023.

III. REQUIRED ACADEMIC STANDARDS

A. The following subject areas are required for statewide accountability:

1. language arts;

2. mathematics, encompassing algebra II, integrated mathematics III, or an equivalent in high school, and to be prepared for the three credits of mathematics in grades 9 through 12, the grade 8 standards include the completion of algebra;

3. science, including earth and space science, life science, and the physical sciences, including chemistry and physics;

4. social studies, including history, geography, economics, and government and citizenship that includes civics;

5. physical education;

6. health, for which locally developed academic standards apply; and

7. the arts.

B. Elementary and middle schools must offer at least three and require at least two of the following five arts areas: dance, media arts, music, theater, and visual arts. High schools must offer at least three and require at least one of the following five arts areas: media arts, dance, music, theater, and visual arts.

IV. PARENTAL CURRICULUM REVIEW

The school district shall have a procedure for a parent, guardian, or an adult student, eighteen (18) years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult

student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

V. CPR AND AED INSTRUCTION

The school district will provide onetime cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum.

- A. In the school district's discretion, training and instruction may result in CPR certification.
- B. CPR and AED instruction must include CPR and AED training that have been developed:
 - 1. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - 2. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
- C. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
- D. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

[NOTE: If a school district requests resources, the Minnesota Resuscitation Consortium must provide them to the school district for instruction and training provided to students under this section.]

VI. COLLEGE AND CAREER PLANNING

- A. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:
 - 1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as teamwork, collaboration, creativity, communication,

critical thinking, and good work habits;

2. emphasize academic rigor and high expectations and inform the student, and the student's parent or guardian if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;
3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
5. help students access education and career options;
6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student on track for graduation, making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial course work.

B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.

C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college ready.

D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.

E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.

F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under twenty-one (21) years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)

Minn. Stat. § 120B.021 (Required Academic Standards)

Minn. Stat. § 120B.022 (Elective Standards)

Minn. Stat. § 120B.023 (Benchmarks)

Minn. Stat. § 120B.101 (Curriculum)

Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)

Minn. Stat. § 120B.20 (Parental Curriculum Review)

Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)

Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

Mahmoud v. Taylor, 606 U.S. ____ (2025)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)

MSBA/MASA Model Policy 605 (Alternative Programs)

Date Adopted: 03/09/98	File Number: Detroit Lakes Policy - 605
Date Revised: 03/09/2015, 02/27/23	

605- ALTERNATIVE EDUCATIONAL SERVICES

I. PURPOSE

The purpose of this policy is to recognize the need for alternative educational services for some school district students.

II. GENERAL STATEMENT OF POLICY

The school board recognizes the importance of alternative educational services for some students. Circumstances may be such that some students are put at risk of being able to continue or to complete their education programs. It is the policy of the school district that options shall be made available for some students to select educational alternatives that will enhance their opportunity to complete their education programs, recognizing that some students may become successful learners if given an opportunity to learn in a different environment and through a different learning style.

III. RESPONSIBILITY

A. Any student who is 17 years old who seeks to withdraw from school, the student's parent or guardian must attend a meeting with school personnel to discuss the educational opportunities available to the student, including alternative educational opportunities and must sign a written election to withdraw from school.

B. It shall be the responsibility of the superintendent to identify alternative educational opportunities to be made available to students who may be at risk, to recommend such alternative programs to the school board for approval, and to familiarize students and parents with the availability of such alternative educational services. The superintendent shall, through cooperative efforts with other schools, agencies and organizations, periodically recommend additional or modified alternative educational programs to the school board.

B. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to alternative programs.

Legal References Minn. Stat. § 120A.22, Subd. 8 (Compulsory Instruction)
Minn. Stat. § 121A.41 (Definitions-)
Minn. Stat. § 121A.45, Subd. 1 (Grounds for Dismissal)
Minn. Stat. § 123.06 (State-Approved Alternative Programs and Services)

Minn. Stat. § 124D.66 (Assurance of Mastery Programs)
Minn. Stat. § 124D.68 (Graduation Incentives Programs)
Minn. Stat. § 124D.74 (American Indian Language and Cultural
Educational Programs)
Minn. Stat. §125A.50 (Alternative Delivery of Specialized Instructional Services)

Cross References MSBA Model Policy 603 (Curriculum Development)
MSBA Model Policy 604 (Instructional Curriculum)

Date Adopted: 03/09/98	File Number: Detroit Lakes Policy - 606
Date Revised: 01/10/05; 05/15/06, 02/27/23	

606- TEXTBOOKS AND INSTRUCTIONAL MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

III. RESPONSIBILITY OF SELECTION

A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.

B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials that:

1. support the goals and objectives of the education programs;
2. consider the needs, age and maturity of students;
3. foster respect and understanding for cultural diversity and varied opinion;
4. fit within the constraints of the school district budget; and
5. are in the English language. Another language may be used, pursuant to Minnesota Statutes section 124D.61.

6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and

7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.

C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.

B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS

A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.

B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.

C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

D. All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any applicable program shall be available for inspection by the parents or guardians of the students.

DETROIT LAKES PUBLIC SCHOOLS PARENT REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL OR LIBRARY MATERIALS

Informal Request for Reconsideration of Instructional or Library Materials

Parents/guardians of school district students directly impacted by the use of instructional or library materials, or students directly impacted by the use of instructional or library materials may request the reconsideration of use of the instructional or library materials.. Every effort shall be made to resolve the expressed concerns at an informal building level.

All complaints, expressions of concern, or requests for reconsideration regarding an instructional or library resource made by parents/guardians of school district students directly impacted by the use of instructional or library materials, or students directly impacted by the use of an instructional or library materials shall be addressed to the building principal.

The principal will notify the teacher and/or the library media specialist using the material and arrange a meeting of the concerned parents/guardians/student, the teacher and/or librarian.

The principal will meet with the concerned parents/guardians of school district students directly impacted by the use of an instructional or library materials, or students directly impacted by the use of an instructional or library materials and the teacher or librarian using the material, as well as additional staff at the principal's discretion. The principal will explain the district's selection procedure and criteria and will note the qualifications of the staff involved in the selection of the resource. The place and significance of the resource in the educational program and additional information regarding its use shall be given to the individual(s) registering the concern. School personnel will listen to and respond to the concerns of the parent, guardian, or student.

All high school (9-12) teachers must include in their course syllabi a listing of the assigned whole class literature/novels that will be read during the course. If additional

whole class literature/novels are added to a course after the syllabi has been distributed, all high school (9-12) teachers must send a memo home to parents with the titles of the additional whole class literature/novels. All staff (K-12) must provide alternative literature selections if a parent, guardian, or student expresses a concern about the assigned whole class literature/novel, has participated in the Informal Request for Reconsideration of Instructional or Library Materials, and the Informal Request for Reconsideration of Instructional or Library Materials has not addressed the parent, guardian, or student's concerns.

Formal Request for Reconsideration of Instructional or Library Materials

If the informal request for reconsideration of an instructional / classroom / library resource is deemed unsatisfactory by the parents/guardians/student bringing the concern, or the teacher and/or the library media specialist using the material, the building principal will see that the parent or guardian or the teacher and/or the library media specialist using the material receives the district form Request for Reconsideration of Instructional or Library Materials .

The form should be returned to the building principal within 10 working days of the conclusion of the informal request for reconsideration. The building principal will forward the form to the Director of Curriculum and Instruction within 5 working days with a summary of the informal process to that point. Materials shall remain in use pending the outcome of the formal request for reconsideration process.

- A copy of the item under consideration may be given to the concerned party. The item must be returned. The borrower will be billed for the replacement cost of the item if it is not returned.
- If the deadlines listed in this policy are past, the complainant waves his/her right to move the complaint to the next level.

Within 5 working days of receipt of a request to formally reconsider the selection of material used in classroom instruction or available to students in the library, the Director of Curriculum and Instruction will contact the parent, guardian, or student directly impacted by the use of the instructional material to calendar the review of the material. Formal reconsiderations will be processed in the order in which they are received. No requests for reconsideration of instructional materials will be entertained if the district has already reviewed the matter in the current or previous year.

District Materials Review Committee Membership

The committee may request input from additional instructional or administrative staff if the selection or use of the material involves a specific grade level, content area, or

students with special needs, as well as call on expertise in the community. The committee will meet as needed to hear the complaint and reconsider its selection for use in the district.

There will be a standing district committee named to handle requests for reconsideration of classroom and/or library materials. The Director of Curriculum and Instruction will facilitate the selection of the standing district committee with input from various groups (e.g. district's administration, district's media staff, district's teachers, parent representative) to serve two year staggered terms. This committee will meet only as needed. There may be cases, depending on the level from which the reconsideration request is being made in which only some members of the committee will be asked to review a case.

- Director of Curriculum and Instruction (Committee Facilitator)
- Superintendent
- Library Program Staff if pertaining to library materials
- Elementary Principal
- Middle School Principal
- High School Principal
- Director of Special Education
- Elementary Teacher
- Teacher of Special Education
- Middle School Teacher
- High School Teacher
- Instructional Coach
- Parent representatives
- Community at large
- Clergy
- Board members
- Additional district staff as needed

Committee Procedure for Formal Reconsideration

All members of the committee will receive a copy of the request with any supporting materials submitted by the complainant and/or the district.

- All members of the committee will read/view the work.
- The committee will meet with the complainant who will present their concerns about its selection and use.

- The material in question will be viewed as a whole and will not be judged on individual, specific passages.
- The material in question will be reconsidered in light of the district’s selection criteria, rationale for selection by district personnel, reviews from accepted sources, general acceptance of the material as well as concerns from the complainant.
- The committee will determine the process by which it will make a decision on the selection and use of the material in question.
- The deliberations of the committee will be closed and is not a public meeting.
- The committee will make a decision on the selection and use of the material in question. The Director of Curriculum and Instruction will prepare a committee report which will be signed by members of the committee.
- A letter of notification of the committee’s decision will be sent to the complainant within 10 working days of the committee’s decision by the Superintendent. It will include a copy of the committee report.
- A copy of the report will be sent to the principal and instructor of the building where the reconsideration request originated.
- A copy of the report will be on file.

Appeal Of District Committee’s Decision on Reconsideration of Challenged Materials:

If the parent, guardian, or student who initiated a formal request for reconsideration chooses to appeal the committee’s decision to the superintendent, a request to do so should be submitted in writing to the Director of Curriculum and Instruction, within 15 days of receiving the committee’s decision, who will forward the appeal request to the Superintendent. The Director of Curriculum and Instruction will present the appeal request to the Superintendent, whose decision is final.

If the deadlines listed in this policy are past, the complainant waves their right to move the complaint to the next level.

Request For Reconsideration of Educational Materials

Completion of this form is the first step in the district procedure established for the reconsideration of classroom or library materials. Please return the completed form to the building principal.

Name of Individual requisition reconsideration of educational material:
Phone number:

Name of enrolled student for whom the request is being made:
School building attended by student:
Has the principal been notified and a conversation been held? Please provide the date:

Material Type:

• Book	• Video	• Website
• Textbook	• Audio recording	• Other
• Newspaper/Periodical	• Online program	

Title of the educational material which you would like to be reconsidered:

Author / Producer:

What brought this material to your attention?

In what way is the material used?

- Classroom assigned reading / viewing
- Classroom supplemental reading / viewing
- Student choice

Have you read/examined/viewed the entire resource? (If less than the whole, please explain)

Have you read any reviews about this resource? Who wrote the review and where was it located?

What are your concerns about the use of this resource? Please provide the exact location of the objectionable material (page numbers in a book, screens in a software application, or scenes in a video).

What do you think might result from continued use of this material?

Are there any conditions under which you believe this material might be used with value in the instructional program? Please explain.

Was an alternative available to the student for use in place of this resource once a request was made? (Please explain)

What do you suggest be done with this material?

What alternatives to this resource can you suggest?

Legal References Minn. Stat. § 120A.22 Subd. 9 (Compulsory Instruction)
Minn. Stat. § 123B.02 Subd. 2 (General Powers of Independent School Districts)
Minn. Stat. 123.09, Subd. 8 (School Board responsibilities)
Minn. Stat. § 124D.59-124D.61 (Education for English Learners Act)
Minn. Stat. 127A.10 (State Officials and School Board Members to be
Disinterested; Penalty)
20 U.S.C. 1232h(a) (Protection of Pupil Rights)

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260 (1988)
Board of Educ. v. Barnette, 319 U.S. 589, 875 S.Ct. 675, 17 L.Ed. 2d 629
(1967)

Pratt v. Independent Sch. Dist, No. 831, 670 F.2d 771 (8th Cir. 1982)
Webster v. New Lenox Sch. Dist., 917 F.2d 1004 (7th Cir. 1990)

Cross References: MSBA Model Policy 603 (Curriculum Development)
MSBA Model Policy 604 (Instructional Curriculum)

Date Adopted: 03/09/98	File Number: Detroit Lakes Policy - 607
Date Revised: 05/15/06, 02/27/23	

607 - ORGANIZATION OF GRADE LEVELS

I. PURPOSE

The purpose of this policy is to address the grade level organization of schools within the school district.

II. GENERAL STATEMENT OF POLICY

A. It is the policy of the school district to address the groupings of grade levels as recognized in Minnesota Statutes section 120.05 (public schools), as follows:

Elementary:	prekindergarten through 5
Middle:	Grades 6 through 8
Senior High	Grades 9 through 12

B. The superintendent may seek school board approval to administer certain programs on a nongraded basis or a design different from that indicated. Program proposals that seek school board approval must meet all state requirements and reflect the rationale for the modification.

III. DEFINITIONS

A. “Kindergarten” means a program designed for students five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter first grade the following school year.

B. “Prekindergarten” means a program designed for students younger than five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter kindergarten the following school year.

Legal References Minn. Stat. § 120A.05, Subds. 9, 11, 13, 17 (Definitions)
Minn. Stat. § 120A.20, Subd. 4 (Admission to Public School)
Minn. Stat. 123B.02, Subd. 2 (General Powers of Independent School
Districts)

Cross References None

Date Adopted: 03/09/98	File Number: Detroit Lakes Policy - 609
Date Revised: 09/11/00, 12/14/2009, 02/27/23	

609- RELIGION AND RELIGIOUS AND CULTURAL OBSERVANCES

I. PURPOSE

The purpose of this policy is to identify the status of religion as it pertains to the programs of the school district.

II. GENERAL STATEMENT OF POLICY

A. The school district shall neither promote nor disparage any religious belief or nonbelief. Instead the school district encourages all students and employees to have appreciation for and tolerance of each other's views.

B. The school district also recognizes that religion has had and is having a significant role in the social, cultural, political, and historical development of civilization.

C. The school district recognizes that one of its educational objectives is to increase its students' knowledge and appreciation of music, art, drama, and literature which may have had a religious basis or origin as well as a secular importance.

D. The school district supports the inclusion of religious music, art, drama, and literature in the curriculum and in school activities provided it is intrinsic to the learning experience and is presented in an objective manner without sectarian indoctrination.

E. The historical and contemporary values and the origin of various religions, holidays, customs and beliefs may be explained in an unbiased and nonsectarian manner.

III. RESPONSIBILITY

A. It shall be the responsibility of the superintendent to ensure that the study of religious materials, customs, beliefs and holidays in the school district is in keeping with the following guidelines:

1. The proposed activity must have a secular purpose.

2. The primary objective of the activity must be one that neither advances nor inhibits religion.

3. The activity must not foster excessive governmental relationships with religion.

4. Notwithstanding the foregoing guidelines, reasonable efforts must be made to accommodate any student who wishes to be excused from a curricular activity for a religious or cultural observance. The school district must provide annual notice to parents of this policy.

B. The superintendent is granted authority to develop and present for school board review and approval directives and guidelines for the purpose of providing further guidance relative to the teaching of materials related to religion. Approved directives and guidelines shall be attached as an addendum to this policy.

Legal References: U. S. Const., amend. I
Minn. Stat. § 120A.22, Subd. 12 (Compulsory Instruction)
Minn. Stat. § 120A.35 (Absence from School for Religious and Cultural Observances)
Good News Club v. Milford Central School, 533 U.S. 98(2001)
Santa Fe Indep. Sch. Dist. v. Doe, 530 U.S. 290, 120 S.Ct. 2266 (2000)
Tangipahoa Parish Bd. of Educ. v. Freiler, 530 U.S. 1251(2000)
Lemon v. Kurtzman, 403 U.S.602(1971)
Wigg v. Sioux Falls Sch. Dist., 382 F.3d 807 (8th Cir. 2004)
Doe v. School Dist. of City of Norfolk, 340 F.3d 605 (8th Cir. 2003)
Stark v. Independent Sch. Dist. No. 640, 123 F.3d 1068 (8th Cir. 1997)
Florey v. Sioux Falls Sch. Dist. 49-5, 619 F.2d 1311 (8th Cir. 1980)
Roark v. South Iron R-1 Sch. Dist., 540 F.Supp.2d 1047 (E.D. Mo. 2008)
LeVake v. Independent Sch. Dist. No. 656, 625 N.W.2d 502 (Minn. App. 2001)
Minn. Op. Atty. Gen. 169-J (Feb. 14, 1968)
Minn. Op. Atty. Gen. 169-K (Oct. 21, 1949)
Minn. Op. Atty. Gen. 63 (1940)
Minn. Op. Atty. Gen. 120 (1924)
Minn. Op. Atty. Gen. 121 (1924)

Cross References: MSBA/MASA Model Policy 801 (Equal Access to School Facilities)

Date Adopted: 03/09/98	File Number: Detroit Lakes Policy - 610
Date Revised: 8/11/03, 5/10/10, 04/24/23	

610 - FIELD TRIPS

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

It is the general expectation of the school board that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal, and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minnesota Statute 123B.37,)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minnesota Statute 123B.36)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary, and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student,

principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g. tournament competition).

2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activities.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle.
- D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
 1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
 2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.

IV. SCHOOL BOARD REVIEW

The superintendent shall at least annually report to the school board upon the utilization of trips under this policy.

Legal References: Minn. Stat. 123B.36 (Authorized Fees)
Minn. Stat. 123B.37 (Prohibited Fees)
Minn. Stat. 123B.49 (Extracurricular Activities; Insurance)
Minn. Stat. 169.011, Subd. 71(a) (Definitions)
Minn. Stat. 169.454, Subd. 13 (Type III Vehicle Standards
Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721, 327
F.3d 675 (8th Cir. 2003)
Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension,
and Dismissal of School District Employees)
MSBA/MASA Model Policy 423 (Employee-Student Relationships)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 707 (Transportation of Public School
Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 710 (Extracurricular Transportation)



Detroit Lakes Public Schools

Monthly Enrollment Summary

2025-2026

Month: April

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	37	81	118

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	1	12	13

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	64	24	88
Rossman	58	18	76
Totals	122	42	164

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	96	91	96	101	100	484
Rossman	94	91	93	95	96	469
Totals	190	182	189	196	196	953

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
164	953	1117

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	191	207	195	593

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	213	193	164	149	719	0	0	719

E-LAKER ONLINE

	Grade 9	Grade 10	Grade 11	Grade 12	Total
E-Laker	9	21	34	28	92

2025-2026

K-12 Total

2592

2024-2025

K-12 Total

2627

2023-2024

K-12 Total

2696

MONTHLY TOTALS*

EIC	38
ECSE	93
Kind. Sp. Ed.	42
Kindergarten	122
Grades 1-5	953
Middle School	593
Senior High	719
E-Laker	92
Laker Transitions	19
ALC	52
TOTAL	2723

*Does not include non-resident students on tuition agreement

ALC

D.L.	35
Other	17
Total	52

LAKER TRANSITIONS

D.L.	12
Other	7
Total	19



Detroit Lakes Public Schools Yearly Enrollment Summary 2025-2026

Date: April

EIC										ECSE									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	30	31	38	40	35	35	38	37			49	51	63	69	69	69	75	81	

EIC -- Non Resident										ECSE -- Non Resident									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	2	2	3	3	3	3	1	1			5	6	7	7	10	10	12	12	

Kindergarten - Special Ed.										Kindergarten									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	0	21	22	21	22	22	24	24		Roosevelt	89	65	63	64	63	63	64	64	
Rossman	0	18	17	17	17	19	18	18		Rossman	80	59	60	61	61	58	58	58	
Totals	0	39	39	38	39	41	42	42	-	Totals	169	124	123	125	124	121	122	122	-

Kindergarten Total									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	89	86	85	85	85	85	88	88	-
Rossman	80	77	77	78	78	77	76	76	-
Totals	169	163	162	163	163	162	164	164	-

Grade One										Grade Two									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	94	92	92	93	94	96	95	96	-	Roosevelt	96	92	92	92	92	92	92	91	-
Rossman	89	90	91	92	92	93	93	94	-	Rossman	95	95	94	92	92	91	90	91	-
Totals	183	182	183	185	186	189	188	190	-	Totals	191	187	186	184	184	183	182	182	-

Grade Three										Grade Four									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	97	94	94	95	96	97	96	96	-	Roosevelt	105	102	101	101	101	103	102	101	-
Rossman	91	92	92	94	94	94	93	93	-	Rossman	97	96	97	98	98	96	95	95	-
Totals	188	186	186	189	190	191	189	189	-	Totals	202	198	198	199	199	199	197	196	-

Grade Five									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Roosevelt	100	99	98	99	97	98	99	100	-
Rossman	97	96	97	95	95	96	96	96	-
Totals	197	195	195	194	192	194	195	196	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2025-2026

Date: April

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvlt/MS	492	479	477	480	480	486	484	484	-	Resident	34	39	34	35	35	33	34	35	
Rossman	469	469	471	471	471	470	467	469	-	Non-Resid.	5	6	16	17	16	16	16	17	
Totals	961	948	948	951	951	956	951	953	-	Total	39	45	50	52	51	49	50	52	

Middle School										E-Laker Online									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Six	201	194	192	194	193	193	192	191	-	Resident	45	58	53	54	55	76	76	76	
Gr. Seven	212	209	208	208	207	207	206	207	-	Non-Resid.	8	8	8	8	8	16	16	16	
Gr. Eight	202	198	197	197	196	195	195	195	-	Total	53	66	61	62	63	92	92	92	
Totals	615	601	597	599	596	595	593	593	-										

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	227	223	222	221	219	215	215	213	-
Gr. Ten	208	201	199	198	198	194	194	193	-
Gr. Eleven	188	185	181	181	181	169	169	164	-
Gr. Twelve	163	161	159	158	158	152	152	149	-
Subtotals	786	770	761	758	756	730	730	719	-
PSEO-FT	0	-	-	-	-	-	-	-	-
PSEO-PT	0	-	-	-	-	-	-	-	-
Totals	786	770	761	758	756	730	730	719	-



Detroit Lakes Public Schools Elementary Grade Sections 2025-2026

Month: April

		Roosevelt		Rossman		Grade Average
Kindergarten						20.38
	Section 1&3	22	23	18	20	
	Section 2&4	21	21	20	18	
	Section 5					
Building Average		21.75		19.00		
Grade 1						23.63
	Section 1&3	24	24	24	24	
	Section 2&4	24	23	23	23	
	Section 5					
Building Average		23.75		23.50		
Grade 2						22.75
	Section 1&3	23	22	23	23	
	Section 2&4	24	22	22	23	
	Section 5					
Building Average		22.75		22.75		
Grade 3						23.63
	Section 1&3	24	25	23	23	
	Section 2&4	24	23	24	23	
	Section 5					
Building Average		24.00		23.25		
Grade 4						24.50
	Section 1&3	24	25	25	25	
	Section 2&4	26	26	24	21	
	Section 5					
Building Average		25.25		23.75		
Grade 5						24.50
	Section 1&3	26	25	24	24	
	Section 2&4	25	24	24	24	
	Section 5					
Building Average		25.00		24.00		

The district class size average for K-5 is:

21.15

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.

Detroit Lakes Public Schools
Monthly Enrollment Summary (2025-26 School Year)
April 1, 2026

Roosevelt					
Grade	Current	Previous (Mar)	Opening Day FY26	Sections	Per Section
K	88	88	89	4	22.0
1	96	95	94	4	24.0
2	91	92	96	4	22.8
3	96	96	97	4	24.0
4	101	102	105	4	25.3
5	100	99	100	4	25.0
RSVT Total	572	572	581	24	23.8
Difference		-	(9)		Avg/section

Rossman					
Grade	Current	Previous (Mar)	Opening Day FY26	Sections	Per Section
K	76	76	80	4	19.0
1	94	93	89	4	23.5
2	91	90	95	4	22.8
3	93	93	91	4	23.3
4	95	95	97	4	23.8
5	96	96	97	4	24.0
RSM Total	545	543	549	24	22.7
Difference		2	(4)		Avg/section

Middle School			
Grade	Current	Previous (Mar)	Opening Day FY26
6	191	192	201
7	207	206	212
8	195	195	202
MS Total	593	593	615
Difference		-	(22)

High School				Online		ALC			
Grade	Current	Previous (Mar)	Opening Day FY26	Grade	Current	Grade	Current	Previous (Mar)	Opening Day FY26
9	213	215	227	9	9	9	5	5	-
10	193	194	208	10	21	10	9	9	10
11	164	169	188	11	34	11	12	11	12
12	149	152	163	12	28	12	26	25	19
HS Total	719	730	786	Total Online	92	Total	52	50	41
Difference		(11)	(67)	Opening Day FY 26	53	Difference		2	11
				Mar 2026	92				

District Wide Summary			
Pre-K	45		
K	164		
1	190		
2	182		
3	189		
4	196		
5	196		
	953		
6	191		
7	207	Laker Online	92
8	195	Transitions	20
	593	Rossman	545
		Roosevelt	572
9	227	DLMS	593
10	223	DLHS	719
11	210	ALC	52
12	223	PSEO	-
	883	Pre-K	45
Total	2,638	Monthly Total	2,638
Comparisons			
Last Month Report			2,649
		Difference	(11)
2025-26 Opening Day			2,690
		Difference	(52)

Pre K ADM*	45
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**Detroit Lakes
Substance Use
Prevention
Coalition**

April 14, 2026 @ 9am

Welcome Back!

Review of our Norms:

- Respectful of Time and Attention
- Challenge past assumptions and think creatively/work collaboratively
- Make sure everyone's voice is heard
- It's OK to reflect and change your mind

Roles:

- Meeting minutes (still up for grabs) - Amy

Mission Statement

We work together across systems to prevent substance use and support positive chemical health, promote well being, & strengthen our community through collaboration, education, & relationships.



WELCOME

- Name
- Organization and your role there
- Updates or upcoming events for your organization

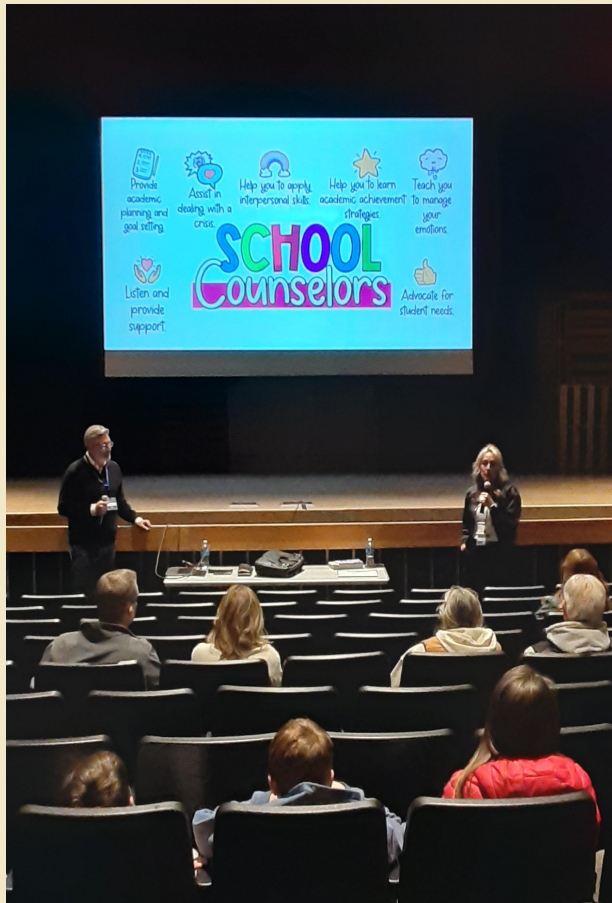
Taking a look at today



- TARGET update
- Feedback on speakers from March 30th
- Opioid Grant RFP update
- Presenter : Megan Jenson with Creating Community Consulting

TARGET update

- [PCN radio message](#) was approved and recorded and is currently airing on Wave 104.1!!
- Be Extraordinary, Be You! spoke to our 8th graders, DL ALC, DLHS and the community
 - [Feedback](#) was very positive
 - Parent/Guardian ?'s - 34 responses are from students - 16 responses from parent/guardians
 - 81% indicated they are likely/very likely to continue these conversations with their children at home
 - 80% indicated they feel more prepared to have these conversations after the presentation



Opioid Grant Action Items

Opioid Settlement Grant application was submitted the end of March.

2 main action items that funding was requested for:

1. Social Network Mapping & Community Mapping sessions in collaboration with Creating Community Consulting
2. Certified Peer Education training for Target Advisor (train the trainer) and for up to 10 Target students
 - Total amount requested: \$21,935.00

Should potentially know something around the end of June (based on previous timelines of open RFP periods)

Presenter

Megan Jenson

with

Creating Community Consulting

Prevention Spotlight

Let's Talk Cannabis MN

- Collaboration of community and public health partners in Becker and Clay Counties

Talk, They Hear You (TTHY) Campaign (SAMHSA)

- PSAs for Radio, Video and Flyers
- Implementation guide for groups/communities
- School and Educator resources

Resources, Trainings and Such - Oh my!

- Trainings and webinars - [MN Prevention Resource Center](#)
- [Hazelden Betty Ford Foundation](#) - On Demand webinars as well as free webinars coming up
- [Framing the Conversation](#)
- [Northwest Region Prevention demographic report](#)
- [Great Lakes PTTC](#)
- [Montana Institute](#)
- [PBS - Addiction 101](#)
- [Stanford Medicine Infographics](#)

Wrap Up

Any other announcements, comments or questions?

Next meeting:

Tuesday, May 12th, 2026

INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - April 22, 2026

Members Present:

Sanford Nelson

Mickey Okeson

Mary Rotter

Mark Jenson

Jason Kuehn

Not Present:

Trisha Mariotti

Jill Walter

A Finance Committee Meeting was held on Wednesday, April 22nd in the District Office Conference Room. The agenda was as follows:

1. Treasurer's Report

Director of Finance Kuehn reviewed the bank reconciliation and fund balances through the month of March. District expenditures and revenues through March were reviewed in comparison to the budget. Overall, cash and investment balances totaled \$18,123,312.49 and increase of \$500,389.30 from March

Receipts for the month of March totaled \$4,649,801.90. Almost 90% of the revenue generated was directly related to state aid payments, and another 5% related to Federal Reimbursement for Food Service and Title Programming.

Two sets of disbursements were reviewed by the Finance Committee. The committee recommends approval of the ACH/Wire payments for March totaling \$1,763,925.40.

The committee also recommends approval of the check summary for March in the amount of and payroll transfers totaling \$1,466,348.82.

2. District Investment Summary

Kuehn reviewed the district's current investment portfolio spread between three financial institutions totaling \$8,794,508.94. as of 3/31/26. Kuehn also updated the committee on timelines for renewal for a portion of the investment portfolio and the potential of consolidating its portfolio to two institutions.

Next Meeting: Wednesday, May 11th (11:00 AM - District Office Conference Room)



Wellness Committee Minutes

Wednesday, April 8, 2026, 3:45-4:30 pm

Middle School Collaborative Meeting Space

- 1) Review of Wellness Action Plan- Addition of HS comfort dog, district wide focus on trauma sensitivity.
- 2) 10th Grade Vaping & Cannabis presentation feedback- Community/parent presentation offered on 3/30- low attendance. Discussion re: energy drinks.
- 3) Minnesota Student Survey- Includes grades 5, 8, 9, 11. Social Media usage questions were included for the first time.
- 4) 988 Awareness- free & confidential- Option to call the hotline from a classroom so students become familiar with the resource. Magnets delivered to the HS.
- 5) May 6th- Bike to School Day
- 6) Food Service Update- Bidding for 26/27 school year, limited summer meal availability (400 slots).
- 7) What are you seeing this year? How are students? Continued need for student mental health services.

Members Present: April Sunram, Maria Amundson, Cami Eckhoff, Anne Skjold, Trisha Mariotti,

Mickey Okeson, Karen Nitzkowski, Kylie Johnson

INDEPENDENT SCHOOL DISTRICT #22
TRANSPORTATION COMMITTEE MEETING AGENDA
Transportation Committee Meeting - April 21, 2026

A Transportation Committee Meeting was held on Tuesday, April 21, 2026 at the District Office. In attendance were Mark Jenson (Superintendent), John Steffl (School Board Chair), Mary Rotter (School Board Vice Chair), Mark Champa (Transportation Coordinator) and Jason Kuehn (Director of Finance & Operations).

1. Pupil Transportation Services (2026-27 and 2027-28 School Years)

Kuehn provided the Transportation Committee with updates in regards to the negotiations of the 2026-27 and 2027-28 contracts for Pupil Transportation Services with both Olander Bus Service, Inc. and Schultz Garage and Bus Company. The committee reviewed possible next steps to review with contractors.

Subsequent meetings with the contractors will be scheduled to work to finalize contract terms.



District Advisory Council

April 16, 2026

Members present: Lindsay Jacobus, Britt Ramsey, Jamie McDougall, Mary Rotter, Sandy Nelson, Pam Daly, Rhonda Fode, Renee Kerzman, Trish Mariotti, Cara Myers, Mike Suckert, Kris Swenson

1. HMH Into Reading Curriculum Overview (K–5)

- a. Renee Kerzman provided an overview of the K–5 English Language Arts curriculum review process, including the rationale for the final recommendation of HMH Into Reading.
- b. Diana Hedstrom and Pam Daly shared specific examples from the review process and summarized key discussions that informed the committee's recommendation.

2. Strategic Planning Update

- a. The committee received an update on the district's ongoing strategic planning process, including work completed to date and next steps.
- b. A draft of the Strategic Plan, as recommended by the Strategic Planning Committee, was shared as a progress report to this committee.