



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, February 12, 2024, beginning at 6:30 PM in the Long Island Middle School, 627 Washington, Long Island, KS 67647.

Shanna Hammond: Present
Christopher Rogers: Present
Laquita Smith: Present
Hilary Van Patten: Present
Rich Wenzl: Present
Steven Whitney: Present

Also in attendance were: Ken Tharman (Superintendent / HS Principal), Marvin Gebhard (PreK-8 Principal), and Kacie Yocum (District Secretary / Treasurer).

I. Call to Order

II. Adoption of Agenda

I recommend the board approve the agenda as presented. This motion, made by Steven Whitney and seconded by Christopher Rogers, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

III. Approval of Minutes

9

I recommend the board approve the minutes as presented. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

IV. Approval of Bills

13

I recommend the board approve the bills as presented. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

Hammond:

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

V. Hearing of Visitors

No visitors present.

VI. Old Business

A. Hail Damage Update 54

Mr. Tharman updated the board on the payments made by KERMP and shared that the light pole by the outdoor basketball court had successfully been reinstalled by Nathan Hardy.

B. Uniform rotation 55

Jim Cole submitted quotes for new JH basketball uniforms and Jessie Thalheim submitted quotes for new HS track uniforms and warm-ups. I recommend the board approve the uniform quote for JH basketball uniforms and HS track uniforms as presented. This motion, made by Christopher Rogers and seconded by Rich Wenzl, Carried.

Shanna

Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

C. Building Walk-Throughs

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individuals to be discussed; retaining Mr. Gebhard and Mr. Tharman, and returning to open session in this room at 7:07 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna

Hammond: Yea

Christopher Rogers: Yea



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 7:07 meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individuals to be discussed; retaining Mr. Gebhard and Mr. Tharman, and returning to open session in this room at 7:17 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 7:17 meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individuals to be discussed; retaining Mr. Gebhard and Mr. Tharman, and returning to open session in this room at 7:27 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 7:27 meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individuals to be discussed; retaining



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

Mr. Gebhard and Mr. Tharman, and returning to open session in this room at 7:33 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 6, Nay: 0

At 7:33 PM the meeting returned to open session. Mr. Tharman and Mr. Gebhard will go over the list of identified items to determine priorities and affordability. Mr. Tharman offered that the board could perhaps combine the evaluation that was done last month and the walk-around next year, as many of the comments were the same. The board thought that could be a possibility, but still liked having the evaluation portion for those that are unable to meet with the board members or who would rather remain anonymous.

D. KESA Update 56

Mr. Tharman shared that the District Leadership Team will be meeting next week in preparation for the year-end review with Dr. Miller as part of the Kansas Education Systems Accreditation end-of-year process. This will be an annual event in place of the old Outside Visitation Team review.

E. Transportation

Mr. Gebhard updated the board on repairs of hail damage as well as possible vehicle needs down the road. There are ESSER funds earmarked for transportation that could be used toward this.

VII. Personnel

A. Staffing

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individuals to be discussed; retaining Mr. Gebhard and Mr. Tharman, and returning to open session in this room at 8:05 PM. This motion, made by Shanna Hammond and seconded by Steven Whitney, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

Whitney:

Yea: 6, Nay: 0

At 8:05 the meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individuals to be discussed; retaining Mr. Gebhard and Mr. Tharman, and returning to open session in this room at 8:15 PM. This motion, made by Shanna Hammond and seconded by Steven Whitney, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Yea

Yea: 6, Nay: 0

At 8:15 the meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individuals to be discussed; retaining Mr. Gebhard and Mr. Tharman, and returning to open session in this room at 8:20 PM. This motion, made by Shanna Hammond and seconded by Steven Whitney, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Yea

Yea: 6, Nay: 0

At 8:20 PM the meeting returned to open session. No action was taken.

B. Resignations

58

I recommend the board approve the resignations of Mrs. Hueneke, Mrs. Dole, Mrs. Vincent, Mr. Cole, Mr. Brad Cox, and Mrs. Wright as presented. The board would also like to express their gratitude for the many years of dedication and service each of these individuals has given to Northern Valley. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

C. Supplementals

I recommend the board approve Ross Cole for the JH assistant track coach position. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

D. Leave Requests

64

I recommend the board approve the leave requests for Mr. Hopkins, Mrs. Vincent, and Mrs. Rudd. This motion, made by Shanna Hammond and seconded by Rich Wenzl, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

VIII. New Business

A. Post Prom



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

There was a discussion about the upcoming post-prom party and procedures that may be put in place. Mr. Tharman had reached out to KASB to gain insight into the school's role in that process. It was decided to keep school officials out of the mix to reduce liability concerns.

B. December KASB Policy Updates 67

Mr. Tharman described each of the proposed KASB policy updates and the reasoning for each. I move to accept KASB policy updates: GARIA, GARID, JDDAA, and, JGFGBA. This motion, made by Steven Whitney and seconded by Christopher Rogers, Carried.

Shanna

Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 6, Nay: 0

C. Out-of-District Request 96

I recommend the board approve the out-of-district request as presented. This motion, made by Shanna Hammond and seconded by Rich Wenzl, Carried.

Shanna

Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 6, Nay: 0

IX. Administrative Reports

A. Superintendent / 9-12 Principal Report 97

Mr. Tharman shared the Board evaluation of the Superintendent for them to fill out and review at the March meeting. He also attached a document with the results of a teacher retention survey that was conducted by the Education Perceptions and Insights Center (EPIC). Mr. Tharman shared about each of the following: KAY donut sales going on now/ two make-up basketball games/ Winter Formal/ Quarterfinals, semifinals and substate BB/ ACT testing/ Superintendent Recharge-Retreat/ Teacher in-service/Student-led Conferences/ KESA spring check-in with Dr. Amber Miller/ Russ Tuttle presentation / Negotiations Letter to teacher organization by March 31st.

B. K-8 Principal Report



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

Mr. Gebhard visited with the board about the visit from the Access Elevator representative. They discussed three options that would be available to us (stair lift, lift, or elevator). We will discuss this again next month after some thought and more research to determine which course of action is best. There was discussion around different recognition possibilities for esteemed colleagues.

X. Reports of Board Members

The board would like to recognize Daynah for her success and wish her the best in her quest for a State Wrestling win in Salina in two weeks.

XI. Adjournment

I recommend the board adjourn. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita Smith: Yea

Hilary Van
Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Wednesday, January 10, 2024, beginning at 6:30 PM in the Almena High School , 512 W Bryant Street, Almena, KS 67622.

Shanna Hammond: Present
Christopher Rogers: Present
Laquita Smith: Present
Hilary Van Patten: Absent
Rich Wenzl: Present
Steven Whitney: Present

Also in attendance were Ken Tharman (HS Principal / Superintendent), Amber Brown (Board Clerk), and Marvin Gebhard (PreK - 8 Principal).

I. Call to Order

II. Adoption of Agenda

I recommend the board approve the agenda as presented. This motion, made by Steven Whitney and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Absent
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

III. Approval of Minutes

I recommend the board approve the minutes as presented. This motion, made by Laquita Smith and seconded by Rich Wenzl, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Absent
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

IV. Approval of Bills

I recommend the board approve the bills as presented. This motion, made by Steven Whitney and seconded by Christopher Rogers, Carried.

Shanna Yea



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

Hammond:

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Absent

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

V. Hearing of Visitors

VI. Old Business

A. Hail Damage Update

Mr. Tharman updated the board on the vehicles, window wraps, tin work, window replacements, and roof repairs.

VII. Personnel

A. Staffing

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual to be discussed; retaining Mr. Gebhard and Mr. Tharman and returning to open session in this room at 7:00 PM. This motion, made by Laquita Smith and seconded by Christopher Rogers, Carried.

Shanna

Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Absent

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

At 7:00 PM the meeting returned to open session. I move to hire Marvin Gebhard as the assistant HS track coach. This motion, made by Steven Whitney and seconded by Rich Wenzl, Carried.

Shanna

Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Absent

Rich Wenzl: Yea



ALMENA

NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622

PHONE (785) 669-2445



LONG ISLAND

Wenzl:

Steven

Yea

Whitney:

Yea: 5, Nay: 0, Absent: 1

B. School Board Recognition

Mr. Tharman handed out certificates of appreciation to the board members for their commitment to Northern Valley Schools. Amber had prepared a wonderful meal (beef and noodles), Monica Bach made cinnamon rolls, and the FACS students had prepared biscuits and ginger snap cookies. Thank you for all that you do to help our school grow and thrive.

VIII. New Business

A. District Paid Mileage

The federal government has changed its reimbursement rate for mileage to 67 cents per mile. The state rate will remain at 65.5 cents per mile. The school adopted the rate of 58.5 cents per mile in July with the Consent Calendar. We will add this topic to the June board agenda for discussion.

B. WKLL Scholarship Testing

The results from the WKLL Scholarship testing were shared with the board. Congratulations to those who volunteered to participate as well as those that placed in the top ten.

C. Negotiations Training

KASB provides the required annual training for negotiations. This year the closest meeting is in Hays on February 6th. Mr. Tharman will go ahead and schedule Hilary, Laquita, and himself for this training. If unable to attend, there should be an online training session later in the year that will satisfy that requirement.

D. Uniform Rotation

The HS track and JH basketball are up for uniform rotations. The HS and JH Activities Directors are currently seeking pricing and design ideas to present to the board at the February meeting. Mr. Tharman shared the preliminary estimates with the board.

E. Set Date for Building Walk-throughs

The annual board walk-through is normally done in the early spring. The MS spelling bee is on January 24th. Board members will text each other to come up with a date that will work for the majority of them and let Amber know.

F. Equity Bank

Equity Bank sent out a letter announcing the closure of their Almena branch in March. Mr. Tharman wanted the board to consider the options: 1) continue working with Equity Bank at their Norton branch, or 2) discontinue working with Equity Bank. We will continue to discuss this at future meetings.

IX. Administrative Reports

A. Superintendent / 9-12 Principal Report

Mr. Tharman wanted to thank everyone who helped clear the snow from roads, parking lots, and sidewalks after this past storm. Scholars Bowl meets are scheduled throughout this month / Lots of basketball games on the calendar / Forensic meets starting up / Blood drive on Jan. 24th (contact Mrs. McKinney if interested in donating) / Students will be attending a powerlifting competition in Oakley on Jan. 27th / the refrigerator in the Almena cafeteria is now working properly.

B. K-8 Principal Report

The Junior High has been discussing upcoming state assessments. Mr. Gebhard shared the upcoming 100-year celebration of the Grade School on February 15th and the Phillips County Community Foundation made a \$300 donation to the Long Island School - Thank you very much!

X. Reports of Board Members

Christopher shared with the board that the NCKSEC is purchasing a building in Phillipsburg for the cooperative. The current rental agreement at the Fischer building will end in about six months.

XI. Adjournment



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

I move that the meeting adjourn. This motion, made by Laquita Smith and seconded by Steven Whitney,
Carried.

Shanna Hammond:	Yea
Christopher Rogers:	Yea
Laquita Smith:	Yea
Hilary Van Patten:	Absent
Rich Wenzl:	Yea
Steven Whitney:	Yea

Yea: 5, Nay: 0, Absent: 1

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 02/01/2024 to 02/29/2024.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
NVHS	Northern Valley High School							
A	ATHLETICS							
	1010		HIGH SCHOOL ATHLETICS	10,350.24	1,579.00	1,125.00	668.96	11,473.20
	A Totals:			10,350.24	1,579.00	1,125.00	668.96	11,473.20
B	CLUBS & ORGANIZATIONS							
	2010		STUDENT COUNCIL	9,909.12	0.00	0.00	0.00	9,909.12
	2020		KAY	4,389.88	0.00	0.00	0.00	4,389.88
	2050		HUSKY MUSIC CLUB	1,924.33	0.00	0.00	0.00	1,924.33
	2060		FFA	21,742.19	838.00	0.00	0.00	22,580.19
	2070		SCHOLARS BOWL	88.77	0.00	0.00	0.00	88.77
	2080		DANCE AND CHEER	836.51	0.00	0.00	0.00	836.51
	2090		FORENSICS	1,610.36	0.00	0.00	0.00	1,610.36
	3000		TECHNOLOGY CLUB	828.76	0.00	0.00	0.00	828.76
	3010		Food Science	66.10	0.00	0.00	0.00	66.10
	3020		VOLLEYBALL CLUB	2,117.88	0.00	0.00	0.00	2,117.88
	3030		FACS	894.82	0.00	0.00	0.00	894.82
	3050		Interactive Media	-1,356.59	130.00	0.00	0.00	-1,226.59
	FA		FACS	0.00	0.00	0.00	0.00	0.00
	B Totals:			43,052.13	968.00	0.00	0.00	44,020.13
C	GRADUATING CLASSES							
	3114		CLASS OF 2014	2,838.60	0.00	0.00	0.00	2,838.60
	3115		CLASS OF 2015	1,341.17	0.00	0.00	0.00	1,341.17
	3116		CLASS OF 2016	27.50	0.00	0.00	0.00	27.50
	3117		CLASS OF 2017	0.00	0.00	0.00	0.00	0.00
	3118		CLASS OF 2018	0.00	0.00	0.00	0.00	0.00
	3119		CLASS OF 2019	2,003.91	0.00	0.00	0.00	2,003.91
	3120		CLASS OF 2020	0.00	0.00	0.00	0.00	0.00
	3121		CLASS OF 2021	1,767.59	0.00	0.00	0.00	1,767.59
	3122		CLASS OF 2022	102.65	0.00	0.00	0.00	102.65
	3123		CLASS OF 2023	325.03	0.00	0.00	0.00	325.03
	3124		CLASS OF 2024-Seniors	3,969.42	0.00	700.00	0.00	3,269.42
	3125		CLASS OF 2025-Juniors	7,935.67	1,385.25	407.00	0.00	8,913.92
	3126		CLASS OF 2026-Sophmores	2,669.58	176.50	50.00	0.00	2,796.08
	3127		Class Of 2027- Freshman	1,150.50	0.00	0.00	0.00	1,150.50
	C Totals:			24,131.62	1,561.75	1,157.00	0.00	24,536.37
D	DISTRICT MONIES							
	4020		HIGH SCHOOL PETTY CASH	1,125.00	0.00	0.00	0.00	1,125.00
	D Totals:			1,125.00	0.00	0.00	0.00	1,125.00
E	YEARBOOK							
	7000		YEARBOOK	13,793.10	0.00	0.00	0.00	13,793.10
	E Totals:			13,793.10	0.00	0.00	0.00	13,793.10

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 02/01/2024 to 02/29/2024.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F								
	MISC							
	7030		GREENHOUSE	41.47	0.00	0.00	0.00	41.47
	7060		BOX TOPS FOR EDUCATION	768.48	160.00	166.00	0.00	762.48
	7102		Unknown revenue from 2016-2017	0.00	0.00	0.00	0.00	0.00
	8011		Interest Paid To Account	755.66	0.00	0.00	0.00	755.66
			F Totals:	1,565.61	160.00	166.00	0.00	1,559.61
G								
	SALES TAX							
	8010		SALES TAX	-85.62	0.00	0.00	0.00	-85.62
			G Totals:	-85.62	0.00	0.00	0.00	-85.62
			NVHS Activity Totals:	93,932.08	4,268.75	2,448.00	668.96	96,421.79
<hr/>								
		Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance	
				4,268.75	2,448.00			
		NVHS Bank Balances:		93,932.08	4,268.75	2,448.00	668.96	96,421.79
<hr/>								
			Report Activity Totals:	93,932.08	4,268.75	2,448.00	668.96	96,421.79

USD 212

Cash Summary Report

Accounting Cycle: FY 23-24; Beginning Period: Period 01 (07/01/2023 - 07/31/2023) ; Ending Period: Period 08 (02/01/2024 - 02/29/2024) ; Show Prior Year Expense/Encumbrance: Transactions after the Last Period: None; Exclude Closing Entries: Yes; Include Unposted Transactions: Yes; Created On: 2/12/2024 11:25:45 AM

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance
06	GENERAL FUND	(\$62,989.15)	\$1,118,648.97	(\$840,495.25)	\$62,989.15	\$278,153.72
07	FEDERAL FUNDS	(\$53,716.13)	\$116,108.00	(\$75,358.56)	\$0.00	(\$12,966.69)
08	SUPPLEMENTAL GENERAL FUND	\$57,755.25	\$249,284.43	(\$217,977.54)	\$19,417.71	\$108,479.85
11	FOUR YEAR OLD AT RISK FUND	\$28,837.05	\$0.00	(\$24,828.97)	(\$17,426.00)	(\$13,417.92)
13	K-12 AT RISK FUND	\$21,877.10	\$0.00	(\$72,452.43)	(\$10,323.30)	(\$60,898.63)
16	CAPITAL OUTLAY	\$142,741.87	\$444,287.14	(\$173,097.10)	(\$22,273.41)	\$391,658.50
18	DRIVER TRAINING	\$4,999.65	\$1,015.00	\$0.00	\$0.00	\$6,014.65
24	FOOD SERVICE	\$18,128.31	\$50,221.45	(\$112,434.38)	\$830.00	(\$43,254.62)
26	PROFESSIONAL DEVELOPMENT FUND	\$922.57	\$0.00	(\$5,998.94)	\$6,006.14	\$929.77
30	SPECIAL EDUCATION	\$40,403.11	\$69,208.84	(\$213,077.85)	(\$14,892.36)	(\$118,358.26)
34	VOCATIONAL EDUCATION	\$21,249.54	\$565.00	(\$47,683.44)	(\$15,000.00)	(\$40,868.90)
35	GIFTS/GRANTS	\$57,564.61	\$9,372.93	(\$3,403.79)	\$0.00	\$63,533.75
51	KPERS RETIREMENT CONTRIBUTIONS	\$0.00	(\$0.06)	\$0.00	\$0.00	(\$0.06)
53	CONTINGENCY FUND	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00
55	TEXTBOOK RENTAL	\$36,082.14	\$4,783.59	(\$2,760.29)	\$0.00	\$38,105.44
81	LIBRARY GRANT	\$911.02	\$0.00	\$0.00	\$0.00	\$911.02
85	KS COORDINATED SCHOOL HEALTH	\$1,958.14	\$0.00	\$0.00	\$0.00	\$1,958.14
Sub Total		\$541,725.08	\$2,063,495.29	(\$1,789,568.54)	\$9,327.93	\$824,979.76

No; Prior Year Ending Balance for Beginning Balance: No; Include

Encumbrances	Liabilities	Available
\$799.78	\$0.00	\$278,953.50
\$0.00	\$0.00	(\$12,966.69)
\$0.00	\$0.00	\$108,479.85
\$0.00	\$0.00	(\$13,417.92)
\$0.00	\$0.00	(\$60,898.63)
\$0.00	\$0.00	\$391,658.50
\$0.00	\$0.00	\$6,014.65
\$0.00	\$0.00	(\$43,254.62)
\$0.00	\$0.00	\$929.77
\$0.00	\$0.00	(\$118,358.26)
\$0.00	\$0.00	(\$40,868.90)
\$0.00	\$0.00	\$63,533.75
\$0.00	\$0.00	(\$0.06)
\$0.00	\$0.00	\$225,000.00
\$0.00	\$0.00	\$38,105.44
\$0.00	\$0.00	\$911.02
\$0.00	\$0.00	\$1,958.14
\$799.78	\$0.00	\$825,779.54

USD 212

Cash Summary Report

Accounting Cycle: FY 23-24; Beginning Period: Period 01 (07/01/2023 - 07/31/2023) ; Ending Period: Period 08 (02/01/2024 - 02/29/2024) ; Show Prior Year Expense/Encumbrance: No; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: Yes; Include Unposted Transactions: Yes; Created On: 2/12/2024 11:25:45 AM

Fund	Description	Liabilities (Beginning)	Liabilities (Ending)	Cash Journal Entries	Other Total
06	GENERAL FUND	\$0.00	\$0.00	(\$196.16)	(\$196.16)
07	FEDERAL FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
08	SUPPLEMENTAL GENERAL FUND	\$0.00	\$0.00	\$1,021.29	\$1,021.29
11	FOUR YEAR OLD AT RISK FUND	\$0.00	\$0.00	(\$17,426.00)	(\$17,426.00)
13	K-12 AT RISK FUND	\$0.00	\$0.00	(\$10,323.30)	(\$10,323.30)
16	CAPITAL OUTLAY	\$0.00	\$0.00	(\$30,977.03)	(\$30,977.03)
18	DRIVER TRAINING	\$0.00	\$0.00	\$0.00	\$0.00
24	FOOD SERVICE	\$0.00	\$0.00	(\$21,657.70)	(\$21,657.70)
26	PROFESSIONAL DEVELOPMENT FUND	\$0.00	\$0.00	(\$71.28)	(\$71.28)
30	SPECIAL EDUCATION	\$0.00	\$0.00	(\$14,892.36)	(\$14,892.36)
34	VOCATIONAL EDUCATION	\$0.00	\$0.00	(\$16,242.72)	(\$16,242.72)
35	GIFTS/GRANTS	\$0.00	\$0.00	\$0.00	\$0.00
51	KPERS RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00
53	CONTINGENCY FUND	\$0.00	\$0.00	\$0.00	\$0.00
55	TEXTBOOK RENTAL	\$0.00	\$0.00	\$0.00	\$0.00
81	LIBRARY GRANT	\$0.00	\$0.00	\$0.00	\$0.00
85	KS COORDINATED SCHOOL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total		\$0.00	\$0.00	(\$110,765.26)	(\$110,765.26)

USD 212

Check Listing Report

Accounting Cycle: FY 23-24; Begin Date: 01/09/2024; End Date: 02/12/2024; Bank: First National Bank & Trust; Sort By Element: FUND; Account Expression: [All]; Created On: 2/12/2024

Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65125
Vendor	PO Number	Invoice #	Account Code
AFPLANSERV	23-3075	Board Meeting Bill For 1/10/2024	06-2300-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65126
Vendor	PO Number	Invoice #	Account Code
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2300-890-00-30
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-626-00-03
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-626-00-05
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-626-00-07
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-626-00-11
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-626-00-15
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-626-00-18
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-626-00-19
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-626-00-20
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-629-00-15
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-890-00-04
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-890-00-11
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-890-00-15
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-890-00-19
Almena Lumber & Supply	23-3081	Board Meeting Bill For 1/10/2024	06-2720-891-00-11
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65127
Vendor	PO Number	Invoice #	Account Code
City Of Almena	23-3070	Board Meeting Bill For 1/10/2024	08-2600-411-01-00
City Of Almena	23-3070	Board Meeting Bill For 1/10/2024	08-2600-411-02-00
City Of Almena	23-3070	Board Meeting Bill For 1/10/2024	08-2600-412-01-00
City Of Almena	23-3070	Board Meeting Bill For 1/10/2024	08-2600-412-02-00
City Of Almena	23-3070	Board Meeting Bill For 1/10/2024	08-2600-421-01-00
City Of Almena	23-3070	Board Meeting Bill For 1/10/2024	34-2600-411-00-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65128
Vendor	PO Number	Invoice #	Account Code
Envision	23-3074	Board Meeting Bill For 1/10/2024	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65129
Vendor	PO Number	Invoice #	Account Code
Hardy Electric L.L.C.	23-3061	Board Meeting Bill For 1/10/2024	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65130
Vendor	PO Number	Invoice #	Account Code
Hinklel Termite and Pest Control	23-3072	Board Meeting Bill For 1/10/2024	08-2600-425-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65131
Vendor	PO Number	Invoice #	Account Code
HTMC	23-3069	Board Meeting Bill For 1/10/2024	06-2300-590-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65132
Vendor	PO Number	Invoice #	Account Code
Integrated Security Solutions	23-3079	Board Meeting Bill For 1/10/2024	06-2300-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65133
Vendor	PO Number	Invoice #	Account Code
Kowpoke Supply	23-3071	Board Meeting Bill For 1/10/2024	08-2600-430-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65134
Vendor	PO Number	Invoice #	Account Code
Long Island Feed and Grain, LLC	23-3080	Board Meeting Bill For 1/10/2024	06-2720-626-00-10
Long Island Feed and Grain, LLC	23-3080	Board Meeting Bill For 1/10/2024	06-2720-626-00-14
Long Island Feed and Grain, LLC	23-3080	Board Meeting Bill For 1/10/2024	06-2720-626-00-18
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65135
Vendor	PO Number	Invoice #	Account Code
Mac's Aligment	23-3078	Board Meeting Bill For 1/10/2024	06-2720-730-00-19
Mac's Aligment	23-3078	Board Meeting Bill For 1/10/2024	06-2720-730-00-20
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65136
Vendor	PO Number	Invoice #	Account Code
Nex-Tech (Nex-Tech)	23-3068	Board Meeting Bill For 1/10/2024	06-2300-532-00-00
Nex-Tech (Nex-Tech)	23-3068	Board Meeting Bill For 1/10/2024	06-2300-532-00-01
Nex-Tech (Nex-Tech)	23-3068	Board Meeting Bill For 1/10/2024	06-2400-532-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65137
Vendor	PO Number	Invoice #	Account Code
Northwestern Office Supplies	23-3065	Board Meeting Bill For 1/10/2024	06-1000-610-01-11
Northwestern Office Supplies	23-3065	Board Meeting Bill For 1/10/2024	06-1000-610-02-09
Northwestern Office Supplies	23-3065	Board Meeting Bill For 1/10/2024	06-1000-610-03-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65138
Vendor	PO Number	Invoice #	Account Code
Norton Homestore	23-3076	Board Meeting Bill For 1/10/2024	34-1000-610-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65139
Vendor	PO Number	Invoice #	Account Code
Ostmeyer Inc dba Culligan Soft Water Service	23-3064	Board Meeting Bill For 1/10/2024	08-2600-411-02-00
Ostmeyer Inc dba Culligan Soft Water Service	23-3064	Board Meeting Bill For 1/10/2024	08-2600-411-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65140
Vendor	PO Number	Invoice #	Account Code
Phillips County Abstract and Title Co.	23-3073	Board Meeting Bill For 1/10/2024	16-4700-450-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65141

Vendor	PO Number	Invoice #	Account Code
Pitney Bowes	23-3067	Board Meeting Bill For 1/10/2024	06-2300-590-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65142
Vendor	PO Number	Invoice #	Account Code
Pitney Bowes Global Financial Services LLC	23-3066	Board Meeting Bill For 1/10/2024	06-2300-590-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65143
Vendor	PO Number	Invoice #	Account Code
Prairie Land Electric Cooperative, Inc.	23-3063	Board Meeting Bill For 1/10/2024	06-2600-622-01-00
Prairie Land Electric Cooperative, Inc.	23-3063	Board Meeting Bill For 1/10/2024	06-2600-622-03-00
Prairie Land Electric Cooperative, Inc.	23-3063	Board Meeting Bill For 1/10/2024	34-2600-622-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65144
Vendor	PO Number	Invoice #	Account Code
Unifirst Corporation	23-3062	Board Meeting Bill For 1/10/2024	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Board Meeting Bill For 1/10/2024	First National Bank & Trust	003174	65145
Vendor	PO Number	Invoice #	Account Code
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	06-1000-610-02-05
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	06-1000-890-00-00
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	06-1000-890-01-01
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	06-2300-890-00-00
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	06-2400-890-00-00
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	06-2720-626-00-07
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	08-2600-610-00-01
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	08-2600-700-00-00
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	08-2600-700-00-01
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	08-3400-890-00-00
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	08-3400-890-01-01
VISA (VISA1)	23-3077	Board Meeting Bill For 1/10/2024	34-1000-610-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Meeting 1/10/24	First National Bank & Trust	003174	65149
Vendor	PO Number	Invoice #	Account Code

Dealers First Financial L.L.C.	23-3041	Bills For Board Meeting 1/10/24	16-1000-700-01-00
Dealers First Financial L.L.C.	23-3041	Bills For Board Meeting 1/10/24	16-1000-700-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Meeting 1/10/24	First National Bank & Trust	003174	65150
Vendor	PO Number	Invoice #	Account Code
Fire Alarm Specialist, Inc	23-3055	Bills For Board Meeting 1/10/24	08-2600-400-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Meeting 1/10/24	First National Bank & Trust	003174	65151
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-3044	Bills For Board Meeting 1/10/24	07-2100-120-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Meeting 1/10/24	First National Bank & Trust	003174	65152
Vendor	PO Number	Invoice #	Account Code
Jostens (JOSTES)	23-3042	Bills For Board Meeting 1/10/24	06-2300-890-00-04
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Meeting 1/10/24	First National Bank & Trust	003174	65153
Vendor	PO Number	Invoice #	Account Code
Nex-Tech Wireless, LLC	23-3051	Bills For Board Meeting 1/10/24	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Meeting 1/10/24	First National Bank & Trust	003174	65154
Vendor	PO Number	Invoice #	Account Code
Unifirst Corporation	23-3054	Bills For Board Meeting 1/10/24	06-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Hop-a-long 1/10/2024	First National Bank & Trust	003174	65155
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-3046	Hop-a-long 1/10/2024	06-2400-810-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
First National Interest Payment	First National Bank & Trust	003174	65156
Vendor	PO Number	Invoice #	Account Code
First National Bank & Trust	23-3056	First National Interest Payment	16-4700-450-02-00

Sub Total			
Voucher Number Bills 1/11/2024	Bank Name First National Bank & Trust	Account Number 003174	Check Number 65157
Vendor	PO Number	Invoice #	Account Code
Cash-Wa Distributing Co Inc	23-3084	Bills 1/11/2024	24-3100-630-01-00
Cash-Wa Distributing Co Inc	23-3084	Bills 1/11/2024	24-3100-630-03-00
Cash-Wa Distributing Co Inc	23-3084	Bills 1/11/2024	24-3100-680-01-00
Cash-Wa Distributing Co Inc	23-3084	Bills 1/11/2024	24-3100-680-03-00
Sub Total			
Voucher Number Bills 1/11/2024	Bank Name First National Bank & Trust	Account Number 003174	Check Number 65158
Vendor	PO Number	Invoice #	Account Code
ComplianceOne	23-3082	Bills 1/11/2024	06-2720-890-00-17
Sub Total			
Voucher Number Bills 1/11/2024	Bank Name First National Bank & Trust	Account Number 003174	Check Number 65159
Vendor	PO Number	Invoice #	Account Code
Dealers First Financial L.L.C.	23-3087	Bills 1/11/2024	16-1000-700-03-00
Sub Total			
Voucher Number Bills 1/11/2024	Bank Name First National Bank & Trust	Account Number 003174	Check Number 65160
Vendor	PO Number	Invoice #	Account Code
F & A Sales Inc	23-3086	Bills 1/11/2024	24-3100-630-01-00
F & A Sales Inc	23-3086	Bills 1/11/2024	24-3100-680-01-00
Sub Total			
Voucher Number Bills 1/11/2024	Bank Name First National Bank & Trust	Account Number 003174	Check Number 65161
Vendor	PO Number	Invoice #	Account Code
Ideal Linen & Uniform	23-3088	Bills 1/11/2024	08-2600-610-00-01
Sub Total			
Voucher Number Bills 1/11/2024	Bank Name First National Bank & Trust	Account Number 003174	Check Number 65162
Vendor	PO Number	Invoice #	Account Code
Matheson Tri-Gas Inc.	23-3089	Bills 1/11/2024	34-1000-610-00-01
Sub Total			
Voucher Number Bills 1/11/2024	Bank Name First National Bank & Trust	Account Number 003174	Check Number 65163

Vendor	PO Number	Invoice #	Account Code
Northwest Kansas Educational Service Center	23-3090	Bills 1/11/2024	26-2200-501-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills 1/11/2024	First National Bank & Trust	003174	65164
Vendor	PO Number	Invoice #	Account Code
US Foods-Grand Island	23-3085	Bills 1/11/2024	24-3100-630-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills 1/11/2024	First National Bank & Trust	003174	65165
Vendor	PO Number	Invoice #	Account Code
WoodRiver Energy LLC	23-3083	Bills 1/11/2024	06-2600-621-01-00
WoodRiver Energy LLC	23-3083	Bills 1/11/2024	06-2600-621-02-00
WoodRiver Energy LLC	23-3083	Bills 1/11/2024	06-2600-621-03-00
WoodRiver Energy LLC	23-3083	Bills 1/11/2024	34-2600-621-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Checks For 1/23/2024	First National Bank & Trust	003174	65166
Vendor	PO Number	Invoice #	Account Code
Colby High School	23-3091	Checks For 1/23/2024	06-1000-890-01-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Checks For 1/23/2024	First National Bank & Trust	003174	65167
Vendor	PO Number	Invoice #	Account Code
Oakley High school	23-3092	Checks For 1/23/2024	06-1000-890-01-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For 1/23/2024	First National Bank & Trust	003174	65168
Vendor	PO Number	Invoice #	Account Code
AFPLANSERV	23-3096	Bills For 1/23/2024	06-2300-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For 1/23/2024	First National Bank & Trust	003174	65169
Vendor	PO Number	Invoice #	Account Code
Almena Market Inc.	23-3099	Bills For 1/23/2024	06-1000-610-01-09
Almena Market Inc.	23-3099	Bills For 1/23/2024	06-2400-890-00-00
Almena Market Inc.	23-3099	Bills For 1/23/2024	08-2600-610-00-01
Almena Market Inc.	23-3099	Bills For 1/23/2024	08-3400-890-01-01

Almena Market Inc.	23-3099	Bills For 1/23/2024	24-3100-630-01-00
Almena Market Inc.	23-3099	Bills For 1/23/2024	24-3100-630-03-00
Almena Market Inc.	23-3099	Bills For 1/23/2024	24-3100-680-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For 1/23/2024	First National Bank & Trust	003174	65170
Vendor	PO Number	Invoice #	Account Code
Body Worx	23-3097	Bills For 1/23/2024	06-2720-730-00-05
Body Worx	23-3097	Bills For 1/23/2024	06-2720-730-00-15
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For 1/23/2024	First National Bank & Trust	003174	65171
Vendor	PO Number	Invoice #	Account Code
City Of Long Island	23-3098	Bills For 1/23/2024	08-2600-411-03-00
City Of Long Island	23-3098	Bills For 1/23/2024	08-2600-412-03-00
City Of Long Island	23-3098	Bills For 1/23/2024	08-2600-421-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For 1/23/2024	First National Bank & Trust	003174	65172
Vendor	PO Number	Invoice #	Account Code
Kansas Coaches Association- Attn: Steve Curran	23-3100	Bills For 1/23/2024	06-1000-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For 1/23/2024	First National Bank & Trust	003174	65173
Vendor	PO Number	Invoice #	Account Code
KSHSAA	23-3095	Bills For 1/23/2024	06-1000-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For 1/23/2024	First National Bank & Trust	003174	65174
Vendor	PO Number	Invoice #	Account Code
Midwest Energy	23-3094	Bills For 1/23/2024	06-2600-621-01-00
Midwest Energy	23-3094	Bills For 1/23/2024	06-2600-621-02-00
Midwest Energy	23-3094	Bills For 1/23/2024	06-2600-621-03-00
Midwest Energy	23-3094	Bills For 1/23/2024	34-2600-621-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For 1/23/2024	First National Bank & Trust	003174	65175
Vendor	PO Number	Invoice #	Account Code

Northern Valley Junior High-L.I.	23-3093	Bills For 1/23/2024	07-1000-680-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Forensics Fees For 2/3/2024	First National Bank & Trust	003174	65176
Vendor	PO Number	Invoice #	Account Code
Norton Community High School (NCHS)	23-3101	Forensics Fees For 2/3/2024	06-1000-890-01-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65199
Vendor	PO Number	Invoice #	Account Code
4B Farm, LLC	23-3112	Bills For Board Mt. 2/12/24	24-3100-630-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65200
Vendor	PO Number	Invoice #	Account Code
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-626-00-03
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-626-00-05
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-626-00-07
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-626-00-11
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-626-00-15
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-626-00-18
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-626-00-19
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-626-00-20
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-629-00-14
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-629-00-19
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-890-00-10
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-890-00-11
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-890-00-14
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-890-00-18
Almena Lumber & Supply	23-3135	Bills For Board Mt. 2/12/24	06-2720-890-00-19
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65201
Vendor	PO Number	Invoice #	Account Code
Cash-Wa Distributing Co Inc	23-3113	Bills For Board Mt. 2/12/24	24-3100-630-01-00
Cash-Wa Distributing Co Inc	23-3113	Bills For Board Mt. 2/12/24	24-3100-630-03-00
Cash-Wa Distributing Co Inc	23-3113	Bills For Board Mt. 2/12/24	24-3100-680-01-00
Cash-Wa Distributing Co Inc	23-3113	Bills For Board Mt. 2/12/24	24-3100-680-03-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65202
Vendor	PO Number	Invoice #	Account Code
City Of Almena	23-3133	Bills For Board Mt. 2/12/24	08-2600-411-01-00
City Of Almena	23-3133	Bills For Board Mt. 2/12/24	08-2600-411-02-00
City Of Almena	23-3133	Bills For Board Mt. 2/12/24	08-2600-412-01-00
City Of Almena	23-3133	Bills For Board Mt. 2/12/24	08-2600-412-02-00
City Of Almena	23-3133	Bills For Board Mt. 2/12/24	08-2600-421-01-00
City Of Almena	23-3133	Bills For Board Mt. 2/12/24	34-2600-411-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65203
Vendor	PO Number	Invoice #	Account Code
ComplianceOne	23-3105	Bills For Board Mt. 2/12/24	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65204
Vendor	PO Number	Invoice #	Account Code
Dealers First Financial L.L.C.	23-3117	Bills For Board Mt. 2/12/24	16-1000-700-01-00
Dealers First Financial L.L.C.	23-3117	Bills For Board Mt. 2/12/24	16-1000-700-02-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65205
Vendor	PO Number	Invoice #	Account Code
Emily Lowry	23-3131	Bills For Board Mt. 2/12/24	06-1000-890-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65206
Vendor	PO Number	Invoice #	Account Code
F & A Sales Inc	23-3110	Bills For Board Mt. 2/12/24	24-3100-630-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65207
Vendor	PO Number	Invoice #	Account Code
Fort Hays State University (Fort)	23-3118	Bills For Board Mt. 2/12/24	06-2300-890-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65208

Vendor	PO Number	Invoice #	Account Code
Glassman Corporation	23-3138	Bills For Board Mt. 2/12/24	08-2600-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65209
Vendor	PO Number	Invoice #	Account Code
Hinklel Termite and Pest Control	23-3126	Bills For Board Mt. 2/12/24	08-2600-425-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65210
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-3132	Bills For Board Mt. 2/12/24	06-1000-590-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65211
Vendor	PO Number	Invoice #	Account Code
HTMC	23-3119	Bills For Board Mt. 2/12/24	06-2300-590-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65212
Vendor	PO Number	Invoice #	Account Code
Ideal Linen & Uniform	23-3102	Bills For Board Mt. 2/12/24	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65213
Vendor	PO Number	Invoice #	Account Code
Jostens (JOSTES)	23-3115	Bills For Board Mt. 2/12/24	06-2300-890-00-04
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65214
Vendor	PO Number	Invoice #	Account Code
Ken Tharman	23-3121	Bills For Board Mt. 2/12/24	06-2300-890-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65215
Vendor	PO Number	Invoice #	Account Code
Kowpoke Supply	23-3106	Bills For Board Mt. 2/12/24	08-2600-430-00-00

Kowpoke Supply	23-3106	Bills For Board Mt. 2/12/24	08-2600-430-00-01
Kowpoke Supply	23-3106	Bills For Board Mt. 2/12/24	08-2600-610-00-01
Kowpoke Supply	23-3106	Bills For Board Mt. 2/12/24	34-1000-610-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65216
Vendor	PO Number	Invoice #	Account Code
KSHSAA	23-3107	Bills For Board Mt. 2/12/24	06-1000-890-01-04
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65217
Vendor	PO Number	Invoice #	Account Code
Long Island Feed and Grain, LLC	23-3134	Bills For Board Mt. 2/12/24	06-2600-626-00-02
Long Island Feed and Grain, LLC	23-3134	Bills For Board Mt. 2/12/24	06-2720-626-00-08
Long Island Feed and Grain, LLC	23-3134	Bills For Board Mt. 2/12/24	06-2720-626-00-10
Long Island Feed and Grain, LLC	23-3134	Bills For Board Mt. 2/12/24	06-2720-626-00-14
Long Island Feed and Grain, LLC	23-3134	Bills For Board Mt. 2/12/24	06-2720-626-00-18
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65218
Vendor	PO Number	Invoice #	Account Code
NCKSEC	23-3129	Bills For Board Mt. 2/12/24	30-1000-564-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65219
Vendor	PO Number	Invoice #	Account Code
Nex-Tech (Nex-Tech)	23-3125	Bills For Board Mt. 2/12/24	06-2300-532-00-00
Nex-Tech (Nex-Tech)	23-3125	Bills For Board Mt. 2/12/24	06-2300-532-00-01
Nex-Tech (Nex-Tech)	23-3125	Bills For Board Mt. 2/12/24	06-2400-532-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65220
Vendor	PO Number	Invoice #	Account Code
Nex-Tech Wireless, LLC	23-3128	Bills For Board Mt. 2/12/24	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65221
Vendor	PO Number	Invoice #	Account Code

Northwest Fire Extinguisher	23-3103	Bills For Board Mt. 2/12/24	24-3100-590-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65222
Vendor	PO Number	Invoice #	Account Code
Norton Homestore	23-3130	Bills For Board Mt. 2/12/24	34-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65223
Vendor	PO Number	Invoice #	Account Code
Ostmeyer Inc dba Culligan Soft Water Service	23-3116	Bills For Board Mt. 2/12/24	08-2600-411-02-00
Ostmeyer Inc dba Culligan Soft Water Service	23-3116	Bills For Board Mt. 2/12/24	08-2600-411-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65224
Vendor	PO Number	Invoice #	Account Code
Phillips County EMS	23-3124	Bills For Board Mt. 2/12/24 2	06-2300-890-00-00
Phillips County EMS	23-3109	Bills For Board Mt. 2/12/24	35-2600-700-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65225
Vendor	PO Number	Invoice #	Account Code
Prairie Land Electric Cooperative, Inc.	23-3114	Bills For Board Mt. 2/12/24	06-2600-622-01-00
Prairie Land Electric Cooperative, Inc.	23-3114	Bills For Board Mt. 2/12/24	06-2600-622-03-00
Prairie Land Electric Cooperative, Inc.	23-3114	Bills For Board Mt. 2/12/24	34-2600-622-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65226
Vendor	PO Number	Invoice #	Account Code
Randy Husted	23-3120	Bills For Board Mt. 2/12/24	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65227
Vendor	PO Number	Invoice #	Account Code
Roofmasters Roofing & Sheet metal	23-3137	Bills For Board Mt. 2/12/24	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number

Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65228
Vendor	PO Number	Invoice #	Account Code
Sawyer's Ace Hardware	23-3108	Bills For Board Mt. 2/12/24	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65229
Vendor	PO Number	Invoice #	Account Code
School Specialty	23-3127	Bills For Board Mt. 2/12/24	06-1000-610-02-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65230
Vendor	PO Number	Invoice #	Account Code
State Line Awards & Custom Design	23-3104	Bills For Board Mt. 2/12/24	06-1000-890-01-10
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65231
Vendor	PO Number	Invoice #	Account Code
Tom's Music House	23-3123	Bills For Board Mt. 2/12/24	06-1000-610-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65232
Vendor	PO Number	Invoice #	Account Code
Unifirst Corporation	23-3122	Bills For Board Mt. 2/12/24	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65233
Vendor	PO Number	Invoice #	Account Code
US Foods-Grand Island	23-3111	Bills For Board Mt. 2/12/24	24-3100-630-01-00
US Foods-Grand Island	23-3111	Bills For Board Mt. 2/12/24	24-3100-630-03-00
US Foods-Grand Island	23-3111	Bills For Board Mt. 2/12/24	24-3100-680-01-00
US Foods-Grand Island	23-3111	Bills For Board Mt. 2/12/24	24-3100-680-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills For Board Mt. 2/12/24	First National Bank & Trust	003174	65234
Vendor	PO Number	Invoice #	Account Code
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	06-1000-890-00-00
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	06-1000-890-01-01
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	06-1000-890-01-02

VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	06-2300-610-00-00
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	06-2300-890-00-00
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	06-2400-890-00-00
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	08-2600-610-00-01
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	08-3400-890-01-01
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	24-2600-490-00-00
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	24-3100-700-01-00
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	34-1000-610-00-00
VISA (VISA1)	23-3136	Bills For Board Mt. 2/12/24	55-1000-650-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Hop-a-long Monthly Payment 2/12/	First National Bank & Trust	003174	65235
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-3139	Hop-a-long Monthly Payment 2/12/	07-2100-120-00-00
Sub Total			
Grand Total			

24 11:27:58 AM

Payee	Amount	Type
AFPLANSERV	\$15.00	Accounts Payable
Description	Issue Date	Amount
PSKS63020	01/10/2024	\$15.00
		\$15.00
Payee	Amount	Type
Almena Lumber & Supply	\$2,955.33	Accounts Payable
Description	Issue Date	Amount
December Bill	01/10/2024	\$25.00
December Bill	01/10/2024	\$103.89
December Bill	01/10/2024	\$61.45
December Bill	01/10/2024	\$13.74
December Bill	01/10/2024	\$461.18
December Bill	01/10/2024	\$17.41
December Bill	01/10/2024	\$493.16
December Bill	01/10/2024	\$368.21
December Bill	01/10/2024	\$202.68
December Bill	01/10/2024	\$87.17
December Bill	01/10/2024	\$150.00
December Bill	01/10/2024	\$80.94
December Bill	01/10/2024	\$5.50
December Bill	01/10/2024	\$25.00
December Bill	01/10/2024	\$860.00
		\$2,955.33
Payee	Amount	Type
City Of Almena	\$1,294.82	Accounts Payable
Description	Issue Date	Amount
Bill	01/10/2024	\$105.00
Bill	01/10/2024	\$369.70
Bill	01/10/2024	\$70.31
Bill	01/10/2024	\$141.54
Bill	01/10/2024	\$500.00
Bill	01/10/2024	\$108.27
		\$1,294.82

Payee	Amount	Type
Envision	\$129.75	Accounts Payable
Description	Issue Date	Amount
0141838	01/10/2024	\$129.75
		\$129.75
Payee	Amount	Type
Hardy Electric L.L.C.	\$1,440.51	Accounts Payable
Description	Issue Date	Amount
39720 and 395721	01/10/2024	\$1,440.51
		\$1,440.51
Payee	Amount	Type
Hinklel Termite and Pest Control	\$135.75	Accounts Payable
Description	Issue Date	Amount
33246 and 33255	01/10/2024	\$135.75
		\$135.75
Payee	Amount	Type
HTMC	\$147.00	Accounts Payable
Description	Issue Date	Amount
00001020	01/10/2024	\$147.00
		\$147.00
Payee	Amount	Type
Integrated Security Solutions	\$100.00	Accounts Payable
Description	Issue Date	Amount
20232287	01/10/2024	\$100.00
		\$100.00
Payee	Amount	Type
Kowpoke Supply	\$425.86	Accounts Payable
Description	Issue Date	Amount
December invoices	01/10/2024	\$425.86
		\$425.86
Payee	Amount	Type
Long Island Feed and Grain, LLC	\$508.21	Accounts Payable
Description	Issue Date	Amount
39435	01/10/2024	\$158.80
39435	01/10/2024	\$202.28
39435	01/10/2024	\$147.13
		\$508.21

Payee	Amount	Type
Mac's Aligment	\$1,892.71	Accounts Payable
Description	Issue Date	Amount
December Invoices	01/10/2024	\$707.02
December Invoices	01/10/2024	\$1,185.69
		\$1,892.71
Payee	Amount	Type
Nex-Tech (Nex-Tech)	\$1,013.84	Accounts Payable
Description	Issue Date	Amount
0000309012	01/10/2024	\$354.94
0000309012	01/10/2024	\$303.95
0000309012	01/10/2024	\$354.95
		\$1,013.84
Payee	Amount	Type
Northwestern Office Supplies	\$1,044.63	Accounts Payable
Description	Issue Date	Amount
158613	01/10/2024	\$402.90
158613	01/10/2024	\$286.69
158613	01/10/2024	\$355.04
		\$1,044.63
Payee	Amount	Type
Norton Homestore	\$359.96	Accounts Payable
Description	Issue Date	Amount
520200	01/10/2024	\$359.96
		\$359.96
Payee	Amount	Type
Ostmeyer Inc dba Culligan Soft Water Service	\$74.25	Accounts Payable
Description	Issue Date	Amount
December Bill	01/10/2024	\$51.25
December Bill	01/10/2024	\$23.00
		\$74.25
Payee	Amount	Type
Phillips County Abstract and Title Co.	\$1,068.00	Accounts Payable
Description	Issue Date	Amount
23-4865.1	01/10/2024	\$1,068.00
		\$1,068.00
Payee	Amount	Type
Pitney Bowes	\$172.54	Accounts Payable

Description	Issue Date	Amount
8000900001213648	01/10/2024	\$172.54
		\$172.54
Payee	Amount	Type
Pitney Bowes Global Financial Services LLC	\$203.58	Accounts Payable
Description	Issue Date	Amount
3318357423	01/10/2024	\$203.58
		\$203.58
Payee	Amount	Type
Prairie Land Electric Cooperative, Inc.	\$2,982.54	Accounts Payable
Description	Issue Date	Amount
December bill	01/10/2024	\$2,239.28
December bill	01/10/2024	\$582.23
December bill	01/10/2024	\$161.03
		\$2,982.54
Payee	Amount	Type
Unifirst Corporation	\$29.78	Accounts Payable
Description	Issue Date	Amount
1940059425 And 1940057900	01/10/2024	\$29.78
		\$29.78
Payee	Amount	Type
VISA (VISA1)	\$7,646.21	Accounts Payable
Description	Issue Date	Amount
December Bill	01/10/2024	\$2,105.09
December Bill	01/10/2024	\$1,749.00
December Bill	01/10/2024	\$211.71
December Bill	01/10/2024	\$595.06
December Bill	01/10/2024	\$532.03
December Bill	01/10/2024	\$32.95
December Bill	01/10/2024	\$394.51
December Bill	01/10/2024	\$221.73
December Bill	01/10/2024	\$92.57
December Bill	01/10/2024	\$840.44
December Bill	01/10/2024	\$28.88
December Bill	01/10/2024	\$842.24
		\$7,646.21
Payee	Amount	Type
Dealers First Financial L.L.C.	\$425.00	Accounts Payable
Description	Issue Date	Amount

185057, 185058	12/21/2023	\$130.00
185057, 185058	12/21/2023	\$295.00
		\$425.00
Payee	Amount	Type
Fire Alarm Specialist, Inc	\$438.90	Accounts Payable
Description	Issue Date	Amount
28076	12/21/2023	\$438.90
		\$438.90
Payee	Amount	Type
Hop-A-Long IT Services	\$7,000.00	Accounts Payable
Description	Issue Date	Amount
Monthly Payment	12/21/2023	\$7,000.00
		\$7,000.00
Payee	Amount	Type
Jostens (JOSTES)	\$122.45	Accounts Payable
Description	Issue Date	Amount
1071164	12/21/2023	\$122.45
		\$122.45
Payee	Amount	Type
Nex-Tech Wireless, LLC	\$108.93	Accounts Payable
Description	Issue Date	Amount
3377	12/21/2023	\$108.93
		\$108.93
Payee	Amount	Type
Unifirst Corporation	\$14.89	Accounts Payable
Description	Issue Date	Amount
1940057900	12/21/2023	\$14.89
		\$14.89
Payee	Amount	Type
Hop-A-Long IT Services	\$114.99	Accounts Payable
Description	Issue Date	Amount
1923	12/21/2023	\$114.99
		\$114.99
Payee	Amount	Type
First National Bank & Trust	\$6,520.30	Accounts Payable
Description	Issue Date	Amount
Interest Payment	12/21/2023	\$6,520.30

		\$6,520.30
Payee	Amount	Type
Cash-Wa Distributing Co Inc	\$3,833.04	Accounts Payable
Description	Issue Date	Amount
Bills	01/11/2024	\$2,017.11
Bills	01/11/2024	\$1,409.69
Bills	01/11/2024	\$343.84
Bills	01/11/2024	\$62.40
		\$3,833.04
Payee	Amount	Type
ComplianceOne	\$42.00	Accounts Payable
Description	Issue Date	Amount
312186	01/11/2024	\$42.00
		\$42.00
Payee	Amount	Type
Dealers First Financial L.L.C.	\$460.00	Accounts Payable
Description	Issue Date	Amount
185934	01/11/2024	\$460.00
		\$460.00
Payee	Amount	Type
F & A Sales Inc	\$824.40	Accounts Payable
Description	Issue Date	Amount
Bills	01/11/2024	\$615.67
Bills	01/11/2024	\$208.73
		\$824.40
Payee	Amount	Type
Ideal Linen & Uniform	\$72.40	Accounts Payable
Description	Issue Date	Amount
22141981	01/11/2024	\$72.40
		\$72.40
Payee	Amount	Type
Matheson Tri-Gas Inc.	\$229.47	Accounts Payable
Description	Issue Date	Amount
52272465	01/11/2024	\$229.47
		\$229.47
Payee	Amount	Type
Northwest Kansas Educational Service Center	\$24.00	Accounts Payable

Description	Issue Date	Amount
023258	01/11/2024	\$24.00
		\$24.00
Payee	Amount	Type
US Foods-Grand Island	\$744.75	Accounts Payable
Description	Issue Date	Amount
Bills	01/11/2024	\$744.75
		\$744.75
Payee	Amount	Type
WoodRiver Energy LLC	\$3,333.03	Accounts Payable
Description	Issue Date	Amount
December Bill	01/11/2024	\$1,570.66
December Bill	01/11/2024	\$570.84
December Bill	01/11/2024	\$995.14
December Bill	01/11/2024	\$196.39
		\$3,333.03
Payee	Amount	Type
Colby High School	\$35.00	Accounts Payable
Description	Issue Date	Amount
Forensics Fees	01/23/2024	\$35.00
		\$35.00
Payee	Amount	Type
Oakley High school	\$210.00	Accounts Payable
Description	Issue Date	Amount
Powerlifting Meet	01/23/2024	\$210.00
		\$210.00
Payee	Amount	Type
AFPLANSERV	\$15.00	Accounts Payable
Description	Issue Date	Amount
23113063020	01/23/2024	\$15.00
		\$15.00
Payee	Amount	Type
Almena Market Inc.	\$657.99	Accounts Payable
Description	Issue Date	Amount
Food Bills	01/23/2024	\$68.64
Food Bills	01/23/2024	\$80.20
Food Bills	01/23/2024	\$352.50
Food Bills	01/23/2024	\$17.93

Food Bills	01/23/2024	\$81.76
Food Bills	01/23/2024	\$53.68
Food Bills	01/23/2024	\$3.28
		\$657.99
Payee	Amount	Type
Body Worx	\$10,000.00	Accounts Payable
Description	Issue Date	Amount
24005	01/23/2024	\$5,000.00
24005	01/23/2024	\$5,000.00
		\$10,000.00
Payee	Amount	Type
City Of Long Island	\$109.00	Accounts Payable
Description	Issue Date	Amount
City Bill	01/23/2024	\$48.00
City Bill	01/23/2024	\$40.00
City Bill	01/23/2024	\$21.00
		\$109.00
Payee	Amount	Type
Kansas Coaches Association- Attn: Steve Curran	\$300.00	Accounts Payable
Description	Issue Date	Amount
Bill	01/23/2024	\$300.00
		\$300.00
Payee	Amount	Type
KSHSAA	\$125.00	Accounts Payable
Description	Issue Date	Amount
24-5005	01/23/2024	\$125.00
		\$125.00
Payee	Amount	Type
Midwest Energy	\$1,451.59	Accounts Payable
Description	Issue Date	Amount
January Bill	01/23/2024	\$261.31
January Bill	01/23/2024	\$626.25
January Bill	01/23/2024	\$346.10
January Bill	01/23/2024	\$217.93
		\$1,451.59
Payee	Amount	Type
Northern Valley Junior High-L.I.	\$26.74	Accounts Payable
Description	Issue Date	Amount

AR Medals	01/23/2024	\$26.74
		\$26.74
Payee	Amount	Type
Norton Community High School (NCHS)	\$50.00	Accounts Payable
Description	Issue Date	Amount
Forensics Fees	01/31/2024	\$50.00
		\$50.00
Payee	Amount	Type
4B Farm, LLC	\$69.12	Accounts Payable
Description	Issue Date	Amount
6733	02/09/2024	\$69.12
		\$69.12
Payee	Amount	Type
Almena Lumber & Supply	\$2,610.57	Accounts Payable
Description	Issue Date	Amount
January Charges	02/09/2024	\$119.44
January Charges	02/09/2024	\$78.97
January Charges	02/09/2024	\$40.50
January Charges	02/09/2024	\$487.83
January Charges	02/09/2024	\$75.30
January Charges	02/09/2024	\$686.79
January Charges	02/09/2024	\$380.58
January Charges	02/09/2024	\$231.87
January Charges	02/09/2024	\$60.07
January Charges	02/09/2024	\$60.07
January Charges	02/09/2024	\$276.94
January Charges	02/09/2024	\$47.26
January Charges	02/09/2024	\$5.50
January Charges	02/09/2024	\$53.95
January Charges	02/09/2024	\$5.50
		\$2,610.57
Payee	Amount	Type
Cash-Wa Distributing Co Inc	\$6,762.30	Accounts Payable
Description	Issue Date	Amount
January Invoices	02/09/2024	\$4,914.84
January Invoices	02/09/2024	\$1,595.50
January Invoices	02/09/2024	\$122.66
January Invoices	02/09/2024	\$129.30
		\$6,762.30

Payee	Amount	Type
City Of Almena	\$1,383.52	Accounts Payable
Description	Issue Date	Amount
Bill	02/09/2024	\$100.00
Bill	02/09/2024	\$350.70
Bill	02/09/2024	\$70.28
Bill	02/09/2024	\$141.49
Bill	02/09/2024	\$300.00
Bill	02/09/2024	\$421.05
		\$1,383.52
Payee	Amount	Type
ComplianceOne	\$42.00	Accounts Payable
Description	Issue Date	Amount
313211	02/09/2024	\$42.00
		\$42.00
Payee	Amount	Type
Dealers First Financial L.L.C.	\$885.00	Accounts Payable
Description	Issue Date	Amount
186793,186360,186361	02/09/2024	\$755.00
186793,186360,186361	02/09/2024	\$130.00
		\$885.00
Payee	Amount	Type
Emily Lowry	\$411.55	Accounts Payable
Description	Issue Date	Amount
Fall Mileage	02/09/2024	\$411.55
		\$411.55
Payee	Amount	Type
F & A Sales Inc	\$100.73	Accounts Payable
Description	Issue Date	Amount
2779948	02/09/2024	\$100.73
		\$100.73
Payee	Amount	Type
Fort Hays State University (Fort)	\$50.00	Accounts Payable
Description	Issue Date	Amount
Marvin	02/09/2024	\$50.00
		\$50.00
Payee	Amount	Type
Glassman Corporation	\$4,080.72	Accounts Payable

Description	Issue Date	Amount
24360	02/09/2024	\$4,080.72
		\$4,080.72
Payee	Amount	Type
Hinklel Termite and Pest Control	\$817.84	Accounts Payable
Description	Issue Date	Amount
January Invoices	02/09/2024	\$817.84
		\$817.84
Payee	Amount	Type
Hop-A-Long IT Services	\$392.88	Accounts Payable
Description	Issue Date	Amount
1985,1977,2025	02/09/2024	\$392.88
		\$392.88
Payee	Amount	Type
HTMC	\$294.00	Accounts Payable
Description	Issue Date	Amount
1121,1131	02/09/2024	\$294.00
		\$294.00
Payee	Amount	Type
Ideal Linen & Uniform	\$75.30	Accounts Payable
Description	Issue Date	Amount
22145381	02/09/2024	\$75.30
		\$75.30
Payee	Amount	Type
Jostens (JOSTES)	\$135.03	Accounts Payable
Description	Issue Date	Amount
32909913	02/09/2024	\$135.03
		\$135.03
Payee	Amount	Type
Ken Tharman	\$130.46	Accounts Payable
Description	Issue Date	Amount
Mileage	02/09/2024	\$130.46
		\$130.46
Payee	Amount	Type
Kowpoke Supply	\$790.11	Accounts Payable
Description	Issue Date	Amount
January Charges	02/09/2024	\$82.98

January Charges	02/09/2024	\$417.13
January Charges	02/09/2024	\$49.04
January Charges	02/09/2024	\$240.96
		\$790.11

Payee	Amount	Type
KSHSAA	\$42.00	Accounts Payable
Description	Issue Date	Amount
24-5117	02/09/2024	\$42.00
		\$42.00

Payee	Amount	Type
Long Island Feed and Grain, LLC	\$587.49	Accounts Payable
Description	Issue Date	Amount
January Charges	02/09/2024	\$45.07
January Charges	02/09/2024	\$28.97
January Charges	02/09/2024	\$174.17
January Charges	02/09/2024	\$188.75
January Charges	02/09/2024	\$150.53
		\$587.49

Payee	Amount	Type
NCKSEC	\$56,695.00	Accounts Payable
Description	Issue Date	Amount
Payment to CoOp	02/09/2024	\$56,695.00
		\$56,695.00

Payee	Amount	Type
Nex-Tech (Nex-Tech)	\$1,009.84	Accounts Payable
Description	Issue Date	Amount
January Expenses	02/09/2024	\$352.94
January Expenses	02/09/2024	\$303.95
January Expenses	02/09/2024	\$352.95
		\$1,009.84

Payee	Amount	Type
Nex-Tech Wireless, LLC	\$109.09	Accounts Payable
Description	Issue Date	Amount
Phone	02/09/2024	\$109.09
		\$109.09

Payee	Amount	Type
Northwest Fire Extinguisher	\$96.50	Accounts Payable
Description	Issue Date	Amount

83440	02/09/2024	\$96.50
		\$96.50
Payee	Amount	Type
Norton Homestore	\$68.84	Accounts Payable
Description	Issue Date	Amount
92497	02/09/2024	\$68.84
		\$68.84
Payee	Amount	Type
Ostmeyer Inc dba Culligan Soft Water Service	\$74.25	Accounts Payable
Description	Issue Date	Amount
447592, 448201	02/09/2024	\$51.25
447592, 448201	02/09/2024	\$23.00
		\$74.25
Payee	Amount	Type
Phillips County EMS	\$1,905.93	Accounts Payable
Description	Issue Date	Amount
12324	02/09/2024	\$102.95
AED and backpack- Athletic	02/09/2024	\$1,802.98
		\$1,905.93
Payee	Amount	Type
Prairie Land Electric Cooperative, Inc.	\$2,782.35	Accounts Payable
Description	Issue Date	Amount
January	02/09/2024	\$2,816.38
January	02/09/2024	(\$265.15)
January	02/09/2024	\$231.12
		\$2,782.35
Payee	Amount	Type
Randy Husted	\$390.00	Accounts Payable
Description	Issue Date	Amount
Snow Removal	02/09/2024	\$390.00
		\$390.00
Payee	Amount	Type
Roofmasters Roofing & Sheet metal	\$645.00	Accounts Payable
Description	Issue Date	Amount
191527	02/09/2024	\$645.00
		\$645.00
Payee	Amount	Type

Sawyer's Ace Hardware	\$35.98	Accounts Payable
Description	Issue Date	Amount
128919	02/09/2024	\$35.98
		\$35.98
Payee	Amount	Type
School Specialty	\$39.23	Accounts Payable
Description	Issue Date	Amount
Paint	02/09/2024	\$39.23
		\$39.23
Payee	Amount	Type
State Line Awards & Custom Design	\$285.26	Accounts Payable
Description	Issue Date	Amount
2681	02/09/2024	\$285.26
		\$285.26
Payee	Amount	Type
Tom's Music House	\$210.00	Accounts Payable
Description	Issue Date	Amount
407279	02/09/2024	\$210.00
		\$210.00
Payee	Amount	Type
Unifirst Corporation	\$29.78	Accounts Payable
Description	Issue Date	Amount
January invoices	02/09/2024	\$29.78
		\$29.78
Payee	Amount	Type
US Foods-Grand Island	\$1,836.91	Accounts Payable
Description	Issue Date	Amount
January Invoices	02/09/2024	\$974.87
January Invoices	02/09/2024	\$90.76
January Invoices	02/09/2024	\$646.14
January Invoices	02/09/2024	\$125.14
		\$1,836.91
Payee	Amount	Type
VISA (VISA1)	\$4,170.90	Accounts Payable
Description	Issue Date	Amount
January Charges	02/09/2024	\$649.26
January Charges	02/09/2024	\$99.75
January Charges	02/09/2024	\$31.67

January Charges	02/09/2024	\$187.71
January Charges	02/09/2024	\$107.64
January Charges	02/09/2024	(\$134.74)
January Charges	02/09/2024	\$727.09
January Charges	02/09/2024	\$42.97
January Charges	02/09/2024	\$830.00
January Charges	02/09/2024	\$89.99
January Charges	02/09/2024	\$210.00
January Charges	02/09/2024	\$1,329.56
		\$4,170.90

Payee	Amount	Type
Hop-A-Long IT Services	\$7,000.00	Accounts Payable
Description	Issue Date	Amount
2002	02/12/2024	\$7,000.00
		\$7,000.00
		\$157,974.62

USD 212

Check Listing Report

Accounting Cycle: FY 23-24; Begin Date: 01/09/2024; End Date: 02/12/2024; Bank: First National Bank & Trust; Sort By Element: FUND; Account Expression: [All]; Created On: 2/12/2024 11:27:59 AM

Check Date	Check Number	Payee	Type	Amount
01/10/2024	65125	AFPLANSERV	Accounts Payable	\$15.00
01/10/2024	65126	Almena Lumber & Supply	Accounts Payable	\$2,955.33
01/10/2024	65127	City Of Almena	Accounts Payable	\$1,294.82
01/10/2024	65128	Envision	Accounts Payable	\$129.75
01/10/2024	65129	Hardy Electric L.L.C.	Accounts Payable	\$1,440.51
01/10/2024	65130	Hinkel Termite and Pest Control	Accounts Payable	\$135.75
01/10/2024	65131	HTMC	Accounts Payable	\$147.00
01/10/2024	65132	Integrated Security Solutions	Accounts Payable	\$100.00
01/10/2024	65133	Kowpoke Supply	Accounts Payable	\$425.86
01/10/2024	65134	Long Island Feed and Grain, LLC	Accounts Payable	\$508.21
01/10/2024	65135	Mac's Aligment	Accounts Payable	\$1,892.71
01/10/2024	65136	Nex-Tech (Nex-Tech)	Accounts Payable	\$1,013.84
01/10/2024	65137	Northwestern Office Supplies	Accounts Payable	\$1,044.63
01/10/2024	65138	Norton Homestore	Accounts Payable	\$359.96
01/10/2024	65139	Ostmeyer Inc dba Culligan Soft Water Service	Accounts Payable	\$74.25
01/10/2024	65140	Phillips County Abstract and Title Co.	Accounts Payable	\$1,068.00
01/10/2024	65141	Pitney Bowes	Accounts Payable	\$172.54
01/10/2024	65142	Pitney Bowes Global Financial Services LLC	Accounts Payable	\$203.58
01/10/2024	65143	Prairie Land Electric Cooperative, Inc.	Accounts Payable	\$2,982.54
01/10/2024	65144	Unifirst Corporation	Accounts Payable	\$29.78
01/10/2024	65145	VISA (VISA1)	Accounts Payable	\$7,646.21
01/10/2024	65149	Dealers First Financial L.L.C.	Accounts Payable	\$425.00
01/10/2024	65150	Fire Alarm Specialist, Inc	Accounts Payable	\$438.90
01/10/2024	65151	Hop-A-Long IT Services	Accounts Payable	\$7,000.00
01/10/2024	65152	Jostens (JOSTES)	Accounts Payable	\$122.45
01/10/2024	65153	Nex-Tech Wireless, LLC	Accounts Payable	\$108.93
01/10/2024	65154	Unifirst Corporation	Accounts Payable	\$14.89
01/10/2024	65155	Hop-A-Long IT Services	Accounts Payable	\$114.99
01/10/2024	65156	First National Bank & Trust	Accounts Payable	\$6,520.30
01/11/2024	65157	Cash-Wa Distributing Co Inc	Accounts Payable	\$3,833.04
01/11/2024	65158	ComplianceOne	Accounts Payable	\$42.00
01/11/2024	65159	Dealers First Financial L.L.C.	Accounts Payable	\$460.00
01/11/2024	65160	F & A Sales Inc	Accounts Payable	\$824.40
01/11/2024	65161	Ideal Linen & Uniform	Accounts Payable	\$72.40
01/11/2024	65162	Matheson Tri-Gas Inc.	Accounts Payable	\$229.47
01/11/2024	65163	Northwest Kansas Educational Service Center	Accounts Payable	\$24.00
01/11/2024	65164	US Foods-Grand Island	Accounts Payable	\$744.75

01/11/2024	65165	WoodRiver Energy LLC	Accounts Payable	\$3,333.03
01/23/2024	65166	Colby High School	Accounts Payable	\$35.00
01/23/2024	65167	Oakley High school	Accounts Payable	\$210.00
01/23/2024	65168	AFPLANSERV	Accounts Payable	\$15.00
01/23/2024	65169	Almena Market Inc.	Accounts Payable	\$657.99
01/23/2024	65170	Body Worx	Accounts Payable	\$10,000.00
01/23/2024	65171	City Of Long Island	Accounts Payable	\$109.00
01/23/2024	65172	Kansas Coaches Association- Attn: Steve Curran	Accounts Payable	\$300.00
01/23/2024	65173	KSHSAA	Accounts Payable	\$125.00
01/23/2024	65174	Midwest Energy	Accounts Payable	\$1,451.59
01/23/2024	65175	Northern Valley Junior High-L.I.	Accounts Payable	\$26.74
01/31/2024	65176	Norton Community High School (NCHS)	Accounts Payable	\$50.00
02/09/2024	65199	4B Farm, LLC	Accounts Payable	\$69.12
02/09/2024	65200	Almena Lumber & Supply	Accounts Payable	\$2,610.57
02/09/2024	65201	Cash-Wa Distributing Co Inc	Accounts Payable	\$6,762.30
02/09/2024	65202	City Of Almena	Accounts Payable	\$1,383.52
02/09/2024	65203	ComplianceOne	Accounts Payable	\$42.00
02/09/2024	65204	Dealers First Financial L.L.C.	Accounts Payable	\$885.00
02/09/2024	65205	Emily Lowry	Accounts Payable	\$411.55
02/09/2024	65206	F & A Sales Inc	Accounts Payable	\$100.73
02/09/2024	65207	Fort Hays State University (Fort)	Accounts Payable	\$50.00
02/09/2024	65208	Glassman Corporation	Accounts Payable	\$4,080.72
02/09/2024	65209	Hinklel Termite and Pest Control	Accounts Payable	\$817.84
02/09/2024	65210	Hop-A-Long IT Services	Accounts Payable	\$392.88
02/09/2024	65211	HTMC	Accounts Payable	\$294.00
02/09/2024	65212	Ideal Linen & Uniform	Accounts Payable	\$75.30
02/09/2024	65213	Jostens (JOSTES)	Accounts Payable	\$135.03
02/09/2024	65214	Ken Tharman	Accounts Payable	\$130.46
02/09/2024	65215	Kowpoke Supply	Accounts Payable	\$790.11
02/09/2024	65216	KSHSAA	Accounts Payable	\$42.00
02/09/2024	65217	Long Island Feed and Grain, LLC	Accounts Payable	\$587.49
02/09/2024	65218	NCKSEC	Accounts Payable	\$56,695.00
02/09/2024	65219	Nex-Tech (Nex-Tech)	Accounts Payable	\$1,009.84
02/09/2024	65220	Nex-Tech Wireless, LLC	Accounts Payable	\$109.09
02/09/2024	65221	Northwest Fire Extinguisher	Accounts Payable	\$96.50
02/09/2024	65222	Norton Homestore	Accounts Payable	\$68.84
02/09/2024	65223	Ostmeyer Inc dba Culligan Soft Water Service	Accounts Payable	\$74.25
02/09/2024	65224	Phillips County EMS	Accounts Payable	\$1,905.93
02/09/2024	65225	Prairie Land Electric Cooperative, Inc.	Accounts Payable	\$2,782.35
02/09/2024	65226	Randy Husted	Accounts Payable	\$390.00
02/09/2024	65227	Roofmasters Roofing & Sheet metal	Accounts Payable	\$645.00
02/09/2024	65228	Sawyer's Ace Hardware	Accounts Payable	\$35.98
02/09/2024	65229	School Specialty	Accounts Payable	\$39.23
02/09/2024	65230	State Line Awards & Custom Design	Accounts Payable	\$285.26

02/09/2024	65231	Tom's Music House	Accounts Payable	\$210.00
02/09/2024	65232	Unifirst Corporation	Accounts Payable	\$29.78
02/09/2024	65233	US Foods-Grand Island	Accounts Payable	\$1,836.91
02/09/2024	65234	VISA (VISA1)	Accounts Payable	\$4,170.90
02/12/2024	65235	Hop-A-Long IT Services	Accounts Payable	\$7,000.00
Sub Total				\$157,974.62

USD 212

Check Listing Report

Accounting Cycle: FY 23-24; Begin Date: 01/09/2024; End Date: 02/12/2024; Bank: First National Bank & Trust; Sort By Element: FUND; Account Expression: [All]; Created On: 2/12/2024 11:27:59 AM

Check Date	Check Number	Payee	Description	Type	Amount
02/09/2024	65199	4B Farm, LLC	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$69.12
01/10/2024	65125	AFPLANSERV	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$15.00
01/23/2024	65168	AFPLANSERV	23113063020	Accounts Payable	\$15.00
01/10/2024	65126	Almena Lumber & Supply	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$2,955.33
02/09/2024	65200	Almena Lumber & Supply	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$2,610.57
01/23/2024	65169	Almena Market Inc.	Inv: Bills For 1/23/2024	Accounts Payable	\$657.99
01/23/2024	65170	Body Worx	24005	Accounts Payable	\$10,000.00
01/11/2024	65157	Cash-Wa Distributing Co Inc	Inv: Bills 1/11/2024	Accounts Payable	\$3,833.04
02/09/2024	65201	Cash-Wa Distributing Co Inc	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$6,762.30
01/10/2024	65127	City Of Almena	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$1,294.82
02/09/2024	65202	City Of Almena	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$1,383.52
01/23/2024	65171	City Of Long Island	Inv: Bills For 1/23/2024	Accounts Payable	\$109.00
01/23/2024	65166	Colby High School	Forensics Fees	Accounts Payable	\$35.00
01/11/2024	65158	ComplianceOne	Inv: Bills 1/11/2024	Accounts Payable	\$42.00
02/09/2024	65203	ComplianceOne	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$42.00
01/10/2024	65149	Dealers First Financial L.L.C.	Inv: Bills For Board Meeting 1/10/24	Accounts Payable	\$425.00
01/11/2024	65159	Dealers First Financial L.L.C.	185934	Accounts Payable	\$460.00
02/09/2024	65204	Dealers First Financial L.L.C.	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$885.00
02/09/2024	65205	Emily Lowry	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$411.55
01/10/2024	65128	Envision	0141838	Accounts Payable	\$129.75
01/11/2024	65160	F & A Sales Inc	Inv: Bills 1/11/2024	Accounts Payable	\$824.40
02/09/2024	65206	F & A Sales Inc	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$100.73
01/10/2024	65150	Fire Alarm Specialist, Inc	Inv: Bills For Board Meeting 1/10/24	Accounts Payable	\$438.90
01/10/2024	65156	First National Bank & Trust	Inv: First National Interest Payment	Accounts Payable	\$6,520.30
02/09/2024	65207	Fort Hays State University (Fort)	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$50.00
02/09/2024	65208	Glassman Corporation	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$4,080.72
01/10/2024	65129	Hardy Electric L.L.C.	39720 and 395721	Accounts Payable	\$1,440.51
01/10/2024	65130	Hinkle Termite and Pest Control	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$135.75
02/09/2024	65209	Hinkle Termite and Pest Control	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$817.84
01/10/2024	65151	Hop-A-Long IT Services	Inv: Bills For Board Meeting 1/10/24	Accounts Payable	\$7,000.00
01/10/2024	65155	Hop-A-Long IT Services	Inv: Hop-a-long 1/10/2024	Accounts Payable	\$114.99
02/09/2024	65210	Hop-A-Long IT Services	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$392.88
02/12/2024	65235	Hop-A-Long IT Services	Inv: Hop-a-long Monthly Payment 2/12/	Accounts Payable	\$7,000.00
01/10/2024	65131	HTMC	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$147.00
02/09/2024	65211	HTMC	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$294.00
01/11/2024	65161	Ideal Linen & Uniform	22141981	Accounts Payable	\$72.40
02/09/2024	65212	Ideal Linen & Uniform	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$75.30
01/10/2024	65132	Integrated Security Solutions	202322287	Accounts Payable	\$100.00
01/10/2024	65152	Jostens (JOSTES)	Inv: Bills For Board Meeting 1/10/24	Accounts Payable	\$122.45
02/09/2024	65213	Jostens (JOSTES)	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$135.03

01/23/2024	65172	Kansas Coaches Association- Attn: Steve Curran	Inv: Bills For 1/23/2024	Accounts Payable	\$300.00
02/09/2024	65214	Ken Tharman	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$130.46
01/10/2024	65133	Kowpoke Supply	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$425.86
02/09/2024	65215	Kowpoke Supply	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$790.11
01/23/2024	65173	KSHSAA	Invoice 24-5005	Accounts Payable	\$125.00
02/09/2024	65216	KSHSAA	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$42.00
01/10/2024	65134	Long Island Feed and Grain, LLC	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$508.21
02/09/2024	65217	Long Island Feed and Grain, LLC	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$587.49
01/10/2024	65135	Mac's Aligment	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$1,892.71
01/11/2024	65162	Matheson Tri-Gas Inc.	52272465	Accounts Payable	\$229.47
01/23/2024	65174	Midwest Energy	Inv: Bills For 1/23/2024	Accounts Payable	\$1,451.59
02/09/2024	65218	NCKSEC	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$56,695.00
01/10/2024	65136	Nex-Tech (Nex-Tech)	0000309012	Accounts Payable	\$1,013.84
02/09/2024	65219	Nex-Tech (Nex-Tech)	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$1,009.84
01/10/2024	65153	Nex-Tech Wireless, LLC	Inv: Bills For Board Meeting 1/10/24	Accounts Payable	\$108.93
02/09/2024	65220	Nex-Tech Wireless, LLC	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$109.09
01/23/2024	65175	Northern Valley Junior High-L.I.	Inv: Bills For 1/23/2024	Accounts Payable	\$26.74
02/09/2024	65221	Northwest Fire Extinguisher	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$96.50
01/11/2024	65163	Northwest Kansas Educational Service Center	023258	Accounts Payable	\$24.00
01/10/2024	65137	Northwestern Office Supplies	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$1,044.63
01/31/2024	65176	Norton Community High School (NCHS)	Forensics Fees For 2/3/2024	Accounts Payable	\$50.00
01/10/2024	65138	Norton Homestore	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$359.96
02/09/2024	65222	Norton Homestore	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$68.84
01/23/2024	65167	Oakley High school	Powerlifting Meet	Accounts Payable	\$210.00
01/10/2024	65139	Ostmeyer Inc dba Culligan Soft Water Service	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$74.25
02/09/2024	65223	Ostmeyer Inc dba Culligan Soft Water Service	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$74.25
01/10/2024	65140	Phillips County Abstract and Title Co.	23-4865.1	Accounts Payable	\$1,068.00
02/09/2024	65224	Phillips County EMS	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$1,802.98
02/09/2024	65224	Phillips County EMS	Inv: Bills For Board Mt. 2/12/24 2	Accounts Payable	\$102.95
01/10/2024	65141	Pitney Bowes	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$172.54
01/10/2024	65142	Pitney Bowes Global Financial Services LLC	3318357423	Accounts Payable	\$203.58
01/10/2024	65143	Prairie Land Electric Cooperative, Inc.	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$2,982.54
02/09/2024	65225	Prairie Land Electric Cooperative, Inc.	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$2,782.35
02/09/2024	65226	Randy Husted	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$390.00
02/09/2024	65227	Roofmasters Roofing & Sheet metal	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$645.00
02/09/2024	65228	Sawyer's Ace Hardware	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$35.98
02/09/2024	65229	School Specialty	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$39.23
02/09/2024	65230	State Line Awards & Custom Design	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$285.26
02/09/2024	65231	Tom's Music House	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$210.00
01/10/2024	65144	Unifirst Corporation	1940059425 and 1940057900	Accounts Payable	\$29.78
01/10/2024	65154	Unifirst Corporation	Inv: Bills For Board Meeting 1/10/24	Accounts Payable	\$14.89
02/09/2024	65232	Unifirst Corporation	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$29.78
01/11/2024	65164	US Foods-Grand Island	Inv: Bills 1/11/2024	Accounts Payable	\$744.75
02/09/2024	65233	US Foods-Grand Island	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$1,836.91
01/10/2024	65145	VISA (VISA1)	Inv: Board Meeting Bill For 1/10/2024	Accounts Payable	\$7,646.21
02/09/2024	65234	VISA (VISA1)	Inv: Bills For Board Mt. 2/12/24	Accounts Payable	\$4,170.90

01/11/2024	65165	WoodRiver Energy LLC	Inv: Bills 1/11/2024	Accounts Payable	\$3,333.03
Sub Total					\$157,974.62

Statement of Loss

Client:	<u>KERMP</u>
Insured:	<u>Norther Valley USD 212</u>
Claim Number:	<u>006415-001446-RB-01</u>
Carrier Claim Number:	<u>NA</u>
Date of Loss:	<u>August 5, 2023</u>
Type of Loss:	<u>Hail</u>

Phase	Description	Replacement Cost	Depreciation	Actual Cash Value
Building				
Almena Campus				
	Main Building Roof	\$ 11,552.64	\$ -	\$ 11,552.64
	Main Building Gutters	\$ 13,573.71	\$ (3,750.00)	\$ 9,823.71
	Window Wraps & Screens	\$ 47,595.00	\$ -	\$ 47,595.00
	HVAC	\$ 11,307.60	\$ (2,890.00)	\$ 8,417.60
	Main Building Window Glass	\$ 15,641.04	\$ -	\$ 15,641.04
	Main Building Siding	\$ 1,545.00	\$ (250.00)	\$ 1,295.00
	Walk-in Freezer	\$ 13,291.43	\$ (6,500.00)	\$ 6,791.43
	Front Sign	\$ 5,126.31	\$ (1,500.00)	\$ 3,626.31
	Shed	\$ -	\$ -	\$ -
	Press Box	\$ 14,822.07	\$ (3,629.23)	\$ 11,192.84
	PA System	\$ -	\$ -	\$ -
	Lighting	\$ 4,383.86	\$ (1,200.00)	\$ 3,183.86
	Mower Shed	\$ 3,744.47	\$ (1,000.00)	\$ 2,744.47
	Greenhouse	\$ 13,232.92	\$ (5,500.00)	\$ 7,732.92
	Ag Building	\$ 46,197.18	\$ (17,500.00)	\$ 28,697.18
	Storage Building	\$ 4,758.14	\$ (1,193.11)	\$ 3,565.03
	Restroom Building	\$ 6,829.46	\$ (2,311.03)	\$ 4,518.43
	General Conditions	\$ 10,845.60	\$ (2,500.00)	\$ 8,345.60
	Lodging	\$ -	\$ -	\$ -
	Scoreboard	\$ 25,999.48	\$ (12,500.00)	\$ 13,499.48
Long Island Campus				
	Window Wraps & Screens	\$ 18,575.00	\$ -	\$ 18,575.00
	Gym Roof	\$ 29,501.59	\$ (13,327.36)	\$ 16,174.23
	Upper Flat Roof	\$ 28,815.04	\$ (17,554.82)	\$ 11,260.22
	Middle Flat Section	\$ 23,268.38	\$ (11,239.78)	\$ 12,028.60
	South End Flat Roof	\$ 13,566.77	\$ (9,854.71)	\$ 3,712.06
	Bus Barn	\$ 9,254.45	\$ (5,624.30)	\$ 3,630.15
	Metal Entry	\$ 13,715.32	\$ (3,405.82)	\$ 10,309.50
	Scoreboard	\$ -	\$ -	\$ -
	Field Lighting	\$ -	\$ -	\$ -
	General Conditions	\$ 9,920.40	\$ (2,500.00)	\$ 7,420.40
	Lodging	\$ -	\$ -	\$ -
	Gutters	\$ 3,107.34	\$ (750.00)	\$ 2,357.34
	HVAC	\$ 8,565.37	\$ (2,500.00)	\$ 6,065.37
Building Subtotal		\$ 408,735.57	\$ (128,980.16)	\$ 279,755.41
Claim Subtotal				
Less Depreciation*				
Less Deductible Food Spoilage				
Claim Total				



PO Box 841393
 Dallas, TX 75284-1393
 Phone: 800-527-7510 Fax: 800-899-0149
 Visit us at www.bsnsports.com

Order Summary	
Cart #:	11193804
Purchase Order #:	basketball
Cart Name:	Basketball unis
Order Date:	01/23/2024
Estimated Delivery:	02/08/2024
Payment Terms:	NT30
Ship Via:	
Ordered By:	Jim Cole

Contact Your Rep

John Ruder Email: jruder@bsnsports.com | Phone: 578-871-0168

Sold to
1047988
NORTHERN VALLEY SCHOOLS
 512 Bryant St
 ALMENA KS 67622-9606
 USA

Ship To
13152902
Nothern Valley Middle School
 Jim Cole
 212 WASHINGTON AVE
 LONG ISLAND KS 67647-4018
 USA

Payer
1047988
NORTHERN VALLEY SCHOOLS
 512 Bryant St
 ALMENA KS 67622-9606
 USA

Item Description	Qty	Unit Price	Total
SFN Lite Jersey Mens Item # - NSPCUSTOM	20 EA	\$ 48.00	\$ 960.00
SFN Lite Shorts Mens Item # - NSPCUSTOM	20 EA	\$ 48.00	\$ 960.00
SFN Lite Jersey Womens Item # - NSPCUSTOM	20 EA	\$ 48.00	\$ 960.00
SFN Lite Shorts Womens Item # - NSPCUSTOM	20 EA	\$ 48.00	\$ 960.00

Subtotal:	\$3,840.00
Other:	\$0.00
Freight:	\$100.00
Sales Tax:	\$0.00
Order Total:	\$3,940.00
Payment/Credit Applied:	\$0.00
Order Total:	\$3,940.00

AGENDA

KESA Spring Check-In

Regional Executive- (In Person)

Details

Dates: January-June, 2024

Time: 9:00 or 1:00 (Flexible)

Who: Regional Executive & KESA Team

Location: In District

Vision	<ul style="list-style-type: none">• All educational systems in Kansas will be fully accredited.
Duration	<ul style="list-style-type: none">• 1.5 hours to 2 hours
Purpose	<ul style="list-style-type: none">• Establish a collaborative relationship between your system and KSDE• Create a cadence of consistent support• Learn about your school improvement process and your journey through accreditation.• Set the stage for KESA 2.0 beginning in 2024-2025
Be prepared to discuss...	<ul style="list-style-type: none">• What are the strengths in your system in terms of school improvement?• What are your greatest challenges?• Needs Assessment/Data Analysis
We will share KESA 2.0	<ul style="list-style-type: none">• Why?• What?• How?
Next Steps (10 minutes)	<ul style="list-style-type: none">• Complete evaluation of this Check-in• Stay engaged in the development of KESA 2.0<ul style="list-style-type: none">◦ KESA listserv (to be added, email accreditation@ksde.org)◦ KESA Monthly updates (2nd Tuesday of each month)• Begin to draw connections from your current school improvement plan to the Four Fundamentals
Commitments	<ul style="list-style-type: none">• What support(s) can we help facilitate?• What are your next steps?

& Check out
(5 Minutes)

- Who, what, by when?

Northern Valley Board of Education,

I am writing to notify you that I will be retiring at the end of this school year. I am deeply grateful for being able to spend 37 years teaching and coaching at Northern Valley. It was a pleasure to work with the students, staff and administration at NV Schools for so many years.

Proud to be a Husky, Jim Cole.

Jim Cole
2-12-2024

January 31, 2024

Dear Mr. Tharman and Northern Valley Board of Education,

I want to say "Thank You" for all of the support you have given to me and the Northern Valley Preschool over the past years. I have truly enjoyed my job, but I know it is time for me to retire and take time for my family. This is my resignation with my retirement date being set for June 1, 2024. I will truly miss my school family and the children.

Thank you again!

Sincerely,

Sandra Dole

Kelli L. Hueneke

265 S. 6th Street • Phillipsburg, KS 67661 • (785) 533-1331 • khueneke@nvhuskies.org

February 6th, 2024

USD #212 - Northern Valley Schools
512 W Bryant Street
Almena, KS 67622

Dear Board Members,

With a heavy heart, I ask you to accept this letter as formal notice of my resignation from Northern Valley Middle School, effective at the end of the 2023-2024 contract term.

Since last fall, when my Dad and stepmom moved back to the area, I have been their primary caregiver. Their health is declining rapidly and the responsibilities I have to care for them have become too heavy to balance with my home and work life.

I have been so proud to be a part of this district and have grown exponentially as an educator because of the experiences and support I have had here.

I'll always be grateful for my time with this teaching family and for the memories I've made with students and faculty. It's been my privilege to watch my students grow and to work alongside some of the very best educators the state of Kansas has to offer.

Sincerely,



Kelli L. Hueneke

Ken Tharman
Northern Valley Schools
512 Bryant St.
Almena, KS 67622

Dear Mr. Tharman,

It's with great excitement and some sadness that I share my plans to retire after this school year. I have loved working as a jr. high, kindergarten, and first grade teacher, as well as coaching and sponsoring several extra-curricular activities throughout the last 38 years.

Thank you for all the support you have given me at Northern Valley.

Sincerely,

Tammy Vincent

A handwritten signature in cursive script that reads "Tammy Vincent". The signature is written in black ink and is positioned below the typed name "Tammy Vincent".

Cindy Wright
512 Brooks St.
Almena Ks. 671022

Jan. 29th 2024

Northern Valley Schools
512 Bryant
Almena, Ks. 671022

Dear Mr. Tharman,

I'm writing to inform you of my decision to retire from my role as Preschool Para at NVS. I will fulfill my contract until May 2024.

I have enjoyed my years of encouraging children to learn and grow. These children have been such a Blessing in my life.

I Thank the School district for this opportunity to contribute to this community.

Sincerely,
Cindy Wright

To the Northern Valley Board of Education,

First, I would like to thank you for the opportunity to coach at Northern Valley for 20 years. I have been fortunate to coach with and mainly under two of the finest coaches in the state. Coach Fessenden and Coach Cole.

In these 20 years I have been blessed to coach many of your kids, relatives, or neighbor's kids. They have been a pleasure to coach. They have worked hard, made me laugh, and sometimes made me wonder, what were they thinking! I am thankful to hopefully have had a small impact on their lives while here at Northern Valley.

It is at this time I would like to resign my position as assistant Jr. High school boys basketball coach. I will miss being a part of the best school in the state and be able to say to others that I help coach at Northern Valley!

To the Board of Education, you have some of the BEST teachers in the state and I, as a parent, am thankful that you have hired them. They are truly one of a kind!

Sincerely,



Bradley Cox

NOTE: Please fill out this report showing the date, time and reason you will be gone. If you will need a substitute, show the time you will need to have covered. Have the sheet signed by the administrator approving the absence. In the even of an unforeseen absence, the office in your building will fill out the sheet and put it in your mail box. You will need to sign the form upon your return and return it to your building secretary.

USD #212 ABSENTEE FORM

NAME: Ryan Hopkins
DATE/DATES OF ABSENCE: 3-18-24
TOTAL NUMBER OF DAYS: 1
ADMINISTRATIVE APPROVAL: _____

Gone From: _____ a.m./p.m. Until: _____ a.m./p.m. **less 30 minute lunch** _____
If you are gone during your normal 30 minute lunch period, you do not need to count that time in leave used.

.5 hr	0.0625	_____	2.5 hr	0.3125	_____	4.5 hr	0.5625	_____	6.5 hr	0.8125	_____
1 hr	0.125	_____	3 hr	0.375	_____	5 hr	0.625	_____	7 hr	0.875	_____
1.5 hr	0.1875	_____	3.5 hr	0.4375	_____	5.5 hr	0.6875	_____	7.5 hr	0.9375	_____
2 hr	0.25	<u>X</u>	4 hr	0.50	_____	6 hr	0.75	_____	8 hr	1.00	_____

I will need a Substitute to cover from: 9 O'clock to: 10 O'clock

Reason for Absence (check one)

Paid Time off (PTO) _____

Without pay _____

Bereavement: _____ Relationship: _____

Professional: _____ Event: _____

Inservice: _____ Event: _____
(requires a yellow sheet)

Vacation: _____ (12 month Employees only)

Substitute: _____

Lesson Plans/Material Available for Substitute: Yes: _____ No: _____

Substitute's work was: Excellent: _____ Satisfactory: _____ Unsatisfactory: _____

Comments: _____

Signed: Ryan Hopkins Date: 1-22-24

Mr. Tharman,

I would like permission to possibly take off before or after spring break. Shayna is due on March 16th. I want to be able to take off and see my first grandchild.

Thanks,

Tammy Vincent

A handwritten signature in cursive script that reads "Tammy Vincent". The signature is written in black ink and is positioned below the typed name.

RE: Question for you this morning.

Luke Sobba <LSobba@kasb.org>

Wed 1/24/2024 9:01 AM

To: Ken Tharman <ktharman@nvhuskies.org>

You don't often get email from lsobba@kasb.org. [Learn why this is important](#)

Good morning, Ken:

If a school person is involved in any way, then the school essentially becomes a co-sponsor of the event, with all of the potential liability that entails. If a disgruntled parent or student appears again (as is likely) the district will be a party to the dispute. Parents frequently challenge the accuracy of testing equipment and the training of the individuals who are administering the test, so you would want to make certain the calibration of the machine has been verified and that any school official who is present has been properly trained in its use.

Also, non-school officials who organize the after-prom party incur less risk by doing the testing, since a test administered by private citizens would not be a "search" by state officials. If a school official gets involved, 14th Amendment concerns come into play, since a government official cannot subject anyone to an unreasonable search. Those concerns can be mitigated somewhat, in this instance, because you could make the search a requisite requirement for attending the party, and require a consent sheet. Unlike school itself, nobody has a fundamental right to be at the party. But even the consent request creates friction that could lead to a legal dispute.

Personally, I would try to avoid getting the school involved. The only reason the sponsors want the school to participate is to give them cover from angry parents, and I don't consider that a compelling enough interest to justify the liability concerns.

Thank you,



Luke Sobba

Attorney

o. 785-273-3600 | www.kasb.org

800-432-2471

The information contained in this message is from the Legal Department of the Kansas Association of School Boards, and any attachment is confidential and intended only for the named recipient(s) or agent(s) of the board. If you are not the intended recipient or an employee or agent responsible to deliver it thereto, you are hereby notified that copying, distributing, or retaining this communication is prohibited. If you have received this message in error, please contact the sender immediately by return email and delete the original message and any attachment(s) thereto.

DECEMBER 2023 UPDATED KASB POLICIES AND FORMS

The KASB December 2023 policy updates are now available. The following policy recommendations have been made by the KASB Legal/Policy Services staff. The table below explains the changes in recommended policies. Please review and compare these updates with what you have adopted to ensure you have the most up to date KASB recommended policies.

If you have any questions concerning these policy updates, please direct them to Leslie Garner, KASB’s Policy Specialist/Legal Coordinator, at lgarner@kasb.org or at 1-800-432-2471.

REMINDER: KASB made a policy update in October 2023 regarding policy JBCC on enrollment of nonresident students. As this update was in addition to our regular two updates per year cycle, we wanted to make sure no one missed it.

	RATIONALE FOR RECOMMENDED REVISION, ADDITION, OR DELETION	RECOMMENDED ACTION
EBBD Evacuations and Emergencies (revised)	The language in our policy on evacuations and emergencies was modified to give district staff more autonomy to determine when it is safe to dismiss school or release students in emergent situations. With these changes, the person charged with making these decisions on behalf of the administration would be able to determine whether the safety of staff and students was better served by allowing students to leave school or if keeping students under school supervision was safest based on the nature of the situation.	Review and adopt if considered helpful.
EE Food Service Management (revised)	<p>Changes in federal law required districts to adopt more detailed policy language on unpaid meal charges before July 1, 2017. KASB recommended changes to this policy in December of 2016. Recently, we have received more information from the United States Department of Agriculture, the Kansas State Department of Education, and our districts’ shared experiences regarding ways to address federal requirements while preserving the dignity of students and families that get behind on student meal payments.</p> <p>While some of this language is required by law, there is some room for the district to customize it. For example, a district is able to set different meal charge limits for students in each school level, if desired. There is also the ability for a district to allow students to continue to charge reimbursable meals instead of switching to an alternative meal option. There may be some benefit to districts in</p>	Review, select desired option, enter charging limits by grade span, and adopt if preferred to old policy.

utilizing reimbursable meals while still seeking debt collection options, and there are concerns for students who may feel stigmatized or singled out by not receiving the same meal other students receive. For this purpose, the board can determine locally what charge limit it wishes to set for students in each grade span, whether reimbursable meals will be continuously provided, or if an alternative meal option is preferred. If an alternative meal option is preferred, care should be taken to ensure students still get the nutrition they need to be successful in school without shaming a student for a negative account balance.

Please note that these policy options are not an exhaustive list of the ways a district may handle this situation by policy, and there is much to consider in making any change to your status quo. The Kansas State Department of Education’s child nutrition staff recommends seeking input of stakeholders in your school communities prior to making revisions to your policies in this area, and these sample options can be a jumping off point for those discussions.

When making changes to this policy, remember that federal law still insists districts attempt to recoup unpaid meal debts. So, policy DP on collection procedures goes hand-in-hand with those requirements. While the changes in recommended policy provided with this update did not change the collection procedures to require change to DP, please reflect on how changes to your unpaid meal balance approach might require additional adjustments to DP or your debt collection policy and make those changes simultaneously.

Please consult our online course entitled “Unpaid Meal Charges” on KASB+ or the Kansas State Department of Education’s website for more information on school nutrition programs.

GARIA Pregnant and Parenting Employees (new)

This policy was created to encourage compliance with the Pregnant Workers Fairness Act and the PUMP Act. These federal laws collectively entitle qualifying applicants and employees with known limitations related to pregnancy, childbirth, or related medical conditions to be provided reasonable accommodations, unless the

Review and adopt to have policy in place regarding compliance with federal law.

	<p>accommodations demonstrably impose an undue hardship on the operations of the school system. Among these accommodations is expanding the law regarding reasonable breaks and accessibility to functional locations to express breast milk while at work. In recent history, only employees working in positions deemed non-exempt under the Fair Labor Standards Act were given specified pumping protections under the law, and these protections and accommodations will now expand to all positions in school employment.</p>	
GARID Uniformed Service Leave (revised)(title change)	<p>The provisions of this policy were revised to better comply with the Uniformed Services Employment and Reemployment Rights Act of 1994, as amended. Specifically, changes were made to specify leave and protections of the Act are available to both a larger group of uniformed service branches and to expand the types of services for which the rights apply.</p>	<p>Review and adopt to ensure policy reflects requirements of federal law.</p>
JBH Release of a Student During the School Day (revised)	<p>This policy was modified to cite to and refer back to themes in policy EBBD on evacuations and emergencies. There may be emergent situations when building principals would not automatically release students from the school setting, even with a written or verbal request from a student’s lawful parent or person acting as a parent. Specifically, if releasing a student would endanger students, staff, or others, such a request could be denied.</p>	<p>Review and adopt if considered helpful.</p>
JDDAA Student Misuse of Medication (new)	<p>In recent months, we noticed a gap in the student disciplinary framework related to students bringing and distributing prescription or over-the-counter medication. This change was not made in JDDA, as JDDA very closely follows the language of the federal law on drug free schools, and we did not wish to jeopardize legal compliance to cover a loophole in authority to discipline a student for misuse of medication.</p> <p>Generally, this policy would allow discipline of any student found to be self-administering their own medication at a dosage or rate exceeding product label instructions; distributing over-the-counter or prescription medications to other students; or using or possessing another person’s over-the-counter or prescription medication.</p>	<p>Review and adopt if considered helpful.</p>

	Notwithstanding the misuses of medication outlined in this policy, Kansas law and board policy would still allow a bystander to administer an opioid antagonist, such as Narcan, to a person the bystander believes to be experiencing an opioid overdose.	
JGFGBA Student Self-Administration of Medication (revised)	This policy was mostly updated to clearly cite to new policy JDDAA regarding misuse of medication by students.	Review and adopt if considered helpful.
TOTALS =	Existing Policy Revisions – 5 New Policy - 2 Existing Table of Contents - E Existing Table of Contents – G Existing Table of Contents – J	

Table of Contents
Section E – Business Management

Goals and Objectives	EA
Buildings and Grounds Management	EB
Insurance Program	EBA
<i>Liability Other Than for Vehicles</i>	
Safety	EBB
<i>Safety Rules</i>	
<i>Safety Unit</i>	
<i>Warning System</i>	
<i>Safety Inspections</i>	
<i>Heating and Lighting</i>	
Hazardous Waste Inspection and Disposal	EBBA
<i>Inspection</i>	
<i>Disposal</i>	
<i>Rules</i>	
Evacuations and Emergencies	EBBD
<i>School-Closing Announcements</i>	
<i>Bomb Threats</i>	
<i>Planning for Emergencies</i>	
Emergency Drills	EBBE
Crisis Planning	EBBF
Security and Safety	EBC
<i>Reporting Crimes at School to Law Enforcement</i>	
<i>Reportable events would include:</i>	
<i>Reporting Certain Students to Administrators and Staff</i>	
<i>Reportable events include:</i>	
<i>Annual Reports</i>	
<i>Staff Immunity</i>	
Vandalism	EBCA
<i>Vandalism Protection</i>	
<i>Restitution for Damages</i>	
<i>Return of School Property</i>	

<i>Offering a Reward</i>	
Cleaning and Maintenance Programs	EBE
<i>Sanitation</i>	
Long-Range Maintenance Program	EBI
Records	EBJ
Equipment and Supplies Management	EC
<i>Receiving</i>	
HIPAA Policy	ECA
<i>Staff Training Required</i>	
<i>Compliance Required</i>	
Printing and Duplicating Services	ECH
Student Transportation Management	ED
School Buses and Vehicles	EDAA
<i>Liability</i>	
<i>Safety</i>	
<i>Speed Limits</i>	
<i>Safety Inspection</i>	
<i>Scheduling and Routing</i>	
<i>Records</i>	
<i>Licensing of Drivers</i>	
<i>Housing of School Vehicles</i>	
<i>Transportation to Summer Athletic Events</i>	
Special Use of School Buses	EDDA
Food Services Management	EE
<i>Sanitation Inspections</i>	
<i>Records</i>	
<i>Meal Prices</i>	
<i>Free and-or Reduced Price Meals</i>	
<i>Unpaid Meal Charges</i>	
<i>Availability of Meals on Remote Learning Days Due to Severe Weather</i>	
Data Management	EF
<i>Data Dissemination</i>	
<i>To Education Agencies</i>	

Table of Contents

Section G Personnel (Licensed and Non-Licensed)

Personnel Policy Organization.....GA

Goals and ObjectivesGAA

Equal Employment Opportunity and NondiscriminationGAAA

Complaints of DiscriminationGAAB

Sexual Harassment.....GAAC

Response to Harassment Complaints

Definitions

Supportive Measures

The Formal Complaint

Formal Complaint Notice Requirements

Formal Complaint Investigation Procedures

Formal Complaint Investigation Report

Decision-Maker’s Determination

Appeals

Informal Resolution Process

Racial and Disability Harassment: Employees.....GAACA

Child AbuseGAAD

DCF or Law Enforcement Access to Students on School Premises

Cooperation Between School and Agencies

Reporting Procedure

Mobile Crisis Helpline

Annual Training

Bullying by StaffGAAE

Emergency Safety InterventionsGAAF

Definitions

Prohibited Types of Restraint

Use of Emergency Safety Interventions

ESI Restrictions

Use of Seclusion

Training

Notification and Documentation

Law Enforcement, School Resource, and Campus Security Officers

Documentation of ESI Incidents

Reporting Data

Parent Right to Meeting on ESI Use

Local Dispute Resolution Process

Positions	GACA
Job Descriptions	GACB
Recruitment and Hiring	GACC
<i>Recruitment</i>	
<i>Hiring</i>	
<i>Hiring sequence</i>	
Nepotism	GACCA
<i>Supervision Limitations</i>	
Employment Eligibility Verification (Form I-9)	GACD
Assignment and Transfer	GACE
Employee Development Opportunities	GAD
Complaints	GAE
Staff-Student Relations	GAF
Conflict of Interest	GAG
Participation in Community Activities	GAH
Political Activities	GAHB
<i>Holding Public Office</i>	
<i>Political Activity in the Schools</i>	
Solicitations	GAI
Gifts	GAJ
<i>Gifts to Staff Members</i>	
Personnel Records	GAK
<i>Requests for References</i>	
<i>Immunity Provided</i>	
<i>Prohibition on Aiding and Abetting Sexual Abuse</i>	
Salary Deductions (FLSA)	GAL
Personal Appearance	GAM
Travel Expenses	GAN
Expense Reimbursement and Credit Cards	GANA
Maintaining Proper Control	GAO

Drug-Free Workplace	GAOA
Drug-Free Schools	GAOB
<i>Employee Conduct</i>	
Tobacco-Free School Grounds for Staff	GAOC
Drug and Alcohol Testing	GAOD
Workers Compensation	GAOE
<i>Testing</i>	
<i>Choice of Physician</i>	
Salary Deductions	GAOF
Communicable Diseases	GAR
<i>Additional Certifications of Health</i>	
Bloodborne Pathogen Exposure Control Plan	GARA
Family and Medical Leave	GARI
<u>Pregnant and Parenting Employees</u>	<u>GARIA</u>
<i><u>Reasonable Accommodations for Pregnancy-Related Limitations</u></i>	
<i><u>Break Time to Express Milk</u></i>	
<u>Military-Uniformed Service Leave</u>	GARID
Staff Use of Communication Devices	GAT
<i>Definitions</i>	
<i>General Use</i>	
<i>Use in Vehicles</i>	
<i>Use of District-Provided Communication Devices</i>	
<i>Personal Use of District-Provided Communication Devices</i>	
<i>Staff Bring Your Own Device Policy</i>	
Supervision	GBH
Evaluation	GBI
<i>Availability of Evaluation Documents</i>	
<i>Evaluation Criteria</i>	
Suspension	GBK
Nonrenewal and Termination	GBN
Resignation	GBO
<i>Exit Interviews</i>	
Reduction of Teaching Staff	GBQA
Work Schedule	GBR
<i>Work Schedules</i>	

Attendance Required

Professional Development	GBRC
Staff Meetings	GBRD
Additional Duty	GBRE
Student and Parent Conferences	GBRF
Non-School Employment	GBRG
Consulting	GBRGA
Tutoring for Pay	GBRGB
Leaves and Absences	GBRH
Disability Leave	GBRIBA
Substitute Teaching	GBRJ
Ethics	GBU
Compensation and Work Assignments	GCA

Work Assignments

Attendance Required

Classification of Employees

Overtime

Compensation for Out-of-Town/Overnight Trips

Classified Employee Evaluation	GCI
Evaluation of Coaches and Sponsors	GCIA
Suspension	GCK
Non-School Employment	GCRF
Leaves	GCRG
<i>Paid Leave</i>	
<i>Unpaid Leave</i>	
<i>Jury Leave</i>	
Vacations	GCRH
Paid Holidays	GCRI

Table of Contents
Section J - Students

Goals and Objectives	JA
Attendance Records	JB
Enrollment	JBC
<i>Resident Students</i>	
<i>Nonresident Students</i>	
<i>Enrollment Restriction</i>	
<i>Enrollment Procedures</i>	
<i>Part-Time Students</i>	
<i>Identification of Students</i>	
<i>Enrollment Information</i>	
<i>Assignment to a School Building, Grade Level, or Classes</i>	
<i>Transferring Credit</i>	
<i>Transfers from Non-Accredited Schools</i>	
Homeless Students	JBCA
<i>Coordinator</i>	
Foster Care Students	JBCB
<i>Point of Contact</i>	
<i>Mobile Crisis Helpline</i>	
Enrollment of Nonresident Students	JBCC
<i>Definitions</i>	
<i>Determining Capacity for Nonresident Enrollment</i>	
<i>Priority in filling Open Seats</i>	
<i>Prohibitions Regarding Open Enrollment Provisions of this Policy</i>	
<i>Transportation of Nonresident Students</i>	
<i>KSHSAA Eligibility</i>	
<i>Information Share with the Kansas State Department of Education</i>	
<i>Nonresident Student Continued Enrollment</i>	
Absences and Excuses	JBD
<i>Excused/Unexcused Absences</i>	
<i>Significant Part of a School Day</i>	
<i>Make-Up Work</i>	

Truancy	JBE
<i>Waiver of Compulsory Attendance Requirements</i>	
<i>Involvement of Law Enforcement</i>	
<i>Reporting to Parents</i>	
<i>Dual Enrollment Students</i>	
Release of a Student During the School Day	JBH
Searches of Property	JCAB
<i>Search of Lockers</i>	
<i>Searches of Property</i>	
<i>Use of Trained Dogs in Conducting Sweeps</i>	
Searches of Students	JCABB
Interrogation and Investigations	JCAC
<i>Coordination with Law Enforcement</i>	
<i>Notification of Investigations Conducted by Law Enforcement Officers</i>	
<i>Child Abuse and Identity Investigations Conducted by Law Enforcement Officers</i>	
<i>Law Enforcement Initiated Investigations at School</i>	
<i>Taking Students Into Custody</i>	
<i>Disturbance of School Environment</i>	
<i>Definition</i>	
Student Conduct	JCDA
Tobacco-Free School Grounds for Students	JCDAA
Dress Code	JCDB
Weapons	JCDBB
<i>Weapons and Destructive Devices</i>	
<i>Penalties for Weapon Violations</i>	
Complaints of Discrimination	JCE
<i>Complaints About Discrimination</i>	
<i>Informal Procedures</i>	
<i>Formal Complaint Procedures</i>	
<i>Formal Complaint Appeal</i>	
Demonstrations	JCEC
Corporal Punishment	JDA
Detention	JDB
Probation	JDC
Suspension and Expulsion Procedures	JDD

<i>Reasons for Suspension or Expulsion</i>	
<i>Short-term Suspension</i>	
<i>Long-Term Suspension or Expulsion</i>	
<i>Rules Which Apply in all Cases When a Student May be Suspended or Expelled</i>	
<i>Student Rights During a Long-Term Suspension/Expulsion Hearing</i>	
<i>Appeal to the Board</i>	
Drug-Free Schools	JDDA
<i>Student Conduct</i>	
<u>Student Misuse of Medication</u>	JDDAA
Reporting to Law Enforcement	JDDB
Bullying	JDDC
Academic Achievement	JF
<i>Reporting</i>	
<i>Report Cards</i>	
Peer Grading of Assignments	JFA
<i>Peer Grading Prohibited</i>	
<i>Limited Peer Grading Allowed:</i>	
Promotion and Retention	JFB
Graduation Exercises	JFC
Early Graduation	JFCA
Student Insurance Program	JGA
Health Assessments and Physicals	JGC
Local Health and Wellness	JGCA
<i>Health and Wellness Committee</i>	
<i>Recordkeeping</i>	
Inoculations	JGCB
Automated External Defibrillators	JGCBA
Communicable Diseases	JGCC
Health Screenings	JGCD
<i>Vision Screenings</i>	
<i>Hearing Screening</i>	
<i>Dental Screenings</i>	
<i>Selected Screenings</i>	
Student Psychological Services	JGD
Sexual Harassment	JGEC

<i>Response to Harassment Complaints</i>	
<i>Definitions</i>	
<i>Supportive Measures</i>	
<i>The Formal Complaint</i>	
<i>Formal Complaint Notice Requirements</i>	
<i>Formal Complaint Investigation Procedures</i>	
<i>Formal Complaint Investigation Report</i>	
<i>Decision-Maker's Determination</i>	
<i>Appeals</i>	
<i>Informal Resolution Process</i>	
Racial and Disability Harassment: Students	JGECA
Supervision of Students	JGFB
Student Transportation	JGFF
<i>Use of Vehicles and Bicycles</i>	
<i>Walkers</i>	
<i>Notice</i>	
Student Accidents and Health Emergencies	JGFG
<i>Emergency Care</i>	
<i>Records</i>	
Administration of Emergency Opioid Antagonist.....	JGFGA
<i>Training</i>	
<i>Procurement of the Product</i>	
<i>Storage</i>	
<i>Use of the Product</i>	
<i>Follow-up</i>	
<i>Protection from Liability</i>	
Supervision of Medications	JGFGB
Student Self-Administration of Medications	JGFGBA
<i>Student Eligibility</i>	
<i>Authorization Required</i>	
<i>Employee Immunity</i>	
<i>Waiver of Liability</i>	
Accommodating Students with Diabetes	JGFGBB
<i>Student Eligibility</i>	
<i>Employee Immunity</i>	

Transportation	JGG
Use of Surveillance Cameras	JGGA
School Food Service Programs	JGH
<i>Free or Reduced Price Meals</i>	
<i>Contracts With Other Agencies</i>	
Vending Machines and Other Automated Play Machines	JGHB
Student Activities	JH
<i>Eligibility for Activities</i>	
<i>Participation in Kansas State High School Activity Association Activities</i>	
<i>Adding or Eliminating Activities</i>	
<i>Activity Fund Management</i>	
Student Organizations	JHC
<i>Student Clubs</i>	
<i>Non-School Sponsored Student Clubs</i>	
<i>Student Government</i>	
Student Publications	JHCA
<i>School-Sponsored Student Publications</i>	
<i>Non-School Sponsored Student Publications</i>	
<i>Advertisements</i>	
Gang Intimidation	JHCAA
Community Activities	JI
Employment of Students	JJ
<i>In-School Employment</i>	
<i>Outside Employment</i>	
<i>Vocational or Other Work Experience</i>	
Solicitations	JK
Gifts	JL
<i>Student Gifts to Staff Members</i>	
<i>Faculty Gifts to Students</i>	
<i>Student Organization Gifts to the School</i>	
Contests for Students	JM
Awards	JN
Exceptional Students	JQ
<i>Concurrent Enrollment</i>	
Temporarily Disabled Students	JQA

Alternative Arrangements for Nontraditional Students	JQE
Adult Students	JQI
Foreign Exchange Student	JQKA
Hearing Procedures for Exceptional Students	JQL
Class-size/Caseload Limits for Exceptional Students	JQLA
Student Records	JR
Types of Records	JRA
Release of Student Records	JRB
<i>Directory Information</i>	
<i>Forwarding Pupil Records</i>	
Disposition of Records	JRC
Hearing Request	JRD
Student Fees and Charges.....	JS
<i>Credit Card Payments</i>	
<i>Fee Schedules</i>	
<i>Debt Collection</i>	
<i>Forwarding Pupil Records</i>	

Evacuations and Emergencies

EBBD

(See EBBF and JBH)

If an emergency interferes with the normal conduct of school affairs, students may be dismissed from school only by the superintendent ~~(or _____)~~ superintendent's designee. A plan for emergency dismissal of students during the school day shall be developed by the superintendent and approved by the board. A copy shall be filed with the clerk, and procedures for dismissal shall be given to parents and students at the beginning of each school year.

~~School will not be dismissed early because~~ In of an emergency when the safety of students and or ~~teachers-staff~~ is better served by remaining at school, students will not be released, nor will school be dismissed early.

During an emergency period when there is insufficient warning time, the district will keep all students under school jurisdiction and supervision. The staff shall remain on duty to supervise students during this time. ~~Parents may come to school and pick up their children. Students shall be released according to board policy for release of students during the school day.~~

School-Closing Announcements

When the superintendent believes the safety of students is threatened by severe weather, health or safety concerns, or other circumstances, parents and students shall be notified of school closings or cancellations by announcements made over radio/TV station(s), (_____).

Bomb Threats

If there is a bomb threat or similar emergency, the principal shall see that students are escorted to a safe place. The principal shall notify law enforcement agencies of the threat and request a thorough inspection of the buildings and grounds. Other contingencies as noted in the crisis plan shall be followed. If it is determined that no danger exists to the students' safety, and, if there is time remaining in the school day, school shall be resumed.

Planning for Emergencies

Each building principal shall develop appropriate emergency procedures which shall be included in the district's crisis plans. As appropriate, portions of the crisis plan developed shall be held in strict confidence by staff members having direct responsibility for implementing the plan.

Approved:

KASB Recommendation—7/96; 4/07; 12/20; 12/23

Food Services Management

EE

(See EBBB)

A supervisor may be hired by the board to oversee the district's food service program.

Sanitation Inspections

The building principal shall inspect each lunchroom to ensure that proper sanitation procedures are being followed.

Records

The supervisor shall be responsible for keeping food service records required by state and federal laws and regulations.

The supervisor shall be under the direct supervision of the superintendent and shall have control over all aspects of the district's food service programs subject to board policy, rules and state and federal regulations.

Meal Prices

Meal prices shall be determined by the board.

Free ~~and-or~~ Reduced Price Meals

Parents or guardians of students attending schools participating in federal school meal programs must be informed of the availability of reimbursable school meals and provided with information about eligibility and the process for applying for free or reduced price meals on or before the start of school each year. Access to this policy will be provided to parents or guardians when they receive information regarding eligibility and applying for free or reduced price meals.

Unpaid Meal Charges

The district's meal charging requirements are as follows.

Option 1:

A charge account for students paying full or reduced price for meals may be established with the district. Students may charge no more than ~~{\$20 worth of/5}~~ \$ ___ in the elementary grades, \$ ___ in the middle or junior high grades, and \$ ___ in the high school grades for the purchase of meals to this account without triggering the district's delinquent debt proceedings as outlined in this policy and board policy DP. Charging of a la carte or extra items to this account will not be permitted.

When the charge levels identified in this policy have been met, a student's meal account becomes delinquent. The student will be allowed to purchase a meal if the student pays for the meal when it is received. Students who have delinquent accounts and cannot pay out of pocket for a meal will be provided a regular, reimbursable meal from the cafeteria menu, which shall be charged to the student's account while the district proceeds with attempts to resolve the delinquent debt with the student's parent

or guardian. If attempts to receive payment for charged meals do not result in full payment of the debt in the timelines provided herein, debt collection proceedings will begin in accordance with board policy DP.

At least one verbal and one written warning shall be provided to a student and the student's parent or guardian prior to reaching the delinquent debt threshold outlined herein. Access to this policy will be provided to the student's parent or guardian with the written warning. If payment of the negative balance is not received within 5 working days of the delinquent debt threshold being attained, the debt will be turned over to the superintendent or superintendent's designee for collection in accordance with board policy DP. If the debt is not paid within 10 days of mailing the final notice of the negative account balance under policy DP, it shall be considered bad debt for the purposes of federal law concerning unpaid meal charges.

Payments for school meals may be made at the school or district office, at the point of service of school meals, or online at _____ . Students, parents, and guardians of students are encouraged to prepay meal costs.

The district will provide a copy of this unpaid meal charges policy to all households at or before the start of school each year and to families and students that transfer into the district at the time of transfer. The terms of this policy will also be communicated to all district staff responsible for enforcing any aspect of the policy, a copy of the policy will be posted in district meal service facilities, and the policy will be made available on the district's website and social media accounts. Records of how and when it is communicated to households and staff will be retained.

Option 2:

A charge account for students paying full or reduced price for meals may be established with the district. Students may charge no more than \$ ___ in the elementary grades, \$ ___ in the middle or junior high grades, and \$ ___ in the high school grades for the purchase of meals to this account. Charging of a la carte or extra items to this account will not be permitted.

Any student failing to keep a charge~~his/her~~ account solvent as required by ~~this policy~~the district shall not be allowed to charge further meals until the negative account balance has been paid in full. However, such students will be allowed to purchase a meal if the student pays for the meal when it is received. Students who have charged the maximum allowance to this account and cannot pay out of pocket for a meal will be provided an alternate meal consisting of a ~~peanut butter, peanut butter~~ alternative, or cheese peanut butter or deli meat sandwich, fruit, vegetable, and milk. Care will be taken by staff members requesting and distributing any alternate meals per this policy to do so discretely, while protecting the privacy of the student and the student's parent or guardian regarding negative account balances. When providing an alternate meal, district staff will provide reasonable accommodations to students with disabilities with special dietary needs.

At least one verbal and one written warning shall be provided to a student and the student's his/her parent or guardian prior to denying meals for exceeding the district's charge limit. Access to this policy will be provided to the student's parent or guardian with the written warning. If payment of the negative balance is not received within 5 working days of the maximum charge limit being attained, the debt will be turned over to the superintendent or superintendent's designee for collection in accordance with board policy DP. If the debt is not paid within 10 days of mailing the final notice of the negative account balance under policy DP, it shall be considered bad debt for the purposes of federal law concerning unpaid meal charges.

Payments for school meals may be made at the school or district office, at the point of service of school meals, {or online at _____}. Students, parents, and guardians of students are encouraged to prepay meal costs.

The district will provide a copy of this unpaid meal charges policy to all households at or before the start of school each year and to families and students that transfer into the district at the time of transfer. The terms of this policy will also be communicated to all district staff responsible for enforcing any aspect of the policy, a copy of the policy will be posted in district meal service facilities, and the policy will be made available on the district's website and social media accounts. Records of how and when it is communicated to households and staff will be retained.

Availability of Meals on Remote Learning Days Due to Severe Weather

When severe weather or poor road conditions due to ice and/or snow threaten the safety of students, the superintendent may close district schools or designate such days as remote learning days pursuant to policy EBBD. On these days, the superintendent will determine whether the weather and road conditions allow for safe passage of students, staff, and parents for the provision, service, and transportation of school meals to students.

If the superintendent determines it is safe to provide meal service on these days, school meals will be provided, although the manner of provision may be modified by the superintendent. If the superintendent determines that it is not feasible due to safety concerns to provide meal service on such days, notice that school meals will not be available on that day will be provided to students, parents, and affected staff members. Any alteration of the usual meal service process on these days will be communicated to staff, students, and parents using regular district communication channels.

Approved:

KASB Recommendation - 4/07; 12/16; 6/21; 12/23

Pregnant and Parenting Employees

GARIA

(See GAAA and GAAB)

The board prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions. Pregnant and nursing employees will be provided accommodations as required by law.

Reasonable Accommodations for Pregnancy-Related Limitations

The Pregnant Workers Fairness Act requires employers to provide reasonable accommodations to qualified applicants and employees with known limitations related to pregnancy, childbirth, or related medical conditions. An accommodation is not reasonable if it would impose an undue hardship on the operation of the school system. No adverse action will be taken against an applicant or employee for requesting or using a reasonable accommodation.

Break Time to Express Milk

Qualified employees will be provided reasonable break times to express breast milk each time the employee has need to express milk. The principal or the site supervisor will designate a place, other than a bathroom, that the employee may use to express milk. Any designated place must be functional as a space for expressing milk, shielded from view, and free from intrusion from others.

Approved:

KASB Recommendation – 12/23

Military Uniformed Service Leave

GARID

Employees are entitled to military leave under the Uniformed Services Employment and Reemployment Rights Act of 1994. The Act applies to militaryuniformed service that began on or after December 12, 1994, or militaryuniformed service that began before December 12, 1994, if the employee was a reservist or National Guard member who provided notice to the employer before leaving work. The Act only applies to commissioned officer corps of the National Oceanic and Atmospheric Administration whose service began on or after ~~De~~December 23, 2020, or were actively engaged in service on December 23, 2020.

Reemployment rights extend to persons who have been absent from work because of “service in the uniformed services.” Service in the uniformed services means the performance of a duty on a voluntary or involuntary basis in a uniformed service as outlined below.

<u>TYPE OF UNIFORM SERVICE</u>	<u>TYPE OF DUTY</u>
<u>United States Army, Navy, Marine Corps, Air Force, Space Force, and Coast Guard</u>	<u>Active duty, active duty for training, initial active duty for training, inactive duty training, a period for which a person is absent from a position of employment for the purpose of an examination to determine the fitness of the person to perform any such duty</u>
<u>Reserves of the United States Army, Navy, Marine Corps, Air Force, Space Force, and Coast Guard</u>	<u>Active duty, active duty for training, initial active duty for training, inactive duty training, a period for which a person is absent from a position of employment for the purpose of an examination to determine the fitness of the person to perform any such duty, performing funeral honors duty</u>
<u>Army National Guard or Air National Guard</u>	<u>Active duty, active duty for training, initial active duty for training, inactive duty training, full-time National Guard duty, state active duty for a period of 14 days or more, state active duty in response to a national emergency or major disaster declared by the President, state active duty in response to a major disaster, absence from work for an examination to determine a person’s fitness for any of the above types of duty, performing funeral honors duty</u>
<u>Commissioned Corps of the Public Health Service</u>	<u>Active duty, active duty for training, initial active duty for training, inactive duty training, a period for which a person is absent from a position of employment for the purpose of an examination to determine the fitness of the person to perform any such duty</u>

Commissioned Officer Corps of the National Oceanic and Atmospheric Administration

Active duty, active duty for training, initial active duty for training, inactive duty training, a period for which a person is absent from a position of employment for the purpose of an examination to determine the fitness of the person to perform any such duty

System Members of the National Urban Search and Rescue Response System

Participation of the System member in exercises, pre-incident staging, major disaster and emergency response activities, and training events sponsored or sanctioned by the Administrator

Intermittent Personnel Appointed to the Federal Emergency Management Agency

Service to the Federal Emergency Management Agency or to train for such service

Any Other Category of Persons Designated by the President in a Time of War or National Emergency

Active duty, active duty for training, initial active duty for training, inactive duty training, a period for which a person is absent from a position of employment for the purpose of an examination to determine the fitness of the person to perform any such duty

~~_____ The uniformed services consist of the following military branches:~~

- ~~• _____ Army, Navy, Marine Corps, Air Force or Coast Guard.;~~
- ~~• _____ Army Reserve, Navy Reserve, Marine Corps Reserve, Air Force Reserve or Coast Guard Reserve.;~~
- ~~• _____ Army National Guard or Air National Guard.;~~
- ~~• _____ Commissioned corps of the Public Health Service.;;;; or~~
- ~~• _____ Any other category of persons designated by the President in time of war or emergency.~~

~~_____ “Service” in the uniformed services means duty on a voluntary or involuntary basis in a uniformed service, including:~~

- ~~• _____ Active duty.;~~
- ~~• _____ Active duty for training.;~~
- ~~• _____ Initial active duty for training.;~~
- ~~• _____ Inactive duty training.;~~
- ~~• _____ Full-time National Guard duty.;;;;~~
- ~~• _____ Absence from work for an examination to determine a person’s fitness for any of the above types of duty.;;~~
- ~~• _____ ; or~~

The employee may be absent for up to five (5) years for uniformed servicemilitary duty and retain reemployment rights. There are, however, exceptions which can exceed the five (5) year limit. Reemployment protection does not depend on the timing, frequency, duration, or nature of an individual's service. The law enhances protections for disabled veterans including a requirement to provide reasonable accommodations and up to two (2) years to return to work if convalescing from injuries received during service or training.

The returning employee is entitled to be reemployed in the job that they would have attained had they not been absent for military-uniformed service, with the same seniority, status and pay, as well as other rights and benefits determined by law. If necessary, the employer must provide training or retraining that enables the employee to refresh or upgrade their skills so they can qualify for reemployment. While the

Military Leave **GARID-2**

individual is performing militaryuniformed service, he or she is deemed to be on a furlough or leave of absence and is entitled to the non-seniority rights accorded other individuals on non-USERRA military leaves of absence. Individuals performing military-dutyuniformed service of more than 30 days may elect to continue employer sponsored health care for up to 24 months at a cost of up to 102 percent of the full premium. For militaryuniformed service of less than 31 days, health care coverage is provided as if the individual had never left. All pensions which are a reward for length of service are protected.

An individuals must provide advance written or verbal notice to their employers for any all military-dutyuniformed service. Notice may be provided by the employee or by the branch of the militaryuniformed service in which the individual will be serving.

Notice is not required if military uniformed service necessity prevents the giving of notice; or if the giving of notice is otherwise impossible or unreasonable.

Accrued vacation or annual leave may be used, but is not required, while performing military-dutyuniformed service. The individual's timeframe for returning to work is based upon the time spent in uniformed servicemilitary duty.

TIME SPENT IN MILITARY DUTYUNIFORMED SERVICE

RETURN TO WORK OR APPLICATION FOR REEMPLOYMENT

Less than 31 days:

Must return at the beginning of the next regularly scheduled work period on the first full day after release from service, taking into account safe travel home plus an eight (8) hour rest period.

More than 30 but less than 181 days:

Must submit an application for reemployment within 14 days of release from service.

More than 180 days:

Must submit an application for reemployment within 90 days of release from service.

The individual's separation from service must be under honorable conditions in order for the person to be entitled to reemployment rights. Documentation showing eligibility for reemployment can be required. The employer has the right to request that an individual who is absent for a period of service of 31 days or more provide documentation showing:

- The application for reemployment is timely;
- the five-year service limitation has not been exceeded; and
- separation from service was under honorable conditions.

If documentation is not readily available or does not exist, the individual must be reemployed. However, if after reemploying the individual, documentation becomes available that shows one or more

Military Leave **CARID-3**

reemployment requirements were not met, the employer may terminate the individual, effective immediately. The termination does not operate retroactively.

Questions regarding military-uniformed service leave should be directed to Veterans' Employment and Training Service, U.S. Department of Labor.

Kansas law also requires reemployment if an individual is called to active duty by the state.

Approved:

KASB Recommendation 9/97; 4/07; 6/08; 6/09; 6/10; 6/23; 12/23

Release of a Student During the School Day

JBH

(See EBB and EBBD)

Building principals shall ~~only~~not release a student during the school day ~~except upon~~with a written or verbal request from the student's lawful parent or person acting as a parent.

Before releasing a student during the school day, the building principal shall be responsible for verifying the identity of the person seeking release of the student.

If the principal is not satisfied with the identification provided by the person seeking release of a student or if the safety of student(s), staff members(s), or others would be endangered by orchestrating the student's release from school, the student's release may be refused.

Students shall not be allowed to run personal errands for school employees off school premises during the school day.

Approved:

KASB Recommendation—7/96; 4/07; 12/23

Student Misuse of Medication

JDDAA

(See JDDA, JGFGB, JGFGBA, and LDD)

Unless otherwise provided herein, students found to be self-administering their own medication at a dosage or rate exceeding product label instructions; distributing over-the-counter or prescription medications to other students; or using or possessing another person’s over-the-counter or prescription medication will be subject to disciplinary action, up to and including suspension and expulsion from school.

Notwithstanding the misuses of medication outlined in this policy, Kansas law and board policy allow a bystander to administer an opioid antagonist to a person the bystander believes to be experiencing an opioid overdose.

Approved:

KASB Recommendation – 12/23

Student Self-Administration of Medications

JGFGBA

(See [JDDA](#), [JDDAA](#), JGFGB)

The self-administration of medication is allowed for eligible students in grades K–12. As used in this policy, medication includes, but is not limited to, a medicine for the treatment of anaphylaxis or asthma listed in current federal regulation as an inhaled bronchodilator or auto-injectable epinephrine. Self-administration is the student’s discretionary use of an approved medication for which the student has a prescription or written direction from a health care provider or written parental authorization on file in the school office for over-the-counter medications. Self-administration of medication at a dosage or rate exceeding product label instructions may result in denial of privilege to self-administer medications and/or disciplinary action as appropriate.

As used in this policy, “health care provider” means a physician licensed to practice medicine and surgery; an advanced registered nurse practitioner, or a licensed physician assistant who has authority to prescribe drugs under the supervision of a responsible physician.

Student Eligibility

An eligible student shall meet all the following requirements:

- Have a written statement from the student’s health care provider stating the name and purpose of any prescription medication/s or written authorization from the student’s parent for use of over-the-counter medication/s;
- Know the prescribed or recommended dosage;
- Know the time the medication is to be regularly administered;
- Be able to articulate any additional special circumstances under which the medication is to be administered;
- Know the length of time for which the medication is prescribed; [and](#)
- The student shall also demonstrate to the health care provider or the provider’s designee, as applicable, and the school nurse or the nurse’s designee the skill level necessary to use the medication and any device that is necessary to administer the medication. In the absence of a school nurse, the school shall designate a person who is trained to witness the demonstration.

Authorization Required

With regard to prescription medications which are not administered on a regular schedule, the student’s health care provider shall prepare a written treatment plan for managing the student’s condition, such as asthma attacks or anaphylaxis episodes, and for medication use by the student during school hours. The student’s parent or guardian shall annually complete and submit to the school any written

Student Self-Administration of Medications

JGFGBA-2

documentation required by the school, including the treatment plan prepared by the student's health care provider. Permission forms shall be updated {during enrollment/or _____}.

Employee Immunity

All teachers responsible for the student's supervision shall be notified that permission to carry medications and self-administer has been granted. The school district shall provide written notification to the parent or guardian of a student that the school district and its officers, employees, and agents are not liable for damage, injury, or death resulting directly or indirectly from the self-administration of medication.

Waiver of Liability

The student's parent or guardian shall sign a statement acknowledging that the school district and its officers, employees, or agents incur no liability for damage, injury, or death resulting directly or indirectly from the self-administration of medication and agreeing to release, indemnify, and hold the district and its officers, employees, and agents, harmless from and against any claims relating to the self-administration of medication allowed by this policy.

Additional Requirements for Students Prone to Specified Emergencies

- The school district shall require that any back-up medication provided by the student's parent or guardian be kept at the student's school in a location to which the student has immediate access if there is an asthma or anaphylaxis emergency;
- The school district shall require that all necessary and pertinent information be kept on file at the student's school in a location easily accessible if there is an asthma or anaphylaxis emergency;
- Eligible students shall be allowed to possess and use approved medications at any place where the student is subject to the jurisdiction or supervision of the school district, its officers, employee, or agents; or
- The board may adopt policy or handbook language which imposes additional requirements relating to the self-administration of medication allowed for in this policy and may establish a procedure for, and the conditions under which, the authorization for student self-administration of medication may be revoked.

Approved:

KASB Recommendation – 6/04; 6/05; 4/07; 12/16; [12/23](#)

PARENT APPLICATION FOR OUT OF DISTRICT SCHOOL ATTENDANCE

I am requesting my child(ren) attend: USD 212 Northern Valley

for the 2023-2024 school year. My child(ren) and I reside in Norton County

I understand that the school district I am applying for my family member(s) to attend, is under no obligation to accept and or approve this application.

Please provide names, grade, gender and addresses for every child you are making application for

CHILD Kylee Ledbetter 8 Male Female
 Number: Child Legal First Name Child Legal Last Name Grade Male Female
10547 Rd D Norton Kansas 67654
 Street Address City Zip Code

CHILD Colton Ledbetter 5 Male Female
 Number: Child Legal First Name Child Legal Last Name Grade Male Female
10547 Rd D Norton Kansas 67654
 Street Address City Zip Code

CHILD _____ _____ _____ Male Female
 Number: Child Legal First Name Child Legal Last Name Grade Male Female
 _____ _____ Kansas _____
 Street Address City Zip Code

CHILD _____ _____ _____ Male Female
 Number: Child Legal First Name Child Legal Last Name Grade Male Female
 _____ _____ Kansas _____
 Street Address City Zip Code

PARENT APPLICATION FOR OUT OF DISTRICT TRANSPORTATION

I am requesting out of district transportation for the child(ren) listed above:

YES NO

I hereby certify my child(ren) and I are residents of USD # _____ and we reside 2.5 miles or more from the attendance center my child(ren) should attend in our resident school district. I understand that the school district I am applying to for transportation is under no obligation to accept and or approve this application.

I also understand if the address(es) listed above change(s), this application will be re-evaluated.

Parent/Legal Guardian Initials: JL/ML

PARENT/LEGAL GUARDIAN INFORMATION

Jessica Ledbetter Matthew Ledbetter
 PRINTED Parent/Legal Guardian Name

10547 Rd D
 Address

Norton
 City

Ks
 State

67654
 Zip Code

Jessica Ledbetter Matthew Ledbetter
 Parent/Legal Guardian Signature

02/12/24
 Date

Please Note: This form cannot be used for school districts with territory in Johnson, Sedgwick, Shawnee or Wyandotte counties

OFFICIAL SCHOOL DISTRICT USE



KANSAS

TEACHER RETENTION INITIATIVE

in partnership with



Northern Valley USD

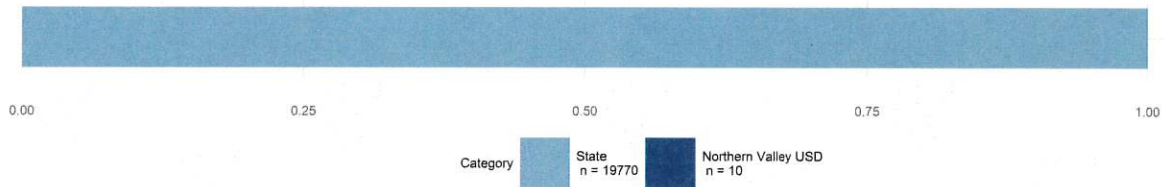
EPIC

Local (/sr_auth_out.php)

2023 Teacher Engagement and Retention Report Educator Perceptions & Insights Center

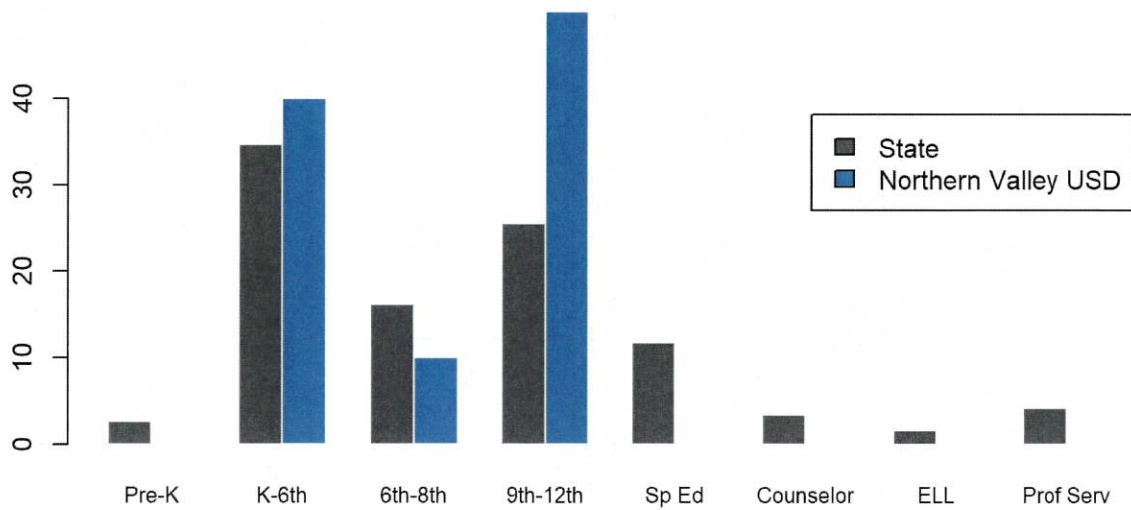
Participant Profile

Respondents within District



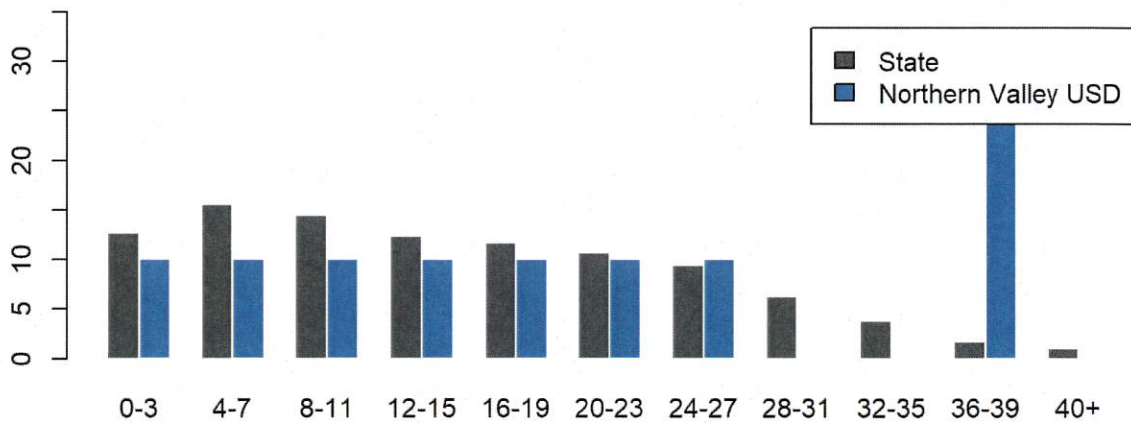
* State-level results represent all other districts

Grade-Level Representation %



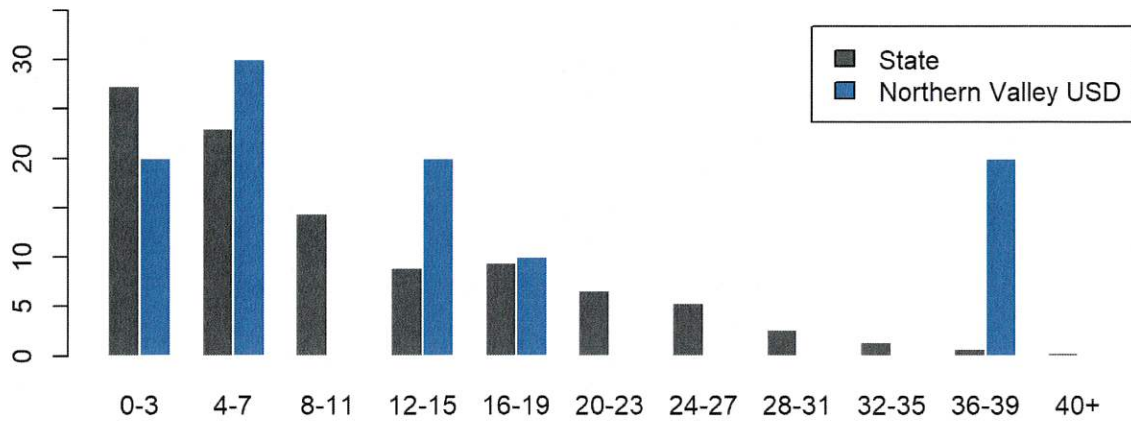
Grade Levels % ← Access Table

Years in Education %



Years in Ed % ← Access Table

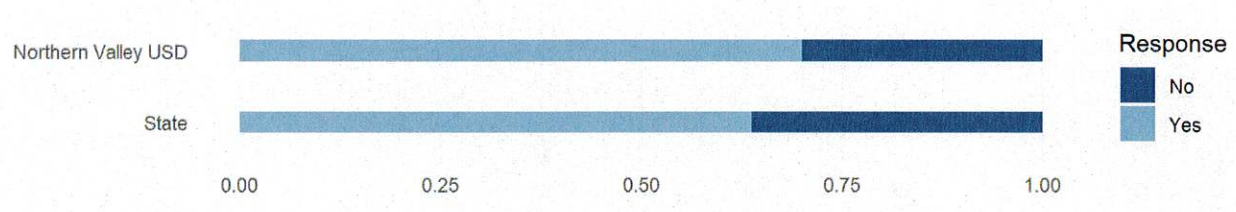
Years in District %



Years in District ← Access Table

Worked in other district

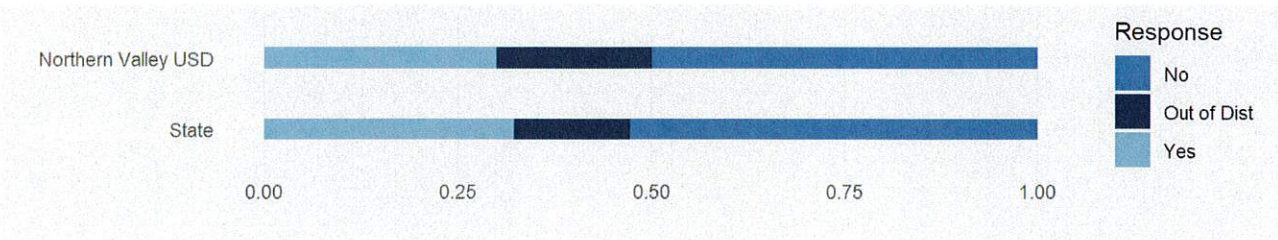
Have you worked and/or taught in a district other than the one in which you currently work?



	No	Yes
State	36%	64%
Northern Valley USD	30%	70%

Children in district

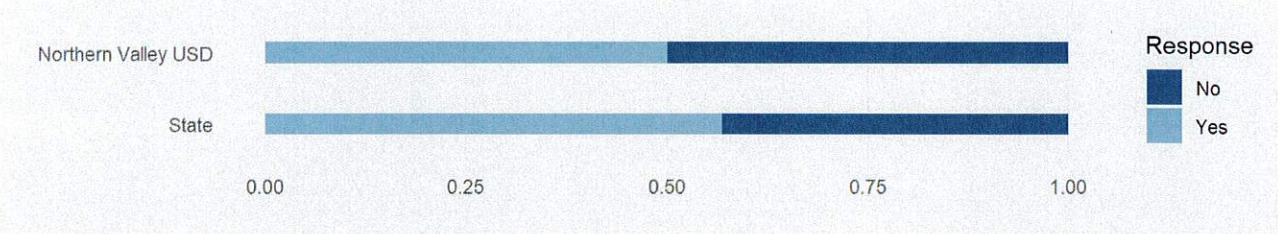
Do you have children who currently attend school within the district in which you teach?



	No	Out of Dist	Yes
State	53%	15%	32%
Northern Valley USD	50%	20%	30%

Live within district

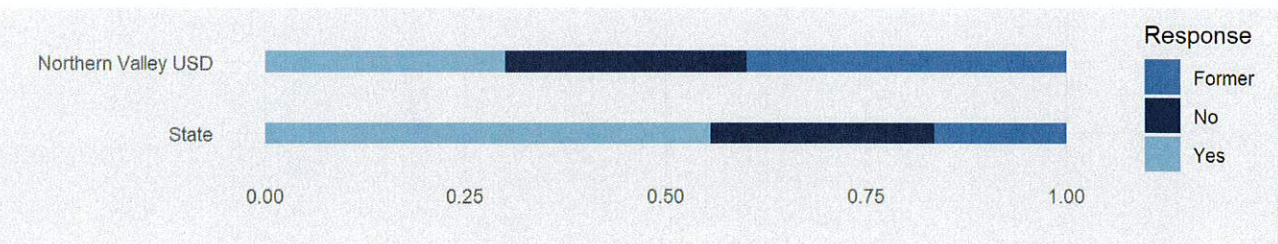
Do you teach in the same district in which you live?



	No	Yes
State	43%	57%
Northern Valley USD	50%	50%

Union membership

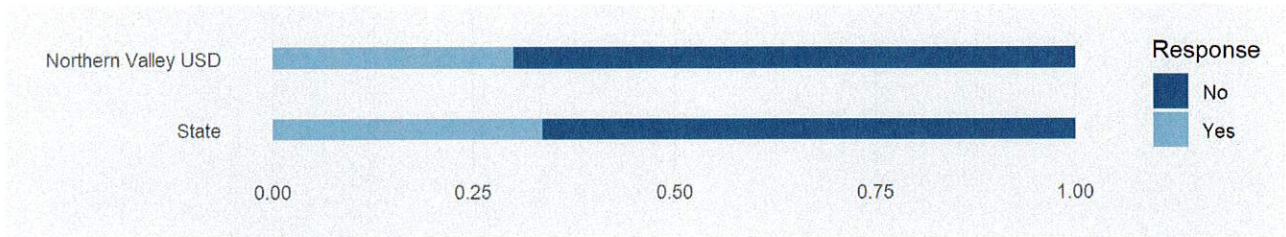
Are you a member of a professional association (union)?



	Former	No	Yes
State	16%	28%	56%
Northern Valley USD	40%	30%	30%

Second Job

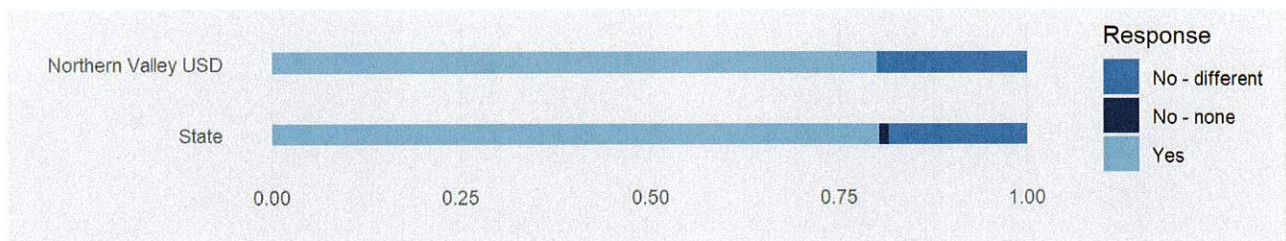
Do you hold a second job? (Not including supplemental contracts or other pay that comes from your district)



	No	Yes
State	66%	34%
Northern Valley USD	70%	30%

Healthcare benefits

Do you utilize the healthcare benefits offered by your school district?



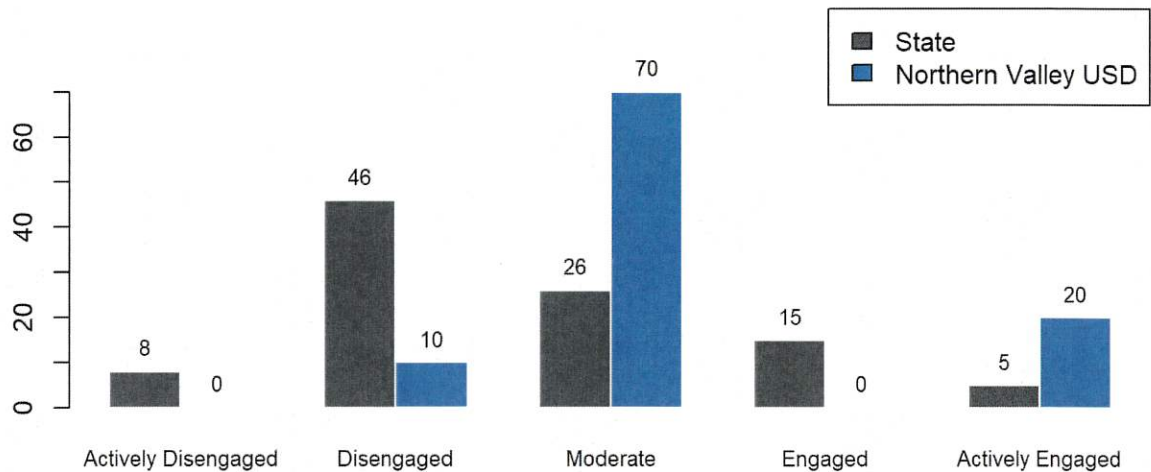
	No - different	No - none	Yes
State	18%	1%	80%
Northern Valley USD	20%	0%	80%

Item Summaries

Engagement Index

Engaged teachers tend to embrace teaching as their chosen profession and are committed to it.

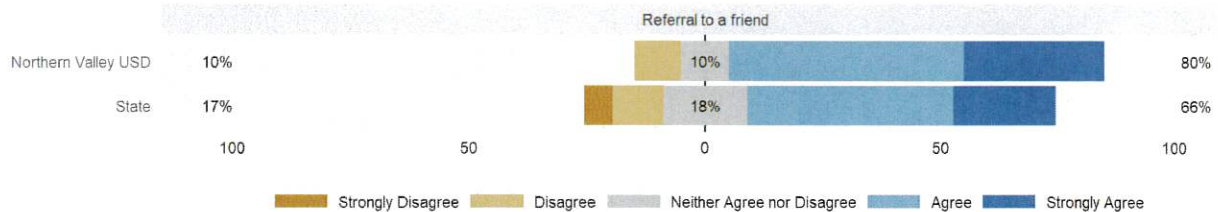
Overall Summary



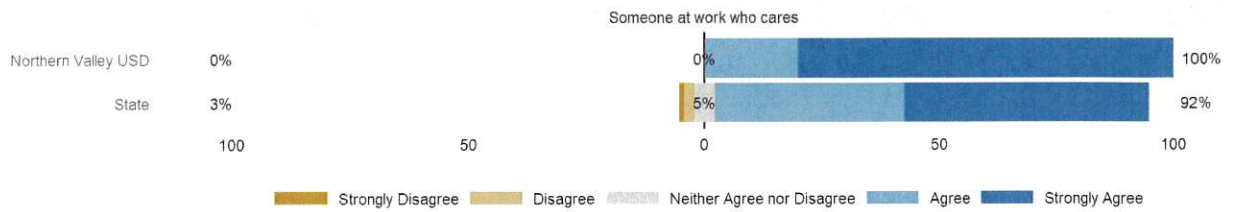
[Levels of Engagement](#) ← Access Table

Engagement Items

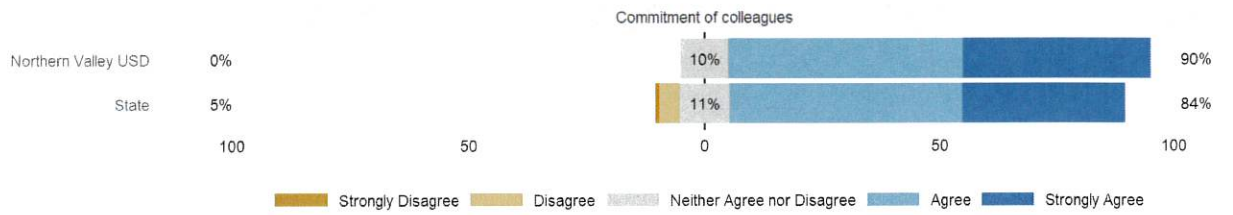
Educator Engagement



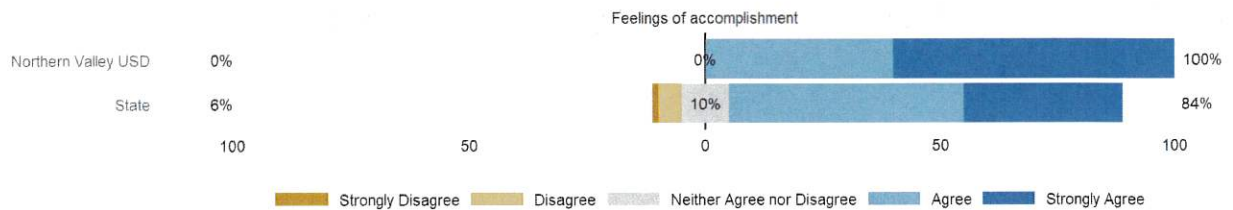
(I would feel comfortable referring a friend to teach at this school.)



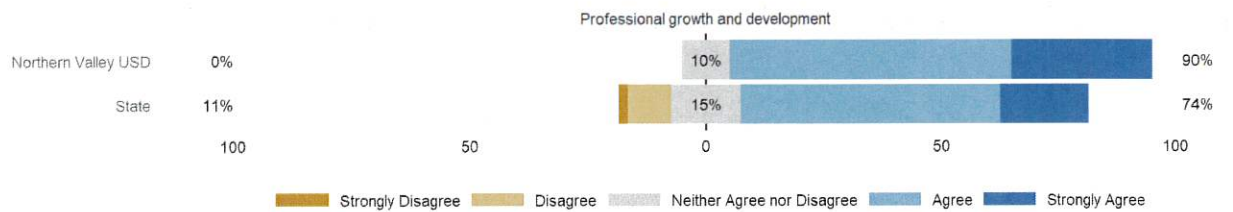
(I have someone at work who seems to care about me as a person.)



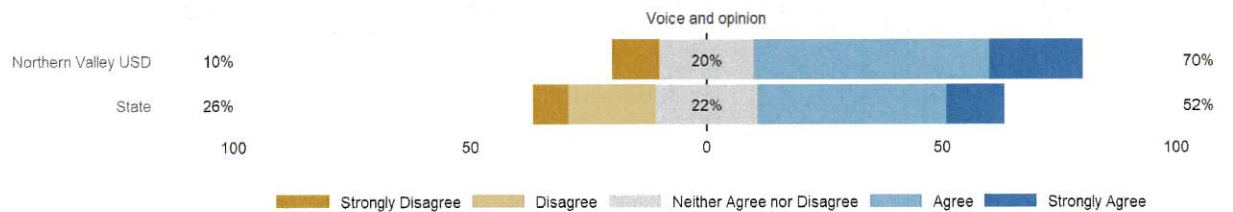
(My colleagues are committed to doing quality work.)



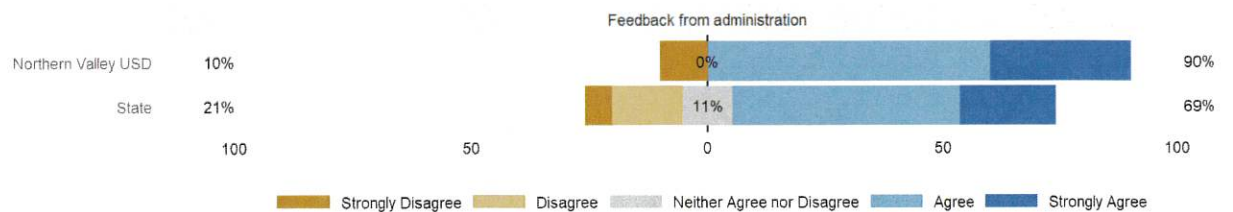
(Teaching gives me a feeling of accomplishment.)



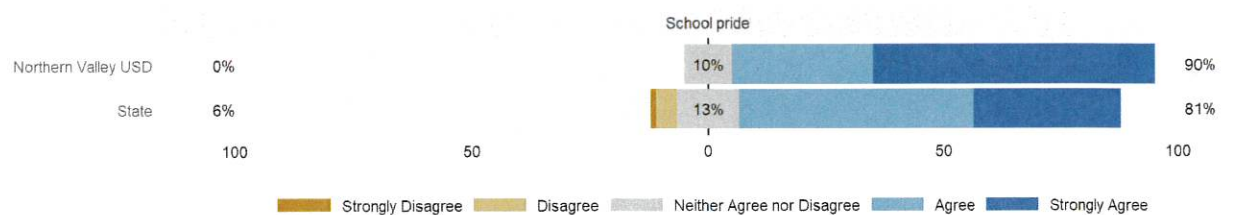
(I have opportunities for individual professional growth and development.)



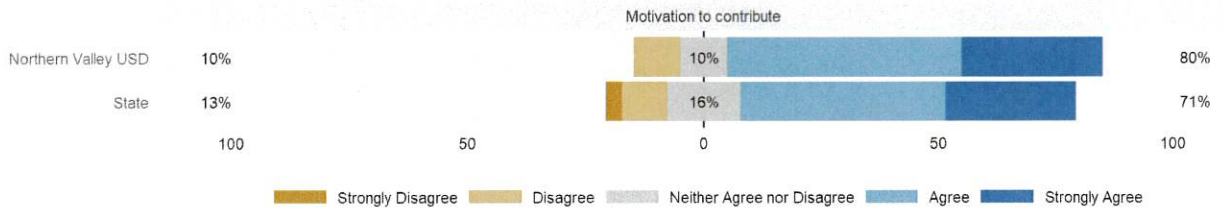
(My voice and opinion are valued.)



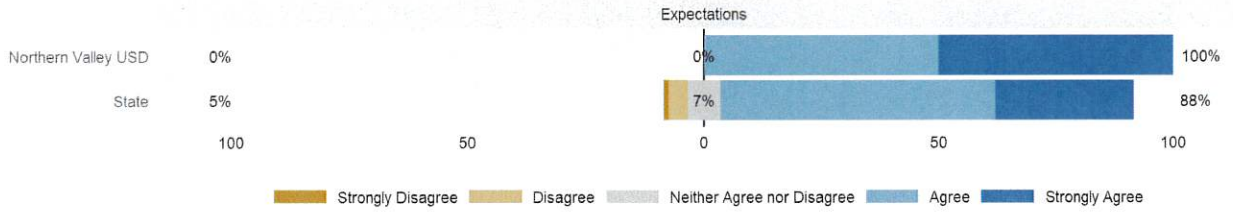
(In the last month, I have received feedback from my administrator.)



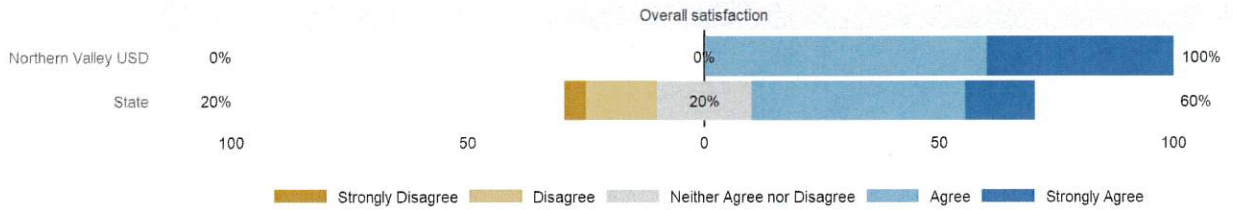
(I am proud to work at my school.)



(I am motivated to contribute more than what is expected of me at this school..)



(I know what is expected of me..)

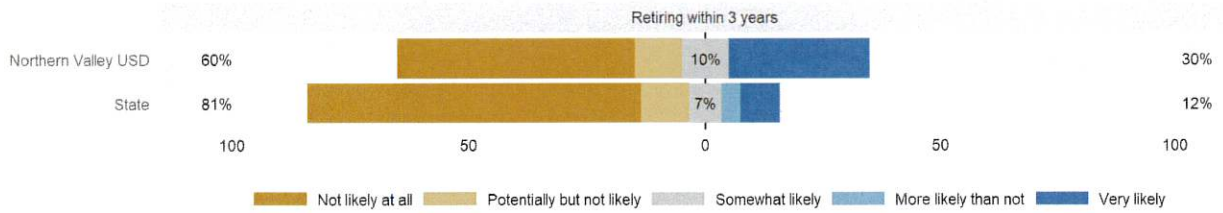


(Overall, I am satisfied with teaching..)

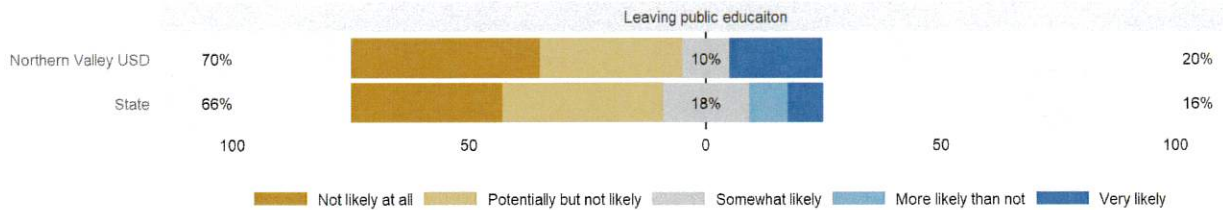
Retention Factors

Educator Future Intentions

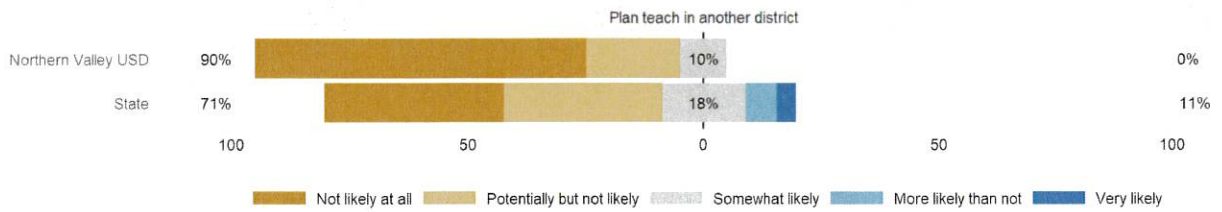
Leaving/Retention



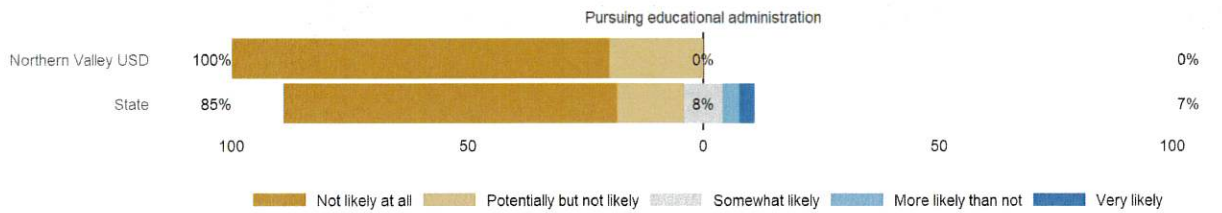
(Retire within 3 years.)



(Leave the education profession altogether.)



(Work in another school district.)



(Pursue an administrative position.)

Teacher Retention Study Overview

The United States continues to grapple with a growing shortage of educators, a situation that has profound repercussions for schools and communities nationwide. In response to this pressing concern, the Kansas Teacher Retention Initiative (KTRI) was launched by Dr. Church and Dr. Simmering in 2021. Its primary mission is to rigorously measure, deeply understand, interpret, and widely share data-driven insights about the key factors affecting teacher retention within school districts and across the State of Kansas.

This initiative seeks to offer practical knowledge and foster collaborative solutions to enhance teacher engagement and bolster retention rates. Through strategic partnerships with organizations such as the Kansas Association of School Boards, Kansas National Education Association, United School Administrators, and Emporia State University, the KTRI delivers comprehensive research to investigate the pivotal drivers of teacher engagement and retention within the State of Kansas. Dr. With invaluable support from these key collaborators, Dr. Church and Dr. Simmering spearheaded this research and formed the Educator Perceptions and Insights Center (EPIC) to expand their support and capabilities.

The 2021 survey captured perspectives from a remarkable 20,000 Kansas educators, resulting in a commendable 50% response rate. Notably, nearly 50% of the 286 school districts in Kansas achieved a response rate exceeding 50%. While the state-level data offers a representative sample of the broader educator population, it may not encompass every educator statewide. Nevertheless, these findings offer data-driven analyses and actionable insights.

The data compiled from the Kansas Teacher Retention Survey captures the current sentiments and perspectives of Kansas educators. EPIC is dedicated to lending an attentive ear to the voices of educators, aiming to inform and empower stakeholders with meaningful insights that will contribute to the enhancement of teacher engagement and retention.

Survey Overview

A comprehensive set of survey items were designed and meticulously selected to reliably gauge the extent to which they interact with various facets of teaching, including the Educator Experience (Satisfaction), Educator Engagement Index, and their Turnover Intentions (such as considerations of leaving the profession, retirement, or changing positions).

Analysis and Reporting Options

Via an investment from the KTRI partners, the 'Basic' report is provided for free to all school districts with at least a 30% survey response rate. This information is a valuable resource to gain a more general glimpse into teacher perceptions and attitudes while the 'Inform' report provides a more in-depth understanding of which aspects of the teacher's experience is impacting important outcomes (i.e., Engagement and Turnover). The opportunity to receive the 'Inform' report requires an investment based on the number of students in your district but please reach out to EPIC to learn more (i.e., cost, timeline, additional options, etc.).

To delve deeper into this data and to unveil further analysis and insights, please don't hesitate to get in touch with us:



EPIC

Educator Perceptions & Insights Center

(<https://edu-epic.com/>)

Dr. Bret Church (mailto:bchurch@emporia.edu?subject=Teacher%20Survey%20Report)

Dr. Luke Simmering (mailto:Luke.simmering@sandcreekadvisorsllc.com?
subject=Teacher%20Survey%20Report)

[Logout \(/sr_auth/logout.php\)](/sr_auth/logout.php)