

Kaleva Norman Dickson School District
Monday, September 13, 2021 7:00 PM Eastern

Brethren Media Center
4400 North Highbridge Road
Brethren, Michigan 49619

1. **Call To Order - President, Karen McIntire**
2. **Routine Business**
 - 2.A. Pledge of Allegiance
 - 2.B. Adoption of Agenda
 - 2.C. Consent Calendar Items - B & C
3. **Items from the Audience**
4. **Correspondence/Communication**
 - 4.A. Mitchell Knoll

----- Forwarded message -----

From: **Mitchell Knoll** <knollm@manistee.org>

Date: Tue, Aug 24, 2021 at 1:32 PM

Subject: Knoll Robotics Resignation

To: Jakob Veith <veithj@manistee.org>

This letter is to inform you of my resignation from the robotics coaching position at the end of the 2020-2021 school year. The hours that I've been putting into the team during the school year in season and out have been growing the last couple years because we've been working on growing the team and trying to make it more competitive with other programs. The "out of season" work, specifically with concessions, has grown, especially the coordination of people and the hours required to do this successfully. These changes have been wearing on me and have been preventing me from enjoying working with the robotics program as a whole. Perhaps the problem is that I was unwilling to say no to the added duties because I wanted to please those on the team who were willing to do the extra competitions and activities.

I have been debating this decision over time because I wanted to leave the team in capable hands. After working with Tracy Hofacker the last couple years, I believe his knowledge of the FIRST Robotics program and strong mechanical skills will make him a good leader for the program. He has shown great enthusiasm for the program and is a large part of why and how the team's abilities keep growing.

Sincerely,

Mitchell Knoll

4.B. Policy Committee Meeting

5. **Board Reports**

5.A. Principal's Report

September 13, 2021
Principal's Report

Good Evening everyone,

We have had an extremely busy start to the school year. Here are the highlights:

1. Current Enrollment
 - a. Elementary (K-6): 275
 - b. Middle School (7-8): 88
 - c. High School (9-12): 198
- Total: 561

We have a few more enrollments that are trickling in that are being processed.

2. NWEA testing - We begin our NWEA Fall testing cycle this week. Today actually. What is new this year is that the State is requiring that 12th grade students have the opportunity to take the MATH and READING tests. Up until this year, NWEA testing ended at the 11th grade. MS/HS testing will wrap up within this week. We may have to catch some kids who were absent during testing, but Tina Chapman usually handles getting those kids the tests that they have missed. Elementary may take a bit just because of the nature of elementary, they have a little more flexibility in when they administer the tests. All testing should be completed by October 21.
3. We kicked off our Positivity Project last week. The Positivity Project blends together 2 concepts: Other People Matter Mindset and studying 24 character traits such as bravery, curiosity, open-mindedness, leadership, a love of learning, perseverance, relationships, etc. Last week we began with lessons at each grade level on the Other People Matter Mindset. This week we will begin studying our first character trait of the year CURIOSITY. Everyday during breakfast time, teachers teach a lesson about the trait or have students work on an activity to dig deeper into that trait and how it applies to them as individuals.
4. NHS will be inducting 15 new members on September 27. This includes 3 seniors who started with us last year but were unable to be officially inducted due to covid restrictions.
5. Just a reminder that Brethren Wellness Center has openings available for students 6 through 12 for mental health counseling.
6. Homecoming Week will be Sept 20-25. HS Student Council has planned Spirit Week with dress up days, assemblies and games for each day of the week. The football game this year will be on Saturday at 1pm and the dance will be Saturday night from 8-11pm. No outside guests will be permitted. NAHS will be selling tie-dye t-shirts at the homecoming game on Sat Sept 25 and 2021 graduates can pick up their yearbooks on that same day or contact Mrs. Mobley to make other arrangements.
7. Book Fair is opening the week of Parent / Teachers Conferences.
8. 5th and 6th grade are going to the Scottville Old Engine Show Sept. 15 to explore ancient machines and how they were used.

Respectfully submitted,
Cheryl Smith
KND K-12 Principal

6. **Superintendent's Report**

6.A. Personnel

***KALEVA NORMAN DICKSON SCHOOL DISTRICT
BOARD OF EDUCATION***

We have the following personnel items for tonight's meeting:

Resignation:

Mitch Knoll - Robotics

Hire:

Angela Deloach - Food Service

Caitlyn Gonyer - Title I Aide

6.B. NEOLA - Final Read

4. Pupil Accounting Manual Updates

BYLAWS AND POLICIES

Policy 2210 – Curriculum Development - Approved Courses (Revised)

This policy revision is based on additional requirements put forth in MDE's Pupil Accounting Manual 2019-2020.

This revision should be adopted to maintain accurate policies.

Policy 2412 - Homebound Instruction Program (Revised)

This policy revision is based on changes in MDE's Pupil Accounting Manual 2019-2020 that allow certification by a licensed physician's assistant for count purposes.

This revision should be adopted to maintain accurate policies.

Policy 2414 – Reproductive Health and Family Planning (Revised)

This correction is consistent with the policy revisions (Policy 2410/2414/2418) issued as a Special Update in October 2019 to comply with a revision to Section 166. This correction of a scrivener's error may be processed as a Technical Correction.

This revision is recommended for adoption.

Policy 3362.01 - Threatening Behavior toward Staff Members (Revised)

Revision of this policy is in response to client requests to provide more clarity to the characterization of "threatening behavior".

This revision is recommended for adoption.

Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions (Revised)

See Legal Alert - Annual Random Drug Testing Rate Increase and New FMCSA Clearinghouse. Specific notification and reporting requirements have been added in response to audit recommendations from the Department of Transportation officials.

Revisions to this policy reflect current Federal regulations and should be adopted.

Policy 5200 – Attendance (Revised)

This policy revision is based on additional requirements (definition of the full-time status student) put forth in MDE's Pupil Accounting Manual 2019-2020.

This revision should be adopted to maintain accurate policies.

Policy 5335 - Care of Students with Chronic Health Conditions (NEW)

This new policy is provided at the request of clients wanting a structure and implementation guidance for the growing demand for accommodations/modifications/interventions for students with chronic health conditions.

This policy should be considered for adoption.

Policy 6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Revised)

This revision recognizes and authorizes the use of electronic signatures and electronic records for the broader range of applications and transactions that are part of the school business function. Such specific authorization has been requested by clients when dealing with Medicaid assistance for IEP services. It should be noted that the District should implement procedures with the use of electronic signatures and electronic records that protect the integrity and security of the information included in such records.

This revision is recommended for adoption.

Policy 8210 - School Calendar (Revised)

This policy revision is based on additional requirements put forth in MDE's Pupil Accounting Manual 2019-2020.

This revision should be adopted to maintain accurate policies.

Policy 8400 - School Safety Information (Revised)

This policy has been revised to reflect the latest reporting and posting requirements of the statute regarding disciplinary action taken and incidents of crime occurring at school.

These revisions reflect current State law and should be adopted to maintain accurate policies.

Policy 8462 - Student Abuse and Neglect (Revised)

Revisions to this policy include updating the name of the reporting agency to the Michigan Department of Health and Human Services (MDHHS) and delineating the specific reporting requirements of mandatory reporters from reporting responsibilities of other individuals. Optional language is provided to address the prevention of sexual abuse of children. Currently, districts are not required to have a policy addressing sexual abuse of children, but if a district has such a policy, it must comply with statutory requirements as set out in this proposed revision (M.C.L. 380.1505).

Revisions to this policy should be reviewed and considered for adoption.

Policy 8600 - Transportation (Revised)

This policy has been revised as a part of the regular review and update of policy templates. Revisions reflect current statutory provisions and MDE regulations. Transportation provisions required by Federal law for homeless students and children in foster care (Policies 5111.01 and 5111.03 have been added).

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

ADMINISTRATIVE GUIDELINES

AG 2412 - Homebound Instruction (Revised)

See note on Policy 2412.

AG 4162B - Handling of Test Results, Record Retention, and Confidentiality (Revised)

See note on Policy 4162.

AG 5460.01 - Graduation Requirements Career and Technical Education (CTE) (Revised)

This AG is revised to include all requirements for graduation, including English Language Arts.

AG 8431A - Integrated Pest Management (Revised)

This AG is revised to reflect the most recent model policy issued by the Michigan Department of Agriculture and Rural Development (MDARD).

FORMS

4162 F4 - Authorization to Conduct Limited Query (NEW)

This form has been provided to facilitate recent changes in DOT regulations (see Policy 4162). Although this form does not need to be used, each applicable employee must provide authorization before the district can comply with its obligation to query the Clearinghouse.

6.C. MASB Delegate Assembly

MASB's 2021 Delegate Assembly will begin Thursday, Nov. 11 at 6 p.m. at the Amway Grand Plaza Hotel in Grand Rapids. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

Annual Leadership Conference

In Person: Nov. 11 – 14, 2021

Amway Grand Hotel and The DeVos Place, Grand Rapids

The weekend includes:

- Preconference Sessions on Thursday*
- ALC on Friday and Saturday
- Board Member Certification Classes (CBAs) all Weekend*
- Exhibit Show
- Delegate Assembly*
- Networking Opportunities

6.D. COVID Quarantine Guidelines



MI Safer Schools Guidance for Managing Students Exposed to COVID-19

Michigan.gov/Coronavirus

Issue Date: September 8, 2021

The state is committed to ensuring Michigan students and educators are as safe as possible in the classroom. This guidance will help schools maintain in-person learning by outlining mitigation strategies when students are exposed to another student infected with COVID-19. When layered prevention strategies such as masking, distancing, testing, isolation and quarantine are applied consistently, school-associated transmission of COVID-19 is significantly reduced.

The Michigan Department of Health and Human Services (MDHHS) recommends local health departments and schools work together to quickly **isolate COVID-19 cases** among students and staff, identify close contacts of those cases, and adopt quarantine policies that reduce the risk of transmission in schools while allowing in-person learning. When evidence-based prevention measures, including **universal masking**, are in place, modifications may be made to the 10- to 14-day at-home quarantine.

Quarantine and isolation are determined by the local health department and are used as important tools to prevent the spread of disease.

- You **isolate** when you are already infected with COVID-19 and have tested positive, even if you do not have symptoms. Isolation is used to separate people who are infected with COVID-19 from those who are not infected.
- You **quarantine** when you might have been exposed to COVID-19. This is because you might become infected with COVID-19 and could spread COVID-19 to others.









The local health department may modify quarantine policies based on different factors, including how close the contact is, the duration and intensity of the contact, if the students were wearing masks, and what is happening in the local community. Schools and local health departments should work together to decide what quarantine policies work best in their community.

VACCINATION IS THE BEST WAY TO PROTECT AGAINST COVID-19:

A higher rate of vaccination is the most effective way to prevent severe disease, reduce the risk of transmission and allows students and staff to engage in more activities more safely. MDHHS highly encourages all eligible individuals to get vaccinated.

COVID-19 School Quarantine Guidelines for Asymptomatic Students

School quarantine guidance for asymptomatic students who were exposed to a student infected with COVID-19 varies depending on a variety of circumstances, many of which are detailed below. In all scenarios, the student who has tested positive for COVID-19 should isolate and follow directions from their local health department.

<h3>School Quarantine Guidance</h3> <p>What to do when a student is exposed to COVID-19 but doesn't have symptoms.</p> <p>Masking helps keep kids in the classroom.</p>	If the COVID-exposed student was:		Then they should:	
	Vaccinated, regardless of masking and distancing. 		Test on day 3, 4, or 5 and monitor symptoms for 14 days.	
	Distanced 3–6 feet and masked AND the COVID-positive student was masked. 		Monitor symptoms for 14 days.	
	Less than 3 feet apart and masked AND the COVID-positive student was masked. 		Daily test for 7 days and monitor symptoms for 14 days.	OR Stay home for 7 days, return after day 7 with negative test or return after day 10.
	Unmasked OR the COVID-positive student was unmasked. 		Stay home for 7 days, return after day 7 with negative test or return after day 10.	
 Michigan.gov/Coronavirus		 = Vaccinated  = Stay in-person  = Stay home		

When a student exposed to a COVID-positive student can remain in school:

- 1. A fully vaccinated student (regardless of whether they wore a mask) who came in close contact with a COVID-positive student.**

 - The exposed student can remain in school if they wear a mask and monitor symptoms for 14 days after their exposure. They should test for COVID-19 3 to 5 days after their last exposure to the COVID-positive student. If the exposed student tests positive, then the student should isolate and follow directions from their local health department.
- 2. A student who was masked and exposed to a COVID-positive student who was also masked in an indoor school setting, so long as the students remained at least 3 – 6 feet apart.**

 - The exposed student can remain in school if they continue to wear a mask, but they should monitor symptoms for 14 days following the exposure.

6.E. Washington DC Trip

WASHINGTON DC TRIP

Jake and I talked at the end of last school year about organizing a school trip to D.C. for upperclassmen. Kyle and I went this past summer for our 5th and 4th times respectively, and we think we are ready to do it. Obviously everything with COVID makes it difficult to plan, but that's part of why we think DC is the perfect trip - it can be done very inexpensively and the only non-refundable things we might be looking at are about \$70 worth of attractions.

We're thinking Thursday-Monday June 16th-20th. As of right now I've got the cost at \$515 per student, \$730 per adult (based on double occupancy of hotel rooms instead of quadruple) with 6 people per vehicle, using chaperone's vehicles. The only experience I have with renting 12 and 15 passenger vans is on college spring break volunteer trips where they scared the living daylights out of us about tipping them over on expressways, so, any insight you have into doing something like that instead I will take!

I attached a potential itinerary and cost breakdown (on the second page). Jake mentioned something about passing this along to the school board as well, but I wanted to get your eyes on it first. I'd like to get a jump on this ASAP to possibly take advantage of taking over the football concessions to raise some money.

Let me know if I missed anything obvious and what you'd like me to do next!

Thanks!
Emily

Thursday June 23 - Monday, June 27, 2022

Day One (Thursday): Driving Day

- Depart KND at 7:00am. Drive approximately 11hrs
- Driving will cost approximately \$225 per vehicle including tolls if gas remains around \$3.25-\$3.50 per gallon. Renting a van will cost an additional approximately \$375. Parking at hotel will be \$75 per vehicle.
- Pack lunch or lunch on the road
- Order pizza (or something) for dinner at the hotel
- Stay at hotel near Gettysburg (\$100 per room)

Day Two (Friday):

- Breakfast 8:00-8:45 (included at hotel)
- Gettysburg 9:00-12:00
 - A few options. Bus tours \$21 per student, \$35 per adult. Otherwise there is a \$7 app that can be played on a car via bluetooth for self-guided tours.
- Packed lunch or lunch on the road
- 12:00-1:30 Drive 1.5 hours to Steven F. Udvar-Hazy Center Air and Space Museum
- 1:30-3:30 Museum
- 3:30-4:30 Drive to hotel
- 4:30-5:00 Check in/settle into hotel rooms
- 5:00 Dinner near hotel
- 6:30-9:30 Take metro to the Mall and tour monuments. Potential Bus Tour (\$45 per person)

Day Three (Saturday):

- 7:30-8:00 Breakfast in hotel
- 8:00-9:00 travel to Tidal Basin via metro (extra time built in just in case)
- 9:00-10:00 Visit Jefferson Memorial/MLK/FDR Memorial
- 10:00-12:00 Holocaust Museum
- 12:00-1:00 Lunch on the Mall (many food trucks available. Smithsonian Food Court if it rains)
- 1:00-3:00 Choose either Natural History Museum or American History Museum (Museums are right next to each other)
- 3:30-4:30 Visit National Archives
- 4:30-5:00 travel back to Hotel
- 5:00 dinner near hotel
- Evening for swimming/playing games/etc at the hotel.

Day Four (Sunday):

- 7:30-8:00 Breakfast at hotel
- 8:30-10:00 Arlington National Cemetery: potential tour \$14 per adult, \$10 per kid
- 10:00-10:30 Travel to Capitol Building
- 10:30-12:30 Visit Capitol Building/Supreme Court/Library of Congress
- 12:30-1:30 Lunch at Union Station
- 2:00-4:00 Museum of African American History
- 4:00-6:00 Free time at Georgetown Park (historic shopping mall with bowling alley)
- 6:00-8:00 Dinner in Georgetown
- 8:00 Return to hotel.

Day Five (Monday):

- 7:30-8:00 Breakfast at hotel
- 8:00 Check out of hotel and drive to Smithsonian Zoo (free parking)
- 8:30-11:00 Smithsonian ZOO
- 11:00am-11:00pm drive home. Meals on the road.

Budget:

Transportation (based on 6 people per vehicle, not renting vehicles, plus metro cards): \$75

Food (estimated at \$30 a day): \$150

Attractions: up to \$70

Lodging (estimated \$200 a night, there are a few good options available close to metro stations in nice neighborhoods with pools and breakfast included): \$200 for quadruple occupancy, \$400 for double occupancy (adults).

Total: \$515 per kid, \$730

6.F. Handbook Review

6.G. Student Count

STUDENT COUNT

K- 35 +4

1- 33 +1

2- 45 +3

3- 41

4- 46

5- 35

6- 39

KNDEL Total 274 +8

Additions starting next week.

7- 34 +1

8- 54

BMS Total 88 +1

Addition starting next week.

9- 48

10- 59

11- 54

12- 37

BHS Total 198

KND Total=569

7. **Treasurer's Report**

*Treasurer's Report
August-21*

August Payrolls

8/13/2021
Direct Deposit \$57,385.22
FIT/FICA 12,443.00
69,828.22

8/27/2021
Direct Deposit \$66,671.54
FIT/FICA 14,461.44
81,132.98

..... "moved _____, support _____, to
approve the below listed checks and amounts, as presented."

Kaleva Norman Dickson School District **September 13, 2021**

Check Number	Date Paid	Amount Paid	Vender - Payee	Check Description
EFT	8/3/2021	8,250.51	State Of Mich	MI Tax Withholding
EFT	8/13/2021	590.00	Health Equity, Inc	Health Equity ***HSA***
EFT	8/13/2021	31,367.70	MPERS	Pension Plus DC; TDP - W/H #1
EFT	8/16/2021	32,774.23	MPERS	UAAL August Payment
EFT	8/27/2021	590.00	Health Equity, Inc	Health Equity ***HSA***
EFT	8/27/2021	36,626.82	MPERS	Pension Plus DC; TDP - W/H #1
24886	8/5/2021	112.00	Aventric Technologies	AED Supply Maintenance
24887	8/5/2021	11,738.83	Gordon Food Service	Food Purchase
24888	8/5/2021	1,347.95	Kaleva Telephone Co	Telephone Fiber Link-Up
24889	8/5/2021	689.00	Thrun Law Firm PC	Legal Fees
24890	8/5/2021	1,584.44	Verizon Wireless	Acct # 842369295-00003
24891	8/12/2021	350.91	ABC Fastener Group	Bus Repair Parts
24892	8/12/2021	1,326.32	All Campus Security	Cameras
24893	8/12/2021	537.98	Art's Auto & Truck Parts	Bus Repair Parts
24894	8/12/2021	203.11	Auto Wares Group of Companies	Building And Grounds Supplies
24895	8/12/2021	161.36	CINTAS Corporation #729	Trans - Mats & Gloves
24896	8/12/2021	59.97	Freeman Creek Equipment	B&G Supplies & Repair
24897	8/12/2021	12.07	Josten's Inc	Graduation Supplies
24898	8/12/2021	182.00	KSS Enterprises	Repairs- KALEV130
24899	8/12/2021	449.00	Legacy Fire & Safety LLC	Fire Ext Inspection
24900	8/12/2021	894.74	Michigan Association Of School Admin	Membership Dues
24901	8/12/2021	1,295.00	NEOLA, Inc.	Continuing Update Service and Consulting
24902	8/12/2021	2,753.17	PNC Bank	Credit Card Charges Thru 7/19/21
24903	8/12/2021	840.35	Republic Servies #239	Garbage Service
24904	8/12/2021	460.00	S & L Turfcare L.L.C.	Fertilizing
24905	8/12/2021	787.55	Sherwin Williams Co	B & G Supplies
24906	8/12/2021	724.07	Somsel Lumber Co	B & G Supplies
24907	8/12/2021	6,774.89	Superior Energy Co	Utilities
24908	8/12/2021	262.19	Thirby Automotive Of Wellston	Bus Repair Parts
24909	8/12/2021	64.46	Unity School Bus Parts	Bus Repair Parts
24910	8/12/2021	60.24	Verizon Wireless	Cell Phone Acct#783735923-00001
24911	8/12/2021	8,250.00	Wayside Publishing	French Books
24912	8/12/2021	475.90	X-Cel Chemical Specialties North LLC	Custodial Supplies
24913	8/26/2021	60.00	Manistee County Clerk	Livescan Fee
24914	8/27/2021	50.27	Kirsten L. Amstutz	Reimb Classrooms Supplies
24915	8/27/2021	472.00	Cherry Capital Foods, LLC	Produce
24916	8/27/2021	5,596.30	Consumers Energy	Utilities
24917	8/27/2021	110.48	Christine Dancz	Reimburse For Class Supplies
24918	8/27/2021	4,231.33	Gordon Food Service	Food Purchase
24919	8/27/2021	25.95	Jackpine Business Center	Office Supplies
24920	8/27/2021	3,913.05	Lake County Treasurer	Chargeback 2020; Chargeback 2019
24921	8/27/2021	950.00	MASSP	Registration
24922	8/27/2021	50,548.54	MESSA	Ins Prem Sept 21
24923	8/27/2021	750.00	NEOLA, Inc.	Annual Main. Fee - Digital Pub
24924	8/27/2021	24.14	Peabody, Rachael	Reimburse 08.16.21
24925	8/27/2021	106.89	Vivian M. Peck	21/22 Classroom Supplies
24926	8/27/2021	254.97	Pitney Bowes Inc	Postage Meter- Supplies
24927	8/27/2021	1,726.10	Prairie Farms Dairy	Milk Order Acct # 21423
24928	8/27/2021	143.94	Radio North LLC	Bus Radio Repair
24929	8/27/2021	217.26	April Schmit-Benson	Reimburse For Classroom Supplies 21-22
24930	8/27/2021	79.97	Cheryl Smith	Reimbursement For Supplies
24931	8/27/2021	104.37	Valinski, Samantha	Reimb for supplies
24932	8/27/2021	181.84	Melissa Wardie	Supplies
24933	8/27/2021	1,099.52	Xerox Corporation	SER. #A2M-737495; SER. #A2M-737565; SER.
		223,243.68		

General Fund - 11	203,483.49
Food Service Fund - 25	19,760.19
Debt Service Fund - 32	0.00
Debt Service Fund - 33	0.00
Debt Service Fund - 34	1,002.23
Capital Projects Fund - 41	0.00
	<hr/>
	224,245.91

Kaleva Norman Dickson School District	July Revenues Received
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Fund 11 - General Fund	0.00 Local Property Taxes
	220.00 Local Miscellaneous Revenue
	0.00 Intermediate Source Revenue
	263,195.38 State Source Revenue
	49,238.23 Federal Source Revenue
	0.00 Transfers in
	<hr/>
	312,653.61
Fund 25 - KND FSF	39,872.71
Fund 31 - Debt Return	0.00
Fund 41 - Capital Projects	0.00
Fund 42 - Building & Site	0.00

8. Minutes

**Kaleva Norman Dickson School District
Board of Education Meeting
Brethren Media Center
August 9, 2021
7:00 PM**

Members Present: Vice President, Jessica Ward; Secretary, Kathleen Fairbanks; Treasurer, Ashley Gutowski; Trustees, Arthur Fraly, Eric Schmidt and Josh Morrison

Members Absent: President, Karen McIntire

CALL TO ORDER

Board Secretary Kathleen Fairbanks called the meeting to order at 7:00 PM in the Brethren Media Center.

AGENDA

The agenda was adopted as presented.

AUDIENCE PARTICIPATION

None

CORRESPONDENCE

None

BOARD REPORTS

Cheryl Smith presented the Principal's Report

SUPERINTENDENT'S REPORT

- A. Personnel
- B. Transportation Agreement
- C. Clay/Skeet Shooting Club
- D. Storage Barn
- E. NEOLA - First Read
- F. Elementary Buildings - Update
- G. HVAC Update
- H. James Earl Jones Sculpture
- I. Superintendent Evaluation Training
- J. School Re-opening Discussion
- K. Letter of Agreement - KNDESPA

BUSINESS ITEMS FOR ACTION

Moved by Gutowski, supported by Ward, that the Consent Calendar Items B & C be approved as presented; carried 6-0.

Moved by Gutowski, supported by Ward, to approve the checks and amounts as presented; carried 6-0.

Moved by Gutowski, supported by Ward, that the minutes of the regular business meeting held July 19, 2021 be approved as presented; carried 6-0.

Moved by Gutowski, supported by Ward, that the minutes of the closed business meeting held July 19, 2021 be approved as presented; carried 6-0.

Moved by Fraly, supported by Morrison, to approve the resignation of Iva Henschel, food service, as presented; carried 6-0.

Moved by Schmidt, supported by Fairbanks, to approve the transportation contract between Kaleva Norman Dickson School District and Bear Lake Schools as presented; carried 6-0

Moved by Ward, supported by Schmidt, to accept the bid from Slater Construction for construction of a storage barn; carried 6-0.

Moved by Fraly, supported by Schmidt, to approve the Letter of Agreement (LOA) between the Board of Education and the KNDESPA for the 2021-2022 school year; carried 5-0-1 (Morrison abstain)

ADJOURNMENT

Moved by Ward, supported by Morrison, to adjourn at 7:46 PM with no objections.

Kaleva Norman Dickson School District
Special Board of Education Meeting
September 7, 2021
7:00 PM

Members Present: President, Karen McIntire; Vice President, Jessica Ward; Treasurer, Ashley Gutowski; Trustees, Arthur Fraly and Josh Morrison

Members Absent: Secretary, Kathleen Fairbanks; Trustee, Eric Schmidt

CALL TO ORDER

Board President Karen McIntire called the meeting to order at 7:01 PM.

AGENDA

The agenda was adopted as presented.

AUDIENCE PARTICIPATION

Melissa Wardie, Krystal Magee and Emily Griffin spoke about the potential mask mandate and hope the Board makes a decision that is in the best interest of the students. Concerns were spoken about online curriculum. Teaching staff would like to work with the Board on choosing the best online options if this should be necessary.

CORRESPONDENCE

Munson Healthcare Providers

BOARD REPORTS

None

SUPERINTENDENT'S REPORT

- A. Authorization of Superintendent Signature
- B. Mask Requirement Discussion
- C. Paid COVID Days

BUSINESS ITEMS FOR ACTION

Moved by Gutowski, supported by Fraly, that Jakob Veith, Superintendent, is authorized to sign necessary documents to effectuate the sale of any current or upcoming real estate transactions; carried 5-0.

Moved by Fraly, supported by Gutowski, to require students, staff and visitors, regardless of vaccination status, wear a face mask when within six (6) feet of an individual when inside the

building. This mandate will remain in effect until the end of the school day on September 24, 2021; carried 4-1 (*Ward*)

Moved by Fraly, supported by Ward, to allow the District to pay up to eight (8) COVID days per staff member. These days can only be used once throughout the school year and not for multiple quarantines; carried 4-0-1 (*Morrison abstain*)

ADJOURNMENT

Moved by Fraly, supported by Morrison, to adjourn at 8:18 p.m. with no objections.

9. **Action Items**

A. CONSENT CALENDAR ITEMS

Moved by _____, supported by _____,
that the Consent Calendar Items B & C be approved as presented/amended.

AYES _____ NAYS _____ MOTION _____

***B. TREASURER'S REPORT**

Moved by _____, supported by _____, to approve the checks
and amounts as presented.

AYES _____ NAYS _____ MOTION _____

***C. ADOPTION OF MINUTES – August 9, 2021 & September 7, 2021**

Moved by _____, supported by _____,
that the minutes of the regular business meeting held August 9, 2021 be approved as presented/amended.

AYES _____ NAYS _____ MOTION _____

Moved by _____, supported by _____,
that the minutes of the special business meeting held September 7, 2021 be approved as
presented/amended.

AYES _____ NAYS _____ MOTION _____

D. PERSONNEL

Moved by _____, supported by _____, to approve the
resignation of Mitchell Knoll, Robotics Coach, as presented.

AYES _____ NAYS _____ MOTION _____

Moved by _____, supported by _____, to hire Angela Deloach,
food service, as recommended.

AYES _____ NAYS _____ MOTION _____

Moved by _____, supported by _____, to hire Caitlyn Gonyer,
Title I Aide, as recommended.

AYES _____ NAYS _____ MOTION _____

E. NEOLA - FINAL READ

Moved by _____, supported by _____, to approve the Neola Policies as presented/amended.

AYES _____ NAYS _____ MOTION _____

F. MASB DELEGATE ASSEMBLY

Moved by _____, supported by _____, to appoint _____ as a voting delegate for the 2021 Michigan Delegate Assembly held November, 11, 2021 at 6:00 PM. in Grand Rapids.

G. WASHINGTON DC TRIP

Moved by _____, supported by _____, to approve the Washington DC trip for grades 11 & 12, June 23-27, 2022 as presented.

AYES _____ NAYS _____ MOTION _____

H. COVID QUARANTINE GUIDELINES

Moved by _____, supported by _____, to approve the modified quarantine guidelines for staff and students as recommended by the Michigan Department of Health and Human Services.

AYES _____ NAYS _____ MOTION _____

I. POLICY COMMITTEE MEETING

Moved by _____, supported by _____, to approve the recommendation of the Policy Committee for Student A.

AYES _____ NAYS _____ MOTION _____

J. ADJOURNMENT

Moved by _____, supported by _____, to adjourn at p.m. with no objections.

10. **Board Requests**

11. **Announcements**

11.A. Next Board Meeting - October 11, 2021

12. **Adjournment**