

Kaleva Norman Dickson School District
Monday, May 10, 2021 7:00 PM Eastern

Brethren Media Center
4400 North Highbridge Road
Brethren, Michigan 49619

1. **Call To Order - President, Karen McIntire**
2. **Routine Business**
 - 2.A. Pledge of Allegiance
 - 2.B. Adoption of Agenda
 - 2.C. Consent Calendar Items - B, C & D
3. **Items from the Audience**
4. **Correspondence/Communication**
5. **Board Reports**
 - 5.A. Principal's Report

KALEVA NORMAN DICKSON SCHOOL DISTRICT

4400 North High Bridge Rd.
Brethren, MI 49619
(231) 477-5355
Fax (231) 477-5351

Small School – Big Family

Marlen Cordes, Superintendent
Jakob Veith, K – 12 Principal
Jennifer Schmidt, Dean of Students
Jason Kemler, Athletic Director

May 5, 2021

We are in the homestretch! Students need to put in their very best effort these next six weeks!

Seniors last day: Friday, May 21st

Senior Awards: Sunday, May 23rd

Graduation: Friday, May 28th

High School Exams: June 9th-11th

K-11th grade last day: Friday, June 11th

Senior Awards: Awards are scheduled for Sunday, May 23rd, starting at 6PM. The awards will be held in the cafeteria. Due to Covid restrictions, seating is limited and this event is for guests with tickets only. Seniors invited will be given five tickets for their guests.

Graduation: Graduation is scheduled for Friday, May 28th, starting at 6PM. The ceremony will take place in the high school gym. Due to Covid restrictions, seating is limited and this event is for guests with tickets only. Graduates will be given six tickets for their guests.

Half-days of school: June 10th and 11th. School will be in session from 8:10AM-12:10PM

Computer Sale: The District is selling the old student Chromebooks for \$25 each. We will accept cash or a cashiers check. The sale will be on May 18th, and will begin at 5:30PM in the North parking lot of the school. Please stay in your vehicles and drive up to the main entrance. No reserves, and the sale is limited to one computer per student. We have gone through them to make sure they work, but please know that all sales are final. If there are left over computers, we will open the sale up to the rest of the public at a later date.

State Testing / NWEA Testing / Final Exams: Throughout May and June, students across the state will continue with MSTEP, PSAT, SAT, NWEA, and Final Exams. If you have any questions about the testing schedule, please reach out to your child's teacher or contact us in the main office.

3rd Grade Reading Law: On May 13th, all 3rd grade students are scheduled to complete the reading and writing portion of the State Assessment (MSTEP). This is important for all families because the 3rd Grade Reading Law is still in effect, per the State legislature. According to the law, students are expected to score a 1253 or higher on the assessment, or there is a possibility of retention. There are multiple exceptions to retention that may apply. For more information, please visit <https://www.michigan.gov/mde/> and search, Third Grade Reading Law, or contact us in the main office.

2021-22 Kindergarten: Parents of future Bobcats, please contact the main office to receive all of the enrollment paperwork. ***We will need a copy of your child's birth certificate and immunization record. Please share this information with your neighbors, friends, and family. We hope that your child will be a future Bobcat!

Preschool Registration: 2021-22 registration forms for Preschool are located in the main office. Spots are limited, so please register asap. If you have any questions regarding preschool, please contact Crystal Harthun at 231-477-5353 ext. 2206.

Elementary Summer Enrichment: All current K-5th grade students will have the opportunity to participate in an enrichment program to give them a jumpstart to the 2021-22 school year. As of today, we are preparing for a two week program from August 9th - 20th. Please look for more information to come home in the near future. We need to know how many students are interested so that we will have appropriate staffing. This is a great opportunity for our students to have a headstart on the upcoming school year!

As always, if you have any comments or concerns, feel free to contact me in the main office.

Sincerely,

Jake Veith
K-12 Principal, KND Schools
Small School - Big Family

6. **Superintendent's Report**

6.A. COVID-19 Updated Plan and Reconfirmation

6.B. MISD Budget Amendment

**Manistee Intermediate School District
General Education - Fund 11**

Resolution for Adoption
By The Board of Education

Be it resolved that the General Education Fund Opening Budget for fiscal year 2021-22 be adopted as listed below effective June 15, 2021.

	2019-20 Audited 6/30/2020	2020-21 Amended 3/16/2021	2021-22 Opening 6/30/2022	
Revenues				
Local	411,652	421,948	375,948	SPARC Director laid off 1/2021
Intermediate Sources	12,462	12,151	12,151	
State	540,670	591,801	782,170	Increase in 31n funding
Federal	70,991	210,631	210,631	RAG grant for MGLV
Other Financing Sources	99,581	149,152	149,152	Transfer from Casman for Director
Total Revenues	1,135,356	1,385,683	1,530,052	
Expenditures				
Instructional Staff Support	519,956	492,666	789,137	Increase in 31n funding
General Administration	104,249	231,239	233,785	Casman Director
Business Services	205,190	243,606	193,008	Sparc Director laid off 1/2021
Operations and Maintenance	17,499	49,726	60,301	Reserve for building
Other Central Support	140,511	172,702	163,486	Computers purchased in 2021
Community Service	-	-	-	
Other Financing Uses	56,164	226,015	126,015	RAG grant in 2021,31n funding for MAPS will be paid by ISD in 21/22
Total Expenditures	1,043,569	1,415,954	1,565,732	
July 1 Fund Balance	640,176	731,963	711,692	
Revenues / Expenses	91,787	(30,271)	(35,680)	
June 30 Fund Balance	731,963	701,692	676,012	
Assigned for Compensated Absences	20,942	20,942	20,942	
Unreserved Fund Balance	711,021	680,750	655,070	

Manistee Intermediate School District
General Education - Fund 11

Resolution for Adoption
By The Board of Education

Be it resolved that the General Education Fund Opening Budget for fiscal year 2021-22 be adopted as listed below effective June 15, 2021.

2021-22 Opening 6/30/2022	
Revenues	
Local	375,948
Intermediate Sources	12,151
State	782,170
Federal	210,631
Other Financing Sources	149,152
Total Revenues	1,530,052
Expenditures	
Instructional Staff Support	789,137
General Administration	233,785
Business Services	193,008
Operations and Maintenance	60,301
Other Central Support	163,486
Community Service	-
Other Financing Uses	126,015
Total Expenditures	1,565,732
July 1 Fund Balance	711,692
Revenues / Expenses	(35,680)
June 30 Fund Balance	676,012
Assigned for Compensated Absences	20,942
Unreserved Fund Balance	655,070

MANISTEE ISD BUDGET RESOLUTION

Kaleva Norman Dickson School District; Manistee, Lake & Mason Counties, Michigan
(the "District")

A regular scheduled meeting of the Board of Education of the District was held in the Brethren Schools Media Center in the District, on the 10th day of May, 2021 at 7:00 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____,
and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the Intermediate School District Board to submit its proposed budget not later than May of each year to the Board of each constituent district for review; and
2. Not later than June 1 of each year, the Board of each constituent district shall review the proposed Intermediate School District budget, shall adopt a Board resolution expressing its support for or disapproval of the proposed Intermediate School District budget, and submit to the Intermediate School District Board any specific objections and proposed changes the constituent district Board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed Intermediate School District budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed Intermediate School District budget.

RESOLUTION FOR ADOPTION:
SUPPORT FOR BUDGET

2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the Intermediate School Board or its Superintendent no later than June 1, 2021.
3. All resolutions, insofar as they conflict with this resolution, be the same and are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Kaleva Norman Dickson School District; Manistee, Lake & Mason Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular scheduled meeting held on May 10, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

MANISTEE ISD BUDGET RESOLUTION

Kaleva Norman Dickson School District; Manistee, Lake & Mason Counties, Michigan
(the "District")

A regular scheduled meeting of the Board of Education of the District was held in the Brethren Schools Media Center in the District, on the 10th day of May, 2021 at 7:00 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____,
and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the Intermediate School District Board to submit its proposed budget not later than May of each year to the Board of each constituent district for review; and
2. Not later than June 1 of each year, the Board of each constituent district shall review the proposed Intermediate School District budget, shall adopt a Board resolution expressing its support for or disapproval of the proposed Intermediate School District budget, and submit to the Intermediate School District Board any specific objections and proposed changes the constituent district Board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed Intermediate School District budget and has determined that it disapproves of certain portions of the proposed Intermediate School District budget, which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

**RESOLUTION FOR ADOPTION:
DISAPPROVAL OF BUDGET**

2. The Superintendent is hereby directed to submit a certified copy of this resolution to the Intermediate School District Board and/or to the Intermediate School District Superintendent with the specific objections and proposed changes that his Board has to the budget.
3. All resolutions, insofar as they conflict with this resolution, be the same and are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Kaleva Norman Dickson School District; Manistee, Lake & Mason Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular scheduled meeting held on May 10, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**RESOLUTION FOR ADOPTION:
DISAPPROVAL OF BUDGET**

**MANISTEE ISD BUDGET RESOLUTION
EXHIBIT "A"
SPECIFIC OBJECTIONS & PROPOSED CHANGES
TO
PROPOSED BUDGET**

6.C. MISD Biennial Election

RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE

Kaleva Norman Dickson School District; Manistee, Lake & Mason Counties, Michigan (the "District")

A regular scheduled meeting of the Board of Education of the Kaleva Norman Dickson School District; Manistee, Lake & Mason Counties, Michigan (the "Board"), was held in the Brethren Schools Media Center, in the District, on the 10th day of May, 2021 at 7:00 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members:

Absent: Members:

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The biennial election of the Board of the Manistee Intermediate School District (the "ISD") will be held on Monday, June 7, 2021; and
2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the Board of each of the constituent school districts; and
3. In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], this board designates _____ as this District's proposed representative and directs said representative to vote on behalf of this Board for a specific candidates.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of _____ as the representative of this Board for the electoral body, which body will elect two candidates to the vacancies on the ISD Board on Monday, June 7, 2021 and _____ as an alternate representative in the event the designated representative is unable to attend.
2. The designated representative is further directed to cast two votes on the first ballot on behalf of this Board for _____, [District – Insert two candidate names equal to the two vacancies.]
3. The Secretary of this Board is hereby further directed to cause a certified copy of this resolution to be filed with the Manistee ISD; 772 E Parkdale Ave; Manistee, MI 49660-9110 – ATTN: Kristina A Mauntler
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Kaleva Norman Dickson School District; Manistee, Lake & Mason Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular scheduled meeting held on May 10, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

6.D. Personnel

***KALEVA NORMAN DICKSON SCHOOL DISTRICT
BOARD OF EDUCATION***

We will have the following personnel items for tonight's meeting:

Resignation

Bill Cunningham - Special Education Teacher

Hire

Michelle Miller - Elementary Teacher

6.E.Mission and Vision Statements

Proposed K-12 Vision and Mission

Collaborative Vision: KND students will develop the relationships, skills, and knowledge necessary to achieve personal success as confident, responsible, and productive citizens.

Collaborative Mission: At the KND School District, our mission is to provide a high quality and meaningful education to meet the needs of all students. By maintaining a safe and encouraging learning environment, we build relationships which provide social and emotional support. Students are given the tools to build the character necessary to excel in this technologically advanced world, become contributing members of society and lifelong learners. This mission is achieved through the collaboration of school, home, and community, which fosters our identity as a small school, big family.

1. Current Vision

- a. Elementary: A democratic society needs competent and productive participants Everyone can learn and achieve personal success Learning is a life-long process Education is a shared responsibility Everyone needs a caring and safe environment A variety of learning experiences is vital to individual growth Each individual is responsible for his/her own choices A successful individual learns to adapt to an ever changing world.
- b. MS/HS: Atmosphere, Leadership, Quality Education: It is our vision to provide a caring, inviting atmosphere where everyone treats each other with respect. The school, home, and community will share responsibility as leaders to promote individual growth. We will provide a quality education that addresses individual needs and challenges learners to do their personal best.

2. Current Mission

- a. Elementary: *Growing Responsible Citizens*
- b. MS/HS: *Provide a safe, caring, and supportive environment for learners of all abilities, in order to assist them in reaching their greatest potential.*

6.F. Sewer Repair



Esphalt™ • Excavation • Concrete • Cranes

PROPOSAL

P.O. Box 6150 Traverse City, MI 49696-6150
1.800.3ELMERS • 231.943.3443 • 231.943.8975 Fax
www.TeamElmers.com
EOE/AA

Proposal submitted to:

Kaleva Norman Dickson Schools
Attention: Ron Kaminski
4400 N High Bridge Rd.
Brethren, MI 49619

April 12, 2021
231-233-1272
kaminskir@manistee.org
PROPOSAL # 2021-5167

We hereby submit specifications and estimates for:

REPLACE SEPTIC PUMP:

Provide labor, equipment and materials to perform the following work:

*Owner responsible for septic pumping throughout the repair process.

- Excavate around the existing tank riser down to the top of the septic tank.
Remove and dispose of the riser. Enlarge the access hole to 22" to install new pumps.
Remove the existing pump and wiring and install two new pumps, wiring, and piping.
Run the discharge pipe from outside the tank up the outside of the new riser and connect to the new risers from the new pumps.
Install a new junction box, control panel, and floats.
Backfill and restore all disturbed areas.

Total: \$13,795.00

- *Pricing includes replacing concrete walk if necessary.
*Sign to be replaced by owner.

*EXCAVATE SINK HOLE AT EAST END OF SEPTIC TANKS.
BUDGET PRICE OF \$1,500.00

I can be reached directly at 231 218-6024
Js230@teamelmers.com
Thank you for the opportunity to bid this project.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. The General Conditions attached hereto or appearing on the back side of this Proposal are hereby incorporated by reference.

TEAM Elmers Authorized Signature
Name:

Handwritten signature of Jeff Saxton

Jeff Saxton

Note: This proposal may be withdrawn by us if not accepted within days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: Handwritten signature of Markley Ordes

(Sign and return copy upon acceptance)

Date of Acceptance: April 13, 2021

A finance charge of 1.5% per month, which is an annual percentage rate of 18% per year, or a minimum charge of \$.50 per month, shall be applied to all accounts over 30 days past due.

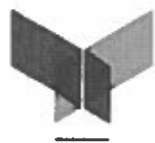
When reviewing estimates and selecting a contractor:

- Always get multiple bids for a project. The lowest bid is not necessarily the best choice. Try to get an understanding of why one bid is significantly lower or higher than others; the reasons might change your decision.
Get recent references from the contractors you are considering.
Make sure the contractor has the appropriate business and builder licenses, as well as insurance.
All project specifications and payment terms should be written in the contract.
The best contractors provide a written warranty or guarantee.

Fully Bonded & Insured • Daily quality control checks for all products

- 6.G. Principal Search Update
- 6.H. NEOLA - First Read

Book	Policy Manual
Section	Vol. 35, No. 2 - February 2021
Title	Vol. 35, No. 2 - February 2021 - OVERVIEW
Code	1 - OVERVIEW
Status	From Neola



MASB
MICHIGAN ASSOCIATION
OF SCHOOL BOARDS

POLICY UPDATE SERVICE
PROVIDED BY NEOLA, INC.

Local Policy Update

VOLUME 35 NUMBER 2

FEBRUARY 2021

MASB Policy Services Provided by Neola

Effective policies are at the core of successful school district governance. Maintaining policies that reflect both local oversight and ever-changing state and federal laws is an enormous task. School board members can rely on the MASB-Neola Partnership to keep their policy manuals up-to-date. Under this partnership, Neola provides comprehensive policy services for MASB members on behalf of MASB. Working together, MASB and Neola produce uniform school policies and guidelines to better serve all Michigan school districts.

Policy Development and Updating

Neola, with assistance from MASB if and when needed, will work with the board, administrators and committee(s) to develop a comprehensive policy manual that suits your district's needs. Each manual is based on templates that have been thoughtfully prepared, then vetted by Neola's outside counsel and MASB's legal counsel. These templates are customized to the district's unique circumstances through choices made by the board and administrative team. The bylaws, policies and administrative rules/regulations are a unique collection assembled by educators and attorneys. The end result will be a policy manual that's in line with law and court decisions containing legal citations, footnoted reference material, and will be searchable by keyword or phrase.

OVERVIEW AND COMMENTS

All production related materials and questions should be directed to the Coshocton Office at 632 Main Street, Coshocton, Ohio 43812 (phone 800-407-5815, fax 740-622-2557). Billing questions should be directed to the Stow Office at 3914 Clock Pointe Trail, Suite 103, Stow, Ohio 44224 (phone 330-926-0514, fax 330-926-0525).

Please do not retype Neola materials before returning them for processing. We prefer to have the original materials returned after you have marked them indicating which changes and additions you choose to have/not have for your District. If a District chooses not to adopt a policy or an administrative guideline, the District is still obligated to follow applicable Federal and State laws relating to that section.

The proposed new, revised, and replacement policies, administrative guidelines and forms included in this update have been thoughtfully prepared and reviewed by Neola's legal counsel for statutory compliance. If you make changes, or substitute in its entirety policies or other materials of your own drafting, those materials should be reviewed by your legal counsel to verify compliance. Neola does not review district-specific edits to update materials or District-specific policies for statutory compliance.

If a policy or guideline is marked as a revision, the changes have been marked in bold (to add material) and crossed out (to delete material). As you review a revised policy or guideline, you may choose to accept one, many or all of the changes provided. If a policy or guideline is marked as a replacement, that means there have been enough changes made that justify a complete, clean replacement copy. As you review a replacement policy or guideline, you should also check the materials you have in your current policy or guideline to see if there is some specific wording you want included in the replacement policy. If so, any wording from the current policy should be added using "Track Changes" or the editing tools in the BoardDocs platform in the replacement policy or guideline before returning it electronically to the Coshocton office for processing.

If the District alters language and adds it to a policy template or deletes content that is not marked as a choice in the policy template, then these actions will constitute District-specific edits.

Policies that are to be deleted from the policy manual require Board action to rescind the policy.

Your Neola Associate will contact you in the near future to schedule an appointment to review this update and ensure you are current on this and previous updates. As the Update "season" gets underway, Neola recommends the following options for accessing comprehensive policy services through your Neola Associate:

- A. Schedule an appointment date/time to review the update or policy templates in a telephone conference.

B. Schedule an appointment date/time to review the update or policy templates via virtual meeting, such as Google Meeting or other electronic options.

C. Schedule/reschedule update or drafting visits for a later time.

While "in-person" consultation sessions are the preferred method for Neola Update "visits", the means by which you and your Neola associate accomplish this review should be mutually determined based on availability and level of comfort with the consultation process. Overall, health and safety are the primary concerns. Your Neola associate will be in contact with you soon to discuss these options with you.

Your Neola Associate will contact you in the near future to schedule an appointment to review this update and ensure you are current on this and previous updates.

If you are not an administrative guidelines client, you did not receive those materials in this packet. Contact your Associate for more information about becoming an administrative guidelines client.

Processing Update Materials

If you will be making changes to these Update documents electronically, use "Track Changes" or editing tool in the BoardDocs platform to mark the Neola materials indicating which of the proposed revisions and additions you choose to include or not include for your District, or to make additional edits, before returning them electronically for processing. Be sure to leave the "track changes" and marked up version as the one you submit to the production office in Coshocton, Ohio.

District-Specific Material

If the District chooses, during any step of the Update process, to incorporate District-specific material into a new policy or guideline that has been proposed or to insert District-specific material into a current policy or guideline for which revisions have been proposed in an update issued by Neola, then the District agrees to hold Neola harmless for those District-specific edits and acknowledges that Neola's warranty for legal challenges to that District-specific language in that policy or guideline will not be in effect. In addition, Neola retains ownership of the text from the original policy template that remains in a policy to which District-specific material has been added. District-specific materials include the following:

- A. Materials from the District's existing materials that the District requests be incorporated during the drafting process;
- B. New materials that the District develops in their entirety and exclusive of Neola; and
- C. Revisions or deletions that substantively depart from Neola's templates.

Further, Neola does not recommend the use or incorporation of District-specific materials. Neola will, at the request of the District, incorporate District-specific materials into the licensed materials, with the implicit understanding that the District bears all risks associated with the District's decision to request that such District-specific materials be incorporated. Neola reserves the right to, but is not obligated to, advise the District to seek its own legal review of District-specific materials.

Social Media (Policy/AG 7544) Revisited

In April 2018 a collection of policies were prepared by a team of twenty-two (22) lawyers, IT experts and Neola staff to provide Districts with a means to establish controls that govern the use of social media in their District. These policies and related documents were released in the Special Update - Social Media in April 2018 along with a toolkit for use with these policies in Volume 34 Number 1 (Social Media Toolkit) in September 2019.

Although regulating an employee's personal use of social media is possible only in the narrowest of circumstances, establishing rules about employees' use of social media as it relates to communication regarding the business of the District is something that schools can, and in Neola's judgment, should do.

Three existing policies were also suggested for revision in the Social Media Special Update. A comprehensive definition of "social media" was added to Bylaw 0100 Definitions and the definition of "apps and services" was revised as well. Additionally, revisions were proposed for Policy 7540 Technology to replace the previous definition of "social media" and finally, revisions to Policy 7540.04 Staff Technology Acceptable Use and Safety so that the language is current and compliant with the new social media policy.

While the suggested revisions were put in place before a global pandemic pushed Districts to utilize on-line learning platforms and more virtual methods of engagement with students, parents, and the community, such use makes consideration of these materials even more important today.

Although the new and revised policies have been thoughtfully prepared and reviewed by Neola's legal counsel for statutory compliance, each District must decide what specific language to include in its own unique policy collection.

It is highly recommended that at this juncture the District reevaluate the materials in the updates referenced above that are still available on each District's BoardDocs platform. While much thought will be necessary to consider these new materials and revised policies each District should take the time necessary to be sure that there is adequate policy guidance provided for current use of social media technology and applications.

In the next update, Neola will revisit Policy 5722 – School Sponsored Publications and Productions and issue a revised document and toolkit. The social media policy materials issued in 2018-2019 played a large role in the development of the revised Policy 5722 materials.

Therefore, it is highly recommended that at this juncture the District reevaluate the materials in the update from 2018-2019 that are still available on each District's BoardDocs platform and consider the District and school level application of these technologies.

Notice Regarding Legal Accuracy

Neola is vigilant in providing policy language to clients that has been vetted for legal accuracy by outside legal counsel. Should questions arise as to the legal compliance or accuracy of Neola materials, it is our expectation that Neola's counsel would have the opportunity to assist in the resolution of such a claim. Please notify the Neola corporate office if an issue arises in which such a review or assistance is necessary.

Policies in this update have been reviewed by Varnum, LLP (Grand Rapids, MI) for consistency with Federal and State law.

REMINDERS

- The Minimum Wage in Michigan remains the same at \$9.65 for 2021.
- The Internal Revenue Service (IRS) Issued Notice 2020-279 which provides the 2021 mileage rate at 56 cents per mile for business travel (1.5 cents less than 2020 rate).
- The U.S. Department of Labor maintains regulatory authority over state and local government employers, including public school districts. Note that the following federal laws have poster requirements which apply to school districts (no federal or federally-assisted contracts or subcontracts):
 - The Employee Polygraph Protection Act (EPPA)
 - The Fair Labor Standards Act (FLSA) Minimum Wage Notification
 - The Family and Medical Leave Act (FMLA)
 - Uniformed Services Employment and Reemployment Rights Act (USERRA)
 - Occupational Safety and Health Act (Workplace Safety)
 - Whistleblower Protections

In addition, certain organizations may be required to display posters that can only be obtained from DOL's Office of Workers' Compensation Programs (OWCP). More information on these posters is available. Links to all federal employment posters are always available on the Poster Page as are answers to frequently asked questions. Note that school districts with federal or federally-assisted contracts or subcontracts may have additional requirements.

LEGAL ALERTS

Included with this update are legal alerts printed on green paper. These include:

3. Resolution Regarding the Open Meetings Act
4. Legal Alert - Model Anti-Bullying Policy (MDE)
5. Important Questions about COVID-19 Vaccination Programs
6. Use of Facial Recognition Technology in School Settings
7. Legal Issues That School Officials and Employees Need to Be Aware of When Using Social Media

BYLAWS AND POLICIES

Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)

Policy #2260.01 places particular emphasis on protections for students who are identified under Section 504 and ADA, including accessibility to qualified individuals with regard to facilities, programs and activities according to federal law. Revisions to this policy are based on recent Office for Civil Rights (OCR) investigations and reviews of compliance issues, particularly related to vocational education/Career-Technical education programs with particular emphasis on vocational education.

These revisions should be adopted and implemented in order to maintain compliance under Section 504 and ADA.

Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)

This policy has been revised to reflect the recognized definition of "Rape" as of January 2021, deleting the original reference to the definition required by the Clery Act at the time of the release of the regulations in May 2020. The revised definition is that provided by the National Incident-Based Reporting System (NIBRS). Also, there is a suggested revision in the Appeals section of the policy. While the current regulation does not specifically address the implementation of remedies during the appeals process, it seems to be inappropriate to impose disciplinary sanctions while an appeal is pending.

These revisions are recommended for adoption.

Policy 5341 - Emergency Medical Authorization (Revised)

This revision is necessary to comply with the revisions to the Do Not Resuscitate (DNR) laws that allow DNR orders for minors under appropriate circumstances.

This revision is required to remain compliant with Michigan law.

Policy 5342 – Do Not Resuscitate Orders (DNR) for Minor Students (NEW)

This new policy is necessary to comply with revisions to the Do Not Resuscitate (DNR) laws that now allow DNR orders for minors under appropriate circumstances and require specific procedures school districts must follow if they receive such an order.

The policy is in compliance with M.C.L. 380.1180.

Policy 5343 - Physician Order for Scope of Treatment (POST) (NEW)

This new policy is necessary to comply with the new statute setting out specific procedures that school districts must follow if they receive a physician order for scope of treatment (POST) form for a student.

This policy is compliant with M.C.L. 380.1181.

Policy 7440.01 – Video Surveillance and Electronic Monitoring (Revised)

Due to the significant increase in the use of virtual/on-line learning, this policy has been revised to allow a District to use prerecorded lessons or observations of on-line or virtual learning sessions as part of an employee's evaluation, in accordance with a collective bargaining agreement or Memorandum of Understanding approved by the Board.

These revisions are provided to enable expanded use of technology monitoring for appropriate purposes.

Policy 8321 - Criminal Justice Information Security (Non-Criminal Justice Agency) (Revised)

This policy is revised to include the latest review of procedures by the Department of Homeland Security (DHS) of implementation reviews by the Michigan State Police (MSP) and the qualified use of criminal records information by school employers.

These revisions should be adopted in order to maintain accurate policies.

Policy 8330 - Student Records (Revised)

This policy has been revised to comply with the obligation not to disclose the address of a student who provides the District with notice that they have received a participation card issued by the attorney general under the address confidentiality program act.

This revision should be adopted in order to remain compliant with Michigan law.

Policy 8400 - School Safety Information (Revised)

This policy has been revised to reflect the changes required by amendments, approved by the Governor, to the Sex Offender Registration Act (SORA) (effective March 24, 2012).

These revisions should be adopted in order to remain compliant with Michigan law.

Policy 8450.01 - Protective Facial Coverings During Pandemic/Epidemic Events (Revised)

This policy (new in August 2020) is revised to reflect the changes in recommended exemptions enacted by the Center for Disease Control and Prevention (CDC) in September 2020. The guidance and content of this revised policy may be included in the District's Restart/Reopening plan for the 2020-21 school year. The policy provides coverage for students, district employees, and volunteers/visitors.

This revised policy is not currently required by statute or regulation, however is provided for district consideration.

Policy 8500 - Food Services (Revised)

This policy has been revised to add the emphasis being sought by the United States Department of Agriculture (USDA) to prohibit stigmatizing students who lack the funds to pay for their meal or with unpaid meal charges.

This revision is recommended for adoption.

Policy 8510 - Wellness (Revised)

Revisions to this policy reflect updated requirements for evaluation and review of district wellness policies (at least every three years) and the updated regulations issued by the U.S. Department of Agriculture (USDA). These regulations provide the basis for USDA review and monitoring of district compliance with the Health and Hunger-Free Kids Act. WELLSAT:3.0 is the assessment tool widely used to audit school wellness policies.

These revisions reflect the updated USDA regulations and are recommended for adoption.

ADMINISTRATIVE GUIDELINES

AG 8321 - Criminal Justice Information Security (Non-Criminal Justice Agency) (Revised)

See note on Policy 8321.

AG 8330 - Student Records (Revised)

See note on Policy 8330.

AG 8500D - Procedure for the Collection and Payment for Charged Meals (Revised)

See note on Policy 8500.

COMMENTS

Reviewing Board Minutes

A feature of your subscription to the Update Service is the review of your District's Board minutes to identify actions that result in new policy or revision to existing policy. If such action has been taken and copies of the related materials have not been submitted to the Coshocton Office, the District will be contacted and additional information regarding the action will be requested. Please take advantage of this valuable service by sending copies of your Board minutes to the Coshocton Office for review.

Book	Policy Manual
Section	EDGAR Revisions - February 2021
Title	EDGAR Revisions - February 2021
Code	1 - OVERVIEW
Status	From Neola

Neola, Inc.

EDGAR Revisions - February 2021

OVERVIEW AND COMMENTS

In December 2014, the U.S. Department of Education (ED) released the newly updated Education Department General Administrative Regulations (EDGAR). This major rewrite of the regulations was issued after nearly 40 years of very little change in the compliance measures that federally funded programs must meet. The regulations covered the application process, financial management, procurement, inventory management, time and effort accountability, cost allowability, record retention, and program oversight.

The Office of Management and Budget (OMB) has now revised sections of OMB Guidance for Grants and Agreements, also known as Uniform Grant Guidance (UGG). Proposed changes to 2 C.F.R Part 200 were published in the Federal Register in January 2020, comments closed on March 23, 2020, and Final Revisions were published in August 2020. Despite the intervening pandemic, OMB released its final revisions to the Uniform Grants Guidance (2 CFR Part 200) right on schedule! The revisions continue the OMB's push for results-oriented accountability for grants, significantly rewrite the sections on procurement, and attempt to clarify prior requirements, including provisions related to the period of performance and indirect costs. The revised rules are effective November 12, 2020.

These revisions reflect changes outlined in the President's Management Agenda (PMA). This guidance is intended to focus on improved stewardship and ensuring that the American people are receiving value for funds spent on grant programs. The revisions are limited in scope to support implementation of statutory requirements, alignment of these provisions with other Federal requirements, and clarification of existing requirements to minimize risk in financial transactions.

These new regulations will require some revision to current policies. The greatest focus, however, will continue to be on compliant written procedures relative to many of the financial and program management functions. These procedures will necessarily be district-specific, providing a clear picture of how these functions are carried out in the District.

Neola has conducted a thorough review of policy and administrative guidelines templates and will be providing appropriate revisions and additions in this special update and in future updates to assist districts in meeting compliance standards put forth by EDGAR. Policy documents in this special update – EDGAR 2.0 (MI) - have been reviewed by Brustein & Manasevit, PLLC Attorneys at Law and by Varnum LLP for consistency with Federal and State law, respectively.

Significant work, however, will be necessary for each district to draft the required procedures for a variety of functions. Neola will, upon request, process and post districts' procedures/manuals as electronic links to provide for convenient flow from policy to administrative guidelines to district procedure.

The update includes the following documents:

- **Policy 6114 - Cost Principles - Spending Federal Funds (Revised - October 2020)**
- **Policy 6325 - Procurement - Federal Grants/Funds (Revised - October 2020)**
- **Policy 7450 - Property Inventory (Revised)**
- **Policy 7455 - Accounting System for Capital Assets (Revised)**

These documents have been posted to each client's BoardDocs console and may be downloaded from the Policy Update menu.

If you have questions about any of these Special Update materials, contact your Neola Associate. All production-related materials and questions should be directed to the Production Office at 632 Main Street, Coshocton, Ohio 43812 (phone 800-407-5815, fax 740-622-2557). Billing and other questions should be directed to the Business Office at 3914 Clock Pointe Trail, Suite 103, Stow, Ohio 44224 (phone 330-926-0514, fax 330-926-0525).

Book	Policy Manual
Section	Nondiscrimination/Anti-Harassment Policies Update - February 2021
Title	Nondiscrimination/Anti-Harassment Policies Update - February 2021 OVERVIEW
Code	1 - OVERVIEW
Status	From Neola

OVERVIEW AND COMMENTS

These policies have been revised to reflect changes in terminology and definitions, terms, and processes that are consistent with the latest regulations released by the United States Department of Education (USDOE), specifically Title IX regulations released in May 2020 (effective August 2020).

While these revisions are substantially technical in nature, they should be considered as policy revisions. It may be easier to work in the Neola revised template for these policies. In accepting revised language, it is important to consider options and district-specific information contained in current District versions of the policies, such as:

- () The District *will* offer counseling services to any person found to have been subjected to unlawful harassment, and, where appropriate, the person(s) who committed the unlawful harassment. (1662/3362/4362)
- Name and contact information for Compliance Officers.
- Location of Postings.
- Designation of Superintendent or Board as final decision.
- Options regarding Investigatory Records.

Your Neola associate is ready to assist you in processing and adopting these revisions.

The update includes the following documents:

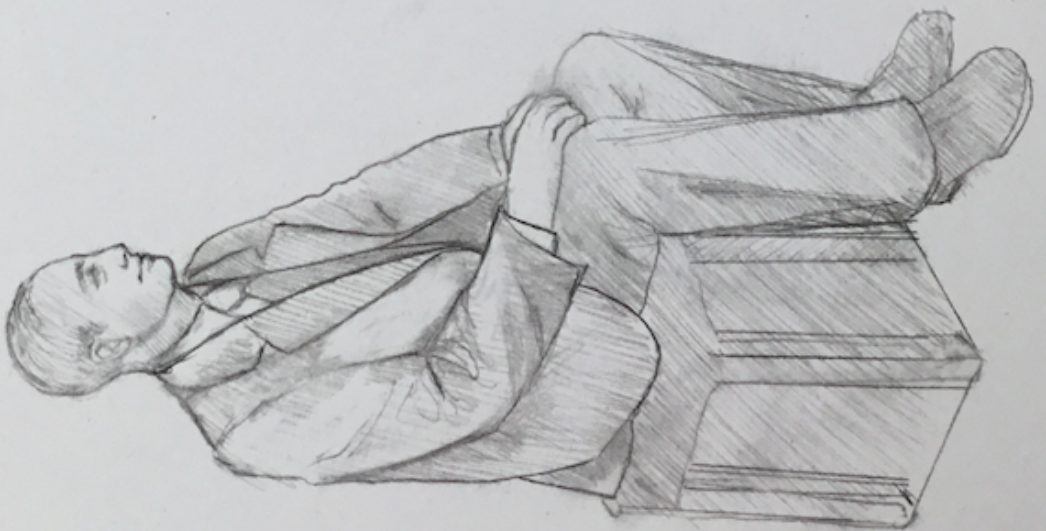
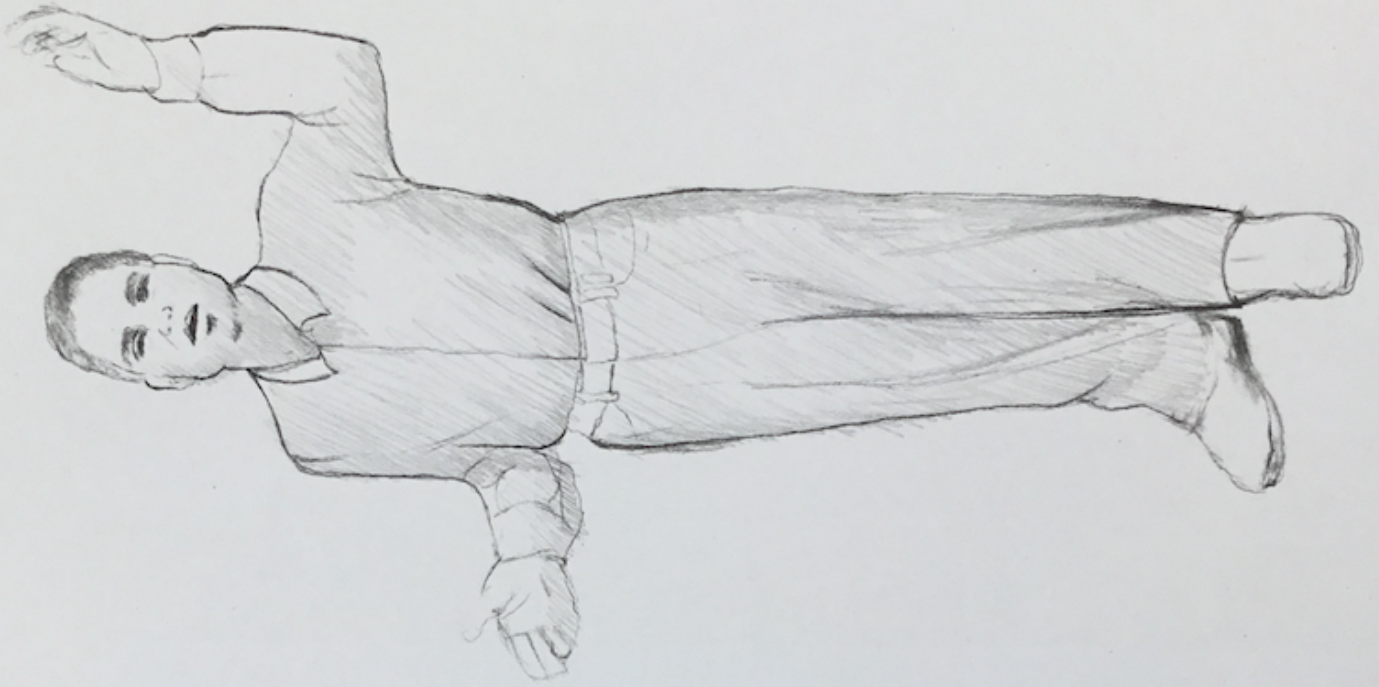
- **Policy 1422/3122/4122 - Nondiscrimination and Equal Employment Opportunity (Revised)**
- **Policy 1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination Based in Employment (Revised)**
- **Policy 1662/3362/4362 - Anti-Harassment (Revised)**

- **Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity (Revised)**
- **Policy 5517 - Anti-Harassment (Revised)**

These documents have been posted to each client's BoardDocs console and may be downloaded from the Policy Update menu.

If you have questions about any of these Special Update materials, contact your Neola Associate. All production-related materials and questions should be directed to the Production Office at 632 Main Street, Coshocton, Ohio 43812 (phone 800-407-5815, fax 740-622-2557). Billing and other questions should be directed to the Business Office at 3914 Clock Pointe Trail, Suite 103, Stow, Ohio 44224 (phone 330-926-0514, fax 330-926-0525).

6.I. Sculpture Update



6.J. Graduation Ceremony Plan

6.K. Elementary Summer School

6.L. Kaleva Elementary School Purchase

6.M. Northern Michigan School Legislative Association (NMSLA) Update

7. **Treasurer's Report**

Kaleva Norman Dickson School District

Treasurer's Report April 2021

April Payrolls

4/9/21 Net Payroll

Direct Deposit	\$62,943.85
FIT/FICA	<u>13,610.76</u>
	\$76,554.61

4/23/21 Net Payroll

Direct Deposit	\$82,149.30
FIT/FICA	<u>17,473.66</u>
	\$99,622.96

..... "moved _____, support _____, to approve the below listed checks and amounts, as presented."

Kaleva Norman Dickson School District				May 10, 2021
Check Number	Date Paid	Amount Paid	Vendor - Payee	Check Description
EFT	4/9/2021	600.00	Health Equity, Inc	Health Equity ***HSA***
EFT	4/9/2021	571.58	MPERS	Pension Plus DC
EFT	4/9/2021	27,039.12	MPERS	TDP - W/H #1
EFT	4/9/2021	7,386.73	STATE OF MICHIGAN - MPERS	MIP 7%
EFT	4/23/2021	6,846.20	State Of Mich	Payroll - State Tax Payable
EFT	4/23/2021	600.00	Health Equity, Inc	Health Equity ***HSA***
EFT	4/23/2021	752.97	MPERS	Pension Plus DC
EFT	4/23/2021	32,400.62	MPERS	TDP - W/H #1
EFT	4/23/2021	9,721.65	STATE OF MICHIGAN - MPERS	MIP 7%
24641	4/5/2021	1,620.45	Verizon Wireless	Acct # 842369295-00003
24642	4/9/2021	227.94	Patrick A Dougherty	Garnishment
24643	4/9/2021	33.00	ABC Fastener Group	Bus Repair Parts
24644	4/9/2021	90.00	Anthony's Outdoor Services, LLC	Moved Soccer Goal Nets To Soccer Field
24645	4/9/2021	373.05	Art's Auto & Truck Parts	Bus Repair Parts
24646	4/9/2021	20.97	Auto Wares Group of Companies	Building And Grounds Supplies
24647	4/9/2021	1,037.08	Consumers Energy	Utilities
24648	4/9/2021	680.11	Custom Sheet Metal and Heating	Contracted Repairs
24649	4/9/2021	19.00	Dickson School Cultural Center	Recycling Trailer
24650	4/9/2021	450.00	District Health Department #10	Food Service License Renewal For 2021-20
24651	4/9/2021	215.00	Ellens Equipment Inc	B & G Supplies
24652	4/9/2021	1,533.69	Fischer's LP Gas	Wellston Building Propane
24653	4/9/2021	1,700.00	Genesee Intermediate School District	Facilitating Search For New Superintendent
24654	4/9/2021	22,000.85	Gordon Food Service	Food Purchase
24655	4/9/2021	378.00	Great Lakes Water Quality Laboratory	Water Sample
24656	4/9/2021	520.47	Hobart Sales & Service	Kitchen Equipment Maintenance
24657	4/9/2021	139.90	Hoekstra Transportation Inc	Bus Repair Parts
24658	4/9/2021	386.69	Josten's Inc	Graduation Supplies
24659	4/9/2021	1,347.95	Kaleva Telephone Co	Telephone Fiber Link-Up Through 04.30.21
24660	4/9/2021	221.58	Kendall Electric, Inc	B&G Supplies
24661	4/9/2021	1,073.05	KSS Enterprises	Custodial/Maint Supplies - KALEV130
24662	4/9/2021	140.00	Legacy Fire & Safety LLC	Fire Ext Inspection
24663	4/9/2021	2,295.00	Manistee County Transportation	Contracted Transportation Mar 21
24664	4/9/2021	73.00	Manistee Tire Service	Lawn Mower Tires
24665	4/9/2021	1,657.62	Michigan Air Solutions	B & G Supplies
24666	4/9/2021	246.08	Norman Township	Cardboard Trailer Main. 4th Quarter 2020

Kaleva Norman Dickson School District

May 10, 2021

Check Number	Date Paid	Amount Paid	Vendor - Payee	Check Description
24667	4/9/2021	1,672.22	The Pioneer Group	Advertising - Acct # 41102855
24668	4/9/2021	2,519.98	Prairie Farms Dairy	Milk Order Acct # 21423
24669	4/9/2021	667.70	PRO-VISION Video Systems	Bus Camera Systems
24670	4/9/2021	833.23	Republic Servies #239	Garbage Service
24671	4/9/2021	7,295.00	Richey & Son Inc	Athletic Supplies
24672	4/9/2021	174.66	Safety-Kleen	Bus Supplies
24673	4/9/2021	774.70	Somsel Lumber Co	B & G Supplies
24674	4/9/2021	21.26	Thirlby Automotive Of Wellston	Bus Repair Parts
24675	4/9/2021	79.50	Thrun Law Firm PC	Legal Fees
24676	4/9/2021	947.39	Tredroc Tire Services	Tire Parts
24677	4/9/2021	249.14	Unity School Bus Parts	Bus Repair Parts
24678	4/13/2021	1,028.74	PNC Bank	Credit Card Charges Thru 3/19/21
24679	4/16/2021	110.15	William D. Cunningham	Classroom Supplies
24680	4/16/2021	114.50	Dickson School Cultural Center	Recycling Trailer
24681	4/16/2021	8,557.22	Gordon Food Service	Food Purchase
24682	4/16/2021	702,356.25	Huntington National Bank	Bond payments
24683	4/16/2021	500.00	Huntington National Bank-Corporate	Annual Administration Acct:3584249001
24684	4/16/2021	45,486.03	MESSA	Ins Prem May 21
24685	4/16/2021	7,939.01	Superior Energy Co	Utilities
24686	4/16/2021	167.06	Verizon Wireless	Cell Phone Acct#783735923-00001
24687	4/16/2021	12,100.00	Wexford/Missaukee ISD	Out Of District CTC Students 2nd Semester
24688	4/16/2021	1,211.39	Xerox Corporation	SER. #A2M-737495; SER. #A2M-737565; SER.
24689	4/16/2021	175.12	Apple Computer Inc.	Tech Supplies-Top Case W/ Kybd
24690	4/23/2021	227.98	Patrick A Dougherty	Garnishment
24691	4/21/2021	203,012.50	Bank Of New York Mellon Trust Company	Principal And Interest Refunding Bonds
24692	4/26/2021	3,835.05	Blarney Castle Oil Co	Bus Fuel
24693	4/26/2021	597.61	Cherry Capital Foods, LLC	Produce
24694	4/26/2021	350.94	CINTAS Corporation #729	Trans - Mats & Gloves
24695	4/26/2021	6,842.52	Consumers Energy	Utilities
24696	4/26/2021	104.00	Dickson School Cultural Center	Recycling Trailer
24697	4/26/2021	4,420.19	Gordon Food Service	Food Purchase
24698	4/26/2021	26.90	Lucky Lizard Awards & Gifts LLC	Name Plates
24699	4/26/2021	385.00	NASSP/NHS	National Honor Society Membership
24700	4/26/2021	270.00	NWMTC - Manistee ISD	Drug/Alcohol Testing Pool
24701	4/26/2021	255.24	Sheet Music Plus	Percussion Ensemble Music
24702	4/30/2021	581.99	Consumers Energy	Utilities
24703	4/30/2021	195.00	Presidio Networked Solutions Group, LLC	Dell 65w AC Adapter And Power Cord
24704	4/30/2021	800.00	Purchase Power	Postage Meter Refill (2)
24705	4/30/2021	5,223.00	Renaissance Learning Inc	Star Reading And Math Testing
		1,146,507.52		

General Fund - 11	201,540.78
Food Service Fund - 25	39,097.99
Debt Fund - 32	203,012.50
Debt Fund - 33	152,056.25
Debt Fund - 34	550,800.00
Building and Site Fund - 42	0.00
	1,146,507.52

Fund 11 - General Fund	530,051.42	Local Property Taxes
	2,492.50	Local Miscellaneous Revenue
	0.00	Intermediate Source Revenue
	252,181.98	State Source Revenue
	154,806.26	Federal Source Revenue
	5,899.74	Transfers in
	<hr/>	
	945,431.90	
Fund 25 - KND FSF	50,192.97	
Fund 31 - Debt Return	209,895.27	
Fund 41 - Capital Projects	0.00	
Fund 42 - Building & Site	111.39	
	<hr/>	

8. Minutes

**Kaleva Norman Dickson School District
Board of Education Meeting
April 12, 2021
Brethren Media Center
7:00 PM**

Members Present: President, Karen McIntire; Vice President, Jessica Ward; Secretary, Kathleen Fairbanks; Trustees, Arthur Fraly and Eric Schmidt

Members Absent: Treasurer, Ashley Gutowski and Trustee Josh Morrison

CALL TO ORDER

Board President Karen McIntire called the meeting to order at 7:00 PM

AGENDA

The agenda was adopted as presented.

AUDIENCE PARTICIPATION

None

CORRESPONDENCE

Michigan Department of Health and Human Services

BOARD REPORTS

Budget Update - Kristine Mauntler

MCSMC Update

Jakob Veith presented the Principal's Report and the Extended COVID-19 Plan Update & Reconfirmation.

Jason Kemler gave the Athletic Report

SUPERINTENDENT'S REPORT

- A. Extended COVID-19 Plan Update & Reconfirmation
- B. COVID-19 Two-week Educational Pause
- C. MISD Biennial Election
- D. Track Upgrade
- E. Kitchen Renovation
- F. Sculpture Placement on School Property
- G. Superintendent Contract
- H. Standardized Testing Update
- I. COVID-19 Additional Funds
- J. NMSLA Update

BUSINESS ITEMS FOR ACTION

Moved by Schmidt, supported by Fairbanks, that the Consent Calendar Items B, C, D & E be approved as presented; carried 5-0.

Moved by Schmidt, supported by Fairbanks, to approve the checks and amounts as presented; carried 5-0.

Moved by Schmidt, supported by Fairbanks, that the minutes of the regular meeting held March 8, 2021 be approved as presented; carried 5-0.

Moved by Schmidt, supported by Fairbanks, that the minutes of the closed meeting held March 8, 2021 be approved presented; carried 5-0.

Moved by Schmidt, supported by Fairbanks, that the minutes of the combined meeting of the Bear Lake and Kaleva Norman Dickson Boards of Education held March 18, 2021 be approved as presented; carried 5-0.

Moved by Schmidt, supported by Fairbanks, to approve the 2020/2021 General Fund Budget Amendment as presented; carried 5-0.

Moved by Schmidt, supported by Fairbanks, to approve the 2020/2021 Food Service Fund Budget Amendment as presented; carried 5-0.

Moved by Schmidt, supported by Fairbanks, to approve the 2020/2021 Internal Service Fund Budget Amendment as presented; carried 5-0.

Moved by Schmidt, supported by Fairbanks, to accept the updated COVID-19 Plan as presented; carried 5-0.

Moved by Ward, supported by Fairbanks to have the 9-12 grade levels return to face-to-face learning beginning on April 26, 2021; carried 5-0.

Moved by Fairbanks, supported by Ward that the Board will consider a resolution to appoint Arthur Fraly as the designated representative of this District for the electoral body of the ISD biennial election to be held June 7, 2021 and Karen McIntire, as an alternate, in the event the designated representative is unable to attend; carried 5-0.

Moved by Fraly, supported by Fairbanks, to approve the quote from BSN Sports to upgrade the high jump area; carried 5-0.

Moved by Fraly, supported by Schmidt, to approve the kitchen renovations proposal not to exceed \$200,000 in total improvements, as requested; carried 5-0.

The Sculpture Placement motion was tabled until the May, 2021 meeting.

Moved by Schmidt, supported by Fairbanks, to approve the three-year contract for Jakob Veith, Kaleva Norman Dickson School District Superintendent, beginning July 1, 2021 - June 30, 2024 as recommended; carried 5-0.

CLOSED SESSION

Moved by Fraly, supported by Fairbanks, to move into closed session at 7:57 PM for the purpose of discussing KNDEA negotiations; carried 5-0.

Moved by Fraly, supported by Ward, to reconvene to open session at 8:15 PM; carried 5-0.

KALEVA NORMAN DICKSON EDUCATION ASSOCIATION (KNDEA) CONTRACT RATIFICATION

Moved by Fairbanks, supported by Schmidt, to approve a three-year contract for the KNDEA expiring August 31, 2024 as presented; carried 5-0.

ADJOURNMENT

Moved by Ward, supported by Schmidt, to adjourn at 8:18 p.m. with no objections.

9. **Action Items**

A. CONSENT CALENDAR ITEMS

Moved by _____, supported by _____,
that the Consent Calendar Items B, C & D be approved as presented/amended.

AYES _____ NAYS _____ MOTION _____

■ **B. TREASURER'S REPORT**

Moved by _____, supported by _____, to approve
the checks and amounts as presented.

AYES _____ NAYS _____ MOTION _____

■ **C. ADOPTION OF MINUTES – April 12, 2021**

Moved by _____, supported by _____,
that the minutes of the regular meeting held April 12, 2021 be approved as
presented/amended.

AYES _____ NAYS _____ MOTION _____

Moved by _____, supported by _____,
that the minutes of the closed meeting held April 12, 2021 be approved as
presented/amended.

AYES _____ NAYS _____ MOTION _____

■ **D. EXTENDED COVID-19 PLAN UPDATE/RECONFIRMATION**

Moved by _____, supported by _____, to accept the
updated COVID-19 Plan as presented.

AYES _____ NAYS _____ MOTION _____

E. MISD BUDGET AMENDMENT (choose one)

Moved by _____, supported by _____,
to approve the Manistee Intermediate School District Budget resolution as presented.

Ayes _____ Nays _____ Motion _____

OR

Moved by _____, supported by _____,
to disapprove the Manistee Intermediate School District Budget resolution as presented.

Ayes _____ Nays _____ Motion _____

F. MISD BIENNIAL ELECTION

Moved by _____, supported by _____, that the Board will consider a resolution to appoint Arthur Fraly as the designated representative of this District for the electoral body of the ISD biennial election to be held June 7, 2021 and Karen McIntire as an alternate, in the event the designated representative is unable to attend.

The designated representative is further directed to cast two votes on the first ballot on behalf of this Board for Eric Smith - Bear Lake and Leann Burger - Onekama

G. PERSONNEL

Moved by _____, supported by _____, to approve the resignation of William Cunningham, Special Education Teacher, as presented.

AYES _____ NAYS _____ MOTION _____

Moved by _____, supported by _____, to hire Michelle Miller, Elementary Teacher, as recommended.

AYES _____ NAYS _____ MOTION _____

H. MISSION & VISION STATEMENT

Moved by _____, supported by _____, to approve Mission and Vision Statement as presented/amended.

AYES _____ NAYS _____ MOTION _____

I. SEWER PUMP REPAIRS

Moved by _____, supported by _____, to repair the sewer pump in the amount of \$14,515 as recommended.

AYES _____ NAYS _____ MOTION _____

J. ADJOURNMENT

Moved by _____, supported by _____, to adjourn at _____ p.m. with no objections.

10. **Board Requests**

11. **Announcements**

11.A. Next Board Meeting - **June 21, 2021**

12. **Adjournment**