

**NOTICE OF REGULAR MEETING/BUDGET HEARING MEETING OF THE BOARD OF TRUSTEES  
MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331  
RUPERT, MINIDOKA COUNTY, IDAHO**

**NOTICE IS HEREBY GIVEN** that an **Regular Meeting** of the Board of Trustees of the Minidoka County Joint School District is posted for **Monday, June 20, 2022 at 5:30 PM at the District Service Center 310 10th Street Rupert, ID 83350** at which meeting the following business will be conducted:

**CALL TO ORDER & ROLL CALL:**

Bonnie Heins, Chair	Dr. Kenneth Cox, Superintendent
Rick Stimpson, Vice Chair	Kerri Tibbitts, Board Clerk
Russ Suchan, Trustee	Reed Cotten, School Counsel
Jeff Gibson, Trustee	
Mary Andersen, Trustee	

1. BUDGET HEARING (5:30)	2
2. CALL TO ORDER & ROLL CALL (7:00)	
3. VISITOR WELCOME, PRAYER & PLEDGE OF ALLEGIANCE	
4. AGENDA APPROVAL (Action Item)	
5. CONSENT AGENDA (Action Item)	
A. Minutes of Previous Meeting	43
B. Payment of Bills, Payroll & Treasurer's Reports, SBF & Activity Reports	51
C. Disposition of District Property/Fixed Assets	
D. Travel Requests	144
E. New Personnel	
6. PATRON COMMENTS	
7. DISCUSSION ITEMS	
A. ARTEC/ARTEI - Andy Wiseman, Gaylin Smyer	150
B. CIP (Continuous Improvement Plan) Progress	152
C. Administrator/Department/Committee Reports	172
D. Policy Discussion (none this month)	
E. Superintendent Report	176
8. BUSINESS (Action Items)	
A. Vocational Rehabilitation Summer Contract- Sherry Bingham	177
B. Approval of Master Agreement	190
C. Approval of 2022-2023 District Staff Handbook	222
D. Approval of Coaches Handbook	236
E. Approval of Guest Teacher Handbook	249
F. Approval of Payroll Dates	263
G. Approval of 2022-2023 Fees/Fundraisers	264
H. Approval of School Supply Lists	277
I. Approval of Proposed 2022-2023 Budget	
J. Approval of Revised Budget	
K. New/Amended/Deleted Policies	
1. Policy 300.00 Equal Education Non-discrimination and Sex Equity (Delete)	283
2. Policy 307.00 Special Education Manual (Delete)	284
3. Policy 340.60 Control of Dangerous and Anti-Social Behavior (Delete)	285
4. Policy 342.10 Theft or Destruction of School Property (Delete)	286
5. Policy R300.20 Freedom of Speech and Expressions (Review)	287
6. Policy R308.00 Admission of Special Education Students (Review)	288
7. Policy R324.00 Attendance Zones (Review)	289
8. Policy D280.00 Graduation Requirements (First Reading)	290
9. Policy D320.00 Attendance (First Reading)	297
10. Policy D550.00 Substitute Salary & Classified Substitutes (First Reading)	300
11. Policy D552.00 Teachers: Preparations for Substitute Teachers (First Reading)	302
12. Policy D554.00 Substitutes: Subbing for Classified Positions Pay (First Reading)	303
13. Policy D556.00 Teachers: Substitute Leave Requests (First Reading)	304
14. Policy D558.00 Substitutes: Subbing for Certificated Positions Pay (First Reading)	305
9. ADJOURNMENT	

#boldsubject#

\*\* Robert's Rules of Order will govern all meetings

\*\*\* Any person needing special accommodations to participate in the above-noticed meeting should contact the Minidoka County School District one (1) day prior to the meeting at 310 10<sup>th</sup> St., Rupert, Id. (208) 436-4727

**NOTICE OF BUDGET HEARING**

**NOTICE IS HEREBY GIVEN** that a special meeting of the qualified voters of Joint School District No. 331, Minidoka, Cassia, Jerome, and Lincoln Counties, Idaho, will be held on the 20th day of June, 2022, at 5:30 p.m., at which meeting there shall be a public hearing on the maintenance and operation budget for the forthcoming school year and the revised budget for the current school year at the District Service Center 310 10<sup>th</sup> St. Rupert, Idaho 83350.

This budget is presently determined by the Board of Trustees and is available at the School District Office and will remain available until the special meeting and hearing, as provided by law. This budget hearing is called pursuant to Idaho Code, Section 33-801, as amended.

PUBLISHED:

Times News

June 13, 2022

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Michelle DeLuna, Treasurer

SUMMARY STATEMENT 2022- 2023 SCHOOL BUDGET								
ALL FUNDS PROPOSED BUDGET JUNE 15TH, 2020								
MINIDOKA COUNTY SCHOOL DISTRICT #331								
	General M/O Fund				All Other Funds			
REVENUES	Prior Year Actual/ Budget 2019-2020	Prior Year Actual/ Budget 2020-2021	Prior Year Actual/ Budget 2021-2022	PROPOSED Budget 2022-2023	Prior Year Actual/ Budget 2019-2020	Prior Year Actual/ Budget 2020-2021	Prior Year Actual/ Budget 2021-2022	PROPOSED Budget 2022-2023
BEGINNING BALANCES	\$ 1,351,000	\$ 1,900,000	\$ 2,515,000	\$ 3,000,000	\$ 2,449,000	\$ 2,360,000	\$ 2,809,000	\$ -
LOCAL REVENUE	3,724,130	3,097,500	3,223,500	2,475,000	2,443,000	2,055,000	1,836,000	2,120,000
COUNTY REVENUE								
STATE REVENUE	25,602,000	27,021,200	29,405,800	30,522,000	1,972,000	1,962,500	1,912,600	1,718,000
FEDERAL REVENUE					4,770,275	6,793,800	13,711,300	9,387,100
BOND PROCEEDS/FIXED SALES					9,000	22,000	25,000	1,000
TRANSFERS	305,000	265,000	318,000	280,000	910,000	1,416,000	1,745,000	2,384,000
<b>TOTALS</b>	<b>\$ 30,982,130</b>	<b>\$ 32,283,700</b>	<b>\$ 35,462,300</b>	<b>\$ 36,277,000</b>	<b>\$ 12,553,275</b>	<b>\$ 14,609,300</b>	<b>\$ 22,038,900</b>	<b>\$ 15,610,100</b>
EXPENDITURES	Prior Year Actual/ Budget 2019-2020	Prior Year Actual/ Budget 2020-2021	Prior Year Actual/ Budget 2021-2022	PROPOSED Budget 2022-2023	Prior Year Actual/ Budget 2019-2020	Prior Year Actual/ Budget 2020-2021	Prior Year Actual/ Budget 2021-2022	PROPOSED Budget 2022-2023
SALARIES	\$ 17,025,000	\$ 17,637,000	\$ 17,681,200	\$ 19,109,700	\$ 3,001,515	\$ 3,572,610	\$ 5,265,300	\$ 4,380,000
BENEFITS	6,152,000	6,247,000	6,628,500	8,506,300	1,415,950	1,553,990	2,293,400	2,643,300
PURCHASED SERVICES	2,093,300	2,000,200	2,317,400	1,823,000	759,100	702,500	824,100	689,600
SUPPLIES & MATERIALS	2,006,330	2,116,500	2,845,700	2,459,000	1,575,610	2,097,700	1,935,800	1,198,200
CAPITAL OUTLAY	1,144,500	968,000	1,082,500	195,000	1,326,100	1,876,500	2,651,300	2,398,000
DEBT SERVICE					2,045,000	2,046,000	1,901,000	1,927,000
INSURANCE & JUDGEMENTS	181,000	194,000	202,000	200,000	-	-	-	-
TRANSFERS	780,000	1,221,000	1,705,000	2,384,000	435,000	460,000	358,000	280,000
CONTINGENCY & RESERVE	1,600,000	1,900,000	3,000,000	1,600,000	1,995,000	2,300,000	6,810,000	2,094,000
UNAPPROPRIATED BALANCES								
<b>TOTALS</b>	<b>\$ 30,982,130</b>	<b>\$ 32,283,700</b>	<b>\$ 35,462,300</b>	<b>\$ 36,277,000</b>	<b>\$ 12,553,275</b>	<b>\$ 14,609,300</b>	<b>\$ 22,038,900</b>	<b>\$ 15,610,100</b>

A copy of the School District Budget is available for public inspection at [www.minidokaschools.org](http://www.minidokaschools.org) or at the District Office, 310 10th Street, Rupert, Idaho 83350



# MINIDOKA COUNTY SCHOOL DISTRICT #331

Budget

July 1, 2022 – June 30, 2023

## STATE FUNDING

- Base Apportionment for operations \$35,924 per unit(increase in \$6382 per unit from prior year- to be used to increase health benefits)
- Base index for administrative \$41,491 (7% increase)
- Apportionment base for classified \$24,841 (7% increase)
- Career Ladder reimbursement schedule with minimum pay 40,742 and additional AP3 rung added

# STATE CAREER LADDER REIMBURSEMENT

	2021-2022		2022-2023
Residency 1	40,369	Residency 1	40,742
Residency 2	40,990	Residency 2	41,486
Residency 3	41,611	Residency 3	42,231
Prof 1	42,991	Prof 1	43,488
Prof 2	44,836	Prof 2	45,302
Prof 3	46,681	Prof 3	47,116
Prof 4	48,526	Prof 4	48,930
Prof 5	50,370	Prof 5	50,743
Adv Prof 1	52,734	Adv Prof 1	53,478
Adv Prof 2	53,700	Adv Prof 2	54,442
Adv Prof 3	N/A	Adv Prof 3	55,389

# BUDGET HIGHLIGHTS

- Mirrored State Career Ladder and rounding the amounts with an additional p6 rung at \$52,500. Paying \$2000 for BA+24 and \$3500 for MA levels of education. Top rung paid \$40,700 and anyone receiving a professional endorsement paid a minimum \$43,500. No increase to the grandfathered rungs. Loyalty pay remaining for 15 years \$1000, 20 years \$1250, 25 years \$1500 and 30 years or more \$1750. Additional \$1000 bonus for all Certified Staff. Overall increases equate to 5.5% (Note: Certified staff will receive additional premium pay from Gov)
- Administrative staff calculated holding steps on the experience index and increased the base by 7%.
- New classified salary schedule with columns for education that equate to 2.5% per column. Increased schedule by 5.5% and allowed movement of step that is additional 1.5% increase, moving instructional aides and cooks over one column.
- No increase in stipend schedule, but increased flat rates for different activities. Increases and bonuses for substitutes. Budgeted \$85,000 for previous stipends prior to leadership.

# GENERAL FUND BUDGET CHANGES

- -0- FTE increase in administrative staff
- 15.5 FTE increase in certified staff
- -0- FTE increase in classified staff
- \$3000 increase in health benefit package per person. Reduced deductible to \$1000.
- Increased Workers Comp and Liability Insurance \$50,000
- Curriculum budget set at \$500,000, to be paid from ESSER
- Technology, Software, Internet moved to General fund \$250,000 will be covered by ESSER
- Increased discretionary by \$25,000. Reduced \$15,000 for athletic discretionary.
- Increased Transportation and Maintenance/Custodial budgets by \$50,000.
- Increased Schools Activity Transportation \$30,000
- Contingency set to \$1,600,000, 5% of budget.

# PROJECTED ENROLLMENT

	Current	Projected
ACEQUIA ELEMENTARY	285	275
HEYBURN ELEMENTARY	544	546
PAUL ELEMENTARY	482	481
RUPERT ELEMENTARY	655	649
EAST MINICO MIDDLE SCHOOLS	540	510
WEST MINICO MIDDLE SCHOOLS	547	539
MINICO HIGH SCHOOL	1108	1225
MT HARRISON JR/SR ALT HIGH	189	200
TOTALS	4350	4425

# STAFFING CHANGES

2020-2021	ADMIN	CERTIFIED	CLERICAL	TECH	TRANSP	MAINT/ CUST	FOOD	PARA	COOR/ DIRECTOR	ARTEC	TOTAL FTE
GENERAL FUND	16.6	237.2	23.5	5.0	45.4	39.25		22	2.0	1.0	392
FEDERAL FUND	1.3	15.5	4.0				29	50.4	1.0		101.2
STATE GRANT								9.3			9.3
TOTAL	17.9	252.7	27.5	5.0	46.4	39.25	29	81.7	3.0	1.0	502.5
2021-2022	ADMIN	CERTIFIED	CLERICAL	TECH	TRANSP	MAINT/ CUST	FOOD	PARA	COOR/ DIRECTOR	ARTEC	TOTAL FTE
GENERAL FUND	17.9	228.4	23.5	5.0	46.0	39.0		23.51	2.0	1.0	386.31
FEDERAL FUND	1.2	44.35	4.0				30.5	78	1.0		159.05
STATE GRANT								5			5.0
TOTAL	19.1	272.75	27.5	5.0	46.0	39.0	30.5	106.51	3.0	1.0	550.36
2022-2023	ADMIN	CERTIFIED	CLERICAL	TECH	TRANSP	MAINT/ CUST	FOOD	PARA	COOR/ DIRECTOR	ARTEC	TOTAL FTE
GENERAL FUND	17.8	243.25	25.5	5.0	47	40		21	2.0	0	401.55
FEDERAL FUND	1.4	40.5	2.0				31	85	1.0		160.9
STATE GRANT		1.1						3.25			4.35
TOTAL	19.2	284.85	27.5	5.0	47	40	31	109.25	3.0	0	566.8
CHANGE +/-	.10	12.1	0.0	0.0	1.0	1.0	.50	2.74	0.0	-1.0	16.44

# TRANSFERS OUT OF GENERAL

Supplemental levy transfer to Plant \$2,100,000

Remaining \$150,000 left in General Fund to cover  
projects that are not Fixed Assets

Bus depreciation to Plant \$239,000

Food Services benefit transfer \$45,000

# PLANT FACILITIES

Plant Facilities Fund Fixed Asset	Left in General Fund Supplemental
Door replacement and electronic locks	Carpet
Security entry systems & cameras	Paint
Mt Harrison HVAC	Furniture
District wide paving/sidewalk repair	
HVAC repairs & controls	
LED lighting Heyburn & Acequia	
West Minico modular	
Window replacement Middle Schools	
3 Bus purchases	

# GRANT CHANGES

FEDERAL GRANT	2021-2022	2022-2023
251 TITLE IA	\$766,000	\$1,137,000
253 MIGRANT TITLE IC	\$365,000	\$386,000
257 SPECIAL ED TITLE VIB & AARPA	\$1,171,000	\$986,000
258 PRESCHOOL TITLE VIB	\$48,000	\$48,000
270 FEDERAL LEP TITLE III	\$77,000	\$71,000
271 TITLE IIA	\$151,000	\$205,000
284 GEAR UP	\$88,000	\$88,000
261 TITLE IV TECHNOLOGY	\$80,000	\$80,000
254 ESSER II CRRSA	\$1,336,000 Pr yr Carryover	Carryover only (\$100,000)
250 ESSER III ARP	\$5,692,000	Carryover only (\$4,600,000)

## 2022-2023 GENERAL FUND BUDGET

Based on 223 units	BEGINNING BUDGET		
	2022-2023 Est Actual Cost	Est to be Reimb by State	D
<b>Salary Based Apportionment:</b>			
Administrative Salaries 17.8 FTE (inc summer admin) 7% inc step	1,625,000	1,297,000	(328,000)
Certificated Salaries 258.5 FTE plus 12.75 FTE interventionists	13,630,000	12,842,000	(788,000)
Classified Salaries 94.5 FTE plus 24 FTE intervention aides 5.5% & 19.59% benefits for above salaries*	3,304,000	2,142,000	(1,162,000)
	3,636,000	3,175,700	(460,300)
<b>Other Salaries:</b>			
<b>Leadership Stipends</b>	85,000		(85,000)
Occupational Specialist Stipend	18,000	-	(18,000)
Master Premiums	12,000	12,000	-
Interscholastic and Extra days Stipends -0- increase	340,000	-	(340,000)
Extra Days, Prep Subs, -0- hrs, Credit Recovery	60,000	-	(60,000)
Employee of the Year/Retirement/Pers leave/Wellness	20,000		(20,000)
Activity Duties/Homebound	20,000		(20,000)
Substitutes	170,000		(170,000)
Alternative Summer School	90,000		(90,000)
19.59% Benefits for other & 7.65% non full	135,000		(135,000)
Health benefits 407 @ \$11,800	4,803,000	159,300	(4,643,700)
<b>Other Discretionary and Operating budgets:</b>			
Transportation Budget 47 fte plus operations	1,970,000	1,590,000	(380,000)
Schools Activity Transportation	120,000	-	(120,000)
Athletics Discretionary	15,000		(15,000)
Safe Environment and Community Resource	35,000	-	(35,000)
Contracted Behavior Counseling & Athletic Trainer	30,000	-	(30,000)
Schools Operational Funds \$1125 per unit	250,000	-	(250,000)
Teacher Supply allocation \$200 per teacher	50,000		(50,000)
Curriculum	500,000		(500,000)
Career Counseling Events(Staffing included above)	-	-	-
Professional Development/GT	130,000	130,000	-
Literacy Initiative Training and Mentoring	300,000	300,000	-
FAST FORWARD/Advanced Opportunities-NNU	70,000	70,000	-
Remediation- Credit Recovery	83,000	83,000	-
Copier/Printer usage budgets	100,000	-	(100,000)
Utilities including telephone	750,000	-	(750,000)
Workers Comp and Liability Insurance	550,000	-	(550,000)
Support Services discretionary & idla	110,000	-	(110,000)
Grounds and Custodial (inc 40,000 schools custodial supplies)	400,000	-	(400,000)
Software/Internet/Servers/Printers/Computers/Access Points	650,000	-	(650,000)
9th and 6th grade laptops	250,000		(250,000)
Carpet and Paint (leave from supp transfer)	150,000		(150,000)
Supplemental levy Transfer to Plant Projects	2,100,000		(2,100,000)
Bus depreciation transfer to plant	239,000	-	(239,000)
Food Service Benefit Match	45,000	-	(45,000)
Medicaid Match Transfer Out	200,000	-	(200,000)
<b>Contingency 5%</b>	1,600,000	-	(1,600,000)
<b>Total estimated expenses 22-23</b>	<b>38,645,000</b>		<b>(16,844,000)</b>
<b>Other State Reimbursements:</b>			
Tuition Equivalency		150,000	150,000
Property Tax Replacement 438		120,000	120,000
Lottery 437		288,000	288,000
Maintenance Match		14,000	14,000
State Distribution factor for Operations \$35,924 per unit		8,011,000	8,011,000
<b>Local sources:</b>			
Supplemental levy		2,250,000	2,250,000
Tort Levy		15,000	15,000
Tax Penalty and interest		10,000	10,000
Interest/Fees		15,000	15,000
Rental of buildings		5,000	5,000
Secondary Activity Duties		20,000	20,000
Erate		120,000	120,000
Other local revenue and insurance dividends		40,000	40,000
Medicaid Match Transfers In		200,000	200,000
indirect costs transfer		80,000	80,000
Estimated 21-22 Carryover****		3,000,000	3,000,000
		<b>36,139,000</b>	<b>(2,506,000)</b>

deficit

Amount needed to be covered by ESSR II & III

Move the following expenditures:

6th/9th laptops	\$ 250,000
Curriculum	\$ 500,000
4 Instructional Coaches	\$ 308,000
4 Interventionists Elem	\$ 308,000
4.75 Secondary Interventionists (1.75 High, 2 Middle, 1 Alt)	\$ 340,000
4 Literacy Aides	\$ 125,000
Passroom/Behavior Paras Alternative Schools/High(3)	\$ 95,000

Intervention aides/pull out testing	Students	Allocation	\$	580,000	FTE
Acequia	275	9%	53,167		2
Heyburn	546	18%	105,560		4
Paul	481	16%	92,993		3
Rupert	649	22%	125,473		4
East	510	17%	98,600		3
West	539	18%	104,207		4

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REQUESTS	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		FUTURE YEARS OR BOND		
	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	
<b>DISTRICT WIDE</b>																			
Painting \$35,000 each year	295,000	45,000	40,000		35,000		35,000		35,000		35,000		35,000		35,000				
Paving Repairs \$20,000 each	130,000		5,000		20,000		25,000		20,000		20,000		20,000		20,000		20,000		
Sidewalks \$25,000 each year	140,000		5,000		10,000		25,000		25,000		25,000		25,000		25,000		25,000		-
Impact areas \$40,000 each year	150,000	30,000									40,000		40,000		40,000		40,000		
HVAC updates \$100,000 each year	400,000								100,000		100,000		100,000		100,000				
Security Cameras	670,000	60,000	60,000		60,000		80,000		80,000		250,000		80,000						
Architectural/Survey Fees	74,000	50,000	24,000																
Maintenance General Repairs	100,000	100,000																	
Purchase of Property Minico	320,000	100,000	210,000				10,000										-		-
Tree Removal/Demo of House	15,000		15,000																
District Wide School Furniture	1,035,000				20,000		100,000		215,000		100,000		100,000		100,000		100,000		400,000
<b>ACEQUIA</b>																			
Carpet and Blinds	110,000	110,000																	
Completing of undeveloped area	30,000																30,000		
Doors/ Locks/ Security Systems	99,000	20,000	26,000		13,000		40,000												
HVAC Controls	20,000														20,000				
LED Lighting	60,000								60,000										
New Gym	2,000,000																		2,000,000
Patron drive & drop off Phase 1	175,000													175,000					
Patron parking/ drop off Phase 2	450,000																		450,000
Propane Tank retro	130,000						130,000												-
<b>HEYBURN</b>																			
Bus/Parking Lane Sealing	20,000						20,000												15
Classrooms additions(4-6)	2,000,000																		2,000,000
Doors & Locks/Security Systems	98,000	20,000	24,000		14,000		40,000												
Drainage	13,000								13,000										
LED Lighting	70,000								70,000										
New Gym	2,000,000																		2,000,000
New Patron Drive and Parking	250,000												250,000						
<b>PAUL</b>																			
Carpet	150,000								150,000										
Countertops	15,000						-											15,000	
Doors & Locks/Security Systems	105,000		60,000				45,000												
Emergency Lights	2,000				2,000														
HVAC/Lighting Phase 1 - controls	25,000	25,000																	
HVAC Phase 2	145,000		145,000																
HVAC Phase 3	275,000				275,000														
HVAC Phase 4	280,000						280,000												
HVAC Phase 5	46,000						46,000												
Intercom	45,000						45,000												
LED Lighting 30%	15,000	15,000																	
Office Remodel/Entrance	24,000	20,000			4,000														
Parking lot paving	127,000		27,000									100,000							
Replacement cafeteria floor	60,000																	60,000	
Restroom stalls/sink fixtures	50,000																	50,000	
Window Replacement	100,000												100,000						
Window shades/ blinds	20,000	20,000																	

		2018-2019		2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		FUTURE YEARS OR BOND	
<b>RUPERT</b>																			
Bus Lane & Parking	175,000																		175,000
Carpet	170,000																170,000		
Concrete pad area/ Drainage	10,000						10,000												
Cover over the ramp and doors	18,000	18,000																	
Doors & Locks/Security	203,000	20,000		70,000		13,000					100,000								
Entry Remodel	15,000	15,000																	
Intercom	50,000					50,000													
LED Lighting	120,000												120,000						
HVAC Chiller and Boilers	600,000																		600,000
HVAC Controls	200,000																		200,000
<b>EAST MINICO</b>																			
Flooring/Carpeting	162,000			32,000				10,000						120,000					
Asbestos/Floor replacement	45,000	45,000																	
ADA Stairlift	60,000					60,000													
Bathroom partitions	15,000																15,000		
Classroom window replace	100,000										100,000								
Cover over the ramp & doors	10,000	10,000																	
Doors & Locks/Security Systems	119,000	10,000		11,000		58,000		40,000											
Entry Remodel Security	COPS																		
Fencing	50,000																		50,000
Front Entrance Concrete Work	30,000									30,000									
Home Ec Remodel	25,000			-															25,000
HVAC Controls	20,000												20,000						
LED Lighting	5,000		-	5,000		-													16
Media Center Upgrade	20,000							20,000											
Track refurbish	100,000										100,000								
Paving Parking Lot	28,000			28,000															
Storage building wiring	3,000								3,000										
<b>WEST MINICO</b>																			
Flooring	158,000			128,000				30,000											
Asbestos/Floor Replacement	55,000	55,000																	
ADA Stairlift	60,000					60,000													
ADA Bathroom	15,000							15,000											
Bathroom partitions	3,000					3,000													
Door & Locks/Security Systems	111,000	10,000		26,000		35,000		40,000											
Classroom window replace	100,000									100,000									
Office Remodel	17,000					17,000													
Entry Remodel Security	COPS																		
Fencing	50,000																		50,000
Football Bleachers	30,000																		30,000
Front Entrance Concrete Work	30,000									30,000									
Home Ec Remodel	25,000																		25,000
HVAC Controls	20,000			-									20,000						
Intercom	45,000							45,000											
Lab classroom remodel	10,000	10,000																	
LED Lighting	10,000			10,000															
Media Center Upgrade	20,000							20,000											
Modular classrooms	90,000									90,000									
Paving Parking Lot	29,000		29,000																

		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	FUTURE YEARS OR BOND
Shop electrical remodel	5,000				5,000					
Track refurbish	100,000						100,000			
Walk Off Carpet	20,000	20,000								
<b>MINICO</b>										
Bandroom remodel	50,000									50,000
Boilers	550,000									550,000
Door Locks/Security Systems	178,000	10,000	18,000	150,000						
Door Replacements	110,000			110,000						
Restroom remodels	5,000			5,000						
Fire Alarm Panel	5,000					5,000				
Flooring new addition 1st & 2nd floor	40,000									40,000
Football Visitor Shed/Bleachers	85,000	46,000	29,000		10,000					
Front Entrance Remodel/Security	55,000			55,000						
Gym Doors	40,000	40,000								
HVAC gymnasium	150,000			-						150,000
HVAC repair	3,000		3,000							
HVAC retro shop area	1,725,000									1,725,000
HVAC retro Multipurpose	250,000									250,000
HVAC Controls	60,000					60,000				
Intercom	77,000				77,000					
JV Baseball Dugouts	17,000				17,000					
LED Lighting	175,000							175,000		
Lights JV Softball	10,000	10,000								
New gym floor refinish	30,000	30,000								
Parking lot back lot	168,000	106,000	62,000							17
Parking lot front lot	53,000	53,000								
Parking lot soccer/JV baseball	750,000									750,000
Parking additional	145,000					25,000			120,000	
Replace Counter tops in Bio Lab #2	14,000		4,000	10,000						
Concessions and Restroom 20 acre	380,000				380,000					
Roof over Multi Purpose	200,000									200,000
Roof over the library	200,000								200,000	
Roof over the lunchroom	200,000								200,000	
Rooftop Units Phase 1: West End	340,000									340,000
Rooftop Units Phase 2: East End	200,000									200,000
Tennis Court Fix	3,000	3,000								
Tennis Court & Field Lights/Poles	donate?									
Tennis Court Resurface	40,000							40,000		
Ventilation upgrades shops	50,000									50,000
Volleyball Standards	4,000		4,000							
Water Line Fix	19,000		19,000							
Water Heater	5,000	5,000								
Weight Room Equipment	80,000			80,000						
Wrestling Room Pads	15,000									15,000
Window Replacements	250,000						250,000			
<b>TRANSPORTATION</b>										
New Mechanic Shop with Hoist	1,600,000									1,600,000
New Shed	450,000									450,000
Drainage	5,000				5,000					
Gravel compound	20,000						20,000			
Reroof Mechanic Shop	50,000									50,000

		2018-2019		2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		FUTURE YEARS OR BOND	
Security/Doors & Locks	5,000																		5,000
<b>FOOD SERVICE</b>																			
Carpet	15,000													15,000					
Security/Doors & Locks	5,000																		5,000
Fence Units	30,000											30,000							
<b>DSC/TLC</b>																			
Additional Parking	250,000																		250,000
Bathroom Remodel	30,000															30,000			
HVAC Update addt Units	40,000																	40,000	
Doors/Locks/Security Systems	61,000			16,000													45,000		
Security System Software	17,000					17,000													
Front Entrance Remodel/Concrete	50,000							50,000											
Generator backup server's	200,000																		200,000
Parking lot repair/Drainage	10,000		3,000									7,000							
Preschool Play area & Picnic	50,000																		50,000
Servers for Security System	25,000					25,000													
Fire King File Cabinets/Conf Furn	12,000		12,000																
Shower/Washer/Dryer/Breakroom	5,000					5,000													
Signage District Office	2,000					2,000													
Remove stage and make meeting rm	20,000																		20,000
District Flooring	5,000					5,000													
<b>MT HARRISON</b>																			
Flooring	150,000															150,000			
Electrical upgraded	110,000	110,000																	
Handicap ramp south entrance	2,000		2,000																18
HVAC	900,000									900,000									
Interior Doors and Locks/Security	120,000					120,000													
Parking/Paving	84,000				84,000														
Sprinkler System	3,000		3,000																
Vestibule Remodel	30,000			30,000															
Front Entrance Concrete Work	45,000						45,000												
Shower/Washer/Dryer	7,000					2,000		5,000											
Window replacement	350,000										350,000								
Modular for daycare	80,000																		80,000
LED lighting	40,000												40,000						
<b>MAINTENANCE/TECH</b>																			
Security Doors and Locks	5,000																		5,000
Building for equipment (future)	400,000																		400,000
Floor care equipment	80,000		10,000		10,000		10,000		10,000		10,000		10,000		10,000		10,000		
Vehicles ( 4 trucks)	115,000		65,000						50,000										
Mowers (2) and Trailer	30,000								30,000										
Skidster/Hyster/Side by side	50,000								32,000										
Backhoe	70,000													70,000					
Wide Area Mower & -0- Turn	130,000								130,000										
Snow Equipment	5,000													5,000					
Roof	65,000																		65,000
<b>MATCHING GRANTS</b>	375,000		50,000		25,000		50,000		50,000		50,000		50,000		50,000		50,000		
<b>TOTALS</b>	<b>28,628,000</b>	<b>843,000</b>	<b>572,000</b>	<b>731,000</b>	<b>524,000</b>	<b>1,225,000</b>	<b>245,000</b>	<b>1,048,000</b>	<b>940,000</b>	<b>1,560,000</b>	<b>495,000</b>	<b>1,185,000</b>	<b>870,000</b>	<b>810,000</b>	<b>550,000</b>	<b>965,000</b>	<b>395,000</b>	<b>4,605,000</b>	<b>11,065,000</b>

Totals	\$	1,415,000.00	\$	1,255,000.00	\$	1,470,000.00	\$	1,988,000.00	\$	2,055,000.00	\$	2,055,000.00	\$	1,360,000.00	\$	1,360,000.00	\$	15,670,000.00	
Allocation		980,000	435,000	710,000	545,000	810,000	660,000	710,000	1,278,000	710,000	1,345,000	710,000	1,345,000	710,000	650,000	710,000	650,000		12

	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		FUTURE YEARS OR BOND
Difference	137,000	(137,000)	(21,000)	21,000	(415,000)	415,000	(338,000)	338,000	(850,000)	850,000	(475,000)	475,000	(100,000)	100,000	(255,000)	255,000	years
over/under	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TECHNOLOGY INTERNET/SOFTWARE</b>		740,000		900,000		680,000								840,000		840,000	840,000
<b>BUS LEASE/PURCHASE</b>		95,000		95,000		100,000		262,000		195,000		195,000		50,000		50,000	25,000
<b>TOTAL SUPPLEMENTAL LEVY</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	

passed november 2017

passed november 2019

election november 2021

election november 2023

<b>GENERAL FUND MAINTENANCE EXPENSES(664)</b>	\$ 253,709	\$ 370,305	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000
<b>CARRYFORWARD MATCH REQUIREMENT</b>	\$ (159,225)	\$ (135,682)	\$ (107,543)														
<b>REQ STUDENT OCCUPIED BLDG EXPENSES MATC</b>	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166
<b>MATCH MET?</b>	NO	NO	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	\$ (135,682)	\$ (107,543)	\$ 414,291	\$ 344,834	\$ 856,834	\$ 481,834	\$ 106,834	\$ 261,834									#####

## 2021-2022 REVISED BUDGET HIGHLIGHTS

June 20, 2022

Board Members,

The 2021-22 year end budget reflects changes from what was planned in June of 2021 to what is up to date as of June 20, 2022. The ending General Fund revised budget is \$35,462,300. Other Federal Funds, Bond and Plant ending budgets were \$22,038,900.

CONTINGENCY: At the June 2021 board meeting, the district had budgeted projected contingency in the amount of \$1,500,000 for the current year. The contingency balance as of June 20, 2022, is \$3,000,000.

BEGINNING FUND BALANCE: Budgeted carryover from FY 20-21 was planned as \$1,800,000 but resulted in \$2,515,000 at June 30<sup>TH</sup>, 2021. Of that amount, \$300,000 was used to balance the 2020-21 budget, \$542,400 was distributed to adjust the contingency, and \$172,600 belonged to dedicated grants consisting of Professional Development, Idaho Lives Grant, KinderKamp, NNU, Homeless Grant, Fuel up to Play Grant, Remediation and Career Counseling.

STATE FUNDING: As of June 20, 2022, overall State funding for Base Support, Salary Based Apportionment, Benefit Apportionment, Tuition Equivalency and Transportation reimbursement for FY 21-22 has increased by \$2,524,000. Allocation Units for the first 10 weeks results were originally estimated at 206 units. Due to the change in ADA funding to enrollment funding, the units increased to 230 units. Some of those units include the ARTEC charter students that were not distributed to ARTEC.

### OTHER REVENUE:

The following adjustments have also been made:

<u>Adjustment</u>	<u>(over)/under budgeted</u>
Interest	\$ (35,000)
Dedicated Grants Increases	\$ 51,300
Lottery	\$ (23,000)
New Learning Loss Revenue	\$ 284,000
Professional development	\$ 6,000
Unbudgeted WAN Reimbursement	\$ 20,000
Master Educator Premiums	\$ 20,000
State Insurance Dividend	\$ 5,000
Matching Grants	\$ 110,000
ERATE new grant increases	\$ 479,000
Indirect cost and Medicaid match	\$ 38,000
ARTEC	\$ (535,000)

The overall increase of other budgeted revenues as of June 20, 2022 is \$420,300

### EXPENDITURE ADJUSTMENTS

Budgeted salary increases included the movement of 13 FTE teacher salaries back to the general fund from ESSER to bring more funding in due to the change in unit calculations after the change mid-year from ADA to enrollment, an increase in Speech staff, and movement of staff on the salary schedule after September credits. These increases were offset slightly by decreased substitute costs moved to Governor funding and staff that were not hired, resigned or hired late. The overall total salary expenditure changes have resulted in an increase of \$855,200 over the beginning budget.

Approximately 27 FTE staff in the General Fund did not take the health benefit or did not qualify for the health benefit that the district provides. Additionally, we had other increased benefit costs from the change in salaries cost. The overall net change resulted in a savings of \$28,500 in budgeted expenditures over the beginning budget.

Supply and other discretionary items can be revised within each school or departments' discretionary budget. Transfers to Plant were reduced to leave expenditure lines in the General fund to cover projects that did not qualify as a General Fixed Asset. Transportation expenses were increased by \$142,000 to cover overages in fuel and repair costs. Maintenance expenses were increased by \$40,000 to cover overages in supply chain shortages with price increases for materials. Increases in Learning Loss Funds, ECR Grant and Matching Grants increased expenditure accounts. Expenses for dedicated grants were adjusted to match the carryover revenue. Attached is a detailed description of all the different changes within the general fund budget.

## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: 2022-2023

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.411.4100.000.000.000	LOCAL REVENUE	0.00	(\$2,265,000.00)	0.00	(\$2,265,000.00)	0.00	(\$2,265,000.00)
	PROGRAM: LOCAL REVENUE - 411	0.00	(\$2,265,000.00)	0.00	(\$2,265,000.00)	0.00	(\$2,265,000.00)
100.413.4100.000.000.000	LOCAL REVENUE	0.00	(\$10,000.00)	0.00	(\$10,000.00)	0.00	(\$10,000.00)
	PROGRAM: LOCAL REVENUE - 413	0.00	(\$10,000.00)	0.00	(\$10,000.00)	0.00	(\$10,000.00)
100.414.4100.000.000.000	LOCAL REVENUE	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: LOCAL REVENUE - 414	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.415.4100.000.000.000	LOCAL REVENUE	0.00	(\$45,000.00)	0.00	(\$10,000.00)	0.00	(\$15,000.00)
	PROGRAM: LOCAL REVENUE - 415	0.00	(\$45,000.00)	0.00	(\$10,000.00)	0.00	(\$15,000.00)
100.419.4100.000.000.000	LOCAL REVENUE	0.00	(\$875,000.00)	0.00	(\$938,500.00)	0.00	(\$185,000.00)
	PROGRAM: LOCAL REVENUE - 419	0.00	(\$875,000.00)	0.00	(\$938,500.00)	0.00	(\$185,000.00)
100.429.4200.000.000.000	MISC COUNTY REVENUE	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: OTHER COUNTY REVENUE - 429	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.431.4300.000.000.000	STATE REVENUE	0.00	(\$24,886,000.00)	0.00	(\$27,740,000.00)	0.00	(\$28,684,000.00)
	PROGRAM: STATE REVENUE - 431	0.00	(\$24,886,000.00)	0.00	(\$27,740,000.00)	0.00	(\$28,684,000.00)

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**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**GENERAL FUND BUDGET REPORT**

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022                      To Date: 6/30/2022

Account Number	Description	BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
		FTE	Amount	FTE	Amount	FTE	Amount
100.432.4300.000.000.000	STATE REVENUE	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: OTHER STATE REVENUE - 432	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.437.4300.000.000.000	STATE REVENUE	0.00	(\$325,000.00)	0.00	(\$302,000.00)	0.00	(\$302,000.00)
	PROGRAM: LOTTERY/BUILDING MATCH REV - 437	0.00	(\$325,000.00)	0.00	(\$302,000.00)	0.00	(\$302,000.00)
100.438.4300.000.000.000	STATE REVENUE	0.00	(\$120,000.00)	0.00	(\$120,000.00)	0.00	(\$120,000.00)
	PROGRAM: OTHER STATE REVENUE - 438	0.00	(\$120,000.00)	0.00	(\$120,000.00)	0.00	(\$120,000.00)
100.439.4300.000.000.000	STATE REVENUE	0.00	(\$1,197,000.00)	0.00	(\$1,243,800.00)	0.00	(\$1,416,000.00)
	PROGRAM: OTHER STATE REVENUE - 439	0.00	(\$1,197,000.00)	0.00	(\$1,243,800.00)	0.00	(\$1,416,000.00)
100.460.4600.000.000.000	INDIRECT COSTS TRANSFER IN	0.00	(\$280,000.00)	0.00	(\$318,000.00)	0.00	(\$280,000.00)
	PROGRAM: FUND TRANSFERS-IN - 460	0.00	(\$280,000.00)	0.00	(\$318,000.00)	0.00	(\$280,000.00)
100.512.0100.000.000.000	SALARIES	88.00	\$3,789,724.00	95.50	\$4,388,935.00	92.25	\$4,530,359.00
100.512.0200.000.000.000	BENEFITS	0.00	\$1,524,665.00	0.00	\$1,676,579.00	0.00	\$1,988,723.00
100.512.0300.000.000.000	PURCHASED SERVICES	0.00	\$34,850.00	0.00	\$47,430.00	0.00	\$42,670.00

## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.512.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$152,340.00	0.00	\$244,760.00	0.00	\$700,790.00
100.512.0500.000.000.000	CAPITAL OBJECTS	0.00	\$50,000.00	0.00	\$72,500.00	0.00	\$0.00
	PROGRAM: ELEMENTARY - 512	88.00	\$5,551,579.00	95.50	\$6,430,204.00	92.25	\$7,262,542.00
100.515.0100.000.000.000	SALARIES	76.75	\$4,146,169.00	82.75	\$4,346,946.00	92.25	\$4,908,811.00
100.515.0200.000.000.000	BENEFITS	0.00	\$1,550,844.00	0.00	\$1,542,594.00	0.00	\$2,125,185.00
100.515.0300.000.000.000	PURCHASED SERVICES	0.00	\$116,270.00	0.00	\$129,570.00	0.00	\$138,100.00
100.515.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$836,110.00	0.00	\$738,810.00	0.00	\$421,180.00
100.515.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$87,500.00	0.00	\$0.00
	PROGRAM: SECONDARY - 515	76.75	\$6,649,393.00	82.75	\$6,845,420.00	92.25	\$7,593,276.00
100.517.0100.000.000.000	SALARIES	15.75	\$735,691.00	15.75	\$781,997.00	19.00	\$972,780.00
100.517.0200.000.000.000	BENEFITS	0.00	\$283,753.00	0.00	\$295,753.00	0.00	\$424,582.00
100.517.0300.000.000.000	PURCHASED SERVICES	0.00	\$3,880.00	0.00	\$6,880.00	0.00	\$4,230.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.517.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$69,160.00	0.00	\$75,860.00	0.00	\$20,740.00
100.517.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: ALTERNATIVE - 517	15.75	\$1,092,484.00	15.75	\$1,160,490.00	19.00	\$1,422,332.00
100.519.0100.000.000.000	SALARIES	10.00	\$641,810.00	10.00	\$538,260.00	11.00	\$582,242.00
100.519.0200.000.000.000	BENEFITS	0.00	\$245,068.00	0.00	\$178,568.00	0.00	\$249,673.00
100.519.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.519.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.519.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$10,000.00	0.00	\$0.00
	PROGRAM: TECHNICAL PROGRAM- - 519	10.00	\$886,878.00	10.00	\$726,828.00	11.00	\$831,915.00
100.521.0100.000.000.000	SALARIES	20.25	\$986,434.00	20.25	\$963,566.00	20.00	\$928,546.00
100.521.0200.000.000.000	BENEFITS	0.00	\$385,886.00	0.00	\$358,791.00	0.00	\$442,099.00
100.521.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$4,000.00	0.00	\$0.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.521.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.521.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: EXCEPTIONAL CHILD - 521	20.25	\$1,372,320.00	20.25	\$1,326,357.00	20.00	\$1,370,645.00
100.522.0100.000.000.000	SALARIES	2.00	\$99,050.00	2.00	\$98,600.00	3.00	\$143,100.00
100.522.0200.000.000.000	BENEFITS	0.00	\$39,666.00	0.00	\$40,166.00	0.00	\$67,428.00
100.522.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.522.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: PRESCHOOL - 522	2.00	\$138,716.00	2.00	\$138,766.00	3.00	\$210,528.00
100.523.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: NON REIMB PRESCHOOL - 523	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.524.0100.000.000.000	SALARIES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.524.0200.000.000.000	BENEFITS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.524.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.524.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.524.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: GIFTED-TALENTED - 524	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.531.0100.000.000.000	SALARIES	0.00	\$215,000.00	0.00	\$229,000.00	0.00	\$234,000.00
100.531.0200.000.000.000	BENEFITS	0.00	\$42,565.00	0.00	\$30,565.00	0.00	\$46,843.00
100.531.0300.000.000.000	PURCHASED SERVICES	0.00	\$10,000.00	0.00	\$17,000.00	0.00	\$10,000.00
100.531.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$30,000.00	0.00	\$36,000.00	0.00	\$15,000.00
100.531.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$4,000.00	0.00	\$0.00
	PROGRAM: INTERSCHOLASTIC - 531	0.00	\$297,565.00	0.00	\$316,565.00	0.00	\$305,843.00
100.532.0100.000.000.000	SALARIES	1.00	\$120,855.00	1.00	\$116,855.00	1.00	\$121,438.00
100.532.0200.000.000.000	BENEFITS	0.00	\$32,463.00	0.00	\$32,963.00	0.00	\$36,598.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: 2022-2023

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

	PROGRAM: SCHOOL ACTIVITY - 532	1.00	\$153,318.00	1.00	\$149,818.00	1.00	\$158,036.00
100.541.0100.000.000.000	SALARIES	0.36	\$71,322.00	0.36	\$88,521.00	0.22	\$116,000.00
100.541.0200.000.000.000	BENEFITS	0.00	\$13,970.00	0.00	\$15,970.00	0.00	\$22,726.00
100.541.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.541.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: SUMMER SCHOOL - 541	0.36	\$85,292.00	0.36	\$104,491.00	0.22	\$138,726.00
100.546.0100.000.000.000	SALARIES	0.75	\$45,000.00	0.75	\$33,750.00	0.75	\$36,475.00
100.546.0200.000.000.000	BENEFITS	0.00	\$18,052.00	0.00	\$15,552.00	0.00	\$16,997.00
100.546.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.546.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$390.00	0.00	\$390.00	0.00	\$290.00
100.546.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: DETENTION CENTER - 546	0.75	\$63,442.00	0.75	\$49,692.00	0.75	\$53,762.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.611.0100.000.000.000	SALARIES	10.00	\$447,707.00	10.00	\$475,021.00	10.84	\$499,290.00
100.611.0200.000.000.000	BENEFITS	0.00	\$170,810.00	0.00	\$162,710.00	0.00	\$228,764.00
100.611.0300.000.000.000	PURCHASED SERVICES	0.00	\$22,000.00	0.00	\$22,000.00	0.00	\$20,000.00
100.611.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$10,000.00	0.00	\$13,000.00	0.00	\$2,000.00
100.611.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: ATTENDANCE, GUIDANCE, HEALTH - 611	10.00	\$650,517.00	10.00	\$672,731.00	10.84	\$750,054.00
100.616.0100.000.000.000	SALARIES	5.70	\$350,340.00	6.40	\$363,244.00	8.49	\$452,075.00
100.616.0200.000.000.000	BENEFITS	0.00	\$129,771.00	0.00	\$116,633.00	0.00	\$193,661.00
100.616.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.616.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.616.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: SPECIAL SERVICES - 616	5.70	\$480,111.00	6.40	\$479,877.00	8.49	\$645,736.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: 2022-2023

Print accounts with zero balance     Exclude inactive accounts with zero balance

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To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.621.0100.000.000.000	SALARIES	0.00	\$0.00	0.00	\$19,000.00	0.00	\$0.00
100.621.0200.000.000.000	BENEFITS	0.00	\$1,408.00	0.00	\$2,408.00	0.00	\$0.00
100.621.0300.000.000.000	PURCHASED SERVICES	0.00	\$220,000.00	0.00	\$317,000.00	0.00	\$130,000.00
100.621.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$32,400.00	0.00	\$0.00
100.621.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.621.0600.000.000.000	DEBT RETIREMENT	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: INSTRUCTION IMPROVEMENT - 621	0.00	\$221,408.00	0.00	\$370,808.00	0.00	\$130,000.00
100.622.0100.000.000.000	SALARIES	6.50	\$152,318.00	6.50	\$153,492.00	6.50	\$163,998.00
100.622.0200.000.000.000	BENEFITS	0.00	\$89,872.00	0.00	\$88,872.00	0.00	\$108,705.00
100.622.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.622.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$7,000.00	0.00	\$0.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.622.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$1,500.00	0.00	\$0.00
	PROGRAM: EDUCATION MEDIA - 622	6.50	\$242,190.00	6.50	\$250,864.00	6.50	\$272,703.00
100.623.0100.000.000.000	SALARIES	7.50	\$230,640.00	7.50	\$221,263.00	7.50	\$228,506.00
100.623.0200.000.000.000	BENEFITS	0.00	\$113,669.00	0.00	\$112,369.00	0.00	\$136,094.00
100.623.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$10,000.00	0.00	\$0.00
100.623.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$385,000.00	0.00	\$528,000.00	0.00	\$175,000.00
100.623.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$105,000.00	0.00	\$60,000.00
	PROGRAM: INSTRUCTIONAL TECHNOLOGY - 623	7.50	\$729,309.00	7.50	\$976,632.00	7.50	\$599,600.00
100.631.0200.000.000.000	BENEFITS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.631.0300.000.000.000	PURCHASED SERVICES	0.00	\$38,000.00	0.00	\$42,000.00	0.00	\$42,000.00
100.631.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$12,000.00	0.00	\$23,000.00	0.00	\$23,000.00
100.631.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.631.0700.000.000.000	INSURANCE & JUDGEMENTS	0.00	\$0.00	0.00	\$5,000.00	0.00	\$0.00
	PROGRAM: BOARD OF EDUCATION - 631	0.00	\$50,000.00	0.00	\$70,000.00	0.00	\$65,000.00
100.632.0100.000.000.000	SALARIES	4.80	\$355,152.00	4.80	\$363,489.00	6.60	\$424,795.00
100.632.0200.000.000.000	BENEFITS	0.00	\$114,359.00	0.00	\$117,344.00	0.00	\$164,101.00
100.632.0300.000.000.000	PURCHASED SERVICES	0.00	\$40,000.00	0.00	\$36,000.00	0.00	\$35,000.00
100.632.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$5,000.00	0.00	\$4,000.00	0.00	\$4,000.00
100.632.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: DISTRICT ADMINISTRATION - 632	4.80	\$514,511.00	4.80	\$520,833.00	6.60	\$627,896.00
100.641.0100.000.000.000	SALARIES	29.25	\$1,654,282.00	29.25	\$1,662,196.00	28.50	\$1,708,293.00
100.641.0200.000.000.000	BENEFITS	0.00	\$582,028.00	0.00	\$555,543.00	0.00	\$665,100.00
100.641.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$13,500.00	0.00	\$0.00
100.641.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$4,000.00	0.00	\$0.00

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**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**GENERAL FUND BUDGET REPORT**

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022                      To Date: 6/30/2022

Account Number	Description	BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
		FTE	Amount	FTE	Amount	FTE	Amount
100.641.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: SCHOOL ADMINISTRATION - 641	29.25	\$2,236,310.00	29.25	\$2,235,239.00	28.50	\$2,373,393.00
100.651.0100.000.000.000	SALARIES	6.00	\$258,148.00	6.00	\$253,523.00	6.00	\$282,381.00
100.651.0200.000.000.000	BENEFITS	0.00	\$105,993.00	0.00	\$96,993.00	0.00	\$129,123.00
100.651.0300.000.000.000	PURCHASED SERVICES	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$3,000.00
100.651.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$4,000.00	0.00	\$5,000.00	0.00	\$5,000.00
100.651.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: BUSINESS OPERATIONS - 651	6.00	\$373,141.00	6.00	\$360,516.00	6.00	\$419,504.00
100.655.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.655.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: CENTRAL SERVICE - 655	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.656.0100.000.000.000	SALARIES	6.00	\$254,034.00	6.00	\$243,126.00	5.00	\$256,187.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: **2022-2023**

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.656.0200.000.000.000	BENEFITS	0.00	\$95,949.00	0.00	\$86,418.00	0.00	\$112,193.00
100.656.0300.000.000.000	PURCHASED SERVICES	0.00	\$40,000.00	0.00	\$85,000.00	0.00	\$0.00
100.656.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$205,000.00	0.00	\$335,000.00	0.00	\$380,000.00
100.656.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$300,000.00	0.00	\$135,000.00
	PROGRAM: ADMINISTRATIVE TECHNOLOGY - 656	6.00	\$594,983.00	6.00	\$1,049,544.00	5.00	\$883,380.00
100.661.0100.000.000.000	SALARIES	33.00	\$1,026,591.00	33.00	\$941,219.00	32.00	\$1,013,358.00
100.661.0200.000.000.000	BENEFITS	0.00	\$558,163.00	0.00	\$500,113.00	0.00	\$624,326.00
100.661.0300.000.000.000	PURCHASED SERVICES	0.00	\$855,000.00	0.00	\$953,000.00	0.00	\$878,000.00
100.661.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$125,000.00	0.00	\$115,000.00	0.00	\$115,000.00
100.661.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.661.0700.000.000.000	INSURANCE & JUDGEMENTS	0.00	\$192,000.00	0.00	\$197,000.00	0.00	\$200,000.00
	PROGRAM: BUILDINGS-CUSTODIAL - 661	33.00	\$2,756,754.00	33.00	\$2,706,332.00	32.00	\$2,830,684.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: 2022-2023

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.663.0100.000.000.000	SALARIES	2.00	\$70,520.00	2.00	\$71,480.00	2.00	\$88,512.00
100.663.0200.000.000.000	BENEFITS	0.00	\$32,634.00	0.00	\$26,134.00	0.00	\$44,946.00
100.663.0300.000.000.000	PURCHASED SERVICES	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
100.663.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$28,000.00	0.00	\$33,000.00	0.00	\$35,000.00
100.663.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: MAINTENANCE OTHER - 663	2.00	\$133,154.00	2.00	\$132,614.00	2.00	\$170,458.00
100.664.0100.000.000.000	SALARIES	4.00	\$137,713.00	4.00	\$167,467.00	4.00	\$186,478.00
100.664.0200.000.000.000	BENEFITS	0.00	\$65,104.00	0.00	\$69,404.00	0.00	\$90,736.00
100.664.0300.000.000.000	PURCHASED SERVICES	0.00	\$61,000.00	0.00	\$68,000.00	0.00	\$70,000.00
100.664.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$194,000.00	0.00	\$263,000.00	0.00	\$280,000.00
100.664.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$4,000.00	0.00	\$0.00
	PROGRAM: MAINTENANCE- SCHOOL BUILDINGS - 664	4.00	\$457,817.00	4.00	\$571,871.00	4.00	\$627,214.00

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**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**GENERAL FUND BUDGET REPORT**

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Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.665.0100.000.000.000	SALARIES	2.00	\$500.00	2.00	\$46,500.00	2.00	\$54,076.00
100.665.0200.000.000.000	BENEFITS	0.00	\$308.00	0.00	\$26,808.00	0.00	\$38,197.00
100.665.0300.000.000.000	PURCHASED SERVICES	0.00	\$30,000.00	0.00	\$15,000.00	0.00	\$5,000.00
100.665.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$20,000.00	0.00	\$45,000.00	0.00	\$45,000.00
100.665.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: MAINTENANCE-GROUNDS - 665	2.00	\$50,808.00	2.00	\$133,308.00	2.00	\$142,273.00
100.667.0100.000.000.000	SALARIES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.667.0200.000.000.000	BENEFITS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.667.0300.000.000.000	PURCHASED SERVICES	0.00	\$30,000.00	0.00	\$30,000.00	0.00	\$35,000.00
100.667.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.667.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: SECURITY - 667	0.00	\$30,000.00	0.00	\$30,000.00	0.00	\$35,000.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: 2022-2023

Print accounts with zero balance     Exclude inactive accounts with zero balance

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Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.681.0100.000.000.000	SALARIES	45.50	\$1,037,000.00	45.50	\$1,113,750.00	47.00	\$1,178,000.00
100.681.0200.000.000.000	BENEFITS	0.00	\$460,000.00	0.00	\$479,250.00	0.00	\$549,500.00
100.681.0300.000.000.000	PURCHASED SERVICES	0.00	\$49,000.00	0.00	\$129,000.00	0.00	\$88,000.00
100.681.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$285,000.00	0.00	\$271,000.00	0.00	\$237,000.00
100.681.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$3,000.00	0.00	\$0.00
100.681.0700.000.000.000	INSURANCE & JUDGEMENTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: PUPIL TO SCHOOL TRANSPORTATION - 681	45.50	\$1,831,000.00	45.50	\$1,996,000.00	47.00	\$2,052,500.00
100.682.0300.000.000.000	PURCHASED SERVICES	0.00	\$90,000.00	0.00	\$145,000.00	0.00	\$120,000.00
100.682.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.682.0700.000.000.000	INSURANCE & JUDGEMENTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: PUPIL ACTIVITY TRANSPORTATION - 682	0.00	\$90,000.00	0.00	\$145,000.00	0.00	\$120,000.00
100.683.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$5,000.00	0.00	\$0.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: 2022-2023

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.683.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$13,000.00	0.00	\$0.00
100.683.0700.000.000.000	INSURANCE & JUDGEMENTS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: GENERAL TRANSPORTATION - 683	0.00	\$0.00	0.00	\$18,000.00	0.00	\$0.00
100.710.0100.000.000.000	SALARIES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.710.0200.000.000.000	BENEFITS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.710.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: FOOD SERVICES - 710	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.720.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$23,500.00	0.00	\$0.00
	PROGRAM: COMMUNITY SERVICES - 720	0.00	\$0.00	0.00	\$23,500.00	0.00	\$0.00
100.810.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$355,000.00	0.00	\$0.00
	PROGRAM: CAPITAL ASSETS-STUDENT OCC - 810	0.00	\$0.00	0.00	\$355,000.00	0.00	\$0.00
100.811.0300.000.000.000	PURCHASED SERVICES	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100.811.0400.000.000.000	SUPPLIES & MATERIALS	0.00	\$0.00	0.00	\$35,000.00	0.00	\$0.00

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## MINIDOKA COUNTY SCHOOL DISTRICT #331

### GENERAL FUND BUDGET REPORT

Fiscal Year: 2022-2023

Print accounts with zero balance     Exclude inactive accounts with zero balance

From Date: 6/1/2022

To Date: 6/30/2022

Account Number

Description

BEGINNING BUDGET 21-22		FY21-22 Budget		BEGINNING BUDGET 22-23	
FTE	Amount	FTE	Amount	FTE	Amount

100.811.0500.000.000.000	CAPITAL OBJECTS	0.00	\$0.00	0.00	\$140,000.00	0.00	\$0.00
	PROGRAM: CAPITAL ASSETS -NON STUDENT OCC BLDG - 811	0.00	\$0.00	0.00	\$175,000.00	0.00	\$0.00
100.912.0600.000.000.000	DEBT RETIREMENT	0.00	\$200,000.00	0.00	\$235,000.00	0.00	\$200,000.00
	PROGRAM: DEBT SERVICES-INTEREST - 912	0.00	\$200,000.00	0.00	\$235,000.00	0.00	\$200,000.00
100.920.0800.000.000.000	TRANSFERS/CONTINGENCY	0.00	\$2,370,000.00	0.00	\$1,705,000.00	0.00	\$2,384,000.00
	PROGRAM: FUND TRANSFERS-OUT - 920	0.00	\$2,370,000.00	0.00	\$1,705,000.00	0.00	\$2,384,000.00
100.950.0800.000.000.000	TRANSFERS/CONTINGENCY	0.00	\$1,500,000.00	0.00	\$3,000,000.00	0.00	\$1,600,000.00
	PROGRAM: CONTINGENCY RESERVE - 950	0.00	\$1,500,000.00	0.00	\$3,000,000.00	0.00	\$1,600,000.00
100.999.9900.000.000.000	Undesignated	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	PROGRAM: NON EXPEND - 999	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	FUND: GENERAL FUND - 100	377.11	\$1,800,000.00	391.31	\$2,515,000.00	405.90	\$3,000,000.00
	<b>Grand Total:</b>	377.11	\$1,800,000.00	391.31	\$2,515,000.00	405.90	\$3,000,000.00

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End of Report

Minidoka County School District  
**2022-2023 General Fund Budget Assumptions**  
June 20, 2022

**Revenue**

Student Enrollment	<ul style="list-style-type: none"><li>• Projected Fall 2022 enrollment is at 4,497 students (This includes 67 Preschool).</li><li>• Kindergarten is calculated on an average 5 year trend and current enrollment for grades 1-12 (as of April 1, 2022) rolled up one year. A 3% dropout rate is calculated at the high school level.</li><li>• We are budgeting on enrollment based funding and estimating 223 units for revenue purposes.</li></ul>
State Funding	<ul style="list-style-type: none"><li>• State funding discretionary multiplier is budgeted at \$35,924. The increase is to be used for benefit increases.</li><li>• Salary based and benefit apportionment are based on the projected Career Ladder and additional allocation for credit pay.</li><li>• Base allocations for administration and classified have been increased by 7%.</li><li>• Lottery, maintenance match and tuition equivalency are estimated at the same levels as the current year.</li><li>• Transportation reimbursements are currently estimated to be higher because of increased expenses.</li></ul>
Other Funding	<ul style="list-style-type: none"><li>• Special distribution line items for Professional Development, ISAT, Technology, Math and Science and Fast Forward Initiative are being left at close to the same levels as 2021-2022. Literacy is estimated at \$900,000 a big increase due to a new formula.</li><li>• Leadership premium revenues have been eliminated.</li></ul>
Local Sources	All local revenue sources are currently estimated at the same levels as 2021-2022 revised budget.
Transfers In	We will be transferring in less indirect costs from Federal Programs due to no carryover Medicaid.
Fund Balance Forward	We are anticipating a fund balance of at least \$3,000,000 at the end of 2021-2022 to be carried over to 2022-2023.

Minidoka County School District  
**2022-2023 General Fund Budget Assumptions**  
June 20, 2022

## Expenditures

### Salaries

- **Certificated staff** allocation will be based on the projected units of 223 multiplied by the state distribution factor of 1.1.
- Total anticipated certificated staff FTE will be 246 and 12.5 FTE staff from Literacy, Math & Science and Career Counseling funds. The certified staff have been placed on our current career ladder based salary schedule with the new career ladder amounts. We are also planning for 12.75 FTE for interventionists from ESSER funds.
- Newly negotiated salary schedule that almost mirrors the State reimbursement with an additional rung for P6. Increase of \$1000 bonus for all Certified staff.
- The entire certificated allocation is being used for certificated staff.
  
- **Administrative staff** allowance will be based on the projected units of 223 multiplied by the state distribution factor of .075 plus 1 additional FTE
- The administrative staff salaries are calculated holding on the experience index and increased the base by 7%.
- **Classified staff** salary allocation by adding 5.5% to the salary schedule and allowing a step that equates to 1.5%. Instructional Aides and Cooks have been moved over a lane.

### Benefits

- Employer paid FICA and PERSI remain at the 19.59% level.
- Health is budgeted at a flat level of \$11,800 per employee (the deductible was changed to \$1000)
- Workers comp modification factor has yet to be realized but increased the budget by \$50,000 due to increased costs of payroll and Mod factors.

### Discretionary

Schools discretionary will be budgeted at an increase of \$25,000. We will maintain the \$50,000 that will be added to a teacher supply fund that they can access \$200 allowance per teacher for supplies. Athletic purchases line item was decreased for the Middle and High Schools to \$15,000.

Minidoka County School District  
**2022-2023 General Fund Budget Assumptions**  
June 20, 2022

Curriculum	Budgeting \$500,000 for Math curriculum and the continuance of ELA and some other small curriculum.
Substitutes	The amount budgeted for substitutes was increased by \$20,000 to accommodate an increased salary schedule and bonus program.
Stipends	Leadership premiums have been eliminated, but have budgeted the prior stipends to the \$85,000 level. No increase in all other stipends.
Other Services	Movement of the resource officer back to the General Fund from the Safety budget.
Utilities	After reviewing a five-year trend, the budget is set at \$750,000 for utilities and telephone.
Transportation	Our transportation allocation will increase by \$220,00 for increases in staff costs, supplies and repair. There is also an increase in the activity busing by \$30,000.
Facilities Maintenance	Increased maintenance and custodial budget by \$40,000 to accommodate for Supply Chain increased costs.
Technology	Leaving software, internet and laptop expenses in General Fund so the Supplemental Levy can focus more on needed Maintenance Projects.
Contingency	The amount planned for contingency is \$1,600,000 which is 5% of the budget and \$100,000 more than the 2021-2022 beginning planned budget, but \$1,400,000 less than the amount adjusted in the current revised budget.
Other Note:	The budget will be over by \$2,506,000 but will be covered by ESSER III. The ESSER III budget still has 4.6 million in carryover and will cover the 12.75 certified interventionists, 24 classified aide interventionists and literacy aides, curriculum and 6 <sup>th</sup> and 9 <sup>th</sup> grade laptops.

**May 16, 2022**  
**Regular Board Meeting Addendum**  
**Personnel Recommendation/Requests for Board Consideration**

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Certified New Hire(s), 2021-2022

- Bell, Britton Mt. Harrison Jr. High, Social Studies Teacher; 1.0 FTE  
Dyann Blood, MHJH Principal, is recommending Britton Bell for a Social Studies teaching position at Mt. Harrison Jr. High. Britton is anticipating completion from University of Idaho May 2022 and has submitted his certification application to the State Department of Ed. Category 2 Contract
- Cofer, Beth St. Nicholas, Title I Interventionist; .25 FTE Timesheet only  
Michele Widmier, Federal Programs Director, is recommending Beth Cofer for an Interventionist position at St. Nicholas. Beth is qualified to teach All Subjects K-8.
- Condie, Savanna SPED, Speech Language Pathologist; 1.0 FTE  
Sherry Bingham, SPED Director, is recommending Savanna Condi for a speech pathologist position with Minidoka County School District. Savanna is qualified to be a speech pathologist. Category 2 Contract
- Corless, Dylan West Minico, PE Teacher; 1.0 FTE  
Cory Kniep, West Minico Principal, is recommending Dylan Corless for a teaching position at West Minico. Dylan is qualified to teach Physical Education K-12. Category 2 Contract
- Cowgill, Sophie Minico, Ag Teacher; 1.0 FTE  
Kimberley Kidd, Minico High School Principal, is recommending Sophie Cowgill for a teaching position at Minico High School. Sophie is anticipating completion from University of Idaho May 2022 with an Ag Science & Technology 6-12 endorsement. Category 2 Contract
- Davis, Victoria West Minico, English Teacher; 1.0 FTE  
Cory Kniep, West Minico Principal, is recommending Victoria Davis for a teaching position at West Minico Middle School. Victoria will be seeking an alternate authorization and enrolling in ABCTE. Category 2 contract
- Morgan, Alisha Heyburn, Special Education Behavior Specialist Teacher; 1.0 FTE  
Danelle Stutzman, Heyburn Elementary Principal, is recommending Alisha Morgan for a teaching position at Heyburn. Alisha is qualified to teach SPED K-12. Category 2 Contract

Certified Change(s), 2020-2021

- Bruns, Terri West Minico, Math Teacher  
Mrs. Bruns is a current Math teacher at West Minico.  
Mrs. Blood, Mt. Harrison Jr. High is recommending Terri Bruns for a English Teaching position at Mt. Harrison Jr. High. Terri is qualified to teach All Subject K-8. Renewable Contract
- Gonzales, Minerva Rupert, SPED Teacher  
Mrs. Gonzales is a current SPED teacher at Rupert. She is wanting to add a General Ed All Subjects K-8 endorsement to her current teaching certificate. In order to teach General Ed, she will need to request an Alternative Authorization – Teacher to New Certificate and have it approved by the State Department of Education. The Board will need to declare an “area of need.” To declare an area of need, the Minidoka School District Human Resource Department has determined an area of need exists in our district for this particular position.

**May 16, 2022**

**Regular Board Meeting Addendum**

**Personnel Recommendation/Requests for Board Consideration**

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Classified Change(s), 2021-2022

Gibson, Whitney	From: Minico, SPED Aide II To: Whitney is applying for a substitute position for next school year	08/31/2022
Pinther, Dave	From: East Minico, 7 <sup>th</sup> Grade Boys Basketball Coach To: East Minico, 8 <sup>th</sup> Grade Boys Basketball Coach	05/04/2022
Martsch, Carrie	From: Transportation, Bus Driver; VII/E To: Transportation, Driver Trainer; VIII/B	05/04/2022
Robinson, Khali	From: Paul, Para Educator; II/A To: SPED, Behavior Tech; V/I	08/31/2022

Substitute(s), 2021-2022

Anderson, Lucinda.	<b>Emergency</b> Food Service	04/19/2022
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Coach(s), 2021-2022

Nunez, Vanessa	Cheer Coach, West Minico	05/16/2022
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Resignation(s), 2021-2022

Adams, McKinley	Substitute	04/25/2022
Bailey, Amanda	Paul, Teacher	08/31/2022
Bedke, Wyt	Minico, Social Studies Teacher	08/31/2022
Bessire, Kurtis	Minico, Wrestling Coach	05/02/2022
Betten, Bryan	Heyburn, Teacher	08/31/2022
Castro, Melinna	DSC, Payroll & Benefits Specialist	05/20/2022
Christensen, Leah	West Middle School, English Teacher	08/31/2022
Conant, Ruth Anne	Heyburn, Teacher	08/31/2022
Cosme, Kelly	Substitute	04/25/2022
Evans, Lexie	Minico, Ag Teacher	08/31/2022
Gomez-Rodriguez, Imelda	St. Nicholas, Title I Teacher	05/30/2022
Greener, Jessie	Minico, IDLA Computer Lab Asst	08/31/2022
Hamilton, Karen	West Minico, English Teacher	08/31/2022
Hammond, Trinity	West Minico, SPED Aide I	08/31/2022
Hansen, Mary	Acequia, Special Education Teacher	08/31/2022
Harris, Patricia	Heyburn, Teacher	08/31/2022
Heward, Carson	Heyburn, Teacher	08/31/2022
Johnson, Emily	Paul, Intervention Teacher	08/31/2022
Johnson, Michelle	Minico, English Teacher	08/31/2022
Kidd, Kelly	Paul, Teacher	08/31/2022
Killoy, Hailey	West Minico, Cheer Coach	05/26/2022
Leckenby, Deseria	DSC, Human Resources Supervisor	05/24/2022
McCray, Brandie	Heyburn, Teacher	08/31/2022
Nesbit, Kathryn	West Minico, Cheer Coach	05/26/2022
Payne-Zampedri, Jessica	West Minico, Volleyball Coach	05/02/2022
Ramirez, Rudy	East Minico, 8 <sup>th</sup> Grade Boys Basketball	04/04/2022
Ramos, Jovani	Minico, Asst Cheer Coach	05/26/2022
Robinson, Clay	East Minico, Asst 7 <sup>th</sup> Grade Football Coach	04/19/2022
Sayer, Tayla	West Minico, PE Teacher	08/31/2022
Smith, Christine	Acequia, Prep Provider	08/31/2022
Turpin, Amber	Heyburn, Special Education Teacher	08/31/2022

**May 16, 2022**  
**Regular Board Meeting Addendum**  
**Personnel Recommendation/Requests for Board Consideration**

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Retirement(s), 2021-2022

Dilworth, Ted	Middle School, Band Teacher	08/31/2022
Florke, Cindy	Transportation, Bus Aide	08/31/2022
Loveless, Carol	Acequia, Special Education Teacher	08/31/2022
Smith, Melody	Mt. Harrison Jr High, English Teacher	08/31/2022

Summer School, 2022

Josh Greenwalt, Secondary Summer School Principal, is recommending the following teachers for secondary summer school:

Eilers, Amy                      Anderson, Kaylen

Josh Greenwalt, Secondary Summer School Principal, is recommending Heather Robertson for the position of Secondary Summer School Secretary due to the previous applicant not being able to perform the role.

Jamie Garza, Migrant Summer School Principal, is recommending the following teachers for the Migrant Summer School program:

Gorczyca, Jennifer	Haugeberg, Krysta	Achord, Angela	Larios, Maricela
Chandler, Ranae	Espinoza, Julie	Granillo, Veronica	Hyde, Taylor-Anne
Fennell, Katelyn			

Jamie Garza, Migrant Summer School Principal, is recommending the follow para educators for the Migrant Summer School program:

Hendricks, Sylvia	Diaz, Daisy	Hernandez, David	Baird, Carolyn	Rodriguez, Diana
Dominguez, Andrea	Etherington, Jessica	Chaves, Veronica	Fellis, Sonja	

Stipend(s), 2021-2022

Ashley Johnson, Director of Student Achievement, is recommending that Tammy Broadhead be paid for providing writing training to Heyburn Elementary at the hourly rate of \$28/hour. Over the course of the school year she has provided teacher workshops, in class lessons, developed and maintained a virtual classroom with writing ideas and resources for teachers, and helped Heyburn Elementary with a writing contest. She has 51 hours of time at the hourly rate of \$28 equaling \$1,428

**May 16, 2022**  
**Regular Board Meeting Addendum**  
**Personnel Recommendation/Requests for Board Consideration**

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Maggie Fortner, Mt. Harrison Sr. Principal, is recommending Sarah Pelayo receive a stipend in the amount of \$825.00 for providing credit recovery from January 4<sup>th</sup> to March 10<sup>th</sup> for a total of 30 hours.

Maggie Fortner, Mt. Harrison Sr. Principal, is recommending Angela Schneider receive a stipend in the amount of \$495.00 for providing credit recovery from September 7<sup>th</sup> to October 13<sup>th</sup> for a total of 18 hours.

Maggie Fortner, Mt. Harrison Sr. Principal, is recommending the reversal of Candace Hursts stipend in the amount of \$495.00 for providing credit recovery from September 7<sup>th</sup> to October 13<sup>th</sup> for a total of 18 hours, due to it being allocated to the incorrect employee.

Maggie Fortner, Mt. Harrison Sr. Principal, is recommending the following individuals receive a stipend in the amount of \$150.00 for participating in a pilot lesson for IMEN. The state is to reallocate funds to the school districts GRA to cover the costs of the stipend.

Eilers, Amy	Hurst, Candace	Pelayo, Sarah
Thompson, Amber	Woodward, Zelma	Schneider, Angela
Grant, Merry	Repke, David	Stevenson, Sheryl
Ramezani, Behn	Youngstrom, Tasia	Lewis, Dee

Maggie Fortner, Mt. Harrison Sr. Principal, is recommending the following individuals receive a stipend in the amount of \$110.00 for their Mastery Work on aligning the curriculum English Dept, Science Dept, & Business Dept on April 15<sup>th</sup> for 4 hours.

Hurst, Candace	Youngstrom, Tasia	Schneider, Angela
Thompson, Amber	Woodward, Zelma	
Grant, Merry	Stevenson, Sheryl	

Maggie Fortner, Mt. Harrison Sr. Principal, is recommending the following individuals receive a stipend in the amount of \$110.00 for their Mastery Work on aligning the curriculum on April 29<sup>th</sup> for 4 hours.

Eilers, Amy	Hurst, Candace	Pelayo, Sarah
Thompson, Amber	Woodward, Zelma	Schneider, Angela
Grant, Merry	Repke, David	Stevenson, Sheryl
Ramezani, Behn	Youngstrom, Tasia	Heins, Scott

Maggie Fortner, Mt. Harrison Sr. Principal, is recommending the following individuals receive a stipend in the amount of \$110.00 for their Mastery Work on aligning the curriculum on May 6<sup>th</sup> for 4 hours.

Pelayo, Sarah	Lewis, Dee
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Maggie Fortner, Mt. Harrison Sr. Principal, is recommending the following individuals receive a stipend in the amount of \$500.00 for each of the IMEN team members for the 2021-2022 school year.

Heins, Scott	Woodward, Zelma	Grant, Carly
Lewis, Dee	Youngstrom, Tasia	

Michele Widmier, Federal Programs Director, is recommending that Jamie Garza receives a stipend for hosting the Bi-National Summer School Teacher. \$559 for transporting to and from the airport as well as transporting to and from school, and \$840.00 for meals.

Michele Widmier, Federal Programs Director, is recommending a stipend in amount of \$1512.50 for Elissa Evans for providing training at St. Nicholas in June 2022. The funds will come from the Equitable Services set aside for St. Nick in Title IIA. Proposal attached

**May 16, 2022**

**Regular Board Meeting Addendum**

**Personnel Recommendation/Requests for Board Consideration**

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Jennifer Borden, Head Student Council Advisor at Minico High School, is recommending a stipend for Megann Heath for freshman class student council advisor for the 2021/2022 school year. Megann has completed all required duties to fulfill the position.

# MCS D #331 Board of Trustees

## Regular Board Meeting Minutes

### May 16, 2022

#### **Board Members Present**

The following trustees were present: Chair Heins, Vice Chair Suchan, Trustees Andersen, Parker and Perez.

#### **Work Session – Curriculum**

Ashley Johnson shared with the Board a link she created that shows different subjects and the curriculum taught in the high schools. She will keep the link updated with new curriculum as it comes in. Parents and patrons may view the curriculum at <https://sites.google.com/minidokaschools.org/mcsdcurriculumoverview/home>.

#### **Call to Order & Roll Call**

#### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Chair Heins led the group in prayer and Cole Page led the Pledge of Allegiance.

#### **Agenda Approval (Action Item)**

A motion to approve the agenda was made by Trustee Parker, seconded by Vice Chair Suchan. Motion carried.

#### **Consent Agenda (action item)**

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of previous board minutes were unanimously approved.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll was Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$832,001.91

Payroll: \$3,348,566.32

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Travel Requests

Approval of new Personnel

#### **Student Representative Reports**

*Minico High School:* Trista Gates introduced the new student representative, Ellie Contreras. Trista thanked the board for their support this year. Ellie shared the spring events that have taken place at Minico. New Student Body and Student Council members were selected for the upcoming year.

*Mt. Harrison High School:* Council members shared events at Mt. Harrison. Seniors will be going to Lagoon. 95% of students participated in the ISAT testing.

#### **Good News**

*West Minico:* Mr. Kniep, principal, shared the events that have taken place during the school year. Mrs. Milliron’s students shared with the board their ICY Worlds program. Students presented their rover to the Board and demonstrated what was presented at competition.

#### **Patron Comments**

Sarah Bateman requested the Board term dates be put on the website.

Josh Walton informed the Board that over 900 students have requested Ag classes for next year at Minico. He and Rick Stimpson shared information as to what classes would have to be cut if another teacher cannot be allocated.

Mr. Ramsey will gather input and inform the Board if another teacher could be allocated to Minico’s program.

## Discussion

Administrator/Department/Committee Reports: The Board noted the cleanup occurring at the bus garage and thanked Mrs. Jones and her staff for their hard work,

Policy Discussion: Policy D570.00/D570.00P Employee Recognition and Procedure – Michele Widmier asked if a board member would be on a committee to review this policy and help simplify the procedure. Mt. Harrison High School would like to be in a category as other schools. Mrs. Blood would prefer to stay in with the “other” category on this policy.

Superintendent Report: There were no comments on this report

Minico Credit Recovery Proposal: Administrators felt the current recovery program didn’t help students as much as needed. Students will have the option to take IDLA classes, go to Mt. Harrison High school after school for an hour, or do summer school. Trustee Parker asked is students who have done credit recovery are tracked after graduation to see if they furthered their education. Mrs. Kidd and Ms. Fortner stated it had not been done, but felt it was a good idea to begin that process.

## Business

Minico Credit Recovery Proposal: A motion to approve the Minico Credit Recovery Proposal as presented was made by Vice Chair Suchan, seconded by Trustee Andersen. Motion carried.

Mt. Harrison Request for Change of Parent/Teacher Conferences for 2022-23: Chair Heins noted in their proposal it was good to show the positives with students. A motion to approve the Mt. Harrison Request for Changes in Parent/Teacher Conferences for 2022-23 was made by Trustee Andersen, seconded by Vice Chair Suchan. Motion carried.

### New/Amended/Deleted Policies:

1. D240.00 Instructional Materials Selection (second reading)
2. D250.20 Library Materials (second reading)
3. D342.20 Student Drug, Alcohol and Tobacco (second reading)
4. D267.00 Extended Learning Opportunities (first reading)
5. D585.00 Whistleblower & Retaliation (first reading)
6. D587.00 Rehiring Teachers & Administrators (first reading)
7. D950.10 Safety Management Programs – Fire Drills & Evacuation Plans

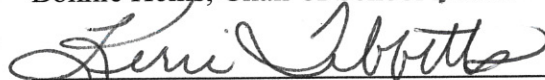
A motion was made to accept the above policies as presented by Trustee Parker, seconded by Vice Chair Suchan. Motion carried.

## Adjournment

A motion for adjournment was made by Vice Chair Suchan seconded by Trustee Perez. Motion carried. Meeting was adjourned at 8:15 p.m.



Bonnie Heins, Chair of School Board

  
Kerri Tibbitts, Board Clerk

Attest: June 20, 2022

# MCSD #331 Board of Trustees

## Regular Board Meeting Minutes

### May 16, 2022

The regular board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 5:10 p.m.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Suchan, Trustees Andersen, Parker and Perez.

#### **Agenda Review**

The agenda was reviewed for the May 16th board meeting.

#### **Executive Session**

A motion to move into Executive Session for the purpose of Idaho Code 74-206 (1) (a) personnel, (f) legal counsel (j) negotiations; was made by Trustee Andersen, seconded by Vice Chair Suchan Motion carried.

A declaration was made that Executive Session was completed (5:38).

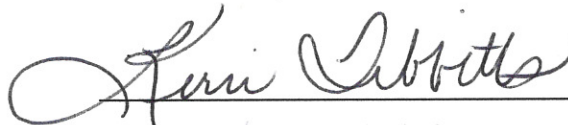
#### **Adjournment**

A motion for adjournment was made by Trustee Andersen, seconded by Trustee Perez. Motion carried. Meeting was adjourned at 6:00 p.m.



Bonnie Heins, Chair of School Board

Attest: June 20, 2022 kt



Kerri Tibbitts, Board Clerk

MINIDOKA COUNTY SCHOOL DISTRICT #331

Voucher Supplement Account Summary

Voucher Batch Number: 4014

05/19/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
STATE TAX COMMISSION				
		100.223.2230.000.000.000	SALES TAX LIABILITY	\$1,325.56
		290.223.2230.000.000.000	SALES TAX LIABILITY	\$72.82
			Vendor Total:	\$1,398.38
			Grand Total:	\$1,398.38

End of Report

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
ACCU TRAIN CORPORATION		100.621.0390.392.000.492 <b>Check #: 65477</b>	PROF DEV REGISTRATION-MT H	\$3,250.00
			Vendor Total:	\$3,250.00
ACE HARDWARE		100.664.0410.000.000.107 <b>Check #: 65478</b>	BLDG MAINT SUPPLIES-RUPERT	\$5.72
		100.664.0410.000.000.301 <b>Check #: 65478</b>	BLDG MAINT SUPPLIES-MINICO	\$3.59
		100.681.0420.422.050.500 <b>Check #: 65478</b>	TRANS SHOP SUPPLIES	\$65.63
			Vendor Total:	\$74.94
AMAZON/GEMB		100.515.0410.000.081.301 <b>Check #: 65479</b>	NNU GRANT SUPPLIES-MINICO	\$512.36
		100.517.0410.000.000.492 <b>Check #: 65479</b>	ALT SUPPLIES-MT H	\$429.88
		100.621.0410.000.058.201 <b>Check #: 65479</b>	IDAHO LIVES GRANT SUPPLIES-EAST	\$1,484.58
		100.621.0410.000.058.301 <b>Check #: 65479</b>	IDAHO LIVES GRANT SUPPLIES-MINICO	\$425.50
		100.622.0430.000.000.301 <b>Check #: 65479</b>	MEDIA SUPPLIES-MINICO	\$596.15
		237.621.0410.000.000.492 <b>Check #: 65479</b>	IMENT SUPPLIES- MT H	\$34.88
		243.519.0410.000.303.301 <b>Check #: 65479</b>	VOC SUPPLIES-BUS MINICO	\$68.98
		243.519.0410.000.306.301 <b>Check #: 65479</b>	VOC SUPPLIES-CONST MINICO	\$908.17
		243.519.0550.000.303.492 <b>Check #: 65479</b>	VOC EQUIPMENT-BUS MT H	\$599.99
		253.541.0410.000.000.000 <b>Check #: 65479</b>	MIGRANT SUMMER SCHOOL SUPPLIES	\$341.25

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		263.519.0410.000.303.492 <b>Check #: 65479</b>	CARL PERKINS SUPPLIES-BUSINESS MT H	\$149.10
		263.519.0550.000.303.492 <b>Check #: 65479</b>	CARL PERKINS EQUIPMENT-BUS MT H	\$958.00
			Vendor Total:	\$6,508.84
AMERICAN LINEN SUPPLY		100.681.0420.425.050.500 <b>Check #: 65480</b>	TRANS COVERALLS & LAUNDRY	\$317.30
			Vendor Total:	\$317.30
ANDREW, MEAGAN		100.515.0380.000.000.301 <b>Check #: 65481</b>	SEC IN DIST MILEAGE-MINICO	\$35.06
			Vendor Total:	\$35.06
ANIXTER INC		100.810.0540.000.420.492 <b>Check #: 65482</b>	SCHL BUILDING IMPROVEMENT-SUPP LEVY-MT H	\$279.04
			Vendor Total:	\$279.04
APPLE COMPUTER-PO REPAIR: MAIL IN		100.623.0320.000.000.011 <b>Check #: 65483</b>	CONTRACTED SERVICES	\$597.95
			Vendor Total:	\$597.95
ASHBOCKER, SHELLY		257.616.0380.000.000.000 <b>Check #: 65484</b>	TTLVI IDEA B- 611 ANC IN DISTRICT MILEAGE	\$178.48
			Vendor Total:	\$178.48
BALLARD & TIGHE, PUBLISHERS		270.512.0410.000.000.000 <b>Check #: 65485</b>	LEP ELEM SUPPLIES	\$3,193.83
			Vendor Total:	\$3,193.83
BARFUSS, LEE				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.663.0380.381.000.600 <b>Check #: 65486</b>	MAINT LODGING & MEALS	\$99.00
BINGHAM, ANDREA			Vendor Total:	\$99.00
		100.621.0380.381.000.000 <b>Check #: 65487</b>	PROF DEV LODGING & MEALS	\$40.00
BIRCH, COURTNEY			Vendor Total:	\$40.00
		100.515.0380.000.000.201 <b>Check #: 65488</b>	SEC IN DISTRICT MILEAGE-EAST	\$0.00
BRYSON SALES & SERVICE, INC			Vendor Total:	\$0.00
		100.681.0420.422.085.500 <b>Check #: 65489</b>	TRANS SHOP SUPPLIES	\$1,055.52
CHOFFIN, LARRY			Vendor Total:	\$1,055.52
		261.621.0380.380.000.000 <b>Check #: 65490</b>	TTL IV OUT OF DIST MILEAGE	\$95.76
CONVERGINT TECHNOLOGIES LLC			Vendor Total:	\$95.76
		100.664.0320.000.000.102 <b>Check #: 65491</b>	BLDG MAINT CONTRACTED SERVICES-HEYBURN	\$1,304.99
		100.664.0320.000.000.107 <b>Check #: 65491</b>	BLDG MAINT CONTRACTED SERVICES-RUPERT	\$1,710.01
		100.664.0320.000.000.301 <b>Check #: 65491</b>	BLDG MAINT CONTRACTED SERVICES-MINICO	\$650.00
		100.664.0410.000.000.107 <b>Check #: 65491</b>	BLDG MAINT SUPPLIES-RUPERT	\$79.96
DAKOTA DIESEL ELECTRIC			Vendor Total:	\$3,744.96

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.665.0410.000.000.600 <b>Check #: 65492</b>	GROUNDS SUPPLIES	\$197.92
			Vendor Total:	\$197.92
DRAGON PRODUCTS PES, INC		420.810.0540.000.000.101 <b>Check #: 65493</b>	PLANT BUILDING IMPROVEMENT-ACEQUIA	\$45,857.50
			Vendor Total:	\$45,857.50
EDNETICS INC		285.810.0550.551.000.201 <b>Check #: 65494</b>	COPS SECURITY DISTRICT-EAST	\$1,127.95
			Vendor Total:	\$1,127.95
ELEMENT HEATING AND COOLING INC		420.810.0550.553.000.105 <b>Check #: 65495</b>	PLANT HVAC SYSTEMS-PAUL	\$2,600.00
				55
			Vendor Total:	\$2,600.00
ESPINOZA, JULIE		271.621.0370.000.000.000 <b>Check #: 65496</b>	TTL IIA TUITION CREDITS-	\$250.00
			Vendor Total:	\$250.00
GARZA, JAMIE JO		253.611.0380.000.000.000 <b>Check #: 65497</b>	MIGRANT LIAISON IN DISTRICT MILEAGE	\$115.14
			Vendor Total:	\$115.14
GEM STATE PAPER CO, INC.		100.661.0410.000.000.600 <b>Check #: 65498</b>	CUSTODIAL SUPPLIES	\$330.96
			Vendor Total:	\$330.96
GODDARD, HEIDI		271.621.0370.000.000.202 <b>Check #: 65499</b>	TTL IIA TUITION CREDITS-WEST	\$250.00
			Vendor Total:	\$250.00

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
HAMMER, DANA BRADLEY		100.531.0380.380.000.202 <b>Check #: 65500</b>	INTERSCHL OUT OF DIST MILEAGE-WEST	\$219.24
			Vendor Total:	\$219.24
HANKS, NATHAN BRENT		271.621.0370.000.000.301 <b>Check #: 65501</b>	TTL IIA TUITION CREDITS-MINICO	\$400.00
			Vendor Total:	\$400.00
HANSEN, MARY		271.621.0370.000.000.101 <b>Check #: 65502</b>	TTL IIA TUITION CREDITS-ACEQUIA	\$400.00
			Vendor Total:	\$400.00
HARRIS ELECTRONICS & COMMUNICATIONS		100.515.0550.580.572.202 <b>Check #: 65503</b>	MATCHING GRANTS EQUIPMENT SOUND SYSTEM	\$6,395.00 <sup>56</sup>
			Vendor Total:	\$6,395.00
HAUNS HARDWARE		100.664.0410.000.000.102 <b>Check #: 65504</b>	BLDG MAINT SUPPLIES-HEYBURN	\$48.99
		100.664.0410.000.000.105 <b>Check #: 65504</b>	BLDG MAINT SUPPLIES-PAUL	\$47.25
		100.664.0410.000.000.201 <b>Check #: 65504</b>	BLDG MAINT SUPPLIES-EAST	\$2.79
		100.664.0410.000.000.301 <b>Check #: 65504</b>	BLDG MAINT SUPPLIES-MINICO	\$36.56
		100.665.0410.000.000.105 <b>Check #: 65504</b>	GROUNDS SUPPLIES-PAUL	\$25.07
		100.665.0410.000.000.301 <b>Check #: 65504</b>	GROUNDS SUPPLIES-MINICO	\$13.55
		100.665.0410.000.000.600 <b>Check #: 65504</b>	GROUNDS SUPPLIES	\$28.12

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$202.33
HEARTLAND AG SYSTEMS		100.665.0410.000.000.600 <b>Check #: 65505</b>	GROUNDS SUPPLIES	\$84.63
			Vendor Total:	\$84.63
HERBERT, KRISTY		271.621.0370.000.000.301 <b>Check #: 65506</b>	TTL IIA TUITION CREDITS-MINICO	\$250.00
			Vendor Total:	\$250.00
HUBERT CO		263.519.0410.000.307.301 <b>Check #: 65507</b>	CARL PERKINS SUPPLIES-FAM CON MINICO	\$1,320.03
			Vendor Total:	\$1,320.03
iACADEMY PD		271.621.0310.000.000.000 <b>Check #: 65508</b>	TTL IIA PROFESSIONAL SERVICES	\$1,260.00
			Vendor Total:	\$1,260.00
IAVATA5450 N. L		263.519.0390.392.301.301 <b>Check #: 65509</b>	CARL PERKINS DUE & FEES-AG MINICO	\$375.00
			Vendor Total:	\$375.00
IDAHO DIGITAL LEARNING ACADEMY		241.515.0370.000.000.301 <b>Check #: 65510</b>	DR ED IDLA TUITION	\$150.00
			Vendor Total:	\$150.00
IDAHO FAMILY & CONSUMER SCIENCES ASSOC		243.519.0390.392.308.301 <b>Check #: 65511</b>	VOC MEMBERSHIP-FOODS MINICO	\$115.00
			Vendor Total:	\$115.00
IDAHO VITAL RECORDS				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.720.0410.000.000.000 <b>Check #: 65512</b>	AVENUES FOR HOPE SUPPLIES	\$48.00
			Vendor Total:	\$48.00
IN TOUCH		100.656.0360.000.000.011 <b>Check #: 65513</b>	ADM TECH DATA PROCESSING & FINANCIAL SOFTWARE	\$4,717.00
			Vendor Total:	\$4,717.00
JONES, COLEEN		100.681.0380.380.085.500 <b>Check #: 65514</b>	TRANS OUT OF DIST MILEAGE	\$188.00
		100.681.0380.381.085.500 <b>Check #: 65514</b>	TRANS LODGING & MEALS	\$80.00
			Vendor Total:	\$268.00
K & R RENT-ALL, INC				58
		100.665.0320.000.000.102 <b>Check #: 65515</b>	GROUNDS CONTRACTED SERVICES-HEYBURN	\$45.00
			Vendor Total:	\$45.00
KENWORTH SALES CO.		100.681.0420.422.085.500 <b>Check #: 65516</b>	TRANS SHOP SUPPLIES	\$157.52
			Vendor Total:	\$157.52
LAND VIEW INC		100.661.0410.000.000.600 <b>Check #: 65517</b>	CUSTODIAL SUPPLIES	\$1,314.50
			Vendor Total:	\$1,314.50
LAWSON PRODUCTS		100.664.0410.000.000.600 <b>Check #: 65518</b>	BLDG MAINT SUPPLIES	\$671.53
			Vendor Total:	\$671.53
LUCAS, MELANIE		100.621.0380.380.000.000 <b>Check #: 65519</b>	PROF DEV OUT OF DIST MILEAGE	\$190.00

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.621.0380.381.000.000 <b>Check #: 65519</b>	PROF DEV LODGING & MEALS	\$40.00
			Vendor Total:	\$230.00
MAGIC VALLEY CARPET		100.664.0410.540.420.105 <b>Check #: 65520</b>	BLDG MAINT CARPET-SUPPL LEVY PAUL	\$61,956.50
		100.664.0410.540.420.202 <b>Check #: 65520</b>	BLDG MAINT CARPET-SUPPL LEVY WEST	\$10,409.00
			Vendor Total:	\$72,365.50
MARTSCH, CARRIE		100.681.0380.381.085.500 <b>Check #: 65521</b>	TRANS LODGING & MEALS	\$80.00
			Vendor Total:	\$80.00
MINIDOKA CITY/COUNTY BLDG		420.810.0540.000.000.101 <b>Check #: 65522</b>	PLANT BUILDING IMPROVEMENT-ACEQUIA	59 \$30.00
			Vendor Total:	\$30.00
NAPA AUTO PARTS		100.681.0420.422.085.500 <b>Check #: 65523</b>	TRANS SHOP SUPPLIES	\$42.99
			Vendor Total:	\$42.99
NEWMAN, G. ROBERT		100.664.0410.541.420.000 <b>Check #: 65524</b>	BLDG MAINT PAINT-SUPPL LEVY	\$1,491.81
		100.664.0410.541.420.301 <b>Check #: 65524</b>	BLDG MAINT PAINT-SUPPL LEVY MINICO	\$875.00
		100.664.0410.541.420.492 <b>Check #: 65524</b>	BLDG MAINT PAINT-SUPPL LEVY MT H	\$665.00
			Vendor Total:	\$3,031.81
O'DONAHUE, HEATHER		243.519.0320.000.309.301 <b>Check #: 65525</b>	VOC CONTRACTED SERVICES-HEALTH MINICO	\$1,480.00

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,480.00
PEARSON EDUCATION		257.616.0410.000.000.000 <b>Check #: 65526</b>	TTL VI IDEA B- 611 ANC SUPPLIES	\$110.00
			Vendor Total:	\$110.00
PITNEY BOWES/RESERVE ACCT		100.641.0350.000.000.301 <b>Check #: 65527</b>	SCHL ADM COMMUNICATION & POSTAGE-MINICO	\$200.00
			Vendor Total:	\$200.00
PLATT ELECTRIC SUPPLY, INC		100.664.0410.000.000.101 <b>Check #: 65528</b>	BLDG MAINT SUPPLIES-ACEQUIA	(\$91.50)
		100.664.0410.000.000.102 <b>Check #: 65528</b>	BLDG MAINT SUPPLIES-HEYBURN	(\$91.50)
		100.664.0410.000.000.107 <b>Check #: 65528</b>	BLDG MAINT SUPPLIES-RUPERT	60
		100.664.0410.000.000.202 <b>Check #: 65528</b>	BLDG MAINT SUPPLIES-WEST	(\$91.50)
		100.664.0410.000.000.301 <b>Check #: 65528</b>	BLDG MAINT SUPPLIES-MINICO	\$118.27
		100.664.0410.000.000.600 <b>Check #: 65528</b>	BLDG MAINT SUPPLIES	(\$65.81)
		100.665.0410.000.000.600 <b>Check #: 65528</b>	GROUNDS SUPPLIES	\$152.70
			Vendor Total:	\$335.70
PRATT, CAMI		271.621.0370.000.000.201 <b>Check #: 65529</b>	TTL IIA TUITION CREDITS-EAST	\$266.36
			Vendor Total:	\$400.00
QUILL CORPORATION		253.522.0410.000.000.000 <b>Check #: 65530</b>	MIGRANT PRESCHOOL SUPPLIES	\$400.00
				\$45.88

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		253.541.0410.000.000.000 <b>Check #: 65530</b>	MIGRANT SUMMER SCHOOL SUPPLIES	\$1,230.35
			Vendor Total:	\$1,276.23
RIDLEY'S FOOD & DRUG		100.631.0410.000.000.001 <b>Check #: 65531</b>	BOARD SUPPLIES	\$46.96
			Vendor Total:	\$46.96
SAYER, TAYLA		271.621.0370.000.000.202 <b>Check #: 65532</b>	TTL IIA TUITION CREDITS-WEST	\$100.00
			Vendor Total:	\$100.00
SCHOLASTIC BOOK CLUB		253.541.0410.000.000.000 <b>Check #: 65533</b>	MIGRANT SUMMER SCHOOL SUPPLIES	\$751.75
		253.720.0410.000.000.000 <b>Check #: 65533</b>	MIGRANT PARENT INVOLVEMENT SUPPLIES	\$436.19
			Vendor Total:	\$1,187.94
SCHOOL SPECIALTY SUPPLY		243.519.0550.000.307.301 <b>Check #: 65534</b>	VOC EQUIPMENT-FAM CON MINICO	\$1,128.10
			Vendor Total:	\$1,128.10
SNAKE RIVER BOWL		253.522.0410.000.000.000 <b>Check #: 65535</b>	MIGRANT PRESCHOOL SUPPLIES	\$253.63
		750.730.0490.000.000.000 <b>Check #: 65535</b>	SCHOOL ACTIVITIES SUPPLIES-TLC	\$185.47
			Vendor Total:	\$439.10
SNYDER'S PAUL AUTOMOTIVE		100.665.0410.000.000.600 <b>Check #: 65536</b>	GROUNDS SUPPLIES	\$29.74
			Vendor Total:	\$29.74
SOLV BUSINESS SOLUTIONS-233439				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.681.0420.423.050.500 <b>Check #: 65537</b>	TRANS OFFICE SUPPLIES	\$620.13
SPRINKLER SHOP,INC			Vendor Total:	\$620.13
		100.665.0410.000.000.301 <b>Check #: 65538</b>	GROUNDS SUPPLIES-MINICO	\$47.93
STANDARD PLUMBING CO			Vendor Total:	\$47.93
		100.665.0410.000.000.102 <b>Check #: 65539</b>	GROUNDS SUPPLIES-HEYBURN	\$98.78
SUBWAY-RUPERT			Vendor Total:	\$98.78
		100.631.0410.000.000.001 <b>Check #: 65540</b>	BOARD SUPPLIES	\$47.95
SWENSEN'S MARKET - PAUL			Vendor Total:	\$47.95
		243.519.0410.000.308.301 <b>Check #: 65541</b>	VOC SUPPLIES-FOODS MINICO	\$135.70
TOP STITCH EMBROIDERY LLC			Vendor Total:	\$135.70
		253.515.0410.000.000.301 <b>Check #: 65542</b>	MIGRANT SEC SUPPLIES-MINICO	\$334.50
VALLEY WIDE COOP			Vendor Total:	\$334.50
		100.665.0410.000.000.600 <b>Check #: 65543</b>	GROUNDS SUPPLIES	\$290.99
VICKI'S COUNTRY GARDEN			Vendor Total:	\$290.99
		100.517.0410.000.000.492 <b>Check #: 65544</b>	ALT SUPPLIES-MT H	\$109.98
			Vendor Total:	\$109.98

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4015

05/25/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
WALMART				
		100.621.0410.000.042.102 <b>Check #: 65545</b>	ASSETS GRANT SUPPLIES-HEYBURN	\$238.14
		100.661.0410.000.000.202 <b>Check #: 65545</b>	CUSTODIAL SUPPLIES-WEST	(\$124.01)
		243.519.0410.000.305.301 <b>Check #: 65545</b>	VOC SUPPLIES-COMP MINICO	\$500.00
		243.519.0410.000.307.301 <b>Check #: 65545</b>	VOC SUPPLIES-FAM CON MINICO	\$751.00
		284.621.0410.000.000.000 <b>Check #: 65545</b>	GEARUP SUPPLIES	\$150.22
			Vendor Total:	<u>\$1,515.35</u>
WIENHOFF DRUG TESTING				
		100.681.0320.323.000.500 <b>Check #: 65546</b>	TRANS CDL & PHYSICALS	\$90.00 63
		100.681.0320.323.050.500 <b>Check #: 65546</b>	TRANS CDL & PHYSICALS	\$300.00
		100.681.0320.323.085.500 <b>Check #: 65546</b>	TRANS CDL & PHYSICALS	\$45.00
			Vendor Total:	<u>\$435.00</u>
YOUNGCARINGFOR OURYOUNG.ORG				
		100.720.0410.000.000.000 <b>Check #: 65547</b>	AVENUES FOR HOPE SUPPLIES	\$1,500.00
			Vendor Total:	<u>\$1,500.00</u>
			Grand Total:	<u>\$176,173.97</u>

End of Report

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4016

05/31/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
WELLS FARGO REMITTANCE CTR		P-Card Payee: WELLS FARGO REMITTANCE CTR		
		100.512.0441.453.000.101	ELEM READING CURRICULUM-ACEQUIA	\$412.63
		100.512.0441.453.000.102	ELEM READING CURRICULUM-HEYBURN	\$534.50
		100.512.0441.453.000.107	ELEM READING CURRICULUM-RUEPRT	\$350.76
		100.512.0441.453.200.107	ESSER-ELEM READING CURRICULUM-RUPERT	\$41.27
		100.611.0410.000.008.000	HEALTH SUPPLIES	\$43.45
		100.621.0380.381.000.301	PROF DEV LODGING & MEALS-MINICO	\$378.05
		100.621.0380.382.000.000	PROF DEV AIRFARE & SHUTTLE-	\$5,020.40
		100.621.0390.392.000.000	PROF DEV REGISTRATION	\$5,170.00
		100.621.0390.392.000.201	PROF DEV REGISTRATION-EAST	\$495.00
		100.621.0390.392.000.301	PROF DEV REGISTRATION-MINICO	\$425.00
		100.656.0460.000.000.001	ADM TECHNOLOGY SOFTWARE	\$45.00
		100.656.0460.000.000.011	ADM TECHNOLOGY SOFTWARE	\$259.74
		100.663.0420.420.000.600	MAINT FUEL	\$3,322.09
		100.664.0410.000.000.600	BLDG MAINT SUPPLIES	\$124.01
		100.665.0420.420.000.600	GROUNDS FUEL	\$87.75
		100.681.0420.420.050.500	TRANS FUEL	\$552.59
		100.683.0420.420.000.500	GEN TRANS FUEL	\$160.09
		241.515.0420.420.000.000	DR ED FUEL	\$385.77
		253.522.0410.000.000.000	MIGRANT PRESCHOOL SUPPLIES	\$144.00
		253.621.0380.381.000.000	MIGRANT LODGING & MEALS-	\$10,751.25
		253.720.0410.000.000.000	MIGRANT PARENT INVOLVEMENT SUPPLIES	\$221.49
		257.521.0410.000.000.000	TTL VI IDEA B- 611 EXC CHILD SUPPLIES	\$210.00
		257.521.0410.000.000.101	TTL VI IDEA PARTB- 611 EXC CHILD SUPPLIES-ACEQUIA	\$199.00
		257.521.0411.000.000.101	TTL VI IDEA PARTB- INVENTORIAL SUPPLIES-ACEQUIA	\$106.98
		257.521.0411.000.000.202	TTL VI IDEA PARTB- 611 INVENTORIAL SUPPLIES-WEST	\$174.90

MINIDOKA COUNTY SCHOOL DISTRICT #331

Voucher Supplement Account Summary

Voucher Batch Number: 4016

05/31/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		257.621.0410.000.000.000	TTL VI IDEA B- 611 PROF DEV SUPPLIES	\$549.18
		263.519.0410.000.303.492	CARL PERKINS SUPPLIES-BUSINESS MT H	\$1,890.00
			Vendor Total:	\$32,054.90
			Grand Total:	\$32,054.90

End of Report

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4018

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
HEYBURN, CITY OF		100.661.0330.331.000.102 <b>Check #: 65550</b>	UTILITIES-HEYBURN	\$3,237.48
		100.661.0330.331.000.492 <b>Check #: 65550</b>	UTILITIES-MT H	\$1,427.26
			Vendor Total:	\$4,664.74
INTERMOUNTAIN GAS CO.		100.661.0330.331.000.000 <b>Check #: 65551</b>	DISTRICT UTILITIES	\$40.88
		100.661.0330.331.000.102 <b>Check #: 65551</b>	UTILITIES-HEYBURN	\$931.17
		100.661.0330.331.000.105 <b>Check #: 65551</b>	UTILITIES-PAUL	\$335.33
		100.661.0330.331.000.107 <b>Check #: 65551</b>	UTILITIES-RUPERT	\$892.30 66
		100.661.0330.331.000.108 <b>Check #: 65551</b>	UTILITIES-TLC	\$717.13
		100.661.0330.331.000.201 <b>Check #: 65551</b>	UTILITIES-EAST	\$1,105.15
		100.661.0330.331.000.202 <b>Check #: 65551</b>	UTILITIES-WEST	\$1,057.28
		100.661.0330.331.000.301 <b>Check #: 65551</b>	UTILITIES-MINICO	\$4,245.36
		100.661.0330.331.000.492 <b>Check #: 65551</b>	UTILITIES-MT H	\$483.95
		100.681.0330.331.050.500 <b>Check #: 65551</b>	TRANS UTILITIES	\$247.60
			Vendor Total:	\$10,056.15
PAUL, CITY OF		100.661.0330.331.000.105 <b>Check #: 65552</b>	UTILITIES-PAUL	\$690.00
		100.661.0330.331.000.202 <b>Check #: 65552</b>	UTILITIES-WEST	\$717.00

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4018

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,407.00
PROJECT MUTUAL TELEPHONE		100.661.0330.350.000.000 <b>Check #: 65553</b>	DISTRICT-TELEPHONE	\$1,176.67
		100.661.0330.350.000.101 <b>Check #: 65553</b>	TELEPHONE-ACEQUIA	\$156.32
		100.661.0330.350.000.102 <b>Check #: 65553</b>	TELEPHONE-HEYURN	\$104.54
		100.661.0330.350.000.105 <b>Check #: 65553</b>	TELEPHONE-PAUL	\$104.09
		100.661.0330.350.000.107 <b>Check #: 65553</b>	TELEPHONE-RUPERT	\$108.50
		100.661.0330.350.000.201 <b>Check #: 65553</b>	TELEPHONE-EAST	\$105.14
		100.661.0330.350.000.202 <b>Check #: 65553</b>	TELEPHONE-WEST	\$103.95
		100.661.0330.350.000.301 <b>Check #: 65553</b>	TELEPHONE-MINICO	\$888.87
		100.661.0330.350.000.492 <b>Check #: 65553</b>	TELEPHONE-MT H	\$154.41
		100.661.0330.350.000.600 <b>Check #: 65553</b>	TELEPHONE-MAINT	\$55.94
		100.661.0330.351.000.000 <b>Check #: 65553</b>	DISTRICT INTERNET	\$12,464.04
		100.681.0330.350.050.500 <b>Check #: 65553</b>	TRANS TELEPHONE	\$350.07
		290.710.0330.350.000.000 <b>Check #: 65553</b>	FOOD SERV TELEPHONE	\$278.99
			Vendor Total:	\$16,051.53
RUPERT, CITY OF		100.661.0330.331.000.000 <b>Check #: 65554</b>	DISTRICT UTILITIES	\$930.87

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4018

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.661.0330.331.000.107 <b>Check #: 65554</b>	UTILITIES-RUPERT	\$4,270.32
		100.661.0330.331.000.108 <b>Check #: 65554</b>	UTILITIES-TLC	\$1,830.69
		100.661.0330.331.000.201 <b>Check #: 65554</b>	UTILITIES-EAST	\$2,782.93
		100.661.0330.331.000.301 <b>Check #: 65554</b>	UTILITIES-MINICO	\$579.91
		100.681.0330.331.050.500 <b>Check #: 65554</b>	TRANS UTILITIES	\$951.32
			Vendor Total:	<u>\$11,346.04</u>
SUBURBAN PROPANE	49377	100.661.0330.331.000.101 <b>Check #: 65555</b>	UTILITIES-ACEQUIA	\$7,301.18
			Vendor Total:	<u>68</u> \$7,301.18
TOTAL WASTE MANAGEMENT		100.661.0330.331.000.101 <b>Check #: 65556</b>	UTILITIES-ACEQUIA	\$288.34
		100.661.0330.331.000.102 <b>Check #: 65556</b>	UTILITIES-HEYBURN	\$288.34
		100.661.0330.331.000.202 <b>Check #: 65556</b>	UTILITIES-WEST	\$334.69
		100.661.0330.331.000.301 <b>Check #: 65556</b>	UTILITIES-MINICO	\$1,015.16
		100.661.0330.331.000.492 <b>Check #: 65556</b>	UTILITIES-MT H	\$185.34
			Vendor Total:	<u>\$2,111.87</u>
UNITED ELECTRIC COOP		100.661.0330.331.000.101 <b>Check #: 65557</b>	UTILITIES-ACEQUIA	\$3,780.84
		100.661.0330.331.000.105 <b>Check #: 65557</b>	UTILITIES-PAUL	\$2,106.11

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4018

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.661.0330.331.000.202 <b>Check #: 65557</b>	UTILITIES-WEST	\$2,216.78
		100.661.0330.331.000.301 <b>Check #: 65557</b>	UTILITIES-MINICO	\$6,927.49
			Vendor Total:	\$15,031.22
VERIZON		100.611.0330.350.008.003 <b>Check #: 65558</b>	HEALTH TELEPHONE	\$154.40
		100.661.0330.350.000.000 <b>Check #: 65558</b>	DISTRICT-TELEPHONE	\$61.47
		100.661.0330.350.000.003 <b>Check #: 65558</b>	TLEPHONE-SP SERV	\$51.47
		100.661.0330.350.000.011 <b>Check #: 65558</b>	TELEPHONE-TECHNOLOGY	\$259.43
		100.661.0330.350.000.101 <b>Check #: 65558</b>	TELEPHONE-ACEQUIA	\$12.87
		100.661.0330.350.000.102 <b>Check #: 65558</b>	TELEPHONE-HEYURN	\$12.87
		100.661.0330.350.000.105 <b>Check #: 65558</b>	TELEPHONE-PAUL	\$12.87
		100.661.0330.350.000.107 <b>Check #: 65558</b>	TELEPHONE-RUPERT	\$64.33
		100.661.0330.350.000.202 <b>Check #: 65558</b>	TELEPHONE-WEST	\$51.47
		100.661.0330.350.000.301 <b>Check #: 65558</b>	TELEPHONE-MINICO	\$310.27
		100.661.0330.350.000.492 <b>Check #: 65558</b>	TELEPHONE-MT H	\$112.94
		100.661.0330.350.000.600 <b>Check #: 65558</b>	TELEPHONE-MAINT	\$968.96
		100.681.0330.350.050.500 <b>Check #: 65558</b>	TRANS TELEPHONE	\$154.40
		251.661.0330.350.000.000 <b>Check #: 65558</b>	TTL IA TELEPHONE	\$154.40

MINIDOKA COUNTY SCHOOL DISTRICT #331

Voucher Supplement Account Summary

Voucher Batch Number: 4018

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$2,382.15
				Grand Total: \$70,351.88

End of Report

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4019

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
ANDERSON, KARI J.		100.621.0380.381.000.102 <b>Check #: 65559</b>	PROF DEV LODGING & MEALS-HEYBURN	\$60.00
			Vendor Total:	\$60.00
ANDREW, MEAGAN		100.515.0380.000.000.301 <b>Check #: 65560</b>	SEC IN DIST MILEAGE-MINICO	\$28.04
			Vendor Total:	\$28.04
ASHBOCKER, SHELLY		257.616.0380.000.000.000 <b>Check #: 65561</b>	TTLVI IDEA B- 611 ANC IN DISTRICT MILEAGE	\$187.42
			Vendor Total:	\$187.42
BALL, CHELSEY		257.616.0380.000.000.000 <b>Check #: 65562</b>	TTLVI IDEA B- 611 ANC IN DISTRICT MILEAGE	\$203.55
			Vendor Total:	\$203.55
BINGHAM, ANDREA		100.611.0380.380.008.003 <b>Check #: 65563</b>	HEALTH OUT OF DIST MILEAGE	\$48.34
			Vendor Total:	\$48.34
BINGHAM, SHERRY		257.616.0380.000.000.000 <b>Check #: 65564</b>	TTLVI IDEA B- 611 ANC IN DISTRICT MILEAGE	\$139.42
		257.616.0380.380.000.000 <b>Check #: 65564</b>	TTL VI IDEA B- 611 ANC OUT OF DIST MILEAGE	\$53.58
			Vendor Total:	\$193.00
BIRCH, COURTNEY		100.515.0380.000.000.201 <b>Check #: 65565</b>	SEC IN DISTRICT MILEAGE-EAST	\$141.93
			Vendor Total:	\$141.93
BLISS, TIFFANY				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4019

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		257.616.0380.000.000.000 <b>Check #: 65566</b>	TTLVI IDEA B- 611 ANC IN DISTRICT MILEAGE	\$493.04
			Vendor Total:	\$493.04
CRANE, JAELEE		257.616.0380.000.000.000 <b>Check #: 65567</b>	TTLVI IDEA B- 611 ANC IN DISTRICT MILEAGE	\$130.87
			Vendor Total:	\$130.87
DAVIS, MARY		257.521.0380.000.000.000 <b>Check #: 65568</b>	TTL VI IDEA B- 611 IN DISTRICT MILEAGE	\$37.68
			Vendor Total:	\$37.68
DILWORTH, TED		100.515.0380.000.000.202 <b>Check #: 65569</b>	SEC IN DIST MILEAGE-WEST	\$75.70 72
			Vendor Total:	\$75.70
DURRANT, GREG		100.621.0380.380.000.201 <b>Check #: 65570</b>	PROF DEV OUT OF DIST MILEAGE-EAST	\$188.00
		100.621.0380.381.000.201 <b>Check #: 65570</b>	PROF DEV LODGING & MEALS-EAST	\$60.00
			Vendor Total:	\$248.00
EILERS, AMY		100.517.0380.000.000.492 <b>Check #: 65571</b>	ALT IN DISTRICT MILEAGE-MT H	\$52.67
			Vendor Total:	\$52.67
GARZA, JAMIE JO		253.541.0380.380.000.000 <b>Check #: 65572</b>	MIGRANT SUMMER OUT DISTRICT MILEAGE	\$376.20
		253.541.0380.381.000.000 <b>Check #: 65572</b>	MIGRANT SUMMER LODGING AND MEALS	\$840.00
			Vendor Total:	\$1,216.20

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4019

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
GOODWIN, MCKINZEE		257.521.0380.000.000.000 <b>Check #: 65573</b>	TTL VI IDEA B- 611 IN DISTRICT MILEAGE	\$59.51
			Vendor Total:	\$59.51
HERBERT, KRISTY		100.621.0380.380.000.301 <b>Check #: 65574</b>	PROF DEV OUT OF DIST MILEAGE-MINICO	\$102.50
		100.621.0380.381.000.301 <b>Check #: 65574</b>	PROF DEV LODGING & MEALS-MINICO	\$60.00
			Vendor Total:	\$162.50
JOHNSON, FELICIA		257.616.0380.000.000.000 <b>Check #: 65575</b>	TTLVI IDEA B- 611 ANC IN DISTRICT MILEAGE	\$24.17
			Vendor Total:	\$24.17
KENT, ROBERT		100.621.0380.380.000.301 <b>Check #: 65576</b>	PROF DEV OUT OF DIST MILEAGE-MINICO	\$102.50
		100.621.0380.381.000.301 <b>Check #: 65576</b>	PROF DEV LODGING & MEALS-MINICO	\$60.00
			Vendor Total:	\$162.50
RAMSEY, JAMES		100.632.0380.000.000.001 <b>Check #: 65577</b>	DIST ADM IN DISTRICT MILEAGE	\$155.04
		100.632.0380.380.000.001 <b>Check #: 65577</b>	DIST ADM OUT OF DIST MILEAGE	\$53.58
			Vendor Total:	\$208.62
SERR, ALLISON		100.611.0380.000.008.003 <b>Check #: 65578</b>	HEALTH IN DISTRICT MILEAGE	\$41.44
			Vendor Total:	\$41.44
STIMPSON, JAYLEE				

MINIDOKA COUNTY SCHOOL DISTRICT #331

Voucher Supplement Account Summary

Voucher Batch Number: 4019

06/07/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		257.521.0380.000.000.000 Check #: 65579	TTL VI IDEA B- 611 IN DISTRICT MILEAGE	\$65.44
			Vendor Total:	\$65.44
			Grand Total:	\$3,840.62

End of Report

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4020

06/08/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
AMAZON/GEMB		237.621.0410.000.000.492 <b>Check #: 65580</b>	IMENT SUPPLIES- MT H	\$514.87
		237.621.0411.000.000.492 <b>Check #: 65580</b>	IMEN INVENTORIAL SUPPLIES-	\$5,632.64
			Vendor Total:	\$6,147.51
HEYBURN, CITY OF		237.621.0410.000.000.492 <b>Check #: 65581</b>	IMENT SUPPLIES- MT H	\$117.50
			Vendor Total:	\$117.50
K & R RENT-ALL, INC		237.621.0410.000.000.492 <b>Check #: 65582</b>	IMENT SUPPLIES- MT H	\$88.00
			Vendor Total:	\$88.00
KLOEPFER CONCRETE INC.		237.621.0410.000.000.492 <b>Check #: 65583</b>	IMENT SUPPLIES- MT H	\$166.00
			Vendor Total:	\$166.00
LOPEZ DIAZ, JULIETA		253.541.0320.000.000.000 <b>Check #: 65584</b>	MIGRANT SUMMER SCHOOL CONTRACTED SERVICES	\$1,855.78
			Vendor Total:	\$1,855.78
LYTLE SIGNS, INC		237.621.0550.000.000.492 <b>Check #: 65585</b>	IMEN GRANT EQUIPMENT	\$574.79
			Vendor Total:	\$574.79
MILES CONSTRUCTION		237.621.0550.000.000.492 <b>Check #: 65586</b>	IMEN GRANT EQUIPMENT	\$2,860.00
			Vendor Total:	\$2,860.00
TOP STITCH EMBROIDERY LLC				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4020

06/08/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		237.621.0410.000.000.492 <b>Check #: 65587</b>	IMENT SUPPLIES- MT H	\$273.00
			Vendor Total:	\$273.00
WALMART		237.621.0410.000.000.492 <b>Check #: 65588</b>	IMENT SUPPLIES- MT H	\$29.82
			Vendor Total:	\$29.82
			Grand Total:	\$12,112.40

End of Report

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4021

06/17/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
A TO B MOTOR COACH, LLC		100.682.0340.000.000.301 <b>Check #: 65589</b>	ACTIVITY CONTRACTED BUSES-MINICO	\$5,042.88
			Vendor Total:	\$5,042.88
ACE HARDWARE		100.663.0410.000.000.600 <b>Check #: 65590</b>	MAINT SUPPLIES	\$350.98
		241.515.0420.421.000.000 <b>Check #: 65590</b>	DR ED OIL & LUBE	\$40.49
			Vendor Total:	\$391.47
AG ELECTRIC, LLC		100.810.0550.553.420.301 <b>Check #: 65591</b>	SCHL BLDG HVAC SUPP LEVY-MINICO	\$2,718.75
			Vendor Total:	\$2,718.75
ALL WIRELESS COMMUNICATIONS		100.681.0320.000.050.500 <b>Check #: 65592</b>	TRANS CONTRACTED SERVICES	\$105.00
		246.512.0320.000.000.000 <b>Check #: 65592</b>	SDFS ELEM CONTRACTED SERVICES	\$105.00
		246.667.0411.000.000.000 <b>Check #: 65592</b>	SFDS SECURITY INVENTORIAL SUPPLIES	\$1,660.40
		246.667.0411.000.000.102 <b>Check #: 65592</b>	SFDS SECURITY INVENTORIAL SUPPLIE-HEYBURN	\$711.60
			Vendor Total:	\$2,582.00
AMAZON/GEMB		100.512.0410.000.000.107 <b>Check #: 65593</b>	ELEM SUPPLIES-RUPERT	(\$1,035.20)
		100.519.0410.000.306.301 <b>Check #: 65593</b>	VOC SUPPLIES-CONST MINICO	\$1,153.02
		100.519.0550.000.306.301 <b>Check #: 65593</b>	VOC EQUIPMENT-CONST MINICO	\$1,747.30

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4021

06/17/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.621.0410.000.058.201 <b>Check #: 65593</b>	IDAHO LIVES GRANT SUPPLIES-EAST	\$68.88
		100.622.0430.000.000.301 <b>Check #: 65593</b>	MEDIA SUPPLIES-MINICO	\$15.49
		237.621.0411.000.000.492 <b>Check #: 65593</b>	IMEN INVENTORIAL SUPPLIES-	\$58.64
		243.519.0410.000.306.301 <b>Check #: 65593</b>	VOC SUPPLIES-CONST MINICO	\$1,350.62
		243.519.0550.000.315.301 <b>Check #: 65593</b>	VOC EQUIPMENT-TECH ED MINICO	\$487.48
		251.720.0410.000.000.101 <b>Check #: 65593</b>	TTL IA PARENT INVOLVE SUPPLIES-ACEQUIA	(\$19.99)
		263.519.0410.000.309.301 <b>Check #: 65593</b>	CARL PERKINS SUPPLIES-HEALTH MINICO	\$215.99
			Vendor Total:	<u>\$4,042.23</u>
AMERICAN LINEN SUPPLY		100.681.0420.425.050.500 <b>Check #: 65594</b>	TRANS COVERALLS & LAUNDRY	\$133.54
		290.710.0320.000.000.000 <b>Check #: 65594</b>	FOOD SERV CONTRACTED SERVICES	\$144.00
			Vendor Total:	<u>\$277.54</u>
ANDERSON, JULIAN & HULL, LLP		100.631.0720.000.000.001 <b>Check #: 65595</b>	LEGAL PUBLICATIONS	\$565.50
			Vendor Total:	<u>\$565.50</u>
ANIXTER INC		100.810.0540.000.420.105 <b>Check #: 65596</b>	SCHL BUILDING IMPROVEMENT-SUPP LEVY-PAUL	\$855.52
		100.810.0540.000.420.492 <b>Check #: 65596</b>	SCHL BUILDING IMPROVEMENT-SUPP LEVY-MT H	\$6,580.00
			Vendor Total:	<u>\$7,435.52</u>
APPLE, INC				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4021

06/17/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.623.0550.000.000.101 <b>Check #: 65597</b>	INST TECH EQUIPMENT-ACEQUIA	\$7,074.00
		100.623.0550.000.000.102 <b>Check #: 65597</b>	INST TECH EQUIPMENT-HEYBURN	\$7,074.00
		100.623.0550.000.000.105 <b>Check #: 65597</b>	INST TECH EQUIPMENT-PAUL	\$7,074.00
		100.623.0550.000.000.107 <b>Check #: 65597</b>	INST TECH EQUIPMENT-RUPERT	\$7,074.00
		100.623.0550.000.000.201 <b>Check #: 65597</b>	INST TECH EQUIPMENT-EAST	\$8,253.00
		100.623.0550.000.000.202 <b>Check #: 65597</b>	INST TECH EQUIPMENT-WEST	\$4,716.00
		100.623.0550.000.000.301 <b>Check #: 65597</b>	INST TECH EQUIPMENT-MINICO	\$5,895.00
			Vendor Total:	<u>\$47,160.00</u>
BAILEY OIL CO., INC.		100.665.0420.420.000.600 <b>Check #: 65598</b>	GROUNDS FUEL	\$760.31
		100.681.0420.420.000.500 <b>Check #: 65598</b>	TRANSP NON ALLOW FUEL	\$824.66
		100.681.0420.420.050.500 <b>Check #: 65598</b>	TRANS FUEL	\$12,579.10
		100.683.0420.420.000.500 <b>Check #: 65598</b>	GEN TRANS FUEL	\$1,138.50
		290.710.0420.420.000.000 <b>Check #: 65598</b>	FOOD SERVI FUEL	\$110.23
			Vendor Total:	<u>\$15,412.80</u>
BEAR NECESSITIES PORTABLE RESTROOM		100.531.0320.000.000.301 <b>Check #: 65599</b>	INTERSCHL CONTRACTED SERVICES-MINICO	\$987.15
			Vendor Total:	<u>\$987.15</u>
BIG TYME SPORTSWEAR AND DESIGN				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4021

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.531.0410.000.000.301 <b>Check #: 65600</b>	INTERSCHL SUPPLIES-MINICO	\$3,186.23
			Vendor Total:	\$3,186.23
BOOK STORE		100.681.0420.423.000.500 <b>Check #: 65601</b>	TRANS OFICE SUPPLIES	\$27.32
			Vendor Total:	\$27.32
BRADY CHEMICAL		290.710.0410.000.000.000 <b>Check #: 65602</b>	FOOD SERV SUPPLIES	\$1,049.22
			Vendor Total:	\$1,049.22
BRYSON SALES & SERVICE, INC		100.681.0420.422.085.500 <b>Check #: 65603</b>	TRANS SHOP SUPPLIES	\$559.15 80
			Vendor Total:	\$559.15
BUILDING BETTER BOARDS		100.631.0320.000.000.001 <b>Check #: 65604</b>	BOARD CONTRACTED SERVICES	\$1,500.00
			Vendor Total:	\$1,500.00
CAXTON PRINTERS		100.512.0441.453.000.105 <b>Check #: 65605</b>	ELEM READING CURRICULUM-PAUL	\$916.33
			Vendor Total:	\$916.33
CDW GOVERNMENT, INC.		100.656.0550.000.000.011 <b>Check #: 65606</b>	ADM TECH EQUIPMENT	\$2,374.82
			Vendor Total:	\$2,374.82
COLLEGE OF SOUTHERN ID		100.621.0370.000.000.101 <b>Check #: 65607</b>	PROF DEV TUITION CREDITS	\$40.00
		100.621.0370.000.000.102 <b>Check #: 65607</b>	PROF DEV TUITION CREDITS	\$40.00

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.621.0370.000.000.105 <b>Check #: 65607</b>	PROF DEV TUITION CREDITS	\$80.00
		100.621.0370.000.000.107 <b>Check #: 65607</b>	PROF DEV TUITION CREDITS	\$40.00
		100.621.0370.000.000.201 <b>Check #: 65607</b>	PROF DEV TUITION CREDITS	\$80.00
		100.621.0370.000.000.492 <b>Check #: 65607</b>	PROF DEV TUITION CREDITS	\$360.00
			Vendor Total:	\$640.00
CONVERGINT TECHNOLOGIES LLC		100.664.0320.000.000.107 <b>Check #: 65608</b>	BLDG MAINT CONTRACTED SERVICES-RUPERT	\$1,605.00
		100.664.0320.000.000.202 <b>Check #: 65608</b>	BLDG MAINT CONTRACTED SERVICES-WEST	\$3,537.50
		100.664.0320.000.000.301 <b>Check #: 65608</b>	BLDG MAINT CONTRACTED SERVICES-MINICO	\$1,560.00 <sup>81</sup>
		100.664.0320.000.000.492 <b>Check #: 65608</b>	BLDG MAINT CONTRACTED SERVICES-MT H	\$1,288.64
		100.664.0410.000.000.492 <b>Check #: 65608</b>	BLDG MAINT SUPPLIES-MT H	\$142.56
			Vendor Total:	\$8,133.70
COWGILL, SOPHIE		263.519.0380.381.301.301 <b>Check #: 65609</b>	CARL PERKINS LODGING & MEALS-AG MINICO	\$210.00
			Vendor Total:	\$210.00
CRISIS PREVENTION INSTITUTE INC		260.621.0390.391.000.000 <b>Check #: 65610</b>	MEDICAID MEMBERSHIP DUES	\$200.00
			Vendor Total:	\$200.00
CROWN LIFT TRUCKS		290.710.0550.000.000.000 <b>Check #: 65611</b>	FOOD SERV EQUIPMENT	\$30,422.47

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Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$30,422.47
D.L. EVANS BANK		100.632.0410.000.000.001 <b>Check #: 65612</b>	DIST ADM SUPPLIES	\$29.00
			Vendor Total:	\$29.00
DAD'S BATTERY INC.		100.664.0410.000.000.301 <b>Check #: 65613</b>	BLDG MAINT SUPPLIES-MINICO	\$299.95
			Vendor Total:	\$299.95
DEAN DAIRY COPRORATE, LLC		290.710.0450.000.000.101 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-ACEQUIA	\$993.34
		290.710.0450.000.000.102 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-HEYBURN	\$2,174.60
		290.710.0450.000.000.105 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-PAUL	\$1,845.85
		290.710.0450.000.000.107 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-RUPERT	\$3,602.84
		290.710.0450.000.000.108 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-TLC	\$270.94
		290.710.0450.000.000.201 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-EAST	\$1,281.02
		290.710.0450.000.000.202 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-WEST	\$1,573.97
		290.710.0450.000.000.301 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-MINICO	\$1,693.97
		290.710.0450.000.000.492 <b>Check #: 65614</b>	FOOD SERV FOOD COSTS-MT H	\$227.42
			Vendor Total:	\$13,663.95
DECISIVE TACTICS, INC.		100.656.0460.000.000.011 <b>Check #: 65615</b>	ADM TECHNOLOGY SOFTWARE	\$1,432.80

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Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,432.80
DONNELLEY SPORTS		100.531.0410.000.000.202 <b>Check #: 65616</b>	INTERSCHL SUPPLIES-WEST	\$88.65
		100.531.0410.000.000.301 <b>Check #: 65616</b>	INTERSCHL SUPPLIES-MINICO	\$750.00
			Vendor Total:	\$838.65
DRY CREK UNDERGROUND UTILITIES LLC		420.810.0540.000.000.101 <b>Check #: 65617</b>	PLANT BUILDING IMPROVEMENT-ACEQUIA	\$8,225.00
			Vendor Total:	\$8,225.00
DURRANT, GREG		100.621.0380.380.000.201 <b>Check #: 65618</b>	PROF DEV OUT OF DIST MILEAGE-EAST	\$165.30
		100.621.0380.381.000.201 <b>Check #: 65618</b>	PROF DEV LODGING & MEALS-EAST	83 \$60.00
			Vendor Total:	\$225.30
E STREET DELI		100.621.0380.381.000.000 <b>Check #: 65619</b>	PROF DEV LODGING & MEALS	\$139.55
			Vendor Total:	\$139.55
EDUQUEST LLC		260.621.0320.000.000.000 <b>Check #: 65620</b>	MEDICIAD CONTRACTED SERVICES	\$55,418.43
			Vendor Total:	\$55,418.43
EVANS PLUMBING, INC		100.664.0320.000.000.201 <b>Check #: 65621</b>	BLDG MAINT CONTRACTED SERVICES-EAST	\$388.05
			Vendor Total:	\$388.05
EVANS, LEXI		263.519.0380.381.301.301 <b>Check #: 65622</b>	CARL PERKINS LODGING & MEALS-AG MINICO	\$210.00

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Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$210.00
FENCE SOLUTIONS INC		100.665.0410.000.000.600 <b>Check #: 65623</b>	GROUNDS SUPPLIES	\$78.00
			Vendor Total:	\$78.00
FOLLETT SCHOOL SOLUTIONS, INC		100.622.0430.000.000.101 <b>Check #: 65624</b>	MEDIA SUPPLIES-ACEQUIA	\$327.76
			Vendor Total:	\$327.76
GETFPV, LLC		100.621.0410.000.062.202 <b>Check #: 65625</b>	STEM GRANT SUPPLIES-WEST	\$712.94
			Vendor Total:	\$712.94
GOPHER SPORT		100.621.0410.000.060.301 <b>Check #: 65626</b>	FUEL UP TO PLAY SUPPLIES-MINICO	\$775.62
			Vendor Total:	\$775.62
HAUNS HARDWARE		100.515.0410.000.000.202 <b>Check #: 65627</b>	SEC SUPPLIES-WEST	\$159.96
		100.664.0410.000.000.105 <b>Check #: 65627</b>	BLDG MAINT SUPPLIES-PAUL	(\$14.98)
		100.664.0410.000.000.301 <b>Check #: 65627</b>	BLDG MAINT SUPPLIES-MINICO	\$5.03
		100.665.0410.000.000.202 <b>Check #: 65627</b>	GROUNDS SUPPLIES-WEST	\$33.28
		100.665.0410.000.000.600 <b>Check #: 65627</b>	GROUNDS SUPPLIES	\$30.98
			Vendor Total:	\$214.27
HOLIDAY INN EXPRESS BOISE DOWNTOWN				

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Vendor Remit Name	Vendor #	Account	Description	Amount
		243.519.0380.381.303.301 <b>Check #: 65628</b>	VOC LODGING & MEALS-BUS MINICO	\$271.90
			Vendor Total:	\$271.90
HYDE, EILEEN MAY		100.631.0410.000.000.001 <b>Check #: 65629</b>	BOARD SUPPLIES	\$150.00
		100.632.0410.000.000.001 <b>Check #: 65629</b>	DIST ADM SUPPLIES	\$600.00
			Vendor Total:	\$750.00
IVATA		263.519.0390.392.301.301 <b>Check #: 65630</b>	CARL PERKINS DUE & FEES-AG MINICO	\$225.00
			Vendor Total:	\$225.00
JACKSON GROUP PETERBILT		100.681.0420.422.085.500 <b>Check #: 65631</b>	TRANS SHOP SUPPLIES	\$80.76
			Vendor Total:	\$80.76
JOSTENS		100.517.0410.000.000.492 <b>Check #: 65632</b>	ALT SUPPLIES-MT H	\$747.49
			Vendor Total:	\$747.49
K & R RENT-ALL, INC		100.665.0320.000.000.108 <b>Check #: 65633</b>	GROUNDS CONTRACTED SERVICES-TLC	\$120.00
			Vendor Total:	\$120.00
KELLY'S BEARING SUPPLY		100.664.0410.000.000.101 <b>Check #: 65634</b>	BLDG MAINT SUPPLIES-ACEQUIA	\$20.86
			Vendor Total:	\$20.86
KNIEP, CORY		100.621.0380.380.000.202 <b>Check #: 65635</b>	PROF DEV OUT OF DIST MILEAGE-WEST	\$165.30

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.621.0380.381.000.202 <b>Check #: 65635</b>	PROF DEV LODGING & MEALS-WEST	\$60.00
		100.661.0330.350.000.202 <b>Check #: 65635</b>	TELEPHONE-WEST	\$150.00
			Vendor Total:	<u>\$375.30</u>
LYNCH OIL, INC.		100.681.0420.420.050.500 <b>Check #: 65636</b>	TRANS FUEL	\$23,109.25
			Vendor Total:	<u>\$23,109.25</u>
MAD RIVER LASER LLC		100.632.0410.000.000.001 <b>Check #: 65637</b>	DIST ADM SUPPLIES	\$14.55
		100.656.0410.000.000.000 <b>Check #: 65637</b>	ADM TECHNOLOGY SUPPLIES	\$25.54
				<u>86</u>
			Vendor Total:	<u>\$40.09</u>
MAGIC VALLEY LABS,INC		100.664.0320.000.000.301 <b>Check #: 65638</b>	BLDG MAINT CONTRACTED SERVICES-MINICO	\$44.00
			Vendor Total:	<u>\$44.00</u>
MAGIC VALLEY TIRE PAUL		100.683.0420.422.000.500 <b>Check #: 65639</b>	GEN TRANS SHOP SUPPLIES	\$60.00
			Vendor Total:	<u>\$60.00</u>
MAGIC VALLEY TIRE RUPERT		100.665.0410.000.000.600 <b>Check #: 65640</b>	GROUNDS SUPPLIES	\$188.99
			Vendor Total:	<u>\$188.99</u>
MENDENHALL EQUIPMENT CO		100.664.0320.000.000.301 <b>Check #: 65641</b>	BLDG MAINT CONTRACTED SERVICES-MINICO	\$310.35

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.810.0540.000.420.301 <b>Check #: 65641</b>	SCHL BUILDING IMPROVEMENT-SUPP LEVY-MINICO	\$17,804.65
			Vendor Total:	\$18,115.00
MIKEY'S REFRIGERATION INC		290.710.0320.000.000.201 <b>Check #: 65642</b>	FOOD SERV CONTRACTED SERVICES-EAST	\$626.58
		290.710.0320.000.000.202 <b>Check #: 65642</b>	FOOD SERV CONTRACTED SERVICES-WEST	\$1,030.00
			Vendor Total:	\$1,656.58
MILES CONSTRUCTION		420.810.0540.000.000.101 <b>Check #: 65643</b>	PLANT BUILDING IMPROVEMENT-ACEQUIA	\$11,296.00
		420.811.0540.000.000.301 <b>Check #: 65643</b>	PLANT BUILDING IMPROVEMENT OUTBUILDING-MINICO	\$13,000.00 87
			Vendor Total:	\$24,296.00
MINICO HIGH SCHOOL		100.682.0310.000.000.301 <b>Check #: 65644</b>	TRANS ACTIVITY BUSING-MINICO	\$2,097.00
			Vendor Total:	\$2,097.00
MINIDOKA COUNTY AUDITOR		100.667.0320.000.040.000 <b>Check #: 65645</b>	SAFE ENRIRONMENT CONTRACTED SERVICES	\$7,500.00
			Vendor Total:	\$7,500.00
MINIDOKA SCHOOLS FOOD SERVICE ASSOC.		100.512.0410.000.000.101 <b>Check #: 65646</b>	ELEM SUPPLIES-ACEQUIA	\$187.50
			Vendor Total:	\$187.50
MORGAN DOOR CO		100.810.0540.000.420.301 <b>Check #: 65647</b>	SCHL BUILDING IMPROVEMENT-SUPP LEVY-MINICO	\$13,715.00
			Vendor Total:	\$13,715.00

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

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Vendor Remit Name	Vendor #	Account	Description	Amount
NASCO				
		243.519.0410.000.307.301 <b>Check #: 65648</b>	VOC SUPPLIES-FAM CON MINICO	\$232.65
		263.519.0410.000.307.301 <b>Check #: 65648</b>	CARL PERKINS SUPPLIES-FAM CON MINICO	\$265.08
			Vendor Total:	\$497.73
NICHOLAS & CO				
		290.710.0410.000.000.000 <b>Check #: 65649</b>	FOOD SERV SUPPLIES	\$901.94
		290.710.0450.000.000.000 <b>Check #: 65649</b>	FOOD SERV FOOD COSTS	\$24,738.60
			Vendor Total:	\$25,640.54
NORTHWEST DISTRIBUTION SERVICES				
		290.710.0450.000.000.000 <b>Check #: 65650</b>	FOOD SERV FOOD COSTS	\$36,347.27
			Vendor Total:	\$36,347.27
NPC INTERNATIONAL				
		290.710.0450.000.000.301 <b>Check #: 65651</b>	FOOD SERV FOOD COSTS-MINICO	\$2,093.90
		290.710.0450.000.000.492 <b>Check #: 65651</b>	FOOD SERV FOOD COSTS-MT H	\$222.71
			Vendor Total:	\$2,316.61
NU VU GLASS, INC.				
		100.810.0540.000.420.492 <b>Check #: 65652</b>	SCHL BUILDING IMPROVEMENT-SUPP LEVY-MT H	\$21,240.00
			Vendor Total:	\$21,240.00
PITNEY BOWES CORP				
		100.632.0350.000.000.001 <b>Check #: 65653</b>	DIST ADM COMMUNICATION & POSTAGE	\$249.45
			Vendor Total:	\$249.45
PLATT ELECTRIC SUPPLY, INC				

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.664.0410.000.000.102 <b>Check #: 65654</b>	BLDG MAINT SUPPLIES-HEYBURN	\$99.20
		100.664.0410.000.000.600 <b>Check #: 65654</b>	BLDG MAINT SUPPLIES	\$335.70
			Vendor Total:	\$434.90
POSITIVE PROMOTIONS		100.512.0410.000.000.101 <b>Check #: 65655</b>	ELEM SUPPLIES-ACEQUIA	\$225.03
			Vendor Total:	\$225.03
PRIMARY THERAPY SOURCE		260.621.0320.000.000.000 <b>Check #: 65656</b>	MEDICIAD CONTRACTED SERVICES	\$1,458.70
			Vendor Total:	\$1,458.70
QUEST BEHAVIORAL HEALTH		100.611.0320.000.008.003 <b>Check #: 65657</b>	HEALTH CONTRACTED SERVICES	\$2,059.00
		260.621.0320.000.000.000 <b>Check #: 65657</b>	MEDICIAD CONTRACTED SERVICES	\$1,475.52
			Vendor Total:	\$3,534.52
RAMSEY, JAMES		100.631.0410.000.015.001 <b>Check #: 65658</b>	BOARD EMPLOYEE RECOG SUPPLIES	\$479.17
			Vendor Total:	\$479.17
RIDLEY'S FOOD & DRUG		253.541.0410.000.000.000 <b>Check #: 65659</b>	MIGRANT SUMMER SCHOOL SUPPLIES	\$22.47
			Vendor Total:	\$22.47
RMT EQUIPMENT		100.665.0320.000.000.600 <b>Check #: 65660</b>	GROUNDS CONTRACTED SERVICES	\$3,754.83
		100.665.0410.000.000.600 <b>Check #: 65660</b>	GROUNDS SUPPLIES	\$6,845.17

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Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$10,600.00
ROCHESTER 100 INC.		100.512.0410.000.000.107 <b>Check #: 65661</b>	ELEM SUPPLIES-RUPERT	\$1,015.00
			Vendor Total:	\$1,015.00
SCHOOL SPECIALTY SUPPLY		100.512.0410.000.000.107 <b>Check #: 65662</b>	ELEM SUPPLIES-RUPERT	\$906.77
		100.512.0411.000.000.105 <b>Check #: 65662</b>	ELEM INVENTORIAL SUPPLIES-PAUL	\$3,041.52
			Vendor Total:	\$3,948.29
SCHOOLMATE.COM		100.512.0410.000.000.107 <b>Check #: 65663</b>	ELEM SUPPLIES-RUPERT	\$805.00
				90
			Vendor Total:	\$805.00
SCHOWS, INC		100.665.0410.000.000.600 <b>Check #: 65664</b>	GROUNDS SUPPLIES	\$7.58
		100.683.0420.422.000.500 <b>Check #: 65664</b>	GEN TRANS SHOP SUPPLIES	\$27.72
		241.515.0420.421.000.000 <b>Check #: 65664</b>	DR ED OIL & LUBE	\$10.64
			Vendor Total:	\$45.94
SHAMROCK FOODS COMPANY		290.710.0450.000.000.000 <b>Check #: 65665</b>	FOOD SERV FOOD COSTS	\$520.20
			Vendor Total:	\$520.20
SMALL ENGINES THAT CAN		100.665.0410.000.000.108 <b>Check #: 65666</b>	GROUNDS SUPPLIES-TLC	\$20.99
			Vendor Total:	\$20.99
SNA				

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Vendor Remit Name	Vendor #	Account	Description	Amount
		290.710.0390.391.000.000 <b>Check #: 65667</b>	FOOD SERV MEMBERSHIP DUES	\$139.50
			Vendor Total:	\$139.50
SNYDER'S PAUL AUTOMOTIVE		100.665.0410.000.000.600 <b>Check #: 65668</b>	GROUNDS SUPPLIES	\$151.98
			Vendor Total:	\$151.98
SOUTHERN IDAHO THERAPY		260.621.0320.000.000.000 <b>Check #: 65669</b>	MEDICIAD CONTRACTED SERVICES	\$243.10
			Vendor Total:	\$243.10
SPHERO INC		245.623.0411.000.000.000 <b>Check #: 65670</b>	TECH GRANT INST INVENTORIALBLE SUPPLIES-	\$4,417.51 91
			Vendor Total:	\$4,417.51
STANDARD PLUMBING CO		100.664.0410.000.000.492 <b>Check #: 65671</b>	BLDG MAINT SUPPLIES-MT H	\$3.50
		100.665.0410.000.000.108 <b>Check #: 65671</b>	GROUNDS SUPPLIES-TLC	\$112.84
			Vendor Total:	\$116.34
STAPELMAN, JESSICA		263.519.0380.381.301.301 <b>Check #: 65672</b>	CARL PERKINS LODGING & MEALS-AG MINICO	\$70.00
			Vendor Total:	\$70.00
STARS FERRY BUILDING SUP		100.664.0410.000.000.301 <b>Check #: 65673</b>	BLDG MAINT SUPPLIES-MINICO	\$36.65
			Vendor Total:	\$36.65
STIMPSON, RICK				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4021

06/17/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		263.519.0380.381.301.301 <b>Check #: 65674</b>	CARL PERKINS LODGING & MEALS-AG MINICO	\$210.00
			Vendor Total:	\$210.00
STUTZMAN, DANELLE		100.621.0380.380.000.102 <b>Check #: 65675</b>	PROF DEV OUT OF DIST MILEAGE-HEYBURN	\$165.30
		100.621.0380.381.000.102 <b>Check #: 65675</b>	PROF DEV LODGING & MEALS-HEYBURN	\$60.00
		100.661.0330.350.000.102 <b>Check #: 65675</b>	TELEPHONE-HEYURN	\$600.00
			Vendor Total:	\$825.30
TEACHER DIRECT		100.512.0410.000.000.107 <b>Check #: 65676</b>	ELEM SUPPLIES-RUPERT	\$214.96
				92
			Vendor Total:	\$214.96
THERMAL SUPPLY INC.		100.664.0410.000.000.600 <b>Check #: 65677</b>	BLDG MAINT SUPPLIES	\$692.50
			Vendor Total:	\$692.50
TIMES NEWS-LEE PUBLICATIONS		100.631.0355.000.000.001 <b>Check #: 65678</b>	BOARD ADVERTISING	\$244.71
			Vendor Total:	\$244.71
TRENKLE, BRADY		100.531.0380.380.000.301 <b>Check #: 65679</b>	INTERSCHL OUT OF DIST MILEAGE-MINICO	\$815.10
			Vendor Total:	\$815.10
US GAMES		100.621.0410.000.064.102 <b>Check #: 65680</b>	MILES FOR ME GRANT SUPPLIES-HEYBURN	\$181.29
			Vendor Total:	\$181.29
VALLEY OFFICE SYSTEMS				

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4021

06/17/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.512.0320.320.000.101 <b>Check #: 65681</b>	ELEM PRINTER LEASE-ACEQUIA	\$456.00
		100.512.0320.320.000.102 <b>Check #: 65681</b>	ELEM PRINTER LEASE-HEYBURN	\$646.50
		100.512.0320.320.000.105 <b>Check #: 65681</b>	ELEM PRINTER LEASE-PAUL	\$632.00
		100.512.0320.320.000.107 <b>Check #: 65681</b>	ELEM PRINTER LEASE-RUPERT	\$458.50
		100.512.0320.322.000.101 <b>Check #: 65681</b>	ELEM COPIER LEASE-ACEQUIA	\$893.79
		100.512.0320.322.000.102 <b>Check #: 65681</b>	ELEM COPIER LEASE-HEYBURN	\$2,132.12
		100.512.0320.322.000.105 <b>Check #: 65681</b>	ELEM COPIER LEASE-PAUL	\$2,029.76
		100.512.0320.322.000.107 <b>Check #: 65681</b>	ELEM COPIER LEASE-RUPERT	\$1,318.98
		100.515.0320.320.000.201 <b>Check #: 65681</b>	SEC PRINTER LEASE-EAST	\$689.00
		100.515.0320.320.000.202 <b>Check #: 65681</b>	SEC PRINTER LEASE-WEST	\$727.00
		100.515.0320.320.000.301 <b>Check #: 65681</b>	SEC PRINTER LEASE-MINICO	\$2,025.58
		100.515.0320.322.000.201 <b>Check #: 65681</b>	SEC COPIER LEASE-EAST	\$2,043.08
		100.515.0320.322.000.202 <b>Check #: 65681</b>	SEC COPIER LEASE-WEST	\$1,888.69
		100.515.0320.322.000.301 <b>Check #: 65681</b>	SEC COPIER LEASE-MINICO	\$3,407.75
		100.517.0320.320.000.492 <b>Check #: 65681</b>	ALT PRINTER LEASE-MT H	\$950.50
		100.517.0320.322.000.492 <b>Check #: 65681</b>	ALT COPIER LEASE-MT H	\$1,446.86
		100.632.0320.320.000.001 <b>Check #: 65681</b>	DIST ADM PRINTER LEASE	\$57.00

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4021

06/17/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.632.0320.322.000.001 <b>Check #: 65681</b>	DIST ADM COPIER LEASE	\$1,063.28
		100.651.0320.320.000.001 <b>Check #: 65681</b>	BUS OPER PRINTER LEASE	\$66.50
		100.656.0320.322.000.011 <b>Check #: 65681</b>	ADM TECH COPIER LEASE	\$11.75
		100.656.0460.000.000.011 <b>Check #: 65681</b>	ADM TECHNOLOGY SOFTWARE	\$28,550.00
		100.663.0320.320.000.600 <b>Check #: 65681</b>	MAINT PRINTER LEASE	\$50.00
		100.663.0320.322.000.600 <b>Check #: 65681</b>	MAINT COPIER LEASE	\$62.17
		100.681.0320.322.000.500 <b>Check #: 65681</b>	TRANS COPIER LEASE	\$126.96
		251.621.0320.320.000.000 <b>Check #: 65681</b>	TTL IA PRINTER LEASE	\$66.94
		251.621.0320.322.000.000 <b>Check #: 65681</b>	TTL IA COPIER LEASE	\$342.21
		253.522.0320.320.000.000 <b>Check #: 65681</b>	MIGRANT PRESCHOOL PRINTER LEASE	\$19.00
		253.522.0320.322.000.000 <b>Check #: 65681</b>	MIGRANT PRESCHOOL COPIER LEASE	\$43.26
		253.541.0320.322.000.000 <b>Check #: 65681</b>	MIGRANT SUMMER COPIER LEASE	\$9.50
		257.521.0320.320.000.000 <b>Check #: 65681</b>	TTL VI IDEA B- 611 PRINTER LEASE	\$57.00
		257.521.0320.322.000.000 <b>Check #: 65681</b>	TTL VI IDEA B- 611 COPIER LEASE	\$120.34
		258.522.0320.000.000.000 <b>Check #: 65681</b>	PRESCHOOL CONTRACTED SERVICES	\$49.74
		258.522.0320.320.000.000 <b>Check #: 65681</b>	PRESCHOOL PRINTER LEASE	\$66.50
		260.621.0320.322.000.000 <b>Check #: 65681</b>	MEDICAID COPIER LEASE	\$28.99

**MINIDOKA COUNTY SCHOOL DISTRICT #331**

**Voucher Supplement Account Summary**

Voucher Batch Number: 4021

06/17/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		290.710.0320.320.000.000 <b>Check #: 65681</b>	FOOD SERV PRINTER LEASE	\$161.93
			Vendor Total:	\$52,698.74
VEGA, ADRIANA		286.621.0320.000.000.000 <b>Check #: 65682</b>	CULTIVATING READERS CONTRACTED SERVICES	\$200.00
			Vendor Total:	\$200.00
VICKI'S COUNTRY GARDEN		100.665.0410.000.000.108 <b>Check #: 65683</b>	GROUNDS SUPPLIES-TLC	\$177.57
			Vendor Total:	\$177.57
VINCENT LIGHTING SYSTEMS		100.515.0550.580.555.301 <b>Check #: 65684</b>	MATCHING GRANTS EQUIPMENT CUST	\$5,907.20 95
			Vendor Total:	\$5,907.20
WESTERN RECORDS DESTRUCTION		100.512.0320.000.000.105 <b>Check #: 65685</b>	ELEM CONTRACTED SERVICES-PAUL	\$35.00
		100.517.0320.000.000.492 <b>Check #: 65685</b>	ALT CONTRACTED SERVICES-MT H	\$42.00
		100.641.0320.000.000.107 <b>Check #: 65685</b>	SCHL ADM CONTRACTED SERVICES-RUPERT	\$41.00
		100.641.0320.000.000.301 <b>Check #: 65685</b>	SCHL ADM CONTRACTED SERVICES-MINCO	\$36.00
		100.651.0320.000.000.001 <b>Check #: 65685</b>	BUS OPER CONTRACTED SERVICES	\$114.00
			Vendor Total:	\$268.00
WHITE, TERESA		286.621.0320.000.000.000 <b>Check #: 65686</b>	CULTIVATING READERS CONTRACTED SERVICES	\$60.00
			Vendor Total:	\$60.00
ZIONS BANK CORPORATE TRUST				

MINIDOKA COUNTY SCHOOL DISTRICT #331

Voucher Supplement Account Summary

Voucher Batch Number: 4021

06/17/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		310.912.0690.000.000.000 Check #: 65687	BOND DEBT SERVICE OTHER EXPENSE	\$1,000.00
Vendor Total:				\$1,000.00
Grand Total:				\$490,487.33

End of Report

## ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF JUNE/JULY

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
6/29/2021	SPECIAL RUN - CLEAN UP	3945	\$ 174,860.54
6/29/2021	SPECIAL RUN - ACH	3946	\$ 13,130.41
6/30/2021	SPECIAL RUN - CLEAN UP	3947	\$ 9,169.38
6/30/2021	SPECIAL RUN - UTILITIES	3948	\$ 36,568.83
6/30/2021	SPECIAL RUN - INVOICES	3949	\$ 92,952.41
PENDING			
6/29/2021	REGULAR RUN - WELLS FARGO	3950	\$ 5,840.74
NEW YEAR			
7/14/2021	REGULAR RUN - INVOICES	3951	\$ 497,398.60
7/14/2021	REGULAR RUN - TRAVEL	3952	\$ 2,081.00
GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR JUNE/JULY			\$ 832,001.91

**ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL**  
FOR THE MONTH JULY

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
7/29/2021	SPECIAL RUN - CLEAN UP	3953	\$ 127,564.70
8/6/2021	REGULAR RUN - UTILITIES	3954	\$ 50,807.69
8/11/2021	REGULAR RUN - INVOICES	3955	\$ 936,646.14
8/11/2021	REGULAR RUN - TRAVEL	3956	\$ 19,074.88

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR AUGUST

\$ 1,134,093.41

**ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL**  
**FOR THE MONTH AUGUST**

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
20-Aug-21	SPECIAL RUN - SALES TAX	3957	\$ 6,639.13
25-Aug-21	SPECIAL RUN - CLEAN UP	3958	\$ 425,296.86
30-Aug-21	SPECIAL RUN - WELLS FARGO	3959	\$ 17,529.85
8-Sep-21	REGULAR RUN - UTILITIES	3960	\$ 52,876.31
24-Sep-21	REGULAR RUN - INVOICES	3961	\$ 1,626,786.17
24-Sep-21	REGULAR RUN - TRAVEL	3962	\$ 4,116.98

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR AUGUST

**\$ 2,133,245.30**

# ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF SEPTEMBER

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
20-Sep-21	SPECIAL RUN - SALES TAX	3963	\$ 5,186.44
29-Sep-21	SPECIAL RUN - CLEAN UP	3964	\$ 16,129.99
29-Sep-21	SPECIAL RUN - WELLS FARGO	3965	\$ 37,309.93
6-Oct-21	REGULAR RUN - UTILITIES	3966	\$ 56,212.56
13-Oct-21	REGULAR RUN - INVOICES	3967	\$ 314,482.59
13-Oct-21	REGULAR RUN - TRAVEL	3968	\$ 4,252.25

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR SEPTEMBER

\$ 433,573.76
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**ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL**  
**FOR THE MONTH OF OCTOBER**

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
20-Oct-21	SPECIAL RUN - SALES TAX	3969	\$ 3,020.22
10/26/2021	SPECIAL RUN - CLEAN UP	3970	\$ 112,435.50
10/29/2021	SPECIAL RUN - WELLS FARGO	3971	\$ 17,900.21
11/1/2021	SPECIAL RUN - CLEAN UP	3972	\$ 15,108.70
11/5/2021	REGULAR RUN - UTILITIES	3973	\$ 62,506.46
11/10/2021	REGULAR RUN - INVOICES	3974	\$ 426,270.67
11/10/2021	REGULAR RUN - TRAVEL	3975	\$ 2,466.64
GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR OCTOBER			<b>\$ 639,708.40</b>

**ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL**  
FOR THE MONTH OF NOVEMBER

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
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GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR NOVEMBER

\$ -
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## ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF JANUARY

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
Dec 15, 2021	Special Run - Social Thinking	3982	\$ 5,562.42
Dec 17, 2021	ACH Run - Sales Tax	3983	\$ 3,973.73
Dec 29, 2021	ACHj Run - Wells Fargo	3984	\$ 10,523.65
Jan 6, 2022	Regular Run - Utilities	3985	\$ 85,390.43
Jan 6, 2022	Special Clean Up Run	3986	\$ 107,795.02
Jan 17, 2022	Regular Run - Invoices	3987	\$ 520,924.23

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR JANUARY

\$ 734,169.48

## ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF FEBRUARY

EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
01/17/22 Regular Run - Travel	3988	\$ 2,846.13
01/20/22 ACH Run - Sales Tax	3989	\$ 2,907.25
01/24/22 Clean Up Run	3990	\$ 10,991.72
01/31/22 ACH Run - Wells Fargo	3991	\$ 12,764.79
02/03/22 Regular Run - Utilities	3992	\$ 108,717.32
02/10/22 Regular Run - Invoices	3993	\$ 809,454.35

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR JANUARY

\$ 947,681.56

## ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF FEBRUARY

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
25-Feb-22	Regular Run - Travel	3995	\$2,752.75
25-Feb-22	Clean Up, Amazon, & Walmart	3996	\$101,988.95
1-Mar-22	ACH Run - Wells Fargo	3997	\$18,436.94
3-Mar-22	Regular Run - Utilities	3998	\$102,223.57
10-Mar-22	Regular Run	3999	\$360,629.79
10-Mar-22	Regular Run - Travel	4000	\$ 3,331.36

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FEBRUARY

**\$ 589,363.36**

## ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF MARCH

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
22-Mar-22	Clean Up, Amazon, & Walmart	4002	\$31,120.82
28-Mar-22	ACH Run - Sales Tax	4001	\$4,192.25
30-Mar-22	ACH RUN - Wells Fargo	4003	\$5,056.48
5-Apr-22	Regular Run - Utilities	4004	\$92,663.55
1-Apr-22	Regular Run - Travel	4005	\$5,584.84
14-Apr-22	Regular Run	4007	\$598,532.78

\$ 737,150.72

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR MARCH

**ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL**  
FOR THE MONTH OF FEBRUARY

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #
1-Apr-22	ARTEC - APRIL INVOICES	3505
1-Apr-22	ARTEI - APRIL INVOICES	1046

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR  
FEBRUARY

AMOUNT OF RUN

\$425,019.49

\$332,384.52

\$ 757,404.01

## ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF APRIL

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
22-Apr-22	ACH Run - Sales Tax	4008	\$1,009.98
28-Apr-22	Clean Up Run - Walmart & Amazon	4009	\$67,820.15
2-May-22	ACH Run - Wells Fargo	4010	\$13,189.03
5-May-22	Regular Run - Utilities	4011	\$49,017.81
5-May-22	Regular Run - Travel	4012	\$915.02
5-May-22	Special Run - Title One	4017	\$10,589.09
12-May-22	Regular Run	4013	\$390,472.46

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR APRIL

\$ 533,013.54

## ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF MAY

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
19-May-22	ACH Run - Sales Tax	4014	\$1,398.38
25-May-22	Clean Up Run - Walmart & Amazon	4015	\$176,173.97
31-May-22	ACH Run - Wells Fargo	4016	\$32,054.90
7-Jun-22	Regular Run - Utilities	4018	\$70,351.88
7-Jun-22	Regular Run - Travel	4019	\$3,840.62
8-Jun-22	Special Run - City of Heyburn - Permit & Construction	4020	\$12,112.40
16-Jun-22	Regular Run	4021	\$490,487.33

GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR MAY

\$ 786,419.48

GENERAL FUND MONTHLY SUMMARY REVISED TO DATE

REVENUES:																	
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	TOTAL	
<b>LOCAL:</b>																	
SUPPLEMENTAL LEVY/REA	\$ 2,265,000	\$ 2,265,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,342,311	\$ -	\$ 144,408	\$ -	\$ -	\$ -	\$ 778,000	\$ 2,264,720	
TAX PENALTY/INTEREST	\$ 10,000	\$ 10,000	\$ 713	\$ -	\$ 2,467	\$ -	\$ -	\$ 1,185	\$ 1,795	\$ -	\$ 2,650	\$ -	\$ -	\$ -	\$ -	\$ 8,810	
TUITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK/POOL INTEREST	\$ 45,000	\$ 10,000	\$ 29	\$ 324	\$ 879	\$ 1,047	\$ 701	\$ 746	\$ 808	\$ 913	\$ 1,222	\$ 1,606	\$ 2,114	\$ -	\$ -	\$ 10,389	
OTHER LOCAL REV/GRANTS <sub>1</sub>	\$ 40,000	\$ 159,500	\$ 2,698	\$ 70	\$ 10,983	\$ 1,217	\$ 873	\$ 16,004	\$ 45,395	\$ -	\$ 30,009	\$ -	\$ 5,241	\$ 10,369	\$ -	\$ 122,861	
SECONDARY ACTIVITY DUTY	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 1,302	\$ -	\$ -	\$ 2,918	\$ 1,107	\$ -	\$ 5,855	\$ -	\$ -	\$ -	\$ -	\$ 11,182	
ISBA & INSURANCE DIVIDEND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ERATE	\$ 115,000	\$ 594,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330,167	\$ 260,000	\$ 590,167	
ARTEC REIMB	\$ 700,000	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000	
OTHER FEES	\$ -	\$ 5,000	\$ 14	\$ -	\$ 7,690	\$ 140	\$ -	\$ 224	\$ 196	\$ -	\$ 322	\$ -	\$ -	\$ -	\$ -	\$ 8,586	
<b>STATE:</b>																	
STATE BASE SUPPORT	\$ 20,176,000	\$ 22,411,000	\$ -	\$ 12,421,556	\$ -	\$ -	\$ 5,109,460	\$ -	\$ -	\$ 4,896,287	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,427,303
TRANSPORTATION	\$ 1,450,000	\$ 1,485,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,485,334	\$ -	\$ -	\$ 1,485,334	
BENEFIT APPORTIONMENT	\$ 2,757,000	\$ 3,041,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 272,298	\$ -	\$ -	\$ -	\$ 2,768,904	\$ -	\$ -	\$ 3,041,203	
OTHER STATE PAYMENTS <sub>2</sub>	\$ 323,000	\$ 653,000	\$ -	\$ -	\$ -	\$ 3,700	\$ 19,134	\$ 429,420	\$ -	\$ 40,634	\$ -	\$ 124,606	\$ 27,920	\$ 23,213	\$ -	\$ 668,627	
TUITION EQUIVALENCY	\$ 180,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ 150,000	\$ 150,000	
LOTTERY/MAINT MATCH	\$ 325,000	\$ 302,000	\$ -	\$ 287,601	\$ -	\$ -	\$ -	\$ 13,949	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301,550	
PROP TAX REPLACEMENT	\$ 120,000	\$ 120,000	\$ 19,213	\$ -	\$ -	\$ 19,213	\$ -	\$ -	\$ 39,980	\$ -	\$ 373	\$ 19,213	\$ -	\$ -	\$ 20,000	\$ 117,993	
<b>OTHER:</b>																	
INDIRECT COSTS TRANSFER	\$ 280,000	\$ 318,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318,000	\$ 318,000	
GENERAL FUND	\$ 28,806,000	\$ 31,703,500	\$ 22,668	\$ 12,709,551	\$ 23,321	\$ 25,318	\$ 5,130,168	\$ 464,446	\$ 1,431,593	\$ 5,210,132	\$ 184,840	\$ 145,425	\$ 4,289,513	\$ 363,749	\$ 1,731,000	\$ 31,686,724	
<b>ADDITIONAL STATE GRANTS IN GENERAL FUND:</b>																	
STATE SPECIAL FUNDS <sup>3</sup>	\$ 1,197,000	\$ 1,243,800	\$ -	\$ 18,780	\$ 698,238	\$ -	\$ 36,167	\$ -	\$ -	\$ -	\$ 91,466	\$ -	\$ 220,042	\$ 119,245	\$ -	\$ 1,183,938	
TOTAL GEN PLUS GRANTS	\$ 30,003,000	\$ 32,947,300	\$ 22,668	\$ 12,709,551	\$ 42,101	\$ 723,556	\$ 5,130,168	\$ 500,613	\$ 1,431,593	\$ 5,210,132	\$ 276,306	\$ 145,425	\$ 4,509,555	\$ 482,994	\$ 1,731,000	\$ 32,870,662	
CARRYOVER	\$ 1,800,000	\$ 2,515,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
GRAND TOTAL BUDGET	\$ 31,803,000	\$ 35,462,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>EXPENDITURES:</b>																	
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	ACCRUAL/ENCUMBRANCE	TOTAL	
SALARIES	\$ 16,826,000	\$ 17,681,200	\$ 276,839	\$ 338,065	\$ 1,476,494	\$ 1,395,099	\$ 1,385,739	\$ 1,391,436	\$ 1,559,765	\$ 1,444,260	\$ 1,454,749	\$ 1,465,284	\$ 1,660,143	\$ -	\$ 3,768,694	\$ 17,616,565	
BENEFITS	\$ 6,657,000	\$ 6,628,500	\$ 88,475	\$ 475,407	\$ 502,349	\$ 493,666	\$ 498,977	\$ 498,089	\$ 578,319	\$ 524,880	\$ 514,837	\$ 520,646	\$ 557,833	\$ -	\$ 1,351,865	\$ 6,605,343	
PURCHASED SERVICES	\$ 1,647,000	\$ 2,082,380	\$ 69,753	\$ 90,196	\$ 182,306	\$ 132,724	\$ 91,657	\$ 214,185	\$ 221,066	\$ 173,879	\$ 200,452	\$ 166,260	\$ 132,974	\$ 130,014	\$ 166,492	\$ 1,971,959	
SUPPLIES	\$ 2,361,000	\$ 2,845,720	\$ 162,175	\$ 273,074	\$ 872,187	\$ 130,353	\$ 138,967	\$ 156,608	\$ 191,919	\$ 259,268	\$ 75,254	\$ 103,355	\$ 170,264	\$ 94,645	\$ 339,542	\$ 2,967,610	
CAPITAL OUTLAY	\$ 50,000	\$ 1,082,500	\$ 62,972	\$ 78,783	\$ 303,508	\$ 8,602	\$ 66,115	\$ 69,396	\$ 29,384	\$ 70,012	\$ 16,220	\$ 40,011	\$ 21,855	\$ 120,103	\$ 154,959	\$ 1,041,921	
INSURANCE & JUDGEMENTS	\$ 192,000	\$ 202,000	\$ 196,556	\$ -	\$ 195	\$ 1,079	\$ 234	\$ 684	\$ 1,591	\$ 254	\$ 488	\$ 449	\$ -	\$ 566	\$ -	\$ 202,094	
TRANSFER PLANT/FS/BOND	\$ 2,570,000	\$ 1,940,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,740,000	\$ 1,940,000	
CONTINGENCY	\$ 1,500,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 31,803,000	\$ 35,462,300	\$ 856,769	\$ 1,255,526	\$ 3,537,039	\$ 2,161,524	\$ 2,181,690	\$ 2,330,397	\$ 2,582,043	\$ 2,472,551	\$ 2,262,000	\$ 2,296,005	\$ 2,543,070	\$ 345,328	\$ 7,521,552	\$ 32,345,492	
<b>ACTUAL CASH FLOWS TO DATE:</b>																	
DEFERED RECEIVABLE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
REVENUES			\$ 22,668	\$ 12,709,551	\$ 42,101	\$ 723,556	\$ 5,130,168	\$ 500,613	\$ 1,431,753	\$ 5,210,132	\$ 277,022	\$ 145,425	\$ 4,523,076	\$ 482,994	\$ 1,731,000	\$ 32,930,059	
EXPENDITURES			\$ 856,769	\$ 1,255,526	\$ 3,537,039	\$ 2,161,524	\$ 2,181,690	\$ 2,330,397	\$ 2,582,043	\$ 2,472,551	\$ 2,262,000	\$ 2,296,005	\$ 2,543,070	\$ 345,328	\$ 7,521,552	\$ 32,345,492	
FUND BALANCE JUNE 30	\$ 2,515,000	\$ 2,515,000	\$ 1,680,899	\$ 13,134,924	\$ 9,639,986	\$ 8,202,018	\$ 11,150,497	\$ 9,320,712	\$ 8,170,422	\$ 10,908,003	\$ 8,923,026	\$ 6,772,447	\$ 8,752,453	\$ 8,890,119	\$ 3,099,567	\$ 3,099,567	
<sub>1</sub> Cobra, rebates, restitution, patronage, insurance claims, jury duty, bldg rental,transportation,fingerprinting, matching, NNU,CAP ED, Idaho Lives Grant, Workforce & STEM <sub>2</sub> Professional Development, IT funding, Leadership,Strategic Plan Training <sub>3</sub> LEP/Math &Science/Fast Forward/Literacy/Career Counseling/ISAT/GT/Fuel Up to Play																	
															PROJECTED	ENDING FUND BALANCE	

**FOOD SERVICE MONTHLY SUMMARY REVISED TO DATE**

	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>RECEIVABLE</u>	<u>TOTAL</u>
<b>LOCAL:</b>																
INTEREST			\$ 3	\$ 39	\$ 60	\$ 65	\$ 59	\$ 64	\$ 63	\$ 90	\$ 114	\$ 101	\$ 205			\$ 864
LOCAL LUNCH REVENUE	\$ 10,000	\$ 10,000	\$ 51	\$ 1,675	\$ 971	\$ 1,355	\$ 1,092	\$ 823								\$ 5,966
LOCAL ADULT LUNCH	\$ 10,000	\$ 10,000	\$ 317	\$ 346	\$ 1,052	\$ 1,222	\$ 1,356	\$ 598								\$ 4,890
OTHER LOCAL	\$ 10,000	\$ 10,000			\$ 368			\$ 609								\$ 977
<b>FEDERAL:</b>																
FEDERAL LUNCH REVENUE	\$ 1,400,000	\$ 2,000,000		88469.42	\$ 75,094	\$ 207,447	\$ 208,462	\$ 212,002	\$ 150,426	\$ 168,134	\$ 149,080	\$ 201,188	\$ 213,799	\$ 189,754	\$ 45,000	\$ 1,908,855
FEDERAL BREAKFAST REVENUE	\$ 340,000	\$ 420,000			\$ 13,773	\$ 48,535	\$ 48,528	\$ 49,976	\$ 33,066	\$ 34,748	\$ 32,140	\$ 45,897	\$ 51,602	\$ 46,575		\$ 404,843
OTHER FEDERAL/FF&V	\$ 170,000	\$ 190,000		\$ 125,523		\$ 1,614	\$ 2,322	\$ 14,521	\$ 1,676	\$ 1,888	\$ 1,533	\$ 5,708	\$ 1,999	\$ 2,253	\$ 75,000	\$ 234,037
INTERFUND MATCH	\$ 45,000	\$ 45,000													\$ 45,000	\$ 45,000
<b>TOTAL FOOD SERVICE REVENUE</b>	<b>\$ 1,985,000</b>	<b>\$ 2,685,000</b>	<b>\$ 371</b>	<b>\$ 216,053</b>	<b>\$ 91,319</b>	<b>\$ 260,238</b>	<b>\$ 261,818</b>	<b>\$ 278,594</b>	<b>\$ 185,232</b>	<b>\$ 204,860</b>	<b>\$ 182,867</b>	<b>\$ 252,894</b>	<b>\$ 267,606</b>	<b>\$ 238,582</b>	<b>\$ 165,000</b>	<b>\$ 2,605,434</b>
FUND BALANCE FORWARD	\$ 1,985,000	\$ 2,685,000														
<b>EXPENDITURES:</b>																
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>ACCRUALS/ENCUMBRANCE</u>	<u>TOTAL</u>
SALARIES	\$ 549,600	\$ 595,600	\$ 24,387	\$ 21,685	\$ 43,241	\$ 45,697	\$ 46,758	\$ 46,729	\$ 48,525	\$ 46,006	\$ 45,580	\$ 47,833	\$ 44,964		\$ 114,281	\$ 575,686
BENEFITS	\$ 385,400	\$ 410,400	\$ 5,354	\$ 37,289	\$ 29,414	\$ 29,698	\$ 29,968	\$ 29,950	\$ 30,318	\$ 30,378	\$ 30,439	\$ 29,729	\$ 28,792		\$ 80,365	\$ 391,695
PURCHASED SERVICES	\$ 70,000	\$ 99,000	\$ 56	\$ 1,504	\$ 11,575	\$ 3,587	\$ 19,804	\$ 1,805	\$ 11,642	\$ 709	\$ 875	\$ 2,151	\$ 2,786	\$ 2,381		\$ 58,876
SUPPLIES	\$ 980,000	\$ 980,000	\$ 3,740	\$ 20,603	\$ 150,740	\$ 62,188	\$ 126,993	\$ 81,313	\$ 103,300	\$ 96,638	\$ 87,696	\$ 102,449	\$ 97,883	\$ 79,648	\$ 20,000	\$ 1,033,191
EQUIPMENT		\$ -										\$ 70,988		\$ 30,422		\$ 101,410
INDIRECT COSTS	\$ -	\$ -														\$ -
	\$ 1,985,000	\$ 2,085,000	\$ 33,537	\$ 81,081	\$ 234,970	\$ 141,170	\$ 223,523	\$ 159,797	\$ 193,785	\$ 173,731	\$ 164,590	\$ 253,150	\$ 174,426	\$ 112,451	\$ 214,647	\$ 2,160,858
<b>ACTUAL CASH FLOWS TO DATE:</b>															JULY/AUG ACCRUAL/RECEIVABLE	
		<b>REVENUES</b>	\$ 371	\$ 216,053	\$ 91,319	\$ 260,238	\$ 261,818	\$ 278,594	\$ 185,232	\$ 204,860	\$ 182,867	\$ 252,894	\$ 267,606	\$ 238,582	\$ 165,000	\$ 2,605,434
		<b>EXPENSES</b>	\$ (33,537)	\$ (81,081)	\$ (234,970)	\$ (141,170)	\$ (223,523)	\$ (159,797)	\$ (193,785)	\$ (173,731)	\$ (164,590)	\$ (253,150)	\$ (174,426)	\$ (112,451)	\$ (214,647)	\$ (2,160,858)
<b>FUND BALANCE JUNE 30</b>	<b>\$ 564,890</b>		<b>\$ 531,724</b>	<b>\$ 666,696</b>	<b>\$ 523,045</b>	<b>\$ 642,113</b>	<b>\$ 680,408</b>	<b>\$ 799,205</b>	<b>\$ 790,652</b>	<b>\$ 821,781</b>	<b>\$ 840,058</b>	<b>\$ 839,802</b>	<b>\$ 932,982</b>	<b>\$ 1,059,112</b>	#####	

**\$ 1,009,466**

ESTIMATED FUND BALANCE

**BOND FUND MONTHLY SUMMARY REVISED TO DATE**

<b>REVENUES:</b>																
	<b>BEG BUDGET</b>	<b>REVISED</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPT</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MARCH</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>	<b>RECEIVABLE</b>	<b>TOTAL</b>
<b>LOCAL:</b>																\$ -
BOND LEVY TAXES CERTIFIED	\$ 1,530,000	\$ 1,775,000							\$ 1,055,181		\$ 113,518				\$ 600,000	\$ 1,768,700
BOND PENALTY & FEES	\$ 10,000	\$ 10,000	\$ 613		\$ 2,115			\$ 4,250	\$ 1,507		\$ 2,173					\$ 10,658
INTEREST	\$ 10,000	\$ 10,000		\$ 194	\$ 175	\$ 167	\$ 161	\$ 160	\$ 122	\$ 90	\$ 116	\$ 248	\$ 577			\$ 2,012
<b>BOND PROCEEDS</b>																\$ -
<b>STATE:</b>																\$ -
BOND EQUALIZATION	\$ 350,000	\$ 187,000		\$ 186,787												\$ 186,787
<b>OTHER:</b>																\$ -
INTERFUND TRANSFERS																\$ -
<b>TOTAL BOND REVENUE</b>	\$ 1,900,000	\$ 1,982,000	\$ 613	\$ 186,982	\$ 2,291	\$ 167	\$ 161	\$ 4,411	\$ 1,056,810	\$ 90	\$ 115,808	\$ 248	\$ 577	\$ -	\$ 600,000	\$ 1,968,156
FUND BALANCE FORWARD	\$ -	\$ 2,309,000														\$ -
	\$ 1,900,000	\$ 4,291,000													\$ 45,000	
<b>EXPENDITURES:</b>																
DEBT SERVICE	\$ 1,900,000	\$ 4,291,000	\$ 1,438,324		\$ 278,025				\$ 145,797	\$ 33,224				\$ 1,000		\$ 1,896,370
PROJECTED CASH FLOW			\$ 871,288	\$ 1,058,270	\$ 782,536	\$ 782,703	\$ 782,864	\$ 787,275	\$ 1,698,288	\$ 1,665,154	\$ 1,780,962	\$ 1,781,210	\$ 1,781,787	\$ 1,780,787	\$ 2,380,787	\$ -
														projected	fund balance	
<b>ACTUAL CASH FLOWS TO DATE:</b>																
REVENUES			\$ 613	\$ 186,982	\$ 2,291	\$ 167	\$ 161	\$ 4,411	\$ 1,056,810	\$ 90	\$ 115,808	\$ 248	\$ 577	\$ -	\$ 600,000	\$ 1,968,156
EXPENSES			\$ (1,438,324)	\$ -	\$ (278,025)	\$ -	\$ -	\$ -	\$ (145,797)	\$ (33,224)	\$ -	\$ -	\$ -	\$ (1,000)	\$ -	\$ (1,896,370)
<b>PROJ FUND BALANCE JUNE 30</b>	\$ 2,309,142		\$ 871,430	\$ 1,058,412	\$ 782,678	\$ 782,845	\$ 783,006	\$ 787,417	\$ 1,698,430	\$ 1,665,296	\$ 1,781,104	\$ 1,781,352	\$ 1,781,929	\$ 1,780,929	\$ 2,380,929	projected fund balance

PLANT FACILITIES MONTHLY SUMMARY REVISED TO DATE

REVENUES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	ACTUAL TOTAL
<b>LOCAL:</b>																\$ -
OTHER REIMBURSEMENTS	\$ 1,000	\$ 1,000			\$ 156			\$ 228	\$ 230							\$ 613
FIXED ASSETS PROCEEDS	\$ 25,000										\$ 23,685					\$ 23,685
<b>STATE:</b>																\$ -
BUS DEPRECIATION TRANS	\$ 225,000	\$ 195,000												\$ 195,000		\$ 195,000
<b>OTHER:</b>																\$ -
SUPPLEMENTAL TRANSFER	\$ 2,100,000	\$ 1,465,000												\$ 1,465,000		\$ 1,465,000
<b>TOTAL PLANT REVENUE</b>	<b>\$ 2,326,000</b>	<b>\$ 1,686,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 156</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 228</b>	<b>\$ 230</b>	<b>\$ -</b>	<b>\$ 23,685</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,660,000</b>	<b>\$ -</b>	<b>\$ 1,684,299</b>
FUND BALANCE FORWARD	\$ -	\$ 500,000														
	\$ 2,326,000	\$ 2,186,000														
EXPENSES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	ENCUMBER	ACTUAL TOTAL
SCHOOL BLDG IMPROVE	\$ 495,000	\$ 585,000			\$ 23,792			\$ 4,071	\$ 1,847	\$ 57,337	\$ 23,642		\$ 91,745	\$ 19,521	\$ 17,400	\$ 239,355
SCHOOL BLDG EQUIPMENT	\$ 528,000	\$ 457,000		\$ 154,056				\$ 134,072			\$ 46,284	\$ 32,476	\$ 2,600		\$ 32,000	\$ 401,488
SITE IMPROVEMENT	\$ 143,000	\$ 20,000														\$ -
OTHER BLDG IMPROVE	\$ 560,000	\$ 405,000		\$ 8,813	\$ 19,040		\$ 5,890	\$ 850	\$ 70,250	\$ 46,311	\$ 4,777	\$ 123,674		\$ 13,000	\$ 100,600	\$ 393,205
OTHER EQUIPMENT	\$ 100,000	\$ 195,000		\$ 47,797			\$ 14,656								\$ 130,000	\$ 192,453
VEHICLE	\$ -	\$ 57,000													\$ 57,300	\$ 57,300
SITE ACQUISITION	\$ -	\$ 10,000											\$ 10,589		\$ 10,589	\$ 10,589
BUS PURCHASE/ LEASE	\$ 500,000	\$ 457,000	\$ 67,323	\$ 316,298	\$ 73,200											\$ 456,821
	\$ 2,326,000	\$ 2,186,000	\$ 67,323	\$ 526,964	\$ 116,032	\$ -	\$ 20,546	\$ 138,993	\$ 72,097	\$ 103,648	\$ 74,702	\$ 156,151	\$ 104,934	\$ 32,521	\$ 337,300	\$ 1,751,211
<b>ACTUAL CASH FLOWS TO DATE:</b>																<b>114</b>
REVENUES			\$ -	\$ -	\$ 156	\$ -	\$ -	\$ 228	\$ 230	\$ -	\$ 23,685	\$ -	\$ -	\$ 1,660,000		\$ 1,684,299
EXPENSES			\$ (67,323)	\$ (526,964)	\$ (116,032)	\$ -	\$ (20,546)	\$ (138,993)	\$ (72,097)	\$ (103,648)	\$ (74,702)	\$ (156,151)	\$ (104,934)	\$ (32,521)		\$ (1,413,911)
FUND BALANCE JUNE 30	\$ 499,376		\$ 432,053	\$ (94,911)	\$ (210,787)	\$ (210,787)	\$ (231,333)	\$ (370,099)	\$ (441,966)	\$ (545,614)	\$ (596,631)	\$ (752,781)	\$ (857,715)	\$ 769,764	\$ 769,764	\$ -
														projected	fund balance	\$ 432,464

STATE AND FEDERAL GRANTS

REVENUES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	TOTAL
<b>LOCAL:</b>																
LOCAL FEES	\$ 10,000	\$ 10,000													\$ 10,000	\$ 10,000.00
<b>STATE:</b>																
STATE REVENUES	\$ 1,279,000	\$ 1,725,600	\$ 165,035		\$ 5,000	\$ 172,840	\$ 2,954	\$ 23,965	\$ 165,946	\$ 3,680	\$ 269,728	\$ 114,252	\$ 274,249	\$ 186,295	\$ 208,000	\$ 1,591,945
<b>FEDERAL:</b>																
FEDERAL REVENUE	\$ 10,246,500	\$ 11,101,300	\$ 2,569			\$ 15,440	\$ 602,421	\$ 1,002,058		\$ 433,847	\$ 7,517	\$ 888,397		\$ 385,423	\$ 2,236,002	\$ 5,573,674
INTERFUND TRANSFERS	\$ 80,000	\$ 40,000														\$ -
TOTAL FEDERAL REV	\$ 11,615,500	\$ 12,876,900	\$ 167,605	\$ -	\$ 5,000	\$ 188,280	\$ 605,375	\$ 1,026,023	\$ 165,946	\$ 437,528	\$ 277,245	\$ 1,002,648	\$ 274,249	\$ 571,718	\$ 2,454,002	\$ 7,175,619
															\$ 45,000	
EXPENDITURES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	ACCRUALS/ENCUMBRANCES	TOTAL
SALARIES	\$ 3,945,500	\$ 4,669,700	\$ 52,055	\$ 18,707	\$ 242,976	\$ 350,643	\$ 338,015	\$ 422,613	\$ 180,315	\$ 270,877	\$ 300,451	\$ 277,010	\$ 820,541		\$ 783,097	\$ 4,057,299
BENEFITS	\$ 2,004,900	\$ 1,883,000	\$ 9,440	\$ 7,725	\$ 139,050	\$ 152,733	\$ 144,449	\$ 152,331	\$ 67,193	\$ 115,183	\$ 128,853	\$ 120,552	\$ 226,387		\$ 357,395	\$ 1,621,291
PURCHASED SERVICES	\$ 441,100	\$ 725,100	\$ 17,958	\$ 8,561	\$ 36,388	\$ 70,539	\$ 75,610	\$ 75,205	\$ 72,989	\$ 48,176	\$ 49,349	\$ 81,417	\$ 102,602	\$ 65,782	\$ 20,000	\$ 724,577
SUPPLIES	\$ 460,000	\$ 455,800	\$ 45,237	\$ 25,834	\$ 55,031	\$ 81,703	\$ 17,055	\$ 13,829	\$ 24,052	\$ 15,284	\$ 12,029	\$ 32,452	\$ 28,832	\$ 15,788	\$ 13,000	\$ 380,126
EQUIPMENT	\$ 67,000	\$ 365,300		\$ 6,924	\$ 6,489	\$ 10,875		\$ 32,454	\$ 6,304	\$ 254,930	\$ 4,427	\$ 9,570	\$ 14,132	\$ 3,922	\$ 12,300	\$ 362,327
INDIRECT COSTS/TRANSFERS	\$ 4,697,000	\$ 4,778,000										\$ 30,000			\$ 30,000	
	\$ 11,615,500	\$ 12,876,900	\$ 124,689	\$ 67,751	\$ 479,933	\$ 666,493	\$ 575,129	\$ 696,432	\$ 350,853	\$ 704,450	\$ 495,109	\$ 551,001	\$ 1,192,494	\$ 85,492	\$ 1,185,792	\$ 7,175,619
<b>ACTUAL CASH FLOWS TO DATE:</b>																
REVENUES			\$ 167,605	\$ -	\$ 5,000	\$ 188,280	\$ 605,375	\$ 1,026,023	\$ 165,946	\$ 437,528	\$ 277,245	\$ 1,002,648	\$ 274,249	\$ 571,718	\$ 2,454,002	\$ 7,175,619
EXPENSES			\$(124,689)	\$(67,751)	\$(479,933)	\$(666,493)	\$(575,129)	\$(696,432)	\$(350,853)	\$(704,450)	\$(495,109)	\$(551,001)	\$(1,192,494)	\$(85,492)	\$(1,185,792)	\$(7,175,619)
DJ FUND BALANCE JUNE 30	\$ -		\$ 42,916	\$(24,835)	\$(499,769)	\$(977,981)	\$(947,735)	\$(618,144)	\$(803,051)	\$(1,069,973)	\$(1,287,838)	\$(836,191)	\$(1,754,436)	\$(1,268,210)	\$ (0)	

JULY/AUG  
ACCRUAL/RECEIVABLE 115

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2021-2022

From: 5/1/2022 To: 5/31/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.000.101 GENERAL ACCOUNT	.00	.00	.00	.00	.00	.00
100.3.111.101 WEBSTORE FEES-ACEQUIA	(3.97)	.00	.00	(3.97)	.00	(3.97)
100.3.112.101 SALES TAX	4.05	.00	.00	4.05	.00	4.05
103.3.000.101 STUDENT ACTIVITY PETTY CASH ACCOUNT	(200.00)	.00	.00	(200.00)	.00	(200.00)
250.3.000.101 GENERAL ACCOUNT	2,131.76	.00	(166.98)	1,964.78	(275.12)	1,689.66
250.3.250.101 CHARITABLE DONATIONS	453.49	.00	.00	453.49	.00	453.49
253.3.000.101 ACTIVITY	415.94	.00	(96.00)	319.94	(100.03)	219.91
259.3.259.101 SCHOOL IMPROVEMENT FUND RAISE	820.03	.00	.00	820.03	.00	820.03
340.3.000.101 INSTRUCTION-KINDERGARTEN	224.08	.00	.00	224.08	.00	224.08
368.3.000.101 INSTRUCTION-MEDIA	3.97	.00	.00	3.97	.00	3.97
500.3.000.101 SCHOOL CLIMATE	913.76	.00	.00	913.76	.00	913.76
500.3.500.101 SUNSHINE FUND	125.71	.00	(213.78)	(88.07)	(164.97)	(253.04)
GRAND TOTALS	4,888.82	.00	(476.76)	4,412.06	(540.12)	3,871.94

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End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2021-2022

From: 5/1/2022 To: 5/31/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.000.102 GENERAL ACCOUNT	.00	.00	.00	.00	.00	.00
100.3.111.102 WEBSTORE FEES-HEYBURN	(9.17)	.00	.00	(9.17)	.00	(9.17)
100.3.112.102 SALES TAX	103.15	.00	.00	103.15	.00	103.15
103.3.000.102 STUDENT ACTIVITY PETTY CASH ACCOUNT	(248.71)	.00	.00	(248.71)	.00	(248.71)
250.3.000.102 GENERAL ACCOUNT	3,059.27	.00	(322.85)	2,736.42	.00	2,736.42
253.3.000.102 ACTIVITY	3,131.34	.00	(622.84)	2,508.50	.00	2,508.50
259.3.000.102 GENERAL ACCOUNT	.00	.00	.00	.00	.00	.00
259.3.259.102 SCHOOL IMPROVEMENT FUND RAISE	1,020.43	.00	.00	1,020.43	.00	1,020.43
340.3.000.102 INSTRUCTION-KINDERGARTEN	29.80	.00	(29.00)	.80	.00	.80
340.3.400.102 INSTRUCTION-KINDERGAREN ACTIVITY	.00	.00	.00	.00	.00	.00
368.3.000.102 INSTRUCTION-MEDIA	626.38	.00	.00	626.38	.00	626.38
500.3.000.102 SCHOOL CLIMATE	4,556.07	.00	(93.14)	4,462.93	.00	4,462.93
500.3.500.102 SUNSHINE FUND	(558.89)	.00	.00	(558.89)	.00	(558.89)
GRAND TOTALS	11,709.67	.00	(1,067.83)	10,641.84	.00	10,641.84

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100.3.000.105 GENERAL ACCOUNT	.00	.00	.00	.00	.00	.00
100.3.111.105 WEBSTORE FEES-PAUL	(18.88)	.00	.00	(18.88)	.00	(18.88)
100.3.112.105 SALES TAX	31.28	.00	.00	31.28	.00	31.28
103.3.000.105 STUDENT ACTIVITY PETTY CASH ACCOUNT	(53.78)	.00	(13.66)	(67.44)	(132.56)	(200.00)
250.3.000.105 GENERAL ACCOUNT	13,009.05	.00	(611.25)	12,397.80	.00	12,397.80
253.3.000.105 ACTIVITY	6,415.40	.00	(1,556.00)	4,859.40	(2,022.54)	2,836.86
259.3.000.105 GENERAL ACCOUNT	.00	.00	.00	.00	.00	.00
259.3.259.105 SCHOOL IMPROVEMENT FUNDRAISER (FUN RUN)	384.85	.00	.00	384.85	.00	384.85
340.3.000.105 INSTRUCTION-KINDERGARTEN	(145.58)	.00	.00	(145.58)	.00	(145.58)
340.3.401.105 INSTRUCTION-KINDERKAMP	.00	.00	.00	.00	.00	.00
368.3.000.105 INSTRUCTION-MEDIA	8,480.64	.00	.00	8,480.64	(250.00)	8,230.64
500.3.000.105 SCHOOL CLIMATE	.00	.00	.00	.00	.00	.00
GRAND TOTALS	28,102.98	.00	(2,180.91)	25,922.07	(2,405.10)	23,516.97

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100.3.111.107 WEBSTORE FEES-RUPERT	(6.59)	.00	.00	(6.59)	.00	(6.59)
100.3.112.107 SALES TAX	.00	.00	.00	.00	.00	.00
103.3.000.107 STUDENT ACTIVITY PETTY CASH ACCOUNT	.00	.00	.00	.00	.00	.00
250.3.000.107 GENERAL ACCOUNT	1,209.94	3,734.50	(3,813.78)	1,130.66	(288.69)	841.97
253.3.000.107 ACTIVITY	11.45	.00	.00	11.45	(200.00)	(188.55)
259.3.259.107 SCHOOL IMPROVEMENT FUND RAISE	43,329.01	1,704.24	(235.95)	44,797.30	(45,733.45)	(936.15)
309.3.000.107 CLUB-K KIDS	251.52	149.00	.00	400.52	.00	400.52
340.3.000.107 INSTRUCTION-KINDERGARTEN	.00	.00	.00	.00	.00	.00
340.3.400.107 INSTRUCTION-KINDERGAREN ACTIVITY	49.03	.00	.00	49.03	(2.57)	46.46
340.3.401.107 INSTRUCTION-KINDERKAMP	.00	.00	.00	.00	.00	.00
368.3.000.107 INSTRUCTION-MEDIA	355.95	227.61	(75.21)	508.35	.00	508.35
500.3.000.107 SCHOOL CLIMATE	6,196.65	223.62	(307.70)	6,112.57	(567.00)	5,545.57
GRAND TOTALS	51,396.96	6,038.97	(4,432.64)	53,003.29	(46,791.71)	6,211.58

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100.3.000.201 STUDENT ACITIVITIES CASH ACCOUNT	.00	.00	.00	.00	.00	.00
100.3.111.201 WEBSTORE FEES-EAST	(6.67)	1.69	.00	(4.98)	.00	(4.98)
100.3.112.201 SALES TAX	82.97	187.11	.00	270.08	.00	270.08
PROGRAM: 100	76.30	188.80	0.00	265.10	0.00	265.10
103.3.000.201 STUDENT ACTIVITY PETTY CASH ACCOUNT	(420.00)	.00	.00	(420.00)	.00	(420.00)
PROGRAM: 103	(420.00)	0.00	0.00	(420.00)	0.00	(420.00)
200.3.000.201 ATHLETICS	(11,158.93)	.00	(189.83)	(11,348.76)	.00	(11,348.76)
200.3.200.201 ATHLETICS-UNIFORMS	638.61	.00	.00	638.61	(1,150.00)	(511.39)
200.3.206.201 ATHLETICS-STAFF CLOTHING	1,298.97	.00	.00	1,298.97	.00	1,298.97
200.3.207.201 ATHLETICS-GATE RECEIPTS	12,283.48	.00	.00	12,283.48	.00	12,283.48
PROGRAM: 200	3,062.13	0.00	(189.83)	2,872.30	(1,150.00)	1,722.30
202.3.000.201 ATHLETICS-BASKETBALL BOYS	21.63	.00	.00	21.63	.00	21.63
202.3.700.201 ATHLETICS-BASKETBALL BOYS 7TH	414.78	.00	.00	414.78	.00	414.78
PROGRAM: 202	436.41	0.00	0.00	436.41	0.00	436.41
203.3.000.201 ATHLETICS-BASKETBALL GIRLS	41.19	207.55	(30.00)	218.74	.00	218.74
PROGRAM: 203	41.19	207.55	(30.00)	218.74	0.00	218.74
206.3.000.201 ATHLETICS-FOOTBALL	162.91	.00	.00	162.91	.00	162.91
206.3.200.201 ATHLETICS-FOOTBALL UNIFORMS	35.60	.00	.00	35.60	.00	35.60
206.3.201.201 ATHLETICS-FOOTBALL FUNDRAISER	.00	.00	.00	.00	.00	.00
206.3.203.201 ATHLETICS-FOOTBALL CAMP	.00	800.00	.00	800.00	.00	800.00
206.3.700.201 ATHLETICS-FOOTBALL 7TH	360.16	.00	.00	360.16	.00	360.16
PROGRAM: 206	558.67	800.00	0.00	1,358.67	0.00	1,358.67

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214.3.000.201 ATHLETICS-WRESTLING	3,065.00	.00	.00	3,065.00	.00	3,065.00
214.3.200.201 ATHLETICS-WRESTLING UNIFORMS	(649.25)	.00	.00	(649.25)	.00	(649.25)
PROGRAM: 214	2,415.75	0.00	0.00	2,415.75	0.00	2,415.75
220.3.000.201 CLASS 2022	.00	.00	.00	.00	.00	.00
PROGRAM: 220	0.00	0.00	0.00	0.00	0.00	0.00
250.3.000.201 GENERAL ACCOUNT	(61.13)	.00	.00	(61.13)	.00	(61.13)
PROGRAM: 250	(61.13)	0.00	0.00	(61.13)	0.00	(61.13)
251.3.000.201 CONCESSIONS	5,385.11	104.25	(466.15)	5,023.21	(400.00)	4,623.21
PROGRAM: 251	5,385.11	104.25	(466.15)	5,023.21	(400.00)	4,623.21
252.3.000.201 VENDING DEP/STAFF RECOGNITION	(255.89)	280.65	(122.96)	(98.20)	.00	(98.20)
PROGRAM: 252	(255.89)	280.65	(122.96)	(98.20)	0.00	(98.20)
253.3.000.201 ACTIVITY CARDS/ACTIVITIES	8,634.86	.00	(250.00)	8,384.86	.00	8,384.86
PROGRAM: 253	8,634.86	0.00	(250.00)	8,384.86	0.00	8,384.86
254.3.000.201 ANNUALS	5,619.17	809.49	.00	6,428.66	.00	6,428.66
PROGRAM: 254	5,619.17	809.49	0.00	6,428.66	0.00	6,428.66
255.3.000.201 SCHOOL PLANNERS/HANDBOOKS	(466.98)	.00	.00	(466.98)	.00	(466.98)
PROGRAM: 255	(466.98)	0.00	0.00	(466.98)	0.00	(466.98)
256.3.000.201 LOCKERS-HALLWAY	.00	.00	.00	.00	.00	.00
PROGRAM: 256	0.00	0.00	0.00	0.00	0.00	0.00
257.3.000.201 INTEREST	7.42	.00	.00	7.42	.00	7.42
PROGRAM: 257	7.42	0.00	0.00	7.42	0.00	7.42
259.3.000.201 STUDENT BODY FUNDRAISER	2,707.01	.00	(246.86)	2,460.15	(238.75)	2,221.40
259.3.259.201 SCHOOL IMPROVEMENT FUND RAISE	(222.81)	.00	.00	(222.81)	.00	(222.81)
PROGRAM: 259	2,484.20	0.00	(246.86)	2,237.34	(238.75)	1,998.59

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260.3.000.201 SPECIAL INTEREST FUNDRAISER	4,815.37	57.74	(420.00)	4,453.11	.00	4,453.11
260.3.260.201 GIFT OF GREEN	.00	.00	.00	.00	.00	.00
PROGRAM: 260	4,815.37	57.74	(420.00)	4,453.11	0.00	4,453.11
300.3.000.201 STUDENT COUNCIL	3,084.54	6,298.00	(351.25)	9,031.29	.00	9,031.29
PROGRAM: 300	3,084.54	6,298.00	(351.25)	9,031.29	0.00	9,031.29
301.3.000.201 CLUB-ANNUAL	(534.73)	.00	.00	(534.73)	.00	(534.73)
PROGRAM: 301	(534.73)	0.00	0.00	(534.73)	0.00	(534.73)
303.3.000.201 CLUB-BUILDERS	332.95	.00	.00	332.95	.00	332.95
PROGRAM: 303	332.95	0.00	0.00	332.95	0.00	332.95
305.3.000.201 CLUB-SOURCES OF STRENGTH	675.00	100.00	.00	775.00	.00	775.00
PROGRAM: 305	675.00	100.00	0.00	775.00	0.00	775.00
315.3.000.201 CLUB-STEM	.00	.00	.00	.00	.00	.00
PROGRAM: 315	0.00	0.00	0.00	0.00	0.00	0.00
316.3.000.201 CLUB-SKI	5,897.86	.00	(1,067.90)	4,829.96	.00	4,829.96
PROGRAM: 316	5,897.86	0.00	(1,067.90)	4,829.96	0.00	4,829.96
318.3.000.201 CLUB-SPECIAL OLYMPICS	.00	.00	.00	.00	.00	.00
PROGRAM: 318	0.00	0.00	0.00	0.00	0.00	0.00
320.3.000.201 CLUB-TECHNOLOGY	(926.27)	.00	.00	(926.27)	.00	(926.27)
PROGRAM: 320	(926.27)	0.00	0.00	(926.27)	0.00	(926.27)
350.3.000.201 INSTRUCTIONAL-GENERAL	373.95	.00	(10.60)	363.35	.00	363.35
PROGRAM: 350	373.95	0.00	(10.60)	363.35	0.00	363.35
351.3.000.201 INSTRUCTION-RENAISSANCE	.00	.00	.00	.00	(6.50)	(6.50)
PROGRAM: 351	0.00	0.00	0.00	0.00	(6.50)	(6.50)

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354.3.000.201 INSTRUCTION-ART	.00	.00	.00	.00	.00	.00
PROGRAM: 354	0.00	0.00	0.00	0.00	0.00	0.00
355.3.000.201 INSTRUCTION-BAND	100.48	.00	(23.99)	76.49	.00	76.49
PROGRAM: 355	100.48	0.00	(23.99)	76.49	0.00	76.49
356.3.000.201 INSTRUCTION-CHEERLEADING	3,007.68	1,256.00	(8.24)	4,255.44	(494.26)	3,761.18
356.3.200.201 INSTRUCTION-CHEER UNIFORM	(3,802.04)	94.34	.00	(3,707.70)	(19,806.36)	(23,514.06)
356.3.203.201 INSTRUCTION-CHEERLEADING CAMP	887.50	.00	.00	887.50	.00	887.50
356.3.204.201 INSTRUCTION-CHOREOGRAPHY/GYM	773.00	.00	.00	773.00	.00	773.00
356.3.205.201 INSTRUCTION-CHEERLEADING PR YR DEBT	(7,203.81)	.00	.00	(7,203.81)	.00	(7,203.81)
PROGRAM: 356	(6,337.67)	1,350.34	(8.24)	(4,995.57)	(20,300.62)	(25,296.19)
358.3.000.201 INSTRUCTION-CHOIR	307.73	446.00	(150.00)	603.73	.00	603.73
358.3.205.201 INSTRUCTION-CHOIR TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 358	307.73	446.00	(150.00)	603.73	0.00	603.73
360.3.000.201 INSTRUCTION-DANCE/DRILL	(5,718.74)	.00	.00	(5,718.74)	.00	(5,718.74)
360.3.200.201 INSTRUCTION-DANCE/DRILL UNIF	3,153.23	2,329.79	.00	5,483.02	.00	5,483.02
360.3.203.201 INSTRUCTION-DANCE/DRILL CAMP	20.00	.00	.00	20.00	.00	20.00
360.3.205.201 INSTRUCTION-DANCE PR YR DEBT	(1,582.27)	.00	.00	(1,582.27)	.00	(1,582.27)
PROGRAM: 360	(4,127.78)	2,329.79	0.00	(1,797.99)	0.00	(1,797.99)
363.3.000.201 INSTRUCTION-EXPLORATORY 6TH GR	.00	.00	.00	.00	.00	.00
PROGRAM: 363	0.00	0.00	0.00	0.00	0.00	0.00
364.3.000.201 INSTRUCTION-HOME EC	(368.07)	.00	.00	(368.07)	.00	(368.07)
364.3.364.201 INSTRUCTION-FACS CLASS	.00	.00	.00	.00	.00	.00
PROGRAM: 364	(368.07)	0.00	0.00	(368.07)	0.00	(368.07)

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366.3.000.201 INSTRUCTION-LIFE SKILLS	.00	.00	.00	.00	.00	.00
PROGRAM: 366	0.00	0.00	0.00	0.00	0.00	0.00
368.3.000.201 INSTRUCTION-MEDIA	414.14	33.94	.00	448.08	.00	448.08
PROGRAM: 368	414.14	33.94	0.00	448.08	0.00	448.08
370.3.000.201 INSTRUCTION-ORCHESTRA	1,199.92	30.00	.00	1,229.92	.00	1,229.92
PROGRAM: 370	1,199.92	30.00	0.00	1,229.92	0.00	1,229.92
372.3.000.201 INSTRUCTION-PHYSICAL EDUCATION	1,376.14	.00	.00	1,376.14	.00	1,376.14
372.3.720.201 INSTRUCTION-TOWEL AND LOCKER	25.00	10.00	.00	35.00	.00	35.00
372.3.721.201 INSTRUCTION-BOWLING FEE	6,608.38	326.00	(600.00)	6,334.38	.00	6,334.38
PROGRAM: 372	8,009.52	336.00	(600.00)	7,745.52	0.00	7,745.52
374.3.000.201 INSTRUCTION-SHOP	85.32	.00	.00	85.32	.00	85.32
374.3.700.201 INSTRUCTION-SHOP 7TH & 8TH	765.90	326.61	(34.95)	1,057.56	.00	1,057.56
PROGRAM: 374	851.22	326.61	(34.95)	1,142.88	0.00	1,142.88
501.3.000.201 FACULTY VENDING	(469.54)	.00	.00	(469.54)	.00	(469.54)
PROGRAM: 501	(469.54)	0.00	0.00	(469.54)	0.00	(469.54)
551.3.000.201 DUE TO DSC-TEXTBOOK FINES	.00	.00	.00	.00	.00	.00
PROGRAM: 551	0.00	0.00	0.00	0.00	0.00	0.00
552.3.000.201 DUE TO DSC-OTHER	2,288.00	.00	.00	2,288.00	.00	2,288.00
PROGRAM: 552	2,288.00	0.00	0.00	2,288.00	0.00	2,288.00
553.3.000.201 DUE TO DSC-LAPTOP REPLACE FINE	650.00	.00	.00	650.00	.00	650.00
PROGRAM: 553	650.00	0.00	0.00	650.00	0.00	650.00
600.3.000.201 OVER/SHORT	.00	.00	.00	.00	.00	.00
PROGRAM: 600	0.00	0.00	0.00	0.00	0.00	0.00

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GRAND TOTALS	43,753.83	13,699.16	(3,972.73)	53,480.26	(22,095.87)	31,384.39

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100.3.000.202 STUDENT ACITIVITIES CASH ACCOUNT	.00	.00	.00	.00	.00	.00
100.3.104.202 WEB STORE CLEARING	.00	.00	.00	.00	.00	.00
100.3.111.202 WEB STORE FEES-WEST	(33.00)	.00	.00	(33.00)	.00	(33.00)
100.3.112.202 SALES TAX	72.14	95.31	.00	167.45	.00	167.45
PROGRAM: 100	39.14	95.31	0.00	134.45	0.00	134.45
103.3.000.202 STUDENT ACTIVITY PETTY CASH ACCOUNT	(1,115.83)	750.00	(12.86)	(378.69)	.00	(378.69)
PROGRAM: 103	(1,115.83)	750.00	(12.86)	(378.69)	0.00	(378.69)
200.3.000.202 ATHLETICS	(14,346.88)	.00	.00	(14,346.88)	.00	(14,346.88)
200.3.200.202 ATHLETICS-SPIRIT PACKS	2,780.62	20.75	.00	2,801.37	.00	2,801.37
200.3.206.202 ATHLETICS-STAFF CLOTHING	(1,344.60)	.00	.00	(1,344.60)	.00	(1,344.60)
200.3.207.202 ATHLETICS-GATE RECEIPTS	10,517.56	.00	.00	10,517.56	.00	10,517.56
200.3.209.202 ATHLETICS-REGION IV TOURNAMENT	.00	.00	.00	.00	.00	.00
200.3.210.202 MVA	955.65	.00	.00	955.65	.00	955.65
PROGRAM: 200	(1,437.65)	20.75	0.00	(1,416.90)	0.00	(1,416.90)
206.3.000.202 ATHLETICS-FOOTBALL	.00	.00	.00	.00	.00	.00
206.3.200.202 ATHLETICS-FOOTBALL UNIFORMS	.00	.00	.00	.00	.00	.00
206.3.201.202 ATHLETICS-FOOTBALL FUNDRAISER	.00	.00	.00	.00	.00	.00
206.3.203.202 ATHLETICS-FOOTBALL CAMP	.00	.00	.00	.00	.00	.00
PROGRAM: 206	0.00	0.00	0.00	0.00	0.00	0.00
212.3.000.202 ATHLETICS-TRACK	(55.00)	.00	.00	(55.00)	.00	(55.00)
PROGRAM: 212	(55.00)	0.00	0.00	(55.00)	0.00	(55.00)
214.3.000.202 ATHLETICS-WRESTLING	3,397.07	.00	(35.00)	3,362.07	.00	3,362.07

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214.3.200.202 ATHLETICS-WRESTLING UNIFORMS	(1,980.00)	.00	.00	(1,980.00)	.00	(1,980.00)
PROGRAM: 214	1,417.07	0.00	(35.00)	1,382.07	0.00	1,382.07
250.3.000.202 GENERAL ACCOUNT	.00	.00	.00	.00	.00	.00
PROGRAM: 250	0.00	0.00	0.00	0.00	0.00	0.00
251.3.000.202 CONCESSIONS	7,728.67	264.14	(1,261.81)	6,731.00	(55.50)	6,675.50
PROGRAM: 251	7,728.67	264.14	(1,261.81)	6,731.00	(55.50)	6,675.50
252.3.000.202 VENDING DEP/STAFF RECOGNITION	204.13	.00	(118.34)	85.79	(30.00)	55.79
PROGRAM: 252	204.13	0.00	(118.34)	85.79	(30.00)	55.79
253.3.000.202 ACTIVITY CARDS/ACTIVITIES	15,186.52	.00	(3,026.76)	12,159.76	(397.68)	11,762.08
PROGRAM: 253	15,186.52	0.00	(3,026.76)	12,159.76	(397.68)	11,762.08
254.3.000.202 ANNUALS	4,521.60	294.36	(26.00)	4,789.96	.00	4,789.96
PROGRAM: 254	4,521.60	294.36	(26.00)	4,789.96	0.00	4,789.96
255.3.000.202 SCHOOL PLANNERS/HANDBOOKS	.00	.00	.00	.00	.00	.00
PROGRAM: 255	0.00	0.00	0.00	0.00	0.00	0.00
256.3.000.202 LOCKERS-HALLWAY	.00	.00	.00	.00	.00	.00
PROGRAM: 256	0.00	0.00	0.00	0.00	0.00	0.00
257.3.000.202 INTEREST	(76.89)	.00	.00	(76.89)	.00	(76.89)
PROGRAM: 257	(76.89)	0.00	0.00	(76.89)	0.00	(76.89)
259.3.000.202 STUDENT BODY FUNDRAISER	(40.94)	.00	.00	(40.94)	.00	(40.94)
259.3.259.202 SCHOOL IMPROVEMENT FUND RAISE	5,382.62	.00	.00	5,382.62	.00	5,382.62
PROGRAM: 259	5,341.68	0.00	0.00	5,341.68	0.00	5,341.68
260.3.000.202 SPECIAL INTEREST FUNDRAISER	.00	.00	.00	.00	.00	.00
260.3.260.202 GIFT OF GREEN	.00	.00	.00	.00	.00	.00
PROGRAM: 260	0.00	0.00	0.00	0.00	0.00	0.00

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300.3.000.202 STUDENT COUNCIL	1,103.45	.00	(4.84)	1,098.61	.00	1,098.61
PROGRAM: 300	1,103.45	0.00	(4.84)	1,098.61	0.00	1,098.61
301.3.000.202 CLUB-ANNUAL	(756.91)	.00	.00	(756.91)	.00	(756.91)
PROGRAM: 301	(756.91)	0.00	0.00	(756.91)	0.00	(756.91)
303.3.000.202 CLUB-BUILDERS	693.92	.00	.00	693.92	.00	693.92
PROGRAM: 303	693.92	0.00	0.00	693.92	0.00	693.92
305.3.000.202 CLUB-SOURCES OF STRENGTH	889.64	.00	(4.84)	884.80	.00	884.80
PROGRAM: 305	889.64	0.00	(4.84)	884.80	0.00	884.80
308.3.000.202 CLUB-HERITAGE	4.18	.00	.00	4.18	.00	4.18
PROGRAM: 308	4.18	0.00	0.00	4.18	0.00	4.18
316.3.000.202 CLUB-SKI	6,623.23	.00	.00	6,623.23	.00	6,623.23
PROGRAM: 316	6,623.23	0.00	0.00	6,623.23	0.00	6,623.23
318.3.000.202 CLUB-SPECIAL OLYMPICS	27.30	.00	.00	27.30	.00	27.30
PROGRAM: 318	27.30	0.00	0.00	27.30	0.00	27.30
320.3.000.202 CLUB-TECHNOLOGY	1,281.16	.00	.00	1,281.16	.00	1,281.16
PROGRAM: 320	1,281.16	0.00	0.00	1,281.16	0.00	1,281.16
350.3.000.202 INSTRUCTIONAL-GENERAL	4,845.84	.00	.00	4,845.84	.00	4,845.84
PROGRAM: 350	4,845.84	0.00	0.00	4,845.84	0.00	4,845.84
351.3.000.202 INSTRUCTION-RENAISSANCE	(72.89)	.00	.00	(72.89)	.00	(72.89)
PROGRAM: 351	(72.89)	0.00	0.00	(72.89)	0.00	(72.89)
354.3.000.202 INSTRUCTION-ART	.00	.00	.00	.00	.00	.00
PROGRAM: 354	0.00	0.00	0.00	0.00	0.00	0.00
355.3.000.202 INSTRUCTION-BAND	(581.36)	.00	.00	(581.36)	.00	(581.36)

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PROGRAM: 355	(581.36)	0.00	0.00	(581.36)	0.00	(581.36)
356.3.000.202 INSTRUCTION-CHEERLEADING	(6,402.42)	.00	.00	(6,402.42)	.00	(6,402.42)
356.3.200.202 INSTRUCTION-CHEER UNIFORM	7,545.18	576.42	.00	8,121.60	.00	8,121.60
356.3.203.202 INSTRUCTION-CHEERLEADING CAMP	.00	.00	.00	.00	.00	.00
356.3.204.202 INSTRUCTION-CHOREOGRAPHY	.00	.00	.00	.00	.00	.00
356.3.205.202 INSTRUCTION-CHEERLEADING PR YR DEBT	(5,921.30)	.00	.00	(5,921.30)	.00	(5,921.30)
PROGRAM: 356	(4,778.54)	576.42	0.00	(4,202.12)	0.00	(4,202.12)
358.3.000.202 INSTRUCTION-CHOIR	395.92	371.00	(150.00)	616.92	.00	616.92
358.3.205.202 INSTRUCTION-CHOIR TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 358	395.92	371.00	(150.00)	616.92	0.00	616.92
360.3.000.202 INSTRUCTION-DANCE/DRILL	(415.29)	49.50	(178.23)	(544.02)	.00	(544.02)
360.3.200.202 INSTRUCTION-DANCE/DRILL UNIF	309.25	453.77	(5.46)	757.56	.00	757.56
360.3.203.202 INSTRUCTION-DANCE/DRILL CAMP	1,236.11	40.00	.00	1,276.11	.00	1,276.11
PROGRAM: 360	1,130.07	543.27	(183.69)	1,489.65	0.00	1,489.65
363.3.000.202 INSTRUCTION-EXPLORATORY 6TH GR	.00	.00	.00	.00	.00	.00
PROGRAM: 363	0.00	0.00	0.00	0.00	0.00	0.00
364.3.000.202 INSTRUCTION-HOME EC	.00	.00	.00	.00	.00	.00
364.3.364.202 INSTRUCTION-FACS CLASS	459.34	.00	(88.91)	370.43	.00	370.43
364.3.600.202 INSTRUCTION-HOME EC 6TH GR	323.58	.00	.00	323.58	.00	323.58
PROGRAM: 364	782.92	0.00	(88.91)	694.01	0.00	694.01
368.3.000.202 INSTRUCTION-MEDIA	460.55	496.89	(3.68)	953.76	.00	953.76
368.3.368.202 INSTRUCTION-ACC READER	.00	.00	.00	.00	.00	.00
PROGRAM: 368	460.55	496.89	(3.68)	953.76	0.00	953.76

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370.3.000.202 INSTRUCTION-ORCHESTRA	1,468.26	125.00	.00	1,593.26	.00	1,593.26
PROGRAM: 370	1,468.26	125.00	0.00	1,593.26	0.00	1,593.26
372.3.000.202 INSTRUCTION-PHYSICAL EDUCATION	(2,740.00)	.00	.00	(2,740.00)	.00	(2,740.00)
372.3.720.202 INSTRUCTION-TOWEL AND LOCKER	1,814.81	.00	(829.08)	985.73	(6.99)	978.74
372.3.721.202 INSTRUCTION-BOWLING FEE	3,708.10	.00	.00	3,708.10	.00	3,708.10
PROGRAM: 372	2,782.91	0.00	(829.08)	1,953.83	(6.99)	1,946.84
374.3.000.202 INSTRUCTION-SHOP	.00	.00	.00	.00	.00	.00
374.3.600.202 INSTRUCTION-SHOP 6TH GR	.00	.00	.00	.00	.00	.00
374.3.700.202 INSTRUCTION-SHOP 7TH & 8TH	.00	.00	.00	.00	.00	.00
PROGRAM: 374	0.00	0.00	0.00	0.00	0.00	0.00
551.3.000.202 DUE TO DSC-TEXTBOOK FINES-DAN	.54	.00	.00	.54	.00	.54
PROGRAM: 551	0.54	0.00	0.00	0.54	0.00	0.54
552.3.000.202 DUE TO DSC-OTHER	3,619.61	.00	.00	3,619.61	.00	3,619.61
PROGRAM: 552	3,619.61	0.00	0.00	3,619.61	0.00	3,619.61
553.3.000.202 DUE TO DSC-LAPTOP REPLACE FINE	560.00	425.00	.00	985.00	.00	985.00
PROGRAM: 553	560.00	425.00	0.00	985.00	0.00	985.00
600.3.000.202 OVER/SHORT	.00	.00	.00	.00	.00	.00
PROGRAM: 600	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTALS	52,233.24	3,962.14	(5,745.81)	50,449.57	(490.17)	49,959.40

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100.3.111.301 WEB STORE FEES-MINICO	(1,712.39)	22.58	.00	(1,689.81)	.00	(1,689.81)
100.3.112.301 SALES TAX	1,170.45	2,156.30	.00	3,326.75	.00	3,326.75
PROGRAM: 100	(541.94)	2,178.88	0.00	1,636.94	0.00	1,636.94
103.3.000.301 STUDENT ACTIVITY PETTY CASH ACCOUNT	.00	.00	.00	.00	.00	.00
PROGRAM: 103	0.00	0.00	0.00	0.00	0.00	0.00
200.3.000.301 ATHLETICS	(47,467.45)	.00	(7,608.98)	(55,076.43)	(916.60)	(55,993.03)
200.3.200.301 ATHLETICS-SPIRIT PACKS	4.72	.00	.00	4.72	.00	4.72
200.3.206.301 ATHLETICS-STAFF CLOTHING	.00	.00	.00	.00	.00	.00
200.3.207.301 ATHLETICS-GATE RECEIPTS	63,709.43	2,449.99	.00	66,159.42	.00	66,159.42
200.3.209.301 ATHLETICS-REGION IV TOURNAMENT	(1,238.94)	1,536.75	.00	297.81	.00	297.81
200.3.210.301 ATHLETICS-RED HALVERSON	.00	.00	.00	.00	.00	.00
200.3.211.301 ATHLETICS MEMORIAL DONATION	5,822.57	.00	.00	5,822.57	.00	5,822.57
PROGRAM: 200	20,830.33	3,986.74	(7,608.98)	17,208.09	(916.60)	16,291.49
201.3.000.301 ATHLETICS-BASEBALL	(1,387.94)	.00	(6,646.50)	(8,034.44)	.00	(8,034.44)
201.3.200.301 ATHLETICS-BASEBALL UNIFORMS	.00	.00	.00	.00	.00	.00
201.3.201.301 ATHLETICS-BASEBALL FUNDRAISERS	25,821.43	250.00	.00	26,071.43	.00	26,071.43
PROGRAM: 201	24,433.49	250.00	(6,646.50)	18,036.99	0.00	18,036.99
202.3.000.301 ATHLETICS-BASKETBALL BOYS	1,412.62	.00	(676.51)	736.11	(1,221.29)	(485.18)
202.3.200.301 ATHLETICS-BB BOYS UNIFORMS	(5,184.00)	.00	.00	(5,184.00)	.00	(5,184.00)
202.3.201.301 ATHLETICS-BB BOYS FUNDRAISERS	10,576.20	.00	.00	10,576.20	.00	10,576.20
PROGRAM: 202	6,804.82	0.00	(676.51)	6,128.31	(1,221.29)	4,907.02
203.3.000.301 ATHLETICS-BASKETBALL GIRLS	5,551.07	.00	(2,600.00)	2,951.07	(2,389.00)	562.07
203.3.200.301 ATHLETICS-BB GIRLS UNIFORMS	.00	.00	.00	.00	.00	.00

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203.3.201.301 ATHLETICS-BB GIRLS FUNDRAISERS	5,042.24	267.92	.00	5,310.16	.00	5,310.16
PROGRAM: 203	10,593.31	267.92	(2,600.00)	8,261.23	(2,389.00)	5,872.23
204.3.000.301 ATHLETICS-BOWLING	2,783.14	.00	.00	2,783.14	.00	2,783.14
PROGRAM: 204	2,783.14	0.00	0.00	2,783.14	0.00	2,783.14
205.3.000.301 ATHLETICS-CROSS COUNTRY	1,957.47	.00	.00	1,957.47	.00	1,957.47
PROGRAM: 205	1,957.47	0.00	0.00	1,957.47	0.00	1,957.47
206.3.000.301 ATHLETICS-FOOTBALL	(6,210.66)	.00	(7,492.00)	(13,702.66)	(3,304.38)	(17,007.04)
206.3.200.301 ATHLETICS-FOOTBALL UNIFORMS	(4,533.77)	.00	.00	(4,533.77)	.00	(4,533.77)
206.3.201.301 ATHLETICS-FOOTBALL FUNDRAISERS	20,145.00	.00	.00	20,145.00	.00	20,145.00
206.3.202.301 ATHLETICS-SPARTAN MOMS	32.57	.00	.00	32.57	.00	32.57
206.3.203.301 ATHLETICS-FOOTBALL CAMP	2,675.00	9,393.00	(5,740.00)	6,328.00	(46.49)	6,281.51
206.3.205.301 TRIP	.00	.00	.00	.00	.00	.00
206.3.206.301 STAFF CLOTHING	125.00	665.00	.00	790.00	.00	790.00
PROGRAM: 206	12,233.14	10,058.00	(13,232.00)	9,059.14	(3,350.87)	5,708.27
207.3.000.301 ATHLETICS-GOLF	8,987.63	.00	(93.50)	8,894.13	(331.76)	8,562.37
207.3.200.301 ATHLETICS-GOLF UNIFORMS	.00	.00	.00	.00	.00	.00
207.3.208.301 ATHLETICS-GOLF TOURNAMENT	(820.00)	.00	.00	(820.00)	.00	(820.00)
PROGRAM: 207	8,167.63	0.00	(93.50)	8,074.13	(331.76)	7,742.37
208.3.000.301 ATHLETICS-SOCCER BOYS	1,982.29	23.58	.00	2,005.87	.00	2,005.87
208.3.200.301 ATHLETICS-SOCCER BOYS UNIFORM	.00	21.23	.00	21.23	.00	21.23
PROGRAM: 208	1,982.29	44.81	0.00	2,027.10	0.00	2,027.10
209.3.000.301 ATHLETICS-SOCCER GIRLS	748.92	.00	(115.65)	633.27	.00	633.27
209.3.200.301 ATHLETICS-SOCCER GIRLS UNIFORM	(246.43)	.00	.00	(246.43)	.00	(246.43)
PROGRAM: 209	502.49	0.00	(115.65)	386.84	0.00	386.84

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210.3.000.301 ATHLETICS-SOFTBALL	5,119.63	.00	(442.77)	4,676.86	(406.57)	4,270.29
210.3.200.301 ATHLETICS-SOFTBALL UNIFORMS	.00	.00	(1,999.69)	(1,999.69)	.00	(1,999.69)
PROGRAM: 210	5,119.63	0.00	(2,442.46)	2,677.17	(406.57)	2,270.60
211.3.000.301 ATHLETICS-TENNIS	887.37	1,173.70	(172.71)	1,888.36	(680.00)	1,208.36
PROGRAM: 211	887.37	1,173.70	(172.71)	1,888.36	(680.00)	1,208.36
212.3.000.301 ATHLETICS-TRACK	4,913.81	467.00	(1,593.71)	3,787.10	.00	3,787.10
PROGRAM: 212	4,913.81	467.00	(1,593.71)	3,787.10	0.00	3,787.10
213.3.000.301 ATHLETICS-VOLLEYBALL	3,225.05	.00	(149.99)	3,075.06	.00	3,075.06
213.3.200.301 ATHLETICS-VOLLEYBALL UNIFORMS	1,910.34	.00	.00	1,910.34	.00	1,910.34
PROGRAM: 213	5,135.39	0.00	(149.99)	4,985.40	0.00	4,985.40
214.3.000.301 ATHLETICS-WRESTLING	(8,797.47)	.00	(5,281.82)	(14,079.29)	.00	(14,079.29)
214.3.200.301 ATHLETICS-WRESTLING UNIFORMS	215.09	.00	.00	215.09	.00	215.09
214.3.201.301 ATHLETICS-WRESTLING FUNDRAISE	28,252.76	.00	.00	28,252.76	.00	28,252.76
PROGRAM: 214	19,670.38	0.00	(5,281.82)	14,388.56	0.00	14,388.56
216.3.000.301 CLASS 2016	500.00	.00	.00	500.00	.00	500.00
PROGRAM: 216	500.00	0.00	0.00	500.00	0.00	500.00
217.3.000.301 CLASS 2017	158.71	.00	.00	158.71	.00	158.71
PROGRAM: 217	158.71	0.00	0.00	158.71	0.00	158.71
218.3.000.301 CLASS 2018	500.00	.00	.00	500.00	.00	500.00
PROGRAM: 218	500.00	0.00	0.00	500.00	0.00	500.00
219.3.000.301 CLASS 2019	60.00	.00	.00	60.00	.00	60.00
PROGRAM: 219	60.00	0.00	0.00	60.00	0.00	60.00
220.3.000.301 CLASS 2020	500.00	.00	.00	500.00	.00	500.00

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PROGRAM: 220	500.00	0.00	0.00	500.00	0.00	500.00
221.3.000.301 CLASS 2021	(537.44)	.00	.00	(537.44)	.00	(537.44)
PROGRAM: 221	(537.44)	0.00	0.00	(537.44)	0.00	(537.44)
222.3.000.301 CLASS 2022	7,854.51	9,902.50	(141.97)	17,615.04	(750.00)	16,865.04
PROGRAM: 222	7,854.51	9,902.50	(141.97)	17,615.04	(750.00)	16,865.04
223.3.000.301 CLASS 2023	4,521.88	.00	(944.00)	3,577.88	.00	3,577.88
PROGRAM: 223	4,521.88	0.00	(944.00)	3,577.88	0.00	3,577.88
224.3.000.301 CLASS 2024	930.00	.00	.00	930.00	.00	930.00
PROGRAM: 224	930.00	0.00	0.00	930.00	0.00	930.00
225.3.000.301 CLASS 2025	472.25	.00	.00	472.25	.00	472.25
PROGRAM: 225	472.25	0.00	0.00	472.25	0.00	472.25
250.3.000.301 GENERAL ACCOUNT	(575.86)	.00	.00	(575.86)	.00	(575.86)
250.3.250.301 PARKING PERMITS	10,184.81	145.00	.00	10,329.81	.00	10,329.81
PROGRAM: 250	9,608.95	145.00	0.00	9,753.95	0.00	9,753.95
251.3.000.301 CONCESSIONS	(658.58)	100.00	.00	(558.58)	.00	(558.58)
PROGRAM: 251	(658.58)	100.00	0.00	(558.58)	0.00	(558.58)
252.3.000.301 VENDING DEP/STAFF RECOGNITION	(444.35)	355.70	(290.60)	(379.25)	(49.78)	(429.03)
PROGRAM: 252	(444.35)	355.70	(290.60)	(379.25)	(49.78)	(429.03)
253.3.000.301 ACTIVITY CARDS/ACTIVITIES	4,409.69	717.05	.00	5,126.74	.00	5,126.74
PROGRAM: 253	4,409.69	717.05	0.00	5,126.74	0.00	5,126.74
254.3.000.301 YEARBOOKS	7,064.69	1,698.12	.00	8,762.81	.00	8,762.81
PROGRAM: 254	7,064.69	1,698.12	0.00	8,762.81	0.00	8,762.81
257.3.000.301 INTEREST	825.55	.00	.00	825.55	.00	825.55
PROGRAM: 257	825.55	0.00	0.00	825.55	0.00	825.55

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259.3.000.301 STUDENT BODY FUNDRAISER	.00	.00	.00	.00	.00	.00
259.3.259.301 SCHOOL IMPROVEMENT FUND	9,145.73	.00	.00	9,145.73	.00	9,145.73
PROGRAM: 259	9,145.73	0.00	0.00	9,145.73	0.00	9,145.73
260.3.000.301 SPECIAL INTEREST FUND RAISER	426.88	.00	.00	426.88	.00	426.88
260.3.260.301 GIFT OF GREEN	(304.14)	.00	.00	(304.14)	.00	(304.14)
PROGRAM: 260	122.74	0.00	0.00	122.74	0.00	122.74
300.3.000.301 STUDENT COUNCIL	9,253.70	2,004.35	(400.44)	10,857.61	(60.00)	10,797.61
PROGRAM: 300	9,253.70	2,004.35	(400.44)	10,857.61	(60.00)	10,797.61
301.3.000.301 CLUB-ANNUAL	3,081.39	.00	(183.11)	2,898.28	(124.39)	2,773.89
PROGRAM: 301	3,081.39	0.00	(183.11)	2,898.28	(124.39)	2,773.89
302.3.000.301 CLUB-ART	49.59	.00	.00	49.59	.00	49.59
PROGRAM: 302	49.59	0.00	0.00	49.59	0.00	49.59
304.3.000.301 CLUB-BUSINESS	491.18	.00	.00	491.18	.00	491.18
304.3.304.301 CLUB-MR MHS	.00	.00	.00	.00	.00	.00
PROGRAM: 304	491.18	0.00	0.00	491.18	0.00	491.18
305.3.000.301 CLUB-DRUG FREE YOUTH	1,834.24	.00	.00	1,834.24	.00	1,834.24
305.3.305.301 CLUB-HOPE SQUAD	1,302.25	455.29	.00	1,757.54	(129.99)	1,627.55
PROGRAM: 305	3,136.49	455.29	0.00	3,591.78	(129.99)	3,461.79
306.3.000.301 CLUB-FCCLA	260.75	718.39	.00	979.14	.00	979.14
PROGRAM: 306	260.75	718.39	0.00	979.14	0.00	979.14
307.3.000.301 CLUB-FFA	(1,596.52)	12,146.40	(3,078.02)	7,471.86	(3,628.64)	3,843.22
307.3.201.301 CLUB FFA FUNDRAISERS	23,479.53	.00	.00	23,479.53	.00	23,479.53
PROGRAM: 307	21,883.01	12,146.40	(3,078.02)	30,951.39	(3,628.64)	27,322.75

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308.3.000.301 CLUB-HOSA	.00	.00	.00	.00	.00	.00
PROGRAM: 308	0.00	0.00	0.00	0.00	0.00	0.00
309.3.000.301 CLUB-KEY	584.23	.00	(63.24)	520.99	.00	520.99
PROGRAM: 309	584.23	0.00	(63.24)	520.99	0.00	520.99
310.3.000.301 CLUB-LEO	812.86	259.00	(171.87)	899.99	.00	899.99
PROGRAM: 310	812.86	259.00	(171.87)	899.99	0.00	899.99
311.3.000.301 CLUB-M CLUB	260.59	.00	.00	260.59	.00	260.59
PROGRAM: 311	260.59	0.00	0.00	260.59	0.00	260.59
312.3.000.301 CLUB-MINICO BALLROOM	.00	.00	.00	.00	.00	.00
PROGRAM: 312	0.00	0.00	0.00	0.00	0.00	0.00
313.3.000.301 CLUB-NHS	802.46	.00	(170.83)	631.63	.00	631.63
PROGRAM: 313	802.46	0.00	(170.83)	631.63	0.00	631.63
314.3.000.301 CLUB-RODEO	.00	.00	.00	.00	.00	.00
PROGRAM: 314	0.00	0.00	0.00	0.00	0.00	0.00
315.3.000.301 CLUB-SCIENCE	2,367.07	.00	(958.48)	1,408.59	.00	1,408.59
PROGRAM: 315	2,367.07	0.00	(958.48)	1,408.59	0.00	1,408.59
316.3.000.301 CLUB-SKI	1,162.59	.00	.00	1,162.59	.00	1,162.59
PROGRAM: 316	1,162.59	0.00	0.00	1,162.59	0.00	1,162.59
317.3.000.301 CLUB-SPANISH	231.33	.00	.00	231.33	.00	231.33
PROGRAM: 317	231.33	0.00	0.00	231.33	0.00	231.33
318.3.000.301 CLUB-SPIRIT (RED ZONE)	758.44	.00	.00	758.44	.00	758.44
PROGRAM: 318	758.44	0.00	0.00	758.44	0.00	758.44
319.3.000.301 CLUB-SWIM TEAM	2,402.34	.00	.00	2,402.34	.00	2,402.34
PROGRAM: 319	2,402.34	0.00	0.00	2,402.34	0.00	2,402.34

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321.3.000.301 CLUB-TSA INDUSTRIAL TECH	.00	.00	.00	.00	.00	.00
PROGRAM: 321	0.00	0.00	0.00	0.00	0.00	0.00
322.3.000.301 CLUB-YOUNG REPUBLICAN	516.18	.00	.00	516.18	.00	516.18
PROGRAM: 322	516.18	0.00	0.00	516.18	0.00	516.18
325.3.000.301 CLUB-TRAP	437.27	.00	.00	437.27	.00	437.27
PROGRAM: 325	437.27	0.00	0.00	437.27	0.00	437.27
350.3.000.301 INSTRUCTIONAL-GENERAL	6,233.94	228.04	(135.00)	6,326.98	.00	6,326.98
PROGRAM: 350	6,233.94	228.04	(135.00)	6,326.98	0.00	6,326.98
351.3.000.301 INSTRUCTION-RENAISSANCE	1,981.94	.00	(120.00)	1,861.94	.00	1,861.94
PROGRAM: 351	1,981.94	0.00	(120.00)	1,861.94	0.00	1,861.94
352.3.000.301 INSTRUCTION-ADV PLACEMENT	5.20	.00	.00	5.20	.00	5.20
352.3.521.301 INSTRUCTION-PSAT	280.18	.00	.00	280.18	.00	280.18
352.3.522.301 INSTRUCTION-PLAN TEST	292.56	.00	.00	292.56	.00	292.56
352.3.523.301 INSTRUCTION-IDLA FEES	1,320.00	615.00	.00	1,935.00	.00	1,935.00
PROGRAM: 352	1,897.94	615.00	0.00	2,512.94	0.00	2,512.94
354.3.000.301 INSTRUCTION-ART	226.99	.00	.00	226.99	.00	226.99
354.3.540.301 INSTRUCTION-ART BAIRD	881.95	150.94	.00	1,032.89	.00	1,032.89
PROGRAM: 354	1,108.94	150.94	0.00	1,259.88	0.00	1,259.88
355.3.000.301 INSTRUCTION-BAND	8,215.74	2,395.00	(835.92)	9,774.82	(1,800.00)	7,974.82
355.3.550.301 INSTRUCTION-PIANO REPAIR	(150.00)	.00	.00	(150.00)	.00	(150.00)
355.3.551.301 INSTRUCTION-BAND UNIFORMS	(1,672.45)	.00	.00	(1,672.45)	.00	(1,672.45)
355.3.552.301 INSTRUCTION-BAND INSTRUMENT	(84.93)	.00	(345.41)	(430.34)	.00	(430.34)
PROGRAM: 355	6,308.36	2,395.00	(1,181.33)	7,522.03	(1,800.00)	5,722.03

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356.3.000.301 INSTRUCTION-CHEERLEADING	11,783.76	.00	.00	11,783.76	.00	11,783.76
356.3.200.301 INSTRUCTION-CHEER UNIFORM	(7,211.43)	5,147.28	.00	(2,064.15)	(14,547.30)	(16,611.45)
356.3.203.301 INSTRUCTION-CHEER CAMP	876.07	.00	.00	876.07	(9,207.20)	(8,331.13)
356.3.204.301 INSTRUCTION-CHOREOGRAPHY	90.00	180.00	.00	270.00	.00	270.00
356.3.205.301 INSTRUCTION-CHEER TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 356	5,538.40	5,327.28	0.00	10,865.68	(23,754.50)	(12,888.82)
357.3.000.301 INSTRUCTION-CHEMISTRY	1,265.43	.00	.00	1,265.43	.00	1,265.43
PROGRAM: 357	1,265.43	0.00	0.00	1,265.43	0.00	1,265.43
358.3.000.301 INSTRUCTION-CHOIR	4,001.02	1,632.91	(906.99)	4,726.94	.00	4,726.94
358.3.205.301 INSTRUCTION-MUSIC TOUR	(4,772.61)	.00	(521.71)	(5,294.32)	.00	(5,294.32)
358.3.358.301 INSTRUCTION-MADRIGAL DINNER	8,277.48	.00	.00	8,277.48	.00	8,277.48
PROGRAM: 358	7,505.89	1,632.91	(1,428.70)	7,710.10	0.00	7,710.10
359.3.000.301 INSTRUCTION-DANCE FORCE	15,998.06	8,111.95	(65.07)	24,044.94	(3,329.20)	20,715.74
359.3.200.301 INSTRUCTION-DANCE UNIFORMS	(3,527.62)	47.17	.00	(3,480.45)	(1,227.12)	(4,707.57)
359.3.203.301 INSTRUCTION-DANCE FORCE CAMP	.00	.00	.00	.00	(1,000.00)	(1,000.00)
359.3.204.301 INSTRUCTION-CHOREOGRAPHY	(534.00)	100.00	.00	(434.00)	.00	(434.00)
359.3.205.301 INSTRUCTION-DANCE FORCE TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 359	11,936.44	8,259.12	(65.07)	20,130.49	(5,556.32)	14,574.17
362.3.000.301 INSTRUCTION-DRIVERS ED	5,600.00	7,650.00	.00	13,250.00	.00	13,250.00
362.3.362.301 INSTRUCTION-DR ED IDLA FEES	1,875.00	150.00	.00	2,025.00	.00	2,025.00
PROGRAM: 362	7,475.00	7,800.00	0.00	15,275.00	0.00	15,275.00
365.3.000.301 INSTRUCTION-JOURNALISM	197.91	.00	.00	197.91	.00	197.91
PROGRAM: 365	197.91	0.00	0.00	197.91	0.00	197.91

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366.3.000.301 INSTRUCTION-LIFE SKILLS	284.30	.00	.00	284.30	.00	284.30
PROGRAM: 366	284.30	0.00	0.00	284.30	0.00	284.30
367.3.000.301 INSTRUCTION-LIFE SPORTS	1,186.33	.00	.00	1,186.33	.00	1,186.33
PROGRAM: 367	1,186.33	0.00	0.00	1,186.33	0.00	1,186.33
368.3.000.301 INSTRUCTION-MEDIA	680.11	19.25	.00	699.36	.00	699.36
PROGRAM: 368	680.11	19.25	0.00	699.36	0.00	699.36
369.3.000.301 INSTRUCTION-OPERETTA	11,204.15	.00	(530.57)	10,673.58	(1,000.00)	9,673.58
PROGRAM: 369	11,204.15	0.00	(530.57)	10,673.58	(1,000.00)	9,673.58
370.3.000.301 INSTRUTION-ORCHESTRA	16,326.84	826.22	(389.00)	16,764.06	(244.50)	16,519.56
370.3.205.301 INSTRUCTION-ORCHESTRA TRIP	(5,731.06)	150.00	(612.44)	(6,193.50)	.00	(6,193.50)
370.3.370.301 INSTRUCTION-COWBOY DINNER	28.30	.00	.00	28.30	.00	28.30
PROGRAM: 370	10,624.08	976.22	(1,001.44)	10,598.86	(244.50)	10,354.36
371.3.000.301 INSTRUCTION-PHOTO & GRAPHIC	.00	.00	.00	.00	.00	.00
PROGRAM: 371	0.00	0.00	0.00	0.00	0.00	0.00
372.3.000.301 INSTRUCTION-PHYSICAL EDUCATION	184.00	.00	.00	184.00	.00	184.00
372.3.721.301 INSTRUCTION-PE BOWLING	5,415.00	530.00	(2,100.00)	3,845.00	.00	3,845.00
PROGRAM: 372	5,599.00	530.00	(2,100.00)	4,029.00	0.00	4,029.00
373.3.000.301 INSTRUCTION-SCIENCE	(108.14)	122.64	.00	14.50	.00	14.50
373.3.373.301 INSTRUCTION-SCIENCE FUNDRAISER	.00	.00	.00	.00	.00	.00
PROGRAM: 373	(108.14)	122.64	0.00	14.50	0.00	14.50
375.3.000.301 INSTRUCTION-SPEECH/DEBATE	2,553.80	.00	.00	2,553.80	.00	2,553.80
PROGRAM: 375	2,553.80	0.00	0.00	2,553.80	0.00	2,553.80
376.3.000.301 INSTRUCTION-WEIGHTS	5,152.77	.00	.00	5,152.77	.00	5,152.77
PROGRAM: 376	5,152.77	0.00	0.00	5,152.77	0.00	5,152.77

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390.3.000.301 VOC INSTRUCTION-GREENHOUSE	3,657.78	.00	(4,669.35)	(1,011.57)	.00	(1,011.57)
390.3.901.301 VOC INSTRUCTION-GREENHOUSE SALES	10,813.32	9,493.26	.00	20,306.58	.00	20,306.58
PROGRAM: 390	14,471.10	9,493.26	(4,669.35)	19,295.01	0.00	19,295.01
391.3.000.301 VOC INSTRUCTION-AG SHOP	2,350.27	18.87	(378.75)	1,990.39	(15.09)	1,975.30
391.3.911.301 VOC INSTRUCTION-SHOP SUPPLIES	(2,299.23)	.00	(23.08)	(2,322.31)	.00	(2,322.31)
PROGRAM: 391	51.04	18.87	(401.83)	(331.92)	(15.09)	(347.01)
392.3.000.301 VOC INSTRUCTION-DIESEL	3,091.38	.00	(14.75)	3,076.63	(15.10)	3,061.53
392.3.900.301 VOC INSTRUCTION-DIESEL SKILLS	737.85	.00	.00	737.85	.00	737.85
PROGRAM: 392	3,829.23	0.00	(14.75)	3,814.48	(15.10)	3,799.38
393.3.000.301 VOC INSTRUCTION-BUS/ACCOUNTING	327.93	.00	.00	327.93	.00	327.93
393.3.931.301 VOC-INSTRUCTION-BUSINESS STELY	50.00	.00	.00	50.00	.00	50.00
393.3.932.301 VOC INSTRUCTION-BUSINESS KILLOY	(781.65)	.00	100.00	(681.65)	.00	(681.65)
393.3.934.301 VOC INSTRUCTION-VID MULTIMEDIA	1,572.49	.00	.00	1,572.49	.00	1,572.49
PROGRAM: 393	1,168.77	0.00	100.00	1,268.77	0.00	1,268.77
394.3.000.301 VOC INSTRUCTION-INFO TECH	617.73	.00	.00	617.73	.00	617.73
394.3.900.301 VOC INSTRUCTION-INFO TECH SKILLS	740.25	300.00	(114.00)	926.25	(747.80)	178.45
PROGRAM: 394	1,357.98	300.00	(114.00)	1,543.98	(747.80)	796.18
395.3.000.301 VOC INSTRUCTION-PREENGINEERING	1,948.45	49.29	.00	1,997.74	.00	1,997.74
395.3.951.301 VOC INSTRUCTION- ACADEMY	.00	.00	.00	.00	.00	.00
395.3.952.301 VOC INSTRUCTION-MANUFACTURING	200.00	.00	.00	200.00	.00	200.00
395.3.953.301 VOC INSTRUCTION- COPIES	.00	.00	.00	.00	.00	.00
PROGRAM: 395	2,148.45	49.29	0.00	2,197.74	0.00	2,197.74

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396.3.000.301 VOC INSTRUCTION-CONSTRUCTION	16,988.09	2,573.08	(5,444.59)	14,116.58	(2,015.09)	12,101.49
396.3.900.301 VOC INSTRUCTION-CONSTR SKILLS	5,824.04	1,516.03	(587.33)	6,752.74	.00	6,752.74
396.3.961.301 VOC INSTRUCTION-TINY HOUSE	14,225.54	4,940.00	(3,528.98)	15,636.56	.00	15,636.56
PROGRAM: 396	37,037.67	9,029.11	(9,560.90)	36,505.88	(2,015.09)	34,490.79
397.3.000.301 VOC INSTRUCTION-FOOD LAB	2,608.48	.00	(423.54)	2,184.94	(90.00)	2,094.94
397.3.971.301 VOC INSTRUCTION-BRUTUS BAKERY	.00	.00	.00	.00	.00	.00
397.3.972.301 VOC INSTRUCTION-SPARTAN BISTRO	489.55	.00	.00	489.55	.00	489.55
PROGRAM: 397	3,098.03	0.00	(423.54)	2,674.49	(90.00)	2,584.49
398.3.000.301 VOC INSTRUCTION-CLOTHING	123.74	.00	.00	123.74	.00	123.74
PROGRAM: 398	123.74	0.00	0.00	123.74	0.00	123.74
399.3.000.301 VOC INSTRUCTION-CERT NURSING	244.65	325.81	(776.82)	(206.36)	.00	(206.36)
PROGRAM: 399	244.65	325.81	(776.82)	(206.36)	0.00	(206.36)
400.3.000.301 ESL SCHOLARSHIP	368.54	.00	.00	368.54	.00	368.54
PROGRAM: 400	368.54	0.00	0.00	368.54	0.00	368.54
401.3.000.301 MISSMHS	294.34	.00	.00	294.34	.00	294.34
PROGRAM: 401	294.34	0.00	0.00	294.34	0.00	294.34
402.3.000.301 PRIVATE SCHOLARSHIP	1,200.00	.00	(200.00)	1,000.00	.00	1,000.00
PROGRAM: 402	1,200.00	0.00	(200.00)	1,000.00	0.00	1,000.00
500.3.000.301 SCHOOL CLIMATE	(4,626.34)	.00	(593.20)	(5,219.54)	(113.97)	(5,333.51)
500.3.500.301 SUNSHINE FUND	.00	.00	.00	.00	.00	.00
PROGRAM: 500	(4,626.34)	0.00	(593.20)	(5,219.54)	(113.97)	(5,333.51)
552.3.000.301 DUE TO DSC-LAP TOP INSURANCE	5,130.00	.00	.00	5,130.00	.00	5,130.00
PROGRAM: 552	5,130.00	0.00	0.00	5,130.00	0.00	5,130.00

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553.3.000.301 DUE TO DSC-LAPTOP REPLACE FINE	837.02	1,540.00	.00	2,377.02	.00	2,377.02
PROGRAM: 553	837.02	1,540.00	0.00	2,377.02	0.00	2,377.02
GRAND TOTALS	374,359.36	95,741.59	(70,232.89)	399,868.06	(49,391.26)	350,476.80

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100.3.112.492 SALES TAX-MT H	96.40	.00	.00	96.40	.00	96.40
103.3.000.492 STUDENT ACTIVITY PETTY CASH ACCOUNT	(138.01)	.00	(8.95)	(146.96)	.00	(146.96)
222.3.000.492 CLASS 2022	2,541.74	.00	(1,694.00)	847.74	.00	847.74
250.3.000.492 GENERAL ACCOUNT	11.52	.00	.00	11.52	.00	11.52
252.3.000.492 VENDING DEP/STAFF RECOGNITION	1,630.71	.00	(230.23)	1,400.48	(12.45)	1,388.03
254.3.000.492 ANNUALS	272.16	.00	.00	272.16	(156.01)	116.15
257.3.000.492 INTEREST	55.91	.00	.00	55.91	.00	55.91
259.3.259.492 SCHOOL IMPROVEMENT FUND RAISE	3,560.37	.00	.00	3,560.37	.00	3,560.37
260.3.000.492 SPEC INTER FUNDRAISER-VETERANS	1,064.80	.00	.00	1,064.80	.00	1,064.80
300.3.000.492 STUDENT COUNCIL	509.73	.00	.00	509.73	(47.95)	461.78
304.3.000.492 CLUB-BUSINESS	318.88	.00	.00	318.88	.00	318.88
305.3.000.492 CLUB-SOURCES OF STRENGTH	488.81	.00	.00	488.81	(539.71)	(50.90)
325.3.000.492 CLUB-FISHING	50.00	.00	.00	50.00	.00	50.00
340.3.000.492 INSTRUCTION-DAYCARE	24,212.35	.00	(523.07)	23,689.28	(27.69)	23,661.59
351.3.000.492 INSTRUCTIONAL-RENAISSANCE	255.82	.00	.00	255.82	(36.44)	219.38
393.3.000.492 VOC INSTRUCTION-BUS/ACCOUNTING PHOENIX PUBLISHING	869.23	.00	(179.54)	689.69	.00	689.69
500.3.500.492 SUNSHINE FUND	90.92	.00	.00	90.92	.00	90.92
553.3.000.492 DUE TO DSC-LAPTOP REPLACE FINE	160.00	.00	.00	160.00	.00	160.00
GRAND TOTALS	36,051.34	.00	(2,635.79)	33,415.55	(820.25)	32,595.30

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End of Report













As per legal counsel, the process under I.C. 33-5212 to finalize dissolution and closure of the ARTEC and ARTE I charter schools are as follows:

1. The minutes need to reflect that all of the parents and students were notified and that all of the student records were transferred to the appropriate schools for each student;

*The participating schools and districts provided notification to students and parents indicating the closure of the charter schools and the student records remain with the student's home high school. The notice was given in a timely manner and satisfied all notification requirements.*

2. Needs to be a verification that all of the charter school funds were used to pay all of the bills of the two charter schools and that any remaining funds are being or have been transferred to Minidoka;

*The director and principal for the two charter schools has worked with the Business Manager of the Minidoka School District, which serves as the chartering entity and fiscal agent, to distribute funds as directed by the board of directors for the two charter schools.*

3. That all of the assets (non-money) of the schools have been transferred to the schools involved in the program;

*The director and principal for the two charter schools has worked with the board of directors for the two charter schools and the participating school districts and schools to transfer any non-money assets.*

*Welding simulator to Minico High School*

*Welding simulator to Dietrich High School*

*Copier to Twin Falls High School*

4. All Federal funds have been properly transferred or returned to the State pursuant to the agreement with the State;

*The director and principal for the two charter schools has worked with the Business Manager of the Minidoka School District to draft checks to the Idaho State Department of Education as per the April 19, 2022 agreement.*

5. I think it makes sense to specifically reference the Albertsons funds and that Minidoka is accepting those funds with any restrictions that may be attached for their use;

*The ARTEC and ARTE I Board of Directors will, at the June 28, 2022 meeting, designate any remaining Albertson Grant funds, after all financial commitments are met, will transfer control of those funds to the Minidoka School District for use as the Minidoka School District administration and board of trustees deem appropriate.*

6. As part of the motion the Board members of the Charter Board should be released along with any current administrative staff and that no further services will be needed or expected of the Board and administrative staff;

*At least for one year it is anticipated that it would be prudent to maintain the ARTE Inc. board as the non-profit entity affiliated with the school district in case circumstances change and the charter(s) could be re-established and funded through the Idaho Department of Education. The ARTE Inc. board also serves as the board of directors for the two charter schools. Even though there will be no charter school activity beyond FY22, there will be need for the ARTE Inc. board to meet annually in September of 2022 and beyond should it be determined to maintain the entity.*

*It is important to note, Director Andy Wiseman and Principal Gaylen Smyer association with the two charters concludes as of June 30, 2023.*

7. If there are any bills that have not been paid the amount needs to be referenced and authorized to pay.

*Any unpaid invoices will be reported to the ARTEC and ARTE I's boards on June 28<sup>th</sup> where approval to make payment will be provided. If there are any unforeseen bills, the ARTEC and ARTE I board will authorize Superintendent Ramsey to use any remaining Albertson, or other unused charter school funds, to pay those expenses.*

8. Once all of these are referenced in the minutes (my guess is the audit confirms everything and is accepted by the Minidoka Board) then make a motion to complete the payment of any outstanding bills and transfer of assets and upon completion by a date certain to be set as part of the motion that the charter schools (name them in the minutes) are officially closed and the dissolution complete without any further action by the Board. If the Board plans on keeping the corporate entity in place the motion needs to include that intent and authorize the change of any filing necessary with the Secretary of State to have the yearly reporting notices to go to Minidoka School District in the event that is not already set up.

Easy process. Just needs to have tracks in the minutes showing that everything was paid and assets transferred and to whom so no one can come back and assert that funds or equipment disappeared in some fashion.

# Spring 2022 Data



**2 High Schools**

**3 Middle Schools**

**4 Elementary Schools**

## We Are Minidoka

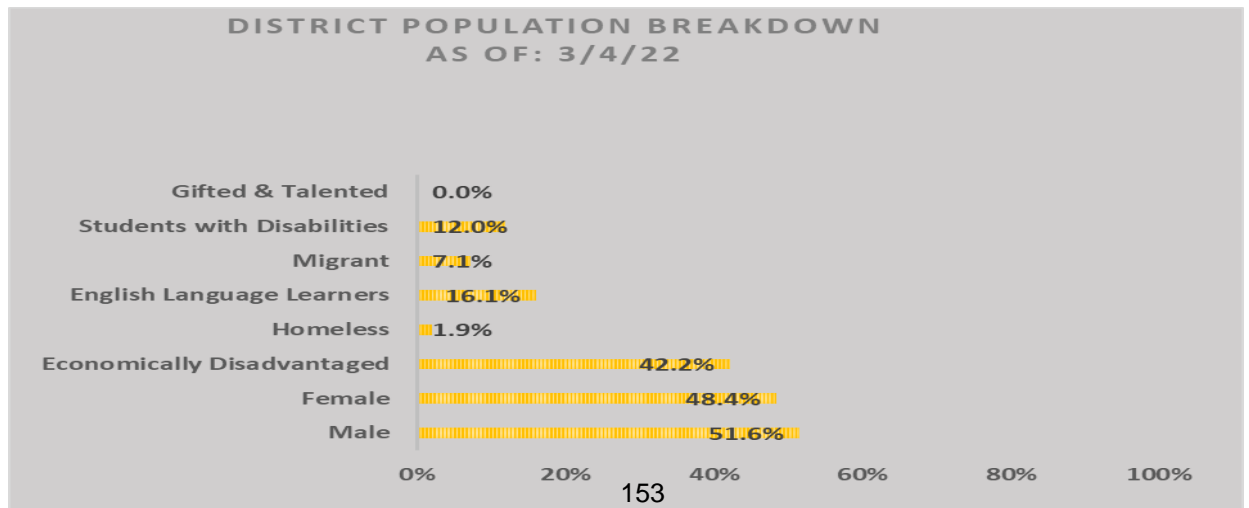
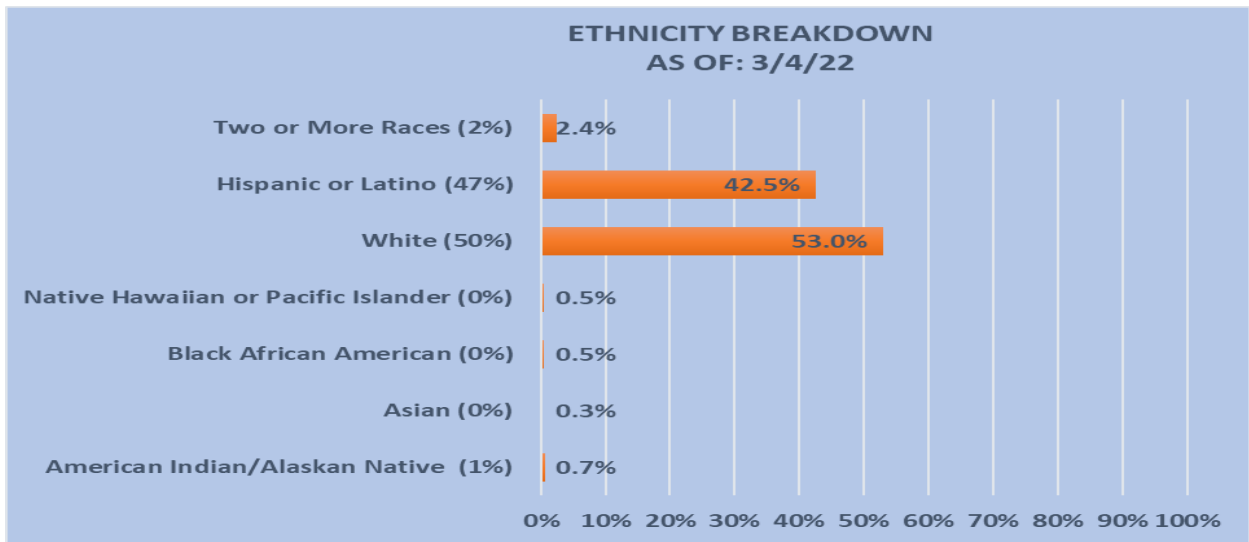
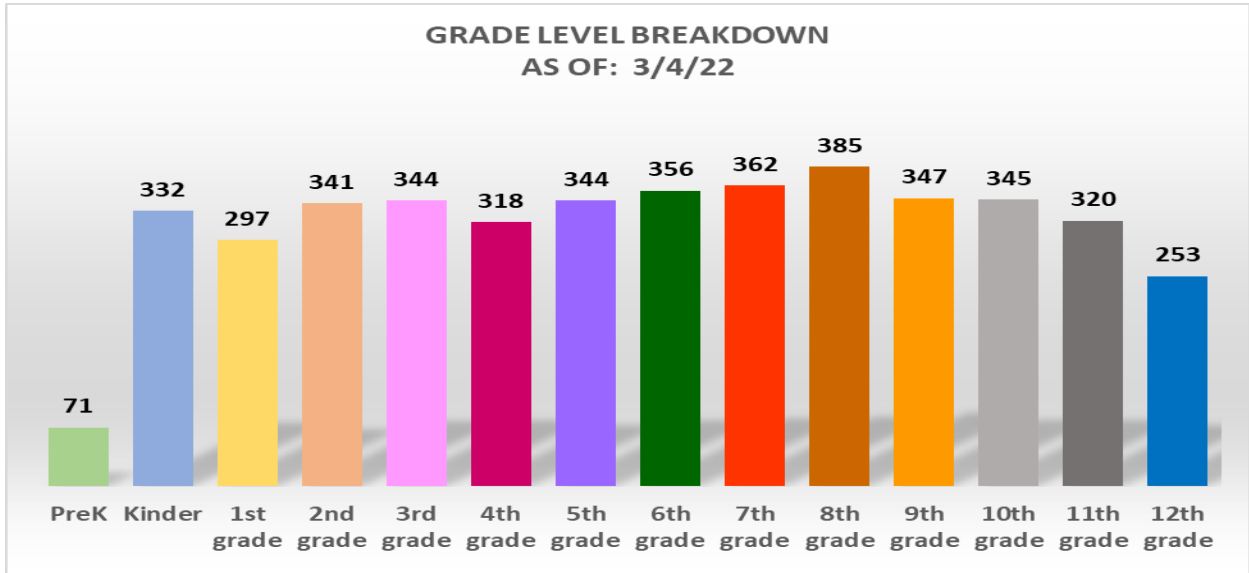
**Mr. James Ramsey**

**Superintendent of Schools**

# About Us

As of: 3/4/22

**Total Enrollment = 4415**



# Spring 2022 Data Comparison - ISAT 2.0

**NOTE:** All data below is based on preliminary results, which includes all students tested in our district, regardless of their attendance. State Report Card data will only include those students who attended our schools 80% or more of the school year and therefore may reflect a slightly different proficiency percentage when it is posted.

District ELA Proficiency Comparison - (same color indicates similar group of students)									
SP22 State Proficiency Target = 68.7% (all students)									
Red line = gap year, no scores due to COVID									
Grade Level	SP2019	SP2021	SP2022	District Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	State Performance Differences SP19 to SP22	2022 Performance Differences between District & State
3rd	35%	37%	31%	-4%	50%	48%	49%	-1%	-18%
4th	42%	34%	37%	-5%	52%	50%	52%	0%	-15%
5th	49%	38%	44%	-5%	57%	55%	57%	0%	-13%
6th	42%	38%	31%	-11%	55%	52%	53%	-2%	-22%
7th	43%	43%	46%	3%	58%	58%	58%	0%	-12%
8th	43%	38%	36%	-7%	54%	55%	54%	0%	-18%
10th	49%	39%	50%	1%	59%	60%	61%	2%	-11%

District Math Proficiency Comparison - (same color indicates similar group of students)									
SP22 State Proficiency Target = 61.1% (all students)									
Red line = gap year, no scores due to COVID									
Grade Level	SP2019	SP2021	SP2022	District Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	State Performance Differences SP19 to SP22	2022 Performance Differences between District & State
3rd	36%	34%	32%	-4%	53%	48%	51%	-2%	-19%
4th	40%	24%	31%	-9%	50%	45%	49%	-1%	-18%
5th	36%	25%	25%	-11%	45%	40%	43%	-2%	-18%
6th	31%	19%	19%	-12%	43%	37%	41%	-2%	-22%
7th	33%	25%	27%	-6%	46%	40%	42%	-4%	-15%
8th	24%	23%	18%	-6%	41%	36%	36%	-5%	-18%
10th	24%	22%	26%	2%	33%	33%	33%	0%	-7%

**Acequia ELA Proficiency Comparison - (same color indicates similar group of students)**

**SP22 State Proficiency Target = 68.7% (all students)**

**Red line = gap year, no scores due to COVID**

Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
3rd	27%	33%	37%	10%	50%	48%	49%	-12%
4th	48%	43%	38%	-10%	52%	50%	52%	-14%
5th	37%	33%	40%	3%	57%	55%	57%	-17%

**Acequia Math Proficiency Comparison - (same color indicates similar group of students)**

**SP22 State Proficiency Target = 61.1% (all students)**

**Red line = gap year, no scores due to COVID**

Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
3rd	42%	29%	47%	5%	53%	48%	51%	-4%
4th	41%	28%	23%	-18%	50%	45%	49%	-26%
5th	27%	33%	29%	2%	45%	40%	43%	-14%

**Heyburn ELA Proficiency Comparison - (same color indicates similar group of students)**

**SP22 State Proficiency Target = 68.7% (all students)**

**Red line = gap year, no scores due to COVID**

Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
3rd	34%	29%	28%	-6%	50%	48%	49%	-21%
4th	38%	28%	28%	-10%	52%	50%	52%	-24%
5th	44%	33%	36%	-8%	57%	55%	57%	-21%

**Heyburn Math Proficiency Comparison - (same color indicates similar group of students)**

**SP22 State Proficiency Target = 61.1% (all students)**

**Red line = gap year, no scores due to COVID**

Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
3rd	33%	36%	31%	-2%	53%	48%	51%	-20%
4th	39%	24%	29%	-10%	50%	45%	49%	-20%
5th	31%	27%	17%	-14%	45%	40%	43%	-26%

**Paul ELA Proficiency Comparison - (same color indicates similar group of students)**

**SP22 State Proficiency Target = 68.7% (all students)**

**Red line = gap year, no scores due to COVID**

Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
3rd	41%	49%	41%	0%	50%	48%	49%	-8%
4th	40%	44%	46%	6%	52%	50%	52%	-6%
5th	55%	46%	57%	2%	57%	55%	57%	0%

**Paul Math Proficiency Comparison - (same color indicates similar group of students)**

**SP22 State Proficiency Target = 61.1% (all students)**

**Red line = gap year, no scores due to COVID**

Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
3rd	44%	43%	32%	-12%	53%	48%	51%	-19%
4th	41%	29%	41%	0%	50%	45%	49%	-8%
5th	42%	26%	38%	-4%	45%	40%	43%	-5%

**Rupert ELA Proficiency Comparison - (same color indicates similar group of students)**

**SP22 State Proficiency Target = 68.7% (all students)**

**Red line = gap year, no scores due to COVID**

Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
3rd	35%	35%	24%	-11%	50%	48%	49%	-25%
4th	44%	27%	37%	-7%	52%	50%	52%	-15%
5th	53%	39%	43%	-10%	57%	55%	57%	-14%

**Rupert Math Proficiency Comparison - (same color indicates similar group of students)**

**SP22 State Proficiency Target = 61.1% (all students)**

**Red line = gap year, no scores due to COVID**

Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
3rd	27%	29%	27%	0%	53%	48%	51%	-24%
4th	40%	18%	27%	-13%	50%	45%	49%	-22%
5th	38%	18%	21%	-17%	45%	40%	43%	-22%

East Minico ELA Proficiency Comparison - (same color indicates similar group of students)								
SP22 State Proficiency Target = 68.7% (all students)								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
6th	43%	43%	29%	-14%	55%	52%	53%	-24%
7th	45%	49%	48%	3%	58%	58%	58%	-10%
8th	41%	45%	35%	-6%	54%	55%	54%	-19%

East Minico Math Proficiency Comparison - (same color indicates similar group of students)								
SP22 State Proficiency Target = 61.1% (all students)								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
6th	32%	21%	21%	-11%	43%	37%	41%	-20%
7th	34%	26%	24%	-10%	46%	40%	42%	-18%
8th	23%	23%	17%	-6%	41%	36%	36%	-19%

Mt. Harrison Jr ELA Proficiency Comparison - (same color indicates similar group of students)								
SP22 State Proficiency Target = 68.7% (all students)								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
6th	20%	10%	0%	-20%	55%	52%	53%	-53%
7th	7%	9%	15%	8%	58%	58%	58%	-43%
8th	14%	0%	17%	3%	54%	55%	54%	-37%

Mt. Harrison Jr Math Proficiency Comparison - (same color indicates similar group of students)								
SP22 State Proficiency Target = 61.1% (all students)								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
6th	10%	0%	0%	-10%	43%	37%	41%	-41%
7th	7%	18%	31%	24%	46%	40%	42%	-11%
8th	14%	0%	9%	-5%	41%	36%	36%	-27%

West Minico ELA Proficiency Comparison - (same color indicates similar group of students)								
SP22 State Proficiency Target = 68.7% (all students)								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
6th	43%	34%	34%	-9%	55%	52%	53%	-19%
7th	45%	38%	46%	1%	58%	58%	58%	-12%
8th	48%	35%	39%	-9%	54%	55%	54%	-15%

West Minico Math Proficiency Comparison - (same color indicates similar group of students)								
SP22 State Proficiency Target = 61.1% (all students)								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
6th	31%	18%	18%	-13%	43%	37%	41%	-23%
7th	34%	24%	31%	-3%	46%	40%	42%	-11%
8th	27%	24%	19%	-8%	41%	36%	36%	-17%

Minico ELA Proficiency Comparison - (same color indicates similar group of students)								
SP22 State Proficiency Target = 68.7% (all students)								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
10th	56%	43%	55%	-1%	59%	60%	61%	-6%

Minico Math Proficiency Comparison - (same color indicates similar group of students)								
SP22 State Proficiency Target = 61.1% (all students)								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
10th	28%	25%	29%	1%	33%	33%	33%	-4%

Mt. Harrison ELA Proficiency Comparison - <i>(same color indicates similar group of students)</i>								
SP22 State Proficiency Target = 68.7% <i>(all students)</i>								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
10th	7%	13%	13%	6%	59%	60%	61%	-48%

Mt. Harrison Math Proficiency Comparison - <i>(same color indicates similar group of students)</i>								
SP22 State Proficiency Target = 61.1% <i>(all students)</i>								
Red line = gap year, no scores due to COVID								
Grade Level	SP2019	SP2021	SP2022	School Performance Differences SP19 to SP22	SP19-State	SP21-State	SP22-State	2022 Performance Differences between School & State
10th	2%	0%	3%	1%	33%	33%	33%	-30%

# Trends Over Time - A Look at Historical Data

Similar groups are highlighted the same color so that performance over time can be seen for the same groups.

## District Percent Proficient on ELA Summative ISAT 2.0

Based on District ISAT Performance Reports

	2014-15	2015-16	2016-17	2017-18	2018-19	2020-2021	2021-22
3rd grade	38%	46%	41%	44%	35%	37%	31%
4th grade	39%	44%	48%	43%	42%	34%	37%
5th grade	53%	51%	48%	54%	49%	38%	44%
6th grade	36%	37%	35%	37%	42%	38%	31%
7th grade	42%	45%	44%	39%	43%	43%	46%
8th grade	38%	47%	44%	47%	43%	38%	36%
10th grade	33%	35%	41%	42%	49%	39%	50%

## All Grades Combined Percent Proficient on ELA Summative ISAT 2.0

Based on Grades 3,4,5,6,7,8, & 10 Overall ISAT Performance Reports

**Red line** signifies gap in scores due to COVID.

**SP22 State Proficiency Target = 68.7%**

	2014-15	2015-16	2016-17	2017-18	2018-19	2020-2021	2021-22
District	39%	43%	42%	43%	41%	39%	40%

## District Percent Proficient on MATH Summative ISAT 2.0

*Based on District ISAT Performance Reports  
Red line signifies gap in scores due to COVID.*

	2014-15	2015-16	2016-17	2017-18	2018-19	2020-2021	2021-22
<b>3rd grade</b>	40%	49%	43%	48%	36%	34%	32%
<b>4th grade</b>	38%	43%	45%	46%	40%	24%	31%
<b>5th grade</b>	31%	36%	38%	45%	36%	25%	25%
<b>6th grade</b>	27%	23%	28%	27%	31%	19%	19%
<b>7th grade</b>	26%	29%	27%	30%	33%	25%	27%
<b>8th grade</b>	18%	26%	28%	28%	24%	23%	18%
<b>10th grade</b>	18%	16%	14%	17%	24%	22%	26%

## All Grades Combined Percent Proficient on MATH Summative ISAT 2.0

*Based on Grades 3,4,5,6,7,8, & 10 Overall ISAT Performance Reports*

*Red line signifies gap in scores due to COVID.*

**SP22 State Proficiency Target = 61.1%**

	2014-15	2015-16	2016-17	2017-18	2018-19	2020-2021	2021-22
<b>District</b>	34%	37%	36%	37%	34%	25%	25%

# Understanding ISAT 2.0 Scores & Data

After students take the ISAT 2.0, their results are reported in two primary ways: scaled scores and achievement levels. A scaled score is the student’s overall numerical score. These scores fall on a continuous scale (from approximately 2000 to 3000) that increases across grade levels. Scaled scores can be used to illustrate students’ current level of achievement and their growth over time. When combined together across a student population, scaled scores can also describe school- and district-level changes in performance, as well as reveal gaps in achievement among different groups of students. Based on their scaled scores, students fall into one of four categories of performance called achievement levels. The tables below show the range of scaled scores for each achievement level for mathematics and English language arts/literacy:

**Achievement Level**  
English Language Arts and Mathematics Cut Scores

Grade Level	Level 1		Level 2		Level 3		Level 4	
	From	To	From	To	From	To	From	To
<b>ELA</b>								
3	2001	2366	2367	2431	2432	2489	2490	2811
4	2032	2415	2416	2472	2473	2532	2533	2867
5	2056	2441	2442	2501	2502	2581	2582	2916
6	2079	2456	2457	2530	2531	2617	2618	2937
7	2082	2478	2479	2551	2552	2648	2649	2964
8	2097	2486	2487	2566	2567	2667	2668	2989
9	2102	2487	2488	2570	2571	2669	2670	3032
10	2102	2490	2491	2576	2577	2676	2677	3032
11	2102	2492	2493	2582	2583	2681	2682	3032
<b>Math</b>	<b>From</b>	<b>To</b>	<b>From</b>	<b>To</b>	<b>From</b>	<b>To</b>	<b>From</b>	<b>To</b>
3	2071	2380	2381	2435	2436	2500	2501	2762
4	2090	2410	2411	2484	2485	2548	2549	2834
5	2095	2454	2455	2527	2528	2578	2579	2891
6	2103	2472	2473	2551	2552	2609	2610	2911
7	2108	2483	2484	2566	2567	2634	2635	2964
8	2113	2503	2504	2585	2586	2652	2653	2993
9	2118	2514	2515	2598	2599	2675	2676	3085
10	2118	2528	2529	2613	2614	2696	2697	3085
11	2118	2542	2543	2627	2628	2717	2718	3085

**Level 1=Below Basic**

**Level 2=Basic**

**Level 3=Proficient**

**Level 4=Advanced**

## District Average Scale Score on ELA Summative ISAT 2.0

*Based on District ISAT Performance Reports  
Red line signifies gap in scores due to COVID.*

Grade & Minimum Proficient Score	2014-15	2015-16	2016-17	2017-18	2018-19	2020-21	2021-22
<b>3rd grade</b> <b>2432</b>	2414	2426	2418	2417	2407	2395	2396
<b>4th grade</b> <b>2473</b>	2450	2463	2460	2457	2452	2437	2437
<b>5th grade</b> <b>2502</b>	2502	2506	2497	2506	2496	2481	2480
<b>6th grade</b> <b>2531</b>	2500	2503	2500	2505	2515	2500	2486
<b>7th grade</b> <b>2552</b>	2531	2537	2532	2529	2533	2530	2539
<b>8th grade</b> <b>2567</b>	2545	2561	2554	2551	2547	2541	2540
<b>10th grade</b> <b>2577</b>	2531	2540	2552	2558	2570	2553	2573

**NOTE:** The first column shows the grade level and the minimum score needed to be proficient on the ISAT in red. The colored columns represent the MCSD district average score for that grade level. The same color indicates a similar group, which allows you to see their growth from year to year. For example, the 3<sup>rd</sup> graders in 2014-15 would be the same group as 4<sup>th</sup> graders in 2015-16. A comparison by schools is also available.

## District Average Scale Score on MATH Summative ISAT 2.0

*Based on District ISAT Performance Reports  
Red line signifies gap in scores due to COVID.*

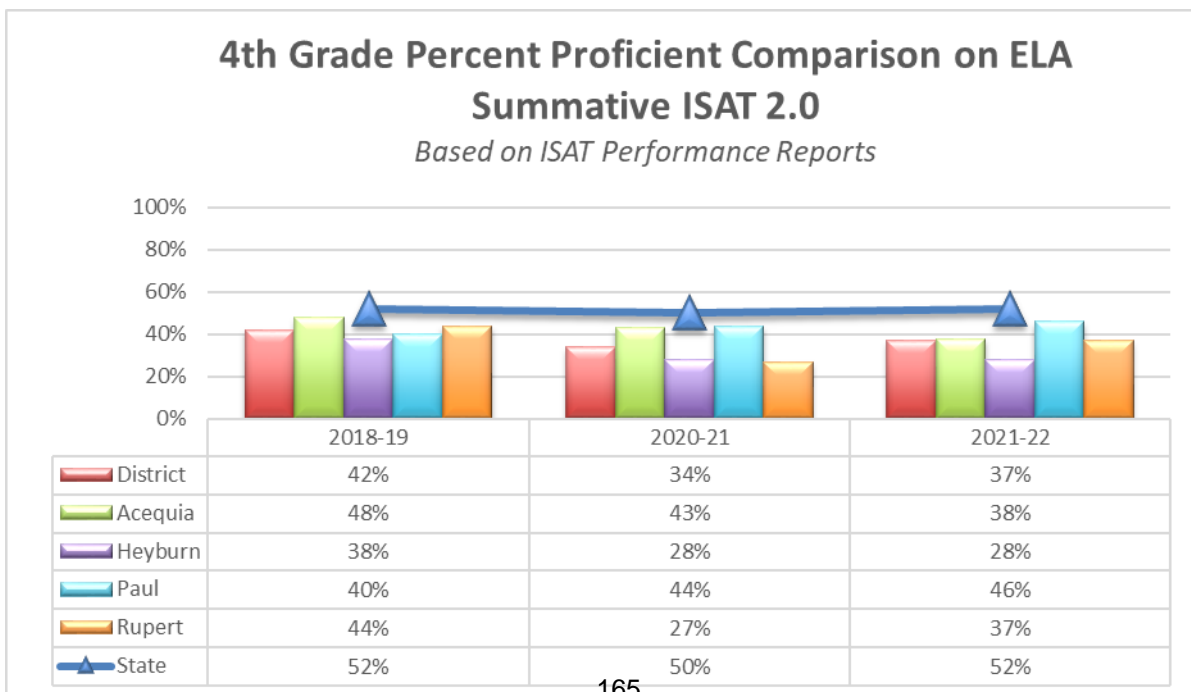
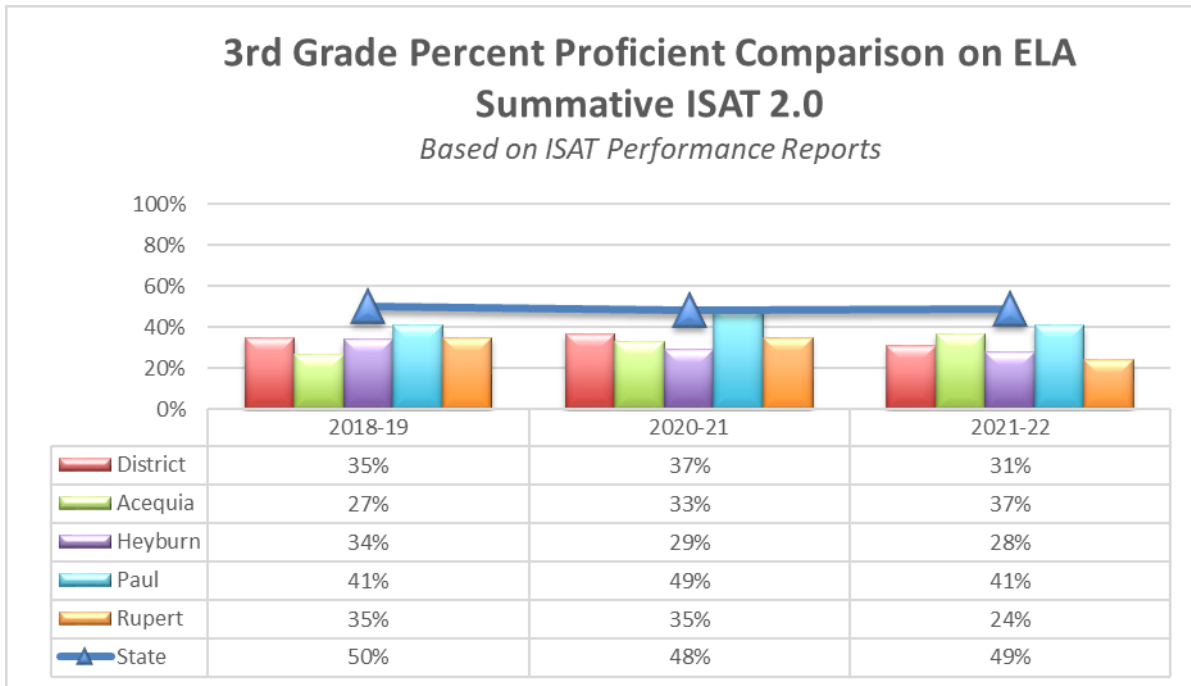
Grade & Minimum Proficient Score	2014-15	2015-16	2016-17	2017-18	2018-19	2020-21	2021-22
<b>3rd grade</b> <b>2436</b>	2419	2434	2430	2427	2410	2399	2396
<b>4th grade</b> <b>2485</b>	2468	2472	2472	2473	2467	2432	2439
<b>5th grade</b> <b>2528</b>	2490	2501	2500	2516	2495	2469	2468
<b>6th grade</b> <b>2552</b>	2493	2491	2508	2504	2505	2473	2465
<b>7th grade</b> <b>2567</b>	2511	2524	2511	2519	2517	2493	2501
<b>8th grade</b> <b>2586</b>	2508	2526	2526	2527	2525	2510	2498
<b>10th grade</b> <b>2614</b>	2528	2519	2515	2521	2543	2523	2538

**NOTE:** The first column shows the grade level and the minimum score needed to be proficient on the ISAT in red. The colored columns represent the MCSD district average score for that grade level. The same color indicates a similar group, which allows you to see their growth from year to year. For example, the 3<sup>rd</sup> graders in 2014-15 would be the same group as 4<sup>th</sup> graders in 2015-16. A comparison by schools is also available.

# Trends Over Time - A Look at Historical Data

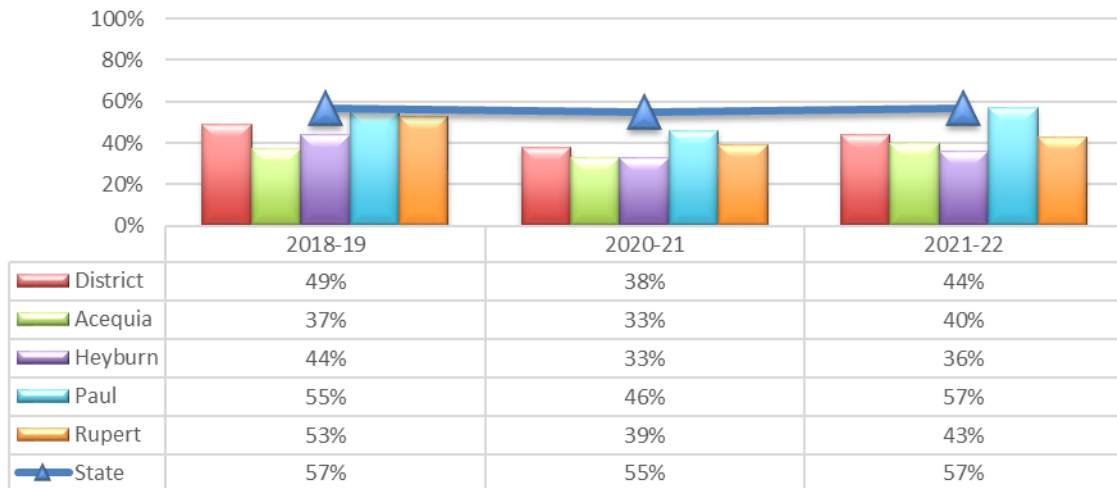
## Percent Proficient School Comparison

### English Language Arts - Elementary Schools



## 5th Grade Percent Proficient Comparison on ELA Summative ISAT 2.0

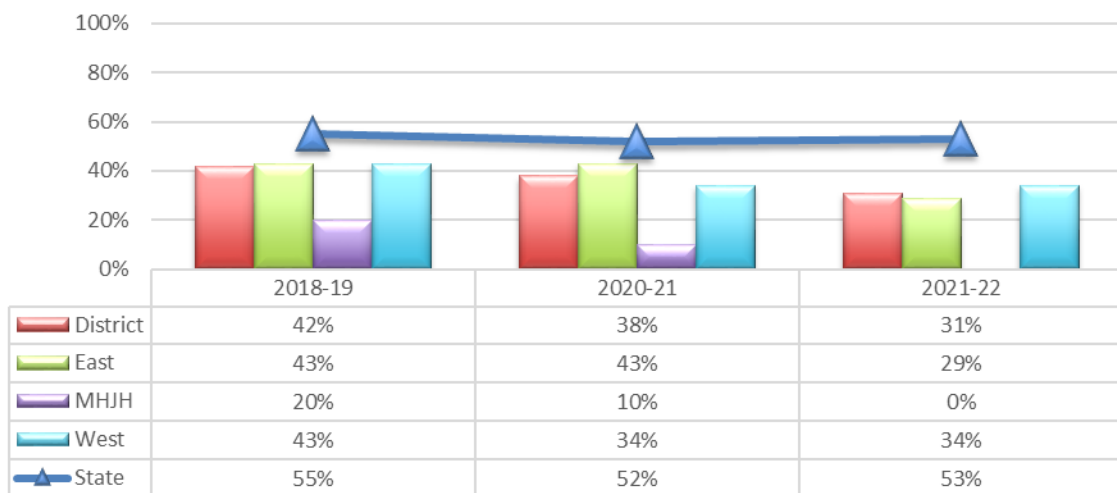
*Based on ISAT Performance Reports*



## English Language Arts - Middle Schools

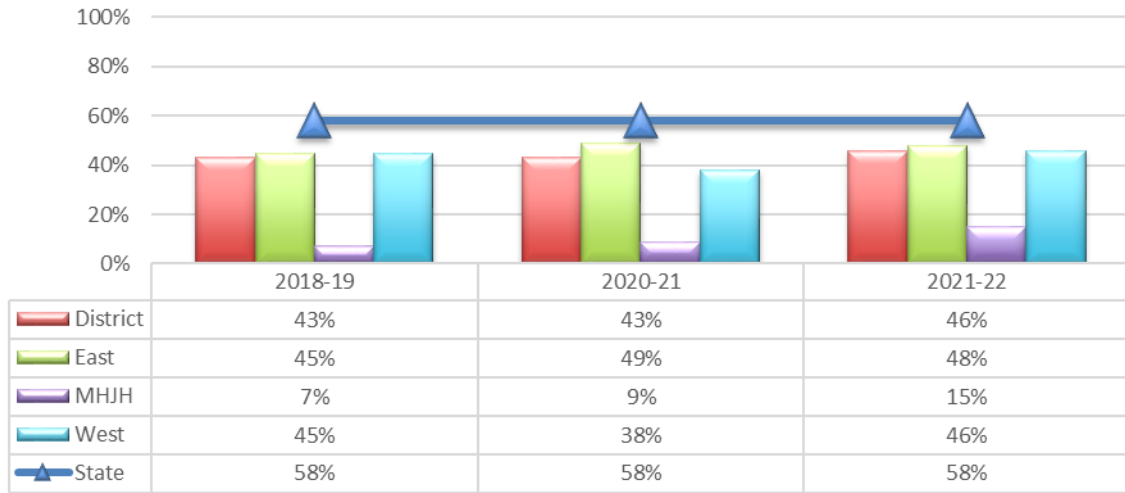
### 6th Grade Percent Proficient Comparison on ELA Summative ISAT 2.0

*Based on ISAT Performance Reports*



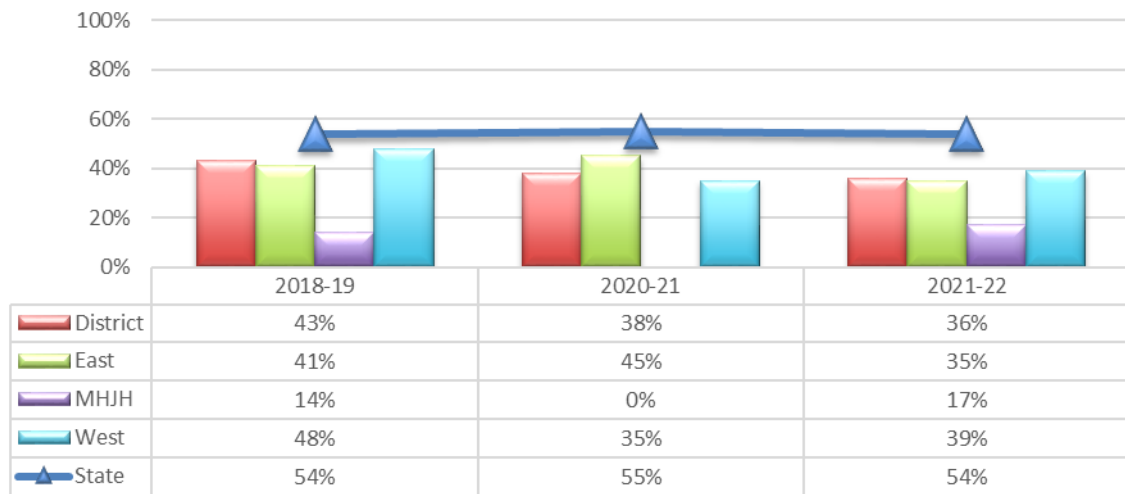
## 7th Grade Percent Proficient Comparison on ELA Summative ISAT 2.0

*Based on ISAT Performance Reports*

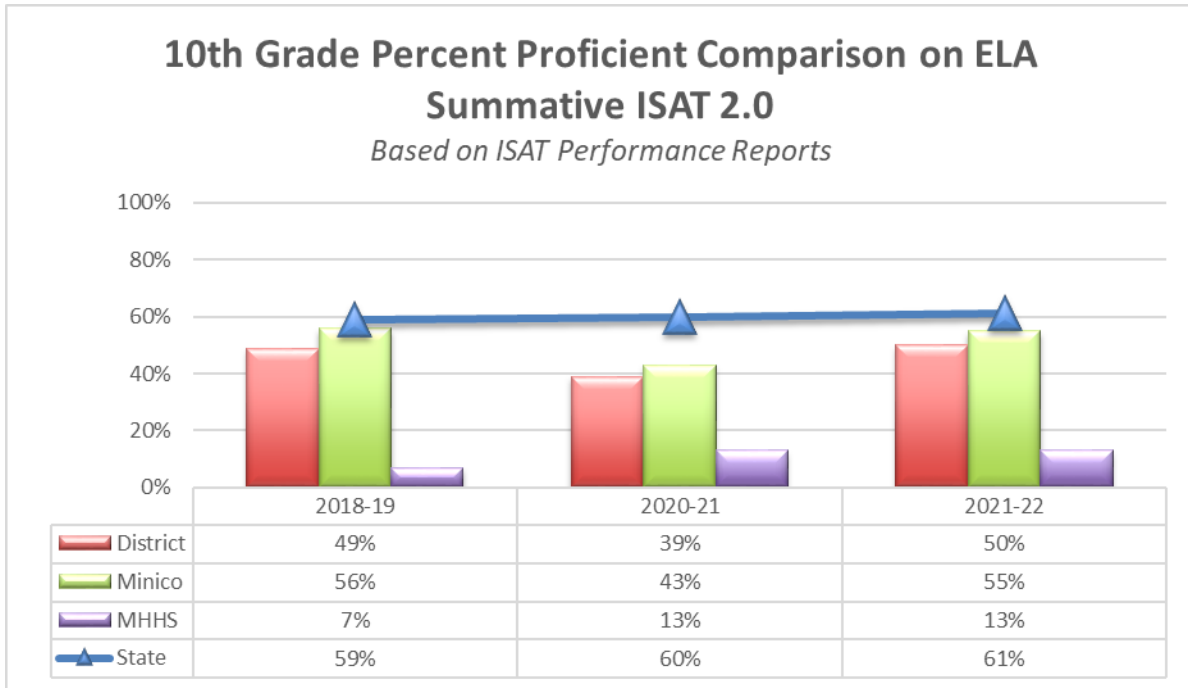


## 8th Grade Percent Proficient Comparison on ELA Summative ISAT 2.0

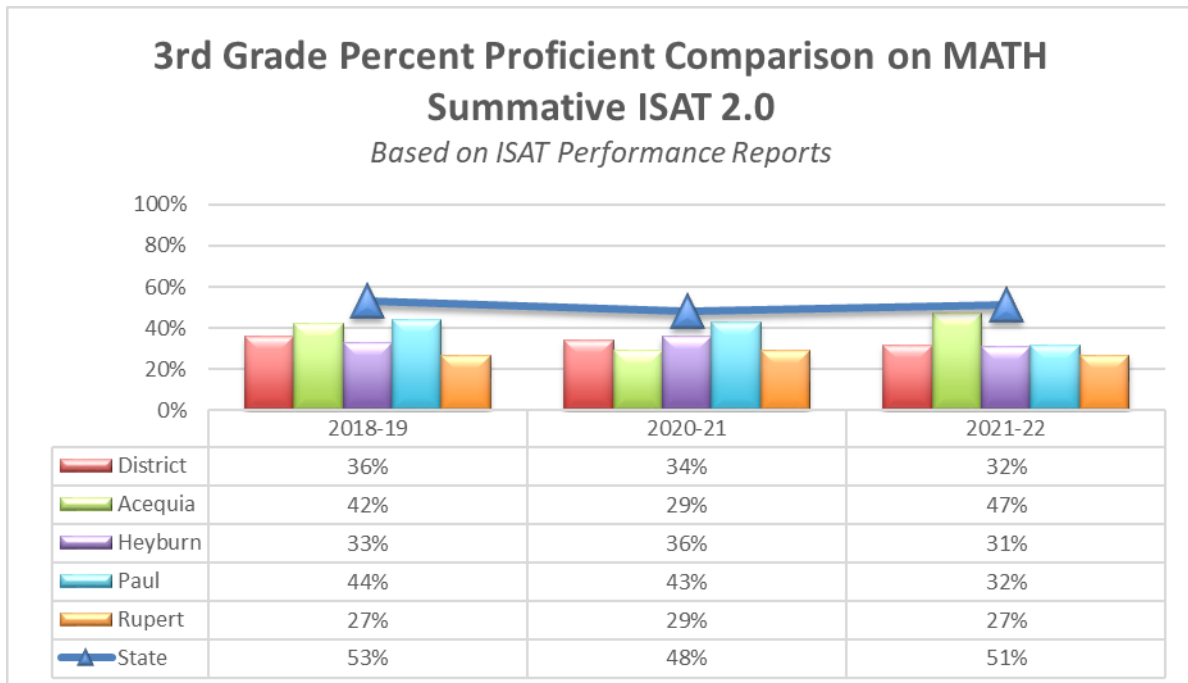
*Based on ISAT Performance Reports*



# English Language Arts - High Schools

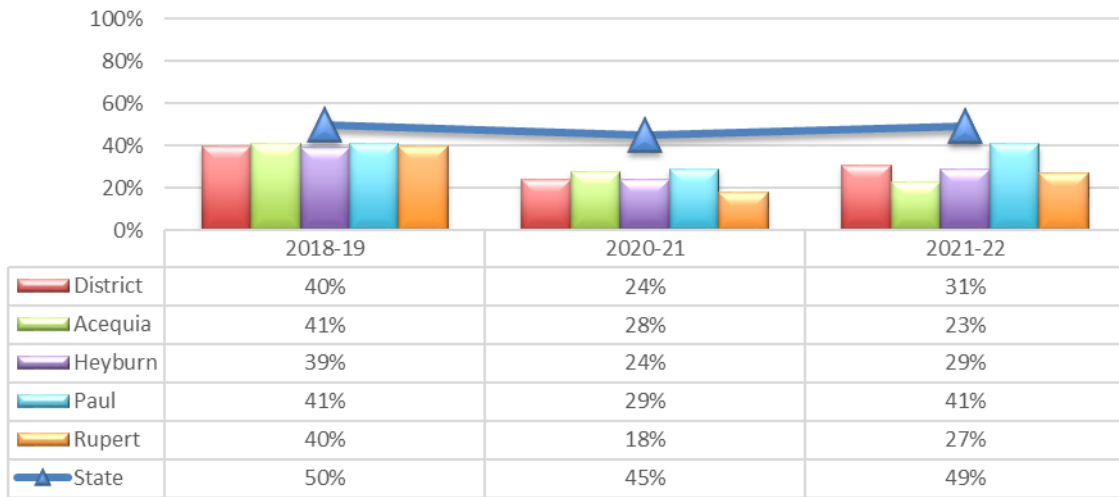


# Math - Elementary Schools



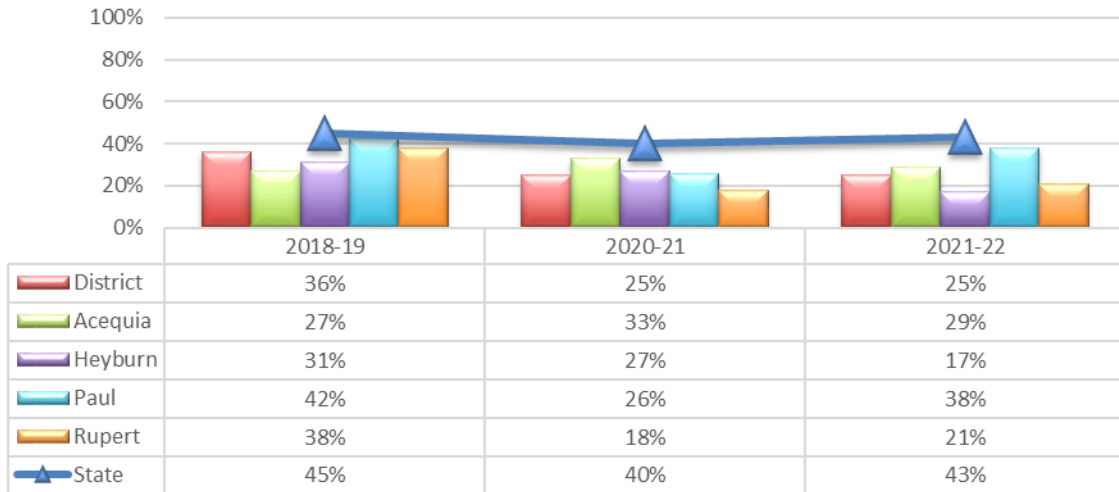
## 4th Grade Percent Proficient Comparison on MATH Summative ISAT 2.0

*Based on ISAT Performance Reports*



## 5th Grade Percent Proficient Comparison on MATH Summative ISAT 2.0

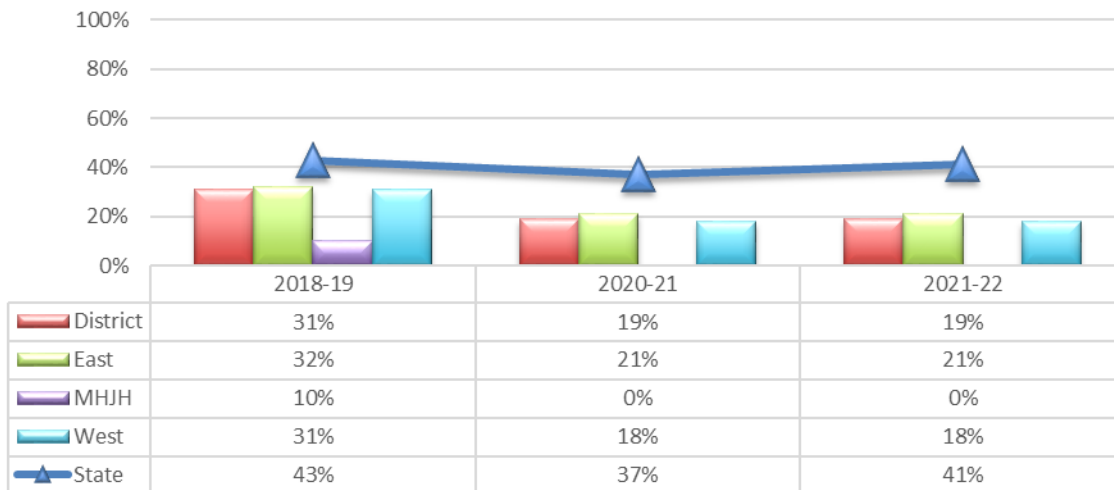
*Based on ISAT Performance Reports*



# Math - Middle Schools

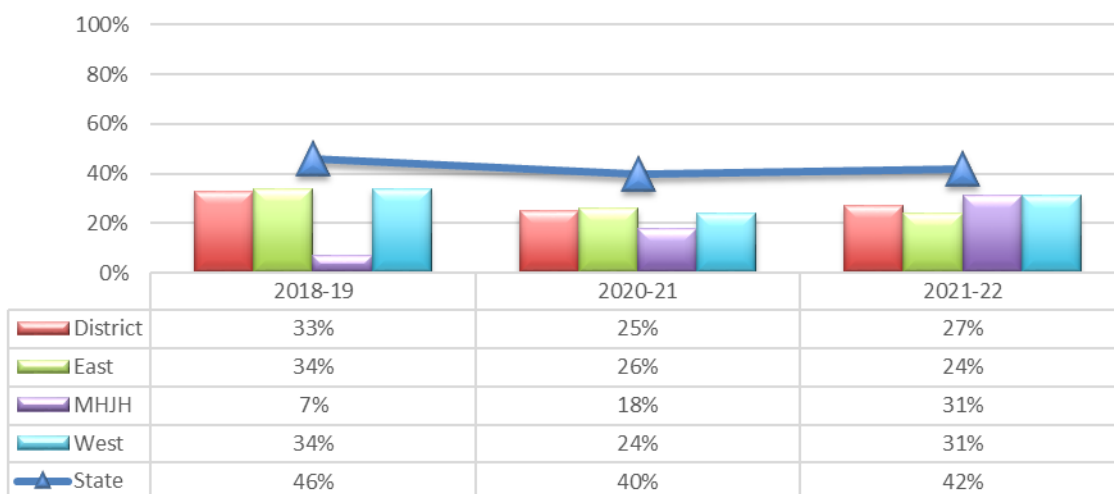
## 6th Grade Percent Proficient Comparison on MATH Summative ISAT 2.0

Based on ISAT Performance Reports



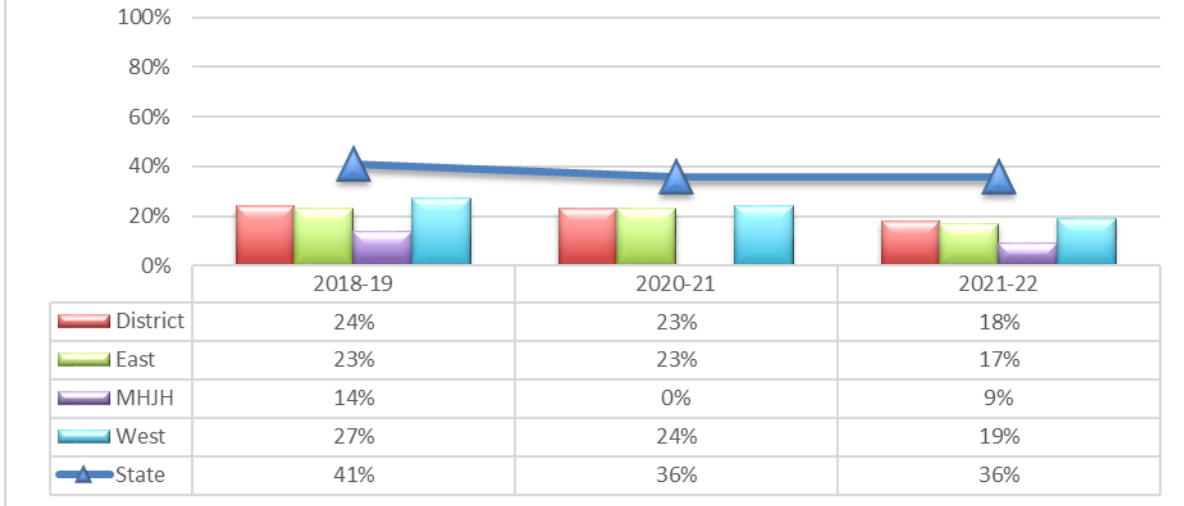
## 7th Grade Percent Proficient Comparison on MATH Summative ISAT 2.0

Based on ISAT Performance Reports



## 8th Grade Percent Proficient Comparison on MATH Summative ISAT 2.0

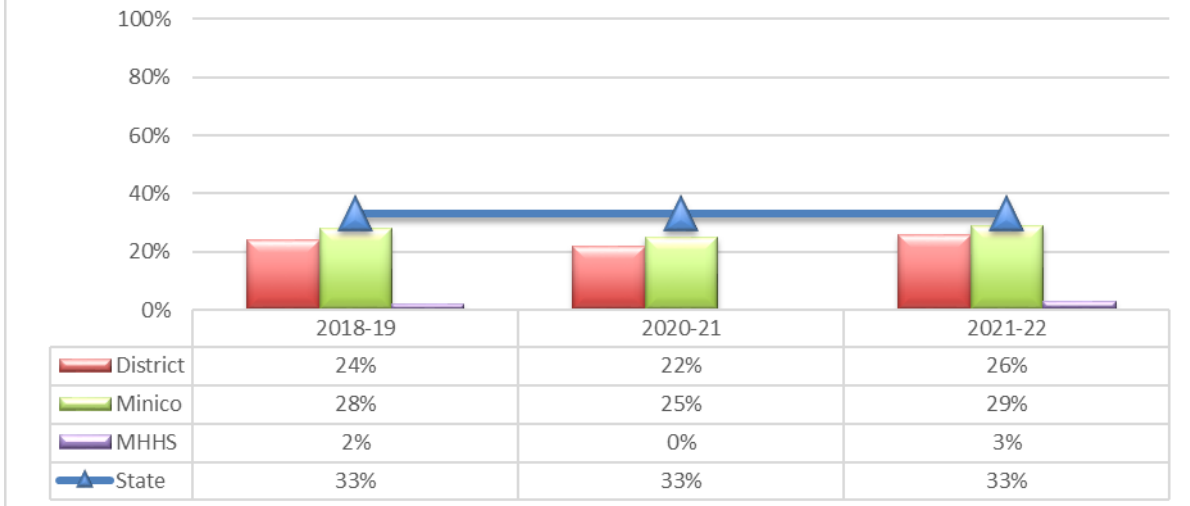
*Based on ISAT Performance Reports*



## Math - High Schools

### 10th Grade Percent Proficient Comparison on MATH Summative ISAT 2.0

*Based on ISAT Performance Reports*



**Minidoka County School District  
Transportation Report  
June 2022**

We are starting our summer off with trying to maneuver through the challenges of this year's summer school schedules.

For the month of May, we issued four tickets in which two were suspended off the bus.

We are reorganizing our compound and are working on our office and shop areas as well.

We have had one driver and one aide retire this summer with a few others considering retirement as well.

We hired a new driver, and we have had a few people express an interest in joining our team.

We are excited for our new positions and are looking forward to working with Mr. Ramsey, all of the administration and our amazing school board. We thank you for all you do for our department and for your support.

Coleen Jones

Transportation Supervisor

Minidoka County School District  
**Monthly Maintenance Report**  
**June 13, 2022**

May - 111 New Requests  
327 Work in Progress  
94 Complete

June – 84 New Requests  
351 Work in Progress  
60 Complete

**Maintenance Department Updates**

**Current Projects:**

**East**

1. New door knobs and key cores are 98% complete.

**Minico**

1. Concession/Restrooms block, trusses, septic tank and roof are finished. The electrical is 50% complete. Plumbing is 75% complete. Sidewalks are in.



2. New doors and hardware in the Main Building are going to be installed.

Minidoka County School District  
**Monthly Maintenance Report**  
**June 13, 2022**

**Acequia**

1. Propane tank will be installed by the end of June.



Work orders that have been completed:

HVAC – Preventative maintenance and working at Minico with the heating and cooling system.

Plumbing – Toilet, sinks and working on sprinkler systems and broken lines.

Grounds – Delivering supplies, spraying weeds and mowing lawns.

# TECHNOLOGY DEPARTMENT

## BOARD REPORT

June 2022

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## PROJECTS

- End of Year Device Collection - Secondary Schools - 1800+ devices
  - Staff Device Collection
- 

## SUMMER PROJECTS

- Staff Device Setup
  - 50 Macbook Pros
- Image New Student Devices -
  - 360 Chromebooks
  - 400 9th grade
- New iPad setup -
  - 400 Student iPads
- PaperCut Installation - Printer Management Program
- Printer Installation
  - 100+ Printers
- Phone System IVRs/Intercoms
- Kronos Installation
- New Access Points Installation
- New Lab setup at Minico High School
- Server VM Upgrades and rebuilds
- Network Reconstruction
- PowerSchool Registration Preparation

**Minidoka County School District  
Superintendent's Report  
June 20, 2022**

- May 17 Elementary Principal Meeting – staff/traffic/custodial  
Property Insurance Meeting – Chad Randstrom, Moreton  
Kiwanis Luncheon  
Seminary Graduation
- 18 Region IV Meetings – concerns about staffing  
MCSD Retirement Reception
- 19 ISBA Leadership Institute – Twin Falls
- 20 Interviews for HR Position (6 applicants)
- 23 DAT Meeting – Federal Programs/Special Services  
Interview for HR Position (1 applicant)  
Scholarship Program – Minico High School
- 24 Clean Bus Grant Webinar – electric/CNG/propane  
Kiwanis Luncheon – scholarship recipients  
Mt. Harrison Graduation
- 25 Rotary Program – MCSD PowerPoint  
Minico Graduation
- 26 Department Supervisor Evaluations – Food Service/Business  
Manager/Maintenance/Custodial
- June 1 Admin Meeting – luncheon
- 2-14 Out of Town
- 14 Agenda Review
- 20 Board Meeting

\*Kiwanis Every Tuesday

\*\*Rotary Every Wednesday

**AGREEMENT FOR SERVICES DURING  
Summer School  
between  
The Minidoka District  
and  
The Idaho Division of Vocational Rehabilitation**

This agreement for services during by the Minidoka School District for summer (May 31, 2022, through July 8, 2022) (“Agreement”) is made this 9<sup>th</sup> day of May 2022, by and between the Minidoka School District, whose address is 310 10<sup>th</sup> St. Rupert ID 83350, and the Idaho Division of Vocational Rehabilitation (“IDVR”), whose address is 650 W. State S., Suite 150, Boise, ID 83720.

**RECITALS**

Whereas, the Workforce Innovation and Opportunity Act (“WIOA”) provides funds to states for expenditures of vocational rehabilitation services to benefit students with disabilities as defined in CFDA 84.126A.

Whereas, the Minidoka School District benefits Students with disabilities because students can, learn about the skills needed to be successful on a job through a paid work experience. Through new experiences and exposure to jobs student will participate on-the-job work readiness training and a paid work experience to learn the necessary skills to be a good employee.

Whereas, the rules of the Minidoka School District govern this program. Student related district policies and procedures can be accessed <https://www.minidokaschools.org/domain/4107>

Whereas IDVR desires that the Minidoka School District perform certain services, as outlined in this Agreement, to benefit Students with disabilities, and Minidoka School District desires to perform these services at Mt Harrison High School May 31- June 30, 2022 and Minico High School June 6- July 8, 2022).

**AGREEMENT**

NOW THEREFORE, IDVR and the Minidoka School District, in consideration of the mutual covenants and conditions contained herein, agree as follows:

I. TERM

- A. This Agreement is effective when signed and expires on July 30, 2022.
- B. The Minidoka School District must submit the final invoice, weekly assessment, and end of program report within 30 (thirty) days of the end of the award.

II. DEFINITIONS

The following terms shall have the meanings set forth below:

### III. DEFINITIONS

The following terms shall have the meanings set forth below:

- A. "Competitive Integrated Employment" is defined by WIOA as work performed on a full or part time basis for which an individual is: (1) Compensated at not less than federal minimum wage requirements or state or local minimum wage law (whichever is higher) and not less than the customary rate paid by the employer for the same or similar work performed by other individuals without disabilities; (2) At a location where the employee interacts with other persons who are not individuals with disabilities (not including supervisory personnel or individuals who are providing services to such employee) to the same extent that individuals who are not individuals with disabilities and who are in comparable positions interact with other persons; and (3) Presented, as appropriate, opportunities for advancement that are similar to those for other employees who are not individuals with disabilities and who have similar positions.
- B. Workplace Readiness Training to develop social skills and independent living describe commonly expected skills that employers seek from most employees. Work readiness skills are a set of skills and behaviors that are necessary for any job. Work readiness skills are sometimes called soft skills, employability skills, or job readiness skills. These abilities help employees learn how to interact with supervisors and co-workers. They help reinforce the importance of timeliness and build an understanding of how we are perceived by others.
- C. Work-Based Learning Experiences (WBLE) is an educational approach or instructional methodology that uses the workplace or real work to provide students with the knowledge and skills that will help them connect school experiences to real-life work activities and future career opportunities. It is essential that direct employer or community involvement be a component of the WBLE to ensure in-depth student engagement. These opportunities are meant to engage, motivate and augment the learning process. These WBLE opportunities can be done in conjunction with private, for-profit, public or nonprofit businesses in your community and/or through web-based resources. In addition, work-based learning requires in-depth engagement of youth and an evaluation of acquired work relevant skills.
- D. "Evaluation" means completion of weekly individual student assessments and end of program reports. The templates for both the weekly individual student assessment and end report will be provided to the school district by IDVR. These assessments should be completed while providing direct service to the students at the job site.
- E. The Workforce Innovation and Opportunity Act (WIOA) amends the Rehabilitation Act of 1973 and now requires vocational rehabilitation (VR) agencies to set aside at least 15% of their federal funds to provide Pre-Employment Transition Services to "Students

with Disabilities who are eligible or potentially eligible for VR services." Required "Pre-Employment Transition Services" as defined in WIOA, include the following:

1. Job exploration counseling;
2. Work-based learning experiences, which may include in school or after school opportunities, or experience outside the traditional school setting (including internships), that is provided in an integrated environment to the maximum extent possible;
3. Counseling on opportunities for enrollment in comprehensive transition or postsecondary educational programs at institutions of higher education;
4. Workplace readiness training to develop social skills and independent living; and
5. Instruction in self-advocacy, which may include peer mentoring.

F. "Student" means a student aged 14 to 21, who is eligible for, and receiving, special education or related services under part B of the Individuals with Disabilities Education Act, and/or is an individual with a disability, for purposes of 29 U.S.C. § 794 (Section 504). A Student must be approved by IDVR prior to participating in the program.

#### IV. DISTRICT RESPONSIBILITIES

- A. Minidoka School District shall provide the on-the-job WRT and WBLE for a maximum of sixteen (16) Students during the months of May, June, and July 2022. Six (6) students at Mt. Harrison High School and ten (10) students at Minico Highschool.
- B. Minidoka School District must provide services that qualify as "Pre-Employment Transition Services" as defined in WIOA and to Students who have been approved by IDVR to participate in the summer program.
- C. Minidoka School District ensures all releases of information are in place.
- D. Minidoka School District will follow district hiring policies and become the employer of record to staff the summer Program. All employees hired will meet the minimum qualifications set by the district. They must provide the following staffing:
  1. The Minidoka School District must provide three (3) certified teachers. One (1) at Mt. Harrison and two (2) at Minico.
  2. The Minidoka School District will provide four (4) para educator responsible for supervision during the paid work experience. One (1) at Mt. Harrison and three (3) at Minico.
  3. All staff must have at least one (1) school year experience teaching or supporting students with disabilities within the capacity of their professional career.
- E. Minidoka Schools District staff will help students to learn and develop personal and group leadership skills, identify and utilize effective life skills to assist in future employment, and establish and maintain self-advocacy skills. Instruction will include

communication and problem-solving in a work environment, work readiness skills for employment, instruction in self-advocacy.

- F. Minidoka School District will complete an Evaluation at the beginning and end of the course. Minidoka District will provide the Evaluation to IDVR within thirty (30) days after the program is complete.
- G. Minidoka School District shall inform the families that IDVR is the funding source for the Summer Program.
- H. Minidoka School District shall provide Work Readiness Training to Students.
  - 1. Minidoka School District at Mt. Harrison shall provide Work Readiness Training to a maximum of six (6) students at a minimum of ninety-five (95) direct service hours to receive the full training reimbursement of \$8,521,50 or \$1,420.25/student.
    - a. For each hour the certified teacher does not spend providing direct service to a student the rate of \$59.80 must be deducted from the invoice.
    - b. For each hour a paraeducator does not spend providing direct service to a student the rate of \$29.90 must be deducted from the invoice.
  - 2. Minidoka School District at Mt. Harrison shall provide Work Based Learning to Students and shall bill at a rate of \$12.89 per hour for up to 95 hours, for a maximum reimbursement of \$1,224.55 per student. Total reimbursement of \$7,347,30. For each hour that a student does not work \$12.89 must be deducted from the invoice.
  - 3. Minidoka School District at Minico shall provide Work Readiness Training to a maximum of ten (10) students at a minimum of seventy-eight (78) direct service hours to receive the full training reimbursement of \$16,325.40 or \$1,632.54/student.
    - a. For each hour the certified teacher does not spend providing direct service to a student the rate of \$59.80 must be deducted from the invoice.
    - b. For each hour a paraeducator does not spend providing direct service to a student the rate of \$29.90 must be deducted from the invoice.
  - 4. Minidoka School District at Minico shall provide Work Based Learning to Students and shall bill at a rate of \$12.89 per hour for up to 78 hours, for a maximum reimbursement of \$1,005,42 per student. Total reimbursement of \$10,054.20. For each hour that a student does not work \$12.89 must be deducted from the invoice.

5. Minidoka School District for both Mt. Harrison and Minco will receive training/planning under Pre-ETS Authorized services. Total amount billed for teacher training as an authorized Pre-Employment Transition Service to equal \$2,990.00.

I. Minidoka School District must provide IDVR with an Evaluation (as discussed in section III. D) and a final invoice within September 15, 2022. Minidoka School District must provide the following information with the invoice:

1. Agreement number: #MSD- 05092022
2. Identification of the billing period (or dates of service)
3. Total amount invoiced.
  - a. Work Readiness Training reimbursement shall be divided by number of students in course. Total reimbursement based on staff hours divided by total number of participants. You must include each student's first initial and last name linked to their per student amount. This rate should be the same for each student.
  - b. Work Based Learning shall be billed at the hourly rate of \$12.89 per hour per student. You must include each student's first initial and last name linked to their per student amount. This rate should be based on the number of hours each student works.
  - c. Pre-ETS Authorized training/planning will be invoiced as a stand-alone fee of \$2,990.00
4. Description of services provided.
5. Name of the authorized individual and contact information for the Minidoka School District

J. The Minidoka School District must submit invoices and reports to:

Alison Lowenthal  
Idaho Division of Vocational Rehabilitation  
650 W. State St  
Minidoka, ID 83720

## V. IDVR RESPONSIBILITIES

A. IDVR will reimburse the Minidoka School District upon receipt of a valid final invoice and Evaluation as described in Section III. D. No reimbursements shall be made until that time.

B. IDVR will reimburse Minidoka School District with up to \$45,238.40.

- C. IDVR will provide the Minidoka School District with weekly assessments and end report (appendix A and Appendix B).
- D. IDVR will inform the Minidoka School District which students have been authorized to participate in the summer program.

VI. PAYMENT

- A. Minidoka School District must provide a signed invoice and Evaluations by September 15, 2022. The invoice will not be accepted or paid without receipt of the Evaluation.
- B. The invoice must include the individual names of the students who received the service and cost associated by students.
- C. Payments will be processed by IDVR in accordance with Idaho Code section 67-2302.
- D. Minidoka School District understands and agrees that if no services are delivered no payment can be authorized.

VII. RECORDS

Minidoka School District must maintain all records in accordance with generally accepted government auditing standards (GAGAS) and 45 CFR sections 74.53 (b) and 74.48(4)(d). All records and documents relevant to the Agreement shall be available for and subject to inspection, review or audit, and copying by IDVR and other personnel duly authorized by IDVR, and by federal and state inspectors or auditors. Minidoka School District shall make its records available to such parties at all reasonable times, at either Minidoka School District place of business or upon premises designated by Minidoka School District.

VIII. INDEMNIFICATION

Minidoka School District shall indemnify, defend and hold harmless the State of Idaho and IDVR, its officers, agents, and employees from and against any and all liability, claims, damages, losses, expenses, actions, attorney's fees, and suits whatsoever caused by or arising out of or relating to the activities of Minidoka School District or its employees or its contractors under this contract, or arising from the Minidoka School District's employees or contractors failure to comply with any applicable state, federal, local law, statute, rule, regulation or act. This duty to indemnify, IDVR its agents, officers, or employees other than claims that arise solely out of the negligence on the part of the IDVR, and this duty shall survive the termination or expiration of this Agreement.

IX. GOVERNING LAW

The Agreement shall be governed by and construed under the laws of the State of Idaho and the parties hereto consent to the jurisdiction of the state courts of Ada County in the State of Idaho in the event of any dispute with respect to the Agreement.

X. OFFICIALS NOT PERSONALLY LIABLE

In no event shall any official, officer, employee or agent of the State of Idaho be liable or responsible for any representation, statement, covenant, warranty or obligation contained in, or made in connection with, the Agreement, express or implied.

XI. NOTICES

Any notice given in connection with the Agreement shall be given in writing and shall be delivered either by hand, by United States mail or by email to the other party at the address stated below the party's signature. Either party may change its address by giving notice of the change in accordance with this section.

XII. CONFIDENTIALITY OF CUSTOMER RECORDS

- A. All customer records maintained by IDVR are confidential and shall be protected from unauthorized use and/or disclosure under this Agreement pursuant to federal and state statutes, rules and regulations, including, but not limited to, the Family Education Records Privacy Act of 1974 ("FERPA") and Idaho code 33-133, related federal regulations, and federal laws and regulations pertaining to individuals with disabilities. Nothing in this agreement may be construed to allow either party to maintain, use, disclose or share customer information in a manner not allowed by federal law or regulation.
- B. Minidoka School District agrees to comply with all federal and state requirements with respect to the protection of privacy, security and dissemination of the shared data, including, but not limited to FERPA and any amendments or other relevant provisions of federal law, as well as all requirements of Chapter 99 of Title 34 of the Code of Federal Regulations, and Idaho code 33-133. Any dissemination or use of the shared data for other than the primary purpose of this Agreement, without the express written authority of the IDVR in an Addendum to this Agreement, is specifically prohibited. District agrees to destroy all data obtained under this agreement when it is no longer needed for the purpose for which it was obtained.
- C. Except as provided for in Parts A and B of this Section XI, pursuant to the Idaho Public Records Act, Idaho Code title 74, chapter 1, records received from the Minidoka School District and certain records produced by the Minidoka School District in the performance of the Agreement may be open to public inspection and copying unless exempt from disclosure. Upon request, the Minidoka School District shall provide records subject to inspection pursuant to Idaho Code section 74-102 and not maintained by IDVR. In any record provided to IDVR, the Minidoka School District shall clearly designate individual

portions of records that it desires to keep exempt as "exempt" on each page of such documents and shall indicate the basis for such exemption. IDVR will not accept a legend or statement on one (1) page that all, or substantially all, of a document is exempt from disclosure. The Minidoka School District shall indemnify and defend the State against all liability, claims, damages, losses, expenses, actions, attorney fees and suits whatsoever for honoring the Minidoka School District's designation of exempt records or for the Minidoka School District's failure to designate records as exempt. The Minidoka School District's failure to designate as exempt any record that is released by IDVR shall constitute a complete waiver of any and all claims for damages caused by any such release. If IDVR receives a request for materials claimed exempt by the Minidoka School District, the Minidoka School District shall provide the legal defense for such claim and pay all expenses incurred by IDVR or the State of Idaho in connection with such request.

XIII. LEGAL COMPLIANCE

The Minidoka School District agrees to comply with all applicable requirements of federal and state statutes, rules, and regulations.

XIV. CONTRACT VIOLATION

If the Federal or State government shows that payments to the contractor fail to comply with applicable Federal or State laws, rules or regulations, the contractor shall refund and pay to IDVR any compensation paid to the contractor arising from such noncompliance, plus costs.

XV. DEBARMENT and SUSPENSION

Contractor understands that a contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Contractor represents and warrants that Contractor is not currently listed on the government-wide exclusions list on the SAM. Contractor shall send Notice to IDVR if the Contractor appears on the government-wide exclusions in the System for Award Management (SAM) Exclusions. Contractor shall ensure that any sub-contractors are not listed on the government-wide exclusions list on the SAM prior to awarding sub-awards to the sub-contractor.

XVI. TERMINATION for CONVENIENCE

Either party may terminate this Agreement without cause, upon not less than thirty (30) days' written notice, given in accordance with the Notice provisions of this Agreement. Termination of this Agreement shall not relieve a Party from its obligations incurred prior to the termination date.

Notice: Any notice given in connection with the Agreement shall be given in writing and shall be delivered either by hand or by United States mail to the other party at the address state below the party's signature. Either party may change its address by giving notice of the change in accordance with this section.

XVII. TERMINATION for CAUSE

A Party will be considered in default of its obligations under this Agreement if:

1. Such Party should fail to observe, to comply with, or to perform any material term, condition, or covenant contained in this Agreement and such failure continues for thirty (30) days after the non-defaulting Party gives the defaulting Party written notice thereof; or
2. Judicial interpretation of federal or state laws, regulations, or rules renders fulfillment of the Contract infeasible or impossible;
3. Contractor's license or certification required by law is suspended, not renewed, or is otherwise not in effect at the time service is provided;
4. Contractor fails to comply with any applicable law, regulation, or rule.

In the event of default, the non-defaulting Party, upon written notice to the defaulting Party, may terminate this Agreement as of the date specified in the notice and may seek such other and further relief as may be provided by law.

XVIII. COMPLETE STATEMENT OF TERMS

The Agreement constitutes the entire agreement between the parties hereto and shall supersede all previous proposals, oral or written, negotiations, representations commitments, and all other communications between the parties. The Agreement may not be released or reduced, subcontracted or re-assigned in whole or in part, and no claim for additional services not specifically provided herein will be allowed by IDVR, except to the extent provided by an instrument in writing signed by a duly authorized representative of Minidoka School District and the IDVR. No change, modification, or waiver of any term of this Agreement shall be valid unless it is in writing and signed by both the Minidoka School District and IDVR.

IN WITNESS WHEREOF, the parties have executed this contract as of the effective date set forth above.

Minidoka School District

X Janis Ramsey

Date: 5/23/22

Email:

IDVR:

Idaho Division of Vocational Rehabilitation

X Jane Donnellan  
Jane Donnellan  
Administrator

Date: 5-23-22

Address: 650 W. State Street, Suite 150  
P.O. Box 83720  
Boise, Idaho 83720

Appendix A  
Weekly Assessment

	<b>Excellent - 4 pts</b>	<b>Average- 2 pts</b>	<b>Needs Improvement - 0 pts</b>
<b>Relationship with Others</b>	Worked well with all colleagues/job coach.	Had 3 or less problems with colleagues/job coach.	Had more than 4 problems with colleagues/job coach.
<b>Attitude at Work</b>	Demonstrated a positive attitude in all work situations	Demonstrated a positive attitude in most work situations	Rarely or never demonstrated a positive attitude at work
<b>Punctuality and Preparedness</b>	On time and ready to work without any prompting	Needed prompting to either be on time or prepared for work	Needed prompting to be both on time and prepared for work
<b>Reliability/Responsibility</b>	Completes all tasks given with proficiency	Completes most tasks given with proficiency	Refuses to complete tasks or does not complete tasks with proficiency
<b>Dress/Attire</b>	Follows dress code consistently	Follows dress code with prompting	Chooses to not follow worksite dress code
<b>Self-advocacy Communication Social Behavior</b>	Consistently communicates all needs/wants in an appropriate manner	Is inconsistent when communicating all needs/wants in an appropriate manner	Either does not communicate needs and wants or communicates them inappropriately
<b>Hygiene</b>	Clean, well-groomed & has no odor	With prompting, visibly clean, needs minor grooming & has no odor	Visibly dirty, needs major grooming &/or has an offensive odor
<b>Flexibility</b>	Willing to switch tasks when asked and transitions without prompts	Willing to switch tasks when asked and transitions with minimal prompts	Never willing to switch tasks & does not make transitions
<b>Initiative</b>	Always starts task independently	Usually starts task independently	Never starts a task independently
<b>Problem solving</b>	Comes to a solution independently	Attempts to come to a solution independently when prompted	Does not attempt to come to a solution independently
<b>Summary</b>			

Appendix B  
End Report

Student's Name \_\_\_\_\_

Place of Employment \_\_\_\_\_

Score 0-3 based on a calculation of the Individual Student's Weekly Assessment

	Score week one	Score week two	Score week three	Score week four
<b>Relationship with Others</b>				
<b>Attitude at Work</b>				
<b>Punctuality and Preparedness</b>				
<b>Reliability/Responsibility</b>				
<b>Dress/Attire</b>				
<b>Self-advocacy Communication</b>				
<b>Social Behavior</b>				
<b>Hygiene</b>				
<b>Flexibility</b>				
<b>Initiative</b>				
<b>Problem solving</b>				

Provide a short narrative in the following categories (boxes will expand as you type):

Punctuality/Attendance/Preparedness

Dress/Attire/Hygiene

Work Quality (task attention, work rate, work attitude, flexibility, initiative)

Interpersonal skills (interactions with coworkers (social interaction), supervisor, acceptance of supervision)

Job behavior (request assistance, problem solving, communication, self-advocacy, responsibility, unusual or problematic behavior)

Intensity of on-the-job training (how level of support was decreased)

Description of the type of support needed during the on-the-job training (what did training look like)

What did the student learn during the experience (soft skills)

# Of on-the-job training hours	How was the work adjusted to decrease on the job training
<input type="text"/>	<input type="text"/>

Students Strengths	Students Needs
<input type="text"/>	<input type="text"/>

Areas to focus on next year.

In School:	With Vocational Rehabilitation:
<input type="text"/>	<input type="text"/>

What did the student learn they like about the job?	What did the student learn they do not like about the job?
<input type="text"/>	<input type="text"/>

Add student feedback on the process/program.

Add the Employer feedback

## **Vocational Rehabilitation Summer Program**

The Special Services Department along with our secondary special education teachers work closely with Vocational Rehabilitation to provide opportunities for students with disabilities to develop skills and engage in experiences needed to be successful employees.

The Minidoka District has entered into agreement with the Idaho Division of Vocational Rehabilitation for a summer services program. The program provides job exploration counseling, self-advocacy training, work place readiness along with work-based learning experiences.

The District is required to reimburse students and staff at a rate set by IDVR. The hourly pay rates are: certificated teachers \$50, paraprofessionals \$25 and students \$11. IDVR will reimburse the district at these rates plus withholding costs.

COLLECTIVE BARGAINING AGREEMENT

BETWEEN

THE MINIDOKA COUNTY EDUCATION ASSOCIATION

AND

THE BOARD OF TRUSTEES

OF

THE MINIDOKA COUNTY SCHOOL DISTRICT #331

JULY 1, 2022- JUNE 30, 2023

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## **ARTICLE I - PROCEDURAL AGREEMENT**

This agreement is made and entered into by and between the Minidoka County Joint School District No. 331 Board of Trustees, hereinafter called the “Board” and the Minidoka County Education Association, hereinafter called the “Association”.

### **Preamble**

The Board of Trustees of the Minidoka County School District Number 331 and the Minidoka County Education Association agree that the educational welfare of the children of the District is paramount in the operation of the schools.

The Board of Trustees and the Minidoka County Education Association recognize their responsibilities toward each other and to the community to negotiate in good faith to reach agreements which are mutually satisfactory. In order to promote maximum utilization of the ability, experience, and judgment of all parties sharing responsibility for the quality of instruction in the Minidoka County School District, the parties do hereby agree as follows:

### **I.A. Definitions**

The terms that are not already defined in IC §33-1272 are defined here and shall be used in this agreement.

1. Personnel leave shall mean any absence of a professional employee from his/her teaching responsibilities as classified under the following categories: sick leave, personal leave, emergency leave, leave of absence, bereavement leave, no fault leave, or professional leave.
2. Administrative Personnel shall be defined as an employee having the responsibility for supervision and evaluation of staff for more than 50% of their contract time.

### **I.B. Recognition**

The Board recognizes the Association as the exclusive representative of all Professional Employees as defined in Article I for the purpose of negotiations pursuant to the Idaho Statute, so long as it is duly chosen and selected by fifty percent (50%) plus one of the professional employees of the District (IC §33-1271(3)).

### **I.C. Procedures**

The process described in this agreement is dependent upon mutual understanding and cooperation. It, therefore, requires a free and open exchange of views between the negotiation teams. Both parties agree to meet at reasonable times and to negotiate in good faith to reach agreement on matters of mutual concern as listed in Sub Section D.3.

#### **I.C.1**

1. Members of the Board or their designated representatives and representatives named by the Association shall meet for the purpose of negotiating and seeking agreement. At the beginning of each subsequent meeting the minutes shall be read/reviewed, amended as needed, and signed by the designated chairperson for the Board and the Association.
2. Each team shall consist of five (5) members, excluding the recorder will be selected as needed. Consultants will be selected as needed.

3. Each team shall present at the time of request for negotiations or before the first negotiations session, credentials signed by the Chairperson of the Board and President of the Association, respectively, naming the negotiating team and any authorized alternates.

**I.C.2**

Negotiating members of each team shall remain the same. However, designated alternates may be substituted for team members.

**I.C.3**

The Board and the Association agree to negotiate salaries and benefits as defined in IC §33-1275(3).

**I.C.4**

The negotiation teams may appoint committees for research, study, and development of reports. Recommendations and reports of these committees are advisory only to the Negotiations Committee.

**I.C.5**

1. Each party agrees to furnish, upon reasonable request, such information as is requested for developing intelligent, feasible, and constructive proposals on behalf of teachers, students, and the school system, for the purpose of negotiations.
2. The Board agrees to furnish complete and accurate financial reports and the tentative budget for the next school year as provided for public inspection.
3. A confidential joint survey will be developed by representatives from both the District and MCEA. The survey will have the appearance of coming from MCEA, who will also administer the survey. All numerical data from the survey will be shared with the District along with the comments (any offensive comments or identifying information will be redacted by MCEA before sharing).

**I.C.6**

1. A written request for negotiations must be submitted by the Association to the Board and may be submitted by the Board to the Association through their designated representatives.
2. Any written request shall be submitted not later than March 1st of each year during the term of this agreement unless a later date is mutually agreed upon. A written acknowledgement will be made within ten (10) days of the receipt of the request for negotiation or the day following the next regularly scheduled board meeting, whichever is greater. Meetings will be arranged by mutual consent as soon as possible upon receipt of written acknowledgment.
3. The designated chairperson for the Board shall act as chairperson over the negotiation proceedings of the initial meeting. In the absence of an Interest Based Bargaining Facilitator, the role of chairperson shall alternate from

Association to Board at each subsequent meeting.

4. Dates and time limits for negotiation meetings shall be mutually agreed upon by the Board and Association. Once set, both parties agree to meet at the designated times even if either party does not have a full quorum of representatives.
5. The negotiations team will work diligently to conclude by May 31st of each year, but understand that it may be necessary to extend this time frame. Contracts shall be issued at the earliest possible date. Changes or revisions to contracts resulting from negotiations will be reflected in updated contracts.

**I.C.7**

It is the responsibility of the Board and the Association to provide their negotiation representatives with the necessary power and authority to make and consider proposals, counter proposals, and conclude tentative agreements. All agreements shall be considered tentative until ratified by the Association and then the School Board.

**I.C.8**

Either party may utilize the services of consultants during negotiation sessions as provided by law.

**I.C.9**

All negotiation sessions be held in open session as outlined in IC §33-1273A.

**I.C.10**

The School Board and the Minidoka County Education Association have chosen to use collaborative negotiations, or Interest Based Bargaining and will continue to evaluate the effectiveness of this process.

**I.D. Agreement**

When substantive agreement is reached, it shall then be made in writing and submitted for ratification by the Association and the School Board. When approved by both parties it shall be signed by their respective officials and shall be entered into the official minutes of both the Association and the School Board.

**I.E. Statute**

The Association recognizes that, pursuant to the Idaho Statute regarding negotiations with professional employees of school districts, nothing contained herein is intended to or shall conflict with or abrogate the powers or duties and responsibilities vested in the Board of Trustees and the State Board of Education by the laws of the State of Idaho. (See IC §33-1276)

**I.F. Acts of God**

The Association further recognizes that the Board is entitled without negotiation or reference to any negotiated agreement, to take action that may be necessary to carry out its responsibility due to situations of emergency or "acts of God" (See IC §33-1276).

ARTICLE II - GRIEVANCE PROCEDURE

**I.G. Amendment**

Either party desiring changes in this agreement shall notify the other party in writing. Proposed amendments shall become agenda items for negotiation and are final when ratified by the Board and the Association. By mutual consent the effective date of any amendment may be set prior to the completion of the current agreement year.

**I.H. Reviewing the Administration of the Agreement**

1. Representatives of the Board and the Association's negotiation committee may meet, if necessary, for the purpose of reviewing the administration of the agreement, and to resolve any problems that may arise. These meetings are not intended to bypass the grievance procedure.
2. Each party will submit to the other, on or before Friday prior to the meeting an agenda covering the items they wish to discuss.
3. A time for the meeting will be mutually arranged between the parties concerned.
4. In the event that agreement is not reached on the issues that have been referred, the items would be referred to the grievance procedure.

**I.I. Savings Clause**

All items in this agreement are presumed to be legal and valid. In the event that any provision of this agreement is or shall at any time be held contrary to law by a court of competent jurisdiction, all other provisions of this agreement shall continue in effect. This agreement shall not be modified in whole or in part except by an amendment in writing duly agreed to and executed by both parties.

## **ARTICLE II - GRIEVANCE PROCEDURE**

Only violations of a District policy or this Master Agreement are grounds for filing a grievance.

The purpose of this procedure is to secure at the lowest possible level an equitable solution to grievances of school personnel who come under this Agreement.

It is the Board's desire that procedures for settling certificated staff grievances be an orderly process within which solutions may be pursued. Further, that the procedures provide prompt and equitable resolution at the lowest possible administrative level. Additionally, it is the Board's desire that each certificated employee be assured an opportunity for orderly presentation and review of grievances without fear of reprisal.

### **II.A. Grievance Definition**

A grievance pursuant to this policy shall be a written allegation of a violation of Board approved District policies or a written allegation of a violation of this Agreement between the District and the teachers' association.

### **II.B. Grievance Procedure**

The District will first review this Agreement for any applicable grievance procedures. If such a provision exists, such procedures shall govern the resolution of certificated staff grievances.

### **II.C. Pre-Grievance Level**

A staff member with a grievance is encouraged to first discuss it with their immediate supervisor, with the objective of resolving the matter promptly and informally. The staff member may have MCEA representation at this meeting and/or a neutral third party (mutually agreed upon by the employee and the immediate supervisor) may be invited to be part of this informal discussion. The neutral party may make a recommendation to the employee as to whether or not they should file a grievance.

An exception is that complaints of sexual harassment or violation of any other protected status should be discussed with the first line administrator that is not involved in the alleged harassment. This attempt at informal resolution is not a required component of the grievance policy but is suggested in an effort to attempt to resolve disputes informally.

### **II.D. Level 1 Grievance**

If the grievance is not resolved informally, and the grievant wishes to continue to address the grievance, the grievant shall file the written grievance with their immediate building Principal. The written grievance shall state:

1. The District policy or provision of the Master Agreement the employee believes was violated
2. The alleged date of violation
3. The actor involved in the alleged violation
4. The remedy requested by the employee

The written grievance must be filed with the immediate building Principal within fifteen (15) working days of the date of the initial event allegedly giving rise to the grievance.

The immediate building Principal or designee of the building Principal shall meet with the grievant and shall, at the discretion of the Principal or designee, conduct whatever additional meetings or investigative activities the Principal or designee believes are necessary to address the grievance.

Subsequent to these activities and within a period of ten (10) working days, the Principal shall provide the grievant with a written response to the grievance of the certificated employee.

### **II.E. Level 2 Grievance**

If the grievant is not satisfied with the decision of the Principal or designee, the individual shall have a period of ten (10) working days to advance the grievance to the Superintendent by submitting a written objection to the decision with the Superintendent.

If the Principal or designee does not provide a written response to the grievance at the conclusion of ten (10) working days and no extension of this time period has been agreed to between the grievant and Principal or designee, the grievance shall be advanced to the Superintendent without written response of the Principal or designee.

Upon receipt by the Superintendent, the Superintendent or a designee, shall schedule a meeting between the parties and the Principal. The parties shall be afforded the opportunity to either dispute or concur with the Principal's report. The Superintendent or designee shall, within a period of fifteen (15) working days, decide the matter notifying all the parties in writing of the decision. The decision of the Superintendent or designee shall be controlling, regardless of whether it is in agreement or in disagreement with the decision of the Principal.

### **II.F. Level 3 Grievance**

If the certified employee is not satisfied with the response of the Superintendent or designee, or if there is no response by the Superintendent or designee within the time frame provided in the Level 2 Grievance paragraph, the certified employee may request a review of the grievance by a hearing panel within ten (10) working days from receipt of the response provided in the Level 2 Grievance paragraph if the certified employee received a written response, or ten (10) working days from the date the Superintendent or designee last had to respond if the certified employee received no written response. Within ten (10) working days of receipt of an appeal, a panel consisting of three (3) persons; one (1) designated by the Superintendent, one (1) designated by the certified employee, and one (1) agreed upon by the two (2) appointed members for the purpose of reviewing the appeal shall be selected and review the appeal. Within ten (10) working days following completion of the review, the panel shall submit its decision in writing to the certified employee, the Superintendent, and the Board of Trustees.

### **II.G. Level 4 Grievance**

The Board is the policy making body of the District and recommendations by the panel to that level must be based solely on whether or not policy and/or this agreement has been followed. Upon receipt of a written appeal of the decision of the panel, and assuming the individual alleges a failure to follow Board policy and/or this agreement, the matter shall be placed on the agenda of the Board for consideration not later than their next regularly scheduled meeting. A decision shall be made and reported in writing to all parties within thirty (30) days of that meeting. The decision of the Board will be final.

All grievance related documents, communications, and records dealing with the process of

a grievance shall be filed separately from personnel files. Grievance documents shall not be forwarded to prospective employers.

The timelines of the grievance procedure established in this section may be waived or modified by mutual agreement.

III. Level 1 Grievance

If the grievor is not satisfied with the decision of the first level designee, the grievor shall have a period of ten (10) working days to advise the Superintendent by submitting a written objection to the decision with the Superintendent. If the first level designee does not provide a written response to the grievance in the form of a letter (10) working days and an extension of this time period has been granted, the grievor may proceed to the second level designee. The grievor shall be advised of the Superintendent's decision within ten (10) working days of the date the Superintendent receives the grievance. The Superintendent shall schedule a meeting between the parties and the designee. The parties shall be afforded the opportunity to submit evidence in support of their position. The Superintendent shall, within a period of fifteen (15) working days, decide the matter involving the parties in writing or in person. The Superintendent may schedule a meeting with the parties in writing or in person. If the Superintendent is not satisfied with the response of the Superintendent, the grievor shall have a period of ten (10) working days to advise the Superintendent by submitting a written objection to the decision with the Superintendent. If the Superintendent does not provide a written response to the grievance in the form of a letter (10) working days and an extension of this time period has been granted, the grievor may proceed to the second level designee. The grievor shall be advised of the Superintendent's decision within ten (10) working days of the date the Superintendent receives the grievance. The Superintendent shall schedule a meeting between the parties and the designee. The parties shall be afforded the opportunity to submit evidence in support of their position. The Superintendent shall, within a period of fifteen (15) working days, decide the matter involving the parties in writing or in person. The Superintendent may schedule a meeting with the parties in writing or in person.

III. Level 2 Grievance

If the second level designee is not satisfied with the response of the Superintendent, the grievor shall have a period of ten (10) working days to advise the Superintendent by submitting a written objection to the decision with the Superintendent. If the Superintendent does not provide a written response to the grievance in the form of a letter (10) working days and an extension of this time period has been granted, the grievor may proceed to the third level designee. The grievor shall be advised of the Superintendent's decision within ten (10) working days of the date the Superintendent receives the grievance. The Superintendent shall schedule a meeting between the parties and the designee. The parties shall be afforded the opportunity to submit evidence in support of their position. The Superintendent shall, within a period of fifteen (15) working days, decide the matter involving the parties in writing or in person. The Superintendent may schedule a meeting with the parties in writing or in person. If the Superintendent is not satisfied with the response of the Superintendent, the grievor shall have a period of ten (10) working days to advise the Superintendent by submitting a written objection to the decision with the Superintendent. If the Superintendent does not provide a written response to the grievance in the form of a letter (10) working days and an extension of this time period has been granted, the grievor may proceed to the third level designee. The grievor shall be advised of the Superintendent's decision within ten (10) working days of the date the Superintendent receives the grievance. The Superintendent shall schedule a meeting between the parties and the designee. The parties shall be afforded the opportunity to submit evidence in support of their position. The Superintendent shall, within a period of fifteen (15) working days, decide the matter involving the parties in writing or in person. The Superintendent may schedule a meeting with the parties in writing or in person.

III. Level 3 Grievance

If the third level designee is not satisfied with the response of the Superintendent, the grievor shall have a period of ten (10) working days to advise the Superintendent by submitting a written objection to the decision with the Superintendent. If the Superintendent does not provide a written response to the grievance in the form of a letter (10) working days and an extension of this time period has been granted, the grievor may proceed to the fourth level designee. The grievor shall be advised of the Superintendent's decision within ten (10) working days of the date the Superintendent receives the grievance. The Superintendent shall schedule a meeting between the parties and the designee. The parties shall be afforded the opportunity to submit evidence in support of their position. The Superintendent shall, within a period of fifteen (15) working days, decide the matter involving the parties in writing or in person. The Superintendent may schedule a meeting with the parties in writing or in person. If the Superintendent is not satisfied with the response of the Superintendent, the grievor shall have a period of ten (10) working days to advise the Superintendent by submitting a written objection to the decision with the Superintendent. If the Superintendent does not provide a written response to the grievance in the form of a letter (10) working days and an extension of this time period has been granted, the grievor may proceed to the fourth level designee. The grievor shall be advised of the Superintendent's decision within ten (10) working days of the date the Superintendent receives the grievance. The Superintendent shall schedule a meeting between the parties and the designee. The parties shall be afforded the opportunity to submit evidence in support of their position. The Superintendent shall, within a period of fifteen (15) working days, decide the matter involving the parties in writing or in person. The Superintendent may schedule a meeting with the parties in writing or in person.

## **ARTICLE III – TRANSFERS**

The Board of Trustees of Minidoka County Joint School District No. 331 acknowledges the need to assign and transfer personnel in order to accommodate specific needs within the school District.

### **III.A. Provisions**

The following provisions are applicable to this agreement as outlined in District Policy 588.00 Assignments and Transfers:

1. “The transfer of personnel shall be the responsibility of the Superintendent.
2. The Superintendent may use building Principals, supervisors, and other consultants as needed.”

### **III.B. Assignment Change within a Building - Voluntary Transfer**

When a vacancy or an opportunity for change of assignment occurs, the Principal will:

1. Consider all staff members interested in the assignment.
2. Consider staff input.
3. Communicate the intent of change with the prospective assignee before a change in assignment.

### **III.C. Vacancy in District (Voluntary Transfer)**

When a vacancy occurs within the District, the Superintendent or designee will post the vacancy to the District website as well as provide for a copy to be placed in each building

The Principal of the building where the vacancy occurs will:

1. Interview all qualified interested applicants.
2. Consider employees within his/her building before hiring an applicant outside of the building.
3. Utilize an interview committee during the hiring season if feasible.
4. Make a recommendation to the Superintendent for filling the vacancy in his/her building.

### **III.D. Assignment Change within a Building (Involuntary Transfer)**

When an involuntary transfer is necessitated, the Principal will:

1. Act in good faith for what is best for the students and personnel in his/her building.
2. Examine all viable volunteer solutions before making an assignment.
3. Consider seniority in making a final recommendation.
4. Consider assignee and other staff input.
5. Not share confidential information.

When an involuntary transfer is necessitated, the assignee may

1. Have representation in any communication with the building Principal and/or the Superintendent.

2. Appeal to the Superintendent if she/he finds grounds for appeal.
3. Appeal to the Board if she/he finds grounds for appeal.

**III.E. Vacancy in District (Involuntary Transfer)**

When an involuntary transfer within the District is necessitated the Superintendent will post the vacancy to the District website as well as provide for a copy to be placed in each building.

The Principal of the building where the vacancy occurs will:

1. Seek volunteers before making an assignment
2. Consider seniority in making a final recommendation
3. Consider assignee and other staff input
4. Not share confidential information
5. Make a recommendation to the Superintendent for filling the vacancy in his/ her building. When an involuntary transfer is necessitated, the assignee may
6. Have representation in any communication with the building Principal and/or the Superintendent
7. Appeal to the Superintendent if she/he finds grounds for appeal, including the number of previous reassignments
8. Appeal to the Board if she/he finds grounds for appeal.

## **ARTICLE IV - WORK DAY**

### **IV.A. Definition**

As outlined in Policy 580.00 Teacher Responsibility

1. "Teachers are expected to be on duty equivalent to a maximum of 1520 hours (171 days) which includes a thirty-minute lunch. Building Principals will determine the beginning and completion times according to the needs of the individual schools. There may be additional duties and meetings outside the regular duty day as outlined in District Policy 580.50 Teacher's Provisions of Employment (see below). Teachers are expected to be in their own classroom area, unless school business requires their presence elsewhere.
2. Teachers will not leave the school building or grounds during school hours, unless prior arrangements are made with an administrator.
3. Teachers are expected to notify the building principal in advance of any absence or tardiness, including during their assigned prep time. Failure to do so repeatedly may result in a letter of reprimand or other disciplinary actions."

As outlined in Policy 580.50 Teacher's Provisions of Employment:

6. "All teachers are expected to perform assigned extra duties including such activities as before school supervision, noon recess, after school duty, bus loading, etc.
7. All teachers are required to attend all faculty meetings called by the District Superintendent and/or Building Principal."

Any exceptions to policy should be preapproved by the building administrator.

### **IV.B. Duty-Free Lunch**

Full-time teachers will receive a thirty (30) minute uninterrupted duty-free lunch. Teachers may volunteer for duties such as assisting children with assignments or homework, kitchen help, detention, hall monitoring, etc. If teachers volunteer for such duties, flex time may be taken as mutually agreed upon in advance by the teacher and the supervisor or Principal. This time does not include student delivery or student monitoring requirements. Teachers may be required to give up part of their lunchtime in the event of unforeseen circumstances. Teachers will notify their building supervisor or Principal prior to leaving the premises during their lunchtime.

### **IV.C. Teacher Preparation Day**

Teacher preparation days are a component of the work calendar that enable a teacher to finish up work and prepare for instruction. These days are defined as those set aside in the school calendar for teacher directed activities with the exception of very brief (less than 40 minutes) meetings that may be necessary for conducting school related business and may not be used for extended staff meetings.

### **IV.D. Prep Time (District Policy 584.00 Instructional Preparation Time)**

"In order to ensure adequate time to prepare for instruction, elementary and secondary teachers will receive one class period of prep time per day on a regularly scheduled day. Building administrators may schedule activities and meetings during two of these prep times per week and up to two additional prep times per month. Any additional administrative use of prep time will be for extenuating circumstances only.

Instructional preparation time is official work time and subject to supervision and not to be used for personal or free time purposes. Such instructional preparation shall be during the regular school day and shall further be exclusive of recesses and lunch periods with the exception of reasonable duties as outlined in the duty schedule.”

**IV.E. Emergency Closure (854.00 Emergency Closure)**

In the event of an emergency closure day, previously scheduled sick and unpaid leave will be cancelled. On an emergency closure day, certified employees shall attend work where possible. In the event the certified employee does not deem travel to be safe, or other circumstance preclude him/her from coming in, he/she may work from home. Personal leave may be reinstated for extenuating circumstances as approved by the Superintendent.

**IV.F. Professional Development Day**

Teacher professional development days are scheduled in the work calendar to provide opportunities for administrators to address the professional development needs of their staff. These days may be used for teachers to attend District and building scheduled workshops and activities. Other activities that could be scheduled are: collaboration meetings to discuss student data, school visitations, and longer staff meetings (occasionally),

## **ARTICLE V - LEAVES**

### **V.A. Personal Leave (District Policy 544.00 Personal Leave)**

Eligible employees will be granted four (4) days of personal leave, as defined by their regular work day, at no cost to the employee. This leave may be requested for any reason deemed necessary by the employee. Unless unforeseen circumstances prevent it, a written request must be filed with the building Principal a minimum of (3) three days prior to the date requested. All requests will be approved based on the impact that the absence may have upon the employee's workplace. If a request is denied, an explanation for denial will be presented to the employee. A denied request may be appealed to the Superintendent.

An employee may carry over two (2) personal days from one school year to the next creating a maximum of six (6) allowable personal days in one school year. After each full year of employment, compensation for one day of personal leave not used by the employee will be paid by the District to the employee at 50% of the employee's daily rate or the substitute daily rate of pay, whichever is less.

### **V.B. Sick Leave (District Policy 544.10 Sick Leave)**

At the beginning of each school year, each employee shall be credited with one (1) sick leave day as projected for the employment year for each month of service in which they work a majority portion of that month (see IC §33-1216 and District Policy 544.10 Sick Leave).

There shall be no limit on the number of days of sick leave which an employee may accumulate (see IC §33-1217). All accumulated sick leave permitted as reportable under Idaho Code 33-1228, shall be reported to the Public Employees Retirement System of Idaho (PERSI) for employees retiring after July, 1988.

Sick leave may be taken to assist in the recovery of the husband, wife, significant other, or the mother, father, son, daughter, brother, sister, grandfather, grandmother or grandchildren of either the employee or his/her spouse or significant other. Sick leave may be taken for medical appointments or to assist in the recovery of the husband, wife, significant other, or the mother, father, son, daughter, brother, sister, grandfather, grandmother or grandchildren of either the employee or his/her spouse or significant other. Sick leave may also be used for the employee's birth or placement of a child, to bond with a newborn or newly placed child or to care for a child with a serious health condition.

### **V.C. Sick Leave Bank (District Policy 544.15 Certificated Sick Leave Bank)**

1. All employees may participate in the sick leave bank. To participate, each employee shall, prior to October 1, of each year, contribute at least one (1) sick leave day until the total of contributed days exceed 500 days, any part time employee shall contribute one (1) day multiplied by the % of FTE for which he/she is contracted. For example, an employee who is employed at 50% FTE would contribute one (1) day x .50 days of sick leave. When the number of days deposited in the sick leave bank falls below 180 days, every member of the sick leave bank shall be assessed one (1) sick leave day to be contributed to the bank. At the time of that assessment, if a member has exhausted all of his/her personal leave, he/she may elect to delay payment until the start of the next school year or to immediately withdraw from membership in the sick leave bank. Sick leave days thus contributed

shall be deducted from the individual’s accumulated sick leave. The contributed sick leave days shall form a bank of sick leave days which will be available to all eligible employees for absences from work, necessitated by prolonged or recurring illness extending beyond the employee’s accumulated sick leave. The bank may accept voluntary donations of one additional day per employee above the regular contributions from members until the bank reaches a total maximum of 500 days. Eligible employees’ election not to join during the initial enrollment period or within 15 days after signing a contract must wait until the open enrollment period in September of the following year.

2. Application for use of bank shall be submitted to the District office. The District shall review the request and determine the eligibility of the employee. The District shall require proof of illness and inability to work at the time of application and from time to time after a grant has been made.
3. The District shall have the authority to establish such guidelines and procedures as deemed necessary to implement this program. The guidelines shall not be established until a committee of teachers, selected by the association, has provided their recommendation to the District. After complete review of the application, the District shall have the authority to make a final decision, within the guidelines, as to the disposition of the case. Notification of the decision will be given to the employee within two (2) weeks after the request is made.
4. In order for an employee to be eligible for sick leave benefits from the sick leave bank, the employee must, before making application, (1) be a contributor to the bank, (2) have been absent from work due to personal illness or accident and (3) have used all accumulated sick leave and personal leave days and (4) have taken at least two days of leave without pay prior to drawing on the sick leave bank. Application must be on the form provided by the District within fifteen (15) days of depletion of sick leave.
5. The maximum number of days which may be granted in any school year will be the remaining number of days a bargaining unit member is scheduled to work, not to exceed (60) days. An employee shall not receive more than his/her contracted salary for that year. Within any five (5) year period, the total number of days granted to one (1) person will not exceed 180 days. Grants will not be made to care for family members. Grants may not be used for elective surgery.
6. Sick Leave Bank grants will terminate at the end of the school year. If an employee does not use all of the days granted by the bank, the unused sick leave days will be returned to the bank. The days remain the property of the bank and cannot be transferred if a teacher leaves the District or chooses to drop membership in the bank.
7. If the employee is incapacitated to such an extent that he/she cannot personally apply for a grant, the employee’s immediate supervisor may apply for the employee.
8. Certificated employees are permitted to donate to a specific employee in need by filling out a Designation Form, designating the number of days the employee would like to donate to that employee. Donated days will be kept in a pool for a period of up to one year. If more days are donated than needed, the unused days will be

rolled into the appropriate sick leave bank.

**V.D. Unpaid Leave of Absence (District Policy 544.60 Unpaid Leave of Absence)**

The Board of Trustees of Minidoka County Joint School District No. 331 allows an employee to apply for a leave of absence under the following terms and conditions:

- A. Extended unpaid leaves of absence of more than five (5) days per year may be granted by the School Board under the following conditions:
  1. Leave of absence may be granted for:
    - a. The purpose of continuous advanced study
    - b. Prolonged personal illness
    - c. Required military service or emergencies arising in time of military emergency
    - d. Other such special reasons as may be approved by the Board of Trustees
  2. A minimum of three years in School District No. 331 for a period of 36 weeks in the school year, and a work schedule with a minimum of 20 hours per week is required of all employees prior to making a request for an extended leave of absence.
  3. A year's leave of absence does not count as a year of experience on the salary schedule or on professional advancement requirements.
  4. Longevity or sick leave credits established at the time of departure on an approved leave of absence shall be restored for the employee after returning to the District. The employee does not accrue sick leave days during a leave of absence.
  5. To assure timely consideration, all personnel must request placement in a suitable position by April 1st if he/she wishes to return for the fall term.
  6. Upon return of such leave, an employee may be assigned to the same, equal, or mutually acceptable position, if a position is available for which he/she can certify. Said employee has no assurance of placement in the same position formerly held.
  7. An option is available for the employee to continue his/her fringe benefits by paying the premiums during the leave of absence as long as there is a commitment to return to the District and as long as the providers allow such coverage.
- B. Short-term (5 days or less) unpaid leaves of absence may be granted by the Superintendent following approval by the employee's immediate supervisor. Employees should submit requests to the Superintendent for approval prior to the leave. The Superintendent shall report all unpaid leave to the Board. If the Superintendent or the employee's immediate supervisor denies an unpaid leave request, the employee may appeal this decision to the Board.

**V.E. Family Medical Leave Act (District Policy 544.20 FMLA Act of 1993)**

It is the policy of the Board of Trustees of Minidoka County Joint School District No. 331 to implement regulations providing appropriate family and medical leave for all eligible employees in accordance with the laws mentioned within that act.

Please refer to the attached Family and Medical Leave Act Guidelines which become policy by inclusion.

**1. Your Rights Under the Family and Medical Leave Act of 1993**

FMLA requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons. Employees are eligible if they have worked for a covered employer for at least one year, and for 1,250 hours over the previous 12 months, and if there are at least 50 employees within 75 miles.

**2. Reasons for Taking Leave**

Unpaid leave must be granted for any of the following reasons: to care for the employee's child after birth, or placement for adoption or foster care; to care for the employee's spouse, son or daughter, or parent, who has a serious health condition; or for a serious health condition that makes the employee unable to perform the employee's job.

At the employee's or employer's option, certain kinds of paid leave may be substituted for unpaid leave.

**3. Advance Notice and Medical Certification**

The employee may be required to provide advance leave notice and medical certification. Taking of leave may be denied if requirements are not met. The employee ordinarily must provide 30 days' advance notice when the leave is "foreseeable." An employer may require medical certification to support a request for leave because of a serious health condition, and may require second or third opinions (at the employer's expense) and a fitness for duty report to return to work.

**4. Job Benefits and Protection**

For the duration of FMLA leave, the employer must maintain the employee's health coverage under any "group health plan." Upon return from FMLA leave, most employees must be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms. The use of FMLA leave cannot result in the loss of any employment benefit that accrued prior to the start of an employee's leave.

**5. Unlawful Acts by Employers**

FMLA makes it unlawful for any employer to: interfere with, restrain, or deny the exercise of any right provided under FMLA; discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

**6. Enforcement**

The U.S. Department of Labor is authorized to investigate and resolve complaints of violations. An eligible employee may bring a civil action against an employer for violations.

FMLA does not affect any Federal or State Law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

**7. For Additional Information**

Contact the nearest office of the Wage and Hour Division, listed in most telephone directories under U.S. Government, Department of Labor.

**V.F. Professional Leave (District Policy 544.40 Professional Leave)**

The Board of Trustees of Minidoka County Joint School District No. 331 recognizes the importance of quality professional development for all school personnel. Employees are permitted to apply for professional leave which is directly related to their current position of employment, the mission and vision of the District, or which is associated with an individual development/improvement plan. Leave for professional development purposes can be through employee request or may be supervisor assigned.

Professional Development is the responsibility of building administrators. Building administrators should have regular ongoing communications with their staff regarding professional development opportunities.

The District Admin Team determines district level professional development on an annual basis. Once the District level professional development needs are met, the balance of professional development funds are allocated to buildings. Building administrators then develop their building level professional development plans.

Teachers who are interested in specific professional development opportunities or in attending state level conferences should get their personal requests to their building administrators as soon as possible.

**V.F. Provisions**

The following provisions are delineated:

1. Employees shall direct all requests for professional development leave in writing or by electronic format to the Principal or director of their school or department.
2. The request must be approved by the Principal or director prior to the leave being taken.
3. Employees will be notified in writing, verbally, or by electronic format as to the approval status of their leave requests.
4. All professional leave that requires travel of over 300 miles shall require Board of Trustee's prior approval.
5. The allowable number of days for professional development leave will be determined at the discretion of the Principal or director. The guideline has historically been a maximum of 5 days. All efforts must be made to ensure a reasonable balance between professional leave time and staff absences.

6. Upon approval, all required travel forms are to be filled out completely (with all required information) and submitted in a timely fashion to the proper personnel.

**V.G. No Fault Leave**

No Fault Leave is when a teacher is subpoenaed to attend court for a non-school related action. If a teacher chooses to use no fault leave, he/she will immediately alert their supervisor or Principal of the time and day that he/she must attend court proceedings. The teacher will then forward the request to the Superintendent. In addition, the supervisor or Principal will forward the request to the Superintendent for approval. Upon receipt of appropriate verification, the Superintendent will grant one (1) day of leave with pay with the understanding that the teacher will make up the hours or day, during non-school hours. This does not include Jury Duty, which is outlined in District Policy 544.90 Jury Duty.

If, because of circumstances beyond the control of the employee, more than the allowable days will be required, a written request should be made to the Superintendent with details indicating the need for additional days.

**V.H. Bereavement Leave (District Policy 544.30 Bereavement Leave)**

Employees within the Minidoka County Joint School District No. 331 shall be granted bereavement leave with full pay not to exceed five (5) regularly scheduled school days for Level One relationships per event and three (3) regularly scheduled school days for Level Two relationships per event.

**V.H. Provisions**

The following provisions are to help in the administering of this bereavement leave.

1. The employee may be asked to submit proof of relationship and of death to his/her immediate supervisor.
2. Level one relationships are defined as husband, wife, significant other, mother, father, son, daughter, brother, sister, grandfather, grandmother and grandchildren of either the employee or his/her spouse or significant other. It may also include a member of the household who is not a family member.
3. Level two relationships are defined as uncles, aunts, first cousins, nieces, and nephews of either the employee or his/her spouse or significant other.
4. Time to attend funeral services of co-workers or students within the school District will be provided, as can be arranged and with the approval of their immediate supervisor.
5. The leave provided for in paragraph one (1) above shall not be charged against the employee's sick leave. If, because of circumstances beyond the control of the employee, more than the allowable days will be required, a written request should be made to the Superintendent with details indicating the need for additional days.
6. The employee should notify his/her supervisor immediately if special circumstances prevent him/her from returning to work after the allowable number of days.

**ARTICLE VI - COMMITTEES**

The District will ensure MCEA representation on District Committees when appropriate, including those committees organized to assist in passing bond elections.

## **ARTICLE VII - ASSOCIATION PRIVILEGES**

- VII.A.** The Association and its representatives shall have the right and accept responsibility to use school buildings, facilities, and equipment at reasonable hours for meetings. All meetings must be scheduled and held under the existing District Policy 480.00 Use of School Facilities. While engaged in professional Association activities, there will be no rental fee assessment.
- VII.B.** The Association and its representatives shall have the right to reasonable use of District communication technology such as: local fax, e-mail, intra-District mail, phones, etc., for Association business. Any long distance charges shall be reimbursed to the District. District copy machines may be used to make black and white copies on Association-provided paper. All of the District's acceptable use policies shall be adhered to.
- VII.C.** Representatives of the Association shall be permitted to transact Association business on school property at reasonable times, provided that this shall not disrupt normal school operations, nor interrupt student contact time for the teachers involved. Association business shall generally not be conducted in the presence of students. Visitors on Association business must follow proper procedures for entering into any building during school hours by checking in at the school office and notifying the building Principal whenever possible.
- VII.D.** The Association shall have the right to post notices of professional activities and matters of Association concern in each school faculty room. The Association shall be responsible for the content of all Association information posted.
- VII.E.** The Association shall be given sufficient time, not to exceed thirty (30) minutes, at the annual orientation meeting for new certified professional employees for the purpose of presenting an explanation of Association activities. Additionally, upon a request in advance, the Association will be granted time at faculty/staff meetings to present information to teachers.
- VII.F.** The Association shall be granted 48 hours of paid non-cumulative release time per school year. Use of these release days shall be at the discretion of the Association Representative Council. An annual report of the days used will be submitted to the Superintendent.
- This will be exclusive of the days provided for state meetings under Idaho Code 33-1279, which applies only to certified employees.
- VII.G.** Meetings concerning grievance or other staff issues, where representation is necessary, will be conducted before or after school or as agreed upon by all parties involved. A substitute/classroom coverage will be provided to the representative and/or the teacher by the District in the event that a grievance or staff meeting must take place during school hours. Every effort will be made to arrange all meetings after 4:00 p.m. All parties will be notified at least 24 hours in advance, except in extreme circumstances.
- VII.H.** The Association will be notified in advance should it be necessary for the Board to

implement a Reduction in Force. The Superintendent will be available to discuss with the President(s) of the Association the effect of the implementation of that reduction in force upon working conditions within the District.

**VIII.I.** In order to aid the Association in negotiating economic benefits and to further a mutual understanding of finances of the District, the MCEA appointee(s) may meet with the administration of the District at the District Service Center for the purpose of studying revenue and expenditures of the District.

## **ARTICLE VIII - BENEFITS**

### **VIII.A. Provisions**

Both parties agree to accept the recommendation of the insurance committee for medical, with dental, vision, and life insurance benefits remaining the same, subject to final approval of the Board.

If the employee wishes to have his/her family enrolled on any of the approved group insurance plans, he/she will pay the additional premium. This may be done by payroll deduction if desired. The District will not change the existing insurance carriers without consulting with the association. The Insurance Committee will make recommendations on benefits to the Negotiations Team every year.

### **VIII.B. Health Insurance**

The District shall provide a health care plan on a continuous, twelve-month basis for all eligible employees. The District will fund \$855.15 per month at an individual rate for all eligible employees. If choosing the HSA option, the District will fund \$632.20 in which the District will contribute a monthly amount of \$222.95 to the employee's Health Saving Account.

### **VIII.C. Dental Insurance**

The District shall provide Delta Dental insurance for all eligible employees. Employees who wish to have Willamette Dental coverage will pay the difference each month of \$2.06.

### **VIII.D. Vision Insurance**

The District shall provide vision insurance at no cost for all eligible employees.

### **VIII.E. Life Insurance**

The District shall provide a \$50,000 life insurance at no cost for all eligible employees.

### **VIII.F. Flex Plan**

- A. The District will provide an optional IRS 125 Plan to all eligible employees.
- B. The District will offer the following additional options of a flex plan to all eligible employees. Each option will have its own minimum rules of participation as set by the District.
  1. Spouse/Family Health Insurance
  2. Spouse/Family Dental Insurance
  3. Spouse/Family Vision Insurance

- C. Should the employee choose benefits whose premiums exceed the District's contribution, the employee shall be responsible for the additional cost through payroll deduction.
- D. The above options shall be payroll deductible to the amount requested by the employee under either a pre-tax or after tax option. To be eligible for the pre-tax option, the employee must be a member of the IRS 125 Plan offered by the District.

**ARTICLE IX - COMPENSATION**

**IX.A. Salary Schedule - See Appendix A.**

The salary schedule will be based on 171- day (1520 hours) contract which includes four (4) paid holidays: Thanksgiving, Christmas, New Years, and Memorial Day.

**IX.B. Additional Education and Experience**

Placement for experience and credits on the District Salary Schedule will be based upon the State Department of Education (SDE) Salary Index (Schedule) decisions.

Certified staff must meet the requirements listed in Idaho State Statute (33-1201A) to move from row R3 to row P1 on the Salary Schedule.

**ARTICLE X - SUMMARY AND DURATION**

During its term, this Agreement may be altered, changed, added to, deleted, or modified only through the voluntary mutual consent of the Board of Trustees and the Association, in written and signed amendment to this agreement.

This agreement shall be effective after ratification by both parties and shall remain in force until June 30, 2023.

Minidoka County School Board of Trustees                      Minidoka County Education Association

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ARTICLE X - SUMMARY AND DURATION**

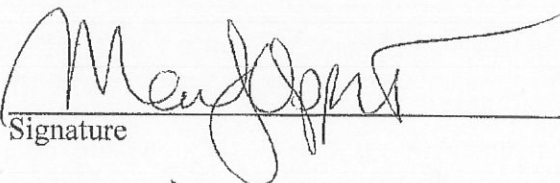
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This agreement shall be effective after ratification by both parties and shall remain in force until June 30, 2023.

Minidoka County School Board of Trustees

Minidoka County Education Association

\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

20 June 2022  
\_\_\_\_\_  
Date

ARTICLE - SUMMARY AND DURATION

During its term, this agreement may be listed, changed, added, deleted or modified only through the voluntary mutual consent of the Board of Trustees and the Association in writing and signed amendments to this agreement. This agreement shall be effective after ratification by both parties and shall remain in force until June 30, 2023.

Minister County School Board of Trustees      Minister County Education Association

 _____ Signature	_____ Signature
2022 _____ Date	_____ Date

**CERTIFICATED SALARY SCHEDULE**  
**MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331**  
**2022-2023**

STEP	SALARY	EDUCATION ALLOCATION BA +24 \$2,000	EDUCATION ALLOCATION MA/ES/DR \$3,500
R1	\$ 40,700		
R2	\$ 41,500		
R3	\$ 42,300		
P1	\$ 43,500	\$ 45,500	\$ 47,000
P2	\$ 45,600	\$ 47,600	\$ 49,100
P3	\$ 47,100	\$ 49,100	\$ 50,600
P4	\$ 48,900	\$ 50,900	\$ 52,400
P5	\$ 50,700	\$ 52,700	\$ 54,200
P6	\$ 52,500	\$ 54,500	\$ 56,000
AP1	\$ 53,478	\$ 55,478	\$ 56,978
AP2	\$ 54,442	\$ 56,442	\$ 57,942
AP3	\$ 55,389	\$ 57,389	\$ 58,889

To Comply with Idaho Code §33-1004

To be eligible to receive the additional educational allocation, teachers must submit an official transcript(s) of earned credits to the District Office no later than September 15. Only credits earned after initial certification shall be allowed and relevant pedagogy or content area, pursuant to Idaho Code §33-1004.

A. EDUCATION ALLOCATION: Instructional staff and pupil service staff holding a professional endorsement, have three or more years of experience, a baccalaureate degree and 24 or more credits allocation \$2,000.00.

B. EDUCATION ALLOCATION: Instructional staff and pupil service staff holding a professional endorsement, have three or more years of experience and a master degree allocation \$3,500.00.

C. CERTIFICATED BONUS: Instructional staff and pupil service staff will receive a \$1000 bonus in the 2022-2023 school year. Date TBD

<b>Grandfathered 2012-13 Steps/Lanes Frozen</b>			
BA +60	MA	MA ≥ 24	MA +36 Prior to 2012
\$ 54,900	\$ 56,300	\$ 57,700	\$ 59,100

Grandfathered employees moving from MA to MA ≥ 24 must have credits on file with the District prior to May 15th, 2019

<b>Loyalty Bonus</b> Certified Years of Service with Minidoka County School District	
15-19 Years	\$ 1,000
20-24 Years	\$ 1,250
25-29 Years	\$ 1,500
30+ Years	\$ 1,750

Loyalty Bonus is available to all certified staff, including returning retired employees

Approved

## APPENDIX B - Grievance Report Form

### MCEA Grievance Report Form - STEP 1

Building \_\_\_\_\_

Name of Grievant \_\_\_\_\_ Date Filed \_\_\_\_\_

Date of Grievance \_\_\_\_\_

Date met with immediate supervisor or administrator \_\_\_\_\_

District Policy Number or Collective Bargaining Agreement Section allegedly violated:  
\_\_\_\_\_

Explanation of Grievance:

Solution Sought:

Signature of Grievant and or Association \_\_\_\_\_ Date: \_\_\_\_\_

Disposition by Principal or First Line Supervisor \_\_\_\_\_

Signature of Principal \_\_\_\_\_ Date: \_\_\_\_\_

Position of Grievant and/or Association \_\_\_\_\_

Signature of Grievant and/or Association \_\_\_\_\_ Date: \_\_\_\_\_

(attach documentation as necessary) List of Documents Attached:

MCEA Grievance Report Form - **STEP 2**

Date Grievance Received by Superintendent \_\_\_\_\_

Date met with grievant (and others as needed) \_\_\_\_\_

Disposition of Superintendent

Signature of Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Position of Grievant and/or Association \_\_\_\_\_

Signature of Grievant and/or Association \_\_\_\_\_ Date \_\_\_\_\_

(Attach documentation as necessary) List of Documents Attached:

MCEA Grievance Report Form - **STEP 3**

Date Grievance Submitted to Review Panel \_\_\_\_\_

Date Panel met with grievant (and others as needed): \_\_\_\_\_

Disposition of Panel

Signature of Panel Representative \_\_\_\_\_ Date \_\_\_\_\_

Position of Grievant and/or Association \_\_\_\_\_

Signature of Grievant and/or Association \_\_\_\_\_ Date \_\_\_\_\_

(Attach documentation as necessary) List of Documents Attached:

MCEA Grievance Report Form - **STEP 4**

Date Received by School Board \_\_\_\_\_

Disposition of School Board Date \_\_\_\_\_

Signature of Board Chair \_\_\_\_\_ Date \_\_\_\_\_

Position of Grievant and/or Association \_\_\_\_\_

Signature of Grievant and or Association \_\_\_\_\_ Date \_\_\_\_\_

(Attach documentation as necessary) List of Documents Attached:

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VCRA Grievance Report Form - STEP 4

Date Received by School Board \_\_\_\_\_

Disposition of School Board Date \_\_\_\_\_

Signature of Board Chair \_\_\_\_\_ Date \_\_\_\_\_

Position of Grievant and/or Association \_\_\_\_\_

Signature of Grievant and/or Association \_\_\_\_\_ Date \_\_\_\_\_

(Attach documentation as necessary) List of Documents Attached: \_\_\_\_\_



Minidoka County Joint School  
District #331

# **2022-2023**

# **EMPLOYEE HANDBOOK**

*District Vision:*

***Empowering Student Success***

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## District Information

### Mission Statement

The Minidoka County School District is dedicated to developing the whole child in an atmosphere of excellence, characterized by mutual respect, shared responsibility for learning, and the academic rigor which facilitates success in all aspects of life.

### Priority Focus

As a District committed to achieving excellence for our students, we believe that the achievement of our goals is dependent upon maintaining the quality of our employees and providing a supportive environment for students and staff. If you are new to our District, we understand that joining an organization may require some adjustment. You meet new people, work in different surroundings, and are confronted with new policies, rules, and benefits. If you are a returning staff member, access to District-related information is important for your continued success. This handbook has been prepared to serve as a quick reference to address basic District policies and procedures. It is not designed to be a comprehensive document detailing all District policies and procedures. Please note, however, that as a Minidoka School District employee you are responsible for complying with all District policies in total, including those not outlined in this handbook. (The complete policy manual is available online at [www.minidokaschools.org](http://www.minidokaschools.org).) If you have questions or concerns, or need in-depth information, please consult with your supervisor, building administrator, or the district office for assistance. Once again, whether you are a new or returning staff member, we welcome you to the Minidoka School District, and we wish you every success.

PLEASE NOTE: This handbook has been prepared as a matter of information only. It is not intended to serve as a contract.

### Administrative Offices

District Administration Office	310 10 <sup>th</sup> St	436-4727 (1101)	436-6059 fax
Maintenance Office	1018 D St.	436-1254 (1302)	436-6682 fax
Food Service	429 12 <sup>th</sup> St.	436-3625 (1602)	436-9782 fax
Transportation	311 7 <sup>th</sup> St.	436-3311 (1301)	436-4225 fax

### District Administration (*District Organizational Chart Policy 600.00a*)

While the board of trustees has the responsibility for governing the school District, the Superintendent of schools is its chief executive officer. The function of the Superintendent is to provide leadership in developing and maintaining the best possible educational programs and services and to oversee and administer the use of all District facilities, property, and funds. All school employees are responsible to the Superintendent.

The Superintendent is assisted by administrative and support personnel:

- Director of School Improvement
- Director of Student Achievement
- Department Heads
  - Business Manager

- Human Resources Specialist
- Transportation Supervisor
- Food Service Director
- Information Technology Director
- Maintenance Supervisor

## **Board Information**

### **Board of Trustees**

District policies are set and approved by publicly elected board members. The Minidoka School District Board of Trustees consists of five members, each representing a different geographic zone of the District. Elected by qualified voters of the District, board members serve four-year terms. Trustee contact information is on the District website [www.minidokaschools.org](http://www.minidokaschools.org) District Information/Board Information.

### **Board Meetings**

Board meetings are held once a month usually the 3<sup>rd</sup> Monday at 7 p.m. at the District Service Center or other designated locations. Meeting dates are posted on the District's web site, schools sites, or an employee may contact the clerk of the board for a copy of the schedule. The public is invited to attend. Special board meetings are held when necessary, and notification is posted in advance. Cancellation or changed dates are posted in advance, as well.

## **Employee Information**

### **Computers and Computer Access** ([Policy 530.00 Electronic Services for Employees](#))

For the most part, employees may have access to the computers within their building; however, employees need to consult the building administrator/supervisor to determine computer availability. Computer problems should first be directed to the designated building tech support person. Employees should consult with his/her administrative office for the name of the building tech support person.

All Minidoka School District policies and procedures pertaining to behavior and communication apply to computer and network use. School district computer users are expected to act in a responsible, ethical, and legal manner, in accordance with the missions and purposes of the District, Code of Ethics for Idaho professional educators and the laws of the State and Federal government.

The use of the computers and network is a privilege, not a right, and the privilege may be revoked at any time for unacceptable conduct. Employees need to be sure to read through the entire Computer and Network Use Policy as it also addresses areas such as acceptable postings, false entry, data security, and access to the internet. Employees must also sign that they have read and agreed to the Employee Appropriate Use Agreement (Policy 530.00F) at least every other year. Minidoka School District employees are bound by the computer use policy and encouraged to become familiar with the agreement students/parents must sign before students may have access to district computers and the internet.

## **Employee Use of Social Media and Employee-Student Relations** ([Policy 520.00 Employee Use of Social Media](#))

Minidoka County School District does not actively monitor employee use of public online social media; however, it may take appropriate actions when it becomes aware of, or suspects, conduct or communication on a public online social media site that adversely affects the workplace or violates District Policy 500.00 Personnel Code of Ethics. Free speech protects educators who want to participate in social media; however, Minidoka County School District may discipline teachers if their speech, made during scheduled work time or on District computers disrupts school operations.

### **Web Page**

The District maintains an active website. If an employee has questions regarding the District's website content, they should contact Ashley Johnson or Brittini Darrington the District Service Center at 436-4727 for assistance.

### **Building Security**

If an employee is issued a key/security badge for school property or building entrance, he/she must assume responsibility for the custody and appropriate use of each key/badge. Keys are not to be duplicated without proper authorization. If an employee should lose his/her key(s)/badge, the loss should be reported to the building administrator as soon as possible. If an employee is unable to find the key(s)/badge within a reasonable time period, he/she will be required to pay for key/badge replacement and lock alteration.

Security cameras have been installed in the administrative offices of all District buildings and within selected areas in each school. Many buildings have also installed security alarms. Employees should check with the building administrator for any security measures he/she needs to follow in accessing his/her building.

**Facilities Use Rental** ([Policy 480.00/480.00F Use of School Facilities](#)) School district facilities are available for rent by district personnel and community members. The District Use of Facilities Form must be completed and returned to the designated administrator for approval at least five days prior to the date of the event. All facility use must be approved in advance by the building administrators and the maintenance department must be notified.

### **Safe and Secure Environment** ([Policy 950.00 Safety](#))

The District recognizes the need for a well-planned, emergency, disaster, and anti-violence preparedness program. First aid backpacks are in every classroom accessible in an emergency situation.

All employees are required to complete Safe Schools training online. The directions for completing this mandatory training are located on page 14 of this handbook. Hazing, Harassment, Sexual Harassment, Bullying (Policies 372.00 Hazing Harassment, 527.00 Sexual Harassment, 522.00 Employee Responsibilities Regarding Sexual Harassment, Intimidation and Bullying)

A safe and secure environment also includes maintaining a work environment free of violence. As such, use of intimidation in the workplace (including verbal harassment, threats or acts of violence and/or physical acts of violence against students and/or employees) is grounds for disciplinary action, up to and including termination.

**Smoke Free Buildings** ([Policy 524.00 Drugs, Alcohol and Tobacco](#))

In order to protect the health of students, staff, and the general public who use our facilities, provide a healthy working environment, and promote good health habits, tobacco use will not be allowed in school district buildings or on our grounds. Tobacco use is defined as smoking any kind of lighted pipe, cigar, cigarette, e-cigarette, vaping device, or any other lighted smoking equipment or material, or chewing or sniffing a tobacco product.

**Drug Free Workplace** ([Policy 524.00 Drugs, Alcohol and Tobacco and 524.00P Employee Drug, Controlled Substance and Alcohol Testing](#)).

The District recognizes drug and alcohol dependency as a serious problem, as well as a health, safety, and security threat. To comply with Idaho Code, the District has established a Drug Free Workplace. As part of this policy, the District will not hire anyone who tests positive for alcohol or drugs. All employees, prospective employees, and on-site contract personnel are subject to the conditions and terms of this policy while conducting Minidoka School District business.

**Travel and Travel Reimbursement** ([Policy 546.00 Staff Travel](#))

**<https://docs.google.com/forms/d/e/1FAIpQLSd68ANf2ib67czHu2S5nAcRWarLnqGzaHM1KpiT7qKUX9Xu9g/viewform>**

If a private car is used to reach the location, the district mileage chart is used to fill out the leave/travel request form at the District's approved mileage rate. In no instance will the amount of the mileage reimbursement exceed the cost of an airline coach ticket. This reimbursement is made only to the individual who drove the vehicle. (Do not split amounts for mileage among several employees. If more than one employee travels by car, the amount reimbursed will not exceed the cost of the appropriate number of coach airline tickets.) When multiple employees attend a conference, a district vehicle will be used if available, if not all efforts to carpool will be made. Reimbursement will be made for travel to and from airports and the site for lodging if the meeting place is different. Ground transportation, such as taxis, buses, shuttles, and ride sharing, such as Uber and Lyft require receipts for reimbursement. Car Rental reimbursement will be made only when approved by the district office prior to actual expense. Arrangements will be made through the district office. Rental cars require advance approval by the District and there must be a cost savings of renting a car as opposed to other ground transportation. Expense reimbursement will be paid following the board meeting, if proper documentation and approval signatures are received by the accounts payable department. The signed and completed documents must be received before the last working day of the month prior to the board meeting

In-radius travel (300 miles) needs to be submitted at least thirty (30) days in advance. Out-of-radius travel needs to be submitted at least sixteen (16) weeks in advance as those submissions need to be approved by the Superintendent and School Board.

An employee must fill out the online travel request located on our website under Forms/District Forms/Travel. Once approved the request will be sent to accounting to be processed and travel arrangements will then be made by the building, department or District Travel Coordinator.

### **Purchasing and Purchase Orders** ([Policy 750.00 District Purchasing](#))

Department and/or building funds are available for staff members to purchase classroom materials. A purchase order request form must be signed by the administrator and submitted to the school secretary/bookkeeper.

Invoices to be paid by the District must have a district purchase order number. The purchase order must be secured in advance, with proper authorization from the school administrator and purchasing department. Purchases made without following proper procedures may be the responsibility of the purchaser. If employees have questions or need clarification on the procedure, they should contact their school bookkeeper, supervisor, building administrator or the purchasing department at the district office.

### **District Dress Code** ([Policy 534.00 Staff Dress Code](#))

The dress code supports workplace norms for professional attire. It is the desire and intent of the Minidoka School District dress code to create a professional environment in our schools that is conducive to learning and free of potential distraction or danger. Employees are to observe the following guidelines regarding attire:

1. No exposed midriff
2. No cleavage
3. No see-through clothing
4. No fleece sweat pants
5. No flip-flops
6. No skirts, dresses or slits shorter than mid-thigh

The District respectfully requests that employees refrain from wearing blue jeans. Individual schools may elect to designate “alternative dress” days as part of its individual school dress guidelines.

Dress Code Exceptions:

1. Gym Teachers: Gym clothing as appropriate to activity, shorts restricted to gym or outdoor P.E. areas
2. Field Trips/Field Days: Modest clothing appropriate to the activity;
3. Special Days: Holiday clothing, school spirit clothing, and thematic clothing with Principal’s permission; and
4. The principal may grant exceptions based on job-related needs.

Food service and maintenance staffs have additional and/or separate dress code requirements due to the nature of their positions. Requirements will be provided at the time of employment.

There may be exclusions to the dress code for religious or health reasons.

### **Media Guidelines** ([Policy 422.00 Statements to the Media](#))

Employees should remember that the Superintendent speaks on behalf of the District and the principals speak on behalf of their buildings. From time-to-time, employees may be asked to comment on school-related matters or receive requests for comments or information from the district office or their building principal or supervisor. When talking with reporters, employees should refrain from commenting on matters that fall outside of their direct line of authority or responsibility.

If an employee has questions regarding the dissemination of information to the public or press, or would like a copy of the media guidelines, contact the district office.

The following is a summary of media guideline information:

- In the event of an emergency or accident at a school, please report any such activity immediately to the supervisor and /or the district office and/or Superintendent.
- When talking with a reporter, remember nothing is “off the record.”
- Please refrain from contacting the media directly. All media requests or inquiries need to go through the district office.
- A reporter should call the district office prior to visiting a building. Reporters or media representatives are required to check in and out with the school office or principal.
- No student may be interviewed by any media representative without permission from a building administrator.
- Schools need to abide by the Family Educational Rights and Privacy Act (FERPA) regulations. Speak with your school secretary for further information regarding FERPA.

**Work Day - Certified Employees** ([\*District Policy 580.50 Teacher’s Provisions of Employment\*](#))

Teachers are expected to be on duty equivalent to a maximum of 1520 hours (171 days) which includes a thirty-minute lunch. Building principals will determine the beginning and completion times according to the needs of the individual schools. There may be additional duties and meetings outside the regular duty day as outlined in Teacher’s Provisions of Employment:

“ 6. All teachers are expected to perform assigned extra duties including such activities as before school supervision, noon recess, after school duty, bus loading, etc.

7. All teachers are required to attend all faculty meetings called by the District Superintendent and/or Building Principal.”

Any exceptions to following this policy should be preapproved by the building administrator.

Full-time teachers will receive a thirty (30) minute uninterrupted duty-free lunch. Teachers may volunteer for duties such as assisting children with assignments or homework, kitchen help, detention, hall monitoring, etc. If teachers volunteer for their duties, flex time may be taken as mutually agreed upon in advance by the teacher and the supervisor or principal. This time does not include student delivery or student monitoring requirements. Teachers may be required to give up part of their lunchtime in the event of unforeseen circumstances. Teachers will notify their building supervisor or principal prior to leaving the premises during their lunchtime.

**Teacher Preparation Day** ([\*See MCEA Negotiated Agreement\*](#))

Teacher preparation days are a component of the work calendar that enables a teacher to finish up work and prepare for instruction. These days are defined as those set aside in the school calendar for teacher-directed activities with the exception of very brief (less than 40 minutes) meetings that may be necessary for conducting school-related business and may not be used for extended staff meetings.

In order to ensure adequate time to prepare for instruction, elementary/secondary teachers will receive one class period of prep time per day on a regularly scheduled day. Building administrators may schedule activities and meetings during two of these prep times per week and up to two

additional prep times per month. Any additional administrative use of prep time will be for extenuating circumstances only.

**Professional Attitude** ([Policy 500.00/500.00P Personnel Code of Ethics](#))

The Personnel Code of Ethics, policy shall at all times, apply to all employees of Minidoka School District #331.

**Sexual Harassment** ([Policy 526.00 Sexual Harassment](#))

The District is committed to maintaining a working and educational environment which fosters appropriate and respectful conduct and communication between all persons employed by, associated with, or attending schools within the District. The District does not condone sexual harassment (e.g., unwelcome sexual advances, requests for sexual favors, other verbal or physical conduct of a sexual nature) and/or discrimination based on gender differences. The District will use both formal and informal procedures to promptly investigate each complaint, while making every effort to assure and protect the rights of both parties. Violation of policy will lead to disciplinary action appropriate to the circumstances and may include verbal and written reprimands, suspension with pay, and suspension without pay, demotion, expulsion, or dismissal. Persons with supervisory responsibilities for employees or students are expected to report and/or to take appropriate supervisory action when they know of sexual harassment. For specific information, please refer to the policy manual.

**Suspected Child Abuse, Abandonment, or Neglect** ([Policy 528.00 Child Abuse](#))

Any district employee or volunteer having reason to believe that any child under the age of eighteen has been abused, abandoned, or neglected, or who observed the child being subjected to conditions or circumstances which had recently resulted in abuse, abandonment, or neglect, will report or cause to be reported within twenty-four hours such conditions or circumstances to the proper law enforcement agency or the Department of Health and Welfare. Failure to report abuse, abandonment, or neglect will be a misdemeanor. **All district employees are mandatory reporters.**

**Personal Cell Phone Use** ([Policy 532.00 Cellular Phones](#))

All district employees should realize that personal cell phone or personal device use (conversations, texting or social media access) for personal conversations during the work day should be kept to a minimum. If an employee's personal use of their device causes disruptions or loss of productivity, they may become subject to disciplinary actions.

**Emergency Closure Days** ([Policy 854.00 Emergency Closure Days](#))

1. **Emergency Closure Day:** A day in which schools are closed, no online courses are provided and no staff are not required to work, due to extreme circumstances such as severe weather or threats, and the day is reportable to the State as an Emergency Closure Day.
2. **Remote Learning Day:** A day in which schools are closed due to extenuating circumstances such as staffing shortages, and there is time to pre-plan for online courses or learning packets for students. All staff are required to work, and the day does not require a report to be submitted to the State.

**At-work Accidents** ([Policy 560.00 Employee Injury, Accident Treatment](#))

All accidents occurring at work must be reported to an employee's supervisor or building administrator immediately or within 24 hours, regardless of the severity of the accident or possible injury. An accident report will be completed by the supervisor. All employees requiring medical attention for work-related injuries must first report to Minidoka Medical Center, 1308 8<sup>th</sup> St. #1,

Rupert, the District's designated initial service provider unless it is an emergency situation. If after-hours care is needed, employees must report to the hospital emergency department only if the Medical Center is closed. When reporting to the initial service provider (i.e., Minidoka Medical Center or Emergency Department), employees should identify themselves as a Minidoka County School employee. After the initial contact, employees may seek medical services with the provider of his/her choice with approval from the Idaho State Insurance Fund. Before returning to work, employees must provide his/her supervisor or the Human Resource Department with a return to work release authorized by a physician.

Employees not following the initial service provider procedures described above may be held responsible for initial visit fees associated with medical services rendered by any other health care provider. The District also reserves the right to require that the employee be seen by the initial service provider, even if the employee has already received medical services from other health care providers.

### **Workers' Compensation** ([Policy 542.10 Workers Compensation](#))

An employee who is receiving worker's compensation benefits may choose to supplement the worker's compensation benefits to equal the pay the employee would earn if not injured with accrued sick or vacation leave or earned compensatory time. Employees will not be allowed to utilize such leave to receive a wage or salary in excess of the amount the individual would have been paid if not injured. Please contact the Human Resources Department at the District Office for more information.

### **Employment**

The recruitment, selection, and employment of personnel shall be based on the needs of the District and the individual's qualifications and ability to perform the essential functions of a specific position. Written job descriptions that identify the position and describe the essential functions, skills, knowledge, abilities, characteristics, requirements, and general duties required of each position are available on the District website. The job descriptions should not be interpreted as complete, and employees shall perform duties assigned by the board, supervisors, or other administrative authority.

### **Job Announcements** <https://www.minidokaschools.org/domain/1074>

As positions become available within the District, announcements are posted on the district's web page.

### **Job Transfers** <https://www.minidokaschools.org/Page/3226> or

Employees interested in being considered for a job transfer should contact their administrator and complete the required transfer form (District website, Forms).

### **Personnel Records** ([Policy 542.20 Personnel Files](#))

Employee records are maintained by the District Office. These records may include application forms, a list of questions used in interviews, or pre-employment inquiries. Evaluations and records giving reasons for demotions, terminations, or other personnel actions will also be kept in the file. An employee should contact the District Office for an appointment if he or she is interested in viewing his or her personnel file.

Changes in your address or telephone number, marital status **must** be made in person at the Human Resource/Payroll department or on iVisions as soon as possible.

### **Employee Benefits Eligibility** ([Policy 540.00 Employee Benefits Eligibility](#))

- Employees working less than twenty (20) hours per week are not eligible to participate in any benefits.
- Substitutes are not eligible to participate in any benefits. Idaho Code exempts substitutes from the definition of employee.
- Employees working twenty (20) or more hours per week for five (5) consecutive months shall participate in the Public Employee Retirement System of Idaho.
- Employees who work more than twenty (20) hours, but less than thirty (30) hours per week for five (5) consecutive months may elect to participate in the standard district employee benefit package on a shared cost basis as follows: at least twenty (20) hours/week but less than thirty (30) hours/week - District provides fifty percent (50%) of the package.
- Employees who work thirty (30) hours or more per week for five (5) consecutive months shall participate in the Public Employee Retirement System of Idaho and are eligible for the standard District offered employee benefit package paid in full by the District.
- Employees who work forty (40) hours and are employees on twelve (12) month assignments shall participate in the Public Employee Retirement System of Idaho; are eligible for the standard District offered employee benefit package paid in full by the District; and are eligible for annual paid vacation, after one year of continuous employment.

### **Absences** ([Policy 544.10 Sick Leave](#))

Attendance is an important element for employees. If you are sick or plan to be absent, you should notify your supervisor/administrator if possible. If you qualify for a sub, you must enter your absence in AESOP on the district webpage under employees. You should check with your supervisor/administrator for procedures in your building regarding absences.

### **Family and Medical Leave Act** ([Policy 544.20 Family Medical Leave Act of 1993](#))

The District implements as policy, the rules and regulations required by state and federal laws in accordance with the Family and Medical Leave Act (FMLA) of 1993. FMLA requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons. Employees are eligible if they have worked for a covered employer for at least one year, and for 1,250 hours over the previous 12 months. Unpaid leave must be granted for any of the following reasons: to care for the employee's child after birth, or placement for adoption or foster care; to care for the employee's spouse, son or daughter, or parent, who has a serious health condition; or for a serious health condition that makes the employee unable to perform the employee's job. At the employee's or employer's option, certain kinds of paid leave may be substituted for unpaid leave.

### **Personal Leave** ([Policy 544.00 Personal Leave](#))

Each employee may be granted, upon written request filed with the building principal, department supervisor, or director and approved by the Superintendent, four (4) days of personal leave, as defined by the employee's regular work day, at no cost to the employee. This leave may be taken for any reason deemed necessary by the employee. All requests will be approved based on the impact that the absence may have upon the employee's workplace. If a request is denied, an explanation for denial will be presented to the employee. A denied request may be appealed to the Superintendent. There will be two (2) day allowed to carry over to the next year with a maximum of six (6) days in any

given year. No more than ten percent (10%) of the staff supervised by the same principal, department supervisor, or director may be on personal leave at the same time, unless a greater percentage is authorized by the Superintendent. One (1) personal day may be paid-out at one half (1/2) the daily rate of the employee or at a full day substitute rate, whichever is less.

**Bereavement Leave** ([Policy 544.30 Bereavement Leave](#))

Employees within the Minidoka County Joint School District No. 331 shall be granted bereavement leave with full pay not to exceed five (5) regularly scheduled school days for Level One relationships (husband, wife, significant other, mother, father, son, daughter, brother, sister, grandfather, grandmother and grandchildren of either the employee or his/her spouse or significant other) per event and three (3) regularly scheduled school days for Level Two relationships (uncles, aunts, first cousins, nieces and nephews of either the employee or his/her spouse or significant other) per event.

**Grievance Procedures** ([Policy 590.50 Grievance Procedure for Classified Employees/586.00 Grievance Procedure for Certificated Employees](#))

The District recognizes the meaningful value and importance of full discussion in resolving misunderstandings and preserving good relations between personnel. We also understand that from time-to-time there may be misunderstandings and questions concerning rules, policies, and personnel issues. In many cases, simple misunderstandings can be cleared up immediately. If the misunderstanding is not resolved, the District's grievance policy provides a way to resolve problems and address complaints rapidly, fairly, and without fear of reprisal.

The first step in any grievance procedure is for an employee to discuss the problem directly with the person with whom he or she is having difficulties or with his or her direct supervisor. If an employee feels a complaint has not been adequately answered or settled, he or she then needs to follow proper district protocol, established by the board through the grievance policy to ensure equitable resolution of any grievance or complaints.

**Paydays**

Paychecks will normally be issued on the 25<sup>th</sup> of each month. If the normally scheduled payday falls on a holiday or a weekend, the payroll will be available and released on **the business day** immediately preceding the normal scheduled payday. The payroll schedule is available on the website.

**Payroll** ([Policy 594.00 Classified Staff Payroll](#))  
([Policy 596.00 Overtime Classified Personnel](#))

All classified personnel are required to record their authorized hours worked and days absent on a daily basis as prescribed by the work agreement. At the end of each pay period, each classified employee is to record his/her time certifying that the time worked is correct and authorized. Overtime or compensatory time must be authorized, accrued, and used according to Overtime Classified Personnel. Claiming hours that have not been authorized and worked constitutes sufficient grounds for termination.

**Payroll Deductions** ([Policy 756.00 Payroll Procedures](#))

All salaries are subject to deductions for federal and state withholding taxes, OASDI, Medicare, and PERSI. Employees will receive a statement (W-2) of earnings and taxes withheld no later than January 31 of each calendar year. If an employee leaves employment with the District, he or she should keep the District informed of his or her address so the appropriate forms can be forwarded. Additional

deductions that may be authorized by an employee include: additional withholding taxes, health benefit participation fees (medical, cancer, dental, or vision insurance), tax shelter annuities, credit union, or life insurance under the public employee retirement system. Employees will need to contact the payroll department to authorize these or other withholding fees.

## SAFE SCHOOL LOGIN INFORMATION

1. Log onto the [minidokaschools.org](http://minidokaschools.org)
2. Click on the Employee tab
3. Select Safe Schools
4. Username: first part of your email address (ie. jdoe)
5. Password: none required unless you are an administrator
6. 4 mandatory courses will appear on the screen, below them are a variety of suggested courses that are optional

You have several options for Safe School completion:

- If you DO NOT wish to receive credit, complete the four mandatory courses listed in Safe Schools by May 30th
- You can earn up to 2 credits this year by completing up to 8 courses (credits are \$60 each)
  - Credit #1 = Register for credit with NNU now and complete the 4 mandatory courses by December 7th
  - Credit #2 = Register for credit with NNU in January and complete 4 of the suggested courses by May 3rd
- Remember, all mandatory Safe School assignments must be completed by May 30th in order to check out for the summer.

***If you have questions or problems on Safe Schools, please contact Michele Widmier at 208-436 4728 ext. 1154 or 208-430-0802.***

**MINIDOKA SCHOOL DISTRICT  
COACHES HANDBOOK  
2022-2023**



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## Need to Know

*The following is a list of items you need to know to assist you in doing the best job you possibly can while coaching for the Minidoka School District and influencing our young people in a positive manner.*

### **Accounts**

If summer sports deposit ANY money into their district/school account, a travel form must be completed and approved by the Board BEFORE the event takes place (overnight or out of state). If they are traveling within radius, a form must still be completed and signed by the Superintendent. If a club or sport plans to open a bank account, the school name **may not be used** on the title of the account (i.e. Minico Baseball).

### **Alarms**

If you are the last activity in the building, it is your responsibility to make sure the building is secure.

### **Athletic Eligibility IHSSA (8-1)**

Academic ISAA Standards – Passing a minimum of four (trimester schedule) or five (semester schedule) classes the grading period prior to the beginning of each sport season. Should the sport continue through another grading period, the most recent grading period's marks would apply. Released time classes for religious instruction do not count towards the minimum classes required for eligibility. A student who wishes to take part in interscholastic athletics must have and maintain a minimum GPA of 2.0. Check Athletic Handbook Grades 7-12 under Minico High School/Athletics.

### *Attendance*

Student athletes must be in attendance for three periods in order to compete in contests or practice, unless they have been excused through the office (religious classes do not count as a period).

### *Participation IHSSA (13)*

Before a student may practice or play, he/she must:

- Have a current physical signed by a physician (freshman/junior years)
- Physical examinations must be recorded on the Idaho High School Activities Association's physical examination form. This form includes signed permission from the parent authorizing student participation in interscholastic athletics.
- Athletes must have taken out athletic insurance through the school or be able to show proof that he/she is covered by a family policy. Athletic insurance policy forms are provided to each athlete prior to the beginning of practice for each sport. A waiver of athletic insurance and a proof of insurance form must be signed by the parent prior to the student beginning practice.
- All students participating in sports and their parent/guardian must attend a mandatory meeting prior to the beginning of each sporting season.
- All students participating must pass the minimum of classes (see athletic eligibility).
- All students and parents/guardians of the student participating in interscholastic athletics must first have provided a signed statement agreeing to the Minidoka Joint School District #331's Code of Student Athletic Conduct.
- Students may be required to participate in random drug testing as established by the Minidoka Joint School District. Athletes must agree to participate, and parents/guardians of student athletes must agree to allow their student participate in random drug testing.
- Once a student has participated at the varsity level in a district contest/he/she may not compete at the sub varsity level. (Contests Rule 5-10)

## **Coaches Expectations**

### *Certification IHSSA (3-1) (3-1-1) (3-2)*

The head coach must be certified to teach in Idaho or have completed a coaching fundamentals course. Authorized courses are NFHS Fundamentals of Coach and ASEP Coaching Principles.

Assistant coaches and sub-variety coaches need not be certified teachers as long as they have been officially approved by their local Board of Trustees.

All coaches of IHSSA activities must complete a First Aid course with a CPR component from a school district recognized provider. A “recognized provider: is one whose curriculum is similar to the American Red Cross and Heart Association. New coaches must complete the course during his/her first year of coaching. All coaches and volunteers of all IHSAA activities must take the NFHSA online concussion course prior to the first day of practice.

### *Coaches Conduct IHSSA (4-1), 4-2)*

Coaches are to conduct themselves with decorum at all times. Be a positive role model and exhibit good sportsmanship. Under no circumstances are you to put your hands on student athletes unless it is in an encouraging way or necessary to demonstrate a specific technique.

It is always unwise to joke with student athletes about crude or “off color” topics, their love life or other coaches. Do not discourage or let your emotions ruin the opportunity for the student athlete.

Coaches are expected to offer support to the administration and the custodial staff.

### *Ejections IHSSA (4-3-1) (4-3-2)*

In any athletic contest, including jamborees, any coach, player or bench personnel ejected by an official for unsportsmanlike or flagrant act will be suspended for the remainder of the contest/game/jamboree – and, will be suspended for the next regularly scheduled contest at the level of competition, and all other games/meets/matches in the interim, in any sport, at any level of competition.

- At the time of ejection, the coach must leave the field of play and assume a position that will not enable him/her to see or be seen.
- During the suspension of the next regular scheduled contest, the coach is permitted to watch the contest but may not have any contact with players or coaches three hours preceding the contest, at half time and through the conclusions of the contest.
- Coaches/players will also be required to take the NFHSA free, online sportsmanship course and submit a certificate of completion to school administration prior to reinstatement. The course must be completed between ejection and reinstatement.

A second violation will result in being suspended for the next two regularly scheduled contests. The third ejection will result in suspension for the remainder of that season.

*If a parent or fan is ejected they will have a two game or contest suspension under the IHSAA 4-3 rule. The suspension will immediately take place in the next two games or contests either at home or away. They will be required to watch the NFHSA free, online sportsmanship course and submit a certificate of completion to the school administrator prior to reinstatement.*

## **Responsibilities**

Coaches are expected to:

- Be immediately accessible to the activity they are in charge of

- Able to react immediately and appropriately to emergencies
- Assist in summer weight training/conditioning programs through assigned supervision
- Stay at the school until the last athlete under their charge has departed the premises
- Establish season goals and meet with the Athletic Director to discuss them

### *Volunteer Coaches*

Volunteer coaches must fill out a volunteer application and have a background check completed by the District (District Policy 450F (See Link Below)

[https://id49000027.schoolwires.net/cms/lib/ID49000027/Centricity/domain/25/400/450.00F\\_Volunteer\\_Application.pdf](https://id49000027.schoolwires.net/cms/lib/ID49000027/Centricity/domain/25/400/450.00F_Volunteer_Application.pdf)

### *Injuries*

If an athlete under your care is injured at a game or practice, you need to provide first aid. Call 911 if necessary and follow up with the injured athlete's parents after practice or the game, especially if the athlete has been transported. Do not play an injured athlete. A student injury report from is to be filled out by the coach on all athletic injuries. These are to be filed with the school office the day following an injury. In order to return to play or practice, we must have a doctor's release to return.

### *Inventory*

All uniforms and equipment will be inventoried yearly. A report showing current inventory will be sent out from the office. You are responsible to look it over, if there is a discrepancy, you will note it on the inventory list, so it can be updated. When ordering new equipment or uniforms, please give the necessary information to the secretary, so it can be added to the existing inventory list.

### *Locker Rooms, Gyms and Storage Areas*

All storage areas, locker room areas and coaches' offices are to be kept clean and neat. Locker rooms are to be locked at all times. Police the area when your team has finished if you are on the road or at home. Make sure doors are socked and area is clean.

### *Meetings*

Coaches will meet with parents to discuss the program and requirements of students. The athletic director will hold meetings to address any concerns and/or evaluate how the program is going.

### **Season Practice**

#### *Pre-Post Season Regulations IHSSA (17-1), (17-1-1) (17-2) (17-2-4) (17-2-5)*

Only in certain circumstances may school personnel be involved in practice or competition for IHSAA sponsored sports outside the sport season. The regulation listed below are in effect for any program in which students are instructed in the skills and techniques of a specific sport.

- Attendance is limited to non-school time
- Participation is strictly voluntary and is open to all high school students.
- All fees and expenses are provided by the student or his/her parents. No school funds, booster club funds (except those raised by the students and his/her parents for that specific activity/event) or other such funds can be used for entry fees, equipment, uniforms or transportation.
- Spectators are admitted without charge
- Award limits and amateur regulations of the IHSAA are followed

## *Sport Seasons*

Seasons have been established for sports and specific activities sponsored by the IHSAA. A season will commence with the first allowed day of practice and will end with the completion of the state championship in that

## *Pre-Season Coaching*

Coaches are not allowed to coach students of the school competitively (during competition) from August 1 to the start of that sport season during the school year.

## *Summer Programs*

Summer programs must be voluntary and must be terminated by the last day of July. Conditioning programs such as weightlifting and running may continue. The IHSAA supports member schools' involvement in voluntary summer programs. However, the IHSAA believes that students need time off during the summer and strongly recommends that member schools schedule at least 10 days of non-student contact during the summer each year.

## *Practicing IHSSA (8-12-1), (8-12-2), (17-1-1)*

Regular season practices are held during the sport season and include items that are not allowed at any other time. The following are usually a part of regular season practice: a) Publicized announcement of the start of practice; b) Restricted attendance according to school boundaries, age, sex, abilities, etc.) Required attendance; d) Intra squad scrimmages; e) Teaching team concepts as well as individual techniques and skill through the use of drill, "chalk talks", films; f) The use of school uniforms and/or protective equipment.

## *Practice Before Contests IHSSA (8-12-1)*

Practice is defined as a scheduled physical fitness activity designed for the preparation of athletes for the ensuing sports season. Practices must be conducted under the supervision of the school coach or supervisor. (8-12-2) A student must have ten days of practice prior to the day of the first contest of an interscholastic athletic competition season. Football and wrestling participants must have ten days of practice in that sport. **a.** The day of the first scheduled contest shall not be allowed to count as one of the ten days in meeting the ten-day practice rule. **b.** Athletes who have participated in an IHSAA sanctioned sport during the preceding sport season may count ten days of practice/or games in the previous sport during a three-week period prior to the first contest of the current sport. **c.** Participation in physical education classes does not constitute a practice. **d.** A student may count only six days of practice in a seven-day calendar week (with the week beginning on Sunday) towards his/her required ten days of practice.

## **Fundraising**

All fundraisers must be Board approved. ALL funds collected must be counted and given to the bookkeeper in the office (see Policies 356.40 & 748.70F link below) A proposal must be submitted to the Board in June for the following year's fundraising requests. The proposal needs to list how much money is needed, how it will be raised, and how it will be used.

[https://id49000027.schoolwires.net/cms/lib/ID49000027/Centricity/domain/25/300/356.40\\_Student\\_Activities\\_Fundraising.pdf](https://id49000027.schoolwires.net/cms/lib/ID49000027/Centricity/domain/25/300/356.40_Student_Activities_Fundraising.pdf)

<https://www.minidokaschools.org/cms/lib/ID49000027/Centricity/domain/25/700/748.70F%20Crowdfunding%20Form.pdf>

## *Purchasing*

If a coach wishes to purchase equipment, etc. they are to fill out a requisition from with the cost of the item and submit it to the bookkeeper. The requisition is to include the supplier's name, address, and description of the item with total cost. When the requisition is completed and given to the bookkeeper, the coach may receive a P-Card. This is a credit card that has a set limit. It is to be used mainly for travel. All requisitions must be approved by the athletic director, purchase orders will be approved by the Superintendent.

## **Sportsmanship IHSSA (4-1)**

Good sportsmanship is expected by all coaching staff as well as patrons/employees. The conduct of participants and school personnel at all activities shall be such that it does not bring discredit to the school or IHSSA. Such conduct must not disrupt the discipline, order, safety or educational environment of high school activities.

## *Supervision IHSSA (1-1-3 and 1-1-4)*

The Principal has the authority to designate faculty members employed in that school to act as activities director of the teams representing the school The Principal must provide adequate team and crowd control at all contests in which his/her school participates and assure that participants and fans conduct themselves in a proper and sportsmanlike manner.

## **Transportation**

Team members are required to ride the bus to his/her sporting event. The only exception is if he/she has an appointment in the designated city and the parent brings them to the event. Team members can ride home with his/her parent only if the parent checks in with the coach.

## *Travel*

All requests for travel are to be submitted online. TRIPS MUST BE SUBMITTED BEFORE THE MONTHLY BOARD MEETING. YOU MUST HAVE BOARD APPROVAL FOR THESE TRIPS.

## **LINKS TO FORMS:**

(Right click on link; click on "open hyperlink")

## *Volunteers:*

<http://www.minidokaschools.org/cms/lib03/ID01001937/Centricity/domain/102/1000/1008.00F%20Volunteer%20Application.pdf>

## *Travel:*

### **All travel must be submitted online.**

<https://docs.google.com/forms/d/e/1FAIpQLSd68ANf2ib67czHu2S5nAcRWarLnqGzaHM1KpiT7qKUX9Xu9g/viewform>

## *Fundraising:*

[https://id49000027.schoolwires.net/cms/lib/ID49000027/Centricity/domain/25/300/356.40\\_Student\\_Activities\\_Fundraising.pdf](https://id49000027.schoolwires.net/cms/lib/ID49000027/Centricity/domain/25/300/356.40_Student_Activities_Fundraising.pdf)

<https://www.minidokaschools.org/cms/lib/ID49000027/Centricity/domain/25/700/748.70F%20Crowdfunding%20Form.pdf>

*Idaho High School Activities Association Website*

If you need more information, below is the link to the Idaho High School Activities Association Website

<https://idhsaa.org/>

# Evaluations

## Assistant Coach Evaluation Form

Minico High School

### ASSISTANT COACH'S EVALUATION FORM

School \_\_\_\_\_ Coach \_\_\_\_\_ Sport \_\_\_\_\_ Year \_\_\_\_\_ Date \_\_\_\_\_

**RATING SCALE: 1 = POOR 2 = NEEDS IMPROVEMENT 3 = AVERAGE 4 = ABOVE AVERAGE 5 = EXEMPLARY**

---

#### TEACHING QUALITIES

Solid knowledge of skills and techniques	1	2	3	4	5
Uses appropriate motivational techniques	1	2	3	4	5
Good teaching methods	1	2	3	4	5
Individual/Team discipline is evident	1	2	3	4	5

#### PERSONAL QUALITIES

Displays a positive attitude	1	2	3	4	5
Promotes program loyalty	1	2	3	4	5
Is a good role model	1	2	3	4	5
Works well with other coaches	1	2	3	4	5
Works well with players	1	2	3	4	5
Works well with parents	1	2	3	4	5
Demonstrates personal leadership	1	2	3	4	5
Demonstrates loyalty to head coach	1	2	3	4	5

#### PROFESSIONAL QUALITIES

Knows athletic program objectives	1	2	3	4	5
Philosophy is in harmony with the program	1	2	3	4	5
Supports school, and district policies	1	2	3	4	5
Attends coaching education workshops	1	2	3	4	5
Understands liability issues	1	2	3	4	5
Meets established deadlines	1	2	3	4	5
Is punctual and reliable	1	2	3	4	5
Demonstrates professional leadership	1	2	3	4	5

#### SUMMARY OF COACH'S STRENGTHS

#### SUMMARY OF RECOMMENDED IMPROVEMENT

#### RECOMMENDED GOALS

#### RECOMMENDATION/COMMENTS

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Assistant Coach

Head Coach (evaluator)

Athletic Director

Date

**Minico High School**  
**Coaches Evaluation Form**

Coach \_\_\_\_\_ Sport \_\_\_\_\_ Date \_\_\_\_\_  
Supervisor \_\_\_\_\_ Year \_\_\_\_\_

**The basic purpose behind the evaluation process is for evaluating and improving the instruction athletes receive. With that in mind, the following should be recognized as reasons for this process:**

- 1. To afford an opportunity to identify, recognize and praise quality coaching and instruction**
- 2. To provide an opportunity to identify potential leadership within a system**
- 3. To create a climate to achieve individual improvement**
- 4. To provide information necessary to make an objective assessment of the performance of a coach**
- 5. To identify those factors which interfere with a coach's overall contribution to the athletic program**
- 6. To assure that quality coaching is a responsibility shared by the coaching staff and the Athletic Director**

**The following scale will be used in this evaluation process:**

- |                               |  |
|-------------------------------|--|
| 4. Exceeds Expectations       | Reflects an exceptional degree of quality, initiative, and impact        |
| 3. Meets Expectations         | Reflects a reasonably expected degree of quality, initiative, and impact |
| 2. Does Not Meet Expectations | Reflects a substandard degree of quality, initiative, and impact         |
| 1. Not Observed / NA          | Standard has not been observed or does not apply to the activity         |

**School / Community Relationships:**

- |   |   |   |   |  |
|---|---|---|---|--|
| 1 | 2 | 3 | 4 | Develops positive public relations with media, booster clubs, and the community                |
| 1 | 2 | 3 | 4 | Develops positive public relations with the school staff, faculty and administration           |
| 1 | 2 | 3 | 4 | Develops positive relationships within league schools and with opponents                       |
| 1 | 2 | 3 | 4 | Communicates effectively with parents during the season; including a pre-season parent meeting |
| 1 | 2 | 3 | 4 | Exhibits an enthusiastic personality and develops positive team and individual relationships   |
| 1 | 2 | 3 | 4 | Demonstrates good sportsmanship and is respectful toward officials and management              |

\_\_\_S \_\_\_U Comments:

**Professional Preparation:**

- |   |   |   |   |   |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | Stays current in CPR/1 <sup>st</sup> Aid; Concussion Certification and coaching coursework      |
| 1 | 2 | 3 | 4 | Works to improve through attending clinics/courses and/or training related to sport             |
| 1 | 2 | 3 | 4 | Understands, cooperates, and works within the guidelines of school and district policies        |
| 1 | 2 | 3 | 4 | Understands and works within the guidelines of state and national governing bodies              |
| 1 | 2 | 3 | 4 | Prompt and efficient in regard to clerical work (inventory, eligibility, rosters, check lists)  |
| 1 | 2 | 3 | 4 | Demonstrates success during the season through team improvement or performance                  |
| 1 | 2 | 3 | 4 | Develops a philosophy in accordance with the objectives of the of the district athletic program |

\_\_\_S \_\_\_U Comments:

**Coaching Knowledge:**

- |   |   |   |   |   |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | Proficient knowledge of techniques required to perform each skill in the sport            |
| 1 | 2 | 3 | 4 | Complex understanding of intricacies involved in each phase and aspect of the sport       |
| 1 | 2 | 3 | 4 | Uses sound methods of instruction when teaching skills and fundamentals                   |
| 1 | 2 | 3 | 4 | Uses assistant coaches and support staff appropriately and effectively                    |
| 1 | 2 | 3 | 4 | Organizes and prepares thoroughly and effectively for team meetings, practices, and games |

- 1 2 3 4 Can accurately evaluate the performance of athletes through try-outs, practices, and games
- 1 2 3 4 Is able to develop trust and confidence in coaching ability throughout the program
- 1 2 3 4 Provides consistent knowledgeable and useful feedback to the athlete during the season

\_\_\_S \_\_\_U Comments:

Student Athlete:

- 1 2 3 4 Provides appropriate supervision at all times
- 1 2 3 4 Teaches respect for sport and adherence to school, league, and state rules
- 1 2 3 4 Models appropriate behavior in appearance, language, demeanor and rapport with others
- 1 2 3 4 Respects student rights and is fair and consistent in disciplinary procedures
- 1 2 3 4 Teaches and encourages good sportsmanship and develops a positive attitude in all athletes
- 1 2 3 4 Coaches all athletes fairly and consistently
- 1 2 3 4 Establishes contact with teachers and parents regarding the academic standing of athletes
- 1 2 3 4 Understands the role of athletics in education and strives to develop well rounded citizens

\_\_\_S \_\_\_U Comments:

Related Duties:

- 1 2 3 4 Demonstrates cooperation and loyalty within the coaching staff, athletic department and school
- 1 2 3 4 Conscientious in use, care, inventory, collection, and storage of equipment and facilities
- 1 2 3 4 Can recruit athletes to the program from members of the student body
- 1 2 3 4 Has a positive attitude about extra duties when assigned
- 1 2 3 4 Assist in game preparation
- 1 2 3 4 Evaluates and rates officials
- 1 2 3 4 List of collected, inventoried and stored equipment to the Athletic Director
- 1 2 3 4 Detailed list to the bookkeeper of players who failed to return issued equipment or have a fine
- 1 2 3 4 Recommended needs and wants list for the next season
- 1 2 3 4 Recommendations, if any, for next year's schedule
- 1 2 3 4 Review and discuss player feedback summaries with Athletic Director
- 1 2 3 4 Complete assistant coaches evaluations
- 1 2 3 4 Review end of year financial statement

\_\_\_S \_\_\_U Comments:

**Did the athletes have a good, enjoyable experience?**

**Did the players learn and improve throughout the season?**

**Did the individuals and team represent the school in an exemplary fashion?**

Evaluator Comments:



# ***Guest Teacher Salary Schedule***

## ***Minidoka School District***

### **Guest Teacher Salary Schedule for Certificated Positions 2022-2023**

**Current Idaho Teaching Certificate = \$112.00**

Bachelor's Degree or Higher = **\$105.00**

Associate's Degree, 48 Credits or Parapro Test = **\$98.00**

No Degree = **\$90.00**

***Full Day = more than 4.5 hours***

*Any **guest** teacher that is employed for **10** continuous days for the same certificated teacher, **on the 11th day they** will be paid an additional \$6.00 per day, retroactive back to the time they started the assignment for said teacher.*

### **Guest teacher pay for classified (hourly) positions will be according to the District Classified Salary Schedule**

Classified Substitute Rate = **\$11.50/hour**

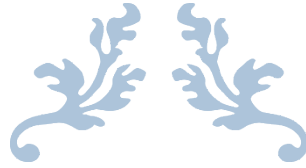
*You are encouraged to keep a written record of your teaching activities (i.e. days, building, and teacher). If you have questions regarding your paycheck, please contact the Payroll Department at (208)436-4724.*

### ***2022-23 Guest Teacher Bonus Incentive***

*Guest teacher bonuses are based on the availability of extra district funds and will be re-evaluated annually.*

<b>Number of Jobs Taken + Training</b>	<b>Work Dates</b>	<b>Bonus</b>
<i>26 or more jobs + August training</i>	<i>8/22/2022 - 12/2/2022</i>	<i>\$200</i>
<i>13 or more jobs and/or no August training</i>	<i>8/22/2022 - 12/2/2022</i>	<i>\$100</i>
<i>34 or more jobs + August or January training</i>	<i>1/1/2023 - 5/6/2023</i>	<i>\$300</i>
<i>17 or more jobs and/or no August or January training</i>	<i>1/1/2023 - 5/6/2023</i>	<i>\$150</i>

Changes are in red.



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# GUEST TEACHER HANDBOOK

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2022-2023



JUNE 2022

**MINIDOKA COUNTY SCHOOL DISTRICT**

310 10th Street

Rupert, Idaho 83350

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208-436-4727

[www.minidokaschools.org](http://www.minidokaschools.org)

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# **Minidoka County School District #331**

***"Empowering Students for Success"***

## ***Welcome to the Minidoka County School District!***

We are very pleased that you have chosen to join our guest teaching team. We are looking forward to working with you and making this year a positive experience for you, our teachers, and especially for our students. We have put the information in this handbook together to help support and guide you while you are working as a guest teacher in all Minidoka Schools.

Our primary goal is to ensure our guest teachers have the knowledge and skills to successfully engage and support our students in their teacher's absence. We encourage you to ask questions and make use of the experts in the field (nearby teachers, administrators, and our office) whenever possible. Our commitment to you is to provide you with the training and support you need to be successful instructing and managing the classroom. Throughout the year we will offer opportunities to work with experts from our district on developing your classroom management and curriculum delivery skills. Please take advantage of these opportunities as they benefit both you and our students.

Please know your feedback is critical to the success of our overall program. We welcome constructive feedback and encourage you to utilize our feedback forms to share your guest teaching experiences and complete any surveys we may send you for your input. This information will help us to provide you with the best possible experiences in the future.

As we continue to navigate these challenging times, please know that we are looking forward to a great year with all of you. We are so happy you have decided to be part of our team. Thank you, thank you, thank you for your willingness to serve our district!

With sincere gratitude,

**Michele Widmier**

Michele Widmier  
Guest Teacher Coordinator  
Minidoka County Schools

# *Hiring Checklist*

## **First Things First:**

- Complete an online **Guest Teacher** application
- Attend the group **Guest Teacher Orientation/Interview**
- Review and sign the **Memorandum of Understanding** for Guest Teacher Conduct
- Purchase **STEDI** license from District Service Center front desk receptionist (\$20 paid to Minidoka Schools)
- Set up a **final paperwork appointment** with the Business Office (typically scheduled for the Tuesday after the Board meeting)
- Set up **para-pro testing** with Substitute Coordinator (*\$55 fee paid by the district. Only required if you do not have a degree or 48 post-secondary credits and you wish to be considered for full-time paraprofessional work.*)

## **Next...Training:**

- Complete **Safe Schools** training & print off completion certificates
- Complete **STEDI** training & print off completion certificate
- Complete the **para-pro test** (*Only if you do not have a degree or 48 post-secondary credits and you wish to be considered for full-time paraprofessional work.*)

## **Final Employment Steps... REQUIRED AFTER approval from the Board:**

- Confirm your **appointment** with the Business Office (*208) 436-4727, ext. 1108*)
- Bring all **training certificates**, both **Safe Schools** and **STEDI**, with you to your appointment with the Business Office (*You will be asked to sign a Personnel Policy Acknowledgement form that verifies you reviewed and agree to abide by the personnel policies assigned to you in the Safe Schools program & your STEDI certificate must demonstrate 80% or higher proficiency*)
- Provide copies of any **transcripts** showing degrees and post-secondary coursework to the Human Resource Department (Required to ensure that your pay accurately reflects your degree status)
- Complete your **fingerprinting** and **background investigation check** with the Business Office (Idaho requires background investigation checks for all personnel hired to work in school districts - Bring \$28 in **exact cash** for the fingerprint fee, and also \$5 in **exact cash** to the Sheriff's Office for the actual fingerprinting.)
- Complete **I-9** and **W4** employment paperwork
- Complete the setup of your MCSD Absence Management System account
- If interested, set up **direct deposit paperwork** with the Business Office (*Otherwise, your paycheck will be mailed to you.*)

**AFTER you have completed the above items on this list, you may start guest teaching in  
Minidoka Schools!**

# *Guest Teacher Memorandum of Understanding*

This Memorandum of Understanding provides guest teachers with general guidelines for professional conduct. It is not intended to be an exhaustive list of do's and don'ts. Sound judgment is, and always will be, needed in professional relationships.

Every employee serves as a role model for students and is expected to conduct themselves accordingly. As such, all guest teachers are expected to: *(Please initial each item and sign at the bottom.)*

1. *Work a full day, this includes arriving and leaving at the scheduled times.* \_\_\_\_\_
2. *Maintain a high standard of conduct and dress professionally.* \_\_\_\_\_
3. *Contact a nearby teacher or the administrator if there are questions or help is needed at any time during the day.* \_\_\_\_\_
4. *Follow the teacher's lesson plan as closely as possible.* \_\_\_\_\_
5. *Grade assignments as per the teacher's direction.* \_\_\_\_\_
6. *Use appropriate discipline techniques. The use of corporal punishment and physical force and/or restraint is prohibited.* \_\_\_\_\_
7. *Never be alone with a student.* \_\_\_\_\_
8. *Never use sarcastic and/or inappropriate language, such as profanity, put downs, sexual innuendoes, jokes, gossip or teasing.* \_\_\_\_\_
9. *Never divulge personal information that isn't relevant to the teacher's lesson.* \_\_\_\_\_
10. *Never reference personal religious beliefs or doctrines.* \_\_\_\_\_
11. *Use school time for school purposes. Personal tasks, such as checking emails, browsing the internet, word processing not related to your assignment, social networking, reading magazines or books, balancing checkbooks, knitting, making and taking calls (personal and business related), texting, tweeting, or conducting any other personal business, is inappropriate during school time.* \_\_\_\_\_
12. *Use school and/or personal computers, iPads, Smartphones, iPhones, etc. for school related tasks as directed by the teacher. Accessing inappropriate internet sites or engaging in the use of pornography, in any form, will result in immediate termination.* \_\_\_\_\_
13. *Comply with the drug free workplace requirement and do not use and/or possess drugs, alcohol, and/or tobacco products (including vaping products), on any school premises.* \_\_\_\_\_
14. *Keep all matters pertaining to the District, school and students confidential.* \_\_\_\_\_
15. *Maintain positive communications by voicing opinions and/or concerns professionally and respectfully. Follow the proper channels of communication.* \_\_\_\_\_
16. *Follow the Idaho Teaching Professional Code of Ethics.* \_\_\_\_\_



# ***Guest Teacher Salary Schedule***

## ***Minidoka School District***

### **Guest Teacher Salary Schedule for Certificated Positions 2022-2023**

**Current Idaho Teaching Certificate = \$112.00**

Bachelor's Degree or Higher = **\$105.00**

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No Degree = **\$90.00**

**Full Day = more than 4.5 hours**

*Any **guest** teacher that is employed for **10** continuous days for the same certificated teacher, **on the 11th day they** will be paid an additional \$6.00 per day, retroactive back to the time they started the assignment for said teacher.*

### **Guest teacher pay for classified (hourly) positions will be according to the District Classified Salary Schedule**

Classified Substitute Rate = **\$11.50/hour**

*You are encouraged to keep a written record of your teaching activities (i.e. days, building, and teacher). If you have questions regarding your paycheck, please contact the Payroll Department at (208)436-4724.*

### **2022-23 Guest Teacher Bonus Incentive**

*Guest teacher bonuses are based on the availability of extra district funds and will be re-evaluated annually.*

<b>Number of Jobs Taken + Training</b>	<b>Work Dates</b>	<b>Bonus</b>
<i>26 or more jobs + August training</i>	<i>8/22/2022 - 12/2/2022</i>	<i>\$200</i>
<i>13 or more jobs and/or no August training</i>	<i>8/22/2022 - 12/2/2022</i>	<i>\$100</i>
<i>34 or more jobs + August or January training</i>	<i>1/1/2023 - 5/6/2023</i>	<i>\$300</i>
<i>17 or more jobs and/or no August or January training</i>	<i>1/1/2023 - 5/6/2023</i>	<i>\$150</i>

# Payroll

- ◇ Monthly pay periods run from the 1<sup>st</sup> through the end of the month and will be paid out in the following month.
- ◇ Paychecks will normally be issued on the 25<sup>th</sup> of each month. If the normally scheduled payday falls on a holiday or a weekend, the payroll will be available and released on the business day immediately preceding the normal scheduled payday.
- ◇ Checks will automatically be mailed to the address on file unless you inform the Payroll & Benefits Specialist at 208-436-4727 of other arrangements in ample time.
- ◇ You can sign up for direct deposit by getting the appropriate paperwork from the Business Office and returning it to the Payroll & Benefits Specialist.

## 2022-2023 Payroll Schedule

Payroll Dates 2022-2023	Pay Cycle	Pay Period	Month
July 25, 2022	1	1	07/01/22---07/31/22
August 25, 2022	1	2	08/01/22---08/31/22
September 23, 2022	1	3	09/01/22---09/30/22
October 25, 2022	1	4	10/01/22---10/31/22
November 22, 2022	1	5	11/01/22---11/30/22
December 21, 2022	1	6	12/01/22---12/31/22
January 25, 2023	1	7	01/01/23---01/31/23
February 24, 2023	1	8	02/01/23---02/28/23
March 22, 2023	1	9	03/01/23---03/31/23
April 25, 2023	1	10	04/01/23---04/30/23
May 25, 2023	1	11	05/01/23---05/31/23
June 23, 2023	1	12	06/01/23---06/30/23
July 25, 2023	1	13	07/01/23---07/31/23
August 25, 2023	1	14	08/01/23---08/31/23

***Please inform our Human Resource staff and our Guest Teacher Support if you no longer plan to guest teach for Minidoka Schools or you will be unavailable to guest teach for an extended period of time at 208-436-4727, ext. 1155. NOTE: Any guest teacher who has not taken at least 1 job for six consecutive months, will be dropped from the MCSD guest teacher list and required to reapply.***

# Minidoka 2022-2023 School Calendar

## MINIDOKA COUNTY SCHOOL DISTRICT #331 2022-2023 CALENDAR

### August

8 Registration at East Minico (Acequia, Rupert, East, MHJH)  
8 Registration: Minico/MHHS New Students  
9 Registration at West Minico (Heyburn, Paul, West)  
9-10 Registration Minico/MHHS  
15-19 Teachers on Contract  
15 Back to School Meeting  
16 1/2 PD; 1/2 Work Day  
18 Orientation 8th & 9th  
22 First Day of School

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### September

5 Labor Day, No School  
9 Teacher In-Service  
22 Mt. Harrison PTC 4:30-6:30 p.m.  
23 Teacher In-Service

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### October

13 PTC 4:30 - 8:30 p.m.  
14 PTC 8 a.m.-12:00 p.m. (half Day)  
28 Teacher In-Service  
24 Mt. Harrison 2nd Quarter Starts

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### November

11 Teacher In-Service  
17 Mt. Harrison PTC 4:30-6:30 p.m.  
23-25 Thanksgiving Break, No School

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### December

9 Teacher In-Service  
16 Teacher Work Day, No School  
19-30 Christmas Break, No School

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### January

2 New Year's Day, Observed  
3 2nd Sem/3rd Qtr Begins  
13 Teacher In-Service

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### February

2 Mt. Harrison PTC 4:30-6:30 p.m.  
10 Teacher In-Service  
20 Presidents Day, No School  
24 Teacher In-Service

FEBRUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

### March

3 Teacher In-Service  
9 PTC 4:30 - 8:30 p.m.  
10 PTC 8 a.m.-12:00 p.m. (half Day)  
13 Mt. Harrison 4th Quarter Starts  
20-24 Spring Break, No School

MARCH						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### April

14 Teacher In-Service  
20 Mt. Harrison PTC 4:30-6:30 p.m.  
28 Teacher In-Service

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### May

12 Teacher In-Service  
25 Last Day for Preschool  
29 Memorial Day  
31 Mt. Harrison Graduation

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### June

1 Last Day of School, Early Dismissal  
1 Minico Graduation  
2 Teacher Work Day

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

#### LEGEND:

 Highlighted Dates Indicate "No School"  
 Indicates Early Release, 1:00 Dismissal

Changes may occur, pending Legislative actions  
Excessive emergency closures may necessitate a change in the Spring Break

Approved 05/09/2022

# Guest Teacher Daily Expectations

## Before School:

- ◇ **Arrive at school 15 minutes early.** Parking information is available from the school secretary.
- ◇ Sign-in at the school office with the school secretary and get a Raptor badge if you do not already have a district badge. An employee badge needs to be worn at all times and can be obtained from the Technology Department at the District Office.
- ◇ Double check your assignment: teacher's name, room number, etc.
- ◇ Ask the office if you will be covering any duties.
- ◇ Pick up a substitute teacher folder, one should be available either from the secretary or on the teacher's desk.
- ◇ Double check classroom procedures, duties, and emergency drill flip chart, and exits (often found in the lesson plan folder).

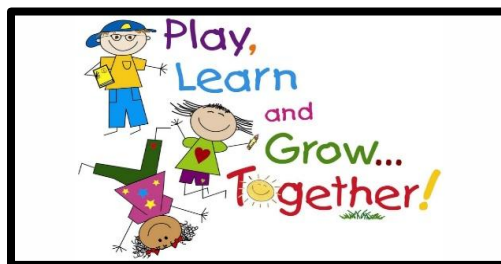
**Once you arrive in the** classroom; locate the lesson plan, teacher's notes, and seating charts. Figure out exactly what you'll be doing first, second, third... *If no lesson plan is available, go to neighboring teachers and ask if they may know what your lesson plan might be, or return to the office for additional teaching materials.*

- ◇ Write your name on the blackboard. Please refer to yourself as "Mr., Ms., or Mrs." Introduce yourself to the neighboring teachers.
- ◇ When you are ready to start class, this opening may help:
  - My name is Mr. (Ms., Mrs.,) \_\_\_\_\_.
  - I'm not your everyday teacher, and I'll do some things differently...
  - I expect your help, cooperation, and courtesy...
  - I'll be letting your teacher know how things go today...

Please follow the teacher's plans as closely as possible, and if required, collect the day's work at the end of class.

## After School:

- ◇ Compile notes for the teacher
  - tell the teacher how your day went
  - note deviations you made from the lesson plan
  - provide details of any unusual circumstances/challenges and how you dealt with them
  - notes of any students who went out of their way to be helpful or were unusually well-behaved
- ◇ Tidy up the classroom
- ◇ When you return home, make a note on your calendar where you substituted and for whom.



# *Classroom Basics...*

## **Technology**

- ◇ Use technology appropriately
- ◇ Seek assistance **from a neighboring teacher or the office** if you are not sure how to run the equipment
- ◇ Put away equipment in proper places when finished
- ◇ It is imperative that all staff make an effort to monitor student use of school-provided internet access and computer systems. Ensure that students are not accessing inappropriate **sites or** material.

## **Library**

- ◇ Don't send anyone to the library unless you're sure it's okay (**ask the librarian in advance**)
- ◇ If your class is scheduled for library time, check to see if students meet in the library or the classroom and monitor their library behavior

## **Messes**

- ◇ Have students clean up messes immediately, if practical, or wait until between classes.
- ◇ If necessary, send for a custodian by using the intercom, class radio, or send a student to the office to ask for help

## **Sick Kids**

- ◇ Talk with the student quietly and calmly and check symptoms, if a student is exhibiting COVID-like symptoms, call the office
- ◇ Don't hand out aspirin, Band-Aids, antacids or other medical supplies
- ◇ If a student is too sick to remain in class, send him or her to the office and notify the office that the student is on their way – if needed send the student with a note or ask another student to escort them.

## **Assemblies**

- ◇ Classes are usually dismissed by intercom or according to a special schedule
- ◇ Follow regular procedures until class is dismissed and/or during any class time after the assembly.

## **Fire Drills, Evacuations & Other Emergencies**

- ◇ **Fire Drills & Evacuations:** Students should line up at the door. Have a reliable student lead them out to **the evacuation site (for very young students, they may follow a neighboring teacher's class to the site)**. The **guest teacher** should follow **behind the class** to ensure everyone is out. Take a class list or roll book to **the evacuation site with you** to ensure every student is accounted for – being able to account for every student in your class during an emergency is your responsibility.
- ◇ **If you SEE SOMETHING suspicious or something appears dangerous, whether it is a person, a dangerous object, or behavior that is suspicious or seems unsafe, SAY SOMETHING about it to someone. Use the radio, this is what it is for.**
- ◇ **If you have a medical emergency, contact the office immediately for assistance and have a student get a neighboring teacher to help you.**

## *Tips from the Experts...*

- ◇ Introduce yourself to neighboring teachers so they know who you are and who you are subbing for.
- ◇ Allow neighboring teachers and the building administrator to help you when student behavior is a problem.
- ◇ Let neighboring teachers help you understand lesson plans and show you what to do so that students do not miss out on important information.
- ◇ What and how you teach will determine whether a student or class gets behind on what they need to know.
- ◇ **Student safety is a priority.** Know where every child is and what they are doing at all times.
- ◇ Know where exits and evacuation locations are. Ask secretaries and neighboring teachers for this information.
- ◇ Assign a student to help you. Many times the teacher will note this in their plans for you.
- ◇ Greet students at the door.
- ◇ Walk around the room, students will be less likely to misbehave.
- ◇ Begin class in a business-like manner.
- ◇ Remain positive.
- ◇ Expect students to raise their hands before you call on them.
- ◇ Do not let students leave early, unless requested by the office.
- ◇ You will get along with students better when you are polite, warm, calm and caring.
- ◇ Use positive reinforcement techniques whenever possible to discourage misbehaviors.
- ◇ If an appropriate behavior is repeated, it has been reinforced. The same goes for negative behavior.
- ◇ Busy (engaged) students are rarely troublemakers if there is plenty for them to do.
- ◇ When students need to go to the restroom, only send one at a time and monitor how long they are out of the room.
- ◇ Clearly outline your expectations for student behavior immediately. Write them down and stick to them.
- ◇ Avoid getting into power struggles with students.
- ◇ Establish consequences for those who choose not to follow rules and regulations. Consequences must be consistent with building practices, reasonable, fairly administered, and consistently reinforced.
- ◇ Use positive reinforcement as a way to build cooperation with students.
- ◇ Be confident and well-prepared.



# Required Training

## STEDI Training <https://stedi.org>

Founded as the Substitute Teaching Institute at Utah State University in 1995, STEDI provides research-based training materials and services designed to improve student achievement when students are taught by guest teachers. STEDI has forged ahead implementing research-based practices to improve recruiting, training, and retention efforts in school districts.

- ◇ *MCS D guest teachers must complete the STEDI training with an 80% grade or higher before they can begin guest teaching. This **training is 50% funded by the district. Purchase the license through the front office at the MCS D to obtain the discount.***
- ◇ *Certified teachers are not required to take the STEDI course.*
- ◇ *STEDI training is a valuable resource and builds confidence in those desiring better preparation and skills for the position.*
- ◇ *Please bring your certificate of completion showing you scored 80% or higher to the District Service Center and deliver it to the Business Office Assistant so that it may be officially recorded and you may begin guest teaching.*



1. Go to the Minidoka County School District website at [www.minidokaschools.org](http://www.minidokaschools.org).
2. Click on the Employee tab.
3. Click on Employee Resources.
4. Click on SafeSchools under Other Links.
  - ✓ **Username** = use the first part of your email (ie. if your email is [zsmith@minidokaschools.org](mailto:zsmith@minidokaschools.org), you would use *zsmith*). NOTE: If you have a common last name like Smith, you may need to use the first 2 letters of your first name with the last name.
  - ✓ Click on **Log Me In!**
  - ✓ If you have trouble logging in, please call the Safety Coordinator at the number below.
5. Choose one of the **mandatory** courses listed for you to take.
6. Choose **Accept**.
7. Review the full course or policy and take any quizzes that may be presented. You must have an 80% or higher **on quizzes**.
8. Print your certificate upon completion.
9. Review the remaining **mandatory** courses. Suggested courses can be completed at any time for additional training.
10. Bring both certificates to the District Office and deliver them to Marina Haro at the time of your new-hire appointment.

*If you have questions or problems with SafeSchools, please contact Michele Widmier at 208-436-4727 ext. 1154 or text her at 208-430-0802.*

# Phone Directory

Report to work at least 15 minutes before the scheduled start of school.

<b>Minidoka County School District #331</b>	<b>(208) 436-4727</b>
Andrea Schaeffer - Human Resources	<i>Ext. 1107</i>
Marina Haro – Business Office Assistant/Absence Management System Specialist	<i>Ext. 1108</i>
<b>Larry Choffin – Guest Teacher Support</b>	<i>Ext. 1155</i>
<b>Michele Widmier – Guest Teacher Coordinator</b>	<i>Ext. 1154</i>
<b>Acequia Elementary (School Hours 7:45-2:45)</b>	<b>(208) 436-6985</b>
360 N 350 E Acequia Heather Hepworth, Principal Cheri Kontos, Secretary	
<b>Heyburn Elementary School (School Hours 7:45-2:45)</b>	<b>(208) 679-2400</b>
1151 7th Street, Heyburn Danelle Stutzman, Principal Josh Greenwalt, Asst. Principal Melinda Vorwaller & Elva Reyes, Secretaries	
<b>Paul Elementary School (School Hours 7:45-2:45)</b>	<b>(208) 438-2211</b>
201 N 1st Street West, Paul Ellen Austin, Principal Josh Greenwalt, Asst. Principal Tara Mabey & Karen McManus Secretaries	
<b>Rupert Elementary School (School Hours 7:45-2:45)</b>	<b>(208) 436-9707</b>
202 18th Street, Rupert Angela Davidson, Principal Tamara Carter, Asst. Principal Gena Manning & Kate Hartley, Secretaries	
<b>East Minico Middle School (School Hours 7:50-3:45)</b>	<b>(208) 436-3178</b>
1805 H Street, Rupert Greg Durrant, Principal Dustin Heath, Asst. Principal Nichole Jones, Bookkeeper & Pat Vigil, Secretary	
<b>West Minico Middle School (School Hours 7:50-3:45)</b>	<b>(208) 438-5018</b>
155 S. 600 W. Paul Cory Kniep, Principal Joseph Fairchild, Asst. Principal Michelle Killooy, Bookkeeper & Rosa Nunez, Secretary	
<b>Minico High School (School Hours 7:55-3:50)</b>	<b>(208) 436-4721</b>
292 W. 100 S. Rupert Kimberley Kidd, Principal Laurie Copmann & Terry Merrill, Asst. Principals , Secretaries	
<b>Mt. Harrison Sr. High (School Hours 7:55-3:24)</b>	<b>(208) 436-6252</b>
1431 17th Street, Heyburn Maggie Fortner, Principal Hillary Vega, Secretary	
<b>Mt. Harrison Jr. High/MPC (School Hours 8:15-2:30)</b>	<b>(208) 436-4728</b>
310 10th Street, Rupert Dyann Blood, Principal Esmeralda Huerigo, Secretary	
<b>Juvenile Detention Center (School Hours 7:45-3:15)</b>	<b>(208) 436-4727, ext. 1155</b>
718 H Street, Rupert Larry Choffin, Supervisor; Doris Roseborough, Teacher	

Minidoka County School District 331  
 310 10th Street  
 Rupert, Idaho 83350

Payroll Dates 2022-2023	Pay Cycle	Pay Period	Month
July 25, 2022	1	1	07/01/22---07/31/22
August 25, 2022	1	2	08/01/22---08/31/22
September 23, 2022	1	3	09/01/22---09/30/22
October 25, 2022	1	4	10/01/22---10/31/22
November 22, 2022	1	5	11/01/22---11/30/22
December 21, 2022	1	6	12/01/22---12/31/22
January 25, 2023	1	7	01/01/23---01/31/23
February 24, 2023	1	8	02/01/23---02/28/23
March 22, 2023	1	9	03/01/23---03/31/23
April 25, 2023	1	10	04/01/23---04/30/23
May 25, 2023	1	11	05/01/23---05/31/23
June 23, 2023	1	12	06/01/23---06/30/23
July 25, 2023	1	13	07/01/23---07/31/23
August 25, 2023	1	14	08/01/23---08/31/23

All Substitutes checks are mailed one day prior to the scheduled payday noted above.

As per Policy 756.00 Payroll Procedures:

Paychecks will normally be issued on the 25th of each month. If the normally scheduled payday falls on a weekend, the payroll will be available and released on the business day immediately preceding the normal scheduled payday.

Carly Grant- advisor

2022/2023 Mt. Harrison High School Fundraising and Fee Requests Senior Class Car wash- for Senior trip fundraiser (Fall)

1. McCains potato case sale (Fall)
2. Beef Jerky sales- specialized sale occasion
3. Pizza Hut discount cards
4. Casual dress sale days (Administration decision)
5. Krispy Kreme donuts or something equal.
6. Halloween week on the square- sell tickets for a raffle drawing at our first SLC. We will be asking the community for donations.

Senior Class Fee Request-

1. We will be asking students to pay for ½ of their ticket cost for their seat to go on a Senior Trip to Lagoon or other voted on location. We will try to fundraise for the rest of the cost. I estimate that cost to be \$35 -\$40.

Amber Thompson advisor- Student Council-

- Custom Uniform Shirt (would meet all uniform requirements, but be a little different from original uniform shirts) sold to students as an alternative to current uniforms
- Hat Days- Pay \$1 to wear a hat once a month
- Mike's Popcorn- presold popcorn
- Flowers- Sell flowers or candy on Valentine's Day
- Flower Leis- Sell Hawaiian flower Leis for Flower Power Day as part of Spring Fling Week

Sarah Pelayo advisor- BPA

BPA dues they will be staying the same: \$25, which covers our local chapter, State and National dues.

For fundraisers, I'd like to throw out their Donuts for Dollars (possibly 3x a year, regional competition, BPA state and national). In addition, IF we have students who qualify for BPA state and national, we'll seek sponsorship from our program TAC committee (TBD) and local banks.

## MINICO FEE INCREASES

The following are fee change requests:

Science Club would like to raise club dues from \$15 to \$20 to help with increased costs of supplies for club activities.

The following are project fees:

Welding 1 & 2-welding boards \$25

Welding 3-cost will be determined according to project chosen by student

Fish & Wildlife-\$30-\$50 fishing rod built in class

Floral Design-\$50 project fee (will take home 2 floral designs + corsage & boutonniere)

For Your Information: District IV voted to increase athletic admission by \$1. New fees \$7 general admission, \$5 senior citizens, \$5 w/activity cards, \$150 punch pass

**Minidoka School District  
Minico High School eSports  
Request to Fundraise**

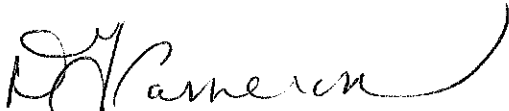
**May 2, 2022**

The Minico eSports Club is in need for funds. This first year was very successful. The club actually earned a spot in the State Tournament, which was held the weekend of April 29<sup>th</sup>. Looking forward, we see the need for additional funds for the teams to travel to different tournaments which will be held at various high schools in our conference. All members of the club will have the chance to earn a spot to attend these events.

We would like to hold tournaments at our own school. These tournaments will charge a participation fee, earning us the funds for travel expenses.

We would also like to sell candy bars or snacks throughout the school year to raise additional funds.

Thank you for your support of our club.



Donna Cameron



Daryl Kent



## Minico High School

292 W. 100 S. 5450 N. • Rupert, Idaho 83350 • (208) 436-4721

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April 15, 2022

Minidoka School District Board Members  
310 10<sup>th</sup> Street  
Rupert, Idaho 83350

Dear Board Members,

I am reaching out to request the opportunity to hold six fundraisers for the Family and Consumer Science Department (FCS) at Minico High School for the academic school year 2022-2023. Within the FCS department we currently have two programs of study, Culinary Arts and Education Assistant and one student organization, Family Career and Community Leaders of America (FCCLA). By allowing us the opportunity to hold six fundraisers we would be able to support students as they strive to qualify for State and National FCCLA leadership conferences.

Our Culinary Arts program would like to offer breadsticks to sell to students and staff members on Thursdays throughout the academic school year. During the spring semester, the Culinary Arts program would like to also have the opportunity to offer lunches to our staff members on a weekly basis.

Our Education Assistant program would like to offer two community events as fundraisers. In December, we would like to provide a breakfast, with Santa as our guest, along with a craft fair for the community to participate in and/or attend. The second community event is a Daddy/ Daughter dance to be held in the spring of 2023. This event will allow the young ladies in our community (recommended age 3-13) to have a date night with their dads, uncles, grandpas, etc.

The fundraisers our student organization, FCCLA, would like to offer include; a monthly Dinner-on-the-Go to be provided to community and/or staff members and a bake food sale around Mother's Day.

By allowing our students at Minico High School the opportunity to have six fund raisers, they will gain various leadership opportunities and the ability to experience academic and industry skills with the knowledge and training needed to succeed in today's work force.

Thank you for your consideration in this manner. If you have any questions, you may contact me at [jcoulson@minidokaschools.org](mailto:jcoulson@minidokaschools.org).

Sincerely,

Jeannie Coulson  
MHS FCCLA Adviser

Mrs. Kimberly Kidd, Principal  
Mrs. L. Copmann, Assistant Principal • Mr. Terry Merrill, Assistant Principal  
Mr. Brady Trenkle, Activities Director

## West Minico Dance Team Fundraiser Proposal

The West Minico Dance Team would like to host our First annual Cornhole Tournament. We would like all the proceeds to go towards the dance team expenses for the school year 2022-2023, some of the expected expenses for example are, Gear, Choreography, travel expenses, Competition fees, ect. We Would like to host this outside on the grass at West Minico or We have a friendly community member that will allow us to host it at her Private Park in Rupert. The expenses to run this will come directly from the girls donating or getting items donated to put on the event. Our Goal Date is August 6, 2022. We will have multiple parents and coaches on scene to keep the Girls safe, and to help as needed. For any additional information please call Ryann Anderson at 208.431.2700 or Mariela at 208.312.4142

West Minico Dance Team Fundraiser  
Cornhole Tournament

Aug 6, 2022

\$60 a team

9am Sharp

West Minico Football field

Silent Auction raffle

Payment is Due Jul 28, 2022

All Proceeds go to Supporting West minico Dance Team Fees.



## 2022-2023 SCHOOL FEES

\*All fees & fundraisers must be listed in order to be approved by the Board. If it is not on the list, the fees are not approved & cannot be collected  
 \*\*\$1,000 is the maximum for any fee charged

### MINIDOKA SCHOOL MEAL PRICES (we will resume charging for paid lunch)

<u>Type of Fee</u>	<u>Fee Amt</u>	<u>Description or Comments</u>
Student Breakfast	2.00	All Schools
Reduced Breakfast	0.30	All Schools
Second Breakfast	2.75	2nd breakfast
Adult Breakfast	3.00	Adult charge
Student Lunch: High School	2.25	High Schools
Student Lunch: Middle School	2.25	Middle Schools
Student Lunch: Elementary	2.25	Elementary Schools
Reduced Lunch	0.40	All Schools
Second Lunch	4.00	All Schools
Adult Lunch	4.00	Adult charge

### ELEMENTARY SCHOOLS FEES

<u>Item Description</u>	<u>Account Code</u>	<u>Price</u>	<u>Explanation for Fee</u>
Activity Fee	Activity	13.00	activities for students, assemblies, treats, field day, awards, movies (optional)
Field Day	Activity	2.00-5.00	snacks/treats for field day (optional)
<del>Kindergarten Supplies</del>	<del>Kindergarten</del>	<del>8.00</del>	<del>supplies for kindergarten-</del>
Orff Students	Music	10.00	T-shirt for 4th and 5th grade at Paul
Party Dollar	General	5.00	treats for Valentines, Halloween and Christmas (optional)
Recorders	Music	4.00	5.00 recorders for music
School Shirts	General	6.00-25.00	school shirts and sweatshirts (optional)
Skiing/Snowboard Lift ticket	General	20.00	ski/snow Lift ticket parent pays online to Pomerelle
Skiing/Snowboard Rental	General	15.00	ski/snow Rentals parent pays online to Pomerelle
Skiing/Snowboarding ID Card	General	5.00	ski Id badge parent pays online to Pomerelle
Bowling	General	2.00	bus and pass
Movie	General	4.00	bus and movie/treat pass
Skating	General	4.00	bus and pass
Intramural Basketball	General	16.00- 20.00	uniforms for intramural basketball

270

## MT HARRISON JR./SR. HIGH SCHOOL FEES

<u>Item Description</u>	<u>Account Code</u>	<u>Price</u>	<u>Explanation for Fee</u>
SCHOOL UNIFORM	General	TBA	uniforms purchased by student based on choice
LAGOON TRIP SENIORS	Class of 2023	35-40	1/2 of the lagoon ticket for Senior trip
STUDENT COUNCIL	Student Council	20.00	shirts, dues, activities
YEARBOOK	Yearbook	5.00	CD version of yearbook
FISHING CLUB	Fishing Club	50.00	Dues for supplies for fishing
BUSINESS CLUB	Business Club	30.00	Dues for BPA
ACTIVITY FEE Jr. High	General	10.00	activities for students, assemblies, treats, field day, awards, movies
LAPTOP PROTECTION	Laptop Protection	10.00	Laptop Repairs and replacement costs

## MIDDLE SCHOOL FEES 2022-2023

### WEST MINICO

<u>Item Description</u>	<u>Account Code</u>	<u>Price</u>
ACTIVITY CARD	Activity Cards	20.00
ACTIVITY CARD REPLACEMENT	Activity Cards	5.00
ACTIVITY PUNCH PASS PAREN	Athletics	20.00
ATHL UNIFORM	Athletics- SPIRIT Packs	30-40
ATHL UNIFORM	Athletics-Volleyball	30-40
ATHL UNIFORM	Athletics-Soccer	30-40
ATHL UNIFORM	Athletics-T-shirt	30-40
ATHL UNIFORM	Athletics-Basketball boys	30-40
ATHL UNIFORM	Athletics-Basketball girls	30-40
ATHL UNIFORM	Athletics-Track	30-40
ATHL UNIFORM	Athletics-Wrestling	30-40
ATHLETICS	Athletics-Wrestling	40.00
FOOTBALL SPIRIT PACK	Athletics-Football Uniforms	20.00
LAPTOP PROTECTION	Instruction-Laptop	10.00
<del>PE-BOWLING</del>	<del>Instruction-PE-Bowling-Fee</del>	<del>10.00</del>
<del>PE-SWIMMING</del>	<del>Instruction-PE-Swimming-Fee</del>	
BUILDERS CLUB DUES	Club-Builders	3.50
SKI SCHOOL	Club-Ski	140.00
SKIING/SNOWBOARD LIFT	Club-Ski	
SKIING/SNOWBOARD RENTAL	Club-Ski	
SKIING/SNOWBOARD ID	Club-Ski	
STEM CLUB	Club-Stem	
STUDENT COUNCIL	Club-Student Council	35.00
STUDENT COUNCIL	Club-Student Council	15-25
ANNUAL CLUB	Club-Annual	27.00
BAND RENTAL	Instruction-Band	30.00
CHOIR FEE	Instruction-Choir	25.00
CHEERLEADERS	Instruction-Cheer	720.00
DANCE TEAM	Instruction-Dance	465.00
HOME EC	Instruction-Home Ec Project	
ORCH RENTAL	Instruction-Orchestra	30.00
ORCH TRIP	Instruction-Orchestra	
SHOP	Instruction-Shop	15.00
YEARBOOK	Yearbooks/Annuals	26.00

### EAST MINICO

<u>Item Description</u>	<u>Account Code</u>	<u>Price</u>	<u>Explanation for Fee</u>
ACTIVITY CARD	Activity Cards	20.00	dances, athletics and activities
ACTIVITY CARD REPLACEMENT	Activity Cards	5.00	dances, athletics and activities
ACTIVITY PUNCH PASS PARENT 10	Athletics	20.00	athletic events
ATHL UNIFORM	Athletics- SPIRIT Packs	20.00	spirit packs
VOLLEY BALL SHIRT	Athletics-Volleyball	40.00	volleyball uniform
SOCCER UNIFORM	Athletics-Volleyball	40.00	Soccer Jacket/Sweater
Blue T-shirt	Athletics-T-shirt	12.00	Purple T-shirt
SHOOTING SHIRT	Athletics-Basketball boys	30-40	spirit packs
BASKETBALL SHIRT	Athletics-Basketball Girls	40.00	Girls Basketball Uniform
Track shirt/sweatshirt	Athletics-Track	12.00	T-shirt
WRESTLING SPIRIT PACK	Athletics-Wrestling	12.00	T-shirt
State Wrestling fee			
FOOTBALL SPIRIT PACK	Athletics-Football Uniforms	20.00	spirit packs
LAPTOP PROTECTION	Instruction-Laptop	10.00	Laptop replacement and repair costs
<del>PE-BOWLING-FEE</del>	<del>Instruction-PE-Bowling-Fee</del>	<del>10.00</del>	<del>busing and bowling cost</del>
<del>PE-SWIMMING-FEE</del>	<del>Instruction-PE-Swimming-Fee</del>	<del>8.00</del>	<del>busing and swimming cost</del>
BUILDERS CLUB	Club-Builders	3.50	national dues
SKI SCHOOL(Advisor stipend/trans)	Club-Ski	140.00	SKI SCHOOL(Advisor stipend/trans)
ski/snow Lift ticket parent pays online to Pomerelle	Club-Ski	20.00	ski/snow Lift ticket parent pays online to Pomerelle
ski/snow Rentals parent pays online to Pomerelle	Club-Ski	15.00	ski/snow Rentals parent pays online to Pomerelle
ski Id badge parent pays online to Pomerelle	Club-Ski	5.00	ski Id badge parent pays online to Pomerelle
	Club-Stem	5.00	Stem club dues
STUDENT COUNCIL	Club-Student Council	35.00	sweatshirt and shirt
BLUE TSHIRT/SWEATSHIRT	Club-Student Council	55.00	Lagoon Trip
SWEATSHIRT			
BAND RENTAL	Instruction-Band	30.00	rental of band instrument
CHOIR FEE	Instruction-Choir	25.00	performance, clothing, music, events
CHEERLEADERS	Instruction-Cheer	720.00	uniforms, warmups, camp gear, bags, poms, camp, choreography, gym (total)
DANCE TEAM	Instruction-Dance	465.00	uniforms, warmups, camp gear, bags, poms, camp, choreography (total cost)
HOME EC	Instruction-Home Ec Project	3.00	Stuffing for project
ORCH RENTAL	Instruction-Orchestra	30.00	rental of instrument
ORCH TRIP	Instruction-Orchestra	5.00	Clinic Fee
SHOP PROJECT	Instruction-Shop	15.00	Wood Project
	Student Planners/Handbooks	6.00	student planner with rules and calendar
YEARBOOK	Yearbooks/Annuals	26.00	yearbook



**MINICO HIGH SCHOOL FEES      2022-2023**

<u>Item Description</u>	<u>Account Code Description</u>	<u>Price</u>		<u>Explanation for Fee</u>
ACTIVITY CARD	Activity Cards	40.00		athletic events, renaissance, activities participation
ACTIVITY PUNCH PASS PARENT 30	Athletics	120.00	150.00	athletic events
BASEBALL SPIRIT PACK	Athletics-Baseball Uniforms	35.00		spirit pack (hat and tshirt)
BASKETBALL BOYS SPIRIT PACK	Athletics-Basketball Boys Uniforms	TBA		shoes and shooting shirts
BASKETBALL BOYS CAMP	Athletics-Basketball Boys Cap	TBA		Summer Camp
BASKETBALL GIRLS SPIRIT PACK	Athletics-Basketball Girls Uniforms	140.00		warm ups/sweats
BOWLING PROGRAM	Athletics-Bowling	50.00		shoe rental and program
CROSS COUNTRY	Athletics-Cross Country	54.50		shirt/sweater
FOOTBALL SPIRIT PACK	Athletics-Football Uniforms	20.00		socks, tshirts, shorts
FOOTBALL CAMP	Athletics-Football Camp	215.00		travel, camp, bag
SOC BOYS JERSEY	Athletics-Soccer Boys Uniforms	25.00		jersey
SOC GIRLS SPIRIT PACK	Athletics-Soccer Girls Uniforms	120.00		uniform, socks, warmups, practice tshirt & shorts, travel T
SOFTBALL SPIRIT PACK	Athletics-Softball Uniforms	56.00		warm ups, jerseys
TENNIS PROGRAM	Athletics-Tennis	175.00		uniform, racquet, shoes
TRACK	Athletics-Track	55.00		shirt/sweatshirt
VOLLEYB JR VAR WARMUPS	Athletics-Volleyball- Uniforms	TBA		jacket, pants, tshirt
VOLLEYB VARSITY WARMUPS	Athletics-Volleyball- Uniforms	TBA		jacket, pants, tshirt
VOLLEYBALL CAMP	Athletics-Volleyball-Camp	450.00		Les Calles/UVU Camp/ISU Camp
WRESTLING SPIRIT PACK	Athletics-Wrestling- Uniforms	40.00		shirt, shorts, warmups, spirit pack
PARKING PERMIT	Parking Permits	10.00		general parking permits
CLASS OF 2023 PARKING SPOTS	Class of 2023	50.00		senior parking slots
CLASS OF 2023 LAGOON TICKETS	Class of 2023	60.00		senior trip
CLASS OF 2024 JR PROM TICK	Class of 2024	30.00		jr prom ticket
CLASS OF 2023 TSHIRT/HOODIE	Class of 2023	15-50		senior tshirt/hoodie
CLASS OF 2023 SR CELEBRATION	Class of 2023	25.00		senior celebration
ART CLUB DUES	Club-Art	10.00		food for socials, meetings and field trips
BUSN CLUB DUES	Club-Business	5.00		state and national dues
BPA FEES	Club-Business	25.00		state and national dues
FCCLA CLUB DUES	Club-FCCLA	15.00		state and national dues
FFA CLUB DUES	Club-FFA	25.00		state and national dues
FFA STATE CONF	Club-FFA	TBA		convention nationals/State
FFA JACKET	Club-FFA	55.00		FFA jacket, shirt
KEY CLUB DUES	Club-Key	15.00		district and national dues opt \$10.00 tshirt
M CLUB DUES	Club-M Club	5.00		fund service projects
NHS MEDALLION	Club-NHS	18.00		medallion
NHS CLUB DUES	Club-NHS	6.00		national dues
NHS BREAKFAST	Club-NHS	11.00		NHS Breakfast
RODEO CLUB DUES	Club-Rodeo	20.00		dues, activity supplies, meeting, treats
RODEO TEAM SHIRT	Club-Rodeo	30.00		tshirt
RODEO TEAM JACKET	Club-Rodeo	65.00		jacket
ASTRONOMY FIELD TRIP	Club-Science	7.00		field trip

**MINICO HIGH SCHOOL FEES 2022-2023**

SCIENCE CLUB DUES	Club-Science	15.00	20.00	district dues
SCIENCE CLUB TSHIRT	Club-Science	15.00		tshirt
SCIENCE CLUB FIELD TRIP	Club-Science	12.50		field trip
SKI SCHOOL	Club-Ski	140.00	50.00	SKI SCHOOL(Advisor stipend/trans)
SKIING/SNOWBOARD LIFT	Club-Ski		20.00	ski/snow Lift ticket parent pays online to Pomerelle
SKIING/SNOWBOARD RENTAL	Club-Ski		15.00	ski/snow Rentals parent pays online to Pomerelle
SKIING/SNOWBOARD ID	Club-Ski		5.00	ski Id badge parent pays online to Pomerelle
SPANISH CLUB DUES	Club-Spanish	10.00		dues, activities
SPANISH CLUB T-SHIRT	Club-Spanish	10.00		tshirt
SWIM TEAM FEES	Club-Swim	110.00		Swim meet Fees
SWIM TEAM SWEATSHIRT	Club-Swim	50.00		Swim sweatshirt
TRAP CLUB DUES	Club-Trap	250.00		Supplies for trap club
TSA DUES	Club-TSA Industrial Tech	19.00		state and national dues
YOUNG GOV BALL	Club-Young Republican	70.00		governors ball
YOUNG REP TSHIRTS	Club-Young Republican	15.00		tshirt
<del>PE BOWLING FEE</del>	<del>Instruction-PE Bowling-Fee</del>	<del>20.00</del>		<del>bowling fees</del>
WELDING PROJECT BOARDS	Instruction-Ag		25.00	Project Welding boards
FLORAL DESIGN PROJECT	Instruction-Ag Floral		30.00	Floral design projects
BAND SYMPHONIC FEE	Instruction-Band	90.00		uniform rental, tshirt
BAND INSTRUMENT RENTAL	Instruction-Band	30.00		rental of instrument unless damaged
BAND COLOR GUARD	Instruction-Band	60.00		
BAND CAMP	Instruction-Band	175.00		ISU Marching Band camp
GUITAR RENTAL	Instruction-Band	30.00		rental of instrument unless damaged
BOOK RENTAL	Instruction-Book Rental	30-35		College Book Rental
CHEERLEADING	Instruction-Cheerleading	800-1000		first year fee, continuing \$800 for uniforms, choreography, camp
CHOIR MENS	Instruction-Choir	40.00		outfit rental and tshirt
CHOIR WOMENS	Instruction-Choir	150.00		dress, retreat, jacket and folder
CHOIR SPARTAN SINGERS	Instruction-Choir	200.00		robe and tshirt
CHOIR REFLECTIONS	Instruction-Choir	200.00		dress, jackets, folders
CHOIR SERENITY SOUNDS	Instruction-Choir	200.00		dress and tshirt
CHOIR TOUR	Instruction-Choir	TBA		Choir Trip
CHOIR ALL STATE	Instruction-Choir	10.00		Choir All State fee
CONST SKILLS FEE	Instruction-Construction	25.00-900		project costs
SPARTAN DANCE	Instruction-Dance	1,000.00		uniforms, tshirts, shoes, choreography, camp
DIESEL SKILLS USA	Instruction-Diesel	30.00		Skills USA
DRIVERS ED FEE	Instruction-Drivers' Ed	125.00	150.00	Drivers Ed fee if using district for course work
DRIVERS ED IDLA	IDLA Fees Drivers' Ed	150.00	175.00	Enrollment fee if using IDLA for course work (\$75 IDLA fee;\$100 Dr Ed fee)
HEALTH OCCUPATIONS-MED TERMINOL	Instruction-Health	85.00		medical terminology lab fee
HEALTH OCCUPATIONS UNIFORMS	Instruction-Health	TBA		Uniforms (scrubs)
HEALTH OCCUPATION HOSA DUES	Instruction-Health	20.00		HOSA dues
HEALTH OCCUPATION FIELD TRIP	Instruction-Health	20.00		field trip
HEALTH OCCUPATION HOSA SHIRT	Instruction-Health	10.00		HOSA shirt
LAPTOP PROTECTION	Instruction-Laptop	10.00		Laptop replacement and repairs
LIFE SPORTS FEE	Instruction-Life Sports	65.00		travel and activity costs for horse back, golfing, bowling, fishing

**MINICO HIGH SCHOOL FEES      2022-2023**

LIFE SPORTS FISHING	Instruction-Life Sports		30-50	Fishing rod made in class
ORCH RENTAL	Instruction-Orchestra	40.00		instrument rental per semester
ORCH DRESS	Instruction-Orchestra	63.00		dress
ORCH TUX	Instruction-Orchestra	117.00		tux
ORCH SOLO FEE	Instruction-Orchestra	10.00		Solo fee
ORCH TRIP SHIRT	Instruction-Orchestra	10.00		Orchestra trip shirt
PRE ENGINEERING ACADEMY LUNCH	Instruction-Pre Engineering luncheon	16.00		etiquette luncheon
SCIENCE CADAVER TRIP	Instruction-Science	10.00		field trip
WEIGHTS CLASS FEE	Instruction-Weights	10.00		upkeep of equipment (only once per year)
PSAT TEST	PSAT	16.00		PSAT test for 10th grade
IDLA	IDLA fees	75.00		Idaho Digital Learning class outside the regular attendance reimbursement
STUD BODY T-SHIRTS	Student Council	15.00		student council tshirt
STUD COUNCIL FEE	Student Council	228.00		conferences, retreats, several shirts
STUD BODY OFFICER FEE	Student Council	255.00		conferences, retreats, several shirts
YEARBOOK	Yearbooks/Annuals	50.00		yearbook

## Acequia Elementary School: Minidoka County School District

### Suggested School Supply List for 2022-2023

#### **Kindergarten**

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1 – Pkg. <u>Black</u> Expo dry erase markers (chisel tip)	4- glue sticks
24 - #2 Pencils	1 - Pencil Box

#### **First Grade**

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2 – boxes 24 count crayons	8– glue sticks
2 – lg. pink eraser	1 – pencil box (no larger than 9 x 6)
6 – pkg. <u>Black</u> Expo dry erase markers (chisel tip)	1 – Crayola Watercolor Paint Set
1 -pkg. FINE TIP colored markers	1- 4 oz. bottle of white glue
1 -pkg. REGULAR TIP colored markers	24 - #2 pencils

#### **Second Grade**

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1-pkg. FINE TIP colored markers	2- box 24 count crayons
1- pkg colored pencils	24 - #2 pencils
1- large pink eraser	3 - composition notebooks
1- bottle white glue	2 - wide ruled spiral notebook
10- glue sticks	10- BLACK expo dry erase markers (chisel tip)
3 - highlighters	

#### **Third Grade**

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2 – boxes 24 count crayons	2 – large pink erasers
1 – pencil box	1 – bottle white glue (4 oz.)
3 – wide ruled spiral notebook	24 - #2 Pencils
6 – glue sticks	6 - <u>Black</u> Expo dry erase markers (chisel tip)
1– pkg. colored pencils	1 - pkg. REGULAR TIP colored markers
2 – red checking pens	1 – pkg. FINE TIP colored markers

#### **Fourth Grade**

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1 – box 24 count crayons	24 - #2 pencils
1 – box colored pencils	1 – bottle white glue (4 oz.)
2 – red pens or pencils	1 – zippered pencil bag or pencil box
3 – bottom pocket folders	1 - pen
3 – pkgs. Wide rule loose leaf paper	2 – spiral notebooks
1- pkg. BLACK Expo dry erase markers (chisel tip)	1 – composition notebook
1 – pack fine tip washable markers	1 –stylus for ipad
2 – 1” three ring binder	

#### **Fifth Grade**

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1 – pkg. colored pencils	1 - pocket folder
3 – composition notebooks	1 - zippered pencil bag or pencil box
2- pkg. BLACK Expo dry erase markers (chisel tip)	2 – bottle white glue (4 oz.)
24 - #2 pencils	2 - spiral notebook

# Heyburn Elementary School Suggested Supply List 2022-2023

Print child's name on all items

We encourage students to bring backpacks to carry supplies and homework.

## **KINDERGARTEN**

- |  |   |
|--|---|
| 1 – Box Ziplocs ( <i>gallon size</i> ) | 8 – BLACK dry erase markers                       |
| 1 – Colored Pencils                    | 1 – Headphones ( <i>no earbuds or bluetooth</i> ) |
| 1 – Composition Notebook               |   |

## **FIRST GRADE**

- |   |                                      |
|---|--------------------------------------|
| 2 – Boxes crayon ( <i>16 or 24 count</i> )        | 10 – Glue Sticks                     |
| 1 – Headphones ( <i>no earbuds or bluetooth</i> ) | 1 – Composition Notebook             |
| 1 – Pencil Box 9x6 ( <i>no bags</i> )             | 30 – #2 Wooden Pencils               |
| 16 – Large BLACK Dry Erase Markers                | 1 – Water Bottle ( <i>optional</i> ) |

## **SECOND GRADE**

- |                                       |   |
|---------------------------------------|---|
| 6 - Glue Sticks                       | 2 – Reams Copy Paper                              |
| 1 – Pencil Box 9x6                    | 3 – Pocket Folders                                |
| 24 – #2 Wooden Pencils                | 3 – Pink Erasers                                  |
| 3 – Boxes Crayons ( <i>24 count</i> ) | 1 – Headphones ( <i>no earbuds or bluetooth</i> ) |
| 4 – BLACK dry erase markers           | 1 – Water colors                                  |
- \*No binders**

## **THIRD GRADE**

- |  |   |
|--|---|
| 2 – Box Crayons ( <i>8-24 count</i> )      | 24 – #2 Wooden Pencils - sharpened                |
| 4 – Pencil Top Erasers                     | 1 – Pencil Box                                    |
| 2 – Colored Pencils ( <i>12-24 count</i> ) | 4 – Bottom Pocket Folders                         |
| 4 – Spiral Notebooks ( <i>wide-ruled</i> ) | 2 – Yellow Highlighters                           |
| 4 – BLACK Dry Erase Markers                | 1 – Headphones ( <i>no earbuds or bluetooth</i> ) |
| 4 – Glue Sticks ( <i>no scented</i> )      |   |

## **FOURTH GRADE**

- |   |   |
|---|---|
| 1 – Box Crayons ( <i>24 count</i> )                 | 24 – #2 Wooden Pencils                            |
| 1 – Spiral Notebook ( <i>college-ruled</i> )        | 1 – Stylus for ipad                               |
| 1 – Colored Pencils ( <i>12 count - sharpened</i> ) | 1 – Pencil Sharpener with lid                     |
| 3 – Bottom Pocket Folders                           | 4 – BLACK Dry Erase Markers ( <i>fine point</i> ) |
| 4 – Pink Erasers                                    | 1 – Headphones ( <i>no earbuds or bluetooth</i> ) |
| 1 – Loose Leaf Paper ( <i>college-ruled</i> )       | 1 – Pencil Box or Zippered Bag                    |
| 1 – Water Bottle                                    |   |

## **FIFTH GRADE**

- |   |   |
|---|---|
| 2 – Loose-leaf paper ( <i>college-ruled</i> ) | 5 – Spiral Notebooks ( <i>college-ruled</i> ) |
| 2 – Colored pencils ( <i>12 count</i> )       | 8 – BLACK dry erase markers                   |
| 1 – Zippered pencil bag                       | 6 – Bottom pocket folders                     |
| 1 – Stylus for ipad                           | 10 – Mechanical pencils with lead <b>OR</b>   |
| 1 – Earbuds or Headphones                     | 20 – #2 Wooden Pencils                        |

**\*Please no glitter or plastic wrapped pencils. They jam up the pencil sharpeners.  
Donations are always welcome.**

**MINIDOKA SCHOOL DISTRICT  
PAUL ELEMENTARY SCHOOL**

**SUGGESTED SUPPLY LIST 2022-2023**

Print child's name on all items. We encourage students to bring backpacks to carry supplies & homework.

<b>KINDERGARTEN:</b>	
1-full size backpack	
<b>FIRST GRADE:</b>	
3 - boxes (16 or 24) count crayons	20 - #2 pencils
2 - composition notebooks	2 - bottom plastic pocket folders
1 - pencil box (no larger than 6x9)	1 - pkg of dry erase markers
1 - package glue sticks	
<b>SECOND GRADE:</b>	
2- pocket folders	1 - red marking pencils/pens
2- reg. spiral notebooks (wide-ruled)	8 - glue sticks
1- pencil box (no larger than 6x9)	2 - boxes crayons (24 count)
2 - pink erasers	24- #2 pencils (sharpened)
2 pkg - dry erase markers 4 pack	
<b>THIRD GRADE:</b>	
1- boxes crayons (24 count) or 12 pk colored pencils	24- #2 pencils sharpened
2- pink erasers	8 - dry erase markers
1- pencil box (no pouches)	1 - bottle white glue (4 oz. no larger)
1 - spiral wide ruled notebooks	4 - folders with pockets across bottom
3 - composition notebooks	4 - pack glue sticks
<b>FOURTH GRADE:</b>	
1 - box crayons (24 count only)	1 - pkg wide rule loose leaf paper
30 - #2 pencils	2 - spiral notebooks
2 - box colored pencils (sharpened)	3 - bottom pocket folders
1 - bottle white glue (4 oz.)	4 - black dry erase markers
1 - zippered pencil bag (fabric, no boxes)	4 - small glue sticks
	1 pair of scissors
<b>FIFTH GRADE:</b>	
1 - pkg. loose leaf paper	1 - pkg. dry erase markers (4 pack)
1 - pkg.-colored pencils	4 - glue sticks
30 - #2 pencils	3 - bottom pocket folders
4 - spiral notebooks	1 - pkg sticky notes
1 - composition notebook	1- pencil bag or box

**MINIDOKA SCHOOL DISTRICT**  
**SUGGESTED RUPERT ELEM SCHOOL SUPPLY LIST**

*We encourage students to bring backpacks to carry supplies & homework.*

PLEASE PRINT YOUR CHILD'S NAME ON THEIR ITEMS

**KINDERGARTEN:**

- 1 - full size backpack
- 4 - Elmer's glue sticks
- 1 - 12 pkg. plain #2 pencils
- Optional - tissues, hand sanitizer, non-bleach disinfectant wipes
- 2 - 24 count boxes Crayola crayons
- 1- headphones (no earbuds)
- 4 - small/skinny Expo markers

**FIRST GRADE:**

- 2 - 24 count boxes crayons
- Pencil Top Erasers
- 2 - lg. pink eraser
- 1 - box to store pencils, crayons & erasers  
(no larger than 9" x 6" –**not a bag**)
- 1 - headphones (no earbuds)
- 2 - glue sticks
- 40 - #2 pencils
- 2 - bottom pocket folders
- 1 - 8 count thin BLACK - EXPO markers
- 2 - wide ruled spiral notebooks

**SECOND GRADE:**

- 4 - wide ruled spiral notebooks
- 2 - bottom pocket folders
- 2 - pink or pencil top eraser
- 24 - #2 plain pencils (sharpened)
- 1 - pkg. small black EXPO markers
- 1 - pencil box (no larger than 6x9)
- 2 - 24 count boxes crayons
- No binders
- Headphones/earbuds
- Glue sticks

**THIRD GRADE:**

- 1- 24 count boxes crayons
- 2 - pink Pearl or white eraser
- 3 - glue sticks
- 1 - 4 oz. bottle white glue
- 1 - pkg. wide ruled paper
- 3 - composition notebooks
- 4 - black EXPO markers
- 36 - #2 pencils (no mechanical)
- 2 - 12 count pkg. colored pencils
- 2 - yellow highlighters
- 1 - zippered pencil bag
- 2 - red checking pens
- 4 - bottom pocket folders

**FOURTH GRADE:**

- 1 - 24 count box crayons
- 30 - #2 pencils (no mechanical)
- 1 - box colored pencils (sharpened)
- 1 - 4 oz. bottle white glue
- 4 - bottom pocket folders
- 1 - zippered pencil bag
- 1 - ear buds
- 2 - pkgs. loose leaf paper
- 3 - spiral notebooks
- 2 - EXPO markers
- 1 - black pen
- 2 - glue sticks
- 1 - scissors
- 2 - red pens

**FIFTH GRADE:**

- 2 - pkgs. college ruled loose leaf paper
- 3 - glue sticks
- 3 - bottom pocket folders
- 4 - spiral notebooks
- 2 - black. EXPO markers
- 1 - bottle white glue
- 1 - ear buds
- 1 - 24 count pkg. colored pencils
- 24 - #2 pencils
- 1 pencil box (optional)
- 1 - 24 count box crayons
- 1 - yellow highlighter
- 1 - pkg. markers

# Minidoka Jr. High

## 2022-2023 Supply List

- Headphones (for independent computer work)
- Pencils (mechanical ok) & Lead (if mechanical)
- Erasers (any type)
- Dry Erase Markers
- Highlighters
- 2 packages - Copy/Printer Paper
- Colored Pens (especially blue or black)
- Composition Notebook (for journaling in ELA)
- Notebooks - Spiral or Composition (for math & history)
- Pocket Folders (for science)
- 1 package - Lined Writing Paper

**NO** BACKPACKS or BINDERS are needed

**Please purchase enough supplies to last throughout the school year - buying during Back to School Sales is the best time to purchase supplies at a good price!**

# WEST MINICO MIDDLE SCHOOL

## SUPPLY LIST

- Headphones
- 6 - Notebooks
- Pencils
- 5 - Pocket Folders
- Colored Pens (esp. blue, black, and red)
- Highlighters
- Erasers (any type)
- Pencil Bag with Zipper

\*Please purchase enough of these supplies to last throughout the school year - buying during Back to School Sales is the best time to purchase!

\*Additional Supplies may be requested by classroom teachers

\*\*\*Updated 22 April 2022\*\*\*

Equal educational opportunities shall be available for all students without regard to race, color, national origin, ancestry, sex, gender identity, sexual orientation, ethnicity, age, language barrier, religious beliefs, physical and mental handicap or disability, economic or social conditions, or actual or potential marital or parental status or status as a homeless child. Any student may file a discrimination grievance using the procedure that follows this policy.

No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Inquiries regarding discrimination should be directed to the District Title IX or Nondiscrimination Coordinator. An individual with a complaint alleging a violation of this policy shall follow the Uniform Grievance Procedure.

In compliance with federal regulations, the District will notify annually all students, parents, staff, and community members of this policy and the designated coordinator to receive inquiries. Notification should include the name and location of the coordinator, as well as a statement that the District will provide equal access to school sponsored youth groups. The notification will be provided in all handbooks.

The District will not tolerate hostile or abusive treatment, derogatory remarks, or acts of violence because of disability against students, staff, or volunteers with disabilities. The District considers this behavior to constitute discrimination on the basis of disability in violation of state and federal law.



**LEGAL REFERENCE:**

**Idaho Code § 67-5909 Acts Prohibited  
29 U.S.C. § 794 Non Discrimination Under Federal Grants and Programs Act  
42 U.S.C. § 6103 Age Discrimination Act  
42 U.S.C. § 12134 Americans with Disabilities Act**

**ADOPTED: November 16, 2015**

**AMENDED/REVISED:**

**POLICY TITLE: Special Education**

**POLICY NO:**

**Minidoka County Joint School District # 331**

**307.00**

**PAGE 1 of 1**

Special Education

The Minidoka Joint School District #331 will use the guidelines developed by the Idaho Department of Education in its most current edition of the Idaho Special Education Manual regarding special education issues. The Idaho Special Education Manual is designed to assist Idaho school districts in understanding the provisions of the Individuals with Disabilities Education Improvement Act (IDEA) and meeting its requirements.

The Manual can be found on the State Department of Education's website.

**Legal Reference: Idaho State Department of Education Special Education Manual, current edition**

**ADOPTED: September 27, 2021**

It is the intent of the Board of Trustees of the Minidoka County Joint School District No. 331 that Minidoka County Schools will be free of dangerous and anti-social behavior. The School Board charges every teacher and principal with maintaining order and discipline among students, and provides that students who do not comply with reasonable rules may be suspended or expelled.

Actions taken to control and correct undesirable student behavior should take individual circumstances into account, but must always be most concerned for the safety and educational welfare of the majority of students and staff.

The following guideline is to assist in the administration of this policy:

1. It is the principal's responsibility to take actions as necessary to protect students and staff from dangerous or socially detrimental actions of students. Where there is serious doubt, the student should be suspended until the questions are resolved to the satisfaction of the principal.



**LEGAL REFERENCE: Idaho Code 33-512**

**ADOPTED: Original Adoption Date Unknown**

**RATIFIED: September 18, 2006**

**AMENDED/REVISED:**

**CROSS REFERENCE: Policy 390.00 Student Discipline**

The principal should handle acts of theft, forced entry, or destruction of school property in the manner most suited to the developing of respect for law and civic responsibility. This requires taking into consideration the age and background of the student, the specific nature of the offense and other circumstances, but does not allow condoning such actions in any way.

**Provisions:**

The following provisions are to help in administering this policy.

1. Any student who steals Minidoka County Joint School District No. 331 property, enters a locked building or enclosure, or destroys or defaces any district property, shall receive prompt and decisive action.
2. The student should be suspended and/or referred to the police, probation, or sheriff's department if circumstances warrant. The student shall not be allowed to continue in attendance unless the problem is satisfactorily resolved.
3. The student and his/her parents shall be held responsible within the limits of the law for restitution for damage to District property.
4. The law provides specifically that parents and students are responsible for instructional supplies and materials loaned to students.
5. Minor damage may be dealt with by the principal in the manner judged most suitable, with a report to the Superintendent of Schools.
6. If the parent does not voluntarily make repayment, a full report of the case shall be referred by the Superintendent of Schools to the District Attorney for advice and assistance in making recovery.



**LEGAL REFERENCE: Idaho Code §33-512, §33-603**

**ADOPTED: Original Adoption Date Unknown**

**RATIFIED: September 18, 2006**

**AMENDED/REVISED:**

**CROSS REFERENCE: Policy 390.00 Student Discipline**

The Board of Trustees of Minidoka County Joint School District No. 331 seeks to provide an educational environment that respects the dignity and value of the individual student and District employee. While students have the right to express concerns, grievances, and viewpoints before school officials and fellow students, school officials may govern the time, place and manner of such activity. At no time are students or employees allowed to engage in speech or expression that is defamatory, illegal, invades or threatens to invade the rights of others, presents the likelihood of substantial disorder, or is disruptive to the educational process.

Language that is foul, profane, vulgar, lewd, obscene, threatening, disruptive, harassing, coercive, intimidating, discriminatory, or offensive in nature or content by students or employees is prohibited on school premises, at school activities or events without regard to location or on school sponsored transportation.

Use of such language may result in progressive discipline of the student or employee by the principal or supervisor. Depending upon the severity of the incident, the principal or supervisor may refer the incident directly to the Board of Trustees and/or law enforcement for further action.



**LEGAL REFERENCE: Idaho Code Sections: 18-917;18-917A;33-512;**

**3-205 LaVine v. Blaine School  
Dist., 257 F.3d 981 (9<sup>th</sup> Cir.  
2001)**

**Tinker v. Des Moines  
Independent School District,  
393  
U.S. 503 (1969)**

**ADOPTED: May 16, 2011**

**AMENDED/REVISED:**

**POLICY TITLE: Admission of Special Education  
Students**

**POLICY NO:  
308.00  
PAGE 1 of 1**

**Minidoka County Joint School District # 331**

The Board of Trustees of Minidoka County Joint School District No. 331 shall follow the guidelines for admission of Special Education Students outlined in the Idaho Special Education Implementation Manual published by the Idaho State Department of Education.



**LEGAL REFERENCE: Idaho Code 33-2001, 20 USC 1400 *et seq.*; 34 CFR 300 *et seq.***

**ADOPTED: Original Adoption Date Unknown**

**RATIFIED: August 21, 2006**

**AMENDED/REVISED:**

The Board of Trustees of Minidoka County Joint School District No. 331 may annually, or as needed, establish attendance zones to govern student populations at each individual school or to better manage the District in transportation or other needed factors.

**Provisions:**

The following may assist in the establishment of attendance zones:

1. Zoning of school attendance areas shall be reviewed annually by the administrative staff, and recommendations, if needed, will be made to the Board of Trustees.
2. The official residence of a student is that of his/her parent(s) or legal guardian. A student may not claim residency by living with any relative or other person unless such relative or other person is a legal guardian as declared by the courts.
3. Applications for open enrollment must be made by the date of February 1<sup>st</sup> annually or as specified by Idaho Code 33-1402 on the forms so required.
4. Exception to attendance zones can be approved by the Superintendent consistent with Idaho Code sections above referenced or upon cases where critical conditions exist which may assist the student by placing him/her into a more positive environment, or removal of the student when conditions exist which may seriously threaten the educational, physical, or emotional welfare of the student.



**LEGAL REFERENCE: Idaho Code §33-1402**

**ADOPTED: April 16, 1996**

**AMENDED/REVISED:**

**REVIEWED: December 16, 2013**

<b>POLICY TITLE:</b>	<b>Graduation Requirements</b>	<b>POLICY NO:</b>
	<b>Minidoka County Joint School District # 331</b>	<b>280.00</b>
		<b>PAGE 1 of 7</b>

Prior to registering for high school, each student shall complete a four-year graduation plan and shall have access to the current graduation requirements. Graduation requirements shall also be included in the student handbook.

The Board shall award a regular high school diploma to every student enrolled in the District who meets the requirements of graduation established by the District. The official transcript will indicate the specific courses taken and level of achievement.

The Board shall establish graduation requirements which, as a minimum, satisfy those established by the State Board of Education. Generally, any change in graduation requirements promulgated by the Board will become effective for the next class to enter 9<sup>th</sup> grade. Exceptions to this general rule may be made where it is determined by the Board that the proposed change in graduation requirements will not have a negative effect on students already in grades 9 through 12. The Board shall consider and vote on whether to approve graduation requirements as recommended by the Superintendent.

A student may be denied participation in graduation ceremonies. Such exclusion shall be regarded as a school suspension. In such instances, the diploma will be awarded after the official ceremony has been held.

A student ~~who possesses a disabling condition who has an Individualized Education Program (IEP)~~ shall satisfy those competency requirements which are incorporated into the Individualized Education Program (“IEP”). Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

The State minimum graduation requirement for all Idaho public high schools is forty-six (46) credits (**1 semester equaling ½ year is required**). The forty-six (46) credits must include twenty-nine (29) semester credits in core subjects as identified below. All credit-bearing classes must be aligned with state high school standards in the content areas for which standards exist. All graduation requirements must be met in order for students to participate in graduation exercises for either high school. Special education students who have successfully completed their IEP leading to completion of high school will be awarded a diploma.

One (1) credit shall equal sixty (60) hours of total instruction, unless the student qualifies for an extenuating circumstance, as outlined in policy 266.00, Grading Alternatives.

**Guidelines by Content /Subject Area**

Content Standards- Each student shall meet locally established subject area standards (using state content standards as minimum requirements) demonstrated through various measures of accountability including examinations or other measures.

Secondary Language Arts and Communication		9 credits
English (language study, composition, literature)	8 credits	
Speech or Debate	1 credit	
Mathematics		6 credits*
Algebra I (or meets Algebra I standards)	2 credits	

Geometry (or meets Geometry standards) 2 credits

Secondary Mathematics of the student's choice 2 credits

~~\*Two credits must be taken in the last year of high school in which the student intends to graduate unless the student has:~~

~~Earned 8 or more high school credits of mathematics that include Algebra II or higher level of mathematics before their senior year; and~~

~~Has completed 6 or more high school math credits prior to the fall of their last year of high school, including 2 semesters of an Advanced Placement or dual credit Calculus or higher level course~~

~~For the purposes of this procedure, the last year of high school shall include the summer preceding the fall start of classes. Students who return to school during the summer or the following fall of the next year for less than a full schedule of courses due to failing to pass a course other than math are not required to retake a math course as long as they have earned six credits of high school level mathematics.~~

Dual credit engineering and computer science courses aligned to the state standards for grades 9 through 12, including AP Computer Science and dual credit computer science courses may be counted as a mathematics credit if the student has completed Algebra II (or equivalent integrated mathematics) standards.

*\*Students who choose to take Computer Science and Dual Credit Engineering may not concurrently count such courses as both a mathematics and science credit*

#### Science

Secondary Science 6 credits\*

\*4 credits shall be laboratory sciences

Up to 2 credits in dual credit engineering and computer science courses aligned to the state standards for grades 9 through 12, including AP Computer Science, Dual Credit Computer Science, may be used as science credits.

*\*Students who choose to take computer science and Dual Credit Engineering may not concurrently count such courses as both a mathematics and science credit.*

Social Studies 7 credits

Government 2 credits

US History 4 credits

Economics 1 credit

Computer Technology 1 credit

Arts and Humanities 2 credits

Interdisciplinary humanities, visual and performing arts, or  
Foreign language

Health/Wellness (1) /Physical Education (1) 2 credits\*

Students shall receive a minimum of one (1) class period on psychomotor cardiopulmonary resuscitation (CPR) training as outlined in the American Heart Association (AHA) Guidelines for CPR to include the proper utilization of an automatic external defibrillator (AED) as part of

the Health/Wellness course. ~~Additionally, students participating in one season in any sport recognized by the Idaho High School Activities Association or club sport recognized by the District, or 18 weeks of a sport recognized by the District may choose to substitute participation up to one credit of physical education.~~

### **Middle School Credit**

If a middle school student completes any required high school course with a grade of D or higher before entering the 9<sup>th</sup> grade, and if that course meets the same standards that are required in high school and the course is taught by a teacher certified to teach high school content, then the student has met the high school content area requirement for such course. The student shall be given a grade for the successful completion of that course and such grade and the number of credit hours assigned to the course shall be transferred to the student's high school transcript. The student's parent or guardian shall be notified in advance when credits are going to be transcribed. However, the student's parent or guardian may elect to not have the credits and grade transferred to the student's high school transcript. The student still must complete the required number of credits in all high school core subjects identified above in addition to the courses completed in middle school.

### **College Entrance Examination**

~~A student must take one of the following college entrance or placement examinations before the end of the student's 11<sup>th</sup> grade year.~~

~~A student may elect an exemption in their 11<sup>th</sup> grade year from the college entrance exam requirement if the student is:~~

- ~~1. Enrolled in a special education program and has an Individual Education Plan that specifies accommodations not allowed for a reportable score on the approved tests;~~
- ~~2. Enrolled in a Limited English Proficient program for three academic years or less; or~~
- ~~3. Enrolled for the first time in grade 12 at an Idaho high school after the spring statewide administration of the college entrance exam.~~
- ~~4. Eligible to take an alternative assessment~~

~~A student who misses the statewide administration of the college exam during the student's 11<sup>th</sup> grade year may instead take the examination during his or her 12<sup>th</sup> grade year if the student:~~

- ~~1. Transferred to an Idaho school district during his or her 11<sup>th</sup> grade year;~~
- ~~2. Was homeschooled during his or her 11<sup>th</sup> grade year; or~~
- ~~3. Missed the spring statewide administration of the college entrance exam for a documented medical reason.~~

### **Senior Project**

A student shall complete a senior project that includes a written report and oral presentation by the end of grade 12. Senior projects may be multi-year projects, group or individual projects, or approved pre-internship or school to work internship programs at the discretion of the District. The project must include elements of research, development of a thesis using experiential

learning or integrated project based learning experiences, and a presentation of the outcome.  
**Additional requirements for the senior project are at the discretion of the District.**

Completion of a postsecondary certificate or degree at the time of high school graduation or an approved pre-internship or internship program may be used to satisfy this requirement.

### **Idaho Standards Achievement Tests (ISAT)**

In addition to obtaining the necessary credits as outlined above, a student will take the Idaho Student Achievement Test (ISAT) as defined by State Board of Education rules.

### **Civics Test**

All secondary students must successfully pass the civics test or alternate path. "Civics test" as used herein means the 100 questions used by officers of the United States citizenship and immigration services as a basis for selecting the questions posed to applicants for naturalization.

The District will determine the method and manner in which to administer the civics test. A student may take the civics test, in whole or in part, at any time after enrolling in grade 7 and may repeat the test as often as necessary to pass the test. The District will document on the student's transcript that the student has passed the civics test.

Any student who participates in a college level United States Government and Politics course and an associated credit-bearing examination shall be deemed to have met this requirement.

The applicability of this requirement for students who receive special education services will be governed by the student's Individualized Education Program.

### **Waiver of Requirement**

Graduation requirements generally will not be waived under any circumstances. However, in rare and unique hardship circumstances, the principal may recommend, and the Superintendent may approve, minor deviations from the graduation requirements.

### **Alternative Programs**

Credit toward graduation requirements may be granted for planned learning experiences from accredited programs, such as summer school, college and university courses, correspondence courses, ~~and~~ online/virtual courses, extended learning opportunities, and mastery-based education.

Credit for work experience may be offered when the work program is a part of and supervised by the school.

All classes attempted at Minico High School and Mt. Harrison High School and all acceptable transfer credits shall be recorded on the transcript. All grades earned, including failures and retakes, shall be recorded as such and utilized in the calculation of Grade Point Average (GPA) and class rank. Credit shall be awarded only once regardless of repetition of the non-elective course.

**Honor Roll**

A student must have a minimum GPA of 3.5 (Minico) 3.0 (Mt. Harrison) to be placed on the honor roll. Specific information regarding honors at graduation is included in the student handbook.

**Early Graduation or Flexible Schedule**

A student may, at the student's option and upon notification to the student's school, be relieved from completing their remaining high school graduation requirements and apply for a flexible schedule or graduate early if the student:

1. Is at least 16 years of age;
2. Maintains a cumulative 3.5 grade point average;
3. Obtains permission from a parent/guardian, if under the age of 18;
4. Achieves a college and career readiness score;
5. Files the following with school:
  - a. Notification of their intent to take a flexible schedule OR graduate early;
  - b. The student's participation portfolio; and
  - c. An essay of at least one page explaining why the student wishes to have a flexible schedule which must include the future plans using the flexible schedule OR early graduation;
6. Completes the following:
  - a. The required civics test;
  - b. The economics credit, government credits, and senior project required to graduate. A student's senior project may describe the student's experience in achieving a college and career readiness score and a detailed explanation of the student's future plan.

Students eligible for a flexible schedule may be relieved from high school graduation requirements in order to:

1. Take elective courses, career technical education programs, or course courses selected by the student which are available within the District;
2. Participate in apprenticeships or internships;
3. Act as a tutor at any grade level; or
4. Engage in such other activities identified by the Board.

A student who is granted a flexible schedule must adhere to the plan submitted to the school as a part of their eligibility. Students who are under 18 may modify their plan with the approval of the student's parent/guardian.

The Superintendent is authorized to create any procedures necessary to assist students to achieve early graduation or flexible schedule as well as create incentives for participation in any early graduation program. Students who opt for a flexible schedule may apply for Advanced

Opportunities funding Existing programs providing incentives to complete coursework early are described in Policy 276.00 Advanced Opportunities.

Special Education Students- A student who is eligible for special education services under the Individuals with Disabilities Education Act (IDEA) must, with the assistance of the student's Individualized Education Program (IEP) team, refer to the current Idaho Special Education Manual for guidance in addressing graduation requirements.

Foreign Exchange Students- Foreign exchange students may be eligible for graduation by completing a comparable program as approved by the school district.

### **Mt. Harrison High School Diploma**

#### **Standard Diploma**

#### **REQUIRED CREDITS BY ACADEMIC CATEGORY**

English	8
Math	4
Geometry	2
Speech	1
Computer Technology	2
Science	6
US History	2
Economics	1
American Government	2
Health	1
Careers	1
Humanities	2
Electives	14
<b>Total</b>	<b>46</b>

### **Minico High School Diplomas**

#### **Standard Diploma**

English	8
Math	4
Geometry	2
Speech	1
Computer Technology	1
Science	6
US History 9	2
US History 11	2
Economics	1
American Government	2

Health	1
Physical Education	1
Humanities	2
Electives	15
<b>Total</b>	<b>48</b>

**Additional Guidelines**

Taking Fine Arts classes, Practical Arts classes, or Performing Arts classes may satisfy the Humanities requirement.

Computer Technology credit may be earned anytime during high school.

Science 4 must be lab credits.

Two of the six required mathematics credits must be taken the last year of high school, and two credits in each of the areas of Algebra I and Geometry standards must be taken.

School-To-Work credits will be accepted as elective credits up to a limit of 4 total credits towards graduation.

**LEGAL REFERENCE:**

<b>IDAPA 08.01.350</b>	<b>Early Graduation</b>
<b>IDAPA 08.02.01.250.02</b>	<b>Required Attendance</b>
<b>IDAPA 08.02.03.105</b>	<b>High School Graduation Requirements IDAPA</b>
<b>08.02.03.107</b>	<b>Middle Level Credit System</b>
<b>I.C. § 33-4601, et seq.</b>	<b>Advanced Opportunities for College and Career Ready Students</b>
<b>I.C. § 33-61011, et seq.</b>	<b>Opportunities for College and Career Ready Students</b>

**ADOPTED: February 20, 2012**

**AMENDED/REVISED: July 16, 2012; November 19, 2012; May 20, 2013; October 15, 2018; February 11, 2019; July 15, 2019; January 20, 2020; March 16, 2020; September 20, 2020; March 15, 2021**

The Board of Trustees of the Minidoka County Joint School District #331 is determined that students attend school in a manner consistent with society's work place expectations. Students should be in attendance whenever school is scheduled. Students who fail to attend are denied the opportunity to experience learning opportunities and the effectiveness of the teacher's presentation is diminished. Learning is the "job of all students". Each student is expected to reach his/her maximum potential in this endeavor. Therefore, students must develop the attitudes and work habits to assist them while attending school, as well as in the work place.

Each school will develop appropriate procedures to implement this policy, as well as to promote attendance for academic excellence.

**Definitions: Excused absences will include:**

- funerals
- absence with a doctor's note [upon return to school from an absence](#)
- court/counseling with note [upon return to school from an absence](#)
- school activities
- snow/flood/weather conditions
- voluntary staff excused and sporting events

Students shall be counted as absent on a period by period basis unless they are excused as listed above.

These absences will NOT count against the State's 90% attendance requirement.

**Extended Illness or Health Condition**

[If a student is confined to home or hospital for an extended period, the school shall arrange for the accomplishment of assignments at the places of confinement whenever practicable. If the student is unable to do his/her schoolwork, or if there are major requirements of a particular course that cannot be accomplished outside of class, the student may be required to take an incomplete or withdraw from the class without penalty.](#)

**Excused Absence for Chronic Health Condition**

[Students with a chronic health condition which interrupts regular attendance may qualify for placement in a limited attendance and participation program. The student and his or her parent shall apply to the principal or counselor, and a limited program shall be written following the advice and recommendations of the student's medical advisor. The recommended limited program shall be approved by the principal. Staff shall be informed of the student's needs, though the confidentiality of medical information shall be respected at the parent's request. Absence verified by a medical practitioner may be sufficient justification for home instruction.](#)

**Exemption for Cause (IC 33-204)**

[Per Idaho Code 33-204—When a licensed physician or psychiatrist shall state in writing to the board of trustees of a school district that physical, mental or emotional condition of a child does](#)

not permit attendance at school, and a petition is filed with the board by the parent or guardian of the child requesting such child to be exempt from the provisions of IC 33-202, the board of trustees may at its discretion grant the requested exemption during the existence of such condition. The board may, from time to time as it may determine, require additional examination of the child and report thereon.

**Parent Confirmed absences** are those absences that the parents are aware of and approve. However, unless an absence meets the State's criteria for being Excused (as listed above) the absence will still count toward the State's 90% attendance rule.

Parents should contact the school prior to a non-illness absence to determine whether the proposed absence will be excused. A student's current grades and progress in classes may affect a principal's decision in approving or disapproving absences other than for illness or emergencies.

**Unexcused absences (or Parent Confirmed)** may include:

- illness/sickness without a doctor's note
- a doctor's note received more than 3 days school days after return from an illness/sickness
- vacations
- court/counseling without a note or a note received more than 3 school days after returning from court/counseling
- unrelated school activities

### **Tardiness**

Every minute of a class is important for effective learning. Students who arrive after the start of class will be considered tardy. Tardiness will be dealt with at the building level with consequences being outlined in each student handbook. Students who are repeatedly being dismissed early from a class may also be considered tardy.

### **Credit Denial**

For the purposes of this policy, whenever a student is not attending a class at least 90% of the time that school is in session (~~nine~~ 7 absences per semester or 4 days per quarter), the credit for that class will be denied. All absences count toward the State's 90% attendance requirement, with the exception of ~~e~~Excused absences as outlined above. Parents who wish to appeal the denial of credit may do so. Any such appeal must include reasons for each specific absence. Each school will develop an Attendance Committee to handle credit appeals and deal with student attendance issues.

A student who is misses more than 20% of an individual class period will be considered absent for that period unless for an Excused Absences as outlined above.

### **Truancy**

Students who repeatedly violate the attendance regulations established by the Board will be considered "habitually truant" and a truancy petition will be filed with the Juvenile Court as per Idaho Code 33-206 by the building administrator or their designee. Unexcused or Parent Confirmed absences or attendance below the State's 90% attendance mark per reporting period

will constitute grounds for a habitual truancy petition if class time is not made up. The school may also deny promotion to the next grade level due to poor attendance.

Students who are repeatedly being dismissed early from school may also be considered truant, and the time missed may need to be made up.

### **Make Up Time (Secondary Schools)**

Students may be allowed to make up class time as outlined in school handbooks. Students will be required to attend, at a minimum, 90% of assigned school days. Students who miss more than ~~9-7~~ days of Parent Confirmed or Unexcused absences during the semester at Minico and more than 4 days of Parent Confirmed or Unexcused absences per quarter at Mt. Harrison will ~~have-need~~ to ~~explore credit recovery options at the school~~make-up-time ~~-or lose credit for that class. Loss of credit results in being off-track for graduation.~~

~~Counselors will notify students who are off-track to graduate. A letter will be sent home to the students who have exceeded the State's 90% rule stating the number of hours they will be required to make-up. Students who exceed the State's 90% rule will be required to bring the letter back to the school with their parent/guardian's signature acknowledging the need to make up time in order to receive credit.~~



**LEGAL REFERENCE:** Idaho Code ~~33-206, 33-506~~(1 33-202; 33-204; 33-205; 33-207  
Idaho Constitution Article IX 9

**ADOPTED:** January 16, 1996

**AMENDED/REVISED:** September 18, 2006; September 21, 2009;

September 20, 2010; January 17, 2011; May 16, 2011; September 17, 2012;

February 17, 2014; September 19, 2016; July 20, 2020

**POLICY TITLE:**

**Substitute Salary & Classified  
Substitutes  
Minidoka County Joint School District # 331**

**POLICY NO:  
550.00  
PAGE 1 of 2**

The Board of Trustees of the Minidoka County Joint School District No. 331 will set the Certificated and Classified substitute salary rate for those substituting within the Districts' schools. Once a rate is set it will remain in effect until a change is made by the trustees as part of a regular or special Board meeting. Such rates may be held constant for more than a single year or may be changed annually at the discretion of the Board of Trustees. Those substituting who have educational degrees and appropriate certification will be reimbursed for the degree and certification. If an individual substitutes for a single teacher for an extended period of time, that substitute should receive additional compensation, since additional requirements would be mandated.

**Substitutes for Certificated Teaching Positions - Exempt Employees**

1. Pay per day for certificated substitute teachers will be based upon the following educational levels:
  - a. No degree
  - b. Associates Degree, 48 credits or Para-Pro Test
  - c. Bachelor's Degree or higher
  - d. Current Idaho Teaching Certificate
2. Any substitute teacher that is employed for eight (8) continuous days for the same certificated teacher will be paid according to the substitute salary schedule. This is to compensate for the lesson plans and paper correcting that would become necessary. Substitute teachers should become conversant with the District Policies relating to their performance.

**Substitutes for Classified Positions (Classroom positions defined below)****Non-Exempt Employees**

1. Personal Care or Individual Safety Aides, as defined per year by the Special Education Supervisor, will be paid ~~at their daily rate. An updated list will be provided to the district office, all principals and work supervisors as necessary based on their educational level as outlined above.~~
2. Pay ~~per day~~ for following classified substitutes positions will be paid at the substitute hourly rate.
  - a. Prep Providers
  - b. Kindergarten Providers
  - c. Special Education Aides not listed in No. 1 above when absences are long-term
  - d. Computer lab assistants.
3. Substitutes ~~are will~~ only be hired for classified positions not listed above if authorized by the Superintendent or designee.

4. Any substitute teacher that is employed for ~~eleven (11)~~eight (8) continuous days for the same certificated teacher will be paid according to the substitute salary schedule. This is to compensate for the lesson plans and paper correcting that would become necessary. Substitute teachers should become conversant with the District Policies relating to their performance.

**LEGAL REFERENCE:**

**ADOPTED: July 17, 1989**

**AMENDED/REVISED: August 5, 1997; November 15, 1999; June 19, 2000; September 17, 2001; May 16, 2005; June 17, 2009; November 18, 2013; October 19, 2015; August 14, 2017; June 17, 2019; February 24, 2020**

The Minidoka County Joint School District No. 331 requires classroom teachers to prepare and have available materials and supplies for substitute teachers hired by the District who come into the District's classroom due to teacher absence.

**Provisions:**

The following provisions shall be in effect:

1. Classroom teachers will prepare and provide appropriate lesson plans for substitute teachers coming to their classrooms for planned absences. A substitute lesson plans for up to two days of lessons will always be available on the teacher's desk. The district substitute in-service program will provide substitute teachers with a set of enrichment activities that can be utilized within any classroom at any time.
2. Class rosters will be available for substitute teachers.
3. The teachers will have textbooks and all other supplies and equipment necessary for the day's planned activities readily available on the teacher's desk for the substitute teacher.
4. The teacher will provide an accurate, current seating chart or desk identification. Seating charts enable substitute teachers to identify and acknowledge students by name, help them maintain a positive learning environment, and assist them in preventing potential classroom disruptions.
5. A school map showing primary and secondary emergency exit routes will be prominently displayed by teachers in each classroom.
6. The teacher will provide a daily bell schedule that will indicate the times for dismissal, recess, passing periods, etc.
7. The teacher will provide a list of neighboring teachers that can be called on for assistance.
8. The teacher will assure that first aid supplies, including latex gloves, are available in the classroom and the location noted.
9. The teacher will assure that phone instructions for dialing out and a school directory are available in the classroom.
10. The teacher will provide classroom and school-wide rules for all substitutes.



**LEGAL REFERENCE:**

**ADOPTED: May 20, 2002**

**AMENDED/REVISED:**

The Minidoka County Joint School District No. 331 Board of Trustees will pay classified substitutes for services rendered when substituting as outlined by this pay policy.

1. All pay for classified substitutes who sub for hourly positions, with the exception of transportation, shall be paid based on the time submitted through the School District's Substitute Software Program. The hourly compensation will be paid on a monthly basis as part of the districts' regular scheduled payroll.
2. Regular School Day/Minimum Full Day - Classified subs will be hired on an hourly basis. The substitute will be notified ~~by the district sub caller~~ school district's substitute software program or a district employee what position they are subbing for, which work site they are to report to, the hour to report to work and the time that the substitute will cease to work. Specific work hours for the substitute will be indicated by the classified position for which the substitute is engaged.
3. Jury Duty - If a sub is hired to substitute for a position filled by a classified position employee that has been called to ~~Jury-jury d~~ Duty, the school will employ the classified sub on an hourly basis.
4. Bus driver substitutes are paid from a substitute bus driver time sheet, according to the hours they work as assigned by the Transportation Supervisor.



**LEGAL REFERENCE:**

**ADOPTED: May 16, 2005**

**AMENDED/REVISED: November 18, 2013; October 19, 2015**

The Minidoka County Joint School District No. 331 Substitute Leave Request can be filled out and submitted through the school district's software program in advance with a request for a substitute. Unless specifically authorized by the Superintendent or designee, substitutes will not be hired to replace employees who are serving on district committees or for involvement in activities other than board approved activities. If a teacher is going to be absent for illness, school activities, or any other reason, and he/she does not have advance time to submit a leave request, he/she should follow the policy below.

Employees will arrange for their own substitutes unless specified otherwise by their building administrator. Substitutes will be assigned from the district's software program. If an employee wishes a special person as a substitute, he/she may request that person.



**LEGAL REFERENCE:**

**ADOPTED: May 19, 1998**

**AMENDED/REVISED: May 16, 2005; September 20, 2010; November 18, 2013;  
October 19, 2015**

The Minidoka County Joint School District No. 331 Board of Trustees will pay certificated substitutes for services rendered as substitute teachers according to this policy.

1. All pay for substitute teachers shall be based on the time submitted through the School District's Substitute Software Program. The rate of pay will be calculated for certificated substitutes according to the educational degrees and the appropriate certification that is held on file by the district office. The compensation will be paid on a monthly basis as part of the district's regular scheduled payroll.
2. Regular School Day - Certificated substitute teachers will be paid for the regular school day at the school as assigned. The sub is expected to work those hours which constitutes a full working day. During the teacher's normal prep time the substitute should review lesson plans, grade papers, and help with the supervision of students as outlined by the Principal and or Teacher.
3. Regular Scheduled Half Day - A substitute hired for ~~one-a~~ half day can only be required to work for a maximum of ~~four~~ 4.5 hours; any work beyond ~~four hours~~ 4.5 constitutes a full day for those subs working that day.
4. ~~Minimum Full Day—A substitute teacher will be paid for a full day when they substitute on the minimum day before a holiday or on a parent teacher conference day. To qualify for the full day, pay on those days, substitutes will be on duty until 2:00 pm. A minimum full day is defined as one in which schools are released at 1:00 p.m. On a minimum full day substitutes will be released from their assignment at the discretion of the building principal.~~
5. Jury Duty - If a substitute teacher is hired to sub for a teacher that has been called to Jury Duty, the school will employ the sub for only a half and/or full day.



**LEGAL REFERENCE:**

**ADOPTED: October 12, 2004**

**AMENDED/REVISED: May 16, 2005; June 17, 2009; December 16, 2013; October 19, 2015**