

**NOTICE OF REGULAR MEETING MEETING OF THE BOARD OF TRUSTEES
MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331
RUPERT, MINIDOKA COUNTY, IDAHO**

NOTICE IS HEREBY GIVEN that an **Regular Meeting** of the Board of Trustees of the Minidoka County Joint School District is posted for **Monday, July 19, 2021 at 7:00 PM** at the **District Service Center 310 10th Street** **Rupert, ID 83350** at which meeting the following business will be conducted:

CALL TO ORDER & ROLL CALL:

Bonnie Heins, Chair	Dr. Kenneth Cox, Superintendent
Rick Stimpson, Vice Chair	Kerri Tibbitts, Board Clerk
Russ Suchan, Trustee	Reed Cotten, School Counsel
Jeff Gibson, Trustee	
Mary Andersen, Trustee	

1. WORK SESSION - Supplemental Levy Discussion	2
2. CALL TO ORDER & ROLL CALL	
3. VISITOR WELCOME, PRAYER & PLEDGE OF ALLEGIANCE	
4. AGENDA APPROVAL (Action Item)	
5. CONSENT AGENDA (Action Item)	
A. Minutes of Previous Meeting	34
B. Payment of Bills, Payroll & Treasurer's Reports, SBF & Activity Reports	43
C. Disposition of District Property/Fixed Assets (None this month)	
D. Travel Requests	
E. New Personnel	
6. PATRON COMMENTS	
7. DISCUSSION ITEMS	
A. Discussion on Supplemental Levy	
B. Four-Day Week	71
C. Administrator/Department/Committee Reports	72
D. Policy Discussion	
1. Policy D660.00 Evaluation of Certificated Employees	81
E. Superintendent Report	88
8. BUSINESS (Action Items)	
A. Appointment of Vice Chair	
B. Approval of 2022-2024 Proposed Levy Amount	
C. Four-Day Week	
D. Approval of 2021-2022 Bus Routes	89
E. Approval of Supply Lists	109
F. Approval of Student Handbooks	115
G. Approval of District Organizational Chart	239
H. Adoption of State Special Education Manual	242
I. Adoption of State Transportation Manual	243
J. New/Amended/Deleted Policies	
1. Policy D312.00 Minidoka School Scholarship - DELETE	244
2. Policy D390.00P Student Discipline Procedure (First Reading)	247
3. Policy D430.00/430.00F/430.00P Relationship Between School and Law Enforcement (First Reading)	250
4. Policy D935.00 Energy Conservation Program - DELETE	253
9. ADJOURNMENT	

#boldsubject#

** Robert's Rules of Order will govern all meetings

*** Any person needing special accommodations to participate in the above-noticed meeting should contact the Minidoka County School District one (1) day prior to the meeting at 310 10th St., Rupert, Id. (208) 436-4727

DIST	DISTRICT	MARKET VALUE	TOTAL LEVIES RATE	RATE FOR BUSINESS	RATE FOR HOMEOWNER UNDER \$200,000 VALUE
191	Prairie Elementary	13,860,370	0.000000000	0.00	0.00
244	Mountain View	955,626,205	0.000032157	3.22	1.61
292	South Lemhi	96,606,340	0.000338912	33.89	16.95
013	Council	247,379,227	0.000404844	40.48	20.24
364	Pleasant Valley Elem	25,662,365	0.000440217	44.02	22.01
383	Arbon Elementary	32,785,156	0.000478875	47.89	23.94
291	Salmon	709,557,264	0.000681026	68.10	34.05
181	Challis Joint	647,036,371	0.000706888	70.69	35.34
202	West Side Joint	228,470,663	0.000763735	76.37	38.19
432	Cambridge Joint	232,953,267	0.000860336	86.03	43.02
072	Basin	526,332,120	0.000928183	92.82	46.41
044	Plummer / Worley Jt	676,643,661	0.000977324	97.73	48.87
192	Glenns Ferry Joint	382,504,280	0.000983704	98.37	49.19
221	Emmett Independent	1,469,910,450	0.001041643	104.16	52.08
011	Meadows Valley	329,069,093	0.001045042	104.50	52.25
394	Avery	152,919,215	0.001070585	107.06	53.53
092	Swan Valley Elem	246,677,156	0.001104683	110.47	55.23
351	Oneida County	363,504,655	0.001129920	112.99	56.50
033	Bear Lake County	994,926,217	0.001149847	114.98	57.49
312	Shoshone Joint	255,923,279	0.001172578	117.26	58.63
431	Weiser	575,280,913	0.001180744	118.07	59.04
201	Preston Joint	756,042,336	0.001236725	123.67	61.84
234	Bliss Joint	117,210,472	0.001263504	126.35	63.18
416	Three Creek Jt Elem	20,800,142	0.001268837	126.88	63.44
274	Kootenai Joint	753,128,465	0.001301904	130.19	65.10
373	Fruitland	815,814,504	0.001310025	131.00	65.50
182	Mackay Joint	165,985,588	0.001312077	131.21	65.60
083	West Bonner County	2,386,449,607	0.001313766	131.38	65.69
341	Lapwai	176,709,694	0.001341772	134.18	67.09
422	Cascade	700,155,723	0.001368573	136.86	68.43
111	Butte County Joint	195,317,420	0.001435735	143.57	71.79
433	Midvale	176,194,727	0.001468069	146.81	73.40
371	Payette Joint	585,804,919	0.001501160	150.12	75.06
021	Marsh Valley Joint	878,481,437	0.001578095	157.81	78.90
372	New Plymouth	548,975,590	0.001609423	160.94	80.47
073	Horseshoe Bend	216,851,048	0.001614021	161.40	80.70
193	Mountain Home	1,577,616,191	0.001658614	165.86	82.93
314	Dietrich	80,048,504	0.001661343	166.13	83.07

161	Clark County Joint	150,080,127	0.001687539	168.75	84.38
273	Post Falls	4,328,062,905	0.001695133	169.51	84.76
059	Firth	245,066,902	0.001696060	169.61	84.80
271	Coeur d' Alene	12,743,043,249	0.001790507	179.05	89.53
421	McCall-Donnelly Joint	4,452,995,531	0.001809895	180.99	90.49
417	Castleford Joint	175,669,208	0.001879379	187.94	93.97
242	Cottonwood Joint	182,544,247	0.001896855	189.69	94.84
233	Hagerman Joint	236,272,489	0.001934342	193.43	96.72
252	Ririe Joint	228,842,772	0.001967522	196.75	98.38
133	Wilder	324,876,875	0.001991573	199.16	99.58
215	Fremont County Joint	1,934,315,674	0.002030020	203.00	101.50
084	Lake Pend Oreille	6,096,395,953	0.002037706	203.77	101.89
071	Garden Valley	656,924,612	0.002109488	210.95	105.47
412	Buhl Joint	698,285,176	0.002126498	212.65	106.32
231	Gooding Joint	632,580,751	0.002205252	220.53	110.26
262	Valley	272,071,564	0.002243785	224.38	112.19
331	Minidoka County Jt	1,807,465,659	0.002286594	228.66	114.33
253	West Jefferson	254,309,511	0.002370985	237.10	118.55
002	West Ada Joint	29,272,136,258	0.002377895	237.79	118.89
101	Boundary County	1,274,152,621	0.002589643	258.96	129.48
150	Soda Springs Joint	713,851,921	0.002679607	267.96	133.98
060	Shelley Joint	666,046,278	0.002692588	269.26	134.63
272	Lakeland Joint	4,226,482,970	0.002724828	272.48	136.24
304	Kamiah Joint	236,168,915	0.002760859	276.09	138.04
061	Blaine County	11,209,339,517	0.002861153	286.12	143.06
415	Hansen	173,535,359	0.002909009	290.90	145.45
151	Cassia County Joint	1,723,309,584	0.002936660	293.67	146.83
134	Middleton	1,826,763,302	0.002982753	298.28	149.14
131	Nampa	7,003,914,333	0.003008983	300.90	150.45
136	Melba Joint	335,035,281	0.003017590	301.76	150.88
243	Salmon River	166,455,143	0.003043795	304.38	152.19
401	Teton County	2,196,893,399	0.003154861	315.49	157.74
025	Pocatello	4,601,822,288	0.003191935	319.19	159.60
413	Filer	619,119,471	0.003269648	326.96	163.48
261	Jerome Joint	1,374,575,819	0.003300113	330.01	165.01
305	Highland Joint	166,515,024	0.003330048	333.00	166.50
132	Caldwell	2,365,041,844	0.003357889	335.79	167.89
322	Sugar-Salem Joint	350,461,539	0.003449998	345.00	172.50
091	Idaho Falls	4,561,806,458	0.003456361	345.64	172.82
121	Camas County	172,683,731	0.003464299	346.43	173.21
041	St. Maries Joint	601,193,294	0.003479241	347.92	173.96
232	Wendell	409,286,732	0.003513234	351.32	175.66
365	Bruneau-Grand View J	214,570,617	0.003531914	353.19	176.60

149	North Gem	126,464,928	0.003567147	356.71	178.36
411	Twin Falls	4,220,910,105	0.003629366	362.94	181.47
302	Nezperce Joint	133,356,758	0.003643002	364.30	182.15
363	Marsing Joint	335,980,254	0.003758590	375.86	187.93
370	Homedale Joint	378,430,636	0.003767210	376.72	188.36
055	Blackfoot	929,925,908	0.003791311	379.13	189.57
381	American Falls Joint	982,578,515	0.003941471	394.15	197.07
342	Culdesac Joint	63,522,188	0.003978091	397.81	198.90
139	Vallivue	3,871,262,574	0.003989818	398.98	199.49
382	Rockland	47,985,500	0.004010003	401.00	200.50
003	Kuna Joint	2,682,557,732	0.004084898	408.49	204.24
414	Kimberly	612,775,368	0.004146135	414.61	207.31
251	Jefferson County Jt	1,675,190,467	0.004241410	424.14	212.07
171	Orofino Joint	656,552,372	0.004245532	424.55	212.28
288	Whitepine Joint	242,877,485	0.004263693	426.37	213.18
001	Boise Independent	\$ 28,705,096,784	0.004288394	428.84	214.42
148	Grace Joint	176,115,984	0.004336443	433.64	216.82
137	Parma	487,613,516	0.004382288	438.23	219.11
321	Madison	1,913,603,771	0.004500472	450.05	225.02
093	Bonneville Joint	4,036,290,394	0.004609269	460.93	230.46
135	Notus	162,096,362	0.004978773	497.88	248.94
418	Murtaugh Joint	175,855,299	0.005244169	524.42	262.21
391	Kellogg Joint	740,439,919	0.005248389	524.84	262.42
052	Snake River	441,169,688	0.005374349	537.43	268.72
282	Genesee Joint	220,000,275	0.005382461	538.25	269.12
285	Potlatch	309,177,671	0.005647704	564.77	282.39
316	Richfield	92,818,353	0.005737648	573.76	286.88
283	Kendrick Joint	166,721,855	0.006025107	602.51	301.26
058	Aberdeen	235,440,279	0.006155863	615.59	307.79
340	Lewiston Independent	3,226,958,639	0.006305217	630.52	315.26
287	Troy	182,677,093	0.006326759	632.68	316.34
393	Wallace	318,390,137	0.006395984	639.60	319.80
281	Moscow	1,852,855,679	0.006817047	681.70	340.85
392	Mullan	81,644,815	0.008392572	839.26	419.63

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RATE FOR
HOMEOWNER UNDER
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307.79

197.07

23.94

53.53

46.41

57.49

189.57

143.06

63.18

214.42

230.46

129.48

176.60

106.32

71.79

167.89

173.21

43.02

68.43

146.83

93.97

35.34

84.38

89.53

94.84

20.24

198.90

83.07

52.08

163.48

84.80

101.50

65.50

105.47

269.12

49.19

110.26

216.82

96.72

145.45

166.50

188.36
80.70
172.82
212.07
165.01
138.04
262.42
301.26
207.31
65.10
204.24
101.89
136.24
67.09
315.26
65.60
225.02
78.90
187.93
90.49
52.25
150.88
149.14
73.40
114.33
340.85
82.93
1.61
419.63
262.21
150.45
80.47
182.15
178.36
248.94
56.50
212.28
219.11
75.06
22.01
48.87
159.60
84.76

282.39
0.00
61.84
286.88
98.38
200.50
34.05
152.19
134.63
58.63
268.72
133.98
16.95
173.96
172.50
55.23
157.74
63.44
316.34
181.47
112.19
199.49
319.80
59.04
175.66
118.89
65.69
118.55
38.19
213.18
99.58

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092	Swan Valley Elem	246,677,156	0.001104683	110.47
093	Bonneville Joint	4,036,290,394	0.004609269	460.93
101	Boundary County	1,274,152,621	0.002589643	258.96
111	Butte County Joint	195,317,420	0.001435735	143.57
121	Camas County	172,683,731	0.003464299	346.43
131	Nampa	7,003,914,333	0.003008983	300.90
132	Caldwell	2,365,041,844	0.003357889	335.79
133	Wilder	324,876,875	0.001991573	199.16
134	Middleton	1,826,763,302	0.002982753	298.28
135	Notus	162,096,362	0.004978773	497.88
136	Melba Joint	335,035,281	0.003017590	301.76
137	Parma	487,613,516	0.004382288	438.23
139	Vallivue	3,871,262,574	0.003989818	398.98
148	Grace Joint	176,115,984	0.004336443	433.64
149	North Gem	126,464,928	0.003567147	356.71
150	Soda Springs Joint	713,851,921	0.002679607	267.96
151	Cassia County Joint	1,723,309,584	0.002936660	293.67
161	Clark County Joint	150,080,127	0.001687539	168.75
171	Orofino Joint	656,552,372	0.004245532	424.55

181	Challis Joint	647,036,371	0.000706888	70.69
182	Mackay Joint	165,985,588	0.001312077	131.21
191	Prairie Elementary	13,860,370	0.000000000	0.00
192	Glenns Ferry Joint	382,504,280	0.000983704	98.37
193	Mountain Home	1,577,616,191	0.001658614	165.86
201	Preston Joint	756,042,336	0.001236725	123.67
202	West Side Joint	228,470,663	0.000763735	76.37
215	Fremont County Joint	1,934,315,674	0.002030020	203.00
221	Emmett Independent	1,469,910,450	0.001041643	104.16
231	Gooding Joint	632,580,751	0.002205252	220.53
232	Wendell	409,286,732	0.003513234	351.32
233	Hagerman Joint	236,272,489	0.001934342	193.43
234	Bliss Joint	117,210,472	0.001263504	126.35
242	Cottonwood Joint	182,544,247	0.001896855	189.69
243	Salmon River	166,455,143	0.003043795	304.38
244	Mountain View	955,626,205	0.000032157	3.22
251	Jefferson County Jt	1,675,190,467	0.004241410	424.14
252	Ririe Joint	228,842,772	0.001967522	196.75
253	West Jefferson	254,309,511	0.002370985	237.10
261	Jerome Joint	1,374,575,819	0.003300113	330.01
262	Valley	272,071,564	0.002243785	224.38
271	Coeur d' Alene	12,743,043,249	0.001790507	179.05
272	Lakeland Joint	4,226,482,970.00	0.002724828	272.48
273	Post Falls	4,328,062,905	0.001695133	169.51
274	Kootenai Joint	753,128,465	0.001301904	130.19
281	Moscow	1,852,855,679	0.006817047	681.70
282	Genesee Joint	220,000,275	0.005382461	538.25
283	Kendrick Joint	166,721,855	0.006025107	602.51
285	Potlatch	309,177,671	0.005647704	564.77
287	Troy	182,677,093	0.006326759	632.68
288	Whitepine Joint	242,877,485	0.004263693	426.37
291	Salmon	709,557,264	0.000681026	68.10
292	South Lemhi	96,606,340	0.000338912	33.89
302	Nezperce Joint	133,356,758	0.003643002	364.30
304	Kamiah Joint	236,168,915	0.002760859	276.09
305	Highland Joint	166,515,024	0.003330048	333.00
312	Shoshone Joint	255,923,279	0.001172578	117.26
314	Dietrich	80,048,504	0.001661343	166.13
316	Richfield	92,818,353	0.005737648	573.76
321	Madison	1,913,603,771	0.004500472	450.05
322	Sugar-Salem Joint	350,461,539	0.003449998	345.00
331	Minidoka County Jt	1,807,465,659	0.002286594	228.66
340	Lewiston Independent	3,226,958,639	0.006305217	630.52

341	Lapwai	176,709,694	0.001341772	134.18
342	Culdesac Joint	63,522,188	0.003978091	397.81
351	Oneida County	363,504,655	0.001129920	112.99
363	Marsing Joint	335,980,254	0.003758590	375.86
364	Pleasant Valley Elem	25,662,365	0.000440217	44.02
365	Bruneau-Grand View Jt	214,570,617	0.003531914	353.19
370	Homedale Joint	378,430,636	0.003767210	376.72
371	Payette Joint	585,804,919	0.001501160	150.12
372	New Plymouth	548,975,590	0.001609423	160.94
373	Fruitland	815,814,504	0.001310025	131.00
381	American Falls Joint	982,578,515	0.003941471	394.15
382	Rockland	47,985,500	0.004010003	401.00
383	Arbon Elementary	32,785,156	0.000478875	47.89
391	Kellogg Joint	740,439,919	0.005248389	524.84
392	Mullan	81,644,815	0.008392572	839.26
393	Wallace	318,390,137	0.006395984	639.60
394	Avery	152,919,215	0.001070585	107.06
401	Teton County	2,196,893,399	0.003154861	315.49
411	Twin Falls	4,220,910,105	0.003629366	362.94
412	Buhl Joint	698,285,176	0.002126498	212.65
413	Filer	619,119,471	0.003269648	326.96
414	Kimberly	612,775,368	0.004146135	414.61
415	Hansen	173,535,359	0.002909009	290.90
416	Three Creek Jt Elem	20,800,142	0.001268837	126.88
417	Castleford Joint	175,669,208	0.001879379	187.94
418	Murtaugh Joint	175,855,299	0.005244169	524.42
421	McCall-Donnelly Joint	4,452,995,531	0.001809895	180.99
422	Cascade	700,155,723	0.001368573	136.86
431	Weiser	575,280,913	0.001180744	118.07
432	Cambridge Joint	232,953,267	0.000860336	86.03
433	Midvale	176,194,727	0.001468069	146.81

RATE FOR
HOMEOWNER UNDER
\$200,000 VALUE

214.42

118.89

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78.90

159.60

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DIST DISTRICT MARKET VALUE TOTAL LEVIES RATE RATE FOR BUSINESS

DIST	DISTRICT	MARKET VALUE	TOTAL LEVIES RATE	RATE FOR BUSINESS
	STATE AVERAGE		0.003101298	310.13
193	Mountain Home	1,577,616,191	0.001658614	165.86
331	Minidoka County Jt	1,807,465,659	0.002286594	228.66
151	Cassia County Joint	1,723,309,584	0.002936660	293.67
025	Pocatello	4,601,822,288	0.003191935	319.19
261	Jerome Joint	1,374,575,819	0.003300113	330.01
411	Twin Falls	4,220,910,105	0.003629366	362.94
055	Blackfoot	929,925,908	0.003791311	379.13
381	American Falls Joint	982,578,515	0.003941471	394.15
414	Kimberly	612,775,368	0.004146135	414.61
191	Prairie Elementary	13,860,370	0.000000000	0.00
244	Mountain View	955,626,205	0.000032157	3.22
292	South Lemhi	96,606,340	0.000338912	33.89
013	Council	247,379,227	0.000404844	40.48
364	Pleasant Valley Elem	25,662,365	0.000440217	44.02
383	Arbon Elementary	32,785,156	0.000478875	47.89
291	Salmon	709,557,264	0.000681026	68.10
181	Challis Joint	647,036,371	0.000706888	70.69
202	West Side Joint	228,470,663	0.000763735	76.37
432	Cambridge Joint	232,953,267	0.000860336	86.03
072	Basin	526,332,120	0.000928183	92.82
044	Plummer / Worley Jt	676,643,661	0.000977324	97.73
192	Glenns Ferry Joint	382,504,280	0.000983704	98.37
221	Emmett Independent	1,469,910,450	0.001041643	104.16
011	Meadows Valley	329,069,093	0.001045042	104.50
394	Avery	152,919,215	0.001070585	107.06
092	Swan Valley Elem	246,677,156	0.001104683	110.47
351	Oneida County	363,504,655	0.001129920	112.99
033	Bear Lake County	994,926,217	0.001149847	114.98
312	Shoshone Joint	255,923,279	0.001172578	117.26
431	Weiser	575,280,913	0.001180744	118.07
201	Preston Joint	756,042,336	0.001236725	123.67
234	Bliss Joint	117,210,472	0.001263504	126.35
416	Three Creek Jt Elem	20,800,142	0.001268837	126.88
274	Kootenai Joint	753,128,465	0.001301904	130.19
373	Fruitland	815,814,504	0.001310025	131.00
182	Mackay Joint	165,985,588	0.001312077	131.21
083	West Bonner County	2,386,449,607	0.001313766	131.38
341	Lapwai	176,709,694	0.001341772	134.18
422	Cascade	700,155,723	0.001368573	136.86
111	Butte County Joint	195,317,420	0.001435735	143.57

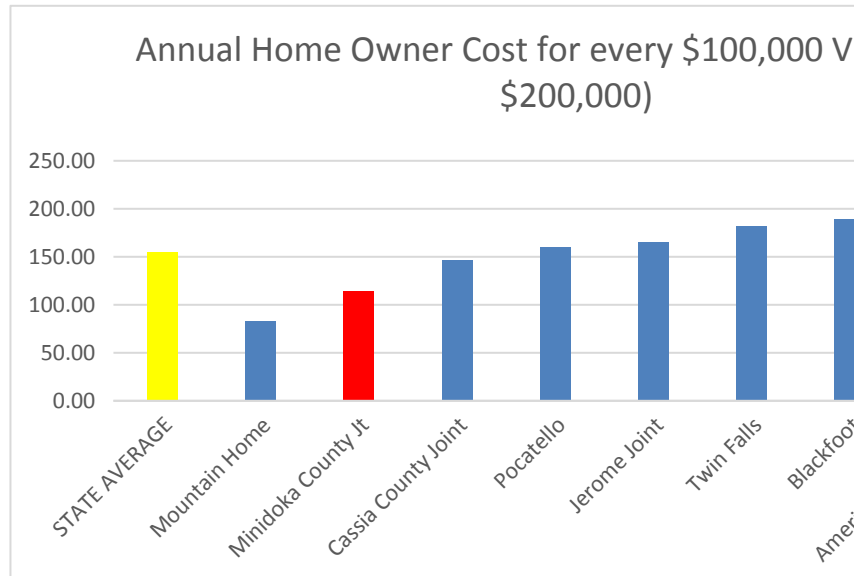
433	Midvale	176,194,727	0.001468069	146.81
371	Payette Joint	585,804,919	0.001501160	150.12
021	Marsh Valley Joint	878,481,437	0.001578095	157.81
372	New Plymouth	548,975,590	0.001609423	160.94
073	Horseshoe Bend	216,851,048	0.001614021	161.40
314	Dietrich	80,048,504	0.001661343	166.13
161	Clark County Joint	150,080,127	0.001687539	168.75
273	Post Falls	4,328,062,905	0.001695133	169.51
059	Firth	245,066,902	0.001696060	169.61
271	Coeur d' Alene	12,743,043,249	0.001790507	179.05
421	McCall-Donnelly Joint	4,452,995,531	0.001809895	180.99
417	Castleford Joint	175,669,208	0.001879379	187.94
242	Cottonwood Joint	182,544,247	0.001896855	189.69
233	Hagerman Joint	236,272,489	0.001934342	193.43
252	Ririe Joint	228,842,772	0.001967522	196.75
133	Wilder	324,876,875	0.001991573	199.16
215	Fremont County Joint	1,934,315,674	0.002030020	203.00
084	Lake Pend Oreille	6,096,395,953	0.002037706	203.77
071	Garden Valley	656,924,612	0.002109488	210.95
412	Buhl Joint	698,285,176	0.002126498	212.65
231	Gooding Joint	632,580,751	0.002205252	220.53
262	Valley	272,071,564	0.002243785	224.38
253	West Jefferson	254,309,511	0.002370985	237.10
002	West Ada Joint	29,272,136,258	0.002377895	237.79
101	Boundary County	1,274,152,621	0.002589643	258.96
150	Soda Springs Joint	713,851,921	0.002679607	267.96
060	Shelley Joint	666,046,278	0.002692588	269.26
272	Lakeland Joint	4,226,482,970	0.002724828	272.48
304	Kamiah Joint	236,168,915	0.002760859	276.09
061	Blaine County	11,209,339,517	0.002861153	286.12
415	Hansen	173,535,359	0.002909009	290.90
134	Middleton	1,826,763,302	0.002982753	298.28
131	Nampa	7,003,914,333	0.003008983	300.90
136	Melba Joint	335,035,281	0.003017590	301.76
243	Salmon River	166,455,143	0.003043795	304.38
401	Teton County	2,196,893,399	0.003154861	315.49
413	Filer	619,119,471	0.003269648	326.96
305	Highland Joint	166,515,024	0.003330048	333.00
132	Caldwell	2,365,041,844	0.003357889	335.79
322	Sugar-Salem Joint	350,461,539	0.003449998	345.00
091	Idaho Falls	4,561,806,458	0.003456361	345.64
121	Camas County	172,683,731	0.003464299	346.43
041	St. Maries Joint	601,193,294	0.003479241	347.92

232	Wendell	409,286,732	0.003513234	351.32
365	Bruneau-Grand View Jt	214,570,617	0.003531914	353.19
149	North Gem	126,464,928	0.003567147	356.71
302	Nezperce Joint	133,356,758	0.003643002	364.30
363	Marsing Joint	335,980,254	0.003758590	375.86
370	Homedale Joint	378,430,636	0.003767210	376.72
342	Culdesac Joint	63,522,188	0.003978091	397.81
139	Vallivue	3,871,262,574	0.003989818	398.98
382	Rockland	47,985,500	0.004010003	401.00
003	Kuna Joint	2,682,557,732	0.004084898	408.49
251	Jefferson County Jt	1,675,190,467	0.004241410	424.14
171	Orofino Joint	656,552,372	0.004245532	424.55
288	Whitepine Joint	242,877,485	0.004263693	426.37
001	Boise Independent	\$ 28,705,096,784	0.004288394	428.84
148	Grace Joint	176,115,984	0.004336443	433.64
137	Parma	487,613,516	0.004382288	438.23
321	Madison	1,913,603,771	0.004500472	450.05
093	Bonneville Joint	4,036,290,394	0.004609269	460.93
135	Notus	162,096,362	0.004978773	497.88
418	Murtaugh Joint	175,855,299	0.005244169	524.42
391	Kellogg Joint	740,439,919	0.005248389	524.84
052	Snake River	441,169,688	0.005374349	537.43
282	Genesee Joint	220,000,275	0.005382461	538.25
285	Potlatch	309,177,671	0.005647704	564.77
316	Richfield	92,818,353	0.005737648	573.76
283	Kendrick Joint	166,721,855	0.006025107	602.51
058	Aberdeen	235,440,279	0.006155863	615.59
340	Lewiston Independent	3,226,958,639	0.006305217	630.52
287	Troy	182,677,093	0.006326759	632.68
393	Wallace	318,390,137	0.006395984	639.60
281	Moscow	1,852,855,679	0.006817047	681.70
392	Mullan	81,644,815	0.008392572	839.26

RATE FOR
HOMEOWNER UNDER
\$200,000 VALUE

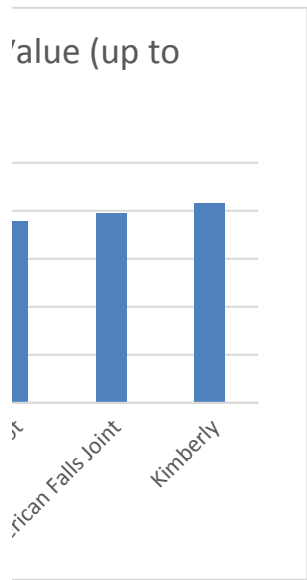
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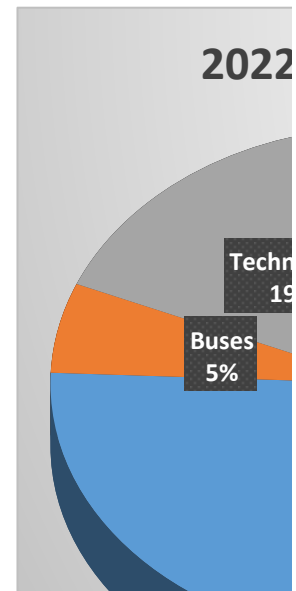
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	2022-2023 maint match	2022-2023 non match	2023-2024 maint match	2023-2024 non match
Painting \$35,000 each year	\$ 35,000.00		\$ 35,000.00	
Security Cameras	\$ 60,000.00		\$ 60,000.00	
East Classroom window replace	\$ 70,000.00			
West Classroom window replace	\$ 70,000.00			
Acequia LED Lighting	\$ 80,000.00			
Heyburn LED Lighting	\$ 95,000.00			
Carpet Paul	\$ 150,000.00			
HVAC Mt Harrison	\$ 900,000.00			
Snow Equipment		\$ 5,000.00		
Floor care equipment		\$ 10,000.00		\$ 10,000.00
Mowers (4)		\$ 10,000.00		
Paving Repairs \$20,000 each		\$ 20,000.00		\$ 20,000.00
Sidewalks \$25,000 each year		\$ 25,000.00		\$ 25,000.00
Completing of undeveloped area		\$ 30,000.00		
Impact areas \$40,000 each year		\$ 40,000.00		\$ 40,000.00
MATCHING GRANTS		\$ 50,000.00		\$ 50,000.00
District Wide Furniture		\$ 100,000.00		\$ 100,000.00
Parking lot paving		\$ 100,000.00		
Track refurbish East		\$ 100,000.00		
Track refurbish West		\$ 100,000.00		
HVAC Controls			\$ 25,000.00	
Flooring/Carpeting East			\$ 120,000.00	
Roof over the lunchroom			\$ 200,000.00	
Minico Window Replacements			\$ 250,000.00	
Parking lot soccer/JV baseball				\$ 420,000.00
TECHNOLOGY INTERNET/SOFTWARE				\$ 840,000.00
BUS LEASE/PURCHASE		\$ 195,000.00		\$ 60,000.00

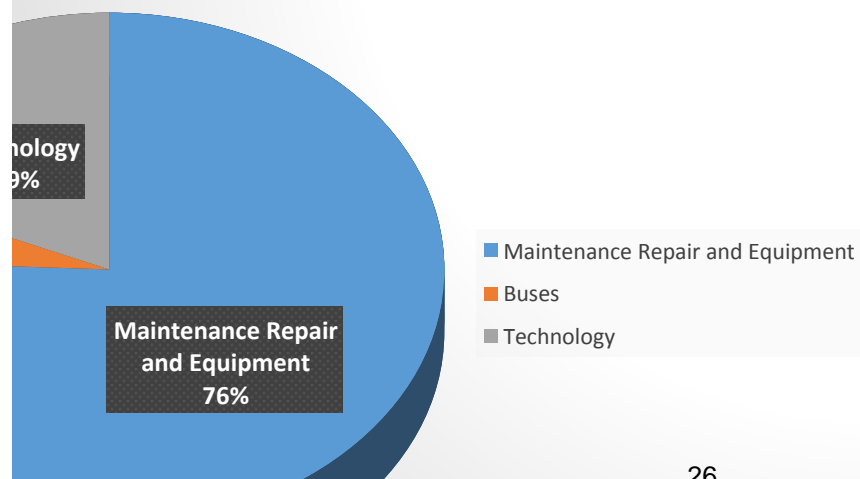
Recap:

Maintenance Repair and Equipment	\$ 3,405,000.00
Buses	\$ 255,000.00
Technology	\$ 840,000.00





2024 Supplemental Levy Projects





	REQUESTS	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026		FUTURE YEARS	
		Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match	Maint Match	Non Match
DISTRICT WIDE																			
Painting \$35,000 each year	295,000	45,000		40,000		35,000		35,000		35,000		35,000		35,000		35,000			
Paving Repairs \$20,000 each	125,000				5,000		20,000		20,000		20,000		20,000		20,000		20,000		
Sidewalks \$25,000 each year	140,000				5,000		10,000		25,000		25,000		25,000		25,000		25,000		
Impact areas \$40,000 each year	230,000		30,000						40,000		40,000		40,000		40,000		40,000		
Security Cameras	500,000	60,000		60,000		60,000		80,000		60,000		60,000		60,000		60,000			
Architectural/Survey Fees	94,000		50,000		24,000			20,000											
Maintenance General Repairs	100,000	100,000																	
Purchase of Property Minico	310,000		100,000		210,000														
Tree Removal/Demo of House	15,000				15,000														
District Wide Furniture	520,000					20,000			100,000		100,000		100,000		100,000		100,000		
ACEQUIA																			
Carpet and Blinds	110,000	110,000																	
Completing of undeveloped area	30,000										30,000								
Doors/ Locks/ Security Systems	121,000	20,000		26,000		25,000		50,000											
Patron parking/ drop off Phase 1	175,000																		
Patron parking/ drop off Phase 2	450,000																		
Gym	2,000,000																		450,000
HVAC Controls	375,000																		2,000,000
LED Lighting	80,000									80,000									375,000
HVAC chiller & boiler	759,000																		759,000
Propane Tank retro	330,000																		330,000
HEYBURN																			
Bus/Parking Lane Sealing	20,000						20,000												
Doors & Locks/Security Systems	119,000	20,000		24,000		25,000		50,000											
Gym	2,000,000																		2,000,000
Classrooms (6)	2,000,000																		2,000,000
Drainage	8,000								8,000										
LED Lighting	95,000									95,000									
HVAC Controls	375,000																		375,000
HVAC chiller & boiler	760,000																		760,000
PAUL																			
Carpet	150,000									150,000									
Countertops	15,000																		15,000
Doors & Locks/Security Systems	160,000			60,000		100,000													
Emergency Lights	2,000					2,000													
HVAC/Lighting Phase 1 - controls	75,000	25,000																	50,000
HVAC Phase 2	145,000			145,000															
HVAC Phase 3	275,000					275,000													
HVAC Phase 4	280,000							280,000											
HVAC Phase 5	40,000							40,000											
Intercom	45,000							45,000											
LED Lighting 30%	15,000	15,000																	
Office Remodel/Entrance	24,000	20,000				4,000													
Parking lot paving	127,000				27,000						100,000								
Replacement cafeteria floor	60,000																		60,000
Restroom stalls/sink fixtures	50,000																		50,000
Window Replacement	100,000																		100,000
Window shades/ blinds	20,000	20,000																	
Window Treatments	70,000																		70,000

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	FUTURE YEARS
Bus Lane & Parking	175,000								175,000
Carpet	170,000			62				170,000	
Concrete pad area/ Drainage	10,000		10,000						
Cover over the ramp and doors	18,000	18,000	70,000					60,000	
Doors & Locks/Security	250,000	20,000	70,000	100,000					
Entry Remodel	15,000	15,000							
Intercom	50,000	50,000	50,000						
LED Lighting	170,000							170,000	
HVAC Chiller and Boilers	513,000							513,000	
HVAC Controls	200,000							200,000	
EAST MINICO									
Flooring/Carpeting	162,000		32,000	10,000		120,000			
Asbestos/Floor replacement	45,000								
ADA Stairlift	80,000			80,000					
Bathroom partitions	10,000				70,000			10,000	
Classroom window replace	70,000								
Cover over the ramp & doors	10,000	10,000							
Doors & Locks/Security Systems	171,000	10,000	11,000	115,000	35,000				
Entry Remodel Security									
COPS									
Fencing	50,000								50,000
Front Entrance Concrete Work	32,000						32,000		
Home Ec Remodel	25,000							25,000	
HVAC Controls	340,000		5,000					340,000	
LED Lighting	5,000								
Track refurbish	100,000				100,000				
Paving Parking Lot	28,000		28,000						
Storage building wiring	3,000				3,000				
HVAC/ Chiller and Boilers	1,428,000							1,428,000	
WEST MINICO									
Flooring	158,000		128,000		30,000				
Asbestos/Floor Replacement	55,000								
ADA Stairlift	80,000			80,000					
ADA Bathroom	20,000			20,000					
Bathroom partitions	3,000			3,000					
Door & Locks/Security Systems	136,000	10,000	26,000	85,000	15,000				
Classroom window replace	70,000				70,000				
Office Remodel	17,000								
COPS									
Entry Remodel Security									
Fencing	50,000								50,000
Football Bleachers	30,000								30,000
Football goals & scoreboard ?									
Front Entrance Concrete Work	32,000						32,000		
Home Ec Remodel	25,000							25,000	
HVAC Controls	340,000							340,000	
Intercom	45,000				45,000				
Lab classroom remodel	10,000	10,000							
LED Lighting	10,000		10,000						
Paving Parking Lot	29,000		29,000						
Shrub & Grounds/Remodel District Confidential	5,000								

		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	FUTURE YEARS
Track refurbish	100,000									
Walk Off Carpet	20,000	20,000					100,000			
HVAC/ Chiller and Boilers	1,428,000									
MINICO										1,428,000
Bandroom remodel	50,000									
Boilers	550,000									50,000
Door Locks/Security Systems	278,000	10,000	18,000			250,000				550,000
Door Replacements	110,000					110,000				
Restroom remodels	5,000				5,000					
Flooring new addition 1st & 2nd floor	40,000									
Football Visitor Shed/Bleachers	75,000	46,000	29,000							40,000
Front Entrance Remodel/Security	40,000					40,000				
Gym Doors	40,000	40,000								
HVAC gymnasium	150,000									
HVAC repair	3,000		3,000							150,000
HVAC retro shop area	1,725,000									
HVAC retro Multipurpose	250,000									1,725,000
HVAC Controls	800,000									250,000
Intercom	78,000									800,000
JV Baseball Dugouts	donate?					78,000				
LED Lighting	480,000									
Lights JV Softball	10,000	10,000								480,000
New gym floor refinish	30,000	30,000								
Parking lot back lot	168,000	106,000	62,000							
Parking lot front lot	53,000	53,000								
Parking lot soccer/JV baseball	750,000									
Replace Counter tops in Bio Lab #2	14,000		4,000	10,000			420,000	330,000		
20 acres Restroom Locker & Water	300,000					300,000				
Roof over Multi Purpose	200,000									
Roof over the library	200,000								200,000	
Roof over the lunchroom	200,000							200,000		
Rooftop Units Phase 1: West End	340,000						200,000			
Rooftop Units Phase 2: East End	200,000									340,000
Tennis Court Fix	3,000	3,000								200,000
Tennis Court & Field Lights/Poles	donate?									
Ventilation upgrades shops	50,000									
Volleyball Standards	4,000		4,000							50,000
Water Line Fix	19,000		19,000							
Water Heater	5,000	5,000								
Weight Room Equipment	80,000				80,000					
Wrestling Room Pads ?????	15,000									
Window Replacements	250,000						15,000			
TRANSPORTATION							250,000			
New Mechanic Shop with Hoist	1,600,000									
New Shed	450,000									1,600,000
Pavement compound	250,000									450,000
Reroof Mechanic Shop	50,000									250,000
Security/Doors & Locks	5,000					30		50,000		
FOOD SERVICE										5,000
Security/Doors & Locks	5,000									
Minidoka County School District Confidential									5,000	

**TECHNOLOGY INTERNET/SOFTWARE
BUS LEASE/PURCHASE**

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	FUTURE YEARS
TECHNOLOGY INTERNET/SOFTWARE	740,000	900,000	680,000						
BUS LEASE/PURCHASE	95,000	95,000	100,000	225,000	195,000	840,000	840,000	840,000	840,000
TOTAL SUPPLEMENTAL LEVY	2,250,000	2,250,000	2,250,000	2,246,000	2,245,000	2,245,000	2,264,000	2,250,000	25,000

passed november 2017

passed november 2019

election november 2021

election november 2023

**GENERAL FUND MAINTENANCE EXPENSES(664)
CARRYFORWARD MATCH REQUIREMENT
REQ STUDENT OCCUPIED BLDG EXPENSES MATCH
MATCH MET?**

GENERAL FUND MAINTENANCE EXPENSES(664)	\$ 253,709	\$ 370,305	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000
CARRYFORWARD MATCH REQUIREMENT	\$ (159,225)	\$ (135,682)	\$ (107,543)						
REQ STUDENT OCCUPIED BLDG EXPENSES MATCH	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 1,073,166	\$ 31,834	\$ 1,073,166
MATCH MET?	NO	NO	YES	YES	YES	YES	YES	YES	YES
	\$ (135,682)	\$ (107,543)	\$ 414,291	\$ 641,834	\$ 756,834	\$ (23,166)	\$ 31,834	\$ 193,668	#####

June 21, 2021

Regular Board Meeting

Personnel Recommendation/Requests for Board Consideration

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Superintendent Contract, 2021-2022

Addendum (Attached)

Certified New Hire(s), 2021-2022

Kent, Robert

West Minico, Teacher; 1.0 FTE

Cory Kniep, West Minico Principal, is recommending Robert Kent for a math teaching position. Robert has worked previously for the district in a science teaching role. He is enrolled in his Master's program to obtain proper certification. An Alternative Authorization – Content Specialist application for certification will need to be requested and approved by the State Department of Education. In order for this employee to be employed as a secondary teacher, the Board will need to declare an "area of need." To declare an area of need, the Minidoka School District Human Resource Department has determined an area of need exists in our district for this particular position. Category 2 Contract

Pease, Douglas

East Minico, Teacher; 1.0 FTE

Greg Durrant, East Minico Principal, is recommending Douglas Pease for the social studies teaching position. Douglas has teaching in Idaho for many years. He is endorsed in Humanities, Social Studies and History. Category 2 Contract

Smith, Clynton

East Minico, Teacher; 1.0 FTE

Greg Durrant, East Minico Principal, is recommending Clynton Smith for an English teaching position. Clynton has been teaching in Cassia County for the previous 6 years. We feel he has the knowledge and experience to succeed in this position. Category 2 Contract

Classified New Hire(s), 2021-2022

Roseborough, Doris

JDC, Computer Lab Assistant

Michele Widmier, School Improvement Director, is recommending Doris Roseborough for the computer lab assistant position at the Juvenile Detention Center. She comes highly recommended and is remarkably a certified teacher. She views it as a perfect opportunity for her to put her training to good use. II/E

Salazar, Jasmyn

DSC, Data Specialist

Michelle DeLuna, Business Manager, is recommending Jasmyn Salazar for the data specialist position. Jasmyn has strong writing and computer skills. All of her references gave glowing recommendations and said she would be great in this position. Start Date: 07/01/2021 IX/A

June 21, 2021

Regular Board Meeting

Personnel Recommendation/Requests for Board Consideration

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June 14, 2021

Special Board Meeting Addendum

Personnel Recommendation/Requests for Board Consideration

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Classified New Hire(s), 2021-2022

Banda, Jacinda DSC, Preschool Aide
Dyann Blood, Mt. Harrison Jr. High/Preschool Principal, is recommending Jacinda Banda for the preschool aide position. Jacinda has experience that has prepared her to provide assistance to Ms. Smith in our preschool program. We feel extremely fortunate to find a candidate as enthusiastic, prepared and experience with special needs children as Ms. Banda. II/A

Chacon Cruz Mt. Harrison Jr. High, Para Educator
Dyann Blood, Mt. Harrison Jr. High/Preschool Principal, is recommending Cruz Chacon for the para educator position. Cruz has an associate's degree and has worked as a developmental therapist for A+ Solutions. She brings enthusiasm, experience, education and a strong work ethic to this position. We are confident that she will be a huge asset to the mastery based program at Mt. Harrison Jr. High and to the district at large.

Gore, Stacey East Minico, Special Ed Aide I
Greg Durrant, East Minico Middle School Principal, is recommending Stacey Gore the for the Special Ed Aide I position. Stacey began working in the District this year as a substitute teacher. We feel that she will be a great addition to the East Minico team. II/A

Classified Change(s), 2021-2022

Hernandez, David From: Heyburn, Kindergarten Provider
To: DSC, Recruiting/Literacy Provider

Stipend(s), 2020-2021

Ashley Johnson, Student Achievement Director, is recommending the following individuals receive a stipend in the amount of \$150 per day for attending two days of Science meetings at Minico High School on June 1-2, 2021. The team met to plan for the implementation of the Inspire Science curriculum and the planning for a 4-day week in the 2021-2022 school year.

Barnes, Steve
Larson, Amy

Gardner, Candice
McCaffrey, Keelan

Garner, Lorinda

Ashley Johnson, Student Achievement Director, is recommending the following individuals receive a stipend in the amount of \$150 per day for attending a Mathematics meeting at Minico High School on Tuesday, June 2, 2021. The team met to plan for Integrated 1 for the 4-day school week in the 2021-2022 school year.

Amen, Karyn

Eilers, Amy

Hanks, Nathan

Ashley Johnson, Student Achievement Director, is recommending the following individuals receive a stipend in the amount of \$160 per day for attending Google Bootcamp on June 9-10, 2021 at the District Service Center. Teachers attending the bootcamp will receive intensive training on the Google Suite. At the conclusion of the two days of training, teachers will take the Google Certification test to become Google Level 1 Certified.

Barfuss, Lara
Crane, JaeLee
Hyde, TaylorAnne
McLean, Jaimie
Trenkle, Brook

Bishop, Rachel
Evans, Elissa
Kern, Ruth
Nelson, Miranda

Cameron, Donna
Garner, Tara
Kraus, Julie
Tarbet, Karla

MCS D #331 Board of Trustees

Monthly Session Meeting Minutes

June 21, 2021

The Budget Hearing/Regular Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 6:00p.m.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, and Suchan.

Budget Hearing

Michelle DeLuna, Business Manager, reviewed the District, ARTEC and ARTEI budgets and revisions with the Board. There is concern with ARTEC and ARTEI budgets for next year. There will be a work session held June 30th with the State. A motion to close the Budget Hearing was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried, the hearing concluded at 6:42 p.m.

Call to Order & Roll Call

Prayer, Pledge of Allegiance and Welcome to Meeting

Vice Chair Stimpson led the group in prayer and Trustee Andersen led the Pledge of Allegiance.

Agenda Approval (Action Item)

A motion to accept the agenda as presented was made by Trustee Suchan, seconded Vice Chair Stimpson. Motion carried.

Consent Agenda (action item)

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of previous board minutes were unanimously approved.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll was Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$832,001.91

Payroll: \$2,292,499.25

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Travel Requests (none this month)

Approval of new Personnel

Patron Comments

There were no Patron Comments.

Discussion Items

ISBA Video for Board Appreciation Month

A video sent from the Idaho State Board Association was presented to the audience and Board thanking them for their hard work and efforts this year.

Administrator/Department/Committee

Vice Chair Stimpson asked Ashley Johnson how the curriculum was going. Ms. Johnson stated the committees did their homework and were prepared when meeting. All of the members chose the same curriculum. Teachers are very appreciative of getting new materials.

Policy Discussion

Policy D312.00 Minidoka School Scholarship: This policy states we will use money from the general fund in the amount of \$4,500 and award nine student scholarship. The Board felt it is not appropriate to use taxpayer's money for this and it does not benefit all students. This policy will be put on next month's agenda for deletion.

Policy D375.20 Gender and Sexual Orientation: This policy is from ISBA. Chair Heins stated she personally has some problems reading through the policy. Vice Chair Stimpson shared this policy had come to the board two or three years ago, and the Board chose to table it and not make any decisions on the policy. There will be a day when the State will mandate this, but he felt the Board should continue to table it and not address it until necessary. Chair Heins stated this policy does not meet the moral standards of our community and also felt it should be table. The Board Clerk was asked to table this policy until further notice.

Policy D390.00P Student Discipline Procedure: Chair Heins felt the policy was fine, but all administrators need to follow it. Kimberley Kidd, Principal of Minico, stated the admin had met with police officers and clarification was given. Administrators feel better informed.

Susan Fowler, transportation, asked that if there is a discipline problem with a student, bus drivers be notified so if something happens on the bus they can notify the school. Mr. Ramsey stated the Transportation Supervisor needs to meet with the administrators and figure out a way for quicker communication. This policy will go for a first reading next month.

Policy D430.00/430.00F/430.00P Relationship Between School and Law Enforcement: Vice Chair stated it appeared questions were answer on this policy when meeting with police officers. This policy will go for a first reading next month.

Policy D935.00 Energy Conservation Program: This program is no longer in affect. It will be put on the agenda next month for deletion.

Superintendent Report

When Mr. Ramsey was asked about the trip to Logan to look at what Johnson Control offers. He stated he spoke with the Cache Valley superintendent and he highly recommended the company.

Business

Mt. Harrison High School Daycare Procedure: When reviewing the Daycare program, it was discovered there was not appropriate procedures in place. The daycare is open for any student with children. If a student has straight A's the child care is free. If there are spots available, they will also take staff's children, but students' children take priority. A motion to accept the MHHS Daycare procedure as presented was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

Approval of 2021-2022 District Employee Handbook: A motion to adopt the District Employee Handbook as presented was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.

Approval of Payroll Dates: A motion to accept the Payroll Dates as presented was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried.

Approval of 2021-2022 Fees: There were no changes in the fee schedule from last year. A motion to accept the 2021-2022 fees was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.

Approval of ARTEC/ARTEI Budget: A motion to approve the ARTEC/ARTEI budget for next year was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried.

Approval of Proposed 2021-2022 Budget: A motion to approve the District 2021-2022 budget was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.

Approval of Revised Budget: A motion to accept the revised budget for this year was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

New/Amended/Deleted Policies

A motion to approve policies D560.00 Employee Injury Accident Treatment, D580.50 Teacher's Provision of Employment with the deletion of policy D560.50 Employee Accident Report was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

Policy D560.00 Employee Injury Accident Treatment (First Reading)

Policy D560.50 Employee Accident Report – DELETE

Policy D580.50 Teacher's Provisions of Employment (First Reading)

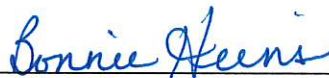
Policy D588.00 Assignments and Transfers (First Reading)

A motion to approved policy D588.00 Assignments and Transfer was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

Approval and Swearing in of Board Trustee for Vacancy in Zone #3: Trustee Suchan made a motion to accept the application of Rick Parker as Trustee in Zone #3, seconded by Trustee Andersen. Motion carried. Board Clerk, Kerri Tibbitts, swore in Mr. Rick Parker as Trustee of Zone #3.

Adjournment

A motion for adjournment was made by Trustee Andersen seconded by Trustee Suchan. Motion carried. Meeting was adjourned at 7:45 p.m.



Bonnie Heins, Chair of School Board

Attest: July 19, 2021



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Regular Board Meeting Minutes

June 21, 2021

The Regular Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 5:10 p.m.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, and Suchan.

Agenda Review

The agenda was reviewed for the regular meeting, June 21, 2021, at 7:00 p.m.

Executive Session

A motion to move into Executive Session was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

A motion to move into Open Session was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

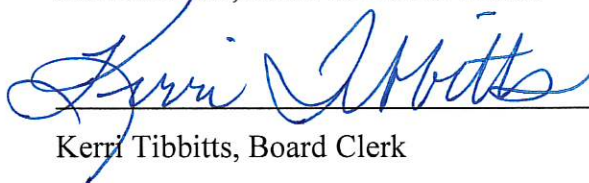
Adjournment

A motion for adjournment was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried. (5:55 p.m.)



Bonnie Heins, Chair of School Board

Attest: July 19, 2021 kt



Kerri Tibbitts, Board Clerk

ACCOUNTS PAYABLE RUNS FOR BOARD APPROVAL

FOR THE MONTH OF JUNE/JULY

DATE OF RUN	EXPLANATION OF RUN	VOUCHER #	AMOUNT OF RUN
6/29/2021	SPECIAL RUN - CLEAN UP	3945	\$ 174,860.54
6/29/2021	SPECIAL RUN - ACH	3946	\$ 13,130.41
6/30/2021	SPECIAL RUN - CLEAN UP	3947	\$ 9,169.38
6/30/2021	SPECIAL RUN - UTILITIES	3948	\$ 36,568.83
6/30/2021	SPECIAL RUN - INVOICES	3949	\$ 92,952.41
PENDING			
6/29/2021	REGULAR RUN - WELLS FARGO	3950	\$ 5,840.74
NEW YEAR			
7/14/2021	REGULAR RUN - INVOICES	3951	\$ 497,398.60
7/14/2021	REGULAR RUN - TRAVEL	3952	\$ 2,081.00
	GRAND TOTAL ACCOUNTS PAYABLE RUNS FOR JUNE/JULY		\$ 832,001.91

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2020-2021

Criteria:

Voucher: 3945

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
63714	ACE HARDWARE	FRESH AIRE AND PUMP COOLER FOR SWAMP COOLER	\$40.47
63715	AMERICAN LINEN SUPPLY	YEAR FOR SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$153.03
63715	AMERICAN LINEN SUPPLY	YEAR FOR SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$115.01
63716	BARNES & NOBLE	CANNONBALL IN!	\$399.00
63716	BARNES & NOBLE	ERASER	\$251.80
63716	BARNES & NOBLE	INVISIBLE BOY	\$251.80
63716	BARNES & NOBLE	SAY SOMETHING	\$251.80
63716	BARNES & NOBLE	SNURTCH	\$251.80
63716	BARNES & NOBLE	TEACHER LIKE YOU	\$475.60
63716	BARNES & NOBLE	THOSE SHOES	\$224.00
63717	BEAR NECESSITIES PORTABLE RESTROOM	PORTABLE RESTROOM RENTAL JULY-JUNE SOFTBALL, SOCCER, BASEBALL, FOOTBALL PRACTICE FIELDS	\$904.60
63719	BURGERS ETC.	FACILITY COMMITTEE LUNCHES	\$85.75
63720	C-A-L STORES - BURLEY	RETURN SPRAYER	(\$64.99)
63720	C-A-L STORES - BURLEY	SPRAYER, PROPANE	\$86.24
63723	DAKOTA DIESEL ELECTRIC	BALL JOINT, BELTS	\$448.90
63725	EVANS, LEXI	REIMBURSE FOR FUEL FOR MINIBUS - WFCC WOULD NOT WORK FOR RETURN TRIP FOR FFA TRIP FROM MOSCOW, ID	\$75.00
63727	HAUNS HARDWARE	SAWZALL BLADE, TORCH BLADE	\$42.98
63727	HAUNS HARDWARE	HEAVE DUTY BLADES	\$15.48
63729	HOLIDAY INN EXPRESS BOISE DOWNTOWN	LODGING STATE TENNIS/TRACK/SOFTBALL BOISE BRADY TRENKLE MAY 20-22, 2021	\$184.00
63730	MILES CONSTRUCTION	EAST AWNING FOR THE MODULAR	\$7,985.00
63731	MINICO HIGH SCHOOL	FEBRUARY BUSING MINICO DRIVER KAREN FERGUSON	\$25.00
63731	MINICO HIGH SCHOOL	MARCH BUSING MINICO DRIVER KAREN FERGUSON	\$254.00
63731	MINICO HIGH SCHOOL	APRIL BUSING MINICO DRIVER KAREN FERGUSON	\$122.00
63731	MINICO HIGH SCHOOL	MAY BUSING MINICO DRIVER KAREN FERGUSON	\$312.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2020-2021

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3945

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
63733	MINIDOKA SCHOOL LUNCH PROGRAM	FOOD SERVICE MATCH	\$41,288.00
63735	NORTHWEST NAZARENE UNIV	CONCURRENT CREDIT FEES	\$15,225.00
63737	O'REILLY AUTO PARTS	POWER STEERING FLUID	\$35.98
63739	OUTSOLVE LLC	OS 10 BENCHMARK/ SALARY SURVEY	\$3,497.50
63741	SCHOOL SPECIALTY SUPPLY	CHAIR- CS CONTEMPORY CANTILEVER	\$606.90
63741	SCHOOL SPECIALTY SUPPLY	DESK- CLASSROOM SELECT ROYAL SEATING - OPEN FRONT	\$2,084.00
63741	SCHOOL SPECIALTY SUPPLY	STOOL- CS CONTEMPORARY SWIVEL	\$422.72
63742	SOLV BUSINESS SOLUTIONS-233439	60-DAY BUS INSPECTION FORMS FOR USE IN TRANSPORTATION SHOP AND DEPT.	\$109.74
63742	SOLV BUSINESS SOLUTIONS-233439	60-DAY BUS INSPECTION FORMS FOR USE IN TRANSPORTATION SHOP AND DEPT.	\$92.00
63743	WESTERN MOUNTAIN BUS SALES	KIT LOCK SLIDER, FRAME KIT	45 \$181.56
63743	WESTERN MOUNTAIN BUS SALES	KIT LEVER DRIVE	\$74.70
63744	WESTERN RECORDS DESTRUCTION	SHREDDAR TRUCK (SEPT, DEC, MARCH & JUNE)	\$33.00
63745	YESCO	EAST MINICO MARQUEE	\$10,256.50
Total for 100 - GENERAL FUND			\$86,797.87
237 - IMEN (MASTERY BASED			
63721	CAROLINA BIOLOGICAL SUPPLY CO	GENETICS FISH	\$135.38
Total for 237 - IMEN (MASTERY BASED			\$135.38
241 - DRIVER EDUCATION FUND			
63713	ACCURATE IMPRINTS	(3) VINYL MAGNETIC SIGN FOR DE CAR	\$50.00
63737	O'REILLY AUTO PARTS	OIL FILTERS - IMPALA, DRIVERS ED D-16	\$10.68
Total for 241 - DRIVER EDUCATION FUND			\$60.68
243 - PROFESSIONAL TECHNICAL - STATE			
63736	O'DONAHUE, HEATHER	CNA CLINICALS	\$3,265.00

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Total for 243 - PROFESSIONAL TECHNICAL - STATE			\$3,265.00
251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS			
63732	MINIDOKA COUNTY SCHOOL DIST	INDIRECT COSTS	\$30,864.08
Total for 251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS			\$30,864.08
252 - TITLE I-B ESEA READING FIRST			
63738	OOH MOMMY LLC	LILGADGETS BRAIDED AUDIO CABLE (BLACK)	\$210.00
63738	OOH MOMMY LLC	LILGADGETS BRAIDED AUDIO CABLE (BLACK)	\$210.00
Total for 252 - TITLE I-B ESEA READING FIRST			\$420.00
253 - TITLE I-C ESEA MIGRANT FUND			
63728	HERRETT CENTER - CSI	ASTRONAUT W/LST SHOW & SCAVENGER HUNT TRIP TO HERRETT CENTER	\$330.00 ⁴⁶
63728	HERRETT CENTER - CSI	ACCIDENTAL ASTRONAUTS SHOW & REPTILES PROGRAM	\$390.00
63732	MINIDOKA COUNTY SCHOOL DIST	INDIRECT COSTS	\$8,135.22
63740	RIDLEY'S FOOD & DRUG	SUMMER PARENT LUNCHEON - DAWN, WATER, PORK KIDNEYS, ULTRA BUBBLE CONCENT, MACARONI SALAD, POTATO SALAD	\$492.89
63740	RIDLEY'S FOOD & DRUG	SODAS	\$26.28
Total for 253 - TITLE I-C ESEA MIGRANT FUND			\$9,374.39
255 - TITLE I-D ESEA NEGLECTED & DELINQUENT CHILDREN			
63732	MINIDOKA COUNTY SCHOOL DIST	INDIRECT COSTS	\$1,021.69
Total for 255 - TITLE I-D ESEA NEGLECTED & DELINQUENT CHILDREN			\$1,021.69
257 - TITLE VI-B IDEA SPECIAL ED FUND			
63718	BINGHAM, SHERRY	IN DISTRICT MILEAGE	\$36.45
63732	MINIDOKA COUNTY SCHOOL DIST	INDIRECT COSTS	\$29,102.35

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Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND			\$29,138.80
258 - TITLE VI-B IDEA PRESCHOOL FUND			
63732	MINIDOKA COUNTY SCHOOL DIST	INDIRECT COSTS	\$1,374.52
Total for 258 - TITLE VI-B IDEA PRESCHOOL FUND			\$1,374.52
261 - TITLE VI ESEA - INNOVATIVE PRACTICES FUND			
63732	MINIDOKA COUNTY SCHOOL DIST	INDIRECT COSTS	\$430.41
Total for 261 - TITLE VI ESEA - INNOVATIVE PRACTICES FUND			\$430.41
263 - PERKINS III PROFESSIONAL TECHNICAL ACT			
63725	EVANS, LEXI	MILEAGE IATA SUMMER INSERVICE BLACKFOOT JUNE 21-23, 2021	\$84.60
Total for 263 - PERKINS III PROFESSIONAL TECHNICAL ACT			\$84.60
271 - TITLE II-A ESEA IMPROVING TEACHER QUALITY			
63732	MINIDOKA COUNTY SCHOOL DIST	INDIRECT COSTS	\$730.90
Total for 271 - TITLE II-A ESEA IMPROVING TEACHER QUALITY			\$730.90
290 - FOOD SERVICE FUND			
63715	AMERICAN LINEN SUPPLY	MATS, DUS MOP, FRAMES, ETC FOR KITCHENS	\$48.00
63715	AMERICAN LINEN SUPPLY	MATS, DUS MOP, FRAMES, ETC FOR KITCHENS	\$48.00
63722	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$103.50
63722	CHARLIE'S PRODUCE	MINICO PRODUCE	\$1,314.50
63722	CHARLIE'S PRODUCE	MINICO PRODUCE	\$1,133.15
63722	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$130.05
63722	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$165.75
63724	DIGI INTERNATIONAL INC	2 YEAR MONITORING	\$457.00
63726	FIRE SERVICES OF IDAHO, INC.	ANSUL AND HOOD SERVICE FOR ALL KITCHENS	\$1,083.10

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290 - FOOD SERVICE FUND			
63734	NICHOLAS & CO	FOOD FOR KITCHENS	\$3,275.60
63734	NICHOLAS & CO	PAPER AND CLEANING SUPPLIES	\$1,053.30
63734	NICHOLAS & CO	FOOD FOR KITCHENS	\$2,350.27

Total for 290 - FOOD SERVICE FUND \$11,162.22

Grand Total: \$174,860.54

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100 - GENERAL FUND			
0	STATE TAX COMMISSION	SALES TAX- GENERAL	\$3,278.86
0	WELLS FARGO REMITTANCE CTR	15000.MAINTENANCE FUEL	\$1,738.99
0	WELLS FARGO REMITTANCE CTR	GROUNDS FUEL	\$323.17
0	WELLS FARGO REMITTANCE CTR	EMT APPLICATION	\$98.00
0	WELLS FARGO REMITTANCE CTR	FUEL FOR VAN	\$40.00
0	WELLS FARGO REMITTANCE CTR	FUEL FOR DISTRICT VEHICLES (TRANSPORTATION TRUCKS, DISTRICT CARS, SUPERINTENDENT VEHICLE ETC)	\$71.17
0	WELLS FARGO REMITTANCE CTR	NATIONAL SCHOOL NURSE CONFERENCE- VIRTUAL REGISTRATION FOR ALLISON SERR	\$325.00
0	WELLS FARGO REMITTANCE CTR	TODD NESLONEY VIRTUAL TRAINING FOR ASHLEY JOHNSON	\$75.00
0	WELLS FARGO REMITTANCE CTR	TODD NESLONEY VIRTUAL TRAINING FOR HEATHER HEPWORTH	\$75.00
0	WELLS FARGO REMITTANCE CTR	REIMBURSEMENT FROM ARTEI FROM JONES & BARTLETT LEARNING	\$5,310.18
0	WELLS FARGO REMITTANCE CTR	HOME DEPOT-STORAGE CABINET WITH ADJUSTABLE SHELVES	\$869.46
0	WELLS FARGO REMITTANCE CTR	MHS GOLF TRIP FUEL	\$559.25
0	WELLS FARGO REMITTANCE CTR	FUEL FOR (SHORT MINIBUSES (071, 072 ,064)	\$230.93
0	WELLS FARGO REMITTANCE CTR	DROPBOX	\$45.00
0	WELLS FARGO REMITTANCE CTR	REBATE CASH BACK	(\$709.22)
0	WELLS FARGO REMITTANCE CTR	CRASH PLAN	\$259.74
0	WELLS FARGO REMITTANCE CTR	FUEL FOR DISTRICT VEHICLES (TRANSPORTATION TRUCKS, DISTRICT CARS, SUPERINTENDENT VEHICLE ETC)	\$75.00
0	WELLS FARGO REMITTANCE CTR	FUEL FOR DISTRICT VEHICLES (TRANSPORTATION TRUCKS, DISTRICT CARS, SUPERINTENDENT VEHICLE ETC)	\$61.11
Total for 100 - GENERAL FUND			\$12,726.64
241 - DRIVER EDUCATION FUND			
0	WELLS FARGO REMITTANCE CTR	FUEL DRIVERS ED CARS	\$263.40
0	WELLS FARGO REMITTANCE CTR	FUEL DRIVERS ED CARS - SHIELA	\$37.02

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241 - DRIVER EDUCATION FUND			
0	WELLS FARGO REMITTANCE CTR	FUEL DRIVERS ED CARS - JESSICA	\$36.86
			Total for 241 - DRIVER EDUCATION FUND
			\$337.28
290 - FOOD SERVICE FUND			
0	STATE TAX COMMISSION	SALES TAX - FOOD SERVICE	\$66.49
			Total for 290 - FOOD SERVICE FUND
			\$66.49
			Grand Total:
			\$13,130.41

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100 - GENERAL FUND			
63748	ANDERSON, JULIAN & HULL, LLP	LEGAL	\$1,287.00
63749	BEAR NECESSITIES PORTABLE RESTROOM	PORTABLE RESTROOM RENTAL JULY-JUNE SOFTBALL, SOCCER, BASEBALL, FOOTBALL PRACTICE FIELDS	\$482.00
63750	BLICK ART MATERIALS	ARTISTA POTTER'S WHEEL	\$918.00
63751	BRYSON SALES & SERVICE, INC	BRAKES, 2 HORNS	\$117.38
63751	BRYSON SALES & SERVICE, INC	HARNESSE HEADLIGHT, MIRROR	\$415.78
63751	BRYSON SALES & SERVICE, INC	GRILLE EMBLEM LOGO, RADIATOR, HEADLIGHT, HEADLAMPS	\$766.73
63751	BRYSON SALES & SERVICE, INC	HORN	\$48.00
63752	LYNCH OIL, INC.	MO PO JUNE 21 - FUEL FOR BUSES NEEDING FUEL FOR MONTH (ON SITE)	\$2,636.81
63754	MT HARRISON JR/SR HIGH SCHOOL	24 X 36 JDC SCHOOL LOGO POSTERS	\$30.00
63755	RIVERSIDE HOTEL	IASBO CONFERENCE JUNE 23-25 - BOISE HOTEL ROOM FOR ANDREA SCHAEFFER - CONFIRMATION # 351494	51 \$238.00
Total for 100 - GENERAL FUND			\$6,939.70
243 - PROFESSIONAL TECHNICAL - STATE			
63756	VALLEY WIDE COOP	HOG PANELS	\$811.71
63756	VALLEY WIDE COOP	VET WRAP	\$66.78
63756	VALLEY WIDE COOP	SYRINGES/NEEDLES	\$21.45
Total for 243 - PROFESSIONAL TECHNICAL - STATE			\$899.94
246 - STATE SUBSTANCE ABUSE FUND			
63746	ALL WIRELESS COMMUNICATIONS	SITE RENTAL FOR RADIO TOWERS	\$200.00
Total for 246 - STATE SUBSTANCE ABUSE FUND			\$200.00
290 - FOOD SERVICE FUND			
63747	AMERICAN LINEN SUPPLY	MATS, DUS MOP, FRAMES, ETC FOR KITCHENS	\$48.00
63753	MIKEY'S REFRIGERATION INC	REPLACED RIGHT MOTOR ON EVAP.	\$325.49
63753	MIKEY'S REFRIGERATION INC	CLEANED UP ICE ON BLADE	\$112.50

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290 - FOOD SERVICE FUND			
63753	MIKEY'S REFRIGERATION INC	REPAIRS ON CONDESING UNIT, REPAIRED DISHWASHER	\$493.75
63753	MIKEY'S REFRIGERATION INC	CHECKED PRESSURES	\$150.00
Total for 290 - FOOD SERVICE FUND			\$1,129.74
Grand Total:			\$9,169.38

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100 - GENERAL FUND			
63757	HEYBURN, CITY OF	HEYBURN UTILITIES	\$1,608.28
63757	HEYBURN, CITY OF	HEYBURN IRRIGATION	\$382.60
63757	HEYBURN, CITY OF	MT HARRISON UTILITIES	\$1,132.41
63758	INTERMOUNTAIN GAS CO.	DISTRICT WIDE GAS INCLUDING FOOD SERVICE/ MAINT BLDG	\$14.23
63758	INTERMOUNTAIN GAS CO.	MT HARRISON GAS	\$141.51
63758	INTERMOUNTAIN GAS CO.	TRANSPORTATION GAS	\$49.54
63758	INTERMOUNTAIN GAS CO.	HEYBURN GAS	\$291.76
63758	INTERMOUNTAIN GAS CO.	PAUL GAS	\$80.08
63758	INTERMOUNTAIN GAS CO.	RUPERT GAS	\$399.53
63758	INTERMOUNTAIN GAS CO.	TLC GAS	\$162.21
63758	INTERMOUNTAIN GAS CO.	EAST GAS	\$320.42
63758	INTERMOUNTAIN GAS CO.	WEST GAS	\$449.22
63758	INTERMOUNTAIN GAS CO.	MINICO GAS	\$697.38
63759	PAUL, CITY OF	PAUL WATER/SEWER/GARBAGE	\$705.00
63759	PAUL, CITY OF	WEST WATER/ SEWER/ GARBAGE	\$741.00
63760	RUPERT, CITY OF	DISTRICT WIDE UTILITIES INCLUDING FOOD SERVICE & MAINT BLDG	\$906.54
63760	RUPERT, CITY OF	TRANSPORTATION UTILITIES	\$829.92
63760	RUPERT, CITY OF	RUPERT UTILITIES	\$4,503.03
63760	RUPERT, CITY OF	EAST UTILITIES	\$2,934.57
63760	RUPERT, CITY OF	TLC UTILITIES	\$1,618.17
63760	RUPERT, CITY OF	MINICO SEWER TRANSFER	\$579.91
63761	TOTAL WASTE MANAGEMENT	ACEQUIA GARBAGE SERVICE	\$465.17
63761	TOTAL WASTE MANAGEMENT	HEYBURN GARBAGE SERVICE	\$465.17
63761	TOTAL WASTE MANAGEMENT	WEST GARBAGE SERVICE	\$511.51
63761	TOTAL WASTE MANAGEMENT	MINICO GARBAGE SERVICE	\$1,041.96
63761	TOTAL WASTE MANAGEMENT	MT HARRISON GARBAGE SERVICE	\$412.16

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100 - GENERAL FUND			
63762	UNITED ELECTRIC COOP	ACEQUIA ELECTRIC	\$2,327.09
63762	UNITED ELECTRIC COOP	PAUL ELECTRIC	\$1,694.67
63762	UNITED ELECTRIC COOP	MINICO ELECTRIC	\$6,458.21
63762	UNITED ELECTRIC COOP	WEST ELECTRIC	\$1,833.57
63763	VERIZON	DISTRICT CELL PHONES	\$24.02
63763	VERIZON	RUPERT CELL PHONES	\$51.62
63763	VERIZON	EAST CELL PHONES	(\$22.57)
63763	VERIZON	WEST CELL PHONES	\$51.62
63763	VERIZON	MINICO CELL PHONES	\$314.27
63763	VERIZON	MT HARRISON CELL PHONES	\$129.06
63763	VERIZON	MAINTENANCE AND CUSTODIAL CELL PHONES	\$856.00
63763	VERIZON	TECHNOLOGY CELL PHONES	\$229.40
63763	VERIZON	NURSE CELL PHONES	\$154.87
63763	VERIZON	SPECIAL SERVICES CELL PHONES	\$51.62
63763	VERIZON	TRANSPORTATION CELL PHONES	\$154.87
63763	VERIZON	IPAD FOR INTOUCH	\$719.98
Total for 100 - GENERAL FUND			\$36,465.58
251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS			
63763	VERIZON	FEDERAL PROGRAMS CELL PHONES	\$103.25
Total for 251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS			\$103.25
Grand Total:			\$36,568.83

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100 - GENERAL FUND			
63764	AG PRO WELL CLEANERS	WEST WELL CLEAN OUT, VIDEO	\$4,100.00
63765	AMERICAN LINEN SUPPLY	YEAR FOR SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$115.01
63766	BAILEY OIL CO., INC.	MO PO JUNE 21 FUEL FOR MINIBUSES NEEDING FUEL AFTER ACTIVITY TRIPS, ETC, FOR MONTH	\$199.81
63766	BAILEY OIL CO., INC.	MO PO JUNE 21 FUEL FOR BUSES NEEDING FUEL AFTER ACTIVITYTRIPS FOR MONTH	\$749.83
63766	BAILEY OIL CO., INC.	MO PO JUNE 21 FUEL FOR RED SHOP TRUCK AND OTHER SHOP TRUCK FOR MONTH	\$97.15
63766	BAILEY OIL CO., INC.	GROUND FUEL	\$655.28
63766	BAILEY OIL CO., INC.	MAINTENANCE FUEL	\$46.85
63767	CATMULL PLUMBING, INC	WEST ADA BATHROOM	\$2,170.41
63769	EDUQUEST LLC	6 SESSION - COUNSELING SERVICES (DIST ACCT)	\$213.00
63770	HAUNS HARDWARE	IMPULSE WHEELD SPRINKLERS	\$90.47
63770	HAUNS HARDWARE	GALVANIZED NIPPLE	\$7.29
63771	IN TOUCH	TOUCHBASE TRANSACTION FEE SCHOOL TERM JULY 1 - JUNE 30 ACTUAL TRANSACTIONS (CC)	\$1,251.20
63772	JOHNSTONE SUPPLY	REGRIGERANT	\$1,378.00
63773	K & R RENT-ALL, INC	FLOOR SCRAPER	\$16.00
63773	K & R RENT-ALL, INC	ASPHALT ROLLER	\$185.00
63774	LAYNE PUMPS INC	WEST LABOR TO PULL AND SET PUMP, DIS-ASSEMBLE AND ASSEMBLE, MACHINE FOR RINGS, ETC.	\$4,190.00
63774	LAYNE PUMPS INC	SUPPLIES FOR THE PUMP AND MOTOR	\$4,721.00
63775	LYNCH OIL, INC.	MO PO JUNE 21 - FUEL FOR BUSES NEEDING FUEL FOR MONTH (ON SITE)	\$1,177.50
63776	MAGIC VALLEY LABS,INC	DRINKING WATER TESTING -ACEQUIA	\$447.00
63776	MAGIC VALLEY LABS,INC	DRINKING WATER TESTING - MINICO	\$40.00
63777	NAPA AUTO PARTS	OMNI LUB	\$8.34
63778	PLATT ELECTRIC SUPPLY, INC	ELECTRONIC BALLAST	\$149.10
63779	REFRIGERATION SUPPLIES	THERMOSTAT	\$172.00
63780	ROBINSON & ASSOCIATES	LEGAL FEES	\$14,160.00

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100 - GENERAL FUND			
63781	RUPERT LUMBER & PAINT	2X6X10 BTR	\$72.15
63782	SCHOLASTIC INC	SPRING VALUE PACK (10 PACK)	\$49.00
63783	SCHOOL SPECIALTY SUPPLY	CHAIR - CS CLASSIC 9400 FOUR LEG STACKING - HARD PLASTIC SEAT AND BACK 18 - CHROME FRAME - NAVY SHELL COLOR	\$3,714.00
63783	SCHOOL SPECIALTY SUPPLY	CHAIR - CS CLASSIC 9400 FOUR LEG STACKING - HARD PLASTIC SEAT AND BACK 16 - CHROME FRAME - NAVY SHELL COLOR	\$2,476.00
63783	SCHOOL SPECIALTY SUPPLY	DESK - CLASSROOM SELECT TRADITIONAL OPEN FRONT - 18X24 LAMINATE TOP (CHROME INSERT - BLACK BOOK BOX - OAK TOP COLOR	\$1,767.75
63784	SCHOWS, INC	RELAY	\$42.63
63785	STARS FERRY BUILDING SUP	SHEETROCK, COMPOUND, DRYWALL SCREWS, NAILS, JOINT TAPE	\$158.33
63785	STARS FERRY BUILDING SUP	PAPER JOINT TAPE, SPACKLING COMPOUND, JOINT COMPOUND	\$20.37
63785	STARS FERRY BUILDING SUP	APPALACHIAN RD OAK	\$23.50
63785	STARS FERRY BUILDING SUP	2x8x16 BTR FIR RETURN FROM INV# 2011-733800	(\$93.40)
63785	STARS FERRY BUILDING SUP	PINE WOOD, PRIMED MDF	\$13.90
63785	STARS FERRY BUILDING SUP	15X3 CONST LAG SCREWS	\$39.99
63785	STARS FERRY BUILDING SUP	2X4X10 STD	\$42.40
63785	STARS FERRY BUILDING SUP	RETURN HALF GLS MTL.	(\$295.99)
63785	STARS FERRY BUILDING SUP	DOOR STOP	\$126.00
63792	STOTZ EQUIPMENT	EXTENSION SPRING	\$31.59
63786	TURNER PLLC, TRAVIS L	MBINGHAM DOT PHYSICALS FOR DRIVERS IN TRANSPORTATION DEPT.	\$50.00
63787	VALLEY OFFICE SYSTEMS	COPIER LEASE- DISTRICT ADMIN	\$230.45
63787	VALLEY OFFICE SYSTEMS	COPIER LEASE TECH DEPARTMENT	\$7.06
63787	VALLEY OFFICE SYSTEMS	DISTRICT ADMIN - COPIER UNDERAGE	\$1,251.41
63787	VALLEY OFFICE SYSTEMS	TECH DEPARTMENT - COPIER UNDERAGE	\$33.91
63787	VALLEY OFFICE SYSTEMS	ACEQUIA - COPIER LEASE UNDERAGE	\$1,128.53
63787	VALLEY OFFICE SYSTEMS	HEYBURN - COPIER LEASE UNDERAGE	\$2,508.29

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100 - GENERAL FUND			
63787	VALLEY OFFICE SYSTEMS	PAUL - COPIER LEASE UNDERAGE	\$2,912.03
63787	VALLEY OFFICE SYSTEMS	RUPERT - COPIER LEASE UNDERAGE	\$2,986.20
63787	VALLEY OFFICE SYSTEMS	EAST - COPIER LEASE UNDERAGE	\$2,491.90
63787	VALLEY OFFICE SYSTEMS	WEST - COPIER LEASE UNDERAGE	\$2,091.96
63787	VALLEY OFFICE SYSTEMS	MINICO - COPIER LEASE UNDERAGE	\$3,895.93
63787	VALLEY OFFICE SYSTEMS	MTH - COPIER LEASE UNDERAGE	\$1,207.44
63787	VALLEY OFFICE SYSTEMS	MAINT - COPIER LEASE UNDERAGE	\$101.56
63787	VALLEY OFFICE SYSTEMS	TRANS - COPIER LEASE UNDERAGE	\$269.52
63788	VERIZON CONNECT NWF, INC	TRACKING MONTHLY SERVICE FEE	\$48.57
63789	WESTERN RECORDS DESTRUCTION	SHREDDING FOR BUSINESS OFFICE	\$106.00
63790	WIENHOFF DRUG TESTING	DRUG TESTING FOR NON ROUTE DRIVERS IN TRANSPORATION DEPT.	\$60.00
63791	WOLTER KUWER LAW & BUSINESS	APA BASIC GUIDE TO PAYROLL	\$638.24
Total for 100 - GENERAL FUND			\$66,547.46
290 - FOOD SERVICE FUND			
63768	DEAN DAIRY COPRORATE, LLC	ACEQUIA - MILK	\$1,365.83
63768	DEAN DAIRY COPRORATE, LLC	HEYBURN - MILK	\$3,549.22
63768	DEAN DAIRY COPRORATE, LLC	PAUL - MILK	\$2,015.67
63768	DEAN DAIRY COPRORATE, LLC	RUPERT - MILK	\$4,952.92
63768	DEAN DAIRY COPRORATE, LLC	TLC - MILK	\$293.92
63768	DEAN DAIRY COPRORATE, LLC	EAST - MILK	\$3,626.01
63768	DEAN DAIRY COPRORATE, LLC	WEST - MILK	\$1,890.56
63768	DEAN DAIRY COPRORATE, LLC	MINICO - MILK	\$8,144.90
63768	DEAN DAIRY COPRORATE, LLC	MTH - MILK	\$366.22
63787	VALLEY OFFICE SYSTEMS	FOOD - COPIER LEASE UNDERAGE	\$199.70
Total for 290 - FOOD SERVICE FUND			\$26,404.95

MINIDOKA COUNTY SCHOOL DISTRICT #331

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Fiscal Year: 2020-2021

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3949

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
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Grand Total: \$92,952.41

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2021-2022

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3951

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
63794	ACE HARDWARE	CAR DETAIL NOZZLE	\$6.83
63794	ACE HARDWARE	SOCKET ADAPTER SET, HOSE BRASS REPAIR	\$30.57
63795	ASCD	MEMBERSHIP FOR JAMES RAMSEY	\$89.00
63796	BLACKBOARD INC	WEBSITE AND CONTENT MANAGEMENT- WEB HOSTING UP TO 20,000 USERS	\$19,876.16
63797	COGNIA INC	ADVANCE ED IMPROVEMENT NETWORK FEE	\$1,200.00
63798	DIVISION OF BUILDING SAFETY	ANNUAL CERTIFICATION FEE - WEST	\$100.00
63799	DUDE SOLUTIONS, INC	UTILITIY DIRECT LICENSE ANNUAL RENEWAL	\$3,666.34
63800	ELECTRIC MOTOR REWIND,INC	MOTOR REPAIR SUPPLIES - MT. HARRISON	\$118.24
63800	ELECTRIC MOTOR REWIND,INC	RUN CAPACITOR	\$12.71
63800	ELECTRIC MOTOR REWIND,INC	COOLER SWAMP MOTOR	\$117.60
63801	FRED PRYOR SEMINARS	TRAINING PRYOR 2 UNITS	\$398.00
63801	FRED PRYOR SEMINARS	TRAINING PRYOR 1 UNIT	\$159.00
63802	FRONTLINE TECHNOLOGIES GROUP, LLC	AESOP LICENSE YEAR FEES	\$12,667.87
63803	HAUNS HARDWARE	HUNTER XC-600 TIMER	\$107.99
63803	HAUNS HARDWARE	BRASS BUSHING	\$13.98
63803	HAUNS HARDWARE	SPRINKLER HEADS	\$76.14
63803	HAUNS HARDWARE	GAVLANIZED NIPPLE	\$7.29
63806	IASA	IASA ANNUAL MEMBERSHIP DUES FOR DR. JAMES RAMSEY	\$705.00
63806	IASA	IASA ANNUAL MEMBERSHIP DUES FOR ASHLEY JOHNSON	\$455.00
63806	IASA	IASA TRAINING BOISE - AUG 3-5 - REGISTRATION FOR JOSH GREENWALT	\$550.00
63807	IDAHO SCHOOL BOARDS ASSN	MEMBERSHIP DUES	\$9,033.88
63808	INSTRUCTURE	CANVAS CLOUD SUBSCRIPTION, IMPLEMENTATION AND TRAINING -EAST	\$3,604.00
63808	INSTRUCTURE	CANVAS CLOUD SUBSCRIPTION, IMPLEMENTATION AND TRAINING -EAST	\$3,604.00
63808	INSTRUCTURE	CANVAS CLOUD SUBSCRIPTION, IMPLEMENTATION AND TRAINING -EAST	\$3,604.00

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100 - GENERAL FUND			
63808	INSTRUCTURE	CANVAS CLOUD SUBSCRIPTION, IMPLEMENTATION AND TRAINING -EAST	\$3,604.00
63809	LAKESHORE LEARNING MATERIALS	BULLETIN BOARDS, POSTERS	\$138.97
63810	MORETON & COMPANY	PROPERTY GENERAL LIABILITY, ABUSE, & EDUCATORS LEGAL LIABILITY FAITHFUL	\$196,478.00
63812	POWERSCHOOL GROUP LLC	POWERSCHOOL SPECIAL ED- IEP	\$9,702.00
63812	POWERSCHOOL GROUP LLC	POWERSCHOOL REGISTRATION	\$19,530.00
63812	POWERSCHOOL GROUP LLC	POWERSCHOOL PREMIUM LICENSE	\$25,206.58
63813	PROJECT MUTUAL TELEPHONE	DISTRICT PHONE SERVICE	\$1,001.69
63813	PROJECT MUTUAL TELEPHONE	ACEQUIA PHONE SERVICE	\$161.86
63813	PROJECT MUTUAL TELEPHONE	HEYBURN PHONE SERVICE	\$130.47
63813	PROJECT MUTUAL TELEPHONE	PAUL PHONE SERVICE	\$162.81
63813	PROJECT MUTUAL TELEPHONE	RUPERT PHONE SERVICE	\$135.70
63813	PROJECT MUTUAL TELEPHONE	EAST PHONE SERVICE	\$125.65
63813	PROJECT MUTUAL TELEPHONE	WEST PHONE SERVICE	\$129.16
63813	PROJECT MUTUAL TELEPHONE	MINICO PHONE SERVICE	\$890.48
63813	PROJECT MUTUAL TELEPHONE	MT HARRISON PHONE SERVICE	\$168.98
63813	PROJECT MUTUAL TELEPHONE	MAINTENANCE TELEPHONES	\$55.94
63813	PROJECT MUTUAL TELEPHONE	TRANSPORTATION TELEPHONES	\$125.79
63813	PROJECT MUTUAL TELEPHONE	HVAC ENERGY DSL LINE FOR MINICO	\$102.89
63813	PROJECT MUTUAL TELEPHONE	DISTRICT INTERNET FIBER/IP ADDRESS	\$12,811.15
63815	RIDLEY'S FOOD & DRUG	STEAKS, HAMBURGER PATTIES, FOAM BLOWS, NAPKINS, CUTLERY, CONDIMENTS, DESSERTS	\$192.97
63819	SNYDER'S PAUL AUTOMOTIVE	STARTER	\$220.00
63820	STARS FERRY BUILDING SUP	SHEETROCK, BEAD NAIL ON	\$59.33
63820	STARS FERRY BUILDING SUP	2X4X96 FIR PREM STUD	\$59.20
63820	STARS FERRY BUILDING SUP	STUDS	\$96.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

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Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
63821	STATE DEPARTMENT OF EDUCATION	(4) REGISTRATION FEES FOR MECHANICS TO ATTEND 2021 SCHOOL BUS TECHNICIANS WORKSHOP JULY 20 THRU 22, 20221	\$400.00
63822	TYLER TECHNOLOGIES, INC.	DATA SUPPORT FOR A/P- G/L- P/R INFINITE VISIONS- GENERAL FIXED ASSETS	\$38,629.20
Total for 100 - GENERAL FUND			\$370,472.42
245 - PUBLIC SCHOOL TECHNOLOGY FUND			
63818	SILVERBACK LEARNING SOLUTIONS, INC	MILEPOST SUBSCRIPTION 1 YR	\$34,552.00
Total for 245 - PUBLIC SCHOOL TECHNOLOGY FUND			\$34,552.00
246 - STATE SUBSTANCE ABUSE FUND			
63793	ACCESS INTEGRATION INC	Card Order Programable Access Control Cards	\$1,256.00
63810	MORETON & COMPANY	SAFESCHOOLS TRAINING MODULES	\$1,562.00
63814	RAPTOR TECHNOLOGIES LLC	ANNUAL SUBSCRIPTION FOR RAPTOR ALERT MONITORING	\$5,355.00
63814	RAPTOR TECHNOLOGIES LLC	RAPTOR LINK API SUITE	\$1,125.00
63814	RAPTOR TECHNOLOGIES LLC	RAPTOR ANNUAL SELF SERVE KIOSK ACCESS FEE	\$800.00
63817	SCENARIO LEARNING, LLC	EXCEPTIONAL CHILD COURSE LIBRARY (SST) Annual Contract 0000003825 Contract Renewal for Customer 4100001TFUDLAAB 7/1/2019 to 6/30/2020	\$1,547.70
63821	STATE DEPARTMENT OF EDUCATION	FINGERPRINTING FOR NEW HIRES AND SUBSTITUTES	\$2,000.00
Total for 246 - STATE SUBSTANCE ABUSE FUND			\$13,639.70
257 - TITLE VI-B IDEA SPECIAL ED FUND			
63804	HEARING & COMMUNICATION	AUDIOMETER CALIBRATION (PURTONE)	\$360.00
63806	IASA	IASA ANNUAL MEMBERSHIP DUES FOR SHERRY BINGHAM	\$655.00
Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND			\$1,015.00
261 - TITLE VI ESEA - INNOVATIVE PRACTICES FUND			
63805	HOPE SQUAD LLC	HOPE SQUAD CURRICULUM SUPPLIES	\$1,500.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

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Check Number	Vendor	Description	Amount
261 - TITLE VI ESEA - INNOVATIVE PRACTICES FUND			
63805	HOPE SQUAD LLC	HOPE SQUAD CURRICULUM SUPPLIES	\$1,500.00
63805	HOPE SQUAD LLC	HOPE SQUAD CURRICULUM SUPPLIES	\$1,800.00
63805	HOPE SQUAD LLC	HOPE SQUAD CURRICULUM SUPPLIES	\$1,800.00
Total for 261 - TITLE VI ESEA - INNOVATIVE PRACTICES FUND			\$6,600.00
290 - FOOD SERVICE FUND			
63811	NICHOLAS & CO	FOOD FOR KITCHENS	\$1,835.84
63811	NICHOLAS & CO	PAPER AND CLEANING SUPPLIES	\$182.26
63811	NICHOLAS & CO	FOOD FOR KITCHENS	\$1,722.20
63813	PROJECT MUTUAL TELEPHONE	FOOD SERVICE TELEPHONES	\$56.18
Total for 290 - FOOD SERVICE FUND			\$3,796.48
420 - PLANT FACILITY FUND			
63816	SANTANDER	2019 SCHOOL BUSES SN#9054,9055, AND 9056	\$67,323.00
Total for 420 - PLANT FACILITY FUND			\$67,323.00
Grand Total:			\$497,398.60

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2021-2022

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Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
63823	BARFUSS, K. ROYCE	MEAL EXPENSE TO ATTEND SCHOOL BUS TECH WORKSHOOP JULY 20 THRU JULY 22, 2021	\$105.00
63824	BINGHAM, SHERRY	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63824	BINGHAM, SHERRY	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63825	BREEDING, RAY	MEAL EXPENSE TO ATTEND SCHOOL BUS TECHNICIAN WORKSOP JULY 20 THRU JULY 22, 2021	\$105.00
63826	DURRANT, GREG	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63826	DURRANT, GREG	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63827	FAIRCHILD, JOE	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63827	FAIRCHILD, JOE	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63828	FORTNER, MAGGI	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63828	FORTNER, MAGGI	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$148.50
63829	GREENWALT, JOSHUA J.	IASA TRAINING BOISE - AUG 3-5 - MEALS	63 \$70.00
63829	GREENWALT, JOSHUA J.	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63830	HEATH, DUSTIN	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63830	HEATH, DUSTIN	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63831	HEPWORTH, HEATHER	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63831	HEPWORTH, HEATHER	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63832	JOHNSON, ASHLEY	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63832	JOHNSON, ASHLEY	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63833	KNIEP, CORY	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63833	KNIEP, CORY	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63834	RAMSEY, JAMES	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00
63834	RAMSEY, JAMES	IASA TRAINING BOISE - AUG 3-5 - MILEAGE	\$74.25
63835	SCHMIDT, NILS	MEAL EXPENSE TO ATTEND SCHOOL BUS TECHNICIAN WORKSHOP JULY 20 THRU 22-2021	\$105.00
63836	STONE, JIMMIE	MEAL EXPENSE TO ATTEND SCHOOL BUS TECHNICIAN WORKSHOP JULY 20 THR 22,2021	\$105.00
63837	STUTZMAN, DANELLE	IASA TRAINING BOISE - AUG 3-5 - MEALS	\$70.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

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Exclude Invoice Description

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100 - GENERAL FUND

63837 STUTZMAN, DANELLE IASA TRAINING BOISE - AUG 3-5 - MILEAGE \$74.25

Total for 100 - GENERAL FUND \$2,081.00

Grand Total: \$2,081.00

End of Report

GENERAL FUND MONTHLY SUMMARY REVISED TO DATE

		REVENUES:														RECEIVABLE	TOTAL
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE			
LOCAL:																	
SUPPLEMENTAL LEVY/REA	\$ 2,252,000	\$ 2,268,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,508	\$ 1,365,353	\$ 47,023	\$ -	\$ 37,867	\$ -	\$ 32,397	\$ 740,000	\$ 2,267,148	
TAX PENALTY/INTEREST	\$ 10,000	\$ 10,000	\$ 1,107	\$ -	\$ 1,363	\$ -	\$ 1,478	\$ 274	\$ 1,890	\$ 1,234	\$ -	\$ 1,635	\$ -	\$ 830	\$ -	\$ 9,811	
TUITION	\$ -	\$ 38,000	\$ 19,824	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,108	\$ -	\$ 39,932	
BANK/POOL INTEREST	\$ 125,000	\$ 50,000	\$ 54	\$ 1,986	\$ 4,182	\$ 4,723	\$ 3,683	\$ 4,108	\$ 3,058	\$ 1,770	\$ 1,631	\$ 1,486	\$ 1,018	\$ 822	\$ 515	\$ 29,036	
OTHER LOCAL REV/GRANTS ₁	\$ 86,500	\$ 182,500	\$ 52	\$ 183	\$ 1,031	\$ 3,678	\$ 92,562	\$ 5,100	\$ 10,136	\$ 630	\$ 511	\$ 16,830	\$ 448	\$ 45,403	\$ -	\$ 176,563	
SECONDARY ACTIVITY DUTY	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 75	\$ 1,163	\$ 76	\$ 369	\$ 7,485	\$ -	\$ 2,770	\$ -	\$ 489	\$ -	\$ 12,427	
ISBA & INSURANCE DIVIDEND	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ERATE	\$ 123,000	\$ 123,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,000	\$ 123,000	
ARTEC REIMB	\$ 655,000	\$ 400,000	\$ 1,494	\$ -	\$ 30,987	\$ -	\$ 201,616	\$ -	\$ -	\$ 1,027	\$ -	\$ -	\$ -	\$ 200,472	\$ -	\$ 435,595	
OTHER FEES	\$ -	\$ 6,000	\$ 28	\$ 56	\$ -	\$ 112	\$ 6,614	\$ 392	\$ 252	\$ 98	\$ 28	\$ 266	\$ -	\$ 168	\$ -	\$ 8,014	
STATE:																	
STATE BASE SUPPORT	\$ 19,243,000	\$ 19,284,000	\$ -	\$ 11,341,636	\$ -	\$ -	\$ 4,577,762	\$ -	\$ -	\$ 3,364,602	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,284,000	
TRANSPORTATION	\$ 1,565,000	\$ 1,499,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,499,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,499,000	
BENEFIT APPORTIONMENT	\$ 2,647,000	\$ 2,815,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,447	\$ -	\$ -	\$ 2,281,182	\$ -	\$ 331,571	\$ 2,815,200	
OTHER STATE PAYMENTS ₂	\$ 248,000	\$ 1,570,000	\$ -	\$ -	\$ -	\$ -	\$ 23,918	\$ 1,362,604	\$ 11,928	\$ -	\$ -	\$ -	\$ 48,974	\$ 130,827	\$ -	\$ 1,578,251	
TUITION EQUIVALENCY	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ 180,000	\$ 180,000	
LOTTERY/MAINT MATCH	\$ 321,000	\$ 325,000	\$ -	\$ 309,117	\$ -	\$ -	\$ -	\$ 14,924	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 324,041	
PROJ TAX REPLACEMENT	\$ 120,000	\$ 120,000	\$ -	\$ 19,213	\$ -	\$ 19,213	\$ -	\$ -	\$ 40,353	\$ -	\$ -	\$ 19,213	\$ -	\$ 660	\$ 20,000	\$ 118,653	
OTHER:																	
INDIRECT COSTS TRANSFER	\$ 345,000	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,659	\$ -	\$ 271,659	
GENERAL FUND	\$ 27,945,500	\$ 29,155,700	\$ 22,559	\$ 11,672,191	\$ 37,562	\$ 27,801	\$ 4,908,796	\$ 1,631,985	\$ 1,433,339	\$ 5,125,316	\$ 2,170	\$ 80,067	\$ 2,331,622	\$ 503,836	\$ 1,395,086	\$ 29,172,330	
ADDITIONAL STATE GRANTS IN GENERAL FUND:																	
STATE SPECIAL FUNDS ³	\$ 974,500	\$ 1,228,000	\$ -	\$ 11,256	\$ -	\$ 721,107	\$ -	\$ 31,130	\$ -	\$ -	\$ 86,782	\$ -	\$ 100,225	\$ 269,467	\$ -	\$ 1,219,967	
TOTAL GEN PLUS GRANTS	\$ 28,920,000	\$ 30,383,700	\$ 22,559	\$ 11,683,447	\$ 37,562	\$ 748,908	\$ 4,908,796	\$ 1,663,115	\$ 1,433,339	\$ 5,125,316	\$ 88,952	\$ 80,067	\$ 2,431,847	\$ 773,303	\$ 1,395,086	\$ 30,392,297	
PROJ CARRYOVER	\$ 1,650,000	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
GRAND TOTAL BUDGET	\$ 30,570,000	\$ 32,283,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65	
EXPENDITURES:																	
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	ACCRUAL/ENCUMBRANCE	TOTAL	
SALARIES	\$ 17,460,000	\$ 17,637,000	\$ 225,788	\$ 322,722	\$ 1,446,994	\$ 1,452,850	\$ 2,027,498	\$ 1,437,195	\$ 1,425,386	\$ 1,421,290	\$ 1,422,960	\$ 1,272,441	\$ 1,692,567	\$ 1,320,889	2,061,737	\$ 17,530,316	
BENEFITS	\$ 6,831,000	\$ 6,247,000	\$ 77,014	\$ 111,222	\$ 822,660	\$ 503,248	\$ 618,952	\$ 501,373	\$ 498,128	\$ 494,214	\$ 494,145	\$ 442,593	\$ 525,576	\$ 453,039	716,275	\$ 6,258,439	
PURCHASED SERVICES	\$ 1,716,000	\$ 1,800,200	\$ 76,643	\$ 77,908	\$ 125,864	\$ 109,666	\$ 105,556	\$ 155,131	\$ 147,364	\$ 115,638	\$ 223,365	\$ 120,387	\$ 137,528	\$ 245,426	\$ -	\$ 1,640,477	
SUPPLIES	\$ 1,831,000	\$ 2,116,500	\$ 214,103	\$ 385,739	\$ 301,944	\$ 123,529	\$ 77,574	\$ 177,153	\$ 81,155	\$ 114,476	\$ 75,478	\$ 60,544	\$ 100,178	\$ 94,389	\$ -	\$ 1,806,262	
CAPITAL OUTLAY	\$ 56,000	\$ 968,000	\$ (150,844)	\$ 279,769	\$ 71,075	\$ 62,502	\$ 96,620	\$ 180,836	\$ 82,954	\$ 130,884	\$ 51,611	\$ 28,029	\$ 22,466	\$ 107,552	\$ -	\$ 963,454	
INSURANCE & JUDGEMENTS	\$ 180,000	\$ 194,000	\$ -	\$ 194,441	\$ 0	\$ 59	\$ -	\$ 723	\$ 0	\$ 59	\$ 39	\$ 20	\$ -	\$ 1,599	\$ -	\$ 196,939	
TRANSFER PLANT/FS/BOND	\$ 1,696,000	\$ 1,421,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,288	1,176,000	\$ 1,417,288	
CONTINGENCY	\$ 800,000	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 30,570,000	\$ 32,283,700	\$ 442,704	\$ 1,371,800	\$ 2,768,538	\$ 2,251,854	\$ 2,926,200	\$ 2,652,411	\$ 2,234,988	\$ 2,276,561	\$ 2,267,598	\$ 1,924,012	\$ 2,478,315	\$ 2,264,182	\$ 3,954,012	\$ 29,813,175	
ACTUAL CASH FLOWS TO DATE:															JULY/AUG		
DEFERED RECEIVABLE															ACCRRUAL/DEFERRAL		
REVENUES															\$ 1,395,086	\$ 30,392,458	
EXPENDITURES															\$ 3,954,012	\$ 29,813,175	
FUND BALANCE JUNE 30	\$ 1,899,629	\$ -	\$ 1,479,484	\$ 11,791,131	\$ 9,060,156	\$ 7,557,210	\$ 9,539,806	\$ 8,550,570	\$ 7,749,021	\$ 10,597,776	\$ 8,419,130	\$ 6,575,184	\$ 6,528,716	\$ 5,037,837	\$ 2,478,911	\$ -	
¹ Cobra, rebates, restitution, patronage, insurance claims, jury duty, bldg rental,transportation,fingerprinting, matching, NNU,CAP ED, Idaho Lives Grant, Workforce & STEM ² Professional Development, IT funding, Leadership, Strategic Plan Training ³ LEP/Math &Science/Fast Forward/Literacy/Career Counseling/ISAT/GT/Fuel Up to Play																	
\$ 2,478,911 \$ 2,478,911 PROJECTED ENDING FUND BALANCE																	

FOOD SERVICE MONTHLY SUMMARY REVISED TO DATE

	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>RECEIVABLE</u>	<u>TOTAL</u>
LOCAL:																
INTEREST	\$ 5,000	\$ 1,000	\$ 1	\$ 175	\$ 105	\$ 90	\$ 44	\$ 42	\$ 38	\$ 37	\$ 45	\$ 44	\$ 40	\$ 54	\$ 52	\$ 767
LOCAL LUNCH REVENUE	\$ 350,000	\$ 75,000	\$ (170)	\$ 22,457	\$ 33,759	\$ 11,271	\$ 750	\$ 303	\$ 1,645	\$ 783	\$ 707					\$ 71,506
LOCAL ADULT LUNCH	\$ 18,000	\$ 8,000	\$ 227	\$ 432	\$ 1,131	\$ 719	\$ 739	\$ 1,062	\$ 936	\$ 964	\$ 1,265					\$ 7,474
OTHER LOCAL		\$ 10,000	\$ 332						\$ 721	\$ 2,205		\$ 5,860				\$ 9,117
FEDERAL:																
FEDERAL LUNCH REVENUE	\$ 1,200,000	\$ 1,550,000		\$ 66,398	\$ 41,371	\$ 107,569	\$ 135,668	\$ 102,411	\$ 101,279	\$ 185,655	\$ 191,121	\$ 170,421	\$ 205,373	\$ 182,006	\$ 75,655	\$ 1,564,927
FEDERAL BREAKFAST REVENUE	\$ 320,000	\$ 380,000		\$ 8,094	\$ 31,079	\$ 36,532	\$ 25,505	\$ 25,799	\$ 47,215	\$ 52,192	\$ 46,771	\$ 56,927	\$ 50,230	\$ 9,856	\$ 390,201	
OTHER FEDERAL/FF&V	\$ 6,000	\$ 242,000			\$ 1,784	\$ 23,699	\$ 25,764	\$ 17,033	\$ 24,039	\$ 25,103	\$ 29,874	\$ 34,233	\$ 23,967	\$ 8,864	\$ 214,359	
INTERFUND MATCH	\$ 45,000	\$ 45,000											\$ 41,288		\$ 41,288	
TOTAL FOOD SERVICE REVENUE	\$ 1,944,000	\$ 2,311,000	\$ 390	\$ 89,462	\$ 84,460	\$ 152,511	\$ 197,433	\$ 155,087	\$ 147,452	\$ 260,898	\$ 270,433	\$ 252,970	\$ 296,574	\$ 297,544	\$ 94,426	\$ 2,299,640
FUND BALANCE FORWARD	\$ 185,000			\$ 10,557	\$ 7,626	\$ 11,614	\$ 14,099	\$ 13,405	\$ 13,731	\$ 14,233	\$ 14,054	\$ 14,123	\$ 15,660.23			
	\$ 1,944,000	\$ 2,496,000			8	20	17	11	11	19	19	18	21	19		
EXPENDITURES:																
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>ACCRUALS</u>	
SALARIES	\$ 594,000	\$ 575,000	\$ 17,876	\$ 20,355	\$ 44,072	\$ 45,450	\$ 43,985	\$ 43,073	\$ 43,474	\$ 45,099	\$ 43,874	\$ 46,314	\$ 65,050	\$ 44,009	\$ 66,737	\$ 569,367
BENEFITS	\$ 400,000	\$ 377,000	\$ 4,389	\$ 5,647	\$ 64,519	\$ 28,786	\$ 27,917	\$ 27,808	\$ 27,668	\$ 26,786	\$ 26,797	\$ 27,342	\$ 30,743	\$ 26,731	\$ 47,673	\$ 372,805
PURCHASED SERVICES	\$ 50,000	\$ 62,000	\$ 430	\$ 2,020	\$ 13,095	\$ 7,058	\$ 5,174	\$ 1,651	\$ 773	\$ 2,157	\$ 1,341	\$ 5,512	\$ 7,954	\$ 4,572		\$ 51,737
SUPPLIES	\$ 900,000	\$ 997,000	\$ 2,661	\$ 13,777	\$ 66,712	\$ 82,900	\$ 75,003	\$ 66,118	\$ 74,950	\$ 107,815	\$ 121,287	\$ 90,367	\$ 133,547	\$ 105,988		\$ 941,124
EQUIPMENT		\$ 485,000														\$ -
INDIRECT COSTS	\$ -	\$ -														\$ -
	\$ 1,944,000	\$ 2,496,000	\$ 25,356	\$ 41,798	\$ 188,398	\$ 164,194	\$ 152,079	\$ 138,651	\$ 146,865	\$ 181,857	\$ 193,298	\$ 169,535	\$ 237,294	\$ 181,300	\$ 114,410	\$ 1,935,033
					\$ 20,174.79	\$ 8,209.68	\$ 8,945.81	\$ 12,604.63	\$ 13,351.41	\$ 9,571.40	\$ 10,173.58	\$ 9,418.60	\$ 11,299.69	\$ 9,542.08		66
ACTUAL CASH FLOWS TO DATE:															JULY/AUG ACCRUAL/RECEIVABLE	
		REVENUES	\$ 390	\$ 89,462	\$ 84,460	\$ 152,511	\$ 197,433	\$ 155,087	\$ 147,452	\$ 260,898	\$ 270,433	\$ 252,970	\$ 296,574	\$ 297,544	\$ 94,426	\$ 2,299,640
		EXPENSES	\$ (25,356)	\$ (41,798)	\$ (188,398)	\$ (164,194)	\$ (152,079)	\$ (138,651)	\$ (146,865)	\$ (181,857)	\$ (193,298)	\$ (169,535)	\$ (237,294)	\$ (181,300)	\$ (114,410)	\$ (1,935,033)
FUND BALANCE JUNE 30	\$ 185,682		\$ 160,716	\$ 208,380	\$ 104,441	\$ 92,759	\$ 138,113	\$ 154,549	\$ 155,135	\$ 234,176	\$ 311,311	\$ 394,746	\$ 454,027	\$ 570,271	\$ 550,288	

\$ 550,288

ESTIMATED FUND BALANCE

BOND FUND MONTHLY SUMMARY REVISED TO DATE

REVENUES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	TOTAL
LOCAL:																
BOND LEVY TAXES CERTIFIED	\$ 1,676,000	\$ 1,925,000						\$ 38,034	\$ 1,166,776	\$ 40,184		\$ 32,339		\$ 27,685	\$ 620,000	\$ 1,925,018
BOND PENALTY & FEES	\$ 10,000	\$ 10,000	\$ 932		\$ 1,205		\$ 1,265	\$ 231	\$ 1,545	\$ 1,052		\$ 1,361			\$ 3,000	\$ 10,592
INTEREST	\$ 10,000	\$ 10,000		\$ 650	\$ 291	\$ 121	\$ 121	\$ 116	\$ 97	\$ 63	\$ 124	\$ 273	\$ 235	\$ 225	\$ 199	\$ 2,517
BOND PROCEEDS																
STATE:																
BOND EQUALIZATION	\$ 350,000	\$ 369,000		\$ 369,329												\$ 369,329
OTHER:																
INTERFUND TRANSFERS																
TOTAL BOND REVENUE	\$ 2,046,000	\$ 2,314,000	\$ 932	\$ 369,979	\$ 1,496	\$ 121	\$ 1,386	\$ 38,382	\$ 1,168,418	\$ 41,299	\$ 124	\$ 33,973	\$ 235	\$ 27,910	\$ 623,199	\$ 2,307,456
FUND BALANCE FORWARD	\$ -	\$ 2,032,000														
	\$ 2,046,000	\$ 4,346,000														
EXPENDITURES:																
DEBT SERVICE	\$ 2,046,000	\$ 4,346,000	\$ 1,561,989	\$ 272,605		\$ 500		\$ 2,500	\$ 13,897	\$ 192,444		\$ 500	\$ 500			\$ 2,044,935
PROJECTED CASH FLOW			\$ 470,943	\$ 568,318	\$ 569,814	\$ 569,435	\$ 570,822	\$ 606,703	\$ 1,761,225	\$ 1,610,080	\$ 1,610,204	\$ 1,643,677	\$ 1,643,412	\$ 1,671,322	\$ 2,294,521	
														projected	fund balance	
ACTUAL CASH FLOWS TO DATE:															JULY/AUG	
															ACCRUAL/DEFERRAL	
REVENUES			\$ 932	\$ 369,979	\$ 1,496	\$ 121	\$ 1,386	\$ 38,382	\$ 1,168,418	\$ 41,299	\$ 124	\$ 33,973	\$ 235	\$ 27,910	\$ 623,199	\$ 2,307,456
EXPENSES			\$ (1,561,989)	\$ (272,605)	\$ -	\$ (500)	\$ -	\$ (2,500)	\$ (13,897)	\$ (192,444)	\$ -	\$ (500)	\$ (500)	\$ -		\$ (2,044,935)
PROJ FUND BALANCE JUNE 30	\$ 2,032,838		\$ 471,781	\$ 569,155	\$ 570,652	\$ 570,273	\$ 571,659	\$ 607,541	\$ 1,762,062	\$ 1,610,917	\$ 1,611,041	\$ 1,644,515	\$ 1,644,249	\$ 1,672,160	\$ 2,295,359	projected fund balance

PLANT FACILITIES MONTHLY SUMMARY REVISED TO DATE

REVENUES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	ACTUAL TOTAL
LOCAL:																
OTHER REIMBURSEMENTS		\$ 1,000		\$ 10	\$ 30	\$ 140	\$ 353	\$ 63		\$ 90				\$ 12,635		\$ 13,321
FIXED ASSETS PROCEEDS	\$ 10,000	\$ 22,000			\$ 46		\$ 21,268	\$ 340	\$ 125			\$ 103		\$ 30,682		\$ 52,565
STATE:																
BUS DEPRECIATION TRANS	\$ 236,000	\$ 236,000												\$ 236,000		\$ 236,000
OTHER:																
SUPPLEMENTAL TRANSFER	\$ 1,150,000	\$ 940,000												\$ 940,000		\$ 940,000
TOTAL PLANT REVENUE	\$ 1,396,000	\$ 1,199,000	\$ -	\$ 10	\$ 76	\$ 140	\$ 21,621	\$ 403	\$ 125	\$ 90	\$ -	\$ 103	\$ -	\$ 1,219,317	\$ -	\$ 1,241,885
FUND BALANCE FORWARD	\$ -	\$ 143,000														
	\$ 1,396,000	\$ 1,342,000														
EXPENSES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	ACCRUALS	ACTUAL TOTAL
SCHOOL BLDG IMPROVE	\$ 442,000	\$ 309,000												\$ 71,382		\$ 71,382
SCHOOL BLDG EQUIPMENT	\$ 355,000	\$ 560,000	\$ 206,226	\$ 68,742									\$ 45,000	\$ 77,028		\$ 396,996
SITE IMPROVEMENT	\$ 135,000	\$ 40,000														\$ -
OTHER BLDG IMPROVE	\$ -	\$ -														\$ -
OTHER EQUIPMENT	\$ 128,000	\$ 100,000		\$ 26,610	\$ 37,526	\$ 7,154	\$ 9,381					\$ 16,042				\$ 96,713
VEHICLE	\$ -	\$ -														\$ -
SITE ACQUISITION	\$ -	\$ -														\$ -
BUS LEASE	\$ 336,000	\$ 333,000	\$ 125,292	\$ 65,905	\$ 141,208											\$ 332,405
	\$ 1,396,000	\$ 1,342,000	\$ 331,518	\$ 161,257	\$ 178,734	\$ 7,154	\$ 9,381	\$ -	\$ -	\$ -	\$ -	\$ 16,042	\$ 45,000	\$ 148,410	\$ -	\$ 897,496
ACTUAL CASH FLOWS TO DATE:																68
REVENUES			\$ -	\$ 10	\$ 76	\$ 140	\$ 21,621	\$ 403	\$ 125	\$ 90	\$ -	\$ 103	\$ -	\$ 1,219,317		\$ 1,241,885
EXPENSES			\$ (331,518)	\$ (161,257)	\$ (178,734)	\$ (7,154)	\$ (9,381)	\$ -	\$ -	\$ -	\$ -	\$ (16,042)	\$ (45,000)	\$ (148,410)		\$ (897,496)
FUND BALANCE JUNE 30	\$ 143,320		\$ (188,198)	\$ (349,446)	\$ (528,103)	\$ (535,117)	\$ (522,878)	\$ (522,475)	\$ (522,350)	\$ (522,260)	\$ (522,260)	\$ (538,199)	\$ (583,199)	\$ 487,709	\$ 487,709	\$ -
														projected	fund balance	
															\$ 487,709	

STATE AND FEDERAL GRANTS

REVENUES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	TOTAL
LOCAL:																
LOCAL FEES	\$ 10,000	\$ 10,000														\$ -
STATE:																
STATE REVENUES	\$ 1,646,000	\$ 1,598,500	\$ 79,659		\$ 694			\$ 311,987		\$ 111,867	\$ 323,886	\$ 85,882	\$ 192,688	\$ 308,009	\$ 222,959	\$ 1,637,631
FEDERAL:																
FEDERAL REVENUE	\$ 2,529,800	\$ 4,621,800				\$ 325,819	\$ 8,318	\$ 776,002	\$ 28,758	\$ 6,572	\$ 396,587	\$ 390,739	\$ 18,825	\$ 1,260,190	\$ 1,082,895	\$ 4,294,706
INTERFUND TRANSFERS	\$ 205,000	\$ 195,000									\$ 160,000				\$ 35,000	\$ -
TOTAL FEDERAL REV	\$ 4,390,800	\$ 6,425,300	\$ 79,659	\$ -	\$ 694	\$ 325,819	\$ 8,318	\$ 1,087,989	\$ 28,758	\$ 118,439	\$ 880,473	\$ 476,621	\$ 211,514	\$ 1,568,200	\$ 1,340,854	\$ 6,127,337
EXPENDITURES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	ACCRUALS/ENCUMBRANCES	TOTAL
SALARIES	\$ 1,818,010	\$ 2,997,610	\$ 50,814	\$ 17,426	\$ 136,003	\$ 147,765	\$ 146,178	\$ 151,632	\$ 173,638	\$ 147,622	\$ 147,269	\$ 317,521	\$ 384,661	\$ 324,074	\$ 570,862	\$ 2,715,463
BENEFITS	\$ 935,590	\$ 1,176,990	\$ 9,954	\$ 4,727	\$ 71,218	\$ 66,087	\$ 66,083	\$ 64,476	\$ 71,220	\$ 66,631	\$ 66,044	\$ 122,414	\$ 135,387	\$ 123,794	\$ 232,141	\$ 1,100,176
PURCHASED SERVICES	\$ 624,000	\$ 640,500	\$ 6,065	\$ 4,422	\$ 14,587	\$ 78,720	\$ 46,371	\$ 38,166	\$ 51,377	\$ 54,658	\$ 50,673	\$ 42,748	\$ 55,301	\$ 101,074		\$ 544,160
SUPPLIES	\$ 426,700	\$ 1,100,700	\$ 40,138	\$ (5,026)	\$ 111,923	\$ 152,816	\$ 19,882	\$ 108,044	\$ 43,204	\$ 167,792	\$ 19,823	\$ 13,882	\$ 167,676	\$ 15,329		\$ 855,481
EQUIPMENT	\$ 36,500	\$ 49,500			\$ 35,486	\$ 25,221	\$ 3,886	\$ 5,350	\$ 29,270	\$ 3,656	\$ 129,181	\$ 86,000	\$ 132,700	\$ 29,646		\$ 480,397
INDIRECT COSTS/TRANSFER	\$ 550,000	\$ 460,000						\$ 200,000			\$ 160,000			\$ 71,659		\$ 431,659
	\$ 4,390,800	\$ 6,425,300	\$ 106,971	\$ 21,548	\$ 369,217	\$ 470,607	\$ 282,400	\$ 567,667	\$ 368,710	\$ 440,358	\$ 572,990	\$ 582,565	\$ 875,725	\$ 665,576	\$ 803,003	\$ 6,127,337
ACTUAL CASH FLOWS TO DATE:															JULY/AUG	
REVENUES															ACCRUAL/RECEIVABLE	69
			\$ 79,659	\$ -	\$ 694	\$ 325,819	\$ 8,318	\$ 1,087,989	\$ 28,758	\$ 118,439	\$ 880,473	\$ 476,621	\$ 211,514	\$ 1,568,200	\$ 1,340,854	\$ 6,127,337
EXPENSES																
			\$ (106,971)	\$ (21,548)	\$ (369,217)	\$ (470,607)	\$ (282,400)	\$ (567,667)	\$ (368,710)	\$ (440,358)	\$ (572,990)	\$ (582,565)	\$ (875,725)	\$ (665,576)	\$ (803,003)	\$ (6,127,337)
ROJ FUND BALANCE JUNE 30	\$ -		\$ (27,312)	\$ (48,860)	\$ (417,382)	\$ (562,171)	\$ (836,252)	\$ (315,930)	\$ (655,883)	\$ (977,802)	\$ (670,318)	\$ (776,263)	\$ (1,440,474)	\$ (537,850)	\$ 0	

CASH BALANCE TOTALS

	<u>JULY</u>	<u>AUGUST</u>	<u>SEPTEMBER</u>	<u>OCTOBER</u>	<u>NOVEMBER</u>	<u>DECEMBER</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
GENERAL FUND BALANCE	\$ 1,479,484	\$ 11,791,131	\$ 9,060,156	\$ 7,557,210	\$ 9,539,806	\$ 8,550,570	\$ 7,749,021	\$ 10,597,776	\$ 8,419,130	\$ 6,575,184	\$ 6,528,716	#####
FOOD SERVICE FUND BALANCE	\$ 160,716	\$ 208,380	\$ 104,441	\$ 92,759	\$ 138,113	\$ 294,768	\$ 155,135	\$ 234,176	\$ 311,311	\$ 394,746	\$ 454,027	#####
BOND/DEBT FUND BALANCE	\$ 471,781	\$ 569,155	\$ 570,652	\$ 570,273	\$ 571,659	\$ 607,541	\$ 1,762,062	\$ 1,610,917	\$ 1,611,041	\$ 1,644,515	\$ 1,644,249	#####
PLANT FACILITIES FUND BALANCE	\$ (188,198)	\$ (349,446)	\$ (528,103)	\$ (535,117)	\$ (522,878)	\$ (522,475)	\$ (522,350)	\$ (522,260)	\$ (522,260)	\$ (538,199)	\$ (583,199)	#####
STATE/FEDERAL GRANTS FUND	\$ (27,312)	\$ (48,860)	\$ (417,382)	\$ (562,171)	\$ (836,252)	\$ (315,930)	\$ (655,883)	\$ (977,802)	\$ (670,318)	\$ (776,263)	\$ (1,440,474)	#####
SCHOLARSHIP FUNDS	\$ 20,526	\$ 20,420	\$ 20,233	\$ 20,335	\$ 20,317	\$ 21,772	\$ 21,303	\$ 21,226	\$ 21,294	\$ 21,123	\$ 20,885	#####
RECEIVABLES OWED	\$ (1,072,037)	\$ (1,014,461)	\$ (493,958)	\$ (79,251)	\$ (37,483)	\$ (34,763)	\$ (20,914)	\$ (14,446)	\$ (14,446)	\$ (10,154)	\$ (10,154)	#####
DEFERED REVENUE	\$ 88,795	\$ 88,834	\$ 88,933	\$ 88,983	\$ 89,034	\$ 88,943	\$ 88,798	\$ 88,811	\$ 88,833	\$ 88,765	\$ 86,402	#####
OTHER LIABILITIES OWED	\$ 1,734,432	\$ (1,000)	\$ (986)	\$ (584)	\$ (1,000)	\$ (2,293)	\$ (12,289)	\$ (2,330)	\$ (2,348)	\$ (2,665)	\$ (2,616)	#####
TOTAL CASH ON HAND	\$ 2,668,185	\$ 11,264,153	\$ 8,403,986	\$ 7,152,437	\$ 8,961,317	\$ 8,688,131	\$ 8,564,884	\$ 11,036,070	\$ 9,242,238	\$ 7,397,053	\$ 6,697,837	#####
CASH BALANCE REPORT VISIONS	\$ 2,668,185	\$ 11,264,153	\$ 8,403,986	\$ 7,152,437	\$ 8,961,317	\$ 8,688,131	\$ 8,564,884	\$ 11,036,006	\$ 9,242,210	\$ 7,397,000	\$ 6,697,928	#####
IMPUTED INCOME CORRECTIONS	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (65)	\$ (28)	\$ (54)	\$ 91	#####



Elementary Supervision

Mon, Jul 19, 2021 at 8:25 AM

The elementary principals visited about the concern of elementary students being released before older siblings. The team feels strongly about not adjusting the times already set in place, that elementary students would be released at 2:45.

The Boys and Girls Club will have a program that will run from 2:45-6:00. Heyburn, Rupert, and Paul Elementary will each have a site this year, so there will be no transportation involved, except for Acequia students. The Boys and Girls Club has a van so they anticipate they will be able to help with the transportation of students from Acequia Elementary. There will be staff from B/G to begin the program at 2:45 each day. Each site will have an adult supervisor with additional employees to staff the program. Parents in need of supervision for their children will be able to use the Boys and Girls Club. There is an annual fee of \$20.

The question does come up whether the district would provide transportation for parents needing supervision for elementary-age students until the secondary students are released at 3:50. The elementary team felt this would cause additional stress to the transportation department in being able to complete all routes as currently planned; therefore their recommendation is that the supervision option is offered, but not additional transportation from the elementary schools at 3:50.

The team feels like many of the complaints being heard are a result of the lack of clear communication. The schools are reluctant to communicate because they fear the current plan may change. They would like to see communication from the school district regarding the school schedule and parent's options, such as Boys and Girls Club.

The team feels like the Boys and Girls Club will address the concerns being heard. The team can explore other options and ideas if needed. Please let me know if you have any other questions
Ashley

Ashley Johnson

Director of Student Achievement
Minidoka County School District #331



Kindergarten Jumpstart Report

Sign Up/ Communication: We consider Kindergarten Jumpstart to be a success this year! We had 40 students sign up for our program meaning we filled it to capacity. They came in with varying degrees of knowledge and skills.

Sign Up/ Communication Changes: Some changes we would make for next year is to have a pre-written letter for all parents including detailed information for which session their child is in and what dates those include. It would also have parent expectations written on this letter along with what their child is expected to bring for supplies--a backpack. We also realized we need a waiting list for some children since some who signed up decided they were not able to make the trip out to Acequia. A final change includes creating a parent form so we can learn from parent's input after the program.

Learning: The first day we had a tour for the children to help them become familiar with the building. The next day we began our routine and the children loved the routine, especially the centers we did for math and reading! We incorporated motor skills into math as they cut and glued shapes and social skills into reading as they created crafts and shared supplies with one another. We showered the children with many opportunities for letter identification as we sang songs, did letter puzzles, and had them search and place letters in the correct position in the alphabet. In math and writing, we wrote numbers and worked on the correct way to hold a pencil as they wrote their names. Their favorite activities included learning about colors as we mixed the primary



colors to make secondary colors, writing names with chalk, and recess!

Changes for Learning: While we learned several things with this jumpstart program, we feel it necessary to inform parents that this is only seven days of learning. This program really helps the children to understand what school is like and calm both parents and students to know what they should expect with starting kindergarten. It is a great start for children, but parents need to know most of this prior learning needs to happen in the home or in longer pre-school sessions since seven days is not enough time to teach them everything to be ready for kindergarten.

Sessions/ Prep/ Help: We had full sessions when we started our program! As stated above, some students did not arrive on the first day and it was difficult to know which students still wanted to come but simply missed the start date. We loved having two hours for the children since that was about what they could handle and be comfortable with. We also realized how essential it is that we have a few helpers to help during center time. We were able to use Hailee's two girls as our helpers this year. We were both pleasantly surprised at how kind and thoughtful these two were with the students. They both intuitively knew when to make an activity more challenging or slow down and offer more help. In regards to prep time, we realized we did not give ourselves any prep time and that is essential for teaching! Oops!



Changes in Sessions/ Prep/ Help: There are a few changes we would make for our sessions. First, we would like to have consistency for the students in the week. This means students would come every day instead of every other day. We felt like we could do this for 2 weeks and give each child 8 days of learning this way. The second option that could happen would include doing two sessions. One from 9-11 AM and one from 12-2 PM. This would allow for teachers to have longer days, have an hour of prep/ lunch, and finish in two weeks rather than four but still offer services to the same number of students. We also would include in our cost estimates about

having little helpers during our teaching time for centers and provide them with some sort of small compensation. We could always consider adding more teachers to our program.

Summary:

Overall, we enjoyed teaching these new little students this summer. We do see some changes we would need to make, but we are confident that we can streamline the program if we choose or are able to do the program again next year. We also know now what to do to help parents understand what they can expect from our program and what they can expect their child to learn.

Minidoka County School District
Monthly Maintenance Report
July 15, 2021

June - 89 New Requests
259 Work in Progress
101 Complete

July – 101 New Requests
259 Work in Progress
89 Complete

Maintenance Department Updates

Current Projects:

East

1. New door knobs and key cores are 98% complete.
2. ADA lift ordered.

West

1. ADA lift ordered.
2. ADA bathroom demoed and plumbing started.
3. Parking lot fixed.



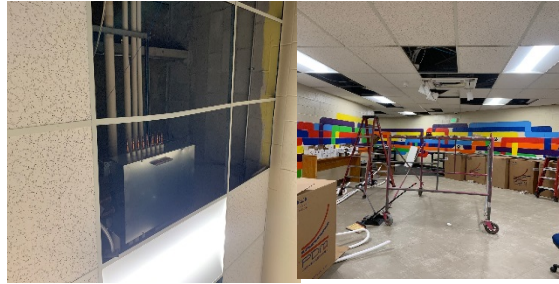
Minico

1. Front vestibule Access Control will be started soon.
2. Well
3. Concession/Bathrooms
4. Door Replacements on old exterior doors.

Minidoka County School District
Monthly Maintenance Report
July 15, 2021

Paul

1. HVAC Phase 4 started.



Food Service

1. Repair the Food Service parking lot.



Work orders that have been completed:

HVAC – Working on heating, cooling and preventative maintenance.

Plumbing –Toilets, sinks, sprinklers and irrigation.

Grounds – Delivering supplies, cleaning schools, yard work, mowing lawns and spraying weeds.

District Facilities Committee Meeting

July 15, 2021

12:00 p.m. Welcome and lunch

Reviewing the following items-

1. Budget
2. Review of Monthly Maintenance Report
3. Current Projects

Minico – Concession/Restrooms

East – ADA Lift - Ordered

West - ADA Lift - Ordered

ADA Bathroom – 85% complete.

4. Wrestling
5. Heyburn Drop-off repainting
6. HVAC
7. Concessions at Minico getting plans approved
8. Johnson Controls

Facilities Committee

Food Service Report

JUNE 2021

Howdy to you all,

Well summer is almost over. We are in the middle of July and Summer School ends today. We have two more weeks of Lunch in the Park and we will be done with the summer program. We have had a good summer with not very many problems and we have feed a bunch of kids. We are operating at 4 parks and Paul Housing. We had Migrant School in June and we have done summer schools since June 7th and it ends July 15th. We have had 12 ladies working this summer and they have stayed very busy.

We have been serving like we did last year where the parents can drive up to the park and pick up the meals and take them back home. I believe because of the fact that the kids do not have to stay at the park to eat their lunch, is why we are serving more.

Our numbers for June 2021 were 19,446 lunches. Last year we served 13,955. The daily average for 2021 is 1,080 compared to 2020 which was 635 per day. We also served 4,467 breakfasts at summer school and migrant school. We did not have summer and migrant schools last year.

We do not have any extra projects going on this year. We do have some repairs to do on the freezer box at Minico. We will do that starting August 2nd.

We do appreciate having our pavement resealed and new pavement on the north side of our warehouse. We also had some of the pavement that was breaking up replaced with new. We thank the school district for this upgrade on our property.

I do not have the reimbursement figures yet. I am waiting on the State Department to approve some changes on our application, so that I can submit the claim request.

Thank you all,

Russ

Minidoka County School District

Transportation's Report

July 2021 Board Report

It has been a very busy summer this year. We have driven many hours and miles in order to have new elementary routes ready to go for the coming school year to make sure that we are able to deliver kids in the time frame that has been set. I am sure that we will have to still make some changes as we go, but for the most part I believe that things are set and in order to deliver elementary kids home early.

We have finished up summer school and it went very well this year. We did not have any tickets issued to summer school students this year.

We have received one resignation so far this summer of a driver that will not be returning.

Thank you

Ryan Edwards

Transportation Supervisor

Minidoka County School District
Technology Department

Technology Director: Branan Hardcastle

Technology Department Members: Cameron Jackson, James Thomas, Neal Larson, Andrew Kontos

June 2021 Report

Resolved Projects	School/Dept. Impacted
Camera Walk Through	EMS, WMS, DSC
New Staff Device Setup	ALL
Student Device Setup/Handout	Summer School
Computer Lab updates	ALL
Network Vulnerability Monitor	ALL

Tickets

Submitted	Resolved
Total: 62 Staff: 59 Students: 3	Total: 56 Staff: 53 Students: 3

Upcoming Projects

- EMS and WMS Camera Replacements
- Computer lab replacements
- New Staff - Device Handout
- Active directory audit
- Azure AD port
- Office 365 deployment
- Active directory security permissions
- PowerSchool registration setup
- Student device set up

The District has a firm commitment to performance evaluation of District personnel, whatever their category and level, through the medium of a formalized system. The primary purpose of such evaluation is to assist personnel in professional development in achieving District goals, and to assist with decisions regarding personnel actions. This policy applies to all certificated personnel, both pupil instructional personnel and non-instructional personnel.

Each certificated staff member shall receive at least one (1) written evaluation to be completed by no later than June 1st for each annual contract year of employment and shall use multiple measures that are research based and aligned to the Charlotte Danielson Framework for Teaching Second Edition. The evaluation of instructional certificated personnel shall annually include a minimum of two (2) documented observations, one (1) of which shall be completed prior to January 1. In situations where certificated personnel are unavailable for two documented classroom observations, due to situations such as long-term illness, late year hire, etc., one documented classroom observation is acceptable. All evaluations and accompanying documentation must be finalized by both the employee and the administrator no later than Wednesday before the regular board meeting in May each year.

Evaluation Philosophy

The primary purposes of the teacher evaluation system processes ~~are~~ is quality assurance (increasing student learning/growth) and professional learning (improving the quality of instruction). It is essential that both teachers and administrators (operating from the perception of building collaborative relationships) view performance evaluation as a supportive process that will result in enhanced student growth and improved professional learning, performance, and morale. Teacher evaluation is best viewed as a highly individualized experience - a personal journey, in which educators view themselves as professionals committed to continuous improvement. Therefore, teachers are encouraged to meet with their administrator at the beginning of each school year to determine the best measure for gathering evidence to inform professional practice for their summative evaluation, as there are many options available, in addition to the two documented observations. These include requests from the teacher for multiple walk-throughs and additional observations by their administrator prior to the summative evaluation, artifacts, videoed lessons, or portfolios demonstrating proficiency in each domain.

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Commented [MW1]: Have I captured what we talked about in this statement?

Objectives

The formal performance evaluation system is designed to:

1. Maintain or improve each employee's job satisfaction and morale by letting him/her know that the supervisor is interested in his/her job progress and personal development.
2. Serve as a systematic guide for supervisors in planning each employee's further training.
3. Assure considered opinion of an employee's performance and focus maximum attention on achievement of assigned duties.
4. Assist in determining and recording special talents, skills, and capabilities that might otherwise not be noticed or recognized.
5. Assist in planning personnel moves and placements that will best utilize each employee's

capabilities.

6. Provide an opportunity for each employee to discuss job problems and interests with his/her supervisor.
7. Assemble substantiating data for use as a guide, although not necessarily the sole governing factor, for such purposes as wage adjustments, promotions, disciplinary action, and termination.

Responsibility

The **Superintendent**, or the Superintendent’s designee, shall have the overall responsibility for the administration and monitoring of the District Performance Evaluation Program and will ensure the fairness and efficiency of its execution, including:

1. Distributing proper forms in a timely manner.
2. Ensuring completed forms are returned for filing.
3. Reviewing forms for completeness.
4. Identifying discrepancies.
5. Ensuring proper safeguard and filing of completed forms.
6. Creating and implementing a plan for ongoing training for evaluators and certificated personnel on the District’s evaluation standards, forms, and processes and a plan for collecting and using data gathered from evaluations;
7. Creating a plan for ongoing review of the District’s Performance Evaluation Program that includes stakeholder, input from teachers, Board Members, administrators, parents/guardians, and other interested parties;
8. Creating a procedure for remediation for employees that receive evaluations indicating that remediation would be appropriate course of actions; and
9. Creating an individualized evaluation rating system for how evaluations will be used to identify proficiency and record growth over time with a minimum of three rankings used to differentiate performance of certificate holders including: unsatisfactory being equal to a rating of 1; basic being equal to a rating of 2; and proficient being equal to a rating of 3. A fourth rating of distinguished being equal to 4 may also be used.

The **Immediate Supervisor** is the employee's evaluator and has responsibility for:

1. Continuously observing and evaluating an employee's job performance including a minimum of two documented observations annually for certificated personnel, one of which shall be completed prior to January 1 of each year.
2. Holding periodic counseling sessions with each employee to discuss job performance.
3. Completing Performance Evaluation Forms as required.
4. Completing training on the District’s Performance Evaluation Program.

Evaluation Process

Evaluation Forms

Evaluation forms are aligned to *Charlotte Danielson's Framework for Teaching Second Edition* and will be used for teachers and specialist positions including school counselors, library/media specialists, school psychologists, therapeutic specialists, behavior specialists, instructional specialists, and school nurses. Forms will consist of the following:

1. Individualized Professional Learning Plan
2. Rubrics of Components of Professional Practice
3. Summative Performance Evaluation

Evaluation forms should be reviewed annually and revised as necessary to indicate any significant changes in duties and/or responsibilities. The form is designed to increase planning and relate performance to assigned responsibilities through joint understanding between the immediate supervisor (evaluator) and the employee as to the job description and major performance objectives. Revisions in evaluation forms will be submitted for approval by the board of trustees.

Observations

Periodic classroom observations will be included in the evaluation process with a minimum of two documented observations annually for certificated personnel, one of which shall be completed prior to January 1. Observation documentation shall be shared with the employee. In situations where certificated personnel are unavailable for two documented classroom observations, due to situations such as long-term illness, late year hire, etc., one documented classroom observation is acceptable.

Multiple Measures of Professional Practice

A majority of the evaluation of certificated personnel will be comprised of Professional Practice ([domains 2 and 3](#)) based on the *Charlotte Danielson Framework for Teaching Second Edition*. The evaluation of certificated personnel shall include:

1. Parent/Guardian input (must be included)
2. Student input (for secondary schools);
- ~~3. Multiple measures may also include:~~
- ~~4. Teacher professional portfolios that demonstrate proficiency in each Domains~~

Commented [MW2]: Stated in added language above on page 1.

The measure will be selected in collaboration with the teacher and principal by **October 1** of each year. If not in agreement, the principal will make the final selection.

Parental or guardian input forms will be made available (in English and Spanish) on the main District website. The parent input survey will be available to parents during Parent Teacher /Student Led Conferences. This parent input survey will be used to gather input regarding certificated staff and their interactions with parents and students. Approximately 20% of each certificated staff member's parents will be randomly selected to complete the survey when they attend Parent Teacher/Student Led Conferences. These results will then be compiled and used in the completion of each certified staff member's summative evaluation under Domain 4

SECTION 600: ADMINISTRATION

(Communicating with Families). The results of the survey will be shared with the staff member after the results have been compiled prior to **March 1** of each year. As data is gathered and careful attention will be paid to trends developing over time.

Student Achievement

Instructional staff evaluations must include measureable student achievement as defined in Section 33-1001, Idaho Code, applicable to the subjects and grade ranges taught by the instructional staff. All other certificated staff evaluations must include measureable student achievement or student success indicators, as defined in Section 33-1001, Idaho Code, as applicable to the position. This portion of the evaluation may be calculated using current and/or the immediate past year's data and may use one or both years of data. Student achievement plans will be developed or reviewed each year to specify which measures of student achievement data will be used. Plans must be submitted by building principals and approved by the board of trustees by **October 1** of each year. Student achievement will account for ten percent (10%) of the overall rating score for the employee.

Charlotte Danielson Framework: The evaluation will be aligned with minimum State standards and based upon the *Charlotte Danielson Framework for Teaching Second Edition* and will include, at a minimum, the following general criteria upon which the Professional Practice portion will be based. Individual domain and component ratings must be determined based on a combination of professional practice and student achievement as specified above.

Teacher Evaluation Framework

The general criteria upon which the performance evaluation system will be based are as follows:

- **Domain 1: Planning & Preparation (10%)**
 - **Demonstrating Knowledge of Content and Pedagogy;**
 - **Demonstrating Knowledge of Students;**
 - **Setting Instructional Outcomes;**
 - **Demonstrating Knowledge of Resources;**
 - **Designing Coherent Instruction; and**
 - **Designing Student Assessments**
- **Domain 2: The Classroom Environment (30%)**
 - **Creating an Environment of Respect and Rapport;**
 - **Establishing a Culture for Learning;**
 - **Managing Classroom Procedures;**
 - **Managing Student Behavior; and**
 - **Organizing Physical Space**

- **Domain 3: Instruction and Use of Assessment (30%)**
 - **Communicating with Students;**
 - **Using Questioning and Discussion Techniques;**
 - **Engaging Students in Learning;**
 - **Using Assessment in Instruction; and**
 - **Demonstrating Flexibility and Responsiveness**
- **Domain 4: Professional Responsibilities (20%)**
 - **Reflecting on Teaching;**
 - **Maintaining Accurate Records;**
 - **Communicating with Families;**
 - **Participating in a Professional Community;**
 - **Growing and Developing Professionally; and**
 - **Showing Professionalism**

An overall rating score will be calculated for each employee using the attached rubric with scale. Evaluations are scored as follows: The scores for each component within a domain will be averaged together to provide an average score for each domain. Each domain will be weighted as outlined above to arrive at the overall rating score for the evaluation.

Meetings with the Employee

Self-Assessment

Per IDAPA 08.02.02.007.06 employees will complete an Individual Professional Learning Plan (IPLP) based on the *Charlotte Danielson Framework for Teaching Second Edition* identifying goals based on the employee’s areas of strength and areas of needed growth. IPLPs must be completed and reviewed with the immediate supervisor (evaluator) on or before **October 1**. ~~Those wishing to qualify for an advanced professional endorsement must also complete a self-evaluation.~~

Counseling Sessions

Counseling sessions between supervisors and employees may be scheduled periodically. During these sessions, an open dialogue should occur which allows the exchange of performance oriented information. The employee should be informed of how he/she has performed to date. In the case of derogatory comments, the employee should be informed of the steps necessary to improve performance to the desired level. Counseling sessions should include, but not be limited to, the following: job responsibilities, performance of duties, and attendance. A memorandum for record will be prepared following each counseling session and placed in the employee’s personnel file.

Communication of Results

Each evaluation shall include an evaluation conference with the affected employee. At the scheduled meeting with the employee, the supervisor will:

Commented [MW3]: Removed per request from Ashley Johnson 7.2.21

Commented [MW4]: Added 5.11.21 to clarify requirement for advanced professional endorsement

1. Discuss the evaluation with the employee, emphasizing strong and weak points in job performance. Commend the employee for a job well done if applicable and discuss specific corrective action if warranted. Set mutual goals for the employee to reach before the next performance evaluation. Recommendations should specifically state methods to correct weaknesses and/or prepare the employee for future promotions.
2. Allow the employee to make any written comments he/she desires. Inform the employee that he/she may turn in a written rebuttal of any portion of the evaluation within seven (7) days and outline the process for rebuttal. Have the employee sign the evaluation form indicating that he/she has been given a copy and initial after supervisor's comments.

No earlier than seven (7) days following the meeting, if the supervisor has not received any written rebuttal, the supervisor will forward the original evaluation form to the Superintendent, or the designee, for review. The supervisor will also retain a copy of the completed form. The evaluation will then be forwarded to the Business Office and placed in the employee's personnel file.

Rebuttals

Within seven (7) working days from the date of the evaluation meeting with their supervisor the employee may file a written rebuttal of any portion of the evaluation form. The written rebuttal shall state the specific content of the evaluation form with which the employee disagrees, a statement of the reason(s) for disagreement, and the amendment to the evaluation form requested.

If a written rebuttal is received by the supervisor within seven (7) working days, the supervisor may conduct additional meetings or investigative activities necessary to address the rebuttal. Subsequent to these activities, and within a period of ten (10) working days, the supervisor may provide the employee with a written response either amending the evaluation as requested by the employee or stating the reason(s) why the supervisor will not amend the evaluation as requested.

If the supervisor chooses to amend the evaluation form as requested by the employee then the amended copy of the evaluation form will be provided to, and signed by, the employee. The original amended evaluation form will then be forwarded to the Superintendent, or the designee, for review. It will then be forwarded to the District Service Center and placed in the employee's personnel file. The supervisor will also retain a copy of the completed form.

If the supervisor chooses not to amend the evaluation form as requested by the employee then the evaluation form along with the written rebuttal, and the supervisor's response, if any, will be forwarded to the Superintendent, or the designee, for review. It will then be forwarded to the Business Office and placed in the employee's personnel file. The supervisor will also retain a copy of the completed form including any rebuttals and responses.

Reporting

Commented [MW5]: Agreed 5/12/21 at PRC to keep this as is with the above added statement regarding options for determining the final evaluation on page 1.

Any subsequent changes to the District’s evaluation plan shall be resubmitted to the State Department of Education for approval. The District shall report the summative rankings, the number of components rated as unsatisfactory, whether a majority of the certificated personnel’s students met their measurable student achievement or growth targets or student success indicators as well as what measures were used, and whether an individualized professional learning plan is in place for all certificated personnel evaluations, annually to the State Department of Education.

Action

Should any action be taken as a result of an evaluation to not renew an individual’s contract the District will comply with the requirements and procedures established by State law.



LEGAL REFERENCE: IDAPA 08.02.02.120 Local District Evaluation Policy
I.C. § 33-514A Issuance of Limited Contract
I.C. § 33-515 Issuance of Renewable Contracts
I.C. § 33-518 Employee Personnel Files
I.C. § 33-514 Issuance of Annual Contracts- Support Programs- Categories of Contracts – Optional Placement;
I.C. § 33-1001 Section 16
I.C. § 33-1001 Definitions

ADOPTED:
March 11, 2010

AMENDED/REVISED:
April 19, 2010; August 16, 2010; June 18, 2012; September 17, 2012; June 17, 2013; June 16, 2014; September 15, 2014; December 15, 2014; November 20, 2017; March 19, 2018

ATTACHMENTS:
Summative Performance Evaluation Form
Parent Input Form (English & Spanish Versions)
Components of Professional Practice for Teachers Rubric with Scale
Teacher Evaluation Scoring Rubric
Certificated Employee Self-Assessment

**Minidoka County School District
Superintendent's Report
July 19, 2021**

- June 22-29 Oregon Trip
- July 7 Phone conversation with Paul City Manager about
annexing West Minico to the City (advantage – lower water cost)
Department Head Contracts
Interview for Assistant Maintenance Supervisor
- July 8 Maintenance Supervisor Meeting – Update with Projects
Concessions
West Minico – Lift/Restrooms
East Minico – Life/Restrooms
MHJH - Shower
- July 9 Phone conversation with James Stoll, attorney for Anderson, Jullian and Hull, LLP
- July 15 Facility Meeting – Discussion about Johnson Controls and recommendation to the
Board
Agenda Review

East High School

East

Rupert Elementary

County Rd. 100 West

20th St.
19th St.

18th St.
17th St.
16th St.
15th St.

K Dr.
Aspen Dr.
Pine Dr.
16th Dr.
Redwood Pl.
15th Dr.

17th St.
16th St.
15th St.

17th St.
16th St.
15th St.

18th St.
17th St.
16th St.
15th St.
14th St.
13th St.
12th St.

Ruby Dr.

12th St.

13th St.
12th St.

MID Canal

11th St.

OBC

10th St.

St. Nicholas Elem.

Minidoka Hospital

Link St.

West Side Dr.
Circle Dr.
Fainview Ave.
Crescent Rd.

9th St.

Courthouse

Post Office
City Hall

E 8th St.

To Pocatello

8th St.

Police

Library

E 7th St.

7th St.

Chamber

Library

E 6th St.

6th St.

Scott Ave.

Onions St.

E 5th St.

5th St.

Chamber

Onions St.

E 4th St.

4th St.

Chamber

Onions St.

E 3rd St.

3rd St.

Chamber

Onions St.

E 2nd St.

2nd St.

Chamber

Onions St.

E 1st St.

1st St.

Chamber

Onions St.

E So 5th St.

2nd St.

Pershing

Pool

E So 5th St.

3rd St.

Pershing

Pool

E So 5th St.

4th St.

Pershing

Pool

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5th St.

Pershing

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6th St.

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7th St.

Pershing

Pool

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8th St.

Pershing

Pool

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9th St.

Pershing

Pool

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10th St.

Pershing

Pool

E So 5th St.

Minico High School

To Paul

To Burley

County Rd. 100 West

County Rd. 100 South

County Rd. 50 West

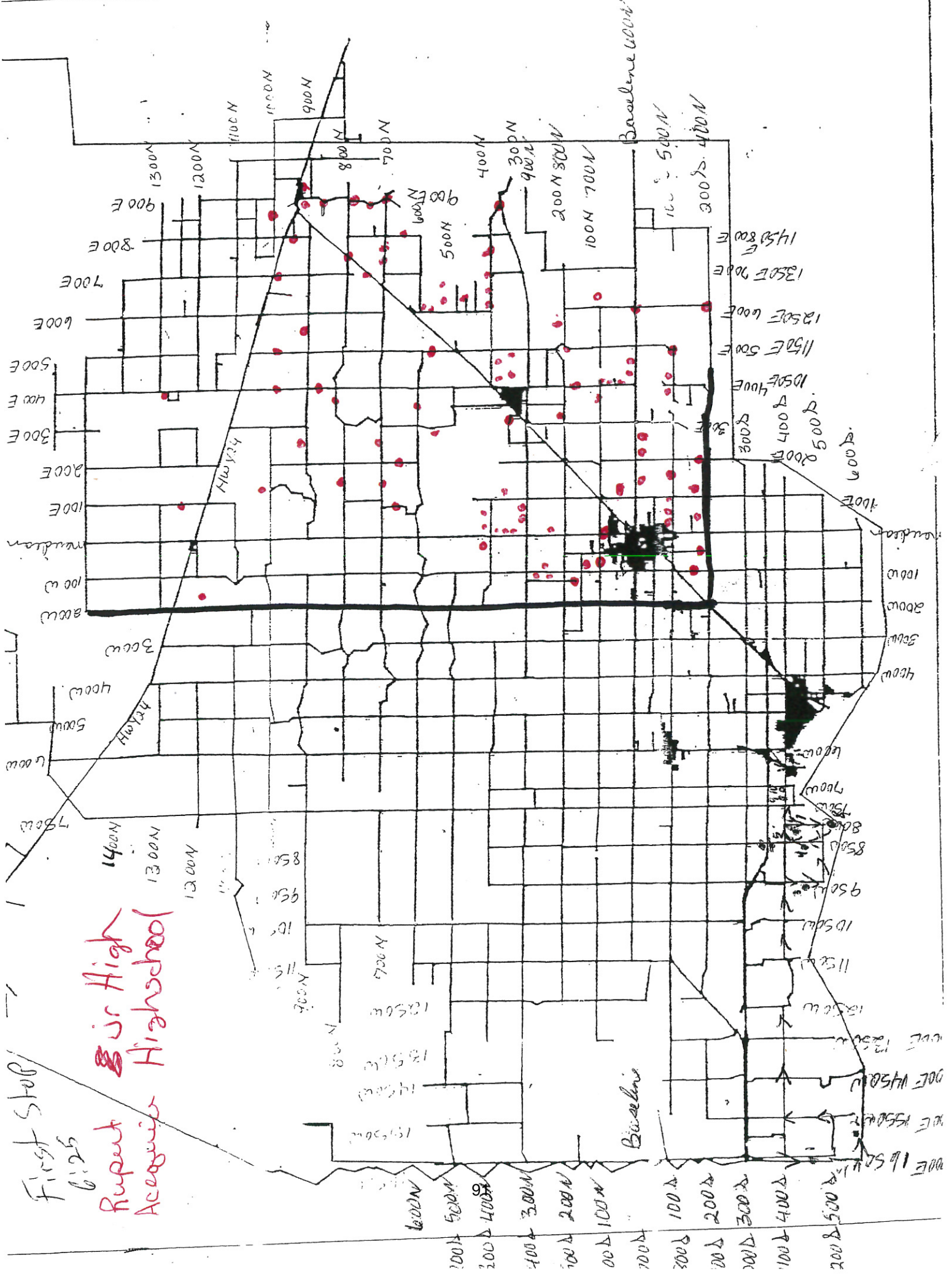
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Rupert

First Stop
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Rupert
Acquis
High School

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1300N



Baseline

Baseline 600N

Highway

600E

700E

800E

900E

1000E

1100E

1200E

1300E

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1500E

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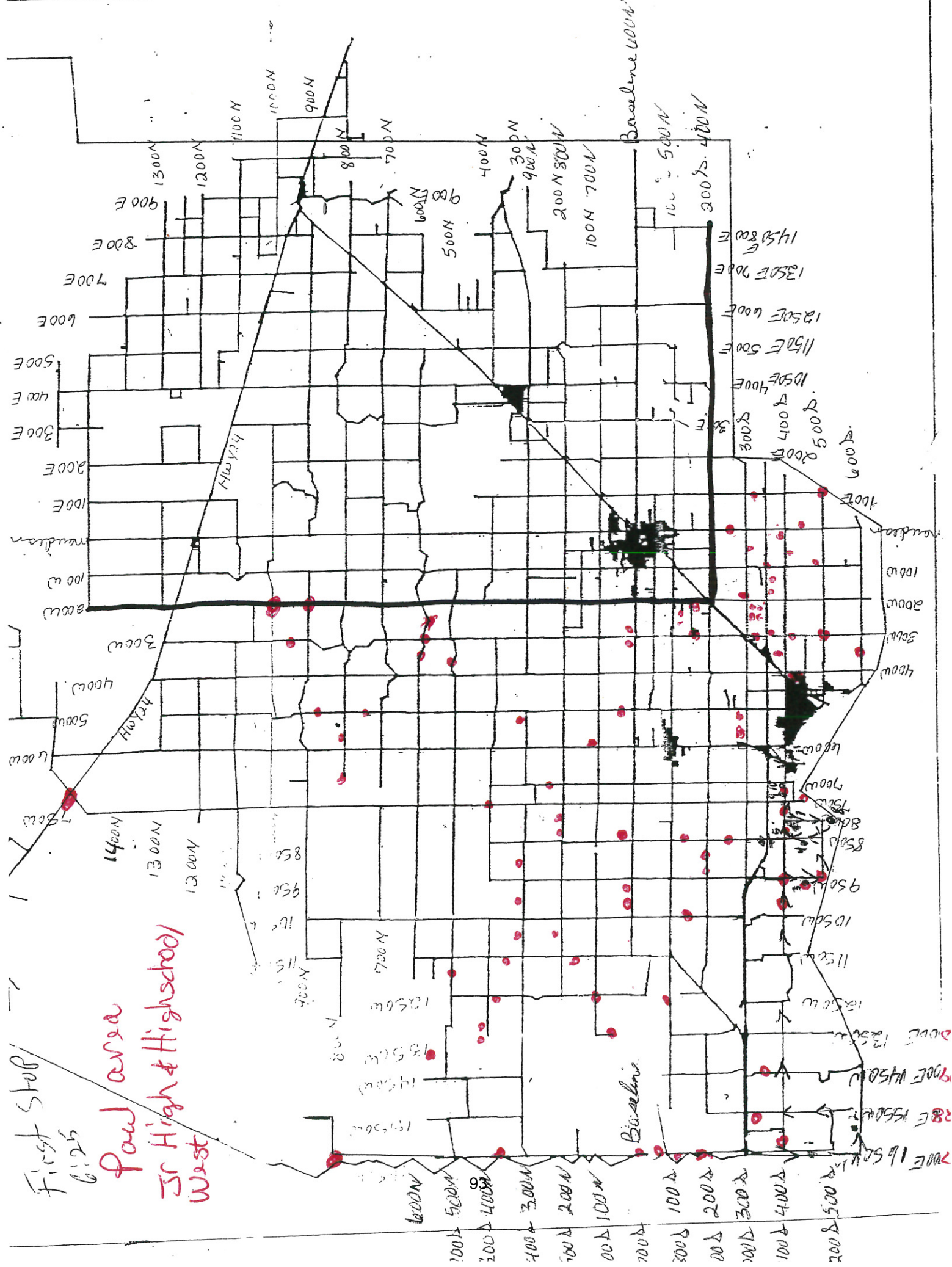
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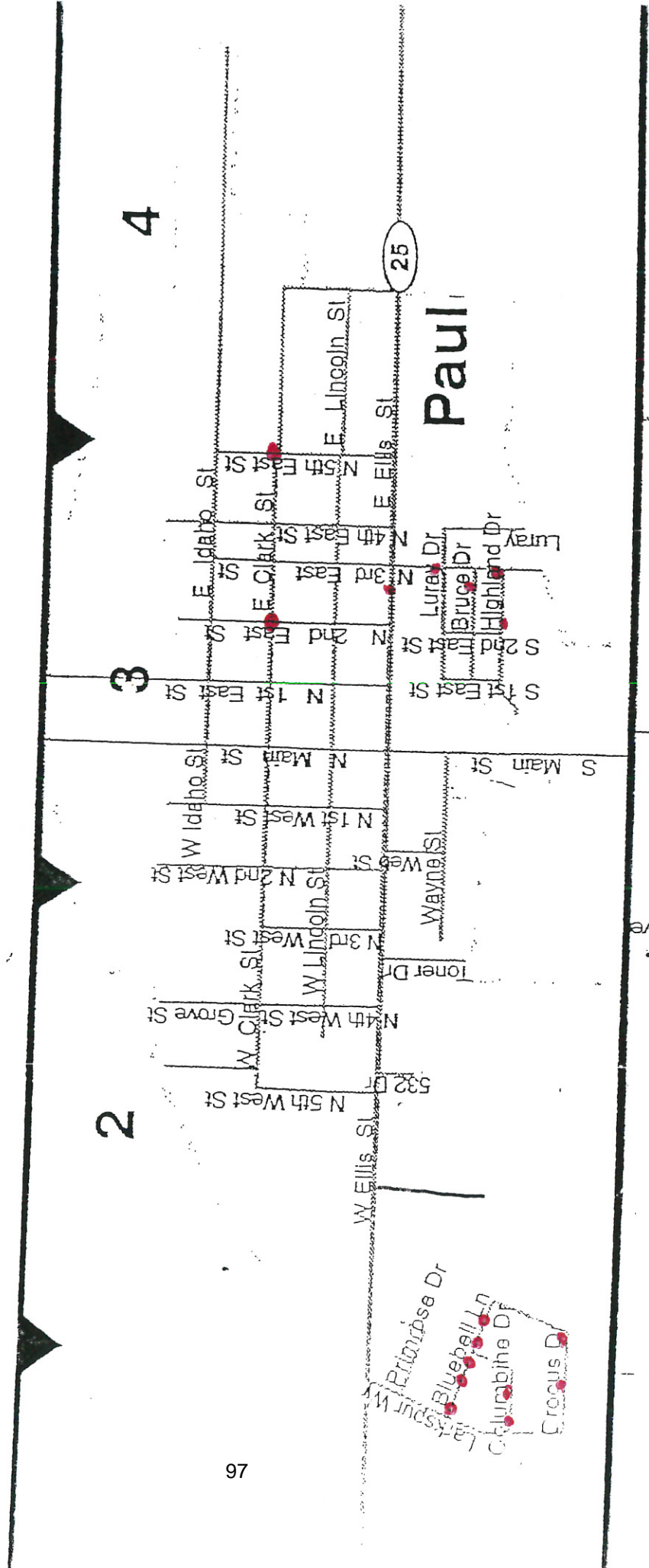
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First Stop
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Paul area
Sr High & Highschool
West



Jr High - west
High school.



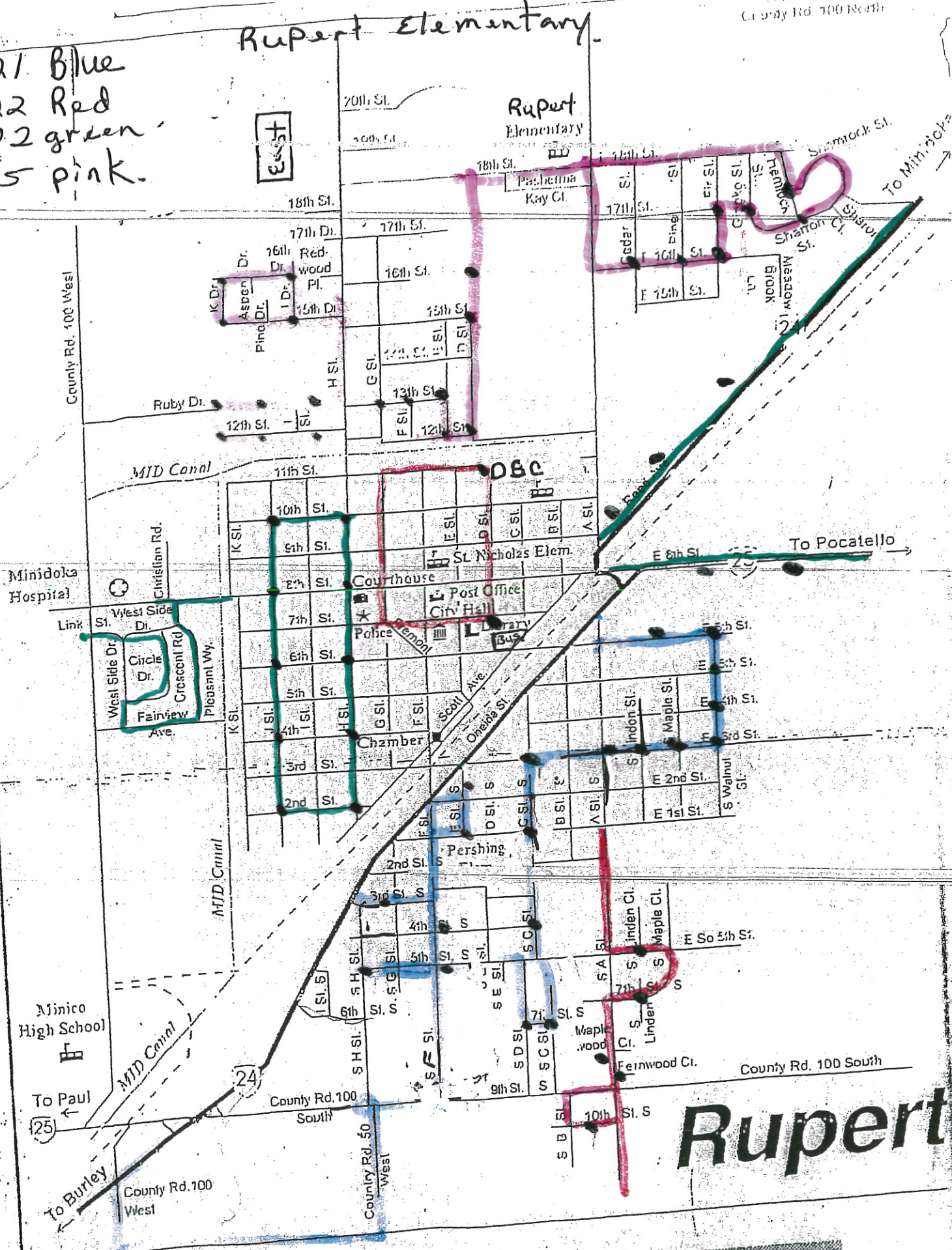
- 21 Blue
- 22 Red
- 23 green
- 35 pink

Rupert Elementary

County Rd. 100 North

East

Rupert Elementary

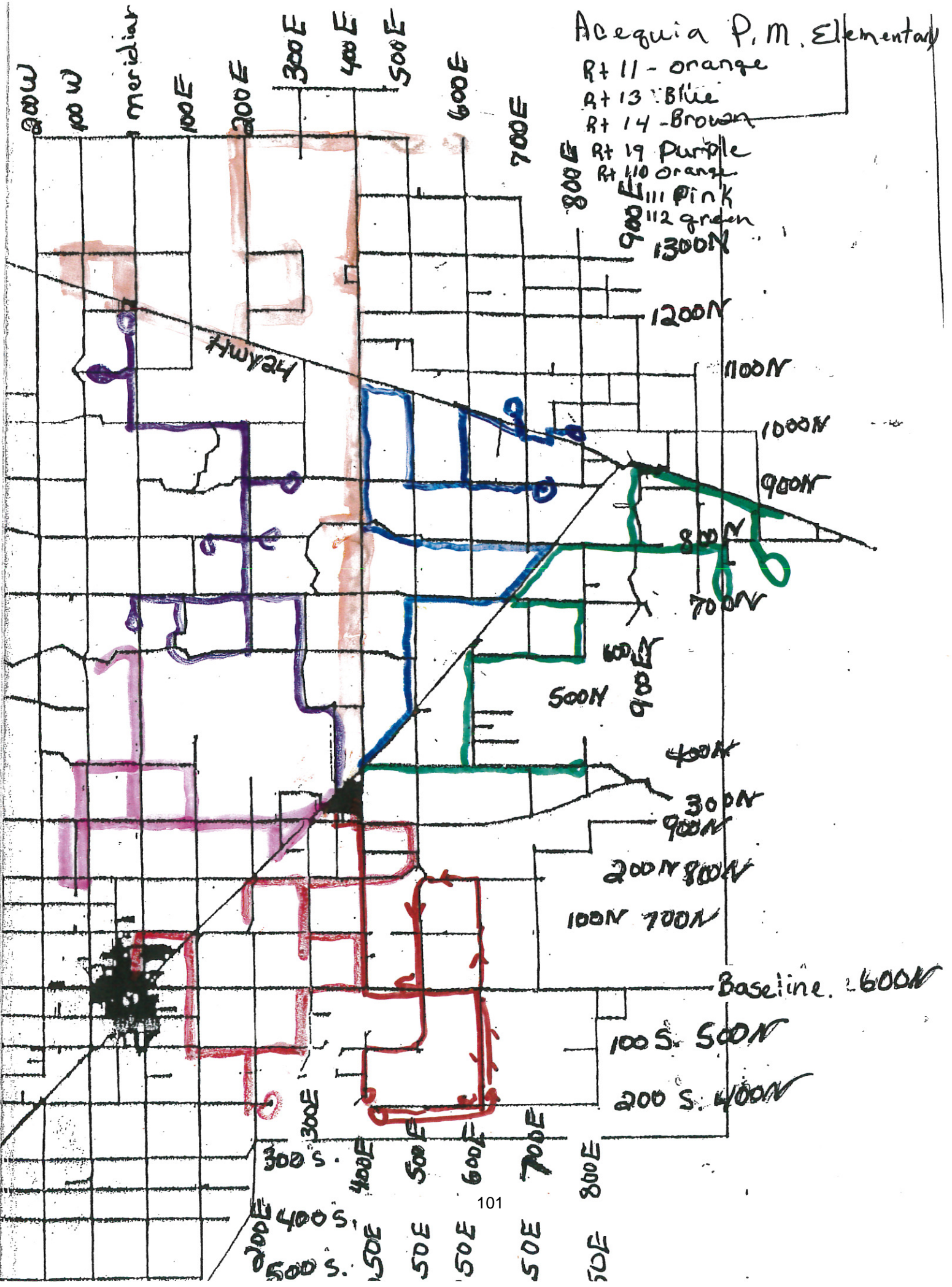


Rupert

Acequia P.M. Elementary

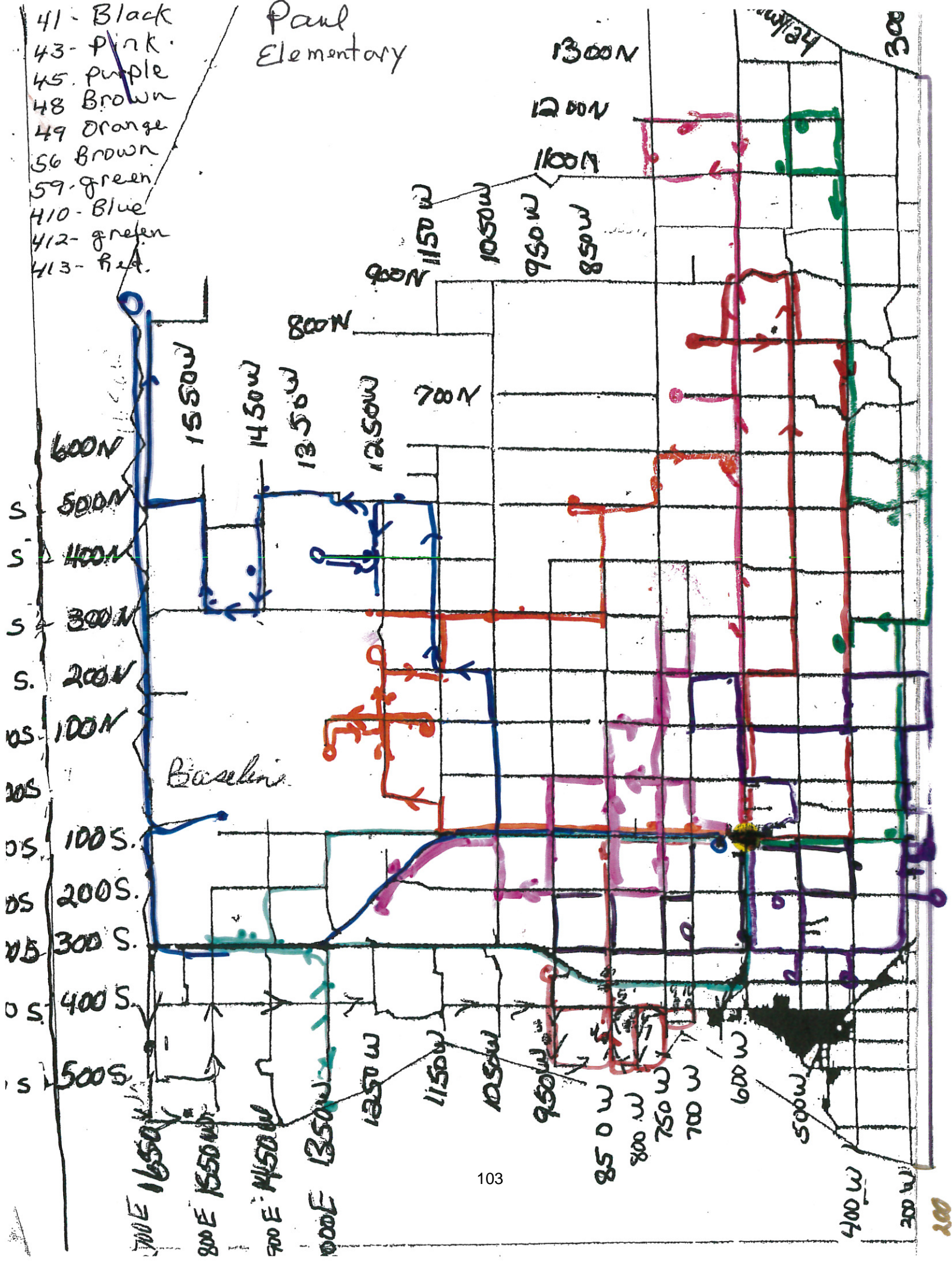
- Rt 11 - orange
- Rt 13 - Blue
- Rt 14 - Brown

- Rt 19 Purple
- Rt 110 Orange
- 111 Pink
- 112 green
- 1300N



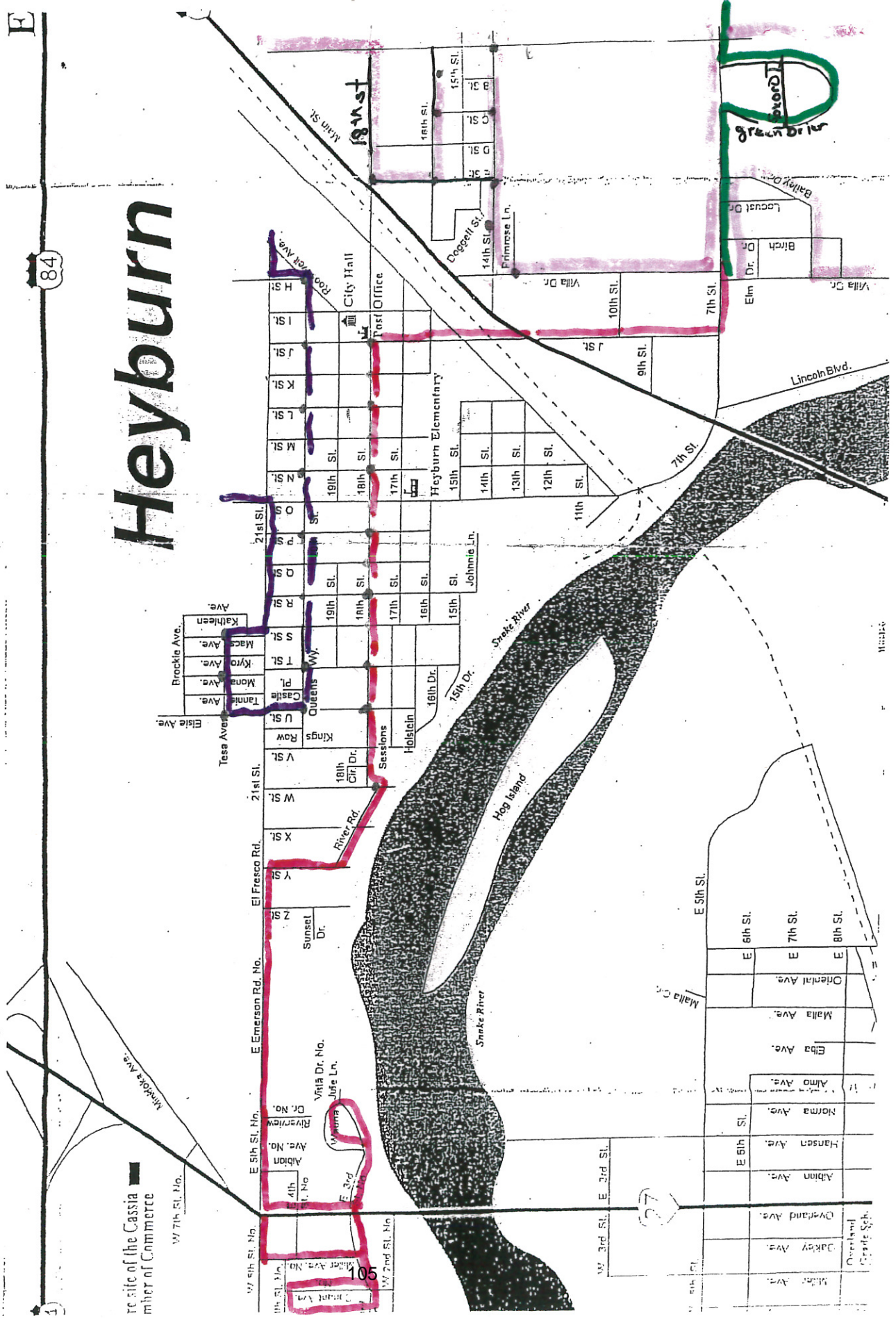
- 41 - Black
- 43 - Pink
- 45 - Purple
- 48 - Brown
- 49 - Orange
- 56 - Brown
- 59 - Green
- 410 - Blue
- 412 - Green
- 413 - Red

Paul
Elementary



- Rt 23 green
- Rt 52 Pink
- Rt 57 Purple
- Rt 58 Red

Heyburn



vicinity of the Cassia
number of Commerce

37

105

E

84

Green Drive

Acequia Elementary School: Minidoka County School District

Suggested School Supply List for 2021-2022

Kindergarten

\$8.00 KINDER SUPPLY FEE (PAID TO SCHOOL) AND A FULL SIZE BACKPACK or if you wish to buy supplies we suggest...

1 – Pkg. <u>Black</u> dry erase markers (chisel tip)	4- glue sticks
24 - #2 Pencils	2- box of crayons that contain the 8 basic colors

First Grade

2 – boxes 24 count crayons	8– glue sticks
2 – lg. pink eraser	1 – pencil box (no larger than 9 x 6)
6 – pkg. <u>Black</u> dry erase markers (chisel tip)	1 –Watercolor Paint Set
1 -pkg. FINE TIP colored markers	1- 4 oz. bottle of white glue
1 -pkg. REGULAR TIP colored markers	24 - #2 pencils

Second Grade

1-pkg. FINE TIP colored markers	1- box 24 count crayons
1- pkg colored pencils	24 - #2 pencils
1- large pink eraser	2 - composition notebooks
1- pkg. printer paper	2 - wide ruled spiral notebook
8- glue sticks	3- pkg. BLACK dry erase markers (chisel tip)

Third Grade

2 – boxes 24 count crayons	2 – large pink erasers
1 – pencil box	2 – bottle white glue (4 oz.)
3 – wide ruled spiral notebook	24 - #2 Pencils
4 – glue sticks	4 - <u>Black</u> dry erase markers (chisel tip)
1– pkg. colored pencils	1 - pkg. REGULAR TIP colored markers
2 – red checking pens	1 – pkg. FINE TIP colored markers
1 – pkg. regular colored markers	

Fourth Grade

1 – box 24 count crayons	24 - #2 pencils
1 – box colored pencils	1 – bottle white glue (4 oz.)
2 – red pens or pencils	1 – zippered pencil bag or pencil box
3 – bottom pocket folders	1 – pkg. <u>Black</u> dry erase markers (chisel tip)
3 – pkgs. Wide rule loose leaf paper	2 – spiral notebooks
1 – pen	1 – composition notebook
1 – pack fine tip washable markers	1 –stylus for ipad
2 – 1” three ring binder	

Fifth Grade

1 – pkg. colored pencils	4 – highlighters (yellow, green, pink, blue)
3 – composition notebooks	1 - zippered pencil bag or pencil box
1 - pocket folder	1 – bottle white glue
24 - #2 pencils	2 - spiral notebook
2 - pkg. <u>Black</u> dry erase markers (chisel tip)	

Heyburn Elementary School Suggested Supply List 2021-2022

Print child's name on all items

We encourage students to bring backpacks to carry supplies and homework.

KINDERGARTEN

- | | |
|----------------------------|-----------------------------------|
| 1 – Box sandwich size bags | 8 – Large black dry erase markers |
| 1 – Box snack size bags | 1 – Headphones (no earbuds) |
| 1 – White board eraser | |

FIRST GRADE

- | | |
|------------------------------------|-----------------------------|
| 3 - Boxes crayons (16 or 24 count) | 10 - Glue Sticks |
| 1 – Headphones (no earbuds) | 1 - Box gallon size bags |
| 1 - Pencil box 9x6 (no bags) | 3 – Composition notebooks |
| 16 - Large black dry erase markers | 30 - #2 wooden pencils |
| 1 - Highlighter | 1 – Water bottle (optional) |

SECOND GRADE

- | | |
|-------------------------------------|---------------------------------------|
| 6 - Glue Sticks | 3 – reams copy paper |
| 1 - Pencil box 9x6 | 3 – Pocket folders |
| 24 - #2 wooden pencils | 3 – Pink erasers |
| 3 - Boxes crayons (24 count) | 1 - Headphones (no earbuds) |
| 1 – Package black dry erase markers | 1 – Composition notebook (wide-ruled) |
| *No binders | 1 - Colored pencils (12 count) |

THIRD GRADE

- | | |
|-----------------------------------|-----------------------------|
| 1 – Box crayons (24 count) | 24 - #2 wooden pencils |
| 2 - Pink eraser | 1 - Pencil box |
| 1 – Colored pencils | 4 – Bottom pocket folders |
| 6 – Spiral notebooks (wide-ruled) | 1 – Pencil box |
| 1 – Package dry erase (4 count) | 2 – Yellow highlighters |
| 6 – Glue sticks | 1 - Headphones (no earbuds) |

FOURTH GRADE

- | | |
|---------------------------------------|---|
| 1 – Box crayons (24 count) | 4 - #2 Wooden or mechanical pencils |
| 3 – Spiral notebooks (college- ruled) | 1 – Stylus for ipad |
| 2 – Colored pencils (sharpened) | 2 – Glue sticks |
| 3 – Bottom pocket folders | 1 – Package dry erase markers (4 count) |
| 2 – Pink erasers | 1 – Headphones (no earbuds) |
| 1 – Loose leaf paper (college-ruled) | 1- Pencil box |

FIFTH GRADE

- | | |
|---------------------------------------|---|
| 2 – Loose-leaf paper (college- ruled) | 4 – Composition notebooks (college-ruled) |
| 2 – Colored pencils (12 count) | *No spiral notebooks |
| 1 – Zippered pencil bag | 2 – Packages dry erase markers (4 count) |
| 10 – Mechanical pencils with lead | 6 – Bottom pocket folders |
| 1 – Earbuds or Headphones | 20 - #2 Wooden pencils |
| 1 – Stylus for ipad | |

MINIDOKA SCHOOL DISTRICT
PAUL ELEMENTARY SCHOOL
SUGGESTED SUPPLY LIST 2021-2022

Print child's name on all items. We encourage students to bring backpacks to carry supplies & homework.

KINDERGARTEN:	
1-full size backpack	
FIRST GRADE:	
3 - boxes (16 or 24) count crayons	20 - #2 pencils
2 - composition notebooks	2 - bottom plastic pocket folders
1- pencil box (no larger than 6x9)	1- pkg of dry erase markers
1 – package glue sticks	
SECOND GRADE:	
2- pocket folders	1- red marking pencils/pens
2- reg. spiral notebooks (wide-ruled)	8- glue sticks
1- pencil box (no larger than 6x9)	2- boxes crayons (24 count)
2- pink erasers	24- #2 pencils (sharpened)
2 pkg – dry erase markers 4 pack	
THIRD GRADE:	
1-boxes crayons (24 count) or 12 pk colored pencils	24- #2 pencils sharpened
2-pink erasers	8- dry erase markers
1-pencil box (no pouches)	1-bottle white glue (4 oz. no larger)
2-red checking pencils (no pens)	1-pkg. wide ruled paper
1-spiral wide ruled notebooks	4-folders with pockets across bottom
3- composition notebooks	4 pack glue sticks
FOURTH GRADE:	
1-box crayons (24 count only)	2-pkgs. wide rule loose leaf paper
30- #2 pencils	2-spiral notebooks
2-box colored pencils (sharpened)	4-bottom pocket folders
1-bottle white glue (4 oz.)	4- black dry erase markers
1-zippered pencil bag (fabric, no boxes)	4- small glue sticks
FIFTH GRADE:	
1-pkg. loose leaf paper	1-pkg. dry erase markers (4 pack)
1-pkg.-colored pencils	4-glue sticks
30- #2 pencils	3- bottom pocket folders
4-spiral notebooks	1- pencil bag or box
1 – 1 in binder	

MINIDOKA SCHOOL DISTRICT
SUGGESTED RUPERT ELEM SCHOOL SUPPLY LIST

We encourage students to bring backpacks to carry supplies & homework.

PLEASE PRINT YOUR CHILD'S NAME ON THEIR ITEMS

KINDERGARTEN:

- | | |
|---|------------------|
| 1-full size backpack | 24 count crayons |
| 4- glue sticks | 1- headphones |
| 1- 10 count box of markers, broad line, classic colors (not washable) | |
| Optional - tissues, hand sanitizer, non-bleach disinfectant wipes | |

FIRST GRADE:

- | | |
|--|---|
| 2- boxes 24 count crayons | 2- glue sticks |
| Pencil Top Erasers | 40- #2 pencils |
| 2- lg. pink eraser | 2- bottom pocket folders |
| 1- box to store pencils, crayons & erasers
(no larger than 9" by 6" –not a bag) | 1- pkg of 8 BLACK - dry erase markers (Thin size) |
| | 2- spiral notebooks (wide rule) |

SECOND GRADE:

- | | |
|--|-----------------------------------|
| 2- spiral notebooks (wide ruled) | 1-pencil box (no larger than 6x9) |
| 2-bottom pocket folders | 2- boxes crayons (16 or 24 count) |
| 2- pink or pencil top eraser | No binders |
| 24- #2 pencils (sharpened) plain pencils | 2-composition book |
| 1-pkg.small black dry erase markers | Glue sticks |

THIRD GRADE:

- | | |
|--|-----------------------------------|
| 1- boxes crayons (24 count) | 36- #2 pencils (No Mechanical) |
| 2- pink Pearl or white eraser | 2-pkg. colored pencils (12 count) |
| 3- glue sticks | 2- yellow highlighters |
| 1- bottle white glue (4oz) & 3 glue sticks | 1- zippered pencil bag |
| 1- pkg. wide ruled paper | 2- red checking pens |
| 3- composition notebooks | 4- bottom pocket folders |
| 4- black dry erase markers | |

FOURTH GRADE:

- | | |
|------------------------------------|---------------------------|
| 1- box crayons (24 count) | 2- pkgs. loose leaf paper |
| 30- #2 pencils (no mechanical) | 3- spiral notebooks |
| 1- box colored pencils (sharpened) | 2- dry erase markers |
| 1- bottle white glue (4 oz.) | 1- black pen |
| 4- bottom pocket folders | 2- glue sticks |
| 1- zippered pencil bag | 1- scissors |
| 1- ear buds | 2- red pens |

FIFTH GRADE:

- | | |
|--|----------------------------------|
| 2- pkgs. loose leaf paper, college ruled | 1- pkg colored pencils(24 count) |
| 3- glue sticks | 24- #2 pencils |
| 3- bottom pocket folders | 1 pencil box (optional) |
| 4- spiral notebooks | 1- box crayons (24 count) |
| 2- black. dry erase markers | 1- yellow highlighter |
| 1-bottle white glue | 1- pkg markers |
| 1- ear buds | |

Suggested Supplies for 6th grade West Minico

Pencils - 48 pencils
Pens - 1 red, other colors
Erasers
Colored pencils
Glue sticks - large package
Highlighters
Spiral notebooks - 12 single subject
Folders with pockets
1-inch binder & loose-leaf paper for math
Earbuds or headphones
Ruler
Pencil Box/Bag
Backpack

For Tech
2 boxes round toothpicks
Wood Glue
Waxed Paper
200 popsicle sticks
Lock for class locker

For Art
Black Fine Point Permanent marker
Pencil sharpener

For FACS
Colored markers
1-yard fabric to be determined at a later date

WEST MINICO 8TH GRADE SUPPLY LIST 2020-2021

This is a year's supply of core class materials, must be replenished each trimester. Elective supplies will depend on individual course selection.

1 Colored pencil set

12 college ruled spiral notebooks 70 count - core subjects and advisory

1 pkg. College ruled loose leaf to divide among pocket folders

5 pocket folders preferably with 3 hole clips and plastic to last

#2 pencils

Red pen

2 pkg lined index cards

Blue or black pen

2 glue sticks

2 highlighters

3 black dry erase white board markers

Ear buds for headphone jack with computers-(Bluetooth will not work)-Mandatory for tech use

Student/Parent Handbook 2021-2022



Welcome TO PAUL ELEMENTARY

Principal: Ellen Austin
Assistant Principal - Josh Greenwalt
201 1st Street W Paul, Idaho 83347
(208) 438-2211

Student/Parent Handbook

WELCOME TO PAUL ELEMENTARY SCHOOL

Home of the Panthers!

(208) 438-2211

School Business Hours 7:30 am - 4:00 pm

The staff at Paul Elementary would like to welcome you to school. Our mission is to work with our staff, students, and community to provide a safe, positive, and challenging environment where students can reach their fullest potential. Students will develop technical skills and achieve academic excellence with clear criteria for success and accountability. Students will be empowered to communicate, compete, and contribute as responsible citizens and valued members of the community.

GENERAL INFORMATION

Arrive	Buses	7:20 am	Release	2:45 pm
	First bell	7:45 am		
	Second bell	7:50 am		
	Announcements	8:00 am		

TITLE ONE SCHOOL

Paul Elementary is designated a **Title I** school. That means that the Elementary and Secondary Education Act, as amended (ESEA) provides financial assistance to schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.

SCHOOL PROCEDURES

SCHOOL SAFETY & SECURITY

Periodically, our school receives a safety audit by the School Safety & Security Analyst. We have made a few changes to help keep your students as safe as possible. As in the past, parents are to report to the office to check in and sign students out. Due to Intruder Awareness, visitors will be asked to remain in the office and the child will be called to the office as needed. If the parent has a specific reason to visit a classroom such as an invitation for a student presentation or pre-arranged conference, he or she will follow the procedure for a visitor and be issued a badge. **We ask that all visitors sign in at the office and pick up a visitor's tag. To ensure our student's safety, we closely monitor traffic in the building.** We do not permit students to bring friends or relatives to spend the day with them in class, these situations are too disruptive to our educational program. Any person needing special accommodations to participate in school activities are welcome to contact Paul School one (1) day prior to the activity at 438-2211.

ATTENDANCE

Good attendance at school is an extremely important aspect of each student's education. The Minidoka County Joint School District's attendance policy states that students are expected to be in attendance whenever school is scheduled at least 90% of the time.. Failure to attend denies the student learning opportunities and decreases the effectiveness of the teacher's presentation. Excused absences are illnesses that are verified by parents or a physician and reported to the school office by note or phone call. Pre-excused absences need to be approved by the principal and/or teacher. Unexcused absences are absences that are not approved as described above.

Parents are encouraged to call (208-438-2211) no later than 9:00 a.m. the day of the absence or provide a note the following day to explain the student's absence. Without a phone call or note, the absence may be considered unexcused. If a pre-excused absence has been approved, all schoolwork shall be completed prior to the absence, or at the teacher's discretion. With any excused absence from a Dr., the student is to complete all assignments as required by the teacher and will be permitted two days make-up for each day of absence. Continual unexcused absences may be considered as truancies.

*Students not meeting the 90% attendance requirements set by the district may be denied advancement and will be referred to Attendance Court. **We ask that parents not pick up their children prior to the end of the school day as this causes missed instruction and disruption for the classroom teacher.***

REQUEST FOR EARLY DISMISSAL

Requests for early dismissal must be made in writing by the child's parent or legal guardian. We ask you to use these times sparingly, as the class work often cannot be duplicated. Dismissal will be from the school office. Only those who are pre-approved to pick up the child from the school and show proper identification will be allowed to sign that child out of school. The early dismissal sign-out log is located in the school office.

TARDY

It is important for students to be in class on time. The morning bell will be 7:40 am and teachers begin instruction at 7:45am. It is important that all students are present for opening routines. 3 instances of being late, counts as an absence. Continual tardiness violates district attendance policies and will be referred to Attendance Court.

AUTOMOBILE DROP OFF / PICK UP DIRECTIONS

If you choose to drive your child to/from school, it is important that you follow the drop-off and pick up procedures. Once you have pulled up to the designated "Drop Off" area, then your student(s) should exit or enter the car. **Please do not have your child cross between the cars that are on the road.** If you would like to park and walk your child to the school, please park in the designated areas and walk your child to the front entrance using care as cars will be moving in the drop off lanes.

TRANSPORTATION

When riding on district buses students are required to adhere to all rules and regulations as stipulated by transportation personnel. Disruptive behavior will not be tolerated and student cooperation is greatly appreciated. Citations will be issued if students are uncooperative with bus drivers or other school personnel on bus duty or acting as supervisors. Bus drivers require written permission for students to ride buses that are not the students' assigned bus.

Please be very cautious when loading and unloading children from private vehicles and be aware of crosswalks, parking areas, and one-way driveways.

CHANGE OF ADDRESS/TELEPHONE NUMBERS

Parents should notify the school office in writing of any change in home or work addresses and phone numbers, as well as cell phone numbers. This information is vital for emergency contacts. Before the start of the school year, parents and guardians will be able to update demographic and contact information.

CLASSROOM INTERRUPTIONS

When a student forgets lunch, homework, musical instruments, etc. and parents bring these items to school, it can create a disruption to the educational process. On the occasion a forgotten item needs to be brought to school, the following procedures have been developed to avoid unnecessary classroom disruptions. All contact with students and teachers must be made through the main office, and those items should be left at the office for the child to pick up.

Only emergency telephone messages will be delivered. If you must change a student's after school arrangement, please send a written notice signed by the parent or guardian to the school office. If the school does not receive this notice, the child will follow the regular routine.

FEES

An optional \$13.00 activity fee is charged at registration for each student. This fee provides for various student activities and field trips that occur during the school year and individual earbuds for iPads. Activities include numerous assemblies, recognition awards and field trips. Third grade students are invited to pay \$4.00 (optional) to purchase a recorder for music. Supply lists are available from the office. Kindergarten has an optional fee for supplies.

CITIZENSHIP EXPECTATIONS

LEARNING ENVIRONMENT

In order to provide a safe learning environment, the staff of Paul Elementary School believes it is our responsibility to administer a fair and comprehensive discipline policy. The purpose of this policy is to ensure the rights of each student to attend a school with a safe and positive learning environment while also helping students to see that there are consequences for inappropriate behavior. Our goal is to help students learn to become responsible citizens.

Teachers are responsible for maintaining classroom discipline. Every attempt is made to resolve problems with students with positive interactions and recommendations for improvement. Classroom refocus papers are used to help student's correct inappropriate behavior. Citations are issued when serious discipline problems arise. Citations are issued to inform the student and the parent that this behavior will not be tolerated. When a citation is issued, the student will bring home a copy for the parent to sign and return it to the classroom teacher. Citation forms are available at the school office for parent review if desired.

We encourage parents to maintain regular contact with teachers about concerns so we can work as a team to help their children.

TECHNOLOGY AND INTERNET POLICY

Paul Elementary School integrates current technology into classroom learning. Students must complete an Internet permission form agreeing to follow District technology policy. Technology users are expected to follow guidelines outlined in the District's Acceptable Use Policy. These guidelines include internet use as well as rules of network etiquette, social media guidelines, and copyright ethics when involving software utilizations. Any user who does not comply with the policy rules will receive remediation on technology use and possibly lose technology privileges for a period of time under the discretion of the administrator. Repeated or severe infractions of the policies may result in termination technology privileges permanently.

IPADS

Students in K-5 will be using iPads during the school day. The purpose is to provide current tools and resources to the 21st century learner. To maximize the students' full potential, prepare them for post-secondary education and the workplace. iPad use by students is subject to the district Acceptable Use policy. This policy can be found on the district website under Board Policies 360.00 Electronic Services for Students.

PERSONAL CELL PHONES

If a student needs to have a cell phone it needs to be kept in his or her backpack. If the student is using the cell phone during school or recess time, the following consequences will apply:

1st offense – warning

2nd offense – citation and phone call to parents

3rd offense – citation and phone will be sent to the office for parents to pick up.

For more information, please review the district policy 362.00 P - Student Use of Personal Electronic Device Procedure.

PERSONAL ITEMS AND MONEY

Students are not allowed to bring large amounts of money, expensive equipment (electronic games, tablets, trading cards, cell phones, personal airpods, etc.), or jewelry to school. Students are not allowed to buy or sell items to or from other students in school, or on the school grounds. **The school cannot accept responsibility for loss or damage to any items brought to school.**

PLAYGROUND RULES AND CONSEQUENCES

The person on duty is in charge and students will cooperate as requested. The duty person may issue time-outs, warnings or citations if necessary.

- Students will use all playground equipment (swings, slides, tires, etc.) correctly.
- Students will not throw rocks, dirt, snowballs or other objects that could hurt others or participate in any action that causes bodily harm or property damage.
- Students must always ask the duty person for permission to leave the playground.
- Students are not to harass, intimidate or provoke others. This includes no foul language or gestures.
- Rough play is not allowed: intentionally pushing, grabbing, tackling, tripping, hitting or kicking others is strictly forbidden.

DRESS CODE

Students shall be required to show proper attention to personal cleanliness, neatness, and conservative, appropriate standards of dress and appearance. Student dress and student conduct should not disrupt or distract from the instruction at school. Make-up is not allowed at school. Student dress that is deemed inappropriate by the school staff will be corrected **in accordance with district policy**. Pants/slacks are to be worn at the waist. Belts are not required, but if worn, must be in belt loops and are not to hang down. Pants that cannot be held up without a belt are forbidden. Bib type overalls/coveralls shall be worn in an appropriate, safe, and fastened manner. No extremely tight-fitting clothing will be worn. Clothes must conceal undergarments at all times. Clothing which is unduly revealing or attire which detracts in any way from the educational mission of the school's instructional program, is unacceptable. Skirts and shorts should be fingertip length or mid-thigh (determined by the building principal) and leggings or tight jeans can only be worn under garments that meet this length criterion. Holes in jeans must also be below the above length or have other garments beneath the holes.

***Students should always dress appropriately for weather conditions and label coats and jackets.**

BULLYING

Bullying creates an imbalance of power which creates fear and intimidation.

Not all misbehaving is an act of bullying. Repeated behaviors such as teasing, name-calling, taunting, or fighting that have received other discipline consequences such as a citation but still do not deter the aggressor, move into the category of bullying. At this level of discipline, a parent meeting will be called with a discussion about school suspensions and depending on the severity, the Resource Officer may be contacted.

WEAPONS

The Minidoka County School District has very detailed and strict policies concerning the possession or use of weapons, drugs or alcohol at school. Extensive policies listing appropriate consequences also exist for student behavior concerning harassment, fighting, theft or destruction of property. Parents are encouraged to review these and other policies on the district's homepage at www.sd331.k12.id.us. If parents do not have access to a computer at home we will gladly assist you at the school.

HEALTH & SAFETY

SCHOOL IMMUNIZATION LAW

The immunizations listed are required of children who are to attend preschool, kindergarten through grade twelve (12) in any Idaho public, private, or parochial school (Idaho Code 39-4801). Immunizations must be administered in the manner and in accordance with medical standards recognized by the Idaho Board of Medicine and within "Immunization Recommendations" available from the Bureau of Communicable Disease Prevention.

- 5 or more doses of DPT vaccine (Diphtheria, Pertussis, Tetanus) unless fewer doses are medically recommended;
- 4 or more doses of Polio vaccine, unless fewer doses are medically recommended;
- Two dose each of MMR (measles/mumps/rubella vaccine, given after one year of age);
- 3 doses of Hepatitis B; 2 doses of Hepatitis A
- 2 Varicella.

Students not in compliance with Idaho Immunization Law will not be permitted to attend school.

GENERAL RULES FOR ALL ILLNESS

Please observe your child carefully each day before sending him/her to school. Do not send your child if there are any signs of illness or infection. For example, a temperature elevation above 100 degrees, a cold with symptoms that include the following: sore throat, ear ache, persistent coughing, red eyes, nausea, and **never** if the child vomited during the night or upon rising. **Students must be fever free and vomit free for 24 hours prior to returning to school.**

COMMUNICABLE DISEASES

Our school has a commitment to keep students and staff as healthy as possible. We will continue to monitor our area and make the best possible choices regarding the education as well as the health and safety of the people in our building.

Minidoka School District Nurses give us new and updated information from the Idaho South Central Public Health and CDC regarding the current health situation of our community. Please be patient as plans may change depending on the need and health wellbeing of the students and staff.

LICE

Students and adults are not permitted to attend school if they have head lice or head lice eggs (nits). An individual that is found to have head lice or head lice eggs will be sent home. Individuals will be required to treat their head and clothing appropriately as determined by their doctor or school nurse. Appropriate medication must be used in order to kill the lice and eggs. Individuals may return to school when they no longer have any head lice or head lice eggs.

SCHOOL MEDICATIONS

The Minidoka County School Board has established that no medication will be given to students (prescription and non-prescription) except in cases where failure to take prescribed medications would jeopardize the child's health. In these cases, the following procedures will be followed:

- A letter from a doctor giving detailed instructions will be provided to the school by the parent/guardian. The letter must be also signed by the parent/guardian.
- The medicine, to be furnished by the parent, shall be plainly labeled with the student's name, the name of the medicine, prescription number, the amount to be given, the time of day to be taken, and the expected duration of treatment. The physician's name must be on the label.
- Students who use Inhalers should either leave them at the office or with their teacher unless due to severity they must carry them.

HEALTH ROOM

A room is available by the office for students that are ill or injured during the school day. Students must report to their classroom teacher and receive permission to come to the Health Room. If necessary, parents will be contacted to take children home who are too ill to return to the classroom. Students must be sent home that have untreated conditions such as pink eye or ringworm. **It is very important that parents be sure that accurate emergency information is on file at the school office.**

FIRE AND SAFETY DRILLS

Fire and safety drills are held periodically throughout the year. These drills are specifically designed to teach students the appropriate behavior in a disaster or dangerous situation. The children are given instructions as to proper procedures for each condition.

EMERGENCY SCHOOL CLOSURES

When a very cold day or snow day comes, please watch for notifications by Remind, listen to local radio stations, and check the school website to find out if school will be in session or not.

SCHOOLWIDE INFORMATION

CURRICULUM

The curriculum taught at Paul Elementary is based on the district adopted curriculum which is aligned to state standards. Strong emphasis is placed on individual reading and mathematics. The curriculum promotes strong academic and technical skills. We encourage parents to become active participants by monitoring homework, communicating with classroom teachers, and ensuring good attendance for your students. Together, we can ensure a positive and rewarding learning experience.

ASSESSMENTS REQUIRED BY THE STATE OF IDAHO

Kindergarten through grade 3 - Idaho Reading Indicator (IRI) in Reading

Grades 3 through 5 - Performance and Comprehensive assessments in Idaho State Achievement Test (ISAT) in English Language Arts and Math

Grade 5 - Idaho Science Assessment (ISAT Science)

Kindergarten through grade 5 - Limited English Proficient students only: Assessing Comprehension and Communication in English test (ACCESS)

RECESS

Students in grades Kindergarten through 5th grade participate in recess activities. Recess periods are supervised each day. Appropriate dress is expected. **A child well enough to attend school can participate in fresh air activities.** Students will be excused from outdoor recess subsequent to an illness upon written request of a parent. In excess of three day, a physician's statement is required as to the nature of the student's issue, the time period during which the student is excused, and the specific kind of activity to be avoided. These requests must be in writing. **Please note that children will be outside in cold snowy weather; please have them dress accordingly.**

HOMEWORK

Homework may be assigned to help students practice skills taught during the day and develop good study habits. In addition to assigned work, students in grades 1 through 5th are encouraged to read 20 minutes each night. **If your child is absent for several days, we encourage you to call the office and arrange to have homework ready to pick up after school.**

PARENT TEACHER ORGANIZATION

Paul Elementary School is fortunate to have a wonderful PTO organization that helps to bring school and community together. Please contact us if you would like to volunteer on the PTO.

VOLUNTEERS

We appreciate all the parents and family members that volunteer to assist classroom teachers. *We strongly support volunteerism in our school and encourage everyone to spend some time helping in a classroom.*

Please contact the classroom teacher or the office to fill out the necessary forms to volunteer.

The PTO also organizes and assists with numerous activities throughout the year that support our school.

Please contact PTO board members to volunteer your services.

BREAKFAST AND LUNCH

Currently, we do not charge breakfast and lunch due to special funding. When the normal budget returns and students are required to pay for meals, students at the elementary schools will be allowed five charges. An alternative meal such as peanut butter sandwich will be provided for two additional days. The Food Service staff will send home notices of low and negative balances as well as trying to call parents. Free and Reduced Applications will be sent home in an envelope with the child.

*** No charging will be allowed the last three weeks of school. Charges that are not collected will be carried over to the next school year.**

BIRTHDAY PARTIES

On the last Friday of each month, classrooms celebrate all student birthdays for that month. (Please wait to celebrate your child's birthdays until this day). If you wish to help provide treats, please contact your child's teacher. Just a reminder, **all food must be individually wrapped and prepared commercially.**

***Please do not send balloons to school. They are not allowed on the bus.**

LOST AND FOUND

Lost and found items accumulate quickly as the year proceeds. It is very helpful if parents will check at the office as soon as items turn up missing. All unclaimed items will be donated to a charitable organization.

COLD WEATHER OR SNOW DAYS

When the weather becomes extremely cold or wet, we allow students to stay indoors during recess time. As a school staff, we recognize the difference between "uncomfortable" temperatures and those that present a health hazard to our students. We have found that when students are able to go outside during recess time, the fresh air and change of environment gives them a break that helps them feel renewed when they come back in. Please prepare your child for the temperatures of an Idaho winter by dressing them properly with a heavy coat, gloves, hat and boots.

Follow Us on Facebook and Instagram!



Paul Elementary



paulpanthers331

Acknowledgement of Student/Parent Handbook

(All students and parents or legal guardians should return this acknowledgment form within 15 days of enrollment at the school.)

Family Acknowledgement

My signature acknowledges that I have received a copy of Paul Elementary Student/Parent Handbook.

I understand that my child and I are responsible for reviewing the handbook and becoming familiar with the school policies and expectations set forth in the handbook. I understand that my child will be held accountable for his or her behavior and may be subject to disciplinary action or other ramification if he or she violates any policy or agreement set forth in the handbook.

Date _____

Parent Signature (or legal guardian)

Heyburn Elementary School

Handbook



Home of the Cougars

Principal, Mrs. Danelle Stutzman

1151 7th St.

Heyburn, ID 83336

Phone: (208) 679-2400

Fax: (208) 679-5877

Heyburn Elementary Handbook

Welcome to Heyburn Elementary! This handbook is provided to you for school information, procedures and policies.

SCHOOL HOURS

Classes begin at 7:45 a.m. The tardy bell rings at 7:50 a.m. Our school day ends at 2:45 p.m. Supervision is provided each morning beginning at 7:30 a.m. **PLEASE DO NOT SEND YOUR CHILD BEFORE 7:30 a.m.** We are not responsible for your child before this time. Students who walk to school should arrive at approximately 7:40 a.m.

SCHOOL DISMISSAL

Our school dismisses at 2:45 p.m. All students will be released at 2:45. **Parent pick-up times are between 2:45 and 3:00 p.m.** It is essential that those walking leave the school grounds as soon as possible. Parents are asked to pick up their student in the designated drop-off/pick-up area at the front of the building by no later than **3:00 p.m.** This is the designated area for parents to park and watch for their student. We ask that parents dropping off and picking up students do so along the edge of the sidewalk. If you are in the drop-off/pick-up lane, **please pull to the end of the drop-off area so that others may park behind you** - we will deliver your child to your car. If you choose to park in our parking area and drop off or pick up your child, you will need to walk them to the sidewalk or from the sidewalk to your car for their safety. **Please do not pick up or drop off students in the bus loading zone or staff parking lot**, as this creates a very unsafe situation.

SCHOOL CLOSURES

When it becomes necessary to dismiss school because of inclement weather or an emergency, announcements will be made through local radio stations and/or the district automatic dialer. If school is closed during the school day, students will be sent home according to the instructions the parents filled out at the time of registration.

KINDERGARTEN

Kindergarten will be all day for our students at Heyburn Elementary. Kindergarten students who are leaving at 1:00 pm will be picked up in the front of the school. We ask that parents dropping off and picking up students do so along the edge of the sidewalk, **pulling to the farthest end of the drop-off lane so that others may park behind you** - we will deliver your child to your car if you are in the drop-off/pick-up lane. If you choose to park in our parking area to drop off or pick up your child, you will need to walk them from your car to the sidewalk or from the sidewalk to your car for their safety.

TRANSPORTATION

As a staff, we are concerned for each of our students and want them to arrive home safely at the appointed time. Therefore, it is very important we are aware of what is happening during bus loading and unloading. A few guidelines need to be understood and followed.

- All students must ride their designated buses unless a written note from the parents is brought to school.
- **Without parental and school permission, no student will be allowed on an alternate bus route, allowed to walk home, or allowed to go home with someone else.**
- Students who ride buses are subject to school discipline. Students who fail to follow bus rules may receive bus tickets and possible disciplinary consequences at the school.
- Buses will load and unload in the back east end of the school.
- When students get off the buses in the morning, they will immediately go to gym for breakfast.
- Parents picking up and dropping off students need to do so in the designated area in the front of building.

Our school's office telephone number is (208) **679-2400**. Please use this number when calling about transportation changes for your student. Students cannot make arrangements during school hours to go to another child's house. This must be done at home. **Written notes from parents must be sent to the school if a child is going to another person's house.** This is a safety precaution for everyone.

If you have questions or concerns regarding bus transportation, please contact the transportation supervisor, Ryan Edwards, at the **bus garage: 436-3311**.

ATTENDANCE

Regular attendance is critical to student success, since missed days are missed opportunities for instruction and learning. With this in mind, the Minidoka County Joint School District's attendance policy states that students are expected to be in attendance at least 90% of the time. That means a student may only miss 1 day of school for every 10 days they are enrolled. The school's goal is to communicate with parents when attendance problems arise. Attendance letters are sent home when a child has exceeded the 90% attendance rule in accordance with state and district policy. **Continued absences may result in a referral to truancy court.**

TARDIES: Learning activities begin at 7:45 a.m. in the classroom. All students who arrive at school **after 7:55 a.m.** are considered tardy and must check-in at the office. Excessive tardiness may also be **referred to attendance court.** Excessive is defined as more than 6 tardies in a single trimester.

ABSENCES

We ask that parents call the school before 9:00 a.m. the day of an absence or provide a note the following day that explains the absence. Please send all doctor excuses to the office to **officially** excuse the absence. Parents are also encouraged to contact their child's teacher for make-up work.

BIRTHDAY PARTIES

Occasionally students wish to observe their birthdays at school. Each teacher has their own policy concerning this activity. However, there are some general guidelines we all follow:

- Food treats are permissible, but interruption of the school program should be kept to a minimum.
- Food treats need to be individually wrapped and prepared commercially.
- Please do not provide gum.
- Please do not pass out invitations to private birthday parties at school. We do not want to have any student feel left out, so it is more appropriate to do this privately.

CALENDAR

The official school year calendar is available at the school office or on the school and district website at www.minidokaschools.org. All early dismissals, conferences, holidays, vacations, etc. will be listed on this calendar and the district website. We also post details about special events to our school website.

CELL PHONES, ELECTRONICS, TOYS, ETC.

Please do not send students to school with valuable jewelry, large amounts of money, electronic games or toys, trading cards, etc. or other expensive objects. If these items are brought to school, **they may be taken by the teacher for safe keeping and must be signed for and picked up at the office by a parent or guardian.** The school is not responsible for any lost or stolen items. Any object that diverts a student's attention from his/her schoolwork should not be at school.

In order to maintain a secure and orderly learning environment and to promote respect and courtesy regarding the use of electronic communication devices, the district has established policy governing student use of electronic communication devices (ECDs). Heyburn Elementary will follow the district policy for ECDs –Policy #503. Students may not use cell phones during the school day without permission. **If a student uses their personal electronic communication device during school time without permission, it will be taken by staff and turned into the office where it will remain until signed for and picked up by a parent or guardian.** Likewise, if a student misuses an electronic device provided by the school, consequences may include replacement of the device and/or a suspension of privileges.

CONFERENCES

Regular communication with your child's teacher about your child's progress is an important element of student success. We encourage our parents to contact their child's teacher any time there is a question or concern. Formal parent-teacher conferences will be held two times a year and are listed on the district calendar. Parent-teacher conference forms will be sent home with an appointment time prior to the conference. If your schedule conflicts with the assigned appointment time, we will be happy to reschedule the conference for a time that is more convenient so that we can still meet. At each scheduled conference, parents will receive an oral and written report relating to student progress. The written report will not provide traditional A, B, C, D, F grades, but will instead, focus on individual student progress towards mastery of the standards. Please refer to our school website for a more detailed description of the Common Core State Standards and our report card rubric. Please do not hesitate to contact your child's teacher should the need arise for additional conferences at any time during the school year.

DRESS CODE

The Minidoka County School's Standard of Dress Policy (# 507.98) states the following guidelines:

- A. **General:** Clothing should always be clean and in good taste. Clothing including shirts, book bags, backpacks, accessories with messages, writing, graffiti, and/or insignia which advertise, endorse, and/or promote drugs, tobacco, alcohol, profanity, illegal activities, racially derogatory or "hate group" references, Satanism, death or destruction, violence, shock-rock, sadism, gangs, racial separatism, and sexual innuendo are not permitted at any time.
- B. **Clothing:** Pants are to be worn at the waist. Pants that cannot be held up without a belt are forbidden. Bib type overalls shall be worn in an appropriate, safe, fastened manner. No extremely tight-fitting clothing will be worn. Clothes must conceal undergarments at all times. See through, mesh, and/or fishnet fabrics, halter tops, spaghetti straps, off the shoulder or low-cut tops, bare midriffs, and skirts and shorts shorter than mid-thigh are prohibited. **(The general rule of thumb for shorts and skirts is no higher than 3 inches above the knee.)** Attire which detracts in any way from the educational mission of the schools' instructional program is unacceptable.
- C. **Insignia:** Insignia are unacceptable in any form if they contain words, symbols, messages, styles or gang symbols, logos, emblems which degrade gender, religion, culture, sexual orientation, ethnic values, obscene symbols, signs, and slogans.
- D. **Head Coverings, Bandanas, and Hats:** During school hours, all head coverings are unacceptable for all students and staff with the exception of head coverings for medical purposes or religious observance.
- E. **Accessories:**
 1. Belts must be in the belt loops and are not to be hanging from the waist.
 2. Accessories having studs or spikes are prohibited. All paraphernalia is prohibited.
 3. Chains, including wallets which have a chain attached are prohibited.
 4. Jewelry which could inflict bodily harm, be used for drug paraphernalia, or construed as a weapon is prohibited. No jewelry is to be worn that has references to sex, drugs, alcohol, gangs, or any of other insignias, etc. as outlined in sections A and C.
 5. Shoes must be worn at all times. No roller blades or skate shoes are allowed at school.
 6. Visible body piercing such as face, eyebrows, arms, tongue, hands, and feet, or jewelry that could inflict bodily harm to self or others is prohibited.
 7. No gang-related, profane or vulgar language, symbols or insignias, etc. are to be cut into hair or tattooed or cut into skin. All permanent marks must be covered.

EMERGENCY DRILLS

Every precaution is taken to ensure the safety of your child during normal school hours. Periodic fire and other emergency drills are executed to make certain students learn proper safety procedures and adhere to all safety guidelines.

EVACUATION PROCEDURE

In case of an emergency evacuation, all students will be evacuated to a designated building. A reunification plan is in place to ensure students are safely reunited with their families in the event of an emergency. In the event of an emergency, all possible efforts will be made to contact parents to determine further action for the safety of their child.

FEES

Parents are encouraged to pay a \$13 activity fee for their student and kindergarten parents are encouraged to pay an \$8.00 fee. These fees provide for various student activities that enhance the education of every child during the school year. Examples include: assemblies, student recognition awards, graduation ceremonies, field trips and field day activities, etc. Please note: all fees are optional.

FIELD TRIPS/ACTIVITIES

Properly supervised and planned educational field trips and activities are an important part of the instructional program. Please contact the classroom teacher or the office to fill out the necessary forms to volunteer. Any person needing special accommodations to participate in school activities should contact Heyburn Elementary one (1) day prior to the activity at: **1151 7TH St., Heyburn, ID 83336, telephone (208) 679-2400.** Please note: a signed permission form from a parent or guardian is required for all field trips.

FOOD SERVICE

Students have the opportunity to eat a hot lunch and breakfast at the school. They are also welcome to bring a cold lunch from home. All students are offered a free breakfast each morning before school. Please contact the office or cafeteria for current lunch prices for students and adults. Families may also qualify for free or reduced priced lunches. All families are

encouraged to pick up an application at our school office for this service. Parents will be notified by phone and/or in writing when lunch balances are low. Parents may check their child's lunch account balance and pay online for lunches at www.myschoolbucks.com.

Parents are always welcome to have lunch with us at school. If you would like to come and enjoy lunch with your student, please call the office that morning before 9:00 a.m. so that our cooks can prepare enough food for you. Be sure and check in at the office before going into the cafeteria. **Parents: please do not send sodas or carbonated beverages for your child to drink at lunchtime.** Menus are posted online at www.minidokaschools.org so parents can plan ahead. For more information about school lunch at Heyburn, please refer to our school webpage.

INCLEMENT WEATHER

When the weather becomes extremely cold, we allow students to stay indoors during recess time. As a school staff, we recognize the difference between uncomfortable temperatures and those that present a health hazard to our students. Please prepare your child for the temperatures of an Idaho winter by dressing them properly with a heavy coat, hat, gloves, and boots.

IRI AND ISAT (SBAC) TESTING

As mandated by state law, all students are tested each year. Heyburn Elementary follows state testing requirements. The results of these tests are used to help us help your child improve in any area of weakness. Parents will be notified of the results following each testing period.

LIBRARY/MEDIA CENTER

1. Students may check out two books every week as long as books have been returned.
2. Help students learn to be responsible for their library books by bringing them back on time. If your child is not finished reading a book, they may check the book out again for another week.
3. When your child is absent, he/she needs to return the library book the first day he/she comes back to the library. He/she needs to let the librarian know they have been absent and it is their first day back.
4. **Remember you and your child are responsible for returning books on time and paying for lost or damaged books.** When books have not been returned, students will lose the privilege of checking out books.
5. Please return damaged books to the school for repair. Please do not repair the books at home.
6. Help your child find a place for his/her book which is out of reach of pets or little brothers and sisters.

LOST AND FOUND

Lost and found clothing items are kept in the gym. Please label your child's clothing. Lost items such as glasses, jewelry, keys, toys, etc. are kept in the office. All unclaimed items will be donated to a charitable organization.

MEDICATION

Do not send any medication, including over the counter medications, to school with your child. Medicine cannot be dispensed at school without a completed Medication Authorization Form. For more information, please contact the school.

NEWSLETTER- MEMOS

Communicating with families is a top priority at Heyburn. School newsletters, Monday Memos, and reminders are sent home and posted on our school website throughout the year. Please refer to our school webpage, under your child's grade level and teacher for weekly Monday Memos and additional classroom information. Our webpage contains information that will help keep parents informed of events that are taking place at the school. Monday Memos are also sent home weekly by the teacher. These memos are designed to keep parents up to date concerning what is going on in specific classrooms.

PARENT TEACHER ORGANIZATION (PTO)

Our school is very fortunate to have an active PTO organization. Many parents have been involved in projects that have proven very beneficial to our school. PTO nights are scheduled throughout the year where parents can gain information about the school and see our students perform. We encourage all parents to join and participate in PTO; a great organization that does GREAT things for Heyburn Elementary students. Membership is \$1.

PROCEDURES

One of our goals at Heyburn is to maintain an orderly climate that is conducive to learning. In order to provide that climate, hallway, cafeteria, and assembly procedures have been implemented.

RELEASING STUDENTS FROM SCHOOL

We assume responsibility for your child's well being during the school hours. Please come to the office to sign your child out of school so that we are aware that your student will be leaving. The office will send for your child by using the intercom system. This precaution is taken solely for the protection of your child. **We must have permission from parents to release their student to another person.** Any person you would like to come and get your child any time during the school day must check them out at the office.






SCHOOLWIDE BEHAVIOR EXPECTATIONS AT HEYBURN

The staff at Heyburn believes it is our responsibility to administer a fair and comprehensive schoolwide behavior program. We utilize a progressive discipline program that is designed to be preventative and change behaviors at the lowest level possible. There are three types of behavior defined below: minor, major, and severe. Schoolwide behavior expectations are explained in the chart "Heyburn Elementary School - Behavior Expectation Matrix" below. These are the expectations for all students, kindergarten through fifth grade. You will notice across the bottom of the chart are acceptable voice levels that students will be asked to use throughout the school. The voice level chart here is posted throughout the school as a gentle reminder to students. In the event that a student's behavior falls within the major and severe categories below, possible consequences for student misbehavior may include time outs, missing recesses/activities, in-school detention, out-of-school suspension, etc. When behavior is this significant parents will be notified by written notice or telephone as outlined below.

MINOR Behaviors are those behaviors that occur occasionally. These behaviors do not significantly interfere with the learning of others. These are behaviors that can be resolved by the teacher with re-teaching and classroom consequences. Corrections of these behaviors do not require more than 3 consequences or re-teaching opportunities. Parents are not normally notified of these behaviors as they are typical elementary behaviors, such as speaking out of turn or not following directions.

MAJOR Behaviors are those behaviors that can be classified as chronic minor behaviors, or that **moderately** interfere with the learning and safety of others. These behaviors have not been resolved through classroom consequences and re-teaching. Major behaviors interrupt the learning of others and may compromise safety. Major behaviors require a written office discipline referral (formerly known as a citation) and parent notification by the teacher.

SEVERE Behaviors are those major behaviors that are chronic, severely interrupt the learning atmosphere, or **significantly** compromise the safety of others. It also includes blatant defiance and/or disrespectful behaviors. Severe behaviors require immediate office referral, parent notification by administration, and may or may not involve law enforcement. These behaviors include such things as fighting, on-going bullying, theft, possession of weapons, drugs or alcohol and are subject to the penalties set by school board policy. They require that the school take action to protect the learning, health, and safety of other students. School board policy is available at the district web-site: www.minidokaschools.org

Voice Levels	
4	 Outside
3	 Strong Speaker
2	 Table Talk
1	 Whisper
0	 No Talking

Heyburn works diligently to foster and teach kindness to all students. Kids say and do unkind things, however our focus is to prevent those behaviors by teaching student's appropriate behaviors and responses. Bullying is defined by State law as follows:

No student shall intentionally commit, or conspire to commit, an act of harassment, intimidation or bullying against another student. "Harassment, intimidation or bullying" means any intentional gesture, or any intentional written, verbal or physical act or threat by a student that: A reasonable person under the circumstances should know will have the effect of:

1. Harming a student; or
2. Damaging a student's property; or
3. Placing a student in reasonable fear of harm to his or her person; or
4. Placing a student in reasonable fear of damage to his or her property; or
5. Is sufficiently severe, persistent or pervasive that creates an intimidating, threatening or abusive educational environment for a student.

An act of harassment, intimidation or bullying may also be committed through the use of a land line, car phone or wireless telephone or through the use of data or computer software that is accessed through a computer, computer system, or computer network.

Heyburn Elementary School- Behavior Expectation Matrix							
	School Wide	Classroom	Bathroom	Hallway	Playground	Lunch Room	Bus & Bus Loading Area
Be Ready	-be to school on time and ready to learn -dress appropriately	-be on time -have appropriate materials -be ready to work	-use the bathroom quickly and quietly	-hands to self -quiet walking feet -looking forward	-dress for the weather -line up immediately when the bell rings	-keep hands to self -face forward in the line	-go directly to bus line -sit in your bus line 2 by 2
Be Respectful	-keep hands, feet, objects, and hurtful words to self -be kind and courteous to students, staff, and visitors -follow all safety rules -to our building and equipment	-be courteous of others -be considerate of others' personal property and space	-put paper towels in trash can -be mindful of others' privacy -use soap, toilet paper, and paper towels appropriately	-stay on the right side of the hall -hold doors for others	-take turns -follow game rules -include others -be a good sport -apologize for mistakes -keep hands, feet, objects, and hurtful words to self	-use manners -pick up trash and dump your own tray -eat your own food -eat main dish or drink all your milk	-walk to and from busses -follow teacher and driver instructions
Be Responsible	-keep clean -keep correct voice level -be responsible for personal belongings	-complete all assignments -do your personal best -follow directions -stay focused on learning	-flush when finished -use closest student bathroom -report serious problems to your teacher -wash hands and return promptly	-go directly to your destination -have permission from staff to be in the hallway	-use equipment appropriately -play in designated areas -immediately and accurately report problems to an adult	-clean up after yourself -sit where directed until dismissed -always walk in the lunchroom	-follow bus rules to and from school -wait to load bus until directed by a teacher or driver -allow bus number sign to be visible by all
Appropriate Voice Level	-as directed by teacher	-as directed by teacher	-Level 0	-Level 0	-Level 4	-Level 1 (in line) -Level 2 (at tables)	-Level 2

SCHOOL-WIDE PROGRAMS

Heyburn Elementary School is a Schoolwide Title I school. This means that we continue to develop and act on plans developed with all stakeholders for using federal funds to support schoolwide improvement efforts. Curricular programs are based on effective school research and the Idaho Common Core Standards. Several areas of school improvement will continue to be focused on as a complete school team effort,

1. **Improving student achievement in reading, math, and writing**
2. **Parent and community involvement**
3. **Student Achievement and Recognition**

These are supplemented with support programs.

SPECIAL SERVICES

TITLE I - our Title I staff provide extra help to students in the areas of math and reading. This is done in the classrooms, as well as in small groups or individually. The objective is to help build necessary skills that will enable the student to work at grade level. Building motivation and interest are important elements of the Title I program.

ENGLISH LANGUAGE LEARNER - all students who have a language other than English spoken in the home are tested for English proficiency. If a student is not fluent in English, additional services are provided by the school in small groups to help students acquire English proficiency.

RESOURCE ROOM - the Idaho State Department of Education and our school district recognize that all children must have the opportunity to receive an educational program which is appropriate for their abilities, needs, and talents. The state and local district also recognize that children may require special programs and services that are supplemental to, or different from, regular classroom instructions. These services are provided at Heyburn Elementary by qualified staff.

SPECIAL ACCOMMODATIONS - We are always happy to have visitors come into our school and participate in our educational programs. If at any time special accommodations are needed for individuals with disabilities, please contact the office so that we may arrange for those accommodations.

SPIRIT DAY

Spirit Days are days that our students will be asked to wear red and white to help build school spirit. Heyburn Elementary School spirit shirts have been made available by our PTO for all those who would like to purchase one. These shirts will help us celebrate Spirit Day. Students without shirts are encouraged to participate by wearing red and white.

TELEPHONE

All staff members have a phone placed in their classroom for the purpose of improving communication with parents. Whenever you need to leave a message you can call the school and your call will be transferred. Please know that during instruction, teachers are not likely to answer the phone. Likewise, the administrators have a number of responsibilities outside of the office and therefore may not be able to answer your calls when you call. If an immediate response is needed, please ask the secretary for an appointment. Staff members will check their voice mail periodically and return calls promptly. You are encouraged to use this phone system to leave a message with the teacher on concerns regarding your student. Teachers can also be contacted through their email. Email addresses are on our school website at: www.minidokaschools.org

WITHDRAWING STUDENTS

If your child must leave Heyburn to transfer to another school, please notify the office or your child's teacher in advance. This will allow time to complete the check-out procedures and ensure a smooth transition for your child at their next school. Please take care to see that all school books and other property have been returned.

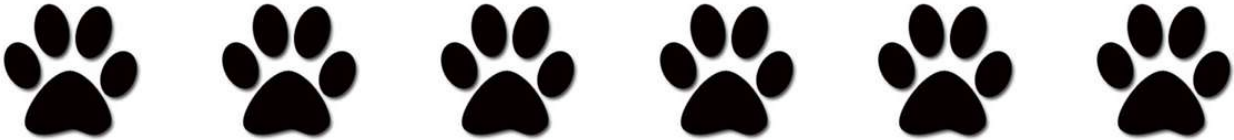
VISITORS / VOLUNTEERS

All visitors and volunteers must check in at the office. Volunteer Application must be completed and approved prior to volunteers being in the building or chaperoning on a field trip. We appreciate very much the many parents who come into our school to visit and/or volunteer their time to help out. We are very grateful for the many hours of service that have been given. When volunteers come to the school, we ask them to please come to the office first, sign in, and obtain an identification badge. Please call the school if you are able to volunteer in any way. We need volunteer participation. Please contact the classroom teacher or the office to fill out the necessary forms to volunteer.

If parents wish to observe a teacher, arrangements must be made with the building administrator in advance. The administrator will be happy to join the parent(s) during the observation.

Creating a successful learning experience for every child is our top priority. Please help us to fulfill our mission by:

1. **Sending your child to school regularly** - missed days are missed opportunities and we look forward to having your child in school every day.
2. **Regularly communicating with your child's teacher about their progress** - waiting until the next scheduled PTC may cause unneeded frustration for both you and your child.
3. **Being actively involved in your child's education** - being actively involved can be as simple as ensuring your child comes to school regularly and does their homework each day. While we certainly welcome and appreciate volunteers, we recognize that some of our parents have other obligations that may prohibit them from being a volunteer at the school. Instilling in your child the importance of doing the work of learning demonstrates to them that you care about education and the work your child is doing.



Parent/Student Signature Page

Parents, please initial that you have reviewed with your child and understand our handbook and behavior expectations. A parent and student signature is required. Please return this page signed to your child's teacher.

Parent/Padre _____ Date/ Fecha: _____

Student/Estudiante _____ Date/Fecha: _____

I have read and understand the student handbook for Heyburn Elementary. (He leído y entiendo el handbook de estudiantes para Heyburn Elementary.)

I have read and understand the behavior expectations for Heyburn Elementary. (He leído y entiendo las expectativa de comportamiento a Heyburn Elementary.)

Additional Parent Information:

Parent Name: _____

Parent Email Address: _____

Parent or Guardian Daytime Phone: _____

Again, welcome to Heyburn Elementary, we look forward to working with you and your child!



Manual para
padres y
estudiantes
2021-2022



Welcome TO PAUL ELEMENTARY

Directora: Ellen Austin
Subdirector - Josh Greenwalt
201 1st Street W Paul, Idaho 83347
(208) 438-2211

Manual para padres y estudiantes

BIENVENIDOS A LA ESCUELA PRIMARIA PAUL;

Hogar de los Panthers!

(208) 438-2211

Horas de oficina de la escuela 7:30 am - 4:00 pm

El personal de la Primaria Paul le da la bienvenida a la escuela. Nuestra misión es trabajar con nuestro personal, estudiantes y comunidad para proporcionar un entorno seguro, positivo y desafiante donde los estudiantes puedan alcanzar su máximo potencial. Los estudiantes desarrollarán habilidades técnicas y alcanzarán la excelencia académica con criterios claros de éxito y responsabilidad. Los estudiantes estarán capacitados para comunicarse, competir y contribuir como ciudadanos responsables y miembros valiosos de la comunidad.

INFORMACIÓN GENERAL

Llegar	Autobuses	7:20 am	Lanzamiento	2:45 pm
	Primera campana	7:45 am		
	Segunda campana	7:50 am		
	Anuncios	8:00 am		

ESCUELA de TÍTULO UNO

Primaria Paul está designada como una escuela **Título I**. Eso significa que la Ley de Educación Primaria y Secundaria, según enmendada (ESEA) proporciona asistencia financiera a las escuelas con un alto número o un alto porcentaje de niños de familias de bajos ingresos para ayudar a garantizar que todos los niños cumplan con los exigentes estándares académicos estatales.

PROCEDIMIENTOS ESCOLARES

SEGURIDAD Y SEGURIDAD ESCOLAR

Periódicamente, nuestra escuela recibe una auditoría de seguridad por parte del Analista de seguridad y protección escolar. Hemos realizado algunos cambios para ayudar a mantener a sus estudiantes lo más seguros posible. Como en el pasado, los padres deben presentarse en la oficina para registrar la entrada y la salida de los estudiantes. Debido a la conciencia de intrusos, se les pedirá a los visitantes que permanezcan en la oficina y se llamará al niño a la oficina según sea necesario. Si el padre tiene una razón específica para visitar un salón de clases, como una invitación para una presentación estudiantil o una conferencia preestablecida, seguirá el procedimiento para un visitante y se le entregará una credencial. **Pedimos que todos los visitantes se registren en la oficina y recojan una etiqueta de visitante. Para garantizar la seguridad de nuestros estudiantes, monitoreamos de cerca el tráfico en el edificio.** No permitimos que los estudiantes traigan amigos o familiares para pasar el día con ellos en clase, estas situaciones son demasiado perjudiciales para nuestro programa educativo. Cualquier persona que necesite adaptaciones especiales para participar en las actividades escolares puede comunicarse con Paul School un (1) día antes de la actividad al 438-2211.

ASISTENCIA

La buena asistencia a la escuela es un aspecto extremadamente importante de la educación de cada estudiante. La política de asistencia del Distrito Escolar Conjunto del Condado de Minidoka establece que se espera que los estudiantes asistan siempre que la escuela esté programada al menos el 90% del tiempo. No asistir niega las oportunidades de aprendizaje del estudiante y disminuye la efectividad de la presentación del maestro. Las ausencias justificadas son enfermedades que son verificadas por los padres o un médico y reportadas a la oficina de la escuela por nota o llamada telefónica. Las ausencias pre-justificadas deben ser aprobadas por el director y / o el maestro. Las ausencias injustificadas son ausencias que no están aprobadas como se describe arriba.

Se anima a los padres a llamar al (208-438-2211) a más tardar a las 9:00 am el día de la ausencia o proporcionar una nota al día siguiente para explicar la ausencia del estudiante. Sin una llamada telefónica o una nota, la ausencia puede considerarse injustificada. Si se ha aprobado una ausencia con excusa previa, todo el trabajo escolar se completará antes de la ausencia, oa discreción del maestro. Con cualquier ausencia justificada de un Dr., el estudiante debe completar todas las tareas según lo requiera el maestro y se le permitirán dos días de recuperación por cada día de ausencia. Las ausencias continuas sin excusa se pueden considerar faltas injustificadas.

*A los estudiantes que no cumplan con los requisitos de asistencia del 90% establecidos por el distrito se les puede negar el avance y serán remitidos al Tribunal de Asistencia. **Les pedimos a los padres que no recojan a sus hijos antes del final del día escolar, ya que esto causa la falta de instrucción y la interrupción del maestro del salón de clases.***

SOLICITUD DE SALIDA TEMPRANA

Las solicitudes de salida anticipada deben ser hechas por escrito por el padre o tutor legal del niño. Le pedimos que utilice este tiempo con moderación, ya que el trabajo de clase a menudo no se puede duplicar. La salida será de la oficina de la escuela. Solo aquellos que estén pre aprobados para recoger al niño de la escuela y muestren la identificación adecuada podrán firmar al niño fuera de la escuela. El registro de salida temprano se encuentra en la oficina de la escuela.

LLEGADAS TARDE

Es importante que los estudiantes lleguen a clase a tiempo. La campana de la mañana sonará a las 7:40 am y los maestros comenzarán la instrucción a las 7:45 am. Es importante que todos los estudiantes estén presentes para iniciar las rutinas. 3 casos de llegar tarde, cuenta como una ausencia.

Las tardanzas continuas violan las políticas de asistencia del distrito y serán referidas al Tribunal de Asistencia.

DIRECCIONES PARA DEJAR / RECOGER EN AUTOMÓVIL

Si decide llevar a su hijo a/desde la escuela, es importante que siga los procedimientos para dejar y recoger a su hijo. Una vez que se haya detenido en el área designada para "Dejar", entonces su (s) estudiante (s) deben salir o entrar al automóvil. **Por favor, no permita que su hijo cruce entre los autos que están en la carretera.** Si desea estacionar y caminar a su hijo a la escuela, estacione en las áreas designadas y lleve a su hijo a la entrada principal con cuidado, ya que los automóviles se moverán en los carriles de entrega.

TRANSPORTE

Al viajar en los autobuses del distrito, los estudiantes deben cumplir con todas las reglas y regulaciones estipuladas por el personal de transporte. No se tolerará el comportamiento perturbador y se agradece enormemente la cooperación de los estudiantes. Se emitirán citaciones si los estudiantes no cooperan con los conductores de autobús u otro personal escolar en servicio de autobús o actuando como supervisores. Los conductores de autobuses requieren un permiso por escrito para que los estudiantes viajen en autobuses que no son los autobuses asignados a los estudiantes.

Tenga mucho cuidado al cargar y descargar niños de vehículos privados y tenga en cuenta los cruces de peatones, las áreas de estacionamiento y los caminos de entrada de un solo sentido.

CAMBIO DE DIRECCIÓN / NÚMEROS DE TELÉFONO

Los padres deben notificar a la oficina de la escuela por escrito sobre cualquier cambio en las direcciones y números de teléfono de la casa o el trabajo, así como los números de teléfono celular. Esta información es vital para los contactos de emergencia. Antes del comienzo del año escolar, los padres y tutores podrán actualizar la información demográfica y de contacto.

INTERRUPCIONES EN EL SALÓN DE CLASES

Cuando un estudiante olvida el almuerzo, la tarea, los instrumentos musicales, etc. y los padres traen estos artículos a la escuela, puede crear una interrupción en el proceso educativo. En caso de que sea necesario traer un artículo olvidado a la escuela, se han desarrollado los siguientes procedimientos para evitar interrupciones innecesarias en el aula.

Todo contacto con los estudiantes y maestros debe hacerse a través de la oficina principal, y esos artículos deben dejarse en la oficina para que el niño los recoja.

Solo se entregarán mensajes telefónicos de emergencia. Si debe cambiar los arreglos para después de la escuela de un estudiante, envíe un aviso por escrito firmado por el padre o tutor a la oficina de la escuela. Si la escuela no recibe este aviso, el niño seguirá la rutina regular.

TARIFA

Se cobra una tarifa de actividad opcional de \$13.00 al momento de la inscripción para cada estudiante. Esta tarifa provee para diversas actividades estudiantiles y excursiones que ocurren durante el año escolar y audífonos individuales para iPads. Las actividades incluyen numerosas asambleas, premios de reconocimiento y excursiones. Se invita a los estudiantes de tercer grado a pagar \$4.00 (opcional) para comprar una grabadora de música.

Las listas de suministros están disponibles en la oficina. El jardín de infantes tiene una tarifa opcional para los suministros.

EXPECTATIVAS DE CIUDADANÍA

AMBIENTE DE APRENDIZAJE

Con el fin de proporcionar un ambiente de aprendizaje seguro, el personal de la Escuela Primaria Paul cree que es nuestra responsabilidad administrar una política de disciplina justa y completa. El propósito de esta política es asegurar los derechos de cada estudiante de asistir a una escuela con un ambiente de aprendizaje seguro y positivo mientras también ayuda a los estudiantes a ver que hay consecuencias por comportamiento inapropiado. Nuestro objetivo es ayudar a los estudiantes a aprender a convertirse en ciudadanos responsables.

Los maestros son responsables de mantener la disciplina en el aula. Se hace todo lo posible para resolver los problemas con los estudiantes con interacciones positivas y recomendaciones para mejorar. Los papeles de reenfoque en el aula se utilizan para ayudar al estudiante a corregir el comportamiento inapropiado. Las citaciones se emiten cuando surgen problemas disciplinarios graves. Se emiten citaciones para informar al estudiante y al padre que este comportamiento no será tolerado. Cuando se emite una citación, el estudiante traerá a casa una copia para que los padres la firmen y la devuelvan al maestro de la clase. Los formularios de citación están disponibles en la oficina de la escuela para que los padres los revisen si así lo desean.

Alentamos a los padres a que mantengan un contacto regular con los maestros acerca de sus inquietudes para que podamos trabajar en equipo para ayudar a sus hijos.

POLÍTICA DE TECNOLOGÍA E INTERNET

La Escuela Primaria Paul integra la tecnología actual en el aprendizaje en el aula. Los estudiantes deben completar un formulario de permiso de Internet aceptando seguir la política de tecnología del Distrito. Se espera que los usuarios de tecnología sigan las pautas descritas en la Política de uso aceptable del Distrito. Estas pautas incluyen el uso de Internet, así como las reglas de etiqueta de la red, las pautas de las redes sociales y la ética de los derechos de autor cuando se trata de usos de software. Cualquier usuario que no cumpla con las reglas de la política recibirá una reparación por el uso de la tecnología y posiblemente perderá los privilegios de la tecnología por un período de tiempo a discreción del administrador. Las infracciones repetidas o graves de las políticas pueden resultar en privilegios de tecnología de terminación de forma permanente.

IPADS

Los estudiantes de K-5 usarán iPads durante el día escolar. El propósito es proporcionar herramientas y recursos actuales al alumno del siglo XXI. Para maximizar el potencial de los estudiantes, prepárelos para la educación postsecundaria y el lugar de trabajo. El uso del iPad por parte de los estudiantes está sujeto a la política de uso aceptable del distrito. Esta política se puede encontrar en el sitio web del distrito bajo las Políticas de la Junta 360.00 Servicios electrónicos para estudiantes.

TELÉFONOS CELULARES PERSONALES

Si un estudiante necesita tener un teléfono celular, debe guardarlo en su mochila. Si el estudiante está usando el teléfono celular durante la escuela o el tiempo de recreo, se aplicarán las siguientes consecuencias:

1^{ra} ofensa - advertencia

2^{da} ofensa- citación y llamada telefónica a los padres

3^{ra} ofensa - citación y teléfono será enviado a la oficina para los padres recoger.

Para obtener más información, consulte la política del distrito 362.00 P - Procedimiento de uso de dispositivos electrónicos personales por parte de los estudiantes.

ARTÍCULOS PERSONALES Y DINERO

A los estudiantes no se les permite traer grandes cantidades de dinero, equipos costosos (juegos electrónicos, tabletas, tarjetas de intercambio, teléfonos celulares, etc.) o joyas a la escuela. No se permite que los estudiantes compren o vendan artículos a otros estudiantes en la escuela o en los terrenos de la escuela. **La escuela no puede aceptar la responsabilidad por la pérdida o daño de cualquier artículo traído a la escuela.**

REGLAS Y CONSECUENCIAS DEL PATIO DE JUEGOS

La persona de turno está a cargo y los estudiantes cooperarán según se solicite. La persona de servicio puede emitir tiempos muertos, advertencias o citaciones si es necesario.

- Los estudiantes usarán todo el equipo del patio de recreo (columpios, toboganes, llantas, etc.) correctamente.
- Los estudiantes no arrojarán piedras, tierra, bolas de nieve u otros objetos que puedan lastimar a otros o participar en cualquier acción que cause daño corporal o daño a la propiedad.
- Los estudiantes siempre deben pedir permiso a la persona responsable para salir del patio de recreo.
- Los estudiantes no deben acosar, intimidar o provocar a otros. Esto no incluye lenguaje o gestos obscenos.
- No se permite el juego brusco: está estrictamente prohibido empujar, agarrar, taclear, tropezar, golpear o patear a otros intencionalmente.

CÓDIGO DE VESTIMENTA

Se requerirá que los estudiantes muestren la debida atención a la limpieza personal, pulcritud y estándares conservadores y apropiados de vestimenta y apariencia. La vestimenta y la conducta de los estudiantes no deben interrumpir o distraer la instrucción en la escuela. No se permite el maquillaje en la escuela. La vestimenta de los estudiantes que el personal de la escuela considere inapropiada será corregida **de acuerdo con la política del distrito**. Los pantalones / pantalones se deben usar en la cintura. No se requieren cinturones, pero si se usan, deben estar en las presillas y no deben colgarse. Se prohíben los pantalones que no se puedan sujetar sin cinturón. Los overoles / overoles tipo babero se deben usar de una manera apropiada, segura y abrochada. No se usará ropa extremadamente ajustada. La ropa debe ocultar la ropa interior en todo momento. La ropa que sea excesivamente reveladora o que desvíe de alguna manera la misión educativa del programa de instrucción de la escuela, es inaceptable. Las faldas y pantalones cortos deben llegar hasta la punta de los dedos o hasta la mitad del muslo (determinado por el director de la escuela) y las mallas o jeans ajustados solo se pueden usar debajo de las prendas que cumplan con este criterio de longitud. Los agujeros en los jeans también deben estar por debajo de la longitud anterior o tener otras prendas debajo de los agujeros.

*** Los estudiantes siempre deben vestirse apropiadamente para las condiciones climáticas y etiquetar abrigos y chaquetas.**

ACOSO

El acoso crea un desequilibrio de poder que crea miedo e intimidación.

No todo mal comportamiento es un acto de intimidación. Los comportamientos repetidos como burlas, insultos, burlas o peleas que han recibido otras consecuencias disciplinarias, como una citación, pero que aún no disuaden al agresor, pasan a la categoría de intimidación. En este nivel de disciplina, se convocará una reunión de padres con una discusión sobre las suspensiones escolares y, dependiendo de la gravedad, se puede contactar al Oficial de Recursos.

ARMAS

El Distrito Escolar del Condado de Minidoka tiene políticas muy detalladas y estrictas con respecto a la posesión o uso de armas, drogas o alcohol en la escuela. También existen amplias políticas que enumeran las consecuencias apropiadas para el comportamiento de los estudiantes en relación con el acoso, las peleas, el robo o la destrucción de la propiedad. Se anima a los padres a revisar estas y otras políticas en la página principal del distrito en www.sd331.k12.id.us. Si los padres no tienen acceso a una computadora en casa, con gusto los ayudaremos en la escuela.

SALUD Y SEGURIDAD

LEY DE VACUNAS ESCOLARES

Las vacunas enumeradas se requieren para los niños que deben asistir a preescolar, jardín de infantes hasta el grado doce (12) en cualquier escuela pública, privada o parroquial de Idaho (Código de Idaho 39-4801). Las vacunas deben administrarse de la manera y de acuerdo con los estándares médicos reconocidos por la Junta de Medicina de Idaho y dentro de las "Recomendaciones de inmunización" disponibles en la Oficina de Prevención de Enfermedades Transmisibles.

- 5 o más dosis de la vacuna DPT (difteria, tos ferina, tétanos) a menos que se recomienden menos dosis por motivos médicos;
- 4 o más dosis de la vacuna contra la poliomielitis, a menos que se recomienden médicamente menos dosis;
- Dos dosis cada una de MMR (vacuna contra el sarampión / paperas / rubéola, administrada después de un año de edad);
- 3 dosis de Hepatitis B; 2 dosis de Hepatitis A
- 2. Varicela.

Los estudiantes que no cumplan con la Ley de Inmunización de Idaho no podrán asistir a la escuela.

REGLAS GENERALES PARA TODAS LAS ENFERMEDADES

Por favor observe a su hijo con atención todos los días antes de enviarlo a la escuela. No envíe a su hijo si hay signos de enfermedad o infección. Por ejemplo, una temperatura elevada por encima de los 100 grados, un resfriado con síntomas que incluyen los siguientes: dolor de garganta, dolor de oído, tos persistente, ojos rojos, náuseas y **nunca** si el niño vomitó durante la noche o al levantarse. **Los estudiantes deben estar libres de fiebre y vómitos durante 24 horas antes de regresar a la escuela.**

ENFERMEDADES CONTAGIOSAS

Nuestra escuela tiene el compromiso de mantener a los estudiantes y al personal lo más saludables posible. Continuaremos monitoreando nuestra área y tomando las mejores decisiones posibles con respecto a la educación, así como la salud y seguridad de las personas en nuestro edificio.

Las enfermeras del distrito escolar de Minidoka nos brindan información nueva y actualizada del Departamento de Salud Pública de Idaho South Central y los CDC con respecto a la situación de salud actual de nuestra comunidad. Tenga paciencia ya que los planes pueden cambiar dependiendo de la necesidad y el bienestar de la salud de los estudiantes y el personal.

PIOJOS

No se permite que los estudiantes y adultos asistan a la escuela si tienen piojos o huevos de piojos (liendres). Un individuo que tenga piojos o huevos de piojos será enviado a casa. Se requerirá que las personas se traten la cabeza y la ropa de manera adecuada según lo determine su médico o enfermera de la escuela. Se debe usar la medicación adecuada para matar los piojos y los huevos. Las personas pueden regresar a la escuela cuando ya no tengan piojos o huevos de piojos.

MEDICAMENTOS ESCOLARES

La Junta Escolar del Condado de Minidoka ha establecido que no se les dará ningún medicamento a los estudiantes (con receta y sin receta) excepto en los casos en que no tomar los medicamentos recetados ponga en peligro la salud del niño. En estos casos, se seguirán los siguientes procedimientos:

- El padre / tutor proporcionará a la escuela una carta de un médico con instrucciones detalladas. La carta también debe estar firmada por el padre / tutor.
- El medicamento, que será proporcionado por los padres, deberá estar claramente etiquetado con el nombre del estudiante, el nombre del medicamento, el número de prescripción, la cantidad que se administrará, la hora del día en que se tomará y la duración esperada del tratamiento. El nombre del médico debe estar en la etiqueta.
- Los estudiantes que usen inhaladores deben dejarlos en la oficina o con su maestro a menos que debido a la severidad deban cargarlos.

SALA DE SALUD

Hay un salón disponible en la oficina para los estudiantes que están enfermos o lesionados durante el día escolar. Los estudiantes deben reportarse a su maestro de salón y recibir permiso para venir a la Sala de Salud. Si es necesario, se contactará a los padres para que lleven a los niños a casa que estén demasiado enfermos para regresar al salón de clases. Los estudiantes deben ser enviados a casa que tengan afecciones no tratadas, como conjuntivitis o tiña. **Es muy importante que los padres se aseguren de que la oficina de la escuela tenga archivada la información de emergencia correcta.**

SIMULACROS DE INCENDIO Y SEGURIDAD

Los simulacros de seguridad y de incendio se llevan a cabo periódicamente durante todo el año. Estos simulacros están diseñados específicamente para enseñar a los estudiantes el comportamiento apropiado en un desastre o situación peligrosa. Los niños reciben instrucciones sobre los procedimientos adecuados para cada afección.

CIERRES ESCOLARES DE EMERGENCIA

Cuando llegue un día muy frío o con nieve, por favor esté atento a las notificaciones de Remind, escuche las estaciones de radio locales y consulte el sitio web de la escuela para averiguar si la escuela estará en sesión o no.

INFORMACIÓN ESCOLAR

PLAN DE ESTUDIOS

El plan de estudios que se enseña en la Primaria Paul se basa en el plan de estudios adoptado por el distrito que está alineado con los estándares estatales. Se pone un gran énfasis en la lectura y las matemáticas individuales. El plan de estudios promueve sólidas habilidades académicas y técnicas. Alentamos a los padres a que se conviertan en participantes activos monitoreando la tarea, comunicándose con los maestros del salón y asegurando una buena asistencia para sus estudiantes. Juntos, podemos garantizar una experiencia de aprendizaje positiva y gratificante.

EVALUACIONES REQUERIDAS POR EL ESTADO DE IDAHO

Kinder a 3er grado - Indicador de lectura de Idaho (IRI) en lectura

Grados 3 a 5 - Desempeño y evaluaciones integrales en la Prueba de rendimiento del estado de Idaho (ISAT) en artes del lenguaje inglés y matemáticas

Grado 5 - Evaluación de ciencias de Idaho (Ciencias ISAT)

Kinder a quinto grado - Solo estudiantes con dominio limitado del inglés: Evaluación de la comprensión y comunicación en la prueba de inglés (ACCESS)

RECREO

Los estudiantes de kinder a quinto grado participan en actividades de recreo. Los períodos de recreo se supervisan todos los días. Se espera vestimenta apropiada. **Un niño lo suficientemente bien para asistir a la escuela puede participar en actividades al aire libre.** Los estudiantes serán excusados del recreo al aire libre después de una enfermedad si los padres lo solicitan por escrito. En exceso de tres días, se requiere una declaración del médico sobre la naturaleza del problema del estudiante, el período de tiempo durante el cual el estudiante está excusado y el tipo específico de actividad que se debe evitar. Estas solicitudes deben hacerse por escrito. **Tenga en cuenta que los niños estarán al aire libre en un clima frío y nevado; por favor haga que se vistan en consecuencia.**

TAREAS

Se pueden asignar tareas para ayudar a los estudiantes a practicar las habilidades enseñadas durante el día y desarrollar buenos hábitos de estudio. Además del trabajo asignado, los estudiantes de los grados 1 a 5° se les anima a leer 20 minutos cada noche. **Si su hijo está ausente por varios días, le recomendamos que llame a la oficina y haga arreglos para tener la tarea lista para recoger después de la escuela.**

ORGANIZACIÓN DE PADRES Y MAESTROS

La Escuela Primaria Paul es afortunada de tener una maravillosa organización de PTO que ayuda a unir la escuela y la comunidad. Por favor contáctenos si le gustaría ser voluntario en el PTO.

UOLUNTARIOS

Agradecemos a todos los padres y miembros de la familia que se ofrecen como voluntarios para ayudar a los maestros del salón de clases. *Apoyamos firmemente el voluntariado en nuestra escuela y animamos a todos a que dediquen un tiempo a ayudar en el aula.*

Comuníquese con el maestro del salón de clases o con la oficina para completar los formularios necesarios para ser voluntario.

El PTO también organiza y ayuda con numerosas actividades durante el año que apoyan a nuestra escuela. **Comuníquese con los miembros de la junta de la PTO para ofrecer sus servicios.**

DESAYUNO Y ALMUERZO

Actualmente, no cobramos desayuno y almuerzo debido a fondos especiales. Cuando regrese el presupuesto normal y se requiera que los estudiantes paguen las comidas, a los estudiantes de las escuelas primarias se les permitirán cinco cargos. Se proporcionará una comida alternativa, como un sándwich de mantequilla de maní, durante dos días adicionales. El personal del Servicio de Alimentos enviará a casa avisos de saldos bajos y negativos y tratará de llamar a los padres. Las solicitudes gratuitas o reducidas se enviarán a casa en un sobre con el niño.

*** No se permitirá ningún cargo durante las últimas tres semanas de clases. Los cargos que no se recauden se transferirán al próximo año escolar.**

FIESTAS DE CUMPLEAÑOS

El último viernes de cada mes, los salones de clases celebran todos los cumpleaños de los estudiantes de ese mes. (Espere hasta este día para celebrar los cumpleaños de su hijo). Si desea ayudar a proporcionar golosinas, comuníquese con el maestro de su hijo. Solo un recordatorio, **todos los alimentos deben involucrarse individualmente y prepararse comercialmente.**

*** Por favor no envíe globos a la escuela. No se les permite subir al autobús.**

PERDIDOS Y ENCONTRADOS

Los artículos perdidos y encontrados se acumulan rápidamente a medida que avanza el año. Es muy útil que los padres revisen en la oficina tan pronto como falten artículos. Todos los artículos no reclamados serán donados a una organización benéfica.

DÍAS DE TIEMPO FRÍO O NIEVE

Cuando el clima se vuelve extremadamente frío o húmedo, permitimos que los estudiantes se queden adentro durante el recreo. Como personal escolar, reconocemos la diferencia entre las temperaturas "incómodas" y las que presentan un peligro para la salud de nuestros estudiantes. Hemos descubierto que cuando los estudiantes pueden salir durante el recreo, el aire fresco y el cambio de ambiente les da un descanso que los ayuda a sentirse renovados cuando regresan. Por favor prepare a su hijo para las temperaturas del invierno en Idaho vistiéndolo adecuadamente con un abrigo grueso, guantes, gorro y botas.

¡Síguenos en Facebook e Instagram!



Paul Elementary



paulpanthers331

Reconocimiento del Manual para Padres y Estudiantes

(Todos los estudiantes y padres o tutores legales deben devolver este formulario de reconocimiento dentro de los 15 días posteriores a la inscripción en la escuela).

Reconocimiento familiar

Mi firma reconoce que he recibido una copia del Manual para padres y estudiantes de Paul Elementary.

Entiendo que mi hijo y yo somos responsables de revisar el manual y familiarizarnos con las políticas y expectativas de la escuela establecidas en el manual. Entiendo que mi hijo será responsable de su comportamiento y puede estar sujeto a medidas disciplinarias u otras ramificaciones si viola cualquier política o acuerdo establecido en el manual.

Fecha _____

_____ Firma del padre (o tutor legal)

Rupert Elementary



School



Rupert Bears

Be Safe

Be Kind

Be Responsible

Be Successful

Student Handbook

RUPERT ELEMENTARY

Student Handbook

WELCOME! *Si Gusta esta informacion en Espanol, llame a la escuela (208)436-9707.*

The staff at Rupert Elementary School would like to welcome you! We are excited to have your student with us this year.

RUPERT ELEMENTARY VISION STATEMENT

At Rupert Elementary we will maintain high expectations and promote academic excellence for all students.

Parents and the community are encouraged to be a part of each child’s educational experience by offering their skills, talents, and resources. Our visionary school creates a learning environment that enables children to become meaningful contributors to society. In this place of learning and sharing, all feel safe to express their creativity and individuality within the standards of our school and community.

SCHOOL-WIDE CODE OF CONDUCT

- **Safety:** My actions need to be safe for myself and for others.
 - need to show respect for myself and for others.
 - actions need to represent truth.
 - actions need to meet the expectation to take care of myself and be a dependable member of the community.
 - need to help make this a nice place, where people feel welcome and accepted, and where they can do their work without disruptions.
- Respect:** My actions
Honesty: My words and
Responsibility: My
Courtesy: My actions

Angela Davidson—Principal
 Tamara Carter—Assistant Principal
 Gena Manning - Secretary
 Katie Hartley—Secretary
 School phone: (208)436-9707
 Fax: (208)436-1726

School starts at 7:40 A.M. Tardy bell rings at 7:45 A.M. School dismisses at 2:45 P.M.

Lunch/Recess Schedule

- Kinder: 10:50-11:20**
1st Grade: 11:10-11:40
2nd Grade: 11:30-12:00
3rd Grade: 11:50-12:20
4th Grade: 12:00-12:30
5th Grade: 12:15-12:45

Lunch & Breakfast Fees

- Breakfast..... \$
 Lunch.....\$
 Reduced.....\$
 Adult Lunch.....\$

ACTIVITY FEES

Activity fees are \$13.00. The money is used to provide students with fun and educational experiences which otherwise could not be offered. Assemblies use the greatest portion of the fees. This fee is not mandatory. The kindergarten supply fees are an additional \$8.00 if you do not want to purchase your own supplies.

VISITORS

Adult visitors must check in at the office and receive a visitor's pass before visiting in the school. If you have not checked in with the new system, please make sure you bring your Driver's License with you. Student visitors are generally not allowed in the school.

HEAD LICE

Students are not permitted to attend school if they have head lice or head lice eggs (nits) that have not been treated. An individual that is found to have head lice or head lice eggs will be sent home. Individuals will be required to treat their head and clothing appropriately as determined by their doctor or school nurse. Appropriate medication must be used in order to kill the lice and eggs.

ILLNESS

Students should not come to school if they have a temperature of 100 degrees or more, have diarrhea, or are vomiting. If students have any contagious conditions such as chicken pox, head lice, scabies, ring worm, mumps, pink eye, coronavirus, etc., they will be sent home. Please call the school office to report your student's absence. If a doctor visit is made during school hours, please bring the doctor's excuse into the school.

BIRTHDAY PARTIES

Guidelines for celebrating birthdays at school:

- Food treats need to be individually wrapped and prepared commercially
- No Homemade treats
- No gum
- Check with your child's teacher to find the best time of day to bring the treats
- Do not pass out invitations to private parties at school. Some students might be left out which can be very hurtful to those not receiving invitations.

COLD WEATHER OR SNOW DAYS

When the weather becomes extremely cold, we allow students to stay indoors during recess time. As a school staff, we recognize the difference between uncomfortable temperatures and those that present a health hazard to our students. We have found that when students are able to go outside during recess time, the fresh air and change of environment gives them a break that helps them feel renewed when they come back in. **Please prepare your child for the cold temperatures of Idaho weather by dressing them properly with a heavy coat, hat, gloves, and boots.**

MEDICATIONS

The only medications we will dispense at school are prescription medications and over the counter medications as authorized by a physician on the school district's [Authorization To Administer Medication form](#). All prescription medication needs to be in the original prescription bottle. Parents may, however, come to the school and administer the medication to their child.

RELEASING STUDENTS FROM SCHOOL

Please call or come to the office to notify us that you will be taking your child out of school so that we are aware that your student is leaving. The office will send for your child. Your child will not be released to walk home alone. We must have permission from legal guardians to release their child to another person (this is for the protection of your child). If your child needs to go to an alternative destination,¹⁴⁶ a written note or call to the school is mandatory. Without this notification, students will need to go home as usual.

SPECIAL ACCOMMODATIONS

Any person needing special accommodations to participate in school activities should contact Rupert Elementary at least one day prior to the activity at 202 18th Street, (208) 436-9707.

Rupert Elementary Discipline Guide

Detentions are served during lunch recess. If a student skips a detention, the time of the detention will be doubled. Teachers and other staff members are allowed to write citations and THINK sheets. Administrators have the right to give detentions and suspensions. In-School Suspension (ISS) will be served in the office. Offenses that warrant ISS include fighting, bullying, harassment, repeated detentions for the same offense, etc. Administration has the right to determine the consequences for any disciplinary situation. Rupert Elementary policies and procedures are governed by those established by the district. The district policies can be accessed in their entirety at www.minidokaschools.org. If you do not have internet access, internet access can be provided at the school.

Law Enforcement

Schools are obliged to work closely with law enforcement agencies in the management of student behavior. In general, these agencies will be called on to assist in handling instances of district policy violations. This will include, but is not limited to, instances of gang activity, fighting, theft, vandalism, bullying, harassment, drugs, alcohol, tobacco, weapons or dangerous items, physical danger, and situations requiring involuntary search of students.

School Bus Discipline

As a staff, we feel that it is very important to be aware of what is happening on the bus and during bus loading and unloading. We are concerned for each of our students and want them to arrive home safely at the appointed time. Students who ride buses are subject to school discipline. Students who fail to follow bus rules will receive bus tickets and school disciplinary consequences.

APPROPRIATE DRESS

Clothing should always be clean, mended, and suitable to body size and in good taste. It should model and promote a safe, productive, and professional environment for students, staff, and the community. Clothing which is unduly revealing or attire which detracts in any way from the educational mission of the school's instructional program is unacceptable. The principal will determine if a student's attire, hair and/or grooming is acceptable and within appropriate standards according to that policy. The principal will also set the standard of dress for "special occasion" days and activities.

Basic Clothing Do's & Don'ts:

- Pants/slacks are to be worn at the waist and able to stay up without a belt. If a belt is worn, it must be in belt loops and is not to hang down.
- Boys and Girls shirts need to be parallel to the end of students' shoulders. No straps can be showing.
- Skirts and shorts must be no shorter than 3 inches above the knee. Jeans with holes in them cannot show skin higher than 3 inches above the knee.
- Clothing including hats, shirts, book bags, backpacks, accessories (including notebooks and binders) with messages, writing, graffiti, and/ or insignia which advertise, endorse, and/or promote drugs, tobacco, alcohol, profanity, illegal activities, promote "hate" groups, Satanism, death, destruction, violence, gangs, racial separatism, make sexual innuendos, degrade gender, religion, culture, sexual orientation, ethnic values, obscene symbols, signs, and slogans are prohibited.
- Shoes must be worn at all times. Flip flops are strongly discouraged.
- Head coverings, hats, or bandannas are not allowed. Exceptions will be made for head coverings used for medical purposes or religious observance.

Dress Code Violation Consequences:

1st Offense: Warning. The student will be asked to call home for something more appropriate.

2nd Offense: Detention

ATTENDANCE

Learning can best be achieved by being in school every day, ¹⁴⁷ on time. Please notify the school if your child is going to be absent by calling the school at (208)436-9707. A student will be marked absent for the morning if they arrive after 10:00 A.M. If students miss more than ten percent of the school year it is considered excessive. Excessive absences

may affect the student's promotion to the next grade. Excessive absences or tardiness could result in a student being referred to Attendance or Truancy Court. Excessive tardies could result in a referral to Attendance Court. Students are expected to make up missed assignments for attendance within a reasonable period of time.

TRUANCY

Truancies occur when:

- Students leave school without permission after reporting to school. This includes riding a bus that is not theirs without permission or riding an early bus instead of late bus.
- Students are absent from school with no knowledge or permission of their parents, guardians, or school.
- Students are found in an area they neglected to get permission to be in

Consequences:

1st Offense: Warning

2nd Offense: Citation and a detention

3rd Offense: Further consequence as determined by administration. Possible referral to the court system.

BUS RULES/DROP OFF (Parents and Students)

Mornings:

1. Stay out of the bus lane.
2. All students go directly to the cafeteria or classroom from the closest door of being dropped off.
3. Do not run around the bus loading area. For your safety, do not cross the bus lane.

Afternoons:

1. Stay out of the bus lane.
2. Stay in your own line until released. Do not go on an earlier bus.
3. Visit quietly and act calmly.
4. Do not run around the bus loading area.
5. Walkers (students who don't ride buses) are expected to leave the school grounds when dismissed.
6. Do not go back into the building unless you have an adult supervisor's permission.

Student Consequences:

1st Offense: Warning

2nd Offense: THINK sheet

3rd Offense: Citation and a detention

TOY INFRACTIONS

Unsafe behavior on any of the toys such as playing tag, jumping off the toy, running up the slide, jumping out of swings **or** inappropriate behavior playing sports, etc, will be a toy infraction. Toy infractions will limit students' play choices to only games on the grass that do not include a ball.

Consequences:

1st offense- 2 days off toys

2nd offense- 1 week off toys

3rd offense-2 weeks off toys

4th offense-1 month off toys and possibly off for the rest of the year

LUNCHROOM RULES

Students are to keep hands on only their food and tray, not share any food, take playground equipment, coats, etc. to the playground when going to lunch, and use quiet voices in the lunchroom. Students will not be permitted to bring lunches from home **and** eat in the cafeteria without approval from the teacher.

Consequences:

1st Offense: Warning

2nd Offense: THINK Sheet

3rd Offense: Eat lunch elsewhere

PLAYGROUND RULES

- Keep balls out of the bus lane, street, roof, or from hitting other students
- Play only in a supervised area
- Take coats to recess and lunch.

- Sit on the benches without being on the bricks.
- Keep food off the playground
- Keep the bark in the play area.
- Keep litter picked up on the playground
- Hurry back to class on time to eliminate tardiness
- Play in their assigned grade levels area at lunch and recess

The following activities are discouraged because they may be unsafe:

- Wrestling moves, play fighting, or horse play
- Kicking the tetherballs
- Using jump ropes for tying kids up or pulling them around
- Being behind the hill on the north side of the playground
- Spitting
- Kicking the bark in the play area
- Personal toys on the playground

Consequences:

1st Offense: Warning

2nd Offense: THINK Sheet/Toy Infraction

3rd Offense: Citation and Detention

BUILDING RULES

- Be respectful by keeping quiet in hall and assemblies
- Use quiet voices in the restrooms, and leave restrooms clean
- Keep litter picked up in the building and cafeteria
- Take only your playground equipment, not another person's equipment
- Line up without cutting in line
- Be in the classroom only when there is supervision.
- Walk through the halls without skipping, running or hopping
- Display good behavior in the classroom without disruption

Consequences:

1st Offense: Warning

2nd Offense: THINK Sheet

3rd Offense: Citation and Detention

Student Use of Personal Electronic Devices

- Electronic devices must be kept in backpacks, turned off or silenced, and may not be used during school without permission.
- The school will not take responsibility for damage to or the loss of any Personal Electronic Device.
- School authorities will not investigate lost or stolen personal devices.
- Students who choose to bring personal devices to school take sole responsibility for those devices.
- Any use of electronic devices which involves bullying, intimidation, threats, sexting, or other like activity while at school will result in investigation(school and/or law enforcement), possible loss of the use of the electronic device at school, and discipline up to expulsion..
- Staff members can confiscate any electronic device being misused by students. The person responsible for taking away the electronic device will turn the device over to the office.

Consequences for the Misuse of Electronic Devices for school or personal devices:

1st Offense: The student's device will be confiscated. Only the student's parent or guardian may pick up the device with the student present. School Devices will be taken and the student will no longer be allowed to use the device

2nd Offense: Student will receive a 30 min detention

3rd Offense: Student will receive a day of in school suspension.

4th Offense: Further discipline as determined by administration

INTERNET

Individual users of the internet have the ultimate responsibility to use internet resources appropriately. All internet users are expected to use the network for purposes appropriate to the educational environment at all times. Users must refrain from any use that is not consistent with the policies, purposes, or objectives of the Minidoka County

School District. If a student accidentally comes across something inappropriate, he/she should immediately notify the teacher.

PERSONAL ITEMS

Any objects that divert a student's attention from his/her schoolwork should not be at school. Children are not to bring toys, valuable jewelry, large amounts of money, Heelys with wheels, collectable cards, or electronic devices to school. If personal items are brought to school, they may be confiscated and can be picked up at the office by a parent or guardian. The school is not responsible for any lost, stolen or broken items.

SCHOOLWORK POLICY

In order to accomplish our district mission statement of increasing instructional intensity in all classrooms, Rupert Elementary students are expected to complete all school work. Any incomplete assignments could result in immediate study hall or detention.

Consequences (Begin new with each semester):

1st Offense (6 incomplete assignments): Warning

2nd Offense (10 incomplete assignments): THINK Sheet

3rd Offense (14 incomplete assignments): Citation and detention to make up the work

SEXUAL HARASSMENT

Sexual Harassment is any form of unwanted behavior that may make students feel uncomfortable. It may include: making fun of a person's body parts; trying to touch or talk about private body parts, or telling dirty stories or jokes. Sexual harassment is not acceptable at Rupert Elementary. (see board policy #502.13)

Consequences (Administrator may adjust according to severity):

1st Offense: Warning

2nd Offense: THINK Sheet

3rd Offense: Citation and Detention

4th Offense: In School Suspension

WEAPONS

Weapons of any kind in the possession of a student will not be permitted. Students found in possession of weapons will immediately be referred to the appropriate law enforcement agency and suspended from school until a thorough investigation is made of the circumstances. If there is satisfactory evidence that the student's continued attendance will be dangerous to other persons, expulsion proceedings will be initiated.

Items Specifically Prohibited by District Policy 502.41: *Snap-blade knives, non-closing knives, razors, razor blades, firearms, explosives (including caps and firecrackers), "fist loads," "brass knuckles," "laser pointers."*

The use of any normally non-dangerous implement, such as a stone, table fork, board, stick, baseball bat, or toothpicks as a weapon shall come under the provisions of *District Policies 502.41*. Any of the above-mentioned items brought to the school by a student will be confiscated evidence and will not be returned. Any student having in his/her possession a weapon, as defined under the Gun-Free School Act, on school property or in any school building, will be immediately suspended from the school and may be recommended to the Board of Trustees for expulsion as outlined in *District Policy No. 502.42*. Suspension will be for those days permitted by law under *Idaho Code 33-205* up to and automatically including those additional suspension days permitted by the school board.

Bullying, Coercion, Cyber-bullying, Discrimination, Gang Activity, Harassment, Hazing & Intimidation

Bullying, coercion, cyber-bullying, discrimination, gang activity, harassment, hazing and/or intimidation of students and/or

employees are prohibited and will not be tolerated. Bullying, harassment and/or intimidation are generally characterized by aggressive or intentionally harmful behavior carried out over time in an attempt to exercise control over the victim. Cyber-bullying is a digital form of bullying that utilizes any electronic communication device to convey a message in any format (audio, video, text, graphics, photographs, or a combination of these) that intimidates, harasses, or is otherwise intended to harm another individual. Coercion is using force or control to get another person to do something against their will that involves negative outcomes, behaviors, or emotions. Hazing is any act that is intended to cause humiliation, embarrassment, intimidate, demean, or endanger the mental or physical health of a person as a condition of membership to any district-sponsored group or organization. Gang activity includes wearing, possessing, using, distributing, banging, displaying or selling any clothing, jewelry, emblem, badge, symbol sign, gesture, codes, or other things that suggest gang membership. Behaviors that are prohibited under *District Policy No. 502* include, but are not limited to:

- physical abuse
- verbal abuse
- psychological abuse
- intentional gestures or any intentional written, verbal or physical acts or threats against another that causes harm, damage to property, fear of harm or fear of damage to property
- inappropriate touching
- verbal harassment

Anyone who believes he or she has been a victim of bullying, coercion, cyber-bullying, discrimination, gang activity, harassment, hazing and/or intimidation should report the alleged acts immediately to a teacher, supervisor, principal or the superintendent.

Consequences: (any offense could result in police investigation)

- 1st Offense: Warning
- 2nd Offense: THINK Sheet
- 3rd Offense: Citation and Detention
- 4th Offense: In School Suspension

Drugs, Alcohol and Tobacco

Rupert Elementary is a drug, alcohol, tobacco, and vapor free zone. Students attending school will not use, possess, sell, buy, or distribute drugs, including alcohol, tobacco, controlled substances or related paraphernalia on school premises.

Consequences:

Suspension/Expulsion: Suspension for the first offense of this policy will be for three to five (3-5) days, unless extraordinary circumstances exist. The time period for suspension for the second or third offense will be determined at the discretion of the principal. The principal will determine whether or not the suspension will be served in or out of school. A referral to the DDRC (District Discipline Review Committee) to consider denial of attendance may also be made at the discretion of the principal. If deemed appropriate by the superintendent or the DDRC, the superintendent may request that the board expel a student who has violated this policy for a second or third offense.

- **Referral to Law Enforcement:** If the incident involves using or being under the influence of alcohol or a controlled substance, the student will be referred to the local law enforcement agency. In all other situations, referral to law enforcement will be at the discretion of the building principal or designee.
- **Search and Seizure:** A student's person (including purse, book bag, etc.) may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of alcohol, tobacco, drugs or drug paraphernalia. Any evidence that a student has violated the law and this policy may be seized by the principal or designee. Desks are school property and remain at all times under the control of the school. Authorized school officials may inspect desks when there is reasonable suspicion. Searches may be conducted without a search warrant, and without notice or consent.

Parent/Student Handbook

2021-2022



Mt. Harrison Jr. High

310 10th Street

Rupert, Idaho 83350

(208) 436-4727

www.minidokaschools.org

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Introduction Section

Letter from the Principal

We are delighted to welcome you into our school family! MHJH is pleased to introduce a new approach to teaching that is designed to improve student engagement, build stronger student-teacher relationships, and equip students with the skills and habits they need to become lifelong learners. We have joined hundreds of schools across the country that have adopted Summit Learning.

Your child will receive individualized educational experiences that will help them feel invested in their learning. Our teachers will tailor their teaching to each student's specific needs. We know that as we work in partnership with parents and families, students will benefit. This year, we are providing more opportunities for you to support your child's individual educational needs.

Each student will have the same mentor teacher all the years they attend MHJH. This person is a point of contact who is able to discuss your child's progress. You will be able to log on to a new online platform and see everything your child is working on, feedback from their teachers, and goals they are setting with their mentor.

We look forward to the journey ahead of us in supporting your child in their school experience.

Dyann Blood
Mt. Harrison Jr. High Principal\MPC

School Staff

Principal
Secretary

Dyann Blood
Esmeralda Huerigo

Math
History, Science
Language Arts
Special Education

Colton Bruns
Richard Jarvis
Melody Smith
Judy Woodward

Behavior Technician
Clinical Counseling Services
School Psychologist
Speech

Castula Florke
Tyson Christensen
Chelsey Ball
JaeLee Crane

Identification Section

Statement of Purpose

Mt. Harrison Jr. High is a specialized school in the Minidoka County School District established to provide students with academic, behavioral, and social supports. Students are referred to and accepted into this program when their behaviors (failing grades are a behavior) are seriously impacting the learning process in their present classroom. More intensive support and interventions are offered than the referring school can provide. Our goal is to provide a safe, structured, consistent classroom environment so that the student gains the necessary skills needed to be successful in future educational and professional environments.

District Mission Statement

The Minidoka County School District is dedicated to developing the whole child in an atmosphere of excellence, characterized by mutual respect, shared responsibility for learning, and academic rigor which facilitates success in all aspects of life.

Mt. Harrison Jr. High Vision Statement

Our goal is to reach ALL students and ensure that they leave MHJH with the skills, knowledge, and habits necessary for a lifetime of success. Our Vision Statement centers on three pillars: essential standards and skills, habits of success, and daily mentoring.

Admission Guidelines:

1. Students can only be recommended for admission to Mt. Harrison Jr. High by administrators from one of the middle schools in Minidoka County.
2. A parent/guardian must register and participate in a parent/student/administrator meeting prior to new students attending school.
3. Parent/guardian agrees to support the statement of cooperation by signing the statement form.

STATEMENT OF COOPERATION

This is a parent contract to be signed upon registration.

1. I understand that student suspension may be invoked in situations where district policy is violated.
2. Drugs, alcohol, e-cigarettes, tobacco, open drink containers of any sort, are not allowed.
3. Students at Mt. Harrison Jr. High will not be allowed to wear hoodies or jackets covering the uniform in the classroom or bring bags, purses or backpacks for safety purposes.
4. If a student receives a bus citation, there may be a consequence of suspension from the bus and an additional consequence at school.
5. Mt. Harrison Jr. High has a 90% attendance policy (students may miss a maximum of 9 days each Semester/18 for the year). Students in violation of this policy will be turned in to attendance court.
6. Cell phones and all distracting items will be turned in at the beginning of the day, and returned at the end of the day. If a student is using it inappropriately, we will keep the phone even on the first offense until a legal guardian picks it up.
7. Bullying is defined as: repeated exposure over time to negative actions on the part of one or more students. When someone keeps doing or saying things to have power over another person (students or staff). Students who violate this policy will be subject to discipline and graduated consequences including suspension, referred to law enforcement officials, and expulsion consistent with the Board's policy on student discipline.
8. Students are not allowed out of the designated areas of other schools in the district when they are riding a transfer bus.
9. If your child requires a medication to be administered at school, you must sign a separate consent form for medical treatment.
10. The staff at Mt. Harrison Jr. High have been trained and certified in Advanced CPI (Crisis Prevention and Intervention). These are physical intervention procedures which will be used in situations where students become a danger to themselves or others.
11. Compliance to the district dress code as outlined in policy 344.00 is expected. The uniform is a requirement of attendance at Mt. Harrison Jr. High. Students attending school without the appropriate uniform will not be allowed to attend

class until a uniform has been provided by a parent/guardian. Mt. Harrison Jr. High will not provide uniforms for students during the school day.
I have read, reviewed, and agree to abide by the guidelines in the student handbook.

Procedures Section

Admissions

Registration

A child is not officially enrolled until parents have provided all the following forms:

- Birth certificate (required at enrollment)**
- Immunization records (required at enrollment)**
- Emergency contact form
- Student enrollment form
- Residency questionnaire
- Medical alerts/medication consent form
- Permissions form
- Signed statement of cooperation
- Student appropriate use contract

Academics

Credit Requirements

MCSD middle schools require students to attain a minimum of eighty percent (80%) of the total available credits. To be considered for promotion to the next grade, students must earn 2 credits of math, 2 credits of ELA, and at least 1 credit in science and 1 credit in social studies during a school year. Students must also earn a total of 11/14 credits overall. To obtain credit, students must each achieve a 60% (D- or better) in each class.

Grading Scale

- Grading will consist of
- 90-100%=A
 - 80-89% =B
 - 70-79% =C
 - 60-69% =D
 - 59% and below=F

Attendance

When a student is absent for any reason, a parent or guardian must call the school for each day of absence. A student will be required to check in at the office before going to class if he/she enters school late in the morning or later throughout the day due to illness, appointments, etc.... The student will receive a tardy, even if a parent excuses it. Parents or guardians are required to check their child out of school throughout the school day by

signing a sheet in the office. Students may receive no credit (NC) if they have missed more than 9 days of school in a semester. The following attendance requirements are District wide (Policy No. 320.00)

Excused Absences (Policy No. 320.00)

Excused absences will include:

- Funerals
- Absences with a doctor's note
- Court/Counseling with note
- Snow/flood/weather conditions
- Voluntary staff excused and sporting events.

Students shall be counted as absent on a period-by-period basis unless they are excused as listed above. The absences will NOT count against the State's 90% attendance requirement. Unless an absence meets the State's criteria for being Excused (as listed above) the absences will not count towards the State's 90% attendance rule (9 per semester). Parents should contact the school prior to a non-illness absence to determine whether the proposed absence will be excused. A student's current grades and progress in classes may affect a principal's decision in approving or disapproving absences other than for illness or emergencies.

Unexcused Absences

Unexcused absences may include:

- Illness/sickness without a doctor's note
- Vacations
- Court/Counseling without a note
- Unrelated school activities

Truancy

Students who repeatedly violate attendance regulations established by the Board will be considered "habitually truant" and a truancy petition will be filed with the Juvenile Court as per Idaho Code 33-206 by the building administrator. Unexcused absences or attendance below the State's 90% attendance per reporting period will constitute grounds for habitual truancy petition. The school may also deny promotion to the next grade level due to poor attendance. Students who are repeatedly being dismissed early from school may also be considered truant.

Truancies occur when:

- Students leave school without permission from staff/checking out at the office
- Students are absent from school without the knowledge or permission of their parents, guardians, or school personnel.
- There is an absence from any class that is not authorized.
- Students are found in an area they neglected to get permission to be in.

Tardy

Student tardiness is disruptive to the educational process. Students who arrive after the start of class will be considered tardy (District Policy 320.00). Consequences for excessive tardiness per semester are as follows:

16 Tardies= 1 absent day

Student Discipline Policy

***POSSESSION OR USE OF DRUGS, ALCOHOL, TOBACCO OR WEAPONS MAY RESULT IN EXPULSION FROM SCHOOL (Policy 342.20)**

***Students are not allowed to bring opened drink containers to Mt. Harrison**

Jr. High.Suspension (Out of School) (Policy No. 340.20/390.20)

Out of school suspension is only used when no other alternative discipline option is working, or the student violates district policy. Some of the following may be applicable infractions:

- Insubordination/disrespect to staff
- Disruption of the educational process
- Violence or unsafe behavior
- Bullying
- Theft
- Simple assault
- Simple battery
- Trespass on school property
- Injury by graffiti
- Alcohol, drugs, tobacco (law enforcement and parents will be contacted)
- Violation of weapons policy
- Sexual harassment
- Gang Activity or dress

Student Dress and Grooming (Policy No. 344.00)

To protect our students, we expect everyone to adhere to a dress code. Student dress, personal appearance, and conduct are required to be of such character as not to disrupt or distract from the educational environment of the school or tend to diminish instructional effectiveness or the disciplinary control by the teacher. Clothing which is unduly revealing or attire which detracts in any way from the educational mission of the school's instructional program is unacceptable.

Uniforms are a requirement at **Mt. Harrison Jr. High** as follows:

1. Students must be wearing the required uniform in order to attend school.
2. All students wear black or blue pants without patterns, words, or any other markings. No cargo, capris, leggings, spandex pants or shorts allowed. Pants will not be frayed, or have holes, and must be worn at the waist level (without undergarments showing) at all times.
3. Uniforms are to be clean.
4. Students may wear not wear shoes that are predominantly red or blue, with no red or blue markings or laces. No open-toe shoes, slides or flipflops.
5. All uniform clothing and accessory layer clothing must be in good repair. Any part of the school uniform that is torn, faded, or altered, must be replaced.
6. Belts must be the appropriate length without excessive length hanging outside the loops. Belt buckle designs, emblems, insignias, monograms must be school appropriate. No blue or red belts, threads, or markings.
7. Accessory layering of clothing under the uniform shirt will include: a crew neck or t-shirt style in solid black, gray, or white. **Hoodies are not allowed for layering purposes.**
8. No hats, bandanas, headbands, or other head coverings will be worn in the building or as an accessory.
9. Students who do not comply with the Mt. Harrison Jr. High Uniform Policy may be sent home. Repeated infractions may result in further disciplinary actions.

Polo shirts and layering shirts are available for purchase on Mt. Harrison Jr. High district webpage. Polo shirts are \$18.00, and layering shirts (white, black, or gray) are \$8.00 each.

Harassment/Bullying

Bullying, coercion, cyber-bullying, discrimination, gang activity, harassment, hazing and/or intimidation of students and/or employees is prohibited and will not be tolerated.

- Bullying, harassment and/or intimidation is generally characterized by aggressive or intentionally harmful behavior carried out over time to exercise control over the victim.
- Cyber-bullying is a digital form of bullying that utilizes any electronic communication device to convey a message in any format (audio, video, text, graphics, photographs, or a combination of these) that intimidates, harasses, or is otherwise intended to harm another individual. Coercion is using force or control to get another person to do something against their will that involves negative outcomes, behaviors, or emotions.
- Hazing is any act that is intended to cause humiliation, embarrassment, intimidate, demean, or endanger the mental or physical health of a person as a condition of membership to any district-sponsored group or organization.
- Behaviors that are prohibited under District policy 372.00 include, but are not limited to:
 - physical abuse
 - verbal abuse

- psychological abuse
- intentional gestures or any intentional written, verbal or physical acts or threats against another that causes harm, damage to property, fear of harm or fear of damage to property
- inappropriate touching (patting)
- implied sexual favors
- suggested sexual activity
- verbal harassment, or
- abuse that is gender oriented

Anyone who believes he or she has been a victim of bullying, coercion, cyber-bullying, discrimination, gang activity, harassment, hazing and/or intimidation should report the alleged acts immediately on the district webpage, or to a teacher, counselor, supervisor, principal, or the superintendent.

Gang Activity

All gangs and gang activities are prohibited on all school premises and at any school sponsored activity, regardless of location. This includes but is not limited to: creating intimidation or fear; graffiti; or wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign gesture, code, or other evidence of membership or affiliation with any gang.

Backpacks/Bags

Backpacks and bags of any kind such as grocery bags, makeup bags, and purses, are not allowed at Mt. Harrison Jr. High. Students may speak with Mrs. Blood if they require a backpack for school district approved sports.

Behavior on School Buses

Students are expected to conduct themselves on school buses in a manner that is consistent with appropriate classroom behavior. Students not following bus rules will be subject to disciplinary action from the director of transportation, school administrators, or teachers.

Profanity

Vulgar, profane, or abusive language will not be tolerated on campus or at any school activities.

Health and Safety Issues

Distribution and Consumption of Medication

If medication is required during school hours, parents must fill out the attached medical release form. Medications must be brought to school in a container appropriately labeled by the pharmacy or physician and is to include only that medication to be given during school hours. All prescription medications shall be kept in a locked cabinet or drawer. Should your child need any non-prescription medication during school hours, parents must notify the school and provide these medications for their student as well as signing a

medical permission slip for non-prescription medication. Students are not to carry any medication (prescription or over-the-counter) on their person.

Student Illness

If the parents cannot be reached by phone, the emergency contact person(s) listed in the student file will be called to pick up the child.

Please maintain accurate and current information for the emergency file. Any addition or deletion for emergency contact person(s) should be given immediately to the school office.

Immunizations/Medical Examination

Current immunization records must be on file at Mt. Harrison Jr. High for every student by the first day of the school year. If not, the child will not be allowed to attend Mt. Harrison Jr. High.

Clinical Counseling Service

Clinical counseling is available for qualified students.

Emergency Drills

Fire – In case of fire, it is imperative that the building be emptied quickly and calmly. Fire drills will be held periodically during the school year to practice clearing the school quickly, and teachers will instruct students on proper procedures during a fire.

Tornado – When a tornado warning is given, the classroom teacher will lead students to designated area within the building. Teachers will be well versed regarding proper emergency procedures and will dismiss students from the designated area only when an “all clear” signal is given. Tornado warning drills will be conducted periodically.

Lockdown – May be implemented in situations involving intruders. All doors and windows will be locked. No one will be admitted until the clear signal is given by a law enforcement officer.

General and Miscellaneous Information

School Hours

School begins at 7:55 a.m. and dismisses at 3:30 p.m. **Students arriving before 7:30 will not be allowed entry to the building.** Students should be picked up no later than 3:45 p.m. Students will be placed on their assigned bus after school unless parent or guardian contact has been made with the school prior to the arrival of the student’s bus. All students walking home are required to vacate school premises by 3:45. If an emergency arises and you need to make special arrangements, please call the school office.

School Business Office Hours

All school business should be conducted during the regular business hours of 8:00 a.m. and 4:00 p.m.

Change of Address or Phone

If your family moves during the school year, or your contact numbers change; the office must be notified.

Electronic Devices

Students may bring cell phones to school, but they will be turned in each morning, and returned at the end of the day. **If students refuse to turn in an electronic device, it will be confiscated by the principal until a parent or legal guardian picks up the device in person.**

All other electronic devices are not permitted to be used inside the school or to remain on a student's person and must be turned in to advisory teachers at the beginning of the day.

The district will provide each student a computer to be used at school only. Students are responsible for replacements, loss, or damages.

Internet Policy for Students

Individual users of the internet have the ultimate responsibility to use internet resources appropriately. All internet users are expected to always access the network for purposes appropriate to the educational environment. Users must refrain from any use that is not consistent with the policies, purposes, or objectives of the Minidoka County School District. (District policy 360.00A)

Students not following policy 360.00A will lose computer access for an indeterminate amount of time.

MINIDOKA COUNTY SCHOOL DISTRICT #331 2021-2022 CALENDAR

August

- 9 Registration at East Minico (Acequia, Rupert, East, MHJH)
- 9 Registration: Minico/MHHS New Students
- 10 Registration at West Minico (Heyburn, Paul, West)
- 10-11 Registration Minico/MHHS
- 16-20 Teachers on Contract
- 16 Back to School Meeting
- 17 1/2 PD; 112 Work Day
- 19 Orientation 6th & 9th
- 23 First Day of School

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September

- 6 Labor Day, No School
- 10 Teacher In-Service
- 16 Mt. Harrison PTC 4:30-6:30 p.m.
- 24 Teacher In-Service

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

- 7 PTC 4:30 - 8:30 p.m.
- 8 PTC 8 a.m.-12:00p.m. (half Day)
- 18 Mt. Harrison 2nd Quarter Starts
- 22 Teacher In-Service

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

- 12 Teacher In-Service
- 18 Mt. Harrison PTC 4:30-6:30 p.m.
- 24-26 Thanksgiving Break, No School

NOVEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December

- 10 Teacher In-Service
- 17 Mt. Harrison PTC 4:00-7:30 p.m.
- 21 Early Dismissal
- 22-31 Christmas Break, No School

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January

- 1 New Year's Day
- 3 2nd Sem/3rd Qtr Begins
- 14 Teacher In-Service

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

- 10 Mt. Harrison PTC 4:30-6:30 p.m.
- 11 Teacher In-Service
- 21 Presidents Day, No School
- 25 Teacher In-Service

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March

- 4 Teacher In-Service
- 10 PTC 4:30 - 8:30 p.m.
- 11 PTC 8 a.m.-12:00 p.m. (half Day)
- 14 Mt. Harrison 4th Quarter Starts
- 21-25 Spring Break, No School

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

- 8 Teacher In-Service
- 22 Teacher In-Service
- 28 Mt. Harrison PTC 4:30-6:30p.m.

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

- 13 Teacher In-Service
- 19 Last Day for Preschool
- 24 Mt. Harrison Graduation
- 25 Minico Graduation
- 25 Last Day for Kindergarten
- 26 Last Day of School, Early Dismissal
- 27 Teacher Work Day
- 30 Memorial Day

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

LEGEND :	
■	Highlighted Dates Indicate "No School"
,	Indicates Early Release, 1:00 Dismissal
NO Preschool or Kindergarten on early dismissal days	

Changes may occur, pending Legislative actions
Excessive emergency closures may necessitate a change in the Spring Break

Minidoka School District Home & School Compact

As members of the Minidoka School Community student success depends on a partnership between parents, students, teachers and administrators. We agree that...

As a building administrator I will...

- Provide parents with equal and fair opportunities to access staff and volunteer
- Provide a safe environment that permits positive and frequent communication between students, parents and teachers
- Ensure school and district rules and policies are followed consistently
- Ensure classroom time is used productively and effectively
- Encourage students to practice academics at school and at home
- Encourage teachers to give time in the classroom to work on classwork and/or ask questions
- Encourage the development of different learning styles (auditory, visual, kinesthetic, etc.) in the classroom

As a teacher I will...

- Believe that every child can learn and be aware of each child's needs and interests
- Be prepared every day to teach and create a positive learning environment
- Consistently deliver high quality instruction
- Teach the concepts and skills necessary for students to meet state academic achievement standards
- Foster and develop different learning styles by differentiating my teaching methods
- Take at least one grade each week and keep grades up-to-date in the school's record keeping format (PowerSchool for secondary and grade-books in elementary)
- Communicate with parents at least twice each semester about their child's academic progress (more often if the child is struggling)
- Communicate with parents about concerns in a timely manner
- Encourage every child to practice academics at home
- Provide families with opportunities to enhance literacy and other academic subjects
- Be aware of the power of social media and promote positive messaging about the school, district, and community

As a student I will...

- Believe that I can and will learn
- Always try to do my best work
- Be kind and helpful to classmates
- Show respect for myself, other people, the school, and the personal property of others
- Follow classroom, school, and bus rules
- Come to school prepared with homework and supplies
- Spend at least 20 minutes each day studying and/or reading at home
- Talk with my parents each day about my school activities

As a parent/guardian I will...

- Ensure my child attends school regularly when
- Encourage positive attitudes about school
- Ensure my child gets enough sleep and eats nutritious meals each day
- Support school policies, including the school discipline policy
- Establish a daily reading time with my child, as well as a place and time to study and ensure my child spends 20 minutes a day reading/studying
- Be involved in my child's education (reading/homework, conferences, volunteering, committees, etc.)
- Contact the teacher and/or administrator with questions or concerns in a timely manner
- Ask my child each day about their school activities (see questioning ideas below)
- Be aware of the power of social media and promote positive messaging about the school, staff, district, and community

Talking about school can be challenging. Here are some ideas to get the conversation started:

- What was the best part of your day?
- Was this the best day ever at school? Why or why not?
- What were you working on today in (class)?
- How did you do on your (test, homework, etc) in (class) today?"
- Show me how you do this.
- What did you learn today in __ _?
- Who did you play with on the playground today?"
- What did you play?
- Tell me something that made you happy at school today.
- Tell me about something that made you think today.
- What was the most challenging thing you did today?



Manual de Padres de Familia y Estudiantes 2020-2021



Mt. Harrison Jr. High

**310 10th Street
Rupert, Idaho 83350**

(208) 436-4727

www.minidokaschools.org

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Sección de Introducción

Carta del director (a)

Es un privilegio ofrecer apoyo académico, en el comportamiento, y social en el Centro de Aprendizaje Total (TLC por sus siglas en inglés). La oportunidad de ser parte de un equipo y ofrecer una calidad de educación para los estudiantes que luchan día a día es de enriquecimiento gratificante. Quiero agradecerles por dejarnos ser parte importante de la vida de sus hijos.

Cuando los padres y el personal académico unen sus fuerzas, podemos alcanzar un progreso admirable en el crecimiento académico y en el comportamiento de los estudiantes. Nuestro enfoque en el Centro de Aprendizaje Total es proveer a los estudiantes con herramientas para el éxito en las áreas académica, del comportamiento, y social. Cuando nos adaptamos individualmente, éstas habilidades promueven el éxito en la vida. Esta escuela tiene la fortuna de tener una consejera de tiempo completo quien es quien promueve lecciones de grupo estructuradas las cuales cubren el bienestar académico, social, y personal. Ella también aconseja a los estudiantes individualmente con base en las necesidades del estudiante.

Nuestros maestros han sido entrenados con la filosofía de “Amor y Lógica,” la cual opera con la premisa de que los estudiantes toman las responsabilidades por sus elecciones, desarrollando relaciones positivas entre estudiantes y el personal académico, y experimentando consecuencias naturales. El distrito provee entrenamientos para los padres, los cuales se relacionan con la filosofía de “Amor y Lógica.” Esta filosofía ha traído mucho éxito y le recomiendo que asista. Cuando la escuela y la casa tenemos las mismas metas y entendimiento, su hijo (a) experimentará el éxito óptimo. Como educadores con profesionalismo nos comprometemos a trabajar duro para proveer una educación comprensiva para su hijo.

Dyann Blood
Directora del TLC

Personal académico

Directora: Dyann Blood
Consejera: Tyson Christensen
Secretaria: Crystal Arizpe
Maestra de Educación Especial: Cheryl Howard
Maestra de los grados 1° a 3°: Elaine Robinson
Maestra de los grados 4° a 5°: Abbie Vogt
Maestra de Secundaria de matemáticas: Mindi Yore
Maestro de Secundaria de Artes de Lenguaje: Mel Smith
Maestro de Secundaria de Historia, Ciencia, y Salud: Richard Jarvis
Personal técnico del comportamiento: Lori Lugo, Ashley Staker, Brittany Ray
Especialista de la Lectura 180: Becky Grimm
Psicóloga de la Escuela: Chelsey Ball
Terapeuta del habla: JaeLee Crane
Cocinera: Donetta Davis

Sección de Identificación

Declaración del Propósito

El Centro de Aprendizaje Total es una escuela especializada y es parte del Distrito Escolar de Minidoka, establecida para proveer a los estudiantes calificados ayuda académica, del comportamiento y social enriquecida. Los estudiantes son recomendados y aceptados en este programa cuando su comportamiento (grados reprobados son parte del comportamiento) está impactando el proceso de aprendizaje en su salón. Ayuda e intervenciones más intensas que las que se le pudieran dar en casa o en la escuela son ofrecidas. Nuestra meta es proveer un ambiente en el salón que sea seguro, estructurado, y consistente hasta que el estudiante obtenga las habilidades necesarias para regresar de tiempo completo a su salón de clases de su escuela en donde vive.

Misión del Distrito

El Distrito Escolar del Condado de Minidoka se dedica a satisfacer las necesidades del niño para un desarrollo entero caracterizado por el respeto mutuo, responsabilidades compartidas hacia los estudios, y una educación rigurosa que le asistirá a tener éxito en todos aspectos de su vida.

Declaración de la TLC/Mt. Harrison Jr. High

Nuestra misión es de mantener el enfoque, listos para examinar nuevas ideas, y trabajar en grupo mientras demostramos: Honestidad, Responsabilidad, y ética de trabajo sólida, y amabilidad en nuestra busca para una vida de éxito.

Propósito de la Mt. Harrison Jr. High

Cada niño es un individuo único el cual necesita sentirse protegido en un ambiente seguro, en donde él (ella) pueda crecer académicamente, en su comportamiento y socialmente aprendiendo las habilidades que le lleven a una vida de triunfo. Nuestra meta en el Centro de Aprendizaje Total es ayudar a los estudiantes a desarrollar su mayor potencial en esas áreas.

Reglas de Admisión:

1. Estudiantes solo pueden ser aceptados en el Centro de Aprendizaje Total por la recomendación de administradores de otras escuelas de primaria o secundaria en el Distrito Escolar de Minidoka.
2. Un padre o guardián debe registrar y participar en una junta de padre/estudiante/administrador antes de poder asistir a la escuela en el Centro de Aprendizaje Total.
3. Padre/guardián está de acuerdo con ayudar a mantener y cooperar con la declaración siguiente.

DECLARACIÓN DE COOPERACIÓN

(Esta es una copia del contrato que se firma al tiempo de registrar al estudiante)

1. He leído y entendido las reglas de admisión y estoy dispuesto a ayudar al personal académico del Centro de Aprendizaje Total asegurándome de que mi hijo(a) atienda la escuela del sábado si es necesario; y que complete las tareas después de escuela a tiempo.
2. Entiendo que la suspensión del estudiante pasará en situaciones en las que la póliza del distrito está siendo violada (que incluye el no asistir a la escuela de sábado).
3. No se permiten drogas, alcohol, e-cigarrettes, envases de bebidas de ningún tipo, y ningún tipo de tabaco.
4. Los estudiantes en el Total Learning Center/Mt. Harrison Jr. High no se pueden usar chamarras o sudaderas que tienen bolsas adentro del salón o traer mochilas por razones de seguridad.
5. Si el estudiante recibe una citación en el bus, podría haber consecuencia de suspensión del bus y también consecuencias en la escuela.
6. Los estudiantes del TLC/Mt. Harrison Jr. High tienen una póliza del 95% de asistencia (Estudiantes solamente pueden faltar 3 días por trimestre o 9 por año). Estudiantes cumpliendo con esta póliza serán referidos a la corte de asistencia.
7. Teléfonos celulares y otros aparatos que causan distracciones se le entregarán al principio del día y serán regresados al término del día al menos que el estudiante ha llegado al nivel 5 de comportamiento. Si el estudiante usa el aparato de manera inapropiada, se lo quitarán y tendrá que venir el padre/guardián para recogerlo.
8. *“Bullying”* es: el tratamiento repetido sobre tiempo de acciones negativas por parte de uno o más estudiantes. Cuando alguien sigue haciendo o diciendo cosas que tienen poder sobre otra persona (estudiante o facultad). La Mesa Directiva espera que los estudiantes se porten con respeto hacia los derechos y el bienestar de los demás y para el propósito educacional de todas las actividades escolares. El estudiante que está en violación de esta póliza será sujeto a la disciplina y consecuencias hasta la suspensión, ser referido a los

judiciales, y la expulsión consistente con la póliza de la Mesa Directiva tocante la disciplina estudiantil.

9. No se permiten los estudiantes andar afuera de los lugares permitidos en las escuelas mientras esperan el bus o cambian de bus.
10. Si su hijo (a) requiere medicamento y tiene que ser administrado en la escuela, debe usted que llenar una forma de consentimiento para el tratamiento médico.
11. La Facultad del TLC/Mt. Harrison Jr. High está certificado en el uso de prácticas CPI (Prevención e Intervención en tiempos de Crisis). Estas son prácticas físicas que se usan en situaciones en donde el estudiante se puede hacer daño o hacerle daño a otra persona.
12. Se espera conformidad con el código de vestuario, así como escrito en la póliza 344.00.
13. Yo he leído, revisado y estoy de acuerdo de cumplir con los guías en el Manual Estudiantil

Firma del Padre o guardián _____

Fecha _____

Sección de Procedimiento

Admisiones—Un estudiante no está oficialmente inscrito en la escuela hasta que los padres hayan provisto a la escuela con las siguientes formas:

- Acta de Nacimiento (se requiere al tiempo de inscripción)
- Tarjeta de inmunizaciones (se requiere al tiempo de inscripción)
- Forma de contactos de emergencia
- Forma de inscripción del estudiante
- Questionario de residencia
- Forma de Alertas médicas/o consentimiento de medicinas
- Forma de permiso
- Declaración de cooperación firmada
- Contrato de uso apropiado del estudiante
- Forma del consejero

Visitantes

Todos los visitantes deben de firmar al entrar a la oficina y recoger un gafete de visita. Nos aseguramos de la protección de nuestros estudiantes, monitoreamos todo el tráfico en nuestro edificio.

Academia

Conferencias de padres de familia

Las conferencias de padres de familia serán dos veces por año para revisar el progreso del estudiante. Estudiantes de escuela media necesitan estar presentes junto con sus padres y presentar información como parte de su grado en *advisory*.

Escala de calificaciones

Las calificaciones para la son:

- 1=Comenzando
- 2=Desarrollandose
- 3=Competente

Las calificaciones de la los grados de secundaria son:

- 90-100%=A
- 80-89%=B
- 70-79%=C
- 69 and Below= F

Boletas de calificación

Las boletas de calificación se les dará cada trimestre.

Cursos Ofrecidos (Cursos básicos)	6º. Grado	7º. Grado	8º Grado
*Artes del lenguaje	3	3	3
*Matemáticas	3	3	3
*Ciencia	2	2	2
*Estudios Sociales	2	2	2
Materia electivas	1	1	1
Materia consultiva	3	3	3
Requisitos mínimos requeridos	14	14	14

Tarea

Los maestros pueden asignar tarea para ayudar a los estudiantes en el progreso de sus estudios. Es de mucha ayuda cuando los padres refuerzan las lecciones diarias e insisten en tener buenos hábitos de estudio. Se les sugiere a los padres que monitoreen el trabajo de sus hijos diariamente. Los padres deben de ayudar a sus hijos a que regresen la tarea completa a tiempo. Los estudiantes de secundaria deben esperar que se les deje tarea los 4 días de la semana.

Asistencia

El asistir a clases regularmente es un component crítico para el éxito en la escuela. Se espera que un estudiante asista a la escuela, excepto cuando esté enfermo o que esté indispueto debido a circunstancias de emergencia o alguna muerte en la familia. El Centro de Aprendizaje Total tiene una Póliza de asistencia del 95%. Se le permite a un estudiante tener de 2-3 faltas cada trimestre haciendo de estas la totalidad de 6-9 (dependiendo las circunstancias) por año. Es posible para un estudiante reprobar una clase si no se respetan los requerimientos de asistencia.

NOTA: A ningún estudiante le es permitido que salga de la escuela sin primeramente obtener permiso de la oficina. Es esencial que el personal de la escuela sepa dónde están los estudiantes en todo momento. Pedimos a los padres de familia NO recojan a los estudiantes antes de término del día de escuela porque esto causa interrupciones y disrupciones para el maestro en el salón.

Faltas Justificadas

Las faltas se justificarán si son verificadas por los padres de familia o un doctor y se tienen que repostar a la oficina, con una nota o una llamada telefónica. Cuando un estudiante falte por cualquier razón el padre o guardián debe llamar a la escuela (436-4727) por cada día de falta. **Si usted dió una nota del doctor, la falta no contará como falta de los dos días del trimestre.** Las faltas que se justifiquen de nuevo, deben ser aprobadas por el maestro/director. Las faltas injustificadas son faltas que no han sido aprobadas como se ha descrito antes.

Tardanzas

Los estudiantes que lleguen a la escuela después de las 8:15 a.m. serán considerados que han llegado tarde. Tardanzas serán cuando el estudiante ha llegado a clase 10 minutos tarde, y el estudiante que haya perdido media clase se considerará una falta. **El estudiante recibirá una tardanza aún si ha sido justificado por el padre. Si un estudiante ha llegado tarde 4 veces o ha faltado tiempo en el salón se le contará como un día de falta, se tomarán medidas extra de disciplina.**

El estudiante que llegue tarde o durante la mañana o durante el día debido a citas con el doctor o por enfermedad, etc.; debe de checar en la oficina antes de ir a clase.

Faltas excesivas

Los estudiantes que no estén en la escuela por más de 5% de los días de instrucción en una materia, pueden escribir una apelación a la directora de la escuela. Notas del doctor deben de estar adjuntas a la apelación para que se le considere. El comité de apelación revisará cada apelación y así formar una decisión. El estudiante también puede ser sujeto a la corte por asistencia.

Ausentismo sin permiso:

- Los estudiantes dejan la escuela sin permiso después de que han llegado a clase.
- Los estudiantes no están en la escuela sin que los padres tengan conocimiento o que no hayan dado permiso, o sin permiso del personal de la escuela.
- Hay una falta en una clase sin ser autorizada.
- Los estudiantes son encontrados en una área en la escuela que no esté autorizada.

La póliza de disciplina

- Te trataré con respeto, así sabrás tu como tratarme a mi.
- Siéntete libre de hacer lo que no cause problemas para nadie.
- Si tu causas un problema, te pediré que lo resuelvas
- Si no puedes resolver el problema, o eliges no resolverlo, yo haré algo.
- Lo que yo haga va a depender de la persona y la situación especial.
-

Los de grados 1-3 Poner en lugar una variedad de maneras positivas tal como un sistema de ganar premios, minutos por su buen comportamiento, la estrategia de “Que tan grave es tu problema?” y otras cosas.

Los grados de 4-8 tienen un sistema de tarjetas:

Una tarjeta **verde**, significa comportamiento positivo

Una tarjeta **amarilla** (significa que se le dio aviso al estudiante) por: causar problemas para sí mismo u a los demás, o por falta de respeto.

Una tarjeta **roja** se les da por la falta de respeto continuo, por no haber entregado sus tareas, se le dio una citación en el bus, ser agresivo contra los estudiantes o facultad, haber sido removido del salón, no haber terminado las tareas de Saturday School, uso de malas palabras, el no entregar su teléfono celular, y otras infracciones.

***POSESION DE DROGAS O USO DE DROGAS, ALCOHOL, TABACO O ARMAS PUEDE CAUSAR EXPULSION DE LA ESCUELA. (Póliza 342.20) A los Estudiantes no son permitidos traer bebidas de energía, café, té, contenedores abiertos de bebidas, etc. Para laTLC/Mt. Harrison Jr. High.**

Suspensión (Fuera de la escuela). (Póliza 340.20/390.20)

Suspensión fuera de escuela solo se usa cuando no hay ninguna otra opción alternativa de disciplina funcionando o el estudiante viola las políticas del distrito escolar. Algunos de las siguientes infracciones se aplican:

- Bullying
- Robar
- Asalto/agresión menor (delito menor)
- Asalto con agresión (Battery/assault) (amenaza, nocivo, u contacto ofensivo)
- Andar sin permiso en propiedades escolares
- Vandalismo con el grafiti
- Alcohol, drogas, tabaco (fuerza policiaca y padres de familia serán contactados
- Acoso sexual
- Actividades de pandilla (gangas) continua
- Insubordinación/falta de respeto al personal de la escuela)
- Interruption del proceso educativo
- Perder más de una tarea de la escuela de sábado
- Violencia o comportamiento peligroso u imprudente

Vestimenta y Aseo del estudiante (Póliza 344.00)

Para poder proteger a nuestros estudiantes, esperamos que todos sigan el código de vestimenta. La manera de vestirse el estudiante, su apariencia personal y conducta tendrán que ser de tal manera que no distraiga o sea de interrupción en el ambiente educativa de la escuela o tiendan a disminuir la efectividad de la instrucción o la efectividad del control y disciplina del maestro.

Se requiere **Uniforme** en la Mt. Harrison Jr. High que consiste de:

1. Camiseta estilo Polo y camiseta regular se pueden comprar en el sitio web de la escuela TLC/Mt. Harrison Jr. High. La camiseta estilo Polo es \$18, y la camiseta regular \$8.00 c.u. Estudiantes necesitan venir vestidos con el uniforme o no serán permitidos asistir a la escuela.

2. Todos estudiantes necesitan ponerse pantalón estilo jean negro u azul. No se permite usar pantalón estilo cargo, capri, legging, jegging, o corto o pantalones con rotas. El pantalón necesita cargarse en la cintura.
3. El estudiante y su uniforme se necesitan mantener limpios.
4. No se pueden usar calzado que es enteramente azul o rojo ni sus cordones.
5. El uniforme necesita estar en buena condición y quedarle bien al estudiante. Si esta gastado o se le han hecho cambios al uniforme, necesitaran reponerlo.
6. El cinturón necesita ser puesto entre las braguetas del pantalón y no ser de talla muy larga. Si el cinto viene con insignias o dibujos deben de ser apropiados para el uso en la escuela. No se permiten cinturones azules o rojos.
7. Se permite usar camisetas empalmadas pero las de abajo necesitan ser blancas o negras.
8. No se permiten gorras, pañuelos, bandas en la cabeza, o cualquier cubrimiento de la cabeza en la escuela.
9. El estudiante que no cumple con la Póliza de Uniforme en la Mt. Harrison Jr. High se mandará a casa o será suspendido.
10. El incumplimiento continuo de la Póliza de Uniforme de la Mt. Harrison Jr. High resultara en ser removido de la escuela.

Acoso/Bullying

Bullying, coerción, bullying-cibernético, discriminación, actividad de pandilla (ganga) acoso, novatadas/o discriminación de estudiantes y empleados está prohibido and no será tolerado.

- Bullying, acoso y/o intimidación es generalmente caracterizado por agresión y comportamiento dañino que se practica por mucho tiempo con la intención de generar control sobre la víctima.
- Bullying-cibernético es una forma digital de acoso/bullying que utiliza un instrumento tecnológico digital para mandar un mensaje en cualquier formato (audio, video, texto, gráficos. fotográfico, o una combinación de estos) que intimida, acosa, o es de otra manera intencionada para dañar a otra persona. Coerción es usar control forzado para hacer que otra persona haga algo en contra de su voluntad que envuelve resultados negativos, comportamientos, o emociones.
- Novatadas es cualquier acto que es intencionado para provocar humillación, vergüenza, intimidación, degradación, o poner en riesgo la salud mental o física de personas como condición para pertenecer a un grupo o cualquier grupo u organización que patrocine el distrito.
- Comportamientos que son prohibidos debajo la Póliza del Distrito 372.00 incluye el pero no son limitados a:
 - abuso físico
 - abuso verbal
 - abuso psicológico
 - seña intencional, seña escrita, actos físicos o verbales o amenazas que causan a otra persona daños a ella (él) o daños a la propiedad ajena, o temor de ser dañado o temor de que la propiedad sea dañada
 - toque inapropiado
 - favores sexuales implícitos

- actividad sexual sugerida
- abuso verbal
- abuso que sea orientado al género sexual

Cualquier persona que crea haber sido víctima de bullying coerción, bullying-cibernético, discriminación, actividad de pandilla (ganga) acoso, novatadas/o discriminación e intimidación debe reportar estos actos al maestro (a), consejero (a), supervisor, director (a) o el superintendente.

Actividad de pandilla (gangas)

Todas las pandillas (gangas) o actividades de pandilla son prohibidas en todas las áreas de la escuela y en cualquier escuela no importa su locación. Esto incluye pero no está limitado a: Crear intimidación o temor; grafiti; o usar, poseer, vestir, distribuir o vender cualquier ropa, joyería, emblema, identificación, símbolo, seña, código, u otra evidencia o membrecía o afiliación a una pandilla.

Mochilas

Las mochilas no son permitidas en la Mt. Harrison Jr. High. Los estudiantes de la TLC (primaria) pueden traer mochilas. Si un estudiante necesita traer equipo atlético, la bolsa será guardada en el pasillo o en la oficina del director (a).

Comportamiento en los autobuses

Se espera que los estudiantes se comporten de una manera que es consistente con el comportamiento del salón. Los estudiantes que no sigan las reglas del autobús serán sujetos a tener acciones disciplinarias del director (a) de transporte, director (a), administradores de la escuela o maestros (as)

Profanidades

Vocabulario profano o lenguaje abusivo no serán toleradas en la propiedad de la escuela o en cualquier actividad de la escuela.

Salud y Situaciones de Seguridad

Mt. Harrison Jr. High/Centro Total de Aprendizaje (TLC por sus siglas en Inglés) está comprometido a proveer un ambiente seguro para todos los estudiantes. Las siguientes reglas aplican:

Distribución y consumo de medicamento

Si medicamento es requerido durante las horas de escuela, los padres pueden llenar una forma que encuentra aquí. Las medicinas deben ser traídas a la escuela, en un contenedor apropiado y que tenga la etiqueta de la farmacia o el doctor y que incluya solamente el medicamento que se debe administrar durante las horas de escuela.

Todos los medicamentos estarán con seguro en un cajón o una alacena.

Si su hijo (a) necesita una medicina que no requiera receta médica durante la escuela. Los padres deben de notificar a la escuela y proveer estos medicamentos para los estudiantes, también deben de firmar una forma de permiso por el medicamento sin receta.

Los estudiantes no deben cargar ningún medicamento (o medicamento sin receta) en su persona con excepción de los medicamentos recetados para asma. Estos deben haber sido firmados en una orden por el doctor. (Póliza 370.20/370.20F)

Enfermedad en los estudiantes

Si los padres no pueden ser localizados por teléfono, las personas de emergencia que están en las listas en el archivo del estudiante serán contactadas para que recogan al estudiante. **Por favor mantenga la información de emergencia al día en el archivo del estudiante. Cualquier cambio de contactos de emergencia deben ser dados a la oficina de la escuela**

Vacunas/Examinaciones Médicas

El archivo de cada estudiante en el TLC/Mt. Harrison Jr. High debe de tener un record de las vacunas para el primer día de escuela. Si esto no es así, el estudiante no se le permitirá asistir a la TLC/Mt. Harrison.

Servicios de Consejería

Un servicio de consejería está disponible para todos los estudiantes. Hay consejería en grupo y opción para individual y servicios para la familia.

Recreo

Los padres de los estudiantes de primaria tienen que saber de las condiciones del tiempo para asegurarse que sus estudiantes estén vestidos apropiadamente.

Gorras, chamarras, y guantes deben ser mandados con sus hijos(as) durante el tiempo de frío para que sean usados durante el recreo. Cuando el tiempo está seco y 25 grados (el frío del viento debe ser considerado) o más alto, el niño (a) va a ser mandado a recreo.

Prácticas de Seguridad

Simulacros de incendio

Fuego – En caso de fuego, es imperativo que el edificio sea evacuado rápidamente y calmadamente. Los simulacros de fuego se efectuarán periódicamente durante el año escolar para practicar como evacuar la escuela rápidamente, y los maestros (as) enseñarán a los estudiantes acerca de los procedimientos que se deben tomar durante un fuego.

Tornados– Cuando una alarma de tornado es emitida, el maestro (a) del salón dirigirá a los estudiantes al área asignada dentro del edificio. El maestro (a) será entrenado en los procedimientos, y solo dejará que los estudiantes se retiren del área designada solamente cuando la señal de que todo “está claro” sea dada. Los simulacros de tornados serán practicados periódicamente.

Cierre de emergencia– Será implementado en situaciones que envuelvan intrusos. Todas las puertas y ventanas serán cerradas con candado. Nadie se permitirá entrar para la escuela hasta que el policía de el permiso.

Información Miscelánea y General

Horas de Escuela

Escuela comienza a las a.m. y termina a las 2:30 p.m. **No traiga a su hijo (a) antes de las 7:45** porque el edificio no estará abierto hasta entonces. Los estudiantes no deben ser recogidos antes de las 2:45 p.m. Si una emergencia se presenta y usted necesita hacer algún arreglo, por favor contacte la oficina de la escuela.

Las horas de Oficina y de Negocios

Todas las operaciones de la escuela deben ser conducidas durante las horas de operación de la escuela de las 8:00 a.m. a las 4:00 p.m.

Cambio de Dirección

Si su familia se muda durante el curso del año escolar, la oficina de la escuela debe ser notificada.

Aparatos Electrónicos

Los estudiantes pueden traer aparatos electrónicos a la escuela, pero deben ser entregados al maestro (a) cada mañana y se les será devuelto al final del día. Si un estudiante se rehúsa en entregar el aparato electrónico al maestro (a) será dirigido con el director (a) por un no-determinado tiempo, y los padres serán contactados. A los estudiantes que tengan comportamientos del nivel 5 se les permitirá usar sus aparatos electrónicos después de que tengan permiso del maestro (a).

Juguetes/Spinners

Juguetes y los Spinners no son permitidos en la TLC/Mt. Harrison Jr. High.

Póliza de Internet para los Estudiantes

Los usuarios individuales del internet tienen la última responsabilidad de usar los recursos del internet apropiadamente. Se espera que todos los usuarios del internet usen la red para recursos apropiados del ámbito escolar. Los usuarios se deben abstener de usar los recursos para propósitos que no sean consistentes con las políticas, u objetivos del Distrito Escolar de Minidoka. (Poliza 360.00A)

Programa de Comida

El desayuno es gratis para todos los estudiantes

Desayuno para los adultos- \$2.75

Lonche de Primaria-\$1.75

Lonche de Secundaria-\$1.85

Lonche de adulto-\$3.75

Se les permite a los estudiantes hacer un máximo de 5 cargos de comida en el año, y no se les permite hacer cargos las últimas tres semanas de la escuela. Los padres pueden obtener una solicitud (aplicación) de comida gratis cualquier día durante el año de acuerdo con cambios de sus circunstancias. Las formas de lonches reducidos o gratis deben ser llenadas antes de que se les dé el lonche gratis.

Los Padres son responsables por los cargos hechos antes de que la aplicación para lonches gratuitos o reducidos sea aprobada.

DECLARACIÓN DE COOPERACIÓN

Esta es una copia del contrato que se le dará después de la registración (vea lo adjunto).

1. He leído y entendido las reglas de admisión y estoy dispuesto a ayudar al personal académico del TLC/Mt. Harrison Jr. High asegurando de que mi hijo(a) atienda la escuela del sábado si es necesario; y que complete las tareas después de escuela a tiempo.
2. Después de un año en el TLC, el team de IEP se juntará para implementar un plan de transición.
3. Entiendo que suspensión del estudiante pasará en situaciones en las que la póliza del distrito está siendo violada (esto incluyo faltar para la escuela de sábado)
4. Drogas, alcohol, e-cigarettes, envases abiertos de bebidas o cualquier manera de tabaco no son permitidos.
5. Estudiantes en la Mt. Harrison Jr. High no pueden ponerse chamarras o sudaderas con bolsas en el salón o traer mochilas por razones de seguridad.
6. Si al estudiante le dan un bus citación la consecuencia puede ser que le suspendan el uso del bus.
7. El TLC/Mt. Harrison Jr. High tiene la póliza del 95% de asistencia (el estudiante puede faltar un máximo de 3 días cada trimestre/9 por año). El estudiante que está en violación de esta política será entregado a la corte de asistencia.
8. Los Celulares y otras cosas que causan distracciones se entregarán al principio del día y serán regresados al termino del día al menos que el estudiante va en el nivel de 5. Al ver que el estudiante lo está usando de manera inapropiada, se le quitara el teléfono hasta que no venga su padre/guardián legal por él aparato.
9. *Bullying*, se defina como: el tratamiento repetido sobre tiempo a acciones negativas por parte de uno o más estudiantes. Cuando alguien sigue haciendo o diciendo cosas solamente para expresar su poder sobre otras personas (siendo estudiantes o facultad). La Mesa Directiva espera que los estudiantes se porten de manera que toma en cuenta los derechos y el bienestar de los demás y con respeto a las intenciones educativas en todas las actividades escolares. El estudiante que no cumple con eso será sujeto a la disciplina y consecuencias que incluyen la suspensión, referidos a los judiciales, y la expulsión, así como escrito en la Póliza del Distrito tocante la Disciplina Estudiantil.
10. No se permite que los estudiantes se vayan afuera de los lugares asignados en otras escuelas en el distrito cuando se suben o cambian de bus.
11. Si su hijo/a requiere que se le dé medicamento en la escuela, usted puede firmar el consentimiento en la escuela.
12. La facultad del TLC/Mt. Harrison Jr. High es certificado en CPI (Crisis Prevention & Intervention) La Prevención y Intervención en tiempos de Crisis. Estos son modos de intervenir físicamente que son usados en situaciones en donde el estudiante puede ser un riesgo para sí mismo o para otros.
13. Se espera cumplimiento con el Código de Vestuario, así como escrito en la póliza 344.00. El código de Uniforme para la Mt. Harrison Jr. High será respetado.
14. Yo he leído el Manual estudiantil y esto de acuerdo de cumplir con los guías escritos en el manual.
15. Firma del Padre/guardián _____ fecha _____

West Minico Student Handbook



2021-2022

Empowering Students for Success!

MISSION STATEMENT: The purpose of West Minico Middle School is to provide, through the educational process, a positive learning atmosphere in which our students may achieve high success in reaching their maximum potential, both in school and in life.

ATTENDANCE

Students are required by state law and district policy to be in attendance at least 90% of the days school is in session.

When a student is absent for any reason, the parent or guardian must call the school (208-438-5018) for each day of absence.

A student will be required to check in at the office before going to class if he/she enters school late in the morning or later throughout the day due to illness, appointments, etc. The student still receives a tardy, even if excused by the parent. If a student is tardy more than 15 minutes, it is an absence.

Parents are required to check their child out of school throughout the school day by signing a sheet in the office. If a student has excessive absences, he/she may be referred to the court system.

DISCIPLINE POLICY FOR TARDIES

Student tardiness is disruptive to the educational process. Consequences for excessive tardiness per semester are as follows:

- 3 Tardies in one class 30 Minute Detention
 - 4 Tardies in one class 60 Minute Detention
 - 5 Tardies in one class Saturday School
- Additional tardies may be referred to the administration for further consequences.

TRUANCY

Truancies occur when:

- students leave school without permission after reporting to school. (Law enforcement may be involved)
- students are absent from school without the knowledge or permission of their parents, guardians, or school personnel.
- there is an absence from any class that is not authorized.
- students are found in an area they neglected to get permission to be in.

Students who are truant may be subject to the following disciplinary action: Truancy may result in one day of in-school suspension (PASS room). If truancy is considered habitually truant, appropriate disciplinary action will be taken, and the student may be referred to the court system.

BEHAVIOR ON SCHOOL BUSES

Students are expected to conduct themselves on school buses in a manner that is consistent with appropriate classroom behavior. Students not following bus rules may be subject to disciplinary action from the director of transportation, school administrators, or both.

BACKPACKS/BOOKBAGS

Students may carry these items to and from school; however, they must be stored in school lockers during the school day. Lockers, backpacks, and bookbags are subject to search at any time.

BUILDING HOURS /SCHOOL HOURS

School hours will be 7:50-3:45. The school entrances will be opened at times consistent with bus arrival and departure. Entrances will be unlocked at 7:20am. Students participating in after school activities should have rides arranged for in advance and should not loiter in the building. Students not participating in school activities need to be off the school grounds by 4:00 p.m. Halls are closed during lunches. The school office closes and front doors are locked at 4:30pm. Students waiting for rides after school are only allowed in the front foyer.

CHEATING

Students are expected to do their own work. Students who are caught cheating in their classes may receive a zero on that assignment/test or be given a 60 minute detention. If the problem persists, the student may be referred to the building administrator.

DETENTION

If a student is given detention, he/she will receive a copy of the detention notice which will inform the student and parent/guardian of the reason for the detention. This notice The student will begin serving detention during lunch time or after school within **three** school days. Details of the detention will be worked out between the student and staff member. Any student not complying with the expectations outlined in the detention within three days may serve one day of in school suspension.

GRADING

The following grading scale is used:

96-93	A	72-70	C-
92-90	A-	69-67	D+
89-87	B+	66-63	D
86-83	B	62-60	D-
82-80	B-	Below 60	F
79-77	C+	Pass/Fail	Non- Academic Classes

CREDIT REQUIREMENTS

MCSD middle schools require students to attain a minimum of eighty percent (80%) of the total available credits. To be considered for promotion to the next grade, students must earn 2 credits of Math, 2 credits of ELA, and at least 1 credit in Science and 1 credit in Social Studies during a school year. Students must also earn a total of 10/12 credits overall. In order to obtain credit, students must achieve a 60% (D- or better) in each class.

Renaissance

Students may earn a Renaissance card which entitles them to benefits while shopping in our community.

Gold Card3.75-4.00

Silver Card3.25-3.74

White Card2.75-3.24

White Cardincrease GPA by at least 0.5 points

DRESS CODE

Student dress and personal appearance are required to be of such character as not to disrupt or distract from the educational environment of the school.

Basic guidelines for student dress are:

- No head coverings in building
- No sleepwear or slippers
- Pants/shorts must be worn at the waist
- Skirts and shorts must be no shorter than 3 inches above the knee (about the length of the school id)
- No skin may be visible more than 3 inches above the knee (this includes holes in all clothing including jeans). If leggings are worn, they must be dark, white, or patterned.
- Shirts must cover waist at all times
- Apparel must not include
 - Reference to drugs, alcohol or tobacco
 - Profanity
 - Gang reference
- No blankets
- No trench coats

School administration may add to this policy as needed for specific situations causing distractions to the school environment. Parents may be contacted to bring appropriate clothing. If a student/family is unwilling to resolve the situation, the student will remain at the front office for the entirety of the school day. For further information, see district policy #344.0.

EXTRA CURRICULAR ACTIVITIES

Students must attend at least 3 full classes of the school day to participate in any extracurricular activity. Students must have a 2.0 GPA from the previous semester and maintain at least a 2.0 GPA throughout the season. Additionally, student athletes are expected to **not** have an F in any class.

Any student who is found guilty of an infraction of school rules may be suspended from the extracurricular activity.

Additional requirements or special modifications may be provided by the coach, advisor, or building administrator.

FEES

Fees may be charged for special projects made in the elective classes based on the student's choice of project and supplies needed. **All fees for elective classes must be paid by the end of the first week of each semester.**

SUPERVISION OF STUDENTS

No students shall be in the gym or any other location in the school building unless there is a supervisor in that particular area. Students will be informed of designated areas for outside recess.

Locker rooms are off limits unless directed by a staff member.

BULLYING/HARASSMENT/INTIMIDATION/AGGRESSIVE BEHAVIOR

Bullying, Harassment, Intimidation, and Aggressive Behavior are never tolerated at West Minico Middle School.

Bullying occurs when:

- Harm is intended
- Imbalance of power
- Repeated

All instances are taken seriously and resolved at the discretion of the building administration.

Refer to district policy #372.00 for further information.

LOCKERS

Periodic inspections may be made by the faculty and/or administration to see that lockers are kept neat and orderly. Students only use their assigned locker and keep lockers locked at all times. Students should not share locker combinations with others. Students who fail to follow locker rules may be subject to disciplinary action.

ELECTRONIC DEVICES

Students are expected to bring educational items to school which are listed in the supply list given out at registration. If a student brings an item to school that is lost, stolen, or broken, the school is not responsible for the loss.

Students are expected to follow Minidoka School Board Policy 362.00 in regards to proper use of Personal Electronic Devices (PEDs) on campus.

Unless specifically directed by a staff member, all personal electronic devices are to be turned off when arriving on school property. This included passing time and lunch. Students shall communicate with school staff prior to using PEDs.

If a student violates the expectations above, the following procedures will be followed:

1st Offense: PED may be confiscated and kept by the teacher until the end of the day. The student can pick it up after school is dismissed.

Additional Offense: PED may be confiscated and parents may be contacted. The device may be kept by the teacher or in the office until parents/guardians pick it up and may be referred to administration.

PROFANITY

Vulgar, profane, or abusive language will not be tolerated on campus or at any school activities. Any infraction may result in a detention at staff member discretion.

RESPECT FOR SCHOOL STAFF

Any student who refuses to obey a reasonable request made by any member of the school/district staff or who shows disrespect for any member of the school/district staff may be subject to detention and/or suspension.

SCHEDULING POLICY

Students must have a VALID reason for a schedule change and a Written Schedule Change Request Form before meeting with the counselor. Once the semester has started, students must **also** have administrative approval and involved teacher approval. After the sixth day of the semester, if a parent and student desire to have a schedule change, a parent meeting must occur with the principal and involved teachers. This meeting does not guarantee a schedule change

SCHOOL CAFETERIA

The breakfast/lunch program is maintained as a vital part of the health program of the school. Students are expected to keep the commons area clean and to follow all cafeteria rules. Students at the middle schools will be allowed three charges. Students are asked to make lunch payments in the morning before school or online

No energy drinks of any kind are allowed at school.

No food or drinks are to be consumed in the hallways or classrooms except when a special activity has been planned by the classroom teacher.

SCHOOL GROUNDS

Each student is expected to accept personal responsibility for maintaining a clean campus.

OFFICE PHONE

The office phone is available for student use. A student must have permission from the office staff prior to using the office phone.

TEXTBOOKS/LIBRARY BOOKS

All books are loaned to students for their use throughout the school year. Books are to be kept clean and handled carefully. A fine may be assessed for abused or misused books. Replacement cost will be charged for lost books and/or excessively damaged books.

STUDENT DISPLAYS OF AFFECTION

Kissing, cuddling, prolonged hugging, and other public displays of affection between students are not appropriate in school, on school grounds, or at school-sponsored activities. Students who fail to follow these guidelines may serve detention.

VANDALISM

Any student who steals Minidoka County Joint School District No. 331 property, enters a locked building or enclosure, or destroys or defaces any district property shall receive prompt and decisive action; the proper authorities will be notified and disciplinary action will be taken. This includes destruction to any and all posters and decorations at the school.

WEATHER

Students are expected to dress appropriately for weather conditions while still following the school dress code. On school days with adverse weather conditions, the building principal may decide to have students stay inside for recess. Recess may be called inside for the following reasons:

- Temperature with wind chill is below 10 degrees
- Rain
- Excess mud, water, or snow on the ground
- Lightning

ZERO TOLERANCE OFFENSES

When any of the offenses below occur, the student in question will be immediately removed from the school and turned over to the authorities for further action.

- Possession, use or sale of illegal drugs on school grounds
- Possession of deadly weapons of all kinds
- An act involving the use or possession of a deadly weapon
- Possession of explosives, ammunition, or other flammable devices (fire crackers are explosives)
- An assault or battery of a sexual nature
- Battery on school employees
- Threats of violence toward teachers, other school employees, or students
- Threats of serious injury to students
- Any act that did, or could reasonably have resulted in serious bodily injury to another
- Damage or threats of serious damage to school/staff property

GANG ACTIVITY

All gangs and gang activities are prohibited on all school premises and at any school sponsored activity, regardless of location. This includes, but is not limited to: creating intimidation or fear; graffiti; or wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign, gesture, code, or other evidence of membership or affiliation with any gang.

ALCOHOL/DRUGS/TOBACCO/VAPING

- Law enforcement and parents may be contacted upon verification of the violation.
- On first offense, the student may receive suspension for up to 5 school days. (Additional days may be recommended by the Superintendent or the Board of Trustees.)
- The student will be subject to the consequences outlined in the school code of conduct for all school sponsored activities.

Repeated violation of this policy may result in additional consequences.

FIGHTING

Students fighting may be suspended from school for up to 5 days. Parents will be contacted. Based on the severity of the "fight", law enforcement may be consulted. Continued fighting may result in the student being referred to the District Discipline Referral Committee.

Fighting is defined as any physical contact between two people.

Free Time Activity Boundary Map

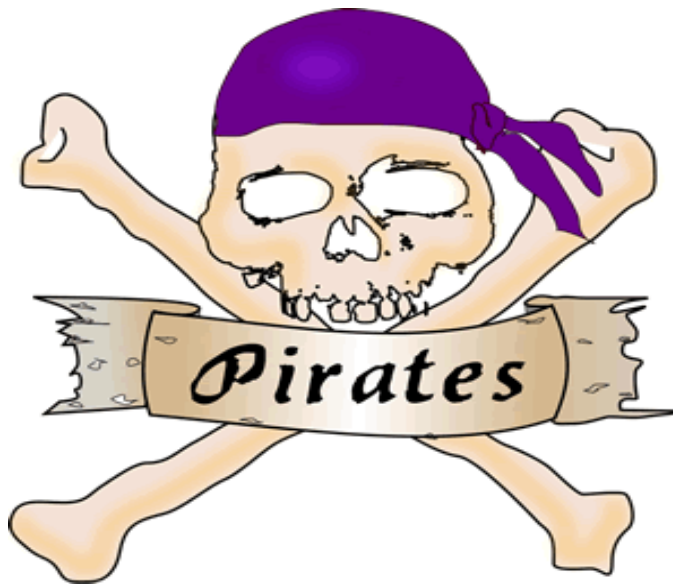


Red Zones - Students are expected to stay out of red zones unless given permission by a staff member.

Yellow Zone - This area is for passing only. No more than 20-30 seconds should be spent in this area as students move to one of the designated free time (green) zones.

Green Zones - Students are free to participate in responsible activities in these areas.

East Minico Middle School Student Handbook



2021-2022

Welcome to East Minico Middle School! We are excited for the upcoming year! Our goal is to assist you in becoming confident learners and productive members of our community, both now and in the future. We have high expectations of our students, and will assist you in creating a positive experience this year! This handbook explains some of our common rules and procedures. If you have any questions or concerns, please let us know. Welcome aboard!

BUILDING HOURS-SCHOOL HOURS

School hours are 7:50 – 3:45. The school entrances will be opened at approximately 7:00 a.m. and locked at 4:00 p.m. Students participating in after-school activities should have rides arranged in advance and should not loiter in the building. Hallway hours are: 7:40am - 4:00pm. Students not participating in school activities need to be off school grounds by 4:00. Hallways are closed during lunches.

ATTENDANCE

When a student is absent for any reason, a parent or guardian must call the school for each day of absence. A student will be required to check in at the office before going to class if he/she enters school late in the morning or later throughout the day due to illness, appointments, etc... The student will receive a tardy, even if a parent excuses it. Parents or guardians are required to check their child out of school throughout the school day by signing a sheet in the office. Only legal guardians of students will be allowed to check them out of school. Students may receive no credit (NC) if they miss more than 9 days of school in a semester. Students have the opportunity to “make up” any time they miss over the 9-day limit. They will be required to spend make-up time (1/2 hour for each class missed over 9) before or after school in a designated area.

The following attendance requirements are district-wide (Policy #320.00):

Definitions: Excused absences will include:

- funerals
- absence with a doctor's note
- court/counseling with note
- school activities
- snow/flood/weather conditions
- voluntary staff excused and sporting events

Students shall be counted as absent on a period by period basis unless they are excused as listed above.

These absences will **NOT** count against the State's 90% attendance requirement.

Parent Confirmed absences are those absences that the parents are aware of and approve. However, unless an absence meets the State's criteria for being Excused (as listed above) the absence will still count toward the State's 90% attendance rule (9 per semester).

Parents should contact the school prior to a non-illness absence to determine whether the proposed absence will be excused. A student's current grades and progress in classes may affect a principal's decision in approving or disapproving absences other than for illness or emergencies.

Unexcused absences (or Parent Confirmed) may include:

- illness/sickness without a doctor's note
- vacations
- court/counseling without a note
- unrelated school activities

Truancy – Attendance

Students who repeatedly violate the attendance regulations established by the Board will be considered "habitually truant" and a truancy petition will be filed with the Juvenile Court as per Idaho Code 33-206 by the building administrator or their designee. Unexcused or Parent Confirmed absences or attendance below the State’s 90% attendance mark per reporting period will constitute grounds for a habitual truancy petition. The school may also deny promotion to the next grade level due to poor attendance.

Students who are repeatedly being dismissed early from school may also be considered truant, and the time missed may need to be made up.

CREDIT REQUIREMENTS

MCSD middle schools require students to attain a minimum of eighty percent (80%) of the total available credits. To be considered for promotion to the next grade, students must earn 2 credits of math, 2 credits of ELA, and at least 1 credit in science and 1 credit in social studies during a school year. Students must also earn a total of 11/14 credits overall. In order to obtain credit, students must achieve a 60% (D- or better) in each class.

GRADING

The following grading scale will be used:

97-100%	A+	73-76	C
93-96	A	70-72	C-
90-92	A-	67-69	D+
87-89	B+	63-66	D
83-86	B	60-62	D-
80-82	B-		
77-79	C+		

TARDIES

Student tardiness is disruptive to the educational process. Students who arrive after the start of class will be considered tardy (District policy # 320.00). Consequences for excessive tardiness per semester, per class, are as follows:

- 4-6 Tardies: 30-minute detention**
- 7 Tardies: 60-minute detention**
- 8 Tardies: 1 day of in-school suspension (ISS)**

Additional tardies will be referred to the administration for further consequences

TRUANCY

Truancies occur when:

- Students leave school without permission after reporting to school
- Students are absent from school without the knowledge or permission of their parents, guardians, or school personnel
- There is an absence from any class that is not authorized
- Students are found in an area they neglected to get permission to be in

Students who are truant will be subject to the following disciplinary action:

1st Offense: Two days of ISS

2nd Offense: Four days of ISS

3rd Offense: Further consequences as determined by administration. Student may be considered habitually truant and referred to the court system.

BEHAVIOR ON SCHOOL BUSES

Students are expected to conduct themselves on school buses in a manner that is consistent with appropriate classroom behavior. Students not following bus rules will be subject to disciplinary action from the director of transportation, school administrators, or both (See District Policy # 378.20)

BACKPACKS

Backpacks that are brought to the classroom must be kept out of walking areas. Students are welcome to leave backpacks in their lockers as well. This is subject to change, as determined by the school administrative team.

CHEATING

Students are expected to do their own work. Students who are caught cheating in their classes will receive a zero on that assignment/test as well as be given a 60-minute detention. Any student allowing another student to cheat will receive the same consequence. If the problem persists, the student will be referred to the building administrator.

STUDENT DISCIPLINE

Detentions will be served with the teacher who issued the detention. If a student skips a detention, the time of the detention will be doubled. Teachers and other staff members are allowed to write detention slips. Parents will be contacted when a citation is issued. They will be contacted by the employee who issued the citation. Following the 3rd detention in any given class, a meeting must be held with the student, parent, teacher, and administrator. Multiple detentions could result in further disciplinary action, including suspension or expulsion. Administration has the right to determine the consequences for any disciplinary situation. East Minico policies and procedures are governed by those established by the school board and district.

DRESS CODE (School District Policy # 344.00)

In order to ensure academic excellence, ethical behavior and personal responsibility, dress will be of a nature that sets a school-wide tone of caring about personal pride, school pride, and the courteous customs of the society in which we live. The purpose of this policy is to model and promote a safe, productive, and professional environment for students, staff, and the community. This policy will apply equally and without bias based on race, color, religion, national origin, disability, and/ or age. This policy will apply equally to females and males.

Requests for clothing and/or appearance change, assignment of discipline referrals and general discipline policies will be used as the enforcement tools of this policy. Pursuant to the above philosophy and in an attempt to create a workable and enforceable standard of dress, the following provisions are delineated:

1. **GENERAL:** Any clothing, insignia or accessory as described in this policy, or any other items worn by a student, which might lead school authorities to forecast a substantial disruption or material interference with school activities, or cause a substantial health, safety, academic or disciplinary problem, is prohibited. All clothing must be neat and clean. All clothing, book-bags, backpacks, or other accessories with messages, writing, graffiti, and or insignia which advertise, endorse, and/or promote drugs, tobacco, alcohol, profanity, illegal activities, racial derogatory or "hate group" references,

Satanism, death or destruction, violence, shock rock, sadism, gangs, racial separatism or sexual innuendo are prohibited. Any items that are obscene, lewd, indecent or offensive are also prohibited.

2. CLOTHING: Pants/slacks are to be worn at the waist. Belts are not required, but if worn, must be in belt loops and are not to hang down. Pants that cannot be held up without a belt are forbidden. Bib type overalls/coveralls shall be worn in an appropriate, safe, and fastened manner. Clothes must conceal undergarments at all times. Clothing which is unduly revealing or attire which detracts in any way from the educational mission of the school's instructional program is unacceptable. Skirts and shorts should be mid-thigh and leggings or tight jeans can only be worn under garments that meet this length criterion. Holes in jeans must also be at mid-thigh or lower, or have other garments beneath the holes. Shirts must cover midriffs at all times.

3. INSIGNIA: Insignia are prohibited in any form if they contain words, symbols, messages, logos or emblems which degrade gender, religion, culture, sexual orientation, ethnic values, or contain obscene or lewd symbols, signs, and slogans or promote gang activity.

4. HEAD COVERINGS AND HATS: During school hours, all head coverings are prohibited for all students with the exception of head coverings for medical purpose or religious observance.

5. ACCESSORIES:

- Chains, including wallets that have chains attached, are prohibited.
- Accessories having studs or spikes are prohibited.
- Jewelry which could inflict bodily harm, be used as drug paraphernalia, or construed as a weapon is prohibited. No jewelry is to be worn that has references to sex, drugs, alcohol, gangs, or any of other prohibited material as outlined in Sections A and C of this policy.
- Shoes must be worn at all times.
- Visible body piercing that could inflict bodily harm to self or others, or materially interferes with school activities is prohibited.
- No gang-related, profane or vulgar language, symbols or insignias are to be cut into hair or tattooed or cut into skin.
- Bandannas are prohibited as attire in the school building.

CONSEQUENCES: Students who are in violation of dress code will be sent to the office where they will be given the choice to call home and have someone bring them appropriate clothing, or wear school-issued clothing for the day. They will remain in the office until they are dressed appropriately.

FINAL CONSIDERATIONS: This policy will be in effect during all school hours and at all school sponsored activities and events. Coaches and teachers, with the approval of the individual school site administration, may impose dress requirements to accommodate the special needs of participants in certain sports, classes, and activities. The Administration of the individual school site or district department has the authority to set the mode of attire for "special occasion" days and activities. The Administration of the individual school site or district department shall have the discretion to determine if students' attire, hair, and/or grooming is acceptable and within appropriate standards.

EXTRACURRICULAR ACTIVITIES

Students must attend at least 3 classes of the school day to participate in any extracurricular activity. To participate in athletic activities, students must purchase an activity card, maintain a minimum grade point average (GPA) of 2.0, not be failing more than 2 classes, have a current physical or interim questionnaire on file, and have insurance coverage (either school or family).

The following activities are offered to students at East Minico:

- 7th and 8th football
- 7th and 8th volleyball
- 7th and 8th girls' basketball
- 7th and 8th Cheer
- Track
- Ski Club
- Student Council
- Publications
- Soccer
- Cross Country
- 7th and 8th boys' basketball
- 7th and 8th Dance
- Builder's Club
- STEM Club
- Renaissance
- Cheer Team

PIRATE POWER HOUR

Our school has developed Pirate Power Hour to reinforce and reward positive academic behavior, and to offer extra support and assistance for students experiencing difficulty in the classroom. Each week, teachers will review the grades of students in their advisory classes. Students with a D or F, missing assignments, or other academic need, will be assigned to attend a class to help improve their performance in that class. If students keep good grades and submit their assignments in a timely manner, they will be able to choose where they would like to go during Pirate Power Hour. The gym, outside, library, computer labs, commons area, and other classrooms may be open to students during this time. Pirate Power Hour will be held on Wednesday and Thursday during Advisory. Students are expected to remain in school until the end of the day.

FEES

Fees will be charged for special projects made in the elective classes based on the student's choice of project and supplies needed.

SUPERVISION OF STUDENTS

No students shall be in the gym or any other location on school grounds unless there is a supervisor in that particular area. Students will be informed of designated areas during lunch (both inside and outside of the school building).

BULLYING/HARASSMENT/INTIMIDATION/AGGRESSIVE BEHAVIOR

Bullying, coercion, cyber-bullying, discrimination, gang activity, harassment, hazing and/or intimidation of students and/or employees are prohibited and **WILL NOT BE TOLERATED**.

As defined by www.stopbullying.gov, bullying is aggressive in nature and includes an imbalance of power (such as physical strength, access to embarrassing information or popularity), and is or has the potential to be repeated.

Cyber-bullying is a digital form of bullying that utilizes any electronic communication device to convey a message in any format (audio, video, text, graphics, photographs, or a combination of these) that intimidates, harasses, or is otherwise intended to harm another individual.

Coercion is using force or control to get another person to do something against their will that involves negative outcomes, behaviors, or emotions. Hazing is any act that is intended to cause humiliation, embarrassment, intimidate, demean, or endanger the mental or physical health of a person as a condition of membership to any district-sponsored group or organization.

Gang activity includes wearing, possessing, using, distributing, banging, displaying or selling any clothing, jewelry, emblem, badge, symbol sign, gesture, codes, or other things that suggest gang membership.

Behaviors that are prohibited under *District Policy No. 502* include, but are not limited to:

- physical abuse
- verbal abuse
- psychological abuse
- intentional gestures or any intentional written, verbal or physical acts or threats against another that causes harm, damage to property, fear of harm or fear of damage to property
- inappropriate touching (petting)
- implied sexual favors
- suggested sexual activity
- verbal harassment, or
- abuse that is gender oriented

All instances are taken seriously and resolved at the discretion of the building administration. Anyone who believes he or she has been a victim of bullying, coercion, cyber-bullying, discrimination, gang activity, harassment, hazing and/or intimidation should report the alleged acts immediately to a teacher, counselor, supervisor, or principal. Refer to school district policy #372.00 for further information.

LOCKERS

Lockers and desks are school property and remain under the control of the school at all times; however, students are expected to assume full responsibility for the security of their lockers and desks. Damage to lockers beyond normal wear and tear may result in restitution and/or suspension. Lockers will be inspected at least monthly throughout the school year. Locker Do's and Don'ts:

- Use only your assigned locker
- Keep your locker combination confidential
- Keep your locker locked
- Keep your locker neat and clean
- Do not keep drinking mugs, opened bottles, or perishable foods in your locker

VISITORS

All visitors are required to sign in at the school office and obtain a visitor pass, without exception. Students from other schools may not visit during regular school hours.

ELECTRONIC DEVICES

Students are expected to bring educational items to school that are listed in the supply list given out at registration. If a student brings an item to school that is lost, stolen, or broken, the school is not responsible for the loss.

Students need to know that....

- Electronic devices must be kept out of sight, turned off or silenced, and may not be used during instructional time unless approved by the classroom teacher.
- The school will not take responsibility for damage to or the loss of any Personal Electronic Device (PED)
- Students who choose to bring them for use before school, during lunch, during Pirate Power Hour (PPH), and after school take sole responsibility for those devices.
- The use of electronic devices for communication and/or entertainment during instructional time is prohibited, unless approved by the classroom teacher.
 - At no time will an electronic device be used at school to participate in illegal activities, disrupt the educational process or climate of the school, or cause harm to another individual.
 - Any use of electronic devices which involves bullying, intimidation, threats, sexting, or other like activity while at school will result in investigation, possible loss of the use of the electronic device at school, and discipline up to expulsion. Law enforcement may be contacted in these situations.

- Staff members will confiscate any electronic device being misused by students. The employee responsible for taking away the electronic device will turn the device over to the office.

Consequences for the Misuse of Electronic Devices:

1st Offense: The device will be confiscated. Only the student's parent or guardian may pick up the device with the student present

2nd Offense: Student will receive a 60-minute detention

3rd Offense: Student will receive a day of ISS

4th Offense: Further discipline as determined by administration

***Refer to School District Policy #362.00 for further information.**

STUDENT-ASSIGNED DEVICES

Each student will be assigned a device for the 2021-22 school year. It is a great opportunity to expand the learning opportunities available to students at East Minico. Students are responsible for the careful use and protection of assigned devices. The following expectations accompany the assignment of devices to each student at East Minico:

- You are responsible for your own device. Do not loan your device to another individual, and do not borrow a device from anyone else.
- Each device is considered school property, and can be searched and/or confiscated at any time. You are responsible for the content on your device. Only access internet sites and platforms that are educationally based and approved by East Minico teachers or administration. Avoid using the device for personal use and communication.
- Follow school protocol when reporting damage to the device or have concerns about maintenance of the device.
- It is expected that each student will bring their device to school every day. There will not be extra devices at the school for use if a device is left at home. Take your device with you to every class, unless otherwise instructed by a teacher(s).
- Report missing devices immediately to teacher/administration.
- Students are expected to take care of the device assigned to them. Be aware of where your device, case, and charger are at all times.
- Students may lose the privilege of having a device if they are in violation of school or district policy regarding internet use or violation of expectations regarding proper use of devices. All final decisions regarding device use will be made by the building administration team.

INTERNET USE - District Policy 360.00 (Electronic Services for Students)

General Internet access and interconnected computer systems are available to the district's students and faculty. Electronic networks, including access to the Internet, are a part of the district's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication. In order for the district to be able to continue to make its computer network and Internet access available, all users, including students must take responsibility for appropriate and lawful use of this access. Students utilizing school-provided Internet access are responsible for good behavior on-line. The same general rules for behavior apply to students' use of District-provided computer systems. Students must

understand that one student's misuse of the network and Internet access may jeopardize the ability of all students to enjoy such access. While the District's teachers and other staff will make reasonable efforts to supervise use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access. Students will be required to sign and abide by the Appropriate Use agreement (360.00F) on an annual basis.

PROFANITY

Language that is foul, profane, vulgar, lewd, obscene, threatening, disruptive, harassing, coercive, intimidating, discriminatory, or offensive in nature or content by students or employees is prohibited on school premises, at school activities or events without regard to location or on school sponsored transportation. Use of such language may result in progressive discipline of the student or employee by the principal or supervisor. Depending upon the severity of the incident, the principal or supervisor may refer the incident directly to the Board of Trustees and/or law enforcement for further action.

SCHEDULING POLICY

Students must have a VALID reason for a schedule change and consent from parent, teacher(s), school counselor, and administration. After the sixth (6th) day of the semester, if a parent and student elect to request a schedule change, consent must be granted by teacher(s), school counselor, and administration.

SCHOOL CAFETERIA

The breakfast/lunch program is maintained as a vital part of the health program of the school. Students are expected to keep the commons area clean and to follow all cafeteria rules. No energy drinks or hot beverages of any kind are allowed at school or at any school activity. No food or drinks are to be consumed in the hallways or classrooms except when a special activity has been planned by the classroom teacher. Students are not allowed to go outside at lunch without accompaniment by faculty/staff to ensure proper supervision.

SCHOOL PHONE

The school phone is available for student use. A student must have permission from the office staff prior to using the office phone.

STUDENT DISPLAYS OF AFFECTION

Any hand-holding, prolonged hugging, kissing, or other undue public display of affection in school, on school grounds, or when a student is in any school-sponsored activity is not appropriate. Students who fail to abide by these rules will be disciplined as follows:

1st Offense: Warning

2nd Offense: 60-minute detention

3rd Offense: 1 day of ISS

4th Offense: Further disciplinary action as determined by administration

INAPPROPRIATE ITEMS FOR SCHOOL

Skateboards, rollerblade skates, scooters, opened water bottles, opened sodas, energy drinks, Bluetooth speakers, etc. on school property are prohibited. Students who choose not to follow this rule may have the items confiscated by the principal. Items not previously approved by the teacher for use in the classroom may be confiscated and turned into the office. All confiscated items must be picked up by a parent or guardian, unless otherwise approved.

INTERNET POLICY FOR STUDENTS

Individual users of the internet have the ultimate responsibility to use internet resources appropriately. All internet users are expected to use the network for purposes appropriate to the educational

environment at all times. Users must refrain from any use that is not consistent with the policies, purposes, or objectives of the Minidoka County School District. Consequences for violating this policy will be determined by the school administration team.

THEFT OR DESTRUCTION OF SCHOOL PROPERTY

Any student who steals or defaces the personal property of the school or another person while in school or at a school activity, shall make full restitution to the owner of the property. The student will receive up to 5 days' suspension and the incident may be referred to law enforcement. Any further violation will be grounds for expulsion from school.

ZERO TOLERANCE OFFENSES

When any of the offenses below occur, law enforcement may be contacted, in addition to disciplinary considerations following district policy.

- Possession, use or sale of illegal drugs on school grounds
- Possession of deadly weapons of all kinds
- An act involving the use or possession of a deadly weapon
- Possession of explosives, ammunition, or other flammable devices (including fireworks/firecrackers)
- An assault or battery of a sexual nature
- Battery on school employees
- Threats of violence toward teachers, other school employees, or students
- Threats of serious injury to students
- Any act that did, or could reasonably have resulted in serious bodily injury to another
- Damage or threats of serious damage to school/staff property
- Theft of school property/personal property

GANG ACTIVITY

All gangs and gang activities are prohibited on all school premises and at any school sponsored activity, regardless of location. This includes, but is not limited to: creating intimidation or fear; graffiti; or wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign, gesture, code, or other evidence of membership or affiliation with any gang.

DRUGS, ALCOHOL, TOBACCO, AND VAPING

East Minico Middle School is a drug, alcohol, tobacco, and vapor free zone. Students attending school will not use, possess, sell, buy, or distribute drugs, including alcohol, tobacco, controlled substances or related paraphernalia on school premises. Students are in violation when:

- He or she is on school premises, demonstrating behavior that creates a reasonable suspicion that he or she may be illegally under the influence of drugs;
- He or she admits to using, possessing, selling, buying, or distributing drugs on school premises;
- He or she is found to use, possess, sell, buy, or distribute drugs, or related paraphernalia on school premises;
- He or she is found to possess drugs, or related paraphernalia, or to have such substances on his or her person, or in his or her locker, vehicle, or other property on school premises;
- He or she is found to knowingly attempt to use, sell, buy, or distribute drugs or related paraphernalia on school premises;
- He or she is found to knowingly be present when drugs or related paraphernalia are being used, sold, bought, or distributed on school premises

CONSEQUENCES FOR DRUGS, ALCOHOL, TOBACCO AND VAPING

Suspension/Expulsion: Suspension for the first offense of this policy will be for three to five **(3-5) days**, unless extraordinary circumstances exist. The time period for suspension for the second or third offense will be determined at the discretion of the principal. The principal will determine whether or not

the suspension will be served in or out of school. A referral to the DDRC (District Discipline Review Committee) to consider denial of attendance may also be made at the discretion of the principal. If deemed appropriate by the superintendent or the DDRC, the superintendent may request that the school board expel a student who has violated this policy for a second or third offense.

- **Referral to Law Enforcement:** If the incident involves using or being under the influence of alcohol or controlled substance, the student will be referred to the local law enforcement agency. In all other situations, referral to law enforcement will be at the discretion of the building principal or designee.
- **Search and Seizure:** A student's person (including purse, book bag, etc.) may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of drugs or drug paraphernalia. Any evidence that a student has violated the law and this policy may be seized by the principal or designee. Lockers and desks are school property and remain at all times under the control of the school. Authorized school officials may open and inspect lockers and desks when there is reasonable suspicion. Searches may be conducted without a search warrant, and without notice or consent.

STUDENT ASSISTANCE

Do you need help? Do you have a problem? Do you need to talk to someone? Is someone bothering you? Did you see or hear something that bothered you? The following assistance is available:

- **Teachers:** Your teachers will take time to listen and help you with homework. If you need help with things outside the class, they can make sure you get the help you need
- **School Counselor:** The school counselor is available in the office to help you with problems you may be having with your schedule, friends, or issues outside of school. Tell the office secretary if you want to see the school counselor
- **School Nurse:** If you have a medical issue, we have a school nurse available to answer your questions and get you the help you need
- **School Resource Officer:** We all want the school to be safe for everyone. Please tell the office secretary or administration if you need to see the resource officer so that we can schedule an appointment with them
- **Principal/Assistant Principal:** The principal's door is always open to students and parents. The principal wants your experience at East Minico to be both rewarding and enjoyable. The principal wants to hear your suggestions and know about any problems you have while at school. Tell the office secretary if you want to see the principal.
- **Parents:** If you feel you cannot talk to anyone at the school, tell your parents and they can call the school and talk to any of the people listed above.

Bell Schedules

Bell Schedule A		
Period	Begin	End
1st	7:50	9:00
2nd	9:04	10:08
3rd	10:12	11:16
Lunch A	11:20	11:46
4th A	11:20	12:24
Lunch B	12:28	12:54
4th B	11:50	12:54
5th	12:58	2:02
6th	2:06	3:10
Advisory	3:14	3:45

Bell Schedule B		
Period	Begin	End
1st	7:50	8:34
2nd	8:38	9:22
3rd	9:26	10:09
4th	10:13	10:56
Lunch A	11:00	11:26
5th A	11:00	11:43
Lunch B	11:47	12:13
5th B	11:30	12:13
6th	12:17	1:00

Bell Schedule C		
Period	Begin	End
1st	7:50	8:29
2nd	8:33	9:12
3rd	9:16	9:54
4th	9:58	10:36
Lunch A	10:40	11:06
5th A	10:40	11:18
Lunch B	11:22	11:48
5th B	11:10	11:48
6th	11:52	12:30
Advisory	12:34	1:00

Minico Spartan Student Handbook 2021-2022

**Minico High School
292 West, 100 South
Rupert, Idaho 83350**

Principal:	Mrs. Kimberley Kidd	436-5355 ext. 3100
Assistant Principal:	Mrs. Laurie Copmann	436-5355 ext. 3003
Assistant Principal:	Mr. Terry Merrill	436-5355 ext. 3006
Athletic Director:	Mr. Brady Trenkle	436-5355 ext. 3007
Attendance:	Mrs. Heather Wilcox	436-4721 ext. 3002
Receptionist:	Ms. Sara Duncan	436-4721 ext. 3005
Financial Secretary:	Mrs. Kris Christensen	436-4721 ext. 3004
Registrar	Mrs. Dawna Reddington	436-5355 ext. 3008
School Resource Officer:	Mr. Bob Higens	436-5355 ext. 3163
Counselors:		
Mrs. Nikki Sayer	A-G	436-5355 ext. 3149
Mr. Kent Chandler	H-O	436-5355 ext. 3150
Ms. Mikea Barrie	P-Z	436-5355 ext. 3151

FOR A COMPLETE PHONE DIRECTORY LIST CALL 436-5355.

Message from the Principal,

Welcome to Minico High School. We believe this will be a rewarding and successful year for you. The faculty and staff at Minico are always available to support and assist each of you. We are all committed to your success and the path you choose after high school, whether you decide to continue with a college education, join the armed forces or pursue a career in industry. We encourage you to utilize our staff's expertise and glean from them all you can while attending Minico HS.

This handbook has been designed to help you become more familiar with our high school policies and guidelines. Please carefully read and refer to the handbook throughout the school year. We are looking forward to a year of learning, as well as making some lasting memories.

This year's theme. Is "ON THE ROAD TO GREATNESS". You will hear that message every day! We should all want to head down that road. There is greatness that lies within each of you, and there are many ways to be great. Be a great daughter or son! Be a great neighbor and friend! Be a great student!

HAVE A GREAT YEAR! GO SPARTANS! Together we are #SpartanStrong and "ON THE ROAD TO GREATNESS!!

Kimberley Kidd

Minico High School, Principal

District Mission Statement

The Minidoka County School District is dedicated to developing the whole child in an atmosphere of excellence, characterized by mutual respect, shared responsibility for learning, academic rigor, and technology, which facilitates success in all aspects of life.

District Vision

Empowering Students for Success

Minico High School Mission Statement

Learn from yesterday, succeed today, excel tomorrow.

Minico High School Motto

Together We Are Spartan Strong and On The Road To Greatness!

SCHOOL SONG

Come on and fight, Spartans fight.
Come on and let's win this game.
Let's go on to victory,
Let's fight 'em fair and play 'em square.
So fight, Spartan's, fight!
Come on and let's win this game.
Just one more score, and then the

game is ours. Let's win this game!

M - I - N - I - C - O

FIGHT SONG

Oh, when those mighty Spartans fall in line,
We're going to score every time.
Let's go on to victory, And we will yell, yell, yell, for Minico,
Our Alma Mater. We will sing our praises high
And when they go, go, go for another score,
We will cheer, cheer, cheer, them all the more.
For we are Spartans of the red and gold,
Red and gold, fight team fight!

SPARTAN STRONG

Minico High School has adopted a theme to promote positive decision-making and help students develop healthy relationships. The theme identifies six areas to assist students in building positive behaviors and attributes.

S P A R T A N

S	T	R	O	N	G
STAYING SAFE	TAKING RESPONSIBILITY	RESPECTING YOURSELF AND OTHERS	OPENING YOUR MIND	NEVER GIVE UP	GOING ON
PAUSE AND THINK BEFORE YOU ACT	FOR YOUR ACTIONS AND BEHAVIOR	RESPECT YOUR: TEACHERS, AIDES, BUS DRIVERS, CUSTODIANS, SUBSTITUTES, LUNCH WORKERS, COUNSELORS PARENTS, FRIENDS, THE BUILDINGS.	NEW IDEAS	LIFE DOES GET HARD. SURROUND YOURSELF WITH PEOPLE WHO WILL HELP YOU IF YOU NEED IT.	STRIVE TO BE THE BEST YOU CAN BE HIGHER EDUCATION: *TECH SCHOOL *COLLEGE *TRAINING CERTIFICATE *LEARN FROM MISTAKES
SOCIAL LIFE INCLUDING ON-LINE	CELL PHONE USE	LIVE THE GOLDEN RULE	RESPECT DIFFERENT OPINIONS	WHEN TIMES GET TOUGH, BE TOUGH	STAYING STRONG AND HEALTHY
AT SCHOOL AT HOME ON THE ROAD	DRESS CODE	NO BULLYING OR UNWANTED TEASING	ACCEPT OTHERS FOR WHO THEY ARE	ON YOURSELF, YOUR FRIENDS, YOUR FAMILY, YOUR EDUCATION	BE A POSITIVE ROLE MODEL
	DO YOUR CLASSWORK AND HOMEWORK	BE A GOOD LISTENER	FIND YOUR OWN POTENTIAL	TAKE A DIFFERENT STANCE	SHARE YOUR TALENTS AND SKILLS
PERSONALLY	SCHOOL CLEANLINESS	DON'T INTERRUPT OTHERS	IMAGINE MORE	BE A DOER AVOID SAYING "I CAN'T"	RESPONSIBILITIES OF BEING AN ADULT
CELL PHONE	HAVE INITIATIVE		BE INFORMED		
NO BULLYING	DO THINGS WITHOUT HAVING TO BE TOLD			"WHETHER YOU BELIEVE YOU CAN DO A THING OR NOT, YOU ARE RIGHT." HENRY FORD	CONTRIBUTE TO COMMUNITY
GET HELP IF YOU ARE BEING BULLIED	FOR YOUR CHOICES AND DECISIONS				

Daily Bell Schedule

MONDAY - THURSDAY

FIRST BELL

7:50 A.M.

1st PERIOD

7:55 A.M. – 9:05A.M. (First 12 minutes for homeroom/announcements)

2nd PERIOD

9:09A.M. – 10:07 A.M.

3rd PERIOD

10:11 A.M. – 11:09 A.M.

1ST LUNCH (9-10)	11:13 A.M. – 11:43 A.M.
4TH PERIOD CLASSES (11-12)	11:13 A.M. – 12:10 A.M.
2ND LUNCH (11-12)	12:14 A.M. – 12:44 P.M.
4TH PERIOD CLASSES (9-10)	11:47 A.M. – 12:44 P.M.

5TH PERIOD	12:48 P.M. – 1:46 P.M.
6TH PERIOD	1:50 P.M. – 2:48 P.M.
7TH PERIOD	2:52 P.M. – 3:50 P.M.

MESSAGE/GIFT DELIVERY

Students will not have flowers, plants, or other gift deliveries brought to individual classrooms. Students will be notified at noon or at the end of the day if such items are waiting for them in the main office. **Balloons are not allowed at school or graduation.**

VISITORS

All visitors to the school must sign in with their driver's license at the main office and be assigned a visitors pass.

LIBRARY SERVICES

The library/media center opens at 7:45 a.m. and remains open until 3:30 p.m. Students are encouraged to use the library before school, at lunch, and after school. Students may also use the library during class time if there is room available and if they receive a pass from their instructor.

Books and most library materials are checked out for a 6 week period. Magazines and periodicals can be checked out on a weekly basis. Fines are assigned for overdue materials.

Binding is available for reports and other materials.

INTERNET USE

Individual users of the Internet have the ultimate responsibility to use Internet resources appropriately. Students accessing any computers at the high school must sign a district Internet Usage Agreement and follow rules specifically outlined in the student handbook. Violation of network security or any school/district rules may result in the following disciplinary actions:

Students may lose all access to computers in the district for one calendar year from the date of the infraction.

If enrolled in a computer class, the student may receive a failing grade in that class.

Students may be subject to school disciplinary action.

STUDENT HANDBOOK

A complete copy of the student handbook is located on the internet at the Minico High School home page (<https://www.minidokaschools.org/domain/4107>).

ACTIVITY CARD

At registration time, we encourage all students to purchase an activity card (\$40.00) which entitles them to attend all activities and assemblies sponsored by the student body. The fee includes all home events, as well as national school assemblies held during the school year. This fee does not cover specified dances during the school year. All students involved in any extra-curricular activities are required to purchase this activity card. Students who do not buy an activity card will have to pay the regular admission fee to all activities. If students purchase an activity card, they are entitled to their parking pass at half price (\$5.00).

FEES

Activity Card.....	40.00
Annual	50.00
Parking.....	10.00 if purchased in conjunction with Activity Card

Class activity/project fees.....Must be paid prior to the fifth (5th) school day of the semester. Failure to pay the fee may result in a mandated class change.

Annuals **will not be available for purchase after first semester (December) and **will not** be available for purchase at the end of the year.**

ENROLLMENT REQUIREMENTS (including Dual Enrollment)

All students who enroll at Minico High School, including dual enrollments, shall be subject to all the same policies, regulations and school rules. All students must present proof of immunization before being enrolled. Legal guardianship must also be shown if they do not reside with their parent(s). Students may be required to provide proof of residence if there is a question of resident status. Students who reside outside of District 331 must provide their own transportation and complete an open enrollment form, which must then be approved by the Board of Trustees. With permission from the administration, students who withdraw from a school may reenroll during a school year.

Dual enrollment requirements are found in Minidoka County School District # 331 Policy NO: 304.00

OPEN ENROLLMENT

Minidoka County School District requires that prior to consideration of a request for transfer, an Open Enrollment application must be submitted by the student's parent/guardian or appropriate designee.

PARTIAL SCHEDULES

A partial schedule, which must be completed by the first day of the semester, must be for four consecutive classes during the semester and to which all school rules will apply. Furthermore, such student with a partial schedule cannot be on campus during the time they do not have scheduled classes or school activity.

CREDIT RECOVERY COURSES

Priority for enrollment in credit recovery classes will be given to students in their Junior and Senior years. Sophomore and freshmen students who fail a core class will be referred to the District Summer School Program for recovery of lost credits.

ACTIVITY POLICY: GRADE ELIGIBILITY

A student desiring to represent Minico High School in extracurricular activities must have a cumulative GPA of 2.0 and must be passing all classes.

Grades will be checked every two weeks and students who have a grade of less than 60% in no more than two classes will be placed on a **probation plan** and will either meet the requirements of the probation plan or will become ineligible. ***

After grade checks, a student who is not passing at least five classes will have one week to reach the minimum standard of five passing classes. If the student does not meet the minimum standard he/she will be declared ineligible for participation until the standard is met.

Activity Probation Plan***

In order to encourage students who might otherwise not be allowed to participate, and to provide incentive for improvement, students who are unable to meet the 60% requirement, in the above circumstances, and is passing at least five of seven classes, may be allowed to practice, participate, or compete under the following circumstances:

The student must meet with administration and teacher to determine if the student can be placed on academic probation.

If approved, the student will remain on academic probation each week thereafter until a satisfactory grade report is achieved at which time they will be declared eligible to participate until the next grade check.

A student who has an unsatisfactory grade report or is declared ineligible to participate must continue to meet weekly with the administration to discuss current grades and an improvement plan.

Failure to meet the guidelines set forth in the improvement plan set by teacher, student, and administrator will result in the student being declared ineligible to participate for the remainder of the season.

Students must attend all required practices and perform all required training activities during the probationary period. Students who have been declared ineligible for the remainder of the sport season will not be allowed to practice or participate following the declaration of ineligibility.

Activity advisors will be responsible for grade check and eligibility requirements.

Students not meeting grade requirements will not participate in activities.

All school activities will be under this policy.

Only administration may waive any requirement.

ZERO POLICY

Parents should be notified (phone call, e-mail, letter, etc.) when the student has earned three zeros in the class.

Fourth zero in a class could result in content specific remediation being assigned.

Any zero after four will result in increased time spent in remediation and the assignment of after school math and writing labs and possible Saturday School.

GRADUATION REQUIREMENTS & DIPLOMAS (Policy # 601.00)

The State minimum graduation requirement for all Idaho public high schools is forty-six (46) credits. The forty-six (46) credits must include twenty-nine (29) credits in core subjects as identified below. All credit-bearing classes must be aligned with state high school standards in the content areas for which standards exist. To receive a diploma from Minico High School, students must complete all of the State requirements for graduation and complete a total of forty eight (48) credits. All graduation requirements must be met and school fees paid in full in order for students to participate in graduation exercises for either high school.

One (1) credit shall equal sixty (60) hours of total instruction. Students may also achieve credits by demonstrating mastery of a subject's content standards as defined and approved by the school district **(See Student Attendance Requirements and Procedures).**

Guidelines By Content /Subject Area

Secondary Language Arts and Communication- Nine (9) credits are required. Eight (8) credits of instruction in Language Arts. Each year of Language Arts shall consist of language study, composition, and literature and be aligned to the Idaho Content Standards for the appropriate grade level. One (1) credit of instruction in communications consisting of oral communication and technological applications that includes a course in speech, a course in debate, or a sequence of instructional activities that meet the Idaho Speech Content Standards requirements.

Mathematics- Six (6) semester credits are required: two (2) credits of Algebra I or courses that meet the Idaho Algebra I Content Standards as approved by the State Department of Education; two (2) credits of Geometry or courses that meet the Idaho Geometry Content Standards as approved by the State Department of Education; and two (2) credits of mathematics of the student's choice. Two (2) credits of the required six (6) credits of mathematics must be taken in the last year of high school.

Science- Six (6) credits will be required. Secondary sciences include instruction in the following areas: biology, physical science or chemistry, and earth, space, environment, or approved applied science. Four (4) credits of these courses must be laboratory based.

Social Studies- Five (5) credits are required, including government (two (2) credits), United States history (two (2) credits), and economics (one (1) credit). Courses such as geography, sociology, psychology, and world history may be offered as electives, but are not to be counted as a social studies requirement.

Humanities- Two (2) credits are required. Humanities courses include instruction in visual arts, music, theatre, dance, or world language aligned to the Idaho content standards for those subjects. Other courses such as literature, history, philosophy, architecture, or comparative world religions may satisfy the humanities standards if the course is aligned to the Idaho Interdisciplinary Humanities Content Standards.

Health/Wellness- One (1) credit is required. Courses must be aligned to the Idaho Health Content Standards.

Content Standards- Each student shall meet locally established subject area standards (using state content standards as minimum requirements) demonstrated through various measures of accountability including examinations or other measures.

College Entrance Examination- A student must take one (1) of the following college entrance examinations before the end of the student's eleventh grade year: ALEKS, ACT or SAT. Scores must be included in the Learning Plan.

Students must take and pass a Civics Exam in accordance with Idaho State Department of Education requirements

Senior Project-A student must complete a senior project by the end of grade twelve (12). The project must include a written report and an oral presentation. Additional requirements for a senior project are at the discretion of the school district.

Middle School- If a student completes any required high school course with a grade of C or higher before entering grade nine (9), and if that course meets the same standards that are required in high school, then the student has met the high school content area requirement for such course. However, the student must complete the required number of credits in all high school core subjects, as identified herein, in addition to the courses completed in middle school.

Special Education Students- A student who is eligible for special education services under the Individuals with Disabilities Education Improvement Act (IDEA) must, with the assistance of the student's Individualized Education Program (IEP) team, refer to the current Idaho Special Education Manual for guidance in addressing graduation requirements.

Foreign Exchange Students- Foreign exchange students may be eligible for graduation by completing a comparable program as approved by the school district.

Students will need to meet the following diploma requirements:

Minico High School Diploma

English	8		
Math Geometry	4 2		
Speech	1		
Computer Technology	1		
Science	6		
10th US History	2		
US History	2		
Economics	1		
American Government	2		
Health	1		
Physical Education	1		
Humanities	2		
Electives	15		
Totals	48		

Additional Guidelines

Taking Fine Arts classes, Practical Arts classes, or Performing Arts classes may satisfy the Humanities requirement.

Computer Technology credit may be earned anytime during high school.

Four (4) credits of the science courses must be laboratory based.

Two of the six required mathematics credits must be taken the last year of high school, and two credits in each of the areas of Algebra I and Geometry standards must be taken.

School-To-Work credits will be accepted as elective credits up to a limit of 4 total credits.

SELECTION OF VALEDICTORIAN & SALUTATORIAN

The following requirements shall be considered in the selection of Valedictorian and Salutatorian:

Complete all requirements of the Diploma

Complete a minimum of 15 credits of honors or dual credit courses.

The student with the highest overall GPA in grades nine through twelve, including the final term of the senior year will be eligible for Valedictorian. If more than one student meets the criteria, valedictorian and salutatorian will be determined by the highest SAT score.

Grades will be pulled after the completion of the first nine weeks of the second semester. These grades will determine placement of Valedictorian, Salutatorian and the top ten scholars.

In the event a grade is disputed, that issue shall be resolved by the end of the term the course is taken.

Students being considered for Valedictorian or Salutatorian must have attended Minico High School full time for all of their senior year

Students being considered for Valedictorian or Salutatorian shall not have repeated any classes

Graduates with a cumulative GPA of 3.75 or higher will be recognized at graduation with an honor cord.

EARLY GRADUATION

Students desiring to graduate early must meet with their counselor and parent together during the prior year of the intended graduation date to ensure a plan for accomplishment.

GRADING PROCEDURES

The Idaho Department of Education authorizes individual high schools to grant credit for each subject a student takes and passes in the public schools. At Minico High School, credit will be granted on a

semester basis. This means that the grade a student earns at the end of each ~~18-week period~~ **semester** will be placed **in** his/her permanent record.

Grading Scale

Percentage	LetterGrade	GPA Rating
93 - 100%	A	4.0
90 - 92%	A-	3.67
87 - 89%	B+	3.33
83 - 86%	B	3.00
80 - 82%	B-	2.67
77 - 79%	C+	2.33
73 - 76%	C	2.00
70 - 72%	C-	1.67
67 - 69%	D+	1.33
63 - 66%	D	1.00
60 - 62%	D-	1.00
Below 59%	F	0.00
Pass/Fail	P/F	-----

Non-academic classes

Students transferring into Minico High School will receive the equivalent grade from their previous school. Students with weighted grades shall receive a one-grade increase from the listed grade if this does not exceed the weighing given by the previous school. EXAMPLE: A student transfers into Minico from a school that gives a 20% (two grade) increase. This student shall receive a one grade increase. A student transfers in from a school that gives a 5% increase. The student shall receive a 5% increase. At no time shall the student receive more than a 100% for a credit.

RENAISSANCE PROGRAM

The Renaissance Program at Minico High School will recognize students who are making positive choices and excelling in academics. Students who achieve a semester GPA using the following

criteria and have purchased an activity card will receive a sticker that will entitle them to benefits at local businesses:

Gold: 3.75-4.0 (all A's); Silver: 3.25-3.74; White: 2.75-3.24.

In addition, they will receive coupons that may allow them to retake exams, redo assignments and exempt assignments. Use of the coupons is up to the discretion of the teacher.

NATIONAL HONOR SOCIETY

National Honor Society is the front runner of organizations that promote appropriate recognition for students who reflect outstanding accomplishments in the areas of academics, character, leadership, and service. Thousands of schools are chartered in the U. S., and the Minico Chapter is the second oldest in Idaho. Instead of fund-raising activities, NHS concentrates on public service, school, and social activities.

College admissions offices often look for National Honor Society membership as a valid indicator that the applicant will succeed at the collegiate level. Students with a cumulative GPA of 3.75 or higher are invited to join.

NON-RESIDENT CREDIT

Non-resident credit will be accepted as listed:

If a student has attended secondary school (grades 9-12) four years and is short 1-4 credits for graduation.

Credit will be accepted from any accredited college, university, or high school independent study course.

Credit will be accepted for a summer school and/or high school program at an accredited college, university, or high school.

Workshops and seminars approved by the State Department of Education will also be accepted.

Resident credit will be accepted upon receipt of an official transcript from the previous school. Credit will be accepted for work completed in grades 9-12.

SENIOR /JUNIOR COLLEGE VISITS

Senior and Junior students with an overall GPA of 2.0 or better may take one day from school to visit the college, university, or military organization of their choice, as long as the student's grades remain with an overall GPA of 2.0. No penalty for this absence will be applied under the 90% attendance policy. Students requesting this privilege must get a pre-excused form from the counselor in charge of seniors. This form must be filled out, verified by the counselor, and signed by each individual teacher at least twenty-four hours in advance. The completed form must be returned to the attendance secretary **before** the student leaves school for the visit.

COMMENCEMENT EXERCISES PARTICIPATION POLICY

Students who have met the necessary academic and attendance requirements required for graduation and do not owe a fine are eligible to participate in commencement exercises. Students who have not completed all graduation requirements for the current school year will be allowed to participate in the commencement exercises of the following year provided they meet all the requirements for graduation at that time and they have filed a graduation request on or before November 1 of the school year in which they intend to participate in the commencement exercises.

GRADUATION DRESS CODE

Students proper dress attire. (No Levi's or flip flops.)

NO sunglasses.

NO additional decorations to cap or gown.

NO party items (silly string, beach balls, water guns, firecrackers, etc).

All other school rules will be in effect.

GUIDANCE & COUNSELING DEPARTMENT

The school counselors work with students as they make plans for the present and future. The counselors evaluate educational and vocational information and relate that information to the student's abilities and interests. They also help students to evaluate study time and techniques in the organization of school work.

Students are to discuss vocational and scholastic problems with their assigned counselor, but may talk with any of the three counselors for help dealing with personal problems. Student-counselor conferences are kept in the strictest confidence. When a student desires to see the counselor, he/she must make an appointment and secure a pass, clearing the absence with their classroom teacher in whose class will be missed **BEFORE** going to see the counselor.

Violations of this procedure will lead to the student being considered truant from classes missed while in the counseling center.

CLASS CHANGES

A student/parent may request a change of classes within the **first week** of classes. Changes will be left to the discretion of the counselor or administrator based on class sizes, and if the changes jeopardize the student's educational progress the counselor or administrator may need to discuss the issues with the student and/or parent.

If parent(s) are requesting a teacher change, a meeting with an administrator is necessary before the request may be granted.

STUDENT AIDES

Only junior and senior students may be a teacher aide one time per semester. All other circumstances must be approved by administration.

ALL STUDENTS PROHIBITED FROM WALKING ACROSS HWY 25

To ensure a safe environment free from hazards that may be dangerous to students, staff, and patrons it is necessary to adhere to the following:

Students are PROHIBITED from crossing Idaho State Highway 25 at any time from Minico High School.

Once students arrive on school grounds they cannot walk across the highway for any purpose. Also, at the end of the school day a student cannot leave the school grounds by walking across Idaho State Highway 25. Supervised and approved activities such as cross country are exempt.

Students referred to the office for violation will receive appropriate consequences, which may include detention, Saturday School, or out of school suspension.

WITHDRAWAL FROM SCHOOL

If it becomes necessary for students to withdraw from school, they must obtain a "student withdrawal" form from the attendance office. The withdrawal form, textbooks, class materials, laptop computer (along with charging cord and case), etc. must be presented to each teacher for clearance signatures. This form is to be returned to the Attendance Office for final approval. Students who withdraw from school are not to be on school grounds at any time **during the school day** without permission or they will be considered trespassing.

STUDENT ATTENDANCE REQUIREMENTS AND PROCEDURES (refer to District Policy #320.00 for additional information)

Students are expected to be in attendance to school and to be to their classes on time and attentive when the bell rings.

ABSENCE VERIFICATION PROCEDURE

Parents should notify the school of a student's absence by phone at 436-4721 Ext. 3002 or by written notice.

Upon return to school, after any absence, a student must check in with the attendance secretary at the attendance office.

Students who come to the attendance office after **8:05** a.m. and are late for class **will** be marked **absent** by the teacher. **Again, the expectation is that each student is to be to classes on time.**

STUDENT ABSENCES/ATTENDANCE

MAKE-UP TIME WILL NOT BE OFFERED DURING THE 2021-22 SCHOOL YEAR!!

There are two types of school absences: Excused and Unexcused.

All students will be required to be in attendance in each class no less than 90% of the total days each semester (seven days).

*All absences, will count against the 90% attendance requirement (see exceptions below).

*Exceptions: Absences due to attendance to **school activities**, attendance to **funerals**, visits to doctor's offices verified with a **note from the doctor**, mandated/recommended stay at home orders, and other "extenuating circumstances" as described in District Policy 266.00. Students who leave the area with migrant parents or due to legal requirements and plan to return to MHS are expected to give administration at least a one-week notice prior to departure in order to make arrangements for alternative work/grades and advancement. **Students who are not ill but who are mandated or doctor recommended to stay at home are required to check in with their teachers and complete their assigned, on-line work on a daily basis.**

Excused Absences are defined by:

- Illnesses/absences verified by a physician or a parent.
- Pre-excused absences and emergencies approved by the principal or designee.
- School Business: Students who are legitimately away from school during the day because of school sponsored activities must give teachers prior notice of the upcoming absence.

Unexcused Absences are:

Absences which are not approved or excused and are used to determine **Habitual Truancy**.

Students with unapproved, excessive absences and who have a history of frivolous absences and repeated attendance issues in any class will not receive credit for the class, and the grade will be marked as FA (Failure due to Attendance) on their transcript. Additionally the students may be ineligible for participation in extracurricular activities until the end of the next grading period.

TRUANCY

Truancy: This is an absence that is unauthorized or illegitimate in the opinion of the administration. Students who are out of their assigned classroom/area without a hall pass **or without their teacher's permission** may be considered truant. Any **student** absence which is not pre-cleared or is without the knowledge of parents or administration, or is not of an emergency nature may be considered a TRUANCY and **the student** will be disciplined accordingly **including lunch academy, Saturday school, and/or suspension.**

Habitual Truancy shall be defined as receiving four truancies, or three unexcused absences, or attendance below 90% current attendance mark during the course of a single school year.

If a student is truant parents will be contacted and students may be issued a lunch academy, **in-school** suspension, **out-of-school** suspension, **and/or** Saturday School. **If there are excessive absences, the student may be** recommended to attend ~~the~~ Mount Harrison High School, (MHHS). Students who are habitually truant may be **suspended, expelled and/or** may be referred to Juvenile Court for further action.

CHECKING OUT OF SCHOOL

If it becomes necessary for a student to leave school **during school hours other than at lunch time**, he/she must check out through the attendance office with parental/guardian permission **BEFORE** leaving school grounds. Students who fail to follow this procedure **may will** be considered truant.

EXTENDED ABSENCE REQUEST

Students leaving for an extended period of time will need to fill out a form listing the days they will be gone, along with signatures from their teachers and get administrative approval. This form must be returned to the attendance office prior to leaving. Students who intend to be absent from school for 10 or more school days for unapproved reasons, will be withdrawn from Minico High School and may enroll at Mt. Harrison High School **or some other approved school** for the remainder of the semester. Students who wish to return to Minico the following term will need to make arrangements with the school administration before the start of the new semester.

MAKE UP WORK

Excused Absences: Students will be allowed two days to make up any homework given on the day(s) of absence. Assignments, test, quizzes, and/or projects assigned before the day(s) of absence are due when the student returns to school or on the assigned due date.

School Business: **Student work** may be required to be completed prior to the activity.

TARDY VIOLATIONS PROCEDURES

A student is tardy if he/she comes to class after the tardy bell rings. Students who are more than 12 minutes late to class will be considered absent. **A teacher has the right to implement consequences for each tardy and/or a more severe tardy policy.**

Classroom teachers are responsible for disciplinary action for their classroom students.

A fourth tardy in any class will result in a Lunch Academy Detention that will be assigned by the teacher. The teacher will also call the parent(s)/guardian of the student.

When four additional tardies are accumulated **(equaling a total of eight)**, the student will be assigned three days of Lunch Academy Detention. **Again, the expectation is for students to be on time to class.**

Lunch Academy is detention that is served during the student lunch period. Students will be permitted to get food from the cafeteria and then must report to the appointed room for the detention.

Any subsequent tardies **(nine or more in one class)** will result in an additional parent contact/meeting and **the student will be assigned to attend** Saturday School. If the problem persists, additional consequences will be assigned, which may include suspension, and/or expulsion. **If a student accumulates more than 15 tardies collectively in a semester, the student will meet with an administrator and be assigned to Saturday School.**

EXTENUATING CIRCUMSTANCES

Extenuating circumstances may be defined as one-time occurrences, absences, or needs for absences which would not normally occur on any type of regular basis. In order to be considered for extenuating circumstances, please contact the Minico High School office for conditions and guidelines.

EXCEPTION: Serious illness or accident for an extended period of time certified by a medical doctor (see HOMEBOUND).

STATE OF IDAHO DEPARTMENT OF EDUCATION "HOMEBOUND" PROGRAM

Students who are out of school for extended illness or accident may petition for HOMEBOUND status so that the days absent will not affect their credit. In order for a student to be considered for the HOMEBOUND program, they must be absent from school for ten (10) consecutive days and apply through the Special Services director (436-7415) so that a HOMEBOUND teacher can be assigned.

SEMESTER EXAMS/ATTENDANCE RULES

Students who miss all or any of the last day(s) of the semester for any excuse, with the exception of illness verified by a valid physician's statement or death in the family, **or for other extenuating/exceptional circumstances approved by administration,** will be responsible to take any required semester exams after they return to school. Only those students who **have approved extenuating circumstances** will be allowed to make up exams or take exams prior to the specified semester test dates assigned by the school administration. Students who do not meet these requirements will receive a grade of zero for each of the required exams until the student comes back to school and takes the examinations. It shall be the responsibility of the student to contact the teacher immediately upon returning to school for any/all work that needs to be made up.

EDGEUNITY TUTORIAL PROGRAM

The Edgenuity Tutorial/Computer Program **provides an opportunity for Juniors and Seniors to master a previously taken core class that was failed.** It also provides students with additional learning opportunities, and accommodates different learning styles for high school students. Students will receive academic credit upon completion of and a passing score on the mastery test.

Minico High School students also have the following options available to complete grade level requirements: Summer School, Idaho Digital Learning Academy (IDLA), Correspondence Classes, and Independent Study. **Minico's attendance policy is in place for Edgenuity classes.**

STUDENT BEHAVIOR & DISCIPLINE POLICY

STUDENT DISCIPLINE

It is the intent of the Minico High School administration to support teachers in the area of classroom behavior and student discipline. It is our belief that students must be responsible for all their actions while in attendance at school and school activities.

Each teacher has a set of classroom rules that are necessary to maintain a positive learning environment. Students who violate these rules may be assigned detention at lunch or after school or sent to the vice principal's office. Detention may be assigned up to one hour per teacher's discretion. All behaviors that need further discipline are to be dealt with by the principal or assigned assistant principal.

Students referred to the office for violation of school rules will receive appropriate consequences, which may include Lunch Academy Detention, Saturday School, in school or out of school suspension, community service, restitution, and /or expulsion. Any action by a student which violates any law or statute will be referred to law enforcement authorities for further action.

A hierarchy of consequences will apply to frequent or repeat offenders.

NOTE: Many teachers assign students to serve detention at lunch or after school for minor violations of classroom rules or for academic support. Students who are assigned detention of this nature are expected to serve the assigned time. Teachers may assign detention to students. ~~up to and including one hour of after school detention.~~

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

Lunch Academy Detention: Students may be assigned to ~~a Monday,~~ Tuesday, ~~and~~ Wednesday, ~~and~~ Thursday lunch detention in ~~room 120~~ the assigned detention room.

Saturday School: Students who are in violation of school policy leading to the assignment of Saturday School will be assigned as follows:

Notice will be given to student.

Saturday School starts promptly at 8:00 a.m. as doors will be locked at this time. There will be no exceptions for employment inconvenience, prior commitments, etc.

The first failure to attend an assigned Saturday School will result in a parent contact, one day of in-school suspension (PASS Room), and will be reassigned to attend Saturday school.

Additional failures to attend Saturday School will result in two-days of suspension or additional Saturday Schools.

Teachers also have the discretion to assign students to academic Saturday School. Students who are assigned academic Saturday School must adhere to all of the rules of Saturday School. However, when the student finishes their homework, they are free to leave.

In-house Suspension/Positive Alternative to Student Suspension (P. A. S. S.)

Minico High School maintains an in-school suspension program which may be used by the administration to remove a student during a class if there is a need. The administrator may also

assign with cause, a student PASS for one or two days, and the student is not allowed to attend after school activities during the time of the PASS.

Suspension: Students who are suspended, are not to be present at or be on the school grounds for any reason whatsoever, including all evening activities, until after the day following the completed suspension. Students who violate this rule will be subject to additional suspension from school.

MAJOR DISCIPLINE

Major discipline problems are referred to assistant principal, principal or designee for possible warning, detention, suspension, referral to the District Discipline Referral Committee (DDRC), and or referral to Minidoka County School Board for expulsion. The procedure for handling major discipline problems is stated below; however, any step(s) may be skipped and action initiated at a subsequent step or suspension invoked if the seriousness of the problem warrants. Such is the instance of fighting. Upon the second offense of fighting, the student may be referred to the DDRC. The following are minimal procedures/consequences for major offenses:

Step 1 Offense or first major offense

The assistant principal, principal or designee will hold a personal conference with the student. This will result in a verbal warning or further disciplinary action.

Step 2 Offense or second major offense

Step one will be repeated and appropriate disciplinary action will occur.

Step 3 Offense or third major offense

The student will attend a Saturday School.

Step 4 Offense or fourth major offense

The student will be assigned two Saturday Schools or an in-school suspension. Parents will be contacted for conference with assistant principal/principal.

Step 5 Offense or fifth major offense

The previous steps may be repeated. Student could have up to 5 days of in school or out of school suspension. Parents will need to come in for a conference. At this time the student will be put on a one major offense contract.

Step 6 Offense or sixth major offense

A student will be assigned 5 days out of school suspension and will be referred to the DDRC.

DISCIPLINARY PROCEDURES FOR MAJOR VIOLATIONS OF SCHOOL RULES

MAJOR violations of school rules are dealt with severely. Offenses of a MAJOR nature stay on the student's discipline record the entire school year and are not wiped clean at the conclusion of each term.

Two occurrences of major violations (with the exception of unexcused absences) in a single school year constitute grounds for expulsion from Minico High School.

VIOLATION OF RULES RESULTING IN SUSPENSION OR EXPULSION

Due Process will be utilized to address these serious violations:

POSSESSION OF WEAPONS: Minico has zero tolerance for students who bring weapons including laser pointers, to school or have in their possession at school, on the way to or from school, on school property, in school transportation vehicles, or at any school sponsored activities, weapons or other objects/substances which are a threat to the health and safety of other students, staff members or visitors, or are a disruption to the educational process. Weapons are defined as implements capable of inflicting serious bodily damage (District Policy #952.00)

The possession of a firearm of any sort on school property is prohibited by Gun Free Schools Act. Students found in possession of a firearm on property or at any school-sponsored activity, will be immediately suspended from school for those days permitted by law and referred to the DDRC for expulsion. Students expelled under the Gun Free School Act will not be allowed to return to school for a period of 365 days from the date of expulsion.

Additionally, any person found in possession of a weapon will be referred to law enforcement personnel for appropriate action. A student who inadvertently brings a weapon to school and immediately upon arrival surrenders to a staff member may be excluded from some of the requirements of the policy.

PROHIBITION OF GANGS AND HATE GROUPS: Gangs, hate groups, and similar organizations or groups which advocate hatred or discrimination on the basis of race, color, religion, sex, ancestry, national origin, or handicap are inconsistent with the fundamental values of the educational environment.

The activities of such groups and their members are prohibited on school property and at all school sponsored functions.

Bullying, Coercion, Cyberbullying, Discrimination, Gang Activity, Harassment, Hazing & Intimidation (*District Policy No. 372.00*)

Bullying, coercion, cyberbullying, discrimination, gang activity, harassment, hazing and/or intimidation of students and/or employees is prohibited and will not be tolerated. Bullying, harassment and/or intimidation is generally characterized by aggressive or intentionally harmful behavior carried out over time in an attempt to exercise control over the victim. Cyberbullying is a digital form of bullying that utilizes any electronic communication device to convey a message in any format (audio, video, text, graphics, photographs, or a combination of these) that intimidates, harasses, or is otherwise intended to harm another individual. Coercion is using force or control to get another person to do something against their will that involves negative outcomes, behaviors, or emotions. Hazing is any act that is intended to cause humiliation, embarrassment, intimidate, demean, or endanger the mental or physical health of a person as a condition of membership to any district-sponsored group or organization. Gang activity includes wearing, possessing, using, distributing, banging, displaying or

selling any clothing, jewelry, emblem, badge, symbol sign, gesture, codes, or other things that suggest gang membership. Behaviors that are prohibited under *District Policy No. 372.00* include, but are not limited to: physical abuse; verbal abuse; psychological abuse; intentional gestures or any intentional written, verbal, or physical acts or threats against another that causes harm, damage to property, fear of harm or fear of damage to property; inappropriate touching (patting); implied sexual favors; suggested sexual activity; verbal harassment; or abuse that is gender oriented. Anyone who believes he or she has been a victim of bullying, coercion, cyberbullying, discrimination, gang activity, harassment, hazing and/or intimidation should report the alleged acts immediately to a teacher, counselor, supervisor, principal or the superintendent. Complaints will be investigated following the procedures of *District Policy No. 372.00P*.

DANGEROUS & ANTI-SOCIAL BEHAVIOR (District Policy No. 340.60)

Students will receive up to 5 days suspension for bullying, fighting, gang activity, harassment, or any other dangerous or anti-social behavior, including hazing or initiations. Any further violation will be grounds for expulsion from school. If it has been determined that a criminal act has been committed the incident will be referred to law enforcement.

DISRUPTION OF SCHOOL: A student shall not disrupt (or encourage disruption) of school by use of violence, force, noise, coercion, disrespect, threat, intimidation, harassment, bullying, hazing, cyber bullying, discrimination, passive resistance, or/and other similar conduct. Students found in violation of this policy will be subject to discipline up to, and including expulsion.

THEFT OR DESTRUCTION OF SCHOOL PROPERTY: A student shall not intentionally cause or attempt to cause substantial damage to valuable property of the school including defacing property of the school or of others, or steal or attempt to steal property of the schools or of others. Restitution may be sought under the laws of the State of Idaho. **Students should refrain from bring large quantities of money to school and should lock their valuables in a locker. Lockers are available in the school and in the locker room. Students will need to bring their own locks and lock their lockers. Minico High School is not responsible for lost or stolen items.**

ASSAULT/BATTERY ON A SCHOOL EMPLOYEE, STUDENT, or OTHER PERSON: A student shall not threaten through actions or words, intentionally cause or attempt to cause physical injury or intentionally behave in such a way as could reasonably cause physical injury to a school employee, student, or any other person at the school or at any school activity.

DRUGS, ALCOHOL, AND TOBACCO USE: (District Policy 342.20) A student shall not use, possess, sell, buy, or distribute drugs, including alcohol, tobacco (including smokeless or electronic cigarettes or look-alikes), controlled substances or related paraphernalia or over-the-counter medications (except as per Policy 370.20) on school premises.

NOTE: Idaho State law prohibits the use of tobacco on public school property. This includes students, visitors, and school personnel, whether or not school is currently in session. Minico High School complies fully with this law.

BUS CONDUCT

Proper conduct by the students is expected and contributes to the safety of the pupil transportation program. Refer to District Policy #378.20P for transportation discipline procedure.

Each passenger will maintain appropriate behavior while loading, riding, and unloading.

MISCELLANEOUS

Throwing rocks, ice, snowballs or other projectiles that might injure others or damage property may result in suspension from school.

Students are not to access the roof of any building at Minico High School. Doing so will result in appropriate discipline and possible suspension.

Under no circumstances is there to be hazing or initiation of students at Minico High School. ~~This shall also include 'bushing' of students.~~ Violations may result in suspension from school.

Students are not to bring articles to school that are not deemed appropriate for a school setting. Articles such as laser pointers, skateboards, razor scooters, water guns, lighters and/or matches, etc. are prohibited during school hours. Violations of this policy may result in loss of the article and possible suspension from school.

STUDENT USE OF PERSONAL ELECTRONIC DEVICES (PED's) (District Policy No. 362.00 AND 362.00P)

Within Minico's school culture, we are deeply committed to learning using a variety of methods. Fundamental to student and staff learning is the integrity of classroom instruction. In an effort to promote smart and appropriate use of technology. Each student has been provided a computer and are expected to bring that device to each class charged and ready to use each day. The provided devices should be the primary device for academic purposes. Minico's PED policy will allow students to use their personal devices during designated times throughout the day.

- Students are permitted to use PED's, including cell phones during:
- Passing times between classes
- Lunch
- Before and after school

We encourage our teachers to design lessons where the use of technology is relevant to the course and curriculum. Teachers will discuss these times and circumstances with their students in their classrooms. Otherwise, PED's must be turned off or placed on silent and put away prior to the beginning of instruction. Headphones may not be visible during instruction time or unless directed by the teacher. Students may have headphones in the hall as long as one ear is free. Also, PED's may not be used outside of the classroom during class/instructional time-for example: using the cell phone while walking to any other area of the school outside of the classroom during class time will be prohibited.

In the CLASSROOM when used for academic purposes the students WILL NOT:

Answer incoming texts, Snap chats, messages or phone calls

Be on any type of Social Media

Access or play any game or entertainment sites on the cell phone

Access or use any application/app on their device unless expressly instructed by the teacher

Take any picture or video unless instructed by the teacher

Upload any picture or video taken in any class to any social media or website

Text or email any picture or video taken in any class to any person, including themselves.

Access any type of mobile web browsing for any reason-unless directed by teacher

Take any picture, video or text any class assignments without specific permission from the teacher

Devices will not be used in the media center, unless the media specialist has given direct permission.

**** NOTE: Due to the evolving nature of technology-additional rules and regulations may be added throughout the school year.*

Consequences for the Possession or Misuse of PEDs:

At the beginning of each school year an acceptable use policy letter will be sent home with students, to be signed and returned, which outlines expectations and consequences regarding having a cell phone or PED at school in accordance with District Policy No. 362.00 and Minico High School expectations and policies.

PROFANITY

Students need to be respectful of those around them and are expected to speak and act responsibly. Use of profanity is unacceptable and students will be disciplined accordingly.

Minidoka County School District #331 Drug and Alcohol Free Workplace (District Policy 342.20 and 524.00)

The Minidoka County School Board and Minico High School is committed to meeting its legal and moral responsibilities to safeguard the health, character, citizenship, and personal development of students. It is recognized that certain offenses, including those of alcohol and drug abuse, are barriers to the positive development of the citizenry and can lead to the illness of alcoholism and other chemical dependencies.

The board of trustees hereby notifies all employees and students of Joint School District No. 331 that the unlawful manufacture, distribution, sale, possession, consumption or use of any illicit drug or alcoholic beverage at the work place, on the Minidoka County School District premises, or on school assignment and/or activities is absolutely prohibited. The board further notifies all employees and students that to be under the influence of alcohol, drugs, or any intoxicating substance at the work

place, on the school district premises, or on school assignment and/or activities is absolutely prohibited. **Compliance with this policy is mandatory.**

Violation of these policies by any employee or student will be cause for disciplinary action up to and including termination or expulsion.

All employees and students in violation of this policy will be referred to local law enforcement authorities. Students' parents or guardians will be notified immediately.

Administrators and supervisors are to review this policy with employees and students annually.

STANDARD OF DRESS

Minico High School students shall be required to show proper attention to personal cleanliness, neatness, and conservative standards of dress and appearance for the safety and education of the student and all others in the school. In order to ensure academic excellence, ethical behavior and personal responsibility, dress will be of a nature that sets a school-wide tone of caring about personal pride, school pride, and the courteous customs of the society in which we live. The purpose of this policy is to model and promote a safe, productive, and professional environment for students, staff and the community. This policy will apply equally and without bias based on race, color, religion, national origin, disability, and/or age. This policy will apply equally to all genders.

GENERAL: Clothing should always be clean, mended, and suitable to body size and in good taste. Clothing including shirts, book bags, backpacks, accessories (including notebooks and binders) with messages, writing, graffiti, and or insignia which advertise, endorse, and/or promote drugs, tobacco, alcohol, profanity, illegal activities, racially derogatory or hate group references, Satanism, death or destruction, violence, shock-rock, sadism, gangs, racial separatism, and sexual innuendo are not permitted at any time.

CLOTHING: Pant/slacks are to be worn at the waist. Belts are not required, but if worn, must be in loops and are not to hang down. Pants that cannot be held up without a belt are forbidden. Bib type overalls/coveralls shall be worn in an appropriate, safe, fastened manner. No extreme tight-fitting clothing will be worn. Stretch pants (yoga pants, leggings, tights. i.e.) unless they are covered with a shirt, shorts, or dress that reaches not shorter than finger-tip length are prohibited. Clothes must conceal undergarments at all times. Shirts must have a modest neckline (no cleavage) and be long enough to cover the midriff (front and back). See-through, mesh, and/or fishnet fabrics, halter tops, spaghetti straps, off-the-shoulder or low cut tops, bare midriffs, and skirts and shorts shorter than finger-tip length are prohibited. Clothing which is unduly revealing or attire which detracts in any way from the educational mission of the schools instructional program, is unacceptable.

INSIGNIA: Insignia are unacceptable in any form if they contain words, symbols, messages, styles or gang symbols, logos, emblems which degrade gender, religion, culture, sexual orientation, ethnic values, obscene symbols, signs, and slogans. Examples include, but are not limited to: Gang affiliation of ANY TYPE, Cigarettes, Alcohol, Drug Paraphernalia, 8-balls, and Tobacco Products.

HEAD COVERINGS AND HATS: **Out of courtesy, respect and for safety/identification reasons,** during school hours, all head coverings **including caps, visors, sweatshirt/hoodie hoods** are unacceptable for all students with the exception of head coverings for medical purpose or religious observance. Under special occasions hats may be worn with authorization by administration with specific guidelines. **See District Policy 344.00**

ACCESSORIES

Belts must be in the belt loops and are not to be hanging from the waist.

Accessories having studs or spikes (including metal) are prohibited.

All pet paraphernalia is prohibited.

Chains, including wallets which have a chain attached are prohibited.

Jewelry, which could inflict bodily harm, used for drug paraphernalia, or construed as a weapon is prohibited. No jewelry is to be worn that has references to sex, drugs, alcohol, gangs, or any other insignias etc.

Shoes must be worn at all times.

Jewelry that could inflict bodily harm to self or others is prohibited. **Students may be expected to remove certain jewelry deemed unsafe during Physical Education classes.**

No gang-related, profane or vulgar language, symbols or insignias etc. are to be cut into hair or tattooed or cut into skin. All offensive permanent marks must be covered.

Bandannas are prohibited as attire in the school building.

** Violation of the dress code is subject to suspension.

SEXUAL HARASSMENT

The Board of Trustees believes that students and employees of the Minidoka County School District #331 have the right to learn and work in an atmosphere which is conducive to the achievement of their fullest potential. Sexual harassment of students or employees whether verbal or physical and whether engaged in by employees of the District or students, is prohibited and will not be tolerated.

The School District will investigate all complaints of sexual harassment whether the complaint is formal, informal, verbal or written, and discipline any student or employee who sexually harasses a student or employee of the School District.

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature.

Any person who believes he or she has been the victim of sexual harassment should report the alleged acts immediately to an appropriate teacher, counselor, supervisor, principal or superintendent.

PUBLIC DISPLAYS OF AFFECTION

Inappropriate showing of affection in halls, classroom, or on school grounds will not be tolerated. Examples would be hugging, kissing, extensive physical contact, etc. that would offend other people. Violation could result in detention and/or suspension from school.

ACADEMIC DISHONESTY

Any student giving or receiving unauthorized help in any exam, quiz, written work, distributing photos of tests or projects and plagiarism of any kind will receive the minimum of a zero for that assignment. Example of dishonesty/cheating: A student copying or giving copies of an assignment or test that defy the teacher's expectations. This student may also be referred to the administration for further disciplinary action, including detention or suspension.

Any repeated offenders in the course of a semester grading period may receive a failing grade for that semester.

DRIVING TO SCHOOL/PARKING LOT REGULATIONS **

Driving to school and parking in the school's parking lot is a privilege; please treat it as such. Due to safety and trespassing issues, student parking is closely monitored and student cooperation is expected and appreciated. Parking spaces are limited and, with the exception of "Senior" and "Staff Only" spaces, parking is on a first come, first served basis. The Minidoka County School District assumes no responsibility for the theft or damage to vehicles parked or driven on school grounds. In an effort to protect your car and other possessions, we require the following of our students:

Do not be in the parking lot during any class period unless you have a hall pass from a member of the faculty or administration. Students found in the parking lot during class time without permission will be considered TRUANT from class and disciplined accordingly.

Do not loiter in the parking lot when your school day is completed.

Students are expected to drive courteously, carefully, and responsibly on school property. Inattentive, reckless, or irresponsible driving on school grounds will not be tolerated. Violations of rules concerning parking lot and driving behavior may result in the loss of privileges for a period of time.

Minico High School Parking Passes: Students and parents/guardians will complete the Student Parking Permit form and pay for the Parking Pass. The parking permit must be displayed while the vehicle is parked on campus. The parking permit may be used in multiple vehicles. Failing to display the parking permit or parking in unauthorized areas will result in the consequences listed below. Students will park only between solid yellow lines in the designated parking areas. Students are required to park in student parking spots and prohibited from parking in staff spaces, senior class parking areas, handicap parking areas, bus lanes, or designated fire lanes. Students are prohibited from having too many passengers in their vehicles to include the beds of pickup trucks. Reckless driving and/or other infractions could result in the loss of parking privileges on campus. Loss of privilege will be subsequent to a hearing with administration and school resource officer, if necessary.

Parking Consequences include:

1st offense: Warning/Citation

Other offenses: Citation/Towed/Loss of Parking privilege.

After three offenses, or a severe safety risk to others has occurred, the student and parent/guardian will have a hearing with administration for the possible revocation of the permit.

Parking fees and fines

\$10.00 to purchase a Parking Pass/year.

\$5.00 will be assessed for a lost, late, or stolen permit.

\$15 fine for each citation to be paid at the office.

\$25 fine for parking in a handicapped space and/or fire lane.

Visitor Parking

All visitors parked on school grounds must report immediately to the office to check in and register themselves and provide their vehicle information.

FOOD IN SCHOOL

Students are to keep the hallways, outside lawns, and parking lots clean at all times. Failure to keep hallways clean could result in loss of privilege to eat in the halls and/or Lunch Academy. Due to recent health concerns and problems in the past, students are not to bring mugs, glass, and plastic bottles or squeeze bottles to school with liquids in them.

SEARCH & SEIZURES

While on school grounds, the administration and resource officers reserve the right to both search and seize any materials in violation of school policy. This search and seizure can include a student's personal vehicle, locker, backpack, gym bag, purse, etc.

This can be done at any time there is reason to believe a student may be in violation of school policy. No prior warning is needed. Search warrants are not necessary to perform this action in a school setting. Any violation of school policy found during any such search will be disciplined accordingly.

THEFTS/REPORTING A LOSS

Students are reminded to secure vehicles, valuables, and lockers--BOTH hallway and PE lockers. In case of theft, the school accepts no responsibility for personal articles and property left in the building or on school grounds.

Internet Policy for Students (*District Policy No. 502.97*)

Individual users of the Internet have the ultimate responsibility to use Internet resources appropriately. All Internet users are expected to use the network for purposes appropriate to the educational environment at all times. Users must refrain from any use that is not consistent with the policies,

purposes, or objectives of the Minidoka County School District. Minico requires every student and parent to sign for Internet use in accordance with *District Policy No. 502.97*.

EXTRA-CURRICULAR ACTIVITIES

All students who attend extra-curricular events are expected to show the best citizenship and sportsmanship. Vulgar language toward anyone, including officials, will not be tolerated!

Any student spectator expelled from an event by the administration, police department, or game official may be suspended from school up to five days and may not be allowed to attend any other extra-curricular function for up to a period of six weeks.

A second violation of this sort during the course of the school year may result in expulsion from all school activities for the remainder of the school year and suspension from school for five days.

Any student who is released from any sport or club because of failure to follow the sport/club rules/regulations/grade requirement may have his/her name deleted from any pictures or other recognitions.

Rules & regulations governing participation in ALL extra-curricular activities

Improper behavior (including before, during, and after the event) may result in loss of participation in school activities. Proper behavior while in competition representing the well-being and reputation of Minico High School is expected and required.

Training Rules and Substance Abuse Policies

Participation in extra-curricular activities ~~are~~ is a privilege extended to the students of this school. Students participating in activities shall not use or possess tobacco, alcohol, ~~or~~ drugs or other substances found in District Policy 342.20. Students doing so will be subject to the disciplinary actions of the Drug and Alcohol Policy for Extracurricular Activities Code of Conduct that each participant must read and sign prior to participation.

Attendance Rules and Regulations for Participation in Extra-Curricular Activities

Students must be in attendance one-half of the day of an activity or they will not be permitted to participate in that activity.

Exceptions are:

If the student is attending a doctor's appointment during the course of the day, in which case a doctor's note must be shown to the attendance office upon return to school.

If the student must stay home because of a serious illness in their family which has been pre-excused through the attendance office.

A death in the family.

Personal reasons or illnesses that are cleared by the administration in advance of missing school.

Students who are assigned in-school suspension can compete that day if their activity takes place after the assigned detention. In-school suspension will not be scheduled around extra-curricular activities under any conditions.

Extra-Curricular Eligibility

Those students participating in any extra-curricular activity come under the jurisdiction of the Idaho High School Activities Association regulations. In addition to these requirements, the participant must meet the following regulations outlined in the Minidoka School District policy:

Students participating in any activity covered by the I.H.S.A.A. must have and maintain a 2.0 grade point average. The grades will be calculated initially from the previous semester grades for students transferring to Minico from other schools. Grade point averages figured from the previous semester grades will determine eligibility for the following semester.

No student is to take part in interscholastic athletics unless the student has completed the required **Physical Examination/Interim Questionnaire** approving participation, and a **Consent Form** is signed by the parents.

No student is to take part in interscholastic athletics unless the student has taken out athletic insurance through the school or is able to show proof that he or she is covered by a policy.

Students participating in extra-curricular activities must purchase an activity card. This includes participation in competitive events as approved by the Idaho High School Activities Association. (A complete copy of the Spartan Pride Athletic Handbook is located on the internet at the Minico High School home page –<http://www.minidokaschools.org/domain/342>).

Any person needing special accommodations to participate in school activities should contact Minico High School one (1) day prior to the activity at 292 West 100 South, telephone number 208-436-4721.

MINICO SCHOOL DANCES:

Dances sponsored by Minico High School are for our students and their guests. Guest passes may be obtained by contacting the school office the week prior to the dance. Students are fully responsible for their guest's actions. Students leaving a dance or activity will not be readmitted to that activity. Students and guests will be required to have a dance contract on file to attend dances.

Dance Guidelines:

Dancing must be tasteful. Provocative styles of dance are not allowed and may lead to removal from the dance. If students leave for any reason, they may not return.

Requests to allow a guest who is not a Minico student to attend a dance must be received by the office by the Wednesday before the dance. Students will be notified of approval/denial by the end of the school day on Thursday. Forms may be picked up in the school office or are available on-line.



MINICO HIGH SCHOOL

292 WEST 100 SOUTH
RUPERT, IDAHO 8350
(208) 436-4721
FAX: (208) 436-3326

FOR OFFICE USE ONLY

PASS # _____

PAID \$ _____

Student Parking Permit 2021-2022

(Complete this form and take a copy to the MHS office to receive your parking pass)

Name: _____ Student # _____ Grade: _____ Date _____
(Please print clearly in dark ink)

Make/Model: _____ License Plate #: _____ Color: _____

Make/Model: _____ License Plate #: _____ Color: _____

PLEASE READ THE FOLLOWING CAREFULLY AND INITIAL EACH LINE AFTER READING

_____ Parking pass is to be hung on the rear-view mirror, facing forward and visible. Failure to do so will result in a citation. Purchasing a permit does not guarantee a parking space.

_____ If you lose your parking pass, notify the office immediately. Don't wait until you get a ticket!

_____ General student parking with a permit is available in the North, South, and East Parking lots. You MAY NOT park in the following Senior, Staff, Visitor, or Handicapped Parking, Bus Zones, Fire Lanes, Seminary Lot, or around the U in the front of the school. Parking spots are between the solid yellow lines. Students parked improperly are subject to a citation.

_____ I understand that each citation/ticket will result in a \$15 fine and must be paid within five school days or by arrangement with administration.

_____ Students with excessive violations or who fail to pay their fines may have their pass revoked and/or vehicle towed at owner's expense.

_____ Minico High School is not responsible for damage or loss to student property.

_____ Duplication, reselling, theft of a parking pass, or possession of a stolen pass may result in forfeiture of Parking Pass and parking privileges, possible theft charges. Passes must be returned to the office at the end of the school year (\$5 fee if turned in late).

_____ I have read the Driving to School/ Parking Lot Regulations information in the Minico Student Handbook and agree to comply to all rules, and I understand the consequences.

Students must meet the following criteria to be eligible to purchase and maintain their parking permit:

- All fines must be paid and cleared.
- One pass per student.
- Permits must be returned from the previous year.

STUDENT SIGNATURE: _____ DATE: _____

PRINCIPAL
MRS. KIMBERLEY KIDD

VICE PRINCIPAL
MRS. LAURIE COPMANN

229 VICE PRINCIPAL
MR. TERRY MERRILL

ATHLETIC DIRECTOR
MR. BRADY TRENKLE

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____



PRINCIPAL
MRS. KIMBERLEY KIDD



VICE PRINCIPAL
MRS. LAURIE COPMANN

230

2



VICE PRINCIPAL
MR. TERRY MERRILL



ATHLETIC DIRECTOR
MR. BRADY TRENKLE

DRIVING TO SCHOOL/PARKING LOT REGULATIONS **

(Student Handbook)

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Students will park only between solid yellow lines in the designated parking areas. Students are required to park in student parking spots and prohibited from parking in staff spaces, senior class parking areas, handicap parking areas, bus lanes, or designated fire lanes. Students are prohibited from having too many passengers in their vehicles to include the beds of pickup trucks. Reckless driving and/or other infractions could result in the loss of parking privileges on campus. Loss of privilege will be subsequent to a hearing with administration and school resource officer, if necessary.

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PRINCIPAL
MRS. KIMBERLEY KIDD

VICE PRINCIPAL
MRS. LAURIE COPMANN

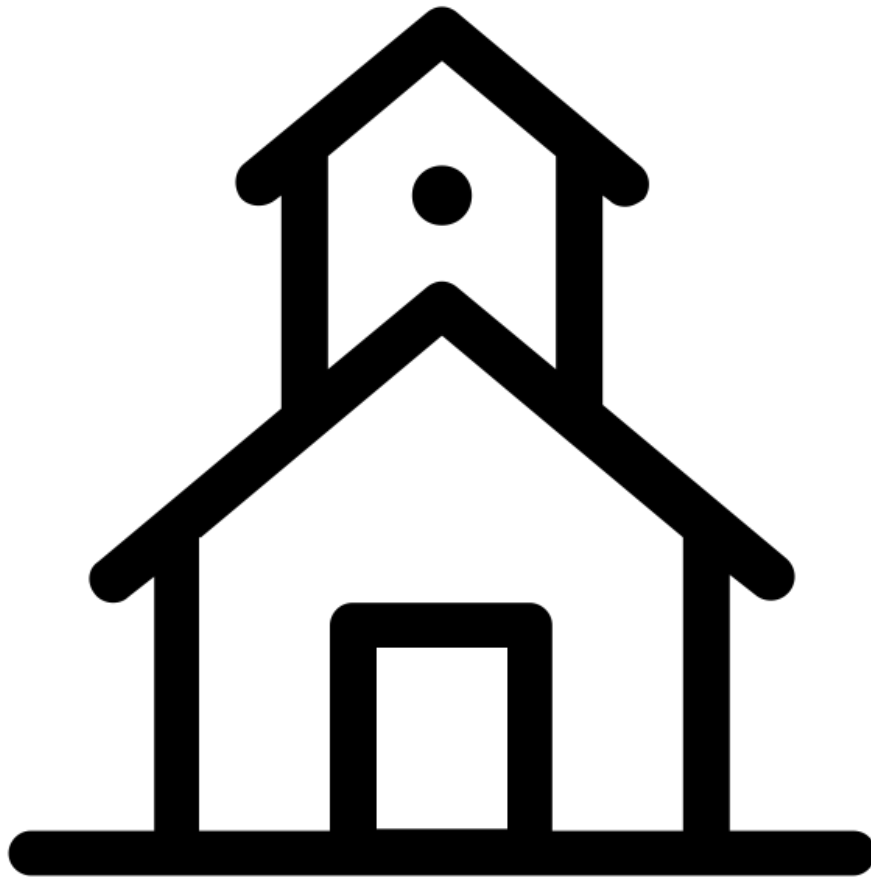
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VICE PRINCIPAL
MR. TERRY MERRILL

ATHLETIC DIRECTOR
MR. BRADY TRENKLE

STUDENT HANDBOOK

2021-2022



ACEQUIA ELEMENTARY SCHOOL

PRINCIPAL: MRS. HEATHER HEPWORTH

360 N 350 E RUPERT, ID 83350

PHONE: 208.436.6985 FAX: 208.436.4359

WELCOME

The staff at Acequia Elementary would like to welcome you to school. Our mission is to work with our staff, students, and community to provide a safe, positive, and challenging environment where students can reach their fullest potential. Students will develop technical skills and achieve academic excellence with clear criteria for success and accountability. Students will be empowered to communicate, compete, and contribute as responsible citizens and valued members of the community. We hold students to high standards of behavior and learning through Love and Logic techniques.

ATTENDANCE

Good attendance at school is an extremely important aspect of each student's education. The Minidoka County Joint School District's attendance policy states that students are expected to be in attendance whenever school is scheduled. Failure to attend denies the student learning opportunities and decreases the effectiveness of the teacher's presentation. Excused absences are illnesses that are verified by parents or a physician and reported to the school office by note or phone call.

Parents are encouraged to call the day of the absence or provide a note the following day to explain the student's absence. With any excused absence, the student is to complete all assignments as required by the teacher and will be permitted two days make-up for each day of absence. After three unexcused absences, a letter of concern is sent home to parents who are asked to help improve the attendance problem of their child. If unexcused absences continue after this, the absences may be considered truant. *Students not meeting the 90% attendance requirements set by the district may be denied advancement.* We ask that parents not pick up their children prior to the end of the school day as this causes excessive disruptions for the classroom teacher.

BIRTHDAY PARTIES

Occasionally students wish to observe his/her birthday at school. Each teacher has his/her own policy concerning this activity. However, there are some general guidelines we all follow:

- Food treats are permissible, but interruption of the school program should be kept to a minimum.
- Food treats need to be individually wrapped and prepared commercially.
- Please avoid red punch or frosting.
- Please do not provide gum.

- Please do not pass out invitations to private birthday parties at school. We do not want to have any student feel left out, so it is more appropriate to do this privately.
- Please do not send balloons to school.

COLD WEATHER OR SNOW DAYS

When the weather becomes extremely cold or wet, we follow our inclement weather guidelines. As a school staff, we recognize the difference between “uncomfortable” temperatures and those that present a health hazard to our students. We have found that when students are able to go outside during recess time, the fresh air and change of environment gives them a break that helps them feel renewed when they come back in. Please prepare your child for the temperatures of an Idaho winter by dressing them properly with a heavy coat, gloves, hat and boots.

When a very cold day or snow day comes, please watch for Remind notifications, Facebook/Instagram postings & the District dialer for school closures. All information will also be posted on the District website- www.minidokaschools.org

CPT ORGANIZATION (CARING PARENTS AND TEACHERS)

Acequia Elementary School is fortunate to have a wonderful CPT program that helps to bring school and community together. Please be sure to refer to monthly newsletters sent home with the children, and the school website.

The CPT also organizes and assists with other numerous activities throughout the year that support our school. Please contact CPT board members to volunteer your services.

DISCIPLINE

In order to provide a safe learning environment, the staff of Acequia Elementary School believes it is our responsibility to administer a fair and comprehensive discipline policy. The purpose of this policy is to ensure the rights of each student to attend a school with a safe and positive learning environment while also helping students to see that there are consequences for inappropriate behavior. Our goal is to help students learn to become responsible citizens. We encourage parents to maintain regular contact with teachers about concerns so we can work as a team to help their children.

DRESS CODE

Students shall show proper attention to personal cleanliness, neatness, and conservative, appropriate standards of dress and appearance. Student dress and student conduct should not disrupt or distract from the instruction at school. Student dress that is deemed inappropriate by the school staff will be corrected in accordance with district policy. Students should always dress appropriately for weather conditions.

HEAD LICE

Students and adults are not permitted to attend school if they have head lice or head lice eggs (nits). An individual that is found to have head lice will be sent home. Individuals will be required to treat their head and clothing appropriately as determined by their doctor or school nurse. Individuals may return to school when they no longer have any head lice or eggs.

HOMEWORK

A special quiet time and place set aside each evening for schoolwork or reading, encourages good study habits and helps prepare children for secondary schools. A good rule of thumb is to multiply the grade level by ten and that is the average number of minutes the student should be studying or reading each night (example: 4th grade X 10 = 40 minutes). If your child is absent for several days, we encourage you to call the office and arrange to have homework ready to pick up after school.

INTERNET POLICY

Acequia Elementary School integrates current technology into classroom learning. Students will complete an Internet permission form, and adhere to the rules of the form. Cells phones are permissible, but need to be kept in the student's backpack, turned off, and used only as necessary. Students may use their cell phone with permission from their teacher. Students are allowed to use school phones any time they wish.

LOST AND FOUND

Lost and found items are kept in the gym and accumulate quickly as the year proceeds. It is very helpful if parents will check as soon as items turn up missing.

Children are not to bring items to school such as toys, radios, trading cards and electronic devices that can be broken or lost and lead to classroom disruptions. If brought to school, these items will be kept by the teacher until the end of the day.

MEAL CHARGES

Students at the Elementary Schools will be allowed five charges. An alternative meal such as a sandwich will be provided for two additional days. The Food Service staff will send home notices of low and negative balances as well as trying to contact parents. Free and Reduced Applications will be sent home in an envelope with the child. No charging will be allowed the last three weeks of school. Charges that are not collected will be carried over to the next school year.

PARENT DROP-OFF AND PICK-UP:

- Drop-off is from 7:20-7:40 a.m. (on the west side of the building) If you come later than 7:40 a.m. and there are NO buses in the bus lane, you may pull in and quickly drop off your child. If there is a bus, you must drop your student off on the west side of the building.

- Please DO NOT PARK your cars in the bus loop during pick-up/drop-off of students. If you need to come into the school, please park in the designated area on the west side of the building.
- When picking-up your child in the bus loop, please use the right hand lane (next to the curb) to wait patiently in line for your student to come to your vehicle. The left lane is for cars to drive away. Please do not block the flow of traffic.
- If you by chance see a bus in the loop, you must pick-up or drop off your student on the west side of the building. This is to ensure the safety of the students on the bus.
- Pick-up time is at 2:50 p.m. in the front & west side of the building. Please be sure to use the right lane to wait and pull forward. Please DO NOT PARK in the drive through loop. This blocks the flow of traffic. Please do not wave your child to walk through traffic to your vehicle as well.

PLAYGROUND RULES AND CONSEQUENCES

The person on duty is in charge and students will cooperate as requested. The duty person will issue warnings and time-outs when necessary, and the student may lose recess privileges.

Rules are posted outside on the gym railing.

- 1) Students will use all playground equipment (swings, slides, tires, etc.) correctly.
- 2) Students will not throw rocks, dirt, snowballs or other objects that could hurt others or participate in any action that causes bodily harm or property damage.
- 3) Students must always ask the duty person for permission to leave the playground.
- 4) Students are not to harass, intimidate or provoke others. This includes no foul language or gestures.
- 5) Rough play is not allowed: intentionally pushing, grabbing, tripping, hitting or kicking others is strictly forbidden.

We want the playground to be a fun place to be and get good exercise and fresh air. We expect students to treat others with respect and play safely.

SCHOOL DAY

Morning supervision begins at 7:20 a.m. The bell rings at 7:40 a.m. to begin school. The tardy bell will ring at 7:45 a.m. The school day ends at 2:45 p.m. when the busses arrive. Parent pick-up will be after the busses have departed, approximately at 2:50 p.m.

SCHOOL IMMUNIZATION LAW

The immunizations listed are required of children who are to attend preschool, kindergarten through grade twelve (12) in any Idaho public, private, or parochial school (Idaho Code 39-4801). Immunizations must be administered in the manner and in accordance with medical standards

recognized by the Idaho Board of Medicine and within “Immunization Recommendations” available from the Bureau of Communicable Disease Prevention.

- 5 doses of DPT vaccine (Diphtheria, Pertussis, Tetanus) unless fewer doses are medically recommended;
- 4 or more doses of Polio vaccine, unless fewer doses are medically recommended;
- 2 doses each of MMR (measles/mumps/rubella vaccine, given after one year of age);
- 3 doses of Hepatitis B vaccine for children
- 2 Hepatitis A vaccine
- 2 Varicella (chicken pox) vaccine

Students not in compliance with Idaho Immunization Law will not be permitted to attend school.

SCHOOL MEDICATIONS

The Minidoka County School Board has established that no medication will be given to students (prescription and non-prescription) except in cases where failure to take prescribed medications would jeopardize the child’s health. In these cases, the following procedures will be followed:

- A letter from a doctor giving detailed instructions will be provided to the school by the parent/guardian. The letter must be also signed by the parent/guardian.
- The medicine, to be furnished by the parent, shall be plainly labeled with the student’s name, the name of the medicine, prescription number, the amount to be given, the time of day to be taken, and the expected duration of treatment. The physicians name must be on the label.
- Students who use Inhalers should either leave them at the office or with their teacher unless due to severity they must carry with them.

SPECIAL ACCOMMODATIONS

Any person needing special accommodations to participate in school activities should contact Acequia Elementary by calling 208-436-6985.

TARDIES

It is important for students to be in class on time. Teachers begin instruction at 7:45 a.m. and it is important that all students are present for opening routines. Continual tardies violate district attendance policies.

TRANSPORTATION

When riding on district buses students are required to adhere to all rules and regulations as stipulated by transportation personnel. Disruptive behavior will not be tolerated and student cooperation is greatly appreciated. Citations will be issued if students are uncooperative with bus drivers or other school personnel on bus duty or acting as supervisors. Please be very cautious when loading and unloading children from private vehicles and be aware of crosswalks, parking areas, and one-way streets.

VISITORS

We ask that all visitors sign in at the office and pick up a visitor's badge. To ensure our student's safety, we closely monitor traffic in our building. We do not permit students to bring friends or relatives to spend the day with them in class, as these situations are too disruptive to our educational program. Any person needing special accommodations to participate in school activities are welcome to contact our school at 436-6985.

WEAPONS

The Minidoka County School District has very detailed and strict policies concerning the possession or use of weapons, drugs or alcohol at school. Extensive policies listing appropriate consequences also exist for student behavior concerning harassment, fighting, theft or destruction of property. Parents are encouraged to review these and other policies on the school's website. If parents do not have access to a computer at home we will gladly assist you at the school.

Thank you for following the guidelines to provide a fun and safe education for all at Acequia Elementary. If you have any questions, please contact the school.

Heather Hepworth

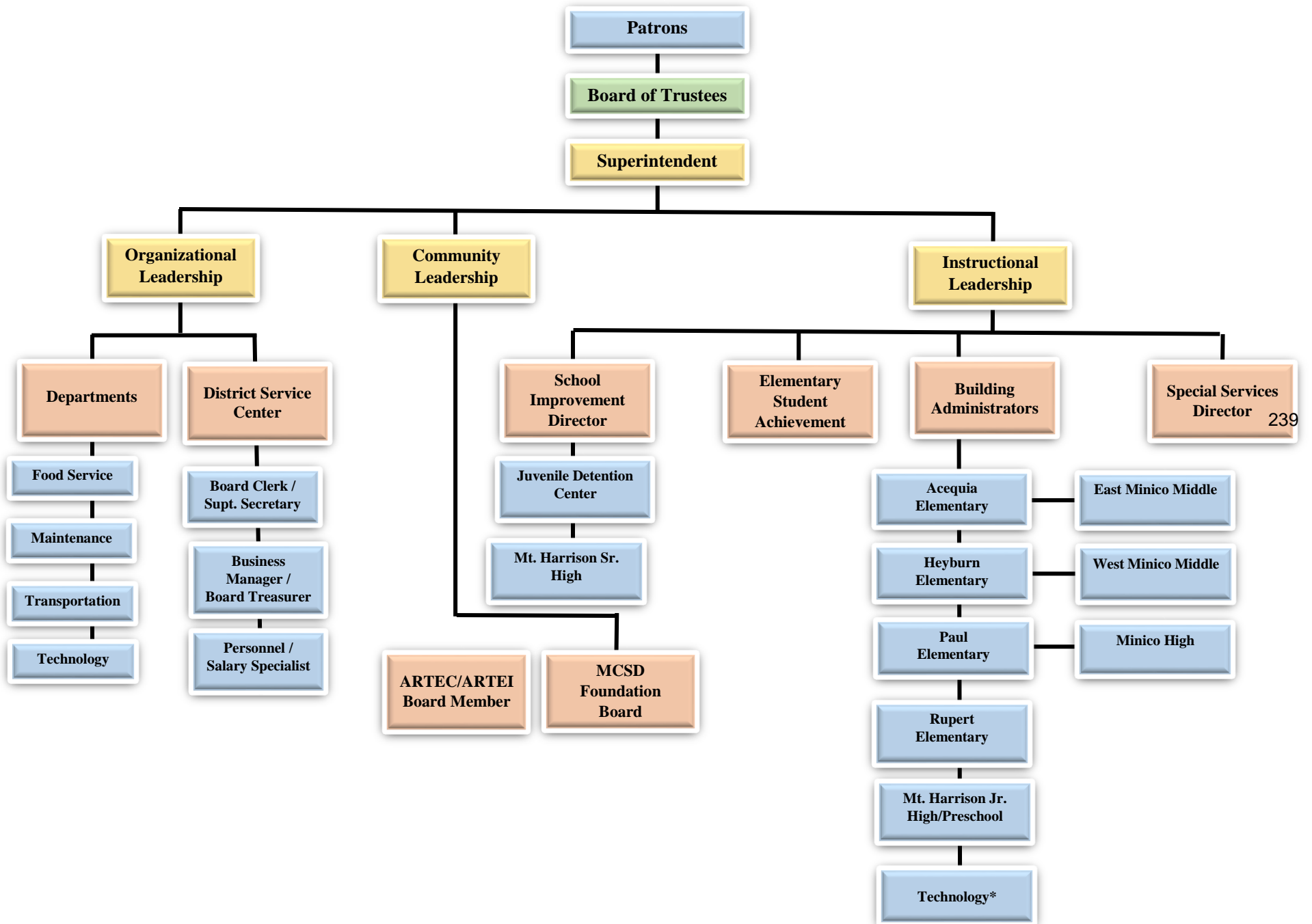
PRINCIPAL, ACEQUIA ELEMENTARY

Si gusta esta información en Español, llame a la escuela a 436-6985.

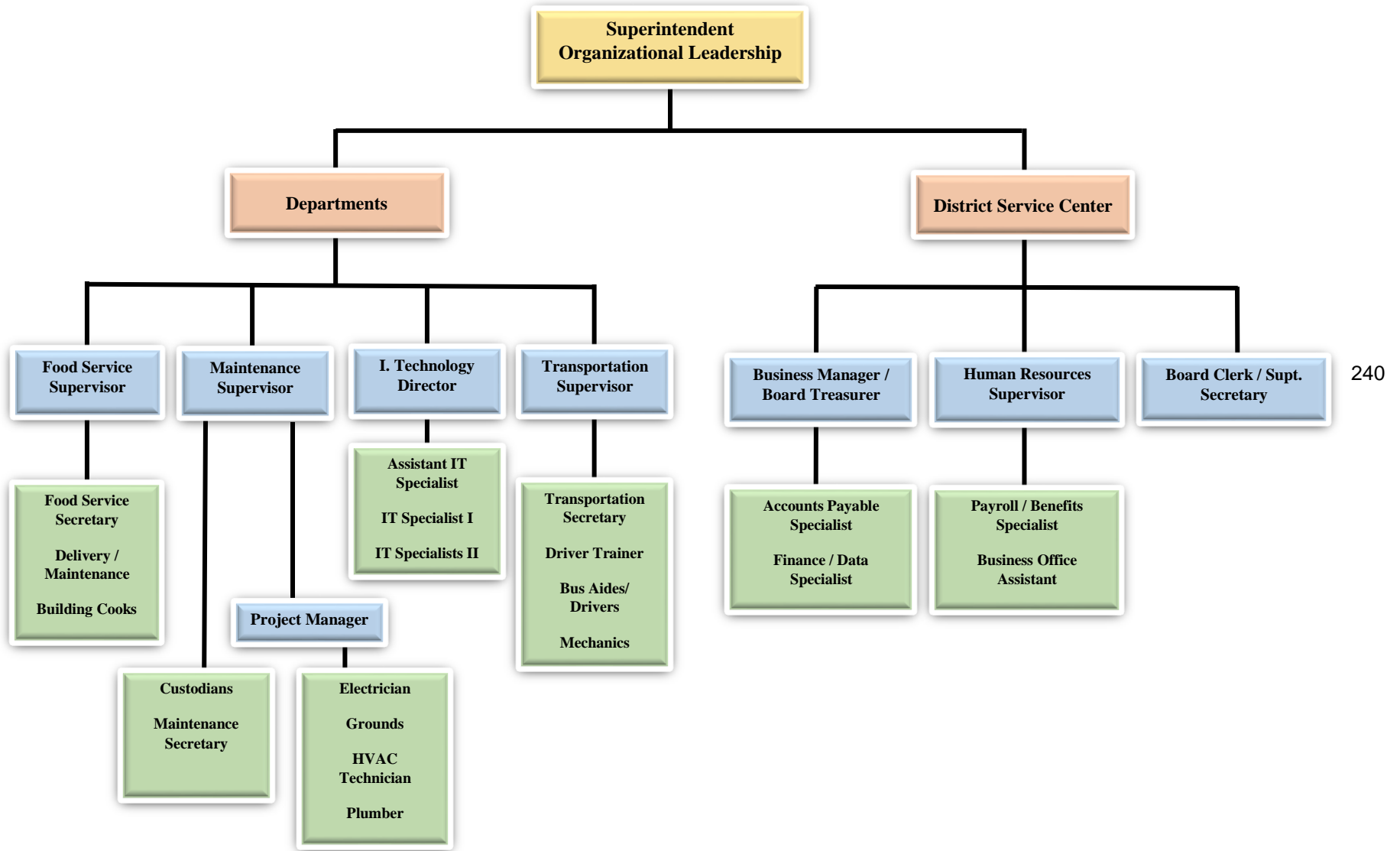
**"THE BEST 20 MINUTES OF YOUR DAY
CAN BE SPENT READING WITH YOUR CHILD"**

Minidoka County Joint School District #331

2020-2021 District Organizational Plan and Authority Flowchart (Policy 600.00A)

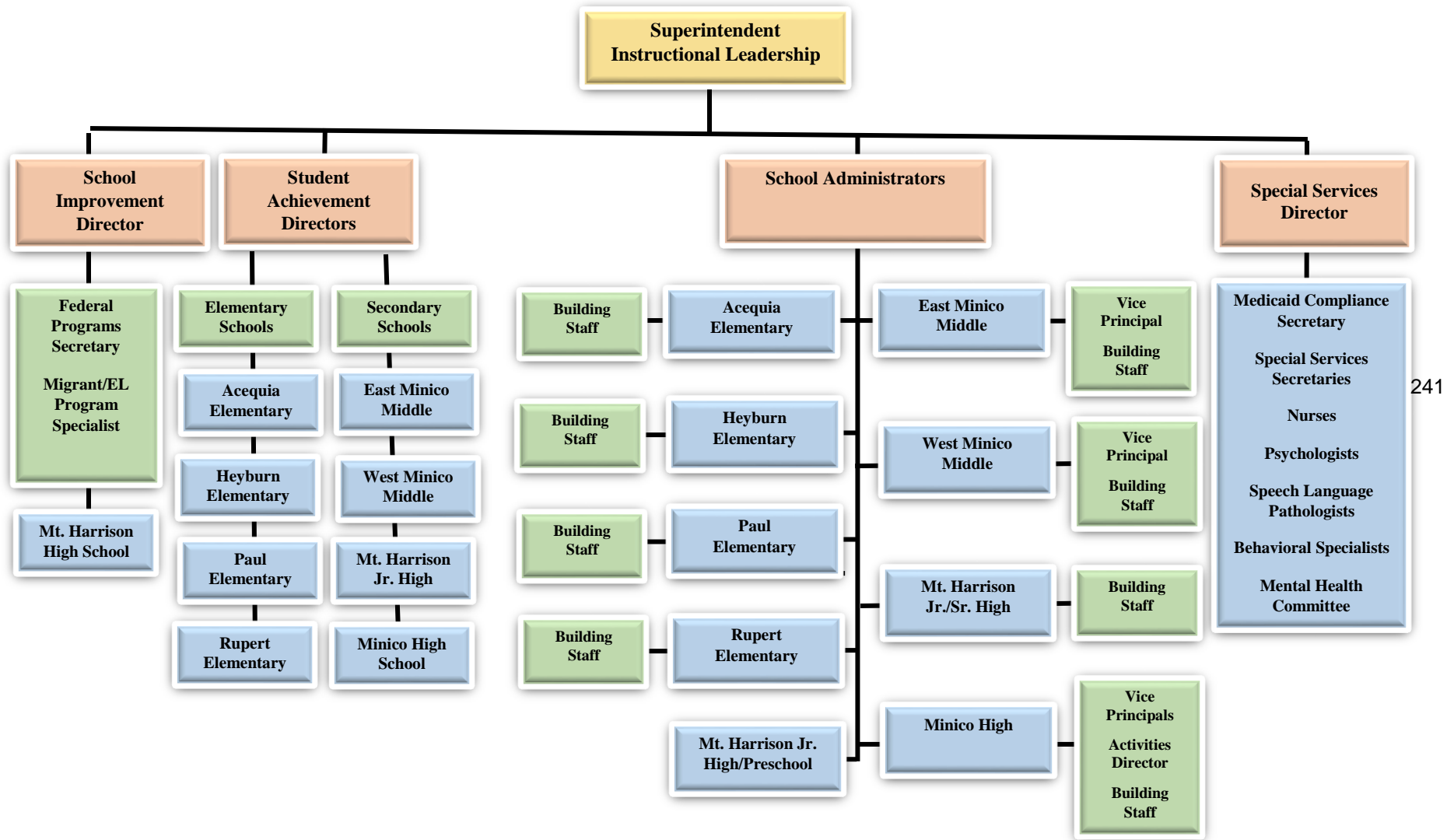


**Minidoka County Joint School District #331
2020-2021 District Organizational Plan and Authority Flowchart (Policy 600.00A)**



Minidoka County Joint School District #331

2020-2021 District Organizational Plan and Authority Flowchart (Policy 600.00A)



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SPECIAL EDUCATION MANUAL (LINK)

<https://www.sde.idaho.gov/sped/files/shared/Idaho-Special-Education-Manual-2018-Final.pdf>

IDAHO STATE DEPARTMENT OF EDUCATION MANUAL

<https://www.sde.idaho.gov/student-transportation/training/manuals/2019-School-Bus-Driver-Manual.pdf>

This Scholarship is currently unavailable until funding is available.

The Minidoka County School District Board of Trustees will budget \$4500.00 each year from the General Fund to distribute five (5) scholarships in the amount of \$900.00 each. Students will apply for project based scholarships in one of five different pathways. One (1) scholarship will be awarded per each pathway. If one pathway is not represented, the top five projects will be awarded scholarships.

1. Arts/Communication
2. Business Management
3. Health and Human Resource
4. Industrial Engineering
5. Natural Resources

Scholarship award nominees must be seniors in good standing and attend three (3) classes per trimester. Foreign exchange students are ineligible. After award announcements, students will need to provide proof of enrollment to the college or university of their choice. Students will be required to attend two (2) full time college semesters, and will be awarded \$450.00 each semester. Students that dropout after enrollment will be required to reimburse the Minidoka County School District for the appropriate amount.

Attached is the scholarship application, due February 10th of each year. Scholarships will be reviewed on or around March 15th each year by a committee from Minico High School selected by the Principal and Counselors. Scholarships will be announced and awarded at the Minico High School awards assembly in May.

All scholarships must be claimed on or before October 1st of the year following the scholarship award.



LEGAL REFERENCE:

ADOPTED: Original Adoption Date Unknown

RATIFIED: February 21, 2006

AMENDED/REVISED: September 20, 2010; August 19, 2013

ATTACHMENT: "Student Entry Form", "Teacher Form", "Principal's Form", and "Standardized Test Date Sheet"

MINIDOKA COUNTY SCHOLARSHIP

Minidoka County School Board is pleased to offer five scholarships in the amount of \$900 each to graduating seniors at Minico High School. Students may apply for project-based scholarship in one of the five pathways:

**ARTS AND COMMUNICATION
BUSINESS AND MANAGEMENT
HEALTH AND HUMAN RESOURCES
INDUSTRIAL AND ENGINEERING
NATURAL RESOURCES**

WHO IS ELIGIBLE

The competition is open to seniors in good standing at Minico High School. Students should select one (1) pathway as a foundation for their presentation.

CRITERIA

The project content must relate to the selected career pathway and/or be developed or created using skills acquired in courses related to the selected career pathway.

The project must be created for this scholarship or created for a class at Minico High School and must be an original work created solely by the student applying for the scholarship. Any works reference or included in the project which are not the students original work, must be appropriately acknowledged.

There are three components to the scholarship project:

1. A project clearly related to a career pathway.
2. A one-page written document explaining the project.
3. Interview with a committee of judges to discuss project, at which time a presentation might be made.

POSSIBLE SENIOR SCHOLARSHIP PROJECTS:

1. PowerPoint Presentation
2. Organize and carry out a special program or event
3. Original web page designs
4. Artwork portfolio created by student
5. A research paper or project
6. Science experiment on related topic
7. Research on political issue

JUDGING CRITERIA

Scholarship committee judges will rate scholars on the following project_scale:

PROJECT SCALE

1. Project is related to a career pathway
2. Project was created for this scholarship or for a course at Minico High School
3. Creates a quality project

INTERVIEW/PRESENTATION

1. Expresses ideas clearly
2. Communicates with diverse audience
3. Communicates in a variety of ways
4. Organization

PAPER

1. Project is explained with clarity
2. Information is presented clearly with supporting detail
3. Documentation of sources
4. Paper is well written with few errors

GENERAL INFORMATION AND INSTRUCTIONS

1. Entries must be turned into your school counselor/advisor no later than February 10th each year.
2. Foreign exchange students are not eligible for the Minidoka Scholarship Program. The program is designed to recognize scholastic achievement of full time students at Minico High School.
3. Minidoka Scholastic Award nominees must be seniors in good standing. Nominees must attend a minimum of three (3) classes per trimester to meet qualifications.
4. Each student participating in the Scholarship Award must submit an application packet containing entry form, exhibit or presentation, and typed, double spaced summary of the project.
5. Students may only submit one (1) scholarship application.
6. Scholarship award checks will be made directly to the awardees and distributed from the District Service Center, located at 310 10th St., Rupert, Idaho. Student must provide proof of full time enrollment (official registration form) from the college or university he/she will be attending and attend for two semesters. Students may pick up their award check no earlier than July 15th, each year. Students that drop out after enrollment or attendance must contact the Minidoka County School District Treasurer to make arrangement to reimburse the District.

POLICY TITLE:	Student Discipline - Procedure Minidoka County Joint School District # 331	POLICY NO: D390.00P PAGE 1 of 3
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Violation of Student Discipline Policy

As described herein, the Board authorizes the Principal or designee of any school to detain any student for disciplinary reasons for conduct disruptive to the good order or instructional effectiveness of the school. The District prohibits unlawful acts of violence against students, District personnel, or any other persons. However, this policy in no way prohibits any individual from reasonably defending against a physical attack by another student, employee or any other person. The District encourages taking reasonable steps to protect the health, safety, and welfare of all persons and to protect any property. If it becomes necessary to physically remove any student from a location or situation when the student refuses to obey verbal instruction, parents/legal guardians will be called and law enforcement may be summoned. This policy applies while a student is on any school property, which includes the regular school day, as well as school sponsored activities and on all district provided transportation.

When a student’s behavior impacts the safety of other students or staff, they may be suspended or expelled from school. When a student is suspended or expelled, he/she will be excluded from school and school activities as per Idaho Code 33-205 and Policy 390.20 Student Discipline Suspension and Policy 390.30 Student Discipline Expulsion. Suspension from school shall be utilized prior to the initiation of expulsion proceedings.

Building Level Discipline Plan

Building Principals shall work with staff to develop a discipline plan that outlines general building rules and how student discipline will be handled in the building (responsibilities of classroom teacher vs. administrator, parent contact, etc.). The plan should clarify minor infractions and outline acceptable consequences.

Classroom Discipline Plan

Classroom teachers should develop a classroom level discipline plan that outlines rules and consequences for students that aligns with the building level discipline plan. All classroom discipline shall be handled starting at the classroom level, followed by possible removal to the Principal's office should the behavior persist.

Traditional disciplinary measures include, but are not limited to:

- a. Loss of student privileges
- b. Temporary removal from the classroom
- c. Clean-up duty
- d. Loss of bus privileges
- e. In-school detention or suspension, which may take place during lunchtime, after school or on weekends
- f. Meeting with the student and the student's parents
- g. Restitution for damages to school property.

Minor Infractions (See Building Discipline Plan)

All minor infractions should be handled by staff who have direct supervision of the student before advancing to the next step. Minor infractions include, but are not limited to the following minor infractions, which is typically handled by the classroom teacher. Three minor infractions may constitute a major infraction.

- a. Incurability
- b. Failure to follow class rules and or directions
- c. Cheating, plagiarism or knowingly attempting to commit academic dishonesty
- d. Conduct continuously disruptive to the educational environment or to the instructional effectiveness of the classroom
- e. Engaging in any activity that constitutes disorderly conduct, an interference with school purposes or an educational function or disruptive to the educational environment
- f. Public displays of affection the inappropriate showing of affection in halls, classroom or on school grounds, will not be tolerated
- g. Students are expected to follow District Policy 344.00 Standard of Dress unless a student uniform is required
- h. Habitual truancy - Any child between the ages of seven (7) and sixteen (16) years whose parent has “failed, neglected or refused to place the child in school or knowingly have allowed a pupil to become repeatedly absent”

Major Infractions

During a school year the commission of any act while the student is on school property, engaged in any school activity, or on district provided transportation, which violates Policy 390.00 Student Discipline or the written discipline policy of any school may be grounds for discipline.

The following table is meant to be a guideline for major infractions. At the discretion of the building administrator, or designee, law enforcement may be consulted to help assess the situation and determine if legal consequences are applicable or necessary in addition to school discipline. This consultation may occur with the first, second or third offense based on the severity of the infraction. If the severity of the first infraction warrants it, then second, or third offense consequences may be applied. School personnel will take into consideration the age of the student when disciplining.

INFRACTION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Disrespect Vulgar Language Bullying/Harassment	Verbal warning and/or detention (suspension may occur depending on the severity of the offense)	Detention or suspension for up to 3 days or more to be determined during meeting with student, principal and parents	Detention, parents called, suspension for up to 5 days or more to be determined during meeting with student, principal and parents
Misuse of Technology	Device taken away by the principal and parents called	Device taken away by the principal; parents called; meeting with the principal, parents	Device taken away by the principal; meeting with the principal, parents and student

		and student to develop a plan	(possible loss of device privileges for remainder of the year)
INFRACTION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Destruction of Property	Suspension for up to 3 days or more, meeting with principal, parents and student to determine the number of days of suspension and cost for restitution	Suspension for up to 5 days or more, meeting with principal, parents and student to determine the number of days of suspension and cost for restitution	Suspension for up to 5 days or more, meeting with principal, parents and student to determine the number of days of suspension and cost for restitution
Fighting/Assault	Suspension for 1 to 3 days to be determined during meeting with student, principal and parents	Suspension for 3 days or more to be determined during meeting with student, principal and parents	Suspension for up to 5 days or more to be determined during meeting with student, principal and parents
Controlled Substance Alcohol, Tobacco or Vaping	Suspension for 3 days or more to be determined during meeting with student, principal and parents	Suspension for up to 5 days or more to be determined during meeting with student, principal and parents	Suspension pending an expulsion hearing with the Superintendent
Threats Against Others	Suspension for up to 3 days or more to be determined during meeting with student, principal and parents	Suspension for up to 5 days or more to be determined during meeting with student, principal and parents	Suspended pending an expulsion hearing with the District Discipline Review Committee.
Weapon	Suspension and possible referral to the District Discipline Review Committee for further consequences to be determined during meeting with student, principal and parents.	Expulsion. Appeals may be made to the Board.	

AMENDED: February 22, 2021

POLICY TITLE: Relationships Between the School and Law Enforcement – Student Release Form Minidoka County Joint School District # 331	POLICY NO: D430.00F PAGE 1 of 1
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All students being removed from school premises by law enforcement shall be released by the school using this form. Upon removal, law enforcement assumes full responsibility for the student.

Date: _____ **Time:** _____ AM or PM

Student Name: _____

Name of Law Enforcement Officer: _____

School: _____

Name of Releasing School Official: _____

Parent/Guardian Notified: Yes No

If no, describe or list attempts to contact:

Parent contact information will be shared with law enforcement officials to facilitate further communication between the family and law enforcement.

Cross References: 5260 Abuse and Neglected Child Reporting
3545 Student Interviews, Interrogations or Arrests

Policy History:

Adopted:
Revised On:
Reviewed On:

POLICY TITLE:	Relationships Between the School and Law Enforcement Minidoka County Joint School District # 331	POLICY NO: D430.00 PAGE 1 of 1
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The Board of Trustees of Minidoka County Joint School District No. 331 will strive to maintain a relationship between the Minidoka County Schools and officials of law enforcement agencies. The respective roles of the schools and law enforcement agencies will be taken into consideration in assisting and protecting individual children, protecting the interests of the community, and ensuring the rights of all concerned.

Relations with the Law Enforcement and Child Protective Agencies

The primary responsibility for maintaining proper order and conduct in the schools belongs to the staff. Staff shall be responsible for holding students accountable for infractions of school rules, which may include minor violations of the law occurring at school during school hours or at school activities. Where there is substantial threat to the health and safety of students or others, such as in the case of bomb threats, mass demonstrations with threat of violence, individual threats of substantial bodily harm, trafficking in prohibited drugs, or the scheduling of events where large crowds may be difficult to handle, the law enforcement agency shall be called upon for assistance. Information regarding major violations of the law shall be communicated to the appropriate law enforcement agency.

The District shall strive to develop and maintain cooperative working relationships with the law enforcement agencies. Procedures for cooperation between law enforcement, child protection, and school authorities shall be established. Such procedures shall be made available to affected staff and periodically reviewed.



LEGAL REFERENCE:

ADOPTED: August 5, 1997

AMENDED/REVISED:

CROSS REFERENCE: Policy 528.00 Child Abuse Reporting

**POLICY TITLE: Relationships Between the School and
Law Enforcement – Investigations and
Arrests
Minidoka County Joint School District # 331**

**POLICY NO:
D430.00P
PAGE 1 of 1**

All contact between the school and the police department on matters involving students shall be made through the administrative office. The police have ample opportunity to talk to a student away from the school and before or after school hours. They should be encouraged to do so. Law enforcement authorities should only be allowed to conduct an interview in the school if they can show that special circumstances exist or if the interview is at the request of the school. This determination should be made by the principal or Superintendent.

1. If the police have just cause for the student's arrest, they must be permitted to arrest the student, however, whenever possible, the arrest should be conducted in the principal's office out of the view of other students. Before removing a student from school, the police shall sign a release form in which they assume full responsibility for the student;
2. Law enforcement personnel should not be allowed to roam about the school until the student is found. They should remain in the administration office while school personnel seek out the student;
3. If possible, the educational program of the student should not be disrupted to allow for police questioning;
4. Any questioning by police should be conducted in a private room or area where confidentiality can be maintained;
5. If law enforcement officials are to be allowed to question a student under the age of 18, a reasonable attempt shall be made to notify the parents, except in cases of suspected child abuse or child neglect involving the parent. The parents should be given the opportunity to come to the school prior to the questioning; and
6. If the parents are notified and are able to attend, they should be allowed to be present at the interview. The administrator should be present at the interview, but should not take part in any questioning. The administrator should at all times remain a neutral observer.

Cross References: 5260 Abuse and Neglected Child Reporting
3545 Student Interviews, Interrogations or Arrests

Policy History:

Adopted:

Revised On:

Reviewed On:

The Board of Trustees of the Minidoka County Joint School District recognizes that every reasonable effort should be made to conserve energy and natural resources. We also believe that this commitment to sensible financial and resource management will be beneficial to the students, staff, and taxpayers of our district. Judicious use of the various energy and water systems at each school and building site shall be the objective of this program.

Implementation of this policy shall be the joint responsibility of the Board of Trustees, administration, teachers, staff, and students, and the success of this program will be dependent upon the helpful cooperation of every member of our district's community. An "Energy Conservation Specialist" will be selected and hired to direct this program. The district's administration shall support the Energy Conservation Specialist's efforts to implement, direct, monitor, evaluate, and report progress or needs in relation to the conservation of various forms of energy and natural resources.

The Energy Conservation Specialist (ECS) will maintain accurate records of resource consumption and related costs for each facility on a monthly basis. The ECS will regularly conduct usage audits at each site and provide recommendations for potential savings. Data from each school and site will be reviewed at least quarterly by the administration and presented to the Board of Trustees. The ECS will be responsible for developing individual campus conservation guidelines and procedures to ensure the successful implementation of the program. Emphasis will be placed upon optimizing comfort level in each facility for both the regular school day and for district-approved before-and-after school programs. The Trustees will regularly review reports on the progress of the program and the level of cooperation shown by the administrators and staff at each facility.

The ECS will also work closely with the Maintenance Supervisor to conserve energy while continuing to comply with applicable codes and standards on all projects. Energy and water efficiency shall be a major consideration in the new construction and renovation of the district's facilities and the ECS will be responsible for developing or researching relevant payback analyses for projects designed to reduce utility expenses and resource usage.



LEGAL REFERENCE:

ADOPTED: October 17, 2005

AMENDED/REVISED: