

**NOTICE OF REGULAR MEETING MEETING OF THE BOARD OF TRUSTEES  
MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331  
RUPERT, MINIDOKA COUNTY, IDAHO**

**NOTICE IS HEREBY GIVEN** that an **Regular Meeting** of the Board of Trustees of the Minidoka County Joint School District is posted for **Monday, March 15, 2021 at 7:00 PM** at the **District Service Center 310 10th Street Rupert, ID 83350** at which meeting the following business will be conducted:

**CALL TO ORDER & ROLL CALL:**

Bonnie Heins, Chair	Dr. Kenneth Cox, Superintendent
Rick Stimpson, Vice Chair	Kerri Tibbitts, Board Clerk
Russ Suchan, Trustee	Reed Cotten, School Counsel
Jeff Gibson, Trustee	
Mary Andersen, Trustee	

1. WORK SESSION - Athletic Directors	2
2. CALL TO ORDER & ROLL CALL	
3. VISITOR WELCOME, PRAYER & PLEDGE OF ALLEGIANCE	
4. AGENDA APPROVAL (Action Item)	
5. CONSENT AGENDA (Action Item)	
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11. ADJOURNMENT	

#boldsubject#

\*\* Robert's Rules of Order will govern all meetings

\*\*\* Any person needing special accommodations to participate in the above-noticed meeting should contact the Minidoka County School District one (1) day prior to the meeting at 310 10<sup>th</sup> St., Rupert, Id. (208) 436-4727

Grant –

Attached is the (estimate) sales order for the reconditioning and the new football helmets. Let me know if you have any questions. Below is the info on your inventory. Hopefully this will be clear enough to present to the school board. Keep in mind these numbers are approximate and I'm erring on the high side so there is enough to deal with any issues that arise. This is just a good plan on what to look forward to over the next 5-10 years for maintaining your football helmets. NOCSAE and NAERA are the two organizations that govern safety equipment for football helmets and reconditioning. If you need more info you can visit either of their websites to find more info on why reconditioning is important.

[NOCSAE – National Operating Committee on Standards for Athletic Equipment](#)  
[Home](#) | [NAERA](#)

Another thing to keep in mind is the insurance and liability. If someone were to get hurt playing football and the helmet was to blame, most school insurance policies have requirements that protective equipment is reconditioned to maintain the mfg's expectations for their warranty. If helmets aren't maintained there is the possibility that the manufacturers insurance policy to not cover you but also the schools insurance/catastrophic insurance policy not cover you either. Obviously those issues don't arise very often, especially with the lower impact that is normal in junior high level but if your helmets are maintained and something does happen there's a lot less to worry about. Cleanliness of helmets and the fact that they look a lot better when they come back from reconditioning is just a bonus.

2020 Helmets – 6 Schutt A11

2017-2018 Schutt Helmets – 33 – sending off for reconditioning this year.

2013-2015 – Xenith Helmets – 32 – already reconditioned (half 2019, half 2020)

38 Adams, Schutt helmets were thrown away 2021, that were over 10 years old.

2021 – Recon 33 helmets (plus buy 38 new?) \$6000-\$6300 see attached sales order (total helmets in inventory ((109), if you buy 38 this year)

2022 – buy 10 new helmets - \$1100 (no reconditioning) Total helmets in inventory (119) (probably not using many of the Xenith helmets this year)

2023 – Recon 6 2020 Helmets (plus buy 10 new) \$1450-\$1600 – you will lose most of the 32 Xenith Helmets this year (10 year life span) total helmets in inventory (about 90)

2024 – Recon all the new helmets purchased this year (38?) plus the 33 we are sending 2021. Maybe don't buy any new this year. (\$4200-\$4500)

2025 – starting this year we'll start to divide up the recon so you don't have such a big single year bill anymore. Plan on buying 8-10 helmets a year to maintain your inventory plus reconditioning 1/3 of your helmets (\$2500-\$2800 per year should be budgeted to maintain 90ish helmets)



Since 1975

347 EASTLAND DR S.  
 TWIN FALLS, ID 83301  
 PH: 208-734-4544  
 FAX: 208-733-3622

Page 1

Order Number 0000065225  
 Date 3/12/2021  
 PO Number 2021 FOOTBALL  
 Customer 1EAS01

Bill To: EAST MINICO MIDDLE SCHOOL  
 1805 "H" STREET  
 RUPERT ID 83350

Ship To: EAST MINICO MIDDLE SCHOOL  
 1805 "H" STREET  
 RUPERT ID 83350

Sales Rep: ADAM STIMPSON		Ship Via:		Ordered By: GRANT KILLOY	
				Terms: 01	

Line #	Qty	Item Code	Description	U/M	Price	Amount
1	32	NS-00-RECON	HELMET RECONDITIONING ESTIMATE	RECON	EA 60.00	1,920.00
2	38	NS-00-F205800	SCHUTT A11 YOUTH FOOTBALL HELM	F205800	EA 115.00	4,370.00
		COLOR: PURPLE				
		SIZE:	SM	M	L	XL
		QTY:	4	15	15	4

HELMET RECON & NEW HELMETS

Sub-Total	Discount	Freight 3	Sales Tax	Deposit Rec'd	Balance Due
6,290.00					6,290.00

Here is football and other things for next Year.

1. Girls basketball: These Uniforms are 10 years old.
2. Volleyball Tops: 7 Years old
3. Soccer tops. They are worn out and the numbers are coming off.



**February 22, 2021**  
**Regular Board Meeting Addendum**  
**Personnel Recommendation/Requests for Board Consideration**

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Resignation(s), 2020-2021

Bandy, Monica	Substitute Cook	Resigned via phone 01/21/2021
Day, Kimberly	West Minico, Bookkeeper	03/05/2021
Eames, Lisa	Substitute Teacher	Resigned via phone 01/21/2021
Esparza, Ashley	Food Service, Secretary	01/29/2021
Gillette, Macy	Substitute Teacher	Resigned via phone 01/21/2021
Link, Jeff	Minico, Boys Soccer Head Coach	02/03/2021
McLean, Jaimie	Minico, Girls Basketball JV Head Coach	01/15/2021
Melugin, Jeremiah	Technology, IT Specialist II	02/10/2021
Sparks-Covington, Elta	Rupert, Teacher	End of 2021-2022 School Year
Velazquez, Carolina	Substitute Teacher	02/02/2021

**February 22, 2021  
Regular Board Meeting**

**Personnel Recommendation/Requests for Board Consideration**

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Classified New Hire(s), 2020-2021

Barboza, Sheila Driver Education Teacher  
Etherington, Jessica Driver Education Teacher

Goodwin, McKinzee **Emergency** Special Services, Behavior Tech  
Sherry Bingham, Special Services Director, is recommending McKinzee Goodwin for the 6.5 hour/day, Behavior Tech position. McKinzee has been substituting in the district and we believe that she will be a good fir in this position. Start Date: 02/18/2021. V/A

Hill, Elizabeth Food Service, Secretary  
Russ Taylor, Food Service Supervisor, is recommending Elizabeth Hill for the secretary position. Start Date: 02/23/2021, VI/E

Certified Change(s), 2020-2021

Johnson, Dillon Minico, Teacher  
Dillon Johnson was hired on January 18, 2021 for the Diesel Tech teaching position. He will need to change is route of certification from Limited Occupational Specialist to an Alternative Authorization – Content Specialist until he can complete a few classes.  
An Alternative Authorization - Content Specialist will need to be requested and approved by the Professional Standards Commission. CTE is working closely with Mrs. Kidd to develop a plan for Mr. Johnson. In order for this employee to be employed as a secondary teacher, the Board will need to declare an "area of need." To declare an area of need, the Minidoka School District Human Resource Department has determined an area of need exists in our district

Stipend(s), 2020-2021

Margaret Fortner, Mt. Harrison High School Principal, is recommending a stipend of \$300 be paid to the following staff members for the position of credit recovery after school teacher. These teachers will work Tuesdays and Thursdays from 3:30 to 5:00 in four-week blocks to offer students a chance to recover failed credits.

Eilers, Amy  
Woodward, Zelma

Hurst, Candace

Thompson, Amber

Student Teacher(s), 2020-2021

Anderson, Kaylen Paul, Student Teacher

Retirement(s), 2020-2021

Anderson, Lucinda	Rupert, Cook	End of 2021-2022 School Year
Gallegos, Barbara	East Minico, Teacher	End of 2021-2022 School Year
Hayes, Donnetta	DSC, Kitchen Manager	End of 2020-2021 School Year
Olsen, Larris	Rupert, Teacher	End of 2021-2022 School Year

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Melugin, Jeremiah	Technology, IT Specialist II	02/10/2021
Sparks-Covington, Elta	Rupert, Teacher	End of 2021-2022 School Year
Velazquez, Carolina	Substitute Teacher	02/02/2021

# MCSO #331 Board of Trustees

## Special Board Meeting Minutes

### February 5, 2021

The Special Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 10:02 a.m.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan.

#### **Executive Session**

A motion to move into Executive Session was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

#### **Recess**

A recess was called by Chair Heins (11:00-11:07). The Board returned to Executive Session.

A motion to move into Open Session was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

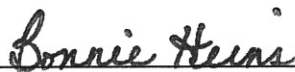
#### **Business**

A motion was made by Vice Chair Stimpson to affirm Mr. Ramsey's recommendation regarding employee 02-05-2021-1, seconded by Trustee Gibson. Trustee Andersen recused herself from voting on employee 02-05-2021-1.

Roll call vote: Trustee Gibson – yes; Trustee Suchan – yes; Vice Chair Stimpson – yes; Chair Heins – yes. Motion carried.

#### **Adjournment**

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried. Adjourned at 11:30.

  
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Bonnie Heins, Chair of School Board

Attest: February 22, 2021 kt

  
\_\_\_\_\_

Kerri Tibbitts, Board Clerk

THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF CHEMISTRY

PHYSICAL CHEMISTRY

PROFESSOR [Name]  
[Address]  
[City, State, Zip]

[Faded text, possibly a title or subject line]

[Faded text, possibly a body of a letter or report]

[Faded signature or name]

# MCSO #331 Board of Trustees

## Monthly Session Meeting Minutes

### February 22, 2021

The Regular Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 7:02 p.m.

#### Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan.

#### Work Session Four-Day School Week

A video was shown to administrators and department heads which was created to share with the community the positive things that are happening around our District. This will be on our website and You Tube.

The Board reviewed with administrators and department heads ideas that were shared at the admin meeting on February 3<sup>rd</sup>. They reviewed two calendars; It has 46 minutes added and no snow days, H has 60 minutes added to the day with four snow days built in and going to school December 21 and 22<sup>nd</sup>. Michele Widmier expressed concerns from her department regarding students who go to Mexico and missing more days on the calendar with 60 minutes added. It is hard for those students to recover credits.

Maggi Fortner asked if next year we are going back to past practice with snow days. Chair Heins stated this will have to be reviewed as the year progresses. It was asked if no snow days are built in what will happen. Ms. Johnson informed the Board there has to be four hours of instruction or work provided for it to be counted as an instructional day; otherwise, days will have to be added. Trustee Gibson asked if the additional time added to the day would be before or after school, Mr. Ramsey stated it will be at the end of the day. Students are now getting on buses at 5:55 a.m.

There were concerns expressed about elementary students. Buses come in the morning at 7:20 and some students don't leave until 3:30 or later. Trustee Gibson asked if times could be staggered and have elementary out first, middle school then high school. The Board has asked transportation to look at the possibility of doing this and the information gathered on staggering dismissal times presented at a special board meeting next week.

Ryan Edwards, Transportation Supervisor, felt there were many things their drivers could do to make up time, training, washing buses, cleaning inside and sanitization, checking fluids. The State will reimburse the District for training, but it would need to be removed from the salary schedule to part of their makeup time.

Russ Taylor, Food Service Supervisor, felt they could add another hour for the cooks and do additional training. A snack during school is not possible due to the grants offered for this program which have to be for after school programs. When asked about school offering dinner to students, he stated it was through the school lunch program and would be difficult to do. Even with the trainings, he thought his cooks would be short about a half an hour and stated they would need a pay increase to cover lost time.

Sherry Bingham, Special Education Director, stated her paras would make up time during the extended hours, but would be shy approximately 24.5 days a year. She stated a pay raise would help the shortage

in hours. Her special education teachers would like paras to work on some Fridays which would have to be worked out. Michele Widmier stated the same situation would be for her federal programs staff.

Chair Heins stated that when the four-day school week was discussed, the Board stated they would hold harmless employees and wanted department heads to find hours, so their employees would not lose hours or wages. The rumor has been circulating that employees would be getting a 9.3% raise which would make jobs more marketable. Chair Heins asked where this came from. Ms. Johnson shared when they met as a team that is one of the goals they came up with was being able to compete with other business in regards to wages. Sometimes the District has a hard time hiring for positions. Sherry Bingham also shared her concerns about hiring employees. Vice Chair Stimpson stated the Board understood this, however, we get a certain amount from the State for classified employees. We only have a certain amount to work with. When using taxpayer's money, we need to be cautious.

The Board asked where the \$175,000 came from that was being shown for raises. The last time they knew, the District funding was low. Michelle DeLuna explained the State gave back the 5% money on the career ladder, but are shorting us on distribution funds. The District is to fill it in with Covid money we receive. This year we are being funded on enrollment and not attendance, but she is not sure what next year will be. We will be funded on 213 students this year. Currently we need to use some funds to redo ARTEC.

The Board is concerned regarding not wanting to commit on long term items with short term money.

#### **Calendar Hearing 7:15**

The Board felt more information was needed before deciding upon a calendar. The Calendar Hearing was closed at 7:17 p.m.

#### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Mr. Ramsey led the group in prayer and Charles Lujan led members in the Pledge of Allegiance.

#### **Agenda Approval (Action Item)**

A motion to accept the agenda was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

#### **Consent Agenda (action item)**

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of previous board minutes were unanimously approved.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll was Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$662,236.45

Payroll: \$ 2,191,743.77

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Travel Requests (none this month)

Approval of new Personnel

#### **Student Representative Reports**

Student Representatives were not able to be present.

## Good News

Sarah Peleyo shared a video and her new program “Young Entrepreneurs” at Mt. Harrison. This is a nonprofit program and everything is hands on learning. It helps students learn responsibility, gain a knowledge of business and be successful in the workplace. Charles Lujan, student, shared he enjoys the team building atmosphere and being able to accomplish goals.

## Patron Comments

There were no patron comments.

## Discussion Items

### Covid School Week

A question was asked as to whether or not the staff is still mandated to wear masks. We are in the yellow zone. Vice Chair Stimpson felt we should continue with what we are doing, but feels we could drop the mask mandate and state highly recommended.

### 2021-2022 Four-Day School Week

With the discussion held in the Work Session, the Board would like information as to what staggering schedules in schools would be like for transportation.

### Wrestling Building Request

Clay Robinson presented to the Board a request to proceed with the building of a wrestling room from donations. This building, with the sanction of girls wrestling, would provide privacy, locker rooms, safety for the number of students wrestling, and help with the training and vision of the program. Trustee Gibson asked if other coaches from sports had been approached or if they are willing to approach coaches to see if they would join in the fundraising, so the building could be accessed by more sport programs. Mr. Robinson stated he is willing to have that conversation, however, wrestlers and coaches will be putting in many hours to help with sponsors, etc and the other programs need to help in the same way. This building will not cost the District anything, it will be built with donations. Mr. Ramsey asked if this proposal could be presented at the Facility Committee next week. It was agreed that a representative will be there to share the proposal.

### Administrator/Department/Committee Reports

There were no comments on these reports.

### Policy Discussion

There was no Policy Discussion for this month.

### Superintendent Report

Trustee Andersen asked Mr. Ramsey what information he received at the Kiwanis meeting. Mr. Ramsey stated the nurse shared that with the first dose of Covid vaccine you are 50% covered, after the second injection it goes to 90%.

## Business

### School Day (Covid)

A motion to change the mandate of masks for staff to highly recommended and the continuation of the 4.5 school day week was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

Approval of 2021-2022 School Calendar

A motion to table the calendar until after the special board meeting was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried.

Four-Day School Week for 2021-2022

A motion to table the Four-Day School Week for 2021-2022 until more information is to be presented at a special board meeting was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Wrestling Building Request

Vice Chair Stimpson recused himself from voting on this item. A motion was made to give the wrestling team permission to fundraise for either a building or improve the existing building they are currently in was made by Trustee Gibson, seconded by Trustee Andersen. Roll call vote: Chair Heins – Yes; Trustee Suchan – Yes; Trustee Gibson – Yes; Trustee Andersen – Yes. Motion carried.

New/Amended/Deleted Policies

A motion to approve policies D204.00 District Testing; Policy D390.00P Student Discipline Procedure and Policy D390.30 Student Discipline was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

Policy D274.00 Transfer of Student Credits from Non-Accredited Institutions (First Reading)  
This will be held for a second reading.

Policy D342.40 Student Athlete Drug Testing (First Reading)  
This will be held for a second reading.

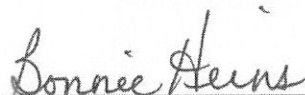
Policy D370.20 Administering medication (First Reading)  
This will be held for a second reading.

Policy D370.40 First Aid (First Reading)  
This will be held for a second reading.

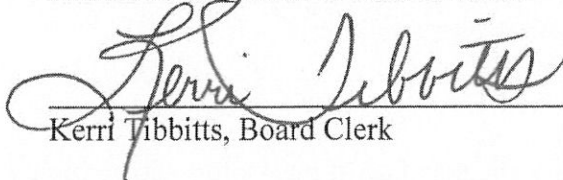
Policy D860.00 Inspection Procedures (First Reading)  
This will be held for a second reading.

Adjournment

A motion for adjournment was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried. Adjournment was at 8:05 p.m.



\_\_\_\_\_  
Bonnie Heins, Chair of School Board



\_\_\_\_\_  
Kerri Tibbitts, Board Clerk

Attest: March 15, 2021

# MCSO #331 Board of Trustees

## Regular Board Meeting Minutes

### February 22, 2021

The Regular Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 5:05 p.m.

#### Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan.

#### Agenda Review

The agenda was reviewed for the regular meeting, February 22, 2021, at 7:00 p.m.

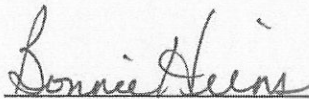
#### Executive Session

A motion to move into Executive Session was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

A motion to move into Open Session was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

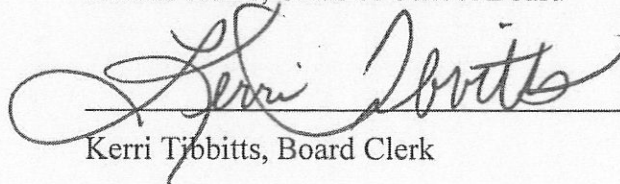
#### Adjournment (5:45)

A motion for adjournment was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried. Adjourned at 5:45.



Bonnie Heins, Chair of School Board

Attest: March 15, 2021 kt



Kerri Tibbitts, Board Clerk



# **MCS D #331 Board of Trustees**

## **Special Board Meeting Minutes**

### **March 1, 2021**

The Special Board Meeting, held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 5:03 p.m.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustee Andersen (by phone) and Trustee Suchan.

#### **Agenda Approval**

A motion to approve the agenda as presented was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried.

#### **Discussion Items**

Four Day School Week and Calendar: The Board in the last board meeting asked Transportation for ideas to try and stagger times with schools. Our District covers many miles and it would take to drive to the furthest point and back an hour and ten minutes with no stops. There might be some time saved if the high school started at 7:45. The buses could drop students off by 7:40; however, the Board felt this would not give students enough time to eat breakfast and get to class.

The bus in the p.m. would pick up students at Acequia and Heyburn between 4:00 and 4:05.

Vice Chair Stimpson asked Mr. Edwards, Transportation Supervisor, if those living out the furthest could bring their students to a certain drop off area. Mr. Edwards stated the District would have to pay those parents mileage. (After researching this item, IC 33-1503 states may reimburse mileage). Vice Chair Stimpson stated that Cassia is doing this. Parents voted with a four-day week they would bring their students to a certain bus stop which would save transportation time.

Chair Heins stated that Plan B on the transportation times is basically the same as this year. The end time for high school would be approximately 3:49. Laurie Copmann, Vice Principal at Minico, suggested we start earlier in August (2 days) and not be in school December 21 and 22 because of the number of students who will be absent for the holiday.

Chair Heins brought up the idea of no homework due to students being in class longer. Greg Durrant, East Minico Principal, and Cory Kniep, West Minico Principal, recognized the homework would change at each level, but is it being used appropriately and is it effective. Maren Oppelt, Minico teacher (dual credit/honor classes) stated that with those classes there would be homework. Karl Sandmann, math teacher Minico, also stated with CPM math the curriculum would go almost the full class time. Kimberley Kidd, principal, shared with CPM there is a homework component. Middleton which is on a four-day week uses CPM math. Vice Chair Stimpson stated with the 60 minutes added, teachers would not have to change lesson plans, but have students do homework the extra minutes added to class.

Mrs. Moyle, patron, asked if parents had been invited to discussions of going to a four-day week. She expressed concerns of students being alone or falling behind academically on a four-day week and asked why we are doing this. Vice Chair Stimpson shared that the discussion of going to a four-day week started a few years ago. We have had several meetings, which are open to the public, on this

topic. The Parent Patron Advisory Team has known about this option and are supportive of the idea. There are many schools in Idaho who are now on a four-day week and finding success with improved attendance and academics. With Cassia going to this, the District does not want to lose teachers or students. Many schools who were on traditional schedules, changed to the four-day week because they were losing teachers to those schools on the four-day schedule. Vice Chair Stimpson stated that our prosecuting attorney checked with several districts on the four-day schedule and found their crime rate went down due to older students being able to get jobs on Fridays. Vice Chair Stimpson feels the Board is doing what they feel is best for students.

Chair Heins recognized Mrs. Moyle's concerns. She shared many of the Districts had tried to provide daycare for those parents in need, but parents made other arrangements. Chair Heins expressed concern of children being hungry when home. The nurses are looking into a backpack program that food can be sent home for those families in need.

Cari Moyle, parent, asked what the benefit was to a four-day week. Chair Heins stated one of the things that will occur is PD will be done on some Fridays, so students will not miss any days of school, and teachers will have time to collaborate in their buildings. Teachers will work the same amount of hours as this year and instructional time will be the same, only in four days not five. There will also be less subs required for classes and students would not be out of class with Friday activities as they are now.

Mrs. Moyle asked where Idaho ranks nationally. Michele Widmier informed the Board we are 33rd in the nation. Chair Heins stated that many states give education more funding than what Idaho gives schools.

Jason Van Every suggested the Board ask if the calendar committee could come up with a 35-minute schedule due to busing. Ashley Johnson stated the committee had reviewed many calendars and options with minutes added.

Trustee Suchan asked administrators if they would prefer more days with shorter classes or less days and more class time. Danelle Stutzman informed the Board she has two teachers who have taught on a four-day week schedule and there was no problem getting through the curriculum. By having more time, the teacher felt she could help those students who needed additional help or interventions.

Clayton Larson asked what savings there would be and if that additional money would go towards sports and if saving money what happens with the levy. Michelle DeLuna, Business Manager, shared there would be some savings but the secondary schools will still have activities on Fridays. There might be some savings with fuel costs. The levy doesn't cover maintenance and operation costs, it covers the upkeep and repair of our schools. Chair Heins stated we run a levy for things we don't get money for from the State.

Mrs. Moyle, patron, asked if the four-day schedule does not work, will it be difficult to return to a traditional schedule and if the traditional schedule works, why change it. Vice Chair Stimpson stated because of teacher retention.

Chair Stimpson felt that calendar H made more sense for educating students and felt we needed to do away with transfer buses.

Laurie Copmann, Vice Principal from Minico, felt students are involved in many after-school activities and going until 4:15 would be difficult, so starting earlier would help. Ellen Austin, Paul Principal, expressed concerns of students getting to school earlier than now (7:20).

It was stated the District needs more bus drivers. Coleen Jones shared when an application comes in she calls them several times to see if they need help with the CDL. It was asked if transportation had a

CDL class would we get more drivers. The reply was “no”. The District now pays for someone to get their CDL license, but it hasn’t made a difference.

It was suggested to start school earlier and not be in session December 21 and 22. Last year there were 68 students who left for other countries and 123 over the last four years. Thirteen high school students were impacted and only four had the technology capabilities to be online. Vice Chair Stimpson stated if parents are going to take their students out of school they will do so. Maggi Fortner, Mt. Harrison High School Principal, felt that only having two days in the week and then gone the rest of the time, would hurt attendance, but is willing to do what the Board decides.

Vice Chair Stimpson asked why the teacher contract days are all over on the calendar and not specific ones each month. Ashley Johnson shared that holidays were taken into consideration along with parent/teacher conferences.

Heather Hepworth, Acequia Principal, is concerned about the transportation piece being undecided. Teachers at Acequia and Heyburn feel that have to put in more extra time because of bus pick up times. There needs to be something done for teachers at different buildings because of the difference in pick up times. Vice Chair Stimpson stated he struggles with the transfers. We need more bus drivers.

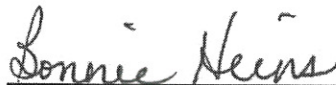
**Business**

The Board with trusting the department heads and administrators felt they were ready to make a decision regarding the calendar. A motion to approve calendar H with 60 minutes added and start times to be determined later was made by Vice Chair Stimpson, seconded by Trustee Andersen. Roll call taken: Trustee Andersen – yes; Trustee Suchan – yes; Vice Chair Stimpson – yes; Chair Heins – yes. Motion carried.

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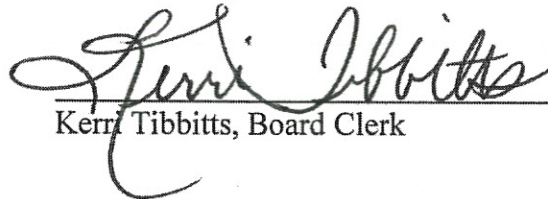
**Adjournment**

A motion for adjournment was made by Vice Chair Stimpson, seconded by Trustee Suchan, Motion carried. Adjournment was at 6:31 p.m.



Bonnie Heins, Chair of School Board

Attest: March 15, 2021



Kerr Tibbitts, Board Clerk





**MINIDOKA COUNTY SCHOOL DISTRICT #331**

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<b>100 - GENERAL FUND</b>			
63142	IDAHO DIGITAL LEARNING ACADEMY	MINICO IDLA TUITION FEES	\$1,215.00
63143	PITNEY BOWES/RESERVE ACCT	POSTAGE BUSINESS	\$438.36
63143	PITNEY BOWES/RESERVE ACCT	POSTAGE MHHS	\$3.57
63143	PITNEY BOWES/RESERVE ACCT	POSTAGE ADMIN	\$22.95
63143	PITNEY BOWES/RESERVE ACCT	POSTAGE BOARD	\$8.49
63145	WALMART	KLEENEX, LYSOL WIPES, HAND SANITATION,	\$66.90
63145	WALMART	HOME EC SUPPLIES FOR SEWING CLASS STUFFING ETC.	\$26.44
<b>Total for 100 - GENERAL FUND</b>			<b>\$1,781.71</b>
<b>243 - PROFESSIONAL TECHNICAL - STATE</b>			
63145	WALMART	CLASSROOM GROCERIES AND FOOD LAB SUPPLIES	\$46.68
63145	WALMART	CLASSROOM GROCERIES AND FOOD LAB SUPPLIES	\$28.52
63145	WALMART	TUBING, WIRE, PLASTIC, TOOTHPICKS FOR GREENHOUSE GRAFTING PROJECT	\$91.69
63145	WALMART	TUBING, WIRE, PLASTIC, TOOTHPICKS FOR GREENHOUSE GRAFTING PROJECT	\$85.27
<b>Total for 243 - PROFESSIONAL TECHNICAL - STATE</b>			<b>\$252.16</b>
<b>251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS</b>			
63143	PITNEY BOWES/RESERVE ACCT	POSTAGE FEDERAL PROGRAMS	\$2.55
<b>Total for 251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS</b>			<b>\$2.55</b>
<b>257 - TITLE VI-B IDEA SPECIAL ED FUND</b>			
63143	PITNEY BOWES/RESERVE ACCT	POSTAGE SPECIAL SERVICES	\$24.08
63144	PIZZA HUT - BURLEY	REWARDS PIZZA FOR MCCLEAN'S CLASS MINICO	\$54.94
<b>Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND</b>			<b>\$79.02</b>

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Grand Total: \$2,115.44

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Check Number	Vendor	Description	Amount
<b>100 - GENERAL FUND</b>			
0	WELLS FARGO REMITTANCE CTR	15000.MAINTENANCE FUEL	\$859.78
0	WELLS FARGO REMITTANCE CTR	GROUNDS FUEL	\$53.98
0	WELLS FARGO REMITTANCE CTR	CRASH PLAN	\$259.74
0	WELLS FARGO REMITTANCE CTR	FUEL TECHNOLOGY	\$213.11
0	WELLS FARGO REMITTANCE CTR	YEARLY BUSES NEEDING FUEL ON OUT OF TOWN TRIPS	\$147.66
0	WELLS FARGO REMITTANCE CTR	FUEL FOR (SHORT MINIBUSES (071, 072 ,064)	\$59.63
0	WELLS FARGO REMITTANCE CTR	FUEL FOR DISTRICT VEHICLES (TRANSPORTATION TRUCKS, DISTRICT CARS, SUPERINTENDENT VEHICLE ETC)	\$133.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR BRITNI DARRINGTON	\$40.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR BRANDI MILLIRON	\$40.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR JOSH GREENWALT	\$40.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR DEB BUXTON	\$40.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR STORMIE LEE	\$40.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR KRESTA GEORGE	\$40.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR LORINDA GARNER	\$40.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR HOLLY ROBBINS	\$40.00
0	WELLS FARGO REMITTANCE CTR	IETA VIRTUAL CONFERENCE FEB 3-4 REGISTRATION FOR JANA BLAUER	\$40.00
0	WELLS FARGO REMITTANCE CTR	DROPBOX	\$45.00
0	WELLS FARGO REMITTANCE CTR	CUSTOMIZED COMMUNICATIONS- A TEEN FACING PREGNANCY- PRINTED WORKBOOK	\$37.59
0	WELLS FARGO REMITTANCE CTR	ZONES OF REGULATION TRAINING FEB 24TH VIRTUAL FOR LORI LUGO AND MAUREEN DRENKER	\$460.00
0	WELLS FARGO REMITTANCE CTR	POSTAGE- BUSINESS DEPT	\$40.05
0	WELLS FARGO REMITTANCE CTR	REIMBURSEMENT FROM ARTEI FOR NORTHSTAR LITERACY	\$500.00

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<b>100 - GENERAL FUND</b>			
0	WELLS FARGO REMITTANCE CTR	CONTINUOUS LEARNING WITH EUREKA MATH TRAINING. - VIRTUAL REGISTRATION FOR KELSI SAGERS	(\$35.00)
0	WELLS FARGO REMITTANCE CTR	FUEL TECHNOLOGY	\$52.91
0	WELLS FARGO REMITTANCE CTR	FUEL FOR DISTRICT VEHICLES (TRANSPORTATION TRUCKS, DISTRICT CARS, SUPERINTENDENT VEHICLE ETC)	\$42.35
0	WELLS FARGO REMITTANCE CTR	MCASILLAS CPR	\$31.00
<b>Total for 100 - GENERAL FUND</b>			<b>\$3,260.80</b>
<b>241 - DRIVER EDUCATION FUND</b>			
0	WELLS FARGO REMITTANCE CTR	FUEL DRIVERS ED CARS	\$132.23
<b>Total for 241 - DRIVER EDUCATION FUND</b>			<b>\$132.23</b>
<b>243 - PROFESSIONAL TECHNICAL - STATE</b>			
0	WELLS FARGO REMITTANCE CTR	COSTCO-LAUNDRY DETERGENT, BAKING SHEET LIDS, PAPER PRODUCTS	25 \$267.47
<b>Total for 243 - PROFESSIONAL TECHNICAL - STATE</b>			<b>\$267.47</b>
<b>252 - TITLE I-B ESEA READING FIRST</b>			
0	WELLS FARGO REMITTANCE CTR	ZONES OF REGULATION CURRICULUM BOOKS	\$95.00
<b>Total for 252 - TITLE I-B ESEA READING FIRST</b>			<b>\$95.00</b>
<b>253 - TITLE I-C ESEA MIGRANT FUND</b>			
0	WELLS FARGO REMITTANCE CTR	CRICUT EXPLORE AIR 2, MINT + EVERYTHING BUNDLE-MIGRANT	\$349.79
<b>Total for 253 - TITLE I-C ESEA MIGRANT FUND</b>			<b>\$349.79</b>
<b>257 - TITLE VI-B IDEA SPECIAL ED FUND</b>			
0	WELLS FARGO REMITTANCE CTR	FUN AND FUNCTION - PEANUT BALL	\$44.94
<b>Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND</b>			<b>\$44.94</b>

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Grand Total: \$4,150.23

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<b>100 - GENERAL FUND</b>			
63146	HEYBURN, CITY OF	HEYBURN UTILITIES	\$2,715.84
63146	HEYBURN, CITY OF	MT HARRISON UTILITIES	\$1,235.38
63147	INTERMOUNTAIN GAS CO.	DISTRICT WIDE GAS INCLUDING FOOD SERVICE/ MAINT BLDG	\$66.62
63147	INTERMOUNTAIN GAS CO.	MT HARRISON GAS	\$1,084.47
63147	INTERMOUNTAIN GAS CO.	TRANSPORTATION GAS	\$577.23
63147	INTERMOUNTAIN GAS CO.	HEYBURN GAS	\$2,276.53
63147	INTERMOUNTAIN GAS CO.	PAUL GAS	\$877.11
63147	INTERMOUNTAIN GAS CO.	RUPERT GAS	\$1,478.30
63147	INTERMOUNTAIN GAS CO.	TLC GAS	\$1,631.08
63147	INTERMOUNTAIN GAS CO.	EAST GAS	\$2,375.87
63147	INTERMOUNTAIN GAS CO.	WEST GAS	\$1,494.96
63147	INTERMOUNTAIN GAS CO.	MINICO GAS	\$8,211.15
63148	PAUL, CITY OF	PAUL WATER/SEWER/GARBAGE	\$616.00
63148	PAUL, CITY OF	WEST WATER/ SEWER/ GARBAGE	\$660.00
63149	PROJECT MUTUAL TELEPHONE	DISTRICT PHONE SERVICE	\$1,022.20
63149	PROJECT MUTUAL TELEPHONE	ACEQUIA PHONE SERVICE	\$176.80
63149	PROJECT MUTUAL TELEPHONE	HEYBURN PHONE SERVICE	\$129.92
63149	PROJECT MUTUAL TELEPHONE	PAUL PHONE SERVICE	\$127.76
63149	PROJECT MUTUAL TELEPHONE	RUPERT PHONE SERVICE	\$170.12
63149	PROJECT MUTUAL TELEPHONE	EAST PHONE SERVICE	\$119.94
63149	PROJECT MUTUAL TELEPHONE	WEST PHONE SERVICE	\$137.53
63149	PROJECT MUTUAL TELEPHONE	MINICO PHONE SERVICE	\$888.86
63149	PROJECT MUTUAL TELEPHONE	MT HARRISON PHONE SERVICE	\$167.90
63149	PROJECT MUTUAL TELEPHONE	MAINTENANCE TELEPHONES	\$56.04
63149	PROJECT MUTUAL TELEPHONE	TRANSPORTATION TELEPHONES	\$126.34
63149	PROJECT MUTUAL TELEPHONE	HVAC ENERGY DSL LINE FOR MINICO	\$102.87
63149	PROJECT MUTUAL TELEPHONE	DISTRICT INTERNET FIBER/IP ADDRESS	\$12,811.15

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63149	PROJECT MUTUAL TELEPHONE	FIRE AND ENTRY ALARM SERVICE DISTRICT WIDE	\$252.00
63150	RUPERT, CITY OF	DISTRICT WIDE UTILITIES INCLUDING FOOD SERVICE & MAINT BLDG	\$1,177.82
63150	RUPERT, CITY OF	TRANSPORTATION UTILITIES	\$1,252.57
63150	RUPERT, CITY OF	RUPERT UTILITIES	\$4,614.32
63150	RUPERT, CITY OF	EAST UTILITIES	\$3,255.07
63150	RUPERT, CITY OF	TLC UTILITIES	\$1,996.06
63150	RUPERT, CITY OF	MINICO SEWER TRANSFER	\$579.91
63151	SUBURBAN PROPANE	ACEQUIA PROPANE	\$1,275.71
63151	SUBURBAN PROPANE	ACEQUIA PROPANE	\$7,548.37
63151	SUBURBAN PROPANE	ACEQUIA PROPANE	\$7,570.53
63151	SUBURBAN PROPANE	ACEQUIA PROPANE	\$1,272.80
63152	TOTAL WASTE MANAGEMENT	ACEQUIA GARBAGE SERVICE	\$454.57
63152	TOTAL WASTE MANAGEMENT	HEYBURN GARBAGE SERVICE	\$454.57
63152	TOTAL WASTE MANAGEMENT	WEST GARBAGE SERVICE	\$500.93
63152	TOTAL WASTE MANAGEMENT	MINICO GARBAGE SERVICE	\$1,031.37
63152	TOTAL WASTE MANAGEMENT	MT HARRISON GARBAGE SERVICE	\$351.57
63153	UNITED ELECTRIC COOP	ACEQUIA ELECTRIC	\$3,775.81
63153	UNITED ELECTRIC COOP	PAUL ELECTRIC	\$3,370.66
63153	UNITED ELECTRIC COOP	MINICO ELECTRIC	\$8,334.24
63153	UNITED ELECTRIC COOP	WEST ELECTRIC	\$2,105.92
63154	VERIZON	DISTRICT CELL PHONES	\$114.22
63154	VERIZON	RUPERT CELL PHONES	\$51.77
63154	VERIZON	EAST CELL PHONES	\$51.77
63154	VERIZON	WEST CELL PHONES	\$51.77
63154	VERIZON	MINICO CELL PHONES	\$182.95
63154	VERIZON	MT HARRISON CELL PHONES	\$129.41
63154	VERIZON	MAINTENANCE AND CUSTODIAL CELL PHONES	\$1,001.07

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63154	VERIZON	TECHNOLOGY CELL PHONES	\$329.62
63154	VERIZON	NURSE CELL PHONES	\$155.30
63154	VERIZON	DATA PLAN HOTSPOTS	\$19,949.64
63154	VERIZON	SPECIAL SERVICES CELL PHONES	\$51.77
63154	VERIZON	TRANSPORTATION CELL PHONES	\$155.30
<b>Total for 100 - GENERAL FUND</b>			<b>\$114,737.36</b>
<b>251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS</b>			
63154	VERIZON	FEDERAL PROGRAMS CELL PHONES	\$103.53
<b>Total for 251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS</b>			<b>\$103.53</b>
<b>290 - FOOD SERVICE FUND</b>			
63149	PROJECT MUTUAL TELEPHONE	FOOD SERVICE TELEPHONES	29 \$54.41
<b>Total for 290 - FOOD SERVICE FUND</b>			<b>\$54.41</b>
<b>Grand Total:</b>			<b>\$114,895.30</b>

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**MINIDOKA COUNTY SCHOOL DISTRICT #331**

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Check Number	Vendor	Description	Amount
<b>100 - GENERAL FUND</b>			
63155	A TO B MOTOR COACH, LLC	JANUARY ACTIVITY BUSING BOWLING	\$3,812.00
63155	A TO B MOTOR COACH, LLC	JANUARY ACTIVITY BUSING WRESTLING	\$1,475.50
63155	A TO B MOTOR COACH, LLC	JANUARY ACTIVITY BUSING GIRLS BASKETBALL	\$2,125.50
63155	A TO B MOTOR COACH, LLC	JANUARY ACTIVITY BUSING BOYS BASKETBALL	\$5,567.25
63156	A TO B SERVICES	FEB 2021 CONTRACTED BUSING FOR SPED STUDENT	\$4,800.00
63157	ACE HARDWARE	LADDER	\$70.99
63157	ACE HARDWARE	LADDER	\$89.99
63157	ACE HARDWARE	SURGE PROTECTOR	\$15.29
63157	ACE HARDWARE	ADAPTER	\$1.79
63157	ACE HARDWARE	BATTERIES 3V	\$14.38
63157	ACE HARDWARE	GARAGE REMOTE, PUTTY KNIFE, SCRAPER BENT THREAD	\$82.40
63157	ACE HARDWARE	BUNGEE CORD, LINK CHAIN	\$16.58 <sup>30</sup>
63157	ACE HARDWARE	BUNGEE CORD, LINK CHAIN	\$16.59
63157	ACE HARDWARE	PVC CAP FLEX	\$4.49
63157	ACE HARDWARE	SCREWDRIVER	\$7.73
63157	ACE HARDWARE	ROD WELD	\$7.19
63160	AMAZON/GEMB	MASKING TAPE	\$17.99
63160	AMAZON/GEMB	PRENTIC HALL WORLD STUDIES SPANISH (NELSON) OFFICE	\$64.69
63160	AMAZON/GEMB	OFFICE & TEACHING SUPPLIES, BOTTONS FOR HOME EC ETC	\$258.31
63160	AMAZON/GEMB	COPY PAPER STANDS FOR COMPUTER CLASS (AARON LARSON)	\$417.90
63160	AMAZON/GEMB	IDAHO FLAG	(\$20.00)
63160	AMAZON/GEMB	OFFICE CHAIR WITH LUMBAR SUPPORT - BLACK	\$193.32
63160	AMAZON/GEMB	OFFICE CHAIR WITH LUMBAR SUPPORT - BLACK	\$193.32
63160	AMAZON/GEMB	OFFICE CHAIR WITH LUMBAR SUPPORT - BLACK	\$193.32
63160	AMAZON/GEMB	ART SUPPLIES, OFFICE SUPPLIES, PROJECTOR LAMP (THOMPSON), DUCT TAPE	\$374.00

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<b>100 - GENERAL FUND</b>			
63160	AMAZON/GEMB	ART SUPPLIES, OFFICE SUPPLIES, PROJECTOR LAMP (THOMPSON), DUCT TAPE	\$43.18
63160	AMAZON/GEMB	ART SUPPLIES, OFFICE SUPPLIES, PROJECTOR LAMP (THOMPSON), DUCT TAPE	\$53.78
63160	AMAZON/GEMB	YOU MAKE A DIFFERENCE AWARD	\$77.04
63160	AMAZON/GEMB	HRAYZAN WEBCAM WITH MICROPHONE	\$25.98
63160	AMAZON/GEMB	SANDPAPER FOR B. VANEVERY ROOM #143	\$19.99
63160	AMAZON/GEMB	PENCIL SHARPENER FOR B. VANEVERY ROOM #143	\$10.31
63160	AMAZON/GEMB	15 PACK LR44 AG13 A76 BATTERY FOR WATCHES	\$11.98
63160	AMAZON/GEMB	LUBRICANT EYE DROP PRESERVATIVE FREE SINGLE USE VIALS	\$22.98
63160	AMAZON/GEMB	PRENTIC HALL WORLD STUDIES SPANISH	\$44.99
63160	AMAZON/GEMB	COMPUTER CHAIR	\$369.95
63160	AMAZON/GEMB	BLACK GEL PENS (12 COUNT)	\$26.96
63160	AMAZON/GEMB	DUCT TAPE,	\$193.49
63160	AMAZON/GEMB	XEROX 101R00474 DRUM CARTRIDGE COMPATIBLE WITH PHASER 3260 AND WORK CENTER 3215/3225	\$59.00
63161	AMERICAN LINEN SUPPLY	YEAR FOR SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$103.98
63161	AMERICAN LINEN SUPPLY	YEAR FOR SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$138.55
63161	AMERICAN LINEN SUPPLY	YEAR FOR SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$138.55
63161	AMERICAN LINEN SUPPLY	YEAR FOR SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$103.98
63162	ANDERSON, JULIAN & HULL, LLP	COMMUNICATION W/BUSS MANAGER	\$39.00
63163	ANIXTER INC	EAST KEYED CORE ONLY	\$1,054.62
63164	APPLE COMPUTER-PO REPAIR: MAIL IN	APPLE LAPTOP REPAIRS	\$497.95
63164	APPLE COMPUTER-PO REPAIR: MAIL IN	APPLE LAPTOP REPAIRS	\$597.95
63166	BAILEY OIL CO., INC.	(330) GALLONS DEF FOR USE IN BUSES IN TRANSPORTATION DEPT.	\$399.30

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63166	BAILEY OIL CO., INC.	MO PO FEBRUARY 21 FUEL FOR BUSES NEEDING FUEL AFTER ACTIVITY TRIPS FOR MONTH	\$2,315.44
63166	BAILEY OIL CO., INC.	MO PO FEBRUARY 21 FUEL FOR MINIBUSES NEEDING FUEL AFTER ACTIVITY TRIPS, ETC FOR MONTH	\$101.87
63166	BAILEY OIL CO., INC.	MO PO FEBRUARY 21 FUEL FOR MINIBUSES NEEDING FUEL AFTER ACTIVITY TRIPS, ETC FOR MONTH	\$63.23
63166	BAILEY OIL CO., INC.	MO PO FEBRUARY 21 FUEL FOR RED SHOP TRUCK AND OTHER SHOP TRUCK FOR MONTH	\$75.29
63166	BAILEY OIL CO., INC.	MO PO FEBRUARY 21 FUEL FOR MINIBUSES NEEDING FUEL AFTER ACTIVITY TRIPS, ETC FOR MONTH	\$13.55
63166	BAILEY OIL CO., INC.	MO PO FEBRUARY 21 FUEL FOR BUSES NEEDING FUEL AFTER ACTIVITY TRIPS FOR MONTH	\$131.94
63168	BEAR NECESSITIES PORTABLE RESTROOM	PORTABLE RESTROOM RENTAL JULY-JUNE SOFTBALL, SOCCER, BASEBALL, FOOTBALL PRACTICE FIELDS	\$317.60
63169	BLICK ART MATERIALS	Misc. Art Supplies	\$442.14
63170	BOILER MAINTENANCE, LLC	WATER METER	\$201.74 <sup>32</sup>
63172	BRYSON SALES & SERVICE, INC	KIT DCM SWITCH TURN SIGNAL	\$374.98
63172	BRYSON SALES & SERVICE, INC	BULB, LIGHT	\$36.84
63172	BRYSON SALES & SERVICE, INC	SOLENOID	\$94.86
63172	BRYSON SALES & SERVICE, INC	MOTOR HEATER, MOTOR HEATER, MOTOR HEATER W/TERMINAL DRIVER	\$516.10
63172	BRYSON SALES & SERVICE, INC	DASH ASSY POWER DOOR	\$855.18
63172	BRYSON SALES & SERVICE, INC	SWITCH HEADLIGHT	\$61.75
63172	BRYSON SALES & SERVICE, INC	RELAY 12V HIGH POWER	\$13.22
63173	BSN SPORTS	RUBBER DUMBBELL (55-100 LB)	\$1,894.71
63174	C-A-L STORES - BURLEY	PROPANE GAS	\$224.10
63175	CATMULL PLUMBING, INC	WATER HEATER, PARTS TAKE OUT	\$1,900.00
63175	CATMULL PLUMBING, INC	LABOR	\$2,400.00
63176	CAXTON PRINTERS	LAMINATING FILM	\$380.00
63176	CAXTON PRINTERS	X-ACTO ELECTRIC PENCIL SHARPENER	\$247.50
63176	CAXTON PRINTERS	DRY ERASE MARKERS - BLACK	\$76.20
63176	CAXTON PRINTERS	DRY ERASE MARKERS - RED	\$76.20

# MINIDOKA COUNTY SCHOOL DISTRICT #331

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<b>100 - GENERAL FUND</b>			
63176	CAXTON PRINTERS	DRY ERASE MARKERS - GREEN	\$76.20
63176	CAXTON PRINTERS	COLORED KRAFT ROLLS - WHITE	\$49.25
63176	CAXTON PRINTERS	CLASSROOM BOX OF GLUE STICKS	\$13.90
63176	CAXTON PRINTERS	HIGHLIGHTERS - YELLOW	\$16.56
63176	CAXTON PRINTERS	HIGHLIGHTERS - PINK	\$8.28
63176	CAXTON PRINTERS	HIGHLIGHTERS - GREEN	\$8.28
63176	CAXTON PRINTERS	RECORDS FOLDERS	\$48.50
63178	CHEMAQUA	MINICO BOILER CHEMICAL CA-900	\$415.52
63182	DYNA SYSTEMS	MAS-TAP PHILIPS HEAD 1/4X1-3/4	\$25.51
63182	DYNA SYSTEMS	Z-DISK HC CERAMIC 4-1/2X7/8 60 GRIT	\$55.36
63182	DYNA SYSTEMS	RAZOR CUTOFF WHEEL 5X.035X7/8	\$75.33
63182	DYNA SYSTEMS	DYNA SC STAR DRIVE SCREW 10X2-1/2	\$18.51 <sup>33</sup>
63182	DYNA SYSTEMS	DYNA SC STAR DRIVE SCREW 10X3-1/8	\$12.54
63182	DYNA SYSTEMS	TAPE BLACK DUAL LOCKING 1X6FT	\$47.90
63182	DYNA SYSTEMS	WASHER FENDER 1/4X1-1/4	\$26.70
63182	DYNA SYSTEMS	PM BI-METAL RECIP SAW BLADE 6X3/4X.035 14-10TPI	\$27.95
63182	DYNA SYSTEMS	CRYOBOOST DRILL BIT W/FLATS 13/64	\$10.50
63182	DYNA SYSTEMS	CRYOBOOST DRILL BIT W/FLATS 17/64	\$15.76
63182	DYNA SYSTEMS	CRYOBOOST DRILL BIT NO FLATS 5/32	\$7.73
63182	DYNA SYSTEMS	CRYOBIT WITH NO FLATS 1/8	\$16.49
63182	DYNA SYSTEMS	CRYOBIT WITH NO FLATS 7/64	\$8.12
63182	DYNA SYSTEMS	WOOD SPADES BEVEL POINT 3/4	\$11.16
63182	DYNA SYSTEMS	CANNED AIR 10OZ AEROSOL SINGLE	\$100.78
63182	DYNA SYSTEMS	SAFETY GLASSES PM XTREME CLEAR	\$75.71
63182	DYNA SYSTEMS	SAFETY GLASSES PM XTREME GRAY	\$84.67
63182	DYNA SYSTEMS	SAFETY GLASSES PM XTREME I/O MIRROR	\$62.06
63183	EDUQUEST LLC	COUNSELING SERVICES (DIST ACCT)	\$1,668.50

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<b>100 - GENERAL FUND</b>			
63184	ELECTRIC MOTOR REWIND,INC	BLOWER MOTOR CLASSROOM MT. HARRISON	\$116.90
63185	FLEET PRIDE TRUCK & TRAILER PARTS	YEAR - ANTIFREEZE & LUBE ITEMS FOR USE IN BUSES FOR YEAR	\$651.86
63186	FRANKLIN BUILDING SUPPLY	SHOP SUPPLIES	\$1,114.65
63188	GEM STATE PAPER CO, INC.	NILFISK CARPET EXTRACTOR ESS300 ST	\$2,867.39
63188	GEM STATE PAPER CO, INC.	VIPER VENOM BURNISHER	\$882.68
63188	GEM STATE PAPER CO, INC.	ADVANCE SHOVELNOSE FRONT SQUEEGEE	\$782.56
63188	GEM STATE PAPER CO, INC.	PROTEAM BACKPACK VACUUM	\$400.00
63188	GEM STATE PAPER CO, INC.	SWING BUFFER	\$658.53
63188	GEM STATE PAPER CO, INC.	PROTEAM BACKPACK VACUUM	\$400.00
63189	GLOBAL EQUIPMENT CO. INC.	ELKAY VRCTLE8WSK EZH20 VANDAL RESISTANT BI-LEVEL WATER BOTTLE FILLING STATION MINICO	\$4,790.53
63189	GLOBAL EQUIPMENT CO. INC.	ELKAY WATER BOTTLE REFILLING STATION HEYBURN	\$5,535.90
63189	GLOBAL EQUIPMENT CO. INC.	ELKAY WATER BOTTLE REFILLING STATION ACEQUIA	\$5,535.90
63189	GLOBAL EQUIPMENT CO. INC.	ELKAY VRC8WSK EZH20 VANDAL RESISTANT WATER BOTLLE FILLING STATION MINICO	\$3,388.31
63190	GLOBE MICROSYSTEMS, INC	SITE LICENSE SUBSCRIPTIONS ( AB TUTOR CONTROLL)	\$1,500.00
63191	HAUNS HARDWARE	GALV NIPPLE	\$2.99
63191	HAUNS HARDWARE	WHITE PLASTIC TRAP, FAUCET CONNECTOR, PVC ADP	\$26.76
63191	HAUNS HARDWARE	CONNECTOR	\$7.49
63191	HAUNS HARDWARE	SPRAY HEAD	\$12.99
63191	HAUNS HARDWARE	COMMAND REFIL STRIP	\$4.79
63191	HAUNS HARDWARE	COMMAND REFIL STRIP	\$29.96
63191	HAUNS HARDWARE	P-TRAP, FAUCET CONNECTOR	\$29.56
63192	HEGGERTY	BRIDGE THE GAP: INTERVENTION LESSONS	\$259.16
63192	HEGGERTY	PHONEMIC AWARENESS CURRICULUM: PRIMARY 2020 (ENGLISH)	\$518.33
63193	HERFF JONES-DIPLOMA DIVISION	213 DIPLOMAS 200 DIPLOMA COVERS 5 BLANK DIPLOMAS CLASS OF 2021	(\$41.36)

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63193	HERFF JONES-DIPLOMA DIVISION	213 DIPLOMAS 200 DIPLOMA COVERS 5 BLANK DIPLOMAS CLASS OF 2021	\$812.01
63193	HERFF JONES-DIPLOMA DIVISION	213 DIPLOMAS 200 DIPLOMA COVERS 5 BLANK DIPLOMAS CLASS OF 2021	\$27.85
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR MAGGI FORTNER	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR ASHLEY JOHNSON	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR DUSTIN HEATH	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR HEATHER HEPWORTH	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR SHERRY BINGHAM	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR GREG DURRANT	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR JOE FAIRCHILD	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR CORY KNEIP	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR JAMES RAMSEY	\$250.00
63195	IASA	IASA CONFERENCE REGISTRATION 2021- FOR DANELLE STUTZMAN	\$250.00
63196	INTERMOUNTAIN HEALTH CARE	ATHLETIC TRAINER	\$10,500.00
63198	JACKSON GROUP PETERBILT	HEADLIGHT SWITCH	\$169.38
63198	JACKSON GROUP PETERBILT	ROTOR	\$447.48
63198	JACKSON GROUP PETERBILT	FILTER, LUBE, FILTER OIL SPIN	\$181.28
63198	JACKSON GROUP PETERBILT	OIL PAN GASKET LEAKING REPAIR ON BUS 985	\$2,158.57
63198	JACKSON GROUP PETERBILT	4" FLANG, GASKEY EXHAUST	\$112.36
63198	JACKSON GROUP PETERBILT	EXHAUST LEAK REPAIR	\$390.00
63198	JACKSON GROUP PETERBILT	HEADLAMP SWITCH	\$74.70
63199	JB MOBILE, LLC	AXLE ALIGNMENT FOR BUS 155 LABOR CHARGES TO INSTALL KINGPINS AND OTHER PARTS ON BUSES IN TTRANSPORTATION DEPT FOR YEAR	\$100.00

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63200	KENWORTH SALES CO.	ORANGE GLOVES	\$105.10
63201	KLOEPFER CONCRETE INC.	COARSE SAND	\$233.50
63202	LAND VIEW INC	55 GAL DRUM TWIN OXIDE DISINFECTANT	\$2,640.00
63202	LAND VIEW INC	55 GAL DRUM TWIN OXIDE DISINFECTANT	\$2,640.00
63204	LYNCH OIL, INC.	MO PO FEBRUARY 21 FUEL FOR BUSES NEEDING FUEL FOR MONTH (ON SITE)	\$14,693.53
63206	MAGIC VALLEY CARPET	CARPET SUPPLIES - MT. HARRISON	\$30.60
63207	MAGIC VALLEY LABS,INC	DRINKING WATER TESTING - MINICO	\$36.00
63208	MAGIC VALLEY TIRE PAUL	HANDTRUCK TIRE/WHEEL	\$36.89
63208	MAGIC VALLEY TIRE PAUL	FLAT TIRE REPAIR, FIBERSEAL	\$100.00
63209	MARKS PLUMBING PARTS	1-1/4 17GA P TRAP	\$128.60
63209	MARKS PLUMBING PARTS	NEOPERL AERATOR INSERT 1.5 GPM (INCLUDES WASHERS)	\$27.38
63209	MARKS PLUMBING PARTS	SLOAN NEW STYLE VACUUM BREAKER REPAIR KIT V-651-A	\$80.16
63209	MARKS PLUMBING PARTS	SANI SEAL WAXLESS FASKET	\$87.52
63209	MARKS PLUMBING PARTS	T7S SINGLE HANDLE PANTRY FAUCET WITH LEVER HANDLE	\$188.94
63211	MILES CONSTRUCTION	PAUL SHOP ROOF AND BUILDING REPAIR	\$44,400.00
63212	MY EDUCATOR, LLC	MY EDUCATOR WORD/PPT/EXCEL COURSE	\$87.45
63214	NEWMAN, G. ROBERT	PAINTING - MINICO	\$177.00
63214	NEWMAN, G. ROBERT	PAINTING EAST	\$70.00
63214	NEWMAN, G. ROBERT	PAINTING MT. HARRISON	\$105.00
63218	NU VU GLASS, INC.	HOLLOW METAL DOUBLE DOORS	\$4,000.00
63219	O'REILLY AUTO PARTS	OIL FILTER	\$12.90
63221	PITNEY BOWES	INK FOR POSTAGE METER	\$169.98
63221	PITNEY BOWES	CLEANING KIT	\$33.99
63222	PITNEY BOWES CORP	POSTAGE METER RENTAL	\$249.45
63223	PLATT ELECTRIC SUPPLY, INC	HANDY BOX, RACEWAY IVORY, SWITCH/RECEPTACLE BOX	\$69.37
63223	PLATT ELECTRIC SUPPLY, INC	LITTELFUSE	\$9.36

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63223	PLATT ELECTRIC SUPPLY, INC	1 POLE SWITCH, TOGGLE SWITCH WALLPLATE	\$10.53
63223	PLATT ELECTRIC SUPPLY, INC	BRACKETS	\$37.80
63224	PREMIERE SPEAKERS BUREAU, INC	BACK TO SCHOOL MEETING - DR JOE SANFELIPPO -	\$4,250.00
63227	QUILL CORPORATION	SMEAD VIEWABLES PREMIUM 3D HANGING FOLDER TABS	\$27.19
63227	QUILL CORPORATION	ENVELOPES	\$64.56
63228	RAMSEY HEATING & ELECTRIC, INC	RV PIPE	\$29.80
63229	REFRIGERATION SUPPLIES	BLOWER PROVER SWITCH	\$132.58
63230	REMIND101 INC	VOICE CALLS 1 YR	\$2,000.00
63231	RIDLEY'S FOOD & DRUG	BOARD MEETINGS MEALS/ FOOD SUPPLIES	\$32.78
63231	RIDLEY'S FOOD & DRUG	HEALTH SUPPLIES	\$950.00
63231	RIDLEY'S FOOD & DRUG	GIFT CARDS FOR WELLNESS CHALLENGE	\$100 <del>.00</del> <sup>37</sup>
63232	RUSSELL SIGLER INC	CONTROL MODULE IGNITON, IGNITOR ELECTRODE	\$344.14
63233	SCHOOL SPECIALTY SUPPLY	SAX VERSATEMP PREMIUM 6 GALLEN KIT WITH PUMPS FOR ART	\$140.52
63233	SCHOOL SPECIALTY SUPPLY	SAFECO ZENERGY SWIVEL VINYL BALL CHAIR - BLACK	\$226.52
63233	SCHOOL SPECIALTY SUPPLY	CLASSROOM SELECT NEOROK STOOL - ACTIVE WOBBLE SEATING, SOFT SEAT	\$318.48
63233	SCHOOL SPECIALTY SUPPLY	SAFECO ZENERGY VINYL BALL CHAIR- BLACK	\$153.62
63234	SCHOWS, INC	OETIKER CLAMP 10PK	\$89.30
63234	SCHOWS, INC	MINI BULB	\$1.29
63234	SCHOWS, INC	PIGTAIL SOCKET	\$24.80
63234	SCHOWS, INC	MINI BULB	\$6.60
63234	SCHOWS, INC	RELAY	\$42.38
63234	SCHOWS, INC	PIGTAIL SOCKET	\$36.94
63236	SHIFFLER EQUIPMENT SALES	SWIVEL CHAIR GLIDE WITH ROUNDED FERRULE - FITS 5/8" O.D. TUBES, 1-1/4" DIA, STEEL BASE	\$65.09
63236	SHIFFLER EQUIPMENT SALES	SWIVEL CHAIR GLIDE WITH FERRULE - FITS 5/8" O.D. TUBES, 1-1/4 DIA	\$65.09

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63237	SILVER CREEK SUPPLY	ROTOR, POP-UP SPRAY HEAD, CUTOFF, VARIOUS NOZZLES	\$4,246.58
63239	SNAKE RIVER PEST CONTROL	EXTERMINATION OF TERMITES	\$3,000.00
63240	SOLV BUSINESS SOLUTIONS-233439	STUDENT DISCIPLINE REFERRAL FORMS (1000/PK)	\$306.48
63242	SPEEDCRAFT AWARDS	DISCIPLINE NOTICES	\$97.50
63243	STANDARD PLUMBING CO	BOWL TOP SPUD, TAIL PIECE COP, WAX GASKET	\$128.93
63243	STANDARD PLUMBING CO	WATER HEATER ANODE ROD	\$23.53
63244	STERLING BATTERY COMPANY	YEARLY - BATTERIES FOR BUSES	\$499.90
63245	STEVENSON, CALISTA	East Minico Vaping Poster Contest GRAND PRIZE Winner	\$100.00
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHTT	\$1,493.82
63249	TIMES NEWS-LEE PUBLICATIONS	WAN SWITCHES	\$61.38
63249	TIMES NEWS-LEE PUBLICATIONS	BUS BIDS	\$67.20
63250	TURNER PLLC, TRAVIS L	BSNYDER DOT PHYSICALS FOR DRIVERS IN TRANSPORTATION DEPT.	\$50.00
63250	TURNER PLLC, TRAVIS L	GNAY DOT PHYSICALS FOR NON ROUTE DRIVERS IN TRANSPORTATION DEPT.	\$50.00

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63250	TURNER PLLC, TRAVIS L	RBREEDING - DOT PHYSICALS FOR MECHANICS IN TRANSPORTATION DEPT.	\$50.00
63251	USI, INC	OPTICLEAR GLOSS 3 MIL LAMINATING FILM 27" WIDE & 1" CORE	\$381.89
63252	VALLEY OFFICE SYSTEMS	PRINTER CONTRACT FOR THE YEAR	\$102.51
63252	VALLEY OFFICE SYSTEMS	COPY MACHINE FOR THE YEAR	\$521.54
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
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63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00

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63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
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63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DW PRINTERS	\$229.00
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE- DISTRICT ADMIN	\$418.66
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE MT HARRISON	\$13.68
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE- SEC ALTERNATIVE	\$0.01
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE- DISTRICT ADMIN	\$1.53
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE- BUSINESS OPERATIONS	\$25.73
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DN PRINTER	\$458.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DN PRINTER	\$1,145.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DN PRINTER	\$1,145.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DN PRINTER	\$1,145.00

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63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DN PRINTER	\$1,145.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DN PRINTER	\$1,145.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DN PRINTER	\$916.00
63252	VALLEY OFFICE SYSTEMS	KYOCERA P2235DN PRINTER	\$916.00
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE TECH DEPARTMENT	\$12.23
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE - MINICO	\$1.01
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE - HEYBURN	\$6.88
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE - MAINT	\$0.14
63252	VALLEY OFFICE SYSTEMS	COPY MACHINE LEASE	\$943.13
63252	VALLEY OFFICE SYSTEMS	PRINTER TONER LEASE	\$196.81
63252	VALLEY OFFICE SYSTEMS	COPY MACHINE LEASE	\$434.10 <sup>41</sup>
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE	\$84.89
63252	VALLEY OFFICE SYSTEMS	COPY MACHINE LEASE	\$1,540.65
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE	\$411.51
63252	VALLEY OFFICE SYSTEMS	MAINTENANCE EQUIPMENT LEASE	\$30.81
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE 2020-2021	\$927.63
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE 2020-2021	\$160.49
63252	VALLEY OFFICE SYSTEMS	PRINTER TONER LEASE	\$209.51
63252	VALLEY OFFICE SYSTEMS	COPY MACHINE LEASE	\$1,084.97
63252	VALLEY OFFICE SYSTEMS	YEARLY - COPIER LEASE -	\$75.56
63253	WATER DISTRICT 130	SCHOOL SUPPLIES MINICO	\$70.00
63254	WELCH MUSIC, INC.	REPAIRS ON INSTRUMENTS FOR BAND STUDENTS	\$158.40
63254	WELCH MUSIC, INC.	Band repairs for year	\$86.00
63254	WELCH MUSIC, INC.	Band repairs for year	\$68.75
63255	WESTERN MOUNTAIN BUS SALES	CBL BRAKE LOAD LIMIT, KIT SHOE AND LINING, LAM TINT	\$589.04
63256	WESTERN RECORDS DESTRUCTION	RECORD DESTRUCTION CONTAINER JULY-JUNE SHRED EVERY OTHER MONTH 64 GAL CONTAINER	\$36.00

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<b>Total for 100 - GENERAL FUND</b>			<b>\$221,164.04</b>
<b>241 - DRIVER EDUCATION FUND</b>			
63213	NAPA AUTO PARTS	WINDOW REGULATOR ASSEMBLY	\$93.09
<b>Total for 241 - DRIVER EDUCATION FUND</b>			<b>\$93.09</b>
<b>243 - PROFESSIONAL TECHNICAL - STATE</b>			
63158	AIRGAS INTERMOUNTAIN,INC	WELDING WIRE	\$150.30
63160	AMAZON/GEMB	FOGG-IT MISTING NOZZLES (3 PACK)	\$422.55
63160	AMAZON/GEMB	3.0 USB WALL CHARGER	\$19.99
63160	AMAZON/GEMB	WALL CHARGER	\$14.99
63160	AMAZON/GEMB	DEWALT 20V MAX COMBO 4 TOOL DRILL SET KIT	\$279.99
63160	AMAZON/GEMB	CYNAMED ISA 157 PIECES	\$54.99
63160	AMAZON/GEMB	GAUZE BANDAGE ROLLS	\$16.95 <sup>42</sup>
63160	AMAZON/GEMB	VET KIT, SCISSORS, SCALES, VACUUM SEALER, DISPOSABLE APRONS, MISC CLASSROOM SUPPLIES	\$387.88
63160	AMAZON/GEMB	PILLOW COVERS, WALL CLOCK, BEDSIDE TABLE W/ WHEELS, DENTURES, MISC CLASSROOM SUPPLIES	\$644.68
63160	AMAZON/GEMB	PILLOW COVERS, WALL CLOCK, BEDSIDE TABLE W/ WHEELS, DENTURES, MISC CLASSROOM SUPPLIES	\$79.23
63160	AMAZON/GEMB	JEWEL CITY TOOLS	\$37.99
63160	AMAZON/GEMB	SANDPAPER, BITS, GLUE, MISC SHOP SUPPLIES	\$446.09
63160	AMAZON/GEMB	PILLOW COVERS, WALL CLOCK, BEDSIDE TABLE W/ WHEELS, DENTURES, MISC CLASSROOM SUPPLIES	\$35.96
63160	AMAZON/GEMB	BRAIDED ROPE	\$36.95
63160	AMAZON/GEMB	FOODSAVER SPACE SAVING	\$84.00
63160	AMAZON/GEMB	PILLOW COVERS	\$97.99
63160	AMAZON/GEMB	PRO ART DISPLAY MONITOR	\$579.98
63160	AMAZON/GEMB	DESK PAD	\$169.90
63160	AMAZON/GEMB	PENCILS	\$16.94
63194	HUBERT CO	TRUE MFG REACH-IN FREEZER	\$3,974.00

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<b>243 - PROFESSIONAL TECHNICAL - STATE</b>			
63197	INTERMOUNTAIN WOOD PRODUCTS	PROJECT LUMBER	\$79.47
63197	INTERMOUNTAIN WOOD PRODUCTS	PROJECT LUMBER	\$258.73
63197	INTERMOUNTAIN WOOD PRODUCTS	PROJECT LUMBER	\$324.12
63197	INTERMOUNTAIN WOOD PRODUCTS	PROJECT LUMBER	\$311.63
63220	PACIFIC STEEL	PROJECT STEEL	\$273.40
63223	PLATT ELECTRIC SUPPLY, INC	MODULAR PLUG	\$57.90
63223	PLATT ELECTRIC SUPPLY, INC	CRIMPER	\$65.56
63238	SKILLS USA	STATE/NATL DUES BRENT VAN EVERY	\$28.00
63246	STOKES FOOD CENTER	CLASSROOM GROCERIES AND FOOD LAB SUPPLIES	\$184.54
63248	THE LAMPO GROUP, INC.	Personal Finance Student Workbooks Quote #9072309	\$1,194.08
<b>Total for 243 - PROFESSIONAL TECHNICAL - STATE</b>			<b>\$10,328.78</b>

**245 - PUBLIC SCHOOL TECHNOLOGY FUND**

63160	AMAZON/GEMB	55 INCH TV	\$1,429.89
63160	AMAZON/GEMB	TV CART	\$488.94
63160	AMAZON/GEMB	55 INCH TV	(\$476.99)
63160	AMAZON/GEMB	55 INCH TV	\$476.99
63160	AMAZON/GEMB	NEXIGO WEBCAM	\$77.00
63160	AMAZON/GEMB	NEXIGO WEBCAM	\$77.00
63160	AMAZON/GEMB	NEXIGO WEBCAM	\$77.00
63160	AMAZON/GEMB	NEXIGO WEBCAM	\$77.00
63160	AMAZON/GEMB	55" LG TV-SWENSEN	\$476.44
63160	AMAZON/GEMB	VAVA USB-C HUB	\$21.24
63160	AMAZON/GEMB	VAVA USB-C HUB	\$21.24
63160	AMAZON/GEMB	VAVA USB-C HUB	\$21.24

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<b>245 - PUBLIC SCHOOL TECHNOLOGY FUND</b>			
63160	AMAZON/GEMB	VAVA USB-C HUB	\$21.24
63160	AMAZON/GEMB	VAVA USB-C HUB	\$21.24
63160	AMAZON/GEMB	DELL 27 INCH SCREEN	\$161.03
63160	AMAZON/GEMB	DELL 27 INCH SCREEN	\$161.03
63160	AMAZON/GEMB	YETI MICROPHONE	\$118.27
63160	AMAZON/GEMB	APPLE LIGHTNING TO USB CAMERA ADAPTER -USB	\$62.53
63160	AMAZON/GEMB	KAISI S -180 LARGE SILICONE SOLDERING MAT MAGNETIC REPAIR WORK MAT	\$27.69
63160	AMAZON/GEMB	WOWSTICK 1F+64 IN 1 ELECTRIC SCREWDRIVER, DUAL MODE CORDLESS LITHIUM -ION CHARGE LED POWER	\$48.99
63160	AMAZON/GEMB	WOWSTICK 1F+64 IN 1 ELECTRIC SCREWDRIVER, DUAL MODE CORDLESS LITHIUM -ION CHARGE LED POWER	\$48.99
63160	AMAZON/GEMB	WOWSTICK 1F+64 IN 1 ELECTRIC SCREWDRIVER, DUAL MODE CORDLESS LITHIUM -ION CHARGE LED POWER	<del>\$48.99</del>
63160	AMAZON/GEMB	NEXIGO WEBCAM	\$77.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD- SILVER	\$129.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD- SILVER	\$129.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD- SILVER	\$129.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD- SILVER	\$129.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD- SILVER	\$129.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD- SILVER	\$129.00
63165	APPLE, INC	MAGIC TRACKPAD 2- SPACE GRAY	\$149.00
63165	APPLE, INC	MAGIC MOUSE 2- SPACE GRAY	\$198.00
63165	APPLE, INC	MAGIC MOUSE 2- SILVER	\$79.00
63165	APPLE, INC	MAGIC MOUSE 2- SILVER	\$79.00
63165	APPLE, INC	MAGIC MOUSE 2- SILVER	\$79.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD - SPACE GRAY	\$149.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD - SPACE GRAY	\$149.00
63165	APPLE, INC	MAGIC KEYBOARD WITH NUMERIC KEYPAD - SPACE GRAY	\$149.00

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<b>245 - PUBLIC SCHOOL TECHNOLOGY FUND</b>			
63203	LIGHTSPEED TECHNOLOGIES	MEDIA CONNECTOR WITH CABLES AND POWER ADAPTOR	\$3,770.25
63203	LIGHTSPEED TECHNOLOGIES	FLEXMIKE PENDANT MICROPHONE	\$488.00
63205	MAD RIVER LASER LLC	MTH LAPTOP CASES - NEOPRENE	\$538.80
<b>Total for 245 - PUBLIC SCHOOL TECHNOLOGY FUND</b>			<b>\$10,166.04</b>
<b>246 - STATE SUBSTANCE ABUSE FUND</b>			
63159	ALL WIRELESS COMMUNICATIONS	SITE RENTAL FOR RADIO TOWERS	\$200.00
<b>Total for 246 - STATE SUBSTANCE ABUSE FUND</b>			<b>\$200.00</b>
<b>251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS</b>			
63231	RIDLEY'S FOOD & DRUG	TTL IA PARENT INVOLVE SUPPLIES - GROCERIES FOR PARENT	\$84.00 45
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE- FEDERAL PROGRAMS	\$0.59
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE- FEDERAL PROGRAMS	\$70.14
<b>Total for 251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS</b>			<b>\$154.73</b>
<b>252 - TITLE I-B ESEA READING FIRST</b>			
63187	GARNER, TERRY	COUNSELING SERVICES - ACEQUIA	\$375.00
63226	QUEST BEHAVIRAL HEALTH	GROUP COUNSELING AT PAUL ELEMENTARY - KYRA LITLEDIKE	\$97.50
63226	QUEST BEHAVIRAL HEALTH	GROUP COUNSELING AT PAUL ELEMENTARY - KYRA LITLEDIKE	\$97.50
63226	QUEST BEHAVIRAL HEALTH	GROUP COUNSELING AT PAUL ELEMENTARY - KYRA LITLEDIKE	\$97.50
<b>Total for 252 - TITLE I-B ESEA READING FIRST</b>			<b>\$667.50</b>
<b>253 - TITLE I-C ESEA MIGRANT FUND</b>			
63167	BALLARD & TIGHE, PUBLISHERS	PRE-IPT ORAL ENGLISH- 5TH EDITION ONLINE TEST SET-PRESCHOOL 50 TEST CREDITS	\$175.00
63167	BALLARD & TIGHE, PUBLISHERS	PRE-IPT ORAL SPANISH- 5TH EDITION ONLINE TEST SET-PRESCHOOL 50 TEST CREDITS	\$175.00

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<b>253 - TITLE I-C ESEA MIGRANT FUND</b>			
63231	RIDLEY'S FOOD & DRUG	MIGRANT COMMUNITY SERVICE FEES	\$75.00
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE MIGRANT PRESCHOOL	\$7.05
<b>Total for 253 - TITLE I-C ESEA MIGRANT FUND</b>			<b>\$432.05</b>
<b>257 - TITLE VI-B IDEA SPECIAL ED FUND</b>			
63192	HEGGERTY	PHONEMIC AWARENESS CURRICULUM: KINDERGARTEN 2020 (ENGLISH)	\$87.99
63231	RIDLEY'S FOOD & DRUG	PRETZEL STICKS, POPCORN, GOLDFISH, TEDDY GRAHAMS	\$17.34
63231	RIDLEY'S FOOD & DRUG	HONEY O'S, PB CUPS	\$13.38
63231	RIDLEY'S FOOD & DRUG	BABY WIPES	\$13.07
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE SPECIAL SERVICES	\$77.14
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE- SPECIAL SERVICES	\$18.31
<b>Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND</b>			<b>\$227.23</b>
<b>258 - TITLE VI-B IDEA PRESCHOOL FUND</b>			
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE- PRESCHOOL	\$2.26
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE PRESCHOOL	\$20.66
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE PRESCHOOL	\$46.44
<b>Total for 258 - TITLE VI-B IDEA PRESCHOOL FUND</b>			<b>\$69.36</b>
<b>260 - MEDICAID</b>			
63183	EDUQUEST LLC	PSR & IBI & COUNSELING SERVICES (MEDICAID)	\$46,429.88
63225	PRIMARY THERAPY SOURCE	THERAPY SERVICES - MEDICAID	\$2,053.60
63241	SOUTHERN IDAHO THERAPY	THERAPY SERVICES - MEDICAID	\$645.30
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE MEDICAID	\$45.23
<b>Total for 260 - MEDICAID</b>			<b>\$49,174.01</b>
<b>263 - PERKINS III PRFESSIONAL TECHNICAL ACT</b>			
63160	AMAZON/GEMB	FOGG-IT MISTING NOZZLES (3 PACK)	\$338.04

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<b>263 - PERKINS III PROFESSIONAL TECHNICAL ACT</b>			
63181	DELL DIRECT SALES L.P.	PRECISION 3640 TOWER	\$1,336.39
<b>Total for 263 - PERKINS III PROFESSIONAL TECHNICAL ACT</b>			<b>\$1,674.43</b>
<b>285 - COPS-SECURITY GRANT</b>			
63179	CONVERGINT TECHNOLOGIES LLC	MINICO GENETEC CONVERSION SECURITY SYSTEM	\$6,592.03
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
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63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
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63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57

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63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK MS9390-HV OUTDOOR PANORAMIC MULTI-SENSOR NETWORK	\$916.57
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29



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63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21C WALL MOUNT BRACKET	\$56.29
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73

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63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
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63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-21N	\$58.73
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30



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63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
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63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-414 CORNER MOUNT	\$60.30
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38





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<b>285 - COPS-SECURITY GRANT</b>			
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-529 MOUNTING ADAPTER FOR SELECT SPEED DOME CAMERAS	\$56.38
63247	SYSTEM TECH INC	VIVOTEK AM-718	\$95.51
63247	SYSTEM TECH INC	VIVOTEK AM-718	\$95.51
63247	SYSTEM TECH INC	VIVOTEK AM-718	\$95.51











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<b>285 - COPS-SECURITY GRANT</b>			
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK AP- GIC-011A-060 INJECTOR WITH SURGE PROTECTION	\$113.15
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHT	\$1,493.82
63247	SYSTEM TECH INC	VIVOTEK MA9321-EHTV ADJUSTABLE VIEW/ DAY NIGHT	\$1,493.82





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<b>290 - FOOD SERVICE FUND</b>			
63177	CHARLIE'S PRODUCE	ACEQUIA PRODUCE	\$238.05
63177	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$464.45
63177	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$363.45
63177	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$483.55
63177	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$559.85
63177	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$572.70
63177	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$352.35
63177	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$342.40
63177	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$298.35
63177	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$280.55
63177	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$327.45
63177	CHARLIE'S PRODUCE	MINICO PRODUCE	\$419.65
63177	CHARLIE'S PRODUCE	MINICO PRODUCE	\$440.10
63177	CHARLIE'S PRODUCE	MINICO PRODUCE	\$265.70
63177	CHARLIE'S PRODUCE	MINICO PRODUCE	\$417.25
63177	CHARLIE'S PRODUCE	MINICO PRODUCE	(\$36.60)
63177	CHARLIE'S PRODUCE	MINICO PRODUCE	\$708.65
63177	CHARLIE'S PRODUCE	MINICO PRODUCE	(\$134.95)
63177	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$103.95
63177	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$124.45
63177	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$75.90
63177	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$124.45
63177	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$132.40
63177	CHARLIE'S PRODUCE	DSC PRODUCE	\$217.20
63177	CHARLIE'S PRODUCE	DSC PRODUCE	\$102.20
63177	CHARLIE'S PRODUCE	DSC PRODUCE	\$54.65
63177	CHARLIE'S PRODUCE	DSC PRODUCE	\$91.40

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<b>290 - FOOD SERVICE FUND</b>			
63177	CHARLIE'S PRODUCE	DSC PRODUCE	\$98.75
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	\$442.05
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	\$493.80
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	\$420.70
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	\$497.55
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	(\$36.60)
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	\$670.95
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	\$60.00
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	(\$197.25)
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	(\$60.00)
63177	CHARLIE'S PRODUCE	PAUL PRODUCE	\$40.00
63177	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$683.05
63177	CHARLIE'S PRODUCE	RUPERT PRODUCE	(\$140.00)
63177	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$520.80
63177	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$617.95
63177	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$530.25
63177	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$613.00
63177	CHARLIE'S PRODUCE	WEST PRODUCE	\$467.15
63177	CHARLIE'S PRODUCE	WEST PRODUCE	\$639.15
63177	CHARLIE'S PRODUCE	WEST PRODUCE	\$444.55
63177	CHARLIE'S PRODUCE	WEST PRODUCE	\$522.65
63177	CHARLIE'S PRODUCE	WEST PRODUCE	\$457.05
63177	CHARLIE'S PRODUCE	EAST - FRESH FRUIT AND VEGGIE GRANT	\$678.35
63177	CHARLIE'S PRODUCE	EAST - FRESH FRUIT AND VEGGIE GRANT	\$135.40
63177	CHARLIE'S PRODUCE	EAST - FRESH FRUIT AND VEGGIE GRANT	\$198.50
63177	CHARLIE'S PRODUCE	EAST - FRESH FRUIT AND VEGGIE GRANT	\$155.30
63177	CHARLIE'S PRODUCE	HEYBURN - FRESH FRUIT AND VEGGIE GRANT	\$2,075.00

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<b>290 - FOOD SERVICE FUND</b>			
63177	CHARLIE'S PRODUCE	HEYBURN - FRESH FRUIT AND VEGGIE GRANT	\$368.25
63177	CHARLIE'S PRODUCE	HEYBURN - FRESH FRUIT AND VEGGIE GRANT	\$280.30
63177	CHARLIE'S PRODUCE	HEYBURN - FRESH FRUIT AND VEGGIE GRANT	\$484.85
63177	CHARLIE'S PRODUCE	RUPERT - FRESH FRUIT AND VEGGIE GRANT	\$2,633.70
63177	CHARLIE'S PRODUCE	RUPERT - FRESH FRUIT AND VEGGIE GRANT	\$473.90
63177	CHARLIE'S PRODUCE	RUPERT - FRESH FRUIT AND VEGGIE GRANT	\$443.90
63177	CHARLIE'S PRODUCE	RUPERT - FRESH FRUIT AND VEGGIE GRANT	\$562.50
63177	CHARLIE'S PRODUCE	WEST - FRESH FRUIT AND VEGGIE GRANT	\$718.30
63177	CHARLIE'S PRODUCE	WEST - FRESH FRUIT AND VEGGIE GRANT	\$135.30
63177	CHARLIE'S PRODUCE	WEST - FRESH FRUIT AND VEGGIE GRANT	\$198.50
63177	CHARLIE'S PRODUCE	WEST - FRESH FRUIT AND VEGGIE GRANT	\$155.30
63180	DEAN DAIRY COPRORATE, LLC	ACEQUIA - MILK	\$1,363.99 <sup>67</sup>
63180	DEAN DAIRY COPRORATE, LLC	HEYBURN - MILK	\$4,089.70
63180	DEAN DAIRY COPRORATE, LLC	PAUL - MILK	\$2,746.12
63180	DEAN DAIRY COPRORATE, LLC	RUPERT - MILK	\$4,806.96
63180	DEAN DAIRY COPRORATE, LLC	TLC - MILK	\$430.54
63180	DEAN DAIRY COPRORATE, LLC	EAST - MILK	\$2,840.48
63180	DEAN DAIRY COPRORATE, LLC	WEST - MILK	\$2,464.33
63180	DEAN DAIRY COPRORATE, LLC	MINICO - MILK	\$3,633.35
63180	DEAN DAIRY COPRORATE, LLC	MTH - MILK	\$512.86
63210	MIKEY'S REFRIGERATION INC	CHECKED MIXER	\$150.00
63210	MIKEY'S REFRIGERATION INC	OVEN REPAIRS	\$450.00
63210	MIKEY'S REFRIGERATION INC	INSALATION OF LEFT FAN MOTOR IN FREEZER	\$187.50
63210	MIKEY'S REFRIGERATION INC	OIL CLEANUP ON COMPRESSOR	\$283.50
63215	NICHOLAS & CO	SUGAR, TORTILLAS	\$329.20
63215	NICHOLAS & CO	FOOD FOR KITCHENS	\$3,809.98
63215	NICHOLAS & CO	PAPER AND CLEANING SUPPLIES	\$697.83

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<b>290 - FOOD SERVICE FUND</b>			
63215	NICHOLAS & CO	FOOD FOR KITCHENS	\$5,255.80
63215	NICHOLAS & CO	PAPER AND CLEANING SUPPLIES	\$350.28
63215	NICHOLAS & CO	FOOD FOR KITCHENS	\$4,204.79
63215	NICHOLAS & CO	PAPER AND CLEANING SUPPLIES	\$563.48
63215	NICHOLAS & CO	FOOD FOR KITCHENS	\$2,580.61
63215	NICHOLAS & CO	PAPER AND CLEANING SUPPLIES	\$784.32
63216	NORTHWEST DISTRIBUTION SERVICES	FOOD FOR KITCHENS	\$19,255.19
63216	NORTHWEST DISTRIBUTION SERVICES	FOOD FOR KITCHENS	\$13,948.13
63216	NORTHWEST DISTRIBUTION SERVICES	FOOD FOR KITCHENS	\$545.67
63216	NORTHWEST DISTRIBUTION SERVICES	FOOD FOR KITCHENS	\$1,798.80
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$247.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$195.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$195.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$247.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$182.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$230.75
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$227.50
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$247.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$130.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$221.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$260.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$32.50
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$195.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$195.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$162.50

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<b>290 - FOOD SERVICE FUND</b>			
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$71.50
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$175.50
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$182.00
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$175.50
63217	NPC INTERNATIONAL	PIZZA FOR LUNCH	\$211.25
63235	SHAMROCK FOODS COMPANY	GLOVES	\$474.56
63235	SHAMROCK FOODS COMPANY	MOP HEADS	\$48.40
63235	SHAMROCK FOODS COMPANY	FOOD FOR ALL SCHOOLS	\$1,875.55
63235	SHAMROCK FOODS COMPANY	PAPER SUPPLIES FOR ALL SCHOOLS	\$720.60
63235	SHAMROCK FOODS COMPANY	FOOD FOR ALL SCHOOLS	\$2,113.80
63235	SHAMROCK FOODS COMPANY	FOOD FOR ALL SCHOOLS	\$1,338.46
63235	SHAMROCK FOODS COMPANY	PAPER SUPPLIES FOR ALL SCHOOLS	\$710.86
63235	SHAMROCK FOODS COMPANY	FOOD FOR ALL SCHOOLS	\$431.76
63235	SHAMROCK FOODS COMPANY	FOOD FOR ALL SCHOOLS	\$1,159.96
63235	SHAMROCK FOODS COMPANY	PAPER SUPPLIES FOR ALL SCHOOLS	\$374.08
63235	SHAMROCK FOODS COMPANY	FOOD FOR ALL SCHOOLS	\$3,743.75
63235	SHAMROCK FOODS COMPANY	PAPER SUPPLIES FOR ALL SCHOOLS	\$437.70
63252	VALLEY OFFICE SYSTEMS	COPIER LEASE AND SUPPLIES	\$29.54
63252	VALLEY OFFICE SYSTEMS	PRINTER LEASE- DSC FOOD SERVICE	\$1.70
<b>Total for 290 - FOOD SERVICE FUND</b>			<b>\$122,572.88</b>
<b>Grand Total:</b>			<b>\$540,318.46</b>

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<b>100 - GENERAL FUND</b>			
63257	BELL, SALLY	IN DISTRICT MILEAGE	\$47.25
63258	BIRCH, COURTNEY	FEB 2021 MILEAGE	\$67.23
63259	CLARK, SARAH	FEB 2021 MILEAGE	\$54.32
63261	DILWORTH, TED	FEB 2021 MILEAGE	\$56.02
63262	FISHER, DALLEN	FEB 2021 MILEAGE	\$64.80
63263	HAMILTON, KAREN RUTH	FEB 2021 MILEAGE	\$63.18
63264	SERR, ALLISON	FEB 2021 MILEAGE	\$21.74
63265	STUTZMAN, DANELLE	AUG - FEB 2021 CELL PHONE REIMBURSMENT	\$350.00
<b>Total for 100 - GENERAL FUND</b>			<b>\$724.54</b>
<b>257 - TITLE VI-B IDEA SPECIAL ED FUND</b>			
63260	DAVIS, MARY	IN DISTRICT MILEAGE	\$32.49
<b>Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND</b>			<b>\$32.49</b>
Grand Total:			<b>\$757.03</b>

End of Report

**GENERAL FUND MONTHLY SUMMARY REVISED TO DATE**

		<b>REVENUES:</b>																
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>RECEIVABLE</u>	<u>TOTAL</u>		
<b>LOCAL:</b>																		
SUPPLEMENTAL LEVY/REA	\$ 2,252,000	\$ 2,252,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,508	\$ 1,365,353	\$ 47,023	\$ -	\$ -	\$ -	\$ -		\$ 1,456,884		
TAX PENALTY/INTEREST	\$ 10,000	\$ 10,000	\$ 1,107	\$ -	\$ 1,363	\$ -	\$ 1,478	\$ 274	\$ 1,890	\$ 1,234	\$ -	\$ -	\$ -	\$ -		\$ 7,346		
TUITION	\$ -	\$ -	\$ 19,824						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 19,824		
BANK/POOL INTEREST	\$ 125,000	\$ 50,000	\$ 54	\$ 1,986	\$ 4,182	\$ 4,723	\$ 3,683	\$ 4,108	\$ 3,058	\$ 1,770	\$ -	\$ -	\$ -	\$ -		\$ 23,564		
OTHER LOCAL REV/GRANTS <sub>1</sub>	\$ 86,500	\$ 46,500	\$ 52	\$ 183	\$ 1,031	\$ 3,678	\$ 92,562	\$ 5,100	\$ 10,136	\$ 622	\$ -	\$ -	\$ -	\$ -		\$ 113,363		
SECONDARY ACTIVITY DUTY	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 75	\$ 1,163	\$ 76	\$ 369	\$ 7,485	\$ -	\$ -	\$ -	\$ -		\$ 9,169		
ISBA & INSURANCE DIVIDEND	\$ 5,000	\$ 5,000														\$ -		
ERATE	\$ 123,000	\$ 123,000														\$ -		
ARTEC REIMB	\$ 655,000	\$ 165,000	\$ 1,494		\$ 30,987		\$ 201,616	\$ -	\$ -	\$ 1,027	\$ -	\$ -	\$ -	\$ -		\$ 235,124		
OTHER FEES	\$ -	\$ -	\$ 28	\$ 56	\$ -	\$ 112	\$ 6,614	\$ 392	\$ 252	\$ 42	\$ -	\$ -	\$ -	\$ -		\$ 7,496		
<b>STATE:</b>																		
STATE BASE SUPPORT	\$ 19,243,000	\$ 19,575,800		\$ 11,341,636	\$ -	\$ -	\$ 4,577,762			\$ 3,656,400	\$ -	\$ -	\$ -	\$ -		\$ 19,575,798		
TRANSPORTATION	\$ 1,565,000	\$ 1,546,000														\$ -		
BENEFIT APPORTIONMENT	\$ 2,647,000	\$ 2,852,000								\$ 1,409,649	\$ -	\$ -	\$ -	\$ -		\$ 1,409,649		
OTHER STATE PAYMENTS <sub>2</sub>	\$ 248,000	\$ 1,609,000	\$ -	\$ -	\$ -	\$ -	\$ 23,918	\$ 1,362,604	\$ 11,928	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,398,450		
TUITION EQUIVALENCY	\$ 180,000	\$ 180,000												0.00		\$ -		
LOTTERY/MAINT MATCH	\$ 321,000	\$ 325,000		\$ 309,117	\$ -	\$ -	\$ -	\$ 14,924		\$ -						\$ 324,041		
PROP TAX REPLACEMENT	\$ 120,000	\$ 120,000	\$ -	\$ 19,213		\$ 19,213		\$ -	\$ 40,353	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 78,779		
<b>OTHER:</b>																		
INDIRECT COSTS TRANSFER	\$ 345,000	\$ 345,000														\$ -		
<b>GENERAL FUND</b>	<b>\$ 27,945,500</b>	<b>\$ 29,224,300</b>	<b>\$ 22,559</b>	<b>\$ 11,672,191</b>	<b>\$ 37,562</b>	<b>\$ 27,801</b>	<b>\$ 4,908,796</b>	<b>\$ 1,431,985</b>	<b>\$ 1,433,339</b>	<b>\$ 5,125,252</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,659,486</b>		
<b>ADDITIONAL STATE GRANTS IN GENERAL FUND:</b>																		
STATE SPECIAL FUNDS <sup>3</sup>	\$ 974,500	\$ 1,228,500		\$ 11,256	\$ -	\$ 721,107	\$ -	\$ 31,130	\$ -	\$ -	\$ 86,782	\$ -	\$ -	\$ -		\$ 850,275		
<b>TOTAL GEN PLUS GRANTS</b>	<b>\$ 28,920,000</b>	<b>\$ 30,452,800</b>	<b>\$ 22,559</b>	<b>\$ 11,683,447</b>	<b>\$ 37,562</b>	<b>\$ 748,908</b>	<b>\$ 4,908,796</b>	<b>\$ 1,463,115</b>	<b>\$ 1,433,339</b>	<b>\$ 5,125,252</b>	<b>\$ 86,782</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,509,761</b>		
PROJ CARRYOVER	\$ 1,650,000	\$ 1,899,629																
<b>GRAND TOTAL BUDGET</b>	<b>\$ 30,570,000</b>	<b>\$ 32,352,429</b>																
<b>EXPENDITURES:</b>																		
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JUL/AUG ACCRUAL</u>	<u>TOTAL</u>		
SALARIES	\$ 17,460,000	\$ 17,896,150	\$ 225,788	\$ 322,722	\$ 1,446,994	\$ 1,452,850	\$ 2,027,498	\$ 1,437,195	\$ 1,425,386	\$ 1,421,290	\$ 75	\$ -	\$ -	\$ -		\$ 9,759,798		
BENEFITS	\$ 6,831,000	\$ 6,410,000	\$ 77,014	\$ 111,222	\$ 822,660	\$ 503,248	\$ 618,952	\$ 501,373	\$ 498,128	\$ 494,214	\$ -	\$ -	\$ -	\$ -		\$ 3,626,811		
PURCHASED SERVICES	\$ 1,716,000	\$ 1,706,000	\$ 76,643	\$ 77,908	\$ 125,864	\$ 109,666	\$ 149,956	\$ 155,131	\$ 147,364	\$ 161,088	\$ 215,341	\$ -	\$ -	\$ -		\$ 1,218,962		
SUPPLIES	\$ 1,831,000	\$ 2,356,600	\$ 214,103	\$ 385,739	\$ 309,285	\$ 123,529	\$ 78,163	\$ 177,153	\$ 81,155	\$ 114,476	\$ 72,820	\$ -	\$ -	\$ -		\$ 1,556,425		
CAPITAL OUTLAY	\$ 56,000	\$ 143,000	\$ (150,844)	\$ 279,769	\$ 63,734	\$ 62,502	\$ 52,220	\$ 180,836	\$ 82,954	\$ 85,434	\$ 51,611	\$ -	\$ -	\$ -		\$ 708,216		
INSURANCE & JUDGEMENTS	\$ 180,000	\$ 190,000	\$ -	\$ 194,441	\$ 0	\$ 59	\$ -	\$ 723	\$ 0	\$ 59	\$ 39	\$ -	\$ -	\$ -		\$ 195,320		
TRANSFER PLANT/FS/BOND	\$ 1,696,000	\$ 1,431,000		\$ -			\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 200,000		
CONTINGENCY	\$ 800,000	\$ 1,900,000														\$ -		
	\$ 30,570,000	\$ 32,032,750	\$ 442,704	\$ 1,371,800	\$ 2,768,538	\$ 2,251,854	\$ 2,926,789	\$ 2,652,411	\$ 2,234,988	\$ 2,276,561	\$ 339,887	\$ -	\$ -	\$ -		\$ 17,265,531		
<b>ACTUAL CASH FLOWS TO DATE:</b>																		
DEFERED RECEIVABLE																\$ -		
REVENUES			\$ 22,559	\$ 11,683,447	\$ 37,562	\$ 748,908	\$ 4,908,796	\$ 1,463,175	\$ 1,433,439	\$ 5,125,252	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,423,139		
EXPENDITURES			\$ 442,704	\$ 1,371,800	\$ 2,768,538	\$ 2,251,854	\$ 2,926,789	\$ 2,652,411	\$ 2,234,988	\$ 2,276,561	\$ 339,887	\$ -	\$ -	\$ -	\$ -	\$ 17,265,531		
<b>FUND BALANCE JUNE 30</b>	<b>\$ 1,899,629</b>		\$ 1,479,484	\$ 11,791,131	\$ 9,060,156	\$ 7,557,210	\$ 9,539,217	\$ 8,349,981	\$ 7,548,432	\$ 10,397,123	\$ 10,057,237	\$ 10,057,237	\$ 10,057,237	\$ 10,057,237	#####			
<sup>1</sup> Cobra, rebates, restitution, patronage, insurance claims, jury duty, bldg rental, transportation, fingerprinting, matching, NNU, CAP ED, Idaho Lives Grant, Workforce & STEM																		
<sup>2</sup> Professional Development, IT funding, Leadership, Strategic Plan Training																		
<sup>3</sup> LEP/Math & Science/Fast Forward/Literacy/Career Counseling/ISAT/GT/Fuel Up to Play																		
<b>PROJECTED ENDING FUND BALANCE</b>																		

\$ 10,057,237  
\$ 10,057,237

**FOOD SERVICE MONTHLY SUMMARY REVISED TO DATE**

	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>RECEIVABLE</u>	<u>TOTAL</u>
<b>LOCAL:</b>																
INTEREST	\$ 5,000	\$ 5,000	\$ 1	\$ 175	\$ 105	\$ 90	\$ 44	\$ 42	\$ 38	\$ 37	\$ 45					\$ 577.14
LOCAL LUNCH REVENUE	\$ 350,000	\$ 350,000	\$ (170)	\$ 22,457	\$ 33,759	\$ 11,271	\$ 750	\$ 303	\$ 1,645							\$ 70,015.85
LOCAL ADULT LUNCH	\$ 18,000	\$ 18,000	\$ 227	\$ 432	\$ 1,131	\$ 719	\$ 739	\$ 1,062	\$ 936							\$ 5,245.25
OTHER LOCAL			\$ 332						\$ 721							\$ 1,052.78
<b>FEDERAL:</b>																
FEDERAL LUNCH REVENUE	\$ 1,200,000	\$ 1,200,000		\$ 66,398	\$ 41,371	\$ 107,569	\$ 135,668	\$ 102,411	\$ 101,279	\$ 185,655	\$ 191,121	\$ 181,062	\$ 211,239	\$ 191,121	\$ 57,000	\$ 1,571,895.26
FEDERAL BREAKFAST REV	\$ 320,000	\$ 320,000			\$ 8,094	\$ 31,079	\$ 36,532	\$ 25,505	\$ 25,799	\$ 47,215	\$ 52,192	\$ 49,445	\$ 57,686	\$ 52,192		\$ 385,738.55
OTHER FEDERAL/FF&V	\$ 6,000	\$ 6,000				\$ 1,784	\$ 23,699	\$ 25,764	\$ 17,033	\$ 24,039	\$ 25,103	\$ 23,782	\$ 27,745	\$ 25,103		\$ 194,051.03
INTERFUND MATCH	\$ 45,000	\$ 45,000													\$ 40,000	\$ 40,000.00
<b>TOTAL FOOD SERVICE RE</b>	<b>\$ 1,944,000</b>	<b>\$ 1,944,000</b>	<b>\$ 390</b>	<b>\$ 89,462</b>	<b>\$ 84,460</b>	<b>\$ 152,511</b>	<b>\$ 197,433</b>	<b>\$ 155,087</b>	<b>\$ 147,452</b>	<b>\$ 256,946</b>	<b>\$ 268,461</b>	<b>\$ 254,289</b>	<b>\$ 296,670</b>	<b>\$ 268,416</b>	<b>\$ 97,000</b>	<b>\$ 2,268,576</b>
<b>FUND BALANCE FORWARD</b>					\$ 10,557	\$ 7,626	\$ 11,614	\$ 14,099	\$ 13,405	\$ 13,523	\$ 14,130	\$ 14,127	\$ 14,127	\$ 14,127	\$ 14,127	
	\$ 1,944,000	\$ 1,944,000			8	20	17	11	11	19	19	18	21	19		
<b>EXPENDITURES:</b>																
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>ACCRUALS</u>	
SALARIES	\$ 594,000	\$ 594,000	\$ 17,876	\$ 20,355	\$ 44,072	\$ 45,450	\$ 43,985	\$ 43,073	\$ 43,474	\$ 45,099	\$ 43,500	\$ 43,500	\$ 43,500	\$ 43,500	\$ 52,000	\$ 529,383.30
BENEFITS	\$ 400,000	\$ 400,000	\$ 4,389	\$ 5,647	\$ 64,519	\$ 28,786	\$ 27,917	\$ 27,808	\$ 27,668	\$ 26,786	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 37,000	\$ 362,519.90
PURCHASED SERVICES	\$ 50,000	\$ 50,000	\$ 430	\$ 2,020	\$ 13,095	\$ 7,058	\$ 5,174	\$ 1,651	\$ 773	\$ 2,157	\$ 1,341	\$ 5,500	\$ 5,500	\$ 5,500		\$ 50,199.61
SUPPLIES	\$ 900,000	\$ 900,000	\$ 2,661	\$ 13,777	\$ 66,712	\$ 82,900	\$ 75,003	\$ 66,118	\$ 74,950	\$ 107,815	\$ 121,287	\$ 102,140	\$ 119,165	\$ 107,815		\$ 940,342
EQUIPMENT	\$ 184,000	\$ 184,000														\$ -
INDIRECT COSTS	\$ -	\$ -														\$ -
	\$ 2,128,000	\$ 2,128,000	\$ 25,356	\$ 41,798	\$ 188,398	\$ 164,194	\$ 152,079	\$ 138,651	\$ 146,865	\$ 181,857	\$ 194,127	\$ 179,140	\$ 196,165	\$ 184,815	\$ 89,000	\$ 1,882,445
					\$ 20,174.79	\$ 8,209.68	\$ 8,945.81	\$ 12,604.63	\$ 13,351.41	\$ 9,571.40	\$ 10,217.23	\$ 9,952.22	\$ 9,341.19	\$ 9,727.11		
<b>ACTUAL CASH FLOWS TO DATE:</b>																
		<b>REVENUES</b>	\$ 390	\$ 89,462	\$ 84,460	\$ 152,511	\$ 197,433	\$ 155,087	\$ 147,452	\$ 256,946	\$ 268,461	\$ 254,289	\$ 296,670	\$ 268,416	\$ 97,000	\$ 2,268,576
		<b>EXPENSES</b>	\$ (25,356)	\$ (41,798)	\$ (188,398)	\$ (164,194)	\$ (152,079)	\$ (138,651)	\$ (146,865)	\$ (181,857)	\$ (194,127)	\$ (179,140)	\$ (196,165)	\$ (184,815)	\$ (89,000)	\$ (1,882,445)
<b>FUND BALANCE JUNE 30</b>	\$ 185,682		\$ 160,716	\$ 208,380	\$ 104,441	\$ 92,759	\$ 138,113	\$ 154,549	\$ 155,135	\$ 230,224	\$ 304,558	\$ 379,707	\$ 480,212	\$ 563,813	\$ 571,813	

**\$ 571,813**

ESTIMATED FUND BALANCE

**BOND FUND MONTHLY SUMMARY REVISED TO DATE**

REVENUES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	TOTAL
<b>LOCAL:</b>																
BOND LEVY TAXES CERTIFIED	\$ 1,676,000	\$ 1,676,000						\$ 38,034	\$ 1,166,776	\$ 41,236					\$ 472,000	\$ 1,718,046
BOND PENALTY & FEES	\$ 10,000	\$ 10,000	\$ 932		\$ 1,205		\$ 1,265	\$ 231	\$ 1,545							\$ 5,178
INTEREST	\$ 10,000	\$ 10,000		\$ 650	\$ 291	\$ 121	\$ 121	\$ 116	\$ 97	\$ 63	\$ 124					\$ 1,585
BOND PROCEEDS																\$ -
<b>STATE:</b>																
BOND EQUALIZATION	\$ 350,000	\$ 350,000		\$ 369,329												\$ 369,329
<b>OTHER:</b>																
INTERFUND TRANSFERS																\$ -
<b>TOTAL BOND REVENUE</b>	<b>\$ 2,046,000</b>	<b>\$ 2,046,000</b>	<b>\$ 932</b>	<b>\$ 369,979</b>	<b>\$ 1,496</b>	<b>\$ 121</b>	<b>\$ 1,386</b>	<b>\$ 38,382</b>	<b>\$ 1,168,418</b>	<b>\$ 41,299</b>	<b>\$ 124</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 472,000</b>	<b>\$ 2,094,139</b>
FUND BALANCE FORWARD	\$ -	\$ 2,032,837														
	\$ 2,046,000	\$ 4,078,837														73
EXPENDITURES:																
DEBT SERVICE	\$ 2,046,000		\$ 1,561,989	\$ 272,605		\$ 500		\$ 2,500	\$ 13,897	\$ 192,444						\$ 2,043,935
PROJECTED CASH FLOW			\$ 471,780	\$ 569,155	\$ 570,651	\$ 570,272	\$ 571,659	\$ 607,540	\$ 1,762,062	\$ 1,610,917	\$ 1,611,041	\$ 1,611,041	\$ 1,611,041	\$ 1,611,041	\$ 1,611,041	\$ 2,083,041
																<i>projected</i> fund balance
<b>ACTUAL CASH FLOWS TO DATE:</b>																
																JULY/AUG ACCRUAL/DEFERRAL
REVENUES			\$ 932	\$ 369,979	\$ 1,496	\$ 121	\$ 1,386	\$ 38,382	\$ 1,168,418	\$ 41,299	\$ 124	\$ -	\$ -	\$ -	\$ 472,000	\$ 2,094,139
EXPENSES			\$ (1,561,989)	\$ (272,605)	\$ -	\$ (500)	\$ -	\$ (2,500)	\$ (13,897)	\$ (192,444)	\$ -	\$ -	\$ -	\$ -		\$ (2,043,935)
<b>PROJ FUND BALANCE JUNE 30</b>	<b>\$ 2,032,838</b>		\$ 471,781	\$ 569,155	\$ 570,652	\$ 570,273	\$ 571,659	\$ 607,541	\$ 1,762,062	\$ 1,610,917	\$ 1,611,041	\$ 1,611,041	\$ 1,611,041	\$ 1,611,041	\$ 2,083,041	<i>projected</i> fund balance

**PLANT FACILITIES MONTHLY SUMMARY REVISED TO DATE**

<b>REVENUES:</b>																
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>RECEIVABLE</u>	<u>ACTUAL TOTAL</u>
<b>LOCAL:</b>																
OTHER REIMBURSEMENTS				\$ 10	\$ 30	\$ 140	\$ 353	\$ 63		\$ 35						\$ -
FIXED ASSETS PROCEEDS	\$ 10,000	\$ 10,000			\$ 46		\$ 21,268	\$ 340	\$ 125							\$ 631
<b>STATE:</b>																\$ 21,779
BUS DEPRECIATION TRANS	\$ 236,000	\$ 236,000												\$ 236,000		\$ -
<b>OTHER:</b>																\$ -
SUPPLEMENTAL TRANSFER	\$ 1,150,000	\$ 1,150,000												\$ 1,150,000		\$ -
<b>TOTAL PLANT REVENUE</b>	<b>\$ 1,396,000</b>	<b>\$ 1,396,000</b>	<b>\$ -</b>	<b>\$ 10</b>	<b>\$ 76</b>	<b>\$ 140</b>	<b>\$ 21,621</b>	<b>\$ 403</b>	<b>\$ 125</b>	<b>\$ 35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,386,000</b>	<b>\$ -</b>	<b>\$ 1,408,410</b>
FUND BALANCE FORWARD	\$ -	\$ -														
	\$ 1,396,000	\$ 1,396,000														
<b>EXPENSES:</b>																
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>ACCRUALS</u>	<u>ACTUAL TOTAL</u>
SCHOOL BLDG IMPROVE	\$ 442,000	\$ 442,000														\$ -
SCHOOL BLDG EQUIPMENT	\$ 355,000	\$ 355,000	\$ 206,226	\$ 68,742												\$ 274,968
SITE IMPROVEMENT	\$ 135,000	\$ 135,000														\$ -
OTHER BLDG IMPROVE	\$ -	\$ -														\$ -
OTHER EQUIPMENT	\$ 128,000	\$ 128,000		\$ 26,610	\$ 37,526	\$ 7,154	\$ 9,381									\$ 80,671
VEHICLE	\$ -	\$ -														\$ -
SITE ACQUISTION	\$ -	\$ -														\$ -
BUS LEASE	\$ 336,000	\$ 336,000	\$ 125,292	\$ 65,905	\$ 141,208											\$ 332,405
	\$ 1,396,000	\$ 1,396,000	\$ 331,518	\$ 161,257	\$ 178,734	\$ 7,154	\$ 9,381	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 688,044
<b>ACTUAL CASH FLOWS TO DATE:</b>																
<b>REVENUES</b>			\$ -	\$ 10	\$ 76	\$ 140	\$ 21,621	\$ 403	\$ 125	\$ 35	\$ -	\$ -	\$ -	\$ 1,386,000		\$ 1,408,410
<b>EXPENSES</b>			\$ (331,518)	\$ (161,257)	\$ (178,734)	\$ (7,154)	\$ (9,381)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ (688,044)
<b>FUND BALANCE JUNE 30</b>	<b>\$ 143,320</b>		\$ (188,198)	\$ (349,446)	\$ (528,103)	\$ (535,117)	\$ (522,878)	\$ (522,475)	\$ (522,350)	\$ (522,315)	\$ (522,315)	\$ (522,315)	\$ (522,315)	\$ 863,685 projected	\$ 863,685 fund balance	\$ 863,685

STATE AND FEDERAL GRANTS

REVENUES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	TOTAL
<b>LOCAL:</b>																
LOCAL FEES	\$ 10,000	\$ 10,000														\$ -
<b>STATE:</b>																
STATE REVENUES	\$ 1,646,000	\$ 1,646,000	\$ 2,080		\$ 694			\$ 311,987		\$ 111,867	\$ 262,465					\$ 689,093
<b>FEDERAL:</b>																
FEDERAL REVENUE	\$ 2,529,800	\$ 2,529,800				\$ 326,205	\$ 8,318	\$ 776,002	\$ 28,758	\$ 6,572	\$ 396,587					\$ 1,542,443
INTERFUND TRANSFERS	\$ 205,000	\$ 205,000														\$ -
<b>TOTAL FEDERAL REV</b>	<b>\$ 4,390,800</b>	<b>\$ 4,390,800</b>	<b>\$ 2,080</b>	<b>\$ -</b>	<b>\$ 694</b>	<b>\$ 326,205</b>	<b>\$ 8,318</b>	<b>\$ 1,087,989</b>	<b>\$ 28,758</b>	<b>\$ 118,439</b>	<b>\$ 659,052</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,231,536</b>
																75
EXPENDITURES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	ACCRUALS	TOTAL
SALARIES	\$ 1,818,010	\$ 1,818,010	\$ 50,814	\$ 17,426	\$ 136,003	\$ 147,765	\$ 146,178	\$ 151,632	\$ 173,638	\$ 147,622						\$ 971,077
BENEFITS	\$ 935,590	\$ 935,590	\$ 9,954	\$ 4,727	\$ 71,218	\$ 66,087	\$ 66,083	\$ 64,476	\$ 71,220	\$ 66,631						\$ 420,395
PURCHASED SERVICES	\$ 624,000	\$ 624,000	\$ 6,065	\$ 4,422	\$ 14,587	\$ 78,720	\$ 46,371	\$ 38,166	\$ 51,302	\$ 54,658	\$ 50,523					\$ 344,812
SUPPLIES	\$ 426,700	\$ 426,700	\$ 40,138	\$ (5,026)	\$ 111,923	\$ 152,816	\$ 19,293	\$ 108,044	\$ 43,279	\$ 167,792	\$ 17,903					\$ 656,161
EQUIPMENT	\$ 36,500	\$ 36,500			\$ 35,486	\$ 25,221	\$ 3,886	\$ 5,350	\$ 29,270	\$ 3,656	\$ 129,181					\$ 232,051
INDIRECT COSTS/TRANSFER	\$ 550,000	\$ 550,000														\$ -
	\$ 4,390,800	\$ 4,390,800	\$ 106,971	\$ 21,548	\$ 369,217	\$ 470,607	\$ 281,811	\$ 367,667	\$ 368,710	\$ 440,358	\$ 197,607	\$ -	\$ -	\$ -	\$ -	\$ 2,624,496
<b>ACTUAL CASH FLOWS TO DATE:</b>															JULY/AUG ACCRUAL/RECEIVABLE	
REVENUES			\$ 2,080	\$ -	\$ 694	\$ 326,205	\$ 8,318	\$ 1,087,989	\$ 28,758	\$ 118,439	\$ 659,052	\$ -	\$ -	\$ -	\$ -	\$ 2,231,536
EXPENSES			\$ (106,971)	\$ (21,548)	\$ (369,217)	\$ (470,607)	\$ (281,811)	\$ (367,667)	\$ (368,710)	\$ (440,358)	\$ (197,607)	\$ -	\$ -	\$ -	\$ -	\$ (2,624,496)
<b>PROJ FUND BALANCE JUNE 30</b>	\$ -	\$ -	\$ (104,891)	\$ (126,439)	\$ (494,961)	\$ (639,363)	\$ (912,856)	\$ (192,534)	\$ (532,487)	\$ (854,405)	\$ (392,960)	\$ (392,960)	\$ (392,960)	\$ (392,960)	\$ (392,960)	

**CASH BALANCE TOTALS**

	<u>JULY</u>	<u>AUGUST</u>	<u>SEPTEMBER</u>	<u>OCTOBER</u>	<u>NOVEMBER</u>	<u>DECEMBER</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
GENERAL FUND BALANCE	\$ 1,479,484	\$ 11,791,131	\$ 9,060,156	\$ 7,557,210	\$ 9,539,217	\$ 8,349,981	\$ 7,548,432	\$ 10,397,123	#####	#####	#####	#####
FOOD SERVICE FUND BALANCE	\$ 160,716	\$ 208,380	\$ 104,441	\$ 92,759	\$ 138,113	\$ 294,768	\$ 155,135	\$ 230,224	#####	#####	#####	#####
BOND FUND BALANCE	\$ 471,781	\$ 569,155	\$ 570,652	\$ 570,273	\$ 571,659	\$ 607,541	\$ 1,762,062	\$ 1,610,917	#####	#####	#####	#####
PLANT FACILITIES FUND BALANCE	\$ (188,198)	\$ (349,446)	\$ (528,103)	\$ (535,117)	\$ (522,878)	\$ (522,475)	\$ (522,350)	\$ (522,315)	#####	#####	#####	#####
STATE/FEDERAL GRANTS FUND	\$ (104,891)	\$ (126,439)	\$ (494,961)	\$ (639,363)	\$ (912,856)	\$ (192,534)	\$ (532,487)	\$ (854,405)	#####	#####	#####	#####
SCHOLARSHIP ACCOUNTS FUND	\$ 20,526	\$ 20,420	\$ 20,233	\$ 20,335	\$ 20,317	\$ 21,772	\$ 21,303	\$ 21,226	#####	#####	#####	#####
RECIEVABLES OWED	\$ (1,074,115)	\$ (1,016,539)	\$ (496,035)	\$ (81,715)	\$ (39,947)	\$ (37,227)	\$ (23,378)	\$ (16,910)	#####	#####	#####	#####
DEFERED REVENUE	\$ 168,452	\$ 168,490	\$ 168,589	\$ 168,639	\$ 168,691	\$ 168,599	\$ 168,455	\$ 168,410	#####	#####	#####	#####
OTHER LIABILITIES OWED	\$ 1,734,432	\$ (1,000)	\$ (986)	\$ (584)	\$ (1,000)	\$ (2,293)	\$ (12,307)	\$ (2,330)	\$(2,293)	#####	#####	\$(2,293)
<b>TOTAL CASH ON HAND</b>	<b>\$ 2,668,185</b>	<b>\$ 11,264,153</b>	<b>\$ 8,403,986</b>	<b>\$ 7,152,437</b>	<b>\$ 8,961,317</b>	<b>\$ 8,688,131</b>	<b>\$ 8,564,866</b>	<b>\$ 11,031,941</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>
CASH BALANCE REPORT VISIONS	\$ 2,668,185	\$ 11,264,153	\$ 8,403,986	\$ 7,152,437	\$ 8,961,317	\$ 8,688,131	\$ 8,564,884	\$ 11,031,877				
IMPUTED INCOME CORRECTIONS	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 18	\$ (65)				

## MINICO ATHLETICS FUND BALANCES

	30-Jun 2014	30-Jun 2015	30-Jun 2016	30-Jun 2017	30-Jun 2018	30-Jun 2019	30-Jun 2020	As of * Feb-21
<b>ATHLETICS</b>	\$ 2,847.00	\$ -	\$ 808.75	\$ 27,208.30	\$ 16,106.12	\$ 9,528.22	\$ 21,042.19	\$ 49,902.29
<b>BASEBALL</b>	\$ 1,207.00	\$ 4,042.98	\$ 3,112.65	\$ 2,094.42	\$ 8,779.00	\$ 2,093.05	\$ 4,511.04	\$ 9,786.20
<b>B BASKETBALL</b>	\$ 4,732.00	\$ 421.23	\$ 3,104.67	\$ 5,780.15	\$ 6,573.23	\$ 1,771.01	\$ 10,960.76	\$ 9,605.27
<b>G BASKETBALL</b>	\$ 5,694.00	\$ 1,193.33	\$ 2,005.73	\$ 4,319.79	\$ 1,623.06	\$ 590.69	\$ 4,491.43	\$ 9,341.24
<b>BOWLING</b>	\$ (31.00)	\$ (989.22)	\$ 579.68	\$ 1,064.68	\$ 782.96	\$ 2,935.07	\$ 4,759.84	\$ 5,571.86
<b>CROSS COUNTRY</b>	\$ 2,082.00	\$ 2,179.91	\$ 2,248.00	\$ 1,510.45	\$ 1,256.31	\$ 1,168.12	\$ 962.98	\$ 243.35
<b>FOOTBALL</b>	\$ 1,575.00	\$ (1,455.10)	\$ (123.26)	\$ 296.66	\$ 5,304.16	\$ 1,937.74	\$ 6,883.21	\$ 3,510.93
<b>GOLF</b>	\$ 1,283.00	\$ 730.79	\$ 570.75	\$ (804.40)	\$ 450.45	\$ 3,078.51	\$ 4,983.37	\$ 5,213.37
<b>B SOCCER</b>	\$ 946.00	\$ 812.24	\$ 762.91	\$ 707.81	\$ 684.18	\$ 537.34	\$ 552.50	\$ (98.63)
<b>G SOCCER</b>	\$ 2,752.00	\$ 3,103.41	\$ 3,110.57	\$ 3,467.39	\$ 431.51	\$ 1,053.46	\$ 180.79	\$ (374.77)
<b>SOFTBALL</b>	\$ 1,015.00	\$ 317.75	\$ 2,523.36	\$ 345.40	\$ 3,912.85	\$ 2,981.53	\$ 507.67	\$ (4,484.64)
<b>TENNIS</b>	\$ 958.00	\$ 3,279.08	\$ 2,882.82	\$ 2,208.73	\$ 3,852.78	\$ 747.01	\$ 1,483.79	\$ 1,622.47
<b>TRACK</b>	\$ 2,230.00	\$ 2,529.76	\$ 3,716.19	\$ 3,336.17	\$ 4,696.72	\$ 3,812.50	\$ 3,589.76	\$ 3,624.76
<b>VOLLEYBALL</b>	\$ 4,648.00	\$ 4,397.30	\$ 5,069.21	\$ 5,395.61	\$ 7,960.73	\$ 7,703.87	\$ 4,521.46	\$ 2,341.56
<b>WRESTLING</b>	\$ 1,839.00	\$ 2,065.14	\$ 4,205.07	\$ 3,000.00	\$ 3,196.25	\$ 1,739.41	\$ 4,890.04	\$ 14,783.74
<b>TOTAL</b>	<b>\$ 33,777.00</b>	<b>\$ 22,628.60</b>	<b>\$ 34,577.10</b>	<b>\$ 59,931.16</b>	<b>\$ 65,610.31</b>	<b>\$ 41,677.53</b>	<b>\$ 74,320.83</b>	<b>\$ 110,589.00</b>

\*Activity Card Shares have not been  
shared to Athletics yet \$20,000

# 2020-2021 GENERAL FUND BUDGET

	BEGINNING BUDGET			REVISED BUDGET		
	2020-2021 Est Actual Cost	Est to be Reimb by State	Difference	2020-2021 Est Actual Cost	Est to be Reimb by State	Difference
Based on 207 units				Based on 218.7 units (counting ARTEC) (Does NOT include new ESSRF II funds 2.5 M)		
<b>Salary Based Apportionment:</b>				<b>Salary Based Apportionment:</b>		
Administrative Salaries 16.6 FTE (2% ONLY)	1,368,000	1,100,000	(268,000)	Administrative Salaries 16.2 FTE (2% ONLY)	1,337,000	(164,000)
Certificated Salaries 235.5 FTE (2% & -0- GF)	11,258,000	10,943,000	(315,000)	Certificated Salaries 230 FTE (2% & -0- GF)	10,991,000	792,000
Classified Salaries 90.5 FTE (2% ONLY)	2,630,000	1,783,000	(847,000)	Classified Salaries 90.3 FTE (2% ONLY)	2,611,000	(697,000)
19.59% benefits for above salaries*	2,988,000	2,700,000	(288,000)	19.59% benefits for above salaries*	2,796,000	108,000
<b>Other Salaries:</b>				<b>Other Salaries:</b>		
ARTEC Teachers and Staff 6 FTE and 1 FTE Admin	373,000	-	(373,000)	ARTEC Teachers and Staff 6 FTE and 1 FTE Admin	365,000	(365,000)
Leadership Stipends \$850 per teacher	50,000	-	(50,000)	Leadership Stipends \$850 per teacher	208,000	208,000
Occupational Specialist Stipend	18,000	-	(18,000)	Occupational Specialist Stipend	18,000	(18,000)
Master Premiums	17,200	17,200	-	Master Premiums	20,000	20,000
Interscholastic and Extra days Stipends -0- INCREASE	298,000	-	(298,000)	Interscholastic and Extra days Stipends -0- INCREASE	298,000	(298,000)
Extra Days, Prep Subs, -0- hrs, New teacher bonus	41,000	-	(41,000)	Extra Days, Prep Subs, -0- hrs, New teacher bonus	44,000	(44,000)
Employee of the Year/Retirement/Pers leave/Wellne	20,000	-	(20,000)	Employee of the Year/Retirement/Pers leave/Wellne	20,000	(20,000)
Activity Duties/Homebound	20,000	-	(20,000)	Activity Duties/Homebound	20,000	(20,000)
Substitutes	190,000	-	(90,000)	Substitutes	115,000	115,000
Summer School	55,000	-	(55,000)	Summer School	53,000	(53,000)
19.59% Benefits for other & 7.65% non full	189,000	-	(189,000)	19.59% Benefits for other & 7.65% non full	215,000	(174,000)
Health benefits 348@ \$8100(7.7% increase)	2,820,000	50,000	(2,770,000)	Health benefits 305@ \$8100(7.7% increase)	2,478,000	(2,428,000)
<b>Other Discretionary and Operating budgets:</b>				<b>Other Discretionary and Operating budgets:</b>		
Transportation Budget 47 fte plus operations	1,700,000	1,565,000	(135,000)	Transportation Budget 45.4 fte plus operations	1,700,000	(154,000)
Schools Activity Transportation	90,000	-	(90,000)	Schools Activity Transportation	90,000	(90,000)
Safe Environment; Resource officer	-	-	-	ESSRF I Expenditures	1,361,000	1,361,000
Contracted Behavior Counseling & Athletic Trainer	30,000	-	(30,000)	Contracted Behavior Counseling & Athletic Trainer	30,000	(30,000)
Schools Operational Funds \$1125 per unit	225,000	-	(225,000)	Schools Operational Funds \$1125 per unit	225,000	(225,000)
Curriculum-ELA & Math continuance, Science	150,000	-	(150,000)	Curriculum-ELA & Math continuance, Science	150,000	(150,000)
Career Counseling (Aide & Trips)	39,800	39,800	-	Career Counseling (Aide & Trips) 1FTE	39,800	39,800
Professional Development/GT	200,000	200,000	-	Professional Development/GT	200,000	200,000
Literacy Initiative (Waterford and 4.5 aides)	281,000	281,000	-	Literacy Initiative (Waterford and 4 aides)	287,000	287,000
FAST FORWARD/Advanced Opportunities-NUU	70,000	70,000	-	FAST FORWARD/Advanced Opportunities-NUU	70,000	70,000
Remediation- Edgenuity/Credit Recovery	83,000	83,000	-	Remediation- Edgenuity/Credit Recovery	83,000	83,000
Carryover Grants	-	-	-	Carryover Grants	70,000	(70,000)
Copier budgets	85,000	-	(85,000)	Copier budgets	85,000	(85,000)
Utilities including telephone	710,000	-	(710,000)	Utilities including telephone	710,000	(710,000)
Workers Comp and Liability Insurance	505,000	-	(505,000)	Workers Comp and Liability Insurance	495,000	(495,000)
Support Services discretionary & idla	110,000	-	(110,000)	Support Services discretionary & idla	112,000	(112,000)
Grounds and Custodial (inc 35,000 schools cust)	225,000	-	(225,000)	Grounds and Custodial (inc 35,000 schools cust)	225,000	(225,000)
Maintenance Repair (leave from supp transfer)	145,000	-	(145,000)	Maintenance Repair (leave from supp transfer)	145,000	(145,000)
Software/internet/laptops/tech (leave from supp)	780,000	-	(780,000)	Software/internet/laptops/tech (leave from supp)	780,000	(780,000)
Carpet and Paint (leave from supp transfer)	175,000	-	(175,000)	Carpet and Paint (leave from supp transfer)	175,000	(175,000)
Supplemental levy Transfer to Plant Projects	1,150,000	-	(1,150,000)	Supplemental levy Transfer to Plant Projects	1,150,000	1,150,000
Bus depreciation transfer to plant	236,000	-	(236,000)	Bus depreciation transfer to plant	236,000	(236,000)
Food Service Benefit Match	45,000	-	(45,000)	Food Service Benefit Match	45,000	(45,000)
Medicaid Match Transfer Out	265,000	-	(265,000)	Medicaid Match Transfer Out	265,000	(265,000)
Contingency 2.7%	800,000	-	(800,000)	Contingency 6.3%	1,900,000	(1,900,000)
Total estimated expenses 20-21	30,435,000		(11,603,000)	Total estimated expenses 20-21	32,217,800	(10,538,000)

MATH AND SCIENCE \$54,000  
CAREER COUNSELORS \$49,000  
LITERACY \$160,000

MATH AND SCIENCE \$54,000  
CAREER COUNSELORS \$49,000  
LITERACY \$160,000

IT STAFFING  
\$48,000

IT STAFFING  
\$48,000

Math & Science \$10,000  
Career Counselor \$8000  
Literacy \$32,000

Math & Sci \$10,000  
Career Counsel \$8000  
Literacy \$32,000

Michelle Deluna:  
Supplemental Levy  
\$2,250,000

Michelle Deluna:  
Supplemental Levy  
\$2,250,000

**Other State Reimbursements:**

Tuition Equivalency	180,000	180,000
Property Tax Replacement 438	120,000	120,000
Lottery 437	254,000	254,000
Maintenance Match	67,000	67,000
State Distribution factor for Operations \$27,556	5,704,000	5,704,000

**Local sources:**

Supplemental levy	2,250,000	2,250,000
Tort Levy	5,000	5,000
Tax Penalty and interest	10,000	10,000
ARTEC Reimbursements (total 6 FTE from ARTEC)	655,000	655,000
Interest/Fees	135,000	135,000
Rental of buildings	45,000	45,000
Secondary Activity Duties	20,000	20,000
Erate	123,000	123,000
Other local revenue and insurance dividends	40,000	40,000
Medicaid Match Transfers In	265,000	265,000
indirect costs transfer	80,000	80,000
Estimated 19-20 Carryover****	1,650,000	1,650,000
	30,435,000	-

**Other State Reimbursements:**

Tuition Equivalency	180,000	180,000
Property Tax Replacement 438	120,000	120,000
Lottery 437	310,000	310,000
Maintenance Match	15,000	15,000
State Distribution factor for Operations \$22,850	4,997,000	4,997,000

**Local sources:**

Supplemental levy	2,250,000	2,250,000
Tort Levy	2,000	2,000
Tax Penalty and interest	10,000	10,000
ARTEC Reimbursements only fiscal fees/admin	165,000	165,000
Interest/Fees	50,000	50,000
Rental of buildings	5,000	5,000
Secondary Activity Duties	20,000	20,000
Erate	123,000	123,000
Other local revenue and insurance dividends	46,000	46,000
Medicaid Match Transfers In	265,000	265,000
indirect costs transfer	80,000	80,000
Actual 19-20 Carryover****	1,900,000	1,900,000
	32,217,800	-

## 2020-2021 MID YEAR REVISED BUDGET HIGHLIGHTS

March 15, 2021

Board Members,

The 2020-21 mid-year budget reflects changes from what was planned in June of 2020 to what is up to date as of the February 15, 2021 State appropriation.

CONTINGENCY: At the June 2020 board meeting, the district had budgeted projected contingency in the amount of \$800,000 for the current year. The contingency balance as of March 15, 2020, is \$1,900,000.

BEGINNING FUND BALANCE: Budgeted carryover from FY 19-20 was planned as \$1,650,000 but resulted in \$1,900,000 at June 30<sup>TH</sup>, 2020. Of that amount, \$850,000 was used to balance the 2020-21 budget, \$978,300 was distributed to adjust the contingency, and \$71,700 belonged to dedicated grants consisting of Professional Development, Idaho Lives Grant, KinderKamp, NNU, Homeless Grant, Fuel up to Play Grant, LEP and Career Counseling.

STATE FUNDING: As of February 15<sup>th</sup>, 2021, overall State funding for Base Support, Salary Based Apportionment, Benefit Apportionment, Tuition Equivalency and Transportation reimbursement for FY 19-20 has increased by \$522,000. Allocation Units for the first 10 weeks results were originally estimated at 207 units. Due to the change in ADA funding the units are estimated at 218.7 units. Currently those units include the ARTEC charter students, which we are still in the process of resolving. A true unit without ARTEC charter would have resulted in 212.4 units with the new formula.

Because the state has opted to readjust the 5% holdback, they have subsequently moved the funding back to salary based apportionment and leadership funding that was originally planned in the dedicated funding from the State and readjusted our distribution factor by decreasing it by around \$4700 per unit as well as the adjusting for the ADA formula, thus making the funding revenue neutral. The increase in revenue we are seeing is due to the ARTEC students still being claimed within our district. You will notice below the ARTEC reimbursement projection will show a decrease due to this reason.

### OTHER REVENUE:

The following adjustments have also been made:

<u>Adjustment</u>	<u>(over)/under budgeted</u>
Interest	\$ (85,000)
Dedicated Grants Carryover	\$ 71,700
Lottery	\$ 4,000
Leadership (put back in)	\$ 249,000
Literacy Initiative	\$ 6,000
State Insurance Dividend	\$ 6,000
ARTEC with Rental of buildings deduction	<u>\$ (530,000)</u>

The overall increase of other budgeted revenues as of February 15, 2022 is \$(278,300)

ESSR I funding was also accounted for in the General Fund with an increase of 1,361,000.

Budgeted salary changes included the movement of 6 online teacher's pay moved to ESSR for 4 months, 3 teachers moved to Federal funds and Special Ed funds, an un-hired instructional coach, decreased substitute costs, resignations and changes in certified staff indices and classified staff that were not hired, resigned or hired late. Leadership stipends were increased to cover what the State reimbursed. The total salary changes have resulted in a decrease of \$238,000

over the beginning budget. Approximately 43 FTE staff in the General Fund did not take the health benefit or did not qualify for the health benefit that the district provides along with reduced benefit costs from reductions in salaries cost resulting in a savings of \$508,000 in budgeted expenditures.

Supply and other discretionary items can be revised within each school or departments' discretionary budget. Expenses for dedicated grants were adjusted to match the carryover revenue. Attached is a detailed description of all the different changes within the general fund budget.



# 2021-2022 Bus Schedule

## Plan A

With Minico first bell at 7:50a.m. Second bell at 7:55a.m. and getting out at 3:50p.m.

Schools	A.M. Drop Off @ Schools	P.M. Pickup @Schools
Acequia	7:25 a.m.	4:10 p.m.
Paul	7:25 a.m.	4:10 p.m.
Heyburn	7:25 a.m.	Early Release 3:15 p.m. Late 4:10 p.m.
Rupert	7:25 a.m.	3:15 p.m.
East	7:30 a.m.	3:30 p.m.
West	7:30 a.m.	3:40 p.m.
MHHS	7:50-7:55 a.m.	3:30 p.m.
MHJH	7:30-7:45 a.m.	3:10 p.m.
St. Nick	7:30-7:45 a.m.	3:10 p.m.
Minico	7:55 a.m. Start Time @School	3:50 p.m.

This is not bell times this is our time. What we would like to do is drop off all Rupert and Heyburn in town kids before we pick up at Minico

**Board Discussion:**

I would like to ask the Minidoka School District board to discuss on making the HS activity card a school identification Card (School ID). The activity card is a major fight for us to have the students get and I am not understanding why it is only mandatory for athletes to buy. I feel it should be made mandatory for any student at the High Schools and Middle Schools to buy. The cost is not much and the money that is generated from it can go to help costs of athletic and activities equipment. Right now at the HS each sports program gets a share of what is brought in. I think the shares stay the same and whatever money left over can help the HS and Middle School buy equipment instead of us always feeling like we have to ask the board for help.

I feel like this is easy to set up because all we would have to do is add the Student ID fee onto the students account. I am not asking to up the price or anything to that extent. I feel every student at the HS and the Middle Schools should have a picture ID at all times. It shouldn't be just for certain groups to have, just because they are in an activity or a sport. If every student has this it will give them access into school events and things to that nature for free. That was the purpose of the activity card from the start.

In doing this we could generate money to help all of our activities and athletics more and not always feeling like we are asking the board to help or always going to the community for help. If you have any questions I would be more than happy to sit down with the board and discuss this.

**Cost of Student Identification Card:**

Minico HS:     \$40  
East MS:       \$20  
West MS:       \$20

Thank you,



Brady Trenkle  
Minico HS  
Athletic & Activities Director  
[bratrenkle@minidokaschools.org](mailto:bratrenkle@minidokaschools.org)  
620-640-3427 Cell #

Minidoka County School District  
**Technology Department**

Technology Director: Branan Hardcastle

Technology Department Members: Cameron Jackson, James Thomas, Neal Larson

**February 2021 Report**

<b>Resolved Projects</b>	<b>School/Dept. Impacted</b>
Intercom Walk-Through	PES, WMS, MHS
Redundancy internet settings	PES
WIDA Testing Support	All
Improve Server Backup Procedures	All
Admin Station Setup	
Security Certification Renewals	All

**Tickets**

<b>Submitted</b>	<b>Resolved</b>
Total:226 Staff: 94 Students: 132	Total:217 Staff: 85 Students: 132

**Upcoming Projects**

- Install new printers
- Train new hire
- Prepare labs and student devices for state testing
- Azure Active Directory port
- Middle School student devices setup

Minidoka County School District  
**Monthly Maintenance Report**  
**March 11, 2021**

Feb. - 96 New Requests  
237 Work in Progress  
104 Complete

Mar. - 91 New Requests  
238 Work in Progress  
90 Complete

**Maintenance Department Updates**

**Current Projects:**

**East**

1. New door knobs and key cores are 95% complete.
2. Modifying front entrances with money from COP Grant 85% done.



**West**

1. Modifying front entrances with money from COP Grant 95% complete.



**Rupert**

1. Ordered doors for the vestibule.

Minidoka County School District  
**Monthly Maintenance Report**  
**March 11, 2021**

**Minico**

1. Picked out the design for the front security and is on order.
2. Installing drinking fountains.

Work orders that have been completed:

HVAC – Working on heating and preventative maintenance. Minico performed water tests.

Plumbing –Toilets, sinks, and water fountains.

Electrical – Exterior lights and door hardware.

Carpentry –Vestibules.

Grounds – Delivered supplies, cleaning schools.

Minidoka County School District  
**District Facilities Committee Meeting**  
**March 11, 2021**

12:00 p.m. Welcome and lunch

Reviewing the following items-

1. Budget
2. Review of Monthly Maintenance Report
3. Current Projects

**Rupert** – Ordered doors for the vestibule.

**Minico** – Ordering the doors for the vestibule.

**East** – Vestibule is 85% complete.

**West** – Vestibule is 95% complete.

4. Wrestling
5. Heyburn Drop-off

**Facilities Committee**

Minidoka County School District  
**Transportation's Report**  
March Board Report

This has been a good month for tickets in transportation. We only issued 6 tickets but 4 were suspended from the bus for vaping. Coleen has been trying to finish up driving evaluations for the state and only has a few left to finish.

The mechanics have been working front to back on one bus at a time and fixing any problems they can find. They are doing a good job as they go. We have had a few days but not very many with mechanics driving bus. Our mechanic that was out on medical returned the first of March.

We have spent many hours this month going thru ways to make the transportation on a 4-day schedule work. We just have to wait on verification that there will be enough time for the JR highs and elementary schools to get enough hours. There is only 90 hours difference in instructional time between them and the high school spread over 145 days so were looking around 40 minutes or so a day. Assuming that my math is correct with the little I know I believe that we have it worked out to where we will be able to deliver all in town kids in Heyburn and those at Rupert elementary before the high school gets out of school. I believe it will help to get the other kids home quicker and help take care of some of the crowding problems that we have on buses. This would also help make up some of the extra time that our drivers need to make up.

Thank you for all your time and support we hope that you all stay healthy. Thank you for supporting us and our drivers.

Ryan Edwards  
Transportation Supervisor

### BREAKFAST MEALS SERVED SCH/YR-18/19

MONTH	FREE	REDUCED	PAID	SERVED	
AUGUST	3,607	544	689	<b>4,840</b>	
SEPTEMBER	13,856	2,368	2,475	<b>18,699</b>	
OCTOBER	15,138	2,548	2,851	<b>20,537</b>	
NOVEMBER	13,065	2,395	2,795	<b>18,255</b>	
DECEMBER	9,517	1,806	2,064	<b>13,387</b>	
JANUARY	12,640	2,354	2,539	<b>17,533</b>	
FEBRUARY	12,811	2,255	2,605	<b>17,671</b>	
MARCH	11,541	2,115	2,360	<b>16,016</b>	
APRIL	16,940	3,081	3,311	<b>23,332</b>	
MAY	17,228	2,869	3,203	<b>23,300</b>	
<b>TOTAL</b>	<b>126,343</b>	<b>22,335</b>	<b>24,892</b>	<b>173,570</b>	

### LUNCH MEALS SERVED SCH/YR-18/19

MONTH	FREE	REDUCED	PAID	SERVED	SCH YR 17-18
AUGUST	10,428	2,787	5,165	<b>18,380</b>	<b>21,711</b>
SEPTEMBER	28,945	7,433	13,888	<b>50,266</b>	<b>54,052</b>
OCTOBER	31,016	7,531	16,059	<b>54,606</b>	<b>52,186</b>
NOVEMBER	26,395	6,316	13,915	<b>46,626</b>	<b>46,516</b>
DECEMBER	20,411	5,048	11,306	<b>36,765</b>	<b>29,151</b>
JANUARY	26,801	6,544	14,180	<b>47,525</b>	<b>52,505</b>
FEBRUARY	25,582	6,087	13,431	<b>45,100</b>	<b>40,974</b>
MARCH	22,891	5,371	11,635	<b>39,897</b>	<b>42,156</b>
APRIL	32,448	7,679	16,182	<b>56,309</b>	<b>53,132</b>
MAY	31,484	7,082	14,681	<b>53,247</b>	54,470
<b>TOTAL</b>	<b>256,401</b>	<b>61,878</b>	<b>130,442</b>	<b>448,721</b>	<b>446,853</b>

### BREAKFAST MEALS SERVED SCH/YR-19-20

MONTH	FREE	REDUCED	PAID	SERVED	SCH YR 18-19
AUGUST	4,871	744	916	<b>6,531</b>	<b>4,840</b>
SEPTEMBER	15,162	3,135	2,952	<b>21,249</b>	<b>18,699</b>
OCTOBER	16,123	3,727	3,822	<b>23,672</b>	<b>20,537</b>
NOVEMBER	12,026	2,879	2,983	<b>17,888</b>	<b>18,255</b>
DECEMBER	10,093	2,387	2,575	<b>15,055</b>	<b>13,387</b>
JANUARY	11,324	2,703	2,874	<b>16,901</b>	<b>17,533</b>
FEBRUARY	12,618	2,974	3,142	<b>18,734</b>	<b>17,671</b>
MARCH					
APRIL					
MAY					
<b>TOTAL</b>					

## LUNCH MEALS SERVED SCH/YR-19-20

MONTH	FREE	REDUCED	PAID	SERVED	SCH YR 18-19
AUGUST	12,680	2,654	5,837	<b>21,171</b>	<b>18,380</b>
SEPTEMBER	31,178	8,501	14,782	<b>54,461</b>	<b>50,266</b>
OCTOBER	32,607	9,368	17,335	<b>59,310</b>	<b>54,606</b>
NOVEMBER	23,799	6,923	12,567	<b>43,289</b>	<b>46,516</b>
DECEMBER	21,272	6,365	11,986	<b>39,623</b>	<b>36,765</b>
JANUARY	24,518	7,301	13,115	<b>44,934</b>	<b>52,505</b>
FEBRUARY	26,629	7,666	13,936	<b>48,231</b>	<b>40,974</b>
MARCH					
APRIL					
MAY					
<b>TOTAL</b>					

### BREAKFAST MEALS SERVED SCYR 20-21

MONTH	FREE	REDUCED	PAID	SERVED	SCYR 19-20
<b>AUGUST</b>	2,823	685	744	4,252	6,531
<b>SEPTEMBER</b>	10,690	2,741	3,200	16,631	21,249
<b>OCTOBER</b>	16,913			16,913	23,672
<b>NOVEMBER</b>	11,808			11,808	17,888
<b>DECEMBER</b>	11,944			11,944	15,055
<b>JANUARY</b>	21,078			21,078	16,901
<b>FEBRUARY</b>	23,300			23,300	18,734
<b>MARCH</b>					
<b>APRIL</b>					
<b>MAY</b>					
<b>TOTAL</b>	<b>98,556</b>			<b>105,926</b>	<b>120,030</b>

### LUNCH MEALS SERVED SCYR 20-21

MONTH	FREE	REDUCED	PAID	SERVED	SCYR 19-20
<b>AUGUST</b>	8,525	2,657	5,187	16,369	21,171
<b>SEPTEMBER</b>	22,569	6,625	12,193	41,387	54,461
<b>OCTOBER</b>	36,082			36,082	59,310
<b>NOVEMBER</b>	27,237			27,237	43,289
<b>DECEMBER</b>	26,936			26,936	39,623
<b>JANUARY</b>	47,482			47,482	44,934
<b>FEBRUARY</b>	48,880			48,880	48,231
<b>MARCH</b>					
<b>APRIL</b>					
<b>MAY</b>					
<b>TOTAL</b>	<b>217,711</b>			<b>244,373</b>	<b>311,019</b>

Minidoka County School District  
**Food Service Report**  
**January 2021**

Howdy to you all,

We had a very good January. It was nice to be back in school and serving 5-days a week. We served 19 days this year and last year we served 17 days in January. Our numbers for lunch are 47,482 served this year compared to 44,934 last year. Our daily average for January 2021 was 2,499 and for 2020 was 2,643. We are starting to see numbers increase a little more as we have online students coming back to the school buildings.

Our numbers for breakfast for 2021 were 21,078 and for 2020 they were 16,901. The daily average for 2021 is 1,109 and for 2020 was 2,019. We still have to increase the numbers for breakfast. The breakfast numbers at the elementary schools have increased more than at the middle schools and the high schools this year.

We had a reimbursement of \$256,902.12 for January of 2021 and for 2020 was \$148,788.14. The difference is that this year we are operating under the Summer Food Program and the reimbursement amount per meal is a higher rate than what the National School Lunch Program offers. We do not know yet how the 21-22 school year will be operated.

We have been without a secretary since the first of February. We lost our secretary to the Newcold company because she could make more money. We hired a new secretary and we are excited to start working with Liz. She will be a good addition for our department. I feel that we will work together very well and she is very willing to learn.

Thank you all.

## 2020-2021 MID YEAR REVISED BUDGET HIGHLIGHTS

March 15, 2021

Board Members,

The 2020-21 mid-year budget reflects changes from what was planned in June of 2020 to what is up to date as of the February 15, 2021 State appropriation.

CONTINGENCY: At the June 2020 board meeting, the district had budgeted projected contingency in the amount of \$800,000 for the current year. The contingency balance as of March 15, 2020, is \$1,900,000.

BEGINNING FUND BALANCE: Budgeted carryover from FY 19-20 was planned as \$1,650,000 but resulted in \$1,900,000 at June 30<sup>TH</sup>, 2020. Of that amount, \$850,000 was used to balance the 2020-21 budget, \$978,300 was distributed to adjust the contingency, and \$71,700 belonged to dedicated grants consisting of Professional Development, Idaho Lives Grant, KinderKamp, NNU, Homeless Grant, Fuel up to Play Grant, LEP and Career Counseling.

STATE FUNDING: As of February 15<sup>th</sup>, 2021, overall State funding for Base Support, Salary Based Apportionment, Benefit Apportionment, Tuition Equivalency and Transportation reimbursement for FY 19-20 has increased by \$522,000. Allocation Units for the first 10 weeks results were originally estimated at 207 units. Due to the change in ADA funding the units are estimated at 218.7 units. Currently those units include the ARTEC charter students, which we are still in the process of resolving. A true unit without ARTEC charter would have resulted in 212.4 units with the new formula.

Because the state has opted to readjust the 5% holdback, they have subsequently moved the funding back to salary based apportionment and leadership funding that was originally planned in the dedicated funding from the State and readjusted our distribution factor by decreasing it by around \$4700 per unit as well as the adjusting for the ADA formula, thus making the funding revenue neutral. The increase in revenue we are seeing is due to the ARTEC students still being claimed within our district. You will notice below the ARTEC reimbursement projection will show a decrease due to this reason.

### OTHER REVENUE:

The following adjustments have also been made:

<u>Adjustment</u>	<u>(over)/under budgeted</u>
Interest	\$ (85,000)
Dedicated Grants Carryover	\$ 71,700
Lottery	\$ 4,000
Leadership (put back in)	\$ 249,000
Literacy Initiative	\$ 6,000
State Insurance Dividend	\$ 6,000
ARTEC with Rental of buildings deduction	<u>\$ (530,000)</u>

The overall increase of other budgeted revenues as of February 15, 2022 is \$(278,300)

ESSR I funding was also accounted for in the General Fund with an increase of 1,361,000.

Budgeted salary changes included the movement of 6 online teacher's pay moved to ESSR for 4 months, 3 teachers moved to Federal funds and Special Ed funds, an un-hired instructional coach, decreased substitute costs, resignations and changes in certified staff indices and classified staff that were not hired, resigned or hired late. The total salary changes have resulted in an increase of \$317,000 over the beginning budget. Approximately 19.75 FTE staff in the

General Fund did not take the health benefit or did not qualify for the health benefit that the district provides along with the Sick Leave Persi Holiday reduction savings resulting in a savings of \$236,300 in budgeted expenditures.

Supply and other discretionary items can be revised within each school or departments' discretionary budget. Expense account increases in the capital outlay and supplies stem from leaving Supplemental Levy money in the general fund for projects costing less than \$5,000 (contracted service, carpet, paint, technology software, and internet access). Attached is a detailed description of all the different changes within the general fund budget.

Student Teachers

The Superintendent or his or her designee is authorized to accept students from university-approved teacher-training programs for student teaching assignments in the District. The Superintendent or designee shall coordinate with each student teacher's higher education institution and shall ensure a fingerprint-based criminal history record check as described in District Policy 510.50 Criminal History Checks for Employees, Substitutes, Volunteers and Contractors is conducted.

Student teachers may be accepted on a limited basis and placed according to the availability of suitable supervising teachers. In accepting and placing student teachers, the Superintendent shall consider local school needs including qualifications and interests of available supervising teachers.

The process of considering a student teacher for acceptance may include the following steps:

1. Submission of a teacher application including copies of transcripts and references.
2. An interview by the building principal.
3. Recommendation by the building principal to the Superintendent to accept or reject the student teacher's assignment to a named cooperating teacher.
4. The Superintendent may interview prospective student teachers and may make the final decision on acceptance of each student teacher.

The Superintendent shall report on the assignment of student teachers to the Board of Trustees twice per year.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

Teachers who cooperate in training student teachers must have a demonstrated record as a successful teacher and be willing to participate on a voluntary basis. Normally no more than one student teacher will be assigned to a cooperating teacher in any given school year.

The supervising teacher must hold a meeting with the student teacher at least twice each week to check lessons, plans, grades, etc. While the supervising teacher must observe the student teacher, the student teacher should be left in sole supervision of the class for periods of time. The

supervising teacher shall evaluate the student teacher, checking their progress and offering feedback.

**Cross References:**                    **5110**                    **Criminal History/Background Checks**

**Legal References:**                    **I.C. § 33-130**                    **Criminal History Checks for School  
District Employees or Applicants for  
Certificates**

**IDAPA 08.02.02.011.c.15**                    **Student Teaching**

The District maintains a proper financial management system in order to receive both direct and state-administered grants and to expend funds associated with a grant award. Certain fiscal controls and procedures must be in place to ensure that all financial management system requirements are met.

**Idaho Financial Reporting Management System (IFARMS)**

IFARMS provides the basis for complete financial and cost accounting, for the development of program budgets, and for the preparation of periodic financial reports. The uniformity of the system enables the District to fulfill state requirements and provides the flexibility to obtain program and account detail to meet management needs.

**Financial Management Standards**

The standards for financial management systems are found at 2 C.F.R. § 200.302. The required standards include:

1. **Identification:** The District shall identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification shall include the information described below under “Overview of the Financial Management/Accounting System.”
2. **Financial Reporting:** Accurate, current, and complete disclosure of the financial results of each federal award or program will be made in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).
3. **Accounting Records:** The District shall maintain records that adequately identify the source and application of funds provided for federally-assisted activities. These records will contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest, and be supported by source documentation.
4. **Internal Controls:** Effective control and accountability shall be maintained for all funds, real and personal property, and other assets. The District shall adequately safeguard all such property and shall assure that it is used solely for authorized purposes.

“Internal controls” are tools to help program and financial managers achieve results and safeguard the integrity of their program. Internal controls should be designed to provide reasonable assurance that the following objectives are achieved:

- a. Effectiveness and efficiency of operations;
- b. Adequate safeguarding of property;

- c. Assurance property and money is spent in accordance with grant program and to further the selected objectives; and
  - d. Compliance with applicable laws and regulations.
5. Budget Control: Actual expenditures or outlays shall be compared with budgeted amounts for each federal award.
  6. Cash Management: The District shall maintain written procedures to implement the cash management requirements found in EDGAR. See Policy 740.00.
  7. Allowable Costs: The District shall maintain written procedures for determining allowability of costs in accordance with EDGAR. See Policy 740.00.

### **Overview of the Financial Management/Accounting System**

The District accounting system is established to present, with full disclosure, the financial position and results of the financial operations of the District in conformity with generally accepted accounting principles. The accounting system currently used is in compliance with IFARMS, as required by Idaho statute. IFARMS shall be used as the basis for developing program budgets and the preparation of periodic financial reports. The District Business Manager shall be responsible for managing budgets and accounts payable. As required by 34 CFR 200.302, the District shall maintain on file award letters that include Catalog of Federal Domestic Assistance (CFDA) titles and numbers, federal award identification numbers and years, names of the federal awarding agencies, and the name of the State Department of Education (the pass-through entity), for each federal award. The funds are given unique identification numbers in the IFARMS system.

The Business Manager shall be responsible for preparing financial reports, as required for local, state, and federal agencies, for review and approval by the Board of Trustees. The financial reports shall reflect the financial activity and status of the District. These reports shall include monthly and cumulative expenditures, program budgets, and balances remaining.

### **Budgeting**

The Planning Phase: Meetings and Discussions: Before Receiving the Grant Award Notice (GAN): The Superintendent, assisted by the Business Manager, shall be responsible for initial federal grant budget development. Initial budget development shall be based upon estimates of federal program award amounts as provided by the State Department of Education, as well as input from program and administrative staff with respect to individual program staff needs, number and assignments of paraprofessionals relative to program allocations, and need for instructional supplies and equipment. The primary considerations of initial budget development shall be the educational needs of students and the availability of existing District resources for meeting these needs.

Budgets shall be prepared and presented in a format that clearly identifies revenue sources and amounts and budgeted expenditures, in accordance with IFARMS accounting codes, and shall be open for public inspection.

The Superintendent shall present the proposed budget to the Board for final approval of the budget and the policies reflected therein, such as proposed changes or additions to instructional programs and proposed salary schedules. Consideration of the proposed budget shall take place in an open meeting with opportunity for public comment. The approved budget shall be included in the minutes of the Board as documentation of its acceptance and approval.

**After Receiving the GAN:** If the Superintendent determines that final program allocations necessitate revisions to program budgets, he or she, assisted by the Business Manager with input from federal programs staff, shall discuss, review, and propose budget revisions. If proposed revisions require amendment proposals, the Superintendent will follow protocols of the amendment process.

**Amending the Budget:** The Superintendent shall review and approve any necessary budget amendments and shall submit those amendments to the Board at least seven days in advance of the meeting at which the amendment will be considered. The Board shall have final approval of the amended budget and consideration of the proposed budget shall take place in an open meeting with opportunity for public comment. The approved amended budget shall be included in the minutes of the Board of Trustees as documentation of its acceptance and approval.

**Budget Control:** The Business Manager shall prepare monthly financial reports that monitor budget performance by comparing actual to budgeted revenues and expenditures. Monthly financial reports indicate budgeted amounts, monthly expenditures, year-to-date-expenditures and percentage of budget spent. The Superintendent shall review these reports for the preceding month prior to presentation to the Board.

### **Accounting Records**

The Business Manager shall be responsible for the maintenance of accounting records. Electronic accounting records are maintained in the District accounting software, and paper records are maintained on file in the District office. All accounting records shall be reviewed by the District Superintendent and, where appropriate and required, the Board. The District chart of accounts and financial reports shall be established and maintained in accordance with Generally Accepted Accounting Principles (GAAP) and IFARMS, as required by Idaho Code. Accounting records shall be available for public inspection at any time.

### **Spending Grant Funds**

In determining what items will be included in individual program budgets, the Business Manager and the Superintendent will follow the federal cost principles and individual program statutes and regulations, as the basis for determining whether individual expenditures are allowable.

While developing and reviewing the grant budget, the District will keep in mind the difference between direct costs and indirect costs.

Direct and Indirect Costs:

1. **Determining Whether a Cost is Direct or Indirect:** Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

Indirect costs are those that have been incurred for a common or joint purpose benefiting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.

Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

Identification with the federal award rather than the nature of the goods and services involved is the determining factor in distinguishing direct from indirect costs of Federal awards.

Typical costs charged directly to a Federal award are the compensation of employees who work on that award, their related fringe benefit costs, the costs of materials, and other items of expense incurred for the Federal award.

The salaries of administrative and clerical staff shall normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

- a. Administrative or clerical services are integral to a project or activity;
  - b. Individuals involved can be specifically identified with the project or activity;
  - c. Such costs are explicitly included in the budget or have the prior written approval of the federal awarding agency; and
  - d. The costs are not also recovered as indirect costs.
2. Indirect Cost Rate: It is at the discretion of the District to use the indirect cost rate. It is the normal policy of the District not to take indirect costs on federal awards. If the District elects to take indirect costs, it shall follow the procedures for calculating the indirect cost rate prescribed by the State Department of Education and apply the policies and procedures outlined in the federal regulations as described below.
3. Applying the Indirect Cost Rate: Once the District has an approved indirect cost rate, the percentage is multiplied against the actual direct costs (excluding distorting items such as equipment, contracts in excess of ~~\$25,000~~ \$30,000, pass-through funds, etc.) incurred under a particular grant to produce the dollar amount of indirect costs allowable to that award.

Once the District applies the approved rate, the funds that may be claimed for indirect costs have no federal accountability and may be used as if they were non-federal funds. For direct grants, reimbursement of indirect costs is subject to the availability of funds and statutory or administrative restrictions.

Where a federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap must include all direct administrative charges as well as any recovered indirect charges.

**Cross Reference:** 7230 Financial Reporting and Audits

**Legal Reference:** 2 C.F.R. § 200.56 Indirect (Facilities & Administrative (F&A)) Costs

**2 C.F.R. § 200.413 Direct Costs**  
**34 C.F.R. § 75.564 Reimbursement of Indirect Costs**  
**34 C.F.R. § 76.569 Using the Restricted Indirect  
Cost Rate**

**ADOPTED: February 11, 2019**

**AMENDED:**

**POLICY TITLE:**       **Federal Debarment and Suspension**  
                                  **Minidoka County Joint School District # 331**

**POLICY NO:**  
**740.00740.40**  
**PAGE 1 of 2**

### Federal Debarment and Suspension

For all District programs receiving federal funds, the District shall comply with all applicable Federal regulations that restrict or prohibit transactions using Federal funds with all persons or entities that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

This limitation is directed by Executive Order 12549 which provides that “a person who is debarred or suspended shall be excluded from Federal financial and nonfinancial assistance and benefits under Federal programs and activities.” Thus, the District shall refrain from entering into any transaction with a person or entity which has been suspended or debarred by the U.S. Department of Education, or other federal agency from which the District has received federal funds.

### Covered Federal Non-Procurement Transactions

Federal funds received by the District that are covered by this policy include, but are not necessarily limited to funds received from the following transactions:

1. Grants;
2. Cooperative agreements;
3. Scholarships;
4. Fellowships;
5. Contracts of assistance;
6. Loans;
7. Loan guarantees;
8. Subsidies;
9. Insurances;
10. Payments for specified uses; and
11. Donation agreements.

### District’s Covered Transactions with Third Parties

This Policy applies to circumstances where the District enters into a procurement contract with a third party for goods and/or services, and intends to use covered federal funds to partially or fully purchase such goods and/or services, as more specifically described below:

A contract for goods or services is a “covered transaction” if any of the following applies:

1. The contract is awarded to the District pursuant to a non-procurement transaction listed above and the amount of the contract is expected to equal or exceed \$2530,000; or

2. The contract requires the consent of an official of a federal agency. In that case, the contract, regardless of the amount, is always considered a covered transaction, and it does not matter who awarded it. For example, it could be a subcontract awarded by a contractor at a tier below the District’s non-procurement transaction; or
3. The contract is for Federally-required audit services.

In addition, a subcontract is also a covered transaction if:

1. It is awarded by a participant in a procurement transaction under a non-procurement transaction of a Federal agency that extends the coverage of Item 1 above, under “District’s Covered Transactions with Third Parties”; and
2. The value of the subcontract is expected to equal or exceed \$2530,000.

District Responsibilities before Entering Into Covered Transactions - Prohibition

Prior to entering into a “covered transaction” with a third party, the District shall verify the person or entity with whom it intends to do business is not excluded or disqualified by performing any one of the following:

1. Checking the Excluded Parties List System (EPLS);\*
2. Collecting a certification from that person; or
3. Adding a clause or condition to the covered transaction with that person.

*\* The General Services Administration maintains the EPLS and makes it available to requesting parties. When a Federal agency takes an action to exclude a person under the non-procurement or procurement debarment and suspension system, the agency enters the information about the excluded person into the EPLS. The EPLS may be accessed online at: <http://epls.arnet.gov> or <http://www.epls.gov>. If the District has a question about any person or entity on the EPLS, it should contact the point of contact for the federal agency that placed the person’s name into the EPLS. The agency’s point of contact is identified in the EPLS.*

In the event the third party is on the EPLS, the District shall not enter into the contemplated transaction unless and until the federal agency responsible for providing the District with the Federal funds grants a written exception.

<b><u>Legal Reference:</u></b>	<b><u>2 CFR § 200.213 Suspension and debarment</u></b>
	<b><u>2 CFR § 180 Guidelines to Agencies on Government-Wide Debarment and Suspension (Nonprocurement)</u></b>
	<b><u>13 CFR § 400.109 Government-wide Debarment and Suspension</u></b>
	<b><u>31 U.S.C. § 6503 Intergovernmental financing (Cash Management Improvement Act of 1990)</u></b>

**Minidoka County School District  
Superintendent's Report  
March 15, 2021**

- February 23 Region 4 – Zoom Meeting, Career Ladder Option Calendars  
Elementary Admin Meeting – Learning Loss Options
- 24 Transportation Meeting – Routes with Four-Day Schedule  
Paul Elementary – HVAC Meeting  
Convergent Meeting – Remote Access Status at Sites  
Heyburn City Managers Meeting - Traffic at Heyburn  
Elementary
- 25 ARTEC Meeting – Funding/Enrollment, Zoom Meeting  
Interest Based Bargaining Training – Minico  
Band Concert – West Minico
- 26 DDRC Meeting  
Hummel Architect Meeting  
Safety Meeting  
Rupert City Leader, Leslie Gardner – Sewer/Water at Minico
- March 2 Region 4 – Zoom Meeting  
Maintenance Meeting  
TLC Meeting  
Special Board Meeting  
Parent Meeting at Acequia  
Band Concert – Minico Auditorium
- 8 DAT Meeting  
Agenda Review
- 9 Admin/Cabinet Meeting
- 11 Facility Meeting
- 15 Regular Board Meeting

# MINIDOKA COUNTY SCHOOL DISTRICT #331 2021-2022 STAFF CALENDAR

## July

4 Independence Day

JULY							Student Days	Contract Days
S	M	T	W	T	F	S		
				1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	29	30	31		
							0	0

## August

9 Registration at East Minico (Acequia, Rupert, East, MHJH)  
 9 Registration: Minico/MHHS New Students  
 10 Registration at West Minico (Heyburn, Paul, West)  
 10-11 Registration Minico/MHHS  
 16-20 Teachers on Contract  
 16 Back to School Meeting  
 17 1/2 PD; 1/2 Work Day  
 19 Orientation 6th & 9th  
 23 First Day of School

AUGUST							Student Days	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	0	0
8	9	10	11	12	13	14	0	0
15	16	17	18	19	20	21	0	5
22	23	24	25	26	27	28	4	4
29	30	31					2	2
							6	11

## September

6 Labor Day, No School  
 10 Teacher In-Service  
 16 Mt. Harrison PTC 4:30-6:30 p.m.  
 24 Teacher In-Service

SEPTEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4	2	2
5	6	7	8	9	10	11	3	4
12	13	14	15	16	17	18	4	4
19	20	21	22	23	24	25	4	5
26	27	28	29	30			4	4
							17	19

## October

7 PTC 4:30 - 8:30 p.m.  
 8 PTC 8 a.m.-12:00 p.m. (half Day)  
 18 Mt. Harrison 2nd Quarter Starts  
 22 Teacher In-Service

OCTOBER							Student Days	Contract Days
S	M	T	W	T	F	S		
					1	2	0	0
3	4	5	6	7	8	9	4	5
10	11	12	13	14	15	16	4	4
17	18	19	20	21	22	23	4	5
24	25	26	27	28	29	30	4	4
31							0	0
							16	18

## November

12 Teacher In-Service  
 18 Mt. Harrison PTC 4:30-6:30 p.m.  
 24-26 Thanksgiving Break, No School

NOVEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
	1	2	3	4	5	6	4	4
7	8	9	10	11	12	13	4	5
14	15	16	17	18	19	20	4	4
21	22	23	24	25	26	27	2	3
28	29	30					2	2
							16	18

## December

10 Teacher In-Service  
 17 Teacher Work Day, No School  
 21 Early Dismissal  
 22-31 Christmas Break, No School

DECEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4	2	2
5	6	7	8	9	10	11	4	5
12	13	14	15	16	17	18	4	5
19	20	21	22	23	24	25	2	3
26	27	28	29	30	31		0	1
							12	16

## January

1 New Year's Day  
 3 2nd Sem/3rd Qtr Begins  
 14 Teacher In-Service

JANUARY							Student Days	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	4	4
9	10	11	12	13	14	15	4	5
16	17	18	19	20	21	22	4	4
23	24	25	26	27	28	29	4	4
30	31						1	1
							17	18

## February

10 Mt. Harrison PTC 4:30-6:30 p.m.  
 11 Teacher In-Service  
 21 Presidents Day, No School  
 25 Teacher In-Service

FEBRUARY							Student Days	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	3	3
6	7	8	9	10	11	12	4	5
13	14	15	16	17	18	19	4	4
20	21	22	23	24	25	26	3	4
27	28						1	1
							15	17

## March

4 Teacher In-Service  
 10 PTC 4:30 - 8:30 p.m.  
 11 PTC 8 a.m.-12:00 p.m. (half Day)  
 14 Mt. Harrison 4th Quarter Starts  
 21-25 Spring Break, No School

MARCH							Student Days	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	3	4
6	7	8	9	10	11	12	4	5
13	14	15	16	17	18	19	4	4
20	21	22	23	24	25	26	0	0
27	28	29	30	31			4	4
							15	17

## April

8 Teacher In-Service  
 22 Teacher In-Service  
 28 Mt. Harrison PTC 4:30-6:30 p.m.

APRIL							Student Days	Contract Days
S	M	T	W	T	F	S		
					1	2	0	0
3	4	5	6	7	8	9	4	5
10	11	12	13	14	15	16	4	4
17	18	19	20	21	22	23	4	5
24	25	26	27	28	29	30	4	4
							16	18

## May

13 Teacher In-Service  
 19 Last Day for Preschool  
 24 Mt. Harrison Graduation  
 25 Minico Graduation  
 25 Last Day for Kindergarten  
 26 Last Day of School, Early Dismissal  
 27 Teacher Work Day  
 30 Memorial Day

MAY							Student Days	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	4	4
8	9	10	11	12	13	14	4	5
15	16	17	18	19	20	21	4	4
22	23	24	25	26	27	28	4	5
29	30	31					0	1
							16	19

## June

JUNE							Student Days	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4	0	0
5	6	7	8	9	10	11	0	0
12	13	14	15	16	17	18	0	0
19	20	21	22	23	24	25	0	0
26	27	28	29	30			0	0
							0	0

Total Student Days/Contract Days

146	171
S1	67
S2	79
Q1	31
Q2	36
Q3	39
Q4	40
Total	146

LEGEND:	
	Holiday
	No School, Non Contract Day
	No School, Staff Development
	PTC 4:30 p.m. - 8:30 p.m.
	PTC 8:00 a.m. - 12:00 p.m.
	Mt. Harrison PTC
	Mt. Harrison Quarter Begins
	Teacher Work Day, No School
	Semester Begins
	Early Release - School Dismiss 1:00 p.m.
NO Kindergarten and Preschool on early dismissal days	
NO School on Fridays	

# MINIDOKA COUNTY SCHOOL DISTRICT #331 2021-2022 CALENDAR

## August

- 9 Registration at East Minico (Acequia, Rupert, East, MHJH)
- 9 Registration: Minico/MHHS New Students
- 10 Registration at West Minico (Heyburn, Paul, West)
- 10-11 Registration Minico/MHHS
- 16-20 Teachers on Contract
- 16 Back to School Meeting
- 17 1/2 PD; 1/2 Work Day
- 19 Orientation 6th & 9th
- 23 First Day of School

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## September

- 6 Labor Day, No School
- 10 Teacher In-Service
- 16 Mt. Harrison PTC 4:30-6:30 p.m.
- 24 Teacher In-Service

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## October

- 7 PTC 4:30 - 8:30 p.m.
- 8 PTC 8 a.m.-12:00 p.m. (half Day)
- 18 Mt. Harrison 2nd Quarter Starts
- 22 Teacher In-Service

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## November

- 12 Teacher In-Service
- 18 Mt. Harrison PTC 4:30-6:30 p.m.
- 24-26 Thanksgiving Break, No School

NOVEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## December

- 10 Teacher In-Service
- 17 Mt. Harrison PTC 4:00-7:30 p.m.
- 21 Early Dismissal
- 22-31 Christmas Break, No School

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## January

- 1 New Year's Day
- 3 2nd Sem/3rd Qtr Begins
- 14 Teacher In-Service

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## February

- 10 Mt. Harrison PTC 4:30-6:30 p.m.
- 11 Teacher In-Service
- 21 Presidents Day, No School
- 25 Teacher In-Service

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## March

- 4 Teacher In-Service
- 10 PTC 4:30 - 8:30 p.m.
- 11 PTC 8 a.m.-12:00 p.m. (half Day)
- 14 Mt. Harrison 4th Quarter Starts
- 21-25 Spring Break, No School

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## April

- 8 Teacher In-Service
- 22 Teacher In-Service
- 28 Mt. Harrison PTC 4:30-6:30 p.m.

APRIL						
S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## May

- 13 Teacher In-Service
- 19 Last Day for Preschool
- 24 Mt. Harrison Graduation
- 25 Minico Graduation
- 25 Last Day for Kindergarten
- 26 Last Day of School, Early Dismissal
- 27 Teacher Work Day
- 30 Memorial Day

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

<b>LEGEND:</b>	
	Highlighted Dates Indicate "No School"
○	Indicates Early Release, 1:00 Dismissal
<b>NO Preschool or Kindergarten on early dismissal days</b>	

Changes may occur, pending Legislative actions  
Excessive emergency closures may necessitate a change in the Spring Break

# MINIDOKA COUNTY SCHOOL DISTRICT #331 2022-2023 PROPOSED STAFF CALENDAR

## July

4 Independence Day

JULY							Student Days	Contract Days
S	M	T	W	T	F	S		
					1	2		
3	4	5	6	7	8	9		
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31								
							0	0

## August

8 Registration at East Minico (Acequia, Rupert, East, MHJH)  
8 Registration: Minico/MHHS New Students  
9 Registration at West Minico (Heyburn, Paul, West)  
9-10 Registration Minico/MHHS  
15-19 Teachers on Contract  
15 Back to School Meeting  
16 1/2 PD; 1/2 Work Day  
18 Orientation 6th & 9th  
22 First Day of School

AUGUST							Student Days	Contract Days
S	M	T	W	T	F	S		
	1	2	3	4	5	6	0	0
7	8	9	10	11	12	13	0	0
14	15	16	17	18	19	20	0	5
21	22	23	24	25	26	27	4	4
28	29	30	31				3	3
							7	12

## September

5 Labor Day, No School  
9 Teacher In-Service  
22 Mt. Harrison PTC 4:30-6:30 p.m.  
23 Teacher In-Service

SEPTEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
				1	2	3	1	1
4	5	6	7	8	9	10	3	4
11	12	13	14	15	16	17	4	4
18	19	20	21	22	23	24	4	5
25	26	27	28	29	30		4	4
							16	18

## October

13 PTC 4:30 - 8:30 p.m.  
14 PTC 8 a.m.-12:00 p.m. (half Day)  
28 Teacher In-Service  
24 Mt. Harrison 2nd Quarter Starts

OCTOBER							Student Days	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	4	4
9	10	11	12	13	14	15	4	5
16	17	18	19	20	21	22	4	4
23	24	25	26	27	28	29	4	5
30	31						1	1
							17	19

## November

11 Teacher In-Service  
17 Mt. Harrison PTC 4:30-6:30 p.m.  
23-25 Thanksgiving Break, No School

NOVEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	3	3
6	7	8	9	10	11	12	4	5
13	14	15	16	17	18	19	4	4
20	21	22	23	24	25	26	2	3
27	28	29	30				3	3
							16	18

## December

9 Teacher In-Service  
21 Early Dismissal  
22 Teacher Work Day, No School  
22-30 Christmas Break, No School

DECEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
				1	2	3	1	1
4	5	6	7	8	9	10	4	5
11	12	13	14	15	16	17	4	4
18	19	20	21	22	23	24	3	4
25	26	27	28	29	30	31	0	1
							12	15

## January

2 New Year's Day, Observed  
3 2nd Sem/3rd Qtr Begins  
13 Teacher In-Service

JANUARY							Student Days	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	3	4
8	9	10	11	12	13	14	4	5
15	16	17	18	19	20	21	4	4
22	23	24	25	26	27	28	4	4
29	30	31					2	2
							17	19

## February

2 Mt. Harrison PTC 4:30-6:30 p.m.  
10 Teacher In-Service  
20 Presidents Day, No School  
24 Teacher In-Service

FEBRUARY							Student Days	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4	2	2
5	6	7	8	9	10	11	4	5
12	13	14	15	16	17	18	4	4
19	20	21	22	23	24	25	3	4
26	27	28					2	2
							15	17

## March

3 Teacher In-Service  
9 PTC 4:30 - 8:30 p.m.  
10 PTC 8 a.m.-12:00 p.m. (half Day)  
13 Mt. Harrison 4th Quarter Starts  
20-24 Spring Break, No School

MARCH							Student Days	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4	2	3
5	6	7	8	9	10	11	4	5
12	13	14	15	16	17	18	4	4
19	20	21	22	23	24	25	0	0
26	27	28	29	30	31		4	4
							14	16

## April

14 Teacher In-Service  
20 Mt. Harrison PTC 4:30-6:30 p.m.  
28 Teacher In-Service

APRIL							Student Days	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	4	4
9	10	11	12	13	14	15	4	5
16	17	18	19	20	21	22	4	4
23	24	25	26	27	28	29	4	5
30							0	0
							16	18

## May

12 Teacher In-Service  
18 Last Day for Preschool  
23 Mt. Harrison Graduation  
24 Minico Graduation  
24 Last Day for Kindergarten  
25 Last Day of School, Early Dismissal  
26 Teacher Work Day  
29 Memorial Day

MAY							Student Days	Contract Days
S	M	T	W	T	F	S		
	1	2	3	4	5	6	4	4
7	8	9	10	11	12	13	4	5
14	15	16	17	18	19	20	4	4
21	22	23	24	25	26	27	4	5
28	29	30	31				0	1
							16	19

## June

JUNE							Student Days	Contract Days
S	M	T	W	T	F	S		
				1	2	3	0	0
4	5	6	7	8	9	10	0	0
11	12	13	14	15	16	17	0	0
18	19	20	21	22	23	24	0	0
25	26	27	28	29	30		0	0
							0	0

Total Student Days/Contract Days

146	171
S1	68
S2	78
Q1	35
Q2	33
Q3	38
Q4	40
Total	146

LEGEND:	
	Holiday
	No School, Non Contract Day
	No School, Staff Development
	PTC 4:30 p.m. - 8:30 p.m.
	PTC 8:00 a.m. - 12:00 p.m.
	Mt. Harrison PTC
	Mt. Harrison Quarter Begins
	Teacher Work Day, No School
	Semester Begins
	Early Release - School Dismiss 1:00 p.m.
NO Kindergarten and Preschool on early dismissal days	
NO School on Fridays	

# MINIDOKA COUNTY SCHOOL DISTRICT #331 2022-2023 CALENDAR

## August

- 8 Registration at East Minico (Acequia, Rupert, East, MHJH)
- 8 Registration: Minico/MHHS New Students
- 9 Registration at West Minico (Heyburn, Paul, West)
- 9-10 Registration Minico/MHHS
- 15-19 Teachers on Contract
- 15 Back to School Meeting
- 16 1/2 PD; 1/2 Work Day
- 18 Orientation 6th & 9th
- 22 First Day of School

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## January

- 2 New Year's Day, Observed
- 3 2nd Sem/3rd Qtr Begins
- 13 Teacher In-Service

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## September

- 5 Labor Day, No School
- 9 Teacher In-Service
- 22 Mt. Harrison PTC 4:30-6:30 p.m.
- 23 Teacher In-Service

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## February

- 2 Mt. Harrison PTC 4:30-6:30 p.m.
- 10 Teacher In-Service
- 20 Presidents Day, No School
- 24 Teacher In-Service

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

## October

- 13 PTC 4:30 - 8:30 p.m.
- 14 PTC 8 a.m.-12:00 p.m. (half Day)
- 28 Teacher In-Service
- 24 Mt. Harrison 2nd Quarter Starts

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## March

- 3 Teacher In-Service
- 9 PTC 4:30 - 8:30 p.m.
- 10 PTC 8 a.m.-12:00 p.m. (half Day)
- 13 Mt. Harrison 4th Quarter Starts
- 20-24 Spring Break, No School

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## November

- 11 Teacher In-Service
- 17 Mt. Harrison PTC 4:30-6:30 p.m.
- 23-25 Thanksgiving Break, No School

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## April

- 14 Teacher In-Service
- 20 Mt. Harrison PTC 4:30-6:30 p.m.
- 28 Teacher In-Service

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## December

- 9 Teacher In-Service
- 21 Early Dismissal
- 22 Teacher Work Day, No School
- 22-30 Christmas Break, No School

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	(21)	22	23	24
25	26	27	28	29	30	31

## May

- 12 Teacher In-Service
- 18 Last Day for Preschool
- 23 Mt. Harrison Graduation
- 24 Minico Graduation
- 24 Last Day for Kindergarten
- 25 Last Day of School, Early Dismissal
- 26 Teacher Work Day
- 29 Memorial Day

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	(25)	26	27
28	29	30	31			

<b>LEGEND:</b>	
	Highlighted Dates Indicate "No School"
	Indicates Early Release, 1:00 Dismissal
<b>NO Preschool or Kindergarten on early dismissal days</b>	

Changes may occur, pending Legislative actions

Excessive emergency closures may necessitate a change in the Spring Break

# MINIDOKA COUNTY SCHOOL DISTRICT #331 2023-2024 PROPOSED STAFF CALENDAR

## July

4 Independence Day

JULY							Student Days	Contract Days
S	M	T	W	T	F	S		
						1		
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30	31							
							0	0

## August

7 Registration at East Minico (Acequia, Rupert, East, MHJH)  
7 Registration: Minico/MHHS New Students  
8 Registration at West Minico (Heyburn, Paul, West)  
8-9 Registration Minico/MHHS  
14-18 Teachers on Contract  
14 Back to School Meeting  
15 1/2 PD; 1/2 Work Day  
17 Orientation 6th & 9th  
21 First Day of School

AUGUST							Student Days	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	0	0
6	7	8	9	10	11	12	0	0
13	14	15	16	17	18	19	0	5
20	21	22	23	24	25	26	4	4
27	28	29	30	31			4	4
							8	13

## September

4 Labor Day, No School  
8 Teacher In-Service  
21 Mt. Harrison PTC 4:30-6:30 p.m.  
22 Teacher In-Service

SEPTEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
						2	0	0
3	4	5	6	7	8	9	3	4
10	11	12	13	14	15	16	4	4
17	18	19	20	21	22	23	4	5
24	25	26	27	28	29	30	4	4
							15	17

## October

5 PTC 4:30 - 8:30 p.m.  
6 PTC 8 a.m.-12:00 p.m. (half Day)  
13 Teacher In-Service  
23 Mt. Harrison 2nd Quarter Starts

OCTOBER							Student Days	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	4	5
8	9	10	11	12	13	14	4	5
15	16	17	18	19	20	21	4	4
22	23	24	25	26	27	28	4	4
29	30	31					2	2
							18	20

## November

10 Teacher In-Service  
16 Mt. Harrison PTC 4:30-6:30 p.m.  
22-24 Thanksgiving Break, No School

NOVEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4	2	2
5	6	7	8	9	10	11	4	5
12	13	14	15	16	17	18	4	4
19	20	21	22	23	24	25	2	3
26	27	28	29	30			4	4
							16	18

## December

8 Teacher In-Service  
20 Early Dismissal  
21 Teacher Work Day, No School  
21-29 Christmas Break, No School

DECEMBER							Student Days	Contract Days
S	M	T	W	T	F	S		
						2	0	0
3	4	5	6	7	8	9	4	5
10	11	12	13	14	15	16	4	4
17	18	19	20	21	22	23	3	4
24	25	26	27	28	29	30	0	1
31							0	0
							11	14

## January

1 New Year's Day  
2 2nd Sem/3rd Qtr Begins  
12 Teacher In-Service

JANUARY							Student Days	Contract Days
S	M	T	W	T	F	S		
						1	3	4
7	8	9	10	11	12	13	4	5
14	15	16	17	18	19	20	4	4
21	22	23	24	25	26	27	4	4
28	29	30	31				3	3
							18	20

## February

8 Mt. Harrison PTC 4:30-6:30 p.m.  
9 Teacher In-Service  
19 Presidents Day, No School  
23 Teacher In-Service

FEBRUARY							Student Days	Contract Days
S	M	T	W	T	F	S		
						1	1	1
4	5	6	7	8	9	10	4	5
11	12	13	14	15	16	17	4	4
18	19	20	21	22	23	24	3	4
25	26	27	28	29			4	4
							16	18

## March

7 PTC 4:30 - 8:30 p.m.  
8 PTC 8 a.m.-12:00 p.m. (half Day)  
15 Teacher In-Service  
18 Mt. Harrison 4th Quarter Starts  
25-29 Spring Break, No School

MARCH							Student Days	Contract Days
S	M	T	W	T	F	S		
						2	0	0
3	4	5	6	7	8	9	4	5
10	11	12	13	14	15	16	4	5
17	18	19	20	21	22	23	4	4
24	25	26	27	28	29	30	0	0
31							0	0
							12	14

## April

12 Teacher In-Service  
25 Mt. Harrison PTC 4:30-6:30 p.m.  
26 Teacher In-Service

APRIL							Student Days	Contract Days
S	M	T	W	T	F	S		
						1	4	4
7	8	9	10	11	12	13	4	5
14	15	16	17	18	19	20	4	4
21	22	23	24	25	26	27	4	5
28	29	30					2	2
							18	20

## May

10 Teacher In-Service  
16 Last Day for Preschool  
21 Mt. Harrison Graduation  
22 Minico Graduation  
22 Last Day for Kindergarten  
23 Last Day of School, Early Dismissal  
24 Teacher Work Day  
27 Memorial Day

MAY							Student Days	Contract Days
S	M	T	W	T	F	S		
						1	2	2
5	6	7	8	9	10	11	4	5
12	13	14	15	16	17	18	4	4
19	20	21	22	23	24	25	4	5
26	27	28	29	30	31		0	1
							14	17

## June

JUNE							Student Days	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	0	0
9	10	11	12	13	14	15	0	0
16	17	18	19	20	21	22	0	0
23	24	25	26	27	28	29	0	0
30	31						0	0
							0	0

LEGEND:	
	Holiday
	No School, Non Contract Day
	No School, Staff Development
	PTC 4:30 p.m. - 8:30 p.m.
	PTC 8:00 a.m. - 12:00 p.m.
	Mt. Harrison PTC
	Mt. Harrison Quarter Begins
	Teacher Work Day, No School
	Semester Begins
	Early Release - School Dismiss 1:00 p.m.
NO Kindergarten and Preschool on early dismissal days	
NO School on Fridays	

Total Student Days/Contract Days	146	171
S1	68	
S2	78	
Q1	35	
Q2	33	
Q3	38	
Q4	40	
Total	146	

# MINIDOKA COUNTY SCHOOL DISTRICT #331 2023-2024 CALENDAR

## August

- 7 Registration at East Minico (Acequia, Rupert, East, MHJH)
- 7 Registration: Minico/MHHS New Students
- 8 Registration at West Minico (Heyburn, Paul, West)
- 8-9 Registration Minico/MHHS
- 14-18 Teachers on Contract
- 14 Back to School Meeting
- 15 1/2 PD; 1/2 Work Day
- 17 Orientation 6th & 9th
- 21 First Day of School

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## January

- 1 New Year's Day
- 2 2nd Sem/3rd Qtr Begins
- 12 Teacher In-Service

JANUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## September

- 4 Labor Day, No School
- 8 Teacher In-Service
- 21 Mt. Harrison PTC 4:30-6:30 p.m.
- 22 Teacher In-Service

SEPTEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## February

- 8 Mt. Harrison PTC 4:30-6:30 p.m.
- 9 Teacher In-Service
- 19 Presidents Day, No School
- 23 Teacher In-Service

FEBRUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

## October

- 5 PTC 4:30 - 8:30 p.m.
- 6 PTC 8 a.m.-12:00 p.m. (half Day)
- 13 Teacher In-Service
- 23 Mt. Harrison 2nd Quarter Starts

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## March

- 7 PTC 4:30 - 8:30 p.m.
- 8 PTC 8 a.m.-12:00 p.m. (half Day)
- 15 Teacher In-Service
- 18 Mt. Harrison 4th Quarter Starts
- 25-29 Spring Break, No School

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## November

- 10 Teacher In-Service
- 16 Mt. Harrison PTC 4:30-6:30 p.m.
- 22-24 Thanksgiving Break, No School

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## April

- 12 Teacher In-Service
- 25 Mt. Harrison PTC 4:30-6:30 p.m.
- 26 Teacher In-Service

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## December

- 8 Teacher In-Service
- 20 Early Dismissal
- 21 Teacher Work Day, No School
- 21-29 Christmas Break, No School

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## May

- 10 Teacher In-Service
- 16 Last Day for Preschool
- 21 Mt. Harrison Graduation
- 22 Minico Graduation
- 22 Last Day for Kindergarten
- 23 Last Day of School, Early Dismissal
- 24 Teacher Work Day
- 27 Memorial Day

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

LEGEND:	
<div style="background-color: #d9ead3; width: 100%; height: 10px;"></div>	Highlighted Dates Indicate "No School"
<div style="border: 1px solid black; border-radius: 50%; width: 100%; height: 10px; display: flex; align-items: center; justify-content: center;">○</div>	Indicates Early Release, 1:00 Dismissal
<b>NO Preschool or Kindergarten on early dismissal days</b>	

Changes may occur, pending Legislative actions  
Excessive emergency closures may necessitate a change in the Spring Break

February 23, 2021

School Board,

Re: Request for a debate club

Mt. Harrison High School would like to convert our fishing club to a debate club. With diminished interest in a fishing club and new interest in the possibility of debate competition between area alternative schools, students and staff at Mt. Harrison High School would like to make the change. The purpose of the debate club is to work on research and argument formation with the goal of competing on a club level with other alternative school debate clubs. Fundraising will be done primarily through Mt. Harrison's Casual Wednesday program. Funds will be used for travel to other alternative schools in the area for competition.

Thank you for your consideration,

Maggi Fortner  
Principal  
Mt. Harrison High School

**Board Discussion:**

I would like to ask the Minidoka School District board to discuss on making the HS activity card a school identification Card (School ID). The activity card is a major fight for us to have the students get and I am not understanding why it is only mandatory for athletes to buy. I feel it should be made mandatory for any student at the High Schools and Middle Schools to buy. The cost is not much and the money that is generated from it can go to help costs of athletic and activities equipment. Right now at the HS each sports program gets a share of what is brought in. I think the shares stay the same and whatever money left over can help the HS and Middle School buy equipment instead of us always feeling like we have to ask the board for help.

I feel like this is easy to set up because all we would have to do is add the Student ID fee onto the students account. I am not asking to up the price or anything to that extent. I feel every student at the HS and the Middle Schools should have a picture ID at all times. It shouldn't be just for certain groups to have, just because they are in an activity or a sport. If every student has this it will give them access into school events and things to that nature for free. That was the purpose of the activity card from the start.

In doing this we could generate money to help all of our activities and athletics more and not always feeling like we are asking the board to help or always going to the community for help. If you have any questions I would be more than happy to sit down with the board and discuss this.

**Cost of Student Identification Card:**

Minico HS:     \$40  
East MS:       \$20  
West MS:       \$20

Thank you,



Brady Trenkle  
Minico HS  
Athletic & Activities Director  
[bratrenkle@minidokaschools.org](mailto:bratrenkle@minidokaschools.org)  
620-640-3427 Cell #

# West Minico Mini Dance Camp

**Saturday, March 20th 9am-2pm**

West Minico will be doing a mini dance camp as a fundraiser to help their cost for the end of the year festivities we will be doing.

- For ages 3-13
- Your child will be performing the dance they learn that we teach them.
- We will be providing food and drinks (we just need to know if the child has any allergies)
- \$10 dollars per ticket, 1 ticket per kid
- Your child can just wear comfortable clothes such as sweats, leggings, and a shirt they can play in.

If you have any questions feel free to message Mariela 208-312-4142 or Bridget 208-431-3195

**Childs Name:**

**Age:**

**Parents Name:**

**Cell Phone Number:**

2021 Minico Senior Celebration  
PO Box 393  
Rupert, ID 83350

March 3, 2021

Minidoka County Joint School District #331  
310 10th Street  
Rupert, ID 83350

Re: Minico Senior Celebration

The Minico and Mt Harrison Senior Classes of 2021 will be having their all-night senior **"Drug and Alcohol Free Graduation Celebration"** on Wednesday, May 26<sup>th</sup> following graduation. This is a wonderful opportunity for our seniors to celebrate their graduation in a fun and safe environment with their friends. This annual event is being held at the MHS multi-purpose building and will be chaperoned by senior parents.

In the past, the school district has been extremely generous and donated \$1,000.00 to the celebration. We are again hoping that you can support this great event by donation. The money will be put toward prizes, activities/games, and food for the seniors.

We appreciate all that you do for the students at Minico High School and Mt. Harrison High School through your continuous donation and support.

If any questions arise please contact Maria Peralez *Chairman* (208) 312-6445 or Maren Wilkins, *Donation/Fundraising* (208) 436-1511.

Sincerely,



2021 Minico Senior Celebration Committee

**Minidoka County School District**

**Bus Bid Results**

**March 15, 2021**

<b>(2) 30 Passenger Ed Bus</b>		
<b>Bidder</b>	<b>Bid</b>	<b>Comments/Options</b>
Bryson Sales: Centerville Utah	\$ 91,192.00	2 Buses

<b>(1) Special Ed Bus/Chassis Combination</b>		
<b>Bidder</b>	<b>Bid</b>	<b>Comments/Options</b>

Recommendation to: Bryson Sales only bid

Minidoka County Schools  
Routers, Switches & Access Points (ERATE reimbursable)

March 12, 2021

Firm Name	120 APs (Meraki MR44)	120 APs (Meraki MR46)	20 Sensors (Meraki MT10)	60 Switches (Meraki MS225)	5 yr License MX450 Adv Sec.	5 yr License MX450 Ent Mgt.	5 yr License MX450 Insite	Total Hardware	Total With Adv. Sec and Insite
Ednetics	\$67,874	\$80,609	\$4,945	\$235,050	\$21,224	\$10,612	\$10,612	\$388,478	<b>\$420,314</b>
									117

**Recommendation for lowest qualifying bid to Ednetics with 5year licenses , contingent upon eRate reimbursement.**

**POLICY TITLE: Transfer of Student Credits from Non-Accredited Institutions and/or Home Schools**  
**Minidoka County Joint School District # 331**

**POLICY NO:**  
**274.00**  
**PAGE 1 of 2**

Minidoka Minico County School District (MCSD) High Schools will grant credit to students transferring from a non-accredited institution or home school under the following circumstances.

1. Students will take an end-of-course assessment or exit exam for the class in which they wish to receive credit. Students must successfully complete the end-of course assessment at the same proficiency level required of students completing the class at ~~Minico High School~~ a MCSD high school.
2. Credit will be given only for core academic classes classified as required for grades 9 and 10. No credit will be given for classes required of students in grades 11 or 12.
3. For classes not identified as grade specific, students may be awarded credit for no more than 2 years (4 credits) of a course sequence.
4. Students may earn no more than four (4) credits in any subject area as a result of credit by examination.
5. In cases in which classes are part of a sequence of classes, the student must pass the next class in the sequence with a grade of 60% (D-)70% or better for credit to be awarded for the previous class in the sequence (for example: a student wishing credit for English 10B must successfully complete English 11A at 60% (D-)70% proficiency before credit will be granted for English 10B).
6. No letter grade will be assigned for courses taken from a non-accredited institution. Students will be assigned a grade of "P" for those courses.
7. Students will be classified as a Freshman, Sophomore, or Junior the same as a student currently attending one of the MCSD high schools ~~Minico High School~~, which is based on the total number of attained credits. Under no circumstances will a student be classified as a senior when entering a ~~Minico High School~~ MCSD high school from a non-accredited institution. Grade-level classification will be in accordance with the Promotion and Retention Policy of the Minidoka County Joint School District #331 (Policy #: 270.00).
8. Students currently attending ~~Minico High School~~ MCSD high schools who have taken courses from a non-accredited institution may petition for credit for those courses on a case-by-case basis. Successful completion of the next course in a sequence may be considered when determining whether credit will be awarded. With approval of school administration, successful completion of the next course in a sequence may be substituted for completing the end-of-course assessment or exit exam. Only students currently attending ~~Minico High School~~ a MCSD high school at the implementation of this policy will be given this option. Successful completion of a course is defined as 70%60% (D-) proficiency.

**Commented [MW1]:** Reasoning for this?

**Commented [MW2]:** Why only 4 credits? What if the student has been in a class like music for 3 years (6 credits)?

**Commented [MW3]:** Reasoning?

**Commented [MW4]:** What if the student passes the EOC for the first part of the sequence?

**Commented [MW5]:** What if they pass Minico's EOC exam? Why would it only be P?

**Commented [MW6]:** Check policy #270.00 for last update and alignment with this policy when updated.

**Commented [MW7]:** Is this still current practice?

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**SECTION 200: INSTRUCTION**

**TRANSFER OF STUDENT CREDITS FROM NON-ACCREDITED INSTITUTIONS  
AND/OR HOME SCHOOLS—continued** **PAGE 2 OF 2**

9. Students transferring ~~from a school in Mexico~~ ~~any school outside of the United States~~ will fall under the provisions of this policy.
10. Credit will be listed as being from the non-accredited school or shown as “Home” for courses completed at home. Under no circumstances will courses be shown as having been taken ~~in a MCSD high school at Minico High School.~~
11. The following list of courses will be accepted for credit-by-examination under the provisions of this policy:
  - a. English 9 A/B
  - b. English 10 A/B
  - c. Speech
  - d. U.S. History Part 1 A/B
  - e. Physical Science A/B
  - f. Biology A/B
  - g. Pre-Algebra A/B (no Math credit toward graduation after class of 2009)
  - h. Algebra 1 A/B
  - i. Geometry A/B
  - j. Algebra 2 A/B
  - k. World History A/B
  - l. Spanish 1 A/B
  - m. Spanish 2 A/B
  - n. ~~French 1 A/B~~
  - o. ~~French 2 A/B~~

**Commented [MW8]:** Would suggest leaving this out as it sounds like a potential OCR red flag. Perhaps use "from schools outside of the United States" instead of from schools in Mexico

**Commented [MW9]:** Why can't all credits given be listed this way for future reference? How do other high schools do this?

**Commented [MW10]:** Any others?



**LEGAL REFERENCE:**

**ADOPTED: February 20, 2007**

**AMENDED/REVISED:**

Students participating in interscholastic athletics represent the community, the school, and their peers. When illegal substances are used by an athlete, such use impinges upon the team's motivation, cohesiveness, and performance. As a result, the well-being of the individual, the team, and the general school community is diminished by an athlete's use of illegal substances and/or alcohol.

As participation in athletics is a privilege, not a right, student athletes voluntarily subject themselves to a degree of regulation higher than that imposed on students generally. Students who voluntarily participate in school athletics have reason to expect intrusions upon normal rights and privileges, including privacy.

Detection of illegal substances obtained pursuant to this policy will not be used as a basis to discipline a student or penalize him or her academically. Such detention will not be made a part of a student's permanent record, and does not constitute reasonable suspicion, pursuant to Idaho Code 33-210.

### **PHLSOPHY PHILOSOPHY AND RATIONALE FOR DRUG TESTING**

The Administration and coaching staff at Minico High School believe a mandatory drug testing program for all student athletes in grades seven through twelve who participate in IHSAA sponsored interscholastic athletic activities is necessary for the following reasons:

1. Health and safety of the individual and others – anyone participating in an activity under the influence of an illegal drug is a danger to everyone.
2. Prevention – many students will be able to say no to drugs because they will have a legitimate reason. "I want to participate."
3. Intervention – perhaps individuals desiring to participate in activities will seek help if there is a drug or alcohol problem.

The school district will pay any costs associated with gathering samples and testing by an independent laboratory, as well as all administrative fees necessary to implement this policy.

If it is reasonably suspected that a student athlete is using drugs or alcohol during school hours or at school sponsored activities, this district's policy on student drug and alcohol use will be followed.

### **DEFINITIONS:**

1. Drug: Controlled substances as defined by Idaho Code 37-2701, except those possessed by /or used pursuant to a valid prescription.
2. Student Athlete: Any student participating in interscholastic athletic programs sponsored by the Minidoka County School District and IHSAA, is required to have a physical examination before participating in that sponsored athletic program.
3. Sport Season: Sport seasons begin on the first day of practice allowed by the Idaho High School Activities Association and conclude on the final day of competition for that sport.

4. **Eligible Sport Season:** The next available IHSAA sponsored athletic sport which Minidoka County School District offers to the student athlete for competition.

The following provisions apply:

1. Student athletes who are drug tested under this policy will be given a reasonable opportunity to submit verification of legal drug use. ~~At the time of the testing, each student will be given written notice that he or she has seventy-two (72) hours to submit verification of any prescription drug use by providing a copy of the prescription to the building principal in a sealed envelope. The principal will submit the sealed envelope, unopened, to the testing laboratory for consideration in making an analysis.~~ The information regarding the use of prescription drugs is confidential and will not be shared with any school official. If the student fails to provide timely verification of legal drug use, he or she will be subject to retesting.

### **PROCEDURES AND GUIDELINES FOR TESTING ATHLETES**

1. **Parent Consent:** Student athletes under the age of 18 years old and their parent/guardian must sign a form consenting to a urine analysis at the beginning of the sport season and random urine analysis throughout the season. Parental/Guardian consent is not necessary for those students who are 18 years of age. At the option of the District, all student athletes will be tested at ~~the beginning of random during~~ the season of their sport. If a student athlete and/or parent/guardian refuses to sign the consent form, or the student refuses to submit to testing, he or she will not be allowed to participate in the sport until a consent form is signed and a urine sample is obtained.
2. **Student Selection:** ~~At the option of the district, all participating student athletes will be drug tested at the beginning of any athletic season. In addition, r~~Random testing will be conducted ~~weekly monthly~~ during the athletic season. From the date of the first practice until the date of the final competition for said sort season, 10% of the total number of participants for each said team will be tested randomly. Selection for random testing will be a lottery drawing from a “pool” of student athletes participating in IHSAA sponsored interscholastic athletic programs in the district at the time of the drawing. The building principal or designee shall take all reasonable steps to assure the integrity, confidentiality, and random nature of the selection process including, but not necessarily limited to:
  - a. Assuring that the names of all participating student athletes are in the pool.
  - b. Assuring that the person drawing names has no way of knowingly choosing, or failing to choose particular students for the testing.
  - c. Assuring that the identity of students drawn for testing is not known to those involved in the selection process.
3. **Sample Collection:** Samples will be collected at a mutually convenient time on the same day the student is selected for testing, or if the student is absent on that day, the first day of the student’s return to school. If the student is unable to produce a sample at any particular time, that student will ~~be allowed to return later that same day to provide the samples remain there until they can.~~ Students will not be allowed to practice or participate until a sample is collected on that same day. All students providing samples will be

given the option of doing so alone in any individual stall with the door closed. A sample cup will be given to each chosen student. A proctor will monitor the testing to assure the validity of the test. The student will give the sample to the proctor who will administer the test. Any negative samples will be disposed of immediately. ~~Upon a positive test, the student will be required to produce a second sample within that same day. This sample will be sent to an independent laboratory for verification of the positive test. The test results will only be kept for one (1) year.~~

4. **Scope of Tests:** The person collecting the sample will be instructed to test for one or more illegal drugs. Student athlete samples will not be screened for the presence of any substances other than an illegal drug or for the existence of any physical condition other than drug intoxication. The drug test may test for amphetamines, cocaine, THC, PCP, and morphine.
5. **Limited Access to Results:** The results of the tests will be disclosed only to the student and parent/guardian, and those school personnel who have to know as determined by the superintendent or designee. The results will not be turned over to law enforcement authorities or used for any internal disciplinary functions.
6. **Consequences/Procedures in Event of a Positive Result:**
  - a. **First confirmed positive result:** The athlete's parent/guardian will be notified, and the principal will convene a meeting with the student and parent/guardian. At the meeting, the student will be required to choose one of the following options:
    - i. Participation and completion in an illegal substance or abuse assistance program, including ~~weekly-monthly~~ urine analysis for the remainder of the sport season;  
**OR**
    - ii. Suspension from athletics for the remainder of the current sport season and the next eligible sport season.
  - b. **Second confirmed positive result:** If within ~~two (2) the same~~ calendar years from the first confirmed positive result, the student athlete will be automatically suspended for the remainder of the current sport season and will be ineligible for participation in the next eligible sport season.
  - c. **Third confirmed positive result:** If within ~~two (2) the same~~ calendar years from the first confirmed positive result, the student athlete will be automatically suspended for the remainder of the current sport season, ~~and will be ineligible for participation in the next two (2) eligible sport seasons.~~
7. **Non-Punitive Nature of Policy:** No student athlete shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process. The student and the student's

custodial parent or legal guardian will be notified at least seventy-two (72) hours before response is made by the district, unless ordered otherwise by the courts.

8. **Voluntary Testing Program:** Minidoka County School District is truly concerned and committed to helping students who are encountering drug problems. We realize that a student with drug dependency or use problems is not able to work to his/her potential ability and stands a greater chance of coming into contact with law enforcement due to increased criminal activity. To assist in the ultimate goal of drug free school and drug free students, we will provide drug testing to any student whose parents request the testing be done. The testing is provided at no cost to parents and is absolutely confidential in nature with only the parents, student, and test knowing the results. There are no legal or criminal actions taken, and no discipline from the district will result from the testing. There will not be a record kept. This service is offered solely for the information of the parent(s) and is ultimately their decision as to what to do with the information.



**LEGAL REFERENCE: Idaho Code §37-2701**

**ADOPTED: Original Adoption Date Unknown**

**RATIFIED: September 18, 2006**

**AMENDED/REVISED:**

**ATTACHMENTS: “Drug Testing Policy General Authorization & Consent Form”  
“Acknowledgement Certificate”**



*District Personnel shall not dispense medication except as set forth in this policy.*

### **Assistance in Self Administration of Medicines to Students**

Any school employee authorized in writing by the school administrator or school principal:

1. May assist in the self-administration of any drug that may lawfully be sold over the counter without a prescription to a pupil in compliance with the written instructions, if the pupil's parent or guardian consents in writing.
2. May assist in the self-administration of a prescription drug to a pupil in compliance with the written instructions of a practitioner, if the pupil's parent or guardian consents in writing.

### **Administering Medicines to Students**

No employee except a qualified health care professional may administer a drug or prescription drug to a pupil under this policy except in an emergency situation.

The Board will permit the administration of medication to students in schools in its jurisdiction. Pursuant to the written authorization of the student's licensed health care practitioner as well as the written authorization of a parent/guardian: the school nurse (who has received direction as to the administration of medication by the student's licensed health care practitioner) may administer medication to any student in the school.

Where administration of medication is a routine activity for a particular student, the subject shall be addressed in a student's health care plan, Section 504 Plan or IEP, as applicable. A parent must fill out the necessary forms for a student to receive routine medication at school. Medication will be given at the time specified on the completed medication administration form unless notified by the parent that a change is needed.

Diagnosis and treatment of illness and the prescribing of drugs are never the responsibility of a school employee and should not be practiced by any school personnel.

The absence of a school nurse for the administration of medication shall be addressed on a case-by-case basis considering proper compliance with Idaho law and the medical needs of the student.

### **Provisions:**

If a student must take medication during the school day, the following provisions will be adhered to:

### **PRESCRIPTION MEDICATIONS**

1. If a school is being asked to administer medication, the parent/guardian must submit a completed district Medication Authorization Form which is available at each school office. The prescribing doctor must sign the completed form.
2. The medication must be in the original container and brought to the school office by the parent/guardian. Verification of the quantity of medication in the container will be made

by district personnel in the presence of the parent/guardian and logged on the student's charting record.

3. The student's name, prescription number, doctor and directions must be clearly set forth on the container.

### **NON-PRESCRIPTION (OVER-THE-COUNTER) MEDICATIONS**

1. If a school is being asked to administer medication, the parent/guardian must submit a completed district "Medication Authorization Form" which is available at each school office
2. The medication must be in the original container and brought to the school office.

### **ADDITIONAL GUIDELINES**

1. All medications to be administered by District personnel will be stored in a locked cabinet.
2. It is the student's responsibility to come to the office at the appropriate time to take his or her medication, unless the student has a disability and is unable to do so.
3. No medication that a school is being asked to administer will be dispensed without a completed district Medication Authorization Form on file.
4. Non-prescription medications, such as aspirin or Tylenol, will not be provided to students upon request. Students must supply their own over-the-counter medications.

### **Emergency Administration of Medication**

In case of an anaphylactic reaction, the risk of such reaction, or an opiate-related overdose, a school nurse or delegate may administer emergency oral, intranasal, and/or injectable medication to any student in need thereof on the school grounds, in the school building, or at a school function. The staff member administering such medication shall be exempt from the nurse licensure requirements (I.C. § 54-1401 et seq.).

### **Anaphylactic Reactions**

In the absence of a school nurse, the administrator or designated staff member who has completed training in administration of this medication, may give emergency medication to students orally or by injection. ~~There must be on record a medically diagnosed allergic condition which would require prompt treatment to protect the student from serious harm or death.~~ Record of the medication administered in an emergency will be entered on an Individual Student Medication Record **and filed in the student's cumulative health folder.**

### **Opiate-Related Overdoses**

In the case of an opiate-related overdose prompt medical assistance will be summoned to the scene. In the absence of a school nurse, the administrator or designated staff member who has completed training in administration of this medication, may give emergency medication to students. Staff members trained in accordance with the policy shall make every reasonable effort, to include the use of Naloxone combined with rescue breaths, to revive the victim of any apparent drug overdose.

### **Self-Monitoring and Treatment of Diabetes**

A student with diabetes, upon written request of the student's parent or guardian and written authorization from the student's treating physician, shall be permitted by the Board to perform blood glucose checks, administer insulin through the insulin delivery system the student uses, treat hypoglycemia and hyperglycemia, and otherwise attend to the care and management of the student's diabetes in the classroom and in any area of the school or school grounds, and to possess on the student's person at all times all necessary supplies and equipment to perform these monitoring and treatment functions.

### **Self-Administration of Asthma Medication, Insulin/Diabetic Treatment or Epinephrine Auto-Injectors**

Pursuant to Idaho Code covering the self-administration of asthma medication, the following shall apply to epinephrine auto-injectors, insulin, or blood glucose monitoring supplies if a parent or legal guardian chooses to have his or her child self-medicate:

1. The parents or guardians of the pupil shall provide to the Board or designee written authorization for the self-administration of medication.
2. The parents or guardians of the pupil shall provide to the Board or designee written certification from the physician of the pupil that the pupil has a severe allergic reaction (anaphylaxis), asthma, or another potentially life-threatening respiratory illness, or diabetes and is capable of, and has been instructed in, the proper method of self-administration of medication. In cases where the pupil has severe or life-threatening allergies, Policy 370.20 and any related procedures shall be followed. For students with a severe allergic reaction, asthma, or another potentially life-threatening respiratory illness, or diabetes the student's physician or health care provider-supplied information shall contain:
  - a. The name and purpose of the medicine;
  - b. The prescribed dosage;
  - c. The time(s) at which or the special circumstances under which medication should be administered;
  - d. The length of time for which medication is prescribed;
  - e. The possible side-effects of the medicine;
  - f. Actions to take in the event of an emergency, including if the medication does not improve the child's breathing or allergic reaction;
  - g. Contact information for the physician and parent/guardian; and
  - h. If applicable, a list of the child's asthma triggers or allergies.
3. The school's administration and appropriate teachers and school personnel are informed that the student is self-administering prescribed medication. Such notification shall be done in a manner so as to best preserve the privacy of the student and the student's medical condition to the extent appropriate.

For students with severe or life-threatening allergies this information may be provided in the student's Emergency Care Plan.

**Additional Requirements for Self-Administration of Medication**

The Board or Board designee will inform the parents or guardians of the pupil in writing that the District and its employees or agents shall incur no liability as a result of any injury arising from the self-administration of medication by the pupil, absent any negligence by the District, its employees, or its agents, or as a result of providing all relevant information provided pursuant to subdivisions of this subsection with the school nurse, absent any negligence by the District, its employees, or its agents, or in the absence of such nurse, to the school administrator.

The parents or guardians of the pupil shall sign a statement acknowledging that the District shall incur no liability as a result of any injury arising from the self-administration of medication by the pupil and that the parents or guardians shall indemnify and hold harmless the District and its employees or agents against any claims arising out of the self-administration of medication by the pupil.

Students who are authorized to carry their own epinephrine auto-injectors or supplies or equipment necessary for diabetes monitoring and/or treatment of diabetes may be retested periodically to ensure they are still capable of correctly self-administering the medication.

As used in this section:

1. "Medication" means an epinephrine auto-injector, a metered dose inhaler, or a dry powder inhaler or insulin, insulin delivery system and/or supplies or equipment necessary for diabetes monitoring and/or treatment prescribed by a physician and having an individual label;
2. "Self-administration" means a student's use of medication pursuant to prescription or written direction from a physician; and
3. A student who is permitted to self-administer medication pursuant to this section shall be permitted to possess and use the prescribed medication at all times.

Any school employee authorized in writing by the school administrator or principal may assist with self-administration of medications provided that only the following acts are used:

1. Verbal suggestions, prompting, reminding, gesturing, or providing a written guide for self-administering medications;
2. Handing a prefilled, labeled medication holder, labeled unit dose container, syringe, or original marked, labeled container from the pharmacy to the student;
3. Opening the lid of the above container for the student;
4. Guiding the hand of the student to self-administer the medication;
5. Holding and assisting the student in drinking fluid to assist in the swallowing of oral medications; and/or
6. Assisting with removal of a medication from a container for students with a physical disability which prevents independence in the act.

**Handling and Storage of Medications**

All medications, including those approved for keeping by students for self-medication, must first be delivered by the parent or other responsible adult to the nurse or employee assisting with the self-administration of medication. The nurse or the employee must:

1. Examine any new medication to ensure that it is properly labeled with dates, name of student, medication name, dosage, and physician’s name;
2. If administration is necessary, must develop a medication administration plan for the student before any medication is given by school personnel;
3. Record on the Student’s Individual Medication Record the date the medication is delivered and the amount of medication received;
4. Store medication requiring refrigeration at 36F - 46F; and
5. Store prescribed medicinal preparations in a securely locked storage compartment excluding those medications approved for self-administration. Controlled substances will be contained in a separate compartment, secured, and locked at all times.

No more than a forty-five (45) school day supply of a medication for a student will be stored at the school. All medications, prescription and nonprescription will be stored in their original containers.

Access to all stored medication will be limited to persons authorized to administer medications or assist in the self-administration of medications. Each school will maintain a current list of those persons authorized by delegation from a licensed nurse to administer medications.

**Disposal of Medication**

School personnel must either return to the parent/guardian or destroy (with permission of the parent/guardian) any unused, discontinued, or obsolete medication. Medicine which is not repossessed by the parent/guardian within a seven (7) day period of notification by school authorities will be **collected by school personnel and properly disposed of by local law enforcement.** All non-prescription medications shall be picked up by the parent/guardian at the end of each school year or shall be disposed of properly.

**LEGAL REFERENCE: I. C. § 33-506(1) and §37-2701 et seq The Family**

**Education Rights and Privacy Act of 1974**

**I.C. § 33-520 Policy Governing Medical Inhalers,**

**Epinephrine Auto-Injectors, Insulin and**

**Blood Glucose**

**Monitoring Supplies**

**I.C. § 54-1401 Purpose- License Required-  
Representation to the Public**

**ADOPTED: July 18, 2005**

**AMENDED/REVISED: November 21, 2016; July 20, 2020**

**REFER TO FORM: 370.20F**

**CROSS REFERENCE: Policy 338.00 504 Students**

**Policy 352.00 Interscholastic Activities**

<b>POLICY TITLE:</b>	<b>First Aid</b> <b>Minidoka County Joint School District # 331</b>	<b>POLICY NO:</b> <b>370.40</b> <b>PAGE 1 of 1</b>
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It is the policy of the Board of Trustees of Minidoka County Joint School District No. 331 that if a student becomes injured or ill first aid measures should be taken according to the situation at hand. School personnel should not assume responsibility for any treatment beyond first aid.

**Provisions:**

The following provisions are to be used in the administration of this policy:

1. A first aid cabinet is maintained in each building.
2. Recommended first aid policies and procedures shall be posted nearby.
3. The School Nurse distributes first aid supplies to all schools and these are to be replenished regularly.
4. First aid kits shall be available in the main office, high risk areas, and transportation vehicles.
5. Telephone numbers of hospitals, ambulances, and others to be called in case of emergency situations, shall be located by all phones.
6. Emergency information (who to contact if parent/guardian is not home) for each student shall be available in a central location.
7. Parents/guardians shall acknowledge I fill out and sign an e school emergency procedures during registration card at the beginning of the school year. Such cards School emergency procedures authorize school officials to take students to hospital emergency wards when rooms when a parent/guardian or emergency contact persons cannot be reached.
8. Any H-school employees at the emergency site with first aid knowledge will be expected to give immediate care. The school's MERT (Medical Emergency Response Team) shall be called to assist when needed and 911 will be called for an emergency that the employee is not equipped to handle, and seek additional help as needed.
9. It is recommended that an adult employee remain with seriously ill or injured students until the parent/ guardian assumes responsibility.
10. A responsible person should accompany each student sent home and should stay until a parent/guardian or qualified medical person assumes his/her care.
11. A designated school employee should make every reason-able attempt to notify the parent/guardian of an injured or ill student.
12. An accident report form shall be filled out completely in the event of an injury or life-threatening illness. —The accident report shall be filed in the school office.
13. A student needs a note either from his/her parent/guardian or his/her physician for re-admission to school following a serious illness/injury, especially if physical limitations or restrictions apply.

14. There shall be at least one individual in each school building with a current first aid certificate.
15. Financial charges incurred during the emergency care process (transportation fees, hospital charges etc.) are to be paid by the parent/guardian.



**LEGAL REFERENCE:**

**ADOPTED: Original Adoption Date Unknown**

**RATIFIED: September 18, 2006**

**AMENDED/REVISED:**

<b>POLICY TITLE: Timely Obligation of Funds</b>	<b>POLICY NO:</b>
<b>Minidoka County Joint School District # 331</b>	<b>748.00740.00P</b>
	<b>PAGE 1 of 2</b>

When Obligations are Made

Obligations are orders placed for property and services, contracts, and subawards made, and similar transactions during a given period that require payment by the District during the same or a future period.

Funds received under a federal grant shall be considered to be obligated according to the standards provided in 34 C.F.R. § 75.707 or 34 C.F.R. § 76.707, as applicable. The following table illustrates when funds are determined to be obligated under federal regulations:

<u><b>If the obligation is for:</b></u>	<u><b>The obligation is made:</b></u>
<u>Acquisition of property</u>	<u>On the date on which the District makes a binding written commitment to acquire the property</u>
<u>Personal services by an employee of the District</u>	<u>When the services are performed</u>
<u>Personal services by a contractor who is not an employee of the District</u>	<u>On the date which the District makes a binding written commitment to obtain the services</u>
<u>Public utility services</u>	<u>When the District receives the services</u>
<u>Travel</u>	<u>When the travel is taken</u>
<u>Rental of property</u>	<u>When the District uses the property</u>
<u>A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 CFR part 200, Subpart E- Cost Principles.</u>	<u>On the first day of the project period.</u>

Period of Performance of Federal Funds

All obligations must occur on or between the beginning and ending dates of the grant project. This period of time is known as the period of performance. The period of performance is dictated

by statute and will be indicated in the Grant Adjustment Notice (GAN). Further, certain grants have specific requirements for carryover funds that must be adhered to.

**State-Administered Grants:** As a general rule, state-administered federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many federal education grants, the period of availability is 27 months. Federal education grant funds are typically awarded on July 1 of each year. While the District will always plan to spend all current grant funds within the year the grant was appropriated for, the period of obligation for any grant that is covered by the “Tydings Amendment” is 27 months, extending from July 1 of the fiscal year for which the funds were appropriated through September 30 of the second following fiscal year. This maximum period includes a 15-month period of initial availability, plus a 12-month period for carryover. For example, funds awarded on July 1, 2015 would remain available for obligation through September 30, 2017.

**Direct Grants:** In general, the period of availability for federal funds authorized under direct grants is identified in the GAN.

For both state-administered and direct grants, regardless of the period of availability, the District must liquidate all obligations incurred under the award not later than 90 120 days after the end of the funding period unless an extension is authorized. Any funds not obligated within the period of availability or liquidated within the appropriate time frame are said to lapse and must be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

The District shall submit all financial, performance, and other reports required by the terms and conditions of the federal award before the end of this 120-day period. Any such reports required to be submitted to a pass-through entity shall be provided within 90 days of the end of the funding period, unless an extension is authorized.

#### Carryover

**State-Administered Grants:** As described above, the Tydings Amendment extends the period of availability for applicable state-administered program funds. Essentially, it permits recipients to “carry over” any funds left over at the end of the initial 15 month period into the next year. These leftover funds are typically referred to as carryover funds and continue to be available for obligation for an additional 12 months. Accordingly, the District may have multiple years of grant funds available under the same program at the same time.

Any carryover in individual federal programs is determined in an annual audit performed each year according to GAAP and State statutes. After carryover amounts are determined, they are reported and administered according to specific federal award requirements as outlined in the individual program applications.

It is the policy of the Board of Trustees of Minidoka County Joint School District No. 331 that the inspection of the School District properties or facilities will be subject to the following standard procedures. These standard procedures are necessary to assure that any inspection is conducted properly, in accordance with the law, within constitutional constraints, and in a manner that limits the information flowing to governmental agencies or others requiring access.

**Provisions:**

The following guidelines delineate the standard procedures:

**1. General:**

- 1. a.**—Governmental inspections are conducted according to specific statutory authorizations. There is no blanket right to inspect every inch of the District premises or to interview employees. Employees are not required to answer questions.
- 2. b.**—The Board of Trustees have designated the Superintendent as the District's sole contact person for providing any information or allowing entry to the premises for purposes of inspection. The Superintendent or his designee is responsible for supervising any inspection, or requiring search warrants when such search warrants are necessary.
- 3. e.**—Inspections may occur only during normal business hours unless a search warrant specifically allows night or holiday inspections. Searches or inspections are to be scheduled at times that will not disrupt the normal operation of the Minidoka County Schools.

**2. Pre-admission Procedures:**

- 1. a.**—It is likely that front office personnel will make the first contact with any person desiring to inspect any building or other property of the district. The following are the required notification responsibilities of the office personnel when a request or demand for inspection is made.
- 2.** Ask the inspector(s) for a business card or official identification, get their full name(s), initiate and file notes concerning the information obtained. Copies will be given to the Superintendent for proper filing.
  - ~~**i.**~~
- 3.** Ask the inspector to wait at the reception area until the Superintendent or designated management personnel responsible for escorting the inspector can be notified.
  - ~~**ii.**~~
- 4.** Inspectors with authority to conduct an inspection are not generally required to wait indefinitely until management people arrive before beginning the inspection. However, a wait of a "reasonable amount of time," about 20-30 minutes, must be granted. Therefore, the designated management and legal personnel should be notified first in order that they can meet with the inspector(s) in a Pre-Inspection Conference, while other personnel are being contacted. The following designated

individuals shall be notified immediately. If unable to contact the initially designated person, contact the next person:

- ~~iii.~~ \_\_\_\_\_
- Superintendent
- a) \_\_\_\_\_
- b) \_\_\_\_\_ ~~Assistant Superintendent~~
- e) School Attorney
- d) Chairman of the Board of Trustees

### **Pre-inspection Conference:**

1. Once the designated personnel are available to meet the inspector, a pre-inspection conference must occur. During this conference, the following steps will be followed:
- ~~i.~~ 2. Advise the inspector that all events/conversations will be recorded. This is for the purpose of providing a record that will be used for future education of personnel to enable them to better perform their duties and impress upon them the importance of following the District Policies, Rules, Regulations, and guidelines for compliance with Federal and State regulations. The Board of Trustees will also be more able to understand compliance requirements, how inspections are conducted, and how employees conduct themselves during inspections.
- ~~ii.~~ 3. Check inspector's identification. Telephone contact with proper authorities may require an administrative search warrant.
- ~~1.~~ 4. Insist on an opening conference to find out:
  - ~~a.)~~ a. The legal authority for the inspection before proceeding with any discussion. For most governmental inspections an administrative search warrant is required unless waived by the District.
  - ~~a-b.~~ b. The purpose and scope of the inspection; is there a complaint involved?
  - c. What areas and operation it will cover. If there is a complaint, limit to area encompassed by complaint.
  - ~~b.)~~ \_\_\_\_\_
  - ~~b-d.~~ d. Whether documents or photographs will be taken by the inspector.
  - ~~e-e.~~ e. If the "opening conference" is refused or if the inspector cannot cite any legal authority for the inspection, entry will be refused. Do not be intimidated by threats of obstruction of justice, you need not open your doors to an inspection without an explanation.
  - i. Inform inspector of District safety rules. The inspector must follow safety rules.
  - ~~d-f.~~ f. Instruct the inspector to address questions to the inspection supervisor only.
  - ~~e-g.~~ g. Advise the inspector that the inspection may be video-taped or audio-recorded. The purpose of this is for future records and reference to educate District personnel and the Board of Trustees.

### **The Inspection:**

1. Provide District transportation if required.
2. Limit the area to that specified in the warrant and/or agreed upon in the opening conference.
3. Limit the investigation/inspection in accordance with statutory restrictions on the inspector's authority. If questions arise as to the scope of the inspection, contact the school attorney.
4. There is no obligation to answer questions. Whether you answer questions is a judgment to be made based upon each set of facts.
5. Do not answer questions unless you know the answer. You can always get answers later.
6. Keep detailed notes, make audio and visual recordings.
7. Obtain blanks of forms used by the inspector.
8. Mark any documents inspected or copied, and ~~whether the inspector~~ whether inspector had a right to those records. Cross-reference with authorization in warrant and pre-inspection conference.
9. Obtain prints of any photographs. In certain areas there may be legitimate reasons to prohibit photo-graphs. Take duplicate photographs, cross-reference and identify as necessary.

#### **Protection of District Records:**

1. —Some laws and regulations require maintenance of specific records which may be inspected at any time. Procedures for the maintenance and protection of Minidoka County School's records are as follows:
  2. Control the creation of documents and records.
  3. Maintain records properly.
  - i.4. Keep legally required records in a separate file.
  - ii.5. Label sensitive and confidential documents as such and limit access to those records and documents.
  - iii.6. Appropriate sensitive documents shall be archived at the office of the District Legal Counsel.
  7. Assure proper management and distribution of documents.
  - i.8. Have employees channel complaints, reports, and observations to the appropriate Principal or the Superintendent.
  - ii.9. Use prescribed District forms and follow established procedures. Avoid legal conclusions.
  - iii.10. Management will act promptly ~~on a report~~ on report of problems.
  - iv.11. Management will advise employees what action has been taken when problems are reported.

#### **Cooperation:**

1. Keep the search within the scope of the warrant, or the inspector's statutory authority, but remember you may not interfere with the search. You need not cooperate but you cannot interfere.
2. Every agency will be dealt with as a separate entity. Approval from one agency does not bind another. An agency may report a perceived violation of another agency's rules or regulations to that agency.

3. Advise employees that they need not answer questions. There is no obligation to answer questions. Whether you cooperate or answer questions is a judgment to be made based upon each set of facts.
4. It is often the best policy to develop and maintain a good relationship with those who routinely inspect District premises for compliance with specified regulations. It is nonetheless advisable to assure that the scope of any inspection remains—within the bounds of the inspector's authority and that the inspector has a legitimate —reason to be there in the first place.

**Post-inspection Procedures:**

1. Insist upon a closing conference
- ~~2.~~
- i.2. Make handwritten notes and recordings.
- ii.3. Ask inspector to identify problems.
  - iii. Verify any of the inspector's questionable observations.
4. Request a copy of the inspector's report, including a list of any violations found during the inspection.
  - iv.
- v.5. Make duplicates of the video and audio recordings along with all other
6. —material for proper archiving.

**LEGAL REFERENCE:****ADOPTED: October 20, 1986****AMENDED/REVISED:**

The Board of Trustees establishes the following guidelines to provide administrative direction pertaining to the retention and/or disposal of district records.

### **Retention of District Records**

In compliance with Idaho Code, the Board of Trustees establishes the following guidelines to provide administrative direction pertaining to the retention and/or disposal of District records. This schedule likewise identifies the anticipated physical location of where such records may be kept or maintained by the District, in addition to the possible document retention of all categories of records on the school's servers and computer systems.

The District's Public Records Custodian(s), in conjunction with the Superintendent, Board Clerk, or designee, is responsible for the maintenance, safeguarding and destruction of the District's records. Performance of such duties shall be in cooperation with the District's Business Office, Directors of Maintenance and Transportation, Technology Coordinator, the Principals at the school's buildings and other administrative personnel employed by the District. However, each school employee is likewise responsible for having knowledge of this policy and the requirement to safeguard the District's records, electronic or otherwise, consistent with the chart below.

The District's Public Records Custodian(s) shall work in conjunction with the District's Technology department to assure that the school's staff is aware of the routine destruction of electronic District records, including emails, such that they are able to assure that the District's public records are retained consistent with this schedule, regardless of whether they are maintained in a hard copy or an electronic copy. In such a process, the District's employees need to retain District records included on the schedule below, particularly student educational records, personnel records, and investigative records, in a format that is not part of the District's routine electronic records destruction and/or notify the technology personnel of the District that a particular document is not to be destroyed as part of the routine destruction of electronic records.

Unless otherwise prohibited by applicable law, all District records may be maintained electronically and/or in hard physical copy.

### **Method of Destroying Official Records**

The District's official records, and any copy thereof that may be deemed to be confidential and/or not intended to be disseminated to the public, will be shredded before being disposed.

#### **Destruction of Electronic Mail/e-mail**

The District will store electronic mail/e-mails for a maximum period of one year. All email will be automatically deleted from the District's system at the end of this retention period. It is the responsibility of every district employee to assure that District documents that need to be retained for a longer period of time due to federal law, State law, or the provisions of this policy are retained accordingly and in a different format than electronic mail. An employee's failure to retain District documents accordingly could serve as a basis for discipline, up to and including possible termination.

**Suspending of Destroying Official Records**

The District will immediately cease the destruction of all relevant records (even if destruction is authorized by an approved Retention Schedule) for the following reasons:

1. If the District receives a public records request;
2. If the District believes that an investigation or litigation is imminent, or
3. If the District is notified that an investigation or litigation has commenced.

The Public Records Custodian(s) and Superintendent are responsible for carrying out this policy

If relevant records exist in electronic formats (such as email, digital images, word processed documents, databases, backup tapes, etc.) the District Administrative personnel shall notify its information technology staff to cease the destruction of records relating to the subject matter of the suit/potential suit or investigation. Failure to cease the destruction of relevant records could result in penalties against the District.

**District records shall be retained and/or disposed as follows:**

**DISTRICT RECORDS RETENTION SCHEDULE**

<b>Retention Codes</b>		
AC—After closed, terminated, completed, expired, settled, or last date of contact FE—Fiscal Year End (June 30 <sup>th</sup> )	LA—Life of Asset PM—Permanent US—Until Superseded	DO – District Office SB – School Buildings DM – District Maintenance DT – District Transportation
RECORDS DESCRIPTION	RETENTION PERIOD	
ADMINISTRATION—ATTENDANCE--ANNUAL ATTENDANCE SUMMARIES BY BUILDING	PM	DO, SB
ADMINISTRATION—ATTENDANCE— Enrollment attendance data	3 yr	DO, SB
ADMINISTRATION—BALLOTS AND OATHS OF ELECTION—until canvassed and recorded in the minutes	Not less than 8 months following election	DO
ADMINISTRATION—BALLOTS FOR BOND ELECTIONS	a. Not less than 60 days after bonds have been delivered to purchaser b. Not less than 8 months following bond election	DO
ADMINISTRATION—CONTRACTS AND LEASES	AC +6 yr	DO
ADMINISTRATION—GENERAL CORRESPONDENCE	3 yr	DO, SB
ADMINISTRATION—DONATION/GIFT RECORDS	PM	DO, SB

## DISTRICT RECORDS RETENTION SCHEDULE

Retention Codes		
<b>AC</b> —After closed, terminated, completed, expired, settled, or last date of contact <b>FE</b> —Fiscal Year End (June 30 <sup>th</sup> )	<b>LA</b> —Life of Asset <b>PM</b> —Permanent <b>US</b> —Until Superseded	<b>DO</b> – District Office <b>SB</b> – School Buildings <b>DM</b> – District Maintenance <b>DT</b> – District Transportation
RECORDS DESCRIPTION	RETENTION PERIOD	
<b>ADMINISTRATION</b> —BOARD MEETINGS—AGENDA AND MINUTES: Official minutes and agenda of open meetings	<b>PM</b>	<b>DO</b>
<b>ADMINISTRATION</b> —BOARD MEETINGS—CLOSED: Certified agendas or tape recordings of closed meetings	<b>PM—Restricted Access</b>	<b>DO</b>
<b>ADMINISTRATION</b> —ORGANIZATION CHARTS: Any documentation that shows program accountability	<b>PM</b>	<b>DO, SB, DM, DT</b>
<b>ADMINISTRATION</b> —EDUCATION PROGRAM REVIEW RECORDS	<b>AC+3 yr</b>	<b>DO, SB</b>
<b>ADMINISTRATION</b> —OFFICIAL STATE DEPARTMENT REPORTS	<b>PM</b>	<b>DO</b>
<b>ADMINISTRATION</b> —SCHOOL CERTIFICATION REPORTS	<b>PM</b>	<b>DO</b>
<b>ANNUAL REPORTS</b>	<b>PM</b>	<b>DO</b>
<b>APPEAL AND REVIEW RECORDS</b> —Records may include but are not limited to narrative history or description of appeal; minutes and testimony; exhibits; reports and findings of fact; final orders, opinions, conclusions, or decisions; audio recordings; hearing schedules and lists of participants; and related correspondence and documentation.	<b>PM</b>	<b>DO</b>
<b>BOARD MEMBER RECORDS</b> —Series documents board activities and serves as a reference source for board members. Records may include but are not limited to correspondence, plans, statements of goals and objectives, minutes, committee reports, budgets, financial statements, reports, and other reference material. Records are often compiled in a notebook for each member.	<b>AC+3 yr</b> NOTE: Some materials may warrant long-term retention. These materials should be reviewed for archival materials.	<b>DO</b>
<b>BOARD RECORDS</b> —Series documents the official proceedings of the board meetings. Records may include agendas; minutes; meeting notices; items for Board action; contested case hearings schedules; committee reports; exhibits; and related correspondence and documentation. Records may also include audio recordings of meetings used to prepare summaries.	<b>PM</b>	<b>DO</b>
<b>COMPUTER SYSTEMS-BACKUPS</b> —Backups on tape, disk, CD, DVD, etc. CAUTION: Records stored in this format can be subpoenaed during litigation.	<b>US or 1 year</b>	<b>DO</b>

## DISTRICT RECORDS RETENTION SCHEDULE

Retention Codes		
AC—After closed, terminated, completed, expired, settled, or last date of contact FE—Fiscal Year End (June 30 <sup>th</sup> )	LA—Life of Asset PM—Permanent US—Until Superseded	DO – District Office SB – School Buildings DM – District Maintenance DT – District Transportation
RECORDS DESCRIPTION	RETENTION PERIOD	
EQUIPMENT-HISTORY FILE—Equipment service agreements, includes maintenance agreements, installation, and repair logs, etc.	LA+3 yr	DO, DM, DT
EQUIPMENT MANUALS—Instruction and operating manuals	LA	DO, SB, DM, DT
EQUIPMENT WARRANTIES	AC+1 yr	DO, SB, DM, DT
FACILITIES OPERATIONS-APPRAISALS—Building or property	3 yr	DO
FACILITIES OPERATIONS-BUILDINGS PLANS AND SPECIFICATIONS—Includes architectural and engineering drawings, etc.	PM For leased structures retain AC+2	DO, DM
FACILITIES OPERATIONS-BUILDINGS, CONSTRUCTION CONTRACT, INSPECTION RECORDS AND PROJECT FILES—Building construction contracts, surety bonds and inspection records, Planning, design, construction records, and all bids, etc.	LA	DO, SB, DM
FACILITY OPERATIONS—DAMAGE REPORTS; LOST AND STOLEN PROPERTY REPORTS	FE+3 yr	DO, SB, DM, DT
FACILITY OPERATIONS-PROPERTY DISPOSAL RECORDS—Documenting disposal of inventoried property	PM	DO
FACILITY OPERATIONS-PROPERTY MANAGEMENT SEQUENTIAL NUMBER LOGS—Property logs	US+3 yr	DO, SB, DM
FACILITY OPERATIONS-SECURITY ACCESS RECORDS—Documents the issuance of keys, identification cards, passes, passwords, etc.	AC+2 yr AC=Until superseded, date of expiration, or date of termination, whichever is sooner	DO, SB, DM
FACILITY OPERATIONS-SURPLUS PROPERTY SALE REPORTS	PM	DO, DM
FACILITY OPERATIONS-UTILITY USAGE REPORTS	1 yr	DO, DM
FACILITY OPERATIONS-VEHICLE OPERATION LOGS	1 yr	DO, DT
FISCAL-ACCOUNTS PAYABLE/RECEIVABLE LEDGERS	FE+3 yr	DO, SB
FISCAL-ANNUAL FINANCIAL REPORTS	PM	DO, SB, DM, DT
FISCAL-ANNUAL OPERATING BUDGETS	FE+3 yr	DO, SB, DM, DT
FISCAL-APPROPRIATION REQUESTS—Includes any supporting documentation in the appropriation request	FE+3 yr	DO, SB, DM, DT

**DISTRICT RECORDS RETENTION SCHEDULE**

<b>Retention Codes</b>		
<b>AC</b> —After closed, terminated, completed, expired, settled, or last date of contact <b>FE</b> —Fiscal Year End (June 30 <sup>th</sup> )	<b>LA</b> —Life of Asset <b>PM</b> —Permanent <b>US</b> —Until Superseded	<b>DO</b> – District Office <b>SB</b> – School Buildings <b>DM</b> – District Maintenance <b>DT</b> – District Transportation
RECORDS DESCRIPTION	RETENTION PERIOD	
<b>FISCAL-FINAL AUDIT REPORTS</b>	<b>PM</b>	<b>DO, SB</b>
<b>FISCAL-BANK STATEMENTS</b>	<b>FE+3 yr</b>	<b>DO, SB</b>
<b>FISCAL-CANCELLED CHECKS</b> — Stubs/Warrants/Drafts	<b>FE+3 yr</b>	<b>DO, SB</b>
<b>FISCAL-CAPITAL ASSET RECORDS</b>	<b>LA+3 yr</b>	<b>DO, SB, DM, DT</b>
<b>FISCAL-CASH RECORDS</b> —Cash deposit slips; cash receipts log	<b>FE+3 yr</b>	<b>DO, SB</b>
<b>FISCAL-DEEDS AND EASEMENTS</b> —Proof of ownership and right-of-way on property	<b>PM</b>	<b>DO</b>
<b>FISCAL-detail chart of accounts</b> —One for all accounts in use for a fiscal year	<b>FE+3 yr</b>	<b>DO, SB</b>
<b>FISCAL-EXPENDITURE JOURNAL OR REGISTER</b>	<b>FE+3 yr</b>	<b>DO, SB</b>
<b>FISCAL-EXPENDITURE VOUCHERS</b> —Travel, payroll, etc.	<b>FE+3 yr</b>	<b>DO, SB, DM, DT</b>
<b>FISCAL-EXTERNAL REPORTS</b> —Special purpose, i.e. federal financial reports, salary reports, etc.	<b>FE+3 yr</b>	<b>DO, SB, DM, DT</b>
<b>FISCAL-FEDERAL TAX RECORDS</b> —Includes FICA records	<b>AC+4 yr</b> AC=Tax due date, date the claim is filed, or date tax is paid whichever is later	<b>DO</b>
<b>FISCAL-FEDERAL FUNDING RECORDS</b> —Title I; Chapter 2; <del>Title VI-B</del> <u>IDEA Part B</u>	<b>FE+5 yr</b> Or until all pending audits or reviews are completed	<b>DO</b>
<b>FISCAL—FEDERAL—USDA</b>	<b>AC+3 yr</b> AC=submission of final expenditure	<b>DO</b>
<b>FISCAL-GENERAL LEDGERS; GENERAL JOURNAL VOUCHERS</b>	<b>FE+3 yr</b>	<b>DO, SB</b>
<b>FISCAL-GRANTS</b> —State and Federal	<b>AC+3 yr</b> AC=End of grant or satisfaction of all uniform administrative requirements for the grant CAUTION: Retention requirements may vary depending on the specific federal funding agency	<b>DO, SB</b>
<b>FISCAL-INSURANCE CLAIM FILES</b>	<b>AC+3 yr</b> AC=Resolution of claim	<b>DO</b>
<b>FISCAL-INSURANCE POLICIES</b> —all types	<b>AC+5 yr</b>	<b>DO</b>

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RECORDS DESCRIPTION	RETENTION PERIOD	
	AC=expiration or termination of policy according to its terms	
<b>FISCAL-LONG-TERM LIABILITY RECORDS</b> —Bonds, etc	<b>AC+4 yr</b> AC=retirement of debt	<b>DO</b>
<b>FISCAL-RECEIPTS JOURNAL OR REGISTER</b>	<b>FE+3 yr</b>	<b>DO, SB, DM, DT</b>
<b>FISCAL-RECONCILIATIONS</b>	<b>FE+3 yr</b>	<b>DO, SB</b>
<b>FISCAL-REIMBURSABLE ACTIVITIES</b> —Requests and approval for reimbursed expenses for travel, training, etc.	<b>FE+3 yr</b>	<b>DO, SB</b>
<b>FISCAL-RETURNED CHECKS</b> —Uncollectable warrants or drafts	<b>AC+3 yr</b> AC=After deemed uncollectible	<b>DO, SB</b>
<b>FISCAL-SIGNATURE AUTHORIZATIONS</b> —Records authorizing an employee to initiate financial transactions for agency. Also, spending authority limits	<b>US+FE+3 yr</b>	<b>DO</b>
<b>LEGAL-LITIGATION FILES--</b>	<b>PM</b> CAUTION: May contain attorney-client privileged information	<b>DO, SB, DM, DT</b>
<b>LEGAL-OPEN RECORDS REQUESTS</b> —documentation relating to approved or denied requests for records under Idaho Public Records Law	<b>PM</b>	<b>DO</b>
<b>LEGAL-OPINIONS AND ADVICE</b> —Does not include legal opinions or advice rendered on a matter in litigation or with regard to pending litigation	<b>PM</b> CAUTION: May contain attorney-client privileged information	<b>DO, SB</b>
<b>INSTRUCTIONAL</b> —Distance learning instruction that is recorded by the District. Such recording is not required by this policy.	<b>[Until the end of the semester]/<del>trimester</del></b>	<b>Electronic</b>
<b>NEWS OR PRESS RELEASES</b>	<b>PM</b>	<b>DO, SB</b>
<b>PERSONNEL-ACCUMULATED LEAVE ADJUSTMENT REQUEST</b> —Used to create and adjust employee leave balances	<b>FE+5 yr</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-APPLICATIONS FOR EMPLOYMENT—HIRED</b> —Applications, etc. required by employment advertisement	<b>AC+5 yr</b> AC=Termination of employment	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-APPLICATIONS FOR EMPLOYMENT—NOT HIRED</b> —Applications, resumes, etc. required by employment advertisement	<b>AC+3 yr</b> AC=Date position is filled	<b>DO, SB, DM,DT</b>
<b>PERSONNEL-BENEFIT PLANS</b>	<b>US+5 yr</b>	<b>DO</b>

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RECORDS DESCRIPTION	RETENTION PERIOD	
<b>PERSONNEL-COMPLAINT RECORDS</b> —Complaints received and records documenting their resolution	<b>FE+3 yr</b> CAUTION: If a complaint becomes the subject of litigation, it is subject to a longer retention period	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-CORRECTIVE ACTION</b> —those actions which do not affect pay, status, or tenure and are imposed to correct or improve job performance	<b>PM</b> CAUTION: If during the retention period these records are used to support personnel disciplinary action, the records should be retained according to Personnel Disciplinary Action series.	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-DISCIPLINARY ACTION DOCUMENTATION</b> —those actions that affect pay or status. They include demotion, dismissal, etc.	<b>PM</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-EMPLOYEE STATEMENTS</b> (Affidavits)—for insurance, personnel or other uses for which administration has sought such statements	<b>PM</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-EMPLOYEE BENEFITS</b> —documents relating to selection of benefits other than insurance	<b>US+5 yr</b>	<b>DO,</b>
<b>PERSONNEL-EMPLOYEE COUNSELING RECORDS</b> —Notes, etc. relating to job-specific counseling	<b>PM</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-EMPLOYEE DEDUCTION AUTHORIZATIONS</b> —documents relating to all deductions of pay	<b>AC+5 yr</b> AC=After termination of employee or after amendment, expiration, or termination of authorization, whichever is sooner.	<b>DO</b>
<b>PERSONNEL-EMPLOYEE EARNINGS RECORDS</b>	<b>PM</b>	<b>DO</b>
<b>PERSONNEL-EMPLOYEE INSURANCE RECORDS</b> —District copy of selection records by employees of insurance offered by the District	<b>US+ 5 yr</b>	<b>DO</b>
<b>PERSONNEL-EMPLOYEE RECOGNITION RECORDS</b> —Awards, incentives, etc.	<b>PM</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-EMPLOYMENT ANNOUNCEMENT</b>	<b>2 yr</b>	<b>DO</b>
<b>PERSONNEL-EMPLOYMENT CONTRACTS</b>	<b>Original dates of hire +50 yr</b>	<b>DO</b>
<b>PERSONNEL-EMPLOYMENT ELIGIBILITY</b> —Documentation or verification of Federal report form INS I-9	<b>3 yr after employee start date or, 1 yr AC, whichever is greater</b>	<b>DO</b>

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RECORDS DESCRIPTION	RETENTION PERIOD	
<b>PERSONNEL-EMPLOYMENT SELECTION RECORDS</b> —all records that document the selection process: i.e. polygraph, physicals, interview notes, etc.	<b>2 yr</b> CAUTION: Does not include criminal history checks	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-FORMER EMPLOYEE VERIFICATION RECORDS</b> —minimum information includes name, social security number, exact dates of employment and last known address	<b>PM</b>	<b>DO</b>
<b>PERSONNEL-GRIEVANCE RECORDS</b> —review of employee grievances against policies and working conditions, etc. Includes record of actions taken.	<b>PM</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-HIRING PROCESS—CRIMINAL HISTORY CHECKS</b> —criminal history record information on job applications	<b>PM</b>	<b>DO</b>
<b>PERSONNEL-JOB PROCEDURE RECORD/JOB DESCRIPTION</b> —any document detailing duties of positions on position-by-position basis	<b>US+8 yr</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-LEAVE STATUS REPORT</b> —cumulative report for each pay cycle showing leave status	<b>FE+3 yr</b>	<b>DO</b>
<b>PERSONNEL-LIABILITY RELEASE FORM</b> —statements of employees, patrons, etc. who have released the District from liability	<b>PM</b>	<b>DO</b>
<b>PERSONNEL-LICENSE AND DRIVING RECORD CHECK</b>	<b>PM</b>	<b>DO, DT</b>
<b>PERSONNEL-OVERTIME AUTHORIZATION &amp; SCHEDULE</b>	<b>5 yr</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-PAYROLL-DIRECT DEPOSIT APPLICATION/AUTHORIZATION</b>	<b>US+3 yr</b>	<b>DO</b>
<b>PERSONNEL-PAYROLL-INCOME ADJUSTMENT AUTHORIZATION</b> ---used to adjust gross pay, FICA, retirement or compute taxes	<b>US+3 yr</b>	<b>DO</b>
<b>PERSONNEL-PERFORMANCE EVALUATION</b>	<b>PM</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-PERSI RECORD OF HOURS WORKED</b> —Irregular help, half-time or greater	<b>Date of hire +50 yr</b>	<b>DO</b>
<b>PERSONNEL-PERSONNEL INFORMATION</b> —documents that officially change pay, titles, benefits, etc.	<b>PM</b>	<b>DO</b>
<b>PERSONNEL-POLICY AND PROCEDURES MANUAL</b> —any manual, etc. that establishes standard employment procedures	<b>PM</b>	<b>DO, SB, DM, DT</b>
<b>PERSONNEL-RESUME-UNSOLICITED</b>	<b>1 yr</b>	<b>DO, SB, DM, DT</b>

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RECORDS DESCRIPTION	RETENTION PERIOD	
PERSONNEL-SICK LEAVE POOL DOCUMENTATION—requests submitted, approvals, number of hours transferred in an out, etc.	LA+3 yr	DO
PERSONNEL-TIME CARD AND TIME SHEET	PM	DO, SB, DM, DT
PERSONNEL-TIME OFF AND/OR SICK LEAVE REQUEST	FE+3 yr	DO, SB, DM, DT
PERSONNEL-TRAINING AND EDUCATIONAL ACHIEVEMENT RECORD-INDIVIDUAL—records documenting training, testing, or continued education	PM	DO, SB, DM, DT
PERSONNEL-UNEMPLOYMENT CLAIM RECORD	5 yr	DO
PERSONNEL-UNEMPLOYMENT COMPENSATION RECORDS	AC+5 yr	DO
PERSONNEL-W-2 & W-4 FORMS	AC+5yr	DO
PERSONNEL—WORKER’S COMPENSATION POLICIES	AC+10 yr AC=expiration of policy	DO
PROCUREMENT-PERFORMANCE BOND—bonds posted by individuals or entities under contract with District	PM	DO
PROCUREMENT-PURCHASING LOG—Log, etc. providing a record of purchase orders issued, orders received, etc.	FE+3 yr	DO, SB, DM, DT
PROCUREMENT-BID DOCUMENTATION—includes bid requisition/authorizations, invitation to bid, bid specifications, and evaluations	FE+3 yr CAUTION: If a formal written contract is the result of a bid, etc., the bid and its supporting documentation must be retained for the same period as the contract.	DO, DM, DT
RECORDS MANAGEMENT—RECORDS RETENTION SCHEDULE; DISPOSITION LOG (listing records destroyed or transferred); CONTROL MATERIALS (indexes, card files, etc.); DESTRUCTION APPROVAL SIGN-OFFS	PM	DO, SB, DM, DT
SAFETY-ACCIDENT REPORTS	8 yrs* For Minors, 8 yrs after minor reaches age of 18	DO, SB, DM, DT
SAFETY-DISASTER PREPAREDNESS AND RECOVERY PLANS	PM	DO, SB, DM, DT
SAFETY-EVACUATION PLANS	PM	DO, SB
SAFETY-FIRE ORDERS—issued by fire marshal to correct deficiencies in compliance with the fire code	AC+3 yr AC=deficiency corrected	DO, SB, DM

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RECORDS DESCRIPTION	RETENTION PERIOD	
<b>SAFETY-HAZARDOUS MATERIALS DISPOSAL RECORDS</b> —Material safety data sheets must be kept for those chemicals currently in use that are affected by the Hazard Communication Standard in accordance with 29 CFR § 1910.1200(g).	<b>PM</b>	<b>DO, DM</b>
<b>SAFETY-INCIDENT REPORTS</b> —Reports concerning incidents which, upon investigation, were of a non-criminal nature	<b>3 yr (or 30 yr*)</b> *Exposure records require 30 year retention per 29 CFR § 1910.1020(d)(ii)(B)Footnote(1)	<b>DO, SB, DM, DT</b>
<b>SAFETY-INSPECTION RECORDS</b> —Fire, safety, and other inspection records of facilities and equipment	<b>AC+3 yr</b> AC=Date of the correction of the deficiency, if the inspection report reveals a deficiency.	<b>DO, SB, DM</b>
<b>SAFETY-MATERIAL DATA SAFETY SHEETS</b>	<b>30 yrs after the end of use of the substance</b>	<b>DO, DM</b>
<b>SAFETY-WORKPLACE CHEMICAL LISTS</b>	<b>30 yr</b>	<b>DO, SB, DM</b>
<b>STUDENTS-EDUCATION RECORDS</b> —Student's name, birth date, last address, dates of attendance, graduation date and grades earned	<b>PM</b>	<b>DO, SB</b>
<b>STUDENTS-SPECIAL EDUCATION RECORDS</b> —educational records, including eligibility documentation and IEPs	<b>FE+6 yr</b>	<b>DO, SB</b>
<b>STUDENTS-MEDICAID RECORDS</b> -claims, reimbursements, and supporting documentation	<b>FE +5 yr</b>	<b>DO, SB</b>
<b>VEHICLE-INSPECTION, REPAIR AND MAINTENANCE RECORDS</b>	<b>LA+1 yr</b>	<b>DO, DT</b>
<b>VEHICLE-TITLE AND REGISTRATION</b>	<b>1 yr</b>	<b>DO, DT</b>
<b>VOLUNTEER RECORDS</b> —records may include recruitment and selection records, volunteer personnel and intern personnel information forms, intern agreements, volunteer and intern time records, emergency notification forms, insurance documentation and correspondence	<b>AC+3 yr</b> AC=End of term of volunteer or intern	<b>DO, SB</b>
<b>WEBSITE/WEB PAGES</b> —INTERNET/INTRANET—system development documentation for initial setup; subsequent changes and content of pages	<b>PM</b>	<b>DO, SB</b>

In the event that district records do not correspond to any of the above listed categories, the Superintendent will determine the period of retention for a particular record.

**LEGAL REFERENCE:**

**I.C. § 33-508 Duties of Clerk  
I.C. § 33-701(8) Fiscal Year—Payment and Accounting of Funds  
I.C. § 56-209h Administrative Remedies  
I.C. § 67-4131 Records Management Services—Rules, Guidelines, Procedures  
I.C. § 74-101 Definitions  
I.C. § 74-119 Agency Guidelines  
State Board of Education – Agency Specific Records Retention Schedule of the Records Management Guide, Idaho Records Center SDE Idaho Special Education Manual, current edition**

**ADOPTED: November 16, 2009**

**AMENDED/REVISED: December 19, 2011, March 19, 2012; June 19, 2017; January 20, 2020; November 16, 2020**