

## **Committee of the Whole**

Tuesday, September 24, 2024 6:00 PM

Board Assembly Room, 1250 West Broadway Avenue, Minneapolis, Minnesota 55411

- 1) **Call to Order**
- 2) **Presentations and Discussions**
- a. School Transformation Process
- 3) **Adjourn to Special Meeting**



# Committee of the Whole

9/24/2024

# Superintendent Updates

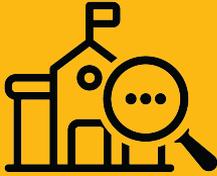
Superintendent Dr. Sayles-Adams

# Agenda

- **Superintendent Updates**
- **School Transformation Resolution**
  - Strategic Plan Connection
  - Transformation Project Plan Updates
    - Physical Space Study
    - Engagement
    - Finances
    - Spanish Dual Language Task Force
  - Timeline and Next Steps
- **Questions**

# School Transformation Resolution of Dec. 2023

# 4 Key Areas of Focus



## Physical space study

This includes factors like utilization, accessibility, essential spaces and enrollment capacity.



## Community engagement

Identifying different engagement opportunities throughout the entire process for stakeholders.



## Priority-based budgeting

Transparently identifying efficiencies by categorizing spending and ensuring funds are prioritized in alignment with the strategic plan.

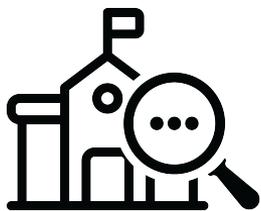


## Spanish dual language task force

Review and make recommendations about the purpose and goals for Spanish dual language programming and funding sources across MPS.

# Strategic Plan Connection

## Physical Space Study



## Community Engagement



## Priority-Based Budgeting



## Spanish Dual-Language Taskforce



**Goal 1** Academic Achievement



**Goal 2** Student Well-being



**Goal 3** Effective Staff



**Goal 4** Building and School Climate



# Project Charter Overview

Each project lead was asked to complete a project charter that includes the following:

- Background & Purpose
- Objectives
- Strategic Plan Alignment
- Scope & Deliverables (what?)
- Timeline (by when?)
- Team, Project Contributors, and Engaged Audiences (with whom?)
- Budget/Resources (needing what?)
- Assumptions, Constraints, and Risks (considering what?)

The following slides are a high level overview of each project's charter

# Physical Space Study – Project Plan



## Objectives:

- Create quantitative and qualitative data that fosters an understanding of how the physical environment aligns with District programming and needs.

## Deliverables:

- Annotated Floor Plans by Principals
- Use & Utilization Report (+ other data)
- On-site walkthroughs
- Dashboard(s) and Reports

What?	By when?	With whom?	Considering what?	Needing what?
Building Walkthroughs	10/29/2024	School board, school and district leadership, MFT representatives	Stakeholder availability Intentionality around what data is being collected and how it will be used	Staff time, potential consultant support
Use & Utilization Report	11/15/2024	Principals, Master schedulers Multilingual and Special Education departments, as well as other departments	Consistent approach in how program needs translate into physical space requirements	
Facility Data Dashboard(s) & Reports	11/15/2024	Public	Focus on “essential indicators” – the data points that foster understanding at a district-wide scale	

# Community Engagement – Project Plan



## Objectives:

- Participation rates representative of key stakeholder group
- ≥ 6 total engagement opportunities
- multiple two-way engagement opportunities

## Deliverables:

- Communication plan
- Community access points
- Review of previous stakeholder feedback

What?	By when?	With whom?	Considering what?	Needing what?
Communication Plan	09/06/24 <input checked="" type="checkbox"/>	All MPS stakeholders	<b>Assumption:</b> Previous feedback will be relevant.  <b>Constraints:</b> capacity and budget  <b>Risks:</b> Certain groups may be underrepresented or may not use our channels for communication.	Staff hours
Identify community access points	09/09/24 <input checked="" type="checkbox"/>	All MPS stakeholders		Staff hours, catering, transportation, interpreters
Review previous feedback	11/01/24	MPS Engagement Dept. and REA		Staff hours
Share summary feedback + rank/prioritize programs/services.	2/17/25	MPS Caregivers		Staff hours, catering, transportation, interpreters

# Priority-Based Budgeting – Project Plan



## Objectives:

- Balanced 2025-26 budget
- Priority-based budgeting
- Community and stakeholder involvement

## Deliverables:

- Revenue determination
- 2025-25 budget pro-forma
- School and department budgets

What?	By when?	With whom?	Considering what?	Needing what?
Pro-Forma Budget Document	10/01/24	<ul style="list-style-type: none"> <li>• Superintendent</li> <li>• Senior Leadership Team</li> <li>• Board</li> <li>• Staff</li> <li>• Public</li> </ul>	On time Audit	Staff Time  Enterprise Resource Planning System (SAP)
Budget Timeline	12/31/2024		Severe Weather	
Budget gap identification	12/31/2024		On time Audit	

# Spanish Dual Language Task Force – Project Plan



## Objectives:

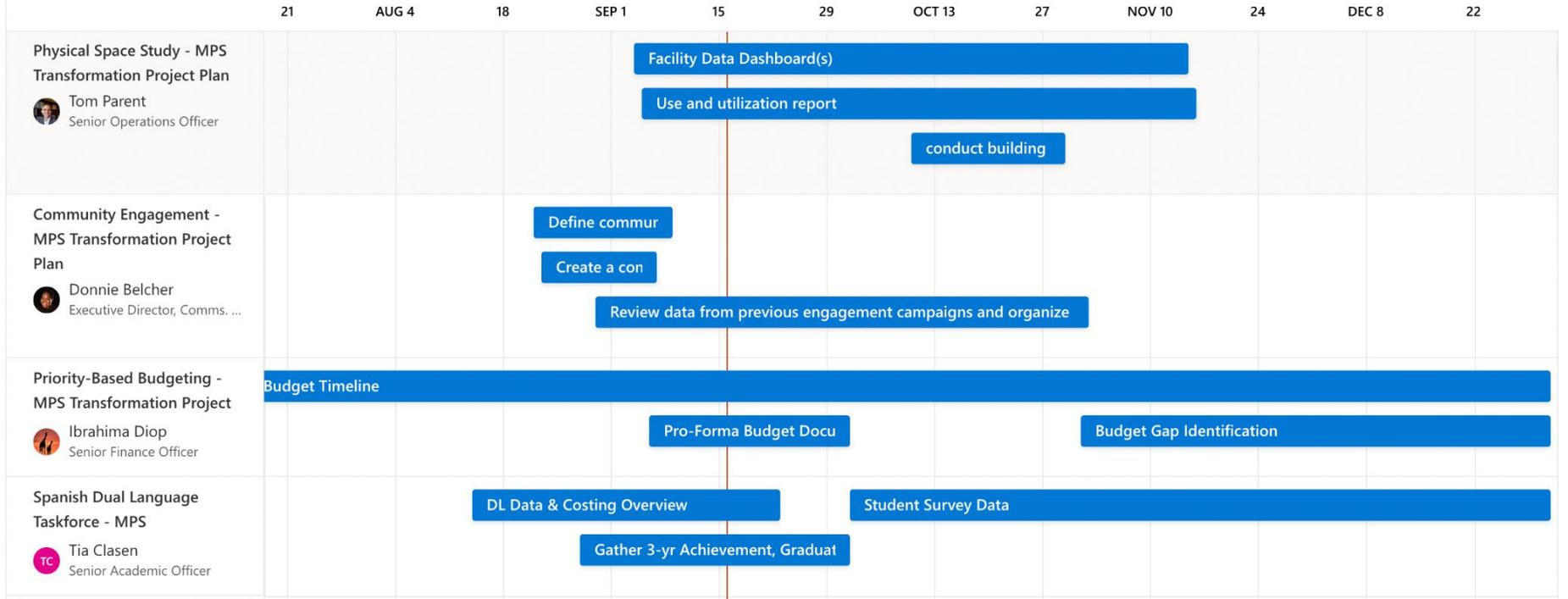
- Reviewing purposes and goals of Spanish Dual Language
- Creation of best practices report on programming
- Gathering and analyzing 3-yr data
- Identification of possible task force members

## Deliverables:

- Leadership team
- Task force structure
- Research project plan
- Final recommendations

What?	By when?	With whom?	Considering what?	Needing what?
Communication to schools	9/16/2024 ✓	Associate Superintendents Principals	These will be identified in collaboration with the task force once the meetings begin.	
Spanish DL Purpose and Costing Overview	9/23/2024	Spanish DL Task Force Leadership Team		
Gather 3-yr Achievement, graduation, and enrollment data	10/1/2024			
Gather existing student survey data	10/1/2024			

# Draft Timeline



# Questions?