



Regular Board of Directors Meeting

Educational Service Unit 7, Oak Room
2657 44th Avenue
Columbus, NE 68601-8537
Monday, August 21, 2017 at 5:30 PM

Attendance Taken at 5:32 PM.

Joyce Baumert: Present
Marni Danhauer: Present
Donald Ellison: Present
Terry Fusco: Present
Dan Hoesly: Present
Doug Kluth: Present
Richard Luebbe: Present
Jennifer Miller: Absent
Doug Pauley: Present
Richard Stephens: Present
Gary Wieseler: Present
Jack Young: Present
Present: 11, Absent: 1.

1 Call the meeting to order

LEADERSHIP • SERVICE • SUPPORT

ESU 7 Mission Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Directors. Availability of the agenda and purpose of the hearing was communicated in the advance notice of

the meeting and in the notice to the members of this hearing. All proceedings of the Board of Directors were taken while the convened hearing was open to the attendance of the public.

President Don Ellison conducted the meeting.

1. Notification of Open Meetings Law

This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1. **Roll Call**
- 2.

The Secretary to the Board shall call the roll of members.

Roll call was taken at 5:32pm

Staff present:

Larianne Polk, Administrator

Linda Shefcyk, Business Manager

Katy McNeil, Secretary to the Board of Directors

Marci Ostmeyer, Professional Development Director

Darus Mettler, Special Education Director

Dan Ellsworth, Network Operations Coordinator

- 1.2. Board Absences
- 1.

Staff Recommendation: Discuss, consider and take action to approve the Board member absences.

Motion to approve absent Board members Passed with a motion by Doug Pauley and a second by Gary Wieseler.

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Terry Fusco: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Richard Luebbe: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 11, Nay: 0, Absent: 1

Jennifer Miller was absent due to family travel.

1. Pledge of Allegiance
- 3.

All members present participated in the Pledge of Allegiance.

2. Negotiations Committee Update
- .

Confirmation of Board Members on the Negotiations Committee for 2017-2018.

Preview of Negotiations Work for 2017-2018

Administrator Polk gave an overview of the Negotiations Committee Meeting from the summer. Administrator Polk stated confirmation of the Negotiations Committee and further discussions will occur later in the meeting agenda.

3. **Public Forum**
- .

There were no members of the public present.

3. Welcome Visitors
- 1.

3. Public Comment
- 2.

The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must notify the Educational Service Unit Administrator prior to the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

Public Participation in Board Meetings **Policy 1.02.02**

- 4 Approval of Agenda
- .

The sequence of agenda topics is subject to change at the discretion of the Board.

Order of Business, Regular Meetings **Policy 1.02.01**

Recommendation: Discuss, consider and take any necessary action to approve agenda.

Discuss, consider and take any necessary action to approve agenda as presented Passed with a motion by Joyce Baumert and a second by Jack Young.

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Terry Fusco: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Richard Luebbe: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 11, Nay: 0, Absent: 1

5 **Approval of Consent Agenda**

Unless removed from the consent agenda, items identified within the consent agenda will be acted upon at one time.

If any Board Member wished to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted on.

Consent Agenda Includes:

- Minutes from the previous meeting
- Treasurers Report(s) from previous Meetings
- Presentation of the Bills
- Certificated/Classified Hire(s)/Reassignments/Resignation(s)
- Other Routine Agenda Items

Recommendation: Discuss, consider and take any action necessary to approve the consent agenda as presented.

Discuss, consider and take any action necessary to approve the consent agenda as presented
Passed with a motion by Dan Hoesly and a second by Terry Fusco.

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Terry Fusco: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Richard Luebbe: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 11, Nay: 0, Absent: 1

5. June 2017 Approval of Minutes
- 1.

Meeting Minutes from the previous month's Board Meeting are attached for your review.

5.
2. July 2017 Treasurer's Report

The July 2017 Treasurer's Report is attached for your review.

5.
3. August 2017 Treasurer's Report

The August 2017 Treasurer's Report is attached for your review.

5.
4. July 2017 Bills: Total \$957,150.32 - Bills #65583-65772

The summary of bills for the current month total of \$957,150.32 - Bills #65583-65772.

Inservice Bills Total: \$437.50

SPED Arrears: \$0

Tech Arrears: \$12.50 - Columbus Christian, \$62.50 - St. Edward

Check #	Amount	Vendor	Description
65590	\$5,238.21	Amazon	SPED/Tech/Title IIA/Migrant supplies
65602	\$9,475.00	Ashlock Consulting, Inc.	Title IIA
65606	\$100,466.67	BOK Financial	Tech Bond Repayment
65608	\$5,334.93	Boone Central Schools	SPED/Migrant Reimbursement
65626	\$18,549.10	Central City	Title I/IIA Reimbursement
65633	\$10,500.00	Columbus Public Schools	SPED Deaf Ed.
65647	\$6,723.00	Days Inn & Suites	Migrant Binational Teacher Lodging
65650	\$47,128.24	Eakes Office	Copier Maintenance/new copier Sharp 90 PPM
65652	\$28,060.33	East Butler Public School	Title I/IIA Reimbursement
65659	\$11,831.00	ESU 2	Gale Cengage Learning Renewal
65661	\$9,813.48	ESU 6	AV Repair Agreement

65663	\$9,151.50	ESUCC	Learn 360/BlendEd/Magic Bus/B.NYE
65664	\$7,500.00	FileWave	US Certified Filewave Administrator
65671	\$6,486.10	High Plains	Title I/IIA Reimbursement
65685	\$24,005.00	Kagan Professional Dev.	Kagan Coop Learning Day
65696	\$12,656.63	Lakeview	Title I/IIA Reimbursement
65716	\$19,500.00	Marzano Research Lab.	Contracted Service
65723	\$9,995.00	Moss - Financial Office	Vertex Engage Standard
65729	\$9,210.81	NE ESU Coop Purchasing	World Book Online Subscription renewals
65733	\$5,131.84	O'Neill Public School	Title III Reimbursement
65735	\$23,503.80	Palmer Public School	Title I Reimbursement
65762	\$16,359.20	ThinkMap, Inc.	Visual Thesaurus Online Edition

5. August 2017 Bills summary for the current month total of \$628,893.59 - Bills #65773-5. 65926.

The summary of bills for the current month total of \$628,893.59 - Bills #65773-65926.

Inservice Bills Total: \$0

SPED Arrears: \$0

Tech Arrears: Columbus Christian \$12.50

Check #	Amount	Vendor	Description
65802	\$6,163.20	Capital One Bank	General/Grants Travel
65807	\$8,193.37	Central City Public School	Title I/IIA Reimbursement
65810	\$17,161.17	Clarkson Public School	Title I/IIA Reimbursement
65819	\$8,745.14	Eakes Office	Copier Maintenance
65827	\$12,578.49	ESU 2	NNNC Expenses
65828	\$9,793.48	ESU 6	AV Repair Agreement
65842	\$6,645.90	Howells-Dodge	Title I/IIA Reimbursement
65857	\$8,446.78	Lakeview	Title III Reimbursement

65866	\$5,200.00	Marzano Research Lab	Title IIA Contracted Service
65878	\$5,383.52	O'Neill Public School	Migrant Reimbursement
65880	\$6,283.66	Palmer Public School	Accountability Consultant
65903	\$5,651.81	Streakwave Wireless	Telecom - school technology parts
65907	\$8,455.00	Tek Data Systems	Media Service Agreement (TOMMS/S)
65911	\$5,454.00	Twin River	Accountability Consultant

5. Grant Contract for Autism Spectrum Disorders
- 6.

17-18 Contract for Sonja Peetz, Autism Spectrum Disorders Grant Coordinator.

6 Action Items

6. Bond Measure
- 1.

A public hearing was held and a meeting conducted by the Board (the "**Board**") of Educational Service Unit 7 in the State of Nebraska (the "**District**") at 5:20 p.m. on Monday, August 21, 2017, in the Oak Conference Room, at the District's main office, 2657 44th Avenue, Columbus, Nebraska in a publicly convened session, the same being open to the attendance of the public and having been preceded by advance publicized notice.

A RESOLUTION AUTHORIZING THE DISTRICT TO continue its participation in an interlocal cooperative WITH one or more Nebraska public school districts and/or educational service UNITS; AUTHORIZING SUCH COOPERATIVE to issue bonds on behalf of the District in a principal amount not to exceed \$100,000 to finance the cost of any item of hardware or software used by the District in providing for the delivery of information, including the purchasing of upgrades or related improvements to information technology for the operation of libraries operated by the UNIT; DELEGATING THE AUTHORITY TO DETERMINE THE PRINCIPAL AMOUNTS, MATURITY DATES, INTEREST RATES, REDEMPTION PROVISIONS AND OTHER TERMS OF SUCH BONDS; IMPOSING A TAX TO PAY THE

PRINCIPAL OF AND INTEREST ON SUCH BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; AUTHORIZING CERTAIN ACTIONS AND DOCUMENTS; PUBLISHING NOTICE OF INTENT TO ISSUE SUCH BONDS; AND PRESCRIBING OTHER MATTERS RELATING THERETO.

Recommendation: Discuss and consider a resolution authorizing ESU 7 to continue its participation in an Interlocal Cooperative and authorize such Interlocal Cooperative to issue bonds on behalf of ESU 7 in a principal amount not to exceed \$100,000 to finance the joint project of the Cooperative and to impose a tax to pay the principal and interest on such Bonds.

A resolution authorizing ESU 7 to continue its participation in an Interlocal Cooperative and authorize such Interlocal Cooperative to issue bonds on behalf of ESU 7 in a principal amount not to exceed \$100,000 to finance the joint project of the Cooperative and to impose a tax to pay the principal and interest on such Bonds Passed with a motion by Richard Stephens and a second by Jack Young.

- Jennifer Miller: Absent
 - Joyce Baumert: Yea
 - Marni Danhauer: Yea
 - Donald Ellison: Yea
 - Terry Fusco: Yea
 - Dan Hoesly: Yea
 - Doug Kluth: Yea
 - Richard Luebbe: Yea
 - Doug Pauley: Yea
 - Richard Stephens: Yea
 - Gary Wieseler: Yea
 - Jack Young: Yea
- Yea: 11, Nay: 0, Absent: 1

- 6. Reading of Policy 1.04 Approval of Bills and Policy 1.09 Authorizes Depositories, Bonds,
- 2. Disbursements of Funds

Recommendation: Discuss, consider and take all necessary action to approve Policy 1.04 Approval of Bills and Policy 1.09 Authorizes Depositories, Bonds, Disbursements of Funds as presented.

Policy 1.04 Approval of Bills and Policy 1.09 Authorizes Depositories, Bonds, Disbursements of Funds as presented Passed with a motion by Terry Fusco and a second by Doug Pauley.

Jennifer Miller: Absent

Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea
Richard Luebbe: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 11, Nay: 0, Absent: 1

6.
3. Authorized Depositories

Board Policy 1.09, Authorized Depositories, Bonds, Disbursement of Funds requires the ESU 7 Board to annually authorize depositories for ESU 7 Funds, The checking accounts are currently at First National Bank and Trust, Columbus. In August, 1988, the Board authorized the Administrator and Board Treasurer to contact banks in the ESU area to invest money at the best rate. Current investments are listed in the Treasurer's Report.

Recommendation: Discuss, consider and take any necessary action to approve the procedures for selecting the depositories for ESU 7 funds during the 2017-2018 Fiscal Year.

Procedures for selecting the depositories for ESU 7 funds during the 2017-2018 Fiscal Year
Passed with a motion by Dan Hoesly and a second by Doug Pauley.

Jennifer Miller: Absent
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea
Richard Luebbe: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 11, Nay: 0, Absent: 1

6.
4. 2018, 2019, 2020 Audit Bid

Audit bids have been solicited and received for the next three year cycle.

Recommendation: Discuss, consider and take any action necessary to accept the bid for conducting the ESU 7 audit for Fiscal Year End 2018, 2019, 2020.

Motion to accept the bid for conducting the ESU 7 audit for Fiscal Year End 2018, 2019, 2020 Passed with a motion by Joyce Baumert and a second by Jack Young.

- Jennifer Miller: Absent
 - Joyce Baumert: Yea
 - Marni Danhauer: Yea
 - Donald Ellison: Yea
 - Terry Fusco: Yea
 - Dan Hoesly: Yea
 - Doug Kluth: Yea
 - Richard Luebbe: Yea
 - Doug Pauley: Yea
 - Richard Stephens: Yea
 - Gary Wieseler: Yea
 - Jack Young: Yea
- Yea: 11, Nay: 0, Absent: 1

- 6. Contract Amendment - Migrant Data Analyst
- 5.

The contract of Danielle Waite, Migrant Education Program Data Analyst, has been amended by the Nebraska Department of Education.

Recommendation: Discuss, consider and take any action necessary to approve the amendment to the Migrant Education Program Data Analyst Contract.

Discuss, consider and take any action necessary to approve the amendment to the Migrant Education Program Data Analyst Contract Passed with a motion by Terry Fusco and a second by Joyce Baumert.

- Jennifer Miller: Absent
- Joyce Baumert: Yea
- Marni Danhauer: Yea
- Donald Ellison: Yea
- Terry Fusco: Yea
- Dan Hoesly: Yea
- Doug Kluth: Yea

Richard Luebbe: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 11, Nay: 0, Absent: 1

6. Nebraska Rural Community Schools Association (NRCSA)

The Nebraska Rural Community Schools Association is a non-profit organization dedicated to serving the needs of rural schools and communities. Since 1981, NRCSA has been committed to protecting the well-being of public education and implementing its mission of providing quality education for all children.

NRCSA is an Association consisting of 195 school districts and ESU's in Nebraska working together to support and promote quality educational programs for students in rural Nebraska. Through its members NRCSA serves the interests of over 75,000 children in 88 counties and 24 legislative districts.

Recommendation: Discuss, consider and take any action necessary to approve the 17-18 NRCSA Dues in the amount of \$850.

Approval of 2017-2018 NRCSA Dues in the amount of \$850 Passed with a motion by Doug Pauley and a second by Terry Fusco.

Jennifer Miller: Absent
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Terry Fusco: Yea
Dan Hoesly: Yea
Doug Kluth: Yea
Richard Luebbe: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 11, Nay: 0, Absent: 1

6. 2017-2018 Mileage Allowance

As per Policy 3.14 Mileage Allowance, the Board shall approve the mileage rate in the August

meeting.

The ESU Master Negotiated Agreement stipulates all employees covered by the agreement shall receive mileage compensation at the IRS approved reimbursable rate. Currently, all of our employees are compensated at the same rate, \$.535.

Recommendation: Discuss, consider, and take any action necessary to approve the mileage rate per Policy 3.14.

Approval of the Mileage rate per Policy 3.14 Passed with a motion by Doug Pauley and a second by Dan Hoesly.

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Terry Fusco: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Richard Luebbe: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 11, Nay: 0, Absent: 1

- 6.
8. Recognition of the ESU 7 Education Association

Recognition of the ESU 7 Education Association (ESU7EA) was requested by ESU7EA Chair, Brandy Rose. The ESU7EA requests to be recognized as the exclusive bargaining agent to non-supervisory certificated staff for the 2017-2018 contract year.

Recognition of the ESU7EA as the exclusive bargaining agent for non-supervisory certificated staff for 2017-2018 Passed with a motion by Doug Kluth and a second by Richard Stephens.

Jennifer Miller: Absent

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Terry Fusco: Yea

Dan Hoesly: Yea

Doug Kluth: Yea

Richard Luebbe: Yea

Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 11, Nay: 0, Absent: 1

7
Discussion Items

Items to be discussed by the Board, not requiring action, are found following this item.

7.
1. Behavior Presentation

ESU 7 member School Districts, through a priority planning process, have identified behavior supports as a potential program for the ESU to provide. Each month, the Special Education Department will provide data and information relevant to these needs.

Special Education Director, Darus Mettler, gave an update regarding Behavior Programming. He identified members of behavior team from ESU7 and from David City and Shelby-Rising City. Each Board meeting, there will be an overview of data related to developing a behavior program. In upcoming meetings, Special Education Director Mettler and the committee will look for information regarding what other states are doing for programming and request School Districts to present information to the Board related to their needs.

7.
2. 2016-2017 Technology Bond Summary Publication

The Summary Publication, provided by the Bonding Agency, D.A. Davidson, for the 2016-2017 Technology Bond Cooperative is available from the Secretary to the Board, Katy McNeil.

Administrator Polk informed the Board about the 2016-2017 Technology Bond Cooperative Summary and where it can be accessed.

7. Board Visit Updates - Twin River and Osceola
- 3.

Board members will give an overview of Board Visits held to date including Twin River and Osceola.

Professional Development Director, Ostmeyer, gave an overview from the Twin River Board visit in the absence of Board Member Miller. She mentioned the strong partnership ESU 7 has with Twin River.

Vice President Fusco gave an overview of the Osceola Board Visit with Steve Rinehart. He mentioned it was a very successful visit.

7. Budget Committee Update
- 4.

Chairman Fusco will give an overview of Budget Committee Discussions to date.

Budget Committee Chairman Fusco gave an overview of the Budget Committee Discussions to date. Administrator Polk discussed the budgeting process and received feedback for the Budget Committee to consider when finalizing their budget recommendations.

7. AdvancED Update
- 5.

Administrator Polk will give an overview of AdvancED External Visit preparations to date.

Administrator Polk informed the Board that the 2018 AdvancED visit will be March 26-27, 2018.

The AdvancED Committee will meet at least once per month prior to the visit.

There are several AdvancED visits in the coming year for ESU 7 School Districts. Board Members will be given a list of the visit exit dates and locations should ESU 7 Board Members wish to attend and observe.

7. Finalization of Board Retreat Date/Time

6.

The Board has selected a Board Retreat Date of September 28, 2017 at Dusters. The room has been held at Dusters from 11:30am-3:30pm.

The Board has selected the date of September 28 from 12:30-4:30pm.

7. ALICAP Premium Update

The ALICAP premium billing for 2017-2018 has been received. This insurance program is a part of our membership with NASB.

7. Budget Hearing and Budget Summary are Scheduled for September 14, 2017 in the Oak
8. Room at 5:15pm

Budget Hearing and Budget Summary are Scheduled for September 14, 2017 in the Oak Room at 5:15pm

7. The Final Tax Asking Hearing has been set for September 14, 2017 at 5:25pm in the Oak
9. Room.

The Final Tax Asking Hearing has been set for September 14, 2017 at 5:25pm in the Oak Room.

7.1 Negotiations Team
0.

Members of the Negotiations Team from the ESU 7 Board for 16-17 included: Doug Kluth (Chair), Jennifer Miller, Richard Luebbe and Richard Stephens.

In this item, the 17-18 Negotiations Team will be identified.

Members of the Negotiations Committee for 2017-2018 will be:

Doug Kluth, Chair

Richard Luebbe

Richard Stephens

Jennifer Miller

- 7.1 Administrator's Report
- 1.

Facilities Update

Statewide Update

- Facilitation of ESU 5 Grant - Attached for your Review

Administrator's Goals - Attached for your Review

AESA Sign Up - Turn your information sheet into Katy ASAP. It is attached if you need an additional copy.

State Education Conference Sign Up

NASB's Annual Area Membership Meetings will begin at the end of August giving NASB the opportunity to recognize school board and ESU board members for achieving new levels of success during the recent Awards year. Board members are awarded for their participation in NASB Programs and Services as well as attendance at NASB workshops and events.

Awards to be received:

Point Award - Level I	Marni	Danhauer	ESU 7	50
Point Award - Level I	Gary	Wieseler	ESU 7	50
Point Award - Level II	Joyce	Baumert	ESU 7	150
Point Award - Level II	Jennifer	Miller	ESU 7	150
Point Award - Level II	Jack	Young	ESU 7	150
Point Award - Level III	Terry	Fusco	ESU 7	250
Point Award - Level III	Doug	Kluth	ESU 7	250
Point Award - Level III	Doug	Pauley	ESU 7	250
Point Award - Level VI	Don	Ellison	ESU 7	750

Administrator Polk gave an overview of facilities and statewide updates.

ESU 7 was asked to be a control group for the ESU 5 grant which will include some data collection.

Goals will be updated at the Board Retreat.

Upcoming travel and Board learning opportunities were discussed.

An updated calendar for ESU 7 was provided to the Board. It can be found on the ESU 7 Website.

8 Adjournment

Meeting adjourned at 7:09pm.

Minutes respectfully submitted by Katy McNeil, Recording Secretary to the Board.