

{\rtf1\deflang1025\ansi\ansicpg1252\uc1\adef0\deff0\stshfdbch0\stshfloch0\stshfhich0\stshfbi0\deflang1033\deflangfe1033\themelang1033\themelangfe0\themelangcs0{\fonttbl{\f0\fbidi\froman\fcharset0\fprq2{\\*\panose 02020603050405020304}Times New Roman;}{\f2\fbidi\fmodern\fcharset0\fprq1{\\*\panose 02070309020205020404}Courier New;}{\f2\fbidi\fmodern\fcharset0\fprq1{\\*\panose 02070309020205020404}Courier New;}{\flomajor\31500\fbidi\froman\fcharset0\fprq2{\\*\panose 02020603050405020304}Times New Roman;}{\fdbmajor\31501\fbidi\froman\fcharset0\fprq2{\\*\panose 02020603050405020304}Times New Roman;}{\fhimajor\31502\fbidi\froman\fcharset0\fprq2{\\*\panose 02040503050406030204}Cambria;}{\fbimajor\31503\fbidi\froman\fcharset0\fprq2{\\*\panose 02020603050405020304}Times New Roman;}{\flominor\31504\fbidi\froman\fcharset0\fprq2{\\*\panose 02020603050405020304}Times New Roman;}{\fdbminor\31505\fbidi\froman\fcharset0\fprq2{\\*\panose 02020603050405020304}Times New Roman;}{\fhiminor\31506\fbidi\fswiss\fcharset0\fprq2{\\*\panose 020f0502020204030204}Calibri;}{\fbiminor\31507\fbidi\froman\fcharset0\fprq2{\\*\panose 02020603050405020304}Times New Roman;}{\f39\fbidi\froman\fcharset238\fprq2 Times New Roman CE;}{\f40\fbidi\froman\fcharset204\fprq2 Times New Roman Cyr;}{\f42\fbidi\froman\fcharset161\fprq2 Times New Roman Greek;}{\f43\fbidi\froman\fcharset162\fprq2 Times New Roman Tur;}{\f44\fbidi\froman\fcharset177\fprq2 Times New Roman (Hebrew);}{\f45\fbidi\froman\fcharset178\fprq2 Times New Roman (Arabic);}{\f46\fbidi\froman\fcharset186\fprq2 Times New Roman Baltic;}{\f47\fbidi\froman\fcharset163\fprq2 Times New Roman (Vietnamese);}{\f59\fbidi\fmodern\fcharset238\fprq1 Courier New CE;}{\f60\fbidi\fmodern\fcharset204\fprq1 Courier New Cyr;}{\f62\fbidi\fmodern\fcharset161\fprq1 Courier New Greek;}{\f63\fbidi\fmodern\fcharset162\fprq1 Courier New Tur;}{\f64\fbidi\fmodern\fcharset177\fprq1 Courier New (Hebrew);}{\f65\fbidi\fmodern\fcharset178\fprq1 Courier New (Arabic);}{\f66\fbidi\fmodern\fcharset186\fprq1 Courier New Baltic;}{\f67\fbidi\fmodern\fcharset163\fprq1 Courier New (Vietnamese);}{\f59\fbidi\fmodern\fcharset238\fprq1 Courier New CE;}{\f60\fbidi\fmodern\fcharset204\fprq1 Courier New Cyr;}{\f62\fbidi\fmodern\fcharset161\fprq1 Courier New Greek;}{\f63\fbidi\fmodern\fcharset162\fprq1 Courier New Tur;}{\f64\fbidi\fmodern\fcharset177\fprq1 Courier New (Hebrew);}{\f65\fbidi\fmodern\fcharset178\fprq1 Courier New (Arabic);}{\f66\fbidi\fmodern\fcharset186\fprq1 Courier New Baltic;}{\f67\fbidi\fmodern\fcharset163\fprq1 Courier New (Vietnamese);}{\flomajor\31508\fbidi\froman\fcharset238\fprq2 Times New Roman CE;}{\flomajor\31509\fbidi\froman\fcharset204\fprq2 Times New Roman Cyr;}{\flomajor\31511\fbidi\froman\fcharset161\fprq2 Times New Roman Greek;}{\flomajor\31512\fbidi\froman\fcharset162\fprq2 Times New Roman Tur;}{\flomajor\31513\fbidi\froman\fcharset177\fprq2 Times New Roman (Hebrew);}{\flomajor\31514\fbidi\froman\fcharset178\fprq2 Times New Roman (Arabic);}{\flomajor\31515\fbidi\froman\fcharset186\fprq2 Times New Roman Baltic;}{\flomajor\31516\fbidi\froman\fcharset163\fprq2 Times New Roman (Vietnamese);}{\fdbmajor\31518\fbidi\froman\fcharset238\fprq2 Times New Roman CE;}{\fdbmajor\31519\fbidi\froman\fcharset204\fprq2 Times New Roman Cyr;}{\fdbmajor\31521\fbidi\froman\fcharset161\fprq2 Times New Roman Greek;}{\fdbmajor\31522\fbidi\froman\fcharset162\fprq2 Times New Roman Tur;}{\fdbmajor\31523\fbidi\froman\fcharset177\fprq2 Times New Roman (Hebrew);}{\fdbmajor\31524\fbidi

\froman\fcharset178\fprq2 Times New Roman (Arabic);} {\fdbmajor\f31525\fbidi  
\froman\fcharset186\fprq2 Times New Roman Baltic;} {\fdbmajor\f31526\fbidi  
\froman\fcharset163\fprq2 Times New Roman (Vietnamese);} {\fhimajor\f31528\fbidi  
\froman\fcharset238\fprq2 Cambria CE;} {\fhimajor\f31529\fbidi \froman\fcharset204\fprq2  
Cambria Cyr;} {\fhimajor\f31531\fbidi \froman\fcharset161\fprq2 Cambria  
Greek;} {\fhimajor\f31532\fbidi \froman\fcharset162\fprq2 Cambria Tur;}  
{\fhimajor\f31535\fbidi \froman\fcharset186\fprq2 Cambria Baltic;} {\fhimajor\f31536\fbidi  
\froman\fcharset163\fprq2 Cambria (Vietnamese);} {\fbimajor\f31538\fbidi  
\froman\fcharset238\fprq2 Times New Roman CE;} {\fbimajor\f31539\fbidi  
\froman\fcharset204\fprq2 Times New Roman Cyr;} {\fbimajor\f31541\fbidi  
\froman\fcharset161\fprq2 Times New Roman Greek;} {\fbimajor\f31542\fbidi  
\froman\fcharset162\fprq2 Times New Roman Tur;} {\fbimajor\f31543\fbidi  
\froman\fcharset177\fprq2 Times New Roman (Hebrew);} {\fbimajor\f31544\fbidi  
\froman\fcharset178\fprq2 Times New Roman (Arabic);} {\fbimajor\f31545\fbidi  
\froman\fcharset186\fprq2 Times New Roman Baltic;} {\fbimajor\f31546\fbidi  
\froman\fcharset163\fprq2 Times New Roman (Vietnamese);} {\flominor\f31548\fbidi  
\froman\fcharset238\fprq2 Times New Roman CE;} {\flominor\f31549\fbidi  
\froman\fcharset204\fprq2 Times New Roman Cyr;} {\flominor\f31551\fbidi  
\froman\fcharset161\fprq2 Times New Roman Greek;} {\flominor\f31552\fbidi  
\froman\fcharset162\fprq2 Times New Roman Tur;} {\flominor\f31553\fbidi  
\froman\fcharset177\fprq2 Times New Roman (Hebrew);} {\flominor\f31554\fbidi  
\froman\fcharset178\fprq2 Times New Roman (Arabic);} {\flominor\f31555\fbidi  
\froman\fcharset186\fprq2 Times New Roman Baltic;} {\flominor\f31556\fbidi  
\froman\fcharset163\fprq2 Times New Roman (Vietnamese);} {\fdbminor\f31558\fbidi  
\froman\fcharset238\fprq2 Times New Roman CE;} {\fdbminor\f31559\fbidi  
\froman\fcharset204\fprq2 Times New Roman Cyr;} {\fdbminor\f31561\fbidi  
\froman\fcharset161\fprq2 Times New Roman Greek;} {\fdbminor\f31562\fbidi  
\froman\fcharset162\fprq2 Times New Roman Tur;} {\fdbminor\f31563\fbidi  
\froman\fcharset177\fprq2 Times New Roman (Hebrew);} {\fdbminor\f31564\fbidi  
\froman\fcharset178\fprq2 Times New Roman (Arabic);} {\fdbminor\f31565\fbidi  
\froman\fcharset186\fprq2 Times New Roman Baltic;} {\fdbminor\f31566\fbidi  
\froman\fcharset163\fprq2 Times New Roman (Vietnamese);} {\fhiminor\f31568\fbidi  
\fswiss\fcharset238\fprq2 Calibri CE;} {\fhiminor\f31569\fbidi \fswiss\fcharset204\fprq2 Calibri  
Cyr;} {\fhiminor\f31571\fbidi \fswiss\fcharset161\fprq2 Calibri Greek;} {\fhiminor\f31572\fbidi  
\fswiss\fcharset162\fprq2 Calibri Tur;} {\fhiminor\f31575\fbidi \fswiss\fcharset186\fprq2 Calibri  
Baltic;} {\fhiminor\f31576\fbidi \fswiss\fcharset163\fprq2 Calibri  
(Vietnamese);} {\fbiminor\f31578\fbidi \froman\fcharset238\fprq2 Times New Roman CE;}  
{\fbiminor\f31579\fbidi \froman\fcharset204\fprq2 Times New Roman  
Cyr;} {\fbiminor\f31581\fbidi \froman\fcharset161\fprq2 Times New Roman  
Greek;} {\fbiminor\f31582\fbidi \froman\fcharset162\fprq2 Times New Roman Tur;}  
{\fbiminor\f31583\fbidi \froman\fcharset177\fprq2 Times New Roman  
(Hebrew);} {\fbiminor\f31584\fbidi \froman\fcharset178\fprq2 Times New Roman  
(Arabic);} {\fbiminor\f31585\fbidi \froman\fcharset186\fprq2 Times New Roman Baltic;}  
{\fbiminor\f31586\fbidi \froman\fcharset163\fprq2 Times New Roman  
(Vietnamese);} {\colortbl;\red0\green0\blue0;\red0\green0\blue255;\red0\green255\blue255;\red  
0\green255\blue0;\red255\green0\blue255;\red255\green0\blue0;\red255\green255\blue0;

\red255\green255\blue255;\red0\green0\blue128;\red0\green128\blue128;\red0\green128\blue0;\red128\green0\blue128;\red128\green0\blue0;\red128\green128\blue0;\red128\green128\blue128;\red192\green192\blue192;}{\*\defchp \fs22 }{\*\defpap \ql  
\li0\ri0\sa200\sl276\smult1\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0 } \noqfpromote { \stylesheet { \ql  
\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0 \rtlch\fcs1  
\af0\afs24\alang1025 \ltrch\fcs0 \fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033  
\snext0 \sqformat \spriority0 Normal;}{\*\cs10 \additive \ssemihidden Default Paragraph  
Font;}{\*\  
\ts11\tsrowd\trftsWidthB3\trpaddl108\trpaddr108\trpaddfl3\trpaddft3\trpaddfb3\trpaddfr3\trcbpat  
1\trcfpat1\tblind0\tblindtype3\tsellwidthfts0\tsvertalt\tsbrdr\tsbrdr\tsbrdrb\tsbrdr\tsbrdrdgl\tsbr  
drdgr\tsbrdrh\tsbrdrv \ql \li0\ri0\sa200\sl276\smult1  
\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0 \rtlch\fcs1  
\af0\afs22\alang1025 \ltrch\fcs0 \fs22\lang1033\langfe1033\cgrid\langnp1033\langfenp1033  
\snext11 \ssemihidden \sunhideused \sqformat Normal Table;}{ \s15\ql  
\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0 \rtlch\fcs1  
\af2\afs20\alang1025 \ltrch\fcs0 \f2\fs20\lang1033\langfe1033\cgrid\langnp1033\langfenp1033  
\sbasedon0 \snext15 \slink16 \styrsid5576724 Plain Text;}{\*\cs16 \additive \rtlch\fcs1  
\af2\afs20 \ltrch\fcs0 \f2\fs20 \sbasedon10 \slink15 \slocked \ssemihidden Plain Text  
Char;}{ \s17\ql  
\li0\ri0\widctlpar\trch\tx4680\trq\tx9360\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin  
0\itap0 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 \sbasedon0 \snext17 \slink18  
\sunhideused \styrsid11208721 header;}{\*\cs18 \additive \rtlch\fcs1 \af0\afs24 \ltrch\fcs0 \fs24  
\sbasedon10 \slink17 \slocked \styrsid11208721 Header Char;}{ \s19\ql  
\li0\ri0\widctlpar\trch\tx4680\trq\tx9360\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin  
0\itap0 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 \sbasedon0 \snext19 \slink20  
\sunhideused \styrsid11208721 footer;}{\*\cs20 \additive \rtlch\fcs1 \af0\afs24 \ltrch\fcs0 \fs24  
\sbasedon10 \slink19 \slocked \styrsid11208721 Footer Char;}{\*\rsidtbl  
\rsid205361\rsid216579\rsid603515\rsid1321309\rsid1657503\rsid1967703\rsid2521942\rsid275  
9801\rsid3682047\rsid4746559\rsid5116713\rsid5269232\rsid5576724\rsid6374370\rsid7540961  
\rsid7760908\rsid8945200\rsid10030764\rsid11037631\rsid11108340  
\rsid11208721\rsid12272363\rsid13311291\rsid13595428\rsid13769013\rsid13775803\rsid14288  
918\rsid15944715\rsid16648166}{\mmathPr\mmathFont34\mbrkBin0\mbrkBinSub0\msmallFra  
c0\mdispDef1\mlMargin0\mrMargin0\mdefJc1\mwrapIndent1440\mintLim0\mnaryLim1}{\info  
{\author Sandy B}{\operator Sandy  
B}{\creatim\yr2014\mo9\dy9\hr9\min25}{\revtim\yr2014\mo9\dy9\hr10\min22}{\version7}{\ed  
mins11}{\nofpages1}{\nofwords158}{\nofchars903}{\*\company Hewlett-Packard  
Company}{\nofcharsws1059}{\vern32774}}{\*\xmlnstbl {\xmlns1  
http://schemas.microsoft.com/office/word/2003/wordml}}{\paperw12240\paperh15840\margl131  
9\margr1319\margt1440\margb1440\gutter0\ltrsect  
\widowctrl\ftnbj\abendoc\trackmoves0\trackformatting1\donotembedsysfont0\relyonvml0\donote  
mbedlingdata1\grfdocevents0\validatexml0\showplaceholder0\ignoremixedcontent0\saveinvali  
dxml0\showxmllerrors0\noxlatteryen  
\expshtrn\noultrlspace\dntblnsbdb\nospaceforul\hyphcaps0\formshade\horzdoc\dgmargin\dghspace

180\dgvspace180\dghorigin1319\dgvorigin1440\dghshow1\dgvshow1  
\jexpand\viewkind1\viewscale100\pgbrdrhead\pgbrdrfoot\splytwnine\ftnlytwnine\htmautsp\noln  
htadjtbl\uselbaln\alntblind\lycalctblwd\lyttbltrgr\lnbrkrule\nobrkwrtbl\snaptogridincell\allowfi  
eldendsel\wrppunct\asianbrkrule\rsidroot15944715\newtblstyru\snogrowautofit  
\fet0{\*wgrffmfilter 013f}\ilfomacatclnup0{\*ftnsep \ltrpar \pard\plain \ltrpar\ql  
\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0\pararsid112087  
21 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0  
\insrsid1657503 \chftnsep \par }}{\*ftnsep \ltrpar \pard\plain \ltrpar\ql  
\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0\pararsid112087  
21 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0  
\insrsid1657503 \chftnsep \par }}{\*aftnsep \ltrpar \pard\plain \ltrpar\ql  
\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0\pararsid112087  
21 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0  
\insrsid1657503 \chftnsep \par }}{\*aftnsep \ltrpar \pard\plain \ltrpar\ql  
\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0\pararsid112087  
21 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0  
\insrsid1657503 \chftnsep \par }}\ltrpar \sectd  
\ltrsect\linex0\endnhere\sectlinegrid360\sectdefaultcl\sectrsid5576724\sftnbj { \headerl \ltrpar  
\pard\plain \ltrpar\s17\ql  
\li0\ri0\widctlpar\tqc\tx4680\tqr\tx9360\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin  
0\itap0 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0  
\insrsid11208721 \par }} {\headerr \ltrpar \pard\plain \ltrpar\s17\ql  
\li0\ri0\widctlpar\tqc\tx4680\tqr\tx9360\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin  
0\itap0 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0  
\insrsid11208721 \par }} {\footerr \ltrpar \pard\plain \ltrpar\s19\ql  
\li0\ri0\widctlpar\tqc\tx4680\tqr\tx9360\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin  
0\itap0 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0  
\insrsid11208721 \par }} {\headerf \ltrpar \pard\plain \ltrpar\s17\ql  
\li0\ri0\widctlpar\tqc\tx4680\tqr\tx9360\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin  
0\itap0 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0  
\insrsid11208721 \par }} {\footerr \ltrpar \pard\plain \ltrpar\s19\ql  
\li0\ri0\widctlpar\tqc\tx4680\tqr\tx9360\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin  
0\itap0 \rtlch\fcs1 \af0\afs24\alang1025 \ltrch\fcs0  
\fs24\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 { \rtlch\fcs1 \af0 \ltrch\fcs0

\insrsid11208721 \par }} {\\*\pnseclvl1\pnucltr\pnstart1\pnindent720\pnhang {\pntxta  
.}} {\\*\pnseclvl2\pnucltr\pnstart1\pnindent720\pnhang {\pntxta  
.}} {\\*\pnseclvl3\pndec\pnstart1\pnindent720\pnhang {\pntxta  
.}} {\\*\pnseclvl4\pnlcltr\pnstart1\pnindent720\pnhang {\pntxta }}  
{\*\pnseclvl5\pndec\pnstart1\pnindent720\pnhang {\pntxtb (} {\pntxta  
)} } {\\*\pnseclvl6\pnlcltr\pnstart1\pnindent720\pnhang {\pntxtb (} {\pntxta  
)} } {\\*\pnseclvl7\pnlcrm\pnstart1\pnindent720\pnhang {\pntxtb (} {\pntxta )} } {\\*\pnseclvl8  
\pnlcltr\pnstart1\pnindent720\pnhang {\pntxtb (} {\pntxta  
)} } {\\*\pnseclvl9\pnlcrm\pnstart1\pnindent720\pnhang {\pntxtb (} {\pntxta )} } \pard\plain \ltrpar  
\s15\ql

\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0\pararsid196770  
3 \rtlch\fc1 \af2\afs20\alang1025 \ltrch\fc0  
\f2\fs20\lang1033\langfe1033\cgrid\langnp1033\langfenp1033 {\rtlch\fc1 \ab\af2 \ltrch\fc0  
\b\insrsid1967703\charrsid14288918 Board of Education Regular Meeting \par } \pard  
\ltrpar\s15\ql

\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0\pararsid557672  
4 {\rtlch\fc1 \af2 \ltrch\fc0 \b\insrsid1967703\charrsid14288918 \par A meeting of the Board of  
Education of Tekamah-Herman Public Schools was convened in open session on Monday, July  
10, 2017, at 7:30 PM 112 N 13} {\rtlch\fc1 \af2 \ltrch\fc0

\b\super\insrsid1967703\charrsid14288918 th} {\rtlch\fc1 \af2 \ltrch\fc0  
\b\insrsid1967703\charrsid14288918 Street, Tekamah, Nebraska.} {\rtlch\fc1 \af2 \ltrch\fc0  
\b\insrsid205361 \par } {\rtlch\fc1 \af2 \ltrch\fc0 \b\insrsid1967703\charrsid14288918  
} {\rtlch\fc1 \ab\af2 \ltrch\fc0 \b\insrsid1967703\charrsid14288918 \par } \pard \ltrpar\s15\ql

\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0\pararsid196770  
3 {\rtlch\fc1 \af2 \ltrch\fc0 \b\insrsid1967703\charrsid14288918 Notice of the meeting was  
given in advance by publication and/or posting in accordance with the Board approved method  
for giving notice of meetings. Notice of this meeting was given in advance to all members of the  
Board of Education. The Secretary of the Board maintains a list of the news media requesting  
notification of meetings and advance notification to the listed media of the time and place of the  
meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda  
was communicated in the publicized notice and a current copy of the Agenda was maintained as  
stated in the publicized notice. All proceedings of the Board of Education, except as may be  
hereinafter noted, were taken while the convened meeting was open to the attendance of the  
public. \par } {\rtlch\fc1 \af2 \ltrch\fc0 \b\insrsid14288918\charrsid14288918 \par } \pard  
\ltrpar\s15\ql

\li0\ri0\widctlpar\wrapdefault\aspalpha\aspnum\faauto\adjustright\rin0\lin0\itap0\pararsid603515  
{\rtlch\fc1 \af2 \ltrch\fc0 \b\insrsid603515\charrsid14288918

Becky Anderson: Present  
Chris Booth: Present  
Trent Leichleiter: Present  
Mandyn Pruess: Present  
Burt Rogers: Present  
Bill Skinner: Present

\par }\pard \ltrpar\s15\ql  
4 {\rtlch\fcs1 \af2 \ltrch\fcs0 \b\insrsid3682047\charrsid14288918 {{AgendaItemStart}}

1. Call the meeting to order

2. Open Meetings Law

3. Roll Call

4. Consent Agenda

4.1. Approval of Minutes

4.2. Approval of General Fund Bills

4.3. Approval of Board Member Absence

5. Treasurer's report

6. Recognition of Students and Staff

7. ACTION ITEMS

7.1. Approve annual Policies 1210 Parental Involvement, 5335 Student Fees, 5340 Bullying

7.2. Approve elementary and secondary handbooks without changes in policies for the 17-18 school year.

8. DISCUSSION ITEMS

8.1. 16-17 Special Building Fund Amendment

8.2. Summer Projects Update

8.3. Discuss policy No. 3240, 3571 and 5417 for adoption in August

9. Principal Reports

9.1. Elementary Principal

9.2. Secondary Principal

10. Board Reports

11. Superintendent Report

12. Recognition of Visitors/Public Comment
13. Next meeting date and time: August 14, 2017
14. Adjournment

Board of Education Regular Meeting

A meeting of the Board of Education of Tekamah-Herman Public Schools was convened in open session on June 12, 2017, at 7:30 PM in the Board Room, 112 N 13<sup>th</sup> Street, Tekamah, Nebraska.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:30 PM:

Present Board Members:

Trent Leichleiter  
Bill Skinner  
Becky Anderson  
Chris Booth  
Mandyn Pruess

Absent Board Members:

Burt Rogers

1. Call the meeting to order
2. Open Meetings Law
3. Roll Call
4. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda as presented including the May 8th minutes, June claims, and the absence of Burt Rogers passed with a motion by Trent Leichleiter and a second by Becky Anderson.

Trent Leichleiter	Yes
Bill Skinner	Yes
Becky Anderson	Yes
Chris Booth	Yes
Burt Rogers	Absent
Mandyn Pruess	Yes

- 4.a. Approval of Minutes
- 4.b. Approval of General Fund Bills
- 4.c. Approval of Board Member Absence

5. Treasurer's report

Discussion:

Mr. Gross reviewed the April 2017 Treasurer's report with the Board.

6. Recognition of Students and Staff

Discussion:

Mr. Kreifels recognized the 2016.17 Citizenship Award recipients, the May students of the month, and the Presidential Achievement Awards.

7. Recognition of visitors/public comment

8. ACTION ITEMS

8.a. Accept resignation of Chris Weddel band instructor at Tekamah-Herman.

Motion Passed: The motion to accept the resignation, with regret of Chris Weddel passed with a motion by Bill Skinner and a second by Trent Leichleiter.

Trent Leichleiter	Yes
Bill Skinner	Yes
Becky Anderson	Yes
Chris Booth	Yes
Burt Rogers	Absent
Mandyn Pruess	Yes

8.b. Accept contract for Kaitlynn Wolfe as band instructor for the 2017-2018 school.

Motion Passed: The motion to accept the application of Kaitlyn Wolfe to teach band for the 2017.18 school year passed with a motion by Chris Booth and a second by Bill Skinner.

Trent Leichleiter	Yes
Bill Skinner	Yes
Becky Anderson	Yes
Chris Booth	Yes
Burt Rogers	Absent
Mandyn Pruess	Yes

8.c. Approve K-6 Math Expressions Curriculum from Houghton Mifflin Harcourt.

Motion Passed: The motion to accept the K-6th Math Expressions curriculum in the amount of \$73,892 passed with a motion by Trent Leichleiter and a second by Chris Booth.

Trent Leichleiter	Yes
Bill Skinner	Yes
Becky Anderson	Yes
Chris Booth	Yes
Burt Rogers	Absent
Mandyn Pruess	Yes

8.d. Approve 7-12 Larson Big Ideas math curriculum from Houghton Mifflin Harcourt.

Motion Passed: The motion to accept the Larson Big Ideas math curriculum for grades 7-12 in the amount of \$24,134 passed with a motion by Trent Leichleiter and a second by Becky Anderson.

Trent Leichleiter	Yes
Bill Skinner	Yes
Becky Anderson	Yes
Chris Booth	Yes
Burt Rogers	Absent
Mandyn Pruess	Yes

8.e. Discuss, consider and take all necessary action on the mowing bids.

Motion Passed: The motion to accept the Lydick Custom Lawn Care bid in the amount of \$8,400/year to mow/spray the football field and Herman property passed with a motion by Bill Skinner and a second by Trent Leichleiter.

Trent Leichleiter	Yes
Bill Skinner	Yes
Becky Anderson	Yes
Chris Booth	Yes
Burt Rogers	Absent
Mandyn Pruess	Yes

8.f. Board of Education to consider a Resolution authorizing the School District to enter into a Lease-Purchase agreement with a financial institution or other institutional lessor, to finance the costs of acquiring, constructing, improving, equipping, and furnishing certain educational facilities for use by the District in an amount NOT TO EXCEED \$3,185,000.

Motion Passed: The motion to adopt the Resolution authorizing Burt County School District 0001 (Tekamah-Herman Community Schools) in the State of Nebraska to undertake a lease-purchase financing in connection with the construction, improvement and equipping of certain educational facilities for use by the district; authorizing the execution and delivery of documents relating to such lease-purchase financing; authorizing the district officers to determine the final principal amount, installment payments and dates effective interest rates on such payments, prepayment provisions and other terms and details of such lease-purchase financing, all subject to the parameters set forth herein; designating the lease-purchase agreement as a qualified tax-exempt obligation; adopting certain post-issuance compliance procedures with respect to the lease-purchase financing; and authorizing certain actions and documents and prescribing other matters relating thereto. passed with a motion by Bill Skinner and a second by Trent Leichleiter.

Trent Leichleiter	Yes
Bill Skinner	Yes
Becky Anderson	Yes
Chris Booth	Yes
Burt Rogers	Absent
Mandyn Pruess	Yes

## 9. DISCUSSION ITEMS

### 9.a. Update on summer projects

#### Discussion:

Windows and brick work in the multi-purpose room and stage lighting and replacing paneling with drywall are both items that need to be done that were not parts of the original bid. The Board discussed these items being done and will require a change order.

### 9.b. Policy Updates

#### Discussion:

Mr. Gross encouraged the Policy Committee to meet and continue to read and update policies on a regular basis.

## 10. Principal Reports

10.a. Elementary Principal

Discussion:

Mr. Kreifels informed the Board the rubber mulch for the playground will be delivered in June. The school was granted a 50/50 recycling grant to help with the cost.

10.b. Secondary Principal

Discussion:

Mr. Borders reported there are 31 participants enrolled in summer school.

11. Board Reports

Discussion:

None

12. Superintendent Report

Discussion:

Mr. Gross informed the Board that we have purchased negotiation software from Sparq Data Solutions. This will guide the Superintendent, School Board and the teacher negotiations committee on upcoming negotiations.

Mr. Gross also congratulated Gloria Petersen on her retirement. Gloria has been the high school secretary for 33 years. Enjoy your retirement Gloria! Michelle Tobin has been hired as her replacement for the 17.18 school year.

Administration is now taking applications to fill the open position vacated by Molly Trotter.

13. Next meeting date and time: July 10, 7:30PM  
High School Library

14. Adjournment

Motion Passed: Motion to adjourn meeting 8:27 passed with a motion by Bill Skinner and a second by Becky Anderson.

Trent Leichleiter	Yes
Bill Skinner	Yes
Becky Anderson	Yes
Chris Booth	Yes
Burt Rogers	Absent
Mandyn Pruess	Yes

Heidi Lindberg  
Secretary

Tekamah-Herman Public Schools  
07/10/2017 11:27 AM

Alert Solutions Inc		687.50
American Broadband Clec	Telephone	589.78
Apple Computer Inc	Equipment	2,397.00
B.E. Publishing	Software Licenses	759.24
BLICK ART MATERIALS	Art Supplies	35.31
Bomgaars Supply, Inc.	Supplies	524.27
Braniff Service	Service	390.67
Brown & Saenger	Supplies	3,509.96
Cannon	Lease Payment	660.00
CAROLINA BIOLOGICAL SUPPLY CO	SUPPLIES	3,834.29
CDW Government, Inc.	Supplies	51.22
CENTERPOINT ENERGY SERVICES	Fuel	1,317.02
CENTURYLINK	SERVICE	198.48
City Of Tekamah	Water/Sewer/Compactor	330.13
Cubby's, Inc.	Fuel	378.95
Dietze Music House, Inc.	Music Supplies	193.80
DOLLAR GENERAL	SUPPLIES	32.22
Educational Service Unit #10	Annual Maintenance	390.60
ESU #2	Service	25.00
FISHER SCIENTIFIC	Supplies	25.80
Fleischman, Julie	MILEAGE	60.00
Flinn Scientific, Inc	Supplies	1,769.80
General Reimbursement Fund	Reimbursement	848.51
GRAHAM TIRE SIOUX CITY	SUPPLIES	350.32
GRUNWALD	Service	1,031.66
Holmquist Lumber Inc	Supplies	493.92
J.W. Pepper & Son, Inc.	Music Supplies	155.24
KSB SCHOOL LAW, PC LLO	Legal	1,410.50
LOU'S SPORTING GOODS	Supplies	35.96
Matheson Tri-Gas, Inc	Supplies	64.04
MCCLURE ENGINEERING	Survey	3,140.00
Nasco	Supplies	342.81
NATIONAL ART SUPPLIES, INC.	Supplies	1,323.73
NE Council School Administrators	Registration	530.00
Nebraska Public Power	Electricity	2,000.00
Nebraska Rural Community School	Membership	850.00
Office Systems Co.	Maintenance	562.52
OPPD	Electricity	420.12
PAPER101	Paper	4,933.57
Paxton/Patterson LLC	Equipment	213.25
Payflex Systems USA, Inc.	Fees	100.00
Plaindealer Publishing	Printing	173.95
RIDDELL/ALL AMERICAN SPORTS CORP.	Supplies	143.00
SCHMITT MUSIC	BAND REPAIR	115.00
Schroeder, Terry	Water Testing	120.00
Security Equipment Inc.	Service Call	1,850.00
Shamburg Auto Supply, Inc.	Parts	176.61
Software Unlimited Inc	Service	5,100.00
State Of Ne HHS Laboratory	Service	15.00
Suburban Schools H.I. Program	Hearing Impaired Program	1,454.39
TOBIN TURF CARE	Lawn Care	1,300.00
Verizon Wireless	Telephone	78.34
WALTER LYDICK	Service	700.00
West Point Public Schools	OT Services	7,030.45
WILLIAMS SCOTSMAN, INC	Lease Payment	1,614.21
WOODCRAFT #336	Supplies	26.74
WT.COX INFORMATION SERVICES	LIBRARY PERIODICALS	1,062.15

\$57,927.03

MAY 2017 TREASURER'S REPORT		
CASH ON HAND	\$	3,827,151.06
GENERAL REIMBURSEMENT FUND	\$	3,891.19
CASH BALANCE		\$3,831,042.25
BURT COUNTY TAXES	\$	515,302.96
WASH COUNTY TAXES	\$	111,344.00
ESU 2 RECEIPTS-REG TITLE SALARY	\$	55,797.00
SPED SA PROGRAMS	\$	49,088.00
15.17 TITLE ACCOUNTABILITY	\$	3,560.90
MECCA	\$	1,277.27
NON REVENUE RECEIPTS-NPPD REBATE	\$	15,130.00
INTEREST	\$	210.15
	May-17	
	T. REVENUE	\$ 751,710.28
		\$4,582,752.53
DISTRIBUTION:		
PAYROLL	\$	462,667.06
EXPENDITURES	\$	136,359.91
	.	
	T. EXPENDITURES	
		\$599,026.97
BALANCE ON HAND 005/31/2017		
		\$3,983,725.56
PERCENTAGE OF BUDGET SPENT AS OF 05/31/2016		65%
PERCENTAGE OF BUDGET SPENT AS OF 05/31/2017		64%

The board of education of Burt County School District No. 1 recognized the importance of parental and community involvement in the education of the youth of this school district. All school district patrons, including parent and guardians, are encouraged to visit school, monitor classes, attend school assemblies, and attend all other school functions so as to gain an understanding of the operation of the school. Anyone planning to visit a class or a school assembly should contact their child's teacher prior to the visitation to determine if the class activity for a particular time would be favorable for a person to observe or if there is adequate space for those attending. (Example: It may be distracting to students if visitors attend class during an examination or the class could be participation in an activity outside of the class room or away from the school.)

From time to time the board of education shall request school district patrons, including parents and guardians, to serve on committees to advise the board of education or school officials concerning school activities, the selection of textbooks, library materials, or other materials which may be used in supporting the educational process. Refer to Policy 1210.1, Citizens' Advisory Councils and Committees.

The superintendent of schools, or his or her designee, shall notify the parents or guardian prior to the administration of any survey involving their child. Information shall be given as to the nature of the survey, the date and the time when the survey shall be administered, and the purpose of the survey. Any parent or guardian who, after observing the survey instrument feels the survey is inappropriate, may request in writing that his or her child be exempt from the survey. Such requests shall be honored.

Parents and guardians shall have the right to review all files related to their child, including test scores. Students files may be viewed in the presence of the individual responsible for maintaining those files. Nothing shall be removed from student files without the authorization of the appropriate administrator. Refer to Policy 5205, Confidentiality of Records.

School officials shall notify the parents or guardian when any student may be subjected to a standard norm referenced, criterion referenced test or a standardized test. Information shall be given as to where these test may be reviewed and when they will be administered. Parents and guardians may review any standardized tests prior to the administering of these tests to the students. Contact should be made with the student's principal or school guidance counselor to review these tests. A parents or guardian may not review examinations associated with students skill development of subject matter mastery prior to the administering of these exams if these exams are directly related to





Subsequent to the passage of the Public Elementary and Secondary Student Fee Authorization Act as presented in Nebraska Statutes §79-2125 through 79-2135 in 2002 and as amended in 2003 the Burt County School District No. 1 is authorized to collect fees or other funds from students of this school district or require students to provide specialized equipment or specialized attire for the following purposes: (§79-2133)

- I. Participation in extracurricular activities
- II. Admission fees and transportation charges for spectators attending extracurricular activities.
- III. Postsecondary education costs.
- IV. Transportation pursuant to Nebraska Statutes §§79-241, §79-605, and §79-611.
- V. Copies of student files or records pursuant to Nebraska Statutes 79-2104
- VI. Reimbursement to the school district for school district property lost or damaged by the student.
- VII. Before-and-after-school or prekindergarten services offered pursuant to Nebraska Statute §79-1104
- VIII. Summer school or night school
- IX. Parking.
- X. Breakfast and lunch programs.

Definitions.

Extracurricular Activities. Student activities or organization which are supervised or administered by the school district, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the school district.

Governing Body. A school board of any class of school district or an educational service unit.

Postsecondary Education Costs. Tuition and other fees associated with obtaining credit from a postsecondary education institution. For a course in which students receive high school credit and for which they may also choose to apply for postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except that if the student chooses to apply for postsecondary education credit, he or she may be charged tuition and other fees only associated with obtaining credits from a postsecondary education institution.

## General Statement.

All students shall be expected to be well groomed and wear appropriate clothing as set forth in Policy 5505, Student Conduct and AR-5505.1, Appropriate Clothing and Appearances. Students shall be responsible for providing traditional clothing apparel to meet the school district's general guidelines and any guidelines established by various programs in which students may participate. (§79-2129)

The school district shall not be limited in its ability as a governing body to request students to furnish minor consumable items, equipment or attire, or to request donations of money or materials to defray costs if the requests are not requirements. (§79-2127.01 and §79-2128)

The school district may operate or authorize the operation of one or more school stores. The school store may not have a permanent physical presence but may be vending machines located at various sights on the school premises or on any site which may be rented or under the auspices of the school district. Students may purchases food, beverages, and personal or consumable items. However, any purchases will be at the option of the students. Students will not be required to patronize items sold through the school store. Students may voluntarily purchase items from the school store or from another vendor. (79-2123)

## Participation in Extracurricular Activities, Specialized Equipment or Clothing.

- I. All school-related in Extracurricular activities must have the approval of the superintendent of schools or his or her designee.
- II. The school district will provide uniforms and normal protective equipment or pads for students participating in extracurricular activities. The school district may require students to furnish minor personal or consumable items for participation in extracurricular activities. These items may include but not limited to T-Shirts, undergarments such athletic supporters, athletic bras, and sweat socks. Students will be made aware of the estimated cost of these items prior to enrollment in the activity. Their costs will also be presented in the student fee schedule. The school district will not provide equipment that may readily be used or worn by students in out-of-school endeavors or activities.
- III. The school district will not be responsible for the cost of, or for providing equipment or clothing, which may be specially fitted or worn exclusively by a student. These items may include but not limited to: cheerleading or dance uniforms, special choir uniforms, T-shirts or sweatshirts with specific logos, golf clubs, ball gloves,

etc. Special medical braces or mouthpieces which may be individually fitted will be the responsibility of the student and his or her parent or guardian.

Admission Fees and Transportation Charges for Spectators Attending Extracurricular Activities.

- I. The school district does not charge a fee for students to participate in extracurricular activities. The school district may charge an admission to activities. If district may charge an admission to activities. If activity tickets are sold, the board of education will determine the cost for student tickets to extracurricular activities that are held locally, except for conference tournaments or play-offs sponsored or assigned by the Nebraska School Activities Association. The school district has no control of admission fees charged by other schools.
- II. The school district will provide transportation or arrange for the transportation to all school-sponsored extracurricular activities at no cost for those students who have been authorized by the activity sponsor or activity director to participate in the event.
- III. If school officials authorize the use of a student spectator bus to transport students to a school-sponsored event, the superintendent of schools shall determine if a fee should be charged to offset the cost of operating the bus and the bus driver. Individual students may be assessed a fee, or the fee may be paid by a students or school organization, by a student booster organization, or by a local organization or group of local citizens. However, students will not be required to participate.

Postsecondary Education Cost.

- I. A student must have the approval of the superintendent of schools prior to registering for any course offered by a college or university to be used to meet local graduation requirements, or may be considered as an accelerated exemplary student. If approved, the school district will pay for tuition fees and books. A student, or his or her parents or guardians will be responsible for any transportation costs or other incurred.
- II. A student shall be responsible for all postsecondary education costs including books, tuition, and transportation, for courses, which are not used to meet graduation requirements for this school district, or for courses that have not received the approval of the superintendent of schools.
  - a. If a course is taken at a postsecondary institution that serves a dual role, that is to meet local school graduation requirements and used for college credit, the cost may be prorated, with the school district

paying for a portion of the costs and the student and/or his or her parents or guardians being responsible for a portion of the costs. The responsibility for prorating these costs must be determined prior to course enrollment.

Transportation Cost Pursuant to Nebraska Statues §79-241, §79-605, and §79-611.

- I. This school district will not be responsible for the transportation of enrollment option students to school from home, or from school to the student's home, except for those special education enrollment option students which qualify for transportation under Nebraska Statue §79-1129.
- II. This school district will not be responsible for the transportation of nonresident students unless such transportation has prior approval of the board of education.
- III. Based upon the policy of the board of education, Burt County School District No. 1 will either provide transportation or pay parents or guardians for the transportation of students who qualify for transportation, as set forth in Nebraska Statue §79-611.

Copies of Student Files or Records pursuant to Nebraska Statue §79-2104

- I. Students in this school district and their parents or guardians, and district-certificated employees who have a need to know shall have access to school files or records concerning such students. No other person shall have access to such files or records unless approved by the superintendent of schools. Such employees shall not divulge student information in any manner to unauthorized persons. School officials will send copies of students' records to educational institutions. Refer to Policy 5205, Confidentiality of Records. If, in the judgment of the superintendent of schools, the number of request for duplication of a student's records become excessive, the school district may charge a fee sufficient to cover the cost of duplication and/or mailing of these records.

Reimbursement to the School District for School District Property Lost or Damaged.

- I. Each student shall be responsible for all schoolbooks or school equipment which he she may use throughout the course of a program or school term. School officials shall main a record of schoolbooks or equipment, which may be issued to each student. School officials may exhibit excessive wear or are soiled, damaged, or are lost.

- II. The school district may assess a rental fee on student-use of school-owned equipment, including but not limited to musical instruments, electronic equipment, or other equipment. Rental or use agreements shall be in writing and payments made prior to loaning the equipment. The school district will maintain an inventory of the cost and or replacement value of the equipment loaned to a student.

The student and or his parents or guardian will be made aware of the estimated value of the item prior to paying the rental fee. If the school-owned equipment is returned in poor repair or has minor damage, students may be assessed a fee to repair the item. If school-owned equipment is lost or intentionally destroyed or damaged, the student and or his or her parents or guardians may be assessed a replacement fee.

Instrumental music is not a required course for graduation. If a student chooses to participate in the school district's instrumental music program that student will be responsible for the cost of the musical instrument. If a student is requested by a staff member to play a specific musical instrument and it becomes necessary to rent, lease or purchase that instrument and if the parents or guardian of that student qualify for free or reduced priced meals, his or her parents or guardian may request a waiver of those fees or costs. The school district will be responsible for rental, leasing, or purchasing the musical instruments. Refer to AR-5335.3, Student Fee Application, Use Waiver.

Before and After School or Prekindergarten Services Offered Pursuant to Nebraska Statute §79-1104.

- I. Each student shall be responsible for costs, including transportation costs, for participating in any before or after school program, or in any prekindergarten services offered by the school district, unless such services would be required or the board of education would vote to provide the services or programs without a cost to participants.

Summer School or Night School.

- I. Each student shall be responsible for summer school classes or night school unless the program has been approved as tuition-free by the board of education.

- II. The school district will not pay for correspondence courses unless the requirement for taking the course is considered as a form of alternative education and is associated with Policy 1355, Firearms and Destructive Devices, Policy 5560, Student Suspension, Expulsion and Grievance Procures or has otherwise has been approved by the board of education.

### Breakfast and Lunch Program

- I. The cost associated with any school breakfast or lunch program shall be consistent with applicable current state and federal laws and regulations.
- II. Individual students shall be responsible for the cost of food, beverage and any personal or consumable items which may be dispensed through vending operating by the school district or sponsored by booster club, parent groups, books clubs, etc.
- III. School Authorized Field Trips or Extracurricular Activities:  
For field trips or extracurricular activities that extend over a noon lunch period or for more than a normal school day the school district will make provisions for those students who qualify for free or reduced price lunches under the USDA child nutrition program as follow:
  - a. The school district may purchase meals or provide sack lunches for all students participating in the activity. Payment may come from the school district's general fund budget, lunch fund budget, or from the school's activity fund budget.
  - b. Funds may come from a specific activity account, which may be funded by students through such activities as bake sales, car wash's, or other student projects.
  - c. Local activity sponsored such as booster clubs, parent support groups, or other local groups may pay for the meals.
  - d. If individual students are asked to provide for their meals, those students who qualify for free or reduced prices meals will be reimbursed for the cost of the meals.

### Minor and Consumable Items

The school district may request student and/or parents or guardians to furnish or provide minor items and consumable supplies. These may include, but not limited to, pencils, pens, paper, eraser and notebooks. Students may also be

requested to provide certain no specialized items such as aprons for cooking or art classes or coveralls or jackets for shop classes. (§79-2128)

The school district will not require a student to become a member of any organization as a condition for taking and receiving credit in a class. If a student chooses to participate in any music, science, vocational organization or club, or other organization, he or she will be responsible for any costs incurred.

The school district does not generally charge class or organization fees. However, this does not preclude individual groups from voting to assess its membership annual dues. Classes or organizations should keep the amount collected at a minimum and should have a specific budgetary plan. The funds collected will be deposited into a specific class or organization account maintained as a part of the school district's activity funds.

### Material Costs for Projects

Classes, such as shop, consumer family education, art, etc. may, from time to time have students work on special projects. At the beginning of a semester instructors will provide students with a list of basic learning projects for which the school district will provide materials at no cost to the students. The school district will furnish supplies for the basic learning projects.

If a student chooses to work on a project which is not considered a part of the basic learning project, and desires to take the project home, the cost of the project must be approved by the class instructor and the students' parents or guardian. The student will reimburse the school district for the cost of the project. Including hardware, finish material and/or waste or spoilage, which may be associated with the project or provide his or her own materials. If the student chooses not to pay for the cost of a project he or she may, with the approval of the instructor

- I. Work on a project which may be used by the school, the city or other public nonprofit agency or be sold by the school at a later date;
- II. Work on a project for a relative or a friend who will reimburse the school district for the cost of the material as described above;
- III. Assist another student on his or her project.

### Public Hearing and Distribution of Policy

On or before August 1, 2002, and annually each year thereafter, the board of education shall hold a public hearing at a regular or special meeting of the board of education on the student fee policy, following a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the prior year. The student fee policy shall be adopted

by a majority vote of the board of education and shall be published in the student handbook or as an addendum to the handbook. The board of education shall provide a copy of the student handbook to every student, or to every household in which at least one student resides, at no cost to the student or the household.

No student fee, specialized equipment or attire, or nonspecialized attire may be required pursuant to the Public Elementary and Secondary Student Fee Authorization Act unless the maximum dollar amount of the fee, the specification for the specialized equipment or attire, or the specifications for the nonspecialized attire are specified in the student fee policy and approved by the board of education. Reimbursement pursuant to Nebraska Statute §79-2127 (6), for property lost or damaged by a student may be required without specifications in the student fee policy. NOTE: Refer to Student Fee Schedule attached to this policy for a list of fees, equipment or attire required by Burt County School District No. 1.

#### Establishing a Student Fee Fund.

The Burt County School District No. 1 shall establish a student fee fund pursuant to Nebraska Statute §79-2127 (1), (3), and (8). This student fee fund shall be separate from all other funds not funded by tax revenue, into which all money collected from students pursuant to Nebraska Statute §79-2127 (1), (3), and (8) shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds collected from another school district for providing summer school or night school instruction or other related expenditures to students of another district shall be accounted for in this district's general fund.

Refer to AR-5335.1, Student Fee Chart. Refer to AR-5335.3, Student Fee Application, and Use/Waiver.

	Legal References	§79-234	
		Through	Enrollment Option.
	§79-247		
	§79-241	Transportation, Fee, Authorized,	Reimbursement, When.
§79-605	Nonresident Pupils,	Transportation, Schedule of Fees.	
§79-611	Students, Transportation,	Transportation Allowance, When	Authorized, Limitations.
	§79-715	Eye Protective Devices, Required, When.	
	§79-1106	Gifted Children and Learners with	Through High Ability.
	§79-1108.3		
	§79-2104	Access to Student File, Limitations, Fees.	

§79-2125  
Through The Public Elementary & Secondary  
§79-2135 Student Fee Authorization Act.

Policy Adopted: February 12, 2007  
New Policy

The Burt County School District No. 1 supports a school climate, which provides its students with an educational atmosphere that is conducive to a learning environment free from the threat of harassment or any type of bullying.

Definition: Any type of behavior ranging from teasing or deliberately leaving an individual out of a social activity. Bullying or harassment may include a gesture or any written, verbal or physical assault upon an individual or a group of people. Bullying can be caused by one person or by a group of individuals.

The superintendent of schools shall develop a comprehensive program to address the harassment or bullying at all school levels. The program shall be aimed toward accomplishing the following goals.

- I. To send a message to all students, staff, parents, and community that harassment and bullying will not be tolerated in this school.
- II. To train staff and students in taking proactive steps to prevent harassment and bullying from occurring.
- III. To implement procedures for immediate intervention, investigation, and confrontation of students engaged in harassment and any form of bullying.
- IV. To initiate efforts to change the behavior of students engaged in harassment and bullying through reeducation of acceptable behavior, discussions, counseling and appropriate negative consequences.
- V. To foster a productive partnership with parents and community members in order to help maintain a harassment and bully free environment.
- VI. To support victims of bullying by means of individual and peer counseling.
- VII. To help develop peer support networks, social skills, and confidence for all students.
- VIII. To recognize and praise positive, supportive behaviors of students toward one another on a regular basis.<sup>1</sup>

Students that have been identified as participating in some form of harassment or bullying shall be subject to the following levels of discipline. The level of discipline shall be assessed by the building principal and will be determined by the severity and the frequency of the offense.

- I. Level I.
  - a. The length of the assignment will be for a minimum of two school weeks or ten (10) school days.
  - b. The student will report to the office at the beginning of the school day,
  - c. The student will eat on campus at an assigned table.

- d. The student will report to the building principal's office at the end of the day, and remain until other students have departed.
  - II. Level II
    - a. The length of the assignment will be for a minimum of two school weeks or (100 school days.
    - b. The student will report to the office at the beginning of the school day.
    - c. The student will eat on campus at an assigned table.
    - d. The student will report to the building principal's office at the end of the day and remain until other students have departed.
    - e. The student will remain in class at the end of each period. The student will be under direct teacher supervision during passing time. The teacher will dismiss the student at the end of the passing period. The student will then have three minutes to get to his or her next class.
  - III. Level III-Long term assignment
    - a. All items listed in Level II will be enforced except the length of the assignment will be no less than six weeks, and may remain in effect until the end of the school year and continue into the next school year, if deemed necessary.
    - b. The length of the assignment will be no less than six school weeks or thirty (30) school days, and may remain in effect until the end of the school year.
1. Reference: Colorado Association of School Boards

Policy Adopted: February 12, 2007  
New Policy



## Students

### School Wellness Policy

A mission of [Name] Public Schools (“District”) is to provide curriculum, instruction, and experiences in a health-promoting school environment to instill habits of lifelong learning and health. Therefore, the Board adopts the following School Wellness Policy.

#### **1. District Wellness Committee**

##### **Committee Role and Membership**

The District will convene a representative District Wellness Committee (“DWC”) or work within an existing school health committee that meets at least **four times per year** to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this District wellness policy.

The DWC membership will represent all school levels and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program; physical education teachers; health education teachers; school health professionals or staff; mental health and social services staff; school administrators; school board members; and the general public. When possible, membership will also include Supplemental Nutrition Assistance Program Education coordinators. To the extent possible, the DWC will include representatives from each school building and reflect the diversity of the community.

##### ***Leadership***

The Superintendent or designee(s) will convene the DWC and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy.

Each school will designate a school wellness policy coordinator, who will ensure compliance with the policy.

#### **2. Wellness Policy Implementation, Monitoring, Accountability and Community Engagement**

##### ***Implementation Plan***

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention’s School Health Index, create an action plan that fosters implementation and generate an annual progress report.

This wellness policy and the progress reports can be found at the District’s website.

### ***Recordkeeping***

The District will retain records to document compliance with the requirements of the wellness policy at the Superintendent's office and/or on the District's computer network. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating that the policy has been made available to the public;
- Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the DWC;
- Documentation to demonstrate compliance with the annual public notification requirements;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

### ***Annual Notification of Policy***

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the District website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's events or activities related to wellness policy implementation. Annually, the District will also publicize the name and contact information of the District officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

### ***Triennial Progress Assessments***

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which the District's schools are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to [a] the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is the Superintendent or the Superintendent's designee.

The DWC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District will actively notify households/families of the availability of the triennial progress report.

### ***Revisions and Updating the Policy***

The DWC will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs

change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

### ***Community Involvement, Outreach and Communications***

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of DWC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the District's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the District and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

## **3. Nutrition**

### ***School Meals***

The District is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams *trans* fat per serving (nutrition label or manufacturer's specification); and to meeting the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices while accommodating cultural food preferences and special dietary needs.

All schools within the District that participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP), and any additional Federal child nutrition programs will meet the nutrition requirements of such programs. The District may also operate additional nutrition-related programs and activities. All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;

- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet USDA nutrition standards.)
- Promote healthy food and beverage choices using at least ten of the following Smarter Lunchroom techniques:
  - Whole fruit options are displayed in attractive bowls or baskets (instead of chaffing dishes or hotel pans).
  - Sliced or cut fruit is available daily.
  - Daily fruit options are displayed in a location in the line of sight and reach of students.
  - All available vegetable options have been given creative or descriptive names.
  - Daily vegetable options are bundled into all grab-and-go meals available to students.
  - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
  - White milk is placed in front of other beverages in all coolers.
  - Alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) are highlighted on posters or signs within all service and dining areas.
  - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
  - Student surveys and taste testing opportunities are used to inform menu development, dining space decor and promotional ideas.
  - Student artwork is displayed in the service and/or dining areas.
  - Daily announcements are used to promote and market menu options.

### ***Staff Qualifications and Professional Development***

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to USDA's Professional Standards for School Nutrition Standards website to search for training that meets their learning needs.

### ***Water***

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and throughout every school campus ("school campus" and "school day" are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes.

### ***Competitive Foods and Beverages***

The District is committed to ensuring that all foods and beverages available to students on the school campus during the school day support healthy eating. **The foods and beverages sold and served outside of the school meal programs (e.g., "competitive" foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum.** Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at: <http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks>. The

Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at [www.foodplanner.healthiergeneration.org](http://www.foodplanner.healthiergeneration.org).

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards or, if the state policy is stronger, will meet or exceed state nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores and snack or food carts.

### ***Celebrations and Rewards***

All foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards or, if the state policy is stronger, will meet or exceed state nutrition standards, including through:

1. Celebrations and parties. The District will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
2. Classroom snacks brought by parents. The District will provide or make available to parents a list of foods and beverages that meet Smart Snacks nutrition standards.
3. Rewards and incentives. The District will provide teachers and other relevant school staff a list of alternative ways to reward children or other comparable resources. Foods and beverages will not be used as a reward, or withheld as punishment for any reason, such as for performance or behavior.

### ***Fundraising***

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day. The District will make available to parents and teachers a list of healthy fundraising ideas or comparable resources.

### ***Nutrition Promotion***

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff, teachers, parents, students and the community.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through:

- Implementing at least ten or more evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques; and
- Ensuring 100% of foods and beverages promoted to students meet the USDA Smart Snacks in School nutrition standards.

### ***Nutrition Education***

The District will teach, model, encourage and support healthy eating by all students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- Includes enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

### ***Essential Healthy Eating Topics in Health Education***

The District will include in the health education curriculum a minimum of 12 of the following essential topics on healthy eating:

- Relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using FDA's nutrition fact labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables and whole grain products
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain *trans* fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Preparing healthy meals and snacks
- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants

- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

### ***Food and Beverage Marketing in Schools***

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA Smart Snacks in School nutrition standards or, if stronger, state nutrition standards, such that only those foods that comply with or exceed those nutrition standards are permitted to be marketed or promoted to students.

Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that it is financially possible over time so that items are in compliance with the marketing policy.)
- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

As the District/school nutrition services/Athletics Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

#### **4. Physical Activity**

Children and adolescents should participate in at least 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity before, during and after school; staff involvement and family and community engagement and the District is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection). All schools in the District will be encouraged to participate in *Let's Move! Active Schools* ([www.letsmoveschools.org](http://www.letsmoveschools.org)), or comparable program, in order to successfully address all CSPAP areas.

Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) will not be withheld as punishment. The District will provide teachers and other school staff with a list of ideas or resources for alternative ways to discipline students.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

#### ***Physical Education***

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "*Essential Physical Activity Topics in Health Education*" subsection). The curriculum will support the essential components of physical education.

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All elementary students in each grade will receive physical education for at least 60-89 minutes per week throughout the school year.

All secondary students (middle and high school) are required to take the equivalent of one academic year of physical education.

The District's physical education program will promote student physical fitness through individualized fitness and activity assessments (via the Presidential Youth Fitness Program or other appropriate assessment tool) and will use criterion-based reporting for each student.

### ***Essential Physical Activity Topics in Health Education***

Health education will be required in all elementary grades and the District will require middle and high school students to take and pass at least one health education course. The District will include in the health education curriculum a minimum of 12 of the following essential topics on physical activity:

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise and fitness
- Phases of an exercise session, that is, warm up, workout and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity.

### ***Recess (Elementary)***

All elementary schools will offer at least 20 minutes of recess on all days during the school year. Exceptions may be made as appropriate, such as on early dismissal or late arrival days. If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time to put away coats/hats/gloves, will be built in to the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered when weather and other conditions make it feasible for outdoor play.

In the event that recess must be held indoors, teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable.

Recess will complement, not substitute, physical education class. Recess monitors or teachers will encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.

### ***Classroom Physical Activity Breaks (Elementary and Secondary)***

Students will be offered periodic opportunities to be active or to stretch throughout the day on all or most days during a typical school week. The District recommends teachers provide short (3-5-minute) physical activity breaks to students during and between classroom time at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

The District will provide resources and links to resources, tools, and technology with ideas for classroom physical activity breaks. Resources and ideas are available through the USDA and the Alliance for a Healthier Generation.

### ***Active Academics***

Teachers will incorporate movement and kinesthetic learning approaches into “core” subject instruction when possible (e.g., science, math, language arts, social studies and others) and do their part to limit sedentary behavior during the school day.

The District will support classroom teachers incorporating physical activity and employing kinesthetic learning approaches into core subjects by providing annual professional development opportunities and resources, including information on leading activities, activity options, as well as making available background material on the connections between learning and movement.

Teachers will serve as role models by being physically active alongside the students whenever feasible.

### ***Before and After School Activities***

The District offers opportunities for students to participate in physical activity either before and/or after the school day through a variety of methods. The District will encourage students to be physically active before and after school by sponsoring or permitting: physical activity clubs and physical activity in aftercare, intramurals or interscholastic sports.

### ***Active Transport***

The District will support active transport to and from school, such as walking or biking. The District will encourage this behavior by requiring that its schools engage in six or more of the activities below, to be selected by each school administration; including but not limited to:

- Designate safe or preferred routes to school
- Promote activities such as participation in International Walk to School Week and National Walk and Bike to School Week
- Secure storage facilities for bicycles and helmets (e.g., shed, cage, fenced area)

- Instruction on walking/bicycling safety provided to students
- Promote safe routes program to students, staff, and parents via newsletters, websites, local newspaper
- Use crossing guards
- Use crosswalks on streets leading to schools
- Use walking school buses
- Document the number of children walking and or biking to and from school
- Create and distribute maps of school environment (e.g., sidewalks, crosswalks, roads, pathways, bike racks, etc.)

## **5. Other Activities that Promote Student Wellness**

The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state or association recognition for efforts, or grants/funding opportunities for healthy school environments will be coordinated with and complementary of the wellness policy, including but not limited to ensuring the involvement of the DWC.

All school-sponsored events will adhere to the wellness policy guidelines. All school-sponsored wellness events will include physical activity and healthy eating opportunities when appropriate.

### ***Community Partnerships***

The District will develop, enhance, or continue relationships with community partners (e.g., hospitals, universities/colleges, local businesses, SNAP-Ed providers and coordinators, etc.) in support of this wellness policy's implementation. Existing and new community partnerships and sponsorships will be evaluated to ensure that they are consistent with the wellness policy and its goals.

### ***Community Health Promotion and Family Engagement***

The District will promote to parents/caregivers, families, and the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

As described in the "Community Involvement, Outreach, and Communications" subsection, the District will use electronic mechanisms (e.g., email or displaying notices on the District's website), as well as non-electronic mechanisms, (e.g., newsletters, presentations to parents or

sending information home to parents), to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.

### ***Staff Wellness and Health Promotion***

The DWC will have a staff wellness subcommittee that focuses on staff wellness issues, identifies and disseminates wellness resources and performs other functions that support staff wellness in coordination with human resources staff.

Schools in the District will implement strategies to support staff in actively promoting and modeling healthy eating and physical activity behaviors. The District promotes staff member participation in health promotion programs and will support programs for staff members on healthy eating/weight management that are accessible and free or low-cost.

### ***Professional Learning***

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

### ***Glossary***

**School Campus:** areas that are owned or leased by the school and used at any time for school-related activities, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields and stadiums (e.g., on scoreboards, coolers, cups, and water bottles), or parking lots.

**School Day:** the time between midnight the night before to 30 minutes after the end of the instructional day.

**Triennial** – recurring every three years.

Legal Reference: Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. section 1758b; 7 CFR sections 210.11 and 210.30; National School Lunch Program, 42 U.S.C sections 1751-1760, 1770; Regulations and Procedures for Accreditation of Schools, NDE Rule 10

Date of Adoption: [Insert Date]

### Meal Charge Policy

It is the policy of the District to comply with the National School Lunch Program and School Breakfast Program and all other federal grant programs that provide free or reduced meals to qualifying students.

### Student Eligibility

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available through the Superintendent or Superintendent's designee. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

### Meal Account Balances

The District will ensure that families can check their meal account balances in a manner other than exclusively online. The District will ensure that at least one form of meal account payment is free of charge.

The District encourages families to pre-pay without charge for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add funds during the school day. Any balance remaining in a pre-paid account shall carry over into the next month. Households approved for free or reduced price meals with funds remaining in their meal account at the end of the school year shall receive a refund. When a student leaves the District or graduates, the District shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the District shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The District shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

### Student Confidentiality

The District will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act, subject to applicable legal exceptions.

The District shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

Distribution Annually

This policy shall be provided in writing to all students' households at the start of each school year and to households transferring to the District during the school year.

This policy shall also be provided annually to District staff members responsible for the enforcement of this policy, including food service professionals.

The Superintendent or the Superintendent's designee shall maintain documentation of the annual distribution of this policy to students' households and District staff.

Legal Reference: Richard B. Russell National School Lunch Act (42 U.S.C. § 1751);  
U.S.D.A. Memorandum SP 57-2016.

Date of Adoption: [Insert Date]

### Business Operations

[Name] Public Schools is committed to providing and maintaining a safe and healthy work environment. The administration is to make the safety of employees an integral part of the management function. Each employee is to make safety an integral part of their duties by following established safety regulations and procedures, assisting in accident prevention activities by reporting any job-related injury to the administration immediately, reporting unsafe conditions immediately, and providing suggestions to eliminate accidents and injuries. Failure to follow safety rules may lead to disciplinary action up to and including termination.

Safety and health management is the ultimate responsibility of the Board. Functional authority for continued development and implementation of health and safety is hereby delegated to the Superintendent or the Superintendent's designee.

The Superintendent is designated as and shall serve as the primary liaison between emergency personnel and the District in the event of an incident. The Superintendent shall designate individuals within each building to serve as a liaison between emergency personnel and the District in the event of an incident. The Superintendent shall inform emergency personnel of the persons designated as liaisons.

The Superintendent shall ensure that emergency drills are conducted at least as often as required by law, including fire drills conducted at least once a month with one additional drill being conducted during the first 30 days of school, tornado drills conducted at least once during the first two weeks of school and at least once during the month of March, and bus evacuation drills conducted at least two times during the school year involving all students and appropriate staff.

The Superintendent shall ensure that, in the event of an emergency, the District has methods of communication to reach all internal and external stakeholders and that the District has a plan for public communication to gather, verify, coordinate, and disseminate information during an incident.

The Superintendent shall ensure that multi-hazard training is provided for specified employees in required areas to comply with local, state, and federal regulations, as well as non-required areas to improve safety within the District.

### Safety Committee

A Safety Committee is hereby created. The Superintendent shall coordinate and maintain the Safety Committee. The Safety Committee will be made up of community stakeholders willing to serve on the Committee. The Board hopes that the following members of the community are willing to serve on the Safety Committee: parents, law enforcement and local first responder professionals, teachers, administrators, mental health professionals, custodians, school nurses, local emergency managers, IT managers, and school transportation personnel.

The Safety Committee shall meet at least annually to review safety standards and protocols. The Safety Committee may designate subcommittees to report to the Safety Committee.

The Safety Committee shall:

- Prepare and communicate with local authorities (e.g., fire, police, rescue, emergency management personnel) at least annually. Such communications shall include collaborations with local authorities to identify and address safety and security issues.
- Consider, develop and implement guidelines for event and incident management. Such guidelines shall be reviewed and practiced by all employees, students and relevant stakeholders at least annually.
- Consider, develop and implement standard response and practice procedures for emergency situations, such as lock downs, lock outs, evacuations and shelter. Such procedures shall be reviewed and practiced by all employees, students and relevant stakeholders at least annually. Such procedures shall include a plan to identify and document crisis communication procedures with the following stakeholder groups: emergency responders, employees, students, parents/guardians, media, and others as needed. Such procedures shall also provide information to staff to empower staff to initiate protection actions, when appropriate.
- Take any reasonably necessary steps to ensure that the District is in compliance with all applicable fire and life safety codes.
- Take any reasonably necessary steps to ensure that the District has standardized and visible interior and exterior signage for emergency responders.
- Consider, develop and implement strategies and processes to assess observable, positive relationships between students and employees and students and other students.
- Consider, develop and implement strategies and processes to create a respectful, positive, and safe environment conducive to learning.
- Consider, develop and implement procedures to monitor school safety and security protocols for off-campus school sponsored events.
- Consider, develop and implement a student assistance process where problem solving can occur and intervention strategies are recommended and implemented.
- Consider, develop and implement a plan for behavioral threat assessments and conducting threat assessment protocols using trained staff.
- Consider, develop and implement safety and security procedures to monitor before and after-school activities, including other facility users.
- Identify mental health resources and use such resources when appropriate.
- Ensure that procedures are in place that require all District employees to participate annually in at least one hour of suicide prevention training.
- Ensure that all school buildings have designated multiple evacuation assembly locations for each building, and that staff and students within each building are aware of said locations.
- Review the District's bullying policy and student dating violence policy at least annually and recommend to the Board any proposed changes to the District's bullying policy and/or student dating violence policy.

- Consider, develop and implement a protocol for an annual inventory of all chemicals (e.g., classrooms, custodial, buildings, grounds), proper storage, and disposal of unused or outdated chemicals.
- Ensure that the District maintains immunization records for all students and uses the data for health and safety of students, when appropriate.
- Conduct a District-wide safety and security self-assessment for each building.
- Conduct a safety audit on an annual basis.
- Review at least annually the District's policies and protocols on active supervision throughout school buildings and campus, and recommend any changes in policies or protocols to the Board.
- Review at least annually the District's policies and protocols on security and visitors (including visitors in specialized areas, such as prekindergarten areas, playgrounds, science labs, and so forth) in school buildings, and compare the District's policies and protocols with guidance issued by the Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA), and recommend any changes in policies or protocols to the Board.
- Conduct a performance review of emergency drills and suggest any changes, when appropriate.
- For any safety and security procedures or protocols, review said procedures and protocols to ensure that such procedures and protocols accommodate individuals with special needs.
- Consider, develop and implement procedures supporting academic, physical, operational and psychological/emotional aspects of an incident, after an incident occurs. Such procedures shall ensure that students and employees are supported and given an opportunity to address psychological and emotional health needs after an incident. Such procedures shall also ensure that resource requests and management of the incident be conducted in a way that supports the psychological and emotional needs of students and staff after an incident. The Committee shall explore mutual aid agreements to address the academic, physical, operational, psychological, and emotional recovery areas, and make any recommendations to the Board.
- Adopt and maintain an effective written Injury Prevention Program for the District.

The Safety Committee shall maintain documentation of its compliance with this policy.

Legal Reference: Nebraska Department of Education Title 92 Nebraska Administrative Code, Chapter 10, Rule 10 Accreditation of Schools, 011.01b, c, d, e, f, g (Seclusion and Restraints, Bullying, Dating Violence); 79-2,137 (Bullying); 79-2,138 to 79-2,142 (Dating Violence); 79-2,146 (Suicide Awareness, 2015-2016); Criminal Code Sec. 28-318 (Sexual Harassment); Nebraska Department of Education Title 92 Nebraska Administrative Code, Chapter 11, Rule 11 Accreditation of Schools, 004.11g (Pre-K CPR and First Aid) Neb. Rev. Stat. §§ 48-443 to 48-445

Cross-Referenced: Policy 6115 (Fire Drills)

Date of Adoption: [Insert Date]