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1. Call the meeting to order

2. Open Meetings Law

3. Roll Call

4. Consent Agenda

4.1. Approval of Minutes

4.2. Approval of General Fund Bills

4.3. Approval of Board Member Absence

5. Treasurer's report

6. Recognition of Students and Staff

7. ACTION ITEMS

7.1. Approve CTS Contract for the scope of Phase II of Renovations beginning summer 2017

7.2. Approve Tekamah-Herman's participation in P2T.

7.3. Approve purchase plan for 1:1 Apple computers.

8. Board Reports

8.1. Building and Grounds Committee Report

9. DISCUSSION ITEMS

9.1. DA Davidson Presenting information on Lease/Purchase

9.2. Gym Speakers

9.3. Review Board Policy 1135, 1205, 1320, 1325, 1345, 1350 and 1405

10. Principal Reports

10.1. Elementary Principal

10.2. Secondary Principal

11. Superintendent Report

12. Recognition of Visitors/Public Comment

13. Next meeting date and time April 10, 2017 7:30

14. Adjournment

Board of Education Regular Meeting

A meeting of the Board of Education of Tekamah-Herman Public Schools was convened in open session on February 13, 2017, at 7:30 PM in the Board Room, 112 N 13th Street, Tekamah, Nebraska.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:30 PM:

Present Board Members:

Bill Skinner
Chris Booth
Burt Rogers
Mandyn Pruess

Absent Board Members:

Becky Anderson
Trent Leichleiter

1. Call the meeting to order
2. Open Meetings Law
3. Roll Call
4. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda as presented including the January 9th minutes, February bills, and approval of the absences of Becky Anderson and Trent Leichleiter passed with a motion by Chris Booth and a second by Burt Rogers.

Trent Leichleiter	Absent
Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

- 4.a. Approval of Minutes
- 4.b. Approval of General Fund Bills
- 4.c. Approval of Board Member Absence

5. Treasurer's report

Motion Passed: The motion to approve the December 2016 Treasurer's report passed with a motion by Bill Skinner and a second by Chris Booth.

Trent Leichleiter	Absent
Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

6. Recognition of Students and Staff

Discussion:

Mr. Kreifels recognized the students of the month and the sixth grade class for their efforts in adopting a family during the holiday season. Congratulations to Anna Stork and Abbie Heaton for placing in the spelling bee. Johnnie Bottger was also recognized.

Mr. Borders recognized Nurit Wolde, Bryan Smith and Ray Sears who were selected as the students of the month. McKenzie Evans was recognized for placing at the spelling bee. Mr. Weddel has been chosen to present at the NETA Conference.

7. ACTION ITEMS

7.a. Approve Taylor Klein as business teacher for the 2017-2018 school year.

Motion Passed: The motion to accept Taylor Klein as the business teacher for the 2017-2018 School year passed with a motion by Bill Skinner and a second by Burt Rogers.

Trent Leichleiter	Absent
Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

Discussion:

Mr. Klein is going through his transitional degree process. He is currently coaching at Milford Jr/Sr High School.

7.b. Approve CTS for phase II of the THS renovations with the scope of the project to be determined.

Motion Passed: The motion to approve CTS for Phase II of our building projects passed with a motion by Burt Rogers and a second by Chris Booth.

Trent Leichleiter	Absent
Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

Discussion:

The scope of the project will be specified by the building committee at the next regular meeting.

7.c. Approve the 2017-2018 School Calendar

Motion Passed: The motion to approve the 2017-18 school calendar as presented passed with a motion by Bill Skinner and a second by Chris Booth.

Trent Leichleiter	Absent
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Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

8. DISCUSSION ITEMS

8.a. Pathways 2 Tomorrow - ESU2

Discussion:

Ted DeTurk, ESU2 Administrator, presented a new opportunity for Tekamah-Herman students to increase career education. Pathways 2 Tomorrow is a program with area schools to offer career education in health science and computer science. For the Tekamah-Herman District to join, a one cent tax levy is required (\$95,164). Board Members will decide at a later date if our District will participate.

8.b. Guest Wifi

Discussion:

Board Member Rogers asked the group on thoughts for guest wifi at Tekamah-Herman. After discussion, Mr. Gross will do more research by calling other schools to find out the pros and cons and network setup.

9. Principal Reports

9.a. Elementary Principal

Discussion:

Elementary-Mr. Kreifels handed out School Board appreciation gift bags. THS was awarded a \$2500 grant for trees from Papio-Missouri Natural Resource District. This week we had visitors from the Layton Public School District to observe our reading curriculum. Mr. Kreifels reported the Public Learning Community's are now in Canvas for data tracking and academic goal tracking.

9.b. Secondary Principal

Discussion:

Mr. Borders announced there will be a pep rally on Wednesday the 15th. Juniors are participating in County Government Day and there will be no school on February 16th and 17th.

10. Board Reports

Discussion:

The Building Committee reported on a finance opportunity to take advantage of to continue to work on our school facilities. The Committee is gathering resources in order to set up a list of priorities.

11. Superintendent Report

Discussion:

Mr. Gross reported on the Phase I projects, gathering roof estimates, and gave an update on Legislative Bills currently being discussed.

12. Recognition of Visitors/Public Comment

Discussion:

No Public Comment

13. Executive Session to discuss administrator contracts

Motion Passed: The motion to close the regular session to go into executive session at 8:51 p.m. passed with a motion by Bill Skinner and a second by Chris Booth.

Trent Leichleiter	Absent
Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

Motion Passed: The motion to adjourn executive session and return to regular session at 10:40 pm passed with a motion by Bill Skinner and a second by Burt Rogers.

Trent Leichleiter	Absent
Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

Motion Passed: The motion to approve Administrative salaries for the 2017.18 year passed with a motion by Bill Skinner and a second by Burt Rogers.

Trent Leichleiter	Absent
Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

14. Next meeting date and time. March 13, 2017

15. Adjournment

Motion Passed: The motion to adjourn meeting at 10:41 p.m. passed with a motion by Bill Skinner and a second by Burt Rogers.

Trent Leichleiter	Absent
Bill Skinner	Yes
Becky Anderson	Absent
Chris Booth	Yes
Burt Rogers	Yes
Mandyn Pruess	Yes

Heidi Lindberg
Secretary

Tekamah-Herman Public Schools
03/13/2017 2:56 PM

ABM JANITORIAL	Custodial Service	8,549.28
American Broadband Clec	Telephone	472.53
AMSTERDAM	SUPPLIES	220.35
ANDERSON, TOM OR BEVERLY	MILEAGE	89.88
BEHAVEN KIDS	Service	2,531.33
BITTER, JILL	MILEAGE	77.04
Bomgaars Supply, Inc.	Supplies	226.62
BORDERS, TOM	MILEAGE	32.10
Braniff Service	Service	1,282.68
BRODERSEN, CARI	MILEAGE	119.84
BROMM, ANDREA	Mileage	256.80
BRUMMOND, JAIME	MILEAGE	85.60
BSN SPORTS	Supplies	900.00
Buddies	Fuel	88.29
BULK OFFICE SUPPLY	SUPPLIES	94.35
Burt Co Treasurer,	School Bus Licenses	22.50
CAMERON, SABINA	MILEAGE	85.60
CAMERON, SHARON	MILEAGE	171.20
Cannon	Lease Payment	838.13
Carlson, Margaret	Reimbursement	5.42
CAROLINA BIOLOGICAL SUPPLY CO	SUPPLIES	221.28
Cass Plumbing	Repairs	1,403.76
CDW Government, Inc.	Supplies	587.10
CENTERPOINT ENERGY SERVICES	Fuel	9,848.09
City Of Tekamah	Water	450.08
CONNEALY, NIKKI	MILEAGE	52.43
Cubby's, Inc.	Fuel	156.85
Devening, James	Service	400.00
DOLLAR GENERAL	SUPPLIES	324.45
ECO STYLE	WEBSITE	150.00
EISENHAUER, JILL	Mileage	128.40
ELLIOTT, LAURIE	Mileage	63.34
ERIKSEN, DAVID	MILEAGE	40.00
ESU #2	Service	47,677.64
EVASIC, ROBERT & BREANNE	MILEAGE	90.74
FIRST NATIONAL BANK OMAHA	Supplies	2,583.49
Fleischman, Julie	MILEAGE	85.60
GAHAN, JENNIFER	Reimbursement	51.93
GLUP, JENNIFER	Mileage	70.19
Gross, Dan	Expenses	1,035.10
GRUNWALD	Service	396.90
HANSEN, KYLIE	MILEAGE	119.84
HEIM, JEFF	MILEAGE	85.60
Holmquist Lumber Inc	Supplies	367.44
INSTRUCTURE, INC.	Subscription	595.00
IXL LEARNING	SOFTWARE	900.00
J.W. Pepper & Son, Inc.	Music Supplies	89.00
JAMF SOFTWARE	SOFTWARE	6,400.00
JARZYNKA, CONNIE	MILEAGE	85.60
Jostens	Supplies	430.90
Kreifels, Ben	Travel Reimbursement	115.77
KSB SCHOOL LAW, PC LLO	Legal	315.00
LANDSPERGER, TIMOTHY OR GINA	MILEAGE	44.94
LANGLEY, MARISA	MILEAGE	102.72
Learn 2 Move	Services	763.45
LEICHLITER, KATIE	MILEAGE	205.44
LEONARD, SUSANNA	MILEAGE	80.25
LINGLE, WALLY OR TRACI	MILEAGE	222.56

Loftis, Holly	MILEAGE	136.96
MAGILL, BLAIR	MILEAGE	102.72
Matheson Tri-Gas, Inc	Supplies	49.28
MCELMURAY, LAURA	Mileage	63.34
McKay, Douglas J.	MILEAGE	119.84
Nebraska Public Power	Electricity	2,368.71
Nuss, Nishja	Reimbursement	119.84
OLSON, SUSAN	Mileage	29.10
OneSource	Service	45.00
PAGELS, RYANN	MILEAGE REIMBURSEMENT	256.80
Payflex Systems USA, Inc.	Fees	100.00
PETERSEN, CHRIS	MILEAGE	37.66
PETERSEN, CURT OR RENEE	MILEAGE	102.72
PICKELL, DAWN	MILEAGE	136.96
Plaindealer Publishing	Printing	19.59
Popplers Music Inc	Music Supplies	313.70
QUICK, MICHELE	MILEAGE	85.60
RASMUSSEN, RICK OR KIM	MILEAGE	171.20
RAUE, REBECCA	MILEAGE	205.44
Savemore Market	Supplies	167.57
SCHMITT MUSIC	BAND REPAIR	67.50
Schroeder, Terry	Water Testing	186.10
Security Equipment Inc.	Service Call	557.00
SGW STRINGED INSTRUMENT REPAIR	GUITAR REPAIR	65.00
Shamburg Auto Supply, Inc.	Parts	98.76
SMITH, JUSTIN OR DONNETTE	MILEAGE	224.64
STARK, MICHELLE	Mileage	87.75
SWANSON, JENNIFER	MILEAGE	64.74
Telvent DTN, Inc.	Service	348.00
TOBIN TURF CARE	Lawn Care	1,300.00
TOBIN, MICHELLE	MILEAGE	164.24
TOLZMAN, JENNIFER	Milk Refund	222.56
U.S. Post Office	POSTAGE	49.00
Verizon Wireless	Telephone	78.26
Wells Fargo Card Serivces	Fees/Travel Expenses	231.45
WILLIAMS SCOTSMAN, INC	Lesae	1,625.08
Worley, Kiley	MILEAGE	205.44
WRIETH, MITCH	MILEAGE	222.56

Totals \$103,320.53

JANUARY 2017 TREASURER'S REPORT		
CASH ON HAND	\$	2,316,021.09
GENERAL REIMBURSEMENT FUND	\$	3,891.19
CASH BALANCE		\$2,319,912.28
BURT COUNTY TAXES	\$	296,973.51
WASH COUNTY TAXES	\$	28,712.51
SPECIAL ED PROGRAMS	\$	4,834.00
NON REVENUE RECEIPTS	\$	1,939.50
INTEREST	\$	103.75
JANUARY REVENUE		\$ 332,563.27
	T. REVENUE	\$2,652,475.55
DISTRIBUTION:		
PAYROLL	\$	455,929.83
EXPENDITURES	\$	97,203.73
	.	
	T. EXPENDITURES	\$553,133.56
BALANCE ON HAND 1/31/2017		\$2,099,341.99
PERCENTAGE OF BUDGET SPENT AS OF 1/31/2016		35%
PERCENTAGE OF BUDGET SPENT AS OF 1/31/2017		35%

Scope of Work

- **HVAC**
 - Replace the steam heat and temporary cooling units in the 1936 Building with a Variable Refrigerant Flow System for heating and cooling.
 - Install a Ventilation System.
 - Expand the recently installed HVAC Controls System to manage new HVAC equipment.
 - Demo and remove boilers and related piping from Boiler Building. (By local contractor.)
 - Provide three years of remote monitoring service.
 - Provide onsite training for equipment and controls.
 - Provide a recommended maintenance program for equipment and controls.
- **Building Envelope**
 - Enclose the two courtyards to reduce future needs for tuck-pointing and to avoid other building issues due to vegetation growth
- **Ceiling**
 - Replace the ceiling in the 1936 Building Classrooms and Office areas with 2'x2' drop ceiling panels. Panels correctly secured to above structure; and will meet local seismic codes.
 - Add R-11 insulation above panels where necessary.
 - Install commercial projector mounts.
- **Intelligent Smoke Detectors**
 - Replace all the smoke detectors in the entire building as they are past their life expectancy.
- **Code Compliance**
 - Assure that all improvements meet the requirements of all local and state codes.
- **Added Value**
 - Provide assistance with Facility Expansion and Renovations Planning.
 - Provide assistance with Facility Improvement Awareness Campaign.
 - Provide a Full-Time, Onsite Project Manager.

Guaranteed/Fixed Price/No Change Order Contract Price

\$1,474,182.00

Members of the board, individually and collectively, recognize and welcome their responsibilities for listening to the comments and suggestions from the residents of the school district.

Board members individually will refer compliments, suggestions, and constructive criticism about operational matters directly to the superintendent of schools for appropriate consideration and action. Comments affecting policy will be routed through regular channels to the board meeting agenda for consideration by the board as a whole.

Unless so authorized by the board of education, no board member individually will speak for, or in the mane of, the total board.

Legal Reference: §84-1408 Open Meeting Law

Policy Adopted: June, 1998

Wednesday evenings of each week shall be set aside as church night by agreement with the district patrons. Local practices or meetings involving district students must be completed by 6:30 pm. Activities will not be scheduled for this night unless previously approved by the school administration except for such events that are not controlled locally.

There shall be no scheduled or unscheduled school activities on Sunday without the approval of the administration. Attendance for Sunday activities approved by the administration shall not be mandatory. All school events scheduled on Wednesday evenings or on Sundays must be reported to the superintendent of schools.

Policy Adopted: June 1998
Policy Revised: February 12, 2007

It is the intent of the board of education of Burt County School District No.1 that this policy meets all the requirements as set forth by: (1) The Elementary and Secondary Education Act of 1965, amended by the Gun-Free Schools Act of 1994. (2) The Nebraska Statute §79-283 as amended by LB-658, enacted by the 1995 session and LB-232, enacted by the 1997 session of the Nebraska State Legislature. (3) Any other Nebraska statutes relating to firearms or weapons in schools. (4) Any policies and regulations of this school district that may relate to firearms, weapons, and the suspension or expulsion of students from school or the suspension or termination of individuals employed by the school district. In the event that this policy would conflict with any state or federal statute the state or federal statute shall prevail.

Definitions:

Firearms: Any device which is designed to , or may be readily converted to, expel a projectile by the action of an explosive substance or by the use of compressed gas or air. This includes but shall not be limited to rifles, machine guns, shotguns, pistols (including starter pistols), antique guns or pistols, BB or CO2 guns, guns which have been altered, or any other device which could propel a projectile that could inflict or cause bodily harm or which could be used as a device which may threaten one's safety or well-being.

Destructive Device or Weapon: Any device, including knives, metal objects, bombs, grenades, rockets, mines, missiles, fire crackers, shells designed to explode upon impact, laser light or any other object which may be determined by school officials as having the capability of inflicting bodily injury or which could be used to threaten the safety of others if not used for its intended purpose.

It is the responsibility of the board of education to provide a safe work place for students attending this school and for the employees working in this school district. Therefore, school employees will undertake all reasonable efforts to prohibit the unlawful possession, the knowing and intentional selling or attempting to sell, exchange, lend, delivery, or any other way of transfer the possession of a firearm to a juvenile or between adults while on school property, in school owned vehicles, at school-sponsored activities, or at any school event.

If a firearm is used for instructional purposes, it shall be transported to and from the classroom or instructional area by the instructor or by an adult school district employee designated by the instructor. Any firearm being transported to the instruction area shall be unloaded and kept in a case expressly made for the

purpose of containing a firearm. These cases shall be completely zipped, snapped, buckled, tied, or otherwise kept fastened so that no part of a firearm is exposed. The building principal shall be notified of the time and place for any instruction involving any firearm.

Excluded from this policy are tools or devices expressly used for instructional purposes. This includes hammers or staplers powered by electricity or compressed air, guns used to embed nails onto concrete or masonry products, or other similarly powered tools. However, students using such tools shall have received instructions on how these tools are used and the appropriate safety precautions. These tools or devices shall only be operated while the students are being supervised by a certificated instructor.

Any firearm in private vehicles of non-student adults entering school property shall be unloaded and kept in a case that is expressly made for the purpose of containing a firearm. This case shall be completely zipped, snapped, buckled, tied, or otherwise kept fastened so that no part of a firearm is exposed.

Nebraska Statute §79-283, Subsection (4) mandates the expulsion of a student for the knowing and intentional possession either on his or her person, in a school locker assigned to the student, in his or her vehicle while on school property, at a school-sponsored activity or at any school event, or uses or transmits a firearm, as defined in 18 U.S.C 921 as of January 1, 1995. Such expulsions from school shall be for a period of time not exceed one year, or for a period of time otherwise designated by law. The board of education shall retain the responsibility to review each incident and modify the expulsion requirement on an individual basis.

Any school employee not authorized, but who possess any type of firearm, either on his or her person, or by leaving it in any area of the school, including his or her vehicle while on school property, shall be dismissed from service.

School administrative or teaching personnel are authorized to confiscate without warrant any firearm or dangerous weapon and school officials shall notify as soon as possible the appropriate law enforcement authorities of any act described in this policy which the school official knows or suspect is a violation of the Nebraska Criminal Code. Any weapons confiscated shall be turned over to the law enforcement authorities for their disposition.

Since school lockers belong to the school district and are normally used by students as a convenience for storing books, garments not immediately needed while the student is in school, and other school-related items, school administrators may search any locker being used by a student if it is thought that the locker may contain any illegal items, contraband materials, or other items deemed inappropriate for students to have while on school property. Refer to

policy 5520, School Property and Lockers. Any school official who suspects that a student has any illegal items, including any firearms or weapons, any contraband materials, or other dangerous or illegal items on his or her possession or concealed in items such as duffel bags or back packs or concealed in vehicles located on the school campus, may search the car or the student, or cause the student to be detained until he or she can be searched by appropriate school officials or other authorities.

Any student, while on school property, in school owned, leased, or school-sponsored vehicle, at any school-sponsored activity or event who possesses on his or her person or who threatens the safety of any person with a knife or any other weapon or object which could inflict a wound or cause bodily harm, shall receive a long term suspension or be expelled from school. The length of the suspension or expulsion shall be determined by school officials based upon the severity of the case, or number of times the threats have occurred.

Any student suspended or expelled from school pursuant to this policy may, within five (5) school days, request a hearing as set forth by the Student Discipline Act.

Any student suspended from school pursuant to this policy shall be given an opportunity to complete any class work, including, but not limited to examinations, missed during the period of suspension.

Any student expelled from school pursuant to this policy shall be advised of the following educational plan:

- I. Burt County School District No. 1 will provide an alternative education program for any student or students expelled from this school district for the knowing and/or intentional possession either on his or her person, in a school locker or storage area, assigned or unassigned to the student, in his or her vehicle while on school property, at a school-sponsored activity or at any school event, or uses or transmits a firearm. (Note: This plan shall conform to the requirements set forth by Nebraska Statute §79-266 and Nebraska Department of Education, Rule 17.) Refer to Policy 5560.1, Alternative Education Program.

Upon the suspension or expulsion of a student from school pursuant to this policy, school officials shall notify the student's parents or guardians in a manner prescribed by the Student Discipline Act and shall file a report with the Burt County Attorney who shall process the information as prescribed by the Federal Gun Free School Act. Furthermore, this school district shall report all circumstances surrounding any expulsions as set forth by state or

federal statutes in a manner prescribed by the by the Nebraska Department of Education.

This policy shall not apply to the issuance of or the possession of firearms by members of the Armed Services of the United States, active or reserve, the National Guard of the State, or reserve officers training corps, peace officers, or other duty authorized law enforcement officers when on duty.

An effective safety measure in the prevention of violence resulting from an individuals bringing a weapon or other destructive devices onto the school campus is an alert staff, student body, parents, and community. School district employees, students, parents, and community members are encouraged to visit with school officials or local authorities concerning any individual or group which may be overheard discussing or threatening the use of violence relating to the school, the community, or to individuals. School officials will determine the nee for counseling with the individual or individuals, or his or her parents or guardian and the need for reporting the situation to local authorities.

Legal References: §29-828	Search for Weapons, When Authorized.
§29-829	Stop and Search of Person for Dangerous Weapon, When Authorized, Peace Officer, Defined
§28-1204	To Firearms at School Unlawful,
§28-1204.04	Possession, Confiscation, Violence, Must Be Confiscated and Delivered to Peace Officer

Neb. Rev. Stat. §§79-254 to 79-294: Student discipline.

Neb. Rev. Stat. §§79-263 and 79-283 (4): Discipline for firearms.

Neb, Rev. Stat. §79-287: Discipline for weapons.

Neb. Rev. Stat. §79-283 (3): Discipline for dangerous weapons.

Gun Free Schools Act, 18 U.S.C. 18 U.S.C §921

Policy Adopted: June, 1998

Policy Revised: February 12, 2007

Police and Fire Departments

The administration shall insure that a cooperative effort is maintained between the officials of the school district and law enforcement agencies. It is paramount that the rights of the school, the home, the civil authorities, and the individual are clearly understood and protected.

Educational programs designed to make the youth of our schools sensitive to the need for and the practice of good safety habits will be sponsored jointly by the school district and the fire department. The school staff and administrators are urged to cooperate with personnel of the fire department in every possible way.

School officials shall keep local police and fire departments informed on current school building floor plans and emergency operational plans.

Legal Reference:	§28-707	Child Abuse or Neglect,
	Through	Reporting, Investigation,
	§28-717	Violating
	Penalties.	
	§79-705	State Fire Day,
	Fire.	
	Through	Prevention, State
	Fire	
	§79-706	Marshall, School, Exit.
		§81-527 Fire Drills.

Policy Adopted: June, 1998
Policy Revised: February 12, 2007