

## Board of Education Regular Meeting

Monday, November 9, 2015 7:30 PM

C.L. Jones Middle School, 520 West Third, Minden, NE 68959

Ken Carpenter: Present  
Justin Glanzer: Present  
Craig Grams: Present  
Richard Jacobsen: Present  
Kevin Raun: Present  
Rusty Rhynalds: Present

### 1. Roll Call

### 2. Minutes

#### Action(s):

Motion to approve previous meeting(s) minutes as presented Passed with a motion by Justin Glanzer and a second by Ken Carpenter.

#### Voting Detail:

Ken Carpenter: Yea  
Justin Glanzer: Yea  
Craig Grams: Yea  
Richard Jacobsen: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea

**Voting Summary:** Yea: 6, Nay: 0

### 3. Public Comment

### 4. Financial Reports - Action Items

#### 4.a. Consider Financial Reports

#### Action(s):

Motion to approve the Financial Reports as presented Passed with a motion by Rusty Rhynalds and a second by Richard Jacobsen.

#### Voting Detail:

Ken Carpenter: Yea  
Justin Glanzer: Yea  
Craig Grams: Yea  
Richard Jacobsen: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea

**Voting Summary:** Yea: 6, Nay: 0

### 5. Old Business - Action Items

#### 5.a. Consider Bills - General Fund

#### Action(s):

Motion to approve the consideration of bills from the General Fund Passed with a motion by Ken Carpenter and a second by Kevin Raun.

**Voting Detail:**

Ken Carpenter: Yea  
Justin Glanzer: Yea  
Craig Grams: Yea  
Richard Jacobsen: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea

**Voting Summary:** Yea: 6, Nay: 0

**6. Discussion Only**

6.a. Report from Superintendent

6.b. Reports from Administrators

6.c. Facilities Report

**7. New Business**

7.a. Consider, Discuss, and Take Action on District Audit

**Action(s):**

Motion to approve the district audit Passed with a motion by Kevin Raun and a second by Justin Glanzer.

**Voting Detail:**

Ken Carpenter: Yea  
Justin Glanzer: Yea  
Craig Grams: Yea  
Richard Jacobsen: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea

**Voting Summary:** Yea: 6, Nay: 0

7.b. Consider, Discuss, and Take Action on Olsson and Associates Testing and Special Inspections Contract

**Action(s):**

Motion that the Superintendent of Schools should be and is hereby authorized to engage Olsson Associates, Inc. for combined services of Construction Materials Testing and Special Inspections; authorized and directed to negotiate the terms and conditions of the written letter Agreement for Professional Services with Olsson Associates, Inc.; and authorized to sign, execute and deliver any final, negotiated written Letter Agreement for Professional Services with Olsson Associates per the attachment for an estimated fixed fee budget of \$61,495.00 Passed with a motion by Craig Grams and a second by Ken Carpenter.

**Voting Detail:**

Ken Carpenter: Yea  
Justin Glanzer: Yea

Craig Grams: Yea  
Richard Jacobsen: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea

**Voting Summary:** Yea: 6, Nay: 0

7.c. Consider, Discuss, and Take Action on Type of Roofing for the New High School

**Action(s):**

Motion to approve using EPDM in lieu of TPO roofing for an additional cost of \$72,478.00 Failed with a motion by Craig Grams and a second by Ken Carpenter.

**Voting Detail:**

Ken Carpenter: Nay  
Justin Glanzer: Nay  
Craig Grams: Nay  
Richard Jacobsen: Nay  
Kevin Raun: Nay  
Rusty Rhynalds: Nay

**Voting Summary:** Yea: 0, Nay: 6

7.d. Consider, Discuss, and Take Action on Declaring Bus 93A and Mini Van 5V1 as Surplus -- added 11/3/2015

**Action(s):**

Motion to declare Bus 93A as surplus Passed with a motion by Craig Grams and a second by Justin Glanzer.

**Voting Detail:**

Ken Carpenter: Yea  
Justin Glanzer: Yea  
Craig Grams: Yea  
Richard Jacobsen: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea

**Voting Summary:** Yea: 6, Nay: 0

7.e. Consider, Discuss, and Take Action on Psychology Class Field Trip -- added 11/6/2015

**Action(s):**

Motion to approve the psychology class field trip to the Valley Hope Center in Norton, KS, on November 18, 2015 Passed with a motion by Rusty Rhynalds and a second by Justin Glanzer.

**Voting Detail:**

Ken Carpenter: Yea  
Justin Glanzer: Yea  
Craig Grams: Yea  
Richard Jacobsen: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea

**Voting Summary:** Yea: 6, Nay: 0

8. **Additional Information**

9. **Adjournment**

**Action(s):**

Motion to adjourn the meeting at 8:08 pm Passed with a motion by Ken Carpenter and a second by Justin Glanzer.

**Voting Detail:**

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

**Voting Summary:** Yea: 6, Nay: 0

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Board Secretary

**MINDEN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
October 12, 2015**

The agenda for the October 12, 2015 hearings and meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, and the Minden city office. Agendas were mailed to the United States Post Office in Upland and Heartwell. The agenda was posted in the superintendent's office and published in the local paper.

The board meeting began at 7:30 pm with all board members present.

Motion by Rhynalds and second by Glanzer to approve the minutes from the meeting held September 14. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Raun to approve the financial reports. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Jacobsen to approve the claims against the General Fund. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Glanzer to approve opening building and depreciation accounts in the Nebraska Liquid Assest Fund. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Grams to approve the safety/security plan. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Carpenter to approve the change order protocol. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Jacobsen to approve the out-of-state cross country trip. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

At 8:03 pm, a motion was made by Carpenter and second by Glanzer to adjourn the meeting. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

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Secretary, Board of Education

MINDEN PUBLIC SCHOOLS  
TREASURER'S REPORT  
October 31, 2015

SCHOOL BALANCE - September 30, 2015			\$64,163.52
Current Months Receipts			\$374,499.44
Transfers from Investments			\$350,000.00
Total Beginning Balance and Receipts			\$788,662.96
Less: Disbursements			\$735,667.20
Transfer to Investments			\$0.00
Total Disbursements			\$735,667.20
SCHOOL BALANCE - October 31, 2015			\$52,995.76
BALANCE PER BANK STATEMENT - October 31, 2015			\$59,667.39
Deposits In Transit			\$0.00
LESS : Outstanding Checks			\$6,671.63
RECONCILED BANK BALANCE - October 31, 2015			\$52,995.76
(Balance - October 31, 2014 = \$25,961.99)			
GENERAL FUND INVESTMENTS			\$3,296,963.48
Money Market Minden Exchange	\$2,074,782.79	0.15% demand	
Money Market First Bank	\$1,222,180.69	0.25% demand	
(Balance October 31, 2014 = \$3,640,621.67)			
DEPRECIATION FUND INVESTED			\$1,323,777.34
Money Market Minden Exchange Bank	\$798,036.27	0.15% demand	
Money Market First Bank	\$525,740.57	0.25% demand	
Checking Minden Exchange Bank	\$0.50		
(Balance October 31, 2014 = \$622,125.76)			
EMPLOYEE BENEFITS FUND			\$35,174.82
Money Market First Bank	\$35,174.82	0.25% demand	
(Balance October 31, 2014 = \$35,087.01)			
BUILDING FUND			\$13,897,527.12
Money Market Minden Exchange Bank	\$2,238,640.99	0.15% demand	
Money Market First Bank	\$57,399.65	0.25% demand	
Money Market First Bank - HS Constr. Acct.	\$4,498,128.16	0.25% demand	
NE Liquid Asset Fund - HS Constr. Acct.	\$7,103,356.79		
Checking Minden Exchange Bank	\$1.53		
(Balance October 31, 2014 = \$1,806,492.99)			
LUNCH FUND			\$105,009.14
Money Market First Bank	\$7,925.45	0.05% demand	
Checking First Bank	\$97,083.69		
(Balance October 31, 2014 = \$84,828.13)			
FUNDS PLEDGED FOR DEPOSITS			
Minden Exchange Bank	\$5,823,931.85	Plus 250M FDIC	
First Bank	\$7,960,000.00	Plus 250M FDIC	

William Johnson, Treasurer

# Monthly Board Report All Expenses

Account	Description	Proposed Budgeted	Disbursed	Balance Remaining	Percentage Spent
1-1100	Instructional Supplies & Services	\$395,952.48	\$98,995.25	\$296,957.23	25.00%
1-1100-110	Instructional Salaries & Benefits	\$4,342,259.91	\$1,055,114.17	\$3,287,145.74	24.30%
1-1125	Academic Intervention Supplies & Service	\$3,850.00	\$0.00	\$3,850.00	0.00%
1-1125-110	Academic Intervention Salaries & Benefits	\$112,664.40	\$27,813.66	\$84,850.74	24.69%
1-1200	SPED Supplies & Services	\$126,343.50	\$7,183.20	\$119,160.30	5.69%
1-1200-110	SPED Salaries & Benefits	\$1,083,947.91	\$227,105.44	\$856,842.47	20.95%
1-1290	Preschool Supplies & Services	\$29,820.75	\$1,139.70	\$28,681.05	3.82%
1-1290-110	Preschool Salaries & Benefits	\$47,748.97	\$10,967.64	\$36,781.33	22.97%
1-1310	Gifted Supplies & Services	\$2,100.00	\$135.00	\$1,965.00	6.43%
1-1310-110	Gifted Salaries & Benefits	\$46,831.18	\$11,033.74	\$35,797.44	23.56%
1-2120	Guidance Supplies & Services	\$3,425.00	\$293.67	\$3,131.33	8.57%
1-2120-110	Guidance Salaries & Benefits	\$261,430.24	\$65,868.64	\$195,561.60	25.20%
1-2130	Health Services	\$39,768.37	\$11,810.73	\$27,957.64	29.70%
1-2150	Safety & Security	\$20,000.00	\$613.50	\$19,386.50	3.07%
1-2190	Activities Supplies & Services	\$30,000.00	\$21,325.84	\$8,674.16	71.09%
1-2190-110	Activities Salaries & Benefits	\$221,305.00	\$35,457.94	\$185,847.06	16.02%
1-2210	ESU Grant	\$587.64	\$0.00	\$587.64	0.00%
1-2212	Staff Training and Curriculum Development	\$10,000.00	\$0.00	\$10,000.00	0.00%
1-2215	Assessment Coordinator Supplies & Service	\$850.00	\$42.00	\$808.00	4.94%
1-2215-110	Assessment Coordinator Salary & Benefits	\$38,192.00	\$9,531.96	\$28,660.04	24.96%
1-2222	Media Center Supplies & Services	\$26,242.25	\$6,242.28	\$19,999.97	23.79%
1-2222-110	Media Center Salaries & Benefits	\$226,710.63	\$56,971.39	\$169,739.24	25.13%
1-2310	Board of Education	\$44,870.63	\$3,229.08	\$41,641.55	7.20%
1-2320	Executive Administration Supplies & Services	\$10,950.00	\$1,264.06	\$9,685.94	11.54%
1-2320-110	Executive Administration Salaries & Benefits	\$234,031.13	\$57,669.09	\$176,362.04	24.64%
1-2330	District Legal Services	\$30,000.00	\$1,861.19	\$28,138.81	6.20%
1-2410	Principals Supplies & Services	\$11,895.00	\$587.24	\$11,307.76	4.94%
1-2410-110	Principals Salary & Benefits	\$511,233.95	\$133,103.49	\$378,130.46	26.04%
1-2500	Postage & Telephone	\$18,500.00	\$1,809.96	\$16,690.04	9.78%
1-2510	Business Administration	\$112,647.62	\$23,416.70	\$89,230.92	20.79%
1-2520	Non-Pupil Vehicle Fuel & Maintenance	\$20,000.00	\$262.79	\$19,737.21	1.31%
1-2610	Custodial Supplies & Services	\$30,000.00	\$5,356.75	\$24,643.25	17.86%
1-2610-110	Custodial Salaries & Benefits	\$269,877.44	\$56,169.79	\$213,707.65	20.81%
1-2615	Utilities	\$291,550.00	\$65,658.49	\$225,891.51	22.52%
1-2620	Maintenance Supplies & Services	\$280,000.00	\$32,380.38	\$247,619.62	11.56%
1-2620-110	Maintenance Salaries & Benefits	\$147,410.83	\$29,218.45	\$118,192.38	19.82%
1-2620-300	Insurance	\$142,681.00	\$142,681.00	\$0.00	100.00%
1-2750	Pupil Transportation Supplies & Services	\$131,500.00	\$23,701.26	\$107,798.74	18.02%
1-2750-110	Pupil Transportation Salaries & Benefits	\$149,534.96	\$34,564.81	\$114,970.15	23.11%
1-3135	High Ability Learners	\$7,358.00	\$0.00	\$7,358.00	0.00%
1-3501	SCIP Grant	\$500.00	\$0.00	\$500.00	0.00%
1-4200	Title I Part A	\$102,373.00	\$22,345.40	\$80,027.60	21.83%
1-4210	Title I Part A - Accountability	\$6,295.61	\$0.00	\$6,295.61	0.00%
1-4310	Title II Part A	\$23,611.00	\$19,974.18	\$3,636.82	84.60%
1-4400	Federal Funds	\$163,425.00	\$71,655.93	\$91,769.07	43.85%
1-5000	Repayment of Taxes	\$0.00	\$3,560.46	-\$3,560.46	
1-6000	Summer School	\$9,026.14	\$0.00	\$9,026.14	0.00%
1-9000	Payroll Reimbursed by Other Funds/Agencies	\$0.00	\$1,339.37	-\$1,339.37	
<b>Totals</b>		<b>\$9,819,301.54</b>	<b>\$2,379,455.62</b>	<b>\$7,439,845.92</b>	<b>24.23%</b>

## 2015/16 Projections vs. Actuals for General Fund As of October 31, 2015

### Income

2015/16 Budgeted Income = \$9,669,301.54				Running Balance
Month	Projected Income	Actual Income	Over/(Under) Projection	Over/(Under) Projection
September	\$1,921,290.22	\$1,907,051.53	(\$14,238.69)	(\$14,238.69)
October	\$546,315.54	\$378,593.81	(\$167,721.73)	(\$181,960.42)
November	\$214,658.49			
December	\$168,245.85			
January	\$1,505,510.25			
February	\$804,485.89			
March	\$493,134.38			
April	\$371,301.18			
May	\$2,494,679.80			
June	\$830,593.00			
July	\$136,337.15			
August	\$182,749.79			

### Cash Flow

Month	Projected Cash Flow	Actual Cash Flow	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$1,067,992.92	\$1,003,785.00	(\$64,207.92)	(\$64,207.92)
October	(\$222,535.77)	(\$360,633.85)	(\$138,098.08)	(\$202,306.00)
November	(\$598,379.68)	\$0.00		
December	(\$594,713.88)	\$0.00		
January	\$734,695.08	\$0.00		
February	\$30,724.93	\$0.00		
March	(\$281,608.51)	\$0.00		
April	(\$399,513.99)	\$0.00		
May	\$1,695,388.65	\$0.00		
June	(\$103,222.58)	\$0.00		
July	(\$689,466.11)	\$0.00		
August	(\$789,361.06)	\$0.00		

### Expenses

2015/16 Budgeted Expenses = \$9,819,301.54				Running Balance
Month	Projected Expenses	Actual Expenses	Over/(Under) Projection	Over/(Under) Projection
September	\$853,297.30	\$903,266.53	\$49,969.23	\$49,969.23
October	\$768,851.31	\$739,227.66	(\$29,623.65)	\$20,345.58
November	\$813,038.17			
December	\$762,959.73			
January	\$770,815.17			
February	\$773,760.96			
March	\$774,742.89			
April	\$770,815.17			
May	\$799,291.15			
June	\$933,815.58			
July	\$825,803.26			
August	\$972,110.85			

### General Fund Balance

Beginning Reconciled GF Balance = \$2,706,808.09			
Month	Projected GF Balance	Actual Reconciled GF Balance	Over/(Under) Projection
September	\$3,774,801.01	\$3,710,593.09	(\$64,207.92)
October	\$3,552,265.24	\$3,349,959.24	(\$202,306.00)
November	\$2,953,885.56		
December	\$2,359,171.68		
January	\$3,093,866.76		
February	\$3,124,591.69		
March	\$2,842,983.18		
April	\$2,443,469.19		
May	\$4,138,857.84		
June	\$4,035,635.26		
July	\$3,346,169.15		
August	\$2,556,808.09		

## Lunch Fund Checks and Liabilities

Check Number	Date	Payee	Reason	Amount
EFT	10/8/2015	Sysco - EFT	Commodities	\$ 9,027.52
4981	10/8/2015	Pepsi-cola Bottling	Beverages	\$ 577.40
4982	10/8/2015	Chesterman Company	Beverages	\$ 106.50
4983	10/8/2015	Cash-wa Distributing Co.	Commodities	\$ 5,011.18
4983	10/8/2015	Cash-wa Distributing Co.	Ice Machine (Lunch Fund Portion)	\$ 258.50
4983	10/8/2015	Cash-wa Distributing Co.	Warmer Oven	\$ 1,799.00
4985	10/8/2015	Thompson Company	Commodities	\$ 269.44
4986	10/8/2015	Roberts Dairy	Milk Products	\$ 4,517.57
4988	10/8/2015	Minden Office Supply	Lunch Room Printer Ink	\$ 46.83
4989	10/8/2015	Mason's Market	Commodities	\$ 7.58
4990	10/8/2015	Dollar General	Lunch Room Supplies	\$ 43.21
4991	10/8/2015	A-1 Refrigeration	Lunch Room Equipment Repair	\$ 98.54
4992	10/8/2015	Minden Middle School	Water	\$ 108.00
4994	10/8/2015	Wal-mart #01-0598	Lunch Room Supplies	\$ 15.29
<b>Subtotal</b>				<b>\$ 21,886.56</b>
<b>Net Payroll - November 2015</b>				<b>\$ 14,270.79</b>
<b>Total Lunch Fund Disbursements</b>				<b>\$ 36,157.35</b>

## Building Fund Liabilities - New High School Construction

Check Number	Date	Payee	Reason	Amount
11/10/2015	11/10/2015	DLR Group, Inc.	Bid Negotiation - 100% Complete	\$ 1,477.20
11/10/2015	11/10/2015	DLR Group, Inc.	Bid Negotiations - 100% Complete	\$ 31,625.10
11/10/2015	11/10/2015	DLR Group, Inc.	Construction Services - 4% Complete	\$ 15,889.11
11/10/2015	11/10/2015	DLR Group, Inc.	HS Value Engineering Redesign Fees - Civil Engineer	\$ 3,407.50
11/10/2015	11/10/2015	DLR Group, Inc.	HS Value Engineering Redesign Fees - Farris Engineering Consult	\$ 20,000.00
11/10/2015	11/10/2015	DLR Group, Inc.	Reimbursable Meals	\$ 33.08
11/10/2015	11/10/2015	DLR Group, Inc.	Reimbursable Printing Costs	\$ 2,652.68
11/10/2015	11/10/2015	DLR Group, Inc.	Reimbursable Transportation/Mileage	\$ 425.32
11/10/2015	11/10/2015	Boyd Jones Construction Co.	CMR Fee - 16.03% Complete	\$ 23,687.58
11/10/2015	11/10/2015	Boyd Jones Construction Co.	Construction Effort - 16.51% Complete	\$ 25,954.00
11/10/2015	11/10/2015	Boyd Jones Construction Co.	Reimbursable Expenses - 4.00% Complete	\$ 2,820.58
11/10/2015	11/10/2015	Boyd Jones Construction Co.	Earthwork, Site Demo, Erosion Control - 20.45% Complete	\$ 161,100.00
11/10/2015	11/10/2015	Boyd Jones Construction Co.	General Requirements - 23.89% Complete	\$ 12,394.80
11/10/2015	11/10/2015	Boyd Jones Construction Co.	Sod, Seed, Temporary Water - 0.06% Complete	\$ 12.50
11/10/2015	11/10/2015	Boyd Jones Construction Co.	Utility Relocation - 96.13% Complete	\$ 18,204.15
<b>Subtotal - Liabilities Paid From Bond Proceeds</b>				<b>\$ 319,683.60</b>
460	11/10/2015	Olsson Associates, Inc.	Site Grading and Overexcavation Oversight - 7% Complete	\$ 879.20
460	11/10/2015	Olsson Associates, Inc.	Site Grading and Overexcavation Oversight - 35% Complete	\$ 3,516.80
<b>Subtotal - Liabilities Paid From Existing Building Fund Proceeds</b>				<b>\$ 4,396.00</b>
<b>Total Building Fund Liabilities - New High School Construction - November 2015</b>				<b>\$ 324,079.60</b>

**Total Minden HS Construction/MS Renovation Billings as of 9/30/15**

Item #	Work Description	Original Budget	Change Orders	Current Budget**	Total Work Previously Completed and Billed	Work Billed This Period	Materials Purchased and Stored	Total Completed & Stored	% Complete	Remaining Balance	Retainage
1	Pre-Bond Effort	\$6,527.00		\$6,527.00	\$6,527.00			\$6,527.00	100.00%	\$0.00	\$0.00
1	Pre-Construction Effort	\$35,960.00		\$35,960.00	\$35,858.00	\$0.00		\$35,858.00	100.00%	\$102.00	\$0.00
1	Construction Effort	\$574,628.00		\$574,628.00	\$68,910.00	\$25,954.00		\$94,864.00	16.51%	\$479,764.00	\$0.00
1	Reimbursable Expenses	\$298,846.00		\$298,846.00	\$9,120.83	\$2,820.58		\$11,941.41	4.00%	\$286,904.59	\$0.00
1	General Requirements	\$59,250.00		\$59,250.00	\$380.63	\$13,772.00		\$14,152.63	23.89%	\$45,097.37	\$1,415.26
1	Surveying	\$39,185.00		\$39,185.00				\$0.00	0.00%	\$39,185.00	\$0.00
1	Winter Conditions (gas, tenting, covering, blankets, thawing)	\$155,000.00		\$155,000.00				\$0.00	0.00%	\$155,000.00	\$0.00
2	Utility Relocate	\$259,615.00		\$259,615.00	\$229,336.35	\$20,226.83		\$249,563.18	96.13%	\$10,051.82	\$24,956.32
2	Earthwork, Site Demo, Site Utilities, Erosion Control	\$876,474.00		\$876,474.00	\$249.83	\$179,000.00		\$179,249.83	20.45%	\$697,224.17	\$17,924.98
2	Selective Demo in MS	\$50,000.00		\$50,000.00				\$0.00	0.00%	\$50,000.00	\$0.00
2	Termite Control	\$10,000.00		\$10,000.00				\$0.00	0.00%	\$10,000.00	\$0.00
2	Concrete Paving	\$542,418.00		\$542,418.00				\$0.00	0.00%	\$542,418.00	\$0.00
2	Site Signs, Striping, Sealants, Retaining Wall, Fence	\$73,136.00		\$73,136.00				\$0.00	0.00%	\$73,136.00	\$0.00
2	Sod/Seed/Temp. Water	\$25,000.00		\$25,000.00		\$13.89		\$13.89	0.06%	\$24,986.11	\$1.39
2	Landscaping Allowance	\$30,000.00		\$30,000.00				\$0.00	0.00%	\$30,000.00	\$0.00
3	Concrete Foundations	\$805,091.00		\$805,091.00				\$0.00	0.00%	\$805,091.00	\$0.00
3	Building Concrete Flatwork	\$652,712.00		\$652,712.00				\$0.00	0.00%	\$652,712.00	\$0.00
3	Hollow Cores	\$147,505.00		\$147,505.00				\$0.00	0.00%	\$147,505.00	\$0.00
3	Structural Precast	\$1,363,802.00		\$1,363,802.00				\$0.00	0.00%	\$1,363,802.00	\$0.00
4	Masonry	\$2,044,928.00		\$2,044,928.00				\$0.00	0.00%	\$2,044,928.00	\$0.00
5	Steel Fab	\$650,600.00		\$650,600.00				\$0.00	0.00%	\$650,600.00	\$0.00
5	Steel/HC/Precast Erection	\$737,000.00		\$737,000.00				\$0.00	0.00%	\$737,000.00	\$0.00
6	Woods	\$84,125.00		\$84,125.00				\$0.00	0.00%	\$84,125.00	\$0.00
7	Sheet Waterproofing	\$29,575.00		\$29,575.00				\$0.00	0.00%	\$29,575.00	\$0.00
7	Drain Tile at CIP Wall	\$4,200.00		\$4,200.00				\$0.00	0.00%	\$4,200.00	\$0.00
7	Fluid Applied Air Barrier	\$59,000.00		\$59,000.00				\$0.00	0.00%	\$59,000.00	\$0.00
7	Foam-in-Place Insulation Allowance	\$30,000.00		\$30,000.00				\$0.00	0.00%	\$30,000.00	\$0.00
7	Insulated Wall Panels	\$24,000.00		\$24,000.00				\$0.00	0.00%	\$24,000.00	\$0.00
7	Composite Wall Panels	\$105,148.00		\$105,148.00				\$0.00	0.00%	\$105,148.00	\$0.00
7	Roofing	\$772,075.00		\$772,075.00				\$0.00	0.00%	\$772,075.00	\$0.00
7	Fireproofing Allowance	\$10,000.00		\$10,000.00				\$0.00	0.00%	\$10,000.00	\$0.00
7	Building Sealants	\$58,000.00		\$58,000.00				\$0.00	0.00%	\$58,000.00	\$0.00
8	Door/Frame/Hardware Allowance	\$246,000.00		\$246,000.00				\$0.00	0.00%	\$246,000.00	\$0.00
8	Install Doors/Frames/HW	\$82,794.00		\$82,794.00				\$0.00	0.00%	\$82,794.00	\$0.00
8	Access Doors	\$6,000.00		\$6,000.00				\$0.00	0.00%	\$6,000.00	\$0.00
8	OH and Coiling Doors	\$62,425.00		\$62,425.00				\$0.00	0.00%	\$62,425.00	\$0.00
8	Storefront and Glass	\$315,328.00		\$315,328.00				\$0.00	0.00%	\$315,328.00	\$0.00
9	Drywall & Framing	\$384,000.00		\$384,000.00				\$0.00	0.00%	\$384,000.00	\$0.00
9	Tiling	\$77,541.00		\$77,541.00				\$0.00	0.00%	\$77,541.00	\$0.00
9	Acoustical Tile Ceilings	\$95,675.00		\$95,675.00				\$0.00	0.00%	\$95,675.00	\$0.00
9	Acoustical Wall and Ceiling Panel Allowance	\$82,255.00		\$82,255.00				\$0.00	0.00%	\$82,255.00	\$0.00
9	LVT & Carpet	\$263,719.00		\$263,719.00				\$0.00	0.00%	\$263,719.00	\$0.00
9	Wood Flooring	\$125,500.00		\$125,500.00				\$0.00	0.00%	\$125,500.00	\$0.00
9	Concrete Treated Flooring Systems	\$34,040.00		\$34,040.00				\$0.00	0.00%	\$34,040.00	\$0.00
9	Painting	\$287,634.00		\$287,634.00				\$0.00	0.00%	\$287,634.00	\$0.00
10	Toilet Partitions/Accessories/Specialties	\$64,156.00		\$64,156.00				\$0.00	0.00%	\$64,156.00	\$0.00
10	Visual Display Boards	\$30,852.00		\$30,852.00				\$0.00	0.00%	\$30,852.00	\$0.00
10	Signage Allowance	\$50,000.00		\$50,000.00				\$0.00	0.00%	\$50,000.00	\$0.00
10	Lockers	\$76,640.00		\$76,640.00				\$0.00	0.00%	\$76,640.00	\$0.00
10	Expansion Joint Covers	\$10,000.00		\$10,000.00				\$0.00	0.00%	\$10,000.00	\$0.00
11	Athletic Equipment Allowance	\$60,000.00		\$60,000.00				\$0.00	0.00%	\$60,000.00	\$0.00
12	Educational Casework	\$342,943.00		\$342,943.00				\$0.00	0.00%	\$342,943.00	\$0.00
12	Auditorium Rigging & Curtains Allowance	\$85,000.00		\$85,000.00				\$0.00	0.00%	\$85,000.00	\$0.00

**Total Minden HS Construction/MS Renovation Billings as of 9/30/15**

Item #	Work Description	Original Budget	Change Orders	Current Budget**	Total Work Previously Completed and Billed	Work Billed This Period	Materials Purchased and Stored	Total Completed & Stored	% Complete	Remaining Balance	Retainage
12	Auditorium Seating	\$90,000.00		\$90,000.00				\$0.00	0.00%	\$90,000.00	\$0.00
12	Auditorium Lighting & Sound	\$0.00		\$0.00				\$0.00	0.00%	\$0.00	\$0.00
12	Bleachers (500 seats)	\$50,000.00		\$50,000.00				\$0.00	0.00%	\$50,000.00	\$0.00
13	Fire Sprinkler	\$210,900.00		\$210,900.00				\$0.00	0.00%	\$210,900.00	\$0.00
14	Elevator	\$68,100.00		\$68,100.00				\$0.00	0.00%	\$68,100.00	\$0.00
15	Plumbing & HVAC	\$4,231,500.00		\$4,231,500.00				\$0.00	0.00%	\$4,231,500.00	\$0.00
16	Electrical	\$2,937,977.00		\$2,937,977.00				\$0.00	0.00%	\$2,937,977.00	\$0.00
	CMR Fee (3.28% equal Installments of Total Fee/25 months = \$26319.53/mo.	\$658,257.00		\$658,257.00	\$79,227.37	\$26,319.53		\$105,546.90	16.03%	\$552,710.10	\$10,554.69
	Subcontractor Bond Allowance	\$150,000.00		\$150,000.00	\$118,605.00			\$118,605.00	79.07%	\$31,395.00	\$11,860.50
	CMR Bond	\$195,588.00		\$195,588.00				\$0.00	0.00%	\$195,588.00	\$0.00
	2% CMR Contingency	\$432,861.00		\$432,861.00				\$0.00	0.00%	\$432,861.00	\$0.00
	<b>Total</b>	<b>\$22,421,485.00</b>	<b>\$0.00</b>	<b>\$22,421,485.00</b>	<b>\$548,215.01</b>	<b>\$268,106.83</b>	<b>\$0.00</b>	<b>\$816,321.84</b>	<b>3.64%</b>	<b>\$21,605,163.16</b>	<b>\$66,713.14</b>

\*\* Based on August 6, 2015 GMP budget provided to the board by Boyd Jones Construction.

# Bank Statement Reconciliation

Description

Adjustment Date

Adjustment Amount

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Minden High School                      10/01/2015    through    10/31/2015

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## Bank Statement Reconciliation Summary

Statement Balance	\$ 164,319.93
- Outstanding checks	\$ 3,890.14
+ Outstanding Deposits	\$ 0.00
+ Outstanding Adjustments	\$ 0.00
- Outstanding Investment Transfers	\$ 0.00
Total	<hr/> \$ 160,429.79
+ Investments	\$ 37,000.00
Book Balance	<hr/> \$ 197,429.79

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
11/10/2015	32729	Ameritas Life Insurance Corp.	EE 403(b) Contribution Withholding	\$ 250.00
11/10/2015	32730	Annuities Service Center	EE 403(b) Contribution Withholding	\$ 250.00
11/10/2015	32731	Blue Cross Blue Shield	EE & ER Health & Dental Insurance Premiums	\$ 106,609.36
11/10/2015	32732	Community Health Charities of Nebraska	EE Charitable Donations	\$ 10.00
11/10/2015	32733	Horace Mann Life Insurance Company	EE 403(b) Contribution Withholding	\$ 6,550.00
11/10/2015	32734	Minden Public Schools	EE & ER Retirement Contributions	\$ 90,483.30
11/10/2015	32734	Minden Public Schools	EE Court Settlement	\$ 806.00
11/10/2015	32734	Minden Public Schools	Employee FEBA - Dependent Care	\$ 2,050.02
11/10/2015	32734	Minden Public Schools	Employee FEBA - Medical/Dental	\$ 4,941.79
11/10/2015	32735	Mps Payroll	EE & ER FICA, Medicare, & Federal Income Tax	\$ 113,260.52
11/10/2015	32736	Mps Payroll NE Income Tax	EE Nebraska Income Tax Withholding	\$ 15,112.88
11/10/2015	32737	New York Life	EE 403(b) Contribution Withholding	\$ 200.00
11/10/2015	32738	Pacific Life	EE 403(b) Contribution Withholding	\$ 300.00
11/10/2015	32739	Principal Life Insurance Company	ER Long-Term Disability Premiums	\$ 1,800.24
11/10/2015	32740	Guardian (The)	EE Life Insurance Premiums	\$ 760.65
11/10/2015	32741	Apple Computer	MS Magic Trackpad	\$ 69.00
11/10/2015	32742	AS Central Services - OCIO	Distance Learning Services	\$ 227.47
11/10/2015	32743	Aurora Cooperative	Fuel Purchases	\$ 1,139.90
11/10/2015	32744	Bauer Built Tire	Coach Bus Tires & Mounting	\$ 2,384.76
11/10/2015	32745	Bill's Plumbing	East Plumbing Repairs	\$ 62.98
11/10/2015	32745	Bill's Plumbing	MS Plumbing Repairs	\$ 95.00
11/10/2015	32745	Bill's Plumbing	Rental House Plumbing Repairs	\$ 65.00
11/10/2015	32745	Bill's Plumbing	East Plumbing Repairs	\$ 97.20
11/10/2015	32746	Broken Bow Public School	HS Ag Distance Learning Classes	\$ 600.00
11/10/2015	32747	C.L. Barnhouse Company	HS Instrumental Sheet Music	\$ 95.52
11/10/2015	32748	Cardmember Service	Preschool & Activities Supplies	\$ 46.00
11/10/2015	32748	Cardmember Service	Preschool Conference Registration	\$ 25.00
11/10/2015	32748	Cardmember Service	SPED Law Workshop Registration	\$ 50.00
11/10/2015	32748	Cardmember Service	Holocaust Workshop Registration	\$ 60.00
11/10/2015	32748	Cardmember Service	HS Saw Repairs	\$ 15.55
11/10/2015	32748	Cardmember Service	East Instructional Book	\$ 25.13
11/10/2015	32749	CDW-Government, Inc	HS Server Battery Backup	\$ 360.94
11/10/2015	32750	Century Link Long Distance	District Long Distance Telephone	\$ 73.13
11/10/2015	32751	CenturyLink - Regular Telephone	Preschool Telephone	\$ 47.25
11/10/2015	32751	CenturyLink - Regular Telephone	HS Fax Line	\$ 41.65
11/10/2015	32751	CenturyLink - Regular Telephone	HS Telephone Line	\$ 48.37
11/10/2015	32751	CenturyLink - Regular Telephone	Activities Director Telephone Line	\$ 51.04
11/10/2015	32751	CenturyLink - Regular Telephone	MS Telephone Line	\$ 129.07
11/10/2015	32751	CenturyLink - Regular Telephone	East Telephone Line	\$ 264.55
11/10/2015	32751	CenturyLink - Regular Telephone	District Fax Line	\$ 43.05
11/10/2015	32751	CenturyLink - Regular Telephone	District Emergency Line	\$ 77.52
11/10/2015	32752	Charter Communications	Distance Learning Services	\$ 312.31
11/10/2015	32753	City Of Minden	Utilities	\$ 17,532.47
11/10/2015	32754	Coach Masters, Inc.	Coach Bus Repairs	\$ 2,538.82
11/10/2015	32754	Coach Masters, Inc.	Coach Bus Repairs	\$ 1,230.94
11/10/2015	32755	Computer Hardware, Inc.	MS Computer Repairs	\$ 239.00
11/10/2015	32755	Computer Hardware, Inc.	East Computer Repair	\$ 244.00
11/10/2015	32755	Computer Hardware, Inc.	MS Computer Repairs	\$ 239.00
11/10/2015	32755	Computer Hardware, Inc.	East Computer Repairs	\$ 339.00
11/10/2015	32755	Computer Hardware, Inc.	East Projectors	\$ 1,698.00
11/10/2015	32755	Computer Hardware, Inc.	East Projector Bulbs	\$ 260.00
11/10/2015	32756	Conditioned Air Mechanical Systems & Service	HVAC Repairs	\$ 4,631.85
11/10/2015	32757	Cornhusker Cleaning Systems	HS Shop Power Washer Repair	\$ 328.90
11/10/2015	32758	Dollar General	2nd Grade Supplies	\$ 35.00
11/10/2015	32758	Dollar General	Preschool Supplies	\$ 59.80
11/10/2015	32758	Dollar General	Custodial Supplies	\$ 33.50
11/10/2015	32759	Eakes Office Solutions	East Printer Staples	\$ 80.00
11/10/2015	32760	Educational Service Unit #10	Deaf Education Services	\$ 218.15
11/10/2015	32760	Educational Service Unit #10	MS Meeting Fee	\$ 10.00
11/10/2015	32760	Educational Service Unit #10	HS Meeting Fee	\$ 30.00
11/10/2015	32761	Educational Service Unit #11	SPED Conference Meals	\$ 20.70
11/10/2015	32761	Educational Service Unit #11	Distance Learning Services	\$ 2,500.00

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
11/10/2015	32762	Family Physical Therapy & Sports Center, P.C.	PT & OT Services	\$ 3,225.38
11/10/2015	32763	Fifth Street Printing	Envelope Printing	\$ 23.50
11/10/2015	32764	Franklin Public Schools	7/8 Grade Quiz Bowl Entry	\$ 25.00
11/10/2015	32764	Franklin Public Schools	5/6 Grade Quiz Bowl Entry	\$ 25.00
11/10/2015	32765	Gary Braun Electric, Inc.	MS Electrical Repairs	\$ 117.44
11/10/2015	32766	Glenwood	Wireless Network Repairs	\$ 190.00
11/10/2015	32767	Holdrege Public Schools	7/8 Grade Quiz Bowl Entry	\$ 25.00
11/10/2015	32767	Holdrege Public Schools	5/6 Grade Quiz Bowl Entry	\$ 25.00
11/10/2015	32768	Hometown Leasing	Copier & Printer Lease	\$ 2,734.54
11/10/2015	32769	JW Pepper & Son, Inc.	HS Instrumental Sheet Music	\$ 233.99
11/10/2015	32769	JW Pepper & Son, Inc.	HS Instrumental Sheet Music	\$ 48.00
11/10/2015	32769	JW Pepper & Son, Inc.	HS Instrumental Sheet Music	\$ 92.00
11/10/2015	32770	Kearney Hub	Employment Advertising	\$ 168.91
11/10/2015	32771	Landmark Implement Carquest	Gator Oil Filter	\$ 6.20
11/10/2015	32771	Landmark Implement Carquest	Bus 16T Antifreeze	\$ 32.36
11/10/2015	32772	Mason's Market	MS Life Skills Supplies	\$ 45.75
11/10/2015	32772	Mason's Market	HS SPED Supplies	\$ 23.46
11/10/2015	32772	Mason's Market	Kindergarten Supplies	\$ 64.09
11/10/2015	32772	Mason's Market	HS FCS Supplies	\$ 185.34
11/10/2015	32772	Mason's Market	East Life Skills Supplies	\$ 36.58
11/10/2015	32772	Mason's Market	MS Science Supplies	\$ 25.73
11/10/2015	32773	Matheson Tri-Gas, Inc.	HS Metals Shop Supplies	\$ 102.40
11/10/2015	32773	Matheson Tri-Gas, Inc.	HS Metals Shop Supplies	\$ 62.20
11/10/2015	32774	McGraw Hill School Education	East Textbooks	\$ 44.55
11/10/2015	32775	Minden Courier	Board Postings	\$ 96.40
11/10/2015		Minden Exchange Bank - EFT	Direct Deposit Fees	\$ 34.45
11/10/2015	32776	Minden Hardware	Repairs, Maintenance, & Supplies	\$ 92.57
11/10/2015	32777	Minden Lumber & Concrete	Grounds Supplies	\$ 3.03
11/10/2015	32777	Minden Lumber & Concrete	Activity Building Gutter Repair	\$ 13.80
11/10/2015	32778	Minden Machine Shop, Inc.	Bus Barn Pit Cover	\$ 1,308.29
11/10/2015	32779	Minden Office Supply	American Flag for HS	\$ 50.99
11/10/2015	32780	Mower Medic, LLC	Chain Saw Chain Sharpening	\$ 49.00
11/10/2015	32781	Mps Lunch Fund M.s.	Board Paid Meals	\$ 12.85
11/10/2015	32782	Mps Petty Cash	Postage	\$ 53.55
11/10/2015	32783	Napa Auto Parts	HVAC AHU Belts	\$ 17.00
11/10/2015	32783	Napa Auto Parts	Van 6V1 Repairs	\$ 12.24
11/10/2015	32783	Napa Auto Parts	Shop Supplies & Air Line Repairs	\$ 83.05
11/10/2015	32783	Napa Auto Parts	Shop Supplies	\$ 8.03
11/10/2015	32783	Napa Auto Parts	Air Line Repairs	\$ 10.45
11/10/2015	32784	NCSA	2015 Latino Summit Registrations	\$ 90.00
11/10/2015	32785	Nebraska School Counselor Association	2015 NSCA School Counselor Academy Registration	\$ 200.00
11/10/2015	32785	Nebraska School Counselor Association	2015 NSCA School Counselor Academy Registration	\$ 200.00
11/10/2015	32786	Omaha World-Herald - NEI	HS Media Center Newspaper Subscription	\$ 52.15
11/10/2015	32786	Omaha World-Herald - NEI	HS Classroom Newspaper Subscriptions	\$ 148.20
11/10/2015	32787	One Source	October Background Checks	\$ 78.00
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 14A Repair	\$ 351.95
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 98A Repair	\$ 773.63
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 96A Repair	\$ 416.32
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 93A Repair	\$ 340.56
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 13B Repair	\$ 451.06
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 14B Repair	\$ 289.26
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 13A Repair	\$ 289.26
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 14A Repair	\$ 939.39
11/10/2015	32788	Pavelka Truck & Trailer Repair	Bus 98A Repair	\$ 533.97
11/10/2015	32789	Pearson Clinical Assessment	BASC-3 Testing Supplies	\$ 166.00
11/10/2015	32790	Perma-Bound	MS Library Books	\$ 757.14
11/10/2015	32791	Perry, Guthery, Haase & Gessford, P.C., L.L.O	HS Construction Project Legal Fees	\$ 420.00
11/10/2015	32792	Pohl, Sandra S	Conference Mileage	\$ 74.75
11/10/2015	32793	PowerSchool Group, LLC	PowerSchool Annual Hosting Fees	\$ 7,487.50
11/10/2015	32794	PPG Architectural Finishes	Field Marking Paint	\$ 270.00
11/10/2015	32795	Presto-X Company	Pest Control Services	\$ 119.48
11/10/2015	32796	Renaissance Learning	MS Library Software	\$ 27.00

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
11/10/2015	32797	Repair Zoom, LLC	MS iPad Repairs	\$ 504.96
11/10/2015	32798	Runions Wholesale, Inc.	Sod Cutter Rental	\$ 250.00
11/10/2015	32799	School Specialty, Inc.	MS Library Supplies	\$ 6.38
11/10/2015	32799	School Specialty, Inc.	MS Library Supplies	\$ 10.91
11/10/2015	32799	School Specialty, Inc.	Teammates Aide Shelving	\$ 138.44
11/10/2015	32800	Source Gas, LLC	East Natural Gas	\$ 556.67
11/10/2015	32800	Source Gas, LLC	Activity Building Natural Gas	\$ 407.77
11/10/2015	32800	Source Gas, LLC	HS Natural Gas	\$ 534.58
11/10/2015	32800	Source Gas, LLC	MS Natural Gas	\$ 479.71
11/10/2015	32801	Supplyworks	Custodial Supplies	\$ 725.43
11/10/2015	32802	TAESE/USU	Tri-State SPED Law Conference Registration	\$ 210.00
11/10/2015	32803	Village Uniform	Custodial Supplies	\$ 493.36
11/10/2015	32804	William Macgill Co	Custodial Supplies	\$ 144.00
11/10/2015	32805	Woodward's Disposal Service, Inc.	Shredding Service	\$ 52.00
11/10/2015	32806	Wright Express Fleet Services	Transportation Fuel	\$ 613.70
11/10/2015	32807	Baldwin Construction, Inc.	Gymnasium Soffitt & Facia Repair	\$ 8,000.00
11/10/2015	32808	Mower Medic, LLC	Magnum Mower New Engine & Install	\$ 1,698.66
<b>Subtotal</b>				<b>\$ 420,871.59</b>
<b>Net Payroll - November 2015</b>				<b>\$ 316,089.84</b>
<b>Total General Fund Disbursements - November 2015</b>				<b>\$ 736,961.43</b>

Secretary \_\_\_\_\_

# **Superintendent's Report November 2015**

## **Audit Report**

Dana Cole has completed the district audit, and Karen Labenz met with the finance committee to discuss the audit as required by law. The annual financial report was submitted to the Nebraska Department of Education prior to the November 1<sup>st</sup> deadline.

## **School Board Conference**

Ken Carpenter, Justin Glanzer, Craig Grams, Richard Jacobsen, Kevin Raun, and Rusty Rhynalds, and I will be attending the state school board conference in LaVista on November 18-20.

## **December, January, and February Board Meetings**

Just a reminder that our December, January, and February board meetings will begin at 5:00 pm per Policy 9300.

# **MINDEN PUBLIC SCHOOLS**

## **ACTIVITIES/ATHLETIC DEPARTMENT**

*Phillip Hoyt, Assistant Principal  
Avenue*

*Activities Director*

*325 North Yates*

*Minden, NE 68959-1598  
308-832-2254 School  
308-832-1892 Fax*

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### **NOVEMBER 2015-16 BOARD MEETING ACTIVITIES DIRECTOR REPORT**

The fall sports teams have all completed their seasons as we move into November and the winter sports seasons begin. Those teams worked hard and we can be proud of those students and coaches for their efforts. The winter seasons have started for Jr. High girls basketball, Jr High wrestling and Play Production.

The boys and girls cross country teams finished as well in the last part of their season. The boys team finished as the 2015 C-3 District Champions on Oct 15 qualifying them for the state meet. Individual medalists were Leobardo Iniguez-Jauregui 3<sup>rd</sup>, Aiden Wheelock 4<sup>th</sup>, Tyler Stangl 7<sup>th</sup>, Jay Maska 8<sup>th</sup>, Rodrigo Jauregui 6<sup>12th</sup>, and Alex Olson 28<sup>th</sup>. On the girl's side, Lily Van Dusen was 13th and also qualified for the Nebraska State Cross Country Championships held in Kearney on Oct 23.

At the state meet the Minden boys did awesome as they finished as the 2015 Class C State Runner-up Team. Individual results were Aiden Wheelock 14<sup>th</sup>, Leobardo Iniguez-Jauregui 15<sup>th</sup>, Tyler Stangl 18<sup>th</sup>, Rodrigo Jauregui 37<sup>th</sup>, Jay Maska 43<sup>rd</sup>, and Colton Taylor 54<sup>th</sup>. In the girl's race, Lily Van Dusen finished in 68<sup>th</sup> place. These athletes and their coaches can be proud of their season and the Class C Boys State Runner-Up Team finish.

The girls golf team had a successful season this fall and finished their season at the Class C Girls State Golf Tournament held at Lake Maloney Golf Course in North Platte on Oct 12-13. The girls finished in 6<sup>th</sup> place with Paige Christensen just short of an individual state medal. Individual results were Paige – 19<sup>th</sup>, Sophie Pinkham – 28<sup>th</sup>, Taylor Kissinger-38<sup>th</sup>, Sam Bendix-50<sup>th</sup> and Sarah Richards-74<sup>th</sup>. These girls and Coach Steve Exstrom can be proud of a good season and can look forward to next year.

The varsity volleyball team continued to play hard all season. The team finished 3<sup>rd</sup> at the SWC Tournament as they were defeated by Gothenburg in the semifinals and beat Broken Bow for the 3<sup>rd</sup> place honor. The young ladies ended their season at sub-districts in Kearney by defeating Adams Central in the semi's before being defeated by Kearney Catholic in the C1-10 Sub-district finals on Nov 3rd. The team finished with a 22-12 record for the year, and we can all be proud of these young ladies and their coaches. Post season honors will be announced in November.

Varsity football finished their regular season game with a loss to 9-1 Central City. Their final game was played with a lot of heart and grit as they were able to put 21 points on the board against this tough team. The young men and their coaches can be proud of their season and look forward to 2015. Post-season All District/State Football selections will be coming up later this month.

The marching band performed at home football games throughout the fall. They performed at Harvest of Harmony on October 3 and Minden Bandfest on October 17 receiving a Superior rating. At the Nebraska Band Masters Association Competition on October 24<sup>th</sup> at Hastings College they received an Excellent rating. The high school and junior high bands will both participate in the Veterans Day Program at CL Jones Middle School on November 11th. We look forward to the pep band performing at the home varsity basketball games this winter.

**The Minden vocal groups have been preparing for upcoming activities. The Amethyst Group has performed the National Anthem at home volleyball contests and performed with the UNK Nebraskats at the Minden Opera House on Thursday November 5<sup>th</sup>. The group is preparing to record for the NTV Holiday Harmonies, the Minden Jazzethyst Tour and the winter concerts. The middle school music program will be Dec. 15 at 6:30 and the high school music program will be Dec. 16 at 7:30.**

**Play Production is practicing for the One Act Play Festival in Ord on Nov 9<sup>th</sup> and their public performances on November 17 at the Minden High School Gym. They will perform at the SWC Play Production Competition held at Cozad on Nov 23. The B-5 District Play Production is Dec 4 in Holdrege at the Tassel and State Play Production is Dec 11 at the Johnny Carson Theatre in Norfolk. The coaches, sponsors and students are also building new sets and props at this time.**

**The 7<sup>th</sup> grade girls basketball team competed at the Gothenburg Jamboree on Nov 7 and the 8<sup>th</sup> grade girls competed at the Lexington Jamboree on Nov 7. Both teams will compete with Holdrege on Nov 13 and on Dec 3 against Adams Central.**

**The Jr. High wrestling team will compete at the Gibbon Invite on Friday, Nov 13. Their next contest is Tuesday, November 17 at McCook.**

**The wrestling and the boys and girls basketball teams will begin practice on Monday, Nov 16. The basketball teams will compete against Sandy Creek on November 30 in the Jamboree game held at Sandy Creek. The high school wrestling team will begin competition on December 4 at the Ravenna Invite.**

During East's October staff meeting, teachers compiled indicators to support the six tenants of AQuESTT. By compiling these indicators, staff became better informed concerning the state's classification of schools rating system. Sandy used these indicators to complete the required Evidence Based Analysis.

Sandy met with seven PAC members during the monthly PAC meeting on October 16th. Jana Green and Hailey Rhynalds presented information concerning their roles at East and the programs they use within their classrooms. Other topics discussed with members included the menus of food donated during parent/teacher conferences and Annual Yearly Progress status and plans.

On October 22nd, students at East practiced a fire drill and celebrated the state-bound cross country team during a pup rally.

Cathy Osgood ran a successful Book Fair in the East media center. Parents, students, and teachers enjoyed browsing through and purchasing books on October 26th through the 29th.

Staff at the Preschool and East connected with parents during the month of October by sending home report cards and meeting with parents during parent/teacher conferences. Ninety-five percent of families were in attendance.

East staff members met after school on November 2nd to review the routines of Program Specific. Staff members took time to share how they are using the routines within their own teaching.

Sandy attended the Tri-State Special Education Law Conference in Omaha on November 5th and 6th.

**Minden Public Schools**  
**Minden High School**

**Monthly School Board Meeting (November 2015)**

**Mr. Hosick-Principal's Report**

**1. Parent/Teacher Conferences (Fall) Attendance Rates :**

Year:	2015	2014	2013	2012	2011	2010
% Attendance:	52%	57%	55%	56%	66%	56%

**2. Microsoft IT Academy:**

Three weeks ago, Mr. Christensen and Mr. Reinertson attended the Microsoft IT Academy workshop in Grand Island. The purpose of the workshop was to provide additional training to educators already in the initiative as well as expanding the reach of this program. The Initiative is a partnership with the Nebraska Department of Education, Nebraska Career and Technical Education, Microsoft and Certiport. Through this Initiative, Nebraska high school and community college students can earn certification in Microsoft Word, Excel, PowerPoint and Access at the specialist and expert levels. The Nebraska focus for the 2014-2015 school year is Word and Excel certifications. Becoming certified validates that Nebraska students have the information technology skills they will need for college and career in today's technology-centered job market.

The Nebraska State Legislature appropriated \$250,000 in funds to support the implementation of the Microsoft IT Initiative in Nebraska high schools and community colleges during the 2014-2015 school year. From these funds, each participating school/campus received 500 Certiport MOS (Microsoft Office Specialist) exams and 30 teacher vouchers plus access to Microsoft online teaching resources.<sup>1</sup>

A study by International Data Corporation examined 14.6 million job postings between April and September 2013 from 25,000 job boards and staffing companies' corporate Web sites. The most required skills across all occupations include oral and written communication skills, attention to detail, customer service focus, organizational skills and problem-solving skills. It is notable that the only software package called out within the top 20 skills across all occupations is Microsoft Office: **Microsoft Office is number 3 on the list of most required skills.** The IT Initiative curriculum and certification aligns with the technology skills and training and the needs of Nebraska businesses and industries.<sup>1</sup>

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<sup>1</sup> "The Nebraska Microsoft IT Initiative." *This & That: A Newsletter for Nebraska Business, Marketing, and Information Technology Educators*. 2014 Winter Issue.

The Nebraska Microsoft IT Initiative will...

- contribute and strengthen Nebraska's economic growth by preparing students to become productive members of the workforce.
- prepare students by providing real-world skills.
- help students achieve skills and certification, in turn, become more confident and motivated to reach personal goals.
- offer professional development opportunities for educators to better prepare them to teach skill development and certifications to their students so they become employable and successful in college or career.

Currently, Minden High School is in their second year of the program. Moreover, last week in Jordan's Information Technology II class, we had two students, Jenae Boudreau and Alex Larsen, gain certification within Microsoft Word. His class is currently working in Excel and plan on taking their certification tests in this program before Christmas break.

### **3.Hispanic/Latino Education Summit:**

On October 27, 2015 Minden High School sent eight high school students to the Hispanic/Latino Education Summit in Kearney, Nebraska. This summit has been held for the last twelve years.

The purpose of the summit is to bring tomorrow's leaders together to learn about higher education. The keynote speaker this year was Lena Traslavena Stover. Lena is originally from Colombia. She earned a bachelor's degree at UNK and masters at UNO. Previously, she was a recruiter for UNO and now is working on her doctorate. Lena shared her life story with the kids to encourage them to aim high and reach for their goals.

After the keynote speaker, multiple break out sessions were held. Students could choose what sessions they wanted to attend. Sessions included topics such as scholarships, choosing a college, the importance of careful social networking, the Nebraska State College System, the University of Nebraska system, and other education oriented topics. Students were able to attend three of these sessions across the day.

Over 600 students and teachers attended the summit. Students came from all over Nebraska including Madison, Norfolk, Columbus, Scottsbluff, and the Lincoln/Omaha area.

The Minden students had a great time and indicated they would gladly return to the 13th summit next year to learn more about planning for college.

Minden students attending included Cesar Gonzalez, Miguel Aranda, Rodrigo Jauregui, Leobardo Iniguez, Alexis Ciprian, Maria Gonzalez, Valeria Uribe, & Lizeth Gonzalez. (a photo is included)

#### **4.Hispanic/Latino Education Summit:**

On October 27, twenty-six members of the MHS Spanish Club took a field trip to the Tassel in Holdrege to attend a concert given by Argentinan singer Emir Sensini. The concert program was coordinated by ESU #11. The majority of the concert was performed in Spanish with Emir teaching Spanish phrases from the songs so that the students could sing along. He spoke with the students about making each day count and considering the worth of their lives. He shared with the students about his own life. He grew up very poor with a mother who was a recovering alcoholic and a father who survived an attempted suicide. His story was truly inspiring.

Following the concert, we ate lunch at El Agave in Minden. The students all practiced their Spanish conversation skills with the waitstaff and ordered their meals in Spanish. We had a wonderful day and thank the administration for allowing us to take this day to enjoy Hispanic culture close-up.

Also this fall, the Spanish Club has been collecting food for the Kearney County Food Pantry. Currently almost 300 items have been donated by the club.

#### **5. UNK Imagination Art Day:**

On October 14th, juniors and senior students interested in Art were invited to come and visit the UNK's Art Department. The students attended a number of short demonstration and hands on workshops in the areas of graphic design, glassblowing, ceramics, and printmaking. During the day students were exposed to a number of art techniques from throwing a pot to using photo emulsion chemicals to create a print. Each of these demonstrations and short workshops allowed the students to experience what classes were available on the UNK campus. The university also supplied each student with lunch, a t-shirt, as well as a tote bag full of goodies. (Mrs. Dolan included a few pictures from the day.)

#### **6. UNL College of Engineering recognizes Minden High Teacher:**

The UNL College of Engineering was recently recognized Minden High School's Mr. Steve Zelif as "Most Influential Teacher". This award was given based on a recent survey given to all incoming engineering students this fall. The staff and administration are very proud of Mr. Zelif for his long standing dedication to our Minden students. (A copy of the award is included.)

# University of Nebraska-Lincoln

College of Engineering

Awards this certificate of recognition to

Steve Zeliff

Of Minden High School

In honor of your dedication to academic achievement and your readiness  
to surpass expectations for student support.

Presented on October 1, 2015



---

David Jones, Ph.D., P.E.  
Associate Dean of Undergraduate Student Services  
University of NE, College of Engineering

 Nebraska  
Engineering

September 28, 2015

Minden High School  
520 W 3rd St  
Minden, NE 68959

Greetings from the University of Nebraska's College of Engineering! We recently took a survey in our Engineering 010/100 course for all incoming engineering students and the following teachers were listed as someone's most influential teacher. In gratitude for the support your school has provided our Fall 2015 engineering class, we would like to gift your teachers with a certificate as a showing of our appreciation. We would be very grateful if you could present this award to your teacher(s) during a class period so that they may be publicly recognized.

With engineering being one of the most difficult academic curriculums, it takes many key players in a student's life to have the skill and determination to take on such a challenge. We thank you and your teachers, on behalf of our future engineers and our college, for being one of these lynchpin people to so many.

Our student's success matters to us greatly here in Nebraska Engineering and one of the major keys to success is having good academic groundwork from high school, thank you for providing such a foundation.

Sincerely,



Amber Retke  
Director of Recruitment  
aretke2@unl.edu | 402-472-7094



Nicole Franta  
Assistant Director of Recruitment  
nicole.franta@unl.edu | 402-554-3146

## Hispanic/Latino Education Summit-Kearney, Nebraska



Minden

students attending Hispanic/Latino Education Summit included Cesar Gonzalez, Miguel Aranda, Rodrigo Jauregui, Leobardo Iniguez, Alexis Ciprian, Maria Gonzalez, Valeria Uribe, & Lizeth Gonzalez.

Imagination Art Day @ UNK -Students attending mini- session



Students pictured: (left to right) Kailin Neilsen, Sam Clapper, Val Uribe.

## Imagination Art Day @ UNK -Students attending mini- session



Students pictured: Sam Clapper (kneeling) (standing from left to right) Val Uribe, Jaedyn Pittner, Hallie Grimes, Kailin Nielsen, Danni Schuster, Lizeth Gonzalez. (Back row) Bobby Lester, Jaxon Neal.

# C. L. Jones Middle School

## MPS Board of Education Report

### November 2015

#### **Fall Parent Teacher Conferences**

The fall conferences are cafeteria style for grades 6 - 8, and schedule conferences in grades 4 & 5. We had a good turnout.

Grade 4			Grade 5			Grade 6		
Stepp	18/18	100%	Schoone	20/22	91%	Grade 6	71%	
Olson	18/19	95%	Gilson	21/21	100%	Grade 7	75%	
Thatcher	16/16	100%	Christensen	22/24	92%	Grade 8	80%	

#### **CLJMS Webpage and twitter feed**

Below are three excellent submissions from Mrs. Maulsby's 7th and 8th grade Journalism class. A great deal of good press for CLJMS. We have a very active website and twitterfeed, @cljonesms as a result of these fine middle school students under the direction of Mrs. Maulsby.

I would encourage all the board members to checkout the middle school website. [CLJMS Homepage](#)

#### **What's cool in your school?**

Lights...camera...action! Grab your remotes and a seat on the couch. Our middle school students are about to become television stars! NBC News Nebraska has chosen to showcase our students in their weekly feature "What's cool in your school?" Seventh and eighth grade students are being highlighted for their recent work in creative and journalistic writing.

Morning anchor Josh Spreiter visited our classroom Wednesday morning to talk to students about their work in their English and Journalism classes. The kids were excited to share what they have accomplished so far this year, including essay writing, a school newsletter, and two school newscasts.

Our news teams have taken it upon themselves to cover many topics and events this school year, and it's time for them to be on the other side of the camera. Tune in to NBC News Nebraska on Thursday evening at 10pm and Friday morning at 6:30am to see what our amazing students have accomplished!

#### **CLJMS News**

Welcome to CLJ News...where your choice is the student voice! Please enjoy our Quarter 1 Episodes of CLJ News 7 and 8. The first quarter students worked extremely hard to put these episodes together. Click on the links below to hear news topics about anything from sports and weather to education and activities. Tune in next time for our Quarter 2 Episodes.

[CLJ News 7: Quarter 1 Episode](#)

[CLJ News 8: Quarter 1 Episode](#)

#### **Paw Print: Quarter 1 Edition**

It is my pleasure to announce the completion of our Quarter 1 Edition of The *Paw Print*. Journalism 7 and 8 students have been working extremely hard over the last few months to put together an amazing piece of published work. We invite you to check out our newsletter at the below link.

Be prepared to enjoy local, national, and global stories. Have a little laugh while guessing at some of the many faces of C.L. Jones and sorting through Comic Corner. Search for your next novel through reviews and October reading suggestions. Take a few surveys or learn some crazy facts. The *Paw Print* has it all!

A new edition of our newsletter will be posted each quarter. COMING SOON...CLJ News! Students have also been working on an iMovie newscast that will be posted sometime soon for all to enjoy! Thank you to the students for all of their hard work, and thank you to our readers for your interest this quarter. Check out the many faces of our newsteam.



**CLJMS Staff Mtg**  
**CLJMS Media Center,**  
**October 16, 2015, 2:25PM**  
**Agenda/Notes**

- Staff members are to bring iPads to all staff meetings.
- All black text is Mr. Osgood, All text in Blue are live links, Notes by Ann
- Anyone may add an agenda item. If you have an item for the agenda please add your name beside the item. If you add notes to the meeting do so in a different color and add your name.

### **Formative Assessment Links**

[Padlet](#) - QuickTime video created by Mr. Wheelock describing Padlet

[Draw, Choose, Write, or Say: Fantastic Formative Assessments](#) - Many of these are web based, not apps. Most are used by someone at CLJMS. What apps do we have on iPads that can be used in similar ways?

[Elements of Grading Part 1: Effective Grading Practices](#) - Dr. Doug Reeves

### **Purpose of Grading**

Provide feedback to students and teachers to improve performance and instruction

## Toxic Grading Practices

- Use of Zero
- Averaging grade
- Unequal Interval between grades

### Zero

- Bad work should not have more levels than passing work. Unfair to have 69 degrees of "F" as compared to 7 degrees for any other grade. This is especially a problem when there are no redo's, retakes, fixes, or when there are reducing the grade one can get, or averaging the failing with the redo.
- Doing the work is better than giving a Zero. Make them do the work.
- Use 4 pt. scale. Reduces failure, equal intervals, and gives the student a chance to succeed.

### Average

- Does not take into account progress. Does not evaluate a student as to where they actually are. Professional judgement is more important than a computer generated grade.

Real world. Make Work Product - Submit - Get Feedback - Redo to Improve

Make students do the work. Do not allow them to sandbag. Have incentives to get things done at the appropriate time. Hold students accountable. Give quality feedback.

## [Elements of Grading Part 2: Homework as Practice](#) - Dr. Doug Reeves

- Think of homework as Deliberative Practice - Immediate feedback, Collaborative, Error and then getting better
- Give students Ideal HW Examples for them to compare their work to.
- HW doesn't necessarily mean done at home. Done at school with feedback and collaboration.
- Fair - similar work similar grade.
- Accurate - If two teachers grade the same work, they would come up with the same result.
- Specific - feedback tells one how to improve. It is specific and tells the students what needs to be fixed.
- Timely - Immediate feedback or within 24 hours. (formative assessment)

## [Elements of Grading Part 3: Classroom Assessments](#) - Dr. Doug Reeves

### Formative assessments

1. Inform the student. Feedback which is Timely, Accurate, & Specific has the greatest impact on student learning - (out of 150 different interventions, Feedback tops the list - Hattie)
2. Inform teaching. Gives the teacher feedback on effectiveness.

Replace long summative assessments with short quizzes. Quiz to start class. See what the students know. (Socrative is great for this, as well as many other apps which we have available)

### How do you know an assessment is good?

- Reliable - Consistently graded. Not subjective. Criteria is known by student.
- Valid - Testing what we think we are testing.

### Rubrics

- Enemy is ambiguity. Better to have a rubric that is too specific.
- 4 - 6 Points
- Student should be able to explain what they need to do to improve. (If graded as a 2, a student should be able to explain how they can become a 3 or a 4)
- Use student input to build the rubric. Kid friendly.

## [Elements of Grading Part 4: Standards Based Grading](#) - Dr. Doug Reeves

[John Hattie discusses his research with the Bedley brothers](#)

[Toxic Grading Practices](#) - Dr. Doug Reeves

[Standards Based Grading and the Game of School](#) - Craig Messerman

## I. Parent Teacher Conferences

Parent Teacher Conferences, Fall 2015, are October 26th and 27th, from 4-8 PM.

- [Flyer PTConf2015](#)
- [Examples of NeSA and MAP reports to be sent home](#)
- [Osgood NeSA parent letter \(sample\)](#)  
4th & 5th -- You will give these reports to parents as they meet with you in the classroom.  
6th, 7th, & 8th, -- Parents will get these reports from the office as they come into the school. If parents do not have them when they sit down with you, please send them back to the office.
- MAP reports have been shared with you in your drive as a pdf. Ex) Thatcher - progress rpt MAP for 4th and 5th grades. For 6, 7, & 8 grades: 6th progress rpt MAP. You will be able to view each student's report electronically and not have to make copies.
- Reminder: If students started school after our August MAP testing, they will not have a student progress report. If students are new to our district this year, they will not have a NeSA report.
- To view reports logon at [NWEA](#) logon - [cl.jones@mindenwhippets.org](mailto:cl.jones@mindenwhippets.org) Password - will be provided at the meeting. Once logged on click on Reports/Student Progress Report.
- Mrs. Thompson will be providing the meal. Thank you, Laura.

Monday: Tea and Coffee

Chicken Enchilada's  
Mexican Rice  
Guacamole and Salsa Dips  
Chips  
Cookies

Tuesday: Tea and Coffee

Brisket Sandwiches  
Cole Slaw  
Relish Plate  
Chips  
Peach and Cherry Cobblers

## II. Core Instructional Model

The staff will be viewing and participating in a professional development webinar from the NDE, Catapult Learning - [Core Instructional Model](#). Prior to the meeting, all staff members are to download the [Core Instructional Model Guide](#) and open it in Notability. This will allow teachers to take notes on the document during the meeting. One may type or script notes in Notability. Groups for the meeting [Team Shake](#) (New Teams)

During the September CLJMS staff meeting, we watched the first 17 minutes of the PD. We continued with the PD at our October staff meeting. Review Slides from September- [Core Instructional Model Summary P1](#)  
I observed a teacher using the Core Instructional Model. She organized her lesson for the day around the times suggested by the model. Objectives were written on the board. In addition, she posted the Anticipatory Set, Guided Practice, Independent Practice, and Closure. The lesson went well. It move smoothly. Students were engaged at all times. The presentations they did were excellent.

- III. [5th Math-NeSA/C4L terms](#) [5th Readingy - NeSA/C4L terms](#)  
[4th Math-NeSA/C4L terms](#) [4th Rdg-NeSA/C4L terms](#)

I (Steph) will continue for all grades.

#### IV. [Wednesday, November 11th Veterans Day](#) -(Sue)

- ★ 10:15 Coffee and Cookies in the Library  
Release the 8th grade student council representatives at 10:00 (Laney, Hannah, Chloe, Eduardo, Reilly, Konnor, Ashtynn, Markus)
- ★ 10:45-11:35 Veterans Day Celebration
- ★ Nov. 1st-Stars on the Wall of Honor. Please have the students place the following information on the stars; Veterans name, Branch of Service, Date of Service

#### V. Calendar Review

- 10/17 - BANDFEST Parade, 1:00 (7th & 8th Gr 5th in lineup)
- 10/23 - No school (Hosting VB SWC)
- 11/4 - Picture Retakes
- 11/6 - 1st Tri ends, 7th Grade
- 11/10 - 7th Gr Tri Grades Stored
- 11/17 - Mid Quarter Progress Reports
- 12/4 - Staff Mtg, 2:25, Media Ctr

#### VI. Announcements

- Welcome James Tucker, new CLJMS Custodian [CLJMS Room Cleaning Schedule](#)
- PowerTeacher Grade Setup - Make sure semester grade is average of Qt1 & 2.
- Construction the week of PT Conferences - Dirt work will begin between the 7 & 8 wings on Wednesday, October 28th. Be prepared for noise.
- eInstruction NO El Capitan - If you use an eInstruction board, please do not update your desktop CPU to El Capitan. Jamie will let us know when the compatibility issue are resolved.

MINDEN PUBLIC SCHOOLS  
MOTION

**Motion** made by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the Board of Education of this School District should, and does hereby:

(1) That the Superintendent of Schools should be and is hereby authorized to engage Olsson Associates, Inc., to perform combined services of construction materials testing and special inspections for the new high school and addition project, under terms and conditions of a to be negotiated written Letter Agreement for Professional Services, and with compensation to Olsson for such services of an estimated fixed fee budget of \$64,495.00. Any additional work or services will be billed in accordance with a rate table and must be approved.

(2) That the Superintendent of Schools, or a designee for the school district, should be and is hereby authorized and directed to negotiate the terms and conditions of the written Letter Agreement for Professional Services with Olsson Associates, Inc., deemed in the best interest of the school district.

(3) That the Superintendent of Schools, or a designee for the school district, should be and is hereby authorized to sign, execute and deliver any final, negotiated written Letter Agreement for Professional Services with Olsson Associates, to pay all costs, expenses and fees for compensation under such Agreement, not to exceed the amount specified herein unless it is approved, and to take or cause to be taken all other action necessary or appropriate to finalize the written Agreement.

After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Motion: \_\_\_\_\_

\_\_\_\_\_

The following voted against the same: \_\_\_\_\_

The following were absent or not voting: \_\_\_\_\_

The above Motion having been consented to by more than a majority of the members of the School Board of this School District, were declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings Law.

DATED this \_\_\_\_\_ day of November, 2015.

KEARNEY COUNTY SCHOOL  
DISTRICT 50-503, A/K/A MINDEN  
PUBLIC SCHOOL DISTRICT

BY: \_\_\_\_\_  
President, Board of Education

ATTEST: \_\_\_\_\_  
Officer

**CONSTRUCTION MATERIAL TESTING/SPECIAL INSPECTION PROPOSAL  
MINDEN NEW HIGH SCHOOL AND MIDDLE SCHOOL ADDITION  
FINAL CONSTRUCTION DOCUMENTS: BUILDING CONSTRUCTION AND SITE PAVING  
MINDEN, NEBRASKA  
OCTOBER 13, 2015**

This is an amendment attached to and made a part of the General Provisions attached to the Letter Agreement for Professional Services dated July 30, 2015 between Minden Public Schools (Client) and Olsson Associates (OLSSON) providing professional services for materials testing and special inspections of Minden New High School and Middle School Addition, Minden, NE. The Basic Services of OLSSON are as indicated below.

**GENERAL**

OLSSON shall perform for Client professional services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as Client's professional representative for the Project, providing professional consultation and advice and furnishing customary services incidental thereto.

**SCOPE OF SERVICES**

**SCHEDULE OF FEES**

**Engineering Services:** *For engineering services including site visits, engineering analysis, project management, project meetings, report preparation, consultation, etc.*

Vehicle Mileage	per mile	.75
Administrative Assistant	per hour	40.00
Technician (Special Inspection, Standby Time, etc.)	per hour	65.00
Steel Technician	per hour	85.00
Group Leader	per hour	125.00
Senior Project Engineer, P.E.	per hour	125.00
Geotechnical Engineer, P.E.	per hour	140.00

## **CONSTRUCTION TESTING SERVICES**

Construction observation and testing services are required prior to and during placement of structural fill within building development. In addition, special inspection services will be provided for soils beneath structural footings. We propose to provide our observation and testing services in the following manner:

1. Olsson will observe the exposed soils within construction limits of the building footprint to verify that soils unsuitable for pavement and foundation support have been removed and to identify unstable areas that require additional excavation prior to placement of structural footings and concrete pavement sections. In-place field density tests will be performed along with probing with a T-rod to evaluate the exposed subgrade for the finished product. In addition, full time inspections will be conducted during the placement of Helical Pier Foundation Systems.
  - 20 Site visits have been estimated for soil inspections within building footprint, and during full time inspections of Helical Pier Foundation Systems.
  - 20 compaction tests have been estimated during the placement of structural fill within building limits: final subgrade preparations for concrete floor slabs
  - 40 Hours of special inspections have been estimated to perform soil bearing capacity readings beneath footings and foundations.
  - 40 Hours of special inspections have been estimated during the placement of Helical Pier Foundation Systems.
  - 10 Hours of project management time has been estimated for the soils section of the project.
  
2. Olsson will provide a technician on an as-required basis during the construction of footings, foundations, floor slabs, parking lots, and misc. concrete pavement sections. We will sample and test the concrete for slump, air and temperature, and will cast sets of 4 compressive strength specimens for the reinforced and non-reinforced concrete placed with each day's mix design, along with special inspections for the concrete reinforcement. We have proposed the following:
  - 60 Site visits have been estimated for scheduled concrete pours
  - 60 Sets of 4 (4x8 test cylinders) compressive strength specimens ASTM C-31 for the footings, foundations, floor slabs, and misc. concrete pavements within the proposed building limits.

- 30 Sets of 4 (4x8 test cylinders) compressive strength specimens ASTM C-31 for the parking lots, sidewalks, electrical, and misc. concrete pavements within site development.
  - 270 Concrete test cylinders: For each concrete test 1 compressive strength test will be completed at 7 days, and 2 will be completed and averaged for the 28 day requirement.
  - 90 Concrete test cylinders: For each concrete test 1 reserve cylinder will be cast for compressive strength as requested or stored for 56 days.
  - 20 Hours of standby time has been estimated during the placement of footings, foundations, floor slabs, and parking lot pavement areas.
  - 60 Hours of special inspection has been estimated during placement of footings, foundations, floor slabs, and parking lot pavements.
  - 20 Hours of special inspection has been estimated to complete floor flatness testing following interior floor slab placement.
  - 25 Hours of project management time has been estimated for the concrete section of the work.
3. Olsson will provide masonry mortar and grout sampling on an as-required basis during building construction. We will sample and test the mortar for temperature and will cast sets of three cubes for compressive strength. We will sample and test grout for slump, temperature, and will cast sets of 3 prisms for compressive strength.
- 18 Sets of masonry cubes are estimated to perform strength testing on the mortar for masonry unit walls.
  - 18 Sets of grout prisms are estimated to perform strength testing on the grout for masonry unit walls.
  - 108 Compressive test specimens: For each masonry test 1 compressive strength test will be completed at 7 days, and 2 will be completed and averaged for the 28 day requirement.
  - 20 Hours of special inspection has been estimated during the placement of masonry unit walls.
  - 18 Site visits have been estimated for masonry inspections and testing.
  - 10 Hours of project management time has been estimated for the masonry section of the work.

4. Olsson will provide an inspector to inspect bolts and decking, and to perform Ultrasonic Testing on full penetration welds as stated in the Plans and Specifications at request of Owner or Contractor. These services will be provided and billed on an hourly basis according to the attached Schedule of Fees. We have proposed the following:
  - 12 Site visits have been estimated for required steel inspections (Omaha).
  - 144 Hours of special inspections have been estimated for structural steel.
  - 10 Hours of project management time has been estimated for the structural steel section of the work.
  - Observe per IBC Sec. 17 with emphasis on Table 1704.3.
  - Review Welder Qualifications and Welding Procedures.
  - High Strength Bolting.
  - Column anchor bolts/nuts.
  - All welded connections including:
    - Metal deck arc spot welds
    - Joist/truss end bearing welds
    - Nelson shear studs (remove ceramic prior to inspection)
    - Bridging and bracing bolts/welds
    - Groove weld joint fit-ups prior to welding
    - Multi-pass welds and welds exceeding 5/16 inches may require continuous inspection
    - Hollow core and precast wall sections
  
5. Olsson will prepare typed reports of each day's observations presenting the field test results and describing the progress and acceptability of the work and any required remedial action. Reports will be reviewed by our project manager and transmitted to the client, on a weekly basis. In addition, concrete compression test results will be e-mailed in a PDF format.

**Minden New High School and Middle School Addition  
Minden, NE**

**Soils for Footings, Foundations, and Concrete Pavement  
Sections**

80	Hrs Technician (Special Inspections)	80.00 hrs
20	Nuclear Density Tests	5.00 hrs
20	Travel from Holdrege to Minden NE.	20.00 hrs
	<b>Estimated Total for Soils:</b>	<b>105.00 hrs</b>

**Concrete for Footings, Foundations, Floor Slab, Site  
Paving, and Misc. Concrete Pavement Sections**

20	Hrs Technician (Special Insp. / Floor Flat.)	20.00 hrs
60	Hrs Technician (Special Inspections)	60.00 hrs
20	Hrs Technician (Standby Time)	20.00 hrs
90	Concrete Test (Air, Slump, Temp, Cylinders)	90.00 hrs
270	Breaks for Concrete Test Specimens	68.00 hrs
90	Hold Concrete Test Specimens	
60	Travel from Holdrege to Minden NE.	60.00 hrs.
	<b>Estimated Total for Concrete :</b>	<b>318.00 hrs</b>

**Special Inspections for Masonry Unit Walls**

20	Hrs Technician (Special Inspections)	20.00 hrs
18	Grout Samples (Slump, 3 – 3x3x6 prisms)	18.00 hrs
18	Mortar Samples (3 – 3x3x3 cubes)	18.00 hrs
108	Breaks for Concrete Test Specimens	27.00 hrs
18	Travel from Holdrege to Minden NE.	18.00 hrs
	<b>Estimated Total for Masonry :</b>	<b>101.00 hrs</b>

**Structural Steel Observations and Testing**

78	Hrs Technician (Special Inspections)	78.00 hrs
66	Travel from Omaha to Minden, NE.	66.00 hrs
	<b>Estimated Total for Structural Steel :</b>	<b>144.00 hrs</b>

**Applied and Intumescent Fire Proofing Inspections**

10	Hrs Technician (Special Inspections)	10.00 hrs
2	Travel from Holdrege to Minden, NE.	2.00 hrs
	<b>Estimated Total for Fire Proofing :</b>	<b>12.00 hrs</b>

**Technician Supervision, Review, and Project Administration**

55	Hrs Project Manager/Engineer	55.00 hrs
10	Hrs Administrative	10.00 hrs
	<b>Estimated Project Management:</b>	<b>65.00 hrs</b>

**Mileage and Expense**

1	Lump Sum	\$	7,140.00
		<b>Estimated Total:</b>	<b>\$ 61,495.00</b>

Olsson Associates proposes an **Estimated Fixed Fee** budget of **\$61,495.00** for the combined services of Construction Materials Testing and Special Inspections for the above referenced project. Test numbers are estimated since testing frequencies and quantities will vary depending on the Contractor's schedule. Any additional work or services not outlined above will be billed in accordance with the rate table on Page 1 of this Exhibit. The project costs shall not exceed the total amount indicated unless approved by owner.

**OLSSON ASSOCIATES, INC.**

By \_\_\_\_\_  
Jeff Palik (Office Leader)

By \_\_\_\_\_  
Steven Hancock (Group Leader)

By signing below, you acknowledge that you have full authority to bind Client to the terms of the Agreement. If you accept the terms set forth herein, please sign:

**Minden Public Schools:**  
**Melissa Wheelock**

Name: \_\_\_\_\_

Title \_\_\_\_\_

Dated: \_\_\_\_\_

Attachments  
Amendment No. 1  
Scope of Services  
Rate Schedule

Dr. Wheelock and members of the Board of Education,

I've been asked to submit an informational write-up about a field trip to the Valley Hope Rehabilitation Center in Norton, Kansas, that I'd like to take my psychology classes on. Some of you may remember the trip from last year, as Mr. Feeney took his psychology classes on the same trip.

In psychology, one of the units I teach deals with altered states of consciousness, which we have been discussing for the past couple of weeks. One of the more obvious ways to alter your consciousness is through the use of psychoanalytic drugs. When teaching this section, the class spends a considerable amount of time illuminating and discussing the problem of drug addiction and the negative effects that it can have on a person. One of the best ways to show the students how bad decisions and addiction can turn your life upside down is to bring them down to the Valley Hope Rehabilitation Center in Norton, KS. Mr. Feeney took students on the same trip last year and they seemed to really enjoy it, and they learned a lot about how addiction can change your life. My students this year have shown considerable interest in the trip and have been asking if they can go again this year. If you have any questions about any specific details of the trip, feel free to contact me.

Thank you,

Lisa Wagner