

## Board of Education Regular Meeting

Monday, March 8, 2021 7:00 PM

Minden High School Media Center, 543 West Fifth, Minden, NE 68959-0301

Andy Craig: Present  
Justin Glanzer: Present  
Cody Krull: Present  
Kevin Raun: Present  
Rusty Rhynalds: Present  
Katie Sinsel: Present

### 1. Call to Order

### 2. Public Comment

### 3. Consent Agenda

#### Action(s):

Motion to approve the Consent Agenda. This motion, made by Justin Glanzer and seconded by Andy Craig, Passed.

#### Voting Detail:

Andy Craig: Yea  
Justin Glanzer: Yea  
Cody Krull: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea  
Katie Sinsel: Yea

**Voting Summary:** Yea: 6, Nay: 0

3.a. Consider Minutes from Meetings on February 8, February 18, & March 2

3.b. Consider Financial Reports

3.c. Consider Expenditures and Claims for Payment

### 4. Reports

4.a. Board Committees

4.b. Principals

4.c. Superintendent

### 5. Policy Review and Updates

5.a. Consider and Discuss Amendments to Policy 1110 Bulletin Boards and Policy 1300 Fund Raising Activities

5.b. Consider and Discuss Policy 1440 Staff Participation in Community Affairs, Policy 1450 School Personnel and the Public, Policy 1500 Emergency Closure of School Buildings, Policy 1501 Emergency Exclusion of Persons from School, and

Policy 3121 Investments

- 6. **Presentation: AQuest System of Approval, Accreditation, and Accountability by NASB/NDE at 7:30pm**

7. **Action Items**

- 7.a. Consider, Discuss, and Take Action on Reaffirming the Return to School Resolution and Policy 9121 President

**Action(s):**

Motion to reaffirm the back-to-school resolution which was passed by the board of education on Aug. 10, 2020, the resolution is attached to your board packet. I further move that as board president per board policy 9121, I am requiring that all school board members are required to wear a mask from the time they enter any of our school buildings, during school board meetings, and until they exit any and all of our school buildings, this is to prevent a disruption to the school environment and operations. If a board member refuses to abide by this requirement, the board may vote to count that board member as an unexcused absence from the meeting. This will be in force until removed by the board president. This motion, made by Rusty Rhynalds and seconded by Justin Glanzer, Passed.

**Voting Detail:**

Andy Craig: Yea  
Justin Glanzer: Yea  
Cody Krull: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea  
Katie Sinsel: Nay

**Voting Summary:** Yea: 5, Nay: 1

- 7.b. Consider, Discuss, and Take Action on Certified Staff Resignations

**Action(s):**

Motion to accept with regret the resignation of Donnie Miller and Jack Moore at the end of the 2020-21 school year. This motion, made by Rusty Rhynalds and seconded by Kevin Raun, Passed.

**Voting Detail:**

Andy Craig: Yea  
Justin Glanzer: Yea  
Cody Krull: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea  
Katie Sinsel: Yea

**Voting Summary:** Yea: 6, Nay: 0

7.c. Consider, Discuss, and Take Action on New Certified Staff Contract

7.d. Consider, Discuss, and Take Action on Amendments to **Policy 8130 Annual Organizational Meeting, Policy 8232 Uses of Position, Policy 8261 Conflict of Interest-Employment of Immediate Family Member, Policy 9124 Secretary and Policy 9301 Special Meetings**

**Action(s):**

Motion to approve the amendments to Policy 8130 Annual Organizational Meeting, Policy 8232 Uses of Position, Policy 8261 Conflict of Interest-Employment of Immediate Family Member, Policy 9124 Secretary and Policy 9301 Special Meetings. This motion, made by Justin Glanzer and seconded by Cody Krull, Passed.

**Voting Detail:**

Andy Craig: Yea  
Justin Glanzer: Yea  
Cody Krull: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea  
Katie Sinsel: Yea

**Voting Summary:** Yea: 6, Nay: 0

7.e. Consider, Discuss, and Take Action on Removal of Policy 9230 Suspension of Policies, Bylaws, & Regulations and Policy 9400 Temporary & Special Board Committees

**Action(s):**

Motion to repeal and rescind Policy 9230 Suspension of Policies, Bylaws, & Regulations and Policy 9400 Temporary & Special Board Committees. This motion, made by Andy Craig and seconded by Justin Glanzer, Passed.

**Voting Detail:**

Andy Craig: Yea  
Justin Glanzer: Yea  
Cody Krull: Yea  
Kevin Raun: Yea  
Rusty Rhynalds: Yea  
Katie Sinsel: Nay

**Voting Summary:** Yea: 5, Nay: 1

7.f. Consider, Discuss, and Take Action on Reaffirming Series 8000 Policies and Series 9000 Policies

**Action(s):**

Motion to reaffirm the Series 8000 Policies and Series 9000 Policies. This motion, made by Justin Glanzer and seconded by Katie Sinsel, Passed.

**Voting Detail:**

Andy Craig: Yea  
Justin  
Glanzer: Yea  
Cody Krull: Yea  
Kevin Raun: Yea  
Rusty  
Rhynalds: Yea  
Katie Sinsel: Yea

**Voting Summary:** Yea: 6, Nay: 0

7.g. Consider, Discuss, and Take Action on 2021-2022 School Calendar

**Action(s):**

Motion to approve the 2021-2022 school calendar. This motion, made by Kevin Raun and seconded by Andy Craig, Passed.

**Voting Detail:**

Andy Craig: Yea  
Justin  
Glanzer: Yea  
Cody Krull: Yea  
Kevin Raun: Yea  
Rusty  
Rhynalds: Yea  
Katie Sinsel: Yea

**Voting Summary:** Yea: 6, Nay: 0

7.h. Consider, Discuss, and Take Action on Minden Public Schools Foundation Board Members

**Action(s):**

Motion to approve the 2021 Minden Public Schools Foundation board members consisting of Rusty Rhynalds, Roger Jones, Buffi Kamery, Andy Craig, Darcie Reed, and Andy Tomsen. This motion, made by Cody Krull and seconded by Justin Glanzer, Passed.

**Voting Detail:**

Andy Craig: Abstain (With Conflict)  
Justin  
Glanzer: Yea  
Cody Krull: Yea  
Kevin Raun: Yea  
Rusty  
Rhynalds: Abstain (With Conflict)  
Katie Sinsel: Yea

**Voting Summary:** Yea: 4, Nay: 0, Abstain (With Conflict): 2

8. **Next Meeting**

9. **Adjournment per Board President Action, at 8:17 pm**

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Board Secretary

**MINDEN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
February 8, 2021**

The agenda for the February 8, 2021 meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, and the Minden city office. Agendas were mailed to the United States Post Office in Upland and Heartwell. The agenda was posted in the superintendent's office and notice was published in the local paper.

The board meeting began at 7:00 pm with all board members present.

Motion by Raun and second by Craig to approve the consent agenda consisting of minutes from the January 11 meeting, financial reports, and claims for payment. Roll call: Craig, aye; Glanzer, aye; Krull, aye; Raun, aye; Rhynalds, aye; Sinsel, aye. Motion carried.

The board reviewed the amendments to Policy 8130 Annual Organizational Meeting, Policy 8232 Uses of Position, Policy 8261 Conflict of Interest-Employment of Immediate Family Member, Policy 9124 Secretary and Policy 9301 Special Meetings.

The board reviewed the removal of Policy 9230 Suspension of Policies, Bylaws, & Regulations and Policy 9400 Temporary & Special Board Committees.

Motion by Krull and second by Raun to approve the contract of Amanda Swift as 4<sup>th</sup> Grade Teacher and Bryce Sweeney as High School Spanish Teacher for the 2021-22 school year, pending a background check. Roll call: Craig, aye; Glanzer, aye; Krull, aye; Raun, aye; Rhynalds, aye; Sinsel, aye. Motion carried.

Motion by Rhynalds and second by Craig to approve an average hourly rate of pay increase of 5.18% for classified and professional staff for the 2021-22 school year. Roll call: Craig, aye; Glanzer, aye; Krull, aye; Raun, aye; Rhynalds, aye; Sinsel, aye. Motion carried.

Motion by Glanzer and second by Krull to approve an average total package increase of 3.27% for administrators' staff salaries for the 2021-22 school year. Roll call: Craig, aye; Glanzer, aye; Krull, aye; Raun, aye; Rhynalds, aye; Sinsel, aye. Motion carried.

Motion by Raun and second by Rhynalds to approve the Superintendent Contract to extend to the 2023-2024 school year. Roll call: Craig, aye; Glanzer, aye; Krull, aye; Raun, aye; Rhynalds, aye; Sinsel, nay. Motion carried.

Motion by Glanzer and second by Krull to approve membership in Nebraska Association of School Boards. Roll call: Craig, aye; Glanzer, aye; Krull, aye; Raun, aye; Rhynalds, aye; Sinsel, nay. Motion carried.

Motion by Craig and second by Glanzer to approve the 2021-22 ESU #11 Master Services Agreement. Roll call: Craig, aye; Glanzer, aye; Krull, aye; Raun, aye; Rhynalds, aye; Sinsel, aye. Motion carried.

At 8:11 pm, meeting adjourned per Board President action.

**MINDEN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
February 18, 2021**

Notice for the February 18, 2021 special meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, and the Minden city office. Notices were mailed to the United States Post Office in Upland and Heartwell. The agenda was posted in the superintendent's office and notice was published in the local paper.

The board meeting began at 7:01 pm with all board members present.

Motion by Krull and second by Craig to approve the bid from Rutt's Heating and Air at a price not to exceed \$1,630,000.00 and to authorize the Superintendent to negotiate the final contract. Roll call: Craig, aye; Glanzer, aye; Krull, aye; Raun, aye; Rhynalds, aye; Sinsel, aye. Motion carried.

At 7:35 pm, the meeting was adjourned by Board President action.

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Secretary, Board of Education

**MINDEN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
March 2, 2021**

The agenda for the March 2, 2021 board retreat was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, the Minden city office, and in the superintendent's office. Agendas were mailed to the United States Post Office in Upland and Heartwell.

The board meeting began at 2:00 pm with all board members present.

The board discussed enrollment, budget trends, and capital improvement plan.

At 4:10 pm, the meeting was adjourned per Board President action.

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Secretary, Board of Education

MINDEN PUBLIC SCHOOLS  
TREASURER'S REPORT  
February 28, 2021

SCHOOL BALANCE - January 31, 2021			\$130,017.93
Current Months Receipts			\$766,756.93
Transfers from Investments			\$600,000.00
Total Beginning Balance and Receipts			<u>\$1,496,774.86</u>
Less: Disbursements			\$848,229.38
Transfer to Investments			<u>\$500,000.00</u>
Total Disbursements			<u>\$1,348,229.38</u>
SCHOOL BALANCE - February 28, 2021			<u><u>\$148,545.48</u></u>
BALANCE PER BANK STATEMENT - February 28, 2021			\$157,158.62
Deposits In Transit			\$0.00
LESS : Outstanding Checks			<u>\$8,613.14</u>
RECONCILED BANK BALANCE - February 28, 2021			<u><u>\$148,545.48</u></u>
(Balance - February 28, 2020 = \$858,223.94)			
GENERAL FUND INVESTMENTS			\$2,343,657.79
Money Market Minden Exchange	\$1,059,033.59	0.45% demand	
Money Market First Bank	\$1,284,624.20	0.20% demand	
(Balance February 28, 2020 = \$1,712,297.93)			
DEPRECIATION FUND INVESTED			\$693,832.51
Money Market Minden Exchange Bank	\$305,287.62	0.45% demand	
Money Market First Bank	\$118,844.14	0.20% demand	
NE Liquid Asset Fund - Depreciation Fund	\$269,695.56	0.02% demand	
Checking Minden Exchange Bank	\$5.19		
(Balance February 28, 2020 = \$685,761.86)			
BUILDING FUND			\$769,652.17
Money Market Minden Exchange Bank	\$396,713.89	0.45% demand	
Money Market First Bank	\$358,723.12	0.20% demand	
NE Liquid Asset Fund - Building Fund	\$14,210.66	0.02% demand	
Checking Minden Exchange Bank	\$4.50		
(Balance February 28, 2020 = \$2,218,893.20)			
BOND FUND			\$1,009,857.33
Money Market Minden Exchange Bank	\$1,007,456.92	0.45% demand	
NE Liquid Asset Fund - Bond Fund	\$2,400.41	0.02% demand	
(Balance February 28, 2020 = \$1,094,827.33)			
LUNCH FUND			\$63,208.90
Money Market First Bank	\$3,903.13	0.06% demand	
Checking First Bank	\$59,305.77		
(Balance February 28, 2020 = \$39,316.68)			
FUNDS PLEDGED FOR DEPOSITS			
Minden Exchange Bank	\$4,971,748.61	Plus 250M FDIC	
First Bank	\$2,065,000.00	Plus 250M FDIC	

Scott W. Johnson, Treasurer

MINDEN PUBLIC SCHOOLS  
TREASURER'S REPORT SUPPLEMENT  
ACCOUNT RECONCILIATIONS  
February 28, 2021

Bank	Account #	Beginning Balance	Plus: Receipts	Plus/(Minus) Transfers	Minus: Expenditures	Ending/ Reconciled Balance	Previous Year Ending Balance
<b>General Fund</b>							
MEB	401505	\$130,017.93	\$766,756.93	\$100,000.00	\$848,229.38	\$148,545.48	\$858,223.94
MEB	601096	\$1,158,703.87	\$329.72	(\$100,000.00)	\$0.00	\$1,059,033.59	\$432,057.81
FB&T	801472	\$1,284,427.84	\$196.36	\$0.00	\$0.00	\$1,284,624.20	\$1,280,240.12
	<b>Subtotal</b>	<b>\$2,573,149.64</b>	<b>\$767,283.01</b>	<b>\$0.00</b>	<b>\$848,229.38</b>	<b>\$2,492,203.27</b>	<b>\$2,570,521.87</b>
<b>Depreciation Fund</b>							
MEB	401919	\$5.19	\$0.00	\$0.00	\$0.00	\$5.19	\$5.19
MEB	613109	\$305,182.27	\$105.35	\$0.00	\$0.00	\$305,287.62	\$4,406.43
FB&T	807982	\$118,825.97	\$18.17	\$0.00	\$0.00	\$118,844.14	\$118,438.56
NLAF	9300656	\$269,695.23	\$0.33	\$0.00	\$0.00	\$269,695.56	\$562,911.68
	<b>Subtotal</b>	<b>\$693,708.66</b>	<b>\$123.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$693,832.51</b>	<b>\$685,761.86</b>
<b>Building Fund</b>							
MEB	106690	\$4.50	\$0.00	\$68,558.94	\$68,558.94	\$4.50	\$4.50
MEB	603209	\$445,191.55	\$20,081.28	(\$68,558.94)	\$0.00	\$396,713.89	\$364,777.05
FB&T	801407	\$358,668.29	\$54.83	\$0.00	\$0.00	\$358,723.12	\$58,101.42
NLAF	9300655	\$14,210.44	\$0.22	\$0.00	\$0.00	\$14,210.66	\$1,796,010.23
	<b>Subtotal</b>	<b>\$818,074.78</b>	<b>\$20,136.33</b>	<b>\$0.00</b>	<b>\$68,558.94</b>	<b>\$769,652.17</b>	<b>\$2,218,893.20</b>
<b>Bond Fund</b>							
MEB	620112	\$920,169.83	\$87,287.09	\$0.00	\$0.00	\$1,007,456.92	\$296,155.87
NLAF	9300692	\$2,400.37	\$0.04	\$0.00	\$0.00	\$2,400.41	\$798,671.46
	<b>Subtotal</b>	<b>\$922,570.20</b>	<b>\$87,287.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,009,857.33</b>	<b>\$1,094,827.33</b>
<b>Lunch Fund</b>							
FB&T	990119	\$56,309.66	\$46,072.48	\$0.00	\$43,076.37	\$59,305.77	\$35,068.08
FB&T	801399	\$3,902.95	\$0.18	\$0.00	\$0.00	\$3,903.13	\$4,248.60
	<b>Subtotal</b>	<b>\$60,212.61</b>	<b>\$46,072.66</b>	<b>\$0.00</b>	<b>\$43,076.37</b>	<b>\$63,208.90</b>	<b>\$39,316.68</b>
<b>Grand Total</b>		<b>\$5,067,715.89</b>	<b>\$920,902.98</b>	<b>\$0.00</b>	<b>\$959,864.69</b>	<b>\$5,028,754.18</b>	<b>\$6,609,320.94</b>

## 2020/21 Projections vs. Actuals for General Fund As of February 28, 2021

### Income

2020/21 Budgeted Income = \$10,644,125.12

Month	Projected Income	Actual Income	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$2,028,770.25	\$2,220,565.03	\$191,794.78	\$191,794.78
October	\$571,589.52	\$406,818.24	(\$164,771.28)	\$27,023.50
November	\$161,790.70	\$257,564.18	\$95,773.48	\$122,796.98
December	\$150,082.16	\$175,348.82	\$25,266.66	\$148,063.64
January	\$1,667,934.41	\$1,571,149.50	(\$96,784.91)	\$51,278.73
February	\$873,882.67	\$767,038.81	(\$106,843.86)	(\$55,565.13)
March	\$579,040.41			
April	\$523,690.96			
May	\$2,749,377.52			
June	\$987,774.81			
July	\$155,404.23			
August	\$194,787.48			

### Cash Flow

Month	Projected Cash Flow	Actual Cash Flow	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$931,893.66	\$1,204,581.41	\$272,687.75	\$272,687.75
October	(\$364,598.14)	(\$523,658.77)	(\$159,060.63)	\$113,627.12
November	(\$780,219.02)	(\$681,808.56)	\$98,410.46	\$212,037.58
December	(\$796,585.21)	(\$654,724.90)	\$141,860.31	\$353,897.89
January	\$725,924.69	\$645,338.88	(\$80,585.81)	\$273,312.08
February	(\$57,647.34)	(\$80,946.37)	(\$23,299.03)	\$250,013.05
March	(\$364,133.72)			
April	(\$422,976.41)			
May	\$1,779,421.90			
June	(\$15,948.78)			
July	(\$776,125.78)			
August	(\$859,005.85)			

### Expenses

2020/21 Budgeted Expenses = \$11,644,125.12

Month	Projected Expenses	Actual Expenses	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$1,096,876.59	\$1,015,983.62	(\$80,892.97)	(\$80,892.97)
October	\$936,187.66	\$930,477.01	(\$5,710.65)	(\$86,603.62)
November	\$942,009.72	\$939,372.74	(\$2,636.98)	(\$89,240.60)
December	\$946,667.37	\$830,073.72	(\$116,593.65)	(\$205,834.25)
January	\$942,009.72	\$925,810.62	(\$16,199.10)	(\$222,033.35)
February	\$931,530.01	\$847,985.18	(\$83,544.83)	(\$305,578.18)
March	\$943,174.13			
April	\$946,667.37			
May	\$969,955.62			
June	\$1,003,723.59			
July	\$931,530.01			
August	\$1,053,793.33			

### General Fund Balance

Beginning Reconciled GF Balance = \$2,583,421.58

Month	Projected GF Balance	Actual Reconciled GF Balance	Over/(Under) Projection
September	\$3,515,315.24	\$3,788,002.99	\$272,687.75
October	\$3,150,717.10	\$3,264,344.22	\$113,627.12
November	\$2,370,498.08	\$2,582,535.66	\$212,037.58
December	\$1,573,912.87	\$1,417,169.64	(\$156,743.23)
January	\$2,299,837.56	\$2,573,149.64	\$273,312.08
February	\$2,242,190.22	\$2,492,203.27	\$250,013.05
March	\$1,878,056.50		
April	\$1,455,080.09		
May	\$3,234,501.99		
June	\$3,218,553.21		
July	\$2,442,427.43		
August	\$1,583,421.58		

# General Fund Expenditures

Account Description	Adopted Budget	Disbursed	Remaining Balance	Percent Spent
01100 - Regular Instruction	\$5,427,944.11	\$3,061,450.69	\$2,366,493.42	56.40%
01125 - Academic Intervention (Flex Funding)	\$87,527.04	\$51,518.08	\$36,008.96	58.86%
01200 - School Age SPED	\$1,149,755.70	\$577,897.06	\$571,858.64	50.26%
01291 - Preschool Age 3-5	\$14,296.20	\$3,804.07	\$10,492.13	26.61%
01292 - Preschool Age 0-2	\$100.00	\$0.00	\$100.00	0.00%
01300 - Summer School	\$15,039.18	\$0.00	\$15,039.18	0.00%
02120 - Guidance Counselor	\$325,318.31	\$189,070.16	\$136,248.15	58.12%
02130 - Health Services	\$65,284.94	\$39,385.45	\$25,899.49	60.33%
02141 - School Psychologist - School Age	\$68,678.76	\$39,902.61	\$28,776.15	58.10%
02151 - Speech Path & Deaf Ed	\$195,633.11	\$109,732.91	\$85,900.20	56.09%
02152 - Speech Path & Deaf Ed	\$500.00	\$0.00	\$500.00	0.00%
02153 - Speech Path & Deaf Ed	\$0.00	\$150.00	(\$150.00)	
02161 - Occupational Therapy	\$26,750.00	\$18,386.77	\$8,363.23	68.74%
02171 - Physical Therapy	\$10,500.00	\$4,030.00	\$6,470.00	38.38%
02172 - Physical Therapy	\$100.00	\$0.00	\$100.00	0.00%
02173 - Physical Therapy	\$500.00	\$91.00	\$409.00	18.20%
02190 - Student Activities	\$204,672.07	\$117,155.55	\$87,516.52	57.24%
02213 - Instructional Staff Training	\$10,000.00	\$2,500.00	\$7,500.00	25.00%
02220 - Media Center	\$227,450.63	\$131,168.40	\$96,282.23	57.67%
02230 - Technology Support	\$179,750.80	\$108,129.55	\$71,621.25	60.16%
02240 - Assessment Coordinator	\$10,594.46	\$5,592.16	\$5,002.30	52.78%
02310 - Board of Education	\$42,900.00	\$21,207.30	\$21,692.70	49.43%
02320 - Superintendent	\$274,796.23	\$159,365.63	\$115,430.60	57.99%
02330 - District Legal Services	\$100,000.00	\$28,544.43	\$71,455.57	28.54%
02410 - Principal	\$609,909.76	\$353,173.39	\$256,736.37	57.91%
02510 - Business Office	\$204,122.54	\$85,483.55	\$118,638.99	41.88%
02610 - Custodial	\$471,812.04	\$283,062.84	\$188,749.20	59.99%
02620 - Building Maintenance	\$812,522.89	\$352,427.46	\$460,095.43	43.37%
02630 - Grounds Maintenance	\$157,214.34	\$69,969.89	\$87,244.45	44.51%
02640 - Equipment Repair & Maintenance	\$40,980.28	\$18,731.62	\$22,248.66	45.71%
02650 - Non-Pupil Vehicle	\$34,350.00	\$35,646.37	(\$1,296.37)	103.77%
02660 - Security	\$9,500.00	\$1,390.50	\$8,109.50	14.64%
02670 - Safety	\$33,560.00	\$7,327.47	\$26,232.53	21.83%
02710 - School Bus Driving	\$304,358.56	\$180,363.77	\$123,994.79	59.26%
02712 - School Age SPED Driving	\$2,244.75	\$0.00	\$2,244.75	0.00%
02713 - Below Age 5 SPED Driving	\$10,722.68	\$3,724.44	\$6,998.24	34.73%
02730 - School Bus Driving Vehicle Maintenance	\$58,612.81	\$23,968.56	\$34,644.25	40.89%
02732 - School Age SPED Vehicle Maintenance	\$2,000.00	\$262.80	\$1,737.20	13.14%
03535 - High Ability Learners	\$66,409.06	\$24,497.33	\$41,911.73	36.89%
06200 - Title IA	\$163,334.00	\$92,521.30	\$70,812.70	56.65%
06406 - IDEA Preschool (619) Base Allocation	\$3,139.00	\$3,466.00	(\$327.00)	110.42%
06408 - IDEA Part B (611)	\$166,851.01	\$131,800.13	\$35,050.88	78.99%
06412 - IDEA Non-Public	\$4,389.86	\$4,389.00	\$0.86	99.98%
06996 - Elementary & Secondary School Emergency Fund	\$0.00	\$22,590.76	(\$22,590.76)	
08000 - Transfers (Outgoing)	\$50,000.00	\$0.00	\$50,000.00	0.00%
09000 - Reimbursed by Other Funds/Entities	\$0.00	\$3,299.25	(\$3,299.25)	
<b>Total</b>	<b>\$11,644,125.12</b>	<b>\$6,367,178.25</b>	<b>\$5,276,946.87</b>	<b>54.68%</b>

# General Fund Revenues

Account Description	Adopted Budget	Received	Remaining Balance	Percent Received
01100 - Taxes Levied/Assessed	\$8,837,289.12	\$2,319,208.40	\$6,518,080.72	26.24%
01115 - Carline Taxes	\$3,500.00	\$0.00	\$3,500.00	0.00%
01120 - Public Power District Sales Tax	\$10,000.00	\$0.00	\$10,000.00	0.00%
01125 - Motor Vehicle Taxes	\$400,000.00	\$239,502.76	\$160,497.24	59.88%
01140 - Penalty & Interest on Delinquent Taxes	\$17,750.00	\$10,103.72	\$7,646.28	56.92%
01370 - Preschool Tuition and Fees	\$17,500.00	\$10,380.00	\$7,120.00	59.31%
01510 - Interest	\$5,000.00	\$4,359.38	\$640.62	87.19%
01910 - Rental of School Facilities & Equipment	\$9,000.00	\$4,050.00	\$4,950.00	45.00%
01911 - Local License Fees	\$3,750.00	\$30.93	\$3,719.07	0.82%
01920 - Contributions and Donations	\$1,000.00	\$1,000.00	\$0.00	100.00%
01921 - Police Court Fines	\$750.00	\$250.00	\$500.00	33.33%
01990 - Miscellaneous Local Revenue	\$300.00	\$0.00	\$300.00	0.00%
02110 - County Fines & License Fees	\$25,000.00	\$18,754.16	\$6,245.84	75.02%
03110 - State Aid	\$105,673.00	\$63,402.00	\$42,271.00	60.00%
03120 - Special Education - School Age	\$575,000.00	\$218,004.00	\$356,996.00	37.91%
03125 - SPED Transportation - School Age	\$2,000.00	\$0.00	\$2,000.00	0.00%
03131 - Property Tax Credit	\$0.00	\$36,670.43	(\$36,670.43)	
03180 - Pro-Rate Motor Vehicle	\$0.00	\$6,176.74	(\$6,176.74)	
03400 - State Apportionment	\$72,000.00	\$103,434.97	(\$31,434.97)	143.66%
03535 - High Ability Learners Payments	\$7,500.00	\$7,614.00	(\$114.00)	101.52%
04505 - "ESSA Title I, Part A"	\$131,334.00	\$16,035.00	\$115,299.00	12.21%
04509 - "ESSA Title II, Part A"	\$22,000.00	\$0.00	\$22,000.00	0.00%
04516 - IDEA Preschool Base (619)	\$3,139.00	\$720.00	\$2,419.00	22.94%
04518 - IDEA Part B (611) Base & E-P Allocation	\$166,851.00	\$18,642.00	\$148,209.00	11.17%
04519 - IDEA Enrollment/Poverty	\$4,389.00	\$0.00	\$4,389.00	0.00%
04521 - IDEA Non-Public	\$0.00	\$4,280.00	(\$4,280.00)	
04525 - Carl Perkins Grant	\$2,000.00	\$0.00	\$2,000.00	0.00%
04708 - Medicaid in Public Schools (MIPS)	\$15,000.00	\$6,830.48	\$8,169.52	45.54%
04709 - Medicaid Administrative Activities (MAAPS)	\$15,000.00	\$8,197.75	\$6,802.25	54.65%
04996 - Elementary & Secondary School Emergency Relief (ESSER)	\$92,400.00	\$92,904.00	(\$504.00)	100.55%
05300 - Sale of Property	\$10,000.00	\$829.05	\$9,170.95	8.29%
05301 - Insurance Adjustments	\$27,000.00	\$27,371.41	(\$371.41)	101.38%
05690 - Other Non-revenue Receipts	\$62,000.00	\$1,135.45	\$60,864.55	1.83%
<b>Total</b>	<b>\$10,644,125.12</b>	<b>\$3,219,886.63</b>	<b>\$7,424,238.49</b>	<b>30.25%</b>

# Bank Statement Reconciliation

Description

Adjustment Date

Adjustment Amount

Minden High School

02/01/2021 through 02/28/2021

## Bank Statement Reconciliation Summary

Statement Balance	\$ 319,696.30
- Outstanding checks	\$ 4,929.16
+ Outstanding Deposits	\$ 0.00
+ Outstanding Adjustments	\$ 0.00
- Outstanding Investment Transfers	\$ 0.00
Total	\$ 314,767.14
+ Investments	\$ 37,000.00
Book Balance	\$ 351,767.14

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
03/09/2021	1724	Ameritas Life Insurance Corp.	Ameritas Tsa	\$ 500.00
03/09/2021	1725	Ameritas Life Insurance Corp..	Vision Insurance	\$ 1,058.30
03/09/2021	1726	Blue Cross Blue Shield	Dental Insurance	\$ 699.80
03/09/2021	1726	Blue Cross Blue Shield	District Dental Insurance	\$ 220.33
03/09/2021	1726	Blue Cross Blue Shield	District HDHP Health Ins 2PT	\$ 4,724.28
03/09/2021	1726	Blue Cross Blue Shield	District HDHP Health Ins 9 Mo	\$ 1,213.48
03/09/2021	1726	Blue Cross Blue Shield	District HDHP Health Ins FAM	\$ 4,727.25
03/09/2021	1726	Blue Cross Blue Shield	District HDHP Health Ins SNG	\$ 2,889.40
03/09/2021	1726	Blue Cross Blue Shield	District HDHP Health Ins SPD	\$ 1,044.00
03/09/2021	1726	Blue Cross Blue Shield	District Health Ins 2PT	\$ 25,098.48
03/09/2021	1726	Blue Cross Blue Shield	District Health Ins 9 Mo	\$ 12,845.88
03/09/2021	1726	Blue Cross Blue Shield	District Health Ins FAM	\$ 87,520.58
03/09/2021	1726	Blue Cross Blue Shield	District Health Ins SNG	\$ 6,115.05
03/09/2021	1726	Blue Cross Blue Shield	District Health Ins SPD	\$ 7,391.34
03/09/2021	1726	Blue Cross Blue Shield	District Health Ins Split	\$ 1,862.14
03/09/2021	1726	Blue Cross Blue Shield	Feba Bcbs Dental 2PT	\$ 616.74
03/09/2021	1726	Blue Cross Blue Shield	Feba Bcbs Dental FAM	\$ 1,236.25
03/09/2021	1726	Blue Cross Blue Shield	Feba Bcbs Dental SPD	\$ 226.52
03/09/2021	1727	Credit Management Services, Inc.	Credit Mgmt Services, Inc	\$ 94.99
03/09/2021	1728	Horace Mann Life Insurance Company	Horace Mann Life Insurance	\$ 1,475.00
03/09/2021	1729	Ivy Funds	Waddell & Reed TSA	\$ 1,000.00
03/09/2021	1730	Madison National Life Insurance Co., Inc.	Feba Life Insurance	\$ 269.57
03/09/2021	1730	Madison National Life Insurance Co., Inc.	Long-Term Disability	\$ 1,245.83
03/09/2021	1730	Madison National Life Insurance Co., Inc.	Term Life Policy	\$ 466.60
03/09/2021	1731	Minden Exchange Bank & Trust Co.	HSA Contribution	\$ 3,742.55
03/09/2021	1732	Minden Public Schools	District Court	\$ 1,351.00
03/09/2021	1732	Minden Public Schools	F/b Dependent Care	\$ 2,691.69
03/09/2021	1732	Minden Public Schools	F/b Medical Dental	\$ 3,923.73
03/09/2021	1732	Minden Public Schools	Increased Retirement Percent	\$ 12,894.23
03/09/2021	1732	Minden Public Schools	NE Retirement	\$ 87,491.04
03/09/2021	1732	Minden Public Schools	NE Retirement Repayment	\$ 288.50
03/09/2021	1733	Minden Public Schools.	Computer Lease Purchase	\$ 244.20
03/09/2021	1734	Mps Payroll	Federal Withholding	\$ 39,945.61
03/09/2021	1734	Mps Payroll	FICA	\$ 63,807.44
03/09/2021	1734	Mps Payroll	Medicare	\$ 14,922.54
03/09/2021	1735	Mps Payroll NE Income Tax	State Withholding - NE	\$ 17,857.12
03/09/2021	1736	New York Life	Ny Life Tsa	\$ 200.00
03/09/2021	1737	Alpha Rehabilitation, P.C.	OT & Speech Services	\$ 275.16
03/09/2021	1738	Amazon Capital Services, Inc.	Custodial Supplies	\$ 315.81
03/09/2021	1738	Amazon Capital Services, Inc.	HS Book & Life Skills Supplies	\$ 35.97
03/09/2021	1738	Amazon Capital Services, Inc.	MS Media Center Supplies	\$ 258.74
03/09/2021	1738	Amazon Capital Services, Inc.	Supplies	\$ 69.27
03/09/2021	1739	Aurora Cooperative	Fuel	\$ 3,557.68
03/09/2021	1740	Axtell Community Schools	Student SPED Tuition	\$ 2,333.52
03/09/2021	1741	Black Hills Energy	Bus Barn Natural Gas	\$ 1,527.76
03/09/2021	1741	Black Hills Energy	East Natural Gas	\$ 1,392.55
03/09/2021	1741	Black Hills Energy	MS Natural Gas (Activity Bldg Meter)	\$ 1,715.10
03/09/2021	1741	Black Hills Energy	MS/HS Natural Gas	\$ 5,738.73
03/09/2021	1742	BSN Sports	HS Football Helmets	\$ 3,870.00
03/09/2021	1743	Business Telecommunication Systems	HS/MS Telephone System	\$ 6,600.00
03/09/2021	1743	Business Telecommunication Systems	MS/HS Telephone Repair	\$ 1,390.00
03/09/2021	1744	Cardmember Service	6th Grade Supplies	\$ 84.60
03/09/2021	1744	Cardmember Service	HS Sign Cable	\$ 47.94
03/09/2021	1744	Cardmember Service	HS Software Subscription	\$ 5.00

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
03/09/2021	1745	Century Link Long Distance	Long Distance Telephone Service	\$ 17.19
03/09/2021	1746	CenturyLink - Regular Telephone	Telephone Service	\$ 578.75
03/09/2021	1747	City Of Minden	Utilities	\$ 17,325.11
03/09/2021	1748	Clearly Communications	Telephone Services	\$ 245.27
03/09/2021	1749	Communications Engineering, Inc.	MS Clock Replacement	\$ 206.00
03/09/2021	1749	Communications Engineering, Inc.	MS Intercom & HS Camera Repair	\$ 1,170.50
03/09/2021	1750	Computer Hardware, Inc.	Dell Computer Repair	\$ 115.00
03/09/2021	1751	Conditioned Air Mechanical Systems & Service	HVAC Repairs	\$ 4,810.00
03/09/2021	1752	Cooperative Producers, Inc.	Ice Melt	\$ 835.94
03/09/2021	1753	Cummins Sales and Service	HS Backup Generator Inspection & Service	\$ 649.43
03/09/2021	1754	DAS State Accounting - Central Finance	Internet Service	\$ 339.00
03/09/2021	1755	Dollar General	East Custodial Supplies	\$ 18.00
03/09/2021	1755	Dollar General	HS Life Skills Supplies	\$ 71.00
03/09/2021	1755	Dollar General	Supplies	\$ 8.50
03/09/2021	1756	Eakes Office Solutions	Custodial Supplies	\$ 101.38
03/09/2021	1757	Educational Service Unit #10	SPED Services & Powerschool	\$ 478.33
03/09/2021	1758	Educational Service Unit #11	2nd Quarter Inservice	\$ 50.00
03/09/2021	1758	Educational Service Unit #11	SPED Contracted Services	\$ 1,996.01
03/09/2021	1759	Family Physical Therapy & Sports Center, P.C.	OT/PT/SLP Services	\$ 9,810.00
03/09/2021	1760	First Advantage Occupational Health Service Corp.	Driver Alcohol Testing	\$ 10.42
03/09/2021	1761	Gary Braun Electric, Inc.	East Electrical Repairs	\$ 280.74
03/09/2021	1762	Gopher	MS PE Supplies	\$ 255.06
03/09/2021	1763	Harco Athletic Reconditioning, Inc.	HS Football Helmet Reconditioning	\$ 2,348.00
03/09/2021	1764	Heartland Seating, Inc.	MS Bleacher Repair	\$ 9,120.00
03/09/2021	1765	Hometown Leasing	Copier & Printer Lease #22795217	\$ 3,900.00
03/09/2021	1766	John Deere Financial	Skidsteer Repair	\$ 44.63
03/09/2021	1766	John Deere Financial	Snow Plow Repair	\$ 38.84
03/09/2021	1767	Kearney County Health Services	Drug Testing & CDL Physical	\$ 128.00
03/09/2021	1768	Kearney Hub	Employment Advertising	\$ 835.87
03/09/2021	1769	Kearney Winnelson Co.	East Plumbing Repairs	\$ 30.36
03/09/2021	1770	Landmark Implement Carquest	05 Pickup Wiper Blades	\$ 43.10
03/09/2021	1770	Landmark Implement Carquest	Diesel treatment	\$ 83.28
03/09/2021	1770	Landmark Implement Carquest	Fuel Treatment	\$ 13.88
03/09/2021	1770	Landmark Implement Carquest	Shop Supplies	\$ 19.99
03/09/2021	1770	Landmark Implement Carquest	Snowplow Fluid	\$ 16.71
03/09/2021	1771	Mackin Book Company	MS Library Books	\$ 971.57
03/09/2021	1772	Mason's Market	2nd Grade Supplies	\$ 59.87
03/09/2021	1772	Mason's Market	East SPED Supplies	\$ 13.88
03/09/2021	1772	Mason's Market	HS FCS Supplies	\$ 247.81
03/09/2021	1772	Mason's Market	HS Life Skills Supplies	\$ 71.65
03/09/2021	1772	Mason's Market	Kindergarten Supplies	\$ 12.07
03/09/2021	1772	Mason's Market	MS Life Skills Supplies	\$ 47.50
03/09/2021	1772	Mason's Market	Water Softener Salt	\$ 390.60
03/09/2021	1773	Matheson Tri-Gas, Inc.	HS Metals Shop Supplies	\$ 134.96
03/09/2021	1774	Medtox Laboratories	Driver Drug Testing	\$ 43.25
03/09/2021	1775	Minden Courier	District Printing & Advertising	\$ 122.17
03/09/2021	1776	Minden Hardware	Supplies, Repairs & UPS Shipping	\$ 822.38
03/09/2021	1777	Minden Lumber & Concrete	East Repairs	\$ 9.68
03/09/2021	1777	Minden Lumber & Concrete	Grounds Supplies	\$ 30.45
03/09/2021	1778	Minden Office Supply	HS Counselor Office supplies	\$ 40.00
03/09/2021	1779	Mosyle Corporation	iPad Management Software	\$ 16.03
03/09/2021	1780	Ne Association School Boards	Board President Retreat	\$ 150.00
03/09/2021	1780	Ne Association School Boards	New Board Member Workshop	\$ 75.00
03/09/2021	1781	NE Rural Community Schools Association	2021 Spring Conference Registration	\$ 210.00

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
03/09/2021	1782	Omaha World Herald	Employment Advertising	\$ 1,695.00
03/09/2021	1783	One Source	Background Checks	\$ 72.00
03/09/2021	1784	Perry, Guthery, Haase & Gessford, P.C., L.L.O	Legal Fees	\$ 6,429.00
03/09/2021	1785	Presto-X Company	Pest Control Services	\$ 133.00
03/09/2021	1786	Protex Central, Inc.	East Range Hood Extinguisher Repair	\$ 238.40
03/09/2021	1787	Riddell All American	HS FB Helmets	\$ 4,101.95
03/09/2021	1788	The Home Depot Pro	Custodial Supplies	\$ 438.63
03/09/2021	1789	Tri-County Glass, Inc.	HS Repairs	\$ 242.81
03/09/2021	1790	Village Uniform	East Mop & Mat Service	\$ 121.66
03/09/2021	1790	Village Uniform	HS Mop & Mat Service	\$ 376.19
03/09/2021	1790	Village Uniform	MS Mop & Mat Service	\$ 276.46
03/09/2021	1791	Widdifield, James T	February Reimbursement	\$ 316.23
03/09/2021	1792	Woodward's Disposal Service, Inc.	Shredding Service	\$ 52.00
03/09/2021	1793	Wright Express Fleet Services	Fuel	\$ 1,128.19
03/09/2021	1794	Yanda's Music	HS Auditorium Projector Repair	\$ 80.00
03/09/2021	EFT	Minden Exchange Bank - EFT	Direct Deposit Fees	\$ 35.50
<b>Subtotal</b>				<b>\$ 518,319.47</b>
<b>Net Payroll - March 2021</b>				<b>\$ 359,155.89</b>
<b>Total General Fund Disbursements - March 2021</b>				<b>\$ 877,475.36</b>

**Secretary** Kevin Raun

# Lunch Fund Checks and Liabilities

Check Number	Date	Payee	Reason	Amount
EFT	2/8/2021	Sysco - EFT	Commodities	\$ 6,711.52
EFT	2/8/2021	US Foods	Commodities	\$ 6,213.28
5645	2/8/2021	Cash-wa Distributing Co.	Commodities	\$ 10,713.59
5646	2/8/2021	Dollar General	Lunch Room Supplies	\$ 25.95
5647	2/8/2021	Chesterman Company	Beverages	\$ 298.60
5648	2/8/2021	Village Uniform	Kitchen Rag and Apron Service	\$ 222.64
5649	2/8/2021	Mason's Market	Commodities	\$ 52.02
228	3/9/2021	Ameritas Life Insurance Corp..	EE Vision Insurance Premiums	\$ 60.06
229	3/9/2021	Blue Cross Blue Shield	Health & Dental Insurance Premiums	\$ 5,041.45
230	3/9/2021	Madison National Life Insurance Co., Inc.	EE FEBA Life Insurance Premiums	\$ 21.93
230	3/9/2021	Madison National Life Insurance Co., Inc.	EE Life Insurance Premiums	\$ 9.50
230	3/9/2021	Madison National Life Insurance Co., Inc.	Long Term Disability	\$ 9.80
231	3/9/2021	Minden Public Schools	EE & ER Retirement Contributions	\$ 2,194.58
231	3/9/2021	Minden Public Schools	Employee FEBA - Medical/Dental	\$ 405.50
232	3/9/2021	Mps Payroll	EE & ER FICA, Medicare, & Federal Income Tax	\$ 2,009.47
233	3/9/2021	Mps Payroll NE Income Tax	EE Nebraska Income Tax Withholding	\$ 158.45
<b>Subtotal</b>				<b>\$ 34,148.34</b>
<b>Net Payroll - March 2021</b>				<b>\$ 8,884.04</b>
<b>Total Lunch Fund Disbursements</b>				<b>\$ 43,032.38</b>

# Building Fund Liabilities

Check Number	Date	Payee	Reason	Amount
575	3/9/2021	Engineering Technologies, Inc.	MS HVAC Renovation Bidding - 100% Complete	\$7,131.25
575	3/9/2021	Engineering Technologies, Inc.	MS HVAC Renovation Constr. Docs. - 100% Complete	\$14,350.00
575	3/9/2021	Engineering Technologies, Inc.	MS HVAC Renovation Design Devel. - 100% Complete (Recalc)	\$5,775.00
575	3/9/2021	Engineering Technologies, Inc.	MS HVAC Renovation Sch. Design - 100% Complete (Recalc)	\$4,331.25
575	3/9/2021	Engineering Technologies, Inc.	Reimbursable Car Rental/Fuel/Meals	\$162.00
<b>Total Building Fund Disbursements - March 2021</b>				<b>\$ 31,749.50</b>

# Minden High School

## March 2021

### Board of Education Report



#### **1. Parent/Teacher Conferences and Conference Attendance Rates (Spring):**

Spring Conferences went well this year, especially considering COVID. Attendance trends for the past few years are listed below.

#### **Conference Attendance Rates:**

School Year:	Fall	Spring
2020-2021	40%	39%
2019-2020	46%	42%
2018-2019	47%	44%
2017-2018	51%	36%
2016-2017	50%	43%
2015-2016	52%	41%

#### **2. Pre-ACT and ACT:**

On Tuesday March 23rd, the sophomores will be taking the Pre-ACT and the juniors will be taking the ACT. I have included the letters we sent to the sophomore and junior parents about that testing day. Those letters are at the bottom of this report.

#### **3. Vocal Music-by Mr. Hugo Madera:**

Different from previous years, our *Amethyst* members are currently transitioning into a more contemporary and complex concept of "Show Choir", creating a more challenging show. Students are currently exploring more modern, upbeat music, while incorporating hip-hop and jazz choreography, opposed to the overall approach from previous years as a *swing choir*. Student leadership has been selected and members have been extremely receptive to the idea of "one group; one sound". Students keep stepping up every rehearsal to bring something new to the table.

#### **4. Art Club-by Ms. Emily Christman:**

This month the Art Club will finish an acrylic paint mural designed by the students. Members of the Art Club have been working on the mural throughout monthly meetings this year. To create the mural students used planning and communication skills. We will also take photos for the yearbook this month. Lastly, the art club will continue to do art-related activities to educate students and build community throughout the spring.

## **5. Biology-by Mr. Jhett Ostrom:**

In biology we have been busy learning about cells, DNA and genetics. Students were able to learn about a forensic chemistry tool known as gel electrophoresis, and then use it to match samples at a crime scene. Students also were able to physically see DNA by extracting it from strawberries. We are working our way through ecology that will grow into our final project about the impacts humans have on the earth. In advanced biology, students have learned about how tattoos work and the effects of smoking, and solved a missing persons case using bone measurements. They also have been hard at work demonstrating their knowledge by writing a research paper about a nervous system disorder, and creating a research poster over a digestive system disorder. This will all cumulate in our final project over health science engineering.

## **6. Congrats to Abie Fiske:**

Over the past few months, MHS junior Abie Fiske has been working to become an FCCLA State Officer. Last month, after a day-long of Zoom interviews, Abie was chosen to move on to the next round of interviews later this month. We are very proud of Abie and we are confident that she will soon become an Nebraska FCCLA State Officer.

## **7. National FFA Week:**

National FFA Week is a week dedicated to celebrate FFA across the country. Every year during the last week of February chapter across the nation plan events that celebrate FFA in their chapter, school, and community. This year the Minden FFA Chapter was excited to be able to celebrate this week. The students planned a week of events that helped the current students, future students, and community get excited about having FFA at Minden Public Schools.

Some of the highlights for the week were Livestock Judging, 8th Grade Ag Olympics, and Drive Your Tractor to School Day. On Wednesday, 15 members attended the District 6 FFA Livestock Judging Contest in Kearney. The students evaluated 4 different species of livestock and gave reasons on breeding heifers. The junior team placed 2nd out of 17 teams with Marah Dornhoff placing as district champion. The senior team placed 3rd out of 17 teams. Both teams will compete at the state contest on April 1.

Thursday of FFA week we focused on future recruitment through the 8th Grade Olympics. A committee of FFA members planned seven activities for the 8th grade students to compete in as teams. The highlights of the event were Pedal Tractor Races, Milking Chugging, and Penny in a Haystack.

The last event of the week was Drive Your Tractor to School Day. Friday morning we had 15 students meet at Landmark Implement and parade their tractors to school. The county sheriff and Minden Police lead the parade through town to the school. The students were very excited to show off their tractors!

## Sophomore Pre-ACT Letter:

# SAVE THE DATE: Tuesday, March 23, 2021

Dear SOPHOMORE Parents/Guardians:

Minden High School will be administering the PreACT for the sophomores on Tuesday, March 23, 2021. In order to make this a successful project we need your help.

*Attendance the day of the test is critical.* **Please be sure you do not schedule appointments or other events on this testing date, Tuesday, March 23.** If a student misses this testing date, we will have to make alternate arrangements for them to take the test. Scheduling can get tricky.

Positive aspects of this test are:

- The results from this test will help determine the progress your student is making. It will help you determine areas of strengths and weaknesses as students start to prepare for college admissions tests in the junior and/or senior years.
- The test is a great practice for the ACT test which your student will take during the junior year.

As mentioned earlier, all students will take the ACT in the spring of the junior year. Students do have the opportunity to take the ACT multiple times by registering for the test on national testing Saturdays. ACT suggests students take the ACT for the first time in the spring of their junior year. The test is given in February, April, June, July, September, October, and December. Minden hosts the test in October. Other surrounding communities host the test too. Kearney is a testing site every time the test is given. Students should stop in to see Mr. Horner for registration instructions when they are ready to take the test for the first time. For many of our high school students, the required March test is the first time they take the test. The required test in the junior year will be FREE to the student, but if a student registers for a Saturday national testing site, a fee is assessed. If students are verified as receiving free or reduced price lunches, they can get a fee waiver for the test from Mr. Widdifield.

**OUTSTANDING ACT TEST PREP AVAILABLE!** Our students have access to an excellent ACT preparation program. Minden Public Schools purchases the license to use John Baylor Test Prep. All high school students have access to this online curriculum. Students can find this test prep at [www.ontocollege.com](http://www.ontocollege.com). On the home page click on "Login". They will need to enter their school email address. The password is their last name capitalized followed by their graduation year. (Example: Jones2023) Once logged in, click on courses and then ACT Prep. **Please encourage your child to take advantage of this test prep that is offered free of charge to them.**

If you have any questions in regard to the test, please do not hesitate to call me at the school. Again, the most important piece is making sure your sophomore is in school on March 23 to complete the test. Thank you for your help.

Sincerely

Don Hosick

# JUNIORS

## SAVE THE DATE: Tuesday, March 23, 2021

Dear Parents/Guardians:

The Nebraska State Department of Education has mandated that all juniors in the state of Nebraska take the ACT Test this spring. In keeping with this mandate, Minden High School will be testing all juniors on Tuesday, March 23, 2021. In order to make this a successful project we need your help.

*Attendance the day of the test is critical. We have a very narrow window in which to administer this test. **Please be sure you do not schedule appointments or other events on this testing date, Tuesday, March 23.*** If a student misses this testing date, the only day to make up the test is Tuesday, April 6. A zero will be recorded for students who fail to make up the test. That zero will also negatively affect our district on our State Report Card.

Positive aspects of this test are:

- The score will not only count for the purposes of the department of education, but it will also be a recognized score for college admissions purposes. **The score your student earns on this test will be a valid score for him/her to use when he/she applies to college.**
- The test is free to all students. The normal charge for the ACT is \$70 with writing. No student will have to pay this fee for the testing administered on Tuesday, March 23. This test score is accepted at both two and four year colleges.
- The students will benefit personally from this test. They will not only get a free test, it'll save them the time of having to take the ACT on a Saturday morning.

Students will still have the opportunity to take the test more than once. If a student is interested in taking the ACT again, they should stop in to see Mr. Horner for registration instructions. Students will need to pay for any additional tests they take. One reminder, if students are verified as receiving free or reduced price lunches, they can get a fee waiver for the test from Mr. Widdifield.

**OUTSTANDING ACT TEST PREP AVAILABLE!** Our students have access to an excellent ACT preparation program. Minden Public Schools purchases the license to use John Baylor Test Prep. All high school students have access to this online curriculum. Students can find this test prep at **[www.ontocollege.com](http://www.ontocollege.com)**. On the home page click on "Login". They will need to enter their school email address. The password is their last name capitalized followed by their graduation year. (Example: Jones2022) Once logged in, click on courses and then ACT Prep. **Please encourage your child to take advantage of this test prep that is offered free of charge to them.**

If you have any questions in regard to the test, please do not hesitate to call me at the school. Again, the most important piece is making sure your junior is in school on March 23 to complete the test. Thank you for your help.

Sincerely

Don Hosick



**MINDEN PUBLIC SCHOOLS**  
**ACTIVITIES/ATHLETIC DEPARTMENT**  
*Ed Rowse, Asst. Prin./Act. Dir.*

*622 W. 3rd Street*  
*Minden, NE 68959-1598*  
*308-832-2254 School*  
*308-832-1892 Fax*

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**MARCH 2021 BOARD MEETING**  
**ACTIVITIES DIRECTOR REPORT**

The winter sports season has finished and spring activities started Monday, March 1st. The golf team had a meeting this week and the track team has started training. As of now we have around 84 girls/boys starting the track season. Spring flyers will be coming out soon with our schedules for each of these teams.

The high school wrestling team completed their season on Feb. 19th-20th at the 2021 Nebraska State Wrestling Tournament held in Omaha. The team qualified 3 wrestlers for the tournament: Evan Smith 132 lbs., Hunter Heath 138 lbs., and Alex Banuelos 160 lbs. Alex finished 6th in state and brought a medal home. Congratulations on a great season!

The girls basketball team completed their season at the C1-9 Sub-District at Hastings St. Cecilia on February 15th-16th. Our girls defeated Gibbon on Monday in the play in game and then lost to Hastings St. Cecilia on Tuesday. The team finished with a 12-12 record. The team had 16 players and showed a great deal of improvement this season. Their last game of the season was possibly their best performance of the season but they lost to a very good HSC team.

The boys basketball team completed their season on February 23rd at the C1-11 Sub-Districts at Kearney Catholic. They lost to Cozad in the first round of sub districts. They finished their season with a 7-16 record. The team had 27 players this season.

Minden Speech team has continued to improve week after week placing more and more students in both varsity and novice divisions. The Speech Team traveled to Ainsworth last Monday and finished in a tie for second place in conference. Our conference is very high quality in the arts and this is a great accomplishment for our team. We host the B-5 district speech meet Wednesday, March 10th. The meet starts at 9:30 am in the high school. State Speech is Thursday, March 18th at Kearney High.

FFA: We will be hosting our first FFA competition Wednesday, March 10th in the High School/Middle School. We are excited to be able to host this event. In normal years this event is hosted at CCC in Hastings but with the pandemic there wasn't a host until we stepped up and said we would be happy to host.

Minden High School will be hosting the Southwest Conference Band, Vocal, and Art Clinic March 20th. The other seven SWC schools will travel to Minden Saturday, March 20th and attend sessions throughout the day and finish with the concert starting at 5:00 in the high school gym. At this time the concert is not open to the public. District Music Contests will be held on April 22nd-23rd with the large group being hosted in Southern Valley on Thursday, April 22nd and small groups in Loomis on Friday, April 23rd.

Minden will be hosting its second annual Quiz Bowl competition Monday, March 22nd. We will have two rooms going at the same time with multiple teams competing in the contest. Quiz Bowl members will also compete in the SWC Quiz Bowl in Broken Bow on April 14th at 11 am. The ESU 11 State Quiz Bowl will be held in Holdrege on April 7th.

Minden High School will also be hosting a Red Cross Blood Drive Monday, March 29th in the Activity gym. The event starts at 8 am, please get an appointment or stop in to give blood.

**Spring sports (Girls and Boys Track) for the middle school will start Monday, March 15th. Coaches are checking out uniforms this week to be prepared for the first day of training.**

**FBLA State Leadership Conference is April 12-14th in Kearney.**

**FCCLA State Leadership Conference is April 11th-13th in Lincoln.**

**FFA State Convention is April 7th-9th.**

**We recently hosted three sub state basketball games at MHS. These games are played at a neutral location when the two teams competing are more than 120 miles apart. We have been very busy over the years hosting these special events providing lifetime memories to the teams and fans. I am very proud of the people who worked these events from the ticket takers, score/clock operator, bookkeeper, custodians, supervisors, and behind the scenes people making programs and signage. They are great at what they do and an integral part of hosting a great event. Hosting these events also generates money that can be used for many things but especially paying for teams that qualify for state events and the costs associated with those trips.**

**This is going to be a busy spring with many events being hosted in our facilities and on our track. We have tried to host as much as we can to allow our community as well as other schools the opportunity to use our top notch facilities.**

Ed Rowse

**Minden Public Schools**  
**East Elementary/Minden Public Preschool**  
**March 2021 Report to the Board of Education**  
**Mrs. Sandy Pohl, Administrator**

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Nurse Julie and Mr. McCarthy have once again partnered with the American Heart Association to raise donations for their heart saving cause through Jump Rope for Heart. During this time, Mr. McCarthy teaches students about the importance of having a heart healthy lifestyle. Students learn about healthy food choices and the importance of regular exercise. The excitement of healthy exercising was focused on during the jump rope event during P.E. We appreciate Mason's for donating a heart healthy snack during the event to the students.

East Elementary and Minden Public Preschool students celebrated Read Across America during the week of March 1st. It was a week of celebrating our love for reading.

Preparations for kindergarten registration are being made. At this time, we plan to invite parents to East Elementary in April to fill out the necessary paperwork and invite the incoming students to kindergarten during the first part of August to spend special time with their teacher right before school starts.

Professional development on February 26th focused on student data collection and analysis.

Selected pieces of student artwork were on display at the Minden Opera House during the month of February. Community members were able to enjoy the work completed by the youth in our community.

The process of Invention Convention has begun with the lead of Mrs. Rowley. She works with students in the third grade and at the middle school to create some unique inventions to share through presentations with others in our educational service unit.

The partnership between school and parents is extremely critical to the success of our students. Therefore, East and Preschool teachers are often meeting with parents before or after school. In the last calendar month, there have been twenty-three meetings with parents either through the IEP or SAT process. Each one of these meetings builds teamwork and communication between school and home.

**Minden Public Schools  
C.L. Jones Middle School  
March 2021 Report to the Board of Education  
Mrs. Chelsey Jensen, Administrator**

The following information is a list of highlights at C.L. Jones Middle School:

**Whippet of the Month Awards-**

Congratulations to our February 2021 Whippets of the Month:

4th grade- Layla Fritson, Morgan Johnson

5th grade- Evie Sharkey, Myah Casillas

6th grade- Hope Mason, Lindsay Foth

7th grade- Jack Sheibel, Matthew Jorgensen

8th grade- Caden Jameson, Larissa Labenz



**Eighth Grade Social Studies Position-**

Mr. Donnie Miller has announced that he will retire at the end of the 2020-2021 school year. We are grateful for Mr. Miller's many years of service. We will begin advertising and interviewing potential candidates for this position. Congratulations to Mr. Miller on his retirement!

**Read Across America Day-**

Our 4th, 5th grade, and Life Skills students celebrated Read Across America Day on March 2, 2021 by listening to Dr. Seuss books. The students enjoyed this activity almost as much as Mrs. Jensen enjoyed reading to them!



### **Book Fair-**

C.L. Jone Middle School hosted a Scholastic book fair February 15-24th. We enjoyed seeing so many students and families visit the book fair. Thank you, families, and community members for support C.L. Jones Middle School!

### **Kearney County Spelling Bee-**

The Kearney County Spelling Bee took place at C.L. Jones Middle School on February 10th, 2021. Congratulations to:

4th grade: Josa Ciemnoczolowski- 1st place

Stella Birkestrand, Hallie, Hartman, Katherine Marshall, Adelyn Whitten, Jocelyn Zerr

5th grade: Judah BeDunnah-1st place, Aaron Nielsen- 2nd place, Ashlyn Kernick- 3rd place

Jolie Buechler, Kaleigh Carr, Kash Hostetler

6th grade: Ashlyn Zerr- 2nd place

Jonathan Althouse, Emma Goodrich, Parker Hatch, Caleb Schwenka, Ava Kaenel

7/8th Grade: Rebecca Lempka- 1st place

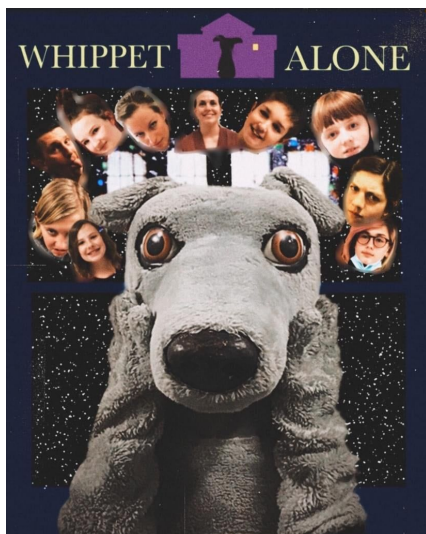
Alessandra Banzhaf-Diaz, Kinsie Land, Lizzy Nielsen

### **C.L. Jones Quiz Bowl-**

C.L. Jone Middle School hosted a Quiz Bowl event on February 10, 2021. This event included Quiz Bowl teams for Shelton, Axtell, and Minden Public Schools. We enjoyed hosting this event and look forward to hosting again next school year. Thank you to all students that participated!

### **Whippet Alone-**

The eighth-grade linguistics class has been working diligently on their upcoming movie premier of Whippet Alone. Due to covid restrictions, we will be selling limited tickets to this year's premier. Students who have worked on the film and their immediate family members will have tickets to attend. You can purchase raffle tickets for your chance to attend the premier. We are looking forward to sharing our students' acting talents and accomplishments with all of you! The movie premier will take place on March 16, 2021.



**Superintendent Report**

Meeting: March Board Meeting

Date: 3/8/21

Mr. Widdifield

=====

**Topics:**

City Meeting: We had a great meeting with the city to discuss parking, utilities, and working together on some projects moving forward. Matt and his staff have done a great job helping us work through parking and other issues that have come up for this building.

Summer projects: Even though it is not spring yet, we are starting to get ready for the summer. The HVAC project will take most if not all of the summer to complete. We will be looking at the west sidewalk on Gillman and irrigation for the middle school playground area and open lot on 5<sup>th</sup> Street.

Covid Anniversary: Tuesday, March 16<sup>th</sup> will be the year anniversary of when we let out for school due to the pandemic. We are celebrating the fact that we have in-person learning for all 3 quarters and have been able to participate in the majority of our activities and sports. I believe the 4<sup>th</sup> quarter will be the same. We will have Prom and in-person Graduation at this point in time. We will continue to wear our masks, social distance, and maintain our hand washing guidelines. We have made it too far to stop what has kept us in school. We will evaluate the situation over the summer to determine our next course of action.

Covid Vaccine: It will be a year ago next Tuesday that we let out for the remainder of the school year. Today, we have about 75%-80% of our staff have the Covid vaccine and some getting their second shot. Our staff and administration has done an outstanding job getting through this pandemic. I am proud of this district and community.

Thank You: I want to thank the staff, administration, and other volunteers for the help we received this winter. The winter season is long and takes a lot of people to make everything work. I appreciate the community support and what our staff does outside the classroom.

Community RelationsFund Raising Activities

Fundraising is the selling of a product, providing a service or activity, or requesting donations of any kind. School fundraising directly funds school programs and student organizations.

A. General Guidelines.

The School Board of Minden Public Schools recognizes a desire and a need for ongoing fundraising support. The school board also recognizes a need for restraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

All fundraising for student organizations and charitable giving campaigns must have prior administrative approval. School District employees who supervise official school programs or extracurricular activities are directed not to organize, conduct, or involve students in fundraising activities unless the fundraising activity has been approved by the building administration.

B. Student Organization Fundraising.

Student organizations are groups that are sponsored by the district and approved by the school board. They are designed to provide opportunities for students to participate, on an individual or group basis, in school and public events for the improvement of skills. Student organizations are directed or supervised by School District staff.

1. Approval Criteria. Student organization fundraising activities are to be considered for approval based on the following criteria: (1) the project will be fun and safe for students, (2) students will not be exploited for sectarian, political, or commercial purposes, (3) the project will accomplish the goals for the fundraiser without undue risk of financial loss, (4) the project will be consistent with the mission and goals of the School District and the student organization, (5) the number of fundraisers run by the particular student organization and within the school and the District within the last twelve months, and (5) the project meets all legal requirements.
2. Food Sales. The sale of foods as a fundraiser is subject to the School Wellness Policy.
3. Safety Considerations. The District does not sponsor activities involving driving vehicles unless a school employee or sponsor or a responsible adult is driving. Projects that involve door-to-door sales will not be approved for student participants who are not in high school. Parent approval must be given before any student is permitted to participate in door-to-door sales.

4. Non-Approved Activities. The following activities may not be approved as fundraising activities: raffles, lotteries, car bashes (or other comparable destructive activity), direct solicitation of money, and slave days.
5. Contracts. Teachers, coaches and sponsors are not authorized to sign contracts for the procurement of items to be sold or used in student organization fundraisers. Any contract that obligates school funds shall be submitted to the building principal for approval and execution.
6. Purchases. All purchases related to student organization fundraisers are to be made in the school district name. Deliveries of fundraising items for sale shall be made to the school building, not to personal addresses. Items shall be kept in a secure place to avoid theft. Items which are overpriced or of an embarrassing or controversial nature to the school will be rejected. Items which are in direct competition with local businesses shall be avoided where practicable.
7. Money-Handling. All funds collected must be given by the fundraiser sponsor intact (i.e., cash and checks must be deposited in the same cash/check mix in which they were received) to the building principal or designee for deposit into the School District depository account no later than the next school day following receipt. Funds may not be deposited into personal accounts and may not be taken home.
8. Inventory. The fundraiser sponsor shall maintain an inventory of items related to the project. Upon completion of the project, unsold items may not be given away. The items shall be returned to the vendor for credit, sold at reduced prices in a clearance sale, or kept for sale in a future student organization fundraising event.
9. Disbursement of Fundraising Proceeds. Fundraising proceeds shall be disbursed to and used by the student organization for the purposes for which the project was initiated.
10. Records. The fundraiser sponsor shall submit all records related to the fundraising project at the conclusion of the project. The records to be maintained and submitted include: fundraiser approval, purchase order or procurement card receipt, invoices and packing slips, student checkout sheets, deposit receipts, inventory of merchandise and list of unsold merchandise, receipt for return of merchandise and records of credit or receipt for returned merchandise.
11. Student Conduct. All students who participate in approved fundraising activities are expected to represent the school, the student organization, and the community in a positive manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.

If a donation of cash or equipment is offered to a staff member for a school organization or the School District, the coach or sponsor shall refer the intended donor to the building administration. If the donor insists on giving the cash or equipment immediately, the staff member shall turn the donation over to the building principal immediately upon receipt.

Coaches or sponsors who also coach, manage or otherwise participate in club teams or similar non-school organizations must clearly separate any student organization fundraising from fundraising activities for their club team. Such individuals who receive donation offers must

request that the donor be very clear as to whether the donation is intended for the student organization or the club team.

C. Fundraising by Outside Organizations.

Outside organizations are non school-funded groups such as parent/teacher organizations, sports booster groups, and commercial enterprises that provide supplementary services to existing school entities. Outside organizations are separate and apart from the School District. Decisions on fundraising activities and the expenditure of fundraising proceeds should involve consultation with the school administration.

Independent sales consultants may not use schools as a source of sales, even if the consultant intends to donate a portion of the funds raised to the school. An independent sales consultant includes individuals who operate as a franchisee for businesses that sell products such as food storage containers, cosmetics, etc.

D. Charitable Giving Campaigns.

A charitable giving campaign is fundraising conducted for the purpose of providing money for a charitable cause not directly related to any District goal. Purposes for which such a campaign may be permitted include fundraising for student scholarships or student exchange programs, to assist families within the District who have experienced a catastrophe, or to fund community projects.

Any fund-raising activity conducted by any such organization using Minden Public Schools' facilities or using the District's name in solicitation of donations must have prior approval of the Minden Board of Education. If the request is approved, the organization shall include a statement that the Minden Public Schools is not endorsing the organization or campaign and has no affiliation with the event.

District funds cannot be used to off-set, front-fund, or pre-pay expenses for any charitable giving campaign. A charitable giving campaign shall not be permitted to conduct fundraising among the student population.

E. Sales Outside of Fund Raising.

Other than those fund raising activities authorized and approved under this policy, the selling of goods and services is prohibited on District property, except for those sales that are de minimis. "De minimis" means sales of five dollars or less or are otherwise approved in advance by an administrator. Transactions related to sales (such as Craigslist deliveries) are strictly prohibited on school property. Students or staff who desire to sell goods or services must do so off school property and outside of school hours.

Date of Adoption: [Insert Date]

Community RelationsBulletin Boards, Display Case, and Posted Material

School bulletin boards, display cases, and posting areas are for the purposes of conveying information about school activities and programs to students, staff, and the visiting public as deemed appropriate by the respective principals; however, building principals may use their discretion on posting or displaying non-school related information which is not political or commercial in nature. Flyers promoting the Minden Opera House may be posted, as the opera house primarily serves a community cultural purpose and is a commercial enterprise only to the extent necessary to promote that purpose.

Legal Reference: Neb. Rev. Stat. Sec. 79-526 Board Authority for Supervision and Control

Date of Adoption: January 12, 2010

Date Revised: April 12, 2021

Community RelationsSchool Personnel and the Public

While it is the superintendent of school's responsibility for district-wide public relations, it is the board's belief that all school employees are obligated to promote a positive image of the school district, its programs, and students. To that end, all employees are encouraged to use tact, patience, and courtesy in their relationships with students, parents, and district patrons and to serve as good role models in their personal conduct.

Date of Adoption: [Insert Date]

Community RelationsStaff Participation in Community Affairs

All employees are encouraged to participate in community organizations and activities. The school board feels that school-community relations are enhanced when school personnel interact with other people within the community. This interaction serves to informally transmit school information to patrons of the community and to gather public opinion on the school's effectiveness and its activities.

Date of Adoption: [Insert Date]

Community RelationsEmergency Closure of School Buildings

If the Superintendent or Superintendent's designee determines that a building or buildings should be closed due to health or safety concerns, then the Superintendent or Superintendent's designee is authorized to close a school building or buildings until the Superintendent or Superintendent's designee determines that such building or buildings should be reopened.

In determining whether a building or buildings should be closed, the Superintendent or Superintendent's designee is encouraged to receive input from law enforcement, health officials and other experts.

If the Superintendent or Superintendent's designee makes the decision to close a school building or buildings, then the Superintendent or Superintendent's designee shall communicate such decision to students, parents, staff, community members and area media outlets as soon as practical.

If a school building is closed, then no person shall be allowed to enter such building unless the Superintendent permits such person to enter such building.

Date of Adoption: [Insert Date]

Business OperationsInvestments

Funds not needed for immediate obligations may be invested. Such investments must be in accordance with state statutes. The Board hereby authorizes the following investment vehicles that may be utilized with District funds: collateralized local bank certificates of deposit, United States treasuries (bills, notes or bonds), United States government agency securities (bonds or notes), Nebraska Liquid Asset Fund, Nebraska Public Agency Investment Trust, commercial paper graded "AAA" or "Prime-1" by Standard and Poor's or Moody's, and trusts which invest in U.S. government or agency securities or interests in guaranteed student loans and certificates of deposit insured by the Federal Deposit Insurance Corporation (FDIC).

No bank, capital stock financial institution, or qualifying mutual financial institution may invest District funds in any investment vehicle other than those identified in this policy.

Legal Reference:     Neb. Rev. Stat. § 77-2341  
                          Neb. Rev. Stat. § 77-2387, et seq

Date of Adoption:    [Insert Date]

Community RelationsEmergency Exclusion of Persons from School

If the Superintendent or Superintendent's designee determines that a person may pose a health or safety risk to others, the Superintendent may exclude such person from school property. If such person is a student, then the Superintendent or Superintendent's designee may refer to the emergency exclusion provisions of Policy 5101. If such person is a staff member, then the Superintendent or Superintendent's designee may place said staff member on paid or unpaid leave. If such person is not a student or staff member, then the Superintendent or Superintendent's designee shall inform such person as soon as possible that they are not permitted on school property until further notice from the Superintendent or Superintendent's designee.

The Superintendent may consult with law enforcement, health officials or other experts in determining whether such exclusion should occur.

Date of Adoption: [Insert Date]

**RESOLUTION OF THE BOARD OF EDUCATION OF KEARNEY COUNTY SCHOOL DISTRICT NO. 50-503, A/K/A MINDEN PUBLIC SCHOOL DISTRICT REGARDING THE FALL REOPENING AND RETURN TO SCHOOL**

**BE IT RESOLVED THAT:**

**WHEREAS**, for the past several months, various local, state, and national emergency orders, recommendations, guidance and directives have been issued regarding the COVID-19 global pandemic, including the Nebraska Department of Health and Human Services Directed Health Measure Order 2020-008 (dated April 1, 2020), which required that “All schools; public, private and parochial: are hereby ordered to cease all in-person instruction . . .;” and

**WHEREAS**, since the entry of Directed Health Measure Order 2020-008, the District has provided student instruction via remote or distance means; and

**WHEREAS**, since the end of the 2019-2020 school year, District administrators and staff members have worked diligently with key stakeholder groups, including public health officials and medical experts including Kearney County Health Services, to develop a plan to return to in-person student instruction during the 2020-2021 school year; and

**WHEREAS**, the Board of Education of the Minden Public School District recognizes the priority of safeguarding the health and well-being of the students and staff, as well as the Minden and Kearney County community members, insofar as possible; and

**WHEREAS**, the evolving COVID-19 pandemic presents numerous challenges to developing a definitive return-to-school plan, given how the COVID-19 pandemic continues to rapidly develop in a fluid environment (including the possibility of a frequently updated “risk dial”); and

**WHEREAS**, the Board of Education supports the ongoing efforts to develop and implement a return-to-school plan, and the Board of Education believes that it is in the best interests of student learning that students return to in-person instruction during the 2020-2021 school year; and

**WHEREAS**, in order for the District to effectively and timely respond to the ever changing COVID-19 situation, the Board hereby desires to delegate certain authority and decision-making responsibility to the Superintendent or Superintendent’s designee so that the Superintendent or Superintendent’s designee may continue to plan for and ultimately implement without delay a return to in-person instruction during the 2020-2021 school year.

**NOW, THEREFORE**, the Board of Education hereby finds, determines, and adopts the following:

**1. Ratification of Actions Taken to-Date.** The Board of Education hereby ratifies, supports, and affirms all actions taken to-date by District administrators and staff in response to and planning for student instruction during the COVID-19 pandemic.

**2. Delegation of Safety and Health Requirements.** Pursuant to Neb. Rev. Stat. § 79-526, the Board of Education “shall make rules and regulations as it deems necessary for the government and health of the pupils and devise any means as may seem best to secure the regular attendance and progress of children at school.” In fulfillment of that statutory requirement, and pursuant to all other

applicable law, the Board of Education hereby expressly delegates to the Superintendent or Superintendent's designee the authority to develop rules and regulations deemed necessary for the government and health of the District's students and devise any means as may seem best to secure the regular attendance and progress of students at school. These rules and regulations may include a mask requirement or recommendation, sanitizing procedures, social distancing guidelines, building entry and admission protocols, and the like. In formulating, preparing, and implementing said rules and regulations, the Superintendent shall consult with appropriate stakeholder groups, public health officials, and medical experts, including Kearney County Health Services.

In formulating, preparing and implementing such rules and regulations, the Board further expressly delegates and authorizes the Superintendent or Superintendent's designee to develop and implement any and all other health and safety measures in response to the COVID-19 pandemic, including modifications or changes to the District's 2020-2021 school calendar, transportation provisions and opportunities, extra-curricular and after-school activities, before-and-after-school care programs, and so forth.

By passage of this Resolution, the Board hereby expresses its expectation that all persons, including students, staff, community members, and other visitors comply with such rules and regulations.

**3. Delegation of Student Handbook Provisions.** The Board of Education hereby delegates to the Superintendent or Superintendent's designee the authority to amend, update, or otherwise revise student handbooks for the 2020-2021 school year, so long as such amendments, updates, or revisions relate to the COVID-19 pandemic. Such amendments, updates, or revisions shall have the effect of rules and standards validly established pursuant to Neb. Rev. Stat. §§ 79-257, 79-259, 79-261, 79-262 and 79-264. Further, any such amendments, updates, or revisions (including a possible mask requirement) shall comply with Nebraska law, including Neb. Rev. Stat. §§ 79-734 and 79-2,127, *et seq.*

The Board expects students to comply with such amendments, updates, revisions and any other directives from District administrators and staff.

**4. Delegation of Staff Handbook Provisions.** The Board of Education hereby delegates to the Superintendent or Superintendent's designee the authority to amend, update, or otherwise revise staff handbooks for the 2020-2021 school year, so long as such amendments, updates, or revisions relate to the COVID-19 pandemic. Such amendments, updates, or revisions shall have the effect of Board-approved expectations and directives. The Board expects all staff to comply with such amendments, updates and revisions.

**5. Temporary Suspension of Board Policies and Delegation of Authority to Develop Rules.** By passage of this Resolution, the Board hereby acknowledges that it has balanced its desire for in-person student instruction with the fluid COVID-19 situation and the need for the District to achieve a proper balance with the limitations of the District's current budget, existing facilities, staffing levels, and limited resources. After balancing these competing interests, and to the extent permitted by law, the Board hereby suspends any Board policies that conflict with this Resolution or conflict with any action taken by the Superintendent or Superintendent's designee

pursuant to this Resolution. Further, any Board policies that would otherwise prevent, hinder, or delay necessary action in carrying out or implementing the same in order to cope with the COVID-19 emergency are hereby waived and suspended. Once this Resolution expires, all Board policies (even those that conflict with this Resolution) will become and remain effective.

**6. Decision-Making Process.** The Superintendent and/or Superintendent's designee is expected to keep the Board reasonably informed of any meaningful actions taken pursuant to this Resolution.

**7. Balancing Interests.** The Board intends that the return to in-person instruction be implemented in a way that prioritizes the health and safety of students, families, and staff members. However, the Board acknowledges that a return to in-person instruction plan may mitigate, but will not completely eliminate, the associated risks of in-person instruction in the middle of the COVID-19 pandemic. As public health professionals have recognized, no single act or set of actions will eliminate the risk of COVID-19. The Board balances this risk while simultaneously recognizing that the need for quality, effective, in-person student instruction is a priority during the 2020-2021 school year. As a result, the Board has balanced these competing interests and has based its preference to return to in-person instruction on the Board's own unique and particular social, economic, and policy-making determinations.

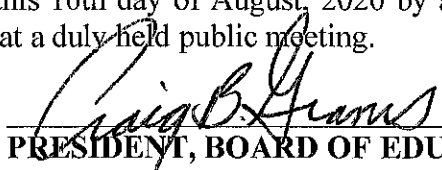
**8. Subsequent or Emergency Changes.** The Superintendent or Superintendent's designee is hereby delegated and authorized to take any subsequent or emergency measures or actions in planning for or implementing a return to in-person student instruction and in response to the COVID-19 pandemic, including those measures that may not be explicitly referenced in this Resolution.

**9. Subsequent Ratification.** The Board intends to ratify the actions of the Superintendent or Superintendent's designee at a subsequent Board meeting.

**10. Expiration.** This Resolution, and all of the content, powers, delegation and authority therein, shall expire upon the earlier of: (1) a vote by a majority of the quorum of the Board or (2) the end of the 2020-2021 school year.

THIS RESOLUTION was adopted this 10th day of August, 2020 by at least a majority vote of a quorum of the Board of Education at a duly held public meeting.

  
\_\_\_\_\_  
SECRETARY, BOARD OF EDUCATION

  
\_\_\_\_\_  
PRESIDENT, BOARD OF EDUCATION

Bylaws of the Board - Board MembersPresident

1. The duties of the board president shall be to:
  - a. Preside at all meetings of the school board in accordance with Robert's Rules of Order.
  - b. Countersign all orders upon the school treasury for funds to be disbursed by the district.
  - c. Countersign all warrants of the secretary of the county treasurer.
  - d. Administer the oath to the secretary and treasurer when so required by law.
  - e. Other duties as the law may require.
2. The president has the right to vote on any issue that may come before the school board.
3. The president has the additional duty to maintain order at public meetings of the school board.
4. The president must appear for and on behalf of the district in all suits brought by or against the district.
5. The president shall appoint or provide for the election of all committees of the board, unless otherwise directed by the board. The president shall be kept apprised of the workings of all such committees.
6. The president may call special meetings of the board.
7. The president shall call special meetings of the board when requested by two (2) or more board members.

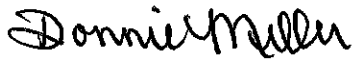
Legal Reference:     Neb. Rev. Stat. § 79-569  
                          Neb. Rev. Stat. § 79-570  
                          Neb. Rev. Stat. § 79-572

Date of Adoption:   December 15, 2009

Mr. Widdifield,

Please accept this letter as notification of my retirement with the school district, and in particular CL Jones Middle School. I will retire at the end of the school year. My last day of employment will coincide with completion of Summer Driver's Education in June 2021. I have genuinely enjoyed my 32 years I spent at Minden Public Schools. I wish you and the students at Minden Public Schools all the best in the years to come. I will forever be a Whippet at heart!

Sincerely,

A handwritten signature in black ink that reads "Donnie Miller". The signature is written in a cursive style with a large, prominent "D" and "M".

Donnie Miller

8th grade American History/Nebraska History/PE/Driver's Education

Superintendent Widdifield:

I have thought very much about the instrumental music position at Minden Public Schools and have decided Minden needs somebody who would be here for 15 to 20 years or more to get this program back to where it should be. I am not able to provide that service because of my age! Therefore, I am submitting my resignation.

I have really enjoyed the last two years as the Minden band director, and hope I have given the band students something to think about as far as musicianship and a sense of pride in their organization.

Good luck to the Minden Whippets as they continue in their musical education. I will continue to follow their performances and other activities through the years!

Best to all,  
Jack Moore

Bylaws of the Board - Board Members

Secretary

The secretary shall perform duties required by law and such duties as the Board and Superintendent may request. In the secretary's absence, documents requiring the signature of the secretary may be signed on the secretary's behalf by the treasurer or another board officer as the secretary's designee.

Legal Reference: Neb. Rev. Stat. Sec. 79-576  
Neb. Rev. Stat. Sec. 79-577  
Neb. Rev. Stat. Sec. 79-578  
Neb. Rev. Stat. Sec. 79-524

Date of Adoption: [Insert Date]

Bylaws of the Board - MeetingsSpecial Meetings

A special meeting of the Board may be called by the president when in his opinion it is necessary, or upon recommendation of the Superintendent of Schools, or any two (2) Board members.

No business shall be transacted at any special meeting which does not come within the purpose or purposes set forth in the call for the meeting unless it is of an emergency nature.

All meetings shall be held in the Minden Public Schools School District Office unless otherwise designated by the president with the approval of the Board.

Special Board sessions may be adjourned to a definite date and time.

Legal Reference: Neb. Rev. Stat. Sec. 79-554  
Neb. Rev. Stat. Sec. 79-520  
Neb. Rev. Stat. Sec. 79-555  
Neb. Rev. Stat. Sec. 84-1401

Date of Adoption: [Insert Date]

Internal Board Policies - OrganizationAnnual Organizational Meeting

- A. An organizational meeting of the Minden Public School District Board of Education shall be held on or before the third Monday of January of each year for the purposes of seating any new members and electing officers.

The following are procedures for election of officers and other business to take place at the annual organizational meeting of the Board:

1. After new Board members are sworn in, the Board will elect from its members a President, Vice President, Secretary and Treasurer, and if it is determined by the Board of Education to be needed an ex officio secretary and treasurer and those elected will assume office at the organizational meeting.

Upon call for nominations for each office by the Chair, nominations shall be made by written or oral ballot. Voting will be by oral or written ballot on all members nominated and repeated until a majority of the Board is achieved for a nominee. If no member receives a majority of votes after 5 ballots or 1 hour, the Board member who was the President of the Board during the immediately preceding term shall continue as President. In the event that the previous Board President is no longer a Board member, then the Vice President from the immediately preceding term shall become the President. In the event that both the prior President and Vice President are no longer members of the Board, then the longest tenured Board member shall serve as President. The vote may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes of the meeting.

2. The President shall assume the chair immediately upon the President's election.
3. The motions for the officer elections should read: Move that \_\_\_\_\_ be elected as \_\_\_\_\_ (name of office) to serve a term of one year, or until the person's successor is elected and qualified.

B. The order of business for meeting should be as follows:

1. Call to Order and Roll Call
2. Oath of office for most recently elected
3. Elections
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary

4. Approval of committees, positions, and designations
  - a. Consider, discuss and take action to elect Secretary to the BOE
  - b. Consider, discuss and take action to select Legal counsel
  - c. Consider, discuss and take action to select Depository bank(s)
  - d. Consider, discuss and take action to select District newspaper(s) of record
5. Approval of current Board policies and regulations
6. Dissemination to each Board member of conflict of interest statutes 7.

Adjournment

Date of Adoption: [Insert Date]

**RESOLUTION**

**RESOLVED**, that the official depository of school funds for this School District is hereby designated to be \_\_\_\_\_, and that the designation of any other institution as the depository of school funds is hereby withdrawn.

The above Resolution, having been read in its entirety, member \_\_\_\_\_ moved for its passage and adoption, and member \_\_\_\_\_ seconded the same. After discussion and roll call vote, the following members voted in favor of passage and adoption of the above Resolution: \_\_\_\_\_

\_\_\_\_\_.  
The following members voted against the same: \_\_\_\_\_

\_\_\_\_\_.  
The following members were absent or not voting: \_\_\_\_\_

\_\_\_\_\_.  
The above Resolution, having been consented to and approved by more than a majority of the members of the School Board of this School District, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

**DATED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Minden Public Schools

**BY:** \_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

Legal Reference: Neb. Rev. Stat. Sections 77-2350 and 77-2350.01

Date of Adoption: [Insert Date]

Internal Board Policies/PersonnelUse of Public Resources by Board Members and EmployeesRestrictions on Use

No Board member or employee of Minden Public Schools shall use or authorize the use of his or her public office or any confidential information received through the holding of the public office to obtain financial gain, other than compensation provided by law, for himself or herself, a member of his or her immediate family, or a business with which the individual is associated.

No Board member or employee shall use or authorize the use of school district personnel, resources, property, or funds under his or her official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items, other than compensation provided by law, for personal financial gain.

No Board member or employee shall use or authorize the use of school resources for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question. For purposes of this restriction, "school resources" means personnel, property, resources, or funds under the official care and control of the Board member or employee.

Authorized Uses

The uses described below are not authorized by employees, and violate this policy, where an employee's use: (1) interferes with the conduct of school business; (2) interferes with the performance of the employee's duties and responsibilities; (3) is contrary to another Board policy or a rule or directive set forth in an employee handbook or other employee communication device; (4) is contrary to a supervisor's directive; or (5) the use is for the employee's personal financial gain or potential for personal financial gain.

*Incidental or De Minimis Use:* Use of school resources by a Board member or employee which is incidental or de minimis does not constitute a violation of this policy.

*Personal Use as Part of Compensation:* Use of school resources for personal purposes is authorized by this policy if:

1. the use of the resource for personal purposes is part of the employee's compensation provided in an employment contract or is consistent with this policy; and
2. the personal use of the resource as compensation is reported in accordance with the Internal Revenue Code of 1986, as amended, and taxes, if any, are paid by the affected employee.

Employees who engage in such personal use shall, upon request of the Board of Education or the administration, provide evidence to establish that the compensation has been reported and taxes

paid as required by the Tax Code.

*School Vehicles:* Use of a school vehicle by a Board member or employee to travel to a designated location or the home of the Board member or employee is permissible when the primary purpose of the travel serves a school district purpose. Such use is authorized by this policy. No travel other than directly to the school-related trip destination shall occur, however, when students are in the vehicle or if the vehicle is a school bus.

*Communication Devices:* A Board member or employee may use a telecommunication system, a cellular telephone, an electronic handheld device, or a computer under the control of the school district for email, text messaging, a local call, or a long-distance call, to a child at home, a teacher, a doctor, a day care center, a baby-sitter, a family member, or any other person to inform any such person of an unexpected schedule change or for other essential personal business. Any such communication shall be kept to a minimum and shall not interfere with the conduct of school business or the performance of an employee's duties.

A Board member or employee shall be responsible for payment or reimbursement of charges (e.g. long distance charges), if any, that directly results from any such communication. The Board member or employee shall promptly report any such communication that results in an expense to the School District to the Superintendent or the Superintendent's designee. The Superintendent or the Superintendent's designee shall establish procedures for reimbursement of charges incurred as a result of such communications.

Use of the District's internet system for such communications shall not be permitted to the extent such use violates the terms of the E-Rate program, which restricts use of the internet system to "educational purposes."

*Election Issues:* A Board member or the Superintendent, in the normal course of his or her duties, may use school resources to research and prepare materials to assist the School Board in determining the effect of a ballot question on the School District.

Mass mailings, mass duplication, or other mass communications at school expense for the purpose of qualifying, supporting, or opposing a ballot question is not permitted. Mass communications does not include placing public records demonstrating the consequences of the passage or defeat of a ballot question affecting the School District on its existing websites.

A Board member or employee may campaign for or against the qualification, passage, or defeat of a ballot question or the nomination or election of a candidate when no school resources are used. An employee shall not engage in campaign activity for or against the qualification, passage, or defeat of a ballot question or the nomination or election of a candidate while on duty time.

A Board member or authorized employee may make school facilities available for campaign purposes if the identity of the candidate or the support for or opposition to the ballot question is not a factor in making the facilities available or a factor in determining the cost or conditions of use.

The School Board may discuss and vote upon a resolution supporting or opposing a ballot question.

A Board member may respond to specific inquiries by the press or the public as to his or her opinion regarding a ballot question or provide information in response to a request for information.

A Board member or employee may identify himself or herself by his or her official title when communicating about a ballot question. Employees who do so shall clearly communicate that their communication is their personal opinion and does not reflect the position or views of the Board of Education or the School District unless express authorization is given by the Board of Education or the Superintendent.

Legal Reference: Neb. Rev. Stat. Sections 49-14,101.01 and 49-14,101.02

Date of Adoption: [Insert Date]

Internal Board PoliciesConflict of Interest - Employment of Family Member of Board Member or Supervisor and Employment of Board Member

1. A member of the Board of Education or an administrator or other employee with supervisory responsibilities may employ or recommend or supervise the employment of an immediate family member if:

- a. He or she does not abuse his or her official position (for this purpose, “abuse” means employing an immediate family member: who is not qualified for and able to perform the duties of the position; at an unreasonably high salary; or who is not required to perform the duties of the position);
- b. He or she makes a full disclosure on the record to the Board of Education and a written disclosure to the Superintendent and/or Secretary of the Board; and,
- c. The Board of Education approves the employment or supervisory position.

2. No immediate family member of a Board of Education or an administrator or other employee with supervisory responsibilities shall be employed by the School District:

- a. Without first having made a reasonable solicitation and consideration of applications for such employment.
- b. Who is not qualified for and able to perform the duties of the position.
- c. For any unreasonably high salary.
- d. Who is not required to perform the duties of the position.

3. Neither the Board of Education nor an administrator or other employee with supervisory responsibilities shall terminate the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.

4. This policy shall not apply to an immediate family member of a member of the Board of Education or an administrator or other employee with supervisory responsibilities who was previously employed in a position with the School District prior to the election or appointment of the Board member or employee. Prior to or as soon as reasonably possible after the official date a Board member takes office or an employee assumes his or her responsibilities, such Board member, administrator or other employee with supervisory responsibilities shall make a full disclosure of any immediate family member employed in a position subject to this policy.

5. A member of the Board of Education may not be engaged in a contract to teach with the Minden Public School District. Nor shall a member of the Board of Education cast a vote in favor of the election of any employee when the Board member is related by blood or marriage to such employee.

Legal Reference: Neb. Rev. Stat. Sections 49-1499.04; Sec. 49-1499.05; 79-544; and 79-818

Date of Adoption: [Insert Date]

Bylaws of the Board - Bylaws, Policies and Regulations

Suspension of Policies, Bylaws and Regulations

Policies and rules may be suspended unless in conflict with state law by a unanimous vote of all Board members in attendance at any regular or special meeting.

Reference: Robert's Rules of Order

Date of Adoption: December 15, 2009

Bylaws of the Board - Committees

Temporary and Special Board Committees

It shall be the responsibility of the President to appoint temporary and special committees whenever necessary. The President shall outline the duties and responsibilities of each committee at the time of appointment and serve as an ex officio member of the committee. Special committees shall be considered dissolved upon submission of a final report.

Legal Reference: Neb. Rev. Stat. § 79-520

Date of Adoption: December 15, 2009