

Board of Education Regular Meeting

Monday, May 11, 2020 7:30 PM

Minden High School Media Center, 543 West Fifth, Minden, NE 68959-0301

Ken Carpenter: Present
Justin Glanzer: Present
Craig Grams: Present
Richard Jacobsen: Present
Kevin Raun: Present
Rusty Rhynalds: Present

1. Call to Order

2. Hearing on Policy 5416, 6400, and 5415

- a. Open hearing to receive support, opposition, criticism, and/or suggestions for the reaffirmation of Policy 5416 Student Fees, 6400 Parental Involvement, and 5415 Anti-bullying
- b. Close hearing on Policy 5416 Student Fees, 6400 Parental Involvement, and 5415 Anti-bullying

Action(s):

Motion to close hearing. This motion, made by Craig Grams and seconded by Kevin Raun, Passed.

Voting Detail:

Ken Carpenter: Yea
Justin Glanzer: Yea

Craig Grams: Yea
Richard Jacobsen: Yea
Kevin Raun: Yea
Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

3. Consent Agenda

Action(s):

Motion to approve the Consent Agenda. This motion, made by Rusty Rhynalds and seconded by Richard Jacobsen, Passed.

Voting Detail:

Ken Carpenter: Yea
Justin Glanzer: Yea

Craig Grams: Yea
Richard Jacobsen: Yea
Kevin Raun: Yea
Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

- a. Consider Minutes from April 13 Meeting

b. Consider Financial Reports

c. Consider Expenditures and Claims for Payment

4. **Reports**

a. Board Committees

b. Principals

c. Superintendent

d. Other

5. **Policy Review and Updates**

6. **Action Items**

a. Consider, Discuss, and Take Action on
Amendments to Policy 9300 Regular Meetings

Action(s):

Motion to approve the amendments to Policy 9300
Regular Meetings. This motion, made by Ken
Carpenter and seconded by Justin Glanzer, Passed.

Voting Detail:

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard
Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

b. Consider, Discuss, and Take Action on
Amendments to Policy 9320 Order of Business

Action(s):

Motion to approve the amendments to Policy 9320
Order of Business. This motion, made by Justin
Glanzer and seconded by Craig Grams, Passed.

Voting Detail:

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard
Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

c. Consider, Discuss, and Take Action to Reaffirm
Policy 5415 Antibullying, Policy 5008 Student
Attendance, Policy 6400 Parental Involvement, and

Policy 5416 Student Fees

Action(s):

Motion to reaffirm Policy 5415 Antibullying, Policy 5008 Student Attendance, Policy 6400 Parental Involvement, and Policy 5416 Student Fees. This motion, made by Rusty Rhynalds and seconded by Ken Carpenter, Passed.

Voting Detail:

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

d. Consider, Discuss, and Take Action on Superintendent Contract

Action(s):

Motion to approve the Superintendent's contract until the 2022-23 school year. This motion, made by Justin Glanzer and seconded by Rusty Rhynalds, Passed.

Voting Detail:

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

e. Consider, Discuss, and Take Action on 2020 Summer Projects

Action(s):

Motion to approve the 2020 summer projects up to \$75,000. This motion, made by Craig Grams and seconded by Justin Glanzer, Passed.

Voting Detail:

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

f. Consider, Discuss, and Take Action on Ayr
Construction Change Order #2

Action(s):

Motion to approve Ayr Construction Change Order
#2. This motion, made by Ken Carpenter and
seconded by Justin Glanzer, Passed.

Voting Detail:

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard
Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

7. **Next Meeting**

8. **Adjournment at 8:03 p.m.**

Board Secretary

Zoom link for May 11 Board Meeting:

<https://us02web.zoom.us/j/88177938040>

StudentsAnti-Bullying Policy

One of the missions of the District is to provide a physically safe and emotionally secure environment for students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

Legal Reference: Neb. Rev. Stat. ' 79-2,137
 Student Discipline Act, Neb. Rev. Stat. " 79-254 to 79-296
 NDE February 2003 State Board Action; Reaffirmed December 2005

Date of Adoption: May 13, 2019 *reaffirmed

StudentsStudent Fees Policy

The Board of Education of Minden Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "I," which provides further specifics of student fees and materials required of students. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for

laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities-Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District,

which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities-Fees for participation. Any fees for participation in extracurricular activities for the school year are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or pre-kindergarten services. Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.


(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

CERTIFICATION

On the 13th day of May, 2014, the school board held a public hearing at a meeting of the school board on a proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the

student fee policy for the preceding school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings in compliance with the public meetings laws.



Superintendent or Other Authorized School Official

Legal Reference: Neb. Rev. Stat. §§79-2,125 to 79-2,135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)
Neb. Constitution, Article VII, section 1.
Neb. Rev. Stat. §§79-241, 79-605, and 79-611 (transportation)
Neb. Rev. Stat. §79-2,104 (student files or records)
Neb. Rev. Stat. §79-715 (eye-protective devices)
Neb. Rev. Stat. §79-737 (liability of students for damages to school books)
Neb. Rev. Stat. §79-1104 (before-and-after-school or pre-kindergarten services)
Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption: May 13, 2019 *reaffirmed

**Appendix "1" to Student Fees Policy of
Minden Public Schools**

Additional Specification of Required Materials and Fees¹

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum)² or Specific Material Required
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and white socks, running shorts, T-shirt
Art classes, shop classes, science classes, and special projects or events	Appropriate clothing (non-specialized attire); goggles – 1 pair provided per year. If lost or damaged, students are required to purchase a new pair.	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged; protective clothing for shop classes, approved protective goggles for science classes.
Music-Optional band Courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student. Band students using school owned instruments will pay for any repairs and yearly summer cleaning. Summer cleaning not exceed \$100.00.
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists. Students will be responsible for the replacement cost of damaged or lost supplies.

¹ This listing is a part of the Student Fees Policy and is intended to provide supplemental information. For additional specifications, refer to the Policy.

² Generally, dollar amounts are stated in terms of "maximums." The actual fee or charge may be less during the school year.

Field Trips	Transportation and admission costs of field trips	None-costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.
Summer school courses	Classes offered during the summer, or at night, if any	\$50 to \$200 per class. Drivers' education class \$400
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge).	Ten cents (.10) per page when charges apply.
School Meals		Prices are determined by the school board and are based on one meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Classroom Projects, i.e, Family & Consumer Science, Industrial Technology	Project Cost	Student pays cost that is beyond the standard project provided by the school.
Advanced math or science classes	Specialized calculators	Some calculators will be available at school. If lost or damaged a replacement fee will be assessed at a rate paid by the school. Students are encouraged but not required to purchase such equipment .for their personal use.

Technology and digital devices	Damage fee or replacement cost	If lost or damaged, a replacement fee will be assessed at a rate paid by the school.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.
End of year lost or damaged books	Damage fee or replacement cost	Fees and fines up to \$5.00 for damaged books. Lost books or ruined books are charged replacement cost, generally at a maximum of \$60.00
Yearbooks - Optional	School Book	Yearbooks are published and made available for purchase every year. Cost is generally about \$35
College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.
Locker usage	Use of school padlock	\$5.00 fee if damaged or not returned at the end of the year.
Extracurricular and other programs	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required

Athletic Programs		
1. Admission	Spectator fees for admission to events	\$5.00 per event maximum. Students may purchase an Activity Ticket for up to \$50.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.
2. Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.

3. Equipment and Attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity. Uniform items are checked out to students. If lost or damaged students will be assessed fees in the amount of replacement cost.	Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:	
		Basketball	No additional
		Football	Mouthpiece
		Golf	Golf bag & clubs
		Speech	Dress attire; copies of research
		Track	No additional
		Volleyball	No additional
		Wrestling	No additional
Cheerleading, Dance Team, and Flag Teams	Shoes, approved uniforms (top & skirt; jacket), poms and other accessories		
4. Travel meals	Meals	Students are responsible for their own meals while traveling.	
5. Locker use	Padlock for locker	\$5.00 fee if damaged or not returned at the end of the year.	
6. Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.	
7. Athletic Clubs	Letterman's club and other clubs supporting the athletic program	Currently no dues required. Annual dues not to exceed \$50.00 per club.	
8. Marching Band and Musical	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will	

Groups		be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental fee of up to \$50.00. For High School Band Students an \$40.00 uniform cleaning fee may be requested. For Middle School Band Students are to clean their own uniforms. For High School Vocal students a \$20.00 choir robe cleaning fee may be requested.
Clubs/Organizations		
School sponsored organizations	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Show Choir	Attire	Students are responsible for purchasing outfits and accessories. Not to exceed \$300.00.
All Girls Swing Choir	Attire	Students are responsible for purchasing outfits and accessories.
Student Council	State & national dues, meals and activities	Currently no dues required. Annual dues not to exceed \$50.00 per club.
Dance Team	Uniforms	Uniforms range up to \$300.00. Camp attendance is optional.
Cheerleading	Uniforms	Uniforms range up to \$700.00. Camp attendance is optional.

Social & Recognition Activities		
1. School plays, musicals and social activities	Admission to events	\$15.00 per play or activity
2. School dances	Admission to prom, homecoming, etc.	Up to \$40.00 per event
3. Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$100.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
4. Picture Packets	Optional - Pictures are still taken for use in school yearbook.	Students purchase packets as desired and pay directly to photo company.
5. Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental of graduation robes, caps, tassels, class flowers, one mother's flower, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
6. Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the cost of the trip is not subject to this policy and no fee waivers will apply. A trip is not school sponsored if: it is not supervised or

		administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.
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Adopted: June 11, 2018

InstructionParental/Community Involvement in Schools

Kearney County School District 0503, a/k/a Minden Public Schools, after having conducted a public hearing concerning parental involvement and participation, declares that it shall be the policy of the District:

1. In the event any parent has a complaint or objection to textbooks, tests, curriculum materials, and any other instructional materials, the parent may request a personal conference with the parent and appropriate school personnel to discuss such concerns as the superintendent or designee may deem appropriate. The Superintendent or designee shall prepare a complaint form which may be used by a parent to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.
2. Upon reasonable advance request a parent will be permitted to attend and monitor courses, assemblies, counseling sessions, and other instructional activities unless the school determines that such attendance would substantially interfere with a legitimate school interest, which includes the interests of the parent's child, other students, and the educational staff.
3. Parents are encouraged to communicate to school staff when the parent believes it to be appropriate for their child to be excused from testing, classroom instruction, and other school experiences that the parent finds objectionable. The Superintendent or designee shall make a provision on the complaint form hereinabove referenced for receiving information from a parent concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection that would be satisfactory to the parent and consistent with the mission of the District and legitimate school interests.
4. Upon request of a parent, the District will provide access to the education records of their child consistent with applicable law. Access will be provided during regular business hours of the school.
5. The District will notify parents when their child may be subjected to a standard norm referenced or criterion referenced test. When reasonable to do so or required by law the parents will be notified of where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student, or parent or guardian of such student shall be prohibited unless a parent requests in writing that such tests be administered to their child.

6. Prior to any school sponsored survey being administered to the students of the District, it shall be the responsibility of the Superintendent or designee to notify the parent or parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which and the uses of which survey exist from the school's perspective.
7. As a general matter substantive decision-making processes will be left to the judgment to the professional staff, administration and the Board of Education, subject to an effort to receive information from parents as to any concerns, objections, or other information such parents would wish to provide to the school district concerning a parent's access, involvement, and participation in activities of the school.

Legal Reference: Neb. Rev. Stat. §§ 79-530 to 79-533
Family Educational Rights and Privacy Act, 20 U.S.C. 1232g
Protection of Pupil Rights Amendment, 20 U.S.C. 1232h

Date of Adoption: May 13, 2019 *reaffirmed

**MINDEN PUBLIC SCHOOLS
BOARD OF EDUCATION
April 13, 2020**

The agenda for the April 13, 2020 meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, and the Minden city office. Agendas were mailed to the United States Post Office in Upland and Heartwell. The agenda was posted in the superintendent's office and notice was published in the local paper.

The board meeting began at 7:30 pm with all board members present, including Carpenter and Raun present via Zoom.

Motion by Rhynalds and second by Glanzer to approve the consent agenda consisting of minutes from the March 9, March 16, and March 20 meetings, financial reports, and claims for payment. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

The Board reviewed the amendments to Policy 9300 Regular Meetings and Policy 9320 Order of Business.

Motion by Glanzer and second by Carpenter to approve the contracts of Luke Grossnicklaus as 9-12 Business Teacher, Miranda Aschoff as 9-12 Language Arts Teacher, Tiffany Widdifield as Technology Specialist, Taylor Turecek as 9-12 Special Education Teacher, and Angela Soelberg as High School Science Teacher for the 2020-21 school year, pending background checks. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Glanzer to approve the amendments to Policy 8260 Conflict of Interest/Contracts. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Glanzer to approve the amendments to Policy 8261 Conflict of Interest/Employment of Immediate Family Member. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Jacobsen to approve the amendments to Policy 5006 Option Enrollment. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Raun to approve an hourly rate of pay increase of 3.61% for classified staff for the 2020-21 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Rhynalds to approve an average total package increase of 0.76% for administrators' and professional staff salaries for the 2020-21 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Glanzer to approve the 2020-21 extra duty assignments filled thus far and to authorize James Widdifield and Ed Rowse to fill open positions as needed. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Jacobsen to approve the Ayr Construction Change Order. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Jacobsen to approve the resolution regarding COVID-19 and Minden Public Schools' continued Pandemic Response Plan. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Rhynalds to approve the resolution regarding grading and graduation for the remainder of the 2019-20 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Meeting was adjourned at 8:42 pm per Board President action.

Secretary, Board of Education

MINDEN PUBLIC SCHOOLS
TREASURER'S REPORT
April 30, 2020

SCHOOL BALANCE - March 31, 2020			\$139,994.86
Current Months Receipts			\$501,737.67
Transfers from Investments			\$430,000.00
Total Beginning Balance and Receipts			\$1,071,732.53
Less: Disbursements			\$866,215.69
Transfer to Investments			
Total Disbursements			\$866,215.69
SCHOOL BALANCE - April 30, 2020			\$205,516.84
BALANCE PER BANK STATEMENT - April 30, 2020			\$212,174.23
Deposits In Transit			\$0.00
LESS : Outstanding Checks			\$6,657.39
RECONCILED BANK BALANCE - April 30, 2020			\$205,516.84
(Balance - April 30, 2019 = \$108,794.92)			
GENERAL FUND INVESTMENTS			\$1,784,558.65
Money Market Minden Exchange	\$502,869.17	0.65% demand	
Money Market First Bank	\$1,281,689.48	0.65% demand	
(Balance April 30, 2019 = \$1,752,439.01)			
DEPRECIATION FUND INVESTED			\$686,312.46
Money Market Minden Exchange Bank	\$4,411.30	0.65% demand	
Money Market First Bank	\$118,572.64	0.65% demand	
NE Liquid Asset Fund - Depreciation Fund	\$563,323.33	0.51% demand	
Checking Minden Exchange Bank	\$5.19		
(Balance April 30, 2019 = \$753,479.12)			
BUILDING FUND			\$2,212,220.01
Money Market Minden Exchange Bank	\$352,170.54	0.65% demand	
Money Market First Bank	\$58,148.25	0.45% demand	
NE Liquid Asset Fund - Building Fund	\$1,801,896.72	0.51% demand	
Checking Minden Exchange Bank	\$4.50		
(Balance April 30, 2019 = \$2,500,932.67)			
BOND FUND			\$1,230,140.44
Money Market Minden Exchange Bank	\$431,387.05	0.65% demand	
NE Liquid Asset Fund - Bond Fund	\$798,753.39	0.51% demand	
(Balance April 30, 2019 = \$1,628,215.58)			
LUNCH FUND			\$37,419.63
Money Market First Bank	\$3,899.99	0.21% demand	
Checking First Bank	\$33,519.64		
(Balance April 30, 2019 = \$25,038.90)			
FUNDS PLEDGED FOR DEPOSITS			
Minden Exchange Bank	\$3,071,899.33	Plus 250M FDIC	
First Bank	\$2,250,000.00	Plus 250M FDIC	

Scott W. Johnson, Treasurer

MINDEN PUBLIC SCHOOLS
 TREASURER'S REPORT SUPPLEMENT
 ACCOUNT RECONCILIATIONS
 April 30, 2020

Bank	Account #	Beginning Balance	Plus: Receipts	Plus/(Minus) Transfers	Minus: Expenditures	Ending/ Reconciled Balance	Previous Year Ending Balance
General Fund							
MEB	401505	\$139,994.86	\$501,737.67	\$430,000.00	\$866,215.69	\$205,516.84	\$108,794.92
MEB	601096	\$932,508.82	\$360.35	(\$430,000.00)	\$0.00	\$502,869.17	\$479,769.67
FB&T	801472	\$1,281,012.12	\$677.36	\$0.00	\$0.00	\$1,281,689.48	\$1,272,669.34
	Subtotal	\$2,353,515.80	\$502,775.38	\$0.00	\$866,215.69	\$1,990,075.49	\$1,861,233.93
Depreciation Fund							
MEB	401919	\$5.19	\$0.00	\$0.00	\$0.00	\$5.19	\$55.19
MEB	613109	\$4,408.94	\$2.36	\$0.00	\$0.00	\$4,411.30	\$4,382.63
FB&T	807982	\$118,509.98	\$62.66	\$0.00	\$0.00	\$118,572.64	\$195,719.99
NLAF	9300656	\$563,189.92	\$133.41	\$0.00	\$0.00	\$563,323.33	\$553,321.31
	Subtotal	\$686,114.03	\$198.43	\$0.00	\$0.00	\$686,312.46	\$753,479.12
Building Fund							
MEB	106690	\$4.50	\$0.00	\$16,110.00	\$16,110.00	\$4.50	\$1.47
MEB	603209	\$362,161.85	\$6,118.69	(\$16,110.00)	\$0.00	\$352,170.54	\$681,360.63
FB&T	801407	\$58,126.59	\$21.66	\$0.00	\$0.00	\$58,148.25	\$57,854.41
NLAF	9300655	\$1,801,349.08	\$547.64	\$0.00	\$0.00	\$1,801,896.72	\$1,761,716.16
	Subtotal	\$2,221,642.02	\$6,687.99	\$0.00	\$16,110.00	\$2,212,220.01	\$2,500,932.67
Bond Fund							
MEB	620112	\$385,034.14	\$46,352.91	\$0.00	\$0.00	\$431,387.05	\$379,470.79
NLAF	9300692	\$798,726.84	\$26.55	\$0.00	\$0.00	\$798,753.39	\$1,248,697.93
	Subtotal	\$1,183,760.98	\$46,379.46	\$0.00	\$0.00	\$1,230,140.44	\$1,628,168.72
Lunch Fund							
FB&T	990119	\$6,547.04	\$65,075.17	\$0.00	\$38,102.57	\$33,519.64	\$20,797.76
FB&T	801399	\$3,899.32	\$0.67	\$0.00	\$0.00	\$3,899.99	\$4,241.14
	Subtotal	\$10,446.36	\$65,075.84	\$0.00	\$38,102.57	\$37,419.63	\$25,038.90
Grand Total		\$6,455,479.19	\$621,117.10	\$0.00	\$920,428.26	\$6,156,168.03	\$6,768,853.34

General Fund Expenditures

Account Description	Adopted Budget	Disbursed	Remaining Balance	Percent Spent
01100 - Regular Instruction	\$5,267,100.58	\$3,809,879.13	\$1,457,221.45	72.33%
01125 - Academic Intervention (Flex Funding)	\$82,902.56	\$66,147.23	\$16,755.33	79.79%
01200 - School Age SPED	\$1,067,059.47	\$762,607.52	\$304,451.95	71.47%
01291 - Preschool Age 3-5	\$30,252.82	\$5,010.45	\$25,242.37	16.56%
01292 - Preschool Age 0-2	\$3,111.63	\$70.00	\$3,041.63	2.25%
01300 - Summer School	\$15,039.18	\$0.00	\$15,039.18	0.00%
02120 - Guidance Counselor	\$313,604.76	\$233,794.54	\$79,810.22	74.55%
02130 - Health Services	\$62,413.74	\$48,032.84	\$14,380.90	76.96%
02141 - School Psychologist - School Age	\$66,279.44	\$51,211.79	\$15,067.65	77.27%
02151 - Speech Path & Deaf Ed	\$141,268.09	\$105,798.71	\$35,469.38	74.89%
02152 - Speech Path & Deaf Ed	\$5,118.40	\$3,441.29	\$1,677.11	67.23%
02161 - Occupational Therapy	\$20,500.00	\$22,059.54	(\$1,559.54)	107.61%
02171 - Physical Therapy	\$13,500.00	\$4,331.00	\$9,169.00	32.08%
02172 - Physical Therapy	\$100.00	\$0.00	\$100.00	0.00%
02173 - Physical Therapy	\$750.00	\$335.50	\$414.50	44.73%
02190 - Student Activities	\$212,890.52	\$141,367.94	\$71,522.58	66.40%
02213 - Instructional Staff Training	\$2,500.00	\$8,541.98	(\$6,041.98)	341.68%
02220 - Media Center	\$275,079.37	\$203,425.46	\$71,653.91	73.95%
02240 - Assessment Coordinator	\$10,016.95	\$6,876.18	\$3,140.77	68.65%
02310 - Board of Education	\$47,500.00	\$33,311.77	\$14,188.23	70.13%
02320 - Superintendent	\$268,648.86	\$200,029.68	\$68,619.18	74.46%
02330 - District Legal Services	\$100,000.00	\$30,553.49	\$69,446.51	30.55%
02410 - Principal	\$614,883.19	\$457,310.15	\$157,573.04	74.37%
02510 - Business Office	\$194,225.50	\$132,323.66	\$61,901.84	68.13%
02610 - Custodial	\$758,586.37	\$576,612.89	\$181,973.48	76.01%
02620 - Building Maintenance	\$514,663.21	\$178,831.29	\$335,831.92	34.75%
02630 - Grounds Maintenance	\$193,844.69	\$80,299.29	\$113,545.40	41.42%
02640 - Equipment Repair & Maintenance	\$48,298.70	\$34,337.73	\$13,960.97	71.09%
02650 - Non-Pupil Vehicle	\$49,500.00	\$29,978.52	\$19,521.48	60.56%
02660 - Security	\$11,000.00	\$5,723.00	\$5,277.00	52.03%
02670 - Safety	\$12,560.00	\$8,442.40	\$4,117.60	67.22%
02710 - School Bus Driving	\$278,443.53	\$192,601.98	\$85,841.55	69.17%
02712 - School Age SPED Driving	\$2,198.83	\$1,264.78	\$934.05	57.52%
02713 - Below Age 5 SPED Driving	\$10,493.10	\$3,694.43	\$6,798.67	35.21%
02730 - School Bus Driving Vehicle Maintenance	\$199,230.69	\$61,023.34	\$138,207.35	30.63%
02732 - School Age SPED Vehicle Maintenance	\$2,000.00	\$162.64	\$1,837.36	8.13%
03535 - High Ability Learners	\$62,897.14	\$30,147.03	\$32,750.11	47.93%
06200 - Title IA	\$126,002.00	\$81,129.36	\$44,872.64	64.39%
06310 - Title IIA	\$41,804.00	\$42,327.28	(\$523.28)	101.25%
06406 - IDEA Preschool (619) Base Allocation	\$2,124.00	\$1,128.50	\$995.50	53.13%
06408 - IDEA Part B (611)	\$164,810.00	\$156,415.79	\$8,394.21	94.91%
06412 - IDEA Non-Public	\$4,280.00	\$4,280.00	\$0.00	100.00%
06700 - Carl Perkins	\$0.00	\$420.00	(\$420.00)	0.00%
08000 - Transfers (Outgoing)	\$50,000.00	\$50,000.00	\$0.00	100.00%
09000 - Reimbursed by Other Funds/Entities	\$0.00	\$3,302.62	(\$3,302.62)	0.00%
Total	\$11,347,481.32	\$ 7,868,582.72	\$ 3,478,898.60	69.34%

2019/20 Projections vs. Actuals for General Fund As of April 30, 2020

Income

2019/20 Budgeted Income = \$10,507,481.32

Month	Projected Income	Actual Income	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$2,017,436.41	\$1,941,671.95	(\$75,764.46)	(\$75,764.46)
October	\$577,911.47	\$654,085.97	\$76,174.50	\$410.04
November	\$145,003.24	\$200,345.19	\$55,341.95	\$55,751.99
December	\$142,901.75	\$161,606.78	\$18,705.03	\$74,457.02
January	\$1,731,632.92	\$1,427,819.14	(\$303,813.78)	(\$229,356.76)
February	\$838,497.01	\$968,515.03	\$130,018.02	(\$99,338.74)
March	\$551,642.77	\$653,872.18	\$102,229.41	\$2,890.67
April	\$501,206.86	\$502,685.38	\$1,478.52	\$4,369.19
May	\$2,718,285.42			
June	\$971,942.02			
July	\$113,480.80			
August	\$197,540.67			

Cash Flow

Month	Projected Cash Flow	Actual Cash Flow	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$958,716.40	\$928,709.07	(\$30,007.33)	(\$30,007.33)
October	(\$335,560.78)	(\$192,226.11)	\$143,334.67	\$113,327.34
November	(\$784,355.48)	(\$669,489.61)	\$114,865.87	\$228,193.21
December	(\$768,301.00)	(\$715,504.14)	\$52,796.86	\$280,990.07
January	\$831,777.65	\$506,370.84	(\$325,406.81)	(\$44,416.74)
February	(\$74,975.24)	\$152,640.39	\$227,615.63	\$183,198.89
March	(\$357,290.48)	(\$217,006.07)	\$140,284.41	\$323,483.30
April	(\$415,669.63)	(\$363,440.31)	\$52,229.32	\$375,712.62
May	\$1,752,614.76			
June	(\$2,806.63)			
July	(\$807,934.68)			
August	(\$836,214.89)			

Expenses

2019/20 Budgeted Expenses = \$11,347,481.32

Month	Projected Expenses	Actual Expenses	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$1,058,720.01	\$1,012,962.88	(\$45,757.13)	(\$45,757.13)
October	\$913,472.25	\$846,312.08	(\$67,160.17)	(\$112,917.30)
November	\$929,358.72	\$869,834.80	(\$59,523.92)	(\$172,441.22)
December	\$911,202.75	\$877,110.92	(\$34,091.83)	(\$206,533.05)
January	\$899,855.27	\$921,448.30	\$21,593.03	(\$184,940.02)
February	\$913,472.25	\$815,874.64	(\$97,597.61)	(\$282,537.63)
March	\$908,933.25	\$870,878.25	(\$38,055.00)	(\$320,592.63)
April	\$916,876.49	\$866,125.69	(\$50,750.80)	(\$371,343.43)
May	\$965,670.66			
June	\$974,748.65			
July	\$921,415.48			
August	\$1,033,755.56			

General Fund Balance

Beginning Reconciled GF Balance = \$2,560,021.43

Month	Projected GF Balance	Actual Reconciled GF Balance	Over/(Under) Projection
September	\$3,518,737.83	\$3,488,730.50	(\$30,007.33)
October	\$3,183,177.05	\$3,296,504.39	\$113,327.34
November	\$2,398,821.57	\$2,627,014.78	\$228,193.21
December	\$1,630,520.57	\$1,911,510.64	\$280,990.07
January	\$2,462,298.22	\$2,417,881.48	(\$44,416.74)
February	\$2,387,322.98	\$2,570,521.87	\$183,198.89
March	\$2,030,032.50	\$2,353,515.80	\$323,483.30
April	\$1,614,362.87	\$1,990,075.49	\$375,712.62
May	\$3,366,977.63		
June	\$3,364,171.00		
July	\$2,556,236.32		
August	\$1,720,021.43		

Total Minden FB Field Track Renovation Project as of 04/30/2020

Item #	Work Description	Original Budget	Change Orders	Current Budget**	Total Work Previously Completed and Billed	Work Billed This Period	Materials Purchased and Stored	Total Completed & Stored	% Complete	Remaining Balance	Retainage
1	Field Lighting - ProTech Electric Services, Inc.									\$0.00	\$0.00
a	Demo	\$11,000.00		\$11,000.00	\$0.00			\$0.00	0.00%	\$11,000.00	\$0.00
b	Sports Lighting Material	\$217,500.00		\$217,500.00	\$0.00	\$217,500.00		\$217,500.00	100.00%	\$0.00	\$21,750.00
c	Sports Lighting Labor	\$20,000.00		\$20,000.00	\$0.00			\$0.00	0.00%	\$20,000.00	\$0.00
d	Quazite/Hand hole	\$4,000.00		\$4,000.00	\$0.00			\$0.00	0.00%	\$4,000.00	\$0.00
e	Breakers	\$400.00		\$400.00	\$0.00			\$0.00	0.00%	\$400.00	\$0.00
f	Directional Boring	\$12,500.00		\$12,500.00	\$0.00			\$0.00	0.00%	\$12,500.00	\$0.00
g	Wire Material & Labor	\$10,755.00		\$10,755.00	\$0.00			\$0.00	0.00%	\$10,755.00	\$0.00
h	Bond	\$5,150.00		\$5,150.00	\$0.00	\$5,150.00		\$5,150.00	100.00%	\$0.00	\$515.00
2	Grandstands - CBS Constructors	\$139,500.00		\$139,500.00	\$0.00			\$0.00	0.00%	\$139,500.00	\$0.00
a	Retaining Wall Repairs - Thrasher	\$0.00	\$29,995.00	\$29,995.00	\$0.00			\$0.00	0.00%	\$29,995.00	\$0.00
3	Concession/Restroom Renovation - Ayr Construction										
a	Doors & Hardware - Johnson Hardware	\$6,083.00	\$525.00	\$6,608.00	\$0.00			\$0.00	0.00%	\$6,608.00	\$0.00
b	Roofing - Fisher Roofing	\$6,000.00		\$6,000.00	\$0.00			\$0.00	0.00%	\$6,000.00	\$0.00
c	Glass - Howard's Glass	\$5,137.00		\$5,137.00	\$0.00			\$0.00	0.00%	\$5,137.00	\$0.00
d	Bathroom Partitions - Kully's	\$5,750.00		\$5,750.00	\$0.00			\$0.00	0.00%	\$5,750.00	\$0.00
e	Stucco - Sam's Construction	\$17,600.00		\$17,600.00	\$0.00			\$0.00	0.00%	\$17,600.00	\$0.00
f	HVAC - K-T Heating	\$5,316.00		\$5,316.00	\$0.00			\$0.00	0.00%	\$5,316.00	\$0.00
g	Painting - Kucera Painting	\$7,933.00		\$7,933.00	\$0.00			\$0.00	0.00%	\$7,933.00	\$0.00
h	Electrical - Gilbert Electric	\$12,300.00		\$12,300.00	\$3,000.00			\$3,000.00	24.39%	\$9,300.00	\$300.00
i	Concrete - A-1 Construction	\$16,180.00		\$16,180.00	\$2,000.00	\$7,000.00		\$9,000.00	55.62%	\$7,180.00	\$900.00
j	Plumbing - K&G	\$28,000.00		\$28,000.00	\$0.00	\$5,000.00		\$5,000.00	17.86%	\$23,000.00	\$500.00
k	General Contracting - Ayr Construction	\$44,509.00		\$44,509.00	\$6,000.00	\$10,000.00		\$16,000.00	35.95%	\$28,509.00	\$1,600.00
4	General Construction - Nemaha Sports Construction	\$833,946.64		\$833,946.64	\$0.00			\$0.00	0.00%	\$833,946.64	\$0.00
5	Rubber Track Surfacing - Midwest Track & Tennis										
a	Mobilization	\$3,120.00		\$3,120.00	\$0.00			\$0.00	0.00%	\$3,120.00	\$0.00
b	Rubberized Track Surface	\$71,297.27		\$71,297.27	\$0.00			\$0.00	0.00%	\$71,297.27	\$0.00
c	Rubberized High Jump Surface	\$13,501.07		\$13,501.07	\$0.00			\$0.00	0.00%	\$13,501.07	\$0.00
d	Rubberized Runway Surface	\$4,189.46		\$4,189.46	\$0.00			\$0.00	0.00%	\$4,189.46	\$0.00
e	Track and Event Painting	\$8,000.00		\$8,000.00	\$0.00			\$0.00	0.00%	\$8,000.00	\$0.00
f	Alternate Lettering	\$875.00		\$875.00	\$0.00			\$0.00	0.00%	\$875.00	\$0.00
	Total	\$1,510,542.44	\$30,520.00	\$1,541,062.44	\$11,000.00	\$244,650.00	\$0.00	\$255,650.00	16.59%	\$1,285,412.44	\$25,565.00

Bank Statement Reconciliation

Description

Adjustment Date

Adjustment Amount

Minden High School

04/01/2020 through 04/30/2020

Bank Statement Reconciliation Summary

Statement Balance	\$ 320,668.73
- Outstanding checks	\$ 9,383.62
+ Outstanding Deposits	\$ 0.00
+ Outstanding Adjustments	\$ 0.00
- Outstanding Investment Transfers	\$ 0.00
Total	\$ 311,285.11
+ Investments	\$ 37,000.00
Book Balance	\$ 348,285.11

Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/12/2020	861	Ameritas Life Insurance Corp.	Ameritas Tsa	\$ 500.00
05/12/2020	862	Ameritas Life Insurance Corp..	Vision Insurance	\$ 996.94
05/12/2020	863	Blue Cross Blue Shield	Dental Insurance	\$ 682.56
05/12/2020	863	Blue Cross Blue Shield	District Dental Insurance	\$ 134.36
05/12/2020	863	Blue Cross Blue Shield	District HDHP Health Ins 2PT	\$ 3,316.38
05/12/2020	863	Blue Cross Blue Shield	District HDHP Health Ins 9 Mo	\$ 1,137.10
05/12/2020	863	Blue Cross Blue Shield	District HDHP Health Ins FAM	\$ 2,948.84
05/12/2020	863	Blue Cross Blue Shield	District HDHP Health Ins SNG	\$ 1,624.71
05/12/2020	863	Blue Cross Blue Shield	District HDHP Health Ins SPD	\$ 977.32
05/12/2020	863	Blue Cross Blue Shield	District Health Ins 2PT	\$ 26,097.00
05/12/2020	863	Blue Cross Blue Shield	District Health Ins 9 Mo	\$ 14,038.50
05/12/2020	863	Blue Cross Blue Shield	District Health Ins FAM	\$ 83,623.20
05/12/2020	863	Blue Cross Blue Shield	District Health Ins SNG	\$ 6,365.20
05/12/2020	863	Blue Cross Blue Shield	District Health Ins SPD	\$ 5,764.80
05/12/2020	863	Blue Cross Blue Shield	District Health Ins Split	\$ 1,742.15
05/12/2020	863	Blue Cross Blue Shield	Feba Bcbs Dental 2PT	\$ 691.59
05/12/2020	863	Blue Cross Blue Shield	Feba Bcbs Dental FAM	\$ 1,159.40
05/12/2020	863	Blue Cross Blue Shield	Feba Bcbs Dental SPD	\$ 147.48
05/12/2020	863	Blue Cross Blue Shield	Health Insurance	\$ 516.67
05/12/2020	864	Credit Management Services, Inc.	Credit Mgmt Services, Inc	\$ 134.90
05/12/2020	865	Horace Mann Life Insurance Company	Horace Mann Life Insurance	\$ 1,975.00
05/12/2020	866	Madison National Life Insurance Co., Inc.	Feba Life Insurance	\$ 387.57
05/12/2020	866	Madison National Life Insurance Co., Inc.	Long-Term Disability	\$ 1,180.71
05/12/2020	866	Madison National Life Insurance Co., Inc.	Term Life Policy	\$ 380.11
05/12/2020	867	Merchant Credit Adjusters, Inc.	Merchants Credit Adjusters, Inc.	\$ 133.38
05/12/2020	868	Minden Exchange Bank & Trust Co.	HSA Contribution	\$ 2,403.95
05/12/2020	869	Minden Public Schools	District Court	\$ 1,261.00
05/12/2020	869	Minden Public Schools	F/b Dependent Care	\$ 972.19
05/12/2020	869	Minden Public Schools	F/b Medical Dental	\$ 3,621.70
05/12/2020	869	Minden Public Schools	Increased Retirement Percent	\$ 12,408.02
05/12/2020	869	Minden Public Schools	NE Retirement	\$ 84,191.29
05/12/2020	869	Minden Public Schools	NE Retirement Repayment	\$ 288.50
05/12/2020	870	Mps Payroll	Federal Withholding	\$ 39,270.72
05/12/2020	870	Mps Payroll	FICA	\$ 60,358.50
05/12/2020	870	Mps Payroll	Medicare	\$ 14,116.10
05/12/2020	871	Mps Payroll NE Income Tax	State Withholding - NE	\$ 17,079.64
05/12/2020	872	New York Life	Ny Life Tsa	\$ 200.00
05/12/2020	873	Alpha Rehabilitation, P.C.	Speech & OT Services	\$ 436.64
05/12/2020	874	Aurora Cooperative	Fuel	\$ 277.46
05/12/2020	875	Axtell Community Schools	HS SPED Contracted Services	\$ 1,207.26
05/12/2020	876	Black Hills Energy	Bus Barn Natural Gas	\$ 319.48
05/12/2020	876	Black Hills Energy	East Natural Gas	\$ 601.50
05/12/2020	876	Black Hills Energy	MS Natural Gas	\$ 1,100.70
05/12/2020	876	Black Hills Energy	MS/HS Natural Gas	\$ 2,187.06
05/12/2020	877	Cardmember Service	ASHA Online Conference Registration	\$ 249.00
05/12/2020	877	Cardmember Service	E-Learning Technology Supplies	\$ 336.00
05/12/2020	877	Cardmember Service	HS Custodial Supplies	\$ 388.54
05/12/2020	877	Cardmember Service	HS Industrial Tech Air Dryer Repair	\$ 428.62
05/12/2020	877	Cardmember Service	HS Software	\$ 5.00
05/12/2020	878	Century Link Long Distance	Long Distance Telephone	\$ 11.84
05/12/2020	879	CenturyLink - Regular Telephone	Telephone Services	\$ 483.19
05/12/2020	880	City Of Minden	Utilities	\$ 15,654.60
05/12/2020	881	Clearly Communications	Telephone Services	\$ 240.57
05/12/2020	882	Conditioned Air Mechanical Systems & Service	HS HVAC Maintenance & Repair	\$ 4,030.00
05/12/2020	883	Cummins Great Plains	HS Backup Generator Inspection & Service	\$ 424.93
05/12/2020	884	DAS State Accounting - Central Finance	Network Nebraska Fees	\$ 438.08

Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/12/2020	885	Dollar General	HS Custodial Supplies	\$ 9.50
05/12/2020	886	Educational Service Unit #10	Powerschool & SPED Services	\$ 1,011.84
05/12/2020	887	Egan Supply Co.	MS Nano Floor Scrubber Repair	\$ 233.14
05/12/2020	888	Engineered Controls, Inc.	HS HVAC Repair	\$ 1,064.00
05/12/2020	889	Family Physical Therapy & Sports Center, P.C.	PT & OT Services	\$ 2,424.75
05/12/2020	890	Hometown Leasing	Copier Lease & Printing Charges	\$ 3,900.00
05/12/2020	891	Kearney Winnelson Co.	MS Plumbing Supplies	\$ 162.37
05/12/2020	892	Mason's Market	MS Science Supplies	\$ 53.51
05/12/2020	893	Matt Friend Truck Equipment, Inc	Snow Plow Repair	\$ 174.00
05/12/2020	894	Menards	MS Bleachers Repair	\$ 43.50
05/12/2020	895	Midwest Floor Specialists	HS/MS Gym Floor Refinishing	\$ 456.90
05/12/2020	896	Minden Courier	Board Postings	\$ 56.03
05/12/2020	897	Minden Hardware	Supplies & Repairs	\$ 497.95
05/12/2020	898	Minden Lumber & Concrete	Bus Barn Supplies	\$ 6.99
05/12/2020	898	Minden Lumber & Concrete	MS Gym Repairs	\$ 8.96
05/12/2020	898	Minden Lumber & Concrete	MS Locker Room Repair	\$ 13.88
05/12/2020	899	Minden Office Supply	Bus Barn Supplies	\$ 51.28
05/12/2020	900	Mosyle Corporation	MS iPad Management Software	\$ 2,090.00
05/12/2020	901	Napa Auto Parts	Transportation Shop Supplies	\$ 23.68
05/12/2020	902	NCSA	NASBO State Convention Virtual Registration	\$ 75.00
05/12/2020	902	NCSA	NCSA Membership Renewal	\$ 335.00
05/12/2020	903	One Source	April Background Checks	\$ 144.00
05/12/2020	904	Perry, Guthery, Haase & Gessford, P.C., L.L.O	Legal Fees	\$ 960.00
05/12/2020	905	Presto-X Company	East Pest Control Services	\$ 44.00
05/12/2020	905	Presto-X Company	HS Pest Control Services	\$ 41.00
05/12/2020	905	Presto-X Company	MS Pest Control Services	\$ 48.00
05/12/2020	906	REK Enterprises,	Grounds Rental	\$ 110.00
05/12/2020	907	The Home Depot Pro	Custodial Supplies	\$ 911.28
05/12/2020	907	The Home Depot Pro	Custodial Supplies Return	\$ (6.44)
05/12/2020	908	Trade Well Pallet, Inc.	HS Woodchips	\$ 675.00
05/12/2020	909	U.S. Post Office	Postage	\$ 1,247.40
05/12/2020	910	Verizon Wireless	Wireless Hotspot Data Plan	\$ 322.48
05/12/2020	911	Village Uniform	East Mat & Mop Delivery	\$ 114.40
05/12/2020	911	Village Uniform	HS Mop & Mat Delivery	\$ 333.00
05/12/2020	911	Village Uniform	MS Mat & Mop Delivery	\$ 260.00
05/12/2020	912	Widdifield, James T	April Reimbursement	\$ 129.99
05/12/2020	913	Wilson Flooring	East Carpet Replacement Materials	\$ 6,585.49
05/12/2020	914	Woodward's Disposal Service, Inc.	Shredding Services	\$ 52.00
05/12/2020	915	Gary Braun Electric, Inc	East Lighting Upgrade	\$ 3,536.80
05/12/2020	915	Gary Braun Electric, Inc	FB Field Wiring Locate	\$ 108.50
05/12/2020	EFT	Minden Exchange Bank - EFT	Direct Deposit Fees	\$ 31.60
Subtotal				\$ 449,988.73
Net Payroll - May 2020				\$ 338,046.43
Total General Fund Disbursements - May 2020				\$ 788,035.16

Secretary Kenneth Carpenter

Lunch Fund Checks and Liabilities

Check Number	Date	Payee	Reason	Amount
EFT	4/9/2020	Sysco - EFT	Commodities	\$ 2,983.79
EFT	4/9/2020	US Foods	Commodities	\$ 3,145.22
5563	4/9/2020	Village Uniform	Kitchen Apron & Rag Service	\$ 269.30
5564	4/9/2020	Mason's Market	Commodities	\$ 22.99
5565	4/9/2020	Minden Office Supply	Lunch Room Supplies	\$ 40.82
5567	4/9/2020	Hiland Dairy	Milk Products	\$ 3,626.89
5568	4/9/2020	Chesterman Company	Beverages	\$ 128.40
5569	4/9/2020	Minden Hardware	Lunch Room Supplies	\$ 4.99
5571	4/9/2020	Cash-wa Distributing Co.	Commodities	\$ 7,294.05
158	5/12/2020	Ameritas Life Insurance Corp..	EE Vision Insurance Premiums	\$ 67.58
159	5/12/2020	Blue Cross Blue Shield	Health & Dental Insurance Premiums	\$ 5,130.33
160	5/12/2020	Credit Management Services, Inc.	Wage Garnishment	\$ 37.65
161	5/12/2020	Madison National Life Insurance Co., Inc.	EE FEBA Life Insurance Premiums	\$ 19.10
161	5/12/2020	Madison National Life Insurance Co., Inc.	EE Life Insurance Premiums	\$ 14.99
161	5/12/2020	Madison National Life Insurance Co., Inc.	Long Term Disability	\$ 10.35
162	5/12/2020	Minden Exchange Bank & Trust Co.	EE & ER HSA Contributions	\$ 194.90
163	5/12/2020	Minden Public Schools	EE & ER Retirement Contributions	\$ 2,962.36
163	5/12/2020	Minden Public Schools	Employee FEBA - Medical/Dental	\$ 100.00
164	5/12/2020	Mps Payroll	EE & ER FICA, Medicare, & Federal Income Tax	\$ 2,766.88
165	5/12/2020	Mps Payroll NE Income Tax	EE Nebraska Income Tax Withholding	\$ 216.63
Subtotal				\$ 29,037.22
Net Payroll - May 2020				\$ 11,948.69
Total Lunch Fund Disbursements				\$ 40,985.91

Building Fund Liabilities

Check Number	Date	Payee	Reason	Amount
544	5/12/2020	Ayr Construction & Remodeling, LLC	Concrete - 55.62% Complete	\$7,000.00
544	5/12/2020	Ayr Construction & Remodeling, LLC	General Contracting - 35.95% Complete	\$10,000.00
544	5/12/2020	Ayr Construction & Remodeling, LLC	Plumbing - 17.86% Complete	\$5,000.00
544	5/12/2020	Ayr Construction & Remodeling, LLC	Less: Retainage	(\$2,200.00)
545	5/12/2020	ProTech Electric Services, Inc.	Bond - 100% Complete	\$5,150.00
545	5/12/2020	ProTech Electric Services, Inc.	Sports Lighting Material - 100% Complete	\$217,500.00
545	5/12/2020	ProTech Electric Services, Inc.	Less: Retainage	(\$22,265.00)
Total Building Fund Disbursements - May 2020				\$220,185.00



MINDEN PUBLIC SCHOOLS
ACTIVITIES/ATHLETIC DEPARTMENT
Ed Rowse, Asst. Prin./Act. Dir.

622 W. 3rd Street
Minden, NE 68959-1598
308-832-2254 School
308-832-1892 Fax

May 2020 BOARD MEETING
ACTIVITIES DIRECTOR REPORT

It has been a busy month cancelling activities and discussing how we would move forwards. Some of the activities that were cancelled were our FCCLA organization State Leadership Conference, FBLA State Leadership Conference, Girls and Boys Track, and Boys Golf. Below I have added some information from the coaches/sponsors of some of these groups.

FCCLA

State FCCLA decided to award State Champions and Runner-Ups for STAR based on scores at District competitions. I'm not exactly sure HOW they did it, but the email stated that the district scores were run through a computer program that applied a standard deviation to the raw scores.

Anyway, those rankings were sent out yesterday, and Minden fared VERY well!

Here are our results:

Peyton Schoone and Abby Fiske - State Champion (Focus on Children - Level 2)

Kaylee Smith - State Champion (Chapter Service Project Display - Level 2)

Hannah Boehler - State Runner Up (Job Interview - Level 3)

The girls listed below were designated National Competitors earlier this month and will be able to compete at NLC virtually! All four of them have outstanding projects, and I am very excited they WILL be able to move forward, even if it does not involve traveling to Washington D.C.

These competitors include:

Peyton Schoone and Abby Fiske - State Champion in "Focus on Children"

Kaylee Smith - State Champion in "Chapter Service Project Display"

Hannah Boehler - State Runner Up in "Job Interview"

One thing IS for sure ... I am VERY PROUD of these students. They all had exceptional projects!

-Pam Johnson

Girls and Boys Track

The spring season was cancelled due to the virus but before that happened there were 89 girls/boys out for track and 10 boys out for golf. With the cancellation of the season Coach Wheelock wanted to give these student athletes the opportunity to earn a letter by logging 10 hours of community/family service. Mr. Wheelock built a log for his students to log their time and describe what they were doing to help someone else. I liked the idea of our students helping others and getting the satisfaction of how it feels to do something for someone else.

Boys Golf

The 2020 Minden Boys Golf Team consisted of 10 members. (1 senior, 4 sophomores, 5 freshmen). We practiced for around 2 weeks before being forced to end the season because of COVID 19. It was very

disappointing for the team because I believe we were going to be much-improved from last year, and the boys were working very hard to continue to improve their golf games. I have seen many of them out on the course playing and practicing while also following social distancing guidelines. I believe that shows our program is moving in a positive direction. Since there was no season, the boys were given guidelines if they wanted to receive a letter. They were supposed to perform ten hours of good deeds using social distancing. Examples include helping around the house, making supper for the family, writing letters to patients in hospitals and nursing homes, etc. The only two restrictions were: 1. It could not be something you were compensated financially for. 2. It must be completed following the state and federal social distancing guidelines. The boys were to record these deeds on a log and have it signed by a parent or guardian. The log is due to me by this Friday and if it is turned on time and completed, the athlete will letter.

-Taylor Maulsby

Extra Curricular Positions:

I would like to recommend Julie Ratka for our high school head volleyball coaching position. Julie has been coaching high school volleyball for around 17 years but took last year off from high school coaching and coached 8th grade volleyball instead. She knows what it takes to run a program working with our youth all the way through high school and I believe she will do a great job!

I would like to recommend Carlie Runge and Taylor Herrick to be the high school assistant volleyball coaches. Both Carlie and Taylor have been assistant coaches so they will bring continuity to the current returning players as well.

I would like to recommend Nicole Van Pool and Jaimee Sloggett to be our cheerleading co-sponsors. After speaking with both of these ladies I wanted to hire them both to move our cheer program forward. Both ladies had great ideas and were excited to be able to work together with our group of cheerleaders. Nicole has two years experience as a cheer sponsor at Kearney Catholic and both ladies are very familiar with cheer from participating themselves. The season for cheer is very long in comparison to any sport season as they cheer through the fall and winter sport seasons as well as practice to compete at the State Cheer and Dance competition in Grand Island in late February. Having two sponsors will divide the nights of being away from home between two people instead of saddling one person with it all. Both ladies have young families and appreciated being able to work together and split the responsibilities.

I would like to recommend Kit Wells for the 8th grade assistant volleyball position. Kit is an Axtell graduate and will be taking college classes this fall. She has helped coach volleyball in Axtell as well as helped run volleyball camps through the summer. Kit is excited to be a part of our coaching staff.

I am currently looking for an assistant softball coach and an assistant girls basketball coach. Mr. Widdifield has advertised these positions online and I will continue to speak to people and look for a fantastic fit for these two programs.

Upgrades:

It has been exciting seeing changes being made at the track/football field. These improvements will be noticed and appreciated immediately by our community. Our custodians and grounds crew did a fantastic job in the CLJ gym updating the board seating, walkway, and gym floor. I was impressed with the effort they put into making the gym look terrific.

A lot of time has been spent the past month working on schedules for the upcoming school year. My goal is that school starts on time and we are able to give our students the experience they are planning on. With

that being said there are also conversations about how things could look and how we can look outside the box and be prepared for what's in front of us in August and beyond.

Ed Rowse

Minden Public Schools
East Elementary/Minden Public Preschool
May 2020 Report to the Board of Education
Mrs. Sandy Pohl, Administrator

The following information is a list of highlights in each particular area of East Elementary and Minden Public Preschool.

Paraprofessionals-This amazing group of people have been making efforts to connect daily with students in various ways. This is in order to help with any questions they may have with their school work, provide them an opportunity to practice particular skills, and communicate with them in order to sustain the positive and strong relationships developed during the first three quarters of school. They also prepare, pack, and pass out meals every week. Each Friday they take part in a collaboration meeting with the entire staff.

Public Preschool: Sara Anderson has provided weekly activities along with teaching videos in order to reach all preschool students. She provides students feedback and support parents especially in the area of birth to five special education services. During the week of April 27th, I took part in an IEP meeting with a parent of a young preschool student. The mother stated that “the preschool staff had completely changed her son for the better”. She went on to say that because of the staff and experience he had at the preschool, his communication skills had greatly increased, he was more social, and had become more of an independent learner. I am so proud of our public preschool not only as a principal, but as a mother of young Whippets. The preschool staff and kindergarten teachers will have a transition meeting during the week of May 11th.

Kindergarten: Mrs. Norgaard, Mrs. Boudreau, and Miss Sitorius have provided weekly activities and support for students and parents as well. If you ask any kindergarten student what their favorite part of the week is, they would probably say when their teachers send them videos of them reading a book to them unless of course they mention the exciting weekly show and tell sessions the teachers organize for all students. The kindergarten teachers will meet with the first grade teachers to transition students to the next grade level.

First grade: Mrs. Maulsby, Mrs. Schmidt, Mrs. Schwenka, and Mrs. Olson have celebrated “national days of recognition” to focus their connection with students during the fourth quarter. For example, they each produced a video of themselves having a picnic outside and reading a story on “national picnic day” and dressed up as superheroes for their instructional videos on “national superhero day”.

Second grade: Mrs. Jameson, Mrs. Muller, and Mrs. Harsin have reeled students in each day by having various challenges to go along with their school work. For example, students were to take a picture with all of their completed school work while wearing their favorite sunglasses.

The teachers also mailed out “Flat Mrs. Jameson’s, Flat Mrs. Muller’s, and Flat Mrs. Harsin’s” to go along with their previous social studies literature of “Flat Stanley”.

Third grade: Mrs. Steen, Mrs. Jorgensen, and Mr. Pratt have intrigued students by introducing fourth quarter units such as the Oregon Trail and the Rainforest. Students have been guided by their teachers to create covered wagons and various rainforest animals. The teachers have shared videos of themselves teaching concepts and have made daily connections with individual students.

Title: Mrs. Petersen has scheduled individual reading times with each of her students via telephone or zoom. Students read a book to her and practice phonetic skills, fluency, and comprehension. Mrs. Petersen has continued positive relationships with each of her students and invested so much time and effort into connecting with them.

Special Education/Resource: Mrs. Rhynalds and Miss Obermeier have offered weekly academic activities to practice and reinforce skills. They have shared videos of themselves reading books or teaching concepts. They also spend time every day zooming or connecting by telephone with students. Every student in special education is contacted by them individually each week.

Speech/Language Pathology: Mrs. Klabunde and Miss Schneider have daily zoom and telephone sessions with individual students to focus on articulation practice and language rich activities. They have completed successful IEP meetings via zoom with parents and have collaborated together in order to provide the most intensive, beneficial speech services as possible during this time.

Occupational Therapy and Physical Therapy: These services continue to be provided to students who qualify for them by Mary Lutkemeier and Stacey Isaacson with Family Physical Therapy. They provide weekly/monthly exercises and strategies for students to practice. They have also been a part of successful IEP meetings.

Guidance: Mrs. Stott has recognized that a critical element of student and family well being during this time is their mental and emotional health. She provides Mental Health Mondays in which she produces a video of herself teaching a guidance lesson in her house that focuses on topics such as positive thinking strategies and self-nurturing strategies.

Library/Media: Mrs. Olson reads a book every week to students using the dojo communication system. She understands the importance of continuing to provide quality literature to students while modeling fluent reading skills to young readers. She has also been busy collecting hundreds of checked out library books from students.

Art: Each Wednesday Mrs. Woodward produces a video of herself entitled Workshop Wednesday in which she guides students through an art lesson. Students are to create pieces of art using everyday materials they likely have around their house. She definitely has added

creativity to students' days by continuing to incorporate the idea of art into their lives. Students take pictures of their creations and Mrs. Woodward sends them positive feedback.

Music: Mrs. Rowley provides music lessons for students at every grade level on Thursdays. In addition to the lessons, she has organized a Music Madness competition for families to participate in. This runs very similar to March Madness basketball, however Mrs. Rowley teaches about a category of musical instruments, provides two songs played by the particular instruments, and families vote on which of the two songs are their favorite. She has created a bracket so families can keep up with the song competition winners.

Physical Education: Mr. McCarthy leads Fun Fitness Friday's in which he (with the help of his own children) creates videos of different exercises and challenges for students to complete. Students take pictures or videos of themselves and send them to Mr. McCarthy in which he provides positive feedback to each student. He has also continued his third grade health unit. He has taught third grade health lessons focusing on the understanding of nutrition labels and the harmful effects of too much screen time.

As the principal of East and the Preschool, I meet daily via zoom with teams of teachers. We have an all staff collaboration meeting every Friday morning. I have produced videos of communication for parents and students. I also make individual contacts every day with kids and parents. During the last six weeks, I have communicated individually with almost all 240 students and their parents, some multiple times. My goal during the next two weeks is to connect with the remaining families. My conversations with teachers, students, and parents are my favorite part of the week.

Minden High School

May 2020

Board of Education Report



1. The Semester to Remember:

It goes without saying the past two months have been like none other. There is not a day that goes by I do not think to myself that this is all just a bad dream and that I will wake up and everything will be back to “normal”.

The one takeaway that I have from this world-wide crisis is that our local people and communities are *resourceful* and *resilient*. I have witnessed our teachers and our staff come together to provide our students and their families not only with the educational support, but also with basic nutritional essentials through our breakfast and lunch program. I am at awe how our local people and businesses come together in times of need.

2. Graduation/Prom/Honor’s Night

The schedules for Graduation, Prom, and Honor’s Night have been so fluid up to this point. After several meetings to make sure that we were meeting compliance, I believe we have those schedules worked out. I am certain that Mr. Widdifield will cover those dates and details in his report, so I will not duplicate his material. I do however want to convey special thanks to those individuals that have taken on additional work to make this an extra special event for our seniors.

Admin. Office: Jeffrey Horner Jayne Hoban Libby Holsten Ed Rowse
Video production: Whitney Maulsby Shawn Wheelock Erica Chancellor
Steaming of graduation robes: Roxie Stonebrook Polly Worley Jody Hudson Lisa Brieght

3. 2020-2021 Academic Schedule:

Mr. Horner and I are currently working on building our 2020-2021 academic schedule. This year’s pre-registration was done remotely with students, which added a different wrinkle to our yearly routine. With the addition of our new staff, we will have some new class offerings and it is my hope that I will be able to present that schedule to you next month.

4. Fall Contingency Plans:

Over the past six weeks I have been collaborating with other principals through a variety of online and social media platforms to brainstorm contingency plans for the reopening our schools this fall. These groups not only include principals from Nebraska and from across the U.S., but also one group includes school administrators from around the world. It is a small world afterall.

5. New Staff Photos:

I wanted to share a few pictures of our new staff members with everyone. We are looking forward to these folks joining us in the fall.

2020-2021



Welcome to the
Whippet Family!

Luke Grossnicklaus

Business

#OneMinden



2020-2021



*Welcome to the
Whippet Family!*

Chelsey Jensen

CLJ Principal

#OneMinden



2020-2021



*Welcome to the
Whippet Family!*

Tiffany Widdifield

*Technology
Integration*

#OneMinden



2020-2021



*Welcome to the
Whippet Family!*

Taylor Turecek

*Special Education/
Life Skills*

#OneMinden



2020-2021



Welcome to the
Whippet Family!

Angela Soelberg

Science

#OneMinden



2020-2021



Welcome to the
Whippet Family!

Miranda Aschoff

English

#OneMinden



2020-2021



*Welcome to the
Whippet Family*

*Macie Wippel
Agriculture*

#OneMinden



C. L. Jones Middle School MPS Board of Education Report

May 2020

CLJMS Staff Meeting

Friday, May 1, 2020

YOU ARE NOWHERE

2:00 PM Zoom Meeting

Professional Learning

- [CLJMS Online Learning Master Plan](#)
- [Parent/Student Phone/Email 2019/20](#)
- [Student Issues w/Online Learning](#)
- [Free Teaching resources](#)
- [Screen Recording Resource](#)
- [ESU Remote Learning Resource Page](#)
- [CLJMS Teacher Comments from ESU Remote Learning Webinar](#)
- [Russell Stannard - Zoom PD Videos](#)
- [Omaha Performing Arts](#)
- [UNL State Museum Morrill Hall](#)
- [Durham Museum](#)

Upcoming Events/Announcements

Julie & Ann will organize physical information to be given to individual students in grades 6 & 8. according to the time/day that students are scheduled to drop off their iPads. Julie still hasn't decided if 7th grade students will receive anything. I will keep you updated.- Ann

From: Ron Higdon <rhigdon@nsaahome.org>

Date: Sat, Apr 11, 2020 at 11:55 AM

Subject: Pre-Participation Physical Examinations - 7th & 8th grade

As a follow up to the information that we sent out this past week about the Pre-Participation Physical Exams (PPE), I have received several emails asking for clarification regarding 7th & 8th grade PPEs. So, I wanted to make sure that everyone was receiving the same response. The requirement for students entering the 7th grade to have a physical exam is Nebraska state education law and we do not have the ability to waive that requirement. **However, the physicals that the current 7th graders have for the 2019-2020 school year can be used for NSAA purposes for the 2020-2021 school year.** After discussions with legal counsel and our insurance provider, due to our catastrophic insurance requirements, **all current 8th grade students that are going to enter the 9th grade in 2020, will STILL be required to get a PPE for the 2020-2021 school year.** All other high school students entering grades 10, 11 & 12 grades that have a the PPE paperwork for 2019-2020 school year, can use that physical for the 2020-2021 school year.

Agenda

1. Grading

What will look like: **Revised 4/23/2020**

-If a student has participated, regardless of consistency, the students' semester grade **cannot** be worse than their grade for 3rd quarter.

-A students' semester grade **can be better** than the third quarter if their 4th quarter grade has caused it to improve.

-If a student doesn't participate, they may get a failing grade for the quarter, as long as multiple continuous attempts have been made, without success, to get the student engaged. However, they will not fail the semester.

What needs to be considered:

- Quarter/Trimester classes: Pass/No Pass, Commendable/Satisfactory/Fail, or A-F?

Grades will be based on the 3rd quarter with the opportunity to increase their grade. I had done a lot of research on grades in the past, and this year would not be any different if the kids were in school. The vast majority of students will only have a 2%-3% difference up or down in their grades from one quarter to another. Of course, you can have significant changes, but that is the outliers of the group. We know that if students were here that our realistic outcome would be similar to other years. We will share this information on May 8th to parents/students.

- Mr. Widdifield email to staff, 4/22/2020

2. End of Year Check-in

We will use the same plan as we used for locker & desk clear out. Assignments last day is Monday, May 11th.

4th grade iPad check-in	Not started	5/13/2020	5/15/2020
5th grade iPad check-in	Not started	5/13/2020	5/15/2020
6th grade iPad check-in	Not started	5/13/2020	5/15/2020
7th grade iPad check-in	Not started	5/14/2020	5/15/2020
8th grade iPad check-in	Not started	5/14/2020	5/15/2020
K-11 students last day	Not started	5/15/2020	5/15/2020
K-11 grades @ 3:30	Not started	5/18/2020	5/20/2020

Homeroom/STAR teachers will contact parents to notify them of the check-in times.

[4-8 iPad Books Band Instrument Check-in](#)

This is the same document we used for iPad checkout and locker clean up. Please click on the tabs across the bottom of the sheet to select a particular grade level.

3. [Virtual Purple / White -](#)

4. [Digital Age Pedagogy - Schedule - AutoGenerator Sample - Schedule - Auto Generator](#)

5. Add

6.

CLJMS Staff Meeting

Friday, April 17, 2020

YOU ARE NOWHERE

2:00 PM Zoom Meeting

Professional Learning

- [CLJMS Online Learning Master Plan](#)
- [Parent/Student Phone/Email 2019/20](#)
- [Student Issues w/Online Learning](#) - New as of April 7, 2020. Please enter Student issues on this document.-JO
- [Marshall Memo 831](#) - Please listen to items 1-3
- **Lessons from a Hong Kong School That's Been Closed Since February**

In this *Education Week* article, Mark Lieberman interviews Connie Kim, the middle-school principal of a K-12 school in Hong Kong that has a little more perspective on remote learning than U.S. schools: it's been closed for in-person instruction for more than two months. Here are Kim's thoughts from the long haul she and her colleagues have been through:

• **Forget about replicating the regular school day.** The school tried to run a regular seven-period schedule at first, but quickly found it was way too intense for a remote environment. The school day now consists of four hour-long periods, with the first 15-20 minutes of each reserved for live video conferencing between teachers and students.

• **Build in no-screen time for students.** Kim's school tries to avoid overdoing it each day, and has implemented a "wellness day" that's a reprieve from the regular pace of teaching and learning. They've also blocked out time for reading, outdoor play, and doing things that don't involve screens.

• **Don't skimp on professional learning.** After having too little collaborative time at first, the school now has a regular schedule of staff sessions via Zoom so teachers can calibrate their teaching and share tips, insights, and resources.

• **Make it easier for students and parents.** At first, individual teachers in the middle school used different platforms for their learning plans, resulting in a chaotic environment for kids and families to navigate. Teachers now use common procedures posted on Schoology, the school's learning management system.

• **Don't assume something can't be done until you've tried it.** Initially, Kim and her colleagues thought that offering personalized instruction and support would be impractical. But using breakout rooms, video chats, and teacher "office hours" solved the problem, and all this has been especially helpful for students with special needs.

• **Pace yourself.** After eight weeks of remote instruction, Kim says they're seeing a loss of enthusiasm and engagement among students. Teachers are now slowing down the pace of instruction and building in more checks for understanding and review. "The novelty of being on Zoom and working from home is wearing out now," she says. "It's a constant cycle of us having to regroup, recharge, having to be the cheerleaders for our students and our parents."

“6 Tips for Teaching Remotely Over the Long Haul of the Coronavirus” by Mark Lieberman in *Education Week*, April 10, 2020, <https://bit.ly/2Rz8qzQ>

- [Marshall Memo - 832](#)

Upcoming Events/Announcements

- Date for 4th and 5th grade to clean out desks and lockers of personal items?
- BrainPoP - From Ann

I know some teachers are using BrainPOP. If you would like to utilize this site let me know and I will make sure you have access. I am aware that Lisa & Robin both use it - so they could answer some questions as well.

After speaking to their representative there is a generic username/password. However, he stated that if you want to "track" info from this site you should have a specific username / password for each individual teacher. I can help you with this if you are interested.

Please contact me if you have any questions or concerns. Thanks!

Agenda

7. Grading

One Possible idea: Revised 4/21/2020

What will grading look like?

- If a student has participated, regardless of consistency, the students' semester grade **cannot** be worse than their grade for 3rd quarter.
- A students' semester grade **can be better** than the third quarter if their 4th quarter grade has caused it to improve.
- If a student doesn't participate, they may get a failing grade for the quarter, as long as multiple continuous attempts have been made, without success, to get the student engaged. However, they will not fail the semester.

What needs to be considered:

- Quarter/Trimester classes: Pass/No Pass, Commendable/Satisfactory/Fail, or A-F?

8. CLJMS Online Learning

After reading some articles and hearing some success stories from our teachers, I believe we need to make several adjustments:

1. Class assignments need to be more social via group work, or some variance.
2. Daily, or at least twice a week scheduled zoom meetings with students who are not getting things done. These students need structure and specific times to connect.
3. For students who are not getting work done or joining classes, the preferred contact method is a phone call or student / parents zoom meetings. This is in addition to emails to students and parents.
4. Adopting a student by specials is in place. Hugo, Collin, Dan, Barb, Steph, Liz have all reached out to marginal, non-resource students in grades 6-8 to try to get them connected with eLearning. This is in addition to the core classroom teacher.

9. Zoom Settings

Breakout Rooms are a great feature of Zoom meetings. They allow teachers to assign students into groups, work in a breakout room, and come back to the main meeting. It is a great social tool which may help engage students.

[Participating in Breakout Rooms](#)

[Template Upload](#)

Breakout Rooms and Discussion:

4-8 Special Education - What works to get students on board?

4th and 5th Grade - Date/Time/Process for Locker and Desk cleanout.

6-8 HR/STAR Group 1 - What works to get students engaged?

6-8 HR/STAR Group 2 - What works to get students engaged?

4-8 Specials - Expectations and Participation. What help do you need?

10. NDE Guidance

This document came out last night from the NDE. It is eight pages long and covers areas one needs to consider in an elearning environment. After reading it I believe we are going the right direction with what we are doing. We are either already implementing, considering or discussing all points in the document.

[NDE Considerations for Teaching and Learning 4-16-20](#)

11. Mr. Widdifield

12. Other: Things I need to look into.

4th + 5th Pick Up: We are thinking to have 4th grade go one day, and 5th another. Each teacher will have an hour time slot (by locker number) for students to pick up their things. Belongings from desks will be in plastic bags labeled with their names. Belongings from shared lockers will be placed between student bags outside for pickup.

CLJMS Staff Meeting

Thursday, April 9, 2020

YOU ARE NOWHERE

2:00 PM Zoom Meeting

Professional Learning

- [CLJMS Online Learning Master Plan](#)
- [Rough Plan Formation](#) - This was where we had previously placed our information in preparation for serving our students during the closure.
- [Parent/Student Phone/Email 2019/20](#)

- **Student Issues w/Online Learning** - New as of April 7, 2020. Please enter Student issues on this document.-JO

-

Upcoming Calendar Events

- Progress Reports - Please remind parents to check Powerschool.
- trimester or quarter classes that are not taking place are Math 8 Enrichment, Reach 7 & 8, Keyboarding 7, Reading 7 and Ne History. All the others are planned, self paced, few requirements. - **This is correct.**

Agenda

1. Getting Students Onboard

mps.2024@mindenwhippets.org is the group email for grade 8

mps.2025@mindenwhippets.org is the group email for grade 7

mps.2026@mindenwhippets.org is the group email for grade 6

mps.2027@mindenwhippets.org is the group email for grade 5

mps.2028@mindenwhippets.org is the group email for grade 4

I do not believe grade 4 is aware that they have an email, nor do I believe it is set up on their iPad. I believe grade 5 is aware of their email, but I do not believe they are in a routine of checking it.

2. myOn reading app

Mr. Wheelock sent the myOn reading app out to the whole school this morning. I'll need your help making sure students are aware of it and that it's a great resource to use while the school library is closed. It does not necessarily have many of the titles avid readers are familiar with or the popular licensed series we're used to seeing (ex. *Wings of Fire*, *I Survived*), but there are a lot of cool original titles and graphic novels that will help those "fringe" readers stay engaged with some content. Students that otherwise will not be reading during this time will likely get the most use out of this app! Please encourage them to use this and keep reading!

I will be sending a similar email out to all students to make them aware of this and will have directions for parents. I will also put links and info under [Reading Resources](#) on the [CLJMS library website](#).

Here is the login info they need to activate the 6,000 titles. Everything can also be accessed through a browser at www.myon.com

•School Name: Read at Home

•Username: readnow

•Password: myon

Tips from Mr. Wheelock to ensure installation of the app for students:

If the myOn has not loaded on your iPad, please do the following.

- Check - Manager and Install
- If it will not install
- Battery needs to be at least 50% or plugged in.
- Space on iPad?
- delete all apps not used since Christmas
- delete all pics/videos not needed
- delete again in the 'recently deleted' album
- Now - Soft Reset

- Hold Home & Power Button at same time until ipad shuts off, restarts and you SEE an apple on screen
- Release Home & Power Button
- Now try installing

If these things do not help - call Mr. Wheelock 308-830-0922

3. Ipads - Discuss Passcode Lock and issues with it.

a. Remove Passcode Locks?

4. Assignments 6-8

Grades 6-8- Started Monday, April 6, 2020

-No more than two assignments per week.

-Give assignments on Monday and Wednesday. (or offer wider expectations)

-Workdays on Tuesday and Thursday.

-Clean-up day on Friday. (grade papers, contact kids, etc.)

Additional Modifications:

- Enrichment activities may be offered for any student who wants more.
- Offering an additional or advanced core class offered for any student who wants more.
 - Teacher created in Schoology, add members, grading as appropriate, etc. not tied to Powerschool

Email - John Osgood to Whitney Maulsby:

I think we backed off from daily assignments as we started with too much, too early. We were to begin on Thursday of the week we closed school and some started on Wednesday. The technology, expectations, parent and student adjustments, immediately buried a large number of students. We are still working to get some of those students on board, and I fear, have lost a few for the rest of the year.

The reduced assignment load was introduced Monday of this week. It will continue through next week. As we have fewer students needing to be called, corrected, organized to get on board, we can then look at perhaps three assignments per week.

We are a middle school. The discussion on assignments is not a 7 and 8 one, but 6-8. Doing a Pole at a zoom meeting with your students is easy and a good idea. However, one must work to get more than 7 or 14 at the zoom meeting.

Thank you, Whitney. I appreciate you sharing your ideas. We are all doing our best to serve our students. Have a good day.

Superintendent Report

Meeting: May Board Meeting

Date: 5/11/20

Mr. Widdifield

=====

Topics:

Graduation/Honor's Night: Thanks to everyone that helped out with the virtual setup for Honor's Night and Graduation. A big Thank You to Mr. Hosick, Mr. Horner, Jayne Hoban, Mr. Horner, Mrs. Maulsby, Mrs. Chancellor, and Mr. Wheelock. We are still looking at Saturday, July 25th for a graduation reception and prom night.

Track/Facility projects: We are moving on a number of projects. Carpet and lights are close to being done in the middle school and elementary. Lights will be up this week, along with the bleachers being done. Thank you to the city for purchasing the new transformer and getting the power updated to that area. Concession stand is going well and we should see Nemaha construction here in the next 2-3 weeks. We will talk about other projects during the board meeting.

New Coaches: We are almost done with coaching vacancies and could have that finished before the July Board meeting.

Summer Lunch: We will start summer lunch on June 1st. It will look like the lunch distribution during the school year. Until we hear from our local health officials we will continue to follow the same guidelines.

Thank You: I want to thank the staff, administration, community, and school board for the help and support you all have given the school and community. There would only be one way to make this work and that is together. We have accomplished a lot this year, regardless of the circumstance. We will continue to be better next year.

Bylaws of the Board - Meetings

Regular Meetings

The Board shall meet in regular session on the second Monday of each calendar month, unless otherwise designated by the president with the approval of the Board. All meetings shall be held in the boardroom at Minden Public Schools unless otherwise designated by the president with the approval of the Board.

Legal Reference: Neb. Rev. Stat. § 79-554
 Neb. Rev. Stat. § 79-555
 Neb. Rev. Stat. § 84-
 1401

Date of Adoption: ***

Bylaws of the Board – MeetingsOrder of Business

The following may be the order of business for the regular meetings, subject to the discretion of the Board President. This order of business may be changed when the Board President or Superintendent establish the Agenda, by consent of the Board or when the Board President believes it would be in the best interests of the District.

1. Call to Order
2. Public Comment
3. Consent Agenda
 - a. Minutes of prior meeting(s)
 - b. Financial reports
 - c. Expenditures and claims for payment
4. Reports
 - a. Board committees
 - b. Principals
 - c. Superintendent
5. Policy Review and Updates
6. Action Items
7. Next meeting
8. Adjournment

The Board President may, at any meeting, elect not to take up any business or act on any of the items of business. The Board reserves the right not to have any public forum or public comment for any meeting or for any meetings during a particular month. In the event that the Board President elects not to have any Public Forum or public comment, then the Board President may so elect without giving any reason.

The Board may enter into closed session for any lawful purpose, even if not specifically designated on the agenda.

Date of Adoption: ***

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The Principals and teachers are required to maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
 - a. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed:
 - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent must provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness, court, death of a family member, or suspension.
 - (2) Other absences as determined by the principal or the principal's designee.
 - b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments.
 - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.
2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, is issued by the Principal's office.

3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in Minden Public Schools or resides in the Minden Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services

in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under “Excessive Absenteeism” and “Reporting Excessive Absenteeism.”

5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter shall be deemed to have “excessive absences.” Such absences shall be determined on a per day basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:
 - a. Verbal or written communication by school officials with the person or persons who have legal or actual charge or control of any child; and
 - b. One or more meetings between the school (a school attendance officer, a school administrator or his or her designee, and/or a social worker), the child’s parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:
 - (i) Illness related to physical or behavioral health of the child.
 - (ii) Educational counseling;
 - (iii) Educational evaluation;
 - (iv) Referral to community agencies for economic services;
 - (v) Family or individual counseling; and
 - (vi) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child’s attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. The school shall notify the child’s family in writing prior to referring the child to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

Minden High School:

A maximum of ten (10) days of absences (excused or unexcused) or ten (10) absences per class (excused or unexcused) per semester is allowed without affecting a student’s credit for each class enrolled.

Excused Absences

An excused absence is one due to illness, medical appointment, funerals, etc., or an absence previously requested by the parent or guardian and acknowledged as excused by building administration.

If a student is absent due to illness, the parent or guardian must notify the building principal's office prior to 8:30 a.m. If the office has not been notified by 8:30 a.m., the principal's office will try to contact the parent or guardian to obtain the reason for the absence. If the parent or guardian cannot be contacted, the principal's office will contact the proper authorities to investigate the absence. When a student gets ill in school, the student needs to report to the office. Parents will be notified of the illness and the student will be sent home upon parental permission. When students return to school from an illness, they need to report immediately to the office to pick up an admit slip so they may be admitted into class. Students will be allowed two (2) days to make up work missed for each day they are recorded as excused.

For any planned absence, the school requests to be notified by the parent or guardian the same number of days or periods prior to the planned absence as the days or periods to be missed. An example would be if a student was planning on being gone for two days, then the office would like to know about the absence two (2) days in advance of the absence.

Excused absences do count toward the ten (10) days or ten (10) classes absent.

Unexcused Absences

Absences not defined in the preceding paragraphs or meeting the above criteria will be considered unexcused absences. Students who receive an unexcused absence will be required to make up all classroom work and may be assigned make up time for each class missed.

Unexcused absences do count toward the ten (10) days or ten (10) classes absent.

School Sponsored Activities

School sponsored activities such as field trips, extra-curricular activities, athletic trips, etc. do not count toward the ten (10) days or ten (10) classes absent.

Zero-Credit Status

On the fifth (5th) absence from school in the semester or fifth (5th) class absence for the semester, the office will send a letter to the parent stating the student has missed five (5) days or five (5) class periods.

The tenth (10th) absence from school in the semester or tenth (10th) absence from class in the semester will result in loss of credit. Parents will be given the appropriate Appeals for Credit forms. The Appeals for Credit forms must be completed and returned to the high school office prior to the last day of the semester to be considered by administration.

Due process can occur if the parent disagrees with the decision of the Principal and Assistant Principal by requesting a hearing with the Minden Public Schools' Administrative Team. The head of the Administrative Team will schedule a meeting with the team, student, and parent to review the appeal. The decision of the Administrative Team is final.

Legal Reference: Neb. Rev. Stat. " 79-201 and 79-209

Date of Adoption: May 13, 2019 *reaffirmed

StudentsAnti-Bullying Policy

One of the missions of the District is to provide a physically safe and emotionally secure environment for students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

Legal Reference: Neb. Rev. Stat. ' 79-2,137
 Student Discipline Act, Neb. Rev. Stat. " 79-254 to 79-296
 NDE February 2003 State Board Action; Reaffirmed December 2005

Date of Adoption: May 13, 2019 *reaffirmed

StudentsStudent Fees Policy

The Board of Education of Minden Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "I," which provides further specifics of student fees and materials required of students. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for

laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities-Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District,

which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities-Fees for participation. Any fees for participation in extracurricular activities for the school year are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or pre-kindergarten services. Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.


(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

CERTIFICATION

On the 13th day of May, 2014, the school board held a public hearing at a meeting of the school board on a proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the

student fee policy for the preceding school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings in compliance with the public meetings laws.



Superintendent or Other Authorized School Official

Legal Reference: Neb. Rev. Stat. §§79-2,125 to 79-2,135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)
Neb. Constitution, Article VII, section 1.
Neb. Rev. Stat. §§79-241, 79-605, and 79-611 (transportation)
Neb. Rev. Stat. §79-2,104 (student files or records)
Neb. Rev. Stat. §79-715 (eye-protective devices)
Neb. Rev. Stat. §79-737 (liability of students for damages to school books)
Neb. Rev. Stat. §79-1104 (before-and-after-school or pre-kindergarten services)
Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption: May 13, 2019 *reaffirmed

**Appendix "1" to Student Fees Policy of
Minden Public Schools**

Additional Specification of Required Materials and Fees¹

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum)² or Specific Material Required
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and white socks, running shorts, T-shirt
Art classes, shop classes, science classes, and special projects or events	Appropriate clothing (non-specialized attire); goggles – 1 pair provided per year. If lost or damaged, students are required to purchase a new pair.	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged; protective clothing for shop classes, approved protective goggles for science classes.
Music-Optional band Courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student. Band students using school owned instruments will pay for any repairs and yearly summer cleaning. Summer cleaning not exceed \$100.00.
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists. Students will be responsible for the replacement cost of damaged or lost supplies.

¹ This listing is a part of the Student Fees Policy and is intended to provide supplemental information. For additional specifications, refer to the Policy.

² Generally, dollar amounts are stated in terms of "maximums." The actual fee or charge may be less during the school year.

Field Trips	Transportation and admission costs of field trips	None-costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.
Summer school courses	Classes offered during the summer, or at night, if any	\$50 to \$200 per class. Drivers' education class \$400
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge).	Ten cents (.10) per page when charges apply.
School Meals		Prices are determined by the school board and are based on one meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Classroom Projects, i.e, Family & Consumer Science, Industrial Technology	Project Cost	Student pays cost that is beyond the standard project provided by the school.
Advanced math or science classes	Specialized calculators	Some calculators will be available at school. If lost or damaged a replacement fee will be assessed at a rate paid by the school. Students are encouraged but not required to purchase such equipment .for their personal use.

Technology and digital devices	Damage fee or replacement cost	If lost or damaged, a replacement fee will be assessed at a rate paid by the school.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.
End of year lost or damaged books	Damage fee or replacement cost	Fees and fines up to \$5.00 for damaged books. Lost books or ruined books are charged replacement cost, generally at a maximum of \$60.00
Yearbooks - Optional	School Book	Yearbooks are published and made available for purchase every year. Cost is generally about \$35
College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.
Locker usage	Use of school padlock	\$5.00 fee if damaged or not returned at the end of the year.
Extracurricular and other programs	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required

Athletic Programs		
1. Admission	Spectator fees for admission to events	\$5.00 per event maximum. Students may purchase an Activity Ticket for up to \$50.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.
2. Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.

3. Equipment and Attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity. Uniform items are checked out to students. If lost or damaged students will be assessed fees in the amount of replacement cost.	Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:	
		Basketball	No additional
		Football	Mouthpiece
		Golf	Golf bag & clubs
		Speech	Dress attire; copies of research
		Track	No additional
		Volleyball	No additional
		Wrestling	No additional
Cheerleading, Dance Team, and Flag Teams	Shoes, approved uniforms (top & skirt; jacket), poms and other accessories		
4. Travel meals	Meals	Students are responsible for their own meals while traveling.	
5. Locker use	Padlock for locker	\$5.00 fee if damaged or not returned at the end of the year.	
6. Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.	
7. Athletic Clubs	Letterman's club and other clubs supporting the athletic program	Currently no dues required. Annual dues not to exceed \$50.00 per club.	
8. Marching Band and Musical	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will	

Groups		be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental fee of up to \$50.00. For High School Band Students an \$40.00 uniform cleaning fee may be requested. For Middle School Band Students are to clean their own uniforms. For High School Vocal students a \$20.00 choir robe cleaning fee may be requested.
Clubs/Organizations		
School sponsored organizations	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Show Choir	Attire	Students are responsible for purchasing outfits and accessories. Not to exceed \$300.00.
All Girls Swing Choir	Attire	Students are responsible for purchasing outfits and accessories.
Student Council	State & national dues, meals and activities	Currently no dues required. Annual dues not to exceed \$50.00 per club.
Dance Team	Uniforms	Uniforms range up to \$300.00. Camp attendance is optional.
Cheerleading	Uniforms	Uniforms range up to \$700.00. Camp attendance is optional.

Social & Recognition Activities		
1. School plays, musicals and social activities	Admission to events	\$15.00 per play or activity
2. School dances	Admission to prom, homecoming, etc.	Up to \$40.00 per event
3. Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$100.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
4. Picture Packets	Optional - Pictures are still taken for use in school yearbook.	Students purchase packets as desired and pay directly to photo company.
5. Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental of graduation robes, caps, tassels, class flowers, one mother's flower, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
6. Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the cost of the trip is not subject to this policy and no fee waivers will apply. A trip is not school sponsored if: it is not supervised or

		administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.
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Adopted: June 11, 2018

InstructionParental/Community Involvement in Schools

Kearney County School District 0503, a/k/a Minden Public Schools, after having conducted a public hearing concerning parental involvement and participation, declares that it shall be the policy of the District:

1. In the event any parent has a complaint or objection to textbooks, tests, curriculum materials, and any other instructional materials, the parent may request a personal conference with the parent and appropriate school personnel to discuss such concerns as the superintendent or designee may deem appropriate. The Superintendent or designee shall prepare a complaint form which may be used by a parent to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.
2. Upon reasonable advance request a parent will be permitted to attend and monitor courses, assemblies, counseling sessions, and other instructional activities unless the school determines that such attendance would substantially interfere with a legitimate school interest, which includes the interests of the parent's child, other students, and the educational staff.
3. Parents are encouraged to communicate to school staff when the parent believes it to be appropriate for their child to be excused from testing, classroom instruction, and other school experiences that the parent finds objectionable. The Superintendent or designee shall make a provision on the complaint form hereinabove referenced for receiving information from a parent concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection that would be satisfactory to the parent and consistent with the mission of the District and legitimate school interests.
4. Upon request of a parent, the District will provide access to the education records of their child consistent with applicable law. Access will be provided during regular business hours of the school.
5. The District will notify parents when their child may be subjected to a standard norm referenced or criterion referenced test. When reasonable to do so or required by law the parents will be notified of where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student, or parent or guardian of such student shall be prohibited unless a parent requests in writing that such tests be administered to their child.

6. Prior to any school sponsored survey being administered to the students of the District, it shall be the responsibility of the Superintendent or designee to notify the parent or parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which and the uses of which survey exist from the school's perspective.
7. As a general matter substantive decision-making processes will be left to the judgment to the professional staff, administration and the Board of Education, subject to an effort to receive information from parents as to any concerns, objections, or other information such parents would wish to provide to the school district concerning a parent's access, involvement, and participation in activities of the school.

Legal Reference: Neb. Rev. Stat. §§ 79-530 to 79-533
Family Educational Rights and Privacy Act, 20 U.S.C. 1232g
Protection of Pupil Rights Amendment, 20 U.S.C. 1232h

Date of Adoption: May 13, 2019 *reaffirmed

Superintendent Pay Transparency Notice—Proposed Contract Mr. James Widdfield

Notice is hereby given that Minden Public Schools has approval of a proposed superintendent employment contract/contract amendment on its agenda for the board meeting to be held on May 11, 2020 at 7:30 pm at the High School Media Center in Minden, Nebraska.

After the 2019/20 school year, how many years remain on the contract: (Column F must be completed if additional years remain on contract.)

3

The estimated costs to the district for the 2020/21 year and future years are listed below:

	2020/21 Base Pay, Additional Compensation & Benefits	Future Base Pay, Additional Compensation & Benefits per Contract	TOTAL CONTRACT COST
Base Pay for the Total FTE	\$ 138,000.00	\$ 276,000.00	\$ 414,000.00
Compensation for activities outside of the regular salary:			
• <i>Extended contracts / Activities outside of regular salary</i>			\$ -
• <i>Bonus/Incentive/Performance Pay</i>			\$ -
• <i>Stipends</i>			\$ -
• <i>All other costs not mentioned above</i>			\$ -
Benefits and Payroll Costs Paid by district:			
• <i>Insurances (Health, Dental, Life, Long Term Disability)</i>	\$ 22,345.68	44691.36	\$ 67,037.04
• <i>Cafeteria Plan Stipend</i>			\$ -
• <i>Cash in lieu of insurance</i>			\$ -
• <i>Employee's share of retirement, deferred compensation, FICA and Medicare if paid by the district</i>			\$ -
• <i>District's share of retirement, FICA and Medicare</i>	\$ 24,736.15	\$ 49,472.30	\$ 74,208.45
• <i>IRS value of housing allowance</i>			\$ -
• <i>IRS value of vehicle allowance</i>			\$ -
• <i>Additional leave days</i>			\$ -
• <i>Annuities</i>			\$ -
• <i>Service credit purchase</i>			\$ -
• <i>Association / Membership dues</i>	\$ 1,500.00	\$ 3,000.00	\$ 4,500.00
• <i>Cell Phone/Internet reimbursement</i>	\$ 1,500.00	\$ 3,000.00	\$ 4,500.00
• <i>Relocation reimbursement</i>			\$ -
• <i>Travel allowance/reimbursement</i>	\$ 1,800.00	\$ 3,600.00	\$ 5,400.00
• <i>Mileage Allowance</i>			\$ -
• <i>Educational tuition assistance</i>			\$ -
• <i>All other benefit costs not mentioned above</i>			\$ -
Totals:	\$ 189,881.83	\$ 424,455.02	\$ 569,645.49

Summer Project List 2020

		Description
Line the old high school parking lot	\$1,000	Staff, activity, and student parking
New CL Jones Lights	\$12,000	Wrestling Room/Gym
Sidewalk-Outdoor Classroom	\$30,000	Redo 100 ft for sidewalk that was removed 3-4 years ago
Softball field updates	\$10,000	ice machine for injuries/new sound system, current system is a tripping hazzard.
Key Fob/Cameras	\$12,000	East side of the CLJ and PreSchool area
Lunch Tables	\$15,000	Welds are breaking/tops are exposed/11 new tables at CLJ.
FB/Track Speakers system changes	\$15,000	Need to run new wire/upgrade system for better sound east and west of track
Total	\$95,000	This is \$5,000 under what is budgeted.

Ayr Construction & Remodeling

12380 S. 3rd Street
P. O. Box 25
Ayr, NE. 68925
402-984-4570
blue.river72@hotmail.com

Minden School Concession Stand Change Order

Materials and labor to bore 325 feet 4" HDPE sch.40 duct. Will also install 2- 4" fiberglass sweeps as required by NPPD. Will dig hole and prep for transformer basement. Also install new meter socket, fused disconnect, and remove old panel and install new 200 amp panel in old concession stand.

\$18,956.11

Materials and labor to bore 225 feet of 3" HDPE sch. 40 duct from old concession stand to new concession stand. Will also furnish and pole wire in this duct. Also includes a new 37 kva transformer for new concession stand.

\$9,269.50

Materials and labor to bore 360 feet of 2" HDPE sch 40 duct from old concession stand to east side of football field. Will furnish and pull wire in this duct. Will install a ground vault on east side to connect new line to existing line that feeds the track shed.

\$13,088.04

Also need to add labor and materials to tuckpoint blocks on new concession stand.

\$525.00

Ray Gangwish

