

Board of Education Special Meeting

Monday, April 24, 2017 7:30 AM

Central Office Conference Room, 543 West 5th, Minden, NE 68959-0301

Ken Carpenter: Present
Justin Glanzer: Present
Craig Grams: Present
Richard Jacobsen: Present
Kevin Raun: Present
Rusty Rhynalds: Present

1. Roll Call

2. Consider, Discuss, and Take Action on Memorandum of Understanding and Amendment to the Negotiated Agreement Between the Minden Public School District and the Minden Education Association

Action(s):

Motion to approve the Memorandum of Understanding and Amendment to the Negotiated Agreement between the Minden Public School District and the Minden Education Association Passed with a motion by Justin Glanzer and a second by Kevin Raun.

Voting Detail:

Ken Carpenter: Yea
Justin Glanzer: Yea
Craig Grams: Nay
Richard Jacobsen: Yea
Kevin Raun: Yea
Rusty Rhynalds: Yea

Voting Summary: Yea: 5, Nay: 1

3. Consider, Discuss, and Take Action on Furniture Purchase from Virco

Action(s):

Motion to approve furniture purchase from Virco Passed with a motion by Craig Grams and a second by Richard Jacobsen.

Voting Detail:

Ken Carpenter: Yea
Justin Glanzer: Yea
Craig Grams: Yea
Richard Jacobsen: Yea
Kevin Raun: Yea
Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

4. Consider, Discuss, and Take Action on Furniture Purchase from Minden Office Supply

Action(s):

Motion to approve furniture purchase from Minden

Office Supply Passed with a motion by Ken Carpenter and a second by Rusty Rhynalds.

Voting Detail:

Ken Carpenter: Yea
Justin Glanzer: Yea
Craig Grams: Yea
Richard Jacobsen: Yea
Kevin Raun: Yea
Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

5. **Consider, Discuss, and Take Action on Network Equipment Purchase**

Action(s):

Motion to approve network equipment purchase from Tred-Mark Passed with a motion by Justin Glanzer and a second by Ken Carpenter.

Voting Detail:

Ken Carpenter: Yea
Justin Glanzer: Yea
Craig Grams: Yea
Richard Jacobsen: Yea
Kevin Raun: Yea
Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

6. **Consider, Discuss, and Take Action on American Red Cross Facility Use Agreement**

Action(s):

Motion to approve the American Red Cross Facility Use Agreement Passed with a motion by Rusty Rhynalds and a second by Justin Glanzer.

Voting Detail:

Ken Carpenter: Yea
Justin Glanzer: Yea
Craig Grams: Yea
Richard Jacobsen: Yea
Kevin Raun: Yea
Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

7. **Consider, Discuss, and Take Action on Gym Mural from Miller Signs**

Action(s):

Motion to approve the gym mural from Miller Signs Passed with a motion by Ken Carpenter and a second by Justin Glanzer.

Voting Detail:

Ken Carpenter: Yea
Justin Glanzer: Yea
Craig Grams: Yea
Richard Jacobsen: Yea
Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

8. **Consider, Discuss, and Take Action on
Scoreboards for New High School Gym**

Action(s):

Motion to table the scoreboards decision Passed
with a motion by Ken Carpenter and a second by
Kevin Raun.

Voting Detail:

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

9. **Additional Information**

10. **Adjournment**

Action(s):

At 8:37 am, motion to adjourn the meeting Passed
with a motion by Ken Carpenter and a second by
Justin Glanzer.

Voting Detail:

Ken Carpenter: Yea

Justin Glanzer: Yea

Craig Grams: Yea

Richard Jacobsen: Yea

Kevin Raun: Yea

Rusty Rhynalds: Yea

Voting Summary: Yea: 6, Nay: 0

Board Secretary

**Memorandum of Understanding and Amendment to the Negotiated Agreement
between the Minden Public School District and the Minden Education Association**

This Memorandum of Understanding and Amendment to the 2017-2018 Negotiated Agreement is entered into by and between the Board of Education of Minden Public School District (“MPSD”) and the Minden Education Association (“MEA”).

The MPSD and MEA hereby agree that the Negotiated Agreement should be amended as follows:

1. The following teachers should be advanced on the salary schedule vertically two steps, notwithstanding their failure to file their academic advancement on or before October 31, 2016:

John Jacobs to BA+27 Step 9
Drew Carlton to BA+27 Step 10

All other terms and conditions of the 2017-2018 Negotiated Agreement shall remain in effect as set forth therein.

Dated this ___ day of April, 2017	Dated this ___ day of April, 2017
Minden Education Association	Minden Public School District
_____	_____
Authorized Official	Authorized Official



Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

Equipment for Educators™

QUOTATION #8138787
r.10

Sold To:
MINDEN PUBLIC SCHOOL DISTRICT 503
520 W. 3RD STREET
MINDEN NE 68959

Ship To:
MINDEN HIGH SCHOOL (NEW 2017)
520 W 3RD STREET
MINDEN NE 68959
REFERENCE: 01/11/2017 | NEW HIGH SCHOOL

Quotation Date: 4/21/2017

We appreciate the opportunity to quote the enclosed prices for our products. Unless otherwise indicated, prices are net and do not include sales tax. Please refer to the above referenced Quotation Number when corresponding with Virco regarding this quote. We offer our quotation priced from the US COMMUNITIES 2017 MASTER AGREEMENT SV-15-0028-13 Contract. You will need to be registered for US Communities and provide your TIN number prior to acceptance of your purchase order. We offer our quotation subject to the following terms and conditions:

- 1) FOB Point: FOB Destination - Delivered & Installed
- 2) Payment Terms: Net 30 days (subject to credit approval)
- 3) Prices Are Firm: For Orders Received By 12/31/2017 Orders received after this date are subject to re-quote
- 4) For Shipment By: Customer Must Take Delivery Before 12/31/2017
- 5) Shipment from Virco: PLEASE NOTE: Shipment from Virco: Quick Ship Items: Ten days or less; Standard Items: Four weeks or less; Optional Items: Four to Six weeks; Custom products or specials: Extended lead times may apply, contact your Sales Representative for more information. If products with different leadtimes are on the same purchase order, the longest leadtime will apply to the entire order. Additional shipping and handling charges will apply to orders that are requested to be partial shipped before the Virco acknowledged due date. Orders that specify shipment later than the preceding dates will be subject to re-quote
- 6) Color: Standard Virco colors only unless specified otherwise
- 7) Purchase Order: We require written purchase orders to be sent to Orders@virco.com or faxed to (800) 258-7367 or (800) 396-8232
- 8) Acknowledgement: Final acceptance and acknowledgement of orders will be as stated on the standard Virco Purchase Order Acknowledgment
- 9) Quantity: Any change in quantities may result in a price change



Highway 65 South, Conway, AR 72032 - orders@virco.com
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

Equipment for Educators™

QUOTATION #8138787
r.10

Sold To:
MINDEN PUBLIC SCHOOL DISTRICT 503
520 W. 3RD STREET
MINDEN NE 68959

Ship To:
MINDEN HIGH SCHOOL (NEW
2017)
520 W 3RD STREET
MINDEN NE 68959
REFERENCE: 01/11/2017 | NEW
HIGH SCHOOL

Quotation Date: 4/21/2017

10) Special Conditions: Products From Annin & Walker-Mcquire Are Not Included In The Us Communities Contract.



Equipment for Educators™

QUOTATION #8138787
r.10

Shipping To: MINDEN HIGH SCHOOL (NEW 2017)

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
1	Virco Inc #12018	Stool, 120 Series, 18" Seat Height, Plastic Seat, Steel Frame, Nylon-Base Swivel Glides. Standard With Chrome Frame Only. - (24 ea Soft Plastic->Graphite Frame->Chrome)	\$47.97	24	\$1,151.28
2	Virco Inc #3018	Chair, 3000 Series, 4-Leg, 18" H Seat, Hard Plastic, Stackable, Nylon Glides - (140 ea Martest Hard Plastic->Black Frame->Chrome)	\$60.98	140	\$8,537.20
3	Virco Inc #50244830	5000 Series Table -24" X 48" X 1-1/8" High-Pressure Laminate Particleboard-Core Surface With Four 2-1/4" Diameter Legs With A Powder Coat Finish, Fixed At 30" In Height, With Premium Abs Plastic Adjustable Glides. - (1 ea Laminate Top->Grey Nebula Bullnose T Mold Edge->Char Black Frame->Char Black)	\$113.62	1	\$113.62
4	Virco Inc #503060ADJSU	5000 Series Table -30" X 60" X 1-1/8" High-Pressure Laminate Particleboard-Core Surface With Four Stand-Up Height 2-1/4" Diameter Legs With A Powder Coat Upper And Chrome Lower, Adjustable In Height From From 30" - 39" , With Nylon Glides - (1 ea Laminate Top->Grey Nebula Bullnose T Mold Edge->Char Black Frame->Char Black)	\$157.44	1	\$157.44
5	Virco Inc #50366030	5000 Series Table -36" X 60" X 1-1/8" High-Pressure Laminate Particleboard-Core Surface With Four 2-1/4" Diameter Legs With A Powder Coat Finish, Fixed At 30" In Height, With Premium Abs Plastic Adjustable Glides. - (22 ea Laminate Top->Grey Nebula Bullnose T Mold Edge->Char Black Frame->Char Black)	\$138.66	22	\$3,050.52
6	Virco Inc #5048R30	5000 Series Table -48"r X 1-1/8" High-Pressure Laminate Particleboard-Core Surface With Four 2-1/4" Diameter Legs With A Powder Coat Finish, Fixed At 30" In Height, With Premium Abs Plastic Adjustable Glides. - (1 ea Laminate Top->Grey Nebula Bullnose T Mold Edge->Char Black Frame->Char Black)	\$157.44	1	\$157.44
7	Virco Inc #50CLO4830	Clover Shaped 5000 Series Table - 48" X 1-1/8" High-Pressure Laminate Particleboard-Core Surface With Four 2-1/4" Diameter Legs With A Powder Coat Finish, Fixed At 30" In Height, With Premium Abs Plastic Adjustable Glides. - (2 ea Laminate Top->Grey Nebula Bullnose T Mold Edge->Char Black Frame->Char Black)	\$160.26	2	\$320.52
8	Virco Inc #50NEST60AE30	Nest Shaped 5000 Series Table W/Sure Edge - 60" X 1-1/8" High-Pressure Laminate Particleboard-Core Surface With Three 2-1/4" Diameter Legs With A Powder Coat Finish, Fixed At 30" In Height, With Premium Abs Plastic Adjustable Glides. - (2 ea Laminate Top->Grey Nebula Sure Edge->Char Black Frame->Char Black) (2 ea Laminate Top->Graphite Nebula Sure Edge->Char Black Frame->Char Black)	\$195.94	4	\$783.76



Equipment for Educators™

QUOTATION #8138787
r.10

Shipping To: MINDEN HIGH SCHOOL (NEW 2017)

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
9	Virco Inc #50SL3060AE30	Slide Shaped 5000 Series Table W/Sure Edge - 30" X 60" X 1-1/8" High-Pressure Laminate Particleboard-Core Surface With Four 2-1/4" Diameter Legs With A Powder Coat Finish, Fixed At 30" In Height, With Premium Abs Plastic Adjustable Glides. - (2 ea Laminate Top-> Graphite Nebula Sure Edge->Char Black Frame->Char Black) (2 ea Laminate Top->Grey Nebula Sure Edge->Char Black Frame->Char Black)	\$196.56	4	\$786.24
10	Virco Inc #6613341CHRM	Cafe Table Base, Lunada Series, X-Shaped, Tubular Steel Column With Die-Cast Aluminum Feet And 3" Diameter Abs Glides, 33" Base Spread, 41" Top Height. Accepts Virco Table Top Models C36r, C36sl, C36sq, C42r, C42sl, C42sq, U36r, U3636 And U42r. Chrome Frame And Graphite Color Glides Only. - (8 ea Frame-> Chrome)	\$210.65	8	\$1,685.20
10.1	Virco Inc #63822SU	Alternate: Virco Inc #63822SU \$0.00			
12	Virco Inc #66140	Cafe Table Base, Lunada Series, X-Shaped, Tubular Steel Column With Die-Cast Aluminum Feet And 3" Diameter Abs Glides, 40" Base Spread, 29" Top Height. Accepts Virco Table Top Models U42r, U4242 And U48r. - (2 ea Frame-> Char Black)	\$246.33	2	\$492.66
13	Virco Inc #872472	Table, 8700 series, computer table, cantilever leg, 24 x 72 x 1-1/8 high pressure laminate particleboard top with backing sheet, adjustable height from 22 to 30. - (2 ea Laminate Top->Grey Nebula Bullnose T Mold Edge->Char Black Frame->Char Black)	\$180.05	2	\$360.10
14	Virco Inc #BCM3652	Bookcase, 3 adjustable shelves on 1 centers, 12 D x 36 W x 52 H, metal. - (32 ea Frame->Char Black)	\$216.75	32	\$6,936.00
15	Virco Inc #CZ30	Stool, Civitas Series, 4-Leg, 30" Seat Height, Ergonomically Contoured Zuma Plastic Seat, Steel Frame, Nylon-Base Swivel Glides. - (36 ea Soft Plastic->Black Frame->Chrome)	\$93.27	36	\$3,357.72
16	Virco Inc #FLAGHOLD	Flag Holder, Steel, Classroom Flag Staff. - (27 ea Misc Color->Standard Color)	\$4.38	27	\$118.26
17	Virco Inc #FLAGIN1624	Us Flag, Mounted On 7/16 X 36 Staff, 16 H X 24 W. - (27 ea Misc Color->Standard Color)	\$8.76	27	\$236.52
18	Virco Inc #FLAGIN3660SET	US Flag Set, presentation, 3 x 5 flag, 2-piece polished oak pole, admiral floor stand, 7 gold plated eagle, golden yellow cord and tassels. - (1 ea Misc Color->Standard Color)	\$213.47	1	\$213.47
19	Virco Inc #FTT3060	Flip Top Desk, Two-Student, 30D x 60W, 24D work surface w/6D flip-top, high pressure laminated top w/T-mold banding; flip top metal wire management trough w/key locking entry door w/key locking entry door, adjustable height 22-32 - (12 ea Laminate Top->Grey Nebula Bullnose T Mold Edge->Char Black Frame-> Char Black)	\$269.93	12	\$3,239.16
20	Virco Inc #LCTRNB	Lectern, stand-up with shelf, 12.5 D x 23 W x 46 H. - (Color Not Selected)	\$264.69	1	\$264.69



Equipment for Educators™

QUOTATION #8138787
r.10

Shipping To: MINDEN HIGH SCHOOL (NEW 2017)

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
21	Virco Inc #MT60RAE	Mobile Table, ContourFold series, no seats, 60 round high-pressure laminate top, sure edge® edge finish, up- and down-lock mechanisms, torsion bars for smooth operation, opening and closing safety device. - (9 ea Laminate Top-> Grey Nebula Sure Edge->Char Black Frame-> Chrome)	\$663.25	9	\$5,969.25
22	Virco Inc #N318	Chair, Telos series, 4-leg, 18 seat, hard plastic, stackable. - (343 ea FRW SeatBack->Graphite Frame->Chrome) (66 ea FRW SeatBack-> Raven Frame->Chrome)	\$72.93	409	\$29,828.37
23	Virco Inc #N3LAB	Stool, Telos series, wheels, footring, gas cylinder, adjustable height, hard plastic seat. - (3 ea FRW SeatBack->Raven Mobile Chair Base->Char Black) (15 ea FRW SeatBack-> Graphite Mobile Chair Base->Char Black)	\$246.02	18	\$4,428.36
24	Virco Inc #N3TASK18	Chair, Telos series, 18 seat, wheels, gas cylinder, adjustable height, hard plastic seat. - (20 ea Martest Hard Plastic->Graphite Mobile Chair Base->Char Black)	\$133.96	20	\$2,679.20
25	Virco Inc #N918	Chair, Metaphor Series, 4-Leg, Stackable, 18" Seat Height, Plastic Seat With 360° Steel Back Support, Nylon-Base Swivel Glides. Standard With Graphite Color Glides Only. - (72 ea Soft Plastic->Graphite Frame->Chrome)	\$49.13	72	\$3,537.36
26	Virco Inc #S246030CSCHRAE	Science Table, Steel Frame With Chrome Finish, Chemsurf Laminate Top, 24 X 60 X 30h. - (24 ea Laminate Top->Chemsurf Black Sure Edge-> Char Black Frame->Chrome)	\$377.17	24	\$9,052.08
27	Virco Inc #SG1P	Chair, Sage Contract Series, 4-Leg, Upholstered Padded Seat, Stackable, 18-1/2" Seat Height, Ergonomically Contoured Plastic Seat, Steel Frame, Nylon-Base Swivel Glides. - (8 ea Soft Plastic->Eclipse Sage Pad->Eclipse Frame-> Chrome)	\$103.29	8	\$826.32
28	Virco Inc #TD2128YADJM	Desk, Text Series, Student Desk, Y-Leg, 21-3/8" X 28" X 7/8" Hard Plastic Top, Steel Frame, 26"-34" Adjustable Height, Nylon-Base Swivel Glides. - (258 ea FRWHardPlastic Top->Grey Nebula Frame->Char Black)	\$161.26	258	\$41,605.08
29	Virco Inc #TE24608YADJ	Table, Text Series, Y-Leg, Adjustable 26-34 Height, 24 X 60 X 1-1/8 Laminated Particleboard Top With T-Mold Edge. - (24 ea Laminate Top-> Grey Nebula Architectural T Mold Edge->Char Black Frame->Char Black)	\$179.18	24	\$4,300.32
30	Virco Inc #TWMP72	Panel for Desk, 8700 series, wire management / modesty panel, 5 wide cable trough, for 72 rectangles and 84 trapezoids. - (2 ea Frame-> Char Black)	\$99.99	2	\$199.98
31	Virco Inc #U36RAE	Top For Table, Universal Tops Series, Cafe Top, 36 Round, 1-1/8 High Pressure Laminate Particleboard Top With Backing Sheet And Sure Edge - (8 ea Laminate Top->Grey Nebula Sure Edge->Char Black)	\$115.18	8	\$921.44
32	Virco Inc #U42RAE	Top For Table, Universal Tops Series, Cafe Top, 42 Round, 1-1/8 High Pressure Laminate Particleboard Top With Backing Sheet And Sure Edge - (2 ea Laminate Top->Grey Nebula Sure Edge->Purple Iris)	\$136.78	2	\$273.56



Equipment for Educators™

QUOTATION #8138787
r.10

Shipping To: MINDEN HIGH SCHOOL (NEW 2017)

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
33	Virco Inc #ZLAB	Stool, Zuma® Series, Lab, 19-1/2"-27" Seat Height, Footring, Five Wheel Caster Base. - (2 ea Soft Plastic->Graphite Mobile Chair Base->Char Black) (4 ea Soft Plastic->Black Mobile Chair Base->Char Black)	\$142.77	6	\$856.62
34	Virco Inc #ZROCK18	Chair, Zuma® Series, Rocker, 17-3/4" H Seat. - (26 ea Soft Plastic->Graphite Frame->Chrome)	\$91.04	26	\$2,367.04
35	Virco Inc #ZTASK18	Chair, Zuma® series, keyboarder, 18 seat, adjustable gas cylinder for 16-20.5 seat height, five wheel caster base. - (48 ea Soft Plastic->Graphite Mobile Chair Base->Char Black)	\$121.09	48	\$5,812.32
36	Virco Inc #ZU418	Chair, Zuma® Series, 4-Leg, 18" H Seat, Nylon Glides. - (16 ea Soft Plastic->Graphite Frame->Chrome)	\$65.03	16	\$1,040.48
37	Virco Inc #TRSHCANMED	Trash Can, waste basket, stepcan, lid with foot lever, plastic liner, 3.5 gallon capacity, 11 round x 17 H. - (Color Not Selected)	\$125.51	1	\$125.51
38	Wenger #237B500	Preface™ music stand, lightweight; 131½" x 20" desk; - (80 ea Black)	\$66.00	80	\$5,280.00
39	Wenger #039C202	Large Music Stand Move And Store Cart, Holds 22 Roughneck - (Color Not Selected)	\$747.45	3	\$2,242.35
40	Walker-Mcguire #7140	Treatment Table - 78x30x30"h - Enclosed Cabinet -Sliding Doors - (1 ea Melamine finish: Fog - Vinyl: Crocus)	\$1,049.57	1	\$1,049.57
41	Russwood #NK-42BR-G1	Nook Unit - Single Section (Grade 1 Fabric) - (2 ea Back: Mercury - Seat: Charcoal)	\$4,827.13	2	\$9,654.26
42	Russwood #NK-BENCH-BR-G1	Nook Bench With Back (Grade 1) - (2 ea Back: Mercury-Seat: Charcoal - V lam: Solar oak - Top lam: Graphite Nebula)	\$1,124.13	2	\$2,248.26
43	Russwood #OT-16R36-G1-A-R36-LAMTOP-AAQ1042	Ottoman - 36" Diameter - Upholstered - Aluminum Legs (Grade 1 Fabric) - Laminat Top - (1 ea Laminate: Dove Grey - Fabric: Charcoal)	\$1,171.49	1	\$1,171.49
44	Russwood #PT-1SA-7212	Shelving - Palette - Sf - Inspire - Adder - 12" X 31" X 72" H - With Back - (5 ea Solar Oak)	\$687.70	5	\$3,438.50
45	Russwood #PT-1SS-7212	Shelving - Palette - Sf - Inspire - Starter - 12" X 31" X 72" H - With Back - (4 ea Solar Oak)	\$869.07	4	\$3,476.28
46	Russwood #PT-26CA17-G1	Square Chair - Aluminum Legs - Upholstered (Grade 1 Fabric) - (3 ea Back: Mercury - Seat: Charcoal)	\$708.33	3	\$2,124.99
47	Russwood #PT-DF-RS-48	Shelving - Palette - Double Radius Shelving - Curv- 31" X 24" X 48" H - Partition - (9 ea Solar Oak)	\$2,208.20	9	\$19,873.80
48	RFM Seating #9541A-GradeB	* Guest / Side Chair - Stacking - Reinforced Black Steel Frame - Arms - Upholstered Seat And Back - (12 ea Charcoal PH-026)	\$267.68	12	\$3,212.16
49	RFM Seating #15414-25A-GradeE	Managers High Back Chair - Advanced Synchro Tilt Control With Built In Seat Slider - Tilt Lock - Ratchet Back - Upholstered Seat / Back - Vertical And Horizontal Adjustable T Arms With Pads - (18 ea Phoenix Lava PH-006)	\$557.28	18	\$10,031.04
50	RFM Seating #9541NA-GradeB	* Guest / Side Chair - Stacking - Reinforced Black Steel Frame - No Arms - Upholstered Seat And Back - (12 ea Charcoal PH-026)	\$254.78	12	\$3,057.36



Equipment for Educators™

QUOTATION #8138787
r.10

Shipping To: MINDEN HIGH SCHOOL (NEW 2017)

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
51	High Point #5901Grade1-2Color	Single Seat Lounge Chair - Two Color Setup - (2 ea Outside back, sides, Seat front apron, sides and tops of arms: Wofford black - Inside back, top of back & seat: Sway Silver fish)	\$698.40	2	\$1,396.80
52	High Point #HW_65	Bookcase - 36x16x65-1/2 Five-Shelves - Three Adjustable - 2 Fixed. - (3 ea Black)	\$481.61	3	\$1,444.83
53	High Point #HW_TR42	Table - 42" Round - X-Base - (1 ea Black)	\$458.81	1	\$458.81
54	High Point #HW_BT12048	Boat Shaped Conference Table - 120x48x29"h - Two Pieces - Three Straight Panel Legs - (2 ea Graphite)	\$863.30	2	\$1,726.60
55	High Point #HW_ET18	End Table - 18x22x24"h - Open Storage Display - Angled Satin Finish Chrome Legs - (2 ea black)	\$294.88	2	\$589.76
56	High Point #HW_TR36	Table - Round Conference - 36"dia X 29"h - X Base - (1 ea black)	\$379.76	1	\$379.76
57	High Point #HW_TR48	Table - 48" Round - X-Base - (1 ea black)	\$484.03	1	\$484.03
58	Annin & Co #143290	Flag - State Of - "Nebraska" - 3x5 - Indoor - Nyl-Glo - Fringed - (Color Not Selected)	\$53.87	1	\$53.87
59	Annin & Co #592010	Mountings (35s) For 3x5 Flag-(Pole-Base-Spear) - (Color Not Selected)	\$110.65	1	\$110.65
60	Virco Inc #DISCOUNT	DISCOUNT	\$-5,402.21	1	\$-5,402.21
					\$213,888.05

Minden Office Supply, Inc.

435 N. Colorado Avenue
Minden, Nebraska 68959
Phone 308-832-1526

QUOTATION

**Minden Public Schools
High School**

2 ea.	Hon #H672.L.P 2-Drawer Steel Lateral Files w/lock 30"w x 20"d x 29"h	\$393.00	\$ 786.00
5 ea.	Hon #H674.L.P 4-Drawer Steel Lateral Files w/lock 30"w x 20"d x 54"h	\$672.00	\$3,360.00

1 ea.	Hon #H115898L.A.F.PP Left Pedestal Desk 66"w x 30"d x 29-1/2"h	\$829.00	\$ 829.00
1 ea.	Hon #H115905R.A.F.PP Right Pedestal Desk 48"w x 24"d x 29-1/2"h	\$660.00	\$ 660.00
1 ea.	Hon #H115890.A.F.PP Double Pedestal Desk 72"w x 36"d x 29-1/2"h	\$959.00	\$ 959.00
1 ea.	Hon #H115896L.A.F.PP Left Pedestal Desk 72"w x 36"d x 29-1/2"h	\$893.00	\$ 893.00
1 ea.	Hon #H115905R.A.F.PP Right Pedestal Desk 48"w x 24"d x 29-1/2"h	\$660.00	\$ 660.00
1 ea.	Hon #H115899.A.F.PP Double Pedestal Desk Bow Top 72"w x 30"d x 29-1/2"h	\$1,049.00	\$1,049.00
1 ea.	Hon #H115893R.A.F.PP Right Single Pedestal Desk Bow Top 72"w x 36"d x 29-1/2"h	\$941.00	\$ 941.00
1 ea.	Hon #H115906L.A.F.PP Left Pedestal Return 48"w x 24"d x 29-1/2"h	\$660.00	\$ 660.00

Minden Office Supply, Inc.

435 N. Colorado Avenue
Minden, Nebraska 68959
Phone 308-832-1526

2 ea.	Hon #H1522.P Center Drawers 22" x 16"	\$126.00	\$ 252.00
3 ea.	Hon #H1526.P Center Drawers 26" x 16"	\$136.50	\$ 409.50

9 ea.	Hon #HLWU.Y2.V.H. Endorse Seating	\$ 429.00	\$3,861.00
29 ea.	Hon #HLTU.S1.F.H. Endorse Seating	\$299.00	\$8,671.00

7 ea.	Hon #H88251R. Single Pedestal Steel Desks 48"w x 30"d x 29-1/2"h	\$469.00	\$3,283.00
19 ea.	Hon #H88962. Double Pedestal Steel Desks 60"w x 30"d x 29-1/2"h	\$599.00	\$11,381.00

1 ea.	Hon #H312.P.P 2-Drawer Steel Vertical File 15"w x 26-1/2"d x 29"h	\$263.00	\$ 263.00
35 ea.	Hon #H314.P.P 4-Drawer Steel Vertical Files 15"w x 26-1/2"d x 52"h	\$292.00	<u>\$10,220.00</u>
QUOTE TOTAL			\$49,137.50

Quotation Includes Freight, Delivery & Set-Up to the School



Facility Use Agreement

The American National Red Cross (“Red Cross”), a non-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disasters strike. The disaster relief activities of the Red Cross are made possible by the American public who support the Red Cross with generous donations. The Red Cross’s disaster services are also supported by facility owners who permit the Red Cross to use their buildings as shelters and other service delivery sites for disaster victims. This agreement is between the Red Cross and a facility owner (“Owner”) so the Red Cross can use the facility to provide services during a disaster.

Parties and Facility

Owner:

Legal name:

Minden Public Schools

Address:

520 West Third
Minden, NE 68959

24-hour Point of Contact:

Name and title:

Dr. Melissa Wheelock; Supt.

Work phone:

308-832-2440

Cell

phone/pager:

308-830-3578

Address for Legal Notices (only if different from address above):



Red Cross:

Legal name: The American National Red Cross

Chapter
Name:

Chapte
address:

24-Hour Point of Contact:

Name and title:

Work phone:

Cell
phone/pager:

Address for Legal Notices:

Facility:

(Insert name and complete street address of building or, if multiple buildings, write "See attached Facility List," and attach facility list, including complete street address of each building that is part of this agreement. In addition, if only a portion of the building is part of this agreement, then include a description of that portion of the building.)

See attached Facility List



Terms and Conditions

1. Use of Facility: Upon request and if feasible, Owner will permit the Red Cross to use and occupy the Facility on a temporary basis to conduct emergency, disaster-related activities. The Facility may be used for any of the following purposes (both parties must initial all that apply):

Facility Purpose	Owner Initials	Red Cross Initials
Service Center (Operations, Client Services, or Volunteer Intake)	MW	
Storage of supplies	MW	
Parking of vehicles	MW	
Disaster Shelter	MW	

2. Facility Management: The Red Cross will designate a Red Cross official to manage the activities at the Facility (“Red Cross Manager”). The Owner will designate a Facility Coordinator to coordinate with the Red Cross Manager regarding the use of the Facility by the Red Cross.

3. Condition of Facility: The Facility Coordinator and Red Cross Manager (or designee) will jointly conduct a survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Red Cross’s Facility/Shelter Opening/Closing Form to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment in the Facility that the Red Cross should not use. The Red Cross will exercise reasonable care while using the Facility and will not modify the Facility without the Owner’s express written approval.

4. Food Services (*This paragraph is applicable only when the Facility is used as a shelter or service center.*): Upon request by the Red Cross, and if such resources are available, the Owner will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate the provision of meals at the direction of and in cooperation with the Red Cross Manager. The Food Service Manager will establish a feeding schedule and supervise meal planning and preparation. The Food Service Manager and Red Cross Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies before the Facility is turned over to the Red Cross. When the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the Red Cross’s activities at the Facility.

5. Custodial Services (*This paragraph is applicable only when the Facility is used as a shelter or service center.*): Upon request of the Red Cross and if such resources exist and are available, the Owner will make its custodial resources, including supplies and workers, available to provide cleaning and sanitation services at the Facility. The Facility Coordinator will designate a Facility Custodian to coordinate the provision of these services at the direction of and in cooperation with the Red Cross Manager.

6. Security/Safety: In coordination with the Facility Coordinator; the Red Cross Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any security and safety issues at the Facility.



7. Signage and Publicity: The Red Cross may post signs identifying the Facility as a site of Red Cross operations in locations approved by the Facility Coordinator. The Red Cross will remove such signs when the Red Cross's activities at the Facility are concluded. The Owner will not issue press releases or other publicity concerning the Red Cross's activities at the Facility without the expressed, written consent of the Red Cross Manager. The Owner will refer all media questions about the Red Cross activities to the Red Cross Manager.

8. Closing the Facility: The Red Cross will notify the Owner or Facility Coordinator of the date when the Red Cross will vacate the Facility. Before the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator will jointly conduct a post-occupancy inspection, using the second page of the *Shelter/Facility Opening/Closing Form* to record any damage or conditions.

9. Fee (*This paragraph is not applicable when the Facility is used as a shelter. The Red Cross does not pay fees to use facilities as shelters.*): Both parties must initial the applicable statement below:

- a. Owner will not charge a fee for the use of the Facility in recognition of the services the Red Cross provides to the community. Owner initials: _____ Red Cross initials: _____
- b. The Red Cross will pay \$____ per day/week/month (circle one) for the right to use and occupy the Facility. Owner initials: _____ Red Cross initials: _____

10. Reimbursement: The Red Cross will reimburse the Owner for the following:

- a. *Damage to the Facility or other property of Owner*, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for facility damage will be based on replacement at actual cash value. The Red Cross, in consultation with the Owner, will select from among bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.
- b. (*Only when Facility is used as a shelter or Service Center*) Reasonable costs associated with custodial and food service personnel which would not have been incurred but for the Red Cross's use of the Facility. The Red Cross will reimburse at per-hour, straight-time rate for wages actually incurred but will not reimburse for (i) overtime or (ii) costs of salaried staff.
- c. Reasonable, actual, out-of-pocket costs for the utilities indicated below, to the extent that such costs would not have been incurred but for the Red Cross's use of the Facility. (Both parties must initial all utilities to be reimbursed by the Red Cross):

	Owner initials	Red Cross initials
Water	_____	_____
Gas	_____	_____
Electricity	_____	_____
Waste Disposal	_____	_____



The Owner will submit any request for reimbursement to the Red Cross within 60 days after the occupancy of the Red Cross ends. Any request for reimbursement must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked.

11. Insurance: The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.

12. Indemnification: The Red Cross shall defend, hold harmless, and indemnify Owner against any legal liability, including reasonable attorney fees, in respect to claims for bodily injury, death, and property damage arising from the negligence of the Red Cross during the use of the Facility.

13. Term: The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party.

Minden Public Schools

 Owner (legal name)

THE AMERICAN NATIONAL RED CROSS

 (legal name)

Dr. Melissa Wheelock

 By (signature)

 By (signature)

Dr. Melissa Wheelock

 Name (printed)

 Name (printed)

Superintendent

 Title

 Title

 Date

 Date



Facility Use Agreement
Disaster Cycle Services Job Tools
DCS JT-C DMWT / Facility Management



Facility Use Agreement
Disaster Cycle Services Job Tools
DCS JT-C DMWT / Facility Management

Point of Contact to Open Facility

Name _____ Title _____ Phone# _____

24 hour # _____ Fax # _____ Email _____

Contact notes _____

Alternate Point of Contact

Name _____ Title _____ Phone# _____

24 hour # _____ Fax # _____ Email _____

Contact notes _____

C L Jones School

520 W. 3rd St.

Minden NE 68959

Shelter # 64858

Melissa Wheelock

308-832-2440

melissa.wheelock@mindenwhippets.org

Minden East Elementary

123 N. Minden Ave.

Minden NE 68959

Shelter #55771

Melissa Wheelock

308-832-0945

308-832-2460

melissa.wheelock@mindenwhippets.org

Minden High

~~325 N. Yates Ave.~~ 622 West Third

Minden NE 68959

Shelter #55780

Melissa Wheelock

308-832-2254

melissa.wheelock@mindenwhippets.org



4-20-2017

Proposal for Minden High School - Minden Ne

Graphics for New Gym

- The price quote for all the lettering, running dogs and stripes, all paint, supplies, lift, labor and misc materials

Total Cost - \$11,000.00