

Huntley Community School District 158 – Board of Education
Regular
June 25, 2016 Minutes – draft

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: District Office, 650 Dr. John Burkey Drive, Door 2, Algonquin, IL 60102

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Anthony Quagliano; Mr. Michael Thompson; Mrs. Dana Wiley

Minutes

1. **Call to Order / Roll Call (A)** (President, Mr. Smith)

Call to Order the Regular Meeting of the Board of Education for Thursday, April 21, 2016 at ___ p.m.

Roll Call: Ayes / Absent / **Motion** _ A quorum must be met.

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) Collective Negotiating Matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act , whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)). **Roll Call:** Ayes / Nays / Absent / **Motion** _

2.1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at _ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** __

3.1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

4. **Pledge of Allegiance** (Mr. Drzal)

The following Huntley High School students leading the Pledge are Rebekah Green, Cameron McCall and Kyle Carberry.

5. **Student Recognition by the Board** (Mr. Awrey)

Students achieving State recognition is acknowledged by the Board of Education.

5.1. **ILMEA All-State Band** (Mr. Carter)

Philip Carter, Band Director at Huntley High School (HHS) will introduce Rebekah Green, who place 3rd chair in the State Honor Band.

6. **Public Comment** (President)

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

9. **Curriculum and Instruction Report** (Ms. Schlichter)

Updates will be given at this time.

10. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

11. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

12. **Community Relations & Student Outreach Report** (R) (Mr. Armstrong)

12.1. **Freedom of Information Act Requests (FOIA)** (R)

A report on monthly FOIA requests is provided.

13. **Superintendent's Report** (Dr. Burkey)

13.1. **Donations, Gifts and Grants** (R)

A report for acknowledgement by the Board, of the donations, gifts and grants given to the District during the month, is provided.

14. **President's Report** (Mr. Drzal)

15. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** ___

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

15.1. **Minutes (A)** (Mrs. Fettes)

The following draft Board meeting minutes are for approval: Regular July 4, 2016 and Committee of the Whole July 3, 2016, as presented.

15.2. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

15.2.1. **Payables (A)** (Mr. Altmayer)

At the 4.2.15 Committee of the Whole, the Finance Committee recommended approval of the Purchase Orders at \$808,994.24; Accounts Payable at \$1,967.05; Imprest checks at \$214,153.14; and Disbursements issued at \$9,527,248.22, as presented.

15.2.2. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

At the 4.7.16 Committee of the Whole meeting, the Finance Committee recommended approval of a list of items to be Declared as Surplus that are either non-functional or it has exceeded its useful life for the District, as presented.

15.2.3. **Revenue Contracts as Fund Raisers**

At the 4.7.16 Committee of the Whole, the Finance Committee gave approval of the vendor contract with Scholastic Book Fair benefiting Leggee Elementary at net revenue of \$2,000.00, as presented.

15.2.4. **FY17 Budget - Draft One (A)** (Mr. Altmayer)

At the 4.7.16 Committee of the Whole meeting, the Finance Committee recommended approval of draft one of the FY17 Budget as presented.

15.3. O & M Updates

15.4. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes of Regular March 21, 2016, as presented during closed session.

15.5. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

15.6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

15.6.1. **P.R.E.S.S. Update - February 2016, Issue 91 (A)** (Mr. Awrey)

At the 4.7.16 Committee of the Whole, the Policy Committee recommended the PRESS policy updates changes to: Policy 4:60 Purchases and Contracts; Policy 6:130 Program for the Gifted, Policy 6:300 Graduation Requirements, Policy 7:150 Agency and Police Interviews, Policy 7:190 Student Behavior (formerly Student Discipline) Renamed, Policy 7:200 Suspension Procedures, Policy 7:210 Expulsion Procedures, Policy 7:220 Bus Conduct, Policy 7:230 Misconduct by Student with Disabilities, Policy 7:240 Conduct Code for Participants in Extra-Curricular Activities, and Policy 7:305 Student Athlete Concussions and Head Injuries, as presented.

16. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

17. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

17.1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplemental Purchase Orders Report at \$1,996,372.76 and the Supplemental Accounts Payable Report at \$9,729.99, for approval. **Roll Call:** Ayes / Nays / **Motion** _

17.2. **Job Descriptions - Associate Superintendent (A)** (Dr. Burkey)

Administration recommends the approval of the Associate Superintendent job descriptions as presented. The job description was last updated a number of years ago and needs to better reflect current duties and responsibilities as proposed for the 2016-2017 school year. **Voice Call:** Ayes / Nays / **Motion** _

17.3. **Ice Melt Bid #2016-40 (A)** (Mr. Renkosik)

Mr. Renkosik will provide the bid results, seeking approval of Bid #2015-49 Ice Melt award to Tru-Green Lawn Care at a cost of \$32,503.68. **Roll Call:** Ayes / Nays / **Motion** _

18. **Public Comment** (Mr. Drzal)

19. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** _

Mr. Bittman moved, Mr. Troy 2nd to adjourn the meeting at ___ p.m.

Voice Call: Ayes (7) / Nays – none / **Motion Carried.**

Action: The Board meeting was adjourned.

Submitted by,
Sharon Piemonte, Board Operations
Paul Troy, Board Secretary

These minutes are subject to approval.

President

Date

Secretary

Date