

Dave Frisell
Activities Director
Margot Hansen
Director of Teaching & Learning
Jeff Heine
Buildings & Grounds Director



Chuck Keller
Business Director
Mary Mesler
Student Support Services Director
Dorothy Koller
Community Education Director

FINANCE/REGULAR BOARD MEETING
Oak Crest Elementary School, 1101 Commerce Dr, Belle Plaine, MN 56011
6:00 PM Monday, May 18, 2026

Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.

Terry Kahle: Present, Karl Keup: Present, Matt Lenz: Present, Tracy O'Brien: Present, Kellen Schmidt: Present, Tonya Smith: Present.

1. Call to Order

2. Acknowledgement of Visitors and Special Presentations

3. Finance Meeting

Chuck Keller

4. Other Items as Brought Before the Board & Consideration of Agenda

5. Consensus Items

Chair Kahle

1. Previous Board Meeting Minutes

Chair Kahle

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2. Approve Monthly Expenditures

Chair Kahle

3. Personnel

Chair Kahle

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4. Donations

Chair Kahle

8

6. Discussion Items

Chair Kahle

1. Superintendent Update

Chair Kahle

2. Board Member Reports

Chair Kahle

7. Action Items

Chair Kahle

1. FY26 Revised Budget:

2. Health, Dental and Vision Rates:

3. Non-Renewal of Kids Company Lead:

4. Transportation Contract:

8. Upcoming Meetings

9. Adjourn

Board Clerk

Date

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FINANCE/REGULAR BOARD MEETING
Oak Crest Elementary School, 1101 Commerce Dr, Belle Plaine, MN 56011
6:00 PM Monday, April 27, 2026

Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.

Terry Kahle: Present, Karl Keup: Present, Matt Lenz: Present, Tracy O'Brien: Present, Kellen Schmidt: Present, Tonya Smith: Present.

1. Call to Order

Chairperson Kahle will call the meeting to order.

2. Acknowledgement of Visitors and Special Presentations

Chairperson Kahle will ask if visitors wish to be placed on the agenda.

Representatives from the Belle Plaine Basketball Association made a request for the board to review the community facility use agreement with consideration for non-profit, school-affiliated organizations.

1. Ryan Giles- Woodworking/Construction

CTE Students and projects

2. Shawn Fettig- Metals

CTE students and projects.

3. Finance Meeting

Chuck Keller

Business Director Chuck Keller provided updates on a recent insurance committee meeting and transportation contract discussion.

4. Other Items as Brought Before the Board &

Consideration of Agenda

Chairperson Kahle will ask if there are any items that need to be brought before the board and for consideration of the agenda.

Approve the agenda as presented. This motion, made by Matt Lenz and seconded by Tracy O'Brien, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

5. Consensus Items

Chair Kahle

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

Approval of all consensus items is recommended. This motion, made by Kellen Schmidt and

seconded by Tonya Smith, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

1. Previous Board Meeting Minutes

Chair Kahle

Enclosed are the March 16, 2026 Regular Board Meeting minutes for your review and adoption.

2. Approve Monthly Expenditures

Chair Kahle

At the board finance meeting, expenditures for the month of April were reviewed. Administration recommends approval of the April 2026 disbursements totaling \$3,217,288.61. This includes Board Payables of \$181,835.77, Hand Payments of \$1,225,263.66, Electronic Payments of \$1,797,619.67 and Student Activity Payments of \$12,569.51.

3. Personnel

Chair Kahle

See the attached Personnel Changes spreadsheet.

4. Donations

Chair Kahle

Donations totaling \$2,600 were given to the Belle Plaine School District over the past month. See the attached resolution for a full listing of the donations. Thank you to all who made these generous donations!

6. Discussion Items

Chair Kahle

1. Superintendent Update

Chair Kahle

Superintendent Laager will provide updates on current school activities. Superintendent Laager provided updates on the facility project. A page dedicated to the project has been added to the district website and includes a high-level construction phasing schedule. We anticipate breaking ground in Spring 2027 with a move in date in Fall 2028. Planning is also underway to construct a new building near the shed at the athletic complex which will house the district's SOAR program. The SOAR (Students Out Achieving Results) program is a transition program for students with disabilities ages 18-22, that provides transition from the high school environment to the community or post-secondary education. The SOAR building will be funded by medical assistance (MA) funding.

1. Positions Added:

Superintendent Laager updated the board on positions added for the 2026-2027 school year.

2. Review class sizes:

2. Board Member Reports

Chair Kahle

Board members will have an opportunity to share information about meetings they have attended over the past month.

7. Action Items

Chair Kahle

1. Non-Renewal of Probationary Staff:

The following are non-renewals of probationary staff effective at the end of FY25:

1. Non-Renewal- Allison Lemna:

Administration recommends the non-renewal of probationary teacher Allison Lemna. This motion, made by Karl Keup and seconded by Matt Lenz, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

2. Non-Renewal- Rachel Roidt:

Administration recommends the non-renewal of probationary teacher Rachel Roidt. This motion, made by Tracy O'Brien and seconded by Kellen Schmidt, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

2. Policy Review:

The following policies are due to be reviewed. The current policy along with the revised redline version are attached.

Policy 602 Organization of School Calendar and School Day

Policy 603 Curriculum Development

Policy 604 Instructional Curriculum

Policy 607 Organization of Grade Levels

Policy 608 Instructional Services - Special Education

Policy 609 Religion

Approval of all policy revisions is recommended. This motion, made by Kellen Schmidt and seconded by Tonya Smith, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

8. Upcoming Meetings

May 11 6:00 p.m. Board Work Session

May 18 6:00 p.m. Finance/Regular Board Meeting

9. Adjourn

Adjourn the meeting at 7:20 pm. This motion, made by Matt Lenz and seconded by Tracy O'Brien, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

Board Clerk

Date

PERSONNEL CONSENSUS ITEMS:

(New Hires, Resignations, Retirements, Terminations, Leave Requests, Assignment Changes)

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Witt, Tracy	Retirement	Preschool Teacher - Chatfield	BPEA	05/21/2026
Knobel-Piehl, Andrew	Resignation	Social Studies Teacher - High School	BPEA	05/29/2026
Foust, Rich	Retirement	Science Teacher - High School	BPEA	05/29/2026
Hillstrom, Claire	Release	Kids Company Lead	N/A	08/21/2026

HIRES/REHIRES/CONTRACT RENEWALS

NAME	ASSIGNMENT	SALARY PLACEMENT/HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Petzel, Alexis	Substitute Teacher	\$150/day	Addition	N/A	04/22/2026
Torbenson, Cheyenna	Substitute Teacher	\$150/day	Addition	N/A	05/04/2026
Miller, Mitch	Summer School Teacher	Year 10, \$39.10/hour	Addition	BPEA	06/01/2026
Hanson, Melissa	Summer School Teacher	Year 2, \$33.93/hour	Addition	BPEA	06/01/2026
Bungarden, Sara	Summer School Teacher	Year 8, \$39.10/hour	Addition	BPEA	06/15/2026
Endres, Amy	Summer School Teacher	Year 14, \$41.80/hour	Addition	BPEA	06/15/2026
Frisell, Kim	Summer School Teacher	Year 3, \$33.93/hour	Addition	BPEA	06/15/2026
Swanson, Megan	Summer School Teacher	Year 3, \$33.93/hour	Addition	BPEA	06/15/2026
Van Buskirk, Heather	Summer School Teacher	Year 2, \$33.93/hour	Addition	BPEA	06/15/2026
Williamson, Kerri	Summer School Teacher	Year 3, \$33.93/hour	Addition	BPEA	06/15/2026
Andert, Andrea	ESY Teacher	Year 12, \$41.80/hour	Addition	BPEA	06/15/2026
Lovejoy, Allison	ESY Teacher	Year 4, \$36.41/hour	Addition	BPEA	06/15/2026
Menke, Cayla	ESY Teacher	Year 7, \$39.10/hour	Addition	BPEA	06/15/2026
Stoterau, Jenae	ESY Teacher	Year 16, \$41.80/hour	Addition	BPEA	06/15/2026
Van Buskirk, James	ESY Teacher	Year 2, \$33.93/hour	Addition	BPEA	06/15/2026
Ebeling, Katie	ESY Speech Language Pathologist	Year 2, \$33.93/hour	Addition	BPEA	06/15/2026
Vining, Allison	ESY Speech Language Pathologist	Year 1, \$33.93/hour	Addition	BPEA	06/15/2026
Anderley, Debbie	ESY Special Education Paraprofessional	\$20.40/hour	Addition	BPESP	06/15/2026
Bullert, Christine	ESY Special Education Paraprofessional	\$21.73/hour	Addition	BPESP	06/15/2026
Caola, Missy	ESY Special Education Paraprofessional	\$23.53/hour	Addition	BPESP	06/15/2026
Davis, Tara	ESY Special Education Paraprofessional	\$21.73/hour	Addition	BPESP	06/15/2026
Mattison, Anthony	ESY Special Education Paraprofessional	\$19.96/hour	Addition	BPESP	06/15/2026
Ryan, Bill	ESY Special Education Paraprofessional	\$21.73/hour	Addition	BPESP	06/15/2026
Scott, Jennifer	ESY Special Education Paraprofessional	\$19.52/hour	Addition	BPESP	06/15/2026
Service, Caroline	ESY Special Education Paraprofessional	\$18.63/hour	Addition	BPESP	06/15/2026
Streich, Diana	ESY Special Education Paraprofessional	\$21.29/hour	Addition	BPESP	06/15/2026
Yattaw, Holly	ESY Special Education Paraprofessional	\$22.33/hour	Addition	BPESP	06/15/2026

Johnson, Jean	ESY Special Education Paraprofessional Sub	\$21.73/hour	Replacement	BPESP	06/15/2026
Hayden, Mariena	Co-Head Volleyball Coach	Year 1, \$4,136.35/season	Replacement	N/A	07/01/2026
Kruger, Taylor	Co-Head Volleyball Coach	Year 1, \$4,136.35/season	Replacement	N/A	07/01/2026
Shackle, Kaylee	Head Dance Coach	Year 2, \$5,055.54/season	Replacement	N/A	07/01/2026
Kubesh, Alexis	Speech Language Pathologist - Chatfield & Oak Crest Elementary	MA, Step 10, \$64,495/year	Addition	BPEA	08/24/2026
Johnson, Jean	Special Education (EBD) Teacher - Chatfield	BA, Step 4, \$47,252/year	Replacement	BPEA	08/24/2026
Koepp, Allison	Special Education (LD) Teacher - Chatfield	MA, Step 9, \$62,489/year	Replacement	BPEA	08/24/2026
Drescher, Alexa	School Counselor - Oak Crest	MA 30/20, Step 2, \$51,004/year	Replacement	BPEA	08/24/2026
ASSIGNMENT CHANGES					
NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Van Buskirk, Heather	Elementary Education (2nd Grade) Teacher - Chatfield	Early Childhood Special Education Teacher - Chatfield	Change	BPEA	08/24/2026
Burr, Courtney	Early Learning/ECFE Teacher - Chatfield	Early Learning Teacher - Chatfield	Change	BPEA	08/24/2026
Olson, Courtney	Special Education (LD) Teacher - Chatfield	Special Education (Life Skills) Teacher - Chatfield	Change	BPEA	08/24/2026

John Bergs
Activities Director
Margot Hansen
Curriculum & Assessment Director
Jeff Heine
Buildings & Grounds Director



Chuck Keller
Business Manager
Mary Mesler
Student Support Services Director
Dorothy Koller
Community Ed Director

DATE OF BOARD MEETING: May 18, 2026
 SUBJECT: Gifts and Donations
 RECOMMENDATION: Approve

Therefore, the Director of Finance and Operations recommends the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 716 accept with appreciation the following gifts/donation and permit their use as designated by the donor(s).

DETAIL OF GIFTS/DONATIONS:

Date	Donor	Item and Nature of Donation	Amount
04.10.2026	Mary Nesgoda	General – Needy Kids	50.00
04.20.2026	Kurt Owens	General – Robotics	1,000.00
04.10.2026	BP Chamber of Commerce – Gambling	Robotics	1,000.00
04.10.2026	BP Chamber of Commerce – Gambling	Football	150.00
04.10.2026	BP Chamber of Commerce – Gambling	Tennis	300.00
04.10.2026	Matt Kes	Trapshoot	400.00
04.10.2026	Andrew Santovi	Trapshoot	60.00
04.22.2026	RTL Construction Inc	Golf – Player Polos and Tops	3,500.00