

ESUCC

Coop Committee Meeting

Wednesday, January 7, 2015, 2:00 PM

Educational Service Unit Coordinating Council Regular Meeting Thursday, January 8, 2015 -

8:30 AM Educational Service Unit No. 3 6949 So. 110th Street LaVista, NE 68138 Video

Conference, 6949 South 110th Street, LaVista, NE 68128

Attendance Taken at 2:00 PM.

Fisher ESU 04: Absent

Jeff West (NE): Present

Mowinkel ESU 08: Present

Tedesco ESU 11: Present

Paul Calvert (ESU 15): Present

1. Call to Order

2. Roll Call

3. Agenda Item

3.1. eProcurement Update

3.1.1. Future eProcurement Options

3.1.2. ESM invoice

3.2. Program Updates

3.2.1. Annual Buy

3.2.1.1. Order Aggregation

3.2.2. Special Buys

3.2.2.1. World Book

3.2.3. AEPA

3.2.3.1. Contract Extensions

3.2.3.2. New Contracts

3.3. Future Efforts

3.3.1. COOP Director Application Process

3.3.2. Coop Vision

3.4. Policy Adoption - Unified Policies & Timeline

3.5. Master Service Agreement

4. Next Meeting Agenda Items

5. Executive Session

6. Adjournment

{{Name: Agenda Item Name}}

{{Discussion: Agenda Item Discussion}}

{{Comments: Agenda Item Comments}}

{{Actions: Agenda Item Actions}}



Craig Peterson <peterson@esu11.org>

Fwd: Invoice # 11288 Follow-up

1 message

David Ludwig <dludwig@esucc.org>
To: Craig Peterson <craig.peterson@esucc.org>

Mon, Dec 29, 2014 at 8:31 AM

David M. Ludwig
ESUCC Executive Director

From: "David Ludwig" <dludwig@esucc.org>
To: "Dan Corazzi Sr" <dancorazzisr@esmsolutions.com>
Sent: Monday, December 29, 2014 8:31:31 AM
Subject: Re: Invoice # 11288 Follow-up

Dan,

I appreciate your effort and understanding. I believe we have a quarterly meeting next month. I look forward to the continued communication and collaborative efforts.

Take care,

David M. Ludwig
ESUCC Executive Director

From: "Dan Corazzi Sr" <dancorazzisr@esmsolutions.com>
To: "dludwig@esucc.org" <dludwig@esucc.org>
Cc: "Dan Corazzi" <DJCorazzi@esmsolutions.com>
Sent: Wednesday, December 17, 2014 7:28:08 AM
Subject: Invoice # 11288 Follow-up

Hi David,

I had a chance to talk with Craig Peterson yesterday about your ongoing enablement project needs and also about the status of our Invoice # 11288.....and, I wanted to follow-up with you on a few things.

With respect to the ongoing enablement of punch-out and hosted catalogs, I told

Craig that there would be no additional services' charges to perform that work for the remainder of this year and also for all of 2015. Looking beyond 2015, we will work with you to evaluate the ongoing services' effort needed to determine how it can be best managed so as assure that your program can continue to grow.

Also, after speaking with Craig, I talked with our Services' team and I determined that we were remiss for not previously invoicing the \$ 22,500.00 (for the contracted services that were part of the original Agreement) during the first two years of that contract Term. Because of that and because it is my understanding that you had not budgeted for that remaining Services' balance, we are willing to assume the cost incurred of those Services. To that end and so as to not impede your efforts to fully implement the statewide project, you can completely disregard Invoice#11288.

Please let me know if those accommodations satisfy the concerns that you have; and also, should you have any additional questions or if you would like to further discuss the matter, don't hesitate to call me at: [215-444-9300](tel:215-444-9300) x 130

Regards,



dan corazzi, sr.

vp finance / hr

ESM Solutions

t [215.444.9300](tel:215.444.9300) x 130

e dancorazzisr@esmsolutions.com

1/5/2015

Educational Service Unit #11 Mail - Fwd: Invoice # 11288 Follow-up

esmsolutions.com

2700 kelly road

suite 100

warrington, pa 18976



Craig Peterson <peterson@esu11.org>

Service Invoice # 11288 inquiry

Dan Corazzi Sr <dancorazzisr@esmsolutions.com>

Tue, Dec 9, 2014 at 9:56 AM

To: "dludwig@esu2.org" <dludwig@esu2.org>, "craig.peterson@esucc.org" <craig.peterson@esucc.org>, "ptedesco@esu11.org" <ptedesco@esu11.org>, Dan Corazzi <DJCorazzi@esmsolutions.com>
Cc: Monte Inman <MInman@esmsolutions.com>

Hi David,

By way of introduction...my name is Dan Corazzi, Sr. CFO...not to be confused with Dan Corazzi CEO :-)

Dan forwarded, to me, your email inquiry concerning the Services' invoice (#11288) that you recently received and I wanted to provide you with some background information on the Services that have been performed to date. The original Agreement (see attached copy), that was signed on June 11, 2012, provided for 30 days of Services at a daily rate of \$1,500.00. As part of the original invoice # 9200 and dated June 15, 2012, ESU was billed 50% (\$ 22,500.00) of the total contracted Services amount (\$45,000.00) for the initial implementation services: Discovery Sessions, Mobilization, Configuration of eighteen instances (18) of easyPurchase and one (1) instance of easySourcing and training. This accounted for fifteen (15) days of Services and it left fifteen (15) Service days for Supplier Enablement Services - for approximately 350 ESU entities. Payment for that original invoice (#9200) was received on July 23, 2012. The subsequent Addendum, to the Agreement, that was signed on March 27, 2014 did not allow for any additional contracted service days beyond the 45 days provided for in the original Agreement.

The actual total number of Service days for Supplier Enablement configurations, quality assessment and project management was **28 days** (to complete approximately 1550 unique catalog punch-out loads spread across approximately 350 entities). At the contracted daily rate of \$1,500.00, that amounts to a total of \$42,000.00 (for Supplier Enablement). Combined with the original 15 days of Implementation Services (noted above), the total number of Service days required for the entire project (to date) is 43 days, or 13 more days than the contracted total, which amounts to \$64,500.00 of Services' cost. To date, ESU has paid \$22,500.00 or 50% of the contracted total of \$45,000.00.

Although the combined total of Service days (initial Implementation and Supplier Enablement) exceeded the contracted amount of thirty (30) days, we waived \$19,500.00 (13 days) of the additional services' cost that was incurred to complete the Supplier Enablement for all ESU entities.

In summary: Actual Services cost for the entire project = \$64,500.00 (43 days / see explanation above)

Contracted Services' Amount = \$45,000.00 (30 days / per the original Agreement)

Services' cost waived = \$19,500.00 **** (13 days)

Amount paid to date = \$22,500.00 (payment received on July 23, 2012)

Balance due per the Agreement = \$22,500.00 (Inv# 11288)

Invoice #11288, for the remaining 50% (\$22,500.00) of the contracted Services' time covers the "discounted" Professional Services time for Supplier Enablement as described above.

Let me know if you have any additional questions.

Thank you,



dan corazzi, sr.

vp finance / hr

ESM Solutions

t [215.444.9300](tel:215.444.9300) x 130

e dancorazzisr@esmsolutions.com

esmsolutions.com

2700 kelly road

suite 100

warrington, pa 18976

Thank you,



dan corazzi, sr.

vp finance / hr

ESM Solutions

t [215.444.9300](tel:215.444.9300) x 130

e dancorazzisr@esmsolutions.com

esmsolutions.com

2700 kelly road

suite 100

warrington, pa 18976



Subscription Agreement.pdf

1989K



Craig Peterson <peterson@esu11.org>

Re: ESM Invoice

Dan Corazzi <DJCorazzi@esmsolutions.com>
To: Craig Peterson <peterson@esu11.org>
Cc: David Ludwig <dludwig@esucc.org>

Thu, Dec 18, 2014 at 2:29 PM

David and Craig,

I wanted to reach out and make sure you understood we waived all of the invoices. I hope this helps. Can one of you acknowledge that you did receive the detailed email from Dan Sr.

Thanks so much

Dan
dan corazzi
ceo

esmsolutions

t 215.444.9300 ext. 101
e djcorazzi@esmsolutions.com

2700 kelly road
suite 100
warrington, pa. 18976

www.esmsolutions.com/esmexplore/

On Dec 8, 2014, at 11:46 AM, Craig Peterson <peterson@esu11.org> wrote:

Monte

Can you provide an explanation of the Invoice that we received recently from ESM. If this is outside of our contracted amount of \$230,000 then I will need an itemized list of work performed. I know you are traveling today and through 12/12 but if you could respond at your convenience it would be appreciated.

Thanks

----- Forwarded message -----
From: **Priscilla Quintana** <pquintana@esucc.org>
Date: Mon, Dec 8, 2014 at 7:57 AM
Subject: Fwd: ESM Invoice
To: Craig Peterson <peterson@esu11.org>

Craig,

Dave wanted you to see this....
He has contracted Dan at ESM regarding this invoice, but has not gotten a response yet.

Thanks,

Priscilla

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**SchoolDude.com (Vendor)
Work Order/Asset Management Software**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**Sport Surfaces Distributing, Inc. (Vendor)
Athletic Facilities – Hardwood & Synthetic Flooring**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**ProGrass, LLC (Vendor)
Synthetic Turf**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**UBU Sports (Vendor)
Synthetic Turf**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**FieldTurf USA, Inc. (Vendor)
Synthetic Turf**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**FieldTurf USA, Inc. (Vendor)
Track & Court Surfaces**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**Sport Surfaces Distributing, Inc. (Vendor)
Track & Court Surfaces**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**Sport Surfaces Distributing, Inc. (Vendor)
Athletic Facilities – Hardwood & Synthetic Flooring**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

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Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**Quill Corporation (Vendor)
Kitchen Supplies & Equipment**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**Mackin Educational Resources (Vendor)
Mobile Learning Solutions**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**Smart Horizons (Vendor)
Mobile Learning Solutions**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

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Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**Peripole (Vendor)
Musical Instruments**

and

Nebraska ESUCC Cooperative Purchasing

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Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

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Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #012**

Contract EXTENSION AGREEMENT made by and between

**Daktronics, Inc. (Vendor)
Scoreboards & Marquis Signage**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2013 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2016. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

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Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

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If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #013**

Contract EXTENSION AGREEMENT made by and between

**Sivic Solutions Groups (Vendor)
Medicaid Software**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2014. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2017. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

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Vendor

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Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #013**

Contract EXTENSION AGREEMENT made by and between

**Weatherproofing Technologies, Inc. (Vendor)
Roofing**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2014. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2017. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

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Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #013**

Contract EXTENSION AGREEMENT made by and between

**Progressive Roofing (Vendor)
Roofing**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2014. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2017. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #013**

Contract EXTENSION AGREEMENT made by and between

**Techline Sports Lighting (Vendor)
Athletic Lighting**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2014. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2017. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #013 1**

Contract EXTENSION AGREEMENT made by and between

**Konica Minolta Business Solutions (Vendor)
Digital MFD/Copiers, Printers and Managed Document Services**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2014. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2017. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #013 1**

Contract EXTENSION AGREEMENT made by and between

**Kyocera Document Solutions America (Vendor)
Digital MFD/Copiers, Printers and Managed Document Services**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2014. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2017. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**Midwest Technology Products (Vendor)
Industrial Arts, Career, and Technical Education**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**School Specialty (Vendor)
Industrial Arts, Career, and Technical Education**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**Troxell Communications (Vendor)
Interactive Classroom**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**Staples Business Advantage (Vendor)
School Furniture**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**School Specialty (Vendor)
School Furniture**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**Interior Systems, Inc. (Vendor)
School Furniture**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**MNJ Technologies Direct (Vendor)
Technology Catalog**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**CDW-G (Vendor)
Technology Catalog**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

**EXTENSION OF AGREEMENT
AEPA BID #014**

Contract EXTENSION AGREEMENT made by and between

**School Specialty (Vendor)
Sports Equipment**

and

Nebraska ESUCC Cooperative Purchasing

The existing Agreement was initially awarded through February 28, 2015 for a 12-month term. The Term of Contract and Extension in the AEPA Bid provides the Agreement may be extended for three (3) additional 12-month periods by mutual written agreement through February 28, 2018. **AEPA has approved this extension and now the Member and the Vendor desire to extend the Agreement for an additional term to commence February 28, 2015.** Upon the signatures of an authorized officer of the Member and the Vendor, the Agreement is hereby extended.

This extension shall be subject to the same Terms and Conditions as contained in the original AEPA Bid, and subject to the Bylaws, Policies and Procedures of AEPA in addition to the Member Terms and Conditions.

Member

Authorized Signature _____ Title _____

Typed Name _____ Date _____

Vendor

Authorized Signature _____ Title _____

Typed Name _____ Date _____

The Vendor agrees to provide complete information of any deleted and new products or prices as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the AEPA Bid.

If you as the Vendor do not want to extend contract, please sign below.

Discontinue: We desire to discontinue the contract, effective February 28.

Authorized Signature _____ Title _____

Typed Name _____ Date _____

NOTE: This agreement must be received by the Member on or before January 30, 2015.

AEPA BID FORM A: BID AFFIDAVIT

**AEPA IFB #015 - F
WALK-THROUGH METAL DETECTORS**

NAME OF BIDDER CEIA USA, Ltd.

Instructions: This form must be signed by the bidder's authorized representative and notarized below. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If awarded, the bidder is required to produce a copy of this document for each of the member agencies with which it contracts.

1. The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of the foregoing bid (such persons, firms and corporations hereinafter being referred to as the bidder), being duly sworn, on his/her oath, states that to the best of his/her belief and knowledge no person, firm or corporation, nor any person duly representing the same joining and participating in the submission of the foregoing bid, has directly or indirectly entered into any agreement or arrangement with any other bidders, or with any official of the *Member Agency*, or any employee thereof, or any person, firm or corporation under contract with the *Member Agency* whereby the bidder, in order to induce the acceptance of the foregoing bid by the *Member Agency*, has paid or is to pay to any other bidder or to any of the aforementioned persons anything of value whatever, and that the bidder has not, directly nor indirectly entered into any arrangement or agreement with any other bidder or bidders which tends to or does lessen or destroy free competition in the letting of the contract sought for by the foregoing bid.
2. This is to certify that the bidder, or any person on his/her behalf, has not agreed, connived, or colluded to produce a deceptive show of competition in the manner of the bidding or award of the referenced contract.
3. This is to certify that neither I, nor to the best of my knowledge, information and belief, the bidder, nor any officer, director, partner, member or associate of the bidder, nor any of its employees directly involved in obtaining contracts with the State of *Member Agency*, *Member Agency*, or any subdivision of the state has been convicted of false pretenses, attempted false pretenses, or conspiracy to commit false pretenses, bribery, attempted bribery or conspiracy to bribe under the laws of any state or federal government for acts or omissions after January 1, 1985.
4. This is to certify that the bidder or any person on his behalf has examined and understands the terms, conditions, scope of work and specifications, and other documents of this solicitation and that any and all exceptions have been noted in writing and have been included with the bid submittal.
5. This is to certify that if awarded a contract, the bidder will provide the equipment, commodities, and/or services to members and affiliate members of the Agency in accordance with the terms, conditions, scope of work and specifications and other documents of this solicitation in the following pages of this bid.
6. This is to certify that the bidder is authorized by the manufacturer(s) to sell all proposed products on a national basis.
7. This is to certify that we have completed, reviewed, approved and have included all information that is required in Sections C, D, E, F and G of these bid forms.

Luca Cacioli
Authorized Representative (Please print or type)

9155 Dutton Drive
Mailing Address
Twinsburg, OH 44087
City, State, Zip

Director of Operations
Title (Please print or type)

330-405-3190
Date Phone

Signature of Authorized Representative

Subscribed and sworn to before me this 7 day of October, 2014

Notary Public in and for County of Summit State of Ohio

My commission expires: Signature: Dianna L. Church

AEPA FORM B: ACCEPTANCE OF BID AND CONTRACT AWARD

AEPA IFB #015 - F

WALK-THROUGH METAL DETECTORS

NAME OF BIDDER: CEIA USA, Ltd. _____

INSTRUCTIONS: PART I of this form is to be completed by the Bidder and signed by its Authorized Representative. PART II will be completed by the AEPA Member Agency only upon the occasion of the bid award. The completed document must be scanned to a PDF format and saved to Folder A, and a **completed and signed paper version must be included in the package**. If approved by AEPA, the bidder is required to produce a copy of the document for each of the AEPA Member Agency with which it contracts.

PART I: BIDDER

In compliance with the Invitation For Bid (IFB), the undersigned warrants that I/we have examined the Instructions to Bidders, associated documents, and being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, supplies and equipment incurred in compliance with all terms, conditions, specifications and amendments associated with this IFB and any written exceptions to the bid. Signature also certifies understanding and compliance with the certification requirements of the AEPA Member Agency's Terms and Conditions and/or Special Terms and Conditions. The undersigned understands that their competence, ability, capacity and obligations to offer and provide the proposed tangible personal property, professional services, construction services and other services on behalf of the Vendor Partner as well as other factors of interest to the AEPA Member Agency as stated in the evaluation section, will be a consideration in making the award.

Company Name CEIA USA, Ltd. _____ Date 10/07/2014
Company Address 9155 Dutton Drive _____ City Twinsburg State OH Zip 44087
Contact Person Luca Cacioli _____ Title Director of Operations _____
Authorized Signature (ink only)  _____ Title Director of Operations _____
Email Address sales@ceia-usa.com _____ Phone 330-405-3190 _____

PART II: AWARDING MEMBER AGENCY

Your bid response for the above identified bid is hereby accepted. As a Vendor Partner you are now bound to offer and provide the products and services identified within this IFB, your response and approved by AEPA, including all terms, conditions, specifications, exceptions and amendments. As Vendor Partner, you are hereby not to commence any billable work or provide any products or services under this contract until an executed purchase order is received from the AEPA Member Agency or Participating Entities. The intent of this contract is to constitute the final and complete agreement between the AEPA Member Agency and Vendor Partner, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The initial term of this contract shall be for up to fifteen (15) months and will commence on the date indicated below and continue until February 28, 2016 unless terminated, canceled or extended. By mutual written agreement as warranted, the contract may be extended month by month for up to six (6) months or for three (3) additional 12-month periods.

Awarding Agency _____

Agency Executive _____

Awarded this _____ day of _____ Contract Number _____

Contract to commence (Member Agency to select): _____ or March 1, 2015
(Enter date)



December 17, 2014

Dear Mr. Peterson,

Creative Information Technology Inc. (CITI) is proud to be selected as a Live Scan Finger and Palm Capture solution provider for members of the AEPA community in response to **AEPA IFB #015**. CITI is excited to join the AEPA in its pursuit of providing state-of-the-art technology to ensure a safe and secure environment at schools around the nation. CITI brings to the table over 18 years of experience in the biometrics and identity management market as well as a talented staff that works hands-on with clients to ensure their consistent satisfaction with our products and services.

For this project, CITI has become an exclusive reseller of CrossMatch's Live Scan products. CrossMatch's Live Scan devices are time-tested, certified in over 85% of member states, and are widely proven to show a high percentage of success and client satisfaction. These devices are currently being used all across the United States at the Federal level, by State and Local agencies, commercial clients, and governments around the world (including the US Embassies and Consulates worldwide).

Our team guarantees that we are ready to put our best foot forward in meeting and exceeding your expectations throughout the length of this contract. We have already begun planning and developing marketing materials in support of this contract and are eager to provide our services and products where needed.

We have included a USB drive with our company presentation from the Annual Conference that will explain more about our team and how we can assist the AEPA moving forward. We have also attached Form A for your reference as well as Form B for you to sign and return to us at your earliest convenience. We would also like to extend an early invite to an educational webinar we will be hosting sometime in late January or early February to further discuss our company's capabilities and how we may continue to best serve the AEPA community. We look forward to building a long and prosperous relationship with you.

If you have any further questions, comments, or concerns, please do not hesitate to reach out to Mark Bitonti at his office phone number at 703-483-4300 ext. 4484 or by email at mbitonti@citi-us.com.

With best wishes for the holidays,

A handwritten signature in black ink, appearing to read "Sunil Kolhekar", is positioned above the typed name.

Sunil Kolhekar (President and CEO) and the CITI Team

AEPA BID FORM A: BID AFFIDAVIT
AEPA IFB #015 - E
LIVE SCAN FINGER AND PALM PRINT CAPTURE

NAME OF BIDDER Creative Information Technology Inc.

Instructions: This form must be signed by the bidder's authorized representative and notarized below. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If awarded, the bidder is required to produce a copy of this document for each of the member agencies with which it contracts.

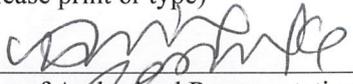
1. The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of the foregoing bid (such persons, firms and corporations hereinafter being referred to as the bidder), being duly sworn, on his/her oath, states that to the best of his/her belief and knowledge no person, firm or corporation, nor any person duly representing the same joining and participating in the submission of the foregoing bid, has directly or indirectly entered into any agreement or arrangement with any other bidders, or with any official of the *Member Agency*, or any employee thereof, or any person, firm or corporation under contract with the *Member Agency* whereby the bidder, in order to induce the acceptance of the foregoing bid by the *Member Agency*, has paid or is to pay to any other bidder or to any of the aforementioned persons anything of value whatever, and that the bidder has not, directly nor indirectly entered into any arrangement or agreement with any other bidder or bidders which tends to or does lessen or destroy free competition in the letting of the contract sought for by the foregoing bid.
2. This is to certify that the bidder, or any person on his/her behalf, has not agreed, connived, or colluded to produce a deceptive show of competition in the manner of the bidding or award of the referenced contract.
3. This is to certify that neither I, nor to the best of my knowledge, information and belief, the bidder, nor any officer, director, partner, member or associate of the bidder, nor any of its employees directly involved in obtaining contracts with the State of *Member Agency, Member Agency*, or any subdivision of the state has been convicted of false pretenses, attempted false pretenses, or conspiracy to commit false pretenses, bribery, attempted bribery or conspiracy to bribe under the laws of any state or federal government for acts or omissions after January 1, 1985.
4. This is to certify that the bidder or any person on his behalf has examined and understands the terms, conditions, scope of work and specifications, and other documents of this solicitation and that any and all exceptions have been noted in writing and have been included with the bid submittal.
5. This is to certify that if awarded a contract, the bidder will provide the equipment, commodities, and/or services to members and affiliate members of the Agency in accordance with the terms, conditions, scope of work and specifications and other documents of this solicitation in the following pages of this bid.
6. This is to certify that the bidder is authorized by the manufacturer(s) to sell all proposed products on a national basis.
7. This is to certify that we have completed, reviewed, approved and have included all information that is required in Sections C, D, E, F and G of these bid forms.

Sunil Kolhekar
 Authorized Representative (Please print or type)

7799 Leesburg Pike
 Mailing Address

Founder and CEO
 Title (Please print or type)

Falls Church, VA 22043
 City, State, Zip


 Signature of Authorized Representative

December 10, 2014 703-483-4300
 Date Phone

Subscribed and sworn to before me this 10th day of December, 2014

Notary Public in and for County of Loudoun State of Virginia

My commission expires: Signature: Melanie S. Foss

My Commission Expires December 31, 2018



AEPA FORM B: ACCEPTANCE OF BID AND CONTRACT AWARD
AEPA IFB #015 - E
LIVE SCAN FINGER AND PALM PRINT CAPTURE

NAME OF BIDDER Creative Information Technology Inc.

INSTRUCTIONS: PART I of this form is to be completed by the Bidder and signed by its Authorized Representative. PART II will be completed by the AEPA Member Agency only upon the occasion of the bid award. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If approved by AEPA, the bidder is required to produce a copy of the document for each of the AEPA Member Agency with which it contracts.

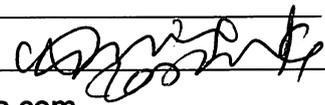
PART I: BIDDER

In compliance with the Invitation For Bid (IFB), the undersigned warrants that I/we have examined the Instructions to Bidders, associated documents, and being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, supplies and equipment incurred in compliance with all terms, conditions, specifications and amendments associated with this IFB and any written exceptions to the bid. Signature also certifies understanding and compliance with the certification requirements of the AEPA Member Agency's Terms and Conditions and/or Special Terms and Conditions. The undersigned understands that their competence, ability, capacity and obligations to offer and provide the proposed tangible personal property, professional services, construction services and other services on behalf of the Vendor Partner as well as other factors of interest to the AEPA Member Agency as stated in the evaluation section, will be a consideration in making the award.

Company Name Creative Information Technology Inc. Date December 10, 2014

Company Address 7799 Leesburg Pike, Suite 500 City Falls Church State VA Zip 22043

Contact Person Mark Bitonti Title Sales and Marketing Analyst

Authorized Signature (ink only)  Title Founder and CEO

Email Address mbitonti@citi-us.com Phone 703-483-4300 x4484

PART II: AWARDING MEMBER AGENCY

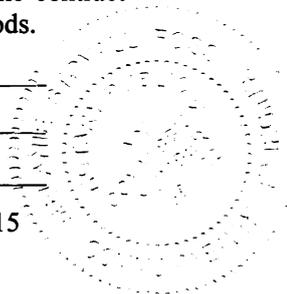
Your bid response for the above identified bid is hereby accepted. As a Vendor Partner you are now bound to offer and provide the products and services identified within this IFB, your response and approved by AEPA, including all terms, conditions, specifications, exceptions and amendments. As Vendor Partner, you are hereby not to commence any billable work or provide any products or services under this contract until an executed purchase order is received from the AEPA Member Agency or Participating Entities. The intent of this contract is to constitute the final and complete agreement between the AEPA Member Agency and Vendor Partner, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The initial term of this contract shall be for up to fifteen (15) months and will commence on the date indicated below and continue until February 28, 2016 unless terminated, canceled or extended. By mutual written agreement as warranted, the contract may be extended month by month for up to six (6) months or for three (3) additional 12-month periods.

Awarding Agency _____

Agency Executive _____

Awarded this _____ day of _____ Contract Number _____

Contract to commence (Member Agency to select): _____ or March 1, 2015
(Enter date)



Certificate of Acknowledgement:

City/County of Loudoun
Commonwealth of Virginia

The foregoing instrument was acknowledged before me this 10th day of December, 2014

By: Sunil Kolhekar_____

Notary Public's signature

Notary registration number: 7597722

My Commission expires: _____ [My Commission Expires December 31, 2018](#)_____



December 10th, 2014

Nebraska ESU Cooperative Purchasing
Mr. Craig Peterson
412 W. 14th Ave.
Holdrege, NE 68949

Dear Mr. Peterson,

Thank you for your recent support demonstrated in San Diego by electing to award Identification International, Inc. ("i3") one of the two contracts under bid category 015-E - Livescan Finger & Palm Print Capture Equipment. It is i3's objective to work closely with both the AEPA organization and your state to ensure that your schools and communities have access to high value solutions to meet current and future security challenges.

The products included in our contract award allow users to capture demographic data (names, birth dates, etc.) and fingerprint images in support of background checks required for employment and school access purposes. Our price list includes cost effective purchase options as well as an AEPA exclusive annual flat fee purchase option for less than \$2,500 per year. Given fingerprinting requirements differ from state to state we seek to engage in a discussion with your agency regarding your specific requirements and the solutions i3 can provide. Our intent is to deliver solutions not just for school systems but also secondary markets that exist in your state.

This letter is i3's next step to engage in a meaningful and productive partnership with your state agency. Attached is the Acceptance of Bid and Contract Award form that supports issuance of a contract as per AEPA guidelines. To help you as you consider completing this contractual document, i3 will be holding three webinars, one each on December 15 at 11:00 am ET, December 17 at 2:00 pm ET, and December 19 at 1:00 pm ET. During these webinars we will discuss requirements in your state as we know them, explain our solutions and answer any questions you may have. I will provide the webinar enrollment link and phone bridge information in a subsequent email.

i3 pledges to work to better understand your business needs and work toward an optimal solution for your state. We strengthen this pledge by maintaining quality employees and providing the appropriate training and product education. If you find that a face to face meeting to discuss our solutions is needed I formally extend my willingness to meet with you personally.

On behalf of i3 I request your partnership in the form of a contract award with your state. Please do not hesitate to call me 410.937.3220 or email me at mvaleri@idintl.com for more information. If I do not hear from you via one of those methods, I will anticipate seeing you on one of our webinars!

Respectfully,

A handwritten signature in black ink, appearing to read 'Matthew A. Valeri'. The signature is fluid and cursive.

Matthew A. Valeri
Director of Sales

AEPA BID FORM A: BID AFFIDAVIT
AEPA IFB #015 - E
LIVE SCAN FINGER AND PALM PRINT CAPTURE

NAME OF BIDDER: Identification International, Inc.

Instructions: This form must be signed by the bidder's authorized representative and notarized below. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If awarded, the bidder is required to produce a copy of this document for each of the member agencies with which it contracts.

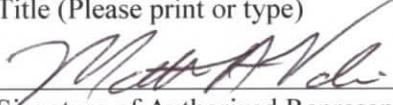
1. The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of the foregoing bid (such persons, firms and corporations hereinafter being referred to as the bidder), being duly sworn, on his/her oath, states that to the best of his/her belief and knowledge no person, firm or corporation, nor any person duly representing the same joining and participating in the submission of the foregoing bid, has directly or indirectly entered into any agreement or arrangement with any other bidders, or with any official of the **Member Agency**, or any employee thereof, or any person, firm or corporation under contract with the **Member Agency** whereby the bidder, in order to induce the acceptance of the foregoing bid by the **Member Agency**, has paid or is to pay to any other bidder or to any of the aforementioned persons anything of value whatever, and that the bidder has not, directly nor indirectly entered into any arrangement or agreement with any other bidder or bidders which tends to or does lessen or destroy free competition in the letting of the contract sought for by the foregoing bid.
2. This is to certify that the bidder, or any person on his/her behalf, has not agreed, connived, or colluded to produce a deceptive show of competition in the manner of the bidding or award of the referenced contract.
3. This is to certify that neither I, nor to the best of my knowledge, information and belief, the bidder, nor any officer, director, partner, member or associate of the bidder, nor any of its employees directly involved in obtaining contracts with the State of **Member Agency**, **Member Agency**, or any subdivision of the state has been convicted of false pretenses, attempted false pretenses, or conspiracy to commit false pretenses, bribery, attempted bribery or conspiracy to bribe under the laws of any state or federal government for acts or omissions after January 1, 1985.
4. This is to certify that the bidder or any person on his behalf has examined and understands the terms, conditions, scope of work and specifications, and other documents of this solicitation and that any and all exceptions have been noted in writing and have been included with the bid submittal.
5. This is to certify that if awarded a contract, the bidder will provide the equipment, commodities, and/or services to members and affiliate members of the Agency in accordance with the terms, conditions, scope of work and specifications and other documents of this solicitation in the following pages of this bid.
6. This is to certify that the bidder is authorized by the manufacturer(s) to sell all proposed products on a national basis.
7. This is to certify that we have completed, reviewed, approved and have included all information that is required in Sections C, D, E, F and G of these bid forms.

Matthew A. Valeri
Authorized Representative (Please print or type)

2901 Prosperity Road, Suite E
Mailing Address

Director of Sales
Title (Please print or type)

Blacksburg, VA, 24060
City, State, Zip


Signature of Authorized Representative

10-3-2014 (540) 953-1365
Date Phone

Subscribed and sworn to before me this 3rd day of October 2014

Notary Public in and for County of Montgomery State of Virginia

My commission expires: Signature: 5/31/17 



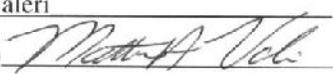
AEPA FORM B: ACCEPTANCE OF BID AND CONTRACT AWARD
AEPA IFB #015 - E
LIVE SCAN FINGER AND PALM PRINT CAPTURE

NAME OF BIDDER: Identification International, Inc. (i3)

INSTRUCTIONS: PART I of this form is to be completed by the Bidder and signed by its Authorized Representative. PART II will be completed by the AEPA Member Agency only upon the occasion of the bid award. The completed document must be scanned to a PDF format and saved to Folder A, and a **completed and signed paper version must be included in the package**. If approved by AEPA, the bidder is required to produce a copy of the document for each of the AEPA Member Agency with which it contracts.

PART I: BIDDER

In compliance with the Invitation For Bid (IFB), the undersigned warrants that I/we have examined the Instructions to Bidders, associated documents, and being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, supplies and equipment incurred in compliance with all terms, conditions, specifications and amendments associated with this IFB and any written exceptions to the bid. Signature also certifies understanding and compliance with the certification requirements of the AEPA Member Agency's Terms and Conditions and/or Special Terms and Conditions. The undersigned understands that their competence, ability, capacity and obligations to offer and provide the proposed tangible personal property, professional services, construction services and other services on behalf of the Vendor Partner as well as other factors of interest to the AEPA Member Agency as stated in the evaluation section, will be a consideration in making the award.

Company Name Identification International, Inc. (i3) Date October 6, 2014
Company Address 2901 Prosperity Road, Suite E City Blacksburg State VA Zip 24060
Contact Person Matthew A. Valeri Title Director of Sales
Authorized Signature (ink only)  Title Director of Sales
Email Address mvaleri@idintl.com Phone (540) 953-1365

PART II: AWARDING MEMBER AGENCY

Your bid response for the above identified bid is hereby accepted. As a Vendor Partner you are now bound to offer and provide the products and services identified within this IFB, your response and approved by AEPA, including all terms, conditions, specifications, exceptions and amendments. As Vendor Partner, you are hereby not to commence any billable work or provide any products or services under this contract until an executed purchase order is received from the AEPA Member Agency or Participating Entities. The intent of this contract is to constitute the final and complete agreement between the AEPA Member Agency and Vendor Partner, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The initial term of this contract shall be for up to fifteen (15) months and will commence on the date indicated below and continue until February 28, 2016 unless terminated, canceled or extended. By mutual written agreement as warranted, the contract may be extended month by month for up to six (6) months or for three (3) additional 12-month periods.

Awarding Agency _____
Agency Executive _____
Awarded this _____ day of _____ Contract Number _____
Contract to commence (Member Agency to select): _____ or March 1, 2015
(Enter date)



December 9, 2014

Nebraska ESU Cooperative Purchasing
Craig Peterson
412 W. 14th Ave
Holdrege, NE 68949

Dear Craig,

Thank you for voting to accept the AEPA committee recommendation and award Staples Advantage with the IFB #015 “A” **OFFICE SUPPLIES** contract.

Per the terms outlined in Part “A – Terms & Conditions” page 9 of 29:

“Once the approved Bidders have been notified by AEPA, it is their responsibility to contact those AEPA Member Agencies (up to 26) who had indicated an interest in participating and mail the signed and notarized Forms A and B (Located in Part C) to each of the participating AEPA Member Agencies.

Each AEPA Member Agency will review, evaluate and determine which, if any, it will award contracts to.”

Attached you will find Staples Advantage signed Forms “A” and “B”. Please sign and return Form “B” should you decide to accept and authorize our contract for your state.

A return addressed envelope has been included for your convenience.

We look forward to continuing our partnership and sales growth with AEPA!

Should you have any questions please do not hesitate to contact me.

Thank You,

Chuck Luchen
Vertical Market Manager, K12
913-484-5800
chuck.luchen@Staples.com



AEPA BID FORM A: BID AFFIDAVIT

AEPA IFB #015-A OFFICE SUPPLIES

NAME OF BIDDER Staples Contract & Commercial, Inc., operating as Staples Advantage

Instructions: This form must be signed by the bidder's authorized representative and notarized below. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If awarded, the bidder is required to produce a copy of this document for each of the member agencies with which it contracts.

1. The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of the foregoing bid (such persons, firms and corporations hereinafter being referred to as the bidder), being duly sworn, on his/her oath, states that to the best of his/her belief and knowledge no person, firm or corporation, nor any person duly representing the same joining and participating in the submission of the foregoing bid, has directly or indirectly entered into any agreement or arrangement with any other bidders, or with any official of the **Member Agency**, or any employee thereof, or any person, firm or corporation under contract with the **Member Agency** whereby the bidder, in order to induce the acceptance of the foregoing bid by the **Member Agency**, has paid or is to pay to any other bidder or to any of the aforementioned persons anything of value whatever, and that the bidder has not, directly nor indirectly entered into any arrangement or agreement with any other bidder or bidders which tends to or does lessen or destroy free competition in the letting of the contract sought for by the foregoing bid.
2. This is to certify that the bidder, or any person on his/her behalf, has not agreed, connived, or colluded to produce a deceptive show of competition in the manner of the bidding or award of the referenced contract.
3. This is to certify that neither I, nor to the best of my knowledge, information and belief, the bidder, nor any officer, director, partner, member or associate of the bidder, nor any of its employees directly involved in obtaining contracts with the State of **Member Agency**, **Member Agency**, or any subdivision of the state has been convicted of false pretenses, attempted false pretenses, or conspiracy to commit false pretenses, bribery, attempted bribery or conspiracy to bribe under the laws of any state or federal government for acts or omissions after January 1, 1985.
4. This is to certify that the bidder or any person on his behalf has examined and understands the terms, conditions, scope of work and specifications, and other documents of this solicitation and that any and all exceptions have been noted in writing and have been included with the bid submittal.
5. This is to certify that if awarded a contract, the bidder will provide the equipment, commodities, and/or services to members and affiliate members of the Agency in accordance with the terms, conditions, scope of work and specifications and other documents of this solicitation in the following pages of this bid.
6. This is to certify that the bidder is authorized by the manufacturer(s) to sell all proposed products on a national basis.
7. This is to certify that we have completed, reviewed, approved and have included all information that is required in Sections C, D, E, F and G of these bid forms.

Neil Ringel 500 Staples Drive
Authorized Representative (Please print or type) Mailing Address

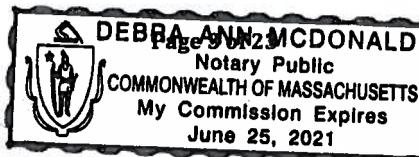
Executive Vice President Framingham, MA 01702
Title (Please print or type) City, State, Zip

[Signature] 10/3/14 (508) 253-5000
Signature of Authorized Representative Date Phone

Subscribed and sworn to before me this 3rd day of October

Notary Public in and for County of Middlesex State of Massachusetts

My commission expires: Signature: Debra Ann McDonald



AEPA FORM B: ACCEPTANCE OF BID AND CONTRACT AWARD
AEPA IFB #015-A
OFFICE SUPPLIES

NAME OF BIDDER Staples Contract & Commercial, Inc., operating as Staples Advantage

INSTRUCTIONS: PART I of this form is to be completed by the Bidder and signed by its Authorized Representative. PART II will be completed by the AEPA Member Agency only upon the occasion of the bid award. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If approved by AEPA, the bidder is required to produce a copy of the document for each of the AEPA Member Agency with which it contracts.

PART I: BIDDER

In compliance with the Invitation For Bid (IFB), the undersigned warrants that I/we have examined the Instructions to Bidders, associated documents, and being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, supplies and equipment incurred in compliance with all terms, conditions, specifications and amendments associated with this IFB and any written exceptions to the bid. Signature also certifies understanding and compliance with the certification requirements of the AEPA Member Agency's Terms and Conditions and/or Special Terms and Conditions. The undersigned understands that their competence, ability, capacity and obligations to offer and provide the proposed tangible personal property, professional services, construction services and other services on behalf of the Vendor Partner as well as other factors of interest to the AEPA Member Agency as stated in the evaluation section, will be a consideration in making the award.

Company Name Staples Contract & Commercial, Inc., operating as Staples Advantage Date 10/3/2014

Company Address 500 Staples Drive City Framingham State MA Zip 01702

Contact Person Chuck Luchen Title Sr. Vertical Market Manager, K-12

Authorized Signature (ink only) _____

Title Executive Vice President, Staples Advantage

Email Address Chuck.Luchen@Staples.com Phone (913) 897-5228

PART II: AWARDING MEMBER AGENCY

Your bid response for the above identified bid is hereby accepted. As a Vendor Partner you are now bound to offer and provide the products and services identified within this IFB, your response and approved by AEPA, including all terms, conditions, specifications, exceptions and amendments. As Vendor Partner, you are hereby not to commence any billable work or provide any products or services under this contract until an executed purchase order is received from the AEPA Member Agency or Participating Entities. The intent of this contract is to constitute the final and complete agreement between the AEPA Member Agency and Vendor Partner, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The initial term of this contract shall be for up to fifteen (15) months and will commence on the date indicated below and continue until February 28, 2016 unless terminated, canceled or extended. By mutual written agreement as warranted, the contract may be extended month by month up to six (6) months or for three (3) additional 12-month periods.

Awarding Agency _____

Agency Executive _____

Awarded this _____ day of _____ Contract Number _____

Contract to commence (Member Agency to select): _____ or March 1, 2015
(Enter date)





December 9, 2014

Nebraska ESU Cooperative Purchasing
Craig Peterson
412 W. 14th Ave
Holdrege, NE 68949

Dear Craig,

Thank you for voting to accept the AEPA committee recommendation and award Staples Advantage with the IFB #015 “B” **INSTRUCTIONAL & CLASSROOM** contract.

Per the terms outlined in Part “A – Terms & Conditions” page 9 of 29:

“Once the approved Bidders have been notified by AEPA, it is their responsibility to contact those AEPA Member Agencies (up to 26) who had indicated an interest in participating and mail the signed and notarized Forms A and B (Located in Part C) to each of the participating AEPA Member Agencies. Each AEPA Member Agency will review, evaluate and determine which, if any, it will award contracts to.”

Attached you will find Staples Advantage signed Forms “A” and “B”. Please sign and return Form “B” should you decide to accept and authorize our contract for your state.

A return addressed envelope has been included for your convenience.

We look forward to continuing our partnership and sales growth with AEPA!

Should you have any questions please do not hesitate to contact me.

Thank You,

Chuck Luchen
Vertical Market Manager, K12
913-484-5800
chuck.luchen@Staples.com



AEPA BID FORM A: BID AFFIDAVIT
AEPA IFB #015-B
INSTRUCTIONAL & SCHOOL SUPPLIES

NAME OF BIDDER Staples Contract & Commercial, Inc., operating as Staples Advantage

Instructions: This form must be signed by the bidder's authorized representative and notarized below. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If awarded, the bidder is required to produce a copy of this document for each of the member agencies with which it contracts.

1. The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of the foregoing bid (such persons, firms and corporations hereinafter being referred to as the bidder), being duly sworn, on his/her oath, states that to the best of his/her belief and knowledge no person, firm or corporation, nor any person duly representing the same joining and participating in the submission of the foregoing bid, has directly or indirectly entered into any agreement or arrangement with any other bidders, or with any official of the *Member Agency*, or any employee thereof, or any person, firm or corporation under contract with the *Member Agency* whereby the bidder, in order to induce the acceptance of the foregoing bid by the *Member Agency*, has paid or is to pay to any other bidder or to any of the aforementioned persons anything of value whatever, and that the bidder has not, directly nor indirectly entered into any arrangement or agreement with any other bidder or bidders which tends to or does lessen or destroy free competition in the letting of the contract sought for by the foregoing bid.
2. This is to certify that the bidder, or any person on his/her behalf, has not agreed, connived, or colluded to produce a deceptive show of competition in the manner of the bidding or award of the referenced contract.
3. This is to certify that neither I, nor to the best of my knowledge, information and belief, the bidder, nor any officer, director, partner, member or associate of the bidder, nor any of its employees directly involved in obtaining contracts with the State of *Member Agency*, *Member Agency*, or any subdivision of the state has been convicted of false pretenses, attempted false pretenses, or conspiracy to commit false pretenses, bribery, attempted bribery or conspiracy to bribe under the laws of any state or federal government for acts or omissions after January 1, 1985.
4. This is to certify that the bidder or any person on his behalf has examined and understands the terms, conditions, scope of work and specifications, and other documents of this solicitation and that any and all exceptions have been noted in writing and have been included with the bid submittal.
5. This is to certify that if awarded a contract, the bidder will provide the equipment, commodities, and/or services to members and affiliate members of the Agency in accordance with the terms, conditions, scope of work and specifications and other documents of this solicitation in the following pages of this bid.
6. This is to certify that the bidder is authorized by the manufacturer(s) to sell all proposed products on a national basis.
7. This is to certify that we have completed, reviewed, approved and have included all information that is required in Sections C, D, E, F and G of these bid forms.

Neil Ringel 500 Staples Drive
 Authorized Representative (Please print or type) Mailing Address

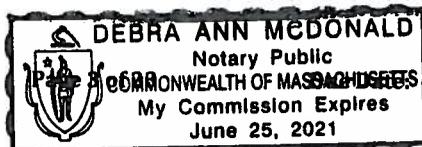
Executive Vice President, Staples Advantage Framingham, MA 01702
 Title (Please print or type) City, State, Zip

[Signature] 10/3/14 (508) 253-5000
 Signature of Authorized Representative Date Phone

Subscribed and sworn to before me this 3rd day of October 2014

Notary Public in and for County of Middlesex State of Massachusetts

My commission expires: Signature: Debra Ann McDonald



OCTOBER 8, 2014, 1:30 pm EST



AEPA FORM B: ACCEPTANCE OF BID AND CONTRACT AWARD
AEPA IFB #015-B
INSTRUCTIONAL & SCHOOL SUPPLIES

NAME OF BIDDER Staples Contract & Commercial, Inc., operating as Staples Advantage

INSTRUCTIONS: PART I of this form is to be completed by the Bidder and signed by its Authorized Representative. PART II will be completed by the AEPA Member Agency only upon the occasion of the bid award. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If approved by AEPA, the bidder is required to produce a copy of the document for each of the AEPA Member Agency with which it contracts.

PART I: BIDDER

In compliance with the Invitation For Bid (IFB), the undersigned warrants that I/we have examined the Instructions to Bidders, associated documents, and being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, supplies and equipment incurred in compliance with all terms, conditions, specifications and amendments associated with this IFB and any written exceptions to the bid. Signature also certifies understanding and compliance with the certification requirements of the AEPA Member Agency's Terms and Conditions and/or Special Terms and Conditions. The undersigned understands that their competence, ability, capacity and obligations to offer and provide the proposed tangible personal property, professional services, construction services and other services on behalf of the Vendor Partner as well as other factors of interest to the AEPA Member Agency as stated in the evaluation section, will be a consideration in making the award.

Company Name Staples Contract & Commercial, Inc., operating as Staples Advantage Date 10/3/2014

Company Address 500 Staples Drive City Framingham State MA Zip 01702

Contact Person Chuck Luchen Title Sr. Vertical Market Manager, K-12

Authorized Signature (ink only) _____

Title Executive Vice President, Staples Advantage

Email Address Chuck.Luchen@Staples.com Phone (913) 897-5228

PART II: AWARDING MEMBER AGENCY

Your bid response for the above identified bid is hereby accepted. As a Vendor Partner you are now bound to offer and provide the products and services identified within this IFB, your response and approved by AEPA, including all terms, conditions, specifications, exceptions and amendments. As Vendor Partner, you are hereby not to commence any billable work or provide any products or services under this contract until an executed purchase order is received from the AEPA Member Agency or Participating Entities. The intent of this contract is to constitute the final and complete agreement between the AEPA Member Agency and Vendor Partner, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The initial term of this contract shall be for up to fifteen (15) months and will commence on the date indicated below and continue until February 28, 2016 unless terminated, canceled or extended. By mutual written agreement as warranted, the contract may be extended month by month up to six (6) months or for three (3) additional 12-month periods.

Awarding Agency _____

Agency Executive _____

Awarded this _____ day of _____ Contract Number _____

Contract to commence (Member Agency to select): _____ (Enter date) or March 1, 2015





December 9, 2014

Nebraska ESU Cooperative Purchasing
Craig Peterson
412 W. 14th Ave
Holdrege, NE 68949

Dear Craig,

Thank you for voting to accept the AEPA committee recommendation and award Staples Advantage with the IFB #015 "C" **CUSTODIAL** contract.

Per the terms outlined in Part "A – Terms & Conditions" page 9 of 29:

"Once the approved Bidders have been notified by AEPA, it is their responsibility to contact those AEPA

Member Agencies (up to 26) who had indicated an interest in participating and mail the signed and notarized Forms A and B (Located in Part C) to each of the participating AEPA Member Agencies. Each AEPA Member Agency will review, evaluate and determine which, if any, it will award contracts to."

Attached you will find Staples Advantage signed Forms "A" and "B". Please sign and return Form "B" should you decide to accept and authorize our contract for your state.

A return addressed envelope has been included for your convenience.

We look forward to continuing our partnership and sales growth with AEPA!

Should you have any questions please do not hesitate to contact me.

Thank You,

Chuck Luchen
Vertical Market Manager, K12
913-484-5800
chuck.luchen@Staples.com



AEPA BID FORM A: BID AFFIDAVIT

AEPA IFB #015 - C

CUSTODIAL SUPPLY, CUSTODIAL EQUIPMENT AND REST ROOM, BREAK ROOM, AND SAFETY SUPPLY CATALOG

NAME OF BIDDER Staples Contract & Commercial, Inc., operating as Staples Advantage

Instructions: This form must be signed by the bidder's authorized representative and notarized below. The completed document must be scanned to a PDF format and saved to Folder A, and a **completed and signed paper version must be included in the package.** If awarded, the bidder is required to produce a copy of this document for each of the member agencies with which it contracts.

1. The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of the foregoing bid (such persons, firms and corporations hereinafter being referred to as the bidder), being duly sworn, on his/her oath, states that to the best of his/her belief and knowledge no person, firm or corporation, nor any person duly representing the same joining and participating in the submission of the foregoing bid, has directly or indirectly entered into any agreement or arrangement with any other bidders, or with any official of the *Member Agency*, or any employee thereof, or any person, firm or corporation under contract with the *Member Agency* whereby the bidder, in order to induce the acceptance of the foregoing bid by the *Member Agency*, has paid or is to pay to any other bidder or to any of the aforementioned persons anything of value whatever, and that the bidder has not, directly nor indirectly entered into any arrangement or agreement with any other bidder or bidders which tends to or does lessen or destroy free competition in the letting of the contract sought for by the foregoing bid.
2. This is to certify that the bidder, or any person on his/her behalf, has not agreed, connived, or colluded to produce a deceptive show of competition in the manner of the bidding or award of the referenced contract.
3. This is to certify that neither I, nor to the best of my knowledge, information and belief, the bidder, nor any officer, director, partner, member or associate of the bidder, nor any of its employees directly involved in obtaining contracts with the State of *Member Agency*, *Member Agency*, or any subdivision of the state has been convicted of false pretenses, attempted false pretenses, or conspiracy to commit false pretenses, bribery, attempted bribery or conspiracy to bribe under the laws of any state or federal government for acts or omissions after January 1, 1985.
4. This is to certify that the bidder or any person on his behalf has examined and understands the terms, conditions, scope of work and specifications, and other documents of this solicitation and that any and all exceptions have been noted in writing and have been included with the bid submittal.
5. This is to certify that if awarded a contract, the bidder will provide the equipment, commodities, and/or services to members and affiliate members of the Agency in accordance with the terms, conditions, scope of work and specifications and other documents of this solicitation in the following pages of this bid.
6. This is to certify that the bidder is authorized by the manufacturers to sell all proposed products on a national basis.
7. This is to certify that we have completed, reviewed, approved and have included all information that is required in Sections C, D, E, F and G of these bid forms.

Neil Ringel 500 Staples Drive
 Authorized Representative (Please print or type) Mailing Address

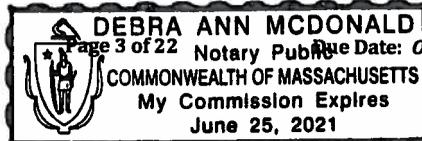
Executive Vice President, Staples Advantage Framingham, MA 01702
 Title (Please print or type) City, State, Zip

[Signature] 10/3/14 (508) 253-5000
 Signature of Authorized Representative Date Phone

Subscribed and sworn to before me this 3rd day of October 2014

Notary Public in and for County of Middlesex State of Massachusetts

My commission expires: Signature: Debra Ann McDonald



AEPA FORM B: ACCEPTANCE OF BID AND CONTRACT AWARD

AEPA IFB #015 - C

CUSTODIAL SUPPLY, CUSTODIAL EQUIPMENT AND REST ROOM, BREAK ROOM, AND SAFETY SUPPLY CATALOG

NAME OF BIDDER Staples Contract & Commercial, Inc., operating as Staples Advantage

INSTRUCTIONS: PART I of this form is to be completed by the Bidder and signed by its Authorized Representative. PART II will be completed by the AEPA Member Agency only upon the occasion of the bid award. The completed document must be scanned to a PDF format and saved to Folder A, and a completed and signed paper version must be included in the package. If approved by AEPA, the bidder is required to produce a copy of the document for each of the AEPA Member Agency with which it contracts.

PART I: BIDDER

In compliance with the Invitation For Bid (IFB), the undersigned warrants that I/we have examined the Instructions to Bidders, associated documents, and being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, supplies and equipment incurred in compliance with all terms, conditions, specifications and amendments associated with this IFB and any written exceptions to the bid. Signature also certifies understanding and compliance with the certification requirements of the AEPA Member Agency's Terms and Conditions and/or Special Terms and Conditions. The undersigned understands that their competence, ability, capacity and obligations to offer and provide the proposed tangible personal property, professional services, construction services and other services on behalf of the Vendor Partner as well as other factors of interest to the AEPA Member Agency as stated in the evaluation section, will be a consideration in making the award.

Company Name Staples Contract & Commercial, Inc., operating as Staples Advantage Date 10/3/2014

Company Address 500 Staples Drive City Framingham State MA Zip 01702

Contact Person Chuck Luchen Title Sr. Vertical Market Manager, K-12

Authorized Signature (ink only) _____

Title Executive Vice President, Staples Advantage

Email Address Chuck.Luchen@Staples.com Phone (913) 897-5228

PART II: AWARDING MEMBER AGENCY

Your bid response for the above identified bid is hereby accepted. As a Vendor Partner you are now bound to offer and provide the products and services identified within this IFB, your response and approved by AEPA, including all terms, conditions, specifications, exceptions and amendments. As Vendor Partner, you are hereby not to commence any billable work or provide any products or services under this contract until an executed purchase order is received from the AEPA Member Agency or Participating Entities. The intent of this contract is to constitute the final and complete agreement between the AEPA Member Agency and Vendor Partner, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The initial term of this contract shall be for up to fifteen (15) months and will commence on the date indicated below and continue until February 28, 2016 unless terminated, canceled or extended. By mutual written agreement as warranted, the contract may be extended month by month up to six (6) months or for three (3) additional 12-month periods.

Awarding Agency _____

Agency Executive _____

Awarded this _____ day of _____ Contract Number _____

Contract to commence (Member Agency to select): _____ or March 1, 2015

(Enter date)



Educational Service Unit Coordinating Council Director of Cooperative Purchasing

The Educational Service Unit Coordinating Council does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

<Designee's Name>, <Position Title of Designee>, <Address>, <City>, NE <Zipcode> <Phone> <Email address of Designee>.

Employees and Others: David Ludwig, ESUCC Executive Director, 6949 South 110th Street
LaVista, NE 68128 , (402)597-4915 (dludwig@esucc.org).

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Department of Education (OCR), please contact the OCR at 8930 Ward Parkway, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice), or (877) 521-2172 (telecommunications device for the deaf), or ocr.kansascity@ed.gov.

A. Job Title: Director of Cooperative Purchasing

B. Department: COOP

C. Education Level and Certification

- Bachelors Degree in business or education
- 5 years of purchasing experience in education or business
- Background or strong interest in leadership, marketing and/or purchasing
- Excellent computer skills including above average knowledge of Microsoft Office programs

**D. Reports to: Executive Director of the Educational Service Unit
Coordinating Council (ESUCC)**

E. Terms of Employment

Twelve months per year. Salary, work schedule, and vacation to be established by the Board of Directors of the ESUCC.

F. Performance Responsibilities and Job Tasks

Identify, manage and promote the development and implementation of ESUCC cooperative purchasing programs that are beneficial and cost effective to the clients of the ESUCC COOP.

I. LEADERSHIP

- A. Assist in the development and operation of a marketing plan for Nebraska

Procurement.

- B. Identify potential for expanded opportunities and benefits.
- C. Maintain awareness of economy of operation through development and review of systems and sound business techniques.
- D. Supports the mission, goals and objectives of the ESUCC strategic plan.
- E. Assist in review of employee job descriptions.
- F. Organizes work.
- G. Exhibits ability to do job without close supervision.
- H. Makes effort to gain respect of others.
- I. Exhibits enthusiasm for work.
- J. Readily accepts suggestions.
- K. Employee shows unusual initiative in suggesting improvement in practices, procedures, or facility changes within the department.

II. MANAGEMENT

- A. Manages the Cooperative Purchasing Program, and the association with the AEPA.
- B. Oversees all the components of Nebraska Procurement including but not limited to national contracts (AEPA) and regional contracts (Cooperative Purchasing/line item).
- C. Develop an electronic-based reporting tool to accurately report on existing contracts to determine those generating revenue and services and those in need of review.
- D. Provide regular fiscal and program reports to the ESUCC Board of Directors.
- E. Be an active member of AEPA Oversight and Administrative Committees.
- F. Provide information and recommendations about ESUCC COOP and AEPA programs to the ESUCC Executive Director.

III. INTERPERSONAL RELATIONSHIPS

- A. Develop and maintain positive and productive working relationships with ESUCC COOP clients. Work cooperatively with other ESUCC staff to prepare the annual ESUCC marketing plan.
- B. Work to increase the visibility and positive image of the ESUCC COOP.

IV. PROFESSIONAL RESPONSIBILITIES

- A. Maintains a professional level of confidentiality regarding all ESUCC matters.
- B. Performs professional responsibilities as required by ESUCC policies, processes and procedures.

V. KNOWLEDGE AND SKILLS

- A. Upholds and adheres to safety rules and policies of the ESUCC safety program.
- B. Incorporates appropriate technology in daily work and exhibits continual growth in technologies as outlined by supervisor.
- C. Assist in the continued development of Nebraska's role within AEPA.

VI. WORK ACTIVITIES

- A. Performs the bidding process for the ESUCC including preparation of bid documents, submission of documents to vendors, evaluation of bids, etc.
- B. Participate in coordination of general marketing and promotional activities including website, e-mails, flyers, etc.
- C. Work cooperatively with other ESUCC staff to monitor the receipt of appropriate ESUCC fees and reports from participating vendors.
- D. Work as needed with the ESU Communications Committee to effectively market the ESUCC to local school districts and other clients.
- E. Attend meetings of the ESUCC Board of Directors as requested by the ESUCC Executive Director.
- F. Periodically travel to assorted school districts, other clients and conferences in an effort to promote the ESUCC COOP.
- G. Will require occasional overnight travel.
- H. Coordinate and market for the Association of Educational Purchasing Agencies cooperative purchasing programs with ESUCC clients.
- I. Oversee creation, solicitation, and review of bids, contracts, and MOUs and facilitate the seeking of innovative models for efficient and cost-effective procurement of contracts.
- J. Attend meetings of the ESUCC Advisory and provide an overview and updates on the status of the ESUCC COOP as needed.
- K. Provide information and counsel about general operations of the ESUCC COOP to the Director of ESU Services, the Chief Administrators and the Board of Directors of the ESUCC.
- L. Prepare and disseminate written reports about general ESUCC COOP operations to all appropriate groups.
- M. Prepare agendas, background materials, and statistical data for the regularly scheduled meetings of the ESUCC Operations Committee, the ESUCC Oversight Committee, the ESUCC Executive Committee, and the ESUCC Board of Directors.
- N. Attend meetings of the ESUCC Operations Committee, the ESUCC Board of Directors, ESUCC Oversight Committee, and the ESUCC Executive Committee and provide recommendations for action as needed.
- O. Perform such other duties as may be assigned by the Director of ESUCC COOP Services.

G. Physical Requirements

Task	Never 0%	Occasional 1-32%	Frequent 33-66%	Constant 67%+
Standing		X		
Walking			X	
Sitting			X	
Bending/Stooping		X		
Reaching/Pushing		X		
Climbing		X		
Driving		X		
Lifting (50# max)			X	
Carrying (20')			X	
Manual Dexterity Tasks (telephone, computer, calculator, a-v equipment, copier, laminator, other)				X

Director of Cooperative Purchasing Job Posting

The Nebraska Educational Service Unit Coordinating Council (ESUCC) has an immediate opening for a Director of Cooperative Purchasing located at the ESU #17 office in Ainsworth, Nebraska.

Position Responsibilities:

The Director manages, promotes, identifies and assists in the development and implementation of cooperative purchasing projects that are educationally beneficial and cost effective to Nebraska ESU affiliated schools.

Requirements:

Bachelor's degree in business or education, five years of purchasing experience in education or business. Background or strong interest in leadership, marketing and/or purchasing. Excellent computer skills including above average knowledge of Microsoft Office Programs. This position offers a competitive compensation and benefits package.

For general information pertaining to the ESUCC and the opening please visit the website @ <http://www.esucc.org>.

Application materials are due by December 31, 2014.

COOP Director Timeline

December 2014 - COOP Director position will be advertised

December 10 – December 31, 2015 – Position advertised

January 2015 - Review apps, selection of candidates to interview and hold interviews

January 1 – 7, 2015 – Review Applications

January 12 – 16, 2015 – Interview Candidates

January 19 – 23, 2015 – Recommendation for Employment and Candidate Contact

February 4-5, 2015 – Ratification of Employment (ESUCC Meeting)

February 9-13, 2015 – New Coop Director to begin work