

**Richland County Community Unit School District No.1
Board of Education**

**Special Meeting
Thursday, January 17, 2019
Richland County Elementary School Library
7:00 PM**

- I. Call to Order and Pledge of Allegiance
Routine
- II. Roll Call
- III. Recognition and Comments from Employees and Public
 - A. Opera for the Young Participants
 - B. RCES Student Lighthouse Team
 - C. PASS Students/Staff Member (Parent)
 - D. RCES Science Day
- IV. Consent Agenda
All action consideration items listed with an asterisk (*) are considered to be routine and will be enacted in one motion and vote. Any board member who wishes separate discussion on any item listed on the consent agenda may remove that item from the consent agenda, in which event, the item will be considered in its normal sequence.
 - A. * Minutes of Previous Meetings
Please find attached the special meeting minutes of November 13, 2018 and December 6, 2018 for your approval.
 - 1. * Regular and Closed Minutes of the Regular Board Meeting of Thursday, December 20, 2018 5
 - B. * Closed Minutes
 - 1. * Approve Destruction of Audio Recordings of July 20, 2017
I recommend approval of the destruction of the audio recordings of Regular Board Meeting on Thursday, July 20, 2017 which were opened to the public on June 21, 2018.
 - C. * Communication
 - 1. * Thank you from Cathy Steber's Family 15
We received a thank you from the family of Cathy Steber for the flowers sent following her death. Cathy was a bus aide for our district.
 - D. * December FOIA Log
No FOIA requests were received in the month of December.
 - E. * Policies for First Consideration
 - 1. * 5.30 Hiring Process and Criteria 16
 - F. * Policies for Second Consideration & Adoption
 - 1. * 2.80 Board Member Oath and Conduct 24
 - 2. * 2.120 Board Member Development 26

3. * 4.45 Insufficient Fund Checks & Debt Recovery	28
4. * 4.170 Safety	31
5. * 5.60 Expenses	36
6. * 5.220 Substitute Teachers	40
7. * 6.60 Curriculum Content	42
8. * 6.310 Credit for Alternative Courses	48
9. * 7.70 Attendance and Truancy	53
10. * 7.100 Health, Eye, and Dental Examinations	57
11. * 7.190 Student Discipline	61
12. * 7.250 Student Support Services	73
13. * 7.260 Exemption from Physical Education	75
14. * 7.270 Administering Medicines to Students	77
15. * 7.290 Suicide and Depression Awareness	80
16. * 7.305 Student Athlete Concussions and Head Injuries	84
G. * Building & Student Discipline Reports	
1. * RCES (K-2) Principal - Margaret Hahn	88
2. * RCES (3-5) Principal - Andy Thomann	
3. * RCMS Principal - Cris Edwards	90
4. * RCMS Assistant Principal/Athletic Director - Darrell Houchin	91
5. * RCHS Principal - Chad LeCrone	92
6. * RCHS Assistant Principal - Andy Julian	93
7. * RCHS Athletic Director - Curt Nealis	
8. * Special Education - Mick Whittler	95
9. * Program Administrator - Jennifer Tedford	
V. Financial Reports	
<i>As always, if you have questions regarding the financial reports or bills, please contact me prior to the meeting. Our total bill list is \$415,619.51.</i>	
A. Treasurer's Report	96
B. Balance Sheet	97
C. Approval of Bills and Payroll	102
D. All Other Financial Reports	
1. Comparison of Funds - December 2017 with December 2018	150
2. Monthly Financial Report	151
3. Financial Update/Review	205
4. Other	207
VI. Administrative Reports	
A. Superintendent's Report	

I will give a brief report on the following items:

1. First Midstate Presentation by David Pistorius
2. Annual State of the District 208
3. RCHS Renovation Update
4. Statements of Economic Interest

Please find Statements at your place and fill our for Sonja to file at the Richland County Clerk's office. We need to have them back by January 25th so we can have them filed by February 1st.

B. Assistant Superintendent's Report

VII. Unfinished Business

VIII. New Business

- A. Resolution providing for the issue of General Obligation School Bonds (Alternate Revenue Source), Series 2019, of the District, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof. 211

B. Approve Construction Management Firm Contract

C. Approve Amended Architectural Firm Contract

- D. Approve Bus Bids 252
I recommend the 2019 Bus Bid be awarded to Central States Bus Sales, Inc. See the attached recommendation summary.

- E. Approve Substitute Teacher Handbook and Training Program 258

IX. Executive Session

We will need a motion to enter Executive Session to discuss the following items:

- A. To Consider Information Regarding Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Individual Employees
- B. To Discuss Student Disciplinary Cases
- C. To Discuss Matters of Possible or Pending Litigation
- D. To Discuss Matters of Closed Session Minutes

X. Resignation(s)

- A. School Nurse 268
We have received Kara (Garner) Russo's resignation as high school nurse effective the end of the 2018-2019 school year. I recommend approval.

XI. Employment

- A. Bus Driver 269
Brent Inyart recommends the full-time employment of Shirley Piton as bus driver effective immediately. Her VITA is attached. I recommend approval.

- B. Volunteer Coaches 270

Curt Nealis recommends the appointment of Kristin Flanagan as RCHS Volunteer Cheer Coach for the 2019 season. Darrell Houchin recommends the appointment of Tyra (Holt) Cycholl as RCMS Volunteer Track Coach for the

2019 track season. I recommend approval.

XII. Approve Updated Non-certified Handbook

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XIII. Adjournment

***The next regular meeting will be held on Thursday, February 21, 2019 at 7:00 p.m
in the RCMS Library.***

Minutes of a Regular Meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Jasper, Lawrence and Wayne, in the State of Illinois, held in the District Office Board Room, 1100 E. Laurel St., Olney, Illinois, Thursday, December 20, 2018.

AGENDA #I - “Call to Order & Pledge of Allegiance” – The meeting was called to order at the hour of 7:02 p.m. by Mr. Jeff Wilson, President of the Board of Education. The meeting opened with the Pledge of Allegiance.

AGENDA #II - “Roll Call” - The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mrs.Carolyn Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mrs. Cindy Lockley, Mr. Steve Marrs, Mr. Leon Redman, and Mr. Jeff Wilson. Members absent at roll call: None. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent of Schools; Mr. Chad LeCrone, RCHS Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Mick Whittler, Special Education Director; Mrs. Jennifer Tedford; and Mrs. Sonja Music, Recording Secretary.

*Note: Mr. Andy Julian arrived at 8:03 p.m.

(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Jeff Wilson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office and the website of this school district.)

AGENDA #III - “Recognition and Comments from Employees and Public” – Mrs. Margaret Hahn announced that the Richland County Elementary School has been recertified as a Lighthouse School and read a letter from Sean Covey. **Document Registry 18-12-02**

AGENDA #IV – “Consent Agenda”

#IV-A. Minutes of Special Meetings - Regular and Closed Minutes of the Special Meetings of Tuesday, November 13, 2018 and Thursday, December 6, 2018.

#IV-B. Destruction of Closed Session Audio Recordings –Regular Meeting of June 15, 2017.

#IV-C. Perusal of Closed Session Minutes – Regular & Special Meetings of January 18, 2018; February 15, 2018; March 15, 2018; April 19, 2018; May 17, 2018; & June 21, 2018.

#IV-D. Communication - The Board received the following communication:

1. Thank you from RCES 3rd grade team for the mugs given in recognition of American Education Week.
2. Thank you from Kelli Prevo for the mug given in recognition of American Education Week.
3. Thank you from Larry Brian for the wind chimes sent following the death of Larry's mother-in-law.

#IV-E. November FOIA Log – The Board received one FOIA request in the month of November from Smart Procure requesting information about the district's purchase orders since August 23, 2018 and a list of all vendors. **Document Registry 18-12-03**

#IV-F. Policies for First Consideration - The Board approved the following policies for First Consideration: 1) 2.80 Board Member Oath and Conduct; 2) 2.120 Board Member Development; 3) 4.45 Insufficient Fund Checks & Debt Recovery; 4) 4.170 Safety; 5) 5.60 Expenses; 6) 5.220 Substitute Teachers; 7) 6.60 Curriculum Content; 8) 6.310 Credit for Alternative Courses; 9) 7.70 Attendance and Truancy; 10) 7.100 Health, Eye, and Dental Examinations; 11) 7.190 Student Discipline; 12) 7.250 Student Support Services; 13) 7.260 Exemption from Physical Education; 14) 7.270 Administering Medicines to Students; 15) 7.290 Suicide and Depression Awareness; 16) 7.305 Student Athlete Concussions and Head Injuries. **Document Registry 18-12-04** Policy 5.30 Hiring Process & Criteria was removed due to a request from the Board to revise the nepotism portion of the policy.

#IV-G. Building & Athletic Reports - Written reports were presented by Principals and Administrators – RCES, Margaret Hahn and Andy Thomann; RCMS, Cris Edwards and Darrell Houchin; RCHS, Chad LeCrone and Andy Julian; and Special Education Director, Mick Whittler.

AGENDA #IV – “Adoption of Items Listed on Consent Agenda”

Board Action: Mr. Kinkade made a motion to approve the items as presented on the Consent Agenda. Mrs. Brooks seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #V – “Financial Reports”

#V-A. Treasurer’s Report – The monthly treasurer’s report was presented.

#V-B. Balance Sheet – The monthly balance sheet was presented.

#V-C. Approval of Bills & Payroll – The listing of current bills, in the amount of \$606,517.54, to date of listing, and district payroll for the month of November was presented for payment. Payroll for personnel on regular employment status for the month of December 2018 is the same as for the month of November 2018 with the following:

ADDITIONS: Andrew Pottorff, RCHS Custodian

DELETIONS: None

CHANGES: None

#V-D. All Other Financial Reports:

1. Comparison of Funds –November 2017 with November 2018
2. Monthly Financial Report
3. Financial Update/Review – Mr. Bussard reported that the State of Illinois has issued vouchers to the school district of just over \$1 million.

Board Action: Mrs. Brooks made a motion to approve treasurer’s report, bills, payroll, and other financial reports as presented. Mr. Cline seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #VI – “Administrative Reports”

#VI-A. Superintendent’s Report

1. **RCHS Renovation Update**– The Superintendent gave a brief update on the RCHS Renovation and reported that he is looking at another date for a recommendation for the second bond sale.

#VI-B. Assistant Superintendent's Report

1. **School Resource Officer** – The Assistant Superintendent reported that the new school resource officer will begin duties on January 7, 2019.
2. **ALICE Training** – The Assistant Superintendent reported that the district's school safety team and school resource officer will be attending two days of training in January to become ALICE certified. ALICE (Alert, Lockdown, Inform, Counter, Evacuation) is the number one response protocol endorsed by the U.S. Department of Education and the Illinois State Board of Education. As part of the district-wide ALICE certification, every employee in the school district will participate in an E-learning module, beginning in February.
3. **Social Worker Update** – The Assistant Superintendent also reported that the social worker that was hired in August 2018 has been working in each of the district's buildings and doing very well. Mrs. VanGundy will be present at the February board meeting to give a report to show the type of work she is doing.

AGENDA #VII – “Unfinished Business” – None.

AGENDA #VIII – “New Business”

#VIII-A. Approve 2018 Tax Levy – The Superintendent recommended approval of the 2018 Tax Levy with a 4.99% increase from the 2017 levy and total amount levied, which includes bonds, is \$10,553,476. **Document Registry 18-12-05**

Board Action: Mr. Cline made a motion to approve the 2018 Tax Levy as presented. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#VIII-B. Approve 2019-2020 Risk Management Plan – The Superintendent recommended approval of the 2019-2020 Risk Management Plan as presented. **Document Registry 18-12-06**

Board Action: Mrs. Lockley made a motion to approve the 2019-2020 Risk Management Plan as presented. Mrs. Brooks seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yeas and 0 nay votes, the Chair declared the motion carried.

#VIII-C. Approve Fuel Bid – The Superintendent recommended the fuel bid for unleaded gasoline (87 Octane with Ethanol) at a firm price of \$1.80 per gallon and diesel fuel (Premium ULS w/ 5%) at a firm price of \$2.27 per gallon awarded to Wabash Valley Service Co. **Document Registry 18-12-07**

Board Action: Mr. Redman made a motion to approve the fuel bid for unleaded gasoline (87 Octane with Ethanol) at a firm price of \$1.80 per gallon and diesel fuel (Premium ULS w/ 5%) at a firm price of \$2.27 per gallon awarded to Wabash Valley Service Co. Mr. Kinkade seconded the motion and on a roll call vote the following members voted yeas:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yeas and 0 nay votes, the Chair declared the motion carried.

#VIII-D. Approve Bus Specifications – The Superintendent recommended approval of the bus specifications presented for the possibility of purchasing three buses for the 2019-2020 school year. **Document Registry 18-12-08**

Board Action: Mr. Cline made a motion to approve the bus specifications as presented. Mr. Marrs seconded the motion and on a roll call vote the following members voted yeas:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yeas and 0 nay votes, the Chair declared the motion carried.

#IX-E. Approve Construction Management Firm Pending Execution of Contract – The Board received four responses from Construction Management Firms requesting the opportunity to interview for the high school addition and renovation project. The Superintendent recommended approval of Poettker Construction as Construction Management Firm pending execution of a contract. In the event of a lack of approved contract with Poettker Construction, the Board's second choice is Holland Construction and third choice is River City Construction.

Board Action: Mrs. Brooks made a motion to approve Poettker Construction as Construction Management Firm for the high school addition and renovation project pending execution of a contract. Second choice is Holland Construction and third choice is River City Construction.

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #IX – “Executive Session” - Mr. Kinkade made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; 2(c)(9) of the Open Meetings Act to consider Student Discipline Cases; 2(c)(11) of the Open Meetings Act to consider litigation, probable or pending; and 2(c)(21) of the Open Meetings Act to consider closed meeting audio recordings. Mr. Cline seconded the motion and on a viva voce (by the voice) vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried. A closed session was held beginning at 8:27 p.m.

Closed Meeting Ended: Mr. Kinkade made a motion to adjourn the closed meeting and reconvene in open session. Mrs. Lockley seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: Mr. None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 8:36 p.m.

AGENDA #X - “Resignations” – The Superintendent recommended approval of the following resignations:

#X-A. RCHS Assistant Soccer Coach – Mitchel Burgener

#X-B. RCHS Head Cheer & Dance Coach – Breann Milam

Board Action: Mr. Cline made a motion to approve the resignations of Mitchel Burgener as RCHS Assistant Soccer Coach and Breann Milam as RCHS Head Cheer & Dance Coach. Mr. Kinkade seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XI – “Employment” – The Superintendent recommended approval of the following employment matters:

#XI-A. Transfer Bus Driver to Food Service Staff Member – Cheryl Ginder (effective January 7, 2019)

#XI-B. RCES Paraprofessionals – Brooke Armstrong & Amanda Brinkley (effective December 21, 2018)

#XI-C. RCES Teacher Assistant – Allison Rhoden (effective January 7, 2019)

#XI-E. RGHS Assistant Cheer Coach – Hailey Flanagan

#XI-F. RGHS Dance Coach – Tasha Thuftedal

#XI-G. 2018-2019 Spring Coaching Recommendations - Julia Thrasher (Head Softball Coach); Jessica VanDyke (Assistant Soccer Coach); Matt McLaren (Head Baseball Coach); Tony Duenas and Patrick Mehaffey (Fresh/Soph Baseball Coaches); Ryan Denton (Head Boys’ Track Coach); Amy Julian (Head Girls’ Track Coach); Chuck Snyder and Matt Music (Assistant Track Coaches); Drew Muston (Head Boys’ Tennis Coach); Amy Stallard (Head Girls’ Soccer Coach); and Eduardo Mayorga (Assistant Girls’ Soccer Coach)

#XI-H. 2019-2020 Administrative Position – Andy Thomann as RGHS Principal

Board Action: Mrs. Lockley made a motion to approve the transfer of Cheryl Ginder from bus driver to food service staff member; the employment of Brooke Armstrong & Amanda Brinkley as Paraprofessionals, Allison Rhoden as Teacher Assistant, Hailey Flanagan as RGHS Assistant Cheer Coach, Tasha Thuftedal as RGHS Dance Coach; Andy Thomann as RGHS Principal; and the following 2018-2019 spring coaching recommendations: Julia Thrasher (Head Softball Coach); Jessica VanDyke (Assistant Soccer Coach); Matt McLaren (Head Baseball Coach); Tony Duenas and Patrick Mehaffey (Fresh/Soph Baseball Coaches); Ryan Denton (Head Boys’ Track Coach); Amy Julian (Head Girls’ Track Coach); Chuck Snyder and Matt Music (Assistant Track Coaches); Drew Muston (Head Boys’ Tennis Coach); Amy Stallard (Head Girls’ Soccer Coach); and Eduardo Mayorga (Assistant Girls’ Soccer Coach). Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mr. Kinkade, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#XI-D. RCHS Head Cheer Coach – The Superintendent recommended the employment of Rachel Snyder as RCHS Head Cheer Coach.

Board Action: Mrs. Brooks made a motion to approve the employment of Rachel Snyder as RCHS Head Cheer Coach. Mr. Cline seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: None. Members Absent: None. Members Abstaining: Mr. Kinkade. Having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XII - “Reinstatement of Sick Days” – The Superintendent recommended approval of the reinstatement of sick days for the following personnel:

#XII-A. RCMS Paraprofessional – June Doss (43.5 days for absence to care for daughter March through May 2007)

#XII-B. Bus Driver – Chris Borah (38.5 days for absence from October 23, 2017 through December 22, 2017)

Board Action: Mr. Redman made a motion to approve the reinstatement of 43.5 sick days for June Doss and 38.5 sick days for Chris Borah. Mr. Cline seconded the motion and on a roll call vote the following members voted yea:

Mrs. Brooks, Mr. Cline, Mrs. Lockley, Mr. Marrs, Mr. Redman, and Mr. Wilson. Members voting nay: Mr. Kinkade. Members Absent: None. Having received 6 yea and 1 nay votes, the Chair declared the motion carried.

AGENDA #XIII - “Adjourn”

Board Action: Mr. Cline made a motion to adjourn. The next Regular Meeting will be Thursday, January 17, 2019, at **7:00 p.m.** in the Richland County Elementary School Library. Mr. Kinkade seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 9:01 p.m.

Approved:

President: _____

Secretary: _____

MINUTES OF CLOSED MEETING OF BOARD OF EDUCATION

Richland County Community Unit School District No. 1

Held During Regular Meeting, Thursday, December 20, 2018

Minutes of a closed meeting of the Board of Education of Richland County Community Unit School District No. 1, Counties of Richland, Clay, Lawrence, Wayne and Jasper, in the State of Illinois, held during a duly convened (special) public meeting, in the Richland County District Office Board Room, 1100 E. Laurel St., Olney, Illinois, in the aforesaid school district, Thursday, December 20, 2018.

Present were the following members of the Board of Education: Mrs.Carolyn Brooks, Mr. Alex Cline, Mr. Steve Kinkade, Mrs. Cindy Lockley, Mr. Steve Marrs, Mr. Leon Redman, and Mr. Jeff Wilson. Member(s) absent: None.

Also present, in addition to Board Members: Mr. Larry Bussard, Superintendent of Schools; Mr. Chris Simpson, Assistant Superintendent; Mr. Chad LeCrone, RCHS Principal; Mr. Andy Julian, RCHS Assistant Principal; Mrs. Cris Edwards, RCMS Principal; Mr. Darrell Houchin; Mrs. Margaret Hahn, RCES (Grades K-2) Principal; Mr. Andy Thomann, RCES (Grades 3-5) Principal; Mr. Mick Whittler, Special Education Director; Mrs. Jennifer Tedford, Program Administrator; and Mrs. Sonja Music, Recording Secretary.

Purpose: Under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under Section 2(c)(9) to consider student disciplinary cases; under Section 2(c)(11) to consider litigation; and under Section 2(c)(21) to consider closed meeting audio recordings.

Motion to hold a closed meeting was made by Mr. Kinkade and seconded by Mr. Cline. The motion carried on viva voce vote (by the voice) with all members present and voting yea. The closed meeting started at 8:27 p.m.

Matters Discussed: The following matters were reviewed and/or discussed in the closed meeting:

1. **Resignations** – The Superintendent will in open session recommend the approval of the resignation of two high school coaches.
2. **Employment** – The Superintendent will in open session recommend the transfer of one bus driver to food service staff member and employment of two paraprofessionals, one teacher assistant, one head cheer coach, one assistant cheer coach, one dance coach, spring coaches, and one administrator.
3. **Reinstatement of Sick Days** – The Superintendent will in open session recommend the reinstatement of sick days for one paraprofessional and one bus driver.
3. **Destruction of Audio Recordings** – No discussion of destruction of audio recordings as the Board of Education did not request to have audio recordings of the closed session of the Regular Meeting of June 15, 2017 be removed from the consent agenda for review.

No formal actions were taken during the closed meeting, which was in session from 8:27 p.m. to 8:36 p.m. The closed meeting ended after a motion by Mr. Kinkade, seconded by Mrs. Lockley.

Approved: President: _____

Secretary: _____

Date Opened to Public Record: _____

Richland County Board
of Education & Administration

Thank you so much
for the beautiful
arrangement. Cathy
loved working for the
school district. Your
kindness is greatly
appreciated.

The family of
Catherine Steber

To thank you for your
kindness
and sympathy
at a time
when it was
deeply appreciated

General Personnel

Hiring Process and Criteria ¹

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment.² The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board.³ If the Superintendent's recommendation is rejected, the Superintendent must submit another.⁴ No individual will be employed who has been convicted of a criminal offense listed in Section 5/21B-80(c) of the School Code. ⁵

All applicants must complete a District application in order to be considered for employment. ⁶

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.⁷

¹ State or federal law controls this policy's content. This policy contains an item on which impact bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

² See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Districts may not classify a job as either a *male* or *female* job. 29 C.F.R. §1604.5, 34 C.F.R. §106.55.

³ Boards must consider the superintendent's recommendations concerning, among other things, "the selection, retention, and dismissal of employees," 105 ILCS 5/10-16.7. The board may want to use this alternative sentence:

All personnel decisions are made by the Board, but only on the recommendation of the Superintendent. Subject to an applicable collective bargaining agreement in effect on 6-13-11, a board that fills a "new or vacant teaching position" must select a candidate based on: (1) certifications, (2) qualifications, (3) merit and ability (including performance evaluation, if available), and (4) relevant experience. 105 ILCS 5/24-1.5. The statute does not define "new or vacant teaching positions." The requirement does not apply to filling vacant positions under 105 ILCS 5/24-12 (reduction in force and recall). Consult the board attorney about these issues.

⁴ An additional optional sentence follows:

The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

⁵ 105 ILCS 5/10-21.9(c); 105 ILCS 5/21B-80, amended by P.A. 99-667, allows individuals with criminal histories involving certain drug convictions to apply for or to reinstate their educator licenses seven years after their sentence for the criminal offense is completed. Consult the board attorney about whether the board wants to continue prohibiting employment for any individual who has a criminal history involving these exempted drug offenses.

⁶ Any person who applies for employment as a teacher, principal, superintendent, or other certificated employee who willfully makes a false statement on his or her application for employment, material to his or her qualifications for employment, which he or she does not believe to be true, is guilty of a Class A misdemeanor. 105 ILCS 5/22-6.5. District employment applications must contain a statement to this effect. Id. Each employment application for these positions must state the following (Id.):

Failure to provide requested employment or employer history which is material to the applicant's qualifications for employment or the provision of statements which the applicant does not believe to be true may be a Class A misdemeanor.

⁷ 105 ILCS 5/10-16.7. The foundation for a productive employment relationship begins with a board's policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at: www.iasb.com/pdf/found_prin.pdf.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict. ⁸

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law.⁹ When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed.¹⁰ The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database.¹¹ The School Code requires the Board

See also 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, for best practice discussions about establishing the board-superintendent employment relationship and contract.

⁸ Job descriptions will become the basis for categorizing a teacher into one or more positions that the teacher is qualified to hold for reduction in force (RIF) dismissal and recall purposes. 105 ILCS 5/24-12(b). A board should consult with its attorney to review its current list of job descriptions and discuss the district's specific responsibilities.

A job description is evidence of a position's *essential functions*. 29 C.F.R. §1630.2(n). The Americans with Disabilities Act (ADA) protects individuals who have a disability and are qualified, with reasonable accommodation, to perform the *essential functions* of the job. 42 U.S.C. §12101 *et seq.*, amended by the ADA Amendments Act (ADAAA), Pub. L. 110-325. Determining which functions are essential may be critical to determining if an individual with a disability is qualified. An individual is qualified to perform a job even though he or she is unable, due to a disability, to perform tasks which are incidental to the job. Only when an individual is unable to perform the *essential functions* of a job may a district deny the individual employment opportunities. 29 C.F.R. §1630.2(m). For a definition of essential functions see *Id.* at 1630.2(n). Whether a particular function is essential is a factual determination.

Important: The ADAAA makes significant changes to the ADA's definition of disability that broadened the scope of coverage and overturned a series of U.S. Supreme Court decisions that made it difficult to prove that an impairment was a qualifying disability. There is information about the regulations and a link to them at: www.eeoc.gov/laws/regulations/adaaa_fact_sheet.cfm. Consult the board attorney regarding how these amendments impact the district's hiring processes.

⁹ The policy's requirements on criminal records checks for applicants for employment are mandated by 105 ILCS 5/10-21.9. See administrative procedure 5:30-AP2, *Investigations*, for the process and positions requiring criminal background investigation. The Statewide Sex Offender Database (a/k/a Sex Offender Registry) is available at: www.isp.state.il.us/sor. The Statewide Murderer and Violent Offender Against Youth Database is available at: www.isp.state.il.us/cmvo/. See policy 4:60, *Purchases and Contracts*, for requirements concerning criminal background checks of employees of contractors who have *direct, daily contact* with students.

¹⁰ *Id.* If a board wants to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9, including the federal *Rap Back Service* (20 ILCS 2630/3.3, added by P.A. 100-718) and/or checks through consumer reporting agencies regulated by the Fair Credit Reporting Act (15 U.S.C. § 1681 *et seq.*), consult the board attorney. For more detailed information, see the laws listed in sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, under the checklist item entitled **Conditions of Employment**, in the **Other Background Check Laws** row.

¹¹ 105 ILCS 5/10-21.9(b) and 105 ILCS 5/21B-10. The School Code requires the board president to keep a conviction record confidential. It is impossible to know whether a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases on a successful superintendent candidate will come back with a conviction record.

Therefore, in accordance with best practice (ensuring compliance and aligning with good governance principles), this policy does not assign a designee for the board president to complete this task. However, to

President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for purposes of clarifying the information, the Ill. Dept. of State Police and/or Statewide Sex Offender Database. ¹² The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete an Immigration and Naturalization Service Form as required by federal law. ¹³

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in Section 5/21B-80 of the School Code or who falsifies, or omits facts from, his or her employment application or other employment documents.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following: ¹⁴

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position. ¹⁵

balance the requirement to keep conviction records confidential with the practical implementation of ensuring a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases are performed on each successful superintendent applicant, a board president may want to designate the duty to order these checks to the individuals otherwise listed in 105 ILCS 5/10-21.9(b). Those individuals include the board president, the superintendent or designee, regional superintendent (if the check was requested by the district), state superintendent of schools, state Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for clarification purposes, the Ill. Dept. of State Police and/or Statewide Sex Offender Registry.

¹² *Id.* at 5/10-21.9(b). The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. Many districts delegate this task in the hiring process to a human resources department.

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center."

¹³ Immigration Reform and Control Act, 8 U.S.C. §1324a *et seq.* Consult with the board attorney regarding the district's rights and responsibilities under all Illinois laws if the district uses any electronic employment verification system, including *E-Verify* and/or the Basic Pilot Program. 820 ILCS 55/. This statute urges employers who voluntarily use *E-Verify* (formerly known as the Basic Pilot/Employment Eligibility Verification Program) to consult the Ill. Dept. of Labor's website for current information on the accuracy of *E-Verify* and to review and understand their legal responsibilities relating to the use of any electronic employment verification systems. See f/n 2 in 5:150-AP, *Personnel Records*, for a more detailed discussion of *E-Verify* issues.

- ¹⁴ As an alternative to describing the prohibited investigations, a board may substitute this sentence: The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) claim(s) made or benefit(s) received under Workers' Compensation Act; and (3) access to an employee's or applicant's social networking website, including a request for passwords to such sites.

The default policy provision and the alternative stated above – whichever is selected – may be made a prohibition rather than a duty of the superintendent; to do this, delete the stricken text as follows: "The Superintendent shall ensure that the District does not engage ..."

2. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act. ¹⁶
3. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such sites accounts. ¹⁷
4. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Nepotism

Richland County CUSD #1 is committed to a policy of employment and advancement based on qualifications and merit. The school district does not discriminate in favor of or in opposition to the employment of relatives.

A person in an administrative or supervisory role within Richland County CUSD #1 (including district administrators, building administrators, school board members, head custodians, office managers, etc.) cannot use his/her authority or position with the district to benefit or to disadvantage another employee in a familial relationship. Although all such potential misuses of authority cannot be listed here, examples include an employee signing an evaluation for a family member, participating in a job interview with a family member, or signing/approving a check payable to a family member.

¹⁵ Employee Credit Privacy Act, 820 ILCS 70/. This Act allows inquiries into an applicant's credit history or credit report or ordering or obtaining an applicant's credit report from a consumer reporting agency when a satisfactory credit history is an *established bona fide occupational requirement* of a particular position. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, the position's duties include custody of or unsupervised access to cash or marketable assets valued at \$2,500 or more.

¹⁶ Right to Privacy in the Workplace Act, 820 ILCS 55/10(a), amended by P.A. 99-610.

¹⁷ *Id.* at 55/10(b)(6)(B), amended by P.A. 99-610 (commonly known as the *Facebook Password Law*). A *personal online account* is defined as an online account used primarily by a person for personal purposes. *Personal online account* does not include an account created, maintained, used, or accessed for the business purpose of a person's employer or prospective employer. *Id.* at 55/10(b)(5), amended by P.A. 99-610. Bracketed explanations follow the statutory language:

"Nothing in this subsection shall prohibit or restrict an employer from complying with a duty to screen employees or applicants prior to hiring...provided that the password, account information, or access sought by the employer only relates to an online account that:

(A) an employer supplies or pays; or

(B) an employee creates or maintains on behalf of under the direction of an employer in connection with that employee's employment."

[Based on this explanation, it is implausible that an applicant would have an account, service, or profile for business purposes of a school employer.]

The statute specifically permits an employer to: (1) maintain workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use; and (2) monitor usage of the employer's (district's) electronic equipment and electronic mail. The statute also states that it does *not prohibit* an employer from obtaining information about an applicant or an employee that is in the public domain or that is otherwise obtained in compliance with the statute. Finally, the statute does not apply to all types of personal technology that employees may use to communicate with students or other individuals, such as text messages on a personal phone. Consult the board attorney about these issues.

“Familial relationship” within the meaning of this policy means two employees (or an employee and a job applicant) in the relationship of husband, wife, father, mother, brother, sister, son, daughter, uncle, aunt, nephew, niece, grandfather, grandmother, grandson or granddaughter, or any of those relationships arising as a result of marriage (for example, brother-in-law, step child, etc.). The term also includes domestic partners (a person with whom the employee’s life is interdependent and who shares a common residence) and, a daughter or son of an employee’s domestic partner.

In the course of employment, a person may rise to an administrative position and find himself/herself in a supervisory role of a family member. In this type of circumstance, the administrator must excuse himself/herself from performing an evaluation on a family member.

A school board member may be elected prior to the employment of a family member, or the family member may be hired prior to the board member being elected. In either circumstance, the board member should recuse himself/herself from any decision regarding the family member’s employment, advancement, or individual benefits/compensation. A board decision about a group of employees is not considered a violation of this policy (for example, if a board member’s family member is part of the education association, the approval of the teacher’s contract is for the group, not the individual employee; another example is the approval of a salary increase for all non-certified employees of which a family member is part of the group).

A job applicant should disclose any familial relationship during the application process. Potential familial relationships are indicated on the application form.

Prior to any employment offer, the immediate supervisor must complete a signed statement disclosing any familial relationship with the job candidate. This disclosure is to be reviewed by the superintendent of schools prior to a candidate being recommended to the board of education for employment.

Physical Examinations 18

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its

18 105 ILCS 5/24-5. According to this statute, “[a] new or existing employee may be subject to additional health examinations, including tuberculosis screening, as required by rules adopted by the Ill. Dept. of Public Health or by order of a local public health official.” The Ill. Dept. of Public Health does not require school employees to be screened for tuberculosis other than workers in child day care and preschool settings. 77 Ill.Admin.Code §696.140(a)(3).

The last sentence of the first paragraph exceeds State law requirements and may be deleted.

Note that while examination by a spiritual leader/practitioner is sufficient for purposes of leaves, the statute does not permit an examination by a spiritual leader/practitioner for initial employment exams. This difference may present a constitutional issue; contact the board attorney for an opinion if an applicant wants to use an examination by a spiritual leader/practitioner.

Federal law limits pre-employment medical inquiries to whether the applicant is able to perform job-related functions; required medical examinations of applicants is forbidden. American with Disabilities Act (ADA), 42 U.S.C. §12112(d)(2); see also f/n 8 for an explanation regarding the ADAAA. Districts may condition an employment offer on taking and passing medical inquiries or physical exams, provided that all entering employees in the same classification receive the same conditional offer.

branches, or an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, or an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity.¹⁹ The Board will pay the expenses of any such examination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

¹⁹ The State law (105 ILCS 5/24-5) allowing boards to require physicals of current employees "from time to time," is being superseded by the ADA (42 U.S.C. §12112(d)(4)). The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. *Id.* Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. Part 1630.2(r). See f/n 8 for an explanation regarding the ADAAA.

See the f/n 18 for a discussion of examinations by spiritual leaders/practitioners.

- LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/21B-10, 5/21B-80, 5/10-22.34, 5/10-22.34b, 5/22-6.5, and 5/24-5.
20 ILCS 2630/3.3, Criminal Identification Act.
820 ILCS 55/, Right to Privacy in the Workplace Act.
820 ILCS 70/, Employee Credit Privacy Act.
Americans with Disabilities Act, 42 U.S.C. §12112, and 29 C.F.R. Part 1630.
Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.
Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.
Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482(Ill. 1987).
Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).
Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).
- CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Educational Support Personnel - Duties and Qualifications)

General Personnel/Hiring Process and Criteria**Exhibit – Familial Relationship Disclosure**

Richland County CUSD #1 is committed to a policy of employment and advancement based on qualifications and merit. The school district does not discriminate in favor of or in opposition to the employment of relatives.

Prior to any employment offer, the immediate supervisor must complete a signed statement disclosing any familial relationship with the job candidate. This disclosure is to be reviewed by the superintendent of schools prior to a candidate being recommended to the board of education for employment.

Job Candidate & Position	_____
Description of Familial Relationship	_____
Immediate Supervisor's Signature	_____
Superintendent's Signature	_____
Date	_____

School Board

Board Member Oath and Conduct

Each School Board member, before taking his or her seat on the Board, shall take the following oath of office: ¹

I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education² of Richland County Community Unit School District No. 1, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; **and**

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Richland County Community Unit School District No. 1;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Richland County Community Unit School District No. 1; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

¹ Although the policy is not required by State or federal law, each board member, before taking his or her seat on the board, must take an oath in substantially the form given in the statute as reprinted in this sample policy. 105 ILCS 5/10-16.5, amended by P.A. 100-1055, eff. 1-1-19. Districts often ask whether this applies only to newly elected board members or to all members elected and/or re-elected. To assure compliance, those members that are newly elected or appointed and returning by re-appointment and/or re-election should take the oath as the board determines it should be administered, i.e., examine the board's policy or its current practice for administering the oath of office.

This policy contains the verbatim oath because many of its provisions have policy implications. However, if a board prefers to remove the oath from the policy, it should replace the first sentence with this alternative:

Each Board member, before taking his or her seat on the Board, shall take the oath of office as prescribed in Section 10-16.5 of the School Code.

² Replace "Board of Education" with "Board of School Directors" throughout, when applicable.

The Board President will administer the oath in an open Board meeting; in the absence of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath. ³

The Board adopts the Illinois Association of School Boards' *Code of Conduct for Members of School Boards*.⁴ A copy of the *Code* shall be displayed in the regular Board meeting room.

LEGAL REF.: 105 ILCS 5/10-16.5.

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the School Board; Indemnification), 2:50 (Board Member Term of Office), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational School Board Meeting)

³ Optional - State law allows the board to determine how the oath is administered. 105 ILCS 5/10-16.5, amended by P.A. 100-1055, eff. 1-1-19. Use the following alternative if a board does not want anyone to administer the oath:

Each Board member who is taking office shall read the oath during an open meeting and swear or affirm to follow it as indicated in the oath.

⁴ Although national and state associations have developed codes of conduct, each board may find it helpful, as part of its self-evaluation process, to consider what behavior members expect from each other. The resulting ethics statement may serve as an important step in new member orientation. For IASB resources, see:

www.iasb.com/training/sch_bd_resources.cfm and www.iasb.com/training/schoolboardgovernancebooklet.pdf.

School Board

Board Member Development ¹

The School Board desires that its individual members learn, understand, and practice effective governance principles.² The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training ³

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities within the first year of his or her first term. ⁴
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once. ⁵
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date. ⁶

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training. ⁷

¹ State law governs the mandatory board member training provisions in this sample policy.

² The IASB *Foundational Principles of Effective Governance* is available online at: www.iasb.com/principles.cfm.

³ A board may omit the description of mandatory training requirements by deleting "~~that are described below~~" and deleting the numbered list.

⁴ 105 ILCS 5/10-16a.

⁵ 5 ILCS 120/1.05(b) and (c). IASB is an authorized provider of this training.

⁶ 105 ILCS 5/24-16.5. This mandatory training requirement was phased-in as districts implemented evaluations that incorporate student growth as a significant factor, otherwise known as Performance Evaluation Reform Act (PERA) evaluations. The implementation timeline for PERA evaluations varied from district to district but all districts must implement PERA evaluations. After the implementation of PERA evaluations, a district may use an optional alternative evaluative dismissal process using the PERA evaluation. Before voting on a dismissal based upon an optional alternative evaluative dismissal process, a board member must complete a training program on PERA evaluations. IASB is an authorized provider of this training. For more information about PERA, see *PERA Overview for School Board Members*, iasb.com/law/pera.cfm.

⁷ 105 ILCS 5/10-16a requires each school district to post on its website, if any, the names of all board members who have completed the minimum of four hours of training described in #1. Recognizing that a board may want to highlight all training and development achievements, the sample policy extends this reporting requirement to all training and development activities. For a website reporting template, see 2:120-E2, *Website Listing of Development and Training Completed by Board Members*.

A board may choose to strictly follow the statute by using the following alternative: "The Superintendent or designee shall post on the District website the names of all Board members who have completed the professional development leadership training described in number 1, above."

Professional Development; Adverse Consequences of School Exclusion; Student Behavior ⁸

The Board President or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, **appropriate and available supportive services for the promotion of student attendance and engagement**, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement. ⁹

New Board Member Orientation ¹⁰

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member. ¹¹
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2.
105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of School Board Meetings)

⁸ Optional. 105 ILCS 5/10-22.6(c-5), amended by P.A. 100-810, eff. 1-1-19. Information about professional development opportunities is available through IASB's Online Learning Center (OLC). Inquire at: onlinelearning@iasb.com.

⁹ Boards are not required to conduct self-evaluations, but may hold a closed meeting with representatives of a State association authorized under Article 23 of the School Code for the purpose of discussing self-evaluation practices and procedures, or professional ethics. 5 ILCS 120/2(B)(6).

¹⁰ New board member orientation is a critical step in helping new board members become effective and in promoting a smooth functioning *new team*. The first paragraph should be customized to add references to the IASB policy services that the district receives, e.g., **PRESS**, **PRESS Online**, **School Board Policies Online**, and **PRESS Plus**.

¹¹ See 2:120-E1, *Guidelines for Serving as a Mentor to a New School Board Member*.

Operational Services

Insufficient Fund Checks and Debt Recovery

Insufficient Fund Checks 1

The Superintendent or designee is responsible for collecting up to the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason. The Superintendent is authorized to contact the Board Attorney whenever necessary to collect the returned check amount, fee, collection costs and expenses, and interest.

Delinquent Debt Recovery 2

The Superintendent is authorized to seek collection of delinquent debt owed the District to the fullest extent of the law. 3

A Local Debt Recovery Program may be available through the Illinois Office of the Comptroller (IOC) in the future. To participate in it, an intergovernmental agreement (IGA) between the District and the IOC must be in existence. The IGA establishes the terms under which the District may refer a delinquent debt to the IOC for an offset (deduction). The IOC may execute an offset, in the amount of the delinquent debt

1 State law controls this policy's content. 810 ILCS 5/3-806 authorizes a \$25.00 collection fee whenever a check is not honored upon presentation because the individual does not have an account with the bank, the individual does not have sufficient funds in his or her account, or the individual does not have sufficient credit with the bank. This fee may be considered punitive considering several banks rarely charge this amount for an insufficient funds check. To allow more flexibility for the superintendent and his or her designees to charge the full collection fee of \$25.00, a portion thereof, or none of it, the first sentence states "up to the maximum fee." Boards choosing to allow this flexibility should discuss equal protection issues with the board attorney. As a general rule, any flexibility should be applied with uniform rules to all individuals and/or groups to avoid triggering the Constitution's Equal Protection Clause.

Boards that wish to charge the maximum fee in all circumstances should delete the words *up to* in the first sentence: "The Superintendent or designee is responsible for collecting ~~up to~~ the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason."

2 This section is optional but because the policy's title refers to debt recovery, at least the first sentence should be retained.

The Ill. Office of the Comptroller (IOC) operates an Offset System for collecting debt owed to the State, political subdivisions of the State, and school districts by persons receiving payments from the State. Seeking debt recovery through an offset of a future payment the State makes to a debtor is optional. The requirements in this policy for obtaining an offset are either in statute or the IOC's intergovernmental agreement (IGA). 15 ILCS 405/10.05 and 10.05d. The first step to participate is to enter into the IGA with the IOC's office. Contact a Local Debt Recovery Program (LDRP) manager with the IOC to join. Program managers work one-on-one with districts. The LDRP's general number is 855/881-2301 and email is LDRPhelpdesk@illinoiscomptroller.gov. Contact the board attorney for advice and assistance.

While this paragraph is not a prerequisite to participation in the LDRP, it will help the board's monitoring function by identifying the Program's important components. Moreover, it serves as an element of due process by informing the public and the district's debtors that the district will collect debt through the LDRP.

The Hunger-Free Students' Bill of Rights Act (HFSBRA) (105 ILCS 123/, added by P.A. 100-1092) allows districts with *participating schools* under the National School Lunch and Child Nutrition Acts (defined in 7 C.F.R. Parts 210, 220, and 245) to seek an offset under the State Comptroller Act (15 ILCS 405/) when they have made reasonable efforts, for at least one year, to collect a debt owed for meals and snacks in the amount of no less than \$500 from a student's parent or guardian.

3 There are methods other than the IOC's LDRP to collect delinquent debts owed to the school district, i.e., small claims court, private collection agencies, etc. If the district decides it will not ever seek to enter the IOC's Local Debt Recovery Program, keep the first sentence and delete everything after it.

owed to the District, from a future payment that the State makes to an individual or entity responsible for paying the delinquent debt.

The Superintendent or designee shall execute the requirements of the IGA. While executing the requirements of the IGA, the Superintendent or designee is responsible, without limitation, for each of the following:

1. Providing a District-wide, uniform, method of notice and due process to the individual or entity against whom a claim for delinquent debt payment (*claim*) is made. Written notice and an opportunity to be heard must be given to the individual or entity responsible for paying a delinquent debt before the claim is certified to the IOC for offset. The notice must state the claim's amount, the reason for the amount due, the claim's date or time period, and a description of the process to challenge the claim. If reimbursable meals or snacks provided under the Hunger-Free Students' Bill of Rights Act are the basis of the District's delinquent debt claim of no less than \$500, the notice must be sent to a student's parent(s)/guardian(s) only after: (a) the student owes the District more than five meals and/or snacks; (b) the Superintendent or designee made: (i) repeated contacts to collect the amounts owed, and (ii) reasonable efforts to collect the amount due for at least one year; and (c) the District requested the student's parent(s)/guardian(s) to apply for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, and they either: (i) did not qualify, or (ii) refused to apply.⁴
2. An individual or entity challenging a claim shall be provided an informal proceeding to refute the claim's existence, amount, or current collectability; the decision following this proceeding shall be reviewable.
 - a. If a waiver of student fees is requested as a challenge to paying the claim, and the waiver of student fees is denied, an appeal of the denial of a fee waiver request shall be handled according to 4:140, *Waiver of Student Fees*. If no waiver of student fees is requested, reviews regarding payment of the claim shall be handled according to this policy before certification to the IOC for offset.
 - b. If application for meal benefits pursuant to policy 4:130, *Free and Reduced-Price Food Services*, is requested as a challenge to paying the claim, and the request is denied, an appeal of the denial of the request shall be handled according to 4:130, *Free and Reduced-Price Food Services*. If no request for meal benefits is received, review of the claim's payment shall be handled according to this policy before certification to the IOC for offset.
3. Certifying to the IOC that the debt is past due and legally enforceable, and notifying the IOC of any change in the status of an offset claim for delinquent debt.

⁴ Optional. For districts that do not participate in free and reduced-price meal programs under the National School Lunch and Child Nutrition Acts (defined in 7 C.F.R. Parts 210, 220, and 245), delete this sentence and ~~105 ILCS 123/, Hunger-Free Students' Bill of Rights Act~~ from the Legal References. Inclusion of this sentence does not obligate a district to pursue all such delinquent debt claims. The district has discretion in this area, provided its recovery efforts are pursued on a non-discriminatory basis.

For participating districts that do not want this sentence, delete it.

For participating districts that wish to retain this sentence, the HFSBRA (105 ILCS 123/, added by P.A. 100-1092), allows school districts to determine a lower amount than five meals to trigger contact with a student's parent/guardian to collect owed monies.

For districts that want to set a lower amount than the equivalent of five meals, delete ~~five~~ and insert: *[number]*. Be sure that this sentence's number matches the required notice in 4:130-E, *Free and Reduced-Price Food Services; Meal Charge Notifications*. Before the board and the superintendent engage in a conversation about lowering this number, the superintendent may want to consider a conversation with his or her staff regarding the logistics of contacting a student's parent(s)/guardian(s) more than once per week (five lunches (the law states one free lunch or snack per day)) as setting a lower number may be impracticable for staff members to implement.

Note: Deletion may affect a district's ability to enter any future IOC Offset System for collecting debt owed to school districts by persons receiving payments from the State. See f/n 2, above.

4. Responding to requests for information from the IOC to facilitate the prompt resolution of any administrative review requests received by the IOC.

LEGAL REF.: 15 ILCS 405/10.05 and 10.05d.
105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.
810 ILCS 5/3-806.

Operational Services

Safety 1

Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event.² The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan(s) addressing prevention, preparation, response, and recovery for each school;³
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices;⁴ and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones. ⁵

School Safety Drill Plan 6

¹ State law requires a policy on several topics in this policy and otherwise controls this policy's content. Topics previously assigned to this code number were moved in May 2014 and placed in 4:100, *Insurance Management* and 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

² This simple end statement should be discussed and altered accordingly before board adoption. Ask: what effect or impact will this statement have on the students and the community?

³ The term *emergency operations and crisis response plan* is used because federal agencies refer to school *emergency operations plans* and the School Safety Drill Act (105 ILCS 128/) refers to *emergency and crisis response plans*.

See administrative procedure 4:170-AP1, *Comprehensive Safety and Security Plan*. This procedure follows the recommendations in the *Guide for Developing High-Quality School Emergency Operations Plans*, produced by a collaboration of federal agencies in June 2013 at: remis.ed.gov/docs/REMS_K-12_Guide_508.pdf. The *Guide* informs schools what they *need* to do, not *what* to do. It recommends a process for developing, implementing, and continually refining a school emergency operations plan as well as a discussion of its form, function, and content.

The Ill. State Board of Education (ISBE) maintains a comprehensive website on school emergency and crisis response planning in compliance with the School Safety Drill Act and Joint Rules of the Office of the State Fire Marshal and ISBE (29 Ill.Admin.Code Part 1500), at www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx. ISBE's website includes a *Sample School Emergency Operations Plan* which aligns with the federal *Guide for Developing High-Quality School Emergency Operations Plans*.

⁴ Required by 105 ILCS 128/20(b) and 105 ILCS 5/10-20.14(c) for all students. See 4:110-AP3, *School Bus Safety Rules*.

⁵ 105 ILCS 5/10-20.28. Consider discussing with local law enforcement what its preference would be and encourage staff and students to follow the recommendation. A wave of 911 cell phone calls can jam phone lines. Student use of cell phones is addressed in 7:190, *Student Behavior*.

625 ILCS 5/12-610.1(e) prohibits wireless telephone use at any time while operating a motor vehicle on a roadway in a school speed zone except for: (1) highway construction or maintenance workers within their work zones; (2) any use for emergency purposes; (3) law enforcement officers or emergency responders performing their duties; (4) a person using a wireless telephone in voice-operated mode with or without use of a headset; (5) a person with technology that uses a single button to initiate or terminate a voice communication, e.g., *HandsFreeLink®*; and (6) a person using an electronic communication device solely to report an emergency and for continued communication with emergency personnel. 625 ILCS 5/12-813.1 limits cell phone use by school bus drivers; see policy 4:110, *Transportation*.

⁶ Each of the listed drills is required by the School Safety Drill Act. Each drill's requirements are comprehensively covered in 4:170-AP1, *Comprehensive Safety and Security Plan*. For information about documenting minimum compliance with the School Safety Drill Act, see www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx.

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act (105 ILCS 128/):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators or school support personnel. ⁷

Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act (105 ILCS 128/) and the Joint Rules of the Office of the State Fire Marshal and the Ill. State Board of Education (ISBE). 29 Ill.Admin.Code Part 1500. ⁸

Automated External Defibrillator (AED) ⁹

The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one automated external defibrillator (AED) to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the

^{105 ILCS 5/2-3.12(f)} authorizes the Ill. State Fire Marshal or a qualified fire official to whom the Ill. State Fire Marshal has delegated his or her authority to conduct an annual fire safety inspection of each school building, provided the inspection is coordinated with the regional superintendent. See also 105 ILCS 5/3-14.21(c) and 23 Ill.Admin.Code §180.300(b). To effectively implement this law and ensure the education of students in the district is not disturbed, school officials should discuss with the State Fire Marshal and regional superintendent whether written notice may be provided to the principal requesting to schedule a mutually agreed upon time.

⁷ 105 ILCS 128/20(c), amended by P.A. 100-996, eff. 1-1-19.

⁸ The School Safety Drill Act requires each school board or its designee to conduct one annual meeting at which it reviews each building's emergency and crisis response plan, protocols, and procedures and each building's compliance with the school safety drill plan. 105 ILCS 128/25 and 128/30; 29 Ill.Admin.Code Part 1500. If the board uses a designee, it should preferably be someone other than the District Safety Coordinator to assure an unbiased audit. The statute contains detailed requirements. The board or its designee must: (1) complete a one-page report certifying that the review took place, among other things; (2) send a copy of the report to each participating party; and (3) send a copy of the report to the appropriate Regional Superintendent. ISBE's website contains a suggested annual review checklist and a report form to document compliance at: www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx.

⁹ Each indoor and outdoor physical fitness facility serving at least 100 individuals must "adopt and implement a written plan for responding to medical emergencies that occur at the facility during the time that the facility is open for use by its members or by the public." The facility must file the plan with the Ill. Dept. of Public Health (IDPH). In addition, each indoor facility must have at least one AED on the premises, and each outdoor facility must house an AED in a building, if any, that is within 300 feet of the outdoor facility. See the statute and administrative rules for the other numerous mandates: 210 ILCS 74/, Physical Fitness Facility Medical Emergency Preparedness Act; 77 Ill.Admin.Code Part 527. Also see 4:170-AP6, *Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED*.

District.¹⁰ The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH.¹¹ This policy does not create an obligation to use an AED.

Carbon Monoxide Alarms ¹²

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved *carbon monoxide alarms* or *carbon monoxide detectors*,
2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

Soccer Goal Safety ¹³

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the IDPH. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

Unsafe School Choice Option ¹⁴

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

¹⁰ 77 Ill.Admin.Code §527.600(d), (f).

¹¹ 210 ILCS 74/15(c); 77 Ill.Admin.Code §527.700.

¹² 105 ILCS 5/10-20.57, added by P.A. 99-470 and amended by P.A. 99-642. *Carbon monoxide detector* and *detector* mean a device having a sensor that responds to carbon monoxide gas and that is connected to an alarm control unit and approved in accordance with rules adopted by the Ill. State Fire Marshal. *Approved carbon monoxide alarm* or *alarm* means a carbon monoxide alarm that complies with all the requirements of the rules and regulations of the Ill. State Fire Marshal, bears the label of a nationally recognized testing laboratory, and complies with the most recent standards of the Underwriters Laboratories or the Canadian Standard Association. 430 ILCS 135/5.

Consult both the board attorney and the local fire officials about whether a school building is exempt from this law. Remove this subhead if the board attorney determines that every building across the entire school district is exempt. The law applies to school buildings that have or are close to any *sources of carbon monoxide*; however, it does not specifically define what that means. 430 ILCS 135/20 defines exemptions for residential units and may provide guidance on the exemption for schools. The law also fails to define *carbon monoxide emitting device*, which triggers the placement point in a school building for a carbon monoxide alarm or carbon monoxide detector.

¹³ Include this section **only if** the school district owns and controls a movable soccer goal Movable Soccer Goal Safety Act, a/k/a *Zach's Law*, 430 ILCS 145/. The Act requires: (1) organizations that own and control a movable soccer goal to create a soccer goal safety and education policy that outlines how the organization will specifically address the safety issues associated with movable soccer goals; and (2) the IDPH to provide technical assistance materials. See <http://dph.illinois.gov/topics-services/prevention-wellness/injury-violence-prevention/soccer-goal-safety>.

¹⁴ This topic must be covered in board policy. 105 ILCS 5/10-21.3a. See also 20 U.S.C. §7912. ISBE maintains a list of persistently dangerous schools. Districts having only one school may substitute the following for this paragraph:

The unsafe school choice option provided in State law permits students to transfer to another school within the District in certain situations. This transfer option is unavailable in this District because the District has only one school or attendance center. A student, who would otherwise have qualified for the choice option, or such a student's parent/guardian, may request special accommodations from the Superintendent or designee.

Districts with each grade in only one attendance center may substitute the following for this paragraph:

The unsafe school choice option provided in State law permits students to transfer to another school within the District in certain situations. This transfer option is unavailable in this District because each grade is in only one attendance center. A student, who would otherwise have qualified for the choice option, or such a student's parent/guardian, may request special accommodations from the Superintendent or designee.

1. All students attending a persistently dangerous school, as defined by State law and identified by the ISBE.
2. Any student who is a victim of a violent criminal offense, as defined by 725 ILCS 120/3, that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

Lead Testing in Water ¹⁵

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the Ill. Plumbing License Law and guidance published by the IDPH.¹⁶ The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.¹⁷

Emergency Closing

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property. ¹⁸

¹⁵ 225 ILCS 320/35.5, added by P.A. 99-922 and amended by P.A. 100-103. Requires that each source of potable water in school buildings constructed on or before 1-1-00, which may be occupied by more than 10 children in grades pre-K through 5, be tested for lead. Testing for buildings constructed prior to 1-1-87 must have been conducted by 12-31-17. 225 ILCS 320/35.5(c)(4). Testing for buildings constructed between 1-2-87 and 1-1-00 must be conducted by 12-31-18. *Id.* By 6-30-19, the IDPH will determine whether it is necessary and appropriate to require testing for buildings constructed after 1-1-00. 225 ILCS 320/35.5(d).

Boards may, by resolution, use excess taxes levied for fire prevention, safety, energy conservation, and school security purposes for sampling lead in drinking water in schools and for repair and mitigation due to lead levels in the drinking water supply. 105 ILCS 5/17-2.11(j)(1), amended by P.A. 99-922.

¹⁶ 225 ILCS 320/35.5(e) requires the IDPH to post on its website guidance on mitigation actions for lead in drinking water, and ongoing water management practices, in schools. On 5-9-17, the IDPH posted *Mitigation Strategies for Lead Found in School Drinking Water* at: www.dph.illinois.gov/sites/default/files/publications/school-lead-mitigation-strategies-050917.pdf. **Note:** Page 2 of *Mitigation Strategies* states "IDPH is requiring the mitigation strategies and requirements contained in this guidance document to be followed for all plumbing fixtures identified with any level of lead," however the statute does not authorize the IDPH to impose such additional requirements.

¹⁷ If any samples taken in the school exceed five parts per billion, a district must provide individual notification of sampling results, via written or electronic communication, to parent(s)/guardian(s) of all enrolled students that must include: (1) the corresponding sampling location within the school building; and (2) the U.S. Environmental Protection Agency's website for information about lead in drinking water at: www.epa.gov/ground-water-and-drinking-water/basic-information-about-lead-drinking-water. 225 ILCS 320/35.5(c)(3). If any samples taken in the school are at or below five parts per billion, notification may be made in the same manner or by posting on the school's website. *Id.*

¹⁸ When a school is closed or its starting time is delayed due to adverse weather conditions or a health or safety threat, the district may count a partial day of attendance as a full day for State aid purposes, provided: (1) at least one hour of instruction was provided or the normal start time was delayed; and (2) the superintendent provides the Regional Superintendent or the Suburban Cook County Intermediate Service Center, whichever is appropriate, with a written report in support of the partial day within 30 days. 105 ILCS 5/18-12.

105 ILCS 5/18-12.5 governs claiming State aid if a district closes one or more schools, but not all schools, during the public health emergency, as determined by ISBE in consultation with the IDPH.

LEGAL REF.: 105 ILCS 5/10-20.2, 5/10-20.57, 5/18-12, and 5/18-12.5.
105 ILCS 128/, School Safety Drill Act, implemented by 29 Ill.Admin.Code Part 1500.
210 ILCS 74/, Physical Fitness Facility Medical Emergency Preparedness Act.
225 ILCS 320/35.5, Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Screening;
Notifications), 4:180 (Pandemic Preparedness), 5:30 (Hiring Process and Criteria),
8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other
Organizations and Agencies)

General Personnel

Expenses ¹

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution.² Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee,³ (2) anyone's personal expenses,⁴ or (3) entertainment expenses.⁵ Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.⁶ **The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence.**⁷ Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense advancements, reimbursements, or purchase orders that show the following: ⁸

¹ State law controls this policy's content. 105 ILCS 5/10-9, 5/10-10, and 5/22-1 (no compensation allowed, conflicts of interest prohibited); 105 ILCS 5/10-22.32 (expense advancements); 820 ILCS 115/9.5, added by P.A. 100-1094, eff. 1-1-19 (regulation of employee expenditures under the Ill. Wage Payment and Collection Act)(WPCA) and the Local Government Travel Expense Control Act (ECA) 50 ILCS 150/10, added by P.A. 99-604 (regulation of travel expenses). See the third paragraph in f/n 3 of policy 2:125, *Board Member Compensation; Expenses*.

105 ILCS 5/10-22.32 states that "[t]he school board may advance to teachers and other certified employees the anticipated actual and necessary expenses incurred in attending meetings that are related to that employee's duties and will contribute to the professional development of that employee." This policy expands beyond those two categories (105 ILCS 5/10-20) of employees, and the limited purpose of attending meetings, to reimburse all employees for approved expenses necessary for the employee to perform his or her duties.

The WPCA, 820 ILCS 115/9.5, added by P.A. 100-1094, eff. 1-1-19, defines *necessary expenditures* as all reasonable expenditures or losses required of the employee in the discharge of employment duties and that inure to the primary benefit of the employer.

This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. If a local collective bargaining agreement contains a provision on expenses, consult the board attorney about how this policy may impact it.

² 50 ILCS 150/10, added by P.A. 99-604. See f/ns 4 through 8 in policy 2:125, *Board Member Compensation; Expenses*, for more discussion.

For a sample resolution, see 2:125-E3, *Resolution to Regulate Expense Reimbursements*.

³ 105 ILCS 5/10-22.32. The final paragraph of this law prohibits money for expenses to be advanced or reimbursed to any person other than a board member or employee of the district.

⁴ Optional. *Personal expenses* are not defined in 50 ILCS 150/25, added by P.A. 99-604 or 105 ILCS 5/10-22.32. Consult the board attorney about this term and delete it only at the direction of the board attorney. Excluding personal expenses from advancements, reimbursements, and purchase orders is a generally-accepted best practice. The practice also aligns well with the State's widely-accepted transparency movement. Reimbursing personal expenses is also a magnet for the media.

⁵ 50 ILCS 150/25, added by P.A. 99-604.

⁶ *Id.*

⁷ Optional. 820 ILCS 115/9.5, added by P.A. 100-1094, eff. 1-1-19. The purpose of this sentence is to provide information to employees and the community about WPCA exclusions from reimbursable expenses.

⁸ 50 ILCS 150/20, added by P.A. 99-604. The School Code uses the term *voucher* for expense advancements (105 ILCS 5/10-22.32); the ECA requires submission of itemized, signed, standardized forms. Both 5:60-E1, *Employee Expense Reimbursement Form* and 5:60-E2, *Employee Estimated Expense Approval Form* incorporate *voucher* into the ECA's requirement to use standardized forms. See f/n 12 below, and see also f/n 20 of policy 2:125, *Board Member Compensation; Expenses*, for more discussion.

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.⁹
3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.¹⁰
4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.¹¹

Advancements

The Superintendent may advance expenses to teachers and other licensed employees for the anticipated actual and necessary expenses to be incurred while attending meetings that are related to their duties and will contribute to their professional development,¹² provided they fall below the maximum allowed in the Board's expense regulations.¹³

Expense advancement requests must be submitted to the Superintendent or designee on the District's standardized estimated expense approval form for employees. After spending expense advancements, employees must use the District's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts.¹⁴ Any portion of an expense advancement not used must be returned to the District.¹⁵ Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Additionally, while the WPCA (820 ILCS 115/9.5(a)) allows employees to submit a signed statement regarding any receipts when supporting documentation is nonexistent, missing, or lost, 820 ILCS 115/9.5(b) outlines that employers are not liable for expenditure amounts that exceed the specifications or guidelines the employer has established for necessary expenditures. The ECA requires districts to establish such specifications and guidelines. 50 ILCS 150/10 and 20, added by P.A. 99-604 (regulation of travel expenses).

⁹ 50 ILCS 150/20(2) and (3). This sentence mirrors the statute. The term *offices* is not defined. Consult the board attorney about whether inserting *job titles* would be sufficient for this requirement.

¹⁰ *Id.* at (4).

¹¹ *Id.*

¹² 105 ILCS 5/10-22.32 authorizes advancements for the listed items. This statute addresses expense advancements for certain activities; its language pre-dates the ECA and is narrower than the ECA. This policy seeks to reconcile the differences by separating advancements into a separate subhead. See f/n 8 above, and see also f/n 20 of policy 2:125, *Board Member Compensation; Expenses*, for more discussion.

¹³ 50 ILCS 150/10 and 20, added by P.A. 99-604. This phrase recognizes that while advancements are allowed in these situations, they should remain below the MARA set by the board.

¹⁴ 50 ILCS 150/20, added by P.A. 99-604.

¹⁵ This paragraph's provisions are required by 105 ILCS 5/10-22.32.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible, employees should seek pre-approval of expenses¹⁶ by providing an estimation of expenses on the District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

Exceeding the Maximum Allowable Expense Amount(s)¹⁷

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.¹⁸

Registration¹⁹

When possible, registration fees will be paid by the District in advance.

Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Copies of airline tickets must be attached to the expense form.

¹⁶ Optional. Consult the board attorney to determine whether a pre-approval process is appropriate for the district. Neither 105 ILCS 5/10-22.32 (expense advancements) nor 50 ILCS 150/ (expense reimbursements and estimates) address expense *pre-approvals*. 50 ILCS 150/20 states: "an *estimate* if expenses have not been incurred ..." **or** "a *receipt* ... if the expenses have already been incurred," suggesting no pre-approval is necessary. However, pre-approval is a best practice, and an employee who incurs expenses without pre-approval may run the risk that his or her expenses will not be approved. On the other hand, submitting estimated expenses for approval begs a pre-approval process, and some attorneys may read the law to require pre-approval of expenses. The pre-approval process also provides school officials with better information for financial planning.

Consult the board attorney to determine whether a pre-approval process is appropriate for the district. If it is required, ensure that 2:125-E3, *Resolution to Regulate Expense Reimbursements* reflects the district's specific pre-approval requirements. For an example of a standardized *estimated* expense form that could be used as a form of pre-approval, see 5:60-E2, *Employee Estimated Expense Approval Form*. The form provides three methods for employees to submit estimated expenses: providing estimated expenses (50 ILCS 150/), expense advancements for the specific activities (105 ILCS 5/10-22.32), or a purchase order.

¹⁷ 50 ILCS 150/ does not define *maximum allowable reimbursement amount* (MARA). Consult the board attorney to assist with a conversation about how much authority the board wishes to delegate to the superintendent for purposes of setting the MARA. Topics for these conversations are listed in f/n 8 of policy 2:125, *Board Member Compensation; Expenses*.

¹⁸ 50 ILCS 150/10 and 15. See f/n 13 in policy 2:125, *Board Member Compensation; Expenses* for more discussion.

¹⁹ Amend the language in subheads **Registration**, **Travel**, **Meals**, **Lodging**, and **Miscellaneous Expenses** to align with the MARA defined in the board's expense regulation resolution. See 2:125-E3, *Resolution to Regulate Expense Reimbursements* for a sample resolution.

See f/ns 4 and 8 in policy 2:125, *Board Member Compensation; Expenses*, for further discussion about the board's power to set the expense regulations by policy (105 ILCS 5/10-20) and clarify considerations and unanswered questions surrounding its statutorily-imposed duty to set a MARA (50 ILCS 150/10, added by P.A. 99-604).

2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
5. Taxis, airport limousines, or other local transportation costs.

Meals

Meals charged to the District should represent mid-fare selections for the hotel/meeting facility or general area.²⁰ Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

LEGAL REF.: 50 ILCS 150/, Local Government Travel Expense Control Act.
105 ILCS 5/10-22.32.
820 ILCS 115/9.5, Ill. Wage Payment and Collection Act.

CROSS REF.: 2:125 (Board Member Compensation; Expenses), 2:240 (Board Policy Development),
4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards)

²⁰ Alternatively, a board could set a daily limit on meal costs, such as:

Employees will be reimbursed for meal costs and tips up to \$_____ per day consistent with the maximum reimbursement amount(s) set by the Board.

But see also f/n 8 of policy 2:125, *Board Member Compensation; Expenses* and ensure this amount is consistent with the MARA set by the board resolution.

Professional Personnel

Substitute Teachers ¹

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license **or short-term substitute license** and may teach in the place of a licensed teacher who is under contract with the Board.² There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows: ³

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License⁴ or Educator License with Stipulations⁵ may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.
3. **A short-term substitute teacher holding a short-term substitute teaching license may teach for any one licensed teacher under contract with the District only for a period not to exceed five consecutive school days.** ⁶

The Illinois Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed **120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom.** Beginning July 1, 2020, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists. ⁷

¹ State law controls this policy's content. Policy 5:30, *Hiring Process and Criteria*, contains the requirements for pre-employment investigations, e.g., a finger-print based criminal history records check. See also 5:30-AP2, *Administrative Procedure - Investigations*. Each board may require new substitute teacher employees to furnish evidence of physical fitness to perform duties assigned and must require new substitute teacher employees to furnish evidence of freedom from communicable disease. 105 ILCS 5/24-5(b-5), added by P.A. 100-855. Evidence may consist of a physical examination, which must be performed within 90 days before the time it is presented to the board, and the substitute teacher bears the cost of the physical examination. *Id.* A new or existing substitute teacher may also be subject to additional health examinations as required by the Ill. Dept. of Public Health or by order of a local public health official. *Id.*

² 23 Ill.Admin.Code §1.790(a)(2), added by 41 Ill.Reg. 6924, requires that any individual who serves as a substitute teacher for driver's education be endorsed for driver's education pursuant to 23 Ill.Admin.Code §25.100(k), amended at 42 Ill.Reg. 8884.

³ Substitute teaching licenses are governed by 105 ILCS 5/21B-20(3), amended by P.A. 100-596; 23 Ill.Admin.Code §1.790, amended at 42 Ill.Reg. 11551; and 23 Ill.Admin.Code §25.520, amended at 42 Ill.Reg. 8930.

⁴ Professional educator licenses are governed by 105 ILCS 5/21B-20(1) and 23 Ill.Admin.Code Part 25, amended at 42 Ill.Reg. 8830.

⁵ Educator licenses with stipulations are governed by 105 ILCS 5/21B-20(2), amended by P.A. 100-596, and 23 Ill.Admin.Code Part 25, amended at 42 Ill.Reg. 8830. 105 ILCS 5/21B-20(2)(E), amended by P.A. 100-13, permits an individual who holds a valid career and technical educator endorsement on an Educator License with Stipulations but who does not hold a bachelor's degree to substitute teach in career and technical education classrooms. Similarly, 105 ILCS 5/21B-20(2)(F), amended by P.A. 100-13, permits an individual who holds a provisional or part-time provisional career and technical educator endorsement on an Educator License with Stipulations but who does not hold a bachelor's degree to substitute teach in career and technical education classrooms.

⁶ 105 ILCS 5/21B-20(4), added by P.A. 100-596. Districts may not hire a short-term substitute teacher for teacher absences lasting six or more days. *Id.*

⁷ 40 ILCS 5/16-118, amended by P.A. 100-596 (specifying permissible paid days and hours for TRS annuitants), and 16-150.1, amended by P.A. 100-743 (TRS annuitants may return to teaching in a subject shortage area until 6-30-19). Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center."

The School Board establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits. ⁸

Short-Term Substitute Teachers ⁹

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program.¹⁰ Short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.¹¹

Emergency Situations ¹²

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.: 105 ILCS 5/10-20.67 (P.A. 100-596, final citation pending), 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).
23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

⁸ If a board provides substitute teachers other benefits, it may consider listing them here.

⁹ 105 ILCS 5/21B-20(4), added by P.A. 100-596, governs Short-Term Substitute Teaching Licenses, which may be issued from 7-1-18 until 6-30-23. Short-Term Substitute Teaching Licenses are not eligible for endorsements. *Id.* Applicants for a Short-Term Substitute Teaching License must hold an associate's degree or have completed at least 60 credit hours from a regionally accredited institution of higher education. Individuals who have had their Professional Educator License or Educator License with Stipulations suspended or revoked are not eligible to be short-term substitutes. *Id.* Short-term substitutes may not be hired for teacher absences lasting six or more days. *Id.* 105 ILCS 5/21B-20(4) repeals on 7-1-23.

¹⁰ 105 ILCS 5/10-20.67 (final citation pending), added by P.A. 100-596, requires boards to conduct this training. This requirement provides an opportunity for each board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject. Each board may then want to have a conversation with the superintendent and direct him or her to develop a curriculum for a short-term substitute teacher training program that provides individuals who hold a Short-Term Substitute Teaching License with information on curriculum, classroom management techniques, school safety, and district and building operations. See also 5:220-AP, *Substitute Teachers*, and f/n 3 in 5:220-AP. These expectations will be most effective when they reflect local conditions and circumstances. Training and curriculum for a short-term substitute teacher training program may be subjects of mandatory collective bargaining, therefore consulting with the board attorney should be a part of this process. A district would commit an unfair labor practice by implementing new programs for staff without first offering to negotiate them with the applicable exclusive bargaining representative.

School boards may choose to also offer this training program to individuals who hold a Substitute Teaching License and/or substitute teachers holding a Professional Educator License. This provision repeals on 7-1-23.

¹¹ See f/n 6.

¹² 105 ILCS 5/21B-20(3). An *emergency situation* is defined as one where an unforeseen vacancy has occurred and (i) a teacher is unable to fulfill his or her contractual duties, or (ii) the district's teacher capacity needs exceed previous indications and the district is actively engaged in advertising to hire a fully licensed teacher for the vacant position.

Use this alternative for districts in suburban Cook County: replace "Regional Office of Education" with "appropriate Intermediate Service Center."

Instruction

Curriculum Content 1

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics,² (f) social studies, (g) art, (h) music,³ and (i) drug and substance abuse prevention.⁴ A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level.⁵ Before the completion of grade 5, students will be offered at least one unit of cursive instruction.⁶
2. In grades 9 through 12, subjects include:⁷ (a) language arts, (b) writing intensive course, (c) science, (d) mathematics,⁸ (e) social studies including U.S. history, American government and, for students entering the 9th grade in the fall of 2016 and each year after it, one semester of

¹ Districts must have a policy on physical education (23 Ill.Admin.Code §1.425, amended by 42 Ill. Reg. 11540) and what grade level(s) students will be offered cursive writing instruction (105 ILCS 5/27-20.7, added by P.A. 100-548). Policies on the remaining topics in this policy are optional. State or federal law controls this policy's content. 23 Ill.Admin.Code §1.420, amended at 42 Ill. Reg. 11527, recommends that activities, including student internships and observations of government in action, be a part of the instructional program where appropriate.

² 105 ILCS 5/2-3.156 requires the Ill. State Board of Education (ISBE) to coordinate, adapt and develop middle and high school math curriculum models. There is no consistent definition for *middle school* or *high school* in either State or federal law. Districts are not required to use ISBE's models and may develop their own mathematics curricula.

The purpose of the math curriculum models will be to aid school districts and teachers in implementing the *Common Core Standards*. The ISBE has adopted new math and English language arts (ELA) standards for K-12 education referred to as the *New Ill. State Learning Standards Incorporating the Common Core*. The goal of incorporating the *Common Core Standards* into the *State Goals for Learning* is to better prepare Ill. students for success in college and the workforce in a competitive global economy. See <https://www.isbe.net/Documents/ccs-faq-0813.pdf>.

The terms *Common Core Standards* and the *New Ill. State Learning Standards Incorporating the Common Core* are synonymous. Referencing the *Ill. Learning Standards* includes them both. That is because they are incorporated by reference into ISBE's rules and *State Goals for Learning*. A district that wants to include the term *Common Core Standards* in its policy may do so; however, districts should understand that referring to the *Common Core Standards* only will cover only math and ELA learning standards and goals and not any other subject areas that the *Ill. Learning Standards* cover. The best practice is to continue using *Ill. Learning Standards*, which includes the *Common Core Standards*.

³ 23 Ill.Admin.Code §1.430.

⁴ 105 ILCS 5/27-13.2. House Resolution 824 (98th General Assembly, 2014) urges all Illinois schools to educate youth about the dangers of using heroin and the rising numbers of accidental deaths from heroin overdoses through comprehensive drug education programs, including the *Drug Abuse Resistance Education* (DARE) program. No guidance on age appropriate instruction for heroin abuse is provided in the resolution.

⁵ 105 ILCS 5/10-20.53.

⁶ 105 ILCS 5/27-20.7, added by P.A. 100-548, requires districts to offer students a unit of cursive instruction before they complete grade 5. Other than before completing grade 5, the law is silent about what grade level(s) in which students must receive their unit of cursive instruction. This provides an opportunity for a board to have a conversation with the superintendent about local community expectations and direct him or her to determine the appropriate grade level(s) in which students will be offered a unit of cursive instruction.

Use the following alternative if the board wants to specify grade level(s) before the end of grade 5 in which cursive instruction will be offered:

A unit of cursive instruction will be offered in grade(s) _____.

⁷ 105 ILCS 5/27-22; 23 Ill.Admin.Code §1.440.

⁸ 105 ILCS 5/2-3.156. See f/n 2.

105 ILCS 5/27-22(e)(3) allows the substitution of an advanced placement computer science course for a year of mathematics. For specific requirements, see 6:300-E2, *State Law Graduation Requirements*, and 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students*.

civics,⁹ (f) foreign language,¹⁰ (g) music, (h) art, (i) driver and safety education,¹¹ and (j) vocational education.

1. Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest.¹² The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom,¹³ (b) classroom instruction on distracted driving as a major traffic safety issue,¹⁴ (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches,¹⁵ and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement.¹⁶ Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle.¹⁷ The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration. ¹⁸

⁹ 105 ILCS 5/27-22, amended by P.A. 99-434 and P.A. 99-486. The statute specifically states that school districts may utilize private funding available for offering civics education.

¹⁰ The General Assembly encouraged school boards to implement American Sign Language courses into the school foreign language curriculum. 105 ILCS 5/10-20.52. Senate Joint Resolution 68 (96th General Assembly, 2010) encourages school districts to explore the introduction of Arabic as a foreign language in their curriculums.

¹¹ The ISBE rule on driver education personnel is found at 23 Ill.Admin.Code §252.40, amended at 42 Ill. Reg. 8957. School districts may contract with a commercial driver training school (CDTS) for driver education. 105 ILCS 5/27-24.2, amended by P.A. 100-465. To qualify to contract with a school district, a CDTS must: (a) hold a valid license issued by the Ill. Sec. of State; and (b) provide instructors who hold a valid Ill. teaching certificate or license. Id. A district contracting with a CDTS must provide a list to ISBE of the CDTS instructors. Id. The list must include the name, personal ISBE identification number, birth date and driver's license number of each instructor who will teach driver education. Id. Although a formal waiver for outsourcing of driver's education is no longer required, districts must consider their applicable collective bargaining agreement(s), board policy, and the reduction in force (RIF) provisions of the School Code as they relate to outsourcing of instructional staff. Consult the board attorney for guidance.

¹² 105 ILCS 5/27-24.2, amended by P.A. 100-465.

¹³ Id.

¹⁴ Id.

¹⁵ Id.

¹⁶ Id., amended by P.A. 99-720.

¹⁷ 105 ILCS 5/27-17.

¹⁸ The Ill. Vehicle Code, 625 ILCS 5/6-408.5, contains these requirements; they are paraphrased below and may be added to the policy or otherwise disseminated.

Before a certificate of completion will be requested from the Secretary of State, a student must receive a passing grade in at least eight courses during the two semesters last ending before requesting the certificate. A certificate of completion will not be requested for any person less than 18 years of age who has dropped out of school unless the individual provides:

1. Written verification of his or her enrollment in a high school equivalency or alternative education program or a high school equivalency certificate (formerly GED certificate);
2. Written verification that before dropping out, the individual had received passing grades in at least eight courses during the two previous semesters last ending before requesting a certificate;
3. Written consent from the individual's parent/guardian and the Regional Superintendent; or
4. Written waiver from the Superintendent of the School District in which the individual resides or resided at the time he or she dropped out of school, or from the chief school administrator with respect to a dropout who attended a non-public high school. A waiver may be given if the Superintendent or chief administrator deems it to be in the individual's best interests.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught. ¹⁹
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. ²⁰
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks*, and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response. ²¹
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. ²²
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process. ²³
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy

¹⁹ 105 ILCS 5/27-23.3.

²⁰ 105 ILCS 5/27-23.4.

²¹ 47 C.F.R. § 54.520 and 105 ILCS 5/27-13.3 control this section. "Grades kindergarten through 12" is used because federal law requires school districts that receive E-rate funding to certify that they have an Internet safety education policy for all minors. 47 C.F.R. §54.520(c)(1)(i). This federal law defines *minors* as any individual who has not attained the age of 17 years. 47 C.F.R. §54.520(a)(4)(i).

105 ILCS 5/27-13.3 requires a unit on Internet safety for students in grades 3 or above. It recommends seven topics for the unit on Internet safety and required ISBE to "make available resource materials for educating children regarding child online safety." It also invites schools to "adopt an age-appropriate curriculum for Internet safety instruction of students in grades kindergarten through 12."

For boards that do not receive E-rate funds and do not want to exceed the requirements of the School Code, replace this section with the following sentence: "In grades 3 or above, the curriculum contains a unit on Internet safety, the scope of which shall be determined by the Superintendent or designee."

²² 105 ILCS 5/27-12.

Because of the negative outcomes associated with bullying in schools, the Ill. General Assembly has also found "that [school districts] should educate students, parents, and [school district personnel] about what behaviors constitute prohibited bullying." 105 ILCS 5/27-23.7(a). A board may want to add the following option:

Instruction in all grades should include educating students about behaviors that violate Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

The Ill. General Assembly invited boards to "make suitable provisions for instruction in gang resistance education and training in all grades and include such instruction in the courses of study regularly taught in those grades." See 105 ILCS 5/27-23.10(c). A board that shares this concern may add the following option: "In addition, in all grades gang resistance education and training must be taught."

²³ 105 ILCS 5/27-3 requires the Pledge of Allegiance to be recited every day in elementary and secondary schools. Requirements for displaying a U.S. flag at each school and in each classroom are found in 5 ILCS 465/3 and 465/3a.

Note that the Illinois statute does not require every student to recite the *Pledge* – that kind of mandatory participation would violate the U.S. Constitution. Schools may not coerce a student into saying the *Pledge*, nor may they punish students for refusing to participate in any aspect of the flag ritual, including standing, saluting the flag, and reciting the *Pledge*. *West Virginia State Bd. of Educ. v. Barnett*, 319 U.S. 624 (1943); *Sherman v. Community Consolidated Sch. Dist. 21 of Wheeling Township*, 980 F.2d 437 (7th Cir. 1992). Consider using permissive rather than mandatory language to introduce the recitation of the *Pledge*, such as, "You may now stand to recite the *Pledge*." Schools may, of course, require that non-participants maintain order and decorum appropriate to the school environment.

lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent,²⁴ but at a minimum of three days per five-day week.²⁵ For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.²⁶

9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.²⁷
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension

²⁴ The phrase “after recommendation by the Superintendent” is optional. If a superintendent does not bring this topic to the board for discussion, the board may not have a trigger to make the determination.

²⁵ 23 Ill.Admin.Code §1.425(b), amended at 42 Ill. Reg. 11540.

²⁶ 105 ILCS 5/27-5 requires school boards to provide for students’ physical education and allows the P.E. course offered in grades 5 through 10 to include the health education courses required by State law. See also 23 Ill.Admin.Code §1.425, added at 40 Ill. Reg. 2990.

105 ILCS 5/27-6, amended by P.A. 100-465, describes when students may be excused from P.E. See also 23 Ill.Admin.Code §1.425(d), amended at 42 Ill. Reg. 11540.

105 ILCS 5/27-6, amended by P.A. 100-465, contains an exception to the minimum of three days per five-day week P.E. requirement for schools engaged in block scheduling; if this is applicable, substitute this sentence for the second-to-last sentence in this paragraph:

Unless otherwise exempted, all students are required to engage with such frequency as determined by the Board, but at a minimum of three days per five-day week, during the school day, except on block scheduled days, in a physical education course.

105 ILCS 5/27-6.5 describes physical fitness assessments required, beginning with the 2016-17 school year and every school year thereafter, for grades 3-12 in an effort to meet State Goal 20 of the Illinois Learning Standards for Physical Development and Health at: www.isbe.net/Pages/Physical-Education-and-Health.aspx. See also 23 Ill.Admin.Code §1.425 (f) and (h), amended at 42 Ill. Reg. 11540; ISBE’s *IL Fitness Assessments and Data Reporting Requirements Questions and Answers (Rev. 2-15-18)* at: www.isbe.net/Documents/fitness-asmt-faq.pdf.

105 ILCS 5/27-7 describes the goals and requirements for P.E. courses; these are re-stated in this sample policy.

²⁷ 105 ILCS 110/3 and 23 Ill.Admin.Code §1.420(n). Each school system shall provide a program in compliance with the Critical Health Problems and Comprehensive Health Education Act, 105 ILCS 110/. More detailed health education program content is described in administrative procedure 6:60-AP, *Comprehensive Health Education Program*. It includes the requirements for the development of a family life and sex education program (105 ILCS 5/27-9.1, amended by P.A. 100-684, and 110/3), among other health education topics including *teen dating violence* (105 ILCS 110/3.10, see 7:185, *Teen Dating Violence Prohibited* for the required “teen dating violence policy”) and cardiopulmonary resuscitation and automated external defibrillator use (105 ILCS 110/3).

Citations for letters (a) - (e) in this paragraph follow:

- (a) 105 ILCS 5/2-3.139 and 105 ILCS 5/27-7 (proper nutrition) and see also policy 6:50, *School Wellness*.
- (b) *Id.* (physical fitness) and see also policy 6:50, *School Wellness*.
- (c) *Id.* (sound mind and healthy body).
- (d) 105 ILCS 5/27-13.2 (dangers and avoidance of abduction). The Ill. Dept. of State Police and ISBE must develop instruction on child abduction prevention. 20 ILCS 2605/2605-480.
- (e) 105 ILCS 110/3 and 105 ILCS 5/10-23.13 a/k/a *Erin’s Law* (child sexual abuse prevention). *Erin’s Law* requires a policy addressing child sexual abuse prevention. A sentence in 6:60-AP, *Comprehensive Health Education Program* restates the basic recommendations for a child sexual abuse prevention program from page 16 of the *Erin’s Law* Taskforce Final Report (Report) to Governor Quinn at: www.isbe.net/Documents/erins-law-final0512.pdf. The professional educator training component of *Erin’s Law* is addressed in policy 5:100, *Staff Development Program*. The Report also encourages parental involvement because parents play a key role in protecting children from child sexual abuse.

of the regular classroom. A career awareness and exploration program must be available at all grade levels. ²⁸

11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system. ²⁹
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it. ³⁰
13. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State. ³¹
In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week. ³²
14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film. ³³
15. In all schools, the curriculum includes ~~a unit of instruction~~ instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan. ³⁴

²⁸ 23 Ill.Admin.Code §1.420(i). See 105 ILCS 435/Vocational Education Act.

²⁹ 105 ILCS 5/27-12.1, amended by P.A. 99-284; 23 Ill.Admin.Code §1.420(k). P.A. 99-284 added these new subjects to the required consumer education course: consumer debt, higher education student loans, and identity-theft security.

³⁰ 105 ILCS 5/27-13.1; 23 Ill.Admin.Code §1.420(l), amended at 42 Ill. Reg. 11535.

³¹ 105 ILCS 5/27-21; 23 Ill.Admin.Code §1.420(r).

³² Section 111 of Division J of Pub.L. 108-447, the Consolidated Appropriations Act, 2005, 12-8-04; 118 Stat. 2809, 3344-45 (Section 111). Section 111(b) states: “[e]ach educational institution that receives Federal funds for a fiscal year shall hold an educational program on the U.S. Constitution on September 17 of such year for the student served by the educational institution.”

³³ 105 ILCS 5/27-3.5. The Congressional Medal of Honor film is available on ISBE’s website for no cost at: www.isbe.net/Pages/Medal-of-Honor.aspx.

³⁴ 105 ILCS 5/27-20.3. The statute requires the school board to determine the minimum amount of instructional time. The sample policy complies by delegating this responsibility to the superintendent or designee.

16. In all schools, the curriculum includes **a unit of** instruction **as determined by the Superintendent or designee** on the history, struggles, and contributions of women. **35**
17. In all schools, the curriculum includes **a unit of** instruction **as determined by the Superintendent or designee** on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans. **36**
18. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by 105 ILCS 5/2-3.80. **37**
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement. **38**
20. **In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.** **39**

LEGAL REF.: Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.
 Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.
 47 C.F.R. §54.520
 5 ILCS 465/3 and 465/3a.
 20 ILCS 2605/2605-480.
 105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-24.2, 435/, and 110/3.
 625 ILCS 5/6-408.5.
 23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

35 105 ILCS 5/27-20.5. The statute requires the school board to determine the minimum amount of instructional time. The sample policy complies by delegating this responsibility to the superintendent or designee. House Resolution 365 (98th General Assembly, 2013) and Senate Resolution 1073 (98th General Assembly, 2014) both urge all Illinois educators to share with students of an appropriate age the story of *comfort women* when discussing the history of Asia or World War II, or the issue of human trafficking.

36 105 ILCS 5/27-20.4. The statute requires the school board to determine the minimum amount of instructional time. The sample policy complies by delegating this responsibility to the superintendent or designee. A school may meet this curriculum requirement through an online program or course. *Id.* as amended by P.A. 100-634.

37 105 ILCS 5/2-3.80(e) or (f), as applicable.

38 105 ILCS 5/27-23.8. The statute requires the school board to determine the minimum amount of instructional time. The sample policy complies by delegating this responsibility to the superintendent or designee. The statute requires that the instruction be founded on the principle that all students, including students with disabilities, have the right to exercise self-determination. It urges districts to request individuals with disabilities to assist with the development and delivery of this instruction and allows instruction to be supplemented by knowledgeable guest speakers.

39 105 ILCS 5/27-23.11, added by P.A. 100-1056, requires districts that maintain any of the grades kindergarten through 8 to adopt a policy. The law is silent about how to educate students on this topic. See 6:60-AP, E2, *Resources for Biking and Walking Safety Education*, for additional information.

Instruction

High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students ¹

Credit for Non-District Experiences ²

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses ³
4. College **or high school** courses offering dual credit **courses** at both the college and high school level ⁴

¹ State law requires that several of the programs in this policy be covered in policy. State law controls this policy's content. Note that 23 Ill.Admin.Code §1.420(b) requires "[e]very school district [to] have an organized plan for recording pupil progress and/or awarding credit, including credit for courses completed by correspondence, on line, or from other external sources, that can be disseminated to other schools within the State." Section 1.460 requires "[e]ach local board of education with a high school [to] adopt a policy which defines the board's position with reference to the awarding of high school credit on the basis of local examinations to pupils who have achieved the necessary proficiencies through independent study, either with or without private tutoring, or for work taken in or from another institution." 23 Ill.Admin.Code §1.460.

Sample policy 6:185, *Remote Educational Program*, provides for educational programs **delivered by the district** in a location outside of the school.

Sample policy 6:315, *High School Credit for Students in Grade 7 or 8*, allows students enrolled in grade 7 or 8 to enroll in a course required for high school graduation. 105 ILCS 5/27-22.10(a), amended by P.A. 99-189; 23 Ill.Admin.Code §1.440(c)(3).

² Each board may choose for which, if any, of the listed non-district experiences the district will grant high school credit. If a district does not grant credit for any of the listed activities, substitute the following alternative for all text in the entire section: "The District does not grant graduation credit for learning experiences that an enrolled student does not complete through the District."

³ 105 ILCS 5/27-22.1 provides that no fewer than 60 hours of classroom instruction in summer school is required for one semester of high school course credit. Districts may accept courses completed in a community college (CC) toward graduation. 23 Ill.Admin.Code §1.440(f). Superintendents, pursuant to 105 ILCS 5/10-21.4, must annually report to ISBE the number of students enrolled in accredited courses at any CC along with the name(s) and number(s) of the course(s) each student is taking.

⁴ The Dual Credit Quality Act (110 ILCS 27/) defines dual credit as a college course taken by a high school student for credit at both the college and high school level. 110 ILCS 27/5 and 105 ILCS 5/10-20.62(a), amended by P.A. 100-792, eff. 1-1-19. An instructor who teaches a dual credit course does not need the certification required by Article 21 of the School Code but must meet the standards set forth in 110 ILCS 27/20(1), (2), or (3), amended by P.A. 100-1049, eff. 1-1-19. Dual credit programs require: (a) a specific partnership agreement between the district and a CC, as long as the district is in the CC's jurisdiction (110 ILCS 27/16, added by P.A. 100-1049, eff. 1-1-19), or (b) cooperation between the school district and the institution providing the dual credit courses (see the Higher Education Student Assistance Act at 110 ILCS 947/10 for a definition of *institution*). If the district and CC cannot agree within 180 days of a district's initial request to enter into a partnership agreement, the two parties must use the model partnership agreement located at 110 ILCS 27/19, added by P.A. 100-1049, eff. 1-1-19.

5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education ⁵
6. Work-related training at manufacturing facilities or agencies in a **Youth Apprenticeship Vocational Education** Tech Prep Program ⁶
7. Credit earned in a Vocational Academy ⁷

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education; registered apprenticeship program.⁸ A student in grades 9-12 may satisfy one or more high school courses (including physical education)

After 1-1-19, out-of-state dual credit contracts are prohibited until a district first offers the CC in the district in which the district is located the opportunity to provide a dual credit course. 110 ILCS 27/17, added by P.A. 100-1049, eff. 1-1-19. In addition, a district seeking to enter into an agreement with an out-of-state institution must provide notice to the Ill. State Board of Higher Education (BHE) of its intent to which the BHE will have 30 days to provide the district with a list of in-state institutions that can provide the district an equivalent dual credit opportunity. *Id.* Agreements between a district and an out-of-state institution that were in effect before 1-1-19 will not be affected. *Id.* A high school evaluation of a dual credit program must also incorporate the analysis of data from the Ill. State Board of Education's (ISBE) statewide longitudinal data system (see the P-20 Longitudinal Education Data System Act, 105 ILCS 13/, for more information).

105 ILCS 5/10-20.62, added by P.A. 100-133 and renumbered by P.A. 100-792, eff. 1-1-19, requires school boards to require the district's high schools, if any, to inform all 11th and 12th grade students of dual enrollment and dual credit opportunities at public CCs for qualified students. Qualified students may enroll in an unlimited amount of dual credit courses and earn an unlimited amount of academic credits from them if the course(s) are taught by an Ill. instructor, as provided by 110 ILCS 27/. *Id.* at (b), amended by P.A. 100-792, eff. 1-1-19. In addition, all dual credit coursework completed by a high school student must be transferred to all public institutions in Illinois on the same basis as coursework completed by a public CC student who previously earned a high school diploma in the manner set forth under the Ill. Articulation Initiative Act. *Id.* at 27/19, added by P.A. 100-1049, eff. 1-1-19.

⁵ 105 ILCS 5/2-3.44 and 5/10-22.43a. An ethnic school is a part-time, private school that teaches the foreign language of a particular ethnic group as well as the culture, geography, history, and other aspects of a particular ethnic group. 105 ILCS 5/2-3.44; 23 Ill.Admin.Code §1.465(b). For requirements, see 23 Ill.Admin.Code §1.465.

⁶ The State Superintendent and Board of Higher Education were encouraged by 105 ILCS 5/2-3.115 to establish a program of academic credit for Tech Prep work based learning for secondary school students with an interest in pursuing such career training, which could be instituted by school districts. See also 23 Ill.Admin.Code §1.445.

⁷ Vocational Academies Act, 105 ILCS 433/. The Act's purpose is to "integrate workplace competencies and career and technical education with core academic subjects." School districts are permitted to partner with CCs, local employers, and community-based organizations to establish a vocational academy that functions as a two-year school within a school for grades 10 through 12. Grant funds may be available from ISBE when the vocational academy meets statutory requirements.

or graduation requirements by successfully completing related vocational or technical education courses **or a registered apprenticeship program** if:

1. The Building Principal approves the substitution and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution in writing on forms provided by the District.

Advanced placement computer science.⁹ The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below.¹⁰ The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.¹¹

1. Ongoing participation in a marching band program for credit;¹²
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;¹³
3. Ongoing participation in an *interscholastic* or *extracurricular athletic program*;¹⁴

⁸ Allowing this substitution is optional, but, if offered, must be included in board policy. 105 ILCS 5/27-22.05, amended by P.A. 100-992. The *related* requirement is met if the course contains at least 50% of the content of the required course. *Id.* 23 Ill.Admin.Code §1.445 requires that the vocational or technical education course be completely described in the policy along with its relationship to the required course. The sample policy satisfies these requirements by referring to the courses as described in curricular material.

ISBE requires that the parent/guardian of a student under the age of 18 request the course substitution "on forms that the school district makes available" and that the request must be maintained in the student's temporary record. 23 Ill.Admin.Code §1.445. See 6:310-E, *Class Substitution Request*.

105 ILCS 5/2-3.173, added by P.A. 100-992, establishes a *registered apprenticeship program*. A registered apprenticeship program is an industry-based occupational training program of study with standards reviewed and approved by the U.S. Dept. of Labor that meets characteristics set forth in State law. ISBE was directed to develop rules to implement this law during the 2018-2019 school year to allow students who are 16 years of age or older to participate in registered apprenticeship programs.

⁹ Optional, but allowed by 105 ILCS 5/27-22(f-5).

¹⁰ Optional, but allowed by 105 ILCS 5/27-6(b), amended by P.A. 100-465; 23 Ill.Admin.Code §1.425(e), amended at 42 Ill. Reg. 11542-43. A board that wants to allow any of these P.E. exemptions must include the ones it selects in a policy that excuses students on an individual basis.

¹¹ 23 Ill.Admin.Code §1.425(e), amended at 42 Ill. Reg. 11542-43.

¹² 23 Ill.Admin.Code §1.425(e)(4)(A), added at 42 Ill.Reg. 11543. This policy excuses students from P.E. only during the marching band season because the statute allows the exemption "for ongoing participation in such marching band program." Thus, if the marching band season is over, the student's *ongoing participation* has ceased and the student no longer qualifies for the P.E. exemption. Common sense, however, would allow the exemption to continue until the end of the current grading period.

¹³ 23 Ill.Admin.Code §1.425(e)(4)(B), added at 42 Ill.Reg. 11543.

4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade);¹⁵ or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).¹⁶

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit.¹⁷ A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students ¹⁸

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses

¹⁴ 23 Ill.Admin.Code §1.425(e)(2) and (e)(3)(A), added at 42 Ill.Reg. 11542-43. Prior to P.A. 100-465, the statute only allowed students in grades 11 and 12 to be excused from P.E. "for ongoing participation in an interscholastic athletic program." 105 ILCS 5/27-6(b)(1). 105 ILCS 5/27-6(b), amended by P.A. 100-465, now states "on a case-by-case basis, excuse pupils in grades 7 through 12 who participate in an interscholastic or extracurricular athletic program." While the statute no longer requires such participation to be *ongoing*, 23 Ill.Admin.Code §1.425(e)(2), added at 42 Ill.Reg. 11542, requires *ongoing participation*. Thus, if the athletic program is over, the student's *ongoing participation* has ceased and the student no longer qualifies for the P.E. exemption. Common sense, however, would allow the exemption to continue only until the end of the grading period during which the athletic program is active.

State statutes do not define *interscholastic athletic program* or *extracurricular athletic program*; however, 105 ILCS 5/22-80 defines *interscholastic athletic activity* as "any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country track, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling." 23 Ill.Admin.Code §1.425(e)(2), added at 42 Ill. Reg. 11542, defines *interscholastic* and *extracurricular athletic programs* as "those programs that are sponsored by the school district as defined by school district policy." Boards have no authority to honor parental excuses based upon students' participation in athletic training, activities or competition conducted outside the auspices of the school district. 23 Ill.Admin.Code §1.425(e)(6), added at Ill. Reg. 11543.

For boards that want to explain the meaning of *interscholastic or extracurricular athletic program*, insert the following option at the end of #3:

(organized school-sponsored or school-sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader)

For unit districts, ensure the definition matches the definition in policy 7:260, *Exemption from Physical Education*.

¹⁵ 23 Ill.Admin.Code §1.425(e)(3)(B), added at 42 Ill. Reg. 11542.

¹⁶ 23 Ill.Admin.Code §1.425(e)(3)(C), added at 42 Ill.Reg. 11543.

¹⁷ Optional. The credit given for one semester may not exceed that stated in this policy. 105 ILCS 5/27-22.3. The program may include participation in the organization of a high school or community blood drive or other blood donor recruitment campaign. *Id.* ISBE must provide assistance to districts opting to offer the program. 105 ILCS 5/2-3.108.

¹⁸ Required by 23 Ill.Admin.Code §1.470(a). While the sample policy does not provide for it, a school board may permit adults 21 years of age or older to re-enter high school. 23 Ill.Admin.Code §1.470(b). Items #4 & #5 are optional, but must be included in a policy if credit will be granted for them. 105 ILCS 5/27-6, 27-22.05.

2. Non-District experiences described in this policy
3. Classes in a program established under Section 10-22.20 of the School Code, in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.: 105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/10-22.43a, 5/27-6, 5/27-22.3, and 5/27-22.05.
110 ILCS 27/, Dual Credit Quality Act.
23 Ill.Admin.Code §§1.425(e), 1.440(f), and 1.470(c).

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

Students

Attendance and Truancy ¹

Compulsory School Attendance ²

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because his or her religion forbids secular activity on a particular day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student, other circumstances that cause reasonable concern to the parent/guardian for the student's safety or health, or other reason as approved by the Superintendent or designee. ³

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and School Board policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified. ⁴

¹ State law requires boards to adopt a policy covering some of the topics herein and controls this policy's content. 105 ILCS 5/26-13 requires a policy identifying supportive services and available resources for *truants* and *chronic truants* (defined in 105 ILCS 5/26-2a, amended by P.A. 100-918). 23 Ill.Admin.Code §1.290 requires the same plus that the policy contain a definition of *valid cause* for absence in accordance with 105 ILCS 5/26-2a and a description of diagnostic procedures to identify the cause(s) of unexcused student absenteeism.

² 105 ILCS 5/26-2, amended by P.A. 100-825, addresses enrolled students below or over set compulsory attendance ages. The law also requires any persons having custody or control of a child who is enrolled in grades kindergarten through 12 in the public school to cause the child to attend school.

105 ILCS 5/26-1 contains the compulsory school age exemptions. Each listed exception is specifically included in the statute, except the reference to *home school*. See 7:40, *Nonpublic School Students, Including Parochial and Home-Schooled Students*, regarding assigning students who enroll from a non-public school. See 6:150, *Home and Hospital Instruction*, regarding providing instruction to a pregnant student who is medically unable to attend school.

³ These reasons are in 105 ILCS 5/26-2a, except that "other reason as approved by the Superintendent" was added. ISBE rule requires that the absenteeism and truancy policy defines valid causes for absence. 23 Ill.Admin.Code §1.290.

⁴ Any child "necessarily and lawfully employed" may be exempted from attendance by the superintendent "on certification of the facts by and the recommendation of the school board." 105 ILCS 5/26-1. The policy's language serves to delegate this "certification of the facts" to the superintendent or designee. The following option allows a board to consider and include specific criteria in the policy:

A student may be excused, at the Superintendent's discretion, when: (1) the student has a last period study hall, (2) the parent/guardian provides written permission, (3) the student's employer provides written verification of employment, (4) the student provides evidence of a valid work permit, or (5) other reason deemed justifiable by the Superintendent.

2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran. ⁵
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.⁶
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification. ⁷
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in the School Code, Section 26-2a.
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem. ⁸
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services.⁹ See Board policy

Child Labor laws include: 29 C.F.R. Part 570 (minimum age standards, occupations, conditions, etc.); 820 ILCS 205/ (child labor laws); 56 Ill.Admin.Code Part 250 (child labor regulations).

⁵ 105 ILCS 5/26-1, amended by P.A. 99-804. A student must notify the building principal or other administrator at least two days prior to the absence providing the date, time, and location of the military honors funeral. This requirement may be waived if the student did not receive notice at least two days in advance, but the student shall notify the administration as soon as possible of the absence.

A student whose absence is excused to sound *Taps* shall be counted in attendance for purposes of calculating the average daily attendance of students in the district. The district must allow the student reasonable time to make up school work and if school work is satisfactorily completed, the day of absence is counted as an attendance day for the student.

⁶ 105 ILCS 5/26-1, amended by P.A. 100-185. Such a student must be granted five days of excused absences in any school year and, at the board's discretion, may be granted additional excused absences to visit the student's parent/guardian. The student and his/her parent/guardian are responsible for obtaining assignments from the student's teacher prior to any period of excused absence and for ensuring that such assignments are completed by the student prior to his/her return to school from the excused absence period. *Id.*

⁷ This notification is required by 105 ILCS 5/26-3b.

⁸ 23 Ill.Admin.Code §1.290(b)(2).

105 ILCS 5/10-20.63, added by P.A. 100-163, requires school districts to make feminine hygiene products (defined as tampons and sanitary napkins for use in connection with the menstrual cycle) available, at no cost to students, in the bathrooms of school buildings serving students in grades 6 through 12. The General Assembly found this requirement necessary because "when students do not have access to affordable feminine hygiene products, they may miss multiple days of school every month." 105 ILCS 5/10-20.63(a)(3).

⁹ 23 Ill.Admin.Code §1.290(b)(3). The School Code references to dropout prevention include: 105 ILCS 5/26-3a (regional superintendent activities and annual report); 105 ILCS 5/10-20.25a (annual report by boards); and 105 ILCS 5/1A-4(E) (ISBE report).

105 ILCS 5/26-18, added by P.A. 100-156, requires that, beginning 7-1-18, districts collect and review chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. 105 ILCS 5/26-18(c). The review must include an analysis of chronic absence data from each attendance center. *Id.* Districts are also encouraged to: (1) provide a system of support to students at risk of reaching or exceeding chronic absence levels, i.e., those available through the Illinois Multi-tiered Systems of Support Network; and (2) make resources available to families, i.e., those available through ISBE's Family Engagement Framework, to support and engage students and their families. 105 ILCS 5/26-18(d). *Chronic absence* means "absences that total 10% or more of school days of the most recent school year, including absences with and without valid cause, as defined in Section 26-2a of this Code, and out-of-school suspensions for an enrolled student." 105 ILCS 5/26-18(a). In contrast, a *chronic or habitual truant* is "a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5% or more of the previous 180 regular attendance days." 105 ILCS 5/26-2a.

6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.

8. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement. ¹⁰
9. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered. ¹¹
10. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records. ¹²
11. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student. ¹³
12. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies. ¹⁴

¹⁰ 105 ILCS 5/10-22.6(c-5), amended by P.A. 100-810, eff. 1-1-19.

¹¹ Use this alternative for districts in suburban Cook County: replace "Regional Office of Education" with "appropriate Intermediate Service Center."

¹² 105 ILCS 5/26-9 requires school officers and superintendents to assist truant officers. A minor who is reported by the regional superintendent as a chronic truant may be adjudicated a "truant minor in need of supervision" if the minor declines or refuses to fully participate in truancy intervention services. 705 ILCS 405/3-33.5.

Counties may regulate truants by ordinance and impose fines and/or community services on truants or, if the truant is under 10 years of age, on the parent or custodian. 55 ILCS 5/5-1078.2. Municipalities may regulate truants by ordinance and impose fines and/or community services on truants or, if the truant is under 13 years of age, on the parent or custodian. 65 ILCS 5/11-5-9. Local officials or authorities that enforce, prosecute, or adjudicate municipal ordinances adopted under 65 ILCS 5/11-5-9, or that work with school districts to address truancy problems, are designated as: (a) part of the juvenile justice system, established by the Juvenile Court Act of 1987, and (b) *juvenile authorities* within the definition set forth in subsection (a)(6.5) of Section 10-6 of the Ill. School Student Records Act (105 ILCS 10/6(a)(6.5)). *Id.* **A superintendent should consult with the board attorney before disclosing school student records to non-district entities.** See 7:340-AP1, *Student Records* for a sample procedure for release of such records to juvenile authorities.

¹³ 105 ILCS 5/26-12, amended by P.A. 100-825, prohibits punitive action "unless available supportive services and other school resources have been provided to the student." In addition, "a truant minor may not be expelled for nonattendance unless he or she has accrued 15 consecutive days of absences without valid cause and the student cannot be located by the school district or the school district has located the student but cannot, after exhausting all available support services, compel the student to return to school." *Id.*

¹⁴ 105 ILCS 5/26-3a requires the district to "establish, in writing, a set of criteria for use by the local superintendent of schools in determining whether a pupil's failure to attend school is the result of extraordinary circumstances, including but not limited to economic or medical necessity or family hardship."

[For high school and unit districts only]

13. A process for a 17-year-old resident to participate in the District's various programs and resources for truants.¹⁵ The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *Students School Admissions and Student Transfers To and From Non-District Schools*.
14. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum **academic or attendance** standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student. ¹⁶

LEGAL REF.: 105 ILCS 5/26-1 through 16.
705 ILCS 405/3-33.5, Juvenile Court Act of 1987.
23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:340 (Student Records)

This statute also requires the "clerk or secretary" of the board to quarterly report to the regional superintendent and Secretary of State the identity of students who were removed from the regular attendance roll, exclusive of transferees, because they were expelled; have withdrawn; left school; withdrew due to extraordinary circumstances; have re-enrolled in school since their names were removed from the attendance rolls; were certified to be chronic or habitual truants; or were previously certified as chronic or habitual truants who have resumed regular school attendance. The statute provides that the status of a driver's license or instructional permit will be jeopardized for a student who is the subject of this notification because of non-attendance unless the non-attendance is due to extraordinary circumstances as determined by the local district. State Superintendent Koch announced in his *Weekly Message*, 8-28-07, see **Funding & Disbursements** subhead, p.2, at: www.isbe.net/Documents_Superintendent_Weekly_Message/message_082807.pdf, that ISBE is delaying implementing this statute based upon legal guidance from the U.S. Dept. of Education's Family Policy Compliance Office that its implementation would violate the federal Family Educational Rights and Privacy Act.

¹⁵ A district must allow this participation; the length of the drop-out period and the documentation requirement contained in the next sentence are permissive. 105 ILCS 5/26-14.

¹⁶ Optional, but provided in 105 ILCS 5/26-2(c)(3), amended by P.A. 100-825; ISBE's rule controls the appeal process, 23 Ill.Admin.Code §1.242.

Students

Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students ¹

Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;²
2. Entering the sixth and ninth grades;³ and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).⁴

Proof of immunization against meningococcal disease is required for students in grades 6 and 12. ⁵

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.⁶
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.⁷
3. Beginning with the 2017-2018 school year, an age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination.⁸ A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.⁹

¹ State or federal law controls this policy's content. The policy restates 105 ILCS 5/27-8.1, amended by P.A. 100-977, eff. 1-1-19. Immunization requirements are found in 77 Ill.Admin.Code §665.240, amended by 41 Ill.Reg. 2973. A Tuberculosis skin test is required if the student lives in an area designated by the Ill. Dept. of Public Health (IDPH) as having a high incidence of Tuberculosis. See also *Questions & Answers Regarding School Health Record Issues*, revised May 2013, and available at: www.dhs.state.il.us/onenetlibrary/27897/documents/schoolhealth/faq_2013.pdf.

² 105 ILCS 5/27-8.1(1); 77 Ill.Admin.Code §665.140 and 665.240 *et seq.*

³ *Id.*

⁴ *Id.* If grade levels are not assigned, examinations must be completed within one year prior to the school year in which the child reaches the ages of five, 11, and 15. 77 Ill.Admin.Code §665.140(b).

⁵ 410 ILCS 315/1.10; 77 Ill.Admin.Code §665.240(l). For students attending school programs where grade levels (kindergarten through 12) are not assigned, including special education programs, students must show proof that they have received one dose of meningococcal conjugate vaccine in the school year in which the child reaches age 11 and a second dose in the school year in which the child reaches age 16 (but if the first dose is administered when the child is 16 years of age or older, only one dose is required). Students eligible to remain in public school beyond grade 12 (special education) shall meet the requirements for 12th grade.

⁶ 105 ILCS 5/27-8.1(2); 77 Ill.Admin.Code §665.130 *et seq.*

⁷ 105 ILCS 5/27-8.1(2); 77 Ill.Admin.Code §665.700 *et seq.*

⁸ 105 ILCS 5/27-8.1(2), amended by P.A. 99-927. The IDPH is to develop rules to implement these new screening requirements and revise the Child Health Examination form. *Id.* The health care provider must only record whether or not the social and emotional screening was completed.

⁹ 105 ILCS 5/27-8.1(2.5), amended by P.A. 99-927. Item #3 may be supplemented with any of the following options:

Option 1: If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.

4. Before admission and in conjunction with required physical examinations, parent(s)/guardian(s) of children between the ages of one and seven years must provide a statement from a physician that their child was *risk-assessed* or screened for lead poisoning.¹⁰
5. The IDPH will provide all **female** students entering sixth grade and their parent(s)/guardian(s) information about the link between human papillomavirus (HPV) and **cervical HPV-related** cancers and the availability of the HPV vaccine.¹¹
6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parent(s)/guardian(s).¹²

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District.¹³ New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations.¹⁴ If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay.¹⁵ The schedule and statement of medical reasons must be signed by the

Option 2: Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

Option 3: (The use of both Option 1 and 2.)

- a. If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.
- b. Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

Note: Even if the district does not offer the above optional services, consult the board attorney about whether the presence of developmental or social and emotional screening information on the Child Health Examination form triggers child find obligations under the Individuals with Disabilities Education Act and/or Section 504 of the Rehabilitation Act of 1973.

¹⁰ Required by 410 ILCS 45/7.1. Physicians are required to screen children over 7 years of age for lead poisoning when, in the physician's judgment, a child is at risk. 410 ILCS 45/6.2.

¹¹ This sentence restates the requirement in the Communicable Disease Prevention Act regarding HPV-related cancer prevention. 410 ILCS 315/2e, amended by P.A. 100-741, eff. 1-1-19.

¹² 105 ILCS 5/27-8.1(8.5), added by P.A. 100-977, eff. 1-1-19.

¹³ 105 ILCS 5/27-8.1(5) requires compliance by October 15 unless a district establishes an earlier date with 60 days notice. If an earlier date is established, replace "October 15" in this paragraph with the earlier locally established date. During any student's exclusion from school for non-compliance with this policy, the student's parent(s)/guardian(s) shall be considered in violation of 105 ILCS 5/26-1 and subject to any penalty imposed by 105 ILCS 5/26-10, as provided in 105 ILCS 5/27-8.1. 105 ILCS 5/27-8.1(2.5), amended by P.A. 99-927, exempts developmental or social and emotional screenings from the exclusion from school requirement.

Note: 77 Ill.Admin.Code §665.240(n), created by 41 Ill.Reg. 2973, states "It is not the intent of this Part that any child whose parents comply with the intent of this Part, the Act or the School Code should be excluded from a child care facility or school. A child or student shall be considered in compliance with the law if there is evidence of the intent to comply. Evidence may be: 1) a signed statement from a health care provider that he or she has begun, or will begin, the necessary immunization procedures; or 2) the parent's or legal guardian's written consent for the child's participation in a school or other community immunization program." Consult with the board attorney about the impact this new regulation may have on the district's ability to and procedures for excluding students for non-compliance with this policy.

¹⁴ This sentence is optional. The timeframe of 30 days is a matter of local discretion except that out-of-state transfer students who fail to provide proof of the required vaccinations after 30 days must be excluded until such proof is properly submitted. 105 ILCS 5/27-8.1(5). Consult the board attorney about establishing timeframes other than 30 days.

¹⁵ This sentence and the following sentence restate 105 ILCS 5/27-8.1(5).

physician, advanced practice nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations.¹⁶ If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.¹⁷

Eye Examination¹⁸

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination whenever health examinations are required.¹⁹

Parent(s)/guardian(s) of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination²⁰

All children in kindergarten and the second, sixth, and **ninth** grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or **ninth** grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions²¹

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

¹⁶ *Id.* The special treatment of out-of-state transfer students resulted from the enactment of the Educational Opportunity for Military Children Act, 105 ILCS 70/. There are no more sunset dates in this law, which eliminates its constituents' need to continually revisit the law and extend its effective dates.

¹⁷ 105 ILCS 5/27-8.1.

¹⁸ Required by 105 ILCS 5/27-8.1(1.10) and (2). The IDPH's rules are published at 77 Ill.Admin.Code §665.610 *et seq.* §665.150 and 630 prescribe the statewide eye examination report form. It is available at: www.idph.state.il.us/HealthWellness/EyeExamReport.pdf or 77 Ill.Admin.Code §665, Appendix A.

¹⁹ While 105 ILCS 5/27-8.1 requires eye examinations for students entering kindergarten or an Illinois school for the first time, it still encourages parent(s)/guardian(s) to have their children undergo eye examinations at the same points in time as their required health examinations. The IDPH must require that individuals conducting vision screenings give a child's parent/guardian a written notification stating:

Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months.

²⁰ Required by 105 ILCS 5/27-8.1(1.5), amended by P.A. 100-829, eff. 1-1-19. The IDPH's rules are published at 77 Ill.Admin.Code §665.410 *et seq.* §665.150 and 430 prescribe the statewide dental examination report form. It is available at: www.dph.illinois.gov/sites/default/files/forms/dentalexamproof10_0.pdf.

²¹ *Id.*; 105 ILCS 5/27-8.1(1.10) and (8), changed by P.A. 99-249.

1. Religious **or medical** grounds, if the student's parent(s)/guardian(s) present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parent(s)/guardian(s) of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease* and State rules if there is an outbreak of one or more diseases from which the student is not protected.²²
2. Health examination or immunization requirements on medical grounds, if **the examining physician, advanced registered practice nurse, or physician assistant** provides written verification.
3. Eye examination requirement, if the student's parent(s)/guardian(s) show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parent(s)/guardian(s) show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment.²³ School Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

- LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act
105 ILCS 5/27-8.1 and 45/1-20.
410 ILCS 45/7.1 and 315/2e.
23 Ill.Admin.Code §1.530.
77 Ill.Admin.Code Part 665.
77 Ill.Admin.Code Part 690.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

²² Id.; 77 Ill.Admin.Code §665.510, amended by 41 Ill.Reg. 2973. The Certificate of Religious Exemption form is available on ISBE's website at: www.isbe.net/Documents/immun-exam-gdlns-religious-exempt.pdf. To direct parent(s)/guardian(s) to the detailed exclusionary requirements pursuant to 77 Ill.Admin.Code Part 690, see 7:280-E2, *Exhibit - Reporting and Exclusion Requirements for Common Communicable Diseases*.

²³ Required by 105 ILCS 45/1-20 (Education for Homeless Children Act). Also required by the McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11432(g)(3)(C)(i).

Students

Student Behavior ¹

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society. ²

When and Where Conduct Rules Apply ³

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;

¹ All districts must have a policy on student discipline, including school searches and bullying prevention (105 ILCS 5/10-20.14, amended by P.A. 99-456); re-engagement of students returning from an exclusionary discipline or an alternative school (105 ILCS 5/10-22.6(b-25)); and corporal punishment (105 ILCS 5/24-24). See also 23 Ill.Admin.Code §1.280. See the Cross References for policies on searches and bullying. Each district must furnish a copy of the discipline policy to parents/guardians within 15 days after the beginning of the school year, or within 15 days after starting classes for a student who transfers into the district. The school board must require that each school inform its pupils of the discipline policy's contents.

School boards, along with the parent-teacher advisory committee, must annually review their pupil discipline policies, those policies' implementation, and any other factors related to the safety of their schools, students, and staff. 105 ILCS 5/10-20.14(a), amended by P.A. 99-456. For more information about the parent-teacher advisory committee, see 2:150, *Committees*. The parent-teacher advisory committee, in cooperation with local law enforcement agencies, must develop, with the school board, a reciprocal reporting system. 105 ILCS 5/10-20.14(b). See 7:190-AP3, *Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students*. School districts are encouraged to create memoranda of understanding that define law enforcement's role in schools. See 7:190-E3, *Memorandum of Understanding*.

Given the unique concerns facing school officials, school disciplinary codes are not required to be drafted as narrowly or with the same precision as criminal statutes. *Bethel Sch. Dist. v. Fraser*, 478 U.S. 675 (1986).

² The goals and objectives in this policy give the board a focus for monitoring it. This list can be deleted, replaced, or modified by the board. Data on student discipline is available at: www.isbe.net/Pages/Expulsions-Suspensions-and-Truants-by-District.aspx.

³ Board policy should provide a jurisdictional statement telling students and staff the circumstances under which the district will take disciplinary action. Jurisdictional rules in board policy should generally be as broad as possible to give staff members authority to respond to unforeseen situations. Taking jurisdiction over off-campus misconduct generally survives the test of reasonableness when the misconduct has a direct nexus to the school. A countervailing interest concerns liability for off-campus student injuries, i.e., the greater the jurisdiction a district is willing to impose, the greater the scope of liability it may be assuming. Ultimately, a decision whether to discipline for off-campus misconduct requires a factual inquiry to determine the degree of nexus and impact on the school. Many decisions address disciplining a student for off-campus misconduct; for example, see: *J.S. v. Blue Mountain Sch. Dist.*, combined with *Layshock v. Hermitage Sch. Dist.*, 650 F.3d 205 (3d Cir. 2011), cert. denied 565 U.S. 1116 (2012) (absent evidence that parodies of school personnel caused, or could cause, substantial disruption, school districts may not punish out-of-school expressive conduct, even if it is lewd, indecent, or offensive speech). Note that the law is different regarding participants in athletics and extracurricular activities. See policy 7:240, *Conduct Code for Participants in Extracurricular Activities*.

A judge may transfer a student to another school for committing stalking or non-consensual sexual contact against another student, or for aiding and abetting such an act; the parents/guardians are responsible for transportation and other costs associated with the transfer. Stalking No Contact Order Act and the Civil No Contact Order Act, 740 ILCS 21/80 and 22/213. A school district is seldom notified when a transfer order is requested. When notified, school officials should immediately seek the board attorney's advice concerning available options.

2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property. ⁴

Prohibited Student Conduct ⁵

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes. ⁶
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. ⁷ Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including ~~medical cannabis~~, marijuana, and hashish, and ~~medical cannabis unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law~~). ⁸
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription. ⁹
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription. ¹⁰
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited ~~unless the~~

⁴ The factual context will determine the appropriateness of taking jurisdiction. Contact the board attorney before disciplining a student for off-campus conduct. See Doe v. Superintendent of Schs. of Stoughton, 767 N.E.2d 1054 (Mass. 2002)(suspension for off-campus commission of a felony was upheld).

⁵ Consult the board attorney for advice on deleting or modifying any of the items in this section on prohibited student conduct.

⁶ 105 ILCS 5/10-20.5b prohibits use of tobacco on school property. Federal law prohibits smoking within schools by anyone. Pro-Children Act of 1994, 20 U.S.C. §6081. Districts that fail to comply risk a civil penalty of up to \$1,000 per violation per day. See 8:30, *Visitors to and Conduct on School Property*, for more information. State and federal law have not yet addressed electronic cigarettes. An electronic or e-cigarette resembles a regular cigarette. It contains a battery-operated heating element that turns a liquid into a mist for inhaling. The liquid may contain nicotine. Information, albeit limited, is posted on the U.S. Food and Drug Administration website at:

www.fda.gov/tobaccoproducts/default.htm

<https://www.fda.gov/TobaccoProducts/Labeling/ProductsIngredientsComponents/ucm456610.htm>

⁷ Alcoholic beverages are defined in 235 ILCS 5/1-3.01 to 3.05.

⁸ Controlled substance is defined in 720 ILCS 570/102; cannabis is defined in 720 ILCS 550/3. Either spelling, *marihuana* or *marijuana*, is correct; however, *marijuana* is more common. See f/n 11 for a discussion of medical cannabis and *Ashley's Law*.

⁹ Anabolic steroid is defined in 720 ILCS 570/102(c-1).

¹⁰ See policies 7:240, *Conduct Code for Participants in Extracurricular Activities*, and 7:300, *Extracurricular Athletics*.

student is authorized to be administered a medical cannabis infused product under *Ashley's Law*. ¹¹

- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form. ¹²
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy. ¹³

¹¹ To legally use medical cannabis, an individual must first become a *registered qualifying patient*. The use of cannabis by a *registered qualifying patient* is permitted only in accordance with the Compassionate Use of Medical Cannabis Pilot Program. 410 ILCS 130/, amended by P.A. 100-660. There are many situations in which no one, even a *registered qualifying patient*, may possess or use cannabis. This includes in a school bus or on the grounds of any preschool, or primary or secondary school unless the student meets the requirements of 105 ILCS 5/22-33, a/k/a *Ashley's Law*. 410 ILCS 130/30(a)(2)and(3), amended by P.A. 100-660. *Ashley's Law* provides that school districts "shall authorize a parent or guardian or any other individual registered with the Ill. Dept. of Public Health as a designated caregiver of a student who is a registered qualifying patient to administer a medical cannabis infused product to the student on the premises of the child's school or on the child's school bus if both the student (as a registered qualifying patient) and the parent or guardian or other individual (as a registered designated caregiver) have been issued registry identification cards under the Compassionate Use of Medical Cannabis Pilot Program Act." 105 ILCS 5/22-33, added by P.A. 100-660. Once the product is administered, the designated caregiver must remove the product from the school premises/bus. *Id.* The product may not be administered in a manner that would (in the school or district's opinion) create a disruption or expose other students to the product, and schools are not required to authorize use of the product if the school or district would lose federal funding as a result. *Id.* For more discussion, see f/n 24 in 7:270, *Administering Medicines to Students*. Contact the board attorney for advice concerning medical cannabis, including whether a federal or State law requires the district to accommodate a student who is a *registered qualifying patient*. See Americans with Disabilities Act, 42 U.S.C. §12101 *et seq.*; Individuals with Disabilities Education Improvement Act of 2004, 20 U.S.C. §1400 *et seq.*; Rehabilitation Act of 1973, Section 504, 29 U.S.C. §794; 105 ILCS 5/14-1.01 *et seq.*, 5/14-7.02, and 5/14-7.02b; and 23 Ill.Admin.Code Part 226.

¹² The Powdered Caffeine Control and Education Act states: "No person may sell, offer for sale, give away, or provide free samples of powdered pure caffeine to any person under age 18 located within the State or to any person under age 18 making the purchase from within the State." A limited exception to this prohibition exists for "the sale of any powdered pure caffeine product that receives explicit approval as safe and effective for its intended use under the federal Food, Drug, and Cosmetic Act or is lawfully marketed under an over-the-counter monograph issued by the United States Food and Drug Administration." 410 ILCS 647/20, added by P.A. 99-50.

¹³ *Look-alike* and *counterfeit substances* are defined in 720 ILCS 570/102(g) and (y). This provision is broader because it would apply, for example, if a student represents a powdered vitamin to be pure caffeine – pure caffeine is prohibited on campus even though it is a legal substance. Look-alike drugs should be defined; an unpublished Ill. appellate decision in 2000 found a policy prohibiting possession of *look-alikes* had vagueness problems.

- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances. ¹⁴

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy. ¹⁵
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals. ¹⁶
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such

¹⁴ *Drug paraphernalia* is defined in 720 ILCS 600/2. Contact the board attorney for advice concerning a student who is a *registered qualifying patient*, as explained in f/n 11.

¹⁵ This language is broader than the **Weapons** section of this policy. The **Weapons** section contains the statutorily required punishment for "a student who is determined to have brought" a weapon to school along with the statutory definition of *weapon*. 105 ILCS 5/10-22.6. The language in item #4 is broader because it prohibits "using, possessing, controlling, or transferring" a weapon in addition to violating the **Weapons** section. See the footnotes in the **Weapons** section for a discussion of the Firearm Concealed Carry Act's provisions.

¹⁶ 105 ILCS 5/10-21.10 prohibits student possession of electronic paging devices, but State law leaves to local boards the discretion whether to prohibit student possession of cellular phones. 105 ILCS 5/10-20.28. The misuse of camera phones can seriously invade a student's privacy. A board wanting a sweeping prohibition may use the following alternative for item #5:

Using or possessing a cellular telephone, electronic signaling device, two-way radio, video recording device, and/or other telecommunication device, unless authorized and approved by the Building Principal.

Operating transmitters designed to jam or block wireless communications violates the federal Communications Act of 1934. 47 U.S.C. §§301, 302a, and 333. Fines are as high as \$10,000 for each violation and/or imprisonment, and the device may also be seized. 47 U.S.C. §§501-510.

Making a video recording or live video transmission of another person without their consent in a restroom, locker room, or changing room is a Class 4 felony. 720 ILCS 5/26-4. A minor who distributes or disseminates an indecent visual depiction of another minor through the use of a computer or electronic communication device may be subject to adjudication as a minor in need of supervision. 705 ILCS 405/3-40.

conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct. ¹⁷

10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*. ¹⁸
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property. ¹⁹
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants. ²⁰
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member. ²¹
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia. ²²

¹⁷ All districts must have a policy on bullying. 105 ILCS 5/27-23.7(d). Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, contains the statutory definition of bullying.

105 ILCS 5/10-20.14 requires boards, in consultation with their parent-teacher advisory committees and other community-based organizations, to include provisions in their student discipline policy to address aggressive behavior, including bullying. These provisions must include procedures for notifying a student's parents/guardians about his/her aggressive behavior and early intervention procedures based upon available community-based and district resources. See 7:190-E1, *Aggressive Behavior Reporting Letter and Form*.

Suspending students for hazing was upheld in Gendelman v. Glenbrook North High Sch. and Northfield Township Sch. Dist. 225, 2003 WL 21209880 (N.D.Ill. 2003). This decision may have been legislatively overturned by P.A. 99-456, amending 105 ILCS 5/10-20.14.

The failure of a school official (including any administrator, teacher, counselor, support staff, or coach) to report hazing is a Class B misdemeanor. 720 ILCS 5/12C-50.1.

A person commits a felony hate crime when, by reason of the actual or perceived race, color, creed, religion, ancestry, sexual orientation, disability, or national origin of another person, he or she commits assault or battery. 720 ILCS 5/12-7.1. The penalty is heightened when the offense is committed in a school or administrative facility. 720 ILCS 5/26-1 makes transmitting a threat of violence, death, or bodily harm directed against persons at a school, school function, or school event, whether or not school is in session, or causing such a threat to be transmitted, a Class 4 felony.

¹⁸ All school boards must have a policy on prohibited teen dating violence. 105 ILCS 110/3.10. Verify that the board adopted the policy listed and amend its title in this policy, if necessary.

¹⁹ 720 ILCS 5/26-1(a)(3.5) makes threatening to destroy a school building or school property, whether or not school is in session, or causing such a threat to be transmitted, a Class 4 felony.

²⁰ 105 ILCS 5/26-2a, amended by P.A.s 100-918 and 100-810, eff. 1-1-19; 5/26-9; and 5/26-12, amended by P.A. 100-810, eff. 1-1-19. See policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*, and 7:70, *Attendance and Truancy*.

²¹ State law requires schools to suspend or expel any student who engages in this activity. 105 ILCS 5/31-3.

18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school. ²³
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee. ²⁴
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property. ²⁵

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event. ²⁶

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident.²⁷ The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student. ²⁸

²² See Kelly v. Bd. of Educ. of McHenry Community High Sch. Dist. 156, 2007 WL 114300 (N.D.Ill. 2007)(upheld student's expulsion for drawing gang symbols while at school; testimony that the danger posed by gang signs and the presence of gangs at school supported the board's insistence on strict enforcement of board policy prohibiting gang related behavior and made expulsion a proper remedy).

740 ILCS 147/15 et seq. allows a school district to bring a civil suit against a gang, gang officers, or gang members for losses it suffers due to their criminal activity.

²³This statement of misconduct restates 105 ILCS 5/10-22.6(d-5). The following alternative provides a shorter statement but will require the administrator to check the statute before imposing discipline based on it:

Making an explicit threat on an Internet website against a school, employee, or any school-related personnel under circumstances described in Section 10-22.6(d-5) of the School Code.

²⁴ For more information regarding unmanned aircraft systems, see www.faa.gov/uas/.

²⁵ A catchall provision, e.g., this one, gives staff members authority to respond to unforeseen situations.

If the board adopts a mandatory uniform policy (see 7:165, *School Uniforms*), add the following item to the list as number 17: "Failing to comply with the mandatory uniform policy, but only after repeated attempts to secure compliance, such as conferences with parents/guardians, have been unsuccessful."

²⁶ *Possession* should be defined to avoid vagueness problems.

²⁷ See f/n 17.

²⁸ Mandated by 105 ILCS 5/10-20.36.

Disciplinary Measures 29

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions.³⁰ School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties.³¹ Potential disciplinary measures include, without limitation, any of the following: 32

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property. 33
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised. 34

²⁹ **IMPORTANT:** The practice of suspending or expelling a student based on the number of accumulated disciplinary infractions may be illegal under 105 ILCS 5/10-22.6. This includes a system of assigning points to specific infractions and then tallying the points a student receives over a period of time to determine a disciplinary exclusion from school. Contact the board attorney before using such a system. Before P.A. 99-456 amended 105 ILCS 5/10-22.6, courts used the following factors to determine if a board abused its discretion when it expelled a student: (1) the egregiousness of the student's conduct; (2) the record of the student's past conduct; (3) the likelihood that such conduct will affect the delivery of educational services to other students; (4) the severity of the punishment; and (5) the intent of the child. Robinson v. Oak Park, 213 Ill.App.3d (1st Dist. 1991); Wilson ex rel. Geiger v. Hinsdale Elementary Dist., 349 Ill.App.3d 243 (2nd Dist. 2004). Whether courts will continue to use these factors is yet to be determined. The enactment of P.A. 99-456 calls into question the validity of relying on past misconduct in suspension or expulsion decisions.

Aside from procedural due process protection, students have a constitutional substantive due process right. This right protects them from an abuse of government power which "shocks the conscience." While the scope of substantive due process is very limited, it is available to students who believe they were subject to arbitrary and excessive discipline. Generally, however, school officials need not fear being found guilty of a substantive due process violation. Federal courts are loath to second-guess school officials. See Tun v. Whitticker, 398 F.3d 899 (7th Cir. 2005)(expulsion did not amount to a substantive due process violation because it fell short of the required *shocks the conscience* standard).

³⁰ 105 ILCS 5/10-22.6(b-5). According to subsection c-5, "[s]chool districts must make reasonable efforts to provide ongoing professional development to teachers, administrators, school board members, school resource officers, and staff on the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates." 105 ILCS 5/10-22.6(c-5), amended by P.A. 100-810, eff. 1-1-19.

³¹ 105 ILCS 5/10-22.6(h).

³² Most school attorneys advise against using a grade reduction as a disciplinary measure. A decision upholding such a policy is Knight v. Bd. of Educ., 38 Ill.App.3d 603 (4th Dist. 1976). A decision striking one is Smith v. Sch. City of Hobart, 811 F.Supp. 391 (N.D.Ind. 1993)(grade reduction policy requiring 9-week grades to be reduced 4% for each day of a suspension was found unconstitutional).

³³ While restitution is permitted, issuing a fine or fee as a disciplinary consequence is not permitted. 105 ILCS 5/10-22.6(i). The Parental Responsibility Law (740 ILCS 115/5) is discussed in a footnote in sample policy 7:170, *Vandalism*.

³⁴ An in-school suspension program may focus on promoting non-violent conflict resolution and positive interaction with other students and school personnel, and districts may employ a school social worker or a licensed mental health professional to oversee in-school suspension programs. 105 ILCS 5/10-22.6(l), added by P.A. 100-1035. Providing programming during in-school suspensions is not required, however providing such programming will help distinguish them from exclusionary suspensions. See f/n 3 in policy 5:230, *Maintaining Student Discipline*, for further discussion of in-school suspension programs.

7. After-school study or Saturday study³⁵ provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs.³⁶ The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules. ³⁷
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*. ³⁸
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*.³⁹ A student who has been suspended may also be restricted from being on school grounds and at school activities. ⁴⁰
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*.⁴¹ A student who has been expelled may also be restricted from being on school grounds and at school activities. ⁴²
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code. ⁴³

³⁵ Teachers may not be required to teach on Saturdays. 105 ILCS 5/24-2.

³⁶ See Herndon v. Chapel Hill-Carrboro City Bd., 89 F.3d 174 (4th Cir. 1996)(upheld policy requiring students to complete community service in order to graduate).

³⁷ Consult the board attorney for advice concerning confiscated devices. There is no binding Ill. court decision regarding school personnel seizing and retaining a student's property. The Supreme Court of Arkansas held that a teacher and principal did not violate a student's state or federal rights when they confiscated and retained a student's cell phone for two weeks for violating school rules on cell phones. Koch v. Adams, 361 S.W.3d 817 (Ark. 2010).

³⁸ 105 ILCS 5/10-22.6(b) and (b-30), amended by P.A. 99-456.

³⁹ A suspension may be imposed in only limited situations that vary according to the suspension's length. 105 ILCS 5/10-22.6(b-15). This is explained in sample board policy 7:200, *Suspension Procedures*, and its footnotes

⁴⁰ This sentence is optional. A board may make this mandatory by replacing "may also be" with "shall also be."

⁴¹ An expulsion may be imposed in only limited situations. 105 ILCS 5/10-22.6(b-20). This is explained in sample board policy 7:210, *Expulsion Procedures*, and its footnotes.

105 ILCS 5/10-22.6(d) permits expulsion for a definite period of time not to exceed two calendar years. School officials must document whether other interventions were attempted or whether it was determined that there were no other appropriate and available interventions.

⁴² This sentence is optional. A board may make this mandatory by replacing "may also be" with "shall also be."

⁴³ 105 ILCS 5/10-22.6(a) and (b). Subsection 10-22.6(b) uses the phrase "is suspended in excess of 20 school days" even though a 20-consecutive day suspension should be treated as an expulsion. Goss v. Lopez, 419 U.S. 565 (1975). An alternative program is probably available to a student who is suspended for 11 to 20 consecutive days because that student is technically expelled and, as such, qualifies under subsection (a) of Section 10-22.6. Contact the board attorney if the district wants to interpret the statute as referring to *cumulative* school days so that it can transfer a student to an alternative program upon his or her suspension in excess of 20 *cumulative* school days. Contact the board attorney regarding the necessary due process procedures before imposing a disciplinary transfer to an alternative school. The court in Leak v. Rich Twp. High Sch. Dist. 227 (41 N.E. 3d 501 (1st Dist. 2015)), held that placement in an alternative school is tantamount to an expulsion. Thus, according to dicta in this decision, districts must follow expulsion procedures before a student is transferred to an alternative school. Schools may still reach agreements with parents/guardians to transfer students to such schools without completing the expulsion procedures.

The alternative program may not deny the transfer on the basis of the suspension or expulsion, except in cases in which the transfer is deemed to cause a threat to the safety of students or staff in the alternative program.

14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.⁴⁴

Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property. ⁴⁵ ⁴⁶

⁴⁴ **Note:** Districts that receive early childhood block grant funding (authorized by 105 ILCS 5/1C-2 of the School Code) are prohibited from expelling children from their early childhood programs. 105 ILCS 5/2-3.71(a)(7) and 105 ILCS 5/10-22.6, amended by P.A. 100-105. A district may, however, transition a child to a new program if: (1) it has documented evidence that all available interventions and supports recommended by a qualified professional have been exhausted; (2) the program determines that transitioning a child is necessary for the well-being of the child or his or her peers and staff; and (3) the current and pending programs create a transition plan for the child with parent or legal guardian permission. 105 ILCS 5/2-3.71(a)(7)(C). A district may temporarily remove a child from attendance in the group setting in the case of a serious safety threat to a child or others, or in the case of possession of a weapon as described in 105 ILCS 5/10-22.6(d), but it must then begin the process of documenting interventions and supports as outlined in the law. 105 ILCS 5/2-3.71(a)(7)(E). As of **PRESS** Issue 99, the Ill. State Board of Education (ISBE) has not yet adopted rules to implement these new requirements. Compliance with this law does not relieve a district of its obligations to also comply with the Individuals with Disabilities Education Improvement Act of 2004 when disciplining students with disabilities. For further information, see sample policy 7:230, *Misconduct by Students with Disabilities*. For districts that receive early childhood block grant funding, add the following:

Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

If this language is inserted, add 105 ILCS 5/2-3.71(a)(7) to the Legal References for this policy.

⁴⁵ This paragraph paraphrases 105 ILCS 5/24-24.

⁴⁶ Staff members may **not** use isolated time out or physical restraint unless their use is authorized by policy and administrative procedure. 105 ILCS 5/2-3.130, 5/10-20.33, and 5/24-24; 23 Ill.Admin.Code §1.280(c) and 1.285. See 7:190-AP4, *Use of Isolated Time Out and Physical Restraint*. **The sample policy prohibits the use of isolated time out and physical restraint by not specifically permitting their use.** State statute and ISBE rules contain complex restrictions on the use of isolated time out and physical restraints. 105 ILCS 5/2-3.130, 5/10-20.33, and 5/24-24; 23 Ill.Admin.Code §1.280(c) and 1.285. According to the ISBE rule, isolated time out and physical restraints are prohibited unless a board authorizes their use in a policy containing the numerous components identified in the rule. **A board that wants to authorize the use of isolated time out and physical restraints should insert the paragraph below.** To comply with ISBE's rule, a board must also incorporate by reference the procedure developed by the superintendent, i.e., 7:190-AP4, *Use of Isolated Time Out and Physical Restraint*. By doing this, the procedure becomes part of the policy.

School staff members shall not use isolated time out and physical restraints other than as permitted in Section 10-20.33 of the School Code, State Board of Education rules, and procedures developed by the Superintendent. Neither isolated time out nor physical restraints shall be used to discipline or punish a student.

If the above option is used, add the following before the Legal References on the final page: "Incorporated by Reference: 7:190-AP4, *Use of Isolated Time Out and Physical Restraint*."

Weapons ⁴⁷

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm. ⁴⁸

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area. ⁴⁹

Re-Engagement of Returning Students ⁵⁰

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit. ⁵¹

⁴⁷ This section paraphrases 105 ILCS 5/10-22.6(d) and contains the statutorily required punishment for bringing a weapon to school along with the statutory definition of *weapon*. When preparing for a due process hearing, a principal needs to use the applicable State and federal law definitions of *firearm* – not just the School Code. While subsection 105 ILCS 5/10-22.6(b-10), added by P.A. 99-456, explicitly forbids zero tolerance policies, it provides an exception for those zero tolerance policies established by State or federal law, which includes weapons in school. Section 10-22.6(d) provides that a student who brings a weapon to school, as defined in the section, “shall be expelled for a period not less than one year,” unless modified by the superintendent or board. The federal Gun-Free Schools Act (20 U.S.C. §7961 *et seq.*) provides for at least a one year expulsion for students who bring firearms to school. As directed by 20 U.S.C. §7961(b)(1), 105 ILCS 5/10-22.6(d), the superintendent and the board may modify that consequence; however, the superintendent/board may decline to exercise that discretion and instead impose the maximum penalty authorized by law. Analyzing the student's circumstances on a case-by-case basis may avoid a judicial finding that an expulsion is too severe. See Washington v. Smith, 248 Ill.App.3d 534 (1st Dist. 1993).

Item #4 in the **Prohibited Student Conduct** section is broader because it prohibits “using, possessing, controlling, or transferring” a weapon in addition to violating the **Weapons** section.

⁴⁸ Optional.

⁴⁹ The Firearm Concealed Carry Act permits a properly licensed individual to carry a concealed firearm within a vehicle into a school parking area and store it a locked vehicle out of plain view. 430 ILCS 66/65(b). The Federal Gun-Free Schools Act has a similar provision. 20 U.S.C. §7961(g). The School Code, however, contains no similar exception to the ban on firearms at schools. Contact the board attorney before permitting students to store their firearms in their vehicle's trunk while parked at school.

⁵⁰ Required by 105 ILCS 5/10-22.6(b-25). See 7:190-AP8, *Student Re-Engagement Guidelines*.

⁵¹ A goal for re-engagement is optional. Schools must permit students who were suspended to make-up work for equivalent academic credit. 105 ILCS 5/10-22.6(b-30).

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member.⁵² Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian.⁵³ *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior. ⁵⁴

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ten consecutive school days, provided the appropriate procedures are followed.⁵⁵ The Board may suspend a student from riding the bus in excess of ten school days for safety reasons. ⁵⁶

⁵² 105 ILCS 5/10-27.1A, 5/10-27.1B, and 5/10-21.7. *School grounds* includes the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground. To satisfy the reporting requirement, ISBE created the School Incident Reporting System (SIRS), a web-based application on IWAS for schools to report incidents electronically. Reporting on SIRS does not satisfy the requirement to report incidents to local law enforcement authorities.

⁵³ *Id.* State law imposes this duty to report firearm possession only on school officials; this duty may be also imposed on volunteers and community members. Only staff members, however, are vulnerable to committing a petty offense for their failure to report, and only staff members are protected from civil or criminal liability that might arise as a result of making a report (although the liability potential for anyone making a report is remote). The building principal must notify the student's parents/guardians only when the alleged offense is firearm possession. The policy expands this notification duty; a board disinclined to do this should substitute the following sentence:

Upon receiving such a report, the Building Principal or designee shall immediately notify the applicable local law enforcement agency, Ill. Dept. of State Police (ISP), and, if a student is reportedly in possession of a firearm, also the student's parents/guardians.

⁵⁴ 105 ILCS 5/24-24 and 23 Ill.Admin.Code §1.280 require: (1) teachers and other certificated [licensed] employees (except for individuals employed as paraprofessionals) to maintain discipline, and (2) the district to have a policy on discipline that provides that:

[A] teacher, other certificated employee, and any other person, whether or not a certificated employee, providing a related service for or with respect to a student may use reasonable force as needed to maintain safety for the other students, school personnel or persons or for the purpose of self defense or the defense of property, shall provide that a teacher may remove a student from the classroom for disruptive behavior, and shall include provisions which provide due process to students. The policy shall not include slapping, paddling or prolonged maintenance of students in physically painful positions nor shall it include the intentional infliction of bodily harm. 105 ILCS 5/24-24.

⁵⁵ Required by 105 ILCS 5/10-22.6(b).

⁵⁶ *Id.*

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee,⁵⁷ shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

- LEGAL REF.: 20 U.S.C. §6081, Pro-Children Act of 1994.
 20 U.S.C. §7961 et seq., Gun Free Schools Act.
 105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, 5/31-3, and 110/3.10.
 410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.
 410 ILCS 647/, Powdered Caffeine Control and Education Act.
 430 ILCS 66/, Firearm Concealed Carry Act.
 23 Ill.Admin.Code §1.280.
- CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

⁵⁷ The board must establish and maintain a parent-teacher advisory committee to develop guidelines on student discipline. See 2:150, *Committees*. This policy's dissemination requirements are from 105 ILCS 5/10-20.14. A comprehensive student handbook can provide notice of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and board. The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

Students

Student Support Services ¹

The following student support services may be provided by the School District:²

1. Health services supervised by a qualified school nurse.³ The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a school psychologist⁴ as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker.⁵ A student's parent/guardian must consent to regular or continuing services from a social worker.

¹ State or federal law controls this policy's content.

² All districts are required to conduct a comprehensive needs assessment to determine the scope of student personnel services needs. 23 Ill.Admin.Code §1.420(q).

P.A. 95-558 created the Ensuring Success in School Task Force. This task force developed recommendations for policies, procedures, and protocols for school boards to adopt to address the education and related needs of students who are parents, expectant parents, or victims of domestic or sexual violence. The intent of the recommendations is to ensure these student populations' ability to: (1) stay in school; (2) stay safe at school; and (3) successfully complete their education. A copy of this report is at: <http://povertylaw.org/advocacy/women/pubs/essa-task-force-report>. School boards and superintendents may want to create their own study groups to discuss implementation of the task force's recommendations for policies, procedures and protocols.

³ School districts may employ noncertificated/non-professional-educator-licensed *registered professional nurses* to perform professional nursing services. 105 ILCS 5/10-22.23; 23 Ill.Admin.Code §1.760(c). A *registered professional nurse* means any nurse who is licensed to practice professional nursing in Illinois under the Nurse Practice Act (225 ILCS 65/) and whose license is active and in good standing with the Ill. Dept. of Financial and Professional Regulation. 23 Ill.Admin.Code §1.760(b).

A *school nurse* means any registered professional nurse who also holds a professional educator license endorsed for school support services in school nursing, or any registered professional nurse who does not hold the professional educator license but was employed in the school district of current employment before 7-1-76. 23 Ill.Admin.Code §1.760(c).

105 ILCS 5/10-22.23 provides that any nurse first employed on or after 7-1-76, whose duties require teaching or the exercise of instructional judgment or educational evaluation of students, must be licensed under 105 ILCS 5/21-25. However, that licensure Section 21-25 was repealed by P.A. 98-413, eff. 8-16-13.

A school nurse may hold a Professional Educator License with a school support personnel endorsement. 105 ILCS 5/21B-25(2)(G); 23 Ill.Admin.Code §§ 1.760(c), 23.120, 25.245, amended at 42 Ill. Reg. 8901. An individual who fails to meet one or more requirements for this endorsement may seek an educator license with stipulations endorsed for provisional educator. 105 ILCS 5/21B-20; 23 Ill.Admin.Code §25.245, amended at 42 Ill. Reg. 8901.

⁴ A *school psychologist* means a psychologist who holds a Professional Educator License with a school psychologist endorsement per 105 ILCS 5/21B-25 and either: (1) has graduated with a master's degree or higher degree in psychology or educational psychology from an institution of higher education that maintains equipment, courses of study, and standards of scholarship approved by the Ill. State Board of Education (ISBE), has had at least one school year of full-time supervised experience in the delivery of school psychological service approved by the State Superintendent of Education, and has such additional qualifications as may be required by ISBE; or (2) holds a valid Nationally Certified School Psychologist credential. 105 ILCS 5/14-1.09, amended by P.A. 100-750. School psychologists hold a Professional Educator License with a school support personnel endorsement. 105 ILCS 5/21B-25(2)(G); 23 Ill.Admin.Code §§ 1.760(a), 23.130, 25.235, amended at 42 Ill. Reg. 8900. An individual who fails to meet one or more requirements for this endorsement may seek an educator license with stipulations endorsed for provisional educator. 105 ILCS 5/21B-20; 23 Ill.Admin.Code §25.235, amended at 42 Ill. Reg. 8900.

⁵ A *school social worker* means a social worker who has graduated from an accredited graduate school of social work and has such additional qualifications as may be required by ISBE and who holds a Professional Educator License with a school support personnel endorsement for school social work per 105 ILCS 5/21B-25. 105 ILCS 5/14-1.09a. See 105 ILCS 5/21B-25(2)(G); 23 Ill.Admin.Code §§ 1.760(a), 23.140, 25.215, amended at 42 Ill. Reg. 8896. An individual who fails to meet one or more requirements for this endorsement may seek an educator license with stipulations endorsed for provisional educator. 105 ILCS 5/21B-20; 23 Ill.Admin.Code §25.215. School social workers may not provide services outside of their district employment to any student(s) attending school in the district. *Id.*, amended by P.A. 100-356.

4. Guidance and school counseling⁶ services.
5. A liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.⁷

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health **problems needs** that impact learning ability.⁸ The District, however, assumes no liability for preventing, identifying, or treating such **problems needs**.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

LEGAL REF.: 405 ILCS 49/, Children's Mental Health Act of 2003.
740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.
105 ILCS 5/10-20.58.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Diseases), 7:340 (Student Records)

⁶ School counselors hold a Professional Educator License with a school support personnel endorsement. 105 ILCS 5/21B-25(2)(G); 23 Ill.Admin.Code §§ 1.760(a), 23.110, 25.255. An individual who fails to meet one or more requirements for this endorsement may seek an educator license with stipulations endorsed for provisional educator. 105 ILCS 5/21B-20; 23 Ill.Admin.Code §25.225, amended at 42 Ill. Reg. 8897.

In contrast, *professional counselors* and professional counseling practice in Illinois are governed by the Professional Counselor and Clinical Professional Counselor Licensing and Practice Act and its implementing regulations. 225 ILCS 107/; 68 Ill.Admin.Code Part 1375. The Mental Health and Developmental Disabilities Code, 405 ILCS 5/, amended by P.A.s 100-196 and 100-614, provides that minors 12 years of age or older may request and receive up to eight 90-minute sessions (previously five 45-minute sessions) of professional counseling services or psychotherapy (provided by a clinical psychologist) without the consent of the minor's parent, guardian, or person in loco parentis. 405 ILCS 5/3-5A-105, added by P.A. 100-614. Most school districts do not regularly provide *professional counseling* or *clinical psychological* services to students. Instead, most districts provide *school counseling* or *school psychological* services to students, and Illinois law does not specify any limits on the number of school counseling or school psychological sessions which a minor may have before obtaining parent/guardian permission. If your district seeks to regularly provide *professional counseling* or *clinical psychological* services to students, consult with your board attorney about potential changes to board policies and administrative procedures, as well as collective bargaining issues.

⁷ Optional. 105 ILCS 5/10-20.59, added by P.A. 99-781 and amended by P.A. 100-201, allows a liaison. Be sure this policy is consistent with policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. See f/n 13 in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, for liaison responsibilities and requirements.

⁸ Required by the Children's Mental Health Act of 2003, 405 ILCS 49/15(b).

Students

Exemption from Physical Education 1

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act.² The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.³

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education course.⁴

State law prohibits the Board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.⁵

A student who is eligible for special education may be excused from physical education courses in either of the following situations:⁶

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her Individualized Educational Program/Plan (IEP).⁷

A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated in 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.⁸

¹ An ISBE rule requires boards to have a policy defining the types of parental excuses that will be accepted in order for a student to be exempted from P.E. 23 Ill.Admin.Code §1.425(e), amended at 42 Ill.Reg. 11542-43. State or federal law controls this policy's content.

For elementary districts, delete 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* from the cross references of this policy.

² Medical Practice Act is found in 225 ILCS 60/.

³ Required by 23 Ill.Admin.Code §1.425(d)(1) and (2), amended at 42 Ill.Reg. 11541. School boards must identify any evidence/support they will require for excuses they will deem *appropriate*. Before the board adopts this policy, it should have a conversation with the superintendent to discuss and review and/or amend the sample reasons for excusal offered in this policy. Topics for discussion include determining whether (a) the sample reasons are sufficient, (b) more reasons are needed, and/or (c) the sample reasons should be amended. These conversations should be based upon the community's needs.

⁴ Required by 105 ILCS 5/27-6, amended by P.A. 100-465, and 23 Ill.Admin.Code §1.425(d)(3), amended at 42 Ill.Reg. 11541-42.

⁵ 105 ILCS 5/27-6(b); 23 Ill.Admin.Code §1.425(e)(6), amended at 42 Ill.Reg.11543. See 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* for a list of categories of students in grades 9-12 who may be excused from P.E. due to participation in school district athletic training, activities, or competitions.

⁶ 105 ILCS 5/27-6(b) and 23 Ill.Admin.Code §1.425(e)(5)(A) and (B), amended at 42 Ill.Reg. 11543.

⁷ 105 ILCS 5/27-6(b).

⁸ 105 ILCS 5/27-6, amended by P.A. 100-465; 23 Ill.Admin.Code §1.425(e), added at 42 Ill.Reg. 11542-43. Delete this sentence for elementary school districts.

Students in grades 7 and 8 may submit a written request to the Building Principal to be excused from physical education courses because of his or her ongoing participation in an interscholastic or extracurricular athletic program.⁹ The Building Principal will evaluate requests on a case-by-case basis.

The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate. ¹⁰

Students who have been excused from physical education shall return to the course as soon as practical.¹¹ The following considerations will be used to determine when a student shall return to a physical education course:¹²

1. The time of year when the student's participation ceases;
2. The student's class schedule; and
3. The student's future or planned additional participation in activities qualifying for substitutions for physical education as outlined in policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.¹³

LEGAL REF.: 105 ILCS 5/27-6.
225 ILCS 60/, Medical Practice Act.
23 Ill.Admin.Code §1.420(p) and §1.425(d), (e).

CROSS REF.: 6:60 (Curriculum Content), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students)

⁹Id. See f/n 14 in 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*, for discussion of what constitutes an *interscholastic* or *extracurricular athletic program*. Delete this paragraph for high school districts.

For elementary or unit school boards that want to explain the meaning of *interscholastic* or *extracurricular athletic program*, insert the following option:

Interscholastic or extracurricular athletic programs are organized school-sponsored or school-sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader.

¹⁰ 23 Ill.Admin.Code §1.425(e), amended at 42 Ill.Reg. 11542. Districts must maintain records showing that the criteria set forth in 105 ILCS 5/27-6, amended by P.A. 100-465, was applied to the student's individual circumstances.

¹¹ 23 Ill.Admin.Code §1.425(e)(1)(A)-(C), added at 42 Ill.Reg. 11542.

¹² Insert any additional criteria the board may want to use.

¹³ Delete item #3 for elementary districts, move "and" to the end of sentence number 1, delete the semicolon at the end of number 2 and insert a period.

Students

Administering Medicines to Students ¹

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parent(s)/guardian(s) of students. ²

Self-Administration of Medication ³

A student may possess an epinephrine **auto** injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine **auto** injector or the storage of any medication by school personnel.⁴ A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector and/or medication, or the storage of any medication by school personnel. ⁵

¹ All districts must have a policy for administering medication. 105 ILCS 5/10-20.14b. State law prohibits school boards from requiring that teachers and other non-administrative school employees administer medication to students; exceptions are certificated school nurses and non-certificated registered professional nurses. 105 ILCS 5/10-22.21b.

² Each district must inform students, e.g., through homeroom discussion or loudspeaker announcement, about, and distribute to their parents/guardians, the district's policy, guidelines, and forms on administering medicines within 15 days after the beginning of each school year, or within 15 days after starting classes for a student who transfers into the district. 105 ILCS 5/10-20.14b. A comprehensive Student Handbook can provide notice to parents and students of the school's rules, extracurricular and athletic participation requirements, and other important information. The Handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and board. The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

³ 105 ILCS 5/22-30, amended by P.A.s 100-726 and 100-799, both eff. 1-1-19, requires school districts to allow students to *self-administer* their prescribed asthma medication and an epinephrine injector as described. *Self-carry* means a student's ability to carry his or her prescribed asthma medication or epinephrine injector. *Self-administer* and *self-administration* mean that a student may use these two medications at his or her discretion: (1) while in school; (2) while at a school sponsored activity; (3) while under the supervision of school personnel; or (4) before or after normal school activities, such as while in before-school or after-school care on school-operated property.

⁴ 105 ILCS 5/22-30(c) requires this information to be in a notification to parents.

⁵ 105 ILCS 5/22-30(c) requires parents/guardians to sign a statement: (1) acknowledging the statement from f/n 4 above; and (2) that they must indemnify and hold harmless the school district and its employees and agents against any claims, except a claim based on willful and wanton conduct, arising out of the self-administration of medication by the student or the storage of the medication by school personnel. There are several methods to obtain a parent/guardian's signature for this purpose, e.g., receipt of handbook signature, or see 7:270 E1, *School Medication Authorization Form - Asthma Inhalers and/or Epinephrine Injectors*. Discuss with the board attorney the method that works best for the district.

School District Supply of Undesignated Epinephrine **Auto** Injectors ⁶

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated epinephrine **auto** injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine **auto** injector* means an epinephrine **auto** injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law,⁷ may administer an undesignated epinephrine **auto** injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. ⁸

Void Policy **Disclaimer**⁹

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors. ¹⁰

Administration of Undesignated Medication ¹¹

Upon any administration of an epinephrine **auto** injector, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in Section 22-30(c) of the School Code apply. ¹²

No one, including without limitation parent(s)/guardian(s) of students, should rely on the District for the availability of an undesignated epinephrine **auto** injector. This policy does not guarantee the availability

⁶ Optional. A school board must ensure that it does not adopt this section into the policy unless it is prepared to implement 105 ILCS 5/22-30, amended by P.A. 99-711. The law permits a district to maintain a supply of undesignated epinephrine injectors in any secure location that is accessible before, during, and after school where an allergic person is most at risk, including, but not limited to, classrooms and lunchrooms, and use them when necessary. The P.A. 99-711 amendment requiring accessibility before, during, and after school does not address the logistical issues that classrooms are typically locked before and after school. Consult the board attorney about the implementation issues with this new phrase in the law.

Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated epinephrine injectors, and implement a plan for their use, and then not doing it, as doing so may be fraught with legal liabilities. Also fraught with legal liabilities is if the district is provides them, but does not have them accessible before, during, and after school where an allergic person is most at risk as required by P.A. 99-711. See *In re Estate of Stewart*, 406 Ill.Dec. 345 (2nd Dist. 2016)(denying tort immunity to district, finding its response to a student's asthma attack was *willful and wanton* (which district disputed as a possible heart attack)); *In re Estate of Stewart*, 412 Ill.Dec. 914 (Ill. 2017)(school district's appeal denied).

The superintendent is given broad authority to implement this section; however, several preliminary steps should occur with the assistance of the board attorney. They include, but are not limited to: (1) investigating the feasibility of obtaining a prescription for a supply of undesignated epinephrine injectors in the name of the district or one of its schools, and (2) outlining the advantages and disadvantages of implementing this plan based upon each district's individual resources and circumstances, and student population's needs.

⁷ See the discussion regarding *trained personnel*, in f/n/7, above.

⁸ See f/n 9, above.

⁹ Remove this section if the board does not adopt the undesignated asthma medication, the undesignated epinephrine injector, the undesignated opioid antagonist, or the administration of medical cannabis sections of the policy. If the board adopts one or some but not all, delete the appropriate paragraph(s) or sentence in this section.

¹⁰ See f/n 27, above.

¹¹ 105 ILCS 5/22-30, amended by P.A.s 99-480 and 100-799, eff. 1-1-19 details specific required notifications, which are listed in 7:270-AP2, *Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, and/or Opioid Antagonists*.

¹² 105 ILCS 5/22-30(c).

of undesignated medications. Students and their parent(s)/guardian(s) should consult their own physician regarding these medication(s).

LEGAL REF.: 105 ILCS 5/10-20.14b, 5/10-22.21b, 5/22-30, and 5/22-33.
410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program Act, and
scheduled to be repealed on July 1, 2020.
720 ILCS 550/, Cannabis Control Act.
23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (Food Allergy Management)

ADMIN. PROC.: 7:270-AP1 (Dispensing Medication), 7:270-AP2 (Checklist for District Supply of
Undesignated Asthma Medication, Epinephrine Injectors, and/or Opioid
Antagonists), 7:270-E1 (School Medication Authorization Form), 7:270-E2 (School
Medication Authorization Form - Medical Cannabis)

Students

Suicide and Depression Awareness and Prevention ¹

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code Section 5/2-3.166(c)(2)-(7). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff. ²
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements 105 ILCS 5.2-3.139 and 105 ILCS 5/27-7 (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under 105 ILCS 5/3-14.8 (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide.³ **Implementation will incorporate:**

¹ A suicide awareness and prevention policy is required by 105 ILCS 5/2-3.166(c), amended by P.A. 99-443. The first sentence of this policy is required by 105 ILCS 5/2-3.166(c)(1), amended by P.A.s 99-443 and 99-642.

This policy contains an item on which collective bargaining may be required. See 105 ILCS 5/10-22.24b. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

² Required by 105 ILCS 5/2-3.166(c)(2), amended by P.A.s 99-443 and 99-642. While this law is titled Youth Suicide Awareness and Prevention, it requires the policy to include protocols for administering youth suicide awareness and prevention education to *staff* and students.

For student protocols, see 105 ILCS 5/2-3.139 and 105 ILCS 5/27-7.

For staff protocols, see 105 ILCS 5/3-14.8, which requires the regional superintendents to cover the warning signs of suicidal behavior in teacher's institutes. In suburban Cook County, an Intermediate Service Center will perform the responsibilities that are performed in other locations by the regional superintendent. P.A. 96-893.

³ Required by 105 ILCS 5/2-3.166(c)(3), amended by P.A.s 99-443 and 99-642. This policy adds *with the goal of* and *possibly* to modify the statute's use of "at risk of suicide." *With the goal of* acknowledges that identifying every student at risk of suicide is impossible. *Possibly* is added to inform the public that these identifications are not definitive. School staff members are not licensed medical professionals who are fully trained to make definitive determinations about whether a student is at risk of suicide, and parents/guardians should not take any referral under this requirement as such.

105 ILCS 5/10-22.39, amended by P.A. 100-903, eff. 1-1-19, requires licensed school personnel and administrators who work with students in kindergarten through grade 12 to be trained to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques. While very little guidance is available for students in grades 6 and below, *Ann Marie's Law* directs ISBE to compile, develop and post these items on its website.

- a. ~~For students in grades 7 through 12, implementation shall incorporate~~ The training required by 105 ILCS 5/10-22.39 for ~~school guidance counselors, teachers, school social workers, and other~~ licensed school personnel and administrators who work with students to identify the warning signs of suicidal behavior in youth adolescents and teens along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide. Implementation will incorporate paragraph number 2, above, along with: 4
 - a. Board policy 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District's educational program);
 - b. Board policy 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services.
 - c. Board policy 7:250, *Student Support Services*, implementing the Children's Mental Health Act of 2003, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - d. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
 4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*. 5
 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support*

Ann Marie's Law requires ISBE to develop and recommend materials. See the discussion in f/n7 below on ISBE-recommended materials.

⁴ Required by 105 ILCS 5/2-3.166(c)(4), amended by P.A.s 99-443 and 99-642. For further discussion of 105 ILCS 5/10-22.24b, amended by P.A. 99-276, see f/n 2 in policy 6:270, *Guidance and Counseling Program*. This policy adds "for use during the school day and at school-sponsored events" to inform the public about the limitations concerning what schools can realistically provide students and their parent(s)/guardian(s). See the discussion in f/n 3 regarding the addition of the word *possibly*.

⁵ Required by 105 ILCS 5/2-3.166(c)(5), amended by P.A.s 99-443 and 99-642. See 7:250-AP2, *Protocol for Responding to Students with Social, Emotional, or Mental Health Needs* for information about building-level Student Support Committees. When sharing information from therapists and counselors, these committees are required to follow the Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Children's Mental Health Act of 2003, 405 ILCS 49/.

Services, in addition to other State and/or federal resources that address reporting procedures. ⁶

6. A process to incorporate ISBE-recommend resources⁷ on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program. ⁸

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program. ⁹

Monitoring ¹⁰

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website.¹¹ The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. ¹²

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Children's Mental Health Act of 2003, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

⁶ Required by 105 ILCS 5/2-3.166(c)(6), amended by P.A.s 99-443 and 99-642.

⁷ 105 ILCS 5/2-3.166(b)(2)(B), amended by P.A.s. 99-443 and 99-642, directs ISBE to "compile, develop, and post on its publicly accessible Internet website both of the following, which may include materials already publicly available: (A) [r]ecommended guidelines and educational materials for training and professional development, and (B) [r]ecommended resources and age-appropriate educational materials on youth suicide awareness and prevention."

⁸ Required by 105 ILCS 5/2-3.166(c)(7), amended by P.A.s 99-443 and 99-642.

⁹ Optional. At the time of publication, the status of the Illinois Suicide Prevention Strategic Plan was unclear in light of *Ann Marie's Law*. However, the plan may be found at: www.idph.state.il.us/about/chronic/Suicide_Prevention_Plan_Jan-08.pdf. Its goals and objectives reflect the input of public and private organizations and stakeholders that are concerned with mental health. It is designed to reduce suicide through a positive public health approach. The target dates for implementing these goals and objectives started in 2010 with target dates of completion in 2012. See also the Suicide Prevention Resource Center and its Illinois page at www.sprc.org/states/illinois for more information on which goals in the Illinois Suicide Prevention Strategic Plan have been implemented. The Suicide Prevention Resource Center also had an awareness public prevention pilot program titled "It Only Takes One," available at: www.itonlytakesone.org/.

¹⁰ Required by 105 ILCS 5/2-3.166(d), amended by P.A.s 99-443 and 99-642.

¹¹ Id. See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. Consult the board attorney about whether a signature is required to prove compliance with the law's specific requirement that *each school district employee* and *each student enrolled in the District* are informed of and/or provided a copy of the policy.

¹² Id. Consult the board attorney about placing the policy in the student handbook instead of and/or in addition to providing a hard copy to each student's parent/guardian. Members of the Ill. Principals Assoc. (IPA) may subscribe to the IPA's Model Student Handbook Service, which are aligned with IASB's policy services. For more information, see: www.ilprincipals.org/resources/model-student-handbook.

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body. ¹³

LEGAL REF.: 105 ILCS 5/2-3.166, 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b.
745 ILCS 10/.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program),
6:60 (Curriculum Content), 6:65 (Student Social and Emotional
Development), 6:120 (Education of Children with Disabilities), 6:270
(Guidance and Counseling Program), 7:180 (Prevention of and Response to
Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

13 Consult the board attorney for guidance concerning liability in this area. Except for cases of willful and wanton conduct, the Local Governmental and Governmental Employees Tort Immunity Act likely protects districts from liability for failure to properly identify and/or respond to a student's mental health issue that results in suicide. See 745 ILCS 10/3-108 and Grant v. Board of Trustees of Valley View School Dist. No. 365-U, 286 Ill.App.3d. 642 (3rd Dist. 1997). However, attorneys have concerns that failing to inform parents/guardians that services required under *Ann Marie's Law* are limited may open districts to potential litigation if services provided under the policy fail or are deemed inadequate. Every situation is fact specific and the issues require careful evaluation. A disclaimer, such as the one presented here, may not be sufficient. A district may take several actions, after discussion with its board attorney, to minimize liability, such as adding limiting phrases (see discussions in f/ns 3 & 4) and ensuring other policies are followed. Ultimately, the best way to minimize liability is to be sure that the district's insurance policies cover the training and other requirements under Anne Marie's Law.

In addition to the Tort Immunity Act, school officials and districts may also be entitled to qualified immunity in civil rights lawsuits that seek to hold them liable for a suicide. See Sanford v. Stiles, 456 F.3d 298 (3d Cir. 2006); Martin v. Shawano-Gresham School Dist., 295 F.3d 701 (7th Cir. 2002); Armijo v. Wagon Mount Public Schools, 159 F.3d 1253 (10th Cir. 1998). Yet, recent trends in student-on-student harassment cases are emerging where parents whose children die of suicide allege that a school's failure to properly identify or respond to the child's mental health issues was a contributing cause for the suicide.

In these cases, the parents ask courts to apply Davis v. Monroe County Board of Education, 526 U.S. 629 (1999), to *Section 504* cases. Under the *Davis standard*, parents must prove that: (1) their child was an individual with a disability; (2) their child was harassed based upon his or her disability; (3) the harassment was sufficiently severe or pervasive that it altered the condition of the child's education and created an abusive educational environment; (4) the school district knew about the harassment; and (5) the school district was deliberately indifferent to the harassment.

While not precedential in Illinois, two cases illustrate the uncertainty of liability in the emerging area of suicide prevention liability and/or failure to properly respond to a student's mental health issues: Estate of Barnwell ex rel. Barnwell v. Watson, 44 Supp.3d 859 (E.D. Ark. 2014) (plaintiff parents allowed to move forward in litigation alleging that school district's *Section 504* failures contributed to their son's suicide) and Estate of Lance v. Lewisville Independent School Dist., 743 F.3d 982 (5th Cir. 2014) (found in favor of the school district).

Students

Student Athlete Concussions and Head Injuries ¹

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall:

1. Fully implement the Youth Sports Concussion Safety Act, that provides, without limitation, each of the following: ²
 - a. The Board must appoint or approve member(s) of a Concussion Oversight Team for the District. ³
 - b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention: ⁴
 - i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The

¹ Three Illinois statutes in the School Code have addressed student concussions:

- (1) The Youth Sports Concussion Safety Act, 105 ILCS 5/22-80, added by P.A. 99-245; amended by P.A.s 99-486 (delayed the compliance deadline until the beginning of the 2016-2017 school year) and 100-747, eff. 1-1-19. The Act contains concussion safety directives for school boards and certain identified staff members. A school district must implement Sec. 22-80 if it offers interscholastic athletic activities or interscholastic athletics under the direction of a coach (volunteer or school employee), athletic director, or band leader. A school district may need to implement its return-to-learn protocol for a student's return to the classroom after he or she is believed to have experienced a concussion, "whether or not the concussion took place while the student was participating in an interscholastic activity." 105 ILCS 5/22-80(d). For a comprehensive discussion of this Act, see the IASB publication *Checklist for Youth Sports Concussion Safety Act* at: <https://www.iasb.com/law/Checklistconcussionsafetyact.pdf>. Helpful guidance for implementing this law is available from the Lurie Children's Hospital's *A Guide for Teachers and School Professionals*.
- (2) 105 ILCS 25/1.15 requires: (a) all high school coaching personnel to complete online concussion awareness training; and (b) all student athletes to view the IHSA video about concussions.
- (3) 105 ILCS 25/1.20, added by P.A. 99-831, requires the IHSA to require all member districts that have certified athletic trainers to have those trainers complete and submit a monthly report on student-athletes who have sustained a concussion during: (1a) a school-sponsored activity overseen by the athletic trainer; or (2) a school-sponsored event of which the athletic director is made aware.

The Center for Disease Control and Prevention explains that a concussion is a type of traumatic brain injury caused by a bump, blow, or jolt to the head, or by a hit to the body that causes the head and brain to move rapidly back and forth. See www.cdc.gov/headsup/index.html. The CDC website contains excellent resources for the recognition, response, and prevention of concussions, including the opportunity to order or download free educational materials on concussions that can be distributed to parents, students, and coaches.

² 105 ILCS 5/22-80, added by P.A. 99-245; amended by P.A.s 99-486, 100-309, and 100-747, eff. 1-1-19.

³ 105 ILCS 5/22-80(d), added by P.A. 99-245; amended by P.A.s 99-486 and 100-309. A physician, to the extent possible, must be on the Team. If the school employs an athletic trainer and/or nurse, they must be on the Team to the extent practicable. The Team must include, at a minimum, one person who is responsible for implementing and complying with the return-to-play and return-to-learn protocols adopted by the Team. Other licensed health care professionals may be appointed to serve on the Team. The statute provides that the Team may be composed of only one person who need not be a licensed healthcare professional, however, that person may not be a coach. *Id.*

As this is administrative/staff work rather than governance work, the best practice is to have the Concussion Oversight Team be an *administrative* committee, but consult the board attorney for guidance. If it is a board committee, it must comply with the Open Meetings Act, 5 ILCS 120/1.02. For a discussion of the Open Meetings Act's treatment of committees, see the footnotes in 2:150, *Committees*.

⁴ 105 ILCS 5/22-80(d).

- Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol. ⁵
- ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol. ⁶
 - c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity. ⁷
 - d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol. ⁸
 - e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn. ⁹

⁵ The Youth Sports Concussion Safety Act contains requirements for a student to return to play following a concussion Id. The supervisor of the person responsible for compliance with the return-to-play protocol may not be a coach. The student's treating physician, physician assistant, advanced practice registered nurse, or an athletic trainer working under a physician's supervision must evaluate and find that it is safe for the student to return to play. The student's parent/guardian must sign a consent form that complies with statutory prerequisites. In addition, the student must also complete the requirements in the district's return-to-play and return-to-learn protocols. Thus, the district through its protocols may add requirements for the student's return, but may not delete any statutory requirements.

It is an open question whether the return-to-play protocol is limited to when the concussion occurred during an interscholastic athletic activity because the statute does not state "whether or not the concussion took place while the student was participating in an interscholastic athletic activity." It makes sense, however, to apply the return-to-play protocol whenever a student suffers a concussion before allowing him or her to participate in an interscholastic athletic activity. See IHSA's *Post-concussion Consent Form (RTP/RTL)* at:

ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx

⁶ 105 ILCS 5/22-80(g), added by P.A. 99-245; amended by P.A.s 99-486, 100-309, and 100-747, eff. 1-1-19. The supervisor of the person responsible for compliance with the return-to-learn protocol may not be a coach. The return-to-learn protocol governs a student's return to the classroom after a concussion, whether or not the concussion took place while the student was participating in an interscholastic athletic activity. Guidance from Lurie Children's Hospital explains that recovery from a concussion must be an individualized process because no two concussions are the same. See *Return to Learn after a Concussion: A Guide for Teachers and School Professionals*, Lurie Children's Hospital. This *Guide* explains that a student's full recovery depends on both cognitive rest and physical rest. It suggests using a multidisciplinary team to facilitate a student's return to the classroom and provides examples of accommodations and interventions. It also stresses the importance of identifying a school staff member who will function as a case manager or concussion management leader, such as a school nurse, athletic trainer, or school counselor. See IHSA's *Post-concussion Consent Form (RTP/RTL)* at:

ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx.

⁷ 105 ILCS 5/22-80(e), added by P.A. 99-245, amended by P.A. 99-486. *Interscholastic athletic activity* is defined in Section 22-80(a) as "any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country track, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling. The form must be approved by the Illinois High School Association (IHSA). See ihsa.org/Resources/SportsMedicine/ConcussionManagement/5ConcussionResources.aspx, for [IHSA Concussion Protocols](#) and *IHSA Sports Medicine Acknowledgement & Consent Form* (Concussion, PES, Asthma Medication).

⁸ 105 ILCS 5/22-80(f), added by P.A. 99-245, amended by P.A. 99-486.

⁹ 105 ILCS 5/22-80(g), added by P.A. 99-245, amended by P.A.s 99-486, 100-309, and 100-747, eff. 1-1-19. Most students with a concussion will not need a formal 504 plan or individualized education program; contact the board attorney whenever one is requested or the student's symptoms are prolonged.

- f. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses, licensed healthcare professionals or non-licensed healthcare professionals who serve on the Concussion Oversight Team (whether or not they serve on a volunteer basis); athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team. ¹⁰
- g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly. ¹¹
2. Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association (IHSA), including its *Protocol for Implementation of NFHS Sports Playing Rules for Concussion*, which includes its *Return to Play (RTP) Policy*.¹² These specifically require that:
 - a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
 - b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
 - c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, advanced practice registered nurse, physician assistant or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.¹³
3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. ¹⁴
4. Require all student athletes to view the IHSA video about concussions. ¹⁵

¹⁰ 105 ILCS 5/22-80(h), added by P.A. 99-245, amended by P.A.s 99-486 and 100-309. Individuals covered by this training mandate must take a training course from an authorized training provider prior to serving on a Concussion Oversight Team (Team) and at least once every two years (or if not serving on the Team, at least once every two years). See the footnotes in 5:100, *Staff Development Program*. Physicians on Teams are required, to the greatest extent practicable, to periodically take an appropriate medical course on concussions. 105 ILCS 5/22-80(h)(3).

Note: *Licensed healthcare professionals* includes nurses and licensed clinical psychologists, physical therapists, occupational therapists, physicians' assistants, and athletic trainers working under the supervision of a physician. 105 ILCS 5/22-80(b). *Non-licensed healthcare professionals* is not specifically defined. Therefore, it is not entirely clear if a Team may include an individual, i.e., a building principal that is not mandated to take the training. As a matter of best practice and to reduce liability, all Team members should receive the training; however, consult with the board attorney for further guidance.

¹¹ 105 ILCS 5/22-80(i), added by P.A. 99-245; amended by P.A. 99-486. A template is available on the IHSA website under *Emergency Action Plan (EAP) Resources* at: ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx.

¹² The *Protocol for Implementation of NFHS Sports Playing Rules for Concussion* (<http://ihsa.org/documents/sportsMedicine/Concussion%20Protocols.pdf>) contains concussion information, provides instructions when a student athlete sustains an apparent concussion, and includes a *Return to Play (RTP) Policy*. The *Return to Play (RTP) Policy* addresses the requirements for returning a student athlete to play after he or she exhibits signs, symptoms, or behaviors of a concussion.

¹³ 105 ILCS 5/22-80(g)(4), amended by P.A.s 100-309 and 100-747, eff. 1-1-19, and 225 ILCS 65/20-10, amended by P.A. 100-513. P.A. 100-513 amended the Nurse Practice Act to add *registered* to the definition of *advanced practice registered nurse*; P.A. 100-747, eff. 1-1-19, similarly amended Section 22-80.

¹⁴ 105 ILCS 25/1.15(b) requires high school coaching personnel and athletic directors hired before 8-18-14 to have been certified by 8-19-15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before the starting date of their position.

¹⁵ 105 ILCS 25/1.15(e).

5. Inform student athletes and their parent(s)/guardian(s) about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition. **16**
6. Provide coaches and student athletes and their parent(s)/guardian(s) with educational materials from the IHSA regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury. **17**
7. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion. **18**
8. Include a requirement for staff members to distribute the Ill. Dept. of Public Health concussion brochure to any student or the parent/guardian of a student who may have sustained a concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity, if available. **19**

[For high school districts that belong to the IHSA and have certified athletic trainers.]

9. Include a requirement for certified athletic trainers to complete and submit a monthly report to the IHSA on student-athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware.**20**

LEGAL REF.: 105 ILCS 5/22-80.
105 ILCS 25/1.15.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 7:300 (Extracurricular Athletics)

16 Required by 23 Ill.Admin.Code §1.530(b). IHSA drafted a sample *Concussion Information Sheet*, which is included within the *IHSA Sports Medicine Acknowledgement & Consent Form* and has been incorporated into 7:300-E1, *Agreement to Participate*. See [ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](https://www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx).

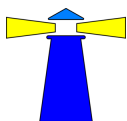
An ISBE rule defines *health-related information* to include a concussion policy acknowledgment 23 Ill.Admin.Code §375.10. The acknowledgment, therefore, must be kept with the student's school student records as a temporary record. 23 Ill.Admin.Code §375.40.

17 IHSA has produced educational materials on concussions for coaches, parents/guardians, student athletes, and the school and health care providers on concussions. See: [ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](https://www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx).

18 This provision is optional.

19 Required by 20 ILCS 2310/2310-307, added by P.A. 100-747, eff. 1-1-19.

20 Required by 105 ILCS 25/1.20, added by P.A. 99-831, for high school districts that belong to the IHSA and have certified athletic trainers.



RCES Building Report - January 2019

Enrollment Figures by Grade Level at the beginning of December 2018:											Totals
Pre-K	JS-20*	39	40	39	20	40					198 (including Jumpstart)
Kg	22	24	23	23	23	23	22				160
1st	21	21	22	21	22	21	21				149
2nd	24	23	23	24	23	24					141
Pri LD/MMI	3										3
3rd	23	24	22	22	23	20	22				156
4th	26	25	26	26	23	26					152
5th	26	25	26	25	25	25					152
Int LD/MMI	16										16
Total											1127

SESE Classes	
ECE	12
Off Site Location	11
Homebound	0
RCES/SESE Total	23

December Attendance Percentage:	
Kindergarten	94.26
1st Grade	94.92
2nd Grade	94.99
3rd Grade	95.32
4th Grade	96.24
5th Grade	94.26

December Discipline Report:	
Bus Suspension	0
In School Suspension	2
Out of School Suspension	0

RCES News and Events:

1/04 Teacher Inservice Day

1/07 Students return

1/14 - 1/25 STAR360 Testing

1/14 **Primary Tutoring Resumes**

1/21 MLK Day (No School)

1/23 Grass Roots Opera for the Young 9:30 and 1:30

1/24 Grass Roots Opera for the Young 9:30 and 1:30

1/30 SIP Day 12:30 Dismissal (TAs and Paras do not work.)

1/31 RCES Science Day/Night

1/31 No Tutoring / No Tiger Zone



Richland County Middle School - January 2018

Enrollment:	6th grade ~	153	
	7th grade ~	151	
	8th grade ~	175	
	Offsite	11	
Attendance:	6th grade ~	95.00%	
	7th grade ~	96.20%	
	8th grade ~	94.90%	
Suspensions:	In School	9 students @ 7.5 days	
	Out of School	1 student @ 1 day	
Month Activities:	January	3	Girls Basketball v. Mt.Carmel (OCC) / Boys Basketball v.L'ville
	January	5	7th Girls Basketball Conference Tournament
	January	7	Girls Basketball @ Mt.Carmel / Boys Basketball v. Vincennes
	January	10	Boys Basketball v. Fairfield
	January	12 & 14	Girls Basketball Regionals @ Mt.Carmel
	January	15	Boys Basketball @N.Knox
	January	17	Boys Basketball v. Red Hill
	January	22	Boys Basketball @ Mt.Vernon
	January	24	Boys Basketball @ Mt.Carmel
	January	26	7th Boys Basketball Conference Tournament
	January	31	Boys Basketball v. Carmi
Upcoming Activities:	February	2 & 4	Boys Regionals @ Olney
	February	5	Volleyball @ T-town
	February	6	Mathcounts @ Salem
	February	9	Volleyball @ Albion
	February	11	Volleyball v. Jasper Co.
	February	12	Volleyball @ Clay City
	February	14	Mid-term / Volleyball v. Mt.Carmel
	February	15	P/T Conferences
	February	16	Volleyball @ Carmi
	February	19	Volleyball v. Lawrenceville
	February	21	Open House 5PM-7PM / Volleyball @ Carmi
	February	22	Volleyball v. Albion
	February	25	Volleyball v. Flora
	February	26	Volleyball v. Grayville
	February	28	Volleyball v. Fairfield

Date	# of Days	Richland County Middle School - 2nd Quarter Suspensions - 2018-2019
10/22/2018	2	During PM dismissal, student D struck another student in the stomach (Repeat offense on hands on). Continuation of documentation for further needs of the student.
10/26/2018	3	Altercation in the locker room before PE. Student T was choking another student. PE teacher intervened and stopped the action.
10/26/2018	2	Student D had his hands on another student in the hallway during a passing period. Teacher told student D to let go. Student continued with his actions. Teacher had to physically restrain the student (previous history). Administration was notified to escort the student to the office.
10/30/2018	3	Student S was receiving fitness center time (in agreement). Student became angry because he wanted iPad time. Mrs. A denied his request. Student flipped off Mrs. A - pushed her. This is the second hands on offense with staff.
11/2/2018	2	During outside advisory, student W pulled his pants down in front of several students.
11/20/2018	2	Student W struck another student in the face during AM time in the cafeteria.
12/20/2018	1	Student exposed himself (underwear) outside during advisory. Precautions are taken to where student should not go outside this year.
12/21/2018	3	Student H refused to leave the classroom to go to an alternative location (homework room). Student did not comply. Administration was called up to the room for assistance. Student refused to leave the room. Police had to be called for safety reasons (did not want child alone in classroom). Student began using explicit language towards administration.

**Richland County High School
Principal's Report
January 1, 2019**

1. No school on Monday, January 1 - Friday, January 4 for winter vacation.
2. Teacher Institute Day on Friday, January 4.
3. School resumes on Monday, January 7 for students.
4. Second quarter report cards will be available through Skyward Family Access on Friday, January 11.
5. There is no school on Monday, January 21 in observance of Martin Luther King, Jr. Day.
6. Freshman Orientation will be held on Wednesday, January 23 from 5:30 to 6:30 pm.
7. A School Improvement Day is scheduled for Wednesday, January 30. Students will be dismissed at 11:40 pm.

Enrollment Totals for December:

Freshmen:	197
Sophomore:	201
Junior:	167
Senior:	170
Total:	735

Discipline for December:

In School Suspension:	0
Out of School Suspension:	7
Lunch Detention:	96
After School Detention:	0
Saturday School:	0

Percentage of Attendance: 93.27%

Richland County High School Suspensions 2018-19 Term 2

Date	# of Days	Offense
10/11/2018	1	Student was in possession of an e-cigarette/vapor pen on campus. Student is suspended on Fri. Oct. 12 and may return to school on Mon. Oct. 15. Section 28 Hand Book Violation
10/18/2018	1	Student was in possession and smoking an e-cigarette/vapor pen in the parking lot. Student is suspended on Fri. Oct. 19 and may return to school on Mon. Oct. 22.
10/23/2018	1	Student was in possession and using an e-cigarette/vapor pen at the SW Entrance. Section 28 Hand Book Violation
10/29/2018	1	Following an incident in the parking lot, the student "flipped off" Mr. Julian as I was trying to go speak with him. Student is suspended on Mon. Oct. 29 and may return to school on Tue. Oct. 30. Section 26 Hand Book Violation
10/29/2018	2	Student slapped another student multiple times in the parking lot before school. Student is suspended the remainder of the day on Mon. Oct. 29 and Tue. Oct. 30. Student may return to school on Wed. Oct. 31. Section 30 Hand Book Violation
10/30/2018	1	Student was in possession of an e-cigarette on campus and allowed another student to use it. Student was issued an ordinance violation and assigned a 1 day out of school suspension on Oct. 31. Student may return to school on Thu. Nov. 1. Section 28 Hand Book Violation
10/30/2018	1	Student was seen using an e-cigarette on campus by a teacher. Student is assigned a 1 day Out of School Suspension on Wed. Oct. 31 and allowed to return to school on Thu. Nov. 1. Section 28 Hand Book Violation
10/31/2018	1	Student took a hit off an E-cigarette during 1st block PE. Student is suspended the remainder of the day on Wed. Oct. 31 and is assigned to the office 1st block on Thu. Nov. 1. Section 28 Hand Book Violation
10/31/2018	1	Student was using and in possession of an e-cigarette. Student was issued a city ordinance violation and assigned a 1 day out of school suspension on Thu. Nov. 1. The student may return to school on Fri. Nov. 2 Section 28 Hand Book Violation
11/9/2018	1	Student pushed another student to the ground and punched her in the face. Student is suspended on Tue. Nov. 13 and allowed to return to school on Wed. Nov. 14. Section 30 Hand Book Violation Section 30 Hand Book Violation
11/14/2018	1	Student was aggressive with another student in the hallway leading to an altercation. Section 30 Hand Book Violation
11/15/2018	1	Student used an e-cig/vapor pen during class. Student is suspended on Mon. Nov. 19 and allowed to return to school on Tue. Nov. 20. Section 28 Hand Book Violation

11/15/2018	1	Student was in possession of an e-cig/vapor pen in school and allowed another student to use it. Student is suspended on Mon. Nov. 19 and allowed to return to school on Tue. Nov. 20. Student was issued a ordinance violation from the City of Olney. Section 28 Hand Book Violation
11/19/2018	3	Student was involved in a fight in the parking lot before school. Student is suspended on Mon. 11/19/18, Tue. 11/20/18, and Wed. 11/21/18. It is requested that the student and parent have a meeting with Mr. Julian and Mr. LeCrone to discuss the students behavior. Please contact Mr. Julian at 618-393-2191
11/28/2018	1	Student's e-cigarette/vapor pen fell out of his pocket during instruction time. I asked him to give it up and he refused. After a battle, he finally got up yelling at me, tossed it on my desk and walked out of class. Section 28 Hand Book Violation
12/6/2018	1	Student allowed another student to use his e-cigarette/vapor pen at school. Student is suspended on Fri. Dec. 7 and allowed to return to school on Mon. Dec. 10. Section 28 Hand Book Violation
12/6/2018	3	Student came in to the building at the end of lunch and was yelling profanity. When Mr. LeCrone asked him to come into the office to see what was going on, the student refused and continued on down the hall yelling more profanity. The student went into the classroom and was asked several times by Mr. LeCrone he student continued to refuse to comply with the instructions. As a result, Richland County Dispatch was called to send a police officer to assist. As the student was being escorted to the office by the officer and administration, the student left the building. Student will serve a three day out-of-school suspension and may return to school on December 12. Section 21 Hand Book Violation
12/6/2018	1	Student was in possession on an e-cigarette/vapor pen and was caught using it by a teacher. Student is suspended on Fri. Dec. 7 and allowed to return to school on Mon. Dec. 10. Section 28 Hand Book Violation
12/12/2018	1	Student was in possession of an e-cigarette/vapor pen during gym class. Student is suspended on Thu. December 13th and allowed to return to school on Fri. December 14th. Section 28 Hand Book Violation
12/14/2018	1	Using an e-cigarette/vapor pen at school. The student is suspended on Mon. Dec. 17 and allowed to return to school on Tue. Dec. 18.
12/19/2018	1	Student was in possession of an e-cigarette/vapor pen in gym class. Student is suspended on Thu. Dec. 20 and allowed to return to school on Fri. Dec. 21.
12/21/2018	3	Student told the teacher the "F*** off" and gave him the finger while leaving the classroom. Student is suspended on Mon. Jan. 7, Tue. Jan. 8, and Wed. Jan. 9. Student may return to school on Thu. Jan. 10. Further disciplinary issues may result in a referral to the Alternative School at Willow Hill. Section 21 Hand Book Violation

Special Needs Board Report January 2019

- 385 - Total number of students with IEPs (Individual Education Plans)
 - 3 - Total number of students with IEPs/504's attending Optional Education
 - 1- Total number of students with IEPs attending Safe School
 - 7 – Homebound Student due to medical issues (6 which are Special Ed/504)
- 44 - Number of students with IEPs attending SESE classrooms or out of district
 - SESE MSI I & II** – North Clay Elementary (2)
 - SESE MSI IV** - North Clay Junior/High (1)
 - SESE MSI IV** – Richland County High (5)
 - SESE ECE** – Richland County Elementary (12)
 - SESE ED I & II** – Clay City Elementary (4)
 - SESE ED III** – Clay City Junior High (5)
 - SESE ED IV** – Oblong High School (2)
 - SESE Autism I & II** – Clay City Elementary/Junior High (4)
 - SESE Autism III** – Clay City Elementary/Junior High (3)
 - SESE Autism IV** – Clay City High School (1)
 - ED** – Fresh Start TLC at Effingham (2)
 - Illinois Center Autism** – Fairview Heights (1)
 - Residential** – Meridell, Tx (1)
 - Gateway** – Carbondale, IL (0)
 - Illinois School for Visually Impaired** – (1)
- 45 - Total number of students with Section 504 Plans
- 31 - Total number of pending re-evaluations
- 12 - Total number of pending initial evaluations
 - 0 - Total number of move in students (0 - Speech Only)
 - 2 - Total number of students who left district (1 - Speech Only, 1- 504)
- 41 - Total number of IEP meetings held in December

MSI – Moderate to Severely Impaired
ED – Emotional Disability
ECE – Early Childhood Education

RICHLAND COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1
OLNEY, ILLINOIS

TREASURER'S REPORT

	Cash Balance	Cash Receipts/Adjusting Entries Month Ended	Cash Disbursements/Adjusting Entries Month Ended	Investments In November	Cash Balance	Certificate of Deposit Investments	CD and Cash Total
Fund	11/30/2018	12/31/2018	12/31/2018	12/31/2018	12/31/2018	12/31/2018	12/31/2018
Education	2,856,464.02	1,254,606.72	1,397,744.14	(540,000.00)	2,173,326.60	6,000,000.00	8,173,326.60
Building and Grounds	437,058.68	10,838.26	41,565.76		406,331.18	3,500,000.00	3,906,331.18
Debt Service	103,170.33	2,834.76	-		106,005.09	550,000.00	656,005.09
Transportation	20,159.33	11,702.08	113,265.00	180,000.00	98,596.41	400,000.00	498,596.41
IMRF/Social Security	200,445.01	22,883.58	69,972.59	204,000.00	357,356.00	1,000,000.00	1,357,356.00
Capital Projects	326,991.85	129,222.06	170,173.90	-	286,040.01	9,300,000.00	9,586,040.01
Working Cash	14,948.97	169.49	-	12,500.00	27,618.46	2,550,000.00	2,577,618.46
Tort	139,900.96	1672.84	3,354.00	-	138,219.80		138,219.80
Life Safety	211,374.94	411.54	93.35	143,500.00	355,193.13	-	355,193.13
Total	4,310,514.09	1,434,341.33	1,796,168.74	-	3,948,686.68	23,300,000.00	27,248,686.68
					-		
Add CD's					23,300,000.00		
					-		
Total with CD's	4,310,514.09	1,434,341.33	1,796,168.74	-	3,948,686.68		
Assets							
Health Fund Checking	141,436.43				134,794.88		
IHI Reserve Checking	12,249.17				12,265.92		
Building Trades	-				-		
Revolving Funds	8,000.00				8,000.00		
Total Assets	161,685.60				155,060.80		
Total with Assets	4,472,199.69				27,403,747.48		

FDTLOC	FUNC	OBJ	SJ	Account Level Description	Beginning Balance	December 2018-19 Beginning Balance	December 2018-19 Monthly Activity	Ending Balance	2018-19 FYTD Activity
10A010	1052	0000	00	000000 REVOLVING FUND HS	6,000.00	6,000.00	0.00	6,000.00	0.00
10A010	1053	0000	00	000000 REVOLVING FUND MS	2,000.00	2,000.00	0.00	2,000.00	0.00
10A010	1120	0000	00	000000 ED CASH ON HAND	5,595,751.36	2,856,464.02	-683,137.42	2,173,326.60	-3,422,424.76
10A010	1125	0000	00	000000 IHI RESERVE MMCH	10,958.84	11,041.16	16.75	11,057.91	99.07
10A010	1126	0000	00	000000 ERCU HEALTH INS CH	151,631.25	141,436.43	-6,641.55	134,794.88	-16,836.37
10A010	1210	0000	00	000000 Ed CD	0.00	5,460,000.00	540,000.00	6,000,000.00	6,000,000.00
10A010	1721	0000	00	000000 Building Trades 1403 Heather L	0.00	0.00	0.00	0.00	0.00
10A010	1722	0000	00	000000	0.00	0.00	0.00	0.00	0.00
10A010	1723	0000	00	000000 1311 Heather Lane	0.00	0.00	0.00	0.00	0.00
10A---	----	----	--	-----	5,766,341.45	8,476,941.61	-149,762.22	8,327,179.39	2,560,837.94
10L010	4310	0000	00	000000 Accounts Payable	0.00	0.00	0.00	0.00	0.00
10L010	4811	0000	00	000000 TRS	0.00	0.00	0.00	0.00	0.00
10L010	4812	0000	00	000000 FIT	0.00	0.00	0.00	0.00	0.00
10L010	4813	0000	00	000000 SIT	0.00	0.00	0.00	0.00	0.00
10L010	4814	0000	00	000000 IMRF	0.00	0.00	0.00	0.00	0.00
10L010	4815	0000	00	000000 ANNUITIES PAYABLE	0.00	0.00	0.00	0.00	0.00
10L010	4816	0000	00	000000 EMPLOYEE INS PAYABLE	-148,081.76	-137,952.62	6,624.80	-131,327.82	16,753.94
10L010	4817	0000	00	000000 FICA	0.00	0.00	0.00	0.00	0.00
10L010	4817	0000	10	000000 MEDICARE - N/C	0.00	0.00	0.00	0.00	0.00
10L010	4818	0000	00	000000 MEDICARE CERT	0.00	0.00	0.00	0.00	0.00
10L010	4819	0000	00	000000 OTHER P/R DEDUCTION	-7,663.16	-7,679.80	0.00	-7,679.80	-16.64
10L010	4990	0000	00	000000 MISC LIAB DIRECT DEPOSIT	0.00	0.00	0.00	0.00	0.00
10L100	9235	0000	00	000000 FUTURE TIGERS	0.00	0.00	0.00	0.00	0.00
10L---	----	----	--	-----	-155,744.92	-145,632.42	6,624.80	-139,007.62	16,737.30
10Q010	7300	0000	00	000000 ED FUND BALANCE	-1,810,053.98	-1,810,053.98	0.00	-1,810,053.98	0.00
10Q010	7310	0000	00	000000 ED REV/EXP SUMMARY	-2,687,710.11	-5,408,422.77	143,137.42	-5,265,285.35	-2,577,575.24
10Q010	7320	0000	00	000000 Emcumbrance	0.00	0.00	0.00	0.00	0.00
10Q010	7330	0000	00	000000 EXCESS/DIFFERENCE	-1,112,832.44	-1,112,832.44	0.00	-1,112,832.44	0.00
10Q---	----	----	--	-----	-5,610,596.53	-8,331,309.19	143,137.42	-8,188,171.77	-2,577,575.24
10----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
20A010	1120	0000	00	000000 BLDG CASH ON HAND	3,078,788.95	437,058.68	-30,727.50	406,331.18	-2,672,457.77
20A010	1210	0000	00	000000 BLDG CD	0.00	3,500,000.00	0.00	3,500,000.00	3,500,000.00
20A010	1310	0000	00	000000 DUE FROM BLDG FUND	0.00	0.00	0.00	0.00	0.00
20A---	----	----	--	-----	3,078,788.95	3,937,058.68	-30,727.50	3,906,331.18	827,542.23
20L010	4310	0000	00	000000 Accounts Payable	0.00	0.00	0.00	0.00	0.00

Account Level				Beginning	December 2018-19	December 2018-19	Ending	2018-19	
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity
20L010	4812	0000	00	000000	FIT	0.00	0.00	0.00	0.00
20L010	4813	0000	00	000000	SIT	0.00	0.00	0.00	0.00
20L010	4814	0000	00	000000	IMRF	0.00	0.00	0.00	0.00
20L010	4815	0000	00	000000	ANNUITIES PAYABLE	0.00	0.00	0.00	0.00
20L010	4816	0000	00	000000	EMPLOYEE INS PAYABLE	0.00	0.00	0.00	0.00
20L010	4817	0000	00	000000	FICA	0.00	0.00	0.00	0.00
20L010	4817	0000	10	000000	MEDICARE N/C	0.00	0.00	0.00	0.00
20L010	4818	0000	00	000000	MEDICARE CERT	0.00	0.00	0.00	0.00
20L010	4819	0000	00	000000	OTHER P/R DEDUCTIONS	0.00	0.00	0.00	0.00
20L010	4990	0000	00	000000	MISC LIAB DIRECT DEP	0.00	0.00	0.00	0.00
20L---	----	----	--	-----		0.00	0.00	0.00	0.00
20Q010	7300	0000	00	000000	BLDG FUND BALANCE	-120,593.72	-120,593.72	0.00	-120,593.72
20Q010	7310	0000	00	000000	BLDG REV/EXP SUMMARY	-2,650,535.34	-3,508,805.07	30,727.50	-3,478,077.57
20Q010	7320	0000	00	000000	Emcumbrance	0.00	0.00	0.00	0.00
20Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-307,659.89	-307,659.89	0.00	-307,659.89
20Q---	----	----	--	-----		-3,078,788.95	-3,937,058.68	30,727.50	-3,906,331.18
20---	----	----	--	-----		0.00	0.00	0.00	0.00
30A010	1120	0000	00	000000	DEBT SERVICES CASH ON HAND	357,088.99	103,170.33	2,834.76	106,005.09
30A010	1210	0000	00	000000	DEBT SERVICES CD	0.00	550,000.00	0.00	550,000.00
30A---	----	----	--	-----		357,088.99	653,170.33	2,834.76	656,005.09
30L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00
30L---	----	----	--	-----		0.00	0.00	0.00	0.00
30Q010	7300	0000	00	000000	DEBT SERVICES FUND BALANCE	-282,524.23	-282,524.23	0.00	-282,524.23
30Q010	7310	0000	00	000000	BOND REV/EXP SUMMARY	439,868.74	143,787.40	-2,834.76	140,952.64
30Q010	7320	0000	00	000000	BOND AND INTEREST	0.00	0.00	0.00	0.00
30Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-514,433.50	-514,433.50	0.00	-514,433.50
30Q---	----	----	--	-----		-357,088.99	-653,170.33	-2,834.76	-656,005.09
30---	----	----	--	-----		0.00	0.00	0.00	0.00
40A010	1120	0000	00	000000	TRANS CASH ON HAND	615,753.41	20,159.33	78,437.08	98,596.41
40A010	1125	0000	00	000000	TRANS IHI RESERVE	1,208.01	1,208.01	0.00	1,208.01
40A010	1210	0000	00	000000	TRANS CD	0.00	580,000.00	-180,000.00	400,000.00
40A---	----	----	--	-----		616,961.42	601,367.34	-101,562.92	499,804.42

				Account Level	Beginning	December 2018-19	December 2018-19	Ending	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity
40L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00
40L010	4811	0000	00	000000	TRS	0.00	0.00	0.00	0.00
40L010	4812	0000	00	000000	FIT	0.00	0.00	0.00	0.00
40L010	4813	0000	00	000000	SIT	0.00	0.00	0.00	0.00
40L010	4814	0000	00	000000	IMRF	0.00	0.00	0.00	0.00
40L010	4815	0000	00	000000	ANNUITIES PAYABLE	0.00	0.00	0.00	0.00
40L010	4816	0000	00	000000	EMPLOYEE INS PAYABLE	0.00	0.00	0.00	0.00
40L010	4817	0000	00	000000	FICA	0.00	0.00	0.00	0.00
40L010	4817	0000	10	000000	MEDICARE N/C	0.00	0.00	0.00	0.00
40L010	4818	0000	00	000000	MEDICARE CERT	0.00	0.00	0.00	0.00
40L010	4819	0000	00	000000	OTHER P/R DEDUCTIONS	-130.14	-130.14	0.00	0.00
40L010	4990	0000	00	000000	MISC LIAB DIRECT DEPOSIT	0.00	0.00	0.00	0.00
40L---	----	----	--	-----	-130.14	-130.14	0.00	-130.14	0.00
40Q010	7300	0000	00	000000	TRANS FUND BALANCE	-125,788.52	-125,788.52	0.00	0.00
40Q010	7310	0000	00	000000	TRAN REV/EXP SUMMARY	-374,695.66	-359,101.58	101,562.92	117,157.00
40Q010	7320	0000	00	000000	Emcumbrance	0.00	0.00	0.00	0.00
40Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-116,347.10	-116,347.10	0.00	0.00
40Q---	----	----	--	-----	-616,831.28	-601,237.20	101,562.92	-499,674.28	117,157.00
40---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
50A010	1120	0000	00	000000	IMRF CASH ON HAND	605,278.45	200,445.01	156,910.99	-247,922.45
50A010	1210	0000	00	000000	IMRF CD	0.00	1,204,000.00	-204,000.00	1,000,000.00
50A---	----	----	--	-----	605,278.45	1,404,445.01	-47,089.01	1,357,356.00	752,077.55
50L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00
50L010	4814	0000	00	000000	IMRF	0.00	0.00	0.00	0.00
50L010	4817	0000	00	000000	FICA	0.00	0.00	0.00	0.00
50L010	4818	0000	00	000000	MEDICARE	0.00	0.00	0.00	0.00
50L010	4990	0000	00	000000	MISC LIAB DD	0.00	0.00	0.00	0.00
50L---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
50Q010	7300	0000	00	000000	IMRF FUND BALANCE	-151,984.58	-151,984.58	0.00	0.00
50Q010	7310	0000	00	000000	IMRF/SS REV/EXP SUMMARY	-251,947.43	-1,051,113.99	47,089.01	-752,077.55
50Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	-201,346.44	-201,346.44	0.00	0.00
50Q---	----	----	--	-----	-605,278.45	-1,404,445.01	47,089.01	-1,357,356.00	-752,077.55
50---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00

Account Level				Beginning	December 2018-19	December 2018-19	Ending	2018-19	
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity
60A010	1120	0000	00 000000	Site & Construction Cash in on	0.00	326,991.85	-40,951.84	286,040.01	286,040.01
60A010	1210	0000	00 000000	Site CD	0.00	9,300,000.00	0.00	9,300,000.00	9,300,000.00
60A---	----	----	--	-----	0.00	9,626,991.85	-40,951.84	9,586,040.01	9,586,040.01
60L010	4310	0000	00 000000	Accounts Payable	0.00	0.00	0.00	0.00	0.00
60L---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
60Q010	7300	0000	00 000000	SITE & CONST FUND BALANCE	0.00	0.00	0.00	0.00	0.00
60Q010	7310	0000	00 000000	SITE/CONSTRUCTION REV/EXP SUM	0.00	-9,626,991.85	40,951.84	-9,586,040.01	-9,586,040.01
60Q010	7320	0000	00 000000	Emcumbrance	0.00	0.00	0.00	0.00	0.00
60Q010	7330	0000	00 000000	EXCESS/DIFFERENCE	0.00	0.00	0.00	0.00	0.00
60Q---	----	----	--	-----	0.00	-9,626,991.85	40,951.84	-9,586,040.01	-9,586,040.01
60----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
70A010	1120	0000	00 000000	WORKING CASH - CASH ON HAND	2,449,409.39	14,948.97	12,669.49	27,618.46	-2,421,790.93
70A010	1210	0000	00 000000	WORKING CASH CD	0.00	2,562,500.00	-12,500.00	2,550,000.00	2,550,000.00
70A---	----	----	--	-----	2,449,409.39	2,577,448.97	169.49	2,577,618.46	128,209.07
70Q010	7300	0000	00 000000	WORKING CASH FUND BALANCE	-1,482,040.21	-1,482,040.21	0.00	-1,482,040.21	0.00
70Q010	7310	0000	00 000000	WORKING CASH REV/EXP SUMMARY	-852,866.72	-980,906.30	-169.49	-981,075.79	-128,209.07
70Q010	7330	0000	00 000000	EXCESS/DIFFERENCE	-114,502.46	-114,502.46	0.00	-114,502.46	0.00
70Q---	----	----	--	-----	-2,449,409.39	-2,577,448.97	-169.49	-2,577,618.46	-128,209.07
70----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
80A010	1120	0000	00 000000	Tort Cash on Hand	0.00	139,900.96	-1,681.16	138,219.80	138,219.80
80A---	----	----	--	-----	0.00	139,900.96	-1,681.16	138,219.80	138,219.80
80L010	4310	0000	00 000000	Accounts Payable	0.00	0.00	0.00	0.00	0.00
80L---	----	----	--	-----	0.00	0.00	0.00	0.00	0.00
80Q010	7300	0000	00 000000	Tort Fund Balance	0.00	0.00	0.00	0.00	0.00
80Q010	7310	0000	00 000000	TORT REV/EXP SUMMARY	227,330.44	87,429.48	1,681.16	89,110.64	-138,219.80
80Q010	7320	0000	00 000000	Tort Encumbrance	0.00	0.00	0.00	0.00	0.00
80Q010	7330	0000	00 000000	EXCESS/DIFFERENCE	-227,330.44	-227,330.44	0.00	-227,330.44	0.00
80Q---	----	----	--	-----	0.00	-139,900.96	1,681.16	-138,219.80	-138,219.80
80----	----	----	--	-----	0.00	0.00	0.00	0.00	0.00

				Account Level	Beginning	December 2018-19	December 2018-19	Ending	2018-19	
FDTLOC	FUNC	OBJ	SJ	Description	Balance	Beginning Balance	Monthly Activity	Balance	FYTD Activity	
90A010	1120	0000	00	000000	LIFE SAFETY CASH ON HAND	248,126.37	211,374.94	143,818.19	355,193.13	107,066.76
90A010	1210	0000	00	000000	LIFE SAFETY CD	0.00	143,500.00	-143,500.00	0.00	0.00
90A---	----	----	--	-----		248,126.37	354,874.94	318.19	355,193.13	107,066.76
90L010	4310	0000	00	000000	Accounts Payable	0.00	0.00	0.00	0.00	0.00
90L010	4812	0000	00	000000	L/S FIT	0.00	0.00	0.00	0.00	0.00
90L010	4813	0000	00	000000	L/S SIT	0.00	0.00	0.00	0.00	0.00
90L010	4817	0000	00	000000	L/S FICA	0.00	0.00	0.00	0.00	0.00
90L010	4817	0000	10	000000	L/S Medicare NC	0.00	0.00	0.00	0.00	0.00
90L---	----	----	--	-----		0.00	0.00	0.00	0.00	0.00
90Q010	7300	0000	00	000000	LIFE SAFETY FUND BALANCE	-1,128,737.03	-1,128,737.03	0.00	-1,128,737.03	0.00
90Q010	7310	0000	00	000000	LIFE SAFETY REV/EXP SUMMARY	170,008.32	63,259.75	-318.19	62,941.56	-107,066.76
90Q010	7320	0000	00	000000	Emcumbrance	0.00	0.00	0.00	0.00	0.00
90Q010	7330	0000	00	000000	EXCESS/DIFFERENCE	710,602.34	710,602.34	0.00	710,602.34	0.00
90Q---	----	----	--	-----		-248,126.37	-354,874.94	-318.19	-355,193.13	-107,066.76
90----	----	----	--	-----		0.00	0.00	0.00	0.00	0.00
Grand Asset Totals					13,121,995.02	27,772,199.69	-368,452.21	27,403,747.48	14,281,752.46	
Grand Liability Totals					-155,875.06	-145,762.56	6,624.80	-139,137.76	16,737.30	
Grand Equity Totals					-12,966,119.96	-27,626,437.13	361,827.41	-27,264,609.72	-14,298,489.76	
Grand Totals					0.00	0.00	0.00	0.00	0.00	

Number of Accounts: 109

***** End of report *****

Employee	Gross Wages
AHMAD, ATALLAH	3,700.00
ALEXANDER, MARGO D	4,238.94
ALLEN, AMY E	1,527.44
ALLEN, LORI	5,250.96
ANDERSON, ERIN	595
ANDERSON, JOYCE A	6,199.90
ANDERSON, LEE S	4,357.49
ANDERSON, TENA LIN	1,291.08
ANGLE, AMY J	1,448.82
ANGLE, DAVID R	2,865.54
ANSELMANT, MARK E	3,668.14
ANSELMANT, MEGAN B	3,749.74
ARMSTRONG, BROOKE	1,105.00
ASH, TAMMY S.	1,665.48
BAKER, DIXIE R	2,656.21
BAKER, SHERRI LEE	6,011.98
BALDING, DONNA	1,549.30
BARE, GENNIE L	2,841.21
BAYLES, RICHARD A	5,464.98
BEARD, ASHLEY M	4,087.47
BEARD, ASHLEY ROSE AMBER	1,473.60
BEARD, BRENDA L	2,032.80
BENT, ANN D	3,905.34
BERGER, CHRISTY	4,238.94
BETTIS, JULIE A	5,003.48
BEYERS, CANDACE L	210
BILLINGTON, LISA	4,818.68
BLACKFORD, EMILY A	3,730.64
BLACK, JUSTINE L	3,303.22
BLANK, CYNTHIA M	2,275.68
BLANK, HOLLY H	4,184.72
BORAH, CHRISTINE M	3,091.96
BOTKIN, AMY L	1,966.72
BRANSTETTER, CONNIE F	2,055.56
BRIAN, LARRY P	1,237.64
BRINKLEY, AMANDA KATHLEEN	1,087.50
BRINKLEY, CHASE L	447.5
BROWN, ANGEL L	1,945.83
BROWN, SHERYE	2,181.65
BUNTING, GENA	1,779.30
BURCKHARTT, JASON M	47.5
BURCKHARTT, JONI	1,801.94
BURGAN, HANNAH ELIZABETH	393.75
BURGENER, CHARISSA	4,511.94
BURGENER, MITCHEL HADLEY	393.75
BURGENER, STEPHEN LEE	132

BUSSARD, KIMILA D	6,146.76
BUSSARD, LARRY G	13,829.74
CAST, RODNEY W	1,934.66
CHENAULT, WENDI	621
CLINE, APRIL G	1,452.46
CLODFELTER, JULIE D	4,511.94
COMBS, ERIC W	4,275.66
COMBS, JAMIE	1,370.26
CONN, ANNETTE GRACE	1,291.08
COTTERELL, CHELSEY	275
CRACKEL, JANICE E	855
CRAIG, DANNETTE	260
CRANE, RICKY ALAN	1,237.46
CUMMINS, BRYAN	7,328.60
CUMMINS, GARY B	1,034.23
DASCH, BREANNA L	1,601.86
DAVIS, RITA DIANE	712.5
DEHNER, MARCHELE M	1,581.41
DEIMEL, NANCY J	5,269.48
DEMEYER, NANCY L	1,798.21
DENTON, MACKENZIE T	3,715.68
DENTON, RYAN D	4,881.22
DEWEESE, SHARI A	3,381.80
DOAN, LONNIE	3,721.42
DOBBS, CURTIS W	5,884.62
DOBBS, NICHOLAS QUINN	712.5
DOBBS, TRACY L	4,745.72
DOLL, GWYNE M	4,184.72
DORIS, SHAWNA MARIE	1,291.08
DORIS, TAMI L	1,253.12
DOSS, JUNE E	2,138.18
DUENAS, ALISHA A	4,196.06
DUENAS, VERNON ANTHONY	5,075.13
DUNAHEE, BRENDA	1,215.96
DUNN, HEATHER DENISE	1,466.77
DUNN, MARTIN	4,345.18
DUNN, MELISSA A	5,276.34
EAGLESON, DENYSE L	4,853.70
ECKENRODE, CHAR ANN	1,509.10
EDWARDS, CRYSTLE L	8,029.46
EDWARDS, GRANT ALEXANDER	325
ELLISON, DEBORAH E	5,360.12
ERWIN, MELISSA D	4,345.18
FAIRLESS, KAYANN	902.86
FANCHER, JENNIFER	1,561.16
FEHRENBACHER, KIMBERLY	450
FENDER, LISA JOYCE	3,511.70

FERGUSON, HEATHER D	1,303.80
FISHER, TRACIE	1,218.00
FLANAGAN, KRISTIN D	5,058.22
FLANAGAN, ROBERT W	4,835.90
FLEMING, JULIE L	4,206.12
FORD, JOYCE E	4,745.72
FORYS, ALLEN A	337.5
FORYS, GENEVA	380
FORYS, MARGARET D	281.25
FOX, MINDY K	1,707.10
FRANKLIN, RICHARD	4,141.28
FRANKLIN, SANDY	210
FRITCHLEY, JENNIFER M	4,385.90
FRITSCHLE, JOYCE D	6,914.08
FRYE, RACHEL A	318.75
FULK, VICKY D	1,542.06
GARDNER, BRENDA D	393.75
GARDNER, KELSEY LYNN	3,566.91
GARDNER, KRISTINA L	0
GASSMANN, SADIE	3,146.70
GEIER, SHERRY L	5,916.54
GELTZ, BARBARA A	1,240.10
GIBSON, HANNAH KATHRYN	47.5
GINDER, AMANDA N	7,424.59
GINDER, CHERYL A	1,453.97
GINDER, JILLIAN M	1,510.07
GINDER, MELISSA	550
GINDER, NANCY L	2,884.53
GIVENS, KEARSTEN BRIANNA	3,020.82
GOFF, DAVID	6,270.34
GRAVES, MEGAN N	3,257.04
GRAY, SHERI	3,728.20
GREENWOOD, JILL R	4,082.34
GROVE, BRANDIS J	3,196.30
GROVES, MARSHA L	1,914.12
GROVES, MICHAEL W	81.25
GROVE, TIFFANY	3,322.56
GRUNDON, ALEXA JANE	857.75
GRUNDON, CINDY C	5,697.26
HAGAN, DIANA L	577.5
HAGAN, MEGAN ANDREA	1,795.26
HAGEN, HEATHER J	1,261.40
HAHN, HANNAH NICOLE KAPPER	165
HAHN, MARGARET A	6,365.14
HAHN, SCOTT	2,170.50
HAHN, SUZANNE	1,192.00
HAHN, WHITNEY	1,050.00

HANCOCK, PAM	307.5
HANES, MARY J	47.5
HANNA, NICOLE KRISTINE	525
HARDY, ERIN T	3,796.44
HARRISON, CANDICE A	2,585.88
HARRIS, GARY D	5,154.56
HARRIS, MARGARET ANN	263
HART, CYNTHIA K	2,730.90
HART, JOSY S	206.25
HAUSSY, SUSAN R	1,779.30
HAWKINS, CYNTHIA L	275
HAYNES, MICKEY	5,181.82
HENDERSON, COMELIA G	1,689.22
HENDERSON, NORMAN D	2,129.88
HENDRICKSON, BRENDA	4,238.94
HENTON, JENNA LEE	3,078.22
HIGGINBOTHAM, SARAH A	517
HINCKLEY, JESSICA K	3,466.72
HINTERSCHER, MISTI	358
HIRES, TRISHA LYNN	1,659.33
HOLDRIETH, ABIGAIL RUTH	3,161.70
HOUCHIN, AMANDA N	4,597.22
HOUCHIN, DARRELL W	5,473.82
HOUGH, SHANNON L	4,774.02
HOUT, DANA	2,877.00
HOUT, JODY K	4,319.54
HUFFMAN, RICKY S	1,850.88
IBARRA MADERA, CELINA	1,304.75
INYART, BRENT A	4,798.72
JENNER, BRENDA D	5,034.68
JENNETTE, CHRISTOPHER W	731.1
JOHNSON, DARLA	2,218.80
JOHNSON, MATTHEW R	475
JOHNSON, REBECCA SUE	2,140.07
JONES, CHRISTOPHER NEIL	4,234.84
JONES, DAVID TALBOTT	2,825.86
JONES, EMILY K	4,006.28
JONES, MARCELLA M	1,285.75
JULIAN, AMY L	4,597.62
JULIAN, BRENT ANDREW	6,632.08
JURGILANIS, KRISTEN L	5,766.32
KAERICHER, DAWN R	1,911.92
KAUBLE, MICHELLE	380
KERMICLE, BONNIE L	3,087.30
KERMICLE, CHELSEA M	3,466.72
KING, MELINDA D	4,936.52
KINKADE, NORMA L	774

KIRBY II, ROBERT R	4,575.40
KLINGLER, MICHELLE LYNN	4,865.26
KOCHER, BECKY S	505
KOCHER, BRITTANIA J	3,404.56
KOCHER, CHANEY KAYE	3,054.98
KOCHER, CLARISSA ELIZABETH	1,645.43
KOCHER, DAWN M	4,730.80
KOCHER-COAN, LINDA	2,637.41
KOERTGE, DIANE	275
KUENSTLER, BRIANNE	3,318.92
KUENSTLER, DEBRA SUSAN	5,996.46
KUHLIG, JANET L	4,712.48
LAMB, BETTY	15
LATHROP, BEVERLY J	347.5
LATHROP, BOBBIE J	3,881.22
LATHROP, JENNIFER L	4,427.76
LATHROP, LAURA	381.25
LEAF, BRITTANY D	3,304.98
LEAF, JESSICA	1,413.15
LECRONE, CHAD E	8,871.64
LEE, DAVID W	3,620.51
LEE, HEATHER MARIE	3,440.56
LEIST, MARC A	4,856.62
LEIST, PATRICIA E	5,321.86
LESLIE, REBECCA R	4,225.33
LESLIE, THOMAS L	4,047.40
LEWIS, AMANDA LYNN	4,554.10
LOOMIS, TIMOTHY BLAKE	845.5
LYNN, GINA L	3,646.44
MADDEN, JACQUELINE D	4,016.00
MANN, SHELLEY A	4,006.28
MARRIOTT, THERESA	3,825.32
MARTIN, MICHAEL J	274
MAYS, NEILLY LEE	2,592.96
MCCLEAVE, ROBERTA J	5,457.84
MCCLURE, DEBORAH L	3,466.72
MCDONALD, JIMETTA L	1,156.90
MCLAREN, MATTHEW ELLIS	1,000.00
MCVICKER, AMY M	4,875.12
MEADOWS, TREVA L.	1,283.37
MEERS, BETTY	668.5
MEHAFFEY, PATRICK	1,725.86
MEHL, TRACY	2,130.16
MICHELS, SUZANNE	4,595.18
MILAM, HILLARY B	1,484.22
MILBURN, TARA	2,145.00
MILLER, DARLENE J	5,012.64

MILLS, JAMI	1,135.63
MITCHELL, BRANDI G	1,576.63
MITCHELL, MELISSA M	4,401.60
MORGAN, GINA E	1,075.36
MORRIS, BRADLEY T	180
MOSBEY, DEVEN L	2,126.96
MUFFLER, ALICIA A	0
MURRAY, PAMELA S	4,902.34
MUSIC, MATTHEW J	4,264.18
MUSIC, SONJA R	4,311.30
NEALIS, BRADLY C	4,997.28
OCHS, KRISTY J	5,405.24
OCHS, MARY A	2,073.70
ODELL, COURTNEY	630
OVERTON, MARTY DALE	4,748.32
PAGE, KENDRA J	4,401.60
PAGE, RALPH ROBERT	1,618.43
PAGE, WILLIAM D	4,864.70
PAMPE, JANICE	5,357.48
PAMPE, LISA K	4,957.14
PATTERSON, BRENDA	1,702.06
PETTY, BETH G	6,587.82
PHILLIPS, ROBERT L	1,555.55
PHILLIPPE, SAMANTHA	3,196.30
PIERCE, SHERRI ANN	3,438.70
PILCHER, AARON	759.5
PITON, SHIRLEY A	992.75
PIXLEY, ROBERT	198
PIXLEY, SUE BERBERICH	3,821.89
POTTORFF, ANDREW PAUL	804
POWELL, MATTHEW M	4,006.28
POWELL, MICHELLE	4,401.60
PREVO, KELLI	3,260.60
PRIDE, CASSIE	3,944.44
PUCKETT, CHELSEA J	3,632.62
PUCKETT, TERRY EUGENE	5,732.58
RALEY, CHRISTINE	50
RAUCH, DEBORAH LYNN	1,295.88
REDMAN, AMANDA L	3,895.74
REDMAN, JUDITH	2,138.18
REEVES, RANDY K	3,633.66
REYNOLDS, MICHELE L	1,646.34
RIDGELY, LINDSAY ANN	3,668.14
ROARK, RYAN K	4,868.48
RODGERS, KACIE N	3,466.72
RODGERS, STEVEN D	2,141.86
RODGERS, TRACEY L	1,576.16

RUBENACKER, LORI A	4,793.19
RUSK, AMY L	4,188.06
RUSK, EMILY	4,275.03
RUSK, JULIE	1,895.55
RUSK, RYLAN A	4,568.46
RUSSO, KARA WYNN	3,702.42
RYDEN, JEFFREY ROBERT	4,756.01
SCHIMMELPFENNING, AMY LAVINA	4,406.38
SCHMUCKER, JULIE R	1,779.30
SEALS, MARLA LOUISE	3,715.68
SEESSENGOOD, BRENDA L	2,452.76
SEILER, ANITA J	3,140.10
SHAN, SHANNON L	142.5
SHAWVER, ALEXIS B	3,511.70
SHILLING, LISA A	1,291.08
SHIPMAN, KYLE	3,136.70
SHOEMAKER, KRISTIE L	3,532.62
SIMPSON, CHRIS A	11,776.18
SIMPSON, MICHELLE L	5,323.58
SLANKARD, SHERRY	4,517.44
SLATER, ZACHARY	849.46
SMITH, CONNIE J	2,333.26
SMITH, JASON T	4,711.82
SMITH, MELINDA	4,097.34
SMITH, THOMAS EDWIN	1,295.00
STALLARD, BRENDA LEA	4,856.28
STEBER, MARK	6,291.10
STEBER, MOLLY LIANE	427.5
STEPHENS, CAMILLE A	4,469.24
STEVENSON, JENNY	1,229.35
SWINSON, DONNA S	1,210.30
TAHTINEN, TIMOTHY A	2,048.94
TAIT, HEATHER E	4,555.69
TAYLOR, CHAD E	4,264.18
TAYLOR, LISA K	1,673.04
TEDFORD, JENNIFER JILL	6,676.86
TENNIS, MEGAN M	3,078.22
THOMANN, ANDREW C	8,262.64
THOMAS, TRACI	67.85
THRASHER, NATASHA J	1,635.78
THUFTEDAL, TASHA S	5,107.93
TOMLIN, LINDSEY JAMES	3,417.12
TOTTEN, DANIEL L	1,753.37
TOTTEN, RUTH E	1,009.58
TRAVIS, CHRISTY	1,033.42
TRUEBLOOD, EDWIN AARON	818.66
TYLER, JAMIE L	4,701.44

URFER, KELLI DAWN	1,218.00
URFER, LOREN A	2,565.80
UTLEY, HALEY LAYNE	47.5
UTLEY, REGINA	1,966.72
VAAL, JAMES D	5,051.34
VANDYKE, JAMIE L	5,514.60
VANDYKE, JESSICA P	4,006.28
VANGUNDY, EMILI VANESSA	3,330.64
VANMATRE, CHRISTINA A	4,030.08
VANMATRE, SHARON	225
VOLK, AIMEE KRISTINA	3,078.22
VOLK, KARLA J	1,705.40
VOLK, PAULINE	1,691.04
WADE, BARBARA E	3,124.04
WALDHOFF, ROY R	6,267.78
WALKER, ELIZABETH K	3,090.45
WALKER, KATHI DEE	4,957.14
WALKER, TERRIL	472.5
WALL, CHERYL	1,050.00
WASHBURN, BRENDA J	5,245.08
WAXLER, ELVA L	642
WEESNER, LELA	2,280.20
WEIDNER, JENNIFER L	2,482.80
WEIDNER, KERRIE L	4,000.32
WEITKAMP, LORI L	4,165.46
WEITKAMP, WARREN D	7,357.55
WELLS, KACI MARIE	4,030.08
WEST, PAULA J	4,697.62
WESTALL, CHERYL L	2,212.70
WESTALL, LINETTE	3,799.20
WESTALL, LORI A	4,652.76
WETHERHOLT, BETTY L	609
WHEATLEY, NATHAN W	570
WHEELER, HEATHER L	3,871.44
WHEELER, KLAYTON E	4,864.70
WHISLER, NATHANAEL T	125
WHITING, TERRY L	0
WHITTLER, MICHAEL K	7,882.62
WHITTLER, SARAH E	4,667.59
WILLIAMS, JULIE	658.92
WILLIS, LEAH K	84
WILLIAMS, MIRANDA J	1,644.30
WILLIAMS, SCOTT ERIC	2,208.70
WILSON, JULIE MAE	2,163.18
WILSON, LELA M	1,510.40
WINGERT, JOE DOUGLAS	787.9
WINTERS, SHANNON L	5,147.26

WISNER, ANGELA M	2,645.21
WOODS, AMY LYNNE	5,260.12
ZIEGLER, KYLE L	420
ZUBER, AMANDA M	2,297.48
ZWILLING, ALISA L	2,945.50
Total Monthly Gross Wages	1,109,809.56

DISTRICT PAYROLL
RICHLAND COUNTY COMMUNITY UNIT DISTRICT NO. 1
January 17, 2019

The district payroll for the month of January 2019, for personnel on regular employment status, is the same as the payroll for the month of December 2018, with the following:

ADDITIONS: Brooke Armstrong and Amanda Brinkley, RCES paraprofessional;
Allison Rhoden, RCES Teacher Assistant

DELETIONS: Rodney Cast, RCES paraprofessional

CHANGES: Cheryl Ginder from Bus Driver/PT Food Service to 6.5 hr Food Service

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24026	AC SYSTEMS SERVICE, L	01/17/2019	SUPPLIES, REPAIR, EQUIPMENT,	85.93	85.93
24027	ALBION GRADE SCHOOL	01/17/2019	Volleyball fee for Albion Tournament	90.00	135.00
			Entry Fee for Albion JV Tournament	45.00	
24028	AMEREN ILLINOIS	01/17/2019	ELECTRIC CHARGES	11,399.11	11,399.11
24029	AMERICAN BUS AND ACCE	01/17/2019	Supplies	1,042.92	1,042.92
24030	APEX COMMUNICATIONS	01/17/2019	MICROPHONES AND ANTENNA FOR TRANSPORTATION	251.50	251.50
24031	ATWOOD MEDICAL LLC	01/17/2019	BARBARA WADE - BUS PHYSICAL	71.46	71.46
24032	BENT, ANN D	01/17/2019	12/1/2018-12/31/2018 December Mileage	23.47	23.47
24033	BILL'S MACH & POWER	01/17/2019	SUPPLIES, REPAIR	53.55	53.55
24034	BILLINGTON, LISA	01/17/2019	vinyl at Michaels on sale	15.48	15.48
24035	BIO CORPORATION	01/17/2019	Skinned cats, rats and fetal pigs	772.00	772.00
24036	BISHOP, SUSAN L	01/17/2019	CHAT CONSULTING FEE	2,000.00	2,000.00
24037	BLDD ARCHITECTS, INC	01/17/2019	PROJECT 171EX01.400 - HS ADDITION & RENOVATION - SERVICES RENDERED, EXPENSES	2,975.17	2,975.17

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24038	BLICK ART MATERIALS	01/17/2019	Classroom Supplies	9.80	9.80
24039	BOULB, JAKOB LEROY	01/17/2019	CHROME BOOK SET UP - 8.75 HOURS	72.18	72.18
24040	BROWN, BRYDEN LAWRENC	01/17/2019	TUTORING - 12/10 - 1/10 - 16.25 HRS	134.06	134.06
24041	BUSHUE BACKGROUND SCR	01/17/2019	BACKGROUND CHECKS	228.10	228.10
24042	BUSSARD, LARRY G	01/17/2019	12/1/2018-12/31/2018 December mileage	522.67	522.67
24043	CARLE RICHLAND MEMORI	01/17/2019	ATHLETIC TRAINER - INSTALLMENT 2	5,000.00	5,000.00
24044	CENTRAL STATES BUS SA	01/17/2019	Supplies	1,748.97	1,748.97
24045	CHARLEY, INC	01/17/2019	Ben Q Bulbs	395.00	39,968.75
			Chromebooks	34,800.00	
			Printer	282.00	
			Maintenance		
			Printer	54.25	
			Maintenance		
			Laptop CTE	844.00	
			Chromebooks	3,248.00	
			Johnsie Fildes		
			Printer Repair & Maintenance	345.50	
24046	CITY OF OLNEY	01/17/2019	WATER BILL	2,000.00	2,000.00
24047	CLARKE POWER SERVICES	01/17/2019	Repairs on buses for School Year 2017 - 2018	1,043.14	1,043.14
24048	CLEARWAVE COMMUNICATI	01/17/2019	MONTHLY SERVICE FEE FOR INTERNET ACCESS FIBER	1,727.40	1,727.40
24049	CLINE, CHRISTOPHER JA	01/17/2019	21ST CENTURY -	132.00	132.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			12/10 - 1/10 - 16 HRS		
24050	CROSS HARNESS SUPPLY	01/17/2019	Shirts	313.50	313.50
24051	CUMMINS CSSNA - US	01/17/2019	Supplies and Repairs for School Year 2017 - 2018	6,150.35	6,150.35
24052	DATA MANAGEMENT SHRED	01/17/2019	SHREDDING	45.00	45.00
24053	DEMCO, INC	01/17/2019	RCES Library Supplies - Quote for items sent to Neilly.	170.91	170.91
24054	DEWEESE, SHARI A	01/17/2019	12/3/2018-12/31/20 18 December Mileage 2018	44.71	44.71
24055	DORIS BROS TROPHIES,	01/17/2019	Plaque for Rob Flanagan - IBCA Hall of Fame Plaque for Rick Franklin - Appreciation of service	10.00 14.00	24.00
24056	DUENAS, ALISHA A	01/17/2019	21ST CENTURY - 12/10 - 1/10 - 10 HRS	82.50	82.50
24057	EAGLESON AUTOMOTIVE C	01/17/2019	Labor for switching over the brake from old driver ed car to new driver ed car General Supplies and Repairs for	184.00 191.56	559.56

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Vans for School Year 2017 - 2018		
			Labor for transferring brake from old car to new car	184.00	
24058	EARTHGRAINS BAKING CO	01/17/2019	Food/Supplies FY19:	441.70	441.70
24059	ELM STREET CHRISTIAN	01/17/2019	Earthgrains Facility Usage Fee 21st CCLC - NOV 1,8,15,29 DEC 6,13	108.00	108.00
24060	FEHRENBACHER OIL CO,	01/17/2019	Bus Inspections Fuel - gas Black Driver Ed car inspection	52.00 2,900.28 29.00	2,981.28
24061	FIRE EQUIPMENT SALES,	01/17/2019	SUPPLIES AND SERVICE	70.71	70.71
24062	FISHER AUTO PARTS	01/17/2019	Supplies	179.79	179.79
24063	FLEETPRIDE	01/17/2019	Supplies	643.27	643.27
24064	FOLLETT SCHOOL SOLUTI	01/17/2019	The Great Gatsby Novel Order #2342595A Purchase of books for library collection	460.00 326.14	786.14
24065	FRANKLIN PARK MIDDLE	01/17/2019	Volleyball Fee - Salem JV Tournament. Varsity Volleyball Tournament -	50.00 50.00	100.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24066	GRAINGER	01/17/2019	Salem SUPPLIES	158.25	761.31
			SUPPLIES	34.98	
			SUPPLIES	29.89	
			SUPPLIES	258.46	
			SUPPLIES	104.73	
			SUPPLIES	56.97	
			SUPPLIES	69.85	
			SUPPLIES	48.18	
24067	HAHN, TYLER MARIE	01/17/2019	TUTORING - 12/10 - 1/10 - 20 HRS	165.01	165.01
24068	HAWKINS, CYNTHIA L	01/17/2019	HOMEBOUND - DEC	39.89	39.89
24069	HENDRICKSON, PAIGE JO	01/17/2019	TUTORING - 12/10 - 1/10 - 19.75 HRS	162.94	162.94
24070	HILLYARD/ST LOUIS	01/17/2019	SUPPLIES	66.99	412.06
			SUPPLIES	345.07	
24071	HINCKLEY SPRINGS	01/17/2019	Supplies	58.39	58.39
24072	HOBART SERVICE	01/17/2019	Dave and AJ are needing a Pump Motor for the RCES dishwasher; HOBART brand, Model #C64A, Serial #85-1017636.	1,064.93	1,064.93
24073	Vendor Continued Void	01/17/2019			0.00
24074	HOUCHENS NORTH FOODS,	01/17/2019	Grant money to be used for food/wellness classes Food/Supplies FY18: IGA	22.83	820.56
				9.91	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			(Houchens)		
			Grant money to be	70.84	
			used for		
			food/wellness		
			classes		
			Grant money to be	38.22	
			used for		
			food/wellness		
			classes		
			Food/Supplies	59.92	
			FY18: IGA		
			(Houchens)		
			21st Century -	14.28	
			Student Supplies		
			Supplies	99.06	
			Misc supplies and	260.00	
			food for meetings		
			and office		
			21st Century -	11.88	
			Student Supplies		
			Food/Supplies	7.65	
			FY18: IGA		
			(Houchens)		
			Food/Supplies	10.43	
			FY18: IGA		
			(Houchens)		
			Grant money to be	68.14	
			used for		
			food/wellness		
			classes		
			Grant money to be	14.35	
			used for		
			food/wellness		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			classes		
			Food/Supplies	26.83	
			FY18: IGA		
			(Houchens)		
			Food/Supplies	26.62	
			FY18: IGA		
			(Houchens)		
			Grant money to be	54.26	
			used for		
			food/wellness		
			classes		
			supplies and food	3.10	
			Food and supplies	22.24	
			to be used		
			throughout the		
			school year to be		
			picked up in the		
			Olney Hometown		
			IGA Store in		
			Olney, Illinois		
24075	HOUCHIN, JACQUELINE	01/17/2019	FAMILY EVENT -	37.50	37.50
			DEC		
24076	HUMMERT INTERNATIONAL	01/17/2019	Intro tp Ag &	23.70	23.70
			Hort Class		
			Supplies		
24077	IL SCHOOL FOR THE VIS	01/17/2019	TRANSPORTATION	444.00	444.00
			FOR TYLER HOLDER		
			- NOV/DEC 2018		
24078	IVY'S COTTAGE, LLC	01/17/2019	to be purchased	50.00	110.00
			as needed		
			ARRANGEMENTS	60.00	
24079	J E SHEKELL, INC	01/17/2019	SUPPLIES AND	7,918.00	7,918.00
			REPAIR		

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24080	JW PEPPER & SON, INC	01/17/2019	Music for ALL STATE children's choir	18.94	32.44
			Music for ALL STATE children's choir	13.50	
24081	KLINGLER, BRYCE AUGUS	01/17/2019	CHROME BOOK SET UP - 8.75 HOURS	72.18	72.18
24082	KOCHER, BRITTANIA J	01/17/2019	12/3/2018-12/21/20 18 Mileage	97.58	97.58
24083	KOCHER, DAWN M	01/17/2019	12/3/2018-12/21/20 18 Mileage	147.73	147.73
24084	KOHL WHOLESALE	01/17/2019	Food/Supplies FY19: KOHL Wholesale Food/Supplies FY19: KOHL Wholesale Food/Supplies FY19: KOHL Wholesale	3,289.17 3,444.34 11,099.78	17,833.29
24085	KUENSTLER, BRIANNE	01/17/2019	Reimbursement for 21 Day - Crushing It For Kids Challenge by Monica Genta	54.00	54.00
24086	LECRONE, CHAD E	01/17/2019	12/1/2018-12/31/20 18 December 2018 Mileage	137.34	137.34
24087	LORENZ SUPPLY CO	01/17/2019	SUPPLIES	64.06	64.06
24088	MACALLISTER MACHINERY	01/17/2019	Supplies and Repairs for School Year 2017	2,926.43	2,926.43

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24089	MARATHON TIRE SERV, I	01/17/2019	- 2018 Supplies & Labor on Vans for School Year 2017	885.04	885.04
24090	MEDCO SPORTS MEDICINE	01/17/2019	- 2018 HEARTSTART SUPPLIES	421.20	421.20
24091	MERIDELL ACHIEVEMENT	01/17/2019	HANNAH GUTHRIE - ACCOUNT #174870030 - RESIDENTIAL TREATMENT PROGRAM	8,470.84	8,470.84
24092	MID-WEST TRUCKERS ASN	01/17/2019	Annual renewal fee and drug testing	35.00	35.00
24093	Vendor Continued Void	01/17/2019			0.00
24094	MILLER OFFICE EQUIPME	01/17/2019	Labor for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO Parts for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO Labor for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO Parts for Copiers (Workrooms, Color Copiers, Fax Machine) OPEN PO Labor for Copiers	58.00 494.00 42.00 208.00 48.00	5,922.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount	
			(Workrooms, Color Copiers, Fax Machine) OPEN PO			
			Ink for copiers	265.00		
			(Workrooms, Color Copiers, Fax Machine) OPEN PO			
			Copier/Printer	110.00		
			supplies for HS Office			
			Repairs for library copy machines.	44.00		
			supplies for copier repair	58.00		
			SUPPLIES AND REPAIR	4,595.00		
121	24095	MILLER, TRACY, BRAUN	01/17/2019	LEGAL SERVICES	662.50	662.50
	24096	MITCHELL, DEBORAH	01/17/2019	REFUND - LANCE MITCHELL \$87.25, SETH MITCHELL \$73.25	160.50	160.50
	24097	NALCO COMPANY	01/17/2019	SUPPLIES	195.60	309.25
				SUPPLIES	113.65	
	24098	O'REILLY AUTO PARTS	01/17/2019	Supplies	73.53	73.53
	24099	OLNEY DAILY MAIL	01/17/2019	ADVERTISING	57.10	57.10
	24100	PAGE, KENDRA J	01/17/2019	Language Arts Curriculum from Teachers Pay Teachers-Reimbursement	18.00	18.00
	24101	THE PAVILION FOUNDATI	01/17/2019	INSTRUCTION	462.00	792.00
				INSTRUCTION -	330.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24102	PIZZA FAST / SUB FAST	01/17/2019	JADA PETTICREW JENNIFER WEIDNER FOR CHAT	303.54	303.54
24103	POWDEN, KAYLEE MICHEL	01/17/2019	TUTORING - 12/10 - 1/10 - 11 HRS	90.75	90.75
24104	PRINTFORCE, INC	01/17/2019	SUPPLIES	106.48	212.96
24105	PRINTING SUPPLIES USA	01/17/2019	SUPPLIES 2-HP 305A Cyan toner cartridges CE411A 2-HP 305A Yellow toner cartridges CE412A 2-HP 305A Magenta toner cartridges CE413A	106.48 384.00	384.00
24106	QUILL CORPORATION	01/17/2019	SUPPLIES SUPPLIES Binders, Sheet protectors & Business paper	18.98 64.64 147.19	230.81
24107	RCCU #1	01/17/2019	MILEAGE - 21ST CENTURY - 10/28 THRU 12/21, PARENT WORKSHOP MILEAGE Rice for Rice Tables in Kindergarten Preschool Snack CHAT Food Service for Board Meetings Supplies for	527.47 94.00 110.16 113.90 127.30 130.02	1,102.85

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24108	REED, DYLAN RAY	01/17/2019	Board Meetings 21ST CENTURY - 12/10 - 1/10 - 20.5 HRS	169.13	169.13
24109	RHODES, STACEY	01/17/2019	MUSIC THERAPY	2,500.00	2,500.00
24110	RICHLAND CO TB & PUBL	01/17/2019	HEPATITIS B VACCINE - TARA MILBURN #3	65.00	65.00
24111	RICHLAND COUNTY CEO	01/17/2019	"LIVE AFTER FIVE" RESERVED TABLE	400.00	400.00
24112	ROE 11 - CHARLESTON	01/17/2019	Initial Course for New Bus Drivers 2018-2019 School Year	10.00	10.00
24113	RUBENACKER, LORI A	01/17/2019	10/1/2018-10/31/20 18 October mileage 12/3/2018-12/21/20 18 December mileage	72.51 41.99	114.50
24114	SCHMIDT-LENZ, DELREEN	01/17/2019	Consultation services Consultation services Consultation services	381.01 418.51 474.76	1,274.28
24115	SECURITY ALARM CORP	01/17/2019	VIDEO REMOTE VIEWING FIRE ALARM INSPECTION - HS FIRE ALARM INSPECTION - MS FIRE ALARM	360.00 1,125.00 575.00 675.00	2,835.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			INSPECTION - ES		
			FIRE ALARM	100.00	
			INSPECTION		
24116	SIMPSON, CHRIS A	01/17/2019	12/3/2018-12/31/2018	253.43	253.43
			December		
			Mileage		
24117	SKEETER KELL SPORTING	01/17/2019	Purchase towards boys basketball uniforms.	495.00	495.00
24118	SLANKARD, GARRETT	01/17/2019	21ST CENTURY - 12/10 - 1/10 - 14 HRS	115.51	115.51
24119	SMITH, PAYTON JANE	01/17/2019	TUTORING - 12/10 - 1/10 - 9.5 HRS	78.38	78.38
24120	THINK SOCIAL PUBLISHI	01/17/2019	Guidance Supplies	143.34	143.34
24121	SPILLMAN, SCOTT	01/17/2019	TAKE CHILD TO SCHOOL - DEC	572.25	572.25
24122	STALLARD, AMY K	01/17/2019	Adidas 2018 MLS Glider Soccer Ball	239.70	239.70
24123	STERNBERG, INC	01/17/2019	Supplies & Repairs for School Year 2017 - 2018	771.86	771.86
24124	SUMMIT FINANCIAL RESO	01/17/2019	Food/Supplies FY19: Lanter	521.82	521.82
24125	SUPPLYWORKS	01/17/2019	SUPPLIES	72.10	3,132.32
			SUPPLIES	1,870.65	
			SUPPLIES	1,189.57	
24126	SWEETWATER	01/17/2019	Gym Sound System Update	831.37	831.37
24127	TEACHER SYNERGY, LLC	01/17/2019	Resources for classes	103.60	103.60

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24128	TERMINIX	01/17/2019	PEST CONTROL - HIGH SCHOOL	873.00	873.00
24129	THE MUSIC SHOPPE, INC	01/17/2019	Band Supplies	20.00	27.00
			Band Supplies	7.00	
24130	TRUCK CENTERS, INC	01/17/2019	Supplies & Repairs for School Year 2017 - 2018	721.97	721.97
24131	UNITY SCHOOL BUS PART	01/17/2019	Evac-Aid - Evacuation Blanket	254.86	254.86
24132	UPS	01/17/2019	SHIPPING CHARGES	27.30	27.30
24133	VOMAC TRUCK SALES	01/17/2019	SUPPLIES	360.80	360.80
24134	VOSS LIGHTING	01/17/2019	CUSTODIAL SUPPLIES	228.40	880.00
			CUSTODIAL SUPPLIES	228.40	
			CUSTODIAL SUPPLIES	423.20	
24135	WABASH COMMUNICATIONS	01/17/2019	INTERNET SERVICE	300.00	300.00
24136	WABASH FOOD SERVICE	01/17/2019	Food/Supplies FY19: Wabash Food Service	2,017.95	2,017.95
24137	WABASH VALLEY SERVICE	01/17/2019	Fuel for school year - Diesel	14,678.90	14,678.90
24138	WABASH VALLEY SERVICE	01/17/2019	LAWN CARE CONTRACT - FOOTBALL, SOFTBALL, SOCCER, BASEBALL LAWN CARE	1,618.73	1,641.73
			CONTRACT - FOOTBALL,	23.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
24139	WAGNER, MALLORY ANN	01/17/2019	SOFTBALL, SOCCER, BASEBALL TUTORING - 12/10 - 1/10 - 17.25 HRS	142.32	142.32
24140	WESTALL, BRADY ROBERT	01/17/2019	TUTORING - 12/10 - 1/10 - 3.75 HRS	30.94	30.94
24141	WINDSTREAM COMMUNICAT	01/17/2019	INTERNET SERVICES	2,368.36	2,368.36
24142	WYATT, HEAVEN LEIGH	01/17/2019	21ST CENTURY - 12/10 - 1/10 - 26.5 HRS	218.63	218.63
117	Computer		Check(s) For a Total of		176,799.54

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	117	Computer	Checks For a Total of	176,799.54
Total For	117	Manual, Wire Tran, ACH & Computer Checks		176,799.54
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	176,799.54

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
ALLIANCE001	ALLIANCE TRACTOR	815046	9001900212	DECP.	TRUST	LABOR AND SUPPLIES	H	11/30/2018	01/02/2019	V		\$2,690.57
							18-19			23822		\$2,690.57
NUMBER OF INVOICES: 1												\$-2,690.57
AMER FAM000	AMER FAM LIFE ASSOC CO	Dec 2018	0000000000	Decpp	HLTH	premium-ALda	H	12/31/2018	12/31/2018	M		\$59.15
							18-19			1019		\$59.15
NUMBER OF INVOICES: 1												\$59.15
BSN SPOR001	BSN SPORTS INC	903431542	3001900265	DECPP	TRUST	Gatorade bottles	H	10/24/2018	12/20/2018	R		\$170.04
							18-19			23982		\$170.04
NUMBER OF INVOICES: 1												\$170.04
CARBONDA000	CARBONDALE COMM H S 165	10091	0000000000	DECPP	TRUST	ABIGAIL BIGGERSTAFF - ATTENDANCE	H	11/27/2018	12/18/2018	R		\$304.00
							18-19			23953		\$304.00
CARBONDA000	CARBONDALE COMM H S 165	10096	0000000000	DECPP	TRUST	ANTHONY DEEM - ATTENDANCE	H	11/27/2018	12/18/2018	R		\$228.00
							18-19			23953		\$228.00
NUMBER OF INVOICES: 2												\$532.00
CARDMEMB000	CARDMEMBER SERVICES	1	9001900032	DECPP	TRUST	BOARD CONV - LARRY	H	12/06/2018	12/18/2018	R		\$372.07
							18-19			23955		\$372.07
CARDMEMB000	CARDMEMBER SERVICES	10	9001900032	DECPP	TRUST	BBALL TOURNEY - CHAD	H	12/06/2018	12/18/2018	R		\$27.00
							18-19			23955		\$27.00
CARDMEMB000	CARDMEMBER SERVICES	11	9001900032	DECPP	TRUST	BOARD CONV - CHAD	H	12/06/2018	12/18/2018	R		\$238.10
							18-19			23955		\$238.10
CARDMEMB000	CARDMEMBER SERVICES	12	3001900140	DECPP	TRUST	Transportation, Meals, Hotels - MARK	P H	12/06/2018	12/18/2018	R		\$21.74
							18-19			23955		\$21.74

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
CARDMEMB000	CARDMEMBER SERVICES	13	3001900140	DECPP	TRUST	Transportation, Meals, Hotels - RYLAN	P	H	12/06/2018	12/18/2018	R	\$151.86
							18-19			23955		\$151.86
CARDMEMB000	CARDMEMBER SERVICES	14	9001900032	DECPP	TRUST	DEAN SUMMIT - DARRELL		H	12/06/2018	12/18/2018	R	\$195.00
							18-19			23955		\$195.00
CARDMEMB000	CARDMEMBER SERVICES	15	9001900032	DECPP	TRUST	RESTORE DISCIPLINE - MARGARET		H	12/06/2018	12/18/2018	R	\$21.53
							18-19			23955		\$21.53
CARDMEMB000	CARDMEMBER SERVICES	16	9001900032	DECPP	TRUST	BER - MARGARET		H	12/06/2018	12/18/2018	R	\$518.00
							18-19			23955		\$518.00
CARDMEMB000	CARDMEMBER SERVICES	17	9001900032	DECPP	TRUST	IC FREE SHIPPING - N. MAYS MISTAKE - MARGARET		H	12/06/2018	12/18/2018	R	\$14.94
							18-19			23955		\$14.94
CARDMEMB000	CARDMEMBER SERVICES	18	2001900118	DECPP	TRUST	Picture frames for wall (honor state teams).		H	12/06/2018	12/18/2018	R	\$109.95
							18-19			23955		\$109.95
CARDMEMB000	CARDMEMBER SERVICES	19	3001900231	DECPP	Trust	Workshop lunches		H	12/06/2018	12/18/2018	R	\$132.94
							18-19			23955		\$132.94
CARDMEMB000	CARDMEMBER SERVICES	2	9001900032	DECPP	TRUST	JOB FAIR - CHRIS		H	12/06/2018	12/18/2018	R	\$54.41
							18-19			23955		\$54.41
CARDMEMB000	CARDMEMBER SERVICES	20	3001900231	DECPP	Trust	Workshop lunches		H	12/06/2018	12/18/2018	R	\$55.00
							18-19			23955		\$55.00
CARDMEMB000	CARDMEMBER SERVICES	21	3001900233	DECPP	Trust	History Dept: Yearly Tech Subscriptions		H	12/06/2018	12/18/2018	R	\$204.37
							18-19			23955		\$204.37

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>				<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
CARDMEMB000	CARDMEMBER SERVICES	22	3001900232	DECPP	Trust	Software for bell system	H	12/06/2018	12/18/2018	R		\$295.00
							18-19			23955		\$295.00
CARDMEMB000	CARDMEMBER SERVICES	23	9001900165	DECPP	Trust	Hotel reservation for Skyward Conference	H	12/06/2018	12/18/2018	R		\$1,288.00
							18-19			23955		\$1,288.00
CARDMEMB000	CARDMEMBER SERVICES	24	9001900032	DECPP	TRUST	SUBWAY, MONICALS - SONJA	H	12/06/2018	12/18/2018	R		\$70.75
							18-19			23955		\$70.75
CARDMEMB000	CARDMEMBER SERVICES	25	9001900032	DECPP	TRUST	BOARD CONV - SONJA	H	12/06/2018	12/18/2018	R		\$158.26
							18-19			23955		\$158.26
CARDMEMB000	CARDMEMBER SERVICES	26	3001900247	DECPP	Trust	cricut maker, easy press 2, materials - AMANDA	H	12/18/2018	12/18/2018	R		\$967.72
							18-19			23955		\$967.72
CARDMEMB000	CARDMEMBER SERVICES	3	9001900032	DECPP	TRUST	INS MEETING - LARRY	H	12/06/2018	12/18/2018	R		\$9.79
							18-19			23955		\$9.79
CARDMEMB000	CARDMEMBER SERVICES	4	9001900032	DECPP	TRUST	BOARD CONV - CHRIS	H	12/06/2018	12/18/2018	R		\$45.04
							18-19			23955		\$45.04
CARDMEMB000	CARDMEMBER SERVICES	5	9001900032	DECPP	TRUST	CUSTODIAL - MOTOR - PATTY	H	12/06/2018	12/18/2018	R		\$261.69
							18-19			23955		\$261.69
CARDMEMB000	CARDMEMBER SERVICES	6	9001900032	DECPP	TRUST	BER - ST JOE - PATTY	H	12/06/2018	12/18/2018	R		\$747.00
							18-19			23955		\$747.00
CARDMEMB000	CARDMEMBER SERVICES	7	9001900032	DECPP	TRUST	CUSTODIAL - TEK4FAST - PATTY	H	12/06/2018	12/18/2018	R		\$215.06
							18-19			23955		\$215.06
CARDMEMB000	CARDMEMBER SERVICES	8	9001900032	DECPP	TRUST	INS MEETING - PATTY	H	12/06/2018	12/18/2018	R		\$45.10
							18-19			23955		\$45.10

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
CARDMEMB000	CARDMEMBER SERVICES	9	9001900032	DECPP		TRUST MEETING/STAFFING - MICK	H	12/06/2018	12/18/2018	R		\$23.44
							18-19			23955		\$23.44
NUMBER OF INVOICES: 26												\$6,243.76
CHARLEST004	CHARLESTON INK	3602	3001900266	DECPP		TRUST Shirt printing	H	12/17/2018	12/20/2018	R		\$122.00
							18-19			23983		\$122.00
NUMBER OF INVOICES: 1												\$122.00
CONSTELL000	CONSTELLATION NEWENERGY, INC	7275567-5	9001900040	DECPP		TRUST HS ELECTRIC	P H	12/07/2018	12/18/2018	R		\$3,569.66
							18-19			23956		\$3,569.66
NUMBER OF INVOICES: 1												\$3,569.66
DEARBORN000	DEARBORN NATIONAL	f19284702s-1	9001900044	DECPP		TRUST LIFE INSURANCE	P H	12/14/2018	12/18/2018	R		\$2,955.50
							18-19			23957		\$2,955.50
NUMBER OF INVOICES: 1												\$2,955.50
ORISTAM000	DORIS, TAMI L.	1	0000000000	DECPP		TRUST LICENCE	H	12/17/2018	12/18/2018	R		\$65.00
							18-19			23958		\$65.00
NUMBER OF INVOICES: 1												\$65.00
EGYPTIAN000	EGYPTIAN EMPLOYEE BENEFIT	Dec 2018	0000000000	Decpp		HLTH premium	H	12/31/2018	12/31/2018	W		\$203,061.69
							18-19			201800126		\$203,061.69
NUMBER OF INVOICES: 1												\$203,061.69
FRONTIER001	FRONTIER	22415914380906055	9001900055	DECPP		TRUST TELEPHONE CHARGES	H	11/25/2018	12/03/2018	R		\$221.24
							18-19			23807		\$221.24
FRONTIER001	FRONTIER	22415914380906055	9001900055	DECPP..		Trust TELEPHONE CHARGES	H	12/25/2018	01/02/2019	R		\$221.24
							18-19			24001		\$221.24

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 2												\$442.48
GUTHRAMY000	GUTHRIE, AMY	1	0000000000	DECPP	TRUST	MILEAGE TO TEXAS - HANNAH GUTHRIE - DEC	H		12/12/2018	12/12/2018	R	\$1,023.62
							18-19			23819		\$1,023.62
NUMBER OF INVOICES: 1												\$1,023.62
HOUCHDAR000	HOUCHIN, DARRELL	03415	2001900156	DECPP	TRUST	Reimbursement for an SD card for camcorder.	H		12/06/2018	12/11/2018	R	\$45.22
							18-19			23816		\$45.22
NUMBER OF INVOICES: 1												\$45.22
IL ASSN 003	IL ASSN OF SCHOOL ADMINSTRATORS	1	0000000000	DECPP	TRUST	LARRY BUSSARD - ALLIANCE LEADERSHIP SUMMIT 2019	H		12/05/2018	12/05/2018	R	\$165.00
							18-19			23814		\$165.00
NUMBER OF INVOICES: 1												\$165.00
IL FFA C001	IL FFA CENTER	1	3001900251	DECPP	TRUST	Ag Travel	H		12/20/2018	12/20/2018	R	\$250.00
							18-19			23984		\$250.00
NUMBER OF INVOICES: 1												\$250.00
JOHN D H000	JOHN D HURN & SON, INC	306929	3001900162	DECPP.	TRUST	Misc. Lumber, Blocks, Screws, Nails, Mortar Mix, Shingles, Siding, and other Construction Supplies	H		11/28/2018	12/13/2018	R	\$19.48
							18-19			24015		\$19.48
JOHN D H000	JOHN D HURN & SON, INC	307018	3001900162	DECPP.	TRUST	Misc. Lumber, Blocks, Screws, Nails, Mortar Mix, Shingles, Siding, and other Construction Supplies	H		11/28/2018	01/07/2019	R	\$76.54
							18-19			24015		\$76.54

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
JOHN D H000	JOHN D HURN & SON, INC	307125	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL	H	11/30/2018	12/13/2018	R		\$133.22
							18-19			24015		\$133.22
JOHN D H000	JOHN D HURN & SON, INC	307325	3001900162	DECPP.	TRUST	Misc. Lumber, Blocks, Screws, Nails, Mortar Mix, Shingles, Siding, and other Construction Supplies	H	12/03/2018	12/13/2018	R		\$74.10
							18-19			24015		\$74.10
JOHN D H000	JOHN D HURN & SON, INC	307460	3001900162	DECPP.	TRUST	Misc. Lumber, Blocks, Screws, Nails, Mortar Mix, Shingles, Siding, and other Construction Supplies	H	12/03/2018	12/13/2018	R		\$7.92
							18-19			24015		\$7.92
JOHN D H000	JOHN D HURN & SON, INC	307704	3001900062	DECPP.	TRUST	Misc. lumber and supplies	P H	12/05/2018	12/13/2018	R		\$118.27
							18-19			24015		\$118.27
JOHN D H000	JOHN D HURN & SON, INC	307705	3001900162	DECPP.	TRUST	Misc. Lumber, Blocks, Screws, Nails, Mortar Mix, Shingles, Siding, and other Construction Supplies	H	12/05/2018	12/13/2018	R		\$13.26
							18-19			24015		\$13.26
JOHN D H000	JOHN D HURN & SON, INC	307787	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL	H	12/05/2018	12/13/2018	R		\$127.77
							18-19			24015		\$127.77
JOHN D H000	JOHN D HURN & SON, INC	307838	3001900187	DECPP.	TRUST	Wood, Siding, and Shingles for Instructional Use only	H	12/06/2018	12/13/2018	R		\$26.33
							18-19			24015		\$26.33
JOHN D H000	JOHN D HURN & SON, INC	307838.	3001900162	DECPP.	TRUST	Misc. Lumber, Blocks, Screws, Nails, Mortar Mix, Shingles, Siding, and other Construction Supplies	H	12/06/2018	12/13/2018	R		\$263.15
							18-19			24015		\$263.15

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
JOHN D H000	JOHN D HURN & SON, INC	307843	3001900062	DECPP.	TRUST	Misc. lumber and supplies	P	H	12/06/2018	12/13/2018	R	\$129.79
							18-19			24015		\$129.79
JOHN D H000	JOHN D HURN & SON, INC	308062	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL		H	12/07/2018	12/13/2018	R	\$32.82
							18-19			24015		\$32.82
JOHN D H000	JOHN D HURN & SON, INC	308273	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL		H	12/10/2018	12/13/2018	R	\$18.58
							18-19			24015		\$18.58
JOHN D H000	JOHN D HURN & SON, INC	308309	3001900162	DECPP.	TRUST	Misc. Lumber, Blocks, Screws, Nails, Mortar Mix, Shingles, Siding, and other Construction Supplies		H	12/10/2018	01/02/2019	R	\$248.14
							18-19			24015		\$248.14
JOHN D H000	JOHN D HURN & SON, INC	308364	3001900062	DECPP.	TRUST	Misc. lumber and supplies	P	H	12/11/2018	01/02/2019	R	\$36.75
							18-19			24015		\$36.75
JOHN D H000	JOHN D HURN & SON, INC	308503	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL		H	12/12/2018	12/13/2018	R	\$5.69
							18-19			24015		\$5.69
JOHN D H000	JOHN D HURN & SON, INC	308702	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL		H	12/13/2018	01/02/2019	R	\$22.79
							18-19			24015		\$22.79
JOHN D H000	JOHN D HURN & SON, INC	308831	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL		H	12/14/2018	01/02/2019	R	\$81.62
							18-19			24015		\$81.62
JOHN D H000	JOHN D HURN & SON, INC	308847	9001900077	DECPP.	Trust	SUPPLIES AND RENTAL		H	12/14/2018	01/02/2019	R	\$6.25
							18-19			24015		\$6.25
JOHN D H000	JOHN D HURN & SON, INC	309373	9001900077	DECPP.	Trust	SUPPLIES AND RENTAL		H	12/19/2018	01/02/2019	R	\$9.73
							18-19			24015		\$9.73
JOHN D H000	JOHN D HURN & SON, INC	309379	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL		H	12/19/2018	01/02/2019	R	\$12.42
							18-19			24015		\$12.42

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
JOHN D H000	JOHN D HURN & SON, INC	309576	9001900077	DECPP.	TRUST	SUPPLIES AND RENTAL	H	12/20/2018	01/02/2019	R		\$228.08
							18-19			24015		\$228.08
NUMBER OF INVOICES: 22												\$1,692.70
JOHN DEE000	JOHN DEERE FINANCIAL	4238909	8001900034	DECP	TRUST	Supplies for school year	P	H	10/25/2018	12/04/2018	R	\$3.99
							18-19			23809		\$3.99
JOHN DEE000	JOHN DEERE FINANCIAL	4241247	8001900034	DECP	TRUST	Supplies for school year	P	H	10/26/2018	12/04/2018	R	\$21.45
							18-19			23809		\$21.45
JOHN DEE000	JOHN DEERE FINANCIAL	4241278	3001900139	DECP	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc	H	10/30/2018	12/04/2018	R		\$3.99
							18-19			23809		\$3.99
JOHN DEE000	JOHN DEERE FINANCIAL	4242273	3001900139	DECP	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc	H	11/02/2018	12/04/2018	R		\$171.04
							18-19			23809		\$171.04
JOHN DEE000	JOHN DEERE FINANCIAL	4243723	3001900139	DECP	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc	H	11/05/2018	12/04/2018	R		\$0.41
							18-19			23809		\$0.41
JOHN DEE000	JOHN DEERE FINANCIAL	4245044	3001900139	DECP	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc	H	11/08/2018	12/04/2018	R		\$4.40
							18-19			23809		\$4.40
JOHN DEE000	JOHN DEERE FINANCIAL	4247675	9001900078	DECP	TRUST	SUPPLIES	H	11/13/2018	12/04/2018	R		\$7.98
							18-19			23809		\$7.98
JOHN DEE000	JOHN DEERE FINANCIAL	4247833	3001900139	DECP	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels	H	10/25/2018	12/04/2018	R		\$149.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
JOHN DEE000	JOHN DEERE FINANCIAL	4247833		*****CONTINUED*****		etc						
							18-19			23809		\$149.00
JOHN DEE000	JOHN DEERE FINANCIAL	4251636	8001900034	DECP	TRUST	Supplies for school year	P	H	11/21/2018	12/04/2018	R	\$3.96
							18-19			23809		\$3.96
JOHN DEE000	JOHN DEERE FINANCIAL	4254570	3001900139	DECP	Trust	msc nuts, bolts, flap disk, grinding and cutting wheels etc		H	11/27/2018	12/13/2018	R	\$50.90
							18-19			24011		\$50.90
JOHN DEE000	JOHN DEERE FINANCIAL	4254593	3001900139	DECP	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc		H	11/27/2018	12/13/2018	R	\$14.95
							18-19			24011		\$14.95
JOHN DEE000	JOHN DEERE FINANCIAL	4254852	9001900078	DECP	TRUST	SUPPLIES		H	11/27/2018	12/13/2018	R	\$69.76
							18-19			24011		\$69.76
JOHN DEE000	JOHN DEERE FINANCIAL	4254963	3001900139	DECP.	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc		H	12/27/2018	01/02/2019	R	\$7.29
							18-19			24011		\$7.29
JOHN DEE000	JOHN DEERE FINANCIAL	4255128	8001900034	DECP	TRUST	Supplies for school year	P	H	11/28/2018	12/13/2018	R	\$24.61
							18-19			24011		\$24.61
JOHN DEE000	JOHN DEERE FINANCIAL	4256258	3001900139	DECP.	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc		H	11/30/2018	01/02/2019	R	\$58.11
							18-19			24011		\$58.11
JOHN DEE000	JOHN DEERE FINANCIAL	4257525	3001900139	DECP	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc		H	12/03/2018	12/13/2018	R	\$34.02

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
JOHN DEE000	JOHN DEERE FINANCIAL	4257525		*****CONTINUED*****								
							18-19			24011		\$34.02
JOHN DEE000	JOHN DEERE FINANCIAL	4258673	3001900139	DECP	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc	H		12/06/2018	12/13/2018	R	\$23.97
							18-19			24011		\$23.97
JOHN DEE000	JOHN DEERE FINANCIAL	4258811	8001900034	DECP	TRUST	Supplies for school year	P	H	12/07/2018	12/13/2018	R	\$15.56
							18-19			24011		\$15.56
JOHN DEE000	JOHN DEERE FINANCIAL	4260298	3001900139	DECP.	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc	H		12/10/2018	01/02/2019	R	\$39.98
							18-19			24011		\$39.98
JOHN DEE000	JOHN DEERE FINANCIAL	4260479	9001900078	DECP.	TRUST	SUPPLIES	H		12/12/2018	01/03/2019	R	\$70.28
							18-19			24011		\$70.28
JOHN DEE000	JOHN DEERE FINANCIAL	4261592	3001900139	DECP.	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc	H		12/14/2018	01/02/2019	R	\$4.19
							18-19			24011		\$4.19
JOHN DEE000	JOHN DEERE FINANCIAL	4263075	8001900034	DECP	TRUST	Supplies for school year	P	H	12/17/2018	01/02/2019	R	\$46.37
							18-19			24011		\$46.37
JOHN DEE000	JOHN DEERE FINANCIAL	4264406	3001900139	DECP.	TRUST	msc nuts, bolts, flap disk, grinding and cutting wheels etc	H		12/20/2018	01/02/2019	R	\$5.85
							18-19			24011		\$5.85
JOHN DEE000	JOHN DEERE FINANCIAL	4264861	9001900078	DECP.	TRUST	SUPPLIES	H		12/24/2018	01/03/2019	R	\$0.84
							18-19			24011		\$0.84

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
JOHN DEE000	JOHN DEERE FINANCIAL	815046	9001900212	DECP.	TRUST	LABOR AND SUPPLIES	H	11/30/2018	01/02/2019	R		\$2,690.57
							18-19			24011		\$2,690.57
NUMBER OF INVOICES: 25												\$3,523.47
NORRIS E000	NORRIS ELECTRIC CO-OP	1	9001900096	DECPP	TRUST	ELECTRIC BILL	P H	12/02/2018	12/11/2018	R		\$12,447.28
							18-19			23817		\$12,447.28
NUMBER OF INVOICES: 1												\$12,447.28
OLNEY DA001	OLNEY DAILY MAIL	1	9001900099	DECPP	Trust	ANNUAL STATEMENT OF AFFAIRS FOR FISCAL YEAR ENDING JUNE 30, 2018	P H	11/28/2018	12/03/2018	R		\$1,599.36
							18-19			23808		\$1,599.36
NUMBER OF INVOICES: 1												\$1,599.36
138 RCHS - A000	RCHS - ACTIVITY	1	0000000000	DECP	TRUST	REVOLVING REIMBURSEMENT - NOV	H	12/04/2018	12/04/2018	R		\$533.36
							18-19			23810		\$533.36
RCHS - A000	RCHS - ACTIVITY	1	0000000000	DECPP	TRUST	RENAISSANCE	H	12/17/2018	12/18/2018	R		\$2,000.00
							18-19			23959		\$2,000.00
NUMBER OF INVOICES: 2												\$2,533.36
RCMS 000	RCMS	1	0000000000	DECP	TRUST	REIMBURESEMENT - NOV	H	12/04/2018	12/04/2018	R		\$900.00
							18-19			23811		\$900.00
NUMBER OF INVOICES: 1												\$900.00
REPUBLIC000	REPUBLIC SERVICES, INC	0694-002233155	9001900108	DECPP..	TRUST	TRASH SERVICES	H	12/20/2018	01/02/2019	R		\$2,572.65
							18-19			24002		\$2,572.65
NUMBER OF INVOICES: 1												\$2,572.65
ROE 12 -001	ROE 12 - ROBINSON	1013	0000000000	DECPP	TRUST	BUILDING RIDICULOUSLY STRONG	H	12/12/2018	12/18/2018	R		\$880.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
ROE 12 -001	ROE 12 - ROBINSON	1013		*****CONTINUED*****		RELATIONSHIPS WITH STUDENTS						
							18-19			23960		\$880.00
						NUMBER OF INVOICES: 1						\$880.00
SCHOOL S000	SCHOOL SPECIALTY INC	208122050420	2001900072	DECPP	TRUST	art supplies	H		11/20/2018	11/29/2018	R	\$118.59
							18-19			23818		\$118.59
SCHOOL S000	SCHOOL SPECIALTY INC	208122082768	2001900072	DECPP	TRUST	art supplies	H		10/22/2018	12/04/2018	R	\$-76.62
							18-19			23818		\$-76.62
SCHOOL S000	SCHOOL SPECIALTY INC	208122096172	5501900035	DECPP	TRUST	Home Visitor Supplies	H		11/30/2018	12/06/2018	R	\$92.40
							18-19			23818		\$92.40
						NUMBER OF INVOICES: 3						\$134.37
SKEETER 000	SKEETER KELL SPORTING	75602	3001900268	DECPP	TRUST	Slipp Nott	H		10/22/2018	12/20/2018	R	\$114.00
							18-19			23985		\$114.00
SKEETER 000	SKEETER KELL SPORTING	76436	3001900267	DECPP	TRUST	Basketballs	H		10/22/2018	12/20/2018	R	\$303.00
							18-19			23985		\$303.00
						NUMBER OF INVOICES: 2						\$417.00
SLANKSHE000	SLANKARD, SHERRY	ERIN20181207A	0000000000	DECPP	Trust	12/4/2018	H		12/07/2018	12/07/2018	R	\$20.00
						Registration/CPDU Hours						
							18-19			23815		\$20.00
						NUMBER OF INVOICES: 1						\$20.00
SYNCHRON000	SYNCHRONY BANK / AMAZON	1	2001900109	DECPP	Trust	Portable Voice Amplifier	H		11/25/2018	12/04/2018	R	\$42.99
						SHIDU 18W 5512 Personal						
						Wired Microphone Headset and						
						Speaker						
							18-19			23813		\$42.99

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<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
SYNCHRON000	SYNCHRONY BANK / AMAZON	10	1001900203	DECPP	Trust	RCES Library Supplies	H	11/25/2018	12/04/2018	R		\$99.90
							18-19			23813		\$99.90
SYNCHRON000	SYNCHRONY BANK / AMAZON	11	1001900208	DECPP	Trust	Remo Ocean Drum	H	11/25/2018	12/04/2018	R		\$49.01
							18-19			23813		\$49.01
SYNCHRON000	SYNCHRONY BANK / AMAZON	12	9501900033	DECPP	Trust	Misc Supplies	H	11/25/2018	12/04/2018	R		\$287.28
							18-19			23813		\$287.28
SYNCHRON000	SYNCHRONY BANK / AMAZON	13	3001900235	DECPP	Trust	kreg jig kits for woodshop	H	11/25/2018	12/04/2018	R		\$259.96
							18-19			23813		\$259.96
SYNCHRON000	SYNCHRONY BANK / AMAZON	14	3001900234	DECPP	Trust	C-Line Recycled Project Folders with Thumb Cut Fronts, Reduced Glare, Letter Size, Clear, 25 per Box (62127)	H	11/25/2018	12/04/2018	R		\$74.70
							18-19			23813		\$74.70
SYNCHRON000	SYNCHRONY BANK / AMAZON	15	1001900207	DECPP	Trust	Misc Office Supplies/Teacher Supplies	H	11/25/2018	12/04/2018	R		\$86.88
							18-19			23813		\$86.88
SYNCHRON000	SYNCHRONY BANK / AMAZON	16	3001900229	DECPP	Trust	Cricut Maker	H	11/25/2018	12/04/2018	R		\$349.00
							18-19			23813		\$349.00
SYNCHRON000	SYNCHRONY BANK / AMAZON	2	5501900027	DECPP	TRUST	Birth to Three supplies	H	11/25/2018	12/04/2018	R		\$297.45
							18-19			23813		\$297.45
SYNCHRON000	SYNCHRONY BANK / AMAZON	3	1001900193	DECPP	Trust	Steck-Vaughn Reading Comprehension series for interventions.	H	11/25/2018	12/04/2018	R		\$12.71
							18-19			23813		\$12.71
SYNCHRON000	SYNCHRONY BANK / AMAZON	4	6001900080	DECPP	Trust	Chewy tubes	H	11/25/2018	12/04/2018	R		\$71.13
							18-19			23813		\$71.13

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
SYNCHRON000	SYNCHRONY BANK / AMAZON	5	9001900196	DECPP	Trust	LLR60997 - Lorell Radio Controlled Wall Clock	H	11/25/2018	12/04/2018	R		\$85.32
							18-19			23813		\$85.32
SYNCHRON000	SYNCHRONY BANK / AMAZON	6	5001900006	DECPP	Trust	Supplies for PASS Class	H	11/25/2018	12/04/2018	R		\$65.90
							18-19			23813		\$65.90
SYNCHRON000	SYNCHRONY BANK / AMAZON	6045781700082398	3501900011	DECPP	TRUST	Rawlings Training Bat	H	11/25/2018	12/04/2018	R		\$120.00
							18-19			23813		\$120.00
SYNCHRON000	SYNCHRONY BANK / AMAZON	7	3001900214	DECPP	Trust	Books for library collection	H	11/25/2018	12/04/2018	R		\$130.87
							18-19			23813		\$130.87
SYNCHRON000	SYNCHRONY BANK / AMAZON	8	2001900113	DECPP	Trust	electricity supplies- led lights, copper tape, batteries	H	11/25/2018	12/04/2018	R		\$77.95
							18-19			23813		\$77.95
SYNCHRON000	SYNCHRONY BANK / AMAZON	9	3001900222	DECPP	Trust	supplies	H	11/25/2018	12/04/2018	R		\$69.00
							18-19			23813		\$69.00
NUMBER OF INVOICES: 17												\$2,180.05
WALMART 000	WALMART COMMUNITY BRC	00034	3001900079	DECPP..	TRUST	Office Supplies	P H	12/06/2018	12/13/2018	R		\$34.00
							18-19			24008		\$34.00
WALMART 000	WALMART COMMUNITY BRC	00346	2001900161	DECPP..	TRUST	Printer/scanner/copier and Blue Ray Player	H	12/13/2018	12/21/2018	R		\$169.82
							18-19			24008		\$169.82
WALMART 000	WALMART COMMUNITY BRC	00374	4001900006	DECPP..	TRUST	Food/Supplies FY19: Wal Mart	P H	12/04/2018	12/11/2018	R		\$8.95
							18-19			24008		\$8.95
WALMART 000	WALMART COMMUNITY BRC	00561	7001900021	DECPP..	TRUST	21st CCLC student Supplies	H	12/09/2018	12/21/2018	R		\$41.58
							18-19			24008		\$41.58

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	00676	5501900004	DECPP..	TRUST	PFA snack	H	12/11/2018	12/13/2018	R		\$18.90
							18-19			24008		\$18.90
WALMART 000	WALMART COMMUNITY BRC	00765	5001900001	DECPP..	TRUST	School supplies low income families	P	H	12/11/2018	12/21/2018	R	\$23.96
							18-19			24008		\$23.96
WALMART 000	WALMART COMMUNITY BRC	00889	6001900036	DECPP..	TRUST	Office Supplies to be purchased as needed	P	H	12/10/2018	12/21/2018	R	\$4.98
							18-19			24008		\$4.98
WALMART 000	WALMART COMMUNITY BRC	00913	3001900094	DECPP..	TRUST	Classroom Supplies	H	12/10/2019	01/02/2019	R		\$162.72
							18-19			24008		\$162.72
WALMART 000	WALMART COMMUNITY BRC	00916	6001900036	DECPP..	TRUST	Office Supplies to be purchased as needed	P	H	11/21/2018	12/05/2018	R	\$37.55
							18-19			24008		\$37.55
WALMART 000	WALMART COMMUNITY BRC	00917	6001900042	DECPP..	TRUST	Supplies to be purchased as needed	P	H	11/21/2018	12/05/2018	R	\$36.40
							18-19			24008		\$36.40
WALMART 000	WALMART COMMUNITY BRC	01044	7001900021	DECPP..	TRUST	21st CCLC student Supplies	H	12/10/2018	12/21/2018	R		\$26.82
							18-19			24008		\$26.82
WALMART 000	WALMART COMMUNITY BRC	01170	5501900007	DECPP..	TRUST	Birth to Three family supplies	H	12/11/2018	12/21/2018	R		\$77.65
							18-19			24008		\$77.65
WALMART 000	WALMART COMMUNITY BRC	01629	5501900007	DECPP..	TRUST	Birth to Three family supplies	H	12/13/2018	12/21/2018	R		\$45.89
							18-19			24008		\$45.89
WALMART 000	WALMART COMMUNITY BRC	01686	7001900021	DECPP..	TRUST	21st CCLC student Supplies	H	11/25/2018	11/29/2018	R		\$51.87
							18-19			24008		\$51.87

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	01809	6001900022	DECPP..	TRUST	Walmart card	P	H	12/13/2018	12/21/2018	R	\$14.31
							18-19			24008		\$14.31
WALMART 000	WALMART COMMUNITY BRC	01810	6001900036	DECPP..	TRUST	Office Supplies to be purchased as needed	P	H	12/13/2018	12/21/2018	R	\$23.00
							18-19			24008		\$23.00
WALMART 000	WALMART COMMUNITY BRC	01847	3001900192	DECPP..	TRUST	Food for food and wellness classes utilizing grant money		H	12/14/2018	01/02/2019	R	\$154.39
							18-19			24008		\$154.39
WALMART 000	WALMART COMMUNITY BRC	01848	3001900023	DECPP..	TRUST	Supplies for Interior Design, Child Development, and Intro to Teaching	P	H	12/14/2018	01/02/2019	R	\$37.22
							18-19			24008		\$37.22
WALMART 000	WALMART COMMUNITY BRC	02016	7001900021	DECPP..	TRUST	21st CCLC student Supplies		H	11/28/2018	11/29/2018	R	\$21.30
							18-19			24008		\$21.30
WALMART 000	WALMART COMMUNITY BRC	02235	5501900007	DECPP..	TRUST	Birth to Three family supplies		H	11/26/2018	11/29/2018	R	\$16.68
							18-19			24008		\$16.68
WALMART 000	WALMART COMMUNITY BRC	02333	1001900005	DECPP..	TRUST	Classroom Supplies	P	H	11/26/2018	11/29/2018	R	\$24.11
							18-19			24008		\$24.11
WALMART 000	WALMART COMMUNITY BRC	02333.	1001900004	DECPP..	TRUST	Classroom supplies	P	H	11/26/2018	11/29/2018	R	\$24.11
							18-19			24008		\$24.11
WALMART 000	WALMART COMMUNITY BRC	02359	5501900014	DECPP..	TRUST	PFA classroom materials		H	11/19/2018	11/21/2018	R	\$90.59
							18-19			24008		\$90.59
WALMART 000	WALMART COMMUNITY BRC	02419	5001900001	DECPP..	TRUST	School supplies low income families	P	H	11/19/2018	12/05/2018	R	\$97.60
							18-19			24008		\$97.60

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	02480	5501900014	DECPP..	TRUST	PFA classroom materials	H	11/26/2018	11/29/2018	R		\$26.07
							18-19			24008		\$26.07
WALMART 000	WALMART COMMUNITY BRC	02480.	5501900004	DECPP..	TRUST	PFA snack	H	11/26/2018	11/29/2018	R		\$22.68
							18-19			24008		\$22.68
WALMART 000	WALMART COMMUNITY BRC	02480..	7001900021	DECPP..	TRUST	21st CCLC student Supplies	H	11/26/2018	11/29/2018	R		\$14.38
							18-19			24008		\$14.38
WALMART 000	WALMART COMMUNITY BRC	03273	1001900042	DECPP..	TRUST	classroom supplies	P H	11/27/2018	11/29/2018	R		\$68.70
							18-19			24008		\$68.70
WALMART 000	WALMART COMMUNITY BRC	03613	1001900061	DECPP..	TRUST	Classroom supplies	P H	11/28/2018	12/05/2018	R		\$56.01
							18-19			24008		\$56.01
WALMART 000	WALMART COMMUNITY BRC	03621	2001900119	DECPP..	TRUST	Supplies to be picked up as needed for basketball	H	11/11/2018	11/26/2018	R		\$-4.00
							18-19			24008		\$-4.00
WALMART 000	WALMART COMMUNITY BRC	03651	3001900040	DECPP..	TRUST	supplies and food	P H	11/28/2018	12/05/2018	R		\$39.20
							18-19			24008		\$39.20
WALMART 000	WALMART COMMUNITY BRC	04126	1001900063	DECPP..	TRUST	Walmart \$70.00 for classroom supplies.	P H	11/27/2018	11/29/2018	R		\$67.30
							18-19			24008		\$67.30
WALMART 000	WALMART COMMUNITY BRC	04162	1001900212	DECPP..	TRUST	STEAM supplies	H	11/29/2018	12/11/2018	R		\$25.00
							18-19			24008		\$25.00
WALMART 000	WALMART COMMUNITY BRC	04162.	1001900105	DECPP..	TRUST	Science Class Supplies -OPEN PO	P H	11/29/2018	12/11/2018	R		\$53.39
							18-19			24008		\$53.39
WALMART 000	WALMART COMMUNITY BRC	04249	2001900150	DECPP..	TRUST	Parent/Teacher conference/ supplies for teachers' supper/11/15/2018	H	11/15/2018	11/21/2018	R		\$157.52

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	04249		*****CONTINUED*****								
							18-19			24008		\$157.52
WALMART 000	WALMART COMMUNITY BRC	04538	3001900084	DECPP..	TRUST	Wal-Mart funds for Classroom Materials: \$150.00 each for full-time Science \$75.00 each for Part-time Science	P	H	11/30/2019	01/02/2019	R	\$14.43
							18-19			24008		\$14.43
WALMART 000	WALMART COMMUNITY BRC	04549	5501900014	DECPP..	TRUST	PFA classroom materials		H	11/29/2018	12/05/2018	R	\$29.27
							18-19			24008		\$29.27
WALMART 000	WALMART COMMUNITY BRC	05147	3001900050	DECPP..	TRUST	Food and supplies for the year	P	H	11/17/2018	11/21/2018	R	\$24.63
							18-19			24008		\$24.63
WALMART 000	WALMART COMMUNITY BRC	05308	7001900021	DECPP..	TRUST	21st CCLC student Supplies		H	12/03/2018	12/13/2018	R	\$62.87
							18-19			24008		\$62.87
WALMART 000	WALMART COMMUNITY BRC	05490	3001900050	DECPP..	TRUST	Food and supplies for the year	P	H	11/27/2018	12/05/2018	R	\$49.68
							18-19			24008		\$49.68
WALMART 000	WALMART COMMUNITY BRC	05722	1001900015	DECPP..	TRUST	classroom supplies	C	H	11/28/2018	12/05/2018	R	\$69.15
							18-19			24008		\$69.15
WALMART 000	WALMART COMMUNITY BRC	05799	1001900064	DECPP..	TRUST	Classroom Supplies	C	H	12/02/2018	12/11/2018	R	\$24.63
							18-19			24008		\$24.63
WALMART 000	WALMART COMMUNITY BRC	05810	8001900043	DECPP..	TRUST	Supplies for school year	P	H	11/20/2018	11/26/2018	R	\$40.88
							18-19			24008		\$40.88
WALMART 000	WALMART COMMUNITY BRC	05813	3001900023	DECPP..	TRUST	Supplies for Interior Design, Child Development, and Intro to Teaching	P	H	11/20/2018	12/13/2018	R	\$39.10
							18-19			24008		\$39.10

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	05902	6001900044	DECPP..	TRUST	Supplies to be purchased as needed (Autism)	P	H	12/07/2018	12/21/2018	R	\$3.76
								18-19		24008		\$3.76
WALMART 000	WALMART COMMUNITY BRC	06025	3001900079	DECPP..	TRUST	Office Supplies	P	H	11/15/2018	11/21/2018	R	\$118.59
								18-19		24008		\$118.59
WALMART 000	WALMART COMMUNITY BRC	06034	7001900021	DECPP..	TRUST	21st CCLC student Supplies		H	11/21/2018	11/29/2018	R	\$112.07
								18-19		24008		\$112.07
WALMART 000	WALMART COMMUNITY BRC	06228	5501900004	DECPP..	TRUST	PFA snack		H	12/03/2018	12/05/2018	R	\$26.16
								18-19		24008		\$26.16
WALMART 000	WALMART COMMUNITY BRC	06617	3001900079	DECPP..	TRUST	Office Supplies	P	H	12/10/2018	12/13/2018	R	\$160.01
								18-19		24008		\$160.01
WALMART 000	WALMART COMMUNITY BRC	06745	4001900006	DECPP..	TRUST	Food/Supplies FY19: Wal Mart	P	H	12/04/2018	12/11/2018	R	\$9.42
								18-19		24008		\$9.42
WALMART 000	WALMART COMMUNITY BRC	06763	4001900006	DECPP..	TRUST	Food/Supplies FY19: Wal Mart	P	H	12/04/2018	12/11/2018	R	\$53.31
								18-19		24008		\$53.31
WALMART 000	WALMART COMMUNITY BRC	07027	5501900014	DECPP..	TRUST	PFA classroom materials		H	12/04/2018	12/13/2018	R	\$27.23
								18-19		24008		\$27.23
WALMART 000	WALMART COMMUNITY BRC	07079	4001900006	DECPP..	TRUST	Food/Supplies FY19: Wal Mart	P	H	12/03/2018	12/05/2018	R	\$107.84
								18-19		24008		\$107.84
WALMART 000	WALMART COMMUNITY BRC	07155	3001900050	DECPP..	TRUST	Food and supplies for the year	P	H	12/04/2018	12/13/2018	R	\$41.46
								18-19		24008		\$41.46

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	07404	9001900130	DECPP..	TRUST	SUPPLIES	H	12/05/2018	12/05/2018	R		\$32.57
							18-19			24008		\$32.57
WALMART 000	WALMART COMMUNITY BRC	07554	5501900014	DECPP..	TRUST	PFA classroom materials	H	11/26/2018	12/05/2018	R		\$70.35
							18-19			24008		\$70.35
WALMART 000	WALMART COMMUNITY BRC	08095	6001900036	DECPP..	TRUST	Office Supplies to be purchased as needed	P H	11/28/2018	12/05/2018	R		\$29.88
							18-19			24008		\$29.88
WALMART 000	WALMART COMMUNITY BRC	08145	4001900006	DECPP..	TRUST	Food/Supplies FY19: Wal Mart	P H	11/29/2018	12/05/2018	R		\$194.40
							18-19			24008		\$194.40
WALMART 000	WALMART COMMUNITY BRC	08184	7001900021	DECPP..	TRUST	21st CCLC student Supplies	H	11/29/2018	12/05/2018	R		\$64.29
							18-19			24008		\$64.29
WALMART 000	WALMART COMMUNITY BRC	08403	5501900007	DECPP..	TRUST	Birth to Three family supplies	H	11/30/2018	12/05/2018	R		\$78.28
							18-19			24008		\$78.28
WALMART 000	WALMART COMMUNITY BRC	08856	6001900036	DECPP..	TRUST	Office Supplies to be purchased as needed	P H	11/28/2018	12/05/2018	R		\$-19.88
							18-19			24008		\$-19.88
WALMART 000	WALMART COMMUNITY BRC	09092	5501900007	DECPP..	TRUST	Birth to Three family supplies	H	11/26/2018	11/29/2018	R		\$36.61
							18-19			24008		\$36.61
WALMART 000	WALMART COMMUNITY BRC	09110	6001900036	DECPP..	TRUST	Office Supplies to be purchased as needed	P H	11/28/2018	12/05/2018	R		\$101.25
							18-19			24008		\$101.25
WALMART 000	WALMART COMMUNITY BRC	09532	3001900094	DECPP..	TRUST	Classroom Supplies	H	11/22/2019	01/02/2019	R		\$103.04
							18-19			24008		\$103.04

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
WALMART 000	WALMART COMMUNITY BRC	09595	2001900119	DECPP..	TRUST	Supplies to be picked up as needed for basketball	H	11/19/2018	11/26/2018	R		\$3.95
							18-19			24008		\$3.95
WALMART 000	WALMART COMMUNITY BRC	09608	3001900094	DECPP..	TRUST	Classroom Supplies	H	12/12/2019	01/02/2019	R		\$37.88
							18-19			24008		\$37.88
WALMART 000	WALMART COMMUNITY BRC	09686	5501900007	DECPP..	TRUST	Birth to Three family supplies	H	12/05/2018	12/13/2018	R		\$151.23
							18-19			24008		\$151.23
WALMART 000	WALMART COMMUNITY BRC	09700	8001900043	DECPP..	TRUST	Supplies for school year	P H	12/11/2018	12/21/2018	R		\$81.19
							18-19			24008		\$81.19
WALMART 000	WALMART COMMUNITY BRC	1	4001900006	DECPP..	TRUST	Food/Supplies FY19: Wal Mart	P H	11/20/2019	01/02/2019	R		\$46.10
							18-19			24008		\$46.10
WALMART 000	WALMART COMMUNITY BRC	17544	3001900115	DECPP..	TRUST	Supplies for the year	H	12/04/2018	12/13/2018	R		\$48.89
							18-19			24008		\$48.89
WALMART 000	WALMART COMMUNITY BRC	82256	3001900084	DECPP..	TRUST	Wal-Mart funds for Classroom Materials: \$150.00 each for full-time Science \$75.00 each for Part-time Science	P H	11/26/2019	01/02/2019	R		\$44.20
							18-19			24008		\$44.20
NUMBER OF INVOICES: 71												\$3,889.37
WHITTMIC000	WHITTIER, MICHAEL	ERIN20181217A	0000000000	DECPP	Trust	12/14/2018-12/17/2018 Mileage to SESE	H	12/17/2018	12/07/2018	R		\$15.81
							18-19			23961		\$15.81
NUMBER OF INVOICES: 1												\$15.81

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
TOTAL NUMBER OF HISTORY INVOICES:						191						\$248,819.97
						188	COMPUTER CHECK INVOICES					\$48,389.70
						1	MANUAL CHECK INVOICES					\$59.15
						1	VOID CHECK INVOICES					\$-2,690.57
						1	WIRE TRAN CHECK INVOICES					\$203,061.69
TOTAL INVOICES:						191						\$248,819.97
BANK TOTALS:			BANK	BANK ACCOUNT #					INVOICE AMOUNT		NET AMOUNT	
			HLTH	**A010 1126 0000 00 000000					\$203,120.84		\$203,120.84	
			TRUST	**A010 1120 0000 00 000000					\$45,699.13		\$45,699.13	

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

Comparison of Funds for December 2018

FUND	December, 2017	December, 2018
Education	5,031,741.30	8,173,326.60
Building and Grounds	3,411,603.73	3,906,331.18
Bond and Interest	663,225.83	656,005.09
Transportation	296,455.07	498,596.41
IMRF/Social Security	985,152.36	1,357,356.00
Capital Outlay	-	9,586,040.01
Working Cash	2,430,245.63	2,577,618.46
Tort Fund	61,220.43	138,219.80
Life Safety	254,943.08	355,193.13
Total Cash	13,134,587.43	27,248,686.68
Assets	167,051.30	155,060.80
Total Cash and Assets	13,301,638.73	27,403,747.48
GRAND TOTAL	13,301,638.73	27,403,747.48

compfund

Incentive

Rcvd 03/2018

\$1,003,240.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10R010	1110	0000	00	000000	Tax Levy Education	4,256,209.00	5,549.16	4,244,398.47	0.00	0.00	11,810.53
10R---	1110	0---	--	-----		4,256,209.00	5,549.16	4,244,398.47	0.00	0.00	11,810.53
10R010	1140	0000	00	000000	Special Ed Levy	92,526.00	120.65	92,286.01	0.00	0.00	239.99
10R---	1140	0---	--	-----		92,526.00	120.65	92,286.01	0.00	0.00	239.99
10R---	11--	----	--	-----		4,348,735.00	5,669.81	4,336,684.48	0.00	0.00	12,050.52
10R010	1210	0000	00	000000	Mobile Home Tax	40,000.00	80.65	34,860.15	0.00	0.00	5,139.85
10R---	1210	0---	--	-----		40,000.00	80.65	34,860.15	0.00	0.00	5,139.85
10R010	1220	0000	00	000000	Local Housing Aut Tax	16,000.00	0.00	12,583.68	0.00	0.00	3,416.32
10R---	1220	0---	--	-----		16,000.00	0.00	12,583.68	0.00	0.00	3,416.32
10R010	1230	0000	00	000000	Corp Pers Prop Tax	460,000.00	0.00	184,989.61	0.00	0.00	275,010.39
10R---	1230	0---	--	-----		460,000.00	0.00	184,989.61	0.00	0.00	275,010.39
10R---	12--	----	--	-----		516,000.00	80.65	232,433.44	0.00	0.00	283,566.56
10R010	1311	0000	00	000000	Jump Start Tuition	77,000.00	3,555.00	30,651.10	0.00	0.00	46,348.90
10R---	1311	0---	--	-----		77,000.00	3,555.00	30,651.10	0.00	0.00	46,348.90
10R---	13--	----	--	-----		77,000.00	3,555.00	30,651.10	0.00	0.00	46,348.90
10R010	1510	0000	00	000000	Earnings on Investments	75,000.00	19,329.54	58,503.70	0.00	0.00	16,496.30
10R---	1510	0---	--	-----		75,000.00	19,329.54	58,503.70	0.00	0.00	16,496.30
10R---	15--	----	--	-----		75,000.00	19,329.54	58,503.70	0.00	0.00	16,496.30
10R010	1611	0000	00	000000	Sales to Pupils Lunch	118,000.00	10,289.55	54,866.20	0.00	0.00	63,133.80
10R---	1611	0---	--	-----		118,000.00	10,289.55	54,866.20	0.00	0.00	63,133.80
10R010	1612	0000	00	000000	Sales to Pupils Bfast	17,000.00	1,960.20	10,644.40	0.00	0.00	6,355.60
10R---	1612	0---	--	-----		17,000.00	1,960.20	10,644.40	0.00	0.00	6,355.60
10R010	1613	0000	00	000000	Sales to Pupil Ala Carte	20,000.00	1,797.75	9,300.45	0.00	0.00	10,699.55
10R---	1613	0---	--	-----		20,000.00	1,797.75	9,300.45	0.00	0.00	10,699.55
10R010	1614	0000	00	000000	Sales to Pupil Vending	500.00	0.00	74.52	0.00	0.00	425.48
10R---	1614	0---	--	-----		500.00	0.00	74.52	0.00	0.00	425.48
10R010	1615	0000	00	000000	Bfst Lunch Debit Card	0.00	-252.55	22,107.57	160.50	0.00	-22,268.07
10R---	1615	0---	--	-----		0.00	-252.55	22,107.57	160.50	0.00	-22,268.07
10R010	1620	0000	00	000000	Sales to Adults	9,500.00	1,029.60	5,086.35	0.00	0.00	4,413.65
10R---	1620	0---	--	-----		9,500.00	1,029.60	5,086.35	0.00	0.00	4,413.65
10R010	1621	0000	00	000000	Summer Food Program	0.00	0.00	0.00	0.00	0.00	0.00
10R---	1621	0---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10R010	1690	0000	00	000000	Other Food Sales	500.00	33.54	572.49	0.00	0.00	-72.49
10R---	1690	0---	--	-----		500.00	33.54	572.49	0.00	0.00	-72.49
10R---	16--	----	--	-----		165,500.00	14,858.09	102,651.98	160.50	0.00	62,687.52
10R010	1711	0000	00	000000	Athletic Admissions	38,500.00	8,600.00	36,436.00	0.00	0.00	2,064.00
10R---	1711	0---	--	-----		38,500.00	8,600.00	36,436.00	0.00	0.00	2,064.00
10R010	1720	0000	00	000000	Lab/Lock Fees	700.00	0.00	461.00	0.00	0.00	239.00
10R---	1720	0---	--	-----		700.00	0.00	461.00	0.00	0.00	239.00
10R010	1730	0000	00	000000	Pupil Book Sales	200.00	0.00	1.30	0.00	0.00	198.70
10R---	1730	0---	--	-----		200.00	0.00	1.30	0.00	0.00	198.70
10R010	1790	0000	00	000000	Other Pupil Fees	500.00	0.00	0.00	0.00	0.00	500.00
10R010	1790	0000	01	000000	Xtra Curr PE Fees	0.00	0.00	0.00	0.00	0.00	0.00
10R---	1790	0---	--	-----		500.00	0.00	0.00	0.00	0.00	500.00
10R---	17--	----	--	-----		39,900.00	8,600.00	36,898.30	0.00	0.00	3,001.70
10R010	1811	0000	00	000000	Book Rental Fees	165,000.00	3,674.00	128,050.65	0.00	0.00	36,949.35
10R---	1811	0---	--	-----		165,000.00	3,674.00	128,050.65	0.00	0.00	36,949.35
10R---	18--	----	--	-----		165,000.00	3,674.00	128,050.65	0.00	0.00	36,949.35
10R010	1910	0000	00	000000	Facilities Rental	14,000.00	0.00	6,244.98	0.00	0.00	7,755.02
10R---	1910	0---	--	-----		14,000.00	0.00	6,244.98	0.00	0.00	7,755.02
10R010	1940	0000	00	000000	Serv Provided For SESE	500.00	0.00	0.00	0.00	0.00	500.00
10R---	1940	0---	--	-----		500.00	0.00	0.00	0.00	0.00	500.00
10R010	1950	0000	00	000000	Refund Pr Yr Expenses	50,000.00	0.00	15,250.87	0.00	0.00	34,749.13
10R---	1950	0---	--	-----		50,000.00	0.00	15,250.87	0.00	0.00	34,749.13
10R010	1970	0000	00	000000	Drivers Ed Fees	20,000.00	245.00	13,805.00	0.00	0.00	6,195.00

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
10R---	1970	0---	--	-----	20,000.00	245.00	13,805.00	0.00	0.00	6,195.00
10R010	1992	0000	00	000000 Sale of Voc House	0.00	0.00	0.00	0.00	0.00	0.00
10R---	1992	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R010	1999	0000	00	000000 Other Non-Pupil Fees	10,000.00	2,051.97	2,656.09	0.00	0.00	7,343.91
10R010	1999	0000	01	000000 E-Rate Refund	27,000.00	0.00	37,957.21	0.00	0.00	-10,957.21
10R030	1999	0000	00	000000 Fuel Up 60	0.00	0.00	0.00	0.00	0.00	0.00
10R060	1999	0000	00	000000 FINE ARTS Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R130	1999	0000	00	130000 C Winters Birth -3	5,000.00	0.00	0.00	0.00	0.00	5,000.00
10R170	1999	0000	00	170000 JFF CNA	0.00	0.00	0.00	0.00	0.00	0.00
10R230	1999	0000	00	230000 JFF CNA Program	3,000.00	0.00	3,000.00	0.00	0.00	0.00
10R670	1999	0000	00	670000 Tiger Safari	0.00	0.00	0.00	0.00	0.00	0.00
10R680	1999	0000	00	680000 Carrie Winters	0.00	0.00	0.00	0.00	0.00	0.00
10R690	1999	0000	00	690000 CEO Program	32,000.00	0.00	0.00	0.00	0.00	32,000.00
10R730	1999	0000	00	730000 JFF Tech Grant	37,950.00	0.00	37,950.00	0.00	0.00	0.00
10R880	1999	0000	00	880000 JFF Chat/Music Therapy	45,000.00	0.00	45,000.00	0.00	0.00	0.00
10R---	1999	0---	--	-----	159,950.00	2,051.97	126,563.30	0.00	0.00	33,386.70
10R---	19--	----	--	-----	244,450.00	2,296.97	161,864.15	0.00	0.00	82,585.85
10R110	2100	0000	00	110000 ROE Pre K	0.00	0.00	0.00	0.00	0.00	0.00
10R---	2100	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	21--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R810	2200	0000	00	810000 ROE Flow Thru	4,000.00	0.00	3,000.00	0.00	0.00	1,000.00
10R---	2200	0---	--	-----	4,000.00	0.00	3,000.00	0.00	0.00	1,000.00
10R---	22--	----	--	-----	4,000.00	0.00	3,000.00	0.00	0.00	1,000.00
10R010	3001	0000	00	000000 General State Aid	9,291,231.00	884,879.06	4,424,395.30	0.00	0.00	4,866,835.70
10R010	3001	0000	00	140000 EBF-Sp Ed Personnel	0.00	0.00	0.00	0.00	0.00	0.00
10R010	3001	0000	00	280000 EBF-Sp Ed Funding Children	0.00	0.00	0.00	0.00	0.00	0.00
10R010	3001	0000	00	550000 State Aide-Spec Ed Summner Sch	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3001	0---	--	-----	9,291,231.00	884,879.06	4,424,395.30	0.00	0.00	4,866,835.70
10R010	3002	0000	00	000000 GSA Hold Harm	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3002	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R010	3010	0000	00	000000 GSA Difference Incentive	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3010	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R010	3015	0000	00	000000 Salary Diff for annex	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3015	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R010	3020	0000	00	000000 Reorganization Inc Cert Sal	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3020	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	30--	----	--	-----	9,291,231.00	884,879.06	4,424,395.30	0.00	0.00	4,866,835.70
10R260	3100	0000	00	260000 Spec Ed Priv Facility	23,781.00	0.00	2,000.12	0.00	0.00	21,780.88
10R---	3100	0---	--	-----	23,781.00	0.00	2,000.12	0.00	0.00	21,780.88
10R280	3105	0000	00	280000 Spec Ed Extraordinary	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3105	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R140	3110	0000	00	140000 Spec Ed Personnel	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3110	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R640	3120	0000	00	640000 Spec Ed Orphan	51,794.00	47,080.54	47,080.54	0.00	0.00	4,713.46
10R---	3120	0---	--	-----	51,794.00	47,080.54	47,080.54	0.00	0.00	4,713.46
10R010	3145	0000	00	000000 Spec Ed Summer Sch	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10R---	3145	0---	--	-----	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10R---	31--	----	--	-----	77,575.00	47,080.54	49,080.66	0.00	0.00	28,494.34
10R380	3200	0000	00	380000 Voc Ed Tech Prep	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3200	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R780	3215	0000	00	780000 Voc Ed Formula	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3215	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R490	3235	0000	00	490000 Ag Inc 3 Circles	54,000.00	0.00	34,056.00	0.00	0.00	19,944.00
10R---	3235	0---	--	-----	54,000.00	0.00	34,056.00	0.00	0.00	19,944.00
10R490	3299	0000	00	490000 Voc Ed Ag Incent Grant	8,500.00	0.00	0.00	0.00	0.00	8,500.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10R710	3299	0000	00	710000 Elem Career Grant	2,676.00	0.00	893.54	0.00	0.00	1,782.46
10R780	3299	0000	00	780000 Voc Ed Formula	76,291.00	0.00	0.00	0.00	0.00	76,291.00
10R---	3299	0---	--	-----	87,467.00	0.00	893.54	0.00	0.00	86,573.46
10R---	32--	----	--	-----	141,467.00	0.00	34,949.54	0.00	0.00	106,517.46
10R350	3360	0000	00	350000 St Lunch/Bfast Reimb	10,000.00	3,327.45	4,742.27	0.00	0.00	5,257.73
10R---	3360	0---	--	-----	10,000.00	3,327.45	4,742.27	0.00	0.00	5,257.73
10R010	3365	0000	00	000000 BREAKFAST INCENTIVE	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3365	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R310	3370	0000	00	310000 Drivers Education Reimb	40,000.00	0.00	17,368.54	0.00	0.00	22,631.46
10R---	3370	0---	--	-----	40,000.00	0.00	17,368.54	0.00	0.00	22,631.46
10R---	33--	----	--	-----	50,000.00	3,327.45	22,110.81	0.00	0.00	27,889.19
10R550	3695	0000	00	550000 TAOEP	60,000.00	0.00	14,922.00	0.00	0.00	45,078.00
10R750	3695	0000	00	750000 TAOEP	14,922.00	0.00	0.00	0.00	0.00	14,922.00
10R---	3695	0---	--	-----	74,922.00	0.00	14,922.00	0.00	0.00	60,000.00
10R---	36--	----	--	-----	74,922.00	0.00	14,922.00	0.00	0.00	60,000.00
10R110	3705	0000	00	110000 Early Child Block Grant	706,835.00	123,319.00	208,585.00	0.00	0.00	498,250.00
10R510	3705	0000	00	510000 ECE Block Grant-FY06	87,941.00	0.00	87,941.00	0.00	0.00	0.00
10R---	3705	0---	--	-----	794,776.00	123,319.00	296,526.00	0.00	0.00	498,250.00
10R570	3715	0000	00	570000 Reading Improvement	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3715	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R790	3775	0000	00	790000 ADA Safety/Ed Block Gran	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3775	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	37--	----	--	-----	794,776.00	123,319.00	296,526.00	0.00	0.00	498,250.00
10R240	3800	0000	00	240000 Sec of State Lib Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R---	3800	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	38--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R010	3999	0000	00	000000 Other State	0.00	0.00	4,090.00	0.00	0.00	-4,090.00
10R010	3999	0000	05	000000 National Bd Cert	0.00	0.00	0.00	0.00	0.00	0.00
10R060	3999	0000	00	000000 Fine Arts Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R120	3999	0000	00	120000 LAPTOP GRANT	0.00	0.00	0.00	0.00	0.00	0.00
10R240	3999	0000	00	240000 Library Grant	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10R---	3999	0---	--	-----	1,500.00	0.00	4,090.00	0.00	0.00	-2,590.00
10R---	39--	----	--	-----	1,500.00	0.00	4,090.00	0.00	0.00	-2,590.00
10R190	4107	0000	00	190000 Title VI Rural Ed	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4107	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	41--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R420	4210	0000	00	420000 Fed Lunch Prog Reimb	450,000.00	44,741.75	177,491.00	0.00	0.00	272,509.00
10R---	4210	0---	--	-----	450,000.00	44,741.75	177,491.00	0.00	0.00	272,509.00
10R420	4215	0000	00	420000 Fed Special Milk Program	2,000.00	75.10	633.01	0.00	0.00	1,366.99
10R---	4215	0---	--	-----	2,000.00	75.10	633.01	0.00	0.00	1,366.99
10R430	4220	0000	00	430000 Fed Bfast Prog Reimb	125,000.00	14,194.85	55,190.95	0.00	0.00	69,809.05
10R---	4220	0---	--	-----	125,000.00	14,194.85	55,190.95	0.00	0.00	69,809.05
10R460	4225	0000	00	460000 Fed Summer Food Program	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4225	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R420	4250	0000	00	420000 Child Nutrition Commodity	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4250	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R420	4299	0000	00	420000 Child Nutrition	0.00	0.00	0.00	0.00	0.00	0.00
10R440	4299	0000	00	440000 NSLP Equip Asst Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4299	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	42--	----	--	-----	577,000.00	59,011.70	233,314.96	0.00	0.00	343,685.04
10R100	4300	0000	00	100000 Title I Grant - Reading	592,587.00	0.00	0.00	0.00	0.00	592,587.00
10R500	4300	0000	00	500000 Title I	110,397.00	0.00	110,398.00	0.00	0.00	-1.00
10R---	4300	0---	--	-----	702,984.00	0.00	110,398.00	0.00	0.00	592,586.00
10R270	4331	0000	00	270000 Title I School Imp & Acctabili	15,000.00	0.00	0.00	0.00	0.00	15,000.00
10R---	4331	0---	--	-----	15,000.00	0.00	0.00	0.00	0.00	15,000.00

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
10R---	43--	----	--	-----	717,984.00	0.00	110,398.00	0.00	0.00	607,586.00
10R170	4400	0000	00	170000 Title IV Grant	417.00	0.00	705.00	0.00	0.00	-288.00
10R570	4400	0000	00	570000 Title IV Grant	28,354.00	0.00	0.00	0.00	0.00	28,354.00
10R---	4400	0----	--	-----	28,771.00	0.00	705.00	0.00	0.00	28,066.00
10R070	4421	0000	00	000000 Century 21 Comm Learning	95,047.00	0.00	95,047.00	0.00	0.00	0.00
10R470	4421	0000	00	470000 21st Cent Grant	250,000.00	0.00	0.00	0.00	0.00	250,000.00
10R---	4421	0----	--	-----	345,047.00	0.00	95,047.00	0.00	0.00	250,000.00
10R250	4490	0000	00	250000 Federal Lib Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4490	0----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	44--	-----	--	-----	373,818.00	0.00	95,752.00	0.00	0.00	278,066.00
10R150	4620	0000	00	150000 Spec Ed Flow thru SESE	25,343.00	0.00	0.00	0.00	0.00	25,343.00
10R---	4620	0----	--	-----	25,343.00	0.00	0.00	0.00	0.00	25,343.00
10R260	4625	0000	00	260000 Fed SpEd IDEA Rm/Board	384,000.00	52,032.72	239,660.02	0.00	0.00	144,339.98
10R---	4625	0----	--	-----	384,000.00	52,032.72	239,660.02	0.00	0.00	144,339.98
10R---	46--	-----	--	-----	409,343.00	52,032.72	239,660.02	0.00	0.00	169,682.98
10R540	4770	0000	00	540000 Fed Voc Ed Tech Prep	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4770	0----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R390	4799	0000	00	390000 V E Perkins T-IIC 2 Tutor	24,839.00	12,588.56	14,624.23	0.00	0.00	10,214.77
10R---	4799	0----	--	-----	24,839.00	12,588.56	14,624.23	0.00	0.00	10,214.77
10R---	47--	-----	--	-----	24,839.00	12,588.56	14,624.23	0.00	0.00	10,214.77
10R090	4876	0000	00	000000 Cloud Grant ICCP	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4876	0----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R160	4880	0000	00	160000 Education Jobs Fund	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4880	0----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	48--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R180	4901	0000	00	180000 Race To The Top	0.00	0.00	0.00	0.00	0.00	0.00
10R180	4901	0000	01	180000 Race To The Top Induction	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4901	0----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R330	4932	0000	00	330000 Title II Teacher Quality	90,500.00	0.00	0.00	0.00	0.00	90,500.00
10R530	4932	0000	00	530000 Title II	13,694.00	0.00	13,694.00	0.00	0.00	0.00
10R---	4932	0----	--	-----	104,194.00	0.00	13,694.00	0.00	0.00	90,500.00
10R920	4991	0000	00	920000 Medicaid Adm Outreach	50,000.00	0.00	23,158.34	0.00	0.00	26,841.66
10R---	4991	0----	--	-----	50,000.00	0.00	23,158.34	0.00	0.00	26,841.66
10R920	4992	0000	00	920000 Medicaid Fee For Service	115,000.00	0.00	33,638.63	0.00	0.00	81,361.37
10R---	4992	0----	--	-----	115,000.00	0.00	33,638.63	0.00	0.00	81,361.37
10R410	4998	0000	00	410000 JROTC Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
10R---	4998	0----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R250	4999	0000	00	250000 Federal Lib Grant	0.00	0.00	0.00	0.00	0.00	0.00
10R410	4999	0000	00	000000 JROTC	70,000.00	14,303.63	29,183.73	0.00	0.00	40,816.27
10R---	4999	0----	--	-----	70,000.00	14,303.63	29,183.73	0.00	0.00	40,816.27
10R---	49--	-----	--	-----	339,194.00	14,303.63	99,674.70	0.00	0.00	239,519.30
10R010	7990	0000	00	000000 Other -WR Fund Balances	0.00	0.00	0.00	0.00	0.00	0.00
10R---	7990	0----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10R---	79--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
1-R---	----	-----	--	-----	18,509,234.00	1,254,606.72	10,730,236.02	160.50	0.00	7,778,837.48
20R010	1111	0000	00	000000 BLDG LEVY	1,156,578.00	1,508.11	1,153,575.30	0.00	0.00	3,002.70
20R---	1111	0----	--	-----	1,156,578.00	1,508.11	1,153,575.30	0.00	0.00	3,002.70
20R---	11--	-----	--	-----	1,156,578.00	1,508.11	1,153,575.30	0.00	0.00	3,002.70
20R010	1510	0000	00	000000 Earnings on Investments	52,000.00	541.15	19,302.72	0.00	0.00	32,697.28
20R---	1510	0----	--	-----	52,000.00	541.15	19,302.72	0.00	0.00	32,697.28
20R---	15--	-----	--	-----	52,000.00	541.15	19,302.72	0.00	0.00	32,697.28
20R010	1999	0000	00	000000 Other Bldg Rev-Ins Reim etc	50,000.00	8,789.00	9,008.85	0.00	0.00	40,991.15
20R010	1999	0000	01	000000 Other Bldg Rev-erate	0.00	0.00	0.00	0.00	0.00	0.00
20R---	1999	0----	--	-----	50,000.00	8,789.00	9,008.85	0.00	0.00	40,991.15
20R---	19--	-----	--	-----	50,000.00	8,789.00	9,008.85	0.00	0.00	40,991.15

				Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
20R010	3925	0000	00	000000 St Maint Grant Bldg	0.00	0.00	0.00	0.00	0.00	0.00
20R---	3925	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20R220	3999	0000	00	220000 IEMA Grant	0.00	0.00	0.00	0.00	0.00	0.00
20R---	3999	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20R---	39--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20R010	7990	0000	00	000000 Other-WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
20R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
2-R---	----	----	--	-----	1,258,578.00	10,838.26	1,181,886.87	0.00	0.00	76,691.13
30R010	1112	0000	00	000000 BOND AND INTEREST LEVY	1,645,498.00	2,143.28	1,639,063.94	0.00	0.00	6,434.06
30R---	1112	0---	--	-----	1,645,498.00	2,143.28	1,639,063.94	0.00	0.00	6,434.06
30R---	11--	----	--	-----	1,645,498.00	2,143.28	1,639,063.94	0.00	0.00	6,434.06
30R010	1510	0000	00	000000 Earnings on Investments	11,800.00	687.13	6,763.87	0.00	0.00	5,036.13
30R---	1510	0---	--	-----	11,800.00	687.13	6,763.87	0.00	0.00	5,036.13
30R---	15--	----	--	-----	11,800.00	687.13	6,763.87	0.00	0.00	5,036.13
30R010	1983	0000	00	000000 School Facility Occp Sales Tax	750,000.00	0.00	0.00	0.00	0.00	750,000.00
30R---	1983	0---	--	-----	750,000.00	0.00	0.00	0.00	0.00	750,000.00
30R010	1999	0000	00	000000 Other Bond and Int Rev	0.00	4.35	4.35	0.00	0.00	-4.35
30R---	1999	0---	--	-----	0.00	4.35	4.35	0.00	0.00	-4.35
30R---	19--	----	--	-----	750,000.00	4.35	4.35	0.00	0.00	749,995.65
30R010	7990	0000	00	000000 Other-WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
30R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
30R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
3-R---	----	----	--	-----	2,407,298.00	2,834.76	1,645,832.16	0.00	0.00	761,465.84
40R080	1113	0000	00	000000 TRANS LEVY	462,631.00	603.25	461,430.14	0.00	0.00	1,200.86
40R---	1113	0---	--	-----	462,631.00	603.25	461,430.14	0.00	0.00	1,200.86
40R080	1130	0000	00	000000 LEASING LEVY	0.00	0.00	0.00	0.00	0.00	0.00
40R---	1130	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R---	11--	----	--	-----	462,631.00	603.25	461,430.14	0.00	0.00	1,200.86
40R080	1412	0000	00	000000 Reg Trans from Pre-K	40,000.00	8,606.00	10,081.00	0.00	0.00	29,919.00
40R---	1412	0---	--	-----	40,000.00	8,606.00	10,081.00	0.00	0.00	29,919.00
40R080	1413	0000	00	000000 Reg Trans Fee Private	5,500.00	303.26	1,613.69	0.00	0.00	3,886.31
40R---	1413	0---	--	-----	5,500.00	303.26	1,613.69	0.00	0.00	3,886.31
40R080	1415	0000	00	000000 Reg Trans Pupil Co-Curr	28,000.00	717.18	18,128.58	0.00	0.00	9,871.42
40R---	1415	0---	--	-----	28,000.00	717.18	18,128.58	0.00	0.00	9,871.42
40R080	1442	0000	00	000000 Sp Ed Trans from SESE	6,000.00	0.00	0.00	0.00	0.00	6,000.00
40R---	1442	0---	--	-----	6,000.00	0.00	0.00	0.00	0.00	6,000.00
40R---	14--	----	--	-----	79,500.00	9,626.44	29,823.27	0.00	0.00	49,676.73
40R080	1510	0000	00	000000 Earnings on Investments	5,000.00	1,472.39	5,152.48	0.00	0.00	-152.48
40R---	1510	0---	--	-----	5,000.00	1,472.39	5,152.48	0.00	0.00	-152.48
40R---	15--	----	--	-----	5,000.00	1,472.39	5,152.48	0.00	0.00	-152.48
40R080	1950	0000	00	000000 Refund Prior Yr Expense	0.00	0.00	0.00	0.00	0.00	0.00
40R---	1950	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R080	1999	0000	00	000000 Insrnc Rmb/Othr Misc	500.00	0.00	0.00	0.00	0.00	500.00
40R---	1999	0---	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
40R---	19--	----	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
40R010	3001	0000	00	000000 STATE AIDE	442,440.00	0.00	0.00	0.00	0.00	442,440.00
40R---	3001	0---	--	-----	442,440.00	0.00	0.00	0.00	0.00	442,440.00
40R---	30--	----	--	-----	442,440.00	0.00	0.00	0.00	0.00	442,440.00
40R080	3500	0000	00	000000 Transportation Regular	644,750.00	0.00	163,075.42	0.00	0.00	481,674.58
40R610	3500	0000	01	610000 Trans Voc Ed	0.00	0.00	0.00	0.00	0.00	0.00
40R---	3500	0---	--	-----	644,750.00	0.00	163,075.42	0.00	0.00	481,674.58
40R620	3510	0000	00	620000 State Trans Spec Ed	301,554.00	0.00	75,427.04	0.00	0.00	226,126.96
40R---	3510	0---	--	-----	301,554.00	0.00	75,427.04	0.00	0.00	226,126.96
40R---	35--	----	--	-----	946,304.00	0.00	238,502.46	0.00	0.00	707,801.54

				Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
40R160	4880	0000	00	160000 Education Jobs Fund	0.00	0.00	0.00	0.00	0.00	0.00
40R---	4880	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R---	48--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R010	7990	0000	00	000000 Other-WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
40R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40R---	79--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
4-R---	-----	-----	--	-----	1,936,375.00	11,702.08	734,908.35	0.00	0.00	1,201,466.65
50R010	1114	0000	00	000000 IMRF LEVY	725,000.00	944.33	722,166.75	0.00	0.00	2,833.25
50R---	1114	0---	--	-----	725,000.00	944.33	722,166.75	0.00	0.00	2,833.25
50R010	1150	0000	00	000000 Tax Levy Social Security	415,000.00	540.54	413,365.87	0.00	0.00	1,634.13
50R---	1150	0---	--	-----	415,000.00	540.54	413,365.87	0.00	0.00	1,634.13
50R---	11--	-----	--	-----	1,140,000.00	1,484.87	1,135,532.62	0.00	0.00	4,467.38
50R010	1230	0000	00	000000 Corp Pers Prop Tax	95,000.00	20,407.38	20,407.38	0.00	0.00	74,592.62
50R---	1230	0---	--	-----	95,000.00	20,407.38	20,407.38	0.00	0.00	74,592.62
50R---	12--	-----	--	-----	95,000.00	20,407.38	20,407.38	0.00	0.00	74,592.62
50R010	1510	0000	00	000000 Earnings on Investments	15,000.00	991.33	6,859.23	0.00	0.00	8,140.77
50R---	1510	0---	--	-----	15,000.00	991.33	6,859.23	0.00	0.00	8,140.77
50R---	15--	-----	--	-----	15,000.00	991.33	6,859.23	0.00	0.00	8,140.77
50R010	7990	0000	00	000000 Other-WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
50R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50R---	79--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
5-R---	-----	-----	--	-----	1,250,000.00	22,883.58	1,162,799.23	0.00	0.00	87,200.77
60R010	1510	0000	00	000000 Cap Projects Int	5,000.00	18,205.82	18,328.59	0.00	0.00	-13,328.59
60R---	1510	0---	--	-----	5,000.00	18,205.82	18,328.59	0.00	0.00	-13,328.59
60R---	15--	-----	--	-----	5,000.00	18,205.82	18,328.59	0.00	0.00	-13,328.59
60R010	1983	0000	00	000000 School Fac Occp Sales Tax	187,500.00	111,016.24	338,444.75	0.00	0.00	-150,944.75
60R---	1983	0---	--	-----	187,500.00	111,016.24	338,444.75	0.00	0.00	-150,944.75
60R---	19--	-----	--	-----	187,500.00	111,016.24	338,444.75	0.00	0.00	-150,944.75
60R010	7210	0000	00	000000 Bonds Sold	13,000,000.00	0.00	9,520,000.00	0.00	0.00	3,480,000.00
60R---	7210	0---	--	-----	13,000,000.00	0.00	9,520,000.00	0.00	0.00	3,480,000.00
60R---	72--	-----	--	-----	13,000,000.00	0.00	9,520,000.00	0.00	0.00	3,480,000.00
60R010	7990	0000	00	000000 Other WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
60R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60R---	79--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60R010	8990	0000	00	000000 Transfer to Fund Balance to LS	0.00	0.00	0.00	0.00	0.00	0.00
60R---	8990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60R---	89--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
6-R---	-----	-----	--	-----	13,192,500.00	129,222.06	9,876,773.34	0.00	0.00	3,315,726.66
70R010	1115	0000	00	000000 WORKING CASH LEVY	115,658.00	150.81	115,357.53	0.00	0.00	300.47
70R---	1115	0---	--	-----	115,658.00	150.81	115,357.53	0.00	0.00	300.47
70R---	11--	-----	--	-----	115,658.00	150.81	115,357.53	0.00	0.00	300.47
70R010	1510	0000	00	000000 Earnings on Investments	40,000.00	18.68	12,851.54	0.00	0.00	27,148.46
70R---	1510	0---	--	-----	40,000.00	18.68	12,851.54	0.00	0.00	27,148.46
70R---	15--	-----	--	-----	40,000.00	18.68	12,851.54	0.00	0.00	27,148.46
70R010	7990	0000	00	000000 Other WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
70R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
70R---	79--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
7-R---	-----	-----	--	-----	155,658.00	169.49	128,209.07	0.00	0.00	27,448.93
80R010	1120	0000	00	000000 TORT LEVY	1,150,000.00	1,497.89	1,145,475.39	0.00	0.00	4,524.61
80R---	1120	0---	--	-----	1,150,000.00	1,497.89	1,145,475.39	0.00	0.00	4,524.61
80R---	11--	-----	--	-----	1,150,000.00	1,497.89	1,145,475.39	0.00	0.00	4,524.61
80R010	1510	0000	00	000000 Tort Int	1,700.00	174.95	2,104.77	0.00	0.00	-404.77
80R---	1510	0---	--	-----	1,700.00	174.95	2,104.77	0.00	0.00	-404.77
80R---	15--	-----	--	-----	1,700.00	174.95	2,104.77	0.00	0.00	-404.77
80R010	1950	0000	00	000000 Refund of Prior yr Exp	0.00	0.00	16,852.00	0.00	0.00	-16,852.00

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
80R---	1950	0---	--	-----	0.00	0.00	16,852.00	0.00	0.00	-16,852.00
80R---	19--	----	--	-----	0.00	0.00	16,852.00	0.00	0.00	-16,852.00
80R010	7990	0000	00	000000 Other WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
80R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
8-R---	-----	-----	--	-----	1,151,700.00	1,672.84	1,164,432.16	0.00	0.00	-12,732.16
90R010	1118	0000	00	000000 LIFE SAFETY LEVY	115,658.00	150.81	115,357.53	0.00	0.00	300.47
90R---	1118	0---	--	-----	115,658.00	150.81	115,357.53	0.00	0.00	300.47
90R---	11--	----	--	-----	115,658.00	150.81	115,357.53	0.00	0.00	300.47
90R010	1510	0000	00	000000 Earnings on Investments	4,000.00	260.73	1,881.13	0.00	0.00	2,118.87
90R370	1510	0000	00	370000 L/S Bond Int	0.00	0.00	0.00	0.00	0.00	0.00
90R---	1510	0---	--	-----	4,000.00	260.73	1,881.13	0.00	0.00	2,118.87
90R---	15--	----	--	-----	4,000.00	260.73	1,881.13	0.00	0.00	2,118.87
90R010	1999	0000	00	000000 Life Safety Other Rev	0.00	0.00	0.00	0.00	0.00	0.00
90R---	1999	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
90R---	19--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
90R010	3925	0000	00	000000 State Maint Grant	0.00	0.00	0.00	0.00	0.00	0.00
90R---	3925	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
90R---	39--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
90R010	7990	0000	00	000000 Other WR Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00
90R---	7990	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
90R---	79--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
9-R---	-----	-----	--	-----	119,658.00	411.54	117,238.66	0.00	0.00	2,419.34
--R---	-----	-----	--	-----	39,981,001.00	1,434,341.33	26,742,315.86	160.50	0.00	13,238,524.64
10E060	1100	1100	00	000000 Fine Arts Cert Sal	705.00	0.00	0.00	0.00	0.00	705.00
10E070	1100	1100	00	000000 21st Cent Sal	21,700.00	0.00	21,700.00	0.00	0.00	0.00
10E470	1100	1100	00	470000 21st Century Grant Sal	80,000.00	10,112.50	48,806.25	0.00	0.00	31,193.75
10E030	1100	1110	00	000000 Fuel Up 60 Salaries	0.00	0.00	0.00	0.00	0.00	0.00
10E070	1100	1110	00	000000 21st Cent TA/Aide Sal	4,036.00	0.00	4,036.25	0.00	0.00	-0.25
10E470	1100	1110	00	470000 21st Cent Aide Sal	60,248.00	4,603.75	22,689.48	0.00	0.00	37,558.52
10E190	1100	1200	00	190000 Title VI Rural Ed Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E470	1100	1210	00	470000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1100	1----	--	-----	166,689.00	14,716.25	97,231.98	0.00	0.00	69,457.02
10E030	1100	2110	00	000000 Fuel Up 60 TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E060	1100	2110	00	000000 Fine Arts TRS/THIS/NEC	121.00	0.00	0.00	0.00	0.00	121.00
10E070	1100	2110	00	000000 21st Cent TRS	4,048.00	0.00	4,048.20	0.00	0.00	-0.20
10E190	1100	2110	00	190000 Title VI Rural Ed TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E470	1100	2110	00	470000 21st Cent TRS	14,912.00	1,697.94	8,189.91	0.00	0.00	6,722.09
10E470	1100	2130	00	470000	0.00	0.00	0.00	0.00	0.00	0.00
10E070	1100	2200	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1100	2----	--	-----	19,081.00	1,697.94	12,238.11	0.00	0.00	6,842.89
10E060	1100	3190	00	000000 Fine Arts Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E070	1100	3190	00	000000 Cent 21 Student Pur Serv	4,798.00	0.00	4,797.99	0.00	75.00	-74.99
10E470	1100	3190	00	470000 21st Cent Pur Serv	11,677.00	1,062.20	2,786.89	0.00	252.00	8,638.11
10E680	1100	3190	00	680000 CarrieWinters Math/Sci Pur Ser	0.00	0.00	0.00	0.00	0.00	0.00
10E060	1100	3230	00	000000 Fine Art Rep Maint	8,674.00	0.00	7,835.11	0.00	0.00	838.89
10E---	1100	3----	--	-----	25,149.00	1,062.20	15,419.99	0.00	327.00	9,402.01
10E030	1100	4100	00	000000 Fuel Up 60 Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E060	1100	4100	00	000000 Fine Arts Supplies	7,349.00	0.00	7,167.46	0.00	0.00	181.54
10E070	1100	4100	00	000000 21st Cent supplies	18,838.00	0.00	18,837.68	0.00	0.00	0.32
10E470	1100	4100	00	470000 21st Cent Supplies	15,695.00	15.51	3,811.50	0.00	3,776.96	8,106.54
10E680	1100	4100	00	680000 CarrieWinters Math/Sci Supp	120.00	0.00	0.00	0.00	55.23	64.77
10E---	1100	4----	--	-----	42,002.00	15.51	29,816.64	0.00	3,832.19	8,353.17
10E060	1100	5500	00	000000 Fine Arts Equip	6,427.00	0.00	7,450.30	0.00	0.00	-1,023.30
10E190	1100	5500	00	190000 Title VI Rural Ed Equip	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E470	1100	5500	00	4700000	21st Cent Equip	0.00	0.00	0.00	0.00	0.00
10E---	1100	5---	--	-----	6,427.00	0.00	7,450.30	0.00	0.00	-1,023.30
10E020	1110	1100	00	0000000	ERES Teach Sal	1,999,805.00	189,416.30	877,636.66	0.00	1,122,168.34
10E030	1110	1100	00	0000000	WRES Teach Sal	0.00	0.00	0.00	0.00	0.00
10E160	1110	1100	00	1600000	Ed Jobs Fund Sal	0.00	0.00	0.00	0.00	0.00
10E020	1110	1110	00	0000000	ERES Aide/TA Sal	0.00	0.00	0.00	0.00	0.00
10E030	1110	1110	00	0000000	WRES Aid/TAr Sal	0.00	0.00	0.00	0.00	0.00
10E020	1110	1200	00	0000000	ERES Sub Teach Sal	67,000.00	5,082.86	29,878.08	0.00	37,121.92
10E030	1110	1200	00	0000000	WRES Sub Teach Sal	0.00	0.00	0.00	0.00	0.00
10E020	1110	1210	00	0000000	ERES Sub Teach Aide Sal	6,000.00	1,715.00	5,229.00	0.00	771.00
10E---	1110	1---	--	-----	2,072,805.00	196,214.16	912,743.74	0.00	0.00	1,160,061.26
10E020	1110	2110	00	0000000	ERES TRS	262,000.00	29,195.82	116,794.24	0.00	145,205.76
10E030	1110	2110	00	0000000	WRES TRS	0.00	0.00	0.00	0.00	0.00
10E160	1110	2110	00	1600000	Ed Jobs Fund TRS	0.00	0.00	0.00	0.00	0.00
10E020	1110	2130	00	0000000		0.00	0.00	0.00	0.00	0.00
10E020	1110	2200	00	0000000	ERES Ins Benefit	190,876.00	15,514.00	86,566.50	0.00	104,309.50
10E030	1110	2200	00	0000000	WRES Ins Ben	0.00	0.00	0.00	0.00	0.00
10E160	1110	2200	00	1600000	Ed Jobs Fund Ben	0.00	0.00	0.00	0.00	0.00
10E---	1110	2---	--	-----	452,876.00	44,709.82	203,360.74	0.00	0.00	249,515.26
10E020	1110	3190	00	0000000	ERES Pur Ser Agreements	25,007.00	1,271.00	21,594.82	0.00	3,412.18
10E030	1110	3190	00	0000000	WRES Pur Serv	0.00	0.00	0.00	0.00	0.00
10E670	1110	3190	00	0000000	Tiger Safari Pur Serv	0.00	0.00	0.00	0.00	0.00
10E020	1110	3230	00	0000000	ERES Repair/Maintenance	500.00	0.00	77.00	0.00	423.00
10E020	1110	3230	61	0000000	ERES Computer Rep/Maint	500.00	0.00	0.00	0.00	500.00
10E030	1110	3230	00	0000000	WRES Rep.Main	0.00	0.00	0.00	0.00	0.00
10E030	1110	3230	61	0000000	WRES Computer Rep/Maint	0.00	0.00	0.00	0.00	0.00
10E020	1110	3240	00	0000000	ERES Copier Repair	2,500.00	44.00	290.00	1,210.00	1,000.00
10E030	1110	3240	00	0000000	WRES Copier Rep Maint	0.00	0.00	0.00	0.00	0.00
10E020	1110	3260	00	0000000	ERES Postage	6,000.00	0.00	0.00	1.00	5,999.00
10E030	1110	3260	00	0000000	WRES Postage	0.00	0.00	0.00	0.00	0.00
10E020	1110	3320	00	0000000	ERES Travel	500.00	0.00	0.00	0.00	500.00
10E030	1110	3320	00	0000000	WRES TRAVEL	0.00	0.00	0.00	0.00	0.00
10E020	1110	3400	00	0000000	ERES Internet	0.00	0.00	0.00	0.00	0.00
10E030	1110	3400	00	0000000	WRES Internet	0.00	0.00	0.00	0.00	0.00
10E---	1110	3---	--	-----	35,007.00	1,315.00	21,961.82	0.00	1,211.00	11,834.18
10E020	1110	4100	00	0000000	ERES Supplies	38,500.00	-48.10	24,135.62	1,710.59	12,653.79
10E020	1110	4100	02	0000000	ERES Art Supplies	4,000.00	0.00	3,566.38	283.18	150.44
10E020	1110	4100	05	0000000	ERES Read 180 Supp	0.00	0.00	0.00	0.00	0.00
10E020	1110	4100	06	0000000	ERES Spanish Supplies	0.00	0.00	0.00	0.00	0.00
10E020	1110	4100	12	0000000	ERES Music Supplies	450.00	0.00	222.40	32.44	195.16
10E020	1110	4100	13	0000000	ES Science Supp	5,000.00	0.00	248.86	271.13	4,480.01
10E020	1110	4100	50	0000000	ERES PE Supplies	1,200.00	0.00	1,182.97	14.02	3.01
10E020	1110	4100	61	0000000	ERES Computer Supplies	6,000.00	283.49	2,552.83	525.86	2,921.31
10E030	1110	4100	00	0000000	WRES SUPPLIES	0.00	0.00	0.00	0.00	0.00
10E030	1110	4100	02	0000000	WRES Art Supp	0.00	0.00	0.00	0.00	0.00
10E030	1110	4100	12	0000000	WRES Music Supp	0.00	0.00	0.00	0.00	0.00
10E030	1110	4100	50	0000000	WRES PE Supp	0.00	0.00	0.00	0.00	0.00
10E030	1110	4100	61	0000000	WRES Computer Supp	0.00	0.00	0.00	0.00	0.00
10E190	1110	4100	00	1900000	Title VI Rural Ed Supp	0.00	0.00	0.00	0.00	0.00
10E670	1110	4100	00	6700000	Tiger Safari Supp	0.00	0.00	0.00	0.00	0.00
10E020	1110	4110	00	0000000	ERES Instructional Supp	0.00	0.00	0.00	0.00	0.00
10E020	1110	4130	00	0000000	ERES ID Badge Supp	0.00	0.00	0.00	0.00	0.00
10E020	1110	4200	00	0000000	ERES New Textbooks	1,000.00	0.00	0.00	0.00	1,000.00
10E030	1110	4200	00	0000000	WRES New Textbooks	0.00	0.00	0.00	0.00	0.00
10E020	1110	4210	00	0000000	ERES Replacement Textbks	250.00	0.00	60.49	0.00	189.51

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E030	1110	4210	00	000000 WRES Replacement Textbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4220	00	000000 ERES Workbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	4220	00	000000 WRES Workbooks	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4240	00	000000 ERES Copier Paper/Toner	9,000.00	2,660.00	4,855.83	0.00	1,840.05	2,304.12
10E030	1110	4240	00	000000 WRES Copier Paper/Toner	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4250	00	000000 ERES Copier Parts	8,000.00	166.00	1,842.95	0.00	5,657.05	500.00
10E030	1110	4250	00	000000 WRES Copier Parts	0.00	0.00	0.00	0.00	0.00	0.00
10E020	1110	4700	00	000000 ERES Software	10,000.00	780.00	7,188.60	0.00	0.00	2,811.40
10E030	1110	4700	00	000000 WRES Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1110	4---	--	-----	83,400.00	3,841.39	45,856.93	0.00	10,334.32	27,208.75
10E020	1110	5500	00	000000 ERES Equipment	2,000.00	0.00	1,783.50	0.00	0.00	216.50
10E020	1110	5500	61	000000 ERES Computer Equipment	5,000.00	0.00	3,198.00	0.00	0.00	1,802.00
10E030	1110	5500	00	000000 WRES Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E030	1110	5500	61	000000 WRES Computer Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1110	5---	--	-----	7,000.00	0.00	4,981.50	0.00	0.00	2,018.50
10E040	1120	1100	00	000000 ERMS Teach Sal	1,214,188.00	113,666.80	530,373.14	0.00	0.00	683,814.86
10E160	1120	1100	00	160000 Ed Jobs Fund Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	1110	00	000000 ERMS TA/Aide Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	1200	00	000000 ERMS Sub Teach Sal	28,000.00	1,235.00	6,320.00	0.00	0.00	21,680.00
10E040	1120	1210	00	000000 ERMS Sub TA/Aide Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	1400	00	000000 Bass Tutoring Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1120	1---	--	-----	1,242,188.00	114,901.80	536,693.14	0.00	0.00	705,494.86
10E040	1120	2110	00	000000 ERMS TRS	157,500.00	17,497.88	70,296.22	0.00	0.00	87,203.78
10E160	1120	2110	00	160000 Ed Jobs Fund TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E160	1120	2130	00	160000	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	2200	00	000000 ERMS Ins Benefit	143,076.00	11,005.00	66,001.36	0.00	0.00	77,074.64
10E160	1120	2200	00	160000 Ed Jobs Fund Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1120	2---	--	-----	300,576.00	28,502.88	136,297.58	0.00	0.00	164,278.42
10E040	1120	3190	00	000000 ERMS Pur Serv Agreements	23,350.00	0.00	10,118.30	0.00	0.00	13,231.70
10E040	1120	3190	05	000000 LANG ARTS PURCHASE SERVICE	96.00	0.00	96.00	0.00	0.00	0.00
10E040	1120	3190	61	000000 ERMS Comp Pur Serv	7,000.00	0.00	0.00	0.00	0.00	7,000.00
10E730	1120	3190	00	730000 JFF Tech Pur Serv	4,290.00	0.00	0.00	0.00	0.00	4,290.00
10E040	1120	3230	00	000000 ERMS Repair/Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	3230	61	000000 ERMS Computer Rep/Maint	1,500.00	178.00	210.50	0.00	67.50	1,222.00
10E040	1120	3240	00	000000 ERMS Copier Repair ONLY	400.00	0.00	96.00	0.00	304.00	0.00
10E040	1120	3260	00	000000 ERMS Postage	3,000.00	0.00	0.00	0.00	1.00	2,999.00
10E040	1120	3320	00	000000 ERMS Travel	100.00	0.00	0.00	0.00	0.00	100.00
10E040	1120	3400	00	000000 ERMS Internet	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1120	3---	--	-----	39,736.00	178.00	10,520.80	0.00	372.50	28,842.70
10E040	1120	4100	00	000000 ERMS Gen Clsrm Supp	3,500.00	0.00	1,776.92	0.00	916.21	806.87
10E040	1120	4100	02	000000 ERMS Art Supplies	2,000.00	41.97	1,778.94	0.00	0.00	221.06
10E040	1120	4100	05	000000 ERMS Lang Art Supp	654.00	0.00	329.67	0.00	0.00	324.33
10E040	1120	4100	08	000000 ERMS Health Class Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1120	4100	10	000000 ERMS Enrichment Class Supplies	250.00	0.00	208.78	0.00	0.00	41.22
10E040	1120	4100	11	000000 ERMS Math Supplies	1,000.00	0.00	123.54	0.00	6.46	870.00
10E040	1120	4100	12	000000 ERMS Band Supp	2,400.00	0.00	186.13	0.00	169.82	2,044.05
10E040	1120	4100	13	000000 ERMS Science Supplies	2,000.00	77.95	405.50	0.00	224.91	1,369.59
10E040	1120	4100	15	000000 ERMS Social Studies Supp	750.00	0.00	0.00	0.00	0.00	750.00
10E040	1120	4100	50	000000 ERMS P.E. Supplies	1,300.00	0.00	0.00	0.00	0.00	1,300.00
10E040	1120	4100	61	000000 ERMS Computer Supplies	11,650.00	0.00	261.35	0.00	100.00	11,288.65
10E040	1120	4100	80	000000 ERMS Chorus Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E120	1120	4100	00	120000 LAPTOP GRANT INST SUPP	0.00	0.00	0.00	0.00	0.00	0.00
10E170	1120	4100	00	170000 NCTM Math Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E730	1120	4100	00	730000 JFF Tech Supp	37,950.00	0.00	0.00	0.00	34,800.00	3,150.00

				Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E040	1120	4110	00	000000	ERMS Intergraded Supp	0.00	0.00	0.00	0.00	0.00
10E040	1120	4120	00	000000	ERMS Read 180 Supplies	0.00	0.00	0.00	0.00	0.00
10E040	1120	4130	00	000000	ERMS ID Badge Supplies	0.00	0.00	0.00	0.00	0.00
10E040	1120	4200	00	000000	ERMS New Textbooks	1,500.00	0.00	0.00	0.00	1,500.00
10E040	1120	4210	00	000000	ERMS Replace Textbooks	2,000.00	0.00	0.00	0.00	2,000.00
10E040	1120	4220	00	000000	ERMS Workbooks	0.00	0.00	0.00	0.00	0.00
10E040	1120	4230	00	000000	ERMS A.R. Books	300.00	0.00	0.00	0.00	300.00
10E040	1120	4240	00	000000	ERMS Cpr Riso Ppr/Tnr	5,000.00	0.00	1,330.78	384.00	3,285.22
10E040	1120	4700	00	000000	ERMS Software	5,300.00	0.00	1,768.00	0.00	3,532.00
10E120	1120	4700	00	120000	LAPTOP GRANT SOFTWARE	0.00	0.00	0.00	0.00	0.00
10E040	1120	4900	00	000000	ERMS PE Locks	1,350.00	0.00	483.25	0.00	866.75
10E040	1120	4910	00	000000	MS PE Uniforms	7,500.00	0.00	5,934.00	186.00	1,380.00
10E---	1120	4---	--	-----	86,404.00	119.92	14,586.86	0.00	36,787.40	35,029.74
10E040	1120	5500	00	000000	ERMS Equipment	6,150.00	0.00	4,450.40	0.00	1,699.60
10E040	1120	5500	50	000000	ERMS PE Equipment	0.00	0.00	0.00	0.00	0.00
10E040	1120	5500	61	000000	ERMS Computer Equipment	5,000.00	0.00	0.00	0.00	5,000.00
10E040	1120	5500	80	000000	ERMS Band & Chorus Equip	900.00	0.00	799.99	0.00	100.01
10E120	1120	5500	00	120000	LAPTOP GRANT EQUIP	0.00	0.00	0.00	0.00	0.00
10E730	1120	5500	00	730000	JFF Tech Equip	0.00	0.00	0.00	0.00	0.00
10E---	1120	5---	--	-----	12,050.00	0.00	5,250.39	0.00	0.00	6,799.61
10E110	1125	1100	00	110000	Pre K Teacher Salary	181,500.00	18,030.88	72,123.52	0.00	109,376.48
10E210	1125	1100	00	210000	Roe Pre K Teach Salary	5,057.00	0.00	5,056.72	0.00	0.28
10E510	1125	1100	00	510000	Pre K Teacher Salary	29,764.00	0.00	29,764.16	0.00	-0.16
10E110	1125	1110	00	110000	Pre K Aide Salary	62,000.00	8,017.08	33,829.24	0.00	28,170.76
10E210	1125	1110	00	210000	ROE Pre K Aide Salary	1,073.00	0.00	1,073.04	0.00	-0.04
10E510	1125	1110	00	510000	Pre K Aide Salary	6,522.00	0.00	6,521.98	0.00	0.02
10E110	1125	1200	00	110000	Pre K Sub Teach Salary	3,000.00	47.50	950.00	0.00	2,050.00
10E210	1125	1200	00	210000	ROE Pre K Sub Teach Sal	0.00	0.00	0.00	0.00	0.00
10E510	1125	1200	00	510000	Pre K Sub Teach Salary	0.00	0.00	0.00	0.00	0.00
10E110	1125	1210	00	110000	Pre K Sub Aide Salary	6,500.00	1,311.94	2,913.42	0.00	3,586.58
10E210	1125	1210	00	210000	ROE Pre K Sub Aide Sal	0.00	0.00	0.00	0.00	0.00
10E510	1125	1210	00	510000	Pre K Sub Aide Salary	0.00	0.00	0.00	0.00	0.00
10E---	1125	1---	--	-----	295,416.00	27,407.40	152,232.08	0.00	0.00	143,183.92
10E110	1125	2110	00	110000	Pre K TRS	25,500.00	2,774.68	11,100.47	0.00	14,399.53
10E210	1125	2110	00	210000	ROE Pre K TRS	0.00	0.00	0.00	0.00	0.00
10E510	1125	2110	00	510000	Pre K TRS	25,000.00	0.00	0.00	0.00	25,000.00
10E110	1125	2130	00	110000		0.00	0.00	0.00	0.00	0.00
10E210	1125	2130	00	210000		0.00	0.00	0.00	0.00	0.00
10E110	1125	2200	00	110000	Pre K Ins Ben	35,808.00	3,262.34	13,535.36	0.00	22,272.64
10E210	1125	2200	00	210000	ROE Pre K Ins Ben	481.00	0.00	481.00	0.00	0.00
10E510	1125	2200	00	510000	Pre K Ins Ben	4,325.00	0.00	4,325.00	0.00	0.00
10E---	1125	2---	--	-----	91,114.00	6,037.02	29,441.83	0.00	0.00	61,672.17
10E510	1125	3190	00	510000	Pre K Pur Serv	0.00	0.00	0.00	0.00	0.00
10E---	1125	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E110	1125	4100	00	110000	Pre K Supplies	10,000.00	88.89	1,915.49	1,562.17	6,522.34
10E210	1125	4100	00	210000	ROE Pre K Supplies	0.00	0.00	0.00	0.00	0.00
10E510	1125	4100	00	510000	Pre K Supplies	3,922.00	0.00	3,921.37	0.00	0.63
10E---	1125	4---	--	-----	13,922.00	88.89	5,836.86	0.00	1,562.17	6,522.97
10E510	1125	5500	00	510000	Pre K Equip	0.00	0.00	0.00	0.00	0.00
10E---	1125	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1130	1100	00	000000	ERHS Teacher Salary	1,271,726.00	119,924.00	553,134.47	0.00	718,591.53
10E160	1130	1100	00	160000	Ed Jobs Fund Sal	0.00	0.00	0.00	0.00	0.00
10E050	1130	1110	00	000000	ERHS Aide/Asst Sal	0.00	0.00	0.00	0.00	0.00
10E050	1130	1200	00	000000	ERHS Sub Teach Sal	15,000.00	1,711.25	6,467.50	0.00	8,532.50
10E050	1130	1210	00	000000	ERHS Sub Aide/Asst Sal	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1130	1300	00	000000	ERHS Remedial Tutoring	0.00	0.00	25.00	0.00	-25.00
10E---	1130	1---	--	-----	1,286,726.00	121,635.25	559,626.97	0.00	0.00	727,099.03
10E050	1130	2110	00	000000	ERHS Teach TRS	171,500.00	18,470.57	73,915.86	0.00	97,584.14
10E160	1130	2110	00	160000	Ed Jobs Fund TRS	0.00	0.00	0.00	0.00	0.00
10E050	1130	2200	00	000000	ERHS Ins Benefit	170,500.00	12,419.00	74,287.64	0.00	96,212.36
10E160	1130	2200	00	160000	Ed Jobs Fund Ben	0.00	0.00	0.00	0.00	0.00
10E---	1130	2---	--	-----	342,000.00	30,889.57	148,203.50	0.00	0.00	193,796.50
10E050	1130	3190	00	000000	ERHS Purchase Serv	25,000.00	0.00	7,008.00	0.00	17,992.00
10E050	1130	3190	06	000000	ERHS Foreign Lang P/S	303.00	0.00	302.99	0.00	0.01
10E050	1130	3190	12	000000	ERHS Vocal Music Pur Ser	1,510.00	950.00	950.00	527.37	32.63
10E050	1130	3190	13	000000	ERHS Science Pur Serv	95.00	0.00	0.00	0.00	95.00
10E050	1130	3190	50	000000	ERHS PE Purchase Serv	0.00	0.00	0.00	0.00	0.00
10E050	1130	3190	60	000000	ERHS Ren Scholarship	1,000.00	0.00	0.00	0.00	1,000.00
10E050	1130	3190	80	000000	ERHS Instr Music Pur Ser	3,600.00	90.00	2,009.92	240.00	1,350.08
10E050	1130	3230	00	000000	ERHS Repair/Maint	750.00	0.00	0.00	0.00	750.00
10E050	1130	3230	02	000000	ERHS Art Rep/Maint	0.00	0.00	0.00	0.00	0.00
10E050	1130	3230	13	000000	ERHS Science Rep/Maint	500.00	0.00	0.00	0.00	500.00
10E050	1130	3230	61	000000	ERHS Computer Rep/Maint	2,000.00	0.00	590.25	100.00	1,309.75
10E050	1130	3230	80	000000	ERHS Instr Mus Rep/Maint	3,000.00	0.00	1,415.25	0.00	1,584.75
10E050	1130	3240	00	000000	ERHS Copier Repair Only	1,000.00	48.00	194.00	306.00	500.00
10E050	1130	3260	00	000000	ERHS Postage	8,000.00	0.00	46.30	0.00	7,953.70
10E050	1130	3310	80	000000	ERHS Summer Band Trip	0.00	0.00	0.00	0.00	0.00
10E050	1130	3320	00	000000	ERHS Travel	2,000.00	0.00	0.00	0.00	2,000.00
10E050	1130	3320	12	000000	ERHS Vocal Travel	200.00	0.00	0.00	0.00	200.00
10E050	1130	3320	80	000000	ERHS Band Travel	1,500.00	0.00	0.00	1,183.32	316.68
10E050	1130	3400	00	000000	ERHS Internet	5,000.00	0.00	0.00	0.00	5,000.00
10E---	1130	3---	--	-----	55,458.00	1,088.00	12,516.71	0.00	2,356.69	40,584.60
10E050	1130	4100	00	000000	ERHS Gen Clsrm Supplies	10,000.00	1,259.00	1,732.48	81.52	8,186.00
10E050	1130	4100	02	000000	ERHS Art Supplies	5,400.00	24.99	4,544.00	580.99	275.01
10E050	1130	4100	06	000000	ERHS Foreign Lang Supp	697.00	0.00	610.69	56.06	30.25
10E050	1130	4100	08	000000	ERHS Health Supplies	245.00	0.00	0.00	0.00	245.00
10E050	1130	4100	11	000000	ERHS Math Supplies	2,900.00	18.00	1,482.21	1,431.32	-13.53
10E050	1130	4100	12	000000	ERHS Vocal Music Supp	1,190.00	0.00	893.17	0.00	296.83
10E050	1130	4100	13	000000	ERHS Science Supplies	5,075.00	0.00	2,441.09	683.86	1,950.05
10E050	1130	4100	15	000000	ERHS Social Studies Supp	1,215.00	204.37	946.04	101.33	167.63
10E050	1130	4100	28	000000	ERHS Communications Supp	1,260.00	450.00	862.47	471.67	-74.14
10E050	1130	4100	50	000000	ERHS PE Supplies	2,505.00	0.00	1,599.53	12.00	893.47
10E050	1130	4100	60	000000	ERHS Renaissance Supp	3,000.00	2,000.00	2,000.00	0.00	1,000.00
10E050	1130	4100	61	000000	ERHS Computer Supplies	5,000.00	251.72	1,592.10	53.20	3,354.70
10E050	1130	4100	80	000000	ERHS Instrum Music Supp	2,000.00	0.00	1,273.57	336.58	389.85
10E050	1130	4100	90	000000	ERHS TRANSITION	0.00	0.00	0.00	0.00	0.00
10E050	1130	4120	00	000000	ERHS Read 180 Supplies	0.00	0.00	0.00	0.00	0.00
10E050	1130	4130	00	000000	ERHS ID Badge Supplies	0.00	0.00	0.00	0.00	0.00
10E050	1130	4140	00	000000	ERHS Temp Badge Supp	0.00	0.00	0.00	0.00	0.00
10E050	1130	4200	00	000000	ERHS New Textbooks	5,700.00	0.00	5,690.90	0.00	9.10
10E050	1130	4210	00	000000	ERHS Replacement Textbks	1,800.00	0.00	0.00	460.00	1,340.00
10E050	1130	4220	00	000000	ERHS Wrkbks	5,500.00	0.00	0.00	0.00	5,500.00
10E050	1130	4240	00	000000	ERHS Copier Paper/Toner	1,000.00	0.00	0.00	0.00	1,000.00
10E050	1130	4400	06	000000	Foreign Language Subscriptns	0.00	0.00	0.00	0.00	0.00
10E050	1130	4700	00	000000	ERHS Software	2,500.00	0.00	0.00	0.00	2,500.00
10E050	1130	4900	00	000000	ERHS Student Locks	0.00	0.00	0.00	0.00	0.00
10E050	1130	4910	00	000000	ERHS PE UNIFORMS	9,550.00	487.50	10,037.50	0.00	-487.50
10E---	1130	4---	--	-----	66,537.00	4,695.58	35,705.75	0.00	4,268.53	26,562.72
10E050	1130	5500	00	000000	ERHS Equipment	15,000.00	0.00	0.00	0.00	15,000.00
10E050	1130	5500	02	000000	ERHS Art Equipment	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1130	5500	61	000000	ERHS Computer Equipment	2,000.00	0.00	0.00	0.00	2,000.00
10E050	1130	5500	80	000000	ERHS Instru Music Equipment	7,000.00	0.00	6,999.99	0.00	0.01
10E---	1130	5----	--	-----	24,000.00	0.00	6,999.99	0.00	0.00	17,000.01
10E570	1140	1110	00	570000	Read Impr TA Sal	0.00	0.00	0.00	0.00	0.00
10E---	1140	1----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E570	1140	2200	00	570000	Read Impr Ins Ben Prior	0.00	0.00	0.00	0.00	0.00
10E---	1140	2----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E570	1140	4200	00	570000	Reading Improv Books	0.00	0.00	0.00	0.00	0.00
10E---	1140	4----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E330	1170	1100	00	330000	TITLE II TEACH QUAL SAL	57,100.00	5,709.96	22,839.84	0.00	34,260.16
10E530	1170	1100	00	530000	Title II Teach Sal	7,428.00	0.00	7,427.41	0.00	0.59
10E330	1170	1200	00	330000	Title II sub salary	500.00	0.00	0.00	0.00	500.00
10E530	1170	1200	00	530000	Title II sub salary	0.00	0.00	0.00	0.00	0.00
10E---	1170	1----	--	-----	65,028.00	5,709.96	30,267.25	0.00	0.00	34,760.75
10E330	1170	2110	00	330000	TITLE II TEACH QUAL TRS	15,293.00	1,702.52	6,863.11	0.00	8,429.89
10E530	1170	2110	00	530000	Title II Teach TRS	0.00	0.00	0.00	0.00	0.00
10E330	1170	2200	00	330000	TITLE II TEACH QUAL INS BEN	5,972.00	501.00	1,998.64	0.00	3,973.36
10E530	1170	2200	00	530000	Title II Ins Ben	961.00	0.00	960.50	0.00	0.50
10E---	1170	2----	--	-----	22,226.00	2,203.52	9,822.25	0.00	0.00	12,403.75
10E710	1180	3190	00	710000	ELEM CAREERS PURCHASE SERVICE	545.00	0.00	0.00	0.00	545.00
10E---	1180	3----	--	-----	545.00	0.00	0.00	0.00	0.00	545.00
10E710	1180	4100	00	710000	Elem Career Supplies	937.00	0.00	545.00	0.00	392.00
10E---	1180	4----	--	-----	937.00	0.00	545.00	0.00	0.00	392.00
10E---	11--	-----	--	-----	6,855,299.00	607,030.06	3,045,608.71	0.00	61,051.80	3,748,638.49
10E140	1203	1100	00	140000	EMH Teacher Sal	0.00	0.00	0.00	0.00	0.00
10E140	1203	1110	00	140000	EMH Aide/Asst Sal	0.00	0.00	0.00	0.00	0.00
10E140	1203	1200	00	140000	EMH Sub Teach Sal	0.00	0.00	0.00	0.00	0.00
10E140	1203	1210	00	140000	EMH Sub Aide/Asst Sal	0.00	0.00	0.00	0.00	0.00
10E---	1203	1----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E140	1203	2110	00	140000	EMH Teacher TRS	0.00	0.00	0.00	0.00	0.00
10E140	1203	2200	00	140000	EMH Insurance Ben	0.00	0.00	0.00	0.00	0.00
10E---	1203	2----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1203	3320	00	920000	EMH Travel	0.00	19.62	19.62	0.00	-19.62
10E---	1203	3----	--	-----	0.00	19.62	19.62	0.00	0.00	-19.62
10E920	1203	4100	00	920000	EMH Supplies	0.00	0.00	0.00	0.00	0.00
10E920	1203	4200	00	920000	EMH Textbks	0.00	0.00	0.00	0.00	0.00
10E920	1203	4220	00	920000	EMH Workbooks	0.00	0.00	0.00	0.00	0.00
10E---	1203	4----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1203	5500	00	920000	EMH Equipment	0.00	0.00	0.00	0.00	0.00
10E---	1203	5----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E140	1204	1110	00	140000	Prsnl Aide/Asst Sal	71,000.00	5,309.26	44,660.72	0.00	26,339.28
10E140	1204	1210	00	140000	Prsnl Aide/Ast Sub Sal	8,000.00	735.00	1,568.00	0.00	6,432.00
10E---	1204	1----	--	-----	79,000.00	6,044.26	46,228.72	0.00	0.00	32,771.28
10E140	1204	2130	00	140000		0.00	0.00	0.00	0.00	0.00
10E140	1204	2200	00	140000	Prsnl Aide/Ast Ins Ben	7,918.00	503.34	3,946.86	0.00	3,971.14
10E---	1204	2----	--	-----	7,918.00	503.34	3,946.86	0.00	0.00	3,971.14
10E920	1204	4100	00	920000	Ind Supp 504 status	200.00	0.00	0.00	0.00	200.00
10E---	1204	4----	--	-----	200.00	0.00	0.00	0.00	0.00	200.00
10E920	1204	5500	00	920000	Ind Equip 504 Status	850.00	0.00	0.00	0.00	850.00
10E---	1204	5----	--	-----	850.00	0.00	0.00	0.00	0.00	850.00
10E140	1205	1100	00	140000	LD Teacher Sal	268,670.00	22,546.35	157,843.23	0.00	110,826.77
10E140	1205	1110	00	140000	LD Aide/Asst Sal	0.00	0.00	0.00	0.00	0.00
10E140	1205	1200	00	140000	LD Sub Teacher Sal	9,550.00	95.00	997.50	0.00	8,552.50
10E140	1205	1210	00	140000	LD Sub Aide/Asst Sal	0.00	0.00	10.00	0.00	-10.00
10E140	1205	1300	00	140000	LATE STAY SALARIES	5,500.00	237.50	817.07	0.00	4,682.93

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
10E---	1205	1---	--	-----	283,720.00	22,878.85	159,667.80	0.00	0.00	124,052.20
10E140	1205	2110	00	140000 LD Teacher TRS	50,000.00	3,268.20	29,727.56	0.00	0.00	20,272.44
10E140	1205	2200	00	140000 LD Insurance Ben	19,000.00	1,501.00	11,771.36	0.00	0.00	7,228.64
10E---	1205	2---	--	-----	69,000.00	4,769.20	41,498.92	0.00	0.00	27,501.08
10E920	1205	3190	00	920000 LD Speaker Fee	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1205	3320	00	920000 LD Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1205	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1205	4100	00	920000 LD Self Cont Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1205	4110	00	920000 LD Inclusion Supplies	925.00	0.00	114.98	0.00	0.00	810.02
10E920	1205	4200	00	920000 LD Self Cont Txtbks	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1205	4220	00	920000 LD Inclus Wkbks	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1205	4---	--	-----	925.00	0.00	114.98	0.00	0.00	810.02
10E920	1205	5500	00	920000 LD Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1205	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1206	1110	00	280000 Visual Aide Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1206	1210	00	280000 Visual Aide Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1206	1---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1206	2200	00	280000 Visual Aide Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1206	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1206	4100	00	920000 Visual Imp Supplies	1,240.00	0.00	0.00	0.00	50.00	1,190.00
10E---	1206	4---	--	-----	1,240.00	0.00	0.00	0.00	50.00	1,190.00
10E920	1206	5500	00	920000 Visual Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1206	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1207	3230	00	920000 Hearing Imprd Rep/Maint	500.00	0.00	0.00	0.00	0.00	500.00
10E---	1207	3---	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
10E920	1207	4100	00	920000 Hearing Imprd Supplies	1,750.00	0.00	44.31	0.00	94.66	1,611.03
10E---	1207	4---	--	-----	1,750.00	0.00	44.31	0.00	94.66	1,611.03
10E920	1207	5500	00	920000 Hearing Equipment	2,000.00	0.00	1,545.00	0.00	0.00	455.00
10E---	1207	5---	--	-----	2,000.00	0.00	1,545.00	0.00	0.00	455.00
10E920	1212	4100	00	920000 ERHS ED Supp	300.00	0.00	37.84	0.00	112.16	150.00
10E---	1212	4---	--	-----	300.00	0.00	37.84	0.00	112.16	150.00
10E280	1213	1100	00	280000 Homebound Teach Sal	25,000.00	1,750.00	6,537.50	0.00	0.00	18,462.50
10E---	1213	1---	--	-----	25,000.00	1,750.00	6,537.50	0.00	0.00	18,462.50
10E280	1213	2110	00	280000 Homebound Teach TRS	2,500.00	116.30	512.19	0.00	0.00	1,987.81
10E---	1213	2---	--	-----	2,500.00	116.30	512.19	0.00	0.00	1,987.81
10E920	1213	3190	00	920000 Homebound Pur Service	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1213	3320	00	920000 Homebound Travel	3,000.00	79.79	265.33	0.00	440.68	2,293.99
10E---	1213	3---	--	-----	3,000.00	79.79	265.33	0.00	440.68	2,293.99
10E140	1216	1100	00	140000 Autism Cert Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1216	1110	00	280000 Autism Aide Sal	66,500.00	5,422.54	34,288.68	0.00	0.00	32,211.32
10E280	1216	1210	00	280000 Autism Sub Aide Sal	5,000.00	140.00	644.00	0.00	0.00	4,356.00
10E---	1216	1---	--	-----	71,500.00	5,562.54	34,932.68	0.00	0.00	36,567.32
10E140	1216	2110	00	140000 Autism TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1216	2130	00	280000	0.00	0.00	0.00	0.00	0.00	0.00
10E140	1216	2200	00	140000	0.00	0.00	0.00	0.00	0.00	0.00
10E280	1216	2200	00	280000 Autsim Ins Ben	8,000.00	503.34	4,895.36	0.00	0.00	3,104.64
10E---	1216	2---	--	-----	8,000.00	503.34	4,895.36	0.00	0.00	3,104.64
10E880	1216	3190	00	880000 JFF MUSIC THERAPY	20,000.00	2,500.00	10,000.00	0.00	10,000.00	0.00
10E920	1216	3190	00	920000 Autism Purchase Serv	16,600.00	0.00	100.00	0.00	0.00	16,500.00
10E920	1216	3320	00	920000 Autism Travel	1,200.00	0.00	49.05	0.00	0.00	1,150.95
10E---	1216	3---	--	-----	37,800.00	2,500.00	10,149.05	0.00	10,000.00	17,650.95
10E920	1216	4100	00	920000 Autism Supplies	5,000.00	71.13	1,104.89	0.00	1,082.49	2,812.62
10E920	1216	4220	00	920000 Autism Workbks	0.00	0.00	0.00	0.00	0.00	0.00
10E920	1216	4700	00	920000 Mecca Tech-Autism Software	400.00	0.00	0.00	0.00	0.00	400.00
10E---	1216	4---	--	-----	5,400.00	71.13	1,104.89	0.00	1,082.49	3,212.62

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E920	1216	5500	00	9200000	AUTISM EQUIPMENT	2,532.00	0.00	2,531.06	0.00	0.00	0.94
10E---	1216	5---	--	-----		2,532.00	0.00	2,531.06	0.00	0.00	0.94
10E140	1220	1100	00	140000	Cross Cat Teacher Sal	522,000.00	43,428.82	249,449.20	0.00	0.00	272,550.80
10E140	1220	1110	00	140000	Cross Cat Aide/Asst Sal	124,129.00	11,636.40	52,747.60	0.00	0.00	71,381.40
10E140	1220	1200	00	140000	Cross Cat Sub Teach Sal	10,000.00	791.25	2,018.75	0.00	0.00	7,981.25
10E140	1220	1210	00	140000	Cross Cat Sub Aide/Asst Sal	15,000.00	172.06	749.92	0.00	0.00	14,250.08
10E---	1220	1---	--	-----		671,129.00	56,028.53	304,965.47	0.00	0.00	366,163.53
10E140	1220	2110	00	140000	Cross Cat Teacher TRS	61,000.00	6,687.28	26,782.43	0.00	0.00	34,217.57
10E140	1220	2130	00	140000		0.00	0.00	0.00	0.00	0.00	0.00
10E140	1220	2200	00	140000	Cross Cat Insurance Ben	78,500.00	6,912.66	36,289.64	0.00	0.00	42,210.36
10E---	1220	2---	--	-----		139,500.00	13,599.94	63,072.07	0.00	0.00	76,427.93
10E920	1220	3190	00	920000	Cross Cat PUR SERV	5,500.00	0.00	0.00	0.00	0.00	5,500.00
10E920	1220	3320	00	920000	Cross Cat Travel	1,600.00	0.00	0.00	0.00	0.00	1,600.00
10E---	1220	3---	--	-----		7,100.00	0.00	0.00	0.00	0.00	7,100.00
10E920	1220	4100	00	920000	Cross Cat Supplies	3,600.00	0.00	1,452.64	0.00	355.98	1,791.38
10E920	1220	4100	61	000000	Cross Cat Comp Supp	500.00	0.00	0.00	0.00	0.00	500.00
10E920	1220	4200	00	920000	Cross Cat Textbks	500.00	0.00	303.03	0.00	0.00	196.97
10E920	1220	4220	00	920000	Cross Cat Workbks	200.00	0.00	0.00	0.00	0.00	200.00
10E920	1220	4700	00	000000	Cross Cat Software	16,375.00	0.00	0.00	0.00	0.00	16,375.00
10E---	1220	4---	--	-----		21,175.00	0.00	1,755.67	0.00	355.98	19,063.35
10E920	1220	5500	00	920000	Cross Cat Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1220	5---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E100	1250	1100	00	100000	Title I Teacher Sal	84,808.00	8,480.78	33,923.12	0.00	0.00	50,884.88
10E500	1250	1100	00	500000	Title I Teach Sal Prior	16,188.00	0.00	16,187.60	0.00	0.00	0.40
10E100	1250	1110	00	100000	Title I Aide/Asst Sal	262,000.00	24,383.38	96,522.76	0.00	0.00	165,477.24
10E500	1250	1110	00	500000	Title I Aide/Asst Sal Pr	42,151.00	0.00	42,150.88	0.00	0.00	0.12
10E100	1250	1200	00	100000	Title I Sub Teach Sal	950.00	0.00	142.50	0.00	0.00	807.50
10E500	1250	1200	00	500000	Title I Sub	0.00	0.00	0.00	0.00	0.00	0.00
10E100	1250	1210	00	100000	Title I Sub Aide/Ast Sal	6,750.00	3,481.50	16,549.50	0.00	0.00	-9,799.50
10E500	1250	1210	00	500000	Title I Sub TA Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E100	1250	1300	00	100000	Title I Tutoring Sal	32,000.00	4,032.13	16,419.63	0.00	0.00	15,580.37
10E500	1250	1300	00	500000	Title I Tutor Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E100	1250	1310	00	100000	Title I N/C Tutoring	15,000.00	816.53	2,188.11	0.00	0.00	12,811.89
10E500	1250	1310	00	500000	Title I Tutor Aide Sal	68.00	0.00	67.75	0.00	0.00	0.25
10E---	1250	1---	--	-----		459,915.00	41,194.32	224,151.85	0.00	0.00	235,763.15
10E100	1250	2110	00	100000	Title I Teacher TRS	38,503.00	3,301.75	13,318.30	0.00	0.00	25,184.70
10E500	1250	2110	00	500000	Title I TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E100	1250	2130	00	100000		0.00	0.00	0.00	0.00	0.00	0.00
10E100	1250	2200	00	100000	Title I Insurance Ben	53,760.00	3,510.34	14,041.86	0.00	0.00	39,718.14
10E500	1250	2200	00	500000	Title I Ins Ben Prior	7,469.00	0.00	7,468.96	0.00	0.00	0.04
10E---	1250	2---	--	-----		99,732.00	6,812.09	34,829.12	0.00	0.00	64,902.88
10E100	1250	3190	00	100000	Title I Pur Serv	1,000.00	0.00	4,630.00	0.00	0.00	-3,630.00
10E500	1250	3190	00	500000	Title I Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1250	3---	--	-----		1,000.00	0.00	4,630.00	0.00	0.00	-3,630.00
10E100	1250	4100	00	100000	Title I Supplies	15,000.00	12.71	13,123.05	0.00	128.95	1,748.00
10E500	1250	4100	00	500000	Title I Supp	2,188.00	0.00	2,187.56	0.00	0.09	0.35
10E---	1250	4---	--	-----		17,188.00	12.71	15,310.61	0.00	129.04	1,748.35
10E100	1250	5500	00	100000	TITLE EQUIPMENT	1,599.00	0.00	1,599.00	0.00	0.00	0.00
10E---	1250	5---	--	-----		1,599.00	0.00	1,599.00	0.00	0.00	0.00
10E360	1275	1100	00	360000	Jump Start Teach Sal	38,356.00	3,196.30	18,978.08	0.00	0.00	19,377.92
10E360	1275	1110	00	360000	Jump Start Aide Sal	14,616.00	1,218.00	7,375.00	0.00	0.00	7,241.00
10E360	1275	1200	00	360000	Jump Start Sub Teach	600.00	237.50	427.50	0.00	0.00	172.50
10E360	1275	1210	00	360000	Jump Start Sub Aide Sal	600.00	210.00	455.00	0.00	0.00	145.00
10E---	1275	1---	--	-----		54,172.00	4,861.80	27,235.58	0.00	0.00	26,936.42
10E360	1275	2110	00	360000	Jump Start Teach TRS	4,600.00	495.26	1,973.24	0.00	0.00	2,626.76

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E360	1275	2200	00	360000						
				Jump Start Ins Ben	5,972.00	501.00	2,966.00	0.00	0.00	3,006.00
10E---	1275	2---	--	-----	10,572.00	996.26	4,939.24	0.00	0.00	5,632.76
10E360	1275	3190	00	360000						
				Jump Start Pur Serv	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E---	1275	3---	--	-----	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E360	1275	4100	00	360000						
				Jump Start Supplies	3,800.00	0.00	393.09	0.00	212.37	3,194.54
10E---	1275	4---	--	-----	3,800.00	0.00	393.09	0.00	212.37	3,194.54
10E---	12--	----	--	-----	2,091,017.00	168,304.02	996,913.81	0.00	12,477.38	1,081,625.81
10E050	1400	1100	00	000000						
				ERHS Voc Teach Sal	495,630.00	47,094.18	213,745.79	0.00	0.00	281,884.21
10E390	1400	1100	00	390000						
				Vocational Tutor Sal	3,000.00	200.00	937.50	0.00	0.00	2,062.50
10E480	1400	1100	00	480000						
				Ag 3 Circles	17,863.00	0.00	1,504.00	0.00	0.00	16,359.00
10E490	1400	1100	00	490000						
				AG Incent Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	1110	00	000000						
				BT Salaries	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	1200	00	000000						
				ERHS Voc Sub Teach Sal	15,000.00	273.75	2,200.00	0.00	0.00	12,800.00
10E---	1400	1---	--	-----	531,493.00	47,567.93	218,387.29	0.00	0.00	313,105.71
10E050	1400	2110	00	000000						
				ERHS Voc TRS	67,000.00	7,256.27	29,075.30	0.00	0.00	37,924.70
10E390	1400	2110	00	390000						
					671.00	44.73	209.60	0.00	0.00	461.40
10E480	1400	2110	00	480000						
				Ag 3 Circles TRS	1,922.00	0.00	173.55	0.00	0.00	1,748.45
10E490	1400	2110	00	490000						
				AG Incent TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E390	1400	2130	00	390000						
					0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	2200	00	000000						
				ERHS Voc Ins Benefit	50,557.00	3,752.00	22,232.00	0.00	0.00	28,325.00
10E390	1400	2200	00	390000						
				Vocational Tutor Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1400	2---	--	-----	120,150.00	11,053.00	51,690.45	0.00	0.00	68,459.55
10E050	1400	3140	00	000000						
				ERHS Voc OCC Mech Class	8,000.00	0.00	5,520.00	0.00	0.00	2,480.00
10E050	1400	3190	00	000000						
				RCHS CTEI Grant Pur. Services	12,000.00	0.00	9,500.00	0.00	0.00	2,500.00
10E050	1400	3190	01	000000						
				ERHS Ag Entry Fees	580.00	0.00	190.00	0.00	280.00	110.00
10E050	1400	3190	07	000000						
				ERHS Health Pur Serv	500.00	0.00	0.00	0.00	0.00	500.00
10E050	1400	3190	10	000000						
				ERHS Inc Occ Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3190	14	000000						
				SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
10E230	1400	3190	00	230000						
				JFF CNA Fees FNGRPRNT Training	2,010.00	0.00	510.00	0.00	0.00	1,500.00
10E390	1400	3190	00	390000						
				Perkins Pur Serv	5,000.00	0.00	0.00	0.00	0.00	5,000.00
10E490	1400	3190	00	490000						
				ERHS AG Grant Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E780	1400	3190	00	780000						
				VOC ED Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3230	00	000000						
				ERHS Gen Voc Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3230	01	000000						
				ERHS Ag Repair/Maint	0.00	0.00	54.00	0.00	46.00	-100.00
10E050	1400	3230	09	000000						
				ERHS FACS Rep/Main	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3230	10	000000						
				ERHS Ind Occ Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3230	61	000000						
				ERHS Comp Lab Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3320	00	000000						
				RCHS CTEI Grant Travel	11,136.00	0.00	0.00	0.00	0.00	11,136.00
10E050	1400	3320	01	000000						
				ERHS Ag Travel	3,650.00	423.60	2,372.72	0.00	5.52	1,271.76
10E050	1400	3320	07	000000						
				ERHS Health Occ Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3320	09	000000						
				HS FACS Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3320	10	000000						
				HS VOC ED INC OCC TRAV	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	3320	14	000000						
				ERHS Business Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E390	1400	3320	00	390000						
				Perkins Travel	4,954.00	0.00	0.00	0.00	0.00	4,954.00
10E540	1400	3320	00	540000						
				Worked Based Learning	0.00	0.00	0.00	0.00	0.00	0.00
10E780	1400	3320	00	780000						
				VOC ED Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1400	3---	--	-----	47,830.00	423.60	18,146.72	0.00	331.52	29,351.76
10E050	1400	4100	00	000000						
				RCHS CTEI Grant Supplies	25,163.00	1,599.06	13,477.24	0.00	3,609.39	8,076.37
10E050	1400	4100	01	000000						
				ERHS Ag Supplies	10,558.00	895.97	3,708.01	0.00	5,272.82	1,577.17
10E050	1400	4100	07	000000						
				ERHS Health Occ Supplies	500.00	0.00	0.00	0.00	147.19	352.81
10E050	1400	4100	09	000000						
				ERHS Home Ec Supp	6,480.00	50.25	1,143.81	0.00	5,486.19	-150.00
10E050	1400	4100	10	000000						
				ERHS Ind Occ Supplies	7,000.00	328.96	3,256.63	0.00	2,432.30	1,311.07
10E050	1400	4100	14	000000						
				ERHS Business Supplies	4,066.00	0.00	1,599.17	0.00	2,465.56	1.27
10E050	1400	4100	61	000000						
				ERHS Computer Lab Supp	500.00	0.00	0.00	0.00	0.00	500.00
10E230	1400	4100	00	230000						
				JFF CNA Supplies	990.00	0.00	420.20	0.00	341.45	228.35

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E390	1400	4100	00	390000 Perkins Grant Supp	1,095.00	0.00	1,095.00	0.00	0.00	0.00
10E490	1400	4100	00	490000 ERHS AG Grant Supplies	5,000.00	0.00	359.99	0.00	0.00	4,640.01
10E540	1400	4100	00	540000 Federal Tech Prep Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E780	1400	4100	00	780000 VOC ED Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	4110	09	000000 ERHS FACS SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	4200	00	000000 ERHS New Textbooks	5,000.00	0.00	2,951.66	0.00	0.00	2,048.34
10E050	1400	4210	00	000000 ERHS Voc Replcmt Txtbks	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E050	1400	4220	00	000000 ERHS Voc Wrkbks	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E050	1400	4400	00	000000 Vocational Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	4400	01	000000 Voc Ed-Ag Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	4400	09	000000 ERHS Home Ec Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	4400	10	000000 ERHS Ind Occ Subscription Renwl	50.00	0.00	0.00	0.00	0.00	50.00
10E780	1400	4400	00	780000 VOC ED Supscriptions	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	4700	00	000000 RCHS CTEI Grant Software	8,243.00	0.00	2,659.00	0.00	0.00	5,584.00
10E050	1400	4700	09	000000 Voc Ed-FACS Dept Software	0.00	0.00	0.00	0.00	0.00	0.00
10E780	1400	4700	00	780000 VOC ED Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1400	4---	--	-----	76,645.00	2,874.24	30,670.71	0.00	19,754.90	26,219.39
10E050	1400	5500	00	000000 RCHS CTEI Grnt Classroom Equip	13,900.00	0.00	4,640.00	0.00	1,363.00	7,897.00
10E050	1400	5500	01	000000 ERHS Ag Equipment	562.00	0.00	562.00	0.00	0.00	0.00
10E050	1400	5500	09	000000 RCHS Home Econ Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	5500	10	000000 ERHS Ind Occ Equip	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E050	1400	5500	14	000000 ERHS Voc Busns Equip	534.00	0.00	0.00	0.00	550.00	-16.00
10E050	1400	5500	17	000000 ERHS Voc Mod Tech Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	5500	33	000000 VOC AG WELDING EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	5500	61	000000 RCHS CTEI Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E380	1400	5500	00	380000 Voc Ed Tech Prep Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E390	1400	5500	00	390000 Perkins Equip	10,790.00	0.00	10,790.00	0.00	0.00	0.00
10E490	1400	5500	00	490000 Ag Grant Equip	3,500.00	0.00	0.00	0.00	0.00	3,500.00
10E540	1400	5500	00	540000 Fed Tech Prep Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E780	1400	5500	00	780000 VOC ED Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1400	5---	--	-----	30,286.00	0.00	15,992.00	0.00	1,913.00	12,381.00
10E050	1400	6000	16	000000 ERHS Voc Sale BT house	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	6400	00	000000 ERHS Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1400	6410	00	000000 Voc Reg Del Match Fee	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E---	1400	6---	--	-----	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E410	1459	1110	00	410000 JROTC Instructor Sal	137,000.00	11,057.44	66,344.64	0.00	0.00	70,655.36
10E---	1459	1---	--	-----	137,000.00	11,057.44	66,344.64	0.00	0.00	70,655.36
10E410	1459	2130	00	410000	0.00	0.00	0.00	0.00	0.00	0.00
10E410	1459	2200	00	410000 JROTC Insurance Ben	24.00	2.00	12.00	0.00	0.00	12.00
10E---	1459	2---	--	-----	24.00	2.00	12.00	0.00	0.00	12.00
10E---	14--	----	--	-----	946,428.00	72,978.21	401,243.81	0.00	21,999.42	523,184.77
10E050	1500	1100	00	000000 ERHS A D Sal	5,825.00	485.34	2,843.24	0.00	0.00	2,981.76
10E---	1500	1---	--	-----	5,825.00	485.34	2,843.24	0.00	0.00	2,981.76
10E050	1500	2110	00	000000 ERHS A D TRS	670.00	74.66	298.64	0.00	0.00	371.36
10E---	1500	2---	--	-----	670.00	74.66	298.64	0.00	0.00	371.36
10E050	1500	3100	00	000000 Athletic Train/RMH	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1500	3190	00	000000 ERHS AD Game/Dance Scrtty	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1500	3230	00	000000 ERHS A D Rep/Maint	300.00	325.00	325.00	0.00	0.00	-25.00
10E050	1500	3260	00	000000 ERHS A D Postage	150.00	0.00	0.00	0.00	0.00	150.00
10E050	1500	3320	00	000000 ERHS A D Travel	520.00	0.00	19.62	0.00	0.00	500.38
10E050	1500	3600	00	000000 AD PRINTING	200.00	0.00	235.07	0.00	0.00	-35.07
10E050	1500	3910	00	000000 ERHS A D Playoffs	2,500.00	108.36	2,193.98	0.00	0.00	306.02
10E---	1500	3---	--	-----	3,670.00	433.36	2,773.67	0.00	0.00	896.33
10E050	1500	4100	00	000000 ERHS A D Supplies	1,240.00	0.00	1,127.50	0.00	0.00	112.50
10E050	1500	4110	00	000000 ERHS A D Awards	1,090.00	0.00	1,089.70	0.00	0.00	0.30

				Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1500	4120	00	000000	ERHS Sport uniforms	0.00	0.00	0.00	0.00	0.00
10E050	1500	4700	00	000000	ERHS AD Software	500.00	0.00	495.00	0.00	5.00
10E---	1500	4----	--	-----	2,830.00	0.00	2,712.20	0.00	0.00	117.80
10E050	1500	6400	00	000000	ERHS A D Dues/Fees	0.00	0.00	0.00	0.00	0.00
10E---	1500	6----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1505	1100	00	000000	HS FBLA Sponsor Sal	2,056.00	171.30	1,023.40	0.00	1,032.60
10E---	1505	1----	--	-----	2,056.00	171.30	1,023.40	0.00	0.00	1,032.60
10E050	1505	2110	00	000000	HS FBLA Spon TRS	237.00	26.34	105.36	0.00	131.64
10E---	1505	2----	--	-----	237.00	26.34	105.36	0.00	0.00	131.64
10E050	1509	1100	00	000000	ERHS Pep Club Advisor Sal	0.00	0.00	0.00	0.00	0.00
10E---	1509	1----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1509	2110	00	000000	ERHS Pep Club TRS	0.00	0.00	0.00	0.00	0.00
10E---	1509	2----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1510	1100	00	000000	ERHS Cheerldr Spons Sal	6,024.00	0.00	3,011.84	0.00	3,012.16
10E---	1510	1----	--	-----	6,024.00	0.00	3,011.84	0.00	0.00	3,012.16
10E050	1510	2110	00	000000	ERHS Cheerldr Spons TRS	0.00	0.00	0.00	0.00	0.00
10E050	1510	2200	00	000000		0.00	0.00	0.00	0.00	0.00
10E---	1510	2----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1510	3190	00	000000	ERHS Cheerldr Part Exp	0.00	0.00	0.00	0.00	0.00
10E050	1510	3320	00	000000	ERHS Cheerldr Travel	0.00	0.00	0.00	0.00	0.00
10E---	1510	3----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1510	4100	00	000000	ERHS Cheerldr Supplies	230.00	0.00	0.00	0.00	230.00
10E---	1510	4----	--	-----	230.00	0.00	0.00	0.00	0.00	230.00
10E050	1511	1100	00	000000	ERHS Golf Coach Sal	4,797.00	0.00	4,796.36	0.00	0.64
10E---	1511	1----	--	-----	4,797.00	0.00	4,796.36	0.00	0.00	0.64
10E050	1511	2110	00	000000	ERHS Golf Coach TRS	548.00	0.00	553.42	0.00	-5.42
10E---	1511	2----	--	-----	548.00	0.00	553.42	0.00	0.00	-5.42
10E050	1511	3190	00	000000	ERHS Golf Part Exp	350.00	0.00	310.00	0.00	40.00
10E050	1511	3320	00	000000	ERHS Golf Trav	0.00	0.00	0.00	0.00	0.00
10E---	1511	3----	--	-----	350.00	0.00	310.00	0.00	0.00	40.00
10E050	1511	4100	00	000000	ERHS Golf Supplies	255.00	0.00	249.00	0.00	6.00
10E---	1511	4----	--	-----	255.00	0.00	249.00	0.00	0.00	6.00
10E050	1512	1100	00	000000	ERHS X Cntry Sal	9,000.00	0.00	9,039.29	0.00	-39.29
10E050	1512	1120	00	000000	ERHS X C Workers	200.00	0.00	22.50	0.00	177.50
10E---	1512	1----	--	-----	9,200.00	0.00	9,061.79	0.00	0.00	138.21
10E050	1512	2110	00	000000	ERHS X Cntry TRS	600.00	0.00	437.43	0.00	162.57
10E---	1512	2----	--	-----	600.00	0.00	437.43	0.00	0.00	162.57
10E050	1512	3190	00	000000	ERHS X C Part Exp	600.00	0.00	582.50	0.00	17.50
10E050	1512	3320	00	000000	Cross Country Travel	0.00	0.00	80.14	0.00	-80.14
10E---	1512	3----	--	-----	600.00	0.00	662.64	0.00	0.00	-62.64
10E050	1512	4100	00	000000	ERHS X C Supplies	255.00	0.00	255.00	0.00	0.00
10E---	1512	4----	--	-----	255.00	0.00	255.00	0.00	0.00	0.00
10E050	1513	1100	00	000000	ERHS Dance Team Coach	4,142.00	0.00	1,317.68	0.00	2,824.32
10E---	1513	1----	--	-----	4,142.00	0.00	1,317.68	0.00	0.00	2,824.32
10E050	1513	2110	00	000000	ERHS Dance TRS	0.00	0.00	0.00	0.00	0.00
10E050	1513	2200	00	000000		0.00	0.00	0.00	0.00	0.00
10E---	1513	2----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1513	4100	00	000000	ERHS Dance Team Supp	230.00	0.00	0.00	0.00	230.00
10E---	1513	4----	--	-----	230.00	0.00	0.00	0.00	0.00	230.00
10E050	1520	1100	00	000000	ERHS Girls Tennis Coach	3,389.00	0.00	3,388.32	0.00	0.68
10E---	1520	1----	--	-----	3,389.00	0.00	3,388.32	0.00	0.00	0.68
10E050	1520	2110	00	000000	ERHS Girls Tennis TRS	0.00	0.00	0.00	0.00	0.00
10E---	1520	2----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1520	3190	00	000000	ERHS Grls Tns Part Exp	150.00	0.00	60.00	0.00	90.00
10E050	1520	3320	00	000000	ERHS Girls Tennis Tvl	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
10E---	1520	3---	--	-----	150.00	0.00	60.00	0.00	0.00	90.00
10E050	1520	4100	00	000000 ERHS Grls Tns Supplies	215.00	0.00	215.00	0.00	0.00	0.00
10E---	1520	4---	--	-----	215.00	0.00	215.00	0.00	0.00	0.00
10E050	1521	1100	00	000000 ERHS Vlybl Coach Salary	7,024.00	0.00	7,022.74	0.00	0.00	1.26
10E050	1521	1120	00	000000 ERHS Vlybl Game Wrks Sal	1,000.00	0.00	716.25	0.00	0.00	283.75
10E---	1521	1---	--	-----	8,024.00	0.00	7,738.99	0.00	0.00	285.01
10E050	1521	2110	00	000000 ERHS Vlybl Coach TRS	1,000.00	0.00	822.14	0.00	0.00	177.86
10E---	1521	2---	--	-----	1,000.00	0.00	822.14	0.00	0.00	177.86
10E050	1521	3100	00	000000 ERHS Vlybl Officials	960.00	0.00	830.00	0.00	0.00	130.00
10E050	1521	3190	00	000000 ERHS Vlybl Part Exp	750.00	0.00	1,046.25	0.00	0.00	-296.25
10E050	1521	3320	00	000000 ERHS Vlybl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1521	3---	--	-----	1,710.00	0.00	1,876.25	0.00	0.00	-166.25
10E050	1521	4100	00	000000 ERHS Vlybl Supplies	680.00	0.00	650.00	0.00	0.00	30.00
10E---	1521	4---	--	-----	680.00	0.00	650.00	0.00	0.00	30.00
10E050	1521	5400	00	000000 ERHS Vlybl Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1521	5500	00	000000 ERHS Volleyball Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1521	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1522	1100	00	000000 ERHS Girls Bsktbl Coach	14,903.00	0.00	0.00	0.00	0.00	14,903.00
10E050	1522	1120	00	000000 ERHS Grls Bsktbl Wkr Sal	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E---	1522	1---	--	-----	16,403.00	0.00	0.00	0.00	0.00	16,403.00
10E050	1522	2110	00	000000 ERHS Grls Bsktbl Cch TRS	1,800.00	0.00	0.00	0.00	0.00	1,800.00
10E---	1522	2---	--	-----	1,800.00	0.00	0.00	0.00	0.00	1,800.00
10E050	1522	3100	00	000000 ERHS Grls Bsktbl Official	2,220.00	0.00	0.00	0.00	0.00	2,220.00
10E050	1522	3190	00	000000 ERHS Grls Bsktbl Part Exp	600.00	0.00	150.00	0.00	0.00	450.00
10E050	1522	3320	00	000000 ERHS Grls Bsktbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1522	3---	--	-----	2,820.00	0.00	150.00	0.00	0.00	2,670.00
10E050	1522	4100	00	000000 ERHS Grls Bsktbl Supp	1,275.00	0.00	1,275.00	0.00	0.00	0.00
10E---	1522	4---	--	-----	1,275.00	0.00	1,275.00	0.00	0.00	0.00
10E050	1523	1100	00	000000 ERHS Grls Trck Coach Sal	4,283.00	0.00	0.00	0.00	0.00	4,283.00
10E050	1523	1120	00	000000 ERHS Girls Track Workers	500.00	0.00	0.00	0.00	0.00	500.00
10E---	1523	1---	--	-----	4,783.00	0.00	0.00	0.00	0.00	4,783.00
10E050	1523	2110	00	000000 ERHS Girls Track TRS	500.00	0.00	0.00	0.00	0.00	500.00
10E---	1523	2---	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
10E050	1523	3100	00	000000 ERHS Grls Trck Official	150.00	0.00	0.00	0.00	0.00	150.00
10E050	1523	3190	00	000000 ERHS Grls Trck Part Exp	600.00	0.00	0.00	0.00	0.00	600.00
10E050	1523	3320	00	000000 ERHS Grls Trck Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1523	3---	--	-----	750.00	0.00	0.00	0.00	0.00	750.00
10E050	1523	4100	00	000000 ERHS Grls Trck Supplies	640.00	0.00	0.00	0.00	0.00	640.00
10E---	1523	4---	--	-----	640.00	0.00	0.00	0.00	0.00	640.00
10E050	1524	1100	00	000000 ERHS Grls Sftbl Cch Sal	7,366.00	0.00	0.00	0.00	0.00	7,366.00
10E---	1524	1---	--	-----	7,366.00	0.00	0.00	0.00	0.00	7,366.00
10E050	1524	2110	00	000000 ERHS Grls Sftbl Cch TRS	841.00	0.00	0.00	0.00	0.00	841.00
10E---	1524	2---	--	-----	841.00	0.00	0.00	0.00	0.00	841.00
10E050	1524	3100	00	000000 ERHS Grls Sftbl Official	3,400.00	0.00	0.00	0.00	0.00	3,400.00
10E050	1524	3190	00	000000 ERHS Grls Sftbl Part Exp	180.00	0.00	0.00	0.00	0.00	180.00
10E050	1524	3320	00	000000 ERHS Grls Sftbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1524	3---	--	-----	3,580.00	0.00	0.00	0.00	0.00	3,580.00
10E050	1524	4100	00	000000 ERHS Grls Sftbl Supplies	1,275.00	120.00	1,287.96	0.00	0.00	-12.96
10E---	1524	4---	--	-----	1,275.00	120.00	1,287.96	0.00	0.00	-12.96
10E050	1525	1100	00	000000 ERHS Girls Soccer Coach	6,589.00	0.00	0.00	0.00	0.00	6,589.00
10E050	1525	1120	00	000000 ERHS GIRLS SOCCER TICK	500.00	0.00	0.00	0.00	0.00	500.00
10E---	1525	1---	--	-----	7,089.00	0.00	0.00	0.00	0.00	7,089.00
10E050	1525	2110	00	000000 ERHS Girls Soccer TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1525	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1525	3100	00	000000 ERHS Girls Soccer Officl	1,350.00	0.00	0.00	0.00	0.00	1,350.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	1525	3190	00	000000	ERHS Girls Sccr Part Exp	500.00	0.00	0.00	0.00	0.00	500.00
10E050	1525	3320	00	000000	ERHS Girls Sccr Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1525	3---	--	-----	1,850.00	0.00	0.00	0.00	0.00	0.00	1,850.00
10E050	1525	4100	00	000000	ERHS Girls Soccer Supp	890.00	0.00	0.00	0.00	239.70	650.30
10E---	1525	4---	--	-----	890.00	0.00	0.00	0.00	0.00	239.70	650.30
10E050	1530	1100	00	000000	ERHS Boys Tns Coach Sal	4,518.00	0.00	0.00	0.00	0.00	4,518.00
10E---	1530	1---	--	-----	4,518.00	0.00	0.00	0.00	0.00	0.00	4,518.00
10E050	1530	2110	00	000000	ERHS Boys Tns Cch TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1530	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1530	3190	00	000000	ERHS Boys Tns Part Exp	180.00	0.00	0.00	0.00	0.00	180.00
10E050	1530	3320	00	000000	ERHS Boys Tn Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1530	3---	--	-----	180.00	0.00	0.00	0.00	0.00	0.00	180.00
10E050	1530	4100	00	000000	ERHS Boys Tns Supplies	215.00	0.00	0.00	0.00	0.00	215.00
10E---	1530	4---	--	-----	215.00	0.00	0.00	0.00	0.00	0.00	215.00
10E050	1531	1100	00	000000	ERHS Ftbl Coach Sal	24,329.00	2,000.00	24,328.14	0.00	0.00	0.86
10E050	1531	1120	00	000000	ERHS Ftbl Game Wrks	3,000.00	0.00	2,103.75	0.00	0.00	896.25
10E---	1531	1---	--	-----	27,329.00	2,000.00	26,431.89	0.00	0.00	0.00	897.11
10E050	1531	2110	00	000000	ERHS Ftbl Coach TRS	2,875.00	115.38	1,273.23	0.00	0.00	1,601.77
10E---	1531	2---	--	-----	2,875.00	115.38	1,273.23	0.00	0.00	0.00	1,601.77
10E050	1531	3100	00	000000	ERHS Ftbl Officials	2,885.00	0.00	2,410.00	0.00	0.00	475.00
10E050	1531	3190	00	000000	ERHS Ftbl Part Exp	1,000.00	0.00	740.10	0.00	0.00	259.90
10E050	1531	3230	00	000000	ERHS Ftbl Recond Equip	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10E050	1531	3320	00	000000	ERHS Ftbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1531	3800	00	000000	ERHS Ftbl Insurance	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1531	3---	--	-----	6,385.00	0.00	3,150.10	0.00	0.00	0.00	3,234.90
10E050	1531	4100	00	000000	ERHS Ftbl Supplies	4,700.00	0.00	4,700.00	0.00	0.00	0.00
10E---	1531	4---	--	-----	4,700.00	0.00	4,700.00	0.00	0.00	0.00	0.00
10E050	1532	1100	00	000000	ERHS Boys Bsktb Cch Sal	14,608.00	0.00	-13.44	0.00	0.00	14,621.44
10E050	1532	1120	00	000000	ERHS Boys Bsktb Wrk Sal	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E050	1532	1200	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1532	1---	--	-----	16,608.00	0.00	-13.44	0.00	0.00	0.00	16,621.44
10E050	1532	2110	00	000000	ERHS Boys Bsktb TRS	2,500.00	0.00	53.08	0.00	0.00	2,446.92
10E---	1532	2---	--	-----	2,500.00	0.00	53.08	0.00	0.00	0.00	2,446.92
10E050	1532	3100	00	000000	ERHS Boys Bsktb Official	3,320.00	90.00	90.00	0.00	0.00	3,230.00
10E050	1532	3190	00	000000	ERHS Boys Bsktb Part Exp	650.00	0.00	0.00	0.00	0.00	650.00
10E050	1532	3320	00	000000	ERHS Boys Bsktb Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1532	3---	--	-----	3,970.00	90.00	90.00	0.00	0.00	0.00	3,880.00
10E050	1532	4100	00	000000	ERHS Boys Bsktb Supplies	1,275.00	709.04	709.04	0.00	0.00	565.96
10E---	1532	4---	--	-----	1,275.00	709.04	709.04	0.00	0.00	0.00	565.96
10E050	1533	1100	00	000000	ERHS Boys Tck Coach Sal	5,755.00	0.00	0.00	0.00	0.00	5,755.00
10E050	1533	1110	00	000000	ERHS Boys Track Wrkrs Salary	600.00	0.00	0.00	0.00	0.00	600.00
10E---	1533	1---	--	-----	6,355.00	0.00	0.00	0.00	0.00	0.00	6,355.00
10E050	1533	2110	00	000000	ERHS Boys Tck Coach TRS	700.00	0.00	6.59	0.00	0.00	693.41
10E---	1533	2---	--	-----	700.00	0.00	6.59	0.00	0.00	0.00	693.41
10E050	1533	3100	00	000000	ERHS Boys Tck Officials	165.00	0.00	0.00	0.00	0.00	165.00
10E050	1533	3190	00	000000	ERHS Boys Trck Part Exp	800.00	0.00	0.00	0.00	0.00	800.00
10E050	1533	3320	00	000000	ERHS Boys Trck Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1533	3---	--	-----	965.00	0.00	0.00	0.00	0.00	0.00	965.00
10E050	1533	4100	00	000000	ERHS Boys Trck Supplies	640.00	0.00	85.50	0.00	0.00	554.50
10E---	1533	4---	--	-----	640.00	0.00	85.50	0.00	0.00	0.00	554.50
10E050	1533	5500	00	000000	ERHS Boys Track Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1533	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1534	1100	00	000000	ERHS Boys Basebl Cch Sal	6,474.00	0.00	0.00	0.00	0.00	6,474.00
10E050	1534	1120	00	000000	ERHS Baseball Workers	500.00	0.00	0.00	0.00	0.00	500.00
10E---	1534	1---	--	-----	6,974.00	0.00	0.00	0.00	0.00	0.00	6,974.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD	Batch	Amount	Available
								Activity	Activity		Funds
10E050	1534	2110	00	000000	ERHS Boys Basebl TRS	700.00	0.00	0.00	0.00	0.00	700.00
10E---	1534	2---	--	-----		700.00	0.00	0.00	0.00	0.00	700.00
10E050	1534	3100	00	000000	ERHS Boys Bsbl Official	3,650.00	0.00	0.00	0.00	0.00	3,650.00
10E050	1534	3190	00	000000	ERHS Boys Bsbl Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1534	3320	00	000000	ERHS Boys Bsbl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1534	3---	--	-----		3,650.00	0.00	0.00	0.00	0.00	3,650.00
10E050	1534	4100	00	000000	ERHS Boys Bsbl Supplies	1,275.00	0.00	0.00	0.00	0.00	1,275.00
10E---	1534	4---	--	-----		1,275.00	0.00	0.00	0.00	0.00	1,275.00
10E050	1536	1100	00	000000	ERHS Soccer Coach Sal	4,706.00	0.00	7,717.84	0.00	0.00	-3,011.84
10E---	1536	1---	--	-----		4,706.00	0.00	7,717.84	0.00	0.00	-3,011.84
10E050	1536	2110	00	000000	ERHS Soccer Coach TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1536	2---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1536	3100	00	000000	ERHS Soccer Officials	2,100.00	0.00	1,645.00	0.00	0.00	455.00
10E050	1536	3190	00	000000	ERHS Soccer Part Exp	500.00	0.00	450.00	0.00	0.00	50.00
10E050	1536	3320	00	000000	ERHS Soccer Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1536	3---	--	-----		2,600.00	0.00	2,095.00	0.00	0.00	505.00
10E050	1536	4100	00	000000	ERHS Soccer Supplies	1,020.00	141.00	687.34	0.00	0.00	332.66
10E---	1536	4---	--	-----		1,020.00	141.00	687.34	0.00	0.00	332.66
10E040	1540	1100	00	000000	ERMS A D Sal	2,399.00	199.84	1,196.48	0.00	0.00	1,202.52
10E---	1540	1---	--	-----		2,399.00	199.84	1,196.48	0.00	0.00	1,202.52
10E040	1540	2110	00	000000	ERMS A D TRS	276.00	30.76	123.04	0.00	0.00	152.96
10E040	1540	2200	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1540	2---	--	-----		276.00	30.76	123.04	0.00	0.00	152.96
10E040	1540	3190	00	000000	ERMS AD Pur Serv	250.00	0.00	232.00	0.00	0.00	18.00
10E040	1540	3320	00	000000	ERMS A D Travel	250.00	0.00	112.27	0.00	0.00	137.73
10E040	1540	3910	00	000000	ERMS A D State Plyoffs	100.00	0.00	0.00	0.00	0.00	100.00
10E---	1540	3---	--	-----		600.00	0.00	344.27	0.00	0.00	255.73
10E040	1540	4100	00	000000	ERMS A D Supplies	305.00	45.22	240.22	0.00	0.00	64.78
10E040	1540	4110	00	000000	ERMS A D Awards	1,000.00	109.95	545.05	0.00	0.00	454.95
10E---	1540	4---	--	-----		1,305.00	155.17	785.27	0.00	0.00	519.73
10E040	1540	6400	00	000000	ERMS A D Dues/Fees	1,350.00	0.00	668.00	0.00	0.00	682.00
10E---	1540	6---	--	-----		1,350.00	0.00	668.00	0.00	0.00	682.00
10E040	1550	1100	00	000000	ERMS Chrldr Spons Sal	3,765.00	0.00	0.00	0.00	0.00	3,765.00
10E---	1550	1---	--	-----		3,765.00	0.00	0.00	0.00	0.00	3,765.00
10E040	1550	2110	00	000000	ERMS Chrldr Spons TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1550	2---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1550	3190	00	000000	ERMS Chrldr Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1550	3320	00	000000	ERMS Chrldr Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1550	3---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1550	4100	00	000000	ERMS Chrldr Supplies	100.00	0.00	63.85	0.00	0.00	36.15
10E---	1550	4---	--	-----		100.00	0.00	63.85	0.00	0.00	36.15
10E040	1550	6400	00	000000	ERMS Chrldr Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1550	6---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1551	1100	00	000000	ERMS X-Cntry Coach Sal	4,142.00	4,141.28	4,381.28	0.00	0.00	-239.28
10E---	1551	1---	--	-----		4,142.00	4,141.28	4,381.28	0.00	0.00	-239.28
10E040	1551	2110	00	000000	ERMS X-Cntry Coach TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1551	2---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1551	3190	00	000000	ERMS X-Cntry Part Exp	0.00	0.00	157.50	0.00	0.00	-157.50
10E040	1551	3320	00	000000	ERMS X-Cntry Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1551	3---	--	-----		0.00	0.00	157.50	0.00	0.00	-157.50
10E040	1551	4100	00	000000	ERMS X-Cntry Supplies	150.00	0.00	135.01	0.00	2.67	12.32
10E---	1551	4---	--	-----		150.00	0.00	135.01	0.00	2.67	12.32
10E040	1551	6400	00	000000	ERMS X-Cntry Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1551	6---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1560	1100	00	000000	ERMS Grls Bsktbl Cch Sal	8,283.00	0.00	0.00	0.00	0.00	8,283.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E040	1560	1120	00	000000	ERMS Grls Bsktb Wrks Sal	1,000.00	390.00	390.00	0.00	0.00	610.00
10E---	1560	1---	--	-----		9,283.00	390.00	390.00	0.00	0.00	8,893.00
10E040	1560	2110	00	000000	ERMS Grls Bsktb Cch TRS	250.00	23.37	23.37	0.00	0.00	226.63
10E040	1560	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1560	2---	--	-----		250.00	23.37	23.37	0.00	0.00	226.63
10E040	1560	3100	00	000000	ERMS Grls Bsktb Official	1,400.00	240.00	480.00	0.00	0.00	920.00
10E040	1560	3190	00	000000	ERMS Grls Bsktb Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1560	3320	00	000000	ERMS Grls Bsktb Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1560	3---	--	-----		1,400.00	240.00	480.00	0.00	0.00	920.00
10E040	1560	4100	00	000000	ERMS Grls Bsktb Supplies	350.00	0.00	256.00	0.00	0.00	94.00
10E---	1560	4---	--	-----		350.00	0.00	256.00	0.00	0.00	94.00
10E040	1560	5400	00	000000	ERMS Grls Bsktb Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1560	5---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1560	6400	00	000000	ERMS Grls Bsktb Due/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1560	6---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1561	1100	00	000000	ERMS Volleybl Coach Sal	6,028.00	0.00	0.00	0.00	0.00	6,028.00
10E040	1561	1120	00	000000	ERMS Volleybl Gm Wrk Sal	350.00	0.00	0.00	0.00	0.00	350.00
10E---	1561	1---	--	-----		6,378.00	0.00	0.00	0.00	0.00	6,378.00
10E040	1561	2110	00	000000	ERMS Volleybl Coach TRS	650.00	0.00	0.00	0.00	0.00	650.00
10E040	1561	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1561	2---	--	-----		650.00	0.00	0.00	0.00	0.00	650.00
10E040	1561	3100	00	000000	ERMS Volleybl Officials	900.00	0.00	0.00	0.00	0.00	900.00
10E040	1561	3190	00	000000	ERMS Volleybl Part Exp	700.00	0.00	0.00	45.00	0.00	655.00
10E040	1561	3320	00	000000	ERMS Volleybl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1561	3---	--	-----		1,600.00	0.00	0.00	45.00	0.00	1,555.00
10E040	1561	4100	00	000000	ERMS Volleybl Supplies	300.00	0.00	244.00	0.00	0.00	56.00
10E---	1561	4---	--	-----		300.00	0.00	244.00	0.00	0.00	56.00
10E040	1561	6400	00	000000	ERMS Volleybl Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1561	6---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1562	1100	00	000000	ERMS Grls Trk Coach Sal	3,012.00	0.00	0.00	0.00	0.00	3,012.00
10E---	1562	1---	--	-----		3,012.00	0.00	0.00	0.00	0.00	3,012.00
10E040	1562	2110	00	000000	ERMS Grls Trk Cch TRS	313.00	0.00	0.00	0.00	0.00	313.00
10E---	1562	2---	--	-----		313.00	0.00	0.00	0.00	0.00	313.00
10E040	1562	3100	00	000000	ERMS Grls Trk Officials	300.00	0.00	0.00	0.00	0.00	300.00
10E040	1562	3190	00	000000	ERMS Girls Trk Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1562	3320	00	000000	ERMS Grls Trk Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1562	3---	--	-----		300.00	0.00	0.00	0.00	0.00	300.00
10E040	1562	4100	00	000000	ERMS Grls Trk Supplies	250.00	0.00	0.00	0.00	0.00	250.00
10E---	1562	4---	--	-----		250.00	0.00	0.00	0.00	0.00	250.00
10E040	1562	6400	00	000000	ERMS Grls Trk Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1562	6---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1570	1100	00	000000	ERMS Boys Bsktb Cch Sal	8,661.00	0.00	0.00	0.00	0.00	8,661.00
10E040	1570	1120	00	000000	ERMS Boys Bsktb Wrk Sal	1,500.00	521.25	521.25	0.00	0.00	978.75
10E040	1570	1210	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1570	1---	--	-----		10,161.00	521.25	521.25	0.00	0.00	9,639.75
10E040	1570	2110	00	000000	ERMS Boys Bsktb Cch TRS	350.00	24.23	24.23	0.00	0.00	325.77
10E040	1570	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1570	2---	--	-----		350.00	24.23	24.23	0.00	0.00	325.77
10E040	1570	3100	00	000000	ERMS Boys Bsktb Official	2,000.00	660.00	760.00	0.00	0.00	1,240.00
10E040	1570	3190	00	000000	ERMS Boys Bsktb Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1570	3320	00	000000	ERMS Boys Bsktb Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1570	3---	--	-----		2,000.00	660.00	760.00	0.00	0.00	1,240.00
10E040	1570	4100	00	000000	ERMS Boys Bsktb Supplies	1,250.00	0.00	534.15	0.00	31.77	684.08
10E---	1570	4---	--	-----		1,250.00	0.00	534.15	0.00	31.77	684.08
10E040	1570	6400	00	000000	ERMS Boys Bsktb Due/Fees	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
10E---	1570	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1571	1100	00	000000 ERMS Boys Trk Coach Sal	6,024.00	0.00	0.00	0.00	0.00	6,024.00
10E---	1571	1---	--	-----	6,024.00	0.00	0.00	0.00	0.00	6,024.00
10E040	1571	2110	00	000000 ERMS Boys Trk Coach TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1571	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1571	3100	00	000000 ERMS Boys Trk Officials	2,650.00	0.00	0.00	0.00	0.00	2,650.00
10E040	1571	3190	00	000000 ERMS Boys Trk Part Exp	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1571	3320	00	000000 ERMS Boys Trk Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1571	3---	--	-----	2,650.00	0.00	0.00	0.00	0.00	2,650.00
10E040	1571	4100	00	000000 ERMS Boys Trk Supplies	1,300.00	0.00	88.13	0.00	25.64	1,186.23
10E---	1571	4---	--	-----	1,300.00	0.00	88.13	0.00	25.64	1,186.23
10E040	1571	6400	00	000000 ERMS Boys Trk Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1571	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1572	1100	00	000000 ERHS Wrestling Coach	7,261.00	0.00	0.00	0.00	0.00	7,261.00
10E050	1572	1120	00	000000 HS Wrestling Workers Sal	500.00	22.50	22.50	0.00	0.00	477.50
10E---	1572	1---	--	-----	7,761.00	22.50	22.50	0.00	0.00	7,738.50
10E050	1572	2110	00	000000 ERHS Wrestling TRS	700.00	0.00	7.87	0.00	0.00	692.13
10E---	1572	2---	--	-----	700.00	0.00	7.87	0.00	0.00	692.13
10E050	1572	3100	00	000000 HS Wrestling Officials	1,100.00	100.00	100.00	0.00	0.00	1,000.00
10E050	1572	3190	00	000000 ERHS Wrestling Entry Fees	900.00	235.00	235.00	0.00	0.00	665.00
10E050	1572	3320	00	000000 ERHS Wrestling Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1572	3---	--	-----	2,000.00	335.00	335.00	0.00	0.00	1,665.00
10E040	1572	4100	00	000000 Wrestling Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1572	4100	00	000000 ERHS Wrestling Supp	510.00	385.00	489.50	0.00	8.86	11.64
10E---	1572	4---	--	-----	510.00	385.00	489.50	0.00	8.86	11.64
10E040	1575	1100	00	000000 ERMS Yearbook Spons Sal	3,084.00	256.94	1,478.68	0.00	0.00	1,605.32
10E---	1575	1---	--	-----	3,084.00	256.94	1,478.68	0.00	0.00	1,605.32
10E040	1575	2110	00	000000 ERMS Yearbook Spons TRS	355.00	39.52	158.08	0.00	0.00	196.92
10E---	1575	2---	--	-----	355.00	39.52	158.08	0.00	0.00	196.92
10E040	1576	1100	00	000000 ERMS Student Council Sp	2,741.00	228.40	1,308.16	0.00	0.00	1,432.84
10E---	1576	1---	--	-----	2,741.00	228.40	1,308.16	0.00	0.00	1,432.84
10E040	1576	2110	00	000000 ERMS Student Council TRS	316.00	35.14	140.56	0.00	0.00	175.44
10E---	1576	2---	--	-----	316.00	35.14	140.56	0.00	0.00	175.44
10E050	1580	1100	00	000000 ERHS Schlstc Bwl Cch Sal	4,329.00	-1,598.78	0.01	0.00	0.00	4,328.99
10E---	1580	1---	--	-----	4,329.00	-1,598.78	0.01	0.00	0.00	4,328.99
10E050	1580	2110	00	000000 ERHS Schlstc Bwl TRS	500.00	-184.48	0.00	0.00	0.00	500.00
10E---	1580	2---	--	-----	500.00	-184.48	0.00	0.00	0.00	500.00
10E050	1580	3190	00	000000 ERHS Schlstc Bwl Pur Ser	200.00	0.00	0.00	0.00	0.00	200.00
10E050	1580	3320	00	000000 ERHS Schlstc Bwl Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1580	3---	--	-----	200.00	0.00	0.00	0.00	0.00	200.00
10E050	1580	4100	00	000000 ERHS Schlstc Bwl Supp	340.00	0.00	0.00	0.00	0.00	340.00
10E---	1580	4---	--	-----	340.00	0.00	0.00	0.00	0.00	340.00
10E050	1582	1100	00	000000 ERHS Drama Spons Salary	7,354.00	12,162.84	12,162.84	0.00	0.00	-4,808.84
10E---	1582	1---	--	-----	7,354.00	12,162.84	12,162.84	0.00	0.00	-4,808.84
10E050	1582	2110	00	000000 ERHS Drama Spons TRS	846.00	1,406.74	1,406.74	0.00	0.00	-560.74
10E050	1582	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1582	2200	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1582	2---	--	-----	846.00	1,406.74	1,406.74	0.00	0.00	-560.74
10E050	1582	3190	00	000000 ERHS Drama Pur Serv	800.00	0.00	0.00	0.00	0.00	800.00
10E---	1582	3---	--	-----	800.00	0.00	0.00	0.00	0.00	800.00
10E050	1583	1100	00	000000 ERHS Mrch Bnd Dir Sal	7,354.00	612.78	768.68	0.00	0.00	6,585.32
10E050	1583	1110	00	000000 ERHS Band Camp Sal	1,700.00	0.00	4,542.00	0.00	0.00	-2,842.00
10E---	1583	1---	--	-----	9,054.00	612.78	5,310.68	0.00	0.00	3,743.32
10E050	1583	2110	00	000000 ERHS Mrch Bnd Dir TRS	890.00	94.28	512.45	0.00	0.00	377.55
10E---	1583	2---	--	-----	890.00	94.28	512.45	0.00	0.00	377.55

				Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19	
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds	
10E050	1583	3190	00	000000	ERHS Mrch Bnd Part Exp	1,900.00	0.00	1,225.00	0.00	550.00	125.00
10E---	1583	3---	--	-----		1,900.00	0.00	1,225.00	0.00	550.00	125.00
10E010	1583	4100	00	000000	Band Uniforms	6,000.00	0.00	0.00	0.00	6,000.00	0.00
10E050	1583	4100	00	000000	HS Marching Band Supplies	3,500.00	329.05	4,149.34	0.00	39.96	-689.30
10E---	1583	4---	--	-----		9,500.00	329.05	4,149.34	0.00	6,039.96	-689.30
10E050	1583	5500	00	000000	HS Band Uniforms	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1583	5---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1584	1100	00	000000	ERHS Chorus Spons Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1584	1---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1585	1100	00	000000	ERHS Jr Cls Spons Sal	4,626.00	385.44	2,302.68	0.00	0.00	2,323.32
10E---	1585	1---	--	-----		4,626.00	385.44	2,302.68	0.00	0.00	2,323.32
10E050	1585	2110	00	000000	ERHS Jr Cls Spons TRS	532.00	59.34	237.36	0.00	0.00	294.64
10E---	1585	2---	--	-----		532.00	59.34	237.36	0.00	0.00	294.64
10E050	1586	1100	00	000000	ERHS Yrbk Spons Sal	2,399.00	199.84	1,137.56	0.00	0.00	1,261.44
10E---	1586	1---	--	-----		2,399.00	199.84	1,137.56	0.00	0.00	1,261.44
10E050	1586	2110	00	000000	ERHS Yrbk Spons TRS	276.00	30.74	122.96	0.00	0.00	153.04
10E---	1586	2---	--	-----		276.00	30.74	122.96	0.00	0.00	153.04
10E050	1586	4100	00	000000	HS Yearbook Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1586	4---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1588	1100	00	000000	ERHS X-Curr Sprvsn Sal	200.00	0.00	30.00	0.00	0.00	170.00
10E---	1588	1---	--	-----		200.00	0.00	30.00	0.00	0.00	170.00
10E050	1588	2110	00	000000	ERHS X-Curr Sprvsn TRS	25.00	0.00	3.46	0.00	0.00	21.54
10E---	1588	2---	--	-----		25.00	0.00	3.46	0.00	0.00	21.54
10E050	1589	1100	00	000000	ERHS Stdnt Cncl Sal	3,769.00	314.04	1,819.84	0.00	0.00	1,949.16
10E---	1589	1---	--	-----		3,769.00	314.04	1,819.84	0.00	0.00	1,949.16
10E050	1589	2110	00	000000	ERHS Stdnt Cncl TRS	435.00	48.34	193.36	0.00	0.00	241.64
10E---	1589	2---	--	-----		435.00	48.34	193.36	0.00	0.00	241.64
10E050	1590	1110	00	000000	ERHS Rifle/Drill Sal	4,706.00	392.16	2,347.92	0.00	0.00	2,358.08
10E---	1590	1---	--	-----		4,706.00	392.16	2,347.92	0.00	0.00	2,358.08
10E050	1590	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	1590	2---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E050	1590	3320	00	000000	ERHS Rifle/Drill Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1590	3---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1591	1100	00	000000	ERMS Band Director Sal	3,084.00	256.94	1,478.68	0.00	0.00	1,605.32
10E---	1591	1---	--	-----		3,084.00	256.94	1,478.68	0.00	0.00	1,605.32
10E040	1591	2110	00	000000	ERMS Band Directors TRS	355.00	39.52	182.62	0.00	0.00	172.38
10E---	1591	2---	--	-----		355.00	39.52	182.62	0.00	0.00	172.38
10E040	1591	3190	00	000000	ERMS Band Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E040	1591	3230	00	000000	ERMS Band Rep/Main	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E---	1591	3---	--	-----		1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E040	1591	4100	00	000000	ERMS Music Supp/Parts	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1591	4---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1591	5500	00	000000	MS BAND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1591	5---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1591	6400	00	000000	ERMS Band Dues/Fees	100.00	0.00	80.00	0.00	0.00	20.00
10E---	1591	6---	--	-----		100.00	0.00	80.00	0.00	0.00	20.00
10E040	1593	1100	00	000000	ERMS Talent Shw Spon Sal	5,825.00	0.00	5,824.14	0.00	0.00	0.86
10E---	1593	1---	--	-----		5,825.00	0.00	5,824.14	0.00	0.00	0.86
10E040	1593	2110	00	000000	ERMS Talent Shw Spon TRS	665.00	0.00	672.02	0.00	0.00	-7.02
10E---	1593	2---	--	-----		665.00	0.00	672.02	0.00	0.00	-7.02
10E040	1593	4100	00	000000	ERMS Talent Shw Supp	200.00	0.00	85.69	0.00	0.00	114.31
10E---	1593	4---	--	-----		200.00	0.00	85.69	0.00	0.00	114.31
10E040	1594	4100	00	000000	ERMS Drama Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1594	4---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E040	1598	1100	00	000000	ERMS Dance/Grad Sup Sal	250.00	0.00	0.00	0.00	0.00	250.00

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FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
10E---	1598	1---	--	-----	250.00	0.00	0.00	0.00	0.00	250.00
10E040	1598	2110	00	000000 ERMS Dance/Grad TRS	50.00	0.00	0.00	0.00	0.00	50.00
10E---	1598	2---	--	-----	50.00	0.00	0.00	0.00	0.00	50.00
10E040	1599	3320	00	000000 MS TEAM QUEST TRAV	600.00	0.00	0.00	0.00	0.00	600.00
10E---	1599	3---	--	-----	600.00	0.00	0.00	0.00	0.00	600.00
10E---	15--	----	--	-----	353,874.00	26,603.61	151,263.03	45.00	6,898.60	195,667.37
10E050	1700	1100	00	000000 Driver's Ed Teach Salary	60,000.00	2,684.20	29,999.13	0.00	0.00	30,000.87
10E050	1700	1200	00	000000 Drs Ed Sub Sal	500.00	0.00	0.00	0.00	0.00	500.00
10E---	1700	1---	--	-----	60,500.00	2,684.20	29,999.13	0.00	0.00	30,500.87
10E050	1700	2110	00	000000 Driver's Ed TRS	7,000.00	412.94	1,893.00	0.00	0.00	5,107.00
10E050	1700	2200	00	000000 Driver's Ed Ins Ben	3,000.00	335.00	1,820.00	0.00	0.00	1,180.00
10E---	1700	2---	--	-----	10,000.00	747.94	3,713.00	0.00	0.00	6,287.00
10E050	1700	3190	00	000000 Driver's Ed Pur Serv	315.00	0.00	92.00	0.00	29.00	194.00
10E050	1700	3230	00	000000 Driver's Ed Rep/Maint	1,690.00	0.00	603.98	29.00	254.58	802.44
10E050	1700	3320	00	000000 Driver;s Ed Travel	25.00	0.00	0.00	0.00	0.00	25.00
10E050	1700	3600	00	000000 Driver's Ed Printing	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1700	3---	--	-----	2,030.00	0.00	695.98	29.00	283.58	1,021.44
10E050	1700	4100	00	000000 Driver's Ed Supplies	470.00	0.00	170.76	0.00	0.00	299.24
10E050	1700	4210	00	000000 Drvr's Ed Replcmnt Texbks	0.00	0.00	0.00	0.00	0.00	0.00
10E050	1700	4640	00	000000 Driver's Ed Fuel	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10E---	1700	4---	--	-----	2,970.00	0.00	170.76	0.00	0.00	2,799.24
10E---	17--	----	--	-----	75,500.00	3,432.14	34,578.87	29.00	283.58	40,608.55
10E010	1800	1100	00	000000 Bilingual Prog Sal	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E---	1800	1---	--	-----	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E010	1800	2110	00	000000 Bilingual Program TRS	125.00	0.00	0.00	0.00	0.00	125.00
10E---	1800	2---	--	-----	125.00	0.00	0.00	0.00	0.00	125.00
10E010	1800	4100	00	000000 Bilingual Supplies	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E---	1800	4---	--	-----	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E---	18--	----	--	-----	2,625.00	0.00	0.00	0.00	0.00	2,625.00
10E550	1900	1110	00	550000 TAOEP TA/Aide Salary	3,449.00	0.00	3,448.96	0.00	0.00	0.04
10E750	1900	1110	00	750000 TAOEP TA/Aide Salary	17,794.00	1,779.30	7,117.20	0.00	0.00	10,676.80
10E550	1900	1200	00	550000	0.00	0.00	0.00	0.00	0.00	0.00
10E550	1900	1210	00	550000 TAOEP Sub TA/Aide Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E750	1900	1210	00	750000 TAOEP Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1900	1---	--	-----	21,243.00	1,779.30	10,566.16	0.00	0.00	10,676.84
10E750	1900	2130	00	750000	0.00	0.00	0.00	0.00	0.00	0.00
10E550	1900	2200	00	550000 TAOEP Ins Ben	2.00	0.00	2.00	0.00	0.00	0.00
10E750	1900	2200	00	750000 TAOEP Ins Ben	10.00	1.00	4.00	0.00	0.00	6.00
10E---	1900	2---	--	-----	12.00	1.00	6.00	0.00	0.00	6.00
10E550	1900	4100	00	550000 TAOEP Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E750	1900	4100	00	750000 TAOEP Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1900	4---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E750	1900	5500	00	750000 TAEOP Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	1900	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E010	1911	6700	00	000000 REVERSIDE MEDICAL CENTER	500.00	0.00	0.00	0.00	0.00	500.00
10E010	1911	6710	00	000000 Reg Ed Pavilion Tuition	350.00	726.00	2,178.00	0.00	170.00	-1,998.00
10E010	1911	6730	00	000000 ALEXIAN BROTHERS BEHAVIORAL HO	0.00	0.00	0.00	0.00	0.00	0.00
10E010	1911	6790	00	000000 LINCOLN PRIARIE BEHAVIORAL HEA	550.00	0.00	350.00	0.00	0.00	200.00
10E---	1911	6---	--	-----	1,400.00	726.00	2,528.00	0.00	170.00	-1,298.00
10E260	1912	6700	00	260000 Sp Ed Priv SWANN Tuition	0.00	0.00	0.00	0.00	0.00	0.00
10E010	1912	6710	00	000000 REG ED PAVILION TUIT	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6710	00	260000 Sp Ed Priv PAVILION Tuition	500.00	0.00	0.00	132.00	0.00	368.00
10E260	1912	6720	00	000000 KEMMERER VILLAGE RM/BD/TUITION	500.00	0.00	0.00	0.00	0.00	500.00
10E260	1912	6730	00	260000 Sp Ed Salem Children's Home	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6740	00	260000 Sp Ed Cunningham Home R/B	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E260	1912	6750	00	260000 CUNNINGHAM CHILDREN'S HOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6760	00	260000 Swann Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6770	00	260000 STREAMWOOD BEHAVIORAL HEALTHCA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6780	00	260000 SALEM CHILDRENS HOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10E260	1912	6800	00	260000 SP ED LINCOLN PRAIRIE	0.00	0.00	750.00	0.00	0.00	0.00	-750.00
10E260	1912	6810	00	260000 MERIDELL ACHIEVEMENT CENTER	170,000.00	18,151.80	110,725.98	0.00	57,425.82	1,848.20	
10E260	1912	6830	00	260000 CHADDOCK	377,000.00	0.00	67,861.82	0.00	24,138.18	285,000.00	
10E---	1912	6---	--	-----	548,000.00	18,151.80	179,337.80	132.00	81,564.00	286,966.20	
10E---	19--	----	--	-----	570,655.00	20,658.10	192,437.96	132.00	81,734.00	296,351.04	
10E010	2110	1100	00	000000 Social Worker Sal	40,000.00	3,330.64	13,322.56	0.00	0.00	26,677.44	
10E550	2110	1100	00	550000 TAOEP Social Wrkr Sal	0.00	0.00	0.00	0.00	0.00	0.00	
10E750	2110	1100	00	750000 TAOEP Social Worker Sal	11,500.00	0.00	0.00	0.00	0.00	11,500.00	
10E020	2110	1110	00	000000 ERES Social Workers Sal	0.00	0.00	0.00	0.00	0.00	0.00	
10E550	2110	1110	00	550000 TAOEP Sec/Intervntst Sal	2,148.00	0.00	2,147.53	0.00	0.00	0.47	
10E750	2110	1110	00	750000 TAOEP Interventionist Sal	33,000.00	1,725.86	7,463.75	0.00	0.00	25,536.25	
10E750	2110	1200	00	750000	0.00	0.00	0.00	0.00	0.00	0.00	
10E---	2110	1---	--	-----	86,648.00	5,056.50	22,933.84	0.00	0.00	63,714.16	
10E010	2110	2110	00	000000 Social Worker TRS	5,000.00	512.40	2,043.72	0.00	0.00	2,956.28	
10E550	2110	2110	00	550000 TAOEP TRS	0.00	0.00	0.00	0.00	0.00	0.00	
10E750	2110	2110	00	750000 TAOEP Social Worker TRS	1,326.00	0.00	0.00	0.00	0.00	1,326.00	
10E020	2110	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00	
10E750	2110	2130	00	750000	0.00	0.00	0.00	0.00	0.00	0.00	
10E010	2110	2200	00	000000	6,000.00	500.00	2,000.00	0.00	0.00	4,000.00	
10E550	2110	2200	00	550000 TAOEP Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00	
10E750	2110	2200	00	750000 TAOEP Ins Ben	512.00	1.34	504.69	0.00	0.00	7.31	
10E---	2110	2---	--	-----	12,838.00	1,013.74	4,548.41	0.00	0.00	8,289.59	
10E550	2110	3190	00	550000 TAOEP Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00	
10E750	2110	3190	00	750000 TAOEP Pur Serv	50.00	0.00	40.00	0.00	0.00	10.00	
10E920	2110	3190	00	920000 DIST SOCIAL WORKER PURCHASE SE	0.00	0.00	0.00	0.00	0.00	0.00	
10E010	2110	3320	00	000000 Social Worker Travel	0.00	0.00	167.32	0.00	0.00	-167.32	
10E550	2110	3320	00	550000 TAOEP Travel-FY06	150.00	0.00	98.10	0.00	0.00	51.90	
10E750	2110	3320	00	750000 TAOEP Travel	945.00	0.00	208.21	0.00	0.00	736.79	
10E920	2110	3320	00	920000 DIST SOCIAL WORKER MILEAGE	500.00	0.00	0.00	0.00	0.00	500.00	
10E---	2110	3---	--	-----	1,645.00	0.00	513.63	0.00	0.00	1,131.37	
10E920	2110	4100	00	920000 DIST SOCIAL WORKER SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	
10E---	2110	4---	--	-----	1,000.00	0.00	0.00	0.00	0.00	1,000.00	
10E020	2120	1100	00	000000 ERES Guidance Sal	99,504.00	8,291.92	49,233.48	0.00	0.00	50,270.52	
10E040	2120	1100	00	000000 ERMS Guidance Sal	36,000.00	3,954.94	23,482.60	0.00	0.00	12,517.40	
10E050	2120	1100	00	000000 ERHS Guid Salary SAL	106,150.00	8,845.80	52,798.50	0.00	0.00	53,351.50	
10E070	2120	1100	00	000000 21st Cent Guid Sal	0.00	0.00	0.00	0.00	0.00	0.00	
10E470	2120	1100	00	470000 21st Cent SW Sal	0.00	0.00	0.00	0.00	0.00	0.00	
10E050	2120	1110	00	000000 ERHS Guid Sec Salary	20,500.00	1,707.10	10,242.60	0.00	0.00	10,257.40	
10E020	2120	1200	00	000000 ES Counselor Sub	0.00	0.00	0.00	0.00	0.00	0.00	
10E050	2120	1210	00	000000 ERHS Guid Sub Sec Sal	0.00	0.00	0.00	0.00	0.00	0.00	
10E---	2120	1---	--	-----	262,154.00	22,799.76	135,757.18	0.00	0.00	126,396.82	
10E020	2120	2110	00	000000 ERES Guidance TRS	11,440.00	1,275.68	5,102.72	0.00	0.00	6,337.28	
10E040	2120	2110	00	000000 ERMS Guidance TRS	4,108.00	608.46	2,433.84	0.00	0.00	1,674.16	
10E050	2120	2110	00	000000 ERHS Guid TRS	12,250.00	1,360.88	5,443.52	0.00	0.00	6,806.48	
10E070	2120	2110	00	000000 21st Cent TRS	0.00	0.00	0.00	0.00	0.00	0.00	
10E470	2120	2110	00	470000 21st Cent TRS	0.00	0.00	0.00	0.00	0.00	0.00	
10E050	2120	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00	
10E020	2120	2200	00	000000 ERES Ins Ben	11,920.00	1,000.00	5,920.00	0.00	0.00	6,000.00	
10E040	2120	2200	00	000000 ERMS Guidance Ins Ben	5,960.00	500.00	2,960.00	0.00	0.00	3,000.00	
10E050	2120	2200	00	000000 ERHS Guid Ins Ben	11,932.00	1,001.00	5,986.00	0.00	0.00	5,946.00	
10E---	2120	2---	--	-----	57,610.00	5,746.02	27,846.08	0.00	0.00	29,763.92	

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E010	2120	3140	00	000000	Dist Testing Services	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2120	3190	00	000000	ERES Guid Pur Serv	100.00	0.00	0.00	0.00	0.00	100.00
10E040	2120	3190	00	000000	PURCHASE SERVICE	150.00	0.00	0.00	0.00	0.00	150.00
10E050	2120	3190	00	000000	ERHS Guid Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2120	3190	00	000000	Century 21 Grant-Pur Srvcs	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2120	3190	00	100000	Title I CHAT Pur Serv	600.00	0.00	284.90	0.00	0.00	315.10
10E500	2120	3190	00	500000	Title I Guid Pur Serv CHAT	0.00	0.00	0.00	0.00	0.00	0.00
10E680	2120	3190	00	680000	CHAT Guid Speaker	0.00	0.00	0.00	0.00	0.00	0.00
10E880	2120	3190	00	880000	CHAT #2 JF-Speaker	21,000.00	2,800.00	5,600.00	303.54	14,200.00	896.46
10E050	2120	3230	00	000000	ERHS Guid Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2120	3240	00	000000	ERHS Guid Copier Repair	100.00	0.00	0.00	0.00	0.00	100.00
10E050	2120	3260	00	000000	ERHS Guid Postage	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2120	3320	00	000000	ERMS Guidance Travel	50.00	0.00	0.00	0.00	0.00	50.00
10E050	2120	3320	00	000000	ERHS Guid Travel	600.00	0.00	0.00	0.00	0.00	600.00
10E070	2120	3320	00	000000	21st Cent Mile	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2120	3320	00	470000	21s Cent Mileage	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2120	3600	00	000000	Guidance Printing	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2120	3---	--	-----	22,600.00	2,800.00	5,884.90	303.54	14,200.00	2,211.56	
10E010	2120	4100	00	000000	Dist Testing Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2120	4100	00	000000	ERES Guid Supp	2,500.00	0.00	43.03	0.00	62.40	2,394.57
10E040	2120	4100	00	000000	ERMS Guidance Supplies	500.00	0.00	140.44	32.65	143.34	183.57
10E050	2120	4100	00	000000	ERHS Guid Supplies	890.00	74.70	802.59	0.00	0.00	87.41
10E070	2120	4100	00	000000	21st Cent Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2120	4100	00	470000	21st Cent Guid Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2120	4100	00	500000	Title I Counselor Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E680	2120	4100	00	680000	CHAT Guid Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E880	2120	4100	00	880000	CHAT #2 JF Supplies	4,000.00	602.85	1,428.81	0.00	110.34	2,460.85
10E050	2120	4240	00	000000	ERHS Guid Paper/Toner	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2120	4700	00	000000	ERHS Guid Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2120	4---	--	-----	7,890.00	677.55	2,414.87	32.65	316.08	5,126.40	
10E050	2120	5500	00	000000	ERHS Gudiance Equipment	6,060.00	0.00	4,647.00	0.00	0.00	1,413.00
10E---	2120	5---	--	-----	6,060.00	0.00	4,647.00	0.00	0.00	1,413.00	
10E050	2120	6400	00	000000	ERHS Guid Membership/Dues	250.00	0.00	45.00	0.00	0.00	205.00
10E---	2120	6---	--	-----	250.00	0.00	45.00	0.00	0.00	205.00	
10E010	2130	1100	00	000000	District Nurse Salary	61,000.00	11,939.46	67,710.84	0.00	0.00	-6,710.84
10E010	2130	1200	00	000000	Dist Sub Nurse Sal	5,500.00	1,592.85	2,991.60	0.00	0.00	2,508.40
10E010	2130	1210	00	000000		500.00	119.00	329.00	0.00	0.00	171.00
10E---	2130	1---	--	-----	67,000.00	13,651.31	71,031.44	0.00	0.00	-4,031.44	
10E010	2130	2110	00	000000	District Nurse TRS	11,000.00	1,221.76	4,887.04	0.00	0.00	6,112.96
10E010	2130	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E010	2130	2200	00	000000	District Nurse Ins Ben	17,880.00	1,002.00	5,930.00	0.00	0.00	11,950.00
10E---	2130	2---	--	-----	28,880.00	2,223.76	10,817.04	0.00	0.00	18,062.96	
10E920	2130	3190	00	920000	Dist Immuniz/Reg Fee	2,250.00	130.00	3,165.00	0.00	1,514.00	-2,429.00
10E920	2130	3230	00	920000	District Nurse Rep/Maint	400.00	0.00	125.00	0.00	150.00	125.00
10E920	2130	3320	00	920000	District Nurse Travel	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2130	3---	--	-----	3,150.00	130.00	3,290.00	0.00	1,664.00	-1,804.00	
10E920	2130	4100	00	920000	District Nurse Supplies	4,200.00	325.22	1,918.32	0.00	2,226.81	54.87
10E920	2130	4400	00	920000	Subscription Renewals	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2130	4700	00	920000	Nurses Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2130	4---	--	-----	4,200.00	325.22	1,918.32	0.00	2,226.81	54.87	
10E920	2130	5500	00	920000	District Nurse Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2130	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2130	6400	00	920000	Nurses Membership/Dues Fees	175.00	0.00	161.00	0.00	14.00	0.00
10E---	2130	6---	--	-----	175.00	0.00	161.00	0.00	14.00	0.00	0.00
10E140	2140	1100	00	140000	Physchologist Sal	50,000.00	0.00	0.00	0.00	0.00	50,000.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E---	2140	1---	--	-----	50,000.00		0.00	0.00	0.00	0.00	50,000.00
10E140	2140	2110	00	140000 Psychologist TRS	0.00		0.00	0.00	0.00	0.00	0.00
10E140	2140	2200	00	140000 Psychologist Ins Ben	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2140	2---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E920	2140	3190	00	920000 Pysh Pur Serv	2,680.00		0.00	840.00	0.00	0.00	1,840.00
10E---	2140	3---	--	-----	2,680.00		0.00	840.00	0.00	0.00	1,840.00
10E920	2140	4130	00	920000 Psych Supp	2,100.00		0.00	0.00	0.00	0.00	2,100.00
10E---	2140	4---	--	-----	2,100.00		0.00	0.00	0.00	0.00	2,100.00
10E150	2150	1100	00	150000 Speech ELL Students Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E280	2150	1100	00	280000 District Speech Salary	234,000.00	21,184.90		124,851.96	0.00	0.00	109,148.04
10E280	2150	1110	00	280000 District Speech Aide	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2150	1---	--	-----	234,000.00	21,184.90		124,851.96	0.00	0.00	109,148.04
10E150	2150	2110	00	150000 Speech ELL Students TRS	0.00		0.00	0.00	0.00	0.00	0.00
10E280	2150	2110	00	280000 District Speech TRS	27,000.00	3,259.19		13,036.75	0.00	0.00	13,963.25
10E280	2150	2130	00	280000	0.00		0.00	0.00	0.00	0.00	0.00
10E280	2150	2200	00	280000 District Speech Ins Ben	23,852.00	2,001.00		11,846.00	0.00	0.00	12,006.00
10E---	2150	2---	--	-----	50,852.00	5,260.19		24,882.75	0.00	0.00	25,969.25
10E920	2150	3190	00	920000 SPEECH PURCHASE	99.00		0.00	99.00	0.00	0.00	0.00
10E920	2150	3320	00	920000 District Speech Travel	2,400.00	92.13		254.03	111.23	0.00	2,034.74
10E---	2150	3---	--	-----	2,499.00	92.13		353.03	111.23	0.00	2,034.74
10E920	2150	4100	00	920000 District Speech Supplies	1,125.00	0.00		403.29	3.27	141.57	576.87
10E920	2150	4130	00	920000 District Speech Testing Suppli	2,990.00	0.00		0.00	1,527.50	0.00	1,462.50
10E920	2150	4200	00	920000 District Bilingual Test Suppli	0.00	0.00		0.00	0.00	0.00	0.00
10E920	2150	4220	00	920000 District Speech Workbooks	0.00	0.00		0.00	0.00	0.00	0.00
10E---	2150	4---	--	-----	4,115.00	0.00		403.29	1,530.77	141.57	2,039.37
10E920	2150	5500	00	000000 District Speech Equip	0.00	0.00		0.00	0.00	0.00	0.00
10E---	2150	5---	--	-----	0.00	0.00		0.00	0.00	0.00	0.00
10E920	2150	6400	00	920000 District Speech Dues & Fees	1,525.00	225.00		900.00	0.00	0.00	625.00
10E---	2150	6---	--	-----	1,525.00	225.00		900.00	0.00	0.00	625.00
10E020	2190	1110	00	000000 Supervision Aide Salary	0.00	5,168.13	-24,906.87	0.00	0.00	0.00	24,906.87
10E020	2190	1200	00	000000	0.00	0.00		0.00	0.00	0.00	0.00
10E020	2190	1210	00	000000 Sub Supervision Aide	0.00	82.72		145.22	0.00	0.00	-145.22
10E---	2190	1---	--	-----	0.00	5,250.85	-24,761.65	0.00	0.00	0.00	24,761.65
10E020	2190	2110	00	000000 Supervision TRS	0.00	0.00		0.00	0.00	0.00	0.00
10E020	2190	2130	00	000000	0.00	0.00		0.00	0.00	0.00	0.00
10E020	2190	2200	00	000000 Supervision Aide Ins Ben	12,000.00	1,000.00		5,940.00	0.00	0.00	6,060.00
10E---	2190	2---	--	-----	12,000.00	1,000.00		5,940.00	0.00	0.00	6,060.00
10E---	21--	----	--	-----	921,871.00	87,436.93		425,218.09	1,978.19	18,562.46	476,112.26
10E070	2210	1100	00	000000 Cent 21 Prof Dev Sal	0.00	0.00		0.00	0.00	0.00	0.00
10E100	2210	1100	00	100000 Title I Imp Stipends	500.00	0.00		523.04	0.00	0.00	-23.04
10E120	2210	1100	00	120000 IMPROV INSTR LAPTOP GRANT	0.00	0.00		0.00	0.00	0.00	0.00
10E180	2210	1100	00	180000 RTTT Improv Instr Stipends	0.00	0.00		0.00	0.00	0.00	0.00
10E330	2210	1100	00	330000 Title II Teach Stipend	0.00	0.00		0.00	0.00	0.00	0.00
10E470	2210	1100	00	470000 21st Cent Sal	2,400.00	0.00		988.80	0.00	0.00	1,411.20
10E480	2210	1100	00	480000 Ag 3 Circles Impr of Inst Sal	8,558.00	0.00		1,715.75	0.00	0.00	6,842.25
10E490	2210	1100	00	490000 Ag Grant Improv of Inst Sal	0.00	0.00		0.00	0.00	0.00	0.00
10E500	2210	1100	00	500000 Title I Imp Stipends	675.00	0.00		675.00	0.00	0.00	0.00
10E510	2210	1100	00	510000 At Risk Improv Sal	0.00	0.00		0.00	0.00	0.00	0.00
10E530	2210	1100	00	530000 Title II Stipend	0.00	0.00		0.00	0.00	0.00	0.00
10E810	2210	1100	00	810000 ROE FLOW THRU	2,040.00	0.00		2,040.00	0.00	0.00	0.00
10E070	2210	1110	00	000000 Cent 21 Prof NC Sal	0.00	0.00		0.00	0.00	0.00	0.00
10E010	2210	1200	00	000000 Improv of Instruc Dist	0.00	0.00		0.00	0.00	0.00	0.00
10E060	2210	1200	00	000000 Fine Arts Grant Sal	0.00	0.00		0.00	0.00	0.00	0.00
10E100	2210	1200	00	100000 Title I Improv Subs	0.00	0.00		2,472.50	0.00	0.00	-2,472.50
10E110	2210	1200	00	110000 EC Subs Sal	2,166.00	396.00		776.53	0.00	0.00	1,389.47

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E170	2210	1200	00	170000 Title IV Subs	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	1200	00	180000 RTTT IM Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	1200	01	180000 RTTT IMentoring Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E270	2210	1200	00	270000 Title I S & A Sub Sal	2,500.00	0.00	0.00	0.00	0.00	2,500.00
10E330	2210	1200	00	330000 Title II Teach Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	1200	00	500000 Title I Improv Sub	0.00	0.00	0.00	0.00	0.00	0.00
10E530	2210	1200	00	530000 Title II Teacher Sub	0.00	0.00	0.00	0.00	0.00	0.00
10E570	2210	1200	00	570000 Title IV Sub Sal	5,000.00	0.00	1,445.00	0.00	0.00	3,555.00
10E580	2210	1200	00	580000	0.00	0.00	0.00	0.00	0.00	0.00
10E060	2210	1210	00	000000 Fine Arts Grant Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	1210	00	100000 Title I Improv of Inst NC Sub	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	1210	00	330000 Title II Improv Instr NC Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	1210	00	500000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	1---	--	-----	23,839.00	396.00	10,636.62	0.00	0.00	13,202.38
10E010	2210	2110	00	000000 Improv of Instru TRS Dist	0.00	0.00	0.00	0.00	0.00	0.00
10E060	2210	2110	00	000000 Fine Arts Grant TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2210	2110	00	000000 Cent 21 Prof Dev TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	2110	00	100000 Title I Improv TRS	227.00	0.00	252.21	0.00	0.00	-25.21
10E110	2210	2110	00	110000 EC Sub TRS	28.00	25.98	33.19	0.00	0.00	-5.19
10E120	2210	2110	00	120000 IMPROV INSTR LAPTOP TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E170	2210	2110	00	170000 Title IV Subs TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	2110	00	180000 RTTT Improv Instruct TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	2110	01	180000 RTTT IMentoring TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E270	2210	2110	00	270000 Title I S&A Sub TRS	396.00	0.00	0.00	0.00	0.00	396.00
10E330	2210	2110	00	330000 Title II Teach TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2210	2110	00	470000 21st Cent TRS	0.00	0.00	160.83	0.00	0.00	-160.83
10E480	2210	2110	00	480000 Ag 3 Circles TRS	1,000.00	0.00	1,587.70	0.00	0.00	-587.70
10E490	2210	2110	00	490000 Ag Grant TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	2110	00	500000 Title I TRS	134.00	0.00	133.92	0.00	0.00	0.08
10E510	2210	2110	00	510000 EC TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E530	2210	2110	00	530000 Prior Yr Title II TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E570	2210	2110	00	570000 Title IV Sub TRS	568.00	0.00	140.87	0.00	0.00	427.13
10E810	2210	2110	00	810000 PAT BURT FLOW THRU TRS	500.00	0.00	455.95	0.00	0.00	44.05
10E330	2210	2130	00	330000	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2210	2200	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	2---	--	-----	2,853.00	25.98	2,764.67	0.00	0.00	88.33
10E010	2210	3110	00	000000 WORKSHOP	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	3140	00	100000 Title I Improv Consult	1,500.00	0.00	6,500.00	0.00	2,231.00	-7,231.00
10E330	2210	3140	00	330000 Title II Consultant	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	3140	00	500000 Title I Consultant	0.00	0.00	0.00	0.00	0.00	0.00
10E530	2210	3140	00	530000 Title II Consultant	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2210	3190	00	000000 Improv of Instruc Reg Dist	4,000.00	0.00	2,800.00	0.00	0.00	1,200.00
10E060	2210	3190	00	000000 Fine Arts Reg Fee	0.00	0.00	2,282.00	0.00	0.00	-2,282.00
10E100	2210	3190	00	100000 Title I Improv Reg Fee	1,000.00	2,465.00	4,232.98	0.00	0.00	-3,232.98
10E110	2210	3190	00	110000 EC 3-5 Pur Serv	3,000.00	0.00	0.00	0.00	195.00	2,805.00
10E120	2210	3190	00	120000 Laptop Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E170	2210	3190	00	170000 TITLE IV PURCHASE SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	3190	00	180000 RTTT Speaker/Reg Fee	0.00	0.00	0.00	0.00	0.00	0.00
10E190	2210	3190	00	190000 Title VI Rrl Ed Imp of Ins PS	0.00	0.00	0.00	0.00	0.00	0.00
10E270	2210	3190	00	270000 Title I S&A Consult Fees	9,000.00	880.00	880.00	0.00	0.00	8,120.00
10E330	2210	3190	00	330000 Title II Purchase Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2210	3190	00	470000 21st Cent Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E490	2210	3190	00	490000 Ag Grant Imp Inst Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2210	3190	00	500000 Title I Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E510	2210	3190	00	510000 PI Reg, Mileage	0.00	0.00	0.00	0.00	0.00	0.00

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FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E530	2210	3190	00	530000 Title II Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E570	2210	3190	00	570000 TITLE IV PURCHASE SERVICE	15,000.00	600.00	5,800.60	0.00	6,000.00	3,199.40
10E680	2210	3190	00	680000 CHAT Pur Serv/Speaker	0.00	0.00	0.00	0.00	0.00	0.00
10E750	2210	3190	00	750000 TAOEP pur serv	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2210	3320	00	000000 Improv of Instruc Mileage Dist	8,500.00	1,288.00	2,326.09	0.00	0.00	6,173.91
10E060	2210	3320	00	000000 Fine Arts Travel	0.00	0.00	2,176.00	0.00	0.00	-2,176.00
10E070	2210	3320	00	000000 21st Cent Mile	0.00	0.00	0.00	0.00	0.00	0.00
10E090	2210	3320	00	000000 Cloud Grant Improv of Instr Tr	0.00	0.00	0.00	0.00	0.00	0.00
10E090	2210	3320	00	090000 Cloud Grant Improv Inst Mileag	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2210	3320	00	100000 Title I Improv Travel	500.00	21.53	3,217.54	0.00	125.00	-2,842.54
10E110	2210	3320	00	110000 EC 3-5 Trav	3,500.00	0.00	236.19	0.00	0.00	3,263.81
10E110	2210	3320	01	110000 EC 0-3 Trav	6,300.00	0.00	788.53	0.00	0.00	5,511.47
10E170	2210	3320	00	170000 Title IV Meals Mile Motel Reg	287.00	20.00	778.69	0.00	0.00	-491.69
10E180	2210	3320	00	180000 RTTT Imp Ins Meals/Mile/Motel	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	3320	01	180000 RTTTIM Imp Inst Meals/Mile/Mo	0.00	0.00	0.00	0.00	0.00	0.00
10E270	2210	3320	00	270000 Title I S&A Travel Exp	3,104.00	0.00	0.00	0.00	0.00	3,104.00
10E330	2210	3320	00	330000 Title II Travel	738.00	0.00	0.00	0.00	0.00	738.00
10E470	2210	3320	00	470000 21st Cent Mileage	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E500	2210	3320	00	500000 Title I Travel	4,028.00	0.00	4,027.10	0.00	0.00	0.90
10E510	2210	3320	00	510000 At Risk Improv Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E530	2210	3320	00	530000 Prior Yr Title II Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E550	2210	3320	00	550000 TAOEP Travel	553.00	0.00	0.00	0.00	0.00	553.00
10E570	2210	3320	00	570000 TITLE IV TRAVEL	5,000.00	0.00	774.71	0.00	0.00	4,225.29
10E580	2210	3320	00	580000 RttT Meals, Mileage Motels	0.00	0.00	0.00	0.00	0.00	0.00
10E750	2210	3320	00	750000 TAOEP Travel	0.00	0.00	19.08	0.00	0.00	-19.08
10E---	2210	3---	--	-----	67,010.00	5,274.53	36,839.51	0.00	8,551.00	21,619.49
10E010	2210	4100	00	000000 Dist Improv of Instr Supplies	100.00	0.00	0.00	0.00	0.00	100.00
10E060	2210	4100	00	000000 Fine Arts Improv Inst Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2210	4100	00	000000 Cent 21 Prof Dev Supp	232.00	0.00	231.80	0.00	0.00	0.20
10E100	2210	4100	00	100000 Title I Supp	500.00	114.91	151.41	0.00	0.00	348.59
10E120	2210	4100	00	120000	0.00	0.00	0.00	0.00	0.00	0.00
10E170	2210	4100	00	170000 Title IV Improv Instr Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	4100	00	180000 RTTT Impr Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E180	2210	4100	01	180000 RTT IM Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E330	2210	4100	00	330000 Title II Improv of Instruct Su	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2210	4100	00	470000 21st Imp of Inst Supp	500.00	0.00	0.00	0.00	0.00	500.00
10E500	2210	4100	00	500000 Title I Supplies	428.00	0.00	427.79	0.00	0.00	0.21
10E530	2210	4100	00	530000 Title II Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E570	2210	4100	00	570000 TITLE IV SUPPLIES	521.00	0.00	1,217.24	0.00	0.00	-696.24
10E680	2210	4100	00	680000 CHAT Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	4---	--	-----	2,281.00	114.91	2,028.24	0.00	0.00	252.76
10E120	2210	5500	00	120000 LAPTOP GRANT IMPRV INSTR EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2210	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2220	1100	00	000000 ERES IMC Salary	61,200.00	5,098.58	30,273.00	0.00	0.00	30,927.00
10E040	2220	1100	00	000000 ERMS IMC Salary	44,589.00	3,715.68	22,062.04	0.00	0.00	22,526.96
10E050	2220	1100	00	000000 ERHS IMC Teach Sal	58,095.00	4,841.20	28,744.80	0.00	0.00	29,350.20
10E020	2220	1110	00	000000 ERES IMC Aide/Asst Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	1110	00	000000 ERMS Aide/Asst Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	1110	00	000000 HS Lib TA	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2220	1200	00	000000 ERES IMC Sub Sal	525.00	0.00	285.00	0.00	0.00	240.00
10E040	2220	1200	00	000000 MS Lib Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	1200	00	000000 ERHS IMC Sub Teach Sal	340.00	0.00	95.00	0.00	0.00	245.00
10E020	2220	1210	00	000000 ERES IMC Sub Aide/Asst	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	1210	00	000000 ERMS IMC Sub Aide	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	1---	--	-----	164,749.00	13,655.46	81,459.84	0.00	0.00	83,289.16

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Account Level					2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E020	2220	2110	00	000000 ERES IMC TRS	7,100.00	784.40	3,137.60	0.00	0.00	3,962.40
10E040	2220	2110	00	000000 MS IMC TRS	5,200.00	571.66	2,286.64	0.00	0.00	2,913.36
10E050	2220	2110	00	000000 ERHS IMC TRS	6,800.00	744.80	2,989.98	0.00	0.00	3,810.02
10E020	2220	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2220	2200	00	000000 ERES IMC Ins Benefit	5,960.00	500.00	2,960.00	0.00	0.00	3,000.00
10E040	2220	2200	00	000000 ERMS IMC Ins Benefit	5,960.00	500.00	2,960.00	0.00	0.00	3,000.00
10E050	2220	2200	00	000000 ERHS IMC Ins Benefit	5,960.00	500.00	2,960.00	0.00	0.00	3,000.00
10E---	2220	2---	--	-----	36,980.00	3,600.86	17,294.22	0.00	0.00	19,685.78
10E020	2220	3140	00	000000 ERES Library Fees	1,000.00	0.00	0.00	0.00	727.50	272.50
10E040	2220	3190	00	000000 MS Library Pur Serv	728.00	0.00	0.00	0.00	727.50	0.50
10E050	2220	3190	00	000000 ERHS IMC Pur Service	3,600.00	0.00	2,452.58	0.00	80.00	1,067.42
10E020	2220	3230	00	000000 ERES IMC Repair/Maint	100.00	0.00	0.00	0.00	0.00	100.00
10E040	2220	3230	00	000000 ERMS IMC Rep/Maint	122.00	0.00	0.00	0.00	0.00	122.00
10E050	2220	3230	00	000000 ERHS IMC Rep/Maint	100.00	0.00	0.00	0.00	0.00	100.00
10E050	2220	3240	00	000000 ERHS IMC COPIER REPAIR	300.00	34.00	72.00	0.00	228.00	0.00
10E050	2220	3260	00	000000 ERHS IMC Postage	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	3320	00	000000 HS IMC Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	3---	--	-----	5,950.00	34.00	2,524.58	0.00	1,763.00	1,662.42
10E020	2220	4100	00	000000 ERES IMC Supplies	2,800.00	464.85	2,005.10	0.00	181.02	613.88
10E030	2220	4100	00	000000 WRES IMC Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	4100	00	000000 ERMS IMC Supplies	1,500.00	273.04	1,116.62	0.00	94.15	289.23
10E050	2220	4100	00	000000 ERHS IMC Supplies	3,000.00	206.84	1,788.32	58.00	916.32	237.36
10E240	2220	4100	00	240000 IL St Library Grnt Supp	1,434.00	0.00	0.00	0.00	0.00	1,434.00
10E250	2220	4100	00	250000 Fed Lib Grant Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	4110	00	000000 ERHS IMC Video Purchase	200.00	0.00	0.00	0.00	200.00	0.00
10E020	2220	4300	00	000000 ERES IMC Books	6,500.00	0.00	3,054.46	1,150.00	1,413.92	881.62
10E040	2220	4300	00	000000 ERMS IMC Books	4,900.00	360.01	3,160.15	0.00	72.71	1,667.14
10E050	2220	4300	00	000000 ERHS IMC Books	4,500.00	321.15	2,440.36	851.32	681.94	526.38
10E020	2220	4400	00	000000 ERES IMC Periodicals	300.00	0.00	0.00	0.00	0.00	300.00
10E040	2220	4400	00	000000 ERMS IMC Periodicals	700.00	0.00	387.68	0.00	0.00	312.32
10E050	2220	4400	00	000000 ERHS IMC Periodicals	2,200.00	309.17	2,094.41	0.00	0.00	105.59
10E020	2220	4700	00	000000 ERES IMC Software	300.00	0.00	144.00	0.00	0.00	156.00
10E040	2220	4700	00	000000 ERMS IMC Software	300.00	0.00	259.96	0.00	0.00	40.04
10E050	2220	4700	00	000000 ERHS IMC Software	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	4---	--	-----	28,634.00	1,935.06	16,451.06	2,059.32	3,560.06	6,563.56
10E020	2220	5500	00	000000 ERES IMC Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2220	5500	00	000000 ERMS IMC Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2220	5500	00	000000 ERHS IMC Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	5---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2220	6400	00	000000 ERES IMC Dues/Fees	400.00	0.00	305.00	0.00	0.00	95.00
10E040	2220	6400	00	000000 ERMS IMC Dues/Fees	700.00	0.00	0.00	0.00	0.00	700.00
10E050	2220	6400	00	000000 ERHS IMC Dues/Fees	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2220	6---	--	-----	1,100.00	0.00	305.00	0.00	0.00	795.00
10E100	2230	3140	00	100000 Title I Scoring	38,000.00	0.00	39,107.65	0.00	0.00	-1,107.65
10E500	2230	3140	00	500000 Title I Scoring	1,723.00	0.00	1,722.50	0.00	0.00	0.50
10E---	2230	3---	--	-----	39,723.00	0.00	40,830.15	0.00	0.00	-1,107.15
10E100	2230	4100	00	100000 Title I Testing	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2230	4100	00	500000 Title I Testing	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2230	4---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E---	22--	----	--	-----	373,119.00	25,036.80	211,133.89	2,059.32	13,874.06	146,051.73
10E010	2310	1110	00	000000 BOE Sec/Treasure Sal	6,500.00	723.02	3,100.62	0.00	0.00	3,399.38
10E---	2310	1---	--	-----	6,500.00	723.02	3,100.62	0.00	0.00	3,399.38
10E010	2310	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E010	2310	2200	00	000000 Board Sec Ins Ben	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2310	2---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2310	3140	00	000000 District Feasibility Consultan	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2310	3160	00	000000 BOE Architectural Fees	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2310	3170	00	000000 BOE Audit Fee	12,000.00	2,475.00		12,975.00	0.00	0.00	-975.00
10E010	2310	3180	00	000000 BOE Reg Chicago	14,000.00	881.61		15,833.23	0.00	7,420.00	-9,253.23
10E010	2310	3190	00	000000 BOE Other Pur Ser	9,000.00	4,500.00		5,793.40	0.00	7,541.60	-4,335.00
10E220	2310	3190	00	220000 BOE Background Checks	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2310	3230	00	000000 BOE Repair/Maint	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2310	3320	00	000000 BOE Travel	500.00		0.00	164.34	0.00	56.05	279.61
10E010	2310	3500	00	000000 BOE Advertising	3,500.00	1,744.36		2,974.16	0.00	55.00	470.84
10E010	2310	3600	00	000000 BOE Printing	100.00		0.00	0.00	0.00	0.00	100.00
10E010	2310	3800	00	000000 BOE Pd Cert Life Ins	36,000.00	2,955.50		17,892.85	0.00	15,107.15	3,000.00
10E010	2310	3850	00	000000 BOE Unemployment Comp	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2310	3---	--	-----	75,100.00	12,556.47		55,632.98	0.00	30,179.80	-10,712.78
10E010	2310	4100	00	000000 BOE Supplies	9,500.00	883.00		2,217.18	0.00	1,652.34	5,630.48
10E010	2310	4110	00	000000 BOE Serv Awards Supp	100.00		0.00	55.00	0.00	0.00	45.00
10E---	2310	4---	--	-----	9,600.00	883.00		2,272.18	0.00	1,652.34	5,675.48
10E010	2310	5500	00	000000 BOE Equipment	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2310	5---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2310	6400	00	000000 BOE Dues/Fees	7,500.00		0.00	0.00	0.00	6,500.00	1,000.00
10E---	2310	6---	--	-----	7,500.00		0.00	0.00	0.00	6,500.00	1,000.00
10E010	2320	1100	00	000000 Superintendent Salary	165,957.00	13,829.74		82,978.44	0.00	0.00	82,978.56
10E010	2320	1110	00	000000 Supt Secretary Salary	40,000.00	3,319.90		19,919.40	0.00	0.00	20,080.60
10E---	2320	1---	--	-----	205,957.00	17,149.64		102,897.84	0.00	0.00	103,059.16
10E010	2320	2110	00	000000 Superintendent TRS	20,000.00	1,595.76		9,574.49	0.00	0.00	10,425.51
10E010	2320	2130	00	000000	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2320	2200	00	000000 Supt Office Ins Ben	12,000.00	1,000.00		6,000.00	0.00	0.00	6,000.00
10E---	2320	2---	--	-----	32,000.00	2,595.76		15,574.49	0.00	0.00	16,425.51
10E010	2320	3190	00	000000 Supt Office Pur Serv	3,250.00	214.46		3,548.92	0.00	616.08	-915.00
10E010	2320	3230	00	000000 Supt Office Repair/Maint	100.00		0.00	38.00	0.00	62.00	0.00
10E010	2320	3240	00	000000 Supt Office Copier Rep	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2320	3250	00	000000 Supt Office Rental	5,000.00		0.00	2,184.00	0.00	2,116.00	700.00
10E010	2320	3260	00	000000 Supt Office Postage	2,000.00		0.00	0.00	0.00	0.00	2,000.00
10E010	2320	3320	00	000000 Supt Office Travel	6,000.00	652.27		4,202.11	522.67	0.00	1,275.22
10E010	2320	3400	00	000000 Supt Office Telephone	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2320	3---	--	-----	16,350.00	866.73		9,973.03	522.67	2,794.08	3,060.22
10E010	2320	4100	00	000000 Supt Office Supplies	2,000.00		0.00	1,072.52	0.00	425.79	501.69
10E010	2320	4240	00	000000 Supt Office Copier Paper	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2320	4400	00	000000 Dist Off Subscription Renwl	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2320	4700	00	000000 Supt Office Software	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2320	4---	--	-----	2,000.00		0.00	1,072.52	0.00	425.79	501.69
10E010	2320	5500	00	000000 District Off Equipment	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2320	5---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2320	6400	00	000000 Supt Office Dues/Fees	2,980.00		0.00	1,097.00	0.00	150.00	1,733.00
10E---	2320	6---	--	-----	2,980.00		0.00	1,097.00	0.00	150.00	1,733.00
10E010	2330	1100	00	000000 Asst Supt/Cur Dir Sal	105,000.00	11,776.18		70,657.08	0.00	0.00	34,342.92
10E070	2330	1100	00	000000 21st Grant Adm Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E100	2330	1100	00	100000 Title I Admin Sal	14,131.00		0.00	0.00	0.00	0.00	14,131.00
10E500	2330	1100	00	500000 Title Admin Salary	0.00		0.00	0.00	0.00	0.00	0.00
10E010	2330	1110	00	000000 Asst Supt Sec Sal	38,000.00	3,438.70		20,632.20	0.00	0.00	17,367.80
10E070	2330	1110	00	000000 Cent 21 Sec Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E100	2330	1110	00	100000 Title I Admin Sec Sal	4,126.00		0.00	0.00	0.00	0.00	4,126.00
10E110	2330	1110	00	110000 PreK Admin Sec Sal	8,645.00	780.58		3,326.76	0.00	0.00	5,318.24
10E470	2330	1110	00	470000 21st Cent Sec Sal	14,149.00	1,692.88		5,972.31	0.00	0.00	8,176.69

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E500	2330	1110	00	500000 Title I Admin Sec Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E510	2330	1110	00	510000 PreK Adm Sec Sal Prior	521.00	0.00	520.38	0.00	0.00	0.62
10E----	2330	1----	--	-----	184,572.00	17,688.34	101,108.73	0.00	0.00	83,463.27
10E010	2330	2110	00	000000 Asst Supt TRS	16,000.00	1,358.80	8,152.80	0.00	0.00	7,847.20
10E070	2330	2110	00	000000 Cent 21 TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2330	2110	00	100000 Title I Admin TRS	3,223.00	0.00	0.00	0.00	0.00	3,223.00
10E470	2330	2110	00	470000 21st Cent Adm TRS	1,425.00	222.29	422.24	0.00	0.00	1,002.76
10E500	2330	2110	00	500000 Title I TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2330	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2330	2130	00	100000	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2330	2130	00	470000	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2330	2200	00	000000 AsstSupt/CurDir/Sec Ben	12,000.00	1,000.00	6,000.00	0.00	0.00	6,000.00
10E110	2330	2200	00	110000	6.00	0.68	2.72	0.00	0.00	3.28
10E510	2330	2200	00	510000 Pre K Sec Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E----	2330	2----	--	-----	32,654.00	2,581.77	14,577.76	0.00	0.00	18,076.24
10E100	2330	3170	00	100000 Title I Audit Fee	750.00	0.00	0.00	0.00	0.00	750.00
10E500	2330	3170	00	500000 Title I Audit Fee	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2330	3190	00	000000 ASSIST SUPT PURCHASE SERV	500.00	0.00	50.00	0.00	0.00	450.00
10E470	2330	3190	00	470000 21st Cent Adm Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2330	3320	00	000000 ASST SUPT TRAVEL	500.00	188.86	735.12	253.43	45.00	-533.55
10E100	2330	3320	00	100000 Title I Adm Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E500	2330	3320	00	500000 Title I Adm Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E----	2330	3----	--	-----	1,750.00	188.86	785.12	253.43	45.00	666.45
10E070	2330	4100	00	000000 ADMIN SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
10E100	2330	4100	00	100000 Title I Adm Supplies	300.00	0.00	0.00	0.00	0.00	300.00
10E110	2330	4100	00	110000 Pre K Adm Supp	150.00	0.00	0.00	0.00	0.00	150.00
10E470	2330	4100	00	470000 21st Century Adm Supp	176.00	0.00	79.89	0.00	81.38	14.73
10E500	2330	4100	00	500000 Title I Adm Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E----	2330	4----	--	-----	626.00	0.00	79.89	0.00	81.38	464.73
10E010	2330	6400	00	000000 Asst. Supt. Dues/Fees	500.00	0.00	0.00	0.00	0.00	500.00
10E----	2330	6----	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
10E280	2331	1100	00	280000 Spec Needs Dir Sal	95,000.00	7,882.62	47,295.72	0.00	0.00	47,704.28
10E110	2331	1110	00	110000 Adm PI Sec Sal	8,645.00	780.58	3,308.17	0.00	0.00	5,336.83
10E280	2331	1110	00	280000 Spec Ed Sec Sal	36,000.00	2,945.50	17,581.28	0.00	0.00	18,418.72
10E510	2331	1110	00	510000 0-3 Pre K Adm Sec	252.00	0.00	251.63	0.00	0.00	0.37
10E----	2331	1----	--	-----	139,897.00	11,608.70	68,436.80	0.00	0.00	71,460.20
10E280	2331	2110	00	280000 Spec Needs Dir TRS	12,500.00	909.54	5,457.27	0.00	0.00	7,042.73
10E280	2331	2130	00	280000	0.00	0.00	0.00	0.00	0.00	0.00
10E110	2331	2200	00	110000 Adm PI Sec Ben	6.00	0.66	2.64	0.00	0.00	3.36
10E280	2331	2200	00	280000 Spec Ed Ins Ben	12,000.00	1,000.00	5,980.00	0.00	0.00	6,020.00
10E510	2331	2200	00	510000 Adm PI Sec Ben	6.00	0.00	0.00	0.00	0.00	6.00
10E----	2331	2----	--	-----	24,512.00	1,910.20	11,439.91	0.00	0.00	13,072.09
10E110	2331	3190	00	110000 PI Pur Serv	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E510	2331	3190	00	510000 PI Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E920	2331	3190	00	920000 Spec Ed Purchase Service	500.00	0.00	350.00	0.00	0.00	150.00
10E920	2331	3230	00	920000 Spec Ed Rep/Maint	100.00	0.00	0.00	0.00	0.00	100.00
10E920	2331	3240	00	920000 Spec Ed Copier Repair	250.00	0.00	0.00	0.00	0.00	250.00
10E920	2331	3260	00	920000 Spec Ed Postage	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E920	2331	3320	00	920000 Spec Ed Travel	1,000.00	62.70	986.36	44.71	0.00	-31.07
10E920	2331	3400	00	920000 Spec Ed Telephone	0.00	0.00	0.00	0.00	0.00	0.00
10E----	2331	3----	--	-----	4,850.00	62.70	1,336.36	44.71	0.00	3,468.93
10E110	2331	4100	00	110000 PI Adm Supplies	1,500.00	69.40	69.40	0.00	0.00	1,430.60
10E920	2331	4100	00	920000 Spec Ed Supplies	3,500.00	98.00	1,609.23	0.00	2,277.97	-387.20
10E920	2331	4130	00	920000 Spec Ed Test Supplies	400.00	0.00	0.00	0.00	0.00	400.00
10E920	2331	4240	00	920000 Spec Ed Copy Paper	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E920	2331	4700	00	9200000 Spec Ed Dir Software	400.00		0.00	0.00	0.00	0.00	400.00
10E---	2331	4---	--	-----	5,800.00		167.40	1,678.63	0.00	2,277.97	1,843.40
10E920	2331	5400	00	9200000 Spec Ed Dir Equipment	0.00		0.00	0.00	0.00	0.00	0.00
10E920	2331	5500	00	9200000 Spec Ed Adm Equip	500.00		0.00	0.00	0.00	0.00	500.00
10E---	2331	5---	--	-----	500.00		0.00	0.00	0.00	0.00	500.00
10E920	2331	6400	00	9200000 Spec Needs Coord. Dues/Fees	300.00		0.00	180.00	0.00	0.00	120.00
10E---	2331	6---	--	-----	300.00		0.00	180.00	0.00	0.00	120.00
10E320	2333	1100	00	3200000 BLDG GROUNDS DIR SAL	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2333	1---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E320	2333	2110	00	3200000 BLDG/GROUNDS DIR TRS	0.00		0.00	0.00	0.00	0.00	0.00
10E320	2333	2200	00	3200000 BLDG?GROUNDS Dir Ben	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2333	2---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E---	23--	----	--	-----	753,948.00		68,982.59	391,243.86	820.81	44,106.36	317,776.97
10E020	2410	1100	00	0000000 ERES Prin Sal	176,000.00		14,627.78	87,808.36	0.00	0.00	88,191.64
10E030	2410	1100	00	0000000 WRES Principal Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	1100	00	0000000 ERMS Principal Sal	160,000.00		13,303.44	78,965.44	0.00	0.00	81,034.56
10E050	2410	1100	00	0000000 ERHS Principal Salary	186,500.00		15,503.72	93,022.32	0.00	0.00	93,477.68
10E020	2410	1110	00	0000000 ERES Sec Sal	123,900.00		10,237.84	61,678.21	0.00	0.00	62,221.79
10E030	2410	1110	00	0000000 WRES Secretary Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	1110	00	0000000 ERMS Secretarial Sal	60,000.00		4,940.88	29,540.15	0.00	0.00	30,459.85
10E050	2410	1110	00	0000000 ERHS Principal Sec Sal	82,000.00		6,819.14	40,007.25	0.00	0.00	41,992.75
10E020	2410	1200	00	0000000	0.00		0.00	0.00	0.00	0.00	0.00
10E020	2410	1210	00	0000000 ERES Sub Sec Sal	1,000.00		32.68	82.99	0.00	0.00	917.01
10E040	2410	1210	00	0000000 ERMS Sub Secretary Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E050	2410	1210	00	0000000 ERHS Princ Sub Sec Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2410	1---	--	-----	789,400.00		65,465.48	391,104.72	0.00	0.00	398,295.28
10E020	2410	2110	00	0000000 ERES Prin TRS	25,000.00		2,250.40	9,088.35	0.00	0.00	15,911.65
10E040	2410	2110	00	0000000 ERMS Principal TRS	20,000.00		2,046.66	8,162.50	0.00	0.00	11,837.50
10E050	2410	2110	00	0000000 ERHS Principal TRS	22,500.00		1,788.92	10,733.44	0.00	0.00	11,766.56
10E020	2410	2130	00	0000000	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	2130	00	0000000	0.00		0.00	0.00	0.00	0.00	0.00
10E050	2410	2130	00	0000000	0.00		0.00	0.00	0.00	0.00	0.00
10E020	2410	2200	00	0000000 ERES Prin Ins Benefit	23,916.00		1,504.34	9,881.36	0.00	0.00	14,034.64
10E030	2410	2200	00	0000000 WRES Prins Benefits	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	2200	00	0000000 ERMS Prin Ins Ben	12,024.00		1,002.00	5,972.00	0.00	0.00	6,052.00
10E050	2410	2200	00	0000000 ERHS Principals Ins Ben	18,000.00		1,502.00	8,972.00	0.00	0.00	9,028.00
10E---	2410	2---	--	-----	121,440.00		10,094.32	52,809.65	0.00	0.00	68,630.35
10E020	2410	3190	00	0000000 ERES Prin Off Pur Serv	9,000.00		0.00	3,220.41	0.00	4,326.34	1,453.25
10E030	2410	3190	00	0000000 WRES PURCHASE SERVICE	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	3190	00	0000000 ERMS Prin Purchase Serv	7,900.00		195.00	2,862.32	0.00	4,326.33	711.35
10E050	2410	3190	00	0000000 ERHS Principal Pur Serv	10,000.00		295.00	3,621.09	0.00	4,528.33	1,850.58
10E020	2410	3230	00	0000000 ERES Prin Off Rep/Maint	0.00		0.00	0.00	0.00	0.00	0.00
10E030	2410	3230	00	0000000 WRES PRINCIPAL REPAIR	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	3230	00	0000000 ERMS Prin Rep/Maint	0.00		0.00	0.00	0.00	0.00	0.00
10E050	2410	3230	00	0000000 ERHS Princ Rep/Maint	1,000.00		0.00	0.00	0.00	0.00	1,000.00
10E020	2410	3240	00	0000000 ERES Prin Copier Repair	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	3240	00	0000000 ERMS Prin Copier Repair	450.00		48.00	128.00	0.00	322.00	0.00
10E050	2410	3240	00	0000000 ERHS Prin Copier Repair	500.00		0.00	96.00	0.00	404.00	0.00
10E020	2410	3320	00	0000000 ERES Prin Off Travel	1,000.00		0.00	0.00	0.00	0.00	1,000.00
10E030	2410	3320	00	0000000 WRES PRIN TRAVEL	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	3320	00	0000000 ERMS Prin Travel	600.00		27.25	271.54	0.00	0.00	328.46
10E050	2410	3320	00	0000000 ERHS Principal Travel	2,500.00		303.44	310.13	137.34	112.06	1,940.47
10E020	2410	3400	00	0000000 ERES Prin Off Telephone	0.00		0.00	0.00	0.00	0.00	0.00
10E030	2410	3400	00	0000000 WRES TELEPHONE	0.00		0.00	0.00	0.00	0.00	0.00
10E040	2410	3400	00	0000000 ERMS Prin Telephone	0.00		0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E050	2410	3400	00	000000	ERHS Principal Telephone	0.00	0.00	0.00	0.00	0.00
10E020	2410	3600	00	000000	ERES Printing	3,000.00	142.10	1,050.41	0.00	949.59
10E040	2410	3600	00	000000	ERMS Printing	1,400.00	21.56	362.78	0.00	637.22
10E050	2410	3600	00	000000	ERHS Printing	4,800.00	-51.32	438.81	0.00	0.00
10E---	2410	3---	--	-----		42,150.00	981.03	12,361.49	137.34	15,605.87
10E020	2410	4100	00	000000	ERES Prin Off Supplies	7,500.00	14.94	541.01	0.00	308.27
10E030	2410	4100	00	000000	WRES PRINCIPAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
10E040	2410	4100	00	000000	ERMS Prin Supplies	4,000.00	1,046.29	2,226.41	100.00	1,964.78
10E050	2410	4100	00	000000	ERHS Principal Supplies	12,000.00	252.35	5,339.57	0.00	1,253.05
10E020	2410	4240	00	000000	ERES Copier Toner	0.00	0.00	0.00	0.00	0.00
10E050	2410	4240	00	000000	ERHS Prin Copier Toner	750.00	0.00	0.00	0.00	0.00
10E020	2410	4250	00	000000	ERES Copier Parts	0.00	0.00	0.00	0.00	0.00
10E050	2410	4400	00	000000	ERHS Prin Subscriptions	0.00	0.00	0.00	0.00	0.00
10E020	2410	4700	00	000000	ERES Prin Off Software	0.00	0.00	0.00	0.00	0.00
10E040	2410	4700	00	000000	ERMS Prin Software	2,500.00	0.00	0.00	0.00	0.00
10E050	2410	4700	00	000000	ERHS Principal Software	0.00	0.00	0.00	0.00	0.00
10E---	2410	4---	--	-----		26,750.00	1,313.58	8,106.99	100.00	3,526.10
10E020	2410	5500	00	000000	ERES Principal Equip	1,000.00	0.00	0.00	0.00	0.00
10E040	2410	5500	00	000000	ERMS Principal Equip	3,000.00	0.00	0.00	0.00	0.00
10E050	2410	5500	00	000000	ERHS Principal Equip	2,500.00	0.00	0.00	0.00	0.00
10E---	2410	5---	--	-----		6,500.00	0.00	0.00	0.00	0.00
10E020	2410	6400	00	000000	ERES Prin Dues/Fees	2,300.00	0.00	331.50	0.00	0.00
10E030	2410	6400	00	000000	WRES DUE & FEES	0.00	0.00	0.00	0.00	0.00
10E040	2410	6400	00	000000	ERMS Prin Dues/Fees	1,000.00	0.00	395.00	0.00	0.00
10E050	2410	6400	00	000000	ERHS Principal Dues/Fees	1,500.00	0.00	306.00	0.00	0.00
10E---	2410	6---	--	-----		4,800.00	0.00	1,032.50	0.00	0.00
10E010	2490	1100	00	000000	Program Supervisor Sal	68,500.00	5,682.86	34,097.16	0.00	0.00
10E---	2490	1---	--	-----		68,500.00	5,682.86	34,097.16	0.00	0.00
10E010	2490	2110	00	000000	Program Suprvr TRS	8,500.00	655.72	3,934.33	0.00	0.00
10E010	2490	2200	00	000000	Program Suprvr Ins Ben	6,000.00	500.00	3,000.00	0.00	0.00
10E---	2490	2---	--	-----		14,500.00	1,155.72	6,934.33	0.00	0.00
10E010	2490	3190	00	000000	PURCHASE SERVICES	0.00	0.00	446.00	0.00	0.00
10E010	2490	3320	00	000000	TRAVEL	500.00	0.00	0.00	0.00	0.00
10E---	2490	3---	--	-----		500.00	0.00	446.00	0.00	0.00
10E010	2490	6400	00	000000	Program Supervisor Dues/ Fees	500.00	0.00	309.21	0.00	0.00
10E---	2490	6---	--	-----		500.00	0.00	309.21	0.00	0.00
10E---	24--	----	--	-----		1,075,040.00	84,692.99	507,202.05	237.34	19,131.97
10E010	2520	1110	00	000000	Fiscal Service Salaries	110,500.00	8,888.74	53,332.44	0.00	0.00
10E---	2520	1---	--	-----		110,500.00	8,888.74	53,332.44	0.00	0.00
10E010	2520	2110	00	000000		0.00	0.00	0.00	0.00	0.00
10E010	2520	2130	00	000000		0.00	0.00	0.00	0.00	0.00
10E010	2520	2200	00	000000	Fiscal Service Ins Ben	12,000.00	1,000.00	6,000.00	0.00	0.00
10E---	2520	2---	--	-----		12,000.00	1,000.00	6,000.00	0.00	0.00
10E010	2520	3100	00	000000	Medicaid Fee	0.00	0.00	0.00	0.00	0.00
10E010	2520	3190	00	000000	Fiscal Service Pur Serv	99,300.00	660.71	14,578.76	0.00	23,904.00
10E010	2520	3230	00	000000	Fiscal Sevice Repair/Maint	100.00	0.00	0.00	0.00	100.00
10E010	2520	3320	00	000000	Fiscal Service Travel	1,000.00	45.10	105.10	0.00	21.90
10E---	2520	3---	--	-----		100,400.00	705.81	14,683.86	0.00	24,025.90
10E010	2520	4100	00	000000	Fiscal Service Supplies	2,500.00	16.37	582.66	0.00	347.74
10E010	2520	4700	00	000000	Fiscal Service Software	0.00	0.00	0.00	0.00	0.00
10E---	2520	4---	--	-----		2,500.00	16.37	582.66	0.00	347.74
10E010	2520	5500	00	000000	Fiscal Service Equipment	0.00	0.00	0.00	0.00	0.00
10E---	2520	5---	--	-----		0.00	0.00	0.00	0.00	0.00
10E010	2521	3190	00	000000	Mattoon Coop Wrhs Rental	0.00	0.00	0.00	0.00	0.00
10E---	2521	3---	--	-----		0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E010	2521	4100	00	000000	Coop supplies	40,000.00	0.00	33,286.59	0.00	19.32	6,694.09
10E---	2521	4---	--	-----		40,000.00	0.00	33,286.59	0.00	19.32	6,694.09
10E020	2540	1110	00	000000	ERES Cust Sal	116,138.00	12,202.56	72,847.65	0.00	0.00	43,290.35
10E030	2540	1110	00	000000	WRES Cust Salary	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	1110	00	000000	ERMS Cust Salary	75,000.00	9,744.68	58,785.86	0.00	0.00	16,214.14
10E050	2540	1110	00	000000	ERHS Cust Salary	125,000.00	12,746.88	85,805.15	0.00	0.00	39,194.85
10E020	2540	1200	00	000000	ERES Cust Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	1200	00	000000	ERMS Cust Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E050	2540	1200	00	000000	ERHS Cust Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2540	1210	00	000000	ERES Cust Sub Sal	15,000.00	2,167.50	10,865.00	0.00	0.00	4,135.00
10E030	2540	1210	00	000000	WRES Sub Cust Sal	0.00	0.00	192.00	0.00	0.00	-192.00
10E040	2540	1210	00	000000	ERMS Cust Sub Sal	5,000.00	65.00	3,503.00	0.00	0.00	1,497.00
10E050	2540	1210	00	000000	ERHS Cust Sub Salary	20,000.00	535.00	9,667.50	0.00	0.00	10,332.50
10E---	2540	1---	--	-----		356,138.00	37,461.62	241,666.16	0.00	0.00	114,471.84
10E050	2540	2110	00	000000	ERHS Cust Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E020	2540	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E050	2540	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E020	2540	2200	00	000000	ERES Cust Ins Benefit	30,000.00	1,002.00	6,012.00	0.00	0.00	23,988.00
10E030	2540	2200	00	000000	WRES Cust Ins Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	2200	00	000000	ERMS Cust Ins Ben	18,000.00	1,500.00	9,000.00	0.00	0.00	9,000.00
10E050	2540	2200	00	000000	ERHS Cust Ins Ben	30,012.00	1,752.00	11,134.93	0.00	0.00	18,877.07
10E---	2540	2---	--	-----		78,012.00	4,254.00	26,146.93	0.00	0.00	51,865.07
10E110	2540	3190	00	110000	Pre K Playground Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2540	3---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E110	2540	4100	00	110000	Pre K Playground Supp	600.00	0.00	0.00	0.00	0.00	600.00
10E510	2540	4100	00	510000	Pre K playground supp	600.00	0.00	600.00	0.00	0.00	0.00
10E010	2540	4650	00	000000	ADMIN Natural Gas	1,000.00	0.00	147.60	0.00	852.40	0.00
10E020	2540	4650	00	000000	ERES Natural Gas	20,000.00	0.00	3,224.57	0.00	15,775.43	1,000.00
10E030	2540	4650	00	000000	WRES Natural Gas	0.00	0.00	0.00	0.00	0.00	0.00
10E040	2540	4650	00	000000	ERMS Natural Gas	7,000.00	0.00	1,312.66	0.00	5,187.34	500.00
10E050	2540	4650	00	000000	ERHS Natural Gas	41,000.00	0.00	4,224.91	0.00	30,775.09	6,000.00
10E020	2540	4660	00	000000	ERES Electric	170,000.00	12,447.28	84,178.27	0.00	80,821.73	5,000.00
10E030	2540	4660	00	000000	WRES Electric	1,473.00	0.00	0.00	0.00	0.00	1,473.00
10E040	2540	4660	00	000000	ERMS Electric	84,000.00	6,521.80	37,183.47	0.00	12,816.53	34,000.00
10E050	2540	4660	00	000000	ERHS Electric	104,000.00	5,835.37	51,284.33	0.00	48,715.67	4,000.00
10E---	2540	4---	--	-----		429,673.00	24,804.45	182,155.81	0.00	194,944.19	52,573.00
10E110	2540	5500	00	110000	Pre K Playground Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E510	2540	5500	00	510000	Pre K Playground Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2540	5---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E070	2550	1110	00	000000	Cent 7 trans sal	2,091.00	84.00	2,174.91	0.00	0.00	-83.91
10E100	2550	1110	00	100000	Summer School Trans Sal	500.00	0.00	56.68	0.00	0.00	443.32
10E110	2550	1110	00	110000	PreK Transport Sal	70,000.00	8,000.07	36,022.92	0.00	0.00	33,977.08
10E210	2550	1110	00	210000	ROE Pre K Bus/Aide Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2550	1110	00	470000	21st Cent Tran Sal	5,040.00	0.00	105.00	0.00	0.00	4,935.00
10E500	2550	1110	00	500000	Summer School Trans Sal	305.00	0.00	304.66	0.00	0.00	0.34
10E510	2550	1110	00	510000	At Risk Trans Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2550	1---	--	-----		77,936.00	8,084.07	38,664.17	0.00	0.00	39,271.83
10E110	2550	2130	00	110000		0.00	0.00	0.00	0.00	0.00	0.00
10E070	2550	2200	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
10E110	2550	2200	00	110000	PreK Trans Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2550	2200	00	470000		0.00	0.00	0.00	0.00	0.00	0.00
10E510	2550	2200	00	510000		0.00	0.00	0.00	0.00	0.00	0.00
10E---	2550	2---	--	-----		0.00	0.00	0.00	0.00	0.00	0.00
10E080	2550	3190	00	000000	Trans Pur Serv	30.00	0.00	20.00	0.00	0.00	10.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E080	2550	3230	00	000000 Van Repair / Maintenance	5,000.00	15.00	897.24	0.00	1,382.76	2,720.00
10E070	2550	3310	00	000000 21st Cent Field Trip	14,303.00	0.00	14,302.78	0.00	0.00	0.22
10E100	2550	3310	00	100000 Title I Summer School	500.00	0.00	0.00	0.00	0.00	500.00
10E110	2550	3310	00	110000 Pre-K Trans Operations	35,000.00	8,606.00	8,606.00	0.00	0.00	26,394.00
10E210	2550	3310	00	210000 ROE Pre K Trans Operations	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2550	3310	00	470000 21st Cent Trans Serv	16,128.00	651.78	651.78	414.72	3,000.00	12,061.50
10E500	2550	3310	00	500000 Title I Trans Operation Exp.	1,786.00	0.00	1,786.02	0.00	0.00	-0.02
10E510	2550	3310	00	510000 PreK Trans Operation Exp	1,475.00	0.00	1,475.00	0.00	0.00	0.00
10E080	2550	3400	00	000000 Bus Barn Telephone	6,000.00	221.24	2,968.78	0.00	1,531.22	1,500.00
10E080	2550	3700	00	000000 Bus Barn Water/Sewer	500.00	272.00	272.00	0.00	0.00	228.00
10E---	2550	3---	--	-----	80,722.00	9,766.02	30,979.60	414.72	5,913.98	43,413.70
10E080	2550	4100	00	000000 Van Supplies	6,500.00	363.80	3,318.82	0.00	2,879.71	301.47
10E080	2550	4640	00	000000 Bus Barn Van Fuel(Wh/Sil)	10,000.00	0.00	302.53	0.00	0.00	9,697.47
10E080	2550	4650	00	000000 Bus Barn Natural Gas	3,000.00	0.00	396.14	0.00	2,303.86	300.00
10E080	2550	4660	00	000000 Bus Barn Electric	6,500.00	542.33	1,784.36	0.00	4,215.64	500.00
10E---	2550	4---	--	-----	26,000.00	906.13	5,801.85	0.00	9,399.21	10,798.94
10E080	2550	5520	00	000000 Other vehicle purchase	75,000.00	0.00	0.00	0.00	0.00	75,000.00
10E---	2550	5---	--	-----	75,000.00	0.00	0.00	0.00	0.00	75,000.00
10E510	2551	1110	00	510000 At Risk New Bus/Aide Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2551	1---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2560	1110	00	000000 21st Food Serv Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	1110	00	420000 Food Service Salary	328,000.00	32,125.75	178,973.49	0.00	0.00	149,026.51
10E440	2560	1110	00	440000 US Healther Salaries	0.00	0.00	0.00	0.00	0.00	0.00
10E460	2560	1110	00	460000 Fed Summer School Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2560	1110	00	470000 21st Food Serv Sal	4,464.00	389.85	1,988.85	0.00	0.00	2,475.15
10E420	2560	1200	00	420000 Food Serv Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	1210	00	420000 Food Service Sub Sal	22,500.00	897.50	3,080.00	0.00	0.00	19,420.00
10E---	2560	1---	--	-----	354,964.00	33,413.10	184,042.34	0.00	0.00	170,921.66
10E420	2560	2110	00	420000	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	2130	00	420000	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2560	2200	00	000000 21st Cent Food Serv Ben	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	2200	00	420000 Food Service Ins Ben	86,500.00	7,129.99	39,206.80	0.00	0.00	47,293.20
10E---	2560	2---	--	-----	86,500.00	7,129.99	39,206.80	0.00	0.00	47,293.20
10E350	2560	3140	00	350000 Food Service Train,Lic	100.00	0.00	152.95	0.00	7.05	-60.00
10E350	2560	3190	00	350000 Food Service Purch Serv	2,300.00	0.00	90.00	0.00	2,020.00	190.00
10E460	2560	3190	00	460000 Fed Summer School Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E350	2560	3230	00	350000 Food Service Rep/Maint	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E350	2560	3260	00	350000 Food Service Postage	50.00	0.00	0.00	0.00	0.00	50.00
10E350	2560	3320	00	350000 Food Service Travel	1,000.00	35.49	610.13	23.47	0.00	366.40
10E460	2560	3320	00	460000 Fed Summer Mileage	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2560	3---	--	-----	4,450.00	35.49	853.08	23.47	2,027.05	1,546.40
10E110	2560	4100	00	110000 PreK Food Serv Supp	11,000.00	60.98	2,687.17	0.00	4,012.83	4,300.00
10E210	2560	4100	00	210000 ROE At-Risk Snacks	0.00	0.00	0.00	0.00	0.00	0.00
10E230	2560	4100	00	230000 SOS/NKH Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	4100	00	420000 Food Service Supplies	450,000.00	36,760.52	166,329.42	0.00	220,041.25	63,629.33
10E440	2560	4100	00	440000 US Healthier Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E460	2560	4100	00	460000 Fed Summer Food Supplies	0.00	0.00	0.00	0.00	0.00	0.00
10E510	2560	4100	00	510000 Pre K Food Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E510	2560	4110	00	510000 0-3 Food Serv Suppl	0.00	0.00	0.00	0.00	0.00	0.00
10E420	2560	4640	00	420000 Food Service Fuel	500.00	0.00	11.47	0.00	0.00	488.53
10E420	2560	4700	00	420000 Food Service Software	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2560	4---	--	-----	462,000.00	36,821.50	169,028.06	0.00	224,054.08	68,917.86
10E230	2560	5500	00	230000 SOS/NKH Equipment	0.00	0.00	0.00	0.00	0.00	0.00
10E430	2560	5500	00	430000 Food Serv Equip	1,500.00	0.00	0.00	0.00	1,561.29	-61.29
10E440	2560	5500	00	440000 NSLP Equipment	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
10E---	2560	5----	--	-----	1,500.00	0.00	0.00	0.00	1,561.29	-61.29
10E---	25--	-----	--	-----	2,298,295.00	173,287.29	1,026,430.35	438.19	462,292.76	809,133.70
10E010	2620	1100	00	000000 Resource/Consultant Teacher	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2620	1100	00	000000 21st Cent Eval Sal	1,466.00	0.00	1,465.20	0.00	0.00	0.80
10E470	2620	1100	00	470000 21st Cent Eval Sal	7,750.00	537.50	537.50	0.00	0.00	7,212.50
10E010	2620	1110	00	000000 JFF research sal	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2620	1----	--	-----	9,216.00	537.50	2,002.70	0.00	0.00	7,213.30
10E010	2620	2110	00	000000 Res/Consult Teach TRS	0.00	0.00	0.00	0.00	0.00	0.00
10E070	2620	2110	00	000000 21st Cent Planning TRS	216.00	0.00	215.74	0.00	0.00	0.26
10E470	2620	2110	00	470000 21st Cent Eval TRS	1,591.00	0.00	0.00	0.00	0.00	1,591.00
10E010	2620	2200	00	000000 Res/Consult Teach Ins Ben	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10E---	2620	2----	--	-----	3,807.00	0.00	215.74	0.00	0.00	3,591.26
10E010	2620	3190	00	000000 Dist Accreditation Pur Serv	36,000.00	0.00	0.00	0.00	50.00	35,950.00
10E070	2620	3190	00	000000 21st Cent Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2620	3190	00	470000 21st Cent Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2620	3320	00	000000 Dist Accreditation M M M	6,500.00	0.00	0.00	0.00	3,100.00	3,400.00
10E070	2620	3320	00	000000 Century 21 Travel	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2620	3320	00	470000 21st Cent Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2620	3----	--	-----	42,500.00	0.00	0.00	0.00	3,150.00	39,350.00
10E010	2620	4100	00	000000 Dist Staff Devlpmnt Supp	500.00	0.00	0.00	0.00	50.00	450.00
10E070	2620	4100	00	000000 21st Cent Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E470	2620	4100	00	470000 21st Cent Supp	500.00	0.00	0.00	0.00	0.00	500.00
10E---	2620	4----	--	-----	1,000.00	0.00	0.00	0.00	50.00	950.00
10E010	2620	5500	00	000000 RTI Instr Equip	0.00	0.00	0.00	0.00	0.00	0.00
10E---	2620	5----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2630	3190	00	000000 MAINTENANCE PLAN/WARRANTY	24,000.00	0.00	0.00	0.00	4,000.00	20,000.00
10E010	2630	3400	00	000000 District Alert Now System	6,500.00	0.00	6,337.70	0.00	162.30	0.00
10E010	2630	3410	00	000000 District Wide Phone System	15,000.00	1,003.66	5,921.29	0.00	8,478.71	600.00
10E010	2630	3420	00	000000 District Wide Internet	18,000.00	3,418.36	13,019.00	0.00	7,150.00	-2,169.00
10E---	2630	3----	--	-----	63,500.00	4,422.02	25,277.99	0.00	19,791.01	18,431.00
10E330	2640	3190	00	330000 Title II regruiting fee	120.00	0.00	120.00	0.00	0.00	0.00
10E---	2640	3----	--	-----	120.00	0.00	120.00	0.00	0.00	0.00
10E010	2660	1100	00	000000 District Comp Tech Salary	79,075.00	6,587.82	39,154.02	0.00	0.00	39,920.98
10E010	2660	1110	00	000000 District Comp Tech Salary	85,000.00	6,917.42	41,505.00	0.00	0.00	43,495.00
10E---	2660	1----	--	-----	164,075.00	13,505.24	80,659.02	0.00	0.00	83,415.98
10E010	2660	2110	00	000000 District Comp Tech TRS	9,500.00	1,013.52	4,054.08	0.00	0.00	5,445.92
10E010	2660	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2660	2200	00	000000 Dist Computer Tech Ins	18,000.00	1,500.00	8,980.00	0.00	0.00	9,020.00
10E---	2660	2----	--	-----	27,500.00	2,513.52	13,034.08	0.00	0.00	14,465.92
10E010	2660	3190	00	000000 District Comp Tech Pur Serv	20,000.00	0.00	12,405.64	0.00	5,299.00	2,295.36
10E010	2660	3230	00	000000 District Comp Tech Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
10E010	2660	3320	00	000000 Dist Computer Tech Mileage	500.00	0.00	195.33	0.00	0.00	304.67
10E---	2660	3----	--	-----	20,500.00	0.00	12,600.97	0.00	5,299.00	2,600.03
10E010	2660	4100	00	000000 District Comp Tech Supplies	75,000.00	1,317.09	3,558.29	0.00	338.98	71,102.73
10E010	2660	4700	00	000000 District Comp Tech Software	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10E---	2660	4----	--	-----	78,000.00	1,317.09	3,558.29	0.00	338.98	74,102.73
10E010	2660	5500	00	000000 District Comp Tech Equipment	50,000.00	7,995.00	45,080.75	0.00	0.00	4,919.25
10E---	2660	5----	--	-----	50,000.00	7,995.00	45,080.75	0.00	0.00	4,919.25
10E---	26--	-----	--	-----	460,218.00	30,290.37	182,549.54	0.00	28,628.99	249,039.47
10E070	2900	1100	00	000000 21st Cent Fac Sal	13,998.00	0.00	13,997.66	0.00	0.00	0.34
10E470	2900	1100	00	470000 21st Cent Sal	32,000.00	2,267.63	5,511.38	0.00	0.00	26,488.62
10E---	2900	1----	--	-----	45,998.00	2,267.63	19,509.04	0.00	0.00	26,488.96
10E070	2900	2110	00	000000 21st Cent Fac TRS	2,738.00	0.00	2,737.56	0.00	0.00	0.44
10E470	2900	2110	00	470000 21st Cent TRS	6,487.00	357.81	623.24	0.00	0.00	5,863.76
10E---	2900	2----	--	-----	9,225.00	357.81	3,360.80	0.00	0.00	5,864.20

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E100	2900	3190	00	100000 Title I SES services	0.00		0.00	0.00	0.00	0.00	0.00
10E500	2900	3190	00	500000 Title I SES Services	0.00		0.00	0.00	0.00	0.00	0.00
10E---	2900	3---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E070	2900	4100	00	000000 21st Cent Supp	0.00		0.00	0.00	0.00	0.00	0.00
10E100	2900	4100	00	100000 TITLE I HOMELESS SUPPLIES	500.00		0.00	58.00	0.00	421.96	20.04
10E470	2900	4100	00	470000 21st Site Mngrs Supplies	1,840.00		42.78	42.78	0.00	0.00	1,797.22
10E500	2900	4100	00	500000 Title I Homeless supplies	20.00		0.00	20.04	0.00	0.00	-0.04
10E---	2900	4---	--	-----	2,360.00		42.78	120.82	0.00	421.96	1,817.22
10E---	29--	----	--	-----	57,583.00		2,668.22	22,990.66	0.00	421.96	34,170.38
10E070	3000	1100	00	000000 21st Century Comm Serv Sal	257.00		0.00	256.25	0.00	0.00	0.75
10E100	3000	1100	00	100000 Title I Prnt Invl Sal	4,657.00		812.96	3,251.84	0.00	0.00	1,405.16
10E110	3000	1100	00	110000 PreK 0-3 Teach Sal	186,000.00		15,673.14	66,841.84	0.00	0.00	119,158.16
10E150	3000	1100	00	150000 SESE Flow Thru St Joe Spch Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E470	3000	1100	00	470000 21st Cent Comm Ser Sal	500.00		0.00	0.00	0.00	0.00	500.00
10E500	3000	1100	00	500000 Title I Prnt Invl Sal Pr	3,760.00		0.00	3,759.96	0.00	0.00	0.04
10E510	3000	1100	00	510000 PreK 0-3 Teach Sal Prior	18,758.00		0.00	18,757.34	0.00	0.00	0.66
10E100	3000	1110	00	100000 Title I N/C	500.00		0.00	0.00	0.00	0.00	500.00
10E500	3000	1110	00	500000 Title I N/C sal	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3000	1110	00	510000 PI Sec Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E100	3000	1200	00	100000	0.00		0.00	0.00	0.00	0.00	0.00
10E110	3000	1200	00	110000 PreK 0-3 Sub Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3000	1200	00	510000 PI Sub Salary	0.00		0.00	0.00	0.00	0.00	0.00
10E100	3000	1300	00	100000 Title I St Joe Tutor Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E500	3000	1300	00	500000 St Joe Title I Tutoring	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3000	1---	--	-----	214,432.00		16,486.10	92,867.23	0.00	0.00	121,564.77
10E070	3000	2110	00	000000 21st Cent TRS	58.00		0.00	57.27	0.00	0.00	0.73
10E100	3000	2110	00	100000 Title I Prnt Invl TRS	948.00		242.38	969.52	0.00	0.00	-21.52
10E110	3000	2110	00	110000 PreK 0-3 Teacher TRS	15,000.00		1,241.94	5,172.84	0.00	0.00	9,827.16
10E150	3000	2110	00	150000 SESE St Joe Flow Thru TRS	0.00		0.00	0.00	0.00	0.00	0.00
10E470	3000	2110	00	470000 21st Cent Comm Serv TRS	102.00		0.00	0.00	0.00	0.00	102.00
10E500	3000	2110	00	500000 Title I PRNT IN VL TRS	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3000	2110	00	510000 Pre-K 0-3 TRS	193.00		0.00	192.41	0.00	0.00	0.59
10E100	3000	2130	00	100000	0.00		0.00	0.00	0.00	0.00	0.00
10E100	3000	2200	00	100000 Title I Prnt Inl Ins Ben	465.00		163.72	654.88	0.00	0.00	-189.88
10E110	3000	2200	00	110000 PreK 0-3 Teach Ins Ben	1,860.00		2,000.00	8,500.00	0.00	0.00	-6,640.00
10E500	3000	2200	00	500000 Title I Ins Ben Prior	6,000.00		0.00	480.00	0.00	0.00	5,520.00
10E510	3000	2200	00	510000 PreK 0-3 Ins Ben Prior	6,000.00		0.00	1,920.00	0.00	0.00	4,080.00
10E---	3000	2---	--	-----	30,626.00		3,648.04	17,946.92	0.00	0.00	12,679.08
10E100	3000	3140	00	100000 Title I St Joe Reg Fee	0.00		0.00	0.00	0.00	0.00	0.00
10E330	3000	3140	00	330000 Title II St Joe Consult	0.00		0.00	0.00	0.00	0.00	0.00
10E500	3000	3140	00	500000 Title I St Joe Reg	0.00		0.00	0.00	0.00	0.00	0.00
10E010	3000	3190	00	000000 Dist Comm Serv Pur Serv	1,085.00		0.00	100.00	400.00	0.00	585.00
10E070	3000	3190	00	000000 21st Cent Pur Serv	610.00		0.00	610.00	0.00	0.00	0.00
10E100	3000	3190	00	100000 Title I Comm TAPP	100.00		0.00	115.08	37.50	0.00	-52.58
10E110	3000	3190	00	110000 PI Purchase Serv	1,250.00		499.90	499.90	0.00	0.00	750.10
10E130	3000	3190	00	130000 CWinters B3 Pur Serv	960.00		0.00	960.00	0.00	0.00	0.00
10E170	3000	3190	00	170000 Title IV St Joe M M M	0.00		0.00	0.00	0.00	0.00	0.00
10E180	3000	3190	00	180000 RTTT Comm Serv Pur Serv	0.00		0.00	0.00	0.00	0.00	0.00
10E470	3000	3190	00	470000 21st Cent Pur Serv	1,500.00		0.00	0.00	112.75	0.00	1,387.25
10E500	3000	3190	00	500000 Title I Comm Serv Pur Serv	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3000	3190	00	510000 PreKdg 0-3 Pur Servcs	0.00		0.00	0.00	0.00	0.00	0.00
10E530	3000	3190	00	530000 Title II St Joe Pur Serv	0.00		0.00	0.00	0.00	0.00	0.00
10E690	3000	3190	00	690000 TAPS Purchase Service	0.00		0.00	0.00	0.00	0.00	0.00
10E730	3000	3190	00	730000 JFF Tapps Pur Serv	0.00		0.00	0.00	0.00	0.00	0.00
10E100	3000	3250	00	100000 Title I Prnt Invl Pur Serv	0.00		0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E010	3000	3320	00	000000 Dist Comm Serv Mileage	7,500.00		0.00	0.00	0.00	0.00	7,500.00
10E100	3000	3320	00	100000 Title I St Joe Travel	400.00		0.00	0.00	0.00	0.00	400.00
10E110	3000	3320	00	110000 PreK 0-3 Travel	7,000.00		713.43	2,071.64	245.31	0.00	4,683.05
10E330	3000	3320	00	330000 Title II St Joe Travel	0.00		0.00	0.00	0.00	0.00	0.00
10E500	3000	3320	00	500000 Title I Parent Coord Mileage	0.00		0.00	0.00	0.00	0.00	0.00
10E500	3000	3320	01	500000 Title I St Joe Mileage	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3000	3320	00	510000 At Risk 0-3 Trav	209.00		0.00	208.24	0.00	0.00	0.76
10E530	3000	3320	00	530000 Title II Trav	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3000	3---	--	-----	20,614.00		1,213.33	4,564.86	795.56	0.00	15,253.58
10E010	3000	4100	00	000000 Dist Comm Serv Supp	1,000.00		0.00	9.03	0.00	200.97	790.00
10E070	3000	4100	00	000000 21st Cent Comm Serv Supplies	67.00		0.00	66.86	0.00	0.00	0.14
10E100	3000	4100	00	100000 Title I Prnt Invl Supp	5,800.00		0.00	0.00	0.00	0.00	5,800.00
10E110	3000	4100	00	110000 PreK 0-3 Supplies	10,000.00		1,047.40	3,443.34	0.00	1,094.25	5,462.41
10E130	3000	4100	00	130000 CW Birth-3 Store	4,172.00		0.00	4,171.86	0.00	0.00	0.14
10E170	3000	4100	00	170000 Title IV St Joe Supp	0.00		0.00	0.00	0.00	0.00	0.00
10E180	3000	4100	00	180000 RTTT Community Mtg Supp	0.00		0.00	0.00	0.00	0.00	0.00
10E330	3000	4100	00	330000 Title II St Joe Supplies	0.00		0.00	0.00	0.00	0.00	0.00
10E470	3000	4100	00	470000 21st Cent Sup	1,500.00		0.00	0.00	0.00	0.00	1,500.00
10E500	3000	4100	00	500000 Title I Parent Coord Supplies	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3000	4100	00	510000 At Risk 0-3 Supp	757.00		0.00	756.99	0.00	0.00	0.01
10E690	3000	4100	00	690000 TAPS Supplies	0.00		0.00	0.00	0.00	0.00	0.00
10E730	3000	4100	00	730000 JFF Tapps Supp	0.00		0.00	0.00	0.00	0.00	0.00
10E100	3000	4110	00	100000 Title I St Joe Supp	0.00		0.00	0.00	0.00	0.00	0.00
10E500	3000	4110	00	500000 Title I St Joe Supp	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3000	4---	--	-----	23,296.00		1,047.40	8,448.08	0.00	1,295.22	13,552.70
10E110	3000	5500	00	110000 PI Equipment	2,600.00		0.00	0.00	0.00	0.00	2,600.00
10E730	3000	5500	00	730000 JFF Comm Equip	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3000	5---	--	-----	2,600.00		0.00	0.00	0.00	0.00	2,600.00
10E110	3001	1100	00	110000 PreK 3-5 Teach Sal	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3001	1100	00	510000 PreK 3-5 Teach Sal Prior	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3001	1---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E110	3001	2110	00	110000 PreK 3-5 Teach TRS	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3001	2110	00	510000 Pre-K 3-5 TRS	0.00		0.00	0.00	0.00	0.00	0.00
10E110	3001	2200	00	110000 PreK 3-5 Teach Ins Ben	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3001	2200	00	510000 PreK 3-5 Ins Ben Prior	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3001	2---	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
10E110	3002	1100	00	110000 PreK Comm Serv Sal	14,897.00		1,669.84	6,679.36	0.00	0.00	8,217.64
10E510	3002	1100	00	510000 PreK Com Serv Sal Prior	3,904.00		0.00	3,904.00	0.00	0.00	0.00
10E110	3002	1110	00	110000 PreK Block Com Serv Sec	0.00		0.00	0.00	0.00	0.00	0.00
10E510	3002	1110	00	510000 PreK Block Com Prior	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3002	1---	--	-----	18,801.00		1,669.84	10,583.36	0.00	0.00	8,217.64
10E110	3002	2110	00	110000 PreK Comm Serv TRS	1,713.00		256.92	1,027.68	0.00	0.00	685.32
10E510	3002	2110	00	510000 Pre-K Comm Serv TRS	0.00		0.00	0.00	0.00	0.00	0.00
10E110	3002	2200	00	110000 PreK Comm Serv Ins Ben	2,980.00		336.28	1,345.12	0.00	0.00	1,634.88
10E510	3002	2200	00	510000 PreK Block Com Prior	480.00		0.00	480.00	0.00	0.00	0.00
10E---	3002	2---	--	-----	5,173.00		593.20	2,852.80	0.00	0.00	2,320.20
10E110	3002	3190	00	110000 PreK Comm Serv Pur Serv	300.00		0.00	28.88	0.00	0.00	271.12
10E110	3002	3250	00	110000 PreK Comm Serv Rental	120.00		0.00	0.00	0.00	0.00	120.00
10E510	3002	3250	00	510000 At Risk Rental	0.00		0.00	0.00	0.00	0.00	0.00
10E110	3002	3320	00	110000 PreK Comm Serv Travel	700.00		0.00	275.00	0.00	0.00	425.00
10E510	3002	3320	00	510000 At Risk Travel	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3002	3---	--	-----	1,120.00		0.00	303.88	0.00	0.00	816.12
10E110	3002	4100	00	110000 PreK Comm Serv Supplies	2,000.00		56.00	517.58	0.00	445.05	1,037.37
10E510	3002	4100	00	510000 PreKdg. Comm Serv Supp	0.00		0.00	0.00	0.00	0.00	0.00
10E---	3002	4---	--	-----	2,000.00		56.00	517.58	0.00	445.05	1,037.37

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
10E---	30--	----	--	-----	318,662.00	24,713.91	138,084.71	795.56	1,740.27	178,041.46
10E150	3700	1100	00	150000 SESE Flow Thru-St Joe Speech	20,600.00	0.00	0.00	0.00	0.00	20,600.00
10E100	3700	1300	00	100000 Title I St Joe Tutor Sal	4,000.00	525.00	1,981.25	0.00	0.00	2,018.75
10E500	3700	1300	00	500000 Title I St Joe Tutor Sal	1,700.00	0.00	1,700.00	0.00	0.00	0.00
10E---	3700	1----	--	-----	26,300.00	525.00	3,681.25	0.00	0.00	22,618.75
10E150	3700	2110	00	150000 SESE Flow Thru St Joe TRS	4,602.00	0.00	0.00	0.00	0.00	4,602.00
10E---	3700	2----	--	-----	4,602.00	0.00	0.00	0.00	0.00	4,602.00
10E500	3700	3140	00	500000 Title I St Joe Reg	0.00	0.00	0.00	0.00	0.00	0.00
10E100	3700	3190	00	100000 NONPUBLIC SCHOOL PURCH SERV	1,500.00	0.00	1,125.00	0.00	0.00	375.00
10E170	3700	3190	00	170000 Title IV St Joe MMM Reg	0.00	0.00	0.00	0.00	0.00	0.00
10E330	3700	3190	00	330000 Title II St Joe Pur Serv	5,000.00	0.00	3,200.00	0.00	0.00	1,800.00
10E530	3700	3190	00	500000 Title II St Joe Reg	0.00	0.00	0.00	0.00	0.00	0.00
10E530	3700	3190	00	530000 NONPUBLIC SCHOOL PURCHASE SERV	1,600.00	0.00	1,600.00	0.00	0.00	0.00
10E570	3700	3190	00	570000 Title IV St Joe Pur Serv	1,400.00	0.00	0.00	0.00	0.00	1,400.00
10E100	3700	3320	00	100000 Title I St Joe MMM	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10E150	3700	3320	00	150000 SESE Flow Thru Mileage	141.00	0.00	0.00	0.00	0.00	141.00
10E330	3700	3320	00	330000 Title II St Joe MMM	3,411.00	0.00	0.00	0.00	0.00	3,411.00
10E500	3700	3320	00	500000 Title I St Joe Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E530	3700	3320	00	500000 Title II St Joe Trav	0.00	0.00	0.00	0.00	0.00	0.00
10E530	3700	3320	00	530000 Title II St Joe MMM/Reg fee	273.00	0.00	272.50	0.00	0.00	0.50
10E570	3700	3320	00	570000 Title IV St Joe MMM	865.00	0.00	0.00	0.00	0.00	865.00
10E---	3700	3----	--	-----	15,690.00	0.00	6,197.50	0.00	0.00	9,492.50
10E100	3700	4100	00	100000 TITLE ST JOE	1,118.00	571.90	1,441.69	0.00	0.00	-323.69
10E500	3700	4110	00	500000 Title I St Joe Supp	0.00	0.00	0.00	0.00	0.00	0.00
10E---	3700	4----	--	-----	1,118.00	571.90	1,441.69	0.00	0.00	-323.69
10E---	37--	-----	--	-----	47,710.00	1,096.90	11,320.44	0.00	0.00	36,389.56
10E260	4120	6700	00	260000 Special Ed Tuition to oth LEAs	0.00	0.00	0.00	0.00	0.00	0.00
10E---	4120	6----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E260	4120	8120	00	260000 Spec Ed Tuition Other Public	0.00	0.00	0.00	0.00	0.00	0.00
10E---	4120	8----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E---	41--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
10E010	4210	6740	00	000000 Reg Ed Public CARBONDALE Tuiti	500.00	0.00	0.00	0.00	0.00	500.00
10E---	4210	6----	--	-----	500.00	0.00	0.00	0.00	0.00	500.00
10E010	4220	6700	00	000000 Sp Ed Public SESE Tutition	543,552.00	0.00	407,664.00	0.00	135,888.00	0.00
10E010	4220	6710	00	000000 SP ED CARBONDALE TUITION	0.00	0.00	0.00	0.00	0.00	0.00
10E010	4220	6720	00	000000 SpEd Cunningham's Tuition/RmBd	0.00	0.00	0.00	0.00	0.00	0.00
10E010	4220	6740	00	000000 CARBONDALE HS SP ED	1,600.00	532.00	3,268.00	0.00	0.00	-1,668.00
10E010	4220	6820	00	000000 REG SUPT OF SCHOOLS PEORIA	200.00	0.00	0.00	0.00	0.00	200.00
10E010	4220	6840	00	000000 CARMi-WHITE COUNTY CUSD	3,509.00	0.00	3,509.00	0.00	0.00	0.00
10E---	4220	6----	--	-----	548,861.00	532.00	414,441.00	0.00	135,888.00	-1,468.00
10E---	42--	-----	--	-----	549,361.00	532.00	414,441.00	0.00	135,888.00	-968.00
1-E---	-----	-----	--	-----	17,751,205.00	1,397,744.14	8,152,660.78	6,535.41	909,091.61	8,682,917.20
20E010	2530	3140	00	000000 Honeywell Perf Contract	0.00	0.00	0.00	0.00	0.00	0.00
20E010	2530	3190	00	000000 Dist Construct Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
20E---	2530	3----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
20E010	2540	3190	00	000000 Dist Maint-Pur Serv/Physical	40,000.00	2,446.43	25,549.22	0.00	15,003.58	-552.80
20E020	2540	3190	00	000000 ERES Maint Agreement	180,000.00	2,520.00	5,065.00	0.00	11,300.00	163,635.00
20E030	2540	3190	00	000000 WRES PURCHASE SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	3190	00	000000 ERMS Maint agreement	60,100.00	1,548.58	21,093.58	0.00	1,446.42	37,560.00
20E050	2540	3190	00	000000 ERHS PURCHASE SERVICE	1,000.00	246.00	1,771.00	0.00	100.00	-871.00
20E220	2540	3190	00	220000 IEMA Security Gr Pur Serv	0.00	0.00	0.00	0.00	0.00	0.00
20E010	2540	3210	00	000000 Dist Terminx	700.00	0.00	674.00	0.00	0.00	26.00
20E020	2540	3210	00	000000 ERES Termnx/Trash Serv	8,000.00	0.00	4,361.89	0.00	2,988.11	650.00
20E030	2540	3210	00	000000 WRES Termnx/Trash Serv	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	3210	00	000000 ERMS Termnxs/Trash Serv	5,500.00	0.00	3,266.00	0.00	1,549.00	685.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19	
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds	
20E050	2540	3210	00	000000	ERHS Termnx/Trash Serv	12,500.00	0.00	6,395.15	0.00	4,979.85	1,125.00
20E010	2540	3230	00	000000	Dist Maint Rep/Maint	2,500.00	31.50	31.50	0.00	100.00	2,368.50
20E020	2540	3230	00	000000	ERES Repair/Maint	19,000.00	0.00	3,042.13	0.00	2,245.00	13,712.87
20E030	2540	3230	00	000000	WRES Rep/Maint	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	3230	00	000000	ERMS Cust Rep/Maint	11,028.00	3,000.00	8,816.45	0.00	1,325.00	886.55
20E050	2540	3230	00	000000	ERHS Cust Rep/Maint	6,000.00	2,579.50	21,803.94	0.00	201.00	-16,004.94
20E010	2540	3250	00	000000	Dist Maint Rental	200.00	0.00	0.00	0.00	0.00	200.00
20E010	2540	3260	00	000000	DIST-WIDE UPS/POSTAGE	50.00	6.11	4.71	0.00	0.00	45.29
20E010	2540	3320	00	000000	Dist Maint Travel	500.00	0.00	0.00	0.00	500.00	0.00
20E020	2540	3700	00	000000	ERES Water/Sewer	11,500.00	0.00	3,642.03	0.00	7,357.97	500.00
20E030	2540	3700	00	000000	WRES Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	3700	00	000000	ERMS Water/Sewer	9,500.00	0.00	2,757.35	0.00	6,242.65	500.00
20E050	2540	3700	00	000000	ERHS Water/Sewer	12,500.00	0.00	5,701.58	0.00	4,298.42	2,500.00
20E---	2540	3---	--	-----		380,578.00	12,378.12	113,975.53	0.00	59,637.00	206,965.47
20E010	2540	4100	00	000000	Dist Maint Supplies	109,000.00	9,124.78	54,144.07	0.00	5,445.50	49,410.43
20E020	2540	4100	00	000000	ERES Cust Supp	0.00	0.00	0.00	0.00	0.00	0.00
20E030	2540	4100	00	000000	WRES Cust Supp	0.00	0.00	0.00	0.00	0.00	0.00
20E220	2540	4100	00	220000	IEMA Security Grant Supp	0.00	0.00	0.00	0.00	0.00	0.00
20E050	2540	4110	00	000000	ERHS Athletic Fld Supp	8,000.00	0.00	750.35	0.00	2,950.45	4,299.20
20E010	2540	4640	00	000000	Dist Maint Fuel	4,000.00	0.00	0.00	0.00	0.00	4,000.00
20E---	2540	4---	--	-----		121,000.00	9,124.78	54,894.42	0.00	8,395.95	57,709.63
20E010	2540	5500	00	000000	Dist Maint Equip	10,000.00	1,606.52	4,779.12	0.00	500.00	4,720.88
20E020	2540	5500	00	000000	ERES Cust Equipment	3,000.00	0.00	0.00	0.00	2,000.00	1,000.00
20E030	2540	5500	00	000000	WRES Bldg Equipment	0.00	0.00	0.00	0.00	0.00	0.00
20E040	2540	5500	00	000000	ERMS Cust Equip	5,000.00	7,361.00	11,032.93	0.00	0.00	-6,032.93
20E050	2540	5500	00	000000	ERHS Classrm Equip	1,500.00	0.00	0.00	0.00	100.00	1,400.00
20E220	2540	5500	00	220000	IEMA Security Grant Equip	0.00	0.00	0.00	0.00	0.00	0.00
20E---	2540	5---	--	-----		19,500.00	8,967.52	15,812.05	0.00	2,600.00	1,087.95
20E010	2540	6100	00	000000	Bldg Lease Agreement Principal	23,700.00	0.00	0.00	0.00	0.00	23,700.00
20E010	2540	6200	00	000000	Bldg Lease Agreement Int	5,700.00	0.00	0.00	0.00	0.00	5,700.00
20E---	2540	6---	--	-----		29,400.00	0.00	0.00	0.00	0.00	29,400.00
20E010	2541	1110	00	000000	District Maint Sal	77,000.00	10,095.34	52,124.52	0.00	0.00	24,875.48
20E---	2541	1---	--	-----		77,000.00	10,095.34	52,124.52	0.00	0.00	24,875.48
20E010	2541	2130	00	000000		0.00	0.00	0.00	0.00	0.00	0.00
20E010	2541	2200	00	000000	District Maint Ins Ben	6,000.00	1,000.00	5,000.00	0.00	0.00	1,000.00
20E---	2541	2---	--	-----		6,000.00	1,000.00	5,000.00	0.00	0.00	1,000.00
20E010	2541	3190	00	000000	District Maint Pur Ser	550.00	0.00	397.50	0.00	0.00	152.50
20E---	2541	3---	--	-----		550.00	0.00	397.50	0.00	0.00	152.50
20E010	2541	4650	00	000000	Dist Warehouse Nat Gas	1,000.00	0.00	141.18	0.00	858.82	0.00
20E---	2541	4---	--	-----		1,000.00	0.00	141.18	0.00	858.82	0.00
20E010	2542	1110	00	000000	Dist Summer Maint Sal	60,000.00	0.00	38,463.48	0.00	0.00	21,536.52
20E---	2542	1---	--	-----		60,000.00	0.00	38,463.48	0.00	0.00	21,536.52
20E010	2542	2200	00	000000	Summer Maint Ins Ben	1,800.00	0.00	833.07	0.00	0.00	966.93
20E---	2542	2---	--	-----		1,800.00	0.00	833.07	0.00	0.00	966.93
20E010	2542	3190	00	000000	Dist Smmr Maint Pur Serv	120,000.00	0.00	55,566.08	0.00	1,848.10	62,585.82
20E010	2542	3320	00	000000	Dist Summer Maint Trav	600.00	0.00	117.18	0.00	0.00	482.82
20E---	2542	3---	--	-----		120,600.00	0.00	55,683.26	0.00	1,848.10	63,068.64
20E010	2542	4100	00	000000	Dist Summer Maint Supp	110,000.00	0.00	11,794.63	0.00	62,214.13	35,991.24
20E---	2542	4---	--	-----		110,000.00	0.00	11,794.63	0.00	62,214.13	35,991.24
20E010	2542	5500	00	000000	Sumr Maint Equipment	36,000.00	0.00	5,225.00	0.00	500.00	30,275.00
20E---	2542	5---	--	-----		36,000.00	0.00	5,225.00	0.00	500.00	30,275.00
20E---	25--	----	--	-----		963,428.00	41,565.76	354,344.64	0.00	136,054.00	473,029.36
2-E---	----	----	--	-----		963,428.00	41,565.76	354,344.64	0.00	136,054.00	473,029.36
30E010	5200	6200	00	000000	Long Term Bond Interest	609,998.00	0.00	310,833.06	0.00	225,934.17	73,230.77
30E010	5200	6250	00	000000	Long Term Bond Maintenance Fee	600.00	0.00	583.00	0.00	500.00	-483.00

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
30E---	5200	6---	--	-----	610,598.00	0.00	311,416.06	0.00	226,434.17	72,747.77
30E---	52--	----	--	-----	610,598.00	0.00	311,416.06	0.00	226,434.17	72,747.77
30E010	5300	6100	00	000000 Long Term Bond Principal	1,785,500.00	0.00	1,035,500.00	0.00	0.00	750,000.00
30E---	5300	6---	--	-----	1,785,500.00	0.00	1,035,500.00	0.00	0.00	750,000.00
30E---	53--	----	--	-----	1,785,500.00	0.00	1,035,500.00	0.00	0.00	750,000.00
3-E---	----	----	--	-----	2,396,098.00	0.00	1,346,916.06	0.00	226,434.17	822,747.77
40E080	2550	1100	00	000000 Trans Director Salary	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	1110	00	000000 Trans Mechanic/Maint Sal	45,000.00	4,061.50	22,704.03	0.00	0.00	22,295.97
40E080	2550	1110	61	000000 Trans Bus Drivers Sal	460,000.00	43,425.98	215,268.95	0.00	0.00	244,731.05
40E080	2550	1110	70	000000 Trans Sec/Supervisor Sal	137,000.00	10,476.18	66,895.65	0.00	0.00	70,104.35
40E610	2550	1110	00	000000 Trans Voc Ed Salary	0.00	0.00	0.00	0.00	0.00	0.00
40E620	2550	1110	00	620000 Trans Spec Ed bus Aide Sal	85,218.00	8,257.01	33,401.18	0.00	0.00	51,816.82
40E080	2550	1200	00	000000 Trans Driver Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
40E620	2550	1200	00	620000 Trans Spec Ed Aide Sub Sal	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	1210	00	000000 Trans Sub Drivers Sal	0.00	0.00	12.00	0.00	0.00	-12.00
40E080	2550	1210	61	000000 Reg Rte Sub Bus Driver Sal	25,242.00	4,178.45	14,704.24	0.00	0.00	10,537.76
40E620	2550	1210	00	620000 Trans Sub Spec Ed Aide Sal	7,500.00	281.67	938.78	0.00	0.00	6,561.22
40E080	2550	1310	00	000000 Trans Trip Drvr Sal	46,000.00	2,788.30	16,719.29	0.00	0.00	29,280.71
40E---	2550	1---	--	-----	805,960.00	73,469.09	370,644.12	0.00	0.00	435,315.88
40E080	2550	2110	00	000000 Trans TRS	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	2130	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	2130	61	000000	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	2130	70	000000	0.00	0.00	0.00	0.00	0.00	0.00
40E620	2550	2130	00	620000	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	2200	00	000000 Trans Dir Ins Benefit	24.00	1.00	6.00	0.00	0.00	18.00
40E080	2550	2200	61	000000 Trans Drivers Ins Ben	120,000.00	10,302.65	51,643.76	0.00	0.00	68,356.24
40E080	2550	2200	70	000000 Trans Sec/Supvr Ins Ben	12,012.00	1,001.00	6,006.00	0.00	0.00	6,006.00
40E620	2550	2200	00	620000 Trans Spec Ed Ins Ben	1,500.00	486.70	1,213.84	0.00	0.00	286.16
30E---	2550	2---	--	-----	133,536.00	11,791.35	58,869.60	0.00	0.00	74,666.40
40E080	2550	3140	00	000000 Trans Micro Renewal	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	3190	00	000000 Trans Physicals	5,500.00	1,214.08	2,497.51	71.46	230.00	2,701.03
40E620	2550	3190	00	620000 Spec Ed Trans Contract Fee	40,000.00	1,046.18	53,666.44	0.00	4,023.03	-17,689.47
40E080	2550	3210	00	000000 Trans Trash P/U	750.00	0.00	433.76	0.00	316.24	0.00
40E080	2550	3220	00	000000 Trans Towel Service	1,500.00	0.00	0.00	0.00	0.00	1,500.00
40E080	2550	3230	00	000000 Trans Repair/Maint	40,000.00	2,083.00	14,240.02	0.00	26,537.08	-777.10
40E080	2550	3240	00	000000 Trans Copier Rep/Maint	100.00	0.00	0.00	0.00	0.00	100.00
40E080	2550	3250	00	000000 Trans Rental	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	3260	00	000000 Trans Postage	100.00	0.00	8.62	0.00	1.38	90.00
40E080	2550	3270	00	000000 Trans Charter Bus Service	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	3310	00	000000 Trans Pupil/Other LEA's	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	3320	00	000000 Trans Travel	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	3390	00	000000 Trans Drug/Fngrprnt Fee	4,700.00	35.00	3,078.00	0.00	1,700.00	-78.00
40E080	2550	3600	00	000000 Trans Printing	3,000.00	344.97	370.76	0.00	129.24	2,500.00
40E080	2550	3900	00	000000 Trans Bus Inspection Fee	6,000.00	104.00	2,347.00	0.00	2,153.00	1,500.00
40E---	2550	3---	--	-----	101,650.00	4,827.23	76,642.11	71.46	35,089.97	-10,153.54
40E080	2550	4100	00	000000 Trans Supplies	150,000.00	5,607.49	41,132.06	0.00	108,917.87	-49.93
40E080	2550	4240	00	000000 Trans. Copier Paper & Toner	250.00	0.00	0.00	0.00	0.00	250.00
40E080	2550	4620	00	000000 Trans Oil	7,000.00	0.00	1,122.34	0.00	3,000.00	2,877.66
40E080	2550	4640	00	000000 Trans Fuel	175,000.00	17,569.84	79,868.12	0.00	90,161.88	4,970.00
40E080	2550	4700	00	000000 Trans Software	12,000.00	0.00	0.00	0.00	3,550.00	8,450.00
40E---	2550	4---	--	-----	344,250.00	23,177.33	122,122.52	0.00	205,629.75	16,497.73
40E080	2550	5500	00	000000 Trans Equipment	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	5510	00	000000 Trans Other Vehicle Purchase	0.00	0.00	0.00	0.00	0.00	0.00
40E080	2550	5520	00	000000 Trans Vehicle Purchase	223,787.00	0.00	223,787.00	0.00	0.00	0.00
40E080	2550	5530	00	000000 Trans Radio	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
40E---	2550	5---	--	-----	223,787.00	0.00	223,787.00	0.00	0.00	0.00
40E---	25--	----	--	-----	1,609,183.00	113,265.00	852,065.35	71.46	240,719.72	516,326.47
40E620	4120	3310	00	620000 Trans Sp Ed Out of Dist	0.00	0.00	0.00	0.00	0.00	0.00
40E---	4120	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40E---	41--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40E080	5370	6200	00	000000 Bus Lease Agreement	0.00	0.00	0.00	0.00	0.00	0.00
40E---	5370	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
40E---	53--	----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
4-E---	----	----	--	-----	1,609,183.00	113,265.00	852,065.35	71.46	240,719.72	516,326.47
50E030	1100	2120	00	000000 Fuel Up 60 IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E070	1100	2120	00	000000 Century 21 IMRF	83.00	0.00	85.10	0.00	0.00	-2.10
50E470	1100	2120	00	470000 21st Cent IMRF	3,500.00	286.96	1,548.46	0.00	0.00	1,951.54
50E030	1100	2130	00	000000 Fuel Up 60 FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E060	1100	2130	00	000000 Fine Arts FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E070	1100	2130	00	000000 Century 21 FICA	275.00	0.00	276.18	0.00	0.00	-1.18
50E470	1100	2130	00	470000 21st Cent FICA	4,500.00	419.12	2,058.39	0.00	0.00	2,441.61
50E030	1100	2140	00	000000 Fuel Up 60 Med	0.00	0.00	0.00	0.00	0.00	0.00
50E060	1100	2140	00	000000 Fine Arts Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E070	1100	2140	00	000000 Century 21 Med	242.00	0.00	242.17	0.00	0.00	-0.17
50E190	1100	2140	00	190000 Title VI Rural Ed Med	0.00	0.00	0.00	0.00	0.00	0.00
50E470	1100	2140	00	470000 21st Cent Med	600.00	202.84	986.38	0.00	0.00	-386.38
50E---	1100	2---	--	-----	9,200.00	908.92	5,196.68	0.00	0.00	4,003.32
50E020	1110	2120	00	000000 ERES IMRF	100.00	0.00	0.00	0.00	0.00	100.00
50E020	1110	2130	00	000000 ERES FICA	500.00	106.33	328.72	0.00	0.00	171.28
50E030	1110	2130	00	000000 WRES FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E020	1110	2140	00	000000 ERES Medicare	34,000.00	2,597.48	15,025.35	0.00	0.00	18,974.65
50E030	1110	2140	00	000000 WRES Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E160	1110	2140	00	160000 Ed Jobs Fund Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1110	2---	--	-----	34,600.00	2,703.81	15,354.07	0.00	0.00	19,245.93
50E040	1120	2120	00	000000 ERMS IMRF	100.00	0.00	0.00	0.00	0.00	100.00
50E160	1120	2120	00	160000 Ed Jobs Fund IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1120	2130	00	000000 ERMS FICA	500.00	0.00	0.37	0.00	0.00	499.63
50E160	1120	2130	00	160000 Ed Jobs Fund FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1120	2140	00	000000 ERMS Medicare	22,550.00	1,525.02	9,023.62	0.00	0.00	13,526.38
50E160	1120	2140	00	160000 Ed Jobs Fund Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1120	2---	--	-----	23,150.00	1,525.02	9,023.99	0.00	0.00	14,126.01
50E110	1125	2120	00	110000 Pre K IMRF	12,350.00	992.92	4,192.54	0.00	0.00	8,157.46
50E210	1125	2120	00	210000 ROE Pre K IIMRF	139.00	0.00	138.76	0.00	0.00	0.24
50E510	1125	2120	00	510000 Pre K IMRF	800.00	0.00	800.30	0.00	0.00	-0.30
50E110	1125	2130	00	110000 Pre K FICA	6,000.00	557.47	2,188.45	0.00	0.00	3,811.55
50E210	1125	2130	00	210000 ROE Pre K FICA	67.00	0.00	66.52	0.00	0.00	0.48
50E510	1125	2130	00	510000 Pre K FICA	384.00	0.00	383.74	0.00	0.00	0.26
50E110	1125	2140	00	110000 Pre K Medicare	3,500.00	330.59	1,323.33	0.00	0.00	2,176.67
50E210	1125	2140	00	210000 ROE Pre K Medicare	70.00	0.00	69.48	0.00	0.00	0.52
50E510	1125	2140	00	510000 Pre K Medicare	445.00	0.00	444.52	0.00	0.00	0.48
50E---	1125	2---	--	-----	23,755.00	1,880.98	9,607.64	0.00	0.00	14,147.36
50E050	1130	2120	00	000000 ERHS IMRF	100.00	0.00	0.00	0.00	0.00	100.00
50E050	1130	2130	00	000000 ERHS FICA	500.00	0.00	0.00	0.00	0.00	500.00
50E050	1130	2140	00	000000 ERHS Medicare	23,000.00	1,592.71	9,345.65	0.00	0.00	13,654.35
50E160	1130	2140	00	160000 Ed Jobs Fund Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1130	2---	--	-----	23,600.00	1,592.71	9,345.65	0.00	0.00	14,254.35
50E570	1140	2120	00	570000 Read Impr IMRF Prior	0.00	0.00	0.00	0.00	0.00	0.00
50E570	1140	2130	00	570000 Read Impr FICA Prior	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1140	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E530	1170	2130	00	530000 Title II FICA	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E330	1170	2140	00	330000 TITLE II TEACH QUAL MED	1,000.00	80.26	321.39	0.00	0.00	678.61
50E530	1170	2140	00	530000 Title II Med	102.00	0.00	101.92	0.00	0.00	0.08
50E---	1170	2---	--	-----	1,102.00	80.26	423.31	0.00	0.00	678.69
50E---	11--	----	--	-----	115,407.00	8,691.70	48,951.34	0.00	0.00	66,455.66
50E140	1203	2120	00	140000 EMH Aide/Asst IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E140	1203	2130	00	140000 EMH Aide/Asst FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E140	1203	2140	00	140000 EMH Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1203	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E140	1204	2120	00	140000 Prsnl Aide/Ast IMRF	11,500.00	642.92	5,505.97	0.00	0.00	5,994.03
50E140	1204	2130	00	140000 Prsnl Aide/Ast FICA	5,500.00	353.86	2,737.35	0.00	0.00	2,762.65
50E140	1204	2140	00	140000 Prsnl Aide/Ast Med	5,000.00	82.75	640.21	0.00	0.00	4,359.79
50E---	1204	2---	--	-----	22,000.00	1,079.53	8,883.53	0.00	0.00	13,116.47
50E140	1205	2120	00	140000 LD Aide/Asst IMRF	450.00	0.00	22.12	0.00	0.00	427.88
50E140	1205	2130	00	140000 LD Aide/Asst FICA	100.00	0.00	10.80	0.00	0.00	89.20
50E140	1205	2140	00	140000 LD Medicare	4,500.00	237.84	1,574.28	0.00	0.00	2,925.72
50E---	1205	2---	--	-----	5,050.00	237.84	1,607.20	0.00	0.00	3,442.80
50E280	1206	2120	00	280000 Visual Aide IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1206	2130	00	280000 Visual Aide FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1206	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1213	2130	00	280000 Homebound FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1213	2140	00	280000 Homebound Medicare	1,000.00	24.43	90.69	0.00	0.00	909.31
50E---	1213	2---	--	-----	1,000.00	24.43	90.69	0.00	0.00	909.31
50E140	1216	2120	00	140000 Autism IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1216	2120	00	280000 Autism IMRF	11,500.00	683.04	4,218.96	0.00	0.00	7,281.04
50E140	1216	2130	00	140000 Autism FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1216	2130	00	280000 Autism FICA	6,000.00	336.18	2,059.95	0.00	0.00	3,940.05
50E140	1216	2140	00	140000 Autism Med	0.00	0.00	0.00	0.00	0.00	0.00
50E280	1216	2140	00	280000 Autism Med	2,000.00	78.63	482.45	0.00	0.00	1,517.55
50E---	1216	2---	--	-----	19,500.00	1,097.85	6,761.36	0.00	0.00	12,738.64
50E140	1220	2120	00	140000 EMH/LD Aide/Asst IMRF	22,000.00	1,442.82	6,579.13	0.00	0.00	15,420.87
50E140	1220	2130	00	140000 EMH/LD Aide/Asst FICA	10,000.00	702.49	3,195.23	0.00	0.00	6,804.77
50E140	1220	2140	00	140000 EMH/LD Medicare	8,000.00	737.07	4,015.25	0.00	0.00	3,984.75
50E---	1220	2---	--	-----	40,000.00	2,882.38	13,789.61	0.00	0.00	26,210.39
50E100	1250	2120	00	100000 Title I IMRF	52,450.00	2,977.19	11,762.43	0.00	0.00	40,687.57
50E500	1250	2120	00	500000 Title I IMRF Prior	5,185.00	0.00	5,184.87	0.00	0.00	0.13
50E100	1250	2130	00	100000 Title I FICA	22,000.00	1,692.96	6,554.95	0.00	0.00	15,445.05
50E500	1250	2130	00	500000 Title I FICA Prior	2,488.00	0.00	2,738.44	0.00	0.00	-250.44
50E100	1250	2140	00	100000 Title I Medicare	1,500.00	557.02	2,188.96	0.00	0.00	-688.96
50E500	1250	2140	00	500000 Title I Medicare Prior	887.00	0.00	945.62	0.00	0.00	-58.62
50E---	1250	2---	--	-----	84,510.00	5,227.17	29,375.27	0.00	0.00	55,134.73
50E360	1275	2120	00	360000 Jump Start IMRF	2,500.00	157.48	953.57	0.00	0.00	1,546.43
50E360	1275	2130	00	360000 Jump Start FICA	1,200.00	88.54	485.48	0.00	0.00	714.52
50E360	1275	2140	00	360000 Jump Start Medicare	1,000.00	65.66	366.69	0.00	0.00	633.31
50E---	1275	2---	--	-----	4,700.00	311.68	1,805.74	0.00	0.00	2,894.26
50E---	12--	----	--	-----	176,760.00	10,860.88	62,313.40	0.00	0.00	114,446.60
50E050	1400	2120	00	000000 ERHS Voc TA IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E390	1400	2120	00	390000 Voc Tutor IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1400	2130	00	000000 HS BT/Voc FICA	500.00	5.89	137.64	0.00	0.00	362.36
50E390	1400	2130	00	390000 Voc Tutor FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1400	2140	00	000000 ERHS Voc Medicare	9,100.00	635.78	3,810.23	0.00	0.00	5,289.77
50E390	1400	2140	00	390000 Voc Tutor Med	500.00	2.50	11.78	0.00	0.00	488.22
50E480	1400	2140	00	480000 Ag 3 Circles Med	1,000.00	0.00	19.92	0.00	0.00	980.08
50E490	1400	2140	00	490000 Ag Incent Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1400	2---	--	-----	11,100.00	644.17	3,979.57	0.00	0.00	7,120.43
50E410	1459	2120	00	410000 JROTC Instructor IMRF	22,000.00	1,416.88	8,502.30	0.00	0.00	13,497.70

				Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E410	1459	2130	00	410000 JROTC Instructor FICA	9,500.00	679.40	4,076.88	0.00	0.00	5,423.12
50E410	1459	2140	00	410000 JROTC Instructor Med	2,500.00	158.90	953.52	0.00	0.00	1,546.48
50E---	1459	2---	--	-----	34,000.00	2,255.18	13,532.70	0.00	0.00	20,467.30
50E---	14--	----	--	-----	45,100.00	2,899.35	17,512.27	0.00	0.00	27,587.73
50E050	1500	2140	00	000000 ERHS A D Medicare	85.00	6.74	39.63	0.00	0.00	45.37
50E---	1500	2---	--	-----	85.00	6.74	39.63	0.00	0.00	45.37
50E050	1505	2140	00	000000 HS FBLA Spon Med	45.00	2.08	12.48	0.00	0.00	32.52
50E---	1505	2---	--	-----	45.00	2.08	12.48	0.00	0.00	32.52
50E050	1509	2140	00	000000 ERHS Pep Club Med	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1509	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1510	2120	00	000000 ERHS Cheerldr Spons IMRF	280.00	0.00	266.90	0.00	0.00	13.10
50E050	1510	2130	00	000000 ERHS Cheerldr Spons FICA	110.00	0.00	186.33	0.00	0.00	-76.33
50E050	1510	2140	00	000000 ERHS Cheerldr Spons Medi	140.00	0.00	43.58	0.00	0.00	96.42
50E---	1510	2---	--	-----	530.00	0.00	496.81	0.00	0.00	33.19
50E050	1511	2140	00	000000 ERHS Golf Medicare	75.00	0.00	68.55	0.00	0.00	6.45
50E---	1511	2---	--	-----	75.00	0.00	68.55	0.00	0.00	6.45
50E050	1512	2120	00	000000 ERHS X C IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1512	2130	00	000000 ERHS X C FICA	300.00	0.00	326.78	0.00	0.00	-26.78
50E050	1512	2140	00	000000 ERHS X C Medicare	90.00	0.00	130.14	0.00	0.00	-40.14
50E---	1512	2---	--	-----	390.00	0.00	456.92	0.00	0.00	-66.92
50E050	1513	2120	00	000000 ERHS Dance IMRF	260.00	0.00	169.84	0.00	0.00	90.16
50E050	1513	2130	00	000000 ERHS Dance Team FICA	150.00	0.00	81.44	0.00	0.00	68.56
50E050	1513	2140	00	000000 ERHS Dance Med	45.00	0.00	19.04	0.00	0.00	25.96
50E---	1513	2---	--	-----	455.00	0.00	270.32	0.00	0.00	184.68
50E050	1520	2130	00	000000 ERHS Girls TN FICA	252.00	0.00	210.08	0.00	0.00	41.92
50E050	1520	2140	00	000000 ERHS Girls Tn Medicare	50.00	0.00	49.13	0.00	0.00	0.87
50E---	1520	2---	--	-----	302.00	0.00	259.21	0.00	0.00	42.79
50E050	1521	2120	00	000000 ERHS Volleybl Wkrs IMRF	50.00	0.00	187.49	0.00	0.00	-137.49
50E050	1521	2130	00	000000 ERHS Volleybl Wkrs FICA	50.00	0.00	134.31	0.00	0.00	-84.31
50E050	1521	2140	00	000000 ERHS Volleyball Medi	250.00	0.00	140.35	0.00	0.00	109.65
50E---	1521	2---	--	-----	350.00	0.00	462.15	0.00	0.00	-112.15
50E050	1522	2120	00	000000 ERHS Girls Bsktbl IMRF	25.00	0.00	0.00	0.00	0.00	25.00
50E050	1522	2130	00	000000 ERHS Grls Bskbl Wkr FICA	50.00	0.00	0.00	0.00	0.00	50.00
50E050	1522	2140	00	000000 ERHS Grls Bsktbl Cch Med	465.00	0.00	0.00	0.00	0.00	465.00
50E---	1522	2---	--	-----	540.00	0.00	0.00	0.00	0.00	540.00
50E050	1523	2120	00	000000 ERHS Girls Track IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1523	2130	00	000000 ERHS Grls Track FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1523	2140	00	000000 ERHS Grls Track Medicare	325.00	0.00	0.00	0.00	0.00	325.00
50E---	1523	2---	--	-----	325.00	0.00	0.00	0.00	0.00	325.00
50E050	1524	2120	00	000000 ERHS Grls Sftbl IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1524	2130	00	000000 ERHS Grls Sftbl FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1524	2140	00	000000 ERHS Grls Sftbl Medicare	150.00	0.00	0.00	0.00	0.00	150.00
50E---	1524	2---	--	-----	150.00	0.00	0.00	0.00	0.00	150.00
50E050	1525	2120	00	000000	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1525	2130	00	000000 ERHS GIRLS SOCCER FICA	300.00	0.00	0.00	0.00	0.00	300.00
50E050	1525	2140	00	000000 ERHS Girls Sccr Med	80.00	0.00	0.00	0.00	0.00	80.00
50E---	1525	2---	--	-----	380.00	0.00	0.00	0.00	0.00	380.00
50E050	1530	2130	00	000000 ERHS Boys Tns FICA	215.00	0.00	0.00	0.00	0.00	215.00
50E050	1530	2140	00	000000 ERHS Boys Tns Cch Med	80.00	0.00	0.00	0.00	0.00	80.00
50E---	1530	2---	--	-----	295.00	0.00	0.00	0.00	0.00	295.00
50E050	1531	2120	00	000000 ERHS FTB IMRF	10.00	0.00	26.03	0.00	0.00	-16.03
50E050	1531	2130	00	000000 ERHS Ftbl FICA	600.00	62.00	1,019.13	0.00	0.00	-419.13
50E050	1531	2140	00	000000 ERHS Ftbl Coach Medicare	415.00	27.22	412.09	0.00	0.00	2.91
50E---	1531	2---	--	-----	1,025.00	89.22	1,457.25	0.00	0.00	-432.25
50E050	1532	2120	00	000000 ERHS Boys Bsktball IMRF	10.00	0.00	0.00	0.00	0.00	10.00

FDTLOC	FUNC	OBJ	SJ	Account Level Description	2018-19 Budget	December 2018-19 Monthly Activity	2018-19 FYTD Activity	2018-19 Batch Activity	Encumbered Amount	2018-19 Available Funds
50E050	1532	2130	00	000000 ERHS Boys Bsktb FICA	375.00	0.00	172.62	0.00	0.00	202.38
50E050	1532	2140	00	000000 ERHS Boys Bsktb Medicare	115.00	0.00	82.48	0.00	0.00	32.52
50E---	1532	2----	--	-----	500.00	0.00	255.10	0.00	0.00	244.90
50E050	1533	2120	00	000000 ERHS Boys Track IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1533	2130	00	000000 ERHS Boys Track FICA	223.00	0.00	0.00	0.00	0.00	223.00
50E050	1533	2140	00	000000 ERHS Boys Tck Medicare	75.00	0.00	5.61	0.00	0.00	69.39
50E---	1533	2----	--	-----	298.00	0.00	5.61	0.00	0.00	292.39
50E050	1534	2120	00	000000 ERHS Boys Base IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1534	2130	00	000000 ERHS Boys Baseball FICA	75.00	0.00	0.00	0.00	0.00	75.00
50E050	1534	2140	00	000000 ERHS Boys Basebl Med	165.00	0.00	0.00	0.00	0.00	165.00
50E---	1534	2----	--	-----	240.00	0.00	0.00	0.00	0.00	240.00
50E050	1536	2130	00	000000 ERHS Soccer Coach FICA	0.00	0.00	478.50	0.00	0.00	-478.50
50E050	1536	2140	00	000000 ERHS Soccer Coach Med	330.00	0.00	111.91	0.00	0.00	218.09
50E---	1536	2----	--	-----	330.00	0.00	590.41	0.00	0.00	-260.41
50E040	1540	2130	00	000000 ERMS AD FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1540	2140	00	000000 ERMS AD Med	50.00	2.90	17.36	0.00	0.00	32.64
50E---	1540	2----	--	-----	50.00	2.90	17.36	0.00	0.00	32.64
50E040	1550	2130	00	000000 ERMS Chrlldr Spons FICA	220.00	0.00	0.00	0.00	0.00	220.00
50E040	1550	2140	00	000000 ERMS Cheerleader Medicare	70.00	0.00	0.00	0.00	0.00	70.00
50E---	1550	2----	--	-----	290.00	0.00	0.00	0.00	0.00	290.00
50E040	1551	2120	00	000000 MS Xcountry IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1551	2130	00	000000 ERMS XC FICA	283.00	256.76	271.64	0.00	0.00	11.36
50E040	1551	2140	00	000000 ERMS X-Cntry Medicare	50.00	60.05	63.53	0.00	0.00	-13.53
50E---	1551	2----	--	-----	333.00	316.81	335.17	0.00	0.00	-2.17
50E040	1560	2120	00	000000 ERMS Grls Bsktb IMRF	300.00	24.24	24.24	0.00	0.00	275.76
50E040	1560	2130	00	000000 ERMS Grls Bsktb FICA	500.00	11.63	11.63	0.00	0.00	488.37
50E040	1560	2140	00	000000 ERMS Grls Bsktb Medicare	315.00	5.20	5.20	0.00	0.00	309.80
50E---	1560	2----	--	-----	1,115.00	41.07	41.07	0.00	0.00	1,073.93
50E040	1561	2120	00	000000 ERMS Volleyball Wk IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1561	2130	00	000000 ERMS Volleybl Wrkrs FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1561	2140	00	000000 ERMS Volleybl Medicare	555.00	0.00	0.00	0.00	0.00	555.00
50E---	1561	2----	--	-----	555.00	0.00	0.00	0.00	0.00	555.00
50E040	1562	2120	00	000000 MS Girls Track IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1562	2130	00	000000 MS Girls Track FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1562	2140	00	000000 ERMS Girls Track Med	760.00	0.00	0.00	0.00	0.00	760.00
50E---	1562	2----	--	-----	760.00	0.00	0.00	0.00	0.00	760.00
50E040	1570	2120	00	000000 ERMS Boys Bsktb IMRF	0.00	40.25	40.25	0.00	0.00	-40.25
50E040	1570	2130	00	000000 ERMS Boys Bsktb FICA	300.00	19.30	19.30	0.00	0.00	280.70
50E040	1570	2140	00	000000 ERMS Boys Bsktb Medicare	140.00	7.08	7.08	0.00	0.00	132.92
50E---	1570	2----	--	-----	440.00	66.63	66.63	0.00	0.00	373.37
50E040	1571	2120	00	000000 MS Boys Track IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	1571	2130	00	000000 ERMS Boys Track FICA	275.00	0.00	0.00	0.00	0.00	275.00
50E040	1571	2140	00	000000 ERMS BOYS TRACK MED	115.00	0.00	0.00	0.00	0.00	115.00
50E---	1571	2----	--	-----	390.00	0.00	0.00	0.00	0.00	390.00
50E050	1572	2120	00	000000 HS Wrestling IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1572	2130	00	000000 HS Wrestling Workers FICA	75.00	1.40	1.40	0.00	0.00	73.60
50E050	1572	2140	00	000000 ERHS Wrestling Medicare	90.00	0.30	6.63	0.00	0.00	83.37
50E---	1572	2----	--	-----	165.00	1.70	8.03	0.00	0.00	156.97
50E040	1575	2140	00	000000 ERMS Yearbook Spons Med	55.00	3.14	18.26	0.00	0.00	36.74
50E---	1575	2----	--	-----	55.00	3.14	18.26	0.00	0.00	36.74
50E040	1576	2140	00	000000 ERMS Student Council Med	50.00	3.32	19.00	0.00	0.00	31.00
50E---	1576	2----	--	-----	50.00	3.32	19.00	0.00	0.00	31.00
50E050	1580	2130	00	000000 HS Scholar Bowl FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1580	2140	00	000000 ERHS Schlstc Bwl Med	60.00	-23.18	0.01	0.00	0.00	59.99
50E---	1580	2----	--	-----	60.00	-23.18	0.01	0.00	0.00	59.99

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E050	1582	2140	00	000000	ERHS Drama Spons Med	155.00	166.00	166.00	0.00	0.00	-11.00
50E---	1582	2---	--	-----							
50E050	1583	2130	00	000000	ERHS Mrch Bnd Dir FICA	155.00	166.00	166.00	0.00	0.00	-11.00
50E050	1583	2140	00	000000	ERHS Mrch Bnd Dir Med	0.00	0.00	124.00	0.00	0.00	-124.00
50E---	1583	2---	--	-----							
50E050	1584	2140	00	000000	ERHS Chorus Spons Med	115.00	7.55	104.60	0.00	0.00	10.40
50E---	1584	2---	--	-----							
50E050	1584	2140	00	000000	ERHS Chorus Spons Med	50.00	0.00	0.00	0.00	0.00	50.00
50E---	1584	2---	--	-----							
50E050	1585	2140	00	000000	ERHS Jr Cls Spons Med	50.00	0.00	0.00	0.00	0.00	50.00
50E---	1585	2---	--	-----							
50E050	1586	2140	00	000000	ERHS Yrbk Spons Medicare	78.00	4.71	28.40	0.00	0.00	49.60
50E---	1586	2---	--	-----							
50E050	1586	2140	00	000000	ERHS Yrbk Spons Medicare	45.00	2.50	14.29	0.00	0.00	30.71
50E---	1586	2---	--	-----							
50E050	1588	2120	00	000000	ERHS X-Curr Sprvsn IMRF	45.00	2.50	14.29	0.00	0.00	30.71
50E050	1588	2130	00	000000	ERHS X-Curr Sprvsn FICA	25.00	0.00	0.00	0.00	0.00	25.00
50E050	1588	2140	00	000000	ERHS X-Curr Sprvsn Med	350.00	0.00	0.00	0.00	0.00	350.00
50E---	1588	2---	--	-----							
50E050	1588	2140	00	000000	ERHS X-Curr Sprvsn Med	90.00	0.00	0.43	0.00	0.00	89.57
50E---	1588	2---	--	-----							
50E050	1589	2140	00	000000	ERHS Stdnt Cncl Medicare	465.00	0.00	0.43	0.00	0.00	464.57
50E---	1589	2---	--	-----							
50E050	1589	2140	00	000000	ERHS Stdnt Cncl Medicare	65.00	3.36	19.63	0.00	0.00	45.37
50E---	1589	2---	--	-----							
50E050	1590	2120	00	000000	ERHS Rifle/Drill IMRF	65.00	3.36	19.63	0.00	0.00	45.37
50E050	1590	2130	00	000000	ERHS Rifle/Drill FICA	650.00	50.22	300.70	0.00	0.00	349.30
50E050	1590	2140	00	000000	ERHS Rifle/Drill Med	250.00	24.08	144.20	0.00	0.00	105.80
50E---	1590	2---	--	-----							
50E050	1590	2140	00	000000	ERHS Rifle/Drill Med	90.00	5.64	33.76	0.00	0.00	56.24
50E---	1590	2---	--	-----							
50E040	1591	2140	00	000000	ERMS BAND MED	990.00	79.94	478.66	0.00	0.00	511.34
50E---	1591	2---	--	-----							
50E040	1591	2140	00	000000	ERMS BAND MED	45.00	3.21	36.84	0.00	0.00	8.16
50E---	1591	2---	--	-----							
50E040	1593	2140	00	000000	ERMS Talent Shw Spon Med	45.00	3.21	36.84	0.00	0.00	8.16
50E---	1593	2---	--	-----							
50E040	1594	2140	00	000000	ERMS Drama Spon Medicare	115.00	0.00	77.89	0.00	0.00	37.11
50E---	1594	2---	--	-----							
50E040	1594	2140	00	000000	ERMS Drama Spon Medicare	115.00	0.00	77.89	0.00	0.00	37.11
50E---	1594	2---	--	-----							
50E040	1598	2120	00	000000	ERMS Dance/Grad IMRF	25.00	0.00	0.00	0.00	0.00	25.00
50E040	1598	2130	00	000000	ERMS Dance/Grad FICA	25.00	0.00	0.00	0.00	0.00	25.00
50E040	1598	2140	00	000000	ERMS Dance/Grad Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1598	2---	--	-----							
50E---	15--	----	--	-----		12,776.00	777.70	5,930.71	0.00	0.00	6,845.29
50E050	1700	2120	00	000000	ERHS Dr Ed TA IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1700	2130	00	000000	ERHS Dr Ed TA FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	1700	2140	00	000000	ERHS Dr Ed Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E---	1700	2---	--	-----		1,000.00	38.14	426.39	0.00	0.00	573.61
50E---	17--	----	--	-----		1,000.00	38.14	426.39	0.00	0.00	573.61
50E010	1800	2140	00	000000	Bilingual Program Med	1,000.00	38.14	426.39	0.00	0.00	573.61
50E---	1800	2---	--	-----		100.00	0.00	0.00	0.00	0.00	100.00
50E---	18--	----	--	-----		100.00	0.00	0.00	0.00	0.00	100.00
50E550	1900	2120	00	550000	TAOEP IMRF	100.00	0.00	0.00	0.00	0.00	100.00
50E750	1900	2120	00	750000	TAOEP IMRF	432.00	0.00	431.24	0.00	0.00	0.76
50E550	1900	2130	00	550000	TAOEP FICA	3,000.00	223.16	893.35	0.00	0.00	2,106.65
50E750	1900	2130	00	750000	TAOEP FICA	207.00	0.00	206.80	0.00	0.00	0.20
50E550	1900	2140	00	550000	TAOEP Med	1,200.00	107.01	428.38	0.00	0.00	771.62
50E750	1900	2140	00	750000	TAOEP Med	49.00	0.00	48.36	0.00	0.00	0.64
50E---	1900	2---	--	-----		500.00	25.03	100.18	0.00	0.00	399.82
50E---	19--	----	--	-----		5,388.00	355.20	2,108.31	0.00	0.00	3,279.69
50E550	2110	2120	00	550000	TAEOP IMRF	5,388.00	355.20	2,108.31	0.00	0.00	3,279.69
50E750	2110	2120	00	750000	TAEOP IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2110	2130	00	000000	ERES Social Workers FICA	3,500.00	223.16	965.08	0.00	0.00	2,534.92
50E550	2110	2130	00	550000	TAOEP FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E750	2110	2130	00	750000	TAOEP FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E010	2110	2140	00	000000	Social Worker Med	1,500.00	107.00	462.74	0.00	0.00	1,037.26
50E020	2110	2140	00	000000		1,000.00	44.52	178.08	0.00	0.00	821.92
						0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E550	2110	2140	00	550000 TAOEP	0.00	0.00	0.00	0.00	0.00	0.00
50E750	2110	2140	00	750000 TAOEP Social Worker Med	350.00	25.02	108.21	0.00	0.00	241.79
50E----	2110	2----	--	-----	6,350.00	399.70	1,714.11	0.00	0.00	4,635.89
50E020	2120	2120	00	000000 ES Guid IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	2120	2120	00	000000 ERHS Guid IMRF	4,000.00	199.40	1,196.84	0.00	0.00	2,803.16
50E070	2120	2120	00	000000 Century 21 IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2120	2130	00	000000 ES Guid FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	2120	2130	00	000000 ERHS Guid FICA	2,000.00	76.70	460.44	0.00	0.00	1,539.56
50E070	2120	2130	00	000000 Century 21 IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2120	2140	00	000000 ERES Guid Med	1,500.00	113.78	676.39	0.00	0.00	823.61
50E040	2120	2140	00	000000 ERMS Guid Medicare	1,000.00	51.67	307.12	0.00	0.00	692.88
50E050	2120	2140	00	000000 ERHS Guid Medicare	1,800.00	134.96	806.54	0.00	0.00	993.46
50E070	2120	2140	00	000000 Century 21 Med	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2120	2140	00	470000 21st Cent Med	0.00	0.00	0.00	0.00	0.00	0.00
50E----	2120	2----	--	-----	10,300.00	576.51	3,447.33	0.00	0.00	6,852.67
50E010	2130	2120	00	000000 DIST NURSE AIDE IMRF	3,800.00	511.29	2,598.58	0.00	0.00	1,201.42
50E010	2130	2130	00	000000 District Nurse FICA	2,500.00	351.31	1,451.95	0.00	0.00	1,048.05
50E010	2130	2140	00	000000 Dist Nurse Medicare	2,100.00	191.48	986.55	0.00	0.00	1,113.45
50E----	2130	2----	--	-----	8,400.00	1,054.08	5,037.08	0.00	0.00	3,362.92
50E140	2140	2140	00	140000 Psychologist Med	0.00	0.00	0.00	0.00	0.00	0.00
50E----	2140	2----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2150	2120	00	280000 District Speech IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2150	2130	00	280000 District Speech FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E150	2150	2140	00	150000 Speech Path Med	0.00	0.00	0.00	0.00	0.00	0.00
50E280	2150	2140	00	280000 District Speech Medicare	4,000.00	286.14	1,684.72	0.00	0.00	2,315.28
50E----	2150	2----	--	-----	4,000.00	286.14	1,684.72	0.00	0.00	2,315.28
50E020	2190	2120	00	000000 Supervision Aide IMRF	10,000.00	429.87	2,419.73	0.00	0.00	7,580.27
50E020	2190	2130	00	000000 Supervision Aide FICA	6,000.00	210.48	1,168.53	0.00	0.00	4,831.47
50E020	2190	2140	00	000000 Supervision Aide Med	1,500.00	49.22	273.31	0.00	0.00	1,226.69
50E----	2190	2----	--	-----	17,500.00	689.57	3,861.57	0.00	0.00	13,638.43
50E----	21--	-----	--	-----	46,550.00	3,006.00	15,744.81	0.00	0.00	30,805.19
50E070	2210	2120	00	000000 Cent 21 IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E100	2210	2120	00	100000 Title I IMRF	50.00	0.00	21.80	0.00	0.00	28.20
50E110	2210	2120	00	110000	0.00	8.18	20.07	0.00	0.00	-20.07
50E120	2210	2120	00	120000 IMPROV INSTR LAPTOP IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2120	01	180000 RTtT NC IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E330	2210	2120	00	330000 Title II IMRF	50.00	0.00	0.00	0.00	0.00	50.00
50E470	2210	2120	00	470000 21st cent IMRF	6.00	0.00	14.23	0.00	0.00	-8.23
50E500	2210	2120	00	500000 Title I Improv Inst IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E530	2210	2120	00	530000 Title II IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E070	2210	2130	00	000000 Cent 21 FICA	114.00	0.00	0.00	0.00	0.00	114.00
50E100	2210	2130	00	100000 TITLE I IMPROV FICA	50.00	0.00	11.94	0.00	0.00	38.06
50E110	2210	2130	00	110000 Pre K Imp Inst FICA	50.00	3.93	18.30	0.00	0.00	31.70
50E120	2210	2130	00	120000 IMPROV INSTR LAPTOP FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2130	00	180000 RTT Improv Inst FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2130	01	180000 RTTT FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E330	2210	2130	00	330000 Title II FICA	50.00	0.00	0.00	0.00	0.00	50.00
50E470	2210	2130	00	470000 21st Cent FICA	0.00	0.00	15.62	0.00	0.00	-15.62
50E500	2210	2130	00	500000 Title I FICA/NC	10.00	0.00	5.04	0.00	0.00	4.96
50E510	2210	2130	00	510000 At Risk Fica/NC	0.00	0.00	0.00	0.00	0.00	0.00
50E530	2210	2130	00	530000 Title II FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E810	2210	2130	00	810000 ROE Flow Thru FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E010	2210	2140	00	000000 Impr of Inst Dist Med	0.00	0.00	0.00	0.00	0.00	0.00
50E060	2210	2140	00	000000 Fine Arts Grant Med	0.00	0.00	0.00	0.00	0.00	0.00
50E070	2210	2140	00	000000 Cent 21 Med	0.00	0.00	0.00	0.00	0.00	0.00

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E100	2210	2140	00	100000 Title I Improv Medicare	500.00	0.00	42.82	0.00	0.00	457.18
50E110	2210	2140	00	110000 PreK Improv Instr Med	500.00	5.63	11.08	0.00	0.00	488.92
50E120	2210	2140	00	120000 IMPROV INSTR LAPTOP MED	0.00	0.00	0.00	0.00	0.00	0.00
50E170	2210	2140	00	170000 Title IV SUB MED	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2140	00	180000 RTT Improv Inst Med	0.00	0.00	0.00	0.00	0.00	0.00
50E180	2210	2140	01	180000 RTTT IMentoring MED	0.00	0.00	0.00	0.00	0.00	0.00
50E270	2210	2140	00	270000	0.00	0.00	0.00	0.00	0.00	0.00
50E330	2210	2140	00	330000 Title II Teach Medicare	500.00	0.00	0.00	0.00	0.00	500.00
50E470	2210	2140	00	470000 21st Cent Med	500.00	0.00	13.50	0.00	0.00	486.50
50E480	2210	2140	00	480000 Ag 3 Circles Med	400.00	0.00	42.95	0.00	0.00	357.05
50E490	2210	2140	00	490000 Ag Grant Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E500	2210	2140	00	500000 Title I Med	10.00	0.00	8.79	0.00	0.00	1.21
50E510	2210	2140	00	510000 At Risk Med	0.00	0.00	0.00	0.00	0.00	0.00
50E530	2210	2140	00	530000 Prior Yr Title II Med	0.00	0.00	0.69	0.00	0.00	-0.69
50E570	2210	2140	00	570000	0.00	0.00	20.28	0.00	0.00	-20.28
50E810	2210	2140	00	810000 PAT BURT FLOW THRU MED	100.00	0.00	27.48	0.00	0.00	72.52
50E---	2210	2---	--	-----	2,890.00	17.74	274.59	0.00	0.00	2,615.41
50E020	2220	2120	00	000000 ERES IMC IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E040	2220	2120	00	000000 ERMS IMC IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E050	2220	2120	00	000000 ERHS IMC IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2220	2130	00	000000 ERES IMC FICA	0.00	0.00	4.42	0.00	0.00	-4.42
50E040	2220	2130	00	000000 ERMS IMC FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E050	2220	2130	00	000000 ERHS IMC FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E020	2220	2140	00	000000 ERES IMC Medicare	950.00	73.92	443.09	0.00	0.00	506.91
50E040	2220	2140	00	000000 ERMS IMC Medicare	800.00	53.87	319.88	0.00	0.00	480.12
50E050	2220	2140	00	000000 ERHS IMC Medicare	1,000.00	66.10	395.54	0.00	0.00	604.46
50E---	2220	2---	--	-----	2,750.00	193.89	1,162.93	0.00	0.00	1,587.07
50E---	22--	----	--	-----	5,640.00	211.63	1,437.52	0.00	0.00	4,202.48
50E010	2310	2120	00	000000 BOE Treasure/Sec IMRF	1,000.00	90.81	388.34	0.00	0.00	611.66
50E010	2310	2130	00	000000 BOE Treasure/Sec FICA	500.00	42.95	183.84	0.00	0.00	316.16
50E010	2310	2140	00	000000 BOE Treas/Sec Med	100.00	10.04	42.99	0.00	0.00	57.01
50E---	2310	2---	--	-----	1,600.00	143.80	615.17	0.00	0.00	984.83
50E010	2320	2120	00	000000 Supt Office IMRF	5,500.00	416.33	2,489.28	0.00	0.00	3,010.72
50E010	2320	2130	00	000000 Supt Office FICA	2,500.00	194.71	1,160.21	0.00	0.00	1,339.79
50E010	2320	2140	00	000000 Supt Office Medicare	2,800.00	226.79	1,358.88	0.00	0.00	1,441.12
50E---	2320	2---	--	-----	10,800.00	837.83	5,008.37	0.00	0.00	5,791.63
50E010	2330	2120	00	000000 Asst Supt Sec IMRF	5,500.00	444.62	2,667.72	0.00	0.00	2,832.28
50E070	2330	2120	00	000000 Cent 21 Sec IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E100	2330	2120	00	100000 Title I Admin IMRF	500.00	0.00	0.00	0.00	0.00	500.00
50E110	2330	2120	00	110000 PreK Administrative IMRF	1,500.00	100.94	430.18	0.00	0.00	1,069.82
50E470	2330	2120	00	470000 21st cent IMRF	1,000.00	74.01	446.23	0.00	0.00	553.77
50E500	2330	2120	00	500000 Title I IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E510	2330	2120	00	510000 PreK Admin IMRF Prior	68.00	0.00	67.29	0.00	0.00	0.71
50E010	2330	2130	00	000000 Asst Supt Sec FICA	2,700.00	213.20	1,279.20	0.00	0.00	1,420.80
50E070	2330	2130	00	000000 Cent 21 FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E100	2330	2130	00	100000 Title I Admin FICA	500.00	0.00	0.00	0.00	0.00	500.00
50E110	2330	2130	00	110000 PreK Administrative FICA	750.00	48.40	206.27	0.00	0.00	543.73
50E470	2330	2130	00	470000 21st cent FICA	1,000.00	35.48	213.96	0.00	0.00	786.04
50E500	2330	2130	00	500000 Title I FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E510	2330	2130	00	510000 PreK Admin FICA Prior	33.00	0.00	32.27	0.00	0.00	0.73
50E010	2330	2140	00	000000 Bldg & Grnds Dir Med	2,500.00	205.76	1,234.76	0.00	0.00	1,265.24
50E070	2330	2140	00	000000 Cent 21 Med	0.00	0.00	0.00	0.00	0.00	0.00
50E100	2330	2140	00	100000 Title I Adm Medicare	500.00	0.00	0.00	0.00	0.00	500.00
50E110	2330	2140	00	110000 PreK Adm Med	500.00	11.32	48.24	0.00	0.00	451.76
50E470	2330	2140	00	470000 21st Cent Med	500.00	21.91	75.86	0.00	0.00	424.14

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FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly	Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E500	2330	2140	00	500000 Title I Med	0.00		0.00	0.00	0.00	0.00	0.00
50E510	2330	2140	00	510000 PreK Admin Med	8.00		0.00	7.55	0.00	0.00	0.45
50E---	2330	2----	--	-----	17,559.00		1,155.64	6,709.53	0.00	0.00	10,849.47
50E110	2331	2120	00	110000 PI Sec IMRF	1,500.00		100.92	427.72	0.00	0.00	1,072.28
50E280	2331	2120	00	280000 Spec Ed Sec IMRF	4,000.00		268.30	1,587.01	0.00	0.00	2,412.99
50E510	2331	2120	00	510000 PI Adm Sec IMRF	33.00		0.00	32.53	0.00	0.00	0.47
50E110	2331	2130	00	110000 PI Sec FICA	750.00		48.40	205.12	0.00	0.00	544.88
50E280	2331	2130	00	280000 Spec Ed Sec FICA	1,500.00		128.65	760.99	0.00	0.00	739.01
50E510	2331	2130	00	510000 PI Adm Fica	16.00		0.00	15.60	0.00	0.00	0.40
50E110	2331	2140	00	110000 PI Sec Med	500.00		11.32	47.98	0.00	0.00	452.02
50E280	2331	2140	00	280000 Spec Needs Dir Med	2,000.00		133.84	800.74	0.00	0.00	1,199.26
50E510	2331	2140	00	510000 Pre K Adm Sec Med	4.00		0.00	3.65	0.00	0.00	0.35
50E---	2331	2----	--	-----	10,303.00		691.43	3,881.34	0.00	0.00	6,421.66
50E320	2333	2140	00	320000 BLDG/GROUNDS DIR MED	0.00		0.00	0.00	0.00	0.00	0.00
50E---	2333	2----	--	-----	0.00		0.00	0.00	0.00	0.00	0.00
50E---	23--	-----	--	-----	40,262.00		2,828.70	16,214.41	0.00	0.00	24,047.59
50E020	2410	2120	00	000000 ERES Principal IMRF	25,000.00		1,258.38	7,635.51	0.00	0.00	17,364.49
50E030	2410	2120	00	000000 WRES Prins IMRF	0.00		0.00	0.00	0.00	0.00	0.00
50E040	2410	2120	00	000000 ERMS Principal IMRF	12,000.00		638.86	3,900.34	0.00	0.00	8,099.66
50E050	2410	2120	00	000000 ERHS Principal IMRF	15,000.00		824.80	4,923.57	0.00	0.00	10,076.43
50E020	2410	2130	00	000000 ERES Principal FICA	10,000.00		603.40	3,661.80	0.00	0.00	6,338.20
50E030	2410	2130	00	000000 WRES Princ FICA	0.00		0.00	0.00	0.00	0.00	0.00
50E040	2410	2130	00	000000 ERMS Principal FICA	5,000.00		306.34	1,870.25	0.00	0.00	3,129.75
50E050	2410	2130	00	000000 ERHS Principal FICA	8,000.00		395.50	2,360.87	0.00	0.00	5,639.13
50E020	2410	2140	00	000000 ERES Principal Medicare	5,000.00		336.83	2,032.37	0.00	0.00	2,967.63
50E030	2410	2140	00	000000 WRES Princ MED	0.00		0.00	0.00	0.00	0.00	0.00
50E040	2410	2140	00	000000 ERMS Principal Medicare	4,000.00		264.54	1,582.39	0.00	0.00	2,417.61
50E050	2410	2140	00	000000 ERHS Principal Medicare	4,500.00		314.08	1,881.87	0.00	0.00	2,618.13
50E---	2410	2----	--	-----	88,500.00		4,942.73	29,848.97	0.00	0.00	58,651.03
50E010	2490	2140	00	000000 Program Suprvr Medicare	1,500.00		76.91	460.94	0.00	0.00	1,039.06
50E---	2490	2----	--	-----	1,500.00		76.91	460.94	0.00	0.00	1,039.06
50E---	24--	-----	--	-----	90,000.00		5,019.64	30,309.91	0.00	0.00	59,690.09
50E010	2520	2120	00	000000 Fiscal Service IMRF	15,000.00		1,129.57	6,779.56	0.00	0.00	8,220.44
50E010	2520	2130	00	000000 Fiscal Services FICA	6,600.00		541.64	3,250.88	0.00	0.00	3,349.12
50E010	2520	2140	00	000000 Fiscal Serv Med	2,000.00		126.68	760.30	0.00	0.00	1,239.70
50E---	2520	2----	--	-----	23,600.00		1,797.89	10,790.74	0.00	0.00	12,809.26
50E020	2540	2120	00	000000 ERES Cust IMRF	20,000.00		1,519.31	9,291.33	0.00	0.00	10,708.67
50E030	2540	2120	00	000000 WRES Cust IMRF	0.00		0.00	0.00	0.00	0.00	0.00
50E040	2540	2120	00	000000 ERMS Cust IMRF	15,000.00		1,110.33	6,704.32	0.00	0.00	8,295.68
50E050	2540	2120	00	000000 ERHS Cust IMRF	25,000.00		1,619.01	10,848.01	0.00	0.00	14,151.99
50E020	2540	2130	00	000000 ERES Cust FICA	12,000.00		874.03	5,088.52	0.00	0.00	6,911.48
50E030	2540	2130	00	000000 WRES Cust FICA	0.00		0.00	11.90	0.00	0.00	-11.90
50E040	2540	2130	00	000000 ERMS Cust FICA	10,000.00		536.43	3,431.94	0.00	0.00	6,568.06
50E050	2540	2130	00	000000 ERHS Cust FICA	15,000.00		809.51	5,801.09	0.00	0.00	9,198.91
50E020	2540	2140	00	000000 ERES Cust Med	3,000.00		204.42	1,190.13	0.00	0.00	1,809.87
50E030	2540	2140	00	000000 WRES Cust Med	0.00		0.00	2.78	0.00	0.00	-2.78
50E040	2540	2140	00	000000 ERMS Cust Med	3,000.00		125.45	802.63	0.00	0.00	2,197.37
50E050	2540	2140	00	000000 ERHS Cust Med	4,000.00		189.33	1,356.77	0.00	0.00	2,643.23
50E---	2540	2----	--	-----	107,000.00		6,987.82	44,529.42	0.00	0.00	62,470.58
50E010	2541	2120	00	000000 District Maint IMRF	21,000.00		1,280.98	6,639.33	0.00	0.00	14,360.67
50E010	2541	2130	00	000000 District Maint FICA	10,000.00		614.23	3,183.57	0.00	0.00	6,816.43
50E010	2541	2140	00	000000 Dist Maint Med	5,000.00		143.66	744.55	0.00	0.00	4,255.45
50E---	2541	2----	--	-----	36,000.00		2,038.87	10,567.45	0.00	0.00	25,432.55
50E010	2542	2120	00	000000 Dist Summer Maint IMRF	5,500.00		0.00	2,701.35	0.00	0.00	2,798.65
50E010	2542	2130	00	000000 Dist Summer Maint FICA	5,000.00		0.00	2,324.47	0.00	0.00	2,675.53

				Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E010	2542	2140	00	000000 Dist Summer Maint Med	1,500.00	0.00	542.17	0.00	0.00	957.83
50E---	2542	2---	--	-----	12,000.00	0.00	5,567.99	0.00	0.00	6,432.01
50E070	2550	2120	00	000000 Cent 21 Trans IMRF	261.00	10.13	283.30	0.00	0.00	-22.30
50E080	2550	2120	00	000000 Trans IMRF	7,000.00	869.48	15,004.83	0.00	0.00	-8,004.83
50E080	2550	2120	61	000000 Trans Reg Driver IMRF	80,000.00	5,318.16	26,316.52	0.00	0.00	53,683.48
50E080	2550	2120	70	000000 TRans Sec IMRF	25,000.00	1,295.08	7,912.38	0.00	0.00	17,087.62
50E100	2550	2120	00	100000 Summer School IMRF	100.00	0.00	7.33	0.00	0.00	92.67
50E110	2550	2120	00	110000 PreK Trans IMRF	16,000.00	972.41	4,463.06	0.00	0.00	11,536.94
50E210	2550	2120	00	210000 ROE Pre K Trans IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2550	2120	00	470000 21st Cent IMRF	500.00	0.00	0.00	0.00	0.00	500.00
50E500	2550	2120	00	500000 Title I Summer School IMRF	40.00	0.00	39.39	0.00	0.00	0.61
50E510	2550	2120	00	510000 Prek Trans IMRF	0.00	0.00	10.04	0.00	0.00	-10.04
50E610	2550	2120	00	610000 Trans Voc Ed IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E620	2550	2120	00	620000 Trans Spec Ed IMRF	17,000.00	1,058.84	4,267.74	0.00	0.00	12,732.26
50E070	2550	2130	00	000000 Cent 21 Trans FICA	125.00	4.86	135.85	0.00	0.00	-10.85
50E080	2550	2130	00	000000 Trans FICA	3,500.00	416.93	2,396.58	0.00	0.00	1,103.42
50E080	2550	2130	61	000000 TRANS Reg Driver FICA	36,000.00	2,763.02	13,345.97	0.00	0.00	22,654.03
50E080	2550	2130	70	000000 Trans Sec FICA	12,000.00	649.52	4,147.54	0.00	0.00	7,852.46
50E100	2550	2130	00	100000 Summer School FICA	50.00	0.00	3.52	0.00	0.00	46.48
50E110	2550	2130	00	110000 PreK Trans FICA	7,000.00	486.70	2,185.33	0.00	0.00	4,814.67
50E210	2550	2130	00	210000 ROE Pre K Trans FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2550	2130	00	470000 21st Cent FICA	250.00	0.00	0.00	0.00	0.00	250.00
50E500	2550	2130	00	500000 Title I Summer School FICA	19.00	0.00	18.90	0.00	0.00	0.10
50E510	2550	2130	00	510000 Prek Trans FICA	0.00	0.00	4.81	0.00	0.00	-4.81
50E610	2550	2130	00	610000 Trans Voc Ed FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E620	2550	2130	00	620000 Trans Spec Ed FICA	7,000.00	522.63	2,094.34	0.00	0.00	4,905.66
50E070	2550	2140	00	000000 Cent 21 Trans Med	30.00	1.14	31.77	0.00	0.00	-1.77
50E080	2550	2140	00	000000 Trans Medicare	800.00	97.52	560.58	0.00	0.00	239.42
50E080	2550	2140	61	000000 Trans Reg Driv Med	5,000.00	646.23	3,121.22	0.00	0.00	1,878.78
50E080	2550	2140	70	000000 Trans Sec Med	3,000.00	151.89	969.89	0.00	0.00	2,030.11
50E100	2550	2140	00	100000 Summer School MED	50.00	0.00	0.83	0.00	0.00	49.17
50E110	2550	2140	00	110000 PreK Trans Med	1,000.00	113.83	511.14	0.00	0.00	488.86
50E470	2550	2140	00	470000 21st Trans Med	0.00	0.00	0.00	0.00	0.00	0.00
50E500	2550	2140	00	500000 Title I Summer School Tran Med	5.00	0.00	4.43	0.00	0.00	0.57
50E510	2550	2140	00	510000 Prek Tran Med	0.00	0.00	1.13	0.00	0.00	-1.13
50E610	2550	2140	00	610000 Trans Voc Ed Med	0.00	0.00	0.00	0.00	0.00	0.00
50E620	2550	2140	00	620000 Trans Spec Ed Med	1,000.00	122.26	489.80	0.00	0.00	510.20
50E---	2550	2---	--	-----	222,730.00	15,500.63	88,328.22	0.00	0.00	134,401.78
50E070	2560	2120	00	000000 21st Food Serv IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E420	2560	2120	00	420000 Food Service IMRF	62,500.00	3,471.94	19,268.83	0.00	0.00	43,231.17
50E460	2560	2120	00	460000 Summer Food Prog IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2560	2120	00	470000 21st Food Serv IMRF	250.00	41.75	216.77	0.00	0.00	33.23
50E070	2560	2130	00	000000 21st Food Serv FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E420	2560	2130	00	420000 Food Service FICA	25,000.00	1,720.45	9,430.47	0.00	0.00	15,569.53
50E440	2560	2130	00	440000 Healthier US FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E460	2560	2130	00	460000 Summer Food Prog FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2560	2130	00	470000 21st Food Serv FICA	150.00	20.03	103.96	0.00	0.00	46.04
50E070	2560	2140	00	000000 21st Food Serv Med	0.00	0.00	0.00	0.00	0.00	0.00
50E420	2560	2140	00	420000 Food Serv Med	5,000.00	402.34	2,205.50	0.00	0.00	2,794.50
50E440	2560	2140	00	440000 Healthier US Med	0.00	0.00	0.00	0.00	0.00	0.00
50E460	2560	2140	00	460000 Summer Food Prog Med	0.00	0.00	0.00	0.00	0.00	0.00
50E470	2560	2140	00	470000 21st Food Serv Med	50.00	4.69	24.31	0.00	0.00	25.69
50E---	2560	2---	--	-----	92,950.00	5,661.20	31,249.84	0.00	0.00	61,700.16
50E---	25--	----	----	-----	494,280.00	31,986.41	191,033.66	0.00	0.00	303,246.34
50E070	2620	2120	00	000000 21st Cent P/D IMRF	63.00	0.00	62.94	0.00	0.00	0.06

FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E470	2620	2120	00	4700000 21st Eval IMRF	500.00	67.79	67.79	0.00	0.00	432.21
50E010	2620	2130	00	0000000 Plan/Research FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E070	2620	2130	00	0000000 21st Cent P/D FICA	30.00	0.00	29.50	0.00	0.00	0.50
50E470	2620	2130	00	4700000 21st Eval FICA	100.00	31.84	31.84	0.00	0.00	68.16
50E010	2620	2140	00	0000000 Plan/Research Med	0.00	0.00	0.00	0.00	0.00	0.00
50E070	2620	2140	00	0000000 Cent 21 Plan/Research Med	21.00	0.00	20.34	0.00	0.00	0.66
50E470	2620	2140	00	4700000 21st Cent Plan/Research Med	500.00	7.45	7.45	0.00	0.00	492.55
50E---	2620	2---	--	-----	1,214.00	107.08	219.86	0.00	0.00	994.14
50E010	2660	2120	00	0000000 District Comp Tech IMRF	12,500.00	844.72	5,042.52	0.00	0.00	7,457.48
50E010	2660	2130	00	0000000 District Comp Tech FICA	5,000.00	405.06	2,417.96	0.00	0.00	2,582.04
50E010	2660	2140	00	0000000 District Comp Tech Medicare	3,000.00	174.98	1,048.29	0.00	0.00	1,951.71
50E---	2660	2---	--	-----	20,500.00	1,424.76	8,508.77	0.00	0.00	11,991.23
50E---	26--	----	--	-----	21,714.00	1,531.84	8,728.63	0.00	0.00	12,985.37
50E070	2900	2120	00	0000000 Century 21 IMRF	227.00	0.00	226.27	0.00	0.00	0.73
50E470	2900	2120	00	4700000 21st cent Oth IMRF	2,000.00	79.87	342.82	0.00	0.00	1,657.18
50E070	2900	2130	00	0000000 Century 21 FICA	109.00	0.00	108.50	0.00	0.00	0.50
50E470	2900	2130	00	4700000 21st Other FICA	300.00	38.30	164.38	0.00	0.00	135.62
50E070	2900	2140	00	0000000 Century 21 Med	195.00	0.00	200.68	0.00	0.00	-5.68
50E470	2900	2140	00	4700000 21st Cent Med	300.00	29.95	68.71	0.00	0.00	231.29
50E---	2900	2---	--	-----	3,131.00	148.12	1,111.36	0.00	0.00	2,019.64
50E---	29--	----	--	-----	3,131.00	148.12	1,111.36	0.00	0.00	2,019.64
50E070	3000	2120	00	0000000 Cent 21Comm Serv IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E100	3000	2120	00	1000000 Title I Pnt Inl Sec IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E110	3000	2120	00	1100000 Pre K Babysit IMRF	3,500.00	959.66	4,145.48	0.00	0.00	-645.48
50E470	3000	2120	00	4700000 21st Cent Comm Serv IMRF	50.00	0.00	0.00	0.00	0.00	50.00
50E500	3000	2120	00	5000000 Title I Pnt Inl IMRF Pr	0.00	0.00	0.00	0.00	0.00	0.00
50E510	3000	2120	00	5100000 PreK 0-3 Comm Serv IMRF	1,054.00	0.00	1,053.42	0.00	0.00	0.58
50E070	3000	2130	00	0000000 Cent 21 Comm Serv FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E100	3000	2130	00	1000000 Title I Pnt Inl Sec FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E110	3000	2130	00	1100000 Pre K FICA	2,000.00	401.18	1,751.86	0.00	0.00	248.14
50E470	3000	2130	00	4700000 21st Comm Serv FICA	50.00	0.00	0.00	0.00	0.00	50.00
50E500	3000	2130	00	5000000 Title I Pnt Inl FICA Pr	0.00	0.00	0.00	0.00	0.00	0.00
50E510	3000	2130	00	5100000 PreK 0-3 FICA	407.00	0.00	406.41	0.00	0.00	0.59
50E070	3000	2140	00	0000000 Cent 21 Comm Serv Med	3.00	0.00	2.84	0.00	0.00	0.16
50E100	3000	2140	00	1000000 Title I Pnt Inl Medicare	500.00	6.66	26.64	0.00	0.00	473.36
50E110	3000	2140	00	1100000 PreK 0-3 Teach Medicare	500.00	195.94	847.73	0.00	0.00	-347.73
50E470	3000	2140	00	4700000 21st Comm Serv Med	0.00	0.00	0.00	0.00	0.00	0.00
50E500	3000	2140	00	5000000 Title I Prnt Inv Med Pr	41.00	0.00	40.40	0.00	0.00	0.60
50E510	3000	2140	00	5100000 PreK 0-3 Medicare Prior	218.00	0.00	217.77	0.00	0.00	0.23
50E---	3000	2---	--	-----	8,323.00	1,563.44	8,492.55	0.00	0.00	-169.55
50E110	3001	2140	00	1100000 PreK 3-5 Teach Medicare	0.00	0.00	0.00	0.00	0.00	0.00
50E510	3001	2140	00	5100000 PreK 3-5 Medicare Prior	0.00	0.00	0.00	0.00	0.00	0.00
50E---	3001	2---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
50E110	3002	2120	00	1100000 PreK Blk Com Serv IMRF	0.00	0.00	0.00	0.00	0.00	0.00
50E510	3002	2120	00	5100000 PreK Com Serv IMRF	19.00	0.00	18.62	0.00	0.00	0.38
50E110	3002	2130	00	1100000 PreK Blk Comm Serv FICA	0.00	0.00	0.00	0.00	0.00	0.00
50E510	3002	2130	00	5100000 PreK Com Serv FICA	9.00	0.00	8.93	0.00	0.00	0.07
50E110	3002	2140	00	1100000 PreK Comm Serv Med	300.00	13.68	54.72	0.00	0.00	245.28
50E510	3002	2140	00	5100000 PreK Comm Serv Med Prior	43.00	0.00	42.49	0.00	0.00	0.51
50E---	3002	2---	--	-----	371.00	13.68	124.76	0.00	0.00	246.24
50E---	30--	----	--	-----	8,694.00	1,577.12	8,617.31	0.00	0.00	76.69
50E100	3700	2130	00	1000000 Title I St Joe Tut FICA	500.00	32.55	122.85	0.00	0.00	377.15
50E500	3700	2130	00	5000000 Title I St Joe FICA	106.00	0.00	105.40	0.00	0.00	0.60
50E100	3700	2140	00	1000000 Title I St Joe Med	500.00	7.61	28.74	0.00	0.00	471.26
50E150	3700	2140	00	1500000 SESE Flow Thru St Joe Med	500.00	0.00	0.00	0.00	0.00	500.00

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FDTLOC	FUNC	OBJ	SJ	Account Level	2018-19	December 2018-19	2018-19	2018-19	Encumbered	2018-19
				Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
50E500	3700	2140	00	500000	Title I St Joe Med	25.00	0.00	24.66	0.00	0.34
50E---	3700	2---	--	-----	1,631.00	40.16	281.65	0.00	0.00	1,349.35
50E---	37--	-----	--	-----	1,631.00	40.16	281.65	0.00	0.00	1,349.35
5-E---	-----	-----	--	-----	1,068,433.00	69,972.59	410,721.68	0.00	0.00	657,711.32
60E010	2530	3190	00	000000	Site Construction Pur Serv	3,000,000.00	170,056.68	290,616.11	0.00	2,709,383.89
60E---	2530	3---	--	-----	3,000,000.00	170,056.68	290,616.11	0.00	0.00	2,709,383.89
60E010	2530	4100	00	000000	Site & Construction supplies	1,000.00	117.22	117.22	0.00	882.78
60E---	2530	4---	--	-----	1,000.00	117.22	117.22	0.00	0.00	882.78
60E---	25--	-----	--	-----	3,001,000.00	170,173.90	290,733.33	0.00	0.00	2,710,266.67
60E010	4100	6620	00	000000	Payback of State Funds	0.00	0.00	0.00	0.00	0.00
60E---	4100	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
60E---	41--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
6-E---	-----	-----	--	-----	3,001,000.00	170,173.90	290,733.33	0.00	0.00	2,710,266.67
80E320	2362	3800	00	320000	Work Comp Insurance	190,798.00	0.00	190,798.00	0.00	0.00
80E320	2362	3900	00	320000	Direct pay for W/C visits	0.00	0.00	0.00	0.00	0.00
80E---	2362	3---	--	-----	190,798.00	0.00	190,798.00	0.00	0.00	0.00
80E320	2363	3800	00	320000	Unemployment Insurance	2,500.00	0.00	0.00	0.00	2,500.00
80E---	2363	3---	--	-----	2,500.00	0.00	0.00	0.00	0.00	2,500.00
80E320	2364	3800	00	320000	Insurance	159,095.00	2,775.00	161,804.56	65.00	-2,774.56
80E---	2364	3---	--	-----	159,095.00	2,775.00	161,804.56	0.00	65.00	-2,774.56
80E320	2365	3800	00	320000	Building Grounds Ins	0.00	0.00	0.00	0.00	0.00
80E320	2365	3810	00	320000	Vehicle Ins	0.00	0.00	0.00	0.00	0.00
80E---	2365	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80E320	2366	6500	00	320000	Judgement/Settlement	0.00	0.00	0.00	0.00	0.00
80E---	2366	6---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80E320	2367	1100	00	320000	Tort Salaries	745,379.00	0.00	639,000.00	0.00	106,379.00
80E---	2367	1---	--	-----	745,379.00	0.00	639,000.00	0.00	0.00	106,379.00
80E320	2367	3190	00	320000	Bushue/AT/Nav/ISCORP/Alice/SRO	48,928.00	104.00	31,384.00	24,920.00	-7,376.00
80E---	2367	3---	--	-----	48,928.00	104.00	31,384.00	0.00	24,920.00	-7,376.00
80E320	2369	3800	00	320000	Legal Fees	5,000.00	475.00	3,225.80	1,774.20	0.00
80E---	2369	3---	--	-----	5,000.00	475.00	3,225.80	0.00	1,774.20	0.00
80E320	2372	3800	00	320000	Vehicle Insurance	0.00	0.00	0.00	0.00	0.00
80E---	2372	3---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
80E---	23--	-----	--	-----	1,151,700.00	3,354.00	1,026,212.36	0.00	26,759.20	98,728.44
8-E---	-----	-----	--	-----	1,151,700.00	3,354.00	1,026,212.36	0.00	26,759.20	98,728.44
90E370	2530	3100	00	370000	L/S MS Contractors	0.00	0.00	0.00	0.00	0.00
90E370	2530	3160	00	370000	L/S MS Arch Fees	0.00	0.00	0.00	0.00	0.00
90E010	2530	3190	00	000000	L/S Purchases Services	200,000.00	37.50	7,342.07	1,083.00	191,574.93
90E370	2530	3190	00	370000	L/S MS Oth Pur Serv	0.00	0.00	0.00	0.00	0.00
90E010	2530	3240	00	000000	L/S Contractor Fees	0.00	0.00	0.00	0.00	0.00
90E---	2530	3---	--	-----	200,000.00	37.50	7,342.07	0.00	1,083.00	191,574.93
90E010	2530	4100	00	000000	L/S Supplies	30,000.00	55.85	2,829.83	1.00	27,169.17
90E---	2530	4---	--	-----	30,000.00	55.85	2,829.83	0.00	1.00	27,169.17
90E010	2530	5500	00	000000	L/S Equipment	20,000.00	0.00	0.00	0.00	20,000.00
90E---	2530	5---	--	-----	20,000.00	0.00	0.00	0.00	0.00	20,000.00
90E---	25--	-----	--	-----	250,000.00	93.35	10,171.90	0.00	1,084.00	238,744.10
95E010	2500	0000	00	000000		0.00	0.00	0.00	0.00	0.00
95E---	2500	0---	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
95E---	25--	-----	--	-----	0.00	0.00	0.00	0.00	0.00	0.00
9-E---	-----	-----	--	-----	250,000.00	93.35	10,171.90	0.00	1,084.00	238,744.10
--E---	-----	-----	--	-----	28,191,047.00	1,796,168.74	12,443,826.10	6,606.87	1,540,142.70	14,200,471.33
Grand Revenue Totals					39,981,001.00	1,434,341.33	26,742,315.86	160.50	0.00	13,238,524.64
Grand Expense Totals					28,191,047.00	1,796,168.74	12,443,826.10	6,606.87	1,540,142.70	14,200,471.33
Grand Totals					11,789,954.00	361,827.41	14,298,489.76	6,446.37	1,540,142.70	961,946.69

Account Level				2018-19	December	2018-19	2018-19	2018-19	Encumbered	2018-19
FDTLOC	FUNC	OBJ	SJ	Description	Budget	Monthly Activity	FYTD Activity	Batch Activity	Amount	Available Funds
					Profit	Loss	Profit	Loss	Loss	Loss

Number of Accounts: 2136

***** End of report *****

FY19

Program	Amount	Date of Voucher
St Aide-3001	442,439.53	1/15/2019
Hold Harm-3002		
St Aide Difference 3010		
Reorganization Incentive 3015		
Salary Diff-Cert 3020		
Special Ed Priv Facility-3100 *	9,576.67	9/25/2018, 12/27/18
Special Ed Personnel-3110		
Special Ed X-Ordinary-3105		
Special Ed Orphan -3120	4,943.94	9/25/2018, 12/27/18
Special Ed Summer School -3145		
Ag Ed-3235	17,536.00	12/5/2018,1/2/19
State Lunch/Breakfast-3360	2,221.96	10/17/18, 11/20/18, 12/11/18
Driver's Ed-3370	8,437.15	12/27/2018
Transportation Regular-3500 *	314,138.98	9/25/2018, 12/27/18
Transportation Spec Ed-3510 *	127,601.04	9/25/2018, 12/27/18
TAOEP 3695	29,852.00	9/05/18, 10/03/18,11/1/18,12/5/18
Early Childhood-3705	73,319.00	1/2/2019
Fine Arts Grant-3962		
Other State -PSAT 3999		
Federal Lunch 4210		
Federal Milk 4215		
Federal Bfast 4220		
Federal Summer Lunch 4225		
Title II - 4932		
Title I - 4300		
21st Century - 4421		
Fed Room/Board 4625		
Rural Ed Grant-4107		
* M-CATS		
Grand Total	1,030,066.27	1,030,066.27
as of 1/17/19		

Incentive

M-cats 451,316.69

Total 451,316.69

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Richlnad County Community Unit #1
Certificates of Deposit

Date Invested	Total	Date Due	APY Rate
10/19/2018	9,000,000.00	1/18/2019	2.32%
12/20/2018	2,500,000.00	3/21/2019	2.390%
12/20/2018	2,500,000.00	6/20/2019	2.540%
12/27/2018	500,000.00	1/24/2019	2.250%
12/27/2018	1,800,000.00	3/28/2019	2.300%
12/27/2018	4,000,000.00	6/27/2019	2.440%
12/27/2018	3,000,000.00	12/26/2019	2.550%
Total	23,300,000.00		

1% Sales Tax

Month Earned	Date rcvd	1% Sales Tax	Running Total
July 2018	Oct 2018	101,041.55	101,041.55
August 2018	Nov 2018	126,386.96	227,428.51
Sept 2018	Dec 2018	111,016.23	338,444.74
Oct 2018	Jan 2019	112,226.24	450,670.98

Richland County Community Unit School District No. 1

www.rccu1.net

State of the District Report 2019



Annual State of the District Report

January 17, 2019

Each year the Richland County School District creates an annual State of the District Report to communicate with the Board of Education the state of education in the school district. This communication typically includes an assortment of student data, specific initiatives in the different schools, financial data for the district, and much more.

In past years this annual report has been a lengthy document of 10 or more pages. In an effort to create a report that is easier to read and includes information that is important to stakeholders, the Richland County School District Administrative Team has created a strategic dashboard that is easy to navigate and includes up to date data and relevant information. The information that follows will provide board members and members of the community a summary of the strategic dashboard and what users of the dashboard can expect to find there.

Richland County Community Unit #1 Strategic Dashboard

Those individuals interested in education in the Richland County School District may access the district's new strategic dashboard by going to its website at www.rccu1.net. A link to the dashboard can be found here.

The strategic dashboard has two main components. The first component is a Home page that provides some basic information about the school district, including a brief description of the school district, the updated mission and vision of the school district, and a short video highlighting some key parts of the school district.

The second main component of the strategic dashboard is an Indicators page. This is where a user will find most of the information he/she is looking for. There are seven main Indicators that include District Characteristics, District and School Highlights, Learning Environment, Student Achievement and Success, Extra-Curricular and Co-Curricular Opportunities, Finances and Operations, and RCHS Renovation. Each of these Indicators has several tiles that provide a user with a deeper dive into the information he/she wants to see. A brief description of each Indicator is below.

District Characteristics

There are six tiles that provide demographic information about the students that attend school in the Richland County School District. This demographic information includes

student enrollment, student diversity, students with special needs, and students with English as a second language.

District and School Highlights

There are four tiles in this section of the dashboard. The district and each school has a tile that provides some basic information and highlights specific accomplishments and initiatives that they are involved with.

Learning Environment

This indicator has seven tiles that describe the learning environment of the school district. Users can find information from the student, parent, and teacher survey that is taken every two years, student attendance, school safety, student/teacher ratio, instructional technology, and preschool.

Student Achievement and Success

Student assessment data is an important part of any school. However, there is more to student achievement and success than a test score. This indicator has six tiles with information to help users better understand what student achievement and success looks like in the Richland County School District.

Extra-Curricular and Co-Curricular Opportunities

Some of the most meaningful and exciting learning opportunities take place outside of the regular classroom. The Richland County School District believes that this learning enriches a student's experience in school, and RCCU1 provides students with outstanding opportunities to explore their interests. This indicator has five tiles that provides data about student opportunities and participation rates at RCMS and RCHS.

Finance and Operations

There are six tiles that make up this indicator. Information about school district fund balances, expenditures, and financial profile score are just a few of the items to be found within this indicator.

RCHS Renovation

One of the most exciting things to occur in recent years in the Richland County School District is the planned renovation of Richland County High School. Within this indicator one will find design drawings, a project schedule, and updates on the renovation as it progresses.

One of the best features of the strategic dashboard is the ability to provide up to date and timely information for all to see. Users of the dashboard should check back often to see what is new and keep informed.

MINUTES of a regular public meeting of the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, held at the Elementary School Library, 1001 North Holly Road, Olney, Illinois, in said School District at 7:00 o'clock P.M., on the 17th day of January, 2019.

* * *

The meeting was called to order by the President, and upon the roll being called, Jeff Wilson, the President, and the following members were physically present at said location: Alex Cline, Leon Redman, Carolyn Brooks, Steve Kinkade, Cindy Lockley and Steve Marrs.

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: _____

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that that a proposal had been received from First Midstate Inc., Bloomington, Illinois, for the purchase of \$4,785,000 general obligation alternate bonds of the District and that the Board of Education would consider the adoption of a resolution providing for the issue of said alternate bonds for the purpose of financing school facility improvements, providing for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of a direct annual tax sufficient to pay the principal and interest if the pledged revenues are insufficient to make such payment. The President also summarized the pertinent terms of said proposal and said bonds including the length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION providing for the issue of \$4,785,000 General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, the Board of Education (the “*Board*”) of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois (the “*District*”), has determined that it is advisable, necessary and in the best interests of the District to pay the costs of building and equipping additions to and altering, repairing, equipping and improving the site of the Richland County High School building, including without limitation replacing the existing auditorium and adding a music room and auxiliary gym (the “*Project*”), all in accordance with the preliminary plans and estimate of costs heretofore approved by the Board and now on file in the office of the Secretary of the Board; and

WHEREAS, the Project constitutes a lawful corporate purpose within the meaning of the Act (as hereinafter defined) and a “school facility purpose” within the meaning of the County Tax Law (as hereinafter defined); and

WHEREAS, the estimated cost of the Project, including legal, financial, bond discount, capitalized interest, printing and publication costs and other expenses, is not less than \$15,000,000, and it is in the best interests of the District that funds be borrowed to pay such costs; and

WHEREAS, for the purpose of providing funds to pay the cost of the Project and in accordance with the provisions of the School Code of the State of Illinois, as amended (the “*School Code*”), and the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Act*”), the Board, on the 21st day of June, 2018, adopted a resolution (the

“Authorizing Resolution”) authorizing the issue of alternate bonds, being general obligation bonds payable from (a) collections distributed to the District from taxes imposed by The Counties of Richland and Lawrence, Illinois (the *“Pledged Revenues”*), pursuant to the County School Facility Occupation Tax Law of the State of Illinois, as amended (the *“County Tax Law”*), and (b) ad valorem property taxes upon all taxable property in the District without limitation as to rate or amount (the *“Pledged Taxes”*), all in accordance with the provisions of the Act, in an aggregate amount of \$15,000,000 (the *“Alternate Bonds”*); and

WHEREAS, on the 26th day of June, 2018, the Authorizing Resolution, together with a notice in the statutory form (the *“Notice”*), was published in the *Olney Daily Mail*, the same being a newspaper of general circulation in the District, and an affidavit evidencing the publication of the Authorizing Resolution and the Notice has heretofore been presented to the Board and made a part of the permanent records of the Board; and

WHEREAS, more than thirty (30) days have expired since the date of publication of the Authorizing Resolution and Notice, and no petition with the requisite number of valid signatures thereon has been filed with the Secretary of the Board requesting that the question of the issuance of the Alternate Bonds be submitted to referendum; and

WHEREAS, the District has previously issued \$9,520,000 General Obligation School Bonds (Alternate Revenue Source), Series 2018 (the *“Series 2018 Bonds”*), dated November 29, 2018 to provide for a portion of the cost of the Project; and

WHEREAS, the Board hereby determines that the Pledged Revenues will provide in each year an amount not less than 1.25 times debt service of the bonds to be issued hereunder and the District’s outstanding Series 2018 Bonds, the same being the only prior Alternate Bonds of the District payable from the Pledged Revenues; and

WHEREAS, such determination is supported by the Feasibility Report of PGAV Planners, St. Louis, Missouri (the “*Feasibility Analyst*”), dated October 3, 2018 and supplemented January 17, 2019 (the “*Report*”), which Report has been presented to the Board and is now on file with the Secretary of the Board; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board, on the 19th day of July, 2018, executed an Order calling a public hearing (the “*Hearing*”) for the 16th day of August, 2018, concerning the intent of the Board to sell the Alternate Bonds; and

WHEREAS, notice of the Hearing was given by (i) publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Olney Daily Mail*, and (ii) posting at least 48 hours before the Hearing a copy of said notice at the principal corporate trust office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 16th day of August, 2018, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 16th day of August, 2018; and

WHEREAS, the Board has been authorized to issue the Alternate Bonds in the amount of \$15,000,000 in accordance with the provisions of the Act; and

WHEREAS, the Board hereby determines that it is necessary and desirable that there be issued at this time \$4,785,000 of the Alternate Bonds to provide for the payment of the costs of the Project:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Authorization; Acceptance of Report. It is hereby found and determined that the Board has been authorized by law to borrow the sum of \$5,480,000 upon the credit of the District and as evidence of such indebtedness to issue the Alternate Bonds, being general obligation bonds payable from the Pledged Revenues as provided by the Act, to said amount, the proceeds of the Alternate Bonds to be used for the purpose of paying the costs of the Project, and it is necessary and for the best interests of the District that there be issued at this time \$4,785,000 of the Alternate Bonds so authorized. The Report is hereby accepted by the Board and the Board hereby finds and determines that the Feasibility Analyst is a feasibility analyst having a national reputation for expertise in such matters as the Report.

Section 3. Bond Details. There shall be borrowed on the credit of and for and on behalf of the District the sum of \$4,785,000 for the purpose aforesaid, and that the Alternate Bonds shall be issued in said amount and shall be designated “General Obligation School Bonds (Alternate Revenue Source), Series 2019” (the “*Bonds*”). The Bonds shall be dated February 7, 2019, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially (with option of prior redemption as hereinafter set forth) on December 1 of each of the years, in the amounts and bearing interest per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2020	\$360,000	3.50%
2021	370,000	3.50%
2022	385,000	3.50%
2023	400,000	3.50%
2024	415,000	3.50%
2025	430,000	4.00%
2026	445,000	4.00%
2027	465,000	4.00%
2028	485,000	4.00%
2029	505,000	4.00%
2030	525,000	4.50%

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1 of each year, commencing on December 1, 2019. Interest on each Bond shall be paid by check or draft of Heartland Bank and Trust Company, Normal, Illinois (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signature of the President of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the School Treasurer who receives the taxes of the District (the “*School Treasurer*”), as they shall determine, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) *General.* The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Resolution to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other

authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto ("*Cede*"), as

nominee of The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President and Secretary of the Board, the Superintendent and chief business official of the District and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of

redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this resolution shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not

select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this resolution to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Redemption. (a) *Optional Redemption.* The Bonds due on or after December 1, 2025, shall be subject to redemption prior to maturity at the option of the District as a whole, or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on December 1, 2024, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

(b) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; provided that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the

irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

Section 6. Redemption Procedure. Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the District shall have been received by the Bond Registrar prior to the giving of such

notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] through [12] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
NO. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTIES OF RICHLAND, WAYNE, JASPER, CLAY AND LAWRENCE

COMMUNITY UNIT SCHOOL DISTRICT NUMBER 1

GENERAL OBLIGATION SCHOOL BOND (ALTERNATE REVENUE SOURCE), SERIES 2019

See Reverse Side for
Additional Provisions

Interest _____ Maturity _____ Dated _____
Rate: _____% Date: December 1, 20__ Date: February 7, 2019 CUSIP: 763056 __

Registered Owner: CEDE & CO.

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 1 and December 1 of each year, commencing December 1, 2019, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal office of Heartland Bank and Trust Company, Normal, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"). Payment of the installments of interest shall be made to the Registered

Owner hereof as shown on the registration books of the District maintained by the Bond Registrar, at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar. For the prompt payment of this Bond, both principal and interest at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of the Pledged Revenues and the Pledged Taxes to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, by its Board of Education, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Education, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the School Treasurer who receives the taxes of the District, all as of the Dated Date identified above.

SPECIMEN

President, Board of Education

SPECIMEN

Secretary, Board of Education

Registered, Numbered and Countersigned:

SPECIMEN

School Treasurer

Date of Authentication: February 7, 2019

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:
Heartland Bank and Trust Company,
Normal, Illinois

This Bond is one of the Bonds described in the within mentioned resolution and is one of the General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois.

HEARTLAND BANK AND TRUST COMPANY,
as Bond Registrar

By _____
SPECIMEN
Authorized Officer

COMMUNITY UNIT SCHOOL DISTRICT NUMBER 1

RICHLAND, WAYNE, JASPER, CLAY AND LAWRENCE COUNTIES, ILLINOIS

GENERAL OBLIGATION SCHOOL BOND (ALTERNATE REVENUE SOURCE), SERIES 2019

[6] This Bond is one of a series of bonds issued by the District for the purpose of building and equipping additions to and altering, repairing, equipping and improving the site of the Richland County High School building, including without limitation replacing the existing auditorium and adding a music room and auxiliary gym, in full compliance with the provisions of the School Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois (the “*Act*”), and all laws amendatory thereof and supplementary thereto, and is authorized by a resolution adopted by the Board of Education of the District (the “*Board*”) on the 21st day of June, 2018, and by a resolution adopted by the Board on the 17th day of January, 2019 (the “*Bond Resolution*”), in all respects as provided by law.

[7] This Bond is payable from (a) together with the District’s outstanding General Obligation School Bonds (Alternate Revenue Source), Series 2018, collections distributed to the District from taxes imposed by The Counties of Richland and Lawrence, Illinois (the “*Pledged Revenues*”), pursuant to the County School Facility Occupation Tax Law of the State of Illinois, as amended, and (b) ad valorem property taxes upon all taxable property in the District without limitation as to rate or amount (the “*Pledged Taxes*”), all in accordance with the provisions of the Act.

[8] Bonds of the issue of which this Bond is one due on or after December 1, 2025, shall be subject to redemption prior to maturity at the option of the District as a whole, or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all the Bonds of a single maturity to be selected by lot by the Bond Registrar), on December

1, 2024, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

[9] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[10] This Bond is transferable by the registered holder hereof in person or by his or her attorney duly authorized in writing at the principal office of the Bond Registrar in Normal, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[11] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for

redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[12] The District and the Bond Registrar may deem and treat the registered holder hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____
_____ attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the passage hereof as may be, and thereupon be deposited with the School Treasurer, and be by the School Treasurer delivered to First Midstate Inc., Bloomington, Illinois (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being par; the contract for the sale of the Bonds heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and

determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the Purchase Contract; the surety bond executed by the School Treasurer in connection with the issuance of the Bonds as required by Section 19-6 of the Act is hereby approved and shall be filed with the Regional Superintendent; and the Bonds before being issued shall be registered, numbered and countersigned by the School Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 9. Treatment of Bonds as Debt. The Bonds shall be payable from the Pledged Revenues and the Pledged Taxes and do not and shall not constitute an indebtedness of the District within the meaning of any constitutional or statutory limitation, unless the Pledged Taxes shall be extended pursuant to the general obligation, full faith and credit promise supporting the Bonds, as set forth in Section 11 hereof, in which case the amount of the Bonds then outstanding shall be included in the computation of indebtedness of the District for purposes

of all statutory provisions or limitations until such time as an audit of the District shall show that the Bonds have been paid from the Pledged Revenues for a complete fiscal year, in accordance with the Act.

Section 10. Bond Fund. There is hereby established a special fund of the District known as the “Alternate Bond Fund of 2019” (the “*Bond Fund*”). The Pledged Revenues and the Pledged Taxes shall be set aside as collected and be deposited into the Bond Fund, which is a trust fund established for the purpose of carrying out the covenants, terms and conditions imposed upon the District by this Resolution. The Bonds are secured by a pledge of all of the moneys on deposit in the Bond Fund, and such pledge is irrevocable until the Bonds have been paid in full or until the obligations of the District under this Resolution are discharged.

Section 11. Alternate Revenue Source; Additional Bonds; Tax Levy. For the purpose of providing funds required to pay the interest on the Bonds promptly when and as the same falls due, and to pay and discharge the principal thereof at maturity, the District covenants and agrees with the purchasers and the owners of the Bonds that the District will deposit the Pledged Revenues into the Bond Fund. All payments with respect to the Bonds shall be made directly from the Bond Fund. There are hereby created two accounts in the Bond Fund, designated as the Pledged Revenues Account and as the Pledged Taxes Account. All Pledged Revenues to be applied to the payment of the Bonds shall be deposited to the credit of the Pledged Revenues Account. All Pledged Taxes shall be deposited to the credit of the Pledged Taxes Account.

Pledged Taxes on deposit to the credit of the Pledged Taxes Account shall be fully spent to pay the principal of and interest on the respective Bonds for which such taxes were levied and collected prior to use of any moneys on deposit in the Pledged Revenues Account.

The District reserves the right to issue “Additional Bonds” without limit from time to time payable from the Pledged Revenues, and any such Additional Bonds will share ratably and equally in the Pledged Revenues with the Bonds; *provided, however*, that no Additional Bonds

will be issued except in accordance with the provisions of the Act. “*Additional Bonds*” means any alternate bonds issued in the future in accordance with the provisions of the Act on a parity with and sharing ratably and equally in the Pledged Revenues with the Bonds.

For the purpose of providing additional funds to pay the principal of or interest on the Bonds, there is hereby levied upon all of the taxable property within the District, in the years for which any of the Bonds are outstanding, a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and there be and there hereby is levied upon all of the taxable property in the District the following direct annual taxes (the “*Pledged Taxes*” as heretofore defined):

FOR THE YEAR	A TAX SUFFICIENT TO PRODUCE THE SUM OF:	
2019	\$538,075.00	for interest up to and including June 1, 2021
2020	\$535,300.00	for interest and principal
2021	\$537,087.50	for interest and principal
2022	\$538,350.00	for interest and principal
2023	\$539,087.50	for interest and principal
2024	\$538,225.00	for interest and principal
2025	\$535,725.00	for interest and principal
2026	\$537,525.00	for interest and principal
2027	\$538,525.00	for interest and principal
2028	\$538,725.00	for interest and principal
2029	\$536,812.50	for interest and principal

Interest or principal coming due at any time when there are insufficient funds on hand from the Pledged Taxes to pay the same shall be paid promptly when due from current funds on hand in advance of the collection of the Pledged Taxes herein levied; and when the Pledged Taxes shall have been collected, reimbursement shall be made to said funds in the amount so advanced.

Section 12. Filing of Resolution. Forthwith upon the passage of this Resolution, the Secretary of the Board is hereby directed to file a certified copy of this Resolution with the County Clerks of The Counties of Richland, Wayne, Jasper, Clay and Lawrence, Illinois (the

“County Clerks”), and it shall be the duty of the County Clerks to annually in and for each of the years 2019 to 2029, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for school purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general school purposes of the District; and a certified copy of this Resolution shall also be filed with the School Treasurer.

Section 13. Abatement of Pledged Taxes. Whenever it has been determined by the Board that funds are or will be available to pay any principal of or interest on the Prior Alternate Bonds and the Bonds when due, the Board shall direct the abatement of the Pledged Taxes, and proper notification of such abatement shall be filed with the County Clerks in a timely manner to effect such abatement.

Section 14. General Covenants. The District covenants and agrees with the holders of the Bonds that so long as the Bonds or any of them remain outstanding and unpaid, either as to principal or interest:

A. The District hereby pledges the Pledged Revenues to the payment of the Bonds, and the Board covenants and agrees to provide for, collect and apply the Pledged Revenues to the payment of the Bonds and the provision of not less than an additional 0.25 times debt service on the Bonds, all in accordance with Section 15 of the Act.

B. The District will punctually pay or cause to be paid from the Bond Fund and as provided in the resolution outstanding the issuance of the prior Alternate Bonds (the “*Outstanding Alternate Bond Resolution*”) the principal of and interest on the Bonds and the prior Alternate Bonds in strict conformity with the terms of the Bonds, the prior Alternate Bonds, the Outstanding Alternate Bond Resolution and this Resolution, and it will faithfully observe and perform all of the conditions, covenants and requirements thereof and hereof.

C. The District will pay and discharge, or cause to be paid and discharged, from the Bond Fund and from the Alternate Bond Fund of 2018 (the “*Outstanding*

Alternate Bond Fund”) any and all lawful claims which, if unpaid, might become a lien or charge upon the Pledged Revenues or Pledged Taxes, or any part thereof, or upon any funds in the hands of the Bond Registrar, or which might impair the security of the Bonds or the prior Alternate Bonds. Nothing herein or in the Outstanding Alternate Bond Resolution shall require the District to make any such payment so long as the District in good faith shall contest the validity of said claims.

D. The District will keep, or cause to be kept, proper books of record and accounts, separate from all other records and accounts of the District, in which complete and correct entries shall be made of all transactions relating to the Pledged Revenues, the Pledged Taxes, the Bond Fund and associated subaccounts. Such books of record and accounts will at all times during business hours be subject to the inspection of the holders of not less than ten per cent (10%) of the principal amount of the outstanding Bonds or their representatives authorized in writing.

E. The District will preserve and protect the security of the Bonds and the prior Alternate Bonds and the rights of the registered owners of the Bonds and the prior Alternate Bonds, and will warrant and defend their rights against all claims and demands of all persons. From and after the sale and delivery of any of the Bonds by the District, the Bonds shall be incontestable by the District.

F. The District will adopt, make, execute and deliver any and all such further resolutions, instruments and assurances as may be reasonably necessary or proper to carry out the intention of, or to facilitate the performance of, this Resolution and the Outstanding Alternate Bond Resolution, and for the better assuring and confirming unto the registered owners of the Bonds and the prior Alternate Bonds of the rights and benefits provided in this Resolution and the Outstanding Alternate Bond Resolution.

G. As long as any Bonds are outstanding under this Resolution and any prior Alternate Bonds are Outstanding (as defined below), the District will continue to deposit the Pledged Revenues into the Pledged Revenues Account and, if necessary, the Pledged Taxes into the Pledged Taxes Account and the Pledged Revenues into the Outstanding Alternate Bond Fund. The District covenants and agrees with the purchasers of the Bonds and with the registered owners thereof that so long as any Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to collect the Pledged Revenues. The District and its officers will comply with all present and future applicable laws in order to assure that the Pledged Revenues and Pledged Taxes may be collected as provided herein and deposited into the Pledged Revenues Account and Pledged Taxes Account, respectively, as provided herein, and that the Pledged Revenues may be collected as provided in the Outstanding Alternate Bond Resolution and deposited into the Outstanding Alternate Bond Fund.

H. Once issued, the Bonds shall be and forever remain until paid or defeased a general obligation of the District, the payment of which its full faith and credit are

pledged, and shall be payable, in addition to the Pledged Revenues, from the levy of the Pledged Taxes as provided in the Act.

When used with reference to the Bonds, and the Outstanding Alternate Bonds, “Outstanding” means those Bonds which are outstanding and unpaid; *provided, however*, such term does not include any Bonds (a) which have matured and for which moneys are on deposit with proper paying agents or are otherwise sufficiently available to pay all principal thereof and interest thereon or (b) the provision for payment of which has been made by the District by the deposit in an irrevocable trust or escrow of (i) direct and general full faith and credit obligations of the United States Treasury (“*Directs*”), (ii) certificates of participation or trust receipts in trusts comprised wholly of Directs or (iii) other obligations unconditionally guaranteed as to timely payment by the United States Treasury, the principal of and interest on which will be sufficient to pay at maturity all the principal of and interest on such Bonds.

Section 15. Application of Proceeds. Principal proceeds of the Bonds any premium received on the sale of the Bonds are hereby appropriated for the purpose of paying the cost of the Project and the costs of issuance of the Bonds, and the portion thereof not needed to pay such costs of issuance shall be deposited into the Site and Construction/Capital Improvement Fund of the District (the “*Project Fund*”). At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 16. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the “*Code*”), or would otherwise cause the interest on the Bonds to be

included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President and Secretary of the Board and the School Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 17. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 18. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to give notice of redemption of Bonds as provided for herein;

(d) to cancel and/or destroy Bonds which have been paid at maturity or upon redemption prior to maturity or submitted for exchange or transfer;

(e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 19. Continuing Disclosure Undertaking. The President of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the "*Continuing Disclosure Undertaking*"). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and

things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Resolution, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 20. Municipal Bond Insurance. In the event the payment of principal and interest on the Bonds is insured pursuant to a municipal bond insurance policy (the “*Municipal Bond Insurance Policy*”) issued by a bond insurer (the “*Bond Insurer*”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Bonds, subrogation of the rights of the Bondholders to the Bond Insurer upon payment of the Bonds by the Bond Insurer, amendment hereof, or other terms, as approved by the President of the Board on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

Section 21. Record-Keeping Policy and Post-Issuance Compliance Matters. On December 15, 2016, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 22. Provisions a Contract. The provisions of this Resolution shall constitute a contract between the District and the owners of the outstanding Bonds. All covenants relating to the Bonds and the conditions and obligations imposed by Section 15 of the Act are enforceable by any holder of the Bonds affected, any taxpayer of the District and the People of the State of Illinois acting through the Attorney General or any designee.

Section 23. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 24. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted January 17, 2019.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion of said resolution, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: Jeff Wilson, Alex Cline, Leon Redman, Carolyne Brooks, Steve Kinkade, Cindy Lockley and Steve Marrs.

The following members voted NAY: _____

Whereupon the President declared the motion carried and said resolution duly adopted, in open meeting approved and signed said resolution and directed the Secretary to record the same in full in the records of the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF RICHLAND)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois (the “*Board*”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 17th day of January, 2019, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION providing for the issue of \$4,785,000 General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal corporate trust office of the Board at least 96 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the School Code of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 17th day of January,
2019.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF RICHLAND)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Richland, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of \$4,785,000 General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, on the 17th day of January, 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2019.

County Clerk of The County of
Richland, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF WAYNE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Wayne, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of \$4,785,000 General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, on the 17th day of January, 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2019.

County Clerk of The County of
Wayne, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF JASPER)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Jasper, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of \$4,785,000 General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, on the 17th day of January, 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2019.

County Clerk of The County of
Jasper, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF CLAY)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Clay, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of \$4,785,000 General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, on the 17th day of January, 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2019.

County Clerk of The County of
Clay, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF LAWRENCE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Lawrence, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of \$4,785,000 General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, on the 17th day of January, 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2019.

County Clerk of The County of
Lawrence, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF RICHLAND)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting School Treasurer who receives the taxes of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, and as such official I do further certify that on the 17th day of January, 2019, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of \$4,785,000 General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, for the purpose of financing school facility improvements, providing for the pledge of certain revenues and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Education of said School District on the 17th day of January, 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 17th day of January, 2019.

School Treasurer

Bid Sheet
2019-2020

To: **Board of Education**
Richland County Community Unit School District No. 1
1100 East Laurel Street
Olney, IL. 62450

We propose to furnish and deliver the school buses described in the Bid Notice at the following prices:

Diesel

Chassis Make Blue Bird

Chassis Engine Cummins B6.7

Body Make Blue Bird Vision

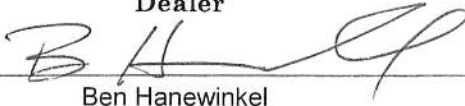
Total Bid Per Bus	Description	Trade-In Value	Net with Trade-In
\$87,575.00	Bus #21 (66 passengers)	\$1,500.00	\$86,057.00
\$87,575.00	Bus #28 (66 passengers)	\$2,500.00	\$85,075.00
\$87,575.00	Bus #29 (66 passengers)	\$2,500.00	\$85,075.00
\$87,575.00	Bus #42 (66 passengers)	\$2,500.00	\$85,075.00
\$87,575.00	Bus #43 (66 passengers)	\$2,000.00	\$85,575.00
\$98,860.00	Bus #47 (42 passengers, wheelchair accessible)	\$3,500.00	\$95,360.00

Total Bid Price/Per Bus

N/A. District only purchasing 3 buses total. Total bid price will be determined by district upon choosing buses to trade.

Company Central States Bus Sales, Inc.

Dealer

Signed 

Ben Hanewinkel

Address 1200 Sugar Creek Square

Telephone Number 800-825-8273

Alternate #1

Stock Diesel Unit: Deduct \$2,043.00/bus from the price that meets the district specifications

Items that are different or not included in the stock bus vs. the district specification are as follows:

- 1 Includes a 200 HP Cummins B6.7L
- 2 Passenger dome lights operate on a single switch/drivers down switched separate
- 3 No AM/FM/CD/PA included
- 4 Yellow roof
- 5 yellow chassis grille
- 6 Drivers acoustic ceiling only
- 7 Black rubber floor

Alternate #2

<u>Total Bid</u>	<u>Per Bus</u>	<u>Trade #</u>	<u>Trade In</u>	<u>Net with Trade</u>
\$83,176.00		21	\$1,500.00	\$81,676.00
\$83,176.00		28	\$2,500.00	\$80,676.00
\$83,176.00		29	\$2,500.00	\$80,676.00
\$83,176.00		42	\$2,500.00	\$80,676.00
\$83,176.00		43	\$2,000.00	\$81,176.00
\$95,899.00		47	\$3,500.00	\$92,399.00

These units fully meet district specification with a gasoline Ford V-10, 320 HP engine and Ford 6R140 Transmission

Alternate #3

Gasoline Stock Unit: Deduct \$1,059.00/bus using the gasoline price per bus in Alternate #2, above

Items that are different or not included in the stock bus vs. the district gasoline specification are as follows:

- 1 Passenger dome lights operate on a single switch/drivers down switched separate
- 2 No AM/FM/CD/PA included
- 3 Yellow roof
- 4 yellow chassis grille
- 5 Drivers acoustic ceiling only
- 6 Black rubber floor

Bid Sheet
2019-2020

To: Board of Education
Richland County Community Unit School District No. 1
1100 East Laurel Street
Olney, IL. 62450

We propose to furnish and deliver the school buses described in the Bid Notice at the following prices:

Diesel

Chassis Make FREIGHTLINER

Chassis Engine CUMMINS ISB 220HP

Body Make THOMAS

Total Bid Per Bus	Description	Trade-In Value	Net with Trade-In
\$89,348.00	Bus #21 (66 passengers)	\$1,000.00	\$88,348.00
\$89,348.00	Bus #28 (66 passengers)	\$1,000.00	\$88,348.00
\$89,348.00	Bus #29 (66 passengers)	\$1,000.00	\$88,348.00
\$89,348.00	Bus #42 (66 passengers)	\$1,000.00	\$88,348.00
\$89,348.00	Bus #43 (66 passengers)	\$1,000.00	\$88,348.00
\$103,254.00	Bus #47 (42 passengers, wheelchair accessible)	\$1,000.00	\$102,254.00

Total Bid Price/Per Bus

\$88,348.00 PER BUS 71P CAP.

\$102,254.00 PER BUS 47P LIFT CAP

Company MIDWEST BUS SALES INC.
Dealer

Signed Tim Gutierrez

Address 18 SKYVIEW DR., LITCHFIELD, IL 62056

Telephone Number 217-324-2119

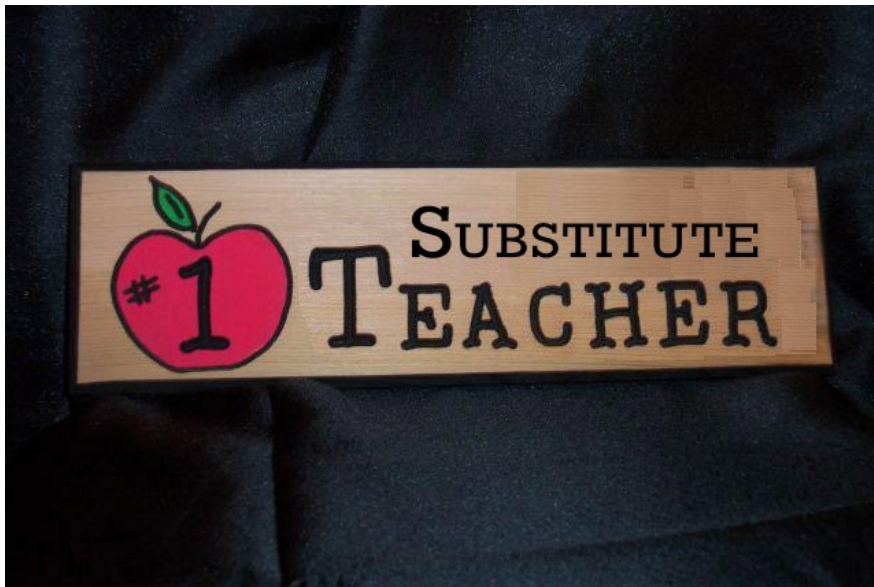
Richland County CUSD #1

2019 Bus Bids

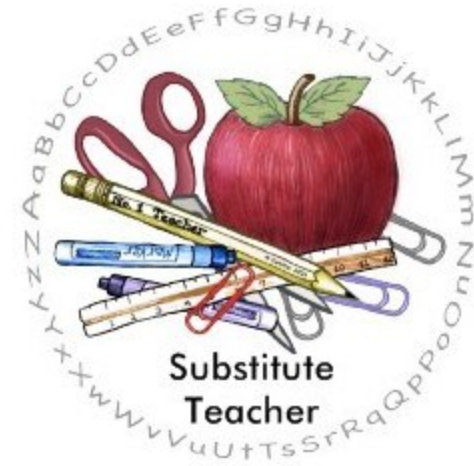
Central States Bus Sales, Inc. (Blue Bird)				
Bus # to Replace	District Specification Price with Trade-In (Diesel)	District Specification Price with Trade-In (Alternate #1-Stock Diesel)	District Specification Price with Trade-In (Alternate #2-Gas)	District Specification Price with Trade-In (Alternate #2-Stock Gas)
28	\$85,075	\$83,032	\$80,676	\$79,617
29	\$85,075	\$83,032	\$80,676	\$79,617
42	\$2,500 (deduct trade-in value)	\$2,500 (deduct trade-in value)	\$2,500 (deduct trade-in value)	\$2,500 (deduct trade-in value)
47 (wheelchair accessible)	\$95,360	\$93,317	\$92,399	\$89,899
Total Bid Price	\$263,010	\$256,881	\$251,251	\$246,633

* **Note** – The highlighted portion is Mr. Bussard’s recommendation for the 2019-20 Bus Bid.

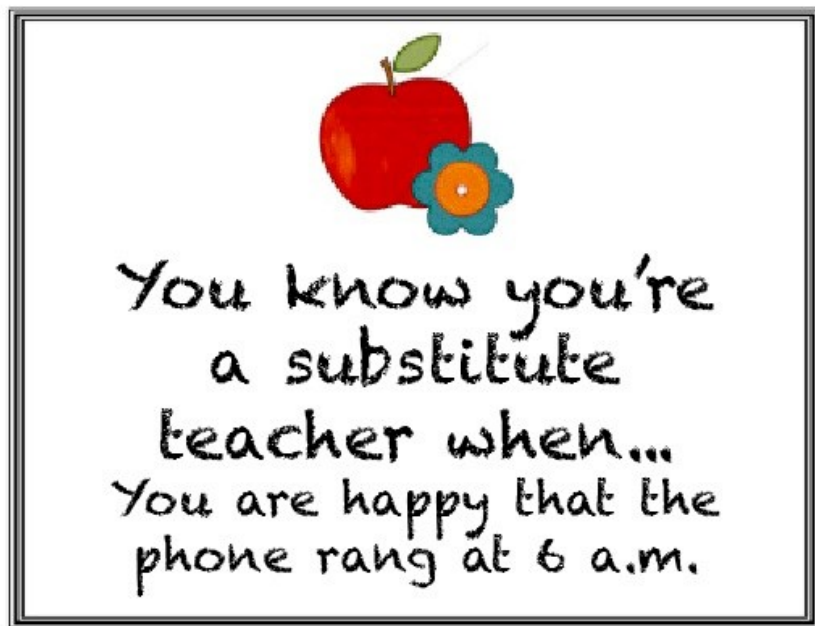
Midwest Bus Sales, Inc. (Thomas)				
Bus # to Replace	District Specification Price with Trade-In (Diesel)	District Specification Price with Trade-In (Alternate #1-Stock Diesel)	District Specification Price with Trade-In (Alternate #2-Gas)	District Specification Price with Trade-In (Alternate #2-Stock Gas)
28	\$88,348	N/A	N/A	N/A
29	\$88,348	N/A	N/A	N/A
42	\$1,000 (deduct trade-in value)	N/A	N/A	N/A
47 (wheelchair accessible)	\$102,254	N/A	N/A	N/A
Total Bid Price	\$277,950			



Richland County CUSD #1



Substitute Teacher Handbook



Richland County Community Unit School District No.1 2018-2019 District Calendar

Monday, August 13	No School	Teacher Institute Day
Tuesday, August 14	No School	
Wednesday, August 15	First Full Day of Student Attendance	
Monday, September 3	No School	Labor Day
Wednesday, September 19	Dismiss 12:30 pm	School Improvement Day
Friday, October 5	No School	Teacher Institute Day
Monday, October 8	No School	Columbus Day
Monday, November 12	No School	Veteran's Day Observance
Thursday, November 15	Dismiss at 12:30 pm	School Improvement
Friday, November 16	No School	
Wednesday, November 21	Dismiss 2:10 pm	Early Dismissal – Thanksgiving Vacation
Thursday, November 22	No School	Thanksgiving
Friday, November 23	No School	Thanksgiving Vacation
Friday, December 21	Dismiss 2:10 pm	Early Dismissal – Winter Vacation
Monday, December 24	No School	Winter Vacation Begins
Friday, January 4	No School	Teacher Institute Day
Monday, January 7		School Resumes for Students
Monday, January 21	No School	Martin Luther King, Jr. Birthday
Wednesday, January 30	Dismiss 12:30 pm	School Improvement Day
Friday, February 15	No School	Parent/Teacher Conferences
Monday, February 18	No School	President's Day
Monday, March 18	No School	
Thursday, April 18	Dismiss 2:10 pm	Early Dismissal – Spring/Easter Break
Friday, April 19	No School	Spring/Easter Break
Monday, April 22	No School	Spring/Easter Break
Friday, May 3	Dismiss 11:15 am	Early Dismissal – School Improvement Day
Thursday, May 23		Last Day of Student Attendance
Friday, May 24	No School	Teacher Institute Day

	Student Attendance	Parent/Teacher Conference	Institute	Total
1 st Quarter	40	0	2	42
2 nd Quarter	46	1	0	47
3 rd Quarter	47	1	1	49
4 th Quarter	46	0	1	47
Total	179¹	2²	4³	185⁴

¹ 179 pupil attendance days are initially scheduled so as to insure 174 days actual school attendance.

² Parent/Teacher Conferences are scheduled for a full day in the fall and a full day in the spring.

³ Full-day institutes are scheduled with two in the first half of the year and two in the second half.

⁴ The school calendar shall be amended at the end of the year to total 180 days.

Five snow days are built into the calendar for 2018-2019.

Updated April 19, 2018

Richland County Elementary School (PreK to Grade 5)

1001 N. Holly Rd.
Olney, IL
618-395-8540

Pre-K/Program Administrator: Jennifer Tedford
K—Grade 2 Principal: Margaret Hahn
Grades 3-5 Principal: Andy Thomann
Special Education Director: Mick Whittler

Regular School Day

8:15 am —3:05 pm

Early Dismissal Days

8:15 am—2:03 pm

8:15 am—12:23 pm

8:15 am—11:07 am

Parking—lot in front of school (east side of building), no assigned spots

Richland County Middle School (Grades 6—8)

1099 N. Van St.
Olney, IL
618-395-4372

Principal: Cris Edwards
Assistant Principal: Darrell Houchin

Regular School Day

8:10 am —3:05 pm

Early Dismissal Days

8:10 am—2:03 pm

8:10 am—12:23 pm

8:10 am—11:07 am

Parking—main parking lot, no assigned spots

Richland County High School (Grades 9—12)

1200 E. Laurel St.
Olney, IL
618-393-2191

Principal: Chad LeCrone
Assistant Principal: Andy Julian

Regular School Day

8:00 am —3:00 pm

Home of the Olney Tigers

Early Dismissal Days

8:00 am—1:58 pm

8:00 am—12:20 pm

8:00 am—11:04 am

Parking—any visitor spot in north parking lot, or behind school

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Full bell schedules are available in main office and/or classroom sub notes.

Welcome

I would like to personally thank you for substituting in Richland County CUSD #1. We are grateful for your commitment and interest in the lives of the young people in our community.

Your contributions enrich the student experience and help students to reach their full potential, while supporting our teachers and staff. Substitutes help us build a strong foundation for our students as they continue their education and select a career path.

This handbook will help you make a smooth transition into your substitute job, sharing with you an overview of the school substitute program.

Substituting is evidence of strong community support. As a district, we feel privileged to enjoy such strong support. Your actions serve as a fine example of the positive contributions individuals can make to public education.

Sincerely,

Larry Bussard,
Superintendent
Richland County CUSD #1

Children

Each year, parents or legal guardians of children shall be advised of the contents of this Sexual Misconduct Policy and be instructed to report any incident of known or suspected sexual misconduct to a supervisor, the school administrator or the Designated Child Abuse Counselor, unless that individual is the offending person. If the complaint is made to the supervisor or the school administrator, that individual shall follow Illinois mandatory reporting policy and immediately notify the Designated Child Abuse Counselor.

Investigation & Confidentiality

All formal complaints will be given a full, impartial and timely investigation. During such investigation, while every effort will be made to protect the privacy rights of all parties' confidentiality cannot be guaranteed.

Discipline

Any district employee or substitute who is determined, after an investigation, to have engaged in sexual misconduct in violation of this policy will be subject to disciplinary action up to and including termination of employment. False accusations regarding sexual misconduct will not be tolerated, and any person knowingly making a false accusation will likewise be subject to disciplinary action up to and including discharge, with regard to employees or substitutes.

The district will discipline any individual who retaliates against any person who reports alleged sexual misconduct or who retaliates against any person who testifies, assists or participates in an investigation, a proceeding or a hearing relating to a sexual harassment complaint. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

Sexual Misconduct Policy

The school district will not tolerate and will seek to eradicate any behavior by its employees, substitutes, or others which constitutes Sexual Misconduct toward another employee, substitute, or other. "Sexual Misconduct" means any actual, attempted or alleged sexual molestation, assault, abuse, sexual exploitation or sexual injury. "Sexual Misconduct" does not include "sexual harassment."

Reporting Procedures and Designated Child Abuse Counselor

It is the express policy of the district to encourage victims of Sexual Misconduct, and their parents or guardians in the case of minors, to come forward with such claims. The district has a Designated Child Abuse Counselor who shall remain accountable for implementation and monitoring of this policy. The identity of the Designated Child Abuse Counselor shall remain on file with the district. In order to conduct an immediate investigation, any incident of Sexual Misconduct must be reported as quickly as possible in confidence, as follows:

Employees and Substitutes

Employees and Substitutes are required to report any known or suspected incidents of sexual misconduct according to the Illinois mandatory reporting guidelines. They must also report to their direct supervisor, the district administrator or the Designated Child Abuse Counselor. If the report is made to the supervisor or district administrator, that individual shall immediately notify the Designated Child Abuse Counselor. If the person to whom an employee or substitute is directed to report to is the offending person, the report should be made to the next higher level of administration or supervision.

Your Assignment

- ♦ Arrival time is 30 minutes prior to start time (varies per position). Start times are indicated in Frontline. See notes from employee for additional duties such as supervision.
- ♦ Sign in at the school office to obtain key(s) and substitute information.

Before the Day Starts

- ♦ Familiarize yourself with the room.
- ♦ Check daily program or schedule.
- ♦ Read the plan book.
- ♦ Print your name on the board.
- ♦ Review the seating chart to familiarize yourself with the students names.



Start of the Day

- ♦ Be in the room or at the door when students arrive.
- ♦ Greet the students.
- ♦ Introduce yourself.
- ♦ Follow the established routine as shown in the plans.
- ♦ Check attendance carefully.

Early Dismissal

- ♦ There are student early dismissal days throughout the year. Please refer to Richland County CUSD #1 calendar for dates.

End of the Day

- ♦ Routine dismissal procedures should be in the Substitute Folder.
- ♦ Leave the room in an orderly fashion.
- ♦ Return teacher manuals to the appropriate location. Leave any assignments collected for the teacher.
- ♦ Leave a note for the teacher with any challenges to the day and how much of the lesson plan was completed.
- ♦ Return key(s) to main office, if applicable.
- ♦ Departure time is 15 minutes after dismissal.

Your Responsibility as a Substitute

As a substitute, you are responsible for maintaining a professional attitude of mutual respect and confidence. Your cooperative attitude, expressed in the willingness to provide needed services, is deeply valued.

You Should:

- Be punctual.
- Notify the school in case of an absence.
- Sign in and out in the school office.
- **Practice the professional ethics of confidentiality. (Not discussing teachers, students or school affairs at any time)**
- Be supportive and offer assistance under professional supervision and direction.
- Be willing to have short conferences periodically.
- Set a good example of appearance and behavior for students.
- Contact the principal if you are not satisfied with your placement or have any concerns.

Remember That...

- The principal has the basic responsibility for the substitute program.
- The teacher or staff member has responsibility for content and technique of instruction and discipline procedures.
- It is important to identify yourself at school by signing-in.

Accentuate the Positive

Students who feel accepted and liked can learn and be successful in school. Here are some ways in which school substitutes are able to help students have those feelings:

- Learn the students' names.
- Let them know they are important.
- Praise students for success.
- Always be sincere and honest.
- Listen carefully to what the students tell you.
- Show a genuine interest in each student.
- Accept the students as individuals.



Drug & Alcohol Free Campus

All District workplaces are drug-and alcohol-free workplaces.
All substitutes shall be prohibited from:

1. The unlawful manufacture, dispensing, use, sale, possession, distribution or transportation of drugs, controlled substances, or alcohol while on district premises or while performing work for the district are strictly prohibited and may result in discipline up to and including termination of assignment.
2. Drugs and alcohol may not be bought, consumed, transported or stored on any district-owned or leased property (including vehicles).
3. Any substitute who is using prescription or over-the-counter drugs that may impair their ability to safely perform the job, or affect the safety or well being of others, must notify a supervisor of such use immediately before starting or resuming work.
4. Substitutes will not be permitted to work while under the influence of alcohol or prohibited drugs in their systems. Prohibited drugs include illegal substances, alcohol, or prescription drugs that may affect the ability to safely perform the job. We require all substitutes to report to work in a condition that allows them to perform their duties and not impair the safety of fellow substitutes, district employees and students. Individuals who appear to be unfit for work may be subject to a fitness-for-duty examination at a designated medical facility, shall be subject to reasonable suspicion and/or random drug and/or alcohol testing, and shall be subject to discipline up to and including termination of employment.
5. Any substitute who is involved with on-the-job or off-the-job illegal drug use, sale, possession, dispensation, unlawful manufacture, transportation, or distribution may be considered in violation of this policy. In deciding what action to take, the district will take into consideration the nature of the charges including arrest, conviction, plea bargains and employee's assignment and record with the district. In addition, the district will consider any adverse effect the substitute's actions may have on its students, other employees, the public, or the district's reputation and image.
6. The district reserves the right to authorize searches for illegal drugs, alcohol, or contraband, including searches of lockers, desks, vehicles, or personal effects on the district's property.

When Inappropriate Behavior Occurs

Remember that discipline is not ultimately your responsibility; however, some suggestions may help when inappropriate behaviors occur:

- ♦ Follow the classroom rules and the staff members or building administrator's lead in discipline matters.
- ♦ Expect cooperation and indicate your confidence in the student that a behavior will improve or misbehavior will not occur.
- ♦ Remain calm and objective; control your own temper.
- ♦ Do not embarrass students in front of their peers.
- ♦ Speak in private about misbehavior. Avoid power struggles. Never threaten students.
- ♦ Do not punish an entire group because of the actions of one.



Screening & Registration

Any person interested in substituting with the district must complete the entire application process including background and reference checks. We are concerned with the safety of our students and therefore, have developed a detailed process for approving substitutes. We will check the following for each person interested in substituting with the school district:

- State and Federal Sex Offender Databases
- Nationwide Criminal Record Search
- Child Murderer and Violent Offender Against Youth Database
- Current and Previous Employer(s)
- Illinois Licensure (Professional Educator License, Substitute License, or Short-term Substitute License)
- Substitute Training Video (provided by Bushue Human Resources)

You will be required to abide by the following requirements regarding your presence on school district premises or while a chaperone on a field trip.

1. You must sign in at the school office upon entering the building.
2. You must sign out in the school office at the end of day.

Frontline Education Guidelines

Richland County CUSD #1 uses Frontline Education Software to manage employee absences and schedule qualified substitutes to cover absences. Below are brief instructions for using Frontline.

- Log into Frontline
- **Available Jobs**—accept or reject any job openings
- **Scheduled Jobs**—click on icons to e-mail teacher, view notes and attachments. Also, note work day schedule and arrive at least 30 minutes prior to start time
- **Non Work Days**—enter any full or partial non-work days
- **Preferences**—update as needed



What Should I Do If...



A student is injured: No matter how minor the injury is, you should immediately notify the School Nurse and/or Building Administrator. Do not attempt to administer any type of first aid.

A student becomes ill: If a student complains of not feeling well, you should notify a School Nurse and/or Building Administrator immediately. You should never administer any form of medication to the student.

Someone asks to see a student: If any person asks to speak to or take a student, you must direct that individual to the school office. Under no circumstances should you grant such a request.

A problem arises: If you should encounter any type of problem with your role, please discuss it with the school principal.

Someone asks you how a student is doing: As it becomes known that you are working in the school, you may be asked questions concerning specific students. If a parent or friend inquires as to the student's progress, you should say, "I enjoy working with that student and I am sure if you schedule an appointment, the teacher would be happy to talk with you."

Working with Students

- ♦ Call students by name. Make every effort to pronounce and spell each name correctly.
- ♦ Observe techniques used by the teacher and model them when working with students.
- ♦ Accept children as they are even though their background, values, vocabulary, and aspirations may be different from your own.
- ♦ Encourage and praise students to make them feel good about themselves even when they are having difficulty. Let them know that you care and praise them for even the smallest success.
- ♦ Encourage students to do their own thinking. Give them plenty of time to answer your questions. Beware of the student who may try to get you to do their work for them.
- ♦ It is okay to admit that you do not know the answer or that you do not know what to do. Work on finding answers together or ask a staff member for assistance.
- ♦ Always be consistent with the teacher's rules for behavior. Do not allow them to do things that the teacher would not. Make sure the students with whom you are working do not disturb others.
- ♦ Reinforce good behavior by letting them know how proud you are and that you appreciate their effort.
- ♦ Keep students on task so that they can learn as much as possible in the short amount of time that they spend with you. Avoid letting one or more students get you off-track for long periods of time.
- ♦ Do not leave a student or small group of students without supervision.
- ♦ Positive encouragement goes a long way in helping students.

Substitute Safety & Conduct Guidelines

These guidelines have been developed to provide our students with a safe environment as well as to protect our substitutes.

Student Discipline: Substitutes should not take any disciplinary action. This is the staff member or building administrator's responsibility. However, substitutes should make the staff member and building administrator aware of any misbehavior.

Dismissal of Students: Substitutes may never dismiss a student from school. Under no circumstances may a substitute take a student off campus. Substitutes may not walk or drive a student to their home unless the child's parent has notified the school office in advance and given written permission for the substitute to do so.

Dress & Behavior: Substitutes are required to take the lead from the professional staff and dress appropriately for the job. Your appearance should attract no undue attention.

Reporting an Absence: Please notify the school office as soon as possible if you are not able to come at your scheduled time. Please be on time for your assignment and make every effort to maintain consistent and regular attendance.

Smoking Policy: We are a smoke free campus.

Substitute Safety & Conduct Guidelines

Medication Administration: A substitute should never administer medication to a student. Have the student report to the school nurse.

Confidentiality: It is very important that matters relating to the students you are working with, information relayed by teachers concerning the student, all school records, and any related instances be kept confidential at all times. Names, instances and conversations should not be repeated to anyone who is not directly involved.

Emergency Action Plan: Substitutes should be familiar with the fire escape routes and disaster routines for the specific rooms in which they will be working. These should be posted in each of the classrooms.

Mandated Reporter Guidelines

Any substitute who suspects or receives knowledge that a student may be an abused or neglected child shall immediately report to the school administrator and shall report such a case to the Illinois Department of Children and Family Services at 1-800-252-2873.

All substitutes shall sign the “Acknowledgement of Mandated Reporter Status” form provided by the Illinois Department of Child and Family Services to be kept on file with the district. The school district shall provide staff development opportunities for all school personnel working with students, in the detection, reporting, and prevention of child abuse and neglect.

Guidelines for Safe Interaction with Students

All interaction with students, staff, and substitutes should be professional and focused on teaching and learning. The following guidelines are provided for the protection of everyone involved.

Physical Contact with Students

The school district encourages you to avoid physical contact with students. Substitutes should be sensitive to a student’s personal space and comfort level. If you have physical contact with students, please limit its use to encouraging and acknowledging a student’s efforts and accomplishments. Appropriate physical contact in these instances should be brief, should not linger, and should not differ from student to student. No face-to-face hugs are allowed.

- ♦ Do not make sexist or sexual comments.
- ♦ Avoid innuendo.
- ♦ Talk to and treat all students in the same manner.
- ♦ Avoid being alone with students.
- ♦ If alone with a student, be in a visible and open location.
- ♦ Do not spend too much time with one student or group of students.
- ♦ Maintain appropriate boundaries between adult and student.
- ♦ If you notice a student developing a personal interest, please see the principal immediately.

The school district does not encourage or sanction substitutes /student contact outside the structure of the school day, building, or school-related activities. This means that you:

- ♦ Do not provide your phone number to any student and do not ask for the phone number of any student.
- ♦ Do not provide your address to any student and do not ask for the address of any student.
- ♦ Do not offer or agree to transport any student at any time.
- ♦ Do not engage in private tutoring sessions outside of the school building, or days and hours of operation.
- ♦ Do not give any gifts to students or receive gifts from students.

Kara Garner Russo

1712 Mary Lane, Olney IL 62450

618-839-0767

kgarner@rccu1.net

Mr. Larry Buzzard
Superintendent of Schools
RCCU #1
1100 E. Laurel St
Olney IL 62450

To whom it may concern,

Please consider this letter my resignation from the position of Richland County High School Nurse effective at the end of the 2018-2019 school year. It has been my privilege to care for the children and staff of RCCU #1. Thank you so much for your support.

Sincerely,

A handwritten signature in cursive script that reads "Kara Garner Russo". The ink is dark and the signature is fluid, with the first and last names being more prominent than the middle name.

Kara Garner Russo



RICHLAND COUNTY COMMUNITY UNIT NO. 1

1100 EAST LAUREL STREET • OLNEY, ILLINOIS 62450 • P/618.395.2324 • F/618.392.4147

Larry G. Bussard, Superintendent of Schools • Chris A. Simpson, Assistant Superintendent

VITA

POSITION: Bus Driver

NAME: Shirley Piton

ADDRESS: 719 N. 150th St.
Claremont, IL 62421

TELEPHONE NO: 618-559-6414

EDUCATION: N/A

EXPERIENCE: Sub Bus Driver (April 2017 – Present)
Full-time Bus Driver (August 2010 – March 2014)

BEGINNING SALARY: \$12.00 per hour

It is my recommendation that **Shirley Piton** be hired as **Bus Driver** for the 2018-2019 school year effective **January 18, 2019**.



Administrator



Date



**Richland County High School
Athletic Department
Home of the Olney Tigers**

1200 E. Laurel St. Olney, IL 62450

Phone (618) 393-2191

Fax (618) 395-1256

Date: 12-14-18

To: Chad LeCrone, Principal

Cc: Sonja Music

From: Curt Nealis, Athletic Director

Re: Winter Cheer and Dance Coaching Positions

I recommend the following coaches be approved effective immediately for RCHS Cheer and Dance teams.

Rachel Snyder- Head Cheer

Hailey Flanagan-Asst. Cheer

Kristin Flanagan- Volunteer Asst. Cheer

Tasha Thuftedal- Head Dance



RICHLAND COUNTY MIDDLE SCHOOL

1099 NORTH VAN STREET • OLNEY, ILLINOIS 62450 • P/618.395.4372 • RCMS.RCCU1.NET

CRIS EDWARDS, PRINCIPAL

DARRELL HOUCHIN, ASSISTANT PRINCIPAL

Date: January 4, 2019

To: Cris Edwards

From: Darrell Houchin, Athletic Director

Re: 2019 RCMS Spring Volunteer Coaching Position

I recommend Tyra (Holt) Cycholl for a RCMS volunteer track coach for the 2019 track season.

Recommended Updates

RCCU #1 Non-Certified Employee Handbook (1-17-19)

Below are recommended items to change within the non-certified employee handbook.

Change term from “Non-Certified” to “Educational Support” throughout the handbook.

Pages 35 – 36 – Sick Leave (5:330)

- Add the following at the end of this section.

All employees' unused sick leave shall, upon separation from employment be credited to IMRF for service credit purposes. Effective July 1, 2021, upon retirement, resignation, or termination of employment, the Board agrees to pay educational support employees for unused accumulated sick leave which is not used for service credit to IMRF at the rate of \$50.00 per day up to a maximum one-time benefit of \$5,000.00. No employee shall be compensated a benefit for unused sick leave in excess of \$5,000.00. Employees may choose to turn in unused sick leave for compensation (up to a maximum of \$5,000.00 at a rate of \$50.00 per day) in lieu of the District reporting sick leave to IMRF for service credit. Uncompensated sick days will be reported to IMRF on behalf of the non-certified employee for service credit with IMRF upon retirement. An employee desiring post-employment compensation (which shall be paid no earlier than sixty (60) days following issuance of the employee's final paycheck) for unused and uncredited accumulated sick leave shall notify the Board not later than his or her final date of work that he or she intends to be paid for the sick leave in lieu of unused sick leave being reported to IMRF on his or her behalf.

If an eligible employee notifies the Board in writing no later than sixty (60) days in advance of his or her intended resignation and retirement, compensation for unused sick leave will be added to the employee's IMRF creditable earnings before the issuance of the employee's final paycheck so that IMRF creditable compensation for the 12 month period preceding such resignation and retirement increases up to a maximum of a gross total six percent (6%) increase in total IMRF creditable earnings over the prior year's income. Any unused and uncredited to IMRF sick leave monies that are not paid to the employee in his or her final paycheck because of the 6% limit will be considered a post-retirement severance benefit and will be paid to the employee no earlier than the 60th day following the employee's last day of work. The purpose of such post-retirement payment is to avoid pension penalties, excess contributions, or accelerated payments, and to shelter and shield the amount paid from retirement credit. In the event a penalty or accelerated assessment is charged to the District, the amount of the compensation provided for hereinabove shall be immediately reduced to fall within that penalty, and the parties shall meet to discuss how the Board will comply with the award of sick leave compensation set forth above in a manner which will not cause a pension payment or liability.

Pages 40 - 43 – Leave of Absence (5:250)

- This is a policy for professional (licensed) staff only and recommend removing from non-cert handbook

Page 44 – FMLA Leave (5:185)

- Eligibility – Recommend removing # 2 – The employee is a full-time classroom teacher.

Welcome

Welcome to Richland County CUSD #1. We are pleased that you have joined our District and welcome you to help continue the successful education of students in our District.

We are fortunate enough to have outstanding employees who work as a team and provide for a successful District. You have been carefully chosen as a team member because you exhibited those characteristics, which will allow us to continue to provide quality education to our students. Welcome to our team.

Sincerely,

Larry Bussard, Superintendent
Richland County CUSD #1

District Policies

Equal Employment Opportunity and Minority Recruitment (5:10)

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; use of lawful products while not at work; being a victim of domestic or sexual violence; genetic information; physical or mental handicap or disability if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCL 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's Nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Larry Bussard

Name

1100 East Laurel

Address

Olney, IL 62450

(618) 395-2324

Telephone

Complaint Managers:

Cris Edwards

Name

1100 E. Laurel

Address

Olney, IL 62450

(618) 395-8540

Telephone

Chris Simpson

Name

1100 East Laurel

Address

Olney, IL 62450

(618) 395-2324

Telephone

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and

Effective Date: January 22, 2018

universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

Employment At-will (5:270)

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in School Board policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing non-licensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Staff Reduction Notices

If an educational support personnel employee is removed or dismissed or the hours he or she works are reduced as a result of a decision of the Board of Education (i) to decrease the number of educational support personnel employees employed by the Board or (ii) to discontinue some particular type of educational support service, written notice shall be mailed to the employee and also given to the employee either by certified mail, return receipt requested, or personal delivery with receipt, at least 30 days before the employee is removed or dismissed or the hours he or she works are reduced, together with a statement of honorable dismissal and the reason therefore if applicable. However, if a reduction in hours is due to an unforeseen reduction in the student population, then the written notice must only be mailed and given to the employee at least 5 days before the hours are reduced. The employee with the shorter length of continuing service with the District, within the respective category of position, shall be dismissed first. If the Board has any vacancies for the following school term or within one calendar year from the beginning of the following school term, the positions thereby becoming available within a specific category of position shall be tendered to the employees so removed or dismissed from that category or any other category of position, so far as they are qualified to hold such position.

Workplace Harassment Prohibited (5:20)

The School District expects the workplace environment to be productive, respectful, and free of unlawful harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's race, religion, national origin, sex, sexual orientation, age, citizenship status, disability, or other protected status identified in Board policy 5:10 *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policy 7:20 *Harassment of Students Prohibited*.

Sexual Harassment Prohibited

The School District shall provide a workplace environment free of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct, or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

District employees shall not make sexual advances or request sexual favors or engage in any conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes verbal or physical conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Complaint: Enforcement

A violation of this policy will result in discipline or discharge. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge. An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Aggrieved persons, who feel comfortable doing so, should directly inform the person engaging in sexually harassing conduct or communication that such conduct or communication is offensive and must stop.

Employees should report claims of sexual harassment to the Nondiscrimination Coordinator and/or use the Board policy 2.260, *Uniform Grievance Procedure*.

Employees may choose to report to a person of the employee's same sex. There are no express time limits for initiating complaints and grievances under this policy; however, every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.

Whom to Contact with a Report or Complaint

Following are the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Larry Bussard

Name

1100 East Laurel

Address

Olney, IL 62450

(618) 395-2324

Telephone

Complaint Managers:

Cris Edwards

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1100 E. Laurel

Address

Olney, IL 62450

(618) 395-8540

Telephone

Chris Simpson

Name

1100 East Laurel

Address

Olney, IL 62450

(618) 395-2324

Telephone

Abused and Neglected Child Reporting (5:90)

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student ages 18 through 21, an abused or neglected individual with a disability, shall immediately (1) report such a case to the Illinois Department of Children and Family services on its Child Abuse Hotline 800/25-ABUSE or 217/524-2606, and (2) follow any additional directions given by the Illinois Department of Children and Family Services to complete a report. The employee shall also promptly notify the Superintendent or building Principal that a report has been made. All District employees shall sign the "Acknowledgement of Mandated Reporter Status" form provided by the Illinois Department of Child and Family Services (DCFS) and the Superintendent or designee shall ensure that the signed forms are retained. The Superintendent or designee shall ensure that the signed forms are retained. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource office (SRO), and/or local law enforcement.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 800/843-5678, or online at www.cybertipline.com. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

The Superintendent shall execute the requirements in Board Policy 5:150, Personnel Records, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

The Superintendent shall notify the State Superintendent and the Regional Superintendent in writing when he or she has reasonable cause to believe that a license holder was dismissed or resigned from the District as a result of an act that made a child an abused or neglected child. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent or designee shall provide staff development opportunities for school personnel working with students in grades kindergarten through 8, in the detection, reporting, and prevention of child abuse and neglect.

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in the Act, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse.

Education of Homeless Children (6:140)

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, as provided to other children and youths, including a public pre-school education. A "homeless child" is defined as provided in the McKinney Homeless Assistance Act and State Law. The Superintendent shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship.

Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school.

If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial.

Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

Release of Students to Authorized Individuals (7:90)

For safety and security reasons, a prior written or oral consent of a student's custodial parent/guardian is required before a student is released during school hours: (1) at any time before the regular dismissal time or at any time before school is otherwise officially closed, and/or (2) to any person other than a custodial parent/guardian.

Early Dismissal Announcement

The Superintendent or designee shall make reasonable efforts to issue an announcement whenever it is necessary to close school early due to inclement weather or other reason.

Student Records (7:340)

School student records are confidential and information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings that are created in part for law enforcement, security, or safety reasons or purposes; and electronic recordings made on school buses.

State and federal law grant students and parent(s)/guardian(s) certain rights, including the right to inspect, copy, and challenge school records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The district may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to object to the release of information regarding their child. However, the District will comply with an ex parte court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the students' parent(s)/guardian(s).

The Superintendent shall implement this policy with administrative procedures. The Superintendent shall also designate a *records custodian* who shall maintain student records. The Superintendent or designee shall inform staff members of this policy, and shall inform students and their parent(s)/guardian(s) of it, as well as their rights regarding student school records.

Student Records Defined

A student record is any record that contains personally identifiable information or other information that would link the document to an individual student if it is maintained by the District, except records kept: (1) in a school staff member's sole possession destroyed not later than the student's graduation or permanent withdrawal, and not accessible or revealed to any other person except a temporary substitute teacher, or (2) by law enforcement officials working in the school.

Maintenance of School Student Records

The District maintains 2 types of school records for each student: a permanent record and a temporary record.

The *permanent record* shall include:

- Basic identifying information
- Academic transcripts
- Attendance record
- Accident/health reports
- Information pertaining to release of this record
- Honors/awards
- School-sponsored activities/athletics

No other information shall be placed in the permanent record. The permanent record shall be maintained for at least 60 years after the student has graduated, withdrawn, or transferred from the District.

The *temporary record* may include:

- Family background
- Intelligence/aptitude scores
- Psychological reports
- Participation in extracurricular activities
- Honors/awards
- Teacher anecdotal records
- Disciplinary information, specifically including information regarding an expulsion, suspension, or other punishment for misconduct involving drugs, weapons, or bodily harm to another
- Special education files
- Verified reports or information from non-educational persons
- Verified information of clear relevance to the student's education
- Information pertaining to release of this record

Information in the temporary record will indicate authorship and date. The District will maintain the student's temporary record no longer than 5 years after the student transferred, graduated, or permanently withdrew. Temporary records which may be of assistance to a student with disabilities who graduates or permanently withdraws from the District, may, after 5 years, be transferred to the parent(s)/guardian(s) or to the student, if the student has succeeded to the rights of the parent(s)/guardian(s).

The Building Principal shall be responsible for the maintenance, retention, or destruction of a student's permanent or temporary records. Upon a student's graduation, transfer, or permanent withdrawal, the Building Principal or designee shall notify the parent(s)/guardian(s) and the student when the student's permanent and temporary school records are scheduled to be destroyed and of their right to request a copy. Student records shall be reviewed at least every 4 years, or upon a student's change in attendance centers, whichever occurs first, to verify entries and correct inaccurate information.

The District uses students' Social Security numbers for intra-school identification purposes, if at all. However, school officials may not require students or their parent(s)/guardian(s) to provide them. Absent a court order or subpoena, school officials do not provide educational records to the Immigration and Naturalization Service.

Access to Student Records

The District shall grant access to student records as follows:

1. Neither the District nor any of its employees shall release, disclose, or grant access to information found in any student record except under the conditions set forth in the Illinois School Student Records Act.
2. The parent(s)/guardian(s) of a student under 18 years of age, or designee, shall be entitled to inspect and copy information in the child's school records; a student less than 18 years old may inspect or copy information in the student's permanent school record. Such requests shall be made in writing and directed to the records custodian. Access to the records shall be granted within 15 days of the District's receipt of such a request.

Where the parents/guardians are divorced or separated, both shall be permitted to inspect and copy the student's school records unless the District has actual notice of a court order indicating otherwise. The District shall send copies of the following to both parents/guardians at either one's request, unless the District has actual notice of a court order indicating otherwise:

- a. Academic progress reports or records;
- b. Health reports;
- c. Notices of parent-teacher conferences;
- d. School calendars distributed to parents/guardians; and
- e. Notices about open houses, graduations, and other major school events including pupil-parent(s)/guardian(s) interaction.

When the student reaches 18 years of age, graduates from high school, marries, or enters military service all rights and privileges accorded to a parent(s)/guardian(s) become exclusively those of the student.

Access shall not be granted the parent(s)/guardian(s) or the student to confidential letters and recommendations concerning the admission to a post-secondary educational institution, applications for employment or the receipt of an honor or award which have been placed in the records prior to January 1, 1975, provided such letters and statements are not used for purposes other than those for which they were specifically intended. Access shall not be granted to such letters and statements entered into the record at any time if the student has waived his or her right of access after being advised of his or her right to obtain the names of all persons making such confidential letters and statements.

3. The District may grant access to, or release information from, student records without parental/guardian consent or notification to employees or officials of the District or the Illinois State Board of Education, provided a current, demonstrable, educational or administrative need is shown. Access in such cases shall be limited to the satisfaction of that need.
4. The District may grant access to, or release information from, student records without parental/guardian consent or notification to any person for the purpose of research, statistical reporting, or planning, provided that not student or parent(s)/guardian(s) can be identified from the information released, the person to whom the information is released signs an affidavit agreeing to comply with all applicable statutes and rules pertaining to school student records.
5. The District shall grant access to or release information from a student's records pursuant to a court order, provided that the parent(s)/guardian(s) shall be given prompt written notice of such order's terms, the nature and substance of the information proposed to be released, and an opportunity to inspect and copy such records and to challenge their contents.
6. The District shall grant access to or release information from any student record as specifically required by federal or State statute.
7. The District shall grant access to or release information from student records to any person possessing a written, dated consent, signed by the parent(s)/guardian(s) or eligible student stating to whom the records may be released, the information or record to be released, and the reason for the release. One copy of the consent form will be kept in the records and one shall be mailed to the parent(s)/guardian(s) or eligible student by the Superintendent. Whenever the District requests the consent to release certain records, the records custodian shall inform the parent(s)/guardian(s) or eligible student of the right to limit such consent to specific portions of information in the records.
8. The District may release student records to the records custodian of another Illinois school, or an official with similar responsibilities in a non-Illinois school, in which the student has enrolled or intends to enroll, upon written request from such official.
9. Prior to the release of any records or information under items 6 and 8 above, the District shall provide prompt written notice to the parent(s)/guardian(s) or eligible student of this intended action. This notification shall include a statement concerning the nature and substance of the records to be released

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and the right to inspect, copy, and challenge the contents. If the release is under 6 above and relates to more than 25 students, a notice published in the newspaper is sufficient.

10. The District may release student records or information in connection with an emergency without parental consent if the knowledge of such information is necessary to protect the health or safety of the student or other persons. The records custodian shall make this decision taking into consideration the nature of the emergency, the seriousness of the threat to the health or safety of the student or other persons, the need for such records to meet the emergency, and whether the persons to whom such records are released are in a position to deal with the emergency. The district shall notify the parent(s)/guardian(s) or eligible student as soon as possible of the information released, the date of the release, the person, agency or organization to whom the release was made, and the purpose of the release.
11. The District shall grant access to or release information from student records to juvenile authorities when necessary for the discharge of their official duties upon their request prior to adjudication of the student, provided they certify in writing that the information will not be disclosed to any other party except as provided under law or order of court. "juvenile authorities" means: (a) a judge of the circuit court and members of the staff of the court designated by the judge; (b) parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys; (c) probation officers and court appointed advocates for the juvenile authorized by the judge hearing the case; (d) any individual, public or private agency having custody of the child pursuant to court order; (e) any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the minor; (f) any potential placement provider when such release is authorized by the court for the limited purpose of determining the appropriateness of the potential placement; (g) law enforcement officers and prosecutors; (h) adult and juvenile prisoner review boards; (i) authorized military personnel; and (j) individuals authorized by court.
12. The District shall grant access to, or release information from student's records, to a SHOCAP (Serious Habitual Offender Comprehensive Action Program) committee member, provided that:
 - a. The committee member is a State or local official or authority,
 - b. The disclosure concerns the juvenile justice system's ability to effectively serve, prior to adjudication, the student whose records are to be released and the official or authority certifies in writing that the records will not be disclosed to any other party except as provided under State law without the prior written consent of the student's parent(s)/guardian(s).
 - c. The disclosure's purpose is limited to identifying serious habitual juvenile offenders and matching those offenders with community resources pursuant to Section 5-145 of the juvenile Court Act of 1987, and
 - d. The release, transfer, disclosure, or dissemination consistent with the Family Educational Rights and Privacy Act.
13. The District charges \$.10 per page for copying information in the student's records. No parent(s)/guardian(s) or student shall be precluded from copying information because of financial hardship.
14. A record of all releases of information from student records (including all instances of access granted whether or not records were copied) shall be kept and maintained as part of such records. This record shall be maintained for the life of the student record and shall be accessible only to the parent(s)/guardian(s) or eligible student, records custodian, or other person. The record of release shall include:
 - a. Information released or made accessible.
 - b. The name and signature of the records custodian.

- c. The name and position of the person obtaining the release or access.
- d. The date of the release or grant of access.
- e. A copy of any consent to such release.

Directory Information

The District may release certain directory information regarding students, except that parent(s)/guardian(s) may prohibit such a release. Directory information shall be limited to:

- Name
- Address
- Gender
- Grade level
- Birth date and place
- Parents'/guardians' names and addresses
- Academic awards, degrees, and honors
- Information in relation to school-sponsored activities, organizations, and athletics
- Major field of study
- Period of attendance in school

The notification to parent(s)/guardian(s) and students concerning school records will inform them of their right to object to the release of directory information.

Student Record Challenges

The parent(s)/guardian(s) may challenge the accuracy, relevancy or propriety of the records. However when the student's school records are being forwarded to another school, no challenge may be made to grades or references to expulsions or out-of-school suspensions. They have the right to request a hearing at which each party has the right to:

- Present evidence and to call witnesses;
- Cross-examine witnesses;
- Counsel;
- A written statement of any decision and the reasons therefor; and
- Appeal an adverse decision to an administrative tribunal or official to be established or designated by the State Board.

The parent(s)/guardian(s) may insert a written statement of reasonable length describing their position on disputed information. The school will include a copy of the statement in any release of the information in dispute.

Fingerprinting and Criminal Background Checking Policy

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Statewide Child Murderer and Violent Offender Against Youth Database are performed on each employee as required by School Code. A copy of the record of convictions obtained from the Illinois State Police may be provided by the District to the applicant and the Superintendent or designee shall notify the applicant if the applicant is identified in either database. Any information concerning the record of convictions obtained by the District shall be confidential and may only be transmitted or shared with the President of the School Board, Superintendent or his designee, Regional Superintendent, State Superintendent, State Teacher Certification Board, or any other person necessary to the hiring decision.

The District retains the right to not employ or to discharge any employee who makes any false or misleading statement on, or omits facts from, his or her employment application or documents, if there is any criminal

history records check, Statewide Sex Offender Database check, Statewide Child Murderer and Violent Offender Against Youth Database check, or background investigation, or if the District is prohibited from employing the employee under Section 10-21.9 of the Illinois School Code.

Accident Reporting and Investigation

Employees must report any accident or injury to their building administrator immediately following the accident or injury. Employees will assist in completing an accident/injury report and update administration regarding recovery from accidents or injuries following doctor visits. The Administration will investigate all accidents and injuries and report to the Superintendent efforts to prevent any further accidents and injuries.

Drug and Alcohol Free Workplace (5:50)

All District workplaces are drug- and alcohol-free workplaces. All employees shall be prohibited from:

- Unlawful manufacture, dispensing, distribution, possession, use, or being under the influence of a controlled substance while on District premises or while performing work for the District.
- Distribution, consumption, use, possession, or being under the influence of alcohol while on District premises or while performing work for the District.

For purposes of this policy a controlled substance is one that is:

- Not legally obtainable
- Being used in a manner different than prescribed
- Legally obtainable, but has not been legally obtained; or
- Referenced in federal or State controlled substance acts

As a condition of employment, each employee shall:

- Abide by the terms of the District policy respecting a drug and alcohol-free workplace; and
- Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than 5 days after such a conviction.

In order to make employees aware of dangers of drug and alcohol abuse, the District will:

- provide each employee with a copy of the District Drug- and Alcohol-Free Workplace policy;
- post notice of the District Drug- and Alcohol-Free Workplace policy in a place where other information for employees is posted;
- make available materials from local, state, and national anti-drug and alcohol-abuse organizations;
- enlist the aid of community and state agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees;
- establish a drug-free awareness program to inform employees about:
 - a. the dangers of drug abuse in the workplace
 - b. available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
 - c. the penalties that the District may impose upon employees for violations of this policy

District Action upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. Alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse, employee-assistance rehabilitation program.

The School Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a state contract or grant of \$5,000 or more, the Superintendent shall notify the appropriate state or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers (5:285)

The District shall adhere to State and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or designee manages a program to implement federal and State law defining the circumstances and procedures for the testing.

Public Information Process

The Principal and Superintendent are the public relations officers of the school. Contacts with the media should be routed through the Principal first and then the Superintendent. If a member of the media contacts an employee about a school related issue, the Principal and/or Superintendent should be informed.

Responsibilities Concerning Internal Information (5:130)

District employees are responsible for maintaining (1) the integrity and security of all internal information, and (2) the privacy of confidential records, including but not limited to: student school records, personnel records, and the minutes of, and material disclosed in, a closed School Board meeting. Internal information is any information, oral or recorded in electronic or paper format, maintained by the District or used by the District or its employees. The Superintendent or designee shall manage procedures for safeguarding the integrity, security and, as appropriate, confidentiality of internal information.

Solicitation and Distribution

Employees may not solicit or distribute literature concerning outside events or activities during the employee's working time or the working time of any employee. (Working time does not include lunch periods, work breaks, or any periods in which employees are not on duty). In addition, the posting of written solicitations or literature on District bulletin boards is restricted. These bulletin boards display important information and employees should consult them frequently for: Employee Announcements, Internal Memoranda, Job Openings, Organization Announcements, Payday Notice, Worker's Compensation Insurance information, etc. If employees have a message of interest to the workplace, they may submit it to administration for approval.

Ethics (5:120)

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education, is incorporated by reference into this policy. Any employee who sexually harasses a student or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

Statement of Economic Interests

The following employees must file a "Statement of Economic Interests" as required by the Illinois Governmental Ethics Act:

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;

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6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

School Board policy 2:105, *Ethics and Gift Ban*, applies to all District employees. Students shall not be used in any manner for promoting a political candidate or issue.

Prohibited Interests, Limitation of Authority, and Outside Employment

In accordance with Section 22-5 of the School Code, "no school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected," except when the employee is the author or developer of instructional materials listed with the Illinois State Board of Education and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award or administration of a contract supported by a federal award when the employee has a real or apparent conflict of interest as defined by 2 C.F.R. §200.318(c)(1). Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

Tobacco

In keeping with Richland County CUSD #1's intent to provide a safe and healthful work environment and in compliance with the Illinois School Code and Smoke-Free Illinois Act, smoking is **prohibited** in all school buildings, vehicles used for school purposes, and school property. Further, the use of tobacco is prohibited on school property by any employee, student, or other person when such property is being used for any school purposes. "School purposes" include but are not limited to all events or activities or other use of school property that the Board or school officials authorize or permit on school property, including without limitation all interscholastic or extracurricular athletic, academic, or other events sponsored by the Board or in which pupils of the District participate. "Tobacco" shall mean cigarette, cigar, electronic/vapor cigarettes or tobacco in any other form, including smokeless tobacco which is any loose, cut, shredded, ground, powdered, compressed or leaf tobacco that is intended to be placed in the mouth without being smoked.

This policy applies equally to all employees and visitors.

Access to Electronic Networks (6:235)

Electronic networks, including the Internet are a part of the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication. The Superintendent or designee shall develop an implementation plan for this policy and appoint a system administrator.

The School District is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved or transmitted via the Internet.

Curriculum and Appropriate Online Behavior

The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by the federal law and board policy 6:60, *Curriculum content*, students will be educated about

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appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyber-bullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic network is part of the curriculum and is not a public forum for general use.

Acceptable Use

All use of the District's electronic networks must be (1) in support of education and/or research, and be in furtherance of the goals and stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have not expectation of privacy in any material that is stored, transmitted, or received via the District's electronic networks or District computers. General rules for behavior and communications apply when using electronic networks. The District's Authorization for Electronic Network Access contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety

Technology protection measures shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and minors to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator. The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses.

Authorization for Electronic Network Access

Each staff member must sign the District's Authorization for Electronic Network Access as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s) must sign the Authorization before being granted unsupervised use.

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

The failure of any student or staff member to follow the terms of the Authorization for Electronic Network Access, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Personal Technology and Social Networking; Usage and Conduct (5:125)

Definitions

Includes – Means "includes without limitation" or "includes, but is not limited to."

Social media – Media for social interaction, using highly accessible communication techniques through the use of web-based and mobile technologies to turn communication into interactive dialogue. This includes, but is not limited to, services such as Facebook, LinkedIn, Twitter, Instagram, Snapchat, and YouTube.

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Personal technology – Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes ***laptops computers (e.g., laptops, ultrabooks, and chromebooks), tablets (e.g. iPads® Kindle®, Microsoft Surface® and other Android® platform or Windows® devices), smartphones (e.g. iPhone®, BlackBerry®, Android®, platform phones, and Windows Phone®), and other devices, (e.g.) iPods®.***

Usage and Conduct

All District employees who use personal technology and social media shall:

1. Adhere to the high standards for appropriate school relationships in policy 5:120, *Ethics and Conduct* at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policy 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Ethics and Conduct*; 6:235, *Access to Electronic Networks*; 7:20 *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, 23 Ill. Admin. Code§22.20.
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Comply with policy 5:130, *Responsibilities Concerning Internal Information*. This means that personal technology and social media may not be used to share, publish, or transmit information about or images of students and/or District employees without proper approval. For District employees, proper approval may include implied consent under the circumstances.
5. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all district copyright compliance procedures.
6. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
7. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
8. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher student conduct, and school employee-student conduct required by Board policy 5:120, *Ethics and Conduct*.
2. Direct Building Principals to annually:
 - a. Provide their building staff with a copy of this policy.
 - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.

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4. Ensure that no one for the District, or on its behalf, requests of an employee or applicant access in any manner to his or her social networking website or requests passwords to such sites.
5. Periodically review this policy and any procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

Use of Technical Resources

Richland County CUSD #1 maintains photocopiers, facsimile machines, and printers. Utilization of these technical resources is not to be conducted in any way that may be disruptive to Richland County CUSD #1 operations or in violation of Richland County CUSD #1 policy or law.

Richland County CUSD #1 technical resources are provided exclusively to assist in the conduct of the District's business; however, occasional use of technical resources for personal purposes is permissible so long as it does not interfere with business or the employee's assigned duties, is not related to outside school business activities, does not conflict the District's policy or law, and is approved by the building principal.

Information sent and stored on facsimile machines is the property of Richland County CUSD #1. By using the District's technical resources, all individuals knowingly and voluntarily consent to their usage being monitored and acknowledge the District's right to conduct such monitoring. Individuals should not expect that facsimile transmissions are confidential or private, and should be aware that all types of business records are subject to inspection, review, or disclosure without prior notice for any business purpose or as required by law. In general, these communications are treated no differently than any other business record or correspondence, and may be used in administrative, judicial, or other proceedings.

Schedules & Employment Year

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, School Board policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, work load, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

Public Relations and Telephone Calls

It is important that District phones be kept clear for District business. Personal calls are acceptable; however, proper discretion is advised. First impressions are very important and when answering the phone employees shall greet the caller with "Good Morning or Good Afternoon, Richland County CUSD #1, John/Jane Doe speaking." Employees who answer the phone should do so promptly and in a businesslike manner. Employees will be held responsible for paying for all non-business-related long distance phone calls.

Cellular Phone Policy

This policy outlines the use of personal cell phones at work, the personal use of District cell phones and the safe use of cell phones by employees. This policy applies to phone calls, text messaging, pictures, etc.

Personal Cellular Phones

While at work employees are expected to exercise the same discretion in using personal cellular phones as is expected for the use of District phones. Excessive personal calls during the workday, regardless of the phone used, can interfere with employee productivity and be distracting to others. Employees are therefore encouraged to make personal calls on non-work time where possible and to ensure that friends and family members are aware of the District's policy. Flexibility will be provided in circumstances demanding immediate attention.

The District will not be liable for the loss of personal cellular phones brought into the workplace.

Personal Use of District-Provided Cellular Phones

Where job responsibilities or District needs demand immediate access to an employee the District may issue a District cell phone to an employee for District-related communications. In order to protect the employee from incurring a tax liability for the personal use of this equipment, employees will be required to reimburse the District for any personal calls on a District issued cell phone. Phone logs will be audited regularly to ensure compliance with this policy.

Safety Issues for Cellular Phone Use

Employees whose job responsibilities include regular or occasional driving and who are issued a cell phone for District use are expected to use good judgment in using their cell phone. Safety must come before all other concerns. Regardless of the circumstances, including slow or stopped traffic, employees are strongly encouraged to pull off to the side of the road and safely stop the vehicle before placing or accepting a call. If acceptance of a call is unavoidable and pulling over is not an option, employees are expected to keep the call short, use hands-free options if available, refrain from discussion of complicated or emotional discussions and keep their eyes on the road. Special care should be taken in situations where there is traffic, inclement weather, or the employee is driving in an unfamiliar area.

Employees whose job responsibilities do not specifically include driving as an essential function, but who are issued a cell phone for District use, are also expected to abide by the provisions above. Under no circumstances are employees allowed to place themselves at risk to fulfill District needs.

Employees who are charged with traffic violations resulting from the use of their phone while driving will be solely responsible for all liabilities that result from such actions.

District Tools and Equipment

The District may supply all equipment, tools, or other items to assist in the performance of duties. All items shall be collected at the end of the workday and returned to their proper location.

District Vehicles

All employees must get authorization to use District vehicles. When using District vehicles, employees must follow all State and Federal laws. Employees shall pay any tickets in violation of the law. An employee must agree to pre-employment and regular checks of MVR and are required to maintain a good driving record in order to drive District vehicles.

Parking

All employees shall park on District premises in a designated area. Employees will refrain from parking in designated visitor parking and handicap parking spaces.

Dress Standards

The District's image is reflected in employees' dress and appearance which must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety, or decency. Good grooming and tasteful attire is essential.

Communicable and Chronic Infectious Disease (5:40)

The Superintendent shall develop and implement procedures for dealing with known or suspected cases of a communicable and chronic infectious disease involving a District employee consistent with State and federal law, rules of the Illinois Department of Public Health, and Board of Education policies.

An employee with a communicable or chronic infectious disease shall be evaluated by the District's Communicable and Chronic Infectious Disease Review Team. The employee's medical records shall be held in

strictest confidence by the Team, with only the employee's direct supervisors being informed of the employee's medical condition and anyone with a need to know in the event of an emergency.

Employees with a communicable or chronic infectious disease will be permitted to retain their positions whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. Employees who cannot retain their positions shall remain subject to the Board's employment policies including sick leave, physical examinations, temporary and permanent disability, and termination. Determining whether an employee with a communicable or chronic infectious disease may retain his or her position will be made in accordance with established procedures.

The recommendation of whether the employee's placement is appropriate shall be made on a case-by-case basis by the District's Communicable and Chronic Infectious Disease Review Team.

Bloodborne Pathogens

The District recognizes the potential risk its staff has to accidental occupational exposure to bloodborne pathogens and desires to educate and protect employees to minimize the possibility of exposure. The Bloodborne Pathogens Exposure Control Plan contains specific information regarding the District's policies and procedures.

All employees of the District are instructed as to the correct handling of body fluids and tissue. All positions in the District have been categorized into classifications to determine the likelihood of occupational exposure to blood, body fluids or tissue from other people. Classification I employees hold positions in which required tasks routinely involve a potential for that exposure. These employees and all others who are involved in an exposure incident are entitled to receive vaccinations for Hepatitis B at the District's expense. Classification I employees receive a handbook and appropriate cleanup materials to properly handle incidents.

Administration of Medication to Students (7:270)

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School district employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed "*School Medication Authorization Form*" is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess an epinephrine auto-injector (EpiPen®) and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a "*School Medication Authorization form*." The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on

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willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

School District Supply of Undesignated Epinephrine Auto-Injectors

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated epinephrine auto-injectors in the name of the District and provide or administer them as necessary according to State law. Undesignated epinephrine auto-injector means and epinephrine auto-injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine auto-injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

Void Policy; Disclaimer

The **School District Supply of Undesignated Epinephrine Auto-Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine auto-injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for school epinephrine auto-injectors.

Upon any administration of an undesignated epinephrine auto-injector, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in section 22-30(c) of the School Code apply.

No one, including without limitation parents/guardians of students, should rely on the District for the availability of an epinephrine auto-injector. This policy does not guarantee the availability of an epinephrine auto-injector; students and their parents/guardians should consult their own physician regarding this medication.

Visitors to and Conduct on School Property (8:30)

The following definitions apply to this policy:

School property – School buildings, and grounds, all District buildings and grounds, vehicles used for school purposes, and any location used for a School Board meeting, school athletic event, or other school-sponsored event,

Visitor – Any person other than an enrolled student or employee

All visitors to school property are required to report to the building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents and friends are invited onto school property, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact the staff member by telephone or email to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according the guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall:

1. Strike, injure, threaten, harass, or intimidate a staff member, a Board member, sports official or coach, or any other person;
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language;
3. Possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device;
4. Damage or threaten to damage another's property;
5. Damage or deface school property;
6. Violate any Illinois law, or town or county ordinance;
7. Smoke or otherwise use tobacco products;
8. Distribute, consume, use, possess, distribute, or be under the influence of alcoholic beverages or illegal drugs; be present when the person's alcohol or illegal drug consumption is detectable, regardless of when and/or where the use occurred.\
9. Use or possess medical cannabis;
10. Impede, delay, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner);
11. Enter upon any portion of school premises at any time for purposes other than those which are lawful and authorized by the Board;
12. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive;
13. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding, or
14. Violate other District policies or regulations, or a directive from an authorized security officer or District employee; or
15. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and the parent/guardian is: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion and notifies the Building Principal of his or her presence at the school; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Authorized agents of an exclusive bargaining representative, upon notifying the Building Principal's office, may meet with a school employee (or group of employees) in the school building during free-times of such employees.

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Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year.

Procedures to Deny Future Admission to School Events or Meetings

Before any person may be denied admission to school events or meetings as provided in this policy, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing.
2. A description of the prohibited conduct.
3. The proposed time period that admission to school events will be denied, and
4. Instructions on how to waive a hearing.

Employment Status

Duties & Qualifications (5:280)

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to School Board policies as they may be changed from time to time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Illinois State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Noncertificated and Unlicensed Personnel Working with Students and Performing Non-Instructional Duties

Noncertificated and unlicensed personnel performing non-instructional duties may be used:

1. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio) detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities; or
3. For non-teaching duties not requiring instructional judgment or student evaluation

Nothing in this policy prevents a noncertificated person from serving as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach:

1. Is knowledgeable regarding coaching principles,
2. Has first aid training, and
3. Is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board Policy 5:30, *Hiring Process and Criteria* and Board Policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

Compliance with Fair Labor Standards Act (5:35)**Job Classifications**

The Superintendent will ensure that all job positions are identified as either “exempt” or “non-exempt” according to State law and the Fair Labor Standards Act (FLSA) and that employees are informed whether they are “exempt” or “non-exempt”

“Exempt” and “non-exempt” employee categories may include certificated and non-certificated job positions. All non-exempt employees, whether paid on a salary or hourly basis, are covered by minimum wage and overtime provisions.

Workweek and Compensation

The workweek for District employees will be 12:00 a.m. Saturday until 11:59 p.m. Friday. Non-exempt employees will be compensated for all hours worked in a workweek including overtime. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours. “Overtime” is worked in excess of 40 hours in a single workweek.

Overtime

The School Board discourages overtime work by non-exempt employees. A non-exempt employee shall not work overtime without his or her supervisor’s express approval. All supervisors of non-exempt employees shall:

1. Monitor overtime use on a weekly basis and report such use to the business office,
2. Seek the Superintendent or designee’s written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated,
3. Ensure that overtime provisions of this policy and the FLSA are followed, and
4. Ensure that employees are compensated for any overtime worked.

Accurate and complete time sheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use, and provide the assessment to the Superintendent. In lieu of overtime compensation, non-exempt employees may receive compensatory time-off, according to Board policy 5:310, *Compensatory Time-Off*.

Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status. Certificated employees may be suspended without pay in accordance with Board policy 5:240, *Professional Personnel - Suspension*. Non-certificated employees may be suspended without pay in accordance with Board policy 5:290, *Educational Support Personnel - Employment Termination and Suspensions*.

Implementation

The Superintendent or designee shall implement the policy in accordance with the FLSA, including its required notices to employees. In the event of a conflict between the policy and State or federal law, the latter shall control.

Employment Termination and Suspensions (5:290)**Resignation and Retirement**

Employees should provide 2 weeks termination notice except when the best interests of the District require otherwise. In most cases, resigning employees should be permitted to work to

their effective resignation date. A resignation notice cannot be revoked once accepted or otherwise acted upon (such as, a new employee was hired).

Retirement

An employee planning to retire should notify his or her supervisor at least 2 months before the retirement date. A copy of the notification should be given to the Superintendent.

Non-RIF Dismissal

The District may terminate an at-will employee at any time for any reason, subject to State and federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the School Board consistent with the Board's goal of having a highly qualified, high performing staff.

Reduction in Force and Recall

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow Sections 10-22.34c (outsourcing non-instructional services) and 10-23.5 (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit or vacation time taken that was not earned. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the third business day following the last day of employment.

Suspension

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

Reporting Absences & Attendance

To maintain a productive work environment, the District expects employees to be reliable and to be punctual in reporting for scheduled work. Absenteeism and tardiness place a burden on other employees and on the District. In the rare instances when employees cannot avoid being late to work or are unable to work as scheduled, they are required to notify their supervisor as soon as possible before they are scheduled to work.

Poor attendance and excessive tardiness are disruptive. Either may lead to disciplinary action, up to and including discharge. Absence of three working days without reporting will be considered a voluntary resignation.

Employment Record/Employee Status Changes

Any changes in name, address, phone numbers, marital status, and persons to be contacted in case of an emergency must to be turned into the Unit Office as soon as possible in order to keep your records current.

Compensation Policies

Payroll Period/Time Cards/Pay Day

All non-exempt employees are paid bi-monthly (24 pay dates per year) on the 5th and 20th of each month. Each pay summary will include earnings for all work performed through the end of the previous payroll period.

We provide direct deposit for all employees to simplify payroll processing. Employee's payroll earnings will be deposited directly into their checking or savings account as designated on the payroll deduction authorization form and acknowledged on the payroll record. Please note that the District deposits payroll earnings to our main bank, which is subsequently deposited to employees individual banks based on the schedule for posting at each local banking facility.

Accurately recording time worked is the responsibility of every non-exempt employee. Time worked is all the time actually spent on the job performing assigned duties. Altering, falsifying, tampering with time records, or recording time on another employee's time record may result in disciplinary action up to and including discharge. Both the administrator/supervisor and the employee can be held responsible for any of these dishonest actions, which may result in criminal prosecution. All non-exempt employees shall ensure accurate reporting of hours worked and shall sign completed time record.

The building administrator/supervisor will review and then sign the time record before submitting it to payroll for processing. In addition, if the employee makes corrections or modifications to the time record, the administrator/supervisor must verify the accuracy of the changes by signing the time record. Time is calculated by using a fifteen-minute interval for determining "hours worked" and recording of time worked by all non-exempt employees.

Meal & Break Periods (5:300)

An employee who works at least 6.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first 5 hours of the employee's workday.

Expenses (5:60)

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense advancements, reimbursements, or purchase orders that show the following:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.
4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.

Advancements

The Superintendent may advance expenses to teachers and other licensed employees for the anticipated actual and necessary expenses to be incurred while attending meetings that are related

to their duties and will contribute to their professional development, provided they fall below the maximum allowed in the Board's expense regulations.

Expense advancement requests must be submitted to the Superintendent or designee on the District's standardized estimated expense approval form for employees. After spending expense advancements, employees must use the District's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. Any portion of an expense advancement not used must be returned to the District. Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible, employees should seek pre-approval of expenses by providing an estimation of expenses on the District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Registration

When possible, registration fees will be paid by the District in advance.

Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Copies of airline tickets must be attached to the expense form.
2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from

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- transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
 5. Taxis, airport limousines, or other local transportation costs.

Meals

Meals charged to the District should represent mid-fare selections for the hotel/meeting facility or general area. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

**Tier II
Educational Support Wage Schedule
Effective July 1, 2016
(New Employees only – hired after July 1, 2016)**

The Richland County CUSD #1 Board of Education approved a Tier II Educational Support Wage Schedule at the regular board meeting held on June 23, 2016. All RCCU #1 educational support Tier I employees earning less than the minimum pay in his/her category on the Tier II schedule had the option to move to the Tier II Wage Schedule.

Category	Current Range (no cap)	Tier II Range (with cap)
Teacher Assistant	\$85.00 - \$139.12 per day	\$13.50 - \$17.50 per hour \$94.50 - \$122.50 per day
Paraprofessional	\$9.50 - \$16.54 per hour	\$12.00 - \$16.00
Secretary	\$9.50 - \$19.38 per hour	\$12.00 - \$16.00
Custodian	\$10.00 - \$21.85 per hour	\$12.00 – \$16.00
Transportation – Bus Driver	\$44.00 - \$106.97 per day	\$12.00 - \$16.00 per hour \$48.00 - \$64.00 per day
Transportation Bus Aide	\$9.50 - \$17.04 per hour	\$11.50 - \$15.00
Food Service	\$9.00 - \$19.52 per hour	\$10.50 - \$14.50

Beginning Educational Support Staff Salaries and Substitute Salaries
Effective July 1, 2016

Beginning Salary	Current Rate	New Rate
Secretary	\$9.50 per hour	\$12.00 per hour
Office Manager (Elem. School/High School/District)	current rate plus \$1.00 per hour	current rate plus \$1.00 per hour
Asst. Office Manager (High School)	current rate plus \$0.50 per hour	current rate plus \$0.50 per hour
Custodian	\$10.00	\$12.00
Food Service	\$9.00	\$10.50
Food Service Supervisor (Elementary School)	current rate plus \$1.00 per hour	current rate plus \$1.00 per hour
Food Service Supervisor (Middle & High School)	current rate plus \$0.75	current rate plus \$0.75
Paraprofessionals	\$9.50	\$12.00
Teacher Assistants	\$85.00 per day	\$13.50 per hour
Bus Driver (Regular)	\$44.00 per day	\$48.00 per day
Bus Driver (Special Ed)	\$16.50 per hour	\$12.00 per hour
Bus Aide		\$11.50 per hour
Summer Maintenance (High School/1 st year College Student)	\$8.25 per hour	Minimum Wage (current \$8.25)
Summer Maintenance (Experienced College Student)		\$10.00 per hour
Summer Maintenance (Staff)	\$9.50 per hour	\$11.50 per hour
Summer Maintenance (Leader)	current rate plus \$1.25 per hour	current rate plus \$1.25 per hour
Summer Maintenance (Project Leader)	current rate plus \$2.50 per hour	current rate plus \$2.50 per hour

Substitute Salary:	Current Rate	New Rate
Secretary	\$8.50 per hour	\$10.00 per hour (\$12.00 per hour retired RCCU #1)
Custodian	\$9.00 per hour	\$10.00 per hour (\$12.00 per hour retired RCCU #1)
Cook	\$8.50 per hour	\$10.00 per hour (\$12.00 per hour retired RCCU #1)
Paraprofessional	\$8.50 per hour	\$10.00 per hour (\$12.00 per hour retired RCCU #1)
Teacher Assistant	\$75.00 per day	\$12.00 per hour (\$14.00 per hour retired RCCU #1)
Bus Driver (Regular)	\$42.00 per day	\$44.00 per day (\$12.00 per hour retired RCCU #1)
Bus Driver (Special Ed)	\$13.00 per hour	\$11.00 per hour (\$12.00 per hour retired RCCU #1)
Bus Aide		\$10.00 per hour (\$12.00 per hour retired RCCU #1)
Teacher	\$85.00 per day	\$95 per day (\$105 per day retired RCCU #1)

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Benefits

Holidays (5:330)

Unless the District receives a waiver or modification of The School Code pursuant to Section 2-3.25g, allowing it to schedule school on a holiday listed below, District employees will be paid for, but will not be required to work on:

New Year's Eve	New Year's Day
Martin Luther King Jr.'s Birthday	Abraham Lincoln's Birthday
Casimir Pulaski's Birthday	Good Friday
Monday following Easter	Memorial Day
Independence Day	Labor Day
Columbus Day	Veteran's Day
Thanksgiving Day	Friday following Thanksgiving
Christmas Eve	Christmas Day

A holiday will not cause a deduction from an employee's time or compensation. The District may require educational support personnel to work on a legal school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Religious Holidays (5:70)

Supervisors shall grant an employee's request for time off to observe a religious holiday if the employee gives at least 5 days prior notice and the absence does not cause an undue hardship.

Employees may use earned vacation time, holiday time, or personal leave to make up the absence. A per diem deduction may also be requested by the employee.

Sick Leave (5:330)

Full or part-time educational support personnel who work at least 600 hours per year receive paid sick leave as per the table below. Part-time employees will receive sick leave pay equivalent to their regular workday. Unused sick leave may accumulate.

Sick leave is defined in State law as personal illness, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, or placement for adoption. The Superintendent and/or designee shall monitor the use of sick leave.

As a condition for paying sick leave after 3 days absence for personal illness or 30 days for birth or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a licensed physician to practice medicine and surgery in all its branches, (2) a chiropractic physician licensed under the Medical Practice Act, (3) an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, (4) a physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (5) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than 3 days, for personal illness, the District shall pay the expenses incurred by the employee.

The use of paid sick leave for adoption or placement for adoption is limited to 30 days unless a longer leave is provided in an applicable collective bargaining agreement. The Superintendent may require that the employee provide evidence that the formal adoption process is underway.

All employees' unused sick leave shall, upon separation from employment be credited to IMRF for service credit purposes. Effective July 1, 2021, upon retirement, resignation, or termination of employment, the Board agrees to pay educational support employees for unused accumulated sick leave which is not used for service credit to IMRF at the rate of \$50.00 per day up to a maximum on-time benefit of \$5,000.00. No employee shall be compensated a benefit for unused sick leave in excess of \$5,000.00. Employees may choose to turn in unused sick leave for compensation (up to a maximum of \$5,000.00 at a rate of \$50.00 per day) in lieu of the District reporting sick leave to IMRF for service credit. Uncompensated sick days will be reported to IMRF on behalf of the non-certified employee for service credit with IMRF upon retirement. An employee desiring post-employment compensation (which shall be paid no earlier than sixty (60) days following issuance of the employee's final paycheck) for unused and uncredited accumulated sick leave shall notify the Board not later than his or her final date of work that he or she intends to be paid for the sick leave in lieu of unused sick leave being reported to IMRF on his or her behalf.

If an eligible employee notifies the Board in writing no later than sixty (60) days in advance of his or her intended resignation and retirement, compensation for unused sick leave will be added to the employee's IMRF creditable earnings before the issuance of the employee's final paycheck so that IMRF creditable compensation for the 12 month period preceding such resignation and retirement increases up to a maximum of a gross total six percent (6%) increase in total IMRF creditable earnings over the prior year's income. Any unused and uncredited to IMRF sick leave monies that are not paid to the employee is his or her final paycheck because of the 6% limit will be considered a post-retirement severance benefit and will be paid to the employee no earlier than the 60th day following the employee's last day of work. The purpose of such post-retirement payment is to avoid pension penalties, excess contributions, or accelerated payments, and to shelter and shield the amount paid from retirement credit. In the event a penalty or accelerated assessment is charged to the District, the amount of the compensation provided for hereinabove shall be immediately reduced to fall within that penalty, and the parties shall meet to discuss how the Board will comply with the award of sick leave compensation set forth above in a manner which will not cause a pension payment or liability.

Personal Leave (5:330)

Full-time educational support personnel have three personal leave days per year. The use of a personal day is subject to the following conditions:

1. Except in cases of emergency for unavoidable situations, a personal leave request should be submitted to the Building Principal 3 days in advance of the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last 5 days of the school year, unless prior approval is granted by the Superintendent.
3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave days are subject to any necessary replacement's availability.
5. Personal leave days may not be used on an in-service training day and/or institute training days.
6. Personal leave may not be used when the employee's absence would create an undue hardship.

Leave to Serve as a Trustee of the Illinois Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Illinois Municipal Retirement Fund in accordance with 105 ILCS 5/24-6.3.9

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, Leaves of Absence:

Effective Date: January 22, 2018

1. Leaves for Service in the Military and General Assembly
2. School Visitation Leave
3. Leaves for Victims of Domestic or Sexual Violence
4. Child Bereavement Leave
5. Leave to serve as an election judge

Vacation (5:330)

Twelve-month employees shall be eligible for paid vacation days as per the table below. Part-time employees who work at least half-time are entitled to vacation days on the same basis as full-time employees, but the pay will be based on the employee's average number of part-time hours per week during the last vacation accrual year. The Superintendent will determine the procedure for requesting vacation.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. Any exceptions must be pre-approved by the Superintendent.

Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation.

Category	Employment Period	# of Sick/ Bereavement Days	# of Personal Days	# of Vacation Days	Holidays
Teacher aides, teacher assistants, supervision aides	174 days	12	3	0	0 non-paid
Custodians	12 months	15	3	10 days; 15 days after 10 years	16
Bus drivers	176 days	10	3	0	0
Cooks	176	12	3	0	0
Mechanics	12 months	15	3	10 days; 15 days after 10 years	16
Maintenance	12 months	15	3	10 days; 15 days after 10 years	16
Secretaries	12 months	15	3	10 days; 15 days after 10 years	16
Secretaries	180-220 days	12-14	3	0	0

Child Bereavement Leave (5:250)

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take child bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Child Bereavement Leave Act. Child bereavement leave allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child, (2) making arrangements

necessitated by the death of the staff member's child, or (3) grieving the death of the staff member's child, without any adverse employment action.

The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child. However, in the event of the death of more than one child in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Child Bereavement Leave Act. This policy does not create any right for an employee to take child bereavement leave that is inconsistent with the Child Bereavement Leave Act.

Compensatory Time-Off (5:310)

This policy governs the use of compensatory time-off by employees who: (1) are covered by the overtime provisions of the Fair Labor Standards Act, 29 U.S.C. §201 et seq., and (2) are not represented by an exclusive bargaining representative.

Employees may be given 1-1/2 hours of compensatory time-off in lieu of cash payment for each hour of overtime worked. Other than as provided below, at no time may an employee's accumulated compensatory time-off exceed 40 hours. If an employee accrues the maximum number of compensatory time-off hours, the employee: (1) is paid for any additional overtime hours worked, at the rate of one and one-half times the employee's regular hourly rate of pay, and (2) does not accumulate compensatory time-off until the employee uses an equal amount of accrued time-off.

An employee who has accrued compensatory time-off shall be permitted to use such time in at least half-day components provided such requests do not unduly disrupt the District's operations. The employee's supervisor must approve a request to use compensatory time-off. Upon termination of employment, an employee will be paid for unused compensatory time at the higher of:

1. The average regular rate received by such employee during the last three years of employment; or
2. The final regular rate received by such employee.

Compensatory time-off is time during which the employee is not working and is, therefore, not counted as "hours worked" for purposes of overtime compensation.

Implementation

The Superintendent or designee shall implement this policy in accordance with the FLSA. In the event of a conflict between the policy and the FLSA, the latter shall control.

Health Insurance

The District provides a group health insurance plan for all eligible full-time employees. The District may pay a portion of health insurance premiums for each eligible full-time employee. Employees may purchase dependent coverage at an additional cost. **See official plan documents for complete details.**

Life Insurance

The District may provide Life Insurance for eligible full-time employees. **See official plan documents for complete details.**

Dental Insurance

The District provides a group dental insurance plan for all eligible full-time employees. The District may pay a portion of dental insurance premiums for each eligible full-time employee. Employees may purchase dependent coverage at an additional cost. **See official plan documents or Insurance administrator for complete details.**

Retirement

We provide a retirement plan for all eligible full-time employees. **Please see Summary Plan Description for details.**

Illinois Municipal Retirement Fund

Employees who are expected to work 600 or more hours per year must contribute to the Illinois Municipal Retirement Fund ("IMRF"). These employees are considered participating members of the IMRF and will have the appropriate deductions made from their salary. The District will contribute the amount designated by the IMRF in the name of the employee. Employees who are expected to work less than 600 hours/year are considered nonparticipating members of the Fund.

Ancillary Insurance Coverage

Employees interested in disability, cancer, or intensive care insurance may purchase this on their own running the premiums through our payroll deduction program. The District offers this as an administrative service only to the employee. Inquires relating to any ancillary insurance should be directed to the insurance agent. The District makes no representations with respect to any ancillary insurance coverage and any administrative assistance provided shall not be construed as endorsing such insurance coverage. For more information, please contact the office.

COBRA Insurance

The Consolidated Omnibus Budget Reconciliation Act (COBRA) gives employees and their dependents (qualified beneficiaries) the opportunity to continue health insurance coverage under our health plan when a "qualifying event" would normally result in the loss of eligibility. Some common qualifying events are resignation, termination of employment, or death of an employee; a reduction in an employee's hours or a leave of absence; an employee's divorce or legal separation; or a dependent child who no longer meets eligibility requirements.

Under COBRA, the employee or beneficiary pays the full cost of coverage of the group rates plus administration fee.

We provide each eligible employee with a written notice describing rights granted under COBRA when the employee becomes eligible for coverage under the health insurance plan. The notice contains important information about the employee's rights and obligations.

It is the employee's responsibility to inform the Plan Administrator of the following events for eligibility purposes:

- The participant becomes entitled to Medicare benefits
- The participant and spouse become divorced
- The participant and spouse become legally separated
- A participant's child ceases to be a dependent under the plan

Flexible Spending Accounts (Section 125)

Employees can save tax dollars by enrolling in this multi-option plan. This account allows employees to withhold pre-tax dollars from their paycheck to pay:

1. Group Health Insurance Premiums

2. Medical Reimbursement, including dental and optical expenses, out-of-pocket expenses such as meeting deductibles, etc.
3. Child or dependent care expenses
4. Premiums for any qualified individual ancillary insurance (disability coverage may not be deducted pretax) you may have purchased.

The benefits eligibility date must have been reached for this benefit to become effective. Elections may only be changed during the annual election period, which is from November to December of each year. Allowable expenses include only those that were incurred during the plan year. Expenses may be submitted up to 60 days following the end of the plan year. Contributions not used will be forfeited in accordance with federal law.

Court Duty (5:80)

The District will pay full salary during the time an employee is absent due to court duty or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.

The District will deduct any fees that an employee receives for such duties, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least 5 days' prior notice of pending jury duty to the District.

Uniformed Services Employment and Reemployment Rights Act (USERRA)

Any employee whose absence from employment is necessitated by reason of service in the uniformed services will be granted an unpaid leave of absence and will have the right to be reemployed if he or she:

- Ensures that the District receives advance written or verbal notice of his or her service;
- Has five years or less of cumulative service in the uniformed services while with the District;
- Returns to work or applies for reemployment in a timely manner after conclusion of service; and
- Has not been separated from service with a disqualifying discharge or under other than honorable conditions.

Upon the expiration of such leave of absence, each employee will be restored to his/her former job classification or to a position of like seniority, status and pay; unless, circumstances of the District have so changed as to make it impossible or unreasonable to do so.

Performance Evaluation (5:320)

The Superintendent is responsible for designing and implementing a program for evaluating the job performance of each educational support staff member according to standards contained in School Board policies as well as in compliance with State law and any applicable collective bargaining agreement. The standards for the evaluation program shall include, but not be limited to:

1. Each employee shall be evaluated annually, preferably before the annual salary review.
2. The direct supervisor shall provide input.
3. The employee's work quality, promptness, attendance, reliability, conduct, judgment, and cooperation shall be considered.
4. The employee shall receive a copy of the annual evaluation.

5. All evaluations shall comply with State and federal law and any applicable collective bargaining agreement.

Family and Medical Leave (5:185)

Leave Description

An eligible employee may use unpaid family and medical leave (FMLA leave), guaranteed by the federal Family and Medical Leave Act. The U.S. Department of Labor's rules (federal rules) implementing FMLA, as they may be amended from time to time, control FMLA leave.

An eligible employee may take FMLA leave for up to a combined total of 12 weeks each 12-month period, beginning September 1 and ending August 31 or the next year.

During a single 12-month period, an eligible employee's FMLA leave entitlement may be extended to a total of 26 weeks of unpaid leave to care for a covered servicemember (defined in the federal rules) with a serious injury or illness. The "single 12-month period" is measured forward from the date the employee's first FMLA leave to care for the covered servicemember begins.

While FMLA leave is normally unpaid, the District will substitute an employee's accrued compensatory time-off and/or paid leave for unpaid FMLA leave. All policies and rules regarding the use of paid leave apply when paid leave is substituted for unpaid FMLA leave. Any substitution of paid leave for unpaid FMLA leave will count against the employee's FMLA leave entitlement. Use of FMLA leave shall not preclude the use of other applicable unpaid leave that will extend the employee's leave beyond 12 weeks, provided that the use of FMLA leave shall not serve to extend such other unpaid leave. Any full workweek period during which the employee would not have been required to work, including summer break, winter break and spring break, is not counted against the employee's FMLA leave entitlement.

FMLA leave is available in one or more of the following instances:

1. The birth and first-year care of a son or daughter.
2. The adoption or foster placement of a son or daughter, including absences from work that are necessary for the adoption or foster care to proceed and expiring at the end of the 12-month period beginning on the placement date.
3. The serious health condition of an employee's spouse, child, or parent.
4. The employee's own serious health condition that makes the employee unable to perform the functions of his or her job.
5. The existence of a qualifying exigency arising out of the fact that the employee's spouse, child, or parent is a military member on (covered) active duty (as provided in federal rules.)
6. To care for the employee's spouse, child, parent, or next of kin who is a covered servicemember with a serious injury or illness, as provided by federal rules.

If spouses are employed by the District, they may together take only 12-weeks for FMLA leaves when the reason for the leave is 1 or 2, above, or to care for a parent with a serious health condition, or a combined total of 26 weeks for item 6 above.

An employee may be permitted to work on an intermittent or reduced-leave schedule in accordance with federal rules.

Eligibility

To be eligible for FMLA leave, an employee must be employed at a worksite where at least 50 employees are employed within 75 miles. In addition, one of the following provisions must describe the employee:

1. The employee has been employed by the District for at least 12 months and has been employed for at least 1,250 hours of service during the 12-month period immediately before the beginning of the leave. The 12 months an employee must have been employed by the District need not be consecutive. However, the District will not consider any period of previous employment that occurred more than seven years before the date of the most recent hiring, except when the service break is due to fulfillment of a covered service obligation under the employee's Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. 4301, et seq., National Guard or Reserve military service or when a written agreement exists concerning the District's intention to rehire the employee.

Requesting Leave

If the need for the FMLA leave is foreseeable, an employee must provide the Superintendent or designee with at least 30 days' advance notice before the leave is to begin. If 30 days' advance notice is not practicable, the notice must be given as soon as practicable. The employee shall make a reasonable effort to schedule a planned medical treatment so as not to disrupt the District's operations, subject to the approval of the health care provider administering the treatment. The employee shall provide at least verbal notice sufficient to make the Superintendent or designee aware that he or she needs FMLA leave, and the anticipated timing and duration of the leave. Failure to give the required notice for a foreseeable leave may result in a delay in granting the requested leave until at least 30 days after the date the employee provides notice.

Certification

Within 15 calendar days after the Superintendent or designee makes a request for certification for a FMLA leave, an employee must provide one of the following:

1. When the leave is to care for the employee's covered family member with a serious health condition, the employee must provide a complete and sufficient certificate signed by the family member's health care provider.
2. When the leave is due to the employee's own serious health condition, the employee must provide a complete and sufficient certificate signed by the employee's health care provider.
3. When the leave is to care for a covered servicemember with a serious illness or injury, the employee must provide a complete and sufficient certificate signed by an authorized health care provider for the covered servicemember.
4. When the leave is because of a qualified exigency, the employee must provide: (a) a copy of the covered military member's active duty orders or other documentation issued by the military indicating that the military member is on active duty or call to active duty status, and the dates of the covered military member's active duty service, and (b) a statement or description signed by the employee, of appropriate facts regarding the qualifying exigency for which FMLA leave is requested.

The District may require an employee to obtain a second and third opinion at its expense when it has reason to doubt the validity of a medical certification.

The District may require recertification at reasonable intervals, but not more often than once every 30 days. Regardless of the length of time since the last request, the District may request recertification when the (1) employee requests a leave extension, (2) circumstances described by the original certification change significantly, or (3) District receives information that casts doubt upon the continuing validity of the original certification. Recertification is at the employee's expense and must be provided to the District within 15 calendar days after the request. The District may request recertification every 6 months in connections with any absence by an

employee needing an intermittent or reduced schedule leave for conditions with a duration in excess of 6 months.

Failure to furnish a complete and sufficient certification on forms provided by the District may result in a denial of the leave request.

Continuation of Health Benefits

During FMLA leave, employees are entitled to continuation of health benefits that would have been provided if they were working. Any share of health plan premiums being paid by the employee before taking the leave, must continue to be paid by the employee during the FMLA leave. A District's obligation to maintain health insurance coverage ceases if an employee's premium payment is more than 30 days late and the District notifies the employee at least 15 days before coverage will cease.

Changed Circumstances and Intent to Return

An employee must provide the Superintendent or designee reasonable notice of changed circumstances (i.e., within 2 business days if the changed circumstances are foreseeable) that will alter the duration of the FMLA leave. The Superintendent or designee, taking into consideration all of the relevant facts and circumstances related to an individual's leave situation, may ask an employee who has been on FMLA leave for 8 consecutive weeks whether he or she intends to return to work.

Return to Work

If returning from FMLA leave occasioned by the employee's own serious health condition, the employee is required to obtain and present certification from the employee's health care provider that he or she is able to resume work.

An employee returning from FMLA leave will be given an equivalent position to his or her position before the leave, subject to: (1) permissible limitations the District may impose as provided in the FMLA or implementing regulations and (2) the District reassignment policies and practices.

Classroom teachers may be required to wait to return to work until the next semester in certain situations as provided by the FMA regulations.

Implementation

The Superintendent or designee shall ensure that (1) all required notices and responses to leave requests are provided to employees in accordance with the FMLA; and (2) this policy is implemented in accordance with the FMLA. In the event of a conflict between the policy and the FMLA or its regulations, the latter shall control. The terms used in this policy shall be defined as the FMLA regulations.

Victims' Economic Security and Safety Act

Leave Description

In accordance with the Victims' Economic Security and Safety Act ("VESSA"), the District will provide employees, up to 12 weeks unpaid leave per rolling year for an employee who is a victim of domestic or sexual violence or has a family or household member who is a victim of domestic or sexual violence whose interests are not adverse to the employee as it relates to the domestic or sexual violence. Unpaid leave from work may be taken to address domestic or sexual violence by:

1. Seeking medical attention for, or recovering from, physical or psychological injuries caused by domestic or sexual violence to the employee or the employee's family or household member;
2. Obtaining services from a victim services organization for the employee or the employee's family or household member;
3. Obtaining psychological or other counseling for the employee or the employee's family or household member;
4. Participating in safety planning, temporarily or permanently relocating, or taking other actions to increase the safety of the employee or the employee's family or household member from future domestic or sexual violence or ensure economic security; or
5. Seeking legal assistance or remedies to ensure the health and safety of the employee or the employee's family or household member, including preparing for or participating in any civil or criminal legal proceeding related to or derived from domestic or sexual violence.

* "Family or house hold member" is defined as a spouse, parent, son, daughter, other person related by blood or by present or prior marriage, other person who shares a relationship through a son or daughter, and persons jointly residing in the same household.

Employees are entitled to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993.

An employee may elect to substitute any earned vacation time, sick leave, or other paid or unpaid leave the employee is entitled toward the 12-week period allowed for any approved leave of absence pursuant to this policy.

Requesting Leave

Any employee who desires a leave of absence pursuant to this policy must complete, sign, and submit an application for leave of absence to his or her immediate supervisor. The employee shall provide the District with at least 48 hours' notice in advance of the employee's intention to take the leave unless providing such notice is not practicable.

Certification

Every application for Leave of Absence pursuant to this policy must include a sworn certification by the employee that: (1) the employee or the employee's family or household member is a victim of domestic or sexual violence; and (2) the leave is for one of the purposes enumerated in the above paragraph. In addition, the employee must provide the following documents to the District within a reasonable time: (1) documentation from an employee, agent, or volunteer of a victim services organization, an attorney, a member of the clergy, or a medical or other professional from whom the employee or the employee's family or household member has sought assistance in addressing domestic or sexual violence and the effects of the violence; (2) a police or court record; or (3) other corroborating evidence.

Conditions of Leave

The following conditions apply to a leave of absence pursuant to this policy:

1. In its discretion, the District may require an employee taking approved leave of absence to periodically report on his or her status and intention to return to work.
2. An employee taking a leave of absence may not engage in other work or employment during the leave of absence. If an employee engages in other work or employment during the leave of absence, the employee will be considered to have violated the terms of the

leave of absence, and to have voluntarily terminated his or her employment with the District.

3. If an employee is granted a leave of absence on an intermittent basis or on a reduced schedule basis, the District may require the employee to temporarily transfer to an alternative position that accommodates the employee's recurring absences or part-time schedule.

Continuation of Health Benefits

During VESSA leave, employees are entitled to continuation of health benefits that would have been provided if they were working. Any share of health plan premiums being paid by the employee before taking the leave, must continue to be paid by the employee during the leave. The District may recover the premium that the District paid for maintaining coverage for the employee and the employee's family or household member under the health plan during any period of VESSA leave if:

1. The employee fails to return from leave after the period of leave to which the employee is entitled has expired; and
2. The employee fails to return to work for a reason other than;
 - a. The continuation, recurrence, or onset of domestic or sexual violence that entitles the employee to leave pursuant to this policy; or
 - b. Other circumstances beyond the control of the employee.

Any employee who fails to return to work for a reason listed in 2(I) or (II) must provide to the District within a reasonable time a sworn certification by the employee that the employee is unable to return to work because of that reason and (1) documentation from an employee, agent, or volunteer of a victim services organization, an attorney, a member of the clergy, or a medical or other professional from whom the employee or the employee's family or household member has sought assistance in addressing domestic or sexual violence and the effects of the violence; (2) a police or court record; or (3) other corroborating evidence.

Return to Work

An employee returning from VESSA leave will be restored to the position of employment held by the employee when the leave commenced, or to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.

General Rules of Conduct

To assure orderly operations and provide the best possible work environment, we expect employees to follow rules of conduct, performance, and attendance. This will protect the interests of all employees and the District.

For the guidance of all employees, listed below are some rules of conduct, performance and attendance. Violation of any of these rules may result in disciplinary action, including discharge, at the District's discretion. This list is by way of illustration only and should not be deemed to limit the District's right to discipline or discharge for other reasons not specifically listed.

The following acts are prohibited and constitute violations of District Rules of Conduct:

1. Possession of any dangerous weapon or explosive device while on District property.
2. Reporting to work under the influence of, or introducing, possessing, or using on District property, any intoxicating or controlled substance (including drug paraphernalia) not prescribed by a licensed physician. Employees with prescription drugs, which could impair motor function, must advise their administrator when first reporting for work after receiving such a prescription.
3. Fighting with, threatening, intimidating, coercing, physically abusing or interfering with another employee or persons doing business with the District.
4. Taking or receiving, without authorization, goods, materials, equipment or property belonging to the District, employees, or persons doing business with the District.
5. Practicing or promoting discrimination against or harassment of another employee or group of employees on the basis of race, color, national origin, sex, sexual orientation, age, religion, or disability.
6. Willful destruction of property, including but not limited to falsification of report(s); employment application; tallies; data; time card(s); commission of deliberate error; concealment of such acts committed by employee or others.
7. Insubordination (refusal to carry out administrator's instructions). Using profane or abusive language or displaying the abusive conduct toward an employee or person.
8. Participation or instigation of horseplay, scuffling, pranks, and/or otherwise creating a disturbance in the workplace.
9. Committing any felony or misdemeanor crimes as prohibited by federal, state, or local laws or failure to report unlawful conduct.
10. Transaction of personal business, including telephone calls, during working hours (excluding lunch) without consent of an administrator.
11. Use of seatbelt is required while riding in or operating a District vehicle on public roads.
12. Negligent work performance, concealment or failure to report errors, which may result in economic damage or adverse conditions.
13. Sleeping during working time.
14. Failure to report an accident or injury to the appropriate administrator.
15. Excessive employee absenteeism or tardiness or failure to notify of absence or tardiness within an hour of the scheduled work time.
16. Leaving District premises during working hours without permission. Unauthorized entrance on District property during non-working hours.
17. Working in an unsafe manner or violating District safety policies and procedures.
18. Falsification of employee applications.
19. Improper use of sick leave or unpaid personal leave.
20. Unauthorized use of District equipment.
21. Making modifications in equipment or buildings including heating, cooling, electrical, water or sewer systems unless authorized by job descriptions or supervisors.
22. Unauthorized possession or use of District keys, keycards, or access fobs, including master keys.

Effective Date: January 22, 2018

23. Bringing personally owned equipment or furniture to school without advance written authorization from the building administration. If permission is granted, the District assumes no liability for lost, damaged, or stolen personal property.
24. Promoting the services, products, ideologies (political, religious, or organizational), or goals of non-school organizations, exclusive of educational goals.
25. Failing to be truthful to the Board of Education or the administration in regard to matters relating to employment or directly related to the employee's work duties.
26. Falsifying documents, or creating documents, which are substantially misleading.
27. Making false claims for insurance or any other benefit.
28. Misrepresenting to any other person the extent of her or his job authority, or purport to act on behalf of the District when not authorized to do so.
29. Incurring expenses or entering into contracts on behalf of the District without the authority to do so.
30. Failure to conduct oneself in a same manner at all times. Failure to read, understand and apply all safety instructions related to procedures or equipment, or defeating or attempting to defeat any safety device.
31. Working under the influence of any intoxicating liquor or illegal drug; concealing or maintaining any intoxicating liquor or illegal drug in or on any school property or at any school sponsored event; working while bearing the odor of alcohol or illegal drugs.
32. Engaging in acts that are dangerous to property, health, safety, or welfare of the District, students, other employees, or the general public. This rule shall not be deemed violated by accidental acts that are not intended by the employee, but the employee shall act with prudence and ordinary caution at all times.
33. Engaging in activities during non-school hours that intentionally cause injury or harm or attempt to cause injury or harm to other employees, children, their property, or the District or its property. Any employee who has been convicted of any felony offense or who has committed any criminal acts involving substantial risk of harm to other persons or property may be unsuitable for school employment and is subject to discharge, at the discretion of the Board.
34. Bringing onto school property or to any school activity firearms, ammunition, explosives, fireworks, or other substances or devices likely or capable of causing harm to persons or property.
35. Failure to report to the direct supervisor any damaged or broken equipment or other school property in his or her assigned area of responsibility.
36. The loss of driving rights or privileges for any position requiring a current driver's license shall be cause for dismissal. The employee must advise the District of lost driving privileges.
37. Failure to maintain or the loss of any certificate, license, or other document issued by any governmental entity or office necessary or required for the employee's position shall be cause for dismissal.
38. Failure to promptly deposit, report or account for any funds, gate receipts, or other money or property of the District, students, or others coming into the employee's hands as a result of the employee's work, responsibilities, duties, or employment.
39. Unauthorized use, retaining without authorization, or stealing money or property of students, other employees, or others.
40. Release, disclosure, or granting access to information found in any student record except in the exercise of job responsibilities, or when such disclosure would constitute a violation of the Illinois School Student Records Act or the Family Educational Rights and Privacy Act. Employees may seek clarification of their responsibilities under this rule from their immediate supervisor.
41. Release, disclosure, or granting access to information found in any employee file or disclosure of confidential information about other employees without advance authorization from a supervisor. Employees may seek clarification of their responsibilities under this rule from their immediate supervisor.

42. Educational support employees shall not discipline students except as authorized by job description.
43. Fighting and physical altercations of all kinds. Employees may take reasonable steps to protect themselves from physical violence and may reasonably restrain a student to protect the employee, another employee, other students, or District property.
44. Engaging in any behavior while at school, at its sponsored events, or during work hours, which constitutes gross disrespect for the property or rights of others including but not limited to insensitive remarks about another person's race, color, religion, creed, national origin, sex, age, ancestry, or marital status. Such remarks will result in employee discipline.
45. Using profanity when speaking to parents or students, or address other employees utilizing profanity.
46. Engaging in any sexual or romantic relationship with any student. Employees shall not make sexually suggestive remarks or engage in sexual conduct or acts on or towards students. Employees shall not illegally discriminate against students on the basis of the student's sex. Employees shall personally report evidence of any such activity to the Superintendent. No employee shall instruct or dissuade another employee from making such a report.
47. Making unwelcome sexual advances toward or request sexual favors from other employees. Engaging in verbal or physical conduct or communication of a sexual nature which constitutes sexual harassment or otherwise creates an intimidating, hostile, or offensive work environment.
48. Aide, solicit or engage any student, or any employee in any activity that is illegal or immoral. Employees shall personally report evidence of illegal or immoral activity to the Superintendent.
49. Conviction of any felony offense involving dishonesty or violence, or that would have precluded an employee's initial employment as a matter of law irrespective of the jurisdiction, shall be cause for dismissal.
50. Willfully refusing to obey written or oral instructions of the immediate supervisor, a member of the administrative staff.
51. Willfully refusing to obey the policies, rules and regulations of the Board of Education or attempt to violate the Board of Education policy, rule or regulation.
52. Willful behavior that interrupts the orderly process of school affairs.
53. Repeated minor incidents of misbehavior may be cause for discharge, if other disciplinary measures have failed to deter misconduct.
54. To knowingly surrender or deliver a child to a person other than the child's parents (or in the case of divorce, the custodial parent) or other guardian, without the approval from the parent, legal guardian, or the building principal. No employee shall intentionally surrender or deliver a child to a person who is prohibited such contact by an Order of Protection, or other Order of Court
55. Failure to personally report evidence of child abuse to the DCFS Hotline. No employee shall instruct or dissuade another employee from making such a report. The employee shall notify the building principal that a report was made.
56. Outside employment that may interfere with the performance of job duties.
57. Accepting unauthorized rebates, gifts, gratuities, premiums or promotional materials from suppliers for personal use or gain.
58. Utilizing District computers, networks or Internet access to view, obtain, or download any pornographic or sexually explicit material.
59. Failing to maintain strict confidentiality of passwords or other security techniques or accessing any computer, network, server, or other information thereon that the employee is not authorized to access.
60. Violation of any copyright, including, but not limited to copyright in software, information, music, data or other material obtained over the Internet.

Acknowledgement, Agreement and Receipt of Employee Handbook

The undersigned hereby acknowledges receipt of a copy of the Richland County CUSD #1 Employee Handbook. The undersigned hereby acknowledges and agrees that nothing contained in the employee handbook including policies, practices, and benefits stated herein are intended to create any contractual right, express or implied, to employment or to any particular term or condition of employment. The District retains the right to revise, amend this handbook, or terminate any policy unilaterally without notice at any time, and the employee's continued employment will be deemed acceptance of such revisions and modifications. I understand I am required to read and apply all work rules. I understand that if I violate any work rule I may be disciplined. I further acknowledge that discipline, in some circumstances, may include my immediate discharge.

Employee Signature

Witness Signature

Date

(This acknowledgement and agreement will be retained in the employee's personnel file).