

**NILES-MAINE DISTRICT LIBRARY
REGULAR BOARD MEETING AGENDA**

October 16, 2019

7:00 PM

**Niles-Maine
District Library
6960 Oakton St.
Niles, IL 60-714**

Trustees Present

Chris Ball, Karen Dimond, Morgan Dubiel, Danette Matyas, Barbara Nakanishi, Dennis O'Donovan, Linda Ryan, Carolyn Drblik

Trustees Absent

Library Staff Present

Sue Wilsey, Susan Dove-Lempke, Shelley Sutherland, Diane Winberg, Linda Weiss, Dave Dabrowski, Carol Jung, Barb Kruser, Judy McNulty, Dodie Frisbie.

Others Present

Dennis Walsh, Klein, Thorpe & Jenkins; John Eallonardo, Frederick Quinn Corporation

The Regular Board Meeting of the Niles Public Library Board of Trustees was called to order at <enter time here>.

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - A. Approve the Minutes of the Regular Board Meeting of September 18, 2019
4. Public Comment
5. Trustee Reports
 - A. President
 - B. Trustees
 - C. Treasurer
- 1) Review Financial Reports
6. Payment of the Bills
 - A. Approve operating expenses of \$184,683.60, payroll expenses of \$278,626.65, for a total monthly expense of \$463,310.25
7. Director's Report
 - A. Highlights
 - B. Monthly Statistics
8. Communications
 - A. Patron Suggestions
 - B. Monthly Communications
9. Unfinished Business
 - A. Discussion to determine the amount of the 2019 Tax Levy
10. New Business
 - A. Approve payment to Visographic in the amount of \$5,669.90
 - B. Approve 3.35 Outstanding Check Policy
 - C. Approve 3.36 Capital Asset Policy
 - D. Approve 3.37 Fund Balance Policy
 - E. Review of Capital Projects Plan

F. Discussion of proposed Board Committees: a) Facilities Committee; b) Technology Committee; c) Library Programs and Services Committee

- 11. Other
- 12. Adjournment

President

Secretary

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