

**NILES-MAINE DISTRICT LIBRARY  
REGULAR MEETING AGENDA  
September 18, 2019  
7:00 PM  
Niles-Maine  
District Library  
6960 Oakton St.  
Niles, IL 60-714**

**Trustees Present**

Chris Ball, Karen Dimond, Morgan Dubiel, Danette Matyas, Barbara Nakanishi, Dennis O'Donovan, Linda Ryan, Carolyn Drblik

**Trustees Absent**

**Library Staff Present**

Sue Wilsey, Susan Dove-Lempke, Shelley Sutherland, Diane Winberg, Linda Weiss, Dave Dabrowski, Carol Jung, Barb Kruser, Judy McNulty, Dodie Frisbie.

**Others Present**

Dennis Walsh, Klein, Thorpe & Jenkins; John Eallonardo, Frederick Quinn Corporation

The Regular Meeting of the Niles Public Library Board of Trustees was called to order at <enter time here>.

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
  - A. Approve the Minutes of the Regular Board Meeting of August 21, 2019
4. Public Comment
5. Trustee Reports
  - A. President
  - B. Trustees
  - C. Treasurer
- 1) Review Financial Reports
6. Payment of the Bills
  - A. Approve operating expenses of \$188,837.37, payroll expenses of \$276,223.67, Special Reserve expense of \$7,980.00 for a total monthly expense of \$473,041.04
7. Director's Report
  - A. Highlights
  - B. Monthly Statistics
8. Communications
  - A. Patron Suggestions
  - B. Communications
9. Unfinished Business
  - A. Approve the proposed Niles-Maine District Library Bylaws
  - B. Approve the proposed Niles-Maine District Library Trustee Manual
10. New Business
  - A. Approve proposed Administrative Policy 3.34, Suspension of Library Services
  - B. Approve proposed 2009-2010 Tax Objection Settlement
  - C. Approve closing the Library on Friday, January 17, 2020 for the annual Staff Day

D. Approve the expenditure of \$7, 731.26 from Special Reserve Fund for one network switch and three uninterruptible power source units from CDW Government LLC

E. Discussion to determine the amount of the 2019 Tax Levy

11. Executive Session for the purpose of discussing security procedures, library building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; and to review and approve closed session minutes

12. Other

13. Adjournment

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President

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Secretary

DRAFT