



Niles Public Library District

Regular Meeting

Wednesday, March 16, 2016 7:00 PM

**NILES PUBLIC LIBRARY DISTRICT
REGULAR MEETING AGENDA**

March 16, 2016

7:00 PM

Board Room

6960 Oakton Street

Niles, Illinois

Revised 3/14/16

ORDER OF BUSINESS

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - A. Approve Minutes of the Regular Board Meeting of February 17, 2016 4
4. Public Comment
5. Treasurer's Report
 - A. Review Financial Reports 8
 - B. Approve the payment of the bills for operating expenses of \$213,098.09 payroll expenses of \$272,529.47, Special Reserve expenses of \$0, for a total monthly expense of \$485,627.56 15
6. Director's Report
 - A. Highlights 35
 - B. Monthly Statistics 40
7. Communications 45
8. Committee Reports
 - A. Building and Grounds
9. Liaison Reports
 - A. Friends of the Library
 - B. Legislative
 - C. RAILS
10. Secretary's Report
11. New Business
 - A. Approve the recommended changes to the Library' Dental Plan to include family members charges as eligible for reimbursement beginning on July 1, 2016 48
 - B. Approve the 2010 Best Buy PTAB settlement offer recommended by Klein, Thorpe & Jenkins 49
 - C. Approve the 2010 Target PTAB settlement offer recommended by Klein Thorpe & 52

Board Meeting Agenda - March 16, 2016

Jenkins

12. Unfinished Business
 - A. Library Retirement Plan Investigation
 - 1) Update on Retirement Plan Research
13. Executive Session-To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Niles Public Library District
14. Final Action - If any, on closed session subjects
15. Other
16. Adjournment

NILES PUBLIC LIBRARY DISTRICT
Regular Board Meeting Minutes
February 17, 2016
7:00 PM
Large Meeting Room
6960 Oakton Street
Niles, Illinois

A video recording of this meeting can be viewed on the Library's website www.nileslibrary.org.

Trustees Present

Carolyn Drblik, Danette Matyas, Barbara Nakanishi, Patti Rozanski, Linda Ryan, and Tim Spadoni. Karen Dimond arrived at 7:20 PM.

Library Staff Present

Susan Lempke-Library Director, Greg Pritz-Assistant Director/Business & Operations Manager, Diane Winberg-Administrative Assistant, Dave Dabrowski-Maintenance Services Supervisor, Arianne Carey-Youth/Teen Services Supervisor, Sasha Vasilic, Public Relations & Marketing Supervisor, Suzanne Wulf, Digital Services Supervisor, Victoria Luz, Technical Services Supervisor, Cyndi Rademacher, Assistant Director

Others Present

Dennis Walsh, Attorney, Klein Thorpe and Jenkins; Carol Jung, Niles Resident; Tom Robb, *Niles Journal*

Call to Order

The Regular Board Meeting of the Niles Public Library Board of Trustees was called to order at 7:03 PM.

Roll Call

The roll was taken by Ms. Winberg.

Pledge of Allegiance

President Ryan led the Pledge of Allegiance.

Minutes of the Regular Board Meeting of January 20, 2016

Trustee Nakanishi MOVED the Library Board of Trustees approve the Minutes of the Regular Board Meeting of January 20, 2016. Trustee Matyas seconded.

Roll Call Vote: Ayes: Drblik, Nakanishi, Rozanski, Ryan, Spadoni. Nays: None. Abstain: Matyas. Motion passed.

Public Comment

There was none.

Treasurer's Report

Review of Financial Report

Mr. Pritz highlighted the change to the format of his reports to the portrait orientation. He pointed out that this change eliminates the two columns showing the annual budget and the actual percentage of the annual budget spent. The Trustees agreed that they would like to see the reports back in the landscape orientation which includes these two columns so that they can easily see how much has been spent year to date.

The Library Board reviewed the January 2016 Treasurer's Report and narrative as prepared by Mr. Pritz.

Payment of the Bills

Trustee Nakanishi MOVED the Library Board of Trustees approve the payment of the bills for operating expenses of \$151,366.12, payroll expenses of \$273,768.02, Special Reserve expenses of \$0, for a total monthly expense of \$425,143.14. Trustee Spadoni seconded.

Roll Call Vote: Ayes: Drblik, Matyas, Nakanishi, Rozanski, Ryan, Spadoni. Nays: None. Motion passed.

Director's Report

Ms. Lempke presented highlights of her report. Ms. Lempke thanked the Board for allowing the staff in-service day. She reported on the success of the day which was comprised of two wonderful speakers. She announced that once again, Teen Librarian, Donna Block, applied and has received a grant to hire a couple of paid teen interns to help out with the Summer Reading Program and a variety of other tasks. Ms. Lempke updated the Board on the change to the settings in CCS for van delivery and system holds. This change will be reassessed again in six months. Ms. Lempke reported that based on the recommendation of Klein, Thorpe and Jenkins, the library has decided to settle the PTAB from the Coca-Cola protest of 2010. She explained that there literally was no time to give each of the Board members a phone call with information on this appeal in order to take a vote. Mr. Walsh explained that this happened due to a total disconnect between them and the school district attorney. Mr. Walsh assured the Board that this will never happen again. Klein Thorpe and Jenkins will provide the Library with a list of PTABs which are currently in process which will give the Board time to assess and challenge any protests.

Ms. Lempke reminded the Board of the opening reception for the Library's Candy Exhibit "Sweet Home Chicago" on Friday, March 4. Also, thanks to Sasha's hard work, the Journal will be the media sponsor for the Candy Exhibit.

As a follow-up to Trustee's Drblik's inquiry as to how many cards are issued to those living in the unincorporated areas of Niles, Ms. Lempke reported that there are 13,327 cards issued in the Village of Niles; unincorporated Des Plaines has 9,132 cards, and unincorporated Glenview has 1,963 cards along with a few additional cards such as those for teachers and homebound residents. The unincorporated areas pay library taxes, but there are a few pockets in these areas which do not pay library taxes so these residents have to purchase a library card in order to use library services. Ms. Lempke thanked Assistant Director Cyndi Rademacher for collecting this information.

At the request of Trustee Nakanishi, Ms. Lempke presented the Board a review of the last strategic planning process in 2010. The Board unanimously agreed, by table vote, that Ms. Lempke start a search for consultants to help in the process of surveying the community.

As requested by Trustee Spadoni, the monthly statistics now include the usage of Mediated Equipment in the Creative Studio as shown on Page 32 of January's report.

Communications

They were included in the Board packet.

Committee Reports**Building & Grounds Committee** (Trustees Dimond, Nakanishi, Rozanski)

Trustee Nakanishi reported that she had attended two meetings for the Village Comprehensive Signage Program. The Village will be installing directional signage throughout the village which will include signage for the Library. The Village is asking for everyone's input on the selection of the signage by going to their website and voting. Ms. Nakanishi will contact the Village's signage company to get a quote on monument signs for the library.

Liaison Reports**Friends of the Library**

Trustee Drblik reported the Friends had a meeting on Monday, February 8. District 63 thanked the Friends for the check they received to offset their costs for Battle of the Books. The Friends agreed to once again sponsor the next season of The Shakespeare Project of Chicago. Ms. Lempke added that the Friends plan to have a table set up during the Candy Exhibit's Grand Opening weekend to promote the Friends and to seek new members.

Legislative

Ms. Lempke reported that several staff attended the Legislative Breakfast on February 15. She provided the Board with a document showing items on the Illinois Legislative and U. S. Congress dockets. She urged the Trustees to contact their representatives regarding bills they feel strongly about. Trustee Spadoni suggested

that the Board contact their representatives as a whole. Ms. Lempke said she would provide the Board with a list of representatives for the Library District.

RAILS

Ms. Lempke reported that a representative from RAILS will be visiting the Library to answer questions about intergovernmental agreements.

Secretary's Report

There was no report.

New Business

Purchase of Library Van

Trustee Nakanishi MOVED the Library Board of Trustees approve the expenditure of Special Reserve Funds in the amount of \$17,900 to Sherman Dodge for the purchase of a 2016 Dodge Grand Caravan. Trustee Dimond seconded.

Ms. Lempke asked that the motion be amended because Special Reserve funds cannot be used for the purchase of the van. Special Reserve funds can only be used for building expenditures. Funds from this year's regular budget will be used. This purchase was not budgeted so the budget will go over. The sale of the old van will offset the cost of the new van. Funds from last year's Per Capita Grant will be used to shrink wrap the van. Wrapping the van will be good advertising for the Library.

The motion was amended to approve the purchase of a 2016 Dodge Grand Caravan from Sherman Dodge in the amount of \$17,900.

Roll call vote: Dimond, Drblik, Matyas, Nakanishi, Rozanski, Ryan, Spadoni. Nays: None. Motion passed.

Trustee Matyas commented that she didn't like voting for something that was not in the budget.

Policy 3.22, Investment Policy

Trustee Dimond MOVED the Library Board of Trustees approve the recommended changes to Policy 3.22, Investment Policy. Trustee Matyas seconded.

Mr. Pritz explained that this important change will help to protect the Library when tax receipts in its operating account cause the account to exceed the FDIC insurance limits.

Roll call vote: Dimond, Drblik, Matyas, Nakanishi, Rozanski, Ryan, Spadoni. Nays: None. Motion passed.

Budget Calendar for FY 2016/17

Ms. Lempke reviewed a proposed calendar for the upcoming budget. The calendar was set around legal deadlines. Supervisors will be preparing a plan for their departments. Their projections will be based on a review of last year. Their future plans will include line items. Working documents will be prepared for Administration with this information to create the final document that will be presented to the Board. Mr. Pritz gave a presentation on last year's budget process along with the proposed process for this upcoming 2016/17 budget. The Trustees were all in favor of the proposed budget calendar. A Special Board Meeting was tentatively scheduled for April 28 to start the process for the new budget.

Unfinished Business

Library Retirement Plan Investigation – Review of Local Pensions

President Ryan read a statement that the Niles Library will continue an investigation and review of various pension options for its full time employees.

Ms. Lempke provided the Board with information on deferred compensation for full-time employees as stated in Policy 4.02, Appointment. A discussion was held on the policy which allows employees to take 7.5% as salary instead of retirement investment. The consensus of the Board is that they do not agree that this is

appropriate and they do not intend this option to continue as of the new fiscal year and that the employees should be prepared for this change.

Other

Trustee Matyas was asked by the Free Bus drivers to see if it would be possible for the flow of traffic into the Library lot to come from one direction to the front of building. As of now, coming in from Oakton Court, there are cars coming from all direction. Ms. Lempke said that she would be happy to look into a solution for this traffic problem.

Adjournment

Trustee Ryan MOVED to adjourn. Trustee Drblik seconded.

Roll call vote: Dimond, Drblik, Matyas, Nakanishi, Rozanski, Ryan, Spadoni. Nays: None. Motion passed.

The meeting adjourned at 8:57 PM.

President

Secretary

DRAFT

Financial statement narrative

For the month of February 2016 and the year then ended

Revenue

Revenue for the month was more than budget expectations by \$167,376 and year to date expectations by \$141,545 or 3.8%. We expect to catch up to budget expectations throughout the year as the differences are due to primarily to real estate tax collection rates.

Expenditures

Salaries

Salaries for the month are \$9,790 below budget estimates or 3.7% and under budget \$115,227 or 5.4% on the year.

Library Materials

Library Materials for the month is \$8,426 under budget or 13.7% and \$35,535 under budget or 15.2% for the year. This is due primarily to the payment of annual subscription fees offset by slower purchasing patterns in the several of the other materials categories.

Library Operating Expenses

Library Operating Expenses is \$6,102 over budget or 21% for the month and \$36,766 under budget or 15.7% year to date. This is due primarily to a spike in programming expenditures in the month and slower than anticipated spending in the software and printing lines year to date.

General and Administrative

General and Administrative expenses is \$7,413 under budget estimates or 27.7% for the month and \$55,209 or 25.8% year to date. This is due primarily to slow spending in the consultant line item.

Employee Fringe Benefits

Employee Fringe Benefits is \$3,367 under budget or approximately 6% for the month and \$27,368 under budget or 6% year to date.

Utilities

Utilities is approximately \$2,000 under budget for the month and \$5,300 year to date.

Net Surplus/(Deficit)

For the month, the Net Surplus is \$427,580 which is \$218,402 favorable to the budgeted Net Surplus of \$209,178 and \$698,238 favorable or 110% year to date.

Niles Public Library District

Balance Sheet

February 29, 2016

	GENERAL FUND 2/29/2016	SPECIAL REVENUE FUNDS	SPECIAL RESERVE FUND	TOTAL
Assets				
Cash and Investments				
Cash	(\$2,102,312)	\$410,196	\$1,745,412	\$53,297
Investments	\$8,777,610			\$8,777,610
Total Cash and Investments	\$6,675,298	\$410,196	\$1,745,412	\$8,830,907
Receivables				
Property Tax Receivable, net	\$2,581,494	\$97,345		\$2,678,839
Replacement Tax Receivable	\$24,126			\$24,126
Total Receivables	\$2,605,620	\$97,345	\$0	\$2,702,965
Total Assets	\$9,280,918	\$507,542	\$1,745,412	\$11,533,872
 Liabilities and Fund Balance				
Liabilities				
Accounts Payable	\$157,416	\$12,407	\$0	\$169,824
Accounts Payable-Friends of the Library	\$10,535			\$10,535
Other Liabilities	\$48,019			\$48,019
Deferred Revenues	\$2,581,464	\$97,375		\$2,678,839
Total Liabilities	\$2,797,434	\$109,782	\$0	\$2,907,216
Fund Balance				
Fund Balance	\$6,483,484	\$397,759	\$1,745,412	\$8,626,656
Total Fund Balance	\$6,483,484	\$397,759	\$1,745,412	\$8,626,656
Total Liabilities and Fund Balance	\$9,280,918	\$507,542	\$1,745,412	\$11,533,872

Niles Public Library District Income Statement-Consolidated

February 29, 2016

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Actual % of Annual Budget
Revenues								
Property Taxes	\$892,671	\$710,730	\$181,941	\$3,632,543	\$3,494,421	\$138,122	\$5,922,747	61%
Replacement Taxes		\$16,800	(\$16,800)	\$76,839	\$82,600	(\$5,761)	\$140,000	55%
Per Capita Grant							\$71,605	
Grants-Other					\$1,000	(\$1,000)	\$1,000	
Investment Income	\$6,794	\$5,000	\$1,794	\$47,955	\$40,000	\$7,955	\$60,000	80%
Fines	\$4,696	\$4,167	\$529	\$34,074	\$33,333	\$741	\$50,000	68%
Lost Books	\$1,761	\$625	\$1,136	\$6,947	\$5,000	\$1,947	\$7,500	93%
Pay For Print	(\$9)	\$1,667	(\$1,676)	\$10,935	\$13,333	(\$2,399)	\$20,000	55%
Non-Resident Fees	\$290		\$290	\$435		\$435		
Flash Drive & Ear Bud Sales	\$15		\$15	\$72		\$72		
Commissions & Fees	(\$13)		(\$13)	\$4		\$4		
Donations-Friends of the Library					\$1,400	(\$1,400)	\$1,400	
Donations	\$100		\$100	\$3,316		\$3,316		
Miscellaneous	\$172	\$113	\$59	\$412	\$900	(\$488)	\$1,350	31%
Total Revenues	\$906,476	\$739,100	\$167,376	\$3,813,532	\$3,671,987	\$141,545	\$6,275,602	61%
Expenditures								
Salaries								
Library Director	\$10,167	\$10,201	\$34	\$81,333	\$81,607	\$274	\$122,411	66%
Payroll-Department Managers	\$13,963	\$14,770	\$806	\$112,205	\$118,157	\$5,952	\$177,235	63%
Payroll-Division Supervisors	\$35,276	\$36,155	\$879	\$267,068	\$289,238	\$22,170	\$433,857	62%
Payroll-Librarian I	\$98,242	\$97,093	(\$1,149)	\$769,440	\$776,740	\$7,300	\$1,165,110	66%
Payroll-Library Grade V	\$56,344	\$61,118	\$4,773	\$451,643	\$488,941	\$37,298	\$733,412	62%
Payroll-Library Grade VI	\$25,303	\$27,709	\$2,406	\$188,930	\$221,673	\$32,743	\$332,510	57%
Payroll-Library Pages	\$9,790	\$10,194	\$404	\$69,266	\$81,551	\$12,284	\$122,326	57%
Payroll-Sundays	\$6,635	\$6,833	\$198	\$56,713	\$54,667	(\$2,046)	\$82,000	69%
Adjustments		\$833	\$833		\$6,667	\$6,667	\$10,000	
Substitutes	\$61	\$667	\$605	\$12,748	\$5,333	(\$7,414)	\$8,000	159%
Total Salaries	\$255,782	\$265,572	\$9,790	\$2,009,347	\$2,124,574	\$115,227	\$3,186,861	63%

Niles Public Library District
Income Statement-Consolidated

February 29, 2016

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Actual % of Annual Budget
Library Materials								
Books-Adult	\$15,783	\$13,417	(\$2,367)	\$103,206	\$107,333	\$4,127	\$161,000	64%
Books-Youth Services	\$5,631	\$6,250	\$619	\$35,781	\$50,000	\$14,219	\$75,000	48%
Books-Teen	\$804	\$1,250	\$446	\$8,235	\$10,000	\$1,765	\$15,000	55%
Downloadables	\$5,966	\$6,667	\$701	\$48,070	\$53,333	\$5,263	\$80,000	60%
Periodicals	\$1,298	\$2,667	\$1,369	\$11,979	\$21,333	\$9,354	\$32,000	37%
AV-Adult	\$9,965	\$10,000	\$35	\$57,532	\$80,000	\$22,468	\$120,000	48%
AV-Youth Services	\$3,120	\$3,542	\$422	\$19,456	\$28,333	\$8,877	\$42,500	46%
AV-Teen	\$998	\$1,000	\$2	\$6,654	\$8,000	\$1,346	\$12,000	55%
Online Databases	\$9,468	\$16,667	\$7,199	\$165,218	\$133,333	(\$31,885)	\$200,000	83%
Total Library Materials	\$53,032	\$61,458	\$8,426	\$456,132	\$491,667	\$35,535	\$737,500	62%
Library Operating Expenditures								
CCS Charges	\$5,963	\$6,667	\$704	\$45,218	\$53,333	\$8,116	\$80,000	57%
Processing & Supplies	\$739	\$1,667	\$928	\$9,523	\$13,333	\$3,810	\$20,000	48%
Internet Charges	\$1,753	\$1,375	(\$378)	\$9,664	\$11,000	\$1,336	\$16,500	59%
Software, Licenses	\$4,019	\$5,819	\$1,800	\$27,751	\$46,549	\$18,798	\$69,823	40%
Printing	\$6,515	\$3,971	(\$2,545)	\$24,462	\$31,767	\$7,305	\$47,650	51%
Library Supplies	\$601	\$1,067	\$466	\$9,208	\$8,533	(\$675)	\$12,800	72%
Programming & Support-Adult	\$5,317	\$2,417	(\$2,900)	\$17,459	\$19,333	\$1,874	\$29,000	60%
Programming & Support-Juvenile	\$6,075	\$3,167	(\$2,908)	\$22,287	\$25,333	\$3,046	\$38,000	59%
Programming & Support-Joint	\$962	\$933	(\$29)	\$2,616	\$7,467	\$4,851	\$11,200	23%
Programming & Support-Teen	\$1,208	\$667	(\$541)	\$5,163	\$5,333	\$170	\$8,000	65%
Public Performing Rights				\$1,407	\$1,400	(\$7)	\$1,400	101%
Computer Charges OCLC	\$979	\$958	(\$21)	\$7,835	\$7,667	(\$168)	\$11,500	68%
Miscellaneous	\$244	\$83	(\$161)	\$1,683	\$667	(\$1,016)	\$1,000	168%
Per Capita Grant Expenditures	\$724		(\$724)	\$11,946		(\$11,946)	\$71,605	17%
Grant - Other Expenditures		\$83	\$83		\$667	\$667	\$1,000	
Volunteers		\$125	\$125	\$393	\$1,000	\$607	\$1,500	26%
Total Library Operating Expenditures	\$35,100	\$28,998	(\$6,102)	\$196,616	\$233,382	\$36,766	\$420,978	47%

Niles Public Library District
Income Statement-Consolidated

February 29, 2016

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Actual % of Annual Budget
General and Administration								
Janitorial Supplies	\$3,034	\$2,804	(\$230)	\$20,506	\$22,433	\$1,927	\$33,650	61%
Copiers	\$1,089	\$833	(\$255)	\$6,041	\$6,667	\$626	\$10,000	60%
Professional Development	\$3,690	\$3,272	(\$419)	\$27,196	\$26,173	(\$1,023)	\$39,259	69%
Mileage	\$399	\$317	(\$82)	\$2,556	\$2,533	(\$23)	\$3,800	67%
Professional Collection	\$103	\$63	(\$41)	\$445	\$500	\$55	\$750	59%
Legal Fees	\$3,810	\$2,500	(\$1,310)	\$18,256	\$20,000	\$1,744	\$30,000	61%
Consultants		\$5,792	\$5,792	\$5,745	\$46,333	\$40,589	\$69,500	8%
Kitchen Supplies	\$58	\$125	\$67	\$455	\$1,000	\$545	\$1,500	30%
Promotional Expense	\$775	\$2,142	\$1,367	\$12,410	\$17,135	\$4,726	\$25,703	48%
Office Supplies	\$1,258	\$2,083	\$826	\$16,487	\$16,667	\$179	\$25,000	66%
Postage & Freight	\$532	\$1,500	\$968	\$12,996	\$12,000	(\$996)	\$18,000	72%
Publication of Notices-Advertisements		\$100	\$100	\$1,432	\$800	(\$632)	\$1,200	119%
Subscriptions & Dues	\$1,040	\$714	(\$326)	\$6,268	\$5,710	(\$558)	\$8,565	73%
Collection Services	(\$96)	\$83	\$179	\$314	\$667	\$352	\$1,000	31%
Telephone	\$1,086	\$1,375	\$289	\$8,514	\$11,000	\$2,486	\$16,500	52%
Trustee Expense	\$309	\$833	\$524	\$589	\$6,667	\$6,078	\$10,000	6%
Payroll Service	\$1,152	\$1,083	(\$69)	\$9,648	\$8,667	(\$982)	\$13,000	74%
Bank Fees	\$242	\$275	\$33	\$2,085	\$2,200	\$115	\$3,300	63%
Parking Lease	\$881	\$881		\$7,048	\$7,048		\$10,572	67%
Total General and Administration	\$19,362	\$26,775	\$7,413	\$158,991	\$214,199	\$55,209	\$321,299	49%
Vehicle Operation								
Gas, Oil, Grease	\$26	\$83	\$58	\$243	\$667	\$423	\$1,000	24%
Repairs & Maintenance		\$150	\$150	\$2,201	\$1,200	(\$1,001)	\$1,800	122%
Miscellaneous		\$8	\$8		\$67	\$67	\$100	
Auto Insurance				\$1,435	\$1,435		\$1,435	100%
Total Vehicle Operation	\$26	\$242	\$216	\$3,880	\$3,368	(\$511)	\$4,335	89%

Niles Public Library District
Income Statement-Consolidated

February 29, 2016

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Actual % of Annual Budget
Employee Fringe Benefits								
Deferred Compensation	\$13,753	\$14,583	\$830	\$109,251	\$116,667	\$7,415	\$175,000	62%
Group Health	\$33,394	\$32,500	(\$894)	\$269,210	\$260,000	(\$9,210)	\$390,000	69%
Health Reimbursement Account	\$2,491	\$5,500	\$3,009	\$21,940	\$44,000	\$22,060	\$66,000	33%
Dental	\$1,268	\$1,667	\$399	\$6,857	\$13,333	\$6,476	\$20,000	34%
Vision	\$545	\$583	\$39	\$4,039	\$4,667	\$627	\$7,000	58%
FSA fee	\$60	\$100	\$40	\$750	\$800	\$50	\$1,200	63%
Life, LTD, AD&D, STD	\$1,555	\$1,500	(\$55)	\$12,052	\$12,000	(\$52)	\$18,000	67%
Total Employee Fringe Benefits	\$53,067	\$56,433	\$3,367	\$424,099	\$451,467	\$27,368	\$677,200	63%
Utilities								
Gas	\$1,672	\$1,250	(\$422)	\$5,496	\$10,000	\$4,505	\$15,000	37%
Electric	\$6,140	\$8,333	\$2,193	\$66,190	\$66,667	\$477	\$100,000	66%
Water	\$379	\$667	\$288	\$4,981	\$5,333	\$352	\$8,000	62%
Total Utilities	\$8,191	\$10,250	\$2,059	\$76,667	\$82,000	\$5,333	\$123,000	62%
Capital Expenditures								
Special Reserve - Equipment		\$41,417	\$41,417	\$62,602	\$331,333	\$268,732	\$497,000	13%
Total Capital Expenditures	\$0	\$41,417	\$41,417	\$62,602	\$331,333	\$268,732	\$497,000	13%
Audit								
Audit Expense				\$14,500	\$14,500		\$14,500	100%
Total Audit Expenditures	\$0	\$0	\$0	\$14,500	\$14,500	\$0	\$14,500	100%
Liability Insurance								
Liability Insurance				\$28,544	\$28,544		\$28,544	100%
Total Liability Expenditures	\$0	\$0	\$0	\$28,544	\$28,544	\$0	\$28,544	100%
Social Security								
Social Security	\$20,024	\$20,000	(\$24)	\$161,453	\$160,000	(\$1,453)	\$240,000	67%
Total Social Security Expenditures	\$20,024	\$20,000	(\$24)	\$161,453	\$160,000	(\$1,453)	\$240,000	67%

Niles Public Library District
Income Statement-Consolidated

February 29, 2016

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Actual % of Annual Budget
Workers' Compensation								
Workers' Compensation				\$21,303	\$21,524	\$221	\$21,524	99%
Total Workers' Compensation Expenditures	\$0	\$0	\$0	\$21,303	\$21,524	\$221	\$21,524	99%
Unemployment Compensation								
Unemployment Compensation	\$4,105	\$1,250	(\$2,855)	\$11,809	\$10,000	(\$1,809)	\$15,000	79%
Total Unemployment Compensation Expenditures	\$4,105	\$1,250	(\$2,855)	\$11,809	\$10,000	(\$1,809)	\$15,000	79%
Building & Equipment Maintenance								
Repairs & Improvements	\$20,744	\$3,975	(\$16,769)	\$56,009	\$31,800	(\$24,209)	\$47,700	117%
Contractual Maintenance	\$4,723	\$3,524	(\$1,199)	\$26,511	\$28,190	\$1,679	\$42,285	63%
Non-Contractual Maintenance	\$214	\$1,283	\$1,070	\$6,068	\$10,267	\$4,199	\$15,400	39%
Equipment Maintenance	\$704	\$3,013	\$2,309	\$13,011	\$24,100	\$11,089	\$36,150	36%
Non Capital Expenses	\$1,594	\$2,417	\$823	\$10,274	\$19,333	\$9,060	\$29,000	35%
Furniture & Fixtures	\$2,229	\$3,317	\$1,087	\$12,274	\$26,533	\$14,259	\$39,800	31%
Total Building & Equipment Maintenance Expenditures	\$30,207	\$17,528	(\$12,679)	\$124,146	\$140,223	\$16,077	\$210,335	59%
Total Expenditures	\$478,896	\$529,922	\$51,026	\$3,750,088	\$4,306,781	\$556,693	\$6,498,076	58%
NET SURPLUS/(DEFICIT)	\$427,580	\$209,178	\$218,402	\$63,444	(\$634,793)	\$698,238	(\$222,474)	(29)%

Niles Public Library District Bank Register Report - Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Status	Post Date
73283	Accounts Payable	Computer Check	3/16/2016	AFLAC	\$0.00	\$324.74	(\$324.74)	Outstanding	3/31/2016
73284	Accounts Payable	Computer Check	3/16/2016	ALA	\$0.00	\$135.00	(\$459.74)	Outstanding	3/31/2016
73285	Accounts Payable	Computer Check	3/16/2016	ALA STORE	\$0.00	\$88.31	(\$548.05)	Outstanding	3/31/2016
73286	Accounts Payable	Computer Check	3/16/2016	ALLIANCE ENTERTAINMENT	\$0.00	\$635.70	(\$1,183.75)	Outstanding	3/31/2016
73287	Accounts Payable	Computer Check	3/16/2016	AMARK INDUSTRIES	\$0.00	\$969.60	(\$2,153.35)	Outstanding	3/31/2016
73288	Accounts Payable	Computer Check	3/16/2016	AMERICAN LIBRARY ASSOCIATI	\$0.00	\$855.00	(\$3,008.35)	Outstanding	3/31/2016
73289	Accounts Payable	Computer Check	3/16/2016	ANDERSON LOCK	\$0.00	\$420.00	(\$3,428.35)	Outstanding	3/31/2016
73290	Accounts Payable	Computer Check	3/16/2016	AT&T	\$0.00	\$43.47	(\$3,471.82)	Outstanding	3/31/2016
73291	Accounts Payable	Computer Check	3/16/2016	AT&T	\$0.00	\$429.40	(\$3,901.22)	Outstanding	3/31/2016
73292	Accounts Payable	Computer Check	3/16/2016	AUTOMATIC BUILDING CONTRO	\$0.00	\$1,071.00	(\$4,972.22)	Outstanding	3/31/2016
73293	Accounts Payable	Computer Check	3/16/2016	AVCAFE	\$0.00	\$55.90	(\$5,028.12)	Outstanding	3/31/2016
73294	Accounts Payable	Computer Check	3/16/2016	BAKER & TAYLOR	\$0.00	\$160.15	(\$5,188.27)	Outstanding	3/31/2016
73295	Accounts Payable	Computer Check	3/16/2016	SAMANTHA BENNETT	\$0.00	\$250.00	(\$5,438.27)	Outstanding	3/31/2016
73296	Accounts Payable	Computer Check	3/16/2016	BLACKBAUD	\$0.00	\$850.00	(\$6,288.27)	Outstanding	3/31/2016
73297	Accounts Payable	Computer Check	3/16/2016	DONNA BLOCK	\$0.00	\$117.50	(\$6,405.77)	Outstanding	3/31/2016
73298	Accounts Payable	Computer Check	3/16/2016	BARRY BRADFORD	\$0.00	\$300.00	(\$6,705.77)	Outstanding	3/31/2016
73299	Accounts Payable	Computer Check	3/16/2016	BROWN INDUSTRIES	\$0.00	\$178.50	(\$6,884.27)	Outstanding	3/31/2016
73300	Accounts Payable	Computer Check	3/16/2016	CALL ONE	\$0.00	\$943.81	(\$7,828.08)	Outstanding	3/31/2016
73301	Accounts Payable	Computer Check	3/16/2016	ARIANNE CAREY	\$0.00	\$159.92	(\$7,988.00)	Outstanding	3/31/2016
73302	Accounts Payable	Computer Check	3/16/2016	CDW GOVERNMENT, INC.	\$0.00	\$575.00	(\$8,563.00)	Outstanding	3/31/2016
73303	Accounts Payable	Computer Check	3/16/2016	CENGAGE LEARNING, INC.	\$0.00	\$6,566.21	(\$15,129.21)	Outstanding	3/31/2016
73304	Accounts Payable	Computer Check	3/16/2016	CENTER POINT LARGE PRINT	\$0.00	\$302.58	(\$15,431.79)	Outstanding	3/31/2016
73305	Accounts Payable	Computer Check	3/16/2016	CHILDREN'S PLUS INC.	\$0.00	\$1,977.10	(\$17,408.89)	Outstanding	3/31/2016
73306	Accounts Payable	Computer Check	3/16/2016	CHRIS' LANDSCAPE, INC.	\$0.00	\$540.00	(\$17,948.89)	Outstanding	3/31/2016
73307	Accounts Payable	Computer Check	3/16/2016	CINTAS CORPORATION LOC. 769	\$0.00	\$818.50	(\$18,767.39)	Outstanding	3/31/2016
73308	Accounts Payable	Computer Check	3/16/2016	COMED	\$0.00	\$6,140.36	(\$24,907.75)	Outstanding	3/31/2016
73309	Accounts Payable	Computer Check	3/16/2016	COMMUNICATION REVOLVING F	\$0.00	\$1,000.00	(\$25,907.75)	Outstanding	3/31/2016
73310	Accounts Payable	Computer Check	3/16/2016	COOPERATIVE COMPUTER SERV	\$0.00	\$6,942.34	(\$32,850.09)	Outstanding	3/31/2016
73311	Accounts Payable	Computer Check	3/16/2016	ATHENA M. CROUSE	\$0.00	\$32.18	(\$32,882.27)	Outstanding	3/31/2016
73312	Accounts Payable	Computer Check	3/16/2016	CECILIA CYGNAR	\$0.00	\$55.14	(\$32,937.41)	Outstanding	3/31/2016
73313	Accounts Payable	Computer Check	3/16/2016	MILANKA DJORDJEVIC	\$0.00	\$100.00	(\$33,037.41)	Outstanding	3/31/2016
73314	Accounts Payable	Computer Check	3/16/2016	EASYPERMIT POSTAGE	\$0.00	\$500.00	(\$33,537.41)	Outstanding	3/31/2016
73315	Accounts Payable	Computer Check	3/16/2016	EMBURY LTD.	\$0.00	\$2,229.20	(\$35,766.61)	Outstanding	3/31/2016
73316	Accounts Payable	Computer Check	3/16/2016	EVANCED	\$0.00	\$1,358.00	(\$37,124.61)	Outstanding	3/31/2016
73317	Accounts Payable	Computer Check	3/16/2016	FEDEX	\$0.00	\$21.43	(\$37,146.04)	Outstanding	3/31/2016
73318	Accounts Payable	Computer Check	3/16/2016	FIFTH THIRD BANK	\$0.00	\$877.78	(\$38,023.82)	Outstanding	3/31/2016
73319	Accounts Payable	Computer Check	3/16/2016	FIFTH THIRD BANK	\$0.00	\$2,224.10	(\$40,247.92)	Outstanding	3/31/2016
73320	Accounts Payable	Computer Check	3/16/2016	FINDAWAY WORLD, LLC	\$0.00	\$543.63	(\$40,791.55)	Outstanding	3/31/2016
73321	Accounts Payable	Computer Check	3/16/2016	FLEXSOURCE, LLC	\$0.00	\$368.00	(\$41,159.55)	Outstanding	3/31/2016

Niles Public Library District Bank Register Report - Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Status	Post Date
73322	Accounts Payable	Computer Check	3/16/2016	DOROTHEA FRISBIE	\$0.00	\$35.78	(\$41,195.33)	Outstanding	3/31/2016
73323	Accounts Payable	Computer Check	3/16/2016	GARVEY'S OFFICE PRODUCTS	\$0.00	\$2,429.13	(\$43,624.46)	Outstanding	3/31/2016
73324	Accounts Payable	Computer Check	3/16/2016	JORDAN T. GIBSON	\$0.00	\$18.00	(\$43,642.46)	Outstanding	3/31/2016
73325	Accounts Payable	Computer Check	3/16/2016	LESLIE GODDARD	\$0.00	\$225.00	(\$43,867.46)	Outstanding	3/31/2016
73326	Accounts Payable	Computer Check	3/16/2016	LOUIS GONZALEZ	\$0.00	\$400.00	(\$44,267.46)	Outstanding	3/31/2016
73327	Accounts Payable	Computer Check	3/16/2016	DEBORAH GRAHAM	\$0.00	\$16.53	(\$44,283.99)	Outstanding	3/31/2016
73328	Accounts Payable	Computer Check	3/16/2016	GRAINGER	\$0.00	\$1,113.25	(\$45,397.24)	Outstanding	3/31/2016
73329	Accounts Payable	Computer Check	3/16/2016	GROOT INDUSTRIES, INC.	\$0.00	\$213.63	(\$45,610.87)	Outstanding	3/31/2016
73330	Accounts Payable	Computer Check	3/16/2016	OLIVIA A/ HANKINS	\$0.00	\$49.99	(\$45,660.86)	Outstanding	3/31/2016
73331	Accounts Payable	Computer Check	3/16/2016	HEALTHCARE SERVICE CORPOR	\$0.00	\$40,449.75	(\$86,110.61)	Outstanding	3/31/2016
73332	Accounts Payable	Computer Check	3/16/2016	JOHN HOGAN	\$0.00	\$125.00	(\$86,235.61)	Outstanding	3/31/2016
73333	Accounts Payable	Computer Check	3/16/2016	ILLINOIS LIBRARY ASSOCIATION	\$0.00	\$100.00	(\$86,335.61)	Outstanding	3/31/2016
73334	Accounts Payable	Computer Check	3/16/2016	INGRAM LIBRARY SERVICES	\$0.00	\$15,069.74	(\$101,405.35)	Outstanding	3/31/2016
73335	Accounts Payable	Computer Check	3/16/2016	IRON MOUNTAIN	\$0.00	\$243.98	(\$101,649.33)	Outstanding	3/31/2016
73336	Accounts Payable	Computer Check	3/16/2016	PAULINA ISKIERKO	\$0.00	\$8.99	(\$101,658.32)	Outstanding	3/31/2016
73337	Accounts Payable	Computer Check	3/16/2016	JAMIE KING	\$0.00	\$97.90	(\$101,756.22)	Outstanding	3/31/2016
73338	Accounts Payable	Computer Check	3/16/2016	KLEIN, THORPE & JENKINS, LTD.	\$0.00	\$3,809.97	(\$105,566.19)	Outstanding	3/31/2016
73339	Accounts Payable	Computer Check	3/16/2016	KLEZMER MUSIC FOUNDATION, I	\$0.00	\$1,065.00	(\$106,631.19)	Outstanding	3/31/2016
73340	Accounts Payable	Computer Check	3/16/2016	KONE INC.	\$0.00	\$487.62	(\$107,118.81)	Outstanding	3/31/2016
73341	Accounts Payable	Computer Check	3/16/2016	KONICA MINOLTA BUSINESS SO	\$0.00	\$917.70	(\$108,036.51)	Outstanding	3/31/2016
73342	Accounts Payable	Computer Check	3/16/2016	KOREAN BOOKS	\$0.00	\$545.54	(\$108,582.05)	Outstanding	3/31/2016
73343	Accounts Payable	Computer Check	3/16/2016	LAUBE IMAGING PRODUCTS	\$0.00	\$141.09	(\$108,723.14)	Outstanding	3/31/2016
73344	Accounts Payable	Computer Check	3/16/2016	EDYTA LEGIEC	\$0.00	\$300.00	(\$109,023.14)	Outstanding	3/31/2016
73345	Accounts Payable	Computer Check	3/16/2016	SUSAN LEMPKE	\$0.00	\$1,376.14	(\$110,399.28)	Outstanding	3/31/2016
73346	Accounts Payable	Computer Check	3/16/2016	CATHERINE LEVINSON	\$0.00	\$10.79	(\$110,410.07)	Outstanding	3/31/2016
73347	Accounts Payable	Computer Check	3/16/2016	DEVORA LICHTMAN	\$0.00	\$4.99	(\$110,415.06)	Outstanding	3/31/2016
73348	Accounts Payable	Computer Check	3/16/2016	ROBERT J. LINDSEY	\$0.00	\$300.00	(\$110,715.06)	Outstanding	3/31/2016
73349	Accounts Payable	Computer Check	3/16/2016	MELISSA LOOBY	\$0.00	\$100.00	(\$110,815.06)	Outstanding	3/31/2016
73350	Accounts Payable	Computer Check	3/16/2016	CHRIS MCBRIEN	\$0.00	\$350.00	(\$111,165.06)	Outstanding	3/31/2016
73351	Accounts Payable	Computer Check	3/16/2016	JUDITH MCNULTY	\$0.00	\$104.13	(\$111,269.19)	Outstanding	3/31/2016
73352	Accounts Payable	Computer Check	3/16/2016	MENARDS	\$0.00	\$543.56	(\$111,812.75)	Outstanding	3/31/2016
73353	Accounts Payable	Computer Check	3/16/2016	MIDWEST TAPE	\$0.00	\$11,592.44	(\$123,405.19)	Outstanding	3/31/2016
73354	Accounts Payable	Computer Check	3/16/2016	MARY MILLER	\$0.00	\$174.19	(\$123,579.38)	Outstanding	3/31/2016
73355	Accounts Payable	Computer Check	3/16/2016	MULTICULTURAL BOOKS & VID	\$0.00	\$91.70	(\$123,671.08)	Outstanding	3/31/2016
73356	Accounts Payable	Computer Check	3/16/2016	SARAH MUSKIVITCH	\$0.00	\$138.05	(\$123,809.13)	Outstanding	3/31/2016
73357	Accounts Payable	Computer Check	3/16/2016	NICOR GAS	\$0.00	\$1,672.18	(\$125,481.31)	Outstanding	3/31/2016
73358	Accounts Payable	Computer Check	3/16/2016	NILES ELEMENTARY SCHOOL DI	\$0.00	\$881.00	(\$126,362.31)	Outstanding	3/31/2016
73359	Accounts Payable	Computer Check	3/16/2016	OAK BROOK MECHANICAL SERV	\$0.00	\$1,238.00	(\$127,600.31)	Outstanding	3/31/2016
73360	Accounts Payable	Computer Check	3/16/2016	OMNIGRAPHICS, INC.	\$0.00	\$283.10	(\$127,883.41)	Outstanding	3/31/2016

Niles Public Library District Bank Register Report - Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Status	Post Date
73361	Accounts Payable	Computer Check	3/16/2016	BARBARA OTTOLINO	\$0.00	\$260.00	(\$128,143.41)	Outstanding	3/31/2016
73362	Accounts Payable	Computer Check	3/16/2016	OVERDRIVE, INC.	\$0.00	\$5,941.82	(\$134,085.23)	Outstanding	3/31/2016
73363	Accounts Payable	Computer Check	3/16/2016	LAURA PARK	\$0.00	\$550.00	(\$134,635.23)	Outstanding	3/31/2016
73364	Accounts Payable	Computer Check	3/16/2016	LAURENCE PEARSON	\$0.00	\$58.97	(\$134,694.20)	Outstanding	3/31/2016
73365	Accounts Payable	Computer Check	3/16/2016	PETTY CASH	\$0.00	\$60.64	(\$134,754.84)	Outstanding	3/31/2016
73366	Accounts Payable	Computer Check	3/16/2016	PLIC - SBD GRAND ISLAND	\$0.00	\$1,547.97	(\$136,302.81)	Outstanding	3/31/2016
73367	Accounts Payable	Computer Check	3/16/2016	POETIC LICENSE, INC.	\$0.00	\$250.00	(\$136,552.81)	Outstanding	3/31/2016
73368	Accounts Payable	Computer Check	3/16/2016	POLONIA BOOKSTORE, INC.	\$0.00	\$563.25	(\$137,116.06)	Outstanding	3/31/2016
73369	Accounts Payable	Computer Check	3/16/2016	MAHI RAJU	\$0.00	\$6.99	(\$137,123.05)	Outstanding	3/31/2016
73370	Accounts Payable	Computer Check	3/16/2016	RECORDED BOOKS, LLC	\$0.00	\$435.53	(\$137,558.58)	Outstanding	3/31/2016
73371	Accounts Payable	Computer Check	3/16/2016	RESEARCH TECHNOLOGY INTER	\$0.00	\$330.61	(\$137,889.19)	Outstanding	3/31/2016
73372	Accounts Payable	Computer Check	3/16/2016	MARY ANN ROHN	\$0.00	\$7.50	(\$137,896.69)	Outstanding	3/31/2016
73373	Accounts Payable	Computer Check	3/16/2016	RUSSIAN PUBLISHING HOUSE, L	\$0.00	\$550.00	(\$138,446.69)	Outstanding	3/31/2016
73374	Accounts Payable	Computer Check	3/16/2016	SCHOLASTIC INC.	\$0.00	\$3,222.90	(\$141,669.59)	Outstanding	3/31/2016
73375	Accounts Payable	Computer Check	3/16/2016	RUTH SCHUSTER	\$0.00	\$51.67	(\$141,721.26)	Outstanding	3/31/2016
73376	Accounts Payable	Computer Check	3/16/2016	CLARA SHEFFER	\$0.00	\$49.52	(\$141,770.78)	Outstanding	3/31/2016
73377	Accounts Payable	Computer Check	3/16/2016	SHELL	\$0.00	\$25.65	(\$141,796.43)	Outstanding	3/31/2016
73378	Accounts Payable	Computer Check	3/16/2016	SMITHEREEN PEST MANAGEMEN	\$0.00	\$228.00	(\$142,024.43)	Outstanding	3/31/2016
73379	Accounts Payable	Computer Check	3/16/2016	SUPERIOR COPIES INC.	\$0.00	\$159.92	(\$142,184.35)	Outstanding	3/31/2016
73380	Accounts Payable	Computer Check	3/16/2016	THE KOREA DAILY	\$0.00	\$200.00	(\$142,384.35)	Outstanding	3/31/2016
73381	Accounts Payable	Computer Check	3/16/2016	THE SHAKESPEARE PROJECT OF C	\$0.00	\$400.00	(\$142,784.35)	Outstanding	3/31/2016
73382	Accounts Payable	Computer Check	3/16/2016	THOMAS FLEMING COMPANY	\$0.00	\$192.00	(\$142,976.35)	Outstanding	3/31/2016
73383	Accounts Payable	Computer Check	3/16/2016	TSAI FONG BOOKS, INC.	\$0.00	\$210.00	(\$143,186.35)	Outstanding	3/31/2016
73384	Accounts Payable	Computer Check	3/16/2016	TUGBOAT MUSIC LLC	\$0.00	\$625.00	(\$143,811.35)	Outstanding	3/31/2016
73385	Accounts Payable	Computer Check	3/16/2016	TYCO INTEGRATED SECURITY L	\$0.00	\$309.55	(\$144,120.90)	Outstanding	3/31/2016
73386	Accounts Payable	Computer Check	3/16/2016	U.S. TOY CO/CONSTRUCTIVE PLAY	\$0.00	\$659.70	(\$144,780.60)	Outstanding	3/31/2016
73387	Accounts Payable	Computer Check	3/16/2016	GRETA ULRICH	\$0.00	\$855.20	(\$145,635.80)	Outstanding	3/31/2016
73388	Accounts Payable	Computer Check	3/16/2016	USI EDUCATION & GOVT SALES	\$0.00	\$107.55	(\$145,743.35)	Outstanding	3/31/2016
73389	Accounts Payable	Computer Check	3/16/2016	VERIZON WIRELESS	\$0.00	\$98.93	(\$145,842.28)	Outstanding	3/31/2016
73390	Accounts Payable	Computer Check	3/16/2016	VILLAGE OF NILES	\$0.00	\$378.63	(\$146,220.91)	Outstanding	3/31/2016
73391	Accounts Payable	Computer Check	3/16/2016	VILLAGE PLUMBING & SEWER SE	\$0.00	\$1,812.00	(\$148,032.91)	Outstanding	3/31/2016
73392	Accounts Payable	Computer Check	3/16/2016	VISA	\$0.00	\$9,493.56	(\$157,526.47)	Outstanding	3/31/2016
73393	Accounts Payable	Computer Check	3/16/2016	VISION SERVICE PLAN OF ILLINO	\$0.00	\$628.99	(\$158,155.46)	Outstanding	3/31/2016
73394	Accounts Payable	Computer Check	3/16/2016	VISOGRAPHIC	\$0.00	\$6,182.44	(\$164,337.90)	Outstanding	3/31/2016
73395	Accounts Payable	Computer Check	3/16/2016	JACK WADDICK	\$0.00	\$295.00	(\$164,632.90)	Outstanding	3/31/2016
73396	Accounts Payable	Computer Check	3/16/2016	DAVID WAJTMAN	\$0.00	\$49.95	(\$164,682.85)	Outstanding	3/31/2016
73397	Accounts Payable	Computer Check	3/16/2016	WEISS RATINGS, INC.	\$0.00	\$5,490.00	(\$170,172.85)	Outstanding	3/31/2016
73398	Accounts Payable	Computer Check	3/16/2016	WESTON WOODS STUDIOS	\$0.00	\$299.75	(\$170,472.60)	Outstanding	3/31/2016
73399	Accounts Payable	Computer Check	3/16/2016	DEIDRE K. WINTERHALTER	\$0.00	\$106.43	(\$170,579.03)	Outstanding	3/31/2016

Niles Public Library District Bank Register Report - Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Status	Post Date
73400	Accounts Payable	Computer Check	3/16/2016	WORLD BOOK, INC.	\$0.00	\$929.00	(\$171,508.03)	Outstanding	3/31/2016
73401	Accounts Payable	Computer Check	3/16/2016	SUZANNE WULF	\$0.00	\$37.37	(\$171,545.40)	Outstanding	3/31/2016
73402	Accounts Payable	Computer Check	3/16/2016	X-PERT LANDSCAPING INC.	\$0.00	\$520.00	(\$172,065.40)	Outstanding	3/31/2016
73403	Accounts Payable	Computer Check	3/16/2016	YOUNG CHICAGO AUTHORS	\$0.00	\$500.00	(\$172,565.40)	Outstanding	3/31/2016

Summary by Transaction Type

Total Deposits:	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$172,565.40)
Total Payments:	(\$172,565.40)
Total Change in Register Balance:	(\$172,565.40)

Niles Public Library District
Check Detail and Account Distribution
Check Date March 16, 2016

Check #	Total Check Amount	Payee name	Amount	Description	Account #	Account description
73283	\$324.74	AFLAC	\$324.74	EMPLOYEE PAYMENTS FEB 2016	01-2140-00-00	Payroll Clearing
73284	\$135.00	ALA	\$135.00	REGISTER BARBARA NAKANISHI FOR ALA CONF	01-5470-54-00	Trustee Expense
73285	\$88.31	ALA STORE	\$88.31	2016 NLW POSTER FILE-BASIC USER LICENSE	01-5456-54-00	Promotional Expense
73286	\$635.70	ALLIANCE ENTERTAINMENT	\$134.79	MATERIALS DVDS	01-4433-44-00	AV-Adult
73286	\$635.70	ALLIANCE ENTERTAINMENT	\$129.54	MATERIALS DVDS	01-4433-44-00	AV-Adult
73286	\$635.70	ALLIANCE ENTERTAINMENT	\$11.49	MATERIALS DVD	01-4433-44-00	AV-Adult
73286	\$635.70	ALLIANCE ENTERTAINMENT	\$127.76	MATERIALS DVDS	01-4433-44-00	AV-Adult
73286	\$635.70	ALLIANCE ENTERTAINMENT	\$45.98	MATERIALS DVDS	01-4433-44-00	AV-Adult
73286	\$635.70	ALLIANCE ENTERTAINMENT	\$186.14	MATEIRALS DVDS	01-4435-44-00	AV-Teen
73287	\$969.60	AMARK INDUSTRIES	\$969.60	15 CASES TOLIET TISSUE	01-5420-54-00	Janitorial Supplies
73288	\$855.00	AMERICAN LIBRARY ASSOCIATION	\$62.00	TIM SPADONI MEMBERSHIP	01-5470-54-00	Trustee Expense
73288	\$855.00	AMERICAN LIBRARY ASSOCIATION	\$62.00	BARBARA NAKANISHI MEMBERSHIP	01-5470-54-00	Trustee Expense
73288	\$855.00	AMERICAN LIBRARY ASSOCIATION	\$209.00	RENEW CYNDI RADAMACHER MEMBERSHIP	01-5461-54-00	Subscriptions & Dues
73288	\$855.00	AMERICAN LIBRARY ASSOCIATION	\$137.00	RENEW JAMIE KING MEMBERSHIP	01-5461-54-00	Subscriptions & Dues
73288	\$855.00	AMERICAN LIBRARY ASSOCIATION	\$209.00	RENEW DARLENE FOX MEMBERSHIP	01-5461-54-00	Subscriptions & Dues
73288	\$855.00	AMERICAN LIBRARY ASSOCIATION	\$176.00	RENEW SUZANNE WULF MEMBERSHIP	01-5461-54-00	Subscriptions & Dues
73289	\$420.00	ANDERSON LOCK	\$420.00	REPAIR ADMIN LOCK	08-6710-67-00	Repairs & Improvements
73290	\$43.47	AT&T	\$43.47	911 LOCATOR SOFTWARE	01-5465-54-00	Telephone
73291	\$429.40	AT&T	\$429.40	INTERNET CONNECTION	01-5312-53-00	Internet Charges
73292	\$1,071.00	AUTOMATIC BUILDING CONTROLS	\$1,071.00	QTRLY BILLING SERV AGR 4-16/6-16	08-6720-67-00	Contractual Maintenance
73293	\$55.90	AVCAFE	\$55.90	MATEIRALS BOOKS	01-4414-44-00	Books-Youth Services
73294	\$160.15	BAKER & TAYLOR	\$38.19	MATERIALS BOOK	01-5435-54-00	Professional Collection
73294	\$160.15	BAKER & TAYLOR	\$25.50	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73294	\$160.15	BAKER & TAYLOR	\$96.46	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73295	\$250.00	SAMANTHA BENNETT	\$250.00	PERFORMER-ADULT PROGRAM 4-9-16	01-5323-53-00	Programming & Support-Adult
73296	\$850.00	BLACKBAUD	\$850.00	WEB PORTAL HOSTING	01-5313-53-00	Software, Licenses
73297	\$117.50	DONNA BLOCK	\$25.98	TEEN PROGRAM RECEIPT	01-5326-53-00	Programming & Support-Teen
73297	\$117.50	DONNA BLOCK	\$20.95	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73297	\$117.50	DONNA BLOCK	\$70.57	TEEN PROGRAM RECEIPTS	01-5326-53-00	Programming & Support-Teen
73298	\$300.00	BARRY BRADFORD	\$300.00	PERFORMER-ADULT PROGRAM 4-5-16	01-5323-53-00	Programming & Support-Adult
73299	\$178.50	BROWN INDUSTRIES	\$178.50	ANNIVERSARY STARS	01-5456-54-00	Promotional Expense
73300	\$943.81	CALL ONE	\$943.81	MONTHLY PHONE BILL	01-5465-54-00	Telephone

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73301	\$159.92	ARIANNE CAREY	\$39.99	STAFF DAY CANDY & POSTERS/HELIUM TANK FOR KIDSPACE	01-5324-53-00	Programming & Support-Juvenile
73301	\$159.92	ARIANNE CAREY	\$119.93	STAFF DAY CANDY & POSTERS/HELIUM TANK FOR KIDSPACE	01-5456-54-00	Promotional Expense
73302	\$575.00	CDW GOVERNMENT, INC.	\$575.00	RENEWAL OF THE CLONING SOFTWARE USED BY IT SERVICES	01-5313-53-00	Software, Licenses
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$1,039.48	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$39.98	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$65.22	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$27.99	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$27.99	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$67.18	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$24.79	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$431.06	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$65.22	MATEIRALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$25.59	MATEIRALS BOOK	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$26.39	MATERIALS BOOK	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$27.99	MATERIALS BOOK	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$52.78	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$27.99	MATERIALS BOOK	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$59.18	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$84.77	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$70.37	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$27.99	MATERIALS BOOK	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$91.96	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$23.99	MATEIRALS BOOK	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$245.51	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$12.79	MATERIALS BOOK	01-4413-44-00	Books-Adult
73303	\$6,566.21	CENGAGE LEARNING, INC.	\$4,000.00	MATERIALS ONLINE DATABASE	01-4487-44-00	Online Databases
73304	\$302.58	CENTER POINT LARGE PRINT	\$44.34	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73304	\$302.58	CENTER POINT LARGE PRINT	\$44.34	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73304	\$302.58	CENTER POINT LARGE PRINT	\$44.34	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73304	\$302.58	CENTER POINT LARGE PRINT	\$42.54	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73304	\$302.58	CENTER POINT LARGE PRINT	\$41.94	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73304	\$302.58	CENTER POINT LARGE PRINT	\$41.94	MATERIALS BOOKS	01-4413-44-00	Books-Adult

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73304	\$302.58	CENTER POINT LARGE PRINT	\$43.14	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73305	\$1,977.10	CHILDREN'S PLUS INC.	\$662.60	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73305	\$1,977.10	CHILDREN'S PLUS INC.	\$1,231.75	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73305	\$1,977.10	CHILDREN'S PLUS INC.	\$12.95	MATERIALS BOOK	01-4414-44-00	Books-Youth Services
73305	\$1,977.10	CHILDREN'S PLUS INC.	\$69.80	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73306	\$540.00	CHRIS' LANDSCAPE, INC.	\$540.00	TREE & SHRUB FERTILIZATION PROGRAM 2015	08-6720-67-00	Contractual Maintenance
73307	\$818.50	CINTAS CORPORATION LOC. 769	\$123.78	MAT SERVICE	08-6720-67-00	Contractual Maintenance
73307	\$818.50	CINTAS CORPORATION LOC. 769	\$173.68	MAT SERVICE	08-6720-67-00	Contractual Maintenance
73307	\$818.50	CINTAS CORPORATION LOC. 769	\$173.68	MAT SERVICE	08-6720-67-00	Contractual Maintenance
73307	\$818.50	CINTAS CORPORATION LOC. 769	\$173.68	MAT SERVICE	08-6720-67-00	Contractual Maintenance
73307	\$818.50	CINTAS CORPORATION LOC. 769	\$173.68	MAT SERVICE	08-6720-67-00	Contractual Maintenance
73307	\$818.50	CINTAS CORPORATION LOC. 769	\$173.68	MAT SERVICE	08-6720-67-00	Contractual Maintenance
73308	\$6,140.36	COMED	\$6,140.36	I-13-16/2-11-16 29 DAYS	01-5720-57-00	Electric
73309	\$1,000.00	COMMUNICATION REVOLVING FUND	\$500.00	INTERNET CONNECTION	01-5312-53-00	Internet Charges
73309	\$1,000.00	COMMUNICATION REVOLVING FUND	\$500.00	INTERNET CONNECTION	01-5312-53-00	Internet Charges
73310	\$6,942.34	COOPERATIVE COMPUTER SERVICE	\$979.39	OCLC CHARGES FEB 2016	01-5329-53-00	Computer Charges OCLC
73310	\$6,942.34	COOPERATIVE COMPUTER SERVICE	\$5,962.95	CCS CHARGES JAN 2016	01-5310-53-00	CCS Charges
73311	\$32.18	ATHENA M. CROUSE	\$32.18	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73312	\$55.14	CECILIA CYGNAR	\$14.90	PROGRAM RECEIPT	01-5323-53-00	Programming & Support-Adult
73312	\$55.14	CECILIA CYGNAR	\$4.32	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73312	\$55.14	CECILIA CYGNAR	\$31.32	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73312	\$55.14	CECILIA CYGNAR	\$4.60	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73313	\$100.00	MILANKA DJORDJEVIC	\$100.00	4 HOURS BARTENDER FOR CANY OPENING	01-5325-53-00	Programming & Support-Joint
73314	\$500.00	EASYPERMIT POSTAGE	\$500.00	REPLENISH POSTAGE METER FEB 2016	01-5458-54-00	Postage & Freight
73315	\$2,229.20	EMBURY LTD.	\$2,229.20	SHELVING	08-6770-67-00	Furniture & Fixtures
73316	\$1,358.00	EVANCED	\$1,358.00	RENEW EVANCED SOFTWARE-SUMMER READING, ROOM RESERVE, EVENTS	01-5313-53-00	Software, Licenses
73317	\$21.43	FEDEX	\$21.43	PKG MAILED	01-5458-54-00	Postage & Freight
73318	\$877.78	FIFTH THIRD BANK	\$877.78	REPLENISH IMPREST FEB 2016	01-1120-00-00	Cash-Imprest
73319	\$2,224.10	FIFTH THIRD BANK	\$2,224.10	FSA EMPLOYEE PAYMENTS FEB 2016	01-1125-00-00	Cash-Flexible Spending Account
73320	\$543.63	FINDAWAY WORLD, LLC	\$258.69	MATERIALS AUDIO BOOKS	01-4434-44-00	AV-Youth Services
73320	\$543.63	FINDAWAY WORLD, LLC	\$284.94	MATERIALS AUDIO BOOKS	01-4434-44-00	AV-Youth Services
73321	\$368.00	FLEXSOURCE, LLC	\$60.00	FSA,HRA HEAL & DENTAL MONTHLY ADMIN FEES	01-5633-56-00	FSA fee
73321	\$368.00	FLEXSOURCE, LLC	\$132.00	FSA,HRA HEAL & DENTAL MONTHLY ADMIN FEES	01-5625-56-00	Health Reimbursement Account

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73321	\$368.00	FLEXSOURCE, LLC	\$176.00	FSA,HRA HEAL & DENTAL MONTHLY ADMIN FEES	01-5630-56-00	Dental
73322	\$35.78	DOROTHEA FRISBIE	\$35.78	PROGRAM REIMBURSEMENT	01-5456-54-00	Promotional Expense
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$169.53	JANITOR SUPPLIE	01-5420-54-00	Janitorial Supplies
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$165.23	OFFICE & PROCESSING SUPPLIES	01-5457-54-00	Office Supplies
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$19.98	OFFICE & PROCESSING SUPPLIES	01-5311-53-00	Processing & Supplies
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$244.28	OFFICE & LIBRARY SUPPLIES	01-5457-54-00	Office Supplies
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$98.00	OFFICE & LIBRARY SUPPLIES	01-5322-53-00	Library Supplies
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$448.75	OFFICE, LIBRARY & KIDSPACE SUPPLIES	01-5457-54-00	Office Supplies
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$448.75	OFFICE, LIBRARY & KIDSPACE SUPPLIES	01-5322-53-00	Library Supplies
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$493.00	OFFICE, LIBRARY & KIDSPACE SUPPLIES	01-5324-53-00	Programming & Support-Juvenile
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$12.13	OFFICE, LIBRARY & KIDSPACE SUPPLIES	01-5325-53-00	Programming & Support-Joint
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$52.90	OFFICE, LIBRARY & KIDSPACE SUPPLIES	01-5455-54-00	Kitchen Supplies
73323	\$2,429.13	GARVEY'S OFFICE PRODUCTS	\$276.58	JANITOR SUPPLIES	01-5457-54-00	Office Supplies
73324	\$18.00	JORDAN T. GIBSON	\$18.00	LOST BOOK REFUND	01-3620-36-00	Lost Books
73325	\$225.00	LESLIE GODDARD	\$225.00	PERFORMER-ADULT PROGRAM 4-28-16	01-5323-53-00	Programming & Support-Adult
73326	\$400.00	LOUIS GONZALEZ	\$400.00	ADULT PROGRAM 3-5-16	01-5325-53-00	Programming & Support-Joint
73327	\$16.53	DEBORAH GRAHAM	\$5.07	KIDSPACE PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73327	\$16.53	DEBORAH GRAHAM	\$4.69	KIDSPACE PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73327	\$16.53	DEBORAH GRAHAM	\$6.77	KIDSPACE PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73328	\$1,113.25	GRAINGER	\$77.55	MAINT SUPPLIES	01-5420-54-00	Janitorial Supplies
73328	\$1,113.25	GRAINGER	\$312.91	MAINT SUPPLIES	01-5420-54-00	Janitorial Supplies
73328	\$1,113.25	GRAINGER	\$179.46	MAINT SUPPLIES	01-5420-54-00	Janitorial Supplies
73328	\$1,113.25	GRAINGER	\$358.92	MAINT SUPPLIES	01-5420-54-00	Janitorial Supplies
73328	\$1,113.25	GRAINGER	\$40.14	JANITOR SUPPLIES	01-5420-54-00	Janitorial Supplies
73328	\$1,113.25	GRAINGER	\$75.21	JANITOR SUPPLIES	01-5420-54-00	Janitorial Supplies
73328	\$1,113.25	GRAINGER	\$69.06	JANITOR SUPPLIES	01-5420-54-00	Janitorial Supplies
73329	\$213.63	GROOT INDUSTRIES, INC.	\$213.63	MONTHLY SERVICE	08-6730-67-00	Non-Contractual Maintenance
73330	\$49.99	OLIVIA A/ HANKINS	\$49.99	LOST BOOK REFUND	01-3620-36-00	Lost Books
73331	\$40,449.75	HEALTHCARE SERVICE CORPORATION	\$40,449.75	GROUP MEDICAL	01-5620-56-00	Group Health
73332	\$125.00	JOHN HOGAN	\$125.00	PERFORMER-ADULT PROGRAM 4-21-16	01-5323-53-00	Programming & Support-Adult
73333	\$100.00	ILLINOIS LIBRARY ASSOCIATION	\$100.00	RENEW DARLENE FOX MEMBERSHIP	01-5461-54-00	Subscriptions & Dues
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$210.39	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services

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73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$170.61	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.16	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$70.02	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$13.80	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$660.41	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.73	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$13.11	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$65.00	MATERIALS BOOKS	01-5435-54-00	Professional Collection
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$29.99	MATERIALS BOOKS	01-4435-44-00	AV-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$37.46	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$14.12	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$0.69	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$547.50	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$7.17	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.16	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$11.04	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$11.99	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$92.91	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$1.38	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$323.41	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$20.32	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$764.77	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$28.29	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$211.31	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$27.48	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$24.28	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$12.42	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$71.15	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$52.50	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$76.38	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$24.74	MATERIALS BOOKS	01-4434-44-00	AV-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$9.66	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies

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73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$112.64	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$188.59	MATERIALS BOOKS	01-4433-44-00	AV-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$516.87	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$30.48	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$31.74	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$75.05	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$117.81	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$11.27	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$6.21	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$19.14	MATERIALS BOOKS	01-5323-53-00	Programming & Support-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$119.63	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.16	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$22.02	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$3.45	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$206.77	MATERIALS BOOKS & TEEN GAMES	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$104.46	MATERIALS BOOKS & TEEN GAMES	01-4435-44-00	AV-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$72.27	MATERIALS BOOKS & TEEN GAMES	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$7.18	MATERIALS BOOK	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$2.99	MATERIALS BOOK	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$59.65	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$18.55	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$6.59	MATERIALS BOOK	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$35.94	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$24.56	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$16.76	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$133.34	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$4.83	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$30.71	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$0.69	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$13.50	MATERIALS BOOK	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$58.22	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$2.07	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies

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73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$827.27	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.16	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$21.99	MATERIALS BOOKS	01-4435-44-00	AV-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$89.82	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$38.64	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$20.99	MATERIALS BOOK	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$5.99	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$7.18	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$465.34	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$24.28	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$7.79	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$21.99	MATERIALS BOOKS	01-4434-44-00	AV-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$16.56	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$789.27	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$70.56	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.16	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$28.98	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$25.19	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$11.37	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$50.75	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$1.38	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$59.34	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$337.61	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$9.66	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$59.32	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$11.99	MATERIALS BOOK	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$5.98	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$132.56	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$0.69	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$49.22	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$231.39	MATERIALS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$11.29	MATERIALS	01-4415-44-00	Books-Teen

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73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$24.75	MATERIALS	01-4435-44-00	AV-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$54.72	MATERIALS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$9.66	MATERIALS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$189.10	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$30.48	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$16.94	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$74.76	MATERIALS BOOKS	01-4434-44-00	AV-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.35	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$469.88	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.73	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$424.84	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$37.26	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$359.26	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$41.21	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$39.52	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$20.01	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$118.14	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$24.95	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$0.69	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$185.48	MATERIALS BOOKS & TEEN GAMES	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$56.99	MATERIALS BOOKS & TEEN GAMES	01-4435-44-00	AV-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$1,136.10	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$21.39	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$14.68	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$4.19	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$0.69	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$180.93	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$27.49	MATERIALS BOOKS	01-4433-44-00	AV-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$3.45	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$1,139.33	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$31.05	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$239.31	MATERIALS BOOKS	01-4413-44-00	Books-Adult

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73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.16	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$5.98	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$8.28	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$452.83	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$50.78	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$10.35	MATERIALS BOOKS	01-5311-53-00	Processing & Supplies
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$171.00	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$2.99	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$79.12	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$26.39	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$4.79	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$11.39	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$17.94	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$6.59	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73334	\$15,069.74	INGRAM LIBRARY SERVICES	\$58.62	MATERIALS BOOKS	01-4414-44-00	Books-Youth Services
73335	\$243.98	IRON MOUNTAIN	\$121.99	OFF SITE STORAGE FEE	01-5350-53-00	Miscellaneous
73335	\$243.98	IRON MOUNTAIN	\$121.99	MONTHLY OFF SITE STORAGE FEE	01-5350-53-00	Miscellaneous
73336	\$8.99	PAULINA ISKIERKO	\$8.99	LOST BOOK REFUND	01-3620-36-00	Lost Books
73337	\$97.90	JAMIE KING	\$97.90	MILEAGE REIMBURSEMENT JAN/3-2-16	01-5431-54-00	Mileage
73338	\$3,809.97	KLEIN, THORPE & JENKINS, LTD.	\$1,877.60	MISC LEGAL SERVICES THROUGH 12-31-15	01-5450-54-00	Legal Fees
73338	\$3,809.97	KLEIN, THORPE & JENKINS, LTD.	\$160.00	PTAB LEGAL MATTERS	01-5450-54-00	Legal Fees
73338	\$3,809.97	KLEIN, THORPE & JENKINS, LTD.	\$1,672.37	MISC LEGAL SERVICES THROUGH 1-31-16	01-5450-54-00	Legal Fees
73338	\$3,809.97	KLEIN, THORPE & JENKINS, LTD.	\$100.00	PTAB LEGAL SERVICES THROUGH 1-31-16	01-5450-54-00	Legal Fees
73339	\$1,065.00	KLEZMER MUSIC FOUNDATION, INC.	\$1,065.00	PERFORMER-ADULT PROGRAM 4-17-16	01-5323-53-00	Programming & Support-Adult
73340	\$487.62	KONE INC.	\$243.81	MONTHLY ELEVATOR MAINT	08-6720-67-00	Contractual Maintenance
73340	\$487.62	KONE INC.	\$243.81	MONTHLY ELEVATOR MAINT	08-6720-67-00	Contractual Maintenance
73341	\$917.70	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	\$134.62	PATRON COPIER/PRINTER MONTHLY FEE	01-5425-54-00	Copiers
73341	\$917.70	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	\$338.05	STAFF PRINTER/COPIER MONTHLY FEE	01-5425-54-00	Copiers
73341	\$917.70	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	\$302.19	STAFF PRINTER/COPIER MONTHLY FEE	01-5425-54-00	Copiers
73341	\$917.70	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	\$142.84	PATRON COPIER/PRINTER MONTHLY FEE	01-5425-54-00	Copiers
73342	\$545.54	KOREAN BOOKS	\$307.38	MATERIALS	01-4413-44-00	Books-Adult
73342	\$545.54	KOREAN BOOKS	\$238.16	MATERIALS	01-4413-44-00	Books-Adult

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73343	\$141.09	LAUBE IMAGING PRODUCTS	\$141.09	PER CAPITA GRANT PURCHASE D/S	01-5351-53-00	Per Capita Grant Expenditures
73344	\$300.00	EDYTA LEGIEC	\$300.00	PERFORMER-ADULT PROGRAM 4-9-16	01-5323-53-00	Programming & Support-Adult
73345	\$1,376.14	SUSAN LEMPKE	\$1,376.14	ALA MIDWINTER SIBERT AWARD MEETINGS REIMBURSEMENT	01-5430-54-00	Professional Development
73346	\$10.79	CATHERINE LEVINSON	\$10.79	KIDSPACE PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73347	\$4.99	DEVORA LICHTMAN	\$4.99	LOST BOOK REFUND	01-3620-36-00	Lost Books
73348	\$300.00	ROBERT J. LINDSEY	\$300.00	PERFORMER-ADULT PROGRAM 4-5-16	01-5323-53-00	Programming & Support-Adult
73349	\$100.00	MELISSA LOOBY	\$100.00	4 HOURS BARTENDER FOR CANDY OPENER	01-5325-53-00	Programming & Support-Joint
73350	\$350.00	CHRIS MCBRIEN	\$350.00	LIBRARY NIGHT OUT PROGRAM 4-14-16	01-5325-53-00	Programming & Support-Joint
73351	\$104.13	JUDITH MCNULTY	\$16.74	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73351	\$104.13	JUDITH MCNULTY	\$28.78	ADULT PROGRAM RECEIPTS	01-5323-53-00	Programming & Support-Adult
73351	\$104.13	JUDITH MCNULTY	\$58.61	ADULT PROGRAM RECEIPTS	01-5323-53-00	Programming & Support-Adult
73352	\$543.56	MENARDS	\$91.70	SALT & JANITOR SUPPLIES	01-5420-54-00	Janitorial Supplies
73352	\$543.56	MENARDS	\$103.95	JANITOR SUPPLIES	01-5420-54-00	Janitorial Supplies
73352	\$543.56	MENARDS	\$154.43	SALT & MAINT SUPPLIES	01-5420-54-00	Janitorial Supplies
73352	\$543.56	MENARDS	\$109.12	ROCK SALT & JANITOR SUPPLIES	01-5420-54-00	Janitorial Supplies
73352	\$543.56	MENARDS	\$84.36	JANITOR SUPPLIES	01-5420-54-00	Janitorial Supplies
73353	\$11,592.44	MIDWEST TAPE	\$856.86	MATERIALS	01-4433-44-00	AV-Adult
73353	\$11,592.44	MIDWEST TAPE	\$217.33	MATERIALS	01-4434-44-00	AV-Youth Services
73353	\$11,592.44	MIDWEST TAPE	\$1,873.45	MATERIALS	01-4433-44-00	AV-Adult
73353	\$11,592.44	MIDWEST TAPE	\$678.77	MATERIALS	01-4434-44-00	AV-Youth Services
73353	\$11,592.44	MIDWEST TAPE	\$49.48	MATERIALS	01-4435-44-00	AV-Teen
73353	\$11,592.44	MIDWEST TAPE	\$2,699.73	MATERIALS	01-4433-44-00	AV-Adult
73353	\$11,592.44	MIDWEST TAPE	\$198.20	MATERIALS	01-4435-44-00	AV-Teen
73353	\$11,592.44	MIDWEST TAPE	\$189.64	MATERIALS	01-4434-44-00	AV-Youth Services
73353	\$11,592.44	MIDWEST TAPE	\$1,148.20	MATERIALS	01-4433-44-00	AV-Adult
73353	\$11,592.44	MIDWEST TAPE	\$476.02	MATERIALS	01-4434-44-00	AV-Youth Services
73353	\$11,592.44	MIDWEST TAPE	\$67.97	MATERIALS	01-4435-44-00	AV-Teen
73353	\$11,592.44	MIDWEST TAPE	\$2,285.70	MATERIALS	01-4433-44-00	AV-Adult
73353	\$11,592.44	MIDWEST TAPE	\$592.94	MATERIALS	01-4434-44-00	AV-Youth Services
73353	\$11,592.44	MIDWEST TAPE	\$258.15	MATERIALS	01-4435-44-00	AV-Teen
73354	\$174.19	MARY MILLER	\$50.58	TEEN PROGRAM RECEIPTS	01-5326-53-00	Programming & Support-Teen
73354	\$174.19	MARY MILLER	\$15.66	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage

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73354	\$174.19	MARY MILLER	\$42.14	TEEN PROGRAM RECEIPT	01-5326-53-00	Programming & Support-Teen
73354	\$174.19	MARY MILLER	\$65.81	TEEN PROGRAM RECEIPTS	01-5326-53-00	Programming & Support-Teen
73355	\$91.70	MULTICULTURAL BOOKS & VIDEOS	\$45.85	MATERIALS	01-4413-44-00	Books-Adult
73355	\$91.70	MULTICULTURAL BOOKS & VIDEOS	\$45.85	MATERIALS	01-4413-44-00	Books-Adult
73356	\$138.05	SARAH MUSKIVITCH	\$10.93	AUG 2015 MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73356	\$138.05	SARAH MUSKIVITCH	\$16.10	SEPT 2015 MILEAGE	01-5431-54-00	Mileage
73356	\$138.05	SARAH MUSKIVITCH	\$1.44	OCT 2015 MILEAGE	01-5431-54-00	Mileage
73356	\$138.05	SARAH MUSKIVITCH	\$23.00	NOV 2015 MILEAGE	01-5431-54-00	Mileage
73356	\$138.05	SARAH MUSKIVITCH	\$29.61	DEC 2015 MILEAGE	01-5431-54-00	Mileage
73356	\$138.05	SARAH MUSKIVITCH	\$18.90	JAN 2016 MILEAGE	01-5431-54-00	Mileage
73356	\$138.05	SARAH MUSKIVITCH	\$38.07	FEB 2016 MILEAGE	01-5431-54-00	Mileage
73357	\$1,672.18	NICOR GAS	\$1,672.18	1-12-16/2-10-16 29 DAYS	01-5710-57-00	Gas
73358	\$881.00	NILES ELEMENTARY SCHOOL DISTRICT NO. 71	\$881.00	PARKING LOT LEASE	01-5491-54-00	Parking Lease
73359	\$1,238.00	OAK BROOK MECHANICAL SERVICES	\$490.00	WATER LEAKS ON AIR HANDLER #1, SOUTH BASEMENT	08-6710-67-00	Repairs & Improvements
73359	\$1,238.00	OAK BROOK MECHANICAL SERVICES	\$748.00	JAN 2016 HVAC INSPECTION	08-6720-67-00	Contractual Maintenance
73360	\$283.10	OMNIGRAPHICS, INC.	\$81.85	MATERIALS BOOK	01-4413-44-00	Books-Adult
73360	\$283.10	OMNIGRAPHICS, INC.	\$81.85	MATERIALS BOOK	01-4413-44-00	Books-Adult
73360	\$283.10	OMNIGRAPHICS, INC.	\$119.40	MATERIALS BOOKS	01-4415-44-00	Books-Teen
73361	\$260.00	BARBARA OTTOLINO	\$260.00	PERFORMER-ADULT PROGRAM 4-2-16	01-5323-53-00	Programming & Support-Adult
73362	\$5,941.82	OVERDRIVE, INC.	\$171.96	MATERIALS DOWNLOADS	01-4420-44-00	Downloadables
73362	\$5,941.82	OVERDRIVE, INC.	\$304.88	MATERIALS DOWNLOADS	01-4420-44-00	Downloadables
73362	\$5,941.82	OVERDRIVE, INC.	\$2,801.09	MATERIALS DOWNLOADS	01-4420-44-00	Downloadables
73362	\$5,941.82	OVERDRIVE, INC.	\$746.93	MATERIALS DOWNLOADS	01-4420-44-00	Downloadables
73362	\$5,941.82	OVERDRIVE, INC.	\$1,916.96	MATERIALS DOWNLOADS	01-4420-44-00	Downloadables
73363	\$550.00	LAURA PARK	\$550.00	PERFORMER-KIDSPACE PROGRAM 4-16-16	01-5324-53-00	Programming & Support-Juvenile
73364	\$58.97	LAURENCE PEARSON	\$18.98	LOST BOOK REFUND	01-3620-36-00	Lost Books
73364	\$58.97	LAURENCE PEARSON	\$39.99	LOST BOOK REFUND	01-3620-36-00	Lost Books
73365	\$60.64	PETTY CASH	\$35.65	KITCHEN SUPPLIES, CANDY EXHIBIT, OSCAR PARTY CASH TIPS	01-5456-54-00	Promotional Expense
73365	\$60.64	PETTY CASH	\$4.99	KITCHEN SUPPLIES, CANDY EXHIBIT, OSCAR PARTY CASH TIPS	01-5455-54-00	Kitchen Supplies
73365	\$60.64	PETTY CASH	\$20.00	KITCHEN SUPPLIES, CANDY EXHIBIT, OSCAR PARTY CASH TIPS	01-5323-53-00	Programming & Support-Adult
73366	\$1,547.97	PLIC - SBD GRAND ISLAND	\$1,547.97	LIFE, LTD, STD & AD&D INSURANCE	01-5634-56-00	Life, LTD, AD&D, STD
73367	\$250.00	POETIC LICENSE, INC.	\$250.00	PERFORMER-ADULT PROGRAM 4-13-16	01-5323-53-00	Programming & Support-Adult

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Check #	Total Check Amount	Payee name	Amount	Description	Account #	Account description
73368	\$563.25	POLONIA BOOKSTORE, INC.	\$303.83	MATERIALS	01-4413-44-00	Books-Adult
73368	\$563.25	POLONIA BOOKSTORE, INC.	\$259.42	MATERIALS	01-4413-44-00	Books-Adult
73369	\$6.99	MAHI RAJU	\$6.99	LOST BOOK REFUND	01-5634-56-00	Life, LTD, AD&D, STD
73370	\$435.53	RECORDED BOOKS, LLC	\$404.00	MATERIALS	01-4433-44-00	AV-Adult
73370	\$435.53	RECORDED BOOKS, LLC	\$31.53	MATERIALS	01-4433-44-00	AV-Adult
73371	\$330.61	RESEARCH TECHNOLOGY INTERNATIONAL	\$312.63	TECH PROCESSING SUPPLIES	01-5311-53-00	Processing & Supplies
73371	\$330.61	RESEARCH TECHNOLOGY INTERNATIONAL	\$17.98	TECH PROCESSING SUPPLIES	01-5311-53-00	Processing & Supplies
73372	\$7.50	MARY ANN ROHN	\$7.50	LOST BOOK REFUND	01-3620-36-00	Lost Books
73373	\$550.00	RUSSIAN PUBLISHING HOUSE, LTD.	\$250.00	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73373	\$550.00	RUSSIAN PUBLISHING HOUSE, LTD.	\$300.00	MATERIALS BOOKS	01-4413-44-00	Books-Adult
73374	\$3,222.90	SCHOLASTIC INC.	\$3,222.90	KIDSPACE SRC BOOKS	01-5324-53-00	Programming & Support-Juvenile
73375	\$51.67	RUTH SCHUSTER	\$23.96	PROGRAM RECEIPT	01-5323-53-00	Programming & Support-Adult
73375	\$51.67	RUTH SCHUSTER	\$27.71	PROGRAM RECEIPT	01-5323-53-00	Programming & Support-Adult
73376	\$49.52	CLARA SHEFFER	\$32.53	PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73376	\$49.52	CLARA SHEFFER	\$16.99	KIDSPACE PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73377	\$25.65	SHELL	\$25.65	GAS FOR VAN	01-5510-55-00	Gas, Oil, Grease
73378	\$228.00	SMITHEREEN PEST MANAGEMENT	\$114.00	MONTHLY SERVICE	08-6720-67-00	Contractual Maintenance
73378	\$228.00	SMITHEREEN PEST MANAGEMENT	\$114.00	MONTHLY SERVICE	08-6720-67-00	Contractual Maintenance
73379	\$159.92	SUPERIOR COPIES INC.	\$159.92	CANDY EXHIBIT FLYERS	01-5320-53-00	Printing
73380	\$200.00	THE KOREA DAILY	\$200.00	MATERIALS NEWSPAPER	01-4423-44-00	Periodicals
73381	\$400.00	THE SHAKESPEARE PROJECT OF CHICAGO	\$400.00	PERFORMER-ADULT PROGRAM 4-29-16	01-5323-53-00	Programming & Support-Adult
73382	\$192.00	THOMAS FLEMING COMPANY	\$192.00	INSTALL NEW ROPE, SNAPS & COVERS ON 30' FLAG POLE	08-6710-67-00	Repairs & Improvements
73383	\$210.00	TSAI FONG BOOKS, INC.	\$210.00	MATERIALS	01-4414-44-00	Books-Youth Services
73384	\$625.00	TUGBOAT MUSIC LLC	\$625.00	PERFORMER-KIDSPACE PROGRAM 4-10-16	01-5324-53-00	Programming & Support-Juvenile
73385	\$309.55	TYCO INTEGRATED SECURITY LLC	\$309.55	BURGLAR ALARM QTRLY MONITOR & SERV/MAINT	08-6720-67-00	Contractual Maintenance
73386	\$659.70	U.S. TOY CO/CONSTRUCTIVE PLAYTHINGS	\$514.07	KIDSPACE PROGRAM PURCHASE	01-5324-53-00	Programming & Support-Juvenile
73386	\$659.70	U.S. TOY CO/CONSTRUCTIVE PLAYTHINGS	\$145.63	KIDSPACE RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73387	\$855.20	GRETA ULRICH	\$341.20	PLA CONF REIMBURSEMENT	01-5430-54-00	Professional Development
73387	\$855.20	GRETA ULRICH	\$305.00	PLA CONF REGISTRATION	01-5430-54-00	Professional Development
73387	\$855.20	GRETA ULRICH	\$209.00	RENEW ALA MEMBERSHIP	01-5461-54-00	Subscriptions & Dues
73388	\$107.55	USI EDUCATION & GOVT SALES	\$19.32	KIDSPACE & LIBRARY SUPPLIES	01-5324-53-00	Programming & Support-Juvenile
73388	\$107.55	USI EDUCATION & GOVT SALES	\$19.32	KIDSPACE & LIBRARY SUPPLIES	01-5322-53-00	Library Supplies

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73388	\$107.55	USI EDUCATION & GOVT SALES	\$34.46	KIDSPACE & LIBRARY SUPPLIES	01-5324-53-00	Programming & Support-Juvenile
73388	\$107.55	USI EDUCATION & GOVT SALES	\$34.45	KIDSPACE & LIBRARY SUPPLIES	01-5322-53-00	Library Supplies
73389	\$98.93	VERIZON WIRELESS	\$98.93	MONTHLY CELL PHONE BILL	01-5465-54-00	Telephone
73390	\$378.63	VILLAGE OF NILES	\$378.63	AUTOMATIC WATER METER READING 2-1-16	01-5730-57-00	Water
73391	\$1,812.00	VILLAGE PLUMBING & SEWER SERVICE, INC.	\$1,812.00	RODDED KITCHEN LINE & SUMP PUMP LINE, REPLACED PIPE SECTION	08-6710-67-00	Repairs & Improvements
73392	\$9,493.56	VISA	\$293.16	USA TODAY-MATERIALS	01-4423-44-00	Periodicals
73392	\$9,493.56	VISA	\$25.00	MATERIALS CATHOLIC NEW WORLD-I YR SUBSCRIPTION	01-4423-44-00	Periodicals
73392	\$9,493.56	VISA	\$88.84	AMAZON.COM-CANDY	01-5456-54-00	Promotional Expense
73392	\$9,493.56	VISA	\$90.92	AMAZON.COM-PER CAPITA GRANT PURCHASE D/S	01-5351-53-00	Per Capita Grant Expenditures
73392	\$9,493.56	VISA	\$49.96	AMAZON.COM-PER CAPITAL GRANT PURCHASE D/S	01-5351-53-00	Per Capita Grant Expenditures
73392	\$9,493.56	VISA	\$42.46	AMAZON.COM-KIDSPACE PURCHASE	01-5324-53-00	Programming & Support-Juvenile
73392	\$9,493.56	VISA	\$12.95	AMAZON.COM-KIDSPACE PURCHASE	01-5324-53-00	Programming & Support-Juvenile
73392	\$9,493.56	VISA	\$100.00	ALA-LEGISLATIVE BREAKFAST	01-5456-54-00	Promotional Expense
73392	\$9,493.56	VISA	\$50.00	ALA-LEGISLATIVE BREAKFAST	01-5470-54-00	Trustee Expense
73392	\$9,493.56	VISA	\$173.04	AMAZON.COM-PRINTING SUPPLIES	01-5320-53-00	Printing
73392	\$9,493.56	VISA	\$56.97	AMAZON.COM-TEEN & PER CAPITA GRANT PURCHASE	01-5351-53-00	Per Capita Grant Expenditures
73392	\$9,493.56	VISA	\$85.45	AMAZON.COM-TEEN & PER CAPITA GRANT PURCHASE	01-5326-53-00	Programming & Support-Teen
73392	\$9,493.56	VISA	\$780.00	CHICAGO TRIBUNE-MATERIALS	01-4423-44-00	Periodicals
73392	\$9,493.56	VISA	\$19.39	AMAZON.COM-MARKETING	01-5456-54-00	Promotional Expense
73392	\$9,493.56	VISA	\$171.12	AMAZON.COM-CANDY EXHIBIT	01-5425-54-00	Copiers
73392	\$9,493.56	VISA	\$150.00	REACHING FORWARD-REGISTER BERNADETTE KORYCIARZ	01-5430-54-00	Professional Development
73392	\$9,493.56	VISA	\$10.96	FEB 2016 RECEIPTS	01-5456-54-00	Promotional Expense
73392	\$9,493.56	VISA	\$182.50	FEB 2016 RECEIPTS	01-5313-53-00	Software, Licenses
73392	\$9,493.56	VISA	\$100.00	FEB 2016 RECEIPTS	01-5430-54-00	Professional Development
73392	\$9,493.56	VISA	\$450.00	FEB 2016 RECEIPTS	01-5430-54-00	Professional Development
73392	\$9,493.56	VISA	\$1,593.74	FEB 2016 RECEIPTS	08-6760-67-00	Non Capital Expenses
73392	\$9,493.56	VISA	\$131.03	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$110.00	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$330.00	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$29.95	FEB 2016 RECEIPTS	08-6710-67-00	Repairs & Improvements
73392	\$9,493.56	VISA	\$30.00	FEB 2016 RECEIPTS	01-5430-54-00	Professional Development
73392	\$9,493.56	VISA	\$82.63	FEB 2016 RECEIPTS	01-5430-54-00	Professional Development

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Check #	Total Check Amount	Payee name	Amount	Description	Account #	Account description
73392	\$9,493.56	VISA	\$238.00	FEB 2016 RECEIPTS	01-5420-54-00	Janitorial Supplies
73392	\$9,493.56	VISA	\$45.00	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$95.00	FEB 2016 RECEIPTS	01-5430-54-00	Professional Development
73392	\$9,493.56	VISA	\$29.35	FEB 2016 RECEIPTS	01-5326-53-00	Programming & Support-Teen
73392	\$9,493.56	VISA	\$26.44	FEB 2016 RECEIPTS	01-5326-53-00	Programming & Support-Teen
73392	\$9,493.56	VISA	\$16.95	FEB 2016 RECEIPTS	01-5456-54-00	Promotional Expense
73392	\$9,493.56	VISA	\$98.18	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$202.20	FEB 2016 RECEIPTS	01-5430-54-00	Professional Development
73392	\$9,493.56	VISA	\$5.00	FEB 2016 RECEIPTS	01-5326-53-00	Programming & Support-Teen
73392	\$9,493.56	VISA	\$704.00	FEB 2016 RECEIPTS	08-6740-67-00	Equipment Maintenance
73392	\$9,493.56	VISA	\$44.97	FEB 2016 RECEIPTS	01-5456-54-00	Promotional Expense
73392	\$9,493.56	VISA	\$0.99	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$5.70	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$603.89	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$29.26	FEB 2016 RECEIPTS	01-5323-53-00	Programming & Support-Adult
73392	\$9,493.56	VISA	\$3.55	FEB 2016 RECEIPTS	01-5458-54-00	Postage & Freight
73392	\$9,493.56	VISA	\$323.49	FEB 2016 RECEIPTS	01-5312-53-00	Internet Charges
73392	\$9,493.56	VISA	\$260.37	FEB 2016 RECEIPTS	01-5313-53-00	Software, Licenses
73392	\$9,493.56	VISA	\$499.00	FEB 2016 RECEIPTS	01-5430-54-00	Professional Development
73392	\$9,493.56	VISA	\$69.67	FEB 2016 RECEIPTS	01-5326-53-00	Programming & Support-Teen
73392	\$9,493.56	VISA	\$3.53	FEB 2016 RECEIPTS	01-5458-54-00	Postage & Freight
73392	\$9,493.56	VISA	\$25.00	FEB 2016 RECEIPTS	01-5313-53-00	Software, Licenses
73392	\$9,493.56	VISA	\$11.99	FEB 2016 RECEIPTS	01-5326-53-00	Programming & Support-Teen
73392	\$9,493.56	VISA	\$11.99	FEB 2016 RECEIPTS	01-4420-44-00	Downloadables
73392	\$9,493.56	VISA	\$11.99	FEB 2016 RECEIPTS	01-4420-44-00	Downloadables
73392	\$9,493.56	VISA	\$169.00	FEB 2016 RECEIPTS	01-5313-53-00	Software, Licenses
73392	\$9,493.56	VISA	\$19.16	FEB 2016 RECEIPTS	01-5456-54-00	Promotional Expense
73392	\$9,493.56	VISA	\$1.07	FEB 2016 RECEIPTS	01-5313-53-00	Software, Licenses
73392	\$9,493.56	VISA	\$299.00	FEB 2016 RECEIPTS	01-5313-53-00	Software, Licenses
73392	\$9,493.56	VISA	\$299.00	FEB 2016 RECEIPTS	01-5313-53-00	Software, Licenses
73392	\$9,493.56	VISA	\$122.99	FEB RECEIPTS	01-5457-54-00	Office Supplies
73393	\$628.99	VISION SERVICE PLAN OF ILLINOIS	\$628.99	MARCH 2016 PAYMENT	01-5632-56-00	Vision

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Check #	Total Check Amount	Payee name	Amount	Description	Account #	Account description
73394	\$6,182.44	VISOGRAPHIC	\$291.08	3,500 BOOKMARK CONTEST FORMS	01-5320-53-00	Printing
73394	\$6,182.44	VISOGRAPHIC	\$5,891.36	26,000 CHAPTER ONE SPRING NEWSLETTERS	01-5320-53-00	Printing
73395	\$295.00	JACK WADDICK	\$295.00	PERFORMER-ADULT PROGRAM 4-4-16	01-5323-53-00	Programming & Support-Adult
73396	\$49.95	DAVID WAJTMAN	\$49.95	LOST BOOK REFUND	01-3620-36-00	Lost Books
73397	\$5,490.00	WEISS RATINGS, INC.	\$5,490.00	MATERIALS DATABASE	01-4487-44-00	Online Databases
73398	\$299.75	WESTON WOODS STUDIOS	\$299.75	MATERIALS DVDS	01-4434-44-00	AV-Youth Services
73399	\$106.43	DEIDRE K. WINTERHALTER	\$27.94	KIDSPACE PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73399	\$106.43	DEIDRE K. WINTERHALTER	\$22.56	PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73399	\$106.43	DEIDRE K. WINTERHALTER	\$15.00	PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73399	\$106.43	DEIDRE K. WINTERHALTER	\$40.93	PROGRAM RECEIPT	01-5324-53-00	Programming & Support-Juvenile
73400	\$929.00	WORLD BOOK, INC.	\$929.00	MATERIALS	01-4413-44-00	Books-Adult
73401	\$37.37	SUZANNE WULF	\$26.30	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73401	\$37.37	SUZANNE WULF	\$11.07	MILEAGE REIMBURSEMENT	01-5431-54-00	Mileage
73402	\$520.00	X-PERT LANDSCAPING INC.	\$260.00	SNOW PLOW 2-9-16	08-6720-67-00	Contractual Maintenance
73402	\$520.00	X-PERT LANDSCAPING INC.	\$260.00	SNOW PLOW 2-15-16	08-6720-67-00	Contractual Maintenance
73403	\$500.00	YOUNG CHICAGO AUTHORS	\$500.00	PERFORMER-TEEN PROGRAM 3-25-16	01-5326-53-00	Programming & Support-Teen

Niles Public Library District Bank Register Report - Imprest

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Status	Post Date
2944	Accounts Payable	Manual Check	2/12/2016	VISA	\$0.00	\$746.79	(\$746.79)	Outstanding	2/1/2016
2945	Accounts Payable	Manual Check	2/18/2016	SHERMAN DODGE	\$0.00	\$17,800.00	(\$18,546.79)	Outstanding	2/29/2016
2946	Accounts Payable	Manual Check	2/25/2016	COSTCO	\$0.00	\$130.99	(\$18,677.78)	Outstanding	2/29/2016

Summary by Transaction Type

Total Deposits:	\$0.00
Less Payments by Transaction Type:	
Manual Check	(\$18,677.78)
Total Payments:	(\$18,677.78)
Total Change in Register Balance:	(\$18,677.78)



February/March Activity

A lot of the activity here in the past month has centered around getting ready for the big candy exhibit. But while that was going on, the school liaisons got out into the schools to do storytimes and presentations, the senior programming was very popular, and we had our annual Oscar extravaganza, which gives people a chance to watch the Oscars together with other movie fans instead of alone at home.

Candy Exhibit

I am delighted with the results of many months of work to bring the *Sweet Home Chicago* candy exhibit to the Library. It seems to be bringing in guests with personal connections to candy-making in Chicago as well as people who simply love a good, nostalgic visit to the past. It took members of the Display and Art Committee, PR & Marketing, and Maintenance as well as the original staff member who found the exhibit and advocated for bringing to the library, Dodie Frisbie.

From Sasha: I met with Todd Wessel, Editor of the Journal & Topics, and he agreed to be a media sponsor for the *Sweet Home Chicago* candy exhibit. As a media sponsor, Journal & Topics would include exhibit advertisements in their newspaper over the next three months. Susan and I took part in a radio interview about the exhibit with a WBBM reporter. The interview was featured multiple times on the radio as well as on the CBS website homepage. Susan saw a short announcement about the exhibit during the CBS Morning News broadcast. Annette and Emily worked very hard on the graphics for the candy exhibit including the giant candy pieces around the Library.

From Dodie: SWEET CHICAGO CANDY EXHIBIT was installed by Lance Tawzer from the Elmhurst History Museum on the Leap Year Day of Monday, February 29th. Many thanks to our own Dave Dabrowski who was instrumental in getting the exhibit panels (all 18 of them) up. This exhibit will run for 3 months and has transformed the Franklin Gallery on the 3rd floor. There is candy-themed programming for all ages in the next three months!

Strategic Planning

Assistant Director Cyndi Rademacher has been spending a lot of time trying to get the various maps showing the library district corrected. The one on the Village website is now correct, and the person at the Village pointed her to the right people in Cook County get us a GIS map of the district to use with Gale Analytics. This then led to discussions with CCS to be sure they are pulling the right information for Gale Analytics. All of this will eventually enable us to have information from Experian and the census about the people who live in the district. It has been a lot of work but well worth the time. Cyndi even spent three hours driving the perimeter of the district just to get a better idea of its boundaries.

I visited the Lincolnwood Library to hear about some of their processes surrounding the materials selection process, and heard about their strategic planning process. They have a wall devoted to the tasks they have assigned themselves through the goals they set, all based on what their community told them they want and need. I then scheduled a meeting with the strategic planning consultant they used, Donna Fletcher, who has submitted a proposal. However, I want to gather other proposals before making a recommendation to the board just to be sure.

CCS

Patron Services Supervisor Athena Crouse has been working with Cyndi and CCS on a new auto-renewal feature. This would allow materials to be renewed automatically so people wouldn't get fines. Of course, they could not renew something if someone else was waiting for it. It's a great idea in theory but at the moment CCS is working with Sirsi to perfect it.

Programs

We have been working with the Parent ELL Center in Skokie to set up volunteers for English Conversation practice sessions as part of our attempt to serve our non-English-speaking residents. We have done programs with the ELL Center since its beginnings, but this is the first time the programs have been here instead of there.

From Dodie: Krystyna has been doing a great job with Polish program planning. Her first Polish Travel Program brought 120 people into the library. She continues to host her bimonthly Polish book discussion group. Watch for our first Polish movie to be shown this coming week-end. Krystyna has been attending the World Languages Meetings with Valerie Clark (who does the collection development in this area). The library intends to increase our programming for our Polish patrons because we feel there is a big demand for it.

Our February SENIOR COFFEE HOUR was a holiday themed "My Funny Valentine" Concert by vocalist Robbie Malkowski and jazz pianist Dave Turner. The seniors are crazy about music programs. We had two lovely valentine-attired women attend. They were a huge hit and made my day. They said they dress up for all the holidays and make the rounds to nursing homes to bring holiday cheer.



I-Cash: Business Librarian Judy McNulty had a representative from the Illinois State Treasurer's Office looking for money for people in the Commons on February 10th. Twenty two people found money out of forty three searches. The representative also spoke Polish – and one Polish speaking patron stopped by.



From Arianne: Young gamers in the area were invited to a Pokemon Tournament on President's Day. Area comics and game shop, Pastimes, helped us put on this event. Kids who didn't have their own decks were able to try out loaner decks from the card shop and try their hand at this world famous game. Pokemon turns 20 this year, and is still a very engaging activity.

Our Mega Mondays have been securing a sure and steady crowd. The concept of providing an activity each Monday after school offers a targeted program for those who are looking for a specific activity, be it Drama, Lego, yoga, or Minecraft, or, an engaging activity for the after school crowds who are here on a daily basis. The fifth Monday of the month is filled with a craft project which is always a hit as well.

Coming Together in Skokie and Niles Township (CTIS)

From Arianne: We are very proud to participate with area partners providing an array of cultural programs in support of Coming Together in Skokie and Niles Township. The program highlights literature and cultural experiences, this year focusing on Latin cultures. KidSpace staff member, Debbie Graham, has been working with the foundation scheduling thematic programs in the greater Chicagoland area. Three of these took place in KidSpace in February: a read aloud and drumming craft for the preschool set was full of excitement and rhythm; Lotteria, a Spanish twist to Second Saturday Breakfast Bingo featured Mexican treats; and our Second Sunday featured Los Hermanos Escamilla, a trick roping family who put on a thrilling show.

Out in the Community

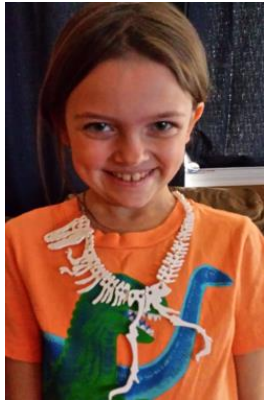
Teen Librarian Donna Block served as judge at the Family, Career and Community Leaders of America Secretarial Competition, judging the high school children's literature presentation event. Several students from Maine East and Niles West participated.

Planning continues for the annual Low Vision Fair, which Adult & Outreach Services Supervisor Dodie Frisbie has headed up for the last eight years.

Digital Services Supervisor Suzy Wulf wrote an article for the Chamber Newsletter on how businesses can use our Creative Studio, and she is working with Judy to market our services to the business community.

Creative Studio

From Suzy: Srdjan and Jason took green screen photos for the Oscar night. They worked together to 3D print Oscar statues and created some great backgrounds. 34 patrons got their photo taken and a few people provided video testimonies for the library.



This month there were 33 successful 3D prints. There were a number of interesting submissions, but the most memorable was a dinosaur 3D printed necklace submitted by our very own Adrienne Szulczynski. She had the pieces printed and put them together for her granddaughter.

This month there were 16 conversions at the VHS to DVD station in the lower level.

We worked together with the Adult Services department to create mini candy boxes with the Silhouette Cameo. Each box has the Creative Studio logo on it and they were given during the Candy Exhibit opening weekend.

Equipment

We received the new mobile hotspots and I hope to have them circulating by next month. I sorted through some older eReaders and tablets from the eBook committee. Darlene plans to use them as part of a staff eBook promotion. Pete installed Roxio toast DVD burning software on the department macs to allow staff and patrons to burn DVDS.

Digital resources

Digital Circs were at an all-time high of 8,958, a 41% increase from last month and a 118% increase over this month last year! There were 108 new registered users among the four platforms (3M, Axis 360, Overdrive, and Hoopla).

We began Gale Courses in April of last year, and it has been a great resource for our patrons. So far our patrons have done 244 classes, completing 114,760 minutes in class. I included a patron comment about the product below.

Patron: Edie Doughty

Course: Mastering Your Digital SLR Camera

“This course demystified my new camera. I finally feel that I can finally enjoy experimenting with My DSLR. This course was easy to use and I enjoyed the personal style of our instructor.”

Staff changes

One of our Patron Services Team Leaders resigned to attend police academy—we wish Catherine all the best. This position was part of the restructuring that combined Page Services and Circulation Services into one department, and we will need to rehire Catherine’s hours. Supervisor Athena Crouse has additional open hours that she has decided she needs to fill too. The Webmaster position in PR/Marketing remains open.

Our patrons

From Dodie: Pat was able to pique the interest of a 13 year old who came into AV/Fiction with his mother looking for the Cliff Notes for Romeo & Juliet. He was bemoaning the fact that he had to even watch the movie and read the Cliff Notes so Pat (with her theater background) gave him a quick sketch of what Shakespeare would have encountered on the way to the Globe and just outside the globe which included Bear-baiting and heads on pikes. By the time she was done, the 13 year old was enthralled and actually eager to begin his exploration for Romeo & Juliet!!

Committees

The Sunshine Committee From Dodie: The Sunshine Committee hosted its 9th Annual Chili Cook-Off. Staff brought in 8 different kinds of chili and many fixings. We had a prize this year – a gift certificate to Chili’s Restaurant – that was purchased with funds the committee has raised with our staff garage sales. Suzy was this year’s winner with her “Dragon Breath” Chili. All of the chili was outstanding!!

Display and Art Gallery Committee Victoria and her team got the candy exhibit installed, and are looking forward to the summer Vinyl art display. Patrons have been invited to create their own album cover artwork.

Materials Marketing Committee Our March displays include Presidents (in honor of the Presidential Primary), Women’s History, Chocolate, “It Isn’t Easy Being Green” (gardening), and March Madness.

Susan Dove Lempke
Library Director

Trustee Calendar

March

3/14—Friends of the Library

3/16—Regular Meeting of the Board of Trustees

April

4/5-9—Public Library Association Conference, Denver

4/11—Friends of the Library

4/20—Regular Meeting of the Board of Trustees

4/28—Special Board Meeting to Review FY2016-17 budget

May

5/9—Friends of the Library

5/13—Laconi Trustee Banquet--Addison

5/18—Regular Meeting of the Board of Trustees

June

6/11-12—Summer Reading Kickoff Weekend

No Friends of the Library Meeting

6/15—Regular Meeting of the Board of Trustees

6/23-28—American Library Association Annual Conference, Orlando

July

7/1**Beginning of FY2016-17**

No Friends of the Library Meeting

7/20—Regular Meeting of the Board of Trustees

August

No Friends of the Library Meeting

8/17—Regular Meeting of the Board of Trustees

Monthly Statistical Report --February 2016

LOAN OF LIBRARY MATERIALS	Current Month	Prior Year Same Month	% Change	Current YTD	Prior YTD	% Change
Adult	38,790	39,232	-1.13%	312,997	341,972	-8.47%
Teens	2,723	2,746	-0.84%	24,911	26,905	-7.41%
Juvenile	35,890	35,018	2.49%	305,033	312,593	-2.42%
Digital	8,959	4,093	118.89%	37,666	31,900	18.08%
TOTAL Loan of Library Materials	86,362	81,089	6.50%	680,607	713,370	-4.59%
LOAN OF MATERIAL BY TYPE	Current Month	Prior Year Same Month	% Change	Current YTD	Prior YTD	% Change
Adult						
Print	17,119	17,699	-3.28%	144,565	146,614	-1.40%
Periodical	1,052	1,182	-11.00%	5,950	8,279	-28.13%
Audio	4,318	3,974	8.66%	36,048	39,103	-7.81%
DVD	16,301	16,377	-0.46%	126,434	147,976	-14.56%
TOTAL Adult Loans	38,790	39,232	-1.13%	312,997	341,972	-8.47%
Teens						
Print	1,987	1,994	-0.35%	18,008	19,848	-9.27%
Periodical	13	26	-50.00%	101	102	-0.98%
Audio	384	429	-10.49%	4,101	4,224	-2.91%
DVD	336	297	13.13%	2,684	2,731	-1.72%
Equipment	3	-		17		
TOTAL Teen Loans	2,723	2,746	-0.84%	24,911	26,905	-7.41%
Juvenile						
Print	26,865	24,974	7.57%	219,400	218,171	0.56%
Periodical	124	111	11.71%	726	819	-11.36%
Audio	1,974	2,498	-20.98%	18,785	20,336	-7.63%
DVD	6,927	7,435	-6.83%	66,122	73,267	-9.75%
TOTAL Juvenile Loans	35,890	35,018	2.49%	305,033	312,593	-2.42%
DIGITAL SERVICES	Current Month	Prior Year Same Month	% Change	Current YTD	Prior YTD	% Change
Digital Loan	8,959	4,093	118.89%	37,666	31,900	18.08%
Equipment Loan	69	-		340	-	
Online Database Use	8,258	6,301	31.06%	72,287	48,957	47.65%
HOLDS	Current Month	Prior Year Same Month	% Change			
Holds Placed	8,028	8,268	-2.90%			
Holds Made Available	11,896	11,397	4.38%			
PATRONS	Current Month	Prior Year Same Month	% Change			
New District Cards	324	303	6.93%			
Total District Cardholders	25,521	25,439	0.32%			
Patron Visits	29,268	28,140	4.01%			
Unique Library Cards Used	5,115	5,027	1.75%			
IN-HOUSE USE	Current Month	Prior Year Same Month	% Change	Current YTD	Prior YTD	% Change
MATERIALS						
Reference--All	77	30	156.67%	233	256	-8.98%
Circulating--Juvenile	4,470	7,058	-36.67%	35,673	59,420	-39.96%
Circulating--Teen	321	408	-21.32%	3,754	4,950	-24.16%
Circulating--Commons	94	132	-28.79%	729	1,217	-40.10%
Circulating--Adult	1,965	4,008	-50.97%	15,494	36,204	-57.20%
TOTAL In-House Use of Materials	6,927	11,606	-6.26%	55,883	102,047	-11.06%
Items moved on Shelf	3,952			34,880		

PC USERS BY AREA	Current Month	Prior Year Same Month	% Change	Current YTD	Prior YTD	% Change
Adult Services	2,626	4,284	-38.70%	29,358	40,402	-27.34%
Adult Guest Pass	1,344	-		2,697	-	
Youth Services	1,079	839	28.61%	10,012	10,260	-2.42%
Teen Services	198	263	-24.71%	3,156	2,415	30.68%
Express Internet	166	184	-9.78%	1,391	2,332	-40.35%
Patron Wi-Fi Uses	12,229	9,291	31.62%	90,310	76,598	17.90%
Total Users	17,642	14,861	18.71%	136,924	132,007	3.72%
Scanning & Fax Pages	3,828	4,762	-19.61%	35,327	32,122	9.98%
Print & Copy Pages	15,956	16,407	-2.75%	116,354	123,964	-6.14%
USE OF MEDIATED EQUIPMENT	Current Month	Prior Year Same Month		Current YTD		
3-D Printer	33	-		77		
Large Scale Poster Printer	1	-		4		
VHS to DVD Conversion	16	-		35		
TOTAL Use of Mediated Equipment	50	-		116	-	
USERS OF MEDIATED SPACES BY LOCATION	Current Month	Prior Year Same Month	% Change			
KidSpace Study Room	46	18	155.56%			
Study Rooms 1-5	386	256	50.78%			
Creative Studio A	23	-				
TOTAL Users of Mediated Spaces	455	274	66.06%	-	-	
MARKETING & PR	Current Month	Prior Year Same Month	% Change			
Website Hits	29,997	34,736	-13.64%			
Facebook "Likes"	1,056	863	22.36%			
Buzz Blog views	814	693	17.46%			
Media Hits (includes print and online articles and listings)	107	16	568.75%			
e-News Subscribers	12,595	8,671	45.25%			
TECHNICAL SERVICES	Items Added	Items Withdrawn	Library Holdings			
Shelved materials	1,968	2,095	265,758			
Non-shelved materials	217	0	34,851			
Equipment	0	0	58			
Total	2,185	2,095	300,667			
LIBRARY SERVICES	Current Month	Prior Year Same month	% Change	Current YTD	Prior YTD	% Change
Notary Public	123	74	66.22%	855	567	50.79%
Test Proctoring	9	14	-35.71%	83	60	38.33%
Voters' Registration	4	2	100.00%	5	5	0.00%
SERVICE DESKS	Current Month	Prior Year Same Month	% Change	Current YTD	Prior YTD	% Change
Quick Questions	9,786	6,199	57.86%	55,040	35,038	57.09%
Ready Assistance	6559	-		29,106	-	
Reference/Research	7,457	3,306	125.56%	45,069	51,580	-12.62%
TOTAL All Service Desks	23,802	6,030	294.73%	129,215	86,618	49.18%
Adult Services (3rd floor)						
Quick Questions	206	921	-77.63%	2282	3,084	-26.01%
Reference/Research	1,162	683	70.13%	5454	8,124	-32.87%
Total Reference Desk	1,368	1,604	-14.71%	7,736	11,208	-30.98%
Commons Desk						
Quick Questions	35	-		295	-	
Ready Assistance	8	-		195	-	
Total Commons Desk	43	-		490	-	

SERVICE DESKS	Current Month	Prior Year Same Month	% Change	Current YTD	Prior YTD	% Change
Fiction/Audiovisual Services (2nd floor)						
Quick Questions	218	1,577	-86.18%	5,106	5,137	-0.60%
Reference/Research	1,902	341	457.77%	9,549	12,433	-23.20%
Total InfoDesk	2,120	1,918	10.53%	14,655	17,570	-16.59%
Patron Services						
Quick Questions	6,427	-		22,681	-	
Ready Assistance	6,551	-		28,911	-	
Total Patron Services	12,978	-		51,592	-	
Technology Desk						
Quick Questions	67	1,137	-94.11%	2,016	5,673	-64.46%
Reference/Research	1,060	531	99.62%	8,408	9,747	-13.74%
Total Tech Desk	1,127	1,668	-32.43%	10,424	15,420	-32.40%
Teen Desk						
Quick Questions	221	269	-17.84%	2,840	2,891	-1.76%
Reference/Research	141	77	83.12%	1,259	1,403	-10.26%
Total Teen Desk	362	346	4.62%	4,099	4,294	-4.54%
Outreach Services						
Quick Questions	0	-		148	-	
Reference/Research	1,478	561	163.46%	5,505	4,129	33.33%
Bulk Loan Items Delivered to Nursing Homes	535	470	13.83%	3,595	3,350	7.31%
Materials pulled for Homebound Users	895	984	-9.04%	7,363	8,330	-11.61%
Total Outreach Services	2,908	2,015	44.32%	16,611	15,809	5.07%
Youth Services						
Quick Questions	2,612	2,295	13.81%	19,672	18,253	7.77%
Reference/Research	##### #####	1113	54.00%	14,894	15,744	-5.40%
School Loans pulled	28	24	16.67%	177	183	-3.28%
Museum Adventure passes distributed	1	3	-66.67%	138	150	-8.00%
Total Youth Services	4,355	3,435	26.78%	34,881	34,330	1.61%
GRAND Total	25,261	10,986	129.94%	140,488	98,631	42.44%
Interlibrary Loan Lending	Current Month	Prior Year Same Month	% Change	Current YTD	Prior YTD	% Change
Items lent to CCS Libraries	3056	2607	17.22%	23,513	22,794	3.15%
Items Received from CCS Libraries for patrons	2860	2577	10.98%	22,951	22,768	0.80%
Items lent to OCLC libraries	331	328	0.91%	2,361	1,948	21.20%
Items received from OCLC libraries for patrons	92	136	-32.35%	919	814	12.90%
Total	6,339	5,648	12.23%	49,744	48,324	2.94%
Outreach Services	Current Month	Prior Year Same Month	% Change			
Homebound						
Patrons	257	239	7.53%			
Visits	197	218	-9.63%			
Institutions						
Institution Deposit Collections	11	10	10.00%			
Visits	11	10	10.00%			
Schools						
Items Delivered	624	754	-17.24%			
Trips	21	26	-19.23%			
VOLUNTEER HOURS	Number of people	Total hours				
Adult/Outreach Services & Programs	12	55				
Digital Services & Programs	2	11				
Teen Services & Programs	17	30				
Youth Services Department & Programs	37	109				
Admin/Tech/Maint/PR & Library Events	23	94				
Total Volunteers/Hours this month	91	299				
<i>NOTE: Last year volunteers/hours same month</i>	67	276				

LIBRARY PROGRAMS	This Month	Attendance	Prior Year Programs	Attendance Prior Year	% Change
Programs--Youth					
Rise & Shine Storytime	3	60			
Babytime	5	232			
Family Storytime	4	67			
Preschool	4	34			
Toddler Time	4	118			
Big Kids Storytime	4	66			
Neighbor Time	4	88			
Reading Patch Club registrations	1	18			
Reading Patch Club added visits	ongoing	21			
Teacher Use of Die Cut Machine	1	1			
1KBK	6	10			
Bibliobop	1	66			
Book Buddies	3	8			
Mega Mondays	5	128			
Movie	1	80			
Second Sunday	1	68			
Homework Help	4	55			
Reading With Rover	2	28			
Ipad Usage	1	290			
Wonder Ground	8	57			
I Spy Tank	1	156			
Second Saturday Bingo Breakfast (CTIS)	1	61			
Preschool Outreach Storytimes	6	89			
School Outreach Storytimes	18	435			
Famished for Fiction	1	8			
School Visits to NPLD	7	85			
In-house toys and games	1	958			
In-house videogames	1	78			
Berry Unsafe House	1	196			
Love Your Library Month Hearts (Passive Program)	1	61			
Pokemon	1	32			
Valentines Day Cards	1	142			
Viva Dream Drum (CTIS)	1	26			
Total Youth Services Programs	103	3822	70	2,923	30.76%
Programs--Teen Audience					
Teen Advisory Board (TAB)	1	15			
Fandom Fest	1	6			
Love Your Library Month Hearts (Passive Program)	1	61			
Movie in the Underground	1	11			
Maker Labs	2	15			
In-house Videogames	1	89			
Visits to Schools in Service Area	1	60			
Schools Visiting NPLD	1	13			
Practice ACT	1	18			
Valentine Sachets	1	5			
Valentine Candy Contest	1	14			
Total Teen Programs	12	307	12	231	32.90%
Programs--Adult Audience					
Book Discussions	2	16			
Book Bites	1	21			
Bubble & Squawk Cookbook Discussion	1	6			
Discovering the Riches of Family Search	1	18			
DS 3D Design with TinkerCAD	1	3			
DS Intro to iMovie	1	6			
DS Open Maker Lab - Creative Studio B	2	1			
DS Say Hello to Raspberry Pi	1	14			
DS Tablet Tuesday	1	6			
DS Tech Time for Adult Leaners	1	1			
DS Valentine's Day Maker Crafts	1	2			
ESL Classes	8	257			

English Conversation	1	12			
Finding Missing Money through I-Cash	1	22			
First Folio: Inside the Winter's Tale	1	15			
Job Counseling	1	3			
Niles Garden Club: Tomatoes, Tomatoes, Tomatoes	1	16			
Niles Songwriters	1	4			
Oscar Night Party	1	65			
Oscar Nominated Film: <i>Bridge of Spies</i>	1	40			
Oscar Nominated Film: <i>Mad Man Fury Road</i>	1	24			
Oscar Nominated Film: <i>The Martian</i>	1	30			
Pick the Winners Contest	1	180			
Polish Book Discussion	1	8			
Polish Travel Program	1	120			
SCORE: Small Business Counseling	4	5			
Senior Coffee Hour: My Funny Valentine Concert	1	40			
Shakespeare Project of Chicago: Cymbeline	1	91			
Love Your Library Month Hearts (Passive Program)	1	61			
Shakespeare Project After Performance Discussion	1	57			
!Viva! Movies	2	13			
Year in Movies: Recap of 2015 Films and Oscar Preview	2	19			
Total Adult Programs	46	1176	42	648	81.48%
Outside Meetings					
Ligia Amarei-New Mom's Group	1	7			
Niles All American Toastmasters	3	35			
Niles Township Toastmasters	2	30			
Helping Hurting Hearts 3	2	6			
OCC New Yorker Discussion Group	1	6			
Friends of the Library	1	8			
Liz Marfia-Ash (Special Needs Playgroup)	1	15			
Burning Bush Condo Association	1	15			
Karol Verson-Play Discussion Series	2	24			
Karol Verson-Film Discussion Series	2	24			
Lincoln Townhome Condo Associationq	1	8			
Partytime-HDO Productions	1	15			
Total Outside Meetings	18	193	18	293	-34.13%
Total Meeting and Program Attendance	179	5,498	142	4,095	34.26%

Patron Suggestions and Comments for March 2016

Responses to Patron Suggestions and Comments

Great program “scented valentine sachets.” Fabulous idea for Valentine’s Day and the way to teach teens to sew. Thank you very kind and helpful ladies to make this event happened. Wish to have more programs with crafts similar to this one. Thank you.

Thanks for your nice comments! We’re glad you enjoyed the program. We are continuing to expand the number of programs we offer that teach people how to make things using our equipment.

Very nice place, very nice people. Thank you very much for letting us to see “80 Days around the World” by Mariole and Tomasz Pik. Great opportunity to see an interesting film and meet the Polish community. J. S.

We just attended “80 Days around the World”, fascinating, made and prepared by Tom and Mariole Pik. We loved it. We hope there will be more events like this and similar events. Thanks to the Niles Public Library. It’s beautiful here and we look forward to coming again soon and many, many more times in the future. Thanks again. Very nice people work here especially Ms. Krystyna. W. K.

Thank you both very much! We are increasing our Polish programming since it is getting such a great response from our patrons.

Some kids should be able to come in the 5th through 8th grade room.

Middle Ground is for middle schoolers, so they can hang out with kids their own age, without little ones or older people around.

Water fountains that have the automatic bottle filling station installed would make it much easier to refill our bottles while working or browsing.

Thank you for the suggestion—we will look into it. It does sound useful.

This is like looking into the future. Outstanding! Thanks 4 being you! P. R.

We are so glad you like it. Thanks for writing.

Your event on 2/20/2016, “Say Hello to Raspberry Pi” is filled up. I am on a waiting list and If I cannot attend, I recommend scheduling another session. C. R.

I have a follow-up comment that you were added to the session, but it is good to know that it was a popular program.

There are suggestions in the adult computer room that need to be picked up and this suggestion box needs to be checked regularly. Why are the teenagers allowed to play video games very loudly and talk loudly directly next to the adult computers?

No one is allowed to disturb the other patrons, regardless of their age. Please notify the desk staff if you are being disturbed and they will address whoever is causing the issue.

John is an exemplary person—he made my day when he returned my missing purse. Unfortunately, he did not except a reward. G. D.

Thank you so much for taking the time to write. We will be sure that John and his supervisor see this.

The Library is so colorful, bright and clean. Great job on remodel! A pleasure to be here.
Thank you so much—it's great to hear that you are enjoying the spaces.

Put the sale books the way they were. They are a mess this way. Can't find anything.
I just took a look at the sale books, and the order of them made sense to me. I'm sorry you are having trouble with it. I am sure our volunteers will keep trying to keep the books in a useful order.

If possible, would like to see the following weekly Polish magazines: *Wsieci* and *Do Rzeczy*. If cannot have both, preferred one will be *Wsieci*. J. P.

Thank you for the suggestion—we will look into these.

Free pizza and beer would be nice!

Ha! We will actually be having free pizza on Thursday, April 14th at Library Night Out in celebration of National Library Week. Pizza is being donated by Home Run Pizza. You will have to make due with soft drinks, though.

I didn't know I was paying property tax for such a beautiful library. M. P.
We're glad you got a chance to visit and see it in person, and we're very glad you liked it.

Could you guys put Google Chrome on the MAC in the Creative Studio. THAT WOULD BE NICE! ☺
Yes, we are getting ready to do this.

It would be a good idea to write in front of each adult computer "this area is a quiet zone," "please do not talk," and "please turn off or silence your cell phones!" so that your wonderful employees in the adult computer room do not have to put up with the verbal abuse they receive. This message should be in posting in English, Polish, and Spanish. Thank you!!!! A very frequent patron. On 2/9, I witnessed this verbal abuse as well as on several other days.

We are adding some sound zone signs soon. However, the computer area will be a quiet zone, not be a silent zone, or we would not be able to help people with their technology questions.

Srdjan is a very good teacher. He helped me work with the computer. I could from him! He was wonderful.

I would like to express my deep gratitude to Judy for helping me look up two very important items. She was great help. P. K.

We are delighted to hear that. Thank you for taking the time to write. We will be sure that Srdjan and Judy and their supervisors see this.

The candy exhibit is awesome—whoever did it is so creative.
We are so glad you enjoyed it.

Susan Lempke

From: Andrew Field <afield@dglibrary.org>
Sent: Friday, February 19, 2016 7:25 PM
To: Susan Lempke
Subject: Helpful staff

Hello,

I called this evening looking for an item, and Mary Anne from the kids department was very helpful and courteous. Kudos!

-Andrew Field
Downers Grove Public Library

New Business—Recommended Actions

A. Library Dental Plan

MOVE the Library Board of Trustees approve the recommended changes to the Library' Dental Plan to include family members charges as eligible for reimbursement beginning on July 1, 2016.

Memorandum A of Recommended Board Action

The Library currently sponsors a Dental Reimbursement plan. Under the current provisions of the plan, benefits are only available to full-time employees who have satisfied thirty days of employment. This motion will expand the eligibility to include the immediate families of each qualified employee. The total benefit level of \$1,000 would not change in the plan so the Library's financial exposure of \$1,000 per qualified full time employee would stay the same.

Currently, the Library has forty-four full time employees who are eligible under the plan. At a maximum reimbursement level of \$1,000 per employee, the Library's total financial exposure under the plan is \$44,000 per year. After eight months the Library has spent \$6,857 this year on the plan. For last year and the previous year, the Library spent \$14,747 and \$16,729 respectively.

March 16, 2016

New Business—Recommended Actions

B. Recommended Action on 2010 Best Buy PTAB

MOVE the Library Board of Trustees approve the 2010 Best Buy PTAB settlement offer recommended by Klein, Thorpe & Jenkins

Memorandum B of Recommended Board Action

The letter from Klein, Thorpe & Jenkins requesting approval of their recommendation to settle is attached.



20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

DD 312 984-6458
mamilluzzi@ktjlw.com

www.ktjlw.com

March 10, 2016

Via Email

Ms. Susan Lempke
Library Director
Niles Public Library District
6960 West Oakton St.
Niles, Illinois 60714

**Re: PTAB Appeal: Best Buy
PTAB Docket No.: 10-23648
PIN: 09-14-111-049-0000
Street Address: 9530 Greenwood Avenue, Niles, Illinois**

Dear Ms. Lempke:

We have been in communication with the appellant to negotiate a stipulated assessment for the 2010-2012 triennial. However, the Library District is only an intervenor of record in the 2010 tax year. The parties attended a prehearing conference on March 9, 2016.

The Cook County Board of Review assessed the property at an assessed valuation (“AV”) of \$958,647 for the 2010-2012 triennial, which equates to a fair market value (“FMV”) of \$3,834,588 for the 2010-2012 triennial. The appellant’s initial request at the time they filed their appeal was a reduced AV of \$812,500 for the 2010-2012 triennial, which equates to a fair market value (“FMV”) of \$3,250,000 for the 2010-2012 triennial. The total amount of refund at risk for the Library District for the 2010-2012 triennial is **\$5,961.57**, if PTAB grants all of the relief requested by appellant. Not included in this amount is interest payable at the lesser of 5% or CPI.

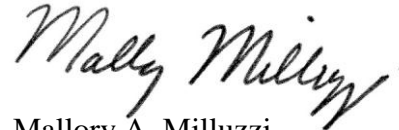
After preliminary negotiations and discussions with the appellant, the appellant has made a settlement offer of an AV of \$867,350 for the 2010-2012 triennial, which results in a FMV of \$3,469,400. At the proposed settlement amount, the refund from the Library District would be **\$3,723.90**, plus interest at the lesser of 5% or CPI, which would be deducted from future tax installments.

We are requesting approval to settle at this amount. The amount of the refund does not justify proceeding to hearing, especially because the Library District has only intervened in the 2010 year (the settlement refund for the 2010 tax year is \$1,187.04). Further, based on the low exposure, the Library District and School Districts did not obtain an appraisal and only adopted the Board of Review’s evidence, which consisted of comparable sales. Finally, the Board of Review has already approved the proposed settlement, which is a strong indication that the settlement is appropriate. For the reasons stated, we believe it is in the best interests of the Library District to settle.

Please let us know if you agree with our settlement recommendation, as well as any questions or concerns you may have.

Very truly yours,

KLEIN, THORPE AND JENKINS, LTD.

A handwritten signature in cursive script that reads "Mally Milluzzi".

Mallory A. Milluzzi

MAL/lh

cc: Greg Pritz
Donald E. Renner III (via email)
Ryan T. Court (via email)

March 16, 2016

New Business—Recommended Actions

C. Recommended Action on 2010 Target PTAB Settlement

MOVE the Library Board of Trustees approve the 2010 Target PTAB settlement offer recommended by Klein, Thorpe & Jenkins.

Memorandum C of Recommended Board Action

The letter from Klein, Thorpe & Jenkins requesting approval of their recommendation to settle is attached.



20 N. Wacker Drive, Ste 1660
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March 10, 2016

Via Email

Ms. Susan Lempke
Library Director
Niles Public Library District
6960 West Oakton St.
Niles, Illinois 60714

Re: PTAB Appeal: Target Corporation
PTAB Docket No.: 10-24009
PINs: 09-14-112-015-0000
Street Address: 239 Golf Mill Center, Niles, IL

Dear Ms. Lempke:

We have been in communication with the appellant to negotiate a stipulated assessment for the 2010-2012 triennial. However, the Library is only an intervenor of record in the 2010 tax year. The parties attended a prehearing conference on February 10, 2016 and the next prehearing conference is scheduled for April 13, 2016.

The Cook County Board of Review assessed the property at an assessed valuation (“AV”) of \$1,867,915 for the 2010-2012 triennial, which equates to a fair market value (“FMV”) of \$7,471,660 for the 2010 -2012 triennial. The appellant's initial request at the time they filed their appeal was a reduced AV of \$1,500,000 for the 2010-2012 triennial, which equates to a fair market value (“FMV”) of \$6,000,000 for the 2010-2012 triennial. The total amount of refund at risk for the Library District for the 2010-2012 triennial is **\$15,006.82**, if PTAB grants all of the relief requested by appellant. Not included in this amount is interest payable at the lesser of 5% or CPI.

After preliminary negotiations and discussions with the appellant, the appellant has made a settlement offer of an AV of \$1,680,000 for the 2010 -2012 triennial, which results in a FMV of \$6,720,000. At the proposed settlement amount, the refund from the District would be **\$7,664.83**, plus interest at the lesser of 5% or CPI, which would be deducted from future tax installments.

We are requesting approval to settle at this amount. The Library District filed an appraisal in the 2010 tax year which valued the appellant’s property at a FMV of \$7,800,000. While the Library District has strong evidence in 2010, it did not intervene in the 2011 and 2012 tax year and there are no other intervenors in those tax years. The appellant is willing to reach the same settlement for the entire 2010-2012 triennial. As a result, the proposed settlement acknowledges our strong evidence, but also factors the lack of evidence in the 2011 and 2012 tax years. Due to the fact that the Library District will be affected by any settlement or resolution in the 2011 and 2012 tax years, regardless of its participation, we believe it is in the District’s best interest to settle this matter.

Please let us know if you agree with our settlement recommendation, as well as any questions or concerns you may have.

Very truly yours,

KLEIN, THORPE AND JENKINS, LTD.

A handwritten signature in cursive script that reads "Mally Milluzzi".

Mallory A. Milluzzi

MAL/lh

cc: Greg Pritz
Donald E. Renner III (via email)
Ryan T. Court (via email)