



Niles Public Library District

Budget and Appropriations Public Hearing

Wednesday, August 19, 2015 6:55 PM



**NILES PUBLIC LIBRARY DISTRICT
BUDGET AND APPROPRIATIONS PUBLIC HEARING AGENDA**

August 19, 2015

6:55 PM

Board Room

6960 Oakton Street

Niles, Illinois

ORDER OF BUSINESS

1. Call to Order
2. Pledge of Allegiance
3. Discussion: Budget and Appropriations for Fiscal Year 2015/2016 3
4. Other
5. Adjournment

ORDINANCE 15-05
ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF THE NILES PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, FOR
THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016

WHEREAS, the Board of Trustees of the Niles Public Library District, Cook County, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of the Board made the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 19th day of August, 2015, and notice of said hearing was given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

BE IT ORDAINED by the Board of Trustees of the NILES PUBLIC LIBRARY DISTRICT, County of Cook and State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby budgeted and appropriated for general corporate purposes and to defray and for the payment of all expenses and liabilities of the Niles Public Library District for the fiscal year hereby adopted as beginning July 1, 2015 and ending June 30, 2016.

SECTION 2: That the items budgeted as appropriated and the objects and purposes of the same are as follows:

	APPROPRIATION	BUDGET
Salaries		
ADMINISTRATOR	\$244,822	\$122,411
MANAGERS	\$354,472	\$177,236
SUPERVISORS	\$867,714	\$433,857
LIBRARIAN	\$2,330,220	\$1,165,110
LIBRARY GRADE V	\$1,316,824	\$658,412
LIBRARY GRADE VI	\$665,020	\$332,510
LIBRARY PAGE	\$244,652	\$122,326
SUNDAY/SUBSTITUTE/ADJUSTMENTS	\$200,000	\$100,000
TOTAL SALARIES	\$6,223,724	\$3,111,862
LIBRARY MATERIALS		
BOOKS & PERIODICAL	\$566,000	\$283,000
DOWNLOADABLES	\$160,000	\$80,000
AV	\$349,000	\$174,500
ONLINE DATABASES	\$400,000	\$200,000
TOTAL MATERIALS	\$1,475,000	\$737,500
OPERATING EXPENSES		
Processing & Services		
CCS CHARGES	\$160,000	\$80,000
PROCESSING & SUPPLIES	\$40,000	\$20,000
INTERNET CHARGES	\$33,000	\$16,500
SOFTWARE, LICENSES	\$139,646	\$69,823
PRINTING	\$95,300	\$47,650
LIBRARY SUPPLIES	\$25,600	\$12,800
PROGRAMMING & SUPPORT	\$172,400	\$86,200

VOLUNTEERS	\$3,000	\$1,500
PUBLIC PERFORMANCE RIGHTS	\$2,800	\$1,400
COMPUTER CHARGES - OCLC	\$23,000	\$11,500
MISCELLANEOUS	\$2,000	\$1,000
TOTAL PROCESSING & SUPPLIES	\$696,746	\$348,373

Administration & General Office

JANITORIAL SUPPLIES	\$67,300	\$33,650
COPIERS	\$20,000	\$10,000
PROFESSIONAL DEVELOPMENT	\$80,018	\$40,009
MILEAGE REIMBURSEMENT	\$7,600	\$3,800
LEGAL FEES	\$60,000	\$30,000
CONSULTING	\$239,000	\$69,500
SUPPLIES	\$53,000	\$26,500
PROMOTIONAL EXPENSE	\$51,404	\$25,702
POSTAGE & FREIGHT	\$36,000	\$18,000
PUBLICATION OF NOTICES - LEGAL	\$2,400	\$1,200
SUBSCRIPTIONS & DUES	\$17,130	\$8,565
COLLECTION SERVICES	\$2,000	\$1,000
TELEPHONE	\$33,000	\$16,500
TRUSTEE EXPENSE	\$20,000	\$10,000
PAYROLL SERVICE	\$26,000	\$13,000
BANK FEES	\$6,600	\$3,300
PARKING LEASE AGREEMENT	\$21,144	\$10,572
TOTAL ADMINISTRATION AND GENERAL OFFICE	\$742,596	\$321,298

VEHICLE EXPENSE TOTAL	\$8,670	\$4,335
------------------------------	----------------	----------------

EMPLOYEE FRINGE BENEFITS

PENSION PLAN	\$350,000	\$175,000
GROUP HEALTH	\$780,000	\$390,000
HEALTH REIMBURSEMENT	\$132,000	\$66,000
DENTAL, VISION, DISABILITY	\$92,400	\$46,200
TOTAL FRINGE BENEFITS	\$1,354,400	\$677,200

TOTAL UTILITIES	\$246,000	\$123,000
------------------------	------------------	------------------

TOTAL OPERATING	\$10,747,136	\$5,323,568
------------------------	---------------------	--------------------

BUILDING & MAINTENANCE

REPAIRS & IMPROVEMENTS	\$95,400	\$47,700
CONTRACTUAL MAINTENANCE	\$84,570	\$42,285
NON-CONTRACTUAL MAINTENANCE	\$30,800	\$15,400
EQUIPMENT MAINTENANCE	\$72,300	\$36,150
NON CAPITAL EXPENSES	\$58,000	\$29,000
FURNITURE & FIXTURES	\$79,600	\$39,800
TOTAL BUILDING & MAINTENANCE	\$420,670	\$210,335

SPECIAL RESERVE

SPECIAL RESERVE - EQUIPMENT	\$994,000	\$497,000
TOTAL SPECIAL RESERVE	\$994,000	\$497,000

SPECIAL FUNDS

AUDIT	\$29,000	\$14,500
LIABILITY INSURANCE	\$57,088	\$28,544
SOCIAL SECURITY	\$480,000	\$240,000
ILLINOIS UNEMPLOYMENT TAXES	\$30,000	\$15,000

WORKERS' COMPENSATION INSURANCE	\$43,048	\$21,524
TOTAL SPECIAL FUND ITEMS	\$639,136	\$319,568
SUPPLEMENTARY GRANTS	\$145,210	\$72,605
GRAND TOTAL	\$12,946,152	\$6,423,076

SECTION 3: The several sums above mentioned and designed as appropriation, which is TWELVE MILLION NINE HUNDRED FORTY SIX THOUSAND ONE HUNDRED FIFTY TWO AND NO/100 (\$12,946,152), be and are hereby appropriated as propriate fractional parts of the said amount TWELVE MILLION NINE HUNDRED FORTY SIX THOUSAND ONE HUNDRED FIFTY TWO AND NO/100 (\$12,946,152) from the proceeds of the general property tax for corporate purposes and special taxes in addition to all other library taxes as provided by law.

That all of the unexpended balance of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: The cash on hand deemed by law as current assets available for library purposes as of June 30, 2015, is estimated to be \$8,970,667; the estimate of cash to be received during the 2014-2015 fiscal year from all sources is \$6,271,602; the estimate of expenditures appropriated for such fiscal year is \$12,946,152; and the estimated operating budget for such fiscal year is \$5,323,568. The estimated cash to be expected on hand deemed by law as current assets available for library purposes at the end of such year is \$2,296,117.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or portions eliminated.

SECTION 6: That all ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 7: That the Board of Trustees of the Niles Public Library District has established a special reserve fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the 1977 and subsequent years, said fund to be accumulated and set aside as a special reserve fund for the purpose in accordance with 75 ILCS 16/40-50 and that said Board of Trustees shall adopt a plan or plans pursuant to the provisions of 75 ILCS 16/40-5 of the Public Library District Act of 1991.

SECTION 8: That this Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 19th day of August, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Lind Ryan
President of the Board of Trustees of the
NILES PUBLIC LIBRARY DISTRICT
ATTESTED and SIGNED in my office,
according to law, this 19th day of August 2015, at the
said NILES PUBLIC LIBRARY DISTRICT

Barbara Nakanishi
Secretary, Board of Trustees
NILES PUBLIC LIBRARY DISTRICT