

**NILES-MAINE DISTRICT LIBRARY
REGULAR BOARD MEETING AGENDA**

April 17, 2013

6:30 PM

**Niles-Maine
District Library
6960 Oakton St.
Niles, IL 60714**

Trustees Present

Chris Ball, Karen Dimond, Morgan Dubiel, Danette Matyas, Barbara Nakanishi, Dennis O'Donovan, Linda Ryan, Carolyn Drblik

Trustees Absent

Library Staff Present

Sue Wilsey, Susan Dove-Lempke, Shelley Sutherland, Diane Winberg, Linda Weiss, Dave Dabrowski, Carol Jung, Barb Kruser, Judy McNulty, Dodie Frisbie.

Others Present

Dennis Walsh, Klein, Thorpe & Jenkins; John Eallonardo, Frederick Quinn Corporation

The Regular Board Meeting of the Niles Public Library Board of Trustees was called to order at <enter time here>.

1. Call to Order
2. Approval of Minutes
 - A. Regular Board Meeting of March 20, 2013 (Exhibit 2.A)
3. Project Update
4. Treasurer's Report
 - A. Review Financial Reports
 - B. Approve Payment of Bills for operating expenses of \$622,831.86 and payroll expenses of \$278,369.50, for a total monthly expense of \$901,201.36
5. Public Comments
6. Director's Report
7. Communications
8. Liaison Reports
 - A. Friends of the Library
 - B. Legislative
 - C. RAILS
9. New Business
 - A. Approve the payment to Frederick Quinn Corporation in the amount of \$414,909 for work performed during the period beginning 3/1/13 and ending 3/31/13
 - B. Approve the purchase of shelving parts from Embury, LTD in the amount of \$12,012.50
10. Unfinished Business
 - A. Approve the job descriptions for Graphic Design Coordinator, Digital Marketing Coordinator, and Public Relations & Marketing Supervisor
11. Hire and Resignations
12. Executive Session—To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Niles Public Library District; collective negotiating matters between the Niles Public Library District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;

the selection of a person to fill a public office; the purchase or lease of real property for the use of the Niles Public Library District; the setting of a price for sale or lease of property owned by the Niles Public Library District; the sale or purchase of securities, investments, or investment contracts; security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, staff, the public, or public property; pending and/or probable litigation; discussion of minutes of closed session meetings

A. Final action, if any, on closed session subjects

13. Other

A. Schedule a Special Board Meeting to discuss the 2013/2014 budget and employee benefits.

14. Adjournment

President

Secretary

DRAFT