

Administrative Leadership Team Meeting
Wednesday, October 1, 2014 9:30 AM Central

Mokena Elementary School
Mokena Elementary School
11244 Willowcrest Lane
Mokena, IL 60448

- I. Welcome
 - I.A. Celebrations - Professional or Personal
 - I.B. Review Previous Meeting Minutes
- II. Member Items
 - II.A. Informational Items:
 - II.A.1. Negotiations Update
 - II.A.2. United Way Campaign
 - II.A.3. MEF/PTA Fall Fling
 - II.A.4. Administrator Contract Update
 - II.A.5. Reminder-Fund-raiser forms to be completed prior to any fund-raiser beginning.
 - II.A.6. Board reports/presentations due to MLK by 3 pm Wednesday, October 8th.
 - II.A.7. Paraprofessional Evaluations-Consensus building decision between teacher and administrator
 - II.A.8. Immunizations/Physicals Deadline 10/15-Health Coordinator's may need assistance
 - II.A.9. Mokena Parent Academy-place in newsletters when appropriate; hard copy to be sent now
 - II.A.10. Early Childhood Screening-place in newsletters when appropriate
 - II.B. Discussion Items:
 - II.B.1. Maintenance Changes
 - II.B.1.a. Maintenance Organizational Chart
 - II.B.1.b. Maintenance/Custodial Staff
 - II.B.2. Invite Key Stakeholders to Participate - September/October 2014
 - II.B.3. Focus Monitoring Artifacts Due 10/9
 - Schedules Clearly Defining Homeroom/SPED Classes aligned with Gen. Ed. Classes
 - Schedules of Collaboration Times
 - Selection of Articles/Research Review for BLT to share with staff
 - II.B.4. Professional Development
 - CPR Training-Who?
 - First Aid Training-Who?
 - CPI Training- Offering to General Education Staff
 - 10/7 and 10/9 Sped Teams Training-IEP Writing/Case Management/Scheduling
 - II.C. Action Items:
 - II.C.1. Action on Some of the Discussed Items

- III. Other Items: Board Meeting and Board Goals-Hold for November
- IV. Next Meeting –Next meeting will be Wednesday, October 8, 2014 – 9:30 AM – 11:30 AM
- V. Communication Plan: Minutes - Eric. Minutes will be emailed and reviewed at next ALT meeting.



Mokena School District 159 Information Report

Date: August 20, 2014

To: Board of Education

**From: Dr. Omar Castillo
Superintendent**

RE: District Goals

The Board of Education and District Leadership Team completed the annual goal setting workshop facilitated by Jeff Cohn from Brave Dialogue on Monday, July 14th. During this work session, the group collaboratively decided on four focus areas for this school year, below are the four focus areas in order of importance followed by the corresponding goal statement.

Focus Area 1: Curriculum

Goal: Provide all students with the opportunities and resources to reach their fullest potential, both academically and socially.

Focus Area 2: Finance

Goal: To provide a high quality education and well maintained facilities to promote a positive educational environment while maintaining fiscal responsibility.

Focus Area 3: Culture

Goal: Foster a culture of excellence through open communication and collaboration within the school community.

Focus Area 4: Technology

Goal: Implement technology to increase student engagement and enhance learning that promotes problem-solving and innovation.

Next steps will include, but not be limited to: as last year, the Administrative Team will write the objectives, strategies and action steps for each focus area. Once they are completed they will be presented to the Board at a future meeting.

Thank you.