

Administrative Leadership Team Meeting
Tuesday, March 11, 2014 9:30 AM Central

Mokena Elementary School
Mokena Elementary School
11244 Willowcrest Lane
Mokena, IL 60448

I. Welcome

I.A. Celebrations - Professional or Personal

I.B. Review of Previous Meeting Minutes

I.C. Using BoardBook

II. Member Items

II.A. Informational Items:

II.A.1. Staffing and Budget Process Timeline

II.A.2. Parking Lot Letter

II.A.3. 5 Essentials Survey

II.A.4. RISE Update

II.B. Discussion Items:

II.B.1. Curriculum Committee Work Plan

II.B.2. Retention Policy Review

II.B.3. Maintenance Workorder Process

II.C. Action Items:

II.C.1. Curriculum Committee Work Plan

II.C.2. Retention Policy Review

II.C.3. Maintenance Workorder Process

III. Other Items:

IV. Next Meeting –“Next meeting will be Tuesday, March 18, 2014 –“ 9:30 AM –“ 11:30 AM

V. Communication Plan: Minutes will be emailed and reviewed at next ALT meeting.