

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION MEETING AGENDA  
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER  
June 18, 2018  
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

**DISTRICT GOALS:**

Demonstrate increased academic achievement for all students.  
Improve communications among all stakeholders in the Putnam County School District and communities.  
Maintain strong fiscal responsibility in the Putnam County School District.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ADJUSTMENTS TO THE AGENDA
- V. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS
  - A. Lenny VanWingerden - Lands Energy
  - B. Greg Williams - Siemens
  - C. Laramie Storm - Blue Point/Seconds Matter
- VI. CORRESPONDENCE
- VII. CONSENT AGENDA
  - A. Approve regular and executive session minutes of May 21, 2018; regular and executive session minutes of special meeting on June 2, 2018. 3
  - B. Approve District Bills 13
  - C. Approve Financial Reports 32
  - D. Approve Treasurer's Report 97
- VIII. REPORTS, UPDATES AND INFORMATIONAL ITEMS
  - A. Principals' Reports 98
  - B. Superintendent's Report
    - 1. Transportation 111
    - 2. State Funding 112
    - 3. Investment Update (no update)
    - 4. Budget update 113
  - C. Committee Reports - no reports
- IX. OLD BUSINESS

A. FOIA requests (none)	
B. Preschool Bus Routes (action)	115
C. PCSD Bus Contract Award (action)	118
D. Approve Recusal Policy (action)	123
<b>X. NEW BUSINESS</b>	
A. PressPlus Issue 98 (1st Reading)	125
B. Milk Bid (action)	160
C. Breakfast/lunch rates (action)	163
D. Putnam County Prevailing Wage Rate (action)	166
E. Wellness Policy 2018 (action)	178
F. Title 1 Plan (action)	179
G. Renewal of Liability Insurance (action)	194
<b>XI. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT AND SCHOOL SAFETY CONCERNS, AND UPDATES IN THE DISTRICT</b>	213
<b>XII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION</b>	
A. Hires (action)	
B. Resignations (action)	
C. Maternity Leave (action)	
D. Safety Committee	
<b>XIII. ADJOURNMENT</b>	

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Regular Meeting  
6:30 p.m., May 21, 2018  
Media Center Putnam County Primary School

President Mr. Gibson called the meeting to order at 6:30 p.m. CALL TO ORDER

The meeting continued with the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; and Mrs. Shore, aye. ROLL CALL

Postponed Retirement Recognition until the June meeting. Added to Audience Participation Dave Trudeau, CEO of TruArmor “A Division of Clear-Armor, LLC.” Also Preschool Bus stop was added to Audience Participation and Renewal of Health Insurance was added to New Business. ADJUSTMENTS TO THE AGENDA

Special Olympics – Coaches Patty Bernadoni and Hailee Weisbrock and parent Lisa Masters did a recap of this year and thanked the board for the continued support. Student Liaisons – None of the students were available to be at the meeting. Safety Committee – Dave Trudeau, CEO of TruArmor presented to the board information about the product his company makes and installs and also the training he provides to staff on school safety. AUDIENCE PARTICIPATION/ HEARING OF DELEGATIONS

There 3 items of correspondence. 2 Thank you notes and a letter from ISBE regarding LEA Determination stating that the district earned a “Meet Requirements” with regards to IDEA. CORRESPONDENCE

Mr. Copeland moved and Mrs. Shore seconded the motion to approve the Consent Agenda: Regular and Executive session minutes of April 16, 2018 and regular and executive session minutes; Treasurer’s Report for the month of April, Financial Reports for the month of April, and bills for May 2018. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried. CONSENT AGENDA

The principals’ reports are posted on BoardBook. PRINCIPALS’ REPORTS

Transportation report: Communication between the district and Johannes Bus Service remains good. A bus bid opening was conducted on Friday, May 18, 2018 at 10:00 am at the Zukowski Law Office. The initial bids were between Johannes and Illinois Central. At this point it looks as though Johannes has submitted the lower bid for our main routes. Mr. Carlson will be receiving a detailed report from Attorney Zukowski to make sure that all the bid specs are complete as required. State funding: The state owes the district \$239,299.23 as of May 21, 2018. SUPERINTENDENT REPORT

PUTNAM COUNTY BOARD OF EDUCATION

May 21, 2018

Page 2

Investment update: North Central Bank won the most recent bid. NCB's bid was 1.57 APY for 12 months.

SUPERINTENDENT  
REPORT CONT'D.

Parent Advisory Committee: Mrs. Shore reported on the April 17 summer activity event: was a great success. The May PAC meeting was postponed.

Policy Committee: Needs to schedule a meeting to set a policy on the hand held metal detectors and the Preschool busing.

Safety Committee: Continues to meet. The action items on the agenda were tabled.

There were no FOIA requests

OLD BUSINESS

Hillmann Pediatric Therapy contract renewal: This had been tabled from the April meeting. Mrs. Shore moved and Mr. Copeland seconded a motion to approve the Hillmann contract as presented. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Recusal Policy – 2<sup>nd</sup> reading. Mr. Mallery moved and Mr. Judd seconded a motion to table the approval of the Recusal Policy until the June meeting. All ayes; motion carried.

Handbook reviews: Each principal presented the changes associated with the 2018-2019 handbooks. Mr. Copeland moved and Mrs. Shore seconded the motion to approve the 2018-2019 handbooks. All ayes; motion carried.

NEW BUSINESS

Health Insurance Renewal: Mr. Copeland moved and Mr. Mallery seconded a motion to renew the current health insurance with Blue Cross Blue Shield. On roll call the members voted as follows: Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; and Mr. Mallery, aye. Motion carried.

At 7:43 p.m. Ms. Glenn moved and Mrs. Baker seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. All ayes, motion carried. Mr. Carlson requested Mrs. Cross join the meeting at 8:45 p.m. she exited the meeting at 8:52.

EXECUTIVE  
SESSION

At 9:37 p.m. Mrs. Shore moved and Mrs. Baker seconded the motion to return to open session. All ayes; motion carried.

Ms. Glenn moved and Mr. Copeland seconded the motion to approve the Collective Bargaining Agreement 2018-2021. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; Mrs. Shore, aye; Mrs. Baker, aye; and Mr. Copeland, aye. Motion carried.

PERSONNEL

Ms. Glenn moved and Mrs. Shore seconded the motion to approve a 2.4% raise to administrative and non-union personnel. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Mr. Copeland moved and Ms. Glenn seconded the motion to approve the summer school staff as recommended by administration. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; Mrs. Shore, aye. Motion carried.

Mrs. Baker moved and Mr. Mallery seconded the motion to approve to hire Eric Masini as the 3<sup>rd</sup> – 8<sup>th</sup> grade music teacher. On roll call the members voted as follows: Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr.

PUTNAM COUNTY BOARD OF EDUCATION

May 21, 2018

Page 3

Judd, aye; and Mr. Mallery, aye. Motion carried.

PERSONNEL  
CONT'D.

Mr. Mallery moved and Mr. Copeland seconded the motion to approve to hire Emily Whitney as junior high math, STEM exploratory, and interventionist. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; Mrs. Shore, aye; Mrs. Baker, aye; and Mr. Copeland, aye. Motion carried. Mr. Judd moved and Mr. Mallery seconded the motion to approve to hire Ashley Bush as 2<sup>nd</sup> grade teacher. On roll call the members voted as follows: Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; and Mr. Mallery, aye. Motion carried.

Mrs. Shore moved and Mrs. Baker seconded the motion to approve to hire Susan McNelis as Special Education Director. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, no; Mr. Mallery, aye; Mrs. Shore, aye; and Mrs. Baker, aye. Motion carried with a 6-1 vote.

Mrs. Baker moved and Mr. Copeland seconded a motion to approve to hire Jennifer Trovero as PC Primary custodian. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; Mrs. Shore, aye; Mrs. Baker, aye; and Mr. Copeland, aye. Motion carried.

Mr. Mallery moved and Mrs. Shore seconded a motion to accept the resignations, with regret, of Kyle Anderson as JH Volleyball coach and HS Assistant Baseball coach and Adam Bozarth as Technology Director. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Mr. Copeland moved and Mr. Mallery seconded a motion a approve a Leave of Absence for Denise Nickel. On roll call the members voted as follows: Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; and Mr. Mallery, aye. Motion carried.

Mr. Copeland moved and Mr. Mallery seconded a motion to approve the retirement of Sherrie Etscheid, PCPS Custodian, effective June 30, 2018. All ayes; motion carried.

Mrs. Baker moved and Ms. Glenn seconded a motion to release the following executive session minutes: 8/21/17, 9/18/17, 10/2/17, 10/16/17, 11/20/17, 12/18/17, 1/16/18, 2/20/18, 3/3/18, 3/19/18, and 3/23/18. All ayes; motion carried.

RELEASE  
EXECUTIVE  
SESSION MINUTES

Ms. Glenn moved and Mr. Copeland seconded a motion to approve the reconfiguration of the office at the Elementary building. On roll call the members voted as follows: Mr. Judd, aye; Mr. Mallery, aye; Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; and Ms. Glenn, aye. Motion carried.

OTHER

At 9:56 p.m. Mr. Mallery moved and Mrs. Baker seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

Respectfully submitted,

Megan Goetz, Board Secretary

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
BOARD PRESIDENT

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BOARD SECRETARY

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DATE

Putnam County Community Unit School District No. 535  
Granville, Illinois 61326  
EXECUTIVE SESSION MINUTES  
May 21, 2018

- CALL TO ORDER President Mr. Gibson called the meeting to order at 6:30 p.m.
- ROLL CALL The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; Mr. Mallery, aye; and Mrs. Shore, aye.
- EXECUTIVE SESSION At 7:43 p.m. Ms. Glenn moved and Mrs. Baker seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. The members voted as follows: all ayes; motion carried.
- ITEMS DISCUSSED
- I. Collective Bargaining Agreement 2018-2021
    - Negotiations went smoothly. It was recommended to accept the contract as proposed.
  - II. Administrative and non-union wages
    - Mr. Carlson recommended a 2.4% increase
  - III. Hires
    - Eric Masini – 3<sup>rd</sup> – 8<sup>th</sup> grade Music
    - Emily Whitney – PCJH Math/STEM Exploratory/Interventionist
    - Ashley Bush – PCPS 2<sup>nd</sup> grade Teacher
    - Susan McNelis – Special Ed Director
    - Jennifer Trovero – PCPS Custodian
    - Summer School staff – Katie Sobkowiak, Jennifer Smith, Morgan Himelick, Mary Henderson, Michelle Erickson, Amy Carboni, Kristen Erickson, Bethany Newsome, Angie Heiser, Wendy Louis and Kim England
  - IV. Resignations
    - Kyle Anderson – JV Volleyball & HS Asst. Baseball Coach
    - Adam Bozarth – Technology Director
  - V. Leave of Absence
    - Denise Nickel
  - VI. Retirement
    - Sherrie Etscheid
  - VII. Release of Executive Session minutes
- Ronda Cross entered Executive Session at 8:45 to discuss the 2<sup>nd</sup> grade hire. She left at 8:52.
- RETURN TO OPEN SESSION At 9:32 p.m. Ms. Glenn moved and Mr. Copeland seconded the motion to return to open session. The members voted as follows: all ayes; motion carried.

Respectfully submitted,  
Megan Goetz, Board secretary

BOARD PRESIDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD SECRETARY: \_\_\_\_\_

DATE: \_\_\_\_\_

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Special Meeting  
June 2, 2018, 10:30 a.m.  
Media Center Putnam County Primary School

Vice President Mr. Copeland called the meeting to order at 10:48 a.m. CALL TO ORDER

The meeting continued with the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Mr. Gibson and Mr. Judd were absent. ROLL CALL

There was no audience participation. AUDIENCE PARTICIPATION/  
HEARING OF DELEGATIONS

None. ADJUSTMENTS TO AGENDA

There was no correspondence. CORRESPONDENCE

None OLD BUSINESS

None NEW BUSINESS

At 10:50 a.m. Mrs. Baker moved and Ms. Glenn seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. All ayes; motion carried. EXECUTIVE SESSION

At 11:04 a.m. Ms. Glenn moved and Mrs. Baker seconded the motion to return to open session. All ayes; motion carried.

Mr. Mallery moved and Mrs. Shore seconded a motion to hire Kara Rutherford as a Special Education teacher at Putnam County Primary school. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried PERSONNEL

Ms. Glenn moved and Mr. Mallery seconded a motion to hire Kristen Lamps and In-school Suspension Supervisor/Instructional Coach. On roll call the members voted as follows: Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; and Mr. Mallery, aye. Motion carried.

Mr. Mallery moved and Mrs. Baker seconded a motion to accept, with regret, the resignation of Kylie Scherf. All ayes; motion carried.

Mrs. Baker moved and Mr. Mallery seconded a motion to accept the bid from Pederson Construction to do the Reconstruction of the Offices at the Elementary school. On roll call the members voted as follows: Mrs. Shore, aye; Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; and Mr. Mallery, aye. Motion carried. SCHOOL SAFETY

Board of Education  
Special Meeting  
June 2, 2018, 10:30 a.m.  
Media Center, Putnam County Primary School  
Page 2

At 11:18 a.m. Ms. Glenn moved and Mr. Mallery seconded the motion to adjourn. All ADJOURN  
eyes, motion carried.

Respectfully submitted,

Megan Goetz, Board Secretary

APPROVED \_\_\_\_\_  
BOARD PRESIDENT DATE

\_\_\_\_\_  
BOARD SECRETARY DATE

Putnam County Community Unit School District No. 535  
Granville, Illinois 61326  
EXECUTIVE SESSION MINUTES  
June 2, 2018

CALL TO ORDER Vice President Mr. Copeland called the meeting to order at 10:48 a.m.

ROLL CALL The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Mr. Gibson and Mr. Judd were absent.

EXECUTIVE SESSION At 10:50 a.m. Mrs. Baker moved and Ms. Glenn seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. The members voted as follows: all ayes; motion carried.

ITEMS DISCUSSED The board discussed the following items:  
Hires  
-Special Education Teacher for the Primary Building (Kara Rutherford)  
-In-school Suspension Supervisor/Instructional Coach at High School (Kristen Lamps)  
Resignations  
-Kylie Scherf  
School Safety  
-Reconstruction of the Office setup at the Elementary Building

RETURN TO OPEN SESSION At 11:04 a.m. Ms. Glenn moved and Mrs. Baker seconded the motion to return to open session. The members voted as follows: all ayes; motion carried.

Respectfully submitted,  
Megan, Board secretary

BOARD PRESIDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD SECRETARY: \_\_\_\_\_

DATE: \_\_\_\_\_

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Board Retreat  
8:30 a.m. June 2, 2018  
Media Center Putnam County Primary School

The following members were present for Board Retreat: Mrs. Baker, Mr. Copeland, Ms. Glenn, Mr. Mallery, and Mrs. Shore. Mr. Gibson and Mr. Judd were absent. Also in attendance for retreat were: Mrs. Cross, Mrs. Balestri, Mr. Olson and Mr. Newsome.

MEMBERS PRESENT  
AT RETREAT

Mr. Ralph Grimm, Field Representative from the IASA presented information to the board and administrators on ESSA, Every Student Succeeds Act and EBM, Evidence Based Funding Model.

ESSA & EBM

At 10:40 a.m. the board ended retreat to enter a special meeting.

Respectfully submitted.  
Megan Goetz, Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>AFLAC</b>						
		AFLAC-PRE TAX		96	102.57	10-481
		AFLAC-AFTER		96	11.71	10-481
		AFLAC-PRE TAX		96	10.79	20-481
		AFLAC-AFTER		96	11.71	10-481
		AFLAC-PRE TAX		96	10.79	20-481
		AFLAC-PRE TAX		96	102.57	10-481
					<u>\$250.14</u>	
<b>AMAZON/SYNCB</b>						
		DONATIONS DYNEGY GRANT		618	141.86	10-2310-412-6
					<u>\$141.86</u>	
<b>AMEREN ILLINOIS</b>						
		ELEMENTARY-ELECTRIC SERVI		618	1,500.20	20-2542-466-4
		JR HI-ELECTRICAL SERVICE		618	98.70	20-2542-466-3
		H S- ELECTRIC SERVICE		618	63.66	20-2542-466-2
		JR HI-ELECTRICAL SERVICE		618	33.13	20-2542-466-3
		ELEMENTARY-NATURAL GAS		618	132.20	20-2542-465-4
		H S-NATURAL GAS SERVICE		618	973.88	20-2542-465-2
					<u>\$2,801.77</u>	
<b>AMERICAN CENTRAL INSURANCE S</b>						
		DEP DAYCARE EXP FLEX PLAN		96	295.83	10-481
		HEALTH CARE EXP FLEX PLAN		96	896.25	10-481
		DEP DAYCARE EXP FLEX PLAN		96	295.83	10-481
		HEALTH CARE EXP FLEX PLAN		96	1,018.58	10-481
		HEALTH CARE EXP FLEX PLAN		96	2.67	40-481
					<u>\$2,509.16</u>	
<b>ANDRACKE, SANDRA</b>						
		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>ARAMARK</b>						
		ALL SCHOOL SERVICES		618	67.96	20-2542-321-1
		ALL SCHOOL SERVICES		618	133.81	20-2542-321-1
		ALL SCHOOL SERVICES		618	155.26	20-2542-321-1
		ALL SCHOOL SERVICES		618	52.20	20-2542-321-1
		ALL SCHOOL SERVICES		618	81.26	20-2542-321-1
		ALL SCHOOL SERVICES		618	70.22	20-2542-321-1
		ALL SCHOOL SERVICES		618	83.33	20-2542-321-1
		ALL SCHOOL SERVICES		618	84.59	20-2542-321-1
					<u>\$728.63</u>	
<b>ASHBAKER, AMY</b>						
		HENN ELEM-TRAVEL		618	559.14	10-1110-332-4
		JR HI-TRAVEL		618	559.14	10-1112-332-3
					<u>\$1,118.28</u>	
<b>BERNARDONI, PATRICIA</b>						
		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>BLITT AND GAINES, P.C.</b>						

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		COURT ORDER H		97	251.87	10-481
		COURT ORDER H		97	251.87	10-481
					<u>\$503.74</u>	
<b>BOZARTH, ADAM</b>		TECH-TRAVEL		618	371.52	10-2226-332-1
					<u>\$371.52</u>	
<b>CARBONI, AMY</b>		JR HI SUPPLIES		618	7.50	10-1112-410-3
					<u>\$7.50</u>	
<b>CARLSON, CARL</b>		SUPT OFFICE-TRAVEL		618	1,234.98	10-2320-332-1
					<u>\$1,234.98</u>	
<b>CARLSON, MELISSA</b>		H S-ATHLETIC TRAVEL MATTOON/CHARLESTON		618	441.72	10-1501-332-2
		STATE ATHLETIC TRAVEL CHARLESTON		618	291.33	10-1501-332-1
					<u>\$733.05</u>	
<b>CARLSON, MELISSA</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>CENTERPOINT ENERGY SERVICES I</b>		H S-NATURAL GAS SERVICE		618	985.53	20-2542-465-2
		PRIMARY NATURAL GAS		618	715.26	20-2542-465-5
		ELEMENTARY-NATURAL GAS		618	502.32	20-2542-465-4
		JR HI-NATURAL GAS		618	649.74	20-2542-465-3
					<u>\$2,852.85</u>	
<b>CIONI FORD, AL</b>		TRANSP - YB SUPPLY		618	48.50	40-2550-411-1
					<u>\$48.50</u>	
<b>COMTECH HOLDINGS INC</b>		PRIMARY REPAIR/MAI		618	362.62	20-2542-323-5
					<u>\$362.62</u>	
<b>CROSS, RONDA</b>		PRINC OFFICE-TRAVEL		618	23.76	10-2410-332-1
					<u>\$23.76</u>	
<b>CULLIGAN TRI CO SALES</b>		ALL SCHOOL SERVICES RENTAL		618	153.60	20-2542-321-1
		ALL SCHOOL SERVICES		618	110.00	20-2542-321-1
					<u>\$263.60</u>	
<b>CURRY, JOSHUA</b>		JR HI-TRAVEL		618	97.20	10-1112-332-3
		H S TRAVEL		618	97.20	10-1113-332-2
					<u>\$194.40</u>	
<b>DAVIS, ANNETTE E</b>		HEARING IMP-TRAVEL		618	48.92	10-1207-332-1
		ED FOUNDATIONS SUPPLIES AMAZING RACE		618	58.33	10-2310-411-6
		MEDIA PROG-TRAVEL		618	69.34	10-2220-332-1

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$176.59</u>	
<b>DAVIS, ANNETTE</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>DE LAGE LANDEN PUBLIC FINANCE</b>		SUP COPY MACHINE		618	730.80	10-2320-323-1
		HEN R/M/COPIERS		618	730.80	10-1110-323-4
		JH R/M/COPIER		618	730.80	10-1112-323-3
		HS R/M / COPIER		618	730.80	10-1113-323-2
		PRIMARY R/M /COPIER		618	730.80	10-1111-323-5
					<u>\$3,654.00</u>	
<b>DEBO HARDWARE</b>		JR HI-CAFE MISC SUPPLIES		618	171.56	10-2560-490-3-421000
					<u>\$171.56</u>	
<b>DEW DRAFTING SUPPLIES</b>	27307	VOC AG SUPPLEMENTAL AG GRANT		618	298.95	10-1401-410-19
					<u>\$298.95</u>	
<b>DISCOUNT SCHOOL SUPPLY</b>		PFA INST SUP 1-6		618	349.76	10-1125-410-1
					<u>\$349.76</u>	
<b>DUFFY, SARA</b>		PSYCH-PROF SVCS		618	700.00	10-2140-310-1
					<u>\$700.00</u>	
<b>ENGLAND, KIMBERLY</b>		CO OP TRAVEL		618	41.04	10-1459-332-2
					<u>\$41.04</u>	
<b>ENGLAND, KIMBERLY</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>ERICKSON, KRISTIN</b>		JR HI SUPPLIES		618	14.00	10-1112-410-3
					<u>\$14.00</u>	
<b>FATHER NATURE INVOICE</b>		H S- GROUNDS REPAIR/MAIN		618	400.00	20-2543-323-2
					<u>\$400.00</u>	
<b>FORESTRY SUPPLIERS INC</b>		VOC AG SUPPLEMENTAL AG GRANT		618	468.78	10-1401-410-19
					<u>\$468.78</u>	
<b>FRONTIER</b>		PRIMARY-TELEPHONE SERV		618	95.16	20-2542-340-5
		H S - TELEPHONE SERVICE		618	425.79	20-2542-340-2
		ELEM-TELEPHONE		618	281.83	20-2542-340-4
					<u>\$802.78</u>	
<b>G Q F MANUFACTURING CO.</b>		VOC AG SUPPLEMENTAL AG INCENTIVE GRANT		618	835.97	10-1401-410-19

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$835.97</u>	
<b>GERLING, JACKIE</b>		EPIC--PROF SERV		618	125.00	10-2210-321-1
					<u>\$125.00</u>	
<b>GETZ FIRE EQUIPMENT CO</b>		JR HI BLDG. REP/ MAINT		618	382.75	20-2542-323-3
					<u>\$382.75</u>	
<b>GIMBAL, MATT</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>GO-BOX</b>		LEASE FD TECH SUPPLYCHROME LICENSE		618	1,514.37	10-1112-410-1
					<u>\$1,514.37</u>	
<b>GOETZ, JODIE</b>		EPIC--PROF SERVICES		618	125.00	10-2210-321-1
					<u>\$125.00</u>	
<b>GRAPHIC ELECTRONICS</b>		HS OFFICE - SUPPLIES		618	59.50	10-2410-410-2
		ED FOUNDATIONS SUPPLIES RCB		618	51.00	10-2310-411-6
		BOARD SUPPLIES		618	12.00	10-2310-410-6
		H S ATHLETIC-AWARDS		618	549.00	10-1501-487-2
		JR HI SUPPLIES		618	18.50	10-1112-410-3
		BOARD SUPPLIES		618	12.00	10-2310-410-6
		ED FOUNDATIONS SUPPLIES READING GRANT		618	19.00	10-2310-411-6
					<u>\$721.00</u>	
<b>GRASSERS</b>		PRIMARY BLDG SUPPLY WATER FOUNTAIN		618	1,228.34	20-2542-410-5
		JR HI-BUILDING SUPPLIES		618	26.00	20-2542-410-3
					<u>\$1,254.34</u>	
<b>HAL LEONARD</b>	53266	MUSIC TEXTS-PRIM		618	195.00	10-1115-420-5
					<u>\$195.00</u>	
<b>HARRIS, ESMERALDA</b>		EPIC-PROF SERV		618	412.34	10-2210-321-1
					<u>\$412.34</u>	
<b>HARRIS, KAYLA</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>HEALTH CARE SERVICE CORPORAT</b>		HLTH NC S		96	256.80	20-481
		HLTH BP NC S		96	1,061.20	20-481
		HLTH NC S		96	1,412.40	10-481
		HLTH BP NC S		96	5,836.60	10-481
		HLTH E + C		96	3,223.36	10-481
		HLTH BP E + C		96	4,183.56	10-481
		HLTH CRT E + S		96	738.36	10-481

# Bills Payable List

Printed: 6/14/2018 1:09 PM

PUTNAM COUNTY CUSD #535

Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		HLTH BP CRTE+S		96	780.60	10-481
		HLTH CRT S		96	2,236.29	10-481
		HLTH BP CRT S		96	9,285.50	10-481
		HLTH E + C		96	257.93	20-481
		HLTH BP EMP+C		96	348.63	20-481
		HLTH ADM BP F		96	4,146.04	10-481
		HLTH BP ADM S		96	329.50	10-481
		HLTH CRT F		96	3,377.34	10-481
		HLTH BP CRT F		96	3,315.40	10-481
		HLTH NC F		96	1,018.79	10-481
		HLTH BP NC F		96	681.96	10-481
		HLTH NC S		96	285.52	20-481
		HLTH BP NC S		96	1,179.87	20-481
		HLTH BP ADM S		96	329.50	10-481
		HLTH CRT F		96	3,363.72	10-481
		HLTH BP CRT F		96	3,303.94	10-481
		HLTH CRT S		96	3.33	40-481
		HLTH BP CRT S		96	13.77	40-481
		HLTH NC F		96	1,018.79	10-481
		HLTH BP NC F		96	681.96	10-481
		HLTH ADM BP F		96	48.92	40-481
		HLTH NC S		96	1,383.68	10-481
		HLTH BP NC S		96	6,513.81	10-481
		HLTH E + C		96	2,965.43	10-481
		HLTH BP E + C		96	3,834.93	10-481
		HLTH CRT E + S		96	738.36	10-481
		HLTH BP CRTE+S		96	780.60	10-481
		HLTH CRT S		96	2,103.43	10-481
		HLTH BP CRT S		96	9,453.70	10-481
		HLTH E + C		96	257.93	20-481
		HLTH BP EMP+C		96	348.63	20-481
		HLTH ADM BP F		96	4,097.12	10-481
		HLTH CRT F		96	13.62	40-481
		HLTH BP CRT F		96	11.46	40-481
					<u>\$85,222.28</u>	
<b>HEGGEN, JOHN</b>		TRANSP - YB SUPPLY		618	26.99	40-2550-411-1
					<u>\$26.99</u>	
<b>HENNEPIN BLDG IMPREST</b>		PRINC OFFICE-POSTAGE		618	50.00	10-2410-341-1
		HENN ELEM-TRAVEL PETERSON/SCHULTZ		618	30.00	10-1110-332-4
					<u>\$80.00</u>	
<b>HENNEPIN FOOD MART</b>		HENN-CAFE FOOD		618	9.45	10-2560-410-4-421000
		HENN-CAFE FOOD		618	12.01	10-2560-410-4-421000
					<u>\$21.46</u>	
<b>HENNEPIN WATER DISTRICT</b>		ELEM-WATER		618	116.49	20-2542-322-4

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		ELEM-WATER		618	368.08	20-2542-322-4
					<u>\$484.57</u>	
<b>HIGH SCHOOL IMPREST</b>						
		HS ATHL OFFICIALS		618	1,628.00	10-1501-319-2
		H S TRAVEL		618	45.00	10-1113-332-2
		MUSIC TRAVEL		618	50.00	10-1115-332-1
		PRINC OFFICE-POSTAGE		618	10.65	10-2410-341-1
		TITLE IIA TRAVEL SCIENCE CONF		618	450.00	10-1110-332-42-493200
					<u>\$2,183.65</u>	
<b>HILLMANN PEDIATRIC THERAPY</b>						
		PHYS IMP-CONTRACT SERVIC		618	7,608.36	10-1204-319-1
					<u>\$7,608.36</u>	
<b>HINCKLEY SPRING WATER CO</b>						
		BOARD SUPPLIES		618	49.27	10-2310-410-6
					<u>\$49.27</u>	
<b>HULSTROM, NATALIE</b>						
		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>IBARRA, JENNIFER</b>						
		JR HI SUPPLIES		618	19.49	10-1112-410-3
					<u>\$19.49</u>	
<b>IL PRINCIPALS ASSOCIATION</b>						
		PRINC-DUES/FEES		618	385.00	10-2410-640-1
					<u>\$385.00</u>	
<b>IL STATE POLICE</b>						
		BOARD DUES/FEES		618	27.00	10-2310-640-6
					<u>\$27.00</u>	
<b>IMPACT NETWORKING, LLC</b>						
		SUP COPY MACHINE		618	227.44	10-2320-323-1
		HS R/M / COPIER		618	227.42	10-1113-323-2
		PRIMARY R/M /COPIER		618	227.42	10-1111-323-5
		HENN ELEM-SUPPLIES		618	227.42	10-1110-410-4
		JH R/M/COPIER		618	227.42	10-1112-323-3
					<u>\$1,137.12</u>	
<b>INTERIORS FOR BUSINESS</b>						
		H S- BLDG CAP OUTLAY LOCKERS HS		618	55,650.00	20-2542-540-2
					<u>\$55,650.00</u>	
<b>JACK'S SMALL ENGINE ORDERS</b>						
27304		VOC AG SUPPLEMENTAL AG GRANT		618	590.08	10-1401-410-19
					<u>\$590.08</u>	
<b>JACKS GAS &amp; SERVICE, INC.</b>						
		JR HI-GROUNDS REP/MAIN		618	23.50	20-2543-323-3
					<u>\$23.50</u>	
<b>JALARAM TRADING COMPANY</b>						
		MEDICAID JH LIFE SKILLS 18511851141		618	46.08	10-1220-411-11-499100

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$46.08</u>	
<b>JOHANNES BUS SERVICE INC.</b>						
		CONTRACT ECE ROUTES		618	12,737.88	40-2550-331-1
		CONTRACT-EX CURRIC		618	4,129.42	40-2550-328-1
		CONTRACT SERVICE-AV		618	1,386.28	40-2550-327-1
		CONTRACT SERVICE-SP ED R		618	30,303.65	40-2550-326-1
		CONTRACT REG		618	49,934.04	40-2550-325-1
		PFA TRAVEL 7-5		618	171.35	10-1125-332-1
		PFA COMM TRAVEL		618	364.03	10-1125-336-1
					<u>\$99,026.65</u>	
<b>JOSTENS INC</b>						
		JR HI OFFICE-SUPPLIES DIPLOMA COVERS		618	328.30	10-2410-410-3
21707187		JR HI OFFICE-SUPPLIES 21707187		618	171.93	10-2410-410-3
					<u>\$500.23</u>	
<b>JUNIOR HIGH IMPREST</b>						
		JH ATHL OFFICIALS		618	675.00	10-1501-319-3
		JR HI OFFICE-SUPPLIES		618	181.56	10-2410-410-3
		STUDENT LUNCH REIMBURSEMENT		618	250.00	10-1611
					<u>\$1,106.56</u>	
<b>KELLY SAUDER RUIPE</b>						
		PRIMARY-GROUNDS REP/MAI		618	602.72	20-2543-323-5
		H S- GROUNDS REPAIR/MAIN		618	1,000.00	20-2543-323-2
		ELEMENTARY-BLDG SUPPLIES		618	159.75	20-2542-410-4
					<u>\$1,762.47</u>	
<b>KOHL WHOLESALE</b>						
		PRIMARY BREAKFAST		618	283.76	10-2560-410-1-5-422000
		PRIMARY CAFE FOOD		618	1,790.45	10-2560-410-5-421000
		PRIMARY MISC SUPPLY		618	41.01	10-2560-490-5-421000
		HEN BREAKFAST		618	336.98	10-2560-410-1-4-422000
		HS BREAKFAST		618	129.47	10-2560-410-1-2-422000
		H S-CAFE MISC SUPPLIES		618	178.37	10-2560-490-2-421000
		JR HI-CAFE FOOD		618	3,100.40	10-2560-410-3-421000
		JH BREAKFAST		618	225.67	10-2560-410-422000
		JR HI-CAFE MISC SUPPLIES		618	561.11	10-2560-490-3-421000
		HENN-CAFE FOOD		618	2,066.67	10-2560-410-4-421000
		HIGH SCHOOL- FOOD		618	3,071.36	10-2560-410-2-421000
					<u>\$11,785.25</u>	
<b>KUEHN, BETH</b>						
		CROSS CAT SUPPLY - PRIM		618	30.00	10-1220-410-5
					<u>\$30.00</u>	
<b>LAB-AIDS</b>						
27305		VOC AG SUPPLEMENTAL AG GRANT		618	1,227.22	10-1401-410-19
					<u>\$1,227.22</u>	
<b>LAKESHORE</b>						
		SUPT OFFICE-SUPPLIES		618	778.00	10-2320-410-1
53227		TITLE I 1-6		618	932.92	10-1250-410-36-430000

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$1,710.92</u>	
<b>LEASE</b>		LEASE BLOCK GRANT TRAVEL		618	20.00	10-1110-332-38-462000
					<u>\$20.00</u>	
<b>LEGO EDUCATION</b>		HS-SUPPLIES		618	367.90	10-1113-410-2
					<u>\$367.90</u>	
<b>LENKAITIS, HELEN</b>		HS-SUPPLIES		618	98.60	10-1113-410-2
					<u>\$98.60</u>	
<b>LENKAITIS, HELEN</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>LIBERTY MUTUAL INSURANCE COM</b>		BOARD TREASURER BOND		618	7,083.00	10-2310-380-1-7
					<u>\$7,083.00</u>	
<b>LIGHTED WAY ASSOCIATION I</b>		LIGHTEDWAY/PEORIA		618	9,332.40	10-1912-670-1
					<u>\$9,332.40</u>	
<b>LOUIS, WENDY</b>		H S TRAVEL		618	51.84	10-1113-332-2
					<u>\$51.84</u>	
<b>LOUIS, WENDY</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>MAIN, KATHERINE</b>		NURSE-TRAVEL		618	248.99	10-2134-332-1
					<u>\$248.99</u>	
<b>MARCO INC</b>		PRIMARY R/M /COPIER		618	414.93	10-1111-323-5
		HS R/M / COPIER		618	414.93	10-1113-323-2
		JH R/M/COPIER		618	414.93	10-1112-323-3
		SUP COPY MACHINE		618	414.92	10-2320-323-1
		HEN R/M/COPIERS		618	414.92	10-1110-323-4
					<u>\$2,074.63</u>	
<b>MARK KARLOSKY CONSULTING</b>		LEASE FD TECH SUPPLY		618	2,500.00	10-1112-410-1
		LEASE FD TECH SUPPLY		618	520.59	10-1112-410-1
		LEASE FD TECH SUPPLY		618	4,817.52	10-1112-410-1
					<u>\$7,838.11</u>	
<b>MCCONNELL, CHARLES</b>		STATE ATHLETIC TRAVEL		618	210.60	10-1501-332-1
					<u>\$210.60</u>	
<b>MCCONNELL, CHARLES</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$250.00</u>	
<b>MCCURRY, KELLY</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>MCNABB TELEPHONE COMPANY</b>		PRIMARY-TELEPHONE SERV		618	298.67	20-2542-340-5
		ELEM-TELEPHONE		618	298.67	20-2542-340-4
		JR HI-TELEPHONE SERVICE		618	298.67	20-2542-340-3
		H S - TELEPHONE SERVICE		618	298.67	20-2542-340-2
		SUPT-TELEPHONE		618	298.68	20-2542-340-1
					<u>\$1,493.36</u>	
<b>MEDIACOM</b>		LEASE FD-NBS/MEDIACOM		618	284.77	10-2190-323-1
		LEASE FD-NBS/MEDIACOM		618	335.90	10-2190-323-1
					<u>\$620.67</u>	
<b>MENARDS PERU</b>		H S ATHLETIC-SUPPLIES		618	224.91	10-1501-410-2
		HIGH SCHOOL-BLDG SUPPLIE		618	34.30	20-2542-410-2
		VOC AG SUPPLIES		618	10.56	10-1401-410-2
		VOC AG SUPPLEMENTAL - AG INCENTIVE GRANT		618	209.88	10-1401-410-19
		HIGH SCHOOL-BLDG SUPPLIE		618	17.80	20-2542-410-2
		JR HI-BUILDING SUPPLIES		618	17.80	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		618	17.80	20-2542-410-4
		HIGH SCHOOL-BLDG SUPPLIE		618	85.63	20-2542-410-2
		JR HI-BUILDING SUPPLIES		618	85.63	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		618	85.63	20-2542-410-4
		PRIMARY BLDG SUPPLY		618	85.63	20-2542-410-5
		VOC AG SUPPLIES		618	1,131.81	10-1401-410-2
		HS-BUILDING SUPPLIES		618	145.08	20-2542-410-2
		PRIMARY BLDG SUPPLY		618	17.81	20-2542-410-5
					<u>\$2,170.27</u>	
<b>MEYER, COREY</b>		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>MIDWEST GROUND COVER</b>	27334	HIGH SCHOOL-BLDG SUPPLIE		618	829.93	20-2542-410-2
					<u>\$829.93</u>	
<b>MOORE, KEVIN J.</b>		LOSS PREV/REDUC SERVICES		618	50.00	80-1360-310-1
					<u>\$50.00</u>	
<b>MUSIC SHOPPE, INC.</b>		MUSIC SUPPLY-JH		618	18.00	10-1115-410-3
		MUSIC SUPPLY-JH		618	77.17	10-1115-410-3
					<u>\$95.17</u>	
<b>NAQT</b>	27078	HS SCHOLASTIC BOWL		618	144.00	10-1540-410-2

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$144.00</u>	
<b>NASCO</b>						
		F/C SCIENCE SUPPLY		618	43.90	10-1113-412-2
		DONATIONS MARQUIS GRANT		618	308.95	10-2310-412-6
					<u>\$352.85</u>	
<b>NCPERS GROUP LIFE INS.</b>						
		NCPERS INSURANCE		96	56.00	10-481
		NCPERS INSURANCE		96	8.00	20-481
		NCPERS INSURANCE		96	72.00	10-481
		NCPERS INSURANCE		96	8.00	20-481
					<u>\$144.00</u>	
<b>NEFF COMPANY</b>						
		MUSIC AWARDS		618	249.42	10-1115-487-1
					<u>\$249.42</u>	
<b>NETWORK BUSINESS SYSTEMS INC</b>						
		LEASE FD-NBS/MEDIACOM		618	200.00	10-2190-323-1
					<u>\$200.00</u>	
<b>NEUBAUM, SANDRA</b>						
		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>NEWS TRIBUNE</b>						
		INFO SERV-ADVERTISING MILK BID		618	52.38	10-2630-350-1
		INFO SERV-ADVERTISING		618	461.50	10-2630-350-1
					<u>\$513.88</u>	
<b>NEWSOME, BETHANY</b>						
		HS-SUPPLIES		618	152.82	10-1113-410-2
					<u>\$152.82</u>	
<b>NEWSOME, BETHANY</b>						
		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>NEWSOME, CHRIS</b>						
		H S-ATHLETIC TRAVEL		618	183.60	10-1501-332-2
		ATHLETIC DIR. TRAVEL		618	2,247.48	10-1501-333-2
		ATHLETIC DIR. TRAVEL		618	63.92	10-1501-333-2
					<u>\$2,495.00</u>	
<b>NEWSOME, CHRISTOPHER</b>						
		EPIC--SAL PROF SERV		618	2,500.00	10-2210-321-1
					<u>\$2,500.00</u>	
<b>NORTH CENTRAL BANK</b>						
		JR HI-TRAVEL HANNON		618	107.62	10-1112-332-3
		MEDICAID JH LIFE SKILLS		618	11.57	10-1220-411-11-499100
		JR HI SUPPLIES		618	42.04	10-1112-410-3
		ED FOUNDATIONS SUPPLIES		618	52.83	10-2310-411-6
		JR HI SUPPLIES		618	126.88	10-1112-410-3
		SUPT OFFICE-TRAVEL - GALENA JUNE		618	298.00	10-2320-332-1
		JR HI-ATHLETIC SUPPLIES JH TRACK		618	158.10	10-1501-410-3

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		JR HI-ATHLETIC SUPPLIES		618	49.46	10-1501-410-3
		SUPT OFFICE-SUPPLIES ADMIN		618	30.08	10-2320-410-1
		STATE ATHLETIC TRAVEL		618	643.78	10-1501-332-1
		H S TRAVEL		618	368.60	10-1113-332-2
		HS OFFICE - SUPPLIES		618	26.79	10-2410-410-2
		HS OFFICE - SUPPLIES		618	125.99	10-2410-410-2
		STATE ATHLETIC TRAVEL		618	1,119.74	10-1501-332-1
		PRINC-DUES/FEES		618	184.30	10-2410-640-1
		DONATIONS DYNEGY		618	359.14	10-2310-412-6
		DONATIONS		618	400.00	10-2310-412-6
		HENN ELEM-SUPPLIES		618	183.84	10-1110-410-4
		PRIMARY-GROUNDS SUPPLIE		618	84.00	20-2543-410-5
		HIGH SCHOOL-BLDG SUPPLIE FOUNTAIN FILTER		618	137.91	20-2542-410-2
		JR HI-BUILDING SUPPLIES FOUNTAIN FILTERS		618	137.91	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES FOUNTAIN FILTEF		618	137.91	20-2542-410-4
		PRIMARY BLDG SUPPLY FOUNTAIN FILTERS		618	137.91	20-2542-410-5
		SUPT OFFICE-SUPPLIES PAES GIFT CARDS		618	240.00	10-2320-410-1
		HS-ATHLETIC SUPPLIES		618	270.35	10-1501-410-2
		LEASE FD TECH SUPPLY		618	832.88	10-1112-410-1
					<u>\$6,267.63</u>	
<b>OGLESBY PUBLIC SCHOOLS</b>						
		PSYCH-TRAVEL		618	1,311.31	10-2140-332-1
		PSYCH-PROF SVCS		618	18,873.55	10-2140-310-1
					<u>\$20,184.86</u>	
<b>OLSON, LYNETTE</b>						
		JR HI-TRAVEL		618	272.16	10-1112-332-3
					<u>\$272.16</u>	
<b>ONE LESS THING</b>						
		VOC AG SUPPLEMENTAL AG INCENTIVE GRANT		618	250.00	10-1401-410-19
					<u>\$250.00</u>	
<b>ORIENTAL TRADING CO</b>						
	53270	PRIMARY MEDIA-AV		618	87.18	10-2220-430-5
					<u>\$87.18</u>	
<b>PCCU (NEC)</b>						
		NEC 24/20		99	1,055.12	10-481
		NEC-ADMIN/10 MONTH		99	138.97	10-481
		NEC-ADMIN/10 MONTH		99	0.84	40-481
		NEC 24/20		99	1,091.38	10-481
		NEC 24/20		99	1.82	40-481
		NEC-ADMIN/10 MONTH		99	138.82	10-481
		DED NEC		99	59.22	10-481
					<u>\$2,486.17</u>	
<b>PENSERV PLAN SERVICES INC</b>						
		PENSERV PLAN SERVICES		97	2,867.00	10-481
		PENSERV PLAN SERVICES		97	50.00	20-481
		PENSERV PLAN SERVICES		97	8.42	40-481
		PENSERV PLAN SERVICES		97	50.00	20-481

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		PENSERV PLAN SERVICES		97	3,058.58	10-481
					<u>\$6,034.00</u>	
<b>PEPPER &amp; SON, JW</b>						
	33966	MUSIC SUPPLY-JH		618	66.98	10-1115-410-3
					<u>\$66.98</u>	
<b>PERMA- BOUND</b>						
	43670	ED FOUNDATIONS SUPPLIES		618	576.98	10-2310-411-6
					<u>\$576.98</u>	
<b>PERRY MEMORIAL HOSPITAL</b>						
		STUDENT TESTING		618	296.00	10-2310-390-6
					<u>\$296.00</u>	
<b>PRAIRIE FARMS PEORIA DIVISION</b>						
		HIGH SCHOOL- FOOD - MILKL		618	744.50	10-2560-410-2-421000
		HENN-CAFE FOOD - MILK		618	787.00	10-2560-410-4-421000
		PFA FOOD SUPP MILK		618	41.47	10-1125-411-1
		PRIMARY CAFE FOOD MILK		618	1,132.00	10-2560-410-5-421000
		JR HI-CAFE FOOD MILK		618	607.00	10-2560-410-3-421000
					<u>\$3,311.97</u>	
<b>PRIMARY IMPREST</b>						
		PRIMARY-SUPPLIES		618	6.50	10-1111-410-5
		PFA COMM SUPP		618	575.00	10-1125-412-1
		PFA FOOD SUPP		618	167.86	10-1125-411-1
					<u>\$749.36</u>	
<b>PUT CO PCEA/IEA DUES</b>						
		NON-CERT DUES		96	59.52	20-481
		IEA CERT DUES		96	2,319.65	10-481
		NON-CERT DUES		96	582.21	10-481
		NON-CERT DUES		96	74.70	20-481
		IEA CERT DUES		96	2,316.00	10-481
		NON-CERT DUES		96	5.22	40-481
		IEA CERT DUES		96	3.65	40-481
		NON-CERT DUES		96	561.81	10-481
					<u>\$5,922.76</u>	
<b>PUT CO SCHOOL (TRS HEALTH</b>						
		THIS P24/T20		99	3,748.35	10-481
		THIS ADMIN/10 MONTH		99	646.90	10-481
		PRIMARY-MED INS		618	160.39	10-1111-222-5
		H S-MEDICAL INSURANCE		618	160.39	10-1113-222-2
		HENN ELEM-MED INSURANCE		618	160.39	10-1110-222-4
		THIS ADMIN/10 MONTH		99	3.91	40-481
		THIS P24/T20		99	3,877.23	10-481
		THIS P24/T20		99	6.49	40-481
		THIS ADMIN/10 MONTH		99	646.22	10-481
		DED THIS		99	210.28	10-481
					<u>\$9,620.55</u>	
<b>PUT CO SCHOOL (TRS)</b>						
		TRS P24/T20		99	13,730.09	10-481

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		TRS ADMI/10 MONTH		99	2,156.30	10-481
		TRS ADMI/10 MONTH		99	13.02	40-481
		TRS P24/T20		99	14,202.22	10-481
		TRS P24/T20		99	23.75	40-481
		TRS ADMI/10 MONTH		99	2,154.07	10-481
		DED TRS		99	918.77	10-481
					<u>\$33,198.22</u>	
<b>PUT CO SCHOOLS</b>						
		IM IMRF		98	627.70	20-481
		IMRFBRD SHARE		98	1,672.47	50-481
		IM IMRF		98	1,724.13	10-481
		IMRFBRD SHARE		98	4,683.94	50-481
		IMRF VOL CONTRIBUTIONS		98	150.41	20-481
		IMRF VOL CONTRIBUTIONS		98	74.59	10-481
		IM IMRF		98	33.82	10-481
		IM IMRF		98	694.57	20-481
		IMRFBRD SHARE		98	1,850.64	50-481
		IM IMRF		98	112.14	40-481
		IMRFBRD SHARE		98	298.79	50-481
		IMRF VOL CONTRIBUTIONS		98	150.41	20-481
		IMRF VOL CONTRIBUTIONS		98	74.59	10-481
		IM IMRF		98	33.82	10-481
		IM IMRF		98	1,968.93	10-481
		IMRFBRD SHARE		98	5,336.20	50-481
					<u>\$19,487.15</u>	
<b>PUTNAM CO COMM UNIT (IL)</b>						
		IL State Tax		99	614.91	20-481
		IL State Tax		99	8,782.38	10-481
		IL State Tax		99	1,031.18	20-481
		IL State Tax		99	10,307.97	10-481
		IL State Tax		99	134.42	40-481
					<u>\$20,870.86</u>	
<b>PUTNAM CO SD FIT</b>						
		Federal Tax 2018		99	1,340.36	20-481
		Federal Tax 2018		99	16,012.10	10-481
		Federal Tax 2018		99	1,873.23	20-481
		Federal Tax 2018		99	19,400.60	10-481
		Federal Tax 2018		99	155.50	40-481
					<u>\$38,781.79</u>	
<b>PUTNAM CO SD MEDICARE</b>						
		MEDICARE (CERT)		99	2,192.69	10-481
		MEDICARE (BRD PD)		99	2,192.69	50-481
		MEDICARE (CERT)		99	2,496.17	10-481
		MEDICARE (BRD PD)		99	2,496.17	50-481
		MEDICARE (CERT)		99	5.26	40-481
		MEDICARE (BRD PD)		99	5.26	50-481
					<u>\$9,388.24</u>	

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>PUTNAM COUNTY COLLECTOR</b>						
		ALL SCHOOL SERVICES		618	40.24	20-2542-321-1
					<u>\$40.24</u>	
<b>PUTNAM COUNTY SD FICA</b>						
		FICA 2018		99	1,022.48	20-481
		MATCHING FICA		99	1,022.48	50-481
		FICA 2018		99	2,761.79	10-481
		MATCHING FICA		99	2,761.79	50-481
		FICA 2018		99	1,745.22	20-481
		MATCHING FICA		99	1,745.22	50-481
		FICA 2018		99	191.79	40-481
		MATCHING FICA		99	191.79	50-481
		FICA 2018		99	3,752.07	10-481
		MATCHING FICA		99	3,752.07	50-481
					<u>\$18,946.70</u>	
<b>RANDALL, JOSHUA D.</b>						
		LOSS PREV/REDUC SERVICES		618	60.00	80-1360-310-1
					<u>\$60.00</u>	
<b>REALLY GOOD STUFF</b>						
		TITLE I 1-6		618	85.41	10-1250-410-36-430000
		TITLE I 1-6		618	112.54	10-1250-410-36-430000
		TITLE I 1-6		618	153.89	10-1250-410-36-430000
					<u>\$351.84</u>	
<b>REGIONAL OFFICE OF EDUCATION  </b>						
		PRINC OFFICE-TRAVEL MIGLIORINI		618	35.00	10-2410-332-1
		CAFETERIA DUES AND FEES 18 19 FOOD COOP		618	815.10	10-2560-640-1-421000
		TUITION-PUBLIC		618	3,345.72	10-4210-600-1
					<u>\$4,195.82</u>	
<b>RENAISSANCE LEARNING</b>						
45388		LEASE FD TECH SOFTWARE		618	3,056.00	10-1113-470-1
					<u>\$3,056.00</u>	
<b>ROBBINS SCHWARTZ</b>						
		LEGAL FEES		618	1,392.50	80-2369-318-1
		BOARD LEGAL FEES NEGOTIATIONS		618	3,686.98	10-2310-319-6
					<u>\$5,079.48</u>	
<b>ROYAL PUBLISHING</b>						
		INFO SERV-ADVERTISING TRACK		618	500.00	10-2630-350-1
					<u>\$500.00</u>	
<b>S.J. SMITH CO.</b>						
		VOC AG SUPPLIES		618	171.94	10-1401-410-2
					<u>\$171.94</u>	
<b>SALE, JARED</b>						
		H S-ATHLETIC TRAVEL		618	59.40	10-1501-332-2
					<u>\$59.40</u>	
<b>SCHOOL NUTRITION ASSOCIATION</b>						
		CAFETERIA DUES AND FEES		618	51.00	10-2560-640-1-421000

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$51.00</u>	
<b>SCHOOL SPECIALTY</b>						
	27363	HS OFFICE - SUPPLIES		618	326.89	10-2410-410-2
					<u>\$326.89</u>	
<b>SIENZA, KRIS</b>						
		EPIC-TUITION REIMB		618	510.00	10-2210-320-1
					<u>\$510.00</u>	
<b>SOCIAL STUDIES SCHOOL SERVICE</b>						
		JR HI SUPPLIES		618	111.93	10-1112-410-3
					<u>\$111.93</u>	
<b>STAPLES CREDIT PLAN</b>						
		SUPT OFFICE-SUPPLIES		618	90.24	10-2320-410-1
	43665	PSYCH-SUPPLIES		618	189.99	10-2140-410-1
	53231	TITLE I 1-62065693511/2065693611		618	1,691.68	10-1250-410-36-430000
					<u>\$1,971.91</u>	
<b>STATE DISBURSEMENT UNIT</b>						
		CHILD SUPPORT		97	451.83	10-481
		CHILD SUPPORT		97	451.83	10-481
					<u>\$903.66</u>	
<b>STEWART, ALISA</b>						
		EPIC--PROF SERV		618	125.00	10-2210-321-1
					<u>\$125.00</u>	
<b>SUBSCRIPTION SERVICES</b>						
		HEN MEDIA CTR-PERIODICAL		618	110.85	10-2220-440-4
					<u>\$110.85</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		DENT NC SINGLE		96	28.40	20-481
		DENT NC BP SIN		96	52.90	20-481
		DENT NC SINGLE		96	73.84	10-481
		DENT NC BP SIN		96	137.54	10-481
		DENTAL CERT S+		96	98.46	10-481
		DENT BP CRT S+		96	182.88	10-481
		DENTAL CRT F		96	337.14	10-481
		DENTAL BP CRT F		96	661.01	10-481
		DENT NC S+ 1		96	10.94	20-481
		DENT BP NC S+ 1		96	20.32	20-481
		DENTAL CERT S		96	147.68	10-481
		DENTAL BP CRT S		96	265.28	10-481
		DENT ADM BP F		96	160.56	10-481
		DENT ADM BP S		96	16.26	10-481
		DENT NC FAMILY		96	80.40	10-481
		DENT NC BP FAM		96	80.16	10-481
		DENT NC S+ 1		96	52.30	10-481
		DENT BP NC S+ 1		96	31.74	10-481
		DENT ADMIN E+S		96	31.26	10-481
		DENT NC SINGLE		96	30.94	20-481
		DENT NC BP SIN		96	57.63	20-481

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		DENT ADM BP S		96	16.26	10-481
		DENTAL CERT S		96	0.26	40-481
		DENTAL BP CRT S		96	0.47	40-481
		DENT NC FAMILY		96	80.40	10-481
		DENT NC BP FAM		96	80.16	10-481
		DENT ADM BP F		96	2.53	40-481
		DENT NC S+ 1		96	52.30	10-481
		DENT BP NC S+ 1		96	31.74	10-481
		DENT NC SINGLE		96	71.30	10-481
		DENT NC BP SIN		96	164.55	10-481
		DENTAL CERT S+		96	101.61	10-481
		DENT BP CRT S+		96	188.72	10-481
		DENTAL CRT F		96	317.96	10-481
		DENTAL BP CRT F		96	625.38	10-481
		DENT NC S+ 1		96	10.94	20-481
		DENT BP NC S+ 1		96	20.32	20-481
		DENTAL CERT S		96	147.42	10-481
		DENTAL BP CRT S		96	264.81	10-481
		DENT ADM BP F		96	158.03	10-481
		DENT ADMIN E+S		96	31.26	10-481
		DENTAL CRT F		96	0.45	40-481
		DENTAL BP CRT F		96	0.84	40-481
					\$4,925.35	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		LIFE NC		96	4.44	20-481
		LIFE NC BP		96	8.34	20-481
		LIFE NC		96	21.72	10-481
		LIFE NC BP		96	39.37	10-481
		LIFE CERT		96	83.96	10-481
		LIFE CERT BP		96	152.33	10-481
		LIFE ADM BP		96	21.25	10-481
		LIFE NC		96	4.44	20-481
		LIFE NC BP		96	8.34	20-481
		LIFE NC		96	0.18	40-481
		LIFE NC BP		96	0.33	40-481
		LIFE CERT		96	0.10	40-481
		LIFE CERT BP		96	0.20	40-481
		LIFE ADM BP		96	0.20	40-481
		LIFE NC		96	21.54	10-481
		LIFE NC BP		96	39.04	10-481
		LIFE CERT		96	86.83	10-481
		LIFE CERT BP		96	157.66	10-481
		LIFE ADM BP		96	21.05	10-481
					\$671.32	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		VISION EMP		96	177.94	10-481
		VISION E+S		96	78.12	10-481
		VISION E+C		96	9.55	20-481

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		VISION FAMILY		96	152.79	10-481
		VISION E+C		96	28.65	10-481
		VISION EMP		96	8.68	20-481
		VISION E+C		96	28.65	10-481
		VISION EMP		96	0.20	40-481
		VISION EMP		96	10.62	20-481
		VISION FAMILY		96	0.66	40-481
		VISION E+S		96	0.06	40-481
		VISION EMP		96	175.80	10-481
		VISION E+S		96	78.06	10-481
		VISION E+C		96	9.55	20-481
		VISION FAMILY		96	152.13	10-481
					<u>\$911.46</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		LIFE VOL		96	82.16	10-481
		LIFE VOL		96	0.05	40-481
		LIFE VOL		96	146.59	10-481
					<u>\$228.80</u>	
<b>SUPPLYWORKS</b>						
		HIGH SCHOOL-BLDG SUPPLIE		618	18.50	20-2542-410-2
		JR HI-BUILDING SUPPLIES		618	18.50	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		618	18.50	20-2542-410-4
		PRIMARY BLDG SUPPLY		618	18.50	20-2542-410-5
		ELEMENTARY-BLDG SUPPLIES		618	81.10	20-2542-410-4
		HIGH SCHOOL-BLDG SUPPLIE		618	88.24	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		618	3.10	20-2542-410-2
		ELEMENTARY-BLDG SUPPLIES		618	51.05	20-2542-410-4
		HIGH SCHOOL-BLDG SUPPLIE		618	10.30	20-2542-410-2
		JR HI-BUILDING SUPPLIES		618	10.30	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		618	10.31	20-2542-410-4
		PRIMARY BLDG SUPPLY		618	10.31	20-2542-410-5
		JR HI-BUILDING SUPPLIES LED LIGHTS		618	528.48	20-2542-410-3
		PRIMARY BLDG SUPPLY BULBS		618	2,038.95	20-2542-410-5
27371		VOC AG SUPPLEMENTAL AG GRANT		618	1,443.25	10-1401-410-19
					<u>\$4,349.39</u>	
<b>THE BABY FOLD</b>						
		LIGHTEDWAY/PEORIA		618	5,713.56	10-1912-670-1
					<u>\$5,713.56</u>	
<b>THEISINGER, CLAYTON</b>						
		EPIC-TUITION REIMB		618	4,200.00	10-2210-320-1
					<u>\$4,200.00</u>	
<b>THEISINGER, CLAYTON</b>						
		EPIC--SAL PROF SERV		618	2,500.00	10-2210-321-1
					<u>\$2,500.00</u>	
<b>TOEDTER OIL COMPANY</b>						
		EX CURRICULAR VAN		618	999.10	40-2550-324-1
		TRANSP - YB SUPPLY		618	666.09	40-2550-411-1

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		H S-GROUNDS SUPPLIES MOWING GAS		618	58.28	20-2543-410-2
		DRIVERS ED SUPPLIES		618	99.91	10-1700-410-2
		TRUCK REPAIR/MAINT		618	222.02	20-2542-320-3
		PRIMARY-GROUNDS SUPPLIE MOWING GAS		618	58.28	20-2543-410-5
		ELEMENTARY-GROUNDS SUPPLY MOWING GAS		618	58.28	20-2543-410-4
		JR HI-GROUNDS SUPPLIES MOWING GAS		618	58.28	20-2543-410-3
					<u>\$2,220.24</u>	
<b>TONIS FLOWER AND GIFT SHOP</b>						
		BOARD SUPPLIES		618	25.00	10-2310-410-6
					<u>\$25.00</u>	
<b>UNITED RENTALS</b>						
		PRIMARY REPAIR/MAI		618	354.55	20-2542-323-5
					<u>\$354.55</u>	
<b>URNIKIS, MARY</b>						
		PRIMARY CAFE FOOD		618	20.23	10-2560-410-5-421000
					<u>\$20.23</u>	
<b>VAR RESOURCES LLC</b>						
		LEASE FD TECH SUPPLY		618	5,535.63	10-1112-410-1
					<u>\$5,535.63</u>	
<b>VERNIER</b>						
		VOC AG SUPPLEMENTAL AG INCENTIVE GRANT		618	413.99	10-1401-410-19
					<u>\$413.99</u>	
<b>VILLAGE OF GRANVILLE</b>						
		PRIMARY- WATER		618	305.75	20-2542-322-5
		HS- WATER		618	785.75	20-2542-322-2
					<u>\$1,091.50</u>	
<b>WARDS SCIENCE</b>						
	27302	VOC AG SUPPLEMENTAL AG INCENTIVE GRANT		618	998.53	10-1401-410-19
					<u>\$998.53</u>	
<b>WASHINGTON NATIONAL INS CO</b>						
		WASHINGTON NTNL INS.		96	641.86	10-481
		WASHINGTON NTNL INS.		96	87.70	20-481
		WASHINGTON NTNL INS.		96	8.58	40-481
		WASHINGTON NTNL INS.		96	87.70	20-481
		WASHINGTON NTNL INS.		96	679.08	10-481
					<u>\$1,504.92</u>	
<b>WASTE MANAGEMENT</b>						
		ALL SCHOOL SERVICES		618	791.24	20-2542-321-1
		ALL SCHOOL SERVICES		618	403.29	20-2542-321-1
		ALL SCHOOL SERVICES		618	1,315.50	20-2542-321-1
		ALL SCHOOL SERVICES		618	448.16	20-2542-321-1
					<u>\$2,958.19</u>	
<b>WEINZIERL, HANNAH</b>						
		VOC AG SUPPLIES		618	31.99	10-1401-410-2
		VOC AG SUPPLIES		618	142.77	10-1401-410-2
					<u>\$174.76</u>	

# Bills Payable List

Printed: 6/14/2018 1:09 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 6/1/2018 to 6/30/2018

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>WHITESIDE, CAROLINE</b>						
		EPIC--PROF SERV		618	250.00	10-2210-321-1
					<u>\$250.00</u>	
<b>WHITNEY, EMILY</b>						
		JR HI SUPPLIES		618	128.00	10-1112-410-3
					<u>\$128.00</u>	
<b>WORTHINGTON DIRECT</b>						
43680		DONATIONS MARQUIS GRANT		618	200.00	10-2310-412-6
43680		HENN ELEM-SUPPLIES		618	1,119.94	10-1110-410-4
					<u>\$1,319.94</u>	
<b>ZUKOWSKI LAW OFFICES</b>						
		LEGAL FEES BUS BIDDING		618	1,599.55	80-2369-318-1
					<u>\$1,599.55</u>	
<b>Report Total</b>					<u>\$597,101.61</u>	

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Education Fund 10							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
1112 Junior High		FIRST PRIOR YEAR LEVY	0.00	3,216,944.88	3,293,745.00	76,800.12	97.67 10-1112
			0.00	3,216,944.88	3,293,745.00	76,800.12	97.67 ** Function
<b>Middle-Junior High</b>							
1120 Middle-Junior High		TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00 10-1122
			0.00	0.00	0.00	0.00	0.00 ** Function
<b>High School</b>							
1130 High School		FIRST PRIOR YR LEASE	0.00	59,135.24	60,547.00	1,411.76	97.67 10-1130
			0.00	59,135.24	60,547.00	1,411.76	97.67 ** Function
<b>Accelerated Reading Program</b>							
1140 Accelerated Reading Program		SP ED PRIOR YEAR LEVY	0.00	47,310.06	48,437.00	1,126.94	97.67 10-1141
			0.00	47,310.06	48,437.00	1,126.94	97.67 ** Function
<b>Speech &amp; Lang. Impaired</b>							
1210 Speech & Lang. Impaired		MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00 10-1210
			0.00	0.00	0.00	0.00	0.00 ** Function
<b>Special Education Programs Pre-K</b>							
1225 Special Education Programs Pre-K		CORP PERS PROP REPLC TAX	422,224.39	1,890,515.66	2,300,000.00	409,484.34	82.20 10-1230
			422,224.39	1,890,515.66	2,300,000.00	409,484.34	82.20 ** Function
<b>Remedial and Supplemental Programs Pre-K</b>							
1275 Remedial and Supplemental Programs Pre-K		WETLANDS	0.00	0.00	0.00	0.00	0.00 10-1290
			0.00	0.00	0.00	0.00	0.00 ** Function
<b>Adult Education</b>							
1310 Adult Education		PUPIL TUITION OTHER LEA	0.00	237,785.41	317,000.00	79,214.59	75.01 10-1312
			0.00	0.00	0.00	0.00	0.00 10-1313
			0.00	237,785.41	317,000.00	79,214.59	75.01 ** Function
<b>Upgrdg In Current Occupn</b>							
1340 Upgrdg In Current Occupn		PUPIL TUI-SP ED OTHER LEA	0.00	16,942.70	8,000.00	(8,942.70)	211.78 10-1342
			0.00	16,942.70	8,000.00	(8,942.70)	211.78 ** Function
<b>Music</b>							
		TAX INTEREST	0.00	0.00	0.00	0.00	0.00 10-1510
		ED-INT ON INVESTMENTS	995.92	13,626.78	17,500.00	3,873.22	77.87 10-1511
		INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	0.00 10-1512
		INTEREST-FARNSWORTH	0.00	0.00	100.00	100.00	0.00 10-1513

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Function	1000	Instruction					
Function	1502	Music					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>1502 Music</b>	995.92	13,626.78	17,600.00	3,973.22	77.42	** Function	
<b>Summer School</b>							
STUDENT LUNCH	10,799.30	127,190.76	115,000.00	(12,190.76)	110.38	10-1611	
STUDENT BREAKFAST	0.00	0.00	16,000.00	16,000.00	0.00	10-1612	
MILK SALES (OTHER)	0.00	0.00	9,500.00	9,500.00	0.00	10-1614	
ADULT LUNCHES/BREAKFAST	307.20	3,685.20	5,000.00	1,314.80	73.70	10-1620	
<b>1600 Summer School</b>	11,106.50	130,875.96	145,500.00	14,624.04	89.78	** Function	
<b>Gifted Programs</b>							
HEAD START LUNCHES	0.00	0.00	0.00	0.00	0.00	10-1690	
<b>1650 Gifted Programs</b>	0.00	0.00	0.00	0.00	0.00	** Function	
<b>Vocational Ed Handicapped</b>							
H S ATHLETIC ADMISSIONS	0.00	14,016.00	15,000.00	984.00	93.44	10-1711-2	
JR HI-ATHLETIC ADMISSION	0.00	3,662.00	5,000.00	1,338.00	73.24	10-1711-4	
H S / JR HI TOURNEY REV	0.00	1,813.00	3,000.00	1,187.00	60.43	10-1714	
ADMISSION - OTHERS	0.00	7,455.00	11,000.00	3,545.00	67.77	10-1719	
<b>1710 Vocational Ed Handicapped</b>	0.00	26,946.00	34,000.00	7,054.00	79.25	** Function	
<b>Vctnl Ed Lmt Eng Profrcncy</b>							
ACTIVITY FEES HS	0.00	10,600.00	3,700.00	(6,900.00)	286.49	10-1720	
ACTIVITY FEES HS	0.00	747.35	13,500.00	12,752.65	5.54	10-1720	
ACTIVITY FEES JR H	0.00	4,380.00	3,500.00	(880.00)	125.14	10-1720	
<b>1720 Vctnl Ed Lmt Eng Profrcncy</b>	0.00	15,727.35	20,700.00	4,972.65	75.98	** Function	
<b>Vctnl Ed Acd /Econ Disadv</b>							
OTHER DISTRICT REVENUE	0.00	20.00	1,000.00	980.00	2.00	10-1790	
JH PE RESALE	0.00	5,290.00	3,000.00	(2,290.00)	176.33	10-1790-1-3	
H S PE RESALE	20.00	3,120.00	4,000.00	880.00	78.00	10-1790-2	
	0.00	1,100.00	0.00	(1,100.00)	0.00	10-1791	
MUSIC RESALE	0.00	260.00	200.00	(60.00)	130.00	10-1792	
<b>1730 Vctnl Ed Acd /Econ Disadv</b>	20.00	9,790.00	8,200.00	(1,590.00)	119.39	** Function	
<b>Bilingual Programs</b>							
PRIM-TEXTBOOK RENTAL	0.00	10,505.00	7,000.00	(3,505.00)	150.07	10-1811	
H S- TEXTBOOK RENTAL	0.00	18,243.00	22,500.00	4,257.00	81.08	10-1811	
JR HI-TEXTBOOK RENTAL	0.00	7,475.00	8,500.00	1,025.00	87.94	10-1811	
ELEM-TEXTBOOK RENTAL	0.00	299.00	7,000.00	6,701.00	4.27	10-1811-4	
INSTRUMENT RENTAL	0.00	0.00	400.00	400.00	0.00	10-1819	
<b>1800 Bilingual Programs</b>	0.00	36,522.00	45,400.00	8,878.00	80.44	** Function	
<b>Gifted Programs - Private Tuition</b>							

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Function	1000	Instruction					
Function	1920	Gifted Programs - Private Tuition					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
		DONATIONS	0.00	64,550.01	20,000.00	(44,550.01)	322.75 10-1920
		DONATIONS-NCF	0.00	0.00	0.00	0.00	10-1920
<b>1920</b>		<b>Gifted Programs - Private Tuition</b>	<b>0.00</b>	<b>64,550.01</b>	<b>20,000.00</b>	<b>(44,550.01)</b>	<b>322.75 ** Function</b>
<b>Truants Alternative/Optional Education Programs</b>							
		PSY LEA ASSESSEMENT	0.00	0.00	0.00	0.00	10-1940
		SW LEA ASSESSMENT	0.00	0.00	0.00	0.00	10-1941
		SPEECH LEA ASSESS	0.00	0.00	0.00	0.00	10-1941
			0.00	0.00	0.00	0.00	10-1942
		REFUND EXPENSES	0.00	0.00	13,500.00	13,500.00	0.00 10-1950
		DRIVERS ED FEE	0.00	200.00	3,000.00	2,800.00	6.67 10-1970
		OTHER LOCAL REVENUE	1,064.36	72,217.61	110,000.00	37,782.39	65.65 10-1999
		INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00 10-1999
		INTERNET REVENUE	0.00	0.00	0.00	0.00	10-1999-1
<b>1922</b>		<b>Truants Alternative/Optional Education Programs</b>	<b>1,064.36</b>	<b>72,417.61</b>	<b>126,500.00</b>	<b>54,082.39</b>	<b>57.25 ** Function</b>
<b>1000</b>		<b>Instruction</b>	<b>435,411.17</b>	<b>5,839,089.66</b>	<b>6,445,629.00</b>	<b>606,539.34</b>	<b>90.59 * Function</b>
<b>Support Services</b>							
<b>Comp Arts</b>							
		POVERTY GRANT	0.00	0.00	0.00	0.00	10-2200
<b>2196</b>		<b>Comp Arts</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
<b>Assessment/Testing</b>							
		ROE FLOW THRU	0.00	0.00	0.00	0.00	10-2230
<b>2230</b>		<b>Assessment/Testing</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
<b>2000</b>		<b>Support Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>* Function</b>
<b>Community Services</b>							
<b>Other Support Services</b>							
		GENERAL STATE AID	84,033.52	779,389.44	515,442.00	(263,947.44)	151.21 10-3001
		HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	10-3002
<b>2900</b>		<b>Other Support Services</b>	<b>84,033.52</b>	<b>779,389.44</b>	<b>515,442.00</b>	<b>(263,947.44)</b>	<b>151.21 ** Function</b>
<b>Direction Of Community Sv</b>							
		SP ED PRIV FAC TUITION	0.00	92,378.14	70,000.00	(22,378.14)	131.97 10-3100
		SP ED EXTRA ORDINARY	0.00	53,442.76	130,000.00	76,557.24	41.11 10-3105
		SP ED PERSONNEL	0.00	112,955.75	240,000.00	127,044.25	47.06 10-3110
		SP ED ORPHANAGE	0.00	31,206.51	31,207.00	0.49	100.00 10-3120
		SP ED SUMMER SCHOOL	0.00	853.15	960.00	106.85	88.87 10-3145
<b>3100</b>		<b>Direction Of Community Sv</b>	<b>0.00</b>	<b>290,836.31</b>	<b>472,167.00</b>	<b>181,330.69</b>	<b>61.60 ** Function</b>

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Function	3000	Community Services					
Function	3200	Community Recreation Srv					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Community Recreation Srv</b>							
		CTEI GRANT-SRAVTE	0.00	19,688.00	19,688.00	0.00	100.00 10-3200
		VOC AG STATE GRTS	0.00	0.00	0.00	0.00	0.00 10-3215
		VOC AG SUPPLEMENTAL	0.00	4,693.00	2,489.00	(2,204.00)	188.55 10-3235
		FCAE GRANT	0.00	0.00	0.00	0.00	0.00 10-3299
<b>3200</b>	<b>Community Recreation Srv</b>		<b>0.00</b>	<b>24,381.00</b>	<b>22,177.00</b>	<b>(2,204.00)</b>	<b>109.94 ** Function</b>
<b>Civic Services</b>							
		TPI/TBE BILINGUAL ED	0.00	0.00	0.00	0.00	0.00 10-3305
		IL FREE LUNCH/BRKFST AIDE	0.00	1,994.60	3,500.00	1,505.40	56.99 10-3360
		IL BREAKFAST INITIATIVE	0.00	0.00	0.00	0.00	0.00 10-3360
		DRIVERS ED REIMBURSEMENT	3,106.32	12,828.26	15,000.00	2,171.74	85.52 10-3370-1
<b>3300</b>	<b>Civic Services</b>		<b>3,106.32</b>	<b>14,822.86</b>	<b>18,500.00</b>	<b>3,677.14</b>	<b>80.12 ** Function</b>
<b>Welfare Activities Serv</b>							
		SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00 10-3610
		SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00 10-3640
		LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00 10-3641
		NATL BOARD CERTIFIC	0.00	0.00	0.00	0.00	0.00 10-3651-1
		SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00 10-3695
<b>3600</b>	<b>Welfare Activities Serv</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 ** Function</b>
<b>Nonpublic School Pupils</b>							
		PRESCHOOL FOR ALL GRANT	41,200.00	230,375.00	169,575.00	(60,800.00)	135.85 10-3705
		READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00 10-3715
			0.00	0.00	0.00	0.00	0.00 10-3725
			0.00	0.00	0.00	0.00	0.00 10-3735
		ADA BLOCK GRANT	0.00	0.00	0.00	0.00	0.00 10-3775
			0.00	0.00	0.00	0.00	0.00 10-3792
			0.00	0.00	0.00	0.00	0.00 10-3794
<b>3700</b>	<b>Nonpublic School Pupils</b>		<b>41,200.00</b>	<b>230,375.00</b>	<b>169,575.00</b>	<b>(60,800.00)</b>	<b>135.85 ** Function</b>
<b>Home/School Services</b>							
			0.00	0.00	0.00	0.00	0.00 10-3800
<b>3800</b>	<b>Home/School Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 ** Function</b>
<b>Other Community Services</b>							
		LIBRARY GRNT/OTHER STATE REV	0.00	750.00	5,000.00	4,250.00	15.00 10-3999
		RESPRO GRANT	0.00	0.00	0.00	0.00	0.00 10-3999
<b>3900</b>	<b>Other Community Services</b>		<b>0.00</b>	<b>750.00</b>	<b>5,000.00</b>	<b>4,250.00</b>	<b>15.00 ** Function</b>
<b>3000</b>	<b>Community Services</b>		<b>128,339.84</b>	<b>1,340,554.61</b>	<b>1,202,861.00</b>	<b>(137,693.61)</b>	<b>111.45 * Function</b>

35

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Education Fund 10							
Function	4000	Nonprogrammed Charges					
Function	3900	Other Community Services					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Nonprogrammed Charges</b>							
<b>Other Community Services</b>							
		TITLE V INVO(CHAR CTS	0.00	0.00	0.00	0.00	10-4100
3900	Other Community Services		0.00	0.00	0.00	0.00	** Function
<b>Payments Reg Programs</b>							
			0.00	0.00	0.00	0.00	10-4110
4110	Payments Reg Programs		0.00	0.00	0.00	0.00	** Function
<b>Payments for Regular Programs - Tuition</b>							
		FEDERAL LUNCH AID	12,657.61	121,033.54	175,000.00	53,966.46	10-4210
4210	Payments for Regular Programs - Tuition		12,657.61	121,033.54	175,000.00	53,966.46	** Function
<b>Payments for Special Education Programs - Tuition</b>							
		FED BREAKFAST AID	3,297.13	31,356.77	36,000.00	4,643.23	10-4220
4220	Payments for Special Education Programs - Tuition		3,297.13	31,356.77	36,000.00	4,643.23	** Function
<b>Payments to Other Govt Units (In-Sate) Transfers</b>							
		TITLE I GRANT	0.00	122,076.00	98,374.00	(23,702.00)	10-4300
4300	Payments to Other Govt Units (In-Sate) Transfers		0.00	122,076.00	98,374.00	(23,702.00)	** Function
<b>Payments to Other Govt Units - Out of State</b>							
		TITLE IV A ESSA GRANT	0.00	0.00	0.00	0.00	10-4400
4400	Payments to Other Govt Units - Out of State		0.00	0.00	0.00	0.00	** Function
<b>Payments Other Govt Units Out of State Transfers</b>							
		SP ED INCENTIVE GRT	0.00	0.00	0.00	0.00	10-4620
		DISCRETIONARY FUNDS	0.00	0.00	0.00	0.00	10-4620
		SP ED BLOCK GRT	0.00	3,696.78	110,545.00	106,848.22	10-4620
		DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	10-4620-1
		EXCESS (ROOM/BOARD)	4,460.54	111,164.95	100,000.00	(11,164.95)	10-4625-1
		STEP PROGRAM	0.00	5,308.00	17,696.00	12,388.00	10-4770-1
		CARL PERKINS	0.00	7,180.80	8,441.00	1,260.20	10-4770-1-40
		SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	10-4850
		ARRA TITLE I	0.00	0.00	0.00	0.00	10-4854
		ARRA IDEA PART B	0.00	0.00	0.00	0.00	10-4857-1
		ARRA GSA	0.00	0.00	0.00	0.00	10-4870-1
		ARRA ED JOBS FUND	0.00	0.00	0.00	0.00	10-4880-1
			0.00	0.00	0.00	0.00	10-4900
		TITLE II TEACHER QUALITY	0.00	11,663.00	17,645.00	5,982.00	10-4935
			0.00	0.00	0.00	0.00	10-4945
		TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	10-4971

# Revenue Ledger

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Education Fund 10							
Function	4000	Nonprogrammed Charges					
Function	4430	Payments Other Govt Units Out of State Transfers					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
				Revenue			
		MEDICAID-ADMIN OUTREACH	0.00	13,410.95	20,000.00	6,589.05	67.05 10-4991-1
		MEDICAID-FEE FOR SERV	1,575.53	11,848.73	35,000.00	23,151.27	33.85 10-4992-1-11
			0.00	0.00	0.00	0.00	0.00 10-4998-1
<b>4430</b>		<b>Payments Other Govt Units Out of State Transfers</b>	<b>6.036.07</b>	<b>164,273.21</b>	<b>309,327.00</b>	<b>145,053.79</b>	<b>53.11 ** Function</b>
<b>4000</b>		<b>Nonprogrammed Charges</b>	<b>21,990.81</b>	<b>438,739.52</b>	<b>618,701.00</b>	<b>179,961.48</b>	<b>70.91 * Function</b>
<b>Provision For Contingences</b>							
<u>Provision For Contingences</u>							
		TRANS OF WC TECH THRUST	0.00	0.00	0.00	0.00	0.00 10-7110
		PERM TRANSFER WC	0.00	0.00	0.00	0.00	0.00 10-7110
		TRANSFER OF WC	0.00	0.00	0.00	0.00	0.00 10-7110-1
<b>6000</b>		<b>Provision For Contingences</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 ** Function</b>
<u>Perm Trnf from W/C</u>							
		TRANS WC INTEREST	0.00	0.00	0.00	0.00	0.00 10-7120
		ACCURED INT B&I	0.00	0.00	0.00	0.00	0.00 10-7230
<b>7120</b>		<b>Perm Trnf from W/C</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 ** Function</b>
<b>6000</b>		<b>Provision For Contingences</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 * Function</b>
<b>10</b>		<b>Education Fund</b>	<b>585,741.82</b>	<b>7,618,383.79</b>	<b>8,267,191.00</b>	<b>648,807.21</b>	<b>92.15 Fund</b>

37

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
1112 Junior High		FIRST PRIOR YEAR LEVY	0.00	591,348.61	605,468.00	14,119.39	97.67 20-1112
	0.00		591,348.61	605,468.00	14,119.39	97.67	** Function
<b>Middle-Junior High</b>							
1120 Middle-Junior High		TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00 20-1122
	0.00		0.00	0.00	0.00	0.00	** Function
<b>Special Education Programs Pre-K</b>							
1225 Special Education Programs Pre-K		CORP PERS PROP REPL TAX	100,000.00	349,227.00	0.00	(349,227.00)	0.00 20-1230
	100,000.00		349,227.00	0.00	(349,227.00)	0.00	** Function
<b>Music</b>							
1502 Music		BLD-INT	42.90	797.91	5,000.00	4,202.09	15.96 20-1511
		INTEREST - TREE FUND	0.00	18.12	50.00	31.88	36.24 20-1515
	42.90		816.03	5,050.00	4,233.97	16.16	** Function
<b>Pre-K Programs - Private Tuition</b>							
1910 Pre-K Programs - Private Tuition		HOUSE RENT	0.00	0.00	0.00	0.00	0.00 20-1910
	0.00		0.00	0.00	0.00	0.00	** Function
<b>Regular K-12 Programs - Private Tuition</b>							
1911 Regular K-12 Programs - Private Tuition		FACILITY/GROUND RENT	0.00	0.00	1,000.00	1,000.00	0.00 20-1911
	0.00		0.00	1,000.00	1,000.00	0.00	** Function
<b>Gifted Programs - Private Tuition</b>							
1920 Gifted Programs - Private Tuition		DONATIONS	0.00	0.00	500.00	500.00	0.00 20-1920
	0.00		0.00	500.00	500.00	0.00	** Function
<b>Truants Alternative/Optional Education Programs</b>							
1922 Truants Alternative/Optional Education Programs		REFUND PR YR EXP-BLDG	0.00	0.00	1,000.00	1,000.00	0.00 20-1950
		TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00 20-1950
	10,167.25	OTHER LOCAL REVENUE	15,680.18	18,000.00	2,319.82	87.11	20-1999
	10,167.25		15,680.18	19,000.00	3,319.82	82.53	** Function
1000 Instruction	110,210.15		957,071.82	631,018.00	(326,053.82)	151.67	* Function
<b>Support Services</b>							
<b>Truants Alternative/Optional Education Programs</b>							
1922 Truants Alternative/Optional Education Programs		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00 20-2100
	0.00		0.00	0.00	0.00	0.00	** Function
2000 Support Services	0.00		0.00	0.00	0.00	0.00	* Function

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20							
Function	3000	Community Services					
Function	3900	Other Community Services					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Community Services</b>							
<b>Other Community Services</b>							
		INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	20-3920-1
		SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	20-3925-1-1
		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	20-3999
<b>3900</b>	<b>Other Community Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
<b>3000</b>	<b>Community Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>* Function</b>
<b>Nonprogrammed Charges</b>							
<b>Payments Other Govt Units Out of State Transfers</b>							
			0.00	0.00	0.00	0.00	20-4900
			0.00	0.00	0.00	0.00	20-4980
<b>4430</b>	<b>Payments Other Govt Units Out of State Transfers</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
<b>4000</b>	<b>Nonprogrammed Charges</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>* Function</b>
<b>Provision For Contingences</b>							
<b>Provision For Contingences</b>							
		TRANSFER WC	0.00	0.00	540,154.00	540,154.00	0.00 20-7110
<b>6000</b>	<b>Provision For Contingences</b>		<b>0.00</b>	<b>0.00</b>	<b>540,154.00</b>	<b>540,154.00</b>	<b>** Function</b>
<b>Perm Trnf from W/C</b>							
		PERM TRANSFER FROM W/C	0.00	0.00	0.00	0.00	20-7130-1
		SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	20-7400
<b>7120</b>	<b>Perm Trnf from W/C</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
<b>6000</b>	<b>Provision For Contingences</b>		<b>0.00</b>	<b>0.00</b>	<b>540,154.00</b>	<b>540,154.00</b>	<b>* Function</b>
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>		<b>110,210.15</b>	<b>957,071.82</b>	<b>1,171,172.00</b>	<b>214,100.18</b>	<b>81.72 Fund</b>

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

**Debt Service Fund or Fund Group 30**

Function 1000 Instruction  
Function 1112 Junior High

Description		M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>							
<b>Junior High</b>							
	FIRST PRIOR YEAR LEVY	0.00	2,745.80	2,748.00	2.20	99.92	30-1112
1112	Junior High	0.00	2,745.80	2,748.00	2.20	99.92	** Function
<b>Music</b>							
	B/I-INT INVESTMENTS	59.21	758.28	500.00	(258.28)	151.66	30-1511
1502	Music	59.21	758.28	500.00	(258.28)	151.66	** Function
1000	Instruction	59.21	3,504.08	3,248.00	(256.08)	107.88	* Function
<b>Provision For Contingences</b>							
<b>Provision For Contingences</b>							
	PERM TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	30-7110-1
6000	Provision For Contingences	0.00	0.00	0.00	0.00	0.00	** Function
<b>Perm Trnf from W/C</b>							
	ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
7120	Perm Trnf from W/C	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingences	0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group	59.21	3,504.08	3,248.00	(256.08)	107.88	Fund

40

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Transportation Fund 40							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
1112 Junior High		FIRST PRIOR YR LEVY TRAN	0.00	236,541.39	242,187.00	5,645.61	97.67 40-1112
	0.00		0.00	236,541.39	242,187.00	5,645.61	97.67 ** Function
<b>Middle-Junior High</b>							
1120 Middle-Junior High		1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00 40-1122
	0.00		0.00	0.00	0.00	0.00	0.00 ** Function
<b>Special Education Programs Pre-K</b>							
1225 Special Education Programs Pre-K		CORP REPLACEMNT PROP TAX	0.00	200,000.00	200,000.00	0.00	100.00 40-1230
	0.00		0.00	200,000.00	200,000.00	0.00	100.00 ** Function
<b>Home Ec Occupations</b>							
1421 Home Ec Occupations		ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00 40-1441
	0.00		0.00	0.00	0.00	0.00	0.00 ** Function
<b>Music</b>							
1502 Music		TRANSP-INT	136.38	1,760.41	1,000.00	(760.41)	176.04 40-1511
	136.38		136.38	1,760.41	1,000.00	(760.41)	176.04 ** Function
<b>Truants Alternative/Optional Education Programs</b>							
1922 Truants Alternative/Optional Education Programs		REFUND TRANSP	0.00	0.00	0.00	0.00	0.00 40-1950
		OTHER LOCAL REVENUE	0.00	5,646.67	11,000.00	5,353.33	51.33 40-1999
	0.00		0.00	5,646.67	11,000.00	5,353.33	51.33 ** Function
1000 Instruction	136.38		136.38	443,948.47	454,187.00	10,238.53	97.75 * Function
<b>Community Services</b>							
<b>Custody/Child Care Serv</b>							
3500 Custody/Child Care Serv		REG TRANSPORTATION AID	0.00	361,684.31	365,500.00	3,815.69	98.96 40-3500
		VOC TRANSPORTATION AID	0.00	0.00	13,170.00	13,170.00	0.00 40-3505
		SP ED TRANSPORTATION AID	0.00	186,406.40	205,251.00	18,844.60	90.82 40-3510
		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00 40-3511
	0.00		0.00	548,090.71	583,921.00	35,830.29	93.86 ** Function
<b>Nonpublic School Pupils</b>							
3700 Nonpublic School Pupils		ECE TRANSPORTATION	0.00	77,625.00	77,625.00	0.00	100.00 40-3705
	0.00		0.00	77,625.00	77,625.00	0.00	100.00 ** Function
3000 Community Services	0.00		0.00	625,715.71	661,546.00	35,830.29	94.58 * Function
<b>Nonprogrammed Charges</b>							
<b>Payments Other Govt Units Out of State Transfers</b>							

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Transportation Fund 40								
Function	4000	Nonprogrammed Charges						
Function	4430	Payments Other Govt Units Out of State Transfers						
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number		
				Revenue				
		IDEA ARRA	0.00	0.00	0.00	0.00	0.00	40-4857
<b>4430</b>		<b>Payments Other Govt Units Out of State Transfers</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>4000</b>		<b>Nonprogrammed Charges</b>	0.00	0.00	0.00	0.00	0.00	* Function
<b>Provision For Contingences</b>								
<u>Provision For Contingences</u>								
		PERM TRANSFER W/C	0.00	0.00	0.00	0.00	0.00	40-7110-1
<b>6000</b>		<b>Provision For Contingences</b>	0.00	0.00	0.00	0.00	0.00	** Function
<u>Perm Trnf from W/C</u>								
		PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00	40-7130-1
<b>7120</b>		<b>Perm Trnf from W/C</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>6000</b>		<b>Provision For Contingences</b>	0.00	0.00	0.00	0.00	0.00	* Function
<b>40</b>		<b>Transportation Fund</b>	136.38	1,069,664.18	1,115,733.00	46,068.82	95.87	Fund

42

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50									
Function		1000	Instruction						
Function		1112	Junior High						
Description				M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>									
<b>Junior High</b>									
			FIRST PRIOR YR LEVY-IMRF	0.00	142,113.31	145,506.00	3,392.69	97.67	50-1112
			FIRST PRIOR YR-SS	0.00	90,073.01	92,224.86	2,151.85	97.67	50-1112
1112	Junior High			0.00	232,186.32	237,730.86	5,544.54	97.67	** Function
<b>MUSIC</b>									
			MEDICARE-FIRST PRIOR YR	0.00	0.00	0.00	0.00	0.00	50-1115
1115	MUSIC			0.00	0.00	0.00	0.00	0.00	** Function
<b>Accelerated Reading Program</b>									
			FIRST PRIOR YR-S S	0.00	0.00	0.00	0.00	0.00	50-1150
1140	Accelerated Reading Program			0.00	0.00	0.00	0.00	0.00	** Function
<b>Special Education Programs Pre-K</b>									
			CORP PERS PROP REPL TAX	0.00	0.00	74,252.00	74,252.00	0.00	50-1230
1225	Special Education Programs Pre-K			0.00	0.00	74,252.00	74,252.00	0.00	** Function
<b>Music</b>									
			IMRF-INT	68.08	770.70	1,000.00	229.30	77.07	50-1511
1502	Music			68.08	770.70	1,000.00	229.30	77.07	** Function
<b>Truants Alternative/Optional Education Programs</b>									
			OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	50-1999
1922	Truants Alternative/Optional Education Programs			0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction			68.08	232,957.02	312,982.86	80,025.84	74.43	* Function
50	I.M.R.F./Soc. Sec. Fund			68.08	232,957.02	312,982.86	80,025.84	74.43	Fund

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Capital Projects Fund or Fund Group 60							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
1112 Junior High		FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	60-1112
			0.00	0.00	0.00	0.00	** Function
<b>Music</b>							
1502 Music		INTEREST-CAP PROJ	0.00	0.00	0.00	0.00	60-1511
			0.00	0.00	0.00	0.00	** Function
<b>Truants Alternative/Optional Education Programs</b>							
		REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	60-1950
		OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	60-1999
1922 Truants Alternative/Optional Education Programs			0.00	0.00	0.00	0.00	** Function
1000 Instruction			0.00	0.00	0.00	0.00	* Function
<b>Community Services</b>							
<b>Other Community Services</b>							
3900 Other Community Services		INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	60-3920
			0.00	0.00	0.00	0.00	** Function
3000 Community Services			0.00	0.00	0.00	0.00	* Function
<b>Provision For Contingences</b>							
<b>Perm Trnf from W/C</b>							
7120 Perm Trnf from W/C		IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	60-7800
			0.00	0.00	0.00	0.00	** Function
6000 Provision For Contingences			0.00	0.00	0.00	0.00	* Function
60 Capital Projects Fund or Fund Group			0.00	0.00	0.00	0.00	Fund

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Working Cash Fund 70								
Function	1000	Instruction						
Function	1112	Junior High						
	Description		M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>								
<b>Junior High</b>								
		FIRST PRIOR YR WRKG CASH	0.00	59,135.26	60,547.00	1,411.74	97.67	70-1112
1112	Junior High		0.00	59,135.26	60,547.00	1,411.74	97.67	** Function
<b>Music</b>								
		WC-INT	4,430.57	9,501.10	9,200.00	(301.10)	103.27	70-1511
1502	Music		4,430.57	9,501.10	9,200.00	(301.10)	103.27	** Function
1000	Instruction		4,430.57	68,636.36	69,747.00	1,110.64	98.41	* Function
<b>Provision For Contingences</b>								
<b>Perm Trnf from W/C</b>								
		PRINCIPAL ON BONDS SOLD	0.00	0.00	0.00	0.00	0.00	70-7210
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingences		0.00	0.00	0.00	0.00	0.00	* Function
70	Working Cash Fund		4,430.57	68,636.36	69,747.00	1,110.64	98.41	Fund

45

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

**Tort Immunity and Judgment Fund 80**

Function 1000 Instruction  
Function 1112 Junior High

Description		M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>							
<b>Junior High</b>							
	FIRST PRIOR YEAR LEVY	0.00	305,232.84	312,518.00	7,285.16	97.67	80-1112
1112	Junior High	0.00	305,232.84	312,518.00	7,285.16	97.67	** Function
<b>Special Education Programs Pre-K</b>							
	CORP PERS PROP REPLCMNT TAX	0.00	0.00	0.00	0.00	0.00	80-1230-1
1225	Special Education Programs Pre-K	0.00	0.00	0.00	0.00	0.00	** Function
<b>Music</b>							
	TORT-INTEREST	16.39	703.61	800.00	96.39	87.95	80-1511
1502	Music	16.39	703.61	800.00	96.39	87.95	** Function
<b>Truants Alternative/Optional Education Programs</b>							
	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	80-1950
	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	80-1999
1922	Truants Alternative/Optional Education Programs	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	16.39	305,936.45	313,318.00	7,381.55	97.64	* Function
80	Tort Immunity and Judgment Fund	16.39	305,936.45	313,318.00	7,381.55	97.64	Fund

46

# Revenue Ledger

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
		FIRST PRIOR YEAR LEVY L/	0.00	59,135.24	60,547.00	1,411.76	97.67 90-1112
1112	Junior High		0.00	59,135.24	60,547.00	1,411.76	97.67 ** Function
<b>Special Education Programs Pre-K</b>							
		L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00 90-1230
1225	Special Education Programs Pre-K		0.00	0.00	0.00	0.00	0.00 ** Function
<b>Music</b>							
		LS-INT ON INVESTMENTS	44.22	659.17	500.00	(159.17)	131.83 90-1511
1502	Music		44.22	659.17	500.00	(159.17)	131.83 ** Function
<b>Truants Alternative/Optional Education Programs</b>							
		OTHER REVENUE	0.00	0.00	0.00	0.00	0.00 90-1999
1922	Truants Alternative/Optional Education Programs		0.00	0.00	0.00	0.00	0.00 ** Function
1000	Instruction		44.22	59,794.41	61,047.00	1,252.59	97.95 * Function
<b>Provision For Contingences</b>							
<b>Perm Trnf from W/C</b>							
		TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00 90-7120
		SALE OF BONDS	0.00	0.00	0.00	0.00	0.00 90-7210
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	0.00 ** Function
6000	Provision For Contingences		0.00	0.00	0.00	0.00	0.00 * Function
90	Fire Prevention/Life Safety		44.22	59,794.41	61,047.00	1,252.59	97.95 Fund
<b>Report Total:</b>			<b>700,706.82</b>	<b>10,315,948.11</b>	<b>11,314,438.86</b>	<b>998,490.75</b>	<b>91.17</b>

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	50,092.73	538,920.42	23,642.10	672,905.00	110,342.48	83.60	
200	Employee Benefits	11,025.07	118,073.48	6,611.78	138,000.00	13,314.74	90.35	
300	Purchased Services	2,968.60	21,863.50	1,339.94	30,150.00	6,946.56	76.96	
400	Supplies And Materials	203.19	10,024.73	1,119.94	25,300.00	14,155.33	44.05	
500	Capital Outlay	0.00	5,500.62	0.00	49,500.00	43,999.38	11.11	
1110	Elementary	64,289.59	694,382.75	32,713.76	915,855.00	188,758.49	79.39	** Function
100	Salaries	36,250.33	366,325.20	17,495.21	455,000.00	71,179.59	84.36	
200	Employee Benefits	8,863.61	83,054.14	4,221.37	115,000.00	27,724.49	75.89	
300	Purchased Services	1,813.41	12,404.58	730.80	15,500.00	2,364.62	84.74	
400	Supplies And Materials	75.05	5,614.45	379.36	25,300.00	19,306.19	23.69	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
1111	Primary	47,002.40	467,398.37	22,826.74	612,300.00	122,074.89	80.06	** Function
100	Salaries	51,660.76	527,529.04	21,909.29	576,000.00	26,561.67	95.39	
200	Employee Benefits	14,708.89	141,598.31	6,347.96	156,000.00	8,053.73	94.84	
300	Purchased Services	1,878.61	13,515.13	1,766.92	16,000.00	717.95	95.51	
400	Supplies And Materials	46,773.75	214,534.82	10,726.08	228,600.00	3,339.10	98.54	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	118.00	674.17	0.00	1,000.00	325.83	67.42	
1112	Junior High	115,140.01	897,851.47	40,750.25	979,100.00	40,498.28	95.86	** Function
100	Salaries	60,073.36	721,907.79	29,067.29	816,137.00	65,161.92	92.02	
200	Employee Benefits	16,641.83	187,060.46	8,915.39	230,000.00	34,024.15	85.21	
300	Purchased Services	2,388.58	16,664.58	924.84	17,000.00	(589.42)	103.47	
400	Supplies And Materials	5,970.10	76,087.24	7,864.64	98,350.00	14,398.12	85.36	
500	Capital Outlay	0.00	750.00	0.00	1,500.00	750.00	50.00	
600	Other Objects	0.00	411.08	0.00	1,000.00	588.92	41.11	
1113	High School	85,073.87	1,002,881.15	46,772.16	1,163,987.00	114,333.69	90.18	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	6,723.74	74,372.54	3,361.88	82,500.00	4,765.58	94.22	
200	Employee Benefits	1,506.45	15,910.23	767.75	24,500.00	7,822.02	68.07	
300	Purchased Services	91.86	590.80	50.00	3,750.00	3,109.20	17.09	
400	Supplies And Materials	871.52	3,574.97	1,137.97	5,620.00	907.06	83.86	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	674.00	0.00	800.00	126.00	84.25	

48

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1115 MUSIC  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1115	MUSIC	9,193.57	95,122.54	5,317.60	117,170.00	16,729.86	85.72	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
1116	Accel Reader	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
100	Salaries	13,447.46	121,256.39	5,224.75	135,800.00	9,318.86	93.14	
200	Employee Benefits	2,432.95	24,657.52	1,049.60	26,000.00	292.88	98.87	
300	Purchased Services	0.00	733.21	535.38	1,300.00	31.41	97.58	
400	Supplies And Materials	1,444.60	7,011.32	1,805.12	9,450.00	633.56	93.30	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1125	Pre-K Programs	17,325.01	153,658.44	8,614.85	172,550.00	10,276.71	94.04	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1203	Emh Handicapped lighted way	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	1,610.00	0.00	5,000.00	3,390.00	32.20	
200	Employee Benefits	0.00	326.77	0.00	500.00	173.23	65.35	
300	Purchased Services	14,306.50	64,111.60	0.00	73,000.00	8,888.40	87.82	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1204	Physically Hndcap Homebound	14,306.50	66,048.37	0.00	78,500.00	12,451.63	84.14	** Function
300	Purchased Services	0.00	0.00	0.00	800.00	800.00	0.00	
1206	Visually Impaired (Vi)	0.00	0.00	0.00	800.00	800.00	0.00	** Function
300	Purchased Services	48.60	5,799.89	48.92	6,300.00	451.19	92.84	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	48.60	5,799.89	48.92	6,300.00	451.19	92.84	** Function
100	Salaries	4,321.03	40,939.82	2,160.52	54,000.00	10,899.66	79.82	
200	Employee Benefits	1,136.13	9,822.81	570.00	14,200.00	3,807.19	73.19	
300	Purchased Services	0.00	50,443.68	0.00	51,528.00	1,084.32	97.90	
400	Supplies And Materials	0.00	0.00	0.00	650.00	650.00	0.00	
1210	Speech & Lang.Impaired	5,457.16	101,206.31	2,730.52	120,378.00	16,441.17	86.34	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

69

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1219	Pre Kind EARLY CHILDHOOD						
Object	300	Purchased Services						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b>Pre Kind EARLY CHILDHOOD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	61,801.90	665,186.51	29,105.24	859,000.00	164,708.25	80.83	
200	Employee Benefits	15,627.74	162,254.06	7,762.36	260,000.00	89,983.58	65.39	
300	Purchased Services	0.00	491.96	0.00	3,900.00	3,408.04	12.61	
400	Supplies And Materials	287.57	6,003.47	2,880.57	28,900.00	20,015.96	30.74	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1220</b>	<b>Cross-Categorical (Cc)</b>	<b>77,717.21</b>	<b>833,936.00</b>	<b>39,748.17</b>	<b>1,151,800.00</b>	<b>278,115.83</b>	<b>75.85</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1222</b>	<b>MI</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	5,425.54	59,629.39	2,667.78	68,000.00	5,702.83	91.61	
200	Employee Benefits	1,615.24	17,087.81	807.62	19,600.00	1,704.57	91.30	
300	Purchased Services	0.00	0.00	0.00	500.00	500.00	0.00	
400	Supplies And Materials	686.21	801.20	0.00	1,300.00	498.80	61.63	
<b>1225</b>	<b>Special Education Programs Pre-K</b>	<b>7,726.99</b>	<b>77,518.40</b>	<b>3,475.40</b>	<b>89,400.00</b>	<b>8,406.20</b>	<b>90.60</b>	** Function
100	Salaries	4,158.75	54,386.02	1,941.67	59,000.00	2,672.31	95.47	
200	Employee Benefits	1,289.69	19,785.27	644.85	20,800.00	369.88	98.22	
300	Purchased Services	100.00	7,551.27	0.00	7,595.00	43.73	99.42	
400	Supplies And Materials	1,373.23	21,811.19	2,977.73	26,787.00	1,998.08	92.54	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>	<b>6,921.67</b>	<b>103,533.75</b>	<b>5,564.25</b>	<b>114,182.00</b>	<b>5,084.00</b>	<b>95.55</b>	** Function
100	Salaries	6,943.05	71,314.31	3,156.53	78,500.00	4,029.16	94.87	
200	Employee Benefits	2,080.93	20,467.65	1,057.78	23,700.00	2,174.57	90.82	
300	Purchased Services	55.21	633.25	0.00	3,500.00	2,866.75	18.09	
400	Supplies And Materials	67.17	4,480.39	9,553.74	8,889.00	(5,145.13)	157.88	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	500.00	500.00	0.00	
<b>1401</b>	<b>VOCATIONAL AG</b>	<b>9,146.36</b>	<b>96,895.60</b>	<b>13,768.05</b>	<b>115,089.00</b>	<b>4,425.35</b>	<b>96.15</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

50

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1402 INDUSTRIAL ARTS  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	474.72	0.00	0.00	(474.72)	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	474.72	0.00	0.00	(474.72)	0.00	** Function
100	Salaries	2,319.33	21,233.93	1,159.67	28,600.00	6,206.40	78.30	
200	Employee Benefits	628.70	6,116.40	316.15	7,300.00	867.45	88.12	
300	Purchased Services	0.00	0.00	0.00	600.00	600.00	0.00	
400	Supplies And Materials	0.00	4,676.96	0.00	0.00	(4,676.96)	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	2,948.03	32,027.29	1,475.82	36,500.00	2,996.89	91.79	** Function
100	Salaries	1,780.92	17,214.96	890.46	25,368.00	7,262.58	71.37	
200	Employee Benefits	482.70	4,236.71	242.71	5,950.00	1,470.58	75.28	
300	Purchased Services	66.42	348.30	41.04	1,000.00	610.66	38.93	
400	Supplies And Materials	0.00	288.05	0.00	300.00	11.95	96.02	
1459	CO-OP PROGRAM	2,330.04	22,088.02	1,174.21	32,618.00	9,355.77	71.32	** Function
100	Salaries	12,939.99	112,689.76	2,790.05	128,000.00	12,520.19	90.22	
200	Employee Benefits	170.64	2,415.05	0.00	5,450.00	3,034.95	44.31	
300	Purchased Services	2,883.00	26,104.65	5,801.05	33,500.00	1,594.30	95.24	
400	Supplies And Materials	1,604.97	19,769.38	1,291.26	17,700.00	(3,360.64)	118.99	
500	Capital Outlay	2,880.00	11,820.37	0.00	10,200.00	(1,620.37)	115.89	
600	Other Objects	0.00	11,162.71	0.00	12,500.00	1,337.29	89.30	
1501	ATHLETICS	20,478.60	183,961.92	9,882.36	207,350.00	13,505.72	93.49	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	4,797.93	25,179.65	999.04	28,000.00	1,821.31	93.50	
200	Employee Benefits	0.00	0.00	0.00	3,000.00	3,000.00	0.00	
300	Purchased Services	255.00	323.58	0.00	500.00	176.42	64.72	
400	Supplies And Materials	0.00	5,847.36	144.00	6,300.00	308.64	95.10	
600	Other Objects	0.00	0.00	0.00	300.00	300.00	0.00	

51

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1540	EXTRA CURRICULAR						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1540	EXTRA CURRICULAR	5,052.93	31,350.59	1,143.04	38,100.00	5,606.37	85.29	** Function
100	Salaries	0.00	7,290.00	0.00	18,000.00	10,710.00	40.50	
200	Employee Benefits	0.00	462.52	0.00	3,200.00	2,737.48	14.45	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	250.00	250.00	0.00	
1600	Summer School	0.00	7,752.52	0.00	21,450.00	13,697.48	36.14	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	572.84	8,685.56	286.42	24,550.00	15,578.02	36.55	
200	Employee Benefits	0.00	463.60	0.00	3,200.00	2,736.40	14.49	
300	Purchased Services	652.55	5,074.76	0.00	7,400.00	2,325.24	68.58	
400	Supplies And Materials	62.48	1,118.09	99.91	2,000.00	782.00	60.90	
1700	Drivers Education Program	1,287.87	15,342.01	386.33	37,150.00	21,421.66	42.34	** Function
100	Salaries	125.00	1,375.00	62.50	1,500.00	62.50	95.83	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	125.00	1,375.00	62.50	1,500.00	62.50	95.83	** Function
600	Other Objects	34,209.64	285,030.33	15,045.96	425,000.00	124,923.71	70.61	
1912	Special Education Programs K-12 - Private Tuition	34,209.64	285,030.33	15,045.96	425,000.00	124,923.71	70.61	** Function
1000	Instruction	525,781.05	5,175,635.44	251,500.89	6,443,079.00	1,015,942.67	84.23	* Function
100	Salaries	9,417.24	107,807.22	4,708.62	113,450.00	934.16	99.18	
200	Employee Benefits	2,088.39	24,291.92	1,052.41	32,800.00	7,455.67	77.27	
300	Purchased Services	0.00	170.96	0.00	1,500.00	1,329.04	11.40	
400	Supplies And Materials	0.00	385.76	0.00	1,170.00	784.24	32.97	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	225.00	0.00	200.00	(25.00)	112.50	
2110	Attendance/Soc Wrk Serv	11,505.63	132,880.86	5,761.03	149,120.00	10,478.11	92.97	** Function
100	Salaries	3,615.29	44,046.63	1,807.65	45,000.00	(854.28)	101.90	
200	Employee Benefits	1,039.96	10,691.91	519.98	12,800.00	1,588.11	87.59	
300	Purchased Services	0.00	0.00	0.00	1,650.00	1,650.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	450.00	450.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	

52

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

**Education Fund 10**

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	4,655.25	54,738.54	2,327.63	60,000.00	2,933.83	95.11	** Function
100	Salaries	3,575.28	39,773.79	1,776.10	54,000.00	12,450.11	76.94	
200	Employee Benefits	535.80	5,852.06	267.90	6,500.00	380.04	94.15	
300	Purchased Services	0.00	1,330.05	0.00	1,700.00	369.95	78.24	
400	Supplies And Materials	184.08	517.65	0.00	1,350.00	832.35	38.34	
2134	Nurse Services	4,295.16	47,473.55	2,044.00	63,550.00	14,032.45	77.92	** Function
100	Salaries	1,338.01	15,323.79	669.01	16,500.00	507.20	96.93	
200	Employee Benefits	260.83	4,703.94	138.64	3,400.00	(1,442.58)	142.43	
300	Purchased Services	6,700.00	25,769.66	700.00	62,150.00	35,680.34	42.59	
400	Supplies And Materials	16.65	1,142.95	269.73	1,800.00	387.32	78.48	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2140	Psychological Services	8,315.49	46,940.34	1,777.38	83,850.00	35,132.28	58.10	** Function
100	Salaries	0.00	8,642.07	0.00	0.00	(8,642.07)	0.00	
200	Employee Benefits	0.00	2,199.81	0.00	0.00	(2,199.81)	0.00	
300	Purchased Services	0.00	22.80	0.00	0.00	(22.80)	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2149	Other Psychological Ser	0.00	10,864.68	0.00	0.00	(10,864.68)	0.00	** Function
300	Purchased Services	606.22	8,567.79	820.67	9,300.00	(88.46)	100.95	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2190	Other Support Svs Pupils	606.22	8,567.79	820.67	9,300.00	(88.46)	100.95	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2191	OTHER SUPPORT	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	10,726.01	31,615.36	335.85	51,000.00	19,048.79	62.65	

53

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2210 EPIC  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	262.88	4,005.54	0.00	5,800.00	1,794.46	69.06	
300	Purchased Services	3,088.68	12,956.68	5,122.34	21,500.00	3,420.98	84.09	
400	Supplies And Materials	0.00	10,284.48	0.00	15,000.00	4,715.52	68.56	
2210	EPIC	14,077.57	58,862.06	5,458.19	93,300.00	28,979.75	68.94	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assuarance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	10,560.46	116,118.78	5,280.24	133,000.00	11,600.98	91.28	
200	Employee Benefits	1,809.89	18,707.61	906.08	22,200.00	2,586.31	88.35	
300	Purchased Services	86.78	914.22	69.34	2,400.00	1,416.44	40.98	
400	Supplies And Materials	2,521.55	12,127.78	915.42	14,765.00	1,721.80	88.34	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2220	MEDIA PROGRAM	14,978.68	147,868.39	7,171.08	172,365.00	17,325.53	89.95	** Function
100	Salaries	7,061.69	76,831.38	3,530.85	87,000.00	6,637.77	92.37	
200	Employee Benefits	1,227.19	13,376.67	613.60	11,400.00	(2,590.27)	122.72	
300	Purchased Services	331.56	2,914.30	0.00	13,500.00	10,585.70	21.59	
400	Supplies And Materials	0.00	0.00	0.00	2,700.00	2,700.00	0.00	
2226	TECHNOLOGY	8,620.44	93,122.35	4,144.45	114,600.00	17,333.20	84.88	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	255.91	5,903.33	127.96	6,600.00	568.71	91.38	
200	Employee Benefits	0.00	(0.08)	0.00	0.00	0.08	0.00	
300	Purchased Services	18,899.50	47,885.31	3,686.98	58,400.00	6,827.71	88.31	

54

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2310 Brd Ed Services  
Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	10,970.03	39,459.80	2,541.29	46,000.00	3,998.91	91.31	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	7,124.50	14,877.32	0.00	32,000.00	17,122.68	46.49	
<b>2310</b>	<b>Brd Ed Services</b>	<b>37,249.94</b>	<b>108,125.68</b>	<b>6,356.23</b>	<b>143,000.00</b>	<b>28,518.09</b>	<b>80.06</b>	** Function
100	Salaries	7,229.24	79,521.64	3,614.62	96,300.00	13,163.74	86.33	
200	Employee Benefits	3,177.56	34,925.11	1,642.28	38,500.00	1,932.61	94.98	
300	Purchased Services	1,501.41	15,220.71	2,263.78	20,000.00	2,515.51	87.42	
400	Supplies And Materials	560.84	6,636.44	1,138.32	10,000.00	2,225.24	77.75	
500	Capital Outlay	0.00	0.00	0.00	7,000.00	7,000.00	0.00	
600	Other Objects	0.00	1,184.95	0.00	3,000.00	1,815.05	39.50	
<b>2320</b>	<b>Executive Adm. Serv</b>	<b>12,469.05</b>	<b>137,488.85</b>	<b>8,659.00</b>	<b>174,800.00</b>	<b>28,652.15</b>	<b>83.61</b>	** Function
100	Salaries	41,863.36	464,435.98	20,683.71	526,000.00	40,880.31	92.23	
200	Employee Benefits	13,270.68	140,833.29	6,724.23	156,800.00	9,242.48	94.11	
300	Purchased Services	662.76	4,950.30	95.65	8,000.00	2,954.05	63.07	
400	Supplies And Materials	712.49	5,531.46	1,260.62	12,420.00	5,627.92	54.69	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	993.01	385.00	4,000.00	2,621.99	34.45	
<b>2410</b>	<b>Office Of Principal Serv</b>	<b>56,509.29</b>	<b>616,744.04</b>	<b>29,149.21</b>	<b>708,720.00</b>	<b>62,826.75</b>	<b>91.14</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2510</b>	<b>Dirctn Business Suppt Ser</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	8,167.03	95,253.22	1,926.05	107,500.00	10,320.73	90.40	
200	Employee Benefits	10.66	120.21	2.77	150.00	27.02	81.99	
300	Purchased Services	0.00	821.32	0.00	1,700.00	878.68	48.31	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	450.00	450.00	0.00	
<b>2520</b>	<b>Fiscal Services</b>	<b>8,177.69</b>	<b>96,194.75</b>	<b>1,928.82</b>	<b>110,800.00</b>	<b>12,676.43</b>	<b>88.56</b>	** Function
100	Salaries	14,253.90	156,582.91	6,647.71	172,400.00	9,169.38	94.68	
200	Employee Benefits	2,225.18	25,536.78	1,112.49	34,525.00	7,875.73	77.19	
300	Purchased Services	125.00	187.64	0.00	2,800.00	2,612.36	6.70	

55

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2560 Food Services  
Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	20,025.84	178,627.52	15,269.00	242,000.00	48,103.48	80.12	
500	Capital Outlay	0.00	0.00	0.00	4,000.00	4,000.00	0.00	
600	Other Objects	0.00	159.00	866.10	900.00	(125.10)	113.90	
2560	Food Services	36,629.92	361,093.85	23,895.30	456,625.00	71,635.85	84.31	** Function
300	Purchased Services	987.60	5,775.91	961.50	6,200.00	(537.41)	108.67	
2630	Information Services	987.60	5,775.91	961.50	6,200.00	(537.41)	108.67	** Function
100	Salaries	0.00	7,298.42	0.00	3,200.00	(4,098.42)	228.08	
200	Employee Benefits	0.00	6.22	0.00	75.00	68.78	8.29	
2640	Function 2640	0.00	7,304.64	0.00	3,275.00	(4,029.64)	223.04	** Function
300	Purchased Services	0.00	1,653.68	0.00	5,000.00	3,346.32	33.07	
400	Supplies And Materials	300.00	12,255.00	0.00	14,600.00	2,345.00	83.94	
2660	DATA PROCESSING	300.00	13,908.68	0.00	19,600.00	5,691.32	70.96	** Function
2000	Support Services	219,377.93	1,947,954.96	100,454.49	2,370,105.00	321,695.55	86.43	* Function
600	Other Objects	0.00	51,749.82	0.00	55,000.00	3,250.18	94.09	
4120	Payments Sp Ed Programs	0.00	51,749.82	0.00	55,000.00	3,250.18	94.09	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
4140	Payments for CTE Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	5,000.00	5,000.00	0.00	** Function
600	Other Objects	0.00	23,666.44	0.00	63,000.00	39,333.56	37.57	
4210	Payments for Regular Programs - Tuition	0.00	23,666.44	0.00	63,000.00	39,333.56	37.57	** Function
600	Other Objects	0.00	53,622.00	0.00	35,000.00	(18,622.00)	153.21	
4220	Payments for Special Education Programs - Tuition	0.00	53,622.00	0.00	35,000.00	(18,622.00)	153.21	** Function
600	Other Objects	0.00	40,500.00	0.00	35,000.00	(5,500.00)	115.71	
4240	Payments for CTE Programs - Tuition	0.00	40,500.00	0.00	35,000.00	(5,500.00)	115.71	** Function
4000	Nonprogrammed Charges	0.00	169,538.26	0.00	193,000.00	23,461.74	87.84	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
6000	Provision For Contingences	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
6000	Provision For Contingences	0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8130	Prmt Trns From Ed Fund	0.00	0.00	0.00	0.00	0.00	0.00	** Function

56

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Education Fund 10									
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number	
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function	
10	Education Fund	745,158.98	7,293,128.66	351,955.38	9,016,184.00	1,371,099.96	84.79	Fund	

57

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Oper, Build, & Maint Fund 20

Function 2000 Support Services  
Function 2530 Function 2530  
Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	22,996.07	275,884.96	11,159.03	387,200.00	100,156.01	74.13	
200	Employee Benefits	3,537.32	42,614.66	1,491.39	51,600.00	7,493.95	85.48	
300	Purchased Services	31,162.42	173,033.51	7,247.25	300,700.00	120,419.24	59.95	
400	Supplies And Materials	57,138.36	274,985.66	9,879.27	331,700.00	46,835.07	85.88	
500	Capital Outlay	3,298.00	64,120.80	0.00	188,500.00	124,379.20	34.02	
2542	Care & Upkeep Bldg Serv	118,132.17	830,639.59	29,776.94	1,259,700.00	399,283.47	68.30	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	26,216.21	2,026.22	57,000.00	28,757.57	49.55	
400	Supplies And Materials	1,280.81	8,115.88	2,356.12	12,500.00	2,028.00	83.78	
500	Capital Outlay	3,360.00	59,068.87	55,650.00	126,000.00	11,281.13	91.05	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
2543	Care Upkeep Grnds Serv	4,640.81	93,400.96	60,032.34	195,550.00	42,116.70	78.46	** Function
2000	Support Services	122,772.98	924,040.55	89,809.28	1,455,250.00	441,400.17	69.67	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
8800	Function 8800	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
20	Oper, Build, & Maint Fund	122,772.98	924,040.55	89,809.28	1,455,250.00	441,400.17	69.67	Fund

50

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Debt Service Fund or Fund Group 30

Function 5000 Debt Services  
Function 5140 State Aid Anticipation Certificates  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5140	State Aid Anticipation Certificates	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	16,600.00	0.00	16,600.00	0.00	100.00	
5200	Debt Service - Interest on Long-Term Debt	0.00	16,600.00	0.00	16,600.00	0.00	100.00	** Function
600	Other Objects	0.00	95,000.00	0.00	95,000.00	0.00	100.00	
5320	General Obligation Bonds	0.00	95,000.00	0.00	95,000.00	0.00	100.00	** Function
600	Other Objects	0.00	500.00	0.00	500.00	0.00	100.00	
5400	Debt Service Other - Short Term Debt Principal	0.00	500.00	0.00	500.00	0.00	100.00	** Function
5000	Debt Services	0.00	112,100.00	0.00	112,100.00	0.00	100.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group	0.00	112,100.00	0.00	112,100.00	0.00	100.00	Fund

59

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Transportation Fund 40

Function 2000 Support Services  
Function 2550 Pupil Transportation Ser  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	4,481.74	39,297.79	624.75	28,000.00	(11,922.54)	142.58	
200	Employee Benefits	112.50	652.26	0.00	300.00	(352.26)	217.42	
300	Purchased Services	103,251.13	816,975.44	99,490.37	889,989.00	(26,476.81)	102.97	
400	Supplies And Materials	490.30	4,978.48	741.58	4,000.00	(1,720.06)	143.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2550	Pupil Transportation Ser	108,335.67	861,903.97	100,856.70	922,289.00	(40,471.67)	104.39	** Function
2000	Support Services	108,335.67	861,903.97	100,856.70	922,289.00	(40,471.67)	104.39	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
40	Transportation Fund	108,335.67	861,903.97	100,856.70	922,289.00	(40,471.67)	104.39	Fund

09

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1110 Elementary  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	965.70	11,563.08	426.92	17,650.00	5,660.00	67.93	
1110	Elementary	965.70	11,563.08	426.92	17,650.00	5,660.00	67.93	** Function
200	Employee Benefits	574.83	5,219.07	241.89	6,800.00	1,339.04	80.31	
1111	Primary	574.83	5,219.07	241.89	6,800.00	1,339.04	80.31	** Function
200	Employee Benefits	887.31	7,791.79	294.29	8,900.00	813.92	90.85	
1112	Junior High	887.31	7,791.79	294.29	8,900.00	813.92	90.85	** Function
200	Employee Benefits	1,328.61	14,665.62	621.72	17,475.00	2,187.66	87.48	
1113	High School	1,328.61	14,665.62	621.72	17,475.00	2,187.66	87.48	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	103.80	1,163.19	51.89	1,400.00	184.92	86.79	
1115	MUSIC	103.80	1,163.19	51.89	1,400.00	184.92	86.79	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1120	Middle-Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	762.36	7,872.57	357.65	9,600.00	1,369.78	85.73	
1125	Pre-K Programs	762.36	7,872.57	357.65	9,600.00	1,369.78	85.73	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1130	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	18.43	0.00	75.00	56.57	24.57	
1204	Physically Hndcap Homebound	0.00	18.43	0.00	75.00	56.57	24.57	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	61.45	675.01	30.57	950.00	244.42	74.27	
1210	Speech & Lang.Impaired	61.45	675.01	30.57	950.00	244.42	74.27	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	6,059.69	61,424.99	2,926.32	77,200.00	12,848.69	83.36	
1220	Cross-Categorical (Cc)	6,059.69	61,424.99	2,926.32	77,200.00	12,848.69	83.36	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function

61

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1225 Special Education Programs Pre-K  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	392.27	4,234.67	193.38	5,300.00	871.95	83.55	
1225	Special Education Programs Pre-K	392.27	4,234.67	193.38	5,300.00	871.95	83.55	** Function
200	Employee Benefits	72.53	956.39	25.64	1,200.00	217.97	81.84	
1250	Remedial and Supplemental Programs K-12	72.53	956.39	25.64	1,200.00	217.97	81.84	** Function
200	Employee Benefits	116.13	1,122.38	52.20	1,300.00	125.42	90.35	
1401	VOCATIONAL AG	116.13	1,122.38	52.20	1,300.00	125.42	90.35	** Function
200	Employee Benefits	0.00	48.59	0.00	0.00	(48.59)	0.00	
1402	INDUSTRIAL ARTS	0.00	48.59	0.00	0.00	(48.59)	0.00	** Function
200	Employee Benefits	32.59	312.72	16.20	450.00	121.08	73.09	
1407	BUSINESS ED	32.59	312.72	16.20	450.00	121.08	73.09	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1415	IVCC TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	25.01	211.24	12.43	650.00	426.33	34.41	
1459	CO-OP PROGRAM	25.01	211.24	12.43	650.00	426.33	34.41	** Function
200	Employee Benefits	77.71	3,223.94	11.35	5,750.00	2,514.71	56.27	
1501	ATHLETICS	77.71	3,223.94	11.35	5,750.00	2,514.71	56.27	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	107.11	108.61	0.00	150.00	41.39	72.41	
1540	EXTRA CURRICULAR	107.11	108.61	0.00	150.00	41.39	72.41	** Function
200	Employee Benefits	0.00	27.04	0.00	450.00	422.96	6.01	
1600	Summer School	0.00	27.04	0.00	450.00	422.96	6.01	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	45.15	0.00	150.00	104.85	30.10	
1700	Drivers Education Program	0.00	45.15	0.00	150.00	104.85	30.10	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	11,567.10	120,684.48	5,262.45	155,450.00	29,503.07	81.02	* Function
200	Employee Benefits	379.12	3,123.05	189.09	5,000.00	1,687.86	66.24	
2110	Attendance/Soc Wrk Serv	379.12	3,123.05	189.09	5,000.00	1,687.86	66.24	** Function
200	Employee Benefits	50.70	621.38	25.20	700.00	53.42	92.37	

62

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	50.70	621.38	25.20	700.00	53.42	92.37	** Function
200	Employee Benefits	658.79	7,375.86	326.15	8,400.00	697.99	91.69	
2134	Nurse Services	658.79	7,375.86	326.15	8,400.00	697.99	91.69	** Function
200	Employee Benefits	270.76	3,914.94	135.28	3,500.00	(550.22)	115.72	
2140	Psychological Services	270.76	3,914.94	135.28	3,500.00	(550.22)	115.72	** Function
200	Employee Benefits	0.00	30.73	0.00	0.00	(30.73)	0.00	
2149	Other Psychological Ser	0.00	30.73	0.00	0.00	(30.73)	0.00	** Function
200	Employee Benefits	14.22	315.54	0.00	1,600.00	1,284.46	19.72	
2210	EPIC	14.22	315.54	0.00	1,600.00	1,284.46	19.72	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,122.80	12,100.16	560.42	15,550.00	2,889.42	81.42	
2220	MEDIA PROGRAM	1,122.80	12,100.16	560.42	15,550.00	2,889.42	81.42	** Function
200	Employee Benefits	470.16	5,052.01	234.92	6,225.00	938.07	84.93	
2226	TECHNOLOGY	470.16	5,052.01	234.92	6,225.00	938.07	84.93	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	18.34	431.38	9.07	900.00	459.55	48.94	
2310	Brd Ed Services	18.34	431.38	9.07	900.00	459.55	48.94	** Function
200	Employee Benefits	129.00	1,419.00	64.50	1,900.00	416.50	78.08	
2320	Executive Adm. Serv	129.00	1,419.00	64.50	1,900.00	416.50	78.08	** Function
200	Employee Benefits	456.81	4,660.18	228.14	8,700.00	3,811.68	56.19	
2365	Risk Management and Claims Services Payments	456.81	4,660.18	228.14	8,700.00	3,811.68	56.19	** Function
200	Employee Benefits	2,384.97	26,625.27	1,147.67	33,700.00	5,927.06	82.41	
2410	Office Of Principal Serv	2,384.97	26,625.27	1,147.67	33,700.00	5,927.06	82.41	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Suppt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,626.20	18,763.73	378.27	22,800.00	3,658.00	83.96	
2520	Fiscal Services	1,626.20	18,763.73	378.27	22,800.00	3,658.00	83.96	** Function
200	Employee Benefits	5,044.31	54,991.72	2,490.46	58,700.00	1,217.82	97.93	

63

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

**I.M.R.F./Soc. Sec. Fund 50**

Function 2000 Support Services  
Function 2542 Care & Upkeep Bldg Serv  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2542	Care & Upkeep Bldg Serv	5,044.31	54,991.72	2,490.46	58,700.00	1,217.82	97.93	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2543	Care Upkeep Grnds Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	575.27	4,465.50	0.00	4,400.00	(65.50)	101.49	
2550	Pupil Transportation Ser	575.27	4,465.50	0.00	4,400.00	(65.50)	101.49	** Function
200	Employee Benefits	2,671.65	28,624.31	1,281.75	33,500.00	3,593.94	89.27	
2560	Food Services	2,671.65	28,624.31	1,281.75	33,500.00	3,593.94	89.27	** Function
200	Employee Benefits	0.00	1,371.36	0.00	0.00	(1,371.36)	0.00	
2640	Function 2640	0.00	1,371.36	0.00	0.00	(1,371.36)	0.00	** Function
2000	Support Services	15,873.10	173,886.12	7,070.92	205,575.00	24,617.96	88.02	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
3696	Safe To Learn	0.00	0.00	0.00	0.00	0.00	0.00	** Function
3000	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
50	I.M.R.F./Soc. Sec. Fund	27,440.20	294,570.60	12,333.37	361,025.00	54,121.03	85.01	Fund

64

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

**Capital Projects Fund or Fund Group 60**

Function	2000	Support Services
Function	2530	Function 2530
Object	500	Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8150	Prmnt Trnf From S&C	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

65

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Working Cash Fund 70

Function 8000 Other Financing Uses  
Function 8110 Permnt Trns Wrk Csh Abol  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	540,154.00	540,154.00	0.00	
8110	Permnt Trns Wrk Csh Abol	0.00	0.00	0.00	540,154.00	540,154.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8120	Prmnt Trnf Int From Wrkcs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	540,154.00	540,154.00	0.00	* Function
70	Working Cash Fund	0.00	0.00	0.00	540,154.00	540,154.00	0.00	Fund

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1110	Elementary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1111	Primary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1112	Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1113	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1115	MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1210	Speech & Lang.Impaired	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1225	Special Education Programs Pre-K	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	240.00	240.00	110.00	0.00	(350.00)	0.00	
1360	Special Interest	240.00	240.00	110.00	0.00	(350.00)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1401	VOCATIONAL AG	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

67

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1459 CO-OP PROGRAM  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1459	CO-OP PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1700	Drivers Education Program	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	240.00	240.00	110.00	0.00	(350.00)	0.00	* Function
100	Salaries	0.00	1,335.84	0.00	0.00	(1,335.84)	0.00	
200	Employee Benefits	0.00	168.68	0.00	0.00	(168.68)	0.00	
2134	Nurse Services	0.00	1,504.52	0.00	0.00	(1,504.52)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2320	Executive Adm. Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	29,270.00	0.00	25,000.00	(4,270.00)	117.08	
2362	Workers Comp/Workers Occ Disease Acts Payments	0.00	29,270.00	0.00	25,000.00	(4,270.00)	117.08	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	551.24	0.00	20,000.00	19,448.76	2.76	
2363	Unemployment Insurance Act Payments	0.00	551.24	0.00	20,000.00	19,448.76	2.76	** Function
300	Purchased Services	0.00	54,845.00	0.00	54,845.00	0.00	100.00	
2364	Insurance Payments (regular or self-insurance)	0.00	54,845.00	0.00	54,845.00	0.00	100.00	** Function
100	Salaries	13,973.88	145,892.01	6,986.95	165,000.00	12,121.04	92.65	
200	Employee Benefits	0.00	180.47	0.00	0.00	(180.47)	0.00	
2365	Risk Management and Claims Services Payments	13,973.88	146,072.48	6,986.95	165,000.00	11,940.57	92.76	** Function
300	Purchased Services	770.00	13,151.07	0.00	15,000.00	1,848.93	87.67	
2367	Educational, Inspectional, Sup Serv due to loss	770.00	13,151.07	0.00	15,000.00	1,848.93	87.67	** Function
300	Purchased Services	3,977.50	42,479.22	1,392.50	30,000.00	(13,871.72)	146.24	
2369	Legal Services	3,977.50	42,479.22	1,392.50	30,000.00	(13,871.72)	146.24	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2410	Office Of Principal Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	973.00	0.00	0.00	(973.00)	0.00	
2540	Function 2540	0.00	973.00	0.00	0.00	(973.00)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2542	Care & Upkeep Bldg Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2560	Food Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Tort Immunity and Judgment Fund 80									
Function	2000	Support Services							
Function	2560	Food Services							
Object	100	Salaries							
Account	Description		M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2000	Support Services		18,721.38	288,846.53	8,379.45	309,845.00	12,619.02	95.93	* Function
80	Tort Immunity and Judgment Fund		18,961.38	289,086.53	8,489.45	309,845.00	12,269.02	96.04	Fund

# Expenditure Report

Printed: 6/6/2018 11:26 AM  
PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90									
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
2548	L/S Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	*	Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
4190	Other Pymnts Gov In State	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
4000	Nonprogrammed Charges	0.00	0.00	0.00	0.00	0.00	0.00	*	Function
90	Fire Prevention/Life Safety	0.00	0.00	0.00	0.00	0.00	0.00	Fund	
<b>Report Total:</b>		<u>1,022,669.21</u>	<u>9,774,830.31</u>	<u>563,444.18</u>	<u>12,716,847.00</u>	<u>2,378,572.51</u>	<u>81.30</u>		

70

# Fund Balance Report

Printed: 6/6/2018 11:25 AM

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	745,158.98	585,741.82	7,293,128.66	7,618,383.79	325,255.13	4,161,696.62	4,486,951.75
20	Oper, Build, & Maint Fund	122,772.98	110,210.15	924,040.55	957,071.82	33,031.27	284,077.84	317,109.11
30	Debt Service Fund or Fund Group	0.00	59.21	112,100.00	3,504.08	(108,595.92)	337,973.73	229,377.81
40	Transportation Fund	108,335.67	136.38	861,903.97	1,069,664.18	207,760.21	399,962.83	607,723.04
50	I.M.R.F./Soc. Sec. Fund	27,440.20	68.08	294,570.60	232,957.02	(61,613.58)	392,690.12	331,076.54
70	Working Cash Fund	0.00	4,430.57	0.00	68,636.36	68,636.36	2,396,523.05	2,465,159.41
80	Tort Immunity and Judgment Fund	18,961.38	16.39	289,086.53	305,936.45	16,849.92	224,692.88	241,542.80
90	Fire Prevention/Life Safety	0.00	44.22	0.00	59,794.41	59,794.41	55,194.18	114,988.59
		<u>\$1,022,669.21</u>	<u>\$700,706.82</u>	<u>\$9,774,830.31</u>	<u>\$10,315,948.11</u>	<u>\$541,117.80</u>	<u>\$8,252,811.25</u>	<u>\$8,793,929.05</u>

71

# Balance Sheet (by fund)

Printed: 6/6/2018 11:23 AM  
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 10</b>				
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
10-110-1	CASH IN BANKS	1,789,896.68	(738,125.61)	1,051,771.07
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
10-111-1	IMPREST FUND	13,800.00	0.00	13,800.00
10-121-1	REGULAR INVESTMENT ED	2,842,800.23	578,708.45	3,421,508.68
10-131	PAYROLL CASH	0.00	0.00	0.00
10-199-1	EMPLOYEE COMPUTERS	0.00	0.00	0.00
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00
	<b>Total</b>	<b>\$4,646,496.91</b>	<b>(\$159,417.16)</b>	<b>\$4,487,079.75</b>
10-457-1	Delete This Account	0.00	0.00	0.00
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
10-496-1	LOHMANS CAFE. PLAN	0.00	0.00	0.00
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00
10-490-1	Delete This Account	0.00	0.00	0.00
10-481-1	TEACHER RET. PAYABLE	(128.00)	0.00	(128.00)
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00
10-458-1	Delete This Account	0.00	0.00	0.00
10-456-1	Delete This Account	0.00	0.00	0.00
10-455-1	Delete This Account	0.00	0.00	0.00
10-459-1	Delete This Account	0.00	0.00	0.00
10-454-1	Delete This Account	0.00	0.00	0.00
10-452-1	Delete This Account	0.00	0.00	0.00
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00
10-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00
10-453-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>(\$128.00)</b>	<b>\$0.00</b>	<b>(\$128.00)</b>
10-706-1	NET PROFIT/LOSS	(484,672.29)	159,417.16	(325,255.13)
10-730-1	FUND BALANCE	(4,161,696.62)	0.00	(4,161,696.62)
	<b>Total</b>	<b>(\$4,646,368.91)</b>	<b>\$159,417.16</b>	<b>(\$4,486,951.75)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/6/2018 11:23 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 20</b>				
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00
20-183-1	TREE FUND INVESTMENTS	3,630.78	0.00	3,630.78
20-131	PAYROLL CASH	0.00	0.00	0.00
20-110-1	CASH IN BANKS	211,390.20	(122,769.04)	88,621.16
20-121-1	REGULAR INVESTMENT O/M	114,666.96	110,206.21	224,873.17
	<b>Total</b>	<b>\$329,687.94</b>	<b>(\$12,562.83)</b>	<b>\$317,125.11</b>
20-454-1	Delete This Account	0.00	0.00	0.00
20-456-1	Delete This Account	0.00	0.00	0.00
20-457-1	Delete This Account	0.00	0.00	0.00
20-458-1	Delete This Account	0.00	0.00	0.00
20-459-1	Delete This Account	0.00	0.00	0.00
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
20-453-1	Delete This Account	0.00	0.00	0.00
20-481-1	ANNUITIES PAYABLE	(16.00)	0.00	(16.00)
20-451	Delete This Account	0.00	0.00	0.00
20-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
20-452-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>(\$16.00)</b>	<b>\$0.00</b>	<b>(\$16.00)</b>
20-730-1	FUND BALANCE	(284,077.84)	0.00	(284,077.84)
20-706-1	NET PROFIT/LOSS	(45,594.10)	12,562.83	(33,031.27)
	<b>Total</b>	<b>(\$329,671.94)</b>	<b>\$12,562.83</b>	<b>(\$317,109.11)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/6/2018 11:23 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 30</b>				
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
30-110-1	CASH IN BANKS	1,134.76	0.00	1,134.76
30-121-1	REGULAR INVESTMENT B/I	228,183.84	59.21	228,243.05
	<b>Total</b>	<b>\$229,318.60</b>	<b>\$59.21</b>	<b>\$229,377.81</b>
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-730-1	FUND BALANCE	(337,973.73)	0.00	(337,973.73)
30-706-1	NET PROFIT/LOSS	108,655.13	(59.21)	108,595.92
	<b>Total</b>	<b>(\$229,318.60)</b>	<b>(\$59.21)</b>	<b>(\$229,377.81)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/6/2018 11:23 AM  
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 40</b>				
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-110-1	CASH IN BANKS	212,576.23	(108,335.67)	104,240.56
40-121-1	REGULAR INVESTMENT TRANS	503,346.10	136.38	503,482.48
40-131	PAYROLL CASH	0.00	0.00	0.00
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$715,922.33</b>	<b>(\$108,199.29)</b>	<b>\$607,723.04</b>
40-453-1	Delete This Account	0.00	0.00	0.00
40-411-1	LOANS FROM W/C	0.00	0.00	0.00
40-452-1	Delete This Account	0.00	0.00	0.00
40-454-1	Delete This Account	0.00	0.00	0.00
40-456-1	Delete This Account	0.00	0.00	0.00
40-457-1	Delete This Account	0.00	0.00	0.00
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00
40-451-1	Delete This Account	0.00	0.00	0.00
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-706-1	NET PROFIT/LOSS	(315,959.50)	108,199.29	(207,760.21)
40-730-1	FUND BALANCE	(399,962.83)	0.00	(399,962.83)
	<b>Total</b>	<b>(\$715,922.33)</b>	<b>\$108,199.29</b>	<b>(\$607,723.04)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/6/2018 11:23 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 50</b>				
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-110-1	CASH IN BANKS	129,061.22	(27,440.20)	101,621.02
50-121-1	REGULAR INVESTMENT IMRF	229,387.44	68.08	229,455.52
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00
	<b>Total</b>	<b>\$358,448.66</b>	<b>(\$27,372.12)</b>	<b>\$331,076.54</b>
50-481-1	MEDICARE EMPLOYEE (10)	0.00	0.00	0.00
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00
50-457-1	Delete This Account	0.00	0.00	0.00
50-454-1	Delete This Account	0.00	0.00	0.00
50-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-730-1	FUND BALANCE	(392,690.12)	0.00	(392,690.12)
50-706-1	NET PROFIT/LOSS	34,241.46	27,372.12	61,613.58
	<b>Total</b>	<b>(\$358,448.66)</b>	<b>\$27,372.12</b>	<b>(\$331,076.54)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/6/2018 11:23 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 60</b>				
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00
60-121-1	REG INVESTMENTS-CAP PROJ	0.00	0.00	0.00
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-411-1	LOAN FROM W/C	0.00	0.00	0.00
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-730-1	FUND BALANCE	0.00	0.00	0.00
60-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 70</b>				
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-121-1	REGULAR INVESTMENT WC	1,186,246.04	329.88	1,186,575.92
70-185-1	INVESTMENT LONG TERM WC	1,274,482.80	4,100.69	1,278,583.49
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00
70-110-1	CASH IN BANKS	0.00	0.00	0.00
	<b>Total</b>	<b>\$2,460,728.84</b>	<b>\$4,430.57</b>	<b>\$2,465,159.41</b>
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-730-1	FUND BALANCE	(2,396,523.05)	0.00	(2,396,523.05)
70-706-1	NET PROFIT/LOSS	(64,205.79)	(4,430.57)	(68,636.36)
	<b>Total</b>	<b>(\$2,460,728.84)</b>	<b>(\$4,430.57)</b>	<b>(\$2,465,159.41)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/6/2018 11:23 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 80</b>				
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-131	PAYROLL CASH	0.00	0.00	0.00
80-121-1	TORT-REG INVESTMENT	15,079.08	16.39	15,095.47
80-110-1	TORT-CASH IN BANKS	245,408.71	(18,961.38)	226,447.33
	<b>Total</b>	<b>\$260,487.79</b>	<b>(\$18,944.99)</b>	<b>\$241,542.80</b>
80-481	NON-CERT DUES	0.00	0.00	0.00
80-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-730-1	FUND BALANCE	(224,692.88)	0.00	(224,692.88)
80-706-1	NET PROFIT/LOSS	(35,794.91)	18,944.99	(16,849.92)
	<b>Total</b>	<b>(\$260,487.79)</b>	<b>\$18,944.99</b>	<b>(\$241,542.80)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/6/2018 11:23 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 90</b>				
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-185-1	LONG TERM L/S	0.00	0.00	0.00
90-121-1	REGULAR INVESTMENT L/S	114,944.37	44.22	114,988.59
90-110-1	CASH IN BANK-LIFE SAFETY	0.00	0.00	0.00
	<b>Total</b>	<b>\$114,944.37</b>	<b>\$44.22</b>	<b>\$114,988.59</b>
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00
90-457-1	Delete This Account	0.00	0.00	0.00
90-452-1	Delete This Account	0.00	0.00	0.00
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-706-1	NET PROFIT/LOSS	(59,750.19)	(44.22)	(59,794.41)
90-730-1	FUND BALANCE	(55,194.18)	0.00	(55,194.18)
	<b>Total</b>	<b>(\$114,944.37)</b>	<b>(\$44.22)</b>	<b>(\$114,988.59)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## PCPS Activity Fund May

Beginning Balance	\$9312.66
Deposits	\$2957.60
Expenditures	\$3307.97
Ending Balance	\$8962.29

### Deposits

5/22/18	Yearbooks, Field Trip, T-Shirts	\$2957.60
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### Expenditures

CK#			
953	5/01/18	Wildlife Prairie Park Field trip admission	\$160.00
954	5/04/18	April Casey Yearbooks	\$1550.00
955	5/04/18	Oriental Trading End-of-year rewards	\$137.83
956	5/09/18	DeMilio's Staff Appreciation Lunch	\$207.65
957	5/15/18	April Casey Yearbooks	\$186.00
958	5/15/18	Hinckley Springs Water	\$50.46
959	5/16/18	Creative Apparel K T-Shirts	\$357.06
960	5/17/18	Peoria Zoo K Field Trip	\$585.00
961	5/30/18	OTC Brands Book Bus Supplies	\$43.97
962	5/30/18	Ronda Cross Field Day Supplies	\$30.00

**PCPS Imprest Fund May**

Beginning Balance	\$1079.24
Deposits	\$420.76
Expenditures	\$749.36
Ending Balance	\$750.64

**Deposits**

5/22/18	\$420.76
---------	----------

**Expenditures**

<u>CK#</u>	<u>ACCT#</u>		
667	10-1111-410-5	Dollar General Senior Walk Supplies	\$6.50
668	10-1125-412-26	Mike O'Donnell PreK Closing Program	\$575.00
669	10-1125-411-26	Casey's PreK Closing Program	\$167.86

<i>Total request for reimbursement</i>	\$749.36
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## PCES Activity Fund May 2018

Beginning Balance May 01, 2018	\$18152.83
Deposits May 2018	\$1782.50
Expenditures May 2018	\$2289.72
Ending Balance May 31, 2018	\$17645.61

### Deposits

5/23/18	Yearbooks	\$1632.00
5/30/18	Yearbooks (68.00) Soda (82.50)	\$150.50

### Expenditure

5/4/18 - Check#1371	Act on Bullying CC Assembly	\$400.00
5/8/18 – Check#1372	North Central Bank Food & Supplies for Young Author's Winners	\$59.49
5/11/18 – Check#1373	April Casey Yearbooks	\$1650.00
5/15/18 – Check#1374	Walmart Bikes for CC End of Year Winners	\$173.00
5/29/18 – Check#1375	Hennepin Food Mart Ice for Field Day	\$7.23

Total Expenditures	\$2289.72
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## PCES Imprest Fund Report May 2018

Beginning Balance May 01, 2018	\$1500.00
Balance May 31, 2018	\$1420.00
Request for reimbursement	\$80.00
Attain Maximum Balance	\$1,500.00

### Deposits

### Expenditures

5/9/18 – Check#3241	Hennepin Post Master Sp. Ed Postage 10-2410-341-1	\$50.00
5/14/18 – Check#3242	University of Illinois Extension Workshop – Peterson & Schultz	\$30.00
Total Expenditures		\$80.00
Request for reimbursement		\$80.00

Putnam County Junior High School  
 Imprest Fund  
 May, 2018  
 Account #010-146

Beginning Balance	\$ 2,472.06
Replenishment Request	<u>327.94</u>
Attain Maximum Balance	\$ 2,800.00
Less Expenditures	<u>1,106.56</u>
Balance	\$ 1,693.44
Replenishment Request	<u>\$ 1,106.56</u>
Attain Maximum Balance	\$ 2,800.00

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Account #</u>	<u>Reason</u>	<u>Amount</u>
6015	05/01	David Mitchell	10-1501-319-3	track starter	125.00
6016	05/05	Leo Vandervlugt	10-1501-319-3	track starter	275.00
6017	05/05	Richard Essman	10-1501-319-3	track starter	125.00
6018	05/07	Rob Malerk	10-1501-319-3	track starter	150.00
6019	05/11	Spring Valley Bakery	10-2410-410-3	breakfast of champions	181.56
6020	05/25	Will Myres		reimburse lunch money	250.00

expenditures	1,106.56
Replenishment request	1,106.56

Michael Olson, Principal

Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Cheerleading  
 May, 2018  
 Account #138-258

Beginning Balance	\$	678.71
Transfers In		00.00
Subtotal		678.71
Less Expenditures		5.00
Balance		673.71

<u>Check#</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
Service fee				5.00

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Michael Olson, Principal

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Sandra A. Troglia, Secretary

Putnam County Junior High School  
 PCJH Girls Athletic Fund  
 May, 2018  
 Account #010-707

Beginning Balance	\$ 15,145.78
Transfers In	<u>3,528.00</u>
Subtotal	18,673.78
Less Expenditures	<u>4,643.40</u>
Balance	14,030.38

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
732	05/01	Locker Room	track gear	2,256.00
733	05/08	The Cubbyhole	sectional t-shirts	1,547.00
734	05/22	IESA	sectional gate	288.00
735	05/22	N/C Bank	Baseball hats	552.40

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Michael Olson, Principal

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Sandra A. Troglgio, Secretary

Putnam County Junior High School  
Puma Crew  
May 2018  
Account #010-561

Beginning Balance	\$1,845.13
Transfers In	<u>0.00</u>
Subtotal	1,845.13
Less Expenditures	<u>245.38</u>
Balance	\$1,599.75

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
658	5/8/18	Jennifer Ibarra	Literacy Night Refreshments	95.71
659	5/24/18	Jennifer Ibarra	Taco Fiesta Reading Incentive	149.67

Cortny Hannon, Advisor

Putnam County Junior High School  
 PCJH Staff Soda  
 May, 2018  
 Account #010-650

Beginning Balance	\$ 5,795.40
Transfers In	<u>3,031.37</u>
Subtotal	8,826.77
Less Expenditures	<u>2,957.98</u>
Balance	5,868.79

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1543	05/03	Water Store	water	19.55
1544	05/22	Locker Room	shirts	495.50
1545	05/22	Herff Jones	gowns	1,289.17
1546	05/22	Creative Apparel	8 <sup>th</sup> Grade shirts	942.87
1547	05/24	Make-A-Wish	donation	100.00
1548	05/30	N/C Bank	incentive lunch	110.89

\_\_\_\_\_  
 Michael Olson, Principal

\_\_\_\_\_  
 Sandra A. Troglia, Secretary

Putnam County Junior High School  
 Student Council  
 May, 2018  
 Account #138-096

Beginning Balance	\$ 1309.08
Transfers In	<u>\$ 1552.82</u>
Subtotal	\$ 2861.90
Less Expenditures	<u>\$ 630.73</u>
Balance	\$ 2231.17

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1012	5-24	Kristin Erickson	graduation	\$14.33
1013	5-29	PCJH	soda/water concessions	\$616.40

Mike Olson, Principal

Kristin Erickson, Sponsor

Putnam County Junior High School  
 PCJH Activity Fund  
 May, 2018

<u>Account name &amp; #</u>	<u>Beginning Bal</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Bal.</u>
PCJH Cheerleading 138-258	\$ 678.71	00.00	5.00	\$ 673.71
PCJH Girls Athletic 010-707	15,145.78	3,528.00	4,643.40	14,030.38
PCJH Puma Crew 010-561	1,845.13	00.00	245.38	1,599.75
Staff Soda 010-650	5,795.40	3,031.37	2,957.98	5,868.79
PCJH Student Council 138-096	1,309.08	1,552.82	630.73	2,231.17

\_\_\_\_\_  
 Michael Olson, Principal

\_\_\_\_\_  
 Sandra A. Troglia, Secretary

**Putnam County High School**  
**General Ledger Report**  
**Financial Report**  
**May Report**

<b>From Date:</b>	5/1/2018
<b>To Date:</b>	5/31/2018

<b>From Acct:</b>	100
<b>To Account:</b>	603

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000100	Office	\$14,741.79	\$0.00	(\$5,256.18)	\$0.00	\$9,485.61	\$0.00	\$9,485.61
000102	Office Adjustment	\$0.03	\$0.00	\$0.00	\$0.00	\$0.03	\$0.00	\$0.03
000105	Adult Education	\$37.48	\$0.00	\$0.00	\$0.00	\$37.48	\$0.00	\$37.48
000110	Condolence	\$661.17	\$0.00	(\$224.45)	\$0.00	\$436.72	\$0.00	\$436.72
000120	Baseball	\$2,115.81	\$6,728.15	(\$3,684.76)	\$0.00	\$5,159.20	\$0.00	\$5,159.20
000125	Girl's Softball	\$328.30	\$521.00	(\$675.81)	\$0.00	\$173.49	\$0.00	\$173.49
000130	PC Enterprises	\$968.24	\$0.00	\$0.00	\$0.00	\$968.24	\$0.00	\$968.24
000135	Golf	\$408.62	\$0.00	\$0.00	\$0.00	\$408.62	\$0.00	\$408.62
000137	Girls Golf	\$178.69	\$0.00	\$0.00	\$0.00	\$178.69	\$0.00	\$178.69
000140	Scholastic Bowl	\$413.63	\$0.00	\$0.00	\$0.00	\$413.63	\$0.00	\$413.63
000150	Interact Club	\$2,261.41	\$0.00	\$0.00	\$0.00	\$2,261.41	\$0.00	\$2,261.41
000155	Art	\$554.90	\$0.00	\$0.00	\$0.00	\$554.90	\$0.00	\$554.90
000200	Athletic	\$32.48	\$0.00	\$0.00	\$0.00	\$32.48	\$0.00	\$32.48
000210	Cable Club	\$1,514.67	\$0.00	\$0.00	\$0.00	\$1,514.67	\$0.00	\$1,514.67
000220	Track	\$3,277.14	\$2,338.37	(\$1,200.64)	\$0.00	\$4,414.87	\$0.00	\$4,414.87
000300	Journalism	\$4,486.36	\$0.00	(\$134.98)	\$0.00	\$4,351.38	\$0.00	\$4,351.38
000310	Oldies Club	\$106.17	\$0.00	\$0.00	\$0.00	\$106.17	\$0.00	\$106.17
000320	Girl's Basketball	\$1,732.29	\$1,200.00	(\$240.00)	\$0.00	\$2,692.29	\$0.00	\$2,692.29
000325	Boy's Basketball	\$2,356.36	\$870.00	\$0.00	\$0.00	\$3,226.36	\$0.00	\$3,226.36
000330	Student Council	\$3,400.28	\$446.10	(\$1,500.00)	\$0.00	\$2,346.38	\$0.00	\$2,346.38
000340	N.H.S.	\$164.96	\$118.85	\$0.00	\$0.00	\$283.81	\$0.00	\$283.81
000345	Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000350	Landscaping	\$339.06	\$3.77	\$0.00	\$0.00	\$342.83	\$0.00	\$342.83
000360	FFA	\$55.57	\$80.00	(\$73.25)	\$0.00	\$62.32	\$0.00	\$62.32
000365	Greenhouse Project	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
000370	Cheerleading	\$3,570.71	\$0.00	(\$404.33)	\$0.00	\$3,166.38	\$0.00	\$3,166.38
000380	Panteras	\$495.06	\$0.00	\$0.00	\$0.00	\$495.06	\$0.00	\$495.06
000390	Media Club	\$1,220.12	\$121.20	\$0.00	\$0.00	\$1,341.32	\$0.00	\$1,341.32
000395	Computer Club	\$333.40	\$0.00	\$0.00	\$0.00	\$333.40	\$0.00	\$333.40
000400	Tournament Athletics	\$16,289.18	\$1,210.00	(\$885.20)	\$0.00	\$16,613.98	\$0.00	\$16,613.98
000405	PC Graduation Rollover	\$5,168.49	\$0.00	\$0.00	\$0.00	\$5,168.49	\$0.00	\$5,168.49
000410	Thespians	\$1,337.16	\$1,416.32	(\$553.45)	\$0.00	\$2,200.03	\$0.00	\$2,200.03
000420	Science Club	\$182.20	\$0.00	\$0.00	\$0.00	\$182.20	\$0.00	\$182.20
000425	Wrestling	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$5.00
000430	Music (Band)	\$78.23	\$92.65	(\$58.21)	\$0.00	\$112.67	\$0.00	\$112.67

**Putnam County High School  
General Ledger Report  
Financial Report  
May Report**

<b>From Date:</b> 5/1/2018
<b>To Date:</b> 5/31/2018

<b>From Acct:</b> 100
<b>To Account:</b> 603

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD Payable	Work Bal.
000440	Music (Chorus)	\$22.19	\$0.00	\$0.00	\$0.00	\$22.19	\$0.00	\$22.19
000500	Class of 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000510	Message Board	\$55.84	\$0.00	\$0.00	\$0.00	\$55.84	\$0.00	\$55.84
000515	ITP Class	\$570.68	\$0.00	\$0.00	\$0.00	\$570.68	\$0.00	\$570.68
000530	Class of 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000540	Volleyball	\$1,844.04	\$1,723.14	(\$250.00)	\$0.00	\$3,317.18	\$0.00	\$3,317.18
000545	Class of 2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000560	Class of 2010	(\$0.03)	\$0.00	\$0.00	\$0.00	(\$0.03)	\$0.00	(\$0.03)
000595	Class of 2018	\$2,267.36	\$0.00	\$0.00	\$0.00	\$2,267.36	\$0.00	\$2,267.36
000600	Class of 2019	\$7,696.36	\$285.75	(\$4,034.94)	\$0.00	\$3,947.17	\$0.00	\$3,947.17
000602	Class of 2020	\$2,640.31	\$0.00	\$0.00	\$0.00	\$2,640.31	\$0.00	\$2,640.31
000603	Class of 2021	\$1,185.21	\$0.00	\$0.00	\$0.00	\$1,185.21	\$0.00	\$1,185.21
<b>Group Total</b>		\$85,396.92	\$17,155.30	(\$19,176.20)	\$0.00	\$83,376.02	\$0.00	\$83,376.02
<b>Activity Accounts Grand Total</b>		\$85,396.92	\$17,155.30	(\$19,176.20)	\$0.00	\$83,376.02	\$0.00	\$83,376.02

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_/\_\_/\_\_  
Principal: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

IMPREST REPORT			
PUTNAM COUNTY HIGH SCHOOL			
May-18			
Clayton Theisinger, Principal			
Balance April			\$2,732.00
replenishment requested			\$3,268.00
Maximum Balance			\$6,000.00
Balance as of May			\$3,816.35
Replenishment Requested			\$2,183.65
Ed Derix	10-1501-319-2	Softball Umpire	\$62.00
Todd Ryan	10-1501-319-2	Softball Umpire	\$62.00
Don Grubaugh	10-1501-319-2	Track starter	\$125.00
College Boards	10-1113-332-2	AP Math conf balance	\$35.00
Doug Rose	10-1501-319-2	VBB Umpire	\$62.00
Ray Gerkitz	10-1501-319-2	VBB Umpire	\$62.00
John Deisbach	10-1501-319-2	VBB Umpire	\$62.00
Rich Cacciatori	10-1501-319-2	VBB Umpire	\$62.00
Bernie Moore	10-1501-319-2	Softball Umpire	\$62.00
Mike Timmerman	10-1501-319-2	Softball Umpire	\$62.00
LEASE	10-1113-332-2	conference	\$10.00
Kim Knauf	10-1501-319-2	VBB Umpire	\$62.00
John Deisback	10-1501-319-2	VBB Umpire	\$62.00
ILMEA	10-1115-332-2	Music dues	\$50.00
Ed Derix	10-1501-319-2	Softball Umpire	\$62.00
Mike Timmerman	10-1501-319-2	Softball Umpire	\$62.00
Jim Heth	10-1501-319-2	JV BB Umpire tri game	\$175.00
Jay Gerber	10-1501-319-2	JV BB Umpire tri game	\$175.00
Todd Ryan	10-1501-319-2	JV BB Umpire tri game	\$175.00
Bryant Eustice	10-1501-319-2	VBB Umpire	\$62.00

Jim Eustice	10-1501-319-2	VBB Umpire	\$62.00
Plainfield North High School	10-1110-332-42	AP Science Conference	\$450.00
John McCauley	10-1501-319-2	JV BB Umpire	\$55.00
Jay Gerber	10-1501-319-2	JV BB Umpire	\$55.00
USPO	10-2410-341-1	Certified mailing	\$10.65

SUPERINTENDENT IMPREST  
MAY 2018

BANK BALANCE	\$ 1,842.45
REPLENISHMENT REQUEST MARCH	\$ 125.56
IMPREST BALANCE	\$ 1,968.01
REPLENISHMENT AMOUNT REQUESTED	\$ 0.00
BALANCE	\$ 1,968.01
TOTAL REIMBURSEMENT	\$ 0.00

**Putnam County Community Unit School District #535**

**Treasurer's Report May 31, 2018**

	Fund 10	Fund 20	Fund 30	Fund 40	Fund 50	Fund 70	Fund 80	Fund 90	Outstanding	Totals
	EDUCATION	O & M	BOND & INT	TRANSPORT	IMRF/SS	WORK CASH	TORT	LIFE SAFETY	Checks	
<b>Cash Balances, Beginning of Month</b>	4,646,368.91	329,671.94	229,318.60	715,922.33	358,448.66	2,460,728.84	260,487.79	114,944.37	-	9,115,891.44
Add: Receipts	585,741.82	110,210.15	59.21	136.38	68.08	4,430.57	16.39	44.22		700,706.82
Less: Expenditures	745,158.98	122,772.98	-	108,335.67	27,440.20	-	18,961.38	-		1,022,669.21
Less: Outstanding Deposits										-
Interest	-	-								-
Adjusting Entries										-
<b>District Balances 5/31/2018</b>	<b>4,486,951.75</b>	<b>317,109.11</b>	<b>229,377.81</b>	<b>607,723.04</b>	<b>331,076.54</b>	<b>2,465,159.41</b>	<b>241,542.80</b>	<b>114,988.59</b>	<b>-</b>	<b>8,793,929.05</b>
Add: Outstanding Checks									49,770.04	49,770.04
<b>Reconciliation Balance 05/31/18</b>	<b>4,486,951.75</b>	<b>317,109.11</b>	<b>229,377.81</b>	<b>607,723.04</b>	<b>331,076.54</b>	<b>2,465,159.41</b>	<b>241,542.80</b>	<b>114,988.59</b>	<b>49,770.04</b>	<b>8,843,699.09</b>

(these balances should equal Total Cash & Investments)

**Bank Balances Made up of the Following Funds**

NOW Accounts:	APY									
Granville National Bank	0.05%	605,057.11	6,415.09	-	2,694.57	-	-	-	-	614,166.77
First State Bank	0.15%	447,066.99	35,768.42	1,134.76	101,525.99	101,621.02	-	226,447.33	-	913,564.51
North Central Bank	0.10%	-	46,441.47	-	-	-	-	-	-	46,441.47
Subtotal:		1,052,124.10	88,624.98	1,134.76	104,220.56	101,621.02	-	226,447.33	-	1,574,172.75
<b>Money Market Accounts:</b>	<b>APY</b>									
First State Bank	0.03%	456,125.11	107,476.56	96,190.60	76,360.59	75,840.87	85,850.14	7,799.01	80,806.48	986,449.36
North Central Bank	0.03%	2,699,355.30	117,396.61	132,052.45	427,121.89	153,614.65	1,100,725.78	7,296.46	34,182.11	4,671,745.25
Eureka Savings Bank	0.35%	255,633.73	-	-	-	-	-	-	-	255,633.73
IL Fund	0.00%	9,461.87	-	-	-	-	-	-	-	9,461.87
INB	0.00%	1,000.00	-	-	-	-	-	-	-	1,000.00
Subtotal:		3,421,576.01	224,873.17	228,243.05	503,482.48	229,455.52	1,186,575.92	15,095.47	114,988.59	5,924,290.21
<b>Certificates of Deposits</b>										
First State Bank	0.66%						211,754.15			211,754.15
North Central Bank	1.58%						339,630.48			339,630.48
North Central Bank	1.57%						727,198.86			727,198.86
Subtotal:							1,278,583.49			1,278,583.49
Tree Fund / NCB CD			3,630.78							3,630.78
Imprest Fund		13,800.00								13,800.00
<b>TOTAL CASH &amp; INVESTMENTS:</b>		<b>4,487,500.11</b>	<b>317,128.93</b>	<b>229,377.81</b>	<b>607,703.04</b>	<b>331,076.54</b>	<b>2,465,159.41</b>	<b>241,542.80</b>	<b>114,988.59</b>	<b>8,794,477.23</b>

Difference (548.36) (19.82) - 20.00 - - - - (548.18)

Outstanding Checks 49,770.04 49,221.86

*Daniel J. Wujda 6-10-18*

97

402 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 339-2628

**Putnam County High School**  
Mr. Clayton J. Theisinger  
Principal

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**BOARD REPORT: June 2018**

**Classroom Insights**

***Summer School***

Mrs. Angie Heiser and Ms. Bethany Newsome have planned and coordinated to provide the Summer School English credit recovery course throughout June. Mrs. Heiser will be leading the first two weeks of instruction with Ms. Newsome leading the second two weeks. The two teachers have collaborated over the past few months to create a curriculum that is based on students' individual needs. For example, students who had failed English 1 will focus on English 1 skills and knowledge while those who failed English 2 will focus on those specific skills and knowledge. In the past, a general curriculum had been provided in this program. Ten students have been enrolled and attending since the first week of June.

The credit recovery course in collaboration with Illinois Virtual School was cancelled due to low enrollment; we had less than 5 students who submitted forms for enrollment. As a result, those students with interest in such a credit recovery course met with Mr. Tyler Ellena, guidance counselor, to independently take these courses throughout the summer.

**Academics**

***Graduation***

On Friday, May 18, 2018, PCHS graduated 75 students during its annual commencement ceremony. Ms. Carla Passini, PCHS graduate and current Quincy University head softball coach, provided the keynote address. Mr. Caleb Dzierzynski and Ms. Brea Schorn provided the student addresses as salutatorian and valedictorian, respectively. PCHS had one student finish course requirements after the commencement date, leading to a total graduating class of 76 students.

### ***Social Science EPIC Meeting***

Mr. Matt Gimbal organized a handful of summer meetings with members from each building to discuss goals and curriculum related to social sciences in the District. On Friday, June 8, 2018, he led a meeting with these representatives, which I attended as well, to discuss the future of the social science teaching and learning at PC. Teachers are seeking to increase students' interaction and analysis of social science topics (engagement in learning rather than factual dissemination). In order to do so, they will be developing a handbook to be used by social science teachers that will provide better defined expectations for students and details assessments focused on analyzing rather than reproducing of information. In addition, they will be coordinating to determine better ways to use the PC community and its local history as a central portion of their instruction.

### **Enrollment**

Enrollment as of end of year, is as follows:

Freshman	73	(+/- 0)
Sophomore	64	(+/- 0)
Junior	69	(+/- 0)
Senior	80	(+/- 0)
Post-Grad	4	(+/- 0)
Total	290	



*“Where all students will learn and succeed, and all means ALL”*

## **Putnam County Junior High School**

Michael Olson, Principal  
[olsonm@pcschoools535.org](mailto:olsonm@pcschoools535.org)

13183 N 350th Avenue  
McNabb, IL 61335

Phone-815-882-2800 opt. 3

Fax-815-882-2299

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### **Putnam County Junior High Board Report June 18, 2018**

#### **Enrollment**

**6th= 64 (+/-0)**

**7th= 62 (+-0)**

**8th= 49 (+-0)**

**Total Enrollment= 175 (+/-0) as of June 13, 2018**

#### **Graduation**

- **We Graduated 49 students on May 17th and it was a nice ceremony to honor their accomplishments.**

#### **Amazing Race**

- **We finished the year with our 3 day Civil War Amazing Race Interdisciplinary Unit for our 7th Grade. This is a great way to incorporate learning across the curriculum in a manner the students focus on hands on, problem solving, and team work while learning about the Civil War.**

#### **Summer School**

- **We have about 16 students for Summer School in July. I have met with the 2 teachers to review the student data and will continue to meet with them prior to help plan a curriculum that will be focused on their needs and help them transition to the upcoming school year.**

#### **Curriculum Planning**

- **I am currently working a Master Schedule that focuses on Emily Whitney as Math Teacher/Interventionist and ensuring our new Music teacher-Eric Masini will have ample time to create a high achieving curriculum.**
- **I have also added a STEAM Lab and Exploratory for 7th & 8th Grades.**

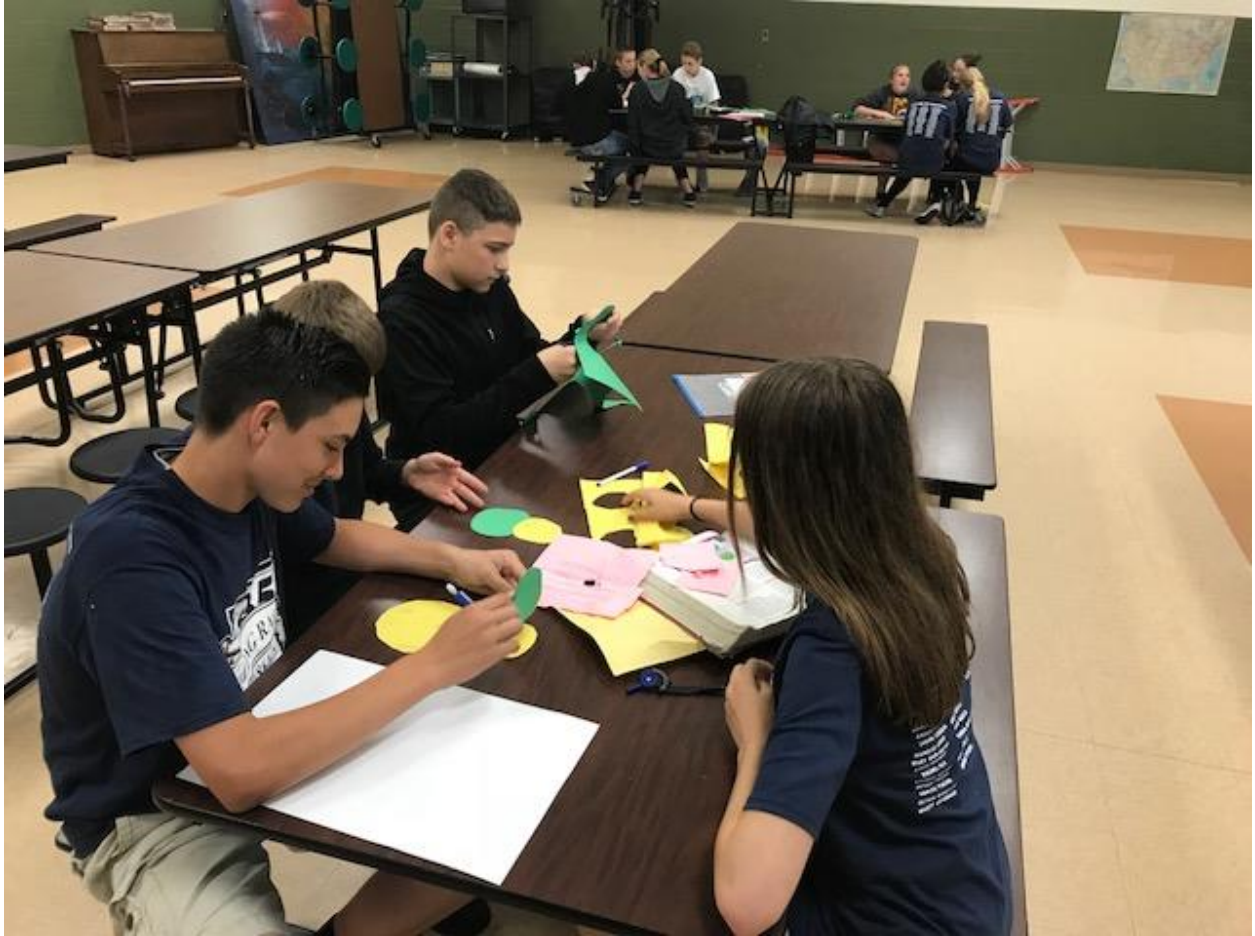
- I have also aligned our Teach Exploratory to the newest Technology Standards to reflect the increasing scope of technology.
- I am also looking at expanding our Career Awareness program to include more alignment to career interests and then more opportunities to visit career places.
- I am also looking at ways to expand our curriculum to add more for our high achieving students.

#### **MAP Data**

- Our MAP data illustrated we grew in every area but 6th Grade Math was identified as an area we need to examine.
- More data will be collected in the Fall when we receive our MATH PARCC results for 6th Grade.
  - I am going to compile the data from MAP, PARCC, AIMSWEB, and Classroom Grades to see if areas for improvement in Curriculum and/or Instruction can be identified, then a plan for Professional Development/Curriculum Improvement can be made and implemented.

#### **School Improvement TEAM**

- I have a School Improvement Leadership Team and we have been collecting our school data and have been looking at areas we can identify for improvement in both Curriculum and Instruction.



**7th Grade Students working on a Resource Chart on the Civil War Armies during the Amazing Race.**



**PCJH Class of 2018 Entering Gym**

**Thanks Mr. Carlson and Board of Education for a Great Year!**



## MAP Assessment Comparative Data - PCJH

<b>6th Grade</b>	Fall	Fall	Winter
	<u>Math</u>	<u>Reading</u>	<u>Math</u>
Average RIT Score	214.7	212.2	217.4
National Norm for Grade Level RIT	218.4	211	222.1
# of Students At or Above Norm	25	25	22

<b>7th Grade</b>	<u>Math</u>	<u>Reading</u>	<u>Math</u>
	Average RIT Score	215.1	215.1
National Norm for Grade Level RIT	214.4	214.4	226.1
# of Students At or Above Norm	34	34	29

<b>8th Grade</b>	<u>Math</u>	<u>Reading</u>	<u>Math</u>
	Average RIT Score	228.1	223.4
National Norm for Grade Level RIT	226.3	217.2	229.1
# of Students At or Above Norm	30	32	31

## **2017-2018**

<b>Winter Reading</b>	<b>Spring Math</b>	<b>Spring Reading</b>
216.2	221.2	216.4
214.2	225.3	215.8
35	23	24

<b>Reading</b>	<b>Math</b>	<b>Reading</b>
217.3	228.6	218.2
217	227.6	217
36	34	35

<b>Reading</b>	<b>Math</b>	<b>Reading</b>
223.6	239	226.5
219.1	233	222.1
30	31	30



**Putnam County Elementary School**

326 S. 5<sup>th</sup> St.  
Hennepin, IL 61327

Phone Number 1-815-882-2800  
Fax Number 1-815-925-7435

**June 2018 Board Report**  
**Mrs. Courtney Balestri**

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**Final Enrollment**

3rd Grade = 50 students, with class sizes of 16, 17 and 17 students (+/-0)

4th Grade = 52 students, with class sizes of 17, 17, and 18 students (+/-0)

5th Grade = 64 students, with class sizes of 21, 21, and 22 students (-/-0)

**Summer School**

Prior to leaving for the summer, teachers submitted their recommendations for students who should attend summer school. Out of the 27 students that were recommend, 19 student have confirmed their attendance. I have met with Mrs. Henderson and Ms. Erickson to discuss student needs and the appropriate curriculum that will be used during summer school. We are looking forward to working with our 19 students and giving them a jump start on the next school year.

**5<sup>th</sup> Grade STEM Project**

5<sup>th</sup> grade students completed their annual end of the year egg drop. Students are put in small groups and required to create a contraption to protect their egg from different heights. Materials include newspaper, straws, tape and balloons. Students drop their egg from 3 different heights including waist high, the top of an 8 ft. ladder, and the top of the school building. Mr. Jeff is always a willing participant to assist students by dropping their contraptions from the ladder and the top of the building!



## **Field Day**

On our last day of school students enjoyed participating in our Field Day activities. While most stations were outside, we added a new station in the gym this year that was a huge hit with the students! Thanks to the PCEF we were able to rent three jump house activities for the students. These were a huge hit and we hope to do it again next year.



# June Board Report

PRINCIPAL: RONDA CROSS

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## **Title I/IIA Grant:**

Like last year, I have not received the state allocation amount for Putnam County #535 or the grant electronically from the state, nor the application. I will keep Mr. Carlson informed of the timelines and my progress as things become available.

Title I Plan – This required plan started last year. The plan has 13 components that must be completed by the district. In order to prepare, we conducted a districtwide survey, compiled the results and wrote individual school improvement plans. The two required plans (Primary and Elementary) were then used to create one district Title I Plan. The plan is presented for your approval. Approval by the board is required before the Title grant can be approved by the State and no Title I dollars can be expended until the grant is submitted for approval.

Title IIA dollars are proposed to be eliminated by President Trump this year. As educators, we have conducted a lot of education on what this would mean to student achievement. So, we may or may not have funding for this portion of the grant. This would be approximately a \$30,000 loss to the district if the funds are cut. I have tried communicating with our legislative representatives on what this would mean for us locally.

## **Preschool for All Request for Proposal (RFP):**

I am pleased to announce that Putnam County #535 has been awarded the Preschool for All state grant again. As you know the RFP took about 70 additional hours to write by the pre-k teacher team and myself in December/January. Kudos again to their support and assistance!

Now that all of the notifications are out, there is some turmoil with some districts that did not receive funding and have higher poverty levels like 59%. It is truly unfortunate to see high risk preschool students go unserved through the program because compulsory attendance does not start until the child turns 6.

We will continue to serve Putnam County students most at-risk from ages 3-5 with state funding assistance. According to the letter our allotment will be the old base allotment of \$246,200 plus \$117 per student for a new funding level of \$261,000. This is a total of \$1,305,000 for the five-year total.

Currently, we have only received the award letter and no additional information about changes/modifications that need to be made to the proposal. This will occur as well as writing the grant for the proposed year. I will begin work on that as soon as the state makes it available (June/July).

On our last day of school we had our usual Field Day with a TWIST....We added bouncy's! The kids absolutely adored it. And some, it was their very first time on one, including me!! (Very rewarding to see their faces of pure joy.) The project was funded for the Elementary and Primary by our very own PCEF! We also had several fabulous parent volunteers that day. Here are a few of our favorite pics of the day...



## Transportation Report

June 18, 2018

We did conduct an administrative team meeting on Wednesday, June 13<sup>th</sup>. However, Irene was unable to attend due to a medical procedure. Our team finalized the summer school busing needs. Also, the district entered into the bidding process on our bus contract. Those cost sheets have been provided in Boardbook for your review. You will notice that Johannes Bus, our current provider, was the lower bid over Illinois Central by a significant amount. The amount becomes even more significant in each of the next two years. I will have a formal recommendation for that portion of the meeting and agenda.

The awarded bus company and I will be sitting down soon to review the routes for next year prior to student registration taking place on August 1<sup>st</sup>. The goal in reviewing routes is to make sure we are efficient and compliant as required.

I will continue to keep the board members updated as we move forward.

## State Funding Update 6/18/18

The state still owes in the following categories

Special Education	\$ 21,752.53
Transportation	\$140,155.20
Early Childhood	\$ 60,000.00
Illinois Free Lunch	\$ 672.52
<u>Agriculture Grant</u>	<u>\$ 17,702.00</u>
	\$240,282.25

- Last year at this time, the state was behind in mandated categorical payments to our district in the amount of \$609,721.23.
- Even though we have a state budget in place, these payments remain critical to districts and the needed funding source.
- V.O.I.C.E. is also compiling these same totals for all the schools and districts in ROE 35. Local school districts continue to share these delayed or missing MCAT payments for the past several months at their school board meetings.
- We will continue to monitor this situation.

## Budget Update

### June 18, 2018

We have provided an initial budget update as to where the district stands with one more month of bills left in the fiscal year. There will be an official budget review in July once the fiscal year ends. I wanted to provide some information to the school board members so we know where we sit currently. Overall, we are looking very good. The biggest piece you will see as being concerning would be the higher percentage in the bond and interest fund. This is mainly due to the amount all being collected at one time in our county. The dollars remain in the fund as are distributed out on the preapproved payment schedule. The other item that is concerning is the increase in our Tort expenditures due to the increase in legal usage this year. This is due partly to negotiations, the board appointment issue, and a very sensitive student issue regarding potential alternate placement. You will notice that the Operations and Maintenance appears to be healthy. However, I must caution that this budget has been elevated to take into consideration some of the big ticket projects like locker replacement, updating the lighting (which will provide a lower operational cost over time). In my review of all the facilities the past several days, there are some items we need to be planning for hopefully way down the road. There will come a time in the future for our Building and Grounds Committee to meet just to get updated. The possibility of a solar project can only help reduce our operational cost. Again, these numbers look very good at this point. This will be very helpful when working on the budget for next year. Fortunately, as compared to last year at this time, we do have an approved state budget. However, keeping an eye on a solid budget is critical.

- I will continue to keep the board members updated as we move forward.

## **CPPRT 2017-2018**

Amount projected to receive: \$2,574,252

Amount received through May 31, 2018: \$2,439,743

Percent received: 95%

Although budgeted to place approximately \$75,000 in the IMRF/S.S. fund monies were actually placed in O/M and Transportation to increase fund balances to support the remainder of the year.

Dear Board Member,

We are writing this letter to express our thoughts and facts about adding bus stops to the preschool route. The Preschool for All program is a State grant program housed in Putnam County to prioritize and serve preschool at-risk students in Putnam County. Preschool is not subject to compulsory attendance law due to their age and therefore does not require or expect districts to use local funds/taxes for service, including transportation. As a large rural district, we need to provide some basic transportation in order to get students to attend preschool. Fortunately, most of the bussing has been covered by the grant, but the district does pay \$18,000-\$19,000 annually to cover the current route. (Except two years where Mrs. Cross wrote for an "additional funds allotment" and received dollars to cover the district's expense.)

As of June 5th, we were notified that we did receive the PFA grant, but dollars have not been designated and should be out soon. We do not know if we received the amount requested that reflects inflationary costs, but that will also be a factor for the Board and administration moving forward. If the State has reduced our grant are there cuts to the program that need to be made? (Annual request is for \$264,000 annually for 80 students, plus inflationary costs) Each time the State makes a cut, we will need to decide if the taxpayers will pick up and fill the gap or if there are reductions in the budget that need to occur. (Note: This cannot impact any special education bussing, as that will remain the responsibility of the school district.)

In order to keeping the large rural bussing area manageable, it has been PC #535 policy that each licensed and non-licensed childcare center must have 3 students to qualify for a bus stop. This rule was in place before we started working in the district. If this rule is changed for one person, other parents/childcare providers should be entitled for a stop as well. There should not be discrimination between licensed and non-licensed daycare providers because the State does not discriminate against them through the grant writing qualifications process. Actually, their numbers are counted in our statistics when writing for the grant or when we are under review. There are currently 6 certified/non-certified daycares with bus stops (3 or more students). There are three that are certified/non-certified that do not have three students and are not stops. This does not include others that we strongly suspect will pop-up if the policy is changed. (Additional dialog can be provided about false verification from daycare providers.)

We have also had some very difficult situations where providers did not meet qualifications for a stop, accepted the policy and made adjustments to their business model to accommodate the service they wanted to provide their families. We do not feel it is the responsibility of the district and ultimately the taxpayers to add additional funds to the program to accommodate daycare providers with low student numbers. One good example would be someone that establishes a daycare on Old Stagecoach Road with one or two students. Will they be transported? There are a lot of corners to our county that do not have transportation and we can foresee that this could open-up more actual or artificial "need" in the future that will require management and difficult conversations regarding verification. With an altered policy, this would create a requirement to transport no matter how many or far apart they are in the district.

Mrs. Edens - As part of my job as the Preschool Services Coordinator, I deal with setting up bussing, making changes to bussing and having childcare providers sign the "Childcare Affidavits," along with other responsibilities with the grant and screening. I can only imagine the difficulties we will experience with students and families if we are adding more stops for each route. The primary one being the bus timing is at its limit now and will cause us to go over an hour if stops are added. Therefore, if this is approved we will need to add an additional bus/personnel. Adding a midday bus was checked with the bus company and would be approximately \$49,000 annually (plus inflationary costs) for the taxpayers.

Midland - Transports unless it goes up to an hour ride

Henry - Only transports special education

Princeton - Transports the one main daycare location

Spring Valley - Response unavailable

Oglesby - Transports, but no changes allowed

Peru - Only transports special education

*(Sources: Phone call to secretary or principal)*

Ultimately, we know that the decision is up to you. Every area has its story and challenges. We just wanted to express our concerns as teachers and the principal in this program and working in the trenches of it for 6 years together. Thank you for your time and consideration of our experience.

Respectfully,

Michelle Edens, Preschool Teacher and Services Coordinator

Jamie Kunkel, Preschool Teacher

Ronda Cross, Primary School Principal

## Recommendation for Preschool Bus Route

On behalf of the policy committee and administration, there is no recommendation to make any changes to the current preschool bus routes.

### Rationale

The policy committee met with Mrs. Cross, Primary School Principal and myself. Mrs. Cross develops and oversees the Preschool for All grant that we just recently applied for. The good news is the district did receive the funding requested for our grant. We have attached the rationale provided by Mrs. Cross. This is the same data and outlined concerns viewed during the meeting. The question each board member must ask themselves is, “Is making a change to current preschool busing policy worth the expense to our tax payers of adding another route?” It is a reminder to each board member that busing is not a requirement of this program and would be an expense of the district. Any changes reducing the number of students at stops as followed historically by our district has financial impacts anticipated to be at least \$49,000 for an additional route. It is important to remind each board member that transportation is not a requirement of the program. Oglesby, for example, does not offer transportation except for the required special education services. We understand we want to help as many people as possible. However, the scope of such a change would be extremely costly to our taxpayers for the amount of service it would provide. As outlined, the recommendation is to maintain our current preschool busing guidelines as outlined.

### District Goal

Improve communication among all stakeholders in the Putnam County School District and communities while being fiscally responsible

RESOLUTION OF  
PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT #535 APPROVING AWARD OF  
CONTRACT TO \_\_\_\_\_

WHEREAS, the District desires to enter into a contract for the provision of transportation services; and

WHEREAS, the District has engaged in a competitive request for proposal process, and has received and evaluated proposals submitted in response to the Request for Proposals promulgated by the District.

NOW THEREFORE BE IT RESOLVED by the Board of Education of Putnam County Community Unit School District #535, Putnam County, Illinois, as follows:

Section 1: The Board has determined that \_\_\_\_\_ (hereinafter referred to as “Contractor”) has substantially complied with the conditions set forth in the General Proposal Conditions and Special Conditions and has submitted a responsible proposal.

Section 2: The Board hereby awards the contract for the transportation of pupils attached hereto as “Exhibit A” to the Contractor. The Board, in reaching this determination, has considered the proposers most able to provide safety and comfort for the pupils, stability of service, the proposers’ incidents resulting in contact with law enforcement with regard to the provision of transportation, other considerations set forth within the Request for Proposals, and price.

Section 2: The President of the Board of Education is hereby directed to enter into the written contract with the Contractor for transportation services, substantially in the form of “Exhibit A”. Such contract shall contain those requirements specified in the Request for Proposals and all other terms necessary to govern the District’s school busing needs.

Section 3: This Resolution shall be in full force and effect forthwith upon its adoption.

Adopted this 18<sup>th</sup> day of June, 2018.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Board of Education,  
Putnam County Community Unit School District #535  
Putnam County, Illinois

BY: \_\_\_\_\_  
President, Board of Education

BY: \_\_\_\_\_  
Secretary, Board of Education

EXHIBIT A  
Schedule 4

PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT #535  
STUDENT TRANSPORTATION

<u>TYPES OF ROUTES</u>	<u>2018-2019 RATES</u>	<u>2019-2020 RATES</u>	<u>2020-2021 RATES</u>
<u>REGULAR ROUTES</u>			
<u>3 buses (60 miles base) per bus per day</u>	<u>\$231.16</u>	<u>\$234.63</u>	<u>\$236.98</u>
Excess Mileage (X 3 buses X 175 days)	<u>\$0.62</u>	<u>\$0.64</u>	<u>\$0.66</u>
Annual Cost	<u>\$121,359.00</u>	<u>\$123,180.75</u>	<u>\$124,414.50</u>
<u>9 buses (80 mile base) per bus per day</u> <u>(8 Regular Ed/1 Special Ed)</u>	<u>\$242.72</u>	<u>\$246.36</u>	<u>\$248.82</u>
Excess Mileage (extra cost for wheelchair bus - spec ed)	<u>\$0.62</u>	<u>\$0.64</u>	<u>\$0.66</u>
Annual Cost	<u>\$382,284.00</u>	<u>\$388,017.00</u>	<u>\$391,891.50</u>
<u>ROUTE 1 - SPECIAL EDUCATION AND VOCATIONAL (w/monitor)</u>			
Cost per day based on 176 days	<u>\$320.32</u>	<u>\$325.13</u>	<u>\$328.38</u>
Annual Cost	<u>\$56,376.32</u>	<u>\$57,222.88</u>	<u>\$57,794.88</u>
<u>Transport AVC Students to Vocational Center</u>			
Cost per day based on 175 days	<u>\$100.51</u>	<u>\$102.02</u>	<u>\$103.04</u>
Annual Cost	<u>\$17,589.25</u>	<u>\$17,853.50</u>	<u>\$18,032.00</u>
<u>Additional Monitor Charge</u>	<u>\$89.18</u>	<u>\$90.52</u>	<u>\$91.43</u>

DATE: 5/17/2018  
 FIRM NAME: Johannes Bus Service, Inc.  
 ADDRESS: 115 - 31st Avenue, Rock Island, Illinois 61201

BY: Jason E. Johannes  
 TITLE: President  
 TELEPHONE: 309.788.7932

EXHIBIT A  
Schedule 4

PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT #535  
STUDENT TRANSPORTATION

<u>TYPES OF ROUTES</u>	<u>2018-2019 RATES</u>	<u>2019-2020 RATES</u>	<u>2020-2021 RATES</u>
<u>ROUTE 2 - EARLY CHILDHOOD AND DEVELOPMENTAL PRESCHOOL (w/monitor)</u>			
Cost per day based on 140 days	<u>\$320.32</u>	<u>\$325.13</u>	<u>\$328.38</u>
Annual Cost	<u>\$44,844.80</u>	<u>\$45,518.20</u>	<u>\$45,973.20</u>
 <u>ROUTE 3 - HENNEPIN - 1 STUDENT (SPECIAL NEEDS)and EARLY CHILDHOOD MID-DAY ROUTE (w/monitor)</u>			
Cost per day based on 175 days	<u>\$320.32</u>	<u>\$325.13</u>	<u>\$328.38</u>
Annual Cost	<u>\$56,056.00</u>	<u>\$56,897.75</u>	<u>\$57,466.50</u>
 <u>ROUTE 4 - SPECIAL EDUCATION TO LPHS (w/monitor)</u>			
Cost per day based on 175 days	<u>\$320.32</u>	<u>\$325.13</u>	<u>\$328.38</u>
Annual Cost (extra cost for wheelchair bus)	<u>\$56,056.00</u>	<u>\$56,897.75</u>	<u>\$57,466.50</u>
<b>TOTAL COSTS</b>	<u><b>\$734,565.37</b></u>	<u><b>\$745,587.83</b></u>	<u><b>\$753,039.08</b></u>
<u>Excess Mileage will be billed separately by the month.</u>			
<u>Extra Trips:</u>	<u>\$145.64</u>	<u>\$147.84</u>	<u>\$150.08</u>
	<u>\$36.41 per hr</u>	<u>\$36.96 per hr</u>	<u>\$37.52 per hr</u>
	<u>\$2.70 per mile</u>	<u>\$2.74 per mile</u>	<u>\$2.78 per mile</u>
 <u>Extra trips: ** SEE ABOVE</u>			
<u>Price per hour/per mile: \$            or per hour: \$            per mile (quote both as alternative pricing)</u>			
 <u>Minimum charge: 4 hours or 50 miles: \$    SEE ABOVE</u>			
<u>DATE:</u>	<u>5/17/2018</u>		
<u>FIRM NAME:</u>	<u>Johannes Bus Service, Inc.</u>		
<u>ADDRESS:</u>	<u>115 - 31st Avenue, Rock Island, Illinois 61201</u>		
 <u>BY:</u>	 <u>Jason E. Johannes</u>		
<u>TITLE:</u>	<u>President</u>		
<u>TELEPHONE:</u>	<u>309.788.7932</u>		

EXHIBIT A  
Schedule 4  
PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT #535  
STUDENT TRANSPORTATION

TYPES OF ROUTES                      2018-2019 RATES    2019-2020 RATES    2020-2021 RATES

REGULAR ROUTES:

3 Buses (60 mile base)  
Per Bus per Day

\$280.32                      \$288.73                      \$297.39

Excess Mileage

\$0.50                      \$0.52                      \$0.53

\$\_\_\_ x 3 buses x 175 days =

Annual Cost:                      \$147,168.00                      \$151,583.25                      \$156,129.75

~~9 buses~~\* (80 mile base)

\$\_\_\_ per bus per day  
(8 Regular Ed/1 Special Ed)

\$294.34                      \$303.17                      \$312.27

Excess Mileage \$\_\_ per mile

(extra cost for wheelchair bus – spec ed)                      \$0.50                      \$0.52                      \$0.53

\$\_\_\_ x ~~9 buses~~\* x 175 days =

Annual Cost:                      \$360,566.50                      \$371,383.25                      \$382,530.75

**\*Based on 7 buses per day per route information provided to us\***

ROUTE 1 – SPECIAL EDUCATION AND VOCATIONAL

Cost per day\*\*:

\$388.45                      \$400.10                      \$412.11

Total Annual Cost:

\$68,367.20                      \$70,417.60                      \$72,531.36

(based on 176 days)

(extra cost for wheelchair bus)

**\*\*Includes cost of monitor\*\***

Transport AVC Students to Vocational Center

Cost per day\*\*\*:

\$117.29                      \$120.81                      \$124.43

(based on 175 days)

Total Annual Cost

\$20,525.75                      \$21,141.75                      \$21,775.25

**\*\*\*Rates assume route can be paired with existing route, if not, the above rate will be doubled\*\*\***

**\*\*\*\*All route rates are based on maximum driver compensation time of 2 hours AM and 2 hours PM. Any additional time will be billed at \$11.25 per ¼ hour.**

TYPES OF ROUTES                      2018-2019 RATES    2019-2020 RATES    2020-2021 RATES

ROUTE 2 – EARLY CHILDHOOD AND DEVELOPMENTAL PRE-SCHOOL

Cost per day\*\*:  
(based on 140 days)

	<u>\$388.45</u>	<u>\$400.10</u>	<u>\$412.11</u>
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<u>Total Annual Cost:</u>	<u>\$54,383.00</u>	<u>\$56,014.00</u>	<u>\$57,695.40</u>
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**\*\*Includes cost of monitor\*\***

ROUTE 3 – HENNEPIN – 1 STUDENT (SPECIAL NEEDS) AND EARLY CHILDHOOD MID-DAY ROUTE (run this route with existing Putnam County)

Cost per day\*\*:  
(based on 175 days)

	<u>\$388.45</u>	<u>\$400.10</u>	<u>\$412.11</u>
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<u>Total Annual Cost:</u> (extra cost for wheelchair bus)	<u>\$67,978.75</u>	<u>\$70,017.50</u>	<u>\$72,119.25</u>
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**\*\*Includes cost of monitor\*\***

ROUTE 4 – SPECIAL EDUCATION TO LPHS

Cost per day:  
(based on 175 days)

	<u>\$388.45</u>	<u>\$400.10</u>	<u>\$412.11</u>
--	-----------------	-----------------	-----------------

<u>Total Annual Cost:</u> (extra cost for wheelchair bus)	<u>\$67,978.75</u>	<u>\$70,017.50</u>	<u>\$72,119.25</u>
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<b><u>TOTAL COSTS:</u></b>	<b><u>\$786,967.95</u></b>	<b><u>\$810,574.85</u></b>	<b><u>\$834,901.01</u></b>
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Excess Mileage will be billed separately, by the month.

Extra Trips:

Price per hour/per mile: \$49.82 per hour or \$3.04 per mile (whichever is greater)

Minimum Charge: 4 hours or 50 miles - \$199.28

**\*\*\*Extra trips pricing will increase 3% 2019/2020 and 3% 2020/2021 from prior year rates\*\*\***

DATE: May 15, 2018  
 FIRM NAME: North America Central School Bus  
 ADDRESS: 78 N. Chicago Street 2<sup>nd</sup> Floor  
                   Joliet, IL 60432  
 BY: Dan O'Brien *[Signature]*  
 TITLE: Director of Business Development  
 TELEPHONE: 815-409-4007

**\*\*All route rates are based on maximum driver compensation time of 2 hours AM and 2 hours PM. Any additional time will be billed at \$11.25 per ¼ hour.**

DRAFT RECUSAL POLICY  
Incorporating Dennis's Comments

The following policy is hereby adopted in reference to employment-related issues pertaining to individuals related to a member of the Board of Education..

1. For purposes of this policy, the term "employees" includes licensed employees, educational support personnel employees, coaches, and persons holding extracurricular positions within the District.
2. For purposes of this policy, the term "related" extends to:
  - a. Members of a Board Member's household (i.e. individuals sharing residence with a Board Member), including individuals who have been a member of the Board Member's household within the year prior to consideration;
  - b. A Board Member's lineal family, including parents, grandparents, children, and grandchildren, including step-parents, step-grandparents, step-children and step-grandchildren, and including the spouses of those mentioned;
  - c. A Board Members' siblings (including siblings-in-law and step-siblings).
3. A Board Member will not be present and will not otherwise participate in committee or executive session discussions, and will abstain from discussions and voting during open sessions, regarding the hiring, firing or change in employment status of related persons. This policy does not pertain to or affect consideration, negotiation or decision-making pertaining to employees as a whole, or any class of employees as a whole, such as union negotiations, that do not single out a related employee.
4. In the event that any other family relationship exists between a Board Member and an applicant or employee whose relationship may be called into question, the Board Member is obligated to disclose to the Board such relationship regardless of whether recusal is mandated.
5. This policy shall govern future practices and employment decisions only and shall not apply to or have any affect upon past practices or employment decisions.
6. This policy is in addition to School Code provisions addressing business conflicts of interest. 105 ILCS 5/10-9.

## Recommendation to Approve the Recusal Policy

On behalf of the policy committee, the recommendation is to approve the recusal policy as presented previously.

### Rationale

The policy committee met again to review the recusal policy as requested at the May board meeting. Upon review, the policy committee believes the current wording addresses the outlined or noted concerns. Our board attorney, Dennis Weedman, has reviewed and supports the recusal policy as well. Therefore, after further review, the recommendation on behalf of the policy committee is approve as provided.

### District Goal

Improve communication among all stakeholders in the Putnam County School District and communities.

## *Document Status: 5-Year-Review - Needs Review*

### **OPERATIONAL SERVICES**

#### **4:20 Fund Balances**

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Superintendent or designee shall inform the Board whenever it should discuss drawing upon its reserves or borrowing money.

CROSS REF.:4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

ADOPTED:October 21, 2013

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## Document Status: Draft Update

### OPERATIONAL SERVICES

#### **4:80 Accounting and Audits**

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Illinois State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

##### Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

##### Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

##### Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost.

##### Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value.

##### Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

##### Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

##### Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the

Treasurer or Board President, except that checks from an account containing student activity funds and revolving accounts may be signed by the respective account custodian.

#### Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action. [PRESSPlus1](#)

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

2 C.F.R. §200 et seq.

30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill.Admin.Code 7000 et seq.

105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-22.8, and 5/17-1 et seq.

23 Ill.Admin.Code Part 100.

CROSS REF.:4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Activity Funds)

~~ADOPTED:December 19, 2011~~

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to ISBE best practice recommendations concerning the prevention of fraud, waste, and abuse in the administration of grants covered by the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/. **Issue 98, May/June, 2018**

## *Document Status: 5-Year-Review - Needs Review*

### INSTRUCTION

#### **6:10 Educational Philosophy and Objectives**

The District's educational program will seek to provide an opportunity for each student to develop to his or her maximum potential. The objectives for the educational program are to:

1. Foster students' self-discovery, self-awareness, and self-discipline.
2. Develop students' awareness of and appreciation for cultural diversity.
3. Stimulate students' intellectual curiosity and growth.
4. Provide students with fundamental career concepts and skills.
5. Help students develop sensitivity to the needs and values of others and a respect for individual and group differences.
6. Help each student strive for excellence and instill a desire to reach the limit of his or her potential.
7. Encourage students to become life long learners.
8. Provide an educational climate and culture free of bias concerning the protected classifications identified in policy 7:10, *Equal Educational Opportunities*.

In order for the School Board to monitor whether the educational program is attaining these objectives and to be knowledgeable of current and future resource needs, the Superintendent shall prepare an annual report that includes:

1. A review and evaluation of the present curriculum.
2. A projection of curriculum and resource needs.
3. An evaluation of, and plan to eliminate, any bias in the curriculum or instructional materials and methods concerning the classifications referred to in item 8, above.
4. Any plan for new or revised instructional program implementation.
5. A review of present and future facility needs.

CROSS REF:1:30 (School District Philosophy), 3:10 (Goals and Objectives), 6:15 (School Accountability), 7:10 (Equal Educational Opportunities)

ADOPTED:October 21, 2013

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## *Document Status: 5-Year-Review - Needs Review*

### INSTRUCTION

#### **6:30 Organization of Instruction**

The School District has instructional levels for grades PreK through 12. The Superintendent shall annually present to the School Board a plan for organizing instructional levels and assigning them to school facilities in order to:

1. Support the District's educational program,
2. Maximize facility usage without undue overcrowding, and
3. Provide substantially comparable instructional programs across the District.

Students, for instructional purposes, may be placed in groups within a school that do not necessarily follow grade level designations. For purposes of attendance reporting and other records, however, each student is assigned a grade-level placement.

#### Kindergarten

The District maintains a full-day kindergarten with an instructional program that fulfills the District's curriculum goals and objectives and the requirements of the State law. The District also offers a half-day kindergarten for those parents/guardians who request a half-day program.

LEGAL REF.:105 ILCS 5/10-20.19a, 5/10-20.37, and 5/10-22.18.

23 Ill.Admin.Code §1.420.

CROSS REF.:6:40 (Curriculum Development), 6:170 (Title I Programs), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

ADOPTED:October 21, 2013

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## INSTRUCTION

### **6:60 Curriculum Content**

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and, for students entering the 9th grade in the fall of 2016 and each year after it, one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) classroom instruction on distracted driving as a major traffic safety issue, and (b) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage.
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*
9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.

13. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
15. In all schools, the curriculum includes a unit of instruction on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
16. In all schools, the curriculum includes a unit of instruction on the history, struggles, and contributions of women.
17. In all schools, the curriculum includes a unit of instruction on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
18. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.

LEGAL REF.:

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-24.2, 435/, and 110/3.

625 ILCS 5/6-408.5.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

Consolidated Appropriations Act of 2005, Pub. L. No. 108-447, Section 111 of Division J.

Protecting Children in the 21<sup>st</sup> Century Act, Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008).

47 C.F.R. §54.520.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Discipline); 7:260 (Exemption from Physical Education)

ADOPTED: January 16, 2018

**Putnam County CUSD 535**

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## Document Status: Draft Update

### STUDENTS

#### 7:50 School Admissions and Student Transfers To and From Non-District Schools

##### Age

To be eligible for admission, a child must be 5 years old on or before September 1 of that school term. Based upon an assessment of a child's readiness to attend school, the District may permit him or her to attend school prior to these dates. [PRESSPlus1](#) A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be 6 years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at 3 years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*. [PRESSPlus2](#)

~~Parents/guardians may request early admission for a child. The Superintendent or designee shall assess the child's readiness to attend school and make the decision accordingly.~~ [PRESSPlus3](#)

##### Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent.

Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's ~~temporary~~ permanent [PRESSPlus4](#) record, and return the original certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Building Principal shall immediately notify the local law enforcement agency and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case shall be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Principal shall so refer the case. The Principal shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

##### Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

##### Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.

##### Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

## Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

## Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

## LEGAL REF.:

8 U.S.C. §1101, Illegal Immigrant and Immigrant Responsibility Act of 1996.

20 U.S.C. §1232, Family Educational Rights and Privacy Act.

20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act.

29 U.S.C. §794, Rehabilitation Act of 1973, Section 504.

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/26-1, 5/26-2, 5/27-8.1,

105 ILCS 10/8.1, Ill. School Student Records Act.

105 ILCS 45/, Education for Homeless Children Act.

105 ILCS 70/, Educational Opportunity for Military Children Act.

325 ILCS 50/, Missing Children Records Act.

325 ILCS 55/, Missing Children Registration Law.

410 ILCS 315/2e, Communicable Disease Prevention Act.

20 Ill.Admin.Code Part 1290, Missing Person Birth Records and School Registration.

**23 Ill.Admin.Code Part 226, Special Education.**

23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.:4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping out of School and Graduation Incentives Program), **6:135 (Accelerated Placement Program)**, 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:340 (Student Records)

**ADOPTED:December 19, 2016**

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## **PRESSPlus Comments**

PRESSPlus 1. 105 ILCS 5/10-20.12. **Issue 98, May/June 2018**

PRESSPlus 2. 105 ILCS 5/14A-17, added by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)). Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12. See **Comment PRESSPlus 3** in NEW policy 6:135, *Accelerated Placement Program* for a discussion about reconciling the APA and 105 ILCS 5/10-20.12. **Consult the board attorney for guidance.** Districts should consider implementing specific and objective criteria for early admissions and address such issues as who pays the costs for assessments, etc. Using this exception defeats the age requirement rules because it only relies upon a child's readiness, regardless of his or her age. **Issue 98, May/June 2018**

PRESSPlus 3. This sentence is deleted due to 105 ILCS 5/14A-17, added by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)). See the paragraph above. **Issue 98, May/June 2018**

PRESSPlus 4. 23 Ill.Admin.Code §375.10 states that the *student permanent record* shall include basic identifying information, including the student's name, birth date and place, and gender, and evidence required under 325 ILCS 50/5(b)(1). **Issue 98, May/June 2018**

## Document Status: 5-Year-Review - Needs Review

### COMMUNITY RELATIONS

#### **8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities**

No material or literature shall be posted or distributed that would: (1) disrupt the educational process, (2) violate the rights or invade the privacy of others, (3) infringe on a trademark or copyright, or (4) be defamatory, obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy.

##### Community, Educational, Charitable, or Recreational Organizations

Community, educational, charitable, recreational, or similar groups may, under procedures established by the Superintendent, advertise events pertinent to students' interests or involvement. All advertisements must (1) be student-oriented, (2) prominently display the sponsoring organization's name, and (3) be approved in advance by the Superintendent or designee. The District reserves the right to decide where and when any advertisement or flyer is distributed, displayed, or posted.

##### Commercial Companies and Political Candidates or Parties

Commercial companies may purchase space for their advertisements in or on: (1) athletic field fences; (2) athletic, theater, or music programs; (3) student newspapers or yearbooks; (4) scoreboards; or (5) other appropriate locations. The advertisements must be consistent with this policy and its implementing procedures and be appropriate for display in a school context. Prior approval from the Superintendent or designee is needed for all commercial or political advertisements.

No individual or entity may advertise or promote its interests by using the names or pictures of the School District, any District school or facility, staff members, or students except as authorized by and consistent with administrative procedures and approved by the Board.

Material from candidates and political parties will not be accepted for posting or distribution, except when used as part of the curriculum.

LEGAL REF.: Berger v. Rensselaer Central School Corp., 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).

DiLoreto v. Downey Unified School Dist., 196 F.3d 958 (9th Cir. 1999).

Hedges v. Wauconda Community Unit School Dist., No. 118, 9 F.3d 1295 (7th Cir. 1993).

Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141 (1993).

Sherman v. Community Consolidated School Dist. 21, 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 114 S.Ct. 2109 (1994).

Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist., 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 132 S.Ct. 592 (2011).

CROSS REF.: 7:325 (Student Fundraising Activities), 7:330 (Student Use of Buildings - Equal Access)

ADOPTED: May 20, 2013

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## Document Status: 5-Year-Review - Needs Review

### SCHOOL BOARD

#### **2:105 Ethics and Gift Ban**

##### Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and School Board members:

1. No employee shall intentionally perform any "political activity" during any "compensated time," as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

##### Limitations on Receiving Gifts [PRESSPlus1](#)

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any "gift" from any "prohibited source," as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities

(or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.

10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code.

#### Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. As soon as possible after a complaint is filed, the Superintendent shall appoint a 3-member Ethics Commission. If the Superintendent is the subject of the complaint, the Board President shall perform this duty. Commission members may be any District resident, except that no person shall be appointed who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint. If the Commission finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or recommend disciplinary action for the employee.

#### Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, 5 ILCS 430/1-5.

"Political activity" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.

15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, "compensated time" includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

"Prohibited source" means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

LEGAL REF.:

5 ILCS 430/, State Officials and Employees Ethics Act.

10 ILCS 5/9-25.1, Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Conduct; and Conflict of Interest)

ADOPTED: October 21, 2013

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## PRESSPlus Comments

PRESSPlus 1. This policy is unchanged. A footnote is updated in response to 30 ILCS 708/, the Grant Accountability Transparency Act (GATA) and federal procurement standards, and the text is provided here for informational purposes.

5 ILCS 430/10-10 through 10-30 (Gift Ban); 30 ILCS 708/ (Grant Accountability Transparency Act (GATA)); and 2 C.F.R. §200.318(c)(1) (uniform federal procurement standards prohibit board members from soliciting or accepting gratuities, favors, or anything of monetary value from contractor performing work under a contract supported by a federal grant award). GATA adopts the uniform federal rules for State agencies' administration of eligible State and federal grants.

Generally, 2 C.F.R. §200.318(c)(1) prohibits employees, officers, or agents of a school district from participating in the selection, award, or administration of a contract supported by a federal award if they have a real or apparent *conflict of interest*. For more discussion on conflict of interest, see sample policy 2:100, *Board Member Conflict of Interest*. Specifically, 2 C.F.R. §200.318(c)(1) requires school districts to "set standards for situations in which the gift is an unsolicited item of nominal value (*standards*)," along with "disciplinary actions to be applied for violations (*disciplinary actions*)" without defining *nominal value*.

To avoid confusion and because 2 C.F.R. §200.318(c)(1) provides flexibility to school boards regarding setting *standards* and *disciplinary actions*, sample policy 2:100, *Board Member Conflict of Interest*, refers to this sample policy's subheads: **Limitations on Receiving Gifts** in the Ethics Act at 5 ILCS 430/10-10 – 10-30 (for the federal regulation's *standards*), and **Enforcement** at 5 ILCS 430/50-5 (discussing the specific penalties available under the Ill. Ethics Act for the federal regulation's *disciplinary actions*).

If a board wishes to develop further *standards* and *disciplinary actions* than the Gift Ban section of the SOEEA requires, consult the board attorney.

For further discussion, see the *Grant Accountability and Conflicts of Interest* section in the Ill. Council of School Attorneys' publication, **Answers to FAQs, Conflict of Interest and Incompatible Offices** at: [www.iasb.com/law/COI\\_FAQ.pdf](http://www.iasb.com/law/COI_FAQ.pdf).



## *Document Status: 5-Year-Review - Needs Review*

### SCHOOL BOARD

#### **2:170 Procurement of Architectural, Engineering, and Land Surveying Services**

The School Board selects architects, engineers, and land surveyors to provide professional services to the District on the basis of demonstrated competence and qualifications, and in accordance with State law.

LEGAL REF.: Shively v. Belleville Township High School District 201, 769 N.E.2d 1062 (Ill.App.5, 2002), *appeal denied*.

40 U.S.C. §541.

50 ILCS 510/1 et seq., Local Government Professional Services Selection Act.

105 ILCS 5/10-20.21.

ADOPTED: October 21, 2013

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## *Document Status: 5-Year-Review - Needs Review*

### OPERATIONAL SERVICES

#### **4:140 Waiver of Student Fees**

The Superintendent will recommend to the School Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education are waived for students who meet the eligibility criteria for a fee waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees, the Superintendent will recommend to the Board which additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

#### Notification

The Superintendent shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians in completing the application are available.

#### Eligibility Criteria

A student shall be eligible for a fee waiver when the student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program.

The Superintendent or designee will give additional consideration where one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

#### Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees in accordance with State law requirements. The Superintendent or designee may require family income verification at the time an individual applies for a fee waiver and anytime thereafter but not more often than once every 60 calendar days. The Superintendent or designee shall not use any information from this or any independent verification process to determine free or reduced-price meal eligibility.

If a student receiving a fee waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

#### Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the Illinois State Board of Education rule on waiver of fees.

LEGAL REF.:105 ILCS 5/10-20.13, 5/10-22.25, 5/27-24.2, and 5/28-19.2.

23 Ill.Admin.Code §1.245 [may contain unenforceable provisions].

CROSS REF.:4:130 (Free and Reduced-Price Food Services)

ADOPTED:May 20, 2013

## Document Status: 5-Year-Review - Needs Review

### INSTRUCTION

#### **6:120 Education of Children with Disabilities**

The School District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the Individuals With Disabilities Education Act (IDEA) and implementing provisions of the School Code, Section 504 of the Rehabilitation Act of 1973, and the Americans With Disabilities Act. The term "children with disabilities," as used in this policy, means children between ages 3 and 21 (inclusive) for whom it is determined, through definitions and procedures described in the Illinois State Board of Education's *Special Education* rules, that special education services are needed.

It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the Illinois State Board of Education's *Special Education* rules. For those students who are not eligible for services under IDEA, but, because of disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, and educational placement. This system shall include notice, an opportunity for the student's parent(s)/guardian(s) to examine relevant records, an impartial hearing with opportunity for participation by the student's parent(s)/guardian(s), representation by counsel, and a review procedure.

The District may maintain membership in one or more cooperative associations of school districts that shall assist the District in fulfilling its obligations to the District's disabled students.

If necessary, students may also be placed in nonpublic special education programs or education facilities.

LEGAL REF.:Americans With Disabilities Act, 42 U.S.C. §12101 et seq.

Individuals With Disabilities Education Improvement Act of 2004, 20 U.S.C. §1400 et seq.

Rehabilitation Act of 1973, Section 504, 29 U.S.C. §794.

105 ILCS 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b.

23 Ill.Admin.Code Part 226.

34 C.F.R. §300.

CROSS REF.:2:150 (Committees), 7:230 (Misconduct by Students with Disabilities)

ADOPTED:October 21, 2013

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# Document Status: Draft Update - New

## 6:135 Accelerated Placement Program

### New/Unpublished Section

The District provides an Accelerated Placement Program (APP).<sup>PRESSPlus1</sup> The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential.<sup>PRESSPlus2</sup> The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade.<sup>PRESSPlus3</sup> Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);<sup>PRESSPlus4</sup>
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; and
3. Assessment processes that include multiple valid, reliable indicators.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement.<sup>PRESSPlus5</sup> Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.<sup>PRESSPlus6</sup>

LEGAL REF.:

105 ILCS 5/14A.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

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### PRESSPlus Comments

PRESSPlus 1. State law requires this subject matter to be covered by policy and controls its content. 105 ILCS 5/14A, amended by P.A. 100-421, eff. 7-1-18 (the Accelerated Placement Act (APA)). See the footnotes available at PRESS Online for more information. **Issue 98, May/June 2018**

PRESSPlus 2. Optional. Ensure this statement matches the board's current educational philosophy and objectives; see Board policy 6:10, *Educational Philosophy and Objectives*. If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

PRESSPlus 3. Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12 The APA requires accelerated placement to include early entrance to kindergarten and early entrance to first grade. 105 ILCS 5/10-20.12 *permits* districts to offer early entrance to kindergarten or first grade "based upon an assessment of the student's readiness to attend school." 105 ILCS 5/10-20.12 also states that students may enter first grade early when they: (1) are assessed for readiness; (2) have attended a non-public preschool and continued their education at that school through kindergarten; (3) were taught in kindergarten by an appropriately certified teacher; and (4) will attain the age of 6 years on or before December 31. See also policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. **Consult the board attorney for guidance. Issue 98, May/June 2018**

PRESSPlus 4. 105 ILCS 5/14A-32(a)(2), added by P.A. 100-421, eff. 7-1-18, requires that the accelerated placement policy include "a fair and equitable decision-making process that involves multiple persons and includes a student's parents or guardians" but does not specify what individuals are to be involved or limit those individuals to district employees. Amend this

listing to align with the local board's preference. If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

PRESSPlus 5. Optional. 105 ILCS 5/14A-32(b)(1) permits, but does not require "procedures for annually informing the community at-large, including parents or guardians, about the accelerated placement program and the methods used for the identification of children eligible for accelerated placement." If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

PRESSPlus 6. Optional. 105 ILCS 5/14A does not require this, but it is a recommended best practice and aligns with sample policy 7:10, *Equal Educational Opportunities*. If edits are adopted, select **Adopted with Additional District Edits** as the Save Status, and edit as adopted by the Board. **Issue 98, May/June 2018**

## Document Status: 5-Year-Review - Needs Review

### INSTRUCTION

#### **6:190 Extracurricular and Co-Curricular Activities**

Extracurricular or co-curricular activities are school-sponsored programs for which some or all of the activities are outside the instructional day. They do not include field trips, homework, or occasional work required outside the school day for a scheduled class. "Co-curricular activity" refers to an activity associated with the curriculum in a regular classroom and is generally required for class credit. "Extracurricular activity" refers to an activity that is not part of the curriculum, is not graded, does not offer credit, and does not take place during classroom time; it includes competitive interscholastic activities and clubs.

The Superintendent must approve an activity in order for it to be considered a District-sponsored extracurricular or co-curricular activity, using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of student-participants.
2. Fees assessed students are reasonable and do not exceed the actual cost of operation.
3. The District has sufficient financial resources for the activity.
4. Requests from students.
5. The activity will be supervised by a school-approved sponsor.

Non-school sponsored student groups are governed by School Board policy, 7:330, *Student Use of Buildings - Equal Access*.

#### Academic Criteria for Participation

For students in kindergarten through 8th grade, selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code.

For high school students, selection of members or participants is at the discretion of teachers, sponsors, or coaches, provided selection criteria conform to the district's policies. In order to be eligible to participate in any school-sponsored or athletic activity, a student must satisfy Putnam County High School's scholastic standing requirements and may not be failing more than one academic class. Any student failing to meet these academic criteria shall be suspended from the activity for 7 days or until the specific academic criteria are met, whichever is longer.

Grades are checked each week during the season. To be eligible to participate in extracurricular activities, a student must be doing passing work in 4 of 5, 5 of 6, or 6 of 7 courses.

LEGAL REF.:105 ILCS 5/10-20.30 and 5/24-24.

CROSS REF.:4:170 (Safety), 7:10 (Equal Educational Opportunities), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics), 7:330 (Student Use of Buildings - Equal Access); 8:20 (Community Use of School Facilities)

ADOPTED:May 20, 2013

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## *Document Status: 5-Year-Review - Needs Review*

### INSTRUCTION

#### **6:230 Library Media Program**

The Superintendent or designee shall manage the District's library media program to comply with, (1) State law and Illinois State Board of Education rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.
6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.

LEGAL REF.:23 Ill.Admin.Code §1.420(o).

CROSS REF.:6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials)

ADOPTED:October 21, 2013

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## Document Status: Draft Update

### INSTRUCTION

#### **6:240 Field Trips and Recreational Class Trips**

*Title has been updated. Original Title: Field Trips and Recreational Class Trips*

Field trips are permissible when the experiences are a part of the school curriculum and/or contribute to the District's educational objectives.

All field trips must have the Superintendent or designee's prior approval. The Superintendent or designee shall analyze the following factors to determine whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs.

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip; and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees* ~~free or reduced school lunches~~. [PRESSPlus1](#) All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to an unforeseen event or condition.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

#### Recreational Class Trips

Recreational class trips are permissible provided they do not interfere with the District's educational goals. The provisions in this policy concerning field trips are also applicable to recreational class trips, except those regarding educational value.

LEGAL REF.:

105 ILCS 5/29-3.1.

CROSS REF.: 4:140 (Waiver of Student Fees), 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to Students)

~~ADOPTED: May 20, 2013~~

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. **Issue 98, May/June 2018**

## Document Status: Draft Update

### INSTRUCTION

#### 6:250 Community Resource Persons and Volunteers

The School Board encourages the use of resource persons and volunteers to: (1) increase students' educational attainment; (2) provide enrichment experiences for students; (3) increase the effective utilization of staff time and skills; (4) give more individual attention to students; and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a certificated teacher's immediate supervision;
4. To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the Ill. School Crisis Assistance Team Steering Committee; [PRESSPlus1](#)
5. As a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval; or
6. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall follow Board policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, to establish procedures for securing and screening resource persons and volunteers. A person who is a *sex offender*, as defined by the Sex Offender Registration Act, or a *violent offender against youth*, as defined in the ~~Child~~ Murderer and Violent Offender Against Youth Registration Act, is prohibited from being a resource person or volunteer. All volunteer coaches must comply with the requirement to report hazing in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.

720 ILCS 5/12C-50.1, *Failure to Report Hazing*.

730 ILCS 150/1 *et seq.*, Sex Offender Registration Act.

730 ILCS 152/101 *et seq.*, Sex Offender Community Notification Law. ~~and~~

730 ILCS 154/75 *et seq.* ~~105~~, Murderer and Violent Offender Against Youth Community Notification Law.

730 ILCS 154/101 *et seq.*, Murderer and Violent Offender Against Youth Registration Act.

CROSS REF.:4:170 (Safety), 4:175 (*Convicted Child Sex Offender; Screening; Notifications*), 5:90 (*Abused and Neglected Child Reporting*), 5:280 (*Duties and Qualifications*), 8:30 (*Visitors to and Conduct on School Property*), 8:95 (*Parental Involvement*)

~~ADOPTED: January 21, 2014~~

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#### PRESSPlus Comments

PRESSPlus 1. Updated to reflect a long-standing School Code provision that schools may use resource persons and volunteers for crisis intervention services. **Issue 98, May/June 2018**

## Document Status: Draft Update

### STUDENTS

#### **7:330 Student Use of Buildings - Equal Access**

Student groups or clubs that are not school sponsored are granted free use of school premises for a meeting or series of meetings under the following conditions:

1. The meeting is held during those noninstructional times identified by the Superintendent or designee for noncurricular student groups, clubs, or organizations to meet. "Noninstructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. "Noncurricular student groups" are those student groups, clubs, or organizations that do not directly relate to the curriculum.
2. All noncurriculum related student groups that are not District sponsored receive substantially the same treatment.
3. The meeting is student-initiated, meaning that the request is made by a student.
4. Attendance at the meeting is voluntary.
5. The school will not sponsor the meeting.
6. School employees are present at meetings only in a non-participatory capacity.
7. The meeting and/or any activities during the meeting do not materially or substantially interfere with the orderly conduct of educational activities.
8. Non-school persons do not direct, conduct, control, or regularly attend the meetings.
9. The school retains its authority to maintain order and discipline.
10. A school staff member or other responsible adult is present in a supervisory capacity.
11. The Superintendent or designee approves the meeting or series of meetings.

The Superintendent or designee shall develop administrative procedures to implement this policy.

LEGAL REF.:Equal Access Act, 20 U.S.C. §4071 *et seq.*

Board of Education of Westside Community School Dist. v. Mergens, 496 U.S. 226, 110 S.Ct. 2356, 110 L.Ed.2d 191 (1990).

Gernetzke v. Kenosha Unified School Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), *cert. denied*, 122 S.Ct. 1606.

CROSS REF.:7:10 (Equal Education Opportunities), 8:20 (Community Use of School Facilities)

ADOPTED:October 21, 2013

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## Document Status: Draft Update

### STUDENTS

#### 7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. [PRESSPlus1](#) The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to object to the release of information regarding his or her child. However, the District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent/guardian.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records. Upon request, the District discloses school student records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law.

#### LEGAL REF.:

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).

Family Educational Rights and Privacy Act, 20 U.S.C. §1232g implemented by 34 C.F.R. Part 99.

Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/.

105 ILCS 5/10-20.21b, 5/20.37, 5/20.40, and 5/14-1.01 et seq.

105 ILCS 10/, Illinois School Student Records Act.

50 ILCS 205/7.

750 ILCS 5/602.11.

23 Ill.Admin.Code Parts 226 and 375.

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct)

ADOPTED: ~~\_\_\_\_\_~~ January 16, 2018

Question 1. See Comment PRESSPlus 1. If the Board has adopted the additional optional sentence, type Yes and select Adopted as Presented as the Save Status. If no, type No and select Not Adopted as the Save Status.

Answer:

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## **PRESSPlus Comments**

PRESSPlus 1. 23 Ill.Admin.Code §375.10, amended at 45 Ill. Reg. 5899, provides that districts may, through board policy, allow scores received on college entrance examinations to be included on a student's academic transcript if that inclusion is requested in writing by a student, parent or person who enrolled the student. If the board wants to allow this, insert:

A student or the student's parent/guardian may request, in writing, that scores received on college entrance examinations be included on the student's academic transcript.

See **Question 1** to indicate whether the Board has adopted this optional sentence.

**Note:** Though 23 Ill.Admin.Code §375.10 uses the phrase "student, parent or person who enrolled the student," student records rights under ISSRA and FERPA attach to *eligible students* and their parents/guardians, not to "a person who enrolled the student" (though that person is typically a parent or guardian).

If a board allows for the inclusion of college entrance examination scores on academic transcripts, amend the district's notification to parents/guardians and students of their school student records rights with the process for requesting the inclusion. 23 Ill.Admin.Code §375.30(d)(5), amended at 45 Ill. Reg. 5899. See 7:340-AP1, E1, *Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records*, for an example.

**Issue 98, May/June 2018**

# Document Status: Draft Update - New

## 3:40-E Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process

### New/Unpublished Section

**PRESSPlus1** The School Board hires and employs the Superintendent. The Superintendent shall be in charge of the administration of the schools under the direction of the Board, through its policies. See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7. As an effective employer, the Board must develop and maintain a productive relationship with the Superintendent. See IASB’s *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at: [www.iasb.com/pdf/found\\_prin.pdf](http://www.iasb.com/pdf/found_prin.pdf).

The foundation for a productive employment relationship begins when the Board identifies the most qualified superintendent candidate (*successful superintendent candidate*) after an established interview process. The Board then extends an offer of employment to the successful superintendent candidate. The employment search process and resulting relationship should consist of mutual respect and a clear understanding of respective roles, responsibilities, and expectations. This relationship should begin with the Board’s policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See *Principles* at: [www.iasb.com/pdf/found\\_prin.pdf](http://www.iasb.com/pdf/found_prin.pdf).

Below, the *Checklist for the Superintendent Employment Contract Negotiation Process (Checklist)* provides a column entitled **Superintendent Contract Term Considerations for the Board**. It lists common superintendent employment contract terms and points of consideration for boards to prepare for during the contract formation process. Another column entitled **Explanation, Special Considerations, and Resources** provides extra information about these common superintendent employment contract terms.

The *Checklist* is intended to serve as a resource to educate and guide the Board through the employment contract negotiation process with its successful superintendent candidate. Board members who are educated about the content within the *Checklist* are crucial to successful negotiation processes. An educated contract formation and negotiation process, along with a well-written contract and job description for the Superintendent, all set the foundation for mutual respect and a clear understanding of the Board and Superintendent’s respective roles, responsibilities, and expectations.

Prior to providing the successful superintendent candidate an offer for employment and contract for review, consideration, and negotiation, consult the Board Attorney about the *Checklist* and the scope of the terms the Board wishes to offer the successful superintendent candidate. The Board and the successful superintendent candidate should expect and encourage the other to seek the advice of their respective attorneys during the employment contract formation process.

Many attorneys agree and best practices suggest that boards and successful superintendent candidates work with their own separate attorneys in an amicable and cooperative manner to complete the employment contract negotiation process.

**Board Attorney.** Prior to providing any successful superintendent candidate with an offer for employment and a contract for review, consideration, and negotiation, best practices suggest consulting the Board Attorney about the *Checklist*. **Note:** Boards should view a successful superintendent candidate retraining his or her own attorney as a best practice (as opposed to a warning sign). Each party is beginning the employment relationship in a cooperative manner to set an appropriate foundation to the future working relationship.

### Power and Duties of the Superintendent

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duties	<p>Does the Board enumerate the duties of the Superintendent in the employment contract?</p> <ol style="list-style-type: none"> <li>1. Are the statutory duties of the Superintendent listed?</li> <li>2. Has the Board incorporated policy references to the other duties related to the Superintendent’s employment?</li> </ol> <p>See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7.</p>
Full-time, Attention and Energy Clause	<p>How will the Board address outside activities of the Superintendent?</p> <ol style="list-style-type: none"> <li>1. How will the Board define <i>outside activities</i>?</li> <li>2. Will the Board restrict the Superintendent from engaging in outside activities during the term of the employment contract?</li> </ol>

	3. Will the Board require approval/notification before the Superintendent engages in outside activities?
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**Employment and Compensation**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
Duration of Contract	<p>A superintendent's employment contract may not exceed five years. If its duration is two to five years, the contract must reference goals and suspension of tenure.</p> <p>No performance-based contract shall be extended or rolled over prior to its scheduled expiration unless all the performance and improvement goals contained in the contract have been met. See 105 ILCS 5/10-23.8.</p> <p>If the duration is one year or less, then the contract need not reference goals or suspension of tenure.</p>
Salary	<p>Special Considerations for the Board may include:</p> <ol style="list-style-type: none"> <li>1. What is the estimated Board contribution to the Teachers' Retirement System (TRS) for any raises above six percent prior to retirement?</li> <li>2. What is the <i>cost shift</i> implication for the District if the Board offers or later agrees to a salary that is equal to or greater than the governor's statutory salary of \$177,412 (P.A. 100-23 now makes school districts responsible for paying the actuarial cost of the pension benefits earned on the portion of a TRS member's salary that exceeds \$177,412)?</li> <li>3. Do any administrative cost cap triggers exist (105 ILCS 5/17-1.5)?</li> </ol> <p>Items the Board may see the successful superintendent candidate request of it:</p> <ol style="list-style-type: none"> <li>1. A fixed salary for each year of the contract.</li> <li>2. A guaranteed minimum salary.</li> <li>3. Compensation increases.</li> </ol>
Teachers Retirement System (TRS) & Teacher Health Insurance (THIS)	<p>How does the Board want to address:</p> <ol style="list-style-type: none"> <li>1. Pension contributions (TRS-THIS)?</li> <li>2. Inclusion of salary and other compensation in the payment of TRS and THIS? Or, will TRS and THIS be in addition to salary and other compensation?</li> <li>3. Unforeseen pension reform issues?</li> </ol>

**Conditions of Employment**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
Administrative License	Does the Board want to require the successful superintendent candidate to guarantee that as the future Superintendent of the District, he or she has and will maintain the appropriate licensure throughout the employment contract?
Criminal Background Check Law	105 ILCS 5/10-21.9. See also <b>PRESS</b> sample policy 5:30, <i>Hiring Process and Criteria</i> and the subhead entitled <b>Fingerprint-based Criminal History Records Information Check</b> in administrative procedure 5:30-AP2, <i>Investigations</i> .
	<p>Does the Board want to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9 and discussed above? If yes, consult the Board Attorney and consider the following laws:</p> <p>15 U.S.C. § 1681 <i>et seq.</i>, Federal Fair Credit Reporting Act (FCRA), is a federal law that regulates the gathering and use of information about consumers by third party <i>consumer reporting agencies</i>, including credit information, criminal background, driving record, personal characteristics/reputation, etc. The law requires consumer reporting agencies to comply with certain procedural notice</p>

Other Background Check Laws	<p>requirements when gathering information from a consumer.</p> <p>820 ILCS 75/, III. Job Opportunities for Qualified Applicants Act, prohibits employers from inquiring about an applicant's criminal history until the application has been determined qualified and notified that he/she has been selected for an interview (<i>a/k/a ban the box law</i>).</p> <p>820 ILCS 55/, III. Right to Privacy in the Workplace Act, prohibits employers from:</p> <ol style="list-style-type: none"> <li>1. Requesting, coercing, or requiring any employee or prospective employee to provide a user name and password for any personal online account;</li> <li>2. Requesting, coercing, or requiring an employee or applicant to invite the employer to have access to that individual's personal online account; and</li> <li>3. Taking an adverse employment action against an individual (including refusal to hire) based on that individual's use of a lawful product off District property during nonworking hours, i.e., tobacco or alcohol.</li> </ol> <p>820 ILCS 70/, III. Employee Credit Privacy Act, prohibits employers from inquiring into an individual's credit history or taking action against an employee based such history unless a satisfactory credit history is a <i>bona fide occupational requirement</i>, which is further defined in the statute. The job descriptions of superintendents generally meet this standard because they: (1) describe a managerial position that involves direction of school districts; (2) include signatory power over more than \$100; and (3) involve having access to confidential and financial information. <b>Note:</b> Any one of these grounds alone is sufficient.</p>
Medical Examination	<p>105 ILCS 5/24-5 requires new employees to submit evidence of physical fitness to perform assigned duties and freedom from communicable diseases.</p> <p>The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. 42 U.S.C. §12112(d)(4). Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. Part 1630.2(r).</p> <p>See also <b>PRESS</b> sample policy 5:30, <i>Hiring Process and Criteria</i>, specifically f/ns 16 and 17.</p>
Tenure	<p>Suspension of Tenure</p> <p>With multi-year contracts and multi-year extensions, superintendents waive their rights to tenure in a school district, but no previously acquired tenure may be lost.</p> <p>Continued Tenure</p> <p>Superintendents serving multiple one year contracts may still accrue service toward and acquire tenure.</p> <p>See 105 ILCS 5/10-23.8 and the <i>Duration of Contract</i> row in the <b>Employment and Compensation</b> checkbox, above.</p>

**Evaluations and Goals**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
	<p>105 ILCS 5/10-23.8 requires each performance-based contract to include the goals and indicators of student performance and academic improvement determined and used by the Board to measure the performance and effectiveness of the Superintendent and other information as the Board may determine.</p> <p>Regarding its goals and indicators, has the Board:</p> <ol style="list-style-type: none"> <li>1. At minimum, addressed student performance and academic achievement (105 ILCS 5/10-23.8 states "and other information as the Board may determine")?</li> <li>2. Included them in the body of the employment contract? Or as an exhibit to it?</li> <li>3. Set them to be:</li> </ol>

<p>Board Goals and Indicators of Student Performance and Academic Achievement for the Superintendent</p>	<ul style="list-style-type: none"> <li>a. Measurable and achievable, i.e., are they within the Superintendent's control?</li> <li>b. Objective, subjective or a combination of both?</li> </ul> <p>4. Set a timeline for achievement, and if so is it on an:</p> <ul style="list-style-type: none"> <li>a. Annual basis?</li> <li>b. Prior to completion of the employment contract?</li> </ul> <p>5. Set them as procedural, substantive, or a combination of both?</p> <p>For more information about setting goals and indicators for superintendents regarding student performance and academic achievement, see:</p> <p>IASB's <i>Field Services Catalog</i> at:  <a href="http://www.iasb.com/pdf/fieldservicecatalog.pdf">www.iasb.com/pdf/fieldservicecatalog.pdf</a>.</p> <p>Contact a Field Services Director regarding the following IASB workshops and/or offerings that may set the stage for school boards to hold their superintendents accountable for district performance, including academic achievement:</p> <p><i>Setting District Goals and Direction</i> (leads a board and superintendent to develop their own district-language for specific measurable, and attainable goals and indicators)</p> <p><i>The Superintendent Evaluation Process</i> (describes an effective method of holding the superintendent accountable)</p> <p><i>The Board and its Superintendent</i> (workshop assisting a board in developing an effective relationship with its superintendent).</p>
<p>Superintendent Evaluation</p>	<p>Once the Board has developed its goals and indicators (as discussed immediately above), 105 ILCS 5/10-20, 5/10-23, and 5/10-23.8 require the Board to:</p> <ul style="list-style-type: none"> <li>1. "Direct, through policy, its superintendent in his or her charge of the administration of the school district;" and</li> <li>2. Evaluate the superintendent in his or her "administration of school board policies and his or her stewardship of the assets of the district."</li> </ul> <p>How will the Board evaluate the successful superintendent candidate upon its outlined goals and indicators?</p> <p>Does the Board state when it will evaluate the successful superintendent candidate upon the goals and indicators that it set? <b>Note:</b> Some districts do not consider the superintendent evaluation to be a <i>one-time event</i> and put an on-going process into place. Contrast other districts, which depending upon their preferences, generally find the best time of year to evaluate is in the winter or early springtime.</p> <p>Is the Board or the successful superintendent candidate responsible to trigger the components of the Superintendent's evaluation process?</p> <p>What evaluation instrument will be used? How will the evaluation be documented?</p> <p>Will an evaluation instrument be outlined by the Board in its employment contract with the successful superintendent candidate?</p> <p>Is the evaluation instrument the Board will use tied to its goals and indicators of student performance and academic improvement and other information as the Board may determine?</p> <p>For more information about best practices when planning for and evaluating the Superintendent, see:</p> <p><i>The Superintendent Evaluation Process</i> at: <a href="http://www.iasb.com/training/superintendent-evaluation-process.pdf">www.iasb.com/training/superintendent-evaluation-process.pdf</a>;</p> <p>IASB's <i>Foundational Principles of Effective Governance</i>, <b>Principle 3. The board employs a superintendent</b>, at: <a href="http://www.iasb.com/principles.cfm">www.iasb.com/principles.cfm</a>; stating "the board employs and evaluates one person — the superintendent — and holds that person accountable for district performance and compliance with written board policy".</p>

Expenses and Benefits

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
<p>Expenses</p>	<p>How will the Board address expenses in its employment contract negotiations with the successful superintendent candidate?</p> <p>Business</p> <ol style="list-style-type: none"> <li>1. What standard will the Board use, e.g., reasonable, itemized, etc.?</li> <li>2. Will the Board designate the Board President or another individual to review and/or approve the Superintendent's expenses?</li> </ol> <p>Transportation</p> <p>Will the Board reimburse travel? If yes, what types of travel will the board reimburse? Some transportation topics that successful superintendent candidates request discussion about include:</p> <ol style="list-style-type: none"> <li>1. Vehicle insurance reimbursement(s)</li> <li>2. Vehicle repair reimbursement(s)</li> <li>3. A travel allowance only at either a set amount or the District's per mile rate</li> <li>4. A vehicle</li> <li>5. Out-of-district travel</li> </ol>
<p>Insurance</p>	<p>Will the Board address insurance in its employment contract negotiations with the successful superintendent candidate?</p> <p>Some items successful superintendent candidates request include:</p> <ol style="list-style-type: none"> <li>1. Insurance contributions as part of a Cafeteria Plan, or in the alternative, the Board paying the premiums.</li> <li>2. Specific insurance coverages from the Board, such as health, dental, vision, life, disability, etc.</li> </ol>
<p>Vacation</p>	<p>Will the Board address vacation days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> <li>1. How many days?</li> <li>2. Will vacation days accumulate? And, if so, how?</li> <li>3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking a vacation? If yes, describe the process.</li> <li>4. Will the Board address reimbursement for unused days?</li> </ol>
<p>Sick Leave/Days</p>	<p>Will the Board address sick days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> <li>1. Will sick leave be limited to annual sick leave days in the District's teachers' contract?</li> <li>2. How will sick day accumulation be addressed?</li> <li>3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking or upon returning from a sick day? If yes, describe the process.</li> </ol>
<p>Professional Activities and Organizations   Memberships in Community Organizations</p>	<p>Will the Board address memberships in professional activities/organizations and/or community organizations its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> <li>1. How many organizations will the Board allow the Superintendent to join?</li> <li>2. Which organizations will be allowed?</li> <li>3. What is the Board's limit for the cost of dues to professional organizations?</li> </ol>
	<p>Will the Board address any type of payment(s) upon the Superintendent's retirement? If yes, then:</p>

Retirement	<ol style="list-style-type: none"> <li>1. Has the Board thoroughly examined and addressed:             <ol style="list-style-type: none"> <li>a. Any consequences or other penalties to it?</li> <li>b. The impact of any prior salary increases?</li> <li>c. Potential pension reform issues?</li> </ol> </li> <li>2. Often, a successful superintendent candidate's attorney has interest in the following issues:             <ol style="list-style-type: none"> <li>a. Available post-retirement options available, e.g., payments for sick/vacation days, post-retirement insurance, longevity annuity payment, etc.</li> <li>b. Whether a potential retirement payment will be properly creditable for TRS purposes.  <b>Note:</b> Ultimately, only TRS has the authority to determine creditability.</li> </ol> </li> </ol>
Annuities and Other Deferred Compensation	<p>Will the Board address any type of annuities and other deferred compensation issues? If yes, then:</p> <ol style="list-style-type: none"> <li>1. Will it offer such compensation in addition to the Superintendent's agreed-upon salary?</li> <li>2. Will it contribute creditable earnings for TRS purposes?</li> </ol>

**Changes to the Superintendent's Employment Contract**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
Non-Renewal at End of Contract	<p>How will the Board and successful superintendent candidate agree to address orderly end to the employment contract when the Board chooses not to renew it?</p> <ol style="list-style-type: none"> <li>1. Will there be a non-renewal notification date? Do both parties' attorneys find it reasonable?</li> <li>2. Will the Board require the Superintendent to remind it of the non-renewal date?</li> <li>3. Will there be any agreement to a clause for an automatic one-year renewal if the Board fails to provide end-of-contract non-renewal notification?</li> <li>4. Will the Board agree to language in the employment contract that would provide the Superintendent with a hearing upon non-renewal?</li> </ol>
Renewal at End of Contract	<p>Will the Board agree to a procedure for renewing the employment contract at its end? If yes, then:</p> <ol style="list-style-type: none"> <li>1. What date would be the earliest that the Board could renew its employment contract with the Superintendent?</li> <li>2. What criteria will the Board base its renewal upon? For example, some boards base renewal upon superintendents achieving their stated goals and indicators of student performance and academic improvement and other information they required.</li> </ol>
Contract Extensions	<p>Will the Board agree to allow for an extension of its employment contract during its term? If yes, then:</p> <ol style="list-style-type: none"> <li>1. Will the Board agree to extend it during its term if the Board determines that the Superintendent successfully met all of the Board's stated goals and indicators of student performance and academic improvement and other information it required?</li> <li>2. Will the Board agree to extend a one-year contract when the Superintendent is not required to meet any goals?</li> </ol> <p>See 105 ILCS 5/10-23.8.</p>
	<p>If the successful superintendent candidate accepts employment with the Board and becomes the Superintendent, how will the Board outline the grounds and procedures for terminating the Superintendent's employment during the contract's term?</p> <ol style="list-style-type: none"> <li>1. Will the Board and the successful superintendent candidate agree to terminate it upon mutual agreement?</li> <li>2. Will the Board allow retirement to be an appropriate reason for terminating its employment contract with the Superintendent? And if so, will the Board require reasonable notice from its Superintendent?</li> <li>3. Could either the Board or Superintendent terminate the employment contract without cause by providing notice to the other?</li> </ol>

Terminations	<p>4. Will the Board terminate the employment contract for permanent disability of the Superintendent?</p> <ol style="list-style-type: none"> <li>How will the Board define permanent disability in the contract?</li> <li>Will the Board require the Superintendent to obtain a permanent disability determination through physician certification, and/or</li> <li>Will the Board consider duration of absence; e.g., 90-days or exhaustion of sick leave, whichever is greater?</li> </ol> <p>See <b>PRESS</b> sample policy 5:180, <i>Temporary Illness or Temporary Incapacity</i>.</p> <p>5. What standard will the Board use to terminate the employment contract for cause? Items to consider include:</p> <ol style="list-style-type: none"> <li>Any conduct detrimental/prejudicial to the District;</li> <li>Just cause;</li> <li>Sufficient to dismiss a tenured teacher;</li> <li>Material breach of contract; or</li> <li>Not arbitrary and capricious.</li> </ol> <p>6. Will the Board agree to provisions for hearing and due process for the Superintendent?</p> <p>7. How will the Board address death of its Superintendent during the duration of the employment contract?</p>
Liquidated Damages	<p>Will the Board agree to liquidate damages with its Superintendent if one or the other terminates the employment contract?</p> <ol style="list-style-type: none"> <li>Have both the Board and the successful superintendent candidate discussed the practical consequences of a liquidated damages clause with their respective attorneys?</li> <li>If the Board terminates the contract, has it discussed with the Board Attorney how it can avoid litigation with its former Superintendent?</li> </ol>
Amendments	How will the Board and Superintendent agree to allow for amendments to the employment contract?

**What technical clauses need to be in the Superintendent’s employment contract?**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
Technical clauses (common in contracts)	<p>If the employment contract contains any of the following technical provisions, have the Board Attorney and Superintendent’s attorney reviewed them?</p> <ol style="list-style-type: none"> <li>Notice</li> <li>Applicable law</li> <li>Headings and numbers</li> <li>Complete understanding, i.e., do the Board members and Superintendent share the same understanding of the various provisions written in the employment contract?</li> <li>Counterparts</li> <li>Effect of Policy Amendments</li> <li>Severability</li> <li>Advice of Counsel</li> </ol>

**Miscellaneous Issues**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
	Do all members of the Board understand the District’s obligations under the employment contract and

Board Obligations Under the Employment Contract	<p>what not complying with them will mean to the District?</p> <p>Specifically, are Board members aware of the Board’s specific obligations regarding:</p> <ol style="list-style-type: none"> <li>1. The Superintendent Evaluation</li> <li>2. Goal setting</li> <li>3. Required notifications/actions by each party prior to termination of the employment contract</li> </ol>
Ongoing Monitoring of Each Party’s Compliance with the Contract	Are the Board and Superintendent actually complying with the terms of the employment contract? Has the Board Attorney explained how the Board should monitor compliance with the employment contract?
Legislative Issues	How might pending pension reform legislation or other trending legislation affect the employment contract?

**PRESSPlus Comments**

PRESSPlus 1. This new exhibit is intended to serve as a resource to educate and guide the board through the superintendent employment contract negotiation process, encouraging both the board and superintendent to hire their own attorneys. The General Counsels of the Ill. Association of School Administrators (IASA) and Ill. Association of School Boards (IASB) collaborated on the content of this document. **Issue 98, May/June, 2018**



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PRAIRIE FARMS DAIRY, INC.  
 808 E. Main St.  
 Streator, IL 61364-3004

**Escalator AND Firm Bid Proposal Form for Dairy Products for 2018-2019**

	Escalator Bid	Firm Bid
8 oz. carton 1% chocolate	\$ _____ per carton	\$ _____
8 oz. carton 2% white milk	\$ _____ per carton	\$ _____
8 oz. carton 1% white milk	\$ <u>.27</u> per carton	\$ <u>.30</u>
8 oz. carton skim white milk	\$ _____ per carton	\$ _____
8 oz. carton FF strawberry milk	\$ _____ per carton	\$ _____
8 oz. carton FF chocolate milk	\$ <u>.29</u> per carton	\$ <u>.32</u>
8 oz. carton premium orange juice	\$ _____ per carton	\$ _____
8 oz. 1% chocolate milk	\$ _____ per carton	\$ _____
8 oz. carton whole milk	\$ _____ per carton	\$ _____
5 lb. Cottage Cheese Small Curd	\$ _____ per 5# unit	\$ _____
5 lb. Sour Cream	\$ _____ per 5# unit	\$ _____
5 lb. Flavored Yogurts	\$ _____ per 5# unit	\$ _____
Gallon 1% Milk	\$ <u>3.29</u> per gallon	\$ <u>3.34</u>

**Escalation / De-escalation Clause:**

The above prices are based on the current month's Federal Milk Marketing Order. Adjustments will be made up or down at the rate of \$.0005 per half pint of milk for each \$.10 change in raw milk cost.

Prairie Farms Dairy certifies that our milk products meet the requirements of the State of Illinois and Federal Milk Programs for school use.

Payment for all products is required within thirty (30) days of delivery. At award of bid, a copy of your upcoming

**SERVING:** ILLINOIS • INDIANA • MISSOURI • KENTUCKY • IOWA • TENNESSEE • NEBRASKA • MICHIGAN • OHIO  
 ARKANSAS • OKLAHOMA • KANSAS • MISSISSIPPI • ALABAMA • GEORGIA • NORTH CAROLINA • VIRGINIA

school year calendar would be appreciated for our use.

Thank you for the opportunity. We look forward to be of continued service.

## Recommendation to Approve Milk Bid for FY19

As superintendent, I recommend approval of the Firm Bid (attached) for the Fiscal Year 19 from Prairie Farms.

## Rationale

As you will note, the firm bid on the attached sheet represents a marked difference from the escalator bid. However, milk prices likely may rise, and with the firm bid, we can budget that amount and know that it will remain stable for the year.

## District Goal

Maintain strong fiscal responsibility in the Putnam County School District.

## SY 2018-19 Split Price and Non-Federal Calculator

[Go to Instructions](#)

SY 2018-19 Weighted Average Price Requirement	
Requirement price to the nearest cent	<i>Optional</i> price requirement <b>ROUNDED DOWN</b> to nearest 5 cent
\$ 2.56	\$ 2.55
<i>Note: Above prices are based on adjusting SY 2017-18 price requirement by the 2% rate increase plus the Consumer Price Index (2.31%)</i>	

SY 2017-18 Weighted Average Price Calculator			
Enter the paid prices and number of paid lunches sold at each price for October 2017.			
Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2017-18 Weighted Average Price
1.	2,409	\$ 2.20	\$ 5,299.80
2.	3,262	\$ 2.40	\$ 7,828.80
3.		\$ -	
4.		\$ -	
5.		\$ -	
6.		\$ -	
7.		\$ -	
8.		\$ -	
9.		\$ -	
10.		\$ -	
TOTAL	5,671	\$ 13,128.60	\$ 2.32
<i>Note: SY 2017-18 Weighted Average Price equal to or above \$2.92 are compliant for SY 2018-19. \$2.92 is the difference between the Free and Paid reimbursement rates for SY 2017-18.</i>			

Total Price Increase for SY 2018-19
\$ 0.23

Required price increase for SY 2018-19 (with \$0.10 cent cap)
\$ 2.42

New Price Increase
Enter the new price increase for SY 2018-19 to assist in meeting the requirement. See optional Pricing Estimation Calculator below if needed.
\$ 0.10

Non-Federal Source Contribution Calculator for SY 2018-19
Enter the total paid lunch count (for all prices). ** Annual Non-Federal Source funds for SY 2018-19 are estimated based on the ACTUAL lunch count entered below

2017 - 2018

Recommend to Raise Lunch/Breakfast/Milk Prices per the Federal Paid Lunch Equity Tool

	Lunch Prices	Breakfast Prices
Primary:	\$1.90 raise to \$2.20	\$1.05 raise to \$1.35
Elementary:	\$1.90 raise to \$2.20	\$1.05 raise to \$1.35
Junior High:	\$2.10 raise to \$2.40	\$1.20 raise to \$1.50
High School:	\$2.10 raise to \$2.40	\$1.30 raise to \$1.60
Milk	\$0.35 raise to \$0.40 district wide	

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## Recommend to Raise Lunch/Breakfast/Milk Prices per the Federal Paid Lunch Equity Tool

	Lunch Prices	Breakfast Prices
Primary:	\$2.20 raise to \$2.30	\$1.35 raise to \$1.45
Elementary:	\$2.20 raise to \$2.30	\$1.35 raise to \$1.45
Junior High:	\$2.40 raise to \$2.50	\$1.50 raise to \$1.60
High School:	\$2.40 raise to \$2.50	\$1.60 raise to \$1.70
Milk	\$0.40 district wide – maintain this year may need to increase next year depending on results from the Equity Tool	

### Rationale:

The school district is required by the Federal Regulations to use the Paid Lunch Equity Tool. The district cannot demonstrate any profit from the lunch/breakfast program and never has. The district has only raised the meal prices one time in the past ten years. However, the increase costs associated with providing the meals service, has led to what is termed an inequitable “loss.” The federal paid lunch equity tool, as you will see the page uploaded to Boardbook, shows the recommended price increase based on the number of lunches served. Also, I recommend maintaining the milk at \$0.40. These increases across the board will not generate any profit. It will close the inequity gap created from our old prices. The district will use this paid lunch equity tool on an annual basis to make sure we are meeting the federal regulations regarding our meal services.

### District Goal

Maintain strong fiscal responsibility in the Putnam County School District.

<b>Prevailing Wage rates for Putnam County effective Sept. 1, 2017</b>												
<b>Trade Title</b>	<b>Region</b>	<b>Type</b>	<b>Class</b>	<b>Base Wage</b>	<b>Fore-man Wage</b>	<b>M-F OT</b>	<b>OSA</b>	<b>OSH</b>	<b>H/W</b>	<b>Pension</b>	<b>Vacation</b>	<b>Training</b>
ASBESTOS ABT-GEN	ALL	ALL		31.02	33.02	1.5	1.5	2	8.52	14.01	0.00	0.80
ASBESTOS ABT-MEC	ALL	BLD		37.88	40.38	1.5	1.5	2	12.12	11.70	0.00	0.72
BOILERMAKER	ALL	BLD		39.50	42.50	2	2	2	7.07	12.47	0.00	0.40
BRICK MASON	ALL	BLD		38.69	39.69	1.5	1.5	2	10.01	9.62	0.00	0.84
CARPENTER	ALL	BLD		32.50	34.78	1.5	1.5	2	10.38	16.95	0.00	0.57
CARPENTER	ALL	HWY		34.35	36.10	1.5	1.5	2	10.38	17.39	0.00	0.50
CEMENT MASON	ALL	ALL		37.70	38.76	1.5	1.5	2	9.90	13.59	0.00	0.50
CERAMIC TILE FNSHER	ALL	BLD		33.88	33.88	1.5	1.5	2	9.40	5.86	0.00	0.75
COMMUNICATION TECH	ALL	BLD		33.50	35.00	1.5	1.5	2	14.62	12.66	1.50	0.72
ELECTRIC PWR EQMT OP	ALL	ALL		43.76	54.80	1.5	1.5	2	6.81	12.25	0.00	0.44
ELECTRIC PWR GRNDMAN	ALL	ALL		29.96	54.80	1.5	1.5	2	6.40	8.39	0.00	0.30
ELECTRIC PWR LINEMAN	ALL	ALL		48.61	54.80	1.5	1.5	2	6.96	13.61	0.00	0.49
ELECTRIC PWR TRK DRV	ALL	ALL		31.42	54.80	1.5	1.5	2	6.44	8.80	0.00	0.31
ELECTRICIAN	ALL	BLD		39.90	43.49	1.5	1.5	2	14.97	16.64	3.25	1.20
ELEVATOR CONSTRUCTOR	ALL	BLD		43.43	48.86	2	2	2	15.28	15.71	3.47	0.60
GLAZIER	ALL	BLD		34.87	34.87	1.5	1.5	1.5	10.50	7.70	0.00	1.25
HT/FROST INSULATOR	ALL	BLD		50.50	53.00	1.5	1.5	2	12.12	12.96	0.00	0.72
IRON WORKER	ALL	ALL		41.25	45.38	2	2	2	11.26	22.27	0.00	0.85
LABORER	ALL	ALL		30.02	32.02	1.5	1.5	2	8.52	14.01	0.00	0.80
LABORER, SKILLED	ALL	ALL		30.22	32.22	1.5	1.5	2	8.52	14.01	0.00	0.80
LATHER	ALL	BLD		32.50	34.78	1.5	1.5	2	10.38	16.95	0.00	0.57
MACHINIST	ALL	BLD		47.56	50.06	1.5	1.5	2	7.05	8.95	1.85	1.47
MARBLE FINISHERS	ALL	BLD		33.88		1.5	1.5	2	9.40	5.86	0.00	0.75

MARBLE MASON	ALL	BLD		36.71	36.96	1.5	1.5	2	9.40	8.02	0.00	0.80
MILLWRIGHT	ALL	BLD		37.72	41.49	1.5	1.5	2	10.12	15.25	0.00	0.60
MILLWRIGHT	ALL	HWY		35.12	38.63	1.5	1.5	2	9.17	14.05	0.00	0.50
OPERATING ENGINEER	E	BLD	1	48.30	52.30	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	BLD	2	47.00	52.30	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	BLD	3	44.45	52.30	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	BLD	4	42.70	52.30	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	BLD	5	51.30	52.30	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	BLD	6	51.30	52.30	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	BLD	7	49.30	52.30	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	HWY	1	48.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	HWY	2	47.75	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	HWY	3	45.70	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	HWY	4	44.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	HWY	5	43.10	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	HWY	6	51.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	E	HWY	7	49.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	W	BLD	1	39.69	42.69	1.5	1.5	2	9.00	19.23	0.00	3.00
OPERATING ENGINEER	W	BLD	2	36.83	42.69	1.5	1.5	2	9.00	19.23	0.00	3.00
OPERATING ENGINEER	W	BLD	3	32.12	42.69	1.5	1.5	2	9.00	19.23	0.00	3.00
OPERATING ENGINEER	W	HWY	1	39.69	42.69	1.5	1.5	2	9.00	19.23	0.00	3.00
OPERATING ENGINEER	W	HWY	2	36.83	42.69	1.5	1.5	2	9.00	19.23	0.00	3.00
OPERATING ENGINEER	W	HWY	3	32.12	42.69	1.5	1.5	2	9.00	19.23	0.00	3.00
PAINTER	ALL	ALL		35.35	37.35	1.5	1.5	1.5	10.30	8.20	0.00	1.35
PAINTER SIGNS	ALL	BLD		37.45	42.05	1.5	1.5	2	2.60	3.18	0.00	0.00
PILEDRIVER	ALL	BLD		32.75	36.03	1.5	1.5	2	10.38	16.95	0.00	0.57
PILEDRIVER	ALL	HWY		34.35	36.10	1.5	1.5	2	10.38	17.39	0.00	0.50
PIPEFITTER	ALL	BLD		47.50	50.50	1.5	1.5	2	10.05	17.85	0.00	2.12
PLASTERER	ALL	BLD		37.70	38.76	1.5	1.5	2	9.90	13.59	0.00	0.50
PLUMBER	ALL	BLD		49.25	52.20	1.5	1.5	2	14.34	13.35	0.00	1.28
ROOFER	ALL	BLD		33.26	35.26	1.5	1.5	2	9.08	11.44	0.00	0.58

SHEETMETAL WORKER	ALL	BLD		35.88	37.67	1.5	1.5	2	9.37	16.85	0.00	0.78
SPRINKLER FITTER	ALL	BLD		37.12	39.87	1.5	1.5	2	8.42	8.50	0.00	0.35
STONE MASON	ALL	BLD		38.69	39.69	1.5	1.5	2	10.01	9.62	0.00	0.84
TERRAZZO FINISHER	ALL	BLD		33.88		1.5	1.5	2	9.40	5.86	0.00	0.75
TILE LAYER	ALL	BLD		32.50	34.78	1.5	1.5	2	10.38	16.95	0.00	0.57
TILE MASON	ALL	BLD		36.71	36.96	1.5	1.5	2	9.40	8.02	0.00	0.80
TRUCK DRIVER	ALL	ALL	1	36.15	40.04	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	ALL	2	36.67	40.04	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	ALL	3	36.91	40.04	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	ALL	4	37.25	40.04	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	ALL	5	38.23	40.04	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	O&C	1	28.92	32.03	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	O&C	2	29.34	32.03	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	O&C	3	29.53	32.03	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	O&C	4	29.80	32.03	1.5	1.5	2	12.16	5.89	0.00	0.25
TRUCK DRIVER	ALL	O&C	5	30.58	32.03	1.5	1.5	2	12.16	5.89	0.00	0.25
TUCKPOINTER	ALL	BLD		38.69	39.69	1.5	1.5	2	10.01	9.62	0.00	0.84

### **Legend**

**M-F OT** Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

**OSA** Overtime pay required for every hour worked on Saturdays

**OSH** Overtime pay required for every hour worked on Sundays and Holidays

**H/W** Health/Welfare benefit

Explanations PUTNAM COUNTY

OPERATING ENGINEERS (EAST) - That part of the county east of the Illinois River.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

#### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

#### COMMUNICATIONS TECHNICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice, sound and vision production and reproduction, telephone and telephone interconnect, facsimile, equipment and appliances used for domestic, commercial, educational and entertainment purposes, pulling of wire through conduit but not the installation of conduit.

#### LABORER, SKILLED - BUILDING AND HIGHWAY

The skilled laborer building (BLD) and heavy & highway (HWY) classification shall encompass the following types of work, irrespective of the site of the work: flagging, caisson worker plus depth, gunnite nozzle men, lead man on sewer work, welders, cutter burners and torchmen, chain saw

operator, paving breaker, jackhammer and drill operators, layout man and/or drainage tile layer, steel form setter - street and highway, air tamping hammerman, signal man on crane, concrete saw operator, concrete saw operator walk behind, screenman on asphalt pavers, front end man on chip spreader, laborers tending masons with hot material or where foreign materials are used, multiple concrete duct - leadman, luteman, asphalt raker, curb asphalt machine operator, ready mix scalemen (permanent, portable or temporary plant), laborers handling masterplate or similar materials, laser beam operator, coring machine operator, plaster tenders, underpinning and shoring of buildings, material selector when working with fire-brick or castable material, fire watch, signaling of all power equipment, tree topper or trimmer when in connection with construction, and diver tender.

MATERIAL TESTER/INSPECTOR I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER/INSPECTOR II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEERS - BUILDING (East)

Class 1. Mechanic; Asphalt Plant; Asphalt Spreader; Autograde; Backhoes w/Caisson attachment; Batch Plant; Benoto (require 2 engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-Loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Paver 27E cu.ft. and under; Concrete Placer; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes Hammerhead; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Lubrication Technician; Manipulators; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Squeeze Cretes - Screw Type Pumps; Gypsum Bulker and Pump; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tieback Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Brick Forklift servicing seven (7) or more Brick Masons; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd; Hoists, Automatic; Hoists, inside Freight Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Hydro Excavating (excluding hose work); Laser Screed; Rock Drill (self-propelled); Non Self-Loading Ejection Dump; Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressors; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat Manual Controlled); Hoists, Inside Elevators; Hydraulic Power Units (Pile Driving and Extracting); Lowboys; Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Brick Forklift; Boom Trucks (Residential); Hoists, Inside Elevators push button with automatic doors; Oilers; Skidsteer Loaders; Vacuum Trucks (excluding hose work).

Class 5. Assistant Craft Foreman

Class 6. Mechanics and Welders

Class 7. Gradall

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION (East)

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/Gomaco or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower of all types; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside Type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Heavy Duty Self-Propelled Transporter or Prime Mover; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Locomotives, All; Backhoes with Shear Attachments; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill-Crawler or Skid Rig; Rock Drill - Truck Mounted; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader with attached pusher; Tractor with Boom; Tractaire with Attachments; Transfer Barrier Transfer Machine; Trenching Machine; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machine; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.;

Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Forklifts; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster (requires 2 operators; one being Class 4); Hydro Excavating (excluding hose work); Laser Screed; Locomotives, Dinky; Oil Distributor; Off-Road Hauling Units (Including Articulating); Non Self-Loading Ejection Dump; Pump Cretes; Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., Self-Propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc.; Tug Boats; Mechanic Welders working in permanent shop.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machine; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine Heaters, Mechanical; Winch Trucks with "A" Frame; Work Boats; Tamper - Form - Motor Driven.

Class 4. Air Compressor; Brick Forklifts (Servicing Seven (7) or more Brick Masons; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster (requires 2 operators - one being class 2); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tractaire; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Brick Forklifts; Oilers; Skidsteer Loaders (All).

Class 6. Field Mechanics and Field Welders.

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

#### OPERATING ENGINEERS - BUILDING - (West)

Class 1. Cranes; Overhead Cranes; Gradall; All Cherry Pickers; Mechanics; Central Concrete Mixing Plant Operator; Road Pavers (27E - Dual Drum - Tri Batchers); Blacktop Plant Operators and Plant Engineers; 3 Drum Hoist; Derricks; Hydro Cranes; Shovels; Skimmer Scoops; Koehring Scooper; Drag Lines; Backhoe; Derrick Boats; Pile Drivers and Skid Rigs; Clamshells; Locomotive Cranes; Dredge (all types) Motor Patrol; Power Blades - Dumore - Elevating and similar types; Tower Cranes (Crawler-Mobile) and Stationary; Crane-type Backfiller; Drott Yumbo and similar types considered as Cranes; Caisson Rigs; Dozer; Tournadozer; Work Boats; Ross Carrier; Helicopter; Tournapulls - all and similar types; Scoops

(all sizes); Pushcats; Endloaders (all types); Asphalt Surfacing Machine; Slip Form Paver; Rock Crusher; Heavy Equipment Greaser; CMI, CMI Belt Placer, Auto Grade & 3 Track and similar types; Side Booms; Multiple Unit Earth Movers; Creter Crane; Trench Machine; Pump-crete-Belt Crete-Squeeze Cretes-Screw-type Pumps and Gypsum; Bulker & Pump - Operator will clean; Formless Finishing Machine; Flaherty Spreader or similar types; Screed Man on Laydown Machine; Wheel Tractors (industrial or Farm-type w/Dozer-Hoe-Endloader or other attachments); F.W.D. & Similar Types; Vermeer Concrete Saw.

Class 2. Dinkeys; Power Launches; PH One-pass Soil Cement Machine (and similar types); Pugmill with Pump; Backfillers; Euclid Loader; Forklifts; Jeeps w/Ditching Machine or other attachments; Tuneluger; Automatic Cement and Gravel Batching Plants; Mobile Drills (Soil Testing) and similar types; Gurries and Similar Types; (1) and (2) Drum Hoists (Buck Hoist and Similar Types); Chicago Boom; Boring Machine & Pipe Jacking Machine; Hydro Boom; Dewatering System; Straw Blower; Hydro Seeder; Assistant Heavy Equipment Greaser on Spread; Tractors (Track type) without Power Unit pulling Rollers; Rollers on Asphalt -- Brick Macadem; Concrete Breakers; Concrete Spreaders; Mule Pulling Rollers; Center Stripper; Cement Finishing Machines & CMI Texture & Reel Curing Machines; Cement Finishing Machine; Barber Green or similar loaders; Vibro Tamper (All similar types) Self-propelled; Winch or Boom Truck; Mechanical Bull Floats; Mixers over 3 Bag to 27E; Tractor pulling Power Blade or Elevating Grader; Porter Rex Rail; Clary Screed; Truck Type Hoptoe Oilers; Fireman; Spray Machine on Paving; Curb Machines; Truck Crane Oilers; Oil Distributor; Truck-Mounted Saws.

Class 3. Air Compressor; Power Subgrader; Straight Tractor; Trac Air without attachments; Herman Nelson Heater, Dravo, Warner, Silent Glo, and similar types; Roller: Five (5) Ton and under on Earth or Gravel; Form Grader; Crawler Crane & Skid Rig Oilers; Freight Elevators - permanently installed; Pump; Light Plant; Generator; Conveyor (1) or (2) - Operator will clean; Welding Machine; Mixer (3) Bag and Under (Standard Capacity with skip); Bulk Cement Plant; Oiler on Central Concrete Mixing Plant.

#### OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION - (West)

CLASS 1. Cranes; Hydro Cranes; Shovels; Crane Type Backfiller; Tower, Mobile, Crawler, & Stationary Cranes; Derricks; Hoists (3 Drum); Draglines; Drott Yumbo & Similar Types considered as Cranes; 360 Degree Swing Excavator (Shears, Grapples, Movacs, etc.); Back Hoe; Derrick Boats; Pile Driver and Skid Rigs; Clam Shell; Locomotive - Cranes; Road Pavers - Single Drum - Dual Drum - Tri Batcher; Motor Patrols & Power Blades - Dumore - Elevating & Similar Types; Mechanics; Central Concrete Mixing Plant Operator; Asphalt Batch Plant Operators and Plant Engineers; Gradall; Caisson Rigs; Skimmer Scoop - Koering Scooper; Dredges (all types); Hoptoe; All Cherry Pickers; Work Boat; Ross Carrier; Helicopter; Dozer; Tournadozer; Tournapulls - all and similar types; Operation of Concrete and all Recycle Machines; Multiple Unit Earth Movers; Scoops (all sizes); Pushcats; Endloaders (all types); Asphalt Surfacing Machine; Slip Form Paver; Rock Crusher; Operation of Material Crusher, Screening Plants, and Tunnel Boring Machine; Heavy Equipment Greaser (top greaser on spread); CMI, Auto Grade, CMI Belt Placer & 3 Track

and Similar Types; Side Booms; Asphalt Heater & Planer Combination (used to plane streets); Wheel Tractors (with Dozer, Hoe or Endloader Attachments); CAT Earthwork Compactors and Similar Types; Blaw Knox Spreader and Similar Types; Trench Machines; Pump Crete - Belt Crete - Squeeze Crete - Screw Type Pumps and Gypsum (operator will clean); Creter Crane; Operation of Concrete Pump Truck; Formless Finishing Machines; Flaherty Spreader or Similar Types; Screed Man on Laydown Machine; Vermeer Concrete Saw; Operation of Laser Screed; Span Saw; Dredge Leverman; Dredge Engineer; Lull or Similar Type; Hydro-Boom Truck; Operation of Guard Rail Machine; and Starting Engineer on Pipeline or Construction (11 or more pieces) including: Air Compressor (Trailer Mounted), All Forced Air Heaters (regardless of Size), Water Pumps (Greater than 4-1/2" or Total Discharge Over 4-1/2"), Light Plants, Generators (Trailer Mounted - Excluding Decontamination Trailer), Welding Machines (Any Size or Mode of Power), Conveyor, Mixer (any size), Stud Welder, Power Pac, etc, and Ground Heater (Trailer Mounted).

CLASS 2. Bulker & Pump; Power Launches; Boring Machine & Pipe Jacking Machine; Dinkeys; Operation of Carts, Powered Haul Unit for a Boring Machine; P & H One Pass Soil Cement Machines and Similar Types; Wheel Tractors (Industry or Farm Type - Other); Back Fillers; Euclid Loader; Fork Lifts; Jeep w/Ditching Machine or Other Attachments; Tunneluger; Automatic Cement & Gravel Batching Plants; Mobile Drills - Soil Testing and Similar Types; Pugmill with Pump; All (1) and (2) Drum Hoists; Dewatering System; Straw Blower; Hydro-Seeder; Bump Grinders (self-propelled); Assistant Heavy Equipment Greaser; Apsco Spreader; Tractors (Track-Type) without Power Units Pulling Rollers; Rollers on Asphalt - Brick or Macadam; Concrete Breakers; Concrete Spreaders; Cement Strippers; Cement Finishing Machines & CMI Texture & Reel Curing Machines; Vibro-Tampers (All Similar Types Self-Propelled); Mechanical Bull Floats; Self-Propelled Concrete Saws; Truck Mounted Power Saws; Operation of Curb Cutters; Mixers - Over Three (3) Bags; Winch and Boom Trucks; Tractor Pulling Power Blade or Elevating Grader; Porter Rex Rail; Clary Screed; Mule Pulling Rollers; Pugmill without Pump; Barber Greene or Similar Loaders; Track Type Tractor w/Power Unit attached (minimum); Fireman; Spray Machine on Paving; Curb Machines; Paved Ditch Machine; Power Broom; Self-Propelled Sweepers; Self-Propelled Conveyors; Power Subgrader; Oil Distributor; Straight Tractor; Truck Crane Oiler; Truck Type Oilers; Directional Boring Machine; Horizontal Directional Drill; Articulating End Dump Vehicles; Starting Engineer on Pipeline or Construction (6 -10 pieces) including: Air Compressor (Trailer Mounted), All Forced Air Heaters (regardless of Size), Water Pumps (Greater than 4-1/2" or Total Discharge Over 4-1/2"), Light Plants, Generators (Trailer Mounted - Excluding Decontamination Trailer), Welding Machines (Any Size or Mode of Power), Conveyor, Mixer (any size), Stud Welder, Power Pac, etc., and Ground Heater (Trailer Mounted).

CLASS 3. Straight Framed Truck Mounted Vac Unit (separately powered); Trac Air Machine (without attachments); Rollers - Five Ton and Under on Earth and Gravel; Form Graders; Bulk Cement Plant; Oilers; and Starting Engineer on Pipeline or Construction (3 - 5 pieces) including: Air Compressor (Trailer Mounted), All Forced Air Heaters (regardless of Size), Water Pumps (Greater than 4-1/2" or Total Discharge Over 4-1/2"), Light Plants, Generators (Trailer Mounted - Excluding Decontamination Trailer), Welding Machines (Any Size or Mode of Power), Conveyor, Mixer (any size), Stud Welder, Power Pac, etc., and Ground Heater (Trailer Mounted).

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed

under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

## Recommendation to Approve the Prevailing Wage Resolution

### Rationale

Annually, the school district receives an updated list for prevailing wages for the county. The district is required annually to approve through resolution the prevailing wages listed for the county. As per requirements for the district to recognize current prevailing wages, it is the recommendation to approve the attached resolution.

### District Goal

Maintain fiscal responsibility to all stakeholders

## Recommendation to Approve Wellness Policy for Putnam County C.U.S.D. 535

As superintendent, I recommend the annual approval of the district Wellness Plan. The Wellness Committee met and reviewed our policy to make sure it meets the items required per School Code. The Wellness Plan is attached for you to review.

### Rationale

This is an annual review that is required by school code.

### District Goal

Improve communication among all stakeholders in the Putnam County School District and communities.

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Applicant: PUTNAM COUNTY CUSD 535

County: Putnam

Title I District Plan ▼

Application: 2018-2019 Title I District Plan - 00

Cycle: Original Application

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Project Number: 19-T1Plan-00-35-078-5350-26

<a href="#">Consultation</a>	<a href="#">Part 1</a>	<a href="#">Part 2</a>	<a href="#">Part 3</a>	<a href="#">Part 4</a>	<a href="#">Part 5</a>
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**Consultation**

See the Overview page for Instructions

An LEA must develop the Title I Plan with timely and meaningful consultation with the stakeholders identified below. [ESEA section 1112\(a\)\(1\)\(A\)](#).

Such stakeholders must include, but are not limited to, the following:

- teachers,
- principals,
- other school leaders,
- paraprofessionals,
- specialized instructional support personnel,
- charter school leaders (in a local educational agency that has charter schools),
- administrators (including administrators of programs described in other parts of this title),
- other appropriate school personnel, and
- parents of children in schools served under this part

The box below reflects the response from the last approved FY18 Consultation response. It reflects the previous articulation of how the LEA consulted with the stakeholders identified above in the development of this plan. It also includes a list of meeting dates and how stakeholders' input impacted the final plan submission, as well as, references to particular meetings and how the stakeholders' input impacted the final plan submission. Note that documentation of stakeholder engagement may be requested at a later date. Please keep sign-in sheets, agendas, and other documentation on file. \*

**In the box below, articulate how the LEA consulted with the stakeholders identified above in the development of this plan. Include a list of meeting dates and how stakeholders' input impacted the final plan submission, as well as, references to particular meetings and how the stakeholders' input impacted the final plan submission. Note that documentation of stakeholder engagement may be requested at a later date. Please keep sign-in sheets, agendas, and other documentation on file. \***

Re-display of the approved response from the FY18 Title I District Plan.

Due to the late rollout of this process we were able to only conduct one meeting this year on May 18, 2017 at 3:15. We are planning on three meetings next year and sub-committee meetings in each building during early dismissals next year. The agenda included: Introductions, review of the 10 components to the schoolwide flexible process, review of the survey of needs, Title I plan components and next steps for each building. The committee determined that the staff survey should influence the goals and next steps the most for each building.

This year we had teachers, administration, board members, parents, Title I teachers, and paraprofessionals participate in the meeting and serve on the committee. The Title I Director for the district conducted the meeting with an agenda and solicited input from all of the stakeholders.

Review the information from your FY18 Plan displayed above. Copy the text into the text area below. Make necessary changes and save the page. DO NOT use special characters, 'see above', or n/a as this will delay the approval of your plan.

[[count] of 1500 maximum characters used)

Putnam County conducted two Title I plan district-wide meetings this year. They were held on March 15, 2018 and May 7, 2018. Each building conducted building meetings on the following dates: Aug 15, 2017, Oct. 4, 2017, Nov. 15, 2017, Mar. 7. 2018). The agendas included items like: Introductions, review of the 10 components to the schoolwide flexible process, review of accomplishments per building or district, review of the survey of needs, Title I plan components and next steps for each building and more. The committee determined that the staff survey should continue to influence the goals and next steps the most for each building.

This year we had teachers, administration, board members, parents, Title I teachers, and paraprofessionals participate in the meeting and serve on the committee. The Title I Director for the district conducted the meeting with an agendas and solicited input from all of the stakeholders.

\*Required field

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**District Plan Provisions:**

[See the Overview page for instructions](#)

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

**1. Please describe the measures the district will take to monitor student progress in meeting the challenging State academic standards in the corresponding text boxes:**

**(A) Please describe the well-rounded instructional program to meet the academic needs of all students and how the district will develop and implement this program.\***

Re-display of the approved response from the FY18 Title I District Plan. At Putnam County Primary and Elementary Schools we have designed, implemented and annually review for change our instructional program in order to meet the needs of all students. We utilize a districtwide assessment calendar that uses AIMSweb Plus for the Primary to Elementary levels. One system is used so there is not only horizontal alignment/assessment, but vertical articulation. These assessments inform several different components to our programming. First, it informs the teacher of where the student is academically and where specific instructional strategies need to be focused. Secondly, the district approved assessment identifies students that need a multi-tiered support system on a longitudinal basis. This allows the teachers to identify and group students appropriately in the areas of Reading and Math. This is important so that instruction can be differentiated to meet the various instructional needs at each grade level.

The district has also embarked on improving the instructional materials available to teachers. The Primary and Elementary have completed extensive review processes in the areas of Reading, Math and Science. K-5th guided reading libraries have been established with a significant focus on non-fiction, which was an area of targeted need. My Math was formally adopted and implemented for the 2016-17 school year and next year the National Geographic Science curriculum will be implemented at the Primary and the Pearson Science (Interactive Science) curriculum will be implemented 3rd-8th in the 2017-18 school year. The 2017-18 school year will also be dedicated to rolling out additional curriculum in the area of writing and beginning an ELA curriculum research committee. The intent and purpose behind the selections is to meet the needs of all Putnam County students whether functioning at a high level or an at-risk level.

Additional interventions the district has invested in to meet the needs of students include: Lexia, LLI, Sumdog, Math Reads, Number Worlds and SRA.

During the 2017-18 school year the district will have trimester meetings and early dismissals that focus on the whole child through the school improvement planning process. During the districtwide trimester meetings buildings will share their needs assessment surveys, goal development, collective progress on goals, continuity between buildings and next steps. During the building level early dismissals, staff will focus on the goals, implementation and review or assessment of progress at the end of the school year in order to determine next steps.

The district will continue it's multi-leveled system of support for PreK-12th grade into the 2017-18 school year. Specifically at the K-5th grade level, three tiers will be used to define where students are academically. Tier I (26th-100th percentile on AIMSweb Plus) will be subdivided and differentiate up for students in accelerated areas. Tier II (11th-25th percentile) will be in small group of 2-5 students in the areas of reading and math for 30 minutes daily with a certified teacher. Tier III (0-10th percentile) will be one-one-one with a certified teacher or paraprofessional for 15 minutes each day. Data team meetings will be conducted every 6 weeks to review progress monitoring and move students within the appropriate areas of the three tiers. Our goal is to have students in the 26th-100th percentile on AIMSweb Plus and other expectations chart data.

EL assessments will be administered annually with the assistance of the EL teachers and district coordinator. Results will identify students needing serve and they will receive 30 minutes daily with the EL teacher. Our goal will be to see students Access test out of the state designated range for services as quickly as possible utilizing instruction and materials specifically selected for their skill deficit/need areas.

Special education students will receive minutes of service according to their individualized education plans (IEP) that are updated at least annually. Our goal is to provide instruction and materials that will assist the student to close the academic gap and no longer require and IEP.

ELS will be used at the preschool level for all students to show developmental growth in the Early Learning Standard areas. Students falling below expectations will be given at least 10 minutes daily in small group as an intervention.

The Primary and Elementary will also be taking measures to pilot curriculum and instructional resources throughout the

school year. Such items include: Lucy Calkins Writing Workshop, Words Their Way, 6+1 Traits Writing, and a ELA curriculum adoption process to name most.

Review the information from your FY18 Plan displayed above. Copy the text into the text area below. Make necessary changes and save the page. DO NOT use special characters, 'see above', or n/a as this will delay the approval of your plan.

([count] of 7500 maximum characters used)

At Putnam County Primary and Elementary Schools we have designed, implemented and annually review for change our instructional program in order to meet the needs of all students. We utilize a districtwide assessment calendar that uses AIMSweb Plus for the Primary to Elementary levels (Annually: 3 universal screening, 5 data team meetings). One system is used so there is not only horizontal alignment/assessment, but vertical articulation. These assessments inform several different components to our programming. First, it informs the teacher of where the student is academically and where specific instructional strategies need to be focused to support student growth. Secondly, the district approved assessment identifies students that need a multi-tiered support system on a longitudinal basis. This allows the teachers to identify and group students appropriately in the areas of Reading and Math. This is important so that instruction can be differentiated to meet the various instructional needs at each grade level.

The district has also embarked on improving the instructional materials available to teachers. The Primary and Elementary have completed extensive review processes in the areas of Reading, Math and Science. K-5th guided reading libraries have been established with a significant focus on non-fiction, which was an area of targeted need. We added additional titles this year at the Elementary specifically. My Math was formally adopted and implemented for the 2016-17 school year and next year the National Geographic Science curriculum will be implemented at the Primary and the Pearson Science (Interactive Science) curriculum will be implemented 3rd-8th in the 2017-18 school year. The 2017-18 and 2018-19 school year will be dedicated to reviewing four different ELA series and consider one for adoption. The intent and purpose behind the selections is to meet the needs of all Putnam County students whether functioning at a high level or an at-risk level.

Additional interventions the district has invested in to meet the needs of students for the 2018-19 school year include: RAZ Kids, Study Island, Sumdog, Math Reads, Number Worlds and SRA.

During the 2018-19 school year the district will have trimester meetings and early dismissals that focus on the whole child through the school improvement planning process. During the districtwide trimester meetings buildings will share their needs assessment surveys, goal development, collective progress on goals, continuity between buildings and next steps. During the building level early dismissals, staff will focus on the goals, implementation and review or assessment of progress at the end of the school year in order to determine next steps.

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EL assessments will be administered annually with the assistance of the EL teachers and district coordinator. Results will identify students needing serve and they will receive 30 minutes daily with the EL teacher. Our goal will be to see students Access test out of the state designated range for services as quickly as possible utilizing instruction and materials specifically selected for their skill deficit/need areas.

Special education students will receive minutes of service according to their individualized education plans (IEP) that are updated at least annually. Our goal is to provide instruction and materials that will assist the student to close the academic gap and no longer require an IEP.

ELS will be used at the preschool level for all students to show developmental growth in the Early Learning Standard areas. Students falling below expectations will be given 10 minutes daily in small group as an intervention.

The Primary and Elementary will also be taking measures to ELA pilot curriculum and instructional resources throughout the school year. Such items include: Wonders, Journey's, Fountas and Pinnell and ARC.

**(B) What measures does the district take to use and create the identification criteria for students at risk of failure? Please list.\***

Re-display of the approved response from the FY18 Title I District Plan.

Putnam County Primary and Elementary schools have an extensive multi-tiered system of support for students that has been in place for two years and is reviewed several times a year in a couple of different ways. One was districtwide meetings where services, interventions and concerns were discuss, establishment of a fidelity chart for consistency of timelines and an expectations chart for each grade level's consistency. A second method was through data team meetings every 6 weeks where individual student scores on AIMSweb plus were discussed or progress monitoring results.

This year when the AIMSweb Plus assessment was implemented (2016-17), both schools (K-5th) convened their leadership teams to revise the expectation charts for identifying students at risk to students that need to be challenged in a different way. This was a critical step in assuring that students were appropriately identified as at-risk so that programming could change. AIMSweb Plus is administered to all students K-5th grade three times a year (Sept, Jan and May). Students fell within three different tiers. Tier I is 26-100%, Tier II is 11-25% and Tier III is the 10th percentile and below. We reviewed all students every six weeks to determine if they were getting the instruction that is needed for closing the academic gap.

Additionally, the 3rd-5th grade level did STAR three times a year, PARCC assessment, the Illinois Science Assessment and formal/informal classroom assessments are ongoing. At the K-2nd grade level, KIDS assessment was administered three times and conducted formal/informal (K-2nd) classroom assessments throughout the school year.

Professional development was key for implementing AIMSweb plus. We will need to train any new staff for the new school year too. Critical time is also spent in discussions with the Leadership Team in order to establish and maintain an operations manual, adjusting documents, forms and communication to parents.

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Putnam County Primary and Elementary schools have an extensive multi-tiered system of support for students that has been in place for three years and is reviewed several times a year in a couple of different ways. One was district-wide meetings where services, interventions and concerns were discussed, establishment of a fidelity chart for consistency of timelines and an expectations chart for each grade level's consistency. A second method was through data team meetings every 6 weeks where individual student scores on AIMSweb plus were discussed or progress monitoring results.

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Additionally, the 3rd-5th grade level will do PARCC assessment, the Illinois Science Assessment and formal/informal classroom assessments are ongoing. At the K-2nd grade level, KIDS assessment was administered one time and conducted formal/informal (K-2nd) classroom assessments throughout the school year.

Professional development was key for implementing AIMSweb plus. We will need to train any new staff for the new school year too. Critical time is also spent in discussions with the Leadership Team in order to establish and maintain an operations manual, adjusting documents, forms and communication to parents.

**(C) Please describe the additional education assistance to be provided to individual students needing additional help meeting the challenging State academic standards.\***

Re-display of the approved response from the FY18 Title I District Plan.

When students are identified as needing additional assistance at Putnam County CUSD #535 they are formally identified and a team assembles for that student. The team meets on that student every 6 weeks to determine if the intervention(s) implemented are performing appropriately in the skill deficit area for that child. If the intervention is found appropriate, the intervention continues. If the intervention is found to not be appropriate, the intervention will change and the student may require additional time. This is also where the team determines if there are more intensive strategies needed for the student. Finally, the team can determine if the special intervention(s) are no longer needed for the student and the student can be returned to the homeroom teacher. If the student has plateaued on their scores or they are dipping below the expectations, a domain for special services may be called and follow the federal guidelines for an IEP.

In addition to the core curriculum, students receive an additional 30 minutes of math and reading instruction. Interventions are mostly provided by teachers, but paraprofessionals do play an important role in the interventions and services as well. If a student continues to display slow progress (10th% or below), an additional 15 minutes a day is provided to the student in a one-on-one setting.

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**(D) Please describe the instructional and additional strategies intended to strengthen academic programs and improve school conditions for student learning and how they are implemented.\***

Re-display of the approved response from the FY18 Title I District Plan.

At Putnam County, we utilize a wide variety of instructional strategies to strengthen our academic programs in order to improve student learning. Whole group instruction is provided at all grade levels in all content areas. This is where the teacher utilizes instructional strategies for all students for a minimum of 10-20 minutes per core area. Teachers utilize informal assessment to determine if some strategies need to be altered to meet needs of the whole group. Small group instruction is also used at all grade levels. This is where the teacher or paraprofessional will provide instructional level teaching strategies or reteach skills for better understanding. This is conducted through time such as Guided Reading and Guided Math Centers. Individual reteaching is used at all grade levels. This is where a teacher or paraprofessional will provide reteaching to a student that has not been able to obtain a skill through whole group or small group instruction. This is implemented during our delivery of varied interventions at least 30 minutes each day. Some of the interventions used

include: Guided reading, guided math, Fountas and Pinnell, SRA Horizons reading & Math, Heggerty, Zoo Phonics, Dolch sight words, My Math, National Geographic Science and Reading, Lexia, Sumdog, Starfall (technology), piloting writing workshops, and Words Their Way to name many at the K-2nd and 3rd-5th) levels.

At Putnam County, we utilize a variety of research-based or evidence based interventions/curriculum for students. This work and research has been conducted through grade level planning and meeting on mapping which is approximately 3 times a year at each grade level. Additional implementation assistance is provided by the use of technology such as Chromebooks, iPads, Elmos and SmartBoards. We also strive to hire the best possible staff for students. We realize that student learning starts with excellent instruction and planning.

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At Putnam County, we utilize a variety of research-based or evidence based interventions/curriculum for students. This work and research has been conducted through grade level planning and meeting on mapping which is approximately 3 times a year at each grade level. Additional implementation assistance is provided by the use of technology such as Chromebooks, iPads, Elmos and SmartBoards. We also strive to hire the best possible staff for students. We realize that student learning starts with excellent instruction and planning.

\*Required Field

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Project Number: 19-T1Plan-00-35-078-5350-26

<u>Consultation</u>	<u>Part</u> <u>1</u>	<u>Part</u> <u>2</u>	<u>Part</u> <u>3</u>	<u>Part</u> <u>4</u>	<u>Part</u> <u>5</u>
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**District Plan Provisions:**

See the Overview page for instructions

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

**2. Explain the process through which the district will identify and address any disparities that result in low-income and/or minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.\***

Re-display of the approved response from the FY18 Title I District Plan.

The Primary School has a highly qualified reading specialist. The teacher has been in place for three school years.

The Elementary School just received a resignation from the reading specialist and is currently looking for a highly qualified teacher to fill the position. The teacher was a highly qualified reading specialist. We are using all outlets for communicating the need (email, listserv, Job Bank, etc.)

Review the information from your FY18 Plan displayed above. Copy the text into the text area below. Make necessary changes and save the page. DO NOT use special characters, 'see above', or n/a as this will delay the approval of your plan.

([count] of 7500 maximum characters used)

The Primary School has a highly qualified reading specialist. The teacher has been in place for three school years. Last year we were able to hire an ELA teacher for the Elementary program. She is in the process of completing her reading specialist endorsement this year.

**3. Describe how the district will carry out its responsibilities to support and improve schools identified as comprehensive or targeted under paragraphs (1) and (2) of section 1111(d):\***

Section 1111(d).

Re-display of the approved response from the FY18 Title I District Plan.

Both the primary and elementary schools went through the schoolwide flexibility process last year (May, 2016). We will continue this process through survey completion, our school improvement team meetings during early dismissals, professional development activities and triennial school improvement meetings.

Currently, no school is identified as comprehensive or targeted by the State.

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Currently, no school is identified as comprehensive or targeted by the State.

\*Required Field

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Applicant: PUTNAM COUNTY CUSD 535

County: Putnam

[Title I District Plan ▼](#)

Application: 2018-2019 Title I District Plan - 00

Cycle: Original Application

[Click to Return to Application Select](#)

Project Number: 19-T1Plan-00-35-078-5350-26

Consultation	Part <u>1</u>	Part <u>2</u>	Part <u>3</u>	Part <u>4</u>	Part <u>5</u>
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**District Plan Provisions:**

See the Overview page for instructions

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

**4. Select the poverty criteria below that will be used to rank school attendance centers. A district shall use the same measure(s) of poverty, which measure the number of children aged 5 through 17 in poverty counted in the most recent census data, with respect to ALL school attendance centers in the LEA:\***

Measures of Poverty from 1113(5)(A) and (B).

- School Lunch: the number of children eligible for a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.),
- TANF: the number of children in families receiving assistance under the State program funded under part A of Title IV of the Social Security Act,
- Medicaid: the number of children eligible to receive medical assistance under the Medicaid Program,
- Composite: a composite of such indicators,
- Secondary School Feeder: For measuring the number of students in low-income families in secondary schools, the district shall/may use the same measure of poverty above or an accurate estimate of the number of students in low-income families in a secondary school that is calculated by applying the average percentage of students in low-income families of the elementary school attendance areas that feed into the secondary school to the number of students enrolled in such school.

**5. (A) Select the types of Title I programs the district is operating in all attendance centers. \* [Program Guidance](#)**

- Targeted Assistance
- Schoolwide
- Both Targeted Assistance and Schoolwide

**(B) Does the district serve eligible children in an institution or community day program for neglected or delinquent children or in an adult correctional institution? \***

- Yes
- No

**(C) Create and upload an attachment which lists each attendance center/school, by applicable program.\***

For convenience and consistency, please download the excel template and complete each applicable column. To facilitate future amendments, save the completed document using the district RCDT code and the word Original or Amendment within the name of the file. (example: 88-888-8888-88 Original)

[Excel Template](#)

To Upload: Browse your fields to locate the required document. Double click to display it in the Browser window. Click on the Upload button. The name of the uploaded document will display in the green bordered area below.\*

[Choose File](#) No file chosen

Any uploaded files will appear below. Ensure naming conventions have been applied for differentiation. Files can be deleted by selecting the document to be deleted and clicking on the Delete Selected Files button below.

Note: file uploads can only be deleted prior to submission to ISBE.

Check the box below, as appropriate.

- Upload file represents an original listing of attendance centers.
- Upload file represents an amendment to the attendance centers previously uploaded.

**(D) Describe, in general, the targeted assistance (section 1115) and/or schoolwide programs (section 1114) the district will operate, as well as the goal of those programs. Where appropriate, please explain educational services outside such schools for children living in local institutions or community day programs for neglected or delinquent children.\***

Section 1114 and 1115

Re-display of the approved response from the FY18 Title I District Plan.

The Putnam County Primary School and Elementary School operate a schoolwide flexible program since May of 2015.

The programs run by the two schools will utilize opportunities through our standards based report cards, common assessments, KIDS state assessment, AIMSweb Plus, PARCC, STAR and new curriculum implementation to service students that are across the learning continuum. These measures will allow teachers to identify and group students for small guided reading and math instruction, change methods and instructional strategies and to reassess to continue informing instruction. Students identified with needing additional support (11th-25th percentile) will receive an additional 30 minutes of instruction in reading and/or math daily. Students that fall below the 10% will receive an additional 15 minutes in a one-on-one setting for the core areas identified through the above measures. Information will be reviewed every six weeks to determine if the intervention has met fidelity and is working or if another intervention needs to be implemented for the student. Parents will be involved in any changes that occur with the student's intervention and will receive additional progress reports and updates. The same process is conducted in both schools and use collaborative time to check that consistency if met with program details, timelines, etc.

Students will receive Title I services in and out of the general classroom by the Title I teacher. The teacher will utilize two different intervention systems, based on student need (Leveled Literacy Intervention or SRA).

Goals of the programs are to provide a cohesive intervention system K-5th grade while students are in two buildings; increase the education of the staff in the areas of research-based interventions, curriculum, technology, leadership and improve learning strategies; and increase student learning.

Putnam County does not have any students that require living in local institutions or participate in community day programs for neglected or delinquent children.

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\*Required Field

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County: Putnam

Title I District Plan ▼

Application: 2018-2019 Title I District Plan - 00

Cycle: Original Application

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Project Number: 19-T1Plan-00-35-078-5350-26

<u>Consultation</u>	<u>Part</u> <u>1</u>	<u>Part</u> <u>2</u>	<u>Part</u> <u>3</u>	<u>Part</u> <u>4</u>	<u>Part</u> <u>5</u>
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**District Plan Provisions:**

See the Overview page for instructions

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

**6. Describe the services the district will provide homeless children and youth, including services provided with funds reserved to support the enrollment, attendance, and success of homeless children and youth, in coordination with the services the district is providing under the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.):\***

Re-display of the approved response from the FY18 Title I District Plan.

Putnam County sets aside Title I dollars to support instructional and non-instructional materials and supplies needed for homeless students. We also have a homeless liaison/social worker who is a part of the immediate enrollment process. This same district employee also serves both buildings (K-5th) so there is continuity to the services provided to a family. All state and federal guidelines will be followed by the district. Once a student enters a building and is designated as homeless, the homeless liaison will be immediately contacted and aid the family in the process of enrollment, providing resources and services as designated by the family. The student will be immediately enrolled and transportation will be setup if needed. Additionally, if another district is involved, PC will share in the process and cost of transporting the student. If the parent reports that special services of any kind were provided, the previous school will be immediately contacted so that there can be a seamless transition of appropriate services for the student.

Additionally, the District participates in an area-wide program (HUSKY) that provides supplies to students in need. We assist the family with finding necessary services from doctor's, to utility services and employment opportunities when requested.

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Additionally, the District participates in an area-wide program (HUSKY) that provides supplies to students in need. We assist the family with finding necessary services from doctor's, to utility services and employment opportunities when requested.

**7. Describe the approaches the district will use to include parents and family members in the development of LEA plans, so that the plans and related activities represent the needs of varied populations:\***Sec 1116

Re-display of the approved response from the FY18 Title I District Plan.

The district has a school improvement process and annually meets with teachers, parents, administration and board members to reflect on the year's practices, survey the needs and develop the new plan for the following school year. Backgrounds of the individuals on this committee vary greatly with living and financial situations in order to obtain more diversity and better target student needs. During the process each section of the 10 point plan is reviewed as a team and suggestions for change are noted or we come to consensus and change the plan.

Putnam County also operates a Parent Advisory Council (PAC) who designs and implements activities a couple of times each year. The purpose is to provide a service and assist families. This year the Council conducted a technology night and a vendor services night.

Putnam County conducts parent-teacher conferences two times a year. The purpose is to have the teacher, parent and

student when applicable, interact and discuss student strengths, needs and next steps. These activities are conducted pre-12th grade.

Each building also has a handbook committee where at least one parent is a member of the team reviewing and altering language/practices for the following school year.

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The district has a school improvement process throughout the school year and annually meets with teachers, parents, administration and board members to reflect on the year's practices, survey the needs and develop the new plan for the following school year. Backgrounds of the individuals on this committee vary greatly with living and financial situations in order to obtain more diversity and better target student needs. During the process each section of the 10 point plan is reviewed as a team and suggestions for change are noted or we come to consensus and change the plan.

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Each building also has a handbook committee where at least one parent and one board member are a part of the team reviewing and altering language/practices for the following school year.

**8. If applicable, please describe how the district will support, coordinate, and integrate services provided under this part with early childhood education programs at the district or individual school level, including plans for the transition of participants in such programs to local elementary school programs. If the district does not offer early childhood education programs, please state so below:\***

Re-display of the approved response from the FY18 Title I District Plan.

The Primary School conducts a preschool program that houses up to 80 students annually. Preschool teachers have begun a tiered process for their students utilizing the ELS assessment system they adopted 4 years ago. After working with the K-2nd grade teachers, preschool teachers work with students in small groups for 10 minutes a day on three different content areas using evidence-based research/interventions. These students are tracked all year long and information is shared with the kindergarten teacher through portfolio methods, teacher meetings, and the building's student information document. Additionally, this year the preschool program will be working with two instructional coaches from the special education cooperative who will assist with identifying behavioral needs and connecting them to the most appropriate behavioral interventions.

Preschool also has a 2nd Grade Buddies program where students at both grade levels work on a project/read together at least once a month. The purpose of this practice is to provide exposure, different perspectives, students-teaching-students opportunity and a bigger sense of community.

We also have students that transition from 2nd grade Primary School to 3rd grade at the Elementary School. Students all participate in a visit day where all students and teachers share information, tour the building and get a general feel for the new schedule/routine.

In order to aid in the transition with curriculum, teachers meet between grade levels and buildings at least once a year, if not more. The purpose is to identify where we are at with the curriculum and interventions and to discuss where needs and gaps exist.

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In order to aid in the transition with curriculum, teachers meet between grade levels and buildings at least once a year, if

not more. The purpose is to identify where we are at with the curriculum and interventions and to discuss where needs and gaps exist.

- 9. How will the district facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including, if applicable: (A) Through coordination with institutions of higher education, employers, and other local partners;\* and (B) through increased student access to early college, high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.\***

Re-display of the approved response from the FY18 Title I District Plan.

Each year student information is shared on each student that include student assessments, grades and behavioral needs across the district. Students are carefully place in classes where they will have the most success and challenge academically, be enrolled in vocational classes, a homeroom teacher checking in on them, and/or an assigned mentor who will specifically target attendance, behavior, dropout prevention or academic success/challenge.

At the elementary to junior high level students in 5th grade go to the junior high to visit for the day in order to establish comfort, exposure to the locker and bell system and the general schedule change. This is to alleviate stress and anxiety most students feel with this transition.

At the high school to post secondary level, the district partners with the local community college, Illinois Valley Community College. We utilize they expertise, along with our new counselor to connect students to career paths that would allow the student to access their full potential. Students will have opportunities to also visit other colleges who have expertise in the field the student is most interested in pursuing.

The district has also added AP courses and has a plan to send teachers to workshops/training next year to increase this opportunity for students. We also utilize Illinois Virtual High School for students that need a different format or course offering.

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Each year student information is shared with the new teacher and this includes student assessments, grades and behavioral needs across the district. Students are carefully place in classes where they will have the most success and challenge academically, be enrolled in vocational classes, a homeroom teacher checking in on them, and/or an assigned mentor who will specifically target attendance, behavior, dropout prevention or academic success/challenge.

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The district has added AP courses strategically and has a plan to send teachers to workshops/training next year to increase this opportunity for students. We also utilize Illinois Virtual High School for students that need a different format or course offering.

- 10. In schools operating a targeted assistance program, please describe the objective criteria the district has established to identify the target populations, AND how teachers and school leaders will include parents, administrators, paraprofessionals, and instructional support personnel in their identification of the target population.\***

Re-display of the approved response from the FY18 Title I District Plan.

Putnam County has not operate a targeted assistance program since the 2014-15 school year. The Primary and Elementary Schools have been Schoolwide Flexible since May of 2015.

Review the information from your FY18 Plan displayed above. Copy the text into the text area below. Make necessary changes and save the page. DO NOT use special characters, 'see above', or n/a as this will delay the approval of your plan.

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\*Required Field

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Cycle: Original Application

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**District Plan Provisions:**

[See the Overview page for instructions](#)

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

**11. The process through which the districts will (i) reduce incidences of bullying and harassment, (ii) reduce the overuse of discipline practices that remove students from the classroom, and (iii) reduce the use of aversive behavioral interventions that compromise student health and safety; disaggregated by each subgroup of student as defined:\***

***(I) each major racial and ethnic group;***

***(II) economically disadvantaged students as compared to students who are not economically disadvantaged;***

***(III) children with disabilities as compared to children without disabilities;***

***(IV) English proficiency status;***

***(V) gender; and***

***(VI) migrant status.***

Re-display of the approved response from the FY18 Title I District Plan. At Putnam County we utilize restorative practices through each building, their leadership and the classroom teachers/staff. This continuum allows students to be and stay in the general classroom as long as it is safe for all students. This PC #535 practice is uniformly applied to all racial and ethnic groups, economically disadvantaged students/non-disadvantaged students uniformly, children with or without IEPs, EL students, gender or migrant status.

We utilize two social workers who conduct mini lessons (PreK-5th) or direct interventions to individuals (PreK-12th grade), small groups (K-12th grade) or the whole building (PreK-12th grade). Bullying and harassment are not tolerated at PC and when concerns are brought to the attention of teachers, social worker or administration, actions are taken immediately with the assistance of all individuals, families and resources available. This applies to all subgroups I-VI without exception.

Special education students are placed in the least restrictive environment to meet their individual needs, which can include both academic and non-academic settings. If any concerns about subgroup areas I, II, IV, V, or VI arise, the case manager will seek assistance from the school social worker, administration, EL coordinator or the Problem Solving Leadership Team.

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At Putnam County we utilize restorative practices through each building, their leadership and the classroom teachers/staff. This continuum allows students to be and stay in the general classroom as long as it is safe for all students. This PC #535 practice is uniformly applied to all racial and ethnic groups, economically disadvantaged students/non-disadvantaged students uniformly, children with or without IEPs, EL students, gender or migrant status. Our behavioral practices are reviewed minimally once a year.

We utilize two social workers who conduct mini lessons (PreK-5th) or direct interventions to individuals (PreK-12th grade), small groups (K-12th grade) or the whole building (PreK-12th grade). Bullying and harassment are not tolerated at PC and when concerns are brought to the attention of teachers, social worker or administration, actions are taken immediately with the assistance of all individuals, families and resources available. This applies to all subgroups I-VI without exception.

Special education students are placed in the least restrictive environment to meet their individual needs, which can include both academic and non-academic settings. If any concerns about subgroup areas I, II, IV, V, or VI arise, the case manager will seek assistance from the school social worker, administration, EL coordinator or the Problem Solving Leadership Team. Next year we will also be adding a Director of Special Services to assist with our goal of providing the best least restrictive environment to each student. A structure will allow a fluid, but systemic approach to problem solving students with and without an IEP.

**12. If applicable, please describe the district's support for programs that coordinate and integrate the following:\***

**(A) Academic and career and technical education content through coordinated instructional**

**strategies, that may incorporate experimental learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and**

**(B) work-based learning opportunities that provide students in-depth integration with industry professionals and, if appropriate, academic credit.**

Re-display of the approved response from the FY18 Title I District Plan.

A. Career and technical education are integrated into the social science standards and new open-resource methods at the Primary and Elementary Schools. Students are exposed to different careers and technical education through fiction and nonfiction books, media centers, assemblies, research projects and the State Standards. We also take field trips to the local library, police station, grocery store, town hall and post office.

B. Does not apply do the grade levels at the Primary or Elementary School.

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B. Does not apply do the grade levels at the Primary or Elementary School.

### **13. How will the district fulfill the following:**

**(A) Describe how the district will identify and serve gifted and talented students by using objective criteria.\***

Re-display of the approved response from the FY18 Title I District Plan.

Currently, the Primary and Elementary Schools utilize the Tier I system to target and track gifted students that need more than the general academic program. Students are challenged with coordinated STEAM activities, technology projects, field trips, the Extension Office and other activities. Students are teacher recommended for the high Tier I group and/or fall above the 80th percentile on the AIMSweb assessment. Within this designation, students are carefully partnered with other students in order to maximize the learning opportunity so behavior or personalities to not hinder the learning process. This grouping lasts for 30 minutes each day. Additional "work" is not given to gifted and talented students, rather more complex or higher level expectations/content are utilized to challenge them in a different way.

Students are also giving different opportunities like participating in the Young Author's Contest which is hosted annually and locally by the Starved Rock Reading Council.

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Students are also giving different opportunities like participating in art contests, reading challenges and the Young Author's Contest which is hosted annually and locally by the Starved Rock Reading Council.

**(B) What are the measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement?\***

Re-display of the approved response from the FY18 Title I District Plan.

Students at Putnam County utilize technology in our library programs daily. At the Primary School, students have "media centers" where students are exposed to a group story, comprehension questions as a whole and then split off into one of several media centers that include reading, math, technology/coding, engineering, fine motor skills and art. The students are exposed to this program every day for 30 minutes. Students have been exposed to this model for the past two years and the change has proven to be exciting for students and meet a variety of developmental and technical needs.

At the Elementary School, students have 30 minutes daily where they are exposed to library programs or technology programs. Students receive instruction on current technology and research at a high level. The Elementary library has also had a two year focus on increasing and improving the library book selection for students in paper form, as well as electronic form.

PK-8th grade have another new opportunity this summer and that is the establishment of the Summer Book Bus. This is a mini white activity bus that is loaded with fiction and nonfiction books for students to check out along with a make-n-take activity. This program is conducted every Monday morning in 3 of our communities.

K-8th grade summer school started this year at the Primary School. Busing is provided to the 4 communities outside of the school's location. Students that are at-risk are exposed to additional reading, writing and math activities one half day each week to help prevent or slow the "summer slide" that occurs when students are not exposed to academics during the summer and they were already in the multi-tiered support system.

Review the information from your FY18 Plan displayed above. Copy the text into the text area below. Make necessary changes and save the page. DO NOT use special characters, 'see above', or n/a as this will delay the approval of your plan.

([count] of 7500 maximum characters used)

Students at Putnam County utilize technology in our library programs daily. At the Primary School, students have "media centers" where students are exposed to a group story, comprehension questions as a whole and then split off into one of several media centers that include reading, math, technology/coding, engineering, fine motor skills and art. The students are exposed to this program every day for 30 minutes. Students have been exposed to this model for the past two years and the change has proven to be exciting for students and meet a variety of developmental and technical needs.

At the Elementary School, students have 30 minutes daily where they are exposed to library programs or technology programs. Students receive instruction on current technology and research at a high level. The Elementary library has also had a two year focus on increasing and improving the library book selection for students in paper form, as well as electronic form.

PK-5th grade have another opportunity this summer and that is the continuation of the Summer Book Bus. This is a mini white activity bus that is loaded with fiction and nonfiction books for students to check out along with a make-n-take activity. This program is conducted every Tuesday evening in four of our communities.

K-8th grade summer school started last year at the Primary School. Busing is provided to the 4 communities outside of the school's location. Students that are at-risk are exposed to additional reading, writing and math activities one half day each week to help prevent or slow the "summer slide" that occurs when students are not exposed to academics during the summer and they were already in the multi-tiered support system.

**(C) Describe the approach of the district in developing and supporting the arts (music, dance, and other fine arts) to provide students an opportunity to develop an appreciation of the arts and improve academic achievement.\***

Re-display of the approved response from the FY18 Title I District Plan.

At the Primary School students have music for 30 minutes twice a week. The produce two formal concerts (winter and spring) and one informal concert (spring). In the media center, students are exposed to the art center at least once a month or more. In the classroom, teachers incorporate "craftivities" in an interdisciplinary way at least once a month or more.

At the Elementary School students have music for 45 minutes once a week. The also produce two formal concerts (winter and spring) each year. Elementary students also are exposed to the arts through a PC Picasso program that is after school once a week for a semester.

K-5th has also started a summer theater week where students work with the music teacher to produce a 45 minute play that includes music, choreography and memorized dialog/parts. Students put on a play for family and friends at the end of the week.

Review the information from your FY18 Plan displayed above. Copy the text into the text area below. Make necessary changes and save the page. DO NOT use special characters, 'see above', or n/a as this will delay the approval of your plan.

([count] of 7500 maximum characters used)

At the Primary School students have music for 30 minutes twice a week. The produce two formal concerts (winter and spring) and one informal concert (spring). In the media center, students are exposed to the art center at least once a month or more. In the classroom, teachers incorporate "craftivities" in an interdisciplinary way at least once a month or more.

At the Elementary School students have music for 45 minutes once a week. The also produce two formal concerts (winter and spring) each year. Elementary students also are exposed to the arts through a PC Picasso program that is after school once a week for a semester.

K-5th will continue a summer theater week where students work with the music teacher to produce a 45 minute play that includes music, choreography and memorized dialog/parts. Students put on a play for family and friends at the end of the week.

\*Required Field

## Recommendation to Approve Title I Plan for Putnam County C.U.S.D. 535

As superintendent, I recommend the annual approval of the Title I Plan for Putnam County CUSD #535.

### Rationale

This is an annual review that is required by school code. The application window just opened up at the beginning of this week and must be board approved by June 30th. This is always an extremely tight window. I want to compliment Ronda Cross for the quick yet stressful days this past week organizing all the initial data for the application of our plan. After board of approval, the plan will be submitted for further review and editing as required from state expectations. It is important to remember that at this time we are still uncertain if any Title II dollars will be flowing. This is a large revenue stream that covers a tremendous amount of the professional development our staff attend to improve their craft. If no Title II dollars are allocated or prorated, we will look to utilize our EPIC budget to help provide necessary development opportunities.

### District Goal

Improve communication among all stakeholders in the Putnam County School District and communities.

# AMERICAN CENTRAL INSURANCE

3300 Hedley Rd.  
Springfield, IL 62711  
P: 217.698.9000  
F: 217.698.9898  
americancentralinsurance.com

June 6, 2018

Mr. Carl Carlson  
Superintendent  
Putnam County CUSD #535  
400 E Silverspoon Ave.  
Granville, IL 61326

Dear Superintendent Carlson,

Thank you for allowing us the opportunity to continue to work for you on your property, liability, and workers compensation coverage. We truly appreciate the opportunity, and value our continued partnership together.

We are pleased to present you with the following renewal from Liberty Mutual Insurance.

Policy	2017 Premium	2018 Renewal Premium
Property/Liability	\$46,373	\$48,364
Auto	\$4,447	\$4,893
Work Comp	\$24,555	\$24,931
Umbrella	\$4,025	\$4,388
<b>TOTAL</b>	<b>\$79,400</b>	<b>\$82,576</b>

Although this is an increase of 4%, this is still significantly less than the \$97,712 you were paying with Country Companies back in 2015.

In addition to our renewal with Liberty Mutual, we also worked with EMC Insurance and Wright Specialty Insurance. However, they were both priced significantly higher than the renewal that is being offered.

If you have any questions, or would like any adjustments made to your policy, please feel free to give me a call at (217) 698-9000.

Thanks again for the opportunity to work for you.

Sincerely,



Andrew J. Novaria,  
Insurance Broker  
American Central Insurance Services, Inc.



304 E. Southline Road, Suite A  
Tuscola, IL 61953  
217.599.1202

# Commercial Insurance Proposal

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Prepared For:  
**Putnam County CUSD 535**

Presented By:  
**American Central Insurance Age**

<b>Date of Proposal:</b>	June 6, 2018	Version 2
<b>Policy Period</b>	Effective Date:	July 1, 2018
	Expiration Date:	July 1, 2019

This proposal is valid for 60 days from the Date of Proposal or until the Effective Date (whichever is earlier) and is solely an estimate of premium, based on the information provided, and all amounts are subject to change. This proposal does not bind or provide actual coverage and is not an offer of insurance. Specific terms of coverage, exclusions, and limitations are contained solely in a completed insurance policy for which a premium has been paid.

This proposal may vary from your original request for coverage. Please review the proposal carefully for any variances. The terms, conditions and premiums included in this proposal contemplate the sale or renewal of all the quoted insurance lines. Electing to buy or renew only some of the lines of coverage may result in changes to the terms, conditions and premiums of the remaining insurance lines.

Liberty Mutual Insurance is the marketing name for the property and casualty insurance operations of Liberty Mutual Insurance Company and its' affiliates. Policies may be written in the following stock insurance company subsidiaries: Indiana Insurance Company, Consolidated Insurance Company, Peerless Insurance Company, Peerless Indemnity Insurance Company, The Netherlands Insurance Company, Hawkeye-Security Insurance Company, Midwestern Indemnity Company. Not all coverages or policies may be available in all states.

**TERRORISM INSURANCE PREMIUM DISCLOSURE  
AND OPPORTUNITY TO REJECT**

**This notice contains important information about the Terrorism Risk Insurance Act and your option to reject terrorism insurance coverage. Please read it carefully.**

**THE TERRORISM RISK INSURANCE ACT**

The Terrorism Risk Insurance Act, including all amendments ("TRIA" or the "Act"), establishes a program to spread the risk of catastrophic losses from certain acts of terrorism between insurers and the federal government. If an individual insurer's losses from "certified acts of terrorism" exceed a specified deductible amount, the government will reimburse the insurer for a percentage of losses (the "Federal Share") paid in excess of the deductible, but only if aggregate industry losses from such acts exceed the "Program Trigger". An insurer that has met its insurer deductible is not liable for any portion of losses in excess of \$100 billion per year. Similarly, the federal government is not liable for any losses covered by the Act that exceed this amount. If aggregate insured losses exceed \$100 billion, losses up to that amount may be pro-rated, as determined by the Secretary of the Treasury.

The Federal Share and Program Trigger by calendar year are:

Calendar Year	Federal Share	Program Trigger
2015	85%	\$100,000,000
2016	84%	\$120,000,000
2017	83%	\$140,000,000
2018	82%	\$160,000,000
2019	81%	\$180,000,000
2020	80%	\$200,000,000

**MANDATORY AVAILABILITY OF COVERAGE FOR "CERTIFIED ACTS OF TERRORISM"**

TRIA requires insurers to make coverage available for any loss that occurs within the United States (or outside of the U.S. in the case of U.S. missions and certain air carriers and vessels), results from a "certified act of terrorism" AND that is otherwise covered under your policy.

A "certified act of terrorism" means:

[A]ny act that is certified by the Secretary [of the Treasury], in consultation with the Secretary of Homeland Security, and the Attorney General of the United States

(i) to be an act of terrorism;

- (ii) to be a violent act or an act that is dangerous to –
  - (I) human life;
  - (II) property; or
  - (III) infrastructure;
- (iii) to have resulted in damage within the United States, or outside of the United States in the case of –
  - (I) an air carrier (as defined in section 40102 of title 49, United States Code) or United States flag vessel (or a vessel based principally in the United States, on which United States income tax is paid and whose insurance coverage is subject to regulation in the United States); or
  - (II) the premises of a United States mission; and
- (iv) to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

**REJECTING TERRORISM INSURANCE COVERAGE - What You Must Do**

We have included in your policy coverage for losses resulting from “certified acts of terrorism” as defined above.

THE PREMIUM CHARGE FOR THIS COVERAGE APPEARS ON THE DECLARATIONS PAGE OF THE POLICY AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT. If we are providing you with a quote, the premium charge will also appear on your quote as a separate line item charge.

**Note:** With respect to Excess or Umbrella policies, this offer of coverage pertains only to those lines of business covered by TRIA and, more specifically, does not apply to commercial automobile insurance. In addition, this offer of TRIA coverage is expressly conditioned upon your acceptance of coverage for "certified acts of terrorism" on all underlying insurance policies that are subject to TRIA. If you reject such coverage on your primary liability policies, you must also reject it on your Excess or Umbrella policy.

IF YOU CHOOSE TO REJECT THIS COVERAGE, PLEASE CHECK THE BOX BELOW, SIGN THE ACKNOWLEDGMENT, AND RETURN IT IN THE ENCLOSED ENVELOPE. **Please ensure any rejection is received within thirty (30) days of the effective date of your policy.**

\_\_\_\_\_ I hereby reject this offer of coverage. I understand that by rejecting this offer, I will have no coverage for losses arising from a "certified acts of terrorism" and my policy will be endorsed accordingly.

Note that certain states (currently CA, GA, IA, IL, ME, MO, NY, NC, NJ, OR, RI, WA, WI, and WV) mandate coverage for loss caused by fire following a "certified act of terrorism" in certain types of insurance policies. If you reject TRIA coverage in these states on those policies, you will not be charged any additional premium for that state mandated coverage.

\_\_\_\_\_  
Policyholder/Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**The summary of the Act and the coverage under your policy contained in this notice is necessarily general in nature. Your policy contains specific terms, definitions, exclusions and conditions. In case of any conflict, your policy language will control the resolution of all coverage questions. Please read your policy carefully.**

If you have any questions regarding this notice, please contact your agent.

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TRIA requires insurers to make coverage available for any loss that occurs within the United States (or outside of the U.S. in the case of U.S. missions and certain air carriers and vessels), results from a "certified act of terrorism" AND that is otherwise covered under your policy.

A "certified act of terrorism" means:

[A]ny act that is certified by the Secretary [of the Treasury], in consultation with the Secretary of Homeland Security, and the Attorney General of the United States

- (i) to be an act of terrorism;
- (ii) to be a violent act or an act that is dangerous to –

- (I) human life;
- (II) property; or
- (III) infrastructure;

(iii) to have resulted in damage within the United States, or outside of the United States in the case of –

- (I) an air carrier (as defined in section 40102 of title 49, United States Code) or United States flag vessel (or a vessel based principally in the United States, on which United States income tax is paid and whose insurance coverage is subject to regulation in the United States); or
- (II) the premises of a United States mission; and

(iv) to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

### **PREMIUM DISCLOSURE STATEMENT**

Your policy does not contain an exclusion for losses resulting from “certified acts of terrorism.” Coverage for such losses is still subject to, and may be limited by, all other terms, conditions and exclusions in your policy.

THE PREMIUM CHARGE FOR THIS COVERAGE FOR THE POLICY PERIOD APPEARS ON THE ATTACHED QUOTE AS **"CERTIFIED ACTS OF TERRORISM COVERAGE"**

### **YOU NEED NOT DO ANYTHING FURTHER AT THIS TIME.**

The summary of the Act and the coverage under your policy contained in this notice is necessarily general in nature. Your policy contains specific terms, definitions, exclusions and conditions. In case of any conflict, your policy language will control the resolution of all coverage questions. Please read your policy.

If you have any questions regarding this notice please contact your agent.

# Commercial Property Proposal

Coverage Description	Limits	Deductible	Premium
<b>Blanket Building and Personal Property</b>			
Coinsurance 100%	\$53,914,600	\$1,000	\$35,993
Cause of Loss Form - Special			
Valuation - Replacement Cost - Agreed Amount			
<b>Mine Subsidence</b>			
			Included
<b>Earthquake - Excluding Masonry Veneer</b>			
Building and Personal Property	\$25,000,000	10%	Included
<b>Flood - Primary</b>			
Building and Personal Property	\$1,000,000	25,000	Included
<b>Equipment Breakdown</b>			
Questions - LMEB@LibertyMutual.com	Subject to Policy Limits	\$1,000	Included
Inspections - 1-877-526-0020 or LMEBInspections@LibertyMutual.com			
Equipment Breakdown Coverage Endorsement - Additional Coverages			
	Limits of Insurance		
Expediting Expenses	\$250,000		
Hazardous Substances	\$250,000		
Perishable Goods	\$250,000		
Computer Equipment	Included		
CFC Refrigerants	Included		
<b>Building Ordinance or Law</b>			
	Undamaged Portion	Policy Limit	Included
	Demolition	\$250,000	
	Increase Cost of Construction	\$250,000	
<b>School Property Endorsement</b>			
	17-174 (0108) School Extension Ultra Plus Endorsement		Included
Total Property Premium (Excluding Certified Acts of Terrorism Coverage)			\$35,993
Certified Acts of Terrorism Coverage Premium			\$1,367

# Commercial Property Proposal

## Property Coverage Options/Notes

This is intended to provide a summary review of coverage provided by Liberty Mutual Insurance.  
This comparison constitutes a brief description only. For full coverage details refer to the policy forms.

**SCHOOL EXTENSION ULTRA PLUS ENDORSMENT 17-174 INCLUDES:**

<b>Coverage Description</b>	<b>Limit of Insurance</b>
Special Crime Provisions	Included
Broadened Premises	Included
Real Property of Others Required by Contract	\$10,000
Electronic Data	\$25,000
Foundations	Included
Debris Removal	\$100,000
Fire Department Service Charge	\$25,000
Pollutant Clean Up and Removal	\$50,000
Classroom Chemical Spills	\$ 10,000 each occurrence subject to \$50,000 maximum
Inventory Costs	\$50,000
Changes or Extremes in Temperature or Humidity	\$15,000
Newly Acquired or Constructed Property	180 days
• Buildings	\$1,000,000
• Business Personal Property	\$1,000,000
Personal Effects and Property of Others	\$50,000
Valuable Papers and Records (Other Than Electronic Data)	\$100,000
Property Off-Premises (Including while in Transit)	\$50,000
Outdoor Property	\$100,000
Accounts Receivable	\$100,000
Arson Reward	\$25,000
Back-up of Sewers or Drains	\$25,000
Extra Expense	\$1,000,000
Fine Arts	\$25,000
Fire Protective Devices	Included in Building Limit
Glass Showcases	\$10,000
Loss of Refrigeration	\$50,000
Computer Equipment	\$200,000
Laptop/Portable Computers	\$10,000
Lock Replacement	\$1,000
Money and Securities	
• Inside the Premises	\$10,000
• Outside the Premises	\$10,000
Off-Premises Services Interruption	\$50,000
Business Income	\$100,000
Paved Surfaces	\$100,000
Underground Fiber Optic Cable	Included in Building Limit
Signs (Attached)	Included in Building Limit
Special Deductible Provisions	Included
Replacement Cost – Leased Personal Property	Included
Ordinance or Law	10% of the Building Limit subject to \$500,000 maximum.

American Central Insurance Age

Liberty Mutual Insurance

## Commercial General Liability Proposal

Coverage Description	Limits	Deductible	Premium
General Aggregate	\$2,000,000		\$10,445
Products/Completed Operations Aggregate	\$2,000,000		Included
Personal & Advertising Injury	\$1,000,000		Included
Each Occurrence	\$1,000,000		Included
Fire Damage Liability	\$300,000		Included
Medical Payments (Excluding Students)	\$15,000		Included
<b>17-20 School Amendatory Endorsement</b>			
			Included
<b>Sexual Misconduct &amp; Molestation Liability</b>			
Retroactive Date	Each Loss Limit	\$1,000,000	Included
7/1/2006	Aggregate	\$1,000,000	
	Innocent Party Defense	\$300,000	Included
<b>School Leaders Errors &amp; Omissions Liability</b>			
Retroactive Date	Each Wrongful Act Limit	\$1,000,000	\$2,500
7/1/2016	Aggregate	\$1,000,000	Included
	Non-Monetary Relief Defense	\$100,000	\$2,500
<b>Violent Event Response Coverage</b>			
	Violent Event Limit	\$300,000	Included
	Aggregate Limit	\$300,000	
	Each Personal Limit - Loss	\$25,000	

# Commercial General Liability Proposal

Coverage Description	Limits	Deductible	Premium
<b>Data Security Coverage</b>			
<b>Data Compromise Coverage</b>			
Response Expenses Limit	\$100,000		Included
	Annual Aggregate		
Sublimits *			
Named Malware	\$50,000		
Forensic IT Review	\$10,000		
Legal Review	\$10,000		
PR Services	\$5,000		
Regulatory Fines and Penalties	\$10,000		
PCI Fines and Penalties	\$10,000		
Response Expenses Deductible *		\$2,500	
	* Any one "Personal Data Compromise"		
Defense and Liability Limit	\$100,000		
	Annual Aggregate		
Sublimits			
Named Malware	\$50,000		
	Any one "Personal Data Compromise"		
Defense and Liability Deductible		\$2,500	
	Each "Data Compromise Suit"		
Total Liability Premium (Excluding Certified Acts of Terrorism Coverage)			\$10,445
Certified Acts of Terrorism Coverage Premium			\$168

## Liability Coverage Options/Notes

This is intended to provide a summary review of coverage provided by Liberty Mutual Insurance. This comparison constitutes a brief description only. For full coverage details refer to the policy forms.

# Commercial Crime Proposal

Coverage Description	Limits	Deductible	Premium
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<b>Form O - Blanket Public Employee Dishonesty</b>			
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	\$2,500	\$500	\$121
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**Crime Coverage Amendments**

- CR1048 School System
- CR1022 Include Volunteer Workers as Employees

Total Crime Premium	\$121
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**Crime Coverage Options/Notes**

This is intended to provide a summary review of coverage provided by Liberty Mutual Insurance. This comparison constitutes a brief description only. For full coverage details refer to the policy forms.

# Commercial Inland Marine Proposal

Coverage Description	Limits	Deductible	Premium
<b>Commercial Articles - Musical Instruments</b>			
Valuation - Actual Cash Value	\$108,210	\$250	\$262
Total Inland Marine Premium (Excluding Certified Acts of Terrorism Coverage)			\$262
Certified Acts of Terrorism Coverage Premium			\$8

## Inland Marine Coverage Options/Notes

This is intended to provide a summary review of coverage provided by Liberty Mutual Insurance.  
 This comparison constitutes a brief description only. For full coverage details refer to the policy forms.

## Commercial Automobile Proposal

Coverage Description	Limits	Deductible	Premium
Auto Liability Combined Single Limit	\$2,000,000		\$4,893
Non-Owned Liability	\$2,000,000		Included
Hired Liability	\$2,000,000		Included
Cost of Hire	\$558,000		
Medical Payments	\$5,000		Included
Uninsured Motorists	\$1,000,000		Included
Underinsured Motorists	\$1,000,000		Included
Comprehensive		\$500	Included
Collision		\$500	Included
Hired Car Physical Damage	\$50,000		Included
	Comprehensive	\$100	
	Collision	\$500	
Auto Extension Endorsement	16-67 (0108)		Included
	Per Event Deductible	N/A	
Total Number of Insured Units - 6			
	Total Automobile Premium		\$4,893

### Automobile Coverage Options/Notes

This is intended to provide a summary review of coverage provided by Liberty Mutual Insurance.  
 This comparison constitutes a brief description only. For full coverage details refer to the policy forms.

# Workers Compensation Proposal

Employers Liability Limits	
	\$500,000 Each Accident
	\$500,000 Policy Limit
	\$500,000 Each Employee

Classification	Code	Payroll
School: Professional Employees & Clerical	8868	\$5,046,380
School: All Other Employees	9101	\$350,786

Experience Modification 0.780

Total Workers Compensation Premium (Includes non-rejectable Certified Acts of Terrorism Coverage) \$24,931

## Workers Compensation Coverage Options/Notes

This is intended to provide a summary review of coverage provided by Liberty Mutual Insurance.  
 This comparison constitutes a brief description only. For full coverage details refer to the policy forms.

# Commercial Umbrella Proposal

Limit of Liability - Each Occurrence	\$5,000,000
Limit of Liability - Aggregate	\$5,000,000
Self Insured Retention	\$0

General Liability	Included
Employee Benefits	Excluded
Auto Liability	Included
Uninsured/Underinsured Motorists	Excluded
Employers Liability	Excluded
School Leaders Errors & Omissions	Included
Sexual Misconduct & Molestation	Included
Data Compromise	Excluded
Data Security Coverage	Excluded

Total Umbrella Premium (Excluding Certified Acts of Terrorism Coverage)	\$4,260
Certified Acts of Terrorism Coverage Premium	\$128

## Umbrella Coverage Options/Notes

This is intended to provide a summary review of coverage provided by Liberty Mutual Insurance. This comparison constitutes a brief description only. For full coverage details refer to the policy forms.

## Commercial Insurance Proposal Premium Recap

Lines of Coverage <small>pt_loc89</small>	Premium
Property	\$35,993
General Liability	\$10,445
Crime	\$121
Inland Marine	\$262
Automobile	\$4,893
Workers Compensation (See Non Rejectable Certified Acts of Terrorism Coverage premium below)	\$21,692
Umbrella	\$4,260
Premium Total (Excluding Certified Acts of Terrorism Coverage)	\$77,666

**Premium Total (Including Workers Compensation Non Rejectable Certified Acts of Terrorism Coverage) \$80,905**

Certified Acts of Terrorism Coverage <small>TRIA_99</small>	Premium
Property (ST-ML-505)	\$1,367
General Liability (ST-ML-505)	\$168
Crime	Not Applicable
Inland Marine (ST-ML-505)	\$8
Automobile	Not Applicable
Workers Compensation (Non-Rejectable Certified Acts of Terrorism Coverage) (CNW-9009)	\$3,239
Umbrella (ST-ML-505)	\$128

Certified Acts of Terrorism Premium Total \$4,910

**Account Grand Total \$82,576**

This Premium Summary page does not include any of the optional premiums and/or coverages that may have been provided on the various coverage pages.

This is intended to provide a summary review of coverage provided by Liberty Mutual Insurance. This comparison constitutes a brief description only. For full coverage details refer to the policy forms.

## Recommendation to Approve the Renewal of our Property and Liability Insurance for Putnam County C.U.S.D. 535

As superintendent, I recommend the renewal of our Property and Liability Insurance with American Central - our current provider

### Rationale

This process remains to be tense and aggressive. As you will see in the attached renewal form, the increase from last year is 4% but still over \$15,000 less than when we left Country Financial. Back at that time, just to remind everyone, the process conducted an appraisal of our property. The assessed value in the district increased by \$12 million dollars due to the increased replacement costs. It also generates a more realistic and applicable coverage necessary to protect our assets. It also recommended to conduct an appraisal every four years to maintain sufficient coverage. I know that a representative from a local consortium had initially made contact with me. I informed him that I was awaiting our renewal numbers from our current provider. After that, I was made aware he had made direct contact with some of our board members indicting putting pressure on for us to move to their firm. Professionally, I did not appreciate the circumvention of the chain of communication and also putting each board member in a tough spot as this is not a board member's role. I did leave a message for him to directly contact me regarding their service. He did not make any further contact after that. I wanted to inform the board that this process will officially go out to bids next year. This process must utilize comparing similar information and expectations of coverage necessary to make a thorough review.

### District Goal

Improve communication among all stakeholders in the Putnam County School District and communities and maintain fiscal responsibility

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA  
June 18, 2018  
6:30 p.m.

- I. Hires:  
Denise Ossola – Paraprofessional Maternity Leave
- II. Resignations:  
Monica McGill – PreK Special Ed Teacher  
Chris Walker - PCHS Softball Coach
- III. Maternity Leave:  
Kayla Harris – PCHS Paraprofessional
- IV. Safety Committee Updates

402 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 339-2628

## Putnam County High School

---

Kayla Harris  
(815)257-3096  
Harrisk@pcschools535.org  
Putnam County High School  
402 East Silverspoon Ave. Granville Il. 61326

May 21, 2018

To whom it may concern,

I'm taking a maternity leave from August 14, 2018 through October 12, 2018. I will return on Monday October 15, 2018, as long there are no complications with the baby or myself. I am planning on taking 37 unpaid days and 5 sick days. I will be attending the first Institute Day on August 13, 2018. If you have any questions please contact me.

Sincerely,

A handwritten signature in cursive script that reads 'Kayla R. Harris'.

Kayla R. Harris

*CBC  
5-21-18*

402 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 339-2628

**Putnam County High School**  
Mr. Clayton J. Theisinger  
Principal

---

June 6<sup>th</sup>, 2018

Board of Education:

The position of Paraprofessional (Maternity Leave for Kayla Harris) was first posted as a possible vacancy for the 2018-2019 school year on May 22, 2018. We received one applicant within the posting period.

On June 6, 2018, I held an interview with the candidate, Mrs. Denise Ossola. I asked her several questions regarding her experiences as a paraprofessional, her interest in working with students, and her commitment to the well-being of our students and schools. She provided thorough and credible responses during this interview. In addition, several teachers and paraprofessionals had referenced her as a quality candidate for the role.

Based on the interview and conversations with teachers and staff, administration recommends the following hire:

Paraprofessional for Maternity Leave of Mrs. Kayla Harris: Mrs. Denise Ossola

Her application materials have been included for your review.

Respectfully submitted,

Clayton J. Theisinger

5/24/2018

Dear Mr. Clayton Theisinger,

I am incredibly interested in the nine-week position of Paraprofessional at Putnam County High School. Once hearing of this opening, I quickly took steps into figuring out how to apply. After speaking with you, I knew this would be a good position for me.

I've worked for both Putnam County and Peru Schools, and feel my experience working within these school districts has helped me qualify for this position. I really enjoy working with students one on one, or as a group. It is very rewarding to see students succeed and to help them reach their full potential. Every day spent helping students succeed, was a day where I felt I had left an impact on that student.

I would be interested in meeting with you to discuss working at Putnam County High School. You can reach me at 815-339-6141, or email [d.ossola@mchsi.com](mailto:d.ossola@mchsi.com) if that is preferred.

Thank you in advance for your time, review, and your consideration.

Sincerely,

Denise Ossola

# Denise Ossola

Seeking employment as a paraprofessional at PCHS

1110 E Main Street  
Granville, IL 61326  
(815)339-6141  
d.ossola@mchsi.com

## EXPERIENCE

### Putnam County School System-Paraprofessional

February 2018 - PRESENT

Works as a paraprofessional for grades Pre-K through High School

### Peru School System-Paraprofessional

February 2018 - Present

Works as a paraprofessional for grades Pre-K through 8th

## SKILLS

Works well with all ages of children, Works well under pressure, Dependable, Patient, Understanding, Learns quickly, problem solving.

## EDUCATION

### Illinois Valley Community College

1991-1993

General Education

### Putnam County High School

1987-1991

High School Diploma

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Monica McGill

2569 N 28<sup>th</sup> Rd  
Marseilles, IL 61341  
(815) 587-4867  
walsh8483@yahoo.com

June 8, 2018

Mr. Carl Carlson and Mrs. Ronda Cross  
Putnam County School District #535  
400 E Silverspoon St  
Granville, IL 61326  
(815) 882-2800

Dear Mr. Carlson and Mrs. Cross,

The purpose of this letter is to announce my resignation from the Putnam County Preschool Program as the Preschool Special Education Teacher, effective June 22, 2018.

This was not an easy decision to make, on my part. The past 13 years have been very rewarding. I have enjoyed working with you, helping our wonderful students, and collaborating with our amazing faculty and staff. I will never forget your generosity and the important skills I have learned while in Putnam County. I will forever cherish the time I spent with my students, colleagues, and this community.

Thank you for the professional and personal development you have assisted me with during our time together in Putnam County. I consider everyone in the Primary building to be friends of mine now, and I will miss you all. However, it is time for me to take on a position closer to home.

I wish you and the school district all the best. I do hope our paths cross again in the future. Thank you again for all of your support.

Sincerely,



Monica McGill



Goetz, Megan <goetzm@pcschoools535.org>

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**Fwd:**

1 message

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**Carlson, Carl** <carlsonc@pcschoools535.org>  
To: "Goetz, Megan" <Goetzm@pcschoools535.org>

Tue, Jun 12, 2018 at 11:00 AM

----- Forwarded message -----

From: **Chris Newsome** <newsomec@pcschoools535.org>  
Date: Tue, Jun 12, 2018 at 10:57 AM  
Subject: Fwd:  
To: Carl Carlson <carlsonc@pcschoools535.org>

----- Forwarded message -----

From: Chris Walker <pcsoftball@hotmail.com>  
Date: Mon, Jun 11, 2018, 7:11 AM  
Subject:  
To: newsomec@pcschoools535.org <newsomec@pcschoools535.org>

I resign my position as Head Softball Coach at Putnam County High School effective June 18, 2018. My official letter of resignation for this position will follow.

Chris Walker

--

Carl B. Carlson  
Superintendent  
Putnam County CUSD #535  
400 E. Silverspoon Avenue  
Granville, IL 61326  
Phone: 815-882-2800 x 5  
Fax: 815-882-2802  
Cell: 217-917-2257  
Email: carlsonc@pcschoools535.org

## Recommendation to Approve Personnel Items

As superintendent, I recommend the personnel items as outlined below for Putnam County CUSD #535.

### Resignations with Regrets

- Chris Walker as HS Varsity Softball Coach
- Monica McGill as PreK Special Education Teacher

### Rationale

Chris Walker indicated at the end of the season that he would be resigning as the Varsity Softball Coach. His wife has been going through some difficult health issues as well. We thank him for his many years of dedicated service in this capacity. At this point, he will continue to coach the JH Softball team.

Monica McGill, after 13 years in the PC District, is resigning to accept a position in the preschool program in Marseilles. Monica lives in Marseilles and her children attend that district. This is an opportunity for her to be closer to home and have more time with family without the travel time. We want to also thank her for the years of dedicated service. annual review that is required by school code.

### Maternity Leave

- Kayla Harris - maternity request as posted in Boardbook

### Hires

- Denise Ossola as Long-term paraprofessional substitute for K. Harris

### District Goal

Improve communication among all stakeholders in the Putnam County School District and communities.