

PUTNAM COUNTY CUSD #535
BOARD OF EDUCATION MEETING AGENDA
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER
May 1, 2017
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

DISTRICT GOALS:

Demonstrate increased academic achievement for all students.

Improve communications among all stakeholders in the Putnam County School District and communities.

Maintain strong fiscal responsibility in the Putnam County School District.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. OLD BUSINESS
 - A. Enterprise zone discussion (potential draft resolution review)
- V. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT 3
- VI. ACTION ITEMS FOLLOWING EXECUTIVE SESSION
 - A. Hires
- VII. CERTIFIED RESULTS OF THE SCHOOL BOARD ELECTION 14
- VIII. OATH OF OFFICE
- IX. NEW BOARD SELECTS PRESIDENT PRO TEM. (ACTION)
- X. MEETING OF NEW BOARD IS CALLED TO ORDER BY PRESIDENT PRO TEM (ACTION)
- XI. REORGANIZE THE BOARD (ACTION)
 - A. Election of President
 - B. Election of Vice President
 - C. Appointment of Secretary
 - D. Appointment of Treasurer
 - E. Committee Appointments
 - 1. Building Committee
 - 2. Finance Committee
 - 3. Insurance Committee
 - 4. Personnel Committee

5. Policy Committee

6. Negotiations Committee

F. Appointments

1. PCEF Designee from BOE

2. PCEF Designee/Superintendent

3. IASB Conference Delegate

4. Governing Board Representative

5. Graduation Ceremonies - PCJH and PCHS

G. Set Dates and Location for Regular Meetings (Action)

15

XII. ADJOURNMENT

PUTNAM COUNTY CUSD #535
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA
May 1, 2017
6:30 p.m.

I. Hires:

A. Tyler Ellena, Guidance Counselor

B. Maricille Ellena, JH math teacher

c. Summer workers:

Primary school: Brea Schorn, Teresa Gallup, Sandi Andracke and Stacy Veronda
(Sandi and Stacy will be part-time)

Elementary school: Connor Bean, Jace Schorn

Junior High school: Hope Keller, Jared Sale

High school: Matt Gimbal, Luke Carlson, Seth Carlson, Jared Olson, Cody
Ballerini, Ashlyn Haage, Josh Tonozzi

Mowers: Chris Walker and Lynette Olson

TYLER ELLENA

K-12 Guidance Counselor • Secondary Mathematics Teacher

2726 6th St., Peru, IL, 61354

(815)326-1215 • tylerellena@yahoo.com

March 21, 2017

Mr. Clayton Theisinger, Principal
Putnam County High School
402 E. Silverspoon Ave.
Granville, IL 61326

Dear Mr. Theisinger,

I am writing to let you know of my interest in the High School Guidance Counselor position at Putnam County High School. Please accept this letter and the accompanying résumé as my application for this position. My experience, along with my passion and dedication for teaching, would make me a valuable member of the Panther Community's Guidance Department.

With experience in various school settings, I have the confidence to step into any educational and counseling situation. In teaching students of all learning levels, including high school students, I have had opportunities to teach and work with students who have varied learning styles and abilities. These experiences have solidified my beliefs that all students have a capacity to learn, that those students deserve the best opportunity to learn, and that education is truly the key to a better future for those students.

As a teacher at Putnam County High School, my time in the classroom has impressed on me the importance of goals and the roles they play in one's life. I believe that students need to set rigorous goals for themselves in both the academic and career development domains. In my role as counselor, I will help students set and understand these goals, identify what obstacles could be in their way, and discuss with them how to overcome those obstacles to achieve their goals. I also know social/emotional issues can be the biggest hurdle that teenagers face in achieving their goals, and that is why I believe social/emotional support and training is the foundation on which any counseling must be built. It is this groundwork of social/emotional support that allows students to pursue rigorous academic endeavors and set career goals which will ultimately lead to fulfilling their greatest potential.

As a counselor, I will utilize my communication and organization skills that I had the opportunity to develop during my time as a mathematics teacher at Putnam County. These skills have allowed me to work successfully with students, parents, and staff, and will help me to fully convey the goals of the counseling department. As with my time as a teacher, I will continue to be organized and reliable as a counselor, communicating important information, dates, and deadlines, while also looking ahead to resolve possible conflicts that could arise. With all of my students, I always strive to be patient, fair, and compassionate, and I will continue to do so as a counselor, understanding that we work with teenagers and that their choices may not be in the direction of their goals, but that we are here to help students realize their goals and make the best choices to be successful.

I am very interested in discussing this opportunity at Putnam County High School with you further. Accompanying this letter is my résumé and letters of recommendation for you to review. Thank you for your time and consideration of me as a candidate for this position. I look forward to hearing from you soon.

Sincerely,



Tyler J. Ellena

TYLER ELLENA

K-12 Guidance Counselor • Secondary Mathematics Teacher

2726 6th St., Peru, IL, 61354

(815)326-1215 • tylerellena@yahoo.com

PROFESSIONAL SUMMARY

Experienced secondary mathematics teacher and Response to Intervention (RtI) teacher. Resourceful, reliable, and efficient professional with experience in designing standards-based lessons, materials, and assessments for high school mathematics courses and intervention classes. A self-driven leader with excellent communication skills who effectively collaborates with colleagues and administrators. Seeking a role as a guidance counselor to passionately provide students with effective academic, career, and social/emotional counseling opportunities.

EXPERIENCE

School Counseling Internship

August 2014 – December 2015

Putnam County High School – Granville, IL

- Developed and presented *So You're Going to be a Senior*, brochure, calendar and how Seniors can prepare for college, at PCHS College and Career Night
- Co-presented *FAFSA/Scholarships Information Night* at PCHS
- Worked with students in one-on-one and group settings to develop social values and skills
- Counseled students to set up rigorous academic goals
- Scheduled student courses for the following academic school year, using Teacherease grade book software

Mathematics Teacher

August 2011 - Present

Putnam County High School – Granville, IL

- Designed and created standards-based units of instruction, including lesson and project materials, independent practice activities, and formative and summative assessments
- Provided opportunities for students to practice and refine their problem-solving skills and to build and test conjectures based on their explorations of mathematical concepts
- Fostered communication and collaboration in problem-solving situations by implementing cooperative learning activities
- Implemented questioning techniques that facilitated classroom discussions in which students were encouraged to build, analyze, and defend mathematical arguments

Mathematics Intervention Teacher

August 2013 - Present

Putnam County High School – Granville, IL

- Used and analyzed student data to create individualized instructional programs that accelerate learning in targeted skill areas
- Collaborated with colleagues in researching, developing, and creating intervention materials tailored to the specific needs of students identified as performing below grade level
- Led a team of teachers in a collaborative effort to create and implement a district-wide Response to Intervention program and procedural manual
- Collected and analyzed school-wide data on student learning through universal screening and ongoing progress monitoring to monitor the effectiveness and fidelity of the RtI program

EDUCATION

Master of Arts in School Counseling,

2015

Lewis University, Romeoville, IL

Licensed in Grades PreK-21 (IL Type 73)

Bachelor of Science in Mathematics,

2010

Northern Illinois University, DeKalb, IL

Licensed in Grades 9-12 (IL Type 09)

TYLER ELLENA

K-12 Guidance Counselor • Secondary Mathematics Teacher

2726 6th St., Peru, IL, 61354

(815)326-1215 • tylerellena@yahoo.com

References

Stephen Johnson, Guidance Counselor
Putnam County High School
402 E. Silverspoon Ave.
Granville, IL 61326
Phone: (815)882-2800 ext. 4

Sandra Andracke, High School Paraprofessional
Putnam County High School
402 E. Silverspoon Ave.
Granville, IL 61326
Phone: (815)882-2800 ext. 4

Raymond Jamiolkowski, Assistant Professor – Psychology – School Counseling
Lewis University
One University Parkway
Romeoville, IL 60446
Cell Phone: (630)200-2831

Annette Davis, High School Rtl Coach and Librarian
Putnam County High School
402 E. Silverspoon Ave.
Granville, IL 61326
Phone: (815)882-2800 ext. 4

Belief Statement:

I believe that education is still the greatest asset to effect change in an individual's life and to make a better society. A counselor's role in that educational system is to support the initiatives that have been implemented, and help students set rigorous goals for themselves socially, academically, and career wise; while providing skills to the individual and family to help achieve those goals.

- Frist Year Plan**
- Create a questionnaire for parents and for students, to be given out at registration, in order to identify areas or topics that are in need of being addressed.
 - Develop an on-going system of communication with parents and students, as well as continue to communicate with staff dates, deadlines, and helpful skills to more successfully meet the goals established by the students.
 - Provide a career/interest inventory for students in order to guide discussions on career options.
 - Implement four year plans for each student, this allows for discussion on academic goals, future career goals, and allows identification of any areas of social/emotional distress.
 - Successfully proctor SAT and other examinations and help to run data analysis of the scores.
 - Continue to be a contributing member of the Rtl committee and other school committees to help foster a good school climate.

- On-Going Plan**
- Develop lessons, individual and group sessions to address social/emotional domain.
 - Peer Friend/Helper System where an older student is paired with a younger student to help the transition into high school (i.e. Senior with Freshman or Freshman with 8th Grader).
 - Develop a network of career individuals to utilize expertise in career talks in certain classes and career day.
 - Work towards a career day in the Junior High School.
 - Strive to create a department where all are welcomed and encourage to reach for rigorous goals.

402 East Silverspoon Ave.
Granville, Ill. 61326



Office (815) 882-2800
Fax (815) 339-2628

Putnam County High School
Mr. Clayton J. Theisinger
Principal

April 24th, 2017

Board of Education:

The position of Guidance Counselor was first posted as a possible vacancy for the 2017-2018 school year on March 21, 2017. We received around ten applicants for the posting and scheduled interviews with the four applicants whose resumes and application materials included school experience as well as a desire to help all students.

On Friday, April 21, 2017, I held interviews with the team of Mr. Christopher Newsome, Mrs. Wendy Louis, and Mrs. Alisa Stewart. One of the applicants decided to cancel her interview due to illness. Of the three interviewed applicants, the team unanimously identified Mr. Tyler Ellena as the best candidate for the position. Mr. Ellena has had several years of experience at the high school and has demonstrated a superior understanding of the academic and social-emotional needs of secondary students. He conveyed a desire to more readily support academics at PCHS and help all students develop plans aligned with post-secondary transitions.

Based on the interview and conversations with the team, administration recommends the following hire:

Guidance Counselor: Mr. Tyler Ellena

His application materials have been included for your review.

Respectfully submitted,

Clayton J. Theisinger

MARICILLE ELLENA

2726 6th St, Peru, IL 61354

(815) 922-4692 • maricille.ellena@gmail.com

PROFESSIONAL SUMMARY

Experienced secondary mathematics teacher and Response to Intervention (RtI) coach. Resourceful, reliable, and efficient professional with experience in designing standards-based lessons, materials, and assessments for middle school through high school mathematics courses and intervention classes. A self-driven leader with excellent communication skills who effectively collaborates with colleagues and administrators and who led a team in developing and implementing a district-wide RtI Program. Data team leader with experience in administering and analyzing MAP Test, AIMSweb, PARCC, and district assessments. Highly knowledgeable on Common Core State Standards as a state-recognized CCSS Mathematics Trainer with expert preparation through Illinois's train-the-trainer program.

EXPERIENCE

Mathematics Teacher

August 2011 - Present

DePue Unit Schools – DePue, IL

- Designed and created standards-based units of instruction, including lessons and materials, independent and cooperative learning activities, and formative and summative assessments
- Utilized formative assessment to provide ongoing feedback on how well students are learning
- Provided opportunities for students to practice and refine their problem-solving skills and to build and test conjectures based on their explorations of mathematical concepts
- Fostered communication and collaboration in problem-solving by implementing questioning techniques and classroom discussions in which students had to build, analyze, and defend mathematical arguments
- Collaborated with a team of teachers to facilitate the district's transition to an integrated math program
- Participated in the state-wide Common Core State Standards train-the-trainer teacher program

Response to Intervention Coach

August 2012 - Present

DePue Unit Schools – DePue, IL

- Led a team of teachers in a collaborative effort to create and implement a district-wide Response to Intervention program and procedural manual
- Collected and analyzed district-wide data on student learning through universal screening and ongoing progress monitoring to monitor the effectiveness and fidelity of the RtI program
- Participated in area-wide professional development with the Illinois RtI Network as an external coach to provide teachers in my district with ongoing training in the area of Response to Intervention
- Planned and led data team meetings with grade-level teams, departmental teams, and building teams

Mathematics Intervention Teacher

August 2012 - Present

DePue Unit Schools – DePue, IL

- Used and analyzed student data to create individualized instructional programs that accelerated learning in targeted skill areas
- Collaborated with colleagues in researching, developing, and creating intervention materials tailored to the specific needs of students identified as performing below grade level

EDUCATION

Bachelor of Science in Mathematics, Summa Cum Laude
Northern Illinois University, DeKalb, IL
Certification in Grades 6-12 (IL Type 09)

2010

Illinois Mathematics and Science Partnership Grant: Integrating Mathematical Practices
Illinois State University, in partnership with NASA, Atkinson, IL
6 Credit Hours

2012-2013



Where all students will learn and succeed, and all means ALL

Putnam County Junior High School

Michael Olson, Principal
olsonm@pcschoools535.org

13183 N 350th Avenue
McNabb, IL 61335

Phone-815-882-2800 opt. 3

Fax-815-882-2299

**Recommendation to Hire for
2017-2018 School Year**

I recommend Maricille Ellena as a Junior High Math Teacher for the 2017-2018 school year.

I interviewed 4 Math teachers in March with Kris Sienza, 6th Grade Math Teacher, and the 8th Grade Team of Jennifer Dudek, Jess Lenkaitis, Cortny Hannon, and Jimmy Carboni. At that time we all felt the 4 candidates would not be the best fit for our needs in 7th & 8th Grade Math, which is in need of a high quality Math teacher who will bring stability to the position.

After discussing the position with Carl, I re posted the position for 3 weeks. At that time we had 4 more candidates. We interviewed 2 of them. It was a consensus that Maricille Ellena is the best choice. Maricille has 6 years of teaching 6th-8th Grade Math, and 9th-12th Math in her 6 years at Depue School, which includes advanced Algebra for 7th Grade and Math 1 for 8th Grade in addition to her Regular Math classes of Algebra and pre- Algebra. This is the same schedule the current PCJH Math teacher will have.. She has a high understanding and knowledge of a Math Curriculum and the Common Core Standards. She also has a great depth of the needs of what a High School Math student will require upon leaving 8th Grade.

Maricille is also the Rti Coach for Depue, which has allowed her to have an understanding of differentiation and interventions for struggling students in Math.

Upon checking her references including her co-teachers and administrators, they all spoke highly of her ability to reach students, her instructional strategies she uses in Math, and her ability to develop a curriculum that is aligned to the Common Core Standards and provides a high quality Math education.

Maricille also spoke of why she was so interested in the Math position and stated her reasons as this is a school she would like to spend her career at, and was not looking to leave her current school, which is why she did not apply initially, but when it was reposted, she decided it was a school district she would be honored to be a part of.

Based on the qualities of her teaching and professionalism, I recommend Maricille Ellena as a Math Teacher at Putnam County Junior High for the 2017-2018 school year.

Submitted by Mike Olson, PCJH Principal- 4/27/2017

Recommendation to Hire Personnel

As superintendent, I recommend the approval of hiring the personnel as per listed

Rationale

The building administrators followed the required protocol in posting of vacant position. A thorough search was conducted that included stringent interviews and detailed reference checks. I spoke directly with Mr. Theisinger about the recommendation. It was stated that the listed personnel are the best candidate(s) and will provide the best instruction and guidance for our students.

- Tyler Ellena – High School Guidance Counselor
- Maricille Ellena – Junior High School Math

District Goal

Demonstrate increased academic achievement for all students.

Recommendation to approve hiring of summer workers

As superintendent, I recommend to approve the hiring of summer workers as listed below:

Primary School: Brea Schorn, Teresa Gallup, Sandy Andracke P/T, Stacy Veronda P/T

Elementary School: Connor Bean, Jace Schorn

Junior High School: Hope Keller, Jared Sale

High School: Matt Gimbal, Luke Carlson, Seth Carlson, Jared Olson, Cody Ballerini, Ashlyn Haage, Josh Tonozzi, Lindsey DiazDeLeon

Mowers: Chris Walker, Lynette Olson

Rationale

- The listed workers will be responsible for completing the necessary summer work of cleaning, maintaining, organizing the facilities for the next school year. There are two more workers listed than last year. The reasoning for two additional workers is some of the workers will be on vacations, school activities, summer camps, etc. As usual, once work completion gets closer some of the workers are released once items are completed. We are looking at quite a bit of painting taking place across the district as well.

District Goal

Demonstrate increased academic achievement for all students

ABSTRACT OF VOTES

STATE OF ILLINOIS)
COUNTY OF PUTNAM) ss.

I, Daniel S. Kuhn, County Clerk of Putnam County, do hereby certify that on April 18th, 2017 I canvassed the returns of the Consolidated Election held on April 4th, 2017, and do proclaim that a total of 1401 voters requested and received ballots and I do further certify that the following list of candidates each received the number of votes recorded to him or her for the office listed below.

**PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 535
PUTNAM CUSD 535 BOARD
VOTE FOR 4**

CANDIDATE	VOTES
RHIANNON BAKER	745
ROLLEN COPELAND	796
KRISTINA POPURELLA	847
OWEN MALLERY	124

I further certify that the above is a true and complete Abstract of Votes and was confirmed in my presence this 18th day of April, 2017.



DANIEL S. KUHN, PUTNAM COUNTY CLERK

*To see a report of the returns (votes received) by precinct, please refer to the Statement of Votes Cast-Final Canvass.

NOTE: "Each local canvassing board shall immediately transmit a signed copy or original duplicate of its complete Abstract of Votes to each election authority having jurisdiction over any of the respective political subdivision, and to the State Board of Elections..." (10 ILCS 5/22-18)

Putnam County CUSD #535
Board of Education meeting dates
2017-2018

Monday, May 15, 2017	PCPS Media Center 6:30 p.m.
Monday, June 19, 2017	PCPS Media Center 6:30 p.m.
Monday, July 17, 2017	PCPS Media Center 6:30 p.m.
Monday, August 21, 2017	PCPS Media Center 6:30 p.m.
Monday, September 18, 2017	PCPS Media Center 6:30 p.m.
Monday, October 16, 2017	PCPS Media Center 6:30 p.m.
Monday, November 20, 2017	PCPS Media Center 6:30 p.m.
Monday, December 18, 2017	PCPS Media Center 6:30 p.m.
Tuesday, January 16, 2018	PCPS Media Center 6:30 p.m.
Tuesday, February 20, 2018	PCPS Media Center 6:30 pm.
Monday, March 19, 2018	PCPS Media Center 6:30 p.m.
Monday, April 16, 2018	PCPS Media Center 6:30 p.m.
Monday, May 21, 2018	PCPS Media Center 6:30 p.m.
Monday, June 18, 2018	PCPS Media Center 6:30 p.m.
Monday, July 16, 2018	PCPS Media Center 6:30 p.m.