

PUTNAM COUNTY CUSD #535
BOARD OF EDUCATION MEETING AGENDA
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER
May 16, 2016
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

DISTRICT GOALS:

Demonstrate increased academic achievement for all students.
Improve communications among all stakeholders in the Putnam County School District and communities.
Maintain strong fiscal responsibility in the Putnam County School District.

I. CALL TO ORDER	
II. PLEDGE OF ALLEGIANCE	
III. ROLL CALL	
IV. ADJUSTMENTS TO THE AGENDA	
V. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS	
A. JH Farnsworth award winners - Mrs. Hannon and students	
B. Retiree award presentations	
VI. CORRESPONDENCE	
VII. CONSENT AGENDA	
A. Approve regular and executive session minutes of April 18, 2016	3
Approve special meeting minutes of May 2, 2016	
B. Approve District Bills	11
C. Approve Financial Reports	26
D. Approve Treasurer's Report	91
VIII. REPORTS, UPDATES AND INFORMATIONAL ITEMS	
A. Principals' Reports	93
B. Superintendent's Report	
1. Transportation	133
2. State funding	134
3. Investment update	135
4. Student liason	
5. Committee reports	
IX. OLD BUSINESS	
A. FOIA requests	146

X. NEW BUSINESS	
A. 2016-2017 Hillman Pediatric Therapy contract (action)	148
B. Bank resolutions (action)	156
C. Title I school-wide plan (action)	163
D. Handbooks (action)	189
JH and HS to be provided at meeting	
E. Impact Networking proposal (action)	226
F. Bid out water line project at HS and asphalt work on parking lots (action)	243
XI. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT.	244
XII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION	
A. Hires (action)	263
XIII. ADJOURNMENT	

Putnam County Community Unit School District #535
400 E Silverspoon Ave
Granville, Illinois 61326

Board of Education
Regular Meeting
6:30 p.m., April 18, 2016
Media Center Putnam County Primary School

President Mrs. Nauman called the meeting to order at 6:32 p.m.

The meeting continued with the Pledge of Allegiance.

PLEDGE

The following members were present to answer roll call: Mr. Copeland, Mr. Gibson, Mrs. Gilbert, Mrs. Nauman, and Mrs. Shore. Mrs. Popurella and Ms. Glenn were absent.

ROLL CALL

There were two adjustments to the agenda: 1) removed from the hiring list: high school principal and high school assistant principal/A.D. 2) added to the hiring list: high school summer school teachers, second Ag teacher, summer workers. Mr. Gibson moved and Mrs. Shore seconded the motion to approve the adjustment to the agenda as presented. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye and Mrs. Shore, aye. Motion carried.

ADJUSTMENTS TO
THE AGENDA

Earth Investigators presenters: Annette Davis, Debbie Ward, Amy Schultz, Val Peterson and students.

HEARING OF
DELEGATIONS

Science Fair presenters: Mrs. Dudek and students.

There was one card thanking the board and Mr. McCracken for their support to the wrestling program.

CORRESPONDENCE

Mr. Gibson moved and Mrs. Shore seconded the motion to approve the Consent Agenda: Regular and Executive session minutes of March 21, 2016; Treasurer's Report for the month of March, Financial Reports for the month of March, bills for the month of April; and the 2016-2017 IESA membership. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; Mrs. Shore, aye. Motion carried.

CONSENT AGENDA

The Principals' reports are on BoardBook.

PRINCIPALS'
REPORTS

Mrs. Balestri and Mrs. Cross gave an update to the Young Authors programs. Teachers at the elementary and primary schools chose 3 students from each building to participate in the programs.

Transportation: Mr. McCracken reported no bus incidents. At this juncture in the meeting Mr. McCracken reported that Mrs. Schennum and Mrs. Hartman transported a student to residential placement. Mr. McCracken and Mrs. Cross met with the student and the student's mother prior to departure; both were doing well and hopeful for the future.

SUPERINTENDENT
REPORT

State funding: Mr. McCracken reported the state is behind \$208,974.51 in payments to the district.

Investment update: Mr. McCracken reported that the next CD is due May 13. The current value of the CD is \$719,741.56.

PUTNAM COUNTY BOARD OF EDUCATION

April 18, 2016

Page 2

Student liason: due to schedule conflicts Ryan Friel had no update on “Happy Camp”; Ryan plans to report at the May board meeting

SUPERINTENDENT
REPORT, cont

Curriculum revisions: Mrs. Cross told the board that she and Mrs. Balestri will present a proposal in June for the K-5 math series.

Mr. McCracken reported that an expansion of Chromebooks will be implemented at the 3rd and 4th grade levels.

Mr. McCracken and the board thanked Mr. Olson for his assistance with the local history project.

School guard: Mr. McCracken presented pamphlets to the board from School Guard, a communications platform. He told the board that there would be a \$2,500 one-time set up fee that the County is willing to pay; the monthly fee for the district would be \$99 per building. Mr. McCracken asked the board to review the information and it will be discussed again at a future meeting.

No reports.

COMMITTEE
REPORTS

Press Plus: Mr. Copeland moved and Mrs. Shore seconded the motion to approve the Press Plus updates to administrative procedures. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye.

PRESS PLUS

Letters of Credit: Mrs. Nauman suggested that the board meet with the attorney and/or Gorenz and Associates for further guidance.

LETTERS OF
CREDIT

Summer school proposals: Mrs. Shore moved and Mr. Copeland seconded the motion to approve the Jumpstart and high school English programs. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

SUMMBER
SCHOOL
PROPOSALS

Mr. Copeland moved and Mrs. Gilbert seconded the motion to approve the school psychologist umbrella. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

SCHOOL PSYCHOL-
OGIST UMBRELLA

Mr. Gibson moved and Mrs. Shore seconded the motion to approve and post the Substitute Coordinator position. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

SUBSTITUTE
COORDINATOR

At 7:18 p.m. Mr. Gibson moved and Mrs. Gilbert seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

EXECUTIVE
SESSION

At 8:35 p.m. Mr. Gibson moved and Mr. Copeland seconded the motion to return to open session. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

PUTNAM COUNTY BOARD OF EDUCATION

April 18, 2016

Page 3

Mr. Copeland moved and Mr. Gibson seconded the motion to approve, with regret, the resignation of Samantha Radtke. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

PERSONNEL

Mr. Gibson moved and Mr. Copeland seconded the motion to approve the following hires for the 2016-2017 school year: Kearsten Zielinski as JH special education teacher, Morgan Himelick as 1st grade teacher, Scott Alleman as HS Ag teacher, Connie Hartman as special education teacher at both the primary and elementary schools as well as the RtI coach at the elementary school, and Jennifer Smith as the RtI coach at the primary school. Summer workers as listed: Chris Walker, Lynette Olson, Jared Sale, Matt Gimbal, Kayla Harris, Jennifer Trovero, Trey Schorn, Josh Tonozzi, Jeff Baker, Conner Bean, Seth Carlson, Cassie Copeland and Brea Schorn. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

At 8:48 p.m. Ms. Glenn moved and Mr. Gibson seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

At 8:49 p.m. Mrs. Nauman moved and Mr. Gibson seconded the motion to return to open session. All ayes, motion carried.

CALL TO ORDER

Mr. Copeland moved and Mrs. Gilbert seconded the motion to approve Angie Fay as Administrative Secretary. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried. Mrs. Shore moved and Mr. Copeland seconded the motion to approve HS summer English teachers as listed: Carmela Rodriguez, Jared Moore, Corey Meyer and Cortny Hannon. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

PERSONNEL

At 8:51 p.m. Mrs. Shore moved and Mr. Copeland seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

Respectfully submitted.
Ann Lambole, Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE

Putnam County Community Unit School District No. 535
Granville, Illinois 61326
EXECUTIVE SESSION MINUTES
April 18, 2016

President Mrs. Nauman called the meeting to order at 6:32 p.m.

CALL TO
ORDER

ROLL CALL

The following members were present to answer roll call: Mr. Copeland, Mr. Gibson, Mrs. Nauman, and Mrs. Shore. Mrs. Popurella and Ms. Glenn were absent.

EXECUTIVE
SESSION

At 7:18 p.m. Mr. Gibson moved and Mrs. Gilbert seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Shore, aye. Motion carried.

ITEMS
DISCUSSED

I. Resignations

- a. Samantha Radtke

II. Hires

- a. Kearsten Zielinski – JH special education teacher
- b. Morgan Himelick – 1st grade teacher
- c. Scott Alleman – HS Ag teacher
- d. Connie Hartman – PS and ES special education teacher and ES RtI coach
- e. Jennifer Smith – PS RtI coach
- f. Summer workers – Chris Walker, Lynette Olson, Jared Sale, Matt Gimbal, Kayla Harris, Jennifer Trovero, Trey Schorn, Josh Tonozzi, Jeff Baker, Conner Bean, Seth Carlson, Cassie Copeland and Brea Schorn.
- g. Angie Fay – Administrative secretary
- h. Ann Lambolely – Provide Ann the same insurance benefit as given to Angie Fay.
- h. Summer English teachers – Carmela Rodriguez, Jared Moore, Corey Meyer, Corny Hannon.
- i. Discussion on the HS Principal and the HS Assistant Principal/AD position.
- j. Discussion on the Substitute Coordinator position.

At 7:40 p.m. Mr. Gibson moved and Mr. Copeland seconded the motion to return to open session. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Shore, aye. Motion carried.

BOARD PRESIDENT: _____

DATE: _____

BOARD SECRETARY: _____

DATE: _____

Putnam County Community Unit School District #535
400 E Silverspoon Ave
Granville, Illinois 61326

Board of Education
Special Meeting
6:30 p.m., May 2, 2016
DO Board Room Putnam County Primary School

President Mrs. Nauman called the meeting to order at 6:33 p.m.

The following members were present to answer roll call: Mr. Gibson, Mrs. Gilbert, Ms. Glenn, Mrs. Nauman, and Mrs. Popurella. Mrs. Shore, and Mr. Copeland.

ROLL CALL

At 6:33 p.m. Mr. Copeland moved and Mrs. Shore seconded the motion to begin the Special meeting to hire Athletic Direct/Assistant Principal Chris Newsome and Principal Clayton Theisinger for the district. Jay McCracken introduced the members and their spouses (Allison and Emily) to the board. The Board and Principals present introduced themselves to both parties. Jay welcomed them to the district and stated how excited we were to have them join our team. This Board will be great to work with. On roll call Mr. Gibson motioned and Mrs. Gilbert seconded the motion to approve both contracts. Mr. Gibson, aye; Mrs. Gilbert, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; and Mrs. Shore, aye Mrs. Popurella, aye. Motion carried.

At 6:50 p.m. Ms. Glenn motioned to adjourn meeting and Mrs. Popurella seconded the motion to adjourn. Meeting adjourned

Respectfully submitted.
Angie Fay, Substitute Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE

Bills Payable List

Printed: 5/12/2016 9:23 AM
PUTNAM COUNTY CUSD #535
Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
AFLAC						
		AFLAC-PRE TAX		97	102.57	10-481
		AFLAC-AFTER		999	87.77	10-481
		AFLAC-PRE TAX		97	10.79	20-481
					\$201.13	
AMAZON						
		PRIMARY-SUPPLIES		516	24.48	10-1111-410-5
					\$24.48	
AMEREN ILLINOIS						
		H S- ELECTRIC SERVICE		516	4,445.14	20-2542-466-2
		ELEMENTARY-ELECTRIC SERVI		516	801.91	20-2542-466-4
		JR HI-ELECTRICAL SERVICE		516	1,834.96	20-2542-466-3
		PRIMARY NATURAL GAS		516,416	396.99	20-2542-465-5
		JR HI-ELECTRICAL SERVICE		516,416	166.85	20-2542-466-3
		ELEMENTARY-NATURAL GAS		516,416	402.57	20-2542-465-4
		JR HI-ELECTRICAL SERVICE		516,416	363.16	20-2542-466-3
		H S- ELECTRIC SERVICE		516	115.31	20-2542-466-2
		H S-NATURAL GAS SERVICE		516	87.54	20-2542-465-2
		H S-NATURAL GAS SERVICE		516	1,064.22	20-2542-465-2
		ELEMENTARY-NATURAL GAS		516	208.73	20-2542-465-4
		PRIMARY-ELECTRIC SERVIC		516	3,809.46	20-2542-466-5
		PRIMARY NATURAL GAS		516	338.19	20-2542-465-5
		JR HI-ELECTRICAL SERVICE		516	123.67	20-2542-466-3
		JR HI-NATURAL GAS		516	240.64	20-2542-465-3
		JR HI-NATURAL GAS		516	101.39	20-2542-465-3
		H S- ELECTRIC SERVICE		516,416	1,322.72	20-2542-465-2
		H S- ELECTRIC SERVICE		516,416	3,302.72	20-2542-466-5
					\$19,126.17	
AMERICAN CENTRAL INSURANCE						
		DEP DAYCARE EXP FLEX PLAN		999	208.33	10-481
		HEALTH CARE EXP FLEX PLAN		999	460.67	10-481
					\$669.00	
ANDERSON'S						
		PRIMARY-SUPPLIES PO 53165		516	42.95	10-1111-410-5
					\$42.95	
ARAMARK						
		ALL SCHOOL SERVICES		516	190.53	20-2542-321-1
		ALL SCHOOL SERVICES		516	190.53	20-2542-321-1
		ALL SCHOOL SERVICES		516	119.08	20-2542-321-1
		ALL SCHOOL SERVICES		516	194.18	20-2542-321-1
		ALL SCHOOL SERVICES		516	119.08	20-2542-321-1
		ALL SCHOOL SERVICES		516	139.23	20-2542-321-1
		ALL SCHOOL SERVICES		516	139.23	20-2542-321-1
		ALL SCHOOL SERVICES		516	39.83	20-2542-321-1
		ALL SCHOOL SERVICES		516	39.83	20-2542-321-1
		ALL SCHOOL SERVICES		516	139.23	20-2542-321-1
		ALL SCHOOL SERVICES		516	190.53	20-2542-321-1

Bills Payable List

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 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		ALL SCHOOL SERVICES		516	190.53	20-2542-321-1
					<u>\$1,691.81</u>	
ASSURANT EMPLOYEE BENEFITS (I						
		DENT NC SINGLE		98	27.35	20-481
		DENT NC BP SIN		98	50.80	20-481
		DENT NC SINGLE		98	65.64	10-481
		DENT NC BP SIN		98	121.92	10-481
		DENTAL CERT S		98	147.69	10-481
		DENTAL BP CRT S		98	274.32	10-481
		DENTAL CERT S+		98	126.24	10-481
		DENT BP CRT S+		98	234.48	10-481
		DENTAL CRT F		98	306.17	10-481
		DENTAL BP CRT F		98	568.65	10-481
		DENT NC S+ 1		98	10.52	20-481
		DENT BP NC S+ 1		98	19.54	20-481
		DENT ADM BP F		98	154.38	10-481
		DENT ADM BP S		98	15.63	10-481
		DENT NC FAMILY		98	118.62	10-481
		DENT NC BP FAM		98	87.22	10-481
		DENT ADMIN E+S		98	30.06	10-481
		DENT NC S+ 1		98	30.42	10-481
		DENT BP NC S+ 1		98	29.70	10-481
		DENT NC FAMILY		98	16.21	20-481
		DENT NC FAMILY		98	1.80	80-481
		DENT NC BP FAM		98	30.10	20-481
		DENT NC BP FAM		98	3.35	80-481
					<u>\$2,470.81</u>	
ASSURANT EMPLOYEE BENEFITS (I						
		LIFE NC		98	5.46	20-481
		LIFE NC BP		98	10.14	20-481
		LIFE NC		98	20.64	10-481
		LIFE NC BP		98	38.33	10-481
		LIFE CERT		98	84.50	10-481
		LIFE CERT BP		98	156.94	10-481
		LIFE ADM BP		98	20.00	10-481
		LIFE SUPT BP 2		98	4.00	10-481
		LIFE NC		98	0.14	80-481
		LIFE NC BP		98	0.26	80-481
					<u>\$340.41</u>	
ASSURANT EMPLOYEE BENEFITS (I						
		VISION EMP		98	135.30	10-481
		VISION E+S		98	114.66	10-481
		VISION FAMILY		98	144.21	10-481
		VISION E+C		98	9.01	20-481
		VISION E+C		98	27.03	10-481
		VISION EMP		98	15.99	20-481
		VISION EMP		98	0.41	80-481
					<u>\$446.61</u>	

Bills Payable List

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 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
ASSURANT EMPLOYEE BENEFITS ('						
		LIFE VOL		19	205.67	10-481
		LIFE VOL		19	9.31	20-481
		LIFE VOL		19	1.03	80-481
					\$216.01	
BAELE, BRANDY						
		SW-TRAVEL		516	27.93	10-2110-332-1
					\$27.93	
BALESTRI, COURTNEY						
		PRINC OFFICE-TRAVEL		516	23.37	10-2410-332-1
					\$23.37	
BAUDVILLE						
		H S ATHLETIC-SUPPLIES		516	246.50	10-1501-410-2
					\$246.50	
BECKER'S SCHOOL SUPPLIES						
		ECE INST SUP 1-6		516	244.51	10-1125-410-1
					\$244.51	
BELL, AMY						
		TITLE I ARRA TRAVEL		516	258.08	10-1250-332-44
					\$258.08	
BOTH, PATRICIA						
		SW-TRAVEL		516	136.80	10-2110-332-1
		SW-SUPPLIES		516	172.60	10-2110-410-1
		TITLE I 1-6		516	10.00	10-1250-410-36
		EPIC-PROF SERV		516	59.99	10-2210-321-1
					\$379.39	
BOUDREAU, REBECCA						
		Void HENN ELEM-TRAVEL		9,125	(8.78)	10-1110-332-4
		HENN ELEM-TRAVEL		516	19.38	10-1110-332-4
					\$10.60	
BUILDERS CHOICE, INC.						
		H S-BUILDING REPAIRS/MAI		516	246.55	20-2542-323-2
		H S-BUILDING REPAIRS/MAI		516	205.52	20-2542-323-2
		H S- GROUNDS REPAIR/MAIN		516	424.55	20-2543-323-2
					\$876.62	
CENTERPOINT ENERGY SERVICES						
		JR HI-NATURAL GAS		516	343.44	20-2542-465-3
		PRIMARY NATURAL GAS		516	574.52	20-2542-465-5
		H S-NATURAL GAS SERVICE		516	1,079.08	20-2542-465-2
		ELEMENTARY-NATURAL GAS		516	265.00	20-2542-465-4
					\$2,262.04	
CIONI FORD, AL						
		YELLOW BUS R/M		516	10.00	40-2550-322-1
		YELLOW BUS R/M		516	38.50	40-2550-322-1
		DRIVERS ED R/M		516	38.50	10-1700-323-2
		DRIVERS ED R/M		516	251.33	10-1700-323-2

Bills Payable List

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 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		CONTRACTUAL MAINTAINENCE		516	1,008.94	40-2550-323-1
					<u>\$1,347.27</u>	
COMPLETE INDUSTRIAL & ELECTRI						
		H S-BUILDING REPAIRS/MAI		516	37.81	20-2542-323-2
					<u>\$37.81</u>	
CULLIGAN TRI CO SALES						
		ALL SCHOOL SERVICES		516	26.50	20-2542-321-1
		ALL SCHOOL SERVICES		516	159.00	20-2542-321-1
					<u>\$185.50</u>	
DAVIS, ANNETTE E						
		MEDIA PROG-TRAVEL		516	108.35	10-2220-332-1
		MEDIA PROG-TRAVEL		516	38.30	10-2220-332-1
					<u>\$146.65</u>	
DUDEK, JENNIFER						
		JR HI-TRAVEL		516	56.69	10-1112-332-3
					<u>\$56.69</u>	
EDENS, MICHELLE						
		ECE FOOD SUPP		516	12.00	10-1125-411-1
					<u>\$12.00</u>	
FICEK ELECTRIC & COMM						
		ELEMENTARY-BLDG REPAIR		516	118.00	20-2542-323-4
		SUPT-TELEPHONE		516	225.00	20-2542-340-1
					<u>\$343.00</u>	
FIRST TO THE FINISH						
		JR HI-ATHLETIC SUPPLIES		516	256.93	10-1501-410-3
					<u>\$256.93</u>	
FRONTIER						
		H S - TELEPHONE SERVICE		516	87.44	20-2542-340-2
		SUPT-TELEPHONE		516	128.52	20-2542-340-1
		H S - TELEPHONE SERVICE		516	131.92	20-2542-340-2
					<u>\$347.88</u>	
GORDON N. STOWE & ASSOC. INC						
		NURSE-SUPPLIES		516	48.00	10-2134-410-1
					<u>\$48.00</u>	
GOSLIN, VANESSA						
		H S TRAVEL		516	216.60	10-1113-332-2
					<u>\$216.60</u>	
GRAINGER						
		ELEMENTARY-BLDG SUPPLIES		516	87.30	20-2542-410-4
		ELEMENTARY-BLDG SUPPLIES		516	73.44	20-2542-410-4
					<u>\$160.74</u>	
GRAPHIC ELECTRONICS						
		BOARD SUPPLIES		516	107.00	10-2310-410-6
		BOARD SUPPLIES		516	80.00	10-2310-410-6
					<u>\$187.00</u>	
GRASSERS						

Bills Payable List

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 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		PRIMARY REPAIR/MAI		516	50.88	20-2542-323-5
					\$50.88	
HEALTH ALLIANCE MEDICAL PLAN:						
		HLTH NC S		98	172.34	20-481
		HLTH BP NC S		98	1,565.21	20-481
		HLTH NC S		98	730.25	10-481
		HLTH BP NC S		98	6,632.25	10-481
		HLTH CRT S		98	1,109.98	10-481
		HLTH BP CRT S		98	10,081.02	10-481
		HLTH E + C		98	1,469.22	10-481
		HLTH BP E + C		98	2,091.78	10-481
		HLTH CRT F		98	2,211.85	10-481
		HLTH BP CRT F		98	2,368.15	10-481
		HLTH CRT E + S		98	1,681.47	10-481
		HLTH BP CRTE+S		98	2,732.03	10-481
		HLTH E + C		98	244.87	20-481
		HLTH BP EMP+C		98	348.63	20-481
		HLTH ADM BP F		98	2,748.00	10-481
		HLTH BP ADM S		98	294.50	10-481
		HLTH NC F		98	442.37	10-481
		HLTH BP NC F		98	473.63	10-481
		HLTH ADMIN E+S		98	630.50	10-481
		HLTH NC S		98	2.92	80-481
		HLTH BP NC S		98	26.53	80-481
					\$38,057.50	
HEINEMANN						
		TITLE I 1-6		516	426.80	10-1250-410-36
					\$426.80	
HENNEPIN BLDG IMPREST						
		CROSS CAT DIR TRAVEL		516	175.00	10-1220-333-1
		TITLE I 7-5		516	12.00	10-1250-332-36
		TITLE IIA TRAVEL		516	175.00	10-1110-332-42
					\$362.00	
HENNEPIN FOOD MART						
		HENN-CAFE FOOD		516	29.98	10-2560-410-4
		HENN ELEM-SUPPLIES		516	14.75	10-1110-410-4
		BOARD SUPPLIES		516	280.06	10-2310-410-6
		SUPT OFFICE-SUPPLIES		516	233.81	10-2320-410-1
					\$558.60	
HERFF JONES INC.						
		HS-SUPPLIES		516	1,343.32	10-1113-410-2
					\$1,343.32	
HIGH SCHOOL IMPREST						
		HS ATHL OFFICIALS		516	1,846.55	10-1501-319-2
		HS ATH DUES/FEES		516	322.00	10-1501-640-2
		PRINC OFFICE-POSTAGE		516	151.33	10-2410-341-1
		ATHLETIC WRKRS-HS		516	280.00	10-1501-320-2

Bills Payable List

Printed: 5/12/2016 9:23 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		HS R/M / COPIER		516	225.91	10-1113-323-2
					<u>\$2,825.79</u>	
HILLMANN PEDIATRIC THERAPY						
		PHYS IMP-CONTRACT SERVIC		516	4,876.23	10-1204-319-1
					<u>\$4,876.23</u>	
HIMELICK, MORGAN						
		TITLE I ARRA TRAVEL		516	52.33	10-1250-332-44
					<u>\$52.33</u>	
HINCKLEY SPRING WATER CO						
		SUPT OFFICE-SUPPLIES		516	53.51	10-2320-410-1
					<u>\$53.51</u>	
IDEAL ENVIROMENTAL						
		INSPECTIONS		516	1,417.50	80-2367-319-7
					<u>\$1,417.50</u>	
IESA						
		JR HI-DUES/FEES		516	800.00	10-1112-640-3
					<u>\$800.00</u>	
IHSA						
		MUSIC DUES		516	100.00	10-1115-640-1
					<u>\$100.00</u>	
IL ASSO OF SCHOOL BOARDS						
		SUPT OFFICE-SUPPLIES		516	35.00	10-2320-410-1
					<u>\$35.00</u>	
IL COMPUTING EDUCATORS						
		Void TITLE I 7-5		9,125	(520.00)	10-1250-332-36
					<u>(\$520.00)</u>	
IL MUSIC THERAPY SERVICES						
		ECE PROF SVCS		516	130.00	10-1125-320-26
					<u>\$130.00</u>	
IL OFFICE OF THE STATE FIRE MAR						
		INSPECTIONS		516	210.00	80-2367-319-7
		INSPECTIONS		516	210.00	80-2367-319-7
		INSPECTIONS		516	210.00	80-2367-319-7
					<u>\$630.00</u>	
IL VALLEY CELLULAR						
		ALL SCHOOL SERVICES		516	213.34	20-2542-321-1
					<u>\$213.34</u>	
IL VALLEY LOCK AND KEY						
		H S-BUILDING REPAIRS/MAI		516	136.40	20-2542-323-2
					<u>\$136.40</u>	
IL VIRTUAL SCHOOL						
		LEASE FD TECH SOFTWARE		516	140.00	10-1113-470-1
					<u>\$140.00</u>	
ILLINOIS VALLEY DRAIN CLEANING						
		H S-BUILDING REPAIRS/MAI		516	120.00	20-2542-323-2

Bills Payable List

Printed: 5/12/2016 9:23 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$120.00</u>	
JACKS GAS & SERVICE, INC.						
		ELEMENTARY-BLDG REPAIR		516	10.00	20-2542-323-4
					<u>\$10.00</u>	
JOHANNES BUS SERVICE INC.						
		CONTRACT REG		516	43,330.86	40-2550-325-1
		CONTRACT SERVICE-SP ED R		516	22,963.24	40-2550-326-1
		CONTRACT SERVICE-AV		516	1,699.49	40-2550-327-1
		CONTRACT ECE ROUTES		516	10,425.96	40-2550-331-1
		CONTRACT-EX CURRIC		516	3,996.76	40-2550-328-1
		CONTRACT REG		516	45,985.40	40-2550-325-1
		CONTRACT SERVICE-SP ED R		516	26,367.40	40-2550-326-1
		CONTRACT SERVICE-AV		516	1,899.43	40-2550-327-1
		CONTRACT ECE ROUTES		516	11,584.40	40-2550-331-1
		CONTRACT-EX CURRIC		516	11,263.72	40-2550-328-1
					<u>\$179,516.66</u>	
JOHNS SERVICE AND SALES, INC.						
		PRIMARY REPAIR/MAI		516	230.00	20-2542-323-5
		INSPECTIONS		516	350.00	80-2367-319-7
					<u>\$580.00</u>	
JOHNSTONE SUPPLY						
		JR HI BLDG. REP/ MAINT		516	313.97	20-2542-323-3
					<u>\$313.97</u>	
JONES SCHOOL SUPPLY COMPANY						
		MUSIC AWARDS		516	19.23	10-1115-487-1
		ED FOUNDATIONS SUPPLIES		516	47.91	10-2310-411-6
					<u>\$67.14</u>	
JOSTENS INC						
		JR HI OFFICE-SUPPLIES		516	110.87	10-2410-410-3
					<u>\$110.87</u>	
JUNIOR HIGH IMPREST						
		JH ATHL OFFICIALS		516	170.00	10-1501-319-3
		JH MEDIA CAP OUT		516	10.00	10-2220-540-3
		JH ATHL OFFICIALS		516	85.00	10-1501-319-3
		STUDENT LUNCH		516	9.80	10-1611
		JH ATHL OFFICIALS		516	150.00	10-1501-319-3
		JH ATHL OFFICIALS		516	75.00	10-1501-319-3
					<u>\$499.80</u>	
KETTMAN HEATING & PLUMBING						
		JR HI BLDG. REP/ MAINT		516	103.00	20-2542-323-3
					<u>\$103.00</u>	
LANTER DISTRIBUTING LLC						
		HIGH SCHOOL- FOOD		516	45.00	10-2560-410-2
		HENN-CAFE FOOD		516	45.00	10-2560-410-4
		JR HI-CAFE FOOD		516	45.00	10-2560-410-3
					<u>\$135.00</u>	

Bills Payable List

Printed: 5/12/2016 9:23 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
LASALLE MARSHALL PUTNAM CO I						
		BOARD DUES/FEES		516	196.00	10-2310-640-6
					<u>\$196.00</u>	
LEASE						
		TITLE I 7-5		516	15.00	10-1250-332-36
					<u>\$15.00</u>	
LEXIA						
		LEASE FD TECH SOFTWARE		516	2,016.00	10-1113-470-1
					<u>\$2,016.00</u>	
LIGHTED WAY ASSOCIATION I						
		LIGHTEDWAY/PEORIA		516	7,563.60	10-1912-670-1
					<u>\$7,563.60</u>	
LOCKER ROOM						
		JH ATH UNIFORMS - G		516	114.00	10-1501-543-3
		H S ATHLETIC-SUPPLIES		516	36.50	10-1501-410-2
					<u>\$150.50</u>	
LOUIS, WENDY						
		H S TRAVEL		516	156.03	10-1113-332-2
		CROSS CAT SUPPLY - HS		516	30.00	10-1220-410-2
					<u>\$186.03</u>	
MACGILL						
		NURSE-SUPPLIES		516	230.85	10-2134-410-1
					<u>\$230.85</u>	
MACKIN EDUCATIONAL RESOURCE						
		LIBRARY GRANT		516	80.14	10-2220-410-32
		LIBRARY GRANT		516	113.40	10-2220-410-32
					<u>\$193.54</u>	
MARCO INC						
		SUP COPY MACHINE		516	399.15	10-2320-323-1
		HEN R/M/COPIERS		516	399.15	10-1110-323-4
		PRIMARY R/M /COPIER		516	399.16	10-1111-323-5
		JH R/M/COPIER		516	399.16	10-1112-323-3
		HS R/M / COPIER		516	399.16	10-1113-323-2
		CROSS CAT R/M COPIER		516	78.85	10-1220-323-1
					<u>\$2,074.63</u>	
MARK KARLOSKY CONSULTING						
		LEASE FD TECH SUPPLY		516	468.67	10-1112-410-1
					<u>\$468.67</u>	
MAZE LUMBER						
		H S ATHLETIC-SUPPLIES		516	685.60	10-1501-410-2
					<u>\$685.60</u>	
MCNABB TELEPHONE COMPANY						
		SUPT-TELEPHONE		516	293.27	20-2542-340-1
		JR HI-TELEPHONE SERVICE		516	293.28	20-2542-340-3
		H S - TELEPHONE SERVICE		516	293.27	20-2542-340-2
		ELEM-TELEPHONE		516	293.27	20-2542-340-4

Bills Payable List

Printed: 5/12/2016 9:23 AM
PUTNAM COUNTY CUSD #535
Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		PRIMARY-TELEPHONE SERV		516	293.28	20-2542-340-5
					<u>\$1,466.37</u>	
MEDIACOM		LEASE FD-NBS/MEDIACOM		516	305.90	10-2190-323-1
		LEASE FD-NBS/MEDIACOM		516	213.87	10-2190-323-1
					<u>\$519.77</u>	
MENARDS PERU		H S ATHLETIC-SUPPLIES		516	60.91	10-1501-410-2
		JR HI-BUILDING SUPPLIES		516	2.99	20-2542-410-3
		PRIMARY BLDG SUPPLY		516	258.47	20-2542-410-5
		H S-BUILDING REPAIRS/MAI		516	7.98	20-2542-323-2
		JR HI BLDG. REP/ MAINT		516	199.99	20-2542-323-3
		H S-BUILDING REPAIRS/MAI		516	51.54	20-2542-323-2
		JR HI BLDG. REP/ MAINT		516	500.81	20-2542-323-3
		PRIMARY BLDG SUPPLY		516	4.44	20-2542-410-5
					<u>\$1,087.13</u>	
MUSIC SHOPPE, INC.		MUSIC TEXTS-JH		516	8.00	10-1115-420-3
		MUSIC TEXTS-JH		516	61.00	10-1115-420-3
		MUSIC REPAIRS		516	130.00	10-1115-323-1
		MUSIC TEXTS-HS		516	111.99	10-1115-420-2
		MUSIC SUPPLY-HS		516	90.98	10-1115-410-2
		MUSIC SUPPLY-HS		516	21.50	10-1115-410-2
					<u>\$423.47</u>	
N C I M D		JR HI-CAFE FOOD		516	1,001.25	10-2560-410-3
		HENN-CAFE FOOD		516	1,112.25	10-2560-410-4
		HIGH SCHOOL- FOOD		516	1,269.00	10-2560-410-2
		HENN-CAFE FOOD		516	1,315.50	10-2560-410-4
					<u>\$4,698.00</u>	
NCPERS GROUP LIFE INS.		NCPERS INSURANCE		999	56.00	10-481
		NCPERS INSURANCE		999	8.00	20-481
					<u>\$64.00</u>	
NETWORK BUSINESS SYSTEMS INC		LEASE FD-NBS/MEDIACOM		516	200.00	10-2190-323-1
					<u>\$200.00</u>	
NEWS TRIBUNE		BOARD DUES/FEES		516	243.00	10-2310-640-6
					<u>\$243.00</u>	
NEWSOME, CHRIS		H S TRAVEL		516	371.07	10-1113-332-2
					<u>\$371.07</u>	
NORTH CENTRAL BANK		SUPT OFFICE-SUPPLIES		516	40.00	10-2320-410-1
		LEASE FD TECH SUPPLY		516	1,404.68	10-1112-410-1

Bills Payable List

Printed: 5/12/2016 9:23 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		F/C SCIENCE SUPPLY		516	175.34	10-1113-412-2
		HENN OFFICE - SUPPLIES		516	22.47	10-2410-410-4
		F/C SCIENCE SUPPLY		516	76.53	10-1113-412-2
		JR HI SUPPLIES		516	86.14	10-1112-410-3
		H S-BUILDING REPAIRS/MAI		516	34.96	20-2542-323-2
		H S-BUILDING REPAIRS/MAI		516	169.95	20-2542-323-2
		SUPT OFFICE-SUPPLIES		516	25.99	10-2320-410-1
		F/C SCIENCE SUPPLY		516	128.10	10-1113-412-2
		H S ATHLETIC-SUPPLIES		516	32.12	10-1501-410-2
		BOARD DUES/FEES		516	36.94	10-2310-640-6
					<u>\$2,233.22</u>	
ORKIN EXTERMINATING CO IN						
		ALL SCHOOL SERVICES		516	53.00	20-2542-321-1
		ALL SCHOOL SERVICES		516	142.80	20-2542-321-1
		ALL SCHOOL SERVICES		516	53.00	20-2542-321-1
		ALL SCHOOL SERVICES		516	71.40	20-2542-321-1
		ALL SCHOOL SERVICES		516	70.99	20-2542-321-1
		ALL SCHOOL SERVICES		516	70.99	20-2542-321-1
					<u>\$462.18</u>	
PC FOODS, INC.						
		CROSS CAT SUPPLY - JH		516	76.62	10-1220-410-3
		F/C SCIENCE SUPPLY		516	201.53	10-1113-412-2
		F/C SCIENCE SUPPLY		516	107.74	10-1113-412-2
		F/C SCIENCE SUPPLY		516	13.88	10-1113-412-2
		F/C SCIENCE SUPPLY		516	114.28	10-1113-412-2
		F/C SCIENCE SUPPLY		516	69.17	10-1113-412-2
		F/C SCIENCE SUPPLY		516	10.36	10-1113-412-2
		F/C SCIENCE SUPPLY		516	45.46	10-1113-412-2
		CROSS CAT SUPPLY - JH		516	88.17	10-1220-410-3
		F/C SCIENCE SUPPLY		516	121.19	10-1113-412-2
		BOARD SUPPLIES		516	16.49	10-2310-410-6
		JR HI-CAFE FOOD		516	49.73	10-2560-410-3
					<u>\$914.62</u>	
PCCU (NEC)						
		NEC 24/20		98	1,095.73	10-481
		NEC-ADMIN/10 MONTH		98	183.22	10-481
					<u>\$1,278.95</u>	
PENSERV PLAN SERVICES INC						
		PENSERV PLAN SERVICES		999	4,698.45	10-481
		PENSERV PLAN SERVICES		999	50.00	20-481
					<u>\$4,748.45</u>	
PERFORMANCE FOOD SERVICE						
		HEN BREAKFAST		516	605.59	10-2560-410-1-4
		HENN-CAFE FOOD		516	3,254.30	10-2560-410-4
		HENN ELEM-CAFE MISC SUPP		516	14.67	10-2560-490-4
		HS BREAKFAST		516	427.96	10-2560-410-1-2
		HIGH SCHOOL- FOOD		516	4,552.26	10-2560-410-2

Bills Payable List

Printed: 5/12/2016 9:23 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		H S-CAFE MISC SUPPLIES		516	239.21	10-2560-490-2
		JH BREAKFAST		516	481.36	10-2560-410
		JR HI-CAFE FOOD		516	3,934.46	10-2560-410-3
		JR HI-CAFE MISC SUPPLIES		516	545.72	10-2560-490-3
		PRIMARY CAFE FOOD		516	3,273.41	10-2560-410-5
		PRIMARY BREAKFAST		516	701.41	10-2560-410-1-5
		PRIMARY MISC SUPPLY		516	62.81	10-2560-490-5
		ECE FOOD SUPP		516	80.34	10-1125-411-1
					<u>\$18,173.50</u>	
PERMA- BOUND						
		LIBRARY GRANT		516	121.02	10-2220-410-32
		HS MEDIA BOOKS		516	656.29	10-2220-411-2
		JH MEDIA SUPPLIES		516	680.78	10-2220-410-3
		JH MEDIA SOFTWARE		516	252.76	10-2220-470-3
		ED FOUNDATIONS SUPPLIES		516	658.58	10-2310-411-6
33285		ED FOUNDATIONS SUPPLIES		516	212.89	10-2310-411-6
					<u>\$2,582.32</u>	
PERRY MEMORIAL HOSPITAL						
		BOARD DUES/FEES		516	311.00	10-2310-640-6
					<u>\$311.00</u>	
PETERSON, ROBERT						
		HS OFFICE - SUPPLIES		516	176.70	10-2410-410-2
					<u>\$176.70</u>	
PITSCO						
		IND ARTS-SUPPLIES		516	170.04	10-1402-410-2
					<u>\$170.04</u>	
POMPS TIRE SERVICE INC						
		ELEMENTARY-BLDG REPAIR		516	26.30	20-2542-323-4
					<u>\$26.30</u>	
POSITIVE PROMOTIONS						
		HENN OFFICE - SUPPLIES		516	205.55	10-2410-410-4
					<u>\$205.55</u>	
PRIMARY IMPREST						
		PRIMARY OFFICE - SUPPLIES		516	126.00	10-2410-410-5
					<u>\$126.00</u>	
PUT CO PCEA/IEA DUES						
		NON-CERT DUES		98	37.38	20-481
		IEA CERT DUES		98	2,264.10	10-481
		NON-CERT DUES		98	592.39	10-481
					<u>\$2,893.87</u>	
PUT CO SCHOOL (FED TRS)						
		TITLE I FED TRS		516	1,848.56	10-1250-210-36
					<u>\$1,848.56</u>	
PUT CO SCHOOL (TRS HEALTH)						
		THIS P24/T20		98	3,146.49	10-481
		THIS ADMIN/10 MONTH		98	535.35	10-481

Bills Payable List

Printed: 5/12/2016 9:23 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		HENN ELEM-MED INSURANCE		516	488.53	10-1110-222-4
		PRIMARY-MED INS		516	145.48	10-1111-222-5
		H S-MEDICAL INSURANCE		516	290.96	10-1113-222-2
					\$4,606.81	
PUT CO SCHOOL (TRS)						
		TRS P24/T20		98	17,488.47	10-481
		TRS ADMI/10 MONTH		98	2,970.36	10-481
					\$20,458.83	
PUT CO SCHOOLS						
		IM IMRF		98	579.68	20-481
		IMRFBRD SHARE		98	1,379.60	50-481
		IM IMRF		98	1,706.90	10-481
		IMRFBRD SHARE		98	4,136.90	50-481
		IM IMRF		98	31.29	10-481
		IM IMRF		98	10.73	80-481
		IMRFBRD SHARE		98	25.55	50-481
					\$7,870.65	
PUTNAM CO COMM UNIT (IL)						
		IL State Tax		99	418.24	20-481
		IL State Tax		99	7,002.16	10-481
		IL State Tax		99	7.01	80-481
					\$7,427.41	
PUTNAM CO SD FIT						
		Federal Tax 2016		99	1,306.23	20-481
		Federal Tax 2016		99	21,176.06	10-481
		Federal Tax 2016		99	14.07	80-481
					\$22,496.36	
PUTNAM CO SD MEDICARE						
		MEDICARE (CERT)		99	2,253.95	10-481
		MEDICARE (BRD PD)		99	2,253.95	50-481
					\$4,507.90	
PUTNAM COUNTY COLLECTOR						
		R/E TAXES FARM LAND		516	39.80	20-2543-690-1
					\$39.80	
PUTNAM COUNTY SD FICA						
		FICA 2016		99	946.62	20-481
		MATCHING FICA		99	946.62	50-481
		FICA 2016		99	2,836.55	10-481
		MATCHING FICA		99	2,836.55	50-481
		FICA 2016		99	17.86	80-481
		MATCHING FICA		99	17.86	50-481
					\$7,602.06	
QUILL						
		MEDICAID		516	47.88	10-1220-411-11
					\$47.88	
RIVERSIDE MEDICAL CENTER						

Bills Payable List

Printed: 5/12/2016 9:23 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		HOMEBOUND PROF SERV		516	184.00	10-1204-318-1
		HOMEBOUND PROF SERV		516	276.00	10-1204-318-1
					<u>\$460.00</u>	
ROBBINS SCHWARTZ NICHOLAS		LEGAL FEES		516	2,578.75	80-2369-318-1
					<u>\$2,578.75</u>	
Route 71 Auto Body		DRIVERS ED R/M		516	632.12	10-1700-323-2
					<u>\$632.12</u>	
SCHENNUM, JANET		CROSS CAT DIR TRAVEL		516	282.72	10-1220-333-1
					<u>\$282.72</u>	
SCHOLASTIC INC		TITLE I 1-6		516	3,320.83	10-1250-410-36
		TITLE I 1-6		516	327.00	10-1250-410-36
					<u>\$3,647.83</u>	
SCHOOL OUTFITTERS		HS-SUPPLIES		516	436.36	10-1113-410-2
					<u>\$436.36</u>	
SCHOOL SPECIALTY		HENN ELEM-SUPPLIES		516	304.30	10-1110-410-4
		HENN OFFICE - SUPPLIES		516	87.30	10-2410-410-4
		HIGH SCHOOL-BLDG SUPPLIE		516	67.36	20-2542-410-2
		JR HI SUPPLIES		516	33.61	10-1112-410-3
					<u>\$492.57</u>	
SEIBERT, JAMIE		HENN CAFE-TRAVEL		516	20.52	10-2560-332-4
					<u>\$20.52</u>	
SOCIAL STUDIES SCHOOL SERVICE		EPIC SUPPLIES		516	240.36	10-2210-410-1
					<u>\$240.36</u>	
SPECIALIZED DATA SYSTEMS		DATA PROCESSING-SUPPLIES		516	950.00	10-2660-410-1
					<u>\$950.00</u>	
Sphero		EPIC--SAL		516	1,199.99	10-2210-112-1
					<u>\$1,199.99</u>	
SPRINGFIELD ELECTRIC SUPPLY		ELEMENTARY-BLDG REPAIR		516	792.00	20-2542-323-4
		H S-BUILDING REPAIRS/MAI		516	38.30	20-2542-323-2
					<u>\$830.30</u>	
STAPLES CREDIT PLAN		HS OFFICE - SUPPLIES		516	104.98	10-2410-410-2
					<u>\$104.98</u>	
STATE DISBURSEMENT UNIT		CHILD SUPPORT		982	451.83	10-481

Bills Payable List

Printed: 5/12/2016 9:23 AM
 PUTNAM COUNTY CUSD #535
 Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$451.83</u>	
STEWART, ALISA						
		Void HS-SUPPLIES		9,125	(87.51)	10-1113-410-2
		HS-SUPPLIES		516	36.07	10-1113-410-2
					<u>(\$51.44)</u>	
SUPERINTENDENT IMPREST						
		BOARD DUES/FEES		516	95.50	10-2310-640-6
		BOARD SUPPLIES		516	62.09	10-2310-410-6
		BOARD DUES/FEES		516	200.00	10-2310-640-6
		EPIC-PROF SERV		516	1,000.00	10-2210-321-1
					<u>\$1,357.59</u>	
SUPPLYWORKS						
		JR HI BLDG. REP/ MAINT		516	38.30	20-2542-323-3
		PRIMARY REPAIR/MAI		516	50.00	20-2542-323-5
		PRIMARY BLDG SUPPLY		516	1,418.68	20-2542-410-5
					<u>\$1,506.98</u>	
SWINGEL, EDWARD						
		CO OP TRAVEL		516	136.80	10-1459-332-2
					<u>\$136.80</u>	
TEACHERS DISCOVERY						
		EPIC SUPPLIES		516	250.54	10-2210-410-1
					<u>\$250.54</u>	
TONIS FLOWER AND GIFT SHO						
		BOARD SUPPLIES		516	24.00	10-2310-410-6
		BOARD SUPPLIES		516	25.00	10-2310-410-6
					<u>\$49.00</u>	
UNITED RENTALS						
		H S-BUILDING REPAIRS/MAI		516	229.84	20-2542-323-2
					<u>\$229.84</u>	
USI EDUCATION AND GOVERNMENT						
		HENN ELEM-SUPPLIES		516	115.16	10-1110-410-4
					<u>\$115.16</u>	
VILLAGE OF GRANVILLE						
		PRIMARY- WATER		516	282.25	20-2542-322-5
		HS- WATER		516	1,190.75	20-2542-322-2
					<u>\$1,473.00</u>	
WARD, DEBBIE						
		HENN ELEM-TRAVEL		516	19.95	10-1110-332-4
					<u>\$19.95</u>	
WASHINGTON NATIONAL INS CO						
		WASHINGTON NTNL INS.		98	487.08	10-481
		WASHINGTON NTNL INS.		98	72.75	20-481
					<u>\$559.83</u>	
WASTE MANAGEMENT						
		ALL SCHOOL SERVICES		516	170.52	20-2542-321-1
		ALL SCHOOL SERVICES		516	433.78	20-2542-321-1

Bills Payable List

Printed: 5/12/2016 9:23 AM
PUTNAM COUNTY CUSD #535
Expense on Date: 5/1/2016 to 5/31/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		ALL SCHOOL SERVICES		516	246.29	20-2542-321-1
					<u>\$850.59</u>	
				Report Total	<u>\$418,938.49</u>	

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
10-111200-1	FIRST PRIOR YEAR LEVY	0.00	3,135,165.47	3,128,351.00	(6,814.47)	100.22	10-1112
1112	Bond and Interest Purposes Levy	0.00	3,135,165.47	3,128,351.00	(6,814.47)	100.22	* Source of Revenue
1St Prior Yr-Tort							
10-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	10-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Leasing Purposes Levy							
10-113000-1	FIRST PRIOR YR LEASE	0.00	57,623.00	57,506.00	(117.00)	100.20	10-1130
1130	Leasing Purposes Levy	0.00	57,623.00	57,506.00	(117.00)	100.20	* Source of Revenue
Curr Yr Levy-Special Ed							
10-114100-1	SP ED PRIOR YEAR LEVY	0.00	46,096.69	46,005.00	(91.69)	100.20	10-1141
1141	Curr Yr Levy-Special Ed	0.00	46,096.69	46,005.00	(91.69)	100.20	* Source of Revenue
Mobile Home Privilege Tax							
10-121000-1	MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00	10-1210
1210	Mobile Home Privilege Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Corp Pers Prop Repl Tax							
10-123000-1	CORP PERS PROP REPLC TAX	338,478.42	1,765,512.14	2,681,985.00	916,472.86	65.83	10-1230
1230	Corp Pers Prop Repl Tax	338,478.42	1,765,512.14	2,681,985.00	916,472.86	65.83	* Source of Revenue
Source of Revenue 1290							
10-129000-1	WETLANDS	0.00	0.00	0.00	0.00	0.00	10-1290
1290	Source of Revenue 1290	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Reg Tuition from Other Districts (In-State)							
10-131200-1	PUPIL TUITION OTHER LEA	0.00	205,595.94	340,725.00	135,129.06	60.34	10-1312
1312	Reg Tuition from Other Districts (In-State)	0.00	205,595.94	340,725.00	135,129.06	60.34	* Source of Revenue
Regular Tuition from Other Sources (In-State)							
10-131300-1		0.00	0.00	0.00	0.00	0.00	10-1313
1313	Regular Tuition from Other Sources (In-State)	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Sp Ed Tuition-from Other Districts (In-State)							
10-134200-1	PUPIL TUI-SP ED OTHER LEA	0.00	0.00	8,000.00	8,000.00	0.00	10-1342
1342	Sp Ed Tuition-from Other Districts (In-State)	0.00	0.00	8,000.00	8,000.00	0.00	* Source of Revenue
Interest On Investments							
10-151000-1	TAX INTEREST	0.00	0.00	0.00	0.00	0.00	10-1510
1510	Interest On Investments	0.00	0.00	0.00	0.00	0.00	* Source of Revenue

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1511	Interest On Investments				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Interest On Investments							
10-151100-1	ED-INT ON INVESTMENTS	1,145.95	14,248.92	16,000.00	1,751.08	89.06	10-1511
1511	Interest On Investments	1,145.95	14,248.92	16,000.00	1,751.08	89.06	* Source of Revenue
Interest-Swaney Bonds							
10-151200-1	INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	0.00	10-1512
1512	Interest-Swaney Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Interest-Farnsworth							
10-151300-1	INTEREST-FARNSWORTH	0.00	0.00	100.00	100.00	0.00	10-1513
1513	Interest-Farnsworth	0.00	0.00	100.00	100.00	0.00	* Source of Revenue
Sales To Pupils-Lunch							
10-161100-1	STUDENT LUNCH	7,203.00	101,637.75	100,000.00	(1,637.75)	101.64	10-1611
1611	Sales To Pupils-Lunch	7,203.00	101,637.75	100,000.00	(1,637.75)	101.64	* Source of Revenue
Sales To Pupils-BFast							
10-161200-1	STUDENT BREAKFAST	1,374.50	13,116.25	10,500.00	(2,616.25)	124.92	10-1612
1612	Sales To Pupils-BFast	1,374.50	13,116.25	10,500.00	(2,616.25)	124.92	* Source of Revenue
Sales To Pupils-Other							
10-161400-1	MILK SALES (OTHER)	477.40	4,149.00	9,500.00	5,351.00	43.67	10-1614
1614	Sales To Pupils-Other	477.40	4,149.00	9,500.00	5,351.00	43.67	* Source of Revenue
Sales To Adults							
10-162000-1	ADULT LUNCHESES/BREAKFAST	351.30	2,846.60	5,000.00	2,153.40	56.93	10-1620
1620	Sales To Adults	351.30	2,846.60	5,000.00	2,153.40	56.93	* Source of Revenue
Other Food Service							
10-169000-1	HEAD START LUNCHESES	0.00	0.00	0.00	0.00	0.00	10-1690
1690	Other Food Service	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Admissions-Athletic							
10-171102-2	H S ATHLETIC ADMISSIONS	0.00	10,894.00	12,000.00	1,106.00	90.78	10-1711-2
10-171104-3	JR HI-ATHLETIC ADMISSION	0.00	2,141.00	5,000.00	2,859.00	42.82	10-1711-4
1711	Admissions-Athletic	0.00	13,035.00	17,000.00	3,965.00	76.68	* Source of Revenue
HS/JR Tourney							
10-171400-1	H S / JR HI TOURNEY REV	0.00	0.00	3,000.00	3,000.00	0.00	10-1714
1714	HS/JR Tourney	0.00	0.00	3,000.00	3,000.00	0.00	* Source of Revenue
Admissions-Other							
10-171900-1	ADMISSION - OTHERS	0.00	9,167.00	11,000.00	1,833.00	83.34	10-1719

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1719	Admissions-Other				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
1719	Admissions-Other	0.00	9,167.00	11,000.00	1,833.00	83.34	* Source of Revenue
Fees							
10-172000-1	VOCATIONAL FEE HS	0.00	2,671.00	3,700.00	1,029.00	72.19	10-1720
10-172000-2	ACTIVITY FEES HS	40.00	6,665.00	13,500.00	6,835.00	49.37	10-1720
10-172000-3	ACTIVITY FEES JR H	0.00	1,960.00	3,500.00	1,540.00	56.00	10-1720
1720	Fees	40.00	11,296.00	20,700.00	9,404.00	54.57	* Source of Revenue
Other Pupil Activity Rev							
10-179000-1	OTHER DISTRICT REVENUE	0.00	0.00	1,000.00	1,000.00	0.00	10-1790
10-179000-8	H S PE RESALE	0.00	2,897.00	4,000.00	1,103.00	72.43	10-1790
10-179001-8	JH PE RESALE	0.00	2,017.50	3,000.00	982.50	67.25	10-1790-1
1790	Other Pupil Activity Rev	0.00	4,914.50	8,000.00	3,085.50	61.43	* Source of Revenue
Shop Resale							
10-179100-9		0.00	0.00	0.00	0.00	0.00	10-1791
1791	Shop Resale	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Music Resale							
10-179200-10	MUSIC RESALE	0.00	123.17	200.00	76.83	61.59	10-1792
1792	Music Resale	0.00	123.17	200.00	76.83	61.59	* Source of Revenue
Rentals-Regular Textbook							
10-181100-1	ELEM-TEXTBOOK RENTAL	0.00	11,628.50	12,000.00	371.50	96.90	10-1811
10-181100-2	H S- TEXTBOOK RENTAL	0.00	20,076.75	20,000.00	(76.75)	100.38	10-1811
10-181100-3	JR HI-TEXTBOOK RENTAL	0.00	7,965.00	8,500.00	535.00	93.71	10-1811
1811	Rentals-Regular Textbook	0.00	39,670.25	40,500.00	829.75	97.95	* Source of Revenue
Rentals - Other							
10-181900-1	INSTRUMENT RENTAL	0.00	0.00	400.00	400.00	0.00	10-1819
1819	Rentals - Other	0.00	0.00	400.00	400.00	0.00	* Source of Revenue
Donations-Private Sources							
10-192000-1	DONATIONS	1,334.77	4,257.70	20,000.00	15,742.30	21.29	10-1920
10-192001-1	DONATIONS-NCF	0.00	0.00	0.00	0.00	0.00	10-1920
1920	Donations-Private Sources	1,334.77	4,257.70	20,000.00	15,742.30	21.29	* Source of Revenue
Services Provided to Other Districts							
10-194000-1	PSY LEA ASSESSEMENT	0.00	0.00	0.00	0.00	0.00	10-1940
1940	Services Provided to Other Districts	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
SW LEA Assessment							
10-194100-1	SW LEA ASSESSMENT	0.00	0.00	0.00	0.00	0.00	10-1941

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1941	SW LEA Assessment				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-194110-1	HEARING IMP ASSESS.	0.00	0.00	0.00	0.00	0.00	10-1941
1941	SW LEA Assessment	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Lease Incentive Grant							
10-194200-1		0.00	0.00	0.00	0.00	0.00	10-1942
1942	Lease Incentive Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Refund-Prior Yr Expenditu							
10-195000-1	REFUND EXPENSES	0.00	0.00	13,500.00	13,500.00	0.00	10-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	13,500.00	13,500.00	0.00	* Source of Revenue
Drivers Education Fees							
10-197000-1	DRIVERS ED FEE	0.00	2,550.00	3,000.00	450.00	85.00	10-1970
1970	Drivers Education Fees	0.00	2,550.00	3,000.00	450.00	85.00	* Source of Revenue
Other Local Revenues							
10-199900-1	OTHER LOCAL REVENUE	489.90	32,423.62	25,000.00	(7,423.62)	129.69	10-1999
10-199900-3	INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10-1999
10-199901-1	INTERNET REVENUE	0.00	0.00	0.00	0.00	0.00	10-1999-1
1999	Other Local Revenues	489.90	32,423.62	25,000.00	(7,423.62)	129.69	* Source of Revenue
Source of Revenue 2200							
10-220000-1	POVERTY GRANT	0.00	0.00	0.00	0.00	0.00	10-2200
2200	Source of Revenue 2200	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Other Flow-Through							
10-223000-1	ROE FLOW THRU	0.00	0.00	0.00	0.00	0.00	10-2230
2230	Other Flow-Through	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
General State Aid							
10-300100-1	GENERAL STATE AID	44,135.12	397,224.86	516,718.00	119,493.14	76.87	10-3001
3001	General State Aid	44,135.12	397,224.86	516,718.00	119,493.14	76.87	* Source of Revenue
Hold Harmless							
10-300200-1	HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	0.00	10-3002
3002	Hold Harmless	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Spec Ed-Priv Facility Tui							
10-310000-1	SP ED PRIV FAC TUITION	0.00	46,675.71	58,795.00	12,119.29	79.39	10-3100
3100	Spec Ed-Priv Facility Tui	0.00	46,675.71	58,795.00	12,119.29	79.39	* Source of Revenue
Spec Ed -Extraordinary							
10-310500-1	SP ED EXTRA ORDINARY	0.00	79,010.00	130,000.00	50,990.00	60.78	10-3105
3105	Spec Ed -Extraordinary	0.00	79,010.00	130,000.00	50,990.00	60.78	* Source of Revenue

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		3105	Spec Ed -Extraordinary				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Spec Ed -Personnel							
10-311000-1	SP ED PERSONNEL	54,926.50	217,015.01	218,121.00	1,105.99	99.49	10-3110
3110	Spec Ed -Personnel	54,926.50	217,015.01	218,121.00	1,105.99	99.49	* Source of Revenue
Spec Ed-Orphanage-Individ							
10-312000-1	SP ED ORPHANAGE	0.00	0.00	0.00	0.00	0.00	10-3120
3120	Spec Ed-Orphanage-Individ	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Spec Ed -Summer School							
10-314500-1	SP ED SUMMER SCHOOL	0.00	379.47	500.00	120.53	75.89	10-3145
3145	Spec Ed -Summer School	0.00	379.47	500.00	120.53	75.89	* Source of Revenue
Career and Technical Education CTE Tech Prep							
10-322000-40	CTEI GRANT-SRAVTE	0.00	19,771.49	17,959.00	(1,812.49)	110.09	10-3200
3200	Career and Technical Education CTE Tech Prep	0.00	19,771.49	17,959.00	(1,812.49)	110.09	* Source of Revenue
Voc Ed - Formula							
10-321500-18	VOC AG STATE GRTS	0.00	0.00	0.00	0.00	0.00	10-3215
3215	Voc Ed - Formula	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
CTE - Agriculture Education							
10-323500-19	VOC AG SUPPLEMENTAL	0.00	2,489.00	2,489.00	0.00	100.00	10-3235
3235	CTE - Agriculture Education	0.00	2,489.00	2,489.00	0.00	100.00	* Source of Revenue
CTE - Other							
10-329900-40	FCAE GRANT	0.00	0.00	0.00	0.00	0.00	10-3299
3299	CTE - Other	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Bilingual Ed-Downstate- TPI and TBE							
10-330500-20	TPI/TBE BILINGUAL ED	0.00	0.00	0.00	0.00	0.00	10-3305
3305	Bilingual Ed-Downstate- TPI and TBE	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
State Free Lunch/BFfast							
10-336000-1	IL FREE LUNCH/BRKFST AIDE	117.50	1,087.81	3,500.00	2,412.19	31.08	10-3360
10-336500-1	IL BREAKFAST INITIATIVE	0.00	0.00	0.00	0.00	0.00	10-3360
3360	State Free Lunch/BFfast	117.50	1,087.81	3,500.00	2,412.19	31.08	* Source of Revenue
Driver Education							
10-337000-1	DRIVERS ED REIMBURSEMENT	2,938.83	8,816.49	15,000.00	6,183.51	58.78	10-3370-1
3370	Driver Education	2,938.83	8,816.49	15,000.00	6,183.51	58.78	* Source of Revenue
Learning Improvement-Change Grants							
10-361002-1	SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00	10-3610

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		3610	Learning Improvement-Change Grants				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
3610	Learning Improvement-Change Grants	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
School Imp Grant							
10-364000-24	SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3640
3640	School Imp Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Quality Assurance Grant							
10-364100-31	LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00	10-3641
3641	Quality Assurance Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
National Board Certification							
10-365100-1	NATL BOARD CERTIFIC	0.00	0.00	0.00	0.00	0.00	10-3651-1
3651	National Board Certification	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Truants Alt/Opt Education							
10-369500-1	SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00	10-3695
3695	Truants Alt/Opt Education	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Early Childhood - Block Grant							
10-370500-26	EARLY CHILDHOOD GRT GRANT	19,400.00	74,004.00	132,204.00	58,200.00	55.98	10-3705
3705	Early Childhood - Block Grant	19,400.00	74,004.00	132,204.00	58,200.00	55.98	* Source of Revenue
Reading Improvement - Block Grant							
10-371500-27	READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00	10-3715
3715	Reading Improvement - Block Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Continued Reading Improvement Block Grant							
10-372500-28		0.00	0.00	0.00	0.00	0.00	10-3725
3725	Continued Reading Improvement Block Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Report Cards							
10-373500-1		0.00	0.00	0.00	0.00	0.00	10-3735
3735	Report Cards	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
School Safety & Educational Improv Block Grant							
10-377500-43	ADA BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3775
3775	School Safety & Educational Improv Block Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Closing The Gap							
10-379200-1		0.00	0.00	0.00	0.00	0.00	10-3792
3792	Closing The Gap	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
TIP GRANT							
10-379400-1		0.00	0.00	0.00	0.00	0.00	10-3794

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		3794	TIP GRANT				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
3794	TIP GRANT	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
State Library Grant							
10-380000-32		0.00	0.00	0.00	0.00	0.00	10-3800
3800	State Library Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Emer Fin Assist/Temp Reloc Grant/Other Restr Rev							
10-399900-1	LIBRARY GRNT/OTHER STATE REV	0.00	5,054.05	1,500.00	(3,554.05)	336.94	10-3999
10-399901-1	RESPRO GRANT	0.00	0.00	0.00	0.00	0.00	10-3999
3999	Emer Fin Assist/Temp Reloc Grant/Other Restr Rev	0.00	5,054.05	1,500.00	(3,554.05)	336.94	* Source of Revenue
Title V - Innovation and Flexibility Formula							
10-410000-37	TITLE V INVO(CHAR CTS	0.00	0.00	0.00	0.00	0.00	10-4100
4100	Title V - Innovation and Flexibility Formula	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Esea-Chap2-Comp-Urban Ed							
10-411000-46		0.00	0.00	0.00	0.00	0.00	10-4110
4110	Esea-Chap2-Comp-Urban Ed	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
NatL School Lunch Progr							
10-421000-1	FEDERAL LUNCH AID	13,572.91	107,754.71	175,000.00	67,245.29	61.57	10-4210
4210	NatL School Lunch Progr	13,572.91	107,754.71	175,000.00	67,245.29	61.57	* Source of Revenue
School Breakfast Program							
10-422000-1	FED BREAKFAST AID	3,509.96	26,947.71	36,000.00	9,052.29	74.85	10-4220
4220	School Breakfast Program	3,509.96	26,947.71	36,000.00	9,052.29	74.85	* Source of Revenue
Title I - Low Income							
10-430000-36	TITLE I GRANT	45,879.00	122,417.00	73,244.00	(49,173.00)	167.14	10-4300
4300	Title I - Low Income	45,879.00	122,417.00	73,244.00	(49,173.00)	167.14	* Source of Revenue
Esea-Drug Free-Formula							
10-440000-33	TITLE IV GRT DRUG FREE	0.00	0.00	0.00	0.00	0.00	10-4400
4400	Esea-Drug Free-Formula	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Fed-Sp Ed-Idea Flow-Thru							
10-462000-38	SP ED INCENTIVE GRT	0.00	0.00	0.00	0.00	0.00	10-4620
10-462001-38	DISCRETIONARY FUNDS	0.00	0.00	0.00	0.00	0.00	10-4620
10-462002-38	SP ED BLOCK GRT	0.00	0.00	24,032.00	24,032.00	0.00	10-4620
10-462003-38	DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	0.00	10-4620-1
4620	Fed-Sp Ed-Idea Flow-Thru	0.00	0.00	24,032.00	24,032.00	0.00	* Source of Revenue
Fed-Sp Ed-Idea Room&Board							
10-462500-1	EXCESS (ROOM/BOARD)	0.00	0.00	0.00	0.00	0.00	10-4625-1

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		4625	Fed-Sp Ed-Idea Room&Board				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
4625	Fed-Sp Ed-Idea Room&Board	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Source of Revenue 4770							
10-477000-1	STEP PROGRAM	0.00	3,294.00	12,505.00	9,211.00	26.34	10-4770-1
10-477000-40	CARL PERKINS	0.00	4,378.43	8,483.00	4,104.57	51.61	10-4770-1-40
4770	Source of Revenue 4770	0.00	7,672.43	20,988.00	13,315.57	36.56	* Source of Revenue
SFSF/GSA REVENUE							
10-485000-44	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	10-4850
4850	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Source of Revenue 4854							
10-485100-44	ARRA TITLE I	0.00	0.00	0.00	0.00	0.00	10-4854
4854	Source of Revenue 4854	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
ARRA IDEA PART B							
10-485700-44	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	10-4857-1
4857	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
GSA ARRA							
10-487000-44	ARRA GSA	0.00	0.00	0.00	0.00	0.00	10-4870-1
4870	GSA ARRA	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
ARRA ED JOBS							
10-488000-44	ARRA ED JOBS FUND	0.00	0.00	0.00	0.00	0.00	10-4880-1
4880	ARRA ED JOBS	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Medicaid Matching Fund							
10-490000-11		0.00	0.00	0.00	0.00	0.00	10-4900
4900	Medicaid Matching Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Title II - Teacher Quality							
10-493200-42	TITLE II TEACHER QUALITY	1,847.00	11,442.00	29,634.00	18,192.00	38.61	10-4935
4935	Title II - Teacher Quality	1,847.00	11,442.00	29,634.00	18,192.00	38.61	* Source of Revenue
Goals 2000-School Improve							
10-494500-14		0.00	0.00	0.00	0.00	0.00	10-4945
4945	Goals 2000-School Improve	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Title II-Technology Enhancing Ed Formula Grant							
10-497100-1	TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	0.00	10-4971
4971	Title II-Technology Enhancing Ed Formula Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Medicaid Admin							

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		4991	Medicaid Admin				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-499100-11		0.00	20,420.62	17,000.00	(3,420.62)	120.12	10-4991-1
4991	Medicaid Admin	0.00	20,420.62	17,000.00	(3,420.62)	120.12	* Source of Revenue
Medicaid FFS							
10-499200-11		2,839.04	34,880.41	30,000.00	(4,880.41)	116.27	10-4992-1-11
4992	Medicaid FFS	2,839.04	34,880.41	30,000.00	(4,880.41)	116.27	* Source of Revenue
Other Restricted Grants Recd Fed Gov thru State							
10-499800-1		0.00	1,647.00	0.00	(1,647.00)	0.00	10-4998-1
4998	Other Restricted Grants Recd Fed Gov thru State	0.00	1,647.00	0.00	(1,647.00)	0.00	* Source of Revenue
Abolishment or Abatement of Working Cash Fund							
10-711000-1	TRANS OF WC TECH THRUST	0.00	0.00	0.00	0.00	0.00	10-7110
10-711002-1	PERM TRANSFER WC	0.00	0.00	0.00	0.00	0.00	10-7110
10-711001-1	TRANSFER OF WC	0.00	0.00	0.00	0.00	0.00	10-7110-1
7110	Abolishment or Abatement of Working Cash Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Permanent Transfer of Working Cash Fund Interest							
10-712000-1	TRANS WC INTEREST	0.00	0.00	0.00	0.00	0.00	10-7120
7120	Permanent Transfer of Working Cash Fund Interest	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Accrued Int on Bonds							
10-723000-1	ACCURED INT B&I	0.00	0.00	0.00	0.00	0.00	10-7230
7230	Accrued Int on Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
10	Education Fund	540,061.10	6,648,138.77	8,068,656.00	1,420,517.23	82.39	Fund

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20

Source of Revenue 1112 Bond and Interest Purposes Levy
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
20-111200-1	FIRST PRIOR YEAR LEVY	0.00	576,221.29	575,064.00	(1,157.29)	100.20	20-1112
1112	Bond and Interest Purposes Levy	0.00	576,221.29	575,064.00	(1,157.29)	100.20	* Source of Revenue
1St Prior Yr-Tort							
20-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	20-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Corp Pers Prop Repl Tax							
20-123000-1	CORP PERS PROP REPL TAX	0.00	0.00	0.00	0.00	0.00	20-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Interest On Investments							
20-151100-1	BLD-INT	175.69	2,822.47	5,000.00	2,177.53	56.45	20-1511
1511	Interest On Investments	175.69	2,822.47	5,000.00	2,177.53	56.45	* Source of Revenue
Interest-Tree Fund							
20-151500-1	INTEREST - TREE FUND	0.00	0.00	50.00	50.00	0.00	20-1515
1515	Interest-Tree Fund	0.00	0.00	50.00	50.00	0.00	* Source of Revenue
Rentals							
20-191000-1	HOUSE RENT	0.00	0.00	0.00	0.00	0.00	20-1910
1910	Rentals	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Facility/Grounds Rent							
20-191100-1	FACILITY/GROUND RENT	0.00	0.00	1,000.00	1,000.00	0.00	20-1911
1911	Facility/Grounds Rent	0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
Donations-Private Sources							
20-192000-1	DONATIONS	0.00	0.00	500.00	500.00	0.00	20-1920
1920	Donations-Private Sources	0.00	0.00	500.00	500.00	0.00	* Source of Revenue
Refund-Prior Yr Expenditu							
20-195000-1	REFUND PR YR EXP-BLDG	0.00	0.00	1,000.00	1,000.00	0.00	20-1950
20-195001-1	TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00	20-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
Other Local Revenues							
20-199900-1	OTHER LOCAL REVENUE	3,928.31	21,904.16	18,000.00	(3,904.16)	121.69	20-1999
1999	Other Local Revenues	3,928.31	21,904.16	18,000.00	(3,904.16)	121.69	* Source of Revenue
Flow-Thru Rev-State							
20-210000-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-2100

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20							
Source of Revenue		2100	Flow-Thru Rev-State				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
2100	Flow-Thru Rev-State	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Infrastructure Improv-Planning/Construction							
20-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	20-3920-1
3920	Infrastructure Improv-Planning/Construction	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
SCHL INFRASTRUCT/MAINT PROJ							
20-392500-1	SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	0.00	20-3925-1-1
3925	SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Emer Fin Assist/Temp Reloc Grant/Other Restr Rev							
20-399900-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-3999
3999	Emer Fin Assist/Temp Reloc Grant/Other Restr Rev	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Medicaid Matching Fund							
20-490000-11		0.00	0.00	0.00	0.00	0.00	20-4900
4900	Medicaid Matching Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Renovation Grant							
20-498000-1		0.00	0.00	0.00	0.00	0.00	20-4980
4980	Renovation Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Abolishment or Abatement of Working Cash Fund							
20-711001-1	TRANSFER WC	0.00	0.00	0.00	0.00	0.00	20-7110
7110	Abolishment or Abatement of Working Cash Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Permanent Transfer							
20-713000-1	PERM TRANSFER FROM C/P	0.00	0.00	0.00	0.00	0.00	20-7130-1
7130	Permanent Transfer	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Transfers from Other Funds Pay Princ Cap Leases							
20-740000-1	SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	20-7400
7400	Transfers from Other Funds Pay Princ Cap Leases	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
20	Oper, Build, & Maint Fund	4,104.00	600,947.92	600,614.00	(333.92)	100.06	Fund

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Debt Service Fund or Fund Group 30

Source of Revenue 1112 Bond and Interest Purposes Levy
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
30-111200-1	FIRST PRIOR YEAR LEVY	0.00	0.00	0.00	0.00	0.00	30-1112
1112	Bond and Interest Purposes Levy	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Interest On Investments							
30-151100-1	B/I-INT INVESTMENTS	0.00	0.00	0.00	0.00	0.00	30-1511
1511	Interest On Investments	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Accured Int on Bonds							
30-723000-1	ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
7230	Accured Int on Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
30	Debt Service Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	Fund

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Transportation Fund 40							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
40-111200-1	FIRST PRIOR YR LEVY TRAN	0.00	230,487.60	230,026.00	(461.60)	100.20	40-1112
1112	Bond and Interest Purposes Levy	0.00	230,487.60	230,026.00	(461.60)	100.20	* Source of Revenue
1St Prior Yr-Tort							
40-112200-1	1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00	40-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Corp Pers Prop Repl Tax							
40-123000-1	CORP REPLACEMNT PROP TAX	200,000.00	250,000.00	50,000.00	(200,000.00)	500.00	40-1230
1230	Corp Pers Prop Repl Tax	200,000.00	250,000.00	50,000.00	(200,000.00)	500.00	* Source of Revenue
Spec Ed Trans-Pupils/Pare							
40-144100-1	ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00	40-1441
1441	Spec Ed Trans-Pupils/Pare	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Interest On Investments							
40-151100-1	TRANSP-INT	2.60	430.56	1,000.00	569.44	43.06	40-1511
1511	Interest On Investments	2.60	430.56	1,000.00	569.44	43.06	* Source of Revenue
Refund-Prior Yr Expenditu							
40-195000-1	REFUND TRANSP	0.00	0.00	0.00	0.00	0.00	40-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Other Local Revenues							
40-199900-1	OTHER LOCAL REVENUE	0.00	4,132.20	11,000.00	6,867.80	37.57	40-1999
1999	Other Local Revenues	0.00	4,132.20	11,000.00	6,867.80	37.57	* Source of Revenue
Transportation Regular/Vocational							
40-350000-1	REG TRANSPORTATION AID	60,675.13	240,656.60	365,500.00	124,843.40	65.84	40-3500
3500	Transportation Regular/Vocational	60,675.13	240,656.60	365,500.00	124,843.40	65.84	* Source of Revenue
Transportation-Vocational							
40-350500-1	VOC TRANSPORTATION AID	0.00	0.00	13,170.00	13,170.00	0.00	40-3505
3505	Transportation-Vocational	0.00	0.00	13,170.00	13,170.00	0.00	* Source of Revenue
Transportation-Spec Ed							
40-351000-1	SP ED TRANSPORTATION AID	49,865.73	184,857.37	205,251.00	20,393.63	90.06	40-3510
3510	Transportation-Spec Ed	49,865.73	184,857.37	205,251.00	20,393.63	90.06	* Source of Revenue
Other State Revenue							
40-351100-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	40-3511
3511	Other State Revenue	0.00	0.00	0.00	0.00	0.00	* Source of Revenue

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Transportation Fund 40

Source of Revenue 3705 Early Childhood - Block Grant
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Early Childhood - Block Grant							
40-370500-26	ECE TRANSPORTATION	0.00	100,596.00	100,596.00	0.00	100.00	40-3705
3705	Early Childhood - Block Grant	0.00	100,596.00	100,596.00	0.00	100.00	* Source of Revenue
ARRA IDEA PART B							
40-485700-44	IDEA ARRA	0.00	0.00	0.00	0.00	0.00	40-4857
4857	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Permanent Transfer							
40-713000-1	PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00	40-7130-1
7130	Permanent Transfer	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
40	Transportation Fund	310,543.46	1,011,160.33	976,543.00	(34,617.33)	103.54	Fund

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
50-111200-1	FIRST PRIOR YR LEVY-IMRF	0.00	177,578.77	177,511.00	(67.77)	100.04	50-1112
50-111201-1	FIRST PRIOR YR-SS	0.00	0.00	0.00	0.00	0.00	50-1112
1112 Bond and Interest Purposes Levy		<u>0.00</u>	<u>177,578.77</u>	<u>177,511.00</u>	<u>(67.77)</u>	<u>100.04</u>	* Source of Revenue
Working Cash Purposes Levy							
50-111500-1	MEDICARE-FIRST PRIOR YR	0.00	0.00	0.00	0.00	0.00	50-1115
1115 Working Cash Purposes Levy		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
Soc.Sec./Med Only Levy							
50-115000-1	FIRST PRIOR YR-S S	0.00	0.00	0.00	0.00	0.00	50-1150
1150 Soc.Sec./Med Only Levy		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
Corp Pers Prop Repl Tax							
50-123000-1	CORP PERS PROP REPL TAX	0.00	174,252.00	174,252.00	0.00	100.00	50-1230
1230 Corp Pers Prop Repl Tax		<u>0.00</u>	<u>174,252.00</u>	<u>174,252.00</u>	<u>0.00</u>	<u>100.00</u>	* Source of Revenue
Interest On Investments							
50-151100-1	IMRF-INT	92.93	937.68	1,000.00	62.32	93.77	50-1511
1511 Interest On Investments		<u>92.93</u>	<u>937.68</u>	<u>1,000.00</u>	<u>62.32</u>	<u>93.77</u>	* Source of Revenue
Other Local Revenues							
50-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	50-1999
1999 Other Local Revenues		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
50 I.M.R.F./Soc. Sec. Fund		<u>92.93</u>	<u>352,768.45</u>	<u>352,763.00</u>	<u>(5.45)</u>	<u>100.00</u>	Fund

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Capital Projects Fund or Fund Group 60							
Source of Revenue		Bond and Interest Purposes Levy					
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
60-111200-1	FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1112
1112	Bond and Interest Purposes Levy	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Interest On Investments							
60-151100-1	INTEREST-CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1511
1511	Interest On Investments	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Refund-Prior Yr Expenditu							
60-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	60-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Other Local Revenues							
60-199900-1	OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Infrastructure Improv-Planning/Construction							
60-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	60-3920
3920	Infrastructure Improv-Planning/Construction	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Transfer from Other Funds for Capital Projects							
60-780000-1	IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	0.00	60-7800
7800	Transfer from Other Funds for Capital Projects	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	Fund

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Working Cash Fund 70							
Source of Revenue							
1112	Bond and Interest Purposes Levy						
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
70-111200-1	FIRST PRIOR YR WRKG CASH	0.00	57,623.00	57,506.00	(117.00)	100.20	70-1112
1112	Bond and Interest Purposes Levy	0.00	57,623.00	57,506.00	(117.00)	100.20	* Source of Revenue
Interest On Investments							
70-151100-1	WC-INT	323.72	5,484.03	9,200.00	3,715.97	59.61	70-1511
1511	Interest On Investments	323.72	5,484.03	9,200.00	3,715.97	59.61	* Source of Revenue
Sale Of Bonds							
70-721000-1	PRINCIPAL ON BONDS SOLD	0.00	500,000.00	0.00	(500,000.00)	0.00	70-7210
7210	Sale Of Bonds	0.00	500,000.00	0.00	(500,000.00)	0.00	* Source of Revenue
70	Working Cash Fund	323.72	563,107.03	66,706.00	(496,401.03)	844.16	Fund

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Tort Immunity and Judgment Fund 80

Source of Revenue 1112 Bond and Interest Purposes Levy
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
80-111200-1	FIRST PRIOR YEAR LEVY	0.00	329,751.12	329,627.00	(124.12)	100.04	80-1112
1112	Bond and Interest Purposes Levy	0.00	329,751.12	329,627.00	(124.12)	100.04	* Source of Revenue
Corp Pers Prop Repl Tax							
80-123000-1	CORP PERS PROP REPLCMT TAX	0.00	0.00	0.00	0.00	0.00	80-1230-1
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Interest On Investments							
80-151100-1	TORT-INTEREST	35.23	553.54	600.00	46.46	92.26	80-1511
1511	Interest On Investments	35.23	553.54	600.00	46.46	92.26	* Source of Revenue
Refund-Prior Yr Expenditu							
80-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	80-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Other Local Revenues							
80-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	80-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
80	Tort Immunity and Judgment Fund	35.23	330,304.66	330,227.00	(77.66)	100.02	Fund

34

Revenue Report

Printed: 5/5/2016 11:41 AM
PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90							
Source of Revenue		1112 Bond and Interest Purposes Levy					
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
Bond and Interest Purposes Levy							
90-111200-1	FIRST PRIOR YEAR LEVY L/	0.00	57,623.00	57,506.00	(117.00)	100.20	90-1112
1112	Bond and Interest Purposes Levy	0.00	57,623.00	57,506.00	(117.00)	100.20	* Source of Revenue
Corp Pers Prop Repl Tax							
90-123000-1	L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00	90-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Interest On Investments							
90-151100-1	LS-INT ON INVESTMENTS	54.92	1,066.71	2,000.00	933.29	53.34	90-1511
1511	Interest On Investments	54.92	1,066.71	2,000.00	933.29	53.34	* Source of Revenue
Other Local Revenues							
90-199900-1	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	90-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Permanent Transfer of Working Cash Fund Interest							
90-712000-1	TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	90-7120
7120	Permanent Transfer of Working Cash Fund Interest	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
Sale Of Bonds							
90-721000-1	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	90-7210
7210	Sale Of Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
90	Fire Prevention/Life Safety	54.92	58,689.71	59,506.00	816.29	98.63	Fund
Report Total:		<u>855,215.36</u>	<u>9,565,116.87</u>	<u>10,455,015.00</u>	<u>889,898.13</u>	<u>91.49</u>	

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10

Function 1000 Instruction
Function 1110 Elementary
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	43,381.31	419,276.22	20,845.19	531,943.00	91,821.59	82.74	
200	Employee Benefits	10,548.49	96,352.61	5,014.81	123,000.00	21,632.58	82.41	
300	Purchased Services	912.38	9,389.88	(8.78)	11,719.00	2,337.90	80.05	
400	Supplies And Materials	209.88	15,130.37	1,378.81	25,800.00	9,290.82	63.99	
500	Capital Outlay	1,935.96	27,399.24	0.00	49,500.00	22,100.76	55.35	
1110	Elementary	56,988.02	567,548.32	27,230.03	741,962.00	147,183.65	80.16	** Function
100	Salaries	35,862.35	385,742.67	17,685.55	519,000.00	115,571.78	77.73	
200	Employee Benefits	11,133.72	99,007.29	5,493.26	131,000.00	26,499.45	79.77	
300	Purchased Services	399.15	5,369.20	0.00	8,000.00	2,630.80	67.12	
400	Supplies And Materials	148.76	6,701.82	325.12	15,800.00	8,773.06	44.47	
500	Capital Outlay	0.00	775.34	0.00	1,500.00	724.66	51.69	
1111	Primary	47,543.98	497,596.32	23,503.93	675,300.00	154,199.75	77.17	** Function
100	Salaries	37,138.26	369,109.28	17,677.10	524,000.00	137,213.62	73.81	
200	Employee Benefits	10,153.19	91,492.83	5,581.91	133,000.00	35,925.26	72.99	
300	Purchased Services	737.39	7,274.11	0.00	9,000.00	1,725.89	80.82	
400	Supplies And Materials	26,808.56	133,250.02	58,765.87	206,600.00	14,584.11	92.94	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	220.00	0.00	1,000.00	780.00	22.00	
1112	Junior High	74,837.40	601,346.24	82,024.88	875,100.00	191,728.88	78.09	** Function
100	Salaries	65,903.20	626,663.14	31,625.58	800,988.00	142,699.28	82.18	
200	Employee Benefits	19,296.12	170,159.44	9,515.90	223,000.00	43,324.66	80.57	
300	Purchased Services	577.15	9,163.91	0.00	10,800.00	1,636.09	84.85	
400	Supplies And Materials	24,039.27	62,818.97	10,921.52	97,850.00	24,109.51	75.36	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	303.00	0.00	1,000.00	697.00	30.30	
1113	High School	109,815.74	869,108.46	52,063.00	1,135,138.00	213,966.54	81.15	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	6,448.07	72,735.48	3,214.05	78,300.00	2,350.47	97.00	
200	Employee Benefits	2,186.27	20,311.91	1,091.59	24,200.00	2,796.50	88.44	
300	Purchased Services	0.00	1,132.28	0.00	3,750.00	2,617.72	30.19	
400	Supplies And Materials	0.00	1,632.99	261.54	5,620.00	3,725.47	33.71	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	370.00	0.00	800.00	430.00	46.25	

45

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10

Function 1000 Instruction
Function 1115 MUSIC
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1115	MUSIC	8,634.34	96,182.66	4,567.18	114,170.00	13,420.16	88.25	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
1116	Accel Reader	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
100	Salaries	11,947.35	116,650.91	5,692.54	143,300.00	20,956.55	85.38	
200	Employee Benefits	2,222.54	20,317.41	1,111.27	26,600.00	5,171.32	80.56	
300	Purchased Services	222.62	877.02	0.00	2,800.00	1,922.98	31.32	
400	Supplies And Materials	1,060.67	6,580.93	470.60	9,200.00	2,148.47	76.65	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1125	Pre-K Programs	15,453.18	144,426.27	7,274.41	181,900.00	30,199.32	83.40	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1203	Emh Handicapped lighted way	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	810.00	0.00	2,500.00	1,690.00	32.40	
200	Employee Benefits	0.00	56.54	0.00	500.00	443.46	11.31	
300	Purchased Services	5,010.02	45,179.58	0.00	73,000.00	27,820.42	61.89	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1204	Physically Hndcap Homebound	5,010.02	46,046.12	0.00	76,000.00	29,953.88	60.59	** Function
300	Purchased Services	0.00	0.00	0.00	800.00	800.00	0.00	
1206	Visually Impaired (Vi)	0.00	0.00	0.00	800.00	800.00	0.00	** Function
300	Purchased Services	60.00	10,714.04	0.00	13,300.00	2,585.96	80.56	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	60.00	10,714.04	0.00	13,300.00	2,585.96	80.56	** Function
100	Salaries	4,114.51	42,103.06	2,057.26	53,000.00	8,839.68	83.32	
200	Employee Benefits	1,192.62	10,837.47	596.31	14,200.00	2,766.22	80.52	
300	Purchased Services	0.00	42,459.60	0.00	43,100.00	640.40	98.51	
400	Supplies And Materials	0.00	450.00	0.00	650.00	200.00	69.23	
1210	Speech & Lang.Impaired	5,307.13	95,850.13	2,653.57	110,950.00	12,446.30	88.78	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

46

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10

Function 1000 Instruction
Function 1219 Pre Kind EARLY CHILDHOOD
Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	75,916.76	742,844.26	36,698.99	958,000.00	178,456.75	81.37	
200	Employee Benefits	18,802.76	175,392.41	9,438.69	241,000.00	56,168.90	76.69	
300	Purchased Services	435.36	4,524.16	0.00	6,800.00	2,275.84	66.53	
400	Supplies And Materials	71.28	45,046.03	341.66	46,300.00	912.31	98.03	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	95,226.16	967,806.86	46,479.34	1,252,100.00	237,813.80	81.01	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	4,534.75	50,015.67	2,387.36	61,800.00	9,396.97	84.79	
200	Employee Benefits	1,588.20	13,175.74	794.10	12,500.00	(1,469.84)	111.76	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	719.94	719.94	0.00	1,220.00	500.06	59.01	
1225	Special Education Programs Pre-K	6,842.89	63,911.35	3,181.46	75,520.00	8,427.19	88.84	** Function
100	Salaries	5,896.25	44,740.39	1,891.67	52,100.00	5,467.94	89.50	
200	Employee Benefits	2,988.69	23,108.95	569.86	31,400.00	7,721.19	75.41	
300	Purchased Services	3,055.97	14,508.75	(113.00)	8,732.00	(5,663.75)	164.86	
400	Supplies And Materials	200.87	14,637.81	10,922.47	1,400.00	(24,160.28)	1,825.73	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1250	Remedial and Supplemental Programs K-12	12,141.78	96,995.90	13,271.00	93,632.00	(16,634.90)	117.77	** Function
100	Salaries	3,086.88	31,793.06	1,535.62	43,500.00	10,171.32	76.62	
200	Employee Benefits	1,107.42	9,954.45	561.34	13,000.00	2,484.21	80.89	
300	Purchased Services	0.00	631.49	0.00	3,500.00	2,868.51	18.04	
400	Supplies And Materials	837.40	4,865.03	0.00	8,889.00	4,023.97	54.73	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	500.00	500.00	0.00	
1401	VOCATIONAL AG	5,031.70	47,244.03	2,096.96	69,389.00	20,048.01	71.11	** Function
100	Salaries	3,750.01	35,272.36	1,830.01	51,000.00	13,897.63	72.75	

47

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10

Function 1000 Instruction
Function 1402 INDUSTRIAL ARTS
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	1,203.98	11,043.77	601.99	17,100.00	5,454.24	68.10	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	3,364.23	533.40	6,412.00	2,514.37	60.79	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	4,953.99	49,680.36	2,965.40	74,512.00	21,866.24	70.65	** Function
100	Salaries	4,831.20	39,099.60	2,415.60	49,600.00	8,084.80	83.70	
200	Employee Benefits	1,448.48	13,227.16	724.24	17,100.00	3,148.60	81.59	
300	Purchased Services	0.00	0.00	0.00	600.00	600.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	6,279.68	52,326.76	3,139.84	67,300.00	11,833.40	82.42	** Function
100	Salaries	2,946.32	28,542.85	1,363.69	37,500.00	7,593.46	79.75	
200	Employee Benefits	698.24	6,170.93	352.14	8,000.00	1,476.93	81.54	
300	Purchased Services	67.20	736.40	0.00	1,000.00	263.60	73.64	
400	Supplies And Materials	0.00	0.00	0.00	300.00	300.00	0.00	
1459	CO-OP PROGRAM	3,711.76	35,450.18	1,715.83	46,800.00	9,633.99	79.41	** Function
100	Salaries	7,080.93	88,771.58	3,165.58	137,000.00	45,062.84	67.11	
200	Employee Benefits	116.73	1,698.49	0.00	11,200.00	9,501.51	15.17	
300	Purchased Services	2,740.00	17,143.24	0.00	36,000.00	18,856.76	47.62	
400	Supplies And Materials	1,276.18	12,318.00	309.68	17,700.00	5,072.32	71.34	
500	Capital Outlay	1,942.28	10,344.59	3,512.00	21,350.00	7,493.41	64.90	
600	Other Objects	720.00	8,896.75	0.00	11,500.00	2,603.25	77.36	
1501	ATHLETICS	13,876.12	139,172.65	6,987.26	234,750.00	88,590.09	62.26	** Function
100	Salaries	180.00	180.00	0.00	0.00	(180.00)	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	180.00	180.00	0.00	0.00	(180.00)	0.00	** Function
100	Salaries	1,794.79	17,895.80	897.45	28,000.00	9,206.75	67.12	
200	Employee Benefits	18.97	149.77	9.51	1,500.00	1,340.72	10.62	
300	Purchased Services	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
400	Supplies And Materials	1,051.55	6,342.04	992.28	6,300.00	(1,034.32)	116.42	
600	Other Objects	0.00	0.00	0.00	200.00	200.00	0.00	

48

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10

Function 1000 Instruction
Function 1540 EXTRA CURRICULAR
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1540	EXTRA CURRICULAR	2,865.31	24,387.61	1,899.24	37,000.00	10,713.15	71.05	** Function
100	Salaries	0.00	11,918.00	0.00	21,000.00	9,082.00	56.75	
200	Employee Benefits	0.00	2,968.55	0.00	3,200.00	231.45	92.77	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	230.46	0.00	250.00	19.54	92.18	
1600	Summer School	0.00	15,117.01	0.00	24,450.00	9,332.99	61.83	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	658.66	6,322.60	254.33	6,300.00	(276.93)	104.40	
200	Employee Benefits	256.91	1,977.58	105.64	900.00	(1,183.22)	231.47	
300	Purchased Services	32.00	3,190.80	0.00	8,300.00	5,109.20	38.44	
400	Supplies And Materials	276.34	669.50	0.00	2,000.00	1,330.50	33.48	
1700	Drivers Education Program	1,223.91	12,160.48	359.97	17,500.00	4,979.55	71.55	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	21,596.18	127,339.88	0.00	180,000.00	52,660.12	70.74	
1912	Special Education Programs K-12 - Private Tuition	21,596.18	127,339.88	0.00	180,000.00	52,660.12	70.74	** Function
1000	Instruction	497,579.29	4,560,591.63	281,413.30	6,103,573.00	1,261,568.07	79.33	* Function
100	Salaries	10,947.19	108,827.22	5,473.61	133,800.00	19,499.17	85.43	
200	Employee Benefits	3,347.09	30,380.44	1,675.10	38,300.00	6,244.46	83.70	
300	Purchased Services	0.00	493.60	0.00	1,500.00	1,006.40	32.91	
400	Supplies And Materials	0.00	79.99	251.80	1,170.00	838.21	28.36	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	200.00	200.00	0.00	
2110	Attendance/Soc Wrk Serv	14,294.28	139,781.25	7,400.51	174,970.00	27,788.24	84.12	** Function
100	Salaries	5,480.53	54,283.31	2,740.27	66,000.00	8,976.42	86.40	
200	Employee Benefits	1,445.50	12,640.38	704.19	15,700.00	2,355.43	85.00	
300	Purchased Services	0.00	411.80	0.00	1,650.00	1,238.20	24.96	
400	Supplies And Materials	0.00	224.86	0.00	450.00	225.14	49.97	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	

69

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10

Function 2000 Support Services
Function 2120 Guidance Services
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	6,926.03	67,560.35	3,444.46	83,900.00	12,895.19	84.63	** Function
100	Salaries	2,693.77	26,316.01	1,312.86	40,500.00	12,871.13	68.22	
200	Employee Benefits	535.78	5,357.80	267.89	6,500.00	874.31	86.55	
300	Purchased Services	420.61	1,044.50	0.00	1,700.00	655.50	61.44	
400	Supplies And Materials	0.00	710.43	1.35	1,350.00	638.22	52.72	
2134	Nurse Services	3,650.16	33,428.74	1,582.10	50,050.00	15,039.16	69.95	** Function
100	Salaries	1,205.40	12,037.25	602.70	15,800.00	3,160.05	80.00	
200	Employee Benefits	276.75	2,714.31	138.38	3,600.00	747.31	79.24	
300	Purchased Services	0.00	287.28	0.00	24,650.00	24,362.72	1.17	
400	Supplies And Materials	0.00	1,084.38	0.00	1,800.00	715.62	60.24	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2140	Psychological Services	1,482.15	16,123.22	741.08	45,850.00	28,985.70	36.78	** Function
300	Purchased Services	719.77	7,155.97	0.00	9,300.00	2,144.03	76.95	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2190	Other Support Svs Pupils	719.77	7,155.97	0.00	9,300.00	2,144.03	76.95	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	85.00	0.00	1,000.00	915.00	8.50	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2191	OTHER SUPPORT	0.00	85.00	0.00	1,000.00	915.00	8.50	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	854.99	26,379.44	1,512.50	51,000.00	23,108.06	54.69	
200	Employee Benefits	109.09	3,082.25	16.42	5,800.00	2,701.33	53.43	
300	Purchased Services	0.00	6,885.87	0.00	21,500.00	14,614.13	32.03	
400	Supplies And Materials	65.20	6,361.58	3,836.28	28,000.00	17,802.14	36.42	
2210	EPIC	1,029.28	42,709.14	5,365.20	106,300.00	58,225.66	45.23	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

50

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10									
Function	2000	Support Services							
Function	2215	TITLE II CLASS REDUCTION							
Object	200	Employee Benefits							
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00		
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00		
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
2218	Quality Assurance	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00		
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
100	Salaries	11,532.15	113,150.23	5,672.48	142,500.00	23,677.29	83.38		
200	Employee Benefits	1,814.70	16,307.57	907.35	22,200.00	4,985.08	77.54		
300	Purchased Services	141.90	1,226.32	0.00	2,400.00	1,173.68	51.10		
400	Supplies And Materials	2,802.71	11,139.53	3,089.51	14,765.00	535.96	96.37		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
2220	MEDIA PROGRAM	16,291.46	141,823.65	9,669.34	181,865.00	30,372.01	83.30	**	Function
100	Salaries	3,713.89	42,312.72	1,856.95	52,000.00	7,830.33	84.94		
200	Employee Benefits	1,161.88	11,176.03	580.94	14,000.00	2,243.03	83.98		
300	Purchased Services	304.08	10,300.51	0.00	23,500.00	13,199.49	43.83		
400	Supplies And Materials	0.00	136.92	839.88	2,700.00	1,723.20	36.18		
2226	TECHNOLOGY	5,179.85	63,926.18	3,277.77	92,200.00	24,996.05	72.89	**	Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00		
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00		
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
100	Salaries	864.67	5,651.91	0.00	5,765.00	113.09	98.04		
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00		
300	Purchased Services	1,508.00	46,686.97	0.00	60,000.00	13,313.03	77.81		
400	Supplies And Materials	1,495.12	24,962.18	1,402.59	39,300.00	12,935.23	67.09		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
600	Other Objects	189.50	14,334.80	0.00	25,000.00	10,665.20	57.34		
2310	Brd Ed Services	4,057.29	91,635.86	1,402.59	130,065.00	37,026.55	71.53	**	Function
100	Salaries	8,298.21	84,774.86	4,149.11	100,000.00	11,076.03	88.92		

51

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10

Function 2000 Support Services
Function 2320 Executive Adm. Serv
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	2,649.18	25,808.40	1,324.59	30,100.00	2,967.01	90.14	
300	Purchased Services	1,167.39	9,069.95	0.00	13,300.00	4,230.05	68.20	
400	Supplies And Materials	1,231.88	8,218.09	242.00	6,099.00	(2,361.09)	138.71	
500	Capital Outlay	0.00	1,986.50	0.00	1,500.00	(486.50)	132.43	
600	Other Objects	0.00	1,024.84	0.00	1,000.00	(24.84)	102.48	
2320	Executive Adm. Serv	13,346.66	130,882.64	5,715.70	151,999.00	15,400.66	89.87	** Function
100	Salaries	43,033.32	430,656.23	21,398.98	541,000.00	88,944.79	83.56	
200	Employee Benefits	13,330.17	132,834.37	6,648.97	165,000.00	25,516.66	84.54	
300	Purchased Services	374.35	3,972.53	0.00	8,000.00	4,027.47	49.66	
400	Supplies And Materials	953.76	6,403.42	527.70	12,420.00	5,488.88	55.81	
500	Capital Outlay	0.00	1,308.94	0.00	1,500.00	191.06	87.26	
600	Other Objects	189.00	1,039.86	0.00	4,000.00	2,960.14	26.00	
2410	Office Of Principal Serv	57,880.60	576,215.35	28,575.65	731,920.00	127,129.00	82.63	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Suppt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	5,902.81	74,884.68	2,025.00	102,000.00	25,090.32	75.40	
200	Employee Benefits	4.69	4,496.82	5.20	7,300.00	2,797.98	61.67	
300	Purchased Services	0.00	258.00	0.00	2,700.00	2,442.00	9.56	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	190.00	0.00	450.00	260.00	42.22	
2520	Fiscal Services	5,907.50	79,829.50	2,030.20	112,450.00	30,590.30	72.80	** Function
100	Salaries	12,906.89	128,321.95	6,071.57	156,190.00	21,796.48	86.04	
200	Employee Benefits	2,751.04	27,510.40	1,375.52	34,375.00	5,489.08	84.03	
300	Purchased Services	0.00	217.62	0.00	2,800.00	2,582.38	7.77	
400	Supplies And Materials	21,564.88	184,296.84	0.00	244,600.00	60,303.16	75.35	
500	Capital Outlay	0.00	0.00	0.00	8,000.00	8,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	400.00	400.00	0.00	
2560	Food Services	37,222.81	340,346.81	7,447.09	446,365.00	98,571.10	77.92	** Function
300	Purchased Services	69.50	2,605.03	0.00	6,200.00	3,594.97	42.02	

52

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Education Fund 10

Function 2000 Support Services
Function 2630 Information Services
Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2630	Information Services	69.50	2,605.03	0.00	6,200.00	3,594.97	42.02	** Function
300	Purchased Services	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
400	Supplies And Materials	0.00	9,897.35	0.00	14,600.00	4,702.65	67.79	
2660	DATA PROCESSING	0.00	9,897.35	0.00	19,600.00	9,702.65	50.50	** Function
2000	Support Services	168,057.34	1,744,006.04	76,651.69	2,344,034.00	523,376.27	77.67	* Function
600	Other Objects	0.00	5,799.06	0.00	9,500.00	3,700.94	61.04	
4120	Payments Sp Ed Programs	0.00	5,799.06	0.00	9,500.00	3,700.94	61.04	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
4140	Payments for CTE Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	5,000.00	5,000.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
4210	Payments for Regular Programs - Tuition	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
600	Other Objects	0.00	63,543.74	0.00	120,000.00	56,456.26	52.95	
4220	Payments for Special Education Programs - Tuition	0.00	63,543.74	0.00	120,000.00	56,456.26	52.95	** Function
600	Other Objects	0.00	33,750.00	0.00	35,000.00	1,250.00	96.43	
4240	Payments for CTE Programs - Tuition	0.00	33,750.00	0.00	35,000.00	1,250.00	96.43	** Function
4000	Nonprogrammed Charges	0.00	103,092.80	0.00	175,500.00	72,407.20	58.74	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8130	Prmt Trns From Ed Fund	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
10	Education Fund	665,636.63	6,407,690.47	358,064.99	8,633,107.00	1,867,351.54	78.37	Fund

53

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20

Function 2000 Support Services
Function 2530 Function 2530
Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	22,242.52	268,428.37	10,734.43	392,000.00	112,837.20	71.22	
200	Employee Benefits	4,048.84	41,715.07	2,024.42	52,000.00	8,260.51	84.11	
300	Purchased Services	10,150.34	131,020.03	1,362.05	212,200.00	79,817.92	62.39	
400	Supplies And Materials	31,198.25	243,451.20	34,889.03	307,700.00	29,359.77	90.46	
500	Capital Outlay	0.00	356,885.00	0.00	408,500.00	51,615.00	87.36	
2542	Care & Upkeep Bldg Serv	67,639.95	1,041,499.67	49,009.93	1,372,400.00	281,890.40	79.46	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	28,295.50	0.00	36,300.00	8,004.50	77.95	
400	Supplies And Materials	487.80	10,907.79	0.00	12,500.00	1,592.21	87.26	
500	Capital Outlay	0.00	12,748.12	0.00	73,000.00	60,251.88	17.46	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
2543	Care Upkeep Grnds Serv	487.80	51,951.41	0.00	121,850.00	69,898.59	42.64	** Function
2000	Support Services	68,127.75	1,093,451.08	49,009.93	1,494,250.00	351,788.99	76.46	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
8800	Function 8800	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
20	Oper, Build, & Maint Fund	68,127.75	1,093,451.08	49,009.93	1,494,250.00	351,788.99	76.46	Fund

54

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Debt Service Fund or Fund Group 30								
Function	5000	Debt Services						
Function	5140	State Aid Anticipation Certificates						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5140	State Aid Anticipation Certificates	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5200	Debt Service - Interest on Long-Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	** Function
5000	Debt Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

55

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Transportation Fund 40

Function 2000 Support Services
Function 2550 Pupil Transportation Ser
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	3,558.46	30,144.58	717.13	41,000.00	10,138.29	75.27	
200	Employee Benefits	54.51	1,076.55	0.00	3,600.00	2,523.45	29.90	
300	Purchased Services	239.03	600,584.63	0.00	914,794.00	314,209.37	65.65	
400	Supplies And Materials	833.17	3,670.28	0.00	6,500.00	2,829.72	56.47	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2550	Pupil Transportation Ser	4,685.17	635,476.04	717.13	965,894.00	329,700.83	65.87	** Function
2000	Support Services	4,685.17	635,476.04	717.13	965,894.00	329,700.83	65.87	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
40	Transportation Fund	4,685.17	635,476.04	717.13	965,894.00	329,700.83	65.87	Fund

56

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction
Function 1110 Elementary
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	848.81	7,252.97	363.76	11,865.00	4,248.27	64.19	
1110	Elementary	848.81	7,252.97	363.76	11,865.00	4,248.27	64.19	** Function
200	Employee Benefits	496.28	5,444.88	241.78	7,500.00	1,813.34	75.82	
1111	Primary	496.28	5,444.88	241.78	7,500.00	1,813.34	75.82	** Function
200	Employee Benefits	601.64	5,463.16	246.46	7,500.00	1,790.38	76.13	
1112	Junior High	601.64	5,463.16	246.46	7,500.00	1,790.38	76.13	** Function
200	Employee Benefits	932.49	8,298.01	442.41	13,975.00	5,234.58	62.54	
1113	High School	932.49	8,298.01	442.41	13,975.00	5,234.58	62.54	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	98.11	1,038.10	48.91	1,300.00	212.99	83.62	
1115	MUSIC	98.11	1,038.10	48.91	1,300.00	212.99	83.62	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1120	Middle-Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,016.70	9,766.81	486.84	12,700.00	2,446.35	80.74	
1125	Pre-K Programs	1,016.70	9,766.81	486.84	12,700.00	2,446.35	80.74	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1130	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	10.63	0.00	75.00	64.37	14.17	
1204	Physically Hndcap Homebound	0.00	10.63	0.00	75.00	64.37	14.17	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	58.54	599.12	29.27	900.00	271.61	69.82	
1210	Speech & Lang.Impaired	58.54	599.12	29.27	900.00	271.61	69.82	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	6,509.69	63,768.09	3,206.37	85,000.00	18,025.54	78.79	
1220	Cross-Categorical (Cc)	6,509.69	63,768.09	3,206.37	85,000.00	18,025.54	78.79	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function

57

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction
Function 1225 Special Education Programs Pre-K
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	287.57	3,345.65	165.82	4,500.00	988.53	78.03	
1225	Special Education Programs Pre-K	287.57	3,345.65	165.82	4,500.00	988.53	78.03	** Function
200	Employee Benefits	214.47	1,161.67	26.87	1,050.00	(138.54)	113.19	
1250	Remedial and Supplemental Programs K-12	214.47	1,161.67	26.87	1,050.00	(138.54)	113.19	** Function
200	Employee Benefits	51.96	463.70	25.99	700.00	210.31	69.96	
1401	VOCATIONAL AG	51.96	463.70	25.99	700.00	210.31	69.96	** Function
200	Employee Benefits	58.89	496.11	28.79	700.00	175.10	74.99	
1402	INDUSTRIAL ARTS	58.89	496.11	28.79	700.00	175.10	74.99	** Function
200	Employee Benefits	63.26	508.45	31.63	750.00	209.92	72.01	
1407	BUSINESS ED	63.26	508.45	31.63	750.00	209.92	72.01	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1415	IVCC TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	16.75	114.27	0.00	275.00	160.73	41.55	
1459	CO-OP PROGRAM	16.75	114.27	0.00	275.00	160.73	41.55	** Function
200	Employee Benefits	53.75	2,845.33	15.68	6,950.00	4,088.99	41.17	
1501	ATHLETICS	53.75	2,845.33	15.68	6,950.00	4,088.99	41.17	** Function
200	Employee Benefits	2.62	2.62	0.00	0.00	(2.62)	0.00	
1502	Music	2.62	2.62	0.00	0.00	(2.62)	0.00	** Function
200	Employee Benefits	0.78	214.48	0.39	900.00	685.13	23.87	
1540	EXTRA CURRICULAR	0.78	214.48	0.39	900.00	685.13	23.87	** Function
200	Employee Benefits	0.00	357.33	0.00	600.00	242.67	59.56	
1600	Summer School	0.00	357.33	0.00	600.00	242.67	59.56	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	23.90	112.20	9.82	125.00	2.98	97.62	
1700	Drivers Education Program	23.90	112.20	9.82	125.00	2.98	97.62	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	11,336.21	111,263.58	5,370.79	157,365.00	40,730.63	74.12	* Function
200	Employee Benefits	340.43	3,398.18	170.20	5,050.00	1,481.62	70.66	
2110	Attendance/Soc Wrk Serv	340.43	3,398.18	170.20	5,050.00	1,481.62	70.66	** Function
200	Employee Benefits	82.40	783.87	39.46	1,000.00	176.67	82.33	

50

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services
Function 2120 Guidance Services
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	82.40	783.87	39.46	1,000.00	176.67	82.33	** Function
200	Employee Benefits	561.30	5,490.21	274.41	7,400.00	1,635.38	77.90	
2134	Nurse Services	561.30	5,490.21	274.41	7,400.00	1,635.38	77.90	** Function
200	Employee Benefits	215.74	2,153.53	107.87	3,100.00	838.60	72.95	
2140	Psychological Services	215.74	2,153.53	107.87	3,100.00	838.60	72.95	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2196	Comp Arts	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	6.10	945.98	1.52	1,500.00	552.50	63.17	
2210	EPIC	6.10	945.98	1.52	1,500.00	552.50	63.17	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2212	CURRICULUM DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assurance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,335.53	13,160.43	662.74	16,925.00	3,101.83	81.67	
2220	MEDIA PROGRAM	1,335.53	13,160.43	662.74	16,925.00	3,101.83	81.67	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2225	TECH THRUST	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	57.84	612.74	28.92	850.00	208.34	75.49	
2226	TECHNOLOGY	57.84	612.74	28.92	850.00	208.34	75.49	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	64.94	422.10	0.00	875.00	452.90	48.24	
2310	Brd Ed Services	64.94	422.10	0.00	875.00	452.90	48.24	** Function
200	Employee Benefits	148.32	1,269.62	74.16	1,600.00	256.22	83.99	

59

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services
Function 2320 Executive Adm. Serv
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2320	Executive Adm. Serv	148.32	1,269.62	74.16	1,600.00	256.22	83.99	** Function
200	Employee Benefits	450.70	5,760.26	225.26	10,000.00	4,014.48	59.86	
2365	Risk Management and Claims Services Payments	450.70	5,760.26	225.26	10,000.00	4,014.48	59.86	** Function
200	Employee Benefits	2,012.01	20,348.34	1,001.37	27,500.00	6,150.29	77.64	
2410	Office Of Principal Serv	2,012.01	20,348.34	1,001.37	27,500.00	6,150.29	77.64	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Supt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	968.38	13,731.31	371.79	19,100.00	4,996.90	73.84	
2520	Fiscal Services	968.38	13,731.31	371.79	19,100.00	4,996.90	73.84	** Function
200	Employee Benefits	4,471.88	51,120.41	2,169.03	67,150.00	13,860.56	79.36	
2542	Care & Upkeep Bldg Serv	4,471.88	51,120.41	2,169.03	67,150.00	13,860.56	79.36	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2543	Care Upkeep Grnds Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	362.37	3,163.26	0.00	4,450.00	1,286.74	71.08	
2550	Pupil Transportation Ser	362.37	3,163.26	0.00	4,450.00	1,286.74	71.08	** Function
200	Employee Benefits	2,274.31	22,658.65	1,099.51	30,175.00	6,416.84	78.73	
2560	Food Services	2,274.31	22,658.65	1,099.51	30,175.00	6,416.84	78.73	** Function
2000	Support Services	13,352.25	145,018.89	6,226.24	196,675.00	45,429.87	76.90	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
3696	Safe To Learn	0.00	0.00	0.00	0.00	0.00	0.00	** Function
3000	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
50	I.M.R.F./Soc. Sec. Fund	24,688.46	256,282.47	11,597.03	354,040.00	86,160.50	75.66	Fund

09

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Capital Projects Fund or Fund Group 60

Function 2000 Support Services
Function 2530 Function 2530
Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8150	Prmnt Trnf From S&C	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

61

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Working Cash Fund 70

Function 8000 Other Financing Uses
Function 8110 Permnt Trns Wrk Csh Abol
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8110	Permnt Trns Wrk Csh Abol	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8111	Permnt Trns Wrk Csh	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8120	Prmnt Trnf Int From Wrkcs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
70	Working Cash Fund	0.00	0.00	0.00	0.00	0.00	0.00	Fund

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Tort Immunity and Judgment Fund 80

Function 1000 Instruction
Function 1110 Elementary
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1110	Elementary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1111	Primary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1112	Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1113	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1115	MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1210	Speech & Lang.Impaired	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1225	Special Education Programs Pre-K	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1401	VOCATIONAL AG	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1459	CO-OP PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

63

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Tort Immunity and Judgment Fund 80

Function 1000 Instruction
Function 1700 Drivers Education Program
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1700	Drivers Education Program	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	0.00	0.00	0.00	0.00	0.00	0.00	* Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2134	Nurse Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2320	Executive Adm. Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	28,406.00	0.00	32,000.00	3,594.00	88.77	
2362	Workers Comp/Workers Occ Disease Acts Payments	0.00	28,406.00	0.00	32,000.00	3,594.00	88.77	** Function
200	Employee Benefits	0.00	2,395.00	0.00	0.00	(2,395.00)	0.00	
300	Purchased Services	0.00	2,668.00	0.00	14,000.00	11,332.00	19.06	
2363	Unemployment Insurance Act Payments	0.00	5,063.00	0.00	14,000.00	8,937.00	36.16	** Function
300	Purchased Services	0.00	60,144.03	0.00	63,000.00	2,855.97	95.47	
2364	Insurance Payments (regular or self-insurance)	0.00	60,144.03	0.00	63,000.00	2,855.97	95.47	** Function
100	Salaries	13,078.75	134,162.87	6,539.38	173,875.00	33,172.75	80.92	
200	Employee Benefits	60.28	805.78	30.14	0.00	(835.92)	0.00	
2365	Risk Management and Claims Services Payments	13,139.03	134,968.65	6,569.52	173,875.00	32,336.83	81.40	** Function
300	Purchased Services	0.00	1,921.50	0.00	12,000.00	10,078.50	16.01	
2367	Educational, Inspectional, Sup Serv due to loss	0.00	1,921.50	0.00	12,000.00	10,078.50	16.01	** Function
300	Purchased Services	1,216.25	16,923.91	0.00	0.00	(16,923.91)	0.00	
2369	Legal Services	1,216.25	16,923.91	0.00	0.00	(16,923.91)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2410	Office Of Principal Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	4,330.52	0.00	0.00	(4,330.52)	0.00	
2540	Function 2540	0.00	4,330.52	0.00	0.00	(4,330.52)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2542	Care & Upkeep Bldg Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2560	Food Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	14,355.28	251,757.61	6,569.52	294,875.00	36,547.87	87.61	* Function
80	Tort Immunity and Judgment Fund	14,355.28	251,757.61	6,569.52	294,875.00	36,547.87	87.61	Fund

64

Expenditure Report

Printed: 5/5/2016 11:46 AM
PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90

Function 2000 Support Services
Function 2548 L/S Capital Outlay
Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	438,000.00	0.00	438,000.00	0.00	100.00	
2548	L/S Capital Outlay	0.00	438,000.00	0.00	438,000.00	0.00	100.00	** Function
2000	Support Services	0.00	438,000.00	0.00	438,000.00	0.00	100.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4000	Nonprogrammed Charges	0.00	0.00	0.00	0.00	0.00	0.00	* Function
90	Fire Prevention/Life Safety	0.00	438,000.00	0.00	438,000.00	0.00	100.00	Fund
Report Total:		<u>777,493.29</u>	<u>9,082,657.67</u>	<u>425,958.60</u>	<u>12,180,166.00</u>	<u>2,671,549.73</u>	<u>78.07</u>	

65

Balance Sheet (by fund)

Printed: 5/5/2016 11:02 AM
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 10				
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
10-110-1	CASH IN BANKS	445,443.51	14,170.56	459,614.07
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
10-111-1	IMPREST FUND	13,800.00	0.00	13,800.00
10-121-1	REGULAR INVESTMENT ED	4,420,685.88	(139,294.26)	4,281,391.62
10-131	PAYROLL CASH	0.00	0.00	0.00
10-199-1	EMPLOYEE COMPUTERS	0.00	0.00	0.00
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00
	Total	\$4,879,929.39	(\$125,123.70)	\$4,754,805.69
10-457-1	Delete This Account	0.00	0.00	0.00
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
10-496-1	LOHMANS CAFE. PLAN	0.00	0.00	0.00
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00
10-490-1	Delete This Account	0.00	0.00	0.00
10-481-1	TEACHER RET. PAYABLE	0.00	0.00	0.00
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00
10-458-1	Delete This Account	0.00	0.00	0.00
10-456-1	Delete This Account	0.00	0.00	0.00
10-455-1	Delete This Account	0.00	0.00	0.00
10-459-1	Delete This Account	0.00	0.00	0.00
10-454-1	Delete This Account	0.00	0.00	0.00
10-452-1	Delete This Account	0.00	0.00	0.00
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00
10-431-1	ACCOUNTS PAYABLE	210.00	(451.83)	(241.83)
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00
10-453-1	Delete This Account	0.00	0.00	0.00
	Total	\$210.00	(\$451.83)	(\$241.83)
10-706-1	NET PROFIT/LOSS	(366,023.83)	125,575.53	(240,448.30)
10-730-1	FUND BALANCE	(4,514,115.56)	0.00	(4,514,115.56)
	Total	(\$4,880,139.39)	\$125,575.53	(\$4,754,563.86)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 5/5/2016 11:02 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 20				
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00
20-183-1	TREE FUND INVESTMENTS	3,612.66	0.00	3,612.66
20-131	PAYROLL CASH	0.00	0.00	0.00
20-110-1	CASH IN BANKS	159,911.47	0.00	159,911.47
20-121-1	REGULAR INVESTMENT O/M	785,421.17	(64,023.75)	721,397.42
	Total	\$948,945.30	(\$64,023.75)	\$884,921.55
20-454-1	Delete This Account	0.00	0.00	0.00
20-456-1	Delete This Account	0.00	0.00	0.00
20-457-1	Delete This Account	0.00	0.00	0.00
20-458-1	Delete This Account	0.00	0.00	0.00
20-459-1	Delete This Account	0.00	0.00	0.00
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
20-453-1	Delete This Account	0.00	0.00	0.00
20-481-1	ANNUITIES PAYABLE	0.00	0.00	0.00
20-451	Delete This Account	0.00	0.00	0.00
20-431-1	ACCOUNTS PAYABLE	336.05	0.00	336.05
20-452-1	Delete This Account	0.00	0.00	0.00
	Total	\$336.05	\$0.00	\$336.05
20-730-1	FUND BALANCE	(1,377,760.76)	0.00	(1,377,760.76)
20-706-1	NET PROFIT/LOSS	428,479.41	64,023.75	492,503.16
	Total	(\$949,281.35)	\$64,023.75	(\$885,257.60)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 5/5/2016 11:02 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 30				
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
30-110-1	CASH IN BANKS	0.00	0.00	0.00
30-121-1	REGULAR INVESTMENT B/I	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
30-730-1	FUND BALANCE	0.00	0.00	0.00
30-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 5/5/2016 11:02 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 40				
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
40-110-1	CASH IN BANKS	44,955.74	0.00	44,955.74
40-121-1	REGULAR INVESTMENT TRANS	25,819.68	305,858.29	331,677.97
40-131	PAYROLL CASH	0.00	0.00	0.00
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
	Total	\$70,775.42	\$305,858.29	\$376,633.71
40-453-1	Delete This Account	0.00	0.00	0.00
40-411-1	LOANS FROM W/C	0.00	0.00	0.00
40-452-1	Delete This Account	0.00	0.00	0.00
40-454-1	Delete This Account	0.00	0.00	0.00
40-456-1	Delete This Account	0.00	0.00	0.00
40-457-1	Delete This Account	0.00	0.00	0.00
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00
40-451-1	Delete This Account	0.00	0.00	0.00
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
40-706-1	NET PROFIT/LOSS	(69,826.00)	(305,858.29)	(375,684.29)
40-730-1	FUND BALANCE	(949.42)	0.00	(949.42)
	Total	(\$70,775.42)	(\$305,858.29)	(\$376,633.71)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 5/5/2016 11:02 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 50				
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
50-110-1	CASH IN BANKS	100,059.71	0.00	100,059.71
50-121-1	REGULAR INVESTMENT IMRF	369,619.95	(24,595.53)	345,024.42
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00
	Total	\$469,679.66	(\$24,595.53)	\$445,084.13
50-481-1	MEDICARE EMPLOYEE (10)	0.00	0.00	0.00
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00
50-457-1	Delete This Account	0.00	0.00	0.00
50-454-1	Delete This Account	0.00	0.00	0.00
50-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
50-730-1	FUND BALANCE	(348,598.15)	0.00	(348,598.15)
50-706-1	NET PROFIT/LOSS	(121,081.51)	24,595.53	(96,485.98)
	Total	(\$469,679.66)	\$24,595.53	(\$445,084.13)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 60				
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00
60-121-1	REG INVESTMENTS-CAP PROJ	0.00	0.00	0.00
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
60-411-1	LOAN FROM W/C	0.00	0.00	0.00
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
60-730-1	FUND BALANCE	0.00	0.00	0.00
60-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 70				
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
70-121-1	REGULAR INVESTMENT WC	1,430,371.44	323.72	1,430,695.16
70-185-1	INVESTMENT LONG TERM WC	1,266,167.45	0.00	1,266,167.45
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00
70-110-1	CASH IN BANKS	0.00	0.00	0.00
	Total	\$2,696,538.89	\$323.72	\$2,696,862.61
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
70-730-1	FUND BALANCE	(2,133,755.58)	0.00	(2,133,755.58)
70-706-1	NET PROFIT/LOSS	(562,783.31)	(323.72)	(563,107.03)
	Total	(\$2,696,538.89)	(\$323.72)	(\$2,696,862.61)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 5/5/2016 11:02 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 80				
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
80-131	PAYROLL CASH	0.00	0.00	0.00
80-121-1	TORT-REG INVESTMENT	145,716.96	(14,320.05)	131,396.91
80-110-1	TORT-CASH IN BANKS	22,183.25	0.00	22,183.25
	Total	\$167,900.21	(\$14,320.05)	\$153,580.16
80-481	NON-CERT DUES	0.00	0.00	0.00
80-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
80-730-1	FUND BALANCE	(75,033.11)	0.00	(75,033.11)
80-706-1	NET PROFIT/LOSS	(92,867.10)	14,320.05	(78,547.05)
	Total	(\$167,900.21)	\$14,320.05	(\$153,580.16)
	Total	\$0.00	\$0.00	\$0.00

Balance Sheet (by fund)

Printed: 5/5/2016 11:02 AM
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
Fund: 90				
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
90-185-1	LONG TERM L/S	0.00	0.00	0.00
90-121-1	REGULAR INVESTMENT L/S	175,268.15	54.92	175,323.07
90-110-1	CASH IN BANK-LIFE SAFETY	(116,467.15)	0.00	(116,467.15)
	Total	\$58,801.00	\$54.92	\$58,855.92
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00
90-457-1	Delete This Account	0.00	0.00	0.00
90-452-1	Delete This Account	0.00	0.00	0.00
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Total	\$0.00	\$0.00	\$0.00
90-706-1	NET PROFIT/LOSS	379,365.21	(54.92)	379,310.29
90-730-1	FUND BALANCE	(438,166.21)	0.00	(438,166.21)
	Total	(\$58,801.00)	(\$54.92)	(\$58,855.92)
	Total	\$0.00	\$0.00	\$0.00

Fund Balance Report

Printed: 5/5/2016 11:04 AM

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	665,636.63	540,061.10	6,407,690.47	6,648,138.77	240,448.30	4,514,115.56	4,754,563.86
20	Oper, Build, & Maint Fund	68,127.75	4,104.00	1,093,451.08	600,947.92	(492,503.16)	1,377,760.76	885,257.60
40	Transportation Fund	4,685.17	310,543.46	635,476.04	1,011,160.33	375,684.29	949.42	376,633.71
50	I.M.R.F./Soc. Sec. Fund	24,688.46	92.93	256,282.47	352,768.45	96,485.98	348,598.15	445,084.13
70	Working Cash Fund	0.00	323.72	0.00	563,107.03	563,107.03	2,133,755.58	2,696,862.61
80	Tort Immunity and Judgment Fund	14,355.28	35.23	251,757.61	330,304.66	78,547.05	75,033.11	153,580.16
90	Fire Prevention/Life Safety	0.00	54.92	438,000.00	58,689.71	(379,310.29)	438,166.21	58,855.92
		<u>\$777,493.29</u>	<u>\$855,215.36</u>	<u>\$9,082,657.67</u>	<u>\$9,565,116.87</u>	<u>\$482,459.20</u>	<u>\$8,888,378.79</u>	<u>\$9,370,837.99</u>

75

PCPS Imprest Fund April

Beginning Balance	\$1211.00
Deposits	\$289.00
Expenditures	\$126.00
Ending Balance	\$1374.00

Deposits

4/20/16 \$289.00

Expenditures

<u>CK#</u>	<u>ACCT#</u>		
644	10-2410-410-5	Kaddywaampus	\$35.35
		-Interview lunch	
645	10-2410-410-5	Pagan's	\$45.65
		-Interview lunch	
646	10-2410-410-5	Starved Rock Reading Council	\$45.00
		-Young Author Event	

<i>Total request for reimbursement</i>	\$126.00
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PCPS Activity Fund April

Beginning Balance	\$6792.23
Deposits	\$2320.29
Expenditures	\$2779.58
Ending Balance	\$6332.94

Deposits

4/20/16	Book Fair	\$2320.29
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Expenditures

CK#			
829	4/18/16	Geddes Student Rewards	\$158.40
830	4/26/16	Hinckley Springs Water	\$114.68
831	4/26/16	April Casey Yearbooks	\$1875.00
832	4/27/16	Peoria Riverfront Museum Field Trip	\$263.50
833	4/27/16	Peoria Zoo Field Trip	\$368.00

Putnam County High School
General Ledger Report
Financial Report
April Report

From Date:	4/1/2016
To Date:	4/30/2016

From Acct:	100
To Account:	600

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000100	Office	\$8,790.67	\$0.00	(\$198.50)	\$0.00	\$8,592.17	\$0.00	\$8,592.17
000102	Office Adjustment	\$0.03	\$0.00	\$0.00	\$0.00	\$0.03	\$0.00	\$0.03
000105	Adult Education	\$37.48	\$0.00	\$0.00	\$0.00	\$37.48	\$0.00	\$37.48
000110	Condolence	\$708.64	\$0.00	\$0.00	\$0.00	\$708.64	\$0.00	\$708.64
000120	Baseball	\$2,044.71	\$2,057.00	(\$2,242.00)	\$0.00	\$1,859.71	\$0.00	\$1,859.71
000125	Girl's Softball	\$6,450.23	\$0.00	(\$4,454.00)	\$0.00	\$1,996.23	\$0.00	\$1,996.23
000130	PC Enterprises	\$968.24	\$0.00	\$0.00	\$0.00	\$968.24	\$0.00	\$968.24
000135	Golf	\$41.62	\$0.00	\$0.00	\$0.00	\$41.62	\$0.00	\$41.62
000137	Girls Golf	\$152.69	\$0.00	\$0.00	\$0.00	\$152.69	\$0.00	\$152.69
000140	Scholastic Bowl	\$413.63	\$0.00	\$0.00	\$0.00	\$413.63	\$0.00	\$413.63
000150	Interact Club	\$2,789.04	\$100.00	\$0.00	\$0.00	\$2,889.04	\$0.00	\$2,889.04
000155	Art	\$790.58	\$30.00	\$0.00	\$0.00	\$820.58	\$0.00	\$820.58
000200	Athletic	\$32.48	\$0.00	\$0.00	\$0.00	\$32.48	\$0.00	\$32.48
000210	Cable Club	\$1,514.67	\$0.00	\$0.00	\$0.00	\$1,514.67	\$0.00	\$1,514.67
000220	Track	\$3,073.17	\$2,301.10	(\$345.60)	\$0.00	\$5,028.67	\$0.00	\$5,028.67
000300	Journalism	\$3,624.48	\$1,620.00	(\$1,096.98)	\$0.00	\$4,147.50	\$0.00	\$4,147.50
000310	Oldies Club	\$106.17	\$0.00	\$0.00	\$0.00	\$106.17	\$0.00	\$106.17
000320	Girl's Basketball	\$2,253.66	\$811.00	(\$640.00)	\$0.00	\$2,424.66	\$0.00	\$2,424.66
000325	Boy's Basketball	\$2,282.40	\$1,011.00	(\$325.00)	\$0.00	\$2,968.40	\$0.00	\$2,968.40
000330	Student Council	\$4,477.26	\$354.50	(\$400.00)	\$0.00	\$4,431.76	\$0.00	\$4,431.76
000340	N.H.S.	\$636.18	\$0.00	(\$165.95)	\$0.00	\$480.23	\$0.00	\$480.23
000345	Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000350	Landscapeing	\$264.81	\$3.05	\$0.00	\$0.00	\$267.87	\$0.00	\$267.87
000360	FFA	\$45.30	\$0.00	\$0.00	\$0.00	\$45.30	\$0.00	\$45.30
000365	Greenhouse Project	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
000370	Cheerleading	\$365.60	\$0.00	\$0.00	\$0.00	\$365.60	\$0.00	\$365.60
000380	Panteras	\$261.75	\$0.00	\$0.00	\$0.00	\$261.75	\$0.00	\$261.75
000390	Media Club	\$1,445.66	\$0.00	(\$65.28)	\$0.00	\$1,380.38	\$0.00	\$1,380.38
000395	Computer Club	\$333.40	\$0.00	\$0.00	\$0.00	\$333.40	\$0.00	\$333.40
000400	Tournament Athletics	\$6,816.71	\$1,360.00	(\$1,709.45)	\$0.00	\$6,467.26	\$0.00	\$6,467.26
000410	Thespians	\$992.58	\$700.00	(\$1,148.36)	\$0.00	\$544.22	\$0.00	\$544.22
000420	Science Club	\$263.20	\$0.00	\$0.00	\$0.00	\$263.20	\$0.00	\$263.20
000425	Wrestling	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$5.00
000430	Music (Band)	\$428.07	\$0.00	(\$495.25)	\$0.00	\$432.82	\$0.00	\$432.82
000440	Music (Chorus)	\$22.19	\$0.00	\$0.00	\$0.00	\$22.19	\$0.00	\$22.19

**Putnam County High School
General Ledger Report
Financial Report
April Report**

From Date:	4/1/2016
To Date:	4/30/2016

From Acct:	100
To Account:	600

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000500	Class of 2015	\$62.91	\$0.00	\$0.00	\$0.00	\$32.91	\$0.00	\$62.91
000510	Message Board	\$55.84	\$0.00	\$0.00	\$0.00	\$55.84	\$0.00	\$55.84
000515	ITP Class	\$71.56	\$26.25	(\$70.00)	\$0.00	\$27.81	\$0.00	\$27.81
000520	Class of 2014	\$1,488.44	\$0.00	\$0.00	\$0.00	\$1,488.44	\$0.00	\$1,488.44
000530	Class of 2016	\$3,552.08	\$0.00	(\$868.00)	\$0.00	\$2,684.08	\$0.00	\$2,684.08
000540	Volleyball	\$1,824.39	\$0.00	\$0.00	\$0.00	\$1,824.39	\$0.00	\$1,824.39
000545	Class of 2017	\$6,287.69	\$29.05	(\$4,139.91)	\$0.00	\$2,176.83	\$0.00	\$2,176.83
000550	Class of 2009	\$445.18	\$0.00	\$0.00	\$0.00	\$445.18	\$0.00	\$445.18
000560	Class of 2010	(\$0.03)	\$0.00	\$0.00	\$0.00	(\$0.03)	\$0.00	(\$0.03)
000570	Class of 2012	\$990.43	\$0.00	\$0.00	\$0.00	\$990.43	\$0.00	\$990.43
000580	Class of 2011	\$1,987.60	\$0.00	\$0.00	\$0.00	\$1,987.60	\$0.00	\$1,987.60
000590	Class of 2013	\$2,588.20	\$0.00	\$0.00	\$0.00	\$2,588.20	\$0.00	\$2,588.20
000595	Class of 2018	\$627.60	\$0.00	\$0.00	\$0.00	\$627.60	\$0.00	\$627.60
000600	Class of 2019	\$737.27	\$29.25	\$0.00	\$0.00	\$766.52	\$0.00	\$766.52
Group Total		\$73,981.46	\$10,432.21	(\$18,384.28)	\$0.00	\$66,029.39	\$0.00	\$66,029.39
Activity Accounts Grand Total		\$73,981.46	\$10,432.21	(\$18,384.28)	\$0.00	\$66,029.39	\$0.00	\$66,029.39

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: _____ Date: ___/___/___

Principal: _____ Date: ___/___/___

IMPREST REPORT
PUTNAM COUNTY HIGH SCHOOL
 Apr-16
 Bob Peterson, Principal

Balance March 31, 2016	\$ 3,021.45
Replenishment Requested	\$ 3,017.00
Maximun Balance	\$ 6,038.45
March Expenditures	
Balance as of April 31, 2016	\$ 3,174.21
Replenishment	\$ 2,864.24
	adjustment for February
	\$ (38.45)
Replenishment requested	\$ 2,825.79

Expense Breakdown

Keith Dickenson	10-1501-319-2	Softball Umpire	\$50.00
Ed Derix	10-1501-319-2	Softball Umpire	\$50.00
Jay Gerber	10-1501-319-2	Varsity Baseball Umpire	\$50.00
Ray Gerkitz	10-1501-319-2	Varsity Baseball Umpire	\$50.00
Rollie Morris Track	10-1501-640-2	Track Invite	\$250.00
USPO	10-2410-341-1	Mailing	\$4.33
Rich Fulkerson	10-1501-319-2	JV Baseball Umpire	\$50.00
Jay Gerber	10-1501-319-2	JV Baseball Umpire	\$50.00
Dan Weiczorek	10-1501-319-2	Varsity Baseball Umpire	\$50.00
John Dreisbeck	10-1501-319-2	Varsity Baseball Umpire	\$50.00
Keith Dickenson	10-1501-319-2	Softball Umpire	\$50.00
Ed Derix	10-1501-319-2	Softball Umpire	\$50.00
Ali Quigley	10-1501-320-2	Wrestling Worker	\$280.00
Don Grubaugh	10-1501-319-2	Track Starter	\$85.00
USPO	10-2410-341-1	Stamps	\$147.00
John Dreisbeck	10-1501-319-2	Varsity Baseball Umpire	\$50.00
John McCauley	10-1501-319-2	Varsity Baseball Umpire	\$50.00
Ed Derix	10-1501-319-2	Softball Umpire	\$50.00
Keith Dickenson	10-1501-319-2	Softball Umpire	\$50.00
Jim Heth	10-1501-319-2	JV Baseball Umpire	\$50.00
Kevin Schultz	10-1501-319-2	JV Baseball Umpire	\$50.00
Ed Derix	10-1501-319-2	Softball Umpire	\$50.00
Keith Dickenson	10-1501-319-2	Softball Umpire	\$50.00
Rich Fulkerson	10-1501-319-2	JV Baseball Umpire	\$50.00
Todd Ryan	10-1501-319-2	JV Baseball Umpire	\$50.00
John Alexander	10-1501-319-2	Varsity Baseball Umpire	\$50.00

Dan Weiczorek	10-1501-319-2	Varsity Baseball Umpire	\$50.00
Brad Davis	10-1501-319-2	Softball Umpire DH	\$100.00
Tom Leffleman	10-1501-319-2	Softball Umpire DH	\$100.00
Ed Derix	10-1501-319-2	Softball Umpire	\$50.00
Keith Dickenson	10-1501-319-2	Softball Umpire	\$50.00
Jim Knauf	10-1501-319-2	Varsity Baseball Umpire	\$50.00
Jeff Sonnenberg	10-1501-319-2	Varsity Baseball Umpire	\$50.00
Ed Derix	10-1501-319-2	Softball Umpire	\$50.00
Keith Dickenson	10-1501-319	Softball Umpire	\$50.00
Marco		staples	\$216.00
Jeff Sonnenberg	10-1501-319-2	Varsity Baseball Umpire	\$50.00
John McCauley	10-1501-319-2	Varsity Baseball Umpire	\$50.00
Keith Dickenson	10-1501-319-2	Softball Umpire	\$50.00
Ed Derix	10-1501-319-2	Softball Umpire	\$50.00
Marco		shipping/staples	\$9.91
Henry High School	10-1501-640-2	starter tri county track meet	\$72.00

PCES Activity Fund April

Beginning Balance April 01, 2016	\$16792.84
Deposits April 2016	3069.30
Expenditures April 2016	3155.65
Ending Balance April 30, 2016	\$16706.49

Deposits

4/7/16	Yearbooks	\$1872.50
4/7/16	Roller skating	\$582.00
4/22/16	Water Cons Dist (460.00), Soda (154.80)	\$614.80

Expenditures

4/06/16 - #1291 – Hoges Badge Co.	\$159.25
Medals for End of Year CC Program	
4/18/16 - #1292 – Lifetouch	\$1659.40
Yearbooks	
4/20/16 - #1293 – Magic by Cory	\$200.00
Blue Stem Reading Night	
4/25/16 - #1294 – Starved Rock Reading Council	\$45.00
Young Author Recognition Night	
4/28/16 - #1295 – B.R. Sport Ltd.	\$1092.00
Roller skating	

Total Expenditures	3155.65
--------------------	---------

PCES Imprest Fund Report April 2016

Beginning Balance April 01, 2016	\$1500.00
Balance April 30, 2016	\$1138.00
Request for reimbursement	\$362.00
Attain Maximum Balance	\$1,500.00

Deposits

Expenditures

4/6/16 - #3205	IVNUA Workshop – Title 1	\$175.00
4/18/16 - #3206	ROE Workshop – Janet Schennum	\$175.00
4/29/16 - #3207	Hennepin Postmaster Postage for Registered Letters 10-2410-341-1	\$12.00
Total Expenditures		\$362.00
Request for reimbursement		\$362.00

Putnam County Junior High School
 PCJH Activity Fund
 April, 2016

<u>Account name & #</u>	<u>Beginning Bal</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Bal.</u>
PCJH Cheerleading 138-258	\$ 678.71	00.00	00.00	\$ 678.71
PCJH Girls Athletic 010-707	10,663.01	00.00	317.40	10,345.61
PCJH Puma Crew 010-561	2,037.07	00.00	200.00	1,837.07
Staff Soda 010-650	11,460.70	00.00	4,933.04	6,527.66
PCJH Student Council 138-096	1,532.98	00.00	97.10	1,435.88

Michael Olson, Principal

Sandra A. Troglio, Secretary

Putnam County Junior High School
 Imprest Fund
 April, 2016
 Account #010-146

Beginning Balance	\$ 2,105.25
Replenishment Request	<u>694.75</u>
Attain Maximum Balance	\$ 2,800.00
Less Expenditures	<u>\$ 499.80</u>
Balance	\$ 2,300.20
Replenishment Request	<u>\$ 499.80</u>
Attain Maximum Balance	\$ 2,800.00

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Account #</u>	<u>Reason</u>	<u>Amount</u>
5654	04/14	Don Grubaugh	10-1501-319-3	official	170.00
5655	04/15	RCYBA	Rebecca Caudill	dues media center	10.00
5656	04/18	Don Grubaugh	10-1201-319-3	official	85.00
5657	04/22	Jamie Cochran	reimburse lunch	money	9.80
5658	04/25	Chuck Nagel	10-1501-319-3	official	150.00
5659	04/26	Chuck Nagel	10-1501-319-3	official	75.00

expenditures	499.80
Replenishment request	499.80

Michael Olson, Principal

Sandra A. Troglio, Secretary

Putnam County Junior High School
 PCJH Cheerleading
 April, 2016
 Account #138-258

Beginning Balance	\$	678.71
Transfers In		00.00
Subtotal		678.71
Less Expenditures		00.00
Balance		678.71

<u>Check#</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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 Michael Olson, Principal

 Sandra A. Troglio, Secretary

Putnam County Junior High School
 PCJH Girls Athletic Fund
 April, 2016
 Account #010-707

Beginning Balance	\$ 10,663.01
Transfers In	<u>00.00</u>
Subtotal	10,663.01
Less Expenditures	<u>317.40</u>
Balance	10,345.61

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
668	04/25	IESA	VB gate	317.40

 Michael Olson, Principal

 Sandra A. Troglio, Secretary

Putnam County Junior High School
Puma Crew
April, 2016
Account #010-561

Beginning Balance	\$2,037.07
Transfers In	<u>0.00</u>
Subtotal	2,037.07
Less Expenditures	<u>200.00</u>
Balance	\$1,837.07

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
627	03/04	Student Council	reimburse	200.00

Mike Olson, Principal

Cortny Hannon, Advisor

Putnam County Junior High School
 PCJH Staff Soda
 April, 2016
 Account #010-650

Beginning Balance	\$ 11,460.70
Transfers In	<u>00.00</u>
Subtotal	11,460.70
Less Expenditures	<u>4,933.04</u>
Balance	6,527.66

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1428	04/05	North Central MC	8 th gr fund raiser	436.84
1429	04/22	Dave & Busters	8 th grade trip	1,049.65
1430	04/25	The Water Store	water	20.32
1431	04/25	Green River Lines	8 th grade trip	1,900.00
1432	04/28	SciTech	6 th grade trip	210.50
1433	04/28	Great American Opps	8 th gr fund raiser	1,115.73
1434	04/29	CPASA	charity	200.00

 Michael Olson, Principal

 Sandra A. Troglia, Secretary

Putnam County Junior High School
 Student Council
 April, 2016
 Account #138-096

Beginning Balance	\$ 1532.98	
Transfers In	\$ 0.00	_____
Subtotal	\$ 1532.98	
Less Expenditures	\$ 97.10	
Balance	\$ 1435.88	

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
992	4-13	Positive Promotions	SC certificates and pins	\$44.84
993	4-27	Walmart	Walk A Thon snacks	\$52.26

Mike Olson, Principal

Amy Carboni, Sponsor

Putnam County Comm. Unit School Dist. #535
Treasurers Report April 30, 2016

PAGE 1 OF 2	EDUCATION	O/M	TRANSPORT	IMRF	C/P	W/C	TORT	L/S	TOTALS
Cash/Invest. Begin Month	\$4,879,929.39	\$948,945.30	\$70,775.42	\$469,679.66	\$0.00	\$2,696,538.89	\$167,900.21	\$58,801.00	\$9,292,569.87
Receipts	\$540,061.10	\$4,104.00	\$310,543.46	\$92.93	\$0.00	\$323.72	\$35.23	\$54.92	\$855,215.36
Disbursements	\$665,426.63	\$67,791.70	\$4,685.17	\$24,688.46	\$0.00	\$0.00	\$14,355.28	\$0.00	\$776,947.24
Cash/Invest. End Month	\$4,754,563.86	\$885,257.60	\$376,633.71	\$445,084.13	\$0.00	\$2,696,862.61	\$153,580.16	\$58,855.92	\$9,370,837.99
CASH IN BANKS									
Granville National Bank	\$384,958.68	\$34,646.83	\$3,921.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$423,526.54
First State Bank	\$74,655.39	\$78,919.91	\$41,034.71	\$100,059.71	\$0.00	\$0.00	\$22,183.25	(\$116,467.15)	\$200,385.82
North Central Bank		\$46,344.73							\$46,344.73
Total Cash in Banks	\$459,614.07	\$159,911.47	\$44,955.74	\$100,059.71	\$0.00	\$0.00	\$22,183.25	(\$116,467.15)	\$670,257.09
MONEY MARKET ACCTS.									
Granville National Bank Rate 0.00%									\$0.00
First State Bank Rate 0.30%	\$1,190,378.27	\$135,206.24	\$21,137.11	\$24,157.95	\$0.00	\$44,110.18	\$34,972.10	\$56,626.67	\$1,506,588.52
North Central Bank Rate 0.30%	\$2,833,341.03	\$586,191.18	\$310,540.86	\$320,866.47	\$0.00	\$1,386,584.98	\$96,424.81	\$118,696.40	\$5,652,645.73
Eureka Savings Rate 0.35%	\$253,776.71								\$253,776.71
INB	\$289.80								\$289.80
USBank	\$3,605.81								\$3,605.81
Total Money Market Accts.	\$4,281,391.62	\$721,397.42	\$331,677.97	\$345,024.42	\$0.00	\$1,430,695.16	\$131,396.91	\$175,323.07	\$7,416,906.57
PAGE 2 OF 2	EDUCATION	O/M	TRANSPORT	IMRF	C/P	W/C	TORT	L/S	TOTALS

Putnam County Comm. Unit School Dist. #535
Treasurers Report April 30, 2016

C/D INVESTMENTS									
Granville National Bank									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
First State Bank									
34105 05/13/16 0.37%						\$719,741.56			\$719,741.56
34781 11/17/16 0.39%						\$209,500.81			\$209,500.81
									\$0.00
									\$0.00
									\$0.00
North Central Bank									
40685 03/05/17 0.35%						\$336,925.08			\$336,925.08
									\$0.00
									\$0.00
									\$0.00
									\$0.00
Auditor Adjustments									
Tree Fund		\$3,612.66							\$3,612.66
Assets	\$13,800.00								\$13,800.00
Adjustments									\$0.00
Liabilities	(\$241.83)	\$336.05							\$94.22
TOTAL CASH & INVESTMENTS	\$4,754,563.86	\$885,257.60	\$376,633.71	\$445,084.13	\$0.00	\$2,696,862.61	\$153,580.16	\$58,855.92	\$9,370,837.99

CERTIFIED CORRECT

Alex T. Rolando

04/30/16

Putnam County High School
Principal Report
May 16, 2016

Graduation

PCHS graduation will be Friday, May 20 at 7:00pm. Please let me know if you would like to help in passing out diplomas, or at least be seated up front. Seniors will be taking final exams May 12th and 13th while the rest of the student body will be taking finals May 19th and 20th.

Prom Week

Our junior/senior prom was a great success. The seniors on Friday morning went to the courthouse where they experienced Law Day. Then at 1:00 the whole student body had an assembly including speakers and a movie clip called "Operation Promise" dealing with drinking and driving on prom night. Our prom goes met at Celebrations outside LaSalle at 6:30 for a delicious meal with the dance starting at 8:00pm and lasting until 11:00pm. Students then went to afterglow that went from 11:00pm to 3:00am. Everyone had a great time!!

Athletics

Our athletic teams will be starting their state series. The baseball team plays Spring Valley Hall, May 19th here at Putnam County. The softball team plays at Streator Woodland, May 16th and the girls track team competes May 12th and 13th in the sectionals while the boys compete May 19th and 20th in their sectional. Good luck to all teams!!

Student Handbook Corrections

1.20 - Student Handbook Acknowledgment and Pledge

(Updated: February 2016)

Name of Student: _____

Student Acknowledgement and Pledge

I acknowledge receiving and/or being provided electronic access to the Student/Parent Handbook and School Board policy on student behavior. I have read these materials and understand all rules, responsibilities and expectations. In order to help keep my school safe, I pledge to adhere to all School and School District rules, policies and procedures.

I understand that the Student/Parent Handbook and School District policies may be amended during

the year and that such changes are available on the School District website or in the school office.

I understand that my failure to return this acknowledgement and pledge will not relieve me from being responsible for knowing or complying with School and School District rules, policies and procedures.

Student Signature

Date

Parent/Guardian Acknowledgement

I acknowledge receiving and/or being provided electronic access to the Student/Parent Handbook and School Board policy on student behavior. I have read these materials and understand all rules, responsibilities and expectations.

I understand that the Student/Parent Handbook and School District policies may be amended during the year and that such changes are available on the School District website or in the school office.

I understand that my failure to return this acknowledgement will not relieve me or my child from being responsible for knowing or complying with School and School District rules, policies and procedures.

Parent/Guardian Signature

Date

12.60 - English Learners

(Updated: November 2015)

The school offers opportunities for English Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain.

Parents/guardians of English Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Learners programs.

For questions related to this program or to express input in the school's English Learners program, contact _____ at _____.

Cross Reference:
6:160, *English Learners*

5.20 - Student Medication

(Updated: January 2015)

Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

Self-Administration of Medication¹

A student may possess an epinephrine auto-injector (EpiPen®) and/or an asthma inhaler prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The school and district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or asthma inhaler, or the storage of any medication by school personnel.

Cross-References:

PRESS 7:270, *Administering Medicines to Students*

PRESS 7:270-AP, *Dispensing Medication*

PRESS 7:270-E, *School Medication Authorization Form*

¹Students who are diabetic may also self-carry and self-administer diabetic testing supplies and insulin. Diabetic students must have a separate Diabetes Care Plan. For further information, see: www.iasb.com/law/diabmats.cfm, Handbook Procedure 1.130 (Care of Students with Diabetes) and Handbook Procedure 1.130-E1 (Exhibit: Authorization to Provide Diabetes Care, Release of Health Care Information, and Acknowledgement of Responsibilities).

Related content

 [5-20 student medication.doc](#)

5.20 E1 - Student Medical Authorization Form

(Updated: January 2015)

(Required when a student needs to take prescription and non-prescription medication to be taken at school.)

Student's Name: _____ Birth Date: ____/____/____
Address: _____
Home Phone: _____ Emergency Phone: _____
School: _____ Grade: _____ Teacher: _____

To be completed by the student's physician, physician assistant, or advanced practice RN (Note: for asthma inhalers only, use the "Asthma Inhalers" section below):

Physician's Printed Name: _____
Office Address: _____
Office Phone: _____ Emergency Phone: _____
Medication name: _____
Purpose: _____
Dosage: _____ Frequency: _____
Time medication is to be administered or under what circumstances:

Prescription date: _____ Order date: _____ Discontinuation date: _____
Diagnosis requiring medication: _____
Is it necessary for this medication to be administered during the school day? ____ Yes ____ No
Expected side effects, if any: _____
Time interval for re-evaluation: _____
Other medications student is receiving: _____
Physician's signature _____ Date _____

Asthma Inhalers

Parent(s)/Guardian(s) please attach prescription label here:

This exhibit may be placed in the handbook or given to parents/guardians as needed.
Students who are diabetic may also self-carry and self-administer diabetic testing supplies and insulin. Diabetic students must have a separate Diabetes Care Plan. For further information, see: www.iasb.com/law/diabmats.cfm, Handbook Procedure 1.130 (Care of Students with Diabetes) and Handbook Procedure 1.130-E1 (Exhibit: Authorization to Provide Diabetes Care, Release of Health Care Information, and Acknowledgement of Responsibilities).

For only parents/guardians of students who need to carry asthma medication or an epinephrine auto-injector:

I authorize the School District and its employees and agents, to allow my child or ward to carry and self-administer his or her asthma inhaler and/or use his or her epinephrine auto-injector: (1) while in school, (2) while at a school-sponsored activity, (3) while under the supervision of school personnel, or (4) before or after normal school activities, such as while in before-school or after-school care on school-operated property. Illinois law requires the School District to inform parent(s)/guardian(s) that it, and its employees and agents, incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector (105 ILCS 5/22-30).

Please initial below to indicate (a) receipt of this information, and (b) authorization for your child to carry and use his or her asthma medication or epinephrine auto-injector.

Parent/Guardian initials

For all Parents/Guardians:

By signing below, I agree that I am primarily responsible for administering medication to my child. However, in the event that I am unable to do so or in the event of a medical emergency, I hereby authorize the School

District and its employees and agents, in my behalf, to administer or to attempt to administer to my child (or to allow my child to self-administer pursuant to State law, while under the supervision of the employees and agents of the School District), lawfully prescribed medication in the manner described above. **I acknowledge that it may be necessary for the administration of medications to my child to be performed by an individual other than a school nurse and specifically consent to such practices**, and I agree to indemnify and hold harmless the School District and its employees and agents against any claims, except a claim based on willful and wanton conduct, arising out of the administration or the child's self-administration of medication.

Parent/Guardian printed name
Address (if different from Student's above): _____
Phone: _____ Emergency Phone: _____

Parent/Guardian Signature Date

Additional Information:

Cross-references:
PRESS 7:270, Administering Medicines to Students
PRESS 7:270-AP, Dispensing Medication
PRESS 7:270-E, School Medication Authorization

Related content
 [5-20-e1 student medical authorization form.doc](#)

2.40 - Make-Up Work

(Updated: February 2016)

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Students who are unexcused from school will not be allowed to make up missed work.

Cross Reference:
PRESS 7:70, *Attendance and Truancy*

2.120 - Graduation Requirements [HS]

(Updated: February 2016)

High School Graduation Requirements¹

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all State mandated graduation requirements listed below.
2. Completing all District graduation requirements that are in addition to State graduation requirements.
3. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
4. Participating in the State assessment required for graduation.

State Mandated Graduation Requirements

1. Four years of language arts.
2. Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements.
3. Three years of mathematics, one of which must be Algebra I and one of which must include geometry content and one of which may be an Advanced Placement computer science course if the pupil successfully completes Algebra II or an integrated mathematics course with Algebra II content.
4. Two years of science.
5. Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government. Within the two years of social studies requirement, one semester of civics is required for graduation beginning with the freshman class of 2016-17.
6. One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, or (D) vocational education.
7. One semester of health education.
8. Daily physical education classes.
9. A course covering American patriotism and the principles of representative government, as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois, and the proper use and display of the American flag.
10. Nine weeks of consumer education.

The above requirements do not apply students with disabilities whose course of study is determined by an Individualized Education Program or students who are exempted from participation in certain courses in accordance with State law.

Cross Reference:

PRESS 6:300, *Graduation Requirements*

¹Schools on a balanced calendar or block schedule will need to make the appropriate adjustments to these requirements.

²School districts that impose graduation requirements in addition to those required by the State should include such requirements below the section entitled “State Mandated Graduation Requirements.”

Related content

 [2-120 graduation requirements_hs.doc](#)

2.90 - Credit for Proficiency, Non-District Experiences and Course Substitutions

(Updated: January 2015)

Credit for Non-District Experiences¹

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course.
2. Courses in an accredited foreign exchange program.
3. Summer school or community college courses.
4. College courses offering dual credit courses at both the college and high school level.
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education.
6. Work-related training at manufacturing facilities or agencies in a Youth Apprenticeship Vocational Education Program (Tech Prep).
7. Credit earned in a Vocational Academy.

Students must receive pre-approval from the building principal or designee to receive credit for any non-District course or experience. The building principal or designee will determine the amount of credit and whether a proficiency examination is required before the credit is awarded. Students assume responsibility for any fees, tuition, supplies, and other expenses. Students are responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The building principal or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities.

Proficiency Credit

Proficiency credit is available in limited subjects where a student demonstrates competency. Contact the building principal for details.

Substitutions for Required Courses^{2,3}

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The building principal approves the substitution and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution in writing on forms provided by the District.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Volunteer service credit. A student participating in the District’s Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Cross Reference:

PRESS 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*

¹Remove any programs that the school district does not offer. If a district does not grant credit for any of the listed activities, substitute the following alternative for all text in the entire section: “The District does not grant graduation credit for learning experiences that an enrolled student does not complete through the District.”

²The provisions in this section are optional. See your school district policy manual.

³For physical education exemption information, see Handbook Procedure 2.80 (Exemption from PE Requirement) and Handbook Procedure 10.30 (Special Education Exemption from PE Requirement).

Related content

 [2-90 course alternatives and substitutions hs.doc](#)

6.40 - Prevention of and Response to Bullying, Intimidation, and Harassment

(Updated: November 2015)

Bullying, intimidation, and harassment diminish a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important school goals.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the district complaint manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Complaint Managers:¹

Name	Name
Address	Address
Phone Number	Phone Number
Email Address	Email Address

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, *Harassment of Students Prohibited* and 7:180, *Prevention of and Response to Bullying, Intimidation and Harassment*.²

6.30 - Student Behavior

(Updated: February 2016)

Editors Note: This handbook procedure contains both required language and optional language that represents best educational practice. Consult your school district policy manual to assure consistency and alignment with district policy.

Prohibited Student Conduct

Students may be disciplined for gross disobedience or misconduct, including but not limited to the following:

1. Using, possessing, distributing, purchasing, selling or offering for sale tobacco or nicotine materials, including electronic cigarettes or e-cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling or offering for sale:
 - a. Any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis and hashish).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
 - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication,

hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

- f. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one:
 - (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or
 - (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy.
- g. Drug paraphernalia, including devices that are or can be used to:
 - (a) ingest, inhale, or inject cannabis or controlled substances into the body; and
 - (b) grow, process, store, or conceal cannabis or controlled substances.
- h. Any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling or transferring a "weapon" or violating the procedures listed below under the Weapons Prohibition section of this handbook procedure.
5. Using or possessing an electronic paging device.
6. Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting." Unless otherwise banned under this policy or by the building principal, all cellular phones, smartphones and other electronic devices must be kept powered-off and out-of-sight during the regular school day unless:
 - (a) the supervising teacher grants permission;
 - (b) use of the device is provided in a student's individualized education program (IEP);
 - (c) it is used during the student's lunch period; or
 - (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals..
7. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a staff member's request to stop, present school identification or submit to a search.
9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores.
10. Engaging in bullying, hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other students to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network or other comparable conduct.
11. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault.
12. Engaging in teen dating violence.
13. Causing or attempting to cause damage to, stealing, or attempting to steal, school property or another person's personal property.
14. Entering school property or a school facility without proper authorization.

15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (calling 9-1-1); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.
16. Being absent without a recognized excuse.
17. Being involved with any public school fraternity, sorority, or secret society.
18. Being involved in a gang or engaging in gang-like activities, including displaying gang symbols or paraphernalia.
19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing.
20. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
21. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
22. Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal.

For purposes of these rules, the term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

Efforts, including the use of positive interventions and supports shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student’s parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

When and Where Conduct Rules Apply

The grounds for disciplinary action also apply whenever the student’s conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following measures:

1. Notifying parents/guardians.
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen or damaged property.
6. In-school suspension.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. (If transportation arrangements cannot be made in advance, an alternative disciplinary measure will be assigned to the student.)
8. Community service.
9. Seizure of contraband; confiscation and temporary retention of the personal property that was used to violate school rules.
10. Suspension of bus riding privileges.
11. Suspension from school and all school activities for up to 10 days. A suspended student is prohibited from being on school grounds.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years. An expelled student is prohibited from being on school grounds.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for transfer under State law.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, such as, illegal drugs (controlled substances), "look-alikes," alcohol or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal Punishment

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Weapons Prohibition

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year but not more than 2 calendar years:

(1) A firearm, meaning any gun, rifle, shotgun, weapon as defined by Section 921 of Title 18 of the United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961. The expulsion period may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.

(2) A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including “look alike” of any firearm as defined above.

The expulsion requirement may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.

Gang & Gang Activity Prohibited

“Gang” is defined as any group, club or organization of two or more persons whose purposes include the commission of illegal acts. No student on or about school property or at any school activity or whenever the student’s conduct is reasonably related to a school activity, shall: (1) wear, possess, use, distribute, display, or sell any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; commit any act or omission, or use either verbal or non-verbal gestures, or handshakes showing membership or affiliation in a gang; or (2) use any speech or commit any act or omission in furtherance of the interest of any gang or gang activity, including, but not limited to, soliciting others for membership in any gangs; (3) request any person to pay protection or otherwise intimidate, harass or threaten any person; (4) commit any other illegal act or other violation of district policies, (5) or incite other students to act with physical violence upon any other person.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student’s ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

Cross-references:

PRESS 7:190, *Student Discipline*

PRESS 7:190-AP2, *Gang Activity Prohibited*

8.10 - Search and Seizure

(Updated: November 2015)

Editors Note: This handbook procedure contains both required language and optional language that represents best educational practice. Consult your school district policy manual to assure consistency and alignment with district policy.

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. “School authorities” includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student’s personal effects in the student’s possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district’s student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student’s age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates the school’s disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the school or district’s policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Cross-reference:

PRESS 7:140, *Search and Seizure*

Related content

6.70 Access to Student Social Networking Passwords & Websites

(Updated: February 2016)

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Cross References:

PRESS 7:140, *Search and Seizure*

PRESS 7:190-AP7,E1 *Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting*

Related content

 [6.70 Access to Student Social Networking Passwords & Websites](#)

6.70 E1 - Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting

(Updated: February 2016)

Editors Note: This exhibit should not be placed in your student handbook. It is provided courtesy of the Illinois Association of School Board's PRESS Service to assist school administrators in implementing district policy.

Re: When may school officials require a student to share the content from his or her account or profile on a social networking website?

Dear Parent(s)/Guardian(s):

State law requires the District to notify students and their parents/guardians of each of the following:

1. School officials may not request or require a student or his or her parent(s)/guardian(s) to provide a password or other related account information to gain access to the student’s account or profile on a social networking website. Examples of *social networking website* include Facebook, Instagram, Twitter, and ask.fm.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Please contact the school if you have any questions.

Sincerely,

Building Principal

Cross Reference:

PRESS 7:140-E, Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting

4.10 - Bus Transportation

(Updated: February 2016)

The district provides bus transportation to and from school for all students living 1.5 miles or more from the school. A list of bus stops will be published at the beginning of the school year before student registration. Parents must, at the beginning of the school year, select one bus stop at which a student is to be picked up, and one stop at which a student is to be dropped off. Students are not permitted to ride a bus other than the bus to which they are assigned. Exceptions must be approved in advance by the building principal.

While students are on the bus, they are under the supervision of the bus driver. In most cases, bus discipline problems can be handled by the bus driver. In the case of a written disciplinary referral, student bus problems will be investigated and handled by the building principal.

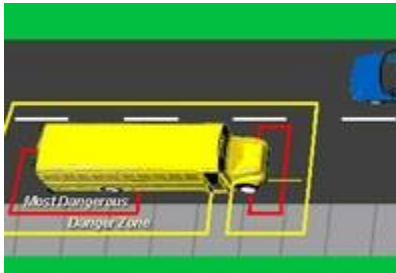
Students are expected to follow all school rules while on the bus. Students may be suspended from riding the school bus for up to 10 consecutive school days for violating school rules or for engaging in other gross disobedience or misconduct. The school board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

A student who is suspended from riding the school bus and who does not have alternative transportation to school shall be allowed the opportunity to make up all missed work for equivalent academic credit. It is the responsibility of the student's parent or guardian to notify the school that the student does not have alternative transportation to school.

In the interest of the student's safety and in compliance with State law, students are also expected to observe the following:

1. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
2. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.
3. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
4. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
5. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods®, iPads®, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones.

6. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
7. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers. Remain seated, keeping your hands, arms, and head inside the bus at all times.
8. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
9. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
10. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic.
11. Never run back to the bus, even if you dropped or forgot something.



Video and audio cameras may be active on busses to record student conduct and may be used for the purposes of investigation into misconduct or accidents on the bus.

For questions regarding school transportation issues, contact: _____.

Cross Reference:

PRESS 4:110, *Transportation*

PRESS 7:220, *Bus Conduct*

PRESS 4:170-AP3, *School Bus Safety Rules*

PRESS 7:220, *Bus Conduct*

PRESS 7:220-AP, *Electronic Recordings on School Buses*

4.15 Bus Conduct

Students are expected to follow all schools when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

Cross-references:

PRESS4:110, *Transportation*

PRESS 7:220, *Bus Conduct*

9.10 - Extracurricular and Athletic Activities Code of Conduct

(Updated: February 2016)

Editors Note: This handbook procedure contains both required language and optional language that represents best educational practice. Consult your school district policy manual to assure consistency and alignment with district policy.

Requirements for Participation in Athletic Activities

A student must meet all academic eligibility requirements and have the following fully executed documents on file in the school office before being allowed to participate in any athletic activity:

1. A current certificate of physical fitness issued by a licensed physician, an advanced practice nurse or physician assistant. The preferred certificate of physical fitness is the Illinois High School Association's "Pre-Participation Physical Examination Form."¹
2. A permission slip to participate in the specific athletic activity signed by the student's parent/guardian.
3. Proof the student is covered by medical insurance.
4. A signed agreement by the student not to ingest or otherwise use any drugs on the IHSA's most current banned substance list (without a written prescription and medical documentation provided by a licensed physician who performed an evaluation for a legitimate medical condition) and a signed agreement by the student and the student's parent/guardian agreeing to IHSA's Performance-Enhancing Substance Testing Policy.²
5. A signed agreement by the student and the student's parent/guardian authorizing compliance with the School District's Extracurricular Drug and Alcohol Testing Policy;³ and
6. Signed documentation agreeing to comply with the School District's policies and procedures on student athletic concussions and head injuries.

Illinois High School Association⁴

Eligibility for most athletics is also governed by the rules of the Illinois High School Association and, if applicable, these rules will apply in addition to this Extracurricular and Athletic Activities Code of Conduct. In the case of a conflict between IHSA and this Code, the most stringent rule will be enforced.

Academic Eligibility

Selection of members or participants in extracurricular and athletic activities is at the discretion of the designated teachers, sponsors, and coaches.

In order to be eligible to participate in extracurricular and athletic activities, a student must maintain an overall ____ grade point average.⁵ Any student failing to meet academic requirements will be suspended from the sport or activity for ____ calendar days or until all academic requirements are met, whichever is longer.⁶

Absence from School on Day of Extracurricular or Athletic Activity

A student who is absent from school after noon is ineligible for any extracurricular or athletic activity on that day unless the absence has been approved in writing by the principal. Exceptions may be made by the designated teacher, sponsor or coach for: 1) a pre-arranged medical absence; 2) a death in the student's family; or 3) a religious ceremony or event.

A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension.

A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the designated teacher, sponsor or coach.

Travel

All students must travel to extracurricular and athletic activities and return home from such activities with his or her team by use of school approved transportation. A written waiver of this rule may be issued by the teacher, sponsor or coach in charge of the extracurricular or athletic activity upon advance written request of a student's parent/guardian and provided the parent/guardian appears and accepts custody of the student. Oral requests will not be honored and oral permissions are not valid

Code of Conduct

This Code of Conduct applies to all extracurricular and athletic activities and is enforced 365 days a year, 24 hours a day.⁷

This Code does not contain a complete list of inappropriate behaviors. Violations will be treated cumulatively, with disciplinary penalties increasing with subsequent violations. A student may be excluded from extracurricular or athletic activities while the school is conducting an investigation into the student's conduct.

Students and their parents/guardians are encouraged to seek assistance from the Student Assistance Program for alcohol or other drug problems. Participation in an alcohol or drug counseling program will be taken into consideration in determining consequences for Code of Conduct violations.

The student shall not:

1. Violate the school rules and School District policies on student discipline including policies and procedures on student behavior;
2. Ingest or otherwise use a beverage containing alcohol (except for religious purposes);
3. Ingest or otherwise use tobacco or nicotine in any form;
4. Ingest or otherwise use, possess, buy, sell, offer to sell, barter, or distribute any product composed purely of caffeine in a loose powdered form or any illegal substance (including mood-altering and performance enhancing drugs or chemicals) or paraphernalia;
5. Ingest or otherwise use, possess, buy, sell, offer to sell, barter, or distribute any object that is or could be considered a weapon or any item that is a look alike weapon. This prohibition does not prohibit legal use of

weapons in cooking and in athletics, such as archery, martial arts practice, target shooting, hunting, and skeet;

6. Attend a party or other gathering and/or ride in a vehicle where alcoholic beverages and/or controlled substances are being consumed by minors;
7. Act in an unsportsmanlike manner;
8. Violate any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and reckless driving;
9. Haze or bully other students;
10. Violate the written rules for the extracurricular or athletic activity;
11. Behave in a manner that is detrimental to the good of the group or school;
12. Be insubordinate or disrespectful toward the activity's sponsors or team's coaching staff; or
13. Falsify any information contained on any permit or permission form required by the extracurricular or athletic activity.

Hazing is any humiliating or dangerous activity expected of a student to belong to a team or group, regardless of his or her willingness to participate. *Bullying* includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Due Process Procedures

Students who are accused of violating the Code of Conduct are entitled to the following due process:

1. The student should be advised of the disciplinary infraction with which he or she is being charged.
2. The student shall be entitled to a hearing before an appropriate administrator.
3. The student will be able to respond to any charges leveled against him or her.
4. The student may provide any additional information he or she wishes for the administrator to consider.
5. The administrator, with the help of other staff members if needed, may interview material witnesses or others with evidence concerning the case.
6. If the administrator finds, after reviewing the evidence, that the violation occurred, he or she will impose sanctions on the student, as follows:
 1. Sanctions for violations other than drug and alcohol will be based on the nature of the offense and the number of offenses, and may include suspension from all extracurricular or athletic activities for one of the time periods described below:
 - A specified period of time or percentage of events, competitions, or practices;
 - The remainder of the season or for the next season; or
 - The remainder of the student's school career.

2. Sanctions for alcohol and other drug violations, including tobacco, nicotine and products composed purely of caffeine in a loose powdered form, will be based on the following:

First violation

- Use, ingestion, possession, buying, selling, offering to sell, bartering, or distributing: A suspension of one third of the total number of performances, activities, or competitions or the remainder of the season, whichever is shorter. This penalty may be reduced if the student is enrolled in a drug or alcohol counseling program.
- Attendance at a party or riding in a vehicle where alcoholic beverages and/or controlled substances are being consumed: A suspension of one sixth of the total number of performances, activities or competitions, or the remainder of the season, whichever is shorter.
- The student may be required to practice with the group, regardless of the violation (unless suspended or expelled from school).

Second violation

- Use, ingestion, possession, buying, selling, offering to sell, bartering, or distributing: A suspension of 12 weeks or 1 season, including suspension from all performances, activities, or competitions during this period. To participate again in any extracurricular or athletic activity, the student must successfully participate in and complete a school-approved alcohol or drug counseling program and follow all recommendations from that program.
- Attendance at a party or riding in a vehicle where alcoholic beverages and/or controlled substances are being consumed: A suspension of one third of the season and all extracurricular group performances, activities, or competitions during this period.
- The student may be required to practice with the group (unless suspended or expelled from school).

Third violation

- Use, ingestion, possession, buying, selling, offering to sell, bartering, or distributing: A suspension from extracurricular or athletic activities for the remainder of the student's school career.
- Attendance at a party or riding in a vehicle where alcoholic beverages and/or controlled substances are being consumed: A suspension of one calendar year from the date of the suspension, including all extracurricular and athletic activities during this period.

7. The administrator will make a written report of his or her decision and rationale. The student may appeal the decision to the superintendent or superintendent's designee.

All students remain subject to the School District's student discipline policy and the school's student/parent handbook.

Drug and Alcohol Testing Program⁸

The School District maintains an extracurricular and athletic drug and alcohol testing program in order to foster the health, safety, and welfare of its students. Participation in extracurricular and athletic activities is a privilege and participants need to be exemplars. The program promotes healthy and drug-free participation.

Each student and his or her parent(s)/guardian(s) must consent to random drug and alcohol testing in order to participate in any extracurricular or athletic activity. Failure to sign the School District's "Random Drug and Alcohol Testing Consent" form will result in non-participation.

If a test is positive, the student may not participate in extracurricular or athletic activities until after a follow-up test is requested by the building principal or designee and the results are reported. The building principal or designee will request a follow-up test after such an interval of time that the substance previously found would normally be eliminated from the body. If this follow-up test is negative, the student will be allowed to resume participation in extracurricular and athletic activities. If a positive result is obtained from the follow-up test, or any later test, the same previous procedure shall be followed.

No student shall be expelled or suspended from school as a result of any verified positive test conducted under this program other than when independent reasonable suspicion of drug and/or alcohol usage exists. This program does not affect the School District policies, practices, or rights to search or test any student who at the time exhibits cause for reasonable suspicion of drug and/or alcohol use.

Cross-References:

PRESS 6:190, *Extracurricular and Co-Curricular Activities*

PRESS 6:190-AP, *Eligibility for Participation in Extracurricular Activities*

PRESS 7:240, *Conduct Code for Participants in Extracurricular Activities*

PRESS 7:240-AP1, *Code of Conduct for Extracurricular Activities*

1.140 Suicide and Depression Awareness and Prevention

(Updated February 2016)

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of school district's policy, is posted on the school district website. Information can also be obtained from the school office.

Student Handbook Corrections

PG 2 Change the 2:00 out schedule

PG 4 Change Bob Peterson to Clayton Theisinger

PG 8 Change AlertNow to BlackBoard Connect, change Ed Schmidt to Technology Director

PG 52 Add \$10.00 fee for concussion protocol for a 2 year period, Junior High and High school

PG 53 Omit Technology Fee

PG 53 Add Under attendance at the end of paragraph; and remain at school until days end.

May Board Report

PRINCIPAL: RONDA CROSS

PCPS Enrollment:

Prek - 80

K - 59

1st- 45

2nd- 50

Honorees for Excellence in Education

On Thursday, May 5th the LMP Regional Office of Education recognized staff members nominated by administration for their dedication to the district and were retiring, the Educator Award and Support Staff Award. This year PCPS recognized Mr. McCracken for his 38 years of service to the educational profession, Mrs. Holmbeck for her 34 years of service to the educational profession, Mrs. Baele as an Educator Award for PCPS and Mrs. Schorn as the districtwide Support Staff Award for her work in refining the Media Center concept with multiple intelligence centers.



Mr. McCracken recognized for retirement



Mrs. Holmbeck Recognized for retirement



Mrs. Schorn recognized Support Staff Award



Mrs. Baele and the whole PC staff recognition

Young Author's Contest

On May 5th PCPS and PCES schools recognized 6 outstanding students for their excellent pieces of writing. Mrs. Bell coordinated efforts for PCPS. She shared information about the requirements, special celebration event with teachers and facilitated the selection process. The PCPS recognition students were: Eric Vipond, Ella Irwin and Addy Leatherman. We recognized our writing winners by combining a

celebration with the Elementary students with pizza, cookies and juice for lunch, which was followed by a reading of each child's book to their audience of parents, grandparents, Young Author's teachers and administration. The group then went to Grand Bear Lodge for a workshop from three different levels of authors. The K-2nd author was from Morris, IL and he is a kindergarten teacher who is an author of 5 books! Students also received a signed copy of his book "Play". He did an amazing job and we look forward to participating again next year!



Grand Bear Lodge Author's Celebration
Front row: Addy Leatherman, Ella Irwin and Eric Vipond
Back row: Mrs. Cross and Mrs. Bell

Student Handbook Revisions

Over the past two months the Elementary and Primary have been working together to do something great for our families. Our committee consists of teachers, a parent, a board member, secretaries, school nurse and administration. We have been working hard to consolidate the PreK, K-2nd grade and 3rd-5th grade handbooks into ONE handbook for our parents. As mentioned last month, this was a bit more challenging than we had anticipated, but we got there. What we have now is a cohesive document for PreK-5th grade students and parents to utilize for the 2016-17 school year.

Title I Schoolwide Plan

This month the Primary and Elementary Schools are presenting the Title I Schoolwide plan for your review and approval. This plan has been in the works for over a year and has the combined efforts of both buildings.

As mentioned last month, we are currently considered “targeted assistance” at the Primary and Elementary. Since we are 49% low income at the Elementary and 51% at the Primary School, we meet the single criteria for taking our Title I Targeted Assistance status and transferring it to Title I Schoolwide Flexibility by going through a 10 step process. Our committee consisted of teachers, administration, a parent and a board member. Most of the work and research was conducted prior to the committee meeting.

A survey was designed and administered to all teaching staff, Rising Star data was used, low income official numbers were collected, and more. At the meeting each of the 10 components were discussed and members of the team provided input to the process. Information from that meeting was then utilized to finish the process and complete the document you have in your Board packet.

The purpose of all of this work has been to provide ourselves with flexibility and allow us to maximize Title I grant dollars for all students when meeting diverse needs in the core content areas, behavior (problem solving), technology and assessment. The only action needed to take ourselves to Schoolwide Flexibility is to have Board approval. Once that is received I will be able to rewrite the grant to include our new designation and spend the limited Federal dollars in a manner that will most positively benefit our students and the differentiation of instruction they need to be successful with the readiness for career and college mindset.

K-5th Math Adoption

The Math Adoption Committee has made a decision on which series to recommend for adoption. The committee will be recommending the McGraw-Hill series, My Math, to the EPIC Council for K-5 adoption starting the 2016-2017 school year. The committee is recommending a 5 year subscription to My Math which will include teacher materials, student resource books, materials for learning centers, and an online subscription for both teachers and students. Over the course of this school year, this committee piloted four different series and completed rubrics for each. We are confident that this committee has completed thorough research to support the My Math adoption, and will provide our students with a curriculum that is aligned to the New Illinois Learning Standards.

Proud Moments & Upcoming Events:

- 2nd grade visited Naibi Zoo (PCEF)
- 1st grade visited Peoria Riverfront Museum (PCEF)
- K grade visited Peoria Zoo (PCEF)
- PreK visited PC Foods (Bus provided by Johannas)
- PreK screenings were conducted on Apr. 27 & 28. I anticipate being full again this next year.
- May 10 & 11 - Universal Screening occurred
- May 6 – Kindergarten’s had their Mother’s Day Tea
- May 18 – A Wonderful World of Music Assembly
- May 19 – 2nd Grade Orientation at PCES
- May 20- Mr. Steve (Storyteller) & Rosie the Bookworm Celebration (We read WAY over 5,000 read alouds!)
- May 23 – Field Day, Awards, Kindergarten Promotion

Principal Art Pics...

Georgia O’Keeffe Flowers & Landscapes in Watercolors: Lanie Calkins, Kinley Rue, Zander Zimmerlein, Kiley Hahn, Emberlyn Cwikla, Ofelia Sis Pompa, Fernando Pompa, Anna Daniels, Reagan Kerivan, Zach Husser, Madison Ahlstrom, and Ella Irwin (They made it EXTREMELY difficult to choose...they are getting soooo good at taking their time and enjoying art.)

Abstract Bird in Tempera Paint: Aurora Bickerman, Rylee Engle and Teaghan Sarver

“Students of the Week” this Month...



Eli Brown

Awarded by Mrs. Alleman for the “Respect & Fairness” Pillars



Piper Terando

Awarded by Mrs. Alleman for the “Caring” Pillar



Kennedy Holocker

Awarded by Ms. Serafini for the “Responsibility” Pillar



Amelia Wozniak

Awarded by Ms. Serafini for the “Caring” Pillar



Ms. Hulstrom teaches us how to bucket drum!



**Mr. Fox sings a native american song & tells
Local history tales.**



Quincy enjoys sharing his work with mom!



Tessa is a future actress on our PCHS stage!



Tyson performs perfectly for mom!



Mrs. Downey plays "Guess your child's silhouette" with moms. A crowd favorite every year.



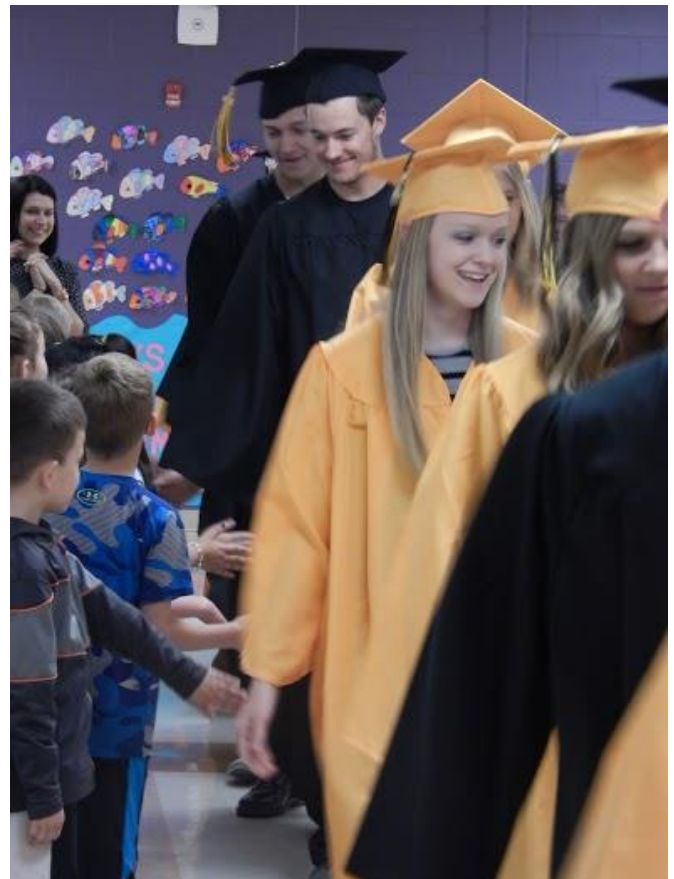
Students perform to perfection their song selections celebrating their moms and all that they mean to us!





Mrs. Hartman's class releases painted butterflies that they raised and learned about in class!!

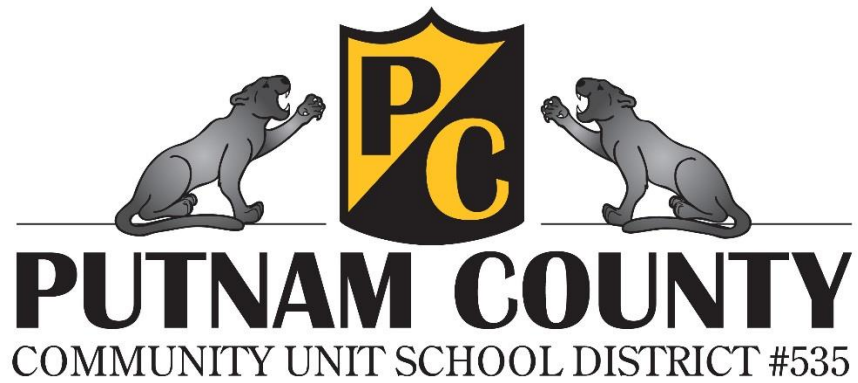
SENIOR WALK





This year's group has been an outstanding example of what a group of young adults can do for students. We wanted to thank them for their service to our smallest population by having a "Senior Walk" where the high school helpers marched up and down PCPS halls with their caps and gowns on high-fiving, fist-bumping and even hugging their favorite helpers to Pomp and Circumstance March. It was truly one of the best moments we have had this year.

High school helpers this year were: Lauren Bauer, Neal Stasell, Michael Miller, Leanne Smith, Dalton Verway, Alec Veverka, Ryan Friel, Jessica Knight, Tori Smoode, Kali Pettit, Shyan Kreoger, John Mosqueda, Katelyn Leitner, Margaret Voss, Mekenzie Ahlstrom, Nick Bouxsein, Shayna Wortz



Putnam County Elementary School

MAY 2016 BOARD REPORT

Enrollment

3rd Grade = 68 students, with class sizes of 22, 23, and 23 students.

4th Grade = 58 students, with class sizes of 19, 19, and 20 students.

5th Grade = 66 students, with class sizes of 21, 22, and 23 students.

PCES Total Enrollment = 192

Staff Recognition

Congratulations to Mrs. Ossola, Mrs. Baele, and Mrs. Johnson for being recognized at the LaSalle County ROE Annual Recognition Banquet. Mrs. Ossola and Mrs. Baele were recognized for their outstanding work as educators, and Mrs. Johnson was recognized as a retiree. Each of these individuals demonstrate their dedication to our students on a daily basis and are well deserving of this recognition.

Student Handbook Revisions

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Student Activities

- PCES students participated in a fundraiser for the Putnam/Marshall Relay for Life team. This year's theme was Coin Wars. Students were asked to bring in different coins each day of the week to see if they could fill an empty milk jug. We then had a brief assembly to weigh the milk jugs. Mrs. Peterson's class won by a landslide with 61 lbs., and Mrs. Straughn's class came in 2nd place with 27 lbs. Mrs. Peterson's class was rewarded with a pizza party while our 2nd place winners received certificates for free ice cream. The generosity of our students was incredible with a grand total of \$951.94 being donated!
- Three 5th grade students were recognized at this year's Young Authors Conference at Grand Bear Lodge in Utica, IL. These students are Arianna Rivera-Storey, Madelyn Torrance, and Mayra Macias. Each of these students submitted a piece of writing, and were recognized as exceptional pieces of work. To celebrate the students' accomplishments, a luncheon was hosted for students and their parents prior to the Young Authors Conference. Students shared an excerpt of their writing at the luncheon and were praised for a job well done! Students then attended the conference and enjoyed a presentation from a published author and received a free book. PCES looks forward to making this an annual event to recognize our young and talented authors.
- Our 4th grade students participated in the 15th annual Trash to Treasure Expo. Students learned about the importance of recycling and then were asked to create a special

project using old or used items. Each of our 4th grade students utilized unique items found around the house to create their own projects such as birdhouses, lamps, baskets, and a piñata, just to name a few. Trash to treasure projects were then displayed in the gym for an afternoon of public viewing.

- Mrs. Henderson's class had some fun and raised awareness for children living in poverty by sporting red noses. Thanks to a generous donation from a grandparent, each student in this homeroom, Mrs. Henderson and Mrs. Balestri were able to participate in Red Nose Day on May 26!

Red Nose Day with 3A



Young Authors





Where all students will learn and succeed, and all means ALL

Putnam County Junior High School

Michael Olson, Principal
olsonm@pcschoools535.org

13183 N 350th Avenue
McNabb, IL 61335

Phone-815-882-2800 opt. 3

Fax-815-882-2299

Putnam County Junior High Board Report Monday, May 16,, 2016

Enrollment:

6th Grade- 51 (-1)

7th Grade- 61(-1)

8th Grade- 65 (-1)

Total= 177 (-3) from April

Student Activities

Scholastic Bowl

- Scholastic Bowl concluded their season with a 2nd Place finish in the conference and in Regionals!

Track

- Coaches Jimmy Carboni and Cortny Hannon had 17 student-athletes advance from the Track Sectional to the State Tournament May 13th & 14th with the Boys winning the Sectional.

Breakfast of Champions

- On May 12th we had our annual Breakfast of Champions to honor and recognize our students who have attained Honor Roll or High Honor Roll all 4 Quarters this school year.

After School Activities

- Every Monday and Wednesday we continue to host our afterschool activities in which we offer homework help, social activities, and a snack to offer students to spend more time afterschool to help improve their education. We average about 30-40 students each night. This is a great way we support and provide for every student's needs.

PCJH Walk-a-thon

- The PCJH Walk-a-thon was another success and recognition of PCJH students for their amazing commitment to serving others as they worked all year to help CPASA. The walk was a nice tribute to that service, as we walked around the building for 2 hours then did activities including opening a time capsule from 1989 and had 7 former PC administrators and teachers and 2 alum.

Amazing Race

- 7th Grade Team ends Civil War curriculum with the Amazing Race activity which is a 2 ½ day cross curricular activity on the Civil War.

Breakfast of Champions

- We are recognizing our students who have made Honor Roll or High Honor Roll with the Breakfast of Champions on May 12th.

Graduation

- **PCJH Graduation is set for Thursday May 19th at 6:00.**
- We are ready to honor and recognize our 8th Graders for their academic accomplishments this year and promote them to High School.

Professional Development

- End of Year- We have spent time looking at End of Year Items to ensure a smooth end of year with all the events.
- New Evaluation Tool- I have spent time going over with staff some information on differentiation and student based classrooms in anticipation of the new Evaluation Tool for Teachers.
- Data Analysis - I have been presenting all the student data we have- PARCC, MAP, AIMSWEB, over all grades to start examining our curriculum and instruction and look for areas of improvement and connections to our curriculum maps.

Assessments PARCC & MAP

- **PARCC-2016**
During the week of March 14th we took the 6 PARCC Assessments- 3 Mat & 3 ELA. We had few tech issues and the testing periods went smoothly. While the tests were smooth, it does take away from classroom time and the results are not available until next year, we will look over them and see if we can highlight any areas of strengths and weaknesses.
- **Science Assessment**
All our 8th Graders took the Science Assessment mandated by ISBE. This will hopefully give us baseline data in our transition to the New Science Standards.
- **AIMSWEB**
All of our Spec. Ed & Rti students had their final benchmarking and progress monitoring. The data helps us decide areas of improvement in our curriculum and placement of students for 2016-2017
- **MAP**

We are set for our Spring MAP assessments in early May, when compared to the Fall & Winter assessments, this will give our school a good picture of student growth, our curriculum and instruction needs, and placements for next school year. I will share that data in June.

- **Data for 2016-2017**

We are also in the process of completing our data files that will be passed on to the next grade level to help with placement of students, and areas of focus for curriculum.

Planning for 2016 & 2017

Summer School

- I have 2 teachers for summer school to hire and we met as a whole staff to discuss students who would benefit from attending a jump start summer school program. The summer school staff will use a combination of MAP, AIMSWEB, grades and skills to determine a summer school curriculum.

Curriculum

- One of my goals I am establishing for PCJH for the next year is to continue to examine the Learning Standards- ELA Common Core, Math Common Core, the IL Learning Standards for Science, the IL Learning Standards in Social Studies, Fine Arts, and IL Standards for Physical Development and Health and ensure our Curriculum Maps are aligned to the standards.

Time in Class

- I am examining schedules to try and find as much time to be in class as possible. The increase could come from decreasing recess, studyhall time, etc

Exploratories /VIP

- I also have a goal to examine our VIP and Exploratories to ensure we are providing the best and well rounded education we can provide.

Building Needs

- I have discussed with Jay, Carl, Dave U, and Chris to examine our building needs for the summer work. Good news is there will be few major projects and the summer should be spent doing regular school maintenance items.

Putnam County Local History

- On Tuesday May 3rd Brian Ellis visited each building and presented a topic on local history in PC. His intent was to encourage students to tell the story of PC and our rich history and it was the start of a program in which Brian will each school in the 2016-2017 school year to provide Professional Development in embedding local history across the curriculum with emphasis on researching, writing, publishing cross-curricular projects on local history topics involving Putnam County!

Thank you for another great year in Putnam County Schools and especially at PCJH! It is truly an honor to serve

Transportation Update

May 12, 2016

The only notable bus transportation issue recently has involved some problems at the Magnolia Bus Stop. Two sets of parents have been having issues regarding their children. Mr. Olson and I have both met with some of the parents who have been involved. As you know, our jurisdiction is limited at the actual bus stop. On school grounds and on the bus, we can maintain firm limits, but the bus stops are not on school property, thus limiting our ability to control what happens. The Putnam County States Attorney has provided some guidance for the parents, but the issues are related to action that has occurred at their homes in Magnolia.

To summarize, I believe our district and the bus company have responded appropriately. If the issues become actual school issues, we will be able to provide more guidance to help the students.

Irene attended this past Wednesday's administrative meeting, and she even brought lunch for the entire team. It is very gratifying for all of us to work together so well. Thankfully, all of us are focusing on the kids!

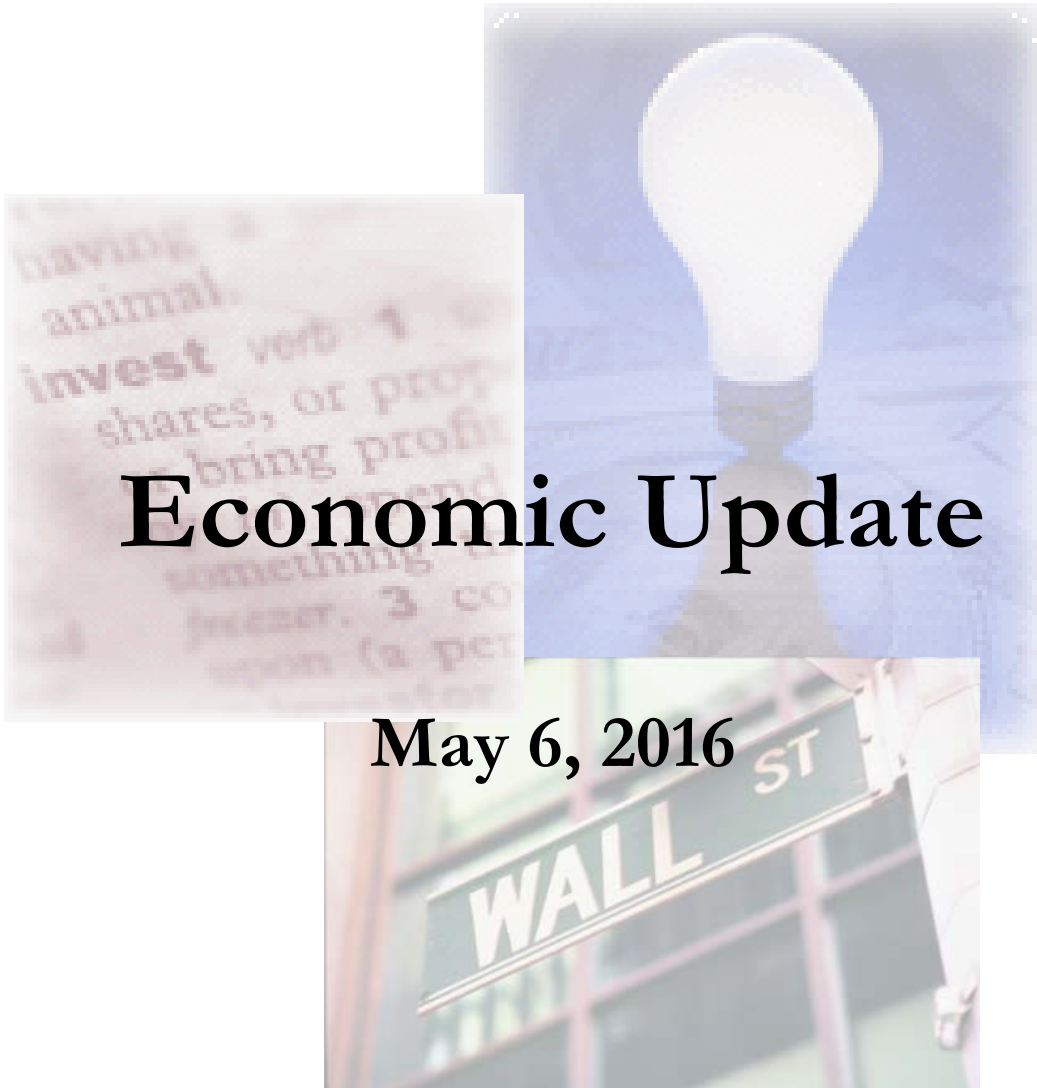
State Funding Update

May 12, 2016

Early Childhood Education \$19,400.00

IL Lunch Program \$110.34

Total Owed by State of Illinois \$19,510.34



Economic Update

May 6, 2016

PFM Asset Management LLC
222 North LaSalle
Suite 910
Chicago, IL 60601

Sources: Bloomberg, Investor Guide, Vanguard, Financial Times

717-231-2723
717-233-6073 fax
www.pfm.com

Economic Update

Summary of Recent Economic Data

To nobody's surprise, the Federal Reserve left interest rates unchanged; however, they continued to signal that they will proceed gradually in raising rates amidst slow but steady growth in the economy. The FOMC omitted previous language that "global economic and financial developments continue to pose risks," tacitly nodding to improvement in the markets.

First quarter 2016 GDP rose by 0.5%, indicating that the U.S. economy expanded at the slowest pace in two years as American consumers reined in spending and companies tightened their belts. Slowdown in growth was driven by consumers paring back spending, and business investment and trade remaining a drag on the economy for the third straight quarter. Inventories rose in the quarter, but at a slower rate, which is a negative for GDP. Personal consumption rose by 1.9% in the first quarter, beating analysts' estimates of 1.7%, but down from the fourth quarter's increase of 2.4%. Core PCE rose by 2.1% in the first quarter, also surpassing analysts' estimates of 1.9%, after the fourth quarter's increase of 1.3%. Though GDP for the balance of this year is expected to be better than the first quarter, the Fed will want to see additional reassurance that the economy is improving before they are willing to raise rates again.

U.S. worker productivity declined in the first quarter of 2016 for the second straight quarter while employer costs for labor rose by the most in more than a year. Employee output per hour fell at a 1.0% annualized rate following a 1.7% decline in the fourth quarter while labor costs climbed up by 4.1%. The country's output is slowing despite an increase in hours worked in what is the latest signal of structural weakness for the U.S. economy. Trouble in output and productivity reflects what have been declines in spending on capital goods, evident in the preliminary first-quarter GDP report where the business investment component posted its second consecutive decline. Employment may be strong, but the productive capacity of each additional worker is slowly decreasing.

Employers in April added the fewest number of workers in seven months as subdued economic growth prompted a more moderate rate of hiring. The U.S. unemployment rate held steady at 5.0%. The 160,000 gain in payrolls was less than the median forecast survey, which called for a 200,000 advance in April. Average hourly earnings climbed by 0.3% in April after a 0.2% advance in the prior month. Worker pay increased by 2.5% over the 12 months ended in April, up from a 2.3% gain registered through the month of March. There is a give and take in the April employment data, especially for labor participation which is still trending modestly higher. Employment is still the central strength of the economy, but appears to be moderating in what was a less than spectacular opening to the second quarter of 2016. One can now add employment to those reports showing potential deceleration.

Consumer confidence retreated more than forecasted in April as American's optimism about the outlook for the economy and employment waned. The index fell to a level of 94.2 for the month of April from a revised 96.1 reading in March. A big drop in the jobs-hard-to-get category headlined the otherwise soft consumer confidence report for April. The consumer has been sputtering so far this calendar year and is not getting any help from weak wage gains.

The 50.8 April reading for the ISM manufacturing index came in below expectations for 51.5 though the underlying details in the report were positive. ISM's April reading of non-manufacturing rose to a level of 55.7 from a reading of 54.5 in March for its highest level in four months. The service sector has been among the strongest indicators on the economic calendar and once again showed strength in April. This report comes at a good time when much of the economic data, particularly manufacturing, have been weakening and not strengthening.

April motor vehicle sales increased a very sharp 4.8% in April and are strongly pointing to a long-awaited monthly gain for the motor vehicle component of the monthly retail sales report, a component that last posted a rise in November. The April rate of 17.4 million annualized sales that was seen was ahead of the consensus call for 17.3 million. The comparison with March's 16.6 million annualized rate is what matters the most though as the gain in April was centered on trucks that on average have higher sticker prices and should hopefully boost the dollar totals in the April retail sales report.

Progress in the U.S. housing market remains uneven as the busiest selling season gets underway. Sales of new homes unexpectedly fell in March for a third straight month to a 511,000 annualized pace, reflecting the weakest rate of demand in the U.S. since July of 2014. The median sales price decreased by 1.8% from March of 2015 to \$288,000. Year-over-year, sales are up by 5.4%, right in line with building permits which are up by 4.6%. All in all, growth in new homes is not spectacular, but, given how soft general economic conditions are, the housing market is posting moderate and still respectable figures. The springtime is the big season for the housing sector and this report keeps the door open for a solid season – one that could contribute to a needed pickup in the pace of the overall economy.

Pending home sales, a gauge of future housing market strength, rose for the second month in a row. Growth in the housing market has been mostly soft though the most recent pending home sales report does hint at greater strength ahead. The pending home sales index, which tracks contract signings for existing home sales, increased a higher-than-expected 1.4% in March.

The S&P Case-Shiller composite 20-city U.S. housing prices index rose by 5.4% year-over-year in February, the smallest gain since October, indicating that home prices rose 0.1% less than forecasted. Appreciation in home prices may not be moderating, but it is far from spectacular. The regional data shows spots of weakness, but nothing with regards to contraction. Housing prices are at least showing stability, if not accelerating, but are probably not strong enough to pull new sellers into the housing market.

Home sales may be puttering along, but construction spending still remains one of the stronger economic reports that have been recently released. Construction spending inched up 0.3% higher in the month of March, which was lower than expected, but February's number was revised sharply higher (from a -0.5% decline to a 1.0% gain). Gains for March and February were positives for near-term momentum though they were offset by a sharp downward revision in January to -0.3% from plus 2.1%. Year-over-year, construction spending is up by 8.0%, which includes a 7.8% gain on the residential side and a 9.3% gain on the non-residential side. These are down from 10% rates seen in prior reports but are still very hard to match anywhere else in the U.S. economy.

Orders for durable goods climbed less than forecasted in March as demand for capital equipment remained weak. Orders rose by 0.8%, missing analysts' estimates of a 1.9% rise. February orders were revised downward to -3.1% from a previously reported -3.0%. Durable goods orders excluding transportation dropped by 0.2%, missing estimates of a 0.5% increase. The overall increase for all durable goods was propelled by a rebound in bookings for military aircraft, a volatile category. Overall, the benefits of the recently declining U.S. dollar and higher energy prices have yet to give the factory sector much lift (at least not in March), though there are hints of emerging strength in April.

Personal income exceeded expectations in March while personal spending was in line with economists' estimates. For the month of March, personal income rose by 0.4%, exceeding analysts' estimates of 0.2% while personal spending rose by 0.1% during the month after being revised upward to 0.2% for the previous month. Core PCE was exactly in line with analysts' estimates, increasing by 1.6% year-over-year and 0.1% month-over-month in March. Overall, these latest results show that the trend is that spending is weak but that income is solid.

The European Central Bank President Mario Draghi signaled two weeks ago that their policy is on hold while they observe how their stimulus measures play out. The pause may hand the Federal Reserve an opportunity to raise interest rates in the coming months by reducing risk of a sharp rally in the U.S. dollar if the policies of the two central banks diverge. Despite solid growth momentum in the Euro-area, inflation is not picking up. The economy expanded by 0.6% in the first quarter, exceeding the 0.4% estimate, while the unemployment rate declined to 10.2%, its lowest level since 2011. Inflation, however, continued to highlight Mario Draghi's current policy challenges as consumer prices fell 0.2% year-over-year, the third straight month of deflation.

It should be noted that the European Commission released their spring economic forecasts in which they expect Euro-zone growth to be slower than previously forecasted with subdued inflation while warning of high risks to the bloc's economy. GDP of the 19-nation bloc is now expected to expand by 1.6% this year, less than the 1.7% pace in 2015, while consumer prices are seen rising by 0.2%, well below the 0.5% forecast in February.

In other overseas news, the Reserve Bank of Australia cut its official interest rate by 25 basis points to a historic low of 1.75%, the first cut since May of 2015. "Quarterly data...together with ongoing very subdued growth in labor costs and very low cost pressures elsewhere in the world, point to a lower outlook for inflation than previously forecast," Bank Governor Glenn Stevens recently said in a statement.

Fixed Income Market

The Fed seems inclined to raise rates again in coming months if the markets and the economy provide a window for such a move. In all events, by summer, the window will be closed by the full onset of the U.S. Presidential campaign, as the Fed has historically avoided intervening in the markets during this season. Treasury yields moved lower in the first part of the month of April as weak economic data diminished growth expectations. Yields subsequently reversed these declines, rising in anticipation of the Fed's April meeting, amid improving risk-asset sentiment before paring gains after the Fed left the Federal Funds target rate unchanged. It should be noted that yields on money market securities – those with maturities of less than one year – have been largely unchanged in the last few weeks. Yields on CP and CDs have held at higher levels due to looming money market reform as well as supply and demand dynamics.

Preliminary first quarter gross domestic product (“GDP”) grew at just 0.5%, its slowest pace in over two years. Decreased federal government spending, increasing imports, lower business investments, and slowing consumer spending all hurt economic growth. This maintained the pattern of slower growth in the first quarter that has been observed over the last few years, though unlike the last two years, there were no adverse weather conditions to which the slower growth could be attributed to.

Yields on short to intermediate-term U.S. Treasuries were volatile again as rates took big swings in April. The yields on 2-year Treasuries ranged from a low of 0.69% to a high of 0.86%, ending April at 0.79%. Similarly, the 3-year Treasury ranged from 0.82% to 1.03%, closing out the month of April at 0.94%.

The initial catalyst for higher rates during the month was based on the rise in oil prices, which rose by 20% in April. This initially gave investors comfort to move back into risk assets. This was the pattern until the Fed released its statement after the April 27th FOMC meeting.

As expected, the FOMC kept the Federal Funds target rate unchanged at their April meeting. The Committee continued to signal that they will proceed gradually in raising rates amidst an apparent slowdown in economic activity. Although the Fed noted that “economic activity appears to have slowed,” investors initially found it more telling that the Fed removed language that “global economic and financial developments continue to pose risks.” That caused market participants to believe that a June rate hike was still possible. The weaker than expected employment report dashed any such hopes.

Fed Funds futures markets now price a near 0% likelihood of a June hike and less than a 50% chance of at least one hike by the end of the year (see the following chart). This is despite the continued parade of Fed officials indicating that the FOMC could still raise rates this summer. With the Fed's official tally still suggesting two hikes, the market seems to be currently pricing in at most one hike. The reality is the window of opportunity to raise rates may soon be closing. Only an abrupt rebound from what was a weak first quarter can keep the FOMC on their two hike pace, with the presidential election likely eliminating the possibility of a hike in rates at the September and November meetings. June, July, and December appear to be the only remaining meetings where rates could be raised without any political hand wringing.

Future Implied Probability of the Fed Funds Rate

The screenshot shows a software interface with the following elements:

- Buttons: 99) Export Data, World Interest Rate Probability
- Dropdowns: United States, Instrument Futures: Fed Funds, FED Effective Rate 0.37
- Tabs: Overview, Future Implied Probability
- Section: Current Implied Probabilities
- Buttons: Add/Remove
- Table Headers:

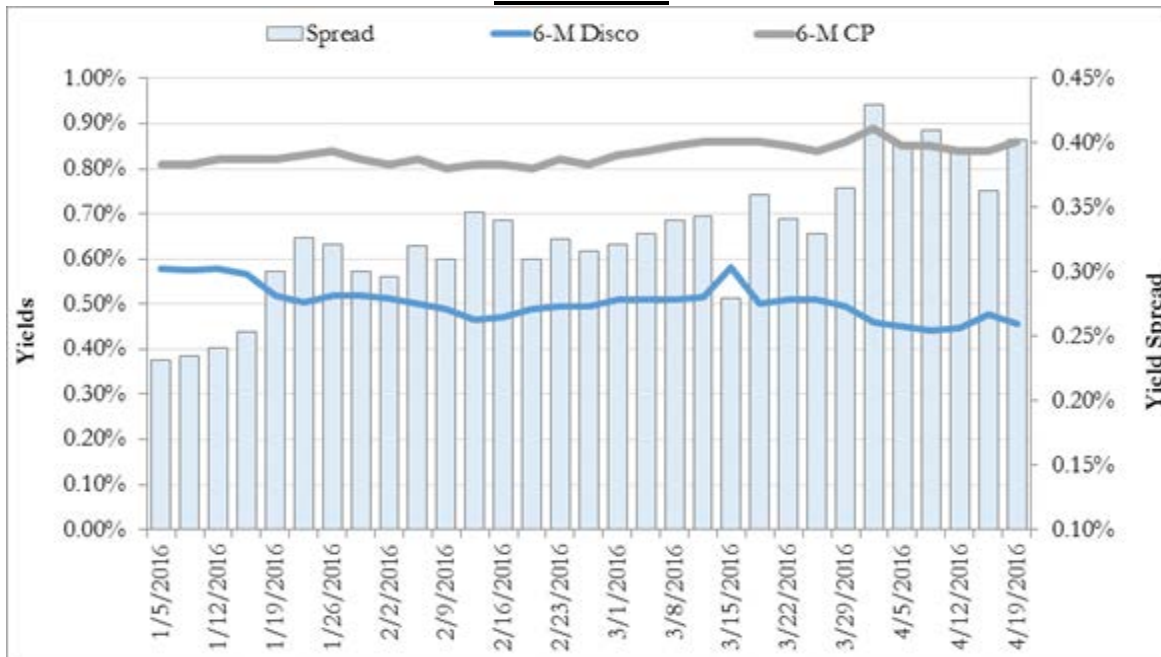
Dates	Meeting	Calculation	Calculated	05/06/2016	Based on rate	0.25-0.50					
Meeting	Prob Of Hike	Prob of Cut	0.25-0.5	0.5-0.75	0.75-1	1-1.25	1.25-1.5	1.5-1.75	1.75-2		
06/15/2016	2.0%	0.0%	98.0%	2.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
07/27/2016	15.7%	0.0%	84.3%	15.4%	0.3%	0.0%	0.0%	0.0%	0.0%		
09/21/2016	29.2%	0.0%	70.8%	26.5%	2.7%	0.0%	0.0%	0.0%	0.0%		
11/02/2016	32.2%	0.0%	67.8%	28.4%	3.7%	0.2%	0.0%	0.0%	0.0%		
12/14/2016	47.0%	0.0%	53.0%	36.9%	9.1%	0.9%	0.0%	0.0%	0.0%		
02/01/2017	50.3%	0.0%	49.7%	37.9%	10.8%	1.4%	0.1%	0.0%	0.0%		

In the short end of the yield curve, the average overnight repurchase agreement rate has been around 0.28%, while three-month LIBOR has gradually increased to 0.64%.

Short-term Treasury rates on maturities under 12 months are at 2016 lows as the market continues to discount the likelihood of further Fed tightening over the next several meetings. For investors with short-term liquidity needs, Agency discount notes are likely a decent option as T-Bill yields remain depressed recently on a seasonal decrease in supply. FHLB discount notes offer a yield of 0.33% in 3 months and 0.46% in 6 months, a pickup of about 8 – 10 basis points versus matched maturity T-Bills. Collateral remains scarce in the repurchase agreement market as regulations continue to put pressure on dealer balance sheets, so repo rates have been pressured on the low end of the current Fed Funds target range.

Commercial paper and CD markets continue to offer extremely attractive relative value compared to other short-term fixed income alternatives such as Treasuries, Federal Agencies, and even corporate notes. Although investment grade credit spreads further out the curve have narrowed in recent months, the market has seen an opposite move in money market credit spreads. This emerging trend is likely the result of regulatory forces which are creating a steep credit curve and are stymieing demand for longer-term (6 – 12 month) credit instruments as the market approaches the full implementation of money market fund reform in October. This presents an attractive opportunity for investors without immediate liquidity needs, most notably for maturities beyond 9 months with rates around 1.00% – 1.20%. From a breakeven perspective, these coupons compensate investors for multiple FOMC rate hikes in the coming quarters, even though Fed Funds futures markets continue to predict a very patient FOMC.

Spreads Widening:
6-Mo. Commercial Paper vs. 6-Mo. Federal Agency Discount Notes
Year-to-Date



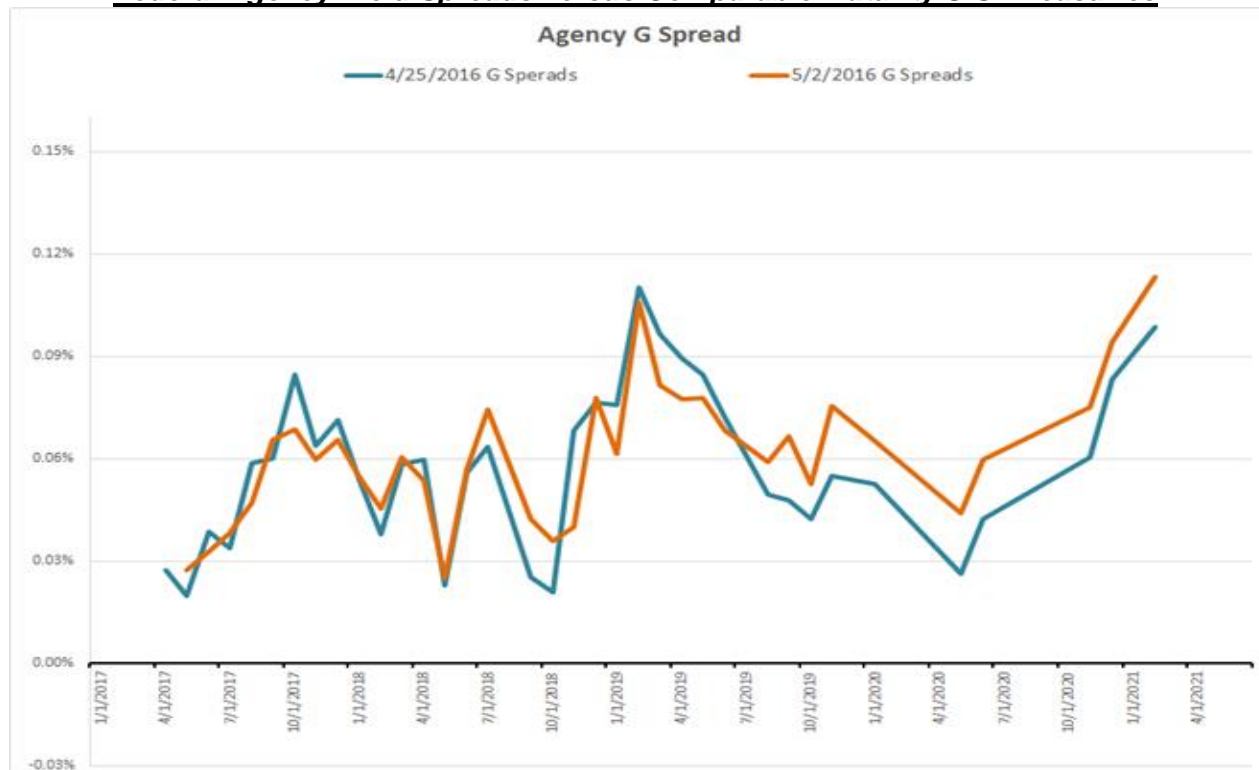
The weaker than expected employment report for April dampened an already dreary view on the pace of FOMC rate hikes in 2016. It appears rates remain in the trading range which has been in place since mid-2014, with the notable exception of the late 2015 breakout surrounding the FOMC rate hike. The yield of the 3-year U.S. Treasury seems to top out around 1.10%, as it did in March, and have a floor in the low 0.80%’s, which the market is approaching. With yields across the curve back well below their 200-day moving averages, and approaching the low end of the recent trading range, it is recommended that intermediate-term fixed income investors maintain their portfolio durations at conservative target levels and avoid longer-term purchases in the 3 to 5 year space following the flattening of the Treasury yield curve.

3-Year U.S. Treasury Note with 200-Day Moving Average



With rates near their lowest levels of the past two years, one area of relief has come from Federal Agency spreads, which remain attractive following strong issuance to start the year. Increased supply across the curve has limited the retrenchment of spreads and has kept them at levels that most market participants feel offer value. The landscape is pretty issue specific, with some maturities offering dramatically more yield spread than others with similar maturities. It is recommended that public funds investors target Federal Agencies in 2 to 3 year maturities with spreads of +5 basis points or more over comparable maturity U.S. Treasury Notes. These purchases should be done on a generally duration-neutral swap basis to avoid adding duration to one's portfolio at current rates.

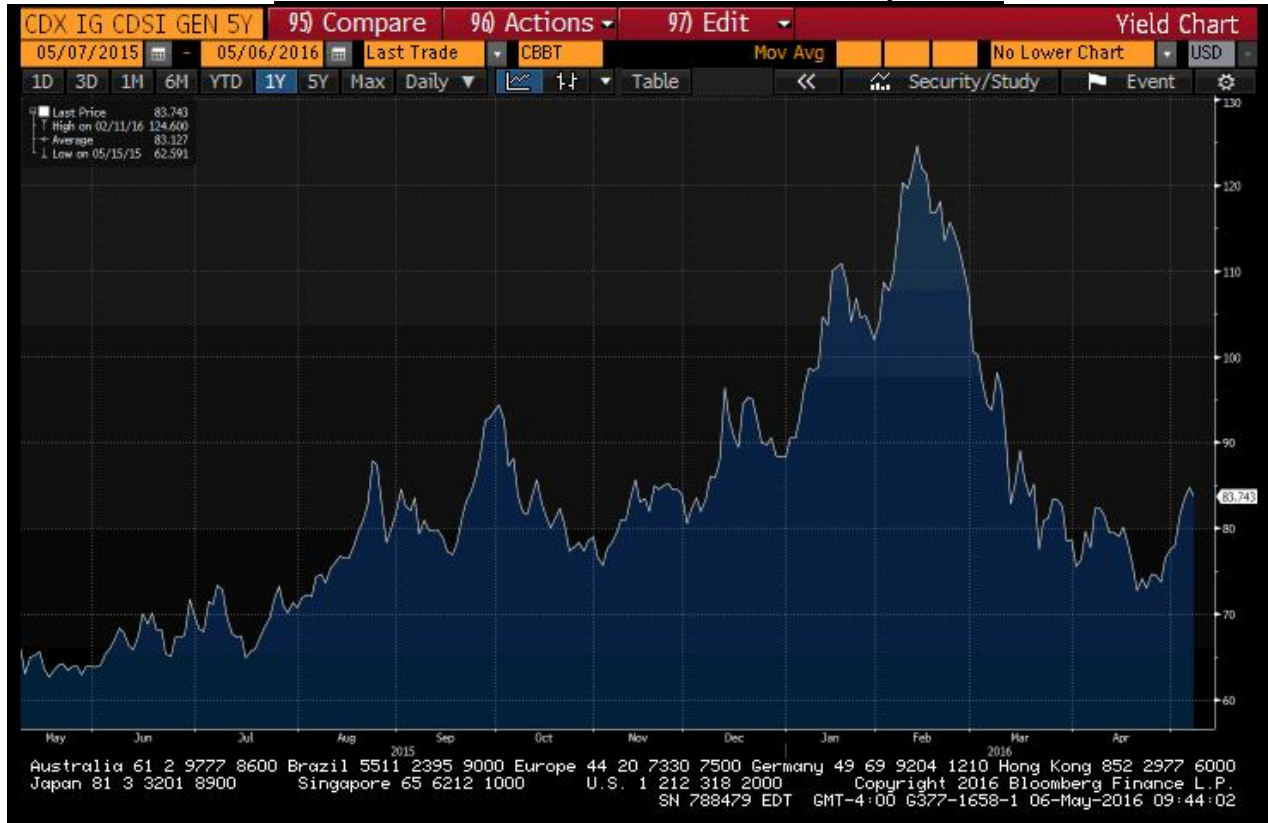
Federal Agency Yield Spreads versus Comparable Maturity U.S. Treasuries



The combination of lower yields, narrower yield spreads on non-callable Federal Agencies, and higher market volatility has shifted the value dynamic between callable and non-callable securities to favor callable securities for shorter maturities. The drop in yields has also flattened the yield curve, reducing the benefit of roll-down for non-callable securities – one of the key benefits of non-callable securities. Value can currently be found in short-term callable securities, particularly 2-year non-call 6-month and 2-year non-call 1-year structures with current coupons between 0.95% and 1.00%. New issue securities with 1-time calls are preferred with settlement dates in early to mid-April. Outright purchases of these structures are recommended with excess liquidity or swaps out of existing holdings in the 18-month to 2-year maturity range.

Corporate spreads moved modestly wider this past week, reversing the strong narrowing trend which had been in place since mid-February. Most investors in the market do not think this is a sea change for spread directionality, but instead an easing from levels which may have gotten too tight too quickly. New issuance has continued recently, particularly in the bank and financial sectors with recent issues from American Express, BB&T, Citigroup, JP Morgan, Goldman Sachs and Wells Fargo. Despite narrower spreads since February, most still feel that certain corporate securities offer value. Value can primarily be found in the bank, financial, and insurance sectors, where spread narrowing has been less severe. It is recommended that those investors who can invest in credit look for value in corporate notes. There is likely to be less supply at current market levels, but the sector can still offer value going forward.

Investment Grade 5-Year Credit Default Swap Levels



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Investment Update

May 12, 2016

The CD that was due on May 12, 2016 was placed out for bids in our three local banks. Please note the attachment with the bids from each bank. First State was the successful bidder at 0.39% with a term of 12 months. The CD amount was \$720,398.39.

Dear District Official / FOIA Officer:

This is a request under the Illinois Freedom of Information Act.
Today's date is April 11, 2016.

RECORDS REQUESTED: Please provide the name, title and email address of any teachers or administrators who are retiring in 2016.

Please provide the requested records electronically. Please email to nmihelich@irtaonline.org.

This is a request by the Illinois Retired Teachers Association, a 501c4 Illinois organization.

Thank you,

Nathan Mihelich
IRTA

Nathan Mihelich
Director of Membership & Marketing, Illinois Retired Teachers Association
800.728.4782 | 217.481.6915 (c) | nmihelich@irtaonline.org | www.irtaonline.org
828 S. 2nd St. Springfield, IL 62704 | Skype: amihelich

ILLINOIS RETIRED TEACHERS ASSOCIATION
828 S. Second Street, 4th Floor
Springfield, IL 62704
1.800.728.4782

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1/2



Putnam County CUSD #535
2015-2016 Retiring Teachers

Diane Holmbeck
1st grade teacher
holmbeckd@pcschoools535.org

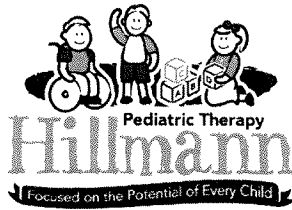
Ed Swingel
High school geography/Co-op teacher
swingele@pcschoools535.org

Debra Shevokas
High school P.E. teacher
shevokasd@pcschoools535.org

Jane Lenkaitis
High school Spanish teacher
Lenkaitisj@pcschoools535.org

Bob Peterson
High school principal
[petersonb@pcschoools535.org](mailto:peterσονb@pcschoools535.org)

Jay McCracken
Superintendent of Schools
mccrackenj@pcschoools535.org



Hillmann Pediatric Therapy, P.C.

850 Brookforest Ave.
Unit L
Shorewood, IL 60404
(815) 730-1800
Fax: (815) 730-1835

941 Sixth Street
LaSalle, IL. 61301
(815) 224-3261
Fax: (815) 224-4512

1715 DeKalb Ave.
Suite #125
Sycamore, Il 60178
(815) 991-5760
Fax: (815) 991-5766

March 30, 2016

Mr. Jay McCracken
Putnam CCUD 535
P.O.Box 607
Granville, IL 61326

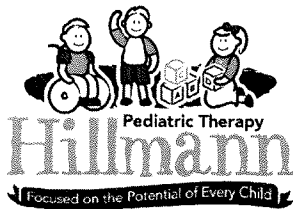
Dear Mr. McCracken,

I would like to take this opportunity to thank you and your staff for your continued support of our therapists as part of your educational team. It is always our goal to provide your team and students with appropriate and effective therapy services, from the most competent therapists.

It is time for us to plan our caseloads for the 2016-2017 school-year. There are two copies of our contract enclosed for signature. Please sign and return one copy to our office at your earliest convenience. While we are all under existing pressure due to the increasing benefit costs and competitive salaries, we have decided to delay any increase to our contracts until January of 2017. Our hope is that this provides some relief to the districts we service. We look forward to returning to your district in the upcoming school year to work with the students, staff and families that require our support.

Sincerely,

*Brenda Hillmann, PT
President*



Hillmann Pediatric Therapy, P.C.

850 Brook Forest Ave.
Unit L
Shorewood, IL 60404
(815) 730-1800
Fax: (815) 730-1835

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1715 DeKalb Ave.
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Sycamore, Il 60178
(815) 991-5760
Fax: (815) 991-5766

Professional Service Agreement

Between

Hillmann Pediatric Therapy

And

Putnam County Community Unit District 535

- 1) This Professional Services Agreement (“Agreement”) is made by and between Hillmann Pediatric Therapy, (“Hillmann”), and Putnam County Community Unit District 535, (“Client”). It is anticipated that Hillmann will involve their own employees, agents or contractors in performing this Agreement.
- 2) **Independent Contractor Relationship.** This Agreement establishes an independent contractor relationship between Hillmann and the Client (hereinafter referred to collectively as “the Parties”) and all of the terms and conditions of this Agreement shall be interpreted in light of that relationship. Hillmann agrees to furnish professional services as provided in this Agreement as an independent contractor using Hillmann’s own means and methods. There is no intention to create by this Agreement an employer-employee or agency relationship between Hillmann’s personnel and the Client. This Agreement does not authorize Hillmann to perform any services that would cause Hillmann or its employees to be considered employees or nonemployee agents of the Client for tax, employment, liability, or other purposes. Hillmann acknowledges and agrees that Hillmann and its personnel will not be eligible for and will not receive any of the benefits provided by the Client to the Client’s employees. Hillmann is not, and shall not hold itself out to be, vested with any power or right to bind the Client contractually or to act on behalf of the Client as its contacting broker, agent, or otherwise.
- 3) **Criminal Background Check.** Any individual representing Hillmann, working on school premises or with Client’s students shall submit to a criminal history records check with the Illinois State Police and Federal Bureau of Investigation. The cost of background checks shall be paid by Hillmann.
- 4) **Term.** The term of this Agreement shall take effect August 1st, 2016 and shall continue through July 31, 2017 or until the Agreement is terminated in accordance with its terms. An Agreement for the 2017-2018 school year will be received by the Client prior to March 1, 2017 which must be returned to Hillmann prior to May 1, 2017 to assure continuation of service.
- 5) **Services.** The objective of this Agreement is for Hillmann to provide sufficient Occupational Therapy and Physical Therapy services for the Client’s students, so that the Client may fulfill its responsibility to provide a free, appropriate public education to its students, as required by IDEIA, 20 U.S.C. 1400 et seq. The obligations of Hillmann identified in this Agreement are collectively referred to as “Services”. Those Services include:

The provision of Occupational Therapists and Assistants and Physical Therapists and Assistants who are properly licensed to provide occupational and physical therapy in Illinois' public schools and are otherwise determined to be qualified to provide occupational or physical therapy in public schools, and are familiar with the responsibilities of supportive services as that term is used in IDEIA and under Illinois law regarding the provision of special education.

- a) Prepare for and participate in IEP meetings;
 - b) Provision of direct and consultative OT services and PT services, as stated in students' IEP's;
 - c) Student evaluations to determine possible eligibility for OT and PT, as requested through the Client's referral process.
 - d) Providing ongoing consultation and collaboration with school staff and parents;
 - e) Availability to assist in the Client's RTI process as requested;
 - f) Recommending training to Client and providing teacher/staff training as requested;
 - g) Daily documentation and data collection related to the provision of OT and PT, including completion of Medicaid logs.
 - h) Attendance at student team meetings as requested;
 - i) Facilitation of student equipment needs.
- 6) Hillmann will provide the following supports to Hillmann personnel assigned to the Client with no separate charge to the Client. These supports were taken into consideration and incorporated into the hourly rate set for Service.
- a) Management of the referral process for OT and PT, in consultation with the Client;
 - b) Monitoring of the delivery of appropriate therapy as stated in students' IEP's;
 - c) Monitoring and management of caseloads of Hillmann personnel, in consultation with the Client;
 - d) Verification of the Client's administration regarding the needs of the Client's students that are addressed by OT and PT;
 - e) Providing ongoing support, training, mentorship and management of Hillmann personnel in the performance of the Services.
 - f) Support to Hillmann personnel assigned to the Client in communication and clerical tasks desirable and necessary to the performance of the Services identified in this Agreement.
- 7) The Client will provide appropriate treatment and work space for the use of Hillmann personnel on school district premises.
- 8) **Staffing levels.** Hillmann will provide adequate Occupational and Physical Therapy service hours to meet aforesaid IEP and support obligations.
- 9) **Fees.** The cost billed to the Client is \$69.00 per hour of OT/PT services until January 1, 2017 at which time it will increase to \$70.00. Mileage incurred by Hillmann personnel in the performance of the work identified to this Agreement, will be the responsibility of Hillmann.
- 10) **Billing.** Billing will be handled on a monthly basis, with each bill received by the Client's Business Office on or before the 15th of each month for Services rendered the previous month. Payment is required within 45 days of receipt.

Bills will be itemized, reporting each named therapist, the days actually worked by the therapist, and the hours worked. The appropriate documentation to support the bill will be determined by the Client in collaboration with Hillmann.

Hillmann will not bill insurance companies or any other parties for any Services. Client shall pay Hillmann Pediatric Therapy directly by check and shall send such payments to:

Hillmann Pediatric Therapy
850 Brook Forest Ave. - Unit L
Shorewood, IL 60404

11) **Termination.** This Agreement may be terminated by either party by providing 90 days written notice of termination.

Hillmann will provide an invoice for any outstanding billing and final payment within (14) days from the effective date of termination. Client shall pay the final invoice within (45) days of receipt of the same.

12) **Indemnification.** The Client hereby agrees to defend, indemnify and hold harmless Hillmann, its agents and employees, and each and every one of them, from and against all suits, costs, claims, expenses, liability and judgments of every kind and description actually and reasonably incurred, whether threatened, pending, or completed, including claims, suits, costs, expenses and judgments of officers, agents, and employees of the Client, and from and against all damages and expenses to which Hillmann may be subjected by reason of the actions of the Client's officers, agents and employees.

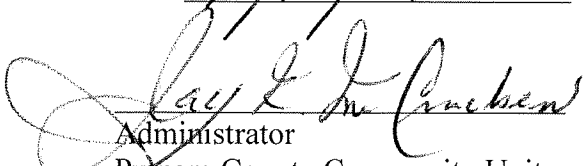
Hillmann hereby agrees to defend, indemnify and hold harmless the Client, its agents and employees, its officers, agents, and Board members and each and every one of them, from and against all suits, costs, claims, expenses, liability and judgments of every kind and description actually and reasonably incurred, whether threatened, pending, or completed, including claims, suits, costs, expenses and judgments of officers, agents and employees of Hillmann, and from and against all damages and expenses to which the Client may be subjected by reason of the actions or inaction of Hillmann, its employees, or agents pursuant to the performance of this Agreement.


13) **Non-Compete Agreement.** For a period of (18) months following the expiration or termination of the Agreement for any reason, at the option of either party, the Client will not hire any employees of Hillmann Pediatric Therapy and will not directly or indirectly solicit, induce, recruit, or encourage any Hillmann Pediatric Therapy employees to leave its employment, either on behalf of the Client or for any other person or entity.

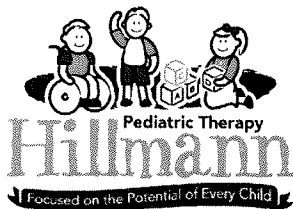
14) **Complete Agreement.** This Agreement represents the entire Agreement of the Parties hereto and no other warranties, inducements, considerations, promises or interpretations shall be implied or impressed upon this Agreement.

Date: 4/18/16

Date: 3/30/16


Administrator
Putnam County Community Unit
District 535


Brenda Hillmann, PT
President



Hillmann Pediatric Therapy, P.C.

850 Brook Forest Ave.
Unit L
Shorewood, IL 60404
(815) 730-1800
Fax: (815) 730-1835

941 Sixth Street
LaSalle, IL. 61301
(815) 224-3261
Fax: (815) 224-4512

1715 DeKalb Ave.
Suite #125
Sycamore, Il 60178
(815) 991-5760
Fax: (815) 991-5766

Professional Service Agreement

Between

Hillmann Pediatric Therapy

And

Putnam County Community Unit District 535

- 1) This Professional Services Agreement (“Agreement”) is made by and between Hillmann Pediatric Therapy, (“Hillmann”), and Putnam County Community Unit District 535, (“Client”). It is anticipated that Hillmann will involve their own employees, agents or contractors in performing this Agreement.
- 2) **Independent Contractor Relationship.** This Agreement establishes an independent contractor relationship between Hillmann and the Client (hereinafter referred to collectively as “the Parties”) and all of the terms and conditions of this Agreement shall be interpreted in light of that relationship. Hillmann agrees to furnish professional services as provided in this Agreement as an independent contractor using Hillmann’s own means and methods. There is no intention to create by this Agreement an employer-employee or agency relationship between Hillmann’s personnel and the Client. This Agreement does not authorize Hillmann to perform any services that would cause Hillmann or its employees to be considered employees or nonemployee agents of the Client for tax, employment, liability, or other purposes. Hillmann acknowledges and agrees that Hillmann and its personnel will not be eligible for and will not receive any of the benefits provided by the Client to the Client’s employees. Hillmann is not, and shall not hold itself out to be, vested with any power or right to bind the Client contractually or to act on behalf of the Client as its contacting broker, agent, or otherwise.
- 3) **Criminal Background Check.** Any individual representing Hillmann, working on school premises or with Client’s students shall submit to a criminal history records check with the Illinois State Police and Federal Bureau of Investigation. The cost of background checks shall be paid by Hillmann.
- 4) **Term.** The term of this Agreement shall take effect August 1st, 2016 and shall continue through July 31, 2017 or until the Agreement is terminated in accordance with its terms. An Agreement for the 2017-2018 school year will be received by the Client prior to March 1, 2017 which must be returned to Hillmann prior to May 1, 2017 to assure continuation of service.
- 5) **Services.** The objective of this Agreement is for Hillmann to provide sufficient Occupational Therapy and Physical Therapy services for the Client’s students, so that the Client may fulfill its responsibility to provide a free, appropriate public education to its students, as required by IDEIA, 20 U.S.C. 1400 et seq. The obligations of Hillmann identified in this Agreement are collectively referred to as “Services”. Those Services include:

The provision of Occupational Therapists and Assistants and Physical Therapists and Assistants who are properly licensed to provide occupational and physical therapy in Illinois' public schools and are otherwise determined to be qualified to provide occupational or physical therapy in public schools, and are familiar with the responsibilities of supportive services as that term is used in IDEIA and under Illinois law regarding the provision of special education.

- a) Prepare for and participate in IEP meetings;
 - b) Provision of direct and consultative OT services and PT services, as stated in students' IEP's;
 - c) Student evaluations to determine possible eligibility for OT and PT, as requested through the Client's referral process.
 - d) Providing ongoing consultation and collaboration with school staff and parents;
 - e) Availability to assist in the Client's RTI process as requested;
 - f) Recommending training to Client and providing teacher/staff training as requested;
 - g) Daily documentation and data collection related to the provision of OT and PT, including completion of Medicaid logs.
 - h) Attendance at student team meetings as requested;
 - i) Facilitation of student equipment needs.
- 6) Hillmann will provide the following supports to Hillmann personnel assigned to the Client with no separate charge to the Client. These supports were taken into consideration and incorporated into the hourly rate set for Service.
- a) Management of the referral process for OT and PT, in consultation with the Client;
 - b) Monitoring of the delivery of appropriate therapy as stated in students' IEP's;
 - c) Monitoring and management of caseloads of Hillmann personnel, in consultation with the Client;
 - d) Verification of the Client's administration regarding the needs of the Client's students that are addressed by OT and PT;
 - e) Providing ongoing support, training, mentorship and management of Hillmann personnel in the performance of the Services.
 - f) Support to Hillmann personnel assigned to the Client in communication and clerical tasks desirable and necessary to the performance of the Services identified in this Agreement.
- 7) The Client will provide appropriate treatment and work space for the use of Hillmann personnel on school district premises.
- 8) **Staffing levels.** Hillmann will provide adequate Occupational and Physical Therapy service hours to meet aforesaid IEP and support obligations.
- 9) **Fees.** The cost billed to the Client is \$69.00 per hour of OT/PT services until January 1, 2017 at which time it will increase to \$70.00. Mileage incurred by Hillmann personnel in the performance of the work identified to this Agreement, will be the responsibility of Hillmann.
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Hillmann Pediatric Therapy
850 Brook Forest Ave. - Unit L
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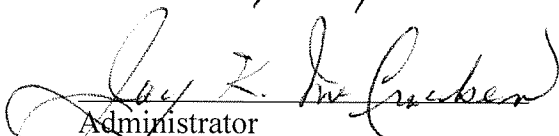
Hillmann hereby agrees to defend, indemnify and hold harmless the Client, its agents and employees, its officers, agents, and Board members and each and every one of them, from and against all suits, costs, claims, expenses, liability and judgments of every kind and description actually and reasonably incurred, whether threatened, pending, or completed, including claims, suits, costs, expenses and judgments of officers, agents and employees of Hillmann, and from and against all damages and expenses to which the Client may be subjected by reason of the actions or inaction of Hillmann, its employees, or agents pursuant to the performance of this Agreement.


13) **Non-Compete Agreement.** For a period of (18) months following the expiration or termination of the Agreement for any reason, at the option of either party, the Client will not hire any employees of Hillmann Pediatric Therapy and will not directly or indirectly solicit, induce, recruit, or encourage any Hillmann Pediatric Therapy employees to leave its employment, either on behalf of the Client or for any other person or entity.

14) **Complete Agreement.** This Agreement represents the entire Agreement of the Parties hereto and no other warranties, inducements, considerations, promises or interpretations shall be implied or impressed upon this Agreement.

Date: 4/18/16

Date: 3/30/16


Administrator
Putnam County Community Unit
District 535


Brenda Hillmann, PT
President

Recommendation to Accept Hillmann Pediatric Therapy Contract

As superintendent, I recommend approval of the Hillmann Pediatric Contract that is included in BoardBook. (Please see details.)

Rationale

Hillmann Pediatric Therapy Services are outstanding, and they have provided services for our students with those needs for a number of years. Their quality of work and services for our students are excellent, and we should continue this arrangement with the noted contract.

District Goal

Maintain strong fiscal responsibility in the Putnam County School District.

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

Granville National Bank
 328 S. McCoy Street
 Granville, IL 61326

By: Putnam County CUSD #535
 400 E. Silverspoon Ave.
 Granville, IL 61326

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Ann P. Lamboley, certify that I am Secretary (clerk) of the above named association organized under the laws of Putnam County CUSD #535, Federal Employer I.D. Number 36-2580500, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on _____ (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>Alex F. Rolando, Treasurer</u>	X <u><i>Alex F. Rolando</i></u>	X _____
B. <u>Carl B. Carlson, future Supt. (eff 7/1/16)</u>	X <u><i>WBC</i></u>	X _____
C. <u>Ann P. Lamboley, Administrative Sec.</u>	X <u><i>Ann P. Lamboley</i></u>	X _____
D. <u>Angela M. Fay, Administrative Sec.</u>	X <u><i>Angela M Fay</i></u>	X _____
E. <u>Jay K. McCracken, Supt (term: 6/30/16)</u>	X <u><i>Jay K. McCracken</i></u>	X _____
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>A</u>	(1) Exercise all of the powers listed in this resolution.	<u>1</u>
_____	(2) Open any deposit or share account(s) in the name of the Association.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
<u>B, C, D, E</u>	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	<u>1</u>
<u>B, C, D, E</u>	(7) Other <u>Transfer monies between accounts within those banks having accounts owned by Putnam County CUSD #535. Alex Rolando, singly, can initiate wire transfers between banks.</u>	<u>1</u>

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated 4/28/14. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.

X _____
(Secretary)

X _____
(Attest by Other Officer)

X _____
(Attest by Other Officer)

Comments:

Acknowledged and received on _____ (date) by _____ (initials) This resolution is superseded by resolution dated _____

FOR FINANCIAL INSTITUTION USE ONLY

The Association named on this resolution resolves that:

(1) The Financial Institution is designated as a depository for the funds of the Association and to provide other financial accommodations indicated in this resolution.

(2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Association and certified to the Financial Institution as governing the operation of this association's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.

(3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as agents of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

(4) All transactions, if any, with respect to any deposits, withdrawals, rediscunts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

(5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

(6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.

(7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Association with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

First State Bank
411 W. Main Street
McNabb, IL 61335

By: Putnam County CUSD #535
400 E. Silverspoon Ave.
Granville, IL 61326

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Ann P. Lamboley, certify that I am Secretary (clerk) of the above named association organized under the laws of Putnam County CUSD #535, Federal Employer I.D. Number 36-2580500, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on _____ (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>Alex F. Rolando, Treasurer</u>	X <u><i>Alex F. Rolando</i></u>	X _____
B. <u>Carl B. Carlson, future Supt. (eff 7/1/16)</u>	X <u><i>CB Carlson</i></u>	X _____
C. <u>Ann P. Lamboley, Administrative Sec.</u>	X <u><i>Ann P. Lamboley</i></u>	X _____
D. <u>Angela M. Fay, Administrative Sec.</u>	X <u><i>Angela M. Fay</i></u>	X _____
E. <u>Jay K. McCracken, Supt. (term: 6/30/16)</u>	X <u><i>Jay K. McCracken</i></u>	X _____
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>A</u>	(1) Exercise all of the powers listed in this resolution.	<u>1</u>
_____	(2) Open any deposit or share account(s) in the name of the Association.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
<u>B, C, D, E</u>	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	<u>1</u>
<u>B, C, D, E</u>	(7) Other <u>Transfer monies between accounts within those banks having accounts owned by Putnam County CUSD #535. Alex Rolando, singly, can initiate wire transfers between banks.</u>	<u>1</u>

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated 4/28/14. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY
I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.

X _____
(Secretary)

X _____
(Attest by Other Officer)

X _____
(Attest by Other Officer)

RESOLUTIONS

The Association named on this resolution resolves that

- (1) The Financial Institution is designated as a depository for the funds of the Association and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Association and certified to the Financial Institution as governing the operation of this association's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as agents of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscouunts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
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FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on _____ (date) by _____ (initials) This resolution is superseded by resolution dated _____

Comments:

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

North Central Bank
126 E. High Street
Hennepin, IL 61327

By: Putnam County CUSD #535
400 E. Silverspoon Ave.
Granville, IL 61326

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Ann P. Lamboley, certify that I am Secretary (clerk) of the above named association organized under the laws of Putnam County CUSD #535, Federal Employer I.D. Number 36-2580500, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on _____ (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

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B. <u>Carl B. Carlson, future Supt. (eff: 7/1/16)</u>	X <u><i>CBC</i></u> X	_____
C. <u>Ann P. Lamboley, Administrative Sec.</u>	X <u><i>Ann P. Lamboley</i></u> X	_____
D. <u>Angela M. Fay, Administrative Sec.</u>	X <u><i>Angela M Fay</i></u> X	_____
E. <u>Jay K. McCracken, Supt. (term: 6/30/16)</u>	X <u><i>Jay K. McCracken</i></u> X	_____
F. _____	X _____ X	_____

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If checked, the Association is a non-profit lodge, association or similar organization.

X _____
(Secretary)

X _____
(Attest by Other Officer)

X _____
(Attest by Other Officer)

RESOLUTIONS

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- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as agents of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscunts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on file with the Financial Institution, the Agent is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on _____ (date) by _____ (initials) This resolution is superseded by resolution dated _____

Comments:

Recommendation to Approve Bank Resolutions

As superintendent, I recommend the approval of the attached bank resolutions.

Rationale

This is a crucial part of our transition in the district office, authorizing Carl Carlson appropriate fiscal authority. In addition, the needed change is included for Angie Fay.

District Goal

Maintain strong fiscal responsibility in the Putnam County School District.

ILLINOIS STATE BOARD OF EDUCATION

Division of Innovation and Improvement

100 North First Street, N-242

Springfield, Illinois 62777-0001

SCHOOLWIDE PLAN

Section 1114, No Child Left Behind Act of 2001

Instructions: This completed template along with all related documentation must be:

- Approved by the Local Board of Education
- Signed by the School District Superintendent
- Kept on file with all Title I records

SCHOOL INFORMATION

School Name:	Putnam County Primary School		
Principal:	Ronda Cross		
Address:	400 E. Silverspoon St.		
City, ZIP code:	Granville, IL 61326		
Telephone:	815-882-2800 (Opt. #1)		
Email address:	crossr@pcschoools535.org		
Planning Years: 2014-16	Implementation Year: 2016-17	Poverty Rate at implementation: Primary 51% Elementary 49%	Local Board of Ed. Approval date:

DISTRICT INFORMATION

District Name/Number:	Putnam County School District #535
RCDT:	430785350262006
Superintendent:	Jay McCracken
Telephone:	815-882-2800 (Opt. #5)
Email address:	mccrackenj@pcschoools535.org

Superintendent's Signature_____
Date

THE SCHOOLWIDE PLAN

Any eligible school that desires to operate a schoolwide program shall first develop (or amend for such a program that was in existence on the day before the date of enactment of the No Child Left Behind Act of 2001), in consultation with the local education agency and its school support team or other technical assistance provider under section 1117, a comprehensive plan for reforming the total instructional program in the school that meets the following criteria:

(A) IN GENERAL

- i. **Describe how the school will implement the 10 components described in section 1114. Each component will be listed later to be described in full detail.**

Putnam County #535 began the schoolwide plan in the spring of 2015. This became a goal of the district this year because of the recognized need to consolidate and streamline our services to best serve our students. A committee of administration, staff, parents and community members was established for Putnam County Primary School and Putnam County Elementary School. This team has served as an essential component for implementing the 10 components of the schoolwide plan and annually assessing our progress toward our goals utilizing the Rising Star. We will use Title I resources, the Rising Star process, state and local funds to achieve our goals for improved student growth.

- ii. **Describe how the school will use resources under this part and from other sources to implement those components:**

Putnam County CUSD #535 has a curriculum improvement machine that has been in existence for over 30 years. The Education Programming Improvement Council (EPIC) is a committee of teachers and administrators that review subcommittee proposals for individual content areas and allocate professional development monies, stipend reimbursement for work outside of school hours and instructional resources to meet educational objectives for a diverse learning group of students.

To ensure continuous school improvement, the District conducts monthly Rising Star meetings to continue the improvement process. Like EPIC, the Rising Star committee consists of administrators, teachers, and community members. In addition to District committees, both the Primary and Elementary buildings have formed Response to Intervention (RtI), differentiated student learning and Problem Solving committees. The focus of these committees is to review existing data, create a multi-tiered system of supports to provided interventions in the areas of academics and behavior. The Academic Leadership Team meets every six weeks, and the Problem-Solving team meets are on an "as needed" basis monthly. Combining resources in all of these areas will streamline the differentiation of instruction for all students.

- iii. **Include a list of State educational agency and local educational agency programs and other Federal programs under subsection (a)(3) that will be consolidated in the schoolwide program:**

1. Title I
2. Title IIA
3. Preschool for All
4. Differentiation of Instruction

- 5. Rising Star
- 6. Educational Programming Improvement Council (EPIC)
- 7. Problem-Solving Team
- 8. English Language Learners (ELL)

iv. Describe how the school will provide individual student academic assessment results in a language the parents can understand, including interpretation of those results, to the parents of a child who participates in the academic assessments required by section 1111(b)(3):

Parent letters will be translated into the native language of the student’s parents so that the parents can be fully apprised of learning benefits or concerns. Letters will be issued after universal screening changes and when quarterly report cards are issued to parents. A translator will also be available at all parent/teacher conferences so that the parent can fully learn about their child’s academic and behavioral progress.

During parent-teacher conferences staff and parents will work together to explain and ask questions about universal screening results. Graphs and letters will also be given to all parents or more information for students demonstrating areas of need. A brochure will also be given to parents to explain the school’s standards-based report card at the primary level.

(B) PLAN DEVELOPMENT

The comprehensive plan shall be:

- i. Developed during a one-year period, unless –
 - I. The local education agency, after considering the recommendation of the technical assistance providers under section 1117, determines that less time is needed to develop and implement the schoolwide program; or
 - II. The school is operating a schoolwide program on the day preceding the date of enactment of the No Child Left Behind Act of 2001, in which case such school may continue to operate such program, but shall develop amendments to its existing plan during the first year of assistance after that date to reflect the provisions of the section.
- ii. Developed with the involvement of parents and other members of the community to be served and individuals who carry out such plan, including teachers, principals, and administrators, and if appropriate, pupil services personnel, technical assistance providers, school staff, and if the plan relates to a secondary school, students from such school:

NAME	REPRESENTATION
Jay McCracken	District Superintendent
Ronda Cross	Primary Principal
Courtney Balestri	Elementary Principal
Jennifer Smith	Primary Title I Teacher
Rebecca Johnson	Elementary Title I Teacher
Stephana Barr	Parent

Chris Newsome	Technology Director
Val Peterson	Classroom Teacher
Amy Bell	Classroom Teacher
Adriane Shore	Board Member

- iii. In effect for the duration of the school's participation under this part and reviewed and revised, as necessary, by the school
- iv. Available to the local education agency, parents, and the public, and the information contained in such plan shall be in an understandable format
- v. If appropriate, developed in coordination with programs under Reading First, Early Reading First, Even Start, Carl D. Perkins Vocational and Technical education Act of 1998 and the head Start Act.

PUTNAM COUNTY #535 SCHOOLWIDE PLAN

1. Conduct a comprehensive needs assessment of the entire school:

- Include a copy of the document used to conduct the assessment for K-5th grade teachers**

A schoolwide survey was conducted with the Elementary and Primary teachers and school service personnel in February, 2016. The results of the survey are attached to this comprehensive plan. A total of 23 out of 31 teachers responded to the survey.

An analysis of the survey results indicated the following for the Primary and Elementary as the highest priority needs for professional development:

- Reading – Strategies & Current Trends
- Math – Interventions & New Curriculum
- Science – Assessment & New Curriculum
- Social Studies – New Content & Standards
- Technology – Better Use of Technology & iPad Usage
- Assessment – Universal Design & Student Growth

2. Describe schoolwide reform strategies in narrative form including the following:

- a. **Provide opportunities for all children to meet the State's proficient and advanced levels of student academic achievement**
- b. **Use effective methods and instructional strategies that are based on scientifically based research that: strengthens the core academic program, increases the amount of learning time and helps provide enriched and accelerated curriculum, and includes strategies for meeting the educational needs of underserved populations**
- c. **Includes strategies to address the needs of all children in the school, but particularly low achieving children and those at risk of not meeting the State's standards**
- d. **Address how the school will determine if such needs of the children have been met**
- e. **Are consistent with and re-designed to implement state and local improvement plans**

(a.) The Primary and Elementary Schools will utilize opportunities through:

- Standards Based Report Cards (Prek-2)
- Common Assessments at all grade levels
- Participate in the KIDS state assessment (K)
- Upgrade to the AIMSweb Plus
- Reading adoption process (K-5)

- Science adoption process (K-8)
- Adoption of a new math curriculum aligned to the New Illinois Learning Standards
- Utilize technology through the Chromebooks (3-5)
- Innovative scheduling to teach cross-curricular lessons (3-5)
- Problem-solving teams to analyze academic and behavioral data
- Attend monthly Rising Star meetings with a focus of individual buildings and whole district improvement
- Provide parents with a second language reports in their native language
- Increase the use of guided reading (3-5)
- Common assessments at all grade levels
- Grade level analysis on PARCC results and reporting out to parents (3-5)
- Utilize EPIC committee and sub committees in the core areas of: ELA, math, science, social studies, technology, fine arts, physical education and writing

(b.) Effective methods and instructional strategies that are based on scientifically based research:

- Improve the use of guided reading at the 3-5th grade levels through professional development, the New Illinois Learning Standards, appropriate fiction and non-fiction leveled readers, Professional Learning Committee (PLC) time, revise the learning schedule and other like activities.
- Improve the scope and sequence, content compilation and assessments for math K-5th grade. Next year the Primary and Elementary schools will implement new math curriculum that is aligned to the New Illinois Learning Standards to improve the learning of all students. A focus will be placed on getting all of the appropriate materials and technology for implementation, followed by professional development from the company. The new series will allow greater differentiation of instruction, reteaching and enrichment. Leveled groups will also be utilized to maximize educational needs of all students.
- Improve the reading curriculum K-5th grade through a professional development and research model for a search on a new reading series. The reading adoption committee will plan, attend and deliver professional development to learn current trends, research and best practices for reading K-5. The committee will then implement those skills into a search for a new reading series that is aligned to the New Illinois Learning Standards. The committee will work to fluidly communicate between grade levels all pertinent information as each sample series is studied utilizing a standardized rubric created by the district. The committee will conclude the process by selecting the series that best meets the needs of all students K-5th grade. Adoption of the series will be conducted through an EPIC proposal by the end of the school year. Training on the new series will be a formulated plan so that implementation is ready for the 2017-18 school year.
- Improve the science curriculum K-5th grade through professional development and a research-based model for a new science series for the district. Since the Next Generation Standards became available two years ago, the district has utilized old textbooks and an open resource model. In 2016-17 a committee will be formed to research and study the need for a new science series. A committee will be utilized to plan, attend and deliver professional development to learn current trends, research and best practices for a science series K-8th grade. The committee will then implement those skills into a search for a new science series if that is what administration and the committee deem necessary for our next steps. If that is determined, the committee will proceed to work with all of the grade levels to research new science series that are best aligned to the Next Generation Standards. The committee will work to communicate between grade levels and utilize a standardized rubric created by the district. The committee will conclude the process by selecting the series that best meets the needs of all students K-8th grade. Adoption of the series may be conducted for the 2017/18 school year or the following depending on what the research committee determines is most appropriate with series that are produced by the companies. Training on the new series will be formulated into a specific plan so that implementation is ready for the new school year.

(c.) Strategies to address the needs of all students in the school:

- The Primary and Elementary will utilize a specific leveled learning system to assist students that are particularly low achieving and those that are at risk of not meeting the State's standards. Students will be given the AIMSweb Plus or MAP assessment three times a year, running records, comprehension assessments, etc., in order to assist with identifying students for the leveled system. Once determination has been met, interventionists in the building will assist students in targeting those specific areas through specific interventions that are multi-leveled to meet the needs of various learners and deficit areas.

(d.) How student needs have been met:

- Progress monitoring using AIMSweb, MAP and running records will reinforce those interventions or demonstrate a need for a different intervention or more intensive. Data meetings every 6-8 weeks will assist with timely recognition of appropriate methods or if there is a need for a change of intervention. An expectations chart will also assist with the decision making for students in the three levels (low to high).
- The two buildings have Academic Leadership Teams that will oversee the process, documents and integrity of the system. Benchmarking will occur three times a year and this information will be utilized for the process and communicating with parents.
- Each quarter or trimester progress reports will be created for parents as a method of feedback on student performance and letters will go home to parents each time success or a need for a change of intervention occurs. The Title I teacher will communicate monthly with parents through newsletters, twice a year at parent/teacher conferences and at all other times deemed necessary to ensure a student's success.
- Other content areas will also utilize common assessments and rubrics to demonstrate student needs, interventions and accommodations with lesson development.

(e.) Consistent with and re-designed to implement plans:

- Utilizing the New Illinois Learning Standards, Next Generation Science Standards and the most recent social studies standards, Putnam County Primary School and Elementary School will have staff meetings and committees to assist with planning and re-designing improvement plans.
- The EPIC sub-committee structure will cover all content areas with a minimum of one meeting that spans across the buildings. Each building will have staff meetings that cover all of the core areas multiple times a year. Committees enacted for the purpose of selecting or researching core areas like reading and science will assist with the re-design of the curriculum for the two buildings.
- The Schoolwide Plan committee will conduct a survey annually to determine professional development needs of each building. Additionally, the Rising Star committee will be the overarching committee where all committees report to so there is a seamless system for reporting what each building is targeting as a priority each month.

3. Is instruction by highly qualified teachers: (maintain documentation)

YES

NO (If not, describe areas in need of highly qualified instructors and plans to overcome deficit areas.)

We do not hire teachers at the Primary or the Elementary (As well as the Junior High and High School) that do not met the standard of being highly qualified teachers. This documentation is maintained in our district office.

4. Describe high-quality and on-going professional development for teachers, principals and paraprofessionals, and if appropriate, pupil services personnel, parents and staff to enable children in the school to meet the State's student academic achievement standards:

We believe that high-quality professional development leads teachers to gain and refine knowledge of both the content and their pedagogy practices. It reflects research or evidence-based best practices in teaching and learning, helping adults with varied interests, learning backgrounds, and their own readiness to learn and work together and feel part of a community of learners. High-quality professional development must have a positive impact on the classroom in terms of

our teachers' effectiveness and students' learning. By focusing our staff development efforts around these key principles, we hope to provide administrators and teacher leaders with tools to plan for, implement, and reflect on high-quality, ongoing staff development that introduces, models, and encourages teachers' continuing their own learning more fully for the best differentiated classroom practices possible.

Change can be difficult. We recognize the difficulties inherent in changing long-standing teaching habits or practices through professional development and believe in celebrating the successes that happen along the way. We believe several things about education and ongoing professional development:

- Change is a necessity for in today's classrooms.
- The focus on schoolwide change must be classroom practice.
- We need a systemic approach to planning and the change that is identified.
- Change is difficult, slow, and can change or evolve as we learn more about ourselves as change agents of education.
- Improvement requires leadership, buy-in and administration.
- To change our schools, we must change the culture of schools.
- What leaders do speaks with greater force than what they say.

Change efforts need to align with our internal goals as well as our Common Standards. In part from *Leadership for Differentiating Schools and Classrooms*, Carol Ann Tomlinson and Susan Allan (2000).

Training will include, but not be limited to:

- Paraprofessionals
 - Chromebook, iPad, Google, etc. training (Technology)
 - Behavior management strategies and assessing progress (Assessment and data collection)
 - Reading strategies
 - Math strategies
 - Supporting differentiation of instruction training
- Teachers
 - Reading strategies and current trends
 - Math new series adoption and interventions
 - Science assessment, new standards implementation and adoption of new curriculum
 - Technology training that will better utilize existing technology and incorporating new technology like Chromebooks , iPads, apps and Google in the classroom
 - Assessment, universal design and student growth training
- Administration
 - Principal's Conference for professional development in the areas of technology, assessment, student growth, best practices, and the like
 - In-district training that teachers receive in the core training areas
 - Administrator Academy's will focus on professional development in the core areas of technology, assessment, student growth, best instructional practices; or be tied to principal's student growth plan
 - Conduct monthly administrative team meetings to address and share professional development opportunities

5. Describe strategies to attract high-quality, highly qualified teachers to this school:

Our district has regionally competitive salary and benefits. We offer a small community with great values and opportunities for professional development that you will not find in many districts. Our pride and perseverance is consistently demonstrated through meetings, committee work, conferences, professional development, evaluations and more. Additionally, our teachers do not have the typical limit of 1 professional development opportunity like many districts do today. Our district is extremely supportive of teacher attendance at conferences. Teachers share new information and resources with colleagues and train paraprofessionals with the "best of what has been learned".

When going through the application process, we offer a professional environment for our staff members. Our district has a mission that it follows and places students first. We exemplify this by creating professional folders, brochures and a process for hiring staff members. We offer ample resources in the classroom and technology, such as the one-to-one initiative (Ex: 3rd-12th grade next year). We also allow our teachers many opportunities to coach, set educational special nights for student learning/enjoyment and lots of opportunities to lead initiatives with their peers.

6. Describe strategies to increase parental involvement, such as family literary services:

Each year we conduct several events that foster the participation and learning within our families.

Districtwide we have a Parent Advisory Council (PAC) which meets quarterly. Each year one focus they have is to educate parents on various subjects that pertain to our student population. The committee organizes and prepares topics, presentations, and activities to expand the learning of our Prek-12th grade families.

All four buildings in the district conduct Parent-Teacher Conferences twice a year. The purpose of P/T conferences is to share student progress in academic and behavioral standards. Parents and teachers share information back and forth in an effort to not only communicate progress, but to also provide information from home or school that is helping to excel learning or possibly inhibit the potential that is seen in a student. If parents do not attend, teachers continue contacting parents until there is 100% attendance. The attendance may have to be via the phone, but contact is made with every parent.

In order to honor students with outstanding literacy skills, especially in the area of writing, three students from each building are chosen to be recognized annually at the Young Authors conference. Students are recognized in their respective buildings and parents are encouraged to attend the conference with their child and school personnel.

Primary School:

We conduct a Family Reading night each year in November. Our purpose is to expose students, parents and other family members to reading strategies and activities that will assist with promoting a strong reading foundation. Students and parents attend reading events in each of the classrooms hosted by the grade levels. Parents see how teachers interact with their child and teachers also facilitate learning and teaching between the parent and child through hands-on activities.

Preschool through 2nd grade also has a reading challenge with Rosie the Bookworm. Students and staff work together to demonstrate the importance of reading aloud and count the number in order to achieve the 5,000 goal. Each month the number is shared with the Board, parents and students. The students reached the goal in April.

Next year we will roll-out a new program that has students working with their own data in reading and math. Students will get to see where they are at on a particularly difficult area and each time they are tested they will get to see their results and plot those results on a chart that demonstrates their growth. Levels will be set and once students reach those levels they will earn a new reading pin.

Additionally, our preschool program hosts monthly opportunities for our students to interact with parents through projects, field trips, creative play (etc.) that are scheduled during the day or in the evening. Some of the events include: Parent Play Day, Fall Fun and Hop Into Spring.

Elementary School:

4th-5th graders and their families are invited to participate in monthly Bluestem Book Club. These evening entail conversation of the book of the month, a snack, and an activity that goes along with the theme of the book. Recent highlights include a magician, and a presentation for the local Boy Scouts about how to survive in the wild. These events are open to all students and their family members.

In order to support parental involvement for Title I students, the Elementary building hosts an annual Title I reading night. The Title I teacher along with administration, plan in evening in which Title I students and their families are invited to the Title I classroom to view materials and set a typical lesson for a Title I student. This even has excellent attendance and opens the doors of communication for the school district and parents.

In order to encourage reading over the summer, the Elementary school has arranged a summer reading challenge for all students in 3rd through 5th grade. Grade levels will be competing to see who can read the most books with an adult or independently. The winning grade level will receive a prize and the beginning of the following school year.

7. **Describe plans for assisting preschool children in the transition from early childhood programs such as Head Start, Even Start, Early Reading First, or a state-run preschool program to local elementary school programs: (If this is for a middle or high school, describe other transition plans.)**

We do not have Head Start, Even Start, or Early Reading First in our county. The Primary School is a part of the Preschool for All grant that is conducted by the State of Illinois. The program serves 3-5 year olds and has been able to assist a maximum of 80 students each year. The preschool teachers have researched and understand the Early Learning Standards. Also, our kindergarten team has researched and understands the New Illinois Learning Standards. The two teams have worked together several times over the past two years to research the standards and find the gaps that exist between the two. Both teams have established expectations charts that encompass the expected tasks for each grade, but have also looked to address the gaps. In order to bridge between the two systems, the teachers have worked to develop expectations or skills for students to have for entrance to kindergarten. Teachers developed a form that is filled out by the classroom teacher that gives vital academic and behavioral information to the child's next teacher. The new teacher then utilizes this information to target new expectations and goals for that child in his/her classroom. This individualization during the transition from early childhood to kindergarten is critical in closing the gaps between the two separate systems.

Students that are expected to attend kindergarten are given the Early Learning (ELS) assessment and information from this assessment is utilized to individualize the student's learning plan in the classroom in order to better prepare the child for kindergarten. Teachers have created fun and interactive games for students to play to encourage learning with shapes, colors, numbers and letters.

In order to assist with the emotional/social change from early learning to kindergarten, students in PreK visit their new teachers and kindergarten friends to get a picture of what it will be like to learn in the new classrooms with the new content. Teachers also begin to increase expectations the students will experience when they reach kindergarten. In other words, teachers utilize the same language for carpet time (learning positions), walk the halls in the same way, utilize 2nd grade buddies, and ensuring parents have the appropriate communication about academic and behavioral progress three times a year.

8. **Describe measures to include teachers in the decisions regarding the use of academic assessment in order to provide information on, and to improve, the achievement of individual students and the overall instructional program:**

Teacher leadership is fostered and encouraged at Putnam County. Our instructional staff will be involved in decisions regarding the use of academic assessment, a student's performance and the outcomes of a program(s) designed for students.

Teachers participate in academic data meetings every 6 weeks to see what students need for instruction. During these meetings teachers conduct data analysis on individual students. Teachers make academic decisions regarding interventions provided for struggling students. In addition, teachers plan enrichment for Tier I students. This process allows teachers the flexibility to make instructional decisions based on data. Through professional development teachers continue to gain knowledge of data analysis and apply this knowledge to run more efficient and more effective data meetings.

Educational Programming Improvement Council

At Putnam County #535 we developed a curriculum machine lead by teachers to improve our programming for students. Teachers have equal voting rights on this council as administration. The whole council looks at proposals by teachers in the core academic areas that focuses on a problem and a solution when it comes to curriculum content. The council hears proposals from teachers (and possibly administration) that uses research, evidence and resources to pivot the grade level or content area in a direction that is supported by professional collaboration time, professional development, resources, etc. Budgets, follow-up reports and the like are all used to measure need, resource availability and implementation.

Differentiation of Instruction Leadership Team Meetings

Two and a half years ago the Primary School began holding Leadership Team meetings. During these meetings the team established ground rules, a decision rules manual, an expectation's chart, parent communication letters, researched

countless interventions, and many other items that were to be used for the identification and communication of student need. The principal is only one equal team member on the Leadership Team.

The Elementary School began Academic Leadership Team meetings this school year.

Last year the district established two early dismissals each month. One of the main purposes for doing this was to allow the team and teachers to meet and have data team meetings on student progress, discuss a child's interventions and move students within groups in order to best serve them. Teachers found this to be an area that they had to find common ground and this took approximately a year to achieve.

Academic Data Coaches

During the 2014-15 school year the district decided to invest once again in their teaching staff by establishing academic coaches for each building. Coaches were hired based on leadership, interest in differentiation of instruction, and knowledge in interventions. This was a critical step to have a teacher leading the coaching of staff and moving toward an intervention model that had substantial components that also included Title I students. This was important to us because there was a negligible difference between other reading students that struggled and Title I reading students; and the same could be said for the area of math even though that area is not served by our Title I program. This is the second year of having academic coaches and it has been a critical step needed in fostering leadership and improving intervention services for students.

Data Team Meetings

During the 2015-16 school year, both the Primary School and Elementary School conducted data team meetings. The meetings were conducted every six weeks with the Primary School's leadership team members and the classroom teacher. This is where we were able to find what worked well for students and the staff as well as, what did not. When we found issues with the decision rules or expectations chart we would follow-up with Leadership Team meetings to discuss, research, and correct the issue. The documents would be updated and made available to the staff in the master copy in the workbook.

9. **Describe activities to insure students who experience difficulty mastering proficient or advanced levels of academic achievement standards shall be provided effective, timely additional assistance which shall include measures to insure that students' difficulties are identified on a timely basis and to provide sufficient information on which to base effective assistance:**

Primary School:

Starting in the 2014-15 school year the Primary school implemented a fidelity chart and an expectations chart to the already existing Academic Decision Rules Manual. This was the final step in implementing a systemic process that cohesively aligned the Title I process/identification and the academic process/identification. The reason this was so important was the recognition that all students do need to be assessed fairly on a longitudinal scale across the grade level as well as across the building. We also implemented an Academic Leadership team and an academic coach. The team consisted of the principal, Title I teacher, academic coach, special education teachers, regular education teacher and the director of special services for the district. The reason for aligning so many different specialists was to create a cohesive, multi-leveled system of assessment, discussion and decision-making system that had a cross-section of the stakeholders in the building.

The Primary School conducts data review meetings every 6-8 weeks to assess the improvement or lack of improvement a child is experiencing though the intervention provided by the team. If a student shows little to no progress the student may change intervention or the student may be moved to a more intensive intervention level. The Primary School provides three levels of support to meet the diverse academic needs of the students. Students are progress monitored through running records, common assessments and general measures. Parents are informed of concerns and successes through phone calls and letters. Parents are also highly encouraged to utilize information provided to assist their child with learning at home.

The Primary also started a problem-solving team this year in order to assist the diverse learning needs of students. Teachers and administration identified several factors behaviorally that also impact the rate of learning. When students experienced difficulty mastering a proficient level and the data collection process showed the student had difficulty with attention to task, impulsivity or rate of speed, a correlation was found. In response to the schoolwide process and planning, the school designed a problem-solving committee to review student behaviors while in the learning environment. The committee meets several times each year on a student to discuss multiple observations, strategies, and

implementation ideas to increase the student's success. Parents are also informed of the progress and information through a student log and they are shared with parents on a daily basis.

Elementary School:

Grade level academic meetings are conducted every six weeks to review student data and to determine the root of academic difficulties. When students are identified as showing little progress or significant academic difficulty, the students are then placed in a level to receive addition support in a targeted area (fluency, comprehension, etc.) The Elementary school provides three levels of support to meet the diverse academic needs of our students. Students are progress monitored while receiving intervention(s) to identify the success of the intervention. Students may move through the levels and needs change. Parents are informed through phone calls and letters of their child's academic interventions and encouraged to join in the academic planning for their child.

10. Is coordination and integration of Federal, State and local services and programs occurring: (For example: Using Title II-A funds to purchase leveled readers for guided reading at each grade level is approvable. Title II-A funds are typically restricted to class-size reduction, meeting and/or maintaining highly qualified status and professional development. However, within Schoolwide Programs Titles I and II-A may be used interchangeably with this flexibility. Each school must maintain their own documentation.)

YES

NO

Putnam County does not have a Head Start program. That program closed down by the state back in 2013-14. Since that time our numbers for preschool have increased slightly. We will continue to provide as many learning opportunities and fill all 80 seats in the Preschool for All Grant, whenever possible. This year the program was filled most of the year.

Title I Schoolwide Planning Meeting

Location: Putnam County Primary School
April 28, 2016

AGENDA

- **Welcome & Introductions**
 - Jay McCracken, Adriane Shore, Stephana Barr, Amy Bell, Jennifer Smith, Val Peterson, Rebecca Johnson, Courtney Balestri and Ronda Cross
- **Purpose of Schoolwide Planning**
 - Comprehensive program reform to upgrade the entire education program in Title I schools
 - Ensures that ALL students (but particularly low-achieving students) demonstrate proficient and advanced levels of achievement on State academic standards.

Setup and Consolidation:

- Local, state and federal agencies/programs to consolidate
- Student assessment results/reporting
- Location of resource allocations

10 Schoolwide Components:

- Conduct a comprehensive needs assessment survey
- Reform Strategies
- Ensure instruction by highly qualified teachers
- Professional development needs that are high quality and on-going
- Strategies to hire highly qualified teachers
- Strategies to increase parental involvement
- Transition plan for preschool children to kindergarten
- Measures for making decisions regarding the use of academic assessment to provide information on individual students and the overall instructional program
- Activities for students who experience difficulty mastering content and the additional assistance provided (measures used and done on a timely basis)
- Coordination and integration of services and programs

Next Steps:

- Finalized the the Schoolwide Template
- Obtain Board approval
- Meet annually to review and update the plan

Site Lookup

Name / RCDT / City / Address / Zip Site # Program Program Year
 Putnam County Elem Schr 14108 National School Lunch 2016
[New Search](#)

Alerts [-] Comments/Notes [-]
 No Alerts No Notes

Putnam County Elem School (35-078-5350-26)

To change contact information, please refer to the Change Request Form under Help/Question icon above.

[+Add Contact](#)
[+Add Address](#)

Mailing Address

Putnam County Elem School
 326 S 5th St
 Hennepin, IL, 61327-5168(Putnam)
[Show Map](#)

Principal (Primary)

Name: Mrs. Courtney Balestri
 Title: Principal
 Business: (815) 882-2800 x5
 Fax: (815) 882-2802
 Email: balestric@pcschools535.org

Mailing Address

Putnam County Elem School
 PO Box 229
 Hennepin, IL, 61327-0229(Putnam)
[Show Map](#)

Delivery Address

Putnam County Elem School
 326 S 5th St
 Hennepin, IL, 61327-9313(Putnam)
[Show Map](#)

Site Contact

Name: Ann P Lamboleya
 Title: Food Service Bookkeeper
 Business: (815) 882-2800 x5
 Fax: (815) 882-2802
 Email: lambleya@pcschools535.org

Sponsor Name	Putnam County CUSD 535	Site #	14108 (Active)
Severe Need	49%		
Non-Area Eligible	0%		
Less than 60% Eligible	0%		
CEP Eligibility Pct			
CEP Free Rate Pct			
CEP Paid Rate Pct			

Apps & Contracts	Claims & Monitoring	Participation & Enrollment		
Component Status Summary				
Program	Component	Status	Substatus	Effective Date
National School Lunch	Organization	Approved		9/16/2015
National School Lunch	Questionnaire	Completed		9/16/2015
National School Lunch	Participation	Completed		9/16/2015
National School Lunch	Participation Detail (142 Approved Serving Days / 0 In Error)	Approved		4/8/2016
<input checked="" type="checkbox"/> Summary Reports - Applications Submitted for Site				
Contracts				
No data available.				

Site Lookup

Name / RCDT / City / Address / Zip Site # Program Program Year
 Putnam Co Primary Sch 62793 National School Lunch 2016
[New Search](#)

Alerts [-] Comments/Notes [-]
 No Alerts No Notes

Putnam Co Primary Sch (35-078-5350-26)

To change contact information, please refer to the Change Request Form under Help/Question icon above.

[+Add Contact](#)
[+Add Address](#)

Mailing Address	Principal (Primary)	Delivery Address
Putnam Co Primary Sch 400 E Silverspoon Ave Granville, IL, 61326-9697(Putnam) Show Map	Name: Mrs. Ronda Cross Title: Principal Business: (815) 882-2800 x5 Fax: (815) 882-2801 Email: crossr@pcschoools535.org	Putnam Co Primary Sch 400 E Silverspoon Ave Granville, IL, 61326-9697(Putnam) Show Map

Site Contact

Name:	Ann P Lamboley
Title:	Food Service Bookkeeper
Business:	(815) 882-2800 x5
Fax:	(815) 882-2801
Email:	lamboleya@pcschoools535.org

Sponsor Name	Putnam County CUSD 535	Site #	62793 (Active)
Severe Need	51%		
Non-Area Eligible	0%		
Less than 60% Eligible	0%		
CEP Eligibility Pct			
CEP Free Rate Pct			
CEP Paid Rate Pct			

Component Status Summary				
Program	Component	Status	Substatus	Effective Date
National School Lunch	Organization	Approved		9/16/2015
National School Lunch	Questionnaire	Completed		9/16/2015
National School Lunch	Participation	Completed		9/16/2015
National School Lunch	Participation Detail (142 Approved Serving Days / 0 In Error)	Approved		4/8/2016
Summary Reports - Applications Submitted for Site				
Contracts				
No data available.				

Title Needs Assessment Survey

Putnam County Needs Assessment Survey

Your username (crossr@pcschools535.org) will be recorded when you submit this form. Not **crossr**? [Sign out](#)

* Required

1. What building do you work in? *

Mark only one oval.

- Putnam County Primary School
- Putnam County Elementary School
- Both Schools

2. What is your type of position? *

Mark only one oval.

- Classroom Teacher
- Special Education Teacher
- Title I Teacher
- School Service Personnel
- Administrator
- Other:

3. What area or grade level are you? *

Mark only one oval.

- K-2 Classroom Teacher
- 3-5 Classroom Teacher
- Special Education Teacher
- Reading Specialist Teacher
- Other:

Area of Need: Math

4. In the area of Math, what do you think is our greatest need? *

Mark only one oval.

- No Needs *Skip to question 6.*
- Professional Development in Math Methods *Skip to question 6.*
- Professional Development in Math Interventions *Skip to question 6.*
- Assessing Student Growth in Math *Skip to question 5.*
- Using Technology for Math Instruction
- Other

Math Area of Need: Other

Please explain.

5. Other *

Please write our greatest need in the Area of Math

.....

.....

.....

.....

.....

Area of Need: Reading

6. In the area of Reading, what is our greatest need for assistance? *

Mark only one oval.

- No Needs *Skip to question 8.*
- Professional Development in Reading Methods *Skip to question 8.*
- Professional Development in Reading Strategies *Skip to question 8.*
- Assessing Student Growth in Reading *Skip to question 7.*
- Using Technology in Reading Instruction
- Other

Reading Area of Need: Other

Please Explain

7. Other *

Please write our greatest need in the Area of Reading

.....

.....

.....

.....

.....

Area of Need: Science

8. In the area of Science, what is our greatest need for assistance? *

Mark only one oval.

- No Needs *Skip to question 10.*
- Professional Development in Science Methods *Skip to question 10.*
- Professional Development in Science *Skip to question 10.*
- Assessing Student Growth in Science *Skip to question 9.*
- Using Technology During Science Instruction
- Other

Science Area of Need: Other

Please explain.

9. Other *

Please write our greatest need in the Area of Science

.....

.....

.....

.....

.....

Almost there!

10. What is your highest priority for teacher training in the area of Math? *

Mark only one oval.

- New methods of instruction
- New content/curriculum
- Increase knowledge of technology
- Current trends in math
- Innovative math programs
- Other:

11. What is your highest priority for teacher training in the area of Reading? *

Mark only one oval.

- New methods of instruction
- New content/curriculum
- Increase knowledge of technology
- Current trends in reading
- Innovative reading programs
- Other:

12. What is your highest priority for teacher training in the area of Science? *

Mark only one oval.

- New methods of instruction
- New content/curriculum
- Increase knowledge of technology
- Current trends in science
- Innovative science programs
- Other:

13. What is your highest priority for teacher training in the area of Social Studies? *

Mark only one oval.

- New methods of instruction
- New content/curriculum
- Increase knowledge of technology
- Current trends in social studies
- Innovative social studies programs
- Other:

14. Which of the following groups have equal access to our educational programs? *

Check all that apply.

Check all that apply.

- Minorities
- Economically Disadvantaged
- Females
- Disabled
- Limited English Proficiency (LEP) Students
- All the Above

15. What professional development do you need in the area of assessment? *

Choose all that apply.

Check all that apply.

- Inservice on MAP data usage
- Inservice on AIMSweb data usage
- Universal Design (Curriculum assessment with the end in mind)
- Student Growth through assessment
- Other


16. Regarding technology, what area of professional development is your greatest need? *

Mark only one oval.

- Google Classroom
- iPad usage and apps
- How to be more efficient within email and Google Drive
- Using Chromebooks in 1:1 setting with focus on core content areas
- Better utilization of existing classroom technology
- Other:

Send me a copy of my responses.

Powered by

 Google Forms

Times U	What building do yo	What is your t	What area or gr	In the area of Math, what do you think is	In the area of Reading, what is our greatest
2/24/2 e	Putnam County Pri Classroom Te	Classroom Te	Preschool Teac	Professional Development in Math Interv	Using Technology in Reading Instruction
2/25/2 h	Putnam County Pri Classroom Te	K-2 Classroom	K-2 Classroom	Professional Development in Math Metho	Professional Development in Reading Stra
2/25/2 s	Putnam County Pri Classroom Te	K-2 Classroom	K-2 Classroom	Professional Development in Math Metho	Professional Development in Reading Stra
2/25/2 h	Putnam County Ele Classroom Te	3-5 Classroom	3-5 Classroom	Professional Development in Math Interv	Professional Development in Reading Met
2/25/2 all	Putnam County Pri Classroom Te	K-2 Classroom	K-2 Classroom	No Needs	No Needs
2/25/2 h	Putnam County Ele Classroom Te	3-5 Classroom	3-5 Classroom	Professional Development in Math Interv	Assessing Student Growth in Reading
2/25/2 w	Putnam County Ele Classroom Te	3-5 Classroom	3-5 Classroom	Professional Development in Math Metho	Using Technology in Reading Instruction
2/25/2 b	Putnam County Pri Classroom Te	K-2 Classroom	K-2 Classroom	Assessing Student Growth in Math	Professional Development in Reading Stra
2/25/2 d	Putnam County Pri Classroom Te	K-2 Classroom	K-2 Classroom	Professional Development in Math Metho	No Needs
2/25/2 s	Putnam County Pri Classroom Te	K-2 Classroom	K-2 Classroom	Professional Development in Math Metho	Professional Development in Reading Met
2/25/2 m	Putnam County Pri Special Educa	Special Educati	Special Educati	Assessing Student Growth in Math	Assessing Student Growth in Reading
2/25/2 jo	Putnam County Ele Title I Teacher	Reading Special	Reading Special	Other	Professional Development in Reading Stra
2/25/2 sc	Putnam County Ele 3-5 Music Tea	3-5 Music Teac	3-5 Music Teac	Assessing Student Growth in Math	Assessing Student Growth in Reading
2/25/2 p	Putnam County Ele Special Educa	3-5 Classroom	3-5 Classroom	No Needs	No Needs
2/25/2 o	Putnam County Ele Special Educa	Special Educati	Special Educati	Other	Other
2/26/2 lu	Putnam County Ele Classroom Te	3-5 Classroom	3-5 Classroom	Professional Development in Math Interv	Professional Development in Reading Stra
2/26/2 k	Putnam County Pri Classroom Te	Classroom Te	PreK	Professional Development in Math Interv	Professional Development in Reading Met
2/28/2 b	Putnam County Ele Classroom Te	3-5 Classroom	3-5 Classroom	Assessing Student Growth in Math	Professional Development in Reading Stra
2/28/2 a	Putnam County Ele Classroom Te	3-5 Classroom	3-5 Classroom	No Needs	No Needs
3/3/20 s	Putnam County Pri Title I Teacher	K-2 Classroom	K-2 Classroom	Professional Development in Math Metho	Professional Development in Reading Met
3/4/20 sc	Putnam County Ele Classroom Te	3-5 Classroom	3-5 Classroom	Professional Development in Math Interv	Professional Development in Reading Stra
3/5/20 p	Putnam County Ele Classroom Te	3-5 Classroom	3-5 Classroom	Other	Professional Development in Reading Stra
3/6/20 la	Putnam County Pri Classroom Te	Classroom Te	K-2 Classroom	Professional Development in Math Interv	Assessing Student Growth in Reading

In the area of Science, what is our greatest	What is your highest priority for te	What is your highest priority for te	What is your highest priority for
Using Technology During Science Instruct	Innovative math programs	Innovative reading programs	Innovative science programs
Professional Development in Science	New content/curriculum	New content/curriculum	New content/curriculum
Professional Development in Science	Current trends in math	Current trends in reading	New content/curriculum
Other	Current trends in math	Current trends in reading	New content/curriculum
Professional Development in Science	New content/curriculum	Innovative reading programs	New content/curriculum
No Needs	Innovative math programs	Current trends in reading	Innovative science programs
Other	New methods of instruction	Increase knowledge of technology	Innovative science programs
Professional Development in Science	New methods of instruction	New methods of instruction	Innovative science programs
Professional Development in Science	New content/curriculum	Current trends in reading	New methods of instruction
Professional Development in Science Met	Innovative math programs	Innovative reading programs	Innovative science programs
Assessing Student Growth in Science	New methods of instruction	New methods of instruction	New methods of instruction
Assessing Student Growth in Science	Innovative math programs	New content/curriculum	Innovative science programs
Using Technology During Science Instruct	New methods of instruction	New methods of instruction	Innovative science programs
No Needs	Increase knowledge of technology	Increase knowledge of technology	Increase knowledge of technolo
Other	New content/curriculum	Innovative reading programs	New content/curriculum
Professional Development in Science Met	Increase knowledge of technology	Increase knowledge of technology	Increase knowledge of technolo
Assessing Student Growth in Science	Current trends in math	Current trends in reading	New methods of instruction
Assessing Student Growth in Science	Current trends in math	Current trends in reading	Current trends in science
No Needs	New content/curriculum	New methods of instruction	Current trends in science
Professional Development in Science	New methods of instruction	New methods of instruction	New content/curriculum
Professional Development in Science	New methods of instruction	Current trends in reading	New content/curriculum
Professional Development in Science Met	Current trends in math	Current trends in reading	Current trends in science
Professional Development in Science Met	New content/curriculum	Innovative reading programs	Innovative science programs

What is your highest priority for tea	Which of the fo	Other
Innovative social studies programs	All the Above	I'm not able to answer this question in more detail.
Innovative social studies programs	All the Above	
New content/curriculum	All the Above	
New content/curriculum	All the Above	
New content/curriculum	All the Above	
Innovative social studies programs	All the Above	Ways to assess growth
Innovative social studies programs	All the Above	Students need to use the strategies taught across all
New methods of instruction	Minorities, Eco	Make the curriculum fluid between grade levels
New content/curriculum	Minorities, Economically Disadvantaged, Females, Disabled, Limited English Proficiency (LEP) Students, All the	
Innovative social studies programs	All the Above	
New methods of instruction	All the Above	I feel I am unable to answer this question I feel I am unable to answer this question due to the g
Innovative social studies programs	Minorities, Eco	A math series that teachers see as well connected across grade levels, and understandable for al
New content/curriculum	All the Above	Varied assessments of student knowledge Various assessments of student comprehension and f
Increase knowledge of technology	All the Above	
New content/curriculum	All the Above	finding a new curriculum that more closely improving the rti process and developing a "challenge
Increase knowledge of technology	All the Above	
New methods of instruction	All the Above	
New methods of instruction	All the Above	Making sure all the students are fact literate, with speed, as well as continuing to use common la
Innovative social studies programs	All the Above	
New content/curriculum	All the Above	
New content/curriculum	All the Above	
Current trends in social studies	All the Above	We need to have time to work with the students. We are on such a time crunched schedule that
New content/curriculum	All the Above	We need comprehension assessments.

Other	What professional development do you need in the area of ass	Regarding technology, what area of professional developm
Not able to answer	Universal Design (Curriculum assessment with the end in mind)	iPad usage and apps
	Inservice on AIMSweb data usage, Universal Design (Curriculu	iPad usage and apps
	Universal Design (Curriculum assessment with the end in mind)	iPad usage and apps
Up to date materials.	Student Growth through assessment	Using Chromebooks in 1:1 setting with focus on core conte
	Universal Design (Curriculum assessment with the end in mind)	How to be more efficient within email and Google Drive
	Inservice on MAP data usage, Student Growth through assess	Better utilization of existing classroom technology
Current books and materials that ar	Inservice on MAP data usage, Student Growth through assess	Better utilization of existing classroom technology
	Student Growth through assessment	Better utilization of existing classroom technology
	Student Growth through assessment	iPad usage and apps
	Universal Design (Curriculum assessment with the end in mind)	iPad usage and apps
I feel I am unable to answer this qu	Inservice on MAP data usage	Better utilization of existing classroom technology
I do not teach science. Learning to r	Universal Design (Curriculum assessment with the end in mind)	Google Classroom
Professional Development	Universal Design (Curriculum assessment with the end in mind)	Better utilization of existing classroom technology
	Other	Better utilization of existing classroom technology
newer books that more closely align	Inservice on MAP data usage, Student Growth through assess	Google Classroom
	Inservice on MAP data usage	Google Classroom
New ways of teaching science/ Mor	Student Growth through assessment, Other	iPad usage and apps
I currently do not teach science.	Inservice on MAP data usage, Student Growth through assess	Using Chromebooks in 1:1 setting with focus on core conte
	Student Growth through assessment	Google Classroom
	Student Growth through assessment	How to be more efficient within email and Google Drive
	Inservice on MAP data usage	Using Chromebooks in 1:1 setting with focus on core conte
	Inservice on MAP data usage	Google Classroom
	Universal Design (Curriculum assessment with the end in mind)	Better utilization of existing classroom technology

Due Date	Task	Indicator Type	Assigned to	Indicator ID	Completed Date
08/30/2016	Share data trackers, share information sheets, share interventions.	RT3,RTI	Rtl Coaches and Administrators	D13	05/30/2016
08/30/2016	This information needs to be shared with the Parent Advisory Committee.	RT3,RTI	Dawn, Conerton	D13	08/30/2016
05/31/2016	Need to transition another parent into the committee.	RT3,RTI	Dawn, Conerton	D13	08/30/2016
05/31/2016	Complete all building Rtl manuals and review manuals including decision rules.	SP,RTI,ELL,DTI	Rtl Coaches & Administrators	IA13	02/29/2016
05/31/2016	The creation of a menu of interventions available for use within the district.	SP,RTI,ELL,DTI	Rtl Coaches & Building Teams	IA13	10/30/2015
05/31/2016	2nd Grade MAP - Skills Navigator	SP,RTI,ELL,DTI	Primary Rtl Team & Administrators	IA13	09/30/2015
03/31/2016	All this information needs to be shared with the Rtl Coaches.	RT3,RTI	Annette, Davis	D13	03/31/2016
07/31/2014	Training for Rtl Coaches and new assessment.	SS	Mike , Olson	IB02	08/29/2014
05/23/2014	Communication to others.	SS,ELL	Megan , Goetz	IA11	08/04/2014
05/15/2014	Explanation to the building staffs of the Flow Chart and how this is to be utilized in each building.	SS	Principals and Committee members	ID01	05/01/2014
05/15/2014	Final review of completed tasks and the overall process.	SS	Rising Star Committee	ID01	05/01/2014
04/28/2014	Research other districts regarding MAP Coordinators or just Rtl Coaches.	SS	Assessment Committee	IB02	04/30/2014
04/28/2014	Email district staff to find out who might be interested in the Rtl Coach position.	SS	Primary Building Leadership Team	IB02	03/17/2014
04/28/2014	Get a proposal ready for which assessment tools we want to use district wide.	SS	Assessment Committee	IB02	04/30/2014
12/20/2013	Look at changing current assessment	SS,ELL	Mike , Olson	IA11	08/04/2014
10/16/2013	Review and approve the Flow Chart.	SS	The Rising Star Committee	ID01	10/30/2013
10/16/2013	Create a template for the different district committees.	SS	Carl, Carlson	ID01	10/30/2013
10/16/2013	List of subcommittees in each building.	SS	Building Principals	ID01	10/30/2013
	Determine Assessment tools (3 x yearly)	SS,ELL,SD,DTI	Assessment Committee & Administration	IA07	08/01/2015
	Once the Assessment tools are chosen there must be Professional Development for the staff to be trained on the Assessment tool.	SS,ELL,SD,DTI	Principals & Committee Chair	IA07	05/02/2016
	Identify Sub groups	SS,ELL,SD,DTI	Building Committee	IA07	05/02/2016

Set goals	SS,ELL,SD,DTI	Administration & Building Committees	IA07	05/02/2016
Monitoring and Invention	SS,ELL,SD,DTI	Principal and Building Committee	IA07	10/01/2015
Final Assessment	SS,ELL,SD,DTI	Rising Star Committee	IA07	05/30/2016
Committee to meet and report back to Rising Star Committee.	SS,ELL	Mike , Olson	IA11	04/30/2014
Rising Star updates are to be put on building staff meeting agendas.	SS,RT3	Building Principals	IB01	
EPIC will also be put on Staff meeting agendas.	SS,RT3	Principals	IB01	
Incorporate the MAP process in the mentoring program.	SC,SS,RT3	Jodie, Goetz	IC05	08/03/2015
Having the ability to put MAPS online and have technical support.	SC,SS,RT3	Mike , Olson	IC05	
Release time to put MAPS online.	SC,SS,RT3	Calendar Committee	IC05	

Recommendation to Approve the Title I School-wide Plan

As superintendent, I recommend the approval of the Title I School-wide Plan that is attached in BoardBook.

Rationale

Ronda Cross and Courtney Balestri have worked diligently to prepare the Title I School-wide Plan that should provide our district more opportunities to maximize Title funds that ultimately will lead to improved student learning opportunities.

District Goal

Maintain strong fiscal responsibility in the Putnam County School District.

**PUTNAM COUNTY SCHOOL DISTRICT
#535**



2016-2017

PreK-5th Student Handbook

Primary & Elementary School

Board of Education Mission Statement: *Where all students will learn and succeed...and all means ALL.*

Reviewed: May, 2016

TABLE OF CONTENTS

INTRODUCTORY INFORMATION

Administrative Welcome	3
Responsibilities	3
2016-2017 School Calendar	4-5
Equal Educational Opportunities	5
SCHOOL INFORMATION	
	5-6
Academic Standards	6
Asbestos Policy	7
Attendance & Truancy	7
Bicycle Rules	8
Bullying/Sexual Harassment/Intimidation	8-9
Bus Information/Student Transportation	9-12
Class Parties	12
Controlled Substances and Look Alikes	12
Discipline	12-15
Dismissal Procedures	15-16
Dress Code	17
Eligibility for Extracurricular Activities	17
Emergency Drills & Dismissal	18-19
English Language Learners (ELL)	19
Homeless Students	19
Homework Policy	19
Internet/Technology Acceptable Use Policy	19-20
Lunch & Breakfast	20
No Child Left Behind Act	20

Parent Advisory Committee (PAC)	20-21
Parent Teacher Conferences	21
Party Invitations	21
Pesticide Application	21
Preschool Home Visits	21
Preschool Screenings	21-22
Publishing Student ID/Picture/Information	22
Recess	22
Registration	22-23
Residency	23
Response to Intervention (Rtl)	23
Retention/Promotion	23-24
Search & Seizure	24
Security Cameras	24
School Hours	25
Special Education	26-27
Student Privacy Protections	27
Student Records	25-26
Suspicion-Based Drug and Alcohol Testing Policy	27-28
Teacher Qualifications	28
Testing and Assessment	28
Title I	28
Violent Offender Community Notification	30
Visitors	30

Weapons	30-31
Withdrawal and Transfer	31
HEALTH/WELLNESS INFORMATION	
	31
Accidents-First Aid-Illness	31-32
Care of Students with Diabetes	32
Concussion Policy	32
Head Lice	32
Health Examination and Immunizations	32-33
Medication at School	33
Sex Education/Safety	34
Snacks & Birthday Treats	34
Student Biometric Information	34
Students with Food Allergies and Chronic Illness	34

2016-17 Handbook Committee

Adriane Shore, Board of Education Member	Brandy Sandberg, Parent Representative
Dianne Alleman, Kindergarten Teacher	Josie Hall, 5th Grade Teacher
Katie Main, School Nurse	Brenda Schmidt, Elementary School Secretary
Angie Migliorini, School Secretary	Courtney Balestri, Elementary School Principal
Ronda Cross, Primary School Principal	Chris Newsome, Technology Director

Disclaimer: This handbook is not intended to create a contractual relationship with the students, rather it is intended to describe the school, its current practices, procedures, rules and regulations/code of conduct. Membership or participation in a school sanctioned activity is a privilege and not a property right. This handbook may be amended during the school year without notice.

Belief Statements

Character Counts in school, at home and in our community. We believe that all students can become responsible, productive citizens of good character with support between the school, community and parents/guardians. The best educational decisions will be made for ALL students and with appropriate instruction, all students can learn. Education today is NOT limited to the classroom, but rather to all spaces

that the child occupies. We know that a learning environment needs to be caring, supportive and promotes mutual respect.

Parents/Guardians

A parent/teacher/board member advisory committee was developed within school board policy guidelines for this student handbook which addresses most of the school functions, discipline, etc. for Putnam County Primary and Elementary Schools. The school furnishes a copy of the handbook to parents/guardians enrolling students within fifteen days after the start of school or a student transferring to the school during the school year. The committee, in cooperation with local law enforcement agencies, shall include policy guidelines procedures to establish and maintain a reciprocal reporting system between the school and local law enforcement agencies regarding criminal offenses committed by the student. (105 ILCS 5/10-20.14)

This handbook provides students and families an opportunity to be familiar with the rules and regulations, procedures and other relevant information necessary for the orderly function of the school. It has been structured to promote student progress academically and behaviorally. In addition, this handbook provides for the psychological and physical safety of the students through appropriate rules and regulations.

Welcome

Dear Students and Parents/Guardians,

We would like to welcome you to the 2016-2017 school year at Putnam County Primary School (PCPS) and Putnam County Elementary School (PCES). We are so pleased that you have registered with the Putnam County School system and we look forward to being partners in your child's learning this year. Teamwork is an expectation we have for ourselves and our families. We want to create a child-centered learning environment that focuses on the achievement of each student. Our students need your support, involvement and your encouragement throughout the school year. We encourage you to provide opportunities for reading every night with your child and helping them develop good study habits at home. Let's work together to reach our students' education goals and make this year, and every one to follow the most rewarding we possibly can.

We have developed this handbook so that it can act as a guide to inform you about our schools, school environments, expectations and accomplishments. Please read your handbook and support us when rules and regulations need to be utilized for student learning. Contact us if any questions, problems or concerns arise. We want to work together and resolve issues quickly, fairly and with a learning purpose.

The faculty and staffs of PCPS and PCES would like to extend a very warm greeting to you and your child(ren) and hope that the coming school year will be a positive and exciting learning experience for all of you.

Together in Education,

Ronda Cross
Primary School Principal

Courtney Balestri
Elementary School Principal

Responsibilities

Parental

A successful school experience originates in the home. It is the obligation of the parents by their teaching and examples set forth to develop their child's attitude and foundational learning. Parents will:

1. Instill a respect for authority, for the rights of adults and other children, and for property.
2. See that your child is clean, rested and in good health.
3. Ensure daily attendance and promptness.
4. Talk with your child about school activities, discuss assignments, report cards, progress reports and other school communication that comes home with your child.
5. Provide supplies, time and a place for homework that encourages completion and accuracy.
6. Maintain appropriate regular communication with the school regarding your child's progress, behavior, health concerns, or significant information that may be useful in making education decisions.
7. Understand and comply with rules of the school concerning student conduct and safety for all students of the building

Student

A successful student wants to learn and improve himself/herself academically and behaviorally. Students will:

1. Follow three basic school expectations: Be Respectful, Be Responsible and Be Safe.
2. Take personal pride in their work, achievements and personal appearance. Students will be courteous and set high personal standards for him/herself.
3. Cooperate with all adults and peers.
4. Exhibit the type of behavior that shows respect for the school community. Students will accept diversity, regardless of religion, race, national origin, sex, or handicap.

Staff

A supportive staff will create the best environment for learning for the whole school community. All staff will::

1. Follow three basic school expectations: Be Respectful, Be Responsible and Be Safe.
2. Be positive role models.
3. Provide a safe, happy and caring environment for learning and teaching.
4. Employ instructional strategies which encourage the development of self-discipline and self-respect.
5. Develop and maintain the PAWS behavior intervention system which facilitates student learning.
6. Seek conferences with parents in an effort to assist students academically, socially or emotionally.

2016-2017 School Calendar

August 15	No School - Institute Day
August 16	No School - Institute Day
August 17	First Day of Student Attendance (2:05 Dismissal)
August 17-19	2:05 Dismissals
September 5	No School - Labor Day
September 7	2:05 Dismissal
September 21	2:05 Dismissal
October 5	2:05 Dismissal
October 7	Institute Day – No School
October 10	No School - Columbus Day
October 14	End of First Nine Weeks
October 19	2:05 Dismissal
October 20	Parent/Teacher Conferences (4 pm to 8 pm) Report Cards Issued
October 21	No School - Parent/Teacher Conferences (8am to Noon) Report Cards Issued
November 2	2:05 Dismissal

November 16	2:05 Dismissal
Nov 23-Nov 25	No School - Thanksgiving Break
December 7	2:05 Dismissal
December 21	End of 2 nd Nine Weeks-End of 1 st Semester(2:05 Dismiss)
Dec 22-Jan 2	Winter Break
January 3	Institute Day – No School
January 4	School Resumes
January 16	No School - Martin Luther King Day
January 18	2:05 Dismissal
February 1	2:05 Dismissal
February 15	2:05 Dismissal
February 16	Parent/Teacher Conferences (4pm to 8pm)
February 17	No School-Parent/Teacher Conferences (8am to Noon)
February 20	No School-Presidents' Day
March 1	2:05 Dismissal
March 3	End of Third Nine Weeks
March 6	C Pulaski Day No School
March 15	2:05 Dismissal
April 5	2:05 Dismissal
April 10 – April 17	Spring Break
April 19	2:05 Dismissal
May 3	2:05 Dismissal
May 17	2:05 Dismissal
May 23	Last Day – 2:05 Dismissal

Required Emergency Days (Ex.:Snow days) : May 24, 25, 26, 30, 31 (May 31 is the latest possible attendance day.)

Summary:

Student Attendance Days	174
Emergency Days	5 (Added to the end of the calendar for snow days)
Teacher Institute Days	4
Parent/Teacher Conferences	2
Total	185

Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, order of protection status, actual or potential marital or parental status, including pregnancy. The District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under School Board policy 8:20, Community Use of School Facilities. Any student may file a discrimination grievance by using Board policy 2:260, Uniform Grievance Procedure with the building principal.

No Student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, Uniform Grievance Procedure. A student may appeal the Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Schools (pursuant to 105 ILCS 5/2-3.8).

SCHOOL INFORMATION

Unless otherwise specified in the section, all of the following information pertains to both the Primary and Elementary schools.

Academic Standards

Primary:

Curriculum and instructional practices are evaluated on a continuous manner so as to provide the best opportunity for each student to reach his/her potential. In order to accurately reflect the new standards and methods in which students are assessed, we developed a "standards-based" report card. The report cards will be issued every nine weeks (quarter) of the school-year in an effort to keep parents informed of the student's progress as well as sharing the Fall, Winter and Spring assessment results through the AIMSweb assessments conducted in K-2nd grade. These assessments are intended to be one more piece of evidence on how the child is performing and learning with the instructional strategies used in the classroom. Adjustments are made to student settings and interventions as needed to gain the highest impact on their learning.

Report cards are distributed on the last school day of the week following the ending date of the grading period (quarter) or at parent/teacher conferences. During the 2nd and 3rd quarters signed report cards should be returned to the school on the next day of school. Preschool and Kindergarten is on reporting trimesters. Parent teacher conferences are conducted at the same time as the rest of the district.

Elementary:

Academic excellence is the goal targeted through all instruction, both formal and informal assessment. Curriculum and instructional practices are evaluated in a continuous manner so as to provide the best opportunity for each student to reach his/her potential. Report cards are issued every nine weeks (quarterly) of the school year in an effort to keep parents informed of the student's progress.

Formal parent/teacher conference times are set in the school calendar each semester and teachers contact parents as needed throughout the school year in an effort to build a partnership in support of the student's effort and progress. Parents are encouraged to contact their child's teacher any time if there are questions or insights they might wish to share.

ACADEMIC AREAS is as follows:

- A = 100% - 94%
- B = 93% - 87%
- C = 86% - 77%
- D = 76% - 70%
- F = Below 70%

ACADEMIC SPECIALS is as follows:

- E = Excellent
- S+ = Very Good
- S = Average
- S- = Below Average
- N = Failure

EFFORT/ASSIGNMENTS is as follows:

- O = Outstanding
- S = Satisfactory
- U = Unsatisfactory

The missing work that resulted in an “Incomplete” must be made up by the end of the following grading period. Whatever work has been complete by the end of the following quarter will be evaluated and a grade marked for the “Incomplete” at that time. “Incomplete” will not be marked for the fourth quarter.

Honor Roll:

5th Grade students may earn recognition for their classroom performance through High Honors or Honor Roll distinctions.

High Honor Roll Requirements- 3.7 Grade Point Average or above
Honor Roll Requirements- 3.1 - 3.69 Grade Point Average
(Students can not have a D or an F in ANY academic or specials class.)

Asbestos Policy

State statutes require school districts to update parents and employees annually on the presence of asbestos-containing materials throughout its school buildings. In accordance with AHERA regulations, the buildings of Putnam County CUSD No. 535, have been re-inspected for asbestos-containing building materials by an accredited inspector. Also, an Asbestos Management Plan has been prepared by an accredited Management Planner. Both the Inspection Report and Management Plan are on file in the Office of the Superintendent and are available for public review during normal business hours. Copies of these reports are available upon notification.

Attendance & Truancy

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, and is enrolled, attending school during the entire time school is in session.

In the event of illness or other excused absence, parents/guardians are to call the school absentee reporting line, 1-815-882-2800 (Opt. #6), for their child by 9:00 a.m. on the day the student is absent.

A physician’s note is required to return to school after any of the following: contagious diseases, rashes, surgery, illness requiring a physician, excuses from physical education class, and absences of five or more consecutive days. A student is considered tardy if they arrive after 8:15 a.m. In order to preserve the instructional time of students, children other than enrolled students, are not allowed to attend classes.

When it is necessary for a student to be released from school before regular dismissal time, the parent/guardian must send a dated, signed note explaining the reason for the early dismissal to the office. The student must be picked-up in the school office.

Excused Absences:

- Student illness
- Death in the family
- Medical and/or dental appointments that cannot be arranged outside the school day

Unexcused Absences/Tardiness:

- Oversleeping
- Missing the bus
- Hunting/fishing, shopping or vacations
- Unexplained “personal reasons”

Excessive Absences/Truancy:

Student attendance is critical to the learning process. Students who miss 5% (9 days) or more of the prior 180 regular school days without valid cause (a recognized excuse by the school) are considered chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the LaSalle/Marshall/Putnam County ROE Truancy Officer
- Hearing before the County Truancy Officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Other school-based action to be decided by the principal.

The procedure outlined below has been developed to inform students and parents about possible attendance problems and to correct any problem before it results in a student losing the opportunity to receive credit.

Interventions:

Step 1: When a student has accumulated five (5) absences, excused or unexcused, a notice will be sent to the parents upon the occasion of the fifth absence.

Step 2: Upon the seventh (7th), a notice will be sent to the parents from the principal's office. Additional steps may include a school/family conference, referral to a truancy officer, or a referral to community supportive services. In addition, students will be required to provide verification of further absences.

Step 3: On the ninth (9th), a notice will be sent to the parents from the principal's office. The principal will consider the reasons for these absences and if a referral has not been made to the county truancy officer, contact will be made at this time. Additional interventions will also be considered at that time.

Consideration of absences after the 9th absence:

Each absence after the 10-day limit will be recorded as unexcused unless deemed excused by the administration. If a student is sent home due to illness, this is also considered an excused absence.

Perfect Attendance Recognition:

Students will be recognized for "Perfect Attendance" at the end of the school year. Students must be in attendance the full day, every day of the school year. Additionally, students may accumulate no more than two incidences of tardiness for the entire school year in order to receive the award.

Bicycle Rules

Students from all schools within Putnam County School District #535 may ride their bicycles to school. All bicycles should be properly parked and locked at the bicycle rack. The school is not responsible for damaged or stolen bicycles.

Students should walk bikes on and off the sidewalks and across intersections. Only one rider is permitted on a bicycle. Bicycle riders should obey all Rules-of-the-Road.

Bullying/ Sexual Harassment/ Intimidation

Bullying, intimidation, and harassment diminishes a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important school goals.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status

of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a school computer/device that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Students are to immediately report any bullying to a school employee. A report may be made orally or in writing to the district complaint manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Primary School Complaint Manager:

Ronda Cross, Primary Principal
400 E. Silverspoon Street
Granville, Illinois 61326
815-882-2800 (Opt. #1)
crossr@pcschoo535.org

Elementary School Complaint Manager:

Courtney Balestri, Elementary Principal
326 S. Fifth Street
Hennepin, IL 61327
815-882-2800 (Opt. #2)
balestric@pcschoo535.org

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

Sexual Harassment/Discrimination:

Harassment of, or threats to students, employees of the District, or the Board of Education on or off school grounds is not allowed. Any conduct, including teasing, bullying, and harassment directed against students which causes them to be fearful of attending school is not allowed. Any student who teases, bullies, or harasses another student will be subject to disciplinary action, which may include, but not be limited to,

suspension or expulsion. Putnam County School District will neither condone nor tolerate harassment or sexual harassment of students by anyone. The District believes that every student has the right to be free from the harm perpetrated by anti-social acts while the student is attending school. All students are to be free to attend school without concern of threats or demands. Students who believe they are being harassed by another student(s) should contact a teacher or the administration.

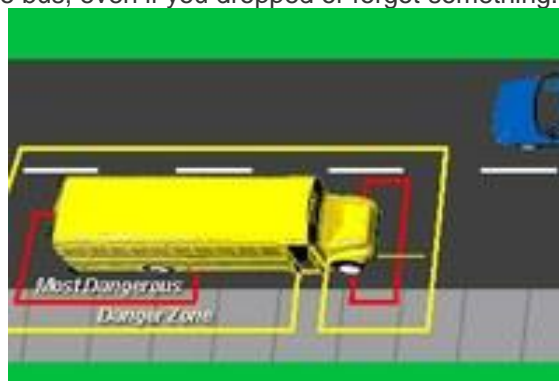
Bus Information

The district provides bus transportation to and from school for all students living 1.5 miles or more from the school. A list of bus stops will be published after student registration. Once a stop is set and assigned, students are not permitted to ride a bus other than the bus to which they are assigned unless residency changes.

Bus Safety:

In the interest of the student's safety and in compliance with State law, students are also expected to observe the following:

1. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
2. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.
3. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
4. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
5. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver.
6. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
7. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers.
8. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
9. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
10. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic.
11. Never run back to the bus, even if you dropped or forgot something.



Bus Discipline:

While students are on the bus, they are under the supervision of the bus driver. In most cases, bus discipline problems can be handled by the bus driver. In the case of a written disciplinary referral, student bus problems will be investigated and handled by the building principal.

Students are expected to follow all school rules while on the bus. Students may be suspended from riding the school bus for up to 10 consecutive school days for violating school rules or for engaging in other gross disobedience or misconduct. The school board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus. Removal of bus privileges for the year and/or suspension from school attendance may result for such misconduct. Normal school attendance as outlined by the *Illinois School Code* is required of students; and students suspended from riding the bus must attend school or be considered truant.

A student who is suspended from riding the school bus and who does not have alternative transportation to school shall be allowed the opportunity to make up all missed work for equivalent academic credit. It is the responsibility of the student's parent or guardian to notify the school that the student does not have alternative transportation to school.

Please be advised that the rules for safe and efficient transportation of the students are fully supported by school district administration and the Board of Education. Guidelines regarding the continuum of interventions to be used for notice of misconduct are as follows:

- Student is notified, counseled, and may miss recess(es). Warning is sent home for parent notification with response requested.
- Student is notified, counseled, and will receive a detention or missed recess(es). Warning is sent home for parent notification with response requested.
- Student is notified, counseled, and given a 1-5 day bus suspension. Parent is notified of offense and written report is sent home with parent response requested.
- Student is notified, counseled, and given a bus suspension up to ten days. Parent is notified, written report sent home, with parent response requested.
- Student is notified of the offense, counseled, suspended up to ten days, and a bus expulsion may be recommended to the Board of Education. Parent is notified, written report is sent home, and parent response is requested.

Students are expected to follow all rules when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

For questions regarding school transportation issues, contact the building principal.

Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME. Bus lanes and fire lanes are clearly marked. Vehicles located in these locations may be ticketed and/or towed by the police.

Preschool Bus Information:

Although preschool busing is not a required state mandate, currently PC is able to provide limited transportations to the various communities of the district. Bus stops are established by administration and the bus company with allowable funds. Administration will establish stops with one in each town and at a daycare provider's residence (provided there are 3 or more students receiving daycare services from that

location on a daily basis). Proof of students receiving daycare services will be required and if dishonorable practices are found the bus stop will be eliminated for the rest of the school year.

Parents or guardians must be at the stops at the scheduled time for pick-up and drop-off. Bus stops cannot be changed unless the change is permanent. Bus drivers will be instructed to proceed to the next stop after two minutes of waiting. This is to keep the bus on schedule for all of the other adults waiting to receive students off the bus. If no one is at the stop, the student will be brought back to the school and they will need to be picked-up from the office. If a parent misses picking-up their child three times, bus privileges will be revoked by the administration for a period of time.

Special Education Bus Information:

Students with special needs that require transportation according to the Individualized Education Planning (IEP) team will be accommodated according to their IEP.

Most buses are equipped with video cameras. Videotapes are viewed to investigate an incident reported by a bus driver, administrator, supervisor, student, or other person. Videotapes may also be viewed at random. Viewing of videotapes is limited to individuals such as the superintendent, principals, transportation director, bus driver, sponsor, coach, or other supervisor. Parents and guardians are not permitted to view videos per school law.

Buses are provided for transportation to and from school only, and students are assigned to their bus according to where they live in the community. Only students enrolled in PC schools may ride the buses.

Class Parties

School parties and activities are planned for the school's students. While the help and support of parents with these parties is encouraged and greatly appreciated, it is also necessary to restrict attendance at school parties to our students, staff, and parents. Younger siblings, or other children, should not attend school parties held during the school day.

Controlled Substances and Look Alikes

Students are prohibited from bringing any kind of alcohol, tobacco, controlled substances, or look-alike substances to school or any school function.

"Look-alike substance" means a substance other than a controlled substance which:

- (1) by overall dosage unit appearance, including shape, color, size, markings or lack thereof, taste, consistency, or any other identifying physical characteristic of the substance, would lead a reasonable person to believe that the substance is a controlled substance, or
- (2) is expressly or implied represented to be a controlled substance or is distributed under circumstances which would lead a reasonable person to believe that the substance is a controlled substance.

For the purpose of determining whether the representations made or the circumstances of the distribution would lead a reasonable person to believe the substance to be a controlled substance, the court or other authority may consider the following factors in addition to any other factor that may be relevant:

- (a) Statements made by the student in control of the substance concerning its nature, use or effect;
- (b) Statements made to the recipient of that substance may be resold for profit;
- (c) Whether the substance is packaged in manner normally used for the illegal distribution of controlled substances;
- (d) Whether the distribution or attempted distribution included an exchange of or demand for money or other property as consideration, and whether the amount of the consideration was substantially greater than the reasonable retail market value of the substance.

Discipline

Efforts, including the use of positive interventions and supports shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else.

Conduct Rules:

The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Students may be disciplined for gross disobedience or misconduct, including but not limited to the following:

1. Using, possessing, distributing, purchasing, selling or offering for sale tobacco or nicotine materials, including electronic cigarettes or e-cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling or offering for sale:
 - Any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis and hashish).
 - Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
 - Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy.
 - Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.
 - Any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form.

- Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Violations:

1. Using, possessing, controlling or transferring a "weapon" or violating the procedures listed below under the Weapons Prohibition section of this handbook procedure.
2. Using or possessing an electronic paging device.
3. Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting." Unless otherwise banned under this policy or by the building principal, all cellular phones, smartphones and other electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period; or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
4. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
5. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a staff member's request to stop, present school identification or submit to a search.
6. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores.
7. Engaging or encouraging other students to engage in behaviors such as bullying, hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network or other comparable conduct.
8. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault.
9. Engaging in dating violence.
10. Causing or attempting to cause damage to, stealing, or attempting to steal, school property or another person's personal property.
11. Entering school property or a school facility without proper authorization.
12. In the absence of a reasonable belief that an emergency exists, calling emergency responders (calling 9-1-1); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.
13. Being absent without a recognized excuse.
14. Being involved in a gang or engaging in gang-like activities, including displaying gang symbols or paraphernalia.
15. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing.
16. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to,

conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

17. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel. If the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
18. Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal.

The term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

Disciplinary Measures:

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following measures:

1. Notifying parents/guardians by letter or phone
2. Parent/Teacher conference
3. Disciplinary conference with principal
4. Oral apology
5. Write letter(s) of apology
6. Withholding of privileges such as recess
7. Temporary removal from the classroom
8. Return of property or restitution for lost, stolen or damaged property
9. In-school suspension
10. After-school intervention, provided the student's parent/guardian has been notified. (If transportation arrangements cannot be made in advance, an alternative disciplinary measure will be assigned to the student.)
11. Community service
12. Seizure of contraband; confiscation and temporary retention of the personal property that was used to violate school rules
13. Suspension of bus riding privileges
14. Suspension from school and all school activities for up to 10 days. A suspended student is prohibited from being on school grounds
15. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years. An expelled student is prohibited from being on school grounds
16. Transfer to an alternative program if the student is expelled or otherwise qualifies for transfer under State law
17. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, such as, illegal drugs (controlled substances), "look-alikes," alcohol or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and

the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

In situations where a student refuses to cooperate with school staff in the proper execution of their duties, or participates in conduct which is disorderly, or which also may be a violation of criminal laws, the local police department may be called upon to assist staff members.

No employee of the school district shall participate in or arrange for the interrogation of a student of the District, without the express prior approval of the principal or his/her designee.

The school will comply with the Individuals with Disabilities Education Act (IDEA) and the Illinois State Board of Education's *Special Education* rules when disciplining students with disabilities. Behavioral interventions will be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. Any special education student whose gross disobedience or misconduct is not a manifestation of his or her disability may be expelled pursuant to the District expulsion procedures.

In addition to the rules outlined in the handbook, the principal may establish certain rules and regulations not inconsistent with those established by the Board of Education and the Superintendent of Schools.

Dismissal Procedures

Please Note- It is illegal to pass a school bus, from either direction, if the stop arm is extended and/or the lights are flashing that includes while on school grounds.

Preschool:

Please use caution when driving through our parking lot. A person, regardless of age, may not use a wireless telephone at any time while operating a motor vehicle on a roadway in a school speed zone. Parking spaces are provided for your convenience. Please be sure to hold your child's hand to and from the preschool door, which is door B. Remember that our behavior sets an example for our children.

Please inform us with a note or phone call if someone other than those you have originally authorized will be picking up your child. The authorized person must be able to present a photo ID.

Primary School:

Parent pick-up begins at 3:10 p.m. and crosswalk goes out at 3:15 p.m. on regular dismissal days. PCPS begins dismissal at 1:55 p.m. on 2:05 p.m. early dismissal days. Bus students should arrive home one hour early on these days.

Below are some reminders about student drop-off and pick-up:

1. No one is at the school to supervise the children until 7:15 a.m.
2. Parents/Guardians need to be very careful when using the front of the school building to drop students off. This is a very busy time for the buses, and it is not the best place to drop-off and pick-up students.
3. It is strongly suggested that parents/guardians use the crosswalk located at the corner of Silverspoon and Colby or the back parking lot of the school to drop-off and pick-up students. A crossing guard is on duty from 7:45 a.m. to 8:00 a.m. to help the students in the morning, and a crossing guard will walk the students from the Primary School to the crosswalk at the end of the school day. The crosswalk is not supervised December 1st through February 1st. Parents/Guardians wishing to speak with the office or teachers, and parents/guardians waiting for students at the front of the school, will need to park. The back lot is used for drop-off and pick-up only.
4. All students arriving after 8:00 a.m. may be dropped off in the front of the school by the front entrance. Please watch for late buses. They have the right-of-way.

5. Pick-up begins at 3:10 p.m. in the back lot. Please pull-up to door entry E not door entry C. Please have your family name tag displayed. No car pick-ups can be made in the front of the school because of the buses.

If your child is a walker, he/she will be walking from the school with the crossing guard to the corner of Silverspoon and Colby. The crosswalk is not supervised starting December 1st through February 1st.

Any changes to a student's regular dismissal procedure should be noted in a signed and dated note or in an emergency situation, by telephone, before 2:30 p.m. Again, due to space constraints, students cannot be routinely dismissed from the classrooms or office.

Elementary School:

Students will enter and exit school using the North Door (North/Flagpole). Parents may drop off students in the morning at the designated drop off area at the West end of the School only. Parents may park in the West parking lot after 8:30 a.m. A crossing guard will be on duty at the corner in the afternoon only.

Bus riders will be supervised by staff members and dismissed at the appropriate times through the North Door. Walkers will be dismissed from the North Door at approximately 3:05 p.m. Students who routinely ride a bus home, but who are being picked up by the parent/guardian that day, will be dismissed with walkers.

Any changes to a student's regular dismissal procedure should be noted in a signed and dated note or in an emergency situation, by telephone, before 2:30 p.m. Again, due to space constraints, students cannot be routinely dismissed from the classrooms or office. Your understanding and cooperation is much appreciated. All parents must stop by the office if picking up a child directly from the classroom.

Dress Code

Students and their parents are encouraged to select respectable styles of dress that are appropriate for a healthy educational environment and that support the achievement of the educational goals of the community. While the responsibility for appropriate attire at school rests with the student and his/her parents, students should maintain an appearance that will not impair or endanger their health or safety. A complete list of attire that is inappropriate for school and which might cause a disruption of the educational process would be impossible, but the following examples will serve as guidelines:

- Clothing students wear should cover them from at least the shoulder to mid-thigh. Short shorts, spaghetti strap tank tops, transparent clothing, bare midriffs and items with holes in inappropriate places are not allowed. Students that wear leggings or other form fitting pants must wear a shirt that completely covers their bottom.
- Coats, jackets, capes, and hats are not to be worn in the building during the day; additionally sports bags, book bags, etc, may not be carried during the day.
- Clothing that displays or communicates drug or alcohol advertisements/names, profane language, vulgar statements, hate messages, sexual innuendo, tobacco ads, suicide or other violent messages are not allowed.
- Any clothing or symbols that relate to gang symbols, gang membership, etc., may not be worn.
- Shoes must be worn. Sandals, high heels and flip-flops are discouraged due to injuries.
- In the Primary building students spend a lot of time on the carpet, girls are encouraged to wear shorts under skirts and dresses.

Students who dress in an inappropriate manner will be allowed to correct the situation and parents will be notified of the school's concern.

Eligibility for Extracurricular Activities

In order to participate in an extracurricular activity after school, (ie – concerts, sports, class parties, book clubs, etc.) a student must be in attendance by 10:00 AM of that school day. (An exception to this would be prior approval to be granted by the school principal (ie., Doctor's appt., ortho appt. etc.)

Elementary:

A student who receives an unexcused absence from school may not participate in the next scheduled practice or contest. A student who quits during the season will not be permitted to participate in that activity for the remainder of the season.

Eligibility is checked every week. In order to remain eligible, a student may have no failing grade in any academic and/or academic specials subject. If one failing grade is received, the student may NOT participate in practices or meetings and may NOT participate in any scheduled activities until the next eligibility check. If a student is ineligible for a third time during the same activity, he/she will be declared ineligible for the remainder of that activity. This eligibility applies to all extracurricular activities.

Sports Concussion:

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois Elementary School Association before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

Emergency Drills & Dismissal

Emergency Management Plan:

The Putnam County School District's Emergency Management Plan is available in the district & Principal's office and is updated annually with all appropriate emergency agencies involved in the review process.

Emergency Dismissals - In case of an emergency dismissal, children should have an alternate place to go should a parent not be at home. Parents are asked to discuss an alternative plan with their child(ren) and to make appropriate arrangements for use of the plan.

Fire Drills:

Fire drills are conducted periodically during the school year as required by State Code. Students are instructed in proper evacuation procedures. Local and state officials annually visit the school to inspect fire hazards or conduct a fire drill.

Tornado Drills/Warning:

A tornado drill is conducted annually at PCPS/PCES. Students practice several times where and what to do in the event that an announcement is given. These procedures are also taught for multiple different locations in the building depending on where the students are during the initial announcement.

In the event of a tornado warning, children will be told to go to an assigned area for their class. Periodic drills are conducted for these routines. If an actual tornado warning occurs near the end of a school day, the children will not be dismissed until the "all clear" signal is given. No student will be dismissed prior to the all-clear unless the parent/guardian signs the student out at the school's office. By signing the sheet,

the parents/guardians are indicating to the school that they are taking child(ren) from the school premises and assume all responsibility for what may happen, regardless of the warning.

Law Enforcement Drill:

A law enforcement drill is required annually with our local and/or county officials. This drill allows administration and law enforcement to cooperatively and safely practice procedures in case of a threat inside or outside of the school building. Students are present for the drill but know it is a drill through announcements and their teachers preparing them.

School may be closed unexpectedly due to severe weather, power failure, or other reasons. Parents are advised to listen to local radio stations for information about the closing of school during inclement weather conditions. If there is no radio announcement, school will be in session. Please do NOT call the school office. School phone lines must remain open for instructions and staff communications. The school’s Blackboard Connect system will be used to contact parents. Please make sure the school has your contact number.

When weather conditions are such that by delaying the start of school either one or two hours the buses can then safely complete their routes, it will be announced as early as possible on the radio stations. When such an announcement of delayed start is made, school opening will be delayed that amount of time and no students are expected in the building before the delayed opening time.

All announcements concerning adjustments in the school schedule due to inclement weather will be made using the district Blackboard Connect messaging system and on the following stations/channels:

School and Emergency Notifications:

<u>Radio Dial</u>	<u>Location</u>	<u>AM</u>	<u>FM</u>
WLPO/WAJK	LaSalle	1220	99.3
WBZG	Peru		100.9

Television Channels

WHOI	Peoria	Channel 19
WEEK	E. Peoria	Channel 25
WMBD	Peoria	Channel 31

English Language Learners (ELL)

The school offers opportunities for English Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain. Students are tested to determine eligibility and services after the Home Language Survey form is completed at registration. If students qualify for language support services, these services are provided until the student demonstrates sufficient skill to exit the program based upon the State ACCESS test, or until a parent withdraws them from the program.

Parents/guardians of English Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child’s placement in, and information about, the District’s English Learners programs.

For questions related to this program or to express input in the school’s English Learners program, contact Ronda Cross, Principal at PCPS, or Courtney Balestri, Principal at PCES.

Homeless Students

When a child (PK-12th) loses permanent housing and becomes a homeless person as defined at law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

1. Continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. Enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

The Putnam County CUSD #535 Homeless Liaison is Tricia Both. She can be reached by calling 815-882-2800 (Option #3).

Homework Policy

Primary/PCES - Through review of previously taught content, each grade level will communicate homework procedures PreK-5th grade. The school's "Homework Policy" is intended to (1) foster informative and supportive communication between school and home, (2) continue the development of individual responsibility, and (3) increase academic performance.

Requests for homework will be honored for students who are absent. Teachers will address the length of time a student has to complete and return the homework to school. Requests for homework should be made by contacting the school before 9:00 a.m.

Internet/Technology Acceptable Use Policy

All use of the Internet shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation and communication. Rules and guidelines for the use of the Internet are aligned with *Authorization for Internet Access*, 623.0E2 of the School Board Policy Manual. Each student, teacher, or community member must sign the *Authorization* each year, agreeing to follow the District's rules as a condition for using the District's internet connection. No student may access or use the internet without a signed form on file in the school. The use of the District's internet is a privilege, not a right. Failure of any user to follow the terms of the *Authorization for Internet Access* will result in the loss of privileges, disciplinary action, and/or appropriate legal action. The building principal will make all decisions regarding whether or not a user has violated this *Authorization*, his or her decision is final.

Lunch & Breakfast

Lunch is a **\$1.90**, breakfast is a **\$1.05**, milk only is **\$0.35**, and soy milk is **\$0.85** which can be purchased by the day, week, or month. Students are not permitted to charge breakfast or lunch. Teachers will send breakfast, lunch money, and any of your instructions to the office every morning. All record keeping for the hot lunch program is maintained in the office. Putnam County Schools follow established policies and criteria for determining eligibility for free and/or reduced lunch or breakfast.

Parents are welcome to join their child for lunch. The cost for an adult school lunch is **\$2.40**. If you plan on eating hot lunch the office needs to be notified by 10:00 a.m.

Parents are welcome to bring lunch for their child or children during the lunch period but cannot bring lunch to any other student.

The lunch program operates as a debit account, not a credit account. However, no child is ever allowed to go without lunch. A notice of the charge is sent home in the event it is necessary to provide a lunch. Once a student's account balance reaches \$-20.00 the school will not be able to offer a full breakfast or lunch. Cereal along with milk will be given for breakfast and a peanut butter and jelly sandwich and milk will be given for lunch until the balance is paid in full. Students who bring a cold lunch are encouraged to avoid "junk food" and other non-nutritious items. Carbonated beverages are not permitted in the cafeteria. For

safety reasons, glassware should not be used. Trading of lunches and/or lunch items is not permitted. During the first 10 minutes students eat (no talking to encourage eating at this age) and the second 10 minutes students can talk quietly.

Free/Reduced Meal Applications:

Free and reduced lunch and breakfast applications, along with letters containing guidelines are available during registration and throughout the school year in each school's office. A parent/guardian wishing to apply must complete and return the application to their student's school office. Verification of income may be requested and a letter of approval or denial will be sent by mail to the parent/guardian. Snack/Extra milk (0.35) and soy milk (0.85) is not included.

Elementary and Secondary Education Act (Formerly Known as: No Child Left Behind Act)

The *No Child Left Behind Act of 2001*, signed into law on January 8, 2002, is a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965. This update vastly increases the federal government's role in the operation of public schools and imposes many new and complex obligations on local school districts. Of particular interest to parents is the assurance that all our teachers are duly certified and highly qualified and that you have the right to request information regarding the professional qualifications of your child's teacher(s).

A parent will also be notified if your child is being taught for four or more consecutive weeks by a teacher who is not considered "highly qualified" under the ESEA guidelines. As well as its comprehensive provisions on school improvement, teacher quality, and instructional programs, ESEA also has numerous other requirements, such as regulations concerning student privacy, military access to student directory information, community access to school facilities and guidelines for the exercise of religious freedom in the schools. As required by ESEA, Putnam County Community Unit School District No. 535 certifies that no policy of the district prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools.

Parent Advisory Committee (PAC)

The District has a Parent Advisory Committee (PAC). This committee of parents meets with the Superintendent for the purpose of direct two-way communication between the schools and the parents. The goal is to have parent representatives from each building and community in Putnam County. Parents who are interested in serving on the PAC are encouraged to contact the building principal.

Parent-Teacher Conferences

Formal Parent/Teacher conferences are held District-wide twice during the school year, as noted in the District calendar. In addition to the District-wide scheduled times, teachers in grades PreK-5 hold conferences on an "as needed" basis, either on the phone or in person. Parents are encouraged to contact their child's teacher at any time if they have a question or concern.

Party Invitations

The classroom teacher, with approval of the principal, may distribute invitations to personal parties only when they include every student in the classroom or all of the boys or all of the girls in the classroom. Invitations to personal parties may not be distributed directly by students or parents at school. The distribution of party invitations during the school-day can often cause problems in the classroom for the teacher as well as for the students. We encourage distributing party invitations outside of the school day. Note: Birthday balloons are not allowed to be delivered to school due to the distraction to the learning environment.

Pesticide Application

Putnam County CUSD #535 is committed to providing students a safe environment. It seeks to prevent children from being exposed to pests and pesticides. Therefore, an Integrated Pest Management Plan has been adopted.

Even though pest control practices may involve a variety of chemical and nonchemical methods, insecticide baits and rodenticide baits are most commonly used at each school rather than chemical applications. However, there may be situations where chemical control of pests may be used. If such a control is used, parents and staff members can be informed of such prior to an application.

The school district is committed to use the least hazardous chemical control methods after non-chemical control methods have been applied. However, written prior notice shall not be required if there is an imminent threat to health or property. If there are any questions pertaining to the Integrated Pest Management Plan, contact the school office.

Preschool Home Visits

The purpose of the home visit is to provide support to the child and family and to bring an activity to help encourage and strengthen parent and child interaction. The visit lasts about 30-40 minutes and they will be scheduled throughout the whole year.

Preschool Screenings

Putnam County Primary School screens students entering preschool to identify and serve the neediest children. The screening instruments and activities measure each child's development in the areas of vocabulary, visual-motor integration, language and speech development, English proficiency, fine and gross motor skills, social skills, and cognitive development.

The screening is conducted on a communitywide basis and is developed and implemented with cooperation from the LaSalle/Putnam County Educational Alliance for Special Education.

Because children grow and develop over time, all potential incoming students' screening data cannot be older than six months of the preschool placement date.

Putnam County provides two screenings a year, usually during the months of August and April. A third screening is scheduled if deemed necessary. Children may be screened by LEASE at locations other than Putnam County and request the screening results be shared with Putnam County to determine eligibility. Fall enrollment for the next school year is determined after each screening. If children are being screened at a location other than Putnam County Primary School, make sure the school has the child's screening results by May 1st.

Publishing Student ID/Picture/Information

A parent or guardian must notify the office in writing, at the beginning of each year, if they do NOT want their child's picture, name, other directory information or work published. This will include electronically, in the newspaper, and on the district website. Due to other students' public media restrictions, no one is allowed to take/post pictures of any child(ren) but their own.

Recess

Weather permitting, students have recess outside after lunch. When the weather is inclement, including a wind chill factor of 25 degrees or lower, recess is held in the school gym. Please be sure a coat, hat/scarf, boots, and mittens/gloves are used on any given day when weather is cold.

When it is believed to be in the best interest of the student for educational or behavioral reasons, recess may be withheld at the discretion of the teacher and/or principal.

Registration

Preschool for All program serves only 3-5 year old children who are not age-eligible for kindergarten (i.e., age 5 on or before September 1 of the school year in which the program is implemented).

Those children currently enrolled in the program remain in the program until they become eligible for kindergarten. When there are openings in the program, children are enrolled based on their at-risk status. The most at-risk children are enrolled first as determined to be the most at-risk by a screening identifying circumstantial risk factors, eligibility criteria, and information from the parent interview. At risk enrollment includes children from Early Intervention, Early Head Start, and Prevention Initiative.

Waiting List for Preschool:

When the Preschool program for Putnam County identifies more children who are in need of services than we have available spots, a waiting list is created.

At the time children are screened, points are assigned through the screening process and parent interview. Those children with the most at risk points are admitted into the program. If we have more children than spots, a waiting list is created and children with the most points are placed at the top of the list. After the most at-risk children are considered, then consideration is given to those at-risk children who will be attending kindergarten the following year.

As seats become available in the program, the child with the most points will be contacted to discuss admission into the program.

Fee Waivers:

The Superintendent will recommend to the Board for adoption what fees, if any, will be charged for the use of textbooks, consumable materials, extracurricular activities, and other school fees. Students will pay for loss of school books or other school-owned materials.

Fees for textbooks, other instructional materials, are waived for students who meet the eligibility criteria for fee waiver contained in this policy. In order that no student is denied educational services or academic credit due to the inability of parent(s)/guardian(s) to pay, the Superintendent will recommend to the Board for adoption what additional fees, if any, the District will waive. Students receiving a fee waiver are not exempt from charges for lost and damaged books, materials, supplies, and equipment.

The Superintendent shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians complete the application are available.

A student shall be eligible for a fee waiver when:

1. The student is currently eligible for free or reduced lunches or breakfasts pursuant to 105 ILCS 125/1 et seq.; or
2. The student or student's family is currently receiving aid under Article IV of The Illinois Public Aid Code (Aid to Families with Dependent Children).

Residency

Proof of residency is required every year. Two forms of proof will need to be given at the time of registration. Examples of acceptable forms are: Driver's license, utility bill, phone bill, or a lease agreement.

Change of Residence Due To Military Service:

If a pupil's change of residence is due to the military service obligation of a person who has legal custody of the pupil, then, upon the written request of the person having legal custody of the pupil, the residence of the pupil is deemed for all purposes relating to enrollment (including tuition, fees, and costs), for the duration of the custodian's military service obligation, to be the same as the residence of the pupil immediately before the change of residence caused by the military service obligation. A school district is not responsible for providing transportation to or from school for a pupil whose residence is determined under this condition.

Response to Intervention or Multi-Tiered System of Support (Rtl or MTSS)

Response to Intervention (Rtl) integrates assessment and intervention within a 3-tiered system to maximize student achievement. During the fall, winter, and spring universal screening of core content is done to help determine students' strengths and weaknesses in the areas of reading and math.

All students receive Tier I Rtl as part of the classroom curriculum. If universal screening, along with classroom data, indicates a student is significantly below grade level in reading or math, then they will receive Tier II Rtl support. This support will consist of an additional thirty minutes of daily reading or math instruction. This instruction is a supplement, not a substitute for the reading or math instruction received from the classroom teacher. When students receive Tier II Rtl support they will be progress monitored every two weeks and their progress will be reviewed by a team every six weeks. A student may receive Tier III Rtl support if they have not made significant progress as determined by the team.

The focus of instruction during PreK-5th grade Rtl will be early writing strategies, phonemic awareness, phonics, fluency, comprehension, number sense, math facts, concepts and application, and computation to name a few. Communication is very important, so parents will be kept well informed of their child's growth and progress through reports and/or graphs depending on the level of intervention received.

Retention/Promotion

In compliance with School Board Policy 7.30, the building principal shall assign students to classes. Placement, promotion, or retention shall be made in the best interest of the student after a careful evaluation of all factors relating to the advantages and disadvantages of alternatives. The building principal will direct and assist teachers in their evaluation of students and review grade assignments in order to ensure uniformity of evaluation standards. No student shall be promoted to the next grade level based solely upon age or any other social reasons not related to the student's academic performance. In accordance with the Illinois Education Reform Act and in compliance with School Board Policy 6.280, both quantitative measures and qualitative assessment will be used to determine placement/promotion/retention. Such decisions will be reached with the support and involvement of the parents within the prescribed time frame. If a student is currently part of a case study evaluation or receiving Special Education services, placement decision shall be determined by the student's educational team.

Elementary:

In most cases, promotion of a student to the next grade will not take place if the student has more than one final yearly grade of "F" in the academic subjects of Reading, English, Math, Science and Social Studies. Parents of students, who are in danger of non-promotion, will be notified by registered mail by May 1st, including notification throughout the year.

Search & Seizure

In order to maintain order, safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left by Students:

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs,

weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students:

School authorities may search a student and/or the student’s personal effects in the student’s possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district’s student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student’s age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates the school’s disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

Seizure of Property:

If a search produces evidence that the student has violated or is violating either the law or the school or district’s policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Social Networking Website Notification:

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Security Cameras

All Putnam County Schools are equipped with security cameras. Putnam County Schools maintain 24-hour video security with cameras placed at entrances and in hallways. Videotapes are reviewed when a safety or security issue is reported. They may also be reviewed at random. Viewing of videotapes is limited to individuals having a legitimate educational or administrative purpose. Those individuals with a legitimate educational or administrative purpose are the Superintendent, building administrators, or educational personnel. Videotapes will be reused or erased unless needed for an educational or administrative purpose.

School Hours

The office is open from 7:30 a.m to 4:00 p.m. Teachers are in the building from 7:45 a.m. to 3:45 p.m. daily. Students may not be dropped off at school until 7:15 a.m.

Preschool class times are 8:15-10:45 a.m. or 12:15-2:45 p.m. Daily attendance is expected at the Preschool level. Failure to attend can jeopardize the student’s enrollment in the state grant program.

Students who are transported to school by bus arrive at various times, with the last bus arriving at approximately 8:00 a.m. Students who are walkers should not arrive until 8:00 a.m. unless they are coming for breakfast. Classes begin promptly at 8:15 a.m. Students will be considered tardy after 8:15 a.m.

Student Records

Instructional Material:

A student’s parent/guardian may inspect, upon their request, any instructional material used as part of their child’s educational curriculum within a reasonable time of their request.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.
2. A parent/guardian or eligible student should submit to the Records Custodian, Principal, or other appropriate official, written requests that identify the record(s) they wish to inspect. The District official will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected. If the records are not maintained by the District official to whom the request was submitted, that official shall advise the parent/guardian or eligible student of the correct official to whom the request should be addressed.
3. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes to be inaccurate or misleading. A parent/guardian or eligible student may ask the District to amend a record that they believe is inaccurate or misleading. They should write the District official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent/guardian or eligible student, the District will notify the parent/guardian or eligible student of the decision and advise the parent/guardian or eligible student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.
4. The right to consent to disclosures of personally identifiable information contained in the parent/guardian or eligible student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District in an administrative supervisory, academic, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the District has contracted (such as an attorney, auditor, or collection agent); or a person serving on the Board of Education. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities. Upon request, the District discloses education records without consent to officials of another school in which a student seeks or intends to enroll.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202-4605. Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA). PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These rights transfer from the parents to a student who is 18 years-old or an emancipated minor under State law.

The Putnam County School District has developed procedures, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The Putnam County School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The Putnam County School District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey.

The Putnam County School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification

of the planned activities and surveys listed below and are provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any nonemergency, invasive physical examination or screening as described above.

Surveys Requesting Personal Information:

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Sexual behaviors or attitudes.
4. Illegal, antisocial, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine program eligibility.

The student's parent/guardian may inspect the survey or evaluation upon, and refuse to allow their child to participate in the survey. The school will not penalize any student whose parent/guardian exercised this option.

Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C. 20202-5901

Special Education

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services.

The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services.

A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office. For more information, please contact Director of Special Services, at 815-882-2800, ext. 423.

Student Privacy Protections

Surveys Requesting Personal Information:

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Sexual behaviors or attitudes.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.

5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine program eligibility.

The student's parent/guardian may inspect the survey or evaluation upon, and refuse to allow their child to participate in the survey. The school will not penalize any student whose parent/guardian exercised this option.

A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

Student Records

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings that are created in part for law enforcement, security, or safety reasons or purposes; and electronic recordings made on school buses.

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's school records.

1. The right to inspect and copy the student's education records within 15 school days of the day the District receives a request for access.
2. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.
3. The right to a copy of any school student record proposed to be destroyed or deleted.
4. The right to prohibit the release of directory information.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

Suspicion-Based Drug and Alcohol Testing

Board Policy 7:241 – The Board of Education recognizes that drug and/or alcohol testing of an individual student may be appropriate when there are reasonable grounds to suspect that the student is violating the Board of Education's policy prohibiting the possession or use of drugs or alcohol while on school grounds or at a school-related activity.

The Board of Education authorizes drug and alcohol testing of students based upon such reasonable suspicion of drug and alcohol use.

The Administration shall establish rules and regulations to implement this policy (Board Policy 7:241 – R) in compliance with applicable laws governing drug and alcohol testing of students

Teacher Qualifications

Parents/guardians may request information about the qualifications of their child's teachers and paraprofessionals, including:

- Whether the teacher has met State certification requirements;
- Whether the teacher is teaching under an emergency permit or other provisional status by which State licensing criteria have been waived;
- The teacher's college major;
- Whether the teacher has any advanced degrees and, if so, the subject of the degrees; and
- Whether any instructional aides or paraprofessionals provide services to your child and, if so, their qualifications.

If you would like to receive any of this information, please contact the school office.

Testing and Assessment

Elementary:

Regular and on-going classroom assessment is used to monitor student progress and guide instruction. In addition to such local testing, students in grades 3rd through 5th take the PARCC Tests. This testing is required by the State of Illinois and is given in the spring on the dates determined by the State. In addition, PCES students complete MAP testing in reading and math three times a year.

Title I

Title I is a federally funded program that provides instructional support for students experiencing difficulties in reading. Putnam County Schools provide a Title I program for students with an identified need in the area of reading. As of the 2016-2017 school year, the Primary and Elementary Schools will be approved for "schoolwide" status with the Board and State. Students PreK-5th grade can be served by the grant.

Students are screened with a multiple-step process to determine eligibility for Title I and must have parent permission to participate in the program. Once eligibility is established students of approximately 3-5 students go to the Title I classroom and work in a small group with a certified Reading Specialist. The Reading Specialist will work on reading skills such as: Phonemic Awareness, Phonics, Fluency, Comprehension and Writing. Each student is periodically assessed and progress information is sent home to the parents at least quarterly. Students remain in the program until meeting established exit level criteria. Each year the criteria has to be reestablished for the grant program.

If a student is eligible for Title I services, the school will discuss parental involvement, and opportunities for Parents/Guardians to get involved in the education of their children. Parents/Guardians are encouraged to attend the meeting and participate in the discussions that occur. Parents/Guardians should use the meeting as an opportunity to ask questions, make suggestions, and learn about all of the opportunities and programming available for Parents/Guardians to be fully involved in the educational process.

Parental Involvement:

The school and its teachers provide meeting times, including parent/teacher conferences, at flexible times to accommodate a variety of parent schedules. Parents/Guardians will be given notice of meeting availability at the beginning of each year, and at least two weeks before conferences or other regularly scheduled meetings, to provide sufficient opportunity to schedule and attend meetings with teachers. Additionally, teachers are available regularly to meet with parents/guardians to discuss the success of their child. Parents/Guardians are encouraged to inquire about available meeting times, and to work with teachers. Parents/Guardians will be involved in an organized and timely way when any programs are created, considered, or altered, and will be continually involved in the ongoing development of programming, curriculum, and policy. Parents will also receive monthly newsletters from the Title I teacher to keep them informed of what is transpiring with their child's services and to share information on best practices for reading instruction. Parents will also be asked to complete a survey at the end of the school year in order to obtain feedback on programming and services.

School programs, in addition to the standard educational curriculum, in which Parents/Guardians may wish to become involved include:

Parent Advisory Council

Rising Star

Preschool for All Grant

Title I Annual Planning

English Language Learners Grant

Contact: Carl Carlson, Superintendent of Schools

Contact: Carl Carlson, Superintendent of Schools

Contact: Ronda Cross, Primary School Principal

Contact: Ronda Cross, Primary School Principal

Contact: Courtney Balestri, Elementary School Principal

The school provides Parents/Guardians with access to:

- School performance profiles required by Federal law and their child's individual student assessment results, including an interpretation of such results;
- A description and explanation of the curriculum in use at the school, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet;
- Opportunities for regular meetings to formulate suggestions, share experiences with other Parents/Guardians, and participate as appropriate in decisions relating to the education of their children if such Parents/Guardians so desire; and
- Timely responses to suggestions.

Parents/Guardians of participating children have a right to appeal the contents of this policy. The district will submit any parent comments when this plan is submitted to the State. Any questions or concerns should be directed to Ronda Cross, Primary School Principal.

The state's resources on parental involvement can be located at <http://illinoisparents.org/>. The state's website on parental involvement provides information, training, and support for parents and schools on various websites which may be useful or interesting to parents and students, and provides advice and information about how to get involved and participate in the educational process. Resources are provided by search, by county, and by categorical query.

Assurances:

Putnam County's Title I program has been designed and implemented in accordance to all requirements of the grant. The programming for the schools is coordinated by the Title I director. All instructions of the Title I program consult with the classroom teachers on a regular basis in order to insure a coordinated effort exists in the buildings.

Comparability of Services:

The required comparability documents are housed at Putnam County Primary School in the superintendent's office. These documents include: comparability report, the district wide salary schedule, board policy on salary and material equivalence among schools. PC pays it's Title I teachers according to his/her position on the negotiated salary schedule. At this time, PC has two title one teachers to serve the two buildings with PreK-5th grade students.

Allowable Costs Requirement:

Information pertaining to allowable costs is housed at Putnam County Primary School in the superintendent's office. Documents may include the following: class schedules, purchase orders, teacher schedules, excess program cost calculations and teacher contracts.

Needs Assessment:

Putnam County Primary and Elementary conduct an annual Title I needs assessment survey in the spring. The survey is based upon needs teachers identify to improve teaching and learning. The results of the survey can be found in the office of the Primary School or Elementary School.

Student performance will be measured utilizing AIMSweb Plus at the Primary School and the Elementary also uses the MAP assessment. Results are presented to parents during parent/teacher conferences or they are sent home with the student three times a year. Assessment data is utilized to determine if students are making adequate progress or if their intervention needs to be changed.

Student Selection Criteria:

Student selection may be based on any or all of the following multiple criteria: classroom performance, Lexia, AIMSweb, MAP, running records or a teacher's common assessments. Copies of the criteria are maintained by the classroom teacher or the Title I teacher.

Program Improvement and Evaluation:

Local evaluation of the Title I programming plan is an ongoing process. The Title I instructors may conduct pre and post tests on individual students. The assessment of the students in Kindergarten are a combination of local benchmarking and classroom assessment. Title I teachers are also responsible for gathering all information pertinent to effective evaluation of student progress while enrolled in the program. Instruments such as AIMSweb Plus, Fountas and Pinnell, MAP, etc., will assist in assessing decoding skills, fluency and comprehension.

Program Quality:

PC makes every effort to provide documentation of the quality of this program. Examples of this documentation may include any of the following:

- Minutes from data team meetings for student movement in the tiered levels of intervention
- Notes and records from conferences attended by those associated with Title I programming will be kept and housed in the teacher's classroom.
- Desired outcomes as outlined on the Title I application under program goals and objectives represent broad program goals. Specific goals and objectives for students enrolled in Title I can be found outlined in the teacher's lesson plans.
- Title I teachers maintain individual student progress folders which are located in the Title I classrooms.

Violent Offender Community Notification

State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth.

You may find the Illinois Sex Offender Registry on the Illinois State Police's website at: <http://www.isp.state.il.us/sor/>.

You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at: <http://www.isp.state.il.us/cmvo/>.

Visitors

All doors to the buildings are kept locked during the day, including the main entrance. All persons entering the building during the school day are required to stop in the office for a visitor pass before proceeding to a classroom or other area of the building.

Classroom visits should be pre-arranged at least 24 hours in advance with classroom teachers as to not interrupt teaching and allow time to prepare as necessary.

Weapons

To bring any kind of explosive material or look-alikes to school, whether they are intended to be exploded or not, is prohibited. The same is true for firearms, ammunition, knives, lasers, look-alikes, or any other weapons, whether concealed or not. No student will be in possession of any object that could reasonably be considered as a potential hazard to another person or another person's safety. Any student who uses, possesses, distributes, purchases, or sells an explosive or firearm or any object that can reasonably be considered as a weapon will be recommended for expulsion for at least one calendar year. Under the terms of the School Code, it is mandated that the recommendation for expulsion be for at least one year when a firearm, weapon, or explosive is involved in the misconduct.

The Board of Education can expel a student for up to two years for any conduct that is in violation of the Student Code. On a case-by-case basis, the Board may modify the length of suspension or expulsion. A student who is determined to have brought a weapon to school, any school sponsored activity or event that bears a reasonable relationship to school, shall be expelled for a period of not less than one full year, except that the expulsion may be modified. For the purpose of this section, the term "weapon" means possession, use, control, or transfer of any weapons as defined by Section 921 of Title 18, United States Code, firearms as defined in Section 1.1 of the Firearm Owners Identification Act or use of a weapon as

defined in Section 24-1 of the Criminal Code; other objects if used or attempted to be used to cause bodily harm include, but are not limited to, knives, guns, firearms, rifles, shotguns, brass knuckles, billy clubs or look-alikes thereof. Such items as baseball bats, pipes, bottles, locks, sticks, pencils, and pens may be considered weapons if used or attempted to be used to cause bodily harm.

Conceal & Carry is not permitted on school property.

Withdrawal and Transfer

When a family moves from the District, please notify the school office at least one day in advance. The district observes the statutory regulations that require the forwarding, within 10 days of the receipt of request, an unofficial record of the student's grades to the school to which the student is transferring. The school shall then forward written information relative to the grade levels, subjects, and record of academic grades achieved, current health records, and a most current set of standardized test reports, if applicable. The district, within 10 days after the student has paid all of his/her outstanding fines and fees, forwards an official transcript of the scholastic records of each student transferring.

Upon receipt of a Release of Records form from the new school, which must be signed by the parent/guardian(s), student records will be sent to the new school.

Please remember that all books must be returned to the teachers and any remaining fees (ie, lunch) must be paid in the school office.

HEALTH/WELLNESS INFORMATION

Accidents/First Aid/Illness

Safety is a top priority for students in Putnam County. Students are under close supervision throughout the school day. We are equipped to provide only minor first-aid when accidents do happen, and are prohibited by law from doing more than this.

Parents of students who are injured or who become ill (ie, fever) at school will be contacted to come for the student. The Registration Form contains a section which provides the office with emergency information, part of which must be the phone number of a person who preferably lives in Putnam County and could come to school for your child in an emergency. Current information is imperative; **please keep the office informed of any changes**. In the event of an emergency, the schools will always try to contact the parent/guardian FIRST. If the parent/guardian cannot be reached, the emergency information section on the registration form will be followed.

Deciding to keep your child home from school is not always easy. It is important for children to attend school; but when a child is truly sick, they need to stay home to get well and prevent spreading illness to others. Your child should not attend school if they have an illness that could potentially be contagious. This includes:

- any temperature at or above 100 degrees (**your child can not return to school until they are fever free for 24 hours without the help of fever reducing medication**)
- new or unusual wide-spread rash that could be contagious
- an open, draining wound that cannot be covered
- vomiting and/or diarrhea stools
- continuous, hacky cough
- pink or red eyes with white or yellow drainage; matted after sleep

The school will observe recommendations of the Illinois Department of Public Health regarding communicable diseases.

1. Parents are required to notify the school nurse if they suspect their child has a communicable disease.
2. In certain cases, students with a communicable disease may be excluded from school or sent home from school following notification of the parent or guardian.
3. A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease.

Care of Students with Diabetes

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal or district nurse. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

Concussion Policy

See Eligibility for Extracurricular Activities

Head Lice

The school will observe recommendations of the Illinois Department of Public Health regarding head lice. Procedures are the following:

1. Parents are required to notify the school nurse if they suspect their child has head lice.
2. Infested students will be sent home following notification of the parent or guardian.
3. The school will provide instructions to parent or guardian regarding appropriate treatment for the infestation.
4. A student excluded because of head lice will be permitted to return to school only when the parent or guardian brings the student to school to be checked by the school nurse or building principal and the child is determined to be free of the head lice and eggs (nits). Infested children are prohibited from riding the bus to school to be checked for head lice.

Health Examinations and Immunizations

All students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

1. Entering preschool and kindergarten;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

The exam must be completed on the Illinois Certificate of Child Health Examination form, which includes a lead screening for students under seven and a diabetes screening. Immunizations must be obtained as required by the Illinois Department of Public Health Rules and Regulation (Title 77, Part 665, Section 665.240).

Failure to comply with the above requirements by October 15th of the current school year will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements.

Eye Examination-All students entering kindergarten or the school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year.

Dental Examination-All students entering kindergarten, second and sixth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months.

Please check with the school nurse if you have questions regarding immunization and health requirements.

Medication at School

Illinois School Code, 105 ILCS 5/10-22.21 states, "It shall be the policy of the State of Illinois that the administration of medication to students during regular school hours and during school-related activities should be discouraged unless absolutely necessary for the critical health and well-being of the student." When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

- All medications must be transported to and from school by an adult
- Medication must be in original container with student's name clearly marked
- All medication forms must be renewed yearly
- The parent/guardian is responsible for picking up extra medication at the end of treatment and/or school year. Medication left at the end of the school year will be disposed of properly by the school
- Antibiotics or other short-term medication that is given 3 times a day or less will not be given at school

Self-Administration of Asthma Inhalers and Epinephrine Auto-injector:

A student may possess an epinephrine auto-injector (EpiPen®) and/or an asthma inhaler prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form and Asthma Inhaler or Epinephrine Auto-injector Authorization Form. The school and district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or asthma inhaler, or the storage of any medication by school personnel.

Forms to complete the above requirements are available in the office of each school and on the school website.

Sex Education/Safety

According to Illinois School Code: 105 ILCS 5/27-13.2, all Illinois public schools, grades K-8 are required to provide five days advance notice to parents or guardians of when instruction is being presented to students regarding the recognition and avoidance of sexual abuse. Additionally, students are not required to participate in such instruction and parents or guardians, upon written request, may disallow their child from this instruction.

Students will not be required to take or participate in any class or course in comprehensive sex education if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology.

Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

Snacks and Birthday Treats

Due to health concerns and scheduling, treats and snacks for any occasion must be arranged in advance with the classroom teacher. All treats and snacks must be purchased/prepackaged. No homemade treats or snacks are allowed at school. Treats and snacks must have a clearly printed list of ingredients on the packaging. We strongly encourage you to select a treat or snack with nutritional value.

Student Biometric Information

Before collecting biometric information from students, the school must seek the permission of the student's parent/guardian or the student, if over the age of 18. Biometric information means information that is collected from students based on their unique characters, such as a fingerprint, voice recognition or retinal scan.

Students with Food Allergies and Chronic Illness

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules.

If your student has a life-threatening allergy or life-threatening chronic illness, please notify the building principal or school nurse at (815) 882-2800.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities.

Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means.

De Lage Landen Public Finance LLC

1111 Old Eagle School Road
Wayne, PA 19087

State and Local Government Lease-Purchase Agreement

PHONE: (800) 736-0220
FACSIMILE: (800) 700-4643

LESSEE	Full Legal Name PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT 535	Phone Number 815-882-2800
	DBA Name (if any)	Purchase Order Requisition Number
	Billing Address 400 E. SILVERSPoon AVE	City GRANVILLE
		Zip 61326
		Send Invoice to Attention of

EQUIPMENT INFORMATION	Equipment Make	Model No.	Serial Number	Description (Attach Separate Schedule If Necessary)
				PLEASE SEE ATTACHED EQUIPMENT DESCRIPTION AS "ATTACHMENT 2"
	Equipment Location (if not same as above)	City	State	Zip

PAYMENT INFORMATION	Number of Lease Payments 60	Lease Payments: See Lease Payment Schedule Attached as Attachment 1
	Full Lease Term (in Months) 60	Payment Frequency <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semiannually <input type="checkbox"/> Annually <input type="checkbox"/> Other _____
		End of Lease Option: \$1

BANK QUALIFICATION	By checking the box below, YOU hereby designate this Lease as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Internal Revenue Code and represent that the aggregate face amount of all tax-exempt obligations (excluding private activity bonds other than qualified 501 (c)(3) bonds) issued or to be issued by YOU and YOUR subordinate entities during the calendar year in which WE fund this Lease is not reasonably expected to exceed \$10,000,000.
	<input type="checkbox"/> Bank Qualification Elected

TERMS AND CONDITIONS

Please read YOUR copy of this State and Local Government Lease-Purchase Agreement ("Lease") carefully and feel free to ask US any questions YOU may have about it. Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE," "US" and "OUR" refer to De Lage Landen Public Finance LLC, its successors and assigns, as the "Lessor" of the Equipment.

1. LEASE. WE agree to lease to YOU and YOU agree to lease from US, the equipment listed above (and on any attached schedule) including all replacement parts, repairs, additions and accessories ("Equipment") on the terms and conditions of this Lease and on any attached schedule.

2. TERM. This Lease is effective on the date when the term of this Lease and YOUR obligation to pay rent commence, which date shall be the date that funds are advanced by US to YOU, the vendor of the Equipment or an escrow agent for the purpose of paying or reimbursing all or a portion of the cost of the Equipment (the "Commencement Date") and continues thereafter for an original term ("Original Term") ending at the end of YOUR budget year in effect on the Commencement Date and may be continued by YOU for additional one-year renewal terms ("Renewal Terms") coinciding with YOUR budget year up to the total number of months indicated above as the Full Lease Term; provided, however, that at the end of the Original Term and at the end of each Renewal Term until the Full Lease Term has been completed, YOU shall be deemed to have continued this Lease for the next Renewal Term unless YOU shall have terminated this Lease pursuant to Section 5 or Section 17. Lease Payments will be due as set forth on Attachment 1 until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to YOU under this Lease are paid in full. As set forth in the Lease Payment Schedule, a portion of each Lease Payment is paid as, and represents payment of, interest. YOUR obligation to pay the Lease Payments and YOUR other Lease obligations are absolute and unconditional and are not subject to cancellation, reduction, setoff or counterclaim except as provided in Section 5. THIS LEASE IS NON-CANCELABLE EXCEPT AS PROVIDED IN SECTION 5.

3. LATE CHARGES. If a Lease Payment is not made on the date when due, YOU will pay US a late charge at the rate of 18% per annum or the maximum amount permitted by law, whichever is less, from such date.

4. CONTINUATION OF LEASE TERM. YOU currently intend, subject to Section 5, to continue this Lease through the Full Lease Term and to pay the Lease Payments hereunder. YOU reasonably believe that legally available funds in an amount sufficient to make all Lease Payments during the Full Lease Term can be obtained. YOUR responsible financial officer shall do all things lawfully within his or her power to obtain and maintain funds from which the Lease Payments may be made, including making provision for the Lease Payments to the extent necessary in each proposed annual budget submitted for approval in accordance with YOUR applicable procedures and to exhaust all available reviews and appeals if that portion of the budget is not approved. Notwithstanding the foregoing, the decision whether to budget or appropriate funds and to extend this Lease for any Renewal Term is solely within the discretion of YOUR governing body.

5. NONAPPROPRIATION. YOU are obligated only to pay such Lease Payments under this Lease as may lawfully be made from funds budgeted and appropriated for that purpose during YOUR then current budget year. If YOU fail to appropriate or otherwise make available funds to pay the Lease Payments required to be paid in the next occurring Renewal Term, this Lease shall be deemed terminated at the end of the then current Original Term or Renewal Term. YOU agree to deliver written notice to US of such termination at least 90 days prior to the end of the then current Original Term or Renewal Term, but failure to give such notice shall not extend the term of this Lease beyond the then current Original Term or Renewal Term. If this Lease is terminated in accordance with this Section, YOU agree, at YOUR cost and expense, to peaceably deliver the Equipment to US at the location or locations specified by US.

6. WARRANTIES. WE are leasing the Equipment to YOU "AS-IS" and WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. WE transfer to YOU, without recourse, for the term of this Lease all warranties, if any, made by the manufacturer. YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS LEASE AND, EXCEPT FOR THE MANUFACTURER WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS LEASE OR THE EQUIPMENT. WE SHALL NOT BE LIABLE FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF THE EQUIPMENT. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THE LEASE WILL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST THE SUPPLIER OR THE EQUIPMENT MANUFACTURER.

7. DELIVERY AND ACCEPTANCE. YOU ARE RESPONSIBLE, AT YOUR OWN COST, TO ARRANGE FOR THE DELIVERY AND INSTALLATION OF THE EQUIPMENT (UNLESS THOSE COSTS ARE INCLUDED IN THE COSTS OF THE EQUIPMENT TO US). IF REQUESTED, YOU WILL SIGN A SEPARATE EQUIPMENT DELIVERY AND ACCEPTANCE CERTIFICATE. WE MAY AT OUR DISCRETION CONFIRM BY TELEPHONE THAT YOU HAVE ACCEPTED THE EQUIPMENT AND THAT TELEPHONE VERIFICATION OF YOUR ACCEPTANCE OF THE EQUIPMENT SHALL HAVE THE SAME EFFECT AS A SIGNED DELIVERY AND ACCEPTANCE CERTIFICATE.

(Terms and Conditions continued on the reverse side of this Lease.)

LESSEE SIGNATURE	YOU agree to all of the Terms and Conditions contained in both sides of this Lease, and in any attachments to same (all of which are included by reference) and become part of this Lease. YOU acknowledge to have read and agreed to all the Terms and Conditions.
	You agree that this is a non-cancelable lease. The Equipment is: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED
	Signature _____ Date _____
	Title _____
	Print Name _____
	Legal Name of Corporation PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT 535 (LEASE MUST BE SIGNED BY AUTHORIZED OFFICIAL OF LESSEE)

LESSOR	Lessor Signature _____ Date _____
	Print Name _____
	Title _____
	For DE LAGE LANDEN PUBLIC FINANCE LLC
	Lease Number PUB 15806
	Lease Date MAY 12, 2016
	Vendor I.D. Number L1325

8. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS. YOU have title to the Equipment; provided that title to the Equipment will immediately and without any action by YOU vest in US, and YOU shall immediately surrender possession of the Equipment to US, (a) upon any termination of this Lease other than termination pursuant to Section 17 or (b) if YOU are in default of this Lease. It is the intent of the parties hereto that any transfer of title to US pursuant to this Section shall occur automatically without the necessity of any bill of sale, certificate of title or other instrument of conveyance. YOU shall, nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. As security for YOUR obligations hereunder, WE retain a security interest in the Equipment and all proceeds thereof. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

9. MAINTENANCE. YOU are required, at YOUR own cost and expense, to keep the Equipment in good repair, condition and working order, except for ordinary wear and tear, and YOU will supply all parts and servicing required. All replacement parts used or installed and repairs made to the Equipment will become OUR property.

YOU ACKNOWLEDGE THAT WE ARE NOT RESPONSIBLE FOR PROVIDING ANY REQUIRED MAINTENANCE AND/OR SERVICE FOR THE EQUIPMENT. YOU WILL MAKE ALL CLAIMS FOR SERVICE AND/OR MAINTENANCE SOLELY TO THE SUPPLIER AND/OR MANUFACTURER AND SUCH CLAIMS WILL NOT AFFECT YOUR OBLIGATION TO MAKE ALL REQUIRED LEASE PAYMENTS.

10. ASSIGNMENT. YOU AGREE NOT TO TRANSFER, SELL, SUBLEASE, ASSIGN, PLEDGE OR ENCUMBER EITHER THE EQUIPMENT OR ANY RIGHTS UNDER THIS LEASE WITHOUT OUR PRIOR WRITTEN CONSENT. YOU agree that WE may sell, assign or transfer this Lease and, if WE do, the new owner will have the same rights and benefits that WE now have and will not have to perform any of OUR obligations and the rights of the new owner will not be subject to any claims, counterclaims, defenses or set-offs that YOU may have against US. YOU hereby appoint Municipal Registrar Services (the "Registrar") as YOUR agent for the purpose of maintaining a written record of each assignment in form necessary to comply with Section 149(a) of the Internal Revenue Code of 1986, as amended. No such assignment shall be binding on YOU until the Registrar has received written notice from the assignor of the name and address of the assignee.

11. LOSS OR DAMAGE. YOU are responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves YOU from any obligation under this Lease. If any of the Equipment is damaged by fire or other casualty or title to, or the temporary use of, any of the Equipment is taken under the exercise of the power of eminent domain, the net proceeds ("Net Proceeds") of any insurance claim or condemnation award will be applied to the prompt replacement, repair, restoration, modification or improvement of that Equipment, unless YOU have exercised YOUR option to purchase the Equipment pursuant to Section 17. Any balance of the Net Proceeds remaining after such work has been completed shall be paid to YOU.

12. INDEMNITY. WE are not responsible for any losses or injuries caused by the manufacture, acquisition, delivery, installation, ownership, use, lease, possession, maintenance, operation or rejection of the Equipment or defects in the Equipment. To the extent permitted by law, YOU agree to reimburse US for and to defend US against any claim for losses or injuries relating to the Equipment. This indemnity will continue even after the termination of this Lease.

13. TAXES. YOU agree to pay all applicable license and registration fees, sale and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the Equipment (except those based on OUR net income). YOU agree that if WE pay any taxes or charges, YOU will reimburse US for all such payments and will pay US interest and a late charge (as calculated in Section 3) on such payments with the next Lease Payment, plus a fee for OUR collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities.

14. INSURANCE. During the term of this Lease, YOU will keep the Equipment insured against all risks of loss or damage in an amount not less than the replacement cost of the Equipment, without deductible and without co-insurance. YOU will also obtain and maintain for the term of this Lease, comprehensive public liability insurance covering both personal injury and property damage of at least \$100,000 per person and \$300,000 per occurrence or bodily injury and \$50,000 for property damage. WE will be the sole named loss payee on the property insurance and named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and must deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligation, to obtain such insurance and add an insurance fee to the amount due from you, on which we make a profit.

15. DEFAULT. Subject to Section 5, YOU are in default of this Lease if any of the following occurs: (a) YOU fail to pay any Lease Payment or other sum when due; (b) YOU breach any warranty or other obligation under this Lease, or any other agreement with US, (c) YOU become insolvent or unable to pay YOUR debts when due, YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition, or (d) YOU file or have filed against YOU a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator is appointed for YOU or a substantial part of YOUR assets.

16. REMEDIES. WE have the following remedies if YOU are in default of this Lease: WE may declare the entire balance of the unpaid Lease Payments for the then current Original Term or Renewal Term immediately due and payable; sue for and receive all Lease Payments and any other payments then accrued or accelerated under this Lease; charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law; charge YOU a return-check or non-sufficient funds charge ("NSF Charge") of \$25.00 for a check that is returned for any reason; and require that YOU return the Equipment to US and, if YOU fail to return the Equipment, enter upon the premises peaceably with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment will not constitute a termination of this Lease unless WE expressly notify YOU in writing. If the Equipment is returned or repossessed by US and unless WE have terminated this Lease, WE will sell or re-rent the Equipment to any persons with any terms WE determine, at one or more public or private sales, with or without notice to YOU, and apply the net proceeds after deducting the costs and expenses of such sale or re-rent, to YOUR obligations with YOU remaining liable for any deficiency and with any excess over the amounts described in this Section plus the then applicable Purchase Price to be paid to YOU.

YOU are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment, and (ii) reasonable attorneys' fees.

17. PURCHASE OPTION. Provided YOU are not in default, YOU shall have the option to purchase all but not less than all of the Equipment (a) on the date the last Lease Payment is due (assuming this Lease is renewed at the end of the Original Term and each Renewal Term), if this Lease is still in effect on that day, upon payment in full of Lease Payments and all other amounts then due and the payment of One Dollar to US; (b) on the last day of the Original Term or any Renewal Term then in effect, upon

at least 60 days' prior written notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule; or (c) if substantial damage to or destruction or condemnation of substantially all of the Equipment has occurred, on the day specified in YOUR written notice to US of YOUR exercise of the purchase option upon at least 60 days' prior notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule.

18. REPRESENTATIONS AND WARRANTIES. YOU warrant and represent as follows: (a) YOU are a public body corporate and politic duly organized and existing under the constitution and laws of YOUR State with full power and authority to enter into this Lease and the transactions contemplated hereby and to perform all of YOUR obligations hereunder; (b) YOU have duly authorized the execution and delivery of this Lease by proper action by YOUR governing body at a meeting duly called, regularly convened and attended throughout by the requisite majority of the members thereof or by other appropriate official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Lease; (c) YOU have complied with such public bidding requirements as may be applicable to this Lease and the acquisition by YOU of the Equipment; (d) all authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by YOU of this Lease or in connection with the carrying out by YOU of YOUR obligations hereunder have been obtained; (e) this Lease constitutes the legal, valid and binding obligation of YOU enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally; (f) YOU have, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Lease Payments scheduled to come due during the current budget year and to meet YOUR other obligations under this Lease for the current budget year, and those funds have not been expended for other purposes; (g) the Equipment is essential to YOUR functions or to the services YOU provide to YOUR citizens, YOU have an immediate need for the Equipment and expect to make immediate use of the Equipment, YOUR need for the Equipment is not temporary and YOU do not expect the need for any item of the Equipment to diminish in the foreseeable future, including the Full Lease Term, and the Equipment will be used by YOU only for the purpose of performing one or more of YOUR governmental or proprietary functions consistent with the permissible scope of YOUR authority and will not be used in the trade or business of any other entity or person; and (h) YOU have never failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement.

19. UCC FILINGS AND FINANCIAL STATEMENTS. YOU authorize US to file a financing statement with respect to the Equipment. If WE feel it is necessary, YOU agree to submit financial statements (audited if available) on a quarterly basis.

20. UCC - ARTICLE 2A PROVISIONS. YOU agree that this Lease is a Finance Lease as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). YOU acknowledge that WE have given YOU the name of the Supplier of the Equipment. WE hereby notify YOU that YOU may have rights under the contract with the Supplier and YOU may contact the Supplier for a description of any rights or warranties that YOU may have under this supply contract. YOU also waive any and all rights and remedies granted YOU under Sections 2A-508 through 2A-522 of the UCC.

21. TAX EXEMPTION. YOU will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended, including without limitation Sections 103 and 148 thereof, and the applicable regulations thereunder to maintain the exclusion of the interest portion of the Lease Payments from gross income for purposes of federal income taxation.

22. BANK QUALIFICATION. If YOU checked the "Bank Qualification Elected" box on the front page of this Lease YOU and all YOUR subordinate entities will not issue in excess of \$10,000,000 of qualified tax-exempt obligations (including this Lease but excluding private activity bonds other than qualified 501(c)(3) bonds) during the calendar year in which WE fund this Lease without first obtaining an opinion of a nationally recognized counsel in the area of tax-exempt municipal obligations acceptable to US that the designation of this Lease as a "qualified tax-exempt obligation" will not be adversely affected.

23. CHOICE OF LAW; JURY TRIAL WAIVER. This Lease shall be governed and construed in accordance with the laws of the state where YOU are located. To the extent permitted by law, YOU agree to waive YOUR rights to a trial by jury.

24. ENTIRE AGREEMENT; SEVERABILITY; WAIVERS. This Lease contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Lease which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Lease. THIS LEASE IS NOT INTENDED FOR TRANSACTIONS WITH AN EQUIPMENT COST OF LESS THAN \$1,000.

25. FACSIMILE DOCUMENTATION. YOU agree that a facsimile copy of this Lease with facsimile signatures may be treated as an original and will be admissible as evidence of this Lease.

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC
 LESSEE: PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT 535
 LEASE NUMBER: PUB 15806
 LEASE DATE: MAY 12, 2016

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is MONTHLY, as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the SECOND succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
Loan	0.00	0.00	0.00	107,398.11	0.00
1	1,982.75	366.94	1,615.81	105,782.30	108,955.77
2	1,982.75	361.42	1,621.33	104,160.97	107,285.80
3	1,982.75	355.88	1,626.87	102,534.10	105,610.12
4	1,982.75	350.32	1,632.43	100,901.67	103,928.72
5	1,982.75	344.75	1,638.00	99,263.67	102,241.58
6	1,982.75	339.15	1,643.60	97,620.07	100,548.67
7	1,982.75	333.54	1,649.21	95,970.86	98,849.99
8	1,982.75	327.90	1,654.85	94,316.01	97,145.49
9	1,982.75	322.25	1,660.50	92,655.51	95,435.18
10	1,982.75	316.57	1,666.18	90,989.33	93,719.01
11	1,982.75	310.88	1,671.87	89,317.46	91,996.98
12	1,982.75	305.17	1,677.58	87,639.88	90,269.08
13	1,982.75	299.44	1,683.31	85,956.57	88,535.27
14	1,982.75	293.68	1,689.07	84,267.50	86,795.53
15	1,982.75	287.91	1,694.84	82,572.66	85,049.84
16	1,982.75	282.12	1,700.63	80,872.03	83,298.19
17	1,982.75	276.31	1,706.44	79,165.59	81,540.56
18	1,982.75	270.48	1,712.27	77,453.32	79,776.92
19	1,982.75	264.63	1,718.12	75,735.20	78,007.26
20	1,982.75	258.76	1,723.99	74,011.21	76,231.55
21	1,982.75	252.87	1,729.88	72,281.33	74,449.77
22	1,982.75	246.96	1,735.79	70,545.54	72,661.91
23	1,982.75	241.03	1,741.72	68,803.82	70,867.93
24	1,982.75	235.08	1,747.67	67,056.15	69,067.83
25	1,982.75	229.11	1,753.64	65,302.51	67,261.59
26	1,982.75	223.12	1,759.63	63,542.88	65,449.17
27	1,982.75	217.10	1,765.65	61,777.23	63,630.55
28	1,982.75	211.07	1,771.68	60,005.55	61,805.72
29	1,982.75	205.02	1,777.73	58,227.82	59,974.65
30	1,982.75	198.95	1,783.80	56,444.02	58,137.34
31	1,982.75	192.85	1,789.90	54,654.12	56,293.74
32	1,982.75	186.73	1,796.02	52,858.10	54,443.84
33	1,982.75	180.60	1,802.15	51,055.95	52,587.63
34	1,982.75	174.44	1,808.31	49,247.64	50,725.07
35	1,982.75	168.26	1,814.49	47,433.15	48,856.14
36	1,982.75	162.06	1,820.69	45,612.46	46,980.83

Sales tax of \$0.00 is included in the financed amount shown above.

In addition to the stated monthly payment of \$1,982.75, a monthly Service/Maintenance payment of \$765.45 is due and payable monthly. This monthly Service/Maintenance payment is separate from the \$1,982.75 monthly tax-exempt principal and interest equipment lease payment. The aforementioned Service/Maintenance payment will be passed through to the Vendor providing the service/maintenance. The total monthly payment due is \$2,748.20 (\$1,982.75 + \$765.45).

Lessee Signature: _____ Date: _____

Print Name: _____ Title: _____

12PFDOC224

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT 535

LEASE NUMBER: PUB 15806

LEASE DATE: MAY 12, 20 16

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is MONTHLY, as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the SECOND succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
37	1,982.75	155.84	1,826.91	43,785.55	45,099.12
38	1,982.75	149.60	1,833.15	41,952.40	43,210.97
39	1,982.75	143.34	1,839.41	40,112.99	41,316.38
40	1,982.75	137.05	1,845.70	38,267.29	39,415.31
41	1,982.75	130.75	1,852.00	36,415.29	37,507.75
42	1,982.75	124.42	1,858.33	34,556.96	35,593.67
43	1,982.75	118.07	1,864.68	32,692.28	33,673.05
44	1,982.75	111.70	1,871.05	30,821.23	31,745.87
45	1,982.75	105.31	1,877.44	28,943.79	29,812.10
46	1,982.75	98.89	1,883.86	27,059.93	27,871.73
47	1,982.75	92.45	1,890.30	25,169.63	25,924.72
48	1,982.75	86.00	1,896.75	23,272.88	23,971.07
49	1,982.75	79.52	1,903.23	21,369.65	22,010.74
50	1,982.75	73.01	1,909.74	19,459.91	20,043.71
51	1,982.75	66.49	1,916.26	17,543.65	18,069.96
52	1,982.75	59.94	1,922.81	15,620.84	16,089.47
53	1,982.75	53.37	1,929.38	13,691.46	14,102.20
54	1,982.75	46.78	1,935.97	11,755.49	12,108.15
55	1,982.75	40.16	1,942.59	9,812.90	10,107.29
56	1,982.75	33.53	1,949.22	7,863.68	8,099.59
57	1,982.75	26.87	1,955.88	5,907.80	6,085.03
58	1,982.75	20.18	1,962.57	3,945.23	4,063.59
59	1,982.75	13.48	1,969.27	1,975.96	2,035.24
60	1,982.75	6.79	1,975.96	0.00	0.00
Grand Totals	118,965.00	11,566.89	107,398.11		0.00

Lessee Signature: _____ Date: _____

Print Name: _____ Title: _____

ATTACHMENT 2

**STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT
EQUIPMENT DESCRIPTION**

LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLC

LESSEE: PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT 535

LEASE NUMBER: PUB 15806

LEASE DATE: MAY 12, 20 16

Quantity	Description/Serial No./Model No.	Location
4	NEW KONICA BH 1100 DIGITAL COPIERS WITH ATTACHMENTS S/N: _____ S/N: _____ S/N: _____ S/N: _____	
1	NEW KONICA BH C368 DIGITAL COPIERS WITH ATTACHMENTS S/N: _____	
1	NEW KONICA BH 364e DIGITAL COPIERS WITH ATTACHMENTS S/N: _____	

LESSEE Signature: _____ Date: _____

Print Name: _____ Title: _____



Impact Networking, LLC

13875 West Boulton Blvd.
Lake Forest, Illinois 60045

866.652.0082 / 847.785.2251 fax
www.ImpactNetworking.com

Sales Order

Invoice to:

Ship to:

Putnam County CUSD 305

COMPANY NAME

COMPANY NAME

CONTACT

400 E Silverspoon Ave

ADDRESS

Granville IL 61326

CITY / STATE / ZIP

815-882-2800

PHONE

FAX

CONTACT

ADDRESS

CITY / STATE / ZIP

PHONE

FAX

EMAIL

EMAIL

All Purchases are 50% down, 50% upon delivery Purchase Lease

Equipment Information

Quantity	Product Number	Description	Unit Cost	Amount
4		Konica Minolta 1100's		
1		Konica Minolta C368		
1		Konica Minolta B364E		

No terms or conditions, express or implied, are authorized unless they appear on "original" of this order. This order includes the terms and conditions appearing hereon and on the reverse side hereof, and buyer agrees to be bound thereby. No modifications or additions thereto shall be binding upon Impact unless expressly consented to in writing by the president of Impact Networking LLC. All prices in effect for 30 days from Impact authorized signature date.

Subtotal	
Tax	
Freight	
Total	Lease

Notes

Buyout includes stream of remaining payments on old lease. Delivery and installation targeted for the 2nd week of June 2016 per the districts request.

Authorization

IMPACT AUTHORIZED SIGNATURE

CUSTOMER AUTHORIZED SIGNATURE

PRINTED NAME

DATE

PRINTED NAME

DATE

For Office Use Only

CUSTOMER NUMBER

ORDER NUMBER

DATE ORDERED

DATE REQUIRED

SHIP VIA

REP



Sales Order Terms and Conditions

1. This order shall not be binding on Impact Networking, LLC until approved by a duly authorized representative of Impact Networking, LLC.
2. Delivery to the place of shipment specified herein shall constitute delivery to Buyer. All risks of loss or damage in transit to the place of shipment specified herein shall be borne by Impact.
3. Impact Networking, LLC reserves the right to make delivery in installments. All such installments shall be separately invoiced and paid for when due, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Buyer of its obligation to accept remaining installments.
4. Terms of payment for each shipment are 50% with order 50% on delivery. Buyer agrees to pay Impact Networking, LLC for all costs and expenses, including attorney fees, incurred by Impact Networking, LLC in establishing or enforcing its rights hereunder.
5. Impact Networking, LLC reserves the right at any time to revoke any credit extended to Buyer because of Buyer's failure to pay for any goods when due or for any other reason deemed good and sufficient by Impact.
6. Impact Networking, LLC shall not be liable for failure to deliver or delays in delivery occasioned by causes beyond Impact's control including without limitation strikes, lockouts, other labor difficulties, fires, embargoes, war or other outbreak of hostilities, inability to obtain equipment, supplies or shipping space, machinery breakdowns, delays of carriers or suppliers, governmental acts and regulations, and other causes beyond Impact's control.
7. Impact Networking, LLC warrants that all goods covered by this order when delivered to Buyer will be of merchantable quality and free from defects in workmanship and material for a period of 30 days from delivery under normal use and conditions. Impact's obligation hereunder is expressly limited to the repair or replacement (at Impact Networking, LLC's election) of such defective parts as are returned to Impact, freight prepaid, within the warranty period and which are proven to be defective by Impact. If not repaired or replaced by Impact, Impact Networking, LLC's liability shall be limited to the stated selling price of such returned parts which are defective. This warranty does not extend to any goods which have been subject to misuse, neglect or accident, nor does it extend to any goods which have been repaired or altered other than by Impact Networking, LLC. Other repairs not under warranty will be at such cost as Impact Networking, LLC may from time to time generally establish. ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, OR ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE EXCLUDED. IMPACT SHALL NOT BE LIABLE FOR SPECIAL OR CONSEQUENTIAL DAMAGES CAUSED BY ANY REASON.
8. All claims of Buyer relating to the goods covered by this order shall be deemed waived unless made in writing and delivered to Impact within ten days after receipt of goods by Buyer.
9. In the event of a claim or litigation relating to the subject matter of this Agreement, in the event that Impact Networking, LLC prevails, the customer/buyer/lessee shall reimburse Impact Networking, LLC for all attorney fees and costs resulting therefrom.
10. This Agreement shall be governed by and construed exclusively according to the internal laws of the State of Illinois.
11. This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, proposals and communications, oral or written, concerning the subject matter of the Agreement. Buyer represents and warrants that no representation or warranty of any kind has been made by Impact except as specifically set forth in this Agreement. Impact Networking, LLC shall not be bound by any modification or waiver of this Agreement unless agreed to in writing by the president of Impact Networking, LLC.



Impact Networking, LLC

13875 West Boulton Blvd.
Lake Forest, Illinois 60045

866.652.0082 / 847.785.2251 fax
www.ImpactNetworking.com

Maintenance Agreement

Bill to Location

Putnam County CUSD 305
COMPANY NAME
CONTACT
400 E Silverspoon Ave
ADDRESS
Granville IL 61326
CITY STATE ZIP
EMAIL
815-882-2800
PHONE FAX

- Maintenance Agreement
MPS Agreement (Does not include auto toner fulfillment)
MPS Platinum (Contract includes auto toner fulfillment for properly reporting networked devices.)
3 hour response time guaranteed with state-of-the-art call system.
Emergency calls 7 days a week 24 hours a day.
Full line factory trained technicians.
All parts replaced at no charge (unless otherwise noted.)
Proactive preventative maintenance, including 100% labor and parts.

Maintenance Agreement Options

Base Billing Annual Excess Billing Semi-Annual See attached Equipment Schedule which is incorporated herein by reference.
Options: Quarterly Monthly Options: Quarterly Monthly
of advanced payments: 0

Table with columns: Device or Group, Base Amount, Image Allowance (BW, Color), Excess Image Charge (BW, Color). Row 1: Copiers, Base Amount, 183,333, 500, \$0.0042, \$0.0525.

Total Payment Amount: \$ Lease

Notes/Special Instructions

Empty box for notes/special instructions.

The term of this Agreement is 60 months from the effective date. Impact agrees to furnish the Customer in accordance with the terms and conditions of this Agreement. This contract is for 60 months(s) or the stated amount of copies, whichever comes first. Any copies above the stated amount will be billed at excess charge. Contract includes all supplies except paper and staples. Yes No (All contracts that include supplies are based on manufacturers specified yield at 5% print or copy coverage. Any additional supplies beyond this spec will be charged to the customer at normal supply rates.)

Contract Effective Dates: From To

Agreement: Please return with advanced payment in full. This contract is legally binding upon signature, and or purchase order. No service will be performed until payment is received. This agreement is non-cancellable for the term specified herein, except as provided herein. The additional terms and conditions on the reverse side hereof are incorporated in and made part of this agreement, no one is authorized to change, alter, or amend the terms or conditions of this agreement unless agreed to in writing by a partner of Impact Networking. Freight is charged to the client on all agreements.

Impact Authorized Signature Date Customer Authorized Signature Date
Printed Name and Title Printed Name and Title

Maintenance Agreement

- SCOPE OF SERVICES:** The charges established by this Agreement include payment for maintenance by Impact Networking, LLC (here-after referred to as "Impact") (during normal business hours): inspection, adjustments, parts replacement, drums and cleaning material required for the proper operation as determined by Impact. Paper and staples must be separately purchased by customer. This Agreement covers both the labor and the material for adjustments, repairs and replacements of parts as required under normal use of the equipment except as hereinafter provided. Damage to the equipment or its parts arising out of misuse, abuse, negligence, incorrect power and/or outlet, or causes beyond Impact's control are not covered. In addition, Impact may terminate this Agreement in the event the equipment is modified, damaged, altered or serviced by personnel other than those employed by Impact.
- LABOR PERFORMED:** Labor performed during a service call includes lubrication and cleaning of the equipment and adjustment, repair or replacement of parts. All parts necessary for the normal maintenance of the equipment and subject to the general scope of coverage, will be furnished free of charge during a service call included in the maintenance service provided by this Agreement, unless otherwise noted.
- SERVICE LIMITATIONS:** Customer agrees Impact will not be required to make adjustments, repairs or replacements made necessary resulting from (i) unauthorized third parties performing any maintenance, repair or replacement, (ii) Customer modifying, relocating, damaging (including without limitation, unavoidable accidents), abusing or misusing the Equipment (including without limitation, the spilling of toner or other substance in the machine), and the breaking of lids, hinges, cassettes, etc., (iii) unauthorized Equipment alteration and tampering, or interconnection with non-compatible Equipment, (iv) placing the Equipment in an area that does not conform to Impact space, electrical and environmental requirements, (v) failure of improper telephone or electrical power, (vi) strikes, accidents, embargoes, or war (vii) Acts of God, lightning or other incidents of excess voltage or power surges, or (viii) Customer using toner, drum, processing units, ink, film, etc., from any other source other than the service provider, due to improper conditions of the environment such as excessive dust, chemical residues, abnormal high or low temperatures. If Impact provides maintenance made necessary resulting from any of the above listed occurrences or other work not covered under the foregoing remedial maintenance obligation, such maintenance shall be billed to Customer (and shall be due and payable in full upon receipt of invoice) at Impact's then current rates for labor and parts. Customer agrees that Impact will not be required to make adjustments, repairs, or replacements if Impact is not provided reasonable access to the Equipment.
- ADVANCE INSPECTION:** Impact reserves the right to inspect all equipment to be covered under this Agreement to determine its mechanical condition. Equipment that is identified as requiring immediate repair will be identified to Customer. Customer, at its option, can elect to have said unit repaired at the then current hourly service labor rate plus parts or may elect to have the unit excluded from the Agreement.
- REMEDIAL MAINTENANCE:** During the term of this Agreement, Impact agrees to perform the maintenance and repair that will keep the Equipment in good working order and condition, normal wear and tear excepted. If Impact is notified by Customer during the term of this Agreement that the equipment is not in good working condition, Impact will, during Impact's established normal service hours, make necessary adjustments and repairs including replacement of parts (if parts are included as part of the terms of this Agreement.) If parts are not included in this Agreement, Impact will promptly provide a quote for the appropriate part(s). Impact's normal service hours are 8:00 a.m. to 5:00p.m. Monday through Friday, excluding holidays. Impact may from time to time adjust these hours as may be required in the course of business, at which time the customer will be advised. Customer agrees to pay for all travel and labor time for service calls after Impact's normal service hours, on weekends and on holidays at overtime rates in effect at the time the service call is made. Impact provides 24/7 service by calling 888-752-0052. Applicable rates will be given at time of call. Service at times other than Impact's established normal service hours may be furnished on an "as available basis" at published rates then in effect. Replacement parts may have been used and/or reconditioned. Parts that have been replaced will remain the property of Impact.
- RECONDITIONING:** When, in its sole discretion, Impact determines a shop reconditioning is necessary to keep the equipment in working condition, Impact will submit to Customer an estimate of needed repairs and the cost thereof, which will be in addition to any other charges payable under this Agreement, refunding the unused portion of the maintenance charge. Thereafter, service will be available by Impact on a per call basis at Impact's published rates.
- CUSTOMER RESPONSIBILITY:** Customer will be responsible for daily care and cleaning of the top glass, dusting Equipment, replenishing toner, replacing disposal tank, clearing jams, etc., (where applicable). Customer also agrees to provide suitable electrical service and maintain proper environmental conditions.
- AUTOMATIC RENEWAL OR TERMINATION:** This Agreement shall become effective upon Customer signature or Purchase Order Number and shall continue until the end of the agreed copy volume or time, whichever occurs first, unless canceled by Impact or if Customer breaches any of its obligations hereunder or otherwise to Impact. Unless otherwise indicated, this is an annual contract. This Agreement shall be renewed automatically unless Customer notifies Impact, in writing, not less than ninety (90) days prior to the renewal date. Impact reserves the right to cancel this contract at its discretion upon five (5) days written notice. You agree that after the first twelve (12) months of the Term (or any extension or renewal) of this Agreement, and at the end of each following twelve (12) month period thereafter, the Maintenance Charges are subject to change in accordance with current volume, current prices and equipment age.
- CHARGES:** The initial charge for maintenance under this Agreement shall be the amount set forth on the front page of this Agreement. The Customer agrees to pay all additional charges for maintenance provided hereunder 10 days from the date of invoice for such charges. A late payment fee of 1.5% per month or the maximum rate permitted by law, whichever is less, shall be charged on all overdue amounts from the date of invoice until paid. The Customer understands that alterations, attachments or specification changes may require an increase in maintenance charges and agrees to pay such charges promptly when due.
- SUPPLIES:** Toner-inclusive contracts are based on manufacturer supply consumption rates. Impact will determine and deliver supplies in accordance with agreed upon usage. Use of covered supply products above the expected usage may result in additional charges. Toner may be OEM original or non-OEM at the discretion of the Service Provider.
- PERFORMANCE OF EQUIPMENT AND USE OF OUTSIDE SUPPLIES:** The equipment Impact sells is designed to give excellent performance with Impact supplies, including paper, developer, toner and fuser oil. If the Customer uses supplies other than the supplies specifically manufactured for the use in the equipment that is covered and such supplies are defective or not acceptable for use in the equipment, and they cause service problems or abnormally frequent service calls, or damage the equipment, then Impact may, at its option, terminate this Agreement and refund the unused portion of the maintenance charges. In that event, the Customer will be offered service on a "per call" basis at published rates, or Impact may, at its option, decline to make a service call. Impact may also decline to service the equipment for the purpose of converting the equipment to use supplies of a different manufacturer other than those supplies then being used. It is not a condition of this Agreement, however, that the Customer use only Impact authorized supplies.
- METER READINGS:** Customer agrees to provide Impact with accurate meter readings based on the billing term from the front of this Agreement, or if mutually agreed upon, to provide Impact with timely access to all Equipment so that Impact may obtain meter readings as required. If accurate meter readings are not provided, or if timely access is not provided, Impact reserves the right to estimate the meter reading from previous meter readings.
- EARLY CARTRIDGE EXCHANGE:** Should it be determined that toner supplies, provided by Impact, are exchanged at a percentage of 15+% or higher on a consistent basis (to be determined by Impact Networking, LLC) the customer will incur a charge for the following toner needed OR an account review must be held to determine a price escalation to cover the additional charges. The early exchange of toner cartridges/units incurs additional costs to Impact that must then be assumed by the Customer. Initial contract pricing is based upon the use of cartridges supplied by Impact Networking, LLC to a level of 7% and below, which the Customer agrees to by entering into this Agreement.
- DEFECTIVE SUPPLY RETURN POLICY:** In the event of a defective supply, the customer will notify Impact Networking and receive instructions on the proper return of the defective unit. Impact Networking will supply the prepaid means by which to return the item. It is the Customer's responsibility to ensure the defective item is returned following the instructions and return label provided within 5 business days of receipt of the replacement supply. If the product is not returned within the stated time period, or at least shown as shipped via Tracking number, the customer will be charged full retail value of the provided replacement supply.
- PRINTER REPLACEMENT DUE TO VALUE OF REPAIR:** Should it be determined that a printer repair will exceed 125% of the then-current value of the device, as determined by Impact Networking, LLC, the device will be considered un-repairable and be replaced/excluded for coverage. Replacement devices may be provided by Impact Networking, LLC at a percentage discount from retail to be determined by contractual value.
- NO WARRANTIES, EXPRESS OR IMPLIED:** IMPACT MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE. IMPACT SHALL NOT BE LIABLE FOR DELAYS IN MAKING REPAIRS, OR FOR SPECIAL OR CONSEQUENTIAL DAMAGES CAUSED BY ANY REASON.
- LIABILITY LIMITATION:** Impact's total liability is limited to repair and maintenance under this Agreement. Impact will not be held liable to Customer or any other party for any personal injury or indirect, consequential damage, including, but not limited to, loss of use, revenue or profit. Impact will not be liable for any delay or failure to perform its obligations due to any cause beyond its reasonable control, including without limitation, performing services at a location deemed by Impact as hazardous to health and safety, Acts of God or government, labor difficulties or failure of improper transportation, telephone or power. In no event shall Impact be liable for loss of data resulting in delays in supplying service, repair of, or attempts to repair the Equipment by Customer or by agents, representatives, or employees of Impact.
- INDEMNITY:** With respect to, arising from, or in connection from this Agreement, or from manufacture, maintenance, repair or use of any Equipment, Customer agrees to indemnify and hold harmless Impact and its agents, representatives, and employees from and against any and all claims, liabilities, damages, demands, cost and expenses of every kind and nature (including reasonable attorney's fees) arising from any injury or damage to any person, property, or business, excluding, however, any of the foregoing resulting solely from the negligence or misconduct of Impact or its agents, representatives or employees.
- RELOCATION OF EQUIPMENT:** Customer agrees to keep the Equipment at the installation address and shall not move it from that location without prior written consent of Impact, which shall not be unreasonably withheld. Customer shall be responsible for all costs associated with relocation. If the Equipment is moved to a new location, Impact shall have the right to charge a new rate for the new location and Customer agrees to pay the difference between the old rate and the new rate. Customer agrees that it shall not move any Equipment that is subject to this Agreement, or any subsequent agreement between Impact and Customer, beyond Impact's service zones. If the Equipment is moved beyond Impact's service zones, Impact may elect to cancel this Agreement and will refund the unused portion of the maintenance charge.
- CUSTOMER UPGRADE OF EQUIPMENT:** If the Customer upgrades its equipment covered by this Agreement to other Impact products, Impact will credit the unused portion of the Agreement towards a new equipment maintenance covering the new equipment at the published price in effect at the time of the upgrade for a one year period.
- DEFAULT:** Customer shall be in default under this Agreement if Customer: (i) fails to make any payment to Impact or its agent within ten (10) days of when due or (ii) breaches any other term or condition included in this Agreement and Customer fails to cure any such breach within ten (10) days. In the event of a default, Impact may, in addition to other remedies, (i) refuse to service the Equipment until payment in full, including any late payment fees, are made; (ii) declare any and all sums (including penalties) which are due under the terms of this Agreement to be immediately due, (iii) furnish service on a C.O.D. "per call" basis at published rates; (iv) terminate this Agreement without advance notice; and/or (v) exercise any and all other remedies to which it may be entitled. The Customer agrees to pay Impact for all costs and expenses, including reasonable attorney's fees, incurred by Impact in establishing or enforcing its right hereunder.
- PERSONAL GUARANTY:** As additional inducement for Impact to enter into this Agreement, the undersigned ("you") unconditionally, jointly and severally, personally guarantees that Customer will make all payments and all the other charges required under the Agreement and any supplements when they are due and will perform all other obligations under the Agreement fully and promptly. You agree that Impact may make other arrangements with the Customer including extending the term and adding additional equipment and you will still be responsible for those payments and other obligations. Impact does not have to notify you if the Customer is in default. If customer defaults, you will immediately pay in accordance with the default provision of the Agreement all sums due under the original terms of the Agreement and as modified by any supplement and will perform all other obligations of customer under the Agreement. It is not necessary for Impact to first proceed legally against the Customer. If it is necessary for us to proceed legally to enforce this guaranty against you or the Customer, you expressly consent to the jurisdiction of the courts set forth in Paragraphs 27 and 28 of this Agreement, and you agree to pay all costs, including attorneys fees incurred in enforcement of this guaranty.
- TAXES:** Customer shall be responsible for all sales tax, use tax or other taxes (including without limitations personal property taxes accessible on the Equipment) and fees charged relative to this Agreement. Customer agrees to reimburse Impact for all amounts paid or payable by Impact in discharge of the foregoing taxes. Customer shall not be responsible for taxes based on Impact's gross or net income.
- NOTICES:** Notices required under this Agreement shall be written and sent to Impact Networking, LLC at 953 Northport Blvd., Waukegan, IL 60085 and to the Customer at the "bill to address" identified on the front side of this Agreement. All notice will be effective upon date of postmark.
- JURISDICTION:** This Agreement shall be interpreted, enforced, governed and construed exclusively according to the laws of the State of Illinois.
- FORUM AND VENUE:** The Parties agree that any dispute arising from or in connection with this Agreement or related to any matter which is the subject of this Agreement shall be subject to the exclusive jurisdiction of the State and/or Federal Courts of Illinois. In the event of any claim regarding a dispute arising from or in connection with this Agreement or related to any matter which is the subject of this Agreement that is brought in State Court, the Circuit Court of Cook County, Illinois shall have exclusive jurisdiction over such dispute. In the event of any claim regarding a dispute arising from or in connection with this Agreement or related to any matter which is the subject of this Agreement that is brought in Federal Court, the United States District Court for the Northern District of Illinois shall have exclusive jurisdiction over such dispute.
- ATTORNEYS FEES AND LITIGATION COSTS:** In the event of a claim or litigation arising from or relating to the subject matter of this Agreement, and if Impact Networking prevails in such claim or litigation, the Customer/buyer/lessee shall reimburse Impact Networking, LLC for all attorney's fees and costs resulting therefrom.
- ASSIGNMENT:** This contract is for the sole benefit of the Customer whose name appears on the front hereof and cannot be assigned by the Customer to any further owners of the covered Equipment.
- CONFIDENTIALITY CLAUSE:** Impact recognizes that it must conduct its activities in a manner designed to protect any information concerning Customer, its affiliates or clients (such information hereinafter referred to collectively as "Customer Information") from improper use or disclosure. Impact agrees to use its best efforts to treat Customer Information on a confidential basis. Impact agrees not to disclose any Customer Information to any person, firm or corporation except to Impact employees or holder of Owner's interest who have a need to know such Customer Information to perform the services contemplated hereunder without Customer's prior written consent or unless subject to court order or subpoena.
- APPROVAL REQUIREMENT:** This Agreement shall not be binding on Impact until approved by the President of Impact Networking LLC.
- SEVERABILITY:** If any provision, clause or section of this Agreement is adjudicated by a court of competent jurisdiction to be illegal, void, invalid or unenforceable, provided that the fundamental terms and conditions of this Agreement remain legal and enforceable, all remaining provisions, clauses and sections shall remain in full force and effect.
- ENTIRE AGREEMENT:** This document constitutes the entire Agreement between the Parties and supercedes all prior agreements, proposals and communications, whether written or oral, concerning the subject matter of this Agreement. Impact shall not be bound by any modification or waiver of the Agreement unless agreed to in writing. Any such writing must be approved and executed by the President of Impact Networking LLC.

Customer Initial Here _____

v2



Point of Contact List

Accounts Payable

Name _____
Title _____
Address _____
Phone _____
Email _____

Confirmation of Supply Orders

Name _____
Title _____
Address _____
Phone _____
Email _____

IT Department

Name _____
Title _____
Address _____
Phone _____
Email _____

Solutions

Name _____
Title _____
Address _____
Phone _____
Email _____

Meter Reads

Name _____
Title _____
Address _____
Phone _____
Email _____

Other

Dept. _____
Name _____
Title _____
Address _____
Phone _____
Email _____



Impact Networking, LLC

13875 West Boulton Blvd.
Lake Forest, Illinois 60045

866.652.0082 / 847.785.2251 fax
www.ImpactNetworking.com

Equipment Removal / Buyout Authorization

Putnam County CUSD 305

CUSTOMER

VENDOR

Vendor does hereby agree to pay:

_____ ("Third Party Lessor") an amount identified below ("Buyout Amount") to pay off and/or reduce Customer's obligations owing under that certain lease agreement # _____ ("Third Party Lease") between Customer and Third Party Lessor relating to the equipment identified in that contract ("Equipment").

OR

Customer an amount identified below ("Buyout Amount") to pay off and/or reduce Customer's obligations owing under that certain lease agreement # 893809 _____ ("Third Party Lease") between Customer and _____ ("Third Party Lessor") relating to the equipment identified in that contract ("Equipment"). Customer agrees to remit the Buyout Amount to the Third Party Lessor in payment of at least the partial balance owed.

Buyout Amount \$ 53,940.38

Vendor shall have no further liability to the Customer or to any third party as a result of this transaction. The Buyout Amount (above) has been determined based upon the Customer's representation that the remaining balance due under the Third party Lease is at least equal to the Buyout Amount.

Reimbursement Information

Putnam County CUSD 305

Customer

400 E Silverspoon Ave

Address

Granville

City

IL

State

61326

ZIP

Agreed and Accepted

CUSTOMER SIGNATURE

VENDOR SIGNATURE

NAME

NAME

TITLE

DATE

TITLE

DATE

Recommendation to Approve Impact Networking as the District Copier Service

As superintendent, I recommend approval of the proposal (attached) from Impact Networking as our district copier service. The cost is \$2,748.20 per month for the new copiers, service, and contract buyout from Marco.

Rationale

The district administrative team has studied this issue carefully, and we had two proposals from Impact and Marco, our current copier service. We have experienced service problems with Marco, and we will have all new copiers with Impact. Marco would provide two new copiers but utilize the old copiers at the elementary and junior high. I can provide additional details at the Board meeting.

District Goal

Improve communication among all stakeholders in the Putnam County School District and communities.

Recommendation to Authorize Bidding Process for Water Line Work at High School and Asphalt Work in Parking Lots

As superintendent, I recommend that we authorize Chris Uzella and Dave Patton to proceed with the bidding process for a water line project at the high school and asphalt work in parking lots in the district.

Rationale

Both projects will exceed \$25,000, and we need to utilize the bidding process for the water line (a four inch line above the ceiling in the Commons and above the Hall of Fame). There are multiple areas in the line that have been repaired, and we are concerned that a large leak could flood the gymnasium floor. The parking lot asphalt work is part of the ongoing work we do each year to properly maintain our parking lots.

District Goal

Improve communication among all stakeholders in the Putnam County School District and communities.

PUTNAM COUNTY CUSD #535
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA
May 16, 2016
6:30 p.m.

I. Hires:

- a. Katelyn Code – 1st grade teacher at primary school
- b. Kylie Scherf – P.E. teacher at primary school
- c. Jamie Kromm – Title I teacher at elementary school
- d. Janice Hoffman – Substitute Coordinator
- e. Katie Sobkowiak – Summer school teacher at primary school
- f. Jennifer Smith – Summer school teacher at primary school
- g. Amy Carboni – Summer school teacher at junior high school
- h. Kristin Erickson – Summer school teacher at junior high school

Katelyn Code

17589 Bradford Rd. Bradford, IL 61421 | 309-238-1275 | katelynocode@gmail.com

March 18, 2016

Ms. Ronda Cross
Principal
Putnam Country Primary School
400 E. Silverspoon
Granville, IL.

Dear Ms. Cross:

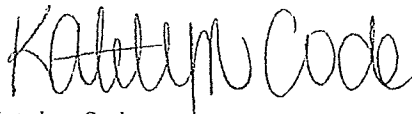
It is with great interest that I am submitting my resume for consideration as first grade teacher at Putnam County Primary School. I will be graduating from Illinois State University with a Bachelor's degree in Elementary Education, obtaining endorsements in Reading, Language Arts, and Social Sciences. My goal as an educator is to foster a positive, safe, and encouraging learning environment. I will do so by using the *Love and Logic* framework. I believe this, as well as my abundance of teaching experiences through recent coursework in curriculum and instruction strategies will help me to be an asset to the Putnam County Primary School.

I had the opportunity to hold a yearlong internship through Illinois State University's Professional Development School at Normal Public Schools. Throughout this experience, I student-taught in a self-contained first grade classroom, as well as a two month placement in a fourth grade classroom. I had the opportunity to collaborate with my cooperating teacher daily, and partner teachers weekly. I created lessons using both the District and Common Core State Standards. Doing so gave me the experience to utilize a variety of teaching strategies in order to differentiate between learners, including students with IEPs, students with attention deficits, gifted/talented students, and those with cultural and socio-economic needs. While student teaching, I implemented a variety of assessments, both formative and summative, in order to collect data and ensure success for each of my students. I analyzed the data gathered to differentiate and support my students. Above all, I encourage my students to ask questions, collaborate, self-assess, and be active learners.

As a creative and passionate educator, I thrive in collaborative environments. This is one quality that attracts me to a teaching career at Putman Country Primary School. My goal is to inspire my students to be active learners, form relationships with my students and their families, and to learn all I can from my colleagues.

I would welcome the opportunity to interview for a teaching position and expound on what I have to offer Putman County Primary School. Thank you for reviewing this letter and the accompanying material. I greatly look forward to hearing from you.

Sincerely,



Katelyn Code

Katelyn A. Code

17589 Bradford Rd Bradford, IL 61421

katelynacode@gmail.com

(309) 238-1275

Objective: To obtain an elementary or middle level education position.

EDUCATION

Illinois State University Normal, IL August 2012 – Anticipated May 2016
Bachelor of Science in Elementary Education
Endorsements: Language Arts, Reading, and Social Sciences
GPA: 3.43

Black Hawk East College Galva, IL August 2011-May 2012

PROFESSIONAL EXPERIENCE

Professional Development School (PDS) Programs

- Professional Development School is a yearlong students teaching experience conducted through Illinois State University. This program provides pre-service teachers with the opportunity to be in the classroom for a full year instead of the traditional semester long student teaching experience. In addition, the Professional Development School for Elementary Education places pre-service teachers in multiple grade levels and in schools with varying types and levels of diversity.

Dec. 7 – May. 6 Oakdale Elementary Normal, IL

PDS Intern: Phase 3/1st Grade

- Title 1 school with 64% low income
- Planned and instructed authentic lessons for 20 students in a first grade classroom of high diversity, including six IEPs and one ELL student
- Participated in PBIS while working with the check in check out program
 - PBIS instructs a program for students who have behavioral issues
- Differentiated instruction for optimal learning of each student
- Attended all professional development meetings and late starts
- Assisted with planning and execution of lessons during reading intervention
- Incorporated the use of technology into lessons
- Planned and executed whole class and group instruction
- Performed and analyzed individual student assessments
- Aided in handout of MAP Testing
- Participated in completing report cards

Oct. 26 – Dec. 4 Pepper Ridge Elementary Bloomington, IL

PDS Intern: Phase 2/4th Grade

- Diverse school with 49% low income
- Attended team meetings and team planning periods daily
- Co-taught whole class and group lessons
- Performed and analyzed running records
- Met with guided reading groups
- Practiced individual student assessments
- Incorporated technology into lessons

Aug. 10 – Oct. 26

Oakdale Elementary

Normal, IL

PDS Intern: Phase 1/1st Grade

- Title 1 school with 64% low income
- Aided in the organization of the physical layout of a 1st grade classroom
- Attended curriculum night and met the parents of students
- Assisted with developing classroom management and procedures
- Co-taught whole class and group lessons
- Participated in parent teacher conferences and curriculum night

INVOLVEMENT

Fall 2015 – Spring 2016

Normal, IL

Professional Development Program

- Smart Board Training Level 1 and Level 2
- Presented reading strategies at the Illinois Reading Council Conference in Peoria, IL
- Assisted at Back to School Night for underprivileged students in Bloomington–Normal
 - The US Cellular Coliseum host students in K-8th grade who qualify for reduced lunches and can receive new school supplies through this opportunity.

MEMBERSHIPS

Fall 2014 – Spring 2016

Normal, IL

- Member of Kappa Delta Epsilon
 - Honorary education fraternity

Fall 2015 – Spring 2016

- Member of Illinois Reading Council
- Member of Mid State Reading Council

COMMUNITY SERVICE

Fall 2015

Normal, IL

- Cared for children during Oakdale PTO meetings

Spring 2016

Normal, IL

- Volunteered 10 hours at Heartland Community Church
 - Heartland offers an after school and nightly program for youth and families of limited resources.
 - Participated in filling food bags received by elementary students every week

OTHER WORK EXPERIENCE

Summer 2015

Bradford, IL

- Bradford Summer School
 - Educated students in core subjects

Summer 2008 – 2014

Bradford, IL

- Lifeguard/Manager

REFERENCES

Gloria Jameson
Unit 5 PDS Site Supervisor
jamesogj@unit5.org
Ph: (309) 825-2491

Jill Jannusch
1st Grade Teacher at Oakdale
Elementary School
jannusjt@unit5.org
Ph: (309) 826-3048

Jan Meadows
Unit 5 Site Supervisor
jmeadow@unit5.org
Ph: (309) 824-1653



**ILLINOIS STATE
UNIVERSITY**
Illinois' first public university

Department of Curriculum
and Instruction

232 DeGarmo Hall
Campus Box 5330
Normal, IL 61790-5330
Phone: (309) 438-5425
Fax: (309) 438-8659

To Whom It May Concern:

January 6, 2016

Katelyn Code is an intern in Illinois State University's PDS (Professional Development School) yearlong student teaching program. I am the PDS Site Coordinator for ISU and McLean County Unit District #5. We had twenty nine interns in our PDS Program this year, which allowed the students to see the scope of a full year in a classroom. The interns started August 10th, 2015 helping the teachers set up their classrooms, preparing for the school year. They attended all institutes, staff developments, and truly became immersed in the school. For eleven weeks they were at a K-2 or 3-5 placements with a classroom teacher helping out in small groups, co-teaching, teaching the full classroom, attending all meetings, and learning and doing any other jobs required of the teacher during this time. They spent six weeks in either a middle school placement in either a 6th, 7th, or 8th grade or if they had their reading endorsement, they had a choice to do the second phase in a Title I reading school with the Title Teacher or they were at the opposite K-2, 3-5 placements in a totally different economic situation. The interns then returned December 7-11th to their original Phase 1 placement to touch base before winter break. In January, the interns returned to their Phase I classroom to student teach full time, already having been in the classroom, they were ready to "hit the ground running", allowing them to truly student teach for eighteen weeks. The program ends May 7th, 2016 when the interns graduate from ISU.

Unit 5 is a very diverse school district, having sixteen elementary schools, four junior high schools, and two high schools. If the students were placed in a higher socio economic school the first placement I made sure their second placement was in a lower socio economic school to make sure the intern had a diverse mix of student population, learning to deal with all types of student problems, and different levels of involvement with parents, staff, paraprofessionals, school programs etc.

This is Unit 5's tenth year for the PDS Partnership with ISU and I can honestly say that I have teachers waiting in line to mentor these interns. They are all a cut above your traditional students in that they have been immersed in the classroom for a full year and have been exposed in seminars, teacher meetings, late start professional development and School Improvement Days to our referral CARES process, open house, curriculum night, IEP meetings, Smart Board Technology Training Levels I and II, blog/CMS Training, Readers, Math, and Writers Workshop, guided reading plus, data collection, etc. to almost every situation a new teacher might come across during their first few years of teaching. These interns have co-taught, taught and planned for RtI intervention groups, utilized workshop approach, worked with multiple professional and Para-professional (teacher assistants and personal assistants) in a classroom, helped out and attended sessions at the Illinois Gifted Conference in Naperville, presented at the IRC (Illinois Reading Council) on reading strategies, many have helped with after school tutoring at their different schools and the Unity Center or with Fairview's after school program for underprivileged students and volunteered to help out with our Title I schools family reading nights. During the fall semester, the interns took a three hour on line middle school endorsement class, a social studies and science methods class (three hours each) and a three hour Literacy class, for a total of twelve hours of college classes, along with all of the class assignments while still putting in twenty five plus hours a week in their elementary classrooms and doing all of the lesson plans required for anything they were teaching during that time. The PDS program is a very high level intense program that truly helps give these pre-service teachers a step up on most new teachers, in that they have already put in their first year of teaching.

is an excellent pre-service teacher, very professional and outgoing. As of January 7th, Katelyn is in the 1st week of an 18 week student teaching program and I know there will even more growth and experiences over the next seventeen weeks. I am looking forward to working with each intern and seeing their growth. I cannot stress how much more prepared our interns are than traditional student teachers who only get one semester of exposure to student teaching. These PDS interns get total emersion in the schools and all facets of the school system. They have been exposed to Reading Recovery, Readers, Math, and Writers Workshop, special education professionals talking to them about co-teaching and inclusion in the classrooms, seminars on differentiation, they met with the Children's Advocacy Center for a course on reporting suspected abuse of their students, along with being required to maintain parent communication.

Prior to becoming the ISU/Unit 5 PDS Site Coordinator I taught in the classroom for thirty two years for Unit 5. During that time I have had numerous student teachers from different programs and universities. I can honestly say from that experience that any of my PDS interns would make a wonderful addition to any school's staff. I would recommend any of them. Please feel free to contact me if you have any questions or concerns. I would willingly talk to you about Katelyn Code and/or our PDS program.

Sincerely,

ISU/Unit 5 ELED PDS Site Coordinator

PrairieLand Elementary ~1300 East Raab Rd.

Normal, IL 61761

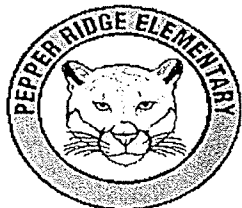
Cell Phone: 309-825-2491

Gloria J. Jameson

jamesogi@unit5.org or gjameso@ilstu.edu

Pepper Ridge Elementary School

Sarah Edwards, Principal
Cari Oester, S.A.M.



2602 Danbury Dr.
Bloomington, IL 61704
Telephone: (309) 557-4423
Fax: (309) 557-4524
Internet: www.unit5.org/Domain/21

To Whom It May Concern:

Katelyn Code has been a student teacher in my classroom at Pepper Ridge Elementary for five weeks of her clinical experience. She took on many responsibilities in a fourth grade classroom of twenty students with diverse learning styles and abilities. Katelyn was responsible for daily routines, teaching guided reading groups, math stations, and assisting with whole class instruction.

One of Katelyn's greatest strengths is the ability to build relationships with students. She knew all of the students by name after the first day and quickly developed a strong rapport with them. She would engage students with questions about their lives outside of the classroom. This allowed her to quickly bond with students and gain their respect.

Classroom management was an area in which Miss Code improved greatly. She was able to successfully teach small groups for reading and math using the workshop model. She set clear expectations for success at the start of her lessons and followed through when students were not actively engaged. Her lessons were organized and well prepared and students were motivated to learn.

I believe that Katelyn Code would be a wonderful addition to any school. I am happy to recommend this flexible and enthusiastic candidate for a teaching position. Please feel free to contact me should you have any further questions.

Sincerely,
Jennifer Ficek
4th grade teacher
Pepper Ridge Elementary School
309-557-4423
ficekjl@unit5.org

Jill Jannusch
1st Grade Teacher
Oakdale Elementary
601 S. Adelaide
Normal, IL 61761



To Who It May Concern

It is with pleasure that I would recommend Miss Katelyn Code for a position within your district. She is professional in every way, and carries abilities and characteristics that are complimentary to a classroom of children. She is currently in the middle of her student teaching in my classroom and I enjoy the time we spend together and she has developed a rapport with each and every student.

She is organized and punctual and is well-prepared for her lessons that differentiate for the diverse learners in the room. She works with students that have social-emotional needs, speech needs, attention issues and learning disabilities. She collaborates with other first grade teachers and is very well-liked by all that know her. She is familiar with the reading, writing, and math workshop model as well as RTI, Response to Intervention.

She is becoming familiar with a school wide behavior program called PBIS and is involved in the Check In Check Out part of the program, which is a tier two intervention for students that need more than just tier I. She is comfortable with technology including Google Drive and Excel which are used for keeping track of student data. She is learning about Standards Based Grading, as our district will be adopting that type of grading next school year.

I have taught for 32 years and had many student teachers and even though she is not finished with student teaching at this time, I have no reservations about recommending her for a position in your district. Do not hesitate to contact me with any questions.

Jill Jannusch
jannusit@unit5.org

March 30, 2016
1137 N 1800 E Rd
Milford, IL 60953
(815)-471-5514

To Whom It May Concern:

I am writing in regards to the open position of a kindergarten through second grade physical education teacher. I recently heard of this opening through the IASA Job Bank website. Working as a physical educator would be ideal because I have worked in physical education settings with students of all ages and with varying abilities.

I will be graduating from Saint Joseph's College in Rensselaer, IN in May, 2016 with my Bachelor's degree in Physical Education with an Education minor, and also will be licensed to teach health. During my time at St. Joe, I had a wide range of experiences working with a variety of students. At South Newton Jr. High and High School, I had the opportunity to work with many different age groups. I worked with two high school elective PE classes (with a variety of high school grades) and also a sixth grade PE class. I was able to do a project with the sixth graders integrating literacy into my content area by covering the vocabulary of different muscle groups, and I was able see their progress through pre and post-tests. This was a very enjoyable and great learning experience for me. It was one of my first times running an entire class. I learned time management skills, classroom management skills, and many other valuable lessons through that clinical experience. I believe it also helped prepare me for co-teaching, which I am doing this semester.

I would enjoy the opportunity to set up an interview to discuss the open position for a kindergarten through second grade physical education teacher. This would be a great opportunity to answer any questions you might have regarding my resume and/or references. Thank you for this opportunity.

Sincerely,

Kylie Scherf

Enclosed: Resume, transcript, references, and letters of recommendation

KYLIE SCHERF
(815) 471-5514
scherf_22@hotmail.com

PERMANENT ADDRESS

1137 North 1800 East Road
Milford, IL 60593

OBJECTIVE To obtain a kindergarten through second grade physical education teaching position.

EDUCATION

Eastern Illinois University	Charleston, IL
<i>Bachelor of Science</i>	(2012-2013)
Major: Kinesiology and Sports Studies	
Minor: Education (K-12 Teacher Certification)	
Saint Joseph's College	Rensselaer, IN
<i>Bachelor of Science</i>	(2013 - Expected May 2016)
Major: Physical Education	
Minor: Education (K-12 Teacher Certification)	
GPA: 3.7	

PRE-PROFESSIONAL

EXPERIENCE

Co-Teaching
South Newton Elementary School, Kentland, IN (1/16 – Present)
Cooperating teacher – Narron Sloan
Taught K-5 PE classes and observed in a life-skills PE class

- 1st and 2nd grade Hula Hoop Unit
- K-2nd grade Jump Rope Unit
- Jump Rope for Heart
- K-5 Basketball Unit
- Helped with the life skills Swimming Unit

Clinical Experience, Rensselaer Central High School, Rensselaer, IN (8/15-11/15)
Cooperating teacher – Chris Meeks
Observed a high school adapted physical education class. (5 hours)

- Helped with classroom management
- Participated in lesson implementation

Clinical Experience, Rensselaer Central Primary School, Rensselaer, IN (8/15-11/15)
Cooperating teacher – Jennifer Ousley
Observed and taught Pre-K through 1st grade PE. (30+ hours)

- *Outcomes Assessments Project*
 - Pre-test (rubric) for preschool class on locomotor skills
 - Lesson taught on locomotor skills
 - Post-test (rubric) on locomotor skills

Clinical Experience, South Newton High School, Kentland, IN (1/15-4/15)
Cooperating teacher – Dave Glassburn
Observed and taught 6th grade, freshman, and elective PE classes. (30+ hours)

- *Action Research Project* with 6th grade class
 - Literacy in the content area
 - Pre-test on muscles in the body
 - Lessons taught on muscles
 - Post-test on muscles in the body

Clinical Experience, Rensselaer Central Primary & VAN School, Rensselaer, IN (1/14-4/14)

Cooperating teacher – Jennifer Ousley
Observed and taught K-5 PE classes. (30+ hours)

- Helped with end of the year fitness testing
- Taught and helped with multiple lessons

Clinical Experience, Rensselaer Central High School, Rensselaer, IN (8/13-11/13)

Cooperating teacher – Chris Meeks

Observed and taught high school freshman boys PE and a weight training class. (30+ hours)

- Developed a case study
 - Interviewed a student about the weight training class
 - Discussed pros and cons about PE classes, school involvement, sports, etc. and how it has effected her schooling and life

Candidate Teacher, Milford Grade School, Milford, IL (1/12-5/12)

Cooperating teacher – Bridget Good

- Volunteered with kindergarten and 3rd grade PE

Other Work Experience

The Zone Fitness

Watseka, IL

Assistant Manager, Part time

December 2015-Present

- Managed the desk, sold contracts
- Toured and demonstrated equipment to customers
- Clean and maintenance of equipment and gym

St. John's Lutheran Church

Milford, IL

Groundskeeper

Summers 2009-2014

- Mowed property and performed general landscaping duties
- Established and maintained a professional relationship with supervisor
- Developed and strengthened interpersonal and communication skills

SKILLS

Technology: Microsoft Word, PowerPoint, Excel, GOOGLE applications, SMARTBoard, and QuickBooks Pro

Other: Adaptable, Dependable, Motivated, Organized, Team-Worker

ORGANIZATIONS AND ACTIVITIES Volunteer coach for Jr. High basketball and softball camps, Summer 2011-13
EIU Club Softball Team, Fall 2012-2013

Immanuel Lutheran Church volunteer, Fall 2012

Volunteer at food pantry – Watseka, IL Methodist Church, Fall 2015

Volunteer High School Softball Coach – South Newton High School, Present

HONORS

Honors Transfer Scholarship, Fall 2013-Spring 2016

MHSEA Scholarship recipient, Fall 2012

Commitment to Excellence Scholarship recipient, Fall 2012



QR Code to Professional Website



Involved For Life

February 5, 2016

Dear Sir or Madam:

I write this letter in support of Kylie Scherf who is seeking a teaching position in your school. I have known Kylie both as a student and friend for three years.

Kylie Scherf is a quality young lady. Kylie, as a first year teacher, is a leader who brings enthusiasm, diligence, and a positive attitude about students and about the importance of success in the physical education curriculum for those students. Kylie's knowledge about developmental levels of her students ensures that those students will not only learn what is best for their growth, but also be motivated to live a healthy lifestyle.

I have witnessed this young teacher's calm assertiveness, sense of humor, and sincerity in communication with others both in my college classroom and in her Student Teaching, interacting not only with students but also with other teachers. Others enjoy being around Kylie.

Kylie is a motivator. She models success for her students and enables them to see clearly their paths to success. Her patience with all students is a strength that enables her to guide them through their challenges, and her advocacy for her students' well-being is most impressive. Students respect Ms Scherf.

As a former school administrator, I would not hesitate to employ this young lady because I know her positive impact would enhance the school community in several ways: In what she would accomplish for the students, in what she would do as a school team member, and in what a positive interaction she would have with the parents.

I recommend Kylie Scherf without reservation as a teacher for your students. Kylie is a credit to herself, her family, the Saint Joseph's College community, and the community we all share.

Sincerely,

Dr. Thomas J. Ryan
Associate Vice President for Academic Affairs
Saint Joseph's College
O-219 866 6232
C- 219 866 1012

Rensselaer, Indiana 47978
219-866-6000 / Fax 219-866-6100

Jennifer Ousley
Rensselaer School Corporation
1144 N Melville Street
[Date]January 14, 2016

To Whom It May Concern:

I am the Elementary Physical Education Teacher in the Rensselaer School Corporation. I have been employed by the corporation for 3 years now but have over 20 years of experience teaching children through many different schools.

I was Kylie Scherf's supervising teacher during her PLE experience through Saint Joe University. Kylie seems to be very excited about her career in Physical Education. Unlike other students that I have had in the past Kylie put in the extra effort which made her stand above the rest.

Kylie was on time, professional and prepared each time she came to observe or teach during her experience. I was impressed with the way she handled herself with each student's individual needs. She quickly recognized them and adapted appropriately. She faced many challenges that I observed and she was able to teach at every level she was presented.

Please feel free to call me for a reference.

Sincerely,

Jennifer Ousley

To whom it may concern:

I would like to recommend Kylie Scherf as a candidate for the position of a Physical Education teacher. Kylie as served in her position as Assistant Manager with The Zone in Watseka, IL since we opened in December 2014.

She has excellent verbal communication skills, is extremely knowledgeable about fitness, can work independently, and is able to effectively multi-task to ensure that all projects are completed in a timely manner. She has done an incredible job with sales and of all the part time employees her performance is unmatched. It's hard to find someone with her pleasant, cheerful and team player attitude. Kylie has a great work ethic, never calls in sick and is always willing to help our company out by picking up more hours and being flexible when we have needed to adjust her hours.

Kylie is always willing to offer her assistance to customers and she has an excellent rapport with them. Kylie genuinely cares about our customers and it shows in her work performance. She would be an asset to any employer and I would love to keep her for myself but she wants to be a teacher. I recommend her for any endeavor she chooses to pursue.

Yours truly,

Dan Gordon
President
The Zone

Jamie Kromm
10082 Metalmark Lane, Unit 1
Roscoe, IL 61073

April 5, 2016

Dear Ms. Courtney Balestri:

I was searching the Illinois Education Job Bank website and noticed a Title 1 position open in your district. I'm very interested in this position that's available for next year. I know it's past the due date, but Derek Kilmartin and Jamie Taylor suggested I turn in my information.

You will find that I'm a dedicated and compassionate teacher. I've been teaching middle schoolers for 12 years and am looking to motivate and inspire the struggling readers. My resume will reflect the many opportunities that I have taken to further my own education and increase my ability to teach. After receiving my Bachelor of Arts Degree from the University of Illinois at Springfield, I became state certified in teaching grades K-9. I also worked hard and earned a Master's Degree in Teaching and Leadership in 2009 and just recently earned a Reading Master's Degree from Olivet Nazarene University, all while coaching sports.

As a well-rounded educator, I love to show my students the joy of literature through reading and suggesting the current, young adult books. Through different reading and writing activities, I strive to teach students that there is a direct link between studying literature and everyday life. I implement these activities with differentiation and a teaching style that still responds to the continuing needs of my students, yet maintains a professional rapport.

I would welcome the opportunity to speak with you about your school and how I can become a part of it. I can be reached at (217) 638-3171 or kromm11@yahoo.com. Please feel free to contact me at your earliest convenience. I look forward to hearing from you.

Respectfully,

Jamie Kromm

Jamie Kromm
10082 Metalmark Lane, #1, Roscoe, IL 61073
217-638-3171 kromm11@yahoo.com

EDUCATION

OLIVET NAZARENE UNIVERSITY, BOURBONNAIS, IL

Reading Masters

2014-16

ST. XAVIER'S UNIVERSITY, CHICAGO, IL

Teaching and Leadership Masters

2007-09

UNIVERSITY OF ILLINOIS @ SPRINGFIELD, SPRINGFIELD, IL

Bachelor of Arts in English

2001-2004

Elementary Teaching Certificate.

TEACHING EXPERIENCE

WINNEBAGO MIDDLE SCHOOL, WINNEBAGO, IL

7th grade teacher– English

2010-present

*English Department Leader

*Presented a close reading session during a district-wide SIP day

*Consulted and convened with 7th grade team 3x a week

*Managed classroom and behavior policies using PBIS

*Supervised detention duty 3x a year

*Attended faculty meetings once a month

*Volunteered for school dances and FAST meetings

*Taught English using Shurley Method, IEW curriculum

*Taught Reading using Reader's workshop and small-group instruction

*Attended data meetings regarding RTI and PBIS once a month

*Attended IEP meetings and made accommodations/modifications

*Used STAR, AR and NWEA MAP for formative assessments and SLOs

*Used AIMSweb to progress monitor for ELL students

*Utilized LearningAlly for struggling readers

*Communicated grades and lesson plans with TeacherLogic

*Contacted parents through e-mail, letters, and phone

WINNEBAGO MIDDLE SCHOOL, WINNEBAGO, IL

6th grade teacher– English **2006-10**

PAW PAW JR. HIGH, PAW PAW, IL

5th-8th grade teacher– Language Arts **2004-06**

*Taught spelling, grammar, and writing to 113 students

*Managed classroom and behavior policies

*Consulted and convened with middle school teachers twice a week

*Attended IEP meetings, taught, and made accommodations/modifications

*Contacted parents through letters, phone, and e-mail

RELATED EXPERIENCE

WINNEBAGO MIDDLE SCHOOL, WINNEBAGO, IL

7th-8th Grade Girls' Basketball Coach **4 seasons**

2011, 2012, 2015, 2016

*Conference champs regular season 2015

*2nd place conference tournament 2015

WINNEBAGO MIDDLE SCHOOL, WINNEBAGO, IL

7th Grade Boys' Basketball Coach **1 season**

2015 Second place in the conference tournament

WINNEBAGO MIDDLE SCHOOL, WINNEBAGO, IL

6th grade Boys' Basketball Coach **2 seasons**

2010 and 2011

WINNEBAGO MIDDLE SCHOOL, WINNEBAGO, IL

6th-8th Middle School Track Coach **7 seasons**

2007-2013

*Sprint coach

*Long jump coach

ROCKTON HONONEGAH HIGH SCHOOL, ROCKTON, IL

Sophomores Girls' Basketball Coach **4 seasons**

2005-09

*2009 Conference champs

PAW PAW HIGH SCHOOL, PAW PAW, IL

Sophomore and Varsity Girls' Basketball Coach **1 season**

2004-2005

UNIVERSITY OF ILLINOIS at SPRINGFIELD, SPRINGFIELD, IL

Played women's basketball on scholarship

2 seasons

2001-2003

ILLINOIS VALLEY COMMUNITY COLLEGE, OGLESBY, IL

Played women's basketball on scholarship

2 seasons

1999-2001

DIMMICK SCHOOL, DIMMICK, IL

5th-8th Grade Girls' Basketball Coach

2 seasons

Coached 2 seasons while playing at IVCC

05.1.16

To Whom it May Concern,

It is with confidence and enthusiasm that I recommend Jamie Kromm as an employee with Putnam County School District.

Jamie and I have known each other on a personal and business level for several years now. When asked to describe Jamie to others the following attributes come to mind: motivated, empathic, dedicated and a true team player.

Jamie is a phenomenal educator with a passion for helping others. She thoroughly enjoys building relationships with co-workers, sharing ideas and "leading the pack". In addition, she has a professional and engaging rapport with her students and knows how to "put the fun back into learning". You are very lucky to have Jamie on your staff!

Please feel free to contact me with questions. I am happy to help.

Sincerely,

Jamie Taylor LCSW



Winnebago Middle School

407 N. Elida Street, Winnebago, IL 61088
(815) 335-2364 FAX (815) 335-1437

Principal
Cathy Finley

Assistant Principal
Patrick Brčić

Athletic/Activities Director
Will Hartje

March 15, 2016

RECOMMENDATION FOR JAMIE KROMM

Dear Sir or Madam:

I am writing this letter to introduce Miss Jamie Kromm. Over the past 10 years, I have known Miss Kromm in her role as teacher and coach. As an Assistant Principal and Principal at Winnebago Middle School, I have worked closely with Miss Kromm and can offer a recommendation based on her performance.

Miss Jamie Kromm has proven to be a successful and devoted teacher and coach. Miss Kromm completes each of her responsibilities including: teaching seventh grade Language Arts and Literature Composition classes including inclusion class with special education teachers and paraprofessionals. She works well with other content teachers completing interdisciplinary units with Language Arts and Literature Composition with Social Studies. She has done a number of special projects while working on her master's degree to help the academic performance of our ELL population for reading and writing. She works well with students and keeps their best interests in mind. Miss Kromm has taken advantage of several opportunities for professional development and incorporating new ideas, new activities and strategies into her classroom.

With added coaching roles for our 7th grade boys' and 8th grade girls' basketball teams, Miss Kromm continues to manage all duties without sacrificing any duties or responsibilities. Miss Jamie Kromm always presents herself with a positive attitude and in a professional manner when dealing with administration, staff, students and parents.

If you would like to discuss her attributes in more detail, please don't hesitate to contact me at (815) 335-2364.

Sincerely,

Catherine R. Finley
Principal
Winnebago Middle School

Putnam County Primary School

400 E. Silverspoon Street

Granville, Illinois 61326

We received 9 applications for the K-2nd grade Physical Education position at the Primary School for the 2016-17 school-year. Through a team process (2 teachers and administration) we interviewed 5 candidates. We unanimously came to consensus after completing reference checks. The resume is also attached for your information.

Candidate recommended for the Physical Education position:

- Physical Education Teacher Kylie Scherf

We received 23 applications for the 1st grade position at the Primary School for the 2016-17 school-year. Through a team process (2 teachers and administration) we interviewed 8 candidates. We unanimously came to consensus after completing reference checks. The resume is also attached for your information.

Candidate recommended for the 1st Grade position:

- 1st Grade Teacher Katelyn Code

I recommend the hiring of two summer school teachers:

- Katie Sobkowiak
- Jennifer Smith

(I will be hiring a paraprofessional to assist instead of a third teacher due to lack of applications and only 15 students enrolled.)



Putnam County Junior High School

Michael Olson, Principal
olsonm@pcschoools535.org
Phone-815-882-2800 opt. 3

13183 N 350th Avenue
McNabb, IL 61335
Fax-815-882-2299

Summer School Recommendation to Hire

I recommend to Hire PCJH Teachers Amy Carboni and Kristin Erickson as Summer School Teachers for the PCJH Jump Start Summer School Program for the 2016 Summer School.

Submitted by Mike Olson, PCJH Principal
May 19, 2016

Putnam County Elementary School

326 S. Fifth St.

Hennepin IL, 61327

We received 3 applications for the Title I Reading position at the Elementary School for the 2016-17 school-year. Through a team process (2 teachers and administration) we interviewed 1 candidate. We unanimously came to consensus after completing reference checks on this candidate. The resume is also attached for your information.

Candidate recommended for the Title I Reading position:

- Title I Reading Jamie Kromm

Recommendation to Hire Personnel

As superintendent, I recommend hiring Jamie Kromm as the Elementary Title I Teacher, Katelyn Code as a first grade teacher, Kylie Scherf as Primary P.E. teacher, and Janice Hoffman as Substitute Coordinator for the district.

Rationale

All candidates were properly interviewed by district administrators, and they were the chosen candidates for the stated positions.

District Goal

Demonstrate increased academic achievement for all students.

Recommendation to Hire Summer School Workers

As superintendent, I recommend hiring the attached list of summer school teachers for 2016.

Rationale

The attached list of summer school teachers applied for the positions and have been recommended by their principals.

District Goal

Demonstrate increased academic achievement for all students.