

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION MEETING AGENDA  
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER  
June 27, 2012  
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

**DISTRICT GOALS:**

Demonstrate increased academic achievement for all students.

Improve communications among all stakeholders in the Putnam County School District and communities.

Maintain strong fiscal responsibility in the Putnam County School District.

I. CALL TO ORDER	
II. PLEDGE OF ALLEGIANCE	
III. ROLL CALL	
IV. ADJUSTMENTS TO THE AGENDA	
V. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS	
A. Bass Fishing Club - Kyle Goetsch	3
VI. CORRESPONDENCE	
VII. CONSENT AGENDA	
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B. Approve District Bills	11
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F. Approve Resolution that Putnam County CUSD enters into a joint agreement with the Marshall, Putnam, and Woodford Regional Office of Education that the ROE will provide an Alternative/Optional Education Program.	97
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B. Set Board Meeting Dates for July 2012 through July 2013 (Action)	164
C. Review and Approve Wellness Policy (Action)	165
D. Approve Liability Insurance with Country Mutual Insurance Co (Action)	177
XI. EXECUTIVE SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT.	179
XII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION	
A. Personnel	
1. Resignations	
2. Hires	
3. 12/13 Raises for Non-Union Personnel	
XIII. ADJOURNMENT	

# IHSA Bass Fishing Proposal

## Putnam County H.S. Dist #535

Dear Mr. Jay McCracken and PCSD 535 Board Members,

Please accept this letter as a formal request to pilot an IHSA Bass Fishing Club at Putnam County High School. This proposal, with the Board's approval, would provide an opportunity for the students, both male and female, at PCHS to be able to participate in a new activity, possibly the sectional bass tournament and potentially the state bass tournament. A student Sport/Activity Interest Survey was conducted in 2009 and results showed that bass fishing ranked as the 5<sup>th</sup> highest in students first preference out of the 35 activities listed in the survey.

The benefits of such a club could be far reaching not only in the recreational aspect of the bass fishing sport, but would also benefit your students in the academic realm as well. The following is a short list of the academic material that can be taught through the PCHS Bass Fishing Club:

### Physics:

- Teach how different gear ratios in fishing reels work to help reel in line at different speeds.
- Determine how the length of a rod changes the leverage on how easy or hard it is to land a fish.
- Determine how different action rods have an affect on tackle action and hooking a fish.
- Learn to determine how different pound fishing line is rated for different size reels and what affects the line size has on fishing lure actions.
- Learning how a depth finder works to locate fish.

### Chemistry:

- pH of water and how fish react
- Pollutant effects and how fish react

### Earth Science:

- Geological make-up of a lake or river
- Moon phases
- Tide phase or water current influences

### Biology/Zoology:

- Learn how to handle a fish without causing any damage.
- Reintroducing a fish properly to the water to make sure it will survive.
- Learn how fish live/interact with their environment.
- Learn seasonal fish movements/ how and when fish spawn.
- Learn what attracts fish to different baits, lures, and colors.

- Determining at what time of the day and what seasons bass feed most.

Mathematics:

- Calculating total poundage of fish caught from weights taken when fish is caught.
- Learn how to calculate the total fishable area of a lake.
- Estimating depth of the lake by how fast a lure drops to the bottom.

Common Boating Knowledge:

- Boating etiquette
- Boating and water safety
- Survival skills
- Equipment maintenance (boat and motor checks, reels, rods...)
- Trip planning (cost, packing, food, transportation...)
- State and local fishing rules and regulations
- Fishing vocabulary

If approved, this club would begin in November of 2012 with organizational meetings and activities under the supervision of me and other fishing coaches/boat captains that I'm currently trying to coordinate. The club would conclude with PC High School participating in the IHSA Bass Fishing Tournament, which is to be held in April and May of the 2012-2013 school year. At the end of the school year the Bass Fishing Club will provide the Board with a report on the club's activities and accomplishments in hopes of establishing Bass Fishing as a recognized activity for PCSD #535.

My fishing background consists of piloting/coaching/captaining the St. Bede Bass Fishing team in 2010/2011. I have been bass tournament fishing with the Illinois State Bass Federation since 1994. I belonged to the recently disbanded Illinois Valley Bassmasters and we conducted youth seminars, clinics and casting competitions. As a member of the Illinois Bass Federation I have competed in the Annual Youth Bass Tournament as well as PVA (Paralyzed Veterans of America) bass tournaments.

Respectfully Submitted,

Kyle Goetsch  
304 N. St. Paul Street  
Mark, IL 61340

Putnam County Community Unit School District No. 535  
Granville, Illinois 61326  
EXECUTIVE SESSION MINUTES  
May 21, 2012

**CALL TO ORDER** The School Board of Putnam County met in regular session in the media center at the Primary Building.

**ROLL CALL** The following members were present to answer roll call: Mr. Gibson, Ms. Glenn, Mrs. Hopkins, and Mrs. Popurella. Mr. Kettman, Mrs. Nauman, and Mrs. Shore were absent.

**EXECUTIVE SESSION** At 7:15 p.m. Ms. Glenn moved and Mrs. Hopkins seconded the motion to adjourn to executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee of the district and semi-annual review of Executive Session Minutes. On roll call the members voted as follows: Ms. Glenn, aye; Mrs. Hopkins, aye; Mrs. Popurella, aye; and Mr. Gibson, aye. Motion carried.

**ITEMS DISCUSSED**

- I. Resignation – Amy Ondrey, PS Spec Ed Aide  
Angie Serafini, PS Aide  
June Dempsey, PS Cook
- II. Hire – Summer Employees – see attachment  
Amy Jessen – HS Secretary  
Cindy Mennie – HS Cook
- III. Approve Kimberly Sheppard as School Social Work Intern
- IV. Executive Session Minutes to open – Oct 17, Nov 21, Dec 19, Feb 21, March 19

**ADJOURN RETURN TO OPEN MEETING** At 7:35 p.m. Mr. Gibson moved and Mrs. Hopkins seconded the motion to return to open session. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Hopkins, aye; and Mrs. Popurella, aye. Motion carried.

BOARD PRESIDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD SECRETARY: \_\_\_\_\_

DATE: \_\_\_\_\_

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Regular Meeting  
6:30 p.m., May 21, 2012  
Media Center Putnam County Primary School

Board Vice-President Kristina Popurella called the meeting to order at 6:30 p.m.

The meeting continued with the Pledge of Allegiance.

PLEDGE

The following members were present to answer roll call: Mr. Gibson, Ms. Glenn, Mrs. Hopkins, and Mrs. Popurella. Mr. Kettman, Mrs. Nauman, and Mrs. Shore were absent.

ROLL CALL

No adjustments

ADJUSTMENTS

Superintendent McCracken presented each retiring staff member with a crystal apple. Retiring staff – Judy Gabrielse, June Dempsey, Linda Fusinetti, Anita Timke, Linda Walter, Barb Ringenberg, Karen Helser, John Keener, and Mike McCann. Natalie Hulstrom, HS Band instructor, presented a tentative itinerary for a band trip in May of 2013. The cost will be approximately \$518 per person.

DELEGATIONS

Ms. Glenn moved and Mrs. Hopkins seconded the motion to approve the Consent Agenda - Regular and Executive session minutes of April 23, 2012, Financial Reports for the month of April, Treasurer's Report for month of April, bills for month of May, and destroy Executive Session Verbatim Recording of October 18, 2010. On roll call the members voted as follows: Ms. Glenn, aye; Mrs. Hopkins, aye; Mrs. Popurella, aye; and Mr. Gibson, aye. Motion carried.

CONSENT AGENDA

Principals' reports are in BoardBook.

PRINCIPALS'  
REPORTS

Mr. Carlson reported there were 100 students on the JH Honor Roll.

Investments – First State Bank was awarded a CD with .75 interest.

SUPERINTENDENT  
REPORT

State Funding – The State is \$192,350 behind on payments to the district. If the state takes the CPPRT funds away the district could lose between 2.3 million – 2.7 million dollars.

There were no committee reports.

COMMITTEE  
MEETINGS

Mrs. Hopkins moved and Ms. Glenn seconded the motion to table student handbook revisions. All ayes.

STUDENT  
HANDBOOK

Mrs. Hopkins moved and Mr. Gibson seconded the motion to increase lunch fees to \$1.80 at the Primary and Elementary schools and \$2.00 at the Junior High. On roll call the members voted as follows: Mrs. Hopkins, aye; Mrs. Popurella, aye; Mr. Gibson, aye; and Ms. Glenn, aye. Motion carried.

LUNCH FEES

First reading of PRESS Plus policy changes.

PUTNAM COUNTY BOARD OF EDUCATION

May 21, 2012

Page 2

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EXECUTIVE  
SESSION

At 7:35 p.m. Mr. Gibson moved and Mrs. Hopkins seconded the motion to return to open session. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Hopkins, aye; and Mrs. Popurella, aye. Motion carried.

Mrs. Hopkins moved and Mr. Gibson seconded the motion to accept with regret the resignations of Amy Ondrey, Angie Serafini, and June Dempsey. All ayes, motion carried.

PERSONNEL

Ms. Glenn moved and Mrs. Hopkins seconded the motion to hire summer maintenance workers as follows: Trey Schorn, Anthony Ahlers, Jordan Butler, Kendra Smith, Sergio Cirilo, Kayla Harris, Jared Sale, Jim Carboni, Ed Schmidt, Chris Walker, James Barnett, Natasha Nemeth, and Alaina Sunken. On roll call the members voted as follows: Ms. Glenn, aye; Mrs. Hopkins, aye; Mrs. Popurella, aye; and Mr. Gibson, aye. Motion carried.

Ms. Glenn moved and Mr. Gibson seconded the motion to hire Amy Jessen as the High School Secretary. On roll call the members voted as follows: Ms. Glenn, aye; Mrs. Hopkins, aye; Mrs. Popurella, aye; and Mr. Gibson, aye. Motion carried.

Mr. Gibson moved and Mrs. Hopkins seconded the motion to hire Cindy Mennie as a cook at the High School. On roll call the members voted as follows: Mr. Gibson, aye; Ms. Glenn, aye; Mrs. Hopkins, aye; and Mrs. Popurella, aye. Motion carried.

Mrs. Hopkins moved and Ms. Glenn seconded the motion to approve Kimberly Sheppard as a School Social Work Intern for the 2012/2013 school year. On roll call the members voted as follows: Mrs. Hopkins, aye; Mrs. Popurella, aye; Mr. Gibson, aye; and Ms. Glenn, aye. Motion carried.

At 7:40 p.m. Mr. Gibson moved and Ms. Glenn seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

Respectfully submitted.  
Pamela Ellena, Board Secretary

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
BOARD PRESIDENT

\_\_\_\_\_

BOARD SECRETARY

DATE

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Holiday Waiver Hearing  
6:25 p.m., May 21, 2012

Board Vice President Kristina Popurella called the meeting to order at 6:25 p.m.

The following members were present to answer roll call: Mr. Gibson, Ms. Glenn, Mrs. Hopkins, Mrs. Popurella, Mr. Kettman, Mrs. Nauman and Mrs. Shore were absent.

ROLL CALL

Superintendent McCracken: Before the calendar can be considered by our Board of Education, it is necessary to gain official approval from the Illinois State Board of Education to have student attendance on legal holidays. The District is asking for waivers for all legal school holidays.

There were no audience comments

At 6:30 p.m. Mr. Gibson moved and Mrs. Hopkins seconded the motion to adjourn. All ayes, motion carried.

Respectfully submitted.  
Pam Ellena, Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE



# Bills Payable List

Printed: 6/25/2012 8:29 AM  
 PUTNAM COUNTY CUSD #535

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>ACP DIRECT</b>					
	27471	HS-SUPPLIES	615	1,021.50	10-1113-410-2
				\$1,021.50	
<b>ADVANCED SANITATION</b>					
		H S-GROUNDS SUPPLIES	615	120.00	20-2543-410-2
				\$120.00	
<b>ALLIED WASTE SERVICES #366</b>					
		ALL SCHOOL SERVICES	615	393.69	20-2542-321-1
				\$393.69	
<b>AMEREN ENERGY MARKETING</b>					
		H S- ELECTRIC SERVICE	615	5,643.13	20-2542-466-2
		JR HI-ELECTRICAL SERVICE	615	2,319.63	20-2542-466-3
		ELEMENTARY-ELECTRIC SERVI	615	1,034.55	20-2542-466-4
		PRIMARY-ELECTRIC SERVIC	615	2,034.37	20-2542-466-5
				\$11,031.68	
<b>AMEREN ILLINOIS</b>					
		PRIMARY NATURAL GAS	615	1,331.68	20-2542-465-5
		PRIMARY-ELECTRIC SERVIC	615	53.97	20-2542-466-5
		H S-NATURAL GAS SERVICE	615	1,233.24	20-2542-465-2
		H S-NATURAL GAS SERVICE	615	1,004.39	20-2542-465-2
		ELEMENTARY-NATURAL GAS	615	205.29	20-2542-465-4
		JR HI-NATURAL GAS	615	628.54	20-2542-465-3
		JR HI-ELECTRICAL SERVICE	615	10.11	20-2542-466-3
		JR HI-ELECTRICAL SERVICE	615	13.74	20-2542-466-3
				\$4,480.96	
<b>ARAMARK</b>					
		ALL SCHOOL SERVICES	615	433.69	20-2542-321-1
		ECE INST SUP 1-6	615	157.56	10-1125-410-1
		ALL SCHOOL SERVICES	615	183.90	20-2542-321-1
		ALL SCHOOL SERVICES	615	380.26	20-2542-321-1
		ALL SCHOOL SERVICES	615	130.39	20-2542-321-1
		ALL SCHOOL SERVICES	615	602.50	20-2542-321-1
				\$1,888.30	
<b>AUDIO LABS</b>					
		H S-BUILDING REPAIRS/MAI	619	88.00	20-2542-323-2
				\$88.00	
<b>BAELE, BRANDY</b>					
		SW-TRAVEL	612	108.57	10-2110-332-1
				\$108.57	
<b>BALLARD, HEATHER</b>					
		EPIC-TUITION REIMB	611	1,020.00	10-2210-320-1
				\$1,020.00	
<b>BLUE CROSS BLUE SHIELD</b>					
		HLTH CRT S	98	717.92	10-481
		HLTH BP CRT S	98	6,461.84	10-481
		HLTH CRT F	98	3,112.10	10-481

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 PUTNAM COUNTY CUSD #535

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		HLTH BP CRT F	98	4,391.20	10-481
		HLTH CRT E + S	98	1,727.40	10-481
		HLTH BP CRTE+S	98	3,557.80	10-481
		HLTH NC E+S	98	345.48	10-481
		HLTH BP NC E+S	98	711.56	10-481
		HLTH NC S	98	51.28	10-481
		HLTH NC S	98	76.92	20-481
		HLTH BP NC S	98	461.56	10-481
		HLTH BP NC S	98	692.34	20-481
		HLTH BP EMP+C	98	314.12	10-481
		HLTH BP EMP+C	98	314.12	20-481
		HLTH E + C	98	820.55	10-481
		HLTH BP E + C	98	1,570.60	10-481
		HLTH E + C	98	164.11	10-481
		HLTH E + C	98	164.11	20-481
		HLTH ADM BP F	98	1,500.66	10-481
		HLTH ADMIN E+S	98	491.52	10-481
		HLTH ADMIN E+S	98	37.00	40-481
		HLTH CRT S	98	717.53	10-481
		HLTH CRT S	98	0.39	40-481
		HLTH BP CRT S	98	6,458.31	10-481
		HLTH BP CRT S	98	3.53	40-481
		HLTH CRT F	98	3,112.10	10-481
		HLTH BP CRT F	98	4,391.20	10-481
		HLTH CRT E + S	98	1,727.40	10-481
		HLTH BP CRTE+S	98	3,557.80	10-481
		HLTH NC E+S	98	345.48	10-481
		HLTH BP NC E+S	98	711.56	10-481
		HLTH NC S	98	51.28	10-481
		HLTH NC S	98	76.92	20-481
		HLTH BP NC S	98	461.56	10-481
		HLTH BP NC S	98	692.34	20-481
		HLTH BP EMP+C	98	314.12	10-481
		HLTH BP EMP+C	98	314.12	20-481
		HLTH E + C	98	820.55	10-481
		HLTH BP E + C	98	1,570.60	10-481
		HLTH E + C	98	164.11	10-481
		HLTH E + C	98	164.11	20-481
		HLTH ADM BP F	98	1,500.66	10-481
		HLTH ADMIN E+S	98	491.52	10-481
		HLTH ADMIN E+S	98	37.00	40-481
				<u>\$55,368.38</u>	
<b>BOTH, PATRICIA</b>		SW-TRAVEL	612	378.82	10-2110-332-1
				<u>\$378.82</u>	
<b>BRADFIELDS COMPUTER SUPPLY</b>					
	27472	SMART BOARD, POWERLITE	612	2,468.00	10-1113-470-1
	27472	SMART BOARD, POWERLITE	612	125.00	10-1113-470-1

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 PUTNAM COUNTY CUSD #535

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$2,593.00</u>	
<b>BRANDSTATTER, LORETTA</b>					
		CONTRACT SERVICE-SP ED R	612	135.36	40-2550-326-1
				<u>\$135.36</u>	
<b>CARLSON, CARL</b>					
		JR HI-TRAVEL	612	252.86	10-1112-332-3
				<u>\$252.86</u>	
<b>CARLSON, MELISSA</b>					
		H S-ATHLETIC TRAVEL	612	263.20	10-1501-332-2
				<u>\$263.20</u>	
<b>CIONI FORD, AL</b>					
		DRIVERS ED RENTAL	612	1,800.00	10-1700-325-2
		DRIVERS ED R/M	612	50.75	10-1700-323-2
		YELLOW BUS R/M	612	34.00	40-2550-322-1
		EX CURRICULAR VAN	612	30.95	40-2550-324-1
				<u>\$1,915.70</u>	
<b>CLASSROOM DIRECT</b>					
52432		ECE INST SUP 1-6	612	233.81	10-1125-410-1
				<u>\$233.81</u>	
<b>COMPANION LIFE (DENTAL)</b>					
		DENTAL CERT S	98	146.30	10-481
		DENTAL BP CRT S	98	271.48	10-481
		DENTAL CRT F	98	422.00	10-481
		DENTAL BP CRT F	98	783.60	10-481
		DENTAL CERT S+	98	164.97	10-481
		DENT BP CRT S+	98	306.41	10-481
		DENT ADM BP F	98	60.27	10-481
		DENT ADMIN E+S	98	69.96	10-481
		DENT ADMIN E+S	98	2.54	40-481
		DENT NC FAMILY	98	21.10	20-481
		DENT NC BP FAM	98	39.18	20-481
		DENT NC S+ 1	98	25.38	10-481
		DENT BP NC S+ 1	98	47.14	10-481
		DENT NC SINGLE	98	6.65	10-481
		DENT NC SINGLE	98	19.95	20-481
		DENT NC BP SIN	98	12.34	10-481
		DENT NC BP SIN	98	37.02	20-481
		DENTAL EMP PD	98	37.98	10-481
		DENTAL CERT S	98	146.19	10-481
		DENTAL CERT S	98	0.11	40-481
		DENTAL BP CRT S	98	271.30	10-481
		DENTAL BP CRT S	98	0.18	40-481
		DENTAL CRT F	98	422.00	10-481
		DENTAL BP CRT F	98	783.60	10-481
		DENTAL CERT S+	98	164.97	10-481
		DENT BP CRT S+	98	306.41	10-481
		DENT ADM BP F	98	60.27	10-481

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		DENT ADMIN E+S	98	69.96	10-481
		DENT ADMIN E+S	98	2.54	40-481
		DENT NC FAMILY	98	21.10	20-481
		DENT NC BP FAM	98	39.18	20-481
		DENT NC S+ 1	98	25.38	10-481
		DENT BP NC S+ 1	98	47.14	10-481
		DENT NC SINGLE	98	6.65	10-481
		DENT NC SINGLE	98	19.95	20-481
		DENT NC BP SIN	98	12.34	10-481
		DENT NC BP SIN	98	37.02	20-481
		DENTAL EMP PD	98	37.98	10-481
				<u>\$4,948.54</u>	
<b>COMPANION LIFE (LIFE)</b>					
		LIFE ADM BP	98	9.50	10-481
		LIFE SUPT BP 2	98	4.42	10-481
		LIFE SUPT BP 2	98	0.33	40-481
		LIFE CERT	98	95.19	10-481
		LIFE CERT BP	98	176.13	10-481
		LIFE NC	98	5.00	10-481
		LIFE NC	98	3.32	20-481
		LIFE NC BP	98	9.28	10-481
		LIFE NC BP	98	6.20	20-481
		LIFE EMP PD	98	4.76	10-481
		LIFE ADM BP	98	9.50	10-481
		LIFE SUPT BP 2	98	4.42	10-481
		LIFE SUPT BP 2	98	0.33	40-481
		LIFE CERT	98	95.17	10-481
		LIFE CERT	98	0.02	40-481
		LIFE CERT BP	98	176.08	10-481
		LIFE CERT BP	98	0.05	40-481
		LIFE NC	98	8.33	10-481
		LIFE NC	98	6.65	20-481
		LIFE NC BP	98	15.46	10-481
		LIFE NC BP	98	12.38	20-481
		LIFE EMP PD	98	4.76	10-481
				<u>\$647.28</u>	
<b>COSGROVE DISTRIBUTORS</b>					
		HIGH SCHOOL- FOOD	612	57.20	10-2560-410-2
				<u>\$57.20</u>	
<b>CULLIGAN TRI CO SALES</b>					
		ALL SCHOOL SERVICES	612	140.25	20-2542-321-1
				<u>\$140.25</u>	
<b>DAVIS, ANNETTE E</b>					
		KEMP DONATION	612	204.84	10-2220-410-2
		MEDIA PROG-TRAVEL	612	61.76	10-2220-332-1
				<u>\$266.60</u>	
<b>DEVINE FLORAL DESIGNS</b>					

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		MUSIC AWARDS	612	30.93	10-1115-487-1
				<u>\$30.93</u>	
<b>FICEK ELECTRIC &amp; COMM</b>					
		ELEMENTARY-BLDG REPAIR	612	280.00	20-2542-323-4
		H S-BUILDING REPAIRS/MAI	612	1,309.77	20-2542-323-2
				<u>\$1,589.77</u>	
<b>FOX RIVER FOODS CO</b>					
		HEN BREAKFAST	612	412.91	10-2560-410-1-4
		HENN-CAFE FOOD	612	2,199.71	10-2560-410-4
		HENN ELEM-CAFE MISC SUPP	612	105.90	10-2560-490-4
		ECE FOOD SUPP	612	332.38	10-1125-411-1
		PRIMARY CAFE FOOD	612	1,347.51	10-2560-410-5
		PRIMARY BREAKFAST	612	82.42	10-2560-410-1-5
		PRIMARY MISC SUPPLY	612	90.39	10-2560-490-5
		JR HI-CAFE FOOD	612	2,224.24	10-2560-410-3
		JR HI-CAFE MISC SUPPLIES	612	11.63	10-2560-490-3
		JH BREAKFAST	612	495.56	10-2560-410
		HIGH SCHOOL- FOOD	612	1,985.46	10-2560-410-2
		HS BREAKFAST	612	193.19	10-2560-410-1-2
		H S-CAFE MISC SUPPLIES	612	135.79	10-2560-490-2
		HENN-CAFE FOOD	619	264.50	10-2560-410-4
				<u>\$9,881.59</u>	
<b>FRONTIER</b>					
		SUPT-TELEPHONE	612	82.43	20-2542-340-1
		ELEM-TELEPHONE	612	79.95	20-2542-340-4
		H S - TELEPHONE SERVICE	612	74.87	20-2542-340-2
				<u>\$237.25</u>	
<b>GOSLIN, VANESSA</b>					
		JR HI-TRAVEL	612	70.50	10-1112-332-3
		H S TRAVEL	612	70.50	10-1113-332-2
				<u>\$141.00</u>	
<b>GRAINGER</b>					
		JR HI BLDG. REP/ MAINT	612	30.10	20-2542-323-3
		JR HI-BUILDING SUPPLIES	612	8.03	20-2542-410-3
				<u>\$38.13</u>	
<b>GRANVILLE FLOOR COVERING INC</b>					
		ELEMENTARY-BLDG CAP OUT	619	2,500.00	20-2542-540-4
		JR HI-BUILDING CAP OUT	619	3,577.00	20-2542-540-3
				<u>\$6,077.00</u>	
<b>GRAPHIC ELECTRONICS</b>					
		JR HI ATHLETIC AWARDS	612	17.25	10-1501-487-3
		MUSIC AWARDS	612	131.25	10-1115-487-1
		HS-SUPPLIES	612	59.75	10-1113-410-2
		HS-SUPPLIES	612	116.00	10-1113-410-2
				<u>\$324.25</u>	
<b>HALL HIGH SCHOOL</b>					
		DRIVERS ED PUPIL TUITION	612	717.58	10-1700-390-2

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				<u>\$717.58</u>	
<b>HENNEPIN BLDG IMPREST</b>					
		PRINC OFFICE-POSTAGE	612	100.00	10-2410-341-1
		HENN ELEM-TRAVEL	612	150.00	10-1110-332-4
				<u>\$250.00</u>	
<b>HENNEPIN FOOD MART</b>					
		BOARD SUPPLIES	612	1,140.00	10-2310-410-6
		HENN-CAFE FOOD	612	16.70	10-2560-410-4
		HIGH SCHOOL- FOOD	612	9.03	10-2560-410-2
		PRIMARY-SUPPLIES	612	19.14	10-1111-410-5
		PRIMARY OFFICE - SUPPLIES	612	274.51	10-2410-410-5
		HIGH SCHOOL- FOOD	612	38.32	10-2560-410-2
		HENN-CAFE FOOD	612	41.17	10-2560-410-4
		ELEMENTARY-BLDG SUPPLIES	612	43.55	20-2542-410-4
		HENN-CAFE FOOD	612	49.82	10-2560-410-4
				<u>\$1,632.24</u>	
<b>HENNEPIN WATER DISTRICT</b>					
		ELEM-WATER	612	157.33	20-2542-322-4
				<u>\$157.33</u>	
<b>HERFF JONES INC.</b>					
		BOARD SUPPLIES	612	883.10	10-2310-410-6
		HS-SUPPLIES	612	13.94	10-1113-410-2
		BOARD SUPPLIES	612	50.13	10-2310-410-6
				<u>\$947.17</u>	
<b>HIGH SCHOOL IMPREST</b>					
		HS ATH DUES/FEES	612	38.25	10-1501-640-2
		HS ATHL OFFICIALS	612	1,600.00	10-1501-319-2
		PRINC OFFICE-POSTAGE	612	200.00	10-2410-341-1
				<u>\$1,838.25</u>	
<b>HILLMANN PEDIATRIC THERAPY</b>					
		PHYS IMP-CONTRACT SERVIC	612	8,076.25	10-1204-319-1
				<u>\$8,076.25</u>	
<b>HINCKLEY SPRING WATER CO</b>					
		SUPT OFFICE-SUPPLIES	612	49.62	10-2320-410-1
		SUPT OFFICE-SUPPLIES	619	20.43	10-2320-410-1
				<u>\$70.05</u>	
<b>HOBART SERVICE</b>					
		JR HI BLDG. REP/ MAINT	619	50.90	20-2542-323-3
				<u>\$50.90</u>	
<b>HOFFMAN, JANICE</b>					
		ECE COMM TRAVEL	612	113.83	10-1125-336-1
				<u>\$113.83</u>	
<b>HOLMES, MICHAEL</b>					
		JR HI BLDG. REP/ MAINT	612	500.00	20-2542-323-3
				<u>\$500.00</u>	
<b>HULSTROM, NATALIE</b>					

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		MUSIC TRAVEL	612	105.28	10-1115-332-1
				<u>\$105.28</u>	
<b>IASA</b>					
		SUPT OFFICE-TRAVEL	612	310.00	10-2320-332-1
				<u>\$310.00</u>	
<b>IL ASSO OF SCHOOL BOARDS</b>					
	64624	BOARD SUPPLIES	625	131.75	10-2310-410-6
				<u>\$131.75</u>	
<b>IL CENTRAL SCHOOL BUS LLC</b>					
		CONTRACT ECE ROUTES	612	129.15	40-2550-331-1
		PCEF	612	904.05	40-2550-328-1
		CONTRACT-EX CURRIC	612	3,769.95	40-2550-328-1
		CONTRACT REG	612	35,082.40	40-2550-325-1
		CONTRACT SERVICE-SP ED R	612	11,033.10	40-2550-326-1
		CONTRACT SERVICE-AV	612	393.60	40-2550-327-1
		CONTRACT ECE ROUTES	612	8,431.65	40-2550-331-1
				<u>\$59,743.90</u>	
<b>IL DEPT OF PUBLIC HEALTH</b>					
		BOARD SUPPLIES	612	10.00	10-2310-410-6
				<u>\$10.00</u>	
<b>IL VALLEY BUSINESS EQUIPMENT</b>					
		HEN R/M/COPIERS	91	422.80	10-1110-323-4
		PRIMARY R/M /COPIER	91	422.80	10-1111-323-5
		JH R/M/COPIER	91	422.80	10-1112-323-3
		HS R/M / COPIER	91	422.80	10-1113-323-2
		SUP COPY MACHINE	91	422.80	10-2320-323-1
		JR HI OFFICE-SUPPLIES	612	175.00	10-2410-410-3
		HS R/M / COPIER	612	240.00	10-1113-323-2
				<u>\$2,529.00</u>	
<b>IL VALLEY CELLULAR</b>					
		ALL SCHOOL SERVICES	612	85.10	20-2542-321-1
		ALL SCHOOL SERVICES	619	46.88	20-2542-321-1
		SUPT-TELEPHONE	619	95.19	20-2542-340-1
				<u>\$227.17</u>	
<b>IL VALLEY LOCK AND KEY</b>					
		H S-BUILDING REPAIRS/MAI	619	104.80	20-2542-323-2
				<u>\$104.80</u>	
<b>IL VALLEY WASTE SERVICES</b>					
		ALL SCHOOL SERVICES	612	939.32	20-2542-321-1
				<u>\$939.32</u>	
<b>INTERSTATE BRANDS CORP</b>					
		HS BREAKFAST	619	398.52	10-2560-410-1-2
		HEN BREAKFAST	619	323.19	10-2560-410-1-4
		PRIMARY CAFE FOOD	619	734.97	10-2560-410-5
		HENN-CAFE FOOD	619	518.64	10-2560-410-4
		HIGH SCHOOL- FOOD	619	929.40	10-2560-410-2

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		JR HI-CAFE FOOD	619	937.50	10-2560-410-3
				<u>\$3,842.22</u>	
<b>JOHNSTONE SUPPLY</b>					
		H S-BUILDING REPAIRS/MAI	612	434.05	20-2542-323-2
				<u>\$434.05</u>	
<b>JONES SCHOOL SUPPLY COMPANY</b>					
27498		MUSIC AWARDS	612	198.40	10-1115-487-1
32165		JR HI SUPPLIES	612	58.45	10-1112-410-3
32165		JR HI SUPPLIES	612	37.45	10-1112-410-3
				<u>\$294.30</u>	
<b>JUNIOR HIGH IMPREST</b>					
		JH ATHL OFFICIALS	612	205.00	10-1501-319-3
		JR HI SUPPLIES	612	600.00	10-1112-410-3
		JR HI OFFICE-SUPPLIES	612	132.60	10-2410-410-3
		PRINC OFFICE-POSTAGE	612	7.40	10-2410-341-1
				<u>\$945.00</u>	
<b>KELLY SAUDER RUIPE</b>					
		PRIMARY-GROUNDS REP/MAI	612	699.43	20-2543-323-5
				<u>\$699.43</u>	
<b>KUEHN, BETH</b>					
		TITLE I 7-5	612	141.13	10-1250-332-36
				<u>\$141.13</u>	
<b>LASALLE CO R.O.E.</b>					
		EPIC-TUITION REIMB	4	3,250.00	10-2210-320-1
		SUPT OFFICE-TRAVEL	612	150.00	10-2320-332-1
		JR HI-TRAVEL	612	150.00	10-1112-332-3
		H S TRAVEL	612	300.00	10-1113-332-2
				<u>\$3,850.00</u>	
<b>LEES SPORTS</b>					
27350		H S TRAVEL	612	216.80	10-2310-413-6
27350		H S TRAVEL	612	382.08	10-1501-410-2
				<u>\$598.88</u>	
<b>LERETTE, KRISTAL</b>					
		PRIMARY-TRAVEL	612	149.93	10-1111-332-5
				<u>\$149.93</u>	
<b>LIGHTED WAY ASSOCIATION I</b>					
		LIGHTEDWAY/ALLENDAL	625	7,073.62	10-1912-670-1
				<u>\$7,073.62</u>	
<b>LINCOLN PRAIRIE BHC</b>					
		HOMEBOUND PROF SERV	619	300.00	10-1204-318-1
				<u>\$300.00</u>	
<b>LYNN CARD COMPANY</b>					
64618		BOARD SUPPLIES	612	144.00	10-2310-410-6
				<u>\$144.00</u>	
<b>MAIN, KATHERINE</b>					
		NURSE-TRAVEL	612	55.79	10-2134-332-1

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				\$55.79	
<b>MARK KARLOSKY CONSULTING</b>					
	27473	ELMOS, TERRASTATION	612	2,840.42	10-1113-470-1
	27474	HS-SUPPLIES	612	1,420.00	10-1113-410-2
				\$4,260.42	
<b>MAXIIS</b>					
		LEASE FD-MAXIIS	91	200.00	10-2190-323-1
				\$200.00	
<b>MCCONNELL, CHARLES</b>					
		H S-ATHLETIC TRAVEL	612	66.74	10-1501-332-2
				\$66.74	
<b>MCNABB TELEPHONE COMPANY</b>					
		SUPT-TELEPHONE	612	72.33	20-2542-340-1
		H S - TELEPHONE SERVICE	612	462.86	20-2542-340-2
		JR HI-TELEPHONE SERVICE	612	433.93	20-2542-340-3
		ELEM-TELEPHONE	612	173.57	20-2542-340-4
		PRIMARY-TELEPHONE SERV	612	303.75	20-2542-340-5
				\$1,446.44	
<b>MEDIACOM LLC</b>					
		MEDIACOM ONLINE	91	259.95	10-2190-323-1
				\$259.95	
<b>MENARDS PERU</b>					
		JR HI SUPPLIES	612	789.47	10-1112-410-3
		HIGH SCHOOL-BLDG SUPPLIE	612	339.62	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	612	595.54	20-2542-410-2
		H S-BUILDING CAP OUTLAY	612	674.82	20-2542-540-2
				\$2,399.45	
<b>MIGNONE, MARIA</b>					
		SPEECH IMP-TRAVEL	612	124.08	10-1210-332-1
				\$124.08	
<b>MUSIC SHOPPE, INC.</b>					
		MUSIC REPAIRS	612	139.97	10-1115-323-1
		MUSIC TEXTS-ELEM	612	225.45	10-1115-420-4
		MUSIC RESALE	612	129.12	10-1115-495-1
				\$494.54	
<b>N C I M D</b>					
		PRIMARY CAFE FOOD	612	1,471.16	10-2560-410-5
		HENN-CAFE FOOD	612	1,066.38	10-2560-410-4
		HIGH SCHOOL- FOOD	612	1,199.98	10-2560-410-2
		JR HI-CAFE FOOD	612	1,026.67	10-2560-410-3
				\$4,764.19	
<b>NCPERS GROUP LIFE INS.</b>					
		NCPERS INSURANCE	98	16.00	10-481
		NCPERS INSURANCE	98	32.00	10-481
		NCPERS INSURANCE	98	16.00	20-481
				\$64.00	

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<b>NCS PEARSON</b>					
		SUPT OFFICE-SUPPLIES	612	198.00	10-2320-410-1
				<u>\$198.00</u>	
<b>NEWS TRIBUNE</b>					
		INFO SERV-ADVERTISING	612	265.10	10-2630-350-1
				<u>\$265.10</u>	
<b>NICK KLEIN TRUCKING &amp; EXCAVATING</b>					
		H S-GROUNDS SUPPLIES	612	185.00	20-2543-410-2
				<u>\$185.00</u>	
<b>NORTH CENTRAL BANK</b>					
		H S TRAVEL	612	465.99	10-1113-332-2
		H S-ATHLETIC TRAVEL	612	362.81	10-1501-332-2
		F/C SCIENCE SUPPLY	612	49.45	10-1113-412-2
		PRIMARY OFFICE - SUPPLIES	612	45.96	10-2410-410-5
		PRIMARY OFFICE - SUPPLIES	612	34.85	10-2410-410-5
		PRIMARY OFFICE - SUPPLIES	612	45.73	10-2410-410-5
		SUPT OFFICE-TRAVEL	612	342.72	10-2320-332-1
		H S-ATHLETIC TRAVEL	612	254.71	10-1501-332-2
				<u>\$1,602.22</u>	
<b>PAPER 101</b>					
		JR HI SUPPLIES	25	400.00	10-1112-410-3
		HS-SUPPLIES	25	700.00	10-1113-410-2
		BOARD SUPPLIES	25	2,191.00	10-2310-410-6
		SUPT OFFICE-SUPPLIES	25	600.00	10-2320-410-1
		HENN OFFICE - SUPPLIES	25	400.00	10-2410-410-4
		GUIDANCE-SUPPLIES	25	300.00	10-2120-410-1
		PSYCH-SUPPLIES	25	1,500.00	10-2140-410-1
		PRIMARY OFFICE - SUPPLIES	25	800.00	10-2410-410-5
		SW-SUPPLIES	25	300.00	10-2110-410-1
		F/C SCIENCE SUPPLY	25	250.00	10-1113-412-2
		MUSIC TEXTS-PRIM	25	500.00	10-1115-420-5
		MUSIC TEXTS-ELEM	25	200.00	10-1115-420-4
		MUSIC TEXTS-JH	25	300.00	10-1115-420-3
		SPEECH IMP-SUPPLIES	25	400.00	10-1210-410-1
		VOC AG FEE SUPPLY	25	200.00	10-1401-411-2
				<u>\$9,041.00</u>	
<b>PC FOODS, INC.</b>					
		F/C SCIENCE SUPPLY	612	260.85	10-1113-412-2
		MEDICAID	612	97.10	10-1220-411-11
		JR HI SUPPLIES	612	14.17	10-1112-410-3
		JR HI SUPPLIES	612	76.85	10-1112-410-3
		JR HI-CAFE FOOD	612	1.99	10-2560-410-3
		SUPT OFFICE-SUPPLIES	619	36.30	10-2320-410-1
		SUPT OFFICE-SUPPLIES	619	7.18	10-2320-410-1
				<u>\$494.44</u>	
<b>PCCU (NEC)</b>					
		NEC-ADMIN/10 MONTH	98	112.22	10-481

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		NEC-ADMIN/10 MONTH	98	1.74	40-481
		NEC 24/20	98	1,072.73	10-481
		DED NEC	98	36.13	10-481
		NEC-ADMIN/10 MONTH	98	112.34	10-481
		NEC-ADMIN/10 MONTH	98	1.74	40-481
		NEC 24/20	98	1,202.62	10-481
		NEC 24/20	98	0.25	40-481
				<u>\$2,539.77</u>	
<b>PENSERV PLAN SERVICES</b>					
		PENSERV PLAN SERVICES	98	1,977.50	10-481
		BOARD DUES/FEES	612	20.00	10-2310-640-6
		PENSERV PLAN SERVICES	98	2,092.50	10-481
		PENSERV PLAN SERVICES	98	314.00	20-481
				<u>\$4,404.00</u>	
<b>PEPPER &amp; SON, JW</b>					
		MUSIC TEXTS-JH	612	51.00	10-1115-420-3
				<u>\$51.00</u>	
<b>PERMA- BOUND</b>					
		HS MEDIA SUPPLIES	612	18.24	10-2220-410-2
		ED FOUNDATIONS SUPPLIES	612	26.02	10-2310-411-6
		ED FOUNDATIONS SUPPLIES	612	81.47	10-2310-411-6
32075		JH MEDIA BOOKS	612	50.82	10-2220-411-3
42853		LIBRARY GRANT	612	35.67	10-2220-410-32
50556		PRIM MEDIA BOOKS	612	25.31	10-2220-411-5
				<u>\$237.53</u>	
<b>PERRY MEMORIAL HOSPITAL</b>					
		STUDENT DRUG TESTING	612	613.00	10-2310-390-6
				<u>\$613.00</u>	
<b>PETERSEN, VICKIE</b>					
		CAFETERIA DUES AND FEES	612	35.00	10-2560-640-1
				<u>\$35.00</u>	
<b>PETERSON, ROBERT</b>					
		H S TRAVEL	612	225.60	10-1113-332-2
				<u>\$225.60</u>	
<b>PITNEY BOWES</b>					
		PRINC OFFICE-POSTAGE	619	318.00	10-2410-341-1
				<u>\$318.00</u>	
<b>PLAY WITH A PURPOSE</b>					
52434		PRE-K SUPPLIES	612	583.83	10-1225-410-26
				<u>\$583.83</u>	
<b>PUT CO PCEA/IEA DUES</b>					
		NON-CERT DUES	98	440.96	10-481
		NON-CERT DUES	98	35.04	20-481
		IEA CERT DUES	98	2,031.60	10-481
		NON-CERT DUES	98	408.69	10-481
		NON-CERT DUES	98	52.64	20-481

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		NON-CERT DUES	98	14.67	80-481
		IEA CERT DUES	98	2,031.11	10-481
		IEA CERT DUES	98	0.49	40-481
				<u>\$5,015.20</u>	
<b>PUT CO SCHOOL (FED TRS)</b>					
		EVANS FED TRS	95	1,640.60	10-1250-210-36
		JOHNSON FED TRS	95	1,256.59	10-1250-210-36
		WROBLESKI FED TRS	95	1,126.39	10-1110-210-38
				<u>\$4,023.58</u>	
<b>PUT CO SCHOOL (TRS HEALTH</b>					
		THIS ADMIN/10 MONTH	98	297.96	10-481
		THIS ADMIN/10 MONTH	98	4.61	40-481
		THIS P24/T20	98	2,681.68	10-481
		HENSON SPARR INS	95	466.37	10-1110-222-4
		PUETZ INS	95	119.68	10-1111-222-5
		KASSABAUM SMITH INS	95	239.36	10-1112-222-3
		JENKINS WRAGGE INS	95	401.92	10-1113-222-2
		DED THIS	98	90.36	10-481
		THIS ADMIN/10 MONTH	98	298.26	10-481
		THIS ADMIN/10 MONTH	98	4.61	40-481
		THIS P24/T20	98	3,006.46	10-481
		THIS P24/T20	98	0.64	40-481
				<u>\$7,611.91</u>	
<b>PUT CO SCHOOL (TRS)</b>					
		TRS ADMI/10 MONTH	98	1,818.65	10-481
		TRS ADMI/10 MONTH	98	28.14	40-481
		TRS P24/T20	98	17,121.31	10-481
		TRS ADMI/10 MONTH	98	1,820.53	10-481
		TRS ADMI/10 MONTH	98	28.14	40-481
		DED TRS	98	480.56	10-481
		TRS P24/T20	98	19,195.01	10-481
		TRS P24/T20	98	4.06	40-481
				<u>\$40,496.40</u>	
<b>PUT CO SCHOOLS</b>					
		IM IMRF	98	1,469.88	10-481
		IM IMRF	98	422.92	20-481
		IMRFBRD SHARE	98	3,534.25	50-481
		IMRFBRD SHARE	98	1,016.93	50-481
		IM IMRF	98	1,714.18	10-481
		IM IMRF	98	777.53	20-481
		IM IMRF	98	48.07	40-481
		IM IMRF	98	45.09	80-481
		IMRFBRD SHARE	98	4,121.61	50-481
		IMRFBRD SHARE	98	1,869.56	50-481
		IMRFBRD SHARE	98	115.59	50-481
		IMRFBRD SHARE	98	108.41	50-481
				<u>\$15,244.02</u>	

# Bills Payable List

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>PUTNAM CO COMM UNIT (IL)</b>					
		IL State Tax	99	9,014.64	10-481
		IL State Tax	99	440.76	20-481
		IL State Tax	99	14.97	40-481
		IL State Tax	99	11,011.18	10-481
		IL State Tax	99	978.37	20-481
		IL State Tax	99	67.59	40-481
		IL State Tax	99	46.10	80-481
				<b>\$21,573.61</b>	
<b>PUTNAM CO SD FIT</b>					
		Federal Tax	99	21,040.34	10-481
		Federal Tax	99	1,033.43	20-481
		Federal Tax	99	52.77	40-481
		Federal Tax	99	26,224.34	10-481
		Federal Tax	99	2,378.09	20-481
		Federal Tax	99	92.45	40-481
		Federal Tax	99	54.18	80-481
				<b>\$50,875.60</b>	
<b>PUTNAM CO SD MEDICARE</b>					
		MEDICARE (CERT)	99	2,027.16	10-481
		MEDICARE (CERT)	99	4.34	40-481
		MEDICARE (BRD PD)	99	2,027.16	50-481
		MEDICARE (BRD PD)	99	4.34	50-481
		MEDICARE (CERT)	99	2,413.99	10-481
		MEDICARE (CERT)	99	4.81	40-481
		MEDICARE (BRD PD)	99	2,413.99	50-481
		MEDICARE (BRD PD)	99	4.81	50-481
				<b>\$8,900.60</b>	
<b>PUTNAM COUNTY RECORD</b>					
		INFO SERV-ADVERTISING	612	9.50	10-2630-350-1
		INFO SERV-ADVERTISING	612	28.60	10-2630-350-1
		INFO SERV-ADVERTISING	612	9.70	10-2630-350-1
				<b>\$47.80</b>	
<b>PUTNAM COUNTY SD FICA</b>					
		MATCHING FICA	99	2,456.57	50-481
		MATCHING FICA	99	716.26	50-481
		FICA 2012	99	1,814.33	10-481
		FICA 2012	99	529.01	20-481
		MATCHING FICA	99	3,519.89	50-481
		MATCHING FICA	99	1,597.89	50-481
		MATCHING FICA	99	81.72	50-481
		MATCHING FICA	99	76.65	50-481
		FICA 2012	99	2,599.76	10-481
		FICA 2012	99	1,180.16	20-481
		FICA 2012	99	60.36	40-481
		FICA 2012	99	56.61	80-481
				<b>\$14,689.21</b>	

# Bills Payable List

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>PUTNAM COUNTY UNIT CAFE</b>					
		CAFETERIA PLAN	98	310.00	10-481
		CAFETERIA PLAN	98	360.00	10-481
				\$670.00	
<b>PUTNAM COUNTY UNIT EI</b>					
		COMP PAYMENT	98	296.58	10-481
		COMP PAYMENT	98	3.67	40-481
		COMP PAYMENT	98	296.68	10-481
		COMP PAYMENT	98	3.67	40-481
				\$600.60	
<b>QUESSE MOVING &amp; STORAGE INC</b>					
		HIGH SCHOOL-BLDG SUPPLIE	612	390.00	20-2542-410-2
				\$390.00	
<b>QUILL</b>					
52414		PRIMARY OFFICE - SUP	612	81.59	10-2410-410-5
64616		SUPT OFFICE-SUPPLIES	612	170.11	10-2320-410-1
				\$251.70	
<b>RANDOLPH, GENE</b>					
		PSYCH-TRAVEL	612	162.62	10-2140-332-1
				\$162.62	
<b>ROLANDO, ALEX</b>					
		JR HI BLDG. REP/ MAINT	612	500.00	20-2542-323-3
				\$500.00	
<b>ROYAL PUBLISHING</b>					
		INFO SERV-ADVERTISING	612	195.00	10-2630-350-1
				\$195.00	
<b>SAMUEL FRENCH, INC.</b>					
		SPRING PLAY	612	250.00	10-1540-410-1
				\$250.00	
<b>SCHMIDT, ED</b>					
		TECH-TRAVEL	612	300.80	10-2226-332-1
				\$300.80	
<b>SCHOOL NUTRITION ASSOCIATION</b>					
		CAFETERIA DUES AND FEES	612	116.00	10-2560-640-1
				\$116.00	
<b>SCHOOL SPECIALTY</b>					
52422		PRIMARY OFFICE - SUP	625	114.51	10-2410-410-5
				\$114.51	
<b>SEIBERT, JAMIE</b>					
		CAFETERIA DUES AND FEES	612	35.00	10-2560-640-1
		HENN CAFE-TRAVEL	612	47.00	10-2560-332-4
				\$82.00	
<b>SPRINGFIELD ELECTRIC SUPPLY</b>					
		HIGH SCHOOL-BLDG SUPPLIE	612	326.70	20-2542-410-2
		JR HI-BUILDING SUPPLIES	612	326.70	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES	612	326.70	20-2542-410-4

# Bills Payable List

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		PRIMARY BLDG SUPPLY	612	326.70	20-2542-410-5
				<u>\$1,306.80</u>	
<b>SRAVTE</b>		ADMINISTRATIVE ASSESSMENT 12/13	619	987.00	10-2310-640-6
				<u>\$987.00</u>	
<b>STAPLES CREDIT PLAN</b>		JR HI OFFICE-SUPPLIES	612	1,089.00	10-2410-410-3
		JR HI SUPPLIES	612	210.90	10-1112-410-3
		HENN OFFICE - SUPPLIES	612	179.99	10-2410-410-4
		HS-SUPPLIES	612	132.80	10-1113-410-2
		HS-SUPPLIES	612	65.98	10-1113-410-2
		PRIMARY OFFICE - SUPPLIES	612	159.99	10-2410-410-5
		HS-SUPPLIES	612	144.99	10-1113-410-2
				<u>\$1,983.65</u>	
<b>STEIMLE GARAGE</b>		YELLOW BUS R/M	612	35.00	40-2550-322-1
				<u>\$35.00</u>	
<b>SUN-GARD WINDOW FASHIONS</b>		SUPT OFFICE-CAP OUTLAY	612	1,500.00	10-2320-540-1
		PRIMARY-CAP OUTLAY	612	500.00	10-1111-540-5
		SUPT OFFICE-SUPPLIES	612	125.00	10-2320-410-1
				<u>\$2,125.00</u>	
<b>SUPERINTENDENT IMPREST</b>		SUPT OFFICE-POSTAGE	612	5.90	10-2320-341-1
		R/E TAXES FARM LAND	612	25.78	20-2543-690-1
		TRUCK REPAIR/MAINT	612	99.00	20-2542-320-3
		H S-GROUNDS SUPPLIES	612	85.58	20-2543-410-2
		HS ATHL OFFICIALS	612	300.00	10-1501-319-2
		BOARD DUES/FEES	612	39.25	10-2310-640-6
				<u>\$555.51</u>	
<b>SWINGEL, EDWARD</b>		CO OP TRAVEL	612	77.55	10-1459-332-2
				<u>\$77.55</u>	
<b>TALX UC EXPRESS</b>		UNEMPLOYMENT INSUR	619	73.80	80-2363-232-7
				<u>\$73.80</u>	
<b>THOMPSON, DEBBIE</b>		MEDIA R/M	612	109.74	10-2220-323-1
				<u>\$109.74</u>	
<b>TOEDTER OIL COMPANY</b>		TRANSP - YB SUPPLY	612	503.42	40-2550-411-1
		EX CURRICULAR VAN	612	470.41	40-2550-324-1
		DRIVERS ED R/M	612	470.41	10-1700-323-2
		TRUCK REPAIR/MAINT	612	476.56	20-2542-320-3
				<u>\$1,920.80</u>	
<b>TRANSPORTATION WITH A PERSONAL TOUCH, INC.</b>					

# Bills Payable List

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		CONTRACT SERVICE-SP ED R	612	1,710.00	40-2550-326-1
				<u>\$1,710.00</u>	
<b>TRINITY CATHOLIC SCHOOL</b>					
		HENN-CAFE FOOD	612	24.75	10-2560-410-4
				<u>\$24.75</u>	
<b>UCP INFINITEC</b>					
		MEDICAID	612	807.00	10-1220-411-11
				<u>\$807.00</u>	
<b>ULINE</b>					
53005		ECE INST SUP 1-6	612	186.42	10-1125-410-1
				<u>\$186.42</u>	
<b>VILLAGE OF GRANVILLE</b>					
		PRIMARY- WATER	612	212.50	20-2542-322-5
		HS- WATER	612	812.50	20-2542-322-2
				<u>\$1,025.00</u>	
<b>WASHINGTON NATIONAL INS CO</b>					
		WASHINGTON NTNL INS.	98	439.19	10-481
		WASHINGTON NTNL INS.	98	100.30	20-481
		WASHINGTON NTNL INS.	98	438.92	10-481
		WASHINGTON NTNL INS.	98	100.30	20-481
		WASHINGTON NTNL INS.	98	0.27	40-481
				<u>\$1,078.98</u>	
			<b>Report Total</b>	<u><u>\$423,648.25</u></u>	

# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
10-111200-1	FIRST PRIOR YEAR LEVY	3.62	3,092,303.24	3,604,803.00	512,499.76	85.78	10-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$3.62</u>	<u>3,092,303.24</u>	<u>3,604,803.00</u>	<u>512,499.76</u>	<u>85.78</u>	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
10-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	10-1122
	<b>1122 1St Prior Yr-Tort</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Leasing Purposes Levy</b>							
10-113000-1	FIRST PRIOR YR LEASE	0.00	56,202.63	68,663.00	12,460.37	81.85	10-1130
	<b>1130 Leasing Purposes Levy</b>	<u>\$0.00</u>	<u>56,202.63</u>	<u>68,663.00</u>	<u>12,460.37</u>	<u>81.85</u>	* Source of Revenue
<b>Curr Yr Levy-Special Ed</b>							
10-114100-1	SP ED PRIOR YEAR LEVY	0.00	46,795.49	56,647.00	9,851.51	82.61	10-1141
	<b>1141 Curr Yr Levy-Special Ed</b>	<u>\$0.00</u>	<u>46,795.49</u>	<u>56,647.00</u>	<u>9,851.51</u>	<u>82.61</u>	* Source of Revenue
<b>Mobile Home Privilege Tax</b>							
10-121000-1	MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00	10-1210
	<b>1210 Mobile Home Privilege Tax</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
10-123000-1	CORP PERS PROP REPLC TAX	119,051.29	1,949,641.20	1,919,883.00	(29,758.20)	101.55	10-1230
	<b>1230 Corp Pers Prop Repl Tax</b>	<u>\$119,051.29</u>	<u>1,949,641.20</u>	<u>1,919,883.00</u>	<u>(29,758.20)</u>	<u>101.55</u>	* Source of Revenue
<b>Source of Revenue 1290</b>							
10-129000-1	WETLANDS	0.00	0.00	0.00	0.00	0.00	10-1290
	<b>1290 Source of Revenue 1290</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Reg Tuition from Other Districts (In-State)</b>							
10-131200-1	PUPIL TUITION OTHER LEA	0.00	225,057.24	233,000.00	7,942.76	96.59	10-1312
	<b>1312 Reg Tuition from Other Districts (In-State)</b>	<u>\$0.00</u>	<u>225,057.24</u>	<u>233,000.00</u>	<u>7,942.76</u>	<u>96.59</u>	* Source of Revenue
<b>Regular Tuition from Other Sources (In-State)</b>							
10-131300-1		0.00	0.00	0.00	0.00	0.00	10-1313
	<b>1313 Regular Tuition from Other Sources (In-State)</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Sp Ed Tuition-from Other Districts (In-State)</b>							
10-134200-1	PUPIL TUI-SP ED OTHER LEA	0.00	16,993.00	16,993.00	0.00	100.00	10-1342
	<b>1342 Sp Ed Tuition-from Other Districts (In-State)</b>	<u>\$0.00</u>	<u>16,993.00</u>	<u>16,993.00</u>	<u>0.00</u>	<u>100.00</u>	* Source of Revenue

# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1510	Interest On Investments				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Interest On Investments</b>							
10-151000-1	TAX INTEREST	0.00	0.00	0.00	0.00	0.00	10-1510
	<b>1510 Interest On Investments</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
10-151100-1	ED-INT ON INVESTMENTS	1,569.32	22,205.48	35,000.00	12,794.52	63.44	10-1511
	<b>1511 Interest On Investments</b>	\$1,569.32	22,205.48	35,000.00	12,794.52	63.44	* Source of Revenue
<b>Interest-Swaney Bonds</b>							
10-151200-1	INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	0.00	10-1512
	<b>1512 Interest-Swaney Bonds</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest-Farnsworth</b>							
10-151300-1	INTEREST-FARNSWORTH	(330.00)	(330.00)	300.00	630.00	-110.00	10-1513
	<b>1513 Interest-Farnsworth</b>	(\$330.00)	(330.00)	300.00	630.00	-110.00	* Source of Revenue
<b>Sales To Pupils-Lunch</b>							
10-161100-1	STUDENT LUNCH	9,010.69	117,946.05	125,000.00	7,053.95	94.36	10-1611
	<b>1611 Sales To Pupils-Lunch</b>	\$9,010.69	117,946.05	125,000.00	7,053.95	94.36	* Source of Revenue
<b>Sales To Pupils-BFast</b>							
10-161200-1	STUDENT BREAKFAST	2,215.70	20,768.90	23,000.00	2,231.10	90.30	10-1612
	<b>1612 Sales To Pupils-BFast</b>	\$2,215.70	20,768.90	23,000.00	2,231.10	90.30	* Source of Revenue
<b>Sales To Pupils-Other</b>							
10-161400-1	MILK SALES (OTHER)	1,434.10	10,813.70	11,000.00	186.30	98.31	10-1614
	<b>1614 Sales To Pupils-Other</b>	\$1,434.10	10,813.70	11,000.00	186.30	98.31	* Source of Revenue
<b>Sales To Adults</b>							
10-162000-1	ADULT LUNCHES/BREAKFAST	267.40	3,748.50	4,500.00	751.50	83.30	10-1620
	<b>1620 Sales To Adults</b>	\$267.40	3,748.50	4,500.00	751.50	83.30	* Source of Revenue
<b>Other Food Service</b>							
10-169000-1	HEAD START LUNCHES	0.00	0.00	0.00	0.00	0.00	10-1690
	<b>1690 Other Food Service</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Admissions-Athletic</b>							
10-171102-2	H S ATHLETIC ADMISSIONS	0.00	19,805.25	20,000.00	194.75	99.03	10-1711-2
10-171104-3	JR HI-ATHLETIC ADMISSION	0.00	4,691.00	3,000.00	(1,691.00)	156.37	10-1711-4

# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1711	Admissions-Athletic				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>1711</b>	<b>Admissions-Athletic</b>	\$0.00	24,496.25	23,000.00	(1,496.25)	106.51 *	Source of Revenue
<b>HS/JR Tourney</b>							
10-171400-1	H S / JR HI TOURNEY REV	0.00	1,885.00	1,500.00	(385.00)	125.67	10-1714
<b>1714</b>	<b>HS/JR Tourney</b>	\$0.00	1,885.00	1,500.00	(385.00)	125.67 *	Source of Revenue
<b>Admissions-Other</b>							
10-171900-1	ADMISSION - OTHERS	4,032.00	4,632.00	5,000.00	368.00	92.64	10-1719
<b>1719</b>	<b>Admissions-Other</b>	\$4,032.00	4,632.00	5,000.00	368.00	92.64 *	Source of Revenue
<b>Fees</b>							
10-172000-1	VOCATIONAL FEE HS	30.00	3,370.00	3,700.00	330.00	91.08	10-1720
10-172000-2	ACTIVITY FEES HS	0.00	6,761.00	8,000.00	1,239.00	84.51	10-1720
10-172000-3	ACTIVITY FEES JR H	25.00	3,050.00	3,500.00	450.00	87.14	10-1720
<b>1720</b>	<b>Fees</b>	\$55.00	13,181.00	15,200.00	2,019.00	86.72 *	Source of Revenue
<b>Other Pupil Activity Rev</b>							
10-179000-1	DRIVER ED FEE	0.00	2,100.00	2,500.00	400.00	84.00	10-1790
10-179000-8	H S PE RESALE	8.00	2,907.50	3,500.00	592.50	83.07	10-1790
10-179001-8	JH PE RESALE	0.00	2,617.00	3,000.00	383.00	87.23	10-1790-1
<b>1790</b>	<b>Other Pupil Activity Rev</b>	\$8.00	7,624.50	9,000.00	1,375.50	84.72 *	Source of Revenue
<b>Shop Resale</b>							
10-179100-9		0.00	0.00	0.00	0.00	0.00	10-1791
<b>1791</b>	<b>Shop Resale</b>	\$0.00	0.00	0.00	0.00	0.00 *	Source of Revenue
<b>Music Resale</b>							
10-179200-10	MUSIC RESALE	112.05	289.42	200.00	(89.42)	144.71	10-1792
<b>1792</b>	<b>Music Resale</b>	\$112.05	289.42	200.00	(89.42)	144.71 *	Source of Revenue
<b>Rentals-Regular Textbook</b>							
10-181100-1	ELEM-TEXTBOOK RENTAL	39.00	12,578.00	12,500.00	(78.00)	100.62	10-1811
10-181100-2	H S- TEXTBOOK RENTAL	78.00	13,977.00	15,000.00	1,023.00	93.18	10-1811
10-181100-3	JR HI-TEXTBOOK RENTAL	143.00	8,753.00	10,000.00	1,247.00	87.53	10-1811
<b>1811</b>	<b>Rentals-Regular Textbook</b>	\$260.00	35,308.00	37,500.00	2,192.00	94.15 *	Source of Revenue
<b>Rentals - Other</b>							
10-181900-1	INSTRUMENT RENTAL	0.00	90.00	200.00	110.00	45.00	10-1819

# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1819	Rentals - Other				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>1819</b>	<b>Rentals - Other</b>	\$0.00	90.00	200.00	110.00	45.00	* Source of Revenue
<b>Donations-Private Sources</b>							
10-192000-1	DONATIONS	0.00	13,363.78	5,000.00	(8,363.78)	267.28	10-1920
10-192001-1	DONATIONS-NCF	0.00	0.00	0.00	0.00	0.00	10-1920
<b>1920</b>	<b>Donations-Private Sources</b>	\$0.00	13,363.78	5,000.00	(8,363.78)	267.28	* Source of Revenue
<b>Services Provided to Other Districts</b>							
10-194000-1	PSY LEA ASSESSEMENT	0.00	0.00	0.00	0.00	0.00	10-1940
<b>1940</b>	<b>Services Provided to Other Districts</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SW LEA Assessment</b>							
10-194100-1	SW LEA ASSESSMENT	0.00	0.00	0.00	0.00	0.00	10-1941
10-194110-1	HEARING IMP ASSESS.	0.00	0.00	0.00	0.00	0.00	10-1941
<b>1941</b>	<b>SW LEA Assessment</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Lease Incentive Grant</b>							
10-194200-1		0.00	0.00	0.00	0.00	0.00	10-1942
<b>1942</b>	<b>Lease Incentive Grant</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
10-195000-1	REFUND EXPENSES	0.00	1,590.73	8,500.00	6,909.27	18.71	10-1950
<b>1950</b>	<b>Refund-Prior Yr Expenditu</b>	\$0.00	1,590.73	8,500.00	6,909.27	18.71	* Source of Revenue
<b>Drivers Education Fees</b>							
10-197000-1	DRIVERS ED FEE	0.00	0.00	0.00	0.00	0.00	10-1970
<b>1970</b>	<b>Drivers Education Fees</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
10-199900-1	OTHER LOCAL REVENUE	2,671.98	33,489.68	15,000.00	(18,489.68)	223.26	10-1999
10-199900-3	INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10-1999
10-199901-1	INTERNET REVENUE	0.00	0.00	0.00	0.00	0.00	10-1999-1
<b>1999</b>	<b>Other Local Revenues</b>	\$2,671.98	33,489.68	15,000.00	(18,489.68)	223.26	* Source of Revenue
<b>Source of Revenue 2200</b>							
10-220000-1	POVERTY GRANT	0.00	0.00	0.00	0.00	0.00	10-2200
<b>2200</b>	<b>Source of Revenue 2200</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Flow-Through</b>							

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Education Fund 10							
Source of Revenue		2230	Other Flow-Through				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-223000-1	ROE FLOW THRU	0.00	0.00	0.00	0.00	0.00	10-2230
	<b>2230 Other Flow-Through</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>General State Aid</b>							
10-300100-1	GENERAL STATE AID	47,983.34	479,833.40	501,613.00	21,779.60	95.66	10-3001
	<b>3001 General State Aid</b>	\$47,983.34	479,833.40	501,613.00	21,779.60	95.66	* Source of Revenue
<b>Hold Harmless</b>							
10-300200-1	HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	0.00	10-3002
	<b>3002 Hold Harmless</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed-Priv Facility Tui</b>							
10-310000-1	SP ED PRIV FAC TUITION	0.00	75,840.42	44,000.00	(31,840.42)	172.36	10-3100
	<b>3100 Spec Ed-Priv Facility Tui</b>	\$0.00	75,840.42	44,000.00	(31,840.42)	172.36	* Source of Revenue
<b>Spec Ed -Extraordinary</b>							
10-310500-1	SP ED EXTRA ORDINARY	0.00	123,996.70	110,000.00	(13,996.70)	112.72	10-3105
	<b>3105 Spec Ed -Extraordinary</b>	\$0.00	123,996.70	110,000.00	(13,996.70)	112.72	* Source of Revenue
<b>Spec Ed -Personnel</b>							
10-311000-1	SP ED PERSONNEL	0.00	189,990.04	175,000.00	(14,990.04)	108.57	10-3110
	<b>3110 Spec Ed -Personnel</b>	\$0.00	189,990.04	175,000.00	(14,990.04)	108.57	* Source of Revenue
<b>Spec Ed-Orphanage-Individ</b>							
10-312000-1	SP ED ORPHANAGE	0.00	0.00	20,000.00	20,000.00	0.00	10-3120
	<b>3120 Spec Ed-Orphanage-Individ</b>	\$0.00	0.00	20,000.00	20,000.00	0.00	* Source of Revenue
<b>Spec Ed -Summer School</b>							
10-314500-1	SP ED SUMMER SCHOOL	0.00	360.49	750.00	389.51	48.07	10-3145
	<b>3145 Spec Ed -Summer School</b>	\$0.00	360.49	750.00	389.51	48.07	* Source of Revenue
<b>Career and Technical Education CTE Tech Prep</b>							
10-322000-40	CTEI GRANT-SRAVTE	0.00	15,295.00	1,995.00	(13,300.00)	766.67	10-3200
	<b>3200 Career and Technical Education CTE Tech Prep</b>	\$0.00	15,295.00	1,995.00	(13,300.00)	766.67	* Source of Revenue
<b>Voc Ed - Formula</b>							
10-321500-18	VOC AG STATE GRTS	0.00	0.00	1,046.00	1,046.00	0.00	10-3215
	<b>3215 Voc Ed - Formula</b>	\$0.00	0.00	1,046.00	1,046.00	0.00	* Source of Revenue
<b>CTE - Agriculture Education</b>							

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		3235	CTE - Agriculture Education				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-323500-19	VOC AG SUPPLEMENTAL	1,046.00	1,046.00	0.00	(1,046.00)	0.00	10-3235
	<b>3235 CTE - Agriculture Education</b>	<b>\$1,046.00</b>	<b>1,046.00</b>	<b>0.00</b>	<b>(1,046.00)</b>	<b>0.00</b>	* Source of Revenue
<b>CTE - Other</b>							
10-329900-40	FCAE GRANT	0.00	0.00	0.00	0.00	0.00	10-3299
	<b>3299 CTE - Other</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
<b>Bilingual Ed-Downstate- TPI and TBE</b>							
10-330500-20	TPI/TBE BILINGUAL ED	0.00	1,978.00	7,291.00	5,313.00	27.13	10-3305
	<b>3305 Bilingual Ed-Downstate- TPI and TBE</b>	<b>\$0.00</b>	<b>1,978.00</b>	<b>7,291.00</b>	<b>5,313.00</b>	<b>27.13</b>	* Source of Revenue
<b>State Free Lunch/BFast</b>							
10-336000-1	IL FREE LUNCH/BRKFST AIDE	0.00	4,539.97	5,500.00	960.03	82.54	10-3360
10-336500-1	IL BREAKFAST INITIATIVE	0.00	0.00	50.00	50.00	0.00	10-3360
	<b>3360 State Free Lunch/BFast</b>	<b>\$0.00</b>	<b>4,539.97</b>	<b>5,550.00</b>	<b>1,010.03</b>	<b>81.80</b>	* Source of Revenue
<b>Driver Education</b>							
10-337000-1	DRIVERS ED REIMBURSEMENT	0.00	3,133.76	12,000.00	8,866.24	26.11	10-3370-1
	<b>3370 Driver Education</b>	<b>\$0.00</b>	<b>3,133.76</b>	<b>12,000.00</b>	<b>8,866.24</b>	<b>26.11</b>	* Source of Revenue
<b>Learning Improvement-Change Grants</b>							
10-361002-1	SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00	10-3610
	<b>3610 Learning Improvement-Change Grants</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
<b>School Imp Grant</b>							
10-364000-24	SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3640
	<b>3640 School Imp Grant</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
<b>Quality Assurance Grant</b>							
10-364100-31	LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00	10-3641
	<b>3641 Quality Assurance Grant</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
<b>National Board Certification</b>							
10-365100-1	NATL BOARD CERTIFIC	0.00	739.37	750.00	10.63	98.58	10-3651-1
	<b>3651 National Board Certification</b>	<b>\$0.00</b>	<b>739.37</b>	<b>750.00</b>	<b>10.63</b>	<b>98.58</b>	* Source of Revenue
<b>Truants Alt/Opt Education</b>							
10-369500-1	SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00	10-3695
	<b>3695 Truants Alt/Opt Education</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue

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Education Fund 10							
Source of Revenue		3695	Truants Alt/Opt Education				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Early Childhood - Block Grant</b>							
10-370500-26	EARLY CHILDHOOD GRT GRANT	0.00	179,248.00	151,500.00	(27,748.00)	118.32	10-3705
	<b>3705 Early Childhood - Block Grant</b>	\$0.00	179,248.00	151,500.00	(27,748.00)	118.32	* Source of Revenue
<b>Reading Improvement - Block Grant</b>							
10-371500-27	READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00	10-3715
	<b>3715 Reading Improvement - Block Grant</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Continued Reading Improvement Block Grant</b>							
10-372500-28		0.00	0.00	0.00	0.00	0.00	10-3725
	<b>3725 Continued Reading Improvement Block Grant</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Report Cards</b>							
10-373500-1		0.00	0.00	0.00	0.00	0.00	10-3735
	<b>3735 Report Cards</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>School Safety &amp; Educational Improv Block Grant</b>							
10-377500-43	ADA BLOCK GRANT	0.00	0.00	3,000.00	3,000.00	0.00	10-3775
	<b>3775 School Safety &amp; Educational Improv Block Grant</b>	\$0.00	0.00	3,000.00	3,000.00	0.00	* Source of Revenue
<b>Closing The Gap</b>							
10-379200-1		0.00	0.00	0.00	0.00	0.00	10-3792
	<b>3792 Closing The Gap</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>TIP GRANT</b>							
10-379400-1		0.00	0.00	0.00	0.00	0.00	10-3794
	<b>3794 TIP GRANT</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>State Library Grant</b>							
10-380000-32	STATE LIBRARY GRANT	0.00	687.35	683.00	(4.35)	100.64	10-3800
	<b>3800 State Library Grant</b>	\$0.00	687.35	683.00	(4.35)	100.64	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
10-399900-1	OTHER STATE REVENUE	0.00	5,605.27	500.00	(5,105.27)	1,121.05	10-3999
10-399901-1	RESPRO GRANT	0.00	5,306.00	0.00	(5,306.00)	0.00	10-3999
	<b>3999 Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>	\$0.00	10,911.27	500.00	(10,411.27)	2,182.25	* Source of Revenue
<b>Title V - Innovation and Flexibility Formula</b>							
10-410000-37	TITLE V INVO(CHAR CTS	0.00	0.00	0.00	0.00	0.00	10-4100

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		4100	Title V - Innovation and Flexibility Formula				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>4100</b>	<b>Title V - Innovation and Flexibility Formula</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Esea-Chap2-Comp-Urban Ed</b>							
10-411000-46		0.00	0.00	0.00	0.00	0.00	10-4110
<b>4110</b>	<b>Esea-Chap2-Comp-Urban Ed</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>NatL School Lunch Progr</b>							
10-421000-1	FEDERAL LUNCH AID	24,400.53	106,995.45	117,000.00	10,004.55	91.45	10-4210
<b>4210</b>	<b>NatL School Lunch Progr</b>	\$24,400.53	106,995.45	117,000.00	10,004.55	91.45	* Source of Revenue
<b>School Breakfast Program</b>							
10-422000-1	FED BREAKFAST AID	7,733.88	32,956.79	35,000.00	2,043.21	94.16	10-4220
<b>4220</b>	<b>School Breakfast Program</b>	\$7,733.88	32,956.79	35,000.00	2,043.21	94.16	* Source of Revenue
<b>Title I - Low Income</b>							
10-430000-36	TITLE I GRANT	43,979.00	76,636.00	83,063.00	6,427.00	92.26	10-4300
<b>4300</b>	<b>Title I - Low Income</b>	\$43,979.00	76,636.00	83,063.00	6,427.00	92.26	* Source of Revenue
<b>Esea-Drug Free-Formula</b>							
10-440000-33	TITLE IV GRT DRUG FREE	0.00	0.00	0.00	0.00	0.00	10-4400
<b>4400</b>	<b>Esea-Drug Free-Formula</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Fed-Sp Ed-Idea Flow-Thru</b>							
10-462000-38	SP ED INCENTIVE GRT	0.00	0.00	55,000.00	55,000.00	0.00	10-4620
10-462001-38	DISCRETIONARY FUNDS	24,225.00	24,225.00	20,823.00	(3,402.00)	116.34	10-4620
10-462002-38	SP ED BLOCK GRT	1,650.61	2,982.05	8,843.00	5,860.95	33.72	10-4620
10-462003-38	DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	0.00	10-4620-1
<b>4620</b>	<b>Fed-Sp Ed-Idea Flow-Thru</b>	\$25,875.61	27,207.05	84,666.00	57,458.95	32.13	* Source of Revenue
<b>Fed-Sp Ed-Idea Room&amp;Board</b>							
10-462500-1	EXCESS (ROOM/BOARD)	0.00	0.00	0.00	0.00	0.00	10-4625-1
<b>4625</b>	<b>Fed-Sp Ed-Idea Room&amp;Board</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Perk-TitleIic-Secondary</b>							
10-477000-40	CARL PERKINS	0.00	4,000.00	7,999.00	3,999.00	50.01	10-4745
<b>4745</b>	<b>Perk-TitleIic-Secondary</b>	\$0.00	4,000.00	7,999.00	3,999.00	50.01	* Source of Revenue
<b>SFSF/GSA REVENUE</b>							
10-485000-44	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	10-4850

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Education Fund 10							
Source of Revenue		4850	SFSF/GSA REVENUE				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<u>4850</u>	<u>SFSF/GSA REVENUE</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Source of Revenue 4854</b>							
10-485100-44	ARRA TITLE I	0.00	0.00	0.00	0.00	0.00	10-4854
<u>4854</u>	<u>Source of Revenue 4854</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA IDEA PART B</b>							
10-485700-44	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	10-4857-1
<u>4857</u>	<u>ARRA IDEA PART B</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>GSA ARRA</b>							
10-487000-44	ARRA GSA	0.00	0.00	0.00	0.00	0.00	10-4870-1
<u>4870</u>	<u>GSA ARRA</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA ED JOBS</b>							
10-488000-44	ARRA ED JOBS FUND	0.00	12,570.00	0.00	(12,570.00)	0.00	10-4880-1
<u>4880</u>	<u>ARRA ED JOBS</u>	\$0.00	12,570.00	0.00	(12,570.00)	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
10-490000-11		0.00	0.00	0.00	0.00	0.00	10-4900
10-499100-11	MEDICAID-ADMIN OUTREACH	0.00	9,587.43	27,000.00	17,412.57	35.51	10-4900-1
10-499200-11	MEDICAID-FEE FOR SERV	0.00	59,300.23	37,000.00	(22,300.23)	160.27	10-4900-1
<u>4900</u>	<u>Medicaid Matching Fund</u>	\$0.00	68,887.66	64,000.00	(4,887.66)	107.64	* Source of Revenue
<b>Titleii-Eisen.Math/Sci Fo</b>							
10-493200-42	TITLE II TEACHER QUALITY	3,610.00	19,187.00	45,998.00	26,811.00	41.71	10-4930
<u>4930</u>	<u>Titleii-Eisen.Math/Sci Fo</u>	\$3,610.00	19,187.00	45,998.00	26,811.00	41.71	* Source of Revenue
<b>Goals 2000-School Improve</b>							
10-494500-14		0.00	0.00	0.00	0.00	0.00	10-4945
<u>4945</u>	<u>Goals 2000-School Improve</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Title II-Technology Enhancing Ed Formula Grant</b>							
10-497100-1	TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	0.00	10-4971
<u>4971</u>	<u>Title II-Technology Enhancing Ed Formula Grant</u>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Restricted Grants Recd Fed Gov thru State</b>							
10-499800-1	OTHER FEDERAL(STEP)	3,795.00	10,612.50	12,180.00	1,567.50	87.13	10-4998-1
<u>4998</u>	<u>Other Restricted Grants Recd Fed Gov thru State</u>	\$3,795.00	10,612.50	12,180.00	1,567.50	87.13	* Source of Revenue

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<b>Education Fund 10</b>							
Source of Revenue		4998	Other Restricted Grants Recd Fed Gov thru State				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Abolishment or Abatement of Working Cash Fund</b>							
10-711000-1	TRANS OF WC TECH THRUST	0.00	0.00	0.00	0.00	0.00	10-7110
10-711002-1	PERM TRANSFER WC	0.00	0.00	0.00	0.00	0.00	10-7110
10-711001-1	TRANSFER OF WC	0.00	0.00	0.00	0.00	0.00	10-7110-1
<b>7110 Abolishment or Abatement of Working Cash Fund</b>		<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
10-712000-1	TRANS WC INTEREST	0.00	0.00	0.00	0.00	0.00	10-7120
<b>7120 Permanent Transfer of Working Cash Fund Interest</b>		<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Accured Int on Bonds</b>							
10-723000-1	ACCURED INT B&I	0.00	0.00	0.00	0.00	0.00	10-7230
<b>7230 Accured Int on Bonds</b>		<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>10 Education Fund</b>		<u>\$298,784.51</u>	<u>\$7,144,748.01</u>	<u>\$7,704,473.00</u>	<u>\$559,724.99</u>	<u>92.74</u>	Fund

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Oper, Build, & Maint Fund 20							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
20-111200-1	FIRST PRIOR YEAR LEVY	0.00	548,266.63	617,966.00	69,699.37	88.72	20-1112
	<b>1112 Bond and Interest Purposes Levy</b>	\$0.00	548,266.63	617,966.00	69,699.37	88.72	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
20-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	20-1122
	<b>1122 1St Prior Yr-Tort</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
20-123000-1	CORP PERS PROP REPL TAX	245,244.11	436,087.00	436,087.00	0.00	100.00	20-1230
	<b>1230 Corp Pers Prop Repl Tax</b>	\$245,244.11	436,087.00	436,087.00	0.00	100.00	* Source of Revenue
<b>Interest On Investments</b>							
20-151100-1	BLD-INT	854.97	13,493.43	22,000.00	8,506.57	61.33	20-1511
	<b>1511 Interest On Investments</b>	\$854.97	13,493.43	22,000.00	8,506.57	61.33	* Source of Revenue
<b>Interest-Tree Fund</b>							
20-151500-1	INTEREST - TREE FUND	0.00	0.00	100.00	100.00	0.00	20-1515
	<b>1515 Interest-Tree Fund</b>	\$0.00	0.00	100.00	100.00	0.00	* Source of Revenue
<b>Rentals</b>							
20-191000-1	HOUSE RENT	0.00	0.00	0.00	0.00	0.00	20-1910
	<b>1910 Rentals</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Facility/Grounds Rent</b>							
20-191100-1	FACILITY/GROUND RENT	0.00	0.00	500.00	500.00	0.00	20-1911
	<b>1911 Facility/Grounds Rent</b>	\$0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Donations-Private Sources</b>							
20-192000-1	DONATIONS	0.00	0.00	1,000.00	1,000.00	0.00	20-1920
	<b>1920 Donations-Private Sources</b>	\$0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
20-195000-1	REFUND PR YR EXP-BLDG	0.00	6,889.99	0.00	(6,889.99)	0.00	20-1950
20-195001-1	TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00	20-1950
	<b>1950 Refund-Prior Yr Expenditu</b>	\$0.00	6,889.99	0.00	(6,889.99)	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
20-199900-1	OTHER LOCAL REVENUE	0.00	474.44	2,000.00	1,525.56	23.72	20-1999

# Revenue Report

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<b>Oper, Build, &amp; Maint Fund 20</b>							
Source of Revenue		1999	Other Local Revenues				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>1999 Other Local Revenues</b>		\$0.00	474.44	2,000.00	1,525.56	23.72 *	Source of Revenue
<b>Flow-Thru Rev-State</b>							
20-210000-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-2100
<b>2100 Flow-Thru Rev-State</b>		\$0.00	0.00	0.00	0.00	0.00 *	Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
20-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	20-3920-1
<b>3920 Infrastructure Improv-Planning/Construction</b>		\$0.00	0.00	0.00	0.00	0.00 *	Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
20-399900-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-3999
<b>3999 Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>		\$0.00	0.00	0.00	0.00	0.00 *	Source of Revenue
<b>Medicaid Matching Fund</b>							
20-490000-11		0.00	0.00	0.00	0.00	0.00	20-4900
<b>4900 Medicaid Matching Fund</b>		\$0.00	0.00	0.00	0.00	0.00 *	Source of Revenue
<b>Renovation Grant</b>							
20-498000-1		0.00	0.00	0.00	0.00	0.00	20-4980
<b>4980 Renovation Grant</b>		\$0.00	0.00	0.00	0.00	0.00 *	Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
20-711001-1	TRANSFER WC	0.00	0.00	0.00	0.00	0.00	20-7110
<b>7110 Abolishment or Abatement of Working Cash Fund</b>		\$0.00	0.00	0.00	0.00	0.00 *	Source of Revenue
<b>Transfers from Other Funds Pay Princal Cap Leases</b>							
20-740000-1	SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	20-7400
<b>7400 Transfers from Other Funds Pay Princal Cap Leases</b>		\$0.00	0.00	0.00	0.00	0.00 *	Source of Revenue
<b>20 Oper, Build, &amp; Maint Fund</b>		\$246,099.08	\$1,005,211.49	\$1,079,653.00	\$74,441.51	93.11	Fund

# Revenue Report

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PUTNAM COUNTY CUSD #535

Debt Service Fund or Fund Group 30							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
30-111200-1	FIRST PRIOR YEAR LEVY	0.00	0.00	0.00	0.00	0.00	30-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
30-151100-1	B/I-INT INVESTMENTS	0.00	0.00	0.00	0.00	0.00	30-1511
	<b>1511 Interest On Investments</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Accured Int on Bonds</b>							
30-723000-1	ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
	<b>7230 Accured Int on Bonds</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>30 Debt Service Fund or Fund Group</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00</u>	Fund

# Revenue Report

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PUTNAM COUNTY CUSD #535

Transportation Fund 40							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
40-111200-1	FIRST PRIOR YR LEVY TRAN	0.00	235,212.80	274,652.00	39,439.20	85.64	40-1112
	<b>1112 Bond and Interest Purposes Levy</b>	\$0.00	235,212.80	274,652.00	39,439.20	85.64	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
40-112200-1	1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00	40-1122
	<b>1122 1St Prior Yr-Tort</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
40-123000-1	CORP REPLACEMNT PROP TAX	0.00	0.00	0.00	0.00	0.00	40-1230
	<b>1230 Corp Pers Prop Repl Tax</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed Trans-Pupils/Pare</b>							
40-144100-1	ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00	40-1441
	<b>1441 Spec Ed Trans-Pupils/Pare</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
40-151100-1	TRANSP-INT	131.54	2,089.89	2,000.00	(89.89)	104.49	40-1511
	<b>1511 Interest On Investments</b>	\$131.54	2,089.89	2,000.00	(89.89)	104.49	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
40-195000-1	REFUND TRANSP	0.00	0.00	0.00	0.00	0.00	40-1950
	<b>1950 Refund-Prior Yr Expenditu</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
40-199900-1	OTHER LOCAL REVENUE	1,189.35	3,101.95	6,000.00	2,898.05	51.70	40-1999
	<b>1999 Other Local Revenues</b>	\$1,189.35	3,101.95	6,000.00	2,898.05	51.70	* Source of Revenue
<b>Transportation Regular/Vocational</b>							
40-350000-1	REG TRANSPORTATION AID	0.00	142,684.03	203,698.00	61,013.97	70.05	40-3500
	<b>3500 Transportation Regular/Vocational</b>	\$0.00	142,684.03	203,698.00	61,013.97	70.05	* Source of Revenue
<b>Transportation-Vocational</b>							
40-350500-1	VOC TRANSPORTATION AID	0.00	0.00	0.00	0.00	0.00	40-3505
	<b>3505 Transportation-Vocational</b>	\$0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Transportation-Spec Ed</b>							
40-351000-1	SP ED TRANSPORTATION AID	0.00	130,254.80	98,167.00	(32,087.80)	132.69	40-3510
	<b>3510 Transportation-Spec Ed</b>	\$0.00	130,254.80	98,167.00	(32,087.80)	132.69	* Source of Revenue

# Revenue Report

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PUTNAM COUNTY CUSD #535

Transportation Fund 40							
Source of Revenue		3511	Other State Revenue				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Other State Revenue</b>							
40-351100-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	40-3511
	<b>3511 Other State Revenue</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Early Childhood - Block Grant</b>							
40-370500-26	ECE TRANSPORTATION	20,000.00	60,000.00	88,500.00	28,500.00	67.80	40-3705
	<b>3705 Early Childhood - Block Grant</b>	<u>\$20,000.00</u>	<u>60,000.00</u>	<u>88,500.00</u>	<u>28,500.00</u>	<u>67.80</u>	* Source of Revenue
<b>ARRA IDEA PART B</b>							
40-485700-44	IDEA ARRA	0.00	0.00	0.00	0.00	0.00	40-4857
	<b>4857 ARRA IDEA PART B</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Permanent Transfer</b>							
40-713000-1	PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00	40-7130-1
	<b>7130 Permanent Transfer</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>40 Transportation Fund</b>	<u>\$21,320.89</u>	<u>\$573,343.47</u>	<u>\$673,017.00</u>	<u>\$99,673.53</u>	<u>85.19</u>	Fund

# Revenue Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
50-111200-1	FIRST PRIOR YR LEVY-IMRF	0.00	18,073.69	20,000.00	1,926.31	90.37	50-1112
50-111201-1	FIRST PRIOR YR-SS	0.00	0.00	0.00	0.00	0.00	50-1112
<b>1112 Bond and Interest Purposes Levy</b>		<u>\$0.00</u>	<u>18,073.69</u>	<u>20,000.00</u>	<u>1,926.31</u>	<u>90.37</u>	* Source of Revenue
<b>Working Cash Purposes Levy</b>							
50-111500-1	MEDICARE-FIRST PRIOR YR	0.00	0.00	0.00	0.00	0.00	50-1115
<b>1115 Working Cash Purposes Levy</b>		<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Soc.Sec./Med Only Levy</b>							
50-115000-1	FIRST PRIOR YR-S S	0.00	127,739.60	140,000.00	12,260.40	91.24	50-1150
<b>1150 Soc.Sec./Med Only Levy</b>		<u>\$0.00</u>	<u>127,739.60</u>	<u>140,000.00</u>	<u>12,260.40</u>	<u>91.24</u>	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
50-123000-1	CORP PERS PROP REPL TAX	0.00	70,000.00	70,000.00	0.00	100.00	50-1230
<b>1230 Corp Pers Prop Repl Tax</b>		<u>\$0.00</u>	<u>70,000.00</u>	<u>70,000.00</u>	<u>0.00</u>	<u>100.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
50-151100-1	IMRF-INT	56.05	910.83	1,500.00	589.17	60.72	50-1511
<b>1511 Interest On Investments</b>		<u>\$56.05</u>	<u>910.83</u>	<u>1,500.00</u>	<u>589.17</u>	<u>60.72</u>	* Source of Revenue
<b>Other Local Revenues</b>							
50-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	50-1999
<b>1999 Other Local Revenues</b>		<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>50 I.M.R.F./Soc. Sec. Fund</b>		<u>\$56.05</u>	<u>\$216,724.12</u>	<u>\$231,500.00</u>	<u>\$14,775.88</u>	<u>93.62</u>	Fund

# Revenue Report

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PUTNAM COUNTY CUSD #535

Capital Projects Fund or Fund Group 60							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
60-111200-1	FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1112
	<b><u>1112 Bond and Interest Purposes Levy</u></b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
60-151100-1	INTEREST-CAP PROJ	41.80	784.40	2,000.00	1,215.60	39.22	60-1511
	<b><u>1511 Interest On Investments</u></b>	<u>\$41.80</u>	<u>784.40</u>	<u>2,000.00</u>	<u>1,215.60</u>	<u>39.22</u>	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
60-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	60-1950
	<b><u>1950 Refund-Prior Yr Expenditu</u></b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Other Local Revenues</b>							
60-199900-1	OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1999
	<b><u>1999 Other Local Revenues</u></b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
60-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	60-3920
	<b><u>3920 Infrastructure Improv-Planning/Construction</u></b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Transfer from Other Funds for Capital Projects</b>							
60-780000-1	IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	0.00	60-7800
	<b><u>7800 Transfer from Other Funds for Capital Projects</u></b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b><u>60 Capital Projects Fund or Fund Group</u></b>	<u>\$41.80</u>	<u>\$784.40</u>	<u>\$2,000.00</u>	<u>\$1,215.60</u>	<u>39.22</u>	Fund

# Revenue Report

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PUTNAM COUNTY CUSD #535

<b>Working Cash Fund 70</b>							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
70-111200-1	FIRST PRIOR YR WRKG CASH	0.00	53,719.78	51,497.00	(2,222.78)	104.32	70-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>53,719.78</u>	<u>51,497.00</u>	<u>(2,222.78)</u>	<u>104.32</u>	* Source of Revenue
<b>Interest On Investments</b>							
70-151100-1	WC-INT	1,031.59	12,865.71	21,000.00	8,134.29	61.27	70-1511
	<b>1511 Interest On Investments</b>	<u>\$1,031.59</u>	<u>12,865.71</u>	<u>21,000.00</u>	<u>8,134.29</u>	<u>61.27</u>	* Source of Revenue
<b>Sale Of Bonds</b>							
70-721000-1	PRINCIPAL ON BONDS SOLD	0.00	0.00	0.00	0.00	0.00	70-7210
	<b>7210 Sale Of Bonds</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>70 Working Cash Fund</b>	<u>\$1,031.59</u>	<u>\$66,585.49</u>	<u>\$72,497.00</u>	<u>\$5,911.51</u>	<u>91.85</u>	Fund

# Revenue Report

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PUTNAM COUNTY CUSD #535

<b>Tort Immunity and Judgment Fund 80</b>							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
80-111200-1	FIRST PRIOR YEAR LEVY	0.00	0.00	0.00	0.00	0.00	80-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
80-151100-1	TORT-INTEREST	98.83	1,270.05	3,500.00	2,229.95	36.29	80-1511
	<b>1511 Interest On Investments</b>	<u>\$98.83</u>	<u>1,270.05</u>	<u>3,500.00</u>	<u>2,229.95</u>	<u>36.29</u>	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
80-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	80-1950
	<b>1950 Refund-Prior Yr Expenditu</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Other Local Revenues</b>							
80-199900-1	OTHER LOCAL REVENUE	0.00	66.94	0.00	(66.94)	0.00	80-1999
	<b>1999 Other Local Revenues</b>	<u>\$0.00</u>	<u>66.94</u>	<u>0.00</u>	<u>(66.94)</u>	<u>0.00</u>	* Source of Revenue
	<b>80 Tort Immunity and Judgment Fund</b>	<u>\$98.83</u>	<u>\$1,336.99</u>	<u>\$3,500.00</u>	<u>\$2,163.01</u>	<u>38.20</u>	Fund

# Revenue Report

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PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
90-111200-1	FIRST PRIOR YEAR LEVY L/	0.00	56,202.63	68,663.00	12,460.37	81.85	90-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>\$0.00</u>	<u>56,202.63</u>	<u>68,663.00</u>	<u>12,460.37</u>	<u>81.85</u>	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
90-123000-1	L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00	90-1230
	<b>1230 Corp Pers Prop Repl Tax</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
90-151100-1	LS-INT ON INVESTMENTS	147.77	1,739.98	2,000.00	260.02	87.00	90-1511
	<b>1511 Interest On Investments</b>	<u>\$147.77</u>	<u>1,739.98</u>	<u>2,000.00</u>	<u>260.02</u>	<u>87.00</u>	* Source of Revenue
<b>Other Local Revenues</b>							
90-199900-1	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	90-1999
	<b>1999 Other Local Revenues</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
90-712000-1	TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	90-7120
	<b>7120 Permanent Transfer of Working Cash Fund Interest</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Sale Of Bonds</b>							
90-721000-1	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	90-7210
	<b>7210 Sale Of Bonds</b>	<u>\$0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>90 Fire Prevention/Life Safety</b>	<u>\$147.77</u>	<u>\$57,942.61</u>	<u>\$70,663.00</u>	<u>\$12,720.39</u>	<u>82.00</u>	Fund
	<b>Report Total:</b>	<u><u>\$567,580.52</u></u>	<u><u>\$9,066,676.58</u></u>	<u><u>\$9,837,303.00</u></u>	<u><u>770,626.42</u></u>	<u><u>92.17</u></u>	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1110	Elementary						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	49,067.30	515,954.19	0.00	584,220.00	68,265.81	88.32	
200	Employee Benefits	11,841.47	113,563.26	1,592.76	124,300.00	9,143.98	92.64	
300	Purchased Services	422.80	23,195.90	422.80	39,863.00	16,244.30	59.25	
400	Supplies And Materials	(16.00)	9,498.54	830.91	12,780.00	2,450.55	80.83	
500	Capital Outlay	145.78	9,297.35	848.00	10,500.00	354.65	96.62	
<b>1110</b>	<b>Elementary</b>	<b>61,461.35</b>	<b>671,509.24</b>	<b>3,694.47</b>	<b>771,663.00</b>	<b>96,459.29</b>	<b>87.50</b>	** Function
100	Salaries	38,298.55	414,427.22	0.00	516,670.00	102,242.78	80.21	
200	Employee Benefits	8,647.02	86,888.79	119.68	120,200.00	33,191.53	72.39	
300	Purchased Services	422.80	6,535.58	422.80	8,000.00	1,041.62	86.98	
400	Supplies And Materials	0.00	12,024.67	637.49	12,800.00	137.84	98.92	
500	Capital Outlay	0.00	0.00	0.00	500.00	500.00	0.00	
<b>1111</b>	<b>Primary</b>	<b>47,368.37</b>	<b>519,876.26</b>	<b>1,179.97</b>	<b>658,170.00</b>	<b>137,113.77</b>	<b>79.17</b>	** Function
100	Salaries	41,439.58	443,425.43	0.00	497,000.00	53,574.57	89.22	
200	Employee Benefits	9,778.43	96,397.07	239.36	109,700.00	13,063.57	88.09	
300	Purchased Services	592.00	7,340.00	422.80	9,000.00	1,237.20	86.25	
400	Supplies And Materials	393.88	40,254.34	393.44	42,800.00	2,152.22	94.97	
500	Capital Outlay	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	800.00	0.00	1,500.00	700.00	53.33	
<b>1112</b>	<b>Junior High</b>	<b>52,203.89</b>	<b>588,216.84</b>	<b>1,055.60</b>	<b>661,000.00</b>	<b>71,727.56</b>	<b>89.15</b>	** Function
100	Salaries	62,718.72	691,126.31	0.00	826,680.00	135,553.69	83.60	
200	Employee Benefits	19,429.73	196,506.17	401.92	243,000.00	46,091.91	81.03	
300	Purchased Services	732.62	7,606.52	422.80	9,900.00	1,870.68	81.10	
400	Supplies And Materials	6,183.13	103,373.42	8,177.42	116,850.00	5,299.16	95.46	
500	Capital Outlay	0.00	1,797.00	0.00	2,000.00	203.00	89.85	
600	Other Objects	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
<b>1113</b>	<b>High School</b>	<b>89,064.20</b>	<b>1,000,409.42</b>	<b>9,002.14</b>	<b>1,199,930.00</b>	<b>190,518.44</b>	<b>84.12</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1114</b>	<b>Reading Imp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	9,995.07	108,941.47	0.00	117,900.00	8,958.53	92.40	
200	Employee Benefits	3,289.62	33,516.27	0.00	37,700.00	4,183.73	88.90	
300	Purchased Services	98.70	1,585.44	0.00	3,750.00	2,164.56	42.28	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1115	MUSIC						
Object	400	Supplies And Materials						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	210.91	2,972.63	319.11	5,620.00	2,328.26	58.57	
500	Capital Outlay	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	60.00	567.00	0.00	1,000.00	433.00	56.70	
<b>1115</b>	<b>MUSIC</b>	<b>13,654.30</b>	<b>147,582.81</b>	<b>319.11</b>	<b>166,970.00</b>	<b>19,068.08</b>	<b>88.58</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	6,429.61	0.00	6,000.00	(429.61)	107.16	
<b>1116</b>	<b>Accel Reader</b>	<b>0.00</b>	<b>6,429.61</b>	<b>0.00</b>	<b>6,000.00</b>	<b>(429.61)</b>	<b>107.16</b>	** Function
100	Salaries	10,807.36	118,898.62	0.00	135,776.00	16,877.38	87.57	
200	Employee Benefits	1,554.35	14,997.64	0.00	16,910.00	1,912.36	88.69	
300	Purchased Services	0.00	1,423.24	0.00	4,200.00	2,776.76	33.89	
400	Supplies And Materials	2,870.53	14,332.83	1,542.57	15,096.00	(779.40)	105.16	
500	Capital Outlay	5,900.00	8,285.21	739.80	10,000.00	974.99	90.25	
<b>1125</b>	<b>Pre-K Programs</b>	<b>21,132.24</b>	<b>157,937.54</b>	<b>2,282.37</b>	<b>181,982.00</b>	<b>21,762.09</b>	<b>88.04</b>	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1203</b>	<b>Emh Handicapped lighted way</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	5,812.30	67,927.45	0.00	86,000.00	18,072.55	78.99	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1204</b>	<b>Physically Hndcap Homebound</b>	<b>5,812.30</b>	<b>67,927.45</b>	<b>0.00</b>	<b>86,000.00</b>	<b>18,072.55</b>	<b>78.99</b>	** Function
300	Purchased Services	0.00	0.00	0.00	1,200.00	1,200.00	0.00	
<b>1206</b>	<b>Visually Impaired (Vi)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>0.00</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	976.50	0.00	1,800.00	823.50	54.25	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1207</b>	<b>Hard Of Hearing (Hh)</b>	<b>0.00</b>	<b>976.50</b>	<b>0.00</b>	<b>1,800.00</b>	<b>823.50</b>	<b>54.25</b>	** Function
100	Salaries	3,673.67	41,276.33	0.00	44,084.00	2,807.67	93.63	
200	Employee Benefits	1,042.33	10,617.06	0.00	12,000.00	1,382.94	88.48	
300	Purchased Services	0.00	36,459.34	0.00	41,500.00	5,040.66	87.85	
400	Supplies And Materials	0.00	0.00	0.00	650.00	650.00	0.00	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1210	Speech & Lang. Impaired						
Object	400	Supplies And Materials						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<b>1210</b>	<b><u>Speech &amp; Lang. Impaired</u></b>	4,716.00	88,352.73	0.00	98,234.00	9,881.27	89.94	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1214</b>	<b><u>PRECHOOL</u></b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b><u>Pre Kind EARLY CHILDHOOD</u></b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	52,739.72	612,608.57	0.00	693,300.00	80,691.43	88.36	
200	Employee Benefits	8,872.04	90,248.80	0.00	115,600.00	25,351.20	78.07	
300	Purchased Services	0.00	499.36	0.00	2,000.00	1,500.64	24.97	
400	Supplies And Materials	20,065.00	39,457.79	480.32	52,800.00	12,861.89	75.64	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1220</b>	<b><u>Cross-Categorical (Cc)</u></b>	81,676.76	742,814.52	480.32	863,700.00	120,405.16	86.06	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1222</b>	<b><u>MI</u></b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	5,516.28	56,717.54	0.00	52,250.00	(4,467.54)	108.55	
200	Employee Benefits	931.43	9,084.22	0.00	10,900.00	1,815.78	83.34	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	724.47	1,220.00	495.53	59.38	
<b>1225</b>	<b><u>Special Education Programs Pre-K</u></b>	6,447.71	65,801.76	724.47	64,370.00	(2,156.23)	103.35	** Function
100	Salaries	7,973.50	90,781.84	0.00	46,380.00	(44,401.84)	195.73	
200	Employee Benefits	5,048.55	41,678.36	2,897.19	22,887.00	(21,688.55)	194.76	
300	Purchased Services	889.15	7,803.84	0.00	9,921.00	2,117.16	78.66	
400	Supplies And Materials	0.00	236.40	305.64	500.00	(42.04)	108.41	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1250	Remedial and Supplemental Programs K-12						
Object	400	Supplies And Materials						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>	13,911.20	140,500.44	3,202.83	79,688.00	(64,015.27)	180.33	** Function
100	Salaries	3,359.17	41,608.93	0.00	45,700.00	4,091.07	91.05	
200	Employee Benefits	1,000.84	9,944.39	0.00	10,600.00	655.61	93.82	
300	Purchased Services	0.00	1,841.70	0.00	3,500.00	1,658.30	52.62	
400	Supplies And Materials	2,391.65	6,631.98	272.31	6,400.00	(504.29)	107.88	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	570.00	0.00	500.00	(70.00)	114.00	
<b>1401</b>	<b>VOCATIONAL AG</b>	6,751.66	60,597.00	272.31	66,700.00	5,830.69	91.26	** Function
100	Salaries	3,216.67	36,379.99	0.00	39,600.00	3,220.01	91.87	
200	Employee Benefits	1,444.89	14,914.01	0.00	16,800.00	1,885.99	88.77	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	5,631.85	29.70	5,662.00	0.45	99.99	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1402</b>	<b>INDUSTRIAL ARTS</b>	4,661.56	56,925.85	29.70	62,062.00	5,106.45	91.77	** Function
100	Salaries	4,480.00	40,866.30	0.00	45,100.00	4,233.70	90.61	
200	Employee Benefits	1,274.80	13,015.44	0.00	15,300.00	2,284.56	85.07	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1407</b>	<b>BUSINESS ED</b>	5,754.80	53,881.74	0.00	60,400.00	6,518.26	89.21	** Function
100	Salaries	2,771.58	30,481.73	0.00	33,876.00	3,394.27	89.98	
200	Employee Benefits	654.09	6,497.38	0.00	7,600.00	1,102.62	85.49	
300	Purchased Services	75.20	571.05	0.00	1,100.00	528.95	51.91	
400	Supplies And Materials	162.93	266.83	0.00	200.00	(66.83)	133.42	
<b>1459</b>	<b>CO-OP PROGRAM</b>	3,663.80	37,816.99	0.00	42,776.00	4,959.01	88.41	** Function
100	Salaries	5,071.30	96,143.49	0.00	115,500.00	19,356.51	83.24	
200	Employee Benefits	111.62	1,472.88	0.00	8,500.00	7,027.12	17.33	
300	Purchased Services	2,917.68	25,025.90	0.00	32,400.00	7,374.10	77.24	
400	Supplies And Materials	0.00	13,930.41	777.82	16,500.00	1,791.77	89.14	
500	Capital Outlay	0.00	16,438.80	400.00	11,000.00	(5,838.80)	153.08	
600	Other Objects	880.00	8,067.15	0.00	8,200.00	132.85	98.38	
<b>1501</b>	<b>ATHLETICS</b>	8,980.60	161,078.63	1,177.82	192,100.00	29,843.55	84.46	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	1000	Instruction						
Function	1502	Music						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	497.50	0.00	0.00	(497.50)	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	45.00	0.00	0.00	(45.00)	0.00	
<b>1502</b>	<b>Music</b>	0.00	542.50	0.00	0.00	(542.50)	0.00	** Function
100	Salaries	1,724.58	18,836.87	0.00	32,000.00	13,163.13	58.87	
200	Employee Benefits	118.49	930.80	0.00	4,100.00	3,169.20	22.70	
300	Purchased Services	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
400	Supplies And Materials	1,110.92	7,349.02	0.00	6,300.00	(1,049.02)	116.65	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
<b>1540</b>	<b>EXTRA CURRICULAR</b>	2,953.99	27,116.69	0.00	43,950.00	16,833.31	61.70	** Function
100	Salaries	0.00	8,842.50	0.00	16,000.00	7,157.50	55.27	
200	Employee Benefits	0.00	54.58	0.00	3,200.00	3,145.42	1.71	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	153.67	0.00	250.00	96.33	61.47	
<b>1600</b>	<b>Summer School</b>	0.00	9,050.75	0.00	19,450.00	10,399.25	46.53	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1650</b>	<b>Gifted Programs</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	2,467.50	26,006.16	0.00	27,930.00	1,923.84	93.11	
200	Employee Benefits	959.42	9,515.69	0.00	10,600.00	1,084.31	89.77	
300	Purchased Services	258.24	3,186.04	0.00	7,300.00	4,113.96	43.64	
400	Supplies And Materials	0.00	10.00	0.00	0.00	(10.00)	0.00	
<b>1700</b>	<b>Drivers Education Program</b>	3,685.16	38,717.89	0.00	45,830.00	7,112.11	84.48	** Function
100	Salaries	157.83	1,341.51	0.00	2,154.00	812.49	62.28	
400	Supplies And Materials	0.00	2,600.10	0.00	2,700.00	99.90	96.30	
500	Capital Outlay	0.00	2,093.00	0.00	2,100.00	7.00	99.67	
<b>1800</b>	<b>Bilingual Programs</b>	157.83	6,034.61	0.00	6,954.00	919.39	86.78	** Function
600	Other Objects	4,669.76	57,110.76	0.00	64,000.00	6,889.24	89.24	
<b>1912</b>	<b>Special Education Programs K-12 - Private Tuition</b>	4,669.76	57,110.76	0.00	64,000.00	6,889.24	89.24	** Function
<b>1000</b>	<b>Instruction</b>	\$438,727.48	4,707,208.53	23,421.11	5,444,929.00	714,299.36	86.88	* Function
100	Salaries	9,378.18	103,392.66	0.00	117,300.00	13,907.34	88.14	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	2000	Support Services						
Function	2110	Attendance/Soc Wrk Serv						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	3,176.37	32,144.42	0.00	35,500.00	3,355.58	90.55	
300	Purchased Services	189.00	510.78	0.00	1,500.00	989.22	34.05	
400	Supplies And Materials	153.75	776.58	0.00	1,170.00	393.42	66.37	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	200.00	200.00	0.00	
<b>2110</b>	<b>Attendance/Soc Wrk Serv</b>	<b>12,897.30</b>	<b>136,824.44</b>	<b>0.00</b>	<b>155,670.00</b>	<b>18,845.56</b>	<b>87.89</b>	** Function
100	Salaries	4,990.84	54,811.26	0.00	59,891.00	5,079.74	91.52	
200	Employee Benefits	1,290.82	12,750.68	0.00	14,000.00	1,249.32	91.08	
300	Purchased Services	0.00	304.51	0.00	1,350.00	1,045.49	22.56	
400	Supplies And Materials	0.00	70.00	0.00	450.00	380.00	15.56	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	
<b>2120</b>	<b>Guidance Services</b>	<b>6,281.66</b>	<b>67,936.45</b>	<b>0.00</b>	<b>75,791.00</b>	<b>7,854.55</b>	<b>89.64</b>	** Function
100	Salaries	3,280.18	34,995.16	0.00	34,000.00	(995.16)	102.93	
200	Employee Benefits	2,676.44	2,676.44	0.00	0.00	(2,676.44)	0.00	
300	Purchased Services	208.48	887.63	0.00	1,600.00	712.37	55.48	
400	Supplies And Materials	0.00	1,568.58	19.47	1,350.00	(238.05)	117.63	
<b>2134</b>	<b>Nurse Services</b>	<b>6,165.10</b>	<b>40,127.81</b>	<b>19.47</b>	<b>36,950.00</b>	<b>(3,197.28)</b>	<b>108.65</b>	** Function
100	Salaries	5,209.43	58,861.34	0.00	67,300.00	8,438.66	87.46	
200	Employee Benefits	256.35	2,641.67	0.00	3,200.00	558.33	82.55	
300	Purchased Services	131.60	1,011.74	0.00	2,650.00	1,638.26	38.18	
400	Supplies And Materials	0.00	24.98	0.00	1,800.00	1,775.02	1.39	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2140</b>	<b>Psychological Services</b>	<b>5,597.38</b>	<b>62,539.73</b>	<b>0.00</b>	<b>74,950.00</b>	<b>12,410.27</b>	<b>83.44</b>	** Function
300	Purchased Services	459.95	5,980.33	459.95	8,000.00	1,559.72	80.50	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2190</b>	<b>Other Support Svs Pupils</b>	<b>459.95</b>	<b>5,980.33</b>	<b>459.95</b>	<b>8,000.00</b>	<b>1,559.72</b>	<b>80.50</b>	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2191</b>	<b>OTHER SUPPORT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	** Function

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	2000	Support Services						
Function	2192	TITLE V CHART COUNTS						
Object	300	Purchased Services						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2192</u>	<u>TITLE V CHART COUNTS</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2193</u>	<u>Title IV</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,605.20	15,793.40	0.00	30,900.00	15,106.60	51.11	
200	Employee Benefits	249.55	2,471.31	0.00	5,000.00	2,528.69	49.43	
300	Purchased Services	3,060.00	10,085.00	3,250.00	27,600.00	14,265.00	48.32	
400	Supplies And Materials	0.00	3,450.22	0.00	4,500.00	1,049.78	76.67	
<u>2210</u>	<u>EPIC</u>	4,914.75	31,799.93	3,250.00	68,000.00	32,950.07	51.54	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2215</u>	<u>TITLE II CLASS REDUCTION</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2218</u>	<u>Quality Assurance</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2219</u>	<u>BLOCK GRANT</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	7,003.63	81,252.95	0.00	106,691.70	25,438.75	76.16	
200	Employee Benefits	1,127.34	11,148.05	0.00	12,900.00	1,751.95	86.42	
300	Purchased Services	52.17	1,753.65	0.00	2,200.00	446.35	79.71	
400	Supplies And Materials	891.53	13,839.30	302.93	14,690.00	547.77	96.27	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2220</u>	<u>MEDIA PROGRAM</u>	9,074.67	107,993.95	302.93	136,481.70	28,184.82	79.35	** Function
100	Salaries	9,040.21	90,231.04	0.00	81,200.00	(9,031.04)	111.12	
200	Employee Benefits	1,453.95	13,545.30	0.00	14,400.00	854.70	94.06	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	2000	Support Services						
Function	2226	TECHNOLOGY						
Object	300	Purchased Services						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	137.26	4,565.36	0.00	7,500.00	2,934.64	60.87	
400	Supplies And Materials	62.76	2,700.00	0.00	2,700.00	0.00	100.00	
<b>2226</b>	<b>TECHNOLOGY</b>	10,694.18	111,041.70	0.00	105,800.00	(5,241.70)	104.95	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2230</b>	<b>Assessment/Testing</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	103.15	3,884.55	0.00	4,050.00	165.45	95.91	
200	Employee Benefits	0.00	0.00	0.00	100.00	100.00	0.00	
300	Purchased Services	635.25	28,653.67	0.00	42,500.00	13,846.33	67.42	
400	Supplies And Materials	2,775.60	21,290.62	1,103.69	30,800.00	8,405.69	72.71	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	70.03	11,364.14	0.00	16,500.00	5,135.86	68.87	
<b>2310</b>	<b>Brd Ed Services</b>	3,584.03	65,192.98	1,103.69	93,950.00	27,653.33	70.57	** Function
100	Salaries	7,954.13	87,495.49	0.00	94,634.00	7,138.51	92.46	
200	Employee Benefits	1,975.60	21,869.61	0.00	25,900.00	4,030.39	84.44	
300	Purchased Services	422.80	8,804.81	422.80	13,000.00	3,772.39	70.98	
400	Supplies And Materials	206.90	5,894.73	169.07	7,200.00	1,136.20	84.22	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	867.98	0.00	1,900.00	1,032.02	45.68	
<b>2320</b>	<b>Executive Adm. Serv</b>	10,559.43	124,932.62	591.87	144,134.00	18,609.51	87.09	** Function
100	Salaries	34,607.06	379,425.48	0.00	420,500.00	41,074.52	90.23	
200	Employee Benefits	10,710.43	118,644.14	0.00	125,000.00	6,355.86	94.92	
300	Purchased Services	307.80	8,640.84	0.00	11,000.00	2,359.16	78.55	
400	Supplies And Materials	339.62	8,284.60	534.10	12,420.00	3,601.30	71.00	
500	Capital Outlay	0.00	452.06	0.00	1,000.00	547.94	45.21	
600	Other Objects	0.00	1,295.25	0.00	2,100.00	804.75	61.68	
<b>2410</b>	<b>Office Of Principal Serv</b>	45,964.91	516,742.37	534.10	572,020.00	54,743.53	90.43	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	2000	Support Services						
Function	2510	Dirctn Business Supt Ser						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2510</b>	<b>Dirctn Business Supt Ser</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	7,040.04	78,614.02	0.00	87,600.00	8,985.98	89.74	
200	Employee Benefits	771.06	6,750.11	0.00	6,300.00	(450.11)	107.14	
300	Purchased Services	373.81	448.59	0.00	2,700.00	2,251.41	16.61	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	250.00	0.00	600.00	350.00	41.67	
<b>2520</b>	<b>Fiscal Services</b>	8,184.91	86,062.72	0.00	97,200.00	11,137.28	88.54	** Function
100	Salaries	12,011.23	127,594.31	0.00	142,150.00	14,555.69	89.76	
200	Employee Benefits	0.00	0.00	0.00	50.00	50.00	0.00	
300	Purchased Services	78.53	193.33	0.00	2,400.00	2,206.67	8.06	
400	Supplies And Materials	15,723.18	205,538.73	0.00	199,000.00	(6,538.73)	103.29	
500	Capital Outlay	0.00	0.00	0.00	4,000.00	4,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	400.00	400.00	0.00	
<b>2560</b>	<b>Food Services</b>	27,812.94	333,326.37	0.00	348,000.00	14,673.63	95.78	** Function
300	Purchased Services	110.35	3,326.79	0.00	5,500.00	2,173.21	60.49	
<b>2630</b>	<b>Information Services</b>	110.35	3,326.79	0.00	5,500.00	2,173.21	60.49	** Function
300	Purchased Services	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	18,600.00	18,600.00	0.00	
<b>2660</b>	<b>DATA PROCESSING</b>	0.00	0.00	0.00	23,600.00	23,600.00	0.00	** Function
<b>2000</b>	<b>Support Services</b>	\$152,301.56	1,693,828.19	6,262.01	1,947,046.70	246,956.50	87.32	* Function
600	Other Objects	0.00	7,147.23	0.00	12,000.00	4,852.77	59.56	
<b>4120</b>	<b>Payments Sp Ed Programs</b>	0.00	7,147.23	0.00	12,000.00	4,852.77	59.56	** Function
600	Other Objects	0.00	43,059.48	0.00	44,500.00	1,440.52	96.76	
<b>4140</b>	<b>Payments for CTE Programs</b>	0.00	43,059.48	0.00	44,500.00	1,440.52	96.76	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	8,000.00	8,000.00	0.00	
<b>4190</b>	<b>Other Pymnts Gov In State</b>	0.00	0.00	0.00	8,000.00	8,000.00	0.00	** Function
600	Other Objects	0.00	2,450.00	0.00	1,400.00	(1,050.00)	175.00	
<b>4210</b>	<b>Payments for Regular Programs - Tuition</b>	0.00	2,450.00	0.00	1,400.00	(1,050.00)	175.00	** Function
600	Other Objects	0.00	105,298.00	0.00	140,000.00	34,702.00	75.21	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10								
Function	4000	Nonprogrammed Charges						
Function	4220	Payments for Special Education Programs - Tuition						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<u>4220</u>	<u>Payments for Special Education Programs - Tuition</u>	0.00	105,298.00	0.00	140,000.00	34,702.00	75.21	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>4240</u>	<u>Payments for CTE Programs - Tuition</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>4000</u>	<u>Nonprogrammed Charges</u>	\$0.00	157,954.71	0.00	205,900.00	47,945.29	76.71	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
<u>6000</u>	<u>Provision For Contingencs</u>	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
<u>6000</u>	<u>Provision For Contingencs</u>	\$0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8130</u>	<u>Prmt Trns From Ed Fund</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>8000</u>	<u>Other Financing Uses</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>10</u>	<u>Education Fund</u>	\$591,029.04	\$6,558,991.43	\$29,683.12	\$7,607,875.70	\$1,019,201.15	86.60	Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20								
Function	2000	Support Services						
Function	2530	Function 2530						
Object	500	Capital Outlay						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2530</u>	<u>Function 2530</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	24,852.32	300,828.89	0.00	330,100.00	29,271.11	91.13	
200	Employee Benefits	2,183.90	24,131.30	0.00	28,550.00	4,418.70	84.52	
300	Purchased Services	8,508.82	129,886.02	0.00	146,600.00	16,713.98	88.60	
400	Supplies And Materials	16,542.37	238,289.68	0.00	327,600.00	89,310.32	72.74	
500	Capital Outlay	0.00	181,810.28	0.00	42,000.00	(139,810.28)	432.88	
<u>2542</u>	<u>Care &amp; Upkeep Bldg Serv</u>	52,087.41	874,946.17	0.00	874,850.00	(96.17)	100.01	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	411.34	13,370.70	0.00	22,000.00	8,629.30	60.78	
400	Supplies And Materials	490.55	5,016.09	0.00	12,000.00	6,983.91	41.80	
500	Capital Outlay	0.00	8,975.50	0.00	15,000.00	6,024.50	59.84	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2543</u>	<u>Care Upkeep Grnds Serv</u>	901.89	27,362.29	0.00	49,000.00	21,637.71	55.84	** Function
<u>2000</u>	<u>Support Services</u>	\$52,989.30	902,308.46	0.00	923,850.00	21,541.54	97.67	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>6000</u>	<u>Provision For Contingencs</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>6000</u>	<u>Provision For Contingencs</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8800</u>	<u>Function 8800</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>8000</u>	<u>Other Financing Uses</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>20</u>	<u>Oper, Build, &amp; Maint Fund</u>	\$52,989.30	\$902,308.46	\$0.00	\$923,850.00	\$21,541.54	97.67	Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Debt Service Fund or Fund Group 30								
Function	5000	Debt Services						
Function	5140	State Aid Anticipation Certificates						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>5140</b>	<b>State Aid Anticipation Certificates</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>5200</b>	<b>Debt Service - Interest on Long-Term Debt</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<b>5000</b>	<b>Debt Services</b>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8140</b>	<b>Prmt Transf Of Interest</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<b>8000</b>	<b>Other Financing Uses</b>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Transportation Fund 40								
Function	2000	Support Services						
Function	2550	Pupil Transportation Ser						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	2,085.41	21,593.61	0.00	28,000.00	6,406.39	77.12	
200	Employee Benefits	174.68	1,845.13	0.00	1,450.00	(395.13)	127.25	
300	Purchased Services	53,518.78	555,921.26	0.00	771,500.00	215,578.74	72.06	
400	Supplies And Materials	258.26	4,446.66	0.00	8,000.00	3,553.34	55.58	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2550</u>	<u>Pupil Transportation Ser</u>	56,037.13	583,806.66	0.00	808,950.00	225,143.34	72.17	** Function
<u>2000</u>	<u>Support Services</u>	\$56,037.13	583,806.66	0.00	808,950.00	225,143.34	72.17	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>6000</u>	<u>Provision For Contingencs</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>6000</u>	<u>Provision For Contingencs</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8140</u>	<u>Prmt Transf Of Interest</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>8000</u>	<u>Other Financing Uses</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>40</u>	<u>Transportation Fund</u>	\$56,037.13	\$583,806.66	\$0.00	\$808,950.00	\$225,143.34	72.17	Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50								
Function	1000	Instruction						
Function	1110	Elementary						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	1,170.17	11,889.17	0.00	14,925.00	3,035.83	79.66	
<u>1110</u>	<u>Elementary</u>	1,170.17	11,889.17	0.00	14,925.00	3,035.83	79.66	** Function
200	Employee Benefits	497.06	5,408.68	0.00	7,100.00	1,691.32	76.18	
<u>1111</u>	<u>Primary</u>	497.06	5,408.68	0.00	7,100.00	1,691.32	76.18	** Function
200	Employee Benefits	661.56	6,822.73	0.00	7,000.00	177.27	97.47	
<u>1112</u>	<u>Junior High</u>	661.56	6,822.73	0.00	7,000.00	177.27	97.47	** Function
200	Employee Benefits	993.87	11,600.63	0.00	16,150.00	4,549.37	71.83	
<u>1113</u>	<u>High School</u>	993.87	11,600.63	0.00	16,150.00	4,549.37	71.83	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1114</u>	<u>Reading Imp</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	137.37	1,487.30	0.00	1,800.00	312.70	82.63	
<u>1115</u>	<u>MUSIC</u>	137.37	1,487.30	0.00	1,800.00	312.70	82.63	** Function
200	Employee Benefits	0.00	0.00	0.00	7,300.00	7,300.00	0.00	
<u>1120</u>	<u>Middle-Junior High</u>	0.00	0.00	0.00	7,300.00	7,300.00	0.00	** Function
200	Employee Benefits	692.95	7,625.02	0.00	9,926.00	2,300.98	76.82	
<u>1125</u>	<u>Pre-K Programs</u>	692.95	7,625.02	0.00	9,926.00	2,300.98	76.82	** Function
200	Employee Benefits	0.00	0.00	0.00	18,620.00	18,620.00	0.00	
<u>1130</u>	<u>High School</u>	0.00	0.00	0.00	18,620.00	18,620.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	50.00	50.00	0.00	
<u>1204</u>	<u>Physically Hndcap Homebound</u>	0.00	0.00	0.00	50.00	50.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1207</u>	<u>Hard Of Hearing (Hh)</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	52.30	587.67	0.00	675.00	87.33	87.06	
<u>1210</u>	<u>Speech &amp; Lang.Impaired</u>	52.30	587.67	0.00	675.00	87.33	87.06	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1214</u>	<u>PRECHOOL</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1219</u>	<u>Pre Kind EARLY CHILDHOOD</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	4,230.33	50,649.52	0.00	55,906.00	5,256.48	90.60	
<u>1220</u>	<u>Cross-Categorical (Cc)</u>	4,230.33	50,649.52	0.00	55,906.00	5,256.48	90.60	** Function

# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50								
Function	1000	Instruction						
Function	1222	MI						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1222</u>	<u>MI</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	498.78	4,873.24	0.00	3,500.00	(1,373.24)	139.24	
<u>1225</u>	<u>Special Education Programs Pre-K</u>	498.78	4,873.24	0.00	3,500.00	(1,373.24)	139.24	** Function
200	Employee Benefits	112.33	1,312.69	0.00	675.00	(637.69)	194.47	
<u>1250</u>	<u>Remedial and Supplemental Programs K-12</u>	112.33	1,312.69	0.00	675.00	(637.69)	194.47	** Function
200	Employee Benefits	47.81	593.50	0.00	525.00	(68.50)	113.05	
<u>1401</u>	<u>VOCATIONAL AG</u>	47.81	593.50	0.00	525.00	(68.50)	113.05	** Function
200	Employee Benefits	37.00	430.62	0.00	650.00	219.38	66.25	
<u>1402</u>	<u>INDUSTRIAL ARTS</u>	37.00	430.62	0.00	650.00	219.38	66.25	** Function
200	Employee Benefits	59.58	547.54	0.00	675.00	127.46	81.12	
<u>1407</u>	<u>BUSINESS ED</u>	59.58	547.54	0.00	675.00	127.46	81.12	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1415</u>	<u>IVCC TECH PREP</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	18.38	205.44	0.00	275.00	69.56	74.71	
<u>1459</u>	<u>CO-OP PROGRAM</u>	18.38	205.44	0.00	275.00	69.56	74.71	** Function
200	Employee Benefits	98.90	3,677.71	0.00	4,150.00	472.29	88.62	
<u>1501</u>	<u>ATHLETICS</u>	98.90	3,677.71	0.00	4,150.00	472.29	88.62	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1502</u>	<u>Music</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	26.29	353.40	0.00	1,200.00	846.60	29.45	
<u>1540</u>	<u>EXTRA CURRICULAR</u>	26.29	353.40	0.00	1,200.00	846.60	29.45	** Function
200	Employee Benefits	0.00	126.20	0.00	520.00	393.80	24.27	
<u>1600</u>	<u>Summer School</u>	0.00	126.20	0.00	520.00	393.80	24.27	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>1650</u>	<u>Gifted Programs</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	32.30	339.98	0.00	425.00	85.02	80.00	
<u>1700</u>	<u>Drivers Education Program</u>	32.30	339.98	0.00	425.00	85.02	80.00	** Function
200	Employee Benefits	29.14	248.11	0.00	350.00	101.89	70.89	
<u>1800</u>	<u>Bilingual Programs</u>	29.14	248.11	0.00	350.00	101.89	70.89	** Function

# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50								
Function	1000	Instruction						
Function	1800	Bilingual Programs						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<b>1000</b>	<b>Instruction</b>	\$9,396.12	108,779.15	0.00	152,397.00	43,617.85	71.38	* Function
200	Employee Benefits	271.47	3,266.26	0.00	4,400.00	1,133.74	74.23	
<b>2110</b>	<b>Attendance/Soc Wrk Serv</b>	271.47	3,266.26	0.00	4,400.00	1,133.74	74.23	** Function
200	Employee Benefits	71.01	779.78	0.00	900.00	120.22	86.64	
<b>2120</b>	<b>Guidance Services</b>	71.01	779.78	0.00	900.00	120.22	86.64	** Function
200	Employee Benefits	637.68	7,351.61	0.00	7,100.00	(251.61)	103.54	
<b>2134</b>	<b>Nurse Services</b>	637.68	7,351.61	0.00	7,100.00	(251.61)	103.54	** Function
200	Employee Benefits	225.40	2,781.06	0.00	3,775.00	993.94	73.67	
<b>2140</b>	<b>Psychological Services</b>	225.40	2,781.06	0.00	3,775.00	993.94	73.67	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2192</b>	<b>TITLE V CHART COUNTS</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2193</b>	<b>Title IV</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2196</b>	<b>Comp Arts</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	27.23	310.10	0.00	825.00	514.90	37.59	
<b>2210</b>	<b>EPIC</b>	27.23	310.10	0.00	825.00	514.90	37.59	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2212</b>	<b>CURRICULUM DIRECTOR</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2215</b>	<b>TITLE II CLASS REDUCTION</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2218</b>	<b>Quality Assurance</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2219</b>	<b>BLOCK GRANT</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	580.72	7,195.97	0.00	10,925.00	3,729.03	65.87	
<b>2220</b>	<b>MEDIA PROGRAM</b>	580.72	7,195.97	0.00	10,925.00	3,729.03	65.87	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2225</b>	<b>TECH THRUST</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	521.74	5,204.37	0.00	3,500.00	(1,704.37)	148.70	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50								
Function	2000	Support Services						
Function	2226	TECHNOLOGY						
Object	200	Employee Benefits						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
<u>2226</u>	<u>TECHNOLOGY</u>	521.74	5,204.37	0.00	3,500.00	(1,704.37)	148.70	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2230</u>	<u>Assessment/Testing</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	6.82	291.51	0.00	525.00	233.49	55.53	
<u>2310</u>	<u>Brd Ed Services</u>	6.82	291.51	0.00	525.00	233.49	55.53	** Function
200	Employee Benefits	115.34	1,268.74	0.00	1,650.00	381.26	76.89	
<u>2320</u>	<u>Executive Adm. Serv</u>	115.34	1,268.74	0.00	1,650.00	381.26	76.89	** Function
200	Employee Benefits	1,875.25	20,166.29	0.00	23,900.00	3,733.71	84.38	
<u>2410</u>	<u>Office Of Principal Serv</u>	1,875.25	20,166.29	0.00	23,900.00	3,733.71	84.38	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2510</u>	<u>Dirctn Business Suppt Ser</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,279.49	14,479.96	0.00	16,500.00	2,020.04	87.76	
<u>2520</u>	<u>Fiscal Services</u>	1,279.49	14,479.96	0.00	16,500.00	2,020.04	87.76	** Function
200	Employee Benefits	4,546.29	51,965.71	0.00	56,700.00	4,734.29	91.65	
<u>2542</u>	<u>Care &amp; Upkeep Bldg Serv</u>	4,546.29	51,965.71	0.00	56,700.00	4,734.29	91.65	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>2543</u>	<u>Care Upkeep Grnds Serv</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	229.84	2,572.45	0.00	1,000.00	(1,572.45)	257.25	
<u>2550</u>	<u>Pupil Transportation Ser</u>	229.84	2,572.45	0.00	1,000.00	(1,572.45)	257.25	** Function
200	Employee Benefits	2,141.96	22,450.16	0.00	26,770.00	4,319.84	83.86	
<u>2560</u>	<u>Food Services</u>	2,141.96	22,450.16	0.00	26,770.00	4,319.84	83.86	** Function
<u>2000</u>	<u>Support Services</u>	\$12,530.24	140,083.97	0.00	158,470.00	18,386.03	88.40	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<u>3696</u>	<u>Safe To Learn</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>3000</u>	<u>Community Services</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>50</u>	<u>I.M.R.F./Soc. Sec. Fund</u>	\$21,926.36	\$248,863.12	\$0.00	\$310,867.00	\$62,003.88	80.05	Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Capital Projects Fund or Fund Group 60									
Function	2000	Support Services							
Function	2530	Function 2530							
Object	500	Capital Outlay							
Account	Description		M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay		0.00	368,136.05	0.00	385,000.00	16,863.95	95.62	
<u>2530</u>	<u>Function 2530</u>		0.00	368,136.05	0.00	385,000.00	16,863.95	95.62	** Function
<u>2000</u>	<u>Support Services</u>		\$0.00	368,136.05	0.00	385,000.00	16,863.95	95.62	* Function
<u>60</u>	<u>Capital Projects Fund or Fund Group</u>		\$0.00	\$368,136.05	\$0.00	\$385,000.00	\$16,863.95	95.62	Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Working Cash Fund 70								
Function	8000	Other Financing Uses						
Function	8110	Permnt Trns Wrk Csh Abol						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8110</u>	<u>Permnt Trns Wrk Csh Abol</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8111</u>	<u>Permnt Trns Wrk Csh</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<u>8120</u>	<u>Prmnt Trnf Int From Wrkcs</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>8000</u>	<u>Other Financing Uses</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>70</u>	<u>Working Cash Fund</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

<b>Tort Immunity and Judgment Fund 80</b>								
Function	2000	Support Services						
Function	2134	Nurse Services						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	433.28	4,996.26	0.00	0.00	(4,996.26)	0.00	
<b>2134</b>	<b>Nurse Services</b>	433.28	4,996.26	0.00	0.00	(4,996.26)	0.00	** Function
200	Employee Benefits	0.00	26,993.92	0.00	20,600.00	(6,393.92)	131.04	
<b>2362</b>	<b>Workers Comp/Workers Occ Disease Acts Payments</b>	0.00	26,993.92	0.00	20,600.00	(6,393.92)	131.04	** Function
200	Employee Benefits	1,468.00	14,878.16	0.00	8,000.00	(6,878.16)	185.98	
<b>2363</b>	<b>Unemployment Insurance Act Payments</b>	1,468.00	14,878.16	0.00	8,000.00	(6,878.16)	185.98	** Function
300	Purchased Services	0.00	51,342.00	0.00	49,000.00	(2,342.00)	104.78	
<b>2364</b>	<b>Insurance Payments (regular or self-insurance)</b>	0.00	51,342.00	0.00	49,000.00	(2,342.00)	104.78	** Function
300	Purchased Services	212.50	5,107.89	0.00	50,000.00	44,892.11	10.22	
<b>2369</b>	<b>Legal Services</b>	212.50	5,107.89	0.00	50,000.00	44,892.11	10.22	** Function
300	Purchased Services	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
<b>2540</b>	<b>Function 2540</b>	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
<b>2000</b>	<b>Support Services</b>	\$2,113.78	103,318.23	0.00	128,600.00	25,281.77	80.34	* Function
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	\$2,113.78	\$103,318.23	\$0.00	\$128,600.00	\$25,281.77	80.34	Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90								
Function	2000	Support Services						
Function	2548	L/S Capital Outlay						
Object	500	Capital Outlay						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	27,249.63	0.00	100,000.00	72,750.37	27.25	
<u>2548</u>	<u>L/S Capital Outlay</u>	0.00	27,249.63	0.00	100,000.00	72,750.37	27.25	** Function
<u>2000</u>	<u>Support Services</u>	\$0.00	27,249.63	0.00	100,000.00	72,750.37	27.25	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<u>4190</u>	<u>Other Pymnts Gov In State</u>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
<u>4000</u>	<u>Nonprogrammed Charges</u>	\$0.00	0.00	0.00	0.00	0.00	0.00	* Function
<u>90</u>	<u>Fire Prevention/Life Safety</u>	\$0.00	\$27,249.63	\$0.00	\$100,000.00	\$72,750.37	27.25	Fund
<b>Report Total:</b>		<u>\$724,095.61</u>	<u>\$8,792,673.58</u>	<u>\$29,683.12</u>	<u>10,265,142.70</u>	<u>1,442,786.00</u>	<b>85.94</b>	

# Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 10</b>				
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
10-110-1	CASH IN BANKS	51,215.56	139.60	51,355.16
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
10-111-1	IMPREST FUND	12,800.00	0.00	12,800.00
10-121-1	REGULAR INVESTMENT ED	3,798,707.97	(290,875.19)	3,507,832.78
10-131	PAYROLL CASH	0.00	0.00	0.00
10-199-1	EMPLOYEE COMPUTERS	2,896.57	16.59	2,913.16
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00
	<b>Total</b>	<b>\$3,865,620.11</b>	<b>(\$290,719.00)</b>	<b>\$3,574,901.11</b>
10-457-1	Delete This Account	0.00	0.00	0.00
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
10-496-1	LOHMANS CAFE. PLAN	(6,478.78)	(505.53)	(6,984.31)
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00
10-490-1	Delete This Account	0.00	0.00	0.00
10-481-1	TEACHER RET. PAYABLE	0.00	0.00	0.00
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00
10-458-1	Delete This Account	0.00	0.00	0.00
10-456-1	Delete This Account	0.00	0.00	0.00
10-455-1	Delete This Account	0.00	0.00	0.00
10-459-1	Delete This Account	0.00	0.00	0.00
10-454-1	Delete This Account	0.00	0.00	0.00
10-452-1	Delete This Account	0.00	0.00	0.00
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00
10-431-1	ACCOUNTS PAYABLE	0.00	(1,020.00)	(1,020.00)
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00
10-453-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>(\$6,478.78)</b>	<b>(\$1,525.53)</b>	<b>(\$8,004.31)</b>
10-706-1	NET PROFIT/LOSS	(878,001.11)	292,244.53	(585,756.58)
10-730-1	FUND BALANCE	(2,981,140.22)	0.00	(2,981,140.22)
	<b>Total</b>	<b>(\$3,859,141.33)</b>	<b>\$292,244.53</b>	<b>(\$3,566,896.80)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Balance Sheet (by fund)**

Printed: 6/7/2012 12:53 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 20</b>				
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00
20-183-1	TREE FUND INVESTMENTS	3,555.27	0.00	3,555.27
20-131	PAYROLL CASH	0.00	0.00	0.00
20-110-1	CASH IN BANKS	118,612.29	0.00	118,612.29
20-121-1	REGULAR INVESTMENT O/M	2,128,411.51	193,109.78	2,321,521.29
	<b>Total</b>	<b>\$2,250,579.07</b>	<b>\$193,109.78</b>	<b>\$2,443,688.85</b>
20-454-1	Delete This Account	0.00	0.00	0.00
20-456-1	Delete This Account	0.00	0.00	0.00
20-457-1	Delete This Account	0.00	0.00	0.00
20-458-1	Delete This Account	(24.54)	0.00	(24.54)
20-459-1	Delete This Account	0.00	0.00	0.00
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
20-453-1	Delete This Account	0.00	0.00	0.00
20-481-1	ANNUITIES PAYABLE	0.00	0.00	0.00
20-451	Delete This Account	0.00	0.00	0.00
20-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
20-452-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>(\$24.54)</b>	<b>\$0.00</b>	<b>(\$24.54)</b>
20-730-1	FUND BALANCE	(2,340,761.28)	0.00	(2,340,761.28)
20-706-1	NET PROFIT/LOSS	90,206.75	(193,109.78)	(102,903.03)
	<b>Total</b>	<b>(\$2,250,554.53)</b>	<b>(\$193,109.78)</b>	<b>(\$2,443,664.31)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/7/2012 12:53 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 30</b>				
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
30-110-1	CASH IN BANKS	0.00	0.00	0.00
30-121-1	REGULAR INVESTMENT B/I	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-730-1	FUND BALANCE	0.00	0.00	0.00
30-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/7/2012 12:53 PM  
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 40</b>				
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-110-1	CASH IN BANKS	(79.78)	0.00	(79.78)
40-121-1	REGULAR INVESTMENT TRANS	360,177.27	(34,716.24)	325,461.03
40-131	PAYROLL CASH	0.00	0.00	0.00
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$360,097.49</b>	<b>(\$34,716.24)</b>	<b>\$325,381.25</b>
40-453-1	Delete This Account	0.00	0.00	0.00
40-411-1	LOANS FROM W/C	0.00	0.00	0.00
40-452-1	Delete This Account	0.00	0.00	0.00
40-454-1	Delete This Account	0.00	0.00	0.00
40-456-1	Delete This Account	0.00	0.00	0.00
40-457-1	Delete This Account	0.00	0.00	0.00
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00
40-451-1	Delete This Account	(0.33)	0.00	(0.33)
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>(\$0.33)</b>	<b>\$0.00</b>	<b>(\$0.33)</b>
40-706-1	NET PROFIT/LOSS	(24,253.05)	34,716.24	10,463.19
40-730-1	FUND BALANCE	(335,844.11)	0.00	(335,844.11)
	<b>Total</b>	<b>(\$360,097.16)</b>	<b>\$34,716.24</b>	<b>(\$325,380.92)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/7/2012 12:53 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 50</b>				
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-110-1	CASH IN BANKS	75,000.00	0.00	75,000.00
50-121-1	REGULAR INVESTMENT IMRF	156,840.73	(21,870.31)	134,970.42
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00
	<b>Total</b>	<b>\$231,840.73</b>	<b>(\$21,870.31)</b>	<b>\$209,970.42</b>
50-481-1	MEDICARE EMPLOYEE (10)	0.00	0.00	0.00
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00
50-457-1	Delete This Account	0.00	0.00	0.00
50-454-1	Delete This Account	0.00	0.00	0.00
50-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-730-1	FUND BALANCE	(242,109.42)	0.00	(242,109.42)
50-706-1	NET PROFIT/LOSS	10,268.69	21,870.31	32,139.00
	<b>Total</b>	<b>(\$231,840.73)</b>	<b>\$21,870.31</b>	<b>(\$209,970.42)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/7/2012 12:53 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 60</b>				
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00
60-121-1	REG INVESTMENTS-CAP PROJ	21,580.94	41.80	21,622.74
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00
	<b>Total</b>	<b>\$21,580.94</b>	<b>\$41.80</b>	<b>\$21,622.74</b>
60-411-1	LOAN FROM W/C	0.00	0.00	0.00
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-730-1	FUND BALANCE	(388,974.39)	0.00	(388,974.39)
60-706-1	NET PROFIT/LOSS	367,393.45	(41.80)	367,351.65
	<b>Total</b>	<b>(\$21,580.94)</b>	<b>(\$41.80)</b>	<b>(\$21,622.74)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Balance Sheet (by fund)**

Printed: 6/7/2012 12:53 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 70</b>				
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-121-1	REGULAR INVESTMENT WC	713,760.44	292.57	714,053.01
70-185-1	INVESTMENT LONG TERM WC	1,240,550.14	739.02	1,241,289.16
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00
70-110-1	CASH IN BANKS	(13,983.08)	0.00	(13,983.08)
	<b>Total</b>	<b>\$1,940,327.50</b>	<b>\$1,031.59</b>	<b>\$1,941,359.09</b>
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-730-1	FUND BALANCE	(1,874,773.60)	0.00	(1,874,773.60)
70-706-1	NET PROFIT/LOSS	(65,553.90)	(1,031.59)	(66,585.49)
	<b>Total</b>	<b>(\$1,940,327.50)</b>	<b>(\$1,031.59)</b>	<b>(\$1,941,359.09)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/7/2012 12:53 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 80</b>				
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-131	PAYROLL CASH	0.00	0.00	0.00
80-121-1	TORT-REG INVESTMENT	230,269.86	(2,014.95)	228,254.91
80-110-1	TORT-CASH IN BANKS	6,408.00	0.00	6,408.00
	<b>Total</b>	<b>\$236,677.86</b>	<b>(\$2,014.95)</b>	<b>\$234,662.91</b>
80-481	NON-CERT DUES	0.00	0.00	0.00
80-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-730-1	FUND BALANCE	(336,644.15)	0.00	(336,644.15)
80-706-1	NET PROFIT/LOSS	99,966.29	2,014.95	101,981.24
	<b>Total</b>	<b>(\$236,677.86)</b>	<b>\$2,014.95</b>	<b>(\$234,662.91)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 6/7/2012 12:53 PM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 90</b>				
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-185-1	LONG TERM L/S	0.00	0.00	0.00
90-121-1	REGULAR INVESTMENT L/S	384,306.51	147.77	384,454.28
90-110-1	CASH IN BANK-LIFE SAFETY	(120,000.00)	0.00	(120,000.00)
	<b>Total</b>	<b>\$264,306.51</b>	<b>\$147.77</b>	<b>\$264,454.28</b>
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00
90-457-1	Delete This Account	0.00	0.00	0.00
90-452-1	Delete This Account	0.00	0.00	0.00
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-706-1	NET PROFIT/LOSS	(30,545.21)	(147.77)	(30,692.98)
90-730-1	FUND BALANCE	(233,761.30)	0.00	(233,761.30)
	<b>Total</b>	<b>(\$264,306.51)</b>	<b>(\$147.77)</b>	<b>(\$264,454.28)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Fund Balance Report

Printed: 6/7/2012 12:56 PM

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	591,029.04	298,784.51	6,558,991.43	7,144,748.01	585,756.58	2,981,140.22	3,566,896.80
20	Oper, Build, & Maint Fund	52,989.30	246,099.08	902,308.46	1,005,211.49	102,903.03	2,340,761.28	2,443,664.31
40	Transportation Fund	56,037.13	21,320.89	583,806.66	573,343.47	(10,463.19)	335,844.11	325,380.92
50	I.M.R.F./Soc. Sec. Fund	21,926.36	56.05	248,863.12	216,724.12	(32,139.00)	242,109.42	209,970.42
60	Capital Projects Fund or Fund Group	0.00	41.80	368,136.05	784.40	(367,351.65)	388,974.39	21,622.74
70	Working Cash Fund	0.00	1,031.59	0.00	66,585.49	66,585.49	1,874,773.60	1,941,359.09
80	Tort Immunity and Judgment Fund	2,113.78	98.83	103,318.23	1,336.99	(101,981.24)	336,644.15	234,662.91
90	Fire Prevention/Life Safety	0.00	147.77	27,249.63	57,942.61	30,692.98	233,761.30	264,454.28
		<u>\$724,095.61</u>	<u>\$567,580.52</u>	<u>\$8,792,673.58</u>	<u>\$9,066,676.58</u>	<u>\$274,003.00</u>	<u>\$8,734,008.46</u>	<u>\$9,008,011.46</u>

## **PCES Imprest Fund Report May 2012**

Ending Balance April 30, 2012	\$ 282.50
Reimbursement for March 2012	1,187.50
Reimbursement for April 2012	<u>30.00</u>
Total	\$1,500.00
Less May 2012 expenditures	250.00
Balance May 30, 2012	\$1,250.00
Request for reimbursement	250.00
Attain Maximum Balance	\$1,500.00

### **Deposits**

5.01.2012	Reimbursement for March 2012	\$1,187.50
5.18.2012	Reimbursement for April 2012	30.00

### **Expenditures**

5.03.2012	#3117 Hennepin Postmaster Post office box fee 1 year	\$ 100.00
5.18.2012	#3118 ROE McCann-Common Core Standards	<u>150.00</u>
	Total Expenditures	\$ 250.00
	Request for reimbursement	\$ 250.00

## **PCES Imprest Fund Report May 2012**

Ending Balance April 30, 2012	\$ 282.50
Reimbursement for March 2012	1,187.50
Reimbursement for April 2012	<u>30.00</u>
Total	\$1,500.00
Less May 2012 expenditures	250.00
Balance May 30, 2012	\$1,250.00
Request for reimbursement	250.00
Attain Maximum Balance	\$1,500.00

### **Deposits**

5.01.2012	Reimbursement for March 2012	\$1,187.50
5.18.2012	Reimbursement for April 2012	30.00

### **Expenditures**

5.03.2012	#3117 Hennepin Postmaster Post office box fee 1 year	\$ 100.00
5.18.2012	#3118 ROE McCann-Common Core Standards	<u>150.00</u>
	Total Expenditures	\$ 250.00
	Request for reimbursement	\$ 250.00



**Putnam County Primary School**

**400 E. Silverspoon Ave.  
Granville, IL 61326**

**Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801**

**ACTIVITY FUND REPORT MAY**

June 01, 2012

Beginning Balance May 01, 2012 \$9480.57

DEPOSITS \$2062.41

5/4 - \$541.16 from Boxtops  
5/18 - \$1106.00 Children's Museum Trip  
5/31 - \$415.25 (168.20 soda, 247.05 Kindergarten T-Shirt Money)

EXPENDITURES -\$3893.26

Check# 596– 5/11 - \$1037.00 to Children's Museum for 1<sup>st</sup> Grade Field Trip  
Check#597 – 5/11 - \$169.62 to Pepsi for Soda  
Check#598 – 5/15 - \$1875.00 to iFocus for Yearbooks  
Check#599 – 5/18 -\$261.25 to Creative Apparel for Kindergarten Graduation T-Shirts  
Check#600 – 5/18 - \$405.00 to Grandma  
Check#601 - 5/25 - \$94.84 to Barb Ringenberg for End of School Activities for 1<sup>st</sup> & 2<sup>nd</sup> Grade  
Check#602 – 5/31 - \$50.55 to Dianne Alleman for End of School Activities for Kindergarten

Ending Balance May 31, 2012 \$7649.72

***Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt***





**Putnam County Primary School**

**400 E. Silverspoon Ave.  
Granville, IL 61326**

**Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801**

**ACTIVITY FUND REPORT MAY**

June 01, 2012

Beginning Balance May 01, 2012 \$9480.57

DEPOSITS \$2062.41

5/4 - \$541.16 from Boxtops  
5/18 - \$1106.00 Children's Museum Trip  
5/31 - \$415.25 (168.20 soda, 247.05 Kindergarten T-Shirt Money)

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Check# 596– 5/11 - \$1037.00 to Children's Museum for 1<sup>st</sup> Grade Field Trip  
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Check#598 – 5/15 - \$1875.00 to iFocus for Yearbooks  
Check#599 – 5/18 -\$261.25 to Creative Apparel for Kindergarten Graduation T-Shirts  
Check#600 – 5/18 - \$405.00 to Grandma  
Check#601 - 5/25 - \$94.84 to Barb Ringenberg for End of School Activities for 1<sup>st</sup> & 2<sup>nd</sup> Grade  
Check#602 – 5/31 - \$50.55 to Dianne Alleman for End of School Activities for Kindergarten

Ending Balance May 31, 2012 \$7649.72

***Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt***



Putnam County Junior High School  
 Imprest Fund  
 May, 2012  
 Account #010-146

Beginning Balance	\$ 2,492.90
Replenishment Request	<u>307.10</u>
Attain Maximum Balance	\$ 2,800.00
Less Expenditures	<u>\$ 945.00</u>
Balance	\$ 1,855.00
Replenishment Request	<u>\$ 945.00</u>
Attain Maximum Balance	\$ 2,800.00

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Account #</u>	<u>Reason</u>	<u>Amount</u>
4986	05/04	Charles Nagel	10-1501-319-3	track official	205.00
4987	05/21	Fun Services	10-1112-410-3	teacher supplies	600.00
4988	05/21	Spring Valley Bakery	10-2410-410-3	breakfast of champs	132.60
4989	05/30	U. S. Postmaster	10-2410-341-1	postage	7.40

expenditures	945.00
Replenishment request	945.00

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Carl Carlson, Principal

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Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Cheerleading  
 May, 2012  
 Account #138-258

Beginning Balance	\$	370.93
Transfers In		<u>00.00</u>
Subtotal		370.93
Less Expenditures		<u>00.00</u>
Balance		370.93

<u>Check#</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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Carl Carlson, Principal

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Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Girls Athletic Fund  
 May, 2012  
 Account #010-707

Beginning Balance	\$ 1,063.60
Transfers In	<u>5,636.45</u>
Subtotal	6,700.05
Less Expenditures	<u>4,887.01</u>
Balance	1,813.04

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
476	05/04	Cash	change for tourney	\$ 550.00
477	05/08	The Cubbyhole	T-shirts	1,632.00
478	05/09	Brennan Kelly camp	basketball camp	300.00
479	05/09	Kris Hooper	basketball camp	155.00
480	05/10	The Cubbyhole	T-shirts	706.00
481	05/15	Mastercard	tax	15.01
482	05/23	James Barnett	Basketball	300.00
483	05/23	Darnall Fund Raising	fund raiser	420.00
484	05/30	James Barnett	basketball	809.00

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Carl Carlson, Principal

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Sandra A. Troglio, Secretary

Putnam County Junior High School  
Puma Crew  
May 2012  
Account #010-561

Beginning Balance	\$ 4,089.20
Transfers In	<u>1,601.42</u>
Subtotal	5,690.62
Less Expenditures	<u>2,304.39</u>
Balance	\$3,386.23

<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
Wal-Mart	Track sectional concession supplies	\$148.22
Cash	Track sectional concession change	\$470.00
Wal-Mart	Track sectional concession supplies	\$215.92
PCJH	4 <sup>th</sup> Quarter Incentive Day	\$800.00
Royal Publishing	State Track Program Advertisement	\$155.00
Alfanos	Race to Success VIP Winner Luncheon	\$ 76.00 (est)
PCJH	Donation to Track Team	\$250.00
Dave Lombardo	Talent Show Decorations	\$ 87.00
Ann Maller	4 <sup>th</sup> Quarter Classics Club Luncheon	\$102.25

\_\_\_\_\_  
Carl Carlson, Principal

\_\_\_\_\_  
Ann Maller, Advisor

Putnam County Junior High School  
 PCJH Staff Soda  
 May, 2012  
 Account #010-650

Beginning Balance	\$ 1,588.88
Transfers In	<u>4,233.50</u>
Subtotal	5,822.38
Less Expenditures	<u>3,467.45</u>
Balance	2,354.93

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1181	05/02	Hinckley Springs	water	\$ 81.64
1182	05/09	Dave And Busters	class trip	1,208.42
1183	05/17	Fun Services	incentive day	600.00
1184	05/23	Herff Jones	gowns	1,513.89
1185	05/29	Cindy Colmone	8 <sup>th</sup> grade video	63.50

\_\_\_\_\_  
 Carl Carlson, Principal

\_\_\_\_\_  
 Sandra A. Troglio, Secretary

Putnam County Junior High School  
 Student Council  
 May, 2012  
 Account #138-096

Beginning Balance	\$1,301.06
Transfers In	<u>39.50</u>
Subtotal	\$1,340.56
Less Expenditures	<u>154.58</u>
Balance	\$1,185.98

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
867	5/9	Positive Promotions	SC certificates	\$35.40
868	5/21	Walmart	candy for SC workers	\$21.46
869	5/21	Hobby Lobby	graduation decor	\$63.72
870	5/22	PCJH	grad. cards \$10 for officers	\$20.00
871	5/30	Toni's Flower Shop	balloons and tie downs	\$14.00

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Carl Carlson, Principal

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Amy Darrah, Sponsor

Putnam County Junior High School  
 PCJH Activity Fund  
 May, 2012

<u>Account name &amp; #</u>	<u>Beginning Bal</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Bal.</u>
PCJH Cheerleading 138-258	\$ 370.93	00.00	00.00	\$ 370.93
PCJH Girls Athletic 010-707	1,063.60	5,636.45	4,887.01	1,813.04
PCJH Puma Crew 010-561	4,089.20	1,601.42	2,304.39	3,386.23
Staff Soda 010-650	1,588.88	4,233.50	3,467.45	2,354.93
PCJH Student Council 138-096	1,301.06	39.50	154.58	1,301.06

\_\_\_\_\_  
 Carl Carlson, Principal

\_\_\_\_\_  
 Sandra A. Troglia, Secretary

PUTNAM COUNTY HIGH SCHOOL

Imprest Fund

Bob Peterson, Principal

Balance Balance April 30, 2012	\$1647.07
Replenishment Requested	\$3352.93
Maximum Balance	\$5000.00
May Expenditures	\$1838.25
Balance May 31, 2012	\$3161.75
Replenishment Requested	\$1838.25

**Attain Maximum Balance \$5000.00**

EXPENDITURES

Mona's	10-1501-640-2	Tri-County Meeting	\$ 38.25
Bill Twardowski	10-1501-319-2	Track Starter	\$100.00
Rick Moore	10-1501-319-2	VBB Ump	\$ 25.00
Mike Struna	10-1501-319-2	VBB Ump	\$ 25.00
Doug Rose	10-1501-319-2	VBB Ump	\$ 50.00
Ed Derix	10-1501-319-2	SB Ump	\$ 50.00
Keith Dickinson	10-1501-319-2	SB Ump	\$ 50.00
Bernie Moore	10-1501-319-2	SB Ump	\$ 50.00
Bill Twardowski	10-1501-319-2	SB Ump	\$ 50.00
Jim Knauf	10-1501-319-2	VBB Ump	\$100.00
Rich Fulkerson	10-1501-319-2	VBB Ump	\$100.00
Jeff Sonnenberg	10-1501-319-2	VBB Ump	\$100.00
Jim Knauf	10-1501-319-2	VBB Ump	\$100.00
Dan Wiczorek	10-1501-319-2	JVBB Ump	\$ 50.00
John Diesbeck	10-1501-319-2	JVBB Ump	\$ 50.00
Ed Derix	10-1501-319-2	SB Ump	\$ 50.00
Keith Dickinson	10-1501-319-2	SB Ump	\$ 50.00
Bernie Moore	10-1501-319-2	JVBB Ump	\$ 50.00
George Smith	10-1501-319-2	JVBB Ump	\$ 50.00
Dave Carter	10-1501-319-2	JVBB Ump	\$ 50.00
Mike Schnamun	10-1501-319-2	SB Ump	\$ 50.00
Rick Moore	10-1501-319-2	VBB Ump	\$150.00
Doug Rose	10-1501-319-2	VBB Ump	\$150.00
Don Baker	10-1501-319-2	JVBB Ump	\$ 50.00
Mike Struna	10-1501-319-2	JVBB Ump	\$ 50.00
Purchase Power	10-2410-341-1	Postage	\$200.00

**TOTAL EXPENDITURES \$1838.25**

**Putnam County High School  
General Ledger Report  
Financial Report**

<b>From Date:</b>	05/01/2012
<b>To Date:</b>	05/31/2012

<b>From Acct:</b>	1
<b>To Account:</b>	999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000100	Office	\$2,933.16	\$762.15	(\$633.43)	\$0.00	\$3,061.88	\$0.00	\$3,061.88
000102	Office Adjustment	\$0.03	\$0.00	\$0.00	\$0.00	\$0.03	\$0.00	\$0.03
000105	Adult Education	\$37.48	\$0.00	\$0.00	\$0.00	\$37.48	\$0.00	\$37.48
000110	Condolence	\$5.14	\$0.00	\$0.00	\$0.00	\$5.14	\$0.00	\$5.14
000120	Baseball	\$236.77	\$770.00	(\$849.48)	\$0.00	\$157.29	\$0.00	\$157.29
000125	Girl's Softball	\$1,501.18	\$0.00	(\$977.50)	\$0.00	\$523.68	\$0.00	\$523.68
000130	PC Enterprises	\$318.06	\$0.00	\$0.00	\$0.00	\$318.06	\$0.00	\$318.06
000135	Golf	\$567.26	\$0.00	\$0.00	\$0.00	\$567.26	\$0.00	\$567.26
000140	Scholastic Bowl	\$293.63	\$0.00	\$0.00	\$0.00	\$293.63	\$0.00	\$293.63
000150	Interact Club	\$1,625.82	\$350.00	\$0.00	\$0.00	\$1,975.82	\$0.00	\$1,975.82
000155	Art	\$119.22	\$30.00	\$0.00	\$0.00	\$149.22	\$0.00	\$149.22
000200	Athletic	\$518.11	\$0.00	(\$274.25)	\$0.00	\$243.86	\$0.00	\$243.86
000210	Cable Club	\$1,824.26	\$0.00	\$0.00	\$0.00	\$1,824.26	\$0.00	\$1,824.26
000220	Track	\$144.45	\$0.00	\$0.00	\$0.00	\$144.45	\$0.00	\$144.45
000300	Journalism	\$3,039.56	\$2,456.48	(\$1,653.84)	\$0.00	\$3,842.20	\$0.00	\$3,842.20
000310	Oldies Club	\$106.17	\$0.00	\$0.00	\$0.00	\$106.17	\$0.00	\$106.17
000320	Girl's Basketball	\$417.85	\$0.00	(\$350.00)	\$0.00	\$67.85	\$0.00	\$67.85
000325	Boy's Basketball	\$1,790.39	\$3,350.00	(\$1,500.00)	\$0.00	\$3,640.39	\$0.00	\$3,640.39
000330	Student Council	\$2,561.50	\$967.96	(\$541.00)	\$0.00	\$2,988.46	\$0.00	\$2,988.46
000340	N.H.S.	\$1,738.19	\$100.00	\$0.00	\$0.00	\$1,838.19	\$0.00	\$1,838.19
000345	Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000350	Landscaping	\$142.10	\$4.04	\$0.00	\$0.00	\$146.14	\$0.00	\$146.14
000360	FFA	\$1,991.15	\$650.00	(\$2,181.00)	\$0.00	\$460.15	\$0.00	\$460.15
000365	Greenhouse Project	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
000370	Cheerleading	\$1,824.85	\$0.00	(\$1,035.50)	\$0.00	\$789.35	\$0.00	\$789.35
000380	Panteras	\$920.21	\$64.11	(\$1,566.10)	\$0.00	(\$581.78)	\$0.00	(\$581.78)
000390	Media Club	\$968.15	\$46.30	\$0.00	\$0.00	\$1,014.45	\$0.00	\$1,014.45
000395	Computer Club	\$333.40	\$0.00	\$0.00	\$0.00	\$333.40	\$0.00	\$333.40
000400	Tournament Athletics	\$350.54	\$2,430.00	(\$2,276.70)	\$0.00	\$503.84	\$0.00	\$503.84
000410	Thespians	\$987.46	\$511.00	\$0.00	\$0.00	\$1,498.46	\$0.00	\$1,498.46
000420	Science Club	\$39.70	\$0.00	\$0.00	\$0.00	\$39.70	\$0.00	\$39.70
000425	Wrestling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000430	Music (Band)	\$16.75	\$0.00	\$0.00	\$0.00	\$16.75	\$0.00	\$16.75
000440	Music (Chorus)	\$258.18	\$0.00	(\$50.00)	\$0.00	\$208.18	\$0.00	\$208.18
000500	Class of 2015	\$1,448.35	\$0.00	\$0.00	\$0.00	\$1,448.35	\$0.00	\$1,448.35

**Putnam County High School  
General Ledger Report  
Financial Report**

<b>From Date:</b>	05/01/2012
<b>To Date:</b>	05/31/2012

<b>From Acct:</b>	1
<b>To Account:</b>	999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000510	Message Board	\$55.84	\$0.00	\$0.00	\$0.00	\$55.84	\$0.00	\$55.84
000520	Class of 2014	\$804.94	\$0.00	\$0.00	\$0.00	\$804.94	\$0.00	\$804.94
000530	Class of 2008	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000540	Volleyball	\$1,568.80	\$0.00	\$0.00	\$0.00	\$1,568.80	\$0.00	\$1,568.80
000550	Class of 2009	\$445.18	\$0.00	\$0.00	\$0.00	\$445.18	\$0.00	\$445.18
000560	Class of 2010	(\$0.03)	\$0.00	\$0.00	\$0.00	(\$0.03)	\$0.00	(\$0.03)
000570	Class of 2012	\$2,765.88	\$29.50	(\$1,505.86)	\$0.00	\$1,289.52	\$0.00	\$1,289.52
000580	Class of 2011	\$1,987.60	\$0.00	\$0.00	\$0.00	\$1,987.60	\$0.00	\$1,987.60
000590	Class of 2013	\$4,931.51	\$5,812.22	(\$6,310.26)	\$0.00	\$4,433.47	\$0.00	\$4,433.47
<b>Group Total</b>		\$41,918.79	\$18,333.76	(\$21,704.92)	\$0.00	\$38,547.63	\$0.00	\$38,547.63
<b>Activity Accounts Grand Total</b>		\$41,918.79	\$18,333.76	(\$21,704.92)	\$0.00	\$38,547.63	\$0.00	\$38,547.63

SUPERINTENDENT IMPREST  
May 2012

BANK BALANCE	1444.49
REPLENISHMENT REQUEST	<u>555.51</u>
BANK BALANCE	2000.00

2822	10-2310-332-1	Postmaster-postage	5.90
2823	20-2543-690-1	PC Collector-Farm taxes	25.78
2824	20-2542-320-3	Truck License	99.00
2825		VOID	
2826	20-2543-410-2	Bob Peterson-mulch	85.58
2827	10-1501-319-2	Keith Dickinson-HS official	150.00
2828	10-1501-319-2	Ed Derix-HS official	150.00
2829	10-2310-640-6	State Police-fingerprinting	<u>39.25</u>
			555.51

TOTAL	769.25
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Putnam County Comm. Unit School Dist. # 535  
Treasurers Report May 31, 2012

	EDUCATION	O/M	TRANSPORT	IMRF	C/P	W/C	TORT	L/S	TOTALS
<b>Cash/Invest. Begin Month</b>	\$3,859,141.33	\$2,250,554.53	\$360,097.16	\$231,840.73	\$21,580.94	\$1,940,327.50	\$236,677.86	\$264,306.51	\$9,164,526.56
<b>Receipts</b>	\$298,784.51	\$246,099.08	\$21,320.89	\$56.05	\$41.80	\$1,031.59	\$98.83	\$147.77	\$567,580.52
<b>Disbursements</b>	\$591,029.04	\$52,989.30	\$56,037.13	\$21,926.36	\$0.00	\$0.00	\$2,113.78	\$0.00	\$724,095.61
<b>Cash/Investments End Month</b>	\$3,566,896.80	\$2,443,664.31	\$325,380.92	\$209,970.42	\$21,622.74	\$1,941,359.09	\$234,662.91	\$264,454.28	\$9,008,011.47
<b>CASH IN BANKS</b>									
<b>Granville National Bank</b>	\$21,083.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,083.26
<b>First State Bank</b>	\$19,957.13	\$82,667.63	(\$79.78)	\$75,000.00	\$0.00	(\$13,983.08)	\$6,408.00	(\$120,000.00)	\$49,969.90
<b>North Central Bank</b>	\$10,314.77	\$35,944.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,259.43
<b>Total Cash in Banks</b>	\$51,355.16	\$118,612.29	(\$79.78)	\$75,000.00	\$0.00	(\$13,983.08)	\$6,408.00	(\$120,000.00)	\$117,312.59
<b>MONEY MARKET ACCTS.</b>									
<b>Granville National Bank</b>	\$498,457.82	\$4,775.70	\$6,139.35	\$0.00	\$0.00	\$0.00	\$4,895.19	\$0.00	\$514,268.06
<b>Rate 0.35%</b>									
<b>First State Bank</b>	\$829,420.33	\$194,451.79	\$66,233.05	\$70,819.97	\$20,748.36	\$358,349.75	\$195,976.72	\$267,258.27	\$2,003,258.24
<b>Rate 0.50%</b>									
<b>North Central Bank</b>	\$1,673,611.99	\$2,122,293.80	\$253,088.63	\$64,150.45	\$874.38	\$355,703.26	\$27,383.00	\$117,196.01	\$4,614,301.52
<b>Rate 0.45%</b>									
<b>Eureka Savings</b>	\$253,508.43								\$253,508.43
<b>Rate 0.70%</b>									
<b>Peru Federal Savings</b>	\$252,644.18								\$252,644.18
<b>Rate 0.50%</b>									
<b>US Bank</b>	\$190.03								\$190.03
<b>Total Money Market Accts</b>	\$3,507,832.78	\$2,321,521.29	\$325,461.03	\$134,970.42	\$21,622.74	\$714,053.01	\$228,254.91	\$384,454.28	\$7,638,170.46
<b>C/D INVESTMENTS</b>									
<b>Granville National Bank</b>									

Putnam County Comm. Unit School Dist. # 535  
Treasurers Report May 31, 2012

PAGE 2 OF 2									
	EDUCATION	O/M	TRANSPORT	IMRF	C/P	W/C	TORT	L/S	TOTALS
<b>First State Bank</b>									
28632 02/27/13 0.65%						\$331,095.74			\$331,095.74
29164 05/13/13 0.75%						\$705,635.66			\$705,635.66
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>North Central Bank</b>									
39208 11/17/12 0.65%						\$204,557.76			\$204,557.76
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>Auditor Adjustments</b>									\$0.00
<b>Tree Fund</b>		\$3,555.27							\$3,555.27
<b>Assets</b>	\$15,713.16								\$15,713.16
<b>Adjustments</b>	\$0.01								\$0.01
<b>Liabilities</b>	(\$8,004.31)	(\$24.54)	(\$0.33)						(\$8,029.18)
<b>TOTAL CASH &amp; INVESTMENTS</b>	\$3,566,896.80	\$2,443,664.31	\$325,380.92	\$209,970.42	\$21,622.74	\$1,941,359.09	\$234,662.91	\$264,454.28	\$9,008,011.47

CERTIFIED CORRECT

*Alvin F. Rolando*

05/31/12

**JOINT AGREEMENT BETWEEN THE  
MARSHALL-PUTNAM-WOODFORD REGIONAL OFFICE OF EDUCATION  
AND THE UNDERSIGNED SCHOOL DISTRICT  
LOCATED IN MARSHALL, PUTNAM, OR WOODFORD COUNTY**

The undersigned School District and the Marshall-Putnam-Woodford Regional Office of Education (ROE), being desirous of providing an Alternative/Optional Education Program for youth in their district, with funds to be granted under the Illinois Regional Safe Schools Program (Alternative Schools Program for Disruptive Youth) PA 89-383 (105 ILCS 5/13.A), (known as THE ACT) and such funds to be administered by the ROE, hereby enter into the following agreement, effective upon ISBE grant approval.

**ARTICLE I—PURPOSE**

The purpose of this agreement shall be to provide an Alternative/Optional Education Program for Youth meeting the criteria as established in THE ACT.

**ARTICLE II—PROGRAM DURATION**

This Resolution shall be in full force and effect upon its adoption and shall be binding upon this local School Board until it shall have been repealed.

**ARTICLE III—ADMINISTRATION**

1. The ROE shall be the designated administrative unit.
2. The ROE shall be the fiscal agent to receive, distribute, and expend funds for the program for benefit of the district.

**ARTICLE IV—ADVISORY COMMITTEE**

The Advisory Committee shall consist of members of the participating school districts, and representatives from Truancy Programs, the Special Education Co-Op, and the ROE.

**ARTICLE V—ENTRANCE REQUIREMENTS**

Students may enroll in the program who are currently in grades 6-12, and meet the entrance criteria as stated in THE ACT, and in the RSSP Administrative Guidelines.

**ARTICLE VI—STUDENT CREDIT AND RECORDS**

1. By the signing of this agreement, the District agrees that courses offered in this program will be accepted and apply toward student promotion, and/or high school graduation, and the student, upon meeting the requirements of graduation, will be awarded a high school diploma from the District.
2. A student must be enrolled in the District to be eligible for this program.
3. The District agrees that students may enter or exit the program at any given time.
4. The District agrees that all student records will be held confidential.

ARTICLE VII—STAFF DEVELOPMENT

The ROE will offer staff development opportunities for certified and non-certified staff.

ARTICLE VIII—PROGRAM EVALUATION

The program must be evaluated as described in THE ACT, and by the ROE.

ARTICLE IX—EMPLOYMENT AND QUALIFICATION OF STAFF

All certified staff must hold a valid Illinois Teaching Certificate. All teachers, administrators, and non-certified staff shall be employed by the ROE, and salaries shall be set by the ROE.

RESOLUTION AND CERTIFICATION BY THE BOARD OF EDUCATION

Whereas there is need for an Alternative/Optional Education Program in this District for students who have been suspended, expelled or are eligible for expulsion; and whereas The School Code of Illinois authorizes joint agreements between two or more respective boards:

NOW, THEREFORE, BE IT RESOLVED that this District hereby enters into a joint agreement between the undersigned School District and the Marshall, Putnam, and Woodford Regional Office of Education, and be bound thereby.

Jay L. DeCraker                      6/19/12  
District Superintendent                      Date

Putnam County C.U.S.D. 535  
School District

Shyllis Glover                      6-18-12  
Director, Regional Safe School Program                      Date

Ronda J. Cross                      6-18-12  
Regional Superintendent                      Date

## PREVAILING WAGE RESOLUTION

Whereas, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993) formerly Ill. Rev. Stat., Ch.48, par.39s-1 et seq. And

Whereas, the aforementioned Act requires that the Putnam County Community Unit School District 535 of Putnam County investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of Putnam County employed in performing construction of public works, for said Putnam County Community Unit School District 535.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT OF THE BOARD, OF PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT 535:

Section 1: To the extent and as required by an Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works, approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Putnam County Community Unit School District 535 is hereby ascertained to be the same as the prevailing rate of wages for construction work in Putnam County area as determined by the Department of Labor of the State of Illinois as of June, 2012. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by the Putnam County Community Unit School District 535. The definition of any terms appearing in this Ordinance which are also in aforesaid Act shall be the same as in the Act.

Section 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Putnam County Community Unit School District 535 to the extent required by the aforesaid Act.

Section 3: The Putnam County Community Unit School District 535 shall publicly post or keep available for inspection by any interested party in the main office of the Putnam County Community Unit School District 535 this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect to all contract specifications.

Section 4: The Putnam County Community Unit School District 535 shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such raises.

Section 5: The Putnam County Community Unit School District 535 shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

Section 6: The Putnam County Community Unit School District 535 shall cause to be published in a newspaper of general circulation within the area a notice that this Resolution has passed and is available for inspection.

Passed this 27<sup>th</sup> day of June, 2012.

Approved:

\_\_\_\_\_  
School Board President

Seal

Attest:

\_\_\_\_\_  
School Board Secretary

ACT SCORES						
YEAR	ENGLISH	MATH	READING	SCIENCE	COMPOSITE	# of students
2003	18.2	19.1	19	19	19	74
2004	19.2	20.4	20.3	20.6	20.2	79
2005	20.5	20.1	21.8	20.1	20.8	54
2006	20.2	20.2	21.3	20.6	20.7	74
2007	17.3	18.9	18.8	19.3	18.7	71
2008	18.8	20.6	21.1	20.6	20.4	75
2009	20	19.6	20.2	20.4	20.2	62
2010	18.7	20.2	19.8	20	19.8	61
2011	18.1	19.9	19.5	19.5	19.3	58
2012	18.5	19.5	19.2	19.6	19.4	58
2013	18.8	18.9	19.4	19.7	19.3	64
college benchmark	18	22	21	24		



Putnam County High School  
Principal Report  
June 18, 2012

**Finals**

Semester exams went very well at the end of the year. We increased the criteria for exemption starting 1<sup>st</sup> semester 2012. We tied in student attendance with final exemptions and our attendance rate increased. That's a good thing!!!

**Class of 2013 ACT Scores**

As you look at the ACT scores from the class of 2013 look very similar to what we have done in the past. We met the college benchmark in English and were well below in the other areas. I believe the 4 year requirement for graduation is coming so I am going to see how we can fit it in our curriculum. Our math scores need to improve!!! Since I am not going to be at the board meeting feel free to get in touch with any questions you might have. ( Look at the attachment )

**Handbook Revisions**

We had a meeting that included a board member, administration, faculty, parent, and students. We went through the handbook and here are our revisions.

2012-13 Student Handbook Corrections

- |         |   |
|---------|---|
| Page 18 | Under group A add IVCC Dual Credit Classes, any outside AP Classes  |
| Page 21 | Under exemptions<br>1. B average<br>4. Must have 3 or fewer In-School Suspensions<br>5. No out of school suspensions  |
| Page 29 | Students in grade 9-12 will have a \$25.00 activity fee charge during registration.   |
| Page 40 | Period after FFA. Add...FFA participates in a wide variety of career developmental events. FFA members also keep records on projects called SAE'S. FFA encourages leadership, community service, and scholarship among its members. |
| Page 46 | UNDER CELL PHONE.... Returned at the end of the day   |
| Page 48 | Omit ... Electronic Entertainment Devices   |
| Page 49 | Eliminate Open containers   |

- Page 50 a. from a covered shoulder to mid thigh.  
Under tardy policy  
1.... In the room heading toward their seat  
3....eliminate 15 per semester
- Page 54 Failing to serve an assigned detention for missing a previous detention  
will result in an In-School suspension  
Tardiness/unprepared for class  
5<sup>th</sup> detention- out of school 1 day
- Page 55 Classroom Evictions  
The teacher and student will submit a written version of the incident.  
Change 2 to 1  
Omit -In the case of a 2<sup>nd</sup> eviction.....and grade reports for that class.
- Page 55 In School Suspensions  
Add Some infractions  
#1 multiple instead of 2<sup>nd</sup>  
#9 tardies/unprepared  
Omit # 3 & #5 and the last sentence
- Page 58 Omit Under step 2 The guidance counselor.....  
Under step 3 A review board... are not met. Every  
Last sentence under excessive absences
- Page 59 Perfect Attendance  
Omit For the purpose...

June Board Report from Kristal LeRette

AIMSweb Spring Benchmarking---These are new reports. According to AIMSweb representatives, there was a glitch in the system during the week of May 7 through the week of May 14<sup>th</sup>.

Benchmarking goals for each area are: Tier 1 (Well Above Average, Above Average, Average) 80%; Tier II (Below Average) 15%; Tier III (Well Below Average) 5%

Kindergarten Letter Naming

Description	Number Of Students	Percent Of Students
Well Below Average	5	9.1
Below Average	9	16.4
Average	27	49.1
Above Average	9	16.4
Well Above Average	5	9.1

Kindergarten Letter Sounds

Description	Number Of Students	Percent Of Students
Well Below Average	6	10.9
Below Average	8	14.5
Average	27	49.1
Above Average	8	14.5
Well Above Average	6	10.9

Kindergarten Phoneme Segmentation

Description	Number Of Students	Percent Of Students
Well Below Average	5	9.1
Below Average	8	14.5
Average	28	50.9
Above Average	8	14.5
Well Above Average	6	10.9

Kindergarten Nonsense Words

Description	Number Of Students	Percent Of Students
Well Below Average	5	9.1
Below Average	8	14.5
Average	29	52.7
Above Average	7	12.7
Well Above Average	6	10.9

*Where all students will learn and succeed and all means ALL*  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt

Kindergarten Oral Counting

Description	Number Of Students	Percent Of Students
Well Below Average	6	11.1
Below Average	8	14.8
Average	25	46.3
Above Average	10	18.5
Well Above Average	5	9.3

Kindergarten Number Identification

Description	Number Of Students	Percent Of Students
Well Below Average	5	9.1
Below Average	7	12.7
Average	43	78.2
Above Average		
Well Above Average		

Kindergarten Quantity Discrimination

Description	Number Of Students	Percent Of Students
Well Below Average	6	10.9
Below Average	7	12.7
Average	42	76.4
Above Average		
Well Above Average		

Kindergarten Missing Number

Description	Number Of Students	Percent Of Students
Well Below Average	7	12.7
Below Average	6	10.9
Average	27	49.1
Above Average	15	27.3
Well Above Average		

1<sup>st</sup> Grade Reading Fluency

Description	Number Of Students	Percent Of Students
Well Below Average	6	9.4
Below Average	10	15.6
Average	32	50
Above Average	9	14.1
Well Above Average	7	10.9

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1<sup>st</sup> Grade Math Comprehension

Description	Number Of Students	Percent Of Students
Well Below Average	6	9.2
Below Average	10	15.4
Average	30	46.2
Above Average	12	18.5
Well Above Average	7	10.8

2<sup>nd</sup> Grade Reading Fluency

Description	Number Of Students	Percent Of Students
Well Below Average	4	8.5
Below Average	8	17
Average	23	48.9
Above Average	7	14.9
Well Above Average	5	10.6

2<sup>nd</sup> Grade Math Concepts and Applications

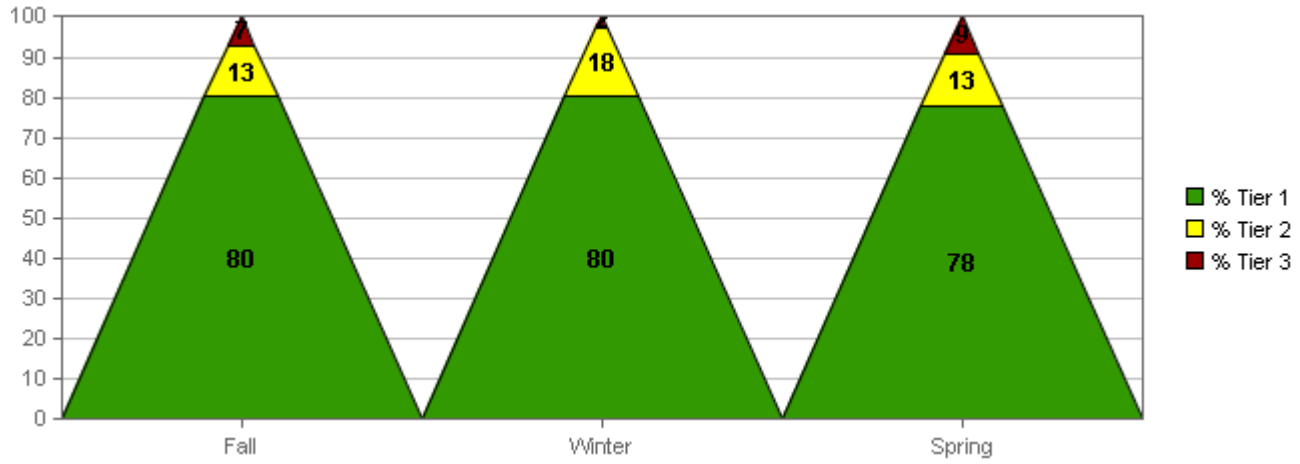
Description	Number Of Students	Percent Of Students
Well Below Average	3	6.4
Below Average	9	19.1
Average	24	51.1
Above Average	6	12.8
Well Above Average	5	10.6

2<sup>nd</sup> Grade Math Comprehension

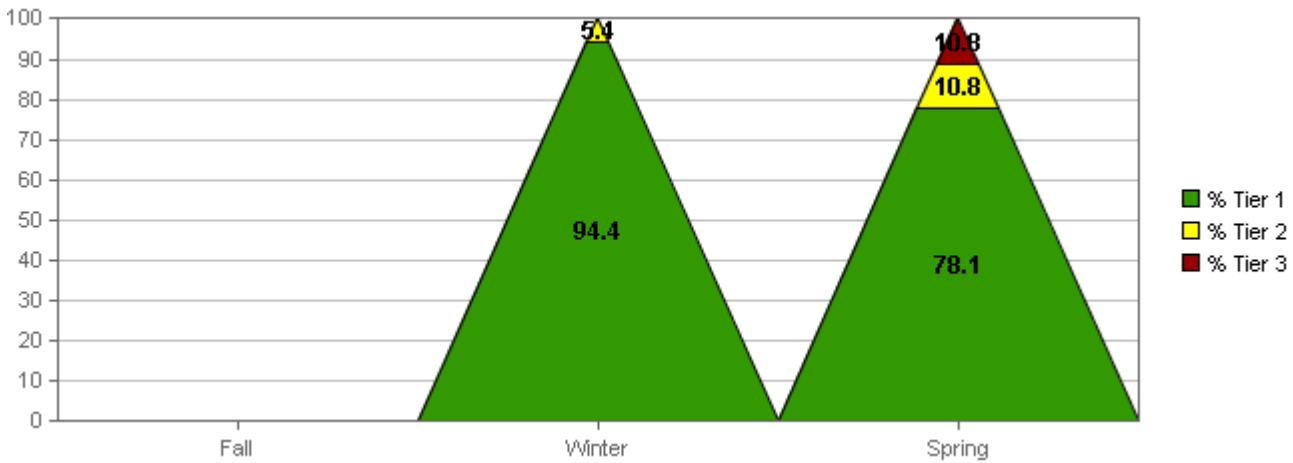
Description	Number Of Students	Percent Of Students
Well Below Average	4	8.5
Below Average	8	17
Average	21	44.7
Above Average	14	29.8
Well Above Average	0	0

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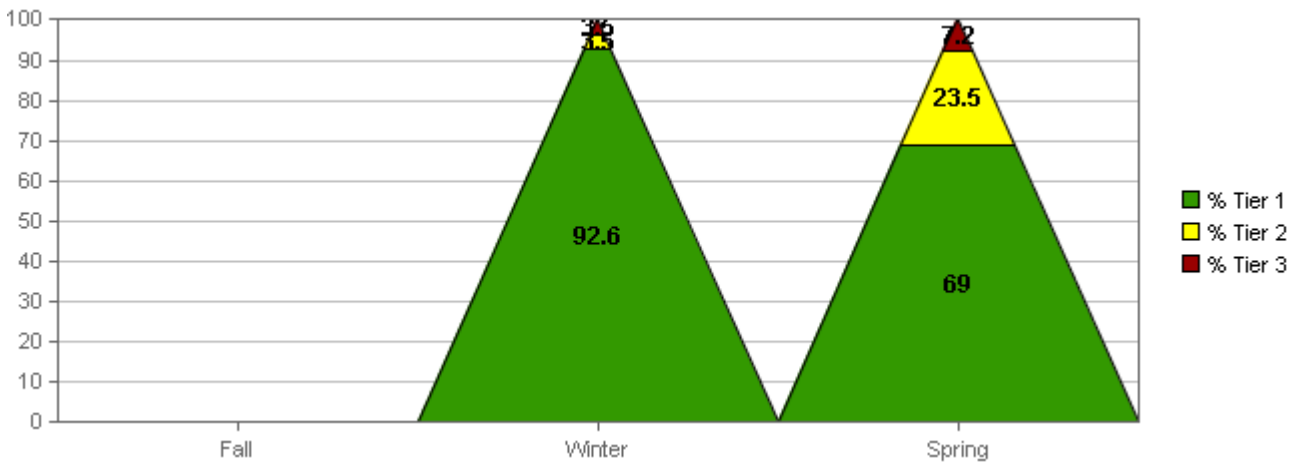
## Kindergarten Letter Naming



## Kindergarten Letter Sounds

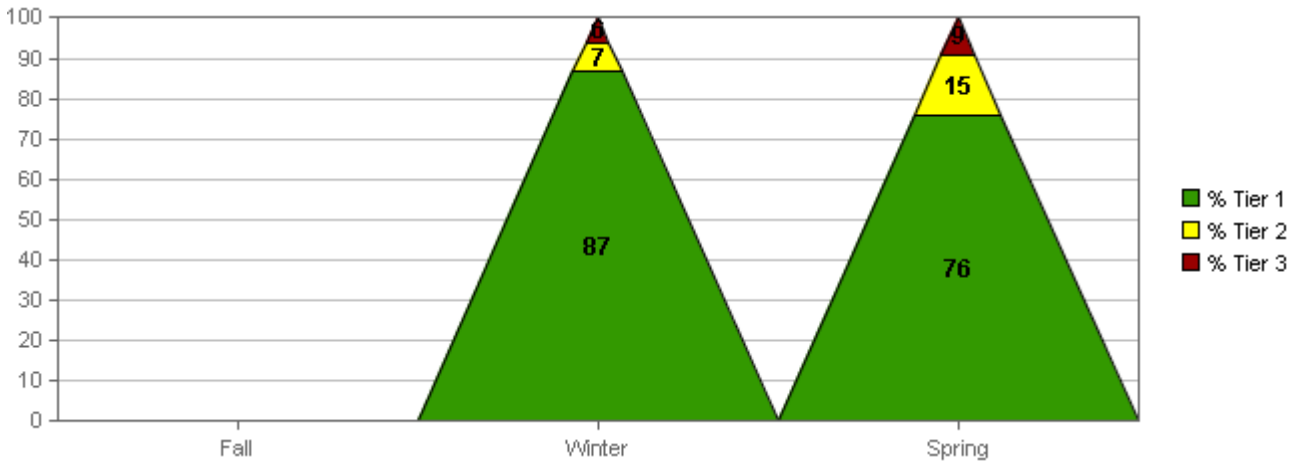


## Kindergarten Phoneme Segmentation

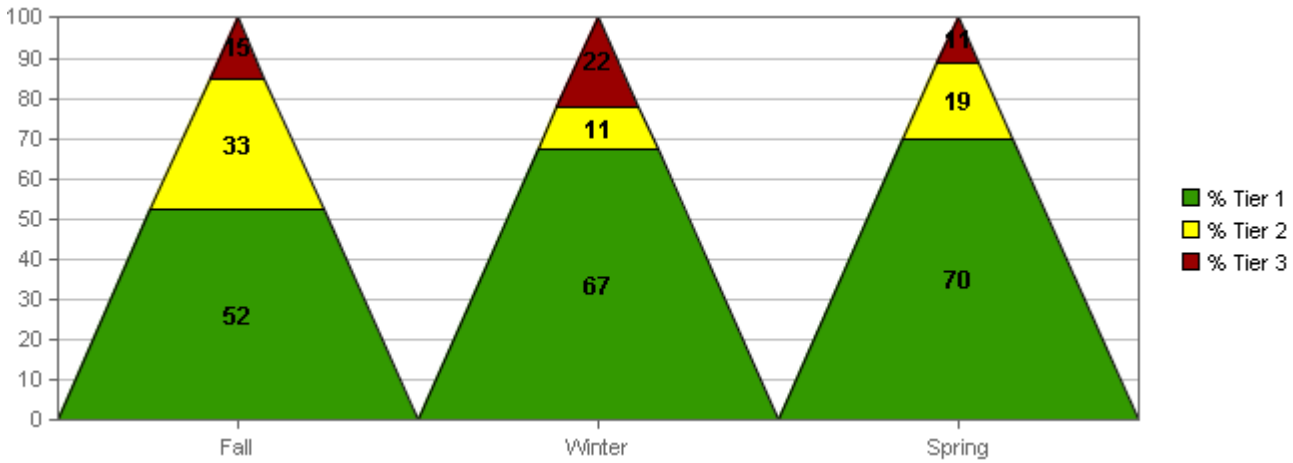


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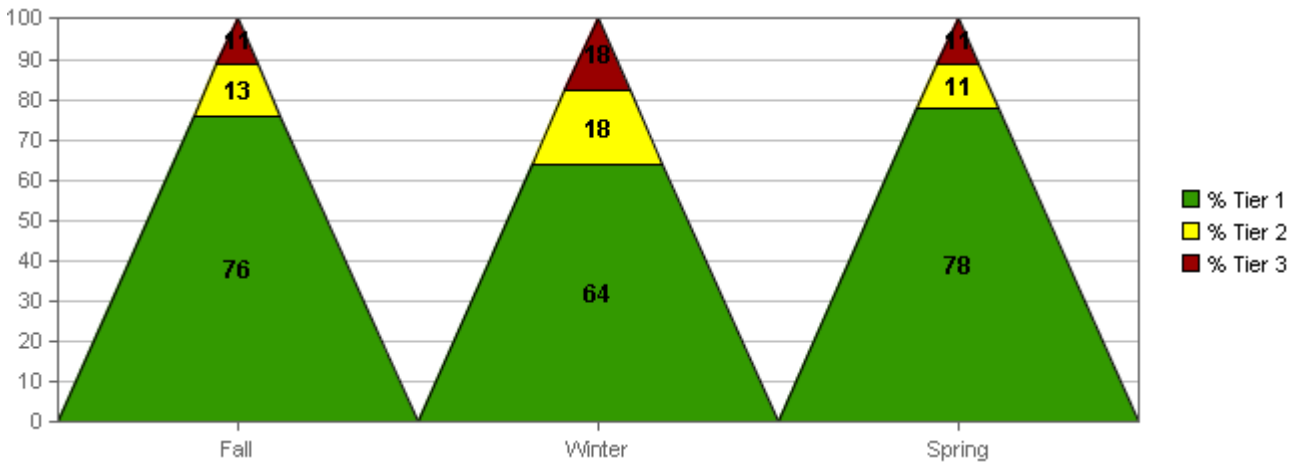
## Kindergarten Nonsense Words



## Kindergarten Oral Counting

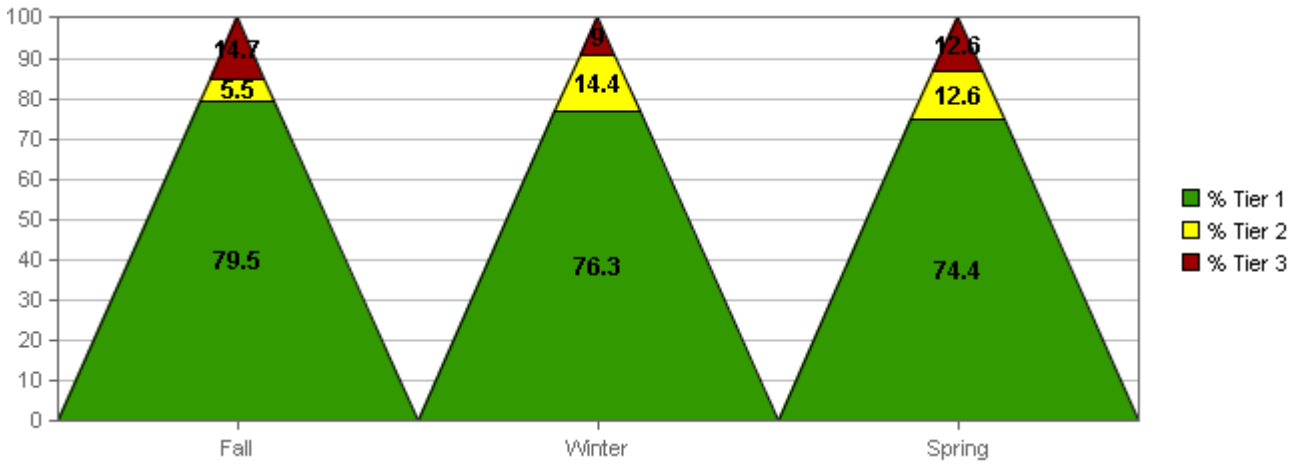


## Kindergarten Number Identification

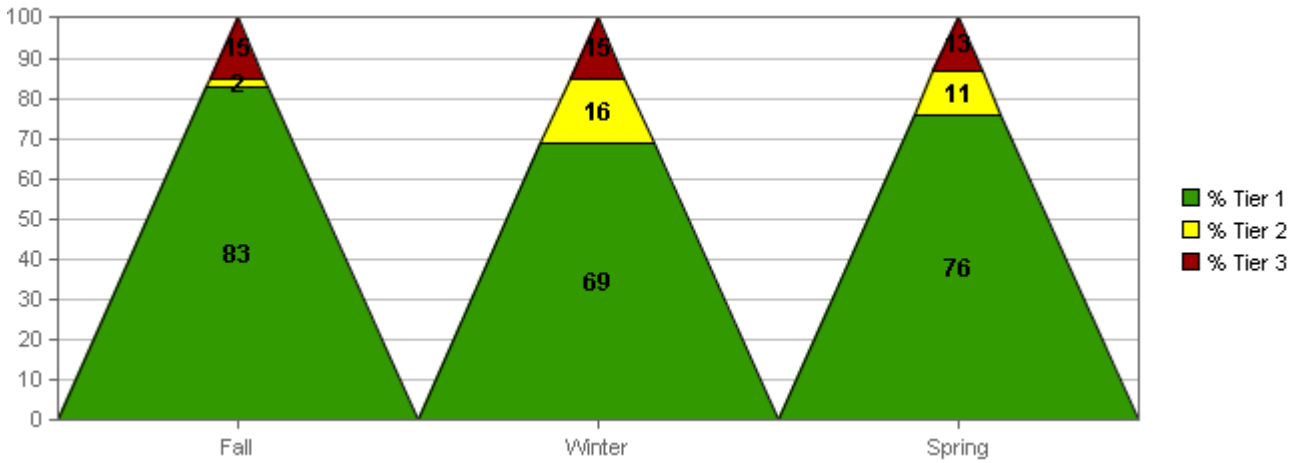


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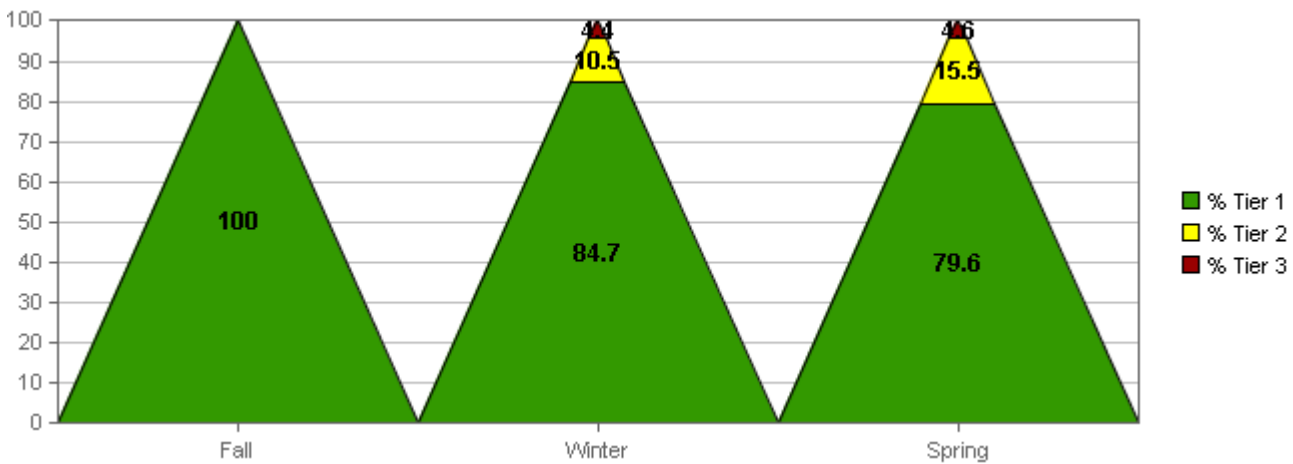
## Kindergarten Quantity Discrimination



## Kindergarten Missing Number

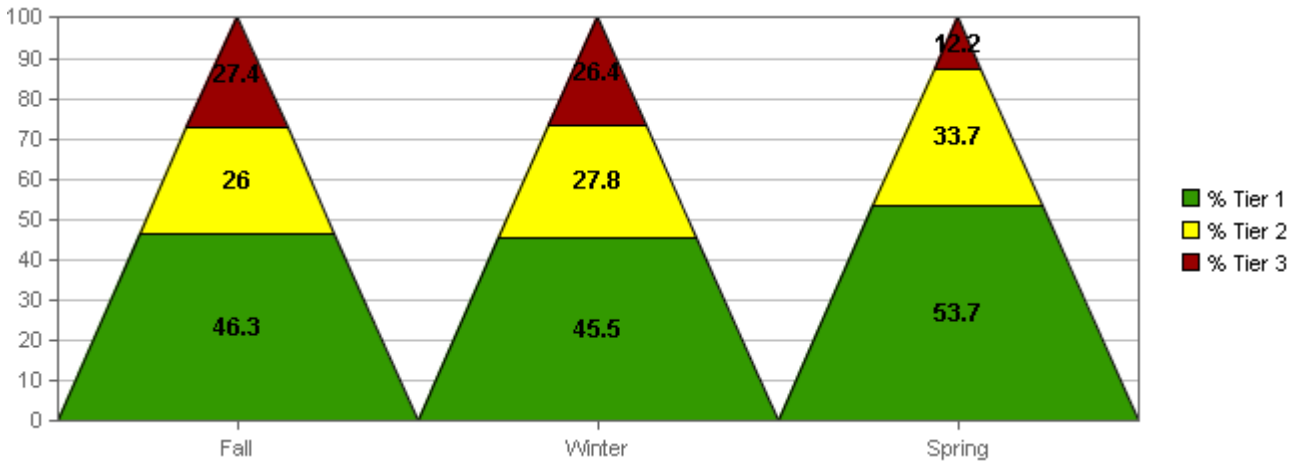


## 1<sup>st</sup> Grade Reading Fluency

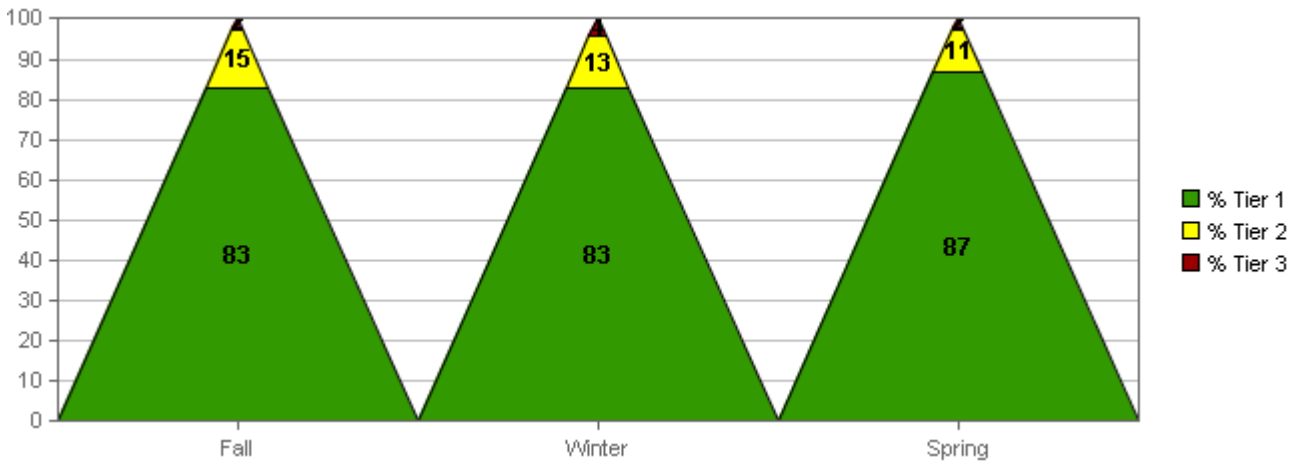


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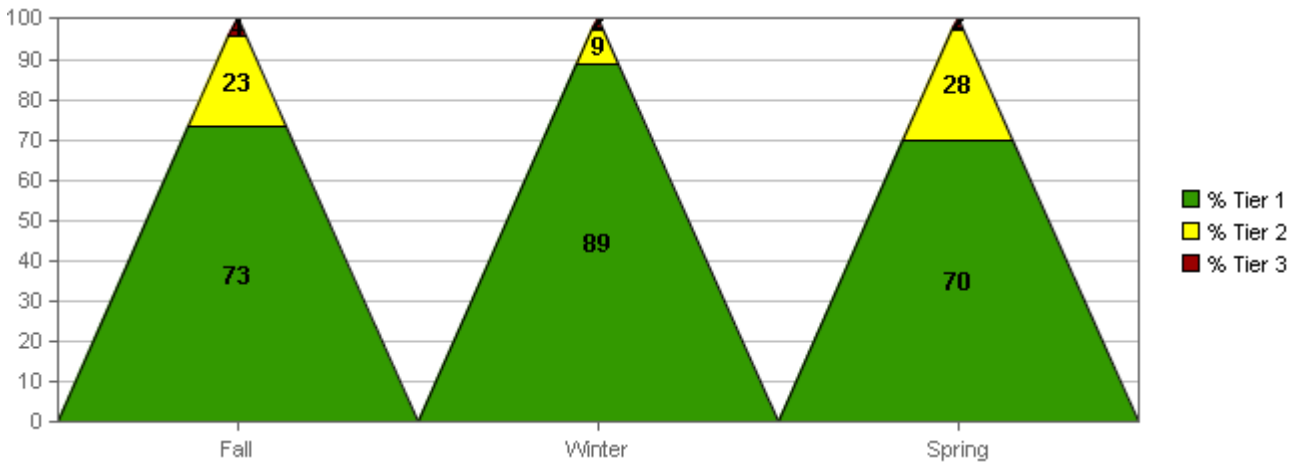
## 1<sup>st</sup> Grade Math Computation



## 2<sup>nd</sup> Grade Reading Fluency

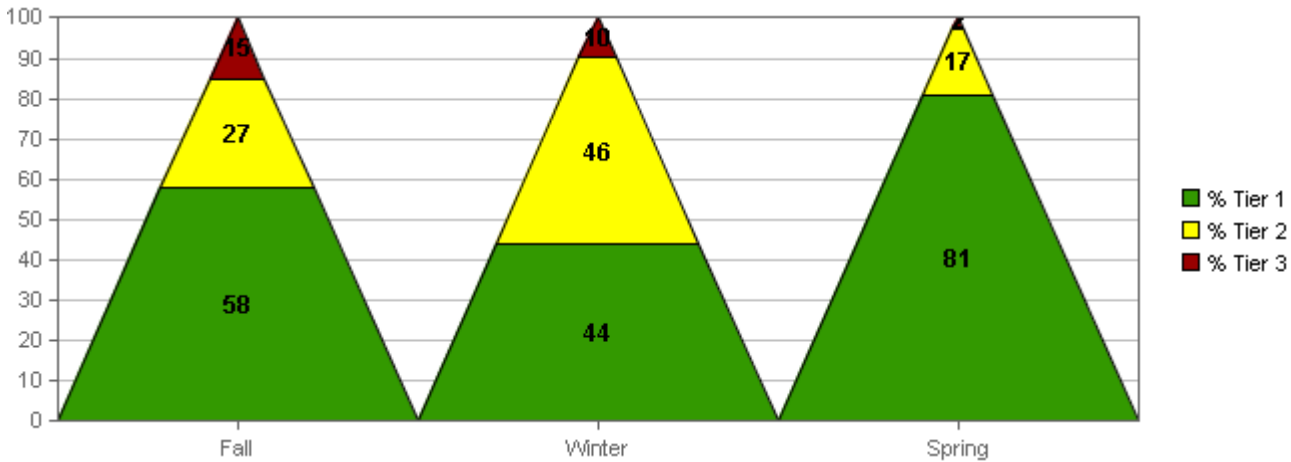


## 2<sup>nd</sup> Grade Math Concepts and Applications



*Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt*

## 2<sup>nd</sup> Grade Math Computation



## Report Card Data Collection Form for Putnam Co Primary School

Student Attendance and Absence Days														
	All	Gender		Race / Ethnicity							LEP	Migrant	Students with IEPs	Free / Reduced Price Lunch
		Male	Female	White	Black	Hispanic	Asian	Hawaiian/Pacific Islander	Am. Indian / Alaskan Nat.	Two or More Races				
Attendance	28736	13634	15102	24103	169	3670	345	0	0	450	516	0	4721	17230
Absence	1304	605	699	1066	5	197	3	0	0	34	40	0	298	733
Attendance rate (%)	95.7	95.8	95.6	95.8	97.1	94.9	99.1			93.0	92.8		94.1	95.9

Chronic Truancy	
Chronic truants	3
Chronic truancy rate	1.7%

Parental Involvement	
Percent Involvement	95.0%
Instruction Days	
Days in school year	174

Mobility Rate	
Transfers in	36
Transfers out	17
Mobility rate	30.7%

Elementary Class Size and Teacher Quality										
	K	1	2	3	4	5	6	7	8	
Classes	3	3	3							
Enrollment	55	72	50							
Class Size	18.3	24.0	16.7							
Values from first regular school day in May <a href="#">[Modify]</a>										
Total number of core classes/sections in school	13									
Number of core classes taught by highly-qualified (HQ) teachers	Taught by HQ: 13      Not taught by HQ: 0									
% of core classes not taught by HQ teachers	0.0%									

*Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt*

**Principal's Report**  
**Prepared by Carl Carlson**  
**Putnam County Junior High**  
**June 13, 2012**

**End of the Year Schedule**

The end of the year went pretty smooth. The awards assemblies, Breakfast of Champions, and the Incentive Days were all well attended with very good student behavior and parental support. Several of the staff members have been involved in EPIC meetings that revolve around reflecting on the past year as we plan to move ahead.

**Graduation**

Graduation went very well considering the hot temperatures outside. Again, there was a terrific turnout and the student speeches, band and chorus performances, and award presentations were fabulous. I wanted to thank Mr. Kettman and Mrs. Hopkins for representing the school board and distributing diplomas.

**Out of the Building**

The end of the year means summer maintenance work. This also means I have been "homeless" for the past several days and will be until the tile work is completed in the building. It will be exciting to see the completion of these projects as they will only enhance the appearance of our facility.

**Preliminary ISAT Results**

The initial results are in for the ISAT test taken by in March. The server was down at the time of me typing up this report. I hope to have a longitudinal comparison sheet scanned for your ability to view class results over the past four or five years. Initially, the results look as follows:

	Meets or Exceeds	
8 <sup>th</sup> Reading	79%	8 <sup>th</sup> grade has been lower in scoring over
8 <sup>th</sup> Math	82.2%	the course of their careers
7 <sup>th</sup> Reading	83.6%	7 <sup>th</sup> grade has shown signs of decline over
7 <sup>th</sup> Math	83.6%	the past five years of math
7 <sup>th</sup> Science	91.8%	
6 <sup>th</sup> Reading	88.2%	6 <sup>th</sup> grade scored highest in Reading since 3 <sup>rd</sup>
6 <sup>th</sup> Math	86.8%	grade but lowest in Math since 3 <sup>rd</sup> grade

The longitudinal comparison chart maintains a comparison amongst the entire class from year to year. There are several other factors that could contribute to class averages going up or down. One big factor to consider in the 7<sup>th</sup> grade would be students that have moved into or out of the district.

## **Handbook**

I would like to thank Mrs. Glenn and Mrs. Hopkins for taking the time to review the PCJH student handbook. Also, I would like to thank Toni Lawley and Traci Haage for serving as parent representatives on the handbook review committee. Some interesting items were brought up to keep in consideration in the future regarding technology and student issues. One of the biggest changes will be the rise in student lunch fees at the junior high school. The price for a lunch will be \$2.00. This will help offset the cost increases with the meal plan provided. This past year we offered a salad bar once a week to students and staff that received great reviews. This also goes a long way in addressing our district wellness policy. The handbook will be retyped, formatted, and have page numbers added to help clarify finding sections within the handbook itself. Other than a few grammatical and reference issues, the handbook will be cleaned up and much easier to navigate. Again, I want to send out a huge thanks to all those that provided input for the handbook review.

## 2012 ISAT Longitudinal Comparison

	<u>Exceed</u>	<u>Meet</u>	<u>Below</u>	<u>Warn</u>	<u>YR</u>	<u>M/E</u>
<b>8th Reading</b>	5	56	5	0	<b>2011</b>	92.4% as 8th
<b>2011</b>	9	47	9	0	2010	86.1% as 7th
<i>Past Year's</i>	24	33	7	0	2009	86.3% as 6th
<i>Freshmen</i>	22	37	4	0	2008	90.7% as 5th
	24	31	8	0	2007	87.3% as 4th
<hr/>						
<b>8th Math</b>	21	37	8	0	<b>2011</b>	87.8% as 8th
<b>2011</b>	16	38	10	1	2010	83.1% as 7th
<i>Past year's</i>	13	43	9	0	2009	84.8% as 6th
<i>Freshmen</i>	9	50	3	0	2008	90.7% as 5th
	33	28	2	0	2007	96.8% as 4th
<hr/>						
<b>7th Science</b>	27	29	5	0	<b>2012</b>	91.80%
	17	34	5	1	<b>2011</b>	89.40%
	29	30	5	1	2010	90.70%
	30	42	2	1	2009	96%
	27	41	4	1	2008	93.20%
	30	39	5	3	2007	89.60%
<hr/>						
<b>8th Reading</b>	2	47	11	1	<b>2012</b>	79% as 8th
<b>2012</b>	8	39	10	0	<b>2011</b>	82.4% as 7th
	14	38	8	0	2010	86.7% as 6th
	12	29	16	0	2009	70.6% as 5th
	10	39	11	0	2008	81.7% as 4th
	16	32	12	1	2007	77.4% as 3rd
<hr/>						
<b>8th Math</b>	11	40	8	2	<b>2012</b>	82.2% as 8th
<b>2012</b>	11	38	6	2	<b>2011</b>	85.9% as 7th
	13	41	5	1	2010	90% as 6th
	6	46	5	0	2009	89.6% as 5th
	19	32	8	0	2008	85% as 4th
	29	29	3	0	2007	93.5% as 3rd
<hr/>						
<b>7th Reading</b>	13	38	10	0	<b>2012</b>	83.6% as 7th
<b>2012</b>	20	34	5	0	<b>2011</b>	90% as 6th
	24	30	12	0	2010	79.4% as 5th
	33	30	5	0	2009	92.6% as 4th
	30	26	9	0	2008	86.1% as 3rd

## 2012 ISAT Longitudinal Comparison

	<u>Exceed</u>	<u>Meet</u>	<u>Below</u>	<u>Warn</u>	<u>YR</u>	<u>E/M</u>
<b>7th Math</b>	15	36	8	1	<b>2012</b>	83.6% as 7th
<b>2012</b>	13	39	7	0	<b>2011</b>	86.7% as 6th
	11	54	1	0	2010	95.5% as 5th
	26	40	2	0	2009	97% as 4th
	42	21	2	0	2008	96.9% as 3rd
<hr/>						
<b>6th Reading</b>	16	44	8	0	<b>2012</b>	88.2% as 6th
<b>2012</b>	18	40	11	0	2011	84% as 5th
	29	33	12	0	2010	83.8% as 4th
	30	30	5	1	2009	88.2% as 3rd
<hr/>						
<b>6th Math</b>	16	43	9	0	<b>2012</b>	86.8% as 6th
<b>2012</b>	14	51	4	0	2011	94% as 5th
	31	37	6	0	2010	91.9% as 4th
	38	23	4	0	2009	89.7% as 3rd

**Putnam County CUSD No.535  
Putnam County Elementary School  
Michael McCann**



**Board Report  
Monday, June 18, 2012**

### **Thank You**

It has been my honor and privilege to serve as PCES Principal for the past eleven years. I have enjoyed working with and getting to know the wonderful faculty and staff at Hennepin. They are talented and dedicated educators and even greater persons and friends. It has always been a joy coming to school each morning.

The PC community has always been supportive of their schools and to me as well. Although I have never lived in Putnam County I have always felt welcome and a part of the community. I am proud to say that I am from PC.

I would like to thank each school board member for the hard work and personal sacrifices you make as individuals for the school district. I know and appreciate that value you add to the community.

And thank you, Mr. McCracken, for making my job more rewarding and fulfilling. I have greatly enjoyed your mentorship and friendship during the past few years. You have had a powerful impact upon the district in just a short time as superintendent. Professional development, community involvement, system structure and teacher investment, academic performance, and staff morale have all taken a big step forward under your leadership. I will miss working with you.

### **ISAT**

The 2012 ISAT Data is terrific! Everyone did a remarkable job; students, parents, teachers, and staff. Everyone! The third grade students, who as a group required so much supervision, organization, and structure, performed exceedingly well in reading and math, 94% and 95% respectively. Fourth grade students were in the nineties in all three areas including a 97 % in math. The fifth grade students performed very well also. The 88% in reading is six percentage points higher than their last year's scores.

The attachment "2012 ISAT Data" illustrates student performance over time and provides a more telling picture of just how great of a job our students and their teachers have been doing over the years.

### **Building Update**

I have included an attachment "Floor Plan 2012" to keep the administration updated on building improvements and room reassignments. The Building Committee made the final recommendations as they are presented in the floor plan. I feel that the building changes will have a very positive impact on the daily flow and efficient use of the building. Thank you, committee members.

### **Student Handbook Revisions**

Below are recommended changes to the 2012 – 2013 PCES Handbook.

Handbook Committee: Missy Carlson, Debbie Ward, Mike Olson, and Mike McCann

#1

#### **Rational:**

Putnam County no longer administers the MAP Test. In its place, the Aims test is administered. The current handbook does not reflect these changes.

### ***TESTING AND ASSESSMENT***

Regular and on-going classroom assessment is used to monitor student progress and guide instruction. In addition to such local testing, students in grades 3<sup>rd</sup> through 5<sup>th</sup> take the Illinois Standards Assessment Tests. This testing is required by the State of Illinois and is given in the spring on the dates determined by the State. ~~In addition, PCES students complete the MAP Tests (Measures of Academic Performance), a computer based test.~~ **In addition, PCES students complete Aims Screening in reading and math three times a year.**

#2

#### **Rational:**

Fifth grade students are recognized for their academic performance through High Honor roll and Honor Roll certificates. The current handbook does not indicate so. Honor Roll qualifications are the same as the junior high.

### **Honor Roll**

**Students may earn recognition for their classroom performance through High Honors or Honor Roll distinctions.**

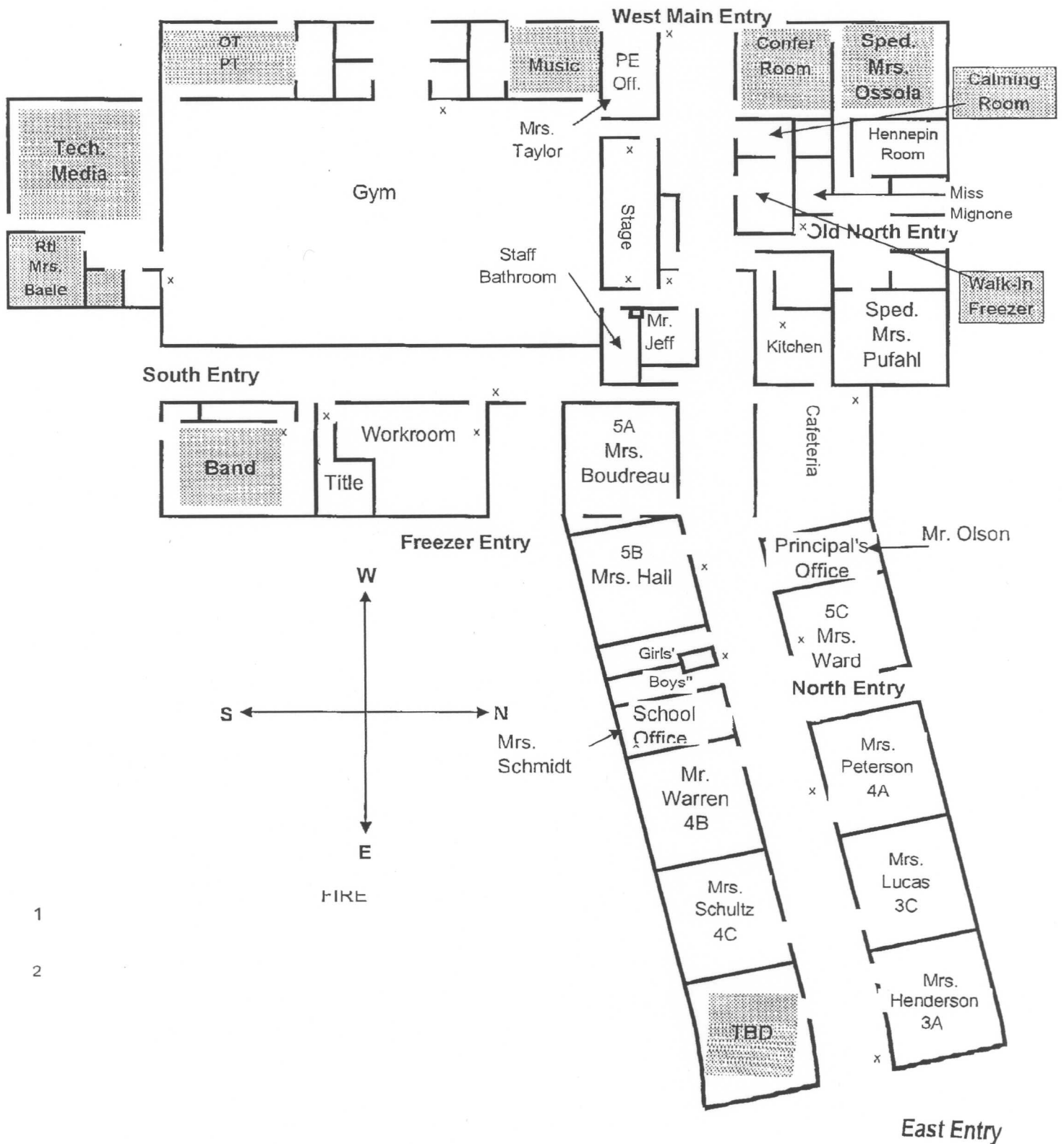
#### **High Honor Roll Requirements**

- 1. A student must have a grade point average (GPA) between 4.6-5.0 in academic subjects.**
- 2. A student may not have less than C's in non-academic subjects.**

#### **Honor Roll Requirements**

- 1. A student must have a grade point average (GPA) between 4.0-4.5 in academic subjects.**
- 2. A student may not have less than C's in academic or non-academic subjects.**

# Putnam County Elementary School - Hennepin Building Plans for 2012-13



1

2



**Transportation Report  
Putnam County CUSD 535**

**June 11, 2012**

- **5/15/12**      **Several complaints were lodged regarding the field trip to Bloomington for some of our PC Primary School students. A report of the bus driver driving 70 mph, making a u-turn at a busy intersection, and crossing several lanes of traffic to go a different direction were comments that parents made. I made contact with the bus company, and they promised to investigate. They checked their GPS system to determine speed, etc. I also requested to never allow that bus driver to drive out of county trips for our district. According to their follow-up, some of the complaints were not warranted. However, I have not withdrawn my request to remove him from out of district field trips.**

- **5/16/12**      **Karen confirmed that the driver will no longer drive on field trips for our district.**

**I also made certain that all parents/family members with concerns were called back to inform them of our action and follow-up.**

**Investment Report  
Putnam County CUSD 535**

**June, 2012**

**Our district had no CDs coming due this month, and all current investments remain at their current rates. The next CD that will be placed out for bids will be in November (11/17/12). The CD is currently worth \$204,557.76, and it is in Working Cash.**

**Money market rates are still low, and I continue to check with area banks to determine if anything better is available.**

**State Funding Update  
Putnam County CUSD 535**

**June 11, 2012**

**State Funds Owed to Our District for FY12**

<b>Drivers' Education</b>	<b>\$6268</b>
<b>Early Childhood (ECE)</b>	<b>\$80,000</b>
<b>Special Education</b>	<b>\$91,953</b>
<b>Transportation</b>	<b>\$51,853</b>
<b>TPI</b>	<b>\$2276</b>
<b>Lunch</b>	<b>\$985</b>
<hr/>	
<b>Total Owed by State</b>	<b>\$233,335</b>

**Risk Management Update  
Putnam County CUSD 535**

**June 12, 2012**

**On May 23, 2012, our PC Risk Management Committee held a phone conference with Eugene Hanses, one of our district attorneys. He has the most expertise regarding risk management issues, and we had an informative discussion regarding the sample plan and our current plan. We asked Gene questions about what would be typically defensible in court. He suggested that we should be conservative in our approach to risk management. We also need to examine existing job descriptions as we move forward with this process.**

**Mr. Hanses is to send a sample of written surveys that can be given to teachers to help determine how much time employees devote to risk management issues. We will plan to meet again during the summer, depending upon available dates for all committee members.**

**Board Retreat Planning  
Putnam County CUSD 535**

**June 12, 2012**

**While we enjoyed the Board retreat with our administrative team at the beginning of our school year, it is time for us to plan another retreat. I am interested in your input regarding a potential Board retreat that could be held during the summer months.**

**Please indicate your interest level in some of the following ideas or perhaps another suggestion from you.**

- Workshop format from IASB regarding a current educational issue such as the new evaluation process**
- Social gathering with administrative team with a review of goals accomplished and planning for future**
- Back to school tour with Board and Administrative Team similar to last year's event with a social hour following, rather than the progressive dinner**
- Other???**

## 2012-13 Student Handbook Corrections

- Page 18 Under group A add IVCC Dual Credit Classes, any outside AP Classes
- Page 21 Under exemptions  
1. B average  
4. Must have 3 or fewer In-School Suspensions  
5. No out of school suspensions
- Page 29 Students in grade 9-12 will have a \$25.00 activity fee charge during registration.
- Page 40 Period after FFA. Add...FFA participates in a wide variety of career developmental events. FFA members also keep records on projects called SAE'S. FFA encourages leadership, community service, and scholarship among its members.
- Page 46 UNDER CELL PHONE.... Returned at the end of the day
- Page 48 Omit ... Electronic Entertainment Devices
- Page 49 Eliminate Open containers
- Page 50 a. from a covered shoulder to mid thigh.  
Under tardy policy  
1.... In the room heading toward their seat  
3....eliminate 15 per semester
- Page 54 Failing to serve an assigned detention for missing a previous detention will result in an In-School suspension  
Tardiness/unprepared for class  
5<sup>th</sup> detention- out of school 1 day
- Page 55 Classroom Evictions  
The teacher and student will submit a written version of the incident.  
Change 2 to 1  
Omit -In the case of a 2<sup>nd</sup> eviction.....and grade reports for that class.
- Page 55 In School Suspensions  
Add Some infractions  
#1 multiple instead of 2<sup>nd</sup>  
#9 tardies/unprepared  
Omit # 3 & #5 and the last sentence

Page 58      Omit    Under step 2    The guidance counselor.....  
                         Under step 3    A review board... are not met. Every  
                         Last sentence under excessive absences

Page 59      Perfect Attendance  
                         Omit    For the purpose...

*Putnam County  
Primary Panthers*



*Where all students will learn and succeed  
and all means ALL*

Reviewed May 2012

**PARENT-STUDENT HANDBOOK**  
**2011-2012**

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The School Board and School Administration reserve the right to amend this Parent-Student Handbook.  
 Parents will be promptly notified if changes are made.

**Board of Education Mission Statement**

***Putnam County School District--Where all students will learn and succeed--and all means ALL.***

**Belief Statements**

- CHARACTER COUNTS! in school, at home and in our community.
- All students will become responsible, productive citizens of good character.
- Best educational decisions will be made within financial means.
- All grade levels are of equal importance.
- With appropriate instruction, all students can learn.
- Application of knowledge and problem solving is an essential part of education.
- Education is a team effort between school, community, students and parents.
- Education is NOT limited to the classroom, to the school, nor to the school year.
- Technology will enhance the educational process.
- A school environment that is caring, supportive and promotes mutual respect is the most conducive to learning.

**Putnam County Primary School--Mission Statement**

***Putnam County Elementary School will provide a climate and a curriculum that allows children to develop skills in order to become life-long learner and productive contributors to society.***

## INTRODUCTION

Welcome to Putnam County Primary School!

Putnam County Primary offers a fully certified teaching staff and a well-trained support staff, most of whom are also certified, as well as a fully certified administrator. These dedicated professionals fulfill a very real commitment to the students. Careful planning, preparation, and instructional practices are focused toward providing the best possible education for our students.

Great care is taken to provide a climate that is developmentally appropriate as well as academically challenging for all students.

Parents are encouraged to visit their child's school at least once during the school year. A parent's presence at school is one of the most effective ways of letting the child know that he/she is important and that his/her education is a top priority. Visiting, even if only briefly, also helps to build a positive and mutually supportive relationship with the child's teacher(s); this can be of tremendous benefit to the child, the parent, and the school. **For the safety of all, any person entering the building during the school day is to stop in the office before proceeding to a classroom or other areas of the building to sign in and get a visitor's badge.**

This handbook has been prepared as a source of information to assist the parents and students of Putnam County Primary School with regard to rules and regulations mandated by Illinois State Statute as well as Board of Education and building policies and procedures.

After reading this handbook, keep it in a convenient place for future reference. If there are any questions, please do not hesitate to contact the building principal.

**Please take a moment to sign the statement on the last page, pull it off the handbook, and send that sheet to school with your child. This will help us in our efforts to be certain that each family has received a copy of the handbook.**

The faculty and staff of Putnam County Primary School extend a warm greeting and express the hope that the coming school year will be a positive experience for both you and your child.

Sincerely,  
Mrs. Ronda Cross, Principal

## **Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under School Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*.

### **Sex Equity**

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

### **Homeless Children**

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment, this would include immunization and health records. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Putnam County School District 535 Homeless Liaison—Tricia Both  
1-815-882-2800 Option 3 Extension 334

## ACADEMIC STANDARDS

Academic excellence is the goal that all instruction, both formal and informal, targets. Curriculum and instructional practices are evaluated in a continuous manner so as to provide the best opportunity for each student to reach his/her potential. Report cards are issued every nine weeks (quarter) of the school year in an effort to keep parents informed of the student's progress.

Formal parent/teacher conference times are set aside in the school calendar each semester and teachers contact parents as needed throughout the school year in an effort to build a partnership in support of the student's effort and progress. Parents are encouraged to contact their child's teacher any time if there are questions or insights they might wish to share.

Students in kindergarten receive a report card at the end of each quarter; with the first report card being distributed at the fall Parent-Teacher conferences. Indication of the student's progress in MATH, LANGUAGE ARTS AND KINDERGARTEN SKILLS is evaluated by "+ Identified Correctly/Satisfactory Progress" or "Blank—Couldn't Identify/Needs Practice". Progress in MUSIC, PHYSICAL EDUCATION AND CONDUCT/EFFORT is evaluated from an S+ to U. See the grading scale below.

Students in the first grade receive a report card at the end of each quarter. Student progress is indicated from an S+ to a U in the areas of CONDUCT, EFFORT, READING, GRAMMAR, SPELLING, HANDWRITING, SOCIAL SCIENCE, MATHEMATICS, and MUSIC AND PHYSICAL EDUCATION. The grading scale is shown below.

Students in second grade receive a report card at the end of each quarter. Student progress is indicated from an S+ to a U in the areas of CONDUCT, EFFORT, READING, WRITING, SPELLING, HANDWRITING, SOCIAL STUDIES, SCIENCE, MATHEMATICS, MUSIC, AND PHYSICAL EDUCATION. The grading scale is shown below. Correlated letter grades based on the District percentage scale are marked in the fourth quarter for reading, math and spelling.

Grading Scale	S+	Satisfactory, 98% - 100%	A	100-94
	S	Satisfactory, 83% - 97%	B	93-87
	S-	Satisfactory, 77% - 82%	C	86-77
	N+	Needs Improvement, 75%-76%	D	76-70
	N	Needs Improvement, 72%-74%	F	Below 70
	N-	Needs Improvement, 70%-71%		
	U	Unsatisfactory, below 70%		

The marking key for CONDUCT and EFFORT/WORK HABITS is as follows:

- X = Very good/Outstanding Achievement
- ✓ = Indicates need for improvement
- No mark indicates satisfactory improvement

Report cards are distributed on the last school day of the week following the ending date of the grading period (quarter). Signed report cards should be returned to the school on the Monday following distribution.

Kindergarten report cards are not signed and returned.

If a parent/guardian wishes a conference with a teacher or teachers, the request should be indicated by marking the box next to the parent/guardian signature line on the back of the report card or phone the school (882-2800) for an appointment.

The missing work that resulted in an "Incomplete" must be made up by the end of the following grading period. Whatever work has been complete by the end of the following quarter will be evaluated and a grade marked for the "Incomplete" at that time. "Incomplete" will not be marked for the fourth quarter.

### **ACCEPTABLE USE POLICY FOR INTERNET USE**

All use of the Internet shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation and communication. Rules and guidelines for the use of the Internet are aligned with *Authorization for Internet Access*, 623.0E2 of the School Board Policy Manual. Each student, teacher, or community member must sign the *Authorization*, agreeing to follow the District's rules as a condition for using the District's Internet connection. **The failure of any user to follow the terms of the *Authorization for Internet Access* will result in the loss of privileges, disciplinary action, and/or appropriate legal action.** The authorization form must be signed each year and no student may access or use the Internet without a signed form on file in the school. The use of the District's Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The Building Principal will make all decisions regarding whether or not a user has violated this *Authorization* and may deny, revoke, or suspend access at any time; his or her decision is final.

### **CONTROLLED SUBSTANCES AND LOOK ALIKES**

Students are prohibited from bringing any kind of alcohol, controlled substances, or look-alike substances to school or any school function.

"Look-alike substance" means a substance other than a controlled substance which:

- (1) by overall dosage unit appearance, including shape, color, size, markings or lack thereof, taste, consistency, or any other identifying physical characteristic of the substance, would lead a reasonable person to believe that the substance is a controlled substance or
- (2) is expressly or implied represented to be a controlled substance or is distributed under circumstances which would lead a reasonable person to believe that the substance is a controlled substance.

For the purpose of determining whether the representations made or the circumstances of the distribution would lead a reasonable person to believe the substance to be a controlled substance, the court or other authority may consider the following factors in addition to any other factor that may be relevant:

- (a) Statements made by the owner or person in control of the substance concerning its nature, use or effect
- (b) Statements made to the buyer or recipient that the substance may be resold for profit
- (c) Whether the substance is packaged in manner normally used for the illegal distribution of controlled substances;
- (d) Whether the distribution or attempted distribution included an exchange of or demand for money or other property as consideration, and whether the amount of the consideration was substantially greater than the reasonable retail market value of the substance.

## **ASBESTOS MATERIALS**

State statutes require school districts to update parents and employees annually on the presence of asbestos-containing materials throughout its school buildings.

In accordance with AHERA regulations, the buildings of Putnam County CUSD No.535, have been reinspected for asbestos-containing building materials by an accredited inspector. Also, an Asbestos Management Plan has been prepared by an accredited Management Planner. Both the Inspection Report and Management Plan are on file in the Office of the Superintendent and are available for public review during normal business hours. Copies of these reports are available upon notification.

## **ATTENDANCE**

Regular attendance is required at PCPS, as mandated by law. Students who are irregular in attendance develop insecurity about their place in the school environment; this insecurity often forms the basis for poor academic achievement and behavior problems. Being on time for school is also a part of regular attendance. Tardiness, too, can play a part in both poor academic achievement and behavior problems. Students are required to be in class on time so that the student's day can begin in a positive and confident manner.

In the event of illness or other excused absence, parents/guardians are to call the school absentee reporting line, 1-815-882-2800, for their son/daughter by 9:00 A.M. on the day the student is absent. It will be assumed that the student is truant unless a parent/guardian calls before 9:00 A.M. on the day of the student's absence.

When there is the possibility of a student being absent for more than one day, the parent/guardian should inform the school of this possibility and no further call will be necessary. A physician's note is required to return to school after any of the following: contagious diseases, rashes, surgery, illness requiring a physician, excuses from physical education class, and absences of five or more consecutive days. In order to preserve the instructional time of PCPS students, children other than enrolled students, are not allowed to attend classes at the elementary buildings.

### **ATTENDANCE COMPUTATION**

Tardy	Arriving after 8:15am
Full Day Attendance (Grades K and 1)	In School At Least 4 hours
Full Day Attendance (Grade 2)	In School At Least 5 hours
Half Day Attendance (Grades K and 1)	In School At Least 2 hours
Half Day Attendance (Grade 2)	In School At Least 2 ½ hours

### **ACCEPTABLE REASONS FOR ABSENCE**

- Student illness
- Illness in the family of such nature that the student's help is needed at home
- Death in the family
- Medical and/or dental appointments that cannot be arranged outside the school day

### **UNACCEPTABLE REASONS FOR ABSENCE**

Oversleeping	Missing the bus	Hunting/Fishing
Shopping	Unexplained "personal reasons"	

When it is necessary for a student to be released from school before regular dismissal time, the parent/guardian must send a dated, signed written note explaining the reason for the early dismissal to the office. The student may then be picked up by the adult designated in the note. The student will be picked up in the school office.

### **ATTENDANCE RECOGNITION**

Students will be recognized for less than five absences during the school year at the end of the school year.

“Excellent Attendance for the Year” is an exclusive achievement with stringent requirements. Students must be in attendance the full day for a day of attendance to count. Additionally, students may accumulate no more than two incidences of tardiness for the entire school year. Students are recognized for “Excellent Attendance for the Year” at the last Character Counts assembly.

### **MAKE UP WORK**

Excused absences require that the student make up any work missed. It is generally allowed that the student will receive a day to make up work missed for each day of absence.

Unexcused absences require that the student do the work missed in a timely manner upon return to school. Usually, the student will spend recess time completing the work.

### **HOMEWORK REQUESTS DURING EXCUSED ABSENCES**

Requests for homework will be honored for students who are absent. Requests should be made by contacting the school before 8:15am. Assignments will be sent home with a sibling, relative, or neighbor who attends in the same building, or the parent/guardian may pick up the assignment at 3:45pm.

### **PUPIL ABSENCE FOR VACATION**

School year vacations are strongly discouraged, and should not exceed more than one per school year. However, families who must take students out of school for a vacation other than the school holidays provided in the official school calendar are asked to inform the building principal. Requests for homework in this situation will be honored where feasible.

Homework assignments are based on classroom instruction and student practice. It is usually not helpful to give a student assignments based on instruction and practice when the student is not able to be present for the classroom instruction and to participate in the practice. Students will be given an opportunity to make up missed assignments upon return to school.

If the class is engaged in a unit of study that cannot, for all practical purposes, be duplicated, parents might consider daily activities for the student that will help to maintain basic skills. Some examples would be activities such as keeping a written journal about the vacation, reading a book or books about the places being visited, computing the day’s mileage, maintaining a data collection on the number of license plates observed from a given list of states, and/or plotting a map of the journey.

Since it is often not possible to duplicate the classroom instruction and interaction preparatory to making the homework assignment, parents/guardians are encouraged to avoid long absences when possible.

### **EXCESSIVE ABSENCES**

To encourage students to attend school and class regularly, our attendance policy restricts students to a maximum of ten absences per semester. The eleventh absence per semester is considered excessive. All absences, excused and unexcused, will be included in the count.

The procedure outlined below has been developed to inform students and parents about possible attendance problems and to correct any problem before it results in a student losing the opportunity to receive credit.

Step 1: When a student has accumulated (8) absences, excused or unexcused in one semester, a notice will be sent to the parents about the absences.

Step 2: Upon the tenth (10<sup>th</sup>) day of absence in the same semester, the principal will contact the parents and take appropriate steps to resolve the problem. These steps may include a family conference, referral to a truancy officer, or a referral to community supportive services. In addition, students will be required to provide verification of further absences.

If these remediation conditions are not met, every absence after the 10<sup>th</sup>, that is not deemed excused by the administration, will be considered unexcused and results in loss of credit for that day, and the truancy officer will be contacted.

*Out of school suspensions count as unexcused absences toward this ten-day total.*

### **Consideration of absences after the 10<sup>th</sup> absence**

Each absence after the 10-day limit will be recorded as unexcused unless deemed excused by the administration. Students with an unexcused absence will receive no credit for work assigned or completed on those specific days unless parents produce official documentation of an appointment to the principal's office on the day they return to school – doctor, dental appointment, court papers, or other as deemed excused by the administration. **ABSENCES FOR AN EXTENDED PERIOD OF TIME FOR VALID MEDICAL REAONS WILL BE BLOCKED AND COUNT AS ONE DAY ABSENT FOR THE PURPOSES OF THIS POLICY**

It is within the sole discretion of the school administration to determine whether the student's absence is excused or unexcused. If a student is absent from school without valid cause, then such truancy will result in loss of credit. Parents and guardians must provide reasons for student absences to the administration. The principal is the only person who can excuse absences.

### **BICYCLE RULES**

Students from all schools within Putnam County School District 535 may ride their bicycles to Putnam County Primary School. All bicycles should be properly parked and locked at the bicycle rack located at the west end of the school, unless other arrangements are made with the principal or designee. The school will not be responsible for damaged or stolen bicycles.

Bicycles should be walked on and off the sidewalks and across intersections.

Only one rider is permitted on a bicycle. Bicycle riders should obey all Rules of the Road.

### **BUILDING POLICIES**

1. No one is allowed to leave the building or the school grounds without the permission of the principal or other designated employee.
2. Chewing gum or eating candy during school hours is not allowed, except as a classroom activity, snack or party.
3. Use of vulgarities and obscene language and gestures is not conducive to the best educational atmosphere and will not be tolerated anywhere on school grounds or at any school activities. Violations, as determined by school administration, will result in disciplinary action.
4. All members of the school community must treat each other with respect at all times. Disrespectful, demeaning or discourteous behavior directed at school personnel will not be tolerated. Violations will result in disciplinary action and could be interpreted as gross misconduct. Failure to obey a reasonable request could be considered insubordination.

5. Threats against other students or adults will not be tolerated. Violations, as determined by school administration, will result in disciplinary action.
6. Fighting or encouraging others to fight will not be tolerated.
7. Possession or use of explosives, firearms, or any other object that can reasonably be considered a weapon shall be prohibited on school buses, in school buildings, or on school grounds at all times, or at school-sponsored events. This includes any object that may be classified as a weapon or any part of a weapon such as a used bullet shell or cartridge.
8. When it is believed to be in the best interest of the student for educational or behavioral reasons, recess may be withheld at the discretion of the teacher and/or principal.
9. Personal belongings such as baseball cards or collections of cards, radios, or toys, etc., should not be brought to school without permission from the teacher. Such items will be held in the office until the student or parent picks them up. No betting, trading, or buying/selling of any items is allowed in school, on the playground, or on the buses. Toys, trading cards or other nuisance items confiscated from students will remain with the principal until a parent or guardian picks up the item(s). Parents will be notified that the item(s) will be held for two weeks, after which time the school will not be responsible for the item(s).
10. Students and their parents are encouraged to select responsible styles of dress that are appropriate for a healthy educational environment and that support the achievement of the educational goals of the community. While the responsibility for appropriate attire at school rests with the student and his/her parents, students should maintain an appearance that will not impair or endanger their health or safety. A complete list of attire that is inappropriate for school and which might cause a disruption of the educational process would be impossible, but the following examples will serve as guidelines:
  - a) Clothing students wear should cover them from at least the shoulder to mid thigh. Short shorts, halter or tube tops, transparent clothing, bare midriffs and items with holes in inappropriate places are not allowed.
  - b) Coats, jackets, capes, and hats are not to be worn in the building during the day; additionally sports bags, book bags, etc, may not be carried during the day.
  - c) Clothing that displays or communicates drug or alcohol advertisements/names, profane language, vulgar statements, hate messages, sexual innuendo, tobacco ads, suicide or other violent messages are not allowed.
  - d) Any clothing, symbols and so forth that relate to gang symbols, gang membership, etc., may not be worn.
  - e) Shoes must be worn.

***Students who dress in an inappropriate manner will be allowed to correct the situation and parents will be notified of the school's concern.***

11. School property, including, but not limited to, desks and lockers, is owned and controlled by the District. School authorities are authorized to conduct administrative inspections of school property as a means of protecting the health, safety and welfare of the District, its employees, and students, without notice to or consent from the students or parents and without a search warrant. This policy is in agreement with the Illinois School Code.
12. Smoking, possession of tobacco products, alcoholic beverages and drugs, or being under the influence of same, is prohibited at any time, at any school in the District, on school grounds or school buses. This rule also applies at any school-sponsored activity at home or away.
13. Using or possessing electronic signaling and cellular radio-telecommunication devices, unless authorized and approved by the Building Principal is prohibited. Electronic signaling devices include pocket and all similar electronic paging devices.

14. **The classroom teacher with approval of the principal may distribute invitations to personal parties only when they include every student in the classroom or all of the boys or all of the girls in the classroom. Invitations to personal parties may not be distributed directly by students or parents at school.** The distribution of party invitations during the school day can often cause problems in the classroom for the teacher as well as for the students. We encourage parents to distribute party invitations outside of the school day.
15. School parties and activities are planned for the school's students. While the help and support of parents with these parties is encouraged and greatly appreciated, it is also necessary to restrict attendance at school parties (Halloween, Winter Holiday, Valentines Day) to our students, staff, and parents. Younger siblings, or other children, should not attend school parties held during the school day.

**GENERAL RULES OF CONDUCT**

The Putnam County community is a member of the CHARACTER COUNTS coalition. The schools use the six pillars of character as the standard for student conduct and behavior. Students are expected to know and follow the six pillars of character. The pillars of character are:

**Trustworthiness  
Respect**

**Responsibility  
Fairness**

**Caring  
Citizenship**

**BUS CONDUCT**

Students who do not live within walking distance of their school building are provided with bus transportation contracted with First Student transportation service. Students are required to follow all rules posted in the front of each bus as follows:

1. Follow the driver's instructions.
2. Do not eat, drink, or smoke on the bus.
3. Keep all harmful materials (drugs, tobacco, alcohol, weapons, etc.) off the bus.
4. Keep all parts of your body and all objects to yourself and inside the bus.
5. Keep the noise level down and remain seated facing forward.
6. Keep the aisle clear and do not litter, write on, or damage the bus.

First Student consequences:

- 1) Verbal warning    2) Assigned seat    3) Written referral

Drivers may skip steps depending upon the severity, or repetition, of rules violated.

These rules can be summarized and the safety of the students can be substantially heightened by following the four basic rules that follow:

- |  |   |
|--|---|
| 1. Obey the driver.                          | 3. Keep hands, feet, and objects to yourself.     |
| 2. Stay in your seat when the bus is moving. | 4. Keep noise level down at all times on the bus. |

Please be advised that the rules for safe and efficient transportation of the students are fully supported by school district administration and the Board of Education. Guidelines regarding the consequences to be used for notice of misconduct are as follows:

1<sup>st</sup> offense – student is notified of the offense, counseled, and may receive a detention or missed recess(es). Warning is sent home for parent notification with response requested.

2<sup>nd</sup> offense – student is notified, counseled, and will receive a detention or missed recess(es). Warning is sent home for parent notification with response requested.

3<sup>rd</sup> offense – student is notified, counseled, and given a 2-9 day bus suspension. Parent is notified of offense and written report is sent home with parent response requested.

4<sup>th</sup> offense – student is notified, counseled, and given a bus suspension up to ten days, and bus expulsion for remainder of semester may be recommended to the Board of Education. Parent is notified, written report sent home, with parent response requested.

5<sup>th</sup> offense – student is notified of the offense, counseled, suspended, and bus expulsion will be recommended to the Board of Education. Parent is notified, written report is sent home, and parent response is requested.

### **GROSS MISCONDUCT**

Any student who commits an act which endangers others or who abuses the rights of others will be dealt with individually. Removal of bus privileges for the year and/or suspension from school attendance may result for such misconduct.

Normal school attendance as outlined by the *Illinois School Code* is required of students; students suspended from riding the bus must attend school or be considered truant.

### **BUS PASSES**

Supervision of students throughout the school day up to the point at which the buses leave the school is clearly the responsibility of school personnel. Buses are provided for transportation to and from school only, and students are assigned to their bus according to where they live in the community. **Only students enrolled in PC schools may ride the buses.** Buses are never knowingly loaded over the stated capacity because it is neither legal nor safe. Walkers are supervised and dismissed from the school grounds when the bus traffic has passed, in order to provide safe passage for those walkers.

When a parent calls the school and asks that a student be permitted to ride a different bus home, or asks that a student who is normally a walker ride a bus, it is necessary to determine whether there is room on the requested bus for that student. If the request is made late in the day it is sometimes very difficult to coordinate the request and be certain that the student or students are safely where they are requested to be.

**All requests for bus passes or any alternative means of leaving school other than the usual, designated routine must be in writing. The student must bring a written note to school that morning. The note must be dated, must indicate specifically the request, and must be signed by the parent/guardian.** In the event of a family emergency situation where the parent/guardian cannot be at home to receive the child in the usual routine, a phone call to the office will be accepted.

### **USE OF VIDEO CAMERAS ON SCHOOL BUSES**

Most buses are equipped with video cameras. Videotapes are viewed to investigate an incident reported by a bus driver, administrator, supervisor, student, or other person. They may also be viewed at random. Viewing of videotapes is limited to individuals having a legitimate educational or administrative purpose and may include both video and audio portions of the tapes. In most instances, individuals with a legitimate educational or administrative purpose will be the Superintendent, administrator (including building principals), transportation director, bus driver, sponsor, coach, or other supervisor. Videotapes will be reused or erased unless it is needed for an educational or administrative purpose.

## **CAFETERIA**

Lunch and breakfast meals can be purchased by the day, week, or month. Students are not permitted to charge breakfast or lunch. Breakfast and lunch money and instructions are sent to the office every morning, along with attendance. All record keeping for the hot lunch program is maintained in the office. Putnam County Primary School follows established policies and criteria for determining eligibility for free and/or reduced lunch or breakfast.

Students are not permitted to charge meals. However, no child is ever allowed to go without lunch. A notice of the charge is sent home in the event it is necessary to provide a lunch. Students who bring a cold lunch are encouraged to avoid “junk food” and other non-nutritious items. Carbonated beverages are not permitted in the cafeteria.

For safety reasons, glassware should not be used. Trading of lunches and/or lunch items is not permitted. The cafeteria is a public dining room. Students are required to use their “dining in public” behavior, which includes appropriate table manners and noise control in the cafeteria. Students eat at tables in the cafeteria. Noise must be kept at a conversational level so the Cooks can hear the requests of the students they are serving.

### ***Free/Reduced Meal Applications***

Free and reduced lunch and breakfast applications, along with letters containing guidelines are available during registration and throughout the school year in each school's office. A parent/guardian wishing to apply must complete and return the application to their student's school office. Verification of income may be requested and a letter of approval or denial will be sent by the mail to the parent/guardian.

## **DISCIPLINE**

This handbook identifies anticipated standards of acceptable behavior and outlines the general consequences that will occur when those standards are not met. These are guidelines to be interpreted by the staff members in the Putnam County School Buildings. Each incident will be considered according to the individual merits of the case.

School rules published in this handbook are subject to such changes as may be needed to ensure continued compliance with federal, state, and local regulations and are subject to such review and revision as becomes necessary for the routine operation of the schools.

The General Rules of Conduct and Building Policies have been carefully prepared to provide the maximum benefits to the maximum number of students based upon a valid educational philosophy. It is the responsibility of the Principal, by direction of the Board of Education through the Superintendent, to operate the school to the optimum educational benefit of the individual students.

Discipline is a person's ability to control his/her own behavior, sometimes with guidance and/or direct assistance from another person. At Putnam County Primary School, discipline is used as a tool for learning rather than merely a punishment.

At PCPS, students are expected to show consistent ability to control their behavior. When children are ready to begin their formal education, they have reached the point in their growth and development where it is reasonable to expect that the youngster does know the difference between right and wrong behavior, and behaves accordingly.

At Putnam County Primary School, the general rule is to behave in such a way as to show that all persons are of equal importance and have a right to be treated with common courtesy. When behavior is inappropriate, the teacher or supervisor will intervene and assist the student in understanding why the behavior is unacceptable. While a counseling approach is taken in all cases, it should be clearly understood that repeated incidences of inappropriate behavior (verbal or nonverbal), depending on the level of severity of the misbehavior, may result in a conference with the Principal, noon detention, required parent conference with the appropriate staff, in-school suspension, out-of-school suspension, or expulsion as outlined in Board of Education Policies that comply with the *Illinois School Code*. Section 5/24 - 4 of the *Illinois School Code* establishes that a teacher or other employee of a District providing related school services or other school personnel may use reasonable force for the purpose of self defense or defense of property.

If the student is currently part of a case study evaluation or receiving Special Education services, an IEP meeting will be called to include the appropriate staff members. This student's schedule will not be changed unless the IEP team makes the recommendation to do so.

The school will comply with the Individuals with Disabilities Education Act (IDEA) and the Illinois State Board of Education's *Special Education* rules when disciplining students with disabilities. Behavioral interventions will be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability as determined through a manifestation hearing. Any special education student whose gross disobedience or misconduct is not a manifestation of his or her disability may be expelled pursuant to the expulsion procedures.

In addition to the rules outlined in the handbook, the principal may establish certain rules and regulations not inconsistent with those established by the Board of Education and the Superintendent of Schools.

## **EMERGENCY PLANNING**

### 1. Emergency Management Plan:

The Putnam County School District's Emergency Management Plan is available in the district office.

### 2. Emergency Dismissals:

In case of an emergency dismissal, children should have an alternate place to go should a parent not be at home. Parents are asked to discuss an alternative plan with their child(ren) and to make appropriate arrangements for use of the plan.

### 3. Fire Drills:

Fire drills are conducted periodically during the school year as required by State Code. Students are instructed in proper evacuation procedures. Local and state officials annually visit the school to inspect fire hazards or conduct a fire drill. Students are asked to comply strictly with the rules of quiet and walking at times of emergency drills.

### 4. Tornado Warnings:

In the event of a tornado warning, children will be told to go to an assigned area for their class. Periodic drills are conducted for these routines. If an actual tornado warning occurs near the end of a school day, the children will not be dismissed until the "all clear" signal is given. No student will be dismissed prior to the all clear unless the parent/guardian signs the student out at the school's office. By signing the sheet, the parents/guardians are indicating to the school that they choose to take their child(ren) from the school premises and assume all responsibility for what may happen, regardless of the warning.

## 5. Diagrams of Procedure:

Diagrams of procedures for fire and tornado evacuations are posted in each room. These reminders are appropriate to all who may be located in the school if an event occurs.

### **EMERGENCY SCHOOL CLOSING**

School may be closed unexpectedly due to severe weather, power failure, or other reasons. Parents are advised to listen to local radio stations for information about the closing of school during inclement weather conditions. If there is no radio broadcast, consider that school will be in session. Please do NOT call the school office. School phone lines must remain open for instructions and staff communications. The school's ALERT NOW system will be used to contact parents. Please make sure the school has your contact number.

When weather conditions are such that by delaying the start of school either one or two hours the buses can then safely complete their routes, it will be announced as early as possible on the radio stations. When such an announcement of delayed start is made, school opening will be delayed that amount of time and no students are expected in the building before the delayed opening time.

**All announcements concerning adjustments in the school schedule due to inclement weather will be made on the following stations/channels:**

<u>Radio Dial</u>	<u>Location</u>	<u>AM</u>	<u>FM</u>
WCIC	Pekin		91.5
WLPO/WAJK	LaSalle	1220	99.3
WGLC	Mendota		100.1
JMP	Peoria	1470	93.3 and 107
WIZZ/WSTQ	Streator	1250	97.7
WLRZ	Peru		100.9
WZOE	Princeton	1490	98.3

#### Television Channels

WHOI	Peoria	Channel 19
WEEK	E. Peoria	Channel 25
WMBD	Peoria	Channel 31

### **EXPLOSIVES, INCENDIARIES, FIREARMS, WEAPONS, AND LOOK ALIKES**

To bring any kind of explosive material or look-alikes to school, whether they are intended to be exploded or not, is prohibited. The same is true for firearms, ammunition, knives, lasers, look-alikes, or any other weapons, whether concealed or not. No student will be in possession of any object that could reasonably be considered as a potential hazard to another person or another person's safety. Any student who uses, possesses, distributes, purchases, or sells an explosive or firearm or any object that can reasonably be considered as a weapon will be recommended for expulsion for at least one calendar year. Under the terms of the School Code, it is mandated that the recommendation for expulsion be for at least one year when a firearm, weapon, or explosive is involved in the misconduct. The Board of Education can expel a student for up to two years for any conduct that is in violation of the Student Code. On a case-by-case basis, the Board may modify the length of suspension or expulsion. A student who is determined to have brought a weapon to school, any school sponsored activity or

event that bears a reasonable relationship to school, shall be expelled for a period of not less than one full year, except that the expulsion may be modified. For the purpose of this section, the term “weapon” means possession, use, control, or transfer of any weapons as defined by Section 921 of Title 18, United States Code, firearms as defined in Section 1.1 of the Firearm Owners Identification Act or use of a weapon as defined in Section 24-1 of the Criminal Code; other objects if used or attempted to be used to cause bodily harm include, but are not limited to, knives guns, firearms, rifles, shotguns, brass knuckles, billy clubs or look-alikes thereof. Such items as baseball bats, pipes, bottles, locks, sticks, pencils, and pens may be considered weapons if used or attempted to be used to cause bodily harm.

### **FEE WAIVERS**

The Superintendent will recommend to the Board for adoption what fees, if any, will be charged for the use of textbooks, consumable materials, extracurricular activities, and other school fees. Students will pay for loss of school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education are waived for students who meet the eligibility criteria for fee waiver contained in this policy. In order that no student be denied educational services or academic credit due to the inability of parent(s)/guardian(s) to pay fees and charges, the Superintendent will recommend to the Board for adoption what additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

The Superintendent shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians complete the application are available.

A student shall be eligible for a fee waiver when:

1. The student is currently eligible for free lunches or breakfasts pursuant to 105 ILCS 125/1 et seq.; or
2. The student or student’s family is currently receiving aid under Article IV of The Illinois Public Aid Code (Aid to Families with Dependent Children).

The Building Principal will give additional consideration where one or more of the following factors are present:

1. Illness in the family;
2. Unusual expenses such as fire, flood, storm damage, etc.;
3. Seasonal unemployment;
4. Emergency situations;
5. When one or more of the parent(s)/guardian(s) are involved in a work stoppage.

The parent(s)/guardian(s) shall submit written evidence of eligibility for waiver of the student’s fee. The Building Principal will notify the parent(s)/guardian(s) promptly as to whether the fee waiver request has been granted or denied.

A Building Principal’s denial of a fee waiver request may be appealed to the Superintendent by submitting the appeal in writing to the Superintendent within 14 days of the denial. The Superintendent or designee shall respond within 14 days of receipt of the appeal. The Superintendent’s decision may be appealed to the School Board. The decision of the Board is final and binding.

Questions regarding the fee waiver request process should be addressed to the Building Principal’s office.

## **HARASSMENT/SEXUAL HARASSMENT/DISCRIMINATION**

“Harassment of, or threats to students, employees of the District, or the Board of Education on or off school grounds is not allowed. Any conduct, including teasing, bullying, and harassment directed against students which causes them to be fearful of attending school is not allowed. Any student who teases, bullies, or harasses another student will be subject to disciplinary action, which may include, but not be limited to, suspension or expulsion.” Putnam County Primary School and the Putnam County School District will neither condone nor tolerate harassment or sexual harassment (BP 7.20) of students by anyone. The District espouses the belief that a student has the right to be free from the harm perpetuated by anti-social acts while the student is attending school. All students are to be free to attend school without concern of threats or demands. Harassment of, or threats to, students, employees of the District or the Board of Education, on or off the school grounds is not allowed. Any conduct directed against students, which causes them to be fearful of attending school, is not allowed. Students who believe they are being harassed by another student(s) should contact a teacher or the administration. Equal educational opportunities shall be available for all students without regard to race, sex, religion, color, national origin, or physical or mental handicap.

### **Sexual Harassment:**

**It is Board Policy to not discriminate on the basis of sex, marital status or pregnancy in District-operated or District-supported programs or activities. In addition, Board Policy prohibits sexual harassment or sexual intimidation of students by other students and District employees. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:**

- A. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's education or school-related activities;**
- B. Submission to or rejection of such conduct by an individual is used as the basis for academic or other decisions affecting that individual; or**
- C. Such conduct has the purpose or effect of substantially interfering with an individual's academic or school-related performance or creating an intimidating, hostile or offensive educational environment.**

**Individuals engaging in such prohibited activity shall be subject to disciplinary action up to and including expulsion from this institution as determined by such administrative or Board action as is required by Illinois Law or by Board Policy.**

**This policy applies to acts of sexual harassment by any member of one sex against a member of the opposite or the same sex at all levels of the school community (i.e., supervisor-subordinate, faculty-student, employee-peer, student-student). If you feel that you have been discriminated against, harassed or intimidated on the basis of sex, please contact the Principal or Superintendent.**

## **HEALTH AND SAFETY**

### *Health Examinations and Immunizations*

Students entering preschool and kindergarten must have a physical examination before entering that grade. Lead screening is a required part of the health examination for children age six years or younger. Kindergarten students are also required to have an eye examination.

All children in kindergarten and the second grade shall have a dental examination. Each of these children shall present proof of having been examined by a dentist by May 15<sup>th</sup> of the school year.

A complete record of required dental exams, vision exams, physical exams, and immunizations will be kept on file for each student. Students are excluded from school beginning October 16<sup>th</sup> if requirements for health examinations, immunizations, and vision examinations have not been met.

Immunizations must be obtained as required by the Illinois Department of Public Health Rules and Regulation (Title 77, Part 665, Section 665.240). The student's immunization record must be maintained in the office of the school in order to prove compliance with the law. Students must be in compliance with all health exam and immunization requirements in order to attend school. Children who are not in compliance may register for school but may not attend beginning the first day of classes until such time as they are in compliance. Please check with the secretary or principal of the school if you have questions regarding immunization and health requirements.

#### Safety

Safety is a top priority for students at Putnam County Primary School. Students are under close supervision throughout the school day. We are equipped to provide only minor first aid when accidents do happen, and are prohibited by law from doing more than this.

Parents of students who are injured or who become ill at school will be contacted to come for the student. The Registration Form contains a section which provides the office with EMERGENCY INFORMATION, part of which must be the phone number of a person who lives in Putnam County and could come to school for your child in an emergency. Current information is imperative; **PLEASE KEEP THE OFFICE INFORMED OF ANY CHANGES**. In the event of an emergency, the schools will always try to contact the parent/guardian FIRST. If the parent/guardian cannot be reached, the EMERGENCY INFORMATION section on the registration form will be followed.

If a student is injured at school, it is the responsibility of the student's parent/guardian to request an insurance claim form from the office. Claim forms must be filed with the insurance company within thirty (30) days from the date of the accident.

#### Students with Food Allergies

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your student has a life-threatening allergy or life-threatening chronic illness, please notify the building principal at 815-882-2800 option 1.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities.

Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means.

#### HOME-SCHOOL COMMUNICATION

Parents are encouraged to visit their child's school and classroom. The development of a positive and mutually supportive relationship with a child's teacher can be of great benefit to the child, the parent, the teacher, and the school. Formal parent/teacher conferences are held District-wide twice each school year. In addition, PreK-4

teachers hold conferences on an “as needed” basis, either in person or by telephone. Parents are encouraged to contact their child’s teacher regarding academic progress, behavior, or other concerns. In the interest of maintaining open, two-way, communication, parents are encouraged to contact the teacher first whenever there is a concern. To maintain a strong academic focus, parents should avoid classroom visits during any testing times.

### **HOMWORK POLICY**

The Primary School’s “Homework Policy” is intended to (1) foster informative and supportive communication between school and home, (2) continue the development of individual responsibility, and (3) increase academic performance.

When an assignment is incomplete or not turned in on time the steps listed below will be followed:

- 1<sup>st</sup> Incident            The student uses his or her Homework Voucher. (See below.) The assignment is turned on the following school day and no credit is lost.
- 2<sup>nd</sup> Incident            A note is sent home informing parents of the incomplete or missing assignment. Parents sign the “Homework Note” and return the note to school. The assignment is turned in the following school day and partial credit is lost. Homework completion is expected for each assignment and loss of partial credit applies for each incident after the 1<sup>st</sup> incident. Parents will also be informed of each incident in writing.
- 3<sup>rd</sup> Incident            The classroom teacher contacts parents to work together to improve the shared concern and a recess detention is assigned.
- 4<sup>th</sup> Incident            The principal contacts parents to assist in improving homework completion by the student and a second recess detention is assigned.
- 5<sup>th</sup> Incident            The principal assigns an “After School Homework Detention.” The detention will be arranged one day prior to the actual day served. Parents are responsible for transportation home from school at 4:30 PM.
- 6<sup>th</sup> Incident            The principal assigns a second “After School Homework Detention.” The detention will be arranged one day prior to the actual day served. Parents are responsible for transportation home from school.
- 7<sup>th</sup> Incident            A home visit is scheduled for school officials and parents to develop a cooperative plan to improve homework completion.
- 8<sup>th</sup> Incident            An “In School Suspension” is assigned to the student.

*The procedure outlined above begins from step one at the start of each nine-week grading period.*

Generally, students will not be assigned more than two recess detentions (stay in for recess) for late or incomplete homework during any single grading period. This time will be reserved for students, who for various reasons, would benefit from additional help from the classroom teacher.

### **Homework Voucher**

Students are awarded a “Homework Voucher” at the beginning of each month. Vouchers extend the due date of an assignment by one day but are not intended to allow a student to skip an assignment. Students may use only one voucher each month and may not accumulate more than one.

### **INTEGRATED PEST MANAGEMENT PLAN**

Putnam County CUSD #535 is committed to providing students a safe environment. It seeks to prevent children from being exposed to pests and pesticides. Therefore, an Integrated Pest Management Plan has been adopted.

Even though pest control practices may involve a variety of chemical and nonchemical methods, insecticide baits and rodenticide baits are most commonly used at each school rather than chemical applications. However, there may be situations where chemical control of pesticides may be used. If such a control is used, parents and staff members can be informed of such prior to an application. A parent or staff member may contact the school building principal if they want to be added to a registry for notification prior to chemical application. Only those that request such will receive advance notice.

The school district is committed to use the least hazardous chemical control methods after non-chemical control methods have been applied. However, written prior notice shall not be required if there is an imminent threat to health or property. If such a situation arises, written notice will be sent to those listed on the registry as soon as practical.

If there are any questions pertaining to the Integrated Pest Management Plan, contact the school office.

### **MEDICATION AT SCHOOL**

**Illinois School Code, 105 ILCS 5/10-22.21** states, “It shall be the policy of the State of Illinois that the administration of medication to students during regular school hours and during school-related activities should be discouraged unless absolutely necessary for the critical health and well-being of the student.”

It is the policy of the school district that District personnel shall not assume responsibility for administering medication to students. If it is required that a student receive medication during the school day, the parent/guardian may visit school and administer the medication; if that is not possible, the principal or his/her designee may administer the medication provided the school is given written instructions signed by the parent and the physician which contain the following information:

1. Student’s name
2. Name of medication, purpose, and duration
3. Time to be administered and dosage
4. Possible side effects of medication
5. Statement from the parent that the school will not be held responsible for any results of the medication
6. How the parent/guardian wishes to retrieve the container(s) and/or any remaining medication at the end of the time during which it is to be administered.

**All medication must be brought to and from school by the parent/guardian.** When it is brought to the school, it must be in the original container, which should be clearly labeled. The name of the student and names and phone numbers of the physician and pharmacy shall be indicated on the container(s). All medications must be kept in the office for the student. A written record is maintained in the office as to dispensing of medication. These instructions also apply to all over the counter medications, including but not limited to Tylenol, aspirin, cough drops, herbal supplements and vitamins. **Due to the threat of Reye’s Syndrome, school personnel will NOT administer aspirin unless accompanied by a doctor’s prescription. Due to the unpredictability of possible side effects, school personnel will NOT administer eye drops, eardrops, or antibiotics.**

Forms to complete the above requirements are available in the office of each school.

#### ***Asthma Medication and EpiPen***

A student may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student’s discretion, provided the student’s parent/guardian has completed and signed a “School Medication Authorization Form.”

The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

### **Care of Students with Diabetes**

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the district nurse or building principal.

### **NO CHILD LEFT BEHIND ACT AND RTI**

The *No Child Left Behind Act of 2001*, signed into law on January 8, 2002, is a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965. This update vastly increases the federal government's role in the operation of public schools and imposes many new and complex obligations on local school districts. Of particular interest to parents is the assurance that all our teachers are duly certified and highly qualified and that you have the right to request information regarding the professional qualifications of your child's teacher(s). You will also be notified if your child is being taught for four or more consecutive weeks by a teacher who is not considered "highly qualified" under the NCLBA guidelines. As well as its comprehensive provisions on school improvement, teacher quality and instructional programs, NCLBA also has numerous other requirements, such as regulations concerning student privacy, military access to student directory information, community access to school facilities and guidelines for the exercise of religious freedom in the schools. As required by NCLBA, Putnam County Community Unit School District No. 535 certifies that no policy of the district prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools.

RtI (Response to Intervention) involves activities that typically occur in the general education setting as schools assist struggling students prior to and in lieu of a referral for a special education evaluation. RtI provides high-quality tiered intervention strategies aligned with individual student need, frequent monitoring of progress to make results-based academic or behavioral decisions, and the application of data to make important educational decisions (such as those regarding placement, intervention, curriculum and instructional goals, and methodologies).

### **PARENT ADVISORY COMMITTEE**

The District has a Parent Advisory Committee (PAC). This committee of parents meets on a regular basis with the Superintendent for the purpose of direct two-way communication between the schools and the parents. The goal is to have parent representatives from each building and community in Putnam County. Parents who are interested in serving on the PAC are encouraged to contact the building principal.

### **PARENT/TEACHER CONFERENCES**

Formal Parent/Teacher conferences are held District-wide at two times during the school year, as noted in the District calendar. In addition to the District-wide scheduled times, teachers in grades PreK-2 hold conferences on an “as needed” basis, either on the phone or in person. PARENTS ARE ENCOURAGED TO CONTACT THEIR CHILD’S TEACHER AT ANY TIME OF THE YEAR IF THEY HAVE A QUESTION OR CONCERN.

### **PEDICULOSIS**

Pediculosis (Head Lice) is an expensive and frustrating problem that everyone would rather avoid. It has nothing to do with the kind of parents or home a child has. In fact, head lice prefer a clean, healthy head to a dirty one. Head lice are passed from person to person by direct contact or on shared objects such as hats, combs, towels, barrettes, headphones, etc.

If head lice are found on a student, the infected child must be picked up by the parent and taken home for treatment. By Administrative Procedure 7:100-R, as determined by the Board of Education, a student must be determined to be nit free before reentering school.

### **PLACEMENT, PROMOTION, RETENTION**

In compliance with School Board Policy 7.30, the building principal shall assign students to classes. Placement, promotion or retention shall be made in the best interest of the student after a careful evaluation of all factors relating to the advantages and disadvantages of alternatives. The building principal will direct and assist teachers in their evaluation of students and review grade assignments in order to ensure uniformity of evaluation standards. No student shall be promoted to the next grade level based solely upon age or any other social reasons not related to the student’s academic performance.

In accordance with the Illinois Education Reform Act and in compliance with School Board Policy 6.280, both quantitative measures and qualitative assessment will be used to determine placement/promotion/retention. Such decisions will be reached with the support and involvement of the parents within the prescribed time frame. If a student is currently part of a case study evaluation or receiving Special Education services, placement decision shall be determined by the student’s educational team

### **POLICE ASSISTANCE**

In situations where a student refuses to cooperate with school staff in the proper execution of their duties, or participates in conduct which is disorderly, or which also may be a violation of criminal laws, the local police department may be called upon to assist staff members.

No employee of the school district shall participate in or arrange for the interrogation of a student of the District, without the express prior approval of the principal or his/her designee.

All such interviews at school by officers of the law will be conducted in a private office with the principal or designee present. Prior notice shall be given to the parent(s) of any student to be interviewed and parent(s) may be present at such interviews if he/she so desires.

### **PRESCHOOL SCREENINGS**

Putnam County Primary School screens students entering preschool to identify and serve the neediest children. The screening instruments and activities measure each child's development in the areas of vocabulary, visual-motor integration, language and speech development, English proficiency, fine and gross motor skills, social skills, and cognitive development.

The screening is conducted on a communitywide basis and is developed and implemented with cooperation from the LaSalle/Putnam County Educational Alliance for Special Education.

Because children grow and develop over time, all potential incoming students' screening data cannot be older than six months of the preschool placement date.

### **PUBLICATION OF STUDENT DIRECTORY INFORMATION**

Student directory information is considered to be the student's name and address, grade level, birth date and place, parents'/guardians' name and addresses, information about participation in school sponsored activities, and period of attendance in the school. From time to time, a student's picture or work may be used as part of the school or District's homepage. Throughout the school year there are also times when a child's picture, with or without name, or their work may appear in a local newspaper or the school news letter. Parents/guardians may request that their child's picture, with or without name, or their work not appear in any such publications. *A parent or guardian must notify the office in writing, at the beginning of each year, if they DO NOT want their child's picture, name, other directory information or work published.*

### **RECESS**

Weather permitting, students have recess outside daily. When the weather is inclement, including a wind chill factor of 20 degrees or lower, recess is held in the school gym. While it is clearly not the desire or intention of school staff to usurp the parent in determining if a coat, hat/scarf, boots, and mittens/gloves are necessary on any given day, it is also a fact that children often come to school without adequate clothing for an extended play period outdoors. It is always better to have the option of leaving a coat in a locker or coat closet than to be outdoors inadequately clad and run the risk of becoming ill and, as a result, not being able to participate in class for the rest of that day and/or missing school for several days.

### **RECORDS ACCESS - FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

A parent/guardian or eligible student should submit to the Records Custodian, Principal, or other appropriate official, written requests that identify the record(s) they wish to inspect. The District official will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected.

If the records are not maintained by the District official to whom the request was submitted, that official shall advise the parent/guardian or eligible student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate or misleading.

A parent/guardian or eligible student may ask the District to amend a record that they believe is inaccurate or misleading. They should write the District official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent/guardian or eligible student, the District will notify the parent/guardian or eligible student of the decision and advise the parent/guardian or eligible student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the parent/guardian or eligible student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District in an administrative supervisory, academic, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the District has contracted (such as an attorney, auditor, or collection agent); or a person serving on the Board of Education.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.

Upon request, the District discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202-4605.

#### Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) –

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents;

8. Income, other than as required by law to determine program eligibility.
9. Receive notice and an opportunity to opt a student out of :
  - a. Any other protected information survey, regardless of funding;
  - b. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  - c. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

• Inspect, upon request and before administration or use:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

The Putnam County School District has developed procedures, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The Putnam County School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The Putnam County School District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey.

The Putnam County School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C. 20202-5901

## **RESIDENCE**

### Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, as provided to other children and youths, including a public pre-school education. A “homeless child” is defined as provided in the McKinney Homeless Assistance Act and

State law. The Superintendent shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law.

The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial.

Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

*Change of Residence Due To Military Service*

If a pupil's change of residence is due to the military service obligation of a person who has legal custody of the pupil, then, upon the written request of the person having legal custody of the pupil, the residence of the pupil is deemed for all purposes relating to enrollment (including tuition, fees, and costs), for the duration of the custodian's military service obligation, to be the same as the residence of the pupil immediately before the change of residence caused by the military service obligation. A school district is not responsible for providing transportation to or from school for a pupil whose residence is determined under this condition.

**ROUTINE DISMISSAL PROCEDURES**

**PLEASE NOTE- We remind you that it is illegal to pass a school bus, from either direction, if the stop arm is extended and/or the lights are flashing.**

Regular dismissal is 3:10pm parent pick up by car and 3:15pm crosswalk.

The Primary School begins dismissal at 11:15am on district 11:30am dismissal days. This is the dismissal time for both parent pick up and crosswalk.

If at all possible, please use the crosswalk for pick up as much as possible. This helps with the traffic back up in the back parking lot.

Below are some reminders about student drop-off and pick-up:

1. No one is at the school to supervise the children until 7:30 am. If you need to drop your children off before 7:30am, special arrangements will need to be made with the office. Please stop by the office or call the school at 815-882-2800 to make those arrangements.

2. Parents/Guardians need to be very careful when using the front of the school building to drop students off between 7:20am-8:00am and when picking them up between 3:00pm-3:45 pm. This is a very busy time for the buses, and it is not the best place to drop off and pick up students.

Parents/Guardians are not allowed to park in front of the school between these times, and at no time are vehicles allowed to pass the buses when they are signaling to load and/or unload students. This is against the law.

It is strongly suggested that parents/guardians use the crosswalk located at the corner of Silverspoon and Colby or the back parking lot of the school to drop off and pick up students. A crossing guard is on duty from 7:45am to 8:00am to help the students in the morning, and a crossing guard will walk the students from the Primary School to the crosswalk at the end of the school day.

Parents/Guardians wishing to speak with the office or teachers, and parents/guardians waiting for students at the front of the school, will need to park in visitor parking or wait at the crosswalk. The back lot is used for drop-off and pick-up only, not parking.

3. All students arriving after 8:00am may be dropped off in the front of the school by the front entrance. Please watch for late buses. They have the right of way.

4. Pick-up begins at 3:10pm in the back lot. Please pull up to door entry E not door entry C. Please have your family name tag displayed. No car pick-ups can be made in the front of the school because of the buses.

If your child is a walker, he/she will be walking from the school with the crossing guard to the corner of Silverspoon and Colby.

Any changes to a student's regular dismissal procedure should be noted in a signed and dated note or in an emergency situation, by telephone, before 2:30 PM. Again, due to space constraints, students cannot be routinely dismissed from the classrooms or office. Your understanding and cooperation is much appreciated.

### **SCHOOL HOURS**

The office is open from 7:30am to 4:00pm. Teachers are in the building from 7:45am to 3:45pm daily. **Lunches are scheduled for 11:00 (kindergarten), 11:30 (grade 1), 12:00 (grade 2). Recess is scheduled after lunch, or later in the afternoon as necessary.**

Students who are transported to school by bus arrive at various times, with the last bus arriving at approximately 8:00am. Students who are walkers should not leave home until 7:50am so that they arrive by 8:00am. This provides ample time for these youngsters to arrive in time for class to begin at 8:15am. Students will be considered tardy as of 8:15am.

### **SCHOOL PROGRAM**

Putnam County Primary School offers a fully certified teaching staff, a well-trained support staff and a fully certified building administrator. Careful planning, preparation and instructional practices are focused toward providing the best possible elementary education for all our students. PCPS offers physical education and music, as well as time for using the media center and computer lab. A wide range of special education services are also available, including ESL, Speech/Language, Hearing, Title I reading, OT/PT and a wide variety of academic support programs.

The district will provide five days advance notice to parents prior to offering any class or course in recognizing and avoiding sexual abuse to pupils in grades kindergarten through 8<sup>th</sup> grade. The pupils shall not be required to take the class or course if the parents/guardian submits written objection.

### **SCHOOL SAFETY**

In order to provide as secure an environment as possible, PCPS is part of the Putnam County District #535 Safe Schools Plan. This plan includes not only school staff but was developed in conjunction with local law enforcement and emergency personnel. Plans have been developed to cover a variety of emergency situations. Drills are conducted at various intervals throughout the school year to establish routine and minimize panic in the event of a fire, inclement weather, or other emergency situations requiring that students be moved to positions of optimum safety. Evacuation plans are posted in each room of the primary building which clearly designate the route(s) to be taken to a position of safety. Teachers are required to escort the students and to take attendance upon reaching their designated position of safety in order to be certain that all students are accounted for. Teachers will walk their class through the evacuation plan in a practice drill at least once before unannounced drills are made.

The signal for a fire drill is the fire alarm system. If needed, classes may also be notified by either the intercom system or word of mouth. Classes are signaled to return to the building with a whistle blast or hand signal. The signal for an inclement weather drill is 2 short blasts of an air horn. The signal for an ACTUAL ALERT is a continual blast for 15 seconds. If needed, classes may also be notified by either the intercom system or word of mouth. Classes are signaled to return to normal location/activity with an announcement on the intercom system.

Anyone with information about possible school violence is urged to call the Illinois **School Violence Tip Line** at **1-800-477-0024**, as well as local school authorities. This line is operated by the Illinois State Police. When tips come into this line, local law enforcement agencies and the school are immediately notified. Law enforcement authorities or the state police then follow-up on the report.

### **SEARCH AND SEIZURE**

School authorities may search a student and/or a student's personal effects when there are reasonable grounds for suspecting that the search will produce evidence that the student is violating either the law or a school policy.

School property, including, but not limited to, desks and lockers are owned and controlled by the District and the District may make reasonable rules regarding its use. School authorities are authorized to conduct administrative inspections of school property as a means of protecting health, safety, or welfare of the District, its employees and students, without notice to or consent of the student and without a search warrant.

If a search conducted in accordance with this policy produces evidence that the student has violated or is violating either the law or District policy such evidence may be seized and disciplinary action taken. When appropriate, this evidence may be transferred to legal authorities. This policy is in agreement with the Illinois School Code.

### **SECURITY CAMERAS**

All Putnam County Schools are equipped with security cameras. Putnam County Schools maintain 24-hour video security with cameras placed at entrances and in hallways. Each school office has a monitor located so that school personnel can easily observe school areas during the school day. Videotapes are reviewed when a

safety or security issue is reported. They may also be reviewed at random. Viewing of videotapes is limited to individuals having a legitimate educational or administrative purpose. Those individuals with a legitimate educational or administrative purpose are the Superintendent, building administrators, or educational personnel. Videotapes will be reused or erased unless needed for an educational or administrative purpose

### **STUDENT ASSISTANCE PROGRAM**

The Putnam County Student Assistance Program exists to assist students with problems related to academics, attendance, behavior, and health. The program consists of a coordinator and several trained staff members working together, including the appropriate use of the Flexible Service Delivery/Problem-Solving Model, to develop an action plan to meet the needs of the individual student. Students may be referred to the program by faculty, staff, parents, or they may refer themselves. This program is not part of the school's disciplinary procedures.

### **SUSPICION-BASED DRUG AND ALCOHOL TESTING POLICY**

Board Policy 7:241 – The Board of Education recognizes that drug and/or alcohol testing of an individual student may be appropriate when there are reasonable grounds to suspect that the student is violating the Board of Education's policy prohibiting the possession or use of drugs or alcohol while on school grounds or at a school-related activity. The Board of Education authorizes drug and alcohol testing of students based upon such reasonable suspicion of drug and alcohol use.

The Administration shall establish rules and regulations to implement this policy (Board Policy 7:241 – R) in compliance with applicable laws governing drug and alcohol testing of students.

### **TESTING AND ASSESSMENT**

Regular and on-going classroom assessment is used to monitor student progress and guide instruction. In addition to such local testing, students in grades 3 and 4 take the Illinois Standards Assessment Test of Reading and Mathematics. This testing is required by the State of Illinois and is given in the spring on the dates determined by the State.

### **TITLE I**

Title I is a federally funded program that provides instructional support for students experiencing difficulties in reading and/or math. Putnam County Primary School provides a Title I program for students with an identified need in the area of reading. Students are screened to determine eligibility for Title I and must have parent permission to participate in the program. Students remain in the program until meeting established exit level criteria.

### **TRANSITIONAL PROGRAM OF INSTRUCTION**

Students who demonstrate limited English proficiency are provided support services in the Transitional Program of Instruction. Students are tested to determine eligibility and services after the Home Language Survey form is completed at registration. If students qualify for language support services, these services are provided until the student demonstrates sufficient skill to exit the program based upon the State ACCESS test, or until a parent withdraws them from the program.

### **VISION AND HEARING SCREENING**

Vision and hearing screening shall be done, as mandated, for the children listed below. Vision screening is not a substitute for a complete eye exam and vision evaluation by an eye doctor. Your child is not required to

undergo this vision screening IF an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months and that evaluation is on file at the school. This notice is not a permission to test and is not required to be returned. Vision screening is NOT an option. If a vision examination report is not on file at school for your child, your child in the mandated age/grade/group will be screened.

### **Required Grades for Hearing and Vision School Screenings**

Preschool/Early Childcare/Daycares	Hearing and Vision
Kindergarten	Hearing and Vision
1 <sup>st</sup> Grade	Hearing Only
2 <sup>nd</sup> Grade	Hearing and Vision
3 <sup>rd</sup> Grade	Hearing Only
8 <sup>th</sup> Grade	Vision Only
4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , and HS	Hearing and vision for all special ed., new to county and teacher referrals

### **VISITORS**

For security reasons, all doors to the Primary Building are kept locked during the day, including the main entrance. All persons entering the building during the school day are required to stop in the office for a visitor pass before proceeding to a classroom or other area of the building.

### **WELLNESS PLAN**

The Wellness Plan is on file in the School Office and may be reviewed at any time upon request.

### **WITHDRAWALS AND TRANSFERS**

When a family moves from the District, it is best if the school office is notified at least one day in advance. This allows time to complete transfer information for the student's new school. The district observes the statutory regulations that require the forwarding, within 10 days of the receipt of request, an unofficial record of the student's grades to the school to which the student is transferring. The school shall then forward written information relative to the grade levels, subjects, and record of academic grades achieved, current health records, and a most current set of standardized test reports, if applicable. The district, within 10 days after the student has paid all of his/her outstanding fines and fees, forwards an official transcript of the scholastic records of each student transferring.

The law requires that students take a Student Transfer Form with them. Upon receipt of a Release of Records form from the new school, which must be signed by the parent(s), student records will be sent to the new school.

Please remember that all books must be returned to the teachers and any remaining fees must be paid in the school office.

School Calendar  
2012-2013

August 2	Registration - 9 a.m. – 7 p.m.
August 3	Registration - 8 a.m. – 1 p.m.
August 16	Institute Day
August 17	Institute Day
August 20	First Day of School - 11:30 a.m. dismissal
September 3	No School Labor Day
October 5	Institute Day
October 8	No School Columbus Day
October 19	End of First Nine Weeks
October 25	Parent/Teacher Conferences (4 – 8 p.m.) Pass out report cards
October 26	No School Parent/Teacher Conferences (8 – Noon) Pass out report cards
November 12	No School Veterans Day
November 21-25	No School Thanksgiving break
December 21	End of 2 <sup>nd</sup> Nine Weeks/End of 1 <sup>st</sup> Semester (2:05 dismissal)
December 22-January 6	Winter break
January 7	School Resumes
January 21	No School Martin Luther King Day
February 18	No School Presidents' Day
February 21	Parent/Teacher Conferences (4 – 8 p.m.)
February 22	Parent/Teacher Conferences (8 – Noon)
March 4	No School Casimir Pulaski Day
March 5-March 15	ISAT Testing
March 15	End of Third Nine Weeks
March 29-April 7	Spring Break
April 23-24	PSAE
May 27	No School Memorial Day
May 28	Last full day of School (2:05 dismissal)
May 29	Institute Day
May 30	Report Card Day

Emergency Days: May 31, June 3, 4, 5, 6

Dear Parent(s)/Guardian(s),

Please remove this page, sign it, and send it to school by \_\_\_\_\_ . This will assist the school office in making sure that a handbook has been issued in a timely manner to each family who has a child in either elementary building.

Please read and review the handbook so that you and your child have needed information in support of a happy and successful year for your child. Please feel free to contact the school if you have any questions or concerns regarding information contained in this handbook.

Thank you for your assistance.

Sincerely,

Ronda Cross, Principal  
Putnam County Primary School

My child, \_\_\_\_\_, and I have received, reviewed and understand the  
*Pint Student's Name First and Last*

2012-2013 Parent-Student Handbook

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Office Use:

\_\_\_\_\_  
Date Received

/ \_\_\_\_\_  
Initials

## **Recommendation for Student Handbook Revisions**

**As superintendent, I recommend approving the attached student handbook revisions from the committees at each of our four schools.**

### **Rationale**

**All of the committees have met with the four principals to review the proposed revisions. The process has been followed correctly, and appropriate input has been given by the Board of Education representatives, parent representatives, staff, and administration.**

### **District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**

## **Recommendation to Approve Holiday Waivers**

**As superintendent, I recommend approving the holiday waivers that were discussed during the special hearing at our May Board of Education Meeting.**

### **Rationale**

**The required hearing was completed in May, and the waiver process also requires an official Board of Education vote. As explained previously, we currently utilize a waiver for Lincoln’s Birthday and Veteran’s Day. However, the Regional Office recommends that we follow the waiver request for all holidays, just in case we decide in subsequent years to use a waiver for other holidays. This could be beneficial in years with numerous snow days.**

### **District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**

## **Recommendation to Approve PRESS Plus Policy Changes**

**As superintendent, I recommend that the PRESS Plus Policy changes be approved by the Board.**

### **Rationale**

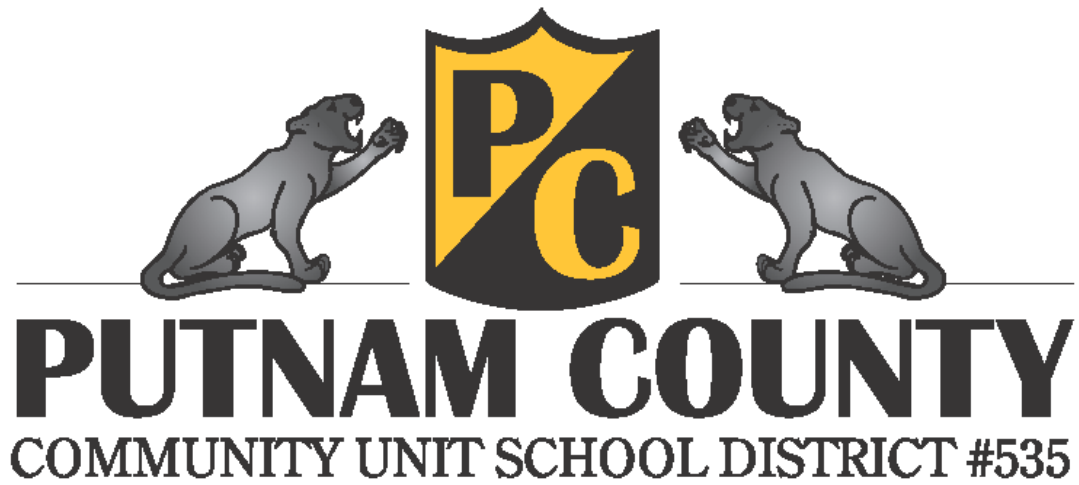
**All members of the Board, Policy Committee, and administration have had time to review the proposed changes from PRESS Plus.**

### **District Goal**

**Demonstrate increased student achievement for all students.**

PUTNAM COUNTY COMMUNITY UNIT DISTRICT 535  
BOARD OF EDUCATION MEETINGS

Monday, July 16, 2012	PCPS Media Center 6:30 pm
Monday, August 20, 2012	PCPS Media Center 6:30 pm
Monday, September 17, 2012	PCPS Media Center 6:30 pm
Monday, October 15, 2012	PCPS Media Center 6:30 pm
Monday, November 19, 2012	PCPS Media Center 6:30 pm
Monday, December 17, 2012	PCPS Media Center 6:30 pm
<b>Tuesday, January 22, 2013</b>	<b>PCPS Media Center 6:30 pm</b>
<b>Tuesday, February 19, 2013</b>	<b>PCPS Media Center 6:30 pm</b>
Monday, March 18, 2013	PCPS Media Center 6:30 pm
Monday, April 15, 2013	PCPS Media Center 6:30 pm
Monday, May 20, 2013	PCPS Media Center 6:30 pm
Monday, June 17, 2013	PCPS Media Center 6:30 pm
Monday, July 15, 2013	PCPS Media Center 6:30 pm



## **WELLNESS POLICY**

**PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT #535  
WELLNESS POLICY**

**BELIEF STATEMENT**

The Board of Education of Putnam County Community Unit School District #535 is committed to providing a learning environment that supports and promotes wellness, good nutrition, and an active lifestyle, recognizing the positive relationship among good nutrition, physical activity, and the capacity of students to develop and learn. The school environment shall be aligned with healthy school goals to positively influence students' beliefs and habits to promote health and wellness, good nutrition, and regular physical activity. In addition, school staff shall be encouraged to model healthy eating and physical activity as a valuable part of daily life.

**BELIEF STATEMENT**

The purpose of this policy is to ensure a total school environment that promotes and supports student health and wellness, helps to reduce childhood obesity, and meets the requirements of the Child Nutrition and WIC Reauthorization Act of 2004 and the Illinois School Code, including without limitation, goals for nutrition education, physical activity, and other school based activities that are designed to promote student wellness; nutrition guidelines for all foods available during the school day; a plan for measuring implementation; and involvement of parents, students, school food service providers, the school board, and the public in developing this policy.

**RATIONALE**

A disturbing number of children are inactive and do not eat well. As a result, 16 percent of children and adolescents are overweight, and this represents a three-fold increase since 1980. Congress passed the Child Nutrition and WIC Reauthorization Act of 2004 on June 30, 2004. Recognizing the role that schools can play in health promotion, this law requires local education agencies to participate in a program authorized by the National School Lunch Act or the Child Nutrition Act of 1966 to develop a local wellness policy. The objectives of the wellness policy are to improve the school nutrition program, promote student health, and reduce childhood obesity. Public Act 094-0199 amends the Illinois School Code, requiring the Illinois State Board of Education to establish a state goal that all districts have a wellness policy.

The connection between learning and nutrition is well documented. Healthy eating patterns are essential for students to achieve their highest academic potential, full physical and mental growth, and lifelong health and well being. Healthy eating is substantially linked to reduced risk for mortality and development of many chronic illnesses. Schools have a responsibility to help students acquire the knowledge and skills that are necessary to establish and maintain lifelong healthy eating patterns. Wellness plans that are planned and implemented effectively have demonstrated a positive influence on children's health.

Schools have a responsibility to help students establish and maintain lifelong habits of remaining physically active. According to the U.S. Surgeon General, regular physical activity is one of the most important ways in which people can maintain and improve their physical health, mental health, and overall well-being. Regular physical activity reduces the risk of heart disease, high blood pressure, colon cancer, diabetes, and even premature death.

### **GOALS FOR NUTRITION EDUCATION**

1. Students in grades kindergarten through grade 12 shall receive nutrition education as part of a sequential program that is coordinated within a comprehensive health education curriculum. The program shall be designed to provide students with the knowledge and skills necessary to use healthy eating behaviors and shall be aimed at influencing students' knowledge, attitudes, and eating habits. As eating habits are established at an early age, special emphasis should be placed on nutrition education in preschool through primary grades. The curriculum should also be consistent with and incorporate the relevant Illinois Learning Standards.
2. Nutrition education shall be integrated into the standards-based lesson plans of other school subjects, such as math, science, language arts, physical education, health, family/consumer sciences, and social sciences to maximize classroom time and to achieve positive changes in students' eating behaviors.
3. A minimum of fifty contact hours of nutrition education is recommended for students each school year. These contact hours can be provided through a combination of classroom instruction, nutrition education in the cafeteria, health fairs, field trips, and/or assemblies.
4. The nutrition education program may include enjoyable activities such as contests, taste testing, promotions, field trips, and school gardens.

### **GOALS FOR PHYSICAL ACTIVITY**

1. Students in kindergarten through grade 12 shall participate in daily physical education that enables them to achieve and maintain a high level of personal fitness, emphasizing self-management skills including energy balance (calories in minus calories out). This program should also remain consistent with the Illinois Learning Standards and should be coordinated within a comprehensive health education curriculum.
2. It is recommended that elementary students participate in physical education for a minimum of 150 minutes per week, and middle school students for 225 minutes per week (National Association for Sport and Physical Education recommendations). Special emphasis should be placed on promoting an active lifestyle in kindergarten through primary grades as health habits are established at a young age. Accommodations shall be made for students with disabilities, 504 plans, and other limitations.
3. Schools shall provide a daily supervised recess period for elementary students.
4. Students shall be provided opportunities for physical activity through a range of before and after school programs including intramurals, sports programs, or physical activity clubs.

(2)

5. As students should engage in a minimum of 60 minutes of physical activity a day, the physical education program shall actively engage families as partners in providing physical activity beyond the school day.

## **GOALS FOR OTHER SCHOOL-BASED ACTIVITIES DESIGNED TO PROMOTE STUDENT WELLNESS**

### *Parent Partnerships*

1. Schools shall support parents' efforts to provide a healthy diet and daily physical activity for their children. This support shall begin in elementary school and continue through middle and high school.
2. Parents shall be provided information to help them incorporate healthy eating and physical activity into their children's lives. This information may be provided in the form of handouts, postings on the school website, newsletter articles, or presentations in workshop settings that focus on nutrition and healthy lifestyles.

### *Consistent School Activities and Environment-Healthy Eating*

1. It is recommended that food providers share information about the nutritional content of school meals and/or individually sold foods with students, family, and school staff.
2. School meals shall be served in clean, safe, and pleasant settings with adequate time provided for students to eat, at a minimum, in accordance with state and federal standards and guidelines. The National Association of State Boards of Education recommends that students have adequate time to eat, relax, and socialize.
3. All food service personnel shall have adequate pre-service training and regularly participate in professional development activities that provide strategies including coordination of classroom and cafeteria activities.
4. Food providers should attempt to involve families, students, and other school personnel in choosing nutritious food and beverage selections for their local schools. This could include surveys, committees, taste-testing, and other activities designed to provide input into the decision-making process.
5. Food providers should work with suppliers to obtain foods and beverages that meet the nutrition requirements of school meals.
6. Food providers should work closely with school instructional staff to reinforce nutrition instruction and foster an environment where students can learn about and practice healthy eating.
7. Food providers shall take every measure to ensure that student access to foods and beverages on school campuses meet federal, state, and local laws and guidelines.
8. Students, parents, school staff, and community members bringing foods and beverages to school for parties/celebrations/meetings shall be encouraged to provide healthful options and shall be provided with a list of recommended food and beverage options. (Attachment B).
9. School-based organizations shall be encouraged to raise funds through the sale of items other than food.
10. To reduce competition with nutritionally balanced school meals and enhance student safety, it is recommended that, to the extent that it is practical, student are not permitted to leave school grounds to purchase foods or beverages.

11. Partnerships between schools and businesses are encouraged. To meet wellness objectives, it is recommended that commercial advertising relationships involve foods and beverages that meet nutrition standards. (Attachment A).
12. Schools shall take efforts to promote nutritious food and beverage choices consistent with the current Dietary Guidelines for Americans and Food Guidance System (MyPyramid) such as fruits, vegetables, low-fat dairy foods, and whole grain products.
13. Nutrition education shall be provided by trained and well-supported staff with adequate pre-service and in-service training.
14. All foods and beverages made available on campus shall comply with the federal, state, and local food safety and sanitation regulations.
15. To ensure safety and security of food, access to any area involved in storage, preparation, or service of food on the school campus shall be limited to authorized personnel.

### *Consistent School Activities and Environment-Physical Activity*

1. Physical education shall be provided by trained and well-supported staff that is certified by the state to teach physical education. All physical education teachers shall regularly participate in continuing education activities that impart the knowledge and skills needed to effectively promote enjoyable lifelong healthy eating and physical activity among students.
2. Physical education classes should have a student to teacher ratio comparable to those in other curricular areas.
3. The physical education program shall be closely coordinated with the other components of the overall school health program. When possible, physical education topics should be integrated within other curricular areas.
4. Schools are encouraged to limit extended periods of inactivity. When activities, such as mandatory testing, make it necessary for students to be inactive for long periods of time, it is recommended that schools give breaks during which they are encouraged to stand and be moderately active.
5. Schools are encouraged to develop community partnerships with other child-serving organizations such as park districts and YMCA's to provide students opportunities to be active.
6. Schools are encouraged to provide student and community access and promote the use of the school's physical activity facilities outside of the normal school day.
7. Physical activity facilities and equipment on school grounds shall be safe.
8. Schools are encouraged to work with the community to create a community environment that is safe and supportive of students walking or biking to school.

### *Food or Physical Activity as a Reward of Punishment*

1. School personnel shall be encouraged to use nonfood incentives or rewards with students (Attachment D) and shall not withhold food from students as punishment.
2. School personnel should be discouraged from using physical activity as a punishment or from withholding physical education class as a punishment.

## **NUTRITION GUIDELINES FOR ALL FOODS AND BEVERAGES AVAILABLE ON SCHOOL CAMPUSES DURING THE SCHOOL DAY**

1. Food providers shall offer a variety of age-appropriate, appealing foods and beverage choices and employ food preparation, purchasing, and meal planning practices consistent with the current Dietary Guidelines for Americans.
2. All foods and beverages sold individually (apart from the reimbursable school meal) on school campuses during the school day should meet nutrition standards (Attachment A).
3. Nutritious and appealing foods and beverages, such as fruits, vegetables, low-fat dairy foods, and whole grain products, should be encouraged whenever food is sold or otherwise offered at school.

## **GUIDELINES FOR SCHOOL MEALS**

1. School meals shall be consistent with the recommendations of the Dietary Guidelines for Americans and/or meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program and all applicable state and local laws and regulations.

## **MEASURING AND IMPLEMENTATION AND COMMUNITY INVOLVEMENT**

1. The district superintendent shall be charged with operational responsibility for ensuring that each school meets the local wellness policy requirements.
2. The district superintendent shall appoint a district wellness team/council that includes at least one school administrator, parent, school board member, student, and representatives of the school food authority to help develop, implement, and evaluate the wellness policy.
3. The appointed district wellness team/council shall be responsible for:
  - a. creating and maintaining bylaws for operation;
  - b. assessment of the current school environment;
  - c. development and/or review of a wellness policy;
  - d. presenting the wellness policy to the school board for approval;
  - e. recommending revision of the policy as deemed necessary by the wellness team/council.
4. The principal or other designee of each campus shall be responsible for the implementation of the local wellness policy and shall appoint a school-based evaluation team to develop and implement an annual evaluation plan.
5. The school-based evaluation team shall report their findings to the campus principal and develop with him/her a plan for improvement, as needed.
6. The wellness team/council shall hear reports from each campus group annually or as needed.
7. Before the end of each school year, the wellness team/council shall recommend to the district superintendent any revisions to the policy it deems necessary.
8. The wellness team/council shall report to the superintendent and school board annually on the progress of the wellness team/council and the status of compliance by the campuses (or as deemed necessary by the superintendent).

## Attachment A

<b>Food or Beverage</b>	<i>HealthierUS School Challenge</i> Nutrition Standards*  These criteria focus on decreasing fat and added sugar, increasing nutrient density, and moderating portion size.
<b>Fruits and Non-Fried Vegetables</b>	Fruits and vegetables may be fresh, frozen, canned or dried, and they must be found in the Food Buying Guide for Child Nutrition Programs. <a href="http://schoolmeals.nal.usda.gov/FBG/2003FBG%20Section%202.pdf">http://schoolmeals.nal.usda.gov/FBG/2003FBG%20Section%202.pdf</a> Examples of products that <i>cannot</i> be sold/served as a fruit or vegetable include: <ul style="list-style-type: none"> <li>• Snack-type foods made from vegetables or fruits, such as potato chips, and banana chips;</li> <li>• Pickle relish, jam, jelly; and</li> <li>• Tomato catsup and chili sauce</li> </ul>
<b>Approved Beverages</b>	<ul style="list-style-type: none"> <li>• Flavored or plain reduced fat (2%), low-fat (1%), skim/nonfat fluid milk meeting State and local standards for pasteurized fluid milk and/or USDA approved alternative dairy beverages<sup>4</sup>;</li> <li>• 100% full-strength fruit and vegetable juices; and</li> <li>• Water (non-flavored, non-sweetened, <i>and</i> non-carbonated)</li> <li>• Carbonated drinks – diet ONLY</li> </ul>
<b>Any Other Individual Food Sales/Service</b>	<ul style="list-style-type: none"> <li>• <b>Calories from total fat</b> must be at or below 35%** , <i>excluding nuts, seeds, and nut butters</i>. This is determined by dividing the calories from total fat by the total calories and multiplying by 100. If calories from fat are not available, multiply the grams of fat by 9 to equal calories from fat.</li> <li>• <b>Calories from saturated fat</b> must be at or below 10%. This is determined by dividing the calories from saturated fat by the total calories and multiplying by 100. If calories from saturated fat are not available, multiply grams of saturated fat by 9 to equal calories from saturated fat.</li> <li>• <b>Total sugar</b> must be at or below 35% by weight. This is determined by dividing the grams of total sugar by the gram weight of the product and multiplying by 100. This includes both naturally occurring and added sugars. This limit does not include fruits and vegetables or flavored milk as defined above.</li> <li>• <b>For vending sales</b> the item package or container is not to exceed 200 calories.</li> </ul>

<sup>4</sup>There are no USDA approved dairy beverages at this time. Public Law 108-265 (Child Nutrition Program Reauthorization) authorizes the Secretary of Agriculture to establish nutritionally equivalent non-dairy beverages by July 1, 2005. Please check with the Illinois State Board of Education for clarification.

\*The above *Nutrition Standards* are criteria for sales/service of a la carte and/or vended items from the United States Department of Agriculture's *HealthierUS School Challenge*. Please be aware that these criteria are only meant to apply to individually sold foods and that foods sold as part of a reimbursable school meal may not necessarily meet these criteria although menus meet the nutrition standard set by the U.S. Department of Agriculture for school meals. Local policy makers may wish to modify the standards but should be aware that this may make schools ineligible to meet the criteria for the *HealthierUS School Challenge*.

\*\*The *Dietary Guidelines for Americans 2005* recommend a total fat intake of 20 to 35% for school-age children.

## Attachment B

### Healthful Food and Beverage Options for School Functions\*

At any school function (parties, celebrations, meetings, etc.) healthful food options should be made available to promote student, staff and community wellness. Examples of nutritious food and beverages that are consistent with the Dietary Guidelines for Americans are listed below.

- Raw vegetable sticks/slices with low-fat dressing or yogurt dip
- Fresh fruit wedges – cantaloupe, honey dew, watermelon, pineapple, oranges, tangelos, etc.
- Sliced fruit -- nectarines, peaches, kiwi, star fruit, plums, pears, mangos, apples, etc.
- Fruit salad
- Cereal and low-fat milk
- 100% fruit or vegetable juice
- Frozen fruit pops with fruit juice or fruit as the first ingredient
- Dried fruits – raisins, cranberries, apples, apricots,
- Single serving applesauce or canned fruit in juice
- Peanut butter with apple wedges or celery sticks
- Fruit smoothies made with fat-free or low-fat milk
- Trail mix (dried fruits and nuts)
- Dry roasted peanuts, tree nuts and soy nuts (not coconut or palm nuts)
- Lean meats and reduced fat cheese sandwiches (use light or reduced fat mayonnaise in chicken/tuna salads)
- Party mix (variety of cereals, nut, pretzels, etc.)
- Pretzels or reduced fat crackers
- Baked chips with salsa or low-fat dip (Ranch, onion, bean, etc.)
- Low-fat muffins (small or mini), granola bars and cookies (graham crackers, fig bars)
- Mini bagels with whipped light or fat-free cream cheese
- Pasta salad
- Bread sticks with marinara
- Fat-free or low-fat flavored yogurt & fruit parfaits
- Fat-free or low-fat pudding cups
- Fat-free or low-fat milk and milk products (string cheese, single-serving cottage cheese, cheese cubes)
- Flavored soy milk fortified with calcium
- Pure ice cold water

*\*This list is not all inclusive and is meant only to provide parents and school staff with guidance for healthier food and beverage choices. Not all food and beverage items on this list will necessarily meet district nutrient standards (Attachment A) as items vary in sugar, fat and calorie content from brand to brand. However, all of the items in the list are believed to be consistent with the intent of the wellness policy to promote student health and reduce childhood obesity.*

## Attachment C

### Fundraising Ideas

- Raffle
- Candles
- Book sale
- Cookbook
- \*Car wash
- \*Walkathons
- Student artwork
- Stuffed animals
- Stadium pillows
- School photo ID
- Educational games
- Holiday decorations
- Shopping donation programs
- School mascot temporary tattoos
- Faculty and/or student talent show
- Teacher/student sports competition
- Auction of donated goods and services
- Balloon bouquets for special occasions
- Bottled water with the schools own label
- Refillable water bottle with the school logo
- Glow in the dark novelties (popular at dances)
- Greeting cards, especially designed by students
- School calendars with all the important school dates on them
- Party bags for kids' birthday parties filled with non-food novelties
- Sale of flowers and balloons for the family to purchase for student graduates
- School spirit items – tee shirts, sweatshirts, sweatpants, lanyards, pennants, bracelets and caps
- Growing and/or selling flowers and plants for holidays such as Valentine's Day and Mother's Day

\*These fundraisers have the added benefit of promoting physical activity for students.

## Attachment D

### Classroom rewards

- A smile
- Going first
- Verbal praise
- Sit by friends
- Teaching the class
- Helping the teacher
- Enjoy class outdoors
- A field trip for the class
- Choosing a class activity
- Walk with a teacher during lunch
- Eat lunch outdoors with the class
- Eat lunch with a teacher or principal
- Extra credit or class participation points
- Taking care of the class animal for a day
- Have lunch or breakfast in the classroom
- A photo recognition board in a prominent location in the school
- A note from the teacher to the student commending his or her achievement
- A phone call, email, or letter sent home to parents or guardians commending a child's accomplishment
- Recognition of a child's achievement on the school-wide morning announcements or school website
- Ribbon, certificate in recognition of achievement or a sticker with an affirming message (e.g. "Great job")
- Take a trip to the treasure box (filled with: stickers, temporary tattoos, pencils, pens, highlighters, sidewalk chalk, notepads, erasers, bookmarks, etc.)

## References

1. Prevalence of Overweight among Children and Adolescents: United States, National Center for Health Statistics. [www.cdc.gov/products/pubs/pubd/hestats/overwght99.htm](http://www.cdc.gov/products/pubs/pubd/hestats/overwght99.htm)
2. Child Nutrition and WIC Reauthorization Act of 2004 (Public Law 108-265, Sec. 204). <http://thomas.loc.gov/bss>
3. Public Act 094-0199, [www.ilga.gov/legislation/publicacts/fulltext.asp?Name=094-0199](http://www.ilga.gov/legislation/publicacts/fulltext.asp?Name=094-0199)
4. Illinois School Code, [www.ilga.gov/legislation](http://www.ilga.gov/legislation)
  - a. Daily Physical Ed Requirements – Section 27-6 of the School Code (105 ILCS 5/27-61)
  - b. Rules for Comprehensive Health Education – (23 Ill. Adm. Code 253) issued pursuant to the Critical Health Problems and Comprehensive Health Education Act (105 ILCS 110).
5. Illinois Learning Standards, Illinois State Board of Education, 1997, [www.isbe.state.il.us/ils](http://www.isbe.state.il.us/ils)
6. Nutrition services: An essential component of comprehensive school health programs – Joint Position of the American Dietetic Association, Society for Nutrition Education, and the American School Food Service Association, Journal of Nutrition Education 35:2, 2003.
7. Executive Summary, Shape of the Nation 2001. National Association of Sports and Physical Education (NASPE), 2001, [www.aahperd.org/naspe/pdf\\_files/shape\\_nation.pdf](http://www.aahperd.org/naspe/pdf_files/shape_nation.pdf)
8. Dietary Guidelines for Americans 2005, Department of Health and Human Services and Department of Agriculture, 2005, [www.health.gov/dietaryguidelines](http://www.health.gov/dietaryguidelines)
9. Fit, Healthy and Ready to Learn. National Association of State Boards of Education, 2000.
10. MyPyramid.gov, United States Department of Agriculture, [www.mypyramid.gov](http://www.mypyramid.gov)
11. Minimum School Meal Requirements – section 9(f)(I), 17(a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758(f)(I), 1766(a)0
12. Minimum School Meal Requirements – subsections (a) and (b) of section 10 of the Child Nutrition Act (42 U.S.C. 1779)
13. Illinois School Food Service – Ill. Adm. Code Section 305.

## **Recommendation to Review and Approve District Wellness Policy**

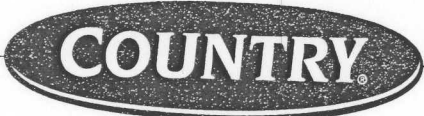
**As superintendent, I recommend that we approve the annual review and approval of our district wellness policy.**

### **Rationale**

**This is an annual review that is to be completed and formally approved by the Board.**

### **District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**



FINANCIAL

PREMIUM COMPARISON FOR PUTNAM COUNTY C.U.S.D. #535

	2007	2008	2009	2010	2011	2012
Property Coverage						
\$1000 Deductible	\$26,356.00	\$21,860.00	\$20,904	\$21,905.00	\$26,579.00	\$33,649.00
Crime Coverage	\$94.00	\$83.00	\$83.00	\$83.00	\$102.00	\$101.00
General Liability Coverage	\$4,916.00	\$5,139.00	\$5,139.00	\$5,916.00	\$4,352.00	\$4,668.00
Inland Marine Coverage	\$168.00	\$147.00	\$147.00	\$147.00	\$215.00	\$235.00
Equipment Breakdown Coverage	\$6,040.00	\$6,092.00	\$6,092.00	\$7,468.00	\$5,485.00	\$235.00
Total Annual Premium	\$37,574.00	\$33,321.00	\$32,865.00	\$35,519.00	\$36,733.00	\$38,653.00
Automobile Liability	\$7,822.70	\$7,845.70	\$7,845.70	Incl	Incl	\$5,383.00
Worker's Compensation	\$28,848.50	\$28,017.10	\$21,026.00	\$23,827.00	\$24,636.00	\$28,563.00
Umbrella Liability	\$2,250.00	\$2,240.00	\$2,554.00	\$2,538.00	\$2,595.00	\$2,628.00
Educators Legal Liability	\$5,875.00	\$5,875.00	\$3,687.00	\$3,123.00	\$3,752.00	\$3,752.00
Treasurers Bond	\$9,000.00	\$5,968.00	\$5,968.00	\$5,968.00	\$7,687.00	\$7,687.00
Total Outlay	\$91,370.20	\$83,266.80	\$66,100.00	\$70,975.00	\$75,403.00	\$86,666.00

42132 → \$2500 ded.

44036

## **Recommendation to Approve Premium for Liability Insurance**

**As superintendent, I recommend approval of the 2012 liability insurance premium for Putnam County CUSD 535 in the amount of \$86,666.00.**

### **Rationale**

**Please note the increase from the 2011 premium on the attached sheet. I met with our agent regarding this increase, and the increase is largely due to Workman's Comp claims and earthquake insurance premium increases. As you may remember, we participated in a thorough bid process last year for liability insurance. In this upcoming year, I believe it will be appropriate to do so again. The bidding process is not required every year by statute, but it will be time to do so this coming year. When districts do the thorough bidding process every year, this can result in a loss of professional knowledge and service for the district. However, to maintain fiscal responsibility and to comply with statutes, it is advisable to conduct regular bidding processes, even for insurance needs.**

### **District Goal**

**Maintain strong fiscal responsibility in the Putnam County School District.**

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA  
June 18, 2012  
6:30 P.M.

- I. Resignation – Leslee Beams-Stacker
  - Dee Biagi - Aide
  - Missy Carlson – 8<sup>th</sup> Grade Volleyball Coach
  - Jessica McKenzie – 7<sup>th</sup> Grade Volleyball Coach
- II. Hire – Matt Gimbal - HS Aide
  - Kelly Sartin - PS Cook
  - Rebecca Johnson - Jump Start Summer School
  - Heather Ballard – 8<sup>th</sup> Grade Volleyball Coach
  - Brooke Byers – 7<sup>th</sup> Grade Volleyball Coach
  - Jared Sale – 8<sup>th</sup> Grade Girls’ Basketball Coach
  - Coral Albers – HS Cheer Coach
- III. Raises
- IV. Superintendent Goals

Leslee Beams-Stacker  
620 Baker Ave.  
LaSalle, IL 61301

T 815 223 7843

Lezlee.08@comcast.net

June 20, 2012

Mr. Jay McCracken, Superintendent  
Board of Education  
Putnam County School District 535  
400 East Silverspoon Ave.  
Granville, IL 61326

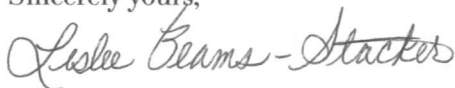
Dear Mr. McCracken and Members of the Board of Education,

This letter is my statement of retirement with the completion of the 2011-2012 school year.

Teaching Preschool at Putnam County has been a wonderful experience and an amazing opportunity at the inception of the Illinois Early Childhood Grant Program in late 1985. To begin as we did with focus for 3-4 year old learning experiences and to see similar opportunities continuing as a base for young children's early school time is gratifying. It is my deep hope that the strong support for Preschool from the Putnam County School District continues. This school district has been dedicated and faithful in its caring, support, and educational progress for all children. To see and hear young children's discovery in their learning experiences, process, and progress has been a joy. To work with parents and guardians as their young child experiences, learns, and grows has been a special opportunity. To have the wealth of experience and education of so many dedicated co-workers for the best interests of the children has been highly valuable.

Thank you for the opportunity of a lifetime and true support to teach preschoolers for 26 1/2 years. It has been a pleasure with so many heartfelt rewards to assist in young children's growth for life-long learning.

Sincerely yours,



Leslee Beams-Stacker

June 4, 2012

Dorothy (Dee) Biagi  
11111 East 1000<sup>th</sup> St.  
Granville, IL 61326

To whom it may concern,

With much regret I would like to inform you of a decision I have labored to make for the upcoming school year of 2012-2013. I have decided to withdraw myself from being an employee of the Putnam County School District. I have enjoyed working with all the kids immensely over the past four years. I have also enjoyed and learned a lot from the employees I have worked with.

When I was given the chance to work for the district in 2008, I was told to give it a try and see if I like it. Four years later I can honestly say "thank you" because it has been a treasure I will always hold dear to my heart. Being an aid has been the best experience so far for me. The children are what I will truly miss.

I know that the qualifications for my replacement will take time to fill so I wanted to notify you as quickly as I could. The student I was assigned to is my number one concern now. He is a great kid.

Also, if at any time I can be of any assistance with this transition, I am willing to help. In addition, I would like to be called as a substitute aid for the Junior High or the Hennepin building if you need me.

The reasons I have come to this decision are many, but regardless they are mine and final.

In closing, I just want to say thank you again for all the fun! I loved being a part of something so great. It has felt like a "family" you have let me be a part of. I will miss the numerous friendships I have made over the years. I hope we will all stay in touch. With a heavy heart I say good-bye for now.

Sincerely,



Dee Biagi

Cc: Jay McCracken, Mike McCann, Mike Olsen, Carl Carlson

June 13, 2012

To Whom It May Concern:

I, Melissa Carlson, am resigning from the 8<sup>th</sup> Grade Girls volleyball coach position at Putnam County Junior High School. I would like to thank the school board and school district for allowing me the opportunity to work in that capacity over the last few years. My biggest reason for stepping aside is to make time to attend to my own children regarding their educational needs and involvement in extracurricular activities.

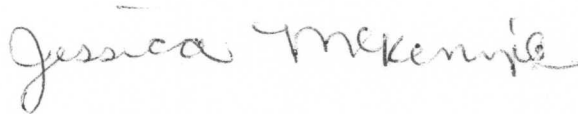
Sincerely,

Melissa J. Carlson

5-20-12

To Whom It May Concern:

I am resigning from 7<sup>th</sup> grade volleyball coach, as well as from the Summer Planning Committee.

A handwritten signature in cursive script that reads "Jessica McKenzie".

Jessica McKenzie

**Matthew J. Gimbal**  
211 East Hopkins Ave. Granville IL 61326  
815-339-2178 (Cell 815-326-9990)  
Mgimbal2@yahoo.com

**Education**

*BS in Education-Secondary Education*

- Western Illinois University - Macomb, Illinois. Overall GPA 3.1/4.0

*Endorsements:*

- 9-12 High School: Economics, Geography, Political Science/Civics, U.S. History, World History.
- Middle School: Geography, History.

**Teaching Experience**

*Full time Substitute-Putnam County High School Dist 535 from Feb 22, 2012-Current substitute*

Provide instruction to World Geography students, and one section of the cooperative vocational education class.

- Provide instruction in World Geography studying maps and culture in regions throughout the world.
- Provide instruction concerning work skills, resume building, and proper conduct in the work place.

*Full time Substitute - LaSalle-Peru Township High School from Feb 22-Apr 11 2011, Current substitute*

Provide instruction to Special Ed students in Learning Strategies covering basic life skills and reading comprehension.

- Provide instruction in the Phoenix program which provides core academic classes (Health, Algebra, Speech, and Biology) to students whose schedule does not allow these classes to be taken in a special education setting.
- Provide instruction in two sections of team taught world history

*Full time Substitute -LaMoille Community High School Dist 303 from Sept- Nov 2009, current substitute*

- Provided instruction to students in the field of Art I, Graphic art, and 3-D art.
- Experienced with RTI instruction and Study Skills programs.

*Full time Substitute-Saint Bede Academy from Nov 10-Dec 1*

- Provided instruction to 10<sup>th</sup> grade U.S. History students covering Illinois and Federal Constitution and 1800s.
- Provided instruction to 12<sup>th</sup> grade students in the field of Sociology.

*Student teacher- Lewistown Community High School, Lewistown IL, spring 2008*

- Provided instruction for course in World History, Sociology, American History and Current Events for students from 10<sup>th</sup> to 12<sup>th</sup> grade.
- Created and implemented lesson plans adhering to the Illinois Learning Standards.
- Conducted parent/teacher conferences to discuss the student's learning and progress.
- Supervised a field trip to Natural History museum.

# STATE TEACHER CERTIFICATION BOARD - STATE OF ILLINOIS CERTIFICATE

Issued To:  
745024  
Gimbal, Matthew J.

Number: 2321248  
Type: Initial Secondary Teaching  
Issued: 07/08/2008  
Valid For: Grade 6 to Grade 12

*Issued by the State Teacher Certification Board at Springfield, Illinois*

*Jesse H. Ruiz*  
Chairman of the Board

*Patricia Murphy*  
Secretary

*Chris A. Kousser*  
State Superintendent of Education

**ENDORSEMENTS:** The Certificate holder is qualified to teach the subjects, to perform the school services or to serve in the field of administrative endorsement listed below.

Completed State Approved Program In:

Social Science-History

Certificate Endorsements:

Social Science  
Social Science-History

Middle School  
Senior HS

07/08/2008  
07/08/2008

\*\*\* No Further Valid Entries \*\*\*

**ADDITIONAL INFORMATION:**

- This certificate must be registered with your regional superintendent.
- This certificate may be registered in four year periods and is valid until June 30 of the year in which four years of teaching have been completed.

WIU

NAME: MATTHEW J GIMBAL  
STUDENT ID: 904-10-9420  
BIRTHDAY: JANUARY 12

IL/FEDERAL CONSTITUTION REQUIREMENT: MET  
ILLINOIS ARTICULATION INITIATIVE: MET  
COMMUNITY COLLEGE COMMITMENT: MET

MAJOR: HISTORY

Description	Dept	Crse	Gr	Hrs	R	Description	Dept	Crse	Gr	Hrs	R
*****											
IL VALLEY CMTY COLLEGE						FIELD WORK II					
FALL 2002 - SPRING 2004						ED LAW & POLICY					
FALL 2002						HIST 313 A 3					
						HIST 491 C 3					
						HA HE HP GPA					
						TERM: 13 13 45.00 3.461					
SPRING 2003											
ART 140 3.0						SPRING 2008					
HIST 125 3.0						SECONDARY 7-12					
POL 122 3.0						STCH 480 S 4					
PSY 100 3.0						SECONDARY 7-12					
COMM 241 3.0						STCH 480 S 4					
						HA HE HP GPA					
						TERM: 0 12 0.00 0.000					
FALL 2003											
HIST 126 3.0						CUMULATIVE: AHE					
MATH 099N 0.0						HA HE HP GPA					
POL 228 3.0						CUMULATIVE: 146 67 79 214.00 3.194					
SOC 100 3.0											
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MATT GIMBAL  
211 EAST HOPKINS AV.  
GRANVILLE IL 61326

WESTERN ILLINOIS UNIVERSITY

DATE ISSUED: 01/31/2012

PAGE 1 OF 1

THE OFFICIAL SIGNATURE OF THE REGISTRAR IS WHITE AND IS IMPOSED ON A LIGHT PURPLE INSTITUTIONAL SEAL. REJECT TRANSCRIPT IF EITHER IS DISTORTED.

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Angela N. Lynn, Registrar

WESTERN ILLINOIS UNIVERSITY  
MACOMB, ILLINOIS 61455-1390

WESTERN ILLINOIS UNIVERSITY



**Putnam County Primary School**

June 18, 2012

To Mr. McCracken and the Board of Education,

I recommend Kelly Sartin for the cook's position at the Primary School effective at the beginning of the 2012-2013 school year.

Kelly has been a substitute cook at the Primary School for three years. During those three years, Kelly's work ethic and professionalism were excellent. She is very capable of doing the job.

Sincerely,  
Mrs. Kristal LeRette, Principal

May 10, 2012

Putnam County Primary School  
Granville, IL 61326

Dear Mrs. LeRette,

I am interested in applying for the position of school cook at Putnam County Primary School beginning the 2012-2013 school year. I have been a substitute cook for many years, mostly at PCPS. I am very familiar with the procedures and policies of the kitchen and believe I would have an easy transition into the position.

I look forward to having an interview with your regarding this position.

Sincerely,



Kelly Sartin

Kelly Sartin  
209 Sixth Street  
Standard, IL 61363  
815-252-3573

Professional Experience

*Substitute Teaching, Local Counties  
August 2006-Present*

- Fill in for absent teachers in emergency and on short and medium term assignments.
- Follow teaching programs set by regular teachers and prepared outlines when necessary.
- Liaise effectively with colleagues in team teaching assignments.
- Integrate lessons into long-term curriculum plan to ensure continuity of education objectives.
- Set and correct homework assignments and projects.

*English Teacher, Marquette High School, Ottawa, IL  
August 2008-May 2009*

- Taught English Language in grades 9<sup>th</sup>, 10<sup>th</sup> and 12<sup>th</sup>.
- Developed teaching materials for study of American Literature.
- Assisted department head to introduce formative assessment plan to monitor progress of freshmen entrants and report on progress.
- Reported/communicated with parents as required by school's policy.
- Took part in faculty meetings and workshops.

*Student Teaching, High School English, Putnam County High School, Granville, IL  
January 2008-May 2008*

- Trained 20-25 students in a high school English classroom.
- Implemented and developed complete instructional unit on American Literature.
- Created and presented lesson plans regularly in American Literature.
- Participated and attended the district in-service programs and faculty meetings.

*Customer Service, Office Max, Peru, IL  
August 2000-August 2003*

- Provided customer support in busy call center environment for office products.
- Devoted commitment to customer service, resolve complex issues and win customer loyalty.
- Strategic-relationship/partnership-building skills -- listen attentively, solve problems creatively, and use tact and diplomacy to find common ground and achieve win-win outcomes.

*Customer Service Representative, Uline, Waukegan, IL*  
*May 2000-August 2001*

- Took customer orders via telephone, email and fax.
- Resolved customer's issues.

*Customer Service Representative, Premier Blanket Service, Schaumburg, IL*  
*May 1998-May 2000*

- Took customer orders via telephone.
- Resolved customer's issues.

*Reservationist/Front Desk/Sales and Catering Assistant, Marriott Hotels, Schaumburg, IL*  
*August 1994-May 1998*

- Took hotel room reservations via telephone.
- Assisted with check-ins at the Front Desk.
- Assistant to Sales and Catering Managers.

#### Education

Bachelor of Arts in English  
Monmouth College, Monmouth, Illinois  
Graduated May, 1993

Masters of Education  
Grand Canyon University, Phoenix, Arizona  
Graduated December, 2007

**FOOD SERVICE SANITATION FSS 1200**

**Text: SERVSAFE ESSENTIALS ; National Restaurant Association 5<sup>th</sup> edition  
(updated)**

**FOOD SERVICE SANITATION CODE BOOK  
Illinois Department of Public Health**

**Instructor: Jan Schuster BS. MS. Home Economics Education**

**ATTENDENCE IS REQUIRED AT ALL CLASSES.** The student will receive a pass/fail grade from the college upon completion of the course. The Illinois Department of Public Health Exam will be given at the last class meeting. The test results will be sent to the students home.. The test may be retaken two times within six months if you do not pass the test the first time.

4/9 ✓ **CLASS ONE: Course introduction. Unit one: The Food Safety Challenge**  
✓ This includes providing safe food, the micro world, contamination and food allergens, and the safe food handler.  
✓ **ASSIGNMENT:** questions page 1-9, Apply knowledge 2-18, 2-22, 2-23, 2-24, 2-31, 2-33, 2-34 & 35

4/12 ✓ **CLASS TWO: The flow of Food Through the Operation. Introduction, purchasing, receiving, and storage, preparation, and service.**  
✓ **ASSIGNMENT:** Questions Apply knowledge 3-9, 3-11, 3-12, 4-13, 4-14, 4-16, 17 & 18, 5-13, 5-14 & 15, 6.13 & 14, 6-15, & 16) —

4/16 ✓ **CLASS THREE: Food safety management systems, sanitary facilities and equipment, cleaning and sanitizing, integrated pest management.**  
✓ **ASSIGNMENT:** 7-17 & 18, 7-19 & 20, 8-10, 8-11, 9-16, 9-19 & 20, 10-17 & 18

4/19 ✓ **CLASS FOUR: Food safety regulations and employee training, employee safety training**  
✓ **ASSIGNMENT:** 11-10, 11-16, 11-17, 11-18 & 19, 11-20 & 21, 12-11, 13-8, 13-9, 14-12

4/23 ✓ **CLASS FIVE: Review of all areas and code book.**

EXAM 4/26 ✓ **CLASS SIX: Illinois Department of Public Health Food Service Manager Certification Exam**  
*(4-6 wks for results)* **15 questions, ~~True or False~~ multiple choice (75% correct) to pass**  
Please bring two number two pencils with an eraser to the exam and a picture ID

**This is a 1.0 hour course designed to assist the manager or potential manager of any food service operation to apply service sanitation. Topics to be included are sanitation and health, sanitary food handling, safe food environment, sanitation and the customer and sanitation management.**

Putnam County Elementary School  
326 South 5<sup>th</sup> Street, PO Box 229, Hennepin, IL 61327  
Phone: 815.882.2800 #2 Fax: 815.925.7435  
Michael McCann, Principal



June 08, 2012

To: Board of Education  
Putnam Count CUSD No.535

Mr. Jay McCracken  
Superintendent of Schools

From: Mike McCann  
PCES

Re: Summer School Teachers

As the junior high students will be attending summer school as PCES, please Rebecca Johnson to the list of teachers to be contracted for the positions as summer school teachers:

**Rebecca Johnson**

Connie Hartman

Terry Warren

Debbie Ward



**PUTNAM COUNTY JUNIOR HIGH**  
 “Where CHARACTER COUNTS!”



13183 North 350<sup>th</sup> Avenue  
 McNabb, Illinois 61335

Phone (815) 882-2800 x 3  
 Fax (815) 882-2299

**Carl B. Carlson - Principal**  
[carlsonc@putnam.k12.il.us](mailto:carlsonc@putnam.k12.il.us)

June 13, 2012

To Putnam County School Board Members:

It is the recommendation to hire the following people to fill the vacancies posted for the 2012-2013 school year

<u>Name</u>	<u>Assignment</u>
Jared Sale	8 <sup>th</sup> Grade Girls Basketball Coach
Heather Ballard	8 <sup>th</sup> Grade Girls Volleyball Coach
Brooke Byers	7 <sup>th</sup> Grade Girls Volleyball Coach

Yours in education,

Carl B. Carlson  
 Principal  
 Putnam County Junior High

## **Recommendation to Approve Resignations and Hiring**

**As superintendent, I recommend that the Board should approve the resignation with regret of Dee Biagi as a teacher's aide and Missy Carlson as the 8<sup>th</sup> Grade Volleyball Coach. I also recommend that the Board should approve the hiring of Kelly Sartin as cook at the primary building, Heather Ballard as the 8<sup>th</sup> Grade Volleyball Coach, Brooke Byers as the 7<sup>th</sup> Grade Volleyball Coach, Jared Sale as the 8<sup>th</sup> Grade Girls' Basketball Coach, and Matt Gimbal as a high school Special Education Aide (replacing Beth Sale).**

### **Rationale**

**The hiring recommendations were made by the principals, and the proper posting procedures, etc. were followed.**

### **District Goal**

**Maintain strong fiscal responsibility in the Putnam County School District.**

**Proposed Raises for Non-Union Employees**

<b>Pam Ellena</b>	<b>\$1,182.14</b>
<b>Ann Lamboley</b>	<b>\$1,238.51</b>
<b>Tricia Both</b>	<b>\$1,589.50</b>
<b>Brandy Baele</b>	<b>\$1,463.30</b>
<b>Maria Mignone</b>	<b>\$1,322.52</b>
<b>Gene Randolph</b>	<b>\$1,552.04</b>
<b>Carl Carlson</b>	<b>\$2,344.69</b>
<b>Megan Goetz</b>	<b>\$1,506.00</b>
<b>Alex Rolando</b>	<b>\$78.27</b>
<b>Jay McCracken</b>	<b>\$3,079.02</b>

**\*In most of the above raises, this represents an overall 3% increase.**

## **Recommendation for Non-Union Raises**

**As superintendent, I recommend the attached raises for our non-union employees. I have listed each non-union employee and his/her proposed raise.**

### **Rationale**

**As you may remember, I received no raise last year, and the previous year, our administrators received a flat \$1,000 raise. While it is imperative that we are fiscally responsible, we also do not wish to have our administration fall way behind other area districts. We are building a solid administrative team, and I appreciate the excellent support demonstrated from the Board. I provided the Regional Office spreadsheet of area superintendents' salaries, and while I am not at all upset with my salary, it is lower than other area districts of this size. We will also be negotiating next spring, and all union and non-union raises will most likely be kept low. Our total salary savings to our district with this year's retiring staff members is \$166,049. (\$440,349 total for retiree salaries compared to new hires at \$274,300) The proposed raises for non-union employees this year total \$15,355.99. Subtracting the non-union raises from the total salary savings, the positive difference is \$150,693.01, still a substantial overall salary savings to the district. If needed, I will explain my proposal additionally at the upcoming Board meeting.**

### **District Goal**

**Maintain strong fiscal responsibility in the Putnam County School District.**

**Superintendent Goals**  
**Revised July 14, 2011**

1. The superintendent will lead the administrative team to implement a growth model for student achievement, providing a minimum of quarterly reports to the Board of Education regarding student achievement. *The superintendent will develop clear, user-friendly reports of student achievement data in conjunction with the administrative team. These reports may indicate formative or summative outcomes for student achievement.*
2. *The superintendent will maintain an up-to-date website. The superintendent may delegate this work to others, and the calendar of events is to be updated regularly.*
3. The superintendent will work closely with the Board of Education Finance Committee, administrative team, and district office to develop, implement, and monitor the district budget. State funding updates will be provided to the Board of Education. *The superintendent will report to the Board the status of financial investments on a monthly basis. In addition, the superintendent will create a Board-level financial calendar to keep the Board informed of upcoming issues.*
4. The superintendent will provide the Board of Education an updated multi-year budget projection, reflecting the latest changes in funding from the State of Illinois and federal government. The Board of Education Finance Committee will be involved in this process.
5. *The superintendent will participate in professional development activities related to district issues, leadership, or current events.*
6. *The superintendent will organize a Board/administrator retreat in order to foster a more productive relationship with both parties.*
7. The superintendent will monitor and implement the district Life Safety Plan, including input from the Board of Education committees.

## **Superintendent's Goals and Committee Meeting Needs**

**The attached goals from this past school year can be reviewed by the personnel committee and/or Board of Education to determine changes that you may wish to make. I will be prepared to meet with the committee in the near future regarding my goals.**

### **Finance Committee**

**I also recommend that our Finance Committee should meet no later than July to discuss the upcoming school budget. While departments have been meeting regarding the budget, I have waited to call a Finance Committee meeting because of State revenue streams. We should know more by July, and I would like to set that meeting date at the upcoming Board meeting.**