

SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





Shakopee Public Schools
School Board Regular Business Meeting
District Office Board Room, 1200 Town Square,
Shakopee

August 26, 2019
6:00 PM

1. CALL TO ORDER SCHOOL BOARD BUSINESS MEETING AND ROLL CALL - CHAIR BOWERMAN
2. PLEDGE OF ALLEGIANCE
3. WE ARE SHAKOPEE SCHOOLS
 3. 1. Recognition of State Level Competitors
Congratulations to Tharun Inturi and Alex Kortgard. They participated in the Minnesota Boys State Tennis tournament June 6th and 7th. Both were section runner-ups at individuals in section 2AA for doubles. At the tournament, they made it to the second day and played in the consolation semifinals.
Presenter: Drew DeCorsey | Boys Head Tennis Coach
 3. 2. Association of School Business Officials International Recognition
The Association of School Business Officials International has awarded Shakopee Public Schools District with the Certificate of Excellence in Financial Reporting. This honor recognizes districts that have met the program's high standards for financial reporting and accountability. Our school district earned the Certificate of Excellence for its Comprehensive Annual Financial Report for the fiscal year ended 2018. Congratulations to our entire Finance Department!
Presenter: Board Chair Reggie Bowerman
4. CONSIDERATION OF AGENDA AS PRESENTED
5. CONSENT ITEMS
 5. 1. Personnel Items
 - 5.1.1 Acceptance of Resignations**
Last Name, First Name, Position, Location, Effective Date
Blalock, Cassie, Program Support Assistant, Central Family Center, 8/20/2019
Dougall, Haley, Program Support Assistant, Sweeney Elementary School, 8/12/2019
Dueffert, Matt, Teacher, Math, High School, 6/07/2019
Fitzgibbons, Melissa, Food Service Worker, Eagle Creek Elementary School, 8/01/2019
Foster, Lindsay, Program Support Assistant, Central Family Center, 8/16/2019
Germann, Dawn, Food Service Worker, High School, 8/12/2019

Ingleby, Jessica, Program Support Assistant, Red Oak Elementary School, 8/13/2019

Lea, Kristin, Teacher, Grade 4, Red Oak Elementary School, 6/07/2019

Molina, Angel, Custodian, Red Oak Elementary School, 8/16/2019

Nelson, Todd, Teacher, Business, High School, 6/07/2019

Nguyen, Anthony, Custodian, High School, 8/15/2019

Sanders, Grace, Teacher, Special Services, West Middle School, 6/07/2019

Strand, Kaitlin, Program Support Assistant, Eagle Creek Elementary School, 8/16/2019

Strehl, Joel, Technology Assistant, Sweeney Elementary School, 8/19/2019

Werner, Rae, Special Ed Para, Central Family Center, 8/09/2019

Recommended Action

Accept the resignations and thank them for their service to the district as presented.

5.1.2 Approval of Termination

The district is recommending the termination of employment of Lori Sohns, a probationary custodian at the Red Oak Elementary School. The termination will be effective 8/12/2019.

Recommended Action

Approve termination of Lori Sohns as presented.

5.1.3 Approval of Certified Contracts for the 2019-20 School Year

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Aldinger, Ashley, Teacher, Math, High School, BA, 4, 1.0, 8/19/2019, \$40,556.00

Arvin, Betsi, Teacher, Media Specialist, Jackson Elementary School/Sun Path Elementary School, MA, 4, 1.0, 8/19/2019, \$48,603.00

Behrens, Sean, Teacher, Technology Education, High School, BA, 3, 1.0, 8/19/2019, \$39,440.00

Culver, Kourtney, Art Teacher, High School, MA, 3, 1.0, 8/19/2019, \$47,263.00

Drayan, Caitlin, Teacher Band, High School/West Middle School, BA+10, 9, 1.0, 8/19/2019, \$48,421.00

Ficklin, Benjamin, Teacher, Science, Tokata ALC, MA+30, 14, 1.0, 8/19/2019, \$71,051.00

Granai, Anthony, Teacher, English, High School, BA+30, 3, 1.0, 8/19/2019, \$45,307.00

Gregg, Sara, Teacher, Spanish, High School, BA+10, 8, 0.83, 8/19/2019, \$39,217.50

Hagen, Darcy, SPED Teacher, East Middle School, BA, 3, 1.0, 8/19/2019, \$39,440.00

Huffman, Shayla, Teacher, Social Studies, High School, BA, 3, 1.0, 8/19/2019, \$39,440.00

Hussong, Jill, Teacher, Grade 4, Sun Path Elementary School, BA+30, 4, 1.0,

8/19/2019, \$46,590.00

Laland, Cecilia, Teacher, Grade 1, Eagle Creek Elementary School, BA, 3, 1.0,
8/19/2019, \$39,440.00

Mulder, Megan, Teacher, Kindergarten, Sweeney Elementary School, MA, 4, 1.0,
8/19/2019, \$48,603.00

Murray, Aaron, Teacher, Physical Education, High School/West Middle School,
BA+10, 8, 1.0, 8/19/2019, \$47,250.00

Nelson, Hailey, Science Teacher, High School, BA, 4, 1.0, 8/19/2019, \$40,556.00

Phipps, Nickole, Teacher, Dean of Students/Behavior Specialist, Tokata Learning
Center, Ed Spec, 11, 1.0, 8/19/2019, \$68,138.00

Rose, John, School Counselor, High School, MA, 3, 1.0, 8/19/2019, \$47,263.00

Samms, Laura, Teacher, Grade 5, Sun Path Elementary School, BA, 5, 1.0,
8/19/2019, \$41,671.00

Scheu, Nicole, Teacher, Grade 4, Sun Path Elementary School, MA, 3, 1.0,
8/19/2019, \$47,263.00

Scott, Lauren, Teacher, Grade 5, Sun Path Elementary School, BA, 8, 1.0,
8/19/2019, \$44,462.00

Sederstrom, Emily, Teacher, Science, East Middle School/West Middle School,
BA+30, 3, 1.0, 8/19/2019, \$45,307.00

Sherry, Nancy, SPED Teacher, West Middle School, MA, 7, 1.0, 8/19/2019,
\$52,616.00

Toth, Miranda, SPED Teacher, Red Oak Elementary School, BA, 3, 1.0, 8/19/2019,
\$39,440.00

Trudeau, Jack, Teacher, Social Studies, West Middle School, BA, 3, 1.0,
8/19/2019, \$39,440.00

Worms, Angela, Teacher, Special Services, Eagle Creek Elementary School, BA, 3,
1.0, 8/19/2019, \$34,440.00

Wright, Abigail, Teacher, Social Studies, High School/West Middle School, BA, 3,
.90, 8/19/2019, \$35,496.00

Zvanovec, Leah, Teacher, Business, High School, MA, 16, 1.0, 8/19/2019,
\$65,858.00

Recommended Action

Approve certified contracts as presented.

5.1.4 Approval of Non-Certified Contracts for the 2019-20 School Year

Last Name, First Name, Position, Location, Salary, Effective

Glidden, Jessica, Office Assistant, High School, \$16.09/hr, 8/01/2019

Grandgenett, Cade, Technology Assistant, High School, \$17.54/hr, 8/05/2019

Mohamud, Ahmed, Technology Assistant, East Middle School, \$18.30/hr,
8/01/2019

Pink, Kirsti, Program Support Assistant, Jackson Elementary School, \$14.59/hr,
9/05/2019

Tabios, Taylor, Program Support Assistant, District Wide, \$16.60/hr, 9/03/2019

Kelly, Peggy, Food Service, High School, \$13.32/hr, 9/03/2019

Rodahl, Leyton, Food Service, High School, \$13.32/hr, 9/03/2019

Recommended Action

Approve the non-certified contracts as presented.

5.1.5 Approval of Long-Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, FTE, Salary
Doheny, Dawn, Knutson, Nicole, Teacher, Grade 2 , Red Oak Elementary School,
8/26/2019 through approx. 10/04/2019, MA Step 3, 1.0, \$256.86/day

Ulrich, Jennifer, Evasco, Bristol, Teacher, Special Services, Jackson Elementary
School, 8/26/2019 through approx. 11/08/2019, BA Step 3, 1.0, \$214.35/day

Givens, Carolyn, LaRue, Kelsey, Guidance Counselor, High School, 8/19/2019
through approx.9/30/2019, MA Step 3, 1.0, \$256.86/day

Moonen, Kristin, Meyer, Jeanne, Teacher, ELL, Jackson Elementary School,
9/06/2019 through approx. 1/1/2020, BA Step 3, 1.0, \$214.35/day

Siegel, Michelle, Powell, Emily, Teacher, Math, East Middle School, 8/26/2019
through approx. 11/29/2019, MA Step 3, 1.0, \$256.86/day

Tichy, David, Siegmeier, Emily, Teacher, Physical Education, East Middle School,
8/26/2019 through approx. 11/08/2019, BA Step 3, 1.0, \$214.35/day

Recommended Action

Approve long-term substitute contracts as presented.

5. 1. 1. Personnel Items Continued

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5.1.6 Approval of Co-Curricular Assignments

Last Name, First Name, Position Title

Haskins, Zachary, Head Boys Cross Country

Bristol, Lauren, Head Girls Cross Country

Wachter, Jeffrey, Assistant Cross Country

Chukuske, Ryan, Assistant Cross Country

Seel, Jennifer, Volunteer Coach

Walker, Ashley, Assistant Cross Country

Haskins, Hillary, Assistant Cross Country

Arnfelt, Jennifer, Head Girls Tennis Coach

Wagener, Robert, Assistant Tennis Coach

Voigt, Kelly, Assistant Tennis Coach

Mason, Sydney, JH Tennis Coach

Allen, Susan, Volunteer Tennis Coach

Carlson, Jennifer, Head Girls Swim/ Dive Coach

LaBarbera, Rachel, Assistant Swim/ Dive Coach

Chmielewski, Megan, Assistant Swim/ Dive Coach

Nadeau, Katelyn, Assistant Swim/ Dive Coach

Triplett, Jade, Assistant Swim/ Dive Coach

Carlson, Kathy, Volunteer Swim Coach

Busch, Matthew, Head Volleyball Coach

Walker, Lisa, Assistant Volleyball Coach

Colin, Sarah, Assistant Volleyball Coach

Race, Kevin, Assistant Volleyball Coach
Schultz, Chelsea, Assistant Volleyball Coach
Wilts, Madison, Assistant Volleyball Coach
Flemming, Krista, Volunteer Volleyball Coach
Poppen, Jon, Head Boys Soccer Coach
Adams, Christopher, Head Girls Soccer Coach
Hoffman, Michael, Assistant Boys Soccer Coach
Teslow, Mark, Assistant Boys Soccer Coach
Mor, Kizito, Assistant Boys Soccer Coach
Evans, Justin, Assistant Boys Soccer Coach
Rague, Lindsey, Assistant Girls Soccer Coach
Davies, Robert, Assistant Girls Soccer Coach
Loose, Todd, Assistant Girls Soccer Coach
Elsner, Ashley, Assistant Girls Soccer Coach
Voss, Doyle, Volunteer Boys Soccer Coach
Akin, Zachary, JH Soccer Coach
McGinn, Stephanie, JH Soccer Coach
Trudeau, Jack, JH Soccer Coach
Betton, Ray, Head Football Coach
Honza, George, Assistant Football Coach
Trelstad, Jason, Assistant Football Coach
Tiedens, Scott, Assistant Football Coach
Smith, Channing, Assistant Football Coach
McDonald, Jason, Assistant Football Coach
McMoore, Sean, Assistant Football Coach
Weiers, Andrew, Assistant Football Coach
Ungar, James, Assistant Football Coach
Mainhardt, Robert, Assistant Football Coach
Stromgren, Kenneth, Assistant Football Coach
Russell, Daniel, Assistant Football Coach
Schleper, Thomas, Assistant Football Coach
Loonan, Benjamin, Assistant Football Coach
Stone, Jody, Assistant Football Coach
Olson, Neal, Volunteer Football Coach
King, Rex, Volunteer Football Coach
Jonker, Brandon, Volunteer Football Coach
Nyberg, Kirsten, Head Cheer Coach
Fall, Alyssa, Volunteer Cheer Coach
Anderson, Karen, Head Fall Dance Coach
Betley, Stephanie, Assistant Fall Dance Coach
Huss, Jessica, Assistant Fall Dance Coach
Slaughter, Duane, Concessions Manager
Amundsen, Thomas, HS Musical Director
Gerleman, Alex, HS Musical Vocal Director

Christenson, Eric, HS Music Pit Orchestra
Laursen, David, Musical - Stagecraft
Cole, Robert, Musical Lighting Director
Limberg, Kristy, Musical Artist- Costumer
Stark, Mary, Musical - Choreography
Chapman, Alyssa, Adapted Soccer Coach
Sariego, Monica, LEAD
Hoffman, Michael, National Honor Society
Kleinfehn, Milicent, Student Council
Kovic, Michael, Vocal Director
Kovic, Michael, Ensembles (2)
Gerleman, Alex, Assistant Vocal
Gerleman, Alex, Ensembles
Keenan, Bridget, Assistant Vocal
Keenan, Bridget, Ensembles
Christenson, Eric, Instrumental Director
Christenson, Eric, Ensembles (2)
Christenson, Eric, Pep Band
Drayna, Caitlin, Assistant Instrument Dir.
Drayna, Caitlin, Pep Band
Hoehn, Benjamin, Assistant Instrument Dir.
Hoehn, Benjamin, Ensembles
Hoehn, Benjamin, Pep Band
Amundsen, Thomas, Drama Club
Marek, Amanda, Yearbook Advisor
Kleppe, Emily, Student Council Advisor
Lisner, Amy, Student Council Advisor
Erdman, Matthew, Jr. National Honor Society
Toufar, Jacob, Science Olympiad
Butler, Gary, Vocal Ensemble
VanderVeen, Sean, Instrumental Ensemble
Dub, Katelynn, Student Council Advisor
Fundermann, Jessica, Student Council Advisor
Toufar, Jacob, Science Olympiad
Van Sickle, Karen, Vocal Ensemble
Strobel, Becky, Instrumental Ensemble
Oman, John, Rube Goldberg

Recommended Action

Approve the co-curricular assignments as presented.

5.1.7 Approval of Administrative Contract

Last Name, First Name , Position, Location, Effective, Salary
Helwig, Margaret, Assistant Director Special Services, District Office,
8/16/2019, \$115,000.00

Recommended Action

Approve the administrative contract as presented.

5.1.8 Acceptance of Administrative Resignation

Last Name, First Name , Position, Location, Effective

Priess, Jeff, Director of Finance & Operations, Districtwide, 12/31/19

Recommended Action

Accept the resignation effective 12/31/19 and thank him for his service to the district.

- 5. 2. Approval of Minutes of the School Board Meeting
Recommended Action
Approve the minutes of the August 12, 2019 School Board Learning Session as presented.
- 5. 3. Consideration of Bills and Authorization to Pay Same 12
Recommended Action
Approve the bills and authorize to pay same as presented.
- 5. 4. Approval of Wires Reports 27
Recommended Action
Approve the wires reports as presented.
- 5. 5. Approval of Change Order #31 for the Shakopee High School Additions and Renovations Project 28
Change Order #31 for the Shakopee High School Additions and Renovations Project in the deduct amount of \$19,246.00 is presented for approval.
Recommended Action
Approve Change Order #31 as presented.
- 5. 6. Approval of Change Order #32 for the Shakopee High School Additions and Renovations Project 29
Change Order #32 for the Shakopee High School Additions and Renovations Project in the amount of \$112,801.44 is presented for approval.
Recommended Action
Approve Change Order #32 as presented.
- 5. 7. Approval of 2019-20 Barracuda Swim Club Agreement 30
Recommended Action
Approve the Barracuda Swim Club agreement as presented.
- 6. DISCUSSION
- 6. 1. Finance Update 35
Director of Finance & Operations Jeff Priess will present a district financial update for the Board.
Presenter: Director of Finance & Operations Jeff Priess
Time: 10 minutes
- 7. DISCUSSION AND POSSIBLE ACTION

7. 1. Middle School Attendance Area Planning for 2020-21 School Year	39
Assistant Superintendent Dave Orłowsky will confirm with the School Board the criteria/parameters to be used in the planning for middle school attendance areas for the 2020-21 school year. A framework for completion of the project will also be reviewed.	
Presenter: Assistant Superintendent Dave Orłowsky	
Time: 11 minutes	
8. INFORMATION	
8. 1. Community Facilities Task Force Update	40
Members of the Facility Committee will provide an update for the Board regarding the August 22, 2019 Community Facilities Task Force Committee meeting.	
Presenter: School Board Facility Committee Members	
Time: 10 minutes	
8. 2. Community Benchmark Survey Community Events	60
McCray will provide an update on the two community events that have been scheduled to share results of the district's 2019 Benchmark Survey.	
August 27, 2019 September 10, 2019	
4:30-5:30PM 7:00-8:00PM	
Shakopee High School Thrust Stage Red Oak Elementary Red Hawk Cluster	
100 17th Avenue West 7700 Old Carriage Court	
Presenter: Communications Supervisor Ashley McCray	
Time: 5 minutes	
8. 3. PREPaRE Update	62
Assistant Superintendent Dave Orłowsky, Special Services Supervisor Gina Boots and School Psychologist Brenda Geraghty will provide an overview of the district's recent PREPaRE training.	
Presenter: Assistant Superintendent Dave Orłowsky, Special Services Supervisor Gina Boots and School Psychologist Brenda Geraghty	
Time: 9 minutes	
9. ACTION	
9. 1. Approval of Financial Advisor	71
District administration recommends the approval of Baker Tilly proposal to provide municipal advisory services. Baker Tilly proposal is attached.	
Recommended Action	
Approve the provider of municipal advisory services as presented.	
Presenter: Director of Finance & Operations Jeff Priess	
Time: 5 minutes	
9. 2. 2nd Reading of Policies	145
Policy Committee Chair Kristi Peterson will present the following school district policies for 2nd Reading and final approval:	
205 Open Meetings and Closed Meetings	

- 402 Disability Nondiscrimination Policy
- 423 Employee-Student Relationships
- 506 Student Discipline
- 523 Policies Incorporated by Reference

Recommended Action

Approve the school district policies as presented.
 Presenter: Policy Committee Chair Kristi Peterson
 Time: 5 minutes

10. OTHER

11. RECOGNITION OF VISITORS TO BOARD MEETING

12. COMMITTEE REPORTS

13. UPCOMING MEETINGS AND IMPORTANT DATES

180

- August 26, 2019, 5:00PM, Finance Committee Meeting, District Office Room 202, 1200 Town Square
- August 26, 2019, 5:00PM, Policy Committee Meeting, District Office Room 202, 1200 Town Square
- August 26, 2019, 6:00PM, School Board Business Meeting, District Office Board Room, 1200 Town Square
- August 27, 2019, 4:30-5:30PM, Community Survey Presentation, SHS - Thrust Stage, 100 17th Avenue West
- August 28, 2019, 5:00PM, Facilities Committee Meeting, District Office Board Room, 1200 Town Square
- September 9, 2019, 6:00PM, School Board Work Session, District Office Board Room, 1200 Town Square
- September 10, 2019, 7:00-8:00PM, Community Survey Presentation, Red Oak Elementary - Red Hawk Cluster, 7700 Old Carriage Court
- September 23, 2019, 5:00PM, Finance Committee Meeting, District Office Room 202, 1200 Town Square
- September 23, 2019, 5:00PM, Policy Committee Meeting, District Office Room 202, 1200 Town Square
- September 23, 2019, 6:00PM, School Board Business Meeting, District Office Board Room, 1200 Town Square
- September 25, 2019, 5:00PM, Facilities Committee Meeting, District Office Board Room, 1200 Town Square

14. ADJOURN TO CLOSED SESSION

Pursuant to Minnesota Statute 13D.03, a school board may, by majority vote in a public meeting, decide to close a meeting to consider strategy for labor negotiations.

Recommended Action

Enter in to Closed Session as specified.

15. RETURN FROM CLOSED SESSION and BUSINESS MEETING ADJOURNMENT

Jeff Priess
Address Redacted
Address Redacted

August 21, 2019

Dr. Mike Redmond
Superintendent
Shakopee Public Schools

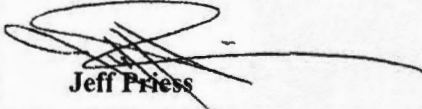
Dr. Redmond,

Please accept this letter as notice that I will be resigning from my position as Director of Finance and Operations effective December 31, 2019.

Thank you for your support of me and of our entire finance department during the short time we had to work together. I feel our department has taken the District to a better financial position and now is a good time to move on and explore some new opportunities and challenges.

You can count on my full support to ensure a smooth transition.

Sincerely,


Jeff Priess

Ultimate EDGE Account's Payable Check Register

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/12/2019 9:52:36 AM	EDG	105252057	742669	ADVANCED IMAGING SOLUTIONS	9,870.30	Yes	No
7/12/2019 9:52:36 AM	EDG	105252057	742670	AIRTECH THERMEX LLC	1,391.00	Yes	No
7/12/2019 9:52:36 AM	EDG	105252057	742671	ASSOCIATION OF METROPOLITAN SCH	11,085.00	Yes	No
7/12/2019 9:52:37 AM	EDG	105252057	742672	APPLE INC	303,378.81	Yes	No
7/12/2019 9:52:37 AM	EDG	105252057	742673	APPLE INC	619,401.76	Yes	No
7/12/2019 9:52:37 AM	EDG	105252057	742674	CAPFIRST EQUIPMENT FINANCE	750.00	Yes	No
7/12/2019 9:52:37 AM	EDG	105252057	742675	CDW GOVERNMENT	103,500.00	Yes	No
7/12/2019 9:52:37 AM	EDG	105252057	742676	CLOSING THE GAP	4,199.00	Yes	No
7/12/2019 9:52:37 AM	EDG	105252057	742677	COMPUTER INFORMATION CONCEPTS	600.00	Yes	No
7/12/2019 9:52:37 AM	EDG	105252057	742678	GRACE CHURCH	9,437.45	Yes	No
7/12/2019 9:52:37 AM	EDG	105252057	742679	HENRY FORD LEARNING INSTITUTE	16,000.00	Yes	No
7/12/2019 9:52:38 AM	EDG	105252057	742680	INNOVATIVE GRAPHICS	494.00	Yes	No
7/12/2019 9:52:38 AM	EDG	105252057	742681	INNOVATIVE OFFICE SOLUTIONS	1,104.13	Yes	No
7/12/2019 9:52:38 AM	EDG	105252057	742682	INSTRUCTURE, INC	74,358.00	Yes	No
7/12/2019 9:52:38 AM	EDG	105252057	742683	JOHNSON CONTROLS	5,418.00	Yes	No
7/12/2019 9:52:38 AM	EDG	105252057	742684	LIFE TIME FITNESS	16,900.00	Yes	No
7/12/2019 9:52:38 AM	EDG	105252057	742685	MCPHILLIPS BROS ROOFING CO	966,150.00	Yes	No
7/12/2019 9:52:38 AM	EDG	105252057	742686	METRO ECSU	8,187.10	Yes	No
7/12/2019 9:52:38 AM	EDG	105252057	742687	MIDWEST BAND INST. SERVICE	14,300.00	Yes	No
7/12/2019 9:52:39 AM	EDG	105252057	742688	MINNESOTA SCHOOL OF BUSINESS	43,339.23	Yes	No
7/12/2019 9:52:39 AM	EDG	105252057	742689	MINNESOTA WATER	149.85	Yes	No
7/12/2019 9:52:39 AM	EDG	105252057	742690	MN ASSOCIATION OF SECRETARIES TO	40.00	Yes	No
7/12/2019 9:52:39 AM	EDG	105252057	742691	MSBA	14,015.00	Yes	No
7/12/2019 9:52:39 AM	EDG	105252057	742692	NEOFUNDS - POSTAGE	1,000.00	Yes	No
7/12/2019 9:52:39 AM	EDG	105252057	742693	NORTHWEST EVALUATION ASSOCIATIO	26,250.00	Yes	No
7/12/2019 9:52:39 AM	EDG	105252057	742694	PITNEY BOWES	295.05	Yes	No
7/12/2019 9:52:39 AM	EDG	105252057	742695	PREMIUM WATER CO	42.00	Yes	No
7/12/2019 9:52:40 AM	EDG	105252057	742696	RYDIN DECAL CUSTOM IMAGE	1,194.92	Yes	No
7/12/2019 9:52:40 AM	EDG	105252057	742697	SHAKOPEE ROTARY CLUB	260.00	Yes	No
7/12/2019 9:52:40 AM	EDG	105252057	742698	SHOUTPOINT, INC	9,660.00	Yes	No
7/12/2019 9:52:40 AM	EDG	105252057	742699	SOUTH SUBURBAN CONFERENCE	6,000.00	Yes	No
7/12/2019 9:52:40 AM	EDG	105252057	742700	SPED FORMS INC	20,513.72	Yes	No
7/12/2019 9:52:40 AM	EDG	105252057	742701	WASTE MANAGEMENT	1,068.54	Yes	No
7/12/2019 9:52:40 AM	EDG	105252057	742702	WATER TO YOU	57.00	Yes	No

*** Totals

Total Documents: 34

Total Amount: 2,290,409.86

Ultimate EDGE Account's Payable Check Register

Account:

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/11/2019 4:19:30 PM	EDG	105252057	742594	AIRGAS NATIONAL CARBONATION	115.24	No	Yes
7/11/2019 4:19:30 PM	EDG	105252057	742595	APPLE FORD SHAKOPEE	52.45	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742596	ATX LEARNING	2,775.00	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742597	BERRY COFFEE COMPANY	65.00	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742598	BIG FISH DIGITAL WORKS	20.00	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742599	BIX PRODUCE CO.	358.72	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742600	BRYAN ROCK PRODUCTS INC	480.42	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742601	BULLSEYE LLP	3,840.00	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742602	CATALYST SOURCING SOLUTIONS	614.99	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742603	CENTERPOINT ENERGY SERVICES	9,855.87	No	Yes
7/11/2019 4:19:31 PM	EDG	105252057	742604	CHOICE ELECTRIC, INC	196.22	No	Yes
7/11/2019 4:19:32 PM	EDG	105252057	742605	CSTMN	147,059.43	No	Yes
7/11/2019 4:19:32 PM	EDG	105252057	742606	DIVERSIFIED SNACK DISTRIBUTORS	942.02	No	Yes
7/11/2019 4:19:32 PM	EDG	105252057	742607	DOOR WORKS	100.00	No	Yes
7/11/2019 4:19:32 PM	EDG	105252057	742608	EARTHGRAINS	254.64	No	Yes
7/11/2019 4:19:32 PM	EDG	105252057	742609	ERICKSON, SHARON	22.00	No	Yes
7/11/2019 4:19:32 PM	EDG	105252057	742610	FAIRFIELD GLASS INC	428.00	No	Yes
7/11/2019 4:19:32 PM	EDG	105252057	742611	FASTBRIDGE LEARNING	6,025.50	No	Yes
7/11/2019 4:19:32 PM	EDG	105252057	742612	FOLLETT EDUCATIONAL SERVICES	8,130.71	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742613	GENERAL PARTS , INC	4,303.51	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742614	GLOBAL INDUSTRIAL EQUIPMENT	2,957.75	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742615	GRAINGER, INC.	69.46	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742616	GROTH MUSIC	21.46	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742617	HEALTH RISK STRATEGIES LLC	350.00	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742618	HILLYARD / HUTCHINSON	5,690.84	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742619	HOLIDAY STATION STORES LLC	1,921.15	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742620	HORIZON COMMERCIAL POOL SUPPLY	962.31	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742621	HYVEE INC	475.00	No	Yes
7/11/2019 4:19:33 PM	EDG	105252057	742622	INNOVATIONAL CONCEPTS	3,531.98	No	Yes
7/11/2019 4:19:34 PM	EDG	105252057	742623	INNOVATIVE GRAPHICS	5,500.00	No	Yes
7/11/2019 4:19:34 PM	EDG	105252057	742624	INNOVATIVE OFFICE SOLUTIONS	723.87	No	Yes
7/11/2019 4:19:34 PM	EDG	105252057	742625	INTERNAL REVENUE SERVICE	1,740.05	No	Yes
7/11/2019 4:19:34 PM	EDG	105252057	742626	JASPERS MORIARTY & WETHERILLE PA	94.00	No	Yes
7/11/2019 4:19:34 PM	EDG	105252057	742627	JOHNSON CONTROLS	9,643.40	No	Yes

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Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/11/2019 4:19:34 PM	EDG	105252057	742628	JOSTENS INC	2,461.25	No	Yes
7/11/2019 4:19:34 PM	EDG	105252057	742629	JOSTENS INC	2,973.00	No	Yes
7/11/2019 4:19:34 PM	EDG	105252057	742630	KALASH, KELLY - DO	22.50	No	Yes
7/11/2019 4:19:34 PM	EDG	105252057	742631	KNUTSON FLYNN & DEANS	1,210.00	No	Yes
7/11/2019 4:19:35 PM	EDG	105252057	742632	LACH, THEAVY	50.00	No	Yes
7/11/2019 4:19:35 PM	EDG	105252057	742633	Lakes Area Services, LLC	6,923.00	No	Yes
7/11/2019 4:19:35 PM	EDG	105252057	742634	LINCOLN NATIONAL LIFE INS CO	24,421.25	No	Yes
7/11/2019 4:19:35 PM	EDG	105252057	742635	MACKIN EDUCATIONAL RESOURCES	3,109.44	No	Yes
7/11/2019 4:19:35 PM	EDG	105252057	742636	MCPHILLIPS BROS ROOFING CO	105,034.37	No	Yes
7/11/2019 4:19:35 PM	EDG	105252057	742637	MEI TOTAL ELEVATOR SOLUTIONS	1,478.86	No	Yes
7/11/2019 4:19:35 PM	EDG	105252057	742638	MF IRRIGATION SERVICES	2,196.63	No	Yes
7/11/2019 4:19:35 PM	EDG	105252057	742639	MID COUNTY COOP	442.20	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742640	MINNEAPOLIS OXYGEN	178.20	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742641	MINNESOTA HIGHWAY SAFETY & RESE	730.00	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742642	MN DEPT OF LABOR AND INDUSTRY	100.00	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742643	NORTHEAST METRO DISTRICT 916	2,189.46	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742644	NOVAK, HEATHER - PAY	140.67	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742645	NOVAK, HEATHER - SUPPLIES	147.04	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742646	PALMER BUS SERVICES	154,705.32	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742647	PEARSON, ETHAN	214.50	No	Yes
7/11/2019 4:19:36 PM	EDG	105252057	742648	PLAINVIEW MILK PRODUCTS	845.95	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742649	PRAIRIE RIVER HOME CARE, INC	1,088.75	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742650	RIDDELL	10,417.25	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742651	RIVER VALLEY YMCA	13,362.70	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742652	RIVERFRONT PRINTING	312.00	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742653	RYAN MECHANICAL INC	10,300.00	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742654	SCHWICKERT'S, INC	390.00	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742655	SCOTT COUNTY	74.34	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742656	SECURITY CONTROL SYSTEMS, INC	1,056.00	No	Yes
7/11/2019 4:19:37 PM	EDG	105252057	742657	SHAKOPEE PUBLIC UTILITY COMMIS	129,549.84	No	Yes
7/11/2019 4:19:38 PM	EDG	105252057	742658	SHRED-N-GO, INC.	710.60	No	Yes
7/11/2019 4:19:38 PM	EDG	105252057	742659	SOLAR MIDWEST	8,190.00	No	Yes
7/11/2019 4:19:38 PM	EDG	105252057	742660	SOUTHWEST METRO EDUCATIONAL CO	233,680.19	No	Yes
7/11/2019 4:19:38 PM	EDG	105252057	742661	SUNBELT STAFFING LLC	2,318.00	No	Yes

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Check Register**

Account:

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/11/2019 4:19:38 PM	EDG	105252057	742662	TRANE COMPANY	21,634.63	No	Yes
7/11/2019 4:19:38 PM	EDG	105252057	742663	TRIO SUPPLY COMPANY	316.66	No	Yes
7/11/2019 4:19:38 PM	EDG	105252057	742664	UHL CO., INC	6,559.21	No	Yes
7/11/2019 4:19:38 PM	EDG	105252057	742665	US FOODS, INC.	9,316.85	No	Yes
7/11/2019 4:19:38 PM	EDG	105252057	742666	VERIZON WIRELESS	1,421.91	No	Yes
7/11/2019 4:19:39 PM	EDG	105252057	742667	WILSON DEVELOPMENT SERVICES	5,346.36	No	Yes
7/11/2019 4:19:39 PM	EDG	105252057	742668	WOLD ARCHITECTS & ENGINEERS	11,205.30	No	Yes

*** Totals

Total Documents: 75

Total Amount: 996,145.22

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Check Register**

Account:

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/18/2019 2:06:37 PM	EDG	105252057	742703	ALIVE & KICKIN	725.00	No	Yes
7/18/2019 2:06:37 PM	EDG	105252057	742704	APEX LEARNING INC	40,300.00	No	Yes
7/18/2019 2:06:38 PM	EDG	105252057	742705	APPLE FORD SHAKOPEE	19,471.58	No	Yes
7/18/2019 2:06:38 PM	EDG	105252057	742706	COMMITTEE FOR CHILDREN	4,998.00	No	Yes
7/18/2019 2:06:38 PM	EDG	105252057	742707	DELL MARKETING LP	40,302.50	No	Yes
7/18/2019 2:06:38 PM	EDG	105252057	742708	EISCHENS, JAMES	185.97	No	Yes
7/18/2019 2:06:38 PM	EDG	105252057	742709	EXPRESS PRESS, INC.	168.70	No	Yes
7/18/2019 2:06:38 PM	EDG	105252057	742710	GENERAL AUDIT TOOL LTD	8,358.00	No	Yes
7/18/2019 2:06:38 PM	EDG	105252057	742711	HARTMANN, JAMES - CFC	89.66	No	Yes
7/18/2019 2:06:39 PM	EDG	105252057	742712	IDENTITY AUTOMATION	16,130.00	No	Yes
7/18/2019 2:06:39 PM	EDG	105252057	742713	INFINITE CAMPUS, INC.	126,078.76	No	Yes
7/18/2019 2:06:39 PM	EDG	105252057	742714	INNOVATIVE OFFICE SOLUTIONS	1,046.77	No	Yes
7/18/2019 2:06:39 PM	EDG	105252057	742715	INSIGHT PUBLIC SECTOR, INC	131,778.36	No	Yes
7/18/2019 2:06:39 PM	EDG	105252057	742716	KANTRUD, LAURA - RO	281.88	No	Yes
7/18/2019 2:06:39 PM	EDG	105252057	742717	MASSP	9,114.00	No	Yes
7/18/2019 2:06:39 PM	EDG	105252057	742718	MESPA	4,405.00	No	Yes
7/18/2019 2:06:40 PM	EDG	105252057	742719	MUENCHOW, KURT - SP	200.00	No	Yes
7/18/2019 2:06:40 PM	EDG	105252057	742720	PECHOLT, WAYNE - EC	200.00	No	Yes
7/18/2019 2:06:40 PM	EDG	105252057	742721	PROVISION MEDIA INC.	832.00	No	Yes
7/18/2019 2:06:40 PM	EDG	105252057	742722	Raptor Technologies, LLC	19,236.00	No	Yes
7/18/2019 2:06:40 PM	EDG	105252057	742723	RIVER VALLEY THEATRE COMPANY	2,720.00	No	Yes
7/18/2019 2:06:40 PM	EDG	105252057	742724	VARITRONICS, LLC	1,126.01	No	Yes
7/18/2019 2:06:41 PM	EDG	105252057	742725	WARMKA, MOLLY	68.60	No	Yes

*** Totals

Total Documents: 23

Total Amount: 427,816.79

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Check Register**

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/18/2019 2:30:01 PM	EDG	105252057	742726	SW NEWS MEDIA	1,089.60	Yes	No
7/18/2019 2:30:01 PM	EDG	105252057	742727	INNOVATIONAL CONCEPTS	6,166.59	Yes	No
7/18/2019 2:30:02 PM	EDG	105252057	742728	INNOVATIVE OFFICE SOLUTIONS	160.55	Yes	No
7/18/2019 2:30:02 PM	EDG	105252057	742729	MINNESOTA CLAY	1,069.00	Yes	No
7/18/2019 2:30:02 PM	EDG	105252057	742730	NATIONAL ASSOCIATION OF SCHOOL P	5,618.00	Yes	No
7/18/2019 2:30:02 PM	EDG	105252057	742731	NEOFUNDS - POSTAGE	1,000.00	Yes	No
7/18/2019 2:30:02 PM	EDG	105252057	742732	PEARSON EDUCATION	813.16	Yes	No
7/18/2019 2:30:02 PM	EDG	105252057	742733	PEDIATECH NURSING LLC	1,392.00	Yes	No
7/18/2019 2:30:02 PM	EDG	105252057	742734	PRAIRIE RIVER HOME CARE, INC	1,072.50	Yes	No
7/18/2019 2:30:02 PM	EDG	105252057	742735	UNIVERSITY OF MINNESOTA	172.00	Yes	No
7/18/2019 2:30:03 PM	EDG	105252057	742736	SW NEWS MEDIA	1,103.22	Yes	No
7/18/2019 2:30:03 PM	EDG	105252057	742737	US FOODS, INC.	623.11	Yes	No

*** Totals

Total Documents: 12

Total Amount: 20,279.73

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Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/24/2019 4:12:15 PM	EDG	105252057	742775	ANATOMY WAREHOUSE	313.80	Yes	No
7/24/2019 4:12:15 PM	EDG	105252057	742776	ANCHOR PAPER	2,901.33	Yes	No
7/24/2019 4:12:15 PM	EDG	105252057	742777	ARAMARK	200.78	Yes	No
7/24/2019 4:12:15 PM	EDG	105252057	742778	BRENNAN, PERRY	1,782.00	Yes	No
7/24/2019 4:12:15 PM	EDG	105252057	742779	BUCKEYE CLEANING CENTER	1,103.80	Yes	No
7/24/2019 4:12:15 PM	EDG	105252057	742780	CAPFIRST EQUIPMENT FINANCE	750.00	Yes	No
7/24/2019 4:12:16 PM	EDG	105252057	742781	CDW GOVERNMENT	27,434.13	Yes	No
7/24/2019 4:12:16 PM	EDG	105252057	742782	CENGAGE LEARNING/GALE	50.00	Yes	No
7/24/2019 4:12:16 PM	EDG	105252057	742783	CENTERPOINT ENERGY MINNEGASCO	428.05	Yes	No
7/24/2019 4:12:16 PM	EDG	105252057	742784	CLASS INTERCOM	975.00	Yes	No
7/24/2019 4:12:16 PM	EDG	105252057	742785	COFFEE MILL INC	43.00	Yes	No
7/24/2019 4:12:16 PM	EDG	105252057	742786	DASH MEDICAL GLOVES	978.00	Yes	No
7/24/2019 4:12:16 PM	EDG	105252057	742787	ESSE, TAMI	9.25	Yes	No
7/24/2019 4:12:17 PM	EDG	105252057	742788	FASTBRIDGE LEARNING	21,000.00	Yes	No
7/24/2019 4:12:17 PM	EDG	105252057	742789	FEDEX	54.64	Yes	No
7/24/2019 4:12:17 PM	EDG	105252057	742790	FUN EXPRESS LLC	123.85	Yes	No
7/24/2019 4:12:17 PM	EDG	105252057	742791	GOLDEN VALLEY SUPPLY CO.	804.50	Yes	No
7/24/2019 4:12:17 PM	EDG	105252057	742792	GRILL, KELLY	648.00	Yes	No
7/24/2019 4:12:17 PM	EDG	105252057	742793	HELMER PRINTING INC	219.14	Yes	No
7/24/2019 4:12:17 PM	EDG	105252057	742794	HILLYARD / HUTCHINSON	5,776.99	Yes	No
7/24/2019 4:12:18 PM	EDG	105252057	742795	HOUGHTON MIFFLIN HARCOURT	26,680.00	Yes	No
7/24/2019 4:12:18 PM	EDG	105252057	742796	INNOVATIVE OFFICE SOLUTIONS	102.47	Yes	No
7/24/2019 4:12:18 PM	EDG	105252057	742797	INSTITUTE FOR ENVIRON ASSESS	1,012.50	Yes	No
7/24/2019 4:12:18 PM	EDG	105252057	742798	JOHNSON CONTROLS	5,095.50	Yes	No
7/24/2019 4:12:18 PM	EDG	105252057	742799	KROELLS KARATE CTR	511.50	Yes	No
7/24/2019 4:12:18 PM	EDG	105252057	742800	LE, TUAN	148.00	Yes	No
7/24/2019 4:12:18 PM	EDG	105252057	742801	LIBERTY MUTUAL INSURANCE	49,442.18	Yes	No
7/24/2019 4:12:19 PM	EDG	105252057	742802	LINK LUMBER	303.96	Yes	No
7/24/2019 4:12:19 PM	EDG	105252057	742803	LUNCH LADY U, LLC	40.00	Yes	No
7/24/2019 4:12:19 PM	EDG	105252057	742804	MINNESOTA HIGHWAY SAFETY & RESE	306.00	Yes	No
7/24/2019 4:12:19 PM	EDG	105252057	742805	MINNESOTA SCHOOL OF BUSINESS	43,339.23	Yes	No
7/24/2019 4:12:19 PM	EDG	105252057	742806	PAR CODE SYMBOLOGY INC	630.00	Yes	No
7/24/2019 4:12:19 PM	EDG	105252057	742807	PRAIRIE RIVER HOME CARE, INC	1,072.50	Yes	No
7/24/2019 4:12:20 PM	EDG	105252057	742808	PRESSWRITE PRINTING, INC	1,215.40	Yes	No

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7/24/2019 4:12:20 PM	EDG	105252057	742809	SMITHLEY, PHIL	850.50	Yes	No
7/24/2019 4:12:20 PM	EDG	105252057	742810	SONOVA USA INC	1,144.59	Yes	No
7/24/2019 4:12:20 PM	EDG	105252057	742811	SWENSON WICHMANN ATHLETICS LLC	970.00	Yes	No
7/24/2019 4:12:20 PM	EDG	105252057	742812	TDS METROCOM	3,634.07	Yes	No
7/24/2019 4:12:20 PM	EDG	105252057	742813	TIERNEY BROTHERS INC	1,918.00	Yes	No
7/24/2019 4:12:20 PM	EDG	105252057	742814	TURNITIN LLP	15,790.00	Yes	No
7/24/2019 4:12:21 PM	EDG	105252057	742815	WAGNER, BRIAN	810.00	Yes	No
7/24/2019 4:12:21 PM	EDG	105252057	742816	WAGNER, ERIC	81.00	Yes	No
7/24/2019 4:12:21 PM	EDG	105252057	742817	YOUTH FRONTIERS INC	750.00	Yes	No
7/24/2019 4:12:21 PM	EDG	105252057	742818	ZANERBLOSER	1,807.77	Yes	No

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Total Documents: 44

Total Amount: 223,251.43

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Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/24/2019 3:42:40 PM	EDG	105252057	742739	ADVANCED IMAGING SOLUTIONS	1,183.13	Yes	No
7/24/2019 3:42:40 PM	EDG	105252057	742740	AFFINITECH INC	1,445.03	Yes	No
7/24/2019 3:42:40 PM	EDG	105252057	742741	AG IREPAIR	529.00	Yes	No
7/24/2019 3:42:41 PM	EDG	105252057	742742	ANCHOR PAPER	2,627.60	Yes	No
7/24/2019 3:42:41 PM	EDG	105252057	742743	ARCHETYPE	1,520.00	Yes	No
7/24/2019 3:42:41 PM	EDG	105252057	742744	BATTERIES R US	243.39	Yes	No
7/24/2019 3:42:41 PM	EDG	105252057	742745	BOHN WELL DRILLING CO	14,044.60	Yes	No
7/24/2019 3:42:41 PM	EDG	105252057	742746	BRAUN INTERTEC CORPORATION	1,647.50	Yes	No
7/24/2019 3:42:41 PM	EDG	105252057	742747	BROADWAY AWARDS INC	528.00	Yes	No
7/24/2019 3:42:42 PM	EDG	105252057	742748	CANON FINANCIAL SERVICES	2,563.44	Yes	No
7/24/2019 3:42:42 PM	EDG	105252057	742749	CITY OF SHAKOPEE	701.98	Yes	No
7/24/2019 3:42:42 PM	EDG	105252057	742750	GRILL, KELLY	648.00	Yes	No
7/24/2019 3:42:42 PM	EDG	105252057	742751	MURPHY ROBES	2,525.94	Yes	No
7/24/2019 3:42:42 PM	EDG	105252057	742752	HORIZON COMMERCIAL POOL SUPPLY	1,994.23	Yes	No
7/24/2019 3:42:42 PM	EDG	105252057	742753	ICS CONSULTING INC	7,100.00	Yes	No
7/24/2019 3:42:42 PM	EDG	105252057	742754	INFINITE CAMPUS, INC.	600.00	Yes	No
7/24/2019 3:42:43 PM	EDG	105252057	742755	INNOVATIVE OFFICE SOLUTIONS	12.52	Yes	No
7/24/2019 3:42:43 PM	EDG	105252057	742756	JOSTENS INC	11,247.01	Yes	No
7/24/2019 3:42:43 PM	EDG	105252057	742757	KNUTSON FLYNN & DEANS	3,180.00	Yes	No
7/24/2019 3:42:43 PM	EDG	105252057	742758	KROELLS KARATE CTR	511.50	Yes	No
7/24/2019 3:42:43 PM	EDG	105252057	742759	LOFFLER	2,175.38	Yes	No
7/24/2019 3:42:43 PM	EDG	105252057	742760	NEIL'S OUTDOOR SERVICES	2,887.50	Yes	No
7/24/2019 3:42:43 PM	EDG	105252057	742761	OFFICE OF MN IT SERVICES	94.50	Yes	No
7/24/2019 3:42:44 PM	EDG	105252057	742762	PALMER BUS SERVICES	1,801.59	Yes	No
7/24/2019 3:42:44 PM	EDG	105252057	742763	PLANSOURCE	1,250.00	Yes	No
7/24/2019 3:42:44 PM	EDG	105252057	742764	PROJECT LEAD THE WAY, INC	8,896.00	Yes	No
7/24/2019 3:42:44 PM	EDG	105252057	742765	PUMP AND METER SERVICES INC	14.16	Yes	No
7/24/2019 3:42:44 PM	EDG	105252057	742766	RIDDELL	10,973.18	Yes	No
7/24/2019 3:42:44 PM	EDG	105252057	742767	SM HENTGES & SONS INC	89,965.00	Yes	No
7/24/2019 3:42:44 PM	EDG	105252057	742768	SMITHLEY, PHIL	850.50	Yes	No
7/24/2019 3:42:45 PM	EDG	105252057	742769	SOUTHWEST METRO EDUCATIONAL CO	30,981.15	Yes	No
7/24/2019 3:42:45 PM	EDG	105252057	742770	VALLEY WEST SEWING CENTER	91.66	Yes	No
7/24/2019 3:42:45 PM	EDG	105252057	742771	WAGNER, BRIAN	810.00	Yes	No
7/24/2019 3:42:45 PM	EDG	105252057	742772	WAGNER, ERIC	81.00	Yes	No

**Ultimate EDGE Account's Payable
Check Register**

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/24/2019 3:42:45 PM	EDG	105252057	742773	WENGER CORPORATION	2,319.00	Yes	No
7/24/2019 3:42:45 PM	EDG	105252057	742774	WEST SUBURBAN INNOVATIVE STORA	1,010.00	Yes	No

*** Totals

Total Documents: 36

Total Amount: 209,053.49

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Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
8/5/2019 11:37:45 AM	EDG	105252057	742852	ABRAKADOODLE	1,859.00	Yes	No
8/5/2019 11:37:45 AM	EDG	105252057	742853	ADVANCED IMAGING SOLUTIONS	104.85	Yes	No
8/5/2019 11:37:45 AM	EDG	105252057	742854	AM PEST CONTROL LLC	1,042.50	Yes	No
8/5/2019 11:37:46 AM	EDG	105252057	742855	ANCHOR PAPER	804.06	Yes	No
8/5/2019 11:37:46 AM	EDG	105252057	742856	ASCD - ASSOC FOR SUPERVISION & CU	89.00	Yes	No
8/5/2019 11:37:46 AM	EDG	105252057	742857	BATTERIES R US	1,829.74	Yes	No
8/5/2019 11:37:46 AM	EDG	105252057	742858	BIFFS INC	1,385.00	Yes	No
8/5/2019 11:37:46 AM	EDG	105252057	742859	BIX PRODUCE CO.	136.55	Yes	No
8/5/2019 11:37:46 AM	EDG	105252057	742860	BTU SERVICES, INC.	899.90	Yes	No
8/5/2019 11:37:46 AM	EDG	105252057	742861	C.G.T. Limited	2,495.00	Yes	No
8/5/2019 11:37:47 AM	EDG	105252057	742862	CANON FINANCIAL SERVICES	2,563.44	Yes	No
8/5/2019 11:37:47 AM	EDG	105252057	742863	CDW GOVERNMENT	119,881.20	Yes	No
8/5/2019 11:37:47 AM	EDG	105252057	742864	CENTURLINK	217.96	Yes	No
8/5/2019 11:37:47 AM	EDG	105252057	742865	CHOICE ELECTRIC, INC	7,249.47	Yes	No
8/5/2019 11:37:47 AM	EDG	105252057	742866	SCHOOL SPECIALTY	1,126.56	Yes	No
8/5/2019 11:37:47 AM	EDG	105252057	742867	CLEARSOFT WATER CONDITONING	552.72	Yes	No
8/5/2019 11:37:47 AM	EDG	105252057	742868	CRISIS PREVENTION INSTITUTE	3,300.00	Yes	No
8/5/2019 11:37:48 AM	EDG	105252057	742869	CUB FOODS	93.01	Yes	No
8/5/2019 11:37:48 AM	EDG	105252057	742870	DECKER EQUIPMENT	208.92	Yes	No
8/5/2019 11:37:48 AM	EDG	105252057	742871	DECKER EQUIPMENT	96.85	Yes	No
8/5/2019 11:37:48 AM	EDG	105252057	742872	DIVERSIFIED SNACK DISTRIBUTORS	226.65	Yes	No
8/5/2019 11:37:48 AM	EDG	105252057	742873	EARTHGRAINS	222.70	Yes	No
8/5/2019 11:37:48 AM	EDG	105252057	742874	EDUCATORS BENEFIT CONSULTANTS	453.91	Yes	No
8/5/2019 11:37:49 AM	EDG	105252057	742875	EXPRESS PRESS, INC.	111.00	Yes	No
8/5/2019 11:37:49 AM	EDG	105252057	742876	FOLLETT LIBRARY RESOURCES	496.65	Yes	No
8/5/2019 11:37:49 AM	EDG	105252057	742877	GENERAL PARTS , INC	5,787.38	Yes	No
8/5/2019 11:37:49 AM	EDG	105252057	742878	HILLYARD / HUTCHINSON	15,443.82	Yes	No
8/5/2019 11:37:49 AM	EDG	105252057	742879	HOUGHTON MIFFLIN HARCOURT	8,625.60	Yes	No
8/5/2019 11:37:49 AM	EDG	105252057	742880	INNOVATIONAL CONCEPTS	294.40	Yes	No
8/5/2019 11:37:49 AM	EDG	105252057	742881	INNOVATIVE OFFICE SOLUTIONS	6,871.34	Yes	No
8/5/2019 11:37:50 AM	EDG	105252057	742882	JAGUAR COMMUNICATIONS INC	840.03	Yes	No
8/5/2019 11:37:50 AM	EDG	105252057	742883	JOHNSON CONTROLS	8,821.03	Yes	No
8/5/2019 11:37:50 AM	EDG	105252057	742884	KIDCREATE STUDIO	196.00	Yes	No
8/5/2019 11:37:50 AM	EDG	105252057	742885	KULLY SUPPLY CO	25.55	Yes	No

Ultimate EDGE Account's Payable Check Register

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
8/5/2019 11:37:50 AM	EDG	105252057	742886	LAWRENCE, JULIE	124.75	Yes	No
8/5/2019 11:37:50 AM	EDG	105252057	742887	LOFFLER	2,178.00	Yes	No
8/5/2019 11:37:50 AM	EDG	105252057	742888	MARSH & MCLENNAN	100.00	Yes	No
8/5/2019 11:37:51 AM	EDG	105252057	742889	MASSP	1,020.00	Yes	No
8/5/2019 11:37:51 AM	EDG	105252057	742890	MATH BY MAIL LLC	525.00	Yes	No
8/5/2019 11:37:51 AM	EDG	105252057	742891	MCCARTHY WELL COMPANY	885.00	Yes	No
8/5/2019 11:37:51 AM	EDG	105252057	742892	MF IRRIGATION SERVICES	1,432.66	Yes	No
8/5/2019 11:37:51 AM	EDG	105252057	742893	MINNESOTA CLAY	565.59	Yes	No
8/5/2019 11:37:51 AM	EDG	105252057	742894	NASCO	203.64	Yes	No
8/5/2019 11:37:52 AM	EDG	105252057	742895	NEW PRAGUE PUBLIC SCHOOLS	75.00	Yes	No
8/5/2019 11:37:52 AM	EDG	105252057	742896	PETERSON BROS. ROOFING	2,198.91	Yes	No
8/5/2019 11:37:52 AM	EDG	105252057	742897	PRAIRIE RIVER HOME CARE, INC	1,088.75	Yes	No
8/5/2019 11:37:52 AM	EDG	105252057	742898	PROJECT LEAD THE WAY, INC	12,735.00	Yes	No
8/5/2019 11:37:52 AM	EDG	105252057	742899	Raptor Technologies, LLC	13,500.00	Yes	No
8/5/2019 11:37:52 AM	EDG	105252057	742900	RICHTARICH, KELLY JOANN IRVIN	2,560.00	Yes	No
8/5/2019 11:37:52 AM	EDG	105252057	742901	RYAN MECHANICAL INC	10,600.00	Yes	No
8/5/2019 11:37:53 AM	EDG	105252057	742902	SANDER, MARK A PSYD, LP, LLC	750.00	Yes	No
8/5/2019 11:37:53 AM	EDG	105252057	742903	SCHOOL FINANCES	3,000.00	Yes	No
8/5/2019 11:37:53 AM	EDG	105252057	742904	SCHOOL OUTFITTERS	4,427.34	Yes	No
8/5/2019 11:37:53 AM	EDG	105252057	742905	SHAKOPEE ROTARY CLUB	420.00	Yes	No
8/5/2019 11:37:53 AM	EDG	105252057	742906	SHIFFLER EQUIPMENT SALES, INC.	116.14	Yes	No
8/5/2019 11:37:53 AM	EDG	105252057	742907	SUNBELT STAFFING LLC	2,356.00	Yes	No
8/5/2019 11:37:53 AM	EDG	105252057	742908	TECHSMITH	407.24	Yes	No
8/5/2019 11:37:54 AM	EDG	105252057	742909	TIERNEY BROTHERS INC	6,700.00	Yes	No
8/5/2019 11:37:54 AM	EDG	105252057	742910	TRI DIM FILTER CORPORATION	1,113.58	Yes	No
8/5/2019 11:37:54 AM	EDG	105252057	742911	TRIO SUPPLY COMPANY	220.08	Yes	No
8/5/2019 11:37:54 AM	EDG	105252057	742912	UHL CO., INC	8,935.85	Yes	No
8/5/2019 11:37:54 AM	EDG	105252057	742913	US FOODS, INC.	4,599.48	Yes	No
8/5/2019 11:37:54 AM	EDG	105252057	742914	VOYAGER SOPRIS LEARNING	4,506.70	Yes	No
8/5/2019 11:37:54 AM	EDG	105252057	742915	YOUTH ENRICHMENT LEAGUE	3,923.00	Yes	No

*** Totals

Total Documents: 64

Total Amount: 285,619.50

Ultimate EDGE Account's Payable Check Register

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
8/2/2019 11:54:56 AM	EDG	105252057	742828	ACADEMY OF HOLY ANGELES	1,769.28	Yes	No
8/2/2019 11:54:56 AM	EDG	105252057	742829	ANCHOR PAPER	1,420.00	Yes	No
8/2/2019 11:54:56 AM	EDG	105252057	742830	BENILDE ST MARGARETS SCHOOL	294.88	Yes	No
8/2/2019 11:54:56 AM	EDG	105252057	742831	BETHANY ACADEMY	294.88	Yes	No
8/2/2019 11:54:57 AM	EDG	105252057	742832	CENTERPOINT ENERGY MINNEGASCO	516.62	Yes	No
8/2/2019 11:54:57 AM	EDG	105252057	742833	CHAPEL HILL ACADEMY	589.76	Yes	No
8/2/2019 11:54:57 AM	EDG	105252057	742834	COMMERCIAL KITCHEN SERVICES	4,750.00	Yes	No
8/2/2019 11:54:57 AM	EDG	105252057	742835	FUN ENGINEERZ LLC	1,200.00	Yes	No
8/2/2019 11:54:57 AM	EDG	105252057	742836	HOLY FAMILY CATHOLIC HIGH SCHOOL	1,769.28	Yes	No
8/2/2019 11:54:57 AM	EDG	105252057	742837	JOSTENS INC	27.65	Yes	No
8/2/2019 11:54:58 AM	EDG	105252057	742838	KIDCREATE STUDIO	112.00	Yes	No
8/2/2019 11:54:58 AM	EDG	105252057	742839	MCPHILLIPS BROS ROOFING CO	105,034.38	Yes	No
8/2/2019 11:54:58 AM	EDG	105252057	742840	MEDICAL DISPOSAL SYSTEMS	195.02	Yes	No
8/2/2019 11:54:58 AM	EDG	105252057	742841	NEOFUNDS - POSTAGE	2,039.00	Yes	No
8/2/2019 11:54:58 AM	EDG	105252057	742842	PALMER BUS SERVICES	2,585.92	Yes	No
8/2/2019 11:54:58 AM	EDG	105252057	742843	PARALLEL TECHNOLOGIES INC	4,070.00	Yes	No
8/2/2019 11:54:58 AM	EDG	105252057	742844	RIVER VALLEY THEATRE COMPANY	2,660.00	Yes	No
8/2/2019 11:54:59 AM	EDG	105252057	742845	SHAKOPEE PUBLIC UTILITY COMMIS	126,907.97	Yes	No
8/2/2019 11:54:59 AM	EDG	105252057	742846	SOUTHWEST METRO EDUCATIONAL CO	23,831.78	Yes	No
8/2/2019 11:54:59 AM	EDG	105252057	742847	ST JOHN THE BAPTIST CATHOLIC SCHO	1,179.52	Yes	No
8/2/2019 11:54:59 AM	EDG	105252057	742848	TRIMARK FOODSERVICE EQUIPMEMT	17,879.43	Yes	No
8/2/2019 11:54:59 AM	EDG	105252057	742849	VERIZON WIRELESS	1,739.48	Yes	No
8/2/2019 11:54:59 AM	EDG	105252057	742850	VISITATION HIGH SCHOOL	294.88	Yes	No
8/2/2019 11:54:59 AM	EDG	105252057	742851	WEAVING HALIE ADENA	2,268.00	Yes	No

*** Totals

Total Documents: 24

Total Amount: 303,429.73

Ultimate EDGE Account's Payable Check Register

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
8/9/2019 10:42:39 AM	EDG	105252057	742926	ADVANCED IMAGING SOLUTIONS	1,130.00	Yes	No
8/9/2019 10:42:39 AM	EDG	105252057	742927	ADVANCED IMAGING SOLUTIONS	960.00	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742928	AG IREPAIR	4,226.00	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742929	ALTMAN, ADAM	320.00	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742930	ANATOMY WAREHOUSE	273.54	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742931	CALCULATORS INC.	2,527.23	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742932	CDW GOVERNMENT	3,425.00	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742933	SCHOOL SPECIALTY	1,224.88	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742934	DAHM WELTER, LISA	30.00	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742935	DIVERSIFIED SNACK DISTRIBUTORS	112.62	Yes	No
8/9/2019 10:42:40 AM	EDG	105252057	742936	GENERAL PARTS , INC	1,637.72	Yes	No
8/9/2019 10:42:41 AM	EDG	105252057	742937	HEARTLAND BUSINESS SYSTEMS	83,848.80	Yes	No
8/9/2019 10:42:41 AM	EDG	105252057	742938	HOLIDAY STATION STORES LLC	1,789.63	Yes	No
8/9/2019 10:42:41 AM	EDG	105252057	742939	HORIZON COMMERCIAL POOL SUPPLY	68.47	Yes	No
8/9/2019 10:42:41 AM	EDG	105252057	742940	JOHNSON CONTROLS	2,315.00	Yes	No
8/9/2019 10:42:41 AM	EDG	105252057	742941	JP'S BACKYARD GAMES	90.00	Yes	No
8/9/2019 10:42:41 AM	EDG	105252057	742942	KS STATEBANK	22,956.00	Yes	No
8/9/2019 10:42:41 AM	EDG	105252057	742943	LACH, THEAVY	50.00	Yes	No
8/9/2019 10:42:41 AM	EDG	105252057	742944	LEVEL8CREATIVE	1,250.00	Yes	No
8/9/2019 10:42:42 AM	EDG	105252057	742945	MEDCO SUPPLY COMPANY	1,907.89	Yes	No
8/9/2019 10:42:42 AM	EDG	105252057	742946	MF IRRIGATION SERVICES	3,477.00	Yes	No
8/9/2019 10:42:42 AM	EDG	105252057	742947	MINNESOTA HIGHWAY SAFETY & RESE	306.00	Yes	No
8/9/2019 10:42:42 AM	EDG	105252057	742948	NATIONAL TREASURE KUNG FU, INC	600.00	Yes	No
8/9/2019 10:42:42 AM	EDG	105252057	742949	OSMONSON, CAMILLE - SP	3.50	Yes	No
8/9/2019 10:42:42 AM	EDG	105252057	742950	PEARSON EDUCATION	10,197.04	Yes	No
8/9/2019 10:42:43 AM	EDG	105252057	742951	PEARSON EDUCATION	4,700.00	Yes	No
8/9/2019 10:42:43 AM	EDG	105252057	742952	PLAINVIEW MILK PRODUCTS	2,518.72	Yes	No
8/9/2019 10:42:43 AM	EDG	105252057	742953	PRAIRIE FIRE THEATRE	3,050.00	Yes	No
8/9/2019 10:42:43 AM	EDG	105252057	742954	PREMIUM WATER CO	42.00	Yes	No
8/9/2019 10:42:43 AM	EDG	105252057	742955	PROJECT LEAD THE WAY, INC	12,355.00	Yes	No
8/9/2019 10:42:43 AM	EDG	105252057	742956	PROVISION MEDIA INC.	15,613.40	Yes	No
8/9/2019 10:42:43 AM	EDG	105252057	742957	QUALITY FORKLIFT SALES & SERVI	786.72	Yes	No
8/9/2019 10:42:44 AM	EDG	105252057	742958	QUALITY RESOURCE GROUP, INC.	217.44	Yes	No
8/9/2019 10:42:44 AM	EDG	105252057	742959	REALLY GOOD STUFF	28.77	Yes	No

**Ultimate EDGE Account's Payable
Check Register**

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
8/9/2019 10:42:44 AM	EDG	105252057	742960	RIVER VALLEY THEATRE COMPANY	12,504.91	Yes	No
8/9/2019 10:42:44 AM	EDG	105252057	742961	SCHOLASTIC , INC	6,224.03	Yes	No
8/9/2019 10:42:44 AM	EDG	105252057	742962	SJOBORG, SUSAN	70.00	Yes	No
8/9/2019 10:42:44 AM	EDG	105252057	742963	STEINHOFF, JENNY - SW	200.00	Yes	No
8/9/2019 10:42:44 AM	EDG	105252057	742964	TAHO SPORTSWEAR, INC.	890.60	Yes	No
8/9/2019 10:42:45 AM	EDG	105252057	742965	TIERNEY BROTHERS INC	1,415.00	Yes	No
8/9/2019 10:42:45 AM	EDG	105252057	742966	TRIPLETT, JADE	1,100.00	Yes	No
8/9/2019 10:42:45 AM	EDG	105252057	742967	UNITED STATES POSTAL SERVICE	800.00	Yes	No
8/9/2019 10:42:45 AM	EDG	105252057	742968	VENDINI INC	255.00	Yes	No
8/9/2019 10:42:45 AM	EDG	105252057	742969	WASTE MANAGEMENT	2,123.95	Yes	No
8/9/2019 10:42:45 AM	EDG	105252057	742970	YOUNGER, CHRISTINE	200.00	Yes	No
8/9/2019 10:42:46 AM	EDG	105252057	742971	YOUTH TECH, INC.	1,420.00	Yes	No

*** Totals

Total Documents: 46

Total Amount: 211,241.86

Bank Account - Wires Out

Date	Description	Amount
7/1/2019	HealthPartners premium	3,736.00
7/2/2019	Payroll voluntary deductions	21,227.37
7/3/2019	Payroll direct deposit	1,395,976.76
7/5/2019	Community Education credit card fees	1,277.80
7/5/2019	Employee expense reimbursement	45.00
7/8/2019	IRS federal tax ACH	485,708.02
7/8/2019	Credit card processing fees	64.50
7/9/2019	State of MN taxes ACH	84,009.00
7/9/2019	Payroll voluntary deductions	11,607.74
7/9/2019	Food Service fees	985.61
7/9/2019	Credit card processing fees	12.15
7/11/2019	TRA ACH	263,303.55
7/11/2019	PERA ACH	53,724.22
7/12/2019	Employee expense reimbursement	73.78
7/15/2019	Payroll voluntary deductions	51,856.92
7/16/2019	Payroll voluntary deductions	8,093.27
7/18/2019	Payroll direct deposit	1,315,722.27
7/18/2019	Employee expense reimbursement	7,738.67
7/22/2019	IRS federal tax ACH	458,583.41
7/23/2019	State of MN taxes ACH	79,242.00
7/23/2019	Payroll voluntary deductions	10,734.71
7/23/2019	State of MN garnishment ACH	211.25
7/24/2019	Payroll voluntary deductions	3,583.85
7/26/2019	Employee retirement account distribution	127,061.63
7/29/2019	TRA ACH	251,568.47
7/29/2019	PERA ACH	50,004.81
7/30/2019	Employee retirement account distribution	128,511.02
7/30/2019	Payroll voluntary deductions	10,034.13
7/30/2019	IRS federal tax ACH	54.52
7/31/2019	Payroll voluntary deductions	54,873.70
7/31/2019	Bank service charge	832.52
		4,880,458.65

DRAFT AIA[®] Document G701[™] - 2001

Change Order

PROJECT (Name and address):
 Shakopee High School Additions and Renovations
 100 17th Avenue West
 Shakopee, MN 55379

TO CONTRACTOR (Name and address):
 Shaw-Lundquist Associates, Inc.
 2757 West Service Road
 St. Paul, MN 55121

CHANGE ORDER NUMBER: 0031
DATE: June 25, 2019

ARCHITECT'S PROJECT NUMBER: 152092
CONTRACT DATE: July 26, 2016
CONTRACT FOR: General Construction

OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. PCO 431/SI 051: Update Door Color on Doors P324A, B, C NO COST CHANGE
2. PCO 442/CCD 009: Remove the Demolition of Communication System Wiring from Scope DEDUCT (\$21,088.50)
3. PCO 486/GCPR 087: Adding Data Jack for IP Programming ADD: \$1,842.50

TOTAL THIS CHANGE ORDER: (\$19,246.00)

The original Contract Sum was
 The net change by previously authorized Change Orders
 The Contract Sum prior to this Change Order was
 The Contract Sum will be decreased by this Change Order in the amount of
 The new Contract Sum including this Change Order will be

\$	73,088,000.00
\$	3,331,360.90
\$	76,419,360.90
\$	19,246.00
\$	76,400,114.90

The Contract Time will be unchanged by zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is September 2, 2018

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wold Architects Engineers
ARCHITECT (Firm name)

332 Minnesota Street, Suite W2000
 St. Paul, MN 55102
ADDRESS

BY (Signature)

R. Scott McQueen
 (Typed name)

DATE

Shaw-Lundquist Associates, Inc.
CONTRACTOR (Firm name)

2757 West Service Road
 St. Paul, MN 55121
ADDRESS

BY (Signature)

Trent Lundquist
 (Typed name)

DATE

Independent School District #720
OWNER (Firm name)

1200 Town Square Mall
 Shakopee, MN 55379
ADDRESS

BY (Signature)

Jeffrey Priess, Director of Finance
 (Typed name)

DATE

DRAFT AIA® Document G701™ - 2001

Change Order

PROJECT (Name and address):
 Shakopee High School Additions and Renovations
 100 17th Avenue West
 Shakopee, MN 55379

TO CONTRACTOR (Name and address):
 Shaw-Lundquist Associates, Inc.
 2757 West Service Road
 St. Paul, MN 55121

CHANGE ORDER NUMBER: 032
DATE: July 31, 2019

ARCHITECT'S PROJECT NUMBER: 152092
CONTRACT DATE: July 26, 2016
CONTRACT FOR: General Construction

OWNER:
 ARCHITECT:
 CONTRACTOR:
 FIELD:
 OTHER:

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. PCO 221/PR 172: CCD #010-Modify Science Casework in Area 'T' ADD: \$88,942.45
2. PCO 445/CCD #019: Items 1-5 ADD: \$17,350.26
3. PCO 487/PR 367R: Shelving at Uniform Storage C111 & Percussion Storage C114 ADD: \$9,905.05
4. PCO 489/GCPR 089: Credit Back Demo Originally Figured in PR #355R1 and Modify Door DEDUCT (\$4,377.72)
5. PCO 490/GCPR 090: Reception Posts ADD: \$981.40

TOTAL THIS CHANGE ORDER: \$112,801.44

The original Contract Sum was
 The net change by previously authorized Change Orders
 The Contract Sum prior to this Change Order was
 The Contract Sum will be increased by this Change Order in the amount of
 The new Contract Sum including this Change Order will be

\$	73,088,000.00
\$	3,312,114.90
\$	76,400,114.90
\$	112,801.44
\$	76,512,916.34

The Contract Time will be unchanged by zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is September 2, 2018

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wold Architects Engineers
ARCHITECT (Firm name)

Shaw-Lundquist Associates, Inc.
CONTRACTOR (Firm name)

Independent School District #720
OWNER (Firm name)

332 Minnesota Street, Suite W2000
 St. Paul, MN 55102
ADDRESS

2757 West Service Road
 St. Paul, MN 55121
ADDRESS

1200 Town Square Mall
 Shakopee, MN 55379
ADDRESS

BY (Signature)
 R. Scott McQueen
 (Typed name)

BY (Signature)
 Trent Lundquist
 (Typed name)

BY (Signature)
 Jeffrey Priess, Director of Finance
 (Typed name)

DATE

DATE

DATE

2019-2020 (September 1, 2019-August 31, 2020) Agreement
Barracuda Aquatics Club, Shakopee Community Education/Shakopee Public Schools
West & East Middle School Swimming Pool Facilities

Barracuda Aquatics Club (BAC) Responsibilities

1. Provide current insurance to cover BAC members/participants in the case of an injury or accident. BAC will provide proof of insurance and keep policy current, naming Shakopee School District #720 as "additionally named insured".
2. Provide qualified/certified USS (United States Swimming) coaches to supervise on site for all BAC activities. It is expected that BAC have a certified lifeguard on deck at all times while participants are in the pool, and that BAC will have a certified lifeguard supervising the diving well area if the diving well area is being used. BAC will provide current copies of coaches & staff CPR, First Aid, and Coaches Safety Training cards to Community Education. BAC will provide an appropriate on-going ratio of coaches to swimmers for all activities. BAC will provide for their own first aid equipment & supplies, which shall be stored at the West Middle School pool office.
3. BAC members and participants actions with equipment and facilities are expected to comply with the rules and regulations of the facility and of all school district policies. The West & East Middle School pool office areas should only be used in the event of an emergency.
4. BAC is responsible to schedule the use of the Middle School facilities in a timely fashion with Community Education, per facility use policy.
5. BAC is responsible for the cleaning up and picking up after all activities in the areas that they use (pool, deck, storage area, bleachers, locker rooms, etc.). BAC will have key access to the locked, middle caged storage area under the bleachers at the West Middle School pool. BAC will not store any items on the pool deck and will store those items in this locked caged area.
6. BAC is responsible for the pool, pool deck, storage area, bleachers, locker rooms, and the locking of all doors. Also, BAC will operate the building security system when there is not a building supervisor and/or custodian on duty. When a custodian and/or building supervisor is on duty, it is BAC's responsibility to report to either when they are done using the facility. BAC will open the facility for its members/participants and keep the facility locked up during its practice activities.
7. BAC is responsible to communicate with Community Education on a monthly basis. It is expected that BAC will report to Community Education on the cleanliness of the locker rooms, pool, pool deck, storage area, bleachers, etc.
8. BAC staff, members, participants, or spectators shall not bring food or beverages onto the pool deck, locker rooms or bleachers. Food or beverages should be consumed in the school carpeted hallway immediately next to the pool.
9. BAC staff, members, participants, or spectators are not to wander through the school and should remain in the swimming pool facility end of the building. It is expected that all BAC members, participants, and spectators will remain in the pool area. The pool office is off-limits to BAC members, participants, and spectators. The only person(s) having emergency access to the pool office is BAC staff.
10. BAC staff, members, participants, or spectators need to park their vehicles in the legally striped asphalt parking locations at the Middle School facilities. Individuals are not to park temporarily along or in any yellow marked, unmarked, non-curbed or handicapped marked locations.
11. BAC participants, members, and spectators are to enter and leave through the main external pool doors at each Middle School building. The pool deck doors are to be used for emergency exit purposes only. BAC participants should enter & leave from the hallway lockerroom doors. Parents and spectators are to use the bleacher area only, when

entering/leaving the building. The only individuals to be on the pool deck are BAC staff and participants. People with street shoes walking on the deck cause dirt and other substances to enter into the pool water system.

12. BAC shall pay \$900.00/month for use of a Middle School swimming pool for the months of September 2019-August 2020 for regular practices, clinics and registration. If BAC does not use the pool/facility during a month, BAC will not be charged use for that month. If BAC uses the pool/facility for one day during said month, they are charged the monthly rate.

(History: 2018-2019: \$9300; 2017-2018, \$8100; 2016-2017, \$7500; 2015-2016, \$7200; 2014-2015, \$7020; 2013-2014, \$6900; 2012-2013, \$6300; 2011-2012, \$5800; 2010-2011, \$5800; 2009-2010, \$4800; 2008-2009, \$3500; 2007-2008, \$2900; 2006-2007, \$2100; 2005-2006, \$2100; 2004-2005, \$2000; 2003-2004, \$1800; 2002-2003, \$1800; 2001-2002, \$1500; 2000-2001, \$1500; 1999-2000, \$1250; 1998-99, \$1100; 1997-98, \$950; 1996-97, \$800; 1995-96, \$750; 1994-95, \$700; 1993-94, \$350). The total annual payment for this agreement is due by August 31, 2020.

13. It is expected that BAC will use good judgment and common sense in the use of any and all keys to the Middle School pool area (lock box access).

14. BAC will have access to the boys & girls locker rooms, but only for practice and event usage. Locks are not to be kept on locker room lockers, except during those practice or event times. A locker room light key will be provided to BAC staff for their use.

15. All other school district facility use guidelines & policies are to be followed by the BAC, its staff, participants and spectators.

16. The school district reserves the right to close the pool for any and all necessary pool maintenance. BAC will be charged a pro-rated amount if this occurs.

Shakopee School District Responsibilities

1. Provide a safe and clean environment when using either Middle School facility. It is Community Education's responsibility to notify BAC when the pool facilities are not available for use. When the pool facility is not available for use, the contract remains in place, as the contract is not on a per hourly basis, rather on a contracted agreed upon amount for the month/year.

2. Provide BAC with three keyless entry cards to the West Middle School and one set of keys to the pool area/locker room doors as appropriate. These keys will be stored at the West Middle School BAC labeled key box located at the keyless point of entry into the building.

3. Provide the pool with up-to-date emergency equipment and signage for pool safety & first aid.

4. Provide for the preparing of the pool and/or facility for a special event with items, including tables, chairs, etc. needed to host an event.

5. Provide for the annual review of this contractual agreement (review to be held no later than July/August of each year) with BAC officials/staff. BAC will be billed on a monthly basis for this agreement year. The monthly invoice will be sent/communicated to: BAC Treasurer, 10695 Lee Drive, Eden Prairie, MN 55347.

BAC Head Coach

Date

BAC President

Date

Superintendent of Schools

Date

School Board Chairperson

Date

2019-2020 (September 1, 2019-August 31, 2020) Agreement
Barracuda Aquatics Club, Shakopee Community Education/Shakopee Public Schools
West & East Middle School Swimming Pool Facilities

Barracuda Aquatics Club (BAC) Responsibilities

1. Provide current insurance to cover BAC members/participants in the case of an injury or accident. BAC will provide proof of insurance and keep policy current, naming Shakopee School District #720 as "additionally named insured".
2. Provide qualified/certified USS (United States Swimming) coaches to supervise on site for all BAC activities. It is expected that BAC have a certified lifeguard on deck at all times while participants are in the pool, and that BAC will have a certified lifeguard supervising the diving well area if the diving well area is being used. BAC will provide current copies of coaches & staff CPR, First Aid, and Coaches Safety Training cards to Community Education. BAC will provide an appropriate on-going ratio of coaches to swimmers for all activities. BAC will provide for their own first aid equipment & supplies, which shall be stored at the West Middle School pool office.
3. BAC members and participants actions with equipment and facilities are expected to comply with the rules and regulations of the facility and of all school district policies. The West & East Middle School pool office areas should only be used in the event of an emergency.
4. BAC is responsible to schedule the use of the Middle School facilities in a timely fashion with Community Education, per facility use policy.
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7. BAC is responsible to communicate with Community Education on a monthly basis. It is expected that BAC will report to Community Education on the cleanliness of the locker rooms, pool, pool deck, storage area, bleachers, etc.
8. **BAC staff, members, participants, or spectators shall not bring food or beverages onto the pool deck, locker rooms or bleachers. Food or beverages should be consumed in the school carpeted hallway immediately next to the pool.**
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 - a. Monthly payments are due in this contract by the 1st day of each month for the upcoming month.
 - b. Access to the pool for future months will not be provided if payments are not paid up to date.

(History: 2018-2019: \$9300; 2017-2018, \$8100; 2016-2017, \$7500; 2015-2016, \$7200; 2014-2015, \$7020; 2013-2014, \$6900; 2012-2013, \$6300; 2011-2012, \$5800; 2010-2011, \$5800; 2009-2010, \$4800; 2008-2009, \$3500; 2007-2008, \$2900; 2006-2007, \$2100; 2005-2006, \$2100; 2004-2005, \$2000; 2003-2004, \$1800; 2002-2003, \$1800; 2001-2002, \$1500; 2000-2001, \$1500; 1999-2000, \$1250; 1998-99, \$1100; 1997-98, \$950; 1996-97, \$800; 1995-96, \$750; 1994-95, \$700; 1993-94, \$350). .

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BAC Head Coach

Date

BAC President

Date

Superintendent of Schools

Date

School Board Chairperson

Date

Shakopee Public Schools



2018-2019 Preliminary Audit

August 26, 2019

Accounting, Budgeting and Reporting Requirement

- Minnesota Statute 123B.75-77

Each school district must adopt the uniform financial accounting and reporting standards for MN school districts (UFARS).

Audited financial statements must be reported to the commissioner by November 30, for the preceding school year.

Audit must be conducted in compliance with generally accepted governmental auditing standards, the Federal Single Audit Act, and the MN legal compliance guide issued by the Office of the State Auditor.

Accounting, Budgeting and Reporting Requirement

- Minnesota Statute 123B.75-77

UFARS requires districts to use (modified accrual accounting) for the recognition of revenue and expense.

Revenues and Expenditures are recorded in a manner which clearly indicates they are applicable to a specific accounting period and fund.

Tuition bills received in September of new year are recognized as expenses in the prior year-
July and August payroll (Summer pay for Liscd staff) is recognized as an expense of the prior year-
State aid (General Education Aid) paid in August, September ...is recognized as revenue in prior year

-



**General Fund -
PRELIM AUDIT**

**REVENUE & EXPENDITURE
SUMMARY BY SOURCE,
OBJECT SERIES**

REVENUE

REVENUE CATEGORIES						6/30/2019
	June 30, 2017	6/30/2018	FY 19 Revised Budget	FY19 Received YTD	Budget Remaining	% Budget Received
STATE	74,409,199	76,908,387	78,149,997	77,815,905	334,092	99.57%
FEDERAL	2,608,594	2,279,034	2,258,755	2,080,147	178,608	92.09%
PROPERTY TAXES	13,303,807	13,957,451	15,769,200	15,758,101	11,099	99.93%
LOCAL (FEES, INTEREST, ETC.)	2,010,115	2,854,954	1,948,812	2,298,688	(349,876)	117.95%
TOTALS	92,331,715	95,999,826	98,126,764	97,952,840	173,924	99.82%

EXPENDITURES

OBJECT SERIES						% Budget Received
	June 30, 2017	30-Jun-18	Revised Budget	Expended YTD	Budget Remaining	
SALARIES & WAGES	56,814,018	56,092,989	57,780,892	56,686,039	1,094,853	98.11%
EMPLOYEE BENEFITS	16,535,540	16,557,655	17,255,584	17,335,912	(80,328)	100.47%
PURCHASED SERVICES	12,421,607	12,287,716	12,996,654	12,867,123	129,531	99.00%
SUPPLIES	3,097,134	2,734,909	2,940,392	2,790,104	150,288	94.89%
EQUIPMENT	4,296,160	5,822,578	5,716,431	6,032,608	(316,177)	105.53%
DEBT SERVICE	-	-	-	-	-	
OTHER EXPENDITURES	621,008	737,601	797,858	655,894	141,964	82.21%
TOTALS	93,785,468	94,233,448	97,487,811	96,367,681	1,120,130	98.85%

Revenue over (under) Expenditures: 1,766,379 1,585,159

	Actual June 30, 2017	Actual 6/30/2018	Prelim Audit June 30, 2019
Non Spendable Fund Balance	657,884	208,934	208,934
Restricted Fund Balance	(303,080)	370,113	845,783
Assigned Fund Balance	20,882	185,388	185,388
Unassigned Fund Balance	691,569	2,069,198	3,178,689
Total Fund Balance	1,067,255	2,833,633	4,418,794

2020-21 Middle School Attendance Area project

Proposed criteria/parameters (not ranked in priority order)

- Geographic: Walking distance, contiguous as much as possible
- Demographic Balance: Free/Reduced lunch qualification, EL status, SpEd status, Open enrollment history
- Transportation: Efficient, effective, cost factors
- Building capacity
- Recognition of proposed growth/developments
- Other considerations: Feeder schools considered, but not a determining factor (Elementary to Middle)
- Last 3-5 years ... better 5-7

Date (original timeline)	Item
3/16/19, School Board Meeting	Presentation on enrollment trends the last 2 years. Included building capacities, student enrollment, and a review of development within the district.
7/8/19, Board summer retreat/work session	Review of data on current student populations by school, and projections for the next 5 years Board direction to develop ~3 Middle School scenarios without constraints of feeder elementary schools.
7/11/19, Community Facilities Task Force meeting	Similar information presented at Community Facilities Task Force meeting. Feedback similar to board feedback on feeder schools, and recognition of concern around size of EMS and WMS.
8/26/19, School Board Meeting	School Board meeting - decision, timeline, criteria presentation. Discuss process for public meetings, input, feedback
9/9 or 9/23 (preferred) School Board Meeting	Present ~3 draft scenarios and include multi-year projections. Get feedback. Possibly set final timeline for change.
9/23 - 12/31	Develop answers to open issues <ul style="list-style-type: none"> • Intra-district transfers & Open enrollments • Roll-up by grade-level or all move at once.. • Transportation • Students with Siblings • Childcare • Process for staff adjustments/moves • Other factors • Communication plan
9/23-10/x/19	Form public committee/board committee - set meeting dates??
10/x/19 and 11/x/19 Public Meetings	Review of proposed middle school attendance areas for 20-21(public meetings, availability online that includes lookup tool, other communications)
12/9, 1/6/2020,at Winter retreat, or later	Board reviews feedback, and makes decision on plan for 20-21. Board sets dates for 1st reading and 2nd reading of plan.
• 1/6/20, 1/27 or 2/10 Board meeting	• First reading of 20-21 proposed MS attendance areas
• 1/27/20,2/10 or 2/24 Board meeting	• Second reading of 20-21 proposed MS attendance areas

Statistics: % of students moving schools, # below capacity, projected growth/school, other?



AGENDA

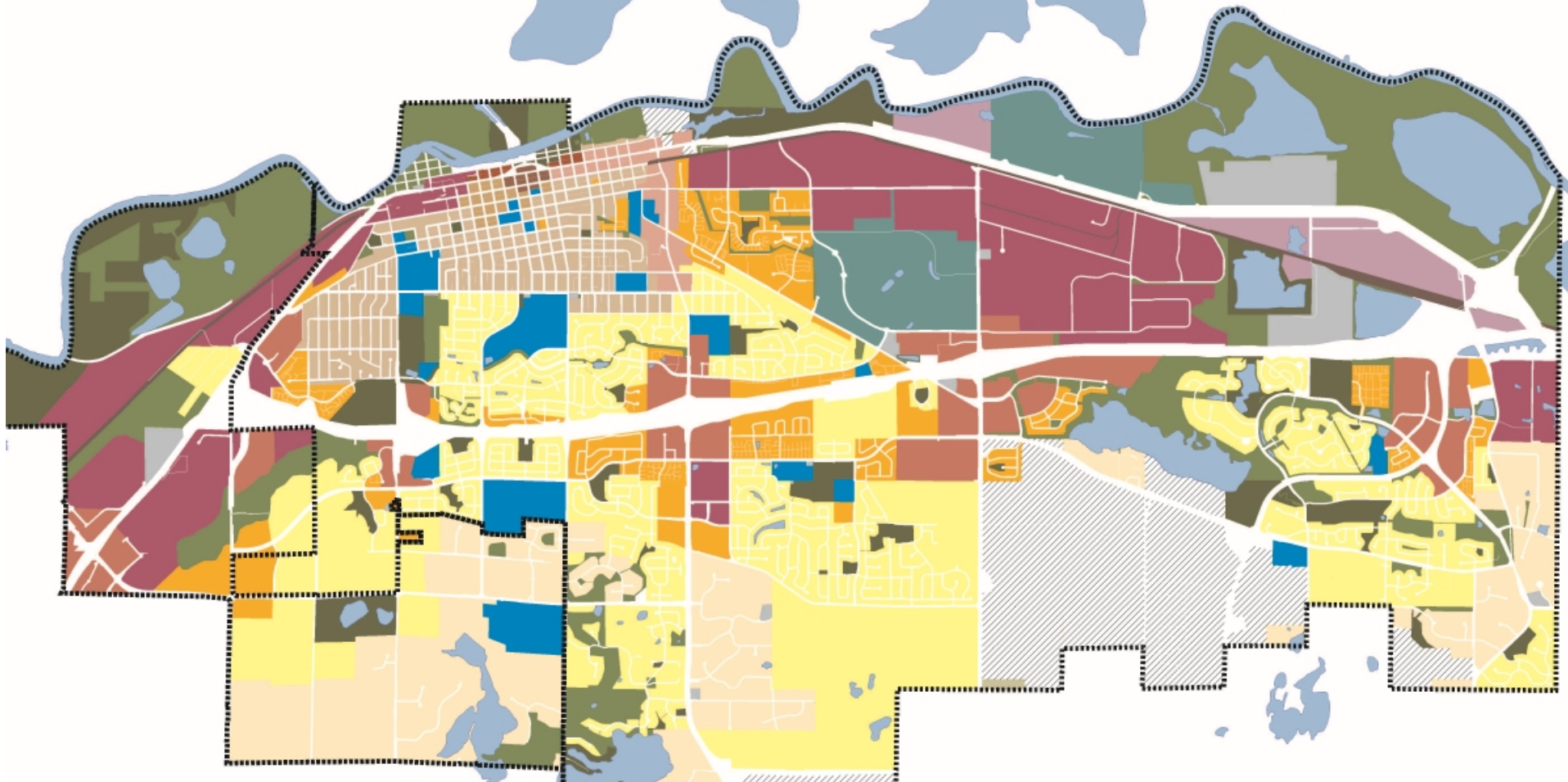
CFTF Meeting
Thursday, August 22, 2019
6:00 p.m. – 8:00 p.m.

1. Thoughts Since Last Meeting?
2. City Planner
 - Q+A
3. Maintaining Facilities/Facility Funding
4. Shakopee Facility Analysis
 - Pearson
 - CFC
 - Q+A
5. Discussion
 - Key Takeaways/Conclusions
6. Information Requests
7. Introduction to CFC
 - Utilization
 - CFC Terminology

Next Meeting (s): **Wednesday, September 18, 2019, 6:00 p.m. – 8:00 p.m. at CFC**
Thursday, October 3, 2019, 6:00 p.m. – 8:00 p.m.
Tuesday, October 15, 2019, 6:00 p.m. – 8:00 p.m.
Monday, November 4, 2019, 6:00 p.m. – 8:00 p.m.
Tuesday, November 12, 2019, 6:00 p.m. – 8:00 p.m.

Shakopee Public Schools ISD720 Community Growth Projections

August 22, 2019



2040 Land Use





















- | | |
|--|---|
|  Downtown Business District |  Mixed Use Employment Center |
|  Downtown Riverfront |  Old Shakopee Neighborhood |
|  Downtown Transition |  Open Space |
|  Entertainment District |  Park |
|  Industrial |  Railroad |
|  Institution |  Rights-of-Way |
|  Mixed Residential |  Rural Transition |
|  Mixed Use Center |  SMSC Property in Fee or Trust |
|  Mixed Use Corridor |  Suburban Edge Residential |
| |  Suburban Residential |
| |  Utilities |

FIGURE 3.9 - GREENFIELD, REDEVELOPMENT AND INFILL AREAS

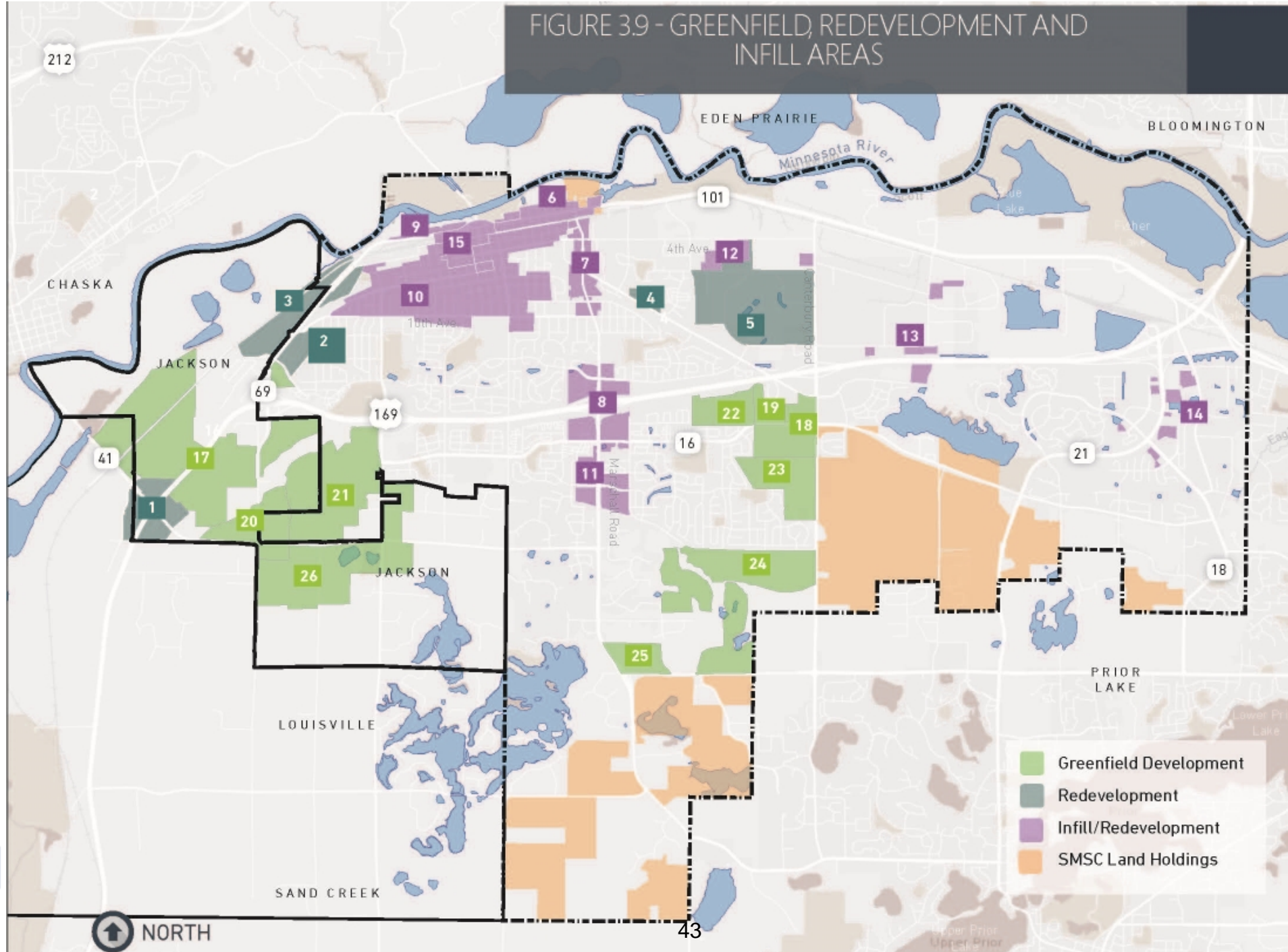
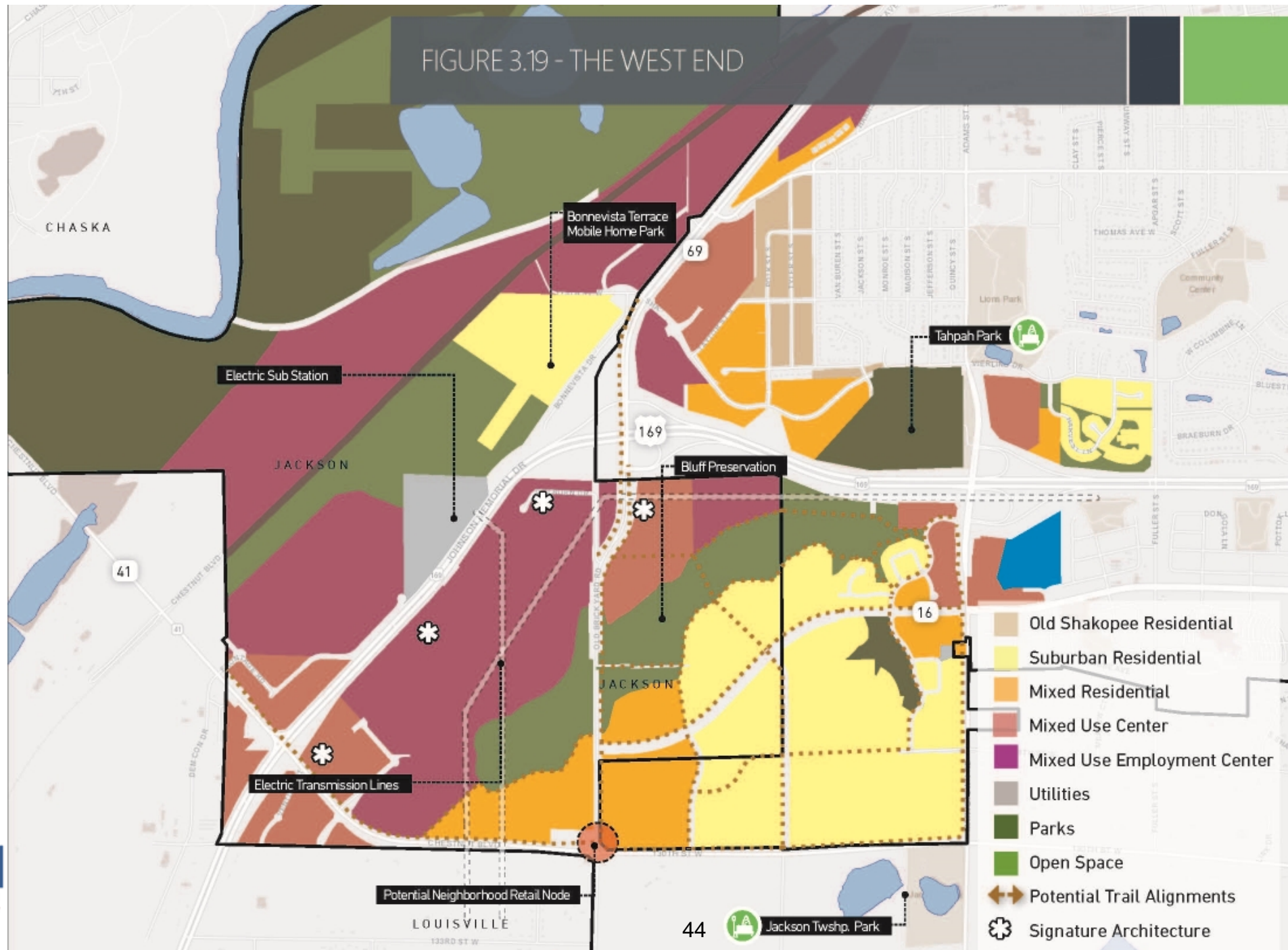
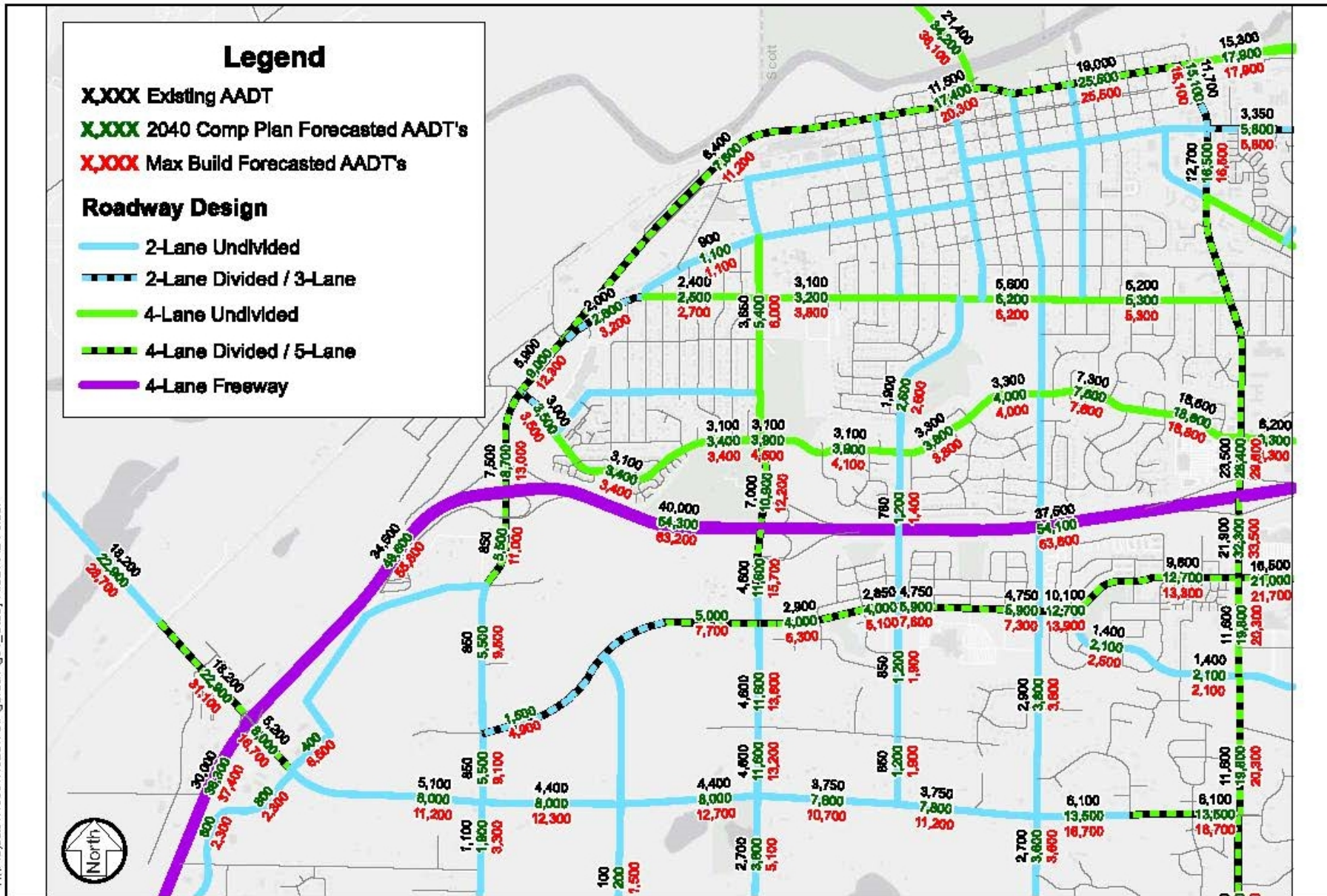


FIGURE 3.19 - THE WEST END



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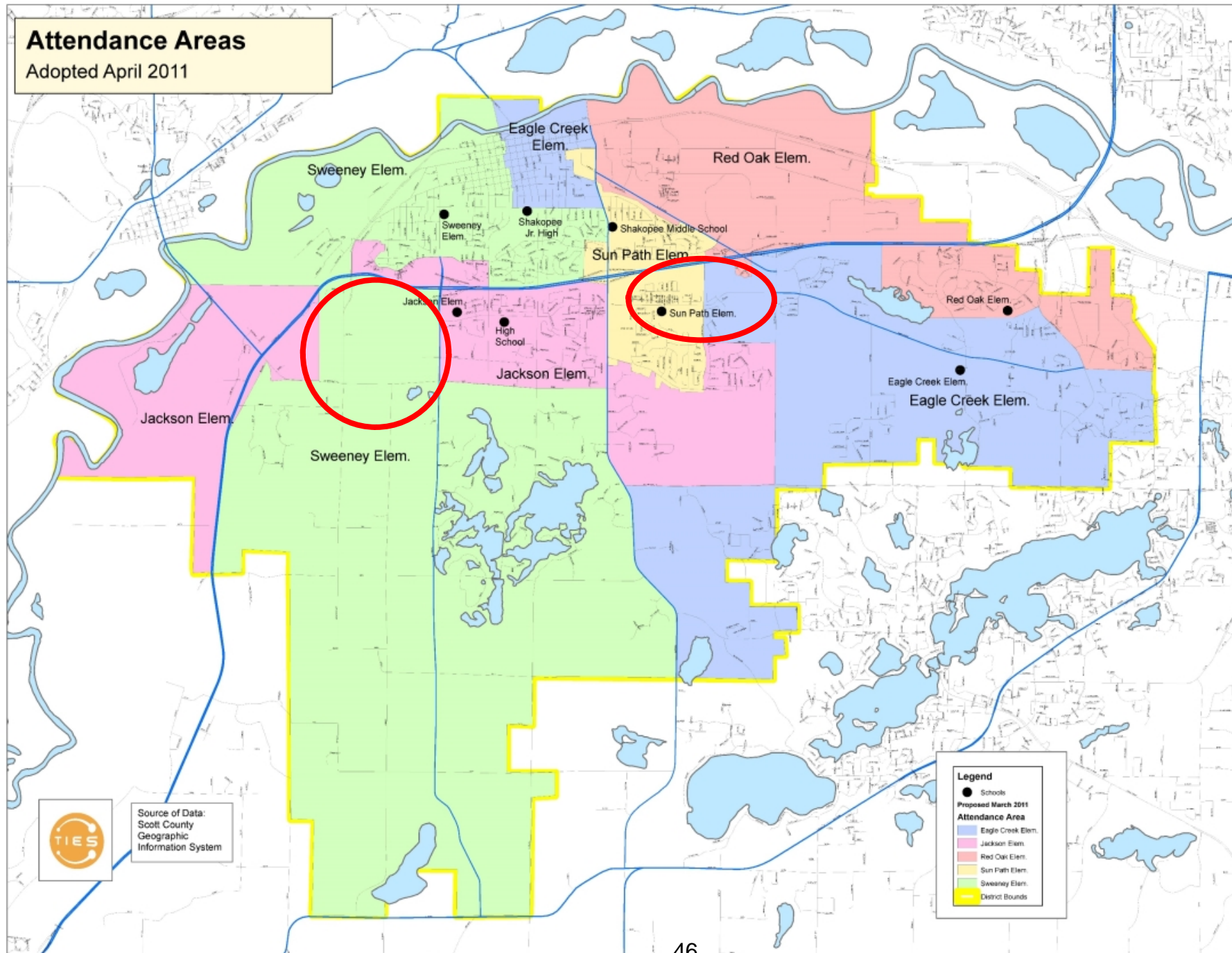
Study Area AADT's
 Shakopee AUAR Transportation Analysis
 City of Shakopee


0011925
 August 2019

Figure 4

Attendance Areas

Adopted April 2011



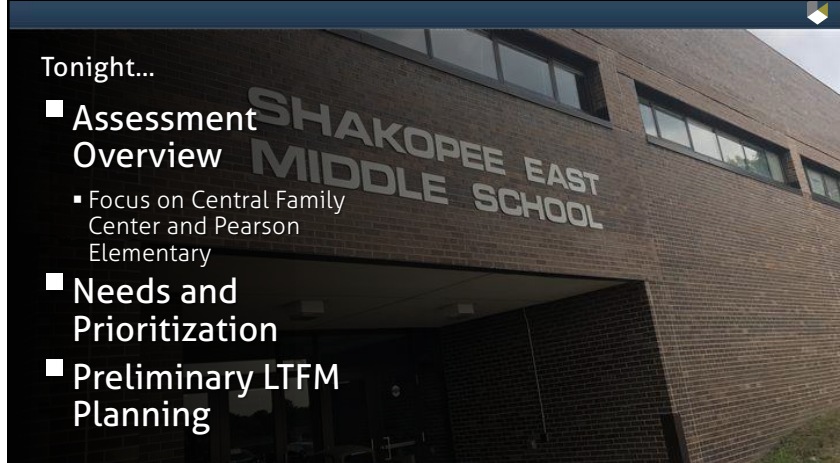




Shakopee Public Schools

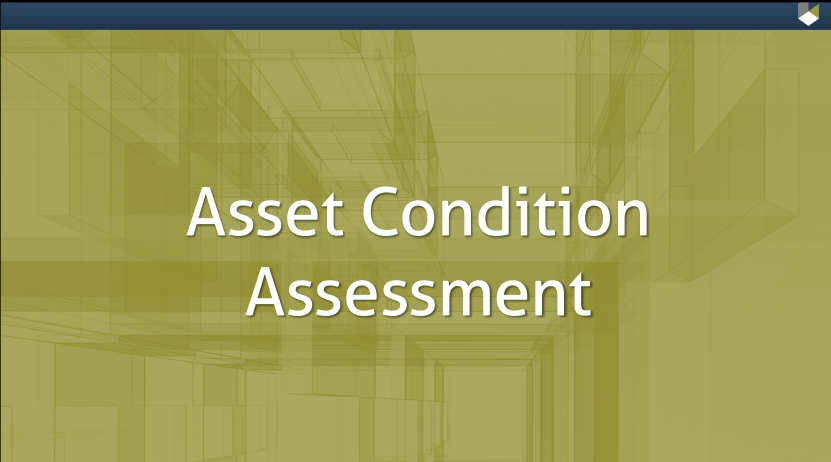
EAGLE CREEK ELEMENTARY SCHOOL

Planning for tomorrow and building today...
Long-Term Facility Maintenance Planning

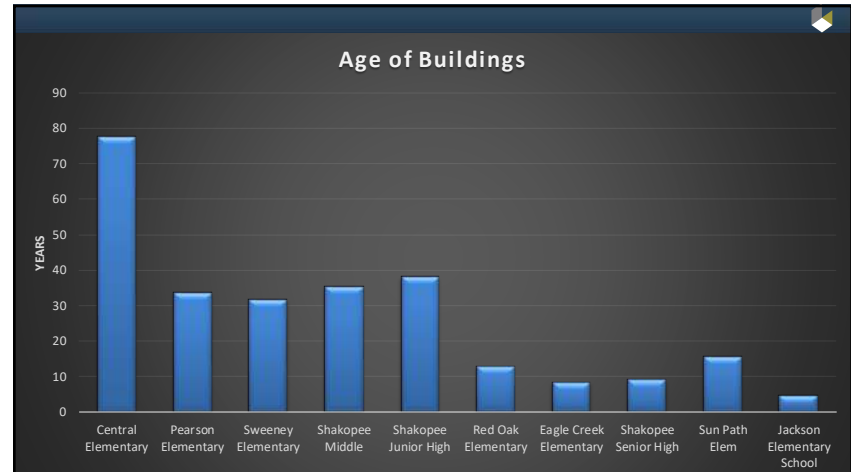




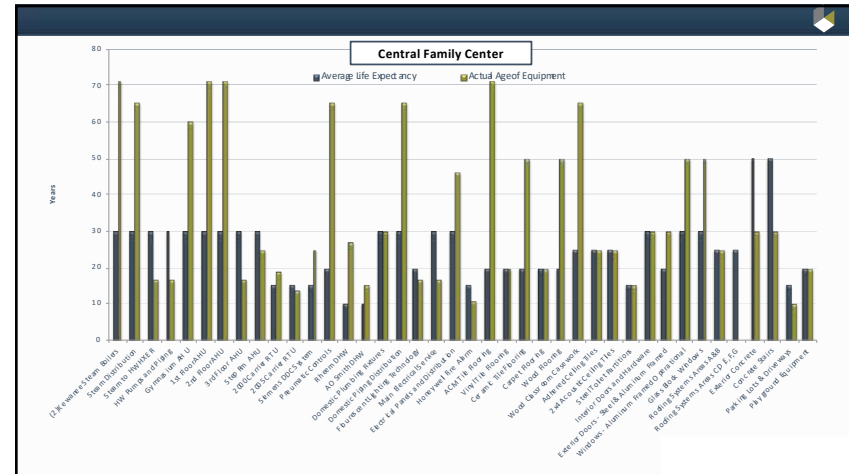
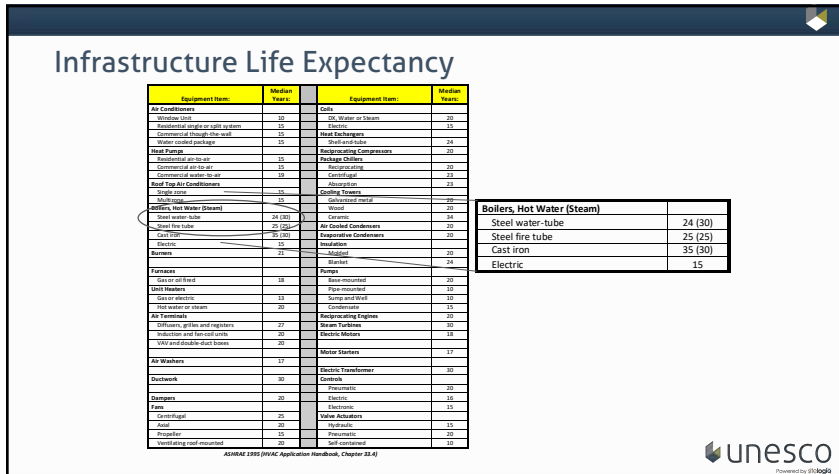
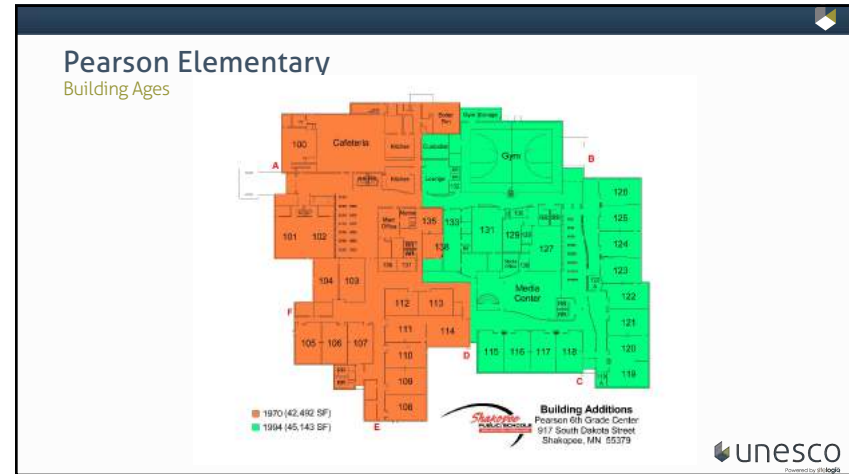
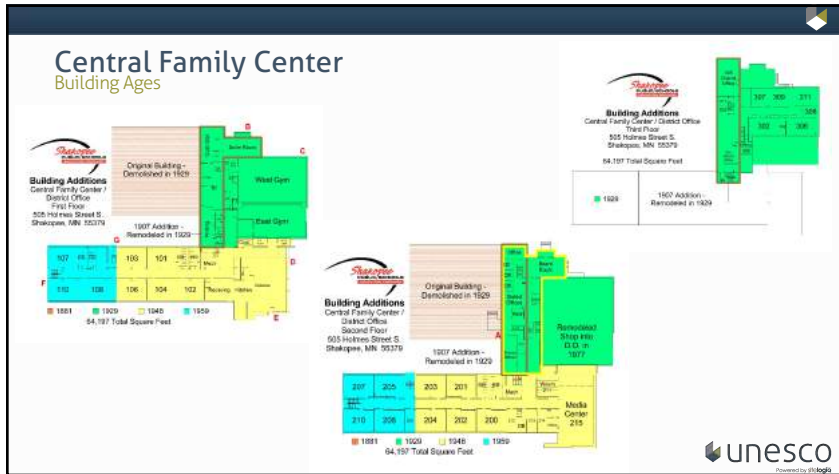
Tonight...

- Assessment Overview
 - Focus on Central Family Center and Pearson Elementary
- Needs and Prioritization
- Preliminary LTFM Planning



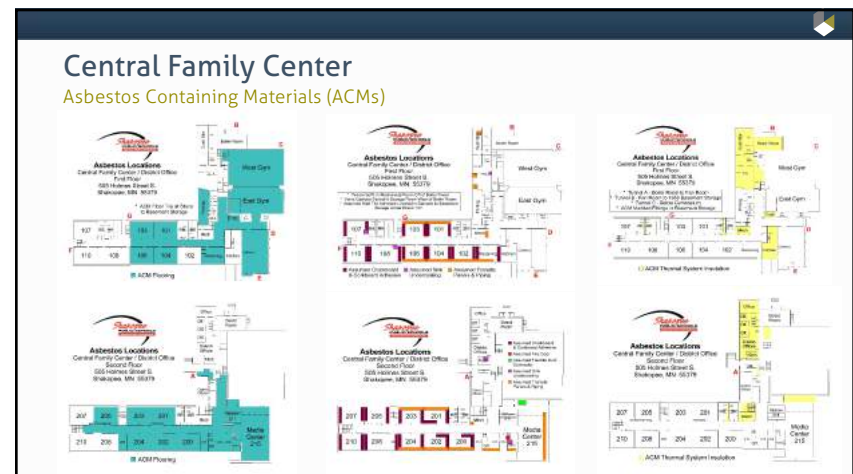
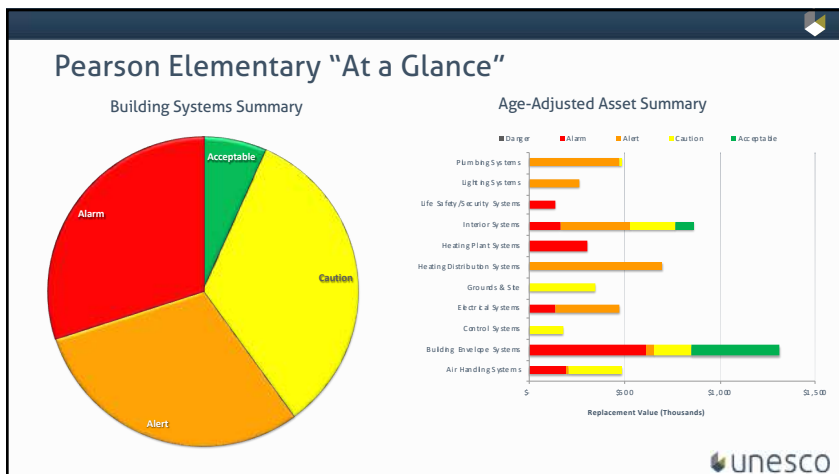
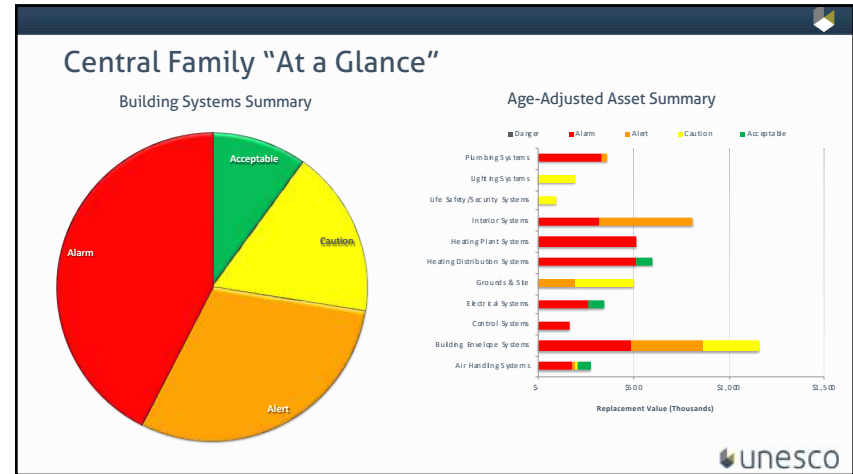
Asset Condition Assessment





Asset Condition Assessment – Central Family Ctr

			Equipment Age and Life Expectancy				Asset Condition Assessment				Current Concerns/Problems			
System	System Detail	Area(s) Served	Number of Assets	Number of Assets	Number of Assets	Asset Condition	Age-Adjusted Asset Condition	Asset Condition Description	Recommendation	ACM	Water	Electrical	Mechanical	Other Concerns/Problems
Basics - Steam	2000 Series Steam boiler	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Electric	Powering/Control equipment	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Life	Life Support	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Water	Water Distribution	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Heating	Heating Plant	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Distribution	Heating Distribution	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Air Handling	Air Handling Units	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Electrical	Electrical	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Plumbing	Plumbing	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Fire	Fire	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Security	Security	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2
Basics - Other	Other	Basics Building	36	36	15	40%	Alert	Equipment failure is probable	Replace or repair (1 year for action as possible)	2	2	2	2	2



Central Family Center HVAC Systems and Areas

HVAC Service Areas
 Central Family Center - District Office
 First Floor
 323 Holmes Street S
 Shakopee, MN 55379

HVAC Service Areas
 Central Family Center - District Office
 Second Floor
 323 Holmes Street S
 Shakopee, MN 55379

HVAC Service Areas
 Central Family Center - District Office
 Community Education
 District Office
 (Shop Room AHU)

Tunnel & Steam Trap Plan
 Central Family Center - District Office
 First Floor
 323 Holmes Street S
 Shakopee, MN 55379

1st Floor AHU Coils Kitchen
 2nd Floor AHU 2nd Floor Media Center Community Education District Office Shop Room AHU
 3rd Floor AHU

Green Trap Tunnel Tunnel Hatch/Chimney

unesco

Central Family Center Heating System

Steam boilers and most of the steam distribution system is original and over 70 years old

Steam piping insulation is asbestos containing. Steam traps are maintenance intensive

unesco

Central Family Center Ventilating Systems

Multiple central ventilation systems are original and over 70 years old

YMCA Room PTAC style units have had ongoing maintenance issues and should be considered for replacement

unesco

Central Family Center Control Systems

Replace remaining pneumatic controls throughout facility with direct digital controls

Existing Siemens energy management system is obsolete and in need of updating

unesco

Central Family Center

Electrical Systems



Electrical service is not sized for building dehumidification




Most of the electrical distribution is beyond it's expected service life and may not meet 21st century education needs




Central Family Center

Roofing Systems



Majority of roofing sections are well beyond their life expectancy. Standing water and leaks have been an issue



Central Family Center

Exterior Building Envelope



Some older inefficient windows throughout facility – STEAM room windows leak when it rains. Glass block is cracked in many areas




Multiple older exterior doors throughout facility with inefficient single pane glass




Central Family Center


Interior Finishes



Original adhered ceilings in need of replacement



Asbestos containing flooring remaining in multiple classrooms



Central Family Center

Interior Finishes



Many interior doors are older and have non-ADA compliant hardware



Classroom casework is original and should be updated



Central Family Center

Plumbing Systems



The restrooms are dated and have many older plumbing fixtures, tilework and toilet stall partitions



Opportunity to update restrooms, improve plumbing efficiency and provide ADA compliance



Central Family Center

Grounds, Site and Surroundings



The playground is not ADA accessible and lacks sun shading structures



The main entrance stairwell has damaged concrete – Stairs were patched this summer but should be replaced if issues persist

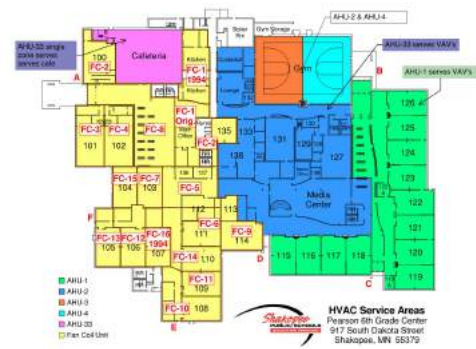


Pearson Elementary

Asbestos Containing Materials (ACMs)



Pearson Elementary HVAC Systems and Areas



Pearson Elementary Heating System



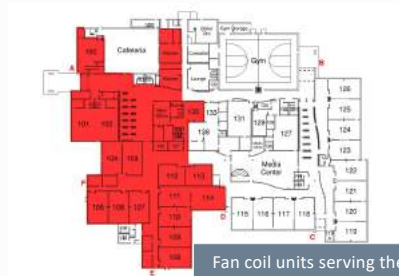
Hot water boilers and distribution systems



are original from 1970



Pearson Elementary Ventilating Systems



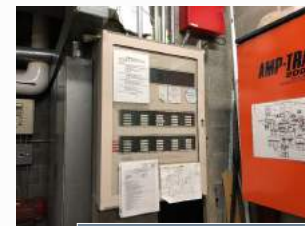
Fan coil units the 1970 building have been a consistent maintenance issue and are beyond their expected service life



Pearson Elementary Electrical Systems



The main electrical service and distribution is original




The building fire alarm system is obsolete and has been a maintenance issue




Pearson Elementary


Exterior Building Envelope



Original 1970 windows and doors need replacement




The boiler stack has tuckpointing needs




Pearson Elementary


Interior Finishes



Original adhered ceilings in need of replacement




There are many damaged 2x4 ceiling tiles throughout facility due to roofing projects




Pearson Elementary


Interior Finishes



The rolled carpet flooring throughout much of the facility is from 1994 and is well beyond its expected service life




Opportunity to replace with new carpet tile flooring




Pearson Elementary


Plumbing Systems



The 1970 restroom wash stations have been a maintenance issue and should be replaced



Restroom steel toilet partitions are beginning to rust



Facility	Category	FIM Code	Description
Pearson Elementary	Ventilation / Dehumid Systems	PE-V.1b	Replace Fan Coil Units with Central AHUs and Dehumid
Pearson Elementary	Ventilation / Dehumid Systems	PE-V.2	Replace 1994 AHU's with New AHU's and Dehumid
Pearson Elementary	Ventilation / Dehumid Systems	PE-V.1a	Replace Fan Coil Units with Vertical Unit Ventilators & Dehumid
Pearson Elementary	Mechanical Systems	PE-M.3	Heating Distribution System Replacement
Pearson Elementary	Life Safety Systems	PE-LS.1	New Fire Alarm System
Pearson Elementary	Electrical Systems	PE-E.3b	Upgrade 1970 Electrical Distribution System
Pearson Elementary	Exterior Envelope Including Roofing	PE-EXT.2	1970's Window Replacement
Pearson Elementary	Grounds, Site, & Surroundings	PE-G.1	Playground Equipment
Pearson Elementary	Plumbing Systems	PE-P.1	Replace Hand Washing Stations
Pearson Elementary	Exterior Envelope Including Roofing	PE-EXT.4.5	Roofing Sections D & K 1983 Modified Bitumen Roof Replacement
Pearson Elementary	Exterior Envelope Including Roofing	PE-EXT.4.4	Roofing Sections L & J 1983 Modified Bitumen Roof Replacement

FIM Code	FIM Description
PE-V.1b	Replace Fan Coil Units with Central AHUs and Dehumid
PE-V.2	Replace 1994 AHU's with New AHU's and Dehumid
PE-V.1a	Replace Fan Coil Units with Vertical Unit Ventilators & Dehumid
PE-M.3	Heating Distribution System Replacement
PE-LS.1	New Fire Alarm System
PE-E.3b	Upgrade 1970 Electrical Distribution System
PE-EXT.2	1970's Window Replacement
PE-G.1	Playground Equipment
PE-P.1	Replace Hand Washing Stations
PE-EXT.4.5	Roofing Sections D & K 1983 Modified Bitumen Roof Replacement
PE-EXT.4.4	Roofing Sections L & J 1983 Modified Bitumen Roof Replacement

Priority	Cost	Prioritization								Weighted Prioritization
		35%	10%	15%	15%	10%	5%	5%	100%	
5	\$ 4,930,000	4.5	5	5	5	5	1	3	1	4.3
5	\$ 3,120,000	3.75	5	5	5	5	1	3	1	4.1
5	\$ 788,000	4.5	3	3	5	3	1	3	1	3.6
5	\$ 622,000	3.75	5	4	1	5	1	1	1	3.2
5	\$ 215,000	4.5	3	1	5	1	1	4	1	3.2
5	\$ 356,000	3.75	5	4	1	4	1	2	1	3.2
5	\$ 74,000	4.5	2.5	3	1	5	1	1	2	3.1
5	\$ 167,000	3.75	1	1	5	5	1	2	1	3.0
5	\$ 5,300	3.75	2	1	4	5	1	1	1	2.9
5	\$ 272,000	4.5	2	2	1	3	1	1	5	2.9
5	\$ 222,000	4.5	2	2	1	2	1	1	5	2.9

Summary of Needs by Priority

School Name	Priority					Total
	0 to 1	1.1 to 2	2.1 to 3	3.1 to 4	4.1 to 5	
Shakopee Senior High	\$ -	\$ 43,250	\$ 154,000	\$ -	\$ -	\$ 197,250
East Middle School	\$ -	\$ 133,500	\$ 6,776,200	\$ 7,051,000	\$ 4,830,000	\$ 18,790,700
West Middle School	\$ -	\$ 307,700	\$ 8,428,025	\$ 7,773,700	\$ 11,040,000	\$ 27,549,425
Eagle Creek Elementary	\$ -	\$ 14,250	\$ 755,050	\$ 27,000	\$ -	\$ 796,300
Jackson Elementary	\$ -	\$ 884,000	\$ 683,050	\$ -	\$ -	\$ 1,567,050
Pearson Elementary	\$ -	\$ -	\$ 3,039,600	\$ 2,055,000	\$ 8,050,000	\$ 13,144,600
Red Oak Elementary	\$ -	\$ 6,800	\$ 1,853,750	\$ -	\$ -	\$ 1,860,550
Sun Path Elementary	\$ -	\$ -	\$ 778,200	\$ -	\$ -	\$ 778,200
Sweeney Elementary	\$ -	\$ -	\$ 2,076,650	\$ 1,653,000	\$ 2,597,000	\$ 6,326,650
Central Family Center	\$ -	\$ -	\$ 4,125,100	\$ 2,824,000	\$ 3,800,000	\$ 10,749,100
District Offices	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Totals	\$ -	\$ 1,389,500	\$ 28,669,625	\$ 21,383,700	\$ 30,317,000	\$ 81,759,825

"Due or Overdue" **\$51,700,700**

Central and Pearson Needs

School Name	Priority					Total
	0 to 1	1.1 to 2	2.1 to 3	3.1 to 4	4.1 to 5	
Pearson Elementary	\$ -	\$ -	\$ 3,039,600	\$ 2,055,000	\$ 8,050,000	\$ 13,144,600
Central Family Center	\$ -	\$ -	\$ 4,125,100	\$ 2,824,000	\$ 3,800,000	\$ 10,749,100
Project Totals	\$ -	\$ -	\$ 7,164,700	\$ 4,879,000	\$ 11,850,000	\$ 23,893,700

Key for Prioritization	
Priority	Priority Characteristics
5	Important and Urgent for the reasons specified. An organization top priority.
3	Lower importance and urgency. Could be deferred into the future if resources don't allow for immediate implementation.

Central and Pearson Needs

School Name	Priority				Total
	0 to 1	1.1 to 2	2.1 to 3	3.1 to 4	
Pearson Elementary	\$ -	\$ -	\$ 3,039,600	\$ 2,055,000	\$ 8,050,000
Central Family Center	\$ -	\$ -	\$ 4,125,100	\$ 2,824,000	\$ 3,800,000
Project Totals	\$ -	\$ -	\$ 7,164,700	\$ 4,879,000	\$ 11,850,000

Pearson Elementary	\$ 13,211,100
Capital Equipment & Assets	\$ 78,000
Controls and Energy Management	\$ 100,200
Electrical Systems	\$ 866,300
Exterior Envelope Including Roofing	\$ 863,550
Grounds, Site, & Surroundings	\$ 167,000
Interior Spaces and Finishes	\$ 515,250
Life Safety Systems	\$ 215,000
Mechanical Systems	\$ 1,305,500
Plumbing Systems	\$ 265,300
Utility Services	\$ 785,000
Ventilation / Dehumid Systems	\$ 8,050,000
Central Family Center	\$ 10,725,000
Controls and Energy Management	\$ 108,000
Electrical Systems	\$ 618,100
Exterior Envelope Including Roofing	\$ 1,379,250
Grounds, Site, & Surroundings	\$ 204,000
Interior Spaces and Finishes	\$ 852,000
Life Safety Systems	\$ 8,500
Mechanical Systems	\$ 1,540,000
Programmatic / Educational Adequacy	\$ 1,560,000
Technology Systems - Non-Instructional	\$ 59,500
Utility Services	\$ 359,000
Ventilation / Dehumid Systems	\$ 4,087,250
Grand Total	\$ 23,986,700

Long-Term Facility Maintenance Planning

Variables

Base Year	2019
Annual Escalation	5%

Funding Source
Ref - Bond
LTFM - Pay-As-You-Go
LTFM - Bond
LTFM - Large Projects
General Fund
Energy Efficiency
Capital Oper Fund
Tax Abatement
Lease Levy



COMMUNITY SURVEY PRESENTATION

TUESDAY, AUGUST 27, 2019

Shakopee High School | 100 17th Ave. West
Thrust Stage
4:30-5:30 p.m.

Shakopee Public Schools recently conducted a community survey. To share the results of the survey, the district is offering a presentation. We invite you to attend, learn more about the results and ask questions.

WWW.SHAKOPEE.K12.MN.US



COMMUNITY SURVEY PRESENTATION

TUESDAY, SEPTEMBER 10, 2019

**Red Oak Elementary | 7700 Old Carriage Court
Red Hawk Cluster
7-8 p.m.**

Shakopee Public Schools recently conducted a community survey. To share the results of the survey, the district is offering a presentation. We invite you to attend, learn more about the results and ask questions.


WWW.SHAKOPEE.K12.MN.US



PREPaRE 1

Training Recap

8-15-19



PREPaRE Model

P	Prevent and prepare for psychological trauma
R	Reaffirm physical health and perceptions of security and safety
E	Evaluate psychological trauma risk
P a R	Provide interventions and Respond to psychological needs
E	Examine the effectiveness of crisis prevention and intervention

Overview

- PREP aRE is specifically designed for school settings.
- Balanced framework that can be tailored to what is best for our district. Provides guidelines and assessments to help us determine what we are doing well and what we want to improve upon.
- Aligned with other initiatives already being implemented such as Social Emotional Curriculum at the middle levels, PBIS, Academies, building security updates, drills, Trauma responsive practices, etc.

How to Prevent Crises

*Physical **and** psychological safety are critical!*

- **Physical Safety**

- Focused on the physical structures of the school environment

- **Psychological Safety**

- Focused on the emotional and behavioral well-being of students and staff

Psychological Safety: Social-Emotional Learning

- Proactive models intended to create a safer environment and foster academic success
- Promote resiliency and school connectedness
- Prevent problems such as substance abuse, violence, truancy, and bullying

Vulnerability Assessment

- Ongoing analysis of building physical and psychological safety
- Identifies both strengths and needs
- Threat assessment
- Risk analysis
- Potential impact
- PREP aRE provides specific forms, resources, training
- Fits well with the work that has already been done

Next steps

- Develop a district wide committee with representation from each building
- Develop building level committees
- Buildings will complete the Vulnerability Assessment by Oct 31st
- PREPaRE training Workshop 2 on Oct 9th & 10th focused on a more indepth review & response to psychological interventions
- Identification and prioritization of needs based on probability and potential impact
- Connection to plans already in place and action steps needed to meet identified needs.

District Implementing PREPaRE Framework

August 22, 2019 - The safety and protection of our Shakopee students and staff is our top priority. Every day in our schools, we strive to educate our students in the safest environment possible.

As part of our district's effort to continuously improve our approach to school safety and crisis planning, we are implementing the PREPaRE framework.



PREPaRE stands for prevent (and prepare for psychological trauma), reaffirm (physical health and perceptions of security and safety), evaluate (psychological trauma risk), provide (interventions) & respond (to psychological needs), and examine (the effectiveness of crisis prevention and intervention).

This summer, about 100 Shakopee Public Schools staff participated in a 1-day workshop. Attendees included counselors, principals, front office administrative assistants, district administrators, custodians, and school psychologists.

University of Wisconsin River Falls professors Scott Woitaszewski and Todd Savage led the training. PREPaRE is a framework that was developed by the National Association of School Psychologists as part of their decade-long journey in providing evidence-based resources and consultation related to school crisis prevention and response.

The workshop - "Crisis Prevention & Preparedness – Comprehensive School Safety Planning"- provided a broad overview of school safety and crisis teams' roles and responsibilities, with a special emphasis on crisis prevention and preparedness. Additionally, it outlined how psychological and physical safety are both critical to having safe schools, and explained how to prepare for school crises by developing, exercising, and evaluating safety and crisis plans.

"Our district is currently in the process of updating our district-wide and school crisis plans," said Assistant Superintendent Dave Orlowsky. "The PREPaRE training will be a big part of our process moving forward as we determine what areas need to be addressed, improved and added to our plans. Additionally, over the next couple months, each school will be completing a vulnerability assessment, which will be used to help improve each building's level of crisis preparedness."

The PREPaRE training outlines several benefits for school districts: School crisis are relatively unique and require their own model, school climate and safety are associated with academic achievement, and at some point all schools may experience some level of crisis. Savage says a crisis could include anything from a "hangnail to an act of war".

Teachers in the district also play a major role in our safety and preparedness efforts. As part of licensure renewal requirements, teachers must complete trainings in suicide prevention best practices and the key warning signs for early-onset mental illness in children and adolescents, among other requirements, every five years.

"Our district has an ongoing commitment to being proactive in the area of student safety," added Orlowsky. "PREPaRE training is getting high marks from many K-12 school districts. We feel strongly this is a terrific addition to the foundation provided by safety and security measures already in place in our district."

The voter-approved referendum in 2015 set aside funding for safety and security improvements across the district.

Our district implemented A.L.I.C.E. in the 2016-17 school year. A.L.I.C.E. is a lockdown procedure, which stands for Alert, Lockdown, Inform, Counter, and Evacuate. The A.L.I.C.E. protocol empowers all of our teachers to get students away from danger following certain guidelines.

More than 600 cameras are installed throughout the district in heavily used hallways, common areas, entrances and exits.

Our district has a user-friendly control system that allows our Buildings and Grounds Department to schedule when doors (with card readers) are locked/unlocked.

Our district also has a card reader system in which the cardholder has the ability to lock down buildings automatically. Once the card scans, the system can lock exterior doors (that have card readers), in the event of an emergency.

Practice drills are held each year (5 lock down drills, 5 fire drills, 1 tornado drill) in each one of our school buildings. Our partnerships with Shakopee Police and Fire Departments also contribute greatly to our efforts to keep our students safe while in our buildings.

Our district is also in the process of implementing the Raptor visitor management system for the 2019-20 school year. The system enhances school security by reading visitor drivers' licenses (or other approved government-issued ID) and comparing information to a sex offender database. Potential matches will alert school administrators and local police that a match has been found. When a visitor is cleared through the system, a visitor badge is produced that may include a photo of the visitor.

We will continue working and learning under the PREPaRE model with another training scheduled in the fall with a smaller group of staff members.

July 24, 2019

Independent School District No. 0720 (Shakopee), Minnesota
Dr. Mike Redmond, Superintendent
Mr. Jeff Priess, Director of Finance and Operations
505 Holmes Street South
Shakopee, MN 55379-1384

Dear Dr. Redmond & Mr. Priess:

This letter agreement is to confirm our understanding of the basis upon which Baker Tilly Municipal Advisors, LLC (“Baker Tilly”) is being engaged by the Independent School District No. 0720 (Shakopee), Minnesota (the “Client”) to assist the School District with municipal advisory services.

Our Understanding of Your Needs

Based on our initial discussions and subject to confirmation, the School District would like Baker Tilly to serve as its Municipal Advisor for bond issuance services and other complementary and/or ancillary services as requested.

Scope, Objectives and Approach

A team approach, which uses a combination of your personnel and ours, is critical to the success of the engagement. Your organization and its team members bring the knowledge of your jurisdiction and we bring overall, a deep understanding of municipal advisory services. Our suggested approach is indicated below.

It is anticipated that projects undertaken will be at the request of the School District. This engagement letter details our approach to the various services Baker Tilly provides. Projects requiring a scope of services different than what is contained herein will be detailed in a work plan providing a customized scope and budget covered under addendums to this letter agreement. The scope of this engagement includes the following:

1. General Municipal Advisory Services
2. Securities Issuance
3. Arbitrage Monitoring Services
4. Continuing Disclosure Services

Appendix A of this letter agreement contains a detailed scope of services for the above.

Compensation for Services

Services will commence upon execution of this engagement letter and our professional fees will be based on the rates and terms detailed in Appendix B.

In addition to the fees described above, the School District will pay all of Baker Tilly's reasonable out-of-pocket expenses incurred in connection with this engagement. All out of pocket costs will be passed through at cost and will be in addition the fee estimate.

Standard Business Terms and Conditions

Appendix C contains the Baker Tilly Municipal Advisors, LLC Standard Business Terms along with its Exhibit A which contains important "municipal advisor" regulatory disclosures regarding actual, potential or perceived conflicts of interest, legal and disciplinary events.

This letter and the attached terms and conditions comprise the complete and exclusive statement of the agreement between the parties, superseding all proposals, oral or written, and all other communications between the parties. If any provision of this letter is determined to be unenforceable, all other provisions shall remain in force.

If this is in agreement with your understanding, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Signature Section:

The services and terms as set forth in this statement of work are agreed to by:

Independent School District No. 0720 (Shakopee), Minnesota

Name: _____

Title: _____

Date: _____

Name: _____

Title: _____

Date: _____

APPENDIX A

Baker Tilly Municipal Advisors, LLC

SCOPE OF SERVICES

A. General Municipal Advisory Services

Unless otherwise agreed to by the parties, in connection with any request for services relative to any financial topic, new project concept planning or other financially related topic or project (each referred to herein as a "Project"), the Advisor shall perform the following services, as applicable:

1. Provide general financial advice relative to a Project.
2. Survey the resources available to determine the financial feasibility of a Project.
3. Assist in the development of a plan or plans for a particular Project that may be available and appropriate for such Project.
4. Recommend to the Client a plan for any Project.
5. Advise the Client on current market conditions, federal, state or other law considerations, and other general information and economic data that might be relevant to any Project.
6. Assist Client in coordinating the activities between various parties to any Project as needed.
7. Assist Client in selecting and, working with, members of a working group to procure services deemed necessary to a Project. Services that may be procured may include, but are not limited to: general counsel; special tax counsel; credit facilities; credit rating; and engineering or design services.
8. Assist with the review of all documents, including but not limited to any governing body resolutions, purchase agreement, and any other relevant documents.
9. Assist the Client with other components of a Project as requested and agreed upon.
10. Coordinate with the proper parties and oversee the completion of each Project.

B. Securities Issuance

Unless otherwise agreed to by the parties, in connection with any request for services relative to any new money issuance, refunding of a prior issuance or other financings (each referred to herein as a "Transaction"), the Advisor shall perform the following services, as applicable:

1. Provide general financial advice relative to any Transaction.
2. Survey the financial resources of the Client to determine its borrowing capacity and analyze existing debt structure as compared to the existing and projected sources of revenues.
3. Assist in the development of a plan or plans for the financing or refinancing of any improvements through the issuance of general bond obligations, loans and/or notes, school bonds, revenue or refunding bonds, or other type of financing alternatives that may be available and appropriate for the particular issuance ("Debt Obligations").
4. Recommend to the Client an amount, the maturity structure, call provisions, pricing, and other terms and conditions of the Debt Obligation.
5. Advise the Client on current market conditions, forthcoming bond, loans and note issues, federal, state or other tax law considerations, and other general information and economic data that might normally be expected to influence the interest rates of the financing.

6. Assist the Client in the analysis of and the selection of a credit rating firm or Firms for the Debt Obligation and further assist in the development and presentation of information to obtain a credit rating or credit ratings for the Debt Obligation.
7. Advise the Client on utilizing credit enhancement and provide assistance in seeking such credit enhancement if, in the opinion of the Advisor, such credit enhancements would be advantageous to the Client.
8. Assist Client in coordinating the financing activities between various parties to any Transaction as needed.
9. Assist Client in selecting and, working with, members of a working group to procure services deemed necessary to the issuance or post-issuance requirements of the Debt Obligation. Services that may be procured may include, but are not limited to: bond counsel; special tax counsel; disclosure counsel; trustee selection; paying agent selection; credit facilities; underwriter; and printing services.
10. Assist with the review of all financing documents, including but not limited to the preliminary and final offering statement, any governing body resolutions, purchase agreement, and any official notice of sale.
11. Communicate with potential underwriters or investors, as appropriate to any Transaction, to ensure that each is furnished with the information they need to render an independent, informed purchase or investment decision concerning the Client's proposed financing.
12. Coordinate with the proper parties and oversee the closing process so as to ensure the efficient delivery of the Debt Obligations to the applicable purchaser.

C. Arbitrage Monitoring Services

Upon receipt of written authorization by the Client to proceed, Advisor shall, based on information supplied by Client, make arbitrage calculations (to include for purposes of this document, rebate and yield reduction calculations) required by Section 148 of the Internal Revenue Service ("IRS") Code and related U.S. Treasury regulations with respect to specified Debt Obligations for the period of time designated for any such Debt Obligation. In carrying out its duties, the Advisor shall periodically, for each specified Debt Obligation:

1. Determine the yield on the applicable Debt Obligation;
2. Determine if spending exceptions have been met;
3. Determine the amount of any arbitrage payment due the IRS;
4. Notify Client and/or its designee of any liability amount;
5. Prepare for submission by Client the form/s with which to submit any payment amount due to the IRS at the appropriate intervals throughout the term of the engagement relative to each specified Debt Obligation;

Client agrees to timely provide the Advisor with accurate information concerning cash and investment activity within all funds relative to the subject Debt Obligations. The information to be provided shall include:

1. Deposits and withdrawals of proceeds or money from other sources within any funds subject to the IRS arbitrage rules;
2. Payments of principal and interest on the Debt Obligations; and
3. All investment activity including:
 - a) Date of purchase or acquisition;
 - b) Purchase price of investments including any accrued interest;
 - c) Face amount and maturity date;
 - d) Stated rate of interest;

- e) Interest payment dates;
 - f) Date of sale, transfer, or other disposition;
 - g) Sale or disposition price; and
 - h) Accrued interest due on the date of sale or disposition;
4. Any other information necessary for the Advisor to make the calculations required for the specified Debt Obligation.

D. Continuing Disclosure Services

Upon receipt of written authorization from the Client to proceed, Advisor shall, based on the information supplied thereby, assist Client in satisfying its obligations for specified Debt Obligations under any applicable continuing disclosure undertaking executed by and requiring the Client to provide certain financial information and operating data and timely notices of the occurrence of certain events determined to be significant to investors. Such assistance will include the following for each specified Debt Obligation:

- 1. Compile, as needed, and file an annual report according to the continuing disclosure undertaking (the "Undertaking") executed by Client pursuant to SEC Rule 15c2-12(b)(5) for the Debt Obligation(s) for submission by Client to the Municipal Securities Rulemaking Board (MSRB) and the State Information Depository (SID), as applicable. The annual report will generally include:
 - a) An annual audited financial statement to be prepared by Client's accountants.
 - b) Updates of certain specified operating and financial data if not included in the annual audited financial statement.
- 2. Monitor through periodic requests for information, the significant events listed in the Undertaking and assist, as necessary, in the drafting and filing of a significant event notice relative thereto.
- 3. Advisor will furnish a receipt of filing for any continuing disclosure filing made within 30 days after its submission to the MSRB.

Client agrees to provide the Advisor with accurate information with respect to compiling the annual report in a timely manner and to fully disclose to Advisor any significant events as they occur.

APPENDIX B

Baker Tilly Municipal Advisors, LLC

A. COMPENSATION FOR SERVICES RELATING TO CLIENT'S DEBT OBLIGATIONS

1. a. General obligation debt:
 - Base fee of \$7,500 for a bond issuance, plus
 - \$5 per \$1,000 for the first \$2,500,000 of bonds issued
 - \$1 per \$1,000 for amounts over \$2,500,000 of bonds issued
- b. The foregoing schedule shall include the Advisor's services through closing of a Debt Obligation. If the Advisor performs post-closing services relative to a Debt Obligation, it shall be compensated for such services at the hourly rates set out in paragraph B of this appendix.
- c. A single Debt Obligation with multiple financing plans is charged per plan with a discount of \$4,000 per plan applied after the first plan.
- d. Non ad valorem supported debt and advance refunding shall be compensated at 1.25 times the fee set out in paragraph 1.a. above.
- e. Debt Obligations dependent on successful referenda shall be compensated at 1.10 times the fee set out in paragraph 1.a. above.
- f. In the event it is necessary for the Advisor to repeat Debt Obligation services because of events beyond the Advisor's control, the Advisor shall be compensated for such repetitive services at the hourly rates set out in the foregoing paragraph B. of this Appendix. The Advisor shall not be entitled to compensation under this section for failed referenda unless otherwise provided by agreement between the Client and the Advisor.
- g. The Advisor's fees shall be payable as follows:
 - (i) For a Debt Obligation, fees shall be contingent upon closing of the Debt Obligation, except that if the Debt Obligation is awarded but cannot be closed by reason of an error, act or omission of the Client, the Advisor shall be paid the amount which it would have been due upon closing.
 - (ii) If an issuance does not close for a reason that is beyond the control of the Client and without fault of the Client, then the Advisor shall be compensated at one-half the amount which would have been due upon closing.
 - (iii) Fees for services provided in connection with a private placement are not contingent on the successful placement of the Debt Obligation.
 - (iv) If a Client Debt Obligation is abandoned for any reason and the Advisor is without fault for such abandonment, the Advisor shall be paid a fee in the amount that would have been due if the Advisor's services to the point of abandonment had been charged at the hourly rate set out in paragraph B. herein however not more than the fee had the Debt Obligation been issued. A Debt Obligation shall be deemed abandoned upon notice by the Client to the Advisor of abandonment or whenever the Client has taken no action with respect to the Debt Obligation within one year, whichever occurs first. Delay in the issuance of Debt Obligations resulting from failed authorization referenda shall not constitute abandonment unless otherwise provided by agreement between the Client and the Advisor.
2. The Client shall be responsible for issuance expenses including, without exclusion of other expenses: (i) posting and distributing the Official Statement, (ii) legal fees, (iii) printing, (iv) delivery and settlement, (v) travel, (vi) rating fees, (vii) out-of-pocket Debt Obligation related expenses, and (viii) governmental and governmental agency fees and charges

B. HOURLY RATES FOR NON-DEBT ISSUANCE RELATED SERVICES

Principal, Director, Senior Manager	\$260
Manager, Senior Professional Staff	\$215
Professional Staff	\$160
Associates	\$ 75

C. ARBITRAGE AND REBATE MONITORING SERVICES

1. Fees for arbitrage services shall be as applied as follows:
 - a. \$1,500 per determination per Debt Obligation when such determinations are made annually as of the selected computation date of the applicable Debt Obligation's date of issuance, or
 - b. \$1,500 for the first year, plus \$400 for each additional year up to a five year period per determination for each Debt Obligation when such determinations are made for periods in excess of one year.
2. At such time as the original proceeds and investment earnings thereon are completely expended and only a non-commingled bona fide debt service fund remains, the Advisor will notify the Client if compliance with the arbitrage provisions can be accomplished through monitoring of the Debt Service fund. In the event such recommendation is made and it is accepted by the Client, the Advisor will perform monitoring activities for a fee of \$400 for annual monitoring or \$850 for monitoring at the close of every fifth bond year. If, for any determination period, monitoring reveals that the debt service fund is no longer bona fide and a rebate calculation must be performed, any charge for monitoring for that determination period will apply toward the applicable fee for rebate and arbitrage services.
3. If (i) separate information for each Debt Obligation is not provided, (ii) Advisor is required to perform allocations of investments among funds, or (iii) the Advisor is required to perform other analysis, additional compensation will be charged for such allocations/analyses at the hourly rates in paragraph B.

D. CONTINUING DISCLOSURE SERVICES

Report preparation and filing per type of obligation:

- a. Full disclosure report created by Advisor, \$1,300, plus \$200 each debt obligation
- b. Full or limited disclosure official statement with updated data that can be referenced, \$0, plus \$200 each debt obligation
- c. Full disclosure all operating data included within CAFR, \$600, plus \$200 each debt obligation
- d. Limited disclosure, \$600, plus \$200 each debt obligation

Client shall be responsible for county auditor certification fees, if required, and any legal fees incurred in connection with determining compliance with continuing disclosure certificates or interpretation of significant events or filing of the annual report.

E. EXPENSES and Hourly Fees

Amounts due the Advisor for expenses and services charged at hourly rates shall not be contingent.

Exhibit C

Baker Tilly Municipal Advisors, LLC

Standard Business Terms

These Standard Business Terms ("Terms") govern the services provided by Baker Tilly Municipal Advisors, LLC ("Baker Tilly", "we", "us" or "our") set forth in the Engagement Letter or Statement of Work to which these Terms are attached (the "Services"). These Terms, together with the Engagement Letter or Statement of Work to which they are attached, constitute the entire understanding and agreement between the client identified on such Engagement Letter or Statement of Work (the "Client") and Baker Tilly with respect to the Services described in the Engagement Letter or Statement of Work (collectively, the Engagement Letter or Statement of Work and these Terms are referred to as the "Agreement") and supersede and incorporate all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto. If there is a conflict between these Terms and the terms of any Engagement Letter or Statement of Work, these Terms shall govern.

Section 1. Confidentiality

With respect to this Agreement and any information supplied in connection with this Agreement and designated by the disclosing party (the "Disclosing Party") as "Confidential Information" either by marking it as "confidential" prior to disclosure to the receiving party (the "Recipient") or, if such information is disclosed orally or by inspection, then by indicating to the Recipient that the information is confidential at the time of disclosure and confirming in writing to the Recipient, the confidential nature of the information within ten (10) business days of such disclosure, the Recipient agrees to: (i) protect the Confidential Information in the same manner in which it protects its confidential information of like importance, but in no case using less than reasonable care; (ii) use the Confidential Information only to perform its obligations under this Agreement; and (iii) reproduce Confidential Information only as required to perform its obligations under this Agreement. This section shall not apply to information which is (A) publicly known, (B) already known to the recipient; (C) disclosed to a third party without restriction; (D) independently developed; or (E) disclosed pursuant to legal requirement or order, or as is required by regulations or professional standards governing the Services performed. Subject to the foregoing, Baker Tilly may disclose Client's Confidential Information to its subcontractors and subsidiaries.

Section 2. Deliverables

(a) Materials specifically prepared by Baker Tilly for Client as a deliverable under an Engagement Letter or Statement of Work (each a "Deliverable") may, when fully paid for by Client, be used, copied, distributed internally, and modified by Client but solely for its internal business purposes. Client shall not, without Baker Tilly's prior written consent, disclose to a third party, publicly quote or make reference to the Deliverables. Baker Tilly shall retain all right, title and interest in and to: (i) the Deliverables, including but not limited to, all patent, copyright, trademark and other intellectual property rights therein; and (ii) all methodologies, processes, techniques, ideas, concepts, trade secrets and know-how embodied in the Deliverables or that Baker Tilly may develop or supply in connection with this Agreement (the "Baker Tilly Knowledge"). Subject to the confidentiality restrictions contained in Section 1 and fiduciary obligations as set forth in applicable law or regulation, Baker Tilly may use the Deliverables and the Baker Tilly Knowledge for any purpose.

(b) The documentation for this engagement, including the workpapers, is not part of the Deliverables, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation or professional standards to make certain documentation available to regulators, Client hereby authorizes us to do so.

Section 3. Acceptance

Client shall accept Deliverables which (i) substantially conform to the specifications in the Engagement Letter or Statement of Work or (ii) where applicable, successfully complete the mutually agreed to acceptance test plan described in the Engagement Letter or Statement of Work. Client will promptly give Baker Tilly written notification of any non-conformance of the Deliverables with such requirements ("Non-conformance") within thirty (30) days following delivery of such Deliverables, and Baker Tilly shall have a reasonable period of time, based on the severity and complexity of the Non-conformance, to correct the Non-conformance so that the Deliverables substantially conform to the specifications. If Client uses the Deliverable before acceptance, fails to promptly notify Baker Tilly of any Non-conformance within such 30-day period, or delays the beginning of acceptance testing more than five (5) business days past the agreed upon date for the start of such acceptance testing as specified or otherwise

determined under the Engagement Letter or Statement of Work, then the Deliverable shall be deemed irrevocably accepted by the Client.

Section 4. Standards of Performance

(a) Baker Tilly shall perform its Services in conformity with the terms expressly set forth in this Agreement and all applicable laws and regulations governing the Services. Accordingly, our Services shall be evaluated on our substantial conformance with such terms and standards. Any claim of nonconformance (and applicability of such standards) must be clearly and convincingly shown. Client acknowledges that the Services will involve the participation and cooperation of management, officials and others of Client. Unless required by professional standards or Client and Baker Tilly otherwise agree in writing, Baker Tilly shall have no responsibility to update any of its work after its completion.

(b) It is understood that Baker Tilly will serve in an advisory capacity with the Client. The Client is responsible for all management decisions and functions relating to the proposed transactions and for designating one or more individuals with suitable skill, knowledge and experience to oversee the Services provided hereunder.

Section 5. Warranty

(a) Each party represents and warrants to the other that it has full power and authority to enter into and perform this Agreement and any Engagement Letter or Statement of Work entered into pursuant hereto and the person signing this Agreement or such Engagement Letter or Statement of Work on behalf of each party hereto has been properly authorized and empowered to enter into this Agreement.

(b) Client warrants that it has the legal right and authority, and will continue to have the legal right and authority during the term of this Agreement, to operate, configure, provide, place, install, upgrade, add, maintain and repair (and authorize Baker Tilly to do any of the foregoing to the extent the same are included in the Services) the hardware, software and data that comprises any of Client's information technology system upon which or related to which Baker Tilly provides Services under this Agreement.

(c) Baker Tilly warrants that any Services that it provides to Client under this Agreement and any Engagement Letter or Statement of Work will be performed in accordance with generally accepted industry standards of care and competence and all applicable laws and regulations governing the Services. Client's sole and exclusive remedy for a breach of Baker Tilly's warranty will be for Baker Tilly, in its sole discretion, to either: (i) use its reasonable commercial efforts to re-perform or correct the Services, or (ii) refund the fee Client paid for the Services that are in breach of Baker Tilly's warranty. Client must make a claim for breach of warranty in writing within thirty (30) days of the date that the Services that do not comply with Baker Tilly's warranty are performed. This warranty is voided in the event that Client makes alterations to the Services provided by Baker Tilly or to the environment in which the Services are used (including the physical, network and systems environments) that are not authorized in writing by Baker Tilly. If Client does not notify Baker Tilly of a breach of Baker Tilly's warranty during that 30-day period, Client will be deemed to have irrevocably accepted the Services.

(d) Baker Tilly does not warrant any third-party product (each, a "Product"). All Products are provided to Client by Baker Tilly or otherwise "AS IS," provided that, if the review of a recommendation of a Product is requested by the Client and within the scope of the Engagement Letter or Statement of Work, Baker Tilly will determine, based on the information obtained through its diligence, whether the Product is suitable for the Client and the basis therefore. Client, recognizing that Baker Tilly is not the provider of any Product, expressly waives any claim that Client may have against Baker Tilly based upon any product liability or infringement or alleged infringement of any patent, copyright, trade secret or other intellectual

Baker Tilly Municipal Advisors, LLC Standard Business Terms (cont.)

property right (each a "Claim") with respect to any Product and also waives any right to indemnification from Baker Tilly against any such Claim made against Client by another. Client acknowledges that no employee of Baker Tilly or any other party is authorized to make any representation or warranty on behalf of Baker Tilly that is not in this Agreement.

(e) This Section 5 is Baker Tilly's only warranty concerning our Services and any Deliverable, and is made expressly in lieu of all other warranties and representations, express or implied, including any implied warranties of merchantability, ACCURACY, TITLE, non-infringement, or fitness for a particular purpose, or otherwise.

Section 6. Limitation on Damages and Indemnification

(a) The liability (including attorney's fees and ALL other costs) of Baker Tilly and its present or former partners, principals, agents or employees related to any claim for damages relating to the services performed under this Agreement shall not exceed the fees paid to Baker Tilly for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly relating to such services. This limitation of liability is intended to apply to the full extent allowed by law or regulation, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for ANY lost profits, LOST business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages DELAYS, INTERRUPTIONS, OR VIRUSES arising out of or related to this Agreement even if the other party has been advised of the possibility of such damages.

(b) As Baker Tilly is performing the Services solely for the benefit of Client, Client will indemnify Baker Tilly, its subsidiaries, affiliates and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including reasonable attorneys' fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the Services, Client's use of the Deliverables, or this Agreement.

(c) In the event Baker Tilly is requested by the Client; or required by government regulation, subpoena, or other legal process to produce our engagement working papers or its personnel as witnesses with respect to its Services rendered for the Client, so long as Baker Tilly is not a party to the proceeding in which the information is sought, Client will reimburse Baker Tilly for its professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

(d) Because of the importance of the information that Client provides to Baker Tilly with respect to Baker Tilly's ability to perform the Services, Client hereby releases Baker Tilly, its subsidiaries, affiliates and their present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the Services, that arise from or relate to any information, including representations by management, provided by Client, its personnel or agents, that is not complete, accurate or current.

(e) Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Agreement are material bargained for bases of this Agreement and that they have been taken into account and reflected in determining the consideration to be given by each party under this Agreement and in the decision by each party to enter into this Agreement.

(f) The terms of this Section 6 shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort, or any form of negligence, whether of Client, Baker Tilly or others), provided that nothing herein shall constitute a waiver or limitation of any rights which the Client may have under applicable U.S. federal securities laws, or any other laws whose applicability is not permitted to be contractually waived. The Client understands that it should consult independent legal counsel to determine if it has a non-waivable claim against Baker Tilly. These terms shall also continue to apply after any termination of this Agreement.

(g) Client accepts and acknowledges that any legal proceedings arising from or in conjunction with the Services must be commenced within twelve (12) months after the performance of the Services for which the action is brought, without consideration as to the time of discovery of any claim.

Section 7. Personnel

During the term of this Agreement, and for a period of six (6) months following the expiration or termination thereof, neither party will actively solicit the employment of the personnel of the other party involved directly with providing Services hereunder. Both parties acknowledge that the fee for hiring personnel from the other party, during the term of this Agreement

and within six (6) months following completion, will be a fee equal to the hired person's annual salary at the time of the violation so as to reimburse the party for the costs of hiring and training a replacement.

Section 8. Termination

(a) This Agreement may be terminated at any time by either party upon written notice to the other. However, upon termination of this Agreement, this Agreement will continue to remain in effect with respect to any Engagement Letter(s) or Statement(s) of Work already issued at the time of such termination, until such Engagement Letter(s) or Statements of Work are themselves either terminated or the performance thereunder is completed.

(b) This Agreement and all Engagement Letters or Statements of Work may be terminated by either party effective immediately and without notice, upon: (i) the dissolution, termination of existence, liquidation or insolvency of the other party, (ii) the appointment of a custodian or receiver for the other party, (iii) the institution by or against the other party of any proceeding under the United States Bankruptcy Code or any other foreign, federal or state bankruptcy, receivership, insolvency or other similar law affecting the rights of creditors generally, or (iv) the making by the other party of any assignment for the benefit of creditors.

(c) Client shall pay Baker Tilly for all Services rendered and expenses incurred as of the date of termination.

(d) Any rights and duties of the parties that by their nature extend beyond the expiration or termination of this Agreement, including but not limited to, limitation of liability, confidentiality, ownership of work product, and survival of obligations, any accrued rights to payment and remedies for breach of this Agreement shall survive the expiration or termination of this Agreement or any Engagement Letter or Statement of Work.

Section 9. Dispute Resolution

(a) Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies between the parties hereto of every kind and nature arising out of or in connection with this Agreement as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation, or termination of this Agreement shall be resolved as set forth in this Section 9 using the following procedure: In the unlikely event that differences concerning the Services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by engaging in mediation administered by the American Arbitration Association under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation and the fees and expenses of the mediator shall be shared equally by the parties. If the dispute is not resolved by mediation, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act ("FAA") and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no pre-hearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from AAA, JAMS, the Center for Public Resources, or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award non-monetary or equitable relief and will not have the right to award punitive damages. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. The arbitration proceeding, and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. In no event shall a demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim would be barred under the applicable statute of limitations.

Baker Tilly Municipal Advisors, LLC Standard Business Terms (cont.)

(b) Because a breach of any the provisions of this Agreement concerning confidentiality or intellectual property rights will irreparably harm the non-breaching party, Client and Baker Tilly agree that if a party breaches any of its obligations thereunder, the non-breaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder, including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the mediation procedures set forth in this Section 9 in order to seek injunctive or declaratory relief.

Section 10. Force Majeure

In the event that either party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any act of God, fire, casualty, flood, war, strike, lock out, failure of public utilities, injunction or any act, exercise, assertion or requirement of any governmental authority, epidemic, destruction of production facilities, insurrection, inability to obtain labor, materials, equipment, transportation or energy sufficient to meet needs, or any other cause beyond the reasonable control of the party invoking this provision ("Force Majeure Event"), and if such party shall have used reasonable efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's failure to perform shall be excused and the period of performance shall be deemed extended to reflect such delay as agreed upon by the parties.

Section 11. Taxes

Baker Tilly's fees are exclusive of any federal, national, regional, state, provincial or local taxes, including any VAT or other withholdings, imposed on this transaction, the fees, or on Client's use of the Services or possession of the Deliverable (individually or collectively, the "Taxes"), all of which shall be paid by Client without deduction from any fees owed by Client to Baker Tilly. In the event Client fails to pay any Taxes when due, Client shall defend, indemnify, and hold harmless Baker Tilly, its officers, agents, employees and consultants from and against any and all fines, penalties, damages, costs (including, but not limited to, claims, liabilities or losses arising from or related to such failure by Client) and will pay any and all damages, as well as all costs, including, but not limited to, mediation and arbitration fees and expenses as well as attorneys' fees, associated with Client's breach of this Section 11

Section 12. Notices

Any notice or communication required or permitted under this Agreement or any Engagement Letter or Statement of Work shall be in writing and shall be deemed received (i) on the date personally delivered; or (ii) the date of confirmed receipt if sent by Federal Express, DHL, UPS or any other reputable carrier service, to applicable party (sending it to the attention of the title of the person signing this Agreement) at the address specified on the signature page of this Agreement or such other address as either party may from time to time designate to the other using this procedure.

Section 13. Miscellaneous

(a) This Agreement and any Engagement Letters or Statement(s) of Work constitute the entire agreement between Baker Tilly and Client with respect to the subject matter hereof and supersede all prior agreements, promises, understandings and negotiations, whether written or oral, regarding the subject matter hereof. No terms in any Client purchase order that are different from, or additional to, the terms of this Agreement will be accorded any legal effect and are specifically hereby objected to by Baker Tilly. This Agreement and any Engagement Letter or Statement of Work cannot be amended unless in writing and signed by duly authorized representatives of each party. Headings in this Agreement are included for convenience only and are not to be used to construe or interpret this Agreement.

(b) In the event that any provision of this Agreement or any Engagement Letter or Statement of Work is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement or such Engagement Letter or Statement of Work did not contain the particular provisions held to be unenforceable. The unenforceable provisions shall be replaced by mutually acceptable provisions which, being valid, legal and enforceable, come closest to the intention of the parties underlying the invalid or unenforceable provision. If the Services should become subject to the independence rules of the U.S. Securities and Exchange Commission with respect to Client, such that any provision of this Agreement would impair Baker Tilly's independence under its rules, such provision(s) shall be of no effect.

(c) Neither this Agreement, any Engagement Letter or any Statement of Work, any claims nor any rights or licenses granted hereunder may be assigned, delegated or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Agreement and any Engagement Letter or Statement of Work to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interests or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Agreement.

(d) The validity, construction and enforcement of this Agreement shall be determined in accordance with the laws of the State of Illinois, without reference to its conflicts of laws principles, and any action (whether by arbitration or in court) arising under this Agreement shall be brought exclusively in the State of Illinois. Both parties consent to the personal jurisdiction of the state and federal courts located in the State of Illinois.

(e) The failure of either party at any time to enforce any of the provisions of this Agreement or an Engagement Letter or Statement of Work will in no way be construed as a waiver of such provisions and will not affect the right of party thereafter to enforce each and every provision thereof in accordance with its terms.

(f) Client acknowledges that: (i) Baker Tilly and Client may correspond or convey documentation via Internet e-mail unless Client expressly requests otherwise, (ii) neither party has control over the performance, reliability, availability, or security of Internet e-mail, and (iii) Baker Tilly shall not be liable for any loss, damage, expense, harm or inconvenience resulting from the loss, delay, interception, corruption, or alteration of any Internet e-mail.

(g) Except to the extent expressly provided in the Engagement Letter or Statement of Work to the contrary, no third-party beneficiaries are intended under this Agreement.

(h) Important disclosures relating to Baker Tilly, potential conflicts of interest and legal and disciplinary events are attached as Exhibit A to these Terms and may be updated from time to time.

(i) Baker Tilly Municipal Advisors, LLC is a wholly owned subsidiary of Baker Tilly Virchow Krause, LLP. Baker Tilly Virchow Krause, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity, and each describes itself as such. Baker Tilly Virchow Krause, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Virchow Krause, LLP, Baker Tilly Investment Services, LLC, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

Acknowledgement:

The Standard Business Terms above, and Exhibit A hereto, correctly sets forth the understanding of the Client.

Accepted by:

Signature: _____

Title: _____

Date: _____

Baker Tilly Municipal Advisors, LLC

Standard Business Terms

Exhibit A

Important Disclosures

Non-Exclusive Services

Client acknowledges and agrees that Baker Tilly and its affiliates, including but not limited to Baker Tilly Virchow Krause, LLP, Baker Tilly Capital, LLC, and Baker Tilly Investment Services, LLC, are free to render municipal advisory and other financial services to others and that Baker Tilly does not make its municipal advisory services available exclusively to the Client.

Conflicts of Interest

Contingent Fee. The fees to be paid by the Client to Baker Tilly are or may be based on the size of the transaction and partially contingent on the successful closing of the transaction. Although this form of compensation may be customary in the municipal securities market, it presents a conflict because Baker Tilly may have an incentive to recommend unnecessary financings, larger financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause a financing or other transaction to be delayed or fail to close, Baker Tilly may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. Baker Tilly manages and mitigates this conflict primarily by adherence to the fiduciary duty which it owes to the Client which require Baker Tilly to put the interests of the Client ahead of its own and its duty of fair dealing that it owes to obligated person clients which require it to deal fairly with all persons.

Hourly Fee Arrangements. Under an hourly fee form of compensation, Baker Tilly will be paid an amount equal to the number of hours worked multiplied by an agreed upon billing rate. This form of compensation presents a potential conflict of interest if Baker Tilly and the Client do not agree on a maximum fee under the Engagement Letter or Statement of Work because Baker Tilly will not have a financial incentive to recommend alternatives that would result in fewer hours worked. In addition, hourly fees are typically payable by the Client whether or not the financing transaction closes.

Affiliated Entities. Baker Tilly's affiliate, Baker Tilly Investment Services, LLC ("BTIS"), a U.S. Securities and Exchange Commission ("SEC") registered investment adviser, may provide services to the Client in connection with the investment of proceeds from an issuance of securities. In such instances, services will be provided under a separate engagement, for an additional fee. Notwithstanding the foregoing, Baker Tilly may act as solicitor for and recommend the use of BTIS, but the Client shall be under no obligation to retain BTIS or to otherwise utilize BTIS relative to Client's investments. The fees paid with respect to investment services are typically based in part on the size of the issuance proceeds and Baker Tilly may have incentive to recommend larger financings than would be in the Client's best interest. Baker Tilly will manage and mitigate this potential conflict of interest by this disclosure of the affiliated entity's relationship, a Solicitation Disclosure Statement when Client retains BTIS's services and adherence to Baker Tilly's fiduciary duty and/or fair dealing obligations to the Client.

Baker Tilly's parent company, Baker Tilly Virchow Krause, LLP ("BTVK"), may provide services to the Client in connection with human resources consulting, including, but not limited to, executive search and community survey services. In such instances, such services will be provided under a separate engagement, for an additional fee. Certain executives of the Client may have been hired after utilizing the services of BTVK and may make decisions about whether to engage the services of Baker Tilly. Notwithstanding the foregoing, Baker Tilly may recommend the use of BTVK, but Client shall be under no obligation to retain BTVK or to otherwise utilize BTVK relative to the Client's activities. Baker Tilly will manage and mitigate this potential conflict of interest by this disclosure of the affiliated entity's relationship and adherence to Baker Tilly's fiduciary duty to the Client.

No additional conflicts of interest have been identified by Baker Tilly. To the extent any such material conflicts of interest arise after the date of this Agreement, Baker Tilly will provide information with respect to such conflicts in the form of a supplement or amendment to this Exhibit A.

Legal and Disciplinary Events

Baker Tilly is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC) and the Municipal Securities Rulemaking Board ("MSRB"). As part of this registration, Baker Tilly is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Baker Tilly. Pursuant to MSRB Rule G-42, Baker Tilly is required to disclose any legal or disciplinary event that is material to the Client's evaluation of Baker Tilly or the integrity of its management or advisory personnel.

There are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving Baker Tilly. Copies of Baker Tilly filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Baker Tilly Municipal Advisors, LLC or for our CIK number which is 0001616995. The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Arbitrage Monitoring Services

Authorization to Engage Services

Pursuant to the Agreement for Arbitrage Monitoring Services (“Agreement”) by and between Independent School District No. 0720 (Shakopee), Minnesota (“Client”) and Baker Tilly Municipal Advisors, LLC (“Advisor”) now joined with Springsted effective July 24, 2019, Client wishes to retain the services of the Advisor to provide arbitrage calculations required by Section 148 of the Internal Revenue Service Code and related U.S. Treasury regulations with respect to the following Debt Obligation(s):

Bond Issue	Closing Date	Frequency
\$39,000,000 General Obligation School Building Crossover Refunding Bonds, Series 2012A	2/15/2012	5th Year
\$38,325,000 General Obligation School Building Crossover Refunding Bonds, Series 2013A	2/21/2013	5th Year
\$13,175,000 Certificates of Participation, Series 2013B	12/30/2013	5th Year*
\$12,055,000 General Obligation Refunding Bonds, Series 2014A	12/16/2014	5th Year
\$85,030,000 General Obligation School Building Bonds, Series 2015A	7/20/2015	5th Year
\$12,130,000 General Obligation School Building Bonds, Series 2015B	7/20/2015	5th Year
\$15,025,000 General Obligation Crossover Refunding Bonds, Series 2016A	5/4/2016	5th Year

* Every 5th Year or as specified in Trust Agreement

Acceptance:

FOR CLIENT

BAKER TILLY MUNICIPAL ADVISORS, LLC

Dr. Mike Redmond

Print Name

Superintendent

Title

Print Name

Title

Jeff Priess

Print Name

Director of Finance and Operations

Title

Continuing Disclosure Services

Authorization to Engage Services

This authorization is pursuant to the Agreement for Municipal Advisor Services (“Agreement”) by and between the Independent School District No. 0720 (Shakopee), Minnesota (“Client”) and Baker Tilly Municipal Advisors, LLC (“Advisor”) now joined with Springsted effective July 24, 2019, Client wishes to retain the services of the Advisor to provide continuing disclosure services required by Securities and Exchange Commission Rule 15c2-12(b)(5) for submissions to the Municipal Securities Rulemaking Board with respect to the following Debt Obligation(s):

General Obligation Bonds

- \$39,000,000 General Obligation School Building Crossover Refunding Bonds, Series 2012A
- \$38,325,000 General Obligation School Building Crossover Refunding Bonds, Series 2013A
- \$12,055,000 General Obligation Refunding Bonds, Series 2014A
- \$85,030,000 General Obligation School Building Bonds, Series 2015A
- \$12,130,000 General Obligation School Building Bonds, Series 2015B
- \$15,025,000 General Obligation Crossover Refunding Bonds, Series 2016A

Certificates of Participation

- \$13,175,000 Certificates of Participation, Series 2013B

Acceptance:

FOR CLIENT

BAKER TILLY MUNICIPAL ADVISORS, LLC

Dr. Mike Redmond

Print Name

Print Name

Superintendent

Title


Title

Jeff Priess

Print Name

Director of Finance and Operations

Title



Independent School District 720 Shakopee Public Schools

**PROPOSAL TO PROVIDE
Municipal advisory services**

July 24, 2019



 **bakertilly**
MUNICIPAL ADVISORS
now joined with
Springsted and Umbaugh



now joined with
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Baker Tilly Municipal Advisors, LLC
380 Jackson Street, Suite 300
St. Paul, MN 55101
+1 (651) 223 3000
+1 (651) 223 3046
bakertilly.com

July 24, 2019

Mr. Jeff Priess
Director of Finance and Operations
Independent School District 720
1200 Town Square
Shakopee, MN 55379

Dear Mr. Priess:

Thank you for the opportunity to present Baker Tilly Municipal Advisors, LLC's (Baker Tilly) qualifications to serve as Independent School District 720's (the "District") financial advisor. We are energized at the prospect of helping the District achieve its financial and economic development goals.

At Baker Tilly, we have redefined the municipal advisory industry. With Baker Tilly Municipal Advisors, you get the power of a top ten municipal advisor within one of the nation's largest accounting and consulting firm. For Independent School District 720, this means:

- A dedicated team of highly skilled, Minnesota-based advisors enhanced by our national network of more than 90 municipal advisors and 420 local government consultants and public accountants.
- The depth of market expertise and access to market participants that comes only with advising on more issues each year than nearly every other municipal advisory firm.
- Comprehensive economic development capabilities and experience - both Minnesota-specific and national in scope. With knowledge of both the public and private sides of the deal, so you can negotiate more effectively.
- A fresh perspective and wide-ranging expertise to craft complete strategies to address the District's most pressing opportunities and challenges. Financial issues spring from operations – and we know most every aspect of municipal government operation.
- Independent advice from a firm with no underwriter relationship. As such, we are free of the inherent difficulties created when serving both issuers and purchasers of municipal bonds.

We hope you will permit us to become your Valued Business Advisor so we can, together, address the needs that are apparent now and those that will only become apparent in the future.

Baker Tilly – now, for tomorrow.

Very truly yours,

BAKER TILLY MUNICIPAL ADVISORS, LLC




Mr. Tom Kaleko, CIPMA

Principal

P: +1 (816) 333 7294

Email: tom.kaleko@bakertilly.com



Kelly Smith, Ed.D.

Director

P: +1 (651) 223 3099

Email: kelly.smith@bakertilly.com



Jeff Solomon, MBA

Director

P: +1 (651) 223 3083

Email: jeff.solomon@bakertilly.com

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Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and wholly-owned subsidiary of Baker Tilly Virchow Krause, LLP, an accounting firm. Baker Tilly Virchow Krause, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities.



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1. Firm information

Baker Tilly introduction

Baker Tilly is a nationally recognized firm with a long history of service to clients located throughout the country — and internationally. As a member of Baker Tilly International, the world's 10th largest accountancy and business advisory network, we can extend our reach through trusted relationships with firms located across the country and throughout the world.

Baker Tilly was founded in 1931 with one central objective: to use our industry specialization to help our clients improve their businesses. For more than 85 years, Baker Tilly has understood that our business demands absolute integrity, a belief in the value of trusted relationships and a willingness to collaborate with every client.

Key facts about Baker Tilly:

- Headquartered in Chicago and employing more than 1,500 throughout the Midwest
- Provides a wide range of accounting, tax, assurance and consulting services by more than 3,800 total staff members, including approximately 405 partners
- Ranked among the 15 largest accounting and advisory firms in the U.S.
- Serving clients with industry-focused teams

For more than 85 years, Baker Tilly has understood that our business demands absolute integrity, a belief in the value of trusted relationships and a willingness to collaborate with every client. We will strive to continue to deepen and enhance our relationship with the District as we seek to become your Valued Business Advisor.

In the spring of 2019 Baker Tilly combined with Springsted Incorporated (St. Paul, Minnesota), an independent financial and municipal advisory firm and H.J. Umbaugh & Associates Certified Public Accountants, LLP (Indianapolis, Indiana), a financial and municipal advisory firm to create Baker Tilly Municipal Advisors. Our team of professionals brings practical, realistic and creative solutions to the challenges faced by public entities.



As an independent advisory firm, Springsted provided high quality, independent financial and management advisory services to public and non-profit organizations for more than 60 years. Springsted was one of the largest and longest established independent public sector advisory firms in the U.S. Springsted's staff has been advising their clients in organizational development for more than 30 years.

Umbaugh is the largest CPA firm in the U.S. that focuses solely on financial management, capital planning, bond issuance and post issuance advising and consulting for local governments and schools.

Contact information

Project location

Baker Tilly Municipal Advisors, LLC
380 Jackson Street, Suite 300
St. Paul, MN 55101

Project Contacts

Kelly Smith, Ed.D.
Director

P: +1 (651) 223 3099

Email: kelly.smith@bakertilly.com

Jeff Solomon, MBA
Director

P: +1 (651) 223 3083

Email: jeff.solomon@bakertilly.com

Our understanding of Independent School District 720's needs

Baker Tilly understands the budget is top of mind for the District. In an effort to keep the District's financial position stable and healthy in the long-term, District administration is often asked to develop options to bring the long-term picture into balance while also ensuring critical services and investments in infrastructure are made. Baker Tilly Municipal Advisors would act as a Valued Business Advisor to assist in this balancing process.

Proposed solution to meet Independent School District 720's needs

Baker Tilly reimagines what your relationship with a financial advisor ought to be. We do not passively wait until you desire to issue a bond for school facility improvement. Baker Tilly works collaboratively with District staff and elected officials to develop comprehensive solutions to your most critical issues, and further, understands how each goal fits within the broader strategy.

Illustrations for how Baker Tilly's depth of experience and expertise can add value to the District is highlighted in the following table.

What we heard you seek	How we will deliver
Long-term financial planning	Baker Tilly commends the District for using the long-range financial plan as the lens through which to make budgetary decisions. Baker Tilly can offer additional expertise to bring new components to your financial plan.
Organizational management and assessment	Baker Tilly understands that regardless of budget challenges, critical services must be provided to the citizens of the District. Baker Tilly provides organizational management consulting services to benchmark service levels and best align resources with outcomes.
Referendum preparation services	As the District considers whether and when to put a funding question on the ballot, Baker Tilly offers referendum services to best position the District for success. Baker Tilly offers statistically valid surveys to gauge the level of voter sentiment as well as optimal wording for ballot language.
Post-issuance requirements	Baker Tilly has Continuing Disclosure and Arbitrage experts on staff to assist the District with their post-issuance requirements. Though this issue may not be top of mind for the District, this area is important to preserve bidders in a future bond sale as well as avoiding unexpected tax bills.

In summary, extensive expertise, public sector experience and a collaborative approach positions Baker Tilly as the outstanding firm to serve the District’s needs. The breadth of services available to the District to create comprehensive strategies and solutions is difficult to match by other firms.

Why Baker Tilly is ideally suited to serve Independent School District 720

- **Extensive public sector experience.** The municipal advisors assigned to the District’s service team have extensive public education resumes. Dr. Smith and Mr. Solomon also have previously served in public education roles. This type of experience allows Baker Tilly to provide relevant advice from professionals who have sat where you are.
- **Breadth of expertise.** When the District is tackling difficult budgetary issues to ensure long-term financial sustainability, let Baker Tilly’s network of more than 420 dedicated public sector industry professionals offer their insights and best practices to develop comprehensive strategies.
- **Depth of Minnesota public education knowledge.** Baker Tilly serves school districts of all sizes in Minnesota.

2. Key personnel




The Baker Tilly project team is designed specifically for Independent School District 720 and represents the experienced professionals who will be working with the District.

Our team knows public finance from years of both practical local government experience and national management consulting experience. We know the District wants to work with professionals who are specialists and experienced municipal advisors, who understand your needs, who are proactive and creative in identifying issues and providing solutions.

Our service team is selected to meet four very specific objectives for the District: 1) It represents the staff who will be directly responsible for your projects; 2) It provides a range of expertise to cover the range of service requirements; 3) It provides a national perspective of experience and institutional knowledge to achieve your future objectives; and 4) It represents the commitment to take personal and professional responsibility for the services and outcomes for the District. Our team knows public finance from years of both practical local government experience and national management consulting experience.

Team member	Role/Subject-matter specialty	Intentionally selected to benefit the District
Primary engagement team		<ul style="list-style-type: none"> – Minnesota based primary engagement team is directly responsible for your projects – Range of expertise from your primary advisors and supporting subject-matter specialists – Best practices and perspective from national experience – Institutional knowledge to better advise and prepare you for the future, <i>today</i> – Commitment to Exceptional Client Service and professional responsibility
Tom Kaleko	Partner in charge	
Kelly Smith	Advisor	
Jeff Solomon	Advisor	
Craig Wieber	Bond structuring and analytics	
Supporting specialists		
Jan Morin	Financial analysis	
Alyssa Glaser	Continuing disclosure	
Shelli Ness	Arbitrage	
Terry Krasner	Investments	

2. Key personnel

Partner-in-charge	Tom Kaleko, CIPMA, Principal
	<p>Qualifications: Tom leads Baker Tilly’s municipal advisory professionals in Georgia, Iowa, Kansas, Minnesota, Missouri, Montana, North Dakota and Wisconsin. He has provided financial advice to cities, counties and school districts since 2005. Previously, he served for 20 years in various city management capacities. Tom has extensive experience helping high-growth communities address their capital needs. He specializes in the areas of economic development and development finance – aiding in the evaluation and financing of mutually beneficial public-private partnerships. Tom received a Master of Public Administration from the University of Kansas. He is a Certified Independent Professional Municipal Advisor (CIPMA) and is also MSRB Municipal Advisor Series 50 Qualified.</p>
Director	Kelly Smith, Ed.D.
	<p>Qualifications: Kelly is a director in Baker Tilly’s public education group. He previously served for 24 years as a superintendent in Minnesota, in several outstate districts and is a past president of the Minnesota Association of School Administrators (MASA). Kelly also has experience as a school district business manager in Minnesota. He brings a number of skills to the Baker Tilly team including experience in school district reorganization, facilitating bond and operating levy campaigns, developing budgets and finding financial solutions to issues faced by school districts today. Kelly holds a Doctor of Education in Educational Policy and Administration from the University of Minnesota, a Master of Arts degree in Educational Administration from Mankato State University and a Bachelor of Arts degree in Mathematics Education from University of Minnesota. He is also MSRB Municipal Advisor Series 50 Qualified.</p>
Director	Jeff Solomon
	<p>Qualifications: Jeff is a director in Baker Tilly’s public education group. He has nearly 30 years of public finance experience working as director of finance and operations for multiple school districts in Minnesota. Most recently, he served in this capacity for the Rosemount-Apple Valley-Eagan School District, the fourth largest district in Minnesota. Jeff worked in the private sector for ten years and has been in school administration since 1989. Jeff’s long tenure serving Minnesota school districts has provided him with specialized knowledge in school finance and operations (including: food services, transportation, information technologies, purchasing, facilities and maintenance), union negotiations and educational legislation. Jeff has a bachelor’s degree in business administration from Bemidji State University and a master’s degree in business administration from Minnesota State University-Mankato. He is a past President of the Minnesota Association of School Business Officials (MASBO). He is also MSRB Municipal Advisor Series 50 Qualified.</p>

2. Key personnel

Manager



Craig Wieber, CIPMA

Qualifications: Craig is responsible for all aspects of the debt issuance process for a variety of municipal clients, including structuring various types of municipal debt instruments, reviewing all potential financing options, market and credit analysis, developing financial models to maximize all available aid funding, examining and reviewing legal documents, and ensuring compliance with specific state and federal requirements. Prior to joining Baker Tilly in 2014, he acquired extensive experience in government finance, working on both the state and federal level. Craig earned a Bachelor of Arts from the University of Wisconsin-Milwaukee and a Master of Public Affairs from the University of Wisconsin-Madison. He is a Certified Independent Professional Municipal Advisor (CIPMA) and is also MSRB Municipal Advisor Series 50 Qualified.

Financial Analyst



Jan Morin

Qualifications: Jan has been with Baker Tilly since 1995. As a financial analyst in the bond services department, she focuses on writing disclosure documents to satisfy the requirements of the Securities and Exchange Commission (SEC) and on the legal aspects of bond issuance. She is responsible for compiling, researching and securing all information to write the official statement, conducting the competitive sale and compiling sales results and reviewing and editing all legal documents prepared by bond counsel for the closing and settlement of the transaction. Jan also prepares and files documents for secondary disclosure in accordance with SEC Rule 15c2-12. She works with general obligation, revenue, lease and conduit financings with an emphasis in Minnesota, Kansas, Montana, and North Dakota. Jan is a Certified Independent Professional Municipal Advisor and is MSRB Municipal Advisor Series 50 Qualified.



Continuing Disclosure



Alyssa Glaser, CIPMA, Senior Manager

Qualifications: Alyssa oversees our team of analysts and administrative support personnel as they prepare official statements and conduct bonds and closings for tax-exempt and taxable financings, as well as the annual report and event filings for our continuing disclosure clients. Alyssa received her Bachelor of Science in Business Administration and Management and was inducted into the International Honor Society of Business, Management and Administration, Sigma Beta Delta Chapter, College of Business and Economics at the University of Wisconsin – River Falls. She is a Certified Independent Professional Municipal Advisor and is also MSRB Municipal Advisor Series 50 Qualified.

2. Key personnel

Arbitrage	Shelli Ness, CPA, Director
	<p>Qualifications: As the director of Baker Tilly's debt management group, Shelli oversees all aspects of post issuance compliance with Internal Revenue Service regulations as they relate to arbitrage. Her financial management experience and technical know-how have prepared Shelli to successfully assist clients with the complex IRS regulations that issuers of tax exempt debt must comply with. She demonstrates an exceptional aptitude and uncanny ability to translate complex tax code into easily understood concepts while guiding clients in reporting and record keeping requirements. Prior to joining Baker Tilly in 2012, she worked as a controller where she had overall authority for the financial operation of a privately held organization. Shelli is a Certified Public Accountant, with strong numeric aptitude, great attention to detail and a broad knowledge base. Shelli specializes in accounting, cash management, financial analysis, audit and compliance. She earned her Bachelor of Arts in Business Administration (Accounting) from Augsburg College. Shelli is MSRB Municipal Advisor Series 50 Qualified.</p>
Director	Theresa Kraser
	<p>Qualifications: Terry is responsible for delivering investment services to clients nationally. She has been involved with investing public funds since 1990. Services provided include the investment of operating funds and bond proceeds, cash management, policy development, competitive selection of investments and portfolio managers and other consulting engagements related to investment activities. She brings more than 30 years of experience in municipal finance for higher education and other clients, with 27 years specializing in cash management and investing municipal bond proceeds. Terry has extensive experience with the development of effective investment policies for a range of clients. She serves as an advisor to the Investment Review Committee of the Metropolitan Council in St. Paul, Minnesota, is a member of the City and County of Denver's Investment Advisory Committee and also serves as an advisor to the Committee Unified Government of Wyandotte County/Kansas City, Kansas on its Cash Management Committee. Terry is a Series 65 Registered Investment Advisor as well as MSRB Municipal Advisor Series 50 Qualified. She works solely on our clients' behalf to develop and implement well-conceived and prudently executed investment programs.</p>

Full resumes for each team member are provided in Appendix I.

3. Services to be provided

Following is a description of the bond issuance approach we would bring to the District.

Competitive versus negotiated municipal bond sales

The method of sale decision is influenced by many transaction characteristics including; size, security, rating, complexity, schedule and the frequency with which issuer enters the capital market. Baker Tilly's approach to determining the method of sale is based on specific criteria relating to the issue, the issuer and the overall market. Our approach is consistent with the Government Finance Officers Association recommended best practices *Selecting and Managing the Method of Sale of Municipal Bonds*, *Selecting Underwriters for Negotiated Bond Sales*, and *Pricing Bonds in a Negotiated Sale*. Regardless of the method of sale, ***our goal is to attain for the issuer the lowest cost of financing with the most favorable terms.***

Negotiated sales are fundamentally different than competitive sales. Unlike competitive sales, negotiated sales require specialized financial advisory expertise. And the larger the bond amount, the greater the need for this expertise for an optimal issuer outcome. As with any negotiation, experience and access to information is key.

The District will be served by a team of professionals who have extensive experience in negotiated sales and that utilize a well-defined process. This team understands dynamics of the different types of investment bankers, their area of expertise and their client-investor base. For example, one underwriter may be strong in housing revenue bonds but not in municipal utility bonds. For large issues, combining talents of various underwriters through the account management structure can be very important. We will leverage this knowledge in our work with the District.

We also maintain daily knowledge of interest rates by credit rating and by sector. Our large market presence has led us to develop daily interest rate market levels broken out by category. Our customized market indices are a valuable by-product of our access to all national, general and proprietary municipal market information sources.

Our multi-dimensional access to information includes:

- Particular-data related to the specific negotiated transaction
- Dynamic data throughout the sale preparation and execution stages
- Data available during the actual pricing period with real-time access to orders and underwriter performance

Our process is intended to put you, the issuer, in the best possible negotiating position.

This begins by having the issuer define and manage the process and its expectations. It includes the context within which underwriters are selected, so the issuer's message and goals are established at the outset. The process requires a constant flow of information on markets and potential investor reactions. The entire process is focused on the actual pricing exercise, so the issue is best positioned for success and surprises are avoided. The pricing exercise becomes a natural outgrowth of the entire sale process.

Competitive sales

We believe there are three compelling reasons for taking competitive bids:

- a. Lower costs.** For an issue of \$5 million, a very small difference in interest rates can make a very large difference in cost. A \$5 million issue repaid over 20 years, at an interest rate of 4.6%, costs nearly \$67,000 more in total interest than an issue selling at 4.5%. Competition forces every interested bidder to submit his/her best bid. Frequently, one or more bidders misjudge the market or are particularly anxious to purchase the bonds for their sales force and submit a particularly aggressive (low) bid. In addition, aggregate issuance costs for competitive bid issues are generally lower than the aggregate issuance costs for negotiated issues, primarily because the underwriting spread on a competitive issue is usually much lower than on a negotiated sale - particularly if the sale is negotiated without the assistance of an independent financial advisor. Taken together, the savings from the lower interest rate and the lower underwriting spread always offsets the financial consulting fees associated with a competitive sale.
- b. Consistency.** Public entities are under increasing pressure to take bids for virtually every material expenditure. It is inconsistent to take bids on \$5,000 items, while negotiating multi-million dollar borrowings carrying significant underwriting costs.
- c. Political realities.** In governmental management, elected or appointed officials who approve the borrowing are more comfortable reporting to their constituents that they accepted the lowest bid, rather than say following negotiation that "We got a good deal." In addition, the bidding process removes all appearances of conflicts of interest or favoritism, when public officials might be asked by several competing local bankers to select their firms to complete the transaction.

Negotiated sales

In a negotiated offering, Baker Tilly serves as the issuer's representative in structuring the transaction, selecting a qualified underwriter, negotiating the interest rates and underwriting spread, and assisting with the details of settlement and delivery. The assistance we provide in selecting an underwriter through a request for proposal (RFP) process. RFPs inject an element of competition into the negotiated sale process, thereby helping you realize lower issue costs. In our experience, there are generally three reasons to negotiate a long-term bond or note issue directly with an underwriter:

- a. Size.** If the issue is very small and issuance costs cannot be offset by the value of competitive bidding.
- b. Complexity.** If the issue is extremely complex, there is likely to be little bidding interest.
- c. Quality.** If the issue or issuer is not readily marketable due to lack of a credit rating, a poor credit rating or a poor public image from an investment standpoint.

3. Services to be provided

The following table outlines general characteristics related to negotiated and competitive sales.

Feature / Characteristic	Negotiated sale	Competitive sale
Issuer	New or not well known in the marketplace	Issuer known in the marketplace
Issuance frequency	First-time or infrequent issuer	Frequent issuer
Credit rating	Lower credit rating(s)	Highly rated issuer
Security structure	Revenue backed or unusual structure	GO backed or common structure
Interest rate	Best deal offered by the underwriter	Best bid received
Who distributes marketing materials	Underwriter distributes	Issuer & MA distribute
Marketing materials distributed	POS and financial statements	Notice of Sale (and POS or OMAC Report)
Market conditions	Unstable market conditions	Stable market conditions
Interest rate/cost achieved	Based on market conditions as well as the underwriter's marketing efforts, investor relationships and willingness to underwrite bonds	Based on market conditions and investors' awareness of the issue being offered for sale

Competitive bond issuance process

Baker Tilly typically assists with more than 400 bond issues per year on behalf of our clients. When it comes to the issuance of new debt, Baker Tilly maintains processes that have been proven successful. We wish to emphasize that we will not take a “cookie cutter” approach. For each of the District’s debt issuance, we will prepare a customized plan of finance designed to best achieve your goals at the lowest possible cost.

More than
400
bond issues annually

Our bond issuance process is illustrated below.



Planning phase



Achievement of organizational goals: We believe that understanding the District’s environment and goals are prerequisites to providing quality financial advisory services. If selected as the District’s financial advisor, we would expect to meet with District staff initially – and periodically thereafter – to discuss the District’s initiatives and challenges. We would follow-up those conversations with suggestions as to how Baker Tilly can best contribute to attainment of organizational goals.

Financial modeling and analysis: Our quantitative experts provide in-house computer modeling and analysis. This work includes preparation of long-term financial planning models like the one pictured below.

Alternative financing techniques: Baker Tilly clients are increasingly confronted with changing environments requiring new ways to approach issues. Our record of assisting clients in these areas is exceptional in the blending of both traditional and “first-ever” financial solutions. These solutions often require not only implementing novel financing techniques, but also our participation in legislative efforts to expand options for our clients.

Although we value innovation, our efforts remain rooted in our belief that your goals are paramount. We do not believe in change for change’s sake. Rather, we doggedly pursue solutions that best fit your needs – whether “tried and true” or “new and innovative.”

Documentation phase



Working group coordination: Baker Tilly will prepare a schedule for each transaction detailing each major event, the responsible party and the due date. We will also prepare a distribution list providing contact information for each member of the working group. We will work closely with District staff and bond counsel. This collaborative approach helps us anticipate obstacles and enhances communication.

Plan of finance: For every debt issuance, Baker Tilly completes a rigorous process to examine the characteristics of the transaction toward building an overall plan of finance that best accomplishes your goals at the mix of cost and risk that you feel is appropriate. The transaction characteristics can be mixed and matched in myriad ways. All must be considered in relation to each other and the District’s unique conditions.

To identify the best combination, we will confer with you, bond counsel, and, if necessary, other industry professionals (rating agencies, underwriters, trustees, etc.). Once all the relevant information has been identified, our team of subject matter experts in areas ranging from bond structuring to post-issuance compliance will prepare “Sale Recommendations.” This brief, easy to understand document summarizes the plan of finance and serves as a communication piece to the governing body as well as a reference for preparation of bond documents. Our practice is to personally present the Sale Recommendations to the governing body prior to, or at the time, it considers an authorization to proceed with the bond sale.

Method of sale: As we prepare the plan of finance, we will consider the relevant merits of a competitive or negotiated sale, and, in appropriate cases, private placements. As an independent financial advisor, Baker Tilly is unencumbered by conflicts that would influence its recommendation on the method of bond sale.

Baker Tilly has many resources to draw upon in advising on bond sale date and time. These include monitoring of sale activity, our daily contacts with key industry professionals, regular review of the *Bond Buyer*, the *Wall Street Journal* and other industry periodicals, as well as utilization of our Bloomberg terminal. Because of our level of activity in Minnesota and throughout the Midwest, we can often anticipate conflicting local sales well in advance.

Credit analysis phase



Baker Tilly typically obtains approximately 400 ratings per year on behalf of our clients. We help our clients prepare for rating reviews by actively engaging with the agencies to understand the questions that will be asked, assist in preparation of rating presentations and develop strategies to obtain the best outcomes. We have a proprietary credit rating estimator model which models the rating agency methodologies. The output and analysis is similar to the rating agencies' internal reports, comparing your key ratios to the rating agencies' criteria and published medians.

400

ratings obtained annually

Marketing phase



Official statement: Baker Tilly prepares more than 400 official statements each year. The frequency with which we are in the marketplace on behalf of our clients means we stay current on disclosure requirements and industry trends. All working group members will be given an opportunity to review the official statement prior to its distribution.

400

official statements prepared annually

For competitive sales, Baker Tilly will electronically transmit the sale notice to bidders and post the sale information and official statement on our website, www.bakertilly.com.

Each bond document will be reviewed by at least two members of Baker Tilly's service team. We are intimately familiar with Minnesota bond documents and the bond counsels who prepare them.

Day of pricing support: Baker Tilly has the professionals and expertise to help our clients secure the lowest possible cost of funds on the day of pricing regardless of the method of sale that is used. For competitive sales, we have developed an innovative system of ensuring successful pricing results that is informed by decades of experience. Our bond services team has a dedicated staff of professionals whose only function within the firm is to execute competitive bids from start to finish. This process includes reviewing the Preliminary Official Statement and Notice of Sale terms, preparing book entry registration of securities, reviewing the bid parameters on the electronic bidding platform, receiving the actual bids, verifying the bid results and coordinating finalizing the sizing and structure of the bond sale with the client and the winning bidder. For negotiated sales, we leverage our industry experience and market intelligence to provide our clients with an independent view of fair pricing results given prevailing market conditions. We work with our clients to set appropriate expectations ahead of the day of pricing by analyzing comparable sales, market dynamics, investor feedback and transaction structure. We then take an active role in the pre-pricing and post-pricing discussions, monitor order flow and aggressively defend our clients' interests in situations where we feel that proposed interest rates could be improved on. After the sale, we review the syndicate's proposed final book of orders to ensure that our clients' bonds are distributed equitably among investors and that order priority rules that were set by the syndicate are being followed. At the conclusion of the sale under either method, we prepare a post-pricing book that summarizes sale results

3. Services to be provided

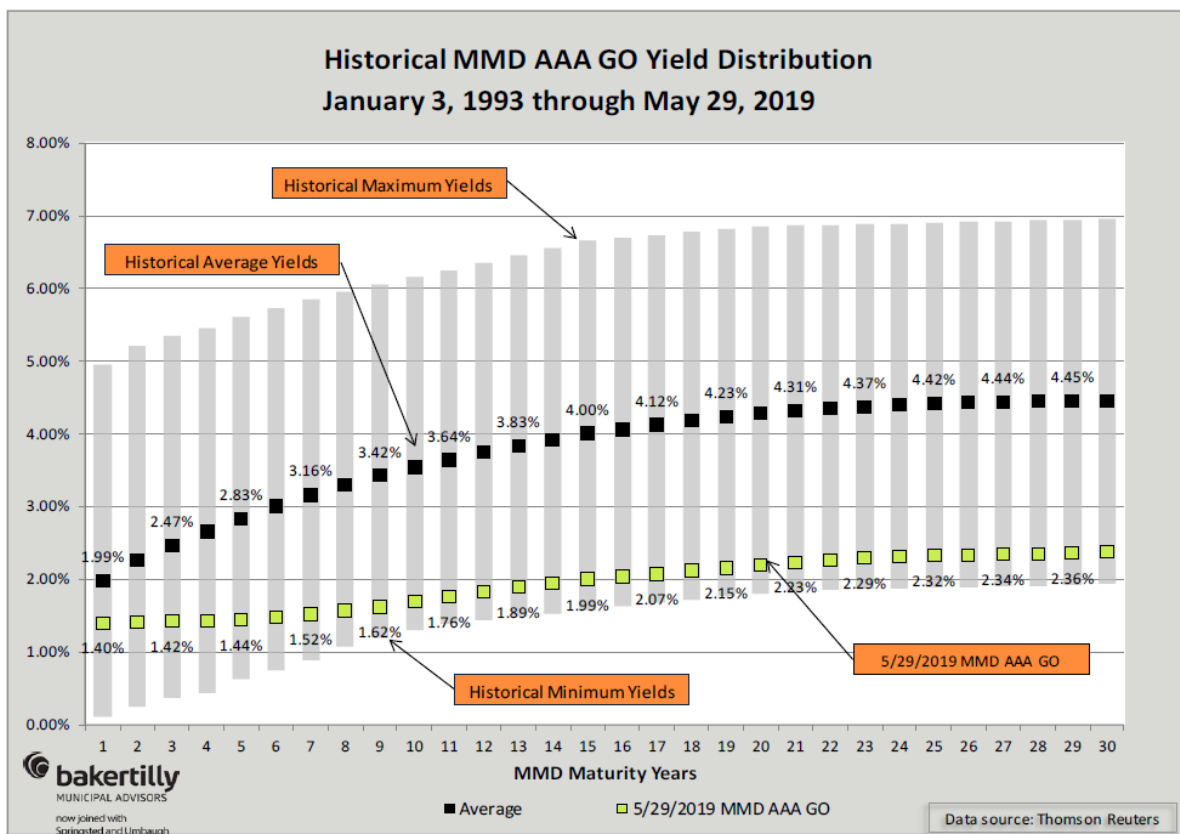
and provides our client with relevant market information. The post-pricing book also includes specific information requested by the client, including but not limited to allocation of proceeds and debt service to projects, amortization schedules by terms, savings analysis, when applicable, and comparison of issue results to others in the municipal debt market.

Bond pricing: In a competitive sale, our standard practice is to be present at District offices for the sale and to personally present the sale results to the governing body. On the day of the sale we will compare the results to recent comparable sales in the marketplace so District staff can be informed as to the competitiveness of the results.

Baker Tilly's normal business procedure has our firm designated as your agent in receiving bids. Because we accept bids for several transactions each day, we are fully equipped to accurately take bids using all accepted forms of submission, and to process and promptly verify their accuracy. Following that work we notify you of the results and make our recommendations.

We use a mix of indexing and patterning to evaluate and ensure bond sale performance.

- Indexing is used to anticipate the District's bond sale interest rates and to evaluate specific sale performance. Indexing uses a daily national market index, most commonly the Municipal Market Data (MMD) proprietary database for tax exempt bonds and the U.S. Treasury curve for taxable bonds. These indices provide market yields by principal maturity over the term of the issue.
- The District's actual yields by maturity 'spread' to the District for each issue are compared to similar issues' 'spreads' over time. This patterning provides a baseline for evaluating each new issue. Deviations can exist because of the specifics of an individual issue as well as then current market conditions.



Trading activity: We monitor our client's bond issues trading activity to achieve two substantial benefits for our clients. One, at the time of the bond sale (pricing) we ensure the pricing is at market levels. Two, secondary market activity drives the primary market pricing. The latter helps us in judging the current market interest rate levels as we assist the District in its financing planning leading to bond issuance.

Closing phase



Baker Tilly coordinates the closing process through preparation of a Closing Memorandum providing instructions to participants on the flow of funds. We will review the bond resolution with you to assure that post-issuance responsibilities – such as establishment of accounts, sinking fund administration, rate covenants, additional bonds tests, arbitrage and continuing disclosure – are understood.

Post issuance phase



Federal compliance - arbitrage

Baker Tilly personnel have provided rebate-related services since rebate provisions were first applied to industrial revenue bonds. At that time, our work was performed primarily for major trustee banks. With the advent of rebate responsibilities for general governmental bond issues in 1986, our rebate practice expanded to provide services to governmental issuers, as well as bond trustees.

Our dedicated arbitrage compliance staff is comprised of five members; including, a director, three financial analysts and an administrative assistant. Our compliance team is led by registered municipal advisors, held to the same rigorous training and testing requirements as our other municipal advisory staff.

Baker Tilly performs calculations on more than 2,700 active issues, representing approximately 570 various municipalities, school districts, colleges, universities and nonprofit groups, and our practice continues to grow. We have been very effective in providing our clients a cost-effective avenue for assistance during IRS examinations and have consistently and successfully presented our clients' positions during examinations.

2,700
calculations on active issues

Every Baker Tilly arbitrage client is entered into our proprietary Compliance Database, enabling us to electronically track the reporting history of each client and their outstanding debt issuances, including upcoming calculation deadlines. Clients are notified in advance of reporting needs, and work is assigned to specific analysts to assure consistency and timeliness. Annual summaries are routinely provided and can be generated at any time upon request.

Federal compliance - continuing disclosure

In the case of continuing disclosure, our work began July 3, 1995, the effective date of the Rule 15c2-12 reporting requirements.

Our general service approach is to make compliance as easy as possible for our clients while still ensuring full and timely reporting. This approach covers whether the client has a relatively straightforward debt portfolio or a highly diverse one with many separate revenue pledges and forms of issuance.

3. Services to be provided

Our service often begins with a review of the outstanding continuing disclosure undertakings to ensure the areas of disclosure and their delivery timing provide adequate balance for appropriate ongoing disclosure and the issuer's informational and calendar realities. If we identify non-compliance, we will assist you in drafting language, in conjunction with your bond council, to disclose to the market.

Compliance is complex and continually evolving. To help, we offer complimentary educational opportunities for your staff, which can include covering 'the basics', your particular situation, or changes in compliance. We also offer our clients continuing disclosure 'primers' that are useful an introduction and an ongoing reference for compliance.

600

clients receiving continuing disclosure services

For instance, in the fall 2018 the SEC added two new disclosure requirements;

- Incurrence of a financial obligation of the issuer or obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the issuer or obligated person, any of which affect security holders, if material.
- Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the issuer or obligated person, any of which reflect financial difficulties.

Beyond the Bond Sale Process

Sound financial management and planning are essential for organizational success. Baker Tilly has been assisting clients in these areas for more than a decade. Some of the more innovative products we have developed include our integrated financial planning model and our revenue diversification model. Both of these products provide our clients with a set of management tools that enable them to more effectively and efficiently plan and manage the financial resources of their organizations. Some of the other areas where we have developed processes and tools to assist clients include utility rate studies, growth / fiscal impact analysis, debt management, tax impact analysis and financial feasibility analysis.

As municipal advisor to the District our goal would be to assist in a number of areas beyond the bond sale process. We will work with the District on special financing opportunities, provide ongoing cash flow modeling and financial projections, provide the District with updates on changes in markets, legislation and the regulatory environment, and propose ideas to best address these changes. Methodologies used for financial projections and analysis are based on:

- The District's historical data
- Forward economic projections using the District's historical trends
- Relevant economic data from various sources (American City and County Cost Index, the Congressional Budget Office, the Federal Reserve, Bureau of Labor Statistics, etc.)
- Recommended fund balances and levels of liquidity
- The District's Proposed Capital Improvement Plan
- The District's Comprehensive Plan
- Anticipated and/or known changes that will impact future financial performance
- Other information provided by the District.

Refundings

Baker Tilly is very diligent on its clients' behalves to identify, evaluate, and where appropriate, conduct refundings in all their various forms. For decades during the times of advantageous markets, we have brought large numbers of refunding issues to market, in certain periods well over 100+ annually. We have the professional and system resources to provide ongoing monitoring. When candidates are identified, our dedicated refunding staff performs various levels of analytics and structuring. The cumulative results are measured in hundreds of millions of net interest cost savings for our clients.

Capital Spending Programs

The foundation of our Financial Advisory service is basing individual transactions on a comprehensive capital spending and debt management program. Baker Tilly's track record in developing such programs is long and detailed.

This foundation is embodied in our Operational Finance/Fiscal Planning Practice Group. These professionals are totally committed to developing fiscal analysis across the range of public financial management issues. The District has frequently accessed this group to explore topical areas of high complexity and public interest.

Information Seminars

Throughout our history, we have sought to give something back to our client communities through educational forums in a large variety of formats. Our *Baker Tilly Symposium* was founded a number of years ago as a flagship educational event, bringing elected officials, professional staffs of cities, counties and school districts, bond industry participants and the development community together to exchange ideas and review new developments in a multi-state forum.

Throughout the year, we also hold our Baker Tilly Academies for targeted educational events on a variety of service areas, including economic development, operational and capital budgeting, school finance, affordable housing, legislative change, and numerous others. We are frequently asked to present at national and regional professional forums.

Debt Holder Relations

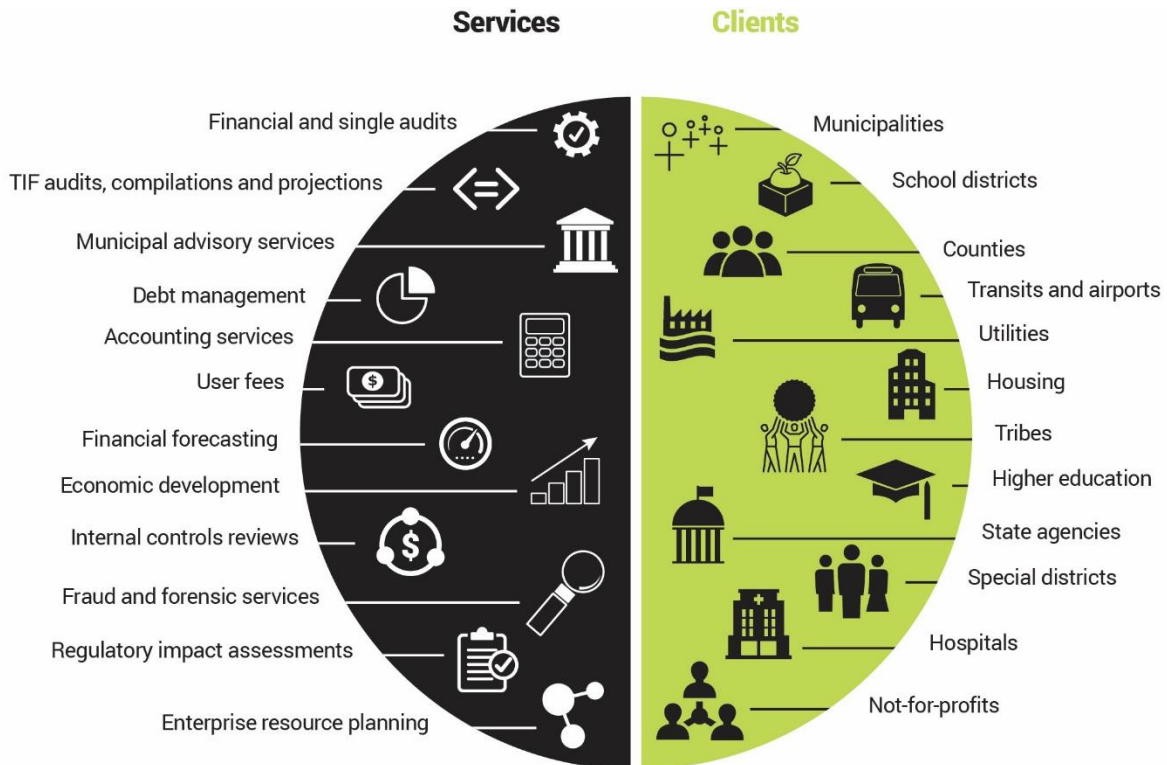
Investor relations is more important than ever for a municipal bond issuer to maintain and cultivate. In changing economic times, the municipal bond market experiences a variety of offsetting pressures, any one of which can affect an individual issuer's sale experience. Providing timely, accurate and easy-to-use information can steer potential bidders to your sale.

General Assistance

Baker Tilly maintains its clients by investing in our client relationships. This investment includes discussion and responsiveness to general client topics. Our relationships are built by being available and not "running the meter" for general discussion and research requests.

Supplemental services

As the District continues to evolve, your objectives and challenges will change. Baker Tilly is prepared to help meet the needs of your growing organization by offering you the full breadth of our professional expertise—resources and knowledge tailored specifically to public sector organizations.



The following details services we believe would be most beneficial to the District.

Financial planning service

A specialized team dedicated to helping clients plan and manage resources to achieve maximum efficiency and effectiveness. The team provides a variety of financial planning tools enabling the client to evaluate the interface of capital infrastructure, tax policies, debt management and operational finance.

- Privatization Studies
- Financial Feasibility Analysis
- Scientific random-sample survey and referendum services

Investment services

Baker Tilly Investment Services integrates its efforts with Baker Tilly’s Municipal Advisory team, in order to provide an optimal blend of specialized public finance and investment expertise. Our strategies and decisions are guided only by your unique objectives. Our services include:

- Bond proceeds investment advisory
- Banking request for proposal services

- Escrow defeasance accounts for advance refundings
- Investment policy development
- Investment manager selection
- Commercial bank evaluation

Baker Tilly Investment Services is a federally registered investment advisor.

Human capital advisory services

Classification and Compensation

An expert team of former public-sector leaders devoted to helping governing bodies, senior management and human resources departments solve their organizational and staffing needs. Complete services to provide staffing enhancements.

- Compensation and benefits systems
- Performance evaluation studies
- Position classification and evaluation studies
- Personnel policies

Organizational Management

Complete services to provide strategic direction and organizational improvements.

- Strategic planning
- Organizational management

Executive recruitment services

Our team of seasoned professional consultants with government experience and know-how – based in strategically placed offices across the United States – leverages the firm's national candidate network and time-proven processes to deliver the highest level of service in the nation. Our staff of professionals has been delivering executive talent to the public sector for over 30 years – providing expert advice on a variety of issues such as position requirements, compensation and contract terms. Every placement is backed with our Triple Guarantee, which includes satisfactory placement for a fixed fee for up to two years.

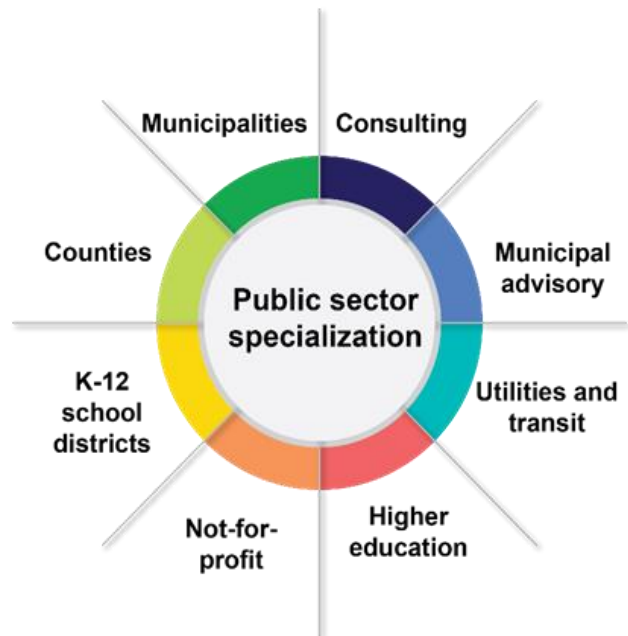
4. Experience

Baker Tilly experience and qualifications

Public sector specialization

Our devotion to governments is manifested in our public sector practice group, a team of more than 420 professionals — including nearly 40 partners and principals — dedicated entirely to serving clients in this space. We understand the issues governments face, providing hundreds of thousands of client service hours annually to this industry. Our extensive experience provides us with the specialized knowledge and insight to find effective solutions.

This industry specialization approach allows us to provide specialized training and continuing education to our staff, assuring you of a team with the necessary knowledge and skills you desire and with the specialization of your industry to identify key indicators that are critical to your government.



- Our industry-specific approach will ensure the District is working with a team that is truly dedicated to local governments, translating into better service and greater value.
- Because of the rapid changes in local governmental regulations, practices and technology, we closely monitor proposed changes in laws, regulations and practices that can impact our clients.
- Our specialists keep abreast of the new developments and trends that may impact local government and will regularly provide newsletters, trainings, and alerts with updates and answers to your financial and governmental questions.
- Our specialists are active in national and state organizations, participate in ongoing continuing education to obtain industry certifications, and speak and author articles on industry trends.

Public education specialization

Baker Tilly provides public finance and management and consulting services to rural, suburban, urban and intermediate school districts throughout the United States. Our experience and expertise allow us to respond to not only our clients' public finance needs, but also to provide support and solutions for a broad range of operational and planning challenges. Baker Tilly's education team believes that, whether large or small, all jurisdictions deserve our best efforts. By matching our considerable resources with the changing needs of our clients, solutions are identified, challenges are met and students ultimately benefit through more effective teaching and learning.

Municipal advisory services

Baker Tilly Municipal Advisors is the product of a three-way combination of Baker Tilly Virchow Krause, LLP with municipal advisory firms H.J. Umbaugh and Associates, Certified Public Accountants, LLP and Springsted Incorporated. Umbaugh and Springsted were two of the largest and most well-established independent public sector municipal advisory firms in the country with over 200 team members and more than 130 years of combined operating experience providing high quality, independent financial and management advisory service to public and not-for-profit organizations. Baker Tilly Municipal Advisors one of the largest municipal advisory firms in the nation. In 2018, the combined activity of the two firms ranked third among all municipal advisors in the nation.


90+
*registered municipal
advisors on staff*

Industry subscriptions and market perspectives

We subscribe to The Bond Buyer, which is mandatory morning reading for our team members. Additionally, as an independent municipal advisor, underwriters want us to read their materials, particularly about the markets. Through this, we gain access to many national, regional and local investment banker market perspectives, as compared to a single underwriter who has only their trading desk’s perspective.

Dedicated market monitors

Our project managers are dedicated to monitoring the markets on behalf of their clients. They have access to many market analyses and research tools.



DAILY
Treasury market yields, municipal market yields, changes to SOFR, LIBOR (1W, 1M, 3M), 30-day forward municipal supply, MMD, Municipal yield curve slope and relative slope and spot rate probabilities
WEEKLY
SIFMA short term reset rate, net muni long-term fund flows, BBI Index, Fed rate expectations, market economic announcements calendar, LIBOR/SIFMA Swap rates, firm market summary
PERIODIC
Firm market update to municipal and treasury yield curves when significant changes occur, relative value pre-pricing analytics, credit spread monitoring

Analytical services include bond sizing and structuring which are prepared using MUNEX™ software – recognized as the industry standard. Using a refined suite of Baker Tilly-developed Microsoft® Excel workbook templates, as well as a suite of Baker Tilly custom programs, our analytical staff are equipped to address all our clients’ capital and operational needs, providing individually tailored financial planning models to tackle the most challenging and highly complex financing issues.

Information resources provide access to the latest financial and market news and data. Baker Tilly maintains online services with a number of national industry market information resources, including Bloomberg® for multi-dimensional market rate and financial news,

Municipal Market Data (MMD) for daily market interest rate scales, and Thomson Financial™ for general market data. Additional resources include access to each of the three rating agencies, state and federal regulatory agencies and to the Municipal Securities Rulemaking Board's (MSRB) Electronic Municipal Market Access system (EMMA).

Advising our clients

We communicate market information to our clients through a variety of means, including interactive web-based data exchange. Electronic communication allows our clients to interact directly and often in the preparation and updating of financial models and documents. Efficient and timely exchange of information is essential to the ongoing, working collaboration between Baker Tilly and our clients.

Data obtained from the electronic sources and information related to the comparable transactions are compiled in a pre-pricing book that is reviewed with the client prior to the sale.

Experience with municipal bond issuance

In today's municipal bond market, Baker Tilly's high quality financial advisory services mean being responsive to our clients' funding objectives, whether the issuance is straightforward or highly complex. For relatively straightforward financings, our expertise yields efficient and cost-effective bond structures and sales. For highly complex transactions, revenue based, multi-modal interest rate options, or derivative products, our expertise is reflected in the depth and sophistication of our analyses and market knowledge. The quality of our comprehensive service is a result of a large and multi-talented professional staff, state-of-the-art analytical resources and time-tested systems.

Our results are best illustrated by our clients' ongoing trust in us. The 400-500 bond issues we advise on per year cover the full range of municipal bond and leasing tools. With an average of more than one bond sale per business day, our experience covers all segments of the national and many regional markets we serve. To successfully perform at this level on an ongoing basis requires a range and depth of expertise. The accompanying table of 2016-2018 bond market participation demonstrates the variety and magnitude of assistance to clients in meeting their financial objectives.

Our experience extends to helping our clients with regulatory compliance at the federal and state levels. We have dedicated staff in both arbitrage/rebate compliance and in continuing disclosure.

Baker Tilly’s Bond Market experience can best be summarized as being comprehensive from concept to compliance, and as being tailored from straight forward to complex.

2018 Financial Advisor Ranking by Number of Issues			
Rank	Financial Advisor	Par Amount (mil)	Number of Issues
1	PFM Financial Advisors LLC	\$47,276	804
2	Hilltop Securities	\$22,701	511
3	Baker Tilly Municipal Advisors	\$4,708	353
4	Ehlers & Associates	\$2,929	315
5	Piper Jaffray & Co	\$4,820	178
6	Public Resources Advisory Group	\$36,144	176
7	Urban Futures Inc	\$2,937	149
8	Acacia Financial Group Inc	\$10,328	129
9	Capital Markets Advisors LLC	\$2,016	106
10	RBC Capital Markets	\$3,357	98

Source: Thomson Reuters municipal advisor rankings for 2018

2018 Financial Advisor Ranking by Par Amount (mil)			
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1	PFM Financial Advisors LLC	\$47,276	804
2	Public Resources Advisory Group	\$36,144	176
3	Hilltop Securities	\$22,701	511
4	Acacia Financial Group Inc	\$10,328	129
5	Frasca & Associates	\$9,041	22
6	Municipal Capital Markets Group Inc	\$9,016	28
7	Ponder & Co	\$7,344	52
8	Piper Jaffray & Co	\$4,820	178
9	Baker Tilly Municipal Advisors	\$4,708	353
10	KNN Public Finance	\$4,631	65

Source: Thomson Reuters municipal advisor rankings for 2018

Three Year Total Sales (mil)						
	2018		2017		2016	
Bond issue category	Par Amount	Number of Issues	Par Amount	Number of Issues	Par Amount	Number of Issues
Competitive	\$3,398	303	\$3,121	298	\$3,693	322
Negotiated	\$1,345	50	\$2,461	80	\$3,043	121
Tax-exempt	\$4,393	325	\$5,407	341	\$6,211	400
Taxable	\$270	26	\$165	35	\$525	43
Alternative Minimum Tax	\$81	2	\$10	2		
General Obligation	\$2,805	242	\$2,781	245	\$3,522	278
Revenue	\$1,939	111	\$2,801	133	\$3,214	165
New Financing	\$4,308	319	\$2,732	249	\$3,590	258
Refunding	\$233	26	\$1,813	92	\$2,057	152
Refunding & New Financing	\$203	8	\$1,037	37	\$1,089	33
Total	\$4,708	353	\$5,503	378	\$6,704	443

Source: Thomson Reuters municipal advisor rankings

Experience with rating agencies

Baker Tilly represents a large number of general obligation issuers in local governments. We assist clients in obtaining bond ratings more than 400 times a year with the types of ratings varying widely. The frequency and variety of our interactions with all three major rating agencies makes us deeply familiar with their procedures, methodologies and personnel. Our approach to pursuing rating upgrades is predicated on knowing the issuer better than the rating agency analyst.

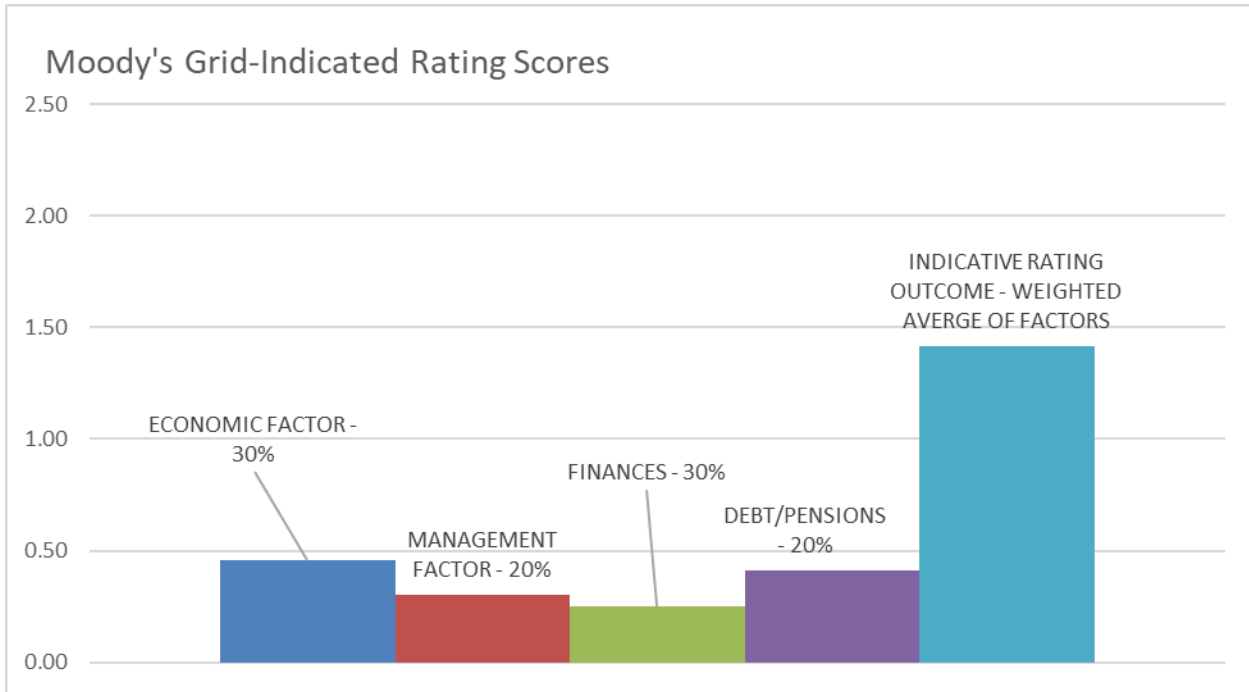
The foundation of our experience is in mainstream governmental purpose ratings, such as general obligation, water, sanitary sewer and storm sewer revenue bonds. However, our experience also extends to the specialized rating areas of electric revenue, parking revenue, airport revenue, higher education revenue and the various economic activity revenue securities – TIF, Sales Tax, Hospitality Tax, Local Earnings Tax, etc. Additional nuances are the nature of the issuing authorities and middle-ground securities between rating types – public building corporation financings, annual appropriation and moral obligation pledges. Each area has both its linkage to common credit quality characteristics, as well as the areas special to that particular type of asset and/or revenue stream.

To stay abreast, we maintain daily communications with the rating agencies as well as individual specialists within each agency. Our established lines of communications and volumes permit us to offer perspectives to our clients relating to the outlooks and approaches of the particular agencies to different types of credits.

Baker Tilly has developed an evaluation tool using the rating agencies base criteria for rating its clients. While ratings are still determined by staff at each of the agencies this tool helps clients evaluate the sensitivity to changes in its finances and management to the overall rating. The tool does not replace rating analysts' opinions.

4. Experience

Below is an example of a chart displaying the evaluation of how a District fairs against Moody's four primary criteria and related weighting; Economic, Management, Finances, and Debt/Pensions. Within this chart the shorter the column the better the evaluation. The last column to the right indicates the overall *Indicative Rating Outcome* from the previous columns results. Anything under 1.5 would indicate a District rating.



5. References

The following projects, which we feel reflect the proposed scope of services, were conducted by members of Independent School District 720's service team.

This sampling covers a range of municipal advisory services provided by members of Baker Tilly's public education team.

Independent School District No. 200, Hastings, MN			
Name	Tim Collins	Title	Superintendent
Phone	651-480-7002	Email	tcollins@hastings.k12.mn.us
Name	Kim Frey	Title	Director of Business Services
Phone	651-480-7010	Email	kfrey@hastings.k12.mn.us
Services	<p>2016 GO Build America Bonds (BABs) Refunding – Worked with the district to estimate potential interest savings on the refunding \$2.225M of bonds and facilitated successful sale from the beginning to the end.</p> <p>2016 Capital Improvement Planning (CIP) Model – Assisted the district with implementation of a capital facilities planning model to track district facility needs and estimated expenses for the next 10 years. The CIP model coordinates nicely with new requirements from MDE for a 10 year review of deferred maintenance needs of the district.</p> <p>2017 Random Sample Scientific Survey – Conducted a random sample survey for the district to measure citizen support for upcoming operating levy and GO School building bond election. Results helped district craft 2 ballot questions that were both successful with over 60% support for both questions.</p> <p>2017 Operating Levy Assistance – Prepared tax impact analysis of operating levy increase and general information for public distribution.</p> <p>2018A \$49.5M GO Capital Appreciation Bonds (CABs) – Worked with the district from the beginning of process through the conclusion of a successful sale with no tax increase for district residents.</p>		

Independent School District No. 12, Centennial, MN			
Name	Brian Dietz	Title	Superintendent
Phone	763-792-6010	Email	BDietz@isd12.or
Name	Patrick Chaffey	Title	Director of Business Services
Phone	763-792-6001	Email	PChaffey@isd12.org
Services	<p>2016 Certificates of Participation – Worked with the district to prepare tax impact analysis on a \$1.2M COP issue to secure funds for construction of an artificial turf field and communicated information about the project with the MN Dept. of Education and other necessary entities. Coordinated process and schedule from beginning of project to successful sale.</p> <p>2017 GO OPEB Refunding Bond (\$11.015M) – Worked with the district to calculate estimated interest savings through the refunding process. Coordinated process and schedule from beginning of project to successful sale.</p> <p>2017 Truth in Taxation Presentation – Assisted the district with preparation and presentation of budget and tax information for the district Truth in Taxation hearing.</p> <p>2018 Operating Levy Referendum – Worked with district to prepare tax impact analysis of operating levy increase and general information for public distribution.</p> <p>2018 GO School Building Bond Referendum – Worked with the district to prepare tax impact analysis for a \$22.215M bond ballot question; wrapped debt service schedule around existing debt to realize minimal tax impact in the early years of new issue; and assisted the district with information for distribution to the public.</p>		

Independent School District No. 241, Albert Lea, MN			
Name	Mike Funk	Title	Superintendent
Phone	507-379-4802	Email	Mike.Funk@alschools.org
Name	Lori Volz	Title	Deputy Superintendent
Phone	507-379-4809	Email	Lori.Volz@alschools.org
Services	<p>2018A GO School Building Bonds & 2018B GO School Building Capital Appreciation Bonds – Prepared a financing proposal that would result in \$22M in construction proceeds with no tax increase for district residents. After the original plan was presented in early 2018, short term interest rates put pressure on the possibility of financing the issue with no tax increase. Springsted reviewed the financing plan and adjusted it to a split issue into \$9.788M GO School Building Capital Appreciation Bonds (CABs) and \$13.895M GO School Building Bonds to achieve the goals of the district - \$22M in construction proceeds with no tax increase for district residents. Assisted district from beginning to end of this successful sale.</p> <p>2019A GO Capital Facilities Bonds – The District offered general obligation bonds to fund approximately \$555,000 of renovations and related equipment for existing classroom space at one of the district’s elementary school facilities. Due to the relatively small size of the issue a private purchase was recommended through a local banking institution.</p>		

6. Proposed fees

	Fee	Unit of Measure	Qualifier
Debt Obligation(s)			
Base fee	\$7,500	Bond issuance	
General Obligation Debt	\$5	Per \$1,000 Issued	For the first \$2,500,000
Plus	\$1	Per \$1,000 Issued	For amounts over \$2,500,000
Lease Purchase Financing	Same as above multiplied by 1.25		
Two or more series sold at the same time: Subtract \$4,000.00 from total fee			
Hourly Rates For Non-Debt Issuance Related Services:			
Principal, Senior Officer	\$260	Per Hour	
Senior Professional Staff	\$215	Per Hour	
Professional Staff	\$160	Per Hour	
Associates	\$ 75	Per Hour	

Compensation for services relating to client's debt obligations

1. a. General obligation debt:
 - Base fee of \$7,500 for a bond issuance
 - \$5 per \$1,000 for the first \$2,500,000 of bonds issued
 - \$1 per \$1,000 for amounts over \$2,500,000 of bonds issued
- b. The foregoing schedule shall include the Advisor's services through closing of a Debt Obligation. If the Advisor performs post-closing services relative to a Debt Obligation, it shall be compensated for such services at the hourly rates set out in this section.
- c. A single Debt Obligation with multiple financing plans is charged per plan with a discount of \$4,000 per plan applied after the first plan.
- d. Non ad valorem supported debt and advance refunding shall be compensated at 1.25 times the fee set out in paragraph 1.a. above.
- e. Debt Obligations dependent on successful referenda shall be compensated at 1.10 times the fee set out in paragraph 1.a. above.
- f. In the event it is necessary for the Advisor to repeat Debt Obligation services because of events beyond the Advisor's control, the Advisor shall be compensated for such repetitive services at the hourly rates set out in this section. The Advisor shall not be entitled to compensation under this section for failed referenda unless otherwise provided by agreement between the Client and the Advisor.
- g. The Advisor's fees shall be payable as follows:
 - (i) For a Debt Obligation, fees shall be contingent upon closing of the Debt Obligation, except that if the Debt Obligation is awarded but cannot be closed

- by reason of an error, act or omission of the Client, the Advisor shall be paid the amount which it would have been due upon closing.
- (ii) If an issuance does not close for a reason that is beyond the control of the Client and without fault of the Client, then the Advisor shall be compensated at one-half the amount which would have been due upon closing.
 - (iii) Fees for services provided in connection with a private placement are not contingent on the successful placement of the Debt Obligation.
 - (iv) If a Client Debt Obligation is abandoned for any reason and the Advisor is without fault for such abandonment, the Advisor shall be paid a fee in the amount that would have been due if the Advisor's services to the point of abandonment had been charged at the hourly rate set out in below. herein however not more than the fee had the Debt Obligation been issued. A Debt Obligation shall be deemed abandoned upon notice by the Client to the Advisor of abandonment or whenever the Client has taken no action with respect to the Debt Obligation within one year, whichever occurs first. Delay in the issuance of Debt Obligations resulting from failed authorization referenda shall not constitute abandonment unless otherwise provided by agreement between the Client and the Advisor.
2. The Client shall be responsible for issuance expenses including, without exclusion of other expenses: (i) posting and distributing the Official Statement, (ii) legal fees, (iii) printing, (iv) delivery and settlement, (v) travel, (vi) rating fees, (vii) out-of-pocket Debt Obligation related expenses, and (viii) governmental and governmental agency fees and charges.

Hourly rates for non-debt issuance related services

Title	Hourly Rate
Principal & Senior Officer	\$260
Senior Professional Staff	\$215
Professional Staff	\$160
Associates	\$75

Arbitrage and rebate monitoring services

1. Fees for arbitrage services shall be as applied as follows:
 - a. \$1,500 per determination per Debt Obligation when such determinations are made annually as of the selected computation date of the applicable Debt Obligation's date of issuance, or
 - b. \$1,500 for the first year, plus \$400 for each additional year up to a five year period per determination for each Debt Obligation when such determinations are made for periods in excess of one year.
2. At such time as the original proceeds and investment earnings thereon are completely expended and only a non-commingled bona fide debt service fund remains, the Advisor will notify the Client if compliance with the arbitrage provisions can be accomplished through monitoring of the Debt Service fund. In the event such recommendation is made and it is accepted by the Client, the Advisor will perform monitoring activities for a fee of \$400 for annual monitoring or \$850 for monitoring at the close of every fifth bond year. If, for any determination period, monitoring reveals that the debt service fund is no longer bona fide and a rebate calculation must be performed, any charge

- for monitoring for that determination period will apply toward the applicable fee for rebate and arbitrage services.
3. If (i) separate information for each Debt Obligation is not provided, (ii) Advisor is required to perform allocations of investments among funds, or (iii) the Advisor is required to perform other analysis, additional compensation will be charged for such allocations/analyses at the hourly rates in paragraph B.

Continuing disclosure services

Report preparation and filing per type of obligation:

- Full disclosure report created by Advisor, \$1,300, plus \$200 each debt obligation
- Full or limited disclosure official statement with updated data that can be referenced, \$0, plus \$200 each debt obligation
- Full disclosure all operating data included within CAFR, \$600, plus \$200 each debt obligation
- Limited disclosure, \$600, plus \$200 each debt obligation

Client shall be responsible for county auditor certification fees, if required, and any legal fees incurred in connection with determining compliance with continuing disclosure certificates or interpretation of significant events or filing of the annual report.

Expenses and hourly fees

Amounts due the Advisor for expenses and services charged at hourly rates shall not be contingent.

Appendix I: Resumes

Tom L. Kaleko, CIPMA

Tom Kaleko, principal at Baker Tilly, has advised local governments for more than 30 years.



Baker Tilly Municipal Advisors, LLC **Principal**

9229 Ward Parkway
Suite 104
Kansas City, MO 64114-3311
United States

T +1 (816) 333 7294

M +1 (816) 225 2900

tom.kaleko@bakertilly.com
bakertilly.com

Education

Master of Public Administration
University of Kansas – Lawrence

Bachelor of Business Administration
University of Tennessee – Knoxville

Tom leads Baker Tilly's municipal advisory professionals in Georgia, Iowa, Kansas, Minnesota, Missouri, Montana, North Dakota and Wisconsin. He has provided financial advice to cities, counties and school districts since 2005. Previously, he served for 20 years in various city management capacities. Tom has extensive experience helping high-growth communities address their capital needs. He specializes in the areas of economic development and development finance – aiding in the evaluation and financing of mutually beneficial public-private partnerships.

Specific experience

- General obligation, special obligation, lease revenue and utility revenue bonds
- Development finance
- Economic development
- High growth communities
- Complex issue presentation

Industry involvement

- International City/County Management Association (ICMA)
- Government Finance Officers Association (GFOA)
- Kansas Association of City/County Management (KACM)
- Missouri City/County Management Association (MCMA)
- Kansas Government Finance Officers Association (KSGFOA)
- Missouri Government Finance Officers Association (GFOA-MO)

Tom L. Kaleko, page 2

Thought leadership

- “Due Diligence and Risk Management Measures for Economic Development Incentive Approvals”; Missouri Municipal Review; with Joe Lauber, Lauber Municipal Law
- “Discovering the Possible, Collaborative Capital Financing in Kansas;” presentation to the Midwest Regional Public Finance Conference
- “Fundamentals of Municipal Bonds;” presentation to the Public Risk Management Association
- “Municipal Bond Continuing Disclosure;” presentation to the Southwest Missouri Government Finance Officers Association
- “Tax Increment Financing Districts and Transportation Development Districts;” presentation to the League of Kansas Municipalities
- “Evaluating Economic Development Proposals;” presentation to the Missouri Municipal League
- “Priority Base Budgeting;” presentation to the Kansas Government Finance Officers Association
- “Financing Capital Improvements in Missouri;” presentation to the Southwest Missouri City Clerks/Finance Officers Association
- “Basic Questions/Foundations for Incentives;” presentation to the Missouri Economic Development Council

Continuing professional education

- Certified Independent Professional Municipal Advisor (CIPMA)
- MSRB Municipal Advisor Series 50 Qualified

Kelly D. Smith, Ed.D.

Kelly D. Smith, a director at Baker Tilly, has been with the firm since 2015.



Baker Tilly Municipal Advisors, LLC

Director

380 Jackson Street
Suite 300
Saint Paul, MN 55101
United States

T +1 (651) 223 3099

M +1 (952) 292 5465

kelly.smith@bakertilly.com
bakertilly.com

Education

Ed.D., Educational Policy and Administration
University of Minnesota – Minneapolis

Master of Arts, Educational Administration
Sixth-Year Certificate in Educational Administration
Mankato State University – Mankato

Bachelor of Arts, Mathematics Education
University of Minnesota – Morris

He serves in Baker Tilly's public education group. Kelly previously served for 24 years as superintendent in Minnesota, in several outstate districts and is a past President of the Minnesota Association of School Administrators (MASA). Kelly also has experience as a school district business manager in Minnesota.

Specific experience

- Facilitating bond and operating levy campaigns
- School district reorganization
- Developing budgets
- Finding financial solutions to issues faced by school districts
- Finding facility financing solutions for cooperative organizations

Industry involvement

- Minnesota Institute of Public Finance (MIPF)
- Minnesota Association of School Administrators, past president
- American Association of School Administrators
- Minnesota Association of School Business Officials

Community involvement

- Belle Plaine Borough Rotary Club, past president (two terms) and past secretary/treasurer
- Past planning & zoning commission member

Continuing professional education

- MSRB Municipal Advisor Series 50 Qualified
- Holds Current Superintendent License in MN

Jeff Solomon, MBA

Jeff Solomon recently joined Baker Tilly as a director in our public education public finance team.



Baker Tilly Municipal Advisors, LLC

Director

380 Jackson Street
Suite 300
Saint Paul, MN 55101
United States

T +1 (651) 223 3083

M +1 (651) 332 1438

jeff.solomon@bakertilly.com
bakertilly.com

Education

Master of Business Administration
Minnesota State University – Mankato

Bachelor of Science, Business Administration
Bemidji State University – Bemidji

He has nearly 30 years of public finance experience working as director of finance and operations for multiple school districts in Minnesota. Most recently, he served in this capacity for the Rosemount-Apple Valley-Eagan School District, the fourth largest district in Minnesota. Jeff worked in the private sector for ten years and has been in school administration since 1989.

Specific experience

- School finance and operations
- Union negotiations
- Educational legislation

Industry involvement

- Association of School Business Officials International (RSBA certification)
- Minnesota Association of School Business Officials, past President

Community involvement

- Blandin Foundation Community Leadership Participant
- Kiwanis Club Owatonna – past President

Thought leadership

- Pinnacle of Achievement Award 2014 (ASBO)
- Minnesota School Business Official of the Year 2010 (MASBO)
- National reviewer for Certificate of Excellence Award (ASBO)

Continuing professional education

- MSRB Municipal Advisor Series 50 Qualified
- Participant in the 2001 & 2010 Eagle Institute

Craig Wieber, CIPMA

Craig Wieber, a manager a Baker Tilly, has been with the firm since 2014.



Baker Tilly Municipal Advisors, LLC
Manager
 380 Jackson Street
 Suite 300
 Saint Paul, MN 55101
 United States

T +1 (651) 223 3085
craig.wieber@bakertilly.com
 bakertilly.com

Education
 Master of Public Affairs
 University of Wisconsin – Madison

 Bachelor of Arts, Political Science
 University of Wisconsin – Milwaukee

Craig is responsible for assisting clients with all aspects of the debt issuance process, working with a broad range of municipal issuers and credits to develop and implement optimal approaches to connect financial needs with effective debt solutions.

Specific experience

- Summarizing and reviewing potential financing options and structuring various types of municipal debt instruments
- Market and credit analysis
- Reviewing and examining legal documents, and ensuring compliance with specific state and federal requirements
- Specialized expertise with transactions for school districts, including debt financing and operational funding
- Developing and maintaining complex financial models to assist in planning and managing transactions to ensure clients maximize available state aid or grant funding, manage tax impacts, and comply with any specific state and local reporting requirements
- Extensive experience in state and federal government finance, fiscal and financial analysis, budgetary development and formulation, and policy and legislative analysis in multiple subject areas

Industry involvement

- Member, National Association of Municipal Advisors (NAMA)
- Member, Minnesota Institute of Public Finance (MIPF)
- Former Member, National Association of State Budget Officers

Continuing professional education

- MSRB Municipal Advisor, Series 50 Qualified
- NAMA Certified Independent Professional Municipal Advisor (CIPMA)
- MSRB MuniEdPro Training

Jan Morin, CIPMA

Jan Morin, a financial analyst with Baker Tilly, has been with the firm since 1995.



Baker Tilly Municipal Advisors, LLC
Financial Analyst
 380 Jackson Street
 Suite 300
 Saint Paul, MN 55101
 United States

T +1 (651) 223 3017
jan.morin@bakertilly.com
 bakertilly.com

Education
 Executive Secretary Certificate
 Rasmussen Business College – Minnetonka

As a financial analyst in the bond services department, she focuses on researching and writing disclosure documents to satisfy the requirements of the Securities and Exchange Commission (SEC) on the bond issuance. Jan also manages the bid taking process and compiles results for bond sales, reviews and edits legal documentation prepared by bond counsel, coordinates details of settlement of the transaction, and assembles the legal transcript or supplement.

Specific experience

- Compiles, researches and secures information to write official statements
- Conducts competitive bond sale and compiles sales results
- Reviews and edits all legal documents prepared by bond counsel for the closing and settlement of the transaction
- Prepares and files documents for secondary disclosure in accordance with SEC Rule 15c2-12
- Experience with general obligation, revenue, lease and conduit financings with an emphasis in Minnesota, Kansas, Montana, and North Dakota

Community involvement

- High School Bowling Conference Coordinator

Continuing professional education

- Certified Independent Professional Municipal Advisor
- MSRB Municipal Advisor Series 50 Qualified
- MSRB MuniEdPro training

Alyssa Glaser, CIPMA

Alyssa Glaser, a senior manager with Baker Tilly, joined the firm in 2006.



Baker Tilly Municipal Advisors, LLC
Senior Manager
 380 Jackson Street
 Suite 300
 Saint Paul, MN 55101
 United States

T +1 (651) 223 3035
alyssa.glaser@bakertilly.com
 bakertilly.com

Education
 Bachelor of Science, Business Administration
 and Management
 University of Wisconsin – River Falls

Inducted into the International Honor Society of
 Business, Management and Administration, Sigma
 Beta Delta Chapter, College of Business and
 Economics at the University of Wisconsin – River Falls

Alyssa oversees Baker Tilly’s team of analysts and administrative support personnel as they prepare official statements and conduct sales and closings for tax-exempt and taxable financings, as well as the annual report and event filings for our continuing disclosure clients. Previously, Alyssa was an analyst in the bond services department of Springsted Incorporated, preparing disclosure documents and coordinating the sale and closing of debt issuances.

Specific experience

- Various types of debt issuances, including general obligation, lease revenue, utility revenue, certificates of participation
- Research and disseminate relevant and required disclosure information
- Oversee process and procedures for continuing compliance for over 200 clients
- Review and update processes and methodologies to respond to ever evolving legal and market requirements

Industry involvement

- National Federation of Municipal Analysts
- Minnesota Society of Municipal Analysts, Member

Continuing professional education

- Certified Independent Professional Municipal Advisor
- MSRB Municipal Advisor Series 50 Qualified
- MSRB MuniEdPro Training

Shelli Ness, CPA

Shelli Ness, a director with Baker Tilly, has more than 25 years of experience in finance and accounting.



Baker Tilly Municipal Advisors, LLC

Director

380 Jackson Street
Suite 300
Saint Paul, MN 55101
United States

T +1 (651) 223 3090

shelli.ness@bakertilly.com

bakertilly.com

Education

Bachelor of Arts, Business Administration
Augsburg College – Minneapolis

Shelli oversees all aspects of post issuance compliance with Internal Revenue Service regulations as they relate to arbitrage. Her financial management experience and technical know-how have prepared Shelli to successfully assist clients with the complex IRS regulations that issuers of tax-exempt debt must comply with. She demonstrates an exceptional aptitude and uncanny ability to translate complex tax code into easily understood concepts while guiding clients in reporting and record keeping requirements.

Specific experience

- Financial management experience and technical knowledge to successfully assist clients with the complex IRS regulations that issuers of tax exempt debt must comply with
- Strong numeric aptitude, great attention to detail and a broad knowledge base
- Areas of specialty include:
 - Accounting
 - Cash Management
 - Financial Analysis
 - Audit
 - Compliance
 - IRS Examination Assistance
- Significant experience in the banking and public accounting sectors
- Speaks on arbitrage compliance matters at state and regional conferences and meetings

Industry involvement

- Minnesota Society of Certified Public Accountants
- American Institute of Certified Public Accountants
- National Association of Bond Lawyers
- Delta Mu Delta (National Honor Society in Business Administration)

Shelli Ness, page 2

Community involvement

- Former board member and treasurer of Community Partnership for Youth and Families
- Former confirmation leader in home congregation

Continuing professional education

- Certified Public Accountant, State of Minnesota
- MSRB Municipal Advisor Series 50 Qualified
- National Association of Municipal Advisors (NAMA) conference
- Minnesota Government Finance Officers Association (MNGFOA)
- MSRB and NAMA hosted municipal bond webinars
- MSRB MuniEdPro training
- Various other internal and external training opportunities to satisfy the requirements of an active CPA license

Theresa Kraser

Terry Kraser has more than 30 years of experience in municipal finance.



Baker Tilly Investment Services, LLC

Director

8400 East Prentice Avenue
Suite 500
Greenwood Village, CO 80111
United States

T +1 (303) 893 5800

terry.kraser@bakertilly.com

bakertilly.com

Education

1971 to 1973

John Carroll University – University Heights

Theresa is responsible for delivering investment services to clients nationally. Terry has been involved with investing public funds since 1990. Services provided include the investment of operating funds and bond proceeds, cash management, policy development, competitive selection of investments and portfolio managers and other consulting engagements related to investment activities

Specific experience

- Specializes in cash management and reinvesting bond proceeds for public entities
- Extensive experience in the areas of cash flow analysis, investment concepts and the execution of investment plans
- Previous president/owner of Dominion Capital Group, Inc.
- Provided advisory services to municipal clients for transactions involving tax-exempt and taxable energy, health care, public education, single-family, multi-family and military housing, transportation, stadiums, urban development and other revenue producing public projects
- Served as vice president for Stifel, Nicolaus & Company, Incorporated in Denver, Colorado

Industry involvement

- GFOA Member
- Member of the Investment Advisory Committee for the City and County of Denver, Colorado
- Advisor to Cash Management Committee for the Unified Government of Wyandotte County/Kansas City, Kansas

Community involvement

- Denver Urban League – Past Member
- Public Education and Business Coalition – former mentor
- Denver Inner-city Christmas Party – Coordinator

Theresa Kraser, page 2

Continuing professional education

- Series 65 Registered Investment Advisor
- MSRB Municipal Advisor Series 50 Qualified
- MSRB MuniEdPro Training
- Series 7, Series 63 and Series 52 (previously held)

Appendix II: Previous bond issues

Following is a list of bond issues Baker Tilly has assisted with since May 1, 2019.

List of Relevant Projects: Three Years						
Sale Date	Issuer	St	Par Amt	Sale Type	Type	
5/3/2016	Independent School District No. 0012	MN	1,200,000	Cert of Participation, Series 2016C	Negotiated	
5/3/2016	Independent School District No. 0012	MN	11,250,000	Taxable G.O. OPEB Ref Bonds, Series 2016B	Negotiated	
5/9/2016	Eastern Iowa Comm College District	IA	2,700,000	Taxable Indust New Jobs Train Cert, Series 2016-1	Competitive	
5/10/2016	Stacy	MN	1,052,500	Public Project Lease Rev Ref Bond, Series 2016A	Private	
5/12/2016	Independent School District No. 0832	MN	7,640,000	G.O. Tax Abatement Bonds, Series 2016A	Competitive	
5/16/2016	Independent School District No. 2170	MN	1,100,000	G.O. Alt Facilities Ref Bonds, Series 2016A	Competitive	
5/16/2016	Parkers Prairie	MN	1,185,000	G.O. Bonds Equip Cert Portion, Series 2016A	Limited	
5/16/2016	Savage	MN	3,335,000	G.O. Bonds, Series 2016A	Competitive	
5/17/2016	Manhattan	KS	18,050,000	G.O. Ref and Imp Bonds, Series 2016A	Competitive	
5/17/2016	Manhattan	KS	7,380,000	G.O. Temporary Notes, Series 2016-02	Competitive	
5/17/2016	North Saint Paul	MN	7,485,000	G.O. Bonds, Series 2016A	Competitive	
5/17/2016	North Saint Paul	MN	2,430,000	G.O. Capital Imp Plan Ref Bonds, Series 2016B	Competitive	
5/23/2016	Independent School District No. 0094	MN	4,080,000	G.O. Alt Facilities Ref Bonds, Series 2016A	Competitive	
5/23/2016	Independent School District No. 0094	MN	4,660,000	G.O. Taxable OPEB Ref Bonds, Series 2016B	Competitive	
5/24/2016	Independent School District No. 0403	MN	7,905,000	G.O. School Building Ref Bonds, Series 2016A	Competitive	
5/24/2016	Independent School District No. 2752	MN	11,620,000	G.O. Alt Facilities Ref Bonds, 2016A	Competitive	
5/24/2016	Marshall	MN	3,560,000	G.O. Bonds, Series 2016B	Competitive	
5/24/2016	Marshall	MN	2,810,000	G.O. Tax Abatement Bonds, Series 2016C	Competitive	
5/24/2016	Marshall	MN	3,630,000	G.O. Utility Rev Ref Bonds, Series 2016D	Competitive	
5/25/2016	Metropolitan Council	MN	123,355,000	G.O. Wastewater Rev & Ref Bonds, Series 2016C	Competitive	
5/25/2016	Metropolitan Council	MN	36,025,000	G.O. Transit and Ref Bonds, Series 2016A	Competitive	
5/25/2016	Metropolitan Council	MN	4,700,000	G.O. Park Bonds, Series 2016B	Competitive	
5/31/2016	Missoula	MT	342,685	Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, Series 2016	Private	
6/1/2016	Basehor	KS	4,095,000	G.O. Ref Bonds, Series 2016A	Competitive	
6/6/2016	Fargo	ND	27,485,000	Ref Imp Ref Bonds, Series 2016B	Competitive	
6/6/2016	Jordan	MN	3,195,000	G.O. Bonds, Series 2016A	Competitive	
6/6/2016	Minnetonka	MN	10,000,000	G.O. Utility Rev Ref Bonds, Series 2016A	Competitive	
6/7/2016	Golden Valley	MN	5,630,000	G.O. Street Reconstruction Bonds, Series 2016C	Competitive	
6/7/2016	Golden Valley	MN	800,000	G.O. Equip Cert of Indebtedness, Series 2016B	Competitive	
6/7/2016	Golden Valley	MN	1,290,000	G.O. Imp Bonds, Series 2016A	Competitive	
6/7/2016	Lawrence	KS	67,505,000	Water and Sewage System Imp and Ref Rev Bonds, Series 2016A	Competitive	
6/7/2016	Lawrence	KS	13,385,000	G.O. Ref Bonds, Series 2016A (KDHE)	Competitive	
6/9/2016	Goodhue County	MN	1,260,000	Housing Dev Gross Rev Ref Bonds Series 2016A	Negotiated	
6/9/2016	Goodhue County	MN	2,765,000	Housing Dev Rev Ref Bonds, Series 2016B	Negotiated	
6/9/2016	State University of Iowa	IA	19,785,000	Academic Bldg Rev Ref Bonds, Series S.U.I. 2016	Competitive	
6/9/2016	State University of Iowa	IA	23,860,000	Hospital Rev Ref Bonds, Series S.U.I. 2016A	Competitive	

List of Relevant Projects: Three Years					
Sale Date	Issuer	St	Par Amt	Sale Type	Type
6/13/2016	Billings	MT	4,935,000	Tax Inc Urban Renewal Rev Bonds, Series 2016A	Negotiated
6/13/2016	Dundas	MN	1,100,000	G.O. Sewer Rev Bonds, Series 2016A	Competitive
6/13/2016	School District of Maple	WI	1,725,000	Taxable G.O. Ref Bonds, Series 2016A	Competitive
6/14/2016	Elk River	MN	9,755,000	Electric Rev Bonds, Series 2016A	Competitive
6/14/2016	Elk River	MN	1,370,000	Electric Rev Ref Bonds, Series 2016B	Competitive
6/14/2016	Fargo	ND	25,640,000	G.O. Development Bonds, Series 2016A	Competitive
6/20/2016	Brainerd	MN	9,690,000	G.O. Utility Rev Bonds, Series 2016A	Competitive
6/20/2016	Brainerd	MN	1,075,000	G.O. Equip Cert of Indebtedness, Series 2016B	Competitive
6/20/2016	Independent School District No. 0485	MN	2,000,000	G.O. Facilities Maintenance Bonds, Series 2016A	Competitive
6/20/2016	Lakeville	MN	22,250,000	G.O. Bonds, Series 2016B	Competitive
6/20/2016	Maple Grove	MN	8,145,000	G.O. Road Reconst and Ref Bonds, Series 2016A	Competitive
6/21/2016	Delano	MN	8,840,000	G.O. Bonds, Series 2016A	Competitive
6/21/2016	Independent School District No. 0625	MN	15,000,000	G.O. School Building Bonds, Series 2016A	Competitive
6/21/2016	Independent School District No. 0625	MN	34,955,000	G.O. School Building Ref Bonds, Series 2016B	Competitive
6/21/2016	Lenexa	KS	7,525,000	G.O. Temporary Notes, Series 2016A	Competitive
6/21/2016	Willmar	MN	1,046,528	G.O. Sewer Rev Note, Series 2016B	Private
6/27/2016	Minnetonka	MN	10,000,000	G.O. Bonds, Series 2016B	Competitive
6/27/2016	Paynesville	MN	1,350,000	G.O. Imp Bonds, Series 2016A	Competitive
6/28/2016	Waukesha County	WI	11,500,000	G.O. Promissory Notes, Series 2016A	Competitive
7/11/2016	St. Cloud	MN	11,740,000	G.O. Tax Abatement Bonds, Series 2016B	Competitive
7/12/2016	Independent School District No. 0535	MN	13,605,000	G.O. Facilities Maintenance Bonds Series 2016C	Competitive
7/12/2016	Oakdale	MN	550,000	Taxable G.O. Housing Imp Bonds, Series 2016C	Competitive
7/12/2016	Oakdale	MN	1,920,000	G.O. Imp Bonds, Series 2016A	Competitive
7/12/2016	Oakdale	MN	1,020,000	G.O. Equip Cert of Indebtedness, Series 2016B	Competitive
7/12/2016	Oakdale	MN	4,315,000	G.O. Tax Increment Rev Bonds, Series 2016D	Competitive
7/13/2016	Saint Paul	MN	10,520,000	G.O. Variable Rate Street Imp Special Assessment Bonds, Series 2016C	Private
7/14/2016	Blaine	MN	10,195,000	G.O. Bonds, Series 2016A	Competitive
7/14/2016	Spring Hill	KS	386,500	G.O. Renewal Temporary Notes, Series 2016A	Private
7/14/2016	Wichita	KS	26,090,000	Water and Sewer Utility Rev Bonds, Series 2016A	Competitive
7/18/2016	Independent School District No. 0256	MN	21,935,000	G.O. School Building Bonds, Series 2016A	Competitive
7/18/2016	Iowa State University of Science & Tech	IA	23,160,000	Academic Bldg Rev Ref Bonds, Series I.S.U. 2016	Competitive
7/18/2016	Ramsey County	MN	5,435,000	G.O. Capital Imp Plan Bonds, Series 2016B	Competitive
7/18/2016	Ramsey County	MN	15,825,000	G.O. Capital Imp Plan Ref Bonds, Series 2016C	Competitive
7/18/2016	State University of Iowa	IA	23,640,000	Academic Bldg Rev Ref Bonds, Series S.U.I. 2016A	Competitive
7/18/2016	University of Northern Iowa	IA	12,460,000	Academic Bldg Rev Ref Bonds, Series U.N.I 2016A	Competitive
7/19/2016	Crystal	MN	3,330,000	G.O. Imp Bonds, Series 2016A	Competitive
7/19/2016	Independent School District No. 414	MN	2,620,000	G.O. Alt Facilities Ref Bonds, Series 2016B	Competitive
7/19/2016	Oak Grove	MO	6,995,000	Oak Grove, MO Cert of Participation, Series 2016	Private
7/19/2016	Owatonna	MN	5,660,000	G.O. Bonds, Series 2016A	Competitive
7/19/2016	Stillwater	MN	6,585,000	Tax Increment Rev Ref Bonds, Series 2016C	Negotiated
7/21/2016	La Crosse County	WI	31,425,000	G.O. Corporate Purpose Bonds, Series 2016A	Competitive
7/25/2016	Alexandria	MN	7,200,000	G.O. Bonds, Series 2016A	Competitive

List of Relevant Projects: Three Years

Sale Date	Issuer	St	Par Amt	Sale Type	Type
7/25/2016	Alexandria	MN	2,465,000	G.O. Ref Bonds Series 2016B	Competitive
7/25/2016	Moorhead Public Service	MN	12,730,000	Public Utility Rev Bonds, Series 2016A	Competitive
7/25/2016	Red Wing	MN	8,525,000	G.O. Bonds, Series 2016A	Competitive
7/27/2016	Chisago County	MN	9,695,000	G.O. Jail Bonds, Series 2016A	Competitive
7/27/2016	Missoula	MT	2,550,000	Hillview Way Spec Imp Dist No. 549 Bonds, 2016	Negotiated
8/2/2016	MHEFA - St. Olaf College	MN	22,845,000	Rev Bonds, Series Eight-N	Negotiated
8/4/2016	Independent School District No. 2125	MN	2,185,000	Ref Cert of Participation, Series 2016A	Negotiated
8/8/2016	Maplewood	MN	3,765,000	G.O. Bonds, Series 2016A	Competitive
8/8/2016	Maplewood	MN	5,775,000	G.O. Ref Bonds, Series 2016B	Competitive
8/8/2016	St. Louis County	MN	23,315,000	G.O. Capital Imp Bonds, Series 2016A	Competitive
8/8/2016	St. Louis County	MN	15,200,000	G.O. Capital Imp Ref Bonds, Series 2016B	Competitive
8/9/2016	Newton	KS	13,425,000	G.O. Ref Bonds, Series 2016-A	Negotiated
8/11/2016	Baudette	MN	2,800,000	G.O. Bonds, Series 2016A	Competitive
8/11/2016	Independent School District No. 0255	MN	2,335,000	G.O. School Building Ref Bonds, Series 2016A	Competitive
8/15/2016	El Dorado	KS	8,515,000	G.O. Imp Bonds, Series 2016-A	Competitive
8/15/2016	Hallock	MN	357,000	G.O. Capital Imp Plan Bonds, Series 2016A	Limited
8/16/2016	Intermediate District 0287	MN	25,805,000	Ref Cert of Participation, Series 2016A	Negotiated
8/16/2016	Manhattan	KS	10,185,000	G.O. Temporary Notes, Series 2016-03	Competitive
8/16/2016	WA State Housing Finance Commission	WA	133,545,000	Nonprofit Housing Rev and Ref Rev Bonds & Taxable Bonds, Series 2016AB	Negotiated
8/18/2016	Education Cooperative Service Units	MN	6,285,000	Cert of Particip, Aid Anticipation Series 2016A	Negotiated
8/22/2016	Eudora	KS	1,410,000	G.O. Bonds, Series 2016A	Competitive
8/23/2016	Lakeville	MN	7,115,000	Lease Rev Ref Bonds, Series 2016A	Negotiated
8/23/2016	Pennington County	MN	11,015,000	G.O. Jail Bonds, Series 2016A	Competitive
8/23/2016	Pennington County	MN	5,215,000	G.O. Capital Imp Plan Bonds, Series 2016B	Competitive
8/30/2016	West Allis - W Milwaukee School Dist	WI	26,000,000	Taxable G.O. Promissory Notes, Series 2016A	Negotiated
9/8/2016	State University of Iowa	IA	17,015,000	Utility Syst Rev Ref Bonds, Series S.U.I. 2016A	Competitive
9/8/2016	State University of Iowa	IA	34,450,000	Dormitory Rev Bonds, Series S.U.I. 2016	Competitive
9/8/2016	Wichita	KS	28,030,000	G.O. Bonds, Taxable G.O. Bonds, G.O. Ref Bonds, Series 817, 818, 819, 2016A	Competitive
9/12/2016	Brooklyn Center	MN	5,425,000	G.O. Imp and Utility Rev Bonds, Series 2016A	Competitive
9/19/2016	Jordan	MN	2,165,000	G.O. Ref Bonds, Series 2016B	Competitive
9/19/2016	New Prague	MN	234,000	G.O. Bonds, Series 2016A	Private
9/19/2016	Proctor	MN	2,230,000	G.O. Ref Bonds, Series 2016A	Competitive
9/19/2016	Willmar	MN	1,600,000	G.O. Imp Bonds, Series 2016A	Private
9/19/2016	Wood County	WI	9,730,000	G.O. Promissory Notes, Series 2016A	Competitive
9/20/2016	De Pere	WI	7,915,000	G.O. Promissory Notes, Series 2016A	Competitive
9/20/2016	De Pere	WI	890,000	Taxable G.O. Promissory Notes, Series 2016B	Competitive
9/20/2016	Golden Valley	MN	2,580,000	G.O. Storm Sewer Rev Bonds, Series 2016D	Competitive
9/20/2016	Madison	WI	85,750,000	G.O. Promissory Notes, Series 2016-A	Competitive
9/20/2016	Madison	WI	7,135,000	Taxable G.O. Promissory Notes, Series 2016-B	Competitive
9/20/2016	Madison	WI	6,735,000	G.O. Corporate Purpose Bonds, Series 2016-C	Competitive
9/20/2016	Wyoming	MN	1,125,000	G.O. Imp Bonds, Series 2016A	Competitive

List of Relevant Projects: Three Years

Sale Date	Issuer	St	Par Amt	Sale Type	Type
9/22/2016	Golden Valley	MN	17,410,000	Lease Rev Bonds, Series 2016	Negotiated
9/26/2016	Independent School District No. 0011	MN	20,170,000	G.O. Taxable OPEB Ref Bonds, Series 2016A	Competitive
9/27/2016	Pittsburg	KS	5,000,000	G.O. Bonds Series 2016A	Competitive
9/27/2016	Pittsburg	KS	6,500,000	Taxable G.O. Bond Series 2016B	Competitive
9/28/2016	Johnson County	KS	34,445,000	G.O. Internal Imp Bonds, Series 2016A	Competitive
9/28/2016	Johnson County	KS	16,365,000	Lease Purchase Rev Bonds, Series 2016A	Competitive
9/28/2016	Johnson County	KS	10,570,000	G.O. Ref Bonds, Series 2016B	Competitive
9/28/2016	Johnson County	KS	9,175,000	Lease Purchase Rev Ref Bonds, Series 2016B	Competitive
10/3/2016	Blue Earth	MN	2,310,000	G.O. Imp Bonds, Series 2016A	Competitive
10/3/2016	Hastings	MN	3,295,000	G.O. Bonds, Series 2016B	Competitive
10/11/2016	Moorhead	MN	21,705,000	G.O. Imp Bonds, Series 2016B	Competitive
10/11/2016	Moorhead	MN	12,490,000	G.O. Imp Ref Bonds, Series 2016C	Competitive
10/11/2016	School District of Maple	WI	2,500,000	Tax and Rev Anticipation Prom Note, Series 2016	Limited
10/13/2016	Independent School District No. 0138	MN	1,770,000	G.O. Capital Facilities Bonds, Series 2016A	Competitive
10/17/2016	Grand Forks	ND	3,620,000	Sanitation Reserve Rev Bonds, Series 2016B	Competitive
10/17/2016	Grand Forks	ND	6,180,000	Ref Imp Bonds, Series 2016A	Competitive
10/17/2016	Grand Forks	ND	2,735,000	G.O. Ref Bonds, Series 2016C	Competitive
10/17/2016	Grand Forks	ND	870,000	Mosquito Control Res Rev Ref Bonds, Series 2016D	Competitive
10/17/2016	Independent School District No. 0253	MN	2,065,000	G.O. Ref Bonds, Series 2016A	Competitive
10/18/2016	Independent School District No. 0535	MN	6,950,000	G.O. Ref Bonds, Series 2016D	Competitive
10/18/2016	Iowa Student Loan Liquidity Corporation	IA	188,750,000	Student Loan Rev Bonds, Senior Series 2016A-1 2016A-2	Negotiated
10/20/2016	Iowa State University of Science & Tech	IA	24,480,000	Utility Syst Rev and Ref Bonds, Series I.S.U. 2016	Competitive
10/20/2016	Iowa State University of Science & Tech	IA	14,345,000	Dormitory Rev Ref Bonds, Series I.S.U. 2016	Competitive
10/24/2016	Lino Lakes	MN	1,420,000	G.O. Water Utility Rev Bonds, Series 2016A	Competitive
10/24/2016	Lino Lakes	MN	1,975,000	Taxable G.O. Imp Ref Bonds, Series 2016B	Competitive
10/24/2016	Lino Lakes	MN	1,600,000	G.O. Tax Abatement Ref Bonds, Series 2016C	Competitive
10/26/2016	Intermediate School District No. 917	MN	8,085,000	Ref Cert of Participation, Series 2016A	Negotiated
10/26/2016	Saint Paul	MN	21,225,000	Sewer Rev Ref Bonds, Series 2016D	Negotiated
10/26/2016	Saint Paul	MN	7,564,417	G.O. Drinking Water Revolving Loan Fund, 2016	Private
10/31/2016	Redwood County	MN	1,170,000	G.O. Capital Imp Plan Ref Bonds, Series 2016A	Competitive
11/2/2016	MHEFA - Augsburg University	MN	45,920,000	Rev Bonds, Series 2016AB	Negotiated
11/3/2016	WA State Housing Finance Comm	WA	25,000,000	Nonprofit Housing Rev Bonds, Series 2016	Negotiated
11/3/2016	Winona County	MN	2,095,000	Housing Develop Rev Ref Bonds, Series 2016A	Negotiated
11/7/2016	Bloomington	MN	2,045,000	Taxable G.O. Tax Increment Bonds, Series 2016A	Competitive
11/7/2016	Bloomington	MN	1,610,000	G.O. Arts Center Ref Bonds, Series 2016B	Competitive
11/7/2016	Bloomington	MN	6,115,000	G.O. Permanent Imp Revolving Fund Bonds of 2016, Series 50	Competitive
11/7/2016	Bloomington	MN	3,730,000	G.O. Permanent Imp Revolving Fund Ref Bonds, Series 2016C	Competitive
11/7/2016	Detroit Lakes	MN	6,535,000	G.O. Imp and Ref Bonds, Series 2016A	Competitive
11/7/2016	Fargo	ND	41,745,000	Ref Imp Bonds, Series 2016C	Competitive

List of Relevant Projects: Three Years					
Sale Date	Issuer	St	Par Amt	Sale Type	Type
11/9/2016	Grain Valley	MO	3,035,000	Taxable Neighborhood Imp District Limited G.O. Bonds, Series 2016	Negotiated
11/10/2016	Spring Hill	KS	8,545,000	G.O. Ref and Imp Bonds, Series 2016B	Competitive
11/14/2016	Brooklyn Center	MN	1,725,000	Taxable G.O. Tax Incr Ref Bonds, Series 2016C	Competitive
11/14/2016	Brooklyn Center	MN	2,075,000	G.O. Tax Increment Ref Bonds, Series 2016B	Competitive
11/14/2016	St. Cloud	MN	3,870,000	G.O. Infrastructure Mgmt Fund Bonds, Series 2016E	Competitive
11/14/2016	St. Cloud	MN	3,130,000	Taxable Hydroelectric Rev Bonds, Series 2016H	Competitive
11/14/2016	St. Cloud	MN	4,990,000	G.O. Equip Cert of Indebtedness, Series 2016G	Competitive
11/14/2016	St. Cloud	MN	6,200,000	G.O. Infrastructure Mgmt Fund Ref Bonds, Series 2016F	Competitive
11/15/2016	Bettendorf	IA	11,045,000	G.O. Bonds, Series 2016C	Competitive
11/15/2016	Bettendorf	IA	1,400,000	Taxable G.O. Bonds, Series 2016D	Competitive
11/15/2016	Manhattan	KS	2,065,000	G.O. Bonds, Series 2016-B	Competitive
11/15/2016	Manhattan	KS	5,610,000	G.O. Temporary Notes, Series 2016-04	Competitive
11/16/2016	Saint Paul	MN	8,580,000	G.O. Various Purpose Bonds, Series 2016E	Competitive
11/16/2016	Saint Paul	MN	11,960,000	G.O. Street Imp Special Assess Ref Bonds, 2016F	Competitive
11/16/2016	Saint Paul	MN	10,380,000	Subord Sales Tax Rev Ref Bonds, Series 2016G	Private
11/16/2016	Saint Paul	MN	9,910,000	Taxable Sub Sales Tax Rev Ref Bonds, Series 2016H	Private
11/16/2016	Unified Govt Board of Public Utilities	KS	56,265,000	Utility System Imp Rev Bonds, Series 2016-C	Negotiated
11/16/2016	Unified Govt Board of Public Utilities	KS	42,545,000	Utility System Ref Rev Bonds, Series 2016-B	Negotiated
11/17/2016	Independent School District No. 0831	MN	67,070,000	G.O. School Building Bonds, Series 2016B	Competitive
11/17/2016	Independent School District No. 0831	MN	5,365,000	G.O. Taxable OPEB Ref Bonds, Series 2016C	Competitive
11/24/2016	Missoula	MT		Missoula: \$1.6M Cap Lease (USB Private) 2016	Private
12/5/2016	Carver County CDA	MN	4,710,000	Unlimited Tax G.O. Ref Bonds, Series 2016	Competitive
12/5/2016	State University of Iowa	IA	18,650,000	Recreation Fac Rev Ref Bonds, Series S.U.I 2017	Competitive
12/6/2016	Madison	WI	14,600,000	Sewer System Rev Bonds, Series 2016-D	Competitive
12/6/2016	Madison Water Utility	WI	38,420,000	Water Utility Rev Ref and Imp Bonds, Series 2016	Competitive
12/7/2016	Chisago County	MN	9,680,000	G.O. Jail Bonds, Series 2017A	Competitive
12/8/2016	Whitman College	WA	17,705,000	Rev Bonds, Series 2017	Negotiated
12/13/2016	WHEFA - Whitworth University	WA	60,535,000	Rev and Ref Rev Bonds and Taxable Ref Rev Bonds, Series 2016AB	Negotiated
12/13/2016	WA State Housing Finance Comm	WA	83,030,000	Nonprofit Housing Rev Bonds, Series 2016	Negotiated
12/13/2016	Wyoming Municipal Power Agency	WY	91,335,000	Power Supply Syst Rev Ref Bonds, 2017 Series A	Negotiated
12/15/2016	Blue Springs	MO	9,265,000	Special Obligation Rev Bonds, Series 2016	Negotiated
12/16/2016	North Branch Water & Light Comm	MN	2,662,000	Electric System Rev Ref Bonds, Series 2016A	Private
12/25/2016	Missoula Redevelopment Agency	MT	1,364,400	Tax Increment Senior-Subordinate Urban Renewal Rev Bonds, Series 2015	Private
1/10/2017	Rochester Public Utilities	MN	108,255,000	Electric Utility Rev and Ref Bonds, Series 2017A	Negotiated
1/11/2017	Fargo	ND	7,810,000	Annual Appropriation Bonds, Taxable Series 2017A (FargoDome Project)	Negotiated
1/17/2017	Sedalia	MO	3,638,100	Ref Cert of Participation, Series 2017	Private
1/18/2017	Grinnell College	IA	104,455,000	Private College Facility Rev Bonds, Series 2017	Negotiated
1/23/2017	Independent School District No. 0857	MN	3,380,000	G.O. Facilities Maintenance Bonds, Series 2017A	Competitive
1/24/2017	Billings	MT	56,505,000	Sewer System Rev Bonds, Series 2017	Negotiated

List of Relevant Projects: Three Years					
Sale Date	Issuer	St	Par Amt	Sale Type	Type
2/2/2017	Unified Govt of Wyandotte Co/Kansas City	KS	21,995,000	G.O. Imp Bonds, Series 2017A	Competitive
2/2/2017	Unified Govt of Wyandotte Co/Kansas City	KS	62,255,000	Municipal Temporary Notes, Series 2017-I	Competitive
2/2/2017	Unified Govt of Wyandotte Co/Kansas City	KS	4,810,000	Taxable G.O. Imp Bonds, Series 2017B	Competitive
2/2/2017	Unified Govt of Wyandotte Co/Kansas City	KS	12,990,000	G.O. Ref Bonds, Series 2017C	Competitive
2/7/2017	Baldwin City	KS	2,900,000	G.O. Temporary Notes, Series 2017-A	Competitive
2/8/2017	MNScu	MN	51,905,000	Rev Fund and Ref Bonds, Series 2017A	Competitive
2/8/2017	MNScu	MN	3,190,000	Rev Fund and Ref Bonds, Taxable Series 2017B	Competitive
2/9/2017	La Crosse	WI	3,265,000	Taxable G.O. Airport Bonds, Series 2017-B	Competitive
2/9/2017	La Crosse	WI	5,560,000	G.O. Corporate Purpose Bonds, Series 2017-A	Competitive
2/9/2017	La Crosse	WI	2,210,000	G.O. Promissory Notes, Series 2017-C	Competitive
2/13/2017	Independent School District No. 0012	MN	17,245,000	G.O. School Building Ref Bonds, Series 2017A	Competitive
2/21/2017	Afton	MN	1,980,000	G.O. Temporary Imp Bonds, Series 2017A	Competitive
2/21/2017	Eagan	MN	2,280,000	G.O. State-Aid Street Ref Bonds, Series 2017A	Competitive
2/21/2017	East Grand Forks	MN	3,950,000	G.O. Imp and Ref Bonds, Series 2017A	Competitive
2/21/2017	Manhattan	KS	3,310,000	G.O. Temporary Notes, Series 2017-1	Competitive
2/21/2017	North Branch Water & Light Comm	MN	8,024,000	Water System Rev Ref Bonds, Series 2017A	Private
2/21/2017	Winona	MN	4,730,000	G.O. Sanitary Sewer Rev Bonds, Series 2017A	Competitive
2/23/2017	Iowa State University of Science & Tech	IA	8,295,000	Dormitory Rev Ref Bonds, Series I.S.U. 2017	Competitive
2/23/2017	State University of Iowa	IA	28,485,000	Dormitory Rev Bonds, Series S.U.I. 2017	Competitive
2/23/2017	State University of Iowa	IA	20,625,000	Rec Facilities Ref Bonds, Series S.U.I. 2017A	Competitive
2/27/2017	Missoula	MT	138,225,000	Water System Bond Anticipation Notes, Series 2017A and 2017B	Private
3/2/2017	HRA of Chisholm	MN	2,300,000	Governmental Housing Dev Bonds, Series 2017	Negotiated
3/6/2017	Mankato	MN	7,505,000	G.O. Bonds, Series 2017A	Competitive
3/7/2017	Parkville	MO	2,353,700	Lease Purchase Agreement	Limited
3/8/2017	Saint Paul	MN	23,405,000	G.O. Public Safety Bonds, Series 2017B	Competitive
3/8/2017	Saint Paul	MN	9,960,000	G.O. Capital Imp Bonds, Series 2017A	Competitive
3/8/2017	Saint Paul	MN	7,975,000	Sewer Rev Bonds, Series 2017C (Green Bonds)	Competitive
3/9/2017	Spring Hill	KS	1,555,000	G.O. Temporary Notes, Series 2017A	Competitive
3/13/2017	Germantown School District	WI	84,000,000	G.O. School Bldg and Imp Bonds, Series 2017A	Competitive
3/16/2017	Wichita	KS	10,555,000	G.O. Airport Bonds, Series 2017A	Competitive
3/16/2017	Wichita	KS	7,180,000	G.O. Airport Bonds, Series 2017B	Competitive
3/16/2017	Wichita	KS	20,695,000	G.O. Temporary Notes Series 284	Competitive
3/20/2017	Campbellsport School District	WI	10,000,000	G.O. School Bldg and Imp Bonds, Series 2017A	Competitive
3/20/2017	School District of Howards Grove 2605	WI	4,700,000	Taxable G.O. School Bldg and Imp Bonds, Series 2017A	Competitive
3/20/2017	Winona	MN	4,805,000	G.O. Tax Abatement Bonds, Series 2017B	Competitive
3/27/2017	Anoka County	MN	15,890,000	G.O. Capital Imp Ref Bonds, Series 2017A	Competitive
3/27/2017	Shawnee	KS	9,215,000	Internal Imp and Ref Bonds, Series 2017A	Competitive
3/28/2017	Independent School District No. 2198	MN	850,000	G.O. Taxable OPEB Ref Bonds, Series 2017A	Competitive
4/3/2017	Bloomington	MN	1,420,000	G.O. Charter Bonds, Series 2017A	Competitive
4/3/2017	Bloomington	MN	1,170,000	G.O. Water Utility Bonds, Series 2017B	Competitive
4/10/2017	Maplewood	MN	3,850,000	G.O. Bonds, Series 2017A	Competitive
4/10/2017	Maplewood	MN	3,145,000	G.O. Imp Ref Bonds, Series 2017B	Competitive

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Sale Date	Issuer	St	Par Amt	Sale Type	Type
4/18/2017	Afton	MN	3,500,000	G.O. Tax Abatement Bonds, Series 2017B	Competitive
4/18/2017	Independent School District No. 2835	MN	2,045,000	G.O. Facilities Maintenance and Capital Facilities Bonds, Series 2017A	Competitive
4/18/2017	Independent School District No. 2835	MN	735,000	Lease Purchase Agreement, Series 2017	Private
4/20/2017	Iowa State University of Science & Tech	IA	24,175,000	Academic Blg Rev Ref Bonds, Series I.S.U. 2017	Competitive
4/24/2017	Red Wing	MN	9,325,000	G.O. Bonds, Series 2017A	Competitive
4/25/2017	Waukesha County	WI	10,000,000	G.O. Promissory Notes, Series 2017A	Competitive
4/26/2017	Metropolitan Council	MN	105,000,000	G.O. Wastewater Rev Bonds, Series 2017C	Competitive
4/26/2017	Metropolitan Council	MN	40,000,000	G.O. Transit Bonds, Series 2017B	Competitive
4/27/2017	MHEFA - Carleton College	MN	124,900,000	Rev and Ref Bonds, Series 2017	Negotiated
5/1/2017	Jordan	MN	6,835,000	G.O. Bonds, Series 2017A	Competitive
5/2/2017	Lawrence	KS	11,375,000	G.O. Energy Imp Bonds, Series 2017-B	Competitive
5/2/2017	Lawrence	KS	3,030,000	G.O. Imp Bonds, Series 2017A	Competitive
5/2/2017	Lawrence	KS	6,000,000	G.O. Temporary Notes, Series 2017-I	Competitive
5/2/2017	North Saint Paul	MN	1,490,000	G.O. Imp Bonds, Series 2017A	Competitive
5/8/2017	Brooklyn Center	MN	8,360,000	G.O. Imp and Utility Rev Bonds, Series 2017A	Competitive
5/8/2017	Eastern Iowa Comm College District	IA	6,000,000	Taxable Ind New Jobs Training Cert, Series 2017-1	Competitive
5/9/2017	Lawrence	KS	654,000	G.O. Imp Bonds, Series 2017-C	Negotiated
5/9/2017	Stoughton	WI	7,660,000	G.O. Promissory Notes, Series 2017A	Competitive
5/11/2017	Wichita	KS	65,500,000	Water and Sewer Utility Rev Bonds, Series 2017A	Competitive
5/15/2017	Excelsior	MN	3,970,000	G.O. Bonds, Series 2017A	Competitive
5/15/2017	Oak Grove	MO	5,005,000	Cert of Participation, Series 2017	Negotiated
5/16/2017	Independent School District No. 0625	MN	15,000,000	G.O. School Building Bonds, Series 2017A	Competitive
5/16/2017	Independent School District No. 0625	MN	24,305,000	Cert of Participation, Series 2017B	Competitive
5/16/2017	Manhattan	KS	3,075,000	G.O. Bonds, Series 2017B (Subject to AMT)	Competitive
5/16/2017	Manhattan	KS	1,235,000	G.O. Bonds, Series 2017-A	Competitive
5/16/2017	Manhattan	KS	1,135,000	G.O. Temporary Notes, Series 2017-02	Competitive
5/16/2017	Manhattan	KS	1,075,000	Taxable G.O. Bonds, Series 2017-C	Competitive
5/22/2017	Independent School District No. 0534	MN	1,395,000	G.O. Tax Abatement Bonds, Series 2017A	Competitive
5/24/2017	North Branch	MN	2,215,000	G.O. Ref Bonds, Series 2017B	Competitive
5/24/2017	North Branch	MN	3,105,000	G.O. Tax Increment Ref Bonds, Series 2017C	Competitive
6/1/2017	Mankato	MN	1,255,000	Tax-Exempt Energy Loan, Series 2017	Private
6/1/2017	Mankato	MN	1,300,000	Taxable Energy Loan, Series 2017	Private
6/1/2017	MHEFA - St. Mary's University	MN	8,017,000	Rev Note and Rev Ref Note, Series 2017AB	Private
6/6/2017	Bettendorf	IA	3,180,000	G.O. Urban Renewal Bonds, Series 2017A	Competitive
6/6/2017	Bettendorf	IA	2,195,000	Taxable G.O. Urban Renewal Annual Appropriation Bonds, Series 2017B	Competitive
6/6/2017	Stillwater	MN	3,405,000	G.O. Capital Outlay Bonds, Series 2017A	Competitive
6/7/2017	Iowa State University of Science & Tech	IA	25,170,000	Recreational System Facilities Rev Ref Bonds, Series I.S.U. 2017	Competitive
6/7/2017	State University of Iowa	IA	20,685,000	Rec Facilities Rev Ref Bonds, Series S.U.I. 2017B	Competitive
6/12/2017	Baudette	MN	1,735,000	G.O. Bonds, Series 2017A	Competitive
6/13/2017	Marshall	MN	1,290,000	G.O. Bonds, Series 2017A	Competitive

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Sale Date	Issuer	St	Par Amt	Sale Type	Type
6/13/2017	MHEFA - Bethel University	MN	44,565,000	Rev and Ref Bonds, Series 2017	Negotiated
6/15/2017	Ottertail	MN	770,000	G.O. Bonds, Series 2017A	Competitive
6/19/2017	Savage	MN	6,925,000	G.O. Bonds, Series 2017A	Competitive
6/19/2017	Savage	MN	1,520,000	G.O. Recreat Facility Ref Bonds, Series 2017B	Competitive
6/20/2017	Golden Valley	MN	1,935,000	G.O. Tax Incr and Imp Bonds, Series 2017B	Competitive
6/20/2017	Golden Valley	MN	7,495,000	G.O. Imp and Equip Bonds, Series 2017A	Competitive
6/22/2017	MHEFA - Hamline University	MN	6,726,000	Rev Note, Series 2017A	Private
7/10/2017	Le Sueur	MN	2,300,000	G.O. Bonds, Series 2017A	Competitive
7/11/2017	Independent School District No. 2752	MN	6,560,000	G.O. School Building Ref Bonds, Series 2017A	Competitive
7/17/2017	Carver	MN	3,420,000	G.O. Bonds, Series 2017A	Competitive
7/17/2017	Maple Grove	MN	7,425,000	G.O. Road Recon and Ref Bonds, Series 2017A	Competitive
7/18/2017	Rosemount	MN	1,055,000	G.O. Imp Bonds, Series 2017A	Competitive
7/19/2017	Saint Paul	MN	11,575,000	G.O. Variable Rate Street Imp Special Assessment Bonds, Series 2017	Private
7/25/2017	Independent School District No. 2689	MN	790,000	Lease-Purchase Agreement, Series 2017	Private
7/25/2017	Intermediate District 0287, Plymouth	MN	11,880,000	Cert of Participation, Series 2017A	Negotiated
7/28/2017	Fargo Moorhead Metro Flood Diversion Auth	ND	50,250,000	Tax Exempt Direct Funded Note of 2017 and Loan Agreement	Private
7/31/2017	Fargo	ND	38,525,000	Ref Imp Bonds, Series 2017C	Competitive
7/31/2017	Fargo	ND	11,340,000	Ref Imp Ref Bonds, Series 2017D	Competitive
7/31/2017	Owatonna	MN	2,015,000	G.O. Bonds, Series 2017A	Competitive
7/31/2017	Polk County	MN	6,810,000	G.O. Solid Waste Bonds, Series 2017A	Competitive
8/1/2017	Independent School District No. 0535	MN	7,945,000	Cert of Participation, Series 2017A	Competitive
8/1/2017	Independent School District No. 0535	MN	4,110,000	G.O. Facilities Maintenance Bonds, Series 2017B	Competitive
8/2/2017	University of Northern Iowa	IA	13,835,000	Academic Blg Rev Ref Bonds, Series U.N.I. 2017	Competitive
8/2/2017	University of Northern Iowa	IA	13,330,000	Dormitory Rev Ref Bonds, Series U.N.I. 2017	Competitive
8/3/2017	Intermediate District 0287	MN	5,065,000	Facilities Maintenance Bonds, Series 2017B	Negotiated
8/7/2017	Chaska Electric Utilities	MN	7,220,000	Electric Rev Bonds, Series 2017A	Competitive
8/7/2017	Lakeville	MN	10,165,000	G.O. Bonds, Series 2017A	Competitive
8/9/2017	Wichita	KS	71,305,000	Sales Tax Spec Obliga Rev Bonds, Series 2017	Private
8/9/2017	Yellowstone County	MT	5,000,000	Limited Tax G.O. Note, Series 2017	Limited
8/10/2017	Lee's Summit	MO	14,575,000	G.O. Bonds, Series 2017A	Competitive
8/14/2017	Independent School District No. 0110	MN	5,040,000	G.O. Tax Abatement Bonds, Series 2017B	Competitive
8/14/2017	Independent School District No. 0110	MN	7,290,000	G.O. Facilities Maintenance Bonds, Series 2017C	Competitive
8/14/2017	Wilmot Union High School	WI	3,560,000	G.O. Ref Bonds, Series 2017A	Competitive
8/15/2017	Crystal	MN	4,665,000	G.O. Imp Bonds, Series 2017A	Competitive
8/15/2017	Manhattan	KS	3,270,000	G.O. Temporary Notes, Series 2017-03	Competitive
8/15/2017	MHEFA - Gustavus Adolphus	MN	52,515,000	Rev and Ref Bonds, Series 2017	Negotiated
8/15/2017	Robbinsdale	MN	3,110,000	G.O. Street and Utility Imp Bonds, Series 2017A	Competitive
8/17/2017	La Crosse County	WI	16,130,000	G.O. Bonds, Series 2017-A	Competitive
8/17/2017	La Crosse County	WI	2,725,000	G.O. Promissory Notes, Series 2017-B	Competitive
8/22/2017	Education Cooperative Service Units	MN	4,385,000	Cert of Participat, Aid Anticipation Series 2017A	Negotiated
8/29/2017	MHEFA - St. John's University	MN	7,595,000	Rev Ref Bonds, Series 2017	Negotiated

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Sale Date	Issuer	St	Par Amt	Sale Type	Type
8/31/2017	Saint Paul	MN	26,315,000	Parking Enterprise Rev Ref Bonds, Series 2017A	Negotiated
8/31/2017	Saint Paul	MN	2,630,000	Parking Enterprise Rev Ref Bonds, Taxable Series 2017B	Negotiated
9/5/2017	Sedalia	MO	5,695,000	Cert of Participation, Series 2017B	Private
9/6/2017	Iowa State University of Science & Tech	IA	37,905,000	Rev Bonds, Series 2017	Competitive
9/6/2017	Iowa State University of Science & Tech	IA	6,255,000	Athletic Facil Rev Ref Bonds, Series I.S.U. 2017	Competitive
9/7/2017	Wichita	KS	11,330,000	G.O. Bonds, Series 820	Competitive
9/7/2017	Wichita	KS	63,150,000	G.O. Temporary Notes, Series 286	Competitive
9/7/2017	Wichita	KS	2,880,000	Taxable G.O. Temporary Notes, Series 256	Competitive
9/7/2017	Wichita	KS	3,615,000	G.O. Temporary Notes (AMT) Series 288	Competitive
9/11/2017	Starbuck	MN	2,100,000	G.O. Bonds, Series 2017A	Competitive
9/12/2017	Lawrence	KS	13,975,000	G.O. Imp Bonds, Series 2017-D	Competitive
9/18/2017	Brainerd Public Utilities	MN	6,035,000	Electric Utility Rev and Ref Bonds, Series 2017A	Private
9/19/2017	Madison	WI	13,865,000	G.O. Corporate Purpose Bonds, Series 2017-C	Competitive
9/19/2017	Madison	WI	76,900,000	G.O. Promissory Notes, Series 2017-A	Competitive
9/19/2017	Madison	WI	12,950,000	Taxable G.O. Promissory Notes, Series 2017-B	Competitive
9/25/2017	Blue Earth County	MN	9,015,000	G.O. Capital Imp Plan Bonds, Series 2017A	Competitive
9/25/2017	Yellowstone County	MT	9,385,000	Limited Tax G.O. Bonds, Series 2017A	Competitive
9/26/2017	Marshall	MN	4,430,000	G.O. Bonds, Series 2017B	Competitive
9/26/2017	Oakdale	MN	2,700,000	G.O. Imp Bonds, Series 2017A	Competitive
9/26/2017	Oakdale	MN	1,000,000	G.O. Equip Cert of Indebtedness, Series 2017B	Competitive
10/2/2017	Hastings	MN	1,015,000	G.O. Imp Bonds, Series 2017A	Competitive
10/3/2017	De Pere	WI	2,015,000	G.O. Promissory Notes, Series 2017A	Competitive
10/3/2017	De Pere	WI	1,700,000	Taxable G.O. Ref Bonds, Series 2017B	Competitive
10/4/2017	Johnson County	KS	15,780,000	G.O. Internal Imp Bonds, Series 2017A	Competitive
10/4/2017	Johnson County	KS	23,125,000	Lease Purch Rev Imp and Ref Bonds, Series 2017B	Competitive
10/4/2017	Johnson County	KS	15,060,000	Lease Purchase Rev Bonds, Series 2017A	Competitive
10/9/2017	Alexandria Light and Power	MN	1,685,000	Electric Utility Rev Ref Bonds, Series 2017A	Private
10/12/2017	Independent School District No. 0138	MN	67,590,000	G.O. School Building Bonds, Series 2017A	Competitive
10/12/2017	Independent School District No. 0138	MN	2,260,000	Taxable G.O. OPEB Ref Bonds, Series 2017B	Competitive
10/12/2017	La Crosse	WI	15,600,000	G.O. Parking Bonds, Series 2017-D	Competitive
10/16/2017	Grand Forks	ND	10,555,000	Ref Imp Bonds, Series 2017B	Competitive
10/16/2017	Rochester	MN	21,265,000	G.O. Tax Increment Rev Bonds, Series 2017B	Competitive
10/16/2017	School District of Maple	WI	2,700,000	Tax and Rev Anticipation Prom Note, Series 2017	Limited
10/16/2017	Shoreview	MN	12,865,000	G.O. Tax Abatement Bonds, Series 2017A	Competitive
10/16/2017	Wood County	WI	5,415,000	G.O. Promissory Notes, Series 2017A	Competitive
10/17/2017	Lakeville	MN	2,255,000	Lease Rev Liquor Enter Ref Bonds, Series 2017A	Negotiated
10/18/2017	Henning	MN	2,305,000	Housing Development Ref Bonds, Series 2017A	Private
10/18/2017	State University of Iowa	IA	31,685,000	Athletic Facilities Rev Bonds, Series S.U.I. 2017	Competitive
10/18/2017	State University of Iowa	IA	22,075,000	Athletic Facilities Rev Ref Bonds, Series S.U.I 2017A	Competitive
10/19/2017	MHEFA- Macalester College	MN	40,315,000	Rev and Ref Bonds, Series 2017	Negotiated
10/23/2017	St. Cloud	MN	3,280,000	G.O. Street Reconstruction Bonds, Series 2017A	Competitive

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Sale Date	Issuer	St	Par Amt	Sale Type	Type
10/23/2017	St. Cloud	MN	2,785,000	G.O. Parking Rev Ref Bonds, Series 2017B	Competitive
10/23/2017	St. Cloud	MN	19,565,000	G.O. Public Safety Facil Ref Bonds, Series 2017C	
10/31/2017	Missoula	MT	364,013	Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, Series 2017	Private
11/2/2017	Blaine	MN	2,390,000	G.O. Water Rev Ref Bonds, Series 2017B	Competitive
11/2/2017	Blaine	MN	4,010,000	Taxable G.O. Imp Bonds, Series 2017A	Competitive
11/6/2017	Bloomington	MN	4,970,000	G.O. Permanent Imp Revolving Fund Bonds of 2017, Series 51	Competitive
11/6/2017	Blue Earth County	MN	3,715,000	G.O. Ditch Bonds, Series 2017B	Competitive
11/6/2017	Chaska	MN	9,570,000	G.O. Bonds, Series 2017B	Competitive
11/6/2017	Chaska	MN	2,035,000	Taxable G.O. Bonds, Series 2017C	Competitive
11/6/2017	Lawrence	KS	1,064,200	Equip Lease Purchase Agreement, Series 2017	Private
11/6/2017	Lyon County	MN	2,425,000	G.O. Jail Ref Bonds, Series 2017A	Competitive
11/6/2017	Tonganoxie	KS	1,860,000	G.O. Ref Bonds, Series 2017A	Competitive
11/6/2017	Wabasha County	MN	3,670,000	G.O. Capital Imp Plan Bonds, Series 2017A	Competitive
11/9/2017	Spring Hill	KS	2,950,000	G.O. Temporary Notes, Series 2017B	Competitive
11/13/2017	Moorhead	MN	10,905,000	G.O. Imp Bonds, Series 2017A	Competitive
11/13/2017	Moorhead	MN	5,000,000	G.O. Imp Ref Bonds, Series 2017B	Competitive
11/13/2017	Washington County	MN	42,380,000	G.O. Ref Bonds, Series 2017A	Competitive
11/14/2017	Detroit Lakes	MN	2,460,000	G.O. Bonds, Series 2017A	Competitive
11/14/2017	Independent School District No. 0625	MN	56,015,000	Cert of Participation, Series 2017C	Competitive
11/14/2017	Independent School District No. 0625	MN	15,520,000	G.O. School Building Ref Bonds, Series 2017D	Competitive
11/14/2017	Manhattan	KS	2,495,000	G.O. Temporary Notes, Series 2017-04	Competitive
11/14/2017	Manhattan	KS	9,230,000	G.O. Ref and Imp Bonds, Series 2017-D	Competitive
11/15/2017	MHEFA - Hamline University	MN	34,650,000	Rev and Ref Bonds, Series 2017B (Trustees of the Hamline University of Minnesota)	Negotiated
11/16/2017	Blue Springs	MO	11,915,000	G.O. Ref Bonds, Series 2017A	Competitive
11/16/2017	Fergus Falls	MN	7,055,000	G.O. Sales Tax Rev Bonds, Series 2017A	Negotiated
11/21/2017	Bettendorf	IA	4,045,000	Sewer Rev Capital Loan Notes, Series 2017	Private
11/21/2017	Bettendorf	IA	2,030,000	Storm Water Rev Cap Loan Notes, Series 2017	Private
11/28/2017	Chaska	MN	460,000	Taxable G.O. Ref Bonds, Series 2017D	Negotiated
11/28/2017	North Branch	MN	3,535,000	Taxable Ref Lease Rev Bonds, Series 2017	Negotiated
11/30/2017	Scott County CDA	MN	1,385,000	Taxable Fac Lease Rev Ref Bonds, Series 2017B	Competitive
11/30/2017	Scott County CDA	MN	5,900,000	Housing Develop Rev Ref Bonds, Series 2017A	Competitive
12/5/2017	Bettendorf	IA	10,350,000	G.O. Bonds, Series 2017C	Competitive
12/5/2017	Bettendorf	IA	25,115,000	G.O. Ref Bonds, Series 2017D	Competitive
12/6/2017	Iowa State University of Science & Tech	IA	25,360,000	Academic Bldg Rev Ref Bonds, Series I.S.U. 2017A	Competitive
12/6/2017	Iowa State University of Science & Tech	IA	21,465,000	Recreational System Facilities Rev Ref Bonds, Series I.S.U. 2017A	Competitive
12/7/2017	Chaska	MN	995,000	G.O. Ref Bonds, Series 2017E	Private
12/11/2017	Independent School District No. 0206	MN	58,090,000	G.O. School Building Ref Bonds, Series 2017A	Competitive
12/12/2017	Lawrence	KS	17,195,000	Water and Sewage System Imp and Ref Rev Bonds, Series 2017	Competitive

List of Relevant Projects: Three Years					
Sale Date	Issuer	St	Par Amt	Sale Type	Type
12/13/2017	Chaska	MN	1,880,000	Lease Rev Ref Bonds, Series 2017A (City of Chaska, Minnesota Lease Obligation)	Negotiated
12/13/2017	MHEFA - University of St. Thomas	MN	60,750,000	Rev Ref Bonds, Series 2017A	Negotiated
12/14/2017	MHEFA - College of Saint Benedict	MN	8,605,000	Rev Ref Bonds, Series 2017	Negotiated
12/14/2017	Wichita Public Schools	KS	95,080,000	G.O. Ref Bonds, Series 2017A	Negotiated
12/14/2017	Willmar	MN	1,100,000	G.O. Imp Bonds, Series 2017A	Private
12/18/2017	Gladstone	MO	7,132,000	Cert of Participation, Series 2017	Private
12/18/2017	Gladstone	MO	3,988,000	Ref Cert of Participation 2017B	Private
12/18/2017	Wichita	KS	19,995,000	Obligation Ref Bonds, Series 2017A	Negotiated
12/18/2017	Wichita	KS	22,140,000	Water and Sewer Utility Ref Bonds, Series 2017B	Negotiated
12/21/2017	Iowa Student Loan Liquidity Corp	IA	49,710,000	Student Loan Rev Bonds, Series 2017C	Negotiated
12/21/2017	Missoula Redevelopment Agency	MT	723,514	Urban Renewal Tax Increment Rev Bonds 2017	Private
12/21/2017	North Branch Water & Light Comm	MN	2,561,000	Electric System Rev Ref Bonds, Series 2017D	Private
12/29/2017	MHEFA - University of St. Thomas	MN	8,220,000	Rev Ref Note, Series 2017B	Private
12/29/2017	MHEFA - University of St. Thomas	MN	10,815,000	Rev Ref Note, Series 2017C	Private
1/8/2018	Independent School District No. 414	MN	5,160,000	G.O. School Building Bonds, Series 2018A	Competitive
1/9/2018	Glenwood	MN	1,465,000	G.O. Street Reconstruction Bonds, Series 2018A	Competitive
1/22/2018	Independent School District No. 0011	MN	150,000,000	G.O. School Building Bonds, Series 2018A	Competitive
2/6/2018	Madison CDA	WI	3,960,000	Taxable Red Lease Rev Ref Bonds, Series 2018A	Competitive
2/7/2018	St. Croix County	WI	27,000,000	G.O. Highway Maint Facility Bonds, Series 2018A	Competitive
2/8/2018	Unified Govt of Wyandotte Co/Kansas City	KS	34,025,000	G.O. Imp Bonds, Series 2018-A	Competitive
2/8/2018	Unified Govt of Wyandotte Co/Kansas City	KS	65,020,000	Municipal Temporary Notes, Series 2018-I	Competitive
2/8/2018	Unified Govt of Wyandotte Co/Kansas City	KS	1,450,000	G.O. Imp Bonds, Series 2018-B	Competitive
2/12/2018	Independent School District No. 0286	MN	29,395,000	G.O. School Building Bonds, Series 2018A	Competitive
2/12/2018	Shawnee	KS	8,840,000	Internal Imp Bonds, Series 2018A	Competitive
2/12/2018	Shawnee	KS	1,184,000	Lease Purchase Agreement, Series 2018	Limited
2/12/2018	St. Louis County	MN	28,095,000	G.O. Capital Imp Bonds, Series 2018A	Competitive
2/15/2018	Carver County CDA	MN	6,110,000	Governmental Develop Ref Bonds, Series 2018A	Competitive
2/20/2018	Brainerd	MN	5,295,000	G.O. Bonds, Series 2018A	Competitive
2/20/2018	Manhattan	KS	3,390,000	G.O. Temporary Notes, Series 2018-01	Competitive
2/21/2018	State University of Iowa	IA	25,000,000	Utility System Rev Bonds, Series S.U.I. 2018	Competitive
2/22/2018	Unified Govt of Wyandotte Co/Kansas City	KS	24,430,000	Rev Bonds, Series 2018-A	Competitive
2/22/2018	Unified Govt of Wyandotte Co/Kansas City	KS	8,710,000	Rev Bonds, Series 2018-B	Competitive
2/26/2018	Independent School District No. 0813	MN	11,990,000	G.O. School Building Bonds, Series 2018A	Competitive
2/26/2018	Nicollet County	MN	2,155,000	G.O. Ditch Bonds, Series 2018A	Competitive
2/26/2018	Nicollet County	MN	2,390,000	G.O. Capital Imp Plan Bonds, Series 2018B	Competitive
2/26/2018	Nicollet County	MN	3,410,000	G.O. Ref Bonds, Series 2018C	Competitive
2/27/2018	Sedgwick County	KS	3,605,000	G.O. Bonds, Series A, 2018	Competitive
3/5/2018	Campbellsport School District	WI	13,400,000	G.O. School Bldg and Imp Bonds, Series 2018A	Competitive
3/6/2018	Independent School District No. 0200	MN	49,922,524	G.O. School Building Bonds, Series 2018A	Negotiated
3/15/2018	Wichita	KS	74,635,000	G.O. Temporary Notes, Series 2018A	Competitive
3/19/2018	Independent School District No. 2769	MN	19,195,000	G.O. School Building Bonds, Series 2018A	Competitive
3/19/2018	Oak Grove	MO	1,726,000	G.O. Ref Bonds, Series 2018A	Competitive

List of Relevant Projects: Three Years					
Sale Date	Issuer	St	Par Amt	Sale Type	Type
3/19/2018	Tonganoxie	KS	3,660,000	G.O. Sales Tax Library Bonds, Series 2018A	Competitive
3/23/2018	Virginia HRA	MN	13,120,000	Health Care Fac Lease Rev Ref Bonds, Series 2018A	Negotiated
3/26/2018	Mankato	MN	3,485,000	G.O. Imp Bonds, Series 2018A	Competitive
3/26/2018	Red Wing	MN	13,535,000	G.O. Bonds, Series 2018A	Competitive
3/27/2018	Stoughton	WI	12,585,000	G.O. Corporate Purpose Bonds, Series 2018A	Competitive
3/27/2018	Stoughton	WI	775,000	Taxable G.O. Promissory Notes, Series 2018B	Competitive
4/2/2018	Waukesha	WI	16,600,000	Note Anticipation Note, Series 2018	Private
4/2/2018	Waukesha Water Utility	WI	32,800,000	Waterworks System Rev Bond Anticipation Note, Series 2018	Private
4/9/2018	Aitkin County	MN	10,390,000	G.O. Capital Imp Plan Bonds, Series 2018A	Competitive
4/11/2018	State University of Iowa	IA	32,905,000	Athletic Facilities Rev Bonds, Series S.U.I. 2018	Competitive
4/12/2018	La Crosse	WI	2,280,000	G.O. Promissory Notes, Series 2018-B	Competitive
4/12/2018	La Crosse	WI	5,035,000	G.O. Corporate Purpose Bonds, Series 2018-A	Competitive
4/16/2018	Fergus Falls	MN	1,195,000	G.O. Disposal System Rev Bonds, Series 2018A	Competitive
4/16/2018	Savage	MN	3,200,000	G.O. Bonds, Series 2018A	Competitive
4/16/2018	Savage	MN	3,480,000	G.O. Ref Bonds, Series 2018B	Competitive
4/18/2018	Saint Paul	MN	12,765,000	G.O. Various Purpose Bonds, Series 2018A	Competitive
4/18/2018	Saint Paul	MN	13,175,000	G.O. Tax Increment Ref Bonds, Series 2018C	Competitive
4/18/2018	Saint Paul	MN	26,120,000	G.O. Street Imp Special Assessment Ref Bonds, Series 2018B	Competitive
4/23/2018	Independent School District No. 0721	MN	4,255,000	G.O. Facilities Maintenance Bonds, Series 2018A	Competitive
4/25/2018	Metropolitan Council	MN	37,680,000	G.O. Transit Bonds, Series 2018D	Competitive
4/25/2018	Metropolitan Council	MN	105,000,000	G.O. Wastewater Rev Bonds, Series 2018C	Competitive
4/25/2018	Metropolitan Council	MN	12,295,000	Taxable G.O. Wastewater Rev Bonds, Series 2018B	Competitive
5/7/2018	Ramsey County	MN	11,200,000	G.O. Capital Imp Plan Bonds, Series 2018A	Competitive
5/7/2018	Ramsey County	MN	8,750,000	G.O. Library Ref Bonds, Series 2018B	Competitive
5/7/2018	Ramsey County	MN	11,280,000	G.O. Capital Imp Plan Ref Bonds, Series 2018C	Competitive
5/10/2018	Manhattan	KS	3,150,000	G.O. Temporary Notes, Series 2018-02	Competitive
5/10/2018	Manhattan	KS	17,630,000	G.O. Bonds, Series 2018-A	Competitive
5/11/2018	MHEFA - Mpls. College of Art & Design	MN	3,643,000	Rev Note, Series 2018	Private
5/14/2018	Maplewood	MN	6,940,000	G.O. Bonds, Series 2018A	Competitive
5/15/2018	Golden Valley	MN	2,950,000	G.O. Imp Bonds, Series 2018A	Competitive
5/21/2018	Bloomington	MN	920,000	Taxable G.O. Housing Imp Bonds, Series 2018B	Competitive
5/21/2018	Bloomington	MN	1,020,000	G.O. Charter Bonds, Series 2018A	Competitive
5/21/2018	Eastern Iowa Comm College District	IA	4,850,000	Taxable Ind New Jobs Training Cert, Series 2018-1	Competitive
5/21/2018	Proctor	MN	2,580,000	G.O. Imp Bonds, Series 2018A	Competitive
5/21/2018	Willmar	MN	2,930,000	G.O. Imp Bonds, Series 2018B	Competitive
5/21/2018	Willmar	MN	2,780,000	G.O. Bonds Series 2018A	Competitive
5/22/2018	Independent School District No. 0625	MN	52,500,000	Cert of Participation, Series 2018B	Competitive
5/22/2018	Independent School District No. 0625	MN	15,000,000	G.O. School Building Bonds, Series 2018A	Competitive
5/22/2018	Independent School District No. 0625	MN	18,060,000	Cert of Participation, Series 2018C	Competitive
5/22/2018	Waukesha County	WI	12,500,000	G.O. Promissory Notes, Series 2018A	Competitive
5/23/2018	Iowa Student Loan Liquidity Corp	IA	74,900,000	Student Loan Rev Bonds, Senior Series 2018A	Negotiated

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Sale Date	Issuer	St	Par Amt	Sale Type	Type
5/31/2018	Coffeyville	KS	12,095,000	Taxable G.O. Electric Utility System Ref Bonds, Series 2018-A	Negotiated
5/31/2018	Missoula	MT	3,600,000	Limited Tax G.O. Bonds, Series 2018	Private
5/31/2018	Unified Govt of Wyandotte Co/Kansas City	KS	26,805,000	Community Imp District Sales Tax Rev Bonds, Series 2018	Negotiated
6/1/2018	Detroit Lakes	MN	1,713,278	Lease-Purchase Agreement, Series 2018A	Private
6/6/2018	State University of Iowa	IA	32,665,000	\$33M Hospital Rev Bonds, Series S.U.I. 2018	Competitive
6/7/2018	Blaine	MN	1,070,000	G.O. Equip Cert of Indebtedness, Series 2018A	Competitive
6/11/2018	Brooklyn Center	MN	8,185,000	G.O. Imp and Utility Rev Bonds, Series 2018A	Competitive
6/11/2018	Grain Valley	MO	3,380,000	G.O. Ref Bonds, Series 2018A	Competitive
6/14/2018	Independent School District No. 0138	MN	6,385,000	G.O. Facilities Maintenance Bonds, Series 2018A	Competitive
6/18/2018	Blue Earth	MN	4,085,000	G.O. Bonds, Series 2018A	Competitive
6/18/2018	Hastings	MN	3,820,000	G.O. Bonds, Series 2018A	Competitive
6/19/2018	Delano	MN	3,075,000	G.O. Bonds, Series 2018A	Competitive
6/19/2018	Owatonna	MN	4,825,000	G.O. Street Reconstruction Bonds, Series 2018A	Competitive
6/19/2018	Wyoming	MN	1,495,000	G.O. Imp Bonds, Series 2018A	Competitive
6/25/2018	St. Louis County	MN	15,180,000	G.O. Capital Imp Bonds, Series 2018B	Competitive
6/26/2018	Lakeville	MN	8,135,000	G.O. Bonds, Series 2018A	Competitive
6/26/2018	Marshall	MN	3,580,000	G.O. Bonds, Series 2018A	Competitive
6/26/2018	Stacy	MN	695,000	G.O. Imp Bonds, Series 2018A	Negotiated
7/2/2018	Carver	MN	4,950,000	G.O. Capital Imp Plan Bonds, Series 2018A	Competitive
7/2/2018	Carver	MN	1,040,000	G.O. Utility Rev Bonds, Series 2018B	Competitive
7/9/2018	Dundas	MN	1,135,000	G.O. Bonds, Series 2018A	Competitive
7/11/2018	Fargo	ND	42,965,000	Ref Imp Bonds, Series 2018D	Competitive
7/12/2018	Blaine	MN	30,105,000	G.O. Water Rev Bonds, Series 2018B	Competitive
7/16/2018	Independent School District No. 0241	MN	13,875,000	G.O. School Building Bonds, Series 2018A	Competitive
7/16/2018	Independent School District No. 0241	MN	9,728,975	G.O. School Building Bonds, Series 2018B	Competitive
7/16/2018	Jordan	MN	895,000	G.O. Street Reconstruction Bonds, Series 2018A	Competitive
7/16/2018	Lakeville	MN	3,115,000	G.O. Street Reconstruction Ref Bonds, Series 2018B	Competitive
7/16/2018	Maple Grove	MN	5,675,000	G.O. Road Reconstruction Bonds, Series 2018A	Competitive
7/17/2018	Lenexa	KS	23,000,000	G.O. Ref and Imp Bonds, Series 2018A	Competitive
7/17/2018	Lenexa	KS	3,690,000	G.O. Temporary Notes, Series 2018B	Competitive
7/19/2018	Independent School District No. 0831	MN	8,250,000	G.O. Facilities Maintenance and Tax Abatement Bonds, Series 2018A	Competitive
7/23/2018	Blue Earth County	MN	8,890,000	G.O. Capital Imp Plan Bonds, Series 2018A	Competitive
7/25/2018	Johnson County	KS	232,790,000	G.O. Internal Imp Bonds, Series 2018A	Competitive
7/25/2018	Metropolitan Council	MN	45,000,000	G.O. Wastewater Rev Note, Series 2018A	Private
7/30/2018	Southern Plains Education Cooperative	MN	10,785,000	Cert of Participation, Series 2018A	Negotiated
8/6/2018	Minnetonka	MN	10,000,000	G.O. Utility Rev Bonds, Series 2018A	Competitive
8/6/2018	Missoula	MT	394,000	Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, Series 2018	Private
8/6/2018	Rosemount	MN	835,000	G.O. Imp Bonds, Series 2018A	Competitive
8/8/2018	Billings	MT	3,465,000	Tax Incr Urban Renewal Rev Bonds, Series 2018	Negotiated

List of Relevant Projects: Three Years

Sale Date	Issuer	St	Par Amt	Sale Type	Type
8/8/2018	Billings	MT	1,090,000	Special Imp District No. 1405 Bonds, Series 2018	Negotiated
8/8/2018	Johnson County	KS	148,595,000	Lease Purchase Rev Bonds, Series 2018A	Competitive
8/13/2018	Cologne	MN	693,000	G.O. Equip Cert, Series 2018A	Private
8/13/2018	Independent School District No. 811	MN	1,900,000	G.O. Tax Abatement Bonds, Series 2018A	Competitive
8/13/2018	Oakdale	MN	840,000	G.O. Imp Bonds, Series 2018A	Competitive
8/13/2018	Oakdale	MN	940,000	G.O. Equip Cert of Indebtedness, Series 2018B	Competitive
8/16/2018	Missoula Redevelopment Agency	MT	3,921,186	Taxable Tax Increment Urban Renewal Rev Bonds, Series 2018A; Tax Increment Urban Renewal Rev Bonds, Series 2018B	Private
8/20/2018	Fargo	ND	17,315,000	Taxable Annual Appropriat Bonds, Series 2018E	Negotiated
8/21/2018	De Pere	WI	2,600,000	G.O. Promissory Notes, Series 2018A	Competitive
8/21/2018	De Pere	WI	5,545,000	G.O. Community Develop Bonds, Series 2018B	Competitive
8/21/2018	North Saint Paul	MN	6,940,000	G.O. Bonds, Series 2018A	Competitive
8/21/2018	Stillwater	MN	5,935,000	G.O. Capital Outlay Bonds, Series 2018A	Competitive
8/22/2018	MHEFA - St. Catherine University	MN	49,770,000	Rev and Ref Bonds, Series 2018A	Negotiated
8/22/2018	MHEFA - St. Catherine University	MN	20,765,000	Taxable Ref Bonds, Series 2018B	Negotiated
8/27/2018	Germantown School District	WI	3,970,000	G.O. Promissory Notes, Series 2018A	Competitive
8/28/2018	Bloomington HRA	MN	5,150,000	Taxable Lease Rev Bonds, Series 2018C	Competitive
8/29/2018	Elk River	MN	10,000,000	Electric Rev Bonds, Series 2018A	Competitive
9/6/2018	Wichita	KS	9,395,000	G.O. Bonds, Series 821	Competitive
9/6/2018	Wichita	KS	16,040,000	G.O. Bonds, Series 822	Competitive
9/6/2018	Wichita	KS	48,435,000	G.O. Temporary Notes, Series 292	Competitive
9/6/2018	Wichita	KS	3,630,000	G.O. Temporary Notes, Series 294	Competitive
9/13/2018	Minnehaha Creek Watershed District	MN	8,000,000	G.O. Conservation Program Note of 2018	Private
9/19/2018	Saint Paul	MN	7,710,000	Sewer Rev Bonds, Series 2018D (Green Bonds)	Competitive
9/20/2018	La Crosse County	WI	2,765,000	G.O. Highway Promissory Notes, Series 2018-A	Competitive
9/24/2018	Independent School District No. 0281	MN	9,910,000	G.O. Taxable OPEB Ref Bonds, Series 2018B	Competitive
9/24/2018	St. Cloud	MN	3,800,000	G.O. Infrastruct Mgmt Fund Bonds, Series 2018A	Competitive
9/24/2018	St. Cloud	MN	4,060,000	G.O. Street Reconstruction Bonds, Series 2018B	Competitive
9/25/2018	Washburn University	KS	10,155,000	Rev Bonds, Series 2018	Negotiated
10/1/2018	Whitman College	WA		2018 SBPA (Series 2004 & 2008)	Private
10/2/2018	Madison	WI	85,870,000	G.O. Promissory Notes, Series 2018A	Competitive
10/2/2018	Madison	WI	12,655,000	Taxable G.O. Promissory Notes, Series 2018-B	Competitive
10/2/2018	Madison	WI	10,000,000	G.O. Corporate Purpose, Bonds Series 2018-C	Competitive
10/9/2018	Madison	WI	876,000	G.O. Promissory Notes, Series 2018-D	Negotiated
10/15/2018	Grand Forks	ND	12,155,000	Ref Imp Bonds, Series 2018B	Competitive
10/15/2018	Independent School District No. 0031	MN	2,725,000	G.O. Taxable OPEB Ref Bonds, Series 2018A	Competitive
10/15/2018	School District of Maple	WI	2,900,000	Tax and Rev Anticipation Notes, Series 2018A	Competitive Private
10/15/2018	Wood County	WI	3,440,000	G.O. Promissory Notes, Series 2018A	Competitive
10/16/2018	Robbinsdale	MN	2,915,000	G.O. Bonds, Series 2018A	Competitive
10/22/2018	Anoka County	MN	9,970,000	G.O. Bonds, Series 2018A	Competitive
10/22/2018	Moorhead	MN	11,690,000	G.O. Imp Bonds, Series 2018A	Competitive

List of Relevant Projects: Three Years					
Sale Date	Issuer	St	Par Amt	Sale Type	Type
10/22/2018	Moorhead	MN	4,870,000	G.O. Imp Ref Bonds, Series 2018B	Competitive
10/23/2018	Lawrence	KS	20,070,000	Water & Sewage Syst Imp Rev Bonds, Series 2018	Competitive
10/23/2018	Pierce County	WI	8,055,000	G.O. Promissory Notes, Series 2018A	Competitive
10/23/2018	Sedgwick County	KS	9,420,000	G.O. Bonds, Series 2018B	Competitive
10/24/2018	Lenexa	KS	16,720,000	G.O. Bonds, Series 2018C	Competitive
11/1/2018	Wichita	KS	42,140,000	Sales Tax Spec Obligat Rev Bonds, Series 2018	Negotiated
11/5/2018	Bloomington	MN	10,805,000	G.O. Storm Water Utility Bonds, Series 2018D	Competitive
11/5/2018	Bloomington	MN	5,270,000	G.O. Permanent Imp Revolving Fund Bonds of 2018, Series 52	Competitive
11/6/2018	Baldwin City	KS	3,915,000	G.O. Bonds, Series 2018-A	Competitive
11/6/2018	Baldwin City	KS	1,450,000	G.O. Temporary Notes, Series 2018-B	Competitive
11/6/2018	Independent School District No. 0286	MN	525,000	G.O. Tax Abatement Bonds, Series 2018B	Private
11/13/2018	Detroit Lakes	MN	3,955,000	G.O. Bonds, Series 2018A	Competitive
11/13/2018	Independent School District No. 414	MN	1,230,000	G.O. Facilities Maintenance Bonds, Series 2018B	Competitive
11/13/2018	Lino Lakes	MN	6,915,000	G.O. Bonds, Series 2018A	Competitive
11/13/2018	Newton	KS	1,490,000	Taxable G.O. Bonds, Series 2018-B	Competitive
11/13/2018	Newton	KS	2,125,000	G.O. Bonds, Series 2018-A	Competitive
11/15/2018	Independent School District No. 0255	MN	3,440,000	G.O. Facilities Maintenance and Capital Facilities Bonds, Series 2018A	Competitive
11/15/2018	State University of Iowa	IA	28,965,000	Athletic Facilities Rev Bonds, Series S.U.I. 2018A	Competitive
11/29/2018	Hibbing	MN	4,610,000	G.O. Bonds, Series 2018A	Negotiated
12/3/2018	Independent School District No. 0241	MN	4,160,000	G.O. Taxable OPEB Ref Bonds, Series 2018C	Competitive
12/3/2018	Shoreview	MN	6,130,000	G.O. Bonds, Series 2018A	Competitive
12/3/2018	Shoreview	MN	1,505,000	G.O. Ref Bonds, Series 2018B	Competitive
12/4/2018	Bettendorf	IA	10,935,000	G.O. Capital Loan Notes, Series 2019A	Competitive
12/4/2018	Madison	WI	12,500,000	Sewer System Rev Bonds, Series 2018-E	Competitive
12/4/2018	Madison Water Utility	WI	30,765,000	Water Utility Rev Bonds, Series 2018A	Competitive
12/4/2018	Madison Water Utility	WI	9,390,000	Taxable Water Utility Rev Notes, Series 2018B	Competitive
12/10/2018	Blue Springs	MO	9,625,000	Neighborhood Imp District Limited G.O. Ref Bonds, Series 2018A	Competitive
12/10/2018	Independent School District No. 0110	MN	923,000	Lease-Purchase Agreement, Series 2018A	Private
12/17/2018	Rochester	MN	2,225,000	G.O. Equip Cert of Indebtedness, Series 2018A	Private
12/20/2018	Saint Paul	MN	14,600,000	G.O. Variable Rate Street Reconstruction Bonds, Series 2018	Private
1/8/2019	Pittsburg	KS	2,100,000	G.O. Bonds, Series 2019A	Competitive
1/14/2019	Independent School District No. 2899	MN	14,640,000	G.O. School Building Bonds, Series 2019A	Competitive
1/14/2019	Pewaukee School District	WI	39,700,000	Bond Anticipation Notes	Negotiated
1/17/2019	Southern MN Education Consortium	MN	4,460,000	Cert of Participation, Series 2019A	Negotiated
1/22/2019	Independent School District No. 0013	MN	10,000,000	G.O. School Building Bonds, Series 2019A	Competitive
1/22/2019	Independent School District No. 0013	MN	6,238,058	G.O. School Building Bonds, Series 2019B	Competitive
1/24/2019	Independent School District No. 0229	MN	8,145,000	G.O. Bonds, Series 2019A	Competitive
1/28/2019	Billings	MT	21,990,000	Solid Waste System Rev Bonds, Series 2019	Competitive
1/28/2019	Independent School District No. 0253	MN	27,535,000	G.O. School Building Bonds, Series 2019A	Competitive

List of Relevant Projects: Three Years

Sale Date	Issuer	St	Par Amt	Sale Type	Type
1/28/2019	Independent School District No. 0768	MN	7,830,000	G.O. School Building Bonds, Series 2019A	Competitive
2/11/2019	Shawnee	KS	7,500,000	Internal Imp Bonds, Series 2019A	Competitive
2/25/2019	Pewaukee School District	WI	22,485,000	G.O. Ref Bonds, Series 2019A	Negotiated
2/25/2019	Pewaukee School District	WI	16,560,000	G.O. Ref Bonds, Series 2019B	Negotiated

205 OPEN MEETINGS AND CLOSED MEETINGS

[Note: The provisions of this policy accurately reflect the Open Meeting Law statute and are not discretionary in nature.]

I. PURPOSE

- A. The school board embraces the philosophy of openness in the conduct of its business, in the belief that openness produces better programs, more efficiency in administration of programs, and an organization more responsive to public interest and less susceptible to private interest. The school board shall conduct its business under a presumption of openness. At the same time, the school board recognizes and respects the privacy rights of individuals as provided by law. The school board also recognizes that there are certain exceptions to the Minnesota Open Meeting Law as recognized in statute where it has been determined that, in limited circumstances, the public interest is best served by closing a meeting of the school board.
- B. The purpose of this policy is to provide guidelines to assure the rights of the public to be present at school board meetings, while also protecting the individual's rights to privacy under law, and to close meetings when the public interest so requires as recognized by law.

II. GENERAL STATEMENT OF POLICY

- A. Except as otherwise expressly provided by statute, all meetings of the school board, including executive sessions, shall be open to the public.
- B. Meetings shall be closed only when expressly authorized by law.

III. DEFINITION

“Meeting” means a gathering of at least a quorum or more members of the school board, or quorum of a committee or subcommittee of school board members, at which members discuss, decide, or receive information as a group on issues relating to the official business of the school board. The term does not include a chance or social gathering or the use of social media by members of a public body so long as the social media use is limited to exchanges with all members of the general public. For purposes of the Open Meeting Law, social media does not include e-mail.

IV. PROCEDURES

- A. Meetings

1. Regular Meetings

A schedule of the regular meetings of the school board shall be kept on file at its primary offices. If the school board decides to hold a regular meeting at a time or place different from the time or place stated in its schedule, it shall give the same notice of the meeting as for a special meeting.

2. Special Meetings

a. For a special meeting, the school board shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the school district or on the door of the school board's usual meeting room if there is no principal bulletin board. The school board's actions at the special meeting are limited to those topics included in the notice.

b. The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings.

c. This notice shall be posted and mailed or delivered at least three days before the date of the meeting. As an alternative to mailing or otherwise delivering notice to persons who have filed a written request, the school board may publish the notice once, at least three days before the meeting, in the official newspaper of the school district or, if none, in a qualified newspaper of general circulation within the area of the school district.

d. A person filing a request for notice of special meetings may limit the request to particular subjects, in which case the school board is required to send notice to that person only concerning those particular subjects.

e. The school board will establish an expiration date on requests for notice of special meetings and require refiling once each year. Not more than 60 days before the expiration date of request for notice, the school board shall send notice of the refiling requirement to each person who filed during the preceding year.

3. Emergency Meetings

a. An emergency meeting is a special meeting called because of circumstances that, in the judgment of the school board, require immediate consideration.

[Note: While the statute leaves the question to the board of whether the

circumstances require immediate consideration at an emergency meeting, the advisory opinions of the Commissioner of Administration would limit such meetings to responding to natural disasters or health epidemics caused by an event such as an accident or terrorist attack.]

- b. If matters not directly related to the emergency are discussed or acted upon, the minutes of the meeting shall include a specific description of those matters.
- c. The school board shall make good faith efforts to provide notice of the emergency meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number.
- d. Notice of the emergency meeting shall be given by telephone or any other method used to notify the members of the school board.
- e. Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the school board members.
- f. Notice shall include the subject of the meeting.
- g. Posted or published notice of an emergency meeting shall not be required.
- h. The notice requirements for an emergency meeting as set forth in this policy shall supersede any other statutory notice requirement for a special meeting that is an emergency meeting.

4. Recessed or Continued Meetings

If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

5. Closed Meetings

The notice requirements of the Minnesota Open Meeting Law apply to closed meetings.

6. Actual Notice

If a person receives actual notice of a meeting of the school board at least 24 hours before the meeting, all notice requirements are satisfied with respect to that person, regardless of the method of receipt of notice.

7. Health Pandemic or Declared Emergency

In the event of a health pandemic or an emergency declared under Minn. Stat. Ch. 12, a meeting may be conducted by telephone or other electronic means in compliance with Minn. Stat. § 13D.021.

8. Meetings Conducted by Interactive Technology

A meeting may be conducted by interactive technology, Skype, or other similar electronic means in compliance with Minn. Stat. § 13D.02.

B. Votes

The votes of school board members shall be recorded in a journal kept for that purpose, and the journal shall be available to the public during all normal business hours at the administrative offices of the school district.

C. Written Materials

1. In any open meeting, a copy of any printed materials, including electronic communications, relating to the agenda items prepared or distributed by the school board or its employees and distributed to or available to all school board members shall be available in the meeting room for inspection by the public while the school board considers their subject matter.
2. This provision does not apply to materials not classified by law as public, or to materials relating to the agenda items of a closed meeting.

D. Data

1. Meetings may not be closed merely because the data to be discussed are not public data.
2. Data that are not public data may be discussed at an open meeting if the disclosure relates to a matter within the scope of the school board's authority and is reasonably necessary to conduct the business or agenda item before the school board.
3. Data discussed at an open meeting retain the data's original classification; however, a record of the meeting, regardless of form, shall be public.

E. Closed Meetings

1. Labor Negotiations Strategy

- a. The school board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor

negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals.

- b. The time and place of the closed meeting shall be announced at the public meeting. A written roll of school board members and all other persons present at the closed meeting shall be made available to the public after the closed meeting. The proceedings shall be tape recorded, and the tape recording shall be preserved for two years after the contract discussed at the meeting is signed. The recording shall be made available to the public after all labor contracts are signed by the school board for the current budget period.

2. Sessions Closed by Bureau of Mediation Services

All negotiations, mediation sessions, and hearings between the school board and its employees or their respective representatives are public meetings. These meetings may be closed only by the Commissioner of the Bureau of Mediation Services (BMS). The use of recording devices, stenographic records, or other recording methods is prohibited in mediation meetings closed by the BMS.

3. Preliminary Consideration of Charges

The school board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the school board members conclude that discipline of any nature may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

4. Performance Evaluations

The school board may close a meeting to evaluate the performance of an individual who is subject to its authority. The school board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the school board shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

5. Attorney-Client Meeting

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the school board needs advice above the level of general legal advice, i.e., regarding specific acts and their legal consequences. A meeting may be closed to seek legal advice concerning litigation strategy, but the mere threat that litigation might be a consequence of deciding a matter one way or another does not, by itself, justify closing the meeting. The motion to close the meeting must specifically describe the matter to be discussed at the closed meeting, subject to relevant privacy and confidentiality considerations under state and federal law. The law does not require that such a meeting be recorded.

6. Dismissal Hearing

- a. A hearing on the dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.
- b. A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent or guardian requests an open hearing.
- c. To the extent a teacher or student dismissal hearing is held before the school board and is closed, the closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

7. Coaches; Opportunity to Respond

- a. If the school board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within 14 days of that decision.
- b. If the coach requests the reasons for the nonrenewal, the school board must give the coach the reasons in writing within 10 days of receiving the request.
- c. On the request of the coach, the school board must provide the coach with a reasonable opportunity to respond to the reasons at a school board meeting.
- d. The meeting may be open or closed at the election of the coach unless the meeting is closed as required by Minn. Stat. § 13D.05, Subd. 2, to discuss educational or certain other nonpublic data.

- e. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

8. Meetings to Discuss Certain Not Public Data

Any portion of a meeting must be closed if the following types of data are discussed:

- a. data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;
- b. active investigative data collected or created by a law enforcement agency;
- c. educational data, health data, medical data, welfare data, or mental health data that are not public data; or
- d. an individual's personal medical records.
- e. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

9. Purchase and Sale of Property

- a. The school board may close a meeting:
 - (1) to determine the asking price for real or personal property to be sold by the school district;
 - (2) to review confidential or nonpublic appraisal data; and
 - (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.
- b. Before closing the meeting, the school board must identify on the record the particular real or personal property that is the subject of the closed meeting.
- c. The closed meeting must be tape recorded at the expense of the school district. The tape must be preserved for eight years after the date of the meeting and be made available to the public after all real or personal property discussed at the meeting has been

purchased or sold or the school board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of school board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.

- d. An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the school board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

10. Security Matters

- a. The school board may close a meeting to receive security briefings and reports, to discuss issues related to security systems, to discuss emergency response procedures, and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.
- b. Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.
- c. Before closing a meeting, the school board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting.
- d. The closed meeting must be tape recorded at the expense of the school district and the recording must be preserved for at least four years.

11. Other Meetings

Other meetings shall be closed as provided by law, except as provided above. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

F. Procedures for Closing a Meeting

The school board shall provide notice of a closed meeting just as for an open meeting. A school board meeting may be closed only after a majority vote at a public meeting. Before closing a meeting, the school board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing)
Minn. Stat. § 122A.33, Subd. 3 (Coaches; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (Teacher Discharge Hearing)
Minn. Stat. § 179A.14, Subd. 3 (Labor Negotiations)
Minn. Rules Part 5510.2810 (Bureau of Mediation Services)
Brown v. Cannon Falls Township, 723 N.W.2d 31 (Minn. App. 2006)
Brainerd Daily Dispatch v. Dehen, 693 N.W.2d 435 (Minn. App. 2005)
The Free Press v. County of Blue Earth, 677 N.W.2d 471 (Minn. App. 2004)
Prior Lake American v. Mader, 642 N.W.2d 729 (Minn. 2002)
Star Tribune v. Board of Education, Special School District No. 1, 507 N.W.2d 869 (Minn. App. 1993)
Minnesota Daily v. University of Minnesota, 432 N.W.2d 189 (Minn. App. 1988)
Moberg v. Independent School District No. 281, 336 N.W.2d 510 (Minn. 1983)
Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993), *rev. denied.* (Minn. 1993)
Dept. of Admin. Advisory Op. No. 18-019 (December 28, 2018)
Dept. of Admin. Advisory Op. No. 17-005 (June 22, 2017)
Dept. of Admin. Advisory Op. No. 13-009 (March 19, 2013)
Dept. of Admin. Advisory Op. No. 12-004 (March 8, 2012)
Dept. of Admin. Advisory Op. No. 11-004 (April 18, 2011)
Dept. of Admin. Advisory Op. No. 10-020 (September 23, 2010)
Dept. of Admin. Advisory Op. No. 09-020 (September 8, 2009)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)
Dept. of Admin. Advisory Op. No. 06-027 (September 28, 2006)
Dept. of Admin. Advisory Op. No. 04-004 (February 3, 2004)

Cross References: MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model Policy 207 (Public Hearings)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA Service Manual, Chapter 13, School Law Bulletin “C” (Minnesota’s Open Meeting Law)

Adopted: _____

MSBA/MASA Model Policy 402

Orig. 1995

Revised: 8/26/2019

Rev. 2015

402 DISABILITY NONDISCRIMINATION POLICY

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide a fair employment setting for all persons and to comply with state and federal law.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not discriminate against qualified individuals with disabilities because of the disabilities of such individuals in regard to job application procedures, hiring, advancement, discharge, compensation, job training, and other terms, conditions, and privileges of employment.
- B. The school district shall not engage in contractual or other arrangements that have the effect of subjecting its qualified applicants or employees with disabilities to discrimination on the basis of disability. The school district shall not exclude or otherwise deny equal jobs or job benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.
- C. The school district shall make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, unless the accommodation would impose undue hardship on the operation of the business of the school district.
- D. Any job applicant or employee wishing to discuss the need for a reasonable accommodation, or other matters related to a disability or the enforcement and application of this policy, should contact Julie Fred, Director of Special Services, 1200 Town Square, 952-496-5066, jfred@shakopee.k12.mn.us. This individual is the school district's appointed ADA/Section 504 coordinator.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
42 U.S.C., Ch. 126 § 12112 (Americans with Disabilities Act)
29 C.F.R. Part 32
34 C.F.R. Part 35
34 C.F.R. Part 104

Cross References: MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

Adopted: _____

MSBA/MASA Model Policy 423

Orig. 1999

Revised: 8/26/2019

Rev. 2009

423 EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee- student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
 - 1. Dating students.
 - 2. Having any interaction/activity of a sexual nature with a student.
 - 3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
 - 4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent

such access from occurring.

- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.

[Note: Such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one, and/or making sure that such meetings with a student take place in rooms with windows and/or others nearby.]

- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: Minn. Stat. § 13.43, Subd. 16 (School District or Charter School

Disclosure of Violence or Inappropriate Sexual Contact)
Minn. Stat. § 122A.20, Subd. 2 (Mandatory Reporting to Professional Educator Licensing and Standards Board or Board of School Administrators)
Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (Mandatory immediate discharge of teachers with license revocations due to child or sex abuse convictions)
Minn. Stat. §§ 609.341-609.352 (Defining “intimate parts” and “position of authority” as well as detailing various sex offenses)
Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

Cross References: MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
MSBA/MASA Model Policy 507 (Corporal Punishment)

Adopted: _____

MSBA/MASA Model Policy 506

Orig. 1995

Revised: 8/26/2019

Rev. 2017

506 STUDENT DISCIPLINE

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others, and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.

In view of the foregoing and in accordance with Minn. Stat. § 121A.55, the school board, with the participation of school district administrators, teachers, employees, students, parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all

students of the school district.

III. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. In exercising the teacher's lawful authority, a teacher may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another.
- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate

regarding the behavior of their children.

- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.

IV. STUDENT RIGHTS

All students have the right to an education and the right to learn.

V. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school district policy;
- L. To avoid inaccuracies in student newspapers or publications and refrain from

indecent or obscene language;

M. To conduct themselves in an appropriate physical or verbal manner; and

N. To recognize and respect the rights of others.

VI. CODE OF STUDENT CONDUCT

A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.

1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
2. The use of profanity or obscene language, or the possession of obscene materials;
3. Gambling, including, but not limited to, playing a game of chance for stakes;
4. Violation of the school district's Hazing Prohibition Policy;
5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
6. Violation of the school district's Student Attendance Policy;
7. Opposition to authority using physical force or violence;
8. Using, possessing, or distributing tobacco, tobacco-related devices,

electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;

9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper

activation of fire alarms, or bomb threats;

21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Possession of nuisance devices or objects which cause distractions and may facilitate cheating including, but not limited to, pagers, radios, and phones, including picture phones;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district' Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a

school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;

35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or

employees.

VII. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;
- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;

- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- R. Saturday school;
- S. Expulsion under the Pupil Fair Dismissal Act;
- T. Exclusion under the Pupil Fair Dismissal Act; and/or
- U. Other disciplinary action as deemed appropriate by the school district.

VIII. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student's parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of

instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

[Note: The following Sections C. - K. must be developed and inserted by each school district based upon individual district practices, procedures, and preferences.]

C. *Procedures for Removal of a Student From a Class.*

1. *Specify procedures to be followed by a teacher, administrator or other school district employee to remove a student from a class;*
2. *Specify required approvals necessary;*
3. *Specify paperwork and reporting procedures.*

D. *Responsibility for and Custody of a Student Removed From Class.*

1. *Designation of where student is to go when removed;*
2. *Designation of how student is to get to designated destination;*
3. *Whether student must be accompanied;*
4. *Statement of what student is to do when and while removed;*
5. *Designation of who has control over and responsibility for student after removal from class.*

E. *Procedures for Return of a Student to a Class From Which the Student Was Removed.*

1. *Specification of procedures;*
2. *Actions or approvals required such as notes, conferences, readmission plans.*

F. *Procedures for Notification.*

1. *Specify procedures for notifying students and parents/guardians of violations of the rules of conduct and resulting disciplinary action;*
2. *Actions or approvals required, such as notes, conferences, readmission plans.*

G. *Disabled Students; Special Provisions.*

1. *Procedures for consideration of whether there is a need for further assessment;*
2. *Procedures for consideration of whether there is a need for a review of the adequacy of the current Individualized Education Program (IEP) of a disabled student who is removed from class or disciplined; and*
3. *Any procedures determined appropriate for referring students in need of special education services to those services.*

H. *Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises.*

1. *Establishment of a chemical abuse preassessment team pursuant to Minn. Stat. § 121A.26;*
2. *Establishment of a school and community advisory team to address chemical abuse problems in the district pursuant to Minn. Stat. § 121A.27; and*
3. *Establishment of teacher reporting procedures to the chemical abuse preassessment team pursuant to Minn. Stat. § 121A.29.*

I. *Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.*

J. *Any Procedures Determined Appropriate for Encouraging Early Involvement of Parents or Guardians in Attempts to Improve a Student's Behavior.*

K. *Any Procedures Determined Appropriate for Encouraging Early Detection of Behavioral Problems.*

IX. DISMISSAL

- A. "Dismissal" means the denial of the current educational program to any student, including exclusion, expulsion and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to provide alternative educational services before dismissal proceedings, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any reasonable school board regulation, including those found in this policy;
2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.

C. Suspension Procedures

1. “Suspension” means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. If a student’s total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student’s parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian’s expense. The purpose of this meeting is to attempt to determine the student’s need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
3. Each suspension action may include a readmission plan. The plan shall

include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.

4. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
5. The school administration shall implement alternative educational services when the suspension exceeds five (5) days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minn. Stat. § 123A.05 selected to allow the student to progress toward meeting graduation standards under Minn. Stat. § 120B.02, although in a different setting.
6. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school

administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.

7. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:
 - a. strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under Minn. Stat. Ch. 260C.
8. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)
9. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
10. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
11. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) days.

D. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.

2. “Exclusion” means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district’s intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56; describe alternative educational services accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student’s own choosing, including legal counsel at the hearing; (2) examine the student’s records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district shall advise the student’s parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE).
6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent, or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed, unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student’s own choosing, including legal counsel, at the student’s sole expense. The school district shall advise the student’s parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.

10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.
14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minn. Stat. § 121A.49.

The decision of the school board shall be implemented during the appeal to the Commissioner.

19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

X. ADMISSION OR READMISSION PLAN

A school administrator shall prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan may include measures to improve the student's behavior, including completing a character education program consistent with Minn. Stat. § 120B.232, Subd. 1, and require parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XI. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each physical assault of a school district employee by a student within thirty (30) days of the assault. This report must include a statement of the alternative educational services or other sanction, intervention, or resolution given to the student in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the student's age, grade, gender, race, and special education status.

XII. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13.

XIII. DISABLED STUDENTS

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XIV. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minn. Stat. § 124D.03) or Enrollment in Nonresident District (Minn. Stat. § 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minn. Stat. Ch. 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XV. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be

made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XVI. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.582 (Reasonable Force)
Minn. Stat. §§ 121A.60-121A.61 (Removal From Class)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (Area Learning Center Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (Enrollment in Nonresident District)
Minn. Stat. Ch.125A (Students With Disabilities)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Court Act)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety)

Policy)

MSBA/MASA Model Policy 525 (Violence Prevention)

MSBA/MASA Model Policy 526 (Hazing Prohibition)

MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches)

MSBA/MASA Model Policy 610 (Field Trips)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 711 (Video Recording on School Buses)

MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Adopted: _____

MSBA/MASA Model Policy 523

Orig. 1995

Revised: 8/26/2019

Rev. 2012

523 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in the school district's policies are applicable to students as well as to employees. In order to avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to students:

Model Policy 102	Equal Educational Opportunity
Model Policy 103	Complaints – Students, Employees, Parents, Other Persons
Model Policy 206	Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
Model Policy 211	Criminal or Civil Action Against School District, School Board Member, Employee, or Student
Model Policy 305	Policy Implementation
Model Policy 413	Harassment and Violence
Model Policy 417	Chemical Use and Abuse
Model Policy 418	Drug-Free Workplace/Drug-Free School
Model Policy 419	Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
Model Policy 420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
Model Policy 511	Student Fundraising
Model Policy 524	Internet Acceptable Use and Safety Policy
Model Policy 525	Violence Prevention
Model Policy 610	Field Trips
Model Policy 613	Graduation Requirements
Model Policy 614	School District Testing Plan and Procedure
Model Policy 615	Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
Model Policy 616	School District System Accountability
Model Policy 707	Transportation of Public School Students
Model Policy 708	Transportation of Nonpublic School Students
Model Policy 709	Student Transportation Safety Policy
Model Policy 710	Extracurricular Transportation
Model Policy 711	Video Recording on School Buses
Model Policy 712	Video Surveillance Other Than on Buses
Model Policy 801	Equal Access to School Facilities

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References:

Cross References:

**2019 Shakopee Public Schools
School Board Meeting Dates and other important dates**

Date	Time	Type of Meeting	Location
August 26, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
August 26, 2019	5:00PM	School Board Policy Committee Meeting	District Office Room 202, 1200 Town Square
August 26, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
August 27, 2019	4:30-5:30PM	Community Survey Presentation	SHS - Thrust Stage, 100 17th Avenue West
August 28, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
September 9, 2019	6:00PM	School Board Work Session	District Office Board Room, 1200 Town Square
September 10, 2019	7:00-8:00PM	Community Survey Presentation	Red Oak Elementary - Red Hawk Cluster, 7700 Old Carriage Court
September 23, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
September 23, 2019	5:00PM	School Board Policy Committee Meeting	District Office Room 202, 1200 Town Square
September 23, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
September 25, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
October 14, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
October 14, 2019	5:00PM	School Board Policy Committee Meeting	District Office Room 202, 1200 Town Square
October 14, 2019	6:00PM	School Board Work Session	District Office Board Room, 1200 Town Square
October 28, 2019	5:00PM	School Board Personnel Committee Meeting	District Office Room 202, 1200 Town Square
October 28, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
October 30, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
November 18, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
November 18, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
November 20, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
December 9, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
December 9, 2019	6:00PM	Truth in Taxation Hearing & School Board Business Meeting	District Office Board Room, 1200 Town Square
December 11, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square



Shakopee Public Schools 2019-20 School Calendar

August 2019	
August 19-22.....	New Teacher Fall Workshop
August 26-29.....	Teacher Fall Workshop

September 2019	
September 2.....	No School - Labor Day
September 3-4.....	Elementary Connect Days (Grades E-5)
September 3.....	Student 1st Day of School (Grades 6-12)
September 5.....	Student 1st Day of School (Grades E-5)
September 26.....	Student 2-Hour Early Release K-12

October 2019	
October 16.....	No School - Teacher Staff Development Day
October 17-18.....	No School - Fall Break

November 2019	
November 7	1st Quarter Ends
November 7.....	Student 2-Hour Early Release K-12
November 8.....	No School - Teacher Planning Day
November 27-29.....	No School - Thanksgiving Break

December 2019	
December 20.....	No School - Early Childhood Only (PD day)
December 23-Jan 1.....	No School - Winter Break

January 2020	
December 23-Jan 1.....	No School - Winter Break
January 20.....	No School - No Teachers - MLK, Jr. Day
January 23.....	1st Semester Ends
January 23.....	Student 2-Hour Early Release K-12
January 24.....	No School - Teacher Planning Day

February 2020	
February 14.....	No School - All Teacher Staff Development Day
February 17.....	No School - Presidents' Day Break

March 2020	
March 26.....	3rd Quarter Ends
March 26.....	Student 2-Hour Early Release K-12
March 27.....	No School - Teacher Planning Day
March 30-April 3.....	No School - Spring Break

April 2020	
March 30-April 3.....	No School - Spring Break

May 2020	
May 1.....	No School - Gr. 6-12 Teacher Staff Development Day
May 1.....	No School - Gr. E-5 Teachers Off
May 25.....	No School - Memorial Day

June 2020	
June 4.....	Student Last Day of School
June 5.....	Teacher Work Day
June 6.....	Graduation

August 2019				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 2020				
M	T	W	TH	F
	3	4	5	6
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2020				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2020				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June 2020				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Key	
	No School - Students and Staff
	No School - Students
	First/Last Day of School
	Quarter/Semester Change
	Student Early Release 2-Hours before Dismissal