

SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





July 22, 2019
6:00 PM

1. CALL TO ORDER SCHOOL BOARD BUSINESS MEETING AND ROLL CALL - CHAIR BOWERMAN
2. PLEDGE OF ALLEGIANCE
3. WE ARE SHAKOPEE SCHOOLS
 3. 1. Recognition of Destination Imagination Team
Congratulations to our Destination Imagination team "Organized Mess" for making us all proud!
The team placed 14th in the improvisational category at the Global Finals tournament in Kansas City!
Team Members:
Michael Waldorf
Payton Mason
Himani Joshi
Catherine (CJ) Younger
Esther Kuah
Team Managers: Chris Younger and Sudha Joshi
Destination Imagination is an innovative, international educational program in which student teams solve open-ended challenges and present their solutions at a regional tournament.
4. CONSIDERATION OF AGENDA AS PRESENTED
5. CONSENT ITEMS
 5. 1. Personnel Items
 - 5.1.1 Acceptance of Retirement**
Last Name, First Name, Position, Location, Effective Date
Noll, Joyce, Program Support Assistant, Sweeney Elementary School, 6/06/2019
Recommended Action
Accept the retirement and thank them for their service to the district as presented.
 - 5.1.2 Acceptance of Resignations**
Last Name, First Name, Position, Location, Effective Date
Blume, Larissa, Teacher, FACS, West Middle School, 6/07/2019

Goodrich, Claire, Teacher, Science, East Middle School, 6/07/2019
Kalash, Kelly, Benefits Specialist, District Office, 6/27/2019
Osmonson, Camille, Teacher, Grade 5, Sun Path Elementary School, 6/07/2019
Wilson, Katherine, Teacher, Social Studies, West Middle School, 6/07/2019
Nistler, Heidi, Assistant Director Special Services, District Office, 08/02/2019

Recommended Action

Accept the resignations and thank them for their service to the district as presented.

5.1.3 Approval of Certified Contracts for the 2019-20 School Year

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Allen, Susan M., Speech Language Pathologist, Sweeney Elementary School, Ed Specialist, 22, 1.0, 8/19/2019, \$83,596.00
Atkin, Zachary, Teacher, Social Studies, High School, BA, 4, 1.0, 8/19/2019, \$40,556.00
Dammann, Jacob, Teacher, Math, High School, MA+30, 9, 1.0, 8/19//2019, \$62,156.00
Gunderson, Noelle, Teacher, English, East Middle School, BA, 4, 1.0, 8/19/2019, \$40,556.00
Klute, Wendy, School Counselor, High School, MA+20, 9, 1.0, 8/19/2019, \$59,866.00
Krupnick, Benjamin, Teacher, Social Studies, Tokata Learning Center, MA, 9, 1.0, 8/19/2019, \$55,289.00
Linsley, Sara, Teacher Special Services, Sweeney Elementary School, BA+30, 3, 1.0, 8/19/2019, \$45,307.00
Race, Kevin, Teacher, Special Services, High School, MA+10, 8, 1.0, 8/19/2019, \$56,185.00

Recommended Action

Approve certified contracts as presented.

5.1.4 Approval of Non-Certified Contract for the 2019-20 School Year

Last Name, First Name, Position, Location, Salary, Effective

Swenson, Joshua, Technology Assistant, High School, \$18.30/hr, 7/15/2019

Recommended Action

Approve the non-certified contract as presented.

5.1.5 Approval of Assignment Change

Last Name, First Name, Old Position, New Position, FTE, Salary, Effective

Winings, James, Custodian, Head Custodian, 1.0, \$19.16/hr, 7/15/2019

Recommended Action

Approve the assignment change for the above listed individuals.

5.1.6 Approval of Termination

The district is recommending the termination of employment of Daniel Wilson, a probationary custodian at the High School. The termination will be effective 7/10/2019.

Recommended Action

Approve the termination of Daniel Wilson as presented.

5.1.7 Request for Leave of Absence

Maret Wallace, Teacher at Sweeney Elementary School is requesting a 1.0 FTE Leave of Absence, for the 2019-20 school year.

Recommended Action

Approve the leave of absence for Maret Wallace as presented.

5. 2. Approval of Minutes of the School Board Meeting	7
Recommended Action	
Approve the minutes of the June 24, 2019 School Board Business Meeting as presented.	
5. 3. Consideration of Bills and Authorization to Pay Same	13
Recommended Action	
Approve the bills and authorize to pay same as presented.	
5. 4. Approval of Wires Reports	27
Recommended Action	
Approve the wires reports as presented.	
5. 5. Approval of the 2019-20 MN State High School League Membership	28
Recommended Action	
Approve the 2019-20 Minnesota State High School League Membership as presented.	
6. DISCUSSION	
7. DISCUSSION AND POSSIBLE ACTION	
8. INFORMATION	
8. 1. Community Facilities Task Force Update	32
Members of the Facility Committee will provide an update for the Board regarding the July 11, 2019 Community Facilities Task Force Committee meeting. Presenter: School Board Facility Committee Members Time: 10 minutes	
8. 2. School Improvement Planning Process	36
Assistant Superintendent Dave Orłowsky will provide an update on the School Improvement planning process. Presenter: Assistant Superintendent Dave Orłowsky Time: 13 minutes	
8. 3. Community Survey Update	
Communications Supervisor Ashley McCray will provide an update of the status of	

the community survey and communication plans of the survey results.
Presenter: Communications Supervisor Ashley McCray
Time: 5 minutes

9. ACTION

9. 1. 2nd Reading of School District Policies 37

The following School District Policies are recommended for final approval:

602 Organization of School Calendar and School Day

603 Curriculum Development

606 Textbooks and Instructional Materials

608 Instructional Services – Special Education

611 Home Schooling

615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students

616 School District System Accountability

624 Online Learning Options

Recommended Action

Approve the school district policy updates as presented.

Presenter: School Board Policy Committee Chair Kristi Peterson

Time: 5 minutes

9. 2. Long Term Facilities Maintenance (LTFM) 70

The School Board must annually approve the Long-Term Facilities Maintenance (LTFM) Ten Year Plan by July 31. Board approval is subsequently submitted to the Department of Education for approval by the Commissioner of Education. Approval of the resolution ensures our participation in the LTFM revenue program, ensures inclusion of the program in our Payable 2020 tax levy, and provides funding for expenditures in the 2020-21 school year.

The ten-year expenditure plan represents a prioritization of deferred maintenance projects needed to protect the public investment in district facilities. The prioritization is done through a physical assessment of all district facilities in coordination with district maintenance staff. Funding for the 2020-21 school year is estimated at \$2,300,000.

Significant expenditures in the current year include roof replacement at Sweeney Elementary and upgrades to the elevator system at East Middle School.

Timing and implementation of the prioritized projects will be subject to an analysis of various LTFM funding mechanisms that maximize available revenue with minimal increases to the district property tax levy.

Recommended Action

Approve the district's long term facility maintenance ten year plan as presented.

Presenter: Director of Finance & Operations Jeff Priess

Time: 10 minutes

10. OTHER

11. RECOGNITION OF VISITORS TO BOARD MEETING

12. COMMITTEE REPORTS

13. UPCOMING MEETINGS AND IMPORTANT DATES

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July 22, 2019 5:00PM Finance Committee Meeting District Office, Room 202

July 22, 2019 5:00PM Policy Committee Meeting District Office, Supt's Office

July 22, 2019 6:00PM School Board Business Meeting District Office Board Room

July 31, 2019 5:00PM Facilities Committee Meeting District Office Board Room

August 12, 2019 5:00PM Personnel Committee Meeting District Office Room 202

August 12, 2019 6:00PM School Board Work Session District Office Board Room

August 22, 2019 6:00PM Community Facilities Task Force District Office Board Room

August 26, 2019 5:00PM Finance Committee Meeting District Office Room 202

August 26, 2019 5:00PM Policy Committee Meeting District Office Room 202

August 26, 2019 6:00PM School Board Business Meeting District Office Board Room

August 28, 2019 5:00PM Facilities Committee Meeting District Office Board Room

August 29, 2019 DistrictWide Back-to-School Welcome

14. ADJOURNMENT

Minutes of School Board Regular Business Meeting

School Board Shakopee Public Schools

A School Board Regular Business Meeting of the School Board of Shakopee Public Schools was held Monday, June 24, 2019, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee.

1. CALL TO ORDER SCHOOL BOARD BUSINESS MEETING AND ROLL CALL - VICE CHAIR TOMCZIK
PRESENT: Aldrich, Christiansen, McKeand, Peterson, Tucker and Tomczik
ABSENT: Bowerman

2. PLEDGE OF ALLEGIANCE

3. WE ARE SHAKOPEE SCHOOLS

3. 1. Recognition of All-State Band Members

Please help us congratulate Alijah Nelson (Percussion, All State Orchestra) and Judith Villalobos (Alto 1, All State SSAA Choir). Earlier this month, the high school students were selected as members of the MN All-State Ensembles. In March, they prepared/submitted recordings along with thousands of other high school students from around the state. The Minnesota Music Educators Association then selected members for each ensemble: Band, Orchestra, & Choir. Being named to one of the All-State Ensembles is among the highest honors a student can receive in high school music. Due to a prior summer commitment, Alijah is unable to attend. But, we want to send a congratulations to him. Let's recognize Judith, who is in attendance tonight.

4. CONSIDERATION OF AGENDA AS PRESENTED

Peterson/McKeand moved to approve the agenda with the addition of 8.3 Discussion of Neuvest Report as presented; motion passed unanimously.

5. CONSENT ITEMS

McKeand/Aldrich moved to approve the consent agenda as presented; motion passed unanimously.

5. 1. Personnel Items

5.1.1 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Baskette, Jonnelle, Teacher, Special Services, East Middle School, 6/07/2019

Damon, Melissa, Teacher, High Potential, Sun Path Elementary School, 6/07/2019

Dunn, Rachel, Program Support Assistant, Sun Path Elementary School, 6/06/2019

Fett, Victoria, Program Support Assistant, Eagle Creek Elementary School, 5/31/2019

Galbetti, Hafso, Program Support Assistant, West Middle School, 6/06/2019

Gatimu, Joyce, Program Support Assistant, West Middle School, 6/06/2019

Haas, Victoria, School Counselor, High School, 6/28/2019

Jewison, Cory, Teacher, Grade 2, Red Oak Elementary School, 6/07/2019

Kubler, Jayne, Program Support Assistant, Eagle Creek Elementary School, 6/07/2019

Lambrech, Krystal, Program Support Assistant, Central Family Center, 6/06/2019

Lee, Pa, School Psychologist, West Middle School, 6/07/2019

Manasra, Najwa, Program Support Assistant, Central Family Center, 6/03/2019

Marschall, Kally, Program Support Assistant, Sun Path Elementary School, 6/06/2019

Newman, Brent, Teacher, Grade 4, Eagle Creek Elementary School, 6/07/2019

Nicklin, Liza, Teacher, Special Services, High School, 6/07/2019

Petersen, Emerald, Tech Assistant, East Middle School, 6/12/2019

Pogue, Gina, Teacher, Physical Education, Red Oak Elementary School, 6/07/2019

Severson, Jennifer, School Counselor, High School, 6/28/2019

Ward, Kristi, CFC & Equity Principal, Central Family Center, 6/28/2019

Wicklander, Amy, Food Service Worker, Sun Path Elementary School, 6/06/2019

Recommended Action

Accepted the resignations and thanked them for their service to the district as presented.

5.1.2 Approval of Certified Contracts for the 2019-20 School Year

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Aeikens, Charise, Teacher, Business, High School, MA, 8, 1.0, 8/19/2019, \$53,950.00

Dummer, Michael, Teacher, Business, High School, BA, 4, 1.0, 8/19/2019, \$40,556.00

Kantrud, Laura, TOSA-Instructional Coach, Red Oak Elementary, MA, 11, 1.0, 8/19/2019, \$58,545.00

Lechleitner, Katherine, Teacher, FACS, High School, BA, 8, 1.0, 8/19/2019, \$44,462.00

Swanson, Paige, School Counselor, High School, MA+30, 13, 1.0, 8/19/2019, \$69,546.00

Wimberger, Jill, TOSA-Instructional Coach, Eagle Creek Elementary, Ed. Specialist, 23, 1.0, 8/19/2019, \$85,263.00

Recommended Action

Approved certified contracts as presented.

5.1.3 Approval of Non-Certified Contract for the 2019-20 School Year

Last Name, First Name, Position, Location, Salary, Effective

Wilson, Dan, Custodian, High School, \$16.92/hr, 6/10/2019

Recommended Action

Approved the non-certified contract as presented.

5.1.4 Request for UnPaid Leave of Absence

Laura Aleckson, Teacher at East Middle School is requesting a 1.0 FTE UnPaid Leave of Absence, for the 2019-20 school year.

Recommended Action

Approved the leave of absence for Laura Aleckson as presented.

5.1.5 Request for UnPaid Leave of Absence

Cassandra Carlson, Teacher at Eagle Creek Elementary is requesting a 1.0 FTE UnPaid Leave of Absence, for the 2019-20 school year.

Recommended Action

Approved the leave of absence for Cassandra Carlson as presented.

5.1.6 Request for UnPaid Leave of Absence

Kelsey Haugan, Teacher at Sun Path Elementary School, is requesting a 1.0 FTE UnPaid Leave of Absence, for the 2019-20 school year.

Recommended Action

Approved the leave of absence for Kelsey Haugan as presented.

5.1.7 Request for UnPaid Leave of Absence

Emalyn Waletzko, Speech Language Pathologist at West Middle School, is requesting a 1.0 UnPaid FTE Leave of Absence starting 10/16/2019 and ending on 4/03/2020.

Recommended Action

Approved the leave of absence for Amalyn Waletzko as presented.

5.1.8 Approval of Supervisor Contract

Last Name, First Name, Position, Location, Effective, Salary

Ritter, Julie, Central Family Center Administrator (Supervisor), TBD, \$103,000.00

Recommended Action

Approved the contract for Julie Ritter as presented.

5. 2. Approval of Minutes of the School Board Meetings

Recommended Action

Approved the minutes of the May 20, 2019 School Board Business Meeting and the June 10, 2019 School Board Work Session as presented.

5. 3. Consideration of Bills and Authorization to Pay Same

Recommended Action

Approved the bills and authorized to pay same as presented.

5. 4. Approval of Wires Reports

Recommended Action

Approved the wires reports as presented.

5. 5. Approval of Change Order #30 for the Shakopee High School Additions and Renovations Project
Change Order #30 for the Shakopee High School Additions and Renovations Project in the amount of \$24,176.76 is presented for approval.

Recommended Action

Approved Change Order #30 as presented.

5. 6. Approval of 2019 School District Population Estimate

Recommended Action

Approved the 2019 school district population estimate as presented.

6. DISCUSSION

6. 1. 1st Reading of School District Policies

School District Policies were recommended for First Reading:

602 Organization of School Calendar and School Day

603 Curriculum Development

606 Textbooks and Instructional Materials

608 Instructional Services – Special Education

611 Home Schooling

615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students

616 School District System Accountability

624 Online Learning Options

Presenter: School Board Policy Committee Chair Kristi Peterson

7. DISCUSSION AND POSSIBLE ACTION

7. 1. 1st Reading of Recommendation for Removal

School District Policies recommended for removal:

619 Staff Development for Standards

623 Mandatory Summer School Instruction

Presenter: School Board Policy Committee Chair Kristi Peterson

Tucker/Christiansen moved to approve the removal of school district policies 619 Staff Development for Standards and 623 Mandatory Summer School Instruction as presented; motion passed unanimously.

7. 2. Shakopee Public Utilities Electric Underground Easement Agreement

Background: Shakopee Public Utilities desires to perform the work (construction of an underground conduit for the distribution of electrical power) this construction season in conjunction with the Scott County Government Center expansion project. The Easement will not affect access or use of the Central Family Center and no outage will occur during construction.

Benefits: Service to the building is currently radial, just from one source. Upon installation of the new cable loop, the building will have two sources, enabling restoration service quicker in the event of cable failure.

The Underground Easement Agreement - Shakopee Public Utilities Commission - will be presented for School Board review and approval.

Presenter: Director of Finance & Operations Jeff Priess

Christiansen/McKeand moved to approve the Shakopee Public Utilities Electric Underground Easement Agreement as presented; motion passed unanimously.

7. 3. Long Term Facilities Maintenance Revenue (LTFMR) SouthWest Metro Dist. 288

The 2015 Legislature established a Long-Term Facility Maintenance Revenue (LTFM) program and allows Intermediate District participation provided approval is received from member districts. The Intermediate District approved their LTFM plan for the 2020-21 school year in the amount of \$275,000, of which District No. 720's share is \$77,822.69. Member districts pay their proportionate share of pay-as-you-go projects as indicated on the Cooperative Allocation Form.

A request will be made for the School Board to approve the resolution of SW Metro Dist. 288's Long Term Facility Maintenance Ten Year Plan, and authorize the inclusion of the proportionate share of revenue in our application will be presented for board review and approval.

Presenter: Director of Finance and Operations Jeff Priess

Tucker/McKeand moved to approve the SouthWest Metro District 288 Long Term Facilities Maintenance Revenue as presented; motion passed unanimously.

7. 4. SouthWest Metro ISD# 288 Safe School Levy

The Intermediate District #288 approved their Safe School program budget for the 2020-21 school year in the amount of \$220,000, of which District No. 720's share is \$62,258.15.

A request will be made for the School Board to approve of resolution of SW Metro Dist. 288's Safe School levy, and authorize the inclusion of the proportionate share of revenue in our application will be presented for board review and approval.

Presenter: Director of Finance and Operations Jeff Priess

McKeand/Tucker moved to approve the SouthWest Metro District 288 Safe School Levy as presented; motion passed unanimously.

8. INFORMATION

8. 1. 2018-19 School District Finance Monthly Update

This budget update provides as analysis of General Fund revenue and expense through May 31, 2019. Please note that the revenue category Local (Fees, Interest, ETC.) is within \$2,012 of budget with the month of June remaining in the fiscal year. This category should provide a very positive budget variance at fiscal year-end. Salaries and Wages expenditures (78.96%) are also tracking towards a year-end positive budget variance.

Presenter: Director of Finance & Operations Jeff Priess

8. 2. Raptor Visitor Management System

Ed Zeimet, Jenny Ames, and Bryan Drozd provided some information regarding the Raptor Visitor Management System.

Presenter: Ed Zeimet, Jenny Ames, and Bryan Drozd

8. 3. Discussion regarding the Neuvest Report

The School Board discussed the recent questions to the district regarding the 2017 Neuvest report.

9. ACTION

9. 1. Approval of 2019-20 Preliminary Budget

Director of Finance & Operations Jeff Priess presented the final version of the 2019-20 Preliminary Budget for School Board approval.

Recommended Action

Aldrich/Christiansen moved to approve the 2019-20 School District Preliminary Budget as presented; motion passed unanimously.

Presenter: Director of Finance & Operations Jeff Priess

9. 2. School Board Control of Extracurricular Activities Accounts

Recent legislation requires school board control of extracurricular activities accounts. Previously all accounting and reporting for these accounts has been excluded from General Fund activity and accounted for in a separate fund (Fund 50). New legislation requires these activities to now be accounted for in the General Fund, this requirement is effective for July 1, 2019.

Recommended Action

Christiansen/McKeand moved to direct the district's administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 as presented; motion passed unanimously.

Presenter: Director of Finance & Operations Jeff Priess

9. 3. Approval of School District Policy 713 Update

This year's legislature passed a new law, removing one of the choices for how school district's may account for Student Activity Accounts. The choice removed was the one we had been using. This new law takes effect on July 1, 2019. Director of Finance Jeff Priess and his team have been working for a few months on making the transition to the accounting practices required by the new law. In the past couple of weeks they have been working hard to communicate with stakeholders within the district. The stakeholders are mainly at the high school with some at the middle schools.

Recommended Action

Christiansen/Peterson moved to approve School District Policy 713 Student Activity Accounting as presented; motion passed unanimously.

Presenter: Superintendent Mike Redmond

10. OTHER

11. RECOGNITION OF VISITORS TO BOARD MEETING

12. COMMITTEE REPORTS

13. , UPCOMING MEETINGS AND IMPORTANT DATES

June 24, 2019	5:00PM	Finance Committee Meeting	District Office Room 202
June 24, 2019	6:00PM	School Board Business Meeting	District Office Board Room
June 26, 2019	5:00PM	Facilities Committee Meeting	District Office Board Room

July 8, 2019	5-9:00PM	Summer Retreat	District Office Board Room
July 11, 2019	6:00PM	Community Facilities Task Force Meeting	District Office Board Room
July 22, 2019	5:00PM	Finance Committee Meeting	District Office Room 202
July 22, 2019	6:00PM	School Board Business Meeting	District Office Board Room
July 23, 2019	9:00AM	Policy Committee Meeting	Superintendent's Office
July 24, 2019	5:00PM	Facilities Committee Meeting	District Office Board Room

14. ADJOURNMENT

At 7:39PM, Peterson/Christiansen moved to adjourn; motion passed unanimously.

Ultimate EDGE Account's Payable Check Register

Account:

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/7/2019 8:30:10 AM	EDG	105252057	742171	ACCO BRANDS	632.09	No	Yes
6/7/2019 8:30:11 AM	EDG	105252057	742172	ADVANCED IMAGING SOLUTIONS	8,973.00	No	Yes
6/7/2019 8:30:11 AM	EDG	105252057	742173	AFFINITECH INC	1,729.77	No	Yes
6/7/2019 8:30:11 AM	EDG	105252057	742174	AG IREPAIR	1,108.00	No	Yes
6/7/2019 8:30:11 AM	EDG	105252057	742175	AG PARTNERS TOWN &COUNTRY STOR	342.93	No	Yes
6/7/2019 8:30:11 AM	EDG	105252057	742176	AIM ELECTRONICS	400.00	No	Yes
6/7/2019 8:30:11 AM	EDG	105252057	742177	ANCHOR PAPER	775.63	No	Yes
6/7/2019 8:30:11 AM	EDG	105252057	742178	ANDERSON, MATT	133.00	No	Yes
6/7/2019 8:30:12 AM	EDG	105252057	742179	AP EXAMS	80,950.00	No	Yes
6/7/2019 8:30:12 AM	EDG	105252057	742180	ARAMARK	189.81	No	Yes
6/7/2019 8:30:12 AM	EDG	105252057	742181	BAN-KOE SYSTEMS	202.75	No	Yes
6/7/2019 8:30:12 AM	EDG	105252057	742182	BERRY COFFEE COMPANY	37.06	No	Yes
6/7/2019 8:30:12 AM	EDG	105252057	742183	BIFFS INC	1,767.38	No	Yes
6/7/2019 8:30:12 AM	EDG	105252057	742184	BIX PRODUCE CO.	3,965.53	No	Yes
6/7/2019 8:30:12 AM	EDG	105252057	742185	BOUNCE ON AIR	660.00	No	Yes
6/7/2019 8:30:13 AM	EDG	105252057	742186	BTU SERVICES, INC.	899.90	No	Yes
6/7/2019 8:30:13 AM	EDG	105252057	742187	BUCKEYE CLEANING CENTER	1,105.76	No	Yes
6/7/2019 8:30:13 AM	EDG	105252057	742188	CDW GOVERNMENT	534.00	No	Yes
6/7/2019 8:30:13 AM	EDG	105252057	742189	CENTERPOINT ENERGY SERVICES	18,487.79	No	Yes
6/7/2019 8:30:13 AM	EDG	105252057	742190	CHOICE ELECTRIC, INC	10,931.36	No	Yes
6/7/2019 8:30:13 AM	EDG	105252057	742191	CIARDELLI, SHANNON	71.15	No	Yes
6/7/2019 8:30:13 AM	EDG	105252057	742192	COLEMAN, ROBERT	78.00	No	Yes
6/7/2019 8:30:14 AM	EDG	105252057	742193	CUB FOODS	657.34	No	Yes
6/7/2019 8:30:14 AM	EDG	105252057	742194	DAN'S COMPUTER SERVICE	63.66	No	Yes
6/7/2019 8:30:14 AM	EDG	105252057	742195	DECORSEY, ROBB	234.00	No	Yes
6/7/2019 8:30:14 AM	EDG	105252057	742196	DENMAN, DIANNE	44.25	No	Yes
6/7/2019 8:30:14 AM	EDG	105252057	742197	DIVERSIFIED SNACK DISTRIBUTORS	5,535.14	No	Yes
6/7/2019 8:30:14 AM	EDG	105252057	742198	DOOR WORKS	250.00	No	Yes
6/7/2019 8:30:14 AM	EDG	105252057	742199	EARTHGRAINS	1,498.42	No	Yes
6/7/2019 8:30:15 AM	EDG	105252057	742200	EDUCATORS BENEFIT CONSULTANTS	500.00	No	Yes
6/7/2019 8:30:15 AM	EDG	105252057	742201	EVANS, KAYE	110.00	No	Yes
6/7/2019 8:30:15 AM	EDG	105252057	742202	FISCHER, BETH	50.00	No	Yes
6/7/2019 8:30:15 AM	EDG	105252057	742203	FULTON, LISA	5,400.00	No	Yes
6/7/2019 8:30:15 AM	EDG	105252057	742204	GENERAL PARTS , INC	1,642.50	No	Yes

Ultimate EDGE Account's Payable Check Register

Account:

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/7/2019 8:30:15 AM	EDG	105252057	742205	Gopher State Events	732.00	No	Yes
6/7/2019 8:30:15 AM	EDG	105252057	742206	GRAINGER, INC.	268.22	No	Yes
6/7/2019 8:30:16 AM	EDG	105252057	742207	GREGUS, DANIEL	133.00	No	Yes
6/7/2019 8:30:16 AM	EDG	105252057	742208	GROTH MUSIC	94.60	No	Yes
6/7/2019 8:30:16 AM	EDG	105252057	742209	HANSEN, STEVEN J.	133.00	No	Yes
6/7/2019 8:30:16 AM	EDG	105252057	742210	HATHAWAY, PHOENIX	39.00	No	Yes
6/7/2019 8:30:16 AM	EDG	105252057	742211	HEALY AWARDS, INC	104.16	No	Yes
6/7/2019 8:30:16 AM	EDG	105252057	742212	HERMAN'S LANDSCAPE SUPPLIES	620.00	No	Yes
6/7/2019 8:30:16 AM	EDG	105252057	742213	HILLYARD / HUTCHINSON	19,848.50	No	Yes
6/7/2019 8:30:17 AM	EDG	105252057	742214	HOUGHTON MIFFLIN HARCOURT	10,410.26	No	Yes
6/7/2019 8:30:17 AM	EDG	105252057	742215	HOVARD, CHRISTOPHER EICHNER LAN	54.00	No	Yes
6/7/2019 8:30:17 AM	EDG	105252057	742216	INNOVATIVE GRAPHICS	2,547.60	No	Yes
6/7/2019 8:30:17 AM	EDG	105252057	742217	INNOVATIVE OFFICE SOLUTIONS	1,307.25	No	Yes
6/7/2019 8:30:17 AM	EDG	105252057	742218	JOHNSON CONTROLS	2,732.65	No	Yes
6/7/2019 8:30:17 AM	EDG	105252057	742219	KNAUS, JASON	133.00	No	Yes
6/7/2019 8:30:18 AM	EDG	105252057	742220	KNUTSON FLYNN & DEANS	1,320.00	No	Yes
6/7/2019 8:30:18 AM	EDG	105252057	742221	KONIEZKO, ANNA	133.00	No	Yes
6/7/2019 8:30:18 AM	EDG	105252057	742222	LANO EQUIPMENT INC	1,195.27	No	Yes
6/7/2019 8:30:18 AM	EDG	105252057	742223	LARKIN, HEIDI	79.00	No	Yes
6/7/2019 8:30:18 AM	EDG	105252057	742224	LOUIS DEGIDIO SERVICES INC	533.50	No	Yes
6/7/2019 8:30:18 AM	EDG	105252057	742225	MAILFINANCE - NEOPOST LEASE	549.27	No	Yes
6/7/2019 8:30:18 AM	EDG	105252057	742226	MARCUS CINEMAS	630.00	No	Yes
6/7/2019 8:30:19 AM	EDG	105252057	742227	MASPA/STATE NEGOTIATORS	140.00	No	Yes
6/7/2019 8:30:19 AM	EDG	105252057	742228	MCDOWELL, CARRIE	28.60	No	Yes
6/7/2019 8:30:19 AM	EDG	105252057	742229	MELLES, MARK	78.00	No	Yes
6/7/2019 8:30:19 AM	EDG	105252057	742230	MOSELLE, GARETT	78.00	No	Yes
6/7/2019 8:30:19 AM	EDG	105252057	742231	MTI DISTRIBUTING CO	307.41	No	Yes
6/7/2019 8:30:19 AM	EDG	105252057	742232	NIELSEN, TRENTON	54.00	No	Yes
6/7/2019 8:30:20 AM	EDG	105252057	742233	NOVAK, HEATHER - PAY	211.88	No	Yes
6/7/2019 8:30:20 AM	EDG	105252057	742234	NOVAK, HEATHER - SUPPLIES	71.31	No	Yes
6/7/2019 8:30:20 AM	EDG	105252057	742235	OVERHEAD DOOR CO OF THE	302.90	No	Yes
6/7/2019 8:30:20 AM	EDG	105252057	742236	PALMER BUS SERVICES	2,077.55	No	Yes
6/7/2019 8:30:20 AM	EDG	105252057	742237	PAYK12 LLC	1,799.00	No	Yes
6/7/2019 8:30:20 AM	EDG	105252057	742238	PEARSON, ETHAN	39.00	No	Yes

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Account:

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/7/2019 8:30:20 AM	EDG	105252057	742239	PERFORMANCE FOOD GROUP	2,476.76	No	Yes
6/7/2019 8:30:21 AM	EDG	105252057	742240	PETERSON BROS. ROOFING	1,664.77	No	Yes
6/7/2019 8:30:21 AM	EDG	105252057	742241	PLANSOURCE	2,067.60	No	Yes
6/7/2019 8:30:21 AM	EDG	105252057	742242	PRAIRIE RIVER HOME CARE, INC	2,518.75	No	Yes
6/7/2019 8:30:21 AM	EDG	105252057	742243	PREMIUM WATER CO	42.00	No	Yes
6/7/2019 8:30:21 AM	EDG	105252057	742244	PUMP AND METER SERVICES INC	380.00	No	Yes
6/7/2019 8:30:21 AM	EDG	105252057	742245	REGION 2AA	500.00	No	Yes
6/7/2019 8:30:21 AM	EDG	105252057	742246	ROBERT B. HILL CO	756.43	No	Yes
6/7/2019 8:30:22 AM	EDG	105252057	742247	ROONEY SIGNS	114.50	No	Yes
6/7/2019 8:30:22 AM	EDG	105252057	742248	RUUD, RYAN EUGENE	30.00	No	Yes
6/7/2019 8:30:22 AM	EDG	105252057	742249	RYAN MECHANICAL INC	1,155.00	No	Yes
6/7/2019 8:30:22 AM	EDG	105252057	742250	SHELLING, DEREK	133.00	No	Yes
6/7/2019 8:30:22 AM	EDG	105252057	742251	SCHLEPER, BILL	30.00	No	Yes
6/7/2019 8:30:22 AM	EDG	105252057	742252	SCHULZE, JOEL	79.00	No	Yes
6/7/2019 8:30:22 AM	EDG	105252057	742253	SHAKOPEE PUBLIC UTILITY COMMIS	106,385.99	No	Yes
6/7/2019 8:30:23 AM	EDG	105252057	742254	STYER, ADAM	133.00	No	Yes
6/7/2019 8:30:23 AM	EDG	105252057	742255	TIERNEY BROTHERS INC	3,999.00	No	Yes
6/7/2019 8:30:23 AM	EDG	105252057	742256	TREML, LISA D	50.00	No	Yes
6/7/2019 8:30:23 AM	EDG	105252057	742257	TRIO SUPPLY COMPANY	1,408.28	No	Yes
6/7/2019 8:30:23 AM	EDG	105252057	742258	TWIN CITY HARDWARE	100.47	No	Yes
6/7/2019 8:30:23 AM	EDG	105252057	742259	UHL CO., INC	1,856.06	No	Yes
6/7/2019 8:30:23 AM	EDG	105252057	742260	UNIVERSAL ATHLETIC SERVICE	515.21	No	Yes
6/7/2019 8:30:24 AM	EDG	105252057	742261	US AWARDS INC	520.41	No	Yes
6/7/2019 8:30:24 AM	EDG	105252057	742262	US FOODS, INC.	14,597.22	No	Yes
6/7/2019 8:30:24 AM	EDG	105252057	742263	VERIZON WIRELESS	3,871.24	No	Yes
6/7/2019 8:30:24 AM	EDG	105252057	742264	WASTE MANAGEMENT	4,960.79	No	Yes
6/7/2019 8:30:24 AM	EDG	105252057	742265	WATER TO YOU	25.00	No	Yes
6/7/2019 8:30:24 AM	EDG	105252057	742266	WHITNEY, WILLIAM	133.00	No	Yes
6/7/2019 8:30:24 AM	EDG	105252057	742267	ZIMANSKE, DOUGLAS	78.00	No	Yes

*** Totals

Total Documents: 97

Total Amount: 349,326.63

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Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/14/2019 4:40:17 PM	EDG	105252057	742281	AIM ELECTRONICS	263.92	Yes	No
6/14/2019 4:40:17 PM	EDG	105252057	742282	AIRGAS NATIONAL CARBONATION	118.05	Yes	No
6/14/2019 4:40:17 PM	EDG	105252057	742283	ANDREEN, DEBRA JOY	1,512.50	Yes	No
6/14/2019 4:40:17 PM	EDG	105252057	742284	ATX LEARNING	5,362.50	Yes	No
6/14/2019 4:40:18 PM	EDG	105252057	742285	BAKKEN MUSEUM, THE	1,305.00	Yes	No
6/14/2019 4:40:18 PM	EDG	105252057	742286	BIX PRODUCE CO.	409.59	Yes	No
6/14/2019 4:40:18 PM	EDG	105252057	742287	BROADWAY AWARDS INC	55.50	Yes	No
6/14/2019 4:40:18 PM	EDG	105252057	742288	CATALYST SOURCING SOLUTIONS	1,134.99	Yes	No
6/14/2019 4:40:18 PM	EDG	105252057	742289	CHOICE ELECTRIC, INC	270.88	Yes	No
6/14/2019 4:40:18 PM	EDG	105252057	742290	SCHOOL SPECIALTY	78.14	Yes	No
6/14/2019 4:40:18 PM	EDG	105252057	742291	CSTMN	173,140.67	Yes	No
6/14/2019 4:40:18 PM	EDG	105252057	742292	CUB FOODS	383.02	Yes	No
6/14/2019 4:40:19 PM	EDG	105252057	742293	CULLIGAN BOTTLED WATER	120.08	Yes	No
6/14/2019 4:40:19 PM	EDG	105252057	742294	DIVERSIFIED SNACK DISTRIBUTORS	1,375.26	Yes	No
6/14/2019 4:40:19 PM	EDG	105252057	742295	EARTHGRAINS	173.08	Yes	No
6/14/2019 4:40:19 PM	EDG	105252057	742296	EHLERS AND ASSOCIATES	4,065.00	Yes	No
6/14/2019 4:40:19 PM	EDG	105252057	742297	FISCHER, BETH	45.00	Yes	No
6/14/2019 4:40:19 PM	EDG	105252057	742298	FREEMAN, JEFFREY A	115.00	Yes	No
6/14/2019 4:40:19 PM	EDG	105252057	742299	FULTON, LISA	570.00	Yes	No
6/14/2019 4:40:19 PM	EDG	105252057	742300	GENERAL PARTS , INC	2,350.00	Yes	No
6/14/2019 4:40:20 PM	EDG	105252057	742301	HATHAWAY, PHOENIX	159.00	Yes	No
6/14/2019 4:40:20 PM	EDG	105252057	742302	HINGST, LEE A	70.00	Yes	No
6/14/2019 4:40:20 PM	EDG	105252057	742303	IDENTISYS INC	434.39	Yes	No
6/14/2019 4:40:20 PM	EDG	105252057	742304	IVESDAL, RUTH	133.60	Yes	No
6/14/2019 4:40:20 PM	EDG	105252057	742305	JASPERS MORIARTY & WETHERILLE PA	501.50	Yes	No
6/14/2019 4:40:20 PM	EDG	105252057	742306	JOHNSON, MICHAEL LEE	70.00	Yes	No
6/14/2019 4:40:20 PM	EDG	105252057	742307	JOSTENS INC	19.95	Yes	No
6/14/2019 4:40:21 PM	EDG	105252057	742308	KOSTELAC, BRENDA - HS	5.00	Yes	No
6/14/2019 4:40:21 PM	EDG	105252057	742309	KROELLS KARATE CTR	1,023.00	Yes	No
6/14/2019 4:40:21 PM	EDG	105252057	742310	LUCE, MIKE	22.00	Yes	No
6/14/2019 4:40:21 PM	EDG	105252057	742311	MADISON, MICHAEL B	78.00	Yes	No
6/14/2019 4:40:21 PM	EDG	105252057	742312	MARCUS CINEMAS	1,392.95	Yes	No
6/14/2019 4:40:21 PM	EDG	105252057	742313	MCGIVERN, SEAMUS	70.00	Yes	No
6/14/2019 4:40:21 PM	EDG	105252057	742314	METRO ECSU	185.00	Yes	No

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Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/14/2019 4:40:21 PM	EDG	105252057	742315	MIDWEST BAND INST. SERVICE	2,400.00	Yes	No
6/14/2019 4:40:22 PM	EDG	105252057	742316	MINNEAPOLIS PUBLIC SCHOOLS	62.40	Yes	No
6/14/2019 4:40:22 PM	EDG	105252057	742317	NATIONAL TREASURE KUNG FU, INC	1,800.00	Yes	No
6/14/2019 4:40:22 PM	EDG	105252057	742318	OTICON INC	259.00	Yes	No
6/14/2019 4:40:22 PM	EDG	105252057	742319	PALMER BUS SERVICES	444.13	Yes	No
6/14/2019 4:40:22 PM	EDG	105252057	742320	PATRY, JEFFREY	337.50	Yes	No
6/14/2019 4:40:22 PM	EDG	105252057	742321	PRAIRIE RIVER HOME CARE, INC	2,015.00	Yes	No
6/14/2019 4:40:22 PM	EDG	105252057	742322	UNIVERSITY OF MINNESOTA	502.00	Yes	No
6/14/2019 4:40:23 PM	EDG	105252057	742323	REGION 2AA	2,732.00	Yes	No
6/14/2019 4:40:23 PM	EDG	105252057	742324	REORG PIZZA DBA LITTLE CAESARS	160.00	Yes	No
6/14/2019 4:40:23 PM	EDG	105252057	742325	RIVERFRONT PRINTING	156.00	Yes	No
6/14/2019 4:40:23 PM	EDG	105252057	742326	SCHOLASTIC , INC	63.25	Yes	No
6/14/2019 4:40:23 PM	EDG	105252057	742327	SCHOLASTIC BOOK FAIRS	280.64	Yes	No
6/14/2019 4:40:23 PM	EDG	105252057	742328	SCHOOL NUTRITION ASSOC	15.00	Yes	No
6/14/2019 4:40:23 PM	EDG	105252057	742329	SHOWERS, SHANE	133.00	Yes	No
6/14/2019 4:40:23 PM	EDG	105252057	742330	THURBER, PARKER	82.00	Yes	No
6/14/2019 4:40:24 PM	EDG	105252057	742331	TRANG, KRIS	70.00	Yes	No
6/14/2019 4:40:24 PM	EDG	105252057	742332	TREML, LISA D	45.00	Yes	No
6/14/2019 4:40:24 PM	EDG	105252057	742333	TRI DIM FILTER CORPORATION	52.00	Yes	No
6/14/2019 4:40:24 PM	EDG	105252057	742334	TURTLE'S 1890 SOCIAL CENTRE	2,100.00	Yes	No
6/14/2019 4:40:24 PM	EDG	105252057	742335	US FOODS, INC.	930.63	Yes	No
6/14/2019 4:40:24 PM	EDG	105252057	742336	WANKE, SANDRA	45.00	Yes	No
6/14/2019 4:40:24 PM	EDG	105252057	742337	YOUNGER, CHRISTINE	200.00	Yes	No

*** Totals

Total Documents: 57

Total Amount: 211,897.12

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Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/21/2019 12:20:14 PM	EDG	105252057	742338	Abdirizak Rage	10.25	Yes	No
6/21/2019 12:20:14 PM	EDG	105252057	742339	AG IREPAIR	6,495.00	Yes	No
6/21/2019 12:20:14 PM	EDG	105252057	742340	Akeem or Wosilat Soboyede	7.00	Yes	No
6/21/2019 12:20:14 PM	EDG	105252057	742341	Andrea Peck	77.20	Yes	No
6/21/2019 12:20:15 PM	EDG	105252057	742342	ATHLETIC PERFORMANCE SOLUTIONS	825.00	Yes	No
6/21/2019 12:20:15 PM	EDG	105252057	742343	Barbara Calabro	72.20	Yes	No
6/21/2019 12:20:15 PM	EDG	105252057	742344	BEARCOM WIRELESS WORLDWIDE	56.36	Yes	No
6/21/2019 12:20:15 PM	EDG	105252057	742345	BEIREIS, TAMMY	37.95	Yes	No
6/21/2019 12:20:15 PM	EDG	105252057	742346	BIG FISH DIGITAL WORKS	20.00	Yes	No
6/21/2019 12:20:15 PM	EDG	105252057	742347	BIX PRODUCE CO.	26.29	Yes	No
6/21/2019 12:20:15 PM	EDG	105252057	742348	Blake or Kendra Johnson	15.90	Yes	No
6/21/2019 12:20:15 PM	EDG	105252057	742349	BORADIA, NEHA	5.80	Yes	No
6/21/2019 12:20:16 PM	EDG	105252057	742350	Bradley or Denise Harinen	13.35	Yes	No
6/21/2019 12:20:16 PM	EDG	105252057	742351	Brenda Hergott	8.75	Yes	No
6/21/2019 12:20:16 PM	EDG	105252057	742352	Brian or Cheryl Huberty	101.25	Yes	No
6/21/2019 12:20:16 PM	EDG	105252057	742353	C.G.T. Limited	10,734.50	Yes	No
6/21/2019 12:20:16 PM	EDG	105252057	742354	Carissa Zimmer	81.50	Yes	No
6/21/2019 12:20:16 PM	EDG	105252057	742355	Carol Heesaker	43.45	Yes	No
6/21/2019 12:20:16 PM	EDG	105252057	742356	CATES, DWAYNE	29.05	Yes	No
6/21/2019 12:20:16 PM	EDG	105252057	742357	CHOICE ELECTRIC, INC	350.47	Yes	No
6/21/2019 12:20:17 PM	EDG	105252057	742358	Chris Floeder	35.90	Yes	No
6/21/2019 12:20:17 PM	EDG	105252057	742359	Christine Welch	25.00	Yes	No
6/21/2019 12:20:17 PM	EDG	105252057	742360	CITY OF SHAKOPEE	315.90	Yes	No
6/21/2019 12:20:17 PM	EDG	105252057	742361	Craig or Melissa Ritchie	12.60	Yes	No
6/21/2019 12:20:17 PM	EDG	105252057	742362	Cronin, Chris	4.75	Yes	No
6/21/2019 12:20:17 PM	EDG	105252057	742363	CUB FOODS	14.97	Yes	No
6/21/2019 12:20:17 PM	EDG	105252057	742364	Daniel or Dawn Schwan	9.45	Yes	No
6/21/2019 12:20:17 PM	EDG	105252057	742365	Daniel or Michelle Lickfold	10.85	Yes	No
6/21/2019 12:20:18 PM	EDG	105252057	742366	Daniel or Susan Anderson	5.55	Yes	No
6/21/2019 12:20:18 PM	EDG	105252057	742367	Darin or Jodene Jacobson	37.85	Yes	No
6/21/2019 12:20:18 PM	EDG	105252057	742368	David or Agella Gavic	7.05	Yes	No
6/21/2019 12:20:18 PM	EDG	105252057	742369	Deanna Reeves	5.00	Yes	No
6/21/2019 12:20:18 PM	EDG	105252057	742370	DIVERSIFIED SNACK DISTRIBUTORS	260.58	Yes	No
6/21/2019 12:20:18 PM	EDG	105252057	742371	Dori Maddox	26.05	Yes	No

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Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/21/2019 12:20:18 PM	EDG	105252057	742372	Doug or Luong Tran	11.95	Yes	No
6/21/2019 12:20:18 PM	EDG	105252057	742373	Douglas or Kelli Koenen	10.30	Yes	No
6/21/2019 12:20:19 PM	EDG	105252057	742374	Duyen Dang	25.55	Yes	No
6/21/2019 12:20:19 PM	EDG	105252057	742375	EARTHGRAINS	19.80	Yes	No
6/21/2019 12:20:19 PM	EDG	105252057	742376	Edward or Brigitte Locke	36.50	Yes	No
6/21/2019 12:20:19 PM	EDG	105252057	742377	Elizabeth Ridpath	16.80	Yes	No
6/21/2019 12:20:19 PM	EDG	105252057	742378	Erica Reina	2.00	Yes	No
6/21/2019 12:20:19 PM	EDG	105252057	742379	Glads Kamau	16.90	Yes	No
6/21/2019 12:20:19 PM	EDG	105252057	742380	Greg or Laurie Spanier	14.95	Yes	No
6/21/2019 12:20:19 PM	EDG	105252057	742381	HALLIN, MELANIE	9.50	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742382	HERZOG, MEGAN	48.70	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742383	HUSSONG, JILL - SP	2.00	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742384	IVERSON, JUDI - WJH	2.80	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742385	Jacqueline Vincent	18.45	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742386	Jasmine Sackey	14.65	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742387	Jeff or Julie Pieper	95.20	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742388	Jeffery Schwieger	14.20	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742389	Jeffrey or Kelly Johnson	6.75	Yes	No
6/21/2019 12:20:20 PM	EDG	105252057	742390	Jennifer Batalden	3.25	Yes	No
6/21/2019 12:20:21 PM	EDG	105252057	742391	Jessica Seth	36.25	Yes	No
6/21/2019 12:20:21 PM	EDG	105252057	742392	JEWISON, CORY - RO	15.45	Yes	No
6/21/2019 12:20:21 PM	EDG	105252057	742393	Jody or Jennifer Dahl	8.30	Yes	No
6/21/2019 12:20:21 PM	EDG	105252057	742394	Joel or Valerie Edberg	35.55	Yes	No
6/21/2019 12:20:21 PM	EDG	105252057	742395	John or Lisa Lundeen	33.90	Yes	No
6/21/2019 12:20:21 PM	EDG	105252057	742396	KaShon Austin	44.85	Yes	No
6/21/2019 12:20:21 PM	EDG	105252057	742397	Kenneth or Susan Flugaur	85.35	Yes	No
6/21/2019 12:20:21 PM	EDG	105252057	742398	Kevin or Lori MacDonald	6.15	Yes	No
6/21/2019 12:20:22 PM	EDG	105252057	742399	Kham Vu	16.70	Yes	No
6/21/2019 12:20:22 PM	EDG	105252057	742400	KLEINEDLER, ANGELA - CFC	16.50	Yes	No
6/21/2019 12:20:22 PM	EDG	105252057	742401	Kristen Von Eschen	30.25	Yes	No
6/21/2019 12:20:22 PM	EDG	105252057	742402	Krystal Lambrecht	13.50	Yes	No
6/21/2019 12:20:22 PM	EDG	105252057	742403	Laxmendhar Racha	7.95	Yes	No
6/21/2019 12:20:22 PM	EDG	105252057	742404	LOFFLER	7,292.13	Yes	No
6/21/2019 12:20:22 PM	EDG	105252057	742405	LOWES	482.32	Yes	No

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Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
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6/21/2019 12:20:23 PM	EDG	105252057	742407	Luybov Shveykina	15.05	Yes	No
6/21/2019 12:20:23 PM	EDG	105252057	742408	Mandy Kocon	33.60	Yes	No
6/21/2019 12:20:23 PM	EDG	105252057	742409	MAUCK, DOUGLAS	79.00	Yes	No
6/21/2019 12:20:23 PM	EDG	105252057	742410	Melissa Fonder	40.30	Yes	No
6/21/2019 12:20:23 PM	EDG	105252057	742411	Melissa Lembcke	27.90	Yes	No
6/21/2019 12:20:23 PM	EDG	105252057	742412	MEYERS, ADAM	50.00	Yes	No
6/21/2019 12:20:23 PM	EDG	105252057	742413	Michael or Adrienne Stark	19.55	Yes	No
6/21/2019 12:20:23 PM	EDG	105252057	742414	Michael or Jacqueline Fagan	42.56	Yes	No
6/21/2019 12:20:24 PM	EDG	105252057	742415	Michelle Gehrman	53.35	Yes	No
6/21/2019 12:20:24 PM	EDG	105252057	742416	Mike or Camille Erdmann	9.65	Yes	No
6/21/2019 12:20:24 PM	EDG	105252057	742417	MUSIC THEATRE INTERNATIONAL	3,495.00	Yes	No
6/21/2019 12:20:24 PM	EDG	105252057	742418	NEOFUNDS - POSTAGE	1,000.00	Yes	No
6/21/2019 12:20:24 PM	EDG	105252057	742419	Nick or Shannon Podewils	8.00	Yes	No
6/21/2019 12:20:24 PM	EDG	105252057	742420	Nikolay or Svetlana Gnid	8.40	Yes	No
6/21/2019 12:20:24 PM	EDG	105252057	742421	Norman or Mary Meier	7.16	Yes	No
6/21/2019 12:20:24 PM	EDG	105252057	742422	OFFICE OF MN IT SERVICES	306.45	Yes	No
6/21/2019 12:20:25 PM	EDG	105252057	742423	PALMER BUS SERVICES	192.24	Yes	No
6/21/2019 12:20:25 PM	EDG	105252057	742424	Pati Reichel	38.75	Yes	No
6/21/2019 12:20:25 PM	EDG	105252057	742425	Paul or Becky Buckentine	11.40	Yes	No
6/21/2019 12:20:25 PM	EDG	105252057	742426	Peter or Stacey Lindahl	6.55	Yes	No
6/21/2019 12:20:25 PM	EDG	105252057	742427	PLAINVIEW MILK PRODUCTS	17,028.95	Yes	No
6/21/2019 12:20:25 PM	EDG	105252057	742428	QUALITY RESOURCE GROUP, INC.	495.00	Yes	No
6/21/2019 12:20:25 PM	EDG	105252057	742429	RADEMACHER, DAN	6.44	Yes	No
6/21/2019 12:20:25 PM	EDG	105252057	742430	Richard or Mary Kay King	9.60	Yes	No
6/21/2019 12:20:26 PM	EDG	105252057	742431	Richard Twardoski	7.71	Yes	No
6/21/2019 12:20:26 PM	EDG	105252057	742432	Rita Kuhn	17.70	Yes	No
6/21/2019 12:20:26 PM	EDG	105252057	742433	RIVERFRONT PRINTING	2,630.00	Yes	No
6/21/2019 12:20:26 PM	EDG	105252057	742434	Robert or Michelle Triplett	14.10	Yes	No
6/21/2019 12:20:26 PM	EDG	105252057	742435	Saba Desta or Mussie Mahari	9.75	Yes	No
6/21/2019 12:20:26 PM	EDG	105252057	742436	SCHWAAB DISCOUNT RUBBER STAMP	73.24	Yes	No
6/21/2019 12:20:26 PM	EDG	105252057	742437	SCOTT COUNTY	72,381.71	Yes	No
6/21/2019 12:20:26 PM	EDG	105252057	742438	Scott or Merideth Theis	12.80	Yes	No
6/21/2019 12:20:27 PM	EDG	105252057	742439	Scott or Sherri Titus	21.45	Yes	No

Ultimate EDGE Account's Payable Check Register

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/21/2019 12:20:27 PM	EDG	105252057	742440	Shambhu or Sarita Nath	11.25	Yes	No
6/21/2019 12:20:27 PM	EDG	105252057	742441	Shaun or Deborah Sullivan	24.80	Yes	No
6/21/2019 12:20:27 PM	EDG	105252057	742442	Shaun or Michelle Klippen	44.55	Yes	No
6/21/2019 12:20:27 PM	EDG	105252057	742443	SKYWARD	24,281.00	Yes	No
6/21/2019 12:20:27 PM	EDG	105252057	742444	SMITH, KIMBERLY	35.00	Yes	No
6/21/2019 12:20:27 PM	EDG	105252057	742445	Sopha or Sinath Nhep	27.00	Yes	No
6/21/2019 12:20:27 PM	EDG	105252057	742446	SPANGBERG, SCOTT	240.00	Yes	No
6/21/2019 12:20:28 PM	EDG	105252057	742447	Steven Orosz	8.30	Yes	No
6/21/2019 12:20:28 PM	EDG	105252057	742448	STONEBROOKE GOLF COURSE	19,081.75	Yes	No
6/21/2019 12:20:28 PM	EDG	105252057	742449	SUMAN, SUSANNA - WJH	180.00	Yes	No
6/21/2019 12:20:28 PM	EDG	105252057	742450	Suzanne Knap	18.95	Yes	No
6/21/2019 12:20:28 PM	EDG	105252057	742451	SWANSON MEATS INC	1,339.20	Yes	No
6/21/2019 12:20:28 PM	EDG	105252057	742452	Tara or Joseph Aldrich	22.75	Yes	No
6/21/2019 12:20:28 PM	EDG	105252057	742453	TDS METROCOM	3,703.92	Yes	No
6/21/2019 12:20:28 PM	EDG	105252057	742454	Tom or Stephanie Coleman	37.10	Yes	No
6/21/2019 12:20:29 PM	EDG	105252057	742455	Tom or Yenha Kim	58.20	Yes	No
6/21/2019 12:20:29 PM	EDG	105252057	742456	TROPHIES PLUS, INC	162.00	Yes	No
6/21/2019 12:20:29 PM	EDG	105252057	742457	Troy Anderson	39.80	Yes	No
6/21/2019 12:20:29 PM	EDG	105252057	742458	Troy or Melody Wolter	9.80	Yes	No
6/21/2019 12:20:29 PM	EDG	105252057	742459	Truphena Mogaka or Charles Oisaboke	34.85	Yes	No
6/21/2019 12:20:29 PM	EDG	105252057	742460	US FOODS, INC.	2,072.96	Yes	No
6/21/2019 12:20:29 PM	EDG	105252057	742461	Vandara Samountry	12.75	Yes	No
6/21/2019 12:20:29 PM	EDG	105252057	742462	VERIZON WIRELESS	1,727.84	Yes	No
6/21/2019 12:20:30 PM	EDG	105252057	742463	Veronica McCormick	43.80	Yes	No
6/21/2019 12:20:30 PM	EDG	105252057	742464	William or Cathleen Reynolds	28.15	Yes	No
6/21/2019 12:20:30 PM	EDG	105252057	742465	Xaysopha Phandanouong	19.40	Yes	No

*** Totals

Total Documents: 128

Total Amount: 180,166.65

Ultimate EDGE Account's Payable Check Register

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/28/2019 2:21:05 PM	EDG	105252057	742478	AG PARTNERS TOWN &COUNTRY STOR	342.93	Yes	No
6/28/2019 2:21:05 PM	EDG	105252057	742479	AG PARTNERS TOWN &COUNTRY STOR	507.63	Yes	No
6/28/2019 2:21:05 PM	EDG	105252057	742480	AIRGAS NATIONAL CARBONATION	115.24	Yes	No
6/28/2019 2:21:06 PM	EDG	105252057	742481	ALL FURNITURE	1,226.16	Yes	No
6/28/2019 2:21:06 PM	EDG	105252057	742482	APPLE FORD SHAKOPEE	42.00	Yes	No
6/28/2019 2:21:06 PM	EDG	105252057	742483	ARCH LANGUAGE NETWORK INC	360.00	Yes	No
6/28/2019 2:21:06 PM	EDG	105252057	742484	BENJAMIN BUS, INC.	275.00	Yes	No
6/28/2019 2:21:06 PM	EDG	105252057	742485	BROADWAY AWARDS INC	55.50	Yes	No
6/28/2019 2:21:06 PM	EDG	105252057	742486	CENTER FOR EFFICIENT SCHOOL OPER	7,333.00	Yes	No
6/28/2019 2:21:06 PM	EDG	105252057	742487	CENTERPOINT ENERGY MINNEGASCO	2,342.70	Yes	No
6/28/2019 2:21:06 PM	EDG	105252057	742488	CENTURYLINK	103.98	Yes	No
6/28/2019 2:21:07 PM	EDG	105252057	742489	CHOICE ELECTRIC, INC	5,671.22	Yes	No
6/28/2019 2:21:07 PM	EDG	105252057	742490	CITY OF SHAKOPEE	213.09	Yes	No
6/28/2019 2:21:07 PM	EDG	105252057	742491	COFFEE MILL INC	136.00	Yes	No
6/28/2019 2:21:07 PM	EDG	105252057	742492	DIGITAL INSURANCE INC	2,109.00	Yes	No
6/28/2019 2:21:07 PM	EDG	105252057	742493	DOOR WORKS	452.00	Yes	No
6/28/2019 2:21:07 PM	EDG	105252057	742494	EDGE CHECK PRINTING SOLUTIONS	225.00	Yes	No
6/28/2019 2:21:07 PM	EDG	105252057	742495	EDUCATORS BENEFIT CONSULTANTS	453.91	Yes	No
6/28/2019 2:21:08 PM	EDG	105252057	742496	EN POINTE TECHNOLOGIES SALES LLC	59,110.02	Yes	No
6/28/2019 2:21:08 PM	EDG	105252057	742497	FAIRFIELD GLASS INC	378.00	Yes	No
6/28/2019 2:21:08 PM	EDG	105252057	742498	FASTENAL	185.47	Yes	No
6/28/2019 2:21:08 PM	EDG	105252057	742499	GENERAL OFFICE PRODUCTS	19.00	Yes	No
6/28/2019 2:21:08 PM	EDG	105252057	742500	GOLDEN VALLEY SUPPLY CO.	512.56	Yes	No
6/28/2019 2:21:08 PM	EDG	105252057	742501	GRAINGER, INC.	63.09	Yes	No
6/28/2019 2:21:08 PM	EDG	105252057	742502	GROTH MUSIC	14.31	Yes	No
6/28/2019 2:21:09 PM	EDG	105252057	742503	HILLYARD / HUTCHINSON	30,586.02	Yes	No
6/28/2019 2:21:09 PM	EDG	105252057	742504	HOLIDAY STATION STORES LLC	992.65	Yes	No
6/28/2019 2:21:09 PM	EDG	105252057	742505	HYVEE INC	32.85	Yes	No
6/28/2019 2:21:09 PM	EDG	105252057	742506	INNOVATIONAL CONCEPTS	1,256.60	Yes	No
6/28/2019 2:21:09 PM	EDG	105252057	742507	INNOVATIVE OFFICE SOLUTIONS	55.19	Yes	No
6/28/2019 2:21:09 PM	EDG	105252057	742508	INTERMEDIATE DISTRICT 287	17,180.10	Yes	No
6/28/2019 2:21:09 PM	EDG	105252057	742509	JOHNSON CONTROLS	3,499.23	Yes	No
6/28/2019 2:21:10 PM	EDG	105252057	742510	JOSTENS INC	2,722.44	Yes	No
6/28/2019 2:21:10 PM	EDG	105252057	742511	KOZEFO	354.97	Yes	No

Ultimate EDGE Account's Payable Check Register

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/28/2019 2:21:10 PM	EDG	105252057	742512	LANO EQUIPMENT INC	3,041.59	Yes	No
6/28/2019 2:21:10 PM	EDG	105252057	742513	LOUIS DEGIDIO SERVICES INC	480.94	Yes	No
6/28/2019 2:21:10 PM	EDG	105252057	742514	MASBO	330.00	Yes	No
6/28/2019 2:21:10 PM	EDG	105252057	742515	MCPHILLIPS BROS ROOFING CO	834.00	Yes	No
6/28/2019 2:21:10 PM	EDG	105252057	742516	MEI TOTAL ELEVATOR SOLUTIONS	440.48	Yes	No
6/28/2019 2:21:11 PM	EDG	105252057	742517	MF IRRIGATION SERVICES	763.01	Yes	No
6/28/2019 2:21:11 PM	EDG	105252057	742518	MINNEAPOLIS OXYGEN	184.14	Yes	No
6/28/2019 2:21:11 PM	EDG	105252057	742519	MN DEPT OF LABOR AND INDUSTRY	100.00	Yes	No
6/28/2019 2:21:11 PM	EDG	105252057	742520	MN DEPT OF LABOR AND INDUSTRY	100.00	Yes	No
6/28/2019 2:21:11 PM	EDG	105252057	742521	NAC BUILDING SOLUTIONS	1,658.32	Yes	No
6/28/2019 2:21:11 PM	EDG	105252057	742522	NEIL'S OUTDOOR SERVICES	1,166.29	Yes	No
6/28/2019 2:21:11 PM	EDG	105252057	742523	OVERHEAD DOOR CO OF THE	165.90	Yes	No
6/28/2019 2:21:11 PM	EDG	105252057	742524	PALMER BUS SERVICES	501,447.64	Yes	No
6/28/2019 2:21:12 PM	EDG	105252057	742525	PARALLEL TECHNOLOGIES INC	1,978.80	Yes	No
6/28/2019 2:21:12 PM	EDG	105252057	742526	PETERSON BROS. ROOFING	4,712.50	Yes	No
6/28/2019 2:21:12 PM	EDG	105252057	742527	PINNACLE ENGINEERING	2,148.50	Yes	No
6/28/2019 2:21:12 PM	EDG	105252057	742528	PITNEY BOWES	16.14	Yes	No
6/28/2019 2:21:12 PM	EDG	105252057	742529	PITNEY BOWES PURCHASE POWER	607.64	Yes	No
6/28/2019 2:21:12 PM	EDG	105252057	742530	PPG ARCHITECTURAL COATINGS	2,840.16	Yes	No
6/28/2019 2:21:12 PM	EDG	105252057	742531	PRAIRIE RIVER HOME CARE, INC	2,015.00	Yes	No
6/28/2019 2:21:12 PM	EDG	105252057	742532	QUALITY RESOURCE GROUP, INC.	536.79	Yes	No
6/28/2019 2:21:13 PM	EDG	105252057	742533	RYAN MECHANICAL INC	1,281.50	Yes	No
6/28/2019 2:21:13 PM	EDG	105252057	742534	SAFELINE MANAGEMENTSERVICES	8,300.00	Yes	No
6/28/2019 2:21:13 PM	EDG	105252057	742535	SCHWAAB DISCOUNT RUBBER STAMP	25.46	Yes	No
6/28/2019 2:21:13 PM	EDG	105252057	742536	SCHWICKERT'S, INC	5,927.00	Yes	No
6/28/2019 2:21:13 PM	EDG	105252057	742537	SECURITY CONTROL SYSTEMS, INC	264.00	Yes	No
6/28/2019 2:21:13 PM	EDG	105252057	742538	SHAKOPEE MDEWAKANTON SIOUX	10,537.60	Yes	No
6/28/2019 2:21:13 PM	EDG	105252057	742539	SHAW LUNDQUIST ASSOCIATES INC	35,195.54	Yes	No
6/28/2019 2:21:14 PM	EDG	105252057	742540	SHIFFLER EQUIPMENT SALES, INC.	187.95	Yes	No
6/28/2019 2:21:14 PM	EDG	105252057	742541	SHRED-N-GO, INC.	1,218.15	Yes	No
6/28/2019 2:21:14 PM	EDG	105252057	742542	SOUTHWEST METRO EDUCATIONAL CO	47,318.00	Yes	No
6/28/2019 2:21:14 PM	EDG	105252057	742543	MINNEAPOLIS PUBLIC SCHOOLS	55.20	Yes	No
6/28/2019 2:21:14 PM	EDG	105252057	742544	SUNBELT STAFFING LLC	304.00	Yes	No
6/28/2019 2:21:14 PM	EDG	105252057	742545	UHL CO., INC	3,665.50	Yes	No

**Ultimate EDGE Account's Payable
Check Register**

Account: CASH

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
6/28/2019 2:21:14 PM	EDG	105252057	742546	UNITED STATES POSTAL SERVICE	235.00	Yes	No

*** Totals

Total Documents: 69

Total Amount: 779,009.60

Ultimate EDGE Account's Payable Check Register

Account:

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/5/2019 9:03:49 AM	EDG	105252057	742547	ADVANCED IMAGING SOLUTIONS	657.00	No	Yes
7/5/2019 9:03:49 AM	EDG	105252057	742548	AG IREPAIR	249.00	No	Yes
7/5/2019 9:03:49 AM	EDG	105252057	742549	ALPAUGH, TAMERA	9.40	No	Yes
7/5/2019 9:03:49 AM	EDG	105252057	742550	ANCHOR PAPER	1,420.00	No	Yes
7/5/2019 9:03:49 AM	EDG	105252057	742551	ARCHETYPE	26,375.00	No	Yes
7/5/2019 9:03:49 AM	EDG	105252057	742552	BECK, JEREMY	44.50	No	Yes
7/5/2019 9:03:50 AM	EDG	105252057	742553	BIFFS INC	1,555.66	No	Yes
7/5/2019 9:03:50 AM	EDG	105252057	742554	BOUDREAU, RACHEL	13.55	No	Yes
7/5/2019 9:03:50 AM	EDG	105252057	742555	BROADWAY AWARDS INC	13.00	No	Yes
7/5/2019 9:03:50 AM	EDG	105252057	742556	CDW GOVERNMENT	4,028.00	No	Yes
7/5/2019 9:03:50 AM	EDG	105252057	742557	SCHOOL SPECIALTY	39.72	No	Yes
7/5/2019 9:03:50 AM	EDG	105252057	742558	CLEMENT, ANN	20.00	No	Yes
7/5/2019 9:03:51 AM	EDG	105252057	742559	CUB FOODS	30.33	No	Yes
7/5/2019 9:03:51 AM	EDG	105252057	742560	CUMMINGS, BOB	20.00	No	Yes
7/5/2019 9:03:51 AM	EDG	105252057	742561	DRESEN, TIFFANY	46.10	No	Yes
7/5/2019 9:03:51 AM	EDG	105252057	742562	EXPRESS PRESS, INC.	168.70	No	Yes
7/5/2019 9:03:51 AM	EDG	105252057	742563	GRISWOLD, KEVIN	78.00	No	Yes
7/5/2019 9:03:51 AM	EDG	105252057	742564	HANSON, JOHN ROBERT	105.00	No	Yes
7/5/2019 9:03:51 AM	EDG	105252057	742565	INNOVATIVE GRAPHICS	180.00	No	Yes
7/5/2019 9:03:52 AM	EDG	105252057	742566	INNOVATIVE OFFICE SOLUTIONS	8,843.45	No	Yes
7/5/2019 9:03:52 AM	EDG	105252057	742567	JAGUAR COMMUNICATIONS INC	4,590.00	No	Yes
7/5/2019 9:03:52 AM	EDG	105252057	742568	KERRY MURPHY	648.75	No	Yes
7/5/2019 9:03:52 AM	EDG	105252057	742569	KIDCREATE STUDIO	1,813.00	No	Yes
7/5/2019 9:03:52 AM	EDG	105252057	742570	LINK LUMBER	1,210.00	No	Yes
7/5/2019 9:03:52 AM	EDG	105252057	742571	MACKIN EDUCATIONAL RESOURCES	1,172.15	No	Yes
7/5/2019 9:03:52 AM	EDG	105252057	742572	MEYER, JACOB A	106.20	No	Yes
7/5/2019 9:03:53 AM	EDG	105252057	742573	NORTHSTAR AV LLC	20.00	No	Yes
7/5/2019 9:03:53 AM	EDG	105252057	742574	PALMER BUS SERVICES	29,791.65	No	Yes
7/5/2019 9:03:53 AM	EDG	105252057	742575	PRAIRIE FIRE THEATRE	2,050.00	No	Yes
7/5/2019 9:03:53 AM	EDG	105252057	742576	REED, SCOTT	79.00	No	Yes
7/5/2019 9:03:53 AM	EDG	105252057	742577	SCANTRON CORPORATION	494.67	No	Yes
7/5/2019 9:03:53 AM	EDG	105252057	742578	SPORTS ENGINE	250.00	No	Yes
7/5/2019 9:03:53 AM	EDG	105252057	742579	SUPREME SCHOOL SUPPLY	153.49	No	Yes
7/5/2019 9:03:54 AM	EDG	105252057	742580	TWIN CITIES CHESS CLUB	3,091.00	No	Yes

**Ultimate EDGE Account's Payable
Check Register**

Account:

Print Date/Time	Oper	Account Number	Check Number	Payee	Amount	Imaged	Reprint
7/5/2019 9:03:54 AM	EDG	105252057	742581	WITHERINGTON, ERICA	20.00	No	Yes
7/5/2019 9:03:54 AM	EDG	105252057	742582	YOUTH TECH, INC.	945.00	No	Yes

*** Totals

Total Documents: 36

Total Amount: 90,331.32

Bank Account - Wires Out

Date	Description	Amount
6/3/2019	Health Partners Premium	3,700.00
6/4/2019	Payroll Voluntary Deductions	14,830.76
6/4/2019	Miscellaneous Service Charge	45.40
6/5/2019	Employee Reimbursement ACH	119.36
6/6/2019	Payroll Voluntary Deductions	132,997.76
6/6/2019	Payroll Direct Deposit	1,473,577.66
6/6/2019	RevTrak Credit Card Fees	6,473.68
6/6/2019	Merchant Credit Card Fees	2,573.48
6/7/2019	Miscellaneous Service Charge	43.90
6/10/2019	IRS Federal Taxes ACH	517,401.07
6/11/2019	State of MN Taxes ACH	88,652.00
6/11/2019	Payroll Voluntary Deductions	17,972.42
6/14/2019	Teachers Retirement Association (TRA) ACH	265,255.28
6/14/2019	Public Employee Retirement Association (PERA) ACH	76,731.13
6/14/2019	Payroll Voluntary Deductions	65,368.09
6/18/2019	Payroll Voluntary Deductions	15,795.86
6/19/2019	Employee Reimbursement ACH	14,856.69
6/20/2019	Payroll Direct Deposit	1,658,438.24
6/20/2019	State of MN Taxes ACH	55,500.00
6/24/2019	IRS Federal Taxes ACH	634,038.17
6/24/2019	Payroll Voluntary Deductions	3,624.10
6/25/2019	State of MN Taxes ACH	111,966.00
6/25/2019	Payroll Voluntary Deductions	16,637.12
6/26/2019	Payroll Voluntary Deductions	132,703.49
6/27/2019	Payroll Voluntary Deductions	67,282.74
6/27/2019	Teachers Retirement Association (TRA) ACH	329,273.15
6/27/2019	Public Employee Retirement Association (PERA) ACH	61,624.01
6/28/2019	MN Unemployment Tax	4,243.35
6/28/2019	Bank Service Charge	1,007.30
		5,772,732.21



Education and Leadership for a Lifetime

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262, FAX (763) 569-0499 | www.mshsl.org

May 2019

Dear Superintendent:

Minnesota Statutes, Section 128C.01, requires individual school boards to authorize membership in the Minnesota State High School League. The Resolution for Membership (Resolution) affirms (1) that your school board delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; (2) that your school board adopts the MSHSL Constitution, Bylaws and Rules and Regulations; and, (3) that the administration and responsibility for supervising your registered activities is assigned to your official school representative(s).

Section 208.00 of the MSHSL Constitution found in the Official Handbook and online at mshsl.org provides that each member school shall identify a **Designated School Representative** and **Designated School Board Member**. In addition, each school must identify individuals to represent boys' sports, girls' sports, speech and music; schools are also urged to form a **Local Advisory Committee** to address MSHSL matters. Page 2 of the Resolution provides language from the Constitution and space for your school to identify those persons who will represent your school.

Please return one copy of pages 1 and 2 of the 2019-2020 Resolution for Membership, for each high school, to the Minnesota State High School League and retain one copy of each for your school files. The deadline for returning the Resolution Form(s) is as soon as possible but not later than August 31, 2019. If your Designated School Board Member, Designated School Representative, Activity Representatives or Mailing Representative has changed from the previous year, please have your school's activity director make the change on your school's page on the MSHSL website database. If the Resolution is not received by the above date, a \$250 late fee will be assessed. No school is eligible to compete in regular or post-season tournaments unless the completed Resolution is on file in the League office.

A billing for services, rule books, and other supplies ordered for your school will be mailed in mid-August.

Please be reminded of the following:

1. August 1 begins the MSHSL fiscal year and the Resolution for Membership for the 2019-2020 school year must be approved by your local school board.
2. **Augusts 31, 2019 is the due date for return of the Resolution Form.** A late fee will be assessed if the Resolution is not returned by that date; **your students WILL NOT BE COVERED** by the catastrophic insurance plan; your school district must assume that responsibility; and your students will not be allowed to participate in League-sponsored events.
3. **The Resolution must be completed in full**, including viewing of the *WHY WE PLAY* training video and a review of the Code of Conduct Statement. Signatures of the superintendent and clerk/secretary of the school board affirm such compliance. Please contact your school's Activities Director to provide you access to the video.

(over)

4. At their April 4, 2019 Meeting, the Board of Directors approved the following membership and activity fees:

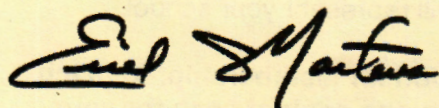
Year	Membership Fee	Activity Fee (per activity)	Late Fee (after May 15)
2019-2020	\$110.00	\$110.00	\$10.00
2020-2021	\$120.00	\$120.00	\$10.00
2021-2022	\$130.00	\$130.00	\$10.00
2022-2023	\$140.00	\$140.00	\$10.00
2023-2024	\$150.00	\$150.00	\$10.00

This mailing has been sent to all current member schools. If your school chooses *not* to become a member for the 2019-2020 school year, please email Lynne Johnson at ljohnson@mshsl.org. This does not prevent you from re-establishing your membership with the League in the future.

The focus of the Minnesota State High School League is "Education and Leadership for a Lifetime" and membership in the MSHSL will provide your students with rewarding benefits as they participate in the education-based athletics and fine arts activities sponsored by your school.

The League staff looks forward to an on-going partnership with your school, your school personnel, and the students in your school community.

Sincerely,



Erich Martens
Executive Director

Enclosure: 2019-2020 Resolution for Membership



**2019-2020 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number _____, County of _____, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
_____ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____ Signed: _____
(Clerk/Secretary - Local Governing Board) (Superintendent or Head of School)

Date: _____ Date: _____

District Office Address, City, Zip: _____

School Superintendent's Phone: _____ School Superintendent's Email: _____

**RETURN ONE COPY TO THE MSHSL NOT LATER THAN AUGUST 31, 2019
Retain one copy for the school files.**

2019-2020 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2019-2020 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys' Sports – please print)

(Girls' Sports – please print)

(Speech – please print)

(Music – please print)

*(Mailing Representative - Please Print)

* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member – please print)

(Student - please print)

(Parent – please print)

(Faculty Member – please print)



AGENDA

CFTF Meeting
Thursday, July 11, 2019
6:00 p.m. – 8:00 p.m.

1. Thoughts Since Last Meeting?
2. Enrollment Projections
3. Past Enrollment Breakdowns
4. Building Capacity/Building Utilization
5. Building Capacity vs. Enrollment
6. Current Pressure / Current Space Availability
7. Information Requests
 - a. Building SF per Pupil
 - b. District Map / Buildable Area
 - c. Tokata Numbers
 - d. Past Projections
 - e. Open Enrollment
 - f. Early Childhood

Next Meeting (s): Thursday, August 22, 2019, 6:00 p.m. – 8:00 p.m.
Wednesday, September 18, 2019, 6:00 p.m. – 8:00 p.m.
Thursday, October 3, 2019, 6:00 p.m. – 8:00 p.m.
Tuesday, October 15, 2019, 6:00 p.m. – 8:00 p.m.
Monday, November 4, 2019, 6:00 p.m. – 8:00 p.m.
Tuesday, November 12, 2019, 6:00 p.m. – 8:00 p.m.



To: Task Force Members

From: Cozy Hannula | CH

Date: July 17, 2019

Comm. No: 9999

Subject: Independent School District #720
Community Facilities Task Force Meeting #2
July 11, 2019 Meeting Minutes

Task Force Members:

Kevin Bjerken, Building Administrator	kbjerken@shakopee.k12.mn.us
Ed Zeimet, Buildings and Ground Manager	ezeimet@shakopee.k12.mn.us
Tim Brophy, Community Member	tbrophy01@gmail.com
Astrid Kammueller, Community Member	akammueller@comcast.net
Katie Lee, Community Member	ck_1107@live.com
Richard Stevens, Community Member	richstevens35@gmail.com
Kay Strand, Community Member	kstrand@hotmail.com
Bryan Drozd, District Administrator	bdrozd@shakopee.k12.mn.us
Allison Gill, Early Childhood Teacher	allison.m.hirsch@gmail.com
Corinne Doherty, Elementary Teacher	cdoherty@shakopee.k12.mn.us
TJ Hendrickson, Secondary Teacher	thendric@shakopee.k12.mn.us
Dan Lehman, Staff	dlehman@shakopee.k12.mn.us
Bradly McGarr, Staff	bmcgarr@shakopee.k12.mn.us
Matt McKeand, School Board	mmckeand@shakopee.k12.mn.us
Kristi Peterson, School Board	kpeterson@shakopee.k12.mn.us
Judi Tomczik, School Board	jtomczik@shakopee.k12.mn.us

District Resources:

Dave Orlowsky, Assistant Superintendent	dorlowsky@shakopee.k12.mn.us
Mike Redmond, Superintendent	mredmond@shakopee.k12.mn.us

Facilitators:

Scott McQueen, Wold Architects and Engineers	smcqueen@woldae.com
Ben Beery, Wold Architects and Engineers	bbeery@woldae.com
Cozy Hannula, Wold Architects and Engineers	channula@woldae.com

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

PLANNERS
ARCHITECTS
ENGINEERS



Absentees:

Natalie Weatherman, Middle Level Teacher

nweather@shakopee.k12.mn.us

Aaron Kahnke, Community Member

kahnkea@gmail.com

Discussion Topics:

- A. The group reviewed enrollment history compared to projections in the past.
- B. The group reviewed Districtwide capacity including:
 1. An overview of what capacity is, what it means, and how it is determined was given.
 2. Difference between “ideal” capacity, which is used for planning how spaces are used in best case scenario, and “maximum” capacity, which is how spaces can be used to accommodate more students when there are periodic crowdings at individual schools.
 3. The group reviewed how capacity compared to projections for the next five years.
 4. It was noted that Pearson or C.F.C. was not counted in the overall capacity at this time.
- C. The group concluded that we have capacity at all levels and should have capacity in the District for the foreseeable future. Current buildings that are near capacity are related to how students are distributed between schools, not overall available seats.
 1. The group discussed elements that affect distribution of students.
 - a. West Middle School is fed by three elementaries (Eagle Creek, Jackson, and Sweeney) which are some of the larger elementaries, while East Middle School is fed by two smaller elementaries.
 - b. Middle school uses feeder system. Elementary boundaries (for the most part) determines middle school.
 - c. It was noted that enrollment has been affected by slow birth rates related to the recession as well as increase in aging – in-place – homes where families remain even after kids have left.
 - 1) It was noted that elementary schools that currently have space, used to be the fullest.
- D. The group reviewed information requested at previous meeting.
 1. Map of Shakopee buildable area was reviewed by the group.
 2. Open enrollment and non-public enrollment data was reviewed by the group.
 - a. It was noted that some students in non-public options enter the District at fifth or ninth grade because SACS and Living Hope only go through eighth grade and fourth grade, respectively.
- E. The task force broke into small groups to discuss key takeaways from the meeting.
 1. Capacity:
 - a. We have sufficient capacity in the District and should for the foreseeable future.
 - b. Enrollment is very unpredictable and that will always make capacity challenging.
 2. Communications/Open Enrollment:
 - a. Communication is key for how people understand which students attend which school and for the perception vs. reality of how different buildings are thought about by the community.
 - b. People are most concerned with what is relevant to them.
 - c. Open enrollment and communications are trending in the right direction, but there is opportunity to improve.



- d. Is there a way to use marketing/communication to retain more students?
- e. How will the academies model at the high school affect enrollment in future years?
- 3. Pearson:
 - a. Pearson is not needed in near future, as an elementary could it be set aside as an elementary school or be used for something else?
 - b. There is a perception that closure at Pearson was just a monetary decision, but it was noted that it was always planned as potential swing space. If home building and students moving into the District had been on the higher side of the projection, it would have been needed after the referendum as an elementary.
- F. Information Requests:
 - 1. Why are people leaving the District/open enrolling into other districts?
 - 2. How do other districts manage boundaries? Do other districts use feeder systems?

cc: Sarah Koehn, ISD #720 skoehn@shakopee.k12.mn.us
Ashley McCray, ISD #720 amccray@shakopee.k12.mn.us

LW/9999/ISD_720/min/5.15.19 Task Force

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.

[Note: The annual school calendar must include at least 425 hours of instruction for a kindergarten student without a disability, 935 hours of instruction for a student in grades 1 through 6, and 1,020 hours of instruction for a student in grades 7 through 12, not including summer school. The school calendar for all-day kindergarten must include at least 850 hours of instruction for the school year. If a voluntary prekindergarten program is offered by the school district, a prekindergarten student must receive at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for a student in grades 1 through 11 unless a four-day week schedule has been approved by the Commissioner of Education under Minn. Stat. § 124D.126. A school board's annual school calendar may include plans for up to five days of instruction provided through online instruction due to inclement weather. The inclement weather plans must be developed according to Section V., below.]

~~*[Note: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minn. Stat. § 122A.40, Subds. 7 and 7a, or Minn. Stat. § 122A.41, Subds. 4 and 4a, the school district shall adopt as its school calendar a total of 240 days of student instruction and staff development, of which the total number of staff development days equals the difference between the total number of days of student instruction and 240 days. The school board may schedule additional staff development days throughout the*~~

~~*calendar year.*~~

- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher’s workshops may be held before Labor Day.
 - 1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 - 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minn. Stat. § 123A.30, § 123A.32, or § 123A.35 with a school district that qualifies under Section III.B.1.
 - 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

[Note: The provisions of the prior law requiring the school board to adopt the calendar for the next school year by April 1 have been repealed. The school board should still attempt to establish the calendar as early as possible so proper planning can take place by all members of the school community.]

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

- A. An “e-learning day” is a school day where a school offers full access to online instruction provided by students’ individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.

- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students **at least two hours** prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student's teacher must be accessible both online and by telephone during normal school hours to assist students and parents.

Legal References: Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.414 (E-Learning Days)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References: MSBA/MASA Model Policy 425 (Staff Development)

603 CURRICULUM DEVELOPMENT

[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

- A. The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long-range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.
- B. A district advisory committee shall provide assistance at the request of the superintendent. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its school sites, and shall include parent, teacher, support staff, student, community residents, and administration representation, and shall provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
 - 1. Provide for articulation of courses of study from kindergarten through grade twelve.
 - 2. Identify minimum objectives for each course and at each elementary grade

level.

3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.
 4. Provide a program for ongoing monitoring of student progress.
 5. Provide for specific, particular, and special needs of all members of the student community.
 6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.
 7. Integrate required and elective course standards in the scope and sequence of the district curriculum.
 8. Meet all applicable requirements of the Minnesota Department of Education and federal law.
- D. The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.
- E. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References: Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Rules Part 3500.0550 (Inclusive Educational Program)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 619 (Staff Development for Standards)
MSBA/MASA Model Policy 620 (Credit for Learning)
MSBA/MASA Model Policy 623 (Mandatory Summer School Instruction)

Adopted: 11-12-07

MSBA/MASA Model Policy 606
Orig. 1995
Rev. 2005

Revised: 1st Reading 6-24-19

606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

III. RESPONSIBILITY OF SELECTION

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials which:
1. support the goals and objectives of the education programs;
 2. consider the needs, age, and maturity of students;
 3. foster respect and appreciation for cultural diversity and varied opinion;
 4. fit within the constraints of the school district budget;
 5. are in the English language. Another language may be used, pursuant to Minn. Stat. § 124D.61;
 6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation

or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and

7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.

C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents, and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.

B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS

A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.

B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.

C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

Legal References: Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction - Curriculum)
Minn. Stat. § 120B.235 (American Heritage Education)

Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)

Minn. Stat. § 124D.59-124D.61 (Limited English Proficiency)

Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)

Pratt v. Independent Sch. Dist. No. 831, 670 F.2d 771 (8th Cir. 1982)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)

Adopted: 5-14-07

MSBA/MASA Model Policy 608

Orig. 1995

Revised: 1st Reading 6-24-19

Rev. 2009

608 INSTRUCTIONAL SERVICES – SPECIAL EDUCATION

[Note: The provisions of this policy substantially reflect statutory and regulatory requirements.]

I. PURPOSE

The purpose of this policy is to set forth the position of the school board on the need to provide special educational services to some students in the school district.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that some students need special education and further recognizes the importance of providing a free appropriate public education and delivery system for students in need of special education.

III. RESPONSIBILITIES

- A. The school board accepts its responsibility to identify, evaluate, and provide special education and related services for ~~disabled-children~~ students with disabilities who are properly the responsibility of the school district and who meet the criteria to qualify for special education and related services as set forth in Minnesota and federal law.
- B. The school district shall ensure that all qualified ~~disabled-children~~ students with disabilities are provided special education and related services which are appropriate to their educational needs.
- C. When such services require or result from interagency cooperation, the school district shall participate in such interagency activities in compliance with applicable federal and state law.

Legal References: Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 125A.02 (Definition of Child with a Disability)
Minn. Stat. §§ 125A.027, 125A.03, 125A.08, 125A.15, and 125A.29
(District Obligations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination Policy) MSBA/MASA Model Policy 508 (Extended School Year for

Certain Students with Individualized Education Programs)
MSBA/MASA Model Policy 509 (Enrollment of Nonresident
Students)

MSBA/MASA Model Policy 521 (Student Disability
Nondiscrimination)

Adopted: 6-11-07

MSBA/MASA Model Policy 611

Orig. 1996

Revised: 1st Reading 6-24-19

Rev. 2017

611 HOME SCHOOLING

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minn. Stat. § 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (Minn. Stat. § 120A.22, Subd. 1)

III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minn. Stat. § 120A.22.

IV. IMMUNIZATION

The parent or guardian of a home-schooled child shall submit statements as required by Minn. Stat. § 121A.15, Subds. 1, 2, 3, 4, and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and the grade 7 year. (Minn. Stat. § 121A.15, Subd. 8)

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request, as required by law, the school district will provide textbooks, individualized instructional or cooperative learning materials, software or other educational technology, and standardized tests and loan or provide them for use by a home-schooled child as provided in Minn. Stat. § 123B.42 and Minn. Rules Ch. 3540. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

VI. PUPIL SUPPORT SERVICES

Upon formal request, as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided by Minn. Stat. § 123B.44 and Minn. Rules Ch. 3540. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for any of these purposes.

VII. EXTRACURRICULAR ACTIVITIES

Resident pupils who receive instruction in a home school (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students. (Minn. Stat. §§ 123B.36, Subd. 1, and 123B.49, Subd. 4)

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

[Note: The provisions of Article VIII. - Shared Time Programs do not make a determination as to whether Shared Time Programs should be offered to any pupil. However, home-schooled children are required to be treated the same as all other nonpublic school children.]

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

A. Activities

- 1. Minnesota State High School League-sponsored activities (where six or more students receive instruction in the home school or the home school students are not residents of the school district).

A home school which is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League Bylaw 403.00. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
 - b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
 - c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
2. Non-Minnesota State High School League activities where six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However, home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

B. Transportation Services

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (School Boards May Require Fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks, Individual Instruction Material, Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities)

Minn. Stat. § 123B.86 (Equal Treatment - Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Ch. 3540 (Textbooks, Individualized Instruction Materials,
Standardized Tests)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 510 (School Activities)

Adopted: 5-14-07

MSBA/MASA Model Policy 615

Orig. 1997

Revised: 1st Reading 6-24-19

Rev. 2017

615 TESTING ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR IEPs, SECTION 504 PLANS, AND LEP STUDENTS

I. PURPOSE

The purpose of the policy is to provide adequate opportunity for students identified as having individualized education program (IEP), Rehabilitation Act of 1973, § 504 accommodation plan (504 plan), or English Learner (EL) needs to participate in statewide assessment systems designed to hold schools accountable for the academic performance of all students.

II. GENERAL STATEMENT OF POLICY

A. Minnesota Test of Academic Skills (MTAS)

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how a student with a disability will participate in statewide testing.
2. Participation decisions will be made separately for mathematics, reading, and science. The assessment options are the Minnesota Comprehensive Assessment (MCA) and the MTAS.
3. Eligibility Requirements
 - a. The following requirements must be met for a student with a significant cognitive disability to be eligible for the MTAS:
 - (1) The IEP team must consider the student's ability to access the MCA, with or without accommodations;
 - (2) The IEP must review the student's instructional program to ensure that the student is receiving instruction linked to the general education curriculum to the extent appropriate. If instruction is not linked to the general education curriculum, the IEP team must review the student's goals and determine how access to the general curriculum will be provided;

- (3) The IEP team determined the student's cognitive functioning to be significantly below age expectations. The team also determined that the student's disability has a significant impact on his or her ability to function in multiple environments, including home, school, and community;
 - (4) The IEP team determined that the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments;
 - (5) The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate measure of the student's academic progress and how the student would participate in statewide testing.
- b. MTAS participation decisions must not be made on the following factors:
- (1) Student's disability category;
 - (2) Placement;
 - (3) Participation in a separate, specialized curriculum;
 - (4) An expectation that the student will receive a low score on the MCA;
 - (5) Language, social, cultural, or economic differences;
 - (6) Concern for accountability calculations.

B. Alternate ACCESS for ELs

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how an identified EL student with a disability will participate in statewide testing.
2. Eligibility Requirements
 - a. The student must be identified as EL in MARSS in order to take an English language proficiency assessment.

- b. The student must have a significant cognitive disability. If the student has been identified as eligible to take the MTAS in mathematics, reading, or science, the student meets this criterion.
 - c. For students in grades that the MTAS is not administered:
 - (1) the student must have cognitive functioning significantly below age level;
 - (2) the student's disability must have a significant impact on his or her ability to function in multiple environments, including home, school, and community; and
 - (3) the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments.
 - d. The IEP team must consider the student's ability to access the ACCESS, with or without accommodations.
 - e. The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate English language proficiency assessment for the student.
3. Alternate ACCESS participation decisions must not be made on the following factors:
- a. Student's disability category;
 - b. Participation in a separate, specialized curriculum;
 - c. Current level of English language proficiency;
 - d. The expectation that the student will receive a low score on the ACCESS for ELs;
 - e. Language, social, cultural, or economic differences;
 - f. Concern for accountability calculations.

C. EL Students New to the United States

EL students new to the United States will take all assessments, including all academic assessments (math, reading, and science), as well as the English Language Proficiency Assessment (ACCESS).

III. DEFINITION OF TERMS

See the current “Procedures Manual for the Minnesota Assessments” which is produced by the Minnesota Department of Education and available through pearsonaccess.com.

IV. GRANTING AND DOCUMENTING ACCOMMODATIONS, MODIFICATIONS, OR EXEMPTIONS FOR TESTING

See Chapter 5 of the current “Procedures Manual for the Minnesota Assessments” and 2017-18 Guidelines for Administration of Accommodations and Linguistic Supports (http://minnesota.pearsonaccessnext.com/resources/resources-training/manuals/GuidelinesforAccommodationsLS_2018.pdf).

V. RECORDS

All test accommodations, modifications, or exemptions shall be reported to the school district test administrator. The school district test administrator shall be responsible for keeping a list of all such test accommodations, modifications, and exemptions for school district audit purposes. Testing results will be documented and reported.

Legal References: Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 125A.08(a)(1) (Individualized Education Programs)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

Eligibility Requirements for the Minnesota Test of Academic Skills (MTAS), <https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/mdaw/mda2/~edisp/006087.pdf>

Alternate ACCESS for ELLs Participation Guidelines, <https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/mdaw/mdq5/~edisp/049763.pdf>

- Cross References:***
- MSBA/MASA Model Policy 104 (School District Mission Statement)
 - MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
 - MSBA/MASA Model Policy 613 (Graduation Requirements)
 - MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
 - MSBA/MASA Model Policy 616 (School District System Accountability)

616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long- term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and federal law.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota Academic Standards and federal law will require a new level of accountability for the school district. The school district will establish a system to transition to the graduation requirements of the Minnesota Academic Standards. The school district also will establish a system to review and improve instruction, curriculum, and assessment which will include substantial input by students, parents or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

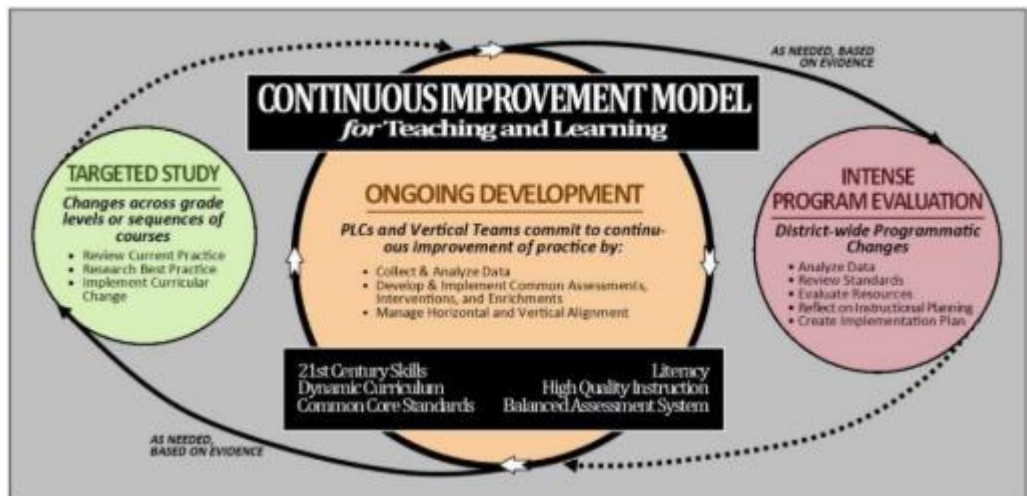
- A. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “Graduation Standards” means the credit requirements and locally adopted content standards or Minnesota Academic Standards that school districts must offer and certify that students complete to be eligible for a high school diploma.
- C. “World’s best workforce” means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

1. The school board has established school district-wide goals which provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the ~~District Advisory Council for Comprehensive Continuous Improvement of Student Achievement (Advisory Committee)~~.
2. The improvement goals should address recommendations identified through the Advisory Committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.

- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5.



C. Implementation of Graduation Requirements

1. The school board shall appoint a Graduation Standards Implementation Committee which shall advise the school board on implementation of the state and local graduation requirements, including K-12 curriculum,

assessment, student learning opportunities, and other related issues. Recommendations of this committee shall be published annually to the community. The school board shall receive public input and comment and shall adopt or update this policy at least annually. The Graduation Standards Implementation Committee will be comprised of the District Advisory Council for Comprehensive Continuous Improvement of Student Achievement.

[Note: The Graduation Standards Implementation Committee may be comprised of an existing committee such as the Advisory Committee for Comprehensive Continuous Improvement of Student Achievements. Regardless of whether a new committee or an existing committee is utilized, the committee should be comprised of representatives of the community, including equal representation from school board members, students, parents, teachers, representatives of local businesses, and representatives of the community at large. Among these members should be individuals who are able to represent the needs of students throughout the district including students with special needs.]

2. The school board shall annually review and determine if student achievement levels at each school site meet federal expectations. If the school board determines that student achievement levels at a school site do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the Graduation Standards Implementation Committee shall work with the school site to adopt a plan to raise student achievement levels to meet federal expectations. The District Advisory Council ~~The Graduation Standards Implementation Committee~~ may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental involvement components.
3. The educational assessment system component utilized by the school board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of achievement growth that show an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or districtwide assessments. The school board will utilize models developed by the Commissioner for measuring individual student progress. The school board must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with best practices.

D. District advisory council for Comprehensive Continuous Improvement of Student Achievement

1. By November of each year, the Advisory Committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.

2. The Advisory Committee, working in cooperation with other committees of the school district [*such as the Technology, Educational Effectiveness, Grade Level, Site Instruction, Curriculum and Assessment Committees, etc.*], will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota Graduation Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals;
 - d. Advising the school board about development of the annual budget.
3. The Advisory Committee shall meet the following criteria:
 - a. The Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The Advisory Committee shall make recommendations to the school board on school district-wide standards, assessments, and program evaluation.
 - c. Building teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting the school district improvement plan.
 - d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.
4. The Advisory Committee shall, when possible, be comprised of two-thirds community representatives and shall reflect the diversity of the community. Included in its membership should be:
 - a. The Director of Teaching & Learning Curriculum (or similar educational leader)
 - b. Principal

- c. School Board Member
- d. Student Representative
- e. ~~One~~ teacher representation from each ~~building or~~ instructional level
- f. ~~Two~~ parents representation from each ~~building or~~ instructional level
- g. ~~Two residents without school-aged children, non-representative of local business or industry~~
- h. ~~Two~~ residents representation of local business or industry
- i. District Assessment Coordinator (if different from “a.” above)

~~[Note: This Advisory Committee composition is a model only.]~~

- 5. Translation services should be provided to the extent appropriate and practicable.
- 6. The Advisory Committee shall meet the following timeline each year:

October: Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the school board.

December: Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.

February: Review evaluation results and prepare recommendations.

~~Month: Present recommendations to the school board for its input and approval.~~

- E. Evaluation of Student Progress Committee. A committee of professional staff shall develop a plan for assessment of student progress toward Literacy by Grade 3, the Graduation Standards, as well as program evaluation data for use by the Advisory Committee to review instruction and curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student achievement at the school site. This plan shall annually be approved by the school board.
- F. Reporting. Consistent with Minn. Stat. § 120B.36, Subd. 1, the school board shall publish a report in the local newspaper with the largest circulation in the district, by mail, or by electronic means on the school district website. The school board shall hold an annual public meeting to review and revise, where appropriate,

student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and cultural competency and efforts to equitably distribute diverse, effective, experienced, and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies in their native languages, where appropriate and practicable, about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its published reports and in its summary report to the Commissioner.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.35 (Student Achievement Levels)
Minn. Stat. § 120B.36 (School Accountability; Appeals Process)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making Agreement)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science) Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP

Students)

MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)

MSBA/MASA Model Policy 618 (Assessment of Student Achievement) MSBA/MASA Model Policy 619 (Staff Development for Standards) MSBA/MASA Model Policy 620 (Credit for Learning)

Adopted: 7-9-07

MSBA/MASA Model Policy 624

Orig. 2003

Revised: 1st Reading 6-24-19

Rev. 2012

624 ONLINE LEARNING OPTIONS

[Note: The provisions of this policy substantially reflect the statutory requirements of Minn. Stat. § 124D.095, the Online Learning Option Act.]

I. PURPOSE

The purpose of this policy is to recognize and govern online learning options of students enrolled in the school district for purposes of compulsory attendance and address enrollment of students with an online learning provider for supplemental or full-time online learning.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not prohibit an enrolled student from applying to enroll in online learning.
- B. The school district shall grant academic credit for completing the requirements of an online learning course or program.
- C. The school district shall allow an online learning student to have the same access to the computer hardware and education software available in the school district as all other students in the school district. An online learning provider must assist an online learning student whose family qualifies for education tax credit to acquire computer hardware and educational software for online learning purposes.
- D. The school district shall continue to provide non-academic services to online learning students.
- E. Online learning students may participate in the extracurricular activities of the school district on the same basis as other enrolled students.

[Note: The school district may itself offer digital learning to its enrolled students. Such digital learning does not generate online learning funds. To the extent digital learning is offered by the school district only to its enrolled students, it is not subject to the Minnesota Department of Education (MDE) reporting or review requirements unless the school district is a full-time online learning provider. See Minn. Stat. § 124D.095, Subd. 4(d) and (e).]

To the extent the school district provides to resident students curriculum that has both physical and electronic components, the school district must make the electronic component accessible to a resident student in a home school at the request of the home-schooled student or student's parent or guardian, provided that the school

district does not incur more than an incidental cost as a result of providing access electronically. See Minn. Stat. § 123B.42.]

III. DEFINITIONS

- A. “Blended learning” is a form of digital learning that occurs when a student learns part time in a supervised physical setting and part time through digital delivery of instruction, or a student learns in a supervised physical setting where technology is used as a primary method to deliver instruction.
- B. “Digital learning” is learning facilitated by technology that offers students an element of control over the time, place, path, or pace of their learning and includes blended and online learning.
- C. “Enrolling district” means the school district or charter school in which a student is enrolled under Minn. Stat. § 120A.22, Subd. 4, for purposes of compulsory education.
- D. “Full-time online learning provider” means an enrolling school authorized by the Minnesota Department of Education (MDE) to deliver comprehensive public education at any or all of the elementary, middle, or high school levels.
- E. “Online learning course syllabus” is a written document that an online learning provider transmits to the enrolling school district using a format prescribed by the Commissioner of MDE (Commissioner) to identify the state academic standards embedded in an online learning course, the course content outline, required course assessments, expectations for actual teacher contact time, and other student-to-teacher communications, and the academic support available to the online learning student.
- F. “Online learning” is a form of digital learning delivered by an approved online learning provider under Paragraph III.H.
- G. “Online learning student” is a student enrolled in an online learning course or program delivered by an authorized online learning provider.
- H. “Online learning provider” is a school district, an intermediate school district, or an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides online learning to students and is approved by MDE to provide online learning courses.
- I. “Student” is a Minnesota resident enrolled in a public school, a nonpublic school, church or religious organization, or home school in which a child is provided instruction in compliance with Minn. Stat. §§ 120A.22 and 120A.24.
- J. “Supplemental online learning” means an online learning course taken in place of a course period at a local district school.

IV. PROCEDURES

A. Dissemination and Receipt of Information

1. The school district shall make available information about online learning to all interested people. The school district may utilize the list of approved online learning providers and online learning courses and programs developed, published, and maintained by MDE.
2. The school district will receive and maintain information provided to it by online learning providers.
3. The online learning provider must report or make available information on an individual student's progress and accumulated credit to the student, the student's parent, and the enrolling district in a manner specified by the Commissioner unless the enrolling district and the online learning provider agree to a different form of notice and notify the Commissioner.
4. The enrolling district must designate a contact person to help facilitate and monitor the student's academic progress and accumulated credits toward graduation.

B. Student Enrollment

1. A student may apply for full-time enrollment in an approved online learning program. The student must have the written consent of a parent or guardian to do so if the student is under eighteen (18) years of age.
2. The student and the student's parents must submit an application to the online learning provider and identify the student's reason for enrolling. An online learning provider that accepts a student under this section must notify the student and the enrolling district in writing within ten days if the enrolling district is not the online learning provider. The student and the student's parent must notify the online learning provider of the student's intent to enroll in online learning within ten days of being accepted, at which time the student and the student's parent must sign a statement indicating that they have reviewed the online course or program and understand the expectations of enrolling in online learning. The online learning provider must use a form provided by MDE to notify the enrolling district of the student's application to enroll in online learning.
3. The supplemental online learning notice to the enrolling district when a student applies to the online learning provider will include the courses or program, credits to be awarded, and the start date of the online learning course or program. An online learning provider must make available the supplemental online learning course syllabus to the enrolling district. Within 15 days after the online learning provider makes information in this paragraph available to the enrolling district, the enrolling district must

notify the online learning provider whether the student, the student's parent, and the enrolling district agree or disagree that the course meets the enrolling district's graduation requirements. A student may enroll in a supplemental online learning course up to the midpoint of the school district's term. The school district may waive this requirement for special circumstances with the agreement of the online learning provider.

4. An online learning course or program that meets or exceeds a graduation standard or the grade progression requirement of the enrolling district as described in the provider's online learning course syllabus meets the corresponding graduation requirements applicable to the student in the enrolling district. If the enrolling district does not agree that the course or program meets its graduation requirements, then the enrolling district must make available an explanation of its decision to the student, the student's parent, and the online learning provider; and the online learning provider may make available a response to the enrolling district, showing how the course or program meets the graduation requirements of the enrolling district.
5. An online learning student may enroll in supplemental online learning courses equal to a maximum of 50 percent of the student's full schedule of courses per term during a single school year, and the student may exceed the supplemental online learning registration limit if the enrolling district permits for supplemental online learning enrollment above the limit or if the enrolling district and the online learning provider agree to the instructional services. To enroll in more than 50 percent of the student's full schedule or courses per term in online learning, the student must qualify to exceed the supplemental online learning registration limit or apply to enroll in an approved full-time online learning program consistent with Paragraph IV.B.2. above. Full-time online learning students may enroll in classes at a local school under a contract for instructional services between the online learning provider and the school district.
6. An online learning student may complete course work at a grade level that is different from the student's current grade level.
7. An online learning student may enroll in additional courses with the online learning provider under a separate agreement that includes terms for paying any tuition or course fees.

C. Classroom Membership and Teacher Contact Time

1. The enrolling district may reduce an online learning student's regular classroom instructional membership in proportion to the student's membership in online learning courses.

2. The school district may reduce the course schedule of an online learning student in proportion to the number of online learning courses the student takes from an online learning provider other than the school district.
3. A teacher with a Minnesota license must assemble and deliver instruction to enrolled students receiving online learning from an enrolling district. The delivery of instruction occurs when the student interacts with the computer or the teacher and receives ongoing assistance and assessment of learning. The instruction may include curriculum developed by persons other than a teacher holding a Minnesota license.
4. The online learning provider, other than a digital learning provider offering digital learning to its enrolled students only under Minn. Stat. § 124D.095, Subd. 4(d), must give the Commissioner written assurance that all courses meet state academic standards and the online learning curriculum, instruction, and assessment expectations for actual teacher contact time or other student-teacher communications and academic support meet nationally recognized standards and are described as such in an online learning course syllabus that meets the Commissioner's requirements.

D. Academic Credit; Graduation Standards or Requirements

1. The school district shall apply the same graduation requirements to all students, including online learning students.
2. The school district shall use the same criteria for accepting online learning credits or courses as it does for accepting credits or courses for nonresident transfer students under Minnesota law.
3. The school district may challenge the validity of a course offered by an online learning provider. Such a challenge will be filed with MDE.
4. The school district shall count secondary credits granted to an online learning student toward its graduation and credit requirements.
5. If a student completes an online learning course or program that meets or exceeds a graduation standard or grade progression requirement at the school district, that standard or requirement will be met.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 123B.42, Subd. 1 (Curriculum; Electronic Components)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
Minn. Stat. § 124D.095 (Online Learning Option Act)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 620 (Credit for Learning)

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT #720
SHAKOPEE PUBLIC SCHOOLS
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 720, State of Minnesota, was held on July 22, 2019 at 6:00 PM., for the purpose in part, of approving the District's Long-Term Facility Maintenance ten-year plan.

Director _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SCHOOL DISTRICT NO. 720's LONG-TERM FACILITY MAINTENANCE TEN YEAR PLAN

BE IT RESOLVED by the School Board of School District No. 720, State of Minnesota, as follows:

1. The School Board of School District 720 has approved a long-term facility maintenance ten -year plan for its facilities for the 2020-21 school year with estimated annual funding at \$2,300,000.

The LTFM program provides funding for specific purposes, such as, Health and Safety management, new roof systems, repairs to building envelope, repairs/replacement to building mechanical systems, etc.

The motion for the adoption of the foregoing resolution was duly seconded by Director _____ and, upon vote being thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.



To: School Board

From: Jeff Priess

Date: July 22, 2019

Re: Long Term Facilities Maintenance Revenue (LTFMR)

Action: Board Approval of District's Long-Term Facility Maintenance Ten Year Plan

The School Board must annually approve the Long-Term Facilities Maintenance (LTFM) Ten Year Plan by July 31. Board approval is subsequently submitted to the Department of Education for approval by the Commissioner of Education. Approval of the resolution ensures our participation in the LTFM revenue program, ensures inclusion of the program in our Payable 2020 tax levy, and provides funding for expenditures in the 2020-21 school year.

The ten-year expenditure plan represents a prioritization of deferred maintenance projects needed to protect the public investment in district facilities. The prioritization is done through a physical assessment of all district facilities in coordination with district maintenance staff. Funding for the 2020-21 school year is estimated at \$2,300,000.

Significant expenditures in the current year include roof replacement at Sweeney Elementary and upgrades to the elevator system at East Middle School.

Timing and implementation of the prioritized projects will be subject to an analysis of various LTFM funding mechanisms that maximize available revenue with minimal increases to the district property tax levy.



Shakopee Public Schools 2019-20 School Calendar

August 2019	
August 19-22.....	New Teacher Fall Workshop
August 26-29.....	Teacher Fall Workshop

September 2019	
September 2.....	No School - Labor Day
September 3-4.....	Elementary Connect Days (Grades E-5)
September 3.....	Student 1st Day of School (Grades 6-12)
September 5.....	Student 1st Day of School (Grades E-5)
September 26.....	Student 2-Hour Early Release K-12

October 2019	
October 16.....	No School - Teacher Staff Development Day
October 17-18.....	No School - Fall Break

November 2019	
November 7	1st Quarter Ends
November 7.....	Student 2-Hour Early Release K-12
November 8.....	No School - Teacher Planning Day
November 27-29.....	No School - Thanksgiving Break

December 2019	
December 20.....	No School - Early Childhood Only (PD day)
December 23-Jan 1.....	No School - Winter Break

January 2020	
December 23-Jan 1.....	No School - Winter Break
January 20.....	No School - No Teachers - MLK, Jr. Day
January 23.....	1st Semester Ends
January 23.....	Student 2-Hour Early Release K-12
January 24.....	No School - Teacher Planning Day

February 2020	
February 14.....	No School - All Teacher Staff Development Day
February 17.....	No School - Presidents' Day Break

March 2020	
March 26.....	3rd Quarter Ends
March 26.....	Student 2-Hour Early Release K-12
March 27.....	No School - Teacher Planning Day
March 30-April 3.....	No School - Spring Break

April 2020	
March 30-April 3.....	No School - Spring Break

May 2020	
May 1.....	No School - Gr. 6-12 Teacher Staff Development Day
May 1.....	No School - Gr. E-5 Teachers Off
May 25.....	No School - Memorial Day

June 2020	
June 4.....	Student Last Day of School
June 5.....	Teacher Work Day
June 6.....	Graduation

August 2019				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December 2019				
M	T	W	TH	F
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9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 2020				
M	T	W	TH	F
	3	4	5	6
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2020				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2020				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June 2020				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Key	
	No School - Students and Staff
	No School - Students
	First/Last Day of School
	Quarter/Semester Change
	Student Early Release 2-Hours before Dismissal

**2019 Shakopee Public Schools
School Board Meeting Dates and other important dates**

Date	Time	Type of Meeting	Location
July 22, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
July 22, 2019	5:00PM	School Board Policy Committee Meeting	Superintendent's Office, 1200 Town Square
July 22, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
July 31, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
August 12, 2019	5:00PM	School Board Personnel Committee Meeting	District Office Room 202, 1200 Town Square
August 12, 2019	6:00PM	School Board Work Session	District Office Board Room, 1200 Town Square
August 26, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
August 26, 2019	5:00PM	School Board Policy Committee Meeting	District Office Room 202, 1200 Town Square
August 26, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
August 28, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
September 9, 2019	6:00PM	School Board Work Session	District Office Board Room, 1200 Town Square
September 23, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
September 23, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
September 25, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
October 14, 2019	5:00PM	School Board Personnel Committee Meeting	District Office Room 202, 1200 Town Square
October 14, 2019	6:00PM	School Board Work Session	District Office Board Room, 1200 Town Square
October 28, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
October 28, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
October 30, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
November 18, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
November 18, 2019	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
November 20, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square
December 9, 2019	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
December 9, 2019	6:00PM	Truth in Taxation Hearing & School Board Business Meeting	District Office Board Room, 1200 Town Square
December 11, 2019	5:00PM	School Board Facilities Committee Meeting	District Office Board Room, 1200 Town Square