

# SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





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August 27, 2018  
6:00 PM

1. CALL TO ORDER AND ROLL CALL - CHAIR SWANSON
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS
4. CONSENT ITEMS

4. 1. Personnel Items

- 4.1.1 Acceptance of Retirements**

Last Name, First Name, Position, Location, Effective Date

Aakre, Theodore, Food Service, Red Oak Elementary School, 7/30/2018

Point, Alan, Custodian, High School, 8/31/2018

- Recommended Action**

Accept the retirements and thank them for their service to the district as presented.

- 4.1.2 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date

Aleckson, Ted, Teacher, Social Studies, East Middle School, 6/01/2018

Biggs, Kaitlin, Health Assistant, Sun Path Elementary School, 5/31/2018

Bristol, Lauren, Teacher, English, West Middle School, 6/01/2018

Browsers, Laura, Teacher, Early Childhood, Central Family Center, 7/30/2018

Buck, Brianna, Teacher, Technology Integration, Technology Department,  
6/01/2018

Cavallaro, Marie, Building Substitute Teacher, Jackson Elementary School,  
5/31/2018

Gerhart, Kari, Teacher, Technology Integration, Technology Department,  
6/01/2018

Gessinger, Julie, Volunteer Coordinator, Sweeney Elementary School, 8/12/2018

Gustafson, Ann, Program Support Assistant, Central Family Center, 5/31/2018

Hoен, Brenda, Program Support Assistant, Sweeney Elementary School, 5/31/2018

Janski, Karyl Lyn, Program Support Assistant, Eagle Creek Elementary School,  
5/31/2018

Johnson, Amy, Health Assistant, East Middle School, 8/13/2018

Keener, Patricia, Program Support Assistant, Eagle Creek Elementary School,

5/31/2018

Larocque, Emma, Food Service Worker, West Middle School, 5/31/2018

Larson, Nicholas, Teacher, Social Studies, High School, 6/01/2018

Meersman, Sherry, Security Attendant, West Middle School, 5/31/2018

Mohlin, Jolene, Administrative Assistant Finance, District Office, 7/31/2018

Oas, Sandra, Teacher, Media Specialist, Sun Path/Jackson Elementary School,  
6/01/2018

Petrikov, Valentina, Program Support Assistant, Central Family Center, 5/31/2018

Plekkenpol, Dawn, Program Support Assistant, East Middle School, 5/31/2018

Polkinghorne, Alena, Food Service Worker I, West Middle School, 5/31/2018

Powers, Maria, Teacher, Math, High School, 6/01/2018

Prentice, Carolyn, Building Substitute Teacher, Sweeney Elementary School,  
5/31/2018

Raffelson, Amy, Teacher, Evaluation Team, East Middle School, 6/01/2018

Rodriquez, Ulises, Teacher, Special Services, High School, 6/01/2018

Royston, Kimuel, Assistant Activities Director, District Office, 7/27/2018

Saydi, Khadra, Program Support Assistant, Central Family Center, 5/31/2018

Scofield, Steve, Technology Assistant, Technology Department, 8/10/2018

Sweeney, Samantha, Health Assistant, Sweeney Elementary School, 8/13/2018

Theis, Scott, Program Support Assistant, Jackson Elementary School, 5/31/2018

Walberg, William, Program Support Assistant, East Middle School, 5/31/2018

#### **Recommended Action**

Accept the resignations and thank them for their service to the district as presented.

#### **4.1.3 Approval of Certified Contracts for the 2018-19 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary  
Annual

Bailey, Trevor, Teacher, Special Services, West Middle School, BA+10, 3, 1.0,  
8/20/2018, \$41,396.00

Boser, Katie, Teacher, Special Services, Sun Path Elementary School, MA, 3, 1.0,  
8/20/2018, \$47,263.00

Carter, Ellen, Teacher, English, West Middle School, BA, 3, 1.0, 8/20/2018,  
\$39,440.00

Conrad, Ann, Teacher, Special Services, High School, BA, 6, 1.0, 8/20/2018,  
\$42,787.00

Damon, Melissa, Teacher, High Potential, Sun Path Elementary School, MA+30, 14,  
1.0, 8/20/2018, \$71,051.00

Davis, Kathryn, Teacher, Tech Integration, Sweeney Elementary School, MA, 8, 1.0,  
8/20/2018, \$53,950.00

Fitzgerald, Sarah, Teacher, Special Services, High School, MA+30, 8, 1.0, 8/20/2018,  
\$60,653.00

Grocke, Adrea, Teacher, Special Services, High School, Spec/PhD, 12, 1.0,  
8/20/2018, \$70,496.00

Hanson, Jody, Dean of Students, Sweeney Elementary School, Spec/PhD, 23, 1.0, 8/20/2018, \$85,263.00

Hinseth, Spencer, Teacher, Social Studies, High School, BA, 4, 1.0, 8/20/2018, \$40,556.00

Hyatt, Christine, Teacher, Stepping Stones, Central Family Center, BA, 5, 1.0, 8/20/2018, \$41,671.00

Ingvalson, Stacy, Occupational Therapist, Central Family Center, MA, 10, 1.0, 8/20/2018, \$57,203.00

Jackelen, Jeff, Teacher, Tech Integration, West Middle School, Spec/PhD, 20, 1.0, 8/20/2018, \$80,622.00

Johnson, Krista, Teacher, English, West Middle School, BA, 5, .80, 8/20/2018, \$33,336.00

Larson, Michael, Teacher, ESL, High School, MA, 4, 1.0, 8/20/2018, \$48,603.0

Leadstrom, Ashley, Teacher, Grade 2/Special Services, Red Oak Elementary School, BA, 3, 1.0, 8/20/2018, \$39,440.00

Long, Karli, Teacher, Kindergarten, Eagle Creek Elementary School, BA, 4, 1.0, 8/20/2018, \$40,556.00

Massard, Ly-Wellyn-Joy, Teacher, Spanish, High School, BA+30, 5, 1.0, 8/20/2018, \$47,874.00

Mulder, Megan, Teacher, Grade 2, Sweeney Elementary School, MA, 3, 1.0, 8/20/2018, \$47,263.00

Nelson, Nicholas, Teacher, Grade 4, Red Oak Elementary School, BA, 3, 1.0, 8/20/2018, \$39,440.00

Pogue, Gina, Teacher, Physical Education, Red Oak Elementary School, BA, 8, .73, 8/20/2018, \$32,457.26

Priebe, Christine, Teacher, Intervention, Sweeney Elementary School, MA, 10, 1.0, 8/20/2018, \$57,203.00

Smith, Channing, Teacher, Special Services, High School, BA+30, 3, 1.0, 8/20/2018, \$45,307.00

Sparks, Sarah, Teacher, Special Services, West Middle School, BA, 3, 1.0, 8/20/2018, \$39,440.00

Szymczak, Elizabeth, Teacher, Art, East Middle School, MA+10, 5, .50, 8/20/2018, \$26,004.50

Voigt, Kelly, Teacher, Physical Education/DAPE, Jackson Elementary School, BA, 3, 1.0, 8/20/2018, \$39,440.00

Weeks, Peter, Teacher, Science, High School, BA+30, 3, 1.0, 8/20/2018, \$45,307.00

**Recommended Action**

Approve certified contracts as presented.

4. 1. 1. Personnel Items Continued

**4.1.4 Approval of Non-Certified Contracts for the 2018-19 School Year**

Last Name, First Name, Position, Location, Salary, Effective

Andreen, Debra, Program Support Assistant, High School, \$14.59/hr., 9/05/2018

Bhatta, Joy, Special Services Program Support Assistant, Eagle Creek

Elementary School, \$15.47/hr., 9/06/2018  
Bliss, Jennifer , Special Services Program Support Assistant, High School, \$14.59/hr., 9/05/2018  
Bunday, Sally, Program Support Assistant, High School, \$14.59/hr., 9/05/2018  
Dunn, Rachael, Program Support Assistant, Sun Path Elementary School, \$14.59/hr., 9/06/2018  
Foster, Kayla, Office Assistant, High School, \$15.05/hr., 8/20/2018  
Hammer, Paula, Tech Assistant, East Middle School, \$17.54/hr., 8/20/2018  
Hietala, Juli , Tech Assistant, Eagle Creek Elementary School, \$18.30/hr., 8/27/2018  
Jackson, Christine, Food Service Worker, Red Oak Elementary School, \$14.59/hr., 9/06/2018  
Johnson, Richard, Security Para, High School, \$14.59/hr., 9/05/2018  
Johnson, Tammy, Program Support Assistant, High School, \$14.59/hr., 9/05/2018  
Loose, Todd, Program Support Assistant, High School, \$14.59/hr., 9/05/2018  
Meyer, Jessica, Program Support Assistant, High School, \$15.16/hr., 9/05/2018  
Nemitz, Charlene, Program Support Assistant, Central Family Center, \$14.59/hr., 9/06/2018  
Nigbur, Lori, Avid Tutor, High School / West Middle School / East Middle School, \$14.59/hr., 9/05/2018  
Quast, Angie, Program Support Assistant, Sweeney Elementary School, \$14.59/hr., 9/06/2018  
Richards, Donna, Office Assistant, West Middle School, \$14.71/hr., 8/27/2018  
Sullivan, Jennifer, Program Support Assistant, Sweeney Elementary School, \$14.59/hr., 9/06/2018  
Webb, Carrie, Office Assistant, High School, \$15.05/hr., 8/20/2018

#### **Recommended Action**

#### **4.1.5 Approval of DistrictWide Contract**

Last Name, First Name, Position, Location, Salary, Effective  
Hanson, Matthew, Athletic Director, DistrictWide, \$100,000.00, 8/24/2018

#### **Recommended Action**

Approve the districtwide contract as presented.

#### **4.1.6 Approval of Assignment Changes**

Last Name, First Name, Previous Position, New Position, FTE, Salary, Effective  
Nerdahl, Peggy, School Nurse, Supervisor of Health Services, 1.0, \$90,000.00, 8/01/2018

Corcoran, Rachael, Program Support Assistant, Office Assistant, 1.0, \$14.71/hr., 8/13/2018

**Recommended Action**

Approve the assignment changes as presented.

**4.1.7 Reduction of Position**

The position of district controller has been eliminated effective 7/31/2018.

This will result in the termination of employee, Tyler Dehne.

**Recommended Action**

Terminate the employment of Tyler Dehne as presented.

**4.1.8 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Turnwall, Brianna, Richter, Erin, Teacher, Counselor, West Middle School, 8/27//2018 through approx. 10/15/2018, MA Step 3, 30, 1.0, \$256.86/day  
Fracisco, Andre, Schweer, Kaitlyn, Teacher, Science, West Middle School, 9/10/2018 through approx. 10/19/2018, BA Step 3, 30, 1.0, \$214.35/day

**Recommended Action**

Approve the Long Term Substitute contracts as presented.

**4.1.9 Request for Unpaid Leave of Absence**

Molly Russell, Special Services Teacher at West Middle School is requesting a 1.0 FTE Unpaid Leave

of Absence, for the 2018-19 school year.

**Recommended Action**

Approve the unpaid leave of absence as presented.

**4.1.10 Request for Unpaid Leave of Absence**

Jennifer Post, Grade 4 Teacher at Red Oak Elementary School is requesting a 1.0 FTE Unpaid Leave of Absence for the 2018-19 school year.

**Recommended Action**

Approve the unpaid leave of absence as presented.

**4.1.11 Request for Unpaid Leave of Absence**

Rebecca Carlson, Grade 4 Teacher at Eagle Creek Elementary School is requesting a 1.0 FTE Unpaid Leave of Absence for the 2018-19 school year.

**Recommended Action**

Approve the unpaid leave of absence as presented.

4. 1. 1. 1. Personnel Items Continued

**4.1.12 Approval of Co-Curricular Assignments**

Last Name, First Name, Position Title

Sariego, Monica, Assistant LEAD

Dueffert, Matthew, Assistant LEAD

Hoffman, Michael, National Honor Society

Kleinfehn, Milicent, Student Council

Kovic, Michael, Vocal Director  
Kovic, Michael, Ensembles (2)  
Gerleman, Alex, Assistant Vocal  
Gerleman, Alex, Ensembles  
Christenson, Eric, Instrumental Director  
Christenson, Eric, Ensembles (2)  
Christenson, Eric, Pep Band  
Evelt, Mitchell, Assistant Instrument Dir.  
Evelt, Mitchell, Ensembles  
Evelt, Mitchell, Pep Band  
Amundsen, Thomas, Drama Club  
Marek, Amanda, Yearbook Advisor  
Krieg, Caitlin, Student Council Advisor  
Krieg, Caitlin, Newspaper Advisor  
Erdman, Matthew, Jr. National Honor Society  
Toufar, Jacob, Science Olympiad  
Lyons, Christopher, Rube Goldberg  
Butler, Gary, Vocal Ensemble  
VanderVeen, Sean, Instrumental Ensemble  
Schultz, Heather, Yearbook Advisor  
Bloom, Elizabeth, Yearbook Advisor  
Dub, Katelynn, Student Council Advisor  
Fundermann, Jessica, Student Council Advisor  
Toufar, Jacob, Science Olympiad  
Van Sickle, Karen, Vocal Ensemble  
Strobel, Becky, Instrumental Ensemble  
Caruso, Tracy, Jr. National Honor Society  
Oman, John, Rube Goldberg  
Haskins, Zachary, Head Boys Cross Country  
Bristol, Lauren, Head Girls Cross Country  
Wachter, Jeffrey, Assistant Cross Country  
Chukuske, Ryan, Assistant Cross Country  
Seel, Jennifer, Volunteer Coach  
Walker, Ashley, Assistant Cross Country  
Haskins, Hillary, Assistant Cross Country  
Arnfelt, Jennifer, Head Girls Tennis Coach  
Wagener, Robert, Assistant Tennis Coach  
Mason, Sydney, JH Tennis Coach  
Meyer, Jessica, Head Girls Swim/ Dive Coach  
Carlson, Jennifer, Assistant Swim/ Dive Coach  
Nadeau, Katelyn, Assistant Swim/ Dive Coach  
Stoodley, Jessica, Assistant Swim/ Dive Coach  
Carlson, Kathy, Volunteer Swim Coach  
Busch, Matthew, Head Volleyball Coach

Walker, Lisa, Assistant Volleyball Coach  
Colin, Sarah, Assistant Volleyball Coach  
Douds, Ryan, Assistant Volleyball Coach  
Schultz, Chelsea, Assistant Volleyball Coach  
Fahey, Kayla, Assistant Volleyball Coach  
Flemming, Krista, Volunteer Volleyball Coach  
Poppen, Jon, Head Boys Soccer Coach  
Adams, Christopher, Head Girls Soccer Coach  
Hoffman, Michael, Assistant Boys Soccer Coach  
Teslow, Mark, Assistant Boys Soccer Coach  
Mor, Kizito, Assistant Boys Soccer Coach  
Evans, Justin, Assistant Boys Soccer Coach  
Doyle, Voss, Volunteer Boys Soccer Coach  
Duncan, Susee, Volunteer Boys Soccer Coach  
Rague, Lindsey, Assistant Girls Soccer Coach  
Davies, Robert, Assistant Girls Soccer Coach  
Loose, Todd, Assistant Girls Soccer Coach  
Drew, Kendra, Assistant Girls Soccer Coach  
Betton, Ray, Head Football Coach  
Honza, George, Assistant Football Coach  
Trelstad, Jason, Assistant Football Coach  
Tiedens, Scott, Assistant Football Coach  
Blaszczek, Brian, Assistant Football Coach  
McDonald, Jason, Assistant Football Coach  
McMoore, Sean, Assistant Football Coach  
Weiers, Andrew, Assistant Football Coach  
Ungar, James, Assistant Football Coach  
Mainhardt, Robert, Assistant Football Coach  
Stromgren, Kenneth, Assistant Football Coach  
Russell, Daniel, Assistant Football Coach  
Schleper, Thomas, Assistant Football Coach  
Glass, Daniel, Assistant Football Coach  
Stone, Jody, Assistant Football Coach  
Loonan, Benjamin, Volunteer Football Coach  
Gardner, Matthew, Volunteer Football Coach  
Olson, Neal, Volunteer Football Coach  
Fulton, Tremaine, Volunteer Football Coach  
Tuma, Jon, Volunteer Football Coach  
Philipp, Jennifer, Head Cheer Coach  
Horan-Hengel, Megan, Volunteer Cheer Coach  
Anderson, Karen, Head Fall Dance Coach  
Betley, Stephanie, Assistant Fall Dance Coach  
Huss, Jessica, Assistant Fall Dance Coach  
Slaughter, Duane, Concessions Manager

Amundsen, Thomas, HS Musical Director  
 Gerleman, Alex, HS Musical Vocal Director  
 Christenson, Eric, HS Music Pit Orchestra  
 Laursen, David, Musical Artsit- Stagecraft  
 Cole, Robert, Musical Lighting Director  
 Limberg, Kristy, Musical Artist- Costumer  
 Stark, Mary, Musical Choreography  
 Chapman, Alyssa, Adapted Soccer Coach

**Recommended Action**

Approve the Co-Curricular Assignments as presented.

4. 2. Approval of Minutes of the School Board Meetings	11
<b>Recommended Action</b>	
Approve the minutes of the School Board Business Meeting held July 23, 2018. School Board Learning Session held August 13, 2018 and Special Board Meeting held August 13, 2018.	
4. 3. Consideration of Bills and Authorization to Pay Same	
<b>Recommended Action</b>	
Approve the bills and authorize to pay same as presented.	
4. 4. Approval of July 2018 Wires Report	19
<b>Recommended Action</b>	
Approve the wires report as presented.	
4. 5. Approval of Barracuda Aquatics Club Agreement	20
<b>Recommended Action</b>	
Approve the Barracuda Swim Club agreement as presented.	
4. 6. Approval of District's Lead-in-Water Management Plan	26
<b>Recommended Action</b>	
Approve the district's Lead-in-Water Management Plan as presented.	
4. 7. Metro ECSU Joint Powers Agreement and Amendment Ratification	39
<b>Recommended Action</b>	
Approve the Joint Powers Agreement (Exhibit A) and the Participation Contribution Agreement (Exhibit B) and ratify and authorize in all respects, subject to any and all conditions, including full execution of the Agreements by all Parties as presented.	
5. OLD BUSINESS DISCUSSION ITEMS	
5. 1. Academies of Shakopee Ford Next Generation Learning Community Designation	58
The Shakopee Board of Education will welcome Ford NGL Executive Director Cheryl Carrier and Ford NGL Coach Starr Herrman and thank them for their support of the staff, students and families of the Shakopee Public Schools.	
6. OLD BUSINESS ACTION ITEMS	
6. 1. Construction Update and Approval of Change Order #22	66
Ekalath Sophaphanh, ICS Consulting, will present a construction update along with Change Order #22 for the Shakopee High School Additions and Renovations Project	

in the amount of \$161,373.23 is presented for approval.

**Recommended Action**

Approve Change Order #22 as presented.

Presenter: Ekalath Sophaphanh, ICS Consulting

Time: 10 minutes

6. 2. Approval of Academies of Shakopee Academy Champion 68

School Board Chair Scott Swanson will present the Shakopee Mdewakanton Sioux Community as the Shakopee Mdewakanton Sioux Community Academy of Arts & Communication Academy Champion, represented by Chairman Charlie Vig,

**Recommended Action**

Approve the Shakopee Mdewakanton Sioux Community as the Shakopee Mdewakanton Sioux Community Academy of Arts & Communication Academy Champion as presented and thank them for their support of the students, families of the Shakopee Schools and the entire Shakopee community.

Presenter: Chair Scott Swanson

Time: 10 minutes

7. NEW BUSINESS DISCUSSION ITEMS

8. NEW BUSINESS ACTION ITEMS

8. 1. Closed Session

**Recommended Action**

Enter into a Closed Session pursuant to Minn. § 13D.05, subd. 2 (3) as presented.

8. 2. Adjourn from Closed Session to Open Session

**Recommended Action**

Return from Closed Session to Open Session as presented.

9. OTHER

10. COMMITTEE REPORTS

11. RECOGNITION OF VISITORS TO BOARD MEETING

12. UPCOMING MEETINGS AND IMPORTANT DATES

August 28, 2018 5:00PM Community Designation Event Shakopee High School

August 29, 2018 5:00PM BOC DO Board Room

August 30, 2018 Districtwide Welcome Back-to-School for Staff

12. 1. Start of School Year Calendar of Events

The Board will review a week-at-a-glance of district activities through the first week of school. Many, many other building level events are also occurring across the district that may not appear on this list of districtwide events.

13. ADJOURNMENT

# Minutes of School Board Regular Business Meeting

## School Board Shakopee Public Schools

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A School Board Regular Business Meeting of the School Board of Shakopee Public Schools was held Monday, July 23, 2018, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

### 1. CALL TO ORDER AND ROLL CALL - CHAIR SWANSON

PRESENT: Bowerman, Hallett, McKeand, Pass, Tomczik, Tucker & Swanson

ABSENT:

### 2. PLEDGE OF ALLEGIANCE

A moment of silence was taken in remembrance of High School Head Custodian David Hollar.

### 3. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS

3. 1. The Association of School Business Officials International Certificate of Excellence in Financial Reporting

### 4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

McKeand/Pass moved to approve the agenda as presented; motion passed unanimously.

### 5. CONSENT ITEMS

McKeand/Tucker moved to approve the consent agenda as presented; motion passed unanimously.

#### 5. 1. Personnel Items

##### **5.1.1 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date

Cappelli, Alyssa, Teacher, HP, Sun Path Elementary School, 6/01/2018

Turek, Connolly, Teacher, Physical Education, Red Oak Elementary School, 8/20/2018

Delarwelle, Kristi, Physical Therapist, District Wide, 6/01/2018

Hildebrandt, Sean, Teacher, Chemistry, High School, 6/01/2018

Kratz, Kelsey, Teacher, Grade 3, Sun Path Elementary School, 6/01/2018

Neri, Jessica, Program Support Assistant, Sweeney Elementary School, 5/31/2018

Schaefer, Carrie, Office Assistant, Red Oak Elementary School, 7/15/2018

Sonnentag, Karolyn, Teacher, Special Services, Pearson 6th Grade Center, 6/01/2018

##### **Recommended Action**

Accepted the resignations and thanked them for their service to the district as presented.

##### **5.1.2 Approval of Certified Contracts for the 2018-19 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Arvin, Betsi, Teacher, Grade 5, Jackson Elementary School, MA, 4, 1.0, 8/20/2018, \$48,603.00

Benusa, Raisa, Teacher, English, High School, BA+10, 8, 1.0, 8/20/2018, \$47,250.00

Bingham, Sarah, School Psychologist, High School, Spec/PhD, 23, 1.0, 8/20/2018, \$85,263.00

Drill-Mellum, Lucia, Teacher, Kindergarten, Jackson Elementary School, BA, 3, 1.0, 8/20/2018,

\$39,440.00

Haas, Victoria, Guidance Counselor, High School, MA, 8, 1.0, 8/20/2018, \$53,950.00

Havens, Kristina, Teacher, Grade 1, Red Oak Elementary School, BA, 3, 1.0, 8/20/2018, \$39,440.00

Hilgers, Gentry, Teacher, Media Specialist, Eagle Creek/Red Oak Elementary School, Spec/PhD, 23, 1.0, 8/20/2018, \$85,263.00

Johnson, Alexandra, Teacher, Grade 3, Sun Path Elementary School, BA, 5, 1.0, 8/20/2018, \$41,671.00

Jovanovic, David, Teacher, Science, High School, BA+30, 4, 1.0, 8/20/2018, \$46,590.00

Lee, Pa, School Psychologist, West Middle School, Spec/PhD, 4, 1.0, 8/20/2018, \$56,651.00

Lichwa, Anna, Teacher, High School, High School, BA+30, 3, .80, 8/20/2018, \$36,245.60

Lokshin, Brandon, TOSA, Instructional Coach, Sweeney Elementary School, MA, 17, 1.0, 8/20/2018, \$67,025.00

Nicklin, Liza, Teacher, Special Services, High School, BA+30, 7, 1.0, 8/20/2018, \$50,437.00

Nimmer, Kelsey, Teacher, Grade 3, Sun Path Elementary School, BA, 7, 1.0, 8/20/2018, \$43,902.00

Nyberg, Kirsten, Teacher, Social Studies, High School, BA, 3, 1.0, 8/20/2018, \$39,440.00

Olson, Anna, Teacher, FACS, East Middle School, BA+10, 10, 1.0, 8/20/2018, \$49,005.00

Ostrom, Jaymee, Teacher, Physical Education, High School, BA, 7, 1.0, 8/20/2018, \$43,902.00

Rose, Lisa, Teacher, Reading Intervention, High School, BA+30, 4, 1.0, 8/20/2018, \$46,590.00

Rotert, Candace, School Nurse, District Wide, BA, 6, 1.0, 8/20/2018, \$42,787.00

Sammis, Laura, Teacher, Grade 2, Sun Path Elementary School, BA, 4, 1.0, 8/20/2018, \$40,556.00

Schweer, Kaitlyn, Teacher, Science, West Middle School, BA+20, 8, .80, 8/20/2018, \$39,590.40

Strobel, Becky, Teacher, Music Instrumental, East Middle School, BA, 7, 1.0, 8/20/2018, \$43,902.00

Suflita, Catherine, Teacher, Special Services, Eagle Creek Elementary School, BA, 7, 1.0, 8/20/2018, \$43,902.00

Wardlow, Patrice, Teacher, ECFE Parent Ed, Central Family Center, MA+30, 3, .398, 8/20/2018, \$21,146.54

### **Recommended Action**

Approved certified contracts as presented.

### **5.1.3 Approval of DistrictWide Contract**

Last Name, First Name, Position, Location, Salary, Effective

Zeimet, Edward, Building and Grounds Manager, District Wide, \$87,000, 7/16/2018

### **Recommended Action**

Approved the districtwide contract as presented.

### **5.1.4 Approval of Assignment Changes**

Last Name, First Name, Previous Position, New Position, FTE, Salary, Effective

Dittberner, Adam, Assistant Principal, TOSA-Dean, 1.0, \$73,731.00, 7/01/2018

Rolfsrud, Ford, Assistant Principal, TOSA-Dean, 1.0, \$79,315.00, 7/01/2018

Janke, John, Assistant Principal/Activities, Supervisor of Facilities and Activities, 1.0, \$100,000.00, 7/01/2018

Duehr, Elizabeth, TOSA - Academy Coach, 1.0 + 5 days, \$75,734.56, 7/01/2018

Ames, Jennifer, Youth Programs Coordinator, Community Partnerships Manager, 1.0, \$80,000.00, 7/01/2018

### **Recommended Action**

Approved the assignment changes as presented.

### **5.1.5 Approval of Long Term Substitute Contract**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Leroux, Karen, Busselman, Jennifer, Teacher, Grade 3, Sweeney Elementary School, 8/27/2018

through approx. 9/30/2018, MA+30 Step 8, 24 days, 1.0, \$329.64/day

### **Recommended Action**

Approved the Long Term Substitute contract as presented.

**5.1.6 Request for Leave of Absence**

Kelly Wallace, Math Teacher at the High School, is requesting a leave of absence, beginning approx. 11/01/2018 through approx. 3/29/2019.

**Recommended Action**

Approved the leave of absence as presented.

**5.1.7 Request for Leave of Absence**

Stephanie Blad-Kath, Teacher/Instructional Coach at Sweeney Elementary School, is requesting a .40 FTE leave of absence, for the 2018-19 school year.

**Recommended Action**

Approved the leave of absence as presented.

**5.1.8 Request for Leave of Absence**

Charmin Erickson, Teacher, Grade 2 at Red Oak Elementary School, is requesting a .50 FTE leave of absence, for the 2018-19 school year.

**Recommended Action**

Approved the leave of absence as presented.

5. 2. Approval of Minutes of the School Board Meeting

**Recommended Action**

Approved the minutes of the School Board Business Meeting held on June 25, 2018.

5. 3. Consideration of Bills and Authorization to Pay Same

**Recommended Action**

Approved the bills and authorize to pay same as presented.

5. 4. Approval of Wires Report

**Recommended Action**

Approved the wires report as presented.

5. 5. Approval of 2018-19 Student Handbooks

**Recommended Action**

Approved the 2018-19 Student Handbooks as presented.

5. 6. Approval of 2018-19 MSHSL Membership

**Recommended Action**

Approved the 2018-19 Minnesota State High School League Membership as presented.

5. 7. 2018-19 YMCA Pre-School Agreement

**Recommended Action**

Approved the 2018-19 YMCA Pre-School Contract as presented.

6. OLD BUSINESS DISCUSSION ITEMS

6. 1. E-Learning Days Update

Int. Superintendent Gary Anger and Director of Instructional Technology Bryan Drozd presented an update regarding the planning for the district's implementation of E-Learning Days, including the introduction of Shakopee's own Connected Learning Days (CoLD). Early drafts of the materials generated by the district staff E-Learning committee were shared.

## 7. OLD BUSINESS ACTION ITEMS

7. 1. Change Order #21 for the Shakopee High School Additions and Renovations Project  
Change Order #21 for the Shakopee High School Additions and Renovations Project in the amount of \$121,502.73 was presented for approval.

### **Recommended Action**

Bowerman/Pass moved to approve Change Order #21 as presented; motion passed unanimously.

7. 2. District Facility Fees Guidelines

Int. Superintendent Gary Anger presented an update to the district facility fees guidelines for board approval.

### **Recommended Action**

Hallett/Tucker moved to approve the update to district facility fees as presented; motion passed unanimously.

7. 3. Transportation Revised Contract for the 2018-19 and 2019-20 School Years

Director of Finance and Operations Jeff Priess presented the revised transportation rates with Palmer Bus Service of Shakopee for the 2018-19 and 2019-20 school years.

### **Recommended Action**

Tucker/McKeand moved to approve the revised transportation contract with Palmer Bus Service of Shakopee for the 2018-19 and 2019-20 school years as presented; motion passed unanimously.

7. 4. Approval of the 2018-19 Student Walking Distance Guidelines

Due to the new grade configuration beginning the 2018-19 school year, Director of Finance and Operations Jeff Priess presented a recommendation for the 2018-19 student walking distance guidelines for board approval. It is important to note that these distances remain unchanged from the 2017-18 school year, but may need to be reviewed in the future due to implications on the district budget. Minnesota State Statute 123B.88 requires transportation for students living two miles or more from school.

Below are the recommendation distances for the 2018-19 school year:

K-5th grade students - 1/2 mile

6-8th grade students - 1 mile

9th grade students - 1 mile

10-12th grade students - 2 miles

### **Recommended Action**

McKeand/Hallett moved to approve the walking distance guidelines for the 2018-19 school year as presented; motion passed unanimously.

7. 5. TIES Reorganization and Definitive Agreements

Director of Finance and Operations Jeff Priess presented a resolution ratifying and approving the TIES Reorganization and Definitive Agreements for Board approval.

### **Recommended Action**

Tucker/McKeand moved to approve, authorize and ratify the TIES reorganization and definitive agreements as presented; motion passed unanimously.

7. 6. Long Term Facilities Maintenance Revenue (LTFM)

Director of Finance and Operations Jeff Priess presented the district's Long Term Facilities Maintenance 10-year Plan for review and approval.

### **Recommended Action**

Bowerman/Tomczik moved to approve the district's long-term facility maintenance 10-year plan for its facilities for the 2019-20 school year in the amount of \$2,322,500 as presented; motion passed unanimously.

7. 7. Long Term Facilities Maintenance Revenue (LTFM) for SouthWest Metro District #288  
Director of Finance and Operations Jeff Priess presented a board resolution to accept and approve SouthWest Metro Dist. 288's Long Term Facility Maintenance Ten Year Plan and authorize the inclusion of the proportionate share of revenue in the ISD #720 application.

**Recommended Action**

McKeand/Tucker moved to approve the SouthWest Metro District #288 Long Term Facility Maintenance Ten Year Plan and authorize the inclusion of the proportionate share of revenue in the ISD #720 application as presented; motion passed unanimously.

7. 8. District Policy Updates

Policy Committee Chair Reggie Bowerman presented the following policies for 2nd Reading:

303 Superintendent Selection

405 Veteran's Preference

425 Staff Development

515 Protection and Privacy of Pupil Records

601 Goals and Objectives of the Educational Program

604 Instructional Curriculum

607 Organization of Grade Levels

609 Religion

612.1 Development of Parent and Family Engagement Policies for Title I Programs

701 Establishment and Adoption of School District Budget

805 Waste Reduction and Recycling

**Recommended Action**

Tomczik/Tucker moved to accept the school district policies for 2nd reading and final approval as presented; motion passed unanimously.

7. 9. New Superintendent Contract for Gary Anger

Personnel Chair Matt McKeand presented a contract for Gary Anger for the 2018-19 and 2019-20 school years along with a title change to Superintendent of Schools.

**Recommended Action**

McKeand/Hallett moved WHEREAS, Independent School District No. 720 has entered into a contract with Gary Anger to be Interim Superintendent at Shakopee Public Schools for the 2017-18 and 2018-19 school years; and WHEREAS, the School Board has just completed its evaluation of Interim Superintendent Anger for the 2017-18 school year; and WHEREAS, the School Board's evaluation of Interim Superintendent Anger was positive and affirming; and WHEREAS, the School Board wishes to offer Interim Superintendent Anger an additional contract year and replace his current title of Interim Superintendent to that of Superintendent commencing July 1, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 720, that Gary Anger be hired as Superintendent with an effective date of July 1, 2018; and that the School Board approve the attached contract for the 2018-19 and 2019-20 school years and replace all previous contracts between Independent School District No. 720 and Gary Anger as presented; motion passed unanimously.

8. NEW BUSINESS DISCUSSION ITEMS

8. 1. Projected Enrollment for the 2018-19 School Year Update

Superintendent Gary Anger presented an overview of the early projected enrollment for the 2018-19 school year.

9. NEW BUSINESS ACTION ITEMS

10. OTHER

11. COMMITTEE REPORTS

12. RECOGNITION OF VISITORS TO BOARD MEETING

13. UPCOMING MEETINGS AND IMPORTANT DATES

July 25, 2018	5:00PM	BOC	DO Board Room
July 31-August 14, 2018		School Board Filing Period	Superintendent's Office
August 13, 2018	5:00PM	Personnel Committee Meeting	DO Room 202
August 13, 2018	6:00PM	School Board Learning Session	DO Board Room
August 15, 2018	5:00PM	BOC	DO Board Room
August 27, 2018	6:00PM	School Board Business Meeting	DO Board Room
August 28, 2018	5:00PM	Community Designation Event	Shakopee High School
August 29, 2018	5:00PM	BOC	DO Board Room
August 30, 2018		Districtwide Welcome Back-to-School for Staff	

14. ADJOURNMENT

At 6:58PM, Tucker/Tomczik moved to adjourn as presented; motion passed unanimously.

# Minutes of School Board Special Meeting

## School Board Shakopee Public Schools

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A School Board Special Meeting of the School Board of Shakopee Public Schools was held Monday, August 13, 2018, beginning at 5:00 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. Call to Order and Roll Call - Chair Swanson

PRESENT: Bowerman, McKeand, Pass, Tomczik, Tucker and Swanson

ABSENT: Hallett

2. Presentation of response to reasons for nonrenewal of coach

NOTE: Pursuant to Minn. Stat. § 122A.33 and/or Minn. § 13D.05, subd. 2, the School Board may enter into Closed Session

At 5:02PM, McKeand/Pass moved to adjourn to Closed Session; motion passed unanimously.

3. Adjourn to Open Session

At 5:52PM, McKeand/Bowerman moved to reopen and return to Open Session; motion passed unanimously.

4. Consideration of resolution regarding nonrenewal of coaching position

McKeand/Tucker moved to reaffirm the nonrenewal of Bruce Kugath's boys basketball contract as presented; motion passed 4:2.

5. Adjournment of Special School Board Meeting

At 5:53PM, McKeand/Tucker moved to adjourn as presented; motion passed unanimously.

# Minutes of School Board Learning Session

## School Board Shakopee Public Schools

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A School Board Learning Session of the School Board of Shakopee Public Schools was held Monday, August 13, 2018, beginning at 6:00 PM in the District Office Board Room.

### 1. CALL TO ORDER SCHOOL BOARD LEARNING SESSION AND ROLL CALL - CHAIR SWANSON

PRESENT: Bowerman, McKeand, Pass, Tomczik, Tucker and Swanson

ABSENT: Hallett

### 2. PLEDGE OF ALLEGIANCE

### 3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

Bowerman/McKeand moved to approved the agenda as presented; motion passed unanimously.

#### 3. 1. Enrollment Study

Presenter: Director of Finance & Operations Jeff Priess and Representatives from SchoolFinances, Inc.

#### 3. 2. Construction Update

Presenter: Ekalath Sophaphanh, ICS Consulting along with Scott McQueen and Ben Beery, Wold Architects & Engineers

#### 3. 3. Establishment of a Facilities Committee

Presenter: School Board Members and Scott McQueen, Wold Architects & Engineers

#### 3. 4. Equity

Presenter: CFC and District Equity Programming Principal Kristi Ward

#### 3. 5. Final Draft of District Documents

Presenter: Data and Assessment Administrator Dave Orlowsky

### 4. OTHER

### 5. UPCOMING MEETINGS AND IMPORTANT DATES

July 31-August 14, 2018	School Board Filing Period	District Office
August 15, 2018	5:00PM BOC	DO Board Room
August 27, 2018	6:00PM School Board Business Meeting	DO Board Room
August 28, 2018	5:00PM Community Designation Event	Shakopee High School
August 29, 2018	5:00PM BOC	DO Board Room
August 30, 2018	Districtwide Welcome Back-to-School for Staff	Shakopee High School

### 6. ADJOURNMENT OF SCHOOL BOARD LEARNING SESSION

At 8:16PM, Pass/Tomczik moved to adjourn as presented; motion passed unanimously.

### Bank Account - Wires Out

Date	Description	Amount
7/2/2018	Health Partners Dental Access Fee	3,652.00
7/5/2018	HSA/VEBA Contributions	31,255.73
7/5/2018	State of MN Taxes ACH	102,456.09
7/6/2018	Payroll Direct Deposit	1,435,839.00
7/6/2018	TRA ACH	262,619.20
7/6/2018	PERA ACH	51,656.48
7/6/2018	Community Education Credit Card Fees	1,183.79
7/6/2018	HSA/VEBA Contributions	541.65
7/6/2018	RevTrak Credit Card Fees	247.79
7/9/2018	IRS Federal Tax ACH	505,797.45
7/10/2018	MN Dept of Revenue	88,386.00
7/10/2018	Dependent/Medical Claim Reimbursement	19,214.65
7/10/2018	State of MN Taxes ACH	100.00
7/12/2018	403b Wire	31,834.82
7/12/2018	RevTrak Credit Card Fees	1,898.25
7/16/2018	TRA ACH	270,636.28
7/17/2018	403b Wire	104,819.73
7/17/2018	Dependent/Medical Claim Reimbursement	12,060.07
7/20/2018	Payroll Direct Deposit	1,306,657.29
7/20/2018	PERA ACH	53,090.79
7/20/2018	HSA/VEBA Contributions	50,959.99
7/23/2018	403b Wire	127,816.52
7/23/2018	IRS Federal Tax ACH	449,148.92
7/24/2018	State of MN Taxes ACH	80,540.45
7/24/2018	Dependent/Medical Claim Reimbursement	7,857.24
7/25/2018	State of MN Taxes ACH	2,158.83
7/30/2018	TRA ACH	244,183.04
7/30/2018	PERA ACH	48,565.55
7/30/2018	HSA/VEBA Contributions	50,891.66
7/31/2018	Dependent/Medical Claim Reimbursement	5,643.74
7/31/2018	IRS Federal Tax ACH	273.94
		5,351,986.94

**2018-2019 (September 1, 2018-August 31, 2019) Agreement**  
**Barracuda Aquatics Club, Shakopee Community Education/Shakopee Public Schools**  
**West & East Middle School Swimming Pool Facilities**

**Barracuda Aquatics Club (BAC) Responsibilities**

1. Provide current insurance to cover BAC members/participants in the case of an injury or accident. BAC will provide proof of insurance and keep policy current, naming Shakopee School District #720 as "additionally named insured".
2. Provide qualified/certified USS (United States Swimming) coaches to supervise on site for all BAC activities. It is expected that BAC have a certified lifeguard on deck at all times while participants are in the pool, and that BAC will have a certified lifeguard supervising the diving well area if the diving well area is being used. BAC will provide current copies of coaches & staff CPR, First Aid, and Coaches Safety Training cards to Community Education. BAC will provide an appropriate on-going ratio of coaches to swimmers for all activities. BAC will provide for their own first aid equipment & supplies, which may be stored at the West Middle School designated locked cage storage area.
3. BAC members and participants actions with equipment and facilities are expected to comply with the rules and regulations of the facility and of all school district policies. The West & East Middle School pool office areas should only be used in the event of an emergency.
4. BAC is responsible to schedule the use of the Middle School facilities in a timely fashion with Community Education, per facility use policy.
5. BAC is responsible for the cleaning up and picking up after all activities in the areas that they use (pool, deck, storage area, bleachers, locker rooms, etc.). BAC will have key access to the locked, middle caged storage area under the bleachers at the West Middle School pool. BAC will not store any items on the pool deck and will store those items in this locked caged area.
6. BAC is responsible for the pool, pool deck, storage area, bleachers, locker rooms, and the locking of all doors. Also, BAC will operate the building security system when there is not a building supervisor and/or custodian on duty. When a custodian and/or building supervisor is on duty, it is BAC's responsibility to report to either when they are done using the facility. BAC will open the facility for its members/participants and keep the facility locked up during its practice activities.
7. BAC is responsible to communicate with Community Education on a monthly basis. It is expected that BAC will report to Community Education on the cleanliness of the locker rooms, pool, pool deck, storage area, bleachers, etc.
8. BAC staff, members, participants, or spectators shall not bring food or beverages onto the pool deck, locker rooms or bleachers. Food or beverages should be consumed in the school carpeted hallway immediately next to the pool.
9. BAC staff, members, participants, or spectators are not to wander through the school and should remain in the swimming pool facility end of the building. It is expected that all BAC members, participants, and spectators will remain in the pool area. The pool office is off-limits to BAC members, participants, and spectators. The only person(s) having emergency access to the pool office is BAC staff.
10. BAC staff, members, participants, or spectators need to park their vehicles in the legally striped asphalt parking locations at the Middle School facilities. Individuals are not to park temporarily along or in any yellow marked, unmarked, non-curbed or handicapped marked locations.
11. BAC participants, members, and spectators are to enter and leave through the main external pool doors at each Middle School building. The pool deck doors are to be used for emergency exit purposes only. BAC participants should enter & leave from the hallway lockerroom doors. Parents and spectators are to use the bleacher area only,

when entering/leaving the building. The only individuals to be on the pool deck are BAC staff and participants. People with street shoes walking on the deck cause dirt and other substances to enter into the pool water system.

12a. BAC shall pay \$775.00/month for use of a Middle School swimming pool for the months of September 2018-August 2019 for regular practices, clinics and registration. If BAC does not use the pool/facility during a month, BAC will not be charged use for that month. If BAC uses the pool/facility for one day during said month, they are charged the monthly rate.

12b. If the BAC uses a Middle School pool facility for a meet or an event where admission and/or entry fees are collected (**this needs to be communicated directly on the facility request form**), BAC's use will then change and fall under the school district's facility use agreement policy. That policy includes:

\*Permit Fee: \$10/permit

\*1-15 persons using pool: \$80/hr

\*16-30 persons using pool: \$100/hr

\*+1-15 additional persons using pool; add \$18/hr (\$118/hr for 31+ persons using the pool)

\*Custodial per hourly costs

\*Lifeguard per hourly costs (if applicable & needed)

\*If scoreboards, timing devices and/or sound systems are needed/required for meets, then BAC needs to make those arrangements directly with the Junior High head custodians and shall be included in the rental price agreement.

\*If concessions are to be made available at said meets, then BAC needs to make those arrangements directly with the Middle School head custodian and are included in the rental price agreement (tables, chairs). Food and/or beverage items are not to be stored at the Middle School facility before or after the event/meet.

\*Meet expenses include the pool, deck, bleachers, locker rooms and carpeted hallway. If BAC wants/needs to use additional spaces other than this; they will pay the per hourly or daily rental rate as stated in the current school district facility use policy.

(History: 2017-2018, \$8100; 2016-2017, \$7500; 2015-2016, \$7200; 2014-2015, \$7020; 2013-2014, \$6900; 2012-2013, \$6300; 2011-2012, \$5800; 2010-2011, \$5800; 2009-2010, \$4800; 2008-2009, \$3500; 2007-2008, \$2900; 2006-2007, \$2100; 2005-2006, \$2100; 2004-2005, \$2000; 2003-2004, \$1800; 2002-2003, \$1800; 2001-2002, \$1500; 2000-2001, \$1500; 1999-2000, \$1250; 1998-99, \$1100; 1997-98, \$950; 1996-97, \$800; 1995-96, \$750; 1994-95, \$700; 1993-94, \$350). The total annual payment for this agreement is due by August 31, 2019.

13. It is expected that BAC will use good judgment and common sense in the use of any and all keys to the Middle School pool area (lock box access).

14. The cost of any other special events (including lock-ins and banquets) above and beyond this contractual agreement is the responsibility of BAC. The current school district facility use policy will be used to determine the expenses incurred by BAC for these special events.

15. BAC will have access to the boys & girls locker rooms, but only for practice and event usage. Locks are not to be kept on locker room lockers, except during those practice or event times. A locker room light key will be provided to BAC staff for their use.

16. All other school district facility use guidelines & policies are to be followed by the BAC, its staff, participants and spectators.

17. The school district reserves the right to close the pool for any and all necessary pool maintenance. BAC will be charged a pro-rated amount if this occurs.

**Shakopee School District Responsibilities**

1. Provide a safe and clean environment when using either Middle School facility. It is Community Education's responsibility to notify BAC when the pool facilities are not available for use. When the pool facility is not available for use, the contract remains in place, as the contract is not on a per hourly basis, rather on a contracted agreed upon amount for the month/year.
2. Provide BAC with three keyless entry cards to the West Middle School and one set of keys to the pool area/locker room doors as appropriate. These keys will be stored at the West Middle School BAC labeled key box located at the keyless point of entry into the building.
3. Provide the pool with up-to-date emergency equipment and signage for pool safety & first aid.
4. Provide for the preparing of the pool and/or facility for a special event with items, including tables, chairs, etc. needed to host an event.
5. Provide for the annual review of this contractual agreement (review to be held in July/August of each year) with BAC officials/staff. BAC will be billed on an annual basis during (August) for the most recent agreement year. Bill sent/communicated to: BAC Treasurer, 10695 Lee Drive, Eden Prairie, MN 55347.

_____	_____
BAC Head Coach	Date
_____	_____
BAC President	Date
_____	_____
Superintendent of Schools	Date
_____	_____
Community Education Director	Date

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**Shakopee School District Responsibilities**

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4. Provide for the preparing of the pool and/or facility for a special event with items, including tables, chairs, etc. needed to host an event.
5. Provide for the annual review of this contractual agreement (review to be held in July/August of each year) with BAC officials/staff. BAC will be billed on an annual basis during (August) for the most recent agreement year. Bill sent/communicated to: BAC Treasurer, 10695 Lee Drive, Eden Prairie, MN 55347.

_____	_____
BAC Head Coach	Date
_____	_____
BAC President	Date
_____	_____
Superintendent of Schools	Date
_____	_____
Community Education Director	Date



---

**Superintendent:** Gary Anger  
**Finance Director:** Jeffrey Priess

**To:** School Board

**From:** Jeff Priess

**Date:** August 27, 2018

**Re:** Management Plan for Lead-in-Water

**MN Statute 121A.335 requires public school buildings serving pre-kindergarten and kindergarten through grade 12 to test for lead in potable water sources (water for consumption) every 5 years. The legislation also requires school districts to adopt a management plan to reduce the potential for exposure to lead in water.**

**Proposed Management Plan for Lead in Water (attached) was developed by Ed Zeimet, Buildings and Grounds Supervisor and the District's health and safety consultant IEA.**

**The District has previously tested for lead before the mandated requirement, with the last tests being completed in 2016. There was no remedial action required as a result of these tests.**

**District administration recommend approval of the Management Plan.**

IEA, INC.

## SHAKOPEE PUBLIC SCHOOLS



### Contact Us:

**BROOKLYN PARK OFFICE**

9201 W. BROADWAY, #600  
BROOKLYN PARK, MN 55445  
763-315-7900

**MANKATO OFFICE**

610 N. RIVERFRONT DRIVE  
MANKATO, MN 56001  
507-345-8818

**ROCHESTER OFFICE**

210 WOOD LAKE DRIVE SE  
ROCHESTER, MN 55904  
507-281-6664

**BRAINERD OFFICE**

601 NW 5TH ST. SUITE #4  
BRAINERD, MN 56401  
218-454-0703

**MARSHALL OFFICE**

1420 EAST COLLEGE DRIVE  
MARSHALL, MN 56258  
507-476-3599

**VIRGINIA OFFICE**

5525 EMERALD AVENUE  
MOUNTAIN IRON, MN 55768  
218-410-9521

[www.ieasafety.com](http://www.ieasafety.com)

[Info@ieasafety.com](mailto:Info@ieasafety.com)

800-233-9513

# Management Plan for Lead-in-Water

JULY, 2018

**IEA Project #201610645**



Shakopee Public Schools  
**Management Plan for Lead-in-Water**

Table of Contents

Annual Review Form

1.0	Purpose.....	1
2.0	Water Sampling Program Development .....	1
3.0	First Draw Tap Monitoring .....	1
4.0	Maintenance Procedures .....	2
5.0	Communication of Results and Follow-up Actions .....	3
6.0	Recordkeeping .....	4

**Appendices**

- A EPA Factsheet: Lead in Drinking Water Coolers
- B Testing Schedule
- C Lead-in-Water Testing Results and Locations
- D Reducing Lead in Drinking Water: Recommended Lead Hazard Reduction Options

**Contact Person:** Ed Zeimet, Buildings and Grounds Manager

**Phone Number:** 612.246.5626

**Email Address:** [ezeimet@shakopee.k12.mn.us](mailto:ezeimet@shakopee.k12.mn.us)



## 1.0 Purpose

Shakopee Public Schools is committed to providing a safe working and learning environment for employees and students. This Management Plan for Lead-in-Water was developed to reduce the potential for exposure to lead in water and to comply with Minnesota Statute 121A.335, as well as recommendations from the Environmental Protection Agency's (EPA's) *3Ts for Reducing Lead in Drinking Water in Schools: Revised Technical Guidance* (2006) and the Lead Contamination Control Act (LCCA) of 1988, the Minnesota Department of Health (MDH) and the Minnesota Department of Education (MDE).

Minnesota Statute 121A.335 requires public school buildings serving pre-kindergarten and kindergarten through grade 12 to test for lead in water in potable water sources (water for consumption) every 5 years. The MDH and MDE have published *Reducing Lead in Drinking Water: A Technical Guidance and Model Plan for Minnesota's Public Schools*, which presents a model plan that school districts can choose to adopt as part of the requirement of Minnesota Statute 121A.335. The *EPA 3Ts* was created by the EPA to identify and reduce lead in drinking water in schools. Lead is a metal that usually enters drinking water through the distribution system, including pipes, solders, faucets, and valves. Lead levels in water may increase when the water is allowed to sit undisturbed in the system. Exposure to lead is a significant health concern.

The *EPA 3Ts* has recommended that schools take remedial action to address lead-in-water exposure whenever lead levels exceed 20 parts per billion (ppb). The MDH and the MDE have jointly provided guidance that there is no safe level of lead and that districts should work to minimize the risk of lead. MDH and MDE recommended actions are described in section 4.0 of this plan.

## 2.0 Water Sampling Program Development

Identified potable water sources in district facilities, including sinks and drinking fountains in kitchens, staff lounges, classrooms, home economics classrooms, and hallways, will be sampled during the school year throughout the district at least once every five years.

Prior to sampling the following takes place:

- An inventory of potable water taps is taken
- All drinking fountains are checked to ensure the EPA has not identified them as having a lead lined tank under LCCA. This list can be found in Appendix A.
- Water outlets in restrooms, custodial closets, science labs, art rooms, and other general-purpose workrooms are not included in the sampling inventory, and should be clearly marked not for drinking.

Potable water sources are to be resampled at least once every five years, per MN Statute 121A.335, or when a fixture or water supply is repaired or replaced, or after construction activities that may impact the plumbing system. A testing schedule is included in Appendix B which has each school scheduled to complete testing every 5 years.

## 3.0 First Draw Tap Monitoring

Water sampling of the identified cold water taps is conducted as a "first draw" sample prior to usage on the day of sampling. Sampling begins at the taps closest to building entry point of water source to prevent accidental flushing of other sample locations in the building. Normal usage of building should occur the day before sampling; sampling should not take place on Mondays or after non-school days.

Taps included in the first draw sampling should not be used for 6-18 hours prior to sampling. If the district cannot ensure identified taps were used the day prior to sampling, flushing will occur according to EPA protocol (2-3 minutes, 8-18 hours prior to sampling). Water samples of 250 milliliters (ml) are analyzed by an accredited testing laboratory, using EPA approved analytical methods and quality control procedures (i.e. such as the ICP/MS EPA Method 200.8).

#### **4.0 Maintenance Procedures**

When lead content exceeds 20 ppb, fixtures should be taken out of service until the lead content can be reduced to 20 ppb or lower. While fixtures can still be used for drinking and cooking, MDH and MDE recommend actions be taken to determine the source of lead and reduce lead levels in fixtures when sampling reveals lead content between 2 and 20 ppb. A lead-in-water concentration of or less than 20 ppb (maximum) is considered acceptable by the EPA. Potable water outlets found to have greater than this concentration are repaired, replaced, or flushed.

In addition, the MDH and MDE model plan recommends routine maintenance take place to prevent and help reduce elevated lead levels in drinking water. This includes cleaning faucet aerators where lead-containing materials may accumulate on a quarterly basis and following manufacturer's recommendations for water softener settings to ensure an appropriate level of hardness. The following maintenance procedures are based on MDH/MDE recommended Lead Hazard Reduction Options, located in Appendix D:

##### **Flushing**

Flushing may be used as an alternative to repair or replacement. For any location with an elevated lead level, conduct flush sampling to determine if a longer flush will reduce lead levels to an acceptable level. If results indicate that flushing will reduce lead to acceptable levels, implement a flushing program which includes documentation of daily flushing and periodic program review.

##### *Individual Tap Flushing*

MDE and MDH suggest running each tap for 2 to 3 minutes in the morning before children arrive, and 2 to 3 minutes midday if the tap has been unused for the morning period. Periodic testing may be done prior to and after the midday flushing to ensure the lead concentrations have remained low throughout the morning hours. If they have not, the flushing time should be increased, or another option implemented.

##### *Main Pipe Flushing*

The MDH and MDE model plan explains that Main Pipe Flushing can be used if lead levels are found to be high throughout the entire school or are confined to a certain area of the school. Flushing should be completed each day school is in session. Begin by flushing the tap furthest away from the water source for at least ten minutes; then flush the tap the second furthest away and continue until all taps have been flushed. Periodic testing may be done to ensure the lead concentrations have remained low and that the flushing protocol is effective.

In addition, it is recommended to flush potable water outlets following any two-week vacancy or prior to the beginning of school in the fall, regardless of the lead levels found in the most recent sampling. As long as the fixtures are used regularly, lead levels should remain acceptable. The fixtures should be flushed when the building has been at low occupancy, for example, following school breaks.

##### **Repair and Replace Options**

Recommendations of one of the following treatment options for fixtures with lead levels approaching or exceeding the EPA action level may be considered for implementation:

- Install a National Sanitation Foundation (NSF) certified filter for lead reduction.
  - The filter selected should work by size exclusion of lead particles as opposed to lead adsorption. Filters should have tight pores (1-micron or less). NSF lists many such filters on its website.
  - Following replacement, retest the first-draw lead level after flushing the line 8-18 hours prior to testing to confirm that filter is successful in reducing lead levels.
  - Note: Point-of-Use (POU) Treatment Device systems may be subject to Department of Labor and Industry (DLI) or local administrative authority plan review and approval prior to installation. Contact DLI at 651-284-5063 for more information.

- Investigate further to determine the source of the lead responsible for an elevated lead level. Collecting multiple samples in a row can assist in determining the location of the lead-containing component (e.g. fittings for cold water supply lines). Samples should be collected upstream of the cold supply lines. Once the source is identified, remove, replace with lead-free component, and retest.
- If sampling indicates that fixture is the source of the elevated lead level, replace fixture with a "lead-free" fixture certified to NSF/ANSI 372 or NSF/ANSI 61-G. The *Reduction of Lead in Drinking Water Act* redefines "lead-free" as "not more than a weighted average of 0.25% lead when used with respect to wetted surfaces of pipes, pipe fittings, plumbing fittings, and fixtures." Effective January 4, 2014, drinking water system components sold or installed must adhere to this new requirement. A list of EPA Lead Free Certification Marks can be found here: <http://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=P100GRDZ.txt>
- Remove fixture from service by disconnecting it from the water supply and/or clearly mark water fixtures that are not for drinking or cooking.

The MDH recommends taking the following actions at 2 ppb to 20 ppb:

- Retest the sampled tap and attempt to more accurately determine the source of the lead; consider monitoring tap more frequently until the source of lead is found and removed.
- Consider the feasibility of flushing or other steps to minimize lead exposure, taking into account other actions that the school may already have in place.
- Make all test results and lead education materials accessible to community, such as on a website, or annual report, and available upon request.

## 5.0 Communication of Results and Follow-up Actions

Per Minnesota Statute 121A.335, a school district that has tested its buildings for the presence of lead shall make the results of the testing available to the public for review and must notify parents of the availability of the information. It is recommended that a copy of the district's Lead-in-Drinking Water Testing reports be made available to staff and the public through the district's administrative offices and district website.

Notification is accomplished by publishing a statement on the Shakopee Public Schools District Website that is available to staff, student, parents and the public. For example notifications, see the MDE and MDH *Education and Communication Toolkit: Reducing Lead in Drinking Water, A Technical Guidance and Model Plan for Minnesota's Public Schools*, located on the MDH website.

The MDE and MDH guidance document states in their Model Plan that School Management should:

- Assign a designated person to be the contact.
- Notify affected individuals about the availability of the testing results within a reasonable time. School employees, students and parents should be informed and involved in the communication process. Results of initial and any follow-up testing should be easily accessible along with documentation of lead hazard reduction options. Posting the information on a website is preferred, but the information should also be available to those without easily accessible internet access. Examples of other information venues are: meetings, open houses, and public notices.
- Identify and share specific activities pursued to correct any lead problems. Local health officials can assist in understanding potential health risks, technical assistance and communication strategies.

## **6.0 Recordkeeping**

Lead-in-water testing reports are located and available for review in the Shakopee Public Schools District Office and on the district website <https://www.shakopee.k12.mn.us/Page/8290> See Appendix C for the most recent sampling locations and results. This includes a floor plan with test locations and recommendations for further action if necessary.

Shakopee Public Schools retains lead-in-water records for a minimum of five years.

# **Appendix A**

*EPA Factsheet: Lead in Drinking Water Coolers*

# **Appendix B**

## *Testing Schedule*



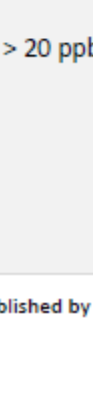
# **Appendix C**

## *Lead-in-Water Testing Results and Locations*

# **Appendix D**

## *Recommended Lead Hazard Reduction Options*

## Recommended Lead Hazard Reduction Options

Lead Level At The Tap	Lead Hazard Reduction Options
<p>&lt; 2 ppb or Non-Detected</p> 	<ul style="list-style-type: none"> <li>• Lead was not detected. Tap may be used as normal;</li> <li>• Record result and test again in 5 years; and</li> <li>• Make all test results and lead education materials accessible to the community, such as on a website, or annual report, and available upon request.</li> </ul>
<p>2 ppb to 20 ppb*</p> 	<p>The tap may be used for cooking and drinking water while steps are taken to reduce overall exposure. A higher number of taps with elevated results increases the urgency to implement hazard reduction.</p> <p>Options include:</p> <ul style="list-style-type: none"> <li>• Retest the sample tap and attempt to more accurately determine the source of the lead; consider monitoring tap more frequently until the source of lead is found and removed;</li> <li>• Consider the feasibility of flushing or other steps to minimize lead exposure, including limiting softened water supplies to hot water taps only, taking into account other actions that the school may already have in place;</li> <li>• Make all test results and lead education materials accessible to the community, such as on a website, or annual report, and available upon request.</li> </ul>
<p>&gt; 20 ppb*</p> 	<p>Action should be taken to reduce exposure. The specific action(s) taken will be dependent on individual school conditions.</p> <p>Options include:</p> <ul style="list-style-type: none"> <li>• Remove tap from service until problem is demonstrably corrected by replacement, a flushing program, filtration, or treatment;</li> <li>• Do <i>not</i> use tap for cooking or drinking water;</li> <li>• Retest the tap and attempt to determine the source of the lead; If the tap is not replaced, consider monitoring tap more frequently, such as annually, until the source of lead is found and removed;</li> <li>• Implement a flushing protocol or other lead hazard reduction option; sampling should be use to evaluate effectiveness;</li> <li>• Make all test results and lead education materials accessible to the community, such as on a website, or annual report, and available upon request; and</li> <li>• Provide targeted communication and education to individuals, parents, and staff members that routinely use that tap.</li> </ul>

\*established by EPA 3Ts guidance; if EPA amends, Table 3 will be adjusted to be consistent with new value

**From:** [Anger, Gary](#)  
**To:** [Priess, Jeffrey](#); [Koehn, Sarah](#)  
**Subject:** FW: Joint Powers Agreement Ratification Request  
**Date:** Thursday, August 23, 2018 9:03:23 AM  
**Attachments:** [Approval of JPA for RAs.docx](#)  
[Disapproval of JPA for RAs.docx](#)  
[Joint Powers Agreement.docx](#)  
[Amendment to JPA.DOCX](#)

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Here they are

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**From:** Julie Frame [mailto:julie.frame@metroecsu.org]

**Sent:** Wednesday, August 22, 2018 3:29 PM

**To:** david.law@ahschools.us; kellyk@colheights.k12.mn.us; christopherc@district112.org; josh\_swanson@edenpr.org; jhaugen@farmington.k12.mn.us; kim.hiel@fridley.k12.mn.us; tcollins@hastings.k12.mn.us; rhoda.m-reed@hopkinsSchools.org; bernhardsond@isd199.org; mhelgerson@isd717.org; michael.baumann@isd194.org; barb.duffrin@isd832.net; cosorio@isd622.org; korcutt@orono.k12.mn.us; tstaloch@priorlake-savage.k12.mn.us; steven.unowsky@richfield.k12.mn.us; mary.kreger@district196.org; Anger, Gary <ganger@shakopee.k12.mn.us>; kjacobus@sowashco.k12.mn.us; jronne@district16.org; rcorneille@stanthony.k12.mn.us; troy.ferguson@isd15.org; chace.anderson@wayzataschools.org; peter.olsonskog@isd197.org; borgk@westonka.k12.mn.us; wayne.kazmierczak@isd624.org; tdittber@isd721.org

**Subject:** FW: Joint Powers Agreement Ratification Request

Metro ECSU Member Superintendents,

As you are aware, Metro ECSU has been asked to partner with Sourcewell in the creation of a joint powers for Sourcewell Technologies (currently TIES). The school board member we have on file as your district's Metro ECSU Representative Assembly Member has received information requesting approval or disapproval of the joint powers agreement. (If we don't have anyone on file, we have sent the information to your school board chairperson.) I have included the information sent to RA's below this email to you.

The following points may be relevant as your district determines whether to approve or disapprove the agreement.

- Metro ECSU was approached by Sourcewell (then NJPA) regarding this partnership in spring 2018.
- Membership in Metro ECSU is not connected in any way to Sourcewell Technologies (currently TIES).
- Metro ECSU's role in the joint powers is for governance only.

I am happy to provide additional information. If you have any questions, please contact me.

Julie Frame  
Executive Director, Metro ECSU  
612-638-1508

[Julie.Frame@metroecsu.org](mailto:Julie.Frame@metroecsu.org)

**Reminder email, sent to Representative Assembly Members today, along with initial email and attachments.**

**From:** Julie Frame  
**Sent:** Wednesday, August 22, 2018 3:13 PM  
**Subject:** Joint Powers Agreement Ratification Request  
**Importance:** High

On August 13, you received an email from Metro ECSU regarding a request for approval or disapproval to ratify a joint powers agreement between Sourcewell and Metro ECSU. You were sent this email because you are the Representative Assembly member, part of our governing body, on record for Metro ECSU. The text of the email is shown below for your convenience. Also attached are the documents relating to the Joint Powers Agreement and ratification sent with the original email.

Please send your approval or disapproval by August 30. We appreciate your assistance...

Julie Frame  
Executive Director, Metro ECSU  
612-638-1508  
[Julie.Frame@metroecsu.org](mailto:Julie.Frame@metroecsu.org)

-----*Email text sent on August 13, 2018*-----  
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Metro ECSU Representative Assembly Members,

You are receiving this very important information because our records show that your School Board has appointed you to the Representative Assembly of Metro ECSU. *When a Representative Assembly member has not been named, this correspondence is being sent to the School Board Chair.*

As you may be aware, TIES (Technology and Information Educational Services) is being reorganized to a new entity, Sourcewell Technologies. Metro ECSU has been asked to participate in the governance of this new entity along with Sourcewell (formerly National Joint Powers Alliance). Key points of this collaboration, as identified in the attached Joint Powers Agreement and Joint Powers Agreement Amendment, ensure that Metro ECSU:

- will have no financial obligations as a part of the governance;
- has significant defense and indemnification included in the agreement;
- will receive a financial benefit of over \$100,000.

The Metro ECSU Executive Committee supports this opportunity to be a part of the future governance of Sourcewell Technologies. At an August 6 meeting, the Executive Committee

unanimously approved submission of the Joint Powers Agreement and Amendment to the Representative Assembly for final approval and ratification.

As the appointed Metro ECSU Representative Assembly member for your district, we ask that you review the attached documents pertaining to ratification of the Joint Powers Agreement and Amendment. To ratify, please complete the attached form with "Approval" highlighted in **green** at the top. Fill in the green highlighted areas of the form, date, print and sign the form or sign the form with an electronic signature. Return the signed form in one of the following ways:

- email your scanned completed and signed form or completed form with electronic signature to me at [julie.frame@metroecsusd.org](mailto:julie.frame@metroecsusd.org)
- mail a printed copy of the signed form to me at this address: Metro ECSU (Attn: Julie Frame), 2 Pine Tree Drive, Suite 101, Arden Hills, MN 55112.

If you choose not to ratify, please complete the attached form with "Disapproval" highlighted in **yellow** at the top. Fill in the yellow highlighted areas of the form, date and sign the form. Follow the instructions provided above to return the form to me.

It is important for us to receive a completed Approval or Disapproval form from you regardless of your decision regarding ratification of the Joint Powers Agreement and Amendment on or before Friday, August 30.

If approved by a majority of the Metro ECSU Representative Assembly, Sourcewell and Metro ECSU will serve as a Joint Powers to provide governance in the reorganization of TIES (Technology and Information Educational Services). Both Sourcewell and Metro ECSU feel that this collaborative Joint Powers Agreement will be of great benefit to the schools and school districts that we serve.

If you have any questions please contact me at [julie.frame@metroecsusd.org](mailto:julie.frame@metroecsusd.org) or 612-638-1508.

Sincerely,

Julie Frame

**Metro ECSU** Executive Director

612.638.1508

[www.metroecsusd.org](http://www.metroecsusd.org)

**JOINT POWERS AGREEMENT  
OF SOURCEWELL TECHNOLOGY  
(F/K/A TIES)**

**(Amendment, Restatement, Restructure and Reconstitution)**

THIS AMENDED, RESTATED, RESTRUCTURED, AND RECONSTITUTED JOINT POWERS AGREEMENT (this "Agreement") is entered into between Sourcewell ("Sourcewell") and Metropolitan Educational Cooperative Service Unit ("Metro ECSU"), both of which are public agencies and public corporations established by Minnesota Statutes § 123A.21; and the member school districts ("Member Districts") of TIES which are identified in the attached Exhibit A (each a "Party" and collectively, the "Parties") and is effective as of the Effective Date (as defined in the TIES Reorganization Agreement).

WITNESSETH:

WHEREAS, Technology and Information Educational Services ("TIES") is a joint powers entity formed under Minnesota Statutes § 471.59 which is governed by a Joint Powers Agreement dated November 5, 1965 (the "Original Joint Powers Agreement"); and

WHEREAS, Sourcewell, TIES, and the Member Districts entered into a TIES Reorganization Agreement ("the Reorganization Agreement") on or about July 27, 2018 describing the reorganization of TIES (the "Reorganization"); and

WHEREAS, in furtherance of the Reorganization, the Parties wish to set forth their agreement with respect to the governance, authority, and other terms pursuant to which TIES will be governed by creating this amended and restated joint powers agreement of TIES which, in relevant part, restructures TIES' membership into two classes of members, vests governance and control of TIES in Sourcewell and Metro ECSU, provides for Member Districts to oversee the maintenance, management and disposition of the TIES Building Assets, provides for capital contributions and financial support, and otherwise governs the authority, structure, and governance of TIES; and

WHEREAS, effective as of the Effective Date and pursuant to the adoption of this Agreement, Sourcewell and Metro ECSU shall be admitted as the sole Governing Members of TIES and all Member Districts shall be reclassified as Limited Members of TIES, as defined herein.

NOW, THEREFORE pursuant to Minnesota Statutes § 471.59 and in consideration of the mutual promises, covenants and agreement herein contained, the Parties hereby agree as follows:

## ARTICLE I

### RESTRUCTURED AND RECONSTITUTED JOINT POWERS ENTITY

**Section 1. Name.** As of the effective date of this Agreement, and subject to terms and conditions herein contained, the joint powers entity previously known as TIES shall continue in the name "Sourcewell Technology."

**Section 2. Statement of Purpose.** This Agreement is made for the purpose of ensuring Sourcewell Technology's continuity and development of informational and technological products, services, programs, solutions, and support, with a primary emphasis on serving the K-12 sector.

**Section 3. Powers, Manner Exercised.** Sourcewell Technology shall have all powers and authority provided by law including, but not limited to the following:

- a. To sue and be sued in its name;
- b. To adopt bylaws and enter an agreement for management with a member service cooperative, as long as such bylaws and agreements are consistent with the terms of this Agreement;
- c. To approve, enter and execute contracts;
- d. To employ personnel to carry out functions and operations consistent with its purpose;
- e. To adopt operational and administrative policies and procedures;
- f. To set an annual budget based on financial contributions, revenue generated and financial support received;
- g. To approve lawful expenditures;
- h. Determine service offerings and set pricing for the same;
- i. Obtain and enforce intellectual property rights protections (e.g. copyright, trademark) to the extent allowed by law;
- J. To accept other monies from public and private sources, including grants or donations, in accordance with law;
- k. To acquire by purchase, gift, devise, lease or otherwise, any and all personal or real property necessary to achieve the purpose of the Agreement.
- I. To obtain insurance on the private market, through a local government pooled risk entity or both;
- m. To establish any administrative or advisory committee, subcommittee, task force or working group necessary to achieve the purpose of this Agreement.

Care and control of Sourcewell Technology is vested in a Joint Board of Directors as provided in Article I, Section 4. All actions of the Board shall be by majority vote of Board of Directors, except for any addition of a Governing Member which requires a unanimous vote of the Joint Board and approval by the governing bodies of Sourcewell and Metro ECSU. In exercising the foregoing powers, the Board of Directors does not have authority to bind Sourcewell or Metro ECSU to financial obligations in amounts that exceed in total the amount of such member's Contributions and Voluntary Allocations to Sourcewell Technology unless such obligations are expressly approved by the governing body of Sourcewell or Metro ECSU, respectively.

**Section 4. Governance, Officers and Management.** A Joint Board of Directors ("Joint Board") is hereby established to exercise all powers enumerated in Article I, Section 3. The Joint Board shall consist of eleven directors, including ten voting directors who must also be duly elected officials, and one ex officio, non-voting director as follows:

- a. Eight (8) voting members who are individuals concurrently serving as members of the Sourcewell Board of Directors; however, to the extent that the Sourcewell Board of Directors has fewer than eight (8) members, the Sourcewell Board of Directors may appoint non-directors to such positions on the Joint Board;
- b. Two (2) voting members appointed by Metro ECSU; and
- c. The Executive Director of Metro ECSU, as an ex officio non-voting director.

Officers of Sourcewell Technology may be established and appointed as provided for in the bylaws. Management of Sourcewell Technology shall be as provided for in the bylaws and any management agreement(s).

## **ARTICLE II**

### **MEMBERSHIP**

**Section 1. Governing Members.** Sourcewell and Metro ECSU are governing members of Sourcewell Technology (the "Governing Members") and shall have the rights and authority described in this Agreement.

**Section 2. Limited Members.** The Member Districts are limited members of Sourcewell Technology (the "Limited Members") and shall have only the rights and authority described in Article IV of this Agreement.

## **ARTICLE III**

### **GOVERNING MEMBERS**

**Section 1. Financial Contributions.** Sourcewell is solely responsible for making all financial contributions necessary for the operation of Sourcewell Technology ("Contributions"). Metro ECSU shall have no financial obligation or responsibilities related to the operation of Sourcewell Technology.

**Section 2. Defense and Indemnification.** Sourcewell shall defend, indemnify and hold harmless Metro ECSU, its current and former members of its governing body, administrators, employees, volunteers or agents, individually and collectively, from all liability, loss, damage, claims, causes of action, and expenses (including attorneys' fees), which arise out of in any way or are related to the activities, operation or decisions of Sourcewell Technology, including, but not limited to, intentional, willful or negligent acts or omissions of Sourcewell, Sourcewell Technology or their employees, agents, volunteers, subcontractors or anyone employed directly or indirectly by Sourcewell or Sourcewell Technology; but excluding intentional, willful or grossly negligent acts or omissions of Metro ECSU, its current and former members of its governing body, administrators, employees, volunteers or agents. Further, Sourcewell represents and warrants that

to the best of its knowledge, there are not any claims, charges, lawsuits or actions of any kind against TIES that have not been fully resolved as of the Effective Date of this Agreement.

It is the intent of the Parties that Sourcewell Technology is a "single governmental unit" within the meaning of Minnesota Statutes §471.59, subd. 1(a) and (b), and nothing in this Agreement shall constitute a waiver of the statutory limits on liability, as set forth in Minnesota Statutes §466.04, or a waiver of any available immunities or defenses.

**Section 3. Liability.** Sourcewell Technology shall be considered a single governmental unit and its liability is limited as provided by Minnesota Statutes, § 471.59, subdivision 1(a) and Minnesota Statutes, § 466.04. Subject to Sourcewell's duty to defend and indemnify Metro ECSU as provided in the preceding Section 2 of this Article, neither Sourcewell nor Metro ECSU agree, or shall be deemed, to be liable for each other's independent acts or omissions outside the scope of the authority and responsibilities described in this Agreement. Sourcewell and Metro ECSU agree to hold each other harmless for the independent acts of each of their own current and former governing body members, officers, employees, volunteers or agents. For purposes of determining total liability, if any, the parties intend that Sourcewell Technology is a single governmental unit within the meaning of Minnesota Statutes, § 471.59, subdivision 1a (b). If extended insurance coverage is obtained, such procurement constitutes a waiver of governmental liability limits only as provided by Minnesota Statutes, § 471.59, subdivision 1a (c).

**Section 4. Insurance.** Sourcewell Technology (f/k/a TIES) shall maintain insurance coverage to cover potential claims arising out of the operations of Sourcewell Technology with coverage minimums equal to or greater than the TIES policies in place on July 1, 2018 for at least the following types of insurance: general liability, professional liability, property, employee dishonesty, automobile, network security and privacy, and workers' compensation. Sourcewell shall also maintain insurance coverage of the same type and minimum coverages as Sourcewell Technology to meet its defense and indemnification obligations to Metro ECSU as set forth in Article III, Section 2 of this Agreement. Insurance maintained by Sourcewell Technology shall be primary to and non-contributory with Sourcewell and Metro ECSU insurance; next, insurance maintained by Sourcewell shall be primary to and non-contributory with Metro ECSU's insurance. Sourcewell Technology's insurance must name Sourcewell and Metro ECSU as additional insureds and must provide a certificate of insurance with evidence of such status. Sourcewell's insurance must name Metro ECSU as an additional insured and must provide a certificate of insurance with evidence of such status.

**Section 5. Termination and Dissolution.** This Agreement shall be terminated and Sourcewell Technologies dissolved by majority vote of the Joint Board.

**Section 6. Distribution of Assets and Liabilities Upon Dissolution.** Pursuant to Minnesota Statutes, § 471.59, subd. 5, upon termination and dissolution of Sourcewell Technology, all property, assets, surplus funds or liabilities of Sourcewell Technology shall be distributed between the Governing Members in proportion to their Contributions made, if any, as described in Article II I, Section 1. For purposes of clarity, the Limited Member Districts shall not receive any distribution of property, assets, surplus funds, or liabilities of Sourcewell Technology upon termination and dissolution of Sourcewell Technology, other than Member Districts' rights to the TIES Building Assets as set forth in Sections 1.5.5 and 1.5.6 of the Reorganization Agreement.

**Section 7. Withdrawal.** Either Governing Member may withdraw from this Agreement by action of its governing body, provided that withdrawal shall be effective one hundred and eighty (180) calendar days from receipt of written notice of withdrawal, unless withdrawal is due to a material breach of this Agreement by the non-withdrawing Governing Member, in which case the withdrawal shall be effective thirty (30) days from receipt of written notice. Upon withdrawal, Metro ECSU shall have no financial obligations or responsibilities to Sourcewell or Sourcewell Technology.

## ARTICLE IV

### LIMITED MEMBERS; LIMITED MEMBERS BOARD AND BUILDING COMMITTEE

**Section 1. Limited Members' Oversight of TIES Building Assets; Approval Rights.** Sourcewell Technology is the record owner (under its prior legal name, TIES) of certain land, buildings, and other improvements located at 1667 Snelling Avenue North, Saint Paul, Minnesota 55108, and legally described on Exhibit F of the Reorganization Agreement (the "TIES Building"). The TIES Building, together with certain fixtures and furniture located therein or thereon as described in Exhibit F of the Reorganization Agreement shall collectively be referred to as the "TIES Building Assets." Except as otherwise set forth in this Article IV, Section 1, the authority of the Limited Members with respect to Sourcewell Technology shall extend only to the oversight of the maintenance, operation, management, and sale and/or disposition of the TIES Building Assets. Subject to any Approval Rights (as hereinafter defined) and subject to the Member Districts' obligations under the Reorganization Agreement with respect to payment of the TIES Building Operating Costs and Extraordinary Expenses, the Limited Members delegate all of their authority under this Section 1 to the Building Committee (as defined in Section 2 below). The Limited Members Board and the Joint Board shall have reasonable approval rights with respect to the following actions by the Building Committee (collectively, the "Approval Rights"), which actions shall not be effective until such approval has been received: (i) the sale or disposition of the TIES Building Assets (including the disposition of any sale, insurance or condemnation proceeds), and (ii) any additional financing or refinancing secured by the TIES Building or any of the TIES Building Assets (each of the foregoing, an "Approval Event"). The Limited Members Board and Joint Board shall not unreasonably withhold their approval of any recommendation from the Building Committee with respect to an Approval Event provided that the terms of such Approval Event are commercially reasonable.

**Section 2. Limited Members Board; Building Committee.** There shall be a Limited Members Board with the authority expressly provided by this Agreement. Each Limited Member shall be entitled to select two representatives to serve on the Limited Members Board, whom may be the chairperson of the Limited Member's school board and its superintendent of schools serving *ex officio*, or any other two representatives appointed by the school board of the Limited Member. For clarity, it is intended that the composition of the Limited Members Board be substantially the same as the composition of the joint board described in the Original Joint Powers Agreement. In addition, there shall be a Building Committee composed of the nine (9) representatives serving on the TIES Executive Committee as of the Effective Date. Thereafter, the Building Committee shall consist, insofar as is possible, of nine (9) representatives which include an approximately equal

number of superintendents of Limited Member districts and representatives who are not superintendents, not more than one of whom shall be from the same Limited Member district. The Limited Members Board and Building Committee shall exist for the sole and limited purpose of representing the Limited Members in their oversight of the TIES Building Assets as described in Article IV, Section 1, including without limitation, negotiating and considering offers and counteroffers, executing necessary documents and all actions necessary and sufficient to effect a sale of the TIES Building (subject to reasonable Approval Rights of the Limited Members Board and Joint Board described in Article IV, Section 1), and otherwise consistent with the terms of this Agreement, to retire the debt owed with respect to the TIES Building. Until such time as the TIES Building is sold (or the debt retired), the Building Committee shall have the authority to retain the facility management services of Sourcewell Technology staff as required to oversee the TIES Building, as described under Article IV, Section 1. As consideration for such services, TIES and the Governing Members shall be permitted to occupy the TIES Building free of any rent or any other similar payment or fee until the TIES Building is sold, subject to maximum reasonable notice under the circumstances.

**Section 3. Withdrawal of Limited Members.** Within a reasonable period of time, but not to exceed 120 days, following the closing of the sale or transfer of the TIES Building Assets, or full satisfaction of all debt due on the TIES Building pursuant to the financing documents described under Article IV, Section 1, whichever occurs earliest: (1) the Limited Members shall automatically without notice to the Governing Members withdraw and cease to be members of Sourcewell Technology in any capacity, (2) the Limited Members Board and Limited Members Building Committee shall be deemed immediately disbanded, and (3) the Limited Members shall cease to be Parties to this Agreement and shall have no further rights thereunder.

**ARTICLE V**

**GENERAL PROVISIONS**

**Section 1. Entire Agreement.** Except as otherwise expressly provided herein, this Agreement amends, restates, restructures, reconstitutes and supersedes any prior governance documents of TIES, including without limitation all prior joint powers memoranda , bylaws, and membership agreements among the Parties.

**Section 2. Amendment.** This Agreement may be amended, restated, or modified in writing duly adopted by the Governing Members; provided that any amendments to Article IV must also be approved by the Limited Members.

**Section 3. Assignment.** Governing Members may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the other Governing Member and approval by the governing bodies of the Governing Members.

**Section 4. Audits.** Sourcewell Technology's books, records, documents and accounting procedures and practices relevant to this Agreement are subject to examination by the state auditor or legislative auditor, as appropriate, for a minimum of six years from the end of this Agreement.

**Section 5. Signature Locations.** The signature locations for TIES, Sourcewell and Metro ECSU follow, subject to approval and ratification by their governing bodies. The signature location for each Member District is found on the separate signature page for each Member District in the form of the template attached to this Agreement, which will serve as each such Member District's signature of this Agreement and the Reorganization Agreement, subject to approval and ratification by each such Member District's governing board.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the date first written above.

This is a separate signature page of Sourcewell to the Amended Joint Powers Agreement of Sourcewell Technology, subject to approval and ratification of its governing body.

**SOURCEWELL**

\_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

This is a separate signature page of Metropolitan Educational Cooperative Service Unit to the Amended Joint Powers Agreement of Sourcewell Technology, subject to approval and ratification of its governing body.

**METROPOLITAN EDUCATIONAL  
COOPERATIVE SERVICE UNIT**

\_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

This is a separate signature page of the Member Districts identified in Exhibit A to the Amended Joint Powers Agreement of Sourcewell Technology (f/k/a TIES), subject to approval and ratification by Member District's governing board, and shall constitute evidence of such Member District's intent to be bound by the same.

**[NAME AND ISD# OF MEMBER DISTRICT)**

\_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Exhibit A**  
**List of Member Districts**

Anoka-Hennepin Schools, #1 I	Minnetonka Public Schools , #276
Big Lake Schools, #727	Monticello Public School District, #882
Brooklyn Center Community Schools , #286	Mounds View Public Schools, #621
BHM Schools (Buffalo Hanover Montrose), #877	New Prague Area Schools, #721
Burnsville-Eagan-Savage School District, #191	North Branch Area Public Schools, #138
Centennial School District, #12	Orono Schools, #278
Chisago Lakes School District, #2144	Osseo Area Schools, #279
East Central Schools, #2580	Pine City Public Schools, #578
Eden Prairie Schools, #272	Randolph Public Schools, #195
Edina Public Schools, #273	Red Wing Public Schools, #256
Forest Lake Area Schools, #831	Richfield Public Schools, #280
Fridley Public Schools, #14	Rosemount-Apple Valley-Eagan Pubic Schools, #196
Hastings Public Schools, #200	Rush City Schools, #139
Hinckley-Finlayson Schools, #2165	Shakopee Public Schools, #720
Hopkins Public Schools, #270	South St. Paul Public Schools, #6
Howard Lake-Waverly- Winsted Public Schools, #2687	St. Anthony-New Brighton, #282
Intermediate District #287	St. Cloud Area School, #742
Intermediate District #917	St. Francis Area Schools, #15
Inver Grove Heights Schools, #199	St. Louis Park Public Schools, #283
Jordan Public Schools, #717	St. Michael-Albertville Schools, #885
Lakeville Area Public Schools, #194	Stillwater Area Public Schools, #834
Mahtomedi Public Schools, #832	West St. Paul-Mendota Heights-Eagan, #197
	Westonka Public Schools, #277

## AMENDMENT TO

### JOINT POWERS AGREEMENT OF SOURCEWELL TECHNOLOGY

THIS AMENDMENT TO THE AMENDED JOINT POWERS AGREEMENT OF SOURCEWELL TECHNOLOGY (this "Amendment") is entered into by and between Sourcewell, formerly known as National Joint Powers Alliance ("Sourcewell") and Metropolitan Educational Cooperative Service Unit ("Metro ECSU"), both of which are public agencies and public corporations established by Minnesota Statutes § 123A.21 (each a "Party" and collectively, the "Parties"), and shall be effective as of the Effective Date.

WHEREAS, Sourcewell and Metro ECSU, along with Technology and Information Educational Services ("TIES") which is a joint powers entity formed under Minnesota Statutes § 471.59, and each of the member school districts ("Member Districts") of TIES, have entered into an Amended Joint Powers Agreement of Sourcewell Technology ("Joint Powers Agreement") in furtherance of the reorganization of TIES, which shall be effective as of the Effective Date; and

WHEREAS, Sourcewell and Metro ECSU will be the Governing Members of Sourcewell Technology as of the Effective Date pursuant to Article II, Section 1 of the Joint Powers Agreement; and

WHEREAS, Article VI, Section 2 of the Joint Powers Agreement provides that such agreement may be amended, restated, or modified in writing duly adopted by the Governing Members, provided that any amendments to Article IV must also be approved by the Limited Members;

WHEREAS, Sourcewell and Metro ECSU desire to amend and clarify Article III of the Joint Powers Agreement in the manner described herein.

NOW, THEREFORE in consideration of the mutual promises, covenants and agreement herein contained, the Parties hereby agree as follows:

1. Article III, Section 2 of the Joint Powers Agreement is hereby deleted in its entirety and replaced with the following:

**Section 2. Defense and Indemnification.** Sourcewell shall defend, indemnify and hold harmless Metro ECSU, its current and former members of its governing body, administrators, employees, volunteers or agents, individually and collectively, from all liability, loss, damage, claims, causes of action, and expenses (including attorneys' fees), which arise out of in any way or are related to the activities, operation, or decisions of Sourcewell Technology, including, but not limited to, intentional, willful or negligent acts or omissions of Sourcewell, Sourcewell Technology or their employees, agents, volunteers, subcontractors or anyone employed directly or indirectly by Sourcewell or Sourcewell Technology, but excluding intentional or willful acts or omissions of Metro ECSU, its current and former members of its governing body, administrators, employees, volunteers or agents. Notwithstanding the foregoing, each of Sourcewell and Metro ECSU expressly decline responsibility for the acts or omissions of the other which do not arise out of in any way or relate to the activities, operation, or decisions of Sourcewell

Technology, including but not limited to acts or omissions taken by Sourcewell or Metro ECSU or each of the current and former members of the governing body, administrators, employees, volunteers or agents, that relate solely to the activities, operation, or decisions of Sourcewell or Metro ECSU, respectively (collectively, "Independent Acts"). Sourcewell and Metro ECSU agree to hold the other harmless for the Independent Acts of each of their own current and former members of their governing body, administrators, employees, volunteers or agents.

2. Article III, Section 3 of the Joint Powers Agreement is hereby deleted in its entirety and replaced with the following:

**Section 3. Liability.** For purposes of determining total liability, if any, the Parties intend that Sourcewell Technology is a single governmental unit within the meaning of Minnesota Statutes, Section 471.59, subd. 1a (b) and nothing in this Agreement shall constitute a waiver of the statutory limits on liability, as set forth in Minnesota Statutes Section 466.04, or a waiver of any available immunities or defenses. If extended insurance coverage is obtained, such procurement constitutes a waiver of governmental liability limits only as provided by Minnesota Statutes Section 471.59, subdivision 1a (c).

6. Capitalized terms not otherwise defined in this Amendment have the same respective meanings as contained in the Joint Powers Agreement.
7. The provisions of the Joint Powers Agreement that are not expressly modified by this Amendment shall remain in full force and effect pursuant to their terms.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Amendment by their duly authorized representatives, as of the date first above written.

This is a separate signature page of Sourcewell to the Amendment to the Amended Joint Powers Agreement of Sourcewell Technology.

**SOURCEWELL**

By: \_\_\_\_\_

Title \_\_\_\_\_

This is a separate signature page of Metropolitan Educational Cooperative Service Unit to the Amendment to the Amended Joint Powers Agreement of Sourcewell Technology.

**METROPOLITAN EDUCATIONAL  
COOPERATIVE SERVICE UNIT**

\_\_\_\_\_  
By : \_\_\_\_\_  
Title: \_\_\_\_\_

GP4813-2955-9918 v3

APPROVAL AND RATIFICATION OF JOINT POWERS AGREEMENT  
AND  
PARTICIPATION CONTRIBUTION AGREEMENT WITH SOURCEWELL

WHEREAS, **Shakopee Public Schools** (“District”) is a member of Metropolitan Educational Cooperative Service Unit (“Metro ECSU”); and

WHEREAS, **Superintendent Gary Anger** is the District’s representative in the Representative Assembly which is the governing body of Metro ECSU; and

WHEREAS, Metro ECSU’s Executive Committee by resolution on August 6, 2018, approved a Joint Powers Agreement with Sourcewell, (formerly known as National Joint Powers Alliance) for the joint powers entity Sourcewell Technology, (formerly known as Technology Information and Educational Services “TIES”), attached hereto as Exhibit A, subject to approval by Metro ECSU’s Representative Assembly; and

WHEREAS, by resolution on August 6, 2018, Metro ECSU’s Executive Committee approved a Participation Contribution Agreement, attached hereto as Exhibit B, related to the Joint Powers Agreement, which is subject to ratification by the Representative Assembly.

NOW, THEREFORE, the Executive Committee’s approval of the Joint Powers Agreement (Exhibit A) and the Participation Contribution Agreement (Exhibit B) is hereby ratified and authorized in all respects, subject to any and all conditions, including full execution of the Agreements by all Parties.

**CERTIFICATION**

The foregoing is a vote for ratification and approval by **Shakopee Public Schools** by the authority vested in the undersigned as the District’s representative to the Representative Assembly of Metro ECSU.

Date: \_\_\_\_\_

\_\_\_\_\_  
Representative Assembly Member for  
**Shakopee Public Schools**

\_\_\_\_\_  
**Superintendent Gary Anger**

# *The* FORD NGL FRAMEWORK

## TRANSFORMING TEACHING & LEARNING

Creating meaningful learning experiences that enable students to learn and apply academic, 21st century, and technical knowledge and skills to real-world challenges



## TRANSFORMING THE SECONDARY SCHOOL EXPERIENCE

Creating and maintaining career and interest-themed academies and collaborative culture, structures, and practices



## TRANSFORMING BUSINESS & CIVIC ENGAGEMENT

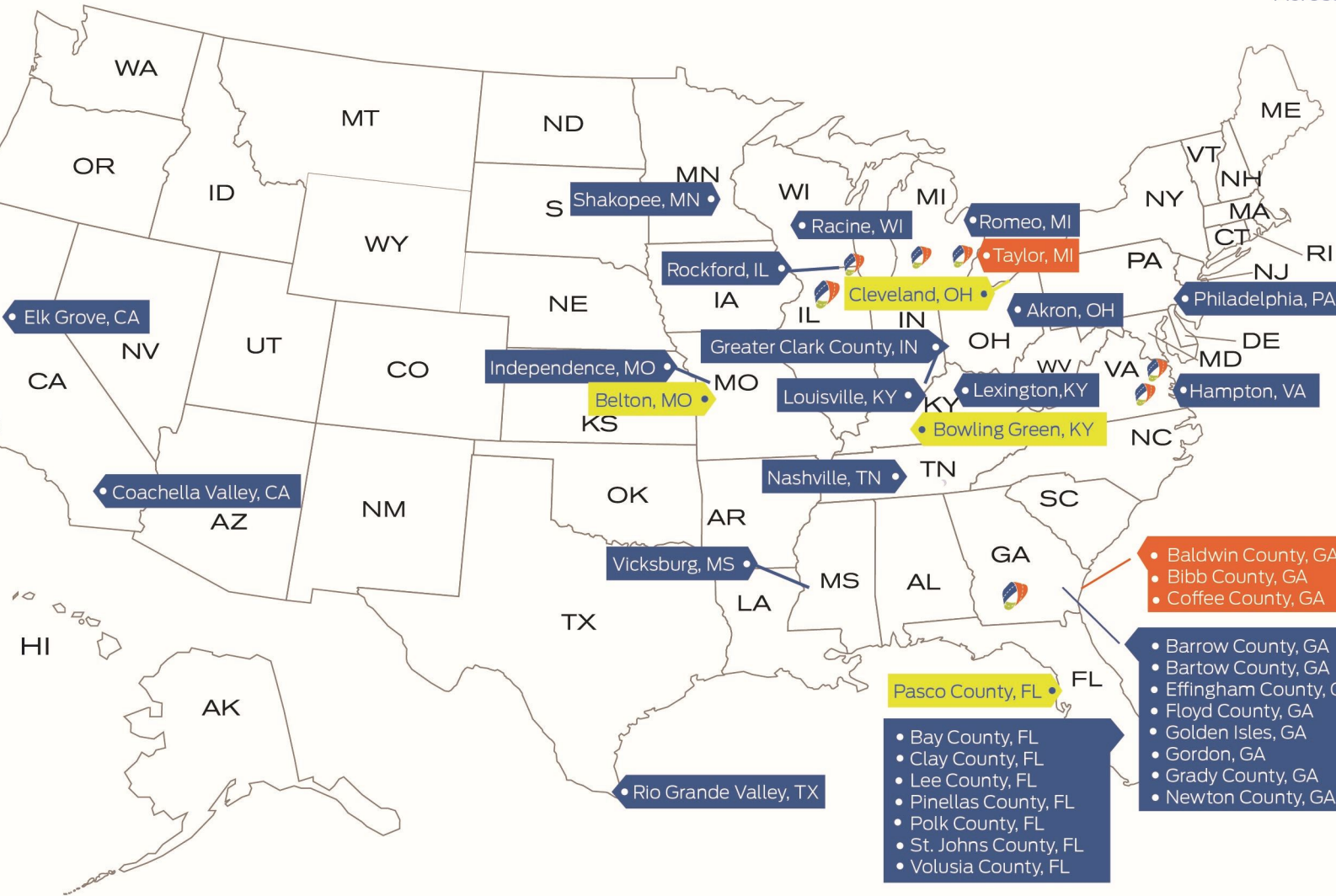
Engaging employers, educators, and community leaders in building and sustaining a transformed secondary school experience




# THE FORD NGL NETWORK

Across the Pond



Northeast England, United Kingdom



-  PHASE 1 COMMUNITIES
-  PHASE 2 COMMUNITIES
-  PHASE 3 COMMUNITIES
-  PHASE 4-5 COMMUNITIES

- PHASE 1 COMMUNITIES
- Battle Creek, MI
  - Chesterfield, VA
  - Dearborn, MI
  - Elgin, IL
  - Putnam County, GA
  - Richmond, VA
  - Waukegan, IL



# FORD NEXT GENERATION LEARNING



*Community Connected Learning*

A collaborative community-connected approach to achieve the following outcomes: (1) increased community prosperity shared by all; (2) a strengthened talent pipeline; (3) young people prepared for college, careers, lifelong learning, and leadership; (4) educational equity and justice for all; and (5) the capacity to contribute and go further.

## What We Value

Ford NGL comprises a network of mutually supportive communities that encourage one another to continuously improve. They seek opportunities to innovate and go further in their quest to increase student achievement, improve workforce and economic development outcomes, and ultimately achieve community prosperity.

The Ford NGL communities share a set of common values, which guide the communities' work and their contributions to the network. Our guiding principles include the following:

- **Igniting passion:** Ford NGL communities are committed to preparing all students for success in college, careers, and life, as well as helping students ignite their passion as lifelong learners.
- **Cultivating trust:** Ford NGL communities foster a culture of collaboration in which everyone—students, teachers, administrators, families, employers, postsecondary educators, and nonprofit and civic leaders—works together to build a climate of trust that welcomes all perspectives. The community stakeholders understand that in order to scale and sustain a successful career academy network, all stakeholders must be part of visioning, planning, implementing, sustaining, and going further.
- **Demonstrating leadership:** Ford NGL communities are committed to modeling the practices we seek to see in transformed classrooms. They don't take this role lightly—they understand the importance of cultivating student success and their obligation to demonstrate quality leadership.
- **Encouraging innovation:** Ford NGL communities are always learning and adapting, demonstrating flexibility, and promoting innovation.

## Our Mission

Global competitiveness depends more than ever on the role of K–12 education in establishing the strong foundation essential for preparing a 21st century workforce. Ford Motor Company Fund's Ford Next Generation Learning (Ford NGL) is a unique and comprehensive community initiative that brings together educators, employers, and community leaders to implement a proven model for transforming secondary schools, which ultimately improves the regional workforce development system. Ford NGL supports a growing number of communities that are committed to expanding and strengthening their networks of transformed secondary schools.

These schools infuse the high expectations and academic rigor of college preparatory academic programs with the real-world relevance and rigor of career and technical education (CTE). Students choose from among career pathways across a variety of sectors that drive economic growth in their communities. Ford NGL uses the power of workplace relevance and business relationships to excite young people about education—STEAM (science, technology, engineering, arts and math) education in particular—and to prepare them for college, careers, and life.

# First and foremost, students are at the center of everything we do.

We help communities prepare the future scientists, inventors, public servants, and entrepreneurs who will apply their passion and expertise to improving the world for both their generation and those to come.

## Ford NGL Framework

*Ford NGL mobilizes educators, employers, and community leaders to prepare a new generation of young people who will graduate from high school ready for college, careers, and life—prepared to compete successfully in the 21st century economy.*

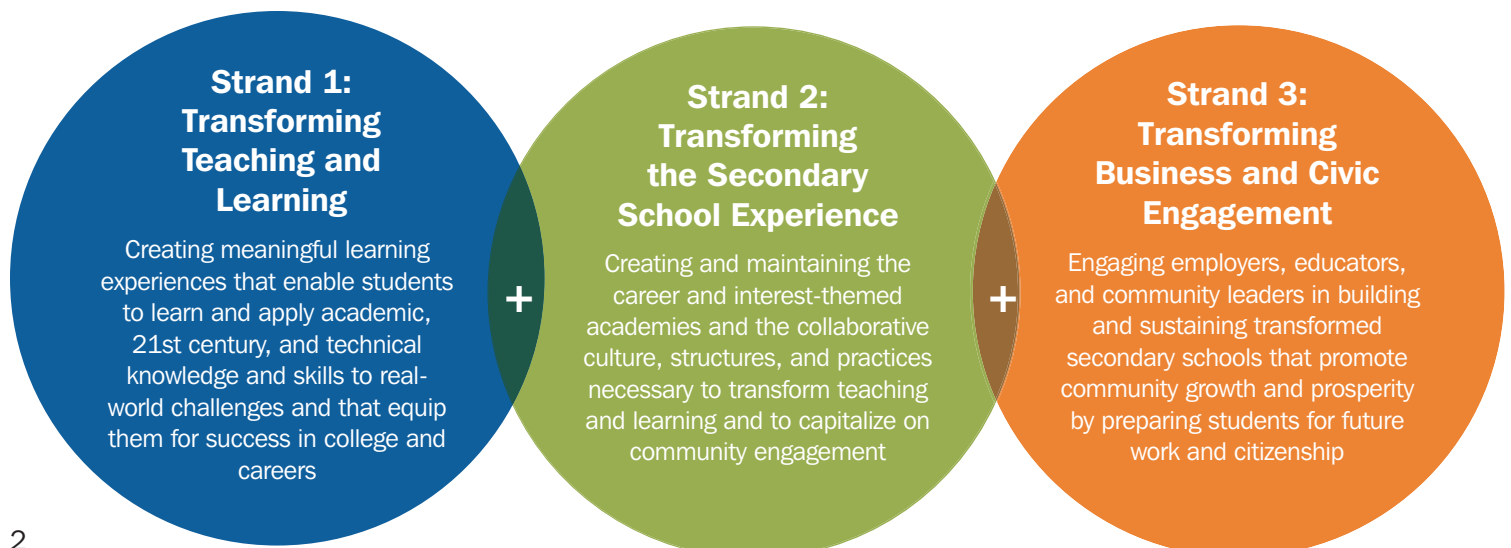
## What is the Framework?

It's a blueprint that provides the foundation for a unique and comprehensive community initiative that brings together educators, employers, and community leaders to implement a proven model for transforming the secondary school experience so that students have the skills to succeed at whatever comes next. These efforts ultimately improve the regional economic and workforce development systems. The Ford NGL Framework is the compass that communities use to guide their work and includes tactics to create tangible systems, structures, and processes that a community can use to achieve community-connected transformation of secondary schools and a more focused alignment of community priorities and resources.

## What Makes up the Framework? Strands, Benefits, and Tactics

The Ford NGL Framework consists of a series of interwoven elements: the **Ford NGL Three Strands**, the **Benefits** they yield, and the **Ford NGL Tactics** for achieving those benefits. For each community, these elements come to life in a Ford NGL community-connected **Master Plan**.

- The Strands are three distinct but interconnected strategies, which enable whole communities to design, implement, and sustain a long-term community-connected plan for transforming education.
- Each strand has a set of key Benefits that communities can achieve by implementing the Tactics aligned with the Strands.
- The Tactics are specific initiatives that communities in the Ford NGL network employ to achieve the Strand Benefits.



## Career and Interest-Themed Academies

Career and interest-themed academies serve as the Ford NGL practice model for transforming the secondary school experience. As a strong advocate on behalf of academies, Ford NGL recognizes that most skilled employment now requires a foundation of academic, 21st century, and technical knowledge and skills that must be mastered in high school, as well as additional education beyond high school. We believe that the most successful approach for high schools is one that infuses the high expectations and academic rigor of college preparatory academic programs with the real-world relevance and rigor of CTE. Such an integrated approach also promotes, supports, and accelerates a smooth transition to postsecondary education.

As a strong advocate on behalf of academies, Ford NGL recognizes that most skilled employment now requires a foundation of academic, 21st century, and technical knowledge and skills that must be mastered in high school, as well as additional education beyond high school.

This approach can be carried out through academies, which may take several forms, including multiple career academies and other themed programs within a large high school, single-themed small or large high schools, and early-college high schools (which typically blend high school with two years of college).

Regardless of their specific structure, all effective programs share three key characteristics:

- The career or thematic program of study selected by the student leverages an **area of personal interest and integrates it with core academic knowledge**. This integrated program of study is offered within a small learning community.
- The academies are not stand-alone “boutique” programs but are part of a district strategy to offer **a portfolio of approaches (“multiple pathways”)** so that every student has the opportunity to choose a program that fits a personal interest.
- The programs offer **extensive real-world contact with adults** currently working in the field or area of interest, and they enable students to earn dual enrollment and/or articulated college-level credits while still in high school.



## Ford NGL Roadmap

The Ford NGL ongoing journey consists of five phases:

### PHASE 5: GO FURTHER

1. Deepen and broaden the community-driven transformation and apply it to the entire education system.
2. Create and share innovations that will support the entire Ford NGL network, or “serve as models for creativity, innovation, and risk-taking as well as demonstrated competence.”

5

### PHASE 4: IMPLEMENT

1. Strengthen community-wide capacity to implement and continuously improve the master plan.
2. Implement the systems, structures, processes, and competencies to support and sustain continuous improvement, with all key individuals and groups engaged.
3. Inspire, share and contribute to the Ford NGL network.

4

### PHASE 3: PLAN

1. Achieve community-wide consensus on and ownership of a vision for transformation and learn what it will take to implement the vision.
2. Create a community-wide three year master plan for achieving the vision that is aligned with the school district’s plans.
3. Agree on a set of priorities for the first year of implementation.
4. Strengthen the systems, structures, processes, and competencies needed to implement the plan and guide continuous improvement.

3

### PHASE 2: ENVISION

1. Deepen community-wide understanding of the benefits and features of transforming the secondary school experience using a community-driven approach.
2. Understand and develop the systems, structures, processes, and competencies needed to implement the plan and guide continuous improvement.
3. Deepen community-wide commitment to embrace the Ford NGL model for transformation.

2

### PHASE 1: EXPLORE

1. Understand the benefits and features of transforming the secondary school experience using the Ford NGL community-driven approach.
2. Readiness and commitment to embrace the Ford NGL transformation.

1

## Ford NGL Communities Are Seeing Results



Increased high school graduation rates



Increased academic achievement



Improved preparation for college, careers, and life



Development of students' 21st century skills



Increased number of students graduating from high school with industry certifications and college credits



Increased earning potential



Strengthened talent pipeline

## Benefits of the Ford NGL Network

Communities benefit from access to the Ford NGL network, which cultivates a spirit of innovation aimed at improving the practices used across our communities. Each Ford NGL community has a dedicated Ford NGL Roadmap and Implementation Coach, who supports and guides communities as they develop and implement a Ford NGL Master Plan to scale and sustain a career academy network and prepare students for high-skill, high-wage careers. Ongoing access to innovative approaches that emerge from the network help communities develop the local capacity to sustain community engagement and continue to transform the high school experience.

Specific support includes the following:

- Seminars and workshops that introduce the Ford NGL framework
- A proven strategic planning process that provides a roadmap for phasing in the Tactics over three to five years
- A dedicated Ford NGL team to guide and support the community through the strategic planning process
- A guide to the process that includes examples of successful implementation and innovation
- Access to innovative approaches and ongoing opportunities to collaborate with and learn from colleagues throughout the national Ford NGL network
- Ford NGL University; an online and in-person learning center that provides access to the tools and resources used successfully by communities to plan and implement the Ford NGL Transformational Model
- Peer-to-peer mentoring support on specific Tactics
- Professional development opportunities to build the capacity of community leaders and educators



FORD  
NEXT GENERATION  
LEARNING 

*Community Connected Learning*

Please visit [www.fordngl.com](http://www.fordngl.com)  
for more information.

# DRAFT AIA® Document G701™ - 2001

## Change Order

**PROJECT** (Name and address):

Shakopee High School Additions and Renovations  
100 17th Avenue West  
Shakopee, MN 55379

**TO CONTRACTOR** (Name and address):

Shaw-Lundquist Associates, Inc.  
2757 West Service Road  
St. Paul, MN 55121

**CHANGE ORDER NUMBER:** 022

**DATE:** August 15, 2018

**ARCHITECT'S PROJECT NUMBER:** 152092

**CONTRACT DATE:** July 26, 2016

**CONTRACT FOR:** General Construction

OWNER:

ARCHITECT:

CONTRACTOR:

FIELD:

OTHER:

**THE CONTRACT IS CHANGED AS FOLLOWS:**

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. PCO 225/PR 174: Modifications to Locker Room Lighting DEDUCT (\$1,522.45)
2. PCO 244/PR 191: Repair Existing Pipe Leaks (RFI 571) ADD: \$23,547.08
3. PCO 345/PR 266: Shafts and Dampers in Area A and R ADD: \$21,634.91
4. PCO 355/PR 278: Makeup Room A127 Furring Wall ADD: \$1,652.71
5. PCO 359/GCPR 047: GCPR 047 ADD: \$283.50
6. PCO 365/PR 287: Add Markerboards to M202 ADD: \$396.00
7. PCO 366/PR 288: Patient Lift for SPED ADD: \$31,283.45
8. PCO 372/PR 292: Auditorium Lighting Clarifications and Revisions ADD: \$32,157.90
9. PCO 376/SI 046: RFI 678 Ceiling Height in Resource Areas in Area P NO COST CHANGE
10. PCO 378/PR 303: Carpet in Storage Room L119 ADD: \$1,575.00
11. PCO 379/SI 047: Relocate Diffusors ML Area B NO COST CHANGE
12. PCO 385/PR 311: Demolish Ceilings in Room F125 and F127 (RFI 708) ADD: \$1,266.43
13. PCO 390/PR 285: Fire Alarm Dampers DEDUCT (\$2,711.95)
14. PCO 395/PR 317: Plumbing Add Standpipe Room P123A (RFI 711) ADD: \$4,200.40
15. PCO 399/PR 316: UPS Power ADD: \$1,643.29
16. PCO 401/PR 3016: Commons AV ADD: \$5,011.69
17. PCO 410/PR 329: (RFI 719) Add Door to N135 ADD: \$1,972.58
18. PCO 418/PR 337: Low Voltage Sleeves ADD: \$1,082.07
19. PCO 421/GCPR 053: Blinds ADD: \$32,780.40
20. PCO 424/PR 341: Rigging Pit Light, R Receptacles, P Shaft Devices ADD: \$1,489.77
21. PCO 427/GCPR 054: B108 Stainless Steel Top Modifications ADD: \$3,630.45

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User Notes:

(3B9ADA32)

TOTAL THIS CHANGE ORDER: \$161,373.23

The original Contract Sum was  
The net change by previously authorized Change Orders  
The Contract Sum prior to this Change Order was  
The Contract Sum will be increased by this Change Order in the amount of  
The new Contract Sum including this Change Order will be

\$	73,088,000.00
\$	2,749,811.65
\$	75,837,811.65
\$	161,373.23
\$	75,999,184.88

The Contract Time will be unchanged by zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is August 17, 2018

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change ~~Directive~~Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Wold Architects Engineers  
**ARCHITECT** (*Firm name*)

Shaw-Lundquist Associates, Inc.  
**CONTRACTOR** (*Firm name*)

Independent School District #720  
**OWNER** (*Firm name*)

332 Minnesota Street, Suite W2000  
St. Paul, MN 55102  
**ADDRESS**

2757 West Service Road  
St. Paul, MN 55121  
**ADDRESS**

1200 Town Square Mall  
Shakopee, MN 55379  
**ADDRESS**

\_\_\_\_\_  
**BY** (*Signature*)

\_\_\_\_\_  
**BY** (*Signature*)

\_\_\_\_\_  
**BY** (*Signature*)

R. Scott McQueen  
(*Typed name*)

Tad Ulrich  
(*Typed name*)

Jeffrey Priess, Director of Finance  
(*Typed name*)

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**

# FLAT WALL



① Elevation

Scale: 3/4"=1'-0"

## Academy Wall Panels

- (A) PANELS**  
- 3/4" CLEAR NON-GLARE ACRYLIC, CNC
- (B) TOP PANEL GRAPHICS**  
- 3M MATTE WHITE VINYL GRAPHICS  
- FIRST SURFACE APPLICATION
- (C) SPONSOR GRAPHICS**  
- DIGITALLY PRINTED OPAQUE FULL COLOR GRAPHICS  
- PLOTTER CUT TO SHAPE  
- APPLIED FIRST SURFACE
- (D) HARDWARE**  
- 1" DIA. BRUSHED ALUMINUM PUCKS  
- 1" LENGTH BRUSHED ALUMINUM BARREL SPACERS

### Install

TOGGLE ANCHOR TO WALL WITH STAND-OFF BARRELS AND PUCKS (VERIFY MOUNTING)

## SURVEY CONDITIONS

- 1 FULL GRAPHIC UPDATE, EACH SIGN, 3/4" THICK
- 2 + CHANGED TO &

Project:  
Shakopee School

Designer: CH  
Job Number: 112831

Date: 03.14.18

Rev. 1: 06.13.18 RR  
Rev. 2: 06.19.18 RR  
Rev. 3: 07.31.18 RR  
Rev. 4: 08.02.18 RR  
Rev. 5:



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Approved: \_\_\_\_\_

Type:  
Description:  
Academy Wall Panels