

# SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





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June 25, 2018  
6:00 PM

1. CALL TO ORDER AND ROLL CALL - CHAIR SWANSON
2. PLEDGE OF ALLEGIANCE
3. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS
  3. 1. Recognition of Destination Imagination 2018 Globals Competition Teams 12
    - \*Puntacular Phoenixes Elementary Level  
Fine Arts Challenge, Change of Tune Students on team:  
Rishika Anasuri  
Aditya Chandrashekar  
Lindley Johnson  
Joseph Ong  
Anirudh Pulavarthi  
Everett Sorah  
Team Manager Joan Johnson  
Team Manager Sudha Harapanahalli
    - \*Flip the Switch Middle Level  
Engineering Challenge, Treasure Students on team:  
Smrithi Arunkumar  
Janani Karthick  
Libby Hendrickson  
Agrim Joshi  
Paige Leary  
Carter Smith  
Team Manager Lisa Leary
  3. 2. Recognition of State Level Competitors
    - \*State Speech  
Himani Joshi  
Coach Katie Wilson
    - \*Adaptive Softball  
Ryan Kong  
Johnny Phonphilboun

Drew Hennen  
Isaiah Peterson  
Micah Olson  
Coach Julie Phillips

\*Girls Golf  
Sam Guckeen  
Coach Jon Miller

\*Softball  
Lydia Berens  
Kallie Erdmann  
Ashley Marchessault  
Kassidy Alger  
Payton Marker  
Reese Holzhueter  
Sydney Theis  
Joie Fittante  
Kelsey Krieg  
Mackenzie Doering  
Ashley Herold  
Cortney Hokanson  
Kayla Hokanson  
Shelby Zander  
Maddison Block  
Kayla Ruud  
Allyson Leininger  
Lauren Lindahl  
Emily Sherry  
Coach Joe Fittante

\*Girls Track & Field  
Abby Edgar  
Jayda Becker  
Allie Handt  
Mya Rachel  
Annika Willmert  
Coach Emily Siegmeier

\*Boys Track & Field  
Nick Olfert  
Elijah Ofori  
Montez Hinton  
Ashton Schriever

Bryce Janke  
Jacob Nesburg  
Michael Watts  
Coach Zach Haskins

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3. 3. Academies of Shakopee Academy Champions

Interim Superintendent Gary Anger will present Scott County, as represented by Gary Shelton, and the City of Shakopee, as represented by Bill Reynolds, as The Scott County and City of Shakopee Academy of Human Services Academy Champions.

4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

5. ADJOURN TO CLOSED SESSION

Pursuant to Minnesota Statute 13D.05 Subd.3 (a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation.

5. 1. Evaluation of Interim Superintendent Gary Anger

6. ADJOURN TO OPEN SESSION

7. CONSENT ITEMS

7. 1. Personnel Items

**7.1.1 Acceptance of Retirement**

Last Name, First Name, Position, Location, Effective Date

Boom, Carol, Attendance Secretary, West Junior High School, 6/14/2018

**Recommended Action**

Accept the retirement and thank them for their service to the district as presented.

**7.1.2 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date

Benz, Jeremy, Head Custodian, West Junior High School, 7/09/2018

Buck, Brandon, Technology Assistant, East Junior High School, 6/21/2018

Chavez, Karla, Cultural Liaison, Central Family Center, 6/01/2018

Hainline, Amanda, Assistant Principal, East Junior High School, 6/30/2018

Johnson, Lucenia, School Nurse, East/West Junior High School, 6/01/2018

Kirkland, Alyssa, Program Support Assistant, Jackson Elementary School, 6/14/2018

Mahal, John, Assistant Principal, Sweeney Elementary School, 6/30/2018

Mulsoff, Katlin, Teacher, Grade 3, Sun Path Elementary School, 6/01/2018

Valiant, Lavonne, School Nurse, Sun Path Elementary School, 6/01/2018

Westbrook, Erin, Teacher, Grade 5, Jackson Elementary School, 6/01/2018

**Recommended Action**

Accept the resignations and thank them for their service to the district as

presented.

### **7.1.3 Approval of NonRenewal of Teaching Contracts**

The district is recommending the nonrenewal of the teaching contracts listed below.

Last Name, First Name, Position, Location, Effective

Lane, Laura, Teacher, Technology Education, West Junior High School, 6/01/2018

Anderson, Nelson, Teacher, Special Services, West Junior High School, 6/01/2018

Rink, Derrick, Teacher, Chemistry, High School, 6/01/2018

Rotegard, Dustin, Teacher, Special Services, High School, 6/01/2018

Smith, Alissa, Teacher, Art, West Junior High School, 6/01/2018

Voltin, Jesse, Teacher, Physics, High School, 6/01/2018

#### **Recommended Action**

Approve the nonrenewal of teaching contracts above. The contracts will not be renewed at the close of the current 2017-18 school year as presented.

### **7.1.4 Reduction of District Volunteer Program Coordinator Position**

Due to a reduction in District Budget, the position of a Volunteer Program Coordinator must be reduced, effective 6/30/2018.

#### **Recommended Action**

Reduce the District Volunteer Coordinator position effective 6/30/2018. The contract for Sonia Hellerud will not be renewed at the close of the current 2017-18 fiscal year as presented.

### **7.1.5 Approval of Certified Contracts for the 2017-18 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Anderson, Britnee, Teacher, FACS, High School, BA, 11, 1.0, 8/20/2018, \$45,012.00

Apfelbach, Carolyn, Physical Therapist, District Wide, Spec/PhD, 4, 1.0, 8/20/2018, \$56,651.00

Bristor, Melanie, Teacher, Chemistry, High School, MA, 14, 1.0, 8/20/2018, \$63,355.00

David, Paula, Teacher, Grade 4, Red Oak Elementary School, BA, 3, 1.0, 8/20/2018, \$39,440.00

Hoehn, Benjamin, Teacher, Band, High School, MA, 21, .60, 8/20/2018, \$42,364.00

Lande, Krista, Teacher, Special Services, Eagle Creek Elementary School, BA, 3, 1.0, 8/20/2018, \$39,440.00

Reina, Erica, School Social Worker, Eagle Creek Elementary School, MA, 4, 1.0, 8/20/2018, \$48,603.00

Selvaag, Catherine, Teacher, Chemistry, High School, MA, 3, 1.0, 8/20/2018, \$47,263.00

Siebenahler, Callon, Teacher, Business, High School, BA + 10, 15, 1.0, 8/20/2018,

\$49,555.00

Sundblad, Michael, Teacher, Technology Education, West Junior High School, MA + 30, 22, 1.0, 8/20/2018, \$80,766.00

Tomita, Sanae, Teacher, Japanese, High School, MA + 30, 9, .60, 8/20/2018, \$37,293.60

Turek, Connolly, Teacher, Physical Education, Red Oak Elementary School, BA, 3, .73, 8/20/2018, \$28,797.00

**Recommended Action**

Approve certified contracts as presented.

**7.1.6 Approval of Principal Contract**

Last Name, First Name, Position, Location, Effective, Salary

Ward, Kristiana, Central Family Center & Equity Programming Principal, 7/02/2018, \$121,130.00

**Recommended Action**

Approve the contract for Kristi Ward as presented.

**7.1.7 Approval of Assignment Changes**

Last Name, First Name, Previous Position, New Position, FTE, Salary, Effective

Betley, Stephanie, Teacher, Special Services, Special Services Supervisor, 1.0, \$90,000.00, 7/01/2018

Boots, Gina, Special Service Coordinator, Special Services Supervisor, 1.0, \$90,000.00, 7/01/2018

Cole, Robert, Technology Assistant, Theater Manager, 1.0, \$67,500.00, 7/01/2018

Holm, Amanda, Technology Assistant, Technology Support, 1.0, \$60,000.00, 7/01/2018

Doyle, Tamera, Assistant Principal, TOSA-Dean, 1.0, \$89,700.00, 7/01/2018

Cox, Edward, Teaching & Learning Supervisor, Assistant Principal, 1.0, \$111,300.00, 7/01/2018

Orchard, Peter, Assistant Principal, TOSA-Dean, 1.0, \$68,465.00, 7/01/2018

Larson, Jason, Assistant Principal, Teacher, Science, 1.0, \$77,829.00, 7/01/2018

Young, Joel, Assistant Principal, TOSA, Dean, 1.0, \$82,434.00, 7/01/2018

**Recommended Action**

Approve the assignment changes as presented.

**7.1.8 Request for UnPaid Childcare Leave of Absence**

Jacinta Thompson, teacher at West Middle School, is requesting an unpaid childcare leave of absence following her FMLA leave, for the entire 2018-19 school year.

**Recommended Action**

Approve the unpaid childcare leave of absence as presented.

7. 2. Approval of Minutes of the School Board Meetings

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**Recommended Action**

Approve the minutes of the School Board Business Meeting held on May 21,

2018, School Board Special Business held on June 11, 2018 and School Board Learning Session held on June 11, 2018 as presented.

7. 3. Consideration of Bills and Authorization to Pay Same  
**Recommended Action**  
Approve the bills and authorize to pay same as presented.
7. 4. Approval of Wire Report 22  
**Recommended Action**  
Approve the wire report as presented.
7. 5. Annual School District Population Estimate Resolution 24  
**Recommended Action**  
Approve the Annual School District Population Estimate Resolution as presented.
7. 6. Approval of Apple Leases 26  
**Recommended Action**  
Approve the resolutions approving and authorizing the execution of schedule No. PUB17759 to the governmental lease purchase master agreement dated May 15, 2014, and supplements thereto and related documents and certificates as presented.
7. 7. Authorization for Sale of Obsolete Equipment  
Director of Instructional Technology Bryan Drozd is requesting authorization for sale of obsolete technology equipment.  
**Recommended Action**  
Per School District Policy 802, authorize the sale of obsolete technology equipment (approximately 200 MacBooks with an estimated value of \$40,000 and approximately 400 iPads with an estimated value of \$20,000) as presented.
8. OLD BUSINESS DISCUSSION ITEMS 41
  8. 1. Construction Update  
Ekalath Sophaphanh, ICS Consulting, will present a construction update for Shakopee High School along with the south site.  
Presenter: Ekalath Sophaphanh, ICS Consulting  
Time: 15 minutes
9. OLD BUSINESS ACTION ITEMS 77
  9. 1. Academies of Shakopee Academy Champions  
Following the presentation of appreciation to Scott County and the City of Shakopee for their continued support of the students and families of the Shakopee School District which was made earlier in the meeting, Interim Superintendent Gary Anger will recommend naming Scott County and the City of Shakopee as the Academy of Human Services Academy Champions.  
**Recommended Action**  
Approve Scott County and the City of Shakopee as the Scott County and the City of Shakopee Academy of Human Services Academy Champions as presented and thank them for their support of the students, families of the Shakopee Schools

and the entire Shakopee community.

Presenter: Int. Superintendent Gary Anger

Time: 10 minutes

9. 2. Ford Next Generation Learning Phase 4 Agreement 78

Interim Superintendent Gary Anger will present the Ford NGL Phase IV Agreement for board review and approval.

The outcomes of Phase 4 Implement are:

1. Strengthen the community-wide capacity to implement and continuously improve the master plan
2. Implement the systems, structures, processes, and competencies to support and sustain continuous improvement, with all key individuals and groups engaged.
3. Inspire, share, and contribute to the Ford NGL network

The Ford Next Generation Learning Team will provide the following services and deliverables as part of Phase 4:

1. Four visits to the district: two in Year 1 and two in Year 2
2. Virtual support in Year 1 and Year 2
3. Virtual Meetings in Year 1 and Year 2 (bi-weekly or as needed)
4. Design and facilitation support for the annual retreats
5. Ongoing mentoring and onboarding support for the steering committee, succession planning, and sustainability
6. Consultation as needed to support the community-driven transformation
7. Access to network learnings and innovations around the community-driven transformation model

**Recommended Action**

Approve the Ford NGL Phase 4: Implement Agreement with the Henry Ford Learning Institute for the fee of \$24,000 for the 2018-19 school year and \$24,000 for the 2019-20 school year as presented.

Presenter: Int. Superintendent Gary Anger

Time: 10 minutes

9. 3. Approval of Shakopee High School Master Schedule Recommendation beginning 2019-20 School Year 83

At the June 11, 2018 School Board Learning Session, the board received the High School Master Schedule Task Force's recommendation regarding a schedule to begin the 2019-20 School Year.

**Recommended Action**

Accept the High School Master Schedule Task Force recommendation to adopt the traditional 4x4 block schedule for the Academies of Shakopee High School beginning with the 2019-2020 school year as presented.

Presenter: Int. Superintendent Gary Anger

Time: 5 minutes

9. 4. Negotiations Update 88

Director of Human Resources Keith Gray will present a summary of a tentative

agreement with district principals.

**Recommended Action**

Approve the agreement with district principals as presented.

Presenter: Director of Human Resources Keith Gray

Time: 10 minutes

9. 5. Approval of 2018-19 School District Budget 90

Director of Finance Jeff Priess will present the 2018-19 School District Budget for final approval.

**Recommended Action**

Approve the 2018-19 School District Budget as presented.

Presenter: Director of Finance Jeff Priess

Time: 10 minutes

9. 6. Change Order #19 for the Shakopee High School Additions and Renovations 141

Project

Change Order #19 for the Shakopee High School Additions and Renovations Project in the amount of \$104,728.85 is presented for approval.

**Recommended Action**

Approve Change Order #19 as presented.

Presenter: Ekalath Sophaphanh, ICS Consulting

Time: 5 minutes

9. 7. Change Order #20 for the Shakopee High School Additions and Renovations 143

Project

Change Order #20 for the Shakopee High School Additions and Renovations Project in the amount of \$164,375.08 is presented for approval.

**Recommended Action**

Approve Change Order #20 as presented.

Presenter: Ekalath Sophaphanh, ICS Consulting

Time: 5 minutes

9. 8. Change Order #4 Low Voltage Phase I 145

Change Order #4 for the Shakopee High School Low Voltage Phase I Project in the amount of \$7,233.85 is presented for approval.

**Recommended Action**

Approve Change Order #4 as presented.

Presenter: Ekalath Sophaphanh, ICS Consulting

Time: 5 minutes

10. NEW BUSINESS DISCUSSION ITEMS

10. 1. Evaluation Summary for Interim Superintendent Gary Anger

School Board Personnel Committee Chair Matt McKeand will present a summary of its conclusions regarding the evaluation for Interim Superintendent Gary Anger.

Presenter: School Board Personnel Committee Chair Matt McKeand

Time: 10 minutes

11. NEW BUSINESS ACTION ITEMS

11. 1. District Policy Updates

Policy Committee Chair Reggie Bowerman will present the following for 1st Reading:

303 Superintendent Selection

405 Veteran's Preference

414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse

425 Staff Development

509 Enrollment of Nonresident Students

515 Protection and Privacy of Pupil Records

524 Internet Acceptable Use and Safety Policy

525 Violence Prevention Applicable to Students and Staff

601 Goals and Objectives of the Educational Program

604 Instructional Curriculum

607 Organization of Grade Levels

609 Religion

612.1 Development of Parent and Family Engagement Policies for Title I Programs

614 School District Testing Plan and Procedure

701 Establishment and Adoption of School District Budget

805 Waste Reduction and Recycling

903 Visitors to School District Buildings and Sites

**Recommended Action**

Accept the school district policies for 1st reading as presented.

Presenter: Policy Committee Chair Reggie Bowerman

Time: 10 minutes

11. 2. November 6, 2018 General Election Resolutions

146

The following resolutions relating to the November 6, 2018 General Election will be presented for Board review and approval.

\*Resolution Relating to Election of School Board Members and Calling the School District General Election

1. It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each

2. The general election is hereby called and directed to be held in conjunction with the state general election on Tuesday, the 6th day of November, 2018

\*see attached resolution for complete motion

\*Resolution Establishing Dates for Filing Affidavits of Candidacy

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 720 shall begin on July 31, 2018 and shall close on August 14, 2018. An affidavit

of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 14, 2018

\*see attached resolution for complete motion

**Recommended Action**

Approve the Resolution Relating to Election of School Board Members and Calling the School District General Election which includes the Notice of General Election and the Resolution Establishing Dates for Filing Affidavits of Candidacy as presented.

\*see attached resolutions for complete motions

Presenter: School District Clerk Shawn Hallett

Time: 10 minutes

11. 3. Date Change for November School Board Business Meeting

A request for the date for the November School Board Business meeting will be presented to move from November 12, 2018 (Veteran's Day) to November 13, 2018 (accommodate Election canvassing).

**Recommended Action**

Move the November 12, 2018 School Board Business Meeting to November 13, 2018 as presented.

Presenter: School Board Clerk Shawn Hallett

Time: 5 minutes

11. 4. Approval of NonRenewal of Coaching Contract

157

Human Resources Director Keith Gray and Interim Superintendent Gary Anger will present a recommendation to the board for their review and approval for the nonrenewal of the coaching contract listed below.

**Recommended Action**

Pursuant to Minnesota Statutes Section 122A.33, the coaching contract of Bruce Kugath as Head Varsity Boys Basketball Coach will not be renewed at the close of the current 2017-18 school year as presented.

Presenter: Human Resources Director Keith Gray and Interim Superintendent Gary Anger

Time: 10 minutes

12. OTHER

13. COMMITTEE REPORTS

14. RECOGNITION OF VISITORS TO BOARD MEETING

15. UPCOMING MEETINGS AND IMPORTANT DATES

June 27, 2018 5:00PM BOC DO Board Room

July 9, 2018 5:00PM School Board Retreat DO Board Room

July 11, 2018 5:00PM BOC DO Board Room

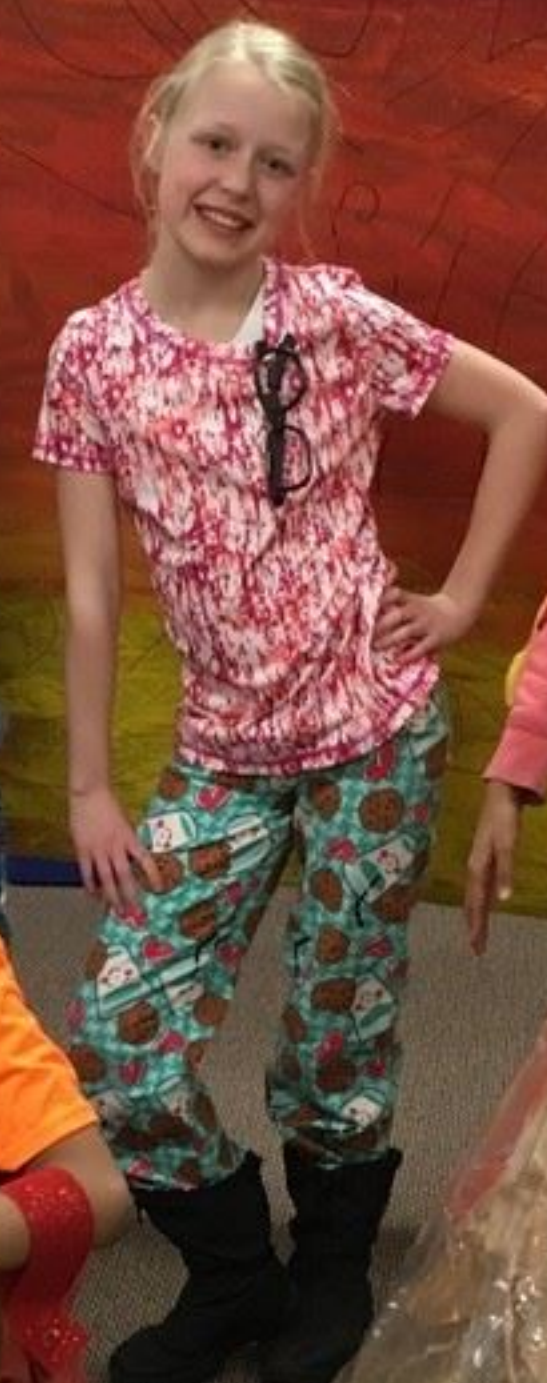
July 23, 2018 5:00PM Finance Committee Meeting DO Room 202

July 23, 2018 6:00PM School Board Business Meeting DO Board Room

July 25, 2018 5:00PM BOC DO Board Room

16. ADJOURNMENT

WELCOME  
BACK




**WE ARE...**

- AWESOME
- A TEAM
- POSITIVE
- RESPECTFUL
- SUPER
- NUMBER 1
- AMAZING
- THE PUNTAACULAR PHOENIXES

**PUNTAACULAR PEOPLE:**

**PHOENIXES**



**INFO:**  
LEVEL: ELEMENTARY  
SHANDREE COMMUNITY EDUCATION  
TEAM NUMBER: 123-23079

Rishika  
Anika  
Joseph  
Everett  
Sudney  
Lindley  
Aditya





HUMAN SERVICES  
ACADEMY



Scott SHAKOPEE

# Minutes of School Board Regular Business Meeting

## School Board Shakopee Public Schools

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A School Board Regular Business Meeting of the School Board of Shakopee Public Schools was held Monday, May 21, 2018, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - CHAIR SWANSON

PRESENT: Bowerman, Hallett, McKeand, Pass, Tucker and Swanson

ABSENT:

2. PLEDGE OF ALLEGIANCE

3. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS

3. 1. Recognition of 2018 Minnesota Teacher of the Year - Kelly Holstine

4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

Bowerman/Pass moved to approve the agenda as presented with the addition of 7.6 Resolution Authorizing Execution of Legal Documents Relating to the TIES Dissolution; motion passed unanimously.

5. CONSENT ITEMS

Tucker/McKeand moved to approve the consent agenda as presented; motion passed unanimously.

5. 1. Personnel Items

**4.1.1 Acceptance of Retirements**

Last Name, First Name, Position, Location, Effective Date

Cimmerer, Sandra, Teacher, Social Studies, West Junior High School, 6/01/2018

Donna, Jane, Program Support Assistant, High School, 6/30/2018

Jensen, Susan, Teacher, Special Services, Eagle Creek Elementary, 6/01/2018

Sater, Scott, Teacher, Instrumental Music, East Junior High School, 6/01/2018

Thedinga, Roberta, Program Support Assistant, East Junior High School, 8/01/2018

**Recommended Action**

Accepted the retirements and thanked them for their service to the district as presented.

**5.1.2 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date

Carney, Emily, School Nurse, Central Family Center, 4/26/2018

Christensen, Kari, Teacher, Early Childhood, Central Family Center, 6/01/2018

Davenport, Helena, Program Support Assistant, Central Family Center, 4/27/2018

Delarwelle, Kristi, Physical Therapist, Central Family Center, 8/01/2018

Harris, Adam, Teacher, Social Studies, High School, 6/01/2018

Hendrickson, Jessica, Teacher, Special Service, Sun Path Elementary School, 6/01/2018  
 Holstrom, Kristin, Teacher, Grade 4, Red Oak Elementary School, 6/01/2018  
 Hughes, Kelly, School Psychologist, Eagle Creek/Red Oak Elementary school, 6/01/2018  
 Irby, Stephanie, Teacher, Media Specialist, Red Oak Elementary School, 6/01/2018  
 Kordah, Gospel, Equity Specialist, High School, 6/01/2018  
 Krominga, Ryan, Teaching and Learning Coordinator, District Wide, 6/30/2018  
 Leskee, Emily, Teacher, Art, Sweeney Elementary School, 6/01/2018  
 Lyons, Christopher, Teacher, Technology Education, West Junior High School, 6/01/2018  
 McKoy, Erin, Supervisor, Special Services, District Office, 5/15/2018  
 Maikkula, Andrea, Teacher, Grade 2, Sun Path Elementary School, 6/01/2018  
 Peterson, Pamela, Teacher, English, East Junior High School, 6/01/2018  
 Phillips, Andrea, Principal Administrative Assistant, Pearson 6th Grade Center, 4/27/2018  
 Puterbaugh, Corey, Avid Tutor, High School, 5/18/2018  
 Ruter, Chad, School Psychologist, West Junior High School, 6/01/2018  
 Smith, Kain, Buildings & Grounds Manager, Districtwide, 6/01/2018  
 Sticha, Amy, Teacher, Technology Integration, Technology Department, 6/01/2018  
 Schleif, Pamela, School Social Worker, Eagle Creek Elementary School, 6/01/2018  
 Thoen, Alexandra, Teacher, Grade 5, Eagle Creek Elementary School, 5/04/2018  
 Treat, Amisha, Teacher, Special Services, High School, 6/01/2018

**Recommended Action**

Accepted the resignations and thanked them for their service to the district as presented.

**5.1.3 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Klecker, Jennifer, Foster, Alison, Teacher, Grade 1, Eagle Creek Elementary School, 5/7/2018 through approx. 6/01/2018, BA Step 4, 20, 1.0, \$218.04/day  
 Sparks, Sarah, Chapman, Alyssa, Teacher, Special Services, East Junior High School, 4/13/2018 through approx. 6/01/2018, BA Step 3, 34, 1.0, \$212.04/day

**Recommended Action**

Approved long term substitute contracts as presented.

**5.1.4 Approval of Certified Contracts for the 2018-19 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Holzhueter, Elisa, Teacher, Work Based Learning, High School, BA+20, 6, 1.0, 8/20/2018, \$47,034.00  
 LaPlant, Krista, Speech Language Pathologist, Eagle Creek Elementary School/High School, MA, 11, 1.0, 8/20/2018, \$58,545.00  
 Powell, Emily, Teacher, Math, West Junior High School, BA, 6, 1.0, 8/20/2018, \$42,787.00  
 Mueller, Jennifer, School Social Worker, High School, MA + 30, 11, 1.0, 8/20/2018, \$65,739.00

**Recommended Action**

Approved certified contracts for the 2018-19 school year as presented.

**5.1.5 Request for Leave of Absence**

Jennifer Batalden, Kindergarten Teacher at Jackson Elementary School is requesting a childcare

leave of absence, for the entire 2018-19 school year.

**Recommended Action**

Approved the leave of absence for Jennifer Batalden as presented.

**5.1.6 Request for Leave of Absence**

Kimberly Johanson, Physical Education Teacher at Jackson Elementary School is requesting a leave of absence for the entire 2018-19 school year.

**Recommended Action**

Approved the leave of absence for Kimberly Johanson as presented.

**5.1.7 Request for Leave of Absence**

Shanna Bodilly, Intervention Teacher at Sweeney Elementary School is requesting a .50 FTE leave of absence for the entire 2018-19 school year.

**Recommended Action**

Approved the leave of absence for Shanna Bodilly as presented.

**5.1.8 Request for Leave of Absence**

Rebecca Carlson, Grade 4 Teacher at Eagle Creek Elementary School is requesting a leave of absence for the entire 2018-19 school year.

**Recommended Action**

Approved the leave of absence for Rebecca Carlson as presented.

5. 2. Approval of minutes of the School Board Business Meeting held on April 23, 2018 and School Board Learning Session on May 7, 2018.

**Recommended Action**

Approved minutes of the School Board Business Meeting held on April 23, 2018 and School Board Learning Session on May 7, 2018 as presented.

5. 3. Consideration of bills and authorization to pay same

**Recommended Action**

Approved the bills and authorized to pay same as presented.

5. 4. Approval of wires report

**Recommended Action**

Approved the wires report as presented.

5. 5. 2018-19 Head Start Lease

**Recommended Action**

Approved the 2018-19 Head Start Lease as presented.

5. 6. Approval of Apple Leases

**Recommended Action**

Approved the resolutions approving and authorizing the execution of schedule No. PUB17681 to the governmental lease purchase master agreement dated May 15, 2014, and supplements thereto and related documents and certificates as presented.

**6. OLD BUSINESS DISCUSSION ITEMS**

6. 1. School District Goals

Interim Superintendent Gary Anger reviewed with the school board the district goals.

6. 2. eLearning Days Update

Interim Superintendent Gary Anger provided an update regarding planning for potential eLearning Days.

## 7. OLD BUSINESS ACTION ITEMS

### 7. 1. Approval of 2019-20 School Calendar

A draft of the 2019-20 School Year calendar was presented for Board review and feedback at their May 7, 2018 Learning Session.

#### **Recommended Action**

Tucker/McKeand moved to approve the 2019-20 School Year calendar as presented; motion passed unanimously.

### 7. 2. District Enrollment Study

Director of Finance and Operations Jeff Priess presented a proposal for a district enrollment study.

#### **Recommended Action**

McKeand/Bowerman moved to approve the study with School Finances as presented; motion passed unanimously.

### 7. 3. Change Order #1 South Site Development

Change Order #1 for the Shakopee Public Schools South Site Development in the amount of \$130,263.83 was presented for approval.

#### **Recommended Action**

Bowerman/Pass moved to approve Change Order #1 as presented; motion passed unanimously.

### 7. 4. Change Order #3 Shakopee High School Low Voltage - Phase I

Change Order #3 for the Shakopee High School Low Voltage - Phase I project in the amount of \$46,044.00 was presented for approval.

#### **Recommended Action**

Hallett/Tucker moved to approve Change Order #3 as presented; motion passed unanimously.

### 7. 5. District Facility Fee Schedule

The district's facility fee schedule was presented for further review for potential adjustments to the fee structure.

Bowerman/McKeand moved to change the language within Category 2: "*Groups who use the district facilities for fund raising events or for activities that require admission fees, or collection of money may be subject to 50% of the rental rates or a like amount of donation to the facilities or programs of the district*" to 25% of the rental rates as presented; motion passed unanimously.

### 7.6 Resolution Authorizing Execution of Legal Documents Relating to the TIES Dissolution

A resolution authorizing the execution of legal documents relating to the TIES dissolution was presented for approval.

#### **Recommended Action**

McKeand/Tucker moved to adopt the resolution in its entirety as presented; upon a roll call vote the motion passed unanimously.

## 8. NEW BUSINESS DISCUSSION ITEMS

## 9. NEW BUSINESS ACTION ITEMS

### 9. 1. Negotiations Update

Director of Human Resources Keith Gray presented a summary of a tentative agreement with

district supervisors, managers and other unaffiliated employees.

**Recommended Action**

McKeand/Pass moved to approve the agreement with district supervisors, managers and other unaffiliated employees as presented; motion passed unanimously.

10. OTHER

11. COMMITTEE REPORTS

12. RECOGNITION OF VISITORS TO BOARD MEETING

13. UPCOMING MEETINGS AND IMPORTANT DATES

May 23, 2018	5:00PM	BOC	DO Board Room
June 11, 2018	5:00PM	Policy Committee Meeting	DO Room 202
June 11, 2018	6:00PM	School Board Learning Session	DO Board Room
June 13, 2018	5:00PM	BOC	DO Board Room
June 25, 2018	5:00PM	Finance Committee Meeting	DO Room 202
June 25, 2018	6:00PM	School Board Business Meeting	DO Board Room
June 27, 2018	5:00PM	BOC	DO Board Room
July 9, 2018	5:00PM	School Board Retreat	DO Board Room
July 11, 2018	5:00PM	BOC	DO Board Room
July 23, 2018	5:00PM	Finance Committee Meeting	DO Room 202
July 23, 2018	6:00PM	School Board Business Meeting	DO Board Room
July 25, 2018	5:00PM	BOC	DO Board Room

14. ADJOURNMENT

At 7:09PM, Tucker/Pass moved to adjourn; motion passed unanimously.

# Minutes of Special School Board Business Meeting

## School Board Shakopee Public Schools

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A Special School Board Business Meeting of the School Board of Shakopee Public Schools was held Monday, June 11, 2018, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

### 1. Call to Order

PRESENT: Bowerman, Hallett, McKeand, Pass, Tucker and Swanson

ABSENT: None

### 1. 1. Acceptance of Appointment and Oath of Office

At the April 23, 2018 Regular School Board Meeting, the Board voted to appoint Judith Tomczik to the School Board. Tomczik's appointment will expire December 31, 2018. With the conclusion of the 30-day waiting period, the Oath of Office will now be administered by the School Board Clerk Shawn Hallett for Judith Tomczik.

### 2. Adjournment to Closed Session

Tucker/Hallett moved to adjourn to Closed Session as presented; motion passed unanimously.

The School Board closed the meeting pursuant Minn. Stat. § 13D.05, subd. 2(a)(3) to discuss private educational data regarding a special education matter, and Minn. Stat. § 13D.05, subd. 3(b)(the attorney-client privilege) to discuss litigation in the United States District Court, Case No. 18-CV-936.

### 3. Adjourn to Open Session

PRESENT: Bowerman, Hallett, McKeand, Pass, Tucker and Swanson

ABSENT: None

### 4. Consideration of Approving Settlement Agreement

McKeand/Hallett moved enter into a settlement agreement regarding an off-site special education matter under Court Case No. 18-CV-936 as presented; motion passed unanimously.

### 5. Adjournment of Special School Board Business Meeting

At 7:04PM, Tucker/Pass moved to adjourn as presented; motion passed unanimously.

# Minutes of School Board Learning Session

## School Board Shakopee Public Schools

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A School Board Learning Session of the School Board of Shakopee Public Schools was held Monday, June 11, 2018, beginning at 6:30 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER SCHOOL BOARD LEARNING SESSION AND ROLL CALL - CHAIR SWANSON  
PRESENT: Bowerman, Hallett, McKeand, Pass, Tomczik, Tucker and Swanson  
ABSENT: None

2. PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS  
Tucker/McKeand moved to approve the agenda as presented; motion passed unanimously.

3. 1. Shakopee High School Schedule Task Force Recommendation

3. 2. Academies of Shakopee Professional Development Update

3. 3. Staffing Update

3. 4. Budget Update

3. 5. Superintendent Evaluation Process and Timeline

3. 6. Strategic Planning

4. OTHER

5. UPCOMING MEETINGS AND IMPORTANT DATES

June 11, 2018	5:00PM	Policy Committee Meeting	DO Room 202
June 13, 2018	5:00PM	BOC	Shakopee High School
June 25, 2018	5:00PM	Finance Committee Meeting	DO Room 202
June 25, 2018	6:00PM	School Board Business Meeting	DO Board Room
June 27, 2018	5:00PM	BOC	DO Board Room
July 9, 2018	5:00PM	School Board Retreat	DO Board Room
July 11, 2018	5:00PM	BOC	DO Board Room
July 23, 2018	5:00PM	Finance Committee Meeting	DO Room 202
July 23, 2018	6:00PM	School Board Business Meeting	DO Board Room
July 25, 2018	5:00PM	BOC	DO Board Room

6. ADJOURNMENT OF SCHOOL BOARD LEARNING SESSION

At 8:21PM, Tucker/Hallett moved to adjourn as presented; motion passed unanimously.

### Bank Account - Wires Out

Date	Description	Amount
5/1/2018	Dependent/Medical Claim Reimbursement	5,183.56
5/1/2018	Health Partners Dental Access Fee	3,644.00
5/1/2018	State of MN Taxes ACH	100.00
5/1/2018	State of MN Taxes ACH	232.49
5/1/2018	State of MN Taxes ACH	87,541.00
5/2/2018	Public Employee Retirement Association (PERA) ACH	72,276.41
5/2/2018	Teachers Retirement Association (TRA) ACH	267,104.50
5/4/2018	Account Service Charge	911.09
5/4/2018	Community Ed Credit Card Fees	58.80
5/4/2018	Health Savings Account (HSA) Contributions	14,962.31
5/4/2018	RevTrak Credit Card Fees	5,600.10
5/4/2018	Voluntary Employees' Beneficiary Association (VEBA) Contributions	38,785.41
5/8/2018	Community Ed Credit Card Fees	2,609.21
5/9/2018	Dependent/Medical Claim Reimbursement	11,526.84
5/11/2018	Payroll Direct Deposit	1,482,562.32
5/14/2018	403b Wire	136,003.46
5/14/2018	Community Ed Credit Card Fees	55.70
5/14/2018	IRS Federal Taxes ACH	518,222.94
5/15/2018	Dependent/Medical Claim Reimbursement	12,642.56
5/15/2018	State of MN Taxes ACH	209.02
5/15/2018	State of MN Taxes ACH	100.00
5/15/2018	State of MN Taxes ACH	88,801.00
5/16/2018	Public Employee Retirement Association (PERA) ACH	71,595.71
5/16/2018	Teachers Retirement Association (TRA) ACH	269,703.64
5/18/2018	Employee Reimbursement ACH	9,985.80
5/18/2018	Health Savings Account (HSA) Contributions	14,977.93
5/18/2018	Voluntary Employees' Beneficiary Association (VEBA) Contributions	38,390.60
5/23/2018	Dependent/Medical Claim Reimbursement	15,015.34
5/23/2018	Health Savings Account (HSA) Contributions	62.50
5/23/2018	Voluntary Employees' Beneficiary Association (VEBA) Contributions	108.33
5/24/2018	Select Account Administrative Fee	3,233.40
5/25/2018	Payroll Direct Deposit	1,477,827.07
5/29/2018	403b Wire	135,826.38
5/29/2018	IRS Federal Taxes ACH	518,618.14
5/30/2018	Dependent/Medical Claim Reimbursement	5,376.77
5/30/2018	State of MN Taxes ACH	100.00
5/30/2018	State of MN Taxes ACH	94.06
5/30/2018	State of MN Taxes ACH	88,518.00
5/31/2018	Transfer to High School Activity Fund	580.00
		5,399,146.39

### Investment Accounts - Wires Out

<b>Date</b>	<b>Description</b>	<b>Amount</b>
5/1/2018	General Fund - AP Checks	300,000.00
5/2/2018	2015 Building Fund - Construction Checks	110,000.00
5/7/2018	General Fund - AP Checks	600,000.00
5/7/2018	General Fund - April P-Card Payment	102,704.72
5/10/2018	General Fund - Payroll Checks	1,500,000.00
5/14/2018	General Fund - Payroll Taxes/Deductions	1,100,000.00
5/15/2018	2015 Building Fund - Construction Checks	200,000.00
5/15/2018	General Fund - AP Checks	200,000.00
5/24/2018	General Fund - Payroll Checks	1,500,000.00
5/29/2018	2015 Building Fund - Construction Checks	1,600,000.00
5/29/2018	General Fund - Payroll Taxes/Deductions	1,200,000.00
5/30/2018	General Fund - AP Checks	400,000.00
5/31/2018	Dental Insurance Trust Payments	47,021.14
5/31/2018	Health Insurance Trust Payments	613,075.99
5/31/2018	OPEB Fees	2,179.12
		<hr/>
		9,474,980.97

Shakopee School District Growth History  
 School District Population Statistics

<u>Date</u>	<u>Population</u>		
June 1993	15,028		
June 1994	15,128	+100	.067% increase
June 1995	15,777	+649	4.30% increase
June 1996	16,515	+738	4.68% increase
June 1997	16,932	+417	2.53% increase
June 1998	17,835	+903	5.33% increase
June 1999	20,431	+2596	14.55% increase
June 2000	23,618	+3187	15.60% increase
June 2001	26,750	+3132	13.26% increase
June 2002	30,043	+3293	12.31% increase
June 2003	31,781	+1738	5.78% increase
June 2004	33,525	+1744	5.49% increase
June 2005	36,929	+3404	10.15% increase
June 2006	39,311	+2382	6.45% increase
June 2007	39,743	+432	1.10% increase
June 2008	40,051	+308	0.77% increase
June 2009	40,731	+680	1.69% increase
June 2010	41,423	+692	1.70% increase
June 2011	42,411	+988	2.38% increase
June 2012	44,290	+1879	4.43% increase
June 2013	44,711	+421	0.95% increase
June 2014	44,941	+230	0.51% increase
June 2015	46,376	+1435	3.19% increase
June 2016	47,110	+734	1.58% increase
June 2017	47,569	+459	1.02% increase
June 2018	48,605	+1036	2.177% increase

**June 2018 Notes**

- \*City of Shakopee                   **41,519** population estimate 05/18/18  
 (2018 numbers from Kyle Sobota, City of Shakopee)
  
- \*Louisville Township               **1,598** population estimate 05/18/18
  
- \*Jackson Township                 **1,693** population estimate 05/18/18
  
- \*Sand Creek Township             **222** population estimate 05/18/18
  
- \*City of Savage                     **2,513** population estimate 05/18/18
  
- \*City of Prior Lake                 **1,060** population estimate 05/18/87

**RESOLUTION TO DETERMINE 2018 POPULATION ESTIMATE FOR  
INDEPENDENT SCHOOL DISTRICT NO. 720**

**WHEREAS**, Community Education funding is based upon specific district population, and,

**WHEREAS**, Independent School District No. 720 wishes to use its own estimates for a more accurate population count, and,

**WHEREAS**, Independent School District No. 720 obtains its population information from:

- \*Reports on births from local and area medical centers;
- \*Reports from Shakopee Public Utilities on changes of residents,
- \*Reports from local media sources on births and deaths,
- \*Census information received from early childhood programs,
- \*Scott County,
- \*City of Shakopee,
- \*Metropolitan Regional Council,
- \*U.S. Census Office,
- \*State Demographers office, and

**NOW THEREFORE BE IT RESOLVED**, that the basic Community Education levy will be based on a 48,605 population count as determined by Independent School District No. 720.

Signed this 25<sup>th</sup> day of June, 2018

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**Gary Anger**  
Superintendent of Schools

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**Scott Swanson, Chair**  
Board of Education

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**Bob Greeley, Director**  
Community Education



## Lease Documentation Checklist

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**Documents Required Prior to Shipment**

**Scanned to Apple**

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**NOTE:** Please call Steve Smart at 800-669-9441 ex.1742 with any questions.

Schedule (Exhibit A)	Lessee Signature, Name/Title & Execution Date	_____
Incumbency Certificate (Exhibit C)	The Incumbency section is to be executed by a person other than the signer of the documents. This may be a Board Secretary/Clerk, any Board Member, OR the Superintendent.	_____
Bank Qualified Designation (Exhibit D)	This tells us if the issue is "Bank Qualified" or "Non-Bank Qualified"	_____
Lease Payment Instructions (Exhibit E)	Identify how Lease is to be invoiced.	_____
Insurance Coverage Requirements (Exh F)	Complete name of insurance company and contact information.	_____
IRS Form 8038-G or 8038-GC	Included for reference, please complete the Questionnaire only	_____
Essential Use Audit	Complete in its entirety.	_____
Sales/Use Tax Exemption Certificate	Please provide a copy, if applicable. Please list Seller as Apple Inc. and its Assigns.	_____

**NOTE:** Please provide scanned copies of the above items to [rficca@leasedirect.com](mailto:rficca@leasedirect.com).

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**Documents Required Prior to Funding**

**Mailed to Apple**

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Originals of all the above	Please mail to: <b>Apple Financial Services</b> <b>Attention: Robin Ficca</b> <b>1111 Old Eagle School Rd.</b> <b>Wayne PA 19087</b>	_____
Insurance Certificate or Self-Insurance Letter	Provide All Risk Personal Property and General Liability Coverage listing Apple Inc. and its assigns as "Loss Payee" and "Additionally Insured" or provide a self insurance letter as described in the "Insurance Coverage Requirements."	_____
Acceptance Certificate (Exhibit B)	Lessee Signature, Name/Title & Execution Date. <i>Sign upon Acceptance</i>	_____
Advance Lease Payment	Invoice attached, if applicable.	_____
Board Resolution or Minutes approving the Lease Purchase	Please provide a copy.	_____

**EXHIBIT A**

**SCHEDULE NO. PUB17759 DATED June 7, 2018 TO MASTER LEASE PURCHASE AGREEMENT DATED May 15, 2014**

This Schedule No. PUB17759 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement dated May 15, 2014 ("Master Lease"), and is effective as of June 7, 2018. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

To the extent that less than all of the Equipment subject to this Schedule has been installed and accepted by Lessee on or prior to the date hereof, Lessee hereby acknowledges that a portion of the Equipment has not been delivered, installed and accepted by Lessee for purposes of this Lease. In consideration of the foregoing, Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

**Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes**

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	<b>Computer Hardware--See attached Exhibit 1.</b>

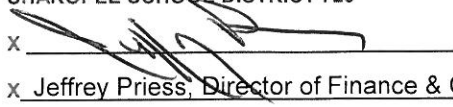
LEASE PAYMENT SCHEDULE						
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price after scheduled payment(s)	Outstanding Balance
Commencement:	7/15/2018					\$546,000.00
1	7/15/2018	\$139,543.03	\$0.00	\$139,543.03	\$415,602.25	\$406,456.97
2	7/15/2019	\$139,543.03	\$6,056.20	\$133,486.83	\$279,111.96	\$272,970.14
3	7/15/2020	\$139,543.03	\$4,067.25	\$135,475.78	\$140,587.98	\$137,494.36
4	7/15/2021	\$139,543.03	\$2,048.67	\$137,494.36	\$0.00	\$0.00
Total		\$558,172.12	\$12,172.12	\$546,000.00		
Promotional Interest Rate						
1.49%						

LESSEE ACKNOWLEDGES THAT THE AMOUNT FINANCED BY LESSOR IS \$529,300.13 AND THAT SUCH AMOUNT, NET OF ANY ADVANCE PAYMENTS, IS THE ISSUE PRICE FOR FEDERAL INCOME TAX PURPOSES. THE YIELD FOR THIS SCHEDULE FOR FEDERAL INCOME TAX PURPOSES IS 3.66%. SUCH ISSUE PRICE AND YIELD WILL BE STATED IN THE APPLICABLE IRS FORM 8038-G OR 8038-GC, AS APPLICABLE.

**IMPORTANT: Read before signing.** The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: **7/15/2018**

LESSOR: **APPLE INC.**  
 SIGNATURE: X \_\_\_\_\_  
 NAME / TITLE: X \_\_\_\_\_  
 DATE: X \_\_\_\_\_

LESSEE: **SHAKOPEE SCHOOL DISTRICT 720**  
 SIGNATURE: X   
 NAME / TITLE: X **Jeffrey Priess, Director of Finance & Operations**  
 DATE: X **6/11/2018**

# PURCHASE ORDER

1200 Shakopee Town Square  
 Shakopee, MN 55379  
 PHONE:(952)496-5016 • FAX:(952)496-5099



<b>PURCHASE ORDER NUMBER</b>
<b>HA1108</b>

VENDOR NUMBER 1126  
 PO DATE 06/11/2018  
 FISCAL YEAR Next  
 CREATED BY Anderson, Holly V  
 REQ NO

THIS ORDER IS EXEMPT FROM FEDERAL EXCISE TAXES AND STATE SALES TAXES. EXEMPTION NO. 8014338

**V** APPLE INC  
**E** PO BOX 281877  
**N** ATLANTA, GA 30384-1877  
**D**  
**O**  
**R**

<b>S</b>	<b>District Office</b>
<b>H</b>	PO# HA1108
<b>I</b>	ATTN:Anderson, Holly V
<b>P</b>	1200 Town Square
<b>T</b>	Shakopee, MN 55379
<b>O</b>	
<b>B</b>	<b>Shakopee Public Schools</b>
<b>I</b>	PO# HA1108
<b>L</b>	1200 Shakopee Town Square
<b>L</b>	Shakopee, MN 55379
<b>T</b>	PHONE:(952)496-5016
<b>T</b>	FAX:(952)496-5099
<b>O</b>	ap@shakopee.k12.mn.us

REQUESTED DELIVERY DATE: 07/02/2018

#	QTY	UNIT	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1.00	EA	MacBook Lease	MacBook Air 5-pack(13-inch/1.8GHz i5/8GB/128GB SSDstorage/Intel HD Graphics 6000)PartNumber BMT12L/A	546,000.00	546,000.00
2	1.00	EA	Lease Interest	MacBook lease Interest	12,172.12	12,172.12
				<i>ACCOUNT SUMMARY (FOR INTERNAL USE)</i>		
				ACCOUNT NUMBER	AMOUNT	
				05-200-630-795-580-000	\$558,172.12	

PAGE TOTAL \$558,172.12

TOTAL **\$558,172.12**

**COMMENTS**  
 • Ref Quote 2204823671 Ref PO# HA1108, Ticket # 23466 6-2018 REF TECH PUB 17759  
 • MacBook Lease 2018

PURCHASE APPROVED BY:

*Bryan Drozd / Holly Anderson*  
 PO's over \$3,000 not valid without two signatures.

Vendor

**EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. PUB17759**  
under Master Lease Purchase Agreement dated May 15, 2014

1      **MacBook Air 5-pack (13-**      140  
**inch/1.8GHz i5/8GB/128GB SSD**  
**storage/Intel HD Graphics 6000)**  
Part Number BMT12LL/A

**MacBook Air 5-pack (13-inch/1.8GHz**  
**i5/8GB/128GB SSD storage/Intel HD**  
**Graphics 6000)**  
Part Number: MQD62LL/A  
Quantity: 700.000

*The above Equipment includes all attachments and accessories attached thereto and made a part thereof.*

ACCEPTANCE OF LEASE PAYMENT OBLIGATION

Re: Master Lease Schedule of Equipment No. PUB17759 to that certain Master Lease Purchase Agreement dated as of May 15, 2014 between Apple Inc., as Lessor, and SHAKOPEE SCHOOL DISTRICT 720, as Lessee.

In accordance with the Master Lease Purchase Agreement (the "Agreement"), the undersigned hereby acknowledges and represents that:

All or a portion of the Equipment (as such term is defined in the Agreement) listed in the above-referenced Master Lease Schedule of Equipment No. PUB17759 (the "Schedule") has not been delivered, installed, or available for use and has not been placed in service as of the date hereof;

Lessee acknowledges that Lessor has agreed to set aside funds in an amount sufficient to provide financing (to the extent requested by Lessee and agreed to by Lessor) for the Equipment listed in the Schedule (the "Financed Amount");

The Financed Amount is set forth as the "Principal Component" of Lease Payments in the Lease Payment Schedule attached to the Schedule as Exhibit A ("Exhibit A"); and

Lessee agrees to execute a Payment Request Form, attached to the Agreement as Exhibit B, authorizing payment of the Financed Amount, or a portion thereof, for each disbursement of funds.

NOTWITHSTANDING that all or a portion of the Equipment has not been delivered to, or accepted by, Lessee on the date hereof, Lessee warrants that:

(a) Lessee's obligation to commence Lease Payments as set forth in Exhibit A is absolute and unconditional as of the Commencement Date of the Schedule and on each date set forth in Exhibit A thereafter, subject to the terms and conditions of the Agreement;


(b) Immediately upon delivery and acceptance of all the Equipment, Lessee will notify Lessor of Lessee's final acceptance of the Equipment by delivering to Lessor a "Final Acceptance Certificate" in the form set forth as Exhibit B to the Agreement;

(c) In the event that any surplus amount remains from the funds set aside or an event of nonappropriation under the Agreement occurs, any amount then remaining shall be applied or distributed in accordance with Lessor's standard servicing procedures, which includes, but is not limited to, application of the remaining amount to the next Lease Payment and other amounts due; and

(d) Regardless of whether Lessee delivers a Final Acceptance Certificate, Lessee shall be obligated to pay all Lease Payments (including principal and interest) as they become due as set forth in Exhibit A.

AGREED TO on X 6/11/2018

SHAKOPEE SCHOOL DISTRICT 720

By X 

Name X Jeffrey Pries

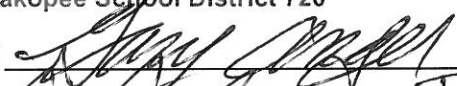
Title X Director of Finance & Operations

**EXHIBIT C**

**INCUMBENCY CERTIFICATE**

**SCHEDULE NO. PUB17759 TO MASTER LEASE PURCHASE AGREEMENT DATED May 15, 2014**

Being a knowledgeable and authorized agent of the Lessee, I hereby certify to Lessor that the person(s) who executed the Master Lease and this Schedule are legally authorized to do so on behalf of the Lessee and that the signatures that appear on the Master Lease and Schedule are genuine.

LESSEE: Shakopee School District 720  
Signature: X   
Printed Name/Title: X Craig Arger - Interim Superintendent  
Date: X 6/11/2018

**(THE INCUMBENCY IS TO BE EXECUTED BY A PERSON OTHER THAN THE SIGNER OF THIS SCHEDULE AND RELATED DOCUMENTS. THIS MAY BE A BOARD CLERK/SECRETARY, BOARD MEMBER OR SUPERINTENDENT.)**

**EXHIBIT D**

**BANK QUALIFIED DESIGNATION**

**SCHEDULE NO. PUB17759 TO MASTER LEASE PURCHASE AGREEMENT DATED May 15, 2014**

Lessee hereby represents and certifies the following (please check one):

**Bank Qualified**

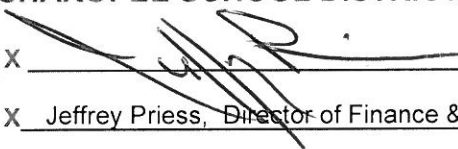
Lessee has designated, and hereby designates, this Lease as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). In making that designation, Lessee hereby certifies and represents that:

- As of the date hereof in the current calendar year, neither Lessee nor any other issuer on behalf of Lessee has designated more than \$10,000,000 of obligations (including this Lease) as "qualified tax-exempt obligations";
- Lessee reasonably anticipates that the total amount of tax-exempt obligations (including this Lease) to be issued by or on behalf of Lessee (or allocated to Lessee) during the current calendar year will not exceed \$10,000,000;
- The Lease will not be at any time a "private activity bond" as defined in Section 141 of the Code;
- The Lease is not subject to control by any entity and there are no entities subject to control by Lessee; and
- Not more than \$10,000,000 of obligations of any kind (including the Lease) issued by, on behalf of or allocated to Lessee will be designated for purposes of Section 265(b)(3) of the Code during the current calendar year.

**Non-Bank Qualified**

Lessee has not designated this Lease as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Code.

LESSEE: **SHAKOPEE SCHOOL DISTRICT 720**

Signature: X  \_\_\_\_\_

Printed Name/Title: X Jeffrey Priess, Director of Finance & Operations \_\_\_\_\_

Date: X 6/11/2018 \_\_\_\_\_

**EXHIBIT E**

## LEASE PAYMENT INSTRUCTIONS

Pursuant to the Master Lease Purchase Agreement dated May 15, 2014 (the "Master Lease"), Schedule No. PUB17759, between Apple Inc. (the "Lessor") and Shakopee School District 720 (the "Lessee"), Lessee hereby acknowledges the obligations to make Lease Payments promptly when due in accordance with the Lease.

LESSEE NAME: Shakopee Public Schools District 720

TAX ID#: 41-6003781

SHIP TO ADDRESS: 1200 Shakopee Town Sq, Shakopee MN 55379

DELIVERY CONTACT NAME: Holly Anderson

DELIVERY CONTACT PHONE NUMBER AND EMAIL: 952-496-5118, handerso@shakopee.k12.mn.us

DIGITAL PRODUCT DELIVERY CONTACT NAME AND EMAIL: Bryan Drozd, bdrozd@shakopee.k12.mn.us

INVOICE MAILING PHYSICAL ADDRESS: 1200 Shakopee Town Sq, Shakopee MN 55379

WOULD YOU LIKE YOUR INVOICES SENT ELECTRONICALLY?  YES  NO

IF YES PLEASE PROVIDE EMAIL ADDRESS: N/A

Mail invoices to the attention of: Bryan Drozd

Phone (952) 496-5174

Fax (952) 496-5193

E-Mail bdrozd@shakopee.K12.mn.us

Approval of Invoices required by: Jeffrey Priess

Phone (952) 496-5011

Fax (952) 496-5193

Email: jpriess@shakopee.k12.mn.us

Accounts Payable Contact: Hilaire Thomas

Phone (952) 496-5016

Fax (952) 496-5193

Email: hthomas@shakopee.k12.mn.us

Processing time for Invoices: 30 Days Approval: \_\_\_\_\_ Checks: \_\_\_\_\_

Do you have a Purchase Order Number that you would like included on the invoice? No \_\_\_ Yes  PO# \_\_\_\_\_

Do your Purchase order numbers change annually? No \_\_\_ Yes \_\_\_ Processing time for new purchase orders: \_\_\_\_\_

LESSEE: **SHAKOPEE SCHOOL DISTRICT 720**

SIGNATURE:  

NAME / TITLE:  Jeffrey Priess, Director of Finance & Operations

DATE:  6/11/2018

**EXHIBIT F**

**INSURANCE COVERAGE REQUIREMENTS**

**SHAKOPEE SCHOOL DISTRICT 720**

- 1) Insurance Agency - Name of Agency, Phone Number, Fax Number, and Contact Name  
  
Christensen Group Insurance  
  
P: (952) 651-1000 F: (952) 653-1100  
  
Marily Hentges
  
- 2) Property Damage & Loss Coverage -
  - a) "All Risk" Physical Damage & Loss Insurance
  - b) Include: Policy Number, Effective Date, Expiration Date, Equipment Description **OR REFERENCE SCHEDULE No. PUBXXXXX(FILL IN THE NUMBERS TO CORRESPOND WITH THIS SCHEDULE NUMBER)** and Equipment Location\*
  - c) **APPLE INC. and its Assigns** named "Loss Payee"
  - d) Endorsement giving 30 days written notice of any changes or cancellation.  
  
LIMITS: The full replacement value of the equipment.
  
- 3) General Liability Coverage -
  - a) Liability insurance that protects Lessor from liability in all events in form and amount satisfactory to Lessor
  - b) Include: Policy Number, Effective Date, Expiration Date and Equipment Location\*
  - c) **APPLE INC. and its Assigns** named "Additional Insured"
  - d) Endorsement giving 30 days written notice of any changes or cancellation.
  
- 4) The Certificate Holder should be named as follows:  
  
**APPLE INC. and its Assigns**  
1111 Old Eagle School Road  
Wayne, PA 19087

**\*If the equipment is located in several different places, please have the insurance company add one of the following statements to the certificate:**

**1- a general statement on the certificate which would acknowledge that the equipment is covered no matter where it may be located.**

**2- a statement about the equipment being located throughout your organization's facilities.**

**FOR SELF INSURANCE:**

A letter needs to be prepared on Lessee's Letterhead and addressed to **APPLE INC. and its Assigns**, and signed by an authorized official of the Lessee. The letter must refer to the Master Lease, and include information regarding the statute authorizing this form of insurance (with a copy of the statute attached to the letter).



**Financial Services**  
Education Finance

INVOICE# ADV17759  
 REFERENCE # PUB17759  
 CUSTOMER #  
 DUE DATE: 7/15/2018  
 TOTAL DUE \$139,543.03

- ☐ Check here if your billing or Equipment Location has changed or is incorrect. Please note changes on the reverse side. Payments sent without a copy of this invoice may be subject to a delay in processing.

- Please do not send correspondence to this address.
- Make check payable to :

Apple Inc. c/o Apple Financial Services  
 REF # PUB17759  
 1111 OLD EAGLE SCHOOL RD.  
 WAYNE, PA 19087

**LEASE PAYMENT INVOICE**

**Remit Lease Payment to:**  
 Apple Inc.  
 1111 Old Eagle School Rd.  
 Wayne, PA 19087  
 Attn: Steve Smart

**Future Remittance:**  
 Apple Inc. c/o Apple Financial Services  
 PO Box 41602  
 Philadelphia, PA 19182-2276

	INVOICE #	REFERENCE #	CUSTOMER
	ADV17759	PUB17759	
P.O. NUMBER		EQUIPMENT DESCRIPTION	
		SEE BELOW	
EQUIPMENT LOCATION			
SHAKOPEE SCHOOL DISTRICT 720 200 10TH AVE SHAKOPEE, MN, 55379			

EQUIPMENT DESCRIPTION	DUE DATE	PAYMENT AMOUNT
Apple Computer Equipment	7/15/2018	\$139,543.03
<b>TOTAL DUE</b>		<b>\$139,543.03</b>

**FOR PROPER CREDIT, PLEASE SUBMIT A COPY OF THIS INVOICE WITH PAYMENT**



**ESSENTIAL USE CERTIFICATE**

1. Has any of the equipment to be leased been delivered? ( ) YES ( ) NO  
 Is the equipment to be leased replacing any existing equipment? ( ) YES ( ) NO  
 If YES, how long has the existing equipment been in use?  
 ( ) 1-3 years ( ) 4-5 years ( ) 6-7 years ( ) 7+ years

Why is the existing equipment being replaced? N/A

What will be done with the replaced equipment?

2. What grade levels, locations and departments will utilize the equipment to be leased?  
 ( ) K-4 ( ) University ( ) Social Sciences  
 ( ) 5-6 ( ) Math ( ) Computer Lab  
 ( ) 7-8 ( ) Science ( ) Classroom: \_\_\_\_\_  
 ( x ) 9-12 ( ) Language Arts ( ) Other: \_\_\_\_\_

Who will be the principal users of the equipment? (Total of all users below equal 100%.)  
 ( x ) Students: 99% ( x ) Classified Faculty: 1% ( ) Other: \_\_\_\_\_%  
 ( ) Certified Faculty: \_\_\_\_\_% ( ) Administrative: \_\_\_\_\_% ( ) Other: \_\_\_\_\_%

What applications will the equipment be used for and what benefits will the equipment provide? (Please be detailed.) \_\_\_\_\_  
 \_\_\_\_\_  
 (Use additional pages if necessary.)

3. What is/are the sources of funding for repayment of the lease?  
 ( x ) General Fund ( ) Other  
 Fund: \_\_\_\_\_  
 ( ) Grant Revenue (detail type of grant): \_\_\_\_\_ ( )  
 Other: \_\_\_\_\_

Are the funds for the payment(s) due in the first fiscal year of the lease appropriated and encumbered in the District's approved budget? ( x ) YES ( ) NO  
 If NO, why are the funds not appropriated and encumbered in an approved budget?  
 \_\_\_\_\_

4. Has the District's governing Board approved entering into the lease? ( ) YES ( ) NO  
 If YES, please provide a copy of Board Minutes or Resolution.  
 If NO, why is a Board approval not required, or when will the Board approve entering into the lease? Approval given to enter into lease by statute

5. Has the School District ever non-appropriated funds? ( ) YES ( x ) NO  
 If YES, please provide details regarding any non-appropriation: \_\_\_\_\_

Completed By: [Signature] Completed By: \_\_\_\_\_  
 Title: Director of Finance & Operations Title: \_\_\_\_\_  
 Date: 6/11/2018 Date: \_\_\_\_\_

**IRS FORM 8038-G QUESTIONNAIRE**

NAME OF LESSEE: SHAKOPEE SCHOOL DISTRICT 720

ADDRESS OF LESSEE: 1200 SHAKOPEE TOWN SQ.

SHAKOPEE, MN, 55379

**Written Tax Compliance Procedures**

The IRS Form 8038-G asks specific questions about whether written procedures exist with regard to compliance with the federal tax code for tax-exempt obligations. Please answer the following questions to help us complete the form correctly prior to your signature. Please note that your answers to these questions will not impact the terms or conditions of the subject transaction:

1. Has the Lessee established written procedures to monitor compliance with federal tax restrictions for the term of the lease? The written procedures should identify a particular individual within Lessee's organization to monitor compliance with the federal tax requirements related to use of the financed assets and describe actions to be taken in the event failure to comply with federal tax restrictions is contemplated or discovered.

YES \_\_\_\_\_ NO X If Yes, please attach/provide a copy.

**Answer the following question *only if* proceeds of the current financing will be funded to an ESCROW Account.**

The IRS Form 8038-G asks specific questions about written procedures to monitor the yield on the investment of gross proceeds of tax-exempt obligations and, as necessary, make payments of arbitrage rebate earned to the United States.

2. Has the Lessee established written procedures to monitor the yield on the investment of proceeds of the Lease on deposit in an escrow account or similar fund prior to being spent and to ensure that any positive arbitrage rebate earned is paid to the United States?

YES \_\_\_\_\_ NO \_\_\_\_\_ If Yes, please attach/provide a copy.

*If you have further questions, please consult your regular bond or legal counsel.*

# MINNESOTA · REVENUE

## Certificate of Exemption

ST3

**Purchaser:** Complete this certificate and **give it to the seller.**

**Seller:** If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser.

Check if this certificate is for a single purchase and enter the related invoice/purchase order # PUB 17759

If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity name and specific project:

Exempt entity name \_\_\_\_\_ Project description \_\_\_\_\_

Type or print

Name of purchaser <b>Shakopee Public Schools</b>			
Business address <b>1200 Town Square</b>	City <b>Shakopee</b>	State <b>MN</b>	Zip code <b>55379</b>
Purchaser's tax ID number <b>8014338</b>	State of issue <b>Minnesota USA</b>		
If no tax ID number, enter one of the following:	FEIN	Driver's license number/State issued ID number	state of issue number

Name of seller from whom you are purchasing, leasing or renting

<b>Apple</b>			
Seller's address <b>1111 Old Eagle School Road</b>	City <b>Wayne</b>	State <b>PA</b>	Zip code <b>19087Shakopee Public</b>

Type of business

**Type of business.** Circle the number that describes your business.

- |   |                                       |
|---|---------------------------------------|
| 01 Accommodation and food services            | 11 Transportation and warehousing     |
| 02 Agricultural, forestry, fishing, hunting   | 12 Utilities                          |
| 03 Construction                               | 13 Wholesale trade                    |
| 04 Finance and insurance                      | 14 Business services                  |
| 05 Information, publishing and communications | 15 Professional services              |
| 06 Manufacturing                              | 16 Education and health-care services |
| 07 Mining                                     | 17 Nonprofit organization             |
| 08 Real estate                                | 18 Government                         |
| 09 Rental and leasing                         | 19 Not a business (explain) _____     |
| 10 Retail trade                               | 20 Other (explain) _____              |

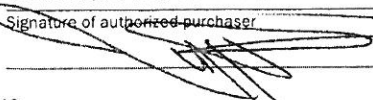
Reason for exemption

**Reason for exemption.** Circle the letter that identifies the reason for the exemption.

- |   |   |
|---|---|
| A Federal government (department) _____                         | I Agricultural production   |
| B Specific government exemption (from list on back) _____       | J Industrial production/manufacturing                             |
| C Tribal government (name) _____                                | K Direct pay authorization  |
| D Foreign diplomat # _____                                      | L <b>MPU exemption is no longer valid; repealed March 8, 2008</b> |
| E Charitable organization # _____                               | M Direct mail   |
| F Educational organization # <u>720</u> Shakopee Public Schools | N Other (enter number from back page) _____                       |
| G Religious organization # _____                                | O Percentage exemption  |
| H Resale  | <input type="checkbox"/> Advertising (enter percentage) _____ %   |
|   | <input type="checkbox"/> Utilities (enter percentage) _____ %     |

*I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)*

Sign here

Signature of authorized purchaser 	Print name here <b>Jeff Pries</b>	Title <b>Director of Finance</b>	Date <b>03/29/2018</b>
--	--------------------------------------	-------------------------------------	---------------------------

# 🍏 Purchase Order and Delivery Requirements

## Large Order Delivery Requirements

In order to facilitate a timely and accurate product shipment, please accurately provide complete details. **This document can be completed using *Preview* or *Adobe Acrobat*.**

Please complete the following if your PO is >\$100K, >300lbs, and/or includes a Bretford Cart.

1. Does the delivery location have a dock?  Yes  No
2. Does the delivery location require a truck with lift gate?  Yes  No
3. Does the delivery location have a Forklift/Pallet Jack?  Yes  No
4. Does the delivery location have the manpower to offload the quantity of freight they are expecting?  Yes  No
5. Can the delivery location accommodate a 53-foot trailer if they are expecting an FTL (full truckload) size shipment?  Yes  No
6. Does the delivery location require an appointment?  Yes  No
7. Can you accept the entire delivery at once?  Yes  No
8. Does the delivery location require inside delivery?  Yes  No

(Please note that the carrier is unable to deliver this product up **stairs**. We advise that you make alternate arrangements to bring the delivery to the required floor.)

- Is there a freight elevator at the delivery location?  Yes  No

9. List the name and phone number for 2 delivery location contacts:

a. Holly Anderson 952-496-5118

b. Bryan Dzod 612-716-6739

10. Are there any holidays, closure dates or hours of operation that would prevent an 8am-5pm delivery? **yes**

Deliveries only excepted Monday - Thursday 8:00am-2:00pm CST

11. Are there any other special delivery requirements we should be aware of?

30 minute call prior to arrival

12. Please confirm the correct SHIP TO address: Shakopee Publics Schools  
1200 Shakopee Town Sq.  
Shakopee, MN 55379



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Christensen Group Insurance 11100 Bren Road West  Minnetonka MN 55343		<b>CONTACT NAME:</b> Marilyn Hentges <b>PHONE (A/C, No, Ext):</b> (952) 653-1000 <b>FAX (A/C, No):</b> (952) 653-1100 <b>E-MAIL ADDRESS:</b> mhentges@christensengroup.com	
<b>INSURED</b> INDEPENDENT SCHOOL DISTRICT #720 1200 Town Square  Shakopee MN 55379		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A :Liberty Mutual Insurance Co. <b>NAIC #</b> 23043 INSURER B :SFM INSURER C : INSURER D : INSURER E : INSURER F :	

**COVERAGES** **CERTIFICATE NUMBER:17/18 LIABILITY MASTER** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CBP8962158	11/1/2017	11/1/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Comp Ded \$250 <input checked="" type="checkbox"/> Coll Ded \$500		BA8962258	11/1/2017	11/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Drivers Training Vehicles are \$ <b>Included</b>
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		CU8962358	11/1/2017	11/1/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	49877.305	11/1/2017	11/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	<b>Inland Marine</b> Elec. Data Processing		CBP8962158 CBP8962158	11/1/2017 11/1/2017	11/1/2018 11/1/2018	Limit: \$1,169,499 Limit: \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**RE: Lease #: PUB17759 140 - MacBook Air 5 - pack**  
Certificate Holder is included as an Additional Insured under the Commercial General Liability when required by written contract. Certificate Holder is included as loss payee under the Electronic Data Processing Policy with respect to all leased equipment. The equipment is covered no matter where it may be located.

<b>CERTIFICATE HOLDER</b>  Apple Inc. and its Assigns 1111 Old Eagle School Road Wayne, PA 19087	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Clint Sichmeller/MH
--	---

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ACORD 25 (2014/01)  
INS025 (201401)

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**Academy Wall Panels**

- (A) PANELS**  
- HEAT FORMED 3/4" CLEAR NON-GLARE ACRYLIC, CNC
- (B) TOP PANEL GRAPHICS**  
- 3M MATTE WHITE VINYL GRAPHICS  
- FIRST SURFACE APPLICATION
- (C) SPONSOR GRAPHICS**  
- DIGITALLY PRINTED OPAQUE FULL COLOR GRAPHICS  
- PLOTTER CUT TO SHAPE  
- APPLIED FIRST SURFACE  
- **NEED VECTOR LOGO ART**
- (D) HARDWARE**  
- 1" DIA. BRUSHED ALUMINUM PUCKS  
- 1" LENGTH BRUSHED ALUMINUM BARREL SPACERS

**Install**

TOGGLE ANCHOR TO WALL WITH  
STAND-OFF BARRELS AND PUCKS (VERIFY MOUNTING)

Project:  
**Shakopee School**

Designer: **CH**  
Job Number: **112831**

Date: **03.14.18**

Rev. 1: **06.13.18 RR**

Rev. 2: **06.19.18 RR**

Rev. 3:

Rev. 4:

Rev. 5:

**SURVEY CONDITIONS**



**LOCATION**

1 FULL GRAPHIC UPDATE, EACH SIGN, 3/4" THICK

2 + CHANGED TO &



9611 James Ave S.  
Minneapolis, Minnesota 55431

952 641 9600

[archetypesign.com](http://archetypesign.com)

Contact:

**Gary Stemler**

952 641 9603

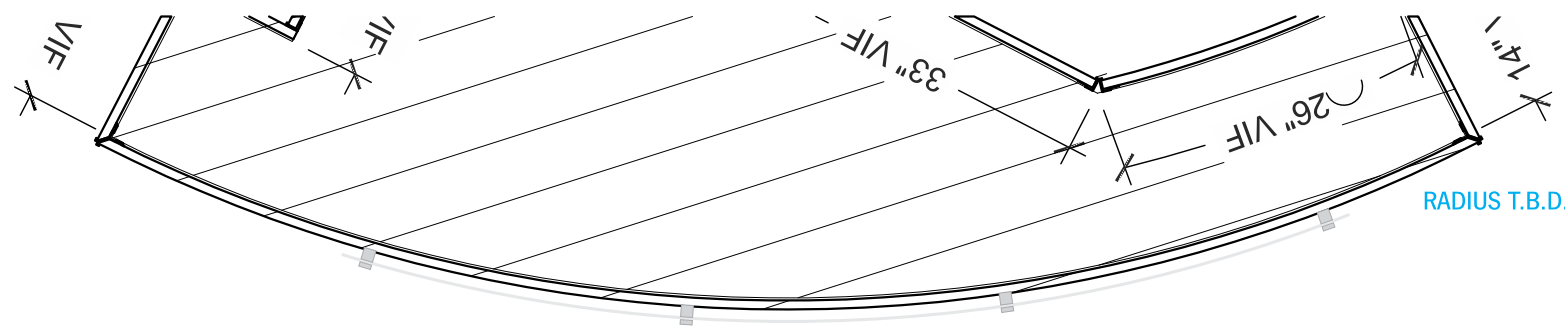
[garys@archetypesign.com](mailto:garys@archetypesign.com)

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Approved: \_\_\_\_\_

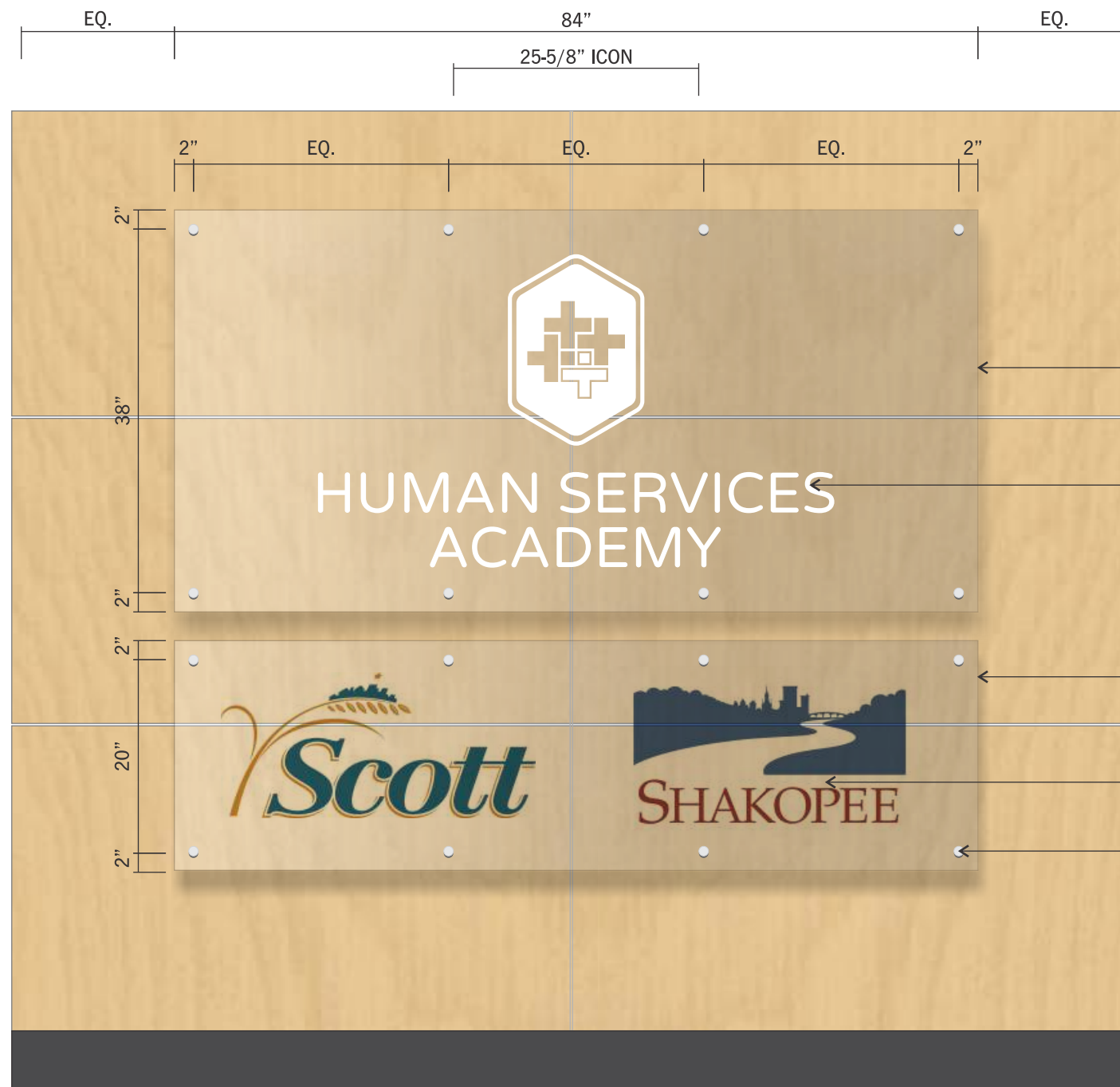
Type:

Description:  
Academy Wall Panels



2 Plan View

Scale: 3/4"=1'-0"



1 Elevation

Scale: 3/4"=1'-0"

**ALL ART F.P.O.**

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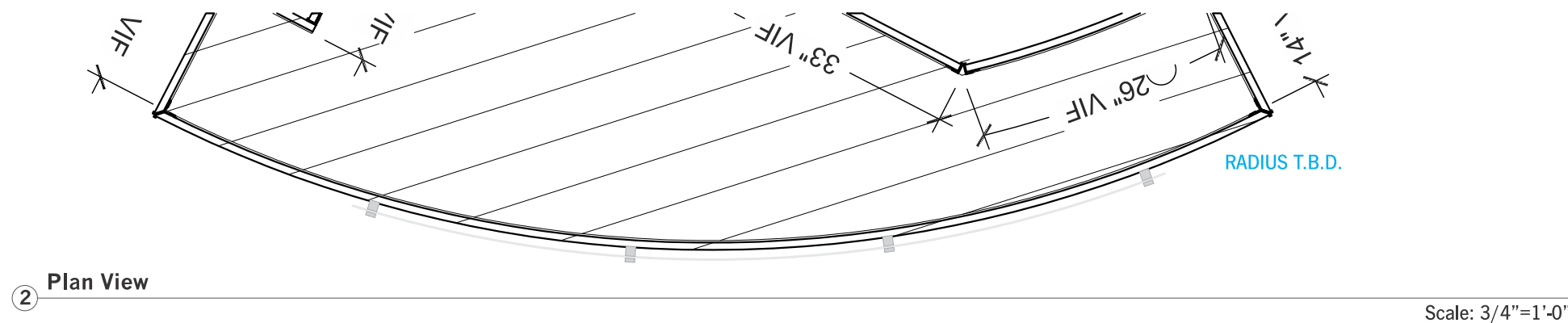


**LOCATION**

**(C) TO BE DETERMINED  
NEED VECTOR ART**

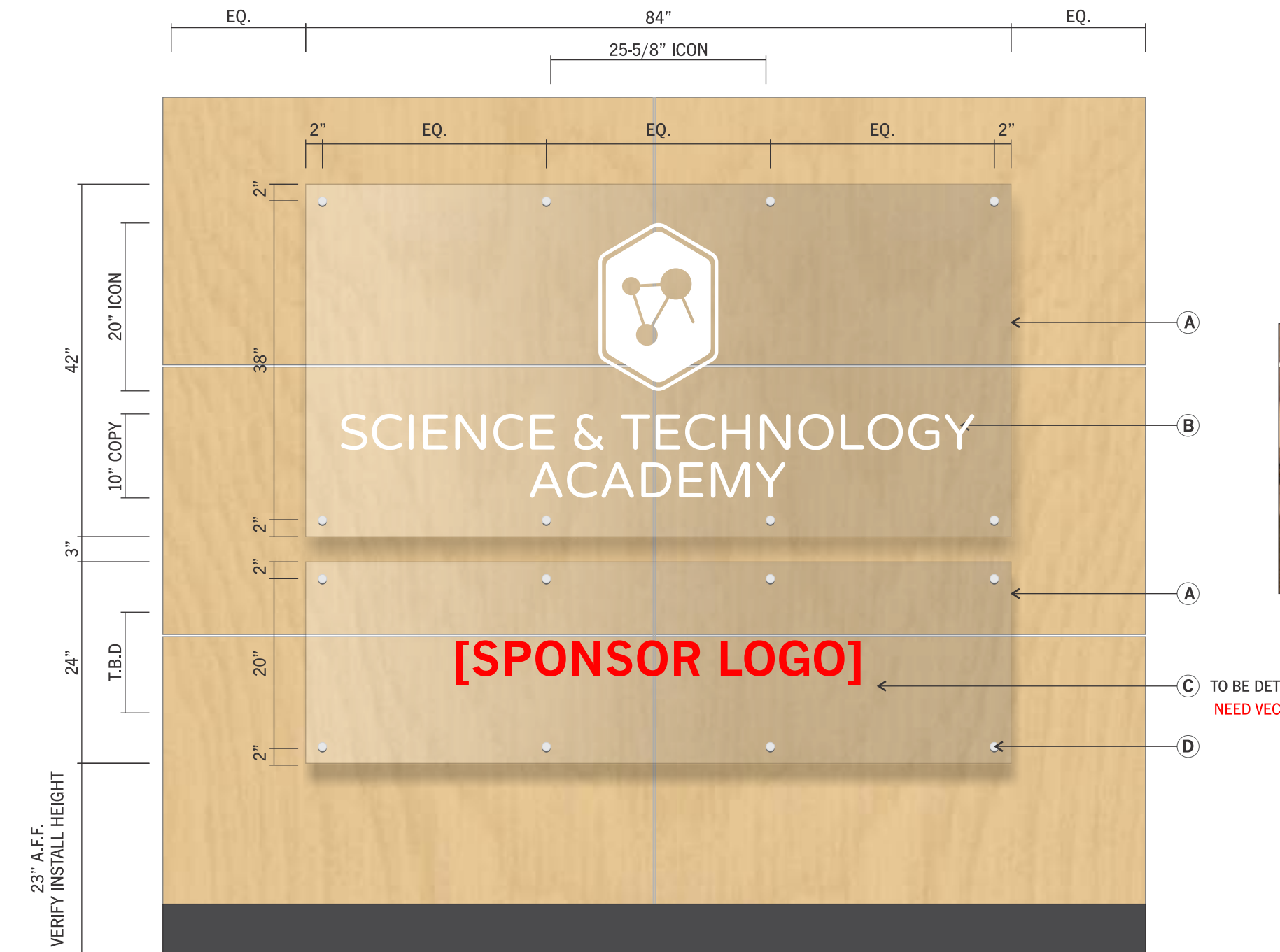
**1 FULL GRAPHIC UPDATE, EACH SIGN, 3/4" THICK**

**2 + CHANGED TO &**



**2 Plan View**

Scale: 3/4"=1'-0"



**1 Elevation**

Scale: 3/4"=1'-0"

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Contact:

**Gary Stemler**

952 641 9603

[garys@archetypesign.com](mailto:garys@archetypesign.com)

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Approved: \_\_\_\_\_

Type:

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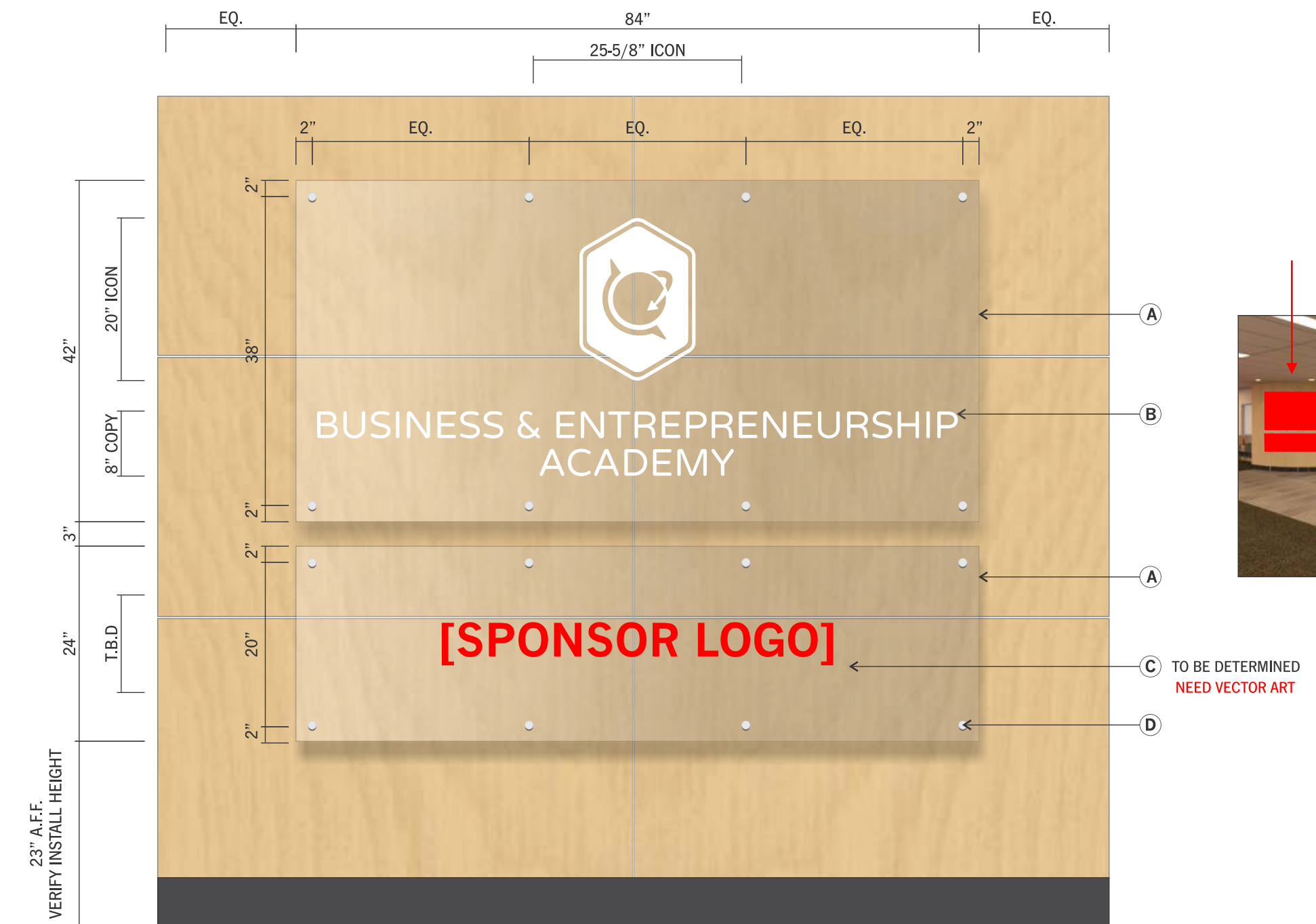
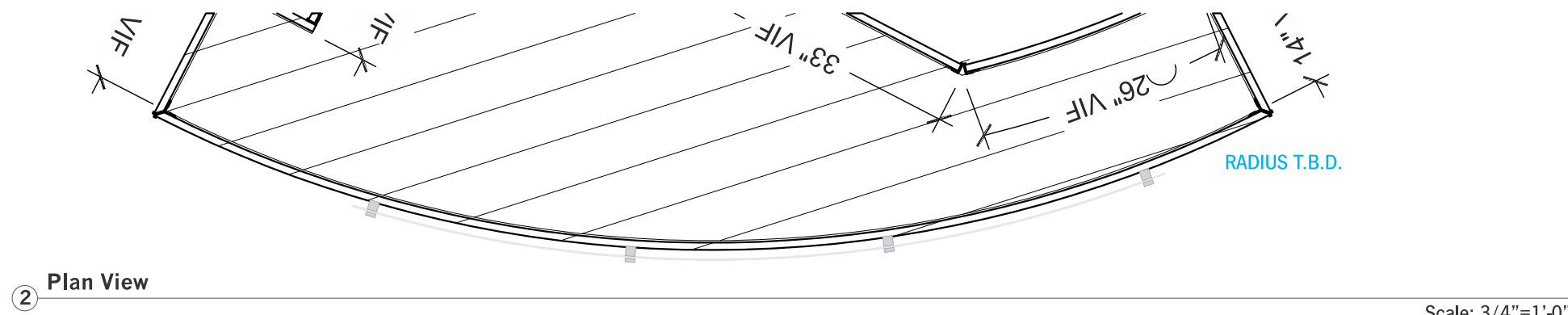
Rev. 4:

Rev. 5:

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LOCATION



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Contact:

Gary Stemler

952 641 9603

[garys@archetypesign.com](mailto:garys@archetypesign.com)

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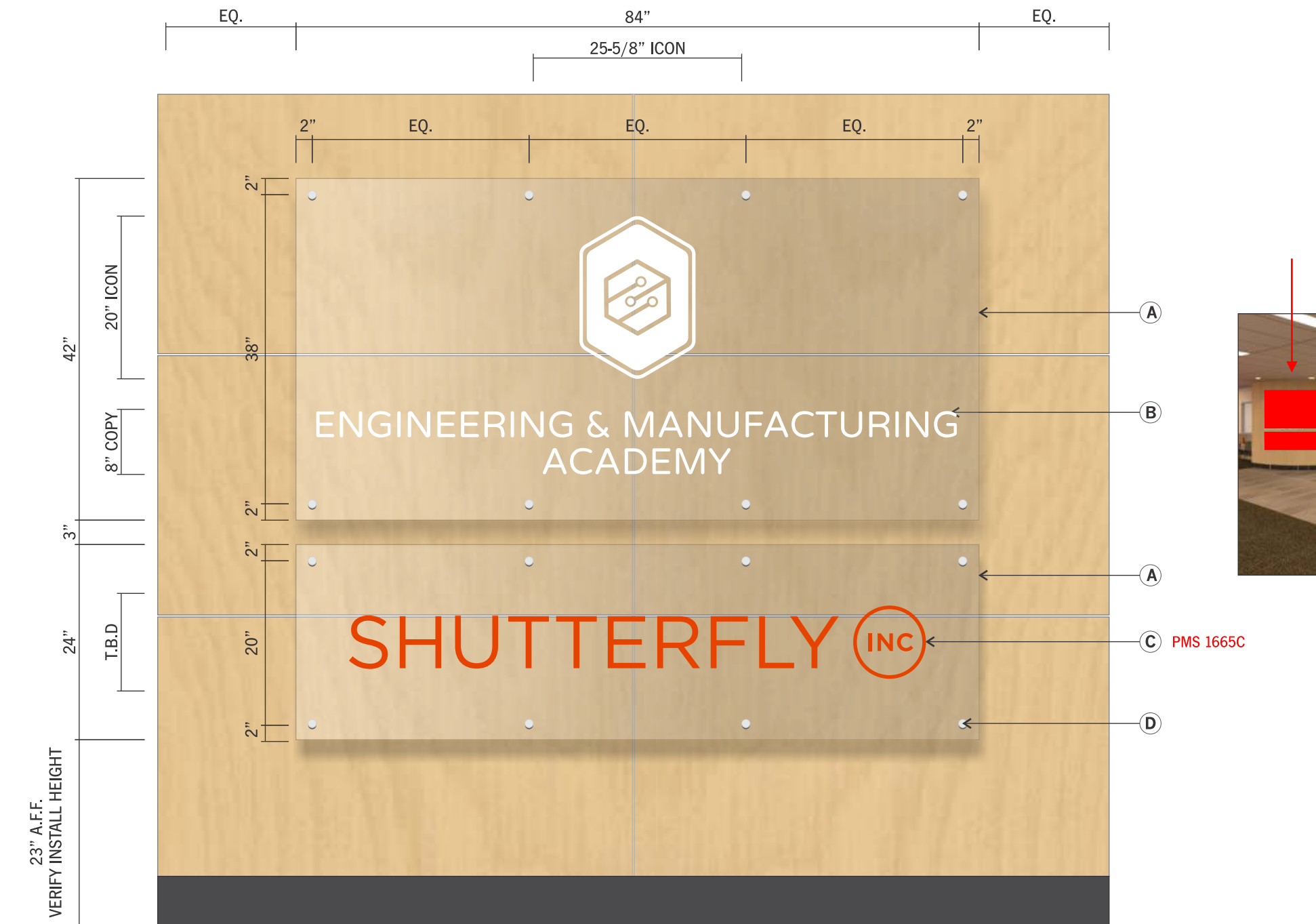
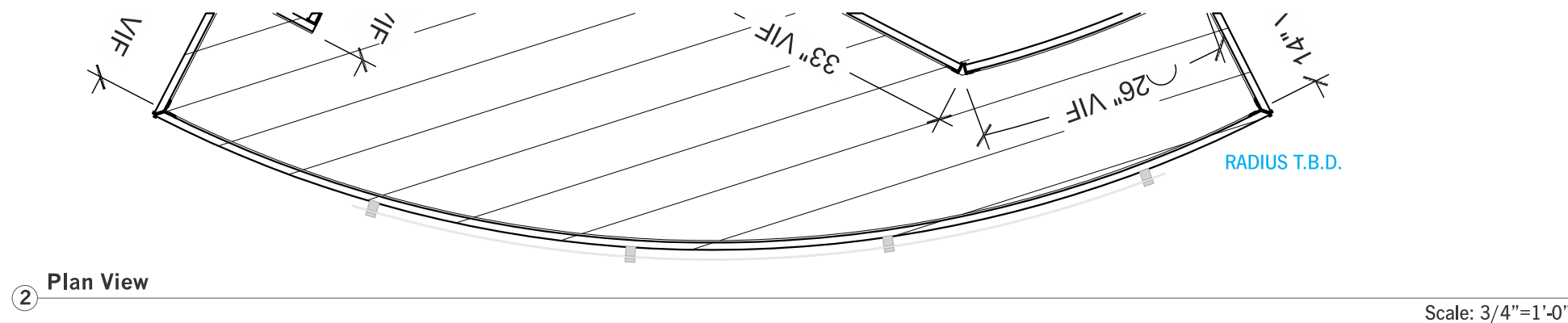
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Minneapolis, Minnesota 55431

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Approved: \_\_\_\_\_

Type:

Description:  
Academy Wall Panels

**Academy Wall Panels**

- (A) PANELS**  
- HEAT FORMED 3/4" CLEAR NON-GLARE ACRYLIC, CNC
- (B) TOP PANEL GRAPHICS**  
- 3M MATTE WHITE VINYL GRAPHICS  
- FIRST SURFACE APPLICATION
- (C) SPONSOR GRAPHICS**  
- DIGITALLY PRINTED OPAQUE FULL COLOR GRAPHICS  
- PLOTTER CUT TO SHAPE  
- APPLIED FIRST SURFACE  
- **NEED VECTOR LOGO ART**
- (D) HARDWARE**  
- 1" DIA. BRUSHED ALUMINUM PUCKS  
- 1" LENGTH BRUSHED ALUMINUM BARREL SPACERS

**Install**

TOGGLE ANCHOR TO WALL WITH  
STAND-OFF BARRELS AND PUCKS (VERIFY MOUNTING)

Project:  
**Shakopee School**

Designer: **CH**  
Job Number: **112831**

Date: **03.14.18**

Rev. 1: **06.13.18 RR**

Rev. 2: **06.19.18 RR**

Rev. 3:

Rev. 4:

Rev. 5:

**SURVEY CONDITIONS**



**LOCATION**

1 FULL GRAPHIC UPDATE, EACH SIGN, 3/4" THICK

2 + CHANGED TO &



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Minneapolis, Minnesota 55431

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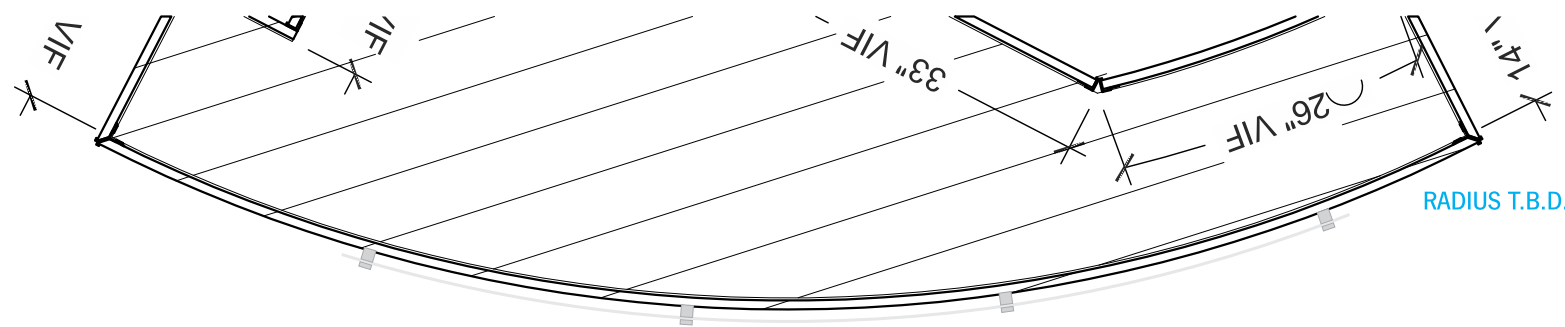
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Type:

Description:  
Academy Wall Panels



2 **Plan View**

Scale: 3/4"=1'-0"



1 **Elevation**

Scale: 3/4"=1'-0"

**ALL ART F.P.O.**

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- PLOTTER CUT TO SHAPE  
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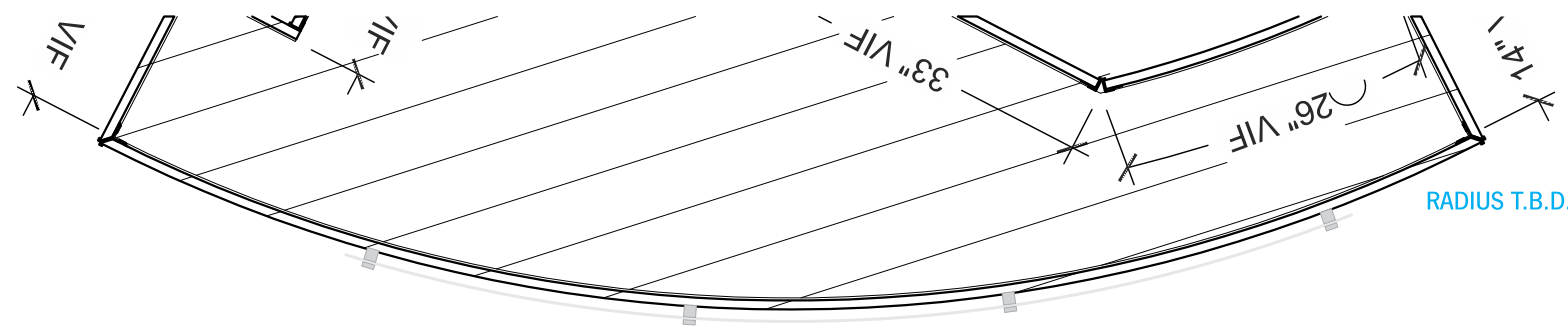
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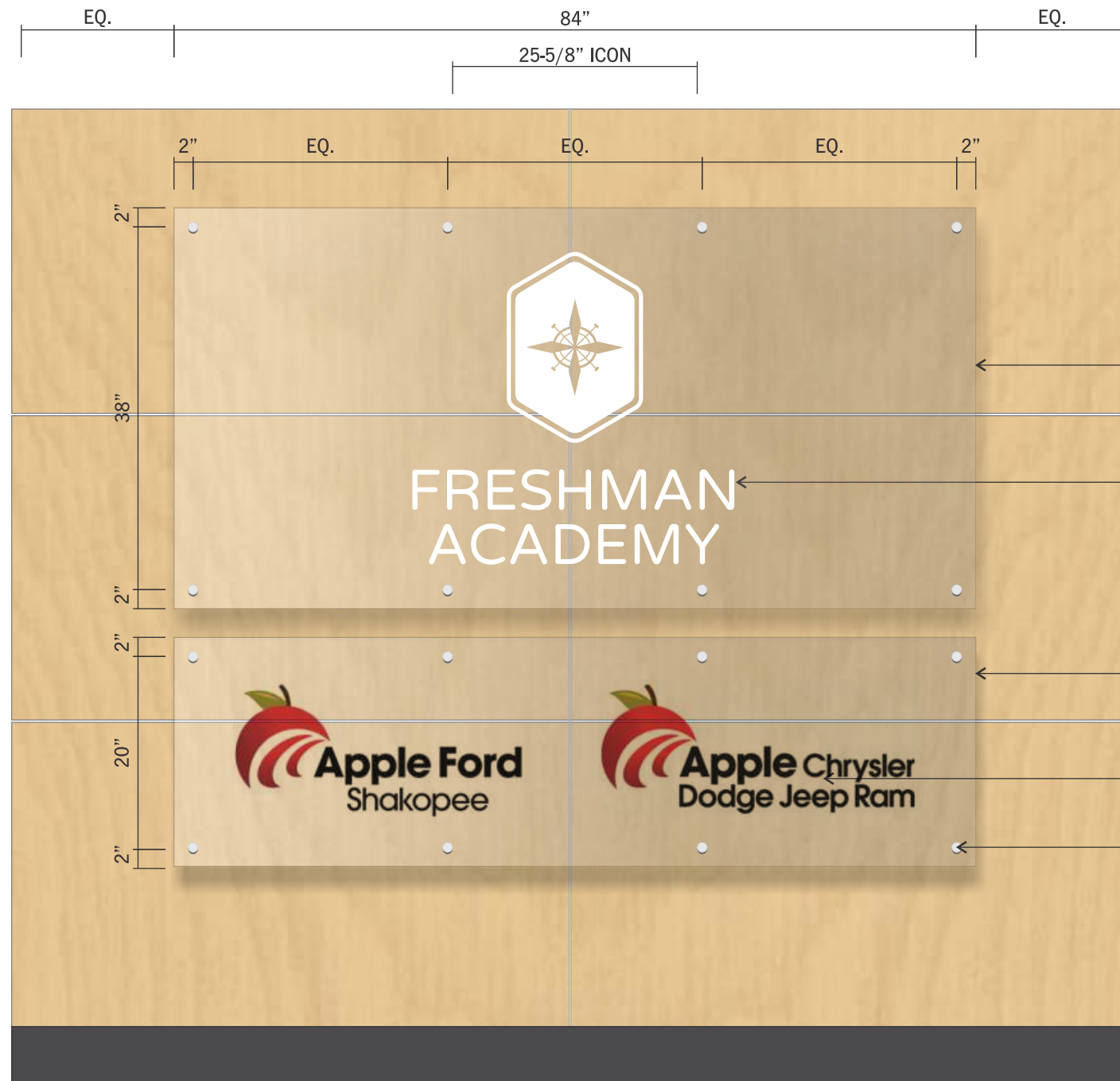
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**2** + CHANGED TO &



**2** Plan View

Scale: 3/4"=1'-0"



**1** Elevation

Scale: 3/4"=1'-0"

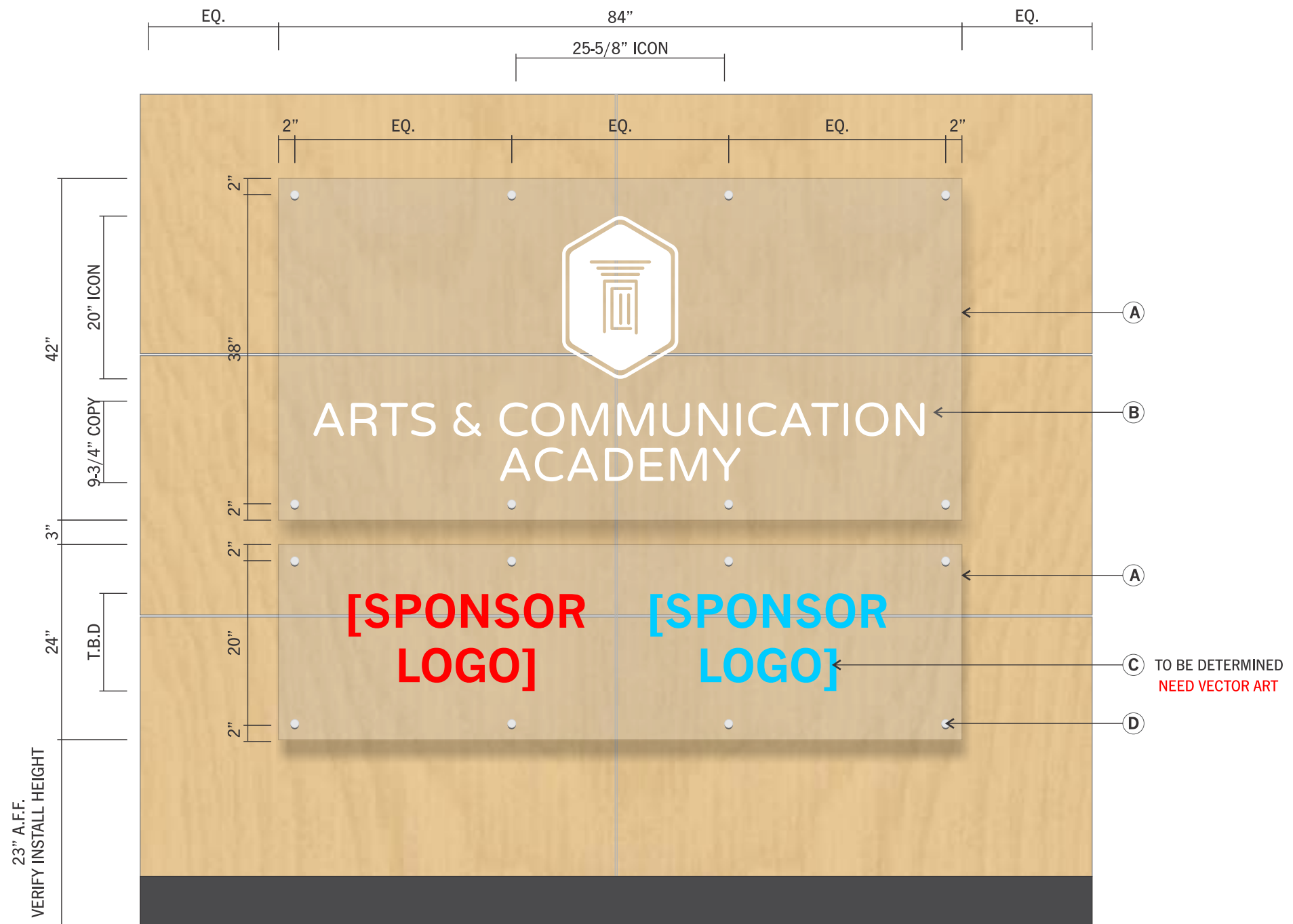
**ALL ART F.P.O.**

Approved: \_\_\_\_\_

Type:

Description:  
Academy Wall Panels

# FLAT WALL



ALL ART F.P.O.

1 Elevation

Scale: 3/4"=1'-0"

## Academy Wall Panels

- A PANELS**  
- 3/4" CLEAR NON-GLARE ACRYLIC, CNC
- B TOP PANEL GRAPHICS**  
- 3M MATTE WHITE VINYL GRAPHICS  
- FIRST SURFACE APPLICATION
- C SPONSOR GRAPHICS**  
- DIGITALLY PRINTED OPAQUE FULL COLOR GRAPHICS  
- PLOTTER CUT TO SHAPE  
- APPLIED FIRST SURFACE  
- ARTWORK T.B.D.
- D HARDWARE**  
- 1" DIA. BRUSHED ALUMINUM PUCKS  
- 1" LENGTH BRUSHED ALUMINUM BARREL SPACERS

### Install

TOGGLE ANCHOR TO WALL WITH STAND-OFF BARRELS AND PUCKS (VERIFY MOUNTING)

## SURVEY CONDITIONS

- 1 FULL GRAPHIC UPDATE, EACH SIGN, 3/4" THICK
- 2 + CHANGED TO &

Project:  
Shakopee School

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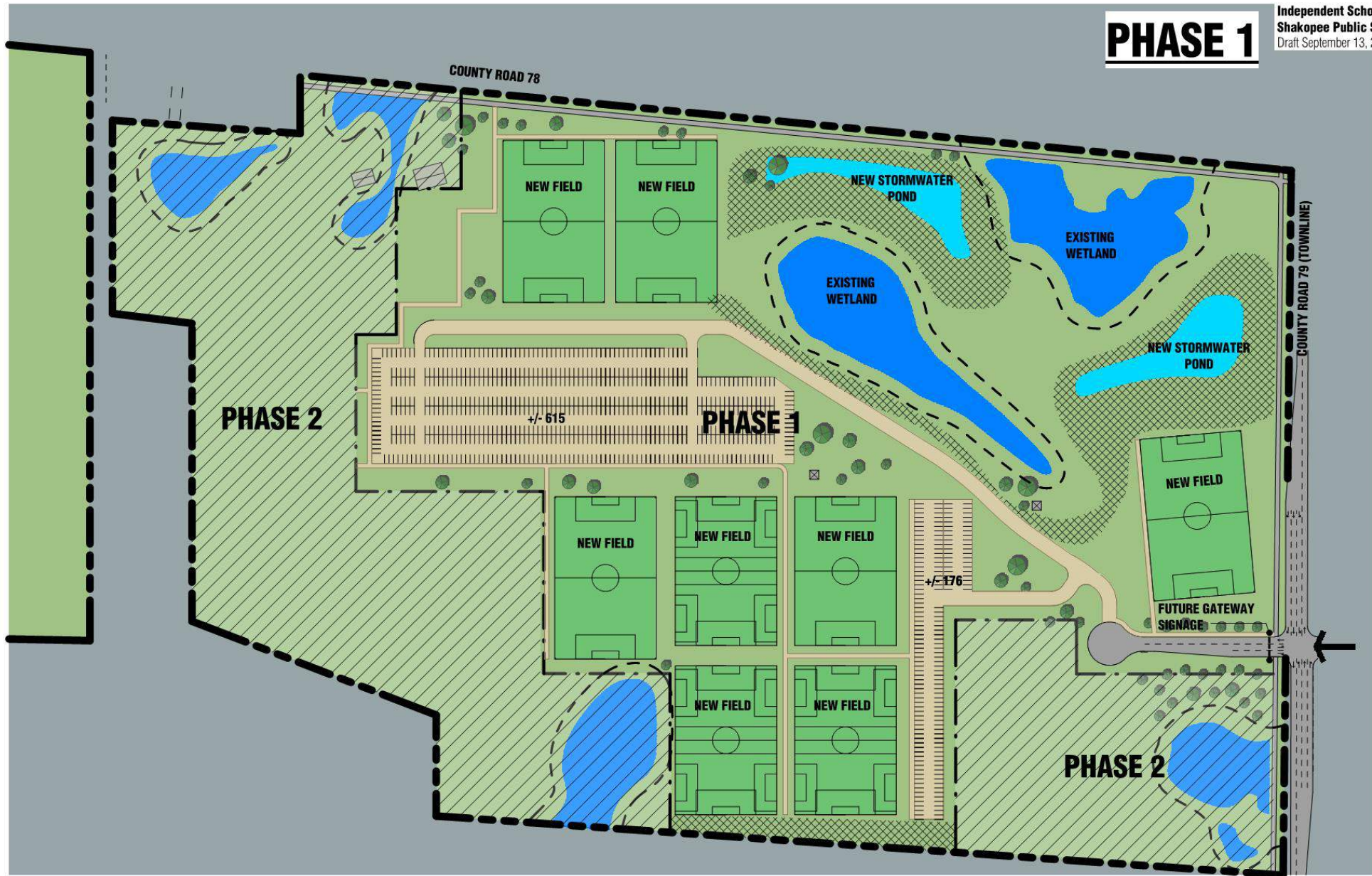


# Shakopee Public School District Construction Update for Board 06-25-2018



Architectural Partner





1 DISTRICT-OWNED SITE PHASE 1  
1" = 200'-0"

86.4 TOTAL ACRES  
79.2 USABLE ACRES  
67.9 USABLE ACRES AS RECALCULATED WITH PONDS AND PRACTICAL GRADING AREAS

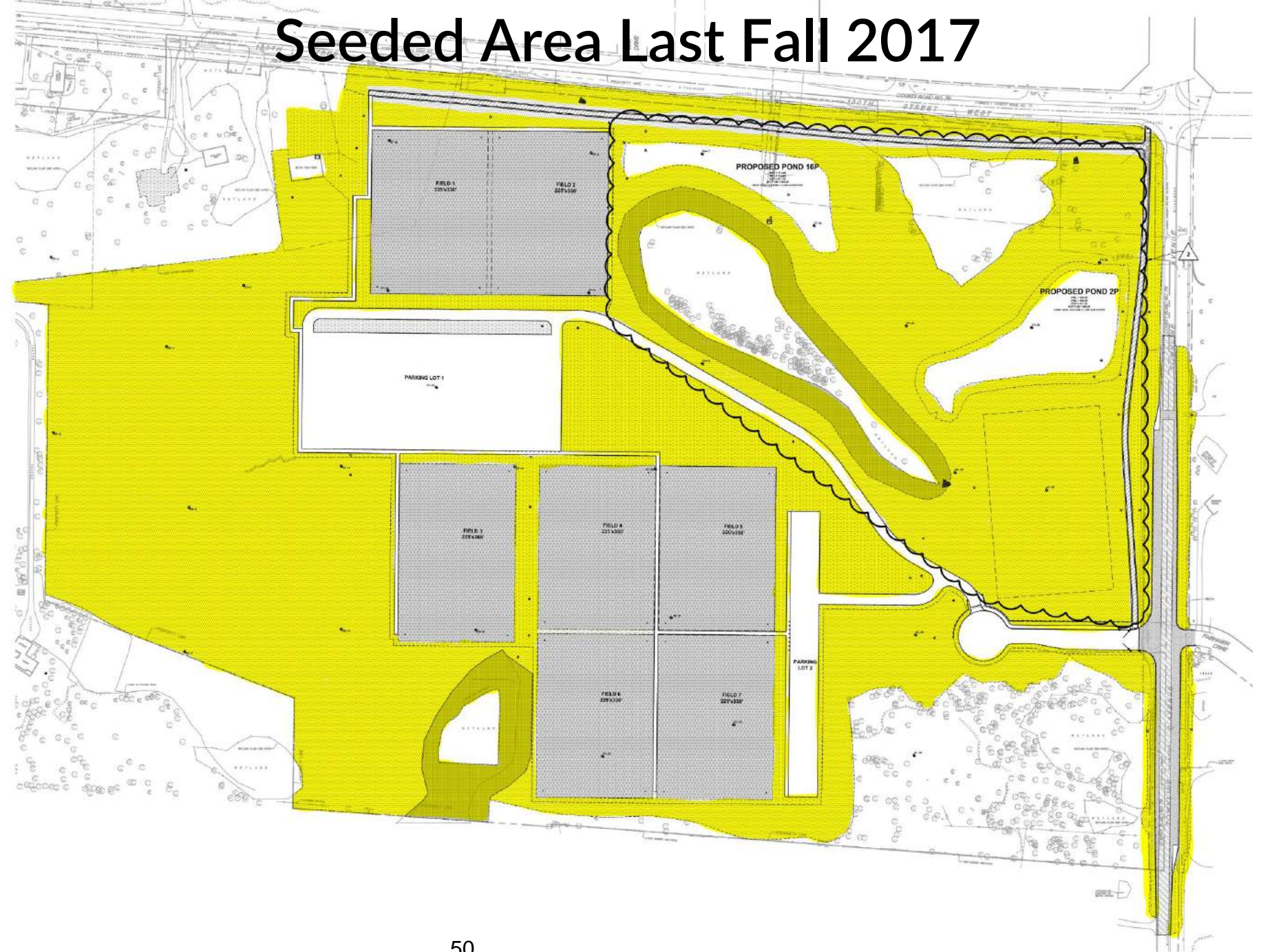
▨ PRACTICAL GRADING AREAS  
■ GRAVEL DRIVE & PARKING

■ PAVILION  
999 PARKING SPACES



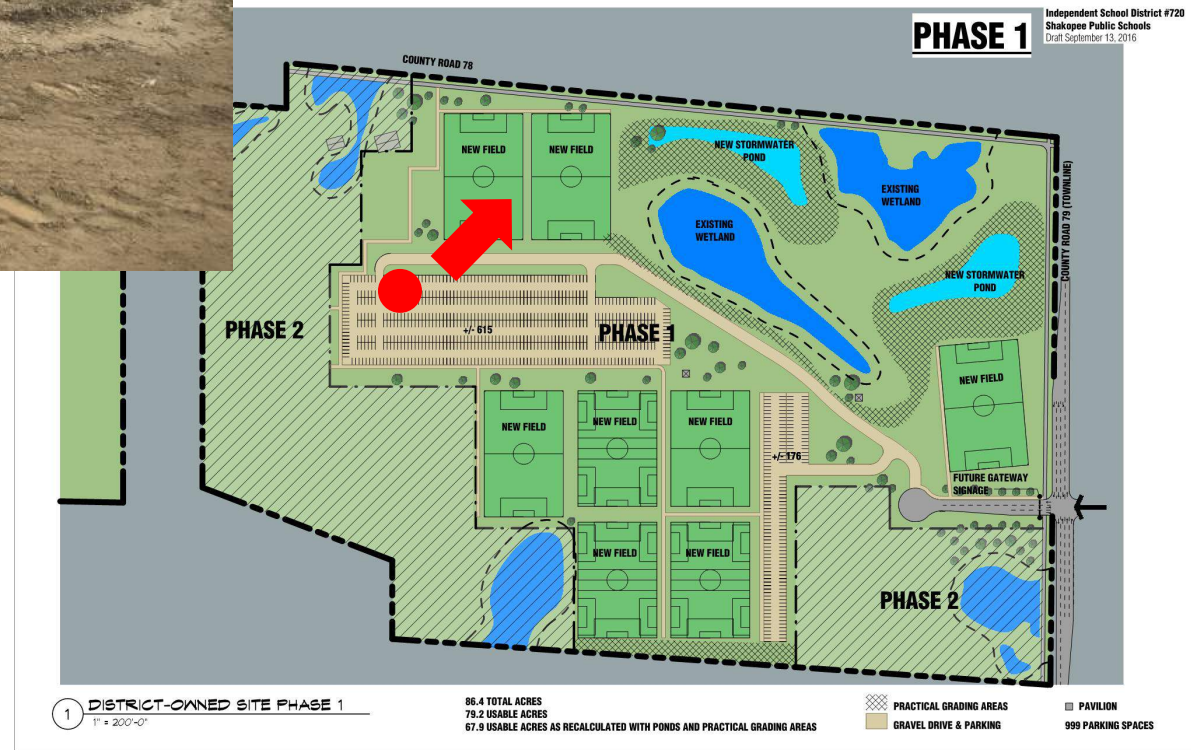
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# Seeded Area Last Fall 2017

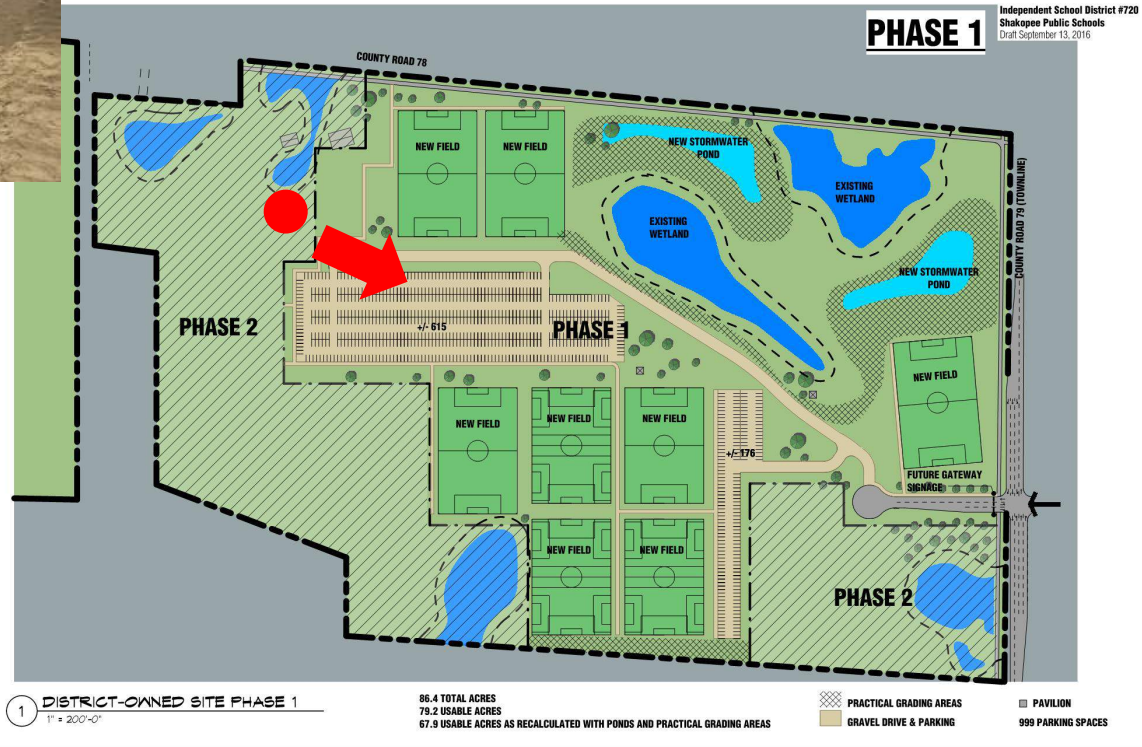


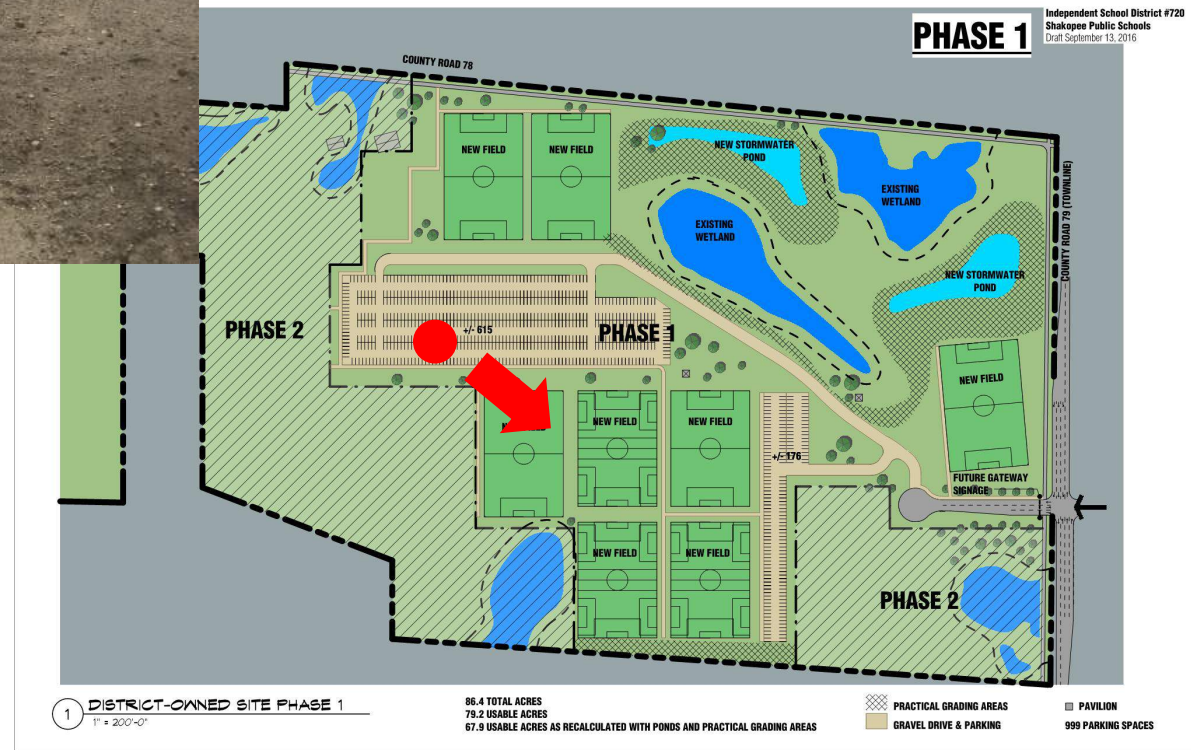
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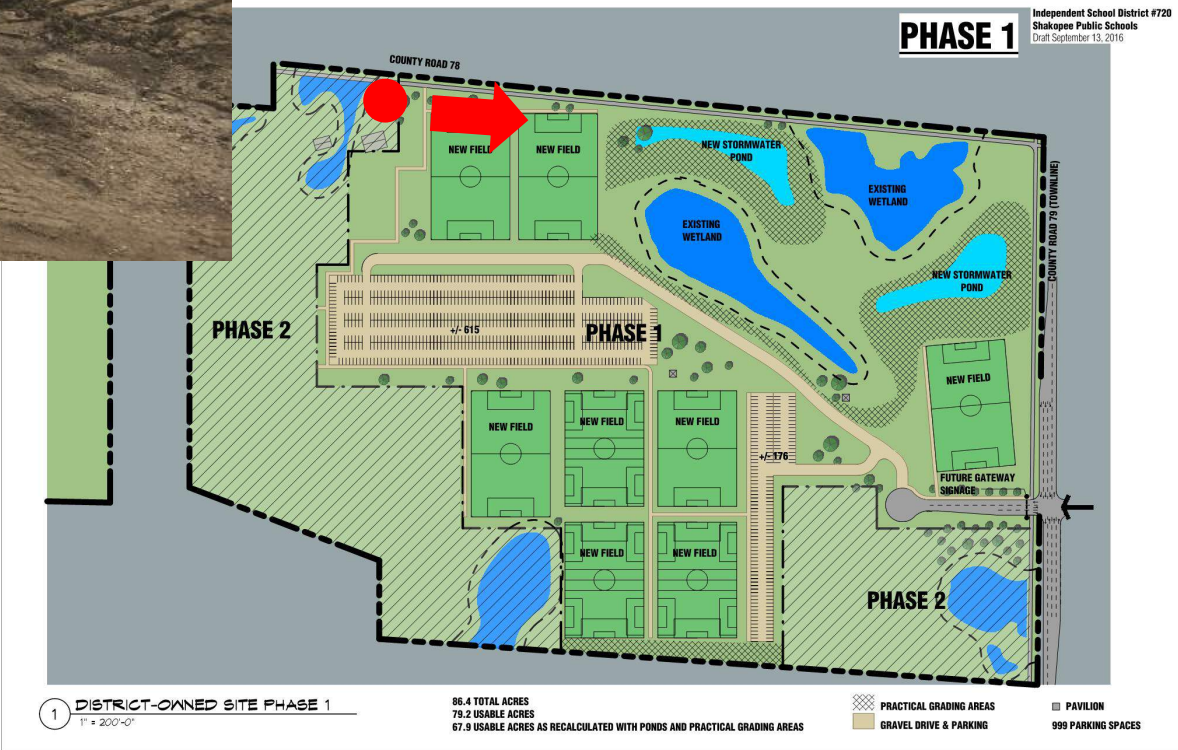




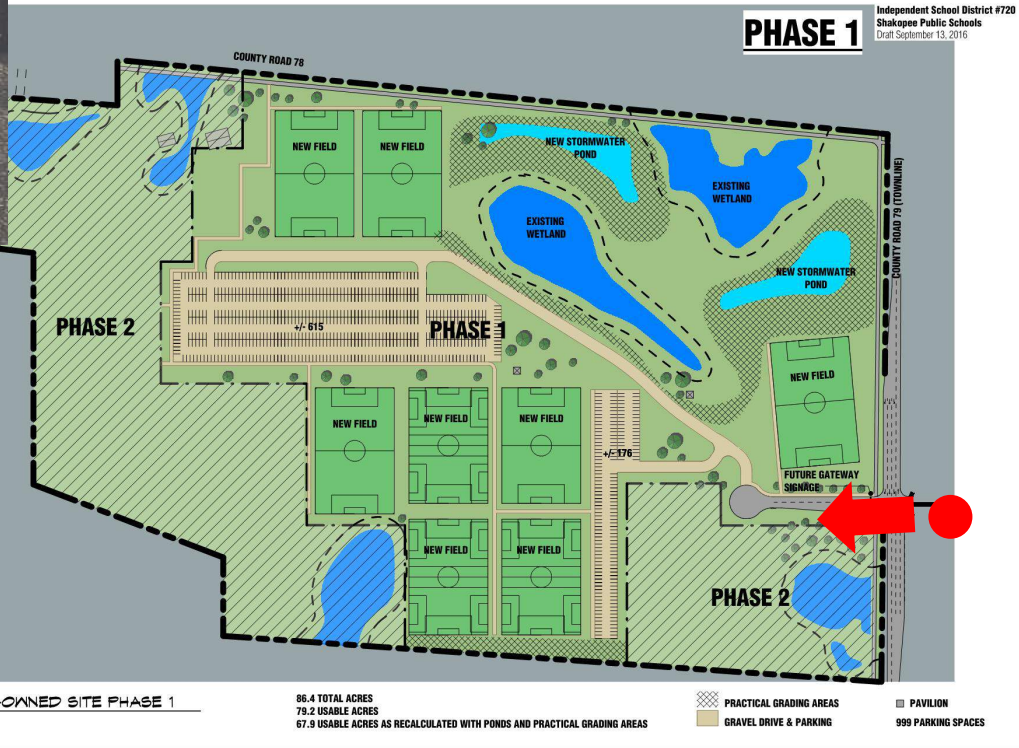














# Front Entrance & New Thrust Stage Construction



Architectural Partner

# Studio Space



Architectural Partner

# Studio Space



Architectural Partner



# Science & Computer Classrooms



Architectural Partner



# Broadcasting



# Broadcasting

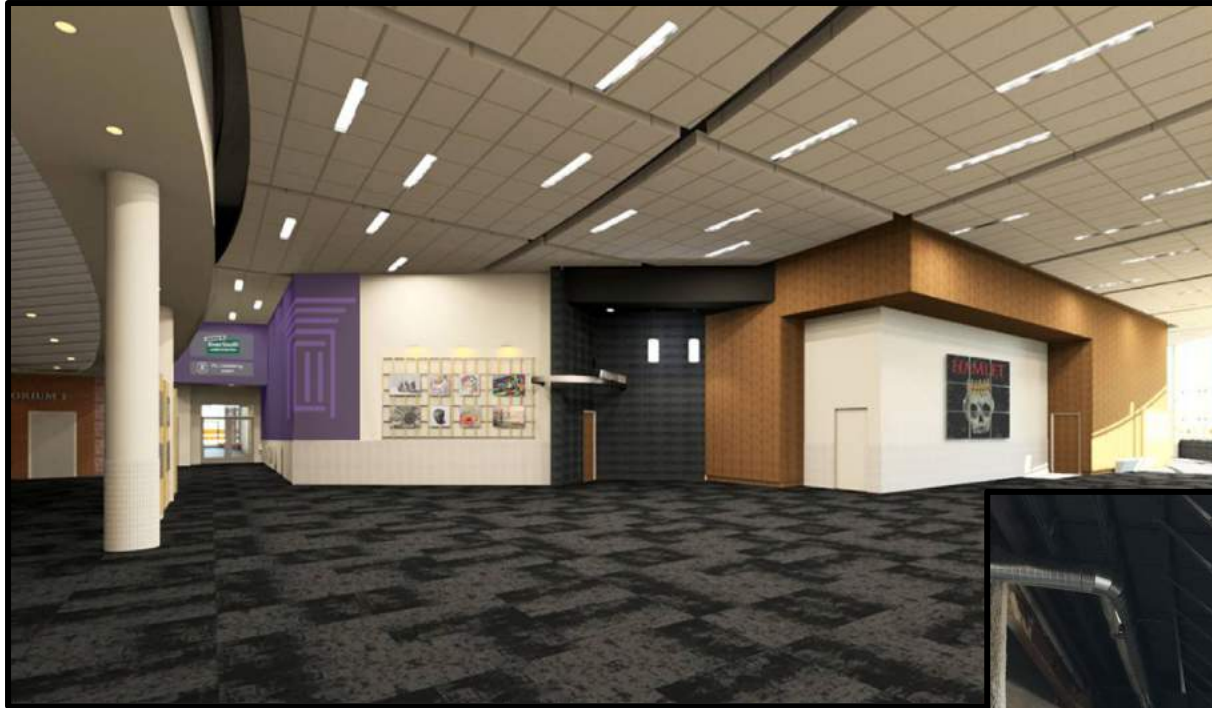


Architectural Partner

# New Auditorium Entrance & Corridor



# New Auditorium Entrance & Corridor



Architectural Partner



# New Auditorium



Architectural Partner

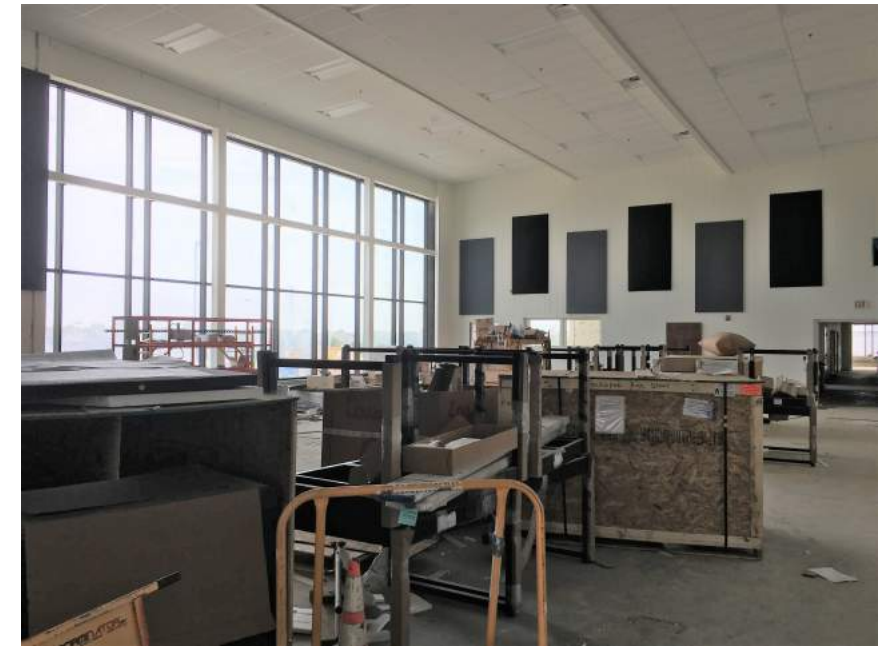
ics CONSULTING, INC

# North Arts & Communication Addition



Architectural Partner

# North Arts & Communication Addition Band Room



Architectural Partner



# South Tower



Architectural Partner

# South Tower



Architectural Partner



# Hometown Bank



Architectural Partner



# New East Tower & Administration



# New East Tower & Administration



# Engineering & Manufacturing Lab



# Servery





HUMAN SERVICES  
ACADEMY



Scott SHAKOPEE



## Ford NGL Phase 4: “Implement” Commitment Letter

**Shakopee, MN** is implementing the Ford NGL model for community-connected transformation.

The Ford NGL long-term outcomes inspire all communities in the network to embrace this community-connected approach to educational transformation.

Ford NGL Communities around the *world* strive to achieve

the following long-term outcomes:



Young people prepared for college, careers, lifelong learning, and leadership



Community prosperity shared by all



Strengthened talent pipeline



Educational equity and justice for all



Capacity to contribute and go further

As a community in Phase 4: “Implement,” we agree to:

- Support and implement the strategies and tactics identified in the Ford NGL community-driven master plan with fidelity
- Maintain a Community Coordinator, District Representative, and Convening Organization
- Continue to support the active participation of community and district leaders on the Steering Committee

- Participate in regular calls with the Ford NGL Coaches, Community Coordinator, and District Representative for the first two years of Phase 4
- Facilitate and host on-going events to monitor progress and continuous improvement including but not limited to the Annual Retreat
- Collaboratively review the master plan annually during the Annual Retreat and complete necessary revisions in order to achieve the goals of the community master plan
- Contribute to the overall learning of the Ford NGL network by participating in community-wide and network meetings (both virtual and in-person), sharing best practices, and serving as a resource and mentor for new communities
- Participate in network events to support continuous improvement, including the Ford NGL National Conference and Ford NGL University events
- Participate in the Ford NGL Leadership Council
- The Superintendent agrees to participate in the Ford NGL Superintendents' Council, which includes up to two (2) face-to-face meetings and up to two (2) conference calls per year that include Superintendents from each Ford NGL Community
- Continue to honor all terms and conditions from the original agreement for Phases 2 and 3 of the Ford NGL Roadmap
- Pay a fee of \$48,000 for Phase 4: *"Implement"* to HFLI. This will be invoiced based on the following schedule:
  - Year 1 (2018-2019): July 1, 2018: \$8,000
  - Year 1 (2018-2019): Mid-Year Check-In Visit: \$8,000
  - Year 1 (2018-2019): Annual Retreat: \$8,000
  - Year 2 (2018-2019): July 1, 2019: \$8,000
  - Year 2 (2019-2020): Mid-Year Check-In Visit: \$8,000
  - Year 2 (2019-2020): Annual Retreat: \$8,000

We understand:

- The outcomes of Phase 4: *"Implement"* are:
  1. Strengthen the community-wide capacity to implement and continuously improve the master plan
  2. Implement the systems, structures, processes, and competencies to support and sustain continuous improvement, with all key individuals and groups engaged.
  3. Inspire, share, and contribute to the Ford NGL network

- A Ford NGL Team will provide the following services and deliverables as part of Phase 4: *“Implement”*:
  1. Four Visits:
    - a. Year 1
      - i. Mid-Year Check-In with Ford NGL Coach
      - ii. Annual Retreat with Ford NGL Coach
    - b. Year 2
      - i. Mid-Year Check-In with Ford NGL Coach
      - ii. Annual Retreat with Ford NGL Coach
  2. Virtual support for 24 months (Ford NGL Coach and National Team)
  3. Virtual Meetings with the Community Coordinator and District Representatives (bi-weekly or as needed)
  4. Design and facilitation support for the annual retreats
  5. Ongoing mentoring and onboarding support for the steering committee, succession planning, and sustainability
  6. Consultation on job descriptions for key community positions and functions needed to support the community-driven transformation
  7. Access to network learnings and innovations around the community-driven transformation model, including:
    - i. Ford NGL University virtual content
    - ii. Superintendents' Council: Event fees and expenses will be paid for by Ford NGL and Superintendent travel expenses will be reimbursed
    - iii. Leadership Council: Event fees and expenses will be paid for by Ford NGL and travel expenses for **one** attendee will be reimbursed
  
- Professional development to support implementation is provided through separate contracts with other providers (ex. Ford NGL Nashville Hub)
  
- For all other conferences and Learning Labs, including the 2018 Ford NGL National Conference, the district and/or community is responsible for registration fees and travel costs.
  
- After two years (24 months) in Phase 4 (July 2020), the community will begin to pay the Annual Membership Fee of \$10,000/year, which includes ongoing support from Ford NGL, in-person opportunities including the Superintendents' Council and Leadership Council, and access to content through Ford NGL University.

---

Community Convening Organization

---

Date

Name and Title:

---

---

School District

---

Date

Name and Title:

---

# Ford NGL Roadmap

The Ford NGL ongoing journey consists of four main phases:



## PHASE 5: GO FURTHER

1. Deepen and broaden the community-driven transformation and apply it to the entire education system.
2. Create and share innovations that will support the entire Ford NGL network, or “serve as models for creativity, innovation, and risk-taking as well as demonstrated competence.”



## PHASE 4: IMPLEMENT

1. Strengthen community-wide capacity to implement and continuously improve the master plan.
2. Implement the systems, structures, processes, and competencies to support and sustain continuous improvement, with all key individuals and groups engaged.
3. Inspire, share and contribute to the Ford NGL network.

## PHASE 3: PLAN

1. Achieve community-wide consensus on and ownership of a vision for transformation and learn what it will take to implement the vision.
2. Create a community-wide three year master plan for achieving the vision that is aligned with the school district’s plans.
3. Agree on a set of priorities for the first year of implementation.
4. Strengthen the systems, structures, processes, and competencies needed to implement the plan and guide continuous improvement.



## PHASE 2: ENVISION

1. Deepen community-wide understanding of the benefits and features of transforming the secondary school experience using a community-driven approach.
2. Understand and identify the systems, structures, processes and competencies needed to implement the plan and guide continuous improvement



## PHASE 1: EXPLORE

1. Understand the benefits and features of transforming the secondary school experience using the Ford NGL community-driven approach.
2. Readiness and commitment to embrace the Ford NGL transformation.

# HS MASTER SCHEDULE TASK FORCE | RECOMMENDATION to the SCHOOL BOARD

## Shakopee Public Schools | May 22, 2018

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### RECOMMENDATION

**The High School Master Schedule Task Force recommends the Shakopee School Board adopt the traditional 4x4 Block schedule for the Academies of Shakopee High School beginning with the 2019-2020 school year.**

### History of process

How did we get here? The process began with an unsuccessful referendum to build a second high school in 2013. In response to this outcome, the School Board and the Office of the Superintendent spent significant time interacting with the stakeholders and devising a new plan that could get enough votes to pass. That plan included one large high school which would be broken down into smaller communities to help students feel connected. After significant research, the District decided to pursue the academy model as the vehicle for creating these smaller learning communities within the large high school.

Simultaneously, the District spent time with teachers exploring what a state-of-the-art high school experience might include, and as a result began focusing on ways the current structures and expectations might be modified to improve and enhance the student educational experience. This, combined with the move towards the academy model, contributed to the District's adoption of strategic plans related to technology, grading and reporting, tracking student learning, instructional framework, and so on.

Eventually, the combination of these factors brought about an understanding that to accomplish the goals coming from these various plans, the high school would need a schedule that more fully accommodates the following criteria:

- An increased number of credit opportunities available per year
- Longer class periods than the current 46 minutes per period
- Time for Academy Teaming during student contact day
- A teaching efficiency ratio better than the 5-1-1 Schedule's 71.43%

Ford Next Generation Learning consultants provided needed training and background on various schedule options. The Superintendent at the time made the decision that the [best schedule for the new HS Academies](#) would be the Alternating Day 4 Period Block Schedule. Unfortunately, this decision did not include feedback from teachers or consider their input. Moreover, the teacher contract at the time had very specific contractual language that referenced the 5-1-1 / 7 Period Day schedule; this meant that any schedule change would need to be negotiated.

During negotiations between the teachers and the District in the Fall and Winter of 2017-2018, the teachers and the District had significant discussions about this issue. Eventually, both parties agreed to delay the implementation of a new schedule for one additional year to allow for a process of schedule selection that would incorporate feedback and input from teachers. As a result this committee was formed and one remaining criteria was added to the list for the new schedule:

- Impact of any new schedule on teacher workload

This document now serves as the recommendation of the HS Master Schedule Task Force to the School Board in the matter of the HS Academies Master Schedule selection.

## Members of the HS Master Schedule Task Force (TF)

Teacher representatives for this TF were recruited from the Grades 9-12 teaching faculty through self-nomination and then were selected by the SEA Negotiations Team using the identified criteria listed in the Recruitment Google Form.

QUESTIONS
RESPONSES
14

### Self-Nomination Form | District HS Schedule Task Force | January 16, 2018

The purpose of this form is to solicit self-nominations for the District's HS Schedule Task Force which will be meeting regularly between now and the end of the school year (and perhaps for a short while in the Fall of 2018).

**Purpose:** The District HS Schedule Task Force will meet to create and facilitate a teacher-engagement work plan for the purpose of recommending a schedule for the Academies of Shakopee to the full School Board by the end of September 2018.

**Description:** The task force will consist of equal numbers of...

- (1) a cross section of eight (8) HS teachers selected by the SEA plus the SEA President
- (2) up to nine (9) Board members and building and District administrators as assigned by Shakopee Public Schools

**Criteria for selection:** the SEA Exec Bd has established the following goals for the selection criteria for the cross section of teacher representatives on the task force (based upon who self-nominates)...

- (1) 2 reps from Grade 9, and 6 reps from Grades 10-12
- (2) Of those eight reps indicated in (1) above, 3 reps will be selected from Core departments, 3 reps will be selected from Elective departments, and 2 reps will be selected from Special Education and related services and English Learner teachers as a combined group.
- (3) a range of teaching experience
- (4) a range of experiences with differing HS schedules

\* If the numbers of individuals who self-nominate does not allow us to achieve this cross section, we will do our best to select a group that reflects the HS staff.  
 \* Alternates for each category (if numbers allow) will also be selected who will replace any member who cannot make the majority of the task force's identified meeting dates.

The self-nomination period will be open until Monday, January 22 at 2 PM.

### Teachers

<u>LAST</u>	<u>FIRST</u>	<u>DEPT</u>	<u>AREA</u>	<u>GRADE</u>	<u>EXP</u>
Nelson	Kelli	English	Core	09	10-20
Stone	Jody	Social Studies	Core	10	20+
Hildebrandt	Sean	Science	Core	11	20+
Hook	CarolAnn	English	Core	12	10-20
Hendrickson	TJ	Technology Education	Elective	09	20+
Christenson	Eric	Music	Elective	10	20+
Pavlak	Amanda	Special Education	SpEd	11	3-10
Pierce Fish	Suzi	Special Education	SpEd	12	10-20
Anderson	Dale	SEA	None	--	25+

Administrators on the TF were selected by the District Administration.

### Administrators

<u>LAST</u>	<u>FIRST</u>	<u>ROLE</u>
Hallett	Shawn	School Board Member
McKeand	Matt	School Board Member
Tucker	Angela	School Board Member
Anger	Gary	Superintendent
Thul	Nancy	Director of Teaching and Learning
Gray	Keith	Director of Human Resources
Pawlicki	Jeff	HS Principal
Lang	Stuart	HS Academy Principal
Doran	Scott	HS Academy Principal
Jordan	Sarah	HS Academy Principal

## Actions of the HS Master Schedule Task Force

Once the teacher contract was ratified (Feb 11 by the SEA and Feb 26 by the School Board), the membership of the TF convened and began their work. Click on the link of any of the meeting dates for access to the notes and materials for the meeting:

- [February 27](#)
  - [March 8](#)
  - [March 14](#) - Early Release
  - [March 20](#)
  - [April 10](#)
  - [April 17](#)
  - [April 25](#) - Early Release
  - [May 1](#) - TF initial recommendation
  - May 14 - Consideration of some teacher concerns and reaffirmation of recommendation
  - May 22 - Approval of Final Recommendation by TF for presentation to the School Board
- 

## Opportunities for Teacher Feedback and Input

Teachers had multiple opportunities to provide feedback:

- November 30, 2017 Survey - SEA HS Building Schedule Survey (used in negotiations process)
  - January 15 Early Release - Gathered teacher feedback regarding issues to guide TF discussions
  - March 14 Early Release
    - Personal review of 4 initial schedule possibilities
    - Department Review of 4 initial schedule possibilities
    - Academy Team Review of 4 initial schedule possibilities
    - Option for development of additional schedule possibilities
      - Only one was offered (Modified 7 Period Day)
  - April 25 Early Release
    - Q+A Opportunities with school district reps from schools with the 3 schedule options which the TF felt best met the selection criteria
      - Eastern Carver County HSs | Modified 7 Period Day Schedule (three 7 Period Days per week with two 4 period days per week)
      - Alexandria HS | Alternating Day 4 Period Block Schedule (2 sets of 4 alternating day courses x2 sems)
      - Wayzata HS | Traditional 4x4 Block Schedule (4 courses per quarter x 4 quarters)
    - Opportunities for both Department and Academy discussions after panel
    - Personal responses on Schedule Feedback form (based on selection criteria) with opportunity for open comments
- 

## Sample of [Recommended Schedule](#)

---

## Strengths of Recommended Schedule

Based on Selection Criteria:

- Number of credits | Increases from 14 under current to 16 with Traditional Block
  - Longer class periods | Increases from 46 minutes per class period to 85 minutes
  - Academy Teaming during student contact day | Schedule is adaptable for meeting this criteria
  - Teacher workload
    - Decreases # of possible preps from 5 to 3 per grading period
    - Increases # classes taught per semester from 5 to 6
    - Decreases daily student load ~160 to ~96 (based on class average of 32)
    - Decreases student load per grading period from ~160 to ~96 (based on class average of 32)
  - A teaching efficiency ratio better than the 5-1-1 Schedule's 71.43% | Traditional Block is 75% efficient as teachers teach 3 of 4 periods per day
- 

## Issues to be Addressed Regarding Recommended Schedule

- Academic gap issue
  - Description | Because courses are quarter in length for what were semester courses on the 7 period day, a student could take all of a grade level sequential course in the fall of one year and the next course in the sequence the spring of the next year and have a whole year in between courses.
  - Primary areas affected
    - Band/Choir
    - SPED
    - Math
    - World Languages
  - Example | Student takes Spanish I in fall of freshman year and Spanish 2 in spring of sophomore year.
- Advanced courses
  - Description | Some advanced courses (AP particularly) are tied to a national testing date in early May. If students take the year long course in the Fall, they have 3+ months without the class before testing occurs. If they take the class second semester, they miss out on 1 month worth of class time due to the schedule of the national testing.
  - Affected courses
    - Year-long AP courses
    - Year-long CIS courses
  - Example | AP World History test is the second Thursday of May. A student taking the course in the fall would be done the third week of January, with the test in May. If the student took that course in the spring, they would miss the last 4-5 weeks due to test preparation and exam completion.
- Student absences
  - Description | A student missing a week of school is essentially missing 1/9th of the course, compared with 1/18th of a our current schedule courses.
  - This is an issue for absent teachers as well.
- Transition
  - Teachers | Need training and time to adjust instructional practice and curriculum for teaching on a block schedule

- Students | Helping students learn how to manage their experience in the new schedule
- Study Halls | A determination will need to be made about the appropriate amount of study halls available to students under the new schedule.
- Graduation Requirements
  - New graduation requirements will need to be set by the School Board.
  - The decision regarding study halls should affect the number of credits required for graduation.
  - Members of the TF expressed a desire to see the Financial Literacy requirement added and Social Studies elective requirement reinstated.

## Highlights of the Tentative Agreement With the Principals of District 720

(Additions to the contract are underlined and subtractions are ~~strike through~~)

The Principals group wanted to assist those leaving the bargaining unit. Because we did not want to unbalance this year's budget, we have in our tentative agreement the payment of retro to the 10 individuals who will be leaving the Principals bargaining unit July 1, 2018. The overall agreement comes in at a MSBA costing of 4.23%. This is the language for the payments. You will notice that Auto/Phone Allowance will be eliminated and the money reallocated to salary.

Elementary Assistant Principals (205 days), Junior High School Assistant Principals (220 Days), and those Principals who will retire or leave the district at the end of the 2017/18 school year will receive back pay for their longevity movement and base pay (difference from the 2016/17 rate and current base rate).

Principals completing both years of the contract will receive a loyalty-stipend in year two of the contract based upon the calculation of the difference between the 2016-17 rate and current base rate had increases been granted in year 1 for these positions. Effective July 1, 2018 the \$2400 per year referenced in Article VII, 3B will be added to base pay.

The Principals group also agreed to remove auto/phone allowance from the language. Below is the new language for each year of the contract.

Auto/Phone Allowance. Each principal and assistant principal will be expected to provide a vehicle that can be used for travel between buildings and a cell phone that can be used for emergencies that may arise. Each principal and assistant principal will be provided with an automobile/phone allowance of \$2,400 per school year. As of July 1, 2018 this language will sunset and the following language of this Article will apply and the \$2400 per school year will be added to the base rate.

Each principal and assistant principal will be expected to provide a vehicle that can be used for travel between buildings and a cell phone that can be used for emergencies that may arise. Mileage accrued for school district business outside the Seven County Metropolitan Area will be reimbursed at the prevailing IRS rate. Requested reimbursement would be measured from the borders of the seven county twin cities metropolitan area to the location outside the metro.

The sick leave pool language is not compliant with law and will be removed from the Principals contract:

~~Transfer of Sick Leave: — In case of an extended illness resulting in qualification for long term disability benefits where the principal does not have an adequate amount of accumulated sick leave to carry through until disability benefits begin, any principal may transfer up to five days of his or her available unused sick leave to the principal on disability. Such a transfer would result in a equivalent day reduction of sick leave benefits from the transferring principal. Transferred sick days cannot be used after qualifying for long term disability benefits.~~

There were no changes to benefits.

Issue	Year One	Year Two
Cost Increases Year to Year (Steps, Longevity, Stipends, Allowances, Benefits, Workers Compensation, 403b,TRA, and Other Taxes)	\$59,983	\$220,616
Health Insurance	0% increase	0% increase
Total Settlement		MSBA Reporting Method for both years = 4.23%

The MSBA Method is used by the majority of school districts to report contract settlements.

# Shakopee Public Schools



## 2018-19 Budget Approval

**June 25, 2018**

# Budget Approval

**The Fiscal Year of the District commences on July 1-**

**The School Board, by law, must have a budget adopted for the upcoming fiscal year prior to July 1**

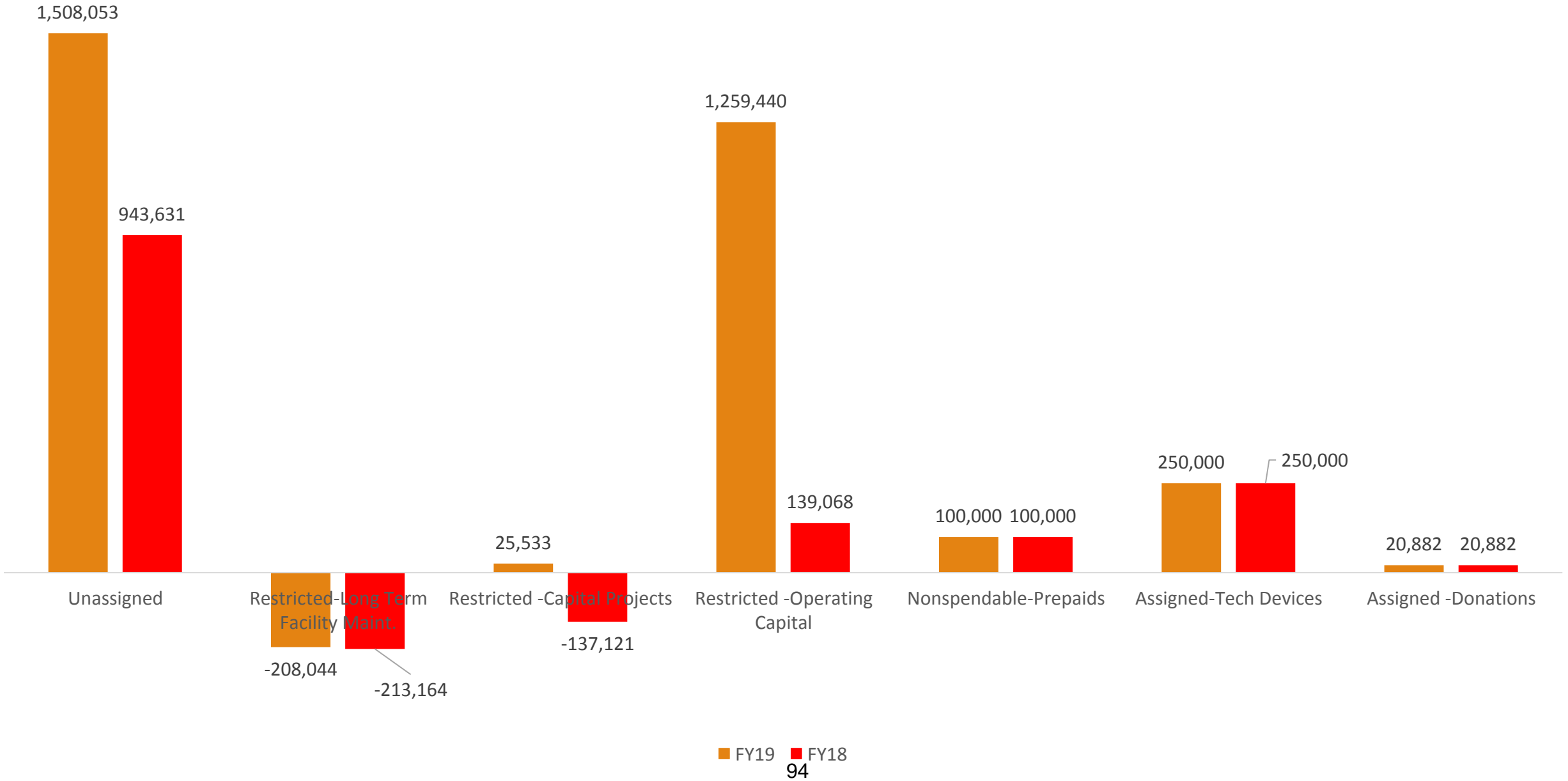
**INDEPENDENT SCHOOL DISTRICT #720**  
**Shakopee Public Schools**  
**ADOPTED BUDGET**  
**July 1, 2018-June 30, 2019**

	<b>Beginning Fund Equity</b>	<b>Projected Revenue</b>	<b>Projected Expense &amp; Other Financing Resc.</b>	<b>Projected Fund Equity</b>
<hr/>				
<b>Governmental Funds</b>				
GENERAL FUND	\$ 1,103,296	\$ 99,261,781	\$ 97,409,213	\$ 2,955,864
FOOD SERVICE	463,165	4,715,000	4,800,000	\$ 378,165
COMMUNITY SERVICES	283,306	3,000,000	2,965,000	\$ 318,306
BUILDING CONSTRUCTION	8,716,000	100,000	8,650,000	\$ 166,000
DEBT SERVICE	2,965,743	21,600,000	21,500,000	3,065,743
<b>TOTAL GOVERNMENTAL</b>	<b>\$ 13,531,510</b>	<b>\$ 128,676,781</b>	<b>\$ 135,324,213</b>	<b>\$ 6,884,078</b>

**INDEPENDENT SCHOOL DISTRICT #720**  
**Shakopee Public Schools**  
**ADOPTED BUDGET**  
**July 1, 2018-June 30, 2019**

<u>Proprietary Funds</u>				
INTERNAL SERVICE	\$ 387,066	\$ 9,100,000	\$ 9,165,000	\$ 322,066
<u>Fiduciary Funds</u>				
SCHOLARSHIP TRUST	21,789	7,100	12,000	16,889
OPEB TRUST	<u>4,992,221</u>	<u>450,000</u>	<u>199,122</u>	<u>5,243,099</u>
<b>TOTAL FIDUCIARY FUND</b>	<b>\$ 5,014,010</b>	<b>\$ 457,100</b>	<b>\$ 211,122</b>	<b>\$ 5,259,988</b>
 <u>TOTAL ALL FUNDS</u>	 <u><b>\$ 18,932,586</b></u>	 <u><b>\$ 138,233,881</b></u>	 <u><b>\$ 144,700,335</b></u>	 <u><b>\$ 12,466,132</b></u>

# General Fund Equity Components



# Significant Revenue Budget Assumptions

Annual budget report (page 5-11)

Basic General Education Aid	\$6,312 X WADM (weighted average daily membership)
Operating Referendum Authority	\$300 X WADM
Location Optional	\$424 X WADM

Enrollment-

Projected ADM 8,317

Projected WADM. 9,120



# **SHAKOPEE PUBLIC SCHOOLS ISD#720**

## **2018-19 Annual Budget Report**

**June 25, 2018**



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**INDEPENDENT SCHOOL DISTRICT #720**  
**Shakopee Public Schools**  
**ADOPTED BUDGET**  
**July 1, 2018-June 30, 2019**

	<b>Projected Revenue</b>	<b>Projected Expense &amp; Other Financing Resc.</b>	<b>Projected Fund Equity</b>
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GENERAL FUND	\$ 99,261,781	\$ 97,409,213	\$ 2,955,864
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DEBT SERVICE	<u>21,600,000</u>	<u>21,500,000</u>	<u>3,065,743</u>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$ 128,676,781</b>	<b>\$ 135,324,213</b>	<b>\$ 6,884,078</b>
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 <u><b>TOTAL ALL FUNDS</b></u>	 <u><b>\$ 138,233,881</b></u>	 <u><b>\$ 144,700,335</b></u>	 <u><b>\$ 12,466,132</b></u>

## **BUDGET OVERVIEW**

The Shakopee School District's fiscal year commences July 1 of each year, which is consistent with most school districts and is law in Minnesota. The School Board, by law, must have a budget adopted for the upcoming fiscal year prior to July 1.

The budget sets forth the financial plan for the forthcoming fiscal year. It is based on the projected financial needs of the District, and serves to allocate limited resources in the best possible way to provide the best educational opportunities to students.

## **FINANCIAL STRUCTURE**

The financial activity of the District is accounted for in several funds. Each fund is an independent accounting entity having its own set of accounts, assets, liabilities, fund balances, revenues and expenditures. The Budget, approved by the School Board, reports on the following governmental funds: General, Child Nutrition, Community Service, Building Construction and Debt Service. The Budget includes a proprietary fund (Internal Service) and two fiduciary funds (OPEB Trust) and the (Scholarship Trust).

### **GENERAL FUND**

The General Fund is used to account for K-12 educational activities, instruction and student support programs. Administrative, operational, building maintenance and legal expenditures not specifically designated to be accounted for in any other fund are also recorded within the General Fund.

#### **Transportation Services**

The General Fund is also used to show all financial activities of the District's pupil transportation program. Chargebacks will be made against other operating funds when appropriate.

#### **Capital Expenditures**

Revenue for total operating capital and the capital lease levy must be recorded in the reserve for operating capital in the General Fund. Revenue for Health and Safety and for Disabled Accessibility must be recorded in the Reserves for these purposes in the General Fund. Revenue and expenses from the Technology Levy are also recorded in this fund.

Proceeds from the sale or exchange of school buildings or real property must be used according to the requirements of M.S. 123.36, Subd. 13. Where this statute permits deposit in the Capital Expenditure Fund, the proceeds must be deposited in the Reserve for Operating Capital in the General Fund.

## **CHILD NUTRITION FUND**

The Child Nutrition Fund is used to record financial activities of a school district's food service program. Food service includes activities for the purpose of preparation and service of milk, meals and snacks in connection with school and community service activities.

All expenditures relating to meal preparation must be recorded in the Child Nutrition Fund. Eligible expenditures include application processing, meal accountability, food preparation, meal service and kitchen custodial service.

## **COMMUNITY SERVICE FUND**

The Community Service Fund is used to record all financial activities of the Community Service program.

The focus of Community Education is enrichment programs for any age level that are not part of the K-12 education program. Community Education programming may also include K-12 summer school enrichment activities which, although educational in nature, are not for credit and are not required for graduation. A district may spend up to 10 percent of its community education revenue (levy, aids and fees) to purchase or lease computers and related items, equipment for instructional programs and library books used exclusively for community education.

## **BUILDING CONSTRUCTION FUND**

The Building Construction Fund is used to record all operations of a district's building construction program that are funded by the sale of bonds or by capital loans. Revenues and expenses relating to the District's state approved Long Term Facility Maintenance (LTFM) Program are recorded in this fund when bonds have been issued for project costs or if a single project cost is \$2,000,000 or greater using pay-as-you-go LTFM levy.

Construction costs for buildings and additions consist of the following: expenditures for general construction, advertisement for contracts, payments on contracts for construction, installations of plumbing, heating, lighting, ventilation and electrical systems, expenditures for lockers, elevators, and other equipment, architectural and engineering services, paint and decorating expenses, and any other related costs. Also included are the costs of floating the bond issue in this fund by reclassification from the General Fund.

## **DEBT SERVICE FUND**

The Debt Service Fund is used to record revenue and expenditures for a school district's outstanding bonded indebtedness, whether for building construction or operating capital, and whether for initial or refunding bonds.

When a bond issue is sold, the school board must levy a direct general tax upon the property of the District for the payment of principal and interest. The revenue from such a tax and related state aid must be separately accounted for in a Debt Service Fund.

### **INTERNAL SERVICE FUND**

The Internal Service Fund is used to account for goods or services provided by one department to another within the school district on a cost-reimbursement basis. The Internal Service Fund is utilized for the district's self-insurance programs.

### **TRUST FUND**

Trust Funds are used to record the revenues and expenditures for trust agreements where the school board has accepted the responsibility to serve as trustee. The district has a trust fund in place to account for its Scholarship and OBEP trust arrangements.

**REVENUE ASSUMPTIONS  
2018-19**

**GENERAL FUND REVENUE ASSUMPTIONS**

Estimated Revenue \$99,261,781

**State General Education Aid:**

State Basic General Education Aid is budgeted at \$57,643,439. Under current law the basic formula amount is derived from (estimated adjusted pupil units served \* \$6,312). The basic formula is increased \$124 per pupil unit or 2.00% from the 2017-18 school year amount of \$6,188. The basic general education aid serves as the district’s primary funding source, accounting for over 58% of the general operating fund revenue.

Per-Pupil-Unit Allocation-Basic General Education:

School Year	Basic Formula	Formula Change
2015-16	\$5,948	2.0%
2016-17	\$6,067	2.0%
2017-18	\$6,188	2.0%
2018-19	\$6,312	2.0%

Other components of General Education Aid amount to \$7,502,619. Other components of General Education Aid are listed below:

**Other General Education Aid 2018-19**

Extended Time	\$306,199
Gifted and Talented	\$118,375
Operating Capital	\$1,335,406
Referendum/Local Optional	\$1,880,154
Compensatory Revenue	\$3,091,533
Limited English Program	\$770,952
<b>TOTAL</b>	<b>\$7,502,619</b>

## Enrollment

Pupil Units-The district has projected annual average daily membership served to be 8,317 for the 2018-19 school year. The average daily membership (ADM) is based upon enrollment and is the basis for the calculation of general education aid.

ADM calculates actual “membership time” rather than simple enrollment counts at a given point in time. This also includes the net impact of “open enrollment” agreements with other Minnesota districts.

ADM includes students who leave the district through tuition agreements and excludes students who enter the district with a tuition agreement.

Projected enrollment for the 2018-19 school year:

<b>Grade Level</b>	<b>ADM</b>	<b>Weight</b>	<b>WADM</b>
<b>Pre Ktg</b>	80	1.00	80.00
<b>Handicapped Ktg</b>	60	1.00	60.00
<b>Kindergarten</b>	513	1.00	513.00
<b>Grade 1-3</b>	1,794	1.00	1,794.00
<b>Grade 4-6</b>	1,854	1.00	1,854.00
<b>Grade 7-12</b>	4,016	1.20	4,819.00
<b>Totals</b>	8,317		

**Property Taxes:**

Property tax revenue is budgeted at \$15,769,200. Revenue from property taxes provides the second largest source of revenue for the General Fund, representing 15.89% of total revenue.

<b>General Fund Designated Levies</b>	<b>2018-19</b>
Referendum	\$ 1,423,582
Local optional	3,472,091
Re-employment	40,000
Safe Schools	334,260
Career and Technical	234,803
Operating Capital	509,192
Transition	157,448
Integration	406,132
Building Lease	1,622,045
Long Term Facilities Maint.	1,869,316
Capital Projects	3,206,596
Equity	1,362,319
Other Property Taxes/Adj.	1,131,416
	\$ 15,769,200

**Other State (Categorical) Aid:**

State supported programs are budgeted at \$13,038,956. Special education categorical aid makes up 74.63% of this category and is estimated at \$9,731,206. State aid for special education is a formula that is based upon district special education expenditures and statewide funding limits. Other State Aid components are listed below:

<b>Other State Categorical Aid</b>	<b>2018-19</b>
Special Education (regular)	\$9,731,206
Endowment Fund	340,000
Literacy Aid	490,000
LTFM	500,000
Integration	900,000
Nonpublic Transportation	232,000
Other State Aids	845,750
<b>Total</b>	<b>\$13,038,956</b>

**Federal Sources:**

Federal Revenue is budgeted at \$2,258,755.

Title Programs-Entitlement computations use federal funding limits, enrollment data and the number of pupils in various programs. Expenditures will match total revenues in the Title Programs.

**Local Tuition, Fees and Admissions:**

Revenue in this category is budgeted to increase to \$3,048,812. Items in this category include misc. fees, admissions, gate receipts and interest revenue.

**FOOD SERVICE FUND REVENUE ASSUMPTIONS (Fund 02)**

Revenue in the food service fund is budgeted to be \$4,715,000

Prices for school lunch will be increased .10 from the current year.

<u>Meal Costs</u>	
Elementary Lunch	\$2.60
Secondary School Lunch	\$2.75
Breakfast	\$1.50-1.65
Milk/Juice	\$.50

State and federal reimbursements rates for the 2018-19 school year are estimated to increase 2%.

**COMMUNITY EDUCATION REVENUE ASSUMPTIONS (Fund 04)**

Total revenue for the community education fund is budgeted at \$3,000,000.

- Community Education programs are supported by a combination of property tax levy, state aid and tuition and fees. The Pay2018 levy will provide \$590,824 and state aid is budgeted at \$862,654.
- Fees and tuition provide another significant source of revenue and are budgeted at \$1,239,322

## **CONSTRUCTION FUND REVENUE ASSUMPTIONS (Fund 06)**

The Construction Fund is used to account for the on-going costs associated with building renovation projects. Revenue in this fund is provided by interest earned on prior year bond sales and is estimated at \$100,000.

## **DEBT SERVICE FUND REVENUE ASSUMPTIONS (Fund 07)**

Debt service fund revenues are estimated at \$21,600,000. Revenues are derived from the property tax levy and directly linked to the debt service principal and interest bond payment schedule.

## **TRUST ACCOUNTS –(SCHOLARSHIP/OPEB) (Fund 08/45)**

Scholarship fund revenue is estimated at \$7,100 and is comprised of interest revenue and gifts and donations. The OPEB trust account is expected to generate \$450,000 in interest revenue.

## **INTERNAL SERVICE FUND (Fund 20/21)**

Revenue is estimated at \$9,100,000 and is related to premium payments for health and dental insurance generated in district operating funds.

## **EXPENDITURE ASSUMPTIONS**

### **GENERAL FUND EXPENDITURE ASSUMPTIONS (Fund 01)**

The total General Fund expenditure budget and other financing sources are estimated at \$97,409,213. This includes the following for 2018-19:

The **salaries and employee benefits** budget (\$57,833,069 and \$17,289,840) includes salary and benefits for all employee groups covered in the general fund. The salaries and wages and employee benefits budget includes:

- a) Increased salary and wage costs for longevity, education, pay rates and other items included in bargaining agreements.
- b) Increased costs for statutory benefits (TRA, PERA, FICA, unemployment and worker's compensation).

- c) Increased costs for other collectively bargained benefits (health & dental insurance) associated with all employee groups.

**Other District Staffing Assumptions:**

Student to Staff Ratios

**ELEMENTARY**

	<b>Range</b>
KINDERGARTEN	(18-25)
1 <sup>ST</sup> GRADE	(19-26)
2 <sup>ND</sup> GRADE	(21-28)
3 <sup>RD</sup> GRADE	(21-28)
4 <sup>TH</sup> GRADE	(22-29)
5 <sup>TH</sup> GRADE	(23-30)

**MIDDLE SCHOOL STUDENT TO TEACHER RATIO**

GRADE 6-8	24.22
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**HIGH SCHOOL STUDENT TO TEACHER RATIO**

GRADE 9-12	27.10
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Non-staff expenditures are budgeted \$22,286,304 representing 22.9% of total General Fund Expenditures. Expenditures in this area include building operations/utilities, building supply allocation, and transportation contracted services.

**FOOD SERVICE FUND EXPENDITURE ASSUMPTIONS (Fund 02)**

Expenditures in the food service fund are budgeted at \$4,800,000. Salary and benefits include estimated step and percentage increases for negotiation of the Child Nutrition contract.

Capital equipment costs of \$68,051 are to continue replacement of aging equipment.

**COMMUNITY EDUCATION EXPENDITURE ASSUMPTIONS (Fund 04)**

- Salaries and benefits will reflect bargaining group agreements. If contracts are not in place, modest salary/benefits increases are budgeted.
- Salaries and benefits are budgeted at \$2,315,675 comprising 78% of total budgeted expenditures which are estimated at \$2,965,000.

**CONSTRUCTION FUND EXPENDITURE ASSUMPTIONS (Fund 06)**

Budgeted expenditures are estimated at \$8,650,000. The majority of the expenses relate to the completion of the building improvement project at the High School.

**DEBT SERVICE FUND EXPENDITURE ASSUMPTIONS (Fund 07)**

Debt service fund expenditures are estimated at \$21,500,000. The expenditures are directly linked to the debt service principal and interest bond payment schedule.

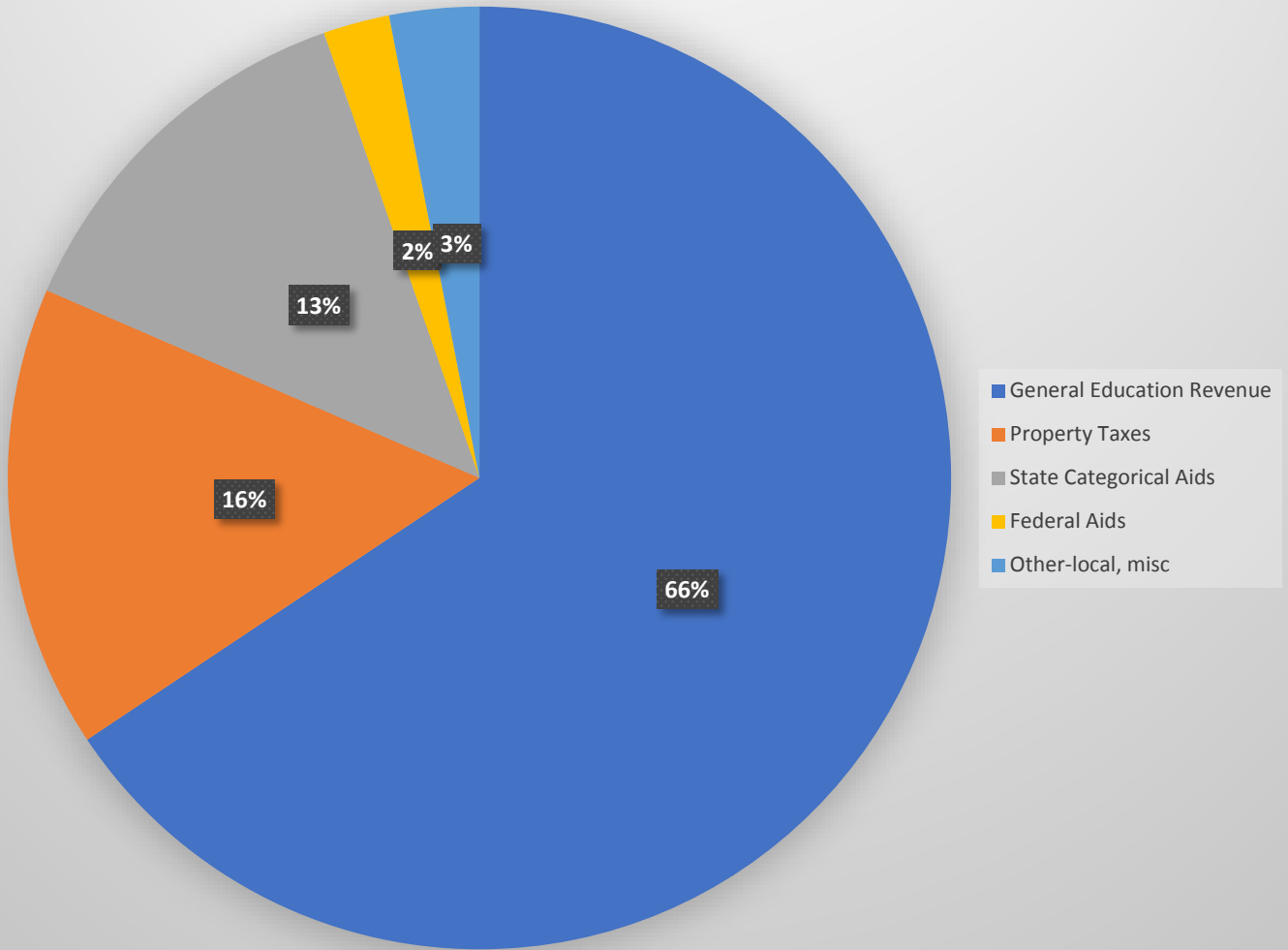
**TRUST ACCOUNTS –(SCHOLARSHIP/OPEB) (Fund 08/45)**

Scholarship fund expense is estimated at \$12,000 and post-employment health insurance expenses are estimated at \$199,122.

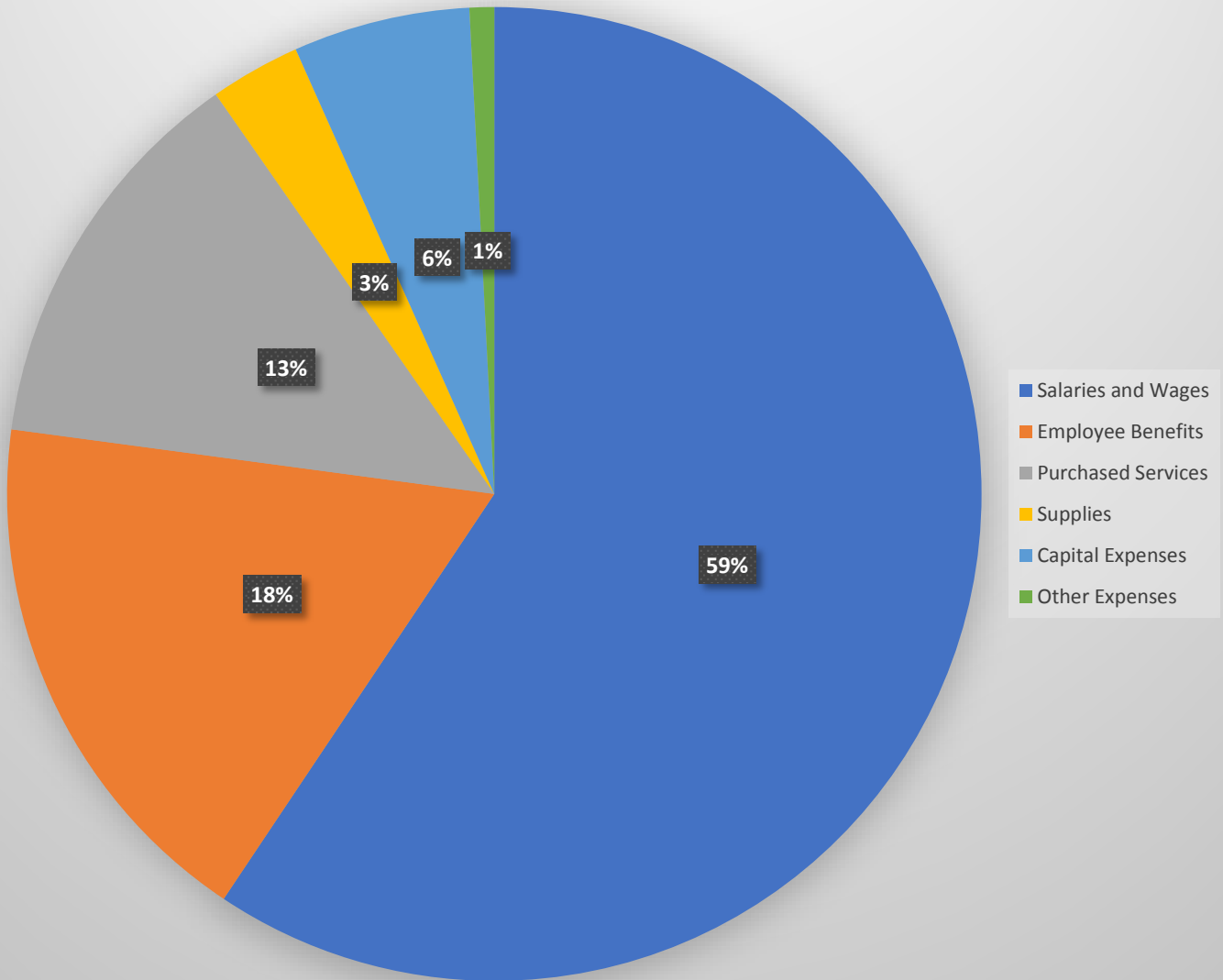
**INTERNAL SERVICE FUND (Fund 20/21)**

Expenses are estimated at \$9,165,000 and are related to fees for services within the district's self-funded health and dental programs.

# General Fund Revenue 2018-19



## General Fund Expenditures 2018-19



**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
GENERAL FUND  
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES**

	Actual 2016-2017	Revised Budget 2017-2018	Proposed Budget 2018-2019
<b>REVENUES:</b>			
General Education Formula	\$ 62,425,275	\$ 64,184,021	\$ 65,146,058
Referendum/Loc Opt. Property Taxes	4,445,299	4,709,586	4,895,673
Other Property Taxes	8,858,506	9,142,784	10,873,527
State Categorical Aids	11,983,923	12,484,705	13,038,956
Federal Aids	2,608,594	2,230,754	2,258,755
Local Tuition/Grants/Other	2,010,117	2,244,832	3,048,812
TOTAL REVENUE	<u>\$ 92,331,714</u>	<u>\$ 94,996,682</u>	<u>\$ 99,261,781</u>
<b>EXPENDITURES:</b>			
Salaries and Wages	\$ 56,814,018	\$ 56,967,196	\$ 57,833,069
Employee Benefits	16,535,540	16,593,273	17,289,840
Purchased Services	12,421,607	12,546,431	12,852,785
Supplies	3,097,134	2,789,380	2,924,922
Equipment and Capital Chargeback	7,743,770	6,678,669	6,712,929
Short Term Borrowing	-	-	
Other Expenses	<u>621,008</u>	<u>385,690</u>	<u>795,668</u>
TOTAL EXPENDITURES	<u>\$ 97,233,077</u>	<u>\$ 95,960,639</u>	<u>\$ 98,409,213</u>
OTHER FINANCING (SOURCES) USES	<u>\$ (3,447,610)</u>	<u>\$ (1,000,000)</u>	<u>\$ (1,000,000)</u>
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES	<u>\$ (1,453,753)</u>	<u>\$ 36,043</u>	<u>\$ 1,852,568</u>
BEGINNING TOTAL FUND BALANCE	<u>\$ 2,521,006</u>	<u>\$ 1,067,253</u>	<u>\$ 1,103,296</u>
ENDING TOTAL FUND BALANCE	<u>\$ 1,067,253</u>	<u>\$ 1,103,296</u>	<u>\$ 2,955,864</u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
GENERAL FUND  
EXPENDITURES BY PROGRAM**

	Actual <u>2016-2017</u>	Revised Budget <u>2017-2018</u>	Proposed budget <u>2018-2019</u>
TOTAL ALL OBJECTS AND PROGRAMS:			
Administration	\$ 6,550,545	\$ 6,439,938	\$ 6,226,458
District Support Services	1,374,162	1,846,970	1,833,474
Regular Instruction	41,744,576	42,075,438	43,365,291
Vocational Education Instruction	949,696	717,005	666,230
Special Education Instruction	18,362,447	17,876,710	18,407,151
Instructional Support Services	9,726,952	9,519,180	9,443,979
Pupil Support Services	7,617,116	7,963,259	8,199,033
Sites and Buildings	6,252,054	7,305,819	8,018,528
Fiscal and Other Fixed Cost Programs	<u>1,208,010</u>	<u>1,216,320</u>	<u>1,249,069</u>
 TOTAL ALL OBJECTS AND PROGRAMS	 <u>93,785,558</u>	 <u>94,960,639</u>	 <u>97,409,213</u>
 TOTAL EXPENDITURES	 <u>\$ 93,785,558</u>	 <u>\$ 94,960,639</u>	 <u>\$ 97,409,213</u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
CHILD NUTRITION FUND  
SUMMARY STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES**

	<u>Actual</u> 2016-17	<u>Revised</u> <u>Budget</u> 2017-18	<u>Proposed</u> <u>Budget</u> 2018-19
<b>REVENUES:</b>			
School Meal Sales	\$ 2,084,558	\$ 2,102,000	\$ 2,128,000
Other Local Revenue	9,675	5,500	11,000
State Revenue	229,978	246,000	231,000
Federal Revenue	<u>2,220,654</u>	<u>2,326,000</u>	<u>2,345,000</u>
TOTAL REVENUES	\$ 4,544,865	\$ 4,679,500	\$ 4,715,000
Pupil Support Services	<u>4,566,785</u>	<u>4,868,457</u>	<u>4,800,000</u>
REVENUES OVER (UNDER)			
EXPENDITURES	\$ (21,920)	\$ (188,957)	\$ (85,000)
BEGINNING FUND BALANCE	<u>674,042</u>	<u>652,122</u>	<u>463,165</u>
ENDING FUND BALANCE	<u>\$ 652,122</u>	<u>\$ 463,165</u>	<u>\$ 378,165</u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
CHILD NUTRITION FUND  
REVENUE BY PROGRAM - DETAILED**

Description	Actual 2016-17	Revised Budget 2017-18	Proposed Budget 2018-19
Type A Lunch	\$ 3,085,703	\$ 3,230,000	\$ 3,225,000
Breakfast	440,338	440,000	445,000
A La Carte/Other	<u>1,018,824</u>	<u>1,009,500</u>	<u>1,045,000</u>
 TOTAL REVENUE	 <u>\$ 4,544,865</u>	 <u>\$ 4,679,500</u>	 <u>\$ 4,715,000</u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
CHILD NUTRITION FUND  
EXPENDITURES BY PROGRAM AND OBJECT**

	Actual	Revised	Proposed
	2016-17	Budget	Budget
	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
<b>PUPIL SUPPORT SERVICES:</b>			
Salaries and Wages	\$ 1,437,814	\$ 1,362,486	\$ 1,415,158
Employee Benefits	371,612	372,596	398,051
Purchased Services	134,298	143,740	151,140
Supplies	2,578,779	2,682,500	2,755,600
Capital	32,160	297,135	68,051
Other Expenditures	<u>12,122</u>	<u>10,000</u>	<u>12,000</u>
<b>TOTAL PUPIL SUPPORT SERVICES</b>	<u>\$ 4,566,785</u>	<u>\$ 4,868,457</u>	<u>\$ 4,800,000</u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
COMMUNITY SERVICE FUND  
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES**

	Actual 2016-17	Revised Budget 2017-18	Proposed Budget 2018-19
<b>REVENUE:</b>			
Local Levy	\$ 542,294	\$ 586,041	\$ 590,824
State Revenue	975,536	912,670	862,654
Tuition and Fees	1,232,349	1,408,001	1,540,322
Other Local Revenue	<u>9,851</u>	<u>12,600</u>	<u>6,200</u>
 TOTAL REVENUE	 \$ 2,760,029	 \$ 2,919,312	 \$ 3,000,000
 <b>EXPENDITURES:</b>			
Community Education and Services	<u>2,670,135</u>	<u>2,826,272</u>	<u>2,965,000</u>
 REVENUES OVER (UNDER)			
EXPENDITURES	\$ 89,894	\$ 93,040	\$ 35,000
 <b>OTHER FINANCING SOURCES:</b>			
Operating Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>
 REVENUES AND OTHER SOURCES			
OVER (UNDER) EXPENDITURES	\$ 89,894	\$ 93,040	\$ 35,000
 BEGINNING FUND BALANCE			
	<u>100,372</u>	<u>190,266</u>	<u>283,306</u>
 ENDING FUND BALANCE			
	<u>\$ 190,266</u>	<u>\$ 283,306</u>	<u>\$ 318,306</u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
COMMUNITY SERVICE FUND  
EXPENDITURES BY PROGRAM AND OBJECT**

	Actual 2016-17	Revised Budget 2017-18	Proposed Budget 2018-19
COMMUNITY EDUCATION AND SERVICES:			
Salaries and Wages	\$ 1,636,826	\$ 1,733,485	\$ 1,803,177
Employee Benefits	379,605	409,340	512,498
Purchased Services	459,659	473,770	453,405
Supplies	166,605	195,327	166,870
Capital	16,496	9,000	5,500
Other Expenditures	<u>10,944</u>	<u>5,350</u>	<u>23,550</u>
<b>TOTAL COMMUNITY EDUCATION AND SERVICES</b>	<b><u>\$ 2,670,135</u></b>	<b><u>\$ 2,826,272</u></b>	<b><u>\$ 2,965,000</u></b>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
BUILDING CONSTRUCTION FUND  
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES**

	Actual 2016-17	Revised Budget 2017-18	Proposed Budget 2018-19
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>REVENUE:</b>			
Property Taxes	\$ -	\$ -	\$ -
Other Local Revenue	598,813	350,000	100,000
State Revenue	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL REVENUE	 \$ 598,813	 \$ 350,000	 \$ 100,000
 <b>EXPENDITURES:</b>			
Building Construction	<u>47,740,644</u>	<u>45,000,000</u>	<u>8,650,000</u>
 REVENUE OVER (UNDER)			
EXPENDITURES	<u>\$ (47,141,831)</u>	<u>\$ (44,650,000)</u>	<u>\$ (8,550,000)</u>
 <b>OTHER FINANCING SOURCES:</b>			
Transfers In (Out)	\$ -	\$ -	\$ -
Bond Proceeds	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL OTHER SOURCES	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>
 REVENUES AND OTHER SOURCES			
OVER (UNDER) EXPENDITURES	\$ (47,141,831)	\$ (44,650,000)	\$ (8,550,000)
 BEGINNING FUND BALANCE	 <u>100,507,831</u>	 <u>53,366,000</u>	 <u>8,716,000</u>
 ENDING FUND BALANCE	 <u>\$ 53,366,000</u>	 <u>\$ 8,716,000</u>	 <u>\$ 166,000</u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
BUILDING CONSTRUCTION FUND  
REVENUE BY SOURCE**

Description	Actual 2016-17	Revised Budget 2017-18	Proposed Budget 2018-19
<b>REVENUE FROM LOCAL SOURCES:</b>			
Alternate Facilities Levy/LTFMR	\$ -	\$ -	\$ -
Interest Income	475,001	350,000	100,000
Other	<u>123,813</u>	<u>-</u>	<u>-</u>
<b>TOTAL LOCAL REVENUE</b>	<b><u>\$ 598,813</u></b>	<b><u>\$ 350,000</u></b>	<b><u>\$ 100,000</u></b>
<b>REVENUE FROM STATE:</b>			
State Aid	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL STATE REVENUE</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b>TOTAL REVENUE</b>	<b><u>\$ 598,813</u></b>	<b><u>\$ 350,000</u></b>	<b><u>\$ 100,000</u></b>
<b>OTHER FINANCING SOURCES:</b>			
Bond Proceeds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL OTHER SOURCES</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b>TOTAL REVENUE AND OTHER SOURCES</b>	<b><u>\$ 598,813</u></b>	<b><u>\$ 350,000</u></b>	<b><u>\$ 100,000</u></b>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
BUILDING CONSTRUCTION FUND  
EXPENDITURES BY PROGRAM AND OBJECT**

	Actual	Revised	Proposed
	2016-17	Budget	Budget
	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
<b>BUILDING CONSTRUCTION:</b>			
Salaries and Wages	\$ 323,721	\$ 300,230	\$ -
Employee Benefits	96,763	99,770	-
Purchased Services	3,560,698	2,210,000	752,000
Capital	<u>43,759,461</u>	<u>42,390,000</u>	<u>7,898,000</u>
<b>TOTAL BUILDING CONSTRUCTION</b>	<u><u>\$ 47,740,644</u></u>	<u><u>\$ 45,000,000</u></u>	<u><u>\$ 8,650,000</u></u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
DEBT SERVICE FUND  
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES**

	Actual	Revised Budget	Proposed Budget
	2016-17	2017-18	2018-19
	<u>          </u>	<u>          </u>	<u>          </u>
<b>REVENUE:</b>			
Property Taxes	\$ 18,728,951	\$ 18,993,661	\$ 20,341,203
Other Local Revenue	150,709	54,671	17,702
State Revenue	<u>1,494,488</u>	<u>1,451,668</u>	<u>1,241,095</u>
 <b>TOTAL REVENUE</b>	 \$ 20,374,148	 \$ 20,500,000	 \$ 21,600,000
 <b>EXPENDITURES:</b>			
Fixed Costs	<u>19,782,658</u>	<u>38,205,000</u>	<u>21,500,000</u>
 <b>REVENUES OVER (UNDER) EXPENDITURES</b>	 \$ 591,490	 \$ (17,705,000)	 \$ 100,000
 <b>OTHER FINANCING SOURCES (USES):</b>			
Bond Proceeds	\$ -	\$ -	\$ -
Bond Refunding Payments	<u>-</u>	<u>-</u>	<u>-</u>
 <b>TOTAL OTHER SOURCES (USES)</b>	 \$ -	 \$ -	 \$ -
 <b>REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES</b>	 \$ 591,490	 \$ (17,705,000)	 \$ 100,000
 <b>BEGINNING FUND BALANCE</b>	 <u>\$ 20,079,250</u>	 <u>\$ 20,670,740</u>	 <u>\$ 2,965,740</u>
 <b>ENDING FUND BALANCE</b>	 <u><u>\$ 20,670,740</u></u>	 <u><u>\$ 2,965,740</u></u>	 <u><u>\$ 3,065,740</u></u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
DEBT SERVICE FUND  
EXPENDITURES BY OBJECT-DETAILED**

Description	Actual 2016-17	Revised Budget 2017-18	Proposed Budget 2018-19
<b>BOND PRINCIPAL:</b>			
2005A Building Bonds	\$ -	\$ -	\$ -
2006A Building Bonds	-	-	-
2006B Refunding Bonds	-	-	-
2008A Building Bonds	1,260,000	17,900,000	-
2012A Refunding Bonds	2,535,000	3,565,000	3,640,000
2013A Refunding Bonds	2,280,000	2,775,000	2,940,000
2014A Refunding Bonds	3,370,000	980,000	1,025,000
2015 A & B School Building Bonds	1,690,000	4,560,000	6,005,000
2016A Crossover Refunding Bonds	-	-	705,000
TOTAL BOND PRINCIPAL	<u>\$ 11,135,000</u>	<u>\$ 29,780,000</u>	<u>\$ 14,315,000</u>
<b>BOND INTEREST:</b>			
2005A Building Bonds	-	-	-
2006A Building Bonds	-	-	-
2006B Refunding Bonds	-	-	-
2008A Building Bonds	783,763	733,363	-
2012A Refunding Bonds	1,340,400	1,264,350	1,157,400
2013A Refunding Bonds	1,545,800	1,477,400	1,338,650
2014A Refunding Bonds	351,400	216,600	177,400
2015 A & B School Building Bonds	4,103,575	4,052,875	3,824,875
2016A Crossover Refunding Bonds	496,434	669,350	669,350
TOTAL BOND INTEREST	<u>\$ 8,621,372</u>	<u>\$ 8,413,938</u>	<u>\$ 7,167,675</u>
<b>OTHER DEBT EXPENSE:</b>			
Other Debt Service Expense	26,287	11,062	17,325
Bond Discount	-	-	-
TOTAL OTHER DEBT EXPENSE	<u>\$ 26,287</u>	<u>\$ 11,062</u>	<u>\$ 17,325</u>
TOTAL EXPENDITURES AND OTHER USES	<u>\$ 19,782,658</u>	<u>\$ 38,205,000</u>	<u>\$ 21,500,000</u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
FIDUCIARY FUNDS**

**SCHOLARSHIP TRUST**

	Actual 2016-2017	Revised Budget 2017-2018	Proposed Budget 2018-2019
REVENUES:			
Local Tuition/Grants/Other	12,195	7,100	7,100
 TOTAL REVENUE	<u>\$ 12,195</u>	<u>\$ 7,100</u>	<u>\$ 7,100</u>
EXPENDITURES:			
Other Expenses	<u>13,000</u>	<u>12,000</u>	<u>12,000</u>
 TOTAL EXPENDITURES	<u>\$ 13,000</u>	<u>\$ 12,000</u>	<u>\$ 12,000</u>
 BEGINNING TOTAL FUND BALANCE	<u>\$ 27,494</u>	<u>\$ 26,689</u>	<u>\$ 21,789</u>
 ENDING TOTAL FUND BALANCE	<u><u>\$ 26,689</u></u>	<u><u>\$ 21,789</u></u>	<u><u>\$ 16,889</u></u>

**OPEB TRUST**

	Actual 2016-2017	Revised Budget 2017-2018	Proposed Budget 2018-2019
REVENUES:			
Interest	265,956	450,000	450,000
 TOTAL REVENUE	<u>\$ 265,956</u>	<u>\$ 450,000</u>	<u>\$ 450,000</u>
EXPENDITURES:			
Employee Benefits	<u>173,000</u>	<u>184,000</u>	<u>199,122</u>
 TOTAL EXPENDITURES	<u>\$ 173,000</u>	<u>\$ 184,000</u>	<u>\$ 199,122</u>
 BEGINNING TOTAL FUND BALANCE	<u>\$ 4,633,265</u>	<u>\$ 4,726,221</u>	<u>\$ 4,992,221</u>
 ENDING TOTAL FUND BALANCE	<u><u>\$ 4,726,221</u></u>	<u><u>\$ 4,992,221</u></u>	<u><u>\$ 5,243,099</u></u>

**INDEPENDENT SCHOOL DISTRICT #720  
SHAKOPEE PUBLIC SCHOOLS  
PROPRIETARY FUNDS**

**IS-Health/Dental Insurance**

	Actual 2016-2017	Revised Budget 2017-2018	Proposed Budget 2018-2019
	<u>                    </u>	<u>                    </u>	<u>                    </u>
REVENUES:			
Interest/Other	8,790,928	9,000,000	9,100,000
 TOTAL REVENUE	 <u>\$ 8,790,928</u>	 <u>\$ 9,000,000</u>	 <u>\$ 9,100,000</u>
 EXPENDITURES:			
Purchased Services	<u>8,560,153</u>	<u>8,910,000</u>	<u>9,165,000</u>
 TOTAL EXPENDITURES	 <u>\$ 8,560,153</u>	 <u>\$ 8,910,000</u>	 <u>\$ 9,165,000</u>
 BEGINNING TOTAL FUND BALANCE	 <u>\$ 66,291</u>	 <u>\$ 297,066</u>	 <u>\$ 387,066</u>
 ENDING TOTAL FUND BALANCE	 <u><u>\$ 297,066</u></u>	 <u><u>\$ 387,066</u></u>	 <u><u>\$ 322,066</u></u>

**EXPENDITURES BY OBJECT CODE - GENERAL FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
	<b>SALARIES AND WAGES</b>					
101	School Board	33,622	32,500	32,658	32,500	32,500
110	Admin / Supv	244,007	278,998	244,330	244,330	210,606
111	Principals	2,505,605	2,427,215	2,501,663	2,620,606	2,362,862
113	Managers	190,587	176,344	174,696	167,465	259,158
115	Coordinators	832,623	889,423	875,493	854,485	775,381
116	Directors	1,079,189	1,033,448	755,206	1,052,912	1,109,398
118	Comm Relations Coord	134,184	114,855	111,683	70,390	42,661
130	Custodial	1,755,591	1,505,958	1,327,906	1,504,914	1,757,413
131	Custodial OT	-	20,004	7,468	49,576	60,000
132	Custodial OT Reimb.	(38,363)	(48,260)	(32,960)	(40,000)	(45,000)
133	Custodial Subs	68,258	53,537	70,000	70,000	70,000
134	Parking Attendant	44,070	17,775	17,953	2,130	-
140	Inst Sal Licensed	32,497,089	33,334,907	34,217,197	33,231,944	34,262,744
141	Inst Sal Non-Licensd	220,462	135,916	159,111	89,300	-
143	Lic Instruct Support Svcs	1,893,922	2,075,296	1,951,537	1,785,380	1,811,352
144	Non lic Instr Support	36,580	20,647	31,982	44,124	77,886
145	Substitute Teacher	676,184	732,719	650,059	682,357	618,997
146	Sub Non-Lic Class/Inst Sal	-	71,906	46,850	119,500	132,560
150	Physical Therapist	132,500	121,513	116,817	128,458	132,885
151	Occupational Therapist	250,620	260,767	269,299	265,505	269,749
152	Ed Speech/Lang Pathologist	1,350,743	1,433,253	1,526,948	1,399,090	1,425,049
154	School Nurse	303,554	344,235	342,911	363,906	406,788
155	Licensed Nurse	287,475	304,265	330,479	328,738	308,975
156	Social Worker	598,123	582,492	622,045	644,500	630,240
157	Psychologist	483,173	532,100	551,418	505,897	498,501
161	Certified Para & PCA	3,268,629	3,173,634	3,328,606	3,213,879	3,369,518
163	Foreign Lang Interpreter	3,625	7,364	6,747	9,345	13,503
170	Non lic Instr Support	2,991,914	4,294,946	4,272,694	4,292,485	4,226,540
171	Non Instrut Support OT	-	588	-	5,925	10,735
174	Therapeutic Rec Svc & DAPE Specialist	233,874	299,397	318,162	297,807	300,347
175	Cultural Liaison	283,080	297,483	317,076	317,694	326,867
180	Salary - Non Lic (Basic Skills)	1,350	1,350	1,339	6,550	-
185	Other Licensed Salary Payments	565,089	674,814	629,450	660,472	606,846
186	Athletics	662,383	755,340	769,632	691,785	711,922
187	Extra-Curricular	3,205	23,131	15,231	23,131	23,825
188	Other Non-Lic Salaries	32,848	38,089	23,086	32,143	37,607
191	Severance	-	-	-	-	-
195	Chargeback (Salaries & Wages)	-	-	-	-	(100,000)
197	Contingency	-	-	(1,818,982)	400,000	357,828
199	Full Caf Plans/Cash In Lieu of Benefits	769,547	796,069	872,907	797,972	736,826
	<b>TOTAL SALARIES AND WAGES</b>	<b>54,395,343</b>	<b>56,814,018</b>	<b>55,638,697</b>	<b>56,967,196</b>	<b>57,833,069</b>

**EXPENDITURES BY OBJECT CODE - GENERAL FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
<b>EMPLOYEE BENEFITS</b>						
210	FICA	3,931,794	4,105,247	4,410,990	4,185,251	4,487,774
214	PERA	754,053	756,870	818,283	688,839	699,851
218	TRA	4,255,688	3,402,707	3,486,078	3,409,682	3,459,768
220	Group Hospitalization	4,596,468	5,824,978	4,924,225	5,753,905	5,990,900
230	Group Life	54,261	46,192	56,072	56,474	58,164
235	Group Dental Insurance	715,922	731,594	725,342	698,695	708,500
240	Long Term Disability	98,837	102,811	106,268	105,155	103,651
250	Sheltered Annuity	963,105	999,890	975,550	979,543	1,058,709
251	Employer-Sponsored HRA, HSA	128,096	68,291	126,789	126,900	71,000
260	Other Employees Ins	-	-	-	-	-
270	Workmens Compensat	374,798	276,648	267,800	267,800	290,000
280	Unemploy Compensat	33,591	19,020	18,030	18,030	20,000
290	OPEB distrib excess of ARC	-	-	-	-	-
291	Retiree Health Ins. Benefits	209,657	201,292	226,744	203,000	203,000
295	Employee Benefits Chargeback	-	-	-	-	-
297	Contingency	-	-	-	100,000	138,523
299	Other Employee Benefitis	-	-	-	-	-
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>16,116,270</b>	<b>16,535,540</b>	<b>16,142,171</b>	<b>16,593,273</b>	<b>17,289,840</b>
<b>PURCHASED SERVICES</b>						
302	Fed Subaward > \$25,000	5,000	-	-	-	-
303	Fed Subaward up to \$25,000	51,549	50,683	39,649	39,649	40,839
304	Fed subaward excess \$25,000	-	13,853	14,266	14,266	14,694
305	Consult Fee/Fees Ser	1,772,627	2,008,914	2,740,761	1,834,213	2,170,703
306	Special Ed Legal Fees	4,593	23,580	24,205	24,205	25,000
308	Fed Tuition Bill Pymt Up to \$25,000	25,000	25,000	25,000	-	-
309	Fed Tuition Bill Pymt in Excess of \$25,000	100,000	275,000	100,000	-	-
311	Fed Tuition Bill Pymt in Excess of \$25,000	-	-	-	-	-
312	Officials	85,103	65,850	89,474	89,474	89,568
320	Communication/Phone	90,526	127,934	99,830	121,670	126,369
321	Delivery Service	-	-	-	-	-
329	Postage & Express	46,691	53,924	51,106	48,538	47,725
330	Electricity	1,119,753	1,085,532	1,181,225	1,200,500	1,303,006
331	Water & Sewage	108,131	95,014	116,314	116,314	114,164
332	Refuse Removal	51,690	67,629	60,492	71,583	70,313
333	Natural Gas	-	243,932	-	255,103	255,600
339	Ed Speech/Lang Pathologist	47,975	-	25,000	-	-
340	Prop & Liab Insurance	202,003	181,926	164,800	180,000	200,000
343	Vehicle Insurance	9,181	9,165	10,300	10,300	15,000
349	Maintenance Agreement	32,954	183,593	40,000	40,000	61,500
350	Repairs & Maintenance Svcs	205,740	142,374	107,260	110,910	115,030
352	Repairs & Maint - Equipment	30,018	66,079	60,049	63,214	59,999
353	Repairs & Maint - Upkeep of Grounds	-	56,405	45,320	45,320	50,000
354	Repairs & Maint - Buildings	55,047	29,084	37,183	37,183	21,100
357	Interpreter for Deaf Svcs up to \$25,000	1,446	2,214	1,803	1,288	2,000

**EXPENDITURES BY OBJECT CODE - GENERAL FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
358	Foreign Lang Interp Svcs up to \$25,000	16,977	21,173	22,336	22,336	26,600
361	Contracted Transportation	4,746,240	5,056,100	5,117,438	5,570,964	5,413,500
363	Snow Removal	186,635	218,878	218,543	218,543	219,000
364	Title I Transp.	-	-	-	-	15,000
365	Travel Between Buildings	7,648	10,210	8,150	10,500	14,375
366	Travel	354,193	313,147	324,777	272,587	287,919
367	Out of State Travel	16,000	2,187	2,200	2,200	2,200
368	Auto Allowance	140,048	139,826	145,745	131,287	124,596
369	Entry Fees / Student Travel	115,546	135,189	105,060	102,860	99,097
370	Operating Leases or Rentals	510,952	639,720	649,800	649,800	706,000
371	Physical Therapist < \$25,000	-	20,916	21,320	-	-
373	Ed Speech/Lang Pathologist up to \$25,000	50,000	24,800	25,000	53,206	55,000
376	Licensed Nurse up to \$25,000	-	14,860	24,000	24,000	-
380	Advertising & Publishing	17,361	12,449	13,390	11,150	13,200
381	Printing & Binding	36,390	22,257	23,658	11,148	12,985
382	Print Calendar	12,251	16,668	17,170	-	-
385	Printing Chargeback	(7,804)	(11,659)	(19,131)	3,268	(21,785)
387	Printing Chargeback	-	-	-	-	-
389	Staff Tuition & Oth Reimb	-	300	567	567	567
390	Pymts for Ed Purp to Oth MN Sch Dist	429,710	363,604	364,309	364,309	365,000
393	SPED and Transitional Contracted Svcs	367,980	307,234	415,149	415,149	418,371
394	Pymts for Ed Purposes to Oth Agencies - Non Sch	191,654	201,588	208,992	208,992	211,365
396	Salary Purch from Anoth Sch Dist	122,374	79,382	129,828	129,828	82,000
397	Benefits Purch from Anoth Sch Dist	37,528	25,093	39,813	39,813	25,185
398	Interdepartmental Chargeback	-	-	-	-	-
399	Purch of SPED Contracted Svcs from anoth Dist/C	182	-	194	194	-
<b>TOTAL PURCHASED SERVICES</b>		<b>11,396,889</b>	<b>12,421,607</b>	<b>12,892,345</b>	<b>12,546,431</b>	<b>12,852,785</b>

<b>SUPPLIES</b>						
401	Non Instr General Supplies	849,596	843,771	738,211	736,328	750,607
405	Awards	4,138	5,976	7,500	7,500	7,500
406	Instructional Software Licensing	-	223,063	242,500	215,500	222,500
410	Co-Ex-Curricular Supplies	196,495	163,842	167,878	167,878	169,558
411	Medical Trainer	-	-	-	-	-
415	Team Uniforms	40,678	55,124	46,000	46,000	53,350
416	State Tournament	3,778	6,070	3,500	3,500	4,000
430	Non-Individ Instr Supplies	737,329	708,764	658,971	705,514	715,471
432	Curriculum Development	-	-	-	-	-
433	Individ Instr Supplies	122,882	81,654	94,083	96,983	97,976
437	First Aid Supplies	9,908	9,769	10,500	10,500	10,000
440	Fuels	250,160	12,104	270,000	12,404	14,750
442	Maintenance & Supplies	28	429	-	-	-
450	Materials Purch for Resale	62,979	87,005	52,620	56,000	67,000
455	Non-Instructional Tech Supplies	-	614	5,500	5,500	5,500
456	Instructional Tech Supplies	-	147,564	137,000	215,000	186,500
460	Textbooks & Workbooks	52,705	10,213	31,500	16,500	26,000

**EXPENDITURES BY OBJECT CODE - GENERAL FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
461	Standardized Tests	107,845	76,099	76,100	76,100	83,750
465	Non-Instructional Technology Devices	-	13,651	3,500	3,500	3,500
466	Instructional Technology Devices	-	446,051	570,000	326,364	378,000
470	Media Resources	48,785	45,755	47,235	9,107	40,000
480	A-V Aids	7,374	7,736	4,017	3,600	3,600
489	Periodicals & Newspapers	5,619	2,638	4,531	3,491	3,973
490	Food	157,435	149,242	111,861	72,111	81,387
	<b>TOTAL SUPPLIES</b>	<b>2,657,733</b>	<b>3,097,134</b>	<b>3,283,007</b>	<b>2,789,380</b>	<b>2,924,922</b>

<b>EQUIPMENT</b>						
505	Non Instruct Tech Software	-	200,979	220,000	220,000	220,000
511	Site or Grounds Improvement	6,042	-	-	-	-
520	Building Acquisition or Construction	9,600	-	-	-	-
522	Building Improvements	205,162	512,387	797,850	1,745,000	1,696,240
525	Carver Scott Voc-Cap	-	-	-	-	-
530	Other Equipment	576,133	516,007	364,325	499,953	815,700
533	Other Equipment Direct SPED Instruction	1,572	1,620	-	1,000	1,500
535	Capital Leases	1,239,504	3,447,610	1,000,000	1,000,000	1,000,000
548	Pupil Vehicles	-	76,044	-	-	-
550	Other Vehicles	-	48,874	-	-	-
555	Technology Equipment	866,223	495,255	399,350	144,350	217,500
556	Technology Equipment Direct SPED Instruction	18,418	14,511	15,000	15,000	15,000
560	Library Books	5,060	7,302	-	-	-
561	Audio Visual Equipment	934	159	-	-	-
562	Textbooks	673,595	310,975	465,278	515,650	120,050
563	Non-Instructional Software Licensing	224,656	195,970	271,872	260,000	390,325
580	Principal on Capital Lease	525,000	1,393,917	1,400,000	1,766,121	1,725,149
581	Interest on Capital Lease	482,414	488,984	495,000	491,595	471,465
590	Other Capital	87,237	33,175	-	20,000	40,000
	<b>TOTAL EQUIPMENT</b>	<b>4,921,550</b>	<b>7,743,770</b>	<b>5,428,675</b>	<b>6,678,669</b>	<b>6,712,929</b>
	<b>TOTAL SUPPLIES &amp; EQUIPMENT</b>	<b>7,579,283</b>	<b>10,840,904</b>	<b>8,711,682</b>	<b>9,468,049</b>	<b>9,637,851</b>

<b>DEBT SERVICE</b>						
740	Cash Flow Borrowing Interest	-	-	-	-	-
790	Other Debt Service	-	-	-	-	-
	<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>OTHER EXPENDITURES</b>						
810	Judgements Against the District	9,000	-	-	-	-
820	Dues, Membership, Licenses & Certain Fees	137,559	115,144	142,640	135,690	165,668
821	TIES Membership	265,190	92,338	130,000	190,000	190,000
849	Graduation Expense	20,320	24,278	15,000	23,000	25,000
891	Pension Expense	-	330,469	-	-	350,000
895	Federal & Nonpublic Indirect Cost	-	-	-	-	-
896	Taxes, Special Assessments & Interest Penalties	-	35,971	19,625	37,000	40,000

**EXPENDITURES BY OBJECT CODE - GENERAL FUND**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>June 30, 2016</b>	<b>June 30, 2017</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Next Year Budget</b>
898	Scholarships	297	4,805	5,000	-	-
899	Miscellaneous	192,860	18,004	79,815	-	25,000
	<b>TOTAL OTHER EXPENDITURES</b>	<b>625,227</b>	<b>621,008</b>	<b>392,080</b>	<b>385,690</b>	<b>795,668</b>
	<b>GENERAL FUND TOTAL EXPENDITURES</b>	<b>90,113,012</b>	<b>97,233,078</b>	<b>93,776,975</b>	<b>95,960,640</b>	<b>98,409,213</b>
	<b>OTHER FINANCING (SOURCES) USES</b>					
589	Lease Install Contract (Oth Financing SRC)	(1,239,504)	(3,447,610)	(1,000,000)	(1,000,000)	(1,000,000)
	<b>TOTAL OTHER FINANCING (SOURCES) USES</b>	<b>(1,239,504)</b>	<b>(3,447,610)</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>
	<b>GENERAL FUND TOTAL EXP &amp; OTHER FINANCING</b>	<b>88,873,508</b>	<b>93,785,468</b>	<b>92,776,975</b>	<b>94,960,640</b>	<b>97,409,213</b>

**EXPENDITURES BY OBJECT CODE - FOOD SERVICE FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
<b>SALARIES AND WAGES</b>						
113	Managers	77,221	78,255	81,000	80,302	81,113
130	Custodial	-	274,802	205,000	190,535	196,153
131	Custodial OT	-	2,971	10,000	10,000	10,000
167	Cafeteria Substitutes	33,902	34,131	36,500	36,500	36,500
168	Cafeteria Salaries	987,843	997,008	1,066,200	990,355	1,033,945
170	Non lic Instr Support	36,201	38,479	43,095	42,793	44,947
171	Non Instrut Support OT	-	168	-	-	500
199	Full Caf Plans/Cash In Lieu of Benefits	12,000	12,000	12,000	12,000	12,000
<b>TOTAL SALARIES AND WAGES</b>		<b>1,147,168</b>	<b>1,437,814</b>	<b>1,453,795</b>	<b>1,362,486</b>	<b>1,415,158</b>
<b>EMPLOYEE BENEFITS</b>						
210	FICA	85,172	100,879	106,240	99,756	107,240
214	PERA	83,100	98,616	104,215	91,776	105,215
218	TRA	16	24	-	6,023	-
220	Group Hospitalization	78,916	131,317	125,000	132,086	137,371
230	Group Life	173	1,985	185	185	3,000
235	Group Dental Insurance	16,799	17,848	18,500	16,983	17,418
240	Long Term Disability	339	1,073	665	1,763	1,782
250	Sheltered Annuity	9,723	13,107	17,025	17,025	19,025
270	Workmens Compensat	-	6,762	-	7,000	7,000
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>274,236</b>	<b>371,612</b>	<b>371,830</b>	<b>372,596</b>	<b>398,051</b>
<b>PURCHASED SERVICES</b>						
305	Consult Fee/Fees Ser	-	43,125	30,000	38,000	45,000
320	Communication/Phone	-	-	-	-	-
329	Postage & Express	4,977	5,117	5,000	5,000	5,000
350	Repairs & Maintenance Svcs	4,600	-	5,000	5,000	5,000
352	Repairs & Maint - Equipment	72,359	69,143	75,000	75,000	75,000
366	Travel	16,986	11,269	15,000	15,000	15,000
368	Auto Allowance	2,640	2,640	2,640	2,640	2,640
385	Printing Chargeback	2,470	3,003	3,100	3,100	3,500
<b>TOTAL PURCHASED SERVICES</b>		<b>104,033</b>	<b>134,298</b>	<b>135,740</b>	<b>143,740</b>	<b>151,140</b>
<b>SUPPLIES</b>						
401	Non Instr General Supplies	153,150	178,025	201,500	176,500	216,600
415	Team Uniforms	-	6,295	-	6,000	6,500
490	Food	1,926,033	1,923,285	2,097,000	2,022,000	2,040,000
491	Commodities	265,090	298,753	291,000	291,000	305,000
495	Milk	173,041	172,421	202,000	187,000	187,500
<b>TOTAL SUPPLIES</b>		<b>2,517,312</b>	<b>2,578,779</b>	<b>2,791,500</b>	<b>2,682,500</b>	<b>2,755,600</b>

**EXPENDITURES BY OBJECT CODE - FOOD SERVICE FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
<b>EQUIPMENT</b>						
530	Other Equipment	87,528	32,160	87,135	297,135	68,051
	<b>TOTAL EQUIPMENT</b>	<b>87,528</b>	<b>32,160</b>	<b>87,135</b>	<b>297,135</b>	<b>68,051</b>
	<b>TOTAL SUPPLIES &amp; EQUIPMENT</b>	<b>2,604,840</b>	<b>2,610,940</b>	<b>2,878,635</b>	<b>2,979,635</b>	<b>2,823,651</b>
<b>OTHER EXPENDITURES</b>						
820	Dues, Membership, Licenses & Certain Fees	10,923	10,851	10,000	10,000	11,000
891	Pension Expense	-	1,271	-	-	1,000
899	Miscellaneous	44,824	-	-	-	-
	<b>TOTAL OTHER EXPENDITURES</b>	<b>55,747</b>	<b>12,122</b>	<b>10,000</b>	<b>10,000</b>	<b>12,000</b>
	<b>FOOD SERVICE FUND TOTAL</b>	<b>4,186,025</b>	<b>4,566,785</b>	<b>4,850,000</b>	<b>4,868,457</b>	<b>4,800,000</b>

**EXPENDITURES BY OBJECT CODE - COMMUNITY EDUCATION FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
<b>SALARIES AND WAGES</b>						
115	Coordinators	164,885	246,477	261,488	273,715	296,188
116	Directors	107,716	110,493	112,000	112,622	110,602
140	Inst Sal Licensed	645,290	698,201	736,637	730,587	751,820
141	Inst Sal Non-Licensd	252,914	280,664	295,950	287,264	318,820
143	Lic Instruct Support Svcs	2,691	-	-	-	-
144	Non lic Instr Support	4,811	-	-	-	-
154	School Nurse	6,679	5,350	5,100	5,100	4,502
155	Licensed Nurse	32,356	32,570	35,460	35,460	35,432
161	Certified Para & PCA	573	4,616	13,000	13,000	17,662
163	Foreign Lang Interpreter	-	72	-	500	300
170	Non lic Instr Support	155,235	159,849	156,960	168,116	164,123
171	Non Instrut Support OT	-	61	-	470	-
180	Salary - Non Lic (Basic Skills)	19,718	33,902	43,000	23,600	26,000
185	Other Licensed Salary Payments	6,147	12,143	21,590	23,790	37,975
188	Other Non-Lic Salaries	1,300	2,128	-	4,846	3,275
199	Full Caf Plans/Cash In Lieu of Benefits	40,796	50,301	67,396	54,416	36,478
<b>TOTAL SALARIES AND WAGES</b>		<b>1,441,112</b>	<b>1,636,826</b>	<b>1,748,581</b>	<b>1,733,485</b>	<b>1,803,177</b>
<b>EMPLOYEE BENEFITS</b>						
210	FICA	104,523	118,620	126,983	123,359	138,713
214	PERA	48,066	57,083	65,241	59,267	79,896
218	TRA	64,117	54,303	58,648	58,110	58,279
220	Group Hospitalization	73,487	99,563	104,745	122,880	177,359
230	Group Life	484	5,084	557	1,157	1,147
235	Group Dental Insurance	15,065	14,223	19,290	16,749	19,654
240	Long Term Disability	3,008	3,789	2,840	3,133	3,204
250	Sheltered Annuity	18,735	19,062	27,225	24,685	26,246
270	Workmens Compensat	-	7,877	-	-	8,000
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>327,486</b>	<b>379,605</b>	<b>405,529</b>	<b>409,340</b>	<b>512,498</b>
<b>PURCHASED SERVICES</b>						
305	Consult Fee/Fees Ser	198,443	267,833	243,130	250,330	241,156
320	Communication/Phone	342	343	350	350	350
329	Postage & Express	8,604	7,484	11,900	10,810	8,450
350	Repairs & Maintenance Svcs	12,999	1,309	-	15,000	-
355	Foreign Lang Interp Svcs Excess over \$25,000	-	650	-	650	-
358	Foreign Lang Interp Svcs up to \$25,000	1,072	1,100	3,500	3,600	1,000
361	Contracted Transportation	34,344	19,869	36,000	26,500	36,000
365	Travel Between Buildings	1,016	1,073	150	150	1,100
366	Travel	4,875	6,674	14,053	11,920	8,550
367	Out of State Travel	350	-	-	-	-

**EXPENDITURES BY OBJECT CODE - COMMUNITY EDUCATION FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
368	Auto Allowance	5,838	7,270	7,760	7,010	7,649
369	Entry Fees / Student Travel	3,066	4,487	2,500	4,450	4,000
380	Advertising & Publishing	160	1,058	2,800	1,100	100
381	Printing & Binding	29,448	28,854	40,500	28,000	37,500
385	Printing Chargeback	5,334	8,656	11,700	8,900	7,550
394	Pymts for Ed Purposes to Oth Agencies - Non	-	103,000	100,000	105,000	100,000
	<b>TOTAL PURCHASED SERVICES</b>	<b>305,890</b>	<b>459,659</b>	<b>474,343</b>	<b>473,770</b>	<b>453,405</b>
	<b>SUPPLIES</b>					
401	Non Instr General Supplies	21,511	32,170	29,558	31,750	23,200
430	Non-Individ Instr Supplies	14,843	19,702	16,152	11,500	13,900
442	Maintenance & Supplies	8,839	10,749	12,000	10,000	9,000
443	Rent of Vehicles & Insurance	6,201	10,843	6,500	10,000	11,000
460	Textbooks & Workbooks	68,630	71,236	69,410	72,100	72,700
489	Periodicals & Newspapers	72	-	50	-	-
490	Food	19,971	21,905	63,377	59,977	37,070
	<b>TOTAL SUPPLIES</b>	<b>140,067</b>	<b>166,605</b>	<b>197,047</b>	<b>195,327</b>	<b>166,870</b>
	<b>EQUIPMENT</b>					
530	Other Equipment	3,272	16,486	5,000	8,500	5,500
555	Technology Equipment	490	10	-	500	-
	<b>TOTAL EQUIPMENT</b>	<b>3,762</b>	<b>16,496</b>	<b>5,000</b>	<b>9,000</b>	<b>5,500</b>
	<b>TOTAL SUPPLIES &amp; EQUIPMENT</b>	<b>143,829</b>	<b>183,101</b>	<b>202,047</b>	<b>204,327</b>	<b>172,370</b>
	<b>OTHER EXPENDITURES</b>					
820	Dues, Membership, Licenses & Certain Fees	2,264	1,660	2,900	2,600	1,750
891	Pension Expense	-	5,853	-	-	-
894	Special Events/Trips	2,265	2,456	15,800	2,750	11,800
898	Scholarships	-	-	300	-	-
899	Miscellaneous	28,040	975	500	-	10,000
	<b>TOTAL OTHER EXPENDITURES</b>	<b>32,568</b>	<b>10,944</b>	<b>19,500</b>	<b>5,350</b>	<b>23,550</b>
	<b>COMMUNITY EDUCATION FUND TOTAL</b>	<b>2,250,886</b>	<b>2,670,135</b>	<b>2,850,000</b>	<b>2,826,272</b>	<b>2,965,000</b>

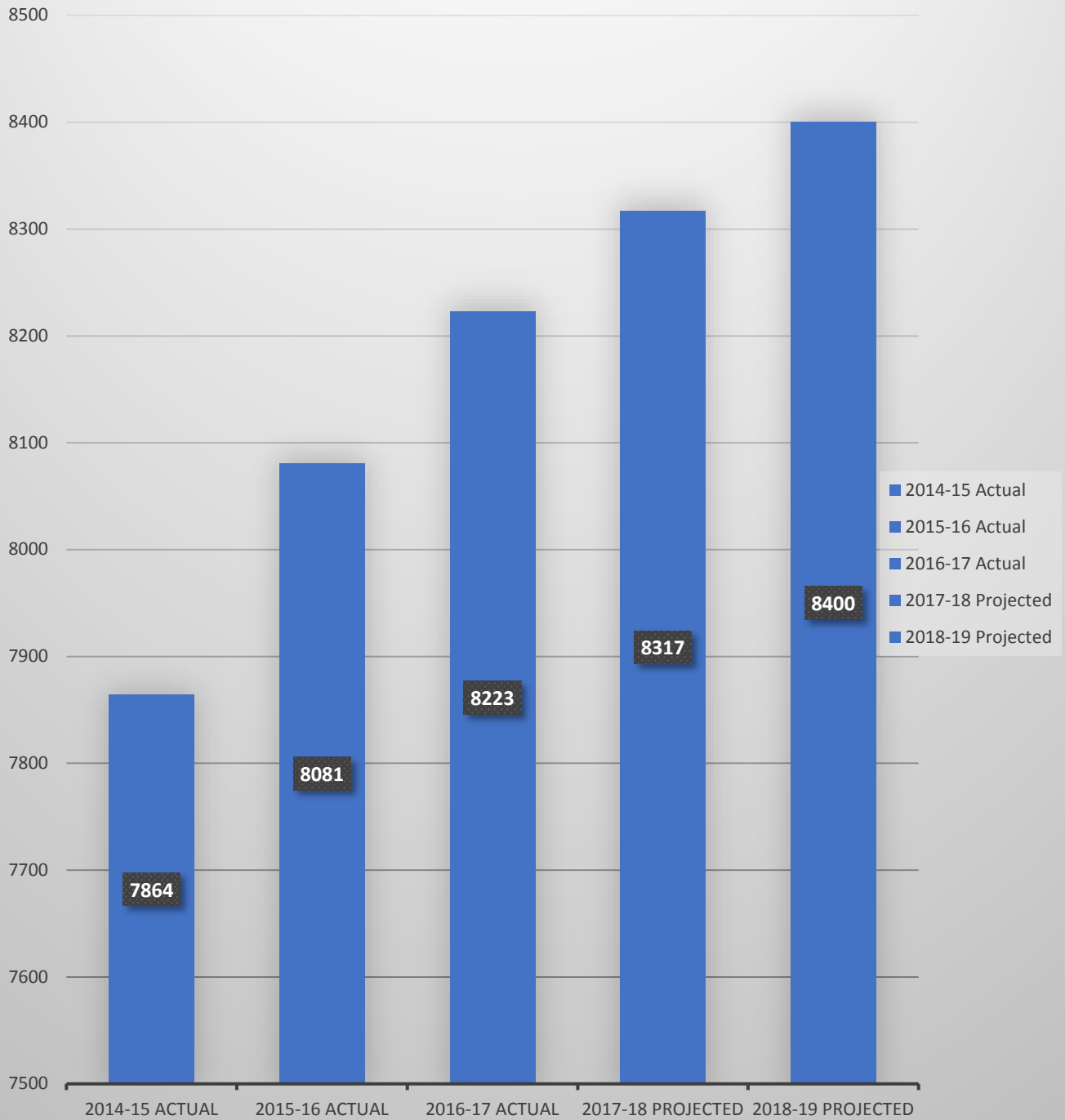
**EXPENDITURES BY OBJECT CODE - CONSTRUCTION FUND**

OBJECT CODE	DESCRIPTION	June 30, 2016	June 30, 2017	Adopted Budget	Revised Budget	Next Year Budget
<b>SALARIES AND WAGES</b>						
110	Admin / Supv	-	-	-	42,050	-
111	Principals	-	80,328	80,500	81,138	-
113	Managers	34,517	49,893	50,000	28,125	-
115	Coordinators	-	-	-	-	-
116	Directors	50,786	175,688	175,000	129,082	-
145	Substitute Teacher	4,951	255	-	-	-
170	Non lic Instr Support	316,830	-	-	19,835	-
185	Other Licensed Salary Payments	25,082	17,557	-	-	-
199	Full Caf Plans/Cash In Lieu of Benefits	24,800	29,616	30,000	43,298	-
<b>TOTAL SALARIES AND WAGES</b>		<b>456,967</b>	<b>353,337</b>	<b>335,500</b>	<b>343,528</b>	<b>-</b>
<b>EMPLOYEE BENEFITS</b>						
210	FICA	30,653	22,544	22,000	23,659	-
214	PERA	17,006	9,707	9,700	9,846	-
218	TRA	13,123	12,111	11,500	12,428	-
220	Group Hospitalization	8,830	13,229	13,500	3,031	-
230	Group Life	272	423	725	148	-
235	Group Dental Insurance	1,949	549	550	-	-
240	Long Term Disability	938	672	675	701	-
250	Sheltered Annuity	6,619	7,912	5,850	6,659	-
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>79,389</b>	<b>67,147</b>	<b>64,500</b>	<b>56,472</b>	<b>-</b>
<b>PURCHASED SERVICES</b>						
305	Consult Fee/Fees Ser	5,706,392	3,541,690	1,575,000	2,210,000	752,000
331	Water & Sewage	270	-	-	-	-
366	Travel	108,121	18,823	-	-	-
380	Advertising & Publishing	-	186	-	-	-
<b>TOTAL PURCHASED SERVICES</b>		<b>5,814,783</b>	<b>3,560,698</b>	<b>1,575,000</b>	<b>2,210,000</b>	<b>752,000</b>
<b>SUPPLIES</b>						
401	Non Instr General Supplies	-	190	-	-	-
490	Food	4,563	1,039	-	-	-
<b>TOTAL SUPPLIES</b>		<b>4,563</b>	<b>1,229</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EQUIPMENT</b>						
510	Grounds Acquisition	880,067	-	-	-	-
511	Site or Grounds Improvement	397,034	2,221,395	2,720,000	2,640,000	320,000
520	Building Acquisition or Construction	865,599	-	-	-	-
522	Building Improvements	1,859,351	40,665,034	42,479,000	39,355,000	5,000,000
530	Other Equipment	125,012	434,933	-	250,000	2,578,000
555	Technology Equipment	470,766	436,804	2,826,000	145,000	-
580	Principal on Capital Lease	333,774	-	-	-	-
<b>TOTAL EQUIPMENT</b>		<b>4,931,603</b>	<b>43,758,166</b>	<b>48,025,000</b>	<b>42,390,000</b>	<b>7,898,000</b>
<b>TOTAL SUPPLIES &amp; EQUIPMENT</b>		<b>4,936,166</b>	<b>43,759,395</b>	<b>48,025,000</b>	<b>42,390,000</b>	<b>7,898,000</b>
<b>CONSTRUCTION FUND TOTAL</b>		<b>12,049,279</b>	<b>47,740,644</b>	<b>50,000,000</b>	<b>45,000,000</b>	<b>8,650,000</b>

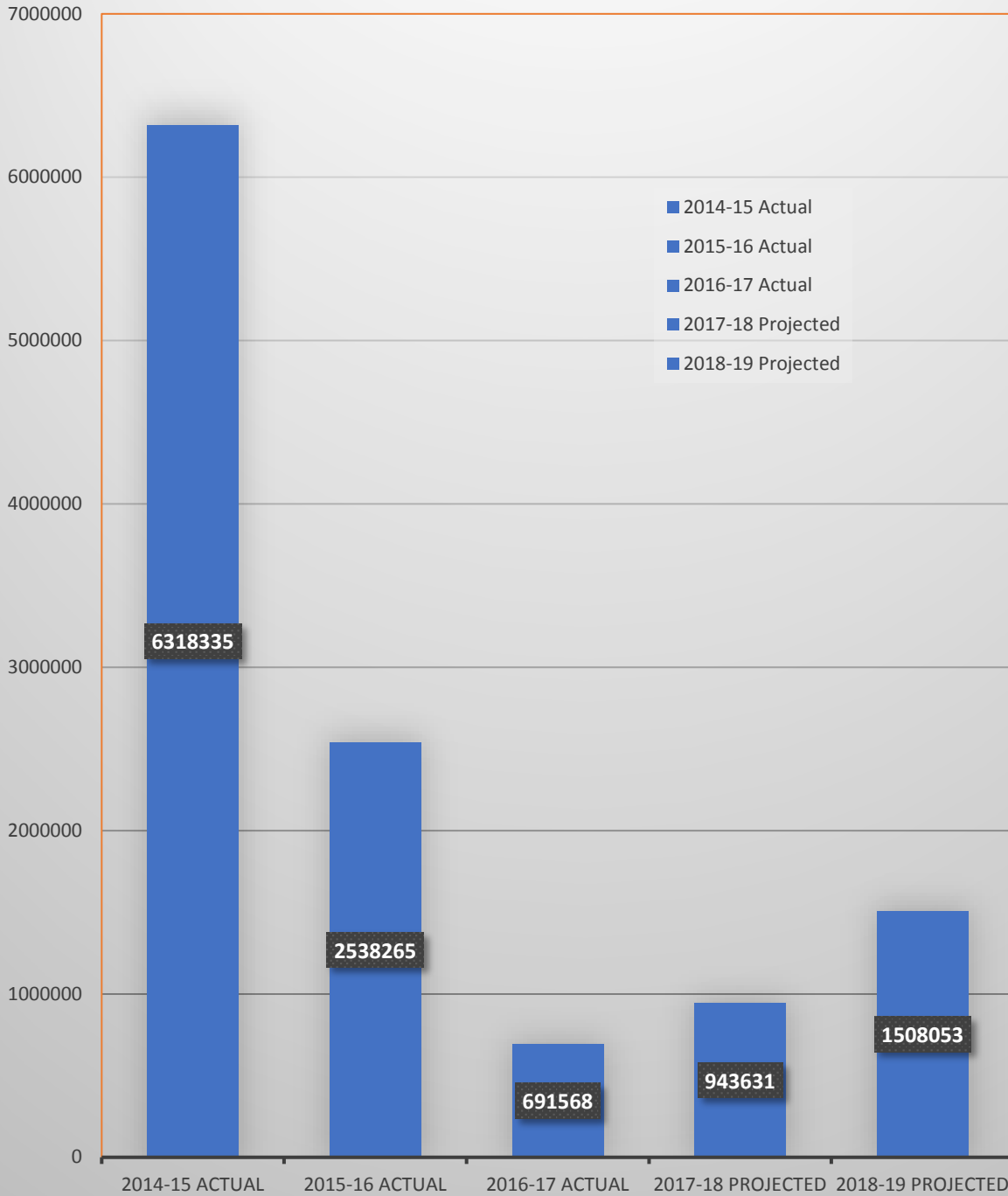
**EXPENDITURES BY OBJECT CODE - DEBT SERVICE FUND**

<b>DEBT SERVICE</b>						
710	Bond Principal	8,860,000	11,135,000	12,760,000	29,780,000	14,315,000
720	Bond Interest	6,543,743	8,621,372	7,744,588	8,413,938	7,167,675
790	Other Debt Service	177,796	26,287	10,412	11,062	17,325
<b>TOTAL DEBT SERVICE</b>		<b>15,581,539</b>	<b>19,782,659</b>	<b>20,515,000</b>	<b>38,205,000</b>	<b>21,500,000</b>

## Enrollment ADM Actual/Served



# General Fund Financial Position- Unassigned



## Long Term Facility Maintenance Schedule

### Projects Scheduled for Completion Summer 2018 (FY 2019)

Health & Safety Items	\$ 350,000
Staff Time	100,000
LTFM Funding to Upgrade Existing High School: (i.e Corridor Carpet, Ceiling Tile, Lighting and Re-painting of Walls & Lockers)	852,360
HVAC Deficiencies at Pearson Elementary	92,000
HVAC Deficiencies at Red Oak Elementary	20,500
HVAC Deficiencies at Sweeney Elementary	72,500
HVAC Deficiencies at WJHS	105,000
UHL Preventative Maintenance (HVAC) at EJHS	35,000
UHL Preventative Maintenance (HVAC) at Jackson Elementary	30,000
UHL Preventative Maintenance (HVAC) at High School	5,000
Pearson Elementary Partial Roof (Phase I - Replace Ballasted EPDM)	840,000
Total	2,502,360
Available Funding	2,507,480
Cumulative Balance	5,120



# AIA® Document G701™ – 2001

## Change Order

<b>PROJECT</b> <i>(Name and address):</i>	<b>CHANGE ORDER NUMBER:</b> 019	<b>OWNER:</b> <input checked="" type="checkbox"/>
Shakopee High School Additions and Renovations 100 17th Avenue West Shakopee, MN 55379	<b>DATE:</b> May 24, 2018	<b>ARCHITECT:</b> <input checked="" type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i>	<b>ARCHITECT'S PROJECT NUMBER:</b> 152092	<b>CONTRACTOR:</b> <input checked="" type="checkbox"/>
Shaw-Lundquist Associates, Inc. 2757 West Service Road St. Paul, MN 55121	<b>CONTRACT DATE:</b> July 26, 2016	<b>FIELD:</b> <input type="checkbox"/>
	<b>CONTRACT FOR:</b> General Construction	<b>OTHER:</b> <input type="checkbox"/>

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

1. PCO 126 / PR 097: PR to Repaint Existing Lockers ADD: \$55,109.25
2. PCO 273 / PR 210: Add a Concrete Pad under Bollard in Area H-RFI 585 ADD: \$1,069.20
3. PCO 311 / PR 246: Control Room A204 ADD: \$4,386.19
4. PCO 312 / PR 247: Change Block to Gyp at Directors Room for Lift ADD: \$247.22
5. PCO 321 / PR 251: Gym Speaker, Exit Sign & Nurse Cot ADD: \$1,712.70
6. PCO 324 / GCPR 041: Pricing PR 083 Gym WiFi 02-27-18 ADD: \$3,525.00
7. PCO 325 / GCPR 034: CCD #5 Pricing Field House Soffits 02-28-18 ADD: \$17,826.85
8. PCO 326 / PR 255: FTR in Area B (RFI 637, 638, 639) ADD: \$7,070.31
9. PCO 332 / PR 258: (RFI 650) P201 and P206 Gypsum Infill ADD: \$1,897.23
10. PCO 334 / PR 260: Omit Paint in Field House Storage Rooms DEDUCT (\$1,468.00)
11. PCO 339 / PR 263: Provide Channel under FTR at Curtainwalls ADD: \$7,911.69
12. PCO 343 / PR 272: Area E New Boiler and Sump Pump ADD: \$3,319.22
13. PCO 347 / PR 271: Return Air in Health Sim Lab S300 and Storage S302 ADD: \$1,848.00
14. PCO 350 / PR 265: Change Conc. Block Wall to Gyp in Area E Boiler Room ADD: \$273.99

TOTAL THIS CHANGE ORDER: \$104,728.85

The original Contract Sum was	\$ 73,088,000.00
The net change by previously authorized Change Orders	\$ 2,359,204.99
The Contract Sum prior to this Change Order was	\$ 75,447,204.99
The Contract Sum will be increased by this Change Order in the amount of	\$ 104,728.85
The new Contract Sum including this Change Order will be	\$ 75,551,933.84

The Contract Time will be unchanged by zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is as noted on Revised Phasing plans issued in Change Order No. 010.



**Change Order**

<b>PROJECT</b> (Name and address): Shakopee High School Additions and Renovations 100 17th Avenue West Shakopee, MN 55379	<b>CHANGE ORDER NUMBER:</b> 020 <b>DATE:</b> June 13, 2018	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address): Shaw-Lundquist Associates, Inc. 2757 West Service Road St. Paul, MN 55121	<b>ARCHITECT'S PROJECT NUMBER:</b> 152092 <b>CONTRACT DATE:</b> July 26, 2016 <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. PCO 259/PR 203: Mid Level Area M Ceiling to Accomodate Beam ADD: \$14,459.14
2. PCO 297/PR 235: Flip-Flop Spray Booth Door and Borrowed Lite in B110 ADD: \$598.20
3. PCO 309/PR 234: Repaint Existing Wall and Soffits ADD: \$161,985.75
4. PCO 316/PR250: Remove Demolition of School Bank from Scope of Work DEDUCT (\$928.75)
5. PCO 322/PR254: VWC in Studio Stage (RFI 634) ADD: \$4,696.44
6. PCO 323/PR 253: Low Voltage Device Demolition ADD: \$5,471.81
7. PCO 331/PR 256: Omit Ductwork in Auditorium ADD: \$1,635.60
8. PCO 335/PR 261: Demolish AWP in Existing Band Room (RFI 633) ADD: \$1,005.40
9. PCO 336/PR 262: Switch Conc. Block to Gyp. Bd. Wall Between A134 and A134A DEDUCT (\$338.63)
10. PCO 340/PR 267 (RFI 633): Area P Elevator Sleeves ad Access Panels ADD: \$1,411.25
11. PCO 341/PR 268: Area :P: FTR Chase needed at CW38-All 3 Levels ADD: \$6,415.59
12. PCO 344/PR 273: Gyp Infill to Block R216 ADD: \$1,633.54
13. PCO 346/PR270: Area N Main Entry Offices No Work DEDUCT (\$30,813.74)
14. PCO 351/PR 274: Area M and N Trash Counters DEDUCT (\$9,291.86)
15. PCO 356/PR 279: Area P Enclosures for Struct Columns (RFI 666) ADD: \$676.46
16. PCO 362/PR 282: Modify Cabinet in Storage L119 ADD: \$1,002.75
17. PCO 363/PR 284: FTR Custom Color Credit DEDUCT (\$630.00)
18. PCO 374/PR 300: Landscaping Changes Between Area S and Area T ADD: \$5,040.00
19. PCO 386/GCPR 051: Area A Down Light ADD: \$346.13

TOTAL THIS CHANGE ORDER: \$164,375.08

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User Notes:

(3B9ADA2C)

The original Contract Sum was	\$	73,088,000.00
The net change by previously authorized Change Orders	\$	2,463,933.84
The Contract Sum prior to this Change Order was	\$	75,551,933.84
The Contract Sum will be increased by this Change Order in the amount of	\$	164,375.08
The new Contract Sum including this Change Order will be	\$	75,716,308.92

The Contract Time will be unchanged by zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is as noted on Revised Phasing plans issued in Change Order No. 010.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change ~~Directive~~Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>Wold Architects Engineers</u> <b>ARCHITECT</b> <i>(Firm name)</i>	<u>Shaw-Lundquist Associates, Inc.</u> <b>CONTRACTOR</b> <i>(Firm name)</i>	<u>Independent School District #720</u> <b>OWNER</b> <i>(Firm name)</i>
<u>332 Minnesota Street, Suite W2000</u> <u>St. Paul, MN 55102</u> <b>ADDRESS</b>	<u>2757 West Service Road</u> <u>St. Paul, MN 55121</u> <b>ADDRESS</b>	<u>1200 Town Square Mall</u> <u>Shakopee, MN 55379</u> <b>ADDRESS</b>
<u>BY</u> <i>(Signature)</i>	<u>BY</u> <i>(Signature)</i>	<u>BY</u> <i>(Signature)</i>
<u>R. Scott McQueen</u> <i>(Typed name)</i>	<u>Tad Ulrich</u> <i>(Typed name)</i>	<u>Jeffrey Priess, Director of Finance</u> <i>(Typed name)</i>
<u>DATE</u>	<u>DATE</u>	<u>DATE</u>



# AIA Document G701™ – 2001

## Change Order

<b>PROJECT</b> (Name and address): Shakopee High School Low Voltage - Phase I 100 17th Avenue West Shakopee, MN 55379	<b>CHANGE ORDER NUMBER:</b> 004 <b>DATE:</b> May 15, 2018	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address): TRiCOM Communications 1301 Corporate Center Drive Suite #160 Eagan, MN 55121	<b>ARCHITECT'S PROJECT NUMBER:</b> <b>CONTRACT DATE:</b> May 9, 2017 <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. PCO 011/COR 013: Upper Level R ADD: \$8,534.00
2. PCO 012/COR 014: Upper R Conference to Office ADD: \$605.00
3. PCO 013/COR 015: Credit for Ceiling Tile Damage DEDUCT (\$1,905.15)

TOTAL THIS CHANGE ORDER = ADD: \$7,233.85

The original Contract Sum was	\$ 147,637.00
The net change by previously authorized Change Orders	\$ 80,062.20
The Contract Sum prior to this Change Order was	\$ 227,699.20
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,233.85
The new Contract Sum including this Change Order will be	\$ 234,933.05

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is Phase I - August 25, 2017 and Phase II - December 29, 2017.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

N/A <b>ARCHITECT</b> (Firm name)	TRiCOM Communications <b>CONTRACTOR</b> (Firm name)	Independent School District #720 <b>OWNER</b> (Firm name)
ADDRESS	1301 Corporate Center Drive, Suite #160 Eagan, MN 55121 ADDRESS	1200 Town Square Mall Shakopee, MN 55379 ADDRESS
BY (Signature)	<i>Diane Evans</i> BY (Signature)	BY (Signature)
(Typed name)	Diane Evans (Typed name)	Jeffrey Priess, Director of Finance (Typed name)
DATE	5/14/18 DATE	DATE

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)  
STATE OF MINNESOTA

HELD: JUNE 25, 2018

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 720 (Shakopee), State of Minnesota, was held in said school district on June 25, 2018, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS  
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.

The clerk shall include on the general election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such Affidavits as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held in conjunction with the state general election on Tuesday, the 6th day of November, 2018.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as those for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall specify the date of said election and the office or offices to be voted on at said general election. Any notice given prior to the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election.

The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

5. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

**[Form of Ballot on next page]**


General Election Ballot

Independent School District No. 720  
(Shakopee)

November 6, 2018

---

**Instructions to Voters**

To vote, completely fill in the oval(s) next to your choice(s) like this: .

---

**School Board Member**

**Vote for Up to Four**

---

Name

Name

Name

Name

Name

Name

Name

Name

\_\_\_\_\_  
write-in, if any

\_\_\_\_\_  
write-in, if any

---

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

7. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

8. The individuals designated as judges for the state general election shall act as election judges for this general election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed by the school board between the third and the tenth day following the general election.

9. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.


**NOTICE OF GENERAL ELECTION  
INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that a general election has been called and will be held in conjunction with the state general election in and for Independent School District No. 720 (Shakopee), State of Minnesota, on Tuesday, the 6th day of November, 2018, for the purpose of electing four (4) school board members for four (4) year terms. The ballot shall provide as follows:

General Election Ballot  
Independent School District No. 720  
(Shakopee)  
November 6, 2018

---

**Instructions to Voters**

**To vote, completely fill in the oval(s) next to your choice(s) like this:  .**

---

**School Board Member**

**Vote for Up to Four**

---

- |                       |                           |
|-----------------------|---------------------------|
| <input type="radio"/> | Name                      |
| <input type="radio"/> | Name                      |
| <input type="radio"/> | Name                      |
| <input type="radio"/> | Name                      |
| <input type="radio"/> | Name                      |
| <input type="radio"/> | Name                      |
| <input type="radio"/> | Name                      |
| <input type="radio"/> | _____<br>write-in, if any |
| <input type="radio"/> | _____<br>write-in, if any |
| <input type="radio"/> | _____<br>write-in, if any |
-

The precincts and polling places and voting hours at those polling places for this general election shall be the same as those for the state general election.

Any eligible voter residing in the school district may vote at said election at the polling place designated for the precinct in which he or she resides.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated: \_\_\_\_\_, 2018.

BY ORDER OF THE SCHOOL BOARD

/s/  
\_\_\_\_\_  
School District Clerk  
Independent School District No. 720  
(Shakopee)  
State of Minnesota

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)  
STATE OF MINNESOTA  
HELD: JUNE 25, 2018

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 720 (Shakopee), State of Minnesota, was held in said school district on June 25, 2018, at 6:00 o'clock p.m., for the purpose, in part, of establishing dates for filing affidavits of candidacy for the 2018 school district general election.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING DATES  
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 720 shall begin on July 31, 2018 and shall close on August 14, 2018. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 14, 2018.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 720 shall begin on July 31, 2018, and shall close at 5:00 o'clock p.m. on August 14, 2018.

The general election shall be held on Tuesday, November 6, 2018. At that election, four (4) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, 1200 Town Square, Shakopee, MN 55379. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 14, 2018.

Dated: \_\_\_\_\_, 2018

BY ORDER OF THE SCHOOL BOARD

/s/ \_\_\_\_\_  
School District Clerk  
Independent School District No. 720  
(Shakopee)  
State of Minnesota

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_.  
On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

**RESOLUTION RELATING TO THE NONRENEWAL OF  
THE COACHING CONTRACT  
OF BRUCE KUGATH**

WHEREAS, Independent School District No. 720 entered into a contract with Bruce Kugath to be the head varsity boys' basketball coach at Shakopee High School for the 2017-2018 school year; and

WHEREAS, the basketball season has ended and the coaching contract for the position of head varsity boys basketball coach has expired; and

WHEREAS, the administration of the School District has made a recommendation to the School Board that the coaching contract not be renewed at the conclusion of the 2017-2018 school year.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 720, as follows:

1. That pursuant to Minnesota Statutes Section 122A.33, the coaching contract of Bruce Kugath as Head Varsity Boys Basketball Coach will not be renewed at the close of the current 2017-2018 school year.

2. That written notice be sent to Bruce Kugath regarding the nonrenewal of his coaching contract as required by law, and that said notice be in the form set forth in Exhibit A attached hereto.

3. That the written notice attached hereto as Exhibit A shall be signed by the Superintendent of the School District and served upon Bruce Kugath in a manner determined by the administration of Independent School District No. 720.

NOTICE OF NONRENEWAL

June 25, 2018

Bruce Kugath  
[Address]

Dear Mr. Kugath:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 720, Shakopee, Minnesota, held on June 25, 2018, a resolution was adopted by a majority vote to not renew your coaching contract as Head Varsity Boys Basketball Coach for the upcoming 2018-2019 school year, pursuant to Minnesota Statutes Section 122A.33. A copy of the Resolution is attached. You are advised that you may request the reasons for your nonrenewal. The request must be submitted in writing to the Superintendent.

You are further advised that following your receipt of a written explanation of the reasons for the nonrenewal, you may request the opportunity to be heard before the School Board at a meeting to be open or closed at your election, unless the meeting is closed to discuss private data pursuant to Minnesota Statutes Section 13D.05. A request to be heard by the School Board must be provided to the Superintendent in writing, including advising the Superintendent if you wish to be heard at an open or closed meeting.

Sincerely,

Gary Anger  
Interim Superintendent of Schools

Enclosure