

# SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





Shakopee Public Schools  
School Board Regular Business Meeting  
District Office Board Room, 1200 Town Square, Shakopee, MN 55379

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Monday, May 21, 2018  
6:00 PM

1. CALL TO ORDER AND ROLL CALL - CHAIR SWANSON

2. PLEDGE OF ALLEGIANCE

3. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS

3. 1. Recognition of 2018 Minnesota Teacher of the Year - Kelly Holstine

4. CONSENT ITEMS

4. 1. Personnel Items

**7.1.1 Acceptance of Retirements**

Last Name, First Name, Position, Location, Effective Date

Cimmerer, Sandra, Teacher, Social Studies, West Junior High School, 6/01/2018

Donna, Jane, Program Support Assistant, High School, 6/30/2018

Jensen, Susan, Teacher, Special Services, Eagle Creek Elementary, 6/01/2018

Sater, Scott, Teacher, Instrumental Music, East Junior High School, 6/01/2018

Thedinga, Roberta, Program Support Assistant, East Junior High School, 8/01/2018

**Recommended Action**

Accept the retirements and thank them for their service to the district as presented.

**7.1.2 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date

Carney, Emily, School Nurse, Central Family Center, 4/26/2018

Christensen, Kari, Teacher, Early Childhood, Central Family Center, 6/01/2018

Davenport, Helena, Program Support Assistant, Central Family Center, 4/27/2018

Delarwelle, Kristi, Physical Therapist, Central Family Center, 8/01/2018

Harris, Adam, Teacher, Social Studies, High School, 6/01/2018

Hendrickson, Jessica, Teacher, Special Service, Sun Path Elementary School, 6/01/2018  
Holstrom, Kristin, Teacher, Grade 4, Red Oak Elementary School, 6/01/2018  
Hughes, Kelly, School Psychologist, Eagle Creek/Red Oak Elementary school, 6/01/2018  
Irby, Stephanie, Teacher, Media Specialist, Red Oak Elementary School, 6/01/2018  
Kordah, Gospel, Equity Specialist, High School, 6/01/2018  
Krominga, Ryan, Teaching and Learning Coordinator, District Wide, 6/30/2018  
Leskee, Emily, Teacher, Art, Sweeney Elementary School, 6/01/2018  
Lyons, Christopher, Teacher, Technology Education, West Junior High School, 6/01/2018  
McKoy, Erin, Supervisor, Special Services, District Office, 5/15/2018  
Maikkula, Andrea, Teacher, Grade 2, Sun Path Elementary School, 6/01/2018  
Peterson, Pamela, Teacher, English, East Junior High School, 6/01/2018  
Phillips, Andrea, Principal Administrative Assistant, Pearson 6th Grade Center, 4/27/2018  
Puterbaugh, Corey, Avid Tutor, High School, 5/18/2018  
Ruter, Chad, School Psychologist, West Junior High School, 6/01/2018  
Smith, Kain, Buildings & Grounds Manager, Districtwide, 6/01/2018  
Sticha, Amy, Teacher, Technology Integration, Technology Department, 6/01/2018  
Schleif, Pamela, School Social Worker, Eagle Creek Elementary School, 6/01/2018  
Thoen, Alexandra, Teacher, Grade 5, Eagle Creek Elementary School, 5/04/2018  
Treat, Amisha, Teacher, Special Services, High School, 6/01/2018

**Recommended Action**

Accept the resignations and thank them for their service to the district as presented.

**7.1.3 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Klecker, Jennifer, Foster, Alison, Teacher, Grade 1, Eagle Creek Elementary School, 5/7/2018 through approx. 6/01/2018, BA Step 4, 20, 1.0, \$218.04/day

Sparks, Sarah, Chapman, Alyssa, Teacher, Special Services, East

Junior High School, 4/13/2018 through approx. 6/01/2018, BA Step 3, 34, 1.0, \$212.04/day

**Recommended Action**

Approve long term substitute contracts as presented.

**7.1.4 Approval of Certified Contracts for the 2018-19 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE ,  
Effective, Salary Annual

Holzhueter, Elisa, Teacher, Work Based Learning, High School,  
BA+20, 6, 1.0, 8/20/2018, \$47,034.00

LaPlant, Krista, Speech Language Pathologist, Eagle Creek  
Elementary School/High School, MA, 11, 1.0, 8/20/2018, \$58,545.00

Powell, Emily, Teacher, Math, West Junior High School, BA, 6, 1.0,  
8/20/2018, \$42,787.00

Mueller, Jennifer, School Social Worker , High School, MA + 30, 11,  
1.0, 8/20/2018, \$65,739.00

**Recommended Action**

Approve certified contracts for the 2018-19 school year as presented.

**7.1.5 Request for Leave of Absence**

Jennifer Batalden, Kindergarten Teacher at Jackson Elementary  
School is requesting a childcare  
leave of absence, for the entire 2018-19 school year.

**Recommended Action**

Approve the leave of absence for Jennifer Batalden as presented.

**7.1.6 Request for Leave of Absence**

Kimberly Johanson, Physical Education Teacher at Jackson  
Elementary School is requesting a leave  
of absence for the entire 2018-19 school year.

**Recommended Action**

Approve the leave of absence for Kimberly Johanson as presented.

**7.1.7 Request for Leave of Absence**

Shanna Bodilly, Intervention Teacher at Sweeney Elementary School  
is requesting a .50 FTE leave of absence for the entire 2018-19  
school year.

**Recommended Action**

Approve the leave of absence for Shanna Bodilly as presented.

**7.1.8 Request for Leave of Absence**

Rebecca Carlson, Grade 4 Teacher at Eagle Creek Elementary  
School is requesting a leave of absence for the entire 2018-19 school

year.	
<b>Recommended Action</b>	
Approve the leave of absence for Rebecca Carlson as presented.	
4. 2. Approval of minutes of the School Board Business Meeting held on April 23, 2018 and School Board Learning Session on May 7, 2018.	8
<b>Recommended Action</b>	
Approve minutes of the School Board Business Meeting held on April 23, 2018 and School Board Learning Session on May 7, 2018 as presented.	
4. 3. Consideration of bills and authorization to pay same	
<b>Recommended Action</b>	
Approve the bills and authorize to pay same as presented.	
4. 4. Approval of wires report	16
<b>Recommended Action</b>	
Approve the wires report as presented.	
4. 5. 2018-19 Head Start Lease	17
<b>Recommended Action</b>	
Approve the 2018-19 Head Start Lease as presented.	
4. 6. Approval of Apple Leases	21
<b>Recommended Action</b>	
Approve the resolutions approving and authorizing the execution of schedule No. PUB17681 to the governmental lease purchase master agreement dated May 15, 2014, and supplements thereto and related documents and certificates as presented.	
5. OLD BUSINESS DISCUSSION ITEMS	
5. 1. School District Goals	23
Interim Superintendent Gary Anger will review with the school board the district goals.	
Presenter: Int. Superintendent Gary Anger	
Time: 20 minutes	
5. 2. eLearning Days Update	26
Interim Superintendent Gary Anger will provide an update regarding planning for potential eLearning Days.	
Presenter: Int. Superintendent Gary Anger	
Time: 5 minutes	
6. OLD BUSINESS ACTION ITEMS	
6. 1. Approval of 2019-20 School Calendar	29
A draft of the 2019-20 School Year calendar was presented for Board review and feedback at their May 7, 2018 Learning Session.	
<b>Recommended Action</b>	

Approve the 2019-20 School Year calendar as presented.

Presenter: Int. Superintendent Gary Anger

Time: 5 minutes

6. 2. District Enrollment Study 31

Director of Finance and Operations Jeff Priess will present a proposal for a district enrollment study.

**Recommended Action**

Approve the study with School Finances as presented.

Presenter: Director of Finance and Operations Jeff Priess

Time: 10 minutes

6. 3. Change Order #1 South Site Development 32

Change Order #1 for the Shakopee Public Schools South Site Development in the amount of \$130,263.83 is presented for approval.

**Recommended Action**

Approve Change Order #1 as presented.

Presenter: ICS Consulting

Time: 5 minutes

6. 4. Change Order #3 Shakopee High School Low Voltage - Phase I 33

Change Order #3 for the Shakopee High School Low Voltage - Phase I project in the amount of \$46,044.00 is presented for approval.

**Recommended Action**

Approve Change Order #3 as presented.

Presenter: ICS Consulting

6. 5. District Facility Fee Schedule 34

The district's facility fee schedule will be presented for further review for potential adjustments to the fee structure.

Presenter: School Board Member Reggie Bowerman

Time: 10 minutes

7. NEW BUSINESS DISCUSSION ITEMS

8. NEW BUSINESS ACTION ITEMS

8. 1. Negotiations Update 37

Director of Human Resources Keith Gray will present a summary of a tentative agreement with district supervisors, managers and other unaffiliated employees.

**Recommended Action**

Approve the agreement with district supervisors, managers and other unaffiliated employees as presented.

Presenter: Director of Human Resources Keith Gray

Time: 10 minutes

9. OTHER

10. COMMITTEE REPORTS

11. RECOGNITION OF VISITORS TO BOARD MEETING

12. UPCOMING MEETINGS AND IMPORTANT DATES

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May 23, 2018 5:00PM BOC DO Board Room

June 11, 2018 5:00PM Policy Committee Meeting DO Room 202

June 11, 2018 6:00PM School Board Learning Session DO Board Room

June 13, 2018 5:00PM BOC DO Board Room

June 25, 2018 5:00PM Finance Committee Meeting DO Room 202

June 25, 2018 6:00PM School Board Business Meeting DO Board Room

June 27, 2018 5:00PM BOC DO Board Room

July 9, 2018 5:00PM School Board Retreat DO Board Room

July 11, 2018 5:00PM BOC DO Board Room

July 23, 2018 5:00PM Finance Committee Meeting DO Room 202

July 23, 2018 6:00PM School Board Business Meeting DO Board Room

July 25, 2018 5:00PM BOC DO Board Room

13. ADJOURNMENT

# Minutes of School Board Regular Business Meeting

## School Board Shakopee Public Schools

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A School Board Regular Business Meeting of the School Board of Shakopee Public Schools was held Monday, April 23, 2018, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - CHAIR SWANSON

PRESENT: Bowerman, Hallett, McKeand, Pass, Tucker and Swanson

ABSENT: None

2. PLEDGE OF ALLEGIANCE

3. INTERVIEW FOR SCHOOL BOARD VACANCY

\* Interview - Judi Tomczik

4. RECESS - approximately 5 minutes

5. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

\* Following the 5 minute recess, the School Board continued with the agenda as posted below.

\* At 7:30PM, the School Board will interrupt the agenda to recognize our 2 groups of students listed in 6. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS. McKeand/Tucker moved to approve the agenda as presented; motion passed unanimously.

6. At 7:30PM - WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS

6. 1. Recognition of State Level Participants - Boys Swim & Dive

Coach Eric Hills  
Gavin Wicklander  
Garrett Riley  
Alex Kraft  
Jack Bjelland  
Brandon Gorter  
Liam Bergerson  
Teddy Johnson  
Alan Purves

6. 2. Recognition of Shakopee High School Choir Performance at the 2018 Minnesota Music Educator's Association State Convention

Ankith Arun	Jasmine Harris	Alexandra Persaud
Roland Babris	Michael Hesse	Ignatius Pham
Carter Berg	Alayna Hoehn	Benjamin Prickett
Liam Bergerson	Sabrina Johnson	Mason Runyan
Tyra Branwall	Austin Kellogg	Maecy Shahab

Christopher Buck	Benjamin Kockelman	Miranda Sharp
Brie Bushlack	Joseph Koller	Logan Shepard
Myia Butler	Andrea Lemke	Parker Spehn
Tyler Cha	Samuel Ludzack	Kaitlin Strand
Rebecca Dawley	Noelle Lynch	Steven Strawser
Emily Enge	Frances Mamer	Jakob Studtmann
Caroline Flaten	Luke McKeown	Sydney Swenhaugen
Hunter Gehrman	Molly Meyhoefer	Brynn Tarbell
James Hanna	Benjamin Neumann	Alexandra Thompson
Calista Hanninen	Tanner Olsen	Kora Wiener
		Kameryn Wilmes

**7. CONSENT ITEMS**

Hallett/Bowerman moved to approve the consent agenda as presented; motion passed unanimously.

**7. 1. Personnel Items**

**7.1.1 Acceptance of Retirements**

Last Name, First Name, Position, Location, Effective Date

Bogenschutz, Marilyn, Speech Language Pathologist, Pearson 6th Grade Center, 3/22/2018

Benson, Jerilyn, Teacher, Special Services, Eagle Creek Elementary School, 6/01/2018

**Recommended Action**

Accepted the retirements and thanked them for their service to the district as presented.

**7.1.2 Recognition and Acceptance of Retirement**

Last Name, First Name, Position, Location, Effective Date

Schleif, Doug, Principal, Jackson Elementary School, 6/30/2018

**Recommended Action**

Accepted the retirement and thanked him for his service to the district as presented.

**7.1.3 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date

Althoff, Adam, Technology Assistant, West Junior High School, 4/27/2018

Bhatta, Joy, Program Support Assistant, Sun Path Elementary School, 4/24/2018

Carney, Emily, Nurse, Central Family Center, 4/26/2018

Cuka, Michelle , Special Services Supervisor, District Office, 6/30/2018

Davenport, Helena, Program Support Assistant, Central Family Center, 4/27/2018

David , Paula, Program Support Assistant, Red Oak Elementary School, 4/02/2018

Erdahl, Karen, Teacher, ECFE, Central Family Center, 3/15/2018

Feltis, Hailey, Teacher, Music, West Junior High School, 6/01/2018

Maxa, Bretta, Food Service, Red Oak Elementary School, 4/09/2018

Nelson, Betsy, Custodian, East Junior High School, 3/30/2018

Picha, Laureen, Accounts Payable Specialist, District Office, 3/22/2018

Pyne, Katherine, Community Education Office Assistant, Central Family Center, 4/06/2018

Strunk, Elizabeth, Teacher, Intervention, Sweeney Elementary School, 3/17/2018

Thoen, Alexandra, Teacher, Grade 5, Eagle Creek Elementary School, 6/01/2018

Wiegert, Stephanie, Program Support Assistant, Jackson Elementary School, 4/24/2018

**Recommended Action**

Accepted the resignations and thanked them for their service to the district as presented.

#### **7.1.4 Approval of NonCertified Contracts for the 2017-18 School Year**

Last Name, First Name, Position, Location, Salary, Effective  
Nguyen, Anthony, Custodian, High School, \$16.41hr, 4/02/2018  
Swenson, Eric, Custodian, Red Oak Elementary School, \$17.30/hr, 4/30/2018

#### **Recommended Action**

Approved noncertified contracts as presented.

#### **7.1.5 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary  
Arvin, Betsi, Schultz, Christine, Teacher, Grade 2 , Sweeney Elementary School, 4/21/2018 through approx. 6/01/2018, MA Step 3, 28, 1.0, \$254.10/day  
Bailey, Trevor, Russell, Molly, Teacher, Special Services, West Junior High School, 4/23/2018 through approx. 6/01/2018, BA Step 3, 30, 1.0, \$212.04/day  
Bauder, Cynthia, Rothstein, Jennifer, Teacher, Intervention, Jackson Elementary School, 4/02/2018 through approx. 4/30/2018, MA Step 3, 21,1.0, \$254.10/day  
David, Paula, Tocko, Kris, Teacher, ESL, West Junior High School, 4/11/2018 through approx. 6/01/2018, BA Step 3, 37, 1.0, \$212.04/day  
McCarty, Erin, Neu, Kim, Teacher, Kindergarten, Eagle Creek Elementary School, 4/02/2018 through approx. 6/01/2018, BA Step 3, 49, 1.0, \$212.04/day  
Phillips, Samantha, Gerdes, Jodie, Teacher, ESL, West Junior High School, 4/11/2018 through approx. 6/01/2018, BA Step 3, 37,1.0, \$212.04/day  
Rademacher, Jody, Christensen, Kari, Teacher, Early Childhood, Central Family Center, 3/26/2018 through approx. 6/01/2018, BA Step 3, 44, 1.0, \$212.04/day  
Scheu, Nicole, Thoen, Alexandra, Teacher, Grade 5, Eagle Creek Elementary School, 5/04/20178 through approx. 6/01/2018, MA Step 3, 22, 1.0, \$254.10/day  
Sutton, Crystal, Ellison, Linda, Teacher, Music, Eagle Creek Elementary School, 4/02/2018 through approx. 5/04/2018, BA +10 Step 3, 25, 1.0, \$222.56/day

#### **Recommended Action**

Approved long term substitute contracts as presented.

#### **7.1.6 Approval of Co-Curricular Assignments**

Last Name, First Name, Position Title  
Hochhalter, Bo, JH Tennis Coach  
Runchey, Tracy, JH Tennis Coach  
Koenig, Dan, Assistant Track & Field Coach  
Voigt, Kelly, Assistant Track & Field Coach  
Phillips, Julie, Assistant Track & Field Coach  
Chapman, Alyssa, Adapted Softball  
Slaughter, Duane, Concessions Manager  
Johnson, Dave, Volunteer Baseball Coach

#### **Recommended Action**

Approved the Co-Curricular Assignments as presented.

#### **7.1.7 Assignment Change**

Last Name, First Name, Old Position, New Position, FTE, Salary, Effective  
Thomas, Hilaire, Food Service, Accounts Payable, 1.0, \$19.48/hr, 4/02/2018

#### **Recommended Action**

Approved the assignment change as presented.

#### **7.1.8 Request for Leave of Absence**

Jodie Gerdes, teacher at West Junior School, is requesting a childcare leave of absence, for the entire 2018-19 school year.

**Recommended Action**

Approved the leave of absence as presented.

**7.1.9 Request for Leave of Absence**

Kristine Tocko, teacher at Red Oak Elementary School, is requesting a childcare leave of absence, for the entire 2018-19 school year.

**Recommended Action**

Approved the leave of absence as presented.

**7.1.10 Request for Leave of Absence**

Robert Lincoln, Technology Integration Teacher at Sun Path Elementary School, is requesting a leave of absence to pursue alternative occupation experiences for the entire 2018-19 school year.

**Recommended Action**

Approved the leave of absence as presented.

7. 2. Approval of minutes of the School Board Business Meeting held on March 19, 2018 and School Board Learning Session held on April 9, 2018

**Recommended Action**

Approved minutes of the School Board Business Meeting held on March 19, 2018 and School Board Learning Session held on April 9, 2018 as presented.

7. 3. Consideration of bills and authorization to pay same

**Recommended Action**

Approved the bills and authorized to pay same as presented.

7. 4. Approval of wires report

**Recommended Action**

Approved the wires report as presented.

7. 5. Acceptance of Gifts

**Recommended Action**

Accepted the donations to the school district as presented.

8. OLD BUSINESS DISCUSSION ITEMS

9. OLD BUSINESS ACTION ITEMS

9. 1. Academies of Shakopee Academy Champion

Interim Superintendent Gary Anger presented Shutterfly, as represented by Jamie Riddle, as The Shutterfly Academy of Engineering & Manufacturing Academy Champion for board approval.

**Recommended Action**

Tucker/Pass moved to approve Shutterfly as the Shutterfly Academy of Engineering & Manufacturing Academy Champion as presented and thank them for their support of the students, families of the Shakopee Schools and the entire Shakopee community as presented; motion passed unanimously.

9. 2. Change Order #17 Shakopee High School Expansion and Renovation  
Change Order #17 for the Shakopee High School Additions and Renovations Project in the amount of \$159,414.46 was presented for approval.

**Recommended Action**

Pass/Tucker moved to approve amended Change Order #17 as presented; motion passed unanimously.

9. 3. Change Order #18 Shakopee High School Expansion and Renovation  
Change Order #18 for the Shakopee High School Additions and Renovations Project in the amount of \$624,716.92 was presented for approval.

**Recommended Action**

Bowerman/Hallett moved to approve Change Order #18 as presented; motion passed unanimously.

9. 4. Award of Bid for the Shakopee High School Expansion Low Voltage Phase II  
Chris Ziemer, ICS Consulting, presented the bids for the Shakopee High School Expansion Low Voltage Phase II Project which were received on April 5, 2018 for approval.

**Recommended Action**

Bowerman/McKeand moved to approve a contract with Parallel Technologies with the base bid amount of \$304,000 with Alternate #1 of \$3,300 for a total base bid with alternate totaling \$307,300 for the Shakopee High School Expansion Low Voltage Phase II as presented; motion passed unanimously.

9. 5. Approval of 2017-18 Calendar Change

A modified draft of the 2017-18 School Year Calendar was presented for Board review and feedback at their April 9, 2018 Learning Session.

**Recommended Action**

McKeand/Bowerman moved to approve the modified 2017-18 School Year calendar along with the number of instructional hours for 10th grade students at 1,012 instructional hours, 11th grade students at 1,015 instructional hours and 12th grade students at 1,003 instructional hours for the 2017-18 school year as presented; motion passed unanimously.

9. 6. Approval of 2018-19 Calendar Change

A modified draft of the 2018-19 School Year calendar was presented for Board review and feedback at their April 9, 2018 Learning Session.

**Recommended Action**

Hallett/McKeand moved to approve the modified 2018-19 School Year calendar as presented; motion passed unanimously.

9. 7. Resolution Filling School Board Vacancy by Appointment

Following discussion, the Board may choose to act on the following resolution:

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2019 (January 7, 2019); and

WHEREAS, the vacancy occurred more than ninety (90) days prior to the first Tuesday after the first Monday in November in the year the vacancy occurred and prior to the fourth year of the vacant term;

**Recommended Action**

Pass/Hallett moved to NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No.720, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Judith Tomczik is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The

appointment shall be effective thirty (30) days after the adoption of this resolution (June 5, 2018) unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period as presented; motion passed unanimously.

9. 8. 2018-19 Preliminary Budget Draft and Authorization of Budget Revisions

Director of Finance and Operations Jeff Priess presented the 2018-19 Preliminary Budget Draft and Authorization of Budget Revisions for School Board review. Allowing time for feedback, formal adoption will be taken at a meeting in the future.

**Recommended Action**

Tucker/McKeand moved to accept the 2018-19 Preliminary Budget Draft and Authorization of Budget Revisions for review with Middle School activity programming to remain as the current year as presented; motion passed unanimously.

10. NEW BUSINESS DISCUSSION ITEMS

11. NEW BUSINESS ACTION ITEMS

12. OTHER

13. COMMITTEE REPORTS

The Board accepted a CFAC and Policy Committee report.

14. RECOGNITION OF VISITORS TO BOARD MEETING

15. UPCOMING MEETINGS AND IMPORTANT DATES

April 23-27, 2018		Volunteer Appreciation Week	
April 23, 2018	4:00PM	Policy Committee	DO Room 202
April 23, 2018	5:00PM	Finance Committee	DO Room 202
April 25, 2018	5:00PM	BOC	DO Board Room
May 7, 2018	5:00PM	Personnel Committee	DO Room 202
May 7, 2018	6:00PM	Learning Session	DO Board Room
May 8, 2018		Teacher Appreciation Day	
May 9, 2018	5:00PM	BOC	DO Board Room
May 21, 2018	4:00PM	Policy Committee	DO Room 202
May 21, 2018	5:00PM	Finance Committee	DO Room 202
May 21, 2018	6:00PM	Business Meeting	DO Board Room
May 23, 2018	5:00PM	BOC	DO Board Room

16. ADJOURNMENT

At 8:12PM, Tucker/Pass moved to adjourn as presented; motion passed unanimously.

# Minutes of School Board Learning Session

## School Board Shakopee Public Schools

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A School Board Learning Session of the School Board of Shakopee Public Schools was held Monday, May 7, 2018, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

### 1. CALL TO ORDER SCHOOL BOARD LEARNING SESSION AND ROLL CALL - CHAIR SWANSON

PRESENT: Hallett, McKeand, Pass, Tucker and Swanson

ABSENT: Bowerman

### 2. PLEDGE OF ALLEGIANCE

### 3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

Pass/Tucker moved to approve the agenda as presented; motion passed unanimously.

#### 3. 1. Program Recognition for Our PLTW Engineering Courses, STEM Programming and Teachers

\*District of Distinction - Shakopee Public Schools

\*School of Distinction - Shakopee West Junior High School

Todd Anderson

Ashley Fore

TJ Hendrickson - MTEEA/ITEEA Teacher of Excellence

Rachel Klick

Martin Lohman

Christopher Lyons

Rob Mainhardt - Samsung Challenge – Solve for Tomorrow Competition, Regional Finalist 2017, National Finalist 2018

John Oman

Jonathan Rau

Jake Toufar - Minnesota Teacher of the Year Semi-Finalist

Joshua Tyson

#### 3. 2. Review Draft of the 2019-20 School Calendar

#### 3. 3. Instructional Technology Update

#### 3. 4. TIES Dissolution Update

#### 3. 5. Every Student Succeeds Act (ESSA) Overview

#### 3. 6. 2018-19 Preliminary Budget Discussion & Other Budget Items

3. 7. Discussion Regarding Enrollment Caps for Open Enrollment & IntraDistrict Transfer Students

4. OTHER

5. UPCOMING MEETINGS AND IMPORTANT DATES

May 7, 2018	5:00PM	Personnel Committee	DO Room 202
May 8, 2018		Teacher Appreciation Day	
May 9, 2018	5:00PM	BOC	DO Board Room
May 21, 2018	4:00PM	Policy Committee	DO Room 202
May 21, 2018	5:00PM	Finance Committee	DO Room 202
May 21, 2018	6:00PM	Business Meeting	DO Board Room
May 23, 2018	5:00PM	BOC	DO Board Room

6. ADJOURNMENT OF SCHOOL BOARD LEARNING SESSION

At 7:39PM, Tucker/Pass moved to adjourn; motion passed unanimously.

### Bank Account - Wires Out

Date	Description	Amount
4/2/2018	Health Partners Dental Access Fee	3,512.00
4/2/2018	IRS Federal Taxes ACH	500,525.35
4/3/2018	403b Wire	135,488.82
4/3/2018	Dependent/Medical Claim Reimbursement	5,524.14
4/3/2018	State of MN Taxes ACH	209.02
4/3/2018	State of MN Taxes ACH	85,531.00
4/3/2018	State of MN Taxes ACH	100.00
4/5/2018	Account Service Charge	1,068.69
4/5/2018	Community Ed Credit Card Fees	44.50
4/5/2018	RevTrak Credit Card Fees	4,245.97
4/6/2018	Community Ed Credit Card Fees	2,342.72
4/6/2018	Public Employee Retirement Association (PERA) ACH	71,673.15
4/6/2018	Teachers Retirement Association (TRA) ACH	261,853.08
4/9/2018	Health Savings Account (HSA) Contributions	15,058.14
4/9/2018	Voluntary Employees' Beneficiary Association (VEBA) Contributions	38,409.69
4/10/2018	Dependent/Medical Claim Reimbursement	6,866.45
4/13/2018	Payroll Direct Deposit	1,435,310.29
4/16/2018	Community Ed Credit Card Fees	52.50
4/16/2018	IRS Federal Taxes ACH	489,787.69
4/17/2018	403b Wire	135,832.41
4/17/2018	Dependent/Medical Claim Reimbursement	5,755.42
4/17/2018	State of MN Taxes ACH	100.00
4/17/2018	State of MN Taxes ACH	83,974.00
4/20/2018	Employee Reimbursement ACH	9,224.34
4/24/2018	Dependent/Medical Claim Reimbursement	10,416.11
4/24/2018	Public Employee Retirement Association (PERA) ACH	57,742.65
4/24/2018	Select Account Administrative Fee	3,214.90
4/24/2018	Teachers Retirement Association (TRA) ACH	261,177.16
4/27/2018	Payroll Direct Deposit	1,474,554.11
4/30/2018	403b Wire	136,130.21
4/30/2018	IRS Federal Taxes ACH	513,021.13
4/30/2018	Transfer to High School Activity Fund	1,000.00
		5,749,745.64

### Investment Accounts - Wires Out

Date	Description	Amount
4/2/2018	General Fund - Payroll Taxes/Deductions	1,200,000.00
4/3/2018	General Fund - AP Checks	200,000.00
4/4/2018	General Fund - March P-Card Payment	127,378.24
4/9/2018	General Fund - AP Checks	300,000.00
4/12/2018	General Fund - Payroll Checks	1,500,000.00
4/16/2018	General Fund - Payroll Taxes/Deductions	1,000,000.00
4/17/2018	General Fund - AP Checks	800,000.00
4/23/2018	2015 Building Fund - Construction Checks	2,075,000.00
4/25/2018	2015 Building Fund - Fees	754.91
4/26/2018	General Fund - Payroll Checks	1,500,000.00
4/30/2018	Dental Insurance Trust Payments	72,182.06
4/30/2018	General Fund - Payroll Taxes/Deductions	1,000,000.00
4/30/2018	Health Insurance Trust Payments	878,456.58
4/30/2018	OPEB Fees	2,058.32
		10,655,830.11

THIS AGREEMENT, made on May 22, 2017 by and between the **Shakopee School District**, herein called the Landlord, and the **Scott-Carver-Dakota CAP Agency, Inc., Head Start Program** hereinafter called Tenant.

Section 1. **Premises.** Subject to and in accordance with all the terms, conditions and provisions contained in this lease, the area used by the Tenant shall include the following facilities located at the Central Family Center, 505 S. Holmes Street, Shakopee, MN 55379

1. Room 108 for exclusive program use.
2. Lunchroom and kitchen use as scheduled with other building agencies.
3. Gymnasium use as scheduled with other building agencies.
4. Playground use as scheduled with other building agencies.
5. The men's and women's restrooms located on first floor.
6. Access to internet connections.
7. Access to use copier in 1<sup>st</sup> floor workroom on a fee basis of .021 per side cost.
8. Access to use district's central duplication services on a fee basis of .021 per side cost.
9. Appropriate access to district fax and postage service on a fee basis. (Head Start will be charged back directly by ISD #720 business office for phone, copying and postage expenses.)
10. Access to appropriate building storage space in the lower level assigned area with other building early childhood program users. The storage space will be used and kept orderly and not block any stairwell, doors, or cause any safety or health concerns.
11. Head Start furniture will be left in room #107 for Shakopee Early Childhood staff use.

Section 2. **Use of Leased Space.** The Tenant shall use the leased space for the sole purpose of the Head Start Program and activities related to the program and for no other purpose throughout the entire term of the lease without the prior written consent of the Landlord. The classroom program space (Room 108) can be used Monday-Friday from 7:00 AM to 9:00 PM during the school year and, if needed, Monday-Friday from 7:00 AM to 4:00 PM during the summer months.

Section 3. **Term of Lease.** The lease is for a term of 12 months (**1 year**) beginning on July 1, 2017 and ending on June 30, 2018.

Section 4. **Amount of Rent.** The Tenant shall pay the Landlord as rental for the leased space, the sum of \$ \$1,100 per month for room 108 for use of the facilities. Payment will be made for the ten (10) month period of August 2017 through May 2018. The total amount due with this 12-month lease to the Shakopee School District is \$ 11,000.

Section 5. **Maintenance.** The Landlord shall be responsible for basic janitorial and maintenance services of the leased space. The Tenant will provide for all necessary supplies and equipment necessary to conduct their program and services.

Section 6. **Alterations.** The Tenant shall not make any material alterations in or on the leased space without the prior written consent of the Landlord.

Section 7. **Subleasing and Assignment.** The Tenant shall not sublease any portion of the leased area or assign this lease without the written consent of the Landlord.

Section 8. **Compliance with Laws & Regulations.** The Tenant shall not commit or permit any act to be performed in the leased space or omission to occur which will be in violation of any statute, regulation, rule, or ordinance/policy of any governmental body, or which will be in violation of any insurance policy carried by the Landlord. Tobacco products, intoxicating beverages, or liquors are not allowed on school property. The Central Family Center Early Childhood Supervisor will serve as the school district liaison to the Head Start Program.

Section 9. **Insurance.** The Tenant will maintain in full force and effect during the term of the Lease a policy of public liability insurance under which Landlord and Tenant are named as insurers. The minimum limits of liability of such insurance shall be \$500,000 for injury or death to any one person; \$500,000 for injury or death to more than one person; and \$1,000,000 for property damage. Tenant shall deliver a duplicate copy of said policy to Landlord. Such policy shall contain a provision requiring thirty (30) days written notice to the Landlord before cancellation of the policy can be effected.

Section 10. **Indemnification.** The Tenant agrees to protect, indemnify, and save the Landlord harmless from any and all liability to Tenant's employees, students, guests, invitees or family members for any loss, damage, or injury to their property or person sustained by reason of any act or occurrence whatsoever due directly to the use of the premises or any part thereof.

Section 11. **Termination.** Notwithstanding the term contained in Section 3 of this Lease, either party may terminate this Lease for any reason whatsoever upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the day and year written above.

**Landlord**  
**Independent School District #720**

BY: 

TITLE: clerk

DATE: 6/12/17

**Tenant**  
**Scott-Carver-Dakota CAP Agency, Inc.**

BY: 

TITLE: Executive Director

DATE: 07/07/2017

THIS AGREEMENT, made on April 30, 2018 by and between the **Shakopee School District**, herein called the Landlord, and the **Scott-Carver-Dakota CAP Agency, Inc., Head Start Program** hereinafter called Tenant.

Section 1. **Premises.** Subject to and in accordance with all the terms, conditions and provisions contained in this lease, the area used by the Tenant shall include the following facilities located at the Central Family Center, 505 S. Holmes Street, Shakopee, MN 55379

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9. Appropriate access to district fax and postage service on a fee basis. (Head Start will be charged back directly by ISD #720 business office for phone, copying and postage expenses.)
10. Access to appropriate building storage space in the lower level assigned area with other building early childhood program users. The storage space will be used and kept orderly and not block any stairwell, doors, or cause any safety or health concerns.
11. Head Start furniture will be left in room #107 for Shakopee Early Childhood staff use.

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Section 9. **Insurance.** The Tenant will maintain in full force and effect during the term of the Lease a policy of public liability insurance under which Landlord and Tenant are named as insurers. The minimum limits of liability of such insurance shall be \$500,000 for injury or death to any one person; \$500,000 for injury or death to more than one person; and \$1,000,000 for property damage. Tenant shall deliver a duplicate copy of said policy to Landlord. Such policy shall contain a provision requiring thirty (30) days written notice to the Landlord before cancellation of the policy can be effected.

Section 10. **Indemnification.** The Tenant agrees to protect, indemnify, and save the Landlord harmless from any and all liability to Tenant's employees, students, guests, invitees or family members for any loss, damage, or injury to their property or person sustained by reason of any act or occurrence whatsoever due directly to the use of the premises or any part thereof.

Section 11. **Termination.** Notwithstanding the term contained in Section 3 of this Lease, either party may terminate this Lease for any reason whatsoever upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the day and year written above.

**Landlord**  
**Independent School District #720**

**Tenant**  
**Scott-Carver-Dakota CAP Agency, Inc.**

BY: \_\_\_\_\_

BY: Joseph P. Unger

TITLE: \_\_\_\_\_

TITLE: Executive Director

DATE: \_\_\_\_\_

DATE: 05/01/2018

**EXHIBIT A**

**SCHEDULE NO. PUB17681 DATED 6/11/2018 TO MASTER LEASE PURCHASE AGREEMENT DATED May 15, 2014**

This Schedule No. PUB17681 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement dated May 15, 2014 ("Master Lease"), and is effective as of 6/11/2018. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

To the extent that less than all of the Equipment subject to this Schedule has been installed and accepted by Lessee on or prior to the date hereof, Lessee hereby acknowledges that a portion of the Equipment has not been delivered, installed and accepted by Lessee for purposes of this Lease. In consideration of the foregoing, Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

**Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes**

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	<i>Computer Hardware--See attached Exhibit 1.</i>

LEASE PAYMENT SCHEDULE						
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price after scheduled payment(s)	Outstanding Balance
Commencement:	6/11/2018					\$417,480.00
1	7/15/2018	\$141,424.96	\$580.92	\$140,844.04	\$282,860.26	\$276,635.96
2	7/15/2019	\$141,424.96	\$4,132.42	\$137,292.54	\$142,478.64	\$139,343.42
3	7/15/2020	\$141,424.96	\$2,081.54	\$139,434.42	\$0.00	\$0.00
<b>Total</b>		<b>\$424,274.88</b>	<b>\$6,794.88</b>	<b>\$417,480.00</b>		
Promotional Interest Rate 1.494%						

LESSEE ACKNOWLEDGES THAT THE AMOUNT FINANCED BY LESSOR IS \$406,984.30 AND THAT SUCH AMOUNT, NET OF ANY ADVANCE PAYMENTS, IS THE ISSUE PRICE FOR FEDERAL INCOME TAX PURPOSES. THE YIELD FOR THIS SCHEDULE FOR FEDERAL INCOME TAX PURPOSES IS 3.92%. SUCH ISSUE PRICE AND YIELD WILL BE STATED IN THE APPLICABLE IRS FORM 8038-G OR 8038-GC, AS APPLICABLE.

**IMPORTANT: Read before signing.** The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: 6/11/2018

LESSOR: **APPLE INC.**

LESSEE: **SHAKOPEE SCHOOL DISTRICT 720**

SIGNATURE: X \_\_\_\_\_

SIGNATURE: X \_\_\_\_\_

NAME / TITLE: X \_\_\_\_\_

NAME / TITLE: X Jeffrey Priess Director of Finance & Operations

DATE X \_\_\_\_\_

DATE: X 6/11/2018

**EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. PUB17681**  
under Master Lease Purchase Agreement dated May 15, 2014

<b>#</b>	<b>Product Description</b>	<b>Qty</b>
1	<b>AppleCare OS Support – Preferred</b> Part Number D5690ZM/A	1
2	<b>iPad Wi-Fi 32GB – Space Gray (10-pack)</b> Part Number BN3U2LL/A	142
	<b>iPad Wi-Fi 32GB – Space Grey (10-pack)</b> Part Number: MR8A2LL/A Quantity: 1420.000	

*The above Equipment includes all attachments and accessories attached thereto and made a part thereof.*

## Overview May 21, 2018 Business Meeting

A	Suggested Improvement	Overview May 21, 2018 Business Meeting	Update June 11, 2018 Learning Session	July 9, 2018 School Board Retreat
B				
C				
A	School Board Agendas – more visible process and submission procedures desired. Transparency of agenda documents.	Done. All agenda documents posted either prior or during a meeting.		
A	Communication path between Cabinet and the School Board. Need for oversight, collaboration in a balanced approach to communication vehicles/process/procedures	Open communication between Board, Superintendent & Cabinet		
A	Create Culture of trust, honesty and integrity	Increased positive culture		
A	Budget creation and checks & balances	Budget checks & balances		
A	Creating 5-year budget – work with Cabinet on a multi-year plan. What could that look like and who should be involved. (*Priority of this item requested) Collaborative budget process.	17-18 budget balanced, presenting balanced 18-19 budget after adjustment process		
A	Development of Pcard process and procedures. Discussion of options for potential out-sourcing? Finance Committee to review Superintendent's Pcard statements on a monthly basis. Further definition of procedures and training.	pCard process implemented		
A	Address Audit noted preparation of financial documents discrepancy	All auditing issues addressed appropriately		
A	Audit noted discrepancies: Segregation of duties in finance	All auditing issues addressed appropriately		
A	Communications Committee – what could/should that look like? Discussion needed, as a whole, to what it could look like. Ashley to refresh the Board regarding concepts.	Communications Committee active & engaged		
A	District Strategic Directions including data collected. Annual check-in with the Board. Intentional monitoring. Monitoring and measuring reports. Measurements of the initiatives. Need to see results. Intentional, systematic analysis of strategic directions. Holistic approach – where are the wins and where are the deficits?	Cabinet has been evaluating initiatives to assess effectiveness. Strategic plan to be revisited this summer		
A	Ensure financial presentations align with School Board Business Meetings.	Financial presentations clear to public. Also CFAC.		

## Overview May 21, 2018 Business Meeting

A				
B	Suggested Improvement	Overview May 21, 2018 Business Meeting	Update June 11, 2018 Learning Session	July 9, 2018 School Board Retreat
C				
A	Revisit "Governance"? what should Governance look like and how could/should be implemented?	Superintendent's Office running the district & responding to public		
A	Superintendent's Office improve on internal customer service	Same day service		
A	School Board School Liaisons? What could this look like? Utilize Keith Gray (HR) and MSBA to learn best practice for Superintendent evaluation	Superintendent evaluation in process		
A	Learning Sessions – recorded? Future of the communication coming out of Learning Sessions?	Learning Sessions implemented & open		

## 2018-19 Budget Adjustments Working Timeline

	March 12-16, 2018	March 19-23, 2018	March 26-30, 2018	April 2-6, 2018	April 9-13, 2018	April 16-20, 2018	April 23-27, 2018	April 30-May 4, 2018	May 7-11, 2018	June 2018	July 2018
X Meet with APs & Supervisors	March 12, 2018										
X Meet with Principals & Cabinet	March 12, 2018										
X Send out budget work timeline with School Board	March 14, 2018										
X Send out 2018-19 budget assumptions to Finance Committee	March 14, 2018										
X Filter through all budget adjustment ideas with Cabinet	March 13-16, 2018										
X Prioritize and put price tags on potential adjustments with Cabinet	March 13-16, 2018										
X Analyze projected enrollment and class size targets	March 13-16, 2018										
X Analyze guidelines for Compensatory Ed allocations	March 13-16, 2018										
X Cabinet Meeting		March 19, 2018									
X Elementary & Secondary Principals' Meeting *Agenda: Calendars 18-19 & 19-20, Initial FTE allocation, consensus on budget reductions, equity, comp ed allocations, targeted budget reduction figure & noncertified staff discussion *Review all budget adjustments with price tags related to staffing - consensus on budget reductions		March 19, 2018									
X School Board Finance Committee Meeting sharing potential 5-year model, including 2018-19 info		March 19, 2018									
X School Board Business Meeting		March 19, 2018									
X Elementary Staffing Round 1		March 20, 2018									
X Secondary Staffing Round 1		March 20, 2018									
X Additional staffing meetings as needed with principals		March 21-23, 2018									
X Share budget adjustment ideas with School Board for feedback		March 21-23, 2018									
X Spring Break			Spring Break								
X Review feedback from School Board and refine reductions			March 26-30, 2018								
X Gary to create key messages			March 26-30, 2018								
X Cabinet Meeting				April 2, 2018							
X Publicize the proposed adjustments & gather further staff &/or public feedback (question about getting further feedback or not) - moved to April 9				4/2/2018 moved to April 9							
X Elementary & Secondary Principals' Meeting *Staffing assignments, specialists, itinerant & including communication plan				April 2, 2018							
X Cabinet Meeting					April 9, 2018						
X Notify in person, individually staff being reassigned or released					completed 4/9						
X School Board Learning Session - publicize draft of reductions					April 9, 2018						
X Cabinet Meeting						April 16, 2018					
Kindergarten Registration						April 17 & 19, 2018					
X Citizens' Financial Advisory Committee Meeting						April 17, 2018					
X Notify in person, individually staff being reassigned or released - moved to April 9						by April 20, 2018 - moved to 4/9					
X Assignment letters received no later than April 20th						completed 4/20					
X School Board Finance Committee Meeting							April 23, 2018				
X School Board Business Meeting							April 23, 2018				
X Approval of 2018-19 Preliminary Budget @ School Board Business Meeting							April 23, 2018				
X Elementary & Secondary Principals' Meeting								May 7, 2018			
X School Board Learning Session								May 7, 2018			
X School Board Finance Committee Meeting								May 21, 2018			
X School Board Business Meeting								May 21, 2018			
Administrative Retreat - Cabinet & Principals									June 6, 2018		
School Board Learning Session									June 11, 2018		
School Board Finance Committee Meeting									June 25, 2018		
School Board Business Meeting									June 25, 2018		
School Board Retreat										July 9, 2018	
School Board Finance Committee Meeting										July 23, 2018	
School Board Business Meeting										July 23, 2018	



**Date:** March 15, 2018

**To:** Minnesota Superintendents and Charter School Directors

**From:** Jeff Plaman, Online and Digital Learning Specialist, Office of Career and College Success

**RE: Program plan for e-Learning days (Minnesota Statutes, section 120A.414)**

The 2017 Legislature has amended the Length of School Year; Hours of Instruction (Minn. Stat. § 120A.41) to include the option of a school utilizing e-Learning days:

- Due to inclement weather.
- Up to **five days** in one school year.
- Counted as an instructional day and included as hours of instruction.

**Plan**

If the school board or charter school wishes to include the opportunity for e-Learning days, they must consult with their teachers (charter schools) or the teacher’s representative (districts) and develop a plan for these days.

The plan must include:

- Accommodations for students without sufficient access to the Internet, hardware, or software in their homes.
- Accessible digital instruction for students with disabilities under chapter 125A and meet the needs of each student’s Individual Education Plan (IEP)/504 plans.
- Notification to parents and students of the plan must occur at the beginning of the school year and, upon implementation of an e-Learning day, there must be at least two hours’ notice prior to the normal school start time that students are to follow the e-Learning day plan.
- Access to teachers via telephone and online during normal school hours.

**Questions and Answers**

**1. How are plans developed?**

Plans must be developed by the district or charter school with cooperation from the teachers or their representative. Plans must be approved by the board in an open meeting and communicated with the families at the beginning of the school year. MDE staff can provide technical assistance to districts and charter schools as plans are developed. Contact [mde.onlinelearning@state.mn.us](mailto:mde.onlinelearning@state.mn.us).

## **2. Do all schools in the district have to be included in an e-Learning plan adopted by a district?**

A district may specify schools and/or grade-levels to follow the e-Learning plan (i.e., High School only, or Middle School grade 7 and 8 only).

## **3. How will attendance for membership be verified?**

Attendance must be taken by the teacher and records of attendance must be kept. Some ways attendance could be verified include:

- Logging in to class page(s) on the district's/school's learning management system (LMS).
- Email exchange/text exchange/phone call with teacher.
- Parent may verify attendance; a documentation process is developed and retained by the school as part of the student's attendance record.
- Activity in classes (pages accessed, discussion participation, formative assessments completed).
- Work submitted during the e-Learning day.

## **4. What are suitable accommodations for students without sufficient access?**

All students must have similar learning experiences in terms of subject matter, task difficulty, and interaction with peers and their teacher(s). Tasks must be completed during the regular hours of the e-Learning day. Students without access cannot be required to make-up the work on another day. Students may use physical texts or books and may handwrite their work, but those resources would have to be available at home. Teachers must contact students by telephone to conference with students, assess and support their learning.

## **5. What are some examples of quality e-Learning?**

Quality e-Learning experiences:

- Integrate as seamlessly as possible into the regular instruction that has been occurring. Avoid generic, out-of-context tasks. Tasks should be meaningful and important to students.
- Leverage digital tools students are using as part of their regular instruction (i.e., Schoology or other LMS, Google Docs, apps).
- Include formative assessment and feedback.
- Provide opportunities for peer interaction.
- Include active instruction by teachers, monitoring progress and providing feedback, facilitating, coaching, clarifying and adjusting the task, and suggesting next steps.
- Include the option for the class to meet synchronously via video chat like Google Hangouts, Skype, or FaceTime.

## **6. Can an e-Learning day be a homework catch-up day?**

To be counted as an instructional day for students, teachers will engage in some form of instruction with their students. This can take on many forms (see above) but fundamentally, means that there will be some level of interaction, progress monitoring, and/or feedback between teachers and students.

**7. Do students have to participate in e-Learning for all scheduled classes?**

Students are expected to participate in e-Learning activities for all scheduled classes on the day the plan is implemented just as they would for a traditional, on-campus day. Attendance must be verified for each class. Students who do not participate in planned activities are considered absent for those class(es) and should be reported as absent just as if they were not present for an on-campus class.

**8. Can families choose to opt out of e-Learning days?**

Students whose family chooses to not participate in the e-Learning day are reported as absent. It is up to the school whether to consider this an excused absence under Minnesota Statutes, section 120A.22, subdivision 12.

**9. How should e-Learning days be reported in Minnesota Automated Reporting Student System (MARSS)?**

E-learning days would be reported as regular instructional days on the MARSS A School File. Students enrolled on an e-learning day would generate one day of membership. The length of the school day would be reported as the same length that was originally scheduled had the students attended at the school site. Other questions about MARSS reporting can be directed to [MARSS@state.mn.us](mailto:MARSS@state.mn.us).



# Shakopee Public Schools 2019-20 School Calendar

August 2019	
August 19-22.....	New Teacher Fall Workshop
August 26-29.....	Teacher Fall Workshop

September 2019	
September 2.....	No School - Labor Day
September 3-4.....	Elementary Connect Days
September 3.....	Student 1st Day of School (Grades 6-12)
September 5.....	Student 1st Day of School (Grades K-5)
September 25.....	Student 2-Hour Early Release K-12

October 2019	
October 16.....	No School - Teacher Staff Development Day
October 17-18.....	No School - Fall Break

November 2019	
November 7.....	1st Quarter Ends
November 8.....	No School - Teacher Planning Day
November 20.....	Student 2-Hour Early Release K-12
November 27-29.....	No School - Thanksgiving Break

December 2019	
December 20.....	No School - Early Childhood Only (PD day)
December 23-Jan 1.....	No School - Winter Break

January 2020	
December 23-Jan 1.....	No School - Winter Break
January 20.....	No School - Teacher Staff Development Day
January 24.....	2nd Semester Ends
January 27.....	No School - Teacher Planning Day

February 2020	
February 14.....	No School - Teacher 6-12 Staff Development Day
February 14.....	No School - Teachers E-5 Off
February 17.....	No School - Presidents' Day Break

March 2020	
March 18.....	Student 2-Hour Early Release K-12
March 26.....	3rd Quarter Ends
March 27.....	No School - Teacher Planning Day
March 30-April 3.....	No School - Spring Break

April 2020	
March 30-April 3.....	No School - Spring Break
April 10.....	No School - Students & Staff All Grades
April 22.....	Student 2-Hour Early Release K-12

May 2020	
May 25.....	No School - Memorial Day
May 29.....	Senior Class (12th grade) Last Day of School

June 2020	
June 4.....	Student Last Day of School
June 5.....	Teacher Work Day
June 6.....	Graduation

August 2019				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 2020				
M	T	W	TH	F
	3	4	5	6
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2020				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2020				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June 2020				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Key	
	No School - Students and Staff
	No School - Students
	First/Last Day of School
	Quarter/Semester Change
	Student Early Release 2-Hours before Dismissal

# DRAFT



## Shakopee PS | SEA | 2019-2020 School Calendar

Start after Labor Day - Out in first week of June



### JULY 2019

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

### JANUARY 2020

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

December 23 - January 1.....No School - Winter Break  
 January 20.....No School - Teacher Staff Development Day  
 January 22-24.....Finals Schedule (HS)  
 January 24.....1st Semester/2nd Quarter Ends  
 January 27.....No School - Teacher Planning Day  
 January 28.....2nd Semester/3rd Quarter Begins

### AUGUST 2019

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August 19-22.....New Teacher Fall Workshop  
 August 26-29.....Teacher Fall Workshop

### FEBRUARY 2020

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

February 14.....No School - E-5 Teachers Off  
 February 14.....No School - 6-12 Staff Development Day  
 February 17.....No School - Presidents' Day Break

### SEPTEMBER 2019

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

September 2.....No School - Labor Day  
 September 3-4.....Elementary Assess/Connect Days  
 September 3.....Student 1st Day of School (Gr. 6-12)  
 September 5.....Student 1st Day of School (Gr. E-5)  
 September 25.....Early Release - Teacher Prof. Dev. (K-12)

### MARCH 2020

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

March 18.....Early Release - Teacher Prof. Dev. (K-12)  
 March 26.....3rd Quarter Ends  
 March 27.....No School - Teacher Planning Day  
 March 30 - April 3.....No School - Spring Break

### OCTOBER 2019

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

October 16.....No School - Teacher Staff Development Day  
 October 17-18.....No School - Fall Break

### APRIL 2020

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

March 30 - April 3.....No School - Spring Break  
 April 6.....1st Day of 4th Quarter  
 April 10.....No School  
 April 22.....Early Release - Teacher Prof. Dev. (K-12)

### NOVEMBER 2019

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 7.....1st Quarter Ends  
 November 8.....No School - Teacher Planning Day  
 November 11.....2nd Quarter Begins  
 November 20.....Early Release - Teacher Prof. Dev. (K-12)  
 November 27-29.....No School - Thanksgiving Break

### MAY 2020

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 25.....Memorial Day  
 May 29.....Senior Class (12th grade) Last Day of School

### DECEMBER 2019

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

December 20.....No School (Early Childhood only - PD Day\*)  
 December 23 - January 1.....No School - Winter Break

### JUNE 2020

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

June 2-4.....Final Schedule (HS)  
 June 4.....Student Last Day of School  
 June 5.....Teacher Work Day  
 June 6.....Graduation

\*EC - December 20 is in place of the 4 early release days

KEY	
#	No School - Students and Staff
#	No School - Students only
#	Early Release Days for Teacher PD
#	1st Quarter Student Contact Days
#	2nd Quarter Student Contact Days
#	3rd Quarter Student Contact Days
#	4th Quarter Student Contact Days

Student Contact Days			
Q1	Q2	Q3	Q4
45	43	41	42
S1		S2	
88		83	
Year			
171			

6-12	E-5	
5	4	Staff Development Days
6	6	Work/Planning/Grading Days
2	3	Parent/Teacher Conference Days
171	171	Student Contact Days
184	184	TOTAL CONTRACT DAYS (Tenured)
4	4	New Teacher Workshop Days
188	188	TOTAL CONTRACT DAYS (Prob)

# DRAFT



**To:** School Board  
Interim Superintendent Gary Anger

**FROM:** Jeff Priess

**DATE:** May 21, 2018

**RE:** School Finances.com proposal

District is in receipt of a proposal from School Finances.com for a 5-year enrollment study-

**Proposal deliverables:**

- A. Enrollment history including**
  - Migration of students in and out of the district
  - Options, Charter and Non-public enrollment
- B. Gather and review birth data**
- C. Interview municipal planning staff to gather perspectives on growth, and residential building permit data**
- D. Prepare enrollment projections (5-year)**

**Timing-** Study completed by July 15, 2018

**Cost-** \$9,000

**District administration recommends Board approval of the proposal from School Finances.com**



# AIA Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Shakopee Public Schools South Site Development 423 130th Street West Jackson Township, MN 55379	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: July 11, 2017	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001  Date: April 6, 2018
<b>OWNER:</b> <i>(Name and address)</i> Independent School District #720 1200 Town Square Mall Shakopee, MN 55379	<b>ARCHITECT:</b> <i>(Name and address)</i> Wold Architects Engineers 332 Minnesota Street Suite W2000 St. Paul, MN 55102	<b>CONTRACTOR:</b> <i>(Name and address)</i> S. M. Hentges & Sons, Inc. 650 Quaker Avenue Jordan, MN 55352

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

1. PCO 001 / SI 001: Updated SWPPP NO COST CHANGE
2. PCO 002 / PR001: Pond Revisions ADD: \$88,549.63
3. PCO 003 / PR 002: Add Storm Sewer Piping ADD: \$19,769.20
4. PCO 004 / PR 003: Relocate Irrigation Pump to 2P ADD:\$21,945.00

TOTAL THIS CHANGE ORDER: \$130,263.83

The original Contract Sum was	\$ 2,309,800.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 2,309,800.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 130,263.83
The new Contract Sum including this Change Order will be	\$ 2,440,063.83

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wold Architects Engineers <b>ARCHITECT</b> <i>(Firm name)</i>	S. M. Hentges & Sons, Inc. <b>CONTRACTOR</b> <i>(Firm name)</i>	Independent School District #720 <b>OWNER</b> <i>(Firm name)</i>
 <b>SIGNATURE</b>	 <b>SIGNATURE</b>	 <b>SIGNATURE</b>
R. SCOTT McQUEEN <b>PRINTED NAME AND TITLE</b>	Todd Christopherson, C.O.A. <b>PRINTED NAME AND TITLE</b>	 <b>PRINTED NAME AND TITLE</b>
5.2.18 <b>DATE</b>	4/12, 18 <b>DATE</b>	 <b>DATE</b>



# AIA Document G701™ – 2001

## Change Order

<b>PROJECT</b> (Name and address): Shakopee High School Low Voltage - Phase I 100 17th Avenue West Shakopee, MN 55379	<b>CHANGE ORDER NUMBER:</b> 003 <b>DATE:</b> March 9, 2018	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address): TRiCOM Communications 1301 Corporate Center Drive Suite #160 Eagan, MN 55121	<b>ARCHITECT'S PROJECT NUMBER:</b> <b>CONTRACT DATE:</b> May 9, 2017 <b>CONTRACT FOR:</b> General Construction	

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. PCO 008/COR 009: Blank Plates ADD: \$1,709.00
2. PCO 009/COR 011: Additional WAP's ADD: \$30,795.00
3. PCO 010/COR 012: Area P Administration ADD: \$13,540.00

TOTAL THIS CHANGE ORDER = ADD: \$46,044.00

The original Contract Sum was	\$ 147,637.00
The net change by previously authorized Change Orders	\$ 34,018.20
The Contract Sum prior to this Change Order was	\$ 181,655.20
The Contract Sum will be increased by this Change Order in the amount of	\$ 46,044.00
The new Contract Sum including this Change Order will be	\$ 227,699.20

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is Phase I - August 25, 2017 and Phase II - December 29, 2017.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

N/A	TRiCOM Communications	Independent School District #720
<b>ARCHITECT</b> (Firm name)	<b>CONTRACTOR</b> (Firm name)	<b>OWNER</b> (Firm name)
	1301 Corporate Center Drive, Suite #160 Eagan, MN 55121	1200 Town Square Mall Shakopee, MN 55379
<b>ADDRESS</b>	<b>ADDRESS</b>	<b>ADDRESS</b>
<b>BY</b> (Signature)	<i>Diane Evans</i>	<b>BY</b> (Signature)
(Typed name)	Diane Evans	Suzanne Johnson
	(Typed name)	(Typed name)
	3-13-18	
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>

# Facility Fees

## ISD 720 -Shakopee

Groups using school district facilities may be assessed a facility use charge, staff charges and/or equipment use charges. A signed request form with district approval is required to reserve a space. An invoice for all charges will be sent after the scheduled activity. Charges are assessed from the time a group enters the building to when they depart. A down payment may be required. Category 2-4 will be required to pay a one-time permit fee per year of \$20.

Classification into one of the following categories will determine fees charged. Potential user groups not falling into one of the categories listed below will be assessed fees as determined by the Director of Community Education, Superintendent of Schools or their designee:

### Category

1 School district sponsored groups and/or activities will not be charged rental fees but may be required to cover other related fees.

2 City of Shakopee sponsored groups and/or activities, along with local organizations that are quasi-public, youth-serving organizations, civic and service organizations, fraternal organizations and social agencies, non-profit educational organizations, governmental entities in Scott County, religious organizations for non-worship activities, local political organizations (caucuses) may have their rental fees and other related fees waived. Staff fees will be charged when facilities are not normally staffed.

Groups who use the district facilities for fund raising events or for activities that require admission fees, or collection of money may be subject to 50% of the rental rates or a like amount of donation to the facilities or programs of the district. Religious organizations using facilities for worship or instruction are subject to 75% of the rental rates. Staff and equipment fees will be assessed per schedule as determined by the district.

3 Individuals, private agencies, businesses, companies or vendors who reside within the Shakopee School District, and who use district facilities for commercial purposes (sales, marketing, training) or personal profit, will be assessed 100% of the rental rates plus, staff, and equipment fees.

Individuals, religious organizations, private agencies, businesses, organizations, companies or vendors located outside of the Shakopee School District boundaries will be assessed 125% of the rental rates plus staff, equipment fees and any other applicable fees.

**Facility Rental Fees**

Classrooms		\$25 per hour
Library/Media Center		\$50 per hour
Computer Lab (or other room with computer access)		\$150 per hour
High School Incubator Hub		\$50 per hour
Gym	Elementary	\$50 per hour
	Middle School	\$75 per hour
	High School	\$100 per hour
	Field House	\$75 per court, per hour \$400 for facility, per hour
Auditorium	Middle School	\$100 per hour
	High School (each space)	\$200 per hour
	Full High School Theater Complex	\$500 per hour
Playing Fields	Grass	\$50 per day
	Turf	\$200 per hour
	Vaughan Field	\$200 per hour
Track		\$100 per hour
Field Lights		\$100 per hour
Lecture Room		\$50 per hour
Music practice room		\$25 per hour
Multi-Purpose/Wrestling Room		\$100 per hour
Concession Stand		\$75 per hour
Cafeteria:	Elementary	\$25 per hour
	Middle School	\$50 per hour
	High School Commons	\$100 per hour
Kitchen		\$75 per hour
School Pools		\$100 per hour

**Equipment**

Projectors		\$20 per day
Microphones		\$10 per day
Ice Machine		\$50 per day
Piano		\$25 per day
Grand Piano		\$100 per day
Electronic Keyboard		\$50 per day
Sound System	Middle School	\$50 per day
	High School	\$100 per day
Lighting Boards	Middle School	\$75 per day
	High School	\$200 per day

**Staffing Charges** (current year fee schedule)

**Custodial Fees:** A charge may be assessed for special set- up and/or clean-up. Groups will be charged a custodial fee for activities requiring custodial services which are scheduled when facilities are not normally staffed or require extra staffing.

**Food Service Supervisor:** A charge will be assessed for groups using the kitchen area of any building.

**Building Supervisor:** A charge may be assessed for facility use.

**Security and Police Officers:** Groups may be asked to provide security and/or police officers for certain activities. Events in which high attendance is expected, when an unusual amount of money is to be exchanged, or if valuable property will be used or featured are examples of such activities.

Required staff for an activity will be charged for staff time, including preparation & restoration.

## Unaffiliated Contracts

Issue	Year One	Year Two
Performance Step	2% max based upon performance no other increases	2% max based upon performance no other increases
Money on the Salary Schedule	0%	0%
Vacation		Currently there is a tier system for vacation allocation. Move all 260-day staff to 25 days of vacation. No accrual is available.
Health and Dental Insurance	0% increase	0% general increase. Currently the insurance for Tier I and II is \$16,500 with Tier I allowed \$12,000 in lieu to salary, Tier II \$16, 500 with no in lieu, Tier III \$12,000 with no in lieu. Move Tier III to \$16,500 allowance no in lieu.
403b		Currently 403b match begins at 1% for initial employment and after the 3 <sup>rd</sup> year moves to 2.5%. Move to 2.5% from the first day of employment for recruitment purposes.
Total Settlement	Within the structure of the total settlement, make upward adjustments to positions based upon market, internal pay equity, and retention	MSBA Reporting Method for both years = 4.23%  (within budget and mirroring the teacher settlement)

**2018 Shakopee Public Schools  
School Board Meeting Dates and other important dates**

<b>Date</b>	<b>Time</b>	<b>Type of Meeting</b>	<b>Location</b>
May 23, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
June 11, 2018	5:00PM	School Board Policy Committee Meeting	District Office Room 202, 1200 Town Square
June 11, 2018	6:00PM	School Board Learning Session	District Office Board Room, 1200 Town Square
June 13, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
June 25, 2018	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
June 25, 2018	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
June 27, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
Monday, 7/9/2018	5:00-9:00PM	Summer Retreat	District Office Board Room, 1200 Town Square
July 11, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
July 23, 2018	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
July 23, 2018	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
July 25, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
August 13, 2018	5:00PM	School Board Personnel Committee Meeting	District Office Room 202, 1200 Town Square
August 13, 2018	6:00PM	School Board Learning Session	District Office Board Room, 1200 Town Square
August 15, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
August 27, 2018	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
August 27, 2018	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
August 29, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
September 10, 2018	5:00PM	School Board Policy Committee Meeting	District Office Room 202, 1200 Town Square
September 10, 2018	6:00PM	School Board Learning Session	District Office Board Room, 1200 Town Square
September 12, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
September 24, 2018	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
September 24, 2018	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
September 26, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
October 8, 2018	5:00PM	School Board Personnel Committee Meeting	District Office Room 202, 1200 Town Square
October 8, 2018	6:00PM	School Board Learning Session	District Office Board Room, 1200 Town Square
October 10, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
October 22, 2018	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
October 22, 2018	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
October 24, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
November 12, 2018	5:00PM	School Board Policy Committee Meeting	District Office Room 202, 1200 Town Square
November 12, 2018	6:00PM	School Board Learning Session	District Office Board Room, 1200 Town Square
November 14, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
November 26, 2018	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
November 26, 2018	6:00PM	School Board Business Meeting	District Office Board Room, 1200 Town Square
November 28, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square
December 10, 2018	5:00PM	School Board Finance Committee Meeting	District Office Room 202, 1200 Town Square
December 10, 2018	6:00PM	Truth in Taxation Hearing & School Board Business Meeting	District Office Board Room, 1200 Town Square
December 12, 2018	5:00PM	BOC	District Office Board Room, 1200 Town Square

\*A quorum of the board may be in attendance. This is not an official board meeting.