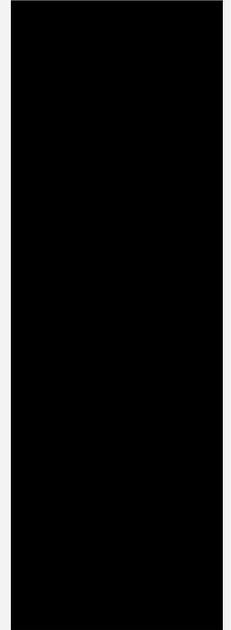


SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





Monday, October 9, 2017
6:00 PM

1. CALL TO ORDER AND ROLL CALL - CHAIR SWANSON
2. PLEDGE OF ALLEGIANCE
3. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS
 3. 1. Recognition of Shakopee East Jr. High School Jim Miklausich
Appointment by Governor Dayton to the Professional Standards &
Licensing Board
4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS
5. CONSENT ITEMS

5. 1. Personnel Items

5.1.1 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

King, Rebecca, Food Service, High School, 9/25/2017

Kosowski, Joseph, Technology Support, District Office, 9/29/2017

Quast, Angie, Program Support Assistant, Sweeney Elementary
School, 9/05/2017

Sorenson, Katherine, Program Support Assistant, Jackson
Elementary School, 9/29/2017

Recommended Action

Accept the resignations and thank them for their service to the district
as presented.

5.1.2 Approval of Certified Contracts for the 2017-18 School Year

Last Name, First Name, Position, Location, Grade, Step, FTE,
Effective, Salary Annual

Ansell, Emily, Teacher, Special Services, Red Oak Elementary
School, BA , 3, 1.0, 8/21/2017, \$39,440.00

Irby, Stephanie, Teacher, Media Specialist, Red Oak/Eagle Creek
Elementary School, MA, 12, 1.0, 8/21/2017, \$60,677.00

Plekkenpol, Kyra, Teacher, Grade 1, Sun Path Elementary School,
BA, 3, 1.0, 9/14/2017, \$37,073.00 Prorated 175 days

Recommended Action

Approve certified contracts as presented.

5.1.3 Approval of NonCertified Contracts for the 2017-18 School Year

Last Name, First Name, Position, Location, Salary, Effective
Drees, Teresa, Program Support Assistant, Eagle Creek Elementary School, \$14.59/hr, 9/7/2017
Flecker, Theresa, Program Support Assistant, Jackson Elementary School, \$15.16/hr, 9/11/2017
Foss, Benjamin, Program Support Assistant, Jackson Elementary School, \$14.59/hr, 9/18/2017
Holsten, Tammy, Custodian, Jackson Elementary School, \$16.92/hr, 9/18/2017
Rue, Katherine, Program Support Assistant, Jackson Elementary School, \$15.47/hr, 9/14/2017
Ulrich, Jennifer, Program Support Assistant, Jackson Elementary School, \$14.59/hr, 9/12/2017

Recommended Action

Approve noncertified contracts as presented.

5.1.4 Approval of Unaffiliated Contract

Last Name, First Name , Position, Location, Effective, Salary
Halseth, Natasha, Human Resources Generalist, District Office, 10/30/2017, \$40,384.00 Prorated Salary

Recommended Action

Approve the above unaffiliated contract as presented.

5.1.5 Approval of Long Term Substitute Contract

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary
Aldinger, Ashley, McNally, Brendan, Teacher, Math, High School, 9/22/2017 through approx. 1/19/2018, BA Step 3, 76, 1.0, \$212.04/day

Recommended Action

Approve long term substitute contract as presented.

5.1.6 Approval of Co-Curricular Assignments

Last Name, First Name, Position Title
Valentine, Garrett, Assistant Boys Soccer Coach
Chase, Karlie, JH Soccer Coach
Pierce, Katherine, JH Soccer Coach
Kunkel, Amy, JH Soccer Coach
Powers, Maria, JH Volleyball Coach

Monnens, Kari, JH Volleyball Coach
 Sanders, Grace, JH Volleyball Coach
 Rosewall, Amy, JH Volleyball Coach
 Goodrich, Claire, JH Volleyball Coach
 Hochhalter, Bo, JH Tennis Coach
 Runchey, Tracy, JH Tennis Coach
 Vanderwaal, Melissa, Assistant Swim/Dive Coach
 Chukuske, Ryan, Assistant Cross Country
 Seel , Jennifer, Volunteer Cross Country Coach
 Krmopotich, Colleen, Assistant Girls Hockey
 Engler, Amy, SADD
 Dueffert, Matthew, Assistant LEAD
 Feltis, Hailey, Vocal Ensemble
 Dub, Katelynn, Student Council Advisor
 Bartels, Jill, Head Dance Coach
 Sayer, Samantha, Assistant Dance Coach
 Hunt, Erin, Head Girls Hockey
 Fish, Joshua, Assistant Girls Hockey
 Boots, James, Assistant Girls Hockey

Recommended Action

Approve the Co-Curricular Assignments as presented.

- 5. 2. Approval of minutes of the September 11, 2017 School Board Regular Business Meeting and the September 25, 2017 School Board Special Business Meeting and School Board Learning Session 7
Recommended Action
 Approve the of minutes of the September 11, 2017 School Board Regular Business Meeting and the September 25, 2017 School Board Special Business Meeting and School Board Learning Session as presented.
- 5. 3. Consideration of bills and authorization to pay same
Recommended Action
 Approve the bills and authorize to pay same as presented.
- 5. 4. Approval of wires report 15
Recommended Action
 Approve the wires report as presented.
- 5. 5. Change Order #1 West Jr. High School Boiler Upgrade Project 17
 Change Order #1 for the Shakopee West Jr. High School Boiler Upgrade Project in the amount of \$11,538.39 is presented for approval.
Recommended Action
 Approve Change Order #1 as presented.

5. 6. Acceptance of Gifts 18
Recommended Action
 Accept the donation to the school district as presented.
6. OLD BUSINESS DISCUSSION ITEMS
6. 1. 2018-19 Attendance Area Planning Update
 Data and Testing Administrator Dave Orłowsky will provide an update of the work and planning being done by our community's Attendance Area Task Force including a reminder of the 2nd Attendance Area Public Listening & Input Session that will be held on October 23rd in the West Jr. High School Auditorium.
 Presenter: Data and Testing Administrator Dave Orłowsky
 Time: 10 minutes
7. OLD BUSINESS ACTION ITEMS
7. 1. Approval of Categorical Revision to Long Term Facilities Maintenance Budget 19
 Director of Finance & Operations Suzanne Johnson will present a categorical revision to the district's Long Term Facilities Maintenance budget as requested by the Minnesota Department of Education.
Recommended Action
 Approve the categorical revision to the LTFM budget as presented.
 Presenter: Director of Finance & Operations Suzanne Johnson
 Time: 5 minutes
8. NEW BUSINESS DISCUSSION ITEMS
8. 1. Shakopee Schools Celebrates "Farm to School" Month 21
 Our Food Service Department is thrilled to collaborate with the Minnesota Department of Agriculture and local farmers to bring food from the farm to the table for our students. Food Service Manager Deb Ross-Coen will share our district's connection to fresh, healthy food from our local food producers.
 Presenter: Food Service Manager Deb Ross-Coen
 Time: 15 minutes
8. 2. World's Best Work Force Update 22
 Data and Testing Administrator Dave Orłowsky will provide a World's Best Work Force update for the Board.
 Presenter: Data and Testing Administrator Dave Orłowsky
 Time: 5 minutes
8. 3. Enrollment Update 31
 Interim Superintendent Gary Anger will provide an October 1st enrollment overview for the Board.
 Presenter: Interim Superintendent Gary Anger

Time: 10 minutes

9. NEW BUSINESS ACTION ITEMS

9. 1. Authorization for Sale of Obsolete Equipment

33

Director of Instructional Technology Bryan Drozd will request authorization for sale of obsolete technology equipment.

Recommended Action

Per School Board Policy 802, authorize the sale of obsolete technology equipment (approximately 600 iPads with an estimated value of \$25,000-\$35,000) as presented.

Presenter: Director of Instructional Technology Bryan Drozd

Time: 10 minutes

10. OTHER

11. COMMITTEE REPORTS

September 11, 2017 Personnel Committee Meeting

September 12, 2017 Citizens' Financial Advisory Committee Meeting

September 25, 2017 Finance Committee Meeting

September 27, 2017 Bond Oversight Committee Meeting

October 3, 2017 Citizens' Communications Advisory Committee Meeting

12. RECOGNITION OF VISITORS TO BOARD MEETING

13. UPCOMING MEETINGS AND IMPORTANT DATES

October 11, 2017 Bond Oversight Committee Meeting 5:00PM

October 23, 2017 School Board Finance Committee Meeting 5:00PM

*October 23, 2017 2018-19 Attendance Areas Public Listening & Input Session

Shakopee West Jr. High Auditorium 6:30-8:00PM

October 25, 2017 Bond Oversight Committee Meeting 5:00PM

November 13, 2017 School Board Personnel Committee Meeting 4:30PM

November 13, 2017 School Board Business Meeting 6:00PM

November 15, 2017 Bond Oversight Committee Meeting 5:00PM

November 27, 2017 School Board Finance Committee Meeting 5:00PM

November 27, 2017 Special School Board Business Meeting 6:00PM

Topic: Acceptance of 2016-17 Audit

November 27, 2017 School Board Learning Session 6:00PM

November 29, 2017 Bond Oversight Committee Meeting 5:00PM

December 11, 2017 School Board Finance Committee Meeting 5:00PM

December 11, 2017 Truth in Taxation Hearing & 6:00PM

School Board Business Meeting

December 13, 2017 Bond Oversight Committee Meeting 5:00PM

*A quorum of the board may be in attendance. This is not an official board meeting.

14. ADJOURNMENT

Minutes of School Board Regular Business Meeting

School Board Shakopee Public Schools

A School Board Regular Business Meeting of the School Board of Shakopee Public Schools was held Monday, September 11, 2017, beginning at 6:00 PM in the District Office Board Room.

1. CALL TO ORDER AND ROLL CALL - CHAIR SWANSON

PRESENT: Hallett, McKeand, Pass, Romansky, Tucker and Swanson

ABSENT: Bowerman

2. PLEDGE OF ALLEGIANCE - INTERIM SUPERINTENDENT GARY ANGER

3. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS

3. 1. Welcome to new Sweeney Elementary Principal Derek Bell

Derek Bell is the new Principal at Sweeney Elementary. Derek has been the Principal at Cannon Falls Elementary School for the last five years and prior to that a 5th grade teacher at Farmington for eight years. He holds a Master's and Specialist degree from St. Mary's University and a Bachelor's degree from Minnesota State University. He has Principal, Superintendent, Elementary, and Mathematics licenses. Derek has an uncompromising view that all students can learn, given a positive learning environment that welcomes exploration and enhances student confidence. He believes it is the principal's job to create an atmosphere that encourages learning and allows students to reach their full potential. One of Derek's references said, "I have been in education a long time and I have never seen a better leader, principal, or colleague."

3. 2. Successful Start to the School Year

Interim Superintendent Gary Anger shared a very successful start to the 2017-18 school year.

4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

McKeand/Romansky moved to approve the agenda as presented; motion passed unanimously.

5. CONSENT ITEMS

Hallett/McKeand moved to approve the consent agenda as presented; motion passed unanimously.

5. 1. Personnel Items

5.1.1 Acceptance of Retirements

Last Name, First Name, Position, Location, Effective Date

Hill, Brenda , Social Worker, East Junior High School , 1/02/2018

Monnens, Richard, Custodian, Sweeney Elementary School, 8/29/2017

Recommended Action

Accepted the retirements and thanked them for their service to the district as presented.

5.1.2 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Blomquist, Eloise, Technology Assistant, Sweeney Elementary School, 8/25/2017

Brandmire, Sarah, Teacher, Building Sub, Sweeney Elementary School, 8/31/2017

Case, Anna, Office Assistant, High School, 9/11/2017

Foley, Ryan, Teacher, Grade 5, Sun Path Elementary School, 8/18/2017

Fountain, Lynn, Program Support Assistant, High School, 8/29/2017

Kochenash, Chelsea, Teacher, Grade 4 , Red Oak Elementary School, 8/03/2017

Odegaard, Mariah, Program Support Assistant, Eagle Creek Elementary School, 8/21/2017

Peters, Shane, Teacher, Math, High School, 8/15/2017

Simmons, Beth, Program Support Assistant, Jackson Elementary/Sweeney Elementary School, 8/24/2017

Stadler, Tanya, Program Support Assistant, Jackson Elementary/Sweeney Elementary School, 8/31/2017

Sweere, Rachel, Program Support Assistant, Eagle Creek Elementary School, 8/30/2017

Taronno, Cindy, Food Service Worker, High School, 7/31/2017

Wicks, Laura, Program Support Assistant, Sun Path Elementary School, 8/14/2017

Zachman, Karl, Teacher, Technology Education, West Junior High School, 6/21/2017

Recommended Action

Accepted the resignations and thanked them for their service to the district as presented.

5.1.3 Approval of Certified Contracts for the 2017-18 School Year

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Alexander, Emily, Teacher, Math 1 year assignment , East Junior High School, BA, 5, 1, 8/28/2017, \$41,671.00, LTS

Andersen, Erin, Teacher, Grade 3, Sweeney Elementary School, BA, 7, 1, 8/21/2017, \$43,902.00, R

Baskette, Jonnelle, Teacher, Special Services 1 year assignment, East Junior High School, BA, 3, 1, 8/21/2007, \$39,440.00, R

Beren, Abigail, Teacher, Intervention, Red Oak Elementary School, BA , 3, 1, 8/21/2017, \$38,591.00 (182 days prorated), R

Braesch, Tiffany, Teacher, Art, Red Oak Elementary School, MA, 9, 1, 8/21/2017, \$55,289.00, R

Cavallaro, Marie, Teacher, Building Substitute, Jackson Elementary School, N/A, N/A, 1, 10/19/2017, \$125.00/day, R

Conrad, Ann, Teacher, Special Services, 1 year assignment, High School, BA , 5, 1, 8/21/2017, \$41,671.00, R

Cronin, Chris , Teacher, Grade 5, Sun Path Elementary School, BA, 3, 1, 8/28/2017, \$39,440.00, R

Feltis, Hailey, Teacher, Choir, West Junior High School , BA, 4, 1, 8/21/2017, \$40,556.00, R

Fier, David, Teacher, Special Services , West Junior High School, BA, 3, 1, 8/21/2017, \$39,440.00, R

Harris, Adam , Teacher, Social Studies , High School, BA, 4, 1, 8/21/2017, \$40,556.00, N

Heck, Leah, Teacher, English 1 year assignment, High School/East Junior High School, BA+20, 5, 1, 8/21/2017, \$45,808.00, R

Hunstiger, Joan, Teacher, German, East Junior High School, MA +30, 18, 0.6, 8/21/2017, \$76,085.00, R

Irby, Stephanie, Teacher, Media Specialist, Red Oak/Eagle Creek Elementary School, MA, 12, 1, 8/21/2017, \$60,677.00, R

Kulick, Jessica, Teacher, Kindergarten, Sweeney Elementary School, BA , 4, 1, 8/21/2017, \$40,556.00, R

Lane, Laura, Industrial Technology, West Junior High School, BA, 1, 1, 8/21/2017, \$39,440.00, R
 Lapham, Erica, Teacher, Phy Ed, West Junior High School , BA, 3, 0.6, 8/21/2017, \$23,664.00, N
 Morinville, Megan, Counselor, East Junior High School, MA+10, 4, 1, 8/21/2017, \$50,612.00, R
 Prentice, Carolyn, Teacher, Building Substitute, Sweeney Elementary School, NA, NA, 1.0, 9/06/2017, \$125.00/day, R
 Samuels, Kathryn, Teacher, Kindergarten, Sun Path Elementary School, BA, 8, 1, 8/21/2017, \$44,462.00, R
 Schmitz, Emily, Teacher, ESL, Eagle Creek/Red Oak Elementary School, BA+30, 6, 1, 8/21/2017, \$49,157.00, R
 Storlie, Mary Jean, Teacher, Early Childhood, Central Family Center, BA+10, 12, 0.657, 8/21/2017, \$31.17/hr, R
 Taran, Joseph, Teacher, Math, High School, BA , 8, 1, 8/28/2017, \$44,462.00, R
 Thies, Benjamin, Kindergarten, Teacher, Jackson Elementary School, MA+30, 5, 1, 8/28/2017, \$56,140.00, N
 Vogel, Justyne, Teacher, ECFE, Central Family Center, BA, 3, 0.815, 8/21/2017, \$24.37/hr, R

Recommended Action

Approved certified contracts as presented.

5.1.4 Approval of NonCertified Contracts for the 2017-18 School Year

Last Name, First Name, Position, Location, Salary, Effective
 Amundson, Linda , Program Support Assistant, Central Family Center, \$14.59/hr, 9/06/2017
 Connelly, Jennifer , Program Support Assistant , Red Oak Elementary School, \$13.35/hr, 8/21/2017
 Gilliland, Emily, Health Assistant, High School, \$21.42/hr, 9/05/2017
 Hawes, Alyssa, Technology Assistant, Pearson 6th Grade Center, \$17.54/hr, 8/30/2017
 Inayath, Safeera, Program Support Assistant , Sun Path Elementary School, \$13.35/hr, 8/21/2017
 Ingleby, Jessica, Program Support Assistant , Red Oak Elementary School, \$13.35/hr, 8/21/2017
 Kechely, Carolyn, Food Service, Pearson 6th Grade Center, \$12.52/hr, 8/21/2017
 Keener, Patricia, Program Support Assistant, Eagle Creek Elementary School, \$14.59/hr, 8/21/2017
 Leuthardt, Sarah, Food Service, Eagle Creek Elementary School, \$12.52/hr, 8/21/2017
 Malaske, Matthew, Custodian, Jackson Elementary School, \$16.41/hr, 8/07/2017
 Mares, Luis, Custodian, Jackson Elementary School, \$16.41/hr, 8/07/2017
 Maxa, Bretta, Food Service, Red Oak Elementary School, \$12.52/hr, 9/05/2017
 McGarr, Bradly, Tech Assistant, Red Oak Elementary School, \$17.54/hr, 8/21/2017
 Opitz, Molly, Food Service, West Junior High School, \$12.52/hr, 8/21/2017
 Puterbaugh, Corey, Avid Tutor, East Junior High School, West Junior High School, High School, \$14.59/hr, 9/05/2017
 Scofield, Steve, Tech Assistant, Eagle Creek Elementary School, \$18.30/hr, 8/30/2017
 Skar, Sara , Office Assistant, High School, \$14.71/hr, 8/28/2017
 Strehl, Joel, Tech Assistant, Sweeney Elementary School, \$17.54/hr, 8/30/2017
 Thomas, Hilaire , Food Service, High School/Pearson, \$12.52/hr, 8/21/2017
 Vanhorn, Alexandra, Avid Tutor, High School, \$14.59/hr, 9/05/2017
 Wagner , Shelley, Food Service, High School, \$12.52/hr, 9/05/2017
 Weis, Sherry, Office Assistant, Pearson 6th Grade Center, \$17.04/hr, 8/16/2017
 Winings, James, Custodian, High School, \$16.41/hr, 8/21/2017

Recommended Action

Approved noncertified contracts as presented.

5. 1. 1. Personnel Items Continued

5.1.5 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Cavallaro, Marie, McGuire, Kristine, Teacher, Grade 1, Jackson Elementary School, 8/30/2017 through approx. 10/18/2017, BA Step 3, 34, 1.0, \$212.04/day

Doheny, Dawn, Aleckson, Laura, Teacher, English, Pearson 6th Grade Center, 8/28/2017 through approx. 1/19/2018, MA Step 94, 1.0, \$254.10/day

Dulaney, Sharon, Lusignan, Christine, Teacher, Special Services, Red Oak Elementary School, 8/28/2017 through approx. 10/13/2017, BA Step 3, 33, 1.0, \$212.04/day

Kochenash, Chelsea, Tangert, Sarah, Teacher, Intervention, Red Oak Elementary School, 8/28/2017 through approx. 10/06/2017, MA Step 6, 28, 1.0, \$275.70/day

McClung-Halverson, Heather, O'Neill, Suzanne, Teacher, Intervention, East Junior High School, 9/05/2017 through approx. 10/02/2017, BA+30, Step 3, 20, 1.0, \$243.59/day

Niehoff, Amber, Strunk, Elizabeth, Teacher, Intervention, Sweeney Elementary School, 9/05/2017 through approx. 11/01/2017, BA Step 5, 40, 1.0, \$224.04/day

Recommended Action

Approved long term substitute contracts as presented.

5.1.6 Approval of Unaffiliated Contract

Last Name, First Name , Position, Location, Effective, Salary

Jahangir, Quazi, Network Systems Administrator, District Wide, 7/24/2017, \$75,000.00

Recommended Action

Approved the unaffiliated contract as presented.

5.1.7 Assignment Change

Last Name, First Name, Previous Position, New Position, FTE, Salary, Effective

Zahn, Melissa, Principal Sweeney Elementary School , Principal Early Childhood Central Family Center, .60, \$72,678.00, 9/18/2017

Recommended Action

Approved the assignment change for Melissa Zahn as presented.

5.1.8 Approval of Principal Contract

Last Name, First Name , Position, Location, Effective, Salary

Bell, Derek, Principal, Sweeney Elementary School, 8/28/2017, \$106,937.00 (prorated) 220 days

Recommended Action

Approved the principal contract for Derek Bell as presented.

5.1.9 Approval of Co-Curricular Assignments

Last Name, First Name, Position Title

Betz, Emily, JH Soccer Coach

Gerleman, Alex, Assistant Vocal

Gerleman, Alex, Ensembles

Kleinfehn, Milicent, Student Council

Kovic, Michael, Vocal Director

Kovic, Michael, Ensembles

Recommended Action

Approved the co-curricular assignments as presented.

5. 2. Approval of minutes of the August 14, 2017 Board Business Meeting.

Recommended Action

Approved the of minutes of the August 14, 2017 Board Business Meeting as presented.

5. 3. Consideration of bills and authorization to pay same.

Recommended Action

Approved the bills and authorized to pay same as presented.

5. 4. Approval of wires report.

Recommended Action

Approved the wires report as presented.

5. 5. Designation of Identified Official with Authority for the MDE External User Access Recertification System

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA).

Recommended Action

Authorized Interim Superintendent Gary Anger to act as the primary Identified Official with Authority (IoWA) and Sarah Koehn as the IoWA to add and remove names only for the Shakopee Public School District 0720-01 as presented.

5. 6. Approval of 2017-18 Snow Removal Contracts

Recommended Action

Awarded Tim's Landscaping the following sites for snow removal on parking lots with the option of sidewalks and salt if needed: Sun Path, Eagle Creek, Red Oak, and Jackson as presented.

Awarded Bird's Lawn Care the following sites for snow removal on parking lots with the option of sidewalks and salt if needed: Central, Pearson, Sweeney, High School, West Jr. High, and East Jr. High as presented.

6. OLD BUSINESS DISCUSSION ITEMS

6. 1. Citizens' Communications Advisory Committee

Communications Supervisor Ashley McCray provided an update for the Board regarding the Citizens' Communications Advisory Committee.

6. 2. 2018-19 Attendance Area Planning Update

Data and Testing Administrator Dave Orlosky provided an update of the work and planning being done by our community's Attendance Area Task Force including a reminder of the September 14, 2017 and October 23, 2017 Attendance Area Public Listening & Input Sessions that will be held in the West Jr. High School Auditorium.

Information on our website: <https://www.shakopee.k12.mn.us/Page/8248>

7. OLD BUSINESS ACTION ITEMS

8. NEW BUSINESS DISCUSSION ITEMS

9. NEW BUSINESS ACTION ITEMS

10. OTHER

11. COMMITTEE REPORTS

Accepted an August 29, 2017 School Board Policy Review Committee Meeting report from Pass and a September 8, 2017 School Board Finance Committee Meeting report from Bowerman.

12. RECOGNITION OF VISITORS TO BOARD MEETING

13. UPCOMING MEETINGS AND IMPORTANT DATES

September 11, 2017 School Board Personnel Committee Meeting 4:30PM

September 11, 2017 School Board Business Meeting 6:00PM

*September 12, 2017 Citizens' Financial Advisory Committee Meeting 6:00PM

September 13, 2017 Bond Oversight Committee Meeting 5:00PM

*September 14, 2017 2018-19 Attendance Areas Public Listening & Input Session

Shakopee West Jr. High Auditorium 6:30-8:00PM

*September 22, 2017 2017 Shakopee Hall of Fame Luncheon & Activities 11:00AM

a variety of activities will be held throughout the day

September 25, 2017 School Board Finance Committee Meeting 5:00PM

September 25, 2017 School Board Learning Session 6:00PM

September 27, 2017 Bond Oversight Committee Meeting 5:00PM

October 9, 2017 School Board Personnel Committee Meeting 4:30PM

October 9, 2017 School Board Business Meeting 6:00PM

October 11, 2017 Bond Oversight Committee Meeting 5:00PM

October 23, 2017 School Board Finance Committee Meeting 5:00PM

*October 23, 2017 2018-19 Attendance Areas Public Listening & Input Session

Shakopee West Jr. High Auditorium 6:30-8:00PM

October 25, 2017 Bond Oversight Committee Meeting 5:00PM

November 13, 2017 School Board Personnel Committee Meeting 4:30PM

November 13, 2017 School Board Business Meeting 6:00PM

November 15, 2017 Bond Oversight Committee Meeting 5:00PM

November 27, 2017 School Board Finance Committee Meeting 5:00PM

November 27, 2017 School Board Learning Session 6:00PM

November 29, 2017 Bond Oversight Committee Meeting 5:00PM

December 11, 2017 School Board Finance Committee Meeting 5:00PM

December 11, 2017 Truth in Taxation Hearing & 6:00PM

School Board Business Meeting

December 13, 2017 Bond Oversight Committee Meeting 5:00PM

*A quorum of the board may be in attendance. This is not an official board meeting

14. ADJOURNMENT

At 6:35PM, Tucker/Pass moved to adjourn as presented; motion passed unanimously.



Shakopee Public Schools
School Board Special Business Meeting & Learning Session
Board Room, 1200 Town Square, Shakopee, MN 55379

Monday, September 25, 2017

6:00 PM

1. CALL TO ORDER SPECIAL BOARD BUSINESS MEETING AND ROLL CALL - CHAIR SWANSON

PRESENT: Bowerman, Hallett, McKeand, Pass, Romansky, Tucker and Swanson

ABSENT:

2. PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF AGENDA AS PRESENTED

Tucker/Pass moved to approve the agenda as presented; motion passed unanimously.

4. NEW BUSINESS ACTION ITEMS

4. 1. Approval of 2017 Payable 2018 Preliminary Levy

Director of Finance & Operations Suzanne Johnson presented the Preliminary Levy 2017 Payable 2018 for Board review and approval.

McKeand/Tucker moved to approved the Preliminary Levy 2017 Payable 2018 as presented; motion passed unanimously.

5. ADJOURNMENT OF SCHOOL BOARD SPECIAL BUSINESS MEETING

At 6:08PM, Tucker/Pass moved to adjourn the special business meeting as presented; motion passed unanimously.

6. CALL TO ORDER SCHOOL BOARD LEARNING SESSION AND ROLL CALL - CHAIR SWANSON

At 6:09PM, Bowerman/Romansky moved to approve the agenda as presented; motion passed unanimously.

PRESENT: Bowerman, Hallett, McKeand, Pass, Romansky, Tucker and Swanson

ABSENT:

7. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

7. 1. Activity Bus Discussion

Director of Finance & Operations Suzanne Johnson reported to the board that information on this topic will be presented at a future meeting.

7. 2. Academy Transition (Registration, Scheduling, etc.)

Executive Principal Jeff Pawlicki & High School Administrative Team and Director of Teaching & Learning Nancy Thul provided an academy transition overview.

7. 3. Budget Discussion

Director of Finance & Operations Suzanne Johnson provided a budget overview for the Board.

7. 4. Updates to Policy 412 Expense Reimbursement Discussion

Policy Committee Chair Tony Pass and Director of Finance & Operations Suzanne Johnson discussed Policy 412 Expense Reimbursement with the Board.

8. OTHER

9. RECOGNITION OF VISITORS TO BOARD MEETING

10. UPCOMING MEETINGS AND IMPORTANT DATES

11. ADJOURNMENT OF SCHOOL BOARD LEARNING SESSION

At 8:20PM, McKeand/Tucker moved to adjourn as presented; motion passed unanimously.

Bank Account - Wires Out

Date	Description	Amount
8/1/2017	Health Partners Dental Access Fee	3,704.00
8/1/2017	Dependent/Medical Claim Reimbursement	8,800.27
8/4/2017	08/04/2017 Payroll Direct Deposit	332,854.80
8/4/2017	08/04/2017 Payroll Direct Deposit - Banked Hours	967,223.39
8/7/2017	Account Service Charge	508.52
8/7/2017	Health Savings Account Contributions	7,736.49
8/7/2017	VEBA and Post Funded Retiree Contributions	39,666.34
8/7/2017	IRS Federal Tax ACH	485,983.01
8/7/2017	RevTrak Credit Card Fees	195.60
8/7/2017	Community Ed Credit Card Fees	54.70
8/8/2017	Community Ed Credit Card Fees	789.49
8/8/2017	State of MN Taxes ACH	77,240.00
8/8/2017	State of MN Taxes ACH	100.00
8/8/2017	VEBA and Post Funded Retiree Contributions	62.50
8/8/2017	Dependent/Medical Claim Reimbursement	13,563.83
8/9/2017	403b Wire	122,421.15
8/10/2017	Health Savings Account Contributions	2,275.01
8/10/2017	VEBA and Post Funded Retiree Contributions	6,324.99
8/11/2017	TRA ACH	244,974.66
8/11/2017	PERA ACH	50,884.65
8/15/2017	Dependent/Medical Claim Reimbursement	12,698.81
8/18/2017	Employee Reimbursement ACH	5,430.91
8/18/2017	08/18/2017 Payroll Direct Deposit	285,520.62
8/18/2017	08/18/2017 Payroll Direct Deposit - Banked Hours	967,223.41
8/21/2017	Health Savings Account Contributions	7,628.16
8/21/2017	VEBA and Post Funded Retiree Contributions	39,490.95
8/21/2017	IRS Federal Tax ACH	474,775.80
8/22/2017	403b Wire	122,786.33
8/22/2017	State of MN Taxes ACH	76,006.00
8/22/2017	State of MN Taxes ACH	100.00
8/22/2017	State of MN Taxes ACH	660.50
8/22/2017	Dependent/Medical Claim Reimbursement	12,823.44
8/23/2017	TRA ACH	240,263.88
8/23/2017	PERA ACH	47,630.47
8/23/2017	Select Account Administrative Fee	3,651.10
8/29/2017	Dependent/Medical Claim Reimbursement	17,762.41
8/31/2017	Transfer to Sr. High Activity Fund	1,100.00
		4,680,916.19

Investment Accounts - Wires Out

Date	Description	Amount
8/1/2017	Board Checks	600,000.00
8/3/2017	Payroll Checks	1,400,000.00
8/4/2017	July P-Card Payment	123,753.22
8/7/2017	Payroll Taxes	950,000.00
8/16/2017	Board Checks	400,000.00
8/17/2017	Payroll Checks	1,400,000.00
8/21/2017	Construction Checks	6,000,000.00
8/21/2017	Payroll Taxes	950,000.00
8/28/2017	Board Checks	200,000.00
8/28/2017	Construction Checks	85,000.00
8/30/2017	Board Checks	300,000.00
8/31/2017	August Dental Insurance Payments	83,007.82
8/31/2017	August Health Insurance Payments	735,678.58
8/31/2017	Payroll Checks	1,500,000.00
8/31/2017	2015 Building Bond Account Fees	1,635.29
		<hr/>
		14,729,074.91

Investment Accounts - Wires In

Date	Description	Amount
8/15/2017	State Check	7,725,352.76
8/16/2017	County Check	171.94
8/30/2017	County Check	900.00
8/30/2017	State Check	4,600,415.25
8/31/2017	Multiple State Checks	433,493.41
8/31/2017	Building Bond Interest	92,591.10
8/31/2017	Dental Trust Interest	1.32
8/31/2017	Health Trust Interest	7.73
8/31/2017	MSDLAF+ Interest	3,201.77
8/31/2017	PFM OPEB Interest	26,072.73
		<hr/>
		12,882,208.01



AIA®

Document G701™ – 2001

Change Order

PROJECT (Name and address):

West Junior High Boiler Upgrade
200 10th Avenue East
Shakopee, MN 55379

CHANGE ORDER NUMBER: 001

DATE: September 11, 2017

OWNER:

ARCHITECT:

CONTRACTOR:

FIELD:

OTHER:

TO CONTRACTOR (Name and address):

Masters Plumbing Heating and Cooling,
LLC
3446 State Highway 29 North
Alexandria, MN 56308

ARCHITECT'S PROJECT NUMBER: 172055

CONTRACT DATE: May 9, 2017

CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

- 1) PCO #001 / Wold SI #001 - Omit RPZ relocation and removal. NO COST IMPACT
- 2) PCO #002 / Masters GCPR #001 - Add (7) domestic valves. ADD: \$1,809.39
- 3) PCO #003 / Masters GCPR #002 - Add (4) check valves. ADD: \$1,363.12
- 4) PCO #004 / Wold PR #004 - Secondary loops. ADD: \$7,915.88
- 5) PCO #005 / Masters GCPR #003 - 4' x 4' area scan for core drilling elevated slab. ADD: \$450.00

TOTAL THIS CHANGE ORDER = ADD: \$11,538.39

The original Contract Sum was	\$	477,500.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	477,500.00
The Contract Sum will be increased by this Change Order in the amount of	\$	11,538.39
The new Contract Sum including this Change Order will be	\$	489,038.39

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is August 11, 2017 (Phase I) and October 2, 2017 (Phase II)

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wold Architects Engineers

Masters Plumbing Heating and Cooling,
LLC

Independent School District #720

ARCHITECT (Firm name)

CONTRACTOR (Firm name)

OWNER (Firm name)

332 Minnesota Street
Suite W2000
St. Paul, MN 55102

3446 State Highway 29 North
Alexandria, MN 56308

1200 Town Square Mall
Shakopee, MN 55379

ADDRESS

ADDRESS

ADDRESS

BY (Signature)

BY (Signature)

BY (Signature)

R. Scott McQueen
(Typed name)

Jeremy Tillester
(Typed name)

(Typed name)

Shakopee Public Schools

Acknowledgement of Gifts and Donations

DATE OF BOARD MEETING: **October 9, 2017**
SUBJECT: Gifts and Donations
RECOMMENDATION: Approve

Therefore, the Director of Finance and Operations recommends the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts and donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 720 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

DETAIL OF GIFTS/DONATIONS:

Date	Donor	Item and Nature of Donation/Gift	Value or Amount
9/14/2017	Mark & Patti Cordes 10761 Ahern Ave SE Watertown, MN 55388	Picnic Table for WJH courtyard and Special Education Professional Development Books	\$250.00

Thank you for your support of the Shakopee Public Schools.

School Board Clerk

Date



Memorandum

To: School Board

From: Suzanne Johnson

Date: October 9, 2017

Re: Revised 2017-18 Long Term Facilities Maintenance (LTFM)

Action: Adopt Revised LTFM Proposal

Attached to this memo you will find a revised LTFM expenditure projection. The original projection was submitted to MDE and MDE requested changes to the document.

Recommendation: Adopt the revised long term facilities maintenance plan as presented.

If I can be of further assistance or provide additional information please contact me via email at sjohnson@shakopee.k12.mn.us or 952-496-5011.

Cc: Sarah Koehn

 Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		<h3 style="text-align: center;">Long-Term Facility Maintenance Revenue Application – Ten-Year Expenditure</h3>										ED - 02478-02	
INSTRUCTIONS: Enter estimated expenditures that are allowable uses of Long-term Facilities Maintenance Revenue under MS 123B.595, Subd. 10, by UFARS Finance Code by fiscal year in the space provided.													
					District Name: Shakopee Public Schools					District #720			
										Date: 7/27/2017			
					District Contact for Questions on this Spreadsheet:					E-mail: sjohnson@shakopee.k12.mn.us			
					Name: Suzanne Johnson					Phone #: (952) 496-5011			
Fiscal Year, Ending June 30th -->		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
ESTIMATED EXPENDITURES:													
Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing > \$100,000 per Site													
Finance	Category												
347	Physical Hazards	\$0	\$28,800	\$32,800	\$28,800	\$28,800	\$28,800	\$28,800	\$28,800	\$28,800	\$28,800	\$28,800	
349	Other Hazardous Materials	\$0	\$18,000	\$18,000	\$18,000	\$18,000	\$43,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	
352	Environmental Health & Safety Management	\$0	\$92,500	\$99,400	\$104,000	\$103,900	\$99,400	\$104,000	\$103,900	\$99,400	\$108,800	\$99,400	
358	Asbestos Removal and Encapsulation	\$0	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100	
363	Fire Safety	\$0	\$88,000	\$88,000	\$166,000	\$148,000	\$106,000	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000	
366	Indoor Air Quality	\$0	\$125,000	\$125,000	\$50,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	
Total Health and Safety Capital Projects		\$0	\$355,400	\$366,300	\$369,900	\$426,800	\$405,300	\$366,900	\$366,800	\$362,300	\$371,700	\$362,300	
Health and Safety, Projects Costing > \$100,000 per Site													
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
366	Indoor Air Quality	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Remodeling for Pre-K instruction approved under M.S. 124D.151													
Finance	Category												
355	Remodeling for Pre-K instruction approved by the commissioner	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Accessibility													
Finance	Category												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Deferred Capital Expenditures and Maintenance Projects													
Finance	Category												
368	Building Envelope	\$0	\$0	\$0	\$0	\$51,000	\$121,000	\$0	\$347,000	\$0	\$679,000	\$0	
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$200,000	\$0	\$0	\$0	
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$260,000	\$150,000	\$407,500	\$0	\$321,000	\$0	
379	Interior Surfaces	\$0	\$0	\$0	\$0	\$0	\$236,000	\$0	\$47,000	\$0	\$562,000	\$10,000	
380	Mechanical Systems	\$0	\$960,000	\$995,000	\$800,000	\$1,100,000	\$0	\$1,250,000	\$0	\$1,250,000	\$0	\$17,412,000	
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,750	\$620,000	\$0	\$3,267,500	
382	Professional Services and Salary	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
383	Roof Systems	\$0	\$1,000,000	\$928,000	\$1,402,000	\$731,000	\$1,300,000	\$956,250	\$956,250	\$825,000	\$956,250	\$956,250	
384	Site Projects	\$0	\$0	\$350,000	\$0	\$0	\$82,500	\$0	\$170,000	\$0	\$133,500	\$126,500	
Total Deferred Capital Expense and Maintenance		\$0	\$2,060,000	\$2,373,000	\$2,302,000	\$1,992,000	\$2,099,500	\$2,456,250	\$2,246,500	\$2,795,000	\$2,751,750	\$21,872,250	
Total Annual 10 Year Plan Expenditures		\$0	\$2,415,400	\$2,739,300	\$2,796,900	\$2,418,800	\$2,504,800	\$2,823,150	\$2,613,300	\$3,157,300	\$3,123,450	\$22,234,550	



District Advisory Council 10-2-17





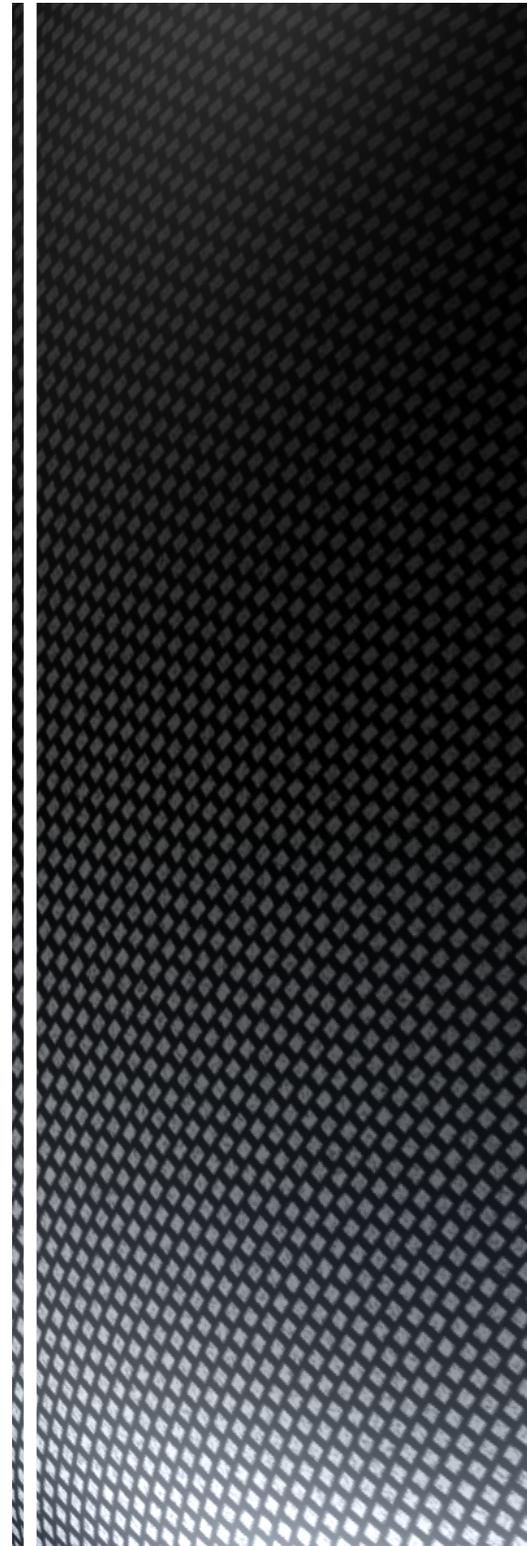
District Advisory Council: Monday October 2, 2017

- I. Introductions and purpose (10 min)
- II. Meet our new Interim Superintendent Gary Anger plus Q & A (15 min)
- III. Shakopee World's Best Workforce (20 min)
 - a. Legislation
 - b. Questions/input
- IV. Shakopee Achievement & Integration (15 min)
- V. ESSA (Every Student Succeeds Act) (15 min)
 - a. Summary document from MDE
 - b. Federal & State Funded Programs (ADSIS, Title 1)
- VI. Transition related update (15 min)
 - a. Attendance Areas
 - b. District wide

Future Meetings

- Monday, December 4, 2017 6:30-8:00pm
- Monday, March 5, 2018 6:30-8:00pm

World's Best Workforce



What is the World's Best Workforce?

The World's Best Workforce bill was passed in 2013 to ensure every school district in the state is making strides to increase student performance. Each district must develop a plan that addresses the following five goals:

- All children are ready for school.
- All third-graders can read at grade level.
- All racial and economic achievement gaps between students are closed.
- All students are ready for career and college.
- All students graduate from high school.



Find it Fast >

- Infinite Campus
- Staff Resources
- Lunch Menus
- Athletics & Activities
- The Academies of Shakopee

- Home
- Our District
- Enroll
- Parents/Students
- Departments
- Teaching & Learning
- Community Ed
- Calendar

World's Best Workforce

- ◆ WBWF Legislation
- ◆ Shakopee Summary Report WBWF
- ◆ Achievement Goals
- ◆ Student Progress & Monitoring
- ◆ Strategies for Improving Achievement
- ◆ Programming for Improving Achievement
- ◆ Community Satisfaction
- ◆ Curriculum Development and

Home » Teaching & Learning World's Best Workforce

World's Best Workforce Legislation

In accordance with Minnesota Statutes 2013, section 120B.11, a school board, at a public meeting, shall adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world's best workforce (WBWF).

Minnesota schools strive to provide the best educational opportunities for all children. Providing an education to Minnesota youth that leads to creating the world's best workforce is a goal that must be addressed early on in every child's life. Students are more likely to reach this goal if they are ready for school upon entering kindergarten; achieve grade level literacy by grade three; graduate from high school and attain career and college readiness. In order to create the world's best workforce, it is imperative that academic achievement gaps are closed among all racial and ethnic groups of students and between students living in poverty and not living in poverty as well as for English language learners and non-English language learners and for students who receive or do not receive special education.

The comprehensive strategic plan that districts create is intended to serve as a foundational document to align educational initiatives that serve to ensure reaching intended student outcomes from pre-kindergarten to post high school graduation. Districts should consider and use existing plans, documents and strategies that may already be in place and/or are required by the Minnesota Department of Education (MDE), such as the Title I Plan

ESSA
Every Student
Succeeds Act



The Minnesota Department of Education has worked with a diverse group of stakeholders, at more than 300 meetings including consultation with Minnesota's tribal nations, to shape the state's ESSA plan, which will be submitted to the U.S. Department of Education in September 2017. **The work reflects a vision of a well-rounded education system where all children succeed.** In order to raise achievement and eliminate predictable disparities between student groups, **Minnesota's system must be equitable, coherent and meaningfully guided by students, families and educators.**

Accountability Indicators

Indicator 1 - Academic Achievement: all schools

An achievement rate using math and reading tests will give points for students in the "meets standards" or "exceeds standards" levels. Any student that does not participate in an assessment, with the exception of medically-exempt students, will count as "not proficient" in the academic achievement indicator calculation.

Indicator 2 - Academic Progress: elementary and middle schools

A transition matrix using math and reading tests will award points for students increasing achievement levels (e.g. moving from "does not meet standards" to "partially meets standards").

Indicator 3 - Graduation Rate: high schools

The indicator will use a school's four-year and seven-year graduation rates.

Students who drop out after less than half an academic year at a school will be counted at the high school they attended for the most time.

Four-, five-, six- and seven-year rates will be reported on the Minnesota Report Card.

Indicator 4 - Progress Toward English Language Proficiency: all schools

A growth index will measure how each English learner scored relative to their individual growth-to-proficiency target on the ACCESS test.

Indicator 5 - School Quality/Student Success: all schools

This new indicator will shift over time as more data becomes available.

2018: Consistent attendance will be used to identify schools.

2019/2020: Consistent attendance will be used to identify schools. Well-rounded education and career and college readiness data will be separately reported as available.

2021: Consistent attendance, well-rounded education, and career and college readiness data will be used to identify schools.

Using the Indicators for Identification

The accountability indicators will be used to prioritize support for identified schools. This required aspect of ESSA is one part of an overall approach to school accountability. Public reporting of data and efforts to recognize high-performing schools will also be important. The minimum number of students required for a student group to be included in accountability calculations will be 20 students. When reporting other data, the minimum number will be 10 students. Each student group at a school will receive equal weight in order to **meaningfully include all students.**

Elementary and middle schools will be identified through a funneling process in three stages. Stage 1 uses academic achievement in math and reading, and progress toward English language proficiency (indicators 1 and 4). Stage 2 uses academic progress in math and reading (indicator 2). Stage 3 uses consistent attendance (indicator 5).

High Schools will be identified through a similar funneling process in three stages. Stage 1 uses academic achievement in math and reading, and progress toward English language proficiency (indicators 1 and 4). Stage 2 uses graduation rates, first looking at the four-year rate, then the seven-year rate (indicator 3). Stage 3 uses consistent attendance (indicator 5).

Different thresholds will be used for each indicator when identifying:

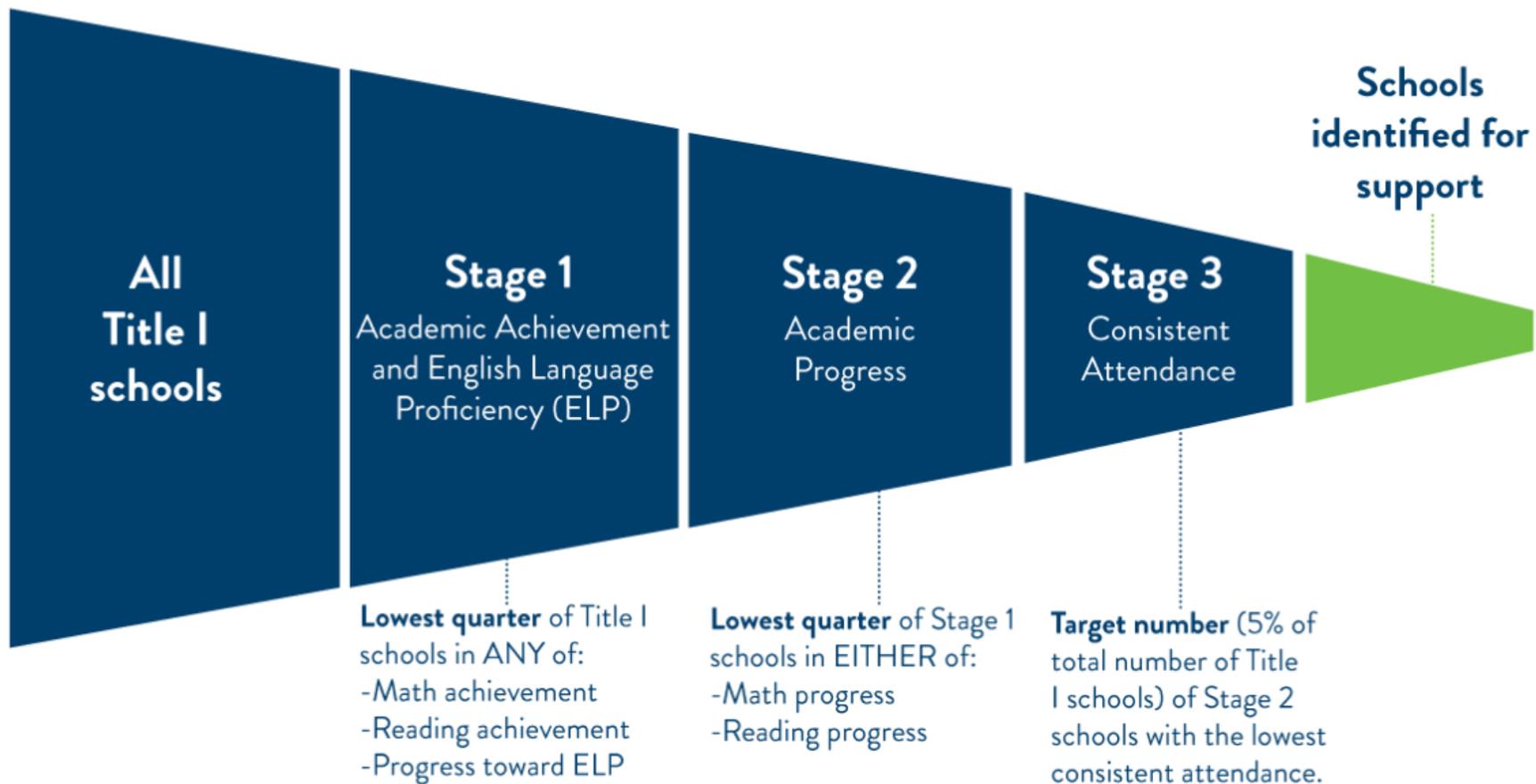
- The bottom 5 percent of schools receiving Title I funds.
- Schools with any student group performing similarly to the bottom 5 percent of schools.
- Schools where one or more groups are consistently underperforming.

High School Accountability

High schools with a four-year graduation rate below 67 percent overall or in any individual student group will be identified for support.

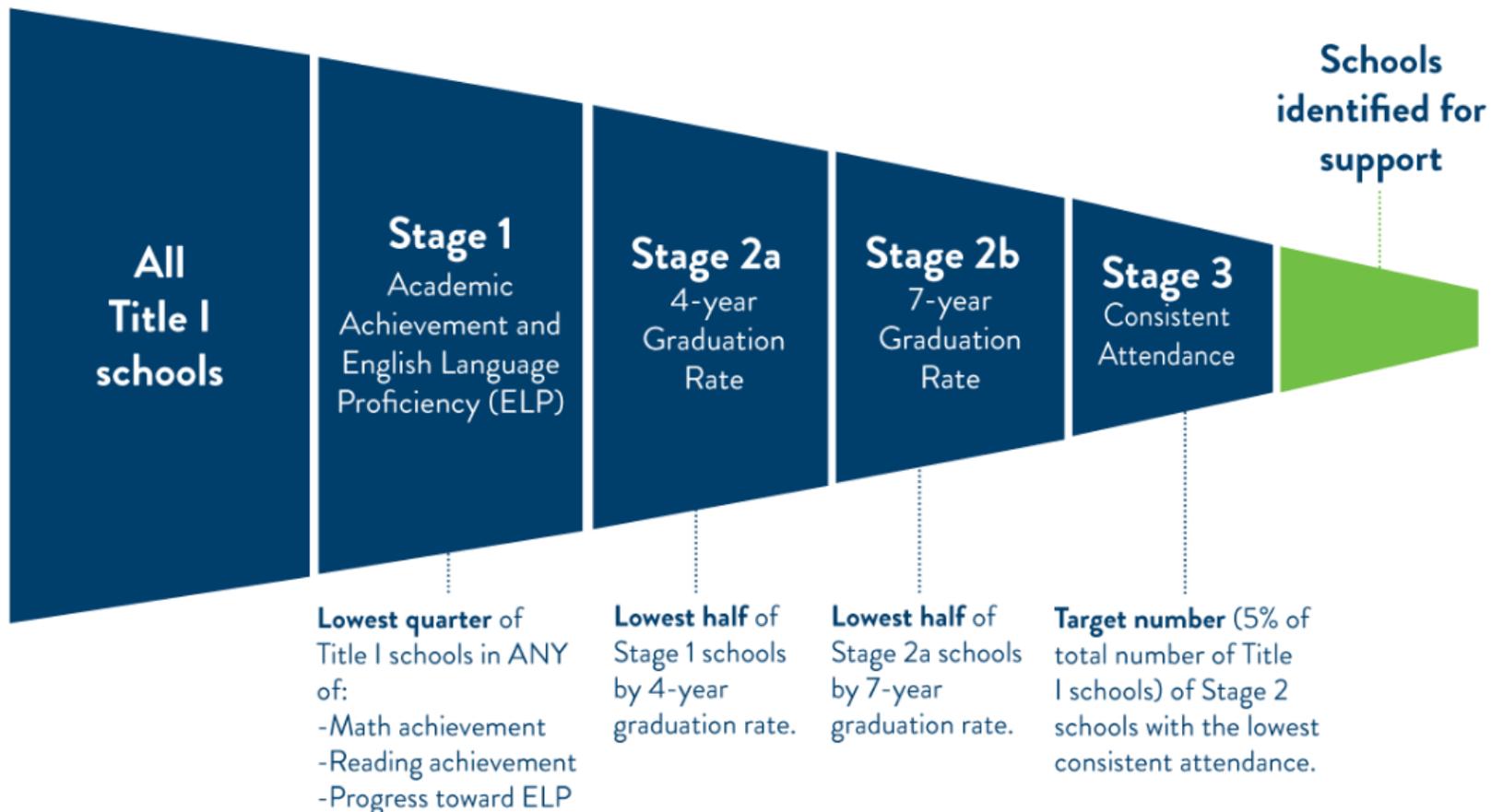
Accountability – Elementary and Middle Schools

Comprehensive Support and Improvement: Elementary and Middle Schools.



Accountability – High Schools

Comprehensive Support and Improvement: High Schools.



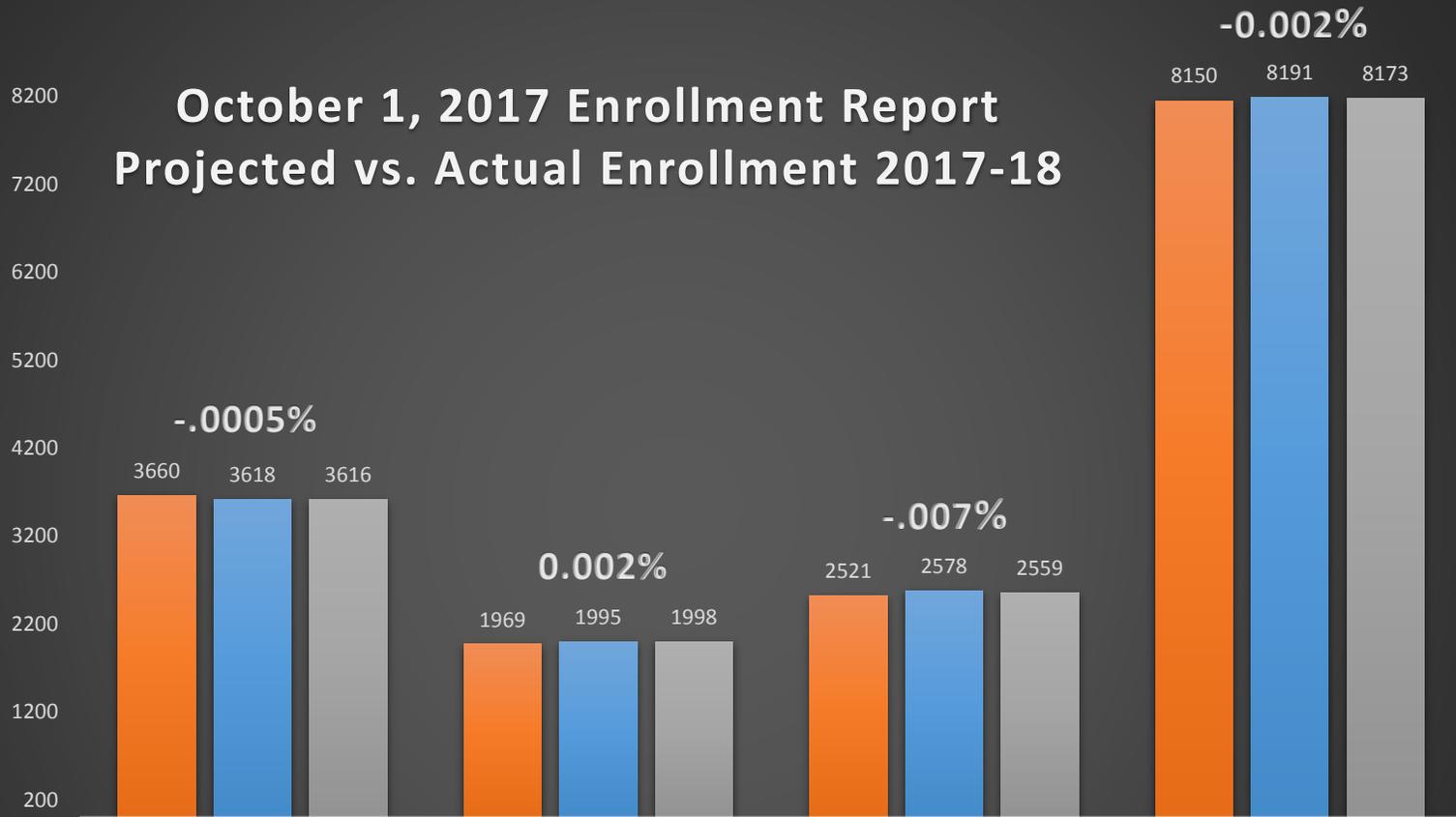
October 1, 2017 Enrollment Update
Projected vs. Actual Enrollment 2017-18

School	10/1/2016 Actual	10/1/2017 Actual
K	131	125
1st	130	134
2nd	147	126
3rd	148	143
4th	160	143
5th	125	156
Eagle Creek Total	841	827
K	137	159
1st	160	132
2nd	131	151
3rd	158	135
4th	140	157
5th	145	134
Jackson Total	871	868
K	90	111
1st	98	88
2nd	87	99
3rd	117	89
4th	111	111
5th	138	108
Red Oak Total	641	606
K	98	101
1st	116	107
2nd	100	118
3rd	106	96
4th	125	107
5th	125	129
Sun Path Total	670	658
K	107	111
1st	91	103
2nd	108	102
3rd	103	114
4th	119	107
5th	109	120
Sweeney Total	637	657
6th	682	641
Pearson 6th Grade Total	682	641
7th	288	289
8th	276	295
9th	284	297
East Jr. High Total	848	881
7th	378	400
8th	345	373
9th	345	379
West Jr. High Total	1068	1152
10th Grade	625	638
11th Infinite Campus Count	619.0	618.0
11th Grade PSEO	15.0	26.5
11th grade less PSEO	604.0	591.5
12th Infinite Campus Count	576.0	597.0
12th Grade PSEO	54.0	42.0
12th grade less PSEO	522.0	555.0
Sr. High Total	1,751.0	1,784.5
9th Grade	4.0	9.0
10th Grade	31.0	21.0
11th Grade	32.0	32.0
12th Grade	74.0	36.0
Tokata Total	141.0	98.0

Grade	10/1/2016 Actual	2017-18 Projected	10/1/2017 Actual
Kindergarten	563	565	607
1st Grade	595	575	564
2nd Grade	573	603	596
3rd Grade	632	580	577
4th Grade	655	646	625
5th Grade	642	649	647
6th Grade	682	647	641
7th Grade	666	680	689
8th Grade	621	668	668
9th Grade	633	652	685
10th Grade	656	652	659
11th Grade	636	648	624
12th Grade	596	626	591
District Total K-5	3660	3618	3616
District Total 6-8	1969	1995	1998
District Total 9-12	2521	2578	2559
District Total K-12	8150	8191	8173



October 1, 2017 Enrollment Report Projected vs. Actual Enrollment 2017-18



	District Total K-5	District Total 6-8	District Total 9-12	District Total K-12
■	3660	1969	2521	8150
■	3618	1995	2578	8191
■	3616	1998	2559	8173

Adopted: 1-14-08

MSBA/MASA Model Policy 802

Orig. 1995

Revised: 9-12-16

Rev. 2016

802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL

I. PURPOSE

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

II. GENERAL STATEMENT OF POLICY

Effective use of school building space, and consideration for safety of personnel, will at times require disposal of obsolete equipment and material.

III. DEFINITIONS

A. "Contract" means an agreement entered into by the school district for the sale of supplies, materials, or equipment.

B. "Official newspaper" is a regular issue of a qualified legal newspaper.

IV. MANNER OF DISPOSITION

A. Authorization

The superintendent shall be authorized to dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in this policy. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent shall be authorized to properly dispose of used books, materials, and equipment deemed to have little or no value.

B. Contracts Over \$100,000

1. If the value of the equipment or materials is estimated to exceed \$100,000, sealed bids shall be solicited by two weeks' published notice in the official newspaper. This notice shall state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the school board shall deem necessary.

2. The sale shall be awarded to the highest responsible bidder, be duly executed in writing, and be otherwise conditioned as required by law.

3. A record shall be kept of all bids, with names of bidders and amounts of

bids, and an indication of the successful bid. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the highest responsible bid shall be rejected unless the alteration or erasure is corrected by being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.

4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the school board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not fall below the original bid. If no satisfactory bid is received, the board may readvertise.
5. All bids obtained shall be kept on file for a period of at least one year after their receipt. Every contract made without compliance with the foregoing provisions shall be void.
6. Data submitted by a business to a school in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion of the selection process, meaning the school has completed its evaluation and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until resolicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data are public with the exception of trade secret data.

C. Contracts From \$25,000 to \$100,000

If the amount of the sale is estimated to exceed \$25,000 but not to exceed \$100,000, the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding notice. All quotations obtained shall be kept on file for a period of at least one year after receipt.

D. Contracts \$25,000 or Less

If the amount of the sale is estimated to be \$25,000 or less, the contract may be

made either upon quotation or in the open market, in the discretion of the school board. The sale in the open market may be by auction. If the contract is made on quotation, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after receipt.

E. Electronic Sale of Surplus Supplies, Materials, and Equipment

Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.

F. Notice of Quotation

Notice of procedures to receive quotations shall be given by publication or other means as appropriate to provide reasonable notice to the public.

G. Sales to Employees

No officer or employee of the school district shall sell or procure for sale or possess or control for sale to any other officer or employee of the school district any property or materials owned by the school district unless the property and materials are not needed for public purposes and are sold to a school district employee after reasonable public notice, at a public auction or by sealed response, if the employee is not directly involved in the auction or sale process. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district at any one auction. This section shall not apply to the sale of property or materials acquired or produced by the school district for sale to the general public in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

H. Exceptions for Surplus School Computers

A school district may bypass the requirements for competitive bidding and is not subject to any other laws relating to school district contracts if it is disposing of surplus school computer and related equipment by conveying the property and title to:

1. another school district;
2. the state department of corrections;
3. the board of trustees of Minnesota State Colleges and Universities; or

4. the family of a student residing in the district whose total family income meets the federal definition of poverty.

Legal References: Minn. Stat. § 13.591 (Business Data)
Minn. Stat. § 15.054 (Public Employees Not to Purchase Merchandise From Governmental Agencies; Exceptions; Penalty)
Minn. Stat. § 123B.29 (Sale of School Building at Auction)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)
Minn. Stat. § 645.11 (Published Notice)

Cross References: MSBA Service Manual, Chapter 13, School Law Bulletin “F” (School District Contract and Bidding Procedures)