

SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA



Independent School District 720 – Shakopee Public Schools
Shakopee Public Schools District Office Board Room, 1200 Town Square, Shakopee, MN
55379

April 24, 2017
6:00 PM

Board of Education

1. 5:30PM - NEIL JOHNSON SOFTBALL COMPLEX GRAND OPENING 3
200 10th Avenue East, Shakopee
4:30PM - Pregame Events
5:30PM - Ceremony
2. 6:00PM - CALL TO ORDER AND ROLL CALL - CHAIR SWANSON
3. Consideration of Agenda as presented.
 3. 1. Elementary Instructional Coach and Lab Classroom Model 4
Presenter: Executive Director of Teaching & Learning Nancy Thul
Time: 30 minutes
 3. 2. Academy Transition Plan 5
Presenter: Shakopee High School Counselors and Executive Director
of Teaching & Learning Nancy Thul
Time: 30 minutes
 3. 3. Elementary Attendance Areas
Presenter: Data & Testing Administrator Dave Orlowsky &
Superintendent Rod Thompson
Time: 30 minutes
 3. 4. Citizen's Financial Advisory Committee Update 24
Presenter: Finance Committee Chair Reggie Bowerman
Time: 15 minutes
4. Other
5. UPCOMING MEETINGS AND IMPORTANT DATES
April 25, 2017 50th Year Anniversary for Sweeney Elementary
May 8, 2017 Board Finance Committee Meeting 5:00PM
May 8, 2017 School Board Business Meeting 6:00PM
May 12, 2017 Recognition and Retiree Celebration
May 22, 2017 School Board Learning Session 6:00PM
May 27, 2017 Shakopee High School Commencement
June 12, 2017 Board Finance Committee Meeting 5:00PM
June 12, 2017 School Board Business Meeting 6:00PM
June 26, 2017 School Board Learning Session 6:00PM
6. ADJOURNMENT

Join us

Neil Johnson Softball Complex
Grand Opening

Monday, April 24, 2017

Pregame Events | 4:30pm

Ceremony | 5:30pm

Game Starting | 6:00pm

Food Trucks | **Sammy the Saber** | Music

Fields are located at West Junior High | 200 10th Avenue East
Northwest corner of the intersections of Vierling Drive and Spencer Street



Subject: FW: Board Learning Session
Date: Monday, April 24, 2017 at 2:22:10 PM Central Daylight Time
From: Koehn, Sarah
Attachments: image001.png

From: "Summer,Monika" <msummer@shakopee.k12.mn.us>
Date: Wednesday, April 19, 2017 at 3:13 PM
To: Nancy Thul <nthul@shakopee.k12.mn.us>
Subject: Board Learning Session

Here is a descriptor for the board learning session:

The Wonders of Writing Workshop

Tonight, we have three of our elementary lab classroom teachers and four of our instructional coaches here to share and celebrate the work we have been doing around writing at the elementary level. You will hear about the personal and professional gains of implementing lab classrooms from teachers, the power of job-embedded professional development from coaches, and witness the growth of student writing from looking at individual writing samples.

Monika Summer

Teaching and Learning Supervisor | 952.496.5972 | 952.496-5093 fax |
msummer@shakopee.k12.mn.us

SHAKOPEE PUBLIC SCHOOLS **EDUCATION FORWARD**

A teal square is positioned in the top-left corner of the slide. A dark green vertical line runs down the left side of the slide, starting from the bottom of the teal square and extending to the bottom edge of the page.

Academy Transition & College and Career Readiness Plan

Shakopee Counseling Staff

Overview of Presentation

- Share long-term College and Career Readiness Plan
 - Current practice
 - New additions for the transition
 - Future plans
- Highlight transition plan for current 8th, 9th, and 10th graders
 - Classroom Lessons
 - Parent Connections
 - Events
- Questions

Realities for each graduating class

Class of 2019 (current 10th grade)

- Begin Academies as 12th graders
- 2 additional elective credits
- 50 credits out of a possible 58 credits

Class of 2020 (current 9th grade)

- Begin Academies as 11th graders
- 4 additional elective credits
- 52 total credits out of a possible 60 credits.

Class of 2021 (current 8th grade)

- Begin Academies as 10th graders
- 4 additional elective credits
- Complete one program of study
- 55 credits out of a possible 62 credits.



Transition Plan for Current 10th Graders (Class of 2019)

8

Semester 1
2016

Events

-Saber Showcase &
Registration Night

Parent

-Academy Information
Session

Classroom

-Academy Specific Registration
Presentation

-Personality Inventory (Family
Connection/Naviance)

Semester 2
2017

Events

-Saber Showcase

-Principal Academy
Presentation

Transition Plan for Current 10th Graders (Class of 2019)

6

Classroom

- Academy Mini-lessons
- Course Planning with Academy Counselors
- Academy Selection Wheel Lesson

Parent

- Academy Fair

Events

- Academy Selection with Registration
- Academy Spirit Day
- Saber Showcase

Classroom

- Personality Inventory (Family Connection/Naviance)

Parent

- Spring Conference Academy Information Session

Semester 1
2017

Semester 2
2018

- Academy Curriculum Night
- Fall Conferences & Academy Breakout Sessions
- Winter Saber Showcase & Registration Night

Transition Plan for Current 9th Graders (Class of 2020)

10

Semester 1
2016

Events

-Saber Showcase &
Registration Night

Parent

-Academy Information
Session

Classroom

-Academy Specific Registration
Presentation

-High School 101

-4-year High School Plan

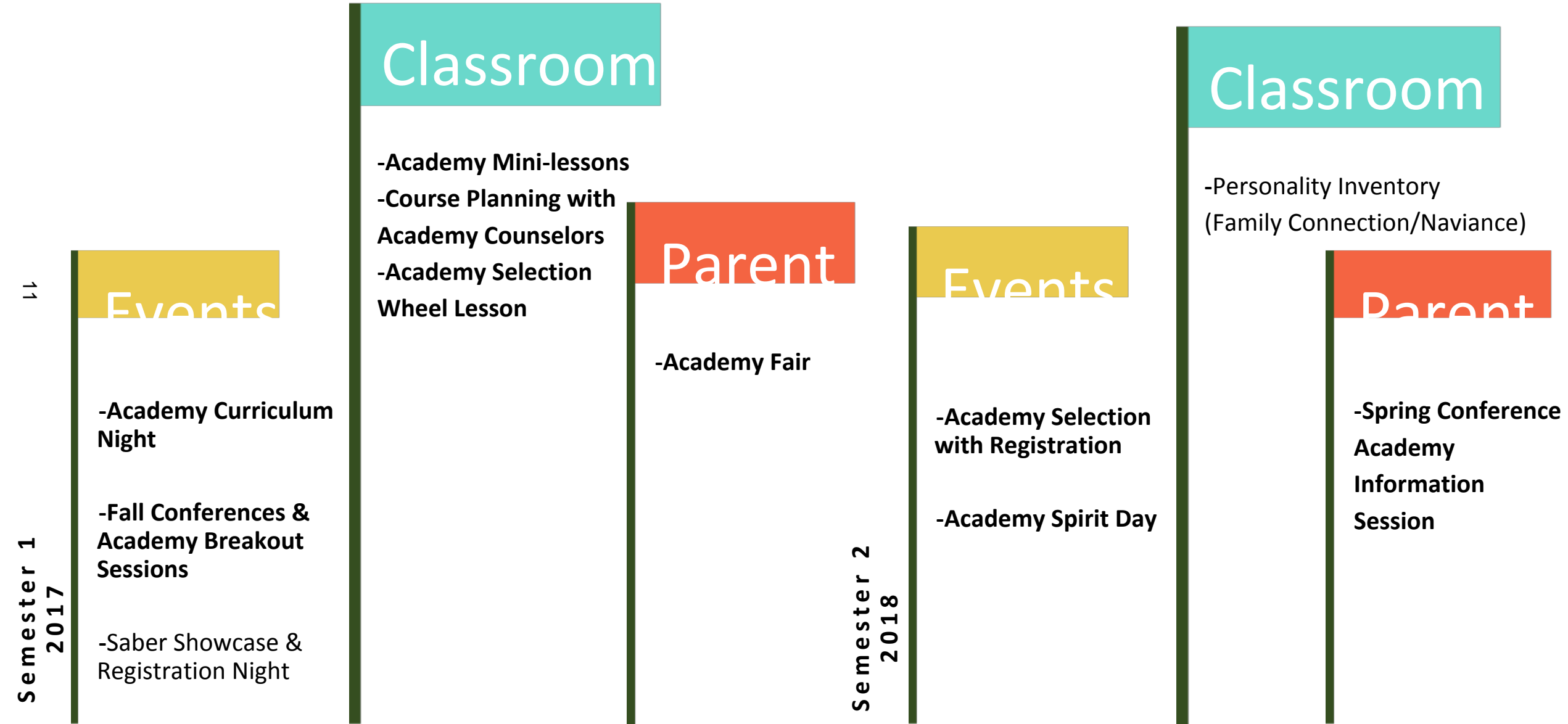
Events

-Saber Showcase

-Principal Academy
Presentation

Semester 2
2017

Transition Plan for Current 9th Graders (Class of 2020)



Transition Plan for Current 8th Graders (Class of 2021)

12

Semester 1
2016

Events

Parent

-Academy Information Session

Classroom

-Academy Specific Registration Presentation

-4-year High School Plan

-Career Key (Family Connection/Naviance)

Events

-Saber Showcase

Semester 2
2017

Transition Plan for Current 8th Graders (Class of 2021)

13

Semester 1
2017

Events

- Academy Curriculum Night
- Fall Conferences & Academy Breakout Sessions
- Saber Showcase & Registration Night

Classroom

- High School 101
- Academy Mini-lessons
- Course Planning with Academy Counselors
- Academy Selection Wheel Lesson

Parent

- Academy Fair


Events

- Academy Selection with Registration
- Academy Spirit Day

Semester 2
2018

Parent

- Spring Conference Academy Information Session



Current 7th Graders (Class of 2022) and BEYOND

4 additional elective credits

Complete one program of study

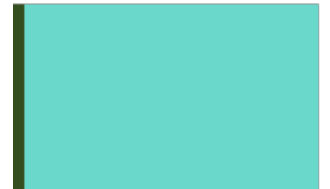
Freshman Seminar (1 credit)

Financial Literacy course (1 credit)

57 credits out of a possible 64 credits.

Academy Fair

- Student representatives highlighting specific academies
- Parents and students tour and observe authentic learning in each specific academy
- Students showcase projects and coursework in their academies or areas of interest
- Academy Scavenger Hunt



Career Lessons

- Career Cluster
- Career Key
- Do What You Are
- Academy Selection Wheel



Course Planning

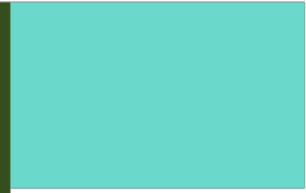
- Registration vs. Course Planning
 - Course Planning is ongoing.
 - Course Planning connects counselors, families, and teachers.
 - Built for high school with post-high school in mind.
 - Utilizing Naviance/Family Connection



Next Steps

- Feedback from School Board, Cabinet, and Principals
- Include Equity with Excellence team to ensure maximum out-reach
- Build alternative ways to share information

Questions?



Thank you

COLLEGE AND CAREER READINESS PLAN (INCLUDES ACADEMY PLANNING & PORTIONS OF MY SABER PLAN)

	Parent & Community Outreach	Events & Exposure Opportunities	Classroom Lessons
6 th Grade	<ul style="list-style-type: none"> Parent Presentations & Registration Night 	<ul style="list-style-type: none"> Invite students to saber showcase 	<ul style="list-style-type: none"> Gateway Courses Middle School Course Planning Middle School 101 Career Lesson: Introduction to Family Connection (Naviance)
7 th Grade	<ul style="list-style-type: none"> Parent Presentations & Registration Night 	<ul style="list-style-type: none"> Invite students to saber showcase 	<ul style="list-style-type: none"> Gateway Courses Area of Interest Electives Career Lesson: Career Clusters tied to academy selection in Family Connection (Naviance) Registration Presentations Connect to College & Career Middle School Course Planning
8 th Grade	<ul style="list-style-type: none"> Parent Presentations & Registration Night Parent Presentations during Conferences 	<ul style="list-style-type: none"> Pre-Transition Meeting by Freshman Academy Counselors* Invite students to saber showcase 	<ul style="list-style-type: none"> Gateway Courses Area of Interest Electives Career Lesson: Career Key tied to academy selection in Family Connection (Naviance) Registration Presentations & 4-year high school plan Connect to College & Career Course Planning with Academy Counselors (4-year high school plan)
9 th Grade	<ul style="list-style-type: none"> Registration Information Night (with Saber Showcase) Road to College Academy Curriculum Night (Open House) Academy Fair Scavenger Hunt during Fall Conferences Parent Presentations during Conferences Academy Presentations by Executive Principal during Registration Night 	<ul style="list-style-type: none"> Fall & Spring Saber Showcase Off-site Academy Information (Counselors & EWE) Academy Spirit Day Pre-Transition Meeting by Freshman Academy Counselors* Principal Academy Presentation Career Fair 	<ul style="list-style-type: none"> High School 101 Connect to College & Career Connect to College & Career Career Lessons: <ul style="list-style-type: none"> Resume Building (Family Connection/Naviance) Academy Selection Wheel Academy Mini-Lessons Course Planning with Academy Counselors (4-year high school plan) Mock Interviews College Lesson: Game Plan & Super Match (Family Connection/Naviance)
ACADEMY SELECTION (WINTER)			

COLLEGE AND CAREER READINESS PLAN (INCLUDES ACADEMY PLANNING & PORTIONS OF MY SABER PLAN)

	Parent & Community Outreach	Events & Exposure Opportunities	Classroom Lessons
10 th Grade	<ul style="list-style-type: none"> • Road to College • Academy Curriculum Night (Open House) • Parent Presentations during Conferences 	<ul style="list-style-type: none"> • Saber Showcase/Registration Night • ACT Prep & Practice ACT • College Knowledge Month • Welcome Back Kick Off* • Academy Spirit Day • Principal Academy Presentation • Individual Academy Welcome Activity • Career Fair 	<ul style="list-style-type: none"> • Career Lessons: <ul style="list-style-type: none"> ○ Academy Selection Wheel* ○ Personality Inventory (Family Connection/Naviance) ○ Update Resume (Family Connection/Naviance) ○ Job research/Interview Experience (Family Connection/Naviance) • Academy Mini-Lessons* • Course Planning with Academy Counselors (review 4-year high school plan) • College Lesson: Super Match (Family Connection/Naviance)
11 th Grade	<ul style="list-style-type: none"> • Financial Aid Night • Road to College • Academy Curriculum Night (Open House) 	<ul style="list-style-type: none"> • Saber Showcase/Registration Night • College Knowledge Month • ACT Testing • Academy Spirit Day • Principal Academy Presentation • Career Fair 	<ul style="list-style-type: none"> • Post-High School Planning Presentation • Academy Mini-Lessons* • Course Planning with Academy Counselors (review 4-year high school plan) • Career Lesson: <ul style="list-style-type: none"> ○ Academy Selection Wheel* ○ Professional Networking ○ Career Key (Family Connection/Naviance) • College Lesson: Super Match (Family Connection/Naviance)
12 th Grade	<ul style="list-style-type: none"> • Financial Aid Night • College Goal Night • Road to College • Academy Curriculum Night (Open House) 	<ul style="list-style-type: none"> • Saber Showcase/Registration Night • College Knowledge Month • College & Career Planning Day • National Decision Day • Academy Spirit Day • Career Fair 	<ul style="list-style-type: none"> • Post-High School Planning Presentation • College Lesson: Super Match (Family Connection/Naviance) • Career Lesson: Job Shadowing & Exposure

21

*Plan will change as the Academies of Shakopee & Freshman Seminar are fully implemented
 Regular text represents current practice
Bold text represents new additions for next school year
 Blue text represents future plans

COLLEGE AND CAREER READINESS PLAN (INCLUDES ACADEMY PLANNING & PORTIONS OF MY SABER PLAN)

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*Plan will change as the Academies of Shakopee & Freshman Seminar are fully implemented

Regular text represents current practice

Bold text represents new additions for next school year

Blue text represents future plans

**Operating Guidelines
for
SHAKOPEE SCHOOL DISTRICT 720
Citizen's Financial Advisory Committee**

Section I: NAME

The name of this organization shall be the Shakopee School District Citizen's Financial Advisory Committee.

Section II: PURPOSE

- A. The purpose of the Citizen's Financial Advisory Committee is to provide advice, recommendations and support to the Shakopee School Board and senior administration in evaluating, guiding and improving the overall fiscal condition of the district.
- B. The Committee will periodically review a mix of financial materials including, but not limited to: revenue and expense projections for current and future fiscal budget years; various district fund balances, targets and allocations; restricted investment balances and strategies for district funds; fiscal audits of district financial and accounting practices; and a variety of related educational financial resources such as state funding formulas, enrollment projections, annual levy projections, etc.
- C. This Committee is accountable to the Shakopee School Board.

Section III: POLICIES

- A. This Committee shall be nondiscriminatory in regard to race, color, family status, creed, religion, national origin and sex. The Committee shall be noncommercial and nonpartisan. Attempts will be made to have committee membership reflect the demographic profile of the Shakopee School District.
- B. All Committee reports, findings, and recommendations are available to the public.
- C. The Committee will work within state statutes and school district policy.

Section IV: MEMBERSHIP

- A. Members shall be appointed to the Shakopee School District Citizen's Financial Advisory Committee through Board appointment. Community members are expected to have a strong background in related fields such as finance, accounting, economics, or public education.
- B. Members must be residents within the Shakopee School District boundaries. Past, current or future children attendance in the district is not required, but considered beneficial.

- C. An application and selection process will identify qualified Community candidates. The Superintendent or designee will provide a list of recommended candidates to the Board.
- D. Members will be appointed and their term will commence at the first Committee meeting of each fiscal year. Appointments or replacements made after the first Committee meeting of each fiscal year are dated retroactive to the start of that fiscal year.
- E. Committee membership will be represented by the following positions:
 - 1. Five (5) citizens with an appropriate background in finance, accounting, auditing, economics or public school finance
 - 2. Board Treasurer
 - 3. Board Representative
 - 4. Director of Finance
 - 5. Superintendent
 - 6. Executive Director of Administrative Services
 - 7. Ad hoc attendees (i.e., subject matter experts, consultants, etc.) will be allowed as needed
- F. The Community member's maximum term of appointment to the Citizen's Financial Advisory Committee will be two consecutive three-year terms. Inaugural appointments will be randomly assigned among the five citizens to two for year one, two for year two and one for year three, thus allowing for Committee continuity while ensuring rotation and compliance with maximum term of service.
- G. Any member missing three Citizen's Financial Advisory Committee meetings, within a fiscal year, will be contacted by the Director of Finance to discuss the expected commitment of the member to the Citizen's Financial Advisory Committee. In the event that the member gives up their appointment, a new individual will be sought to fill the position, according to Section IV A.

Section VI: MEETINGS

- A. All Committee meetings shall be scheduled, organized and facilitated by the district Director of Finance. This shall include establishing an agenda, capturing meeting minutes, and bringing forward any feedback or recommendations from the Committee to the Board.
- B. The Committee is expected to meet once quarterly, on a weekday evening, with the duration dictated by the agenda. Additional meetings may be held as needed and agreed upon by the Committee. Members shall be provided with at least a two-week notice of meetings (preferably longer).
- C. All meetings of the Citizen's Financial Advisory Committee shall be open to the public. Meeting summaries and Committee recommendations will be available upon request.

Section VII: EXPECTATIONS

- A. The district will distribute an agenda and meeting materials to all members prior to all meetings.

- B. Members will prepare for each meeting by reviewing contents of agenda materials prior to each meeting.
- C. Members are expected to develop an adequate understanding of district operations and objectives in order to provide appropriate feedback and recommendations to the Board on financial matters.
- D. Members are expected to provide advice and recommendations in the best interest of the district and its educational mission, leaving any and all personal or professional conflicts aside.
- E. It is the intent of the Board that the Committee reach consensus on any recommendation(s) made to the Board.
- F. Members are expected to notify the District Office if unable to attend.

Shakopee School District Citizen's Financial Advisory Committee

Propose: to provide advice, recommendations, and support to the Shakopee School Board and senior administration in evaluating, guiding and improving the overall fiscal condition of the district.

Membership: in addition to Board and administration representatives, the Committee will be comprised of 5 community members who are expected to have a strong background in related fields such as finance, accounting, economics, or public education.

Term: members will be selected for 3 year terms (serving no more than two consecutive terms), with staggered expiration, allowing for Committee continuity, while maintaining some membership rotation.

Meetings: while still to be determined, it is expected this Committee will meet quarterly, on a weekday evening. Additional meetings will be scheduled as needed and as agreed upon by the Committee.

Operating Guidelines: see attached/link for additional information on this Committee.

Any information about yourself that you provide within the membership application will be used to assess your qualifications. Although you are not legally required to supply information, if you do not supply the information requested, it may mean that your application is not considered. Be aware that upon appointment, your address will become public data.

Questions? Call the Superintendent's Office at 952-496-5006 or skoehn@shakopee.k12.mn.us.

* Required

Deadline for submission is XX/XX/XXXX.

Personal Information:

Personal Information:

First Name: *

Your answer

Last Name: *

Your answer

Address: *

Your answer

City: *

Your answer

State: *

Your answer

Email Address: *

Your answer

Home/Cell Phone: *

Your answer

Background and Expertise:

Please give a brief summary of your financial expertise: *

Your answer

Please state the primary reason(s) you want to serve on this committee: *

Your answer

Please state the contributions you could make to the process, including experiences with similar efforts. *

Your answer

How many years have you lived in the Shakopee School District?

*

- 0-2 years
- 3-5 years
- 6-12 years
- 12+ years
- Other: _____

Do you have any children? *

- Yes
- No

Did you graduate from the Shakopee Public Schools? *

- Yes
- No

If yes, what year?

Signed:

*

Your answer

**Thank you for your membership application for the
Shakopee Public Schools Financial Advisory Committee.
Questions? call 952-496-5006 or
skoehn@shakopee.k12.mn.us.**

SUBMIT

Never submit passwords through Google Forms.

Approved XXXXX

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- A-B. No paid employee of Shakopee Public Schools is eligible to be appointed as a member of the Committee. Persons currently under contract with or employed by a contractor of the District, at the discretion of the School Board, may be excluded from appointment.
- B-C. All Committee reports, findings, and recommendations are available to the public.
- C-D. The Committee will work within state statutes and school district policy.

Section IV: MEMBERSHIP

- A. Members shall be appointed to the Shakopee School District Citizen's Financial Advisory Committee through Board appointment. Community members are expected to have a strong background in related fields such as finance, accounting, auditing, economics, or public school finance education.

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 - 3. Board Representative
 - 4. Director of Finance and Operations
 - 5. Superintendent
 - ~~6. Executive Director of Administrative Services (retain this...SJ unaware of SH title)~~
 - ~~7-6.~~ Ad hoc attendees (i.e., subject matter experts, consultants, etc.) will be allowed as needed
- F. The Community members maximum term of appointment to the Citizen’s Financial Advisory Committee will be two consecutive three-year terms. Inaugural appointments will be randomly assigned among the five citizens to two for year one, two for year two and one for year three, thus allowing for Committee continuity while ensuring rotation and compliance with maximum term of service.
- G. Any member missing three Citizen’s Financial Advisory Committee meetings, within a fiscal year, will be contacted by the Director of Finance and Operations to discuss the expected commitment of the member to the Citizen’s Financial Advisory Committee. In the event that the member gives up their appointment, a new individual will be sought to fill the position, according to Section IV A.

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- C. All meetings of the Citizen’s Financial Advisory Committee shall be open to the public. Meeting summaries and Committee recommendations will be available upon request.

Section VII: EXPECTATIONS

A. District staff responsibilities include:

- Orient and educate new committee members
- Develop and ~~The district will~~ distribute an agenda and meeting materials to all members prior to all meetings.
- Prepare and maintain minutes of the meetings or other records
- Ensure the Committee's work complements the District's mission and goals
- Coordinate and provide information on School Board agenda items or actions that are of interest to the Committee
- Provide information on Committee activities to the School Board
- Research and provide background information and analysis on issues under consideration by the Committee
- Provide administrative assistance such as preparing Committee correspondence and reports
- Provide public notice of regular and special meetings
- ~~A.~~Support committee in maintenance of operating guidelines

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B. Members are expected to get to know Committee members and build a working relationship that contributes to consensus.

~~B-C.~~ Members will prepare for each meeting by reviewing contents of agenda materials prior to each meeting.

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D. Members are expected to develop an adequate understanding of district operations and objectives in order to provide appropriate feedback and recommendations to the Board on financial matters.

~~C-E.~~ Members will show respect ~~for~~ and tolerance for differing views and opinions.

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~~D-F.~~ Members are expected to provide advice and recommendations in the best interest of the district and its educational mission, leaving any and all personal or professional conflicts aside.

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~~E-G.~~ It is the intent of the Board that the Committee reach consensus on any recommendation(s) made to the Board.

~~F-H.~~ Members are expected to notify the District Office if unable to attend.