

SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





Shakopee Public Schools
School Board Business Meeting
Shakopee Public Schools District Office Board
Room, 1200 Town Square, Shakopee, MN
55379

May 9, 2016
6:00 PM

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.
2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.
3. RECOGNITION OF VISITORS TO BOARD MEETING.
4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.
5. CONSENT ITEMS
 5. 1. Personnel Items

5.1.1 Acceptance of Retirements

Last Name, First Name, Position, Location, Effective Date

Anderson, Barbara, Program Support Assistant, Central Family Center, 5/12/2016

Kuhlman, Barbara, Teacher, English, West Junior High School, 6/10/2016

Recommended Action

Accept the retirements as presented.

5.1.2 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Ham, Susan, Teacher, Special Services, West Junior High School, 6/10/2016

Meckler, Janna, Teacher, Music, Pearson 6th Grade Center, 6/10/2016

See, James, Head Girls Soccer Coach, District Wide, 4/25/2016

Sheldon, Naomi, Physical Therapist, District Wide, 6/10/2016

Recommended Action

Accept the resignations as presented.

5.1.3 Approval of Certified Contracts for the 2016-17 School Year

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary

Annual

Miller, Monica, TOSA - Instructional Coach, Sun Path Elementary School, BA + 30, 8,

1..0, 7/1/2016, \$51,722.00, replacement

Norell, Emily, FACS Teacher, West Jr. High, BA, Step 8, 1.0, 7/1/2016, \$39,440,

replacement

Recommended Action

Approve certified contracts for the 2016-17 School Year as presented.

5.1.4 Approval of Non-Certified Contracts

Last Name, First Name, Position, Location, Salary, Effective

Ball, Patricia, Food Service Worker, High School, \$11.81/hr, 4/18/2016

Mehroff, Lindsay, Program Support Assistant, Sweeney Elementary School,
\$14.57/hr, 5/02/2016

Worms, Angela, Program Support Assistant, Eagle Creek Elementary School,
\$14.02/hr, 4/25/2016

Recommended Action

Approve non-certified contracts as presented.

5.1.5 Approval of Long Term Substitute Contract

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days,
FTE, Salary

Leroux, Karen, Strunk, Elizabeth, Teacher, Grade 3, Sweeney Elementary School,
4/11/2016 through Approx. 6/10/2016, MA+30 Step 8, 46, 1.0, \$310.38/day

Recommended Action

Approve long term substitute contract as presented.

5.1.6 Approval of Co-Curricular Assignment

Last Name, First Name, Position

Schild-Mueller, Thomas, Volunteer Boys Lacrosse Coach

Recommended Actions

Approve the co-curricular assignment as presented.

5. 2. Approval of minutes of the Board Business Meeting and Board Learning Session on 6
April 25, 2016 and Board Business Meeting held on April 27, 2016.

5. 3. Consideration of bills and authorization to pay same.

5. 4. Approval of wires report. 14

5. 5. Board Meeting Date Changes

Recommended Action

Change the meeting scheduled for June 27, 2016 from a Board Learning Session to
a School Board Retreat and subsequently cancel the July 25, 2016 School Board
Retreat as presented.

6. OLD BUSINESS DISCUSSION ITEMS

6. 1. 1st Reading of the Series 700 Policies

Assistant Superintendent John Bezek will present School District Series 700 Policies
for 1st Reading.

1st Reading for the following with recommended changes:

701 Establishment and Adoption of School District Budget

701.1 Modification of School District Budget

702 Accounting

703 Annual Audit

704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

705 Investments

706 Acceptance of Gifts

707 Transportation of Public School Students

708 Transportation of Nonpublic School Students

709 Student Transportation Safety Policy

710 Extracurricular Transportation

711 Video Recording on School Buses

712 Video Surveillance Other Than on Buses

713 Student Activity Accounting

720 Vending Machines

1st Reading to remove the following:

702.1 Expenditure Reimbursement

702.2 Miscellaneous Finance Procedures

707.1 School Attendance Areas

Update Policy Name:

Change name of Policy 714 from Information-Record Retention and Backup Policy to Policy 714 Fund Balances

Presenter: Assistant Superintendent John Bezek

Time: 15 minutes

6. 2. Late Start Schedule for Professional Development

The discussion regarding adding a Late Start Schedule from the Learning Session will continue. An updated recommendation will be presented for further discussion and review.

Presenter: Director of Teaching & Learning Nancy Thul and SEA President Dale Anderson

Time: 10 minutes

7. OLD BUSINESS ACTION ITEMS

7. 1. Approval of 2016-17 Preliminary Budget

15

Director of Finance Mike Burlager will present the 2016-17 Preliminary Budget for Board review and approval.

Recommended Action

Approve the 2016-17 Preliminary Budget as presented.

Presenter: Director of Finance Mike Burlager

Time: 15 minutes

8. NEW BUSINESS DISCUSSION ITEMS
9. NEW BUSINESS ACTION ITEMS
10. OTHER
11. COMMITTEE REPORTS
12. UPCOMING MEETINGS AND IMPORTANT DATES
 - May 12, 2016 Elementary Core Planning Group 4:15PM
 - May 18, 2016 Ford Next Generation Learning Steering Committee Meeting 6:00PM
District Office Board Room
 - June 3, 2016 Annual Recognition & Retirement Celebration beginning at 3:30PM
Canterbury Park
 - June 11, 2016 Class of 2016 Commencement 6:00PM
held at Grace Church, Eden Prairie
 - June 13, 2016 Board Business Meeting 6:00PM
 - June 13, 2016 Master Plan for the Academies of Shakopee Writing Day
with Ford Next Generation Learning
 - June 14, 2016 Master Plan for the Academies of Shakopee Writing Day
with Ford Next Generation Learning
 - June 16, 2016 Elementary Core Planning Group 4:00PM
 - June 27, 2016 School Board Retreat 5:00PM
 - July 11, 2016 Board Business Meeting 6:00PM
 - July 13, 2016 Master Plan for the Academies of Shakopee Writing Day
with Ford Next Generation Learning
 - July 14, 2016 Master Plan for the Academies of Shakopee Writing Day
with Ford Next Generation Learning
13. ADJOURNMENT

Minutes of School Board Business Meeting and Learning Session

School Board Shakopee Public Schools

A School Board Business Meeting and Learning Session of the School Board of Shakopee Public Schools was held Monday, April 25, 2016, beginning at 5:00 PM in the Shakopee Public Schools District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER BOARD BUSINESS MEETING AND ROLL CALL - CHAIR BOWERMAN.
PRESENT: Hallett, McKeand, Pass, Romansky, Swanson, Tucker and Bowerman
ABSENT:

2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.

3. RECOGNITION OF VISITORS TO BOARD MEETING.

4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

Swanson/Romansky moved to approve the agenda as presented; motion passed unanimously.

5. CONSENT ITEMS

Hallett/Romansky moved to approve the consent agenda as presented; motion passed unanimously.

5. 1. Personnel Items

5.1.1 Acceptance of Retirements

Last Name, First Name, Position, Location, Effective Date

Bierstedt, Linda, Teacher, School Readiness, Central Family Center, 6/10/2016

Meyer, Jacqueline, Teacher, Stepping Stones Preschool, Central Family Center, 6/10/2016

Recommended Action

Accepted the retirements and thanked them for their service to the District as presented.

5.1.2 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Berg, Melissa, School Psychologist, Eagle Creek Elementary School, 6/10/2016

Colby, Kristi, Teacher, Art, High School, 6/10/2016

Collins, Michelle, Teacher, Special Services, Tokata Learning Center, 6/10/2015

Koivisto, Sara, Teacher, Special Services, Sweeney Elementary School, 6/10/2016

Nelson, Whitney, Technology Assistant, District Office, 4/22/2016

Priggen, Christine, Teacher, Special Services, District Wide, 6/10/2016

Thul, Matthew, Teacher, Special Services, Sweeney Elementary School, 6/10/2016

Recommended Action

Accepted the resignations and thanked them for their service to the District as presented.

5.1.3 Approval of Certified Contracts

Bauder, Cynthia, Teacher, Building Substitute, Jackson Elementary School, N/A, N/A, 1.0, 3/17/2016, \$125.00/day

McCarty, Erin, Teacher, Building Substitute, Eagle Creek Elementary School, N/A, N/A, 1.0, 3/7/2016, \$125.00/day

Ocwieja, Stephanie, School Psychologist, Sun Path & Jackson Elementary School, MA, 3, 1.0, 7/1/2016, \$53,132.00

Satoh, Naomi, Teacher, Japanese , High School, MA, 24, 1.0, 7/1/2016, \$72,700.00

Recommended Action

Approved the certified contracts as presented.

5.1.4 Approval of Non-Certified Contracts

Last Name, First Name, Position, Location, Salary, Effective

Edgar, Jennifer, Health Assistant, Pearson 6th Grade Center, \$19.73/hr, 4/11/2016

Johnson, Lavern, Custodian, High School, \$15.77/hr, 4/11/2016

Lambrech, Krystal, Program Support Assistant, Central Family Center, \$14.02/hr, 4/11/2016

Mehrhoff, Lindsay, Program Support Assistant, Sweeney Elementary School, \$14.57/hr, 5/02/2016

Schlueter, Mackenzie, Custodian, Red Oak Elementary School, \$15.77/hr, 4/13/2016

Worms, Angela, Program Support Assistant, Eagle Creek Elementary School, \$14.02/hr, 4/25/2016

Ryan, David, Technology System Administrator, District Office, \$64,000, 4/18/2016

Recommended Action

Approved non-certified contracts as presented.

5.1.5 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Corfits, Ryan, Gestner, Julie, Teacher, Art, West Junior High School, 3/31/2016 through approx. 6/10/2016, BA Step 3, 55, 1.0, \$206.88/day

Kleckler, Jennifer, Garvin, Rebecca, Teacher, Kindergarten, Eagle Creek Elementary School, 4/29/2016 through approx. 6/10/2016, BA Step 4, 30, 1.0, \$207.53/day

Long, Karli, Chamberlain, Erin, Teacher, Kindergarten, Eagle Creek Elementary School, 4/29/2016 through approx. 6/10/2016, BA Step 4, 34, 1.0, \$207.53/day

Mack, Tanya, Keller, Rebecca, Teacher, Grade1, Jackson Elementary School, 5/06/2016 through approx. 6/10/2016, BA Step 3, 29, 1.0, \$206.88/day

Sovine, Robin, Schenck, Myrlene, Teacher, ESL, District Wide, 2/18/2016 through approx. 6/10/2016, Ed Spec Step 6, 76, 1.0, \$313.48/day

Stripling, Heather, Triest, Eryn, Teacher, Kindergarten, Sweeney Elementary School, 4/11/2016 through approx. 6/10/2016, BA Step 3, 45, 1.0, \$206.88/day

Wills, Alexandria, Tocko, Kristine, Teacher, Grade 2, Red Oak Elementary School, 2/25/2016 through approx. 6/10/2016, BA Step 3, 105, 1.0, \$206.88/day

Recommended Action

Approved long term substitute contracts as presented.

5.1.6 Approval of 2015-16 Spring Co-curricular Assignments

Last Name, First Name, Position

Allen, Susan, Co-Head Coach Boys Tennis

Amundsen, Thomas, Play Director

Anderson, Nathan, Junior High Baseball

Anderson, Nicholas, Assistant Boys Golf

Anderson, Todd, Head Coach Robotics
Arnfelt, Jennifer, Co-Head Coach Boys Tennis
Barkley, Owen, Assistant Boys Lacrosse
Benz, Jonathan, Junior High Track/Field
Bets, Emily, Head Girls Track/Field
Brown, Andrew, Junior High Golf
Butler, Gary, JH Musical Director
Carter, Jason, Assistant Boys Tennis
Casey, Jeffery, Junior High Softball
Christenson, Eric, Assistant Play Director
Chukuske, Ryan, Junior High Track/Field
Courteau, Donnat, Co-Assistant Girls Golf
Courteau, Donnat, Co-Head Girls Golf
DeMars, Stephanie, Junior High Track/Field
Duehr, Elizabeth, HOSA Advisor
Fish, Joshua, Junior High Golf
Fleming, Kristi, Assistant Coach Robotics
Gardner, Matthew, Junior High Baseball
Gaugler, Miranda, Junior High Track/Field
Gerleman, Alex, Junior High Boys Tennis
Grosskurth, Dereck, Assistant Softball
Hildebrandt, Sean, Assistant Coach Robotics
Honza, George, Assistant Track/Field
Irvin, Katie, JH Musical Director
Javner, Cassidy, Prom Advisor
Johnson, Neil, Head Coach Softball
Koenig, Daniel, Junior High Track/Field
Kristensen, Stephanie, Assistant Track/Field
Krpmotich, Colleen, Assistant Girls Lacrosse
Laughlin, Wade, Assistant Track/Field
Laursen, David, Technical Director
Loonan, Benjamin, Assistant Track/Field
Loonan, John, Assistant Track/Field
Lundberg, Phillip, Junior High Baseball
McDonald, Emily, Assistant Track/Field
McGinnis, Rodney, Head Boys Track/Field
Menden, Courtney, Assistant Boys Tennis
Miller, Jon, Co-Assistant Girls Golf
Miller, Jon, Co-Head Girls Golf
Morales, Lauren, Assistant Track/Field
Niedfeldt, Ryan, Assistant Baseball
Pierce, Katherine, Assistant Girls Lacrosse
Pollock, Sean, Head Boys Lacrosse
Puch, Timothy, Assistant Boys Lacrosse
Rangel, John, Junior High Track/Field
Rosholt, Kirk, Junior High Softball
Sage, Joseph, Head Boys Golf
Schleper, Thomas, Head Baseball
Schmidt, Sarah, Assistant Softball
Schmitz, Eric, Assistant Baseball
Schneider, Tara, Head Girls Lacrosse

Sunday, Mara, Junior High Boys Tennis
Sonnenberg, Samantha, Assistant Track/Field
Stromgren, Kenneth, Junior High Baseball
Thom, Josh, Assistant Baseball
Tyson, Joshua, Junior High Track/Field
Ungar, James, Assistant Baseball/9th Grade
Van Sickle, Karen, JH Musical Director
Vaupel, Kari, JH Musical Director
Wachter, Jeffery, Assistant Track/Field
Wagener, Robert, Assistant Baseball
Walker, Robert, Assistant Softball

Recommended Action

Approved 2015-16 Spring co-curricular assignments as presented.

5.1.7 Request for Unpaid Leave of Absence

Betsy Saine, a Reading Intervention Teacher at Pearson 6th Grade Center, is requesting a one year unpaid childcare leave of absence for the 2016-17 school year.

Recommended Action

Approved the unpaid leave of absence for the 2016-17 school year as presented.

5. 2. Approved the minutes of the Board Business Meeting and Board Learning Session held March 28, 2016.

5. 3. Approved the bills and authorized to pay same.

5. 4. Buildings & Grounds Tractor

Approved the purchase of a Kubota B3350 tractor from Lano Equipment of Shakopee at a cost of \$34,200 as presented.

5. 5. Indian Education Federal Grant

Accepted the Indian Education Federal Grant information as presented.

5. 6. Approval of the 2016-17 YMCA School Age Child Care Contract

Approved the 2016-17 YMCA School Age Child Care Contract as presented.

5. 7. Education Forward Strategic Directions Communications Document

Accepted the Education Forward Strategic Directions Communications document as presented.

6. OLD BUSINESS DISCUSSION ITEMS

6. 1. Update on the Elementary and Middle School Core Planning Groups

Director of Teaching & Learning Nancy Thul provided an update to the Board on the work of the Elementary and Middle School Core Planning Groups.

7. OLD BUSINESS ACTION ITEMS

7. 1. Refunding Bonds - \$1,895,525 Savings to Local Property Taxpayers

At the March 14, 2016 meeting, the Board adopted a resolution to approve the sale of bonds over the remaining life of the 2008 bonds. The bond sale was held on April 6, 2016 and the savings will be \$1,895,525 over the remaining life of the bond starting in the property tax cycle beginning in the fall of 2017.

Recommend Action

Romansky/McKeand moved to adopt the resolution ratifying the award of the sale, determining the form and details, authorizing the execution, delivery, and registration, and providing for the payment of General Obligation Crossover Refunding Bonds, Series 2016A as presented; motion passed unanimously.

7. 2. 2016-17 Capitol Projects

Finance Director Mike Burlager presented the list of 2016-17 Capitol Projects for Board review and approval.

Recommended Action

Swanson/Pass moved to approve the 2016-17 Capitol Projects as presented; motion passed unanimously.

7. 3. Approval of the Move from Odd to Even Election Years

The Board previously discussed aligning to the City of Shakopee odd-even election year schedule previously and at their last meeting. This action would save election costs that would otherwise be incurred by the district.

Recommended Action

Tucker/Hallett moved to approve the change of election year cycle as presented; motion passed unanimously.

7. 4. Approval of Additional Special Education FTE for 2016-17 School Year

Director of Special Education Julie Menden presented a request for an additional 6.5 FTE Special Education for the 2016-17 School Year. Background and supporting information was presented to provide additional for information for the Board. Approval of these additional FTE was sought at this meeting.

Recommended Action

Hallett/Tucker moved to approve the additional 6.5 Special Education FTE for the 2016-17 School Year as presented; motion passed unanimously.

8. NEW BUSINESS DISCUSSION ITEMS

9. NEW BUSINESS ACTION ITEMS

9. 1. Early Childhood Pyramid Model

Director of Special Services Julie Menden and Early Childhood Supervisor Heidi Nistler presented information the Early Childhood Pyramid grant and requested approval from the Board to proceed.

Recommended Action

Tucker/Swanson moved to approve the Early Childhood Pyramid Model grant and applicable conditions as presented; motion passed unanimously.

9. 2. Approval of Contract of Kevin Bjerken as the Pearson 6th Grade Center Principal Last Name, First Name, Position, Location, Effective, Salary

Bjerken, Kevin, Principal, Pearson 6th Grade Center, 7/01/2016, \$121,620.00

Recommended Action

McKeand/Pass moved to approve the contract of Kevin Bjerken as the Pearson 6th Grade Center Principal as presented; motion passed unanimously.

9. 3. Approval of Supervisor Contract for Heidi Nistler as the Early Childhood Supervisor
Last Name, First Name, Position, Location, Effective, Salary

Nistler, Heidi, Early Childhood Supervisor, Central Family Center, 7/01/2016, *\$105,254

Recommended Action

Swanson/Tucker moved to approve Heidi Nistler at the Early Childhood Supervisor as presented; motion passed unanimously.

*no change in salary; position change only.

10. ADJOURNMENT OF BUSINESS MEETING

At 6:15PM, Swanson/Pass moved to adjourn the Board Business Meeting as presented; motion passed unanimously.

11. BREAK

12. At 6:30PM, CALL TO ORDER BOARD LEARNING SESSION AND ROLL CALL - CHAIR BOWERMAN.

PRESENT: Hallett, McKeand, Pass, Romansky, Swanson, Tucker and Bowerman

ABSENT:

13. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

13. 1. High School Project Update

Presenter: Scott McQueen, Wold Architects and Engineers

13. 2. Professional Development Calendar Options

Presenter: Director of Teaching & Learning Nancy Thul and SEA President Dale Anderson

13. 3. Update on the Academies of Shakopee Staffing Model

Presenter: Superintendent Rod Thompson and Director of Human Resources Scott Hare

13. 4. Budget

Presenter: Director of Finance Mike Burlager

13. 5. Joint Powers Update

Presenter: Superintendent Rod Thompson

14. OTHER

15. COMMITTEE REPORTS

16. UPCOMING MEETINGS AND IMPORTANT DATES

April 27, 2106 School Board Business Meeting 5:00PM

Topic: Early Site Package Bid Award

May 9, 2016 School Board Business Meeting 6:00PM

May 12, 2016 Elementary Core Planning Group 4:15PM

June 3, 2016 Annual Recognition & Retirement Celebration beginning at 3:30PM

	Canterbury Park	
June 13, 2016	Board Business Meeting	6:00PM
June 16, 2016	Elementary Core Planning Group	4:00PM
June 27, 2016	Board Learning Session	5:00PM
July 11, 2016	Board Business Meeting	6:00PM
July 25, 2016	Summer School Board Retreat	5:00PM

17. ADJOURNMENT OF BOARD LEARNING SESSION

At 8:36PM, Swanson/McKeand moved to adjourn as presented; motion passed unanimously.

Minutes of Board Business Meeting

School Board Shakopee Public Schools

A Board Business Meeting of the School Board of Shakopee Public Schools was held Wednesday, April 27, 2016, beginning at 5:00 PM in the Shakopee Public Schools District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.

PRESENT: Hallett, McKeand, Romansky, Swanson, Tucker and Bowerman

ABSENT: Pass

2. RECOGNITION OF VISITORS TO BOARD MEETING.

3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

Romansky/Hallett moved the agenda as presented; motion passed unanimously.

4. OLD BUSINESS ACTION ITEMS

4. 1. Acceptance and Award of Bid for Early Site Package at Shakopee High School

The bid opening for the Early Site Package at Shakopee High School was held Tuesday, April 26, 2016 at 2:00PM in the District Office Board Room.

Recommended Action

McKeand/Tucker moved to approve a contract with Northwest Asphalt of Shakopee with a base bid amount of \$1,479,000 with Alternate #2 Irrigation in the amount of \$58,200 for the total amount of \$1,537,200 as presented; motion passed unanimously.

5. OTHER

6. ADJOURNMENT

At 5:09PM, Swanson/McKeand moved to adjourn as presented; motion passed unanimously.

April 2016 Wires

Wires In

April 16 16 Misc State Payments	\$	723,364.39	
Apr 16 16 State Check		2,952,740.31	
Apr 30 16 State Check		5,061,201.27	
MSDLAF Int Apr 16		1,617.80	
MSDLAF Building Fund Int Apr 16		66,822.12	
Apr 2016 Interest		2.84	
Apr 2016 Interest		0.83	
PFM OPEB Int Apr 16		<u>34,112.62</u>	
Tota Wires In	\$		8,839,862.18

Wires Out

Apr 1 Payroll Taxes	\$	1,000,000	
Apr 8 16 Board Checks		150,000	
Apr 13 16 Board Checks		400,000	
April 14 16 Payroll		1,300,000	
April 16 16 Payroll Taxes		1,000,000	
April 27 16 Board Checks		200,000	
April 30 16 Payroll		1,400,000	
April 29 16 Board Checks		300,000	
Apr 16 Bldg Expense		485,000	
Apr Health Trust		550,000	
Apr Dental Trust		<u>80,000</u>	
Total Wires Out	\$		6,865,000
Net April 2016			<u><u>\$ 1,974,862.18</u></u>



May 9, 2016

Preliminary Fiscal Year 2017 Budget

Actions

Approve preliminary budget.

Recommended Motion

Approve the preliminary Fiscal Year 2016 – 17 budget as presented.

Information

The administration, in conjunction with the School Board, has developed the budget for the 2016 - 17 Fiscal Year and it is presented in the attached document.

The budget was developed based on the School Boards long range plan as well as the Technology and Teaching & Learning 5-year plans. The budget is based on the estimates of the long range plan reviewed by the School Board along with other assumption changes made since the review in January.

Impact on Student Learning

The administration would have authority to purchase and staff according to the proposed budget.

Budget Assumptions

INTRODUCTION

The 2016 - 17 Shakopee Public Schools budget process began last fall with the levy process. The Board has given the administration governance direction and this budget reflects the administrations understanding of those directions.

GENERAL FUND

Revenue

The revenue for the General fund will be affected by four components:

- An adjusted pupil unit increase of 105 students
- 2% increase to the general education formula to \$6,067
- Changes to the special education, ADSIS grant and federal programs
- Increase in Compensatory Revenue

Total Revenue Increase \$3,725,000

Expenditures

The expenditure for the General Fund will be affected by a number of program changes. Inflation and salary changes have been calculated at a 3% increase over the previous year. Program changes in Teaching and Learning along with the Integration and Achievement changes have been built into the budget as well.

Staffing changes of four discretionary staff have been added to this budget. Other staffing changes would include approximately 6.5 Special Education staff. The elementary teaching staff was adjusted for enrollment changes. The two junior high schools will have a new Equity Specialist assigned to the building. The cost will be covered by the Integration and Achievement revenue and shifting AVID expenses to other programs.

Teaching & Learning

The operating budget for Teaching and Learning will be the same as the 2015-16 school year. Additional funding was not requested. Priorities for funding this year are listed below.

- New elective courses at the High School (grades 9-12)
- New courses for Secondary Science and English
- Continued planning and training cost related to Secondary Design work
- Implementation of program changes at 2nd grade as a result of All Day Kindergarten
- Funding to continue the Elementary Design planning process
- Continued funding of training and leadership development for Principals for teacher growth and evaluation and the instructional coach model
- Expansion of the CAPS program

General Fund Total Expenditure Increase \$3,700,000

Food Service

Revenue

The District is required to have a minimum weighted paid lunch price of \$2.78 per lunch; currently our current weighted price is \$2.50. The maximum increase allowed is \$0.10 per lunch in any year. The lunch prices for next year will need to be increased to \$2.40 for elementary lunches and \$2.55 for secondary lunches to keep our lunch program compliant. There will be additional revenue with the increase of 105 students.

Total Revenue Increase \$230,000

Expenditures

The average salary increase for cooks is in the 3% range. Cost of food and commodities has gone up over the years although transportation costs have decreased. There will be an increase in food in anticipation of the student increase.

Total Expenditure Increase \$175,000

Transportation

Revenue

Revenue changes for this fund are determined by the anticipated number of students. It is also driven by the amount needed to run Non-public and Special Education transportation programs.

Total Revenue Increase \$100,000

Expenditures

The transportation contract will increase 2% this year. We will also evaluate the cost and usage associated with the activity bus. Most of the changes made last year seem to have made it an effective program.

Total Expenditure Increase \$65,000

Community Education

Revenue

Revenue changes will be dictated somewhat locally and moreover by the State. The biggest change could be in Early Childhood Education. The Governor has again asked for a full day paid preschool program for 4-year olds. The Legislature has not included an increase to the preschool program funding. The District is planning on offering a paid full day preschool program for this group and anticipates an increase in registrations.

Total Revenue Increase \$265,000

Expenditures

The plan is to offer two sections of full day fours again this year. Currently there is space for approximately 5 more students in the program. Other program expenses will increase by approximately 3% across Community Education.

Total Expenditure Increase \$165,000

Capital Expenditure

Revenue

There are four major components of capital revenue fund for the District. Each revenue source is described in detail below.

- Operating Capital
- Lease Levy
- Capital Projects – Technology Levy
- Long Term Maintenance Revenue.

Operating Capital

This component of the capital fund is determined through a formula based on the age of our buildings and the number of students. The formula also takes into account the age of the building and square footage to get the overall age of all the buildings in the District. The average age of the districts buildings is slightly over 21 years old. The number of students are from the established projections and the rate for the formula is established in statute.

Lease Levy Revenue

The lease levy reflects all the leases the District has for facilities. This includes the District Office, the Kindergarten Additions and the other facilities we lease for student extra-curricular activities. This also includes the District portion of leases held by South Metro Special Education Coop.

Capital Projects – Technology Levy

In May 2015, voters passed a levy rate which will allow the District to collect \$2,500,000 for Capital Projects – Technology levy in the first year. This money has been earmarked to cover lease expenses for the one to one computer initiative of the District along with the technology staff to support the devices. This is a 10-year levy first levied in the fall of 2015 for the 2016 – 17 school year.

Long Term Maintenance Revenue

The Legislature changed the way schools receives money for deferred maintenance. The revenue changed from Deferred Maintenance and Health & Safety revenue to Long Term Maintenance Revenue (LTMR). The District benefits from this change because it increased the revenue available to the District for capital projects.

For next year FY17, the District will generate \$1,200,000 for LTMR. There will be approximately \$380,000 spent on Health & Safety projects. That would leave approximately \$820,000 for projects. If the Board would choose not to spend all of the LTMR money available on deferred maintenance, the remaining money would go into a reserved fund.

Total Revenue Increase \$3,280,000

Expenditures

The changes in expenditures include changes reflected in the revenue for the fund. The Capital Projects levy - Technology will be used for equipment and technology staff to continue the one to one computer initiative of the District.

Long Term Maintenance Revenue includes Health & Safety and Deferred Maintenance projects. The remodel of the West Junior High Auditorium is included in the budget. There are two fire safety projects that increase the amount spent on Health & Safety above the previous year. These include replacement of the fire alarm system at West and pipe replacement in the Auxiliary Gym at the high school.

In the District Office, we are planning to make the clerical area more efficient. There are some changes in the cubicle area that would make the staff function at a higher level, so \$50,000 has been allocated to the District Office clerical area.

Total Expenditure Increase \$3,125,000

Building Fund

Revenue

The revenue for this year will be interest income.

Expenditure

The projects for this fund are roof replacement at West Junior High and the high school project plan delineated below.

Bond Projects

The budget is built on the estimates from ICS for the completion of the Vaughan Field upgrades, the Early Site Package at the High School and the new addition construction at the High School. There are some furniture and equipment cost built into this portion of the project as well. Most of the South Site work will be done in the next budget cycle.

Debt Service

Revenue

Revenues from the levy reflect the amount needed for the payment of the debt schedule for next fiscal year.

Total Revenue Increase \$6,035,000

Expenditures

Expenditures reflect the increase in the debt schedule after the successful bond referendum last spring. The savings from the recent refunding will not be in this budget cycle. The reduction in cost will be reflected in the following budget year.

Total Expenditure Increase \$5,025,000

Preliminary Budget Fiscal Year 2016-17

BUDGET ASSUMPTIONS

General

Revenue

- Increase in the general fund per pupil revenue formula to - \$6,067
- Revenue based on 8,890 students or 8,995 adjusted pupil units
 - ✓ Projected increase of 105 students
- Includes an increase in MA billing revenue
- Includes increase in Compensatory revenue
- Includes board approved & local option referendum
- No increase in student activity fees

Expenditure

- Current 2016 expenditures increase by 3.0%
- Add approximately 6.5 Special Education teaching staff
- Discretionary staff FTE 4
- Additional Achievement & Integration expenses

Food Service

- Revenues reflect current estimates with a \$0.10 increase to meal price
- Required to make gains to reach \$2.78 average price
- Expenditures inflation increase of 3.0%

Community Service

- Reflects initial budget with State law changes
- Expansion of All Day Preschool (paid option)
- Expenditures reflect 3.0% increase

Building

- Includes roof replacement deferred maintenance
- Includes improvements at Vaughan Field
- Includes site improvements and construction at the Senior High

Debt

- Reflects bond payment schedule changes

Preliminary Budget Fiscal Year 2016 - 17

May 9, 2016

	Revenue	Expenditure	Effect on Fund Balance
General	\$78,500,000	\$78,260,000	\$240,000
Transportation	4,385,000	4,425,000	-40,000
Capital	7,235,000	7,180,000	55,000
Food Service	4,000,000	3,900,000	100,000
Community Education	2,465,000	2,265,000	200,000
Building	450,000	48,000,000	
Debt Service	20,265,000	19,270,000	995,000
Total	116,850,000	115,300,000	1,550,000

*Note: Building Fund is **not** reflected in the Totals.*

Detail of General Fund Revenue and Expense

Revenue:

Adjusted Pupil Unit increase by 105 APU. This would increase General Education, Capital and Referendum revenue by	\$995,000
General Education Formula Increase is	1,060,000
Compensatory Increase is.....	500,000
Levy adjustment / changes increase.....	1,170,000
Total Revenue Increase.....	\$3,725,000

Expenses:

Inflation expense @ 3.0%	\$2,815,000
Discretionary Staff increase 4 FTE (\$65,000)	260,000
Special Education teaching staff 6.5 FTE (\$70,000)	455,000
Equity in Education staff 2.0 FTE (\$85,000)	170,000
Total Expenditure Increase	\$3,700,000



PRELIMINARY FISCAL YEAR 2017 BUDGET

Mike Burlager
Director of Finance

General Fund

Revenue

The revenue for the General fund will be affected by three components:

1. An adjusted pupil unit increase of 105 students
2. 2% increase to the general education formula to \$6,067
3. Changes to the Special Education Revenue, ADSIS Grant and Federal Programs
4. Increase in Compensatory Revenue

General Fund

Expenditure

The expenditure for the General Fund will be affected by a number of program changes.

- Inflation and salary changes have been calculated at 3.0%
- No budget changes in Teaching and Learning
- Shift of Integration and Achievement to Federal Programs.
Increase 2 FTE at the Junior High level
- Staffing changes 4 discretionary staff
- Approximately 6.5 Special Education staff members paid through a combination of State, Federal, and Medical Assistance revenue increases

General Fund

Teaching & Learning

The operating budget for Teaching and Learning will be the same as the 2015-16 school year. Additional funding was not requested. Priorities for funding this year are listed below.

- New elective courses at the High School (grades 9-12)
- New courses for Secondary Science and English
- Continued planning and training cost related to Secondary Redesign
- Implementation of program changes at 2nd grade as a result of All Day Kindergarten
- Funding to continue the Elementary Design planning process
- Continued funding of training and leadership development for Principals for teacher growth and evaluation and the instructional coach model
- Expansion of the CAPS program

General Fund

Food Service

Revenue

- Reflect current estimates with a \$0.10 increase to meal price
- Required to make gains to reach \$2.78 average price

Expenditure

- Inflation increase of 3.0%
- Increase student count

General Fund

Transportation

Revenue

- Changes reflect 2% change in General Education formula

Expenditure

- Contract increase by 2%
- Maintain adjusted activity bus schedule implemented in 2015 - 16

General Fund

Community Education

Revenue

- Changes will be dictated somewhat locally and moreover by the State.
 - Biggest change could be in Early Childhood Education
 - The Governor has asked for a full day paid preschool program for 4-year olds.
 - The District is offering a full day preschool program currently projected to have 33 of 36 slots filled at this time

Expenditure

- Other program expenses will increase by approximately 3% across the board

Capital Expenditure Fund

Revenue changes for this fund are determined:

- Operating Capital
- Lease Levy
- Capital Projects – Technology Levy
- Long Term Maintenance Revenue

Expenditure Increases due to:

- Capital Projects Levy – Technology
 - Continue the one to one initiative and add 2nd Grade at the elementary level
 - Additional people to support the initiative
- Deferred maintenance project at West Junior High auditorium
- The build out of lease space

Building Fund

Revenue

- Interest income

Expenditure

- West Jr. High roof replacement
- Vaughan Field Improvements
- Early Site Package for the Senior High
- Senior High addition from September mobilization
- Some furniture, fixtures and equipment
- Some work on the South Site

Debt Service Fund

Revenue

- Revenues from the levy reflect the amount needed for the payment of the debt schedule for next fiscal year

Expenditure

- Reflect the increased payments from the sale of bonds in 2015

*Revised Budget
Fiscal Year 2015-16
March 14, 2016*

	Revenue	Expenditure	Effect on Fund Balance
General	\$74,775,000	\$74,577,710	\$197,290
Transportation	4,285,000	4,360,000	-75,000
Capital	<u>3,955,000</u>	<u>4,055,000</u>	<u>-100,000</u>
State defined General Fund	83,015,000	82,992,710	22,290
Food Service	3,770,000	3,725,000	45,000
Community Education	2,200,000	2,100,000	100,000
Building	103,000,000	8,770,000	
Debt Service	14,230,000	14,245,000	-15,000
OPEB Trust		<u>360,000</u>	<u>-360,000</u>
Total	103,215,000	103,422,710	-207,710

Preliminary Budget Fiscal Year 2016 - 17

May 9, 2016

	Revenue	Expenditure	Effect on Fund Balance
General	\$78,500,000	\$78,260,000	\$240,000
Transportation	4,385,000	4,425,000	-40,000
Capital	7,235,000	7,180,000	55,000
State Defined General Fund	90,120,000	89,865,000	255,000
Food Service	4,000,000	3,900,000	100,000
Community Education	2,465,000	2,265,000	200,000
Building	450,000	48,000,000	
Debt Service	20,265,000	19,270,000	995,000
Total	116,850,000	115,300,000	1,550,000

Note: Building Fund is not reflected in the Totals.