

SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





March 28, 2016
5:00 PM

1. CALL TO ORDER BOARD BUSINESS MEETING AND ROLL CALL - CHAIR BOWERMAN.
2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.
 2. 1. Recognition of Student Achievements
 - State Wrestling Qualifiers
 - State Boys' Swimming & Diving Qualifiers
 - Basketball Recognition
 - National Spelling Bee Qualifier
 - Wind Ensemble Officers
 - MBDA Statewide 9-10 Honor Band Member
3. RECOGNITION OF VISITORS TO BOARD MEETING.
4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.
5. CONSENT ITEMS
 5. 1. Personnel Items

5.1.1 Acceptance of Retirements

The following employees have submitted a letter of retirement from their position.

Last Name, First Name , Position, Location, Effective

Dorn, Pamela, Program Support Assistant, Central Family Center, 6/09/2016

Paulak, Phyllis, Food Service Worker, Pearson 6th Grade Center, 3/31/2016

Recommended Action

Accept the retirements and thank them for their service to the district.

5.1.2 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Bowman, Lynn, Food Service Worker, West Junior High School, 3/31/2016

Henning, Gerald, Custodian, High School, 4/01/2016

Jimenez, Cassandra, Teacher, ESL, Eagle Creek Elementary School, 6/10/2016

Kosak, Kaleb, Teacher, Science, West Junior High School, 6/10/2016

Walz, Lindsey, Food Service Worker, Sun Path Elementary School, 6/09/2016

Wittenberg, Stacy, Teacher, Grade 4, Sun Path Elementary School, 6/10/2016

Recommended Action

Accept the resignations as presented.

5.1.3 Approval of Non-Certified Contract

Last Name, First Name, Position, Location, Salary, Effective

Anderson, Patricia, Program Support Assistant, High School, \$14.02/hr, 3/22/2016

Recommended Action

Approve non-certified contract as presented.

5.1.4 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Givens, Carolyn, Severson, Jennifer, Guidance Counselor, High School, 4/05/2016 through approx. 6/10/2016, MA Step 8, 44, 1.0, \$282.98/day

Hames, Amelia, Unger, Rebecca, Teacher, Special Services, Sun Path Elementary School, 3/15/2016 through approx. 5/06/2016, BA Step 3, 35, 1.0, \$206.88/day

Krause, Denise, Masters, Elizabeth, Teacher, Grade 1, Eagle Creek Elementary School, 1/18/2016 through approx. 4/01/2016, MA Step 5, 55, 1.0, \$261.95/day

Recommended Action

Approve long term substitute contracts as presented.

- 5. 2. Approval of minutes of the Board Business Meeting and Learning Session held on March 14, 2016. 9
- 5. 3. Consideration of bills and authorization to pay same.
- 5. 4. Approval of FY17 Achievement and Integration Budget 13
- 6. OLD BUSINESS DISCUSSION ITEMS
- 6. 1. Ford Next Generation Learning Update 14
 - Updates will be provided by members of the Board and administration on the recent Phase II Ford NGL visit.
 - Reggie Bowerman - Ford NGL Steering Committee
 - Rod Thompson - Chamber of Commerce Convening Organization request
 - Shawn Hallett - District Communications Committee update
 - Rod Thompson - Phase III
 - Presenter: School Board Members and Superintendent Thompson
 - Time: 10 minutes
- 7. OLD BUSINESS ACTION ITEMS
- 7. 1. Approval of the Student Learning Device Deployment Plan 15
 - Director of Instructional Technology Bryan Drozd will present the 2nd reading of the Student Learning Device Deployment Plan as presented.
 - Recommended Action**

Approve the Student Learning Device Deployment Plan as presented.
Presenter: Director of Instructional Technology Bryan Drozd
Time: 5 minutes

7. 2. Approval of 2017-18 and 2018-19 School Year Calendars 17

The district has received public comment on the 2017-18 and 2018-19 School Year Calendars. Final version of these calendars will be presented for Board approval.

Recommended Action

Approve the 2017-18 and 2018-19 School Year Calendars as presented.
Presenter: Superintendent Rod Thompson
Time: 5 minutes

7. 3. Staffing Request for 2015-16

Due to an increase of 15 resource students and 3 center based students at Eagle Creek Elementary, the Board will be presented with a request for an additional paraprofessional to support student needs and also a request for an additional paraprofessional at Sweeney Elementary due to an increase of 4 center based students with one to one adult support needed in order for them to participate in the school day. Total cost for these additions is \$12,800 through the end of the 2015-16 school year which will be covered 100% Special Education Federal Funds.

Recommended Action

Approve the additional staff based upon student needs as presented.
Presenter: Director of Special Services Julie Menden
Time: 5 minutes

7. 4. Move from Odd to Even Election Years 20

The Board previously discussed aligning to the City of Shakopee odd-even election year schedule. This action would save election costs that would otherwise be incurred by the district.

Recommended Action

Approve the change election year cycle as presented.
Presenter: Chair Reggie Bowerman
Time: 10 minutes

8. NEW BUSINESS DISCUSSION ITEMS

9. NEW BUSINESS ACTION ITEMS

10. ADJOURNMENT OF BUSINESS MEETING

11. CALL TO ORDER BOARD LEARNING SESSION AND ROLL CALL - CHAIR BOWERMAN.

12. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

12. 1. Program Updates 23

12. 2. Pearson 6th Grade Center and Central Family Central Internal Postings and Process Sheets 27

12. 3. Update on Self-Insured District Program 29

12. 4. Excellence with Equity 30

13. OTHER
14. COMMITTEE REPORTS
15. UPCOMING MEETINGS AND IMPORTANT DATES
 - April 14, 2016 Elementary Core Planning Group 4:15-6:15PM
 - April 21, 2016 Middle School Core Planning Group 4:00-6:00PM
 - April 25, 2016 School Board Learning Session & Business Meeting 5:00PM
 - May 9, 2016 School Board Business Meeting 6:00PM
16. ADJOURNMENT OF BOARD LEARNING SESSION
17. CALL TO ORDER BOARD BUSINESS MEETING AND ROLL CALL - CHAIR BOWERMAN.
18. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.
 18. 1. Recognition of Student Achievements
 - State Wrestling Qualifiers
 - State Boys' Swimming & Diving Qualifiers
 - Basketball Recognition
 - National Spelling Bee Qualifier
 - Wind Ensemble Officers
 - MBDA Statewide 9-10 Honor Band Member
19. RECOGNITION OF VISITORS TO BOARD MEETING.
20. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.
21. CONSENT ITEMS
 21. 1. Personnel Items

5.1.1 Acceptance of Retirements

The following employees have submitted a letter of retirement from their position.

Last Name, First Name , Position, Location, Effective

Dorn, Pamela, Program Support Assistant, Central Family Center, 6/09/2016

Paulak, Phyllis, Food Service Worker, Pearson 6th Grade Center, 3/31/2016

Recommended Action

Accept the retirements and thank them for their service to the district.

5.1.2 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Bowman, Lynn, Food Service Worker, West Junior High School, 3/31/2016

Henning, Gerald, Custodian, High School, 4/01/2016

Jimenez, Cassandra, Teacher, ESL, Eagle Creek Elementary School, 6/10/2016

Kosak, Kaleb, Teacher, Science, West Junior High School, 6/10/2016

Walz, Lindsey, Food Service Worker, Sun Path Elementary School, 6/09/2016

Wittenberg, Stacy, Teacher, Grade 4, Sun Path Elementary School, 6/10/2016

Recommended Action

Accept the resignations as presented.

5.1.3 Approval of Non-Certified Contract

Last Name, First Name, Position, Location, Salary, Effective

Anderson, Patricia, Program Support Assistant, High School, \$14.02/hr, 3/22/2016

Recommended Action

Approve non-certified contract as presented.

5.1.4 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Givens, Carolyn, Severson, Jennifer, Guidance Counselor, High School, 4/05/2016 through approx. 6/10/2016, MA Step 8 , 44, 1.0, \$282.98/day

Hames, Amelia, Unger, Rebecca, Teacher, Special Services, Sun Path Elementary School, 3/15/2016 through approx. 5/06/2016, BA Step 3, 35, 1.0, \$206.88/day

Krause, Denise, Masters, Elizabeth, Teacher, Grade 1, Eagle Creek Elementary School, 1/18/2016 through approx. 4/01/2016, MA Step 5, 55, 1.0, \$261.95/day

Recommended Action

Approve long term substitute contracts as presented.

- 21. 2. Approval of minutes of the Board Business Meeting and Learning Session held on March 14, 2016. 35
- 21. 3. Consideration of bills and authorization to pay same.
- 21. 4. Approval of FY17 Achievement and Integration Budget 39
- 22. OLD BUSINESS DISCUSSION ITEMS
- 22. 1. Ford Next Generation Learning Update 40
 - Updates will be provided by members of the Board and administration on the recent Phase II Ford NGL visit.
 - Reggie Bowerman - Ford NGL Steering Committee
 - Rod Thompson - Chamber of Commerce Convening Organization request
 - Shawn Hallett - District Communications Committee update
 - Rod Thompson - Phase III
 - Presenter: School Board Members and Superintendent Thompson
 - Time: 10 minutes
- 23. OLD BUSINESS ACTION ITEMS
- 23. 1. Approval of the Student Learning Device Deployment Plan 41
 - Director of Instructional Technology Bryan Drozd will present the 2nd reading of the Student Learning Device Deployment Plan as presented.
 - Recommended Action**
 - Approve the Student Learning Device Deployment Plan as presented.
 - Presenter: Director of Instructional Technology Bryan Drozd
 - Time: 5 minutes

23. 2. Approval of 2017-18 and 2018-19 School Year Calendars	43
The district has received public comment on the 2017-18 and 2018-19 School Year Calendars. Final version of these calendars will be presented for Board approval.	
Recommended Action	
Approve the 2017-18 and 2018-19 School Year Calendars as presented.	
Presenter: Superintendent Rod Thompson	
Time: 5 minutes	
23. 3. Staffing Request for 2015-16	
Due to an increase of 15 resource students and 3 center based students at Eagle Creek Elementary, the Board will be presented with a request for an additional paraprofessional to support student needs and also a request for an additional paraprofessional at Sweeney Elementary due to an increase of 4 center based students with one to one adult support needed in order for them to participate in the school day. Total cost for these additions is \$12,800 through the end of the 2015-16 school year which will be covered 100% Special Education Federal Funds.	
Recommended Action	
Approve the additional staff based upon student needs as presented.	
Presenter: Director of Special Services Julie Menden	
Time: 5 minutes	
23. 4. Move from Odd to Even Election Years	46
The Board previously discussed aligning to the City of Shakopee odd-even election year schedule. This action would save election costs that would otherwise be incurred by the district.	
Recommended Action	
Approve the change election year cycle as presented.	
Presenter: Chair Reggie Bowerman	
Time: 10 minutes	
24. NEW BUSINESS DISCUSSION ITEMS	
25. NEW BUSINESS ACTION ITEMS	
26. ADJOURNMENT OF BUSINESS MEETING	
27. CALL TO ORDER BOARD LEARNING SESSION AND ROLL CALL - CHAIR BOWERMAN.	
28. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.	
28. 1. Program Updates	49
28. 2. Pearson 6th Grade Center and Central Family Central Internal Postings and Process Sheets	53
28. 3. Update on Self-Insured District Program	55
28. 4. Excellence with Equity	56
29. OTHER	
30. COMMITTEE REPORTS	
31. UPCOMING MEETINGS AND IMPORTANT DATES	

April 14, 2016 Elementary Core Planning Group 4:15-6:15PM

April 21, 2016 Middle School Core Planning Group 4:00-6:00PM

April 25, 2016 School Board Learning Session & Business Meeting 5:00PM

May 9, 2016 School Board Business Meeting 6:00PM

32. ADJOURNMENT OF BOARD LEARNING SESSION

Minutes of Board Business Meeting and Board Learning Session

School Board Shakopee Public Schools

A Board Business Meeting and Board Learning Session of the School Board of Shakopee Public Schools was held Monday, March 14, 2016, beginning at 6:00 PM in the Shakopee Schools District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. 6:00PM GROUNDBREAKING CEREMONY FOR THE IMPROVEMENTS AT THE VAUGHAN FIELD COMPLEX

Groundbreaking Ceremony for the Improvements at the Vaughan Field Complex. Held at Vaughan Field - 200 10th Avenue East. A quorum of the School Board was present.

2. At 6:24PM CALL TO ORDER BOARD BUSINESS MEETING AND ROLL CALL - CHAIR BOWERMAN.

PRESENT: Hallett, McKeand, Pass, Romansky, Swanson, Tucker and Bowerman

ABSENT:

3. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS – CHAIR BOWERMAN.

3. 1. Recognition of National Volunteer Week

Volunteer Week in Shakopee Schools will be celebrated April 17-23, 2016. In recognition of the tremendous work that the more than 1800 volunteers do in service to our students and staff, Paulette Rislund requested the Board moved a Resolution of Appreciation Honoring School District Volunteers.

Recommended Action

Romansky/Hallett moved to approve the Resolution of Appreciation honoring school district volunteers as presented; motion passed unanimously.

4. RECOGNITION OF VISITORS TO BOARD MEETING.

5. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

McKeand/Tucker moved to approve the agenda as presented; motion passed unanimously.

6. CONSENT ITEMS

Swanson/Romansky moved to approve the consent agenda as presented; motion passed unanimously.

6. 1. Personnel Items

6.1.1 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Adams, Lori, Program Support Assistant, Central Family Center, 3/01/2016

Addler, Sara, Teacher, Kindergarten, Eagle Creek Elementary School, 2/15/2016 (currently on leave of absence)

Beaman, Kayla, Teacher, Science, High School, 6/10/2016

Boradia, Neha, Program Support Assistant, Eagle Creek Elementary School, 2/19/2016

Gestner, Julie, Teacher, Visual Arts, West Junior High School, 3/11/2016

Huss, Rebucca, Data Entry Specialist Tech/HR, District Office, 3/17/2016

Kemp, Sarah, School Nurse, East Junior High School, 6/10/2016

Lane, Amy, Teacher, Kindergarten, Red Oak Elementary School, 6/10/2016

Long, Karli, Program Support Assistant, Eagle Creek Elementary School, 2/29/2016

Love, Kellie, Related Services, Nurse, Pearson 6th Grade Center, 3/15/2016

Lee-Koomen, Autumn, Teacher, Work Explore, Tokata Learning Center, 6/10/2016

Nordby, Kathleen, Teacher, Special Services, East Junior High School, 6/10/2016 (currently on leave of

absence)

Russo, Ruth, Food Service, West Junior High School, 2/19/2016

Siwek, Erin, Teacher, Grade 5, Sun Path Elementary School, 5/10/2016

Stortz, Allison, Teacher, Physics, High School, 6/10/2016 (currently on leave of absence)

Walquist, Ryan, Teacher, Grade 5, Red Oak Elementary School, 6/10/2016

Wanggaard, Benjamin, Teacher, Social Studies, West Junior High School, 6/10/2016

Recommended Action

Accepted the resignations as presented.

6.1.2 Approval of Termination

The district recommended the termination of employment of Anthony Monnens, probationary custodian at the High School effective 3/7/2016.

Recommended Action

Approved the termination as presented.

6.1.3 Approval of Certified Contract

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Anderson, Ann, Licensed School Nurse, West Junior High School/Tokata Learning Center, BA, 9, 1.0, 2/29/2016, \$16,526.77 prorated.

(replacement staff following resignation)

Recommended Action

Approved certified contract as presented.

6.1.4 Approval of Non-Certified Contracts

Last Name, First Name, Position, Location, Salary, Effective

Freeze, Julie, Program Support Assistant, Central Family Center, \$14.02/hr, 3/07/2016

Opelt, Tana, Program Support assistant, Eagle Creek Elementary School, \$14.02/hr, 3/21/2016

(replacement staff following resignations)

Recommended Action

Approved non-certified contracts as presented.

6.1.5 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Brooker, Elizabeth, Moench, Kelli, Teacher, Grade 1, Sun Path Elementary School, 2/19/2016 through approx. 6/10/2016, BA, Step 3, 76 days, 1.0, \$206.88/day

Rodstein, Abigayle, Madsen, Rachel, Teacher, Science, East Junior High School, 3/28/2016 through approx. 6/10/2016, BA Step 3, 50 days, 1.0, \$206.88/day

Hoffman, Jessica, Wittenberg, Stacey, Teacher, Grade 4, Sun Path Elementary School, 2/04/2016 through approx. 5/02/2016, BA Step 3, 61 days, 1.0, \$206.88/day

Recommended Action

Approved long term substitute contracts as presented.

6.1.6 Request for Extension of Unpaid Leave of Absence

Judy Sulflow, Media Teacher at Red Oak Elementary School, is requesting an extension to her one year unpaid leave of absence for the 2015-16 school year. She would now like her leave of absence to continue thru the 2016-17 school year. Judy is teaching at an international school in Panama.

Recommended Action

Approved the unpaid leave of absence for the 2016-17 school year.

6.1.7 Request for Unpaid Leave of Absence

Erin Chamberlain, Kindergarten Teacher at Eagle Creek Elementary School, is requesting a one year unpaid childcare leave of absence for the entire 2016-17 school year.

Recommended Action

Approved the unpaid leave of absence for the 2016-17 school year.

6.1.8 Request for Unpaid Leave of Absence

Jonathon Wyman, English Teacher at West Junior High School, is requesting a one year unpaid leave of absence for the entire 2016-17 school year. Jonathon has accepted a teaching placement at the American School of Guatemala in Guatemala City.

Recommended Action

Approved the unpaid leave of absence for the 2016-17 school year.

6. 2. Approved the minutes of the Board Business Meeting held on February 8, 2016 and Board Learning Session and Business Meeting held on February 22, 2016.

6. 3. Approved the bills and authorized to pay same.

6. 4. Approved the wires report.

7. OLD BUSINESS DISCUSSION ITEMS

7. 1. Samples of Student Design Work for the Logos for the Academies of Shakopee
Communications Specialist Denise Doran and Shakopee CAPS Digital Design students presented samples of their work for the logos for the Academies of Shakopee.

7. 2. Instructional Technology Update

Director of Instructional Technology Bryan Drozd presented to the Board the device deployment plan for the 2016-17 School Year.

7. 3. Updates on the Improvements at Vaughan Field Complex

Wold Architects and ICS Consulting provided an update for the Board on the Improvements at Vaughan Field Complex.

8. OLD BUSINESS ACTION ITEMS

8. 1. 2015-16 Revised Budget

Director of Finance Mike Burlager presented the revised 2015-16 Budget for Board approval.

Recommended Action

McKeand/Romansky moved to approve the 2015-16 Revised Budget as presented; motion passed unanimously.

8. 2. Resolution Authorizing the Approval of the Sale of General Obligation Refunding Bonds

Director of Finance Mike Burlager and Baird Financial Michael Hoheisel presented 2 options for Board review.

Recommended Resolution:

*Resolution Authorizing the Approval of the Sale of General Obligation Crossover Refunding Bonds, Series 2016A; Covenantee and Obligating the District to be Bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds

Resolution Not Being Recommended:

*Resolution Authorizing the Approval of the Sale of General Obligation Refunding Bonds, Series 2016A; Covenantee and Obligating the District to be bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds for Board approval.

Recommended Action

Swanson/Tucker moved to approve the Resolution Authorizing the Approval of the Sale of General Obligation Crossover Refunding Bonds, Series 2016A; Covenantee and Obligating the District to be Bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds as presented; motion passed unanimously.

8. 3. Acceptance and Approval of Bid for Shakopee West Jr. High School Roof
The bid opening for the Shakopee West Jr. High School Roof Repair was recently held.

Recommended Action

Tucker/Romansky moved to approve a contract with McPhillips Brothers Roofing of St. Paul with a base bid amount of \$445,000 with Alternate #1 - reroof sections I and R and install perimeter wall panels in the amount of \$95,000 in the total amount of \$540,000 as presented; motion passed unanimously.

8. 4. 2016-17 Digital Learning Student Handbook Agreement and Protection Plan
Director of Instructional Technology Bryan Drozd presented the 1st Reading of the 2016-17 Digital Learning Student Handbook Agreement and Protection Plan for Board review.

Recommended Action

By consensus, the Board accepted the 1st Reading of the 2016-17 Digital Learning Student Handbook Agreement and Protection Plan as presented.

9. NEW BUSINESS DISCUSSION ITEMS

9. 1. Partnerships and Branding Group Update
Board Chair Reggie Bowerman and Vice Chair Scott Swanson provided an update for the Board on the first Partnerships and Branding Group meeting.

10. NEW BUSINESS ACTION ITEMS

11. ADJOURNMENT OF BUSINESS MEETING
At 8:02PM, Swanson/Pass moved to adjourn as presented; motion passed unanimously.

12. At 8:08PM CALL TO ORDER BOARD LEARNING SESSION AND ROLL CALL - CHAIR BOWERMAN.
PRESENT: Hallett, McKeand, Pass, Romansky, Swanson, Tucker and Bowerman
ABSENT:

13. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

13. 1. Shakopee High School Project Update

14. OTHER

15. COMMITTEE REPORTS

16. UPCOMING MEETINGS AND IMPORTANT DATES

March 15, 2016	Elementary Core Planning Group	8:00AM-3:00PM
March 15, 2016	Middle School Core Planning Group	4:00PM
March 23 - 25, 2016	Ford Next Generation Learning	
March 28, 2016	School Board Learning Session & Business Meeting	5:00PM
April 14, 2016	Elementary Core Planning Group	4:15-6:15PM
April 21, 2016	Middle School Core Planning Group	4:00-6:00PM
April 25, 2016	School Board Learning Session & Business Meeting	5:00PM

17. ADJOURNMENT OF BOARD LEARNING SESSION
At 8:57PM, Hallett/Pass moved to adjourn as presented; motion passed unanimously.

Use the worksheets provided here to list your district's proposed expenditures of FY 2017 Achievement Integration (AI) revenue.

District Name: Shakopee Public Schools
District ISD Number: 720
Superintendent: Dr. Rod Thompson
Collaborative: MN River Valley Integration Collaborative

Prepared by: Dr. Rod Thompson
Phone: _____
E-mail: _____

If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please list those schools here:

Total Initial Revenue expenditures (FIN 313 expenditures)	\$ 1,164,300.00
Total Incentive Revenue expenditures (FIN 318 expenditures)	\$ 90,265.00
TOTAL AI REVENUE	\$ 1,254,565.00

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2017 Achievement & Integration budget as approved by the school board.

Board Approval Date _____

School Board Chair _____

Date _____

Superintendent _____

Date _____

Approved Initial Revenue: _____ **Approved Incentive Revenue:** _____

MDE Approval: _____

Date: _____

The FORD NGL ROADMAP

PHASE 5: GO FURTHER

1. Deepen and broaden the community-driven transformation and apply it to the entire education system.
2. Create and share innovations that will support the entire Ford NGL network, or “serve as models for creativity, innovation, and risk-taking as well as demonstrated competence.”

PHASE 3: PLAN

1. Achieve community-wide consensus on and ownership of a vision for transformation and learn what it will take to implement the vision.
2. Create a community-wide three year master plan for achieving the vision that is aligned with the school district’s plans.
3. Agree on a set of priorities for the first year of implementation.
4. Strengthen the systems, structures, processes, and competencies needed to implement the plan and guide continuous improvement.

PHASE 1: EXPLORE

1. Understand the benefits and features of transforming the secondary school experience using the Ford NGL community-driven approach.
2. Readiness and commitment to embrace the Ford NGL transformation.

05

03

04

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PHASE 4: IMPLEMENT

1. Strengthen community-wide capacity to implement and continuously improve the master plan.
2. Implement the systems, structures, processes, and competencies to support and sustain continuous improvement, with all key individuals and groups engaged.
3. Inspire, share and contribute to the Ford NGL network.

PHASE 2: ENVISION

1. Deepen community-wide understanding of the benefits and features of transforming the secondary school experience using a community-driven approach.
2. Understand and identify the systems, structures, processes and competencies needed to implement the plan and guide continuous improvement.

TIMELINE:
2 YEARS, 9 MONTHS -
3 YEARS, 6 MONTHS

Student Learning Device Prep and Roll-out Schedule for 2016-2017 Deployment

This document summarizes key dates and tasks in preparation for the 2016-2017 roll-out of student learning devices. At the end of the next roll-out, the district will have 1:1 deployment of iPads for grades 6-8 and MacBooks for grades 9-12, or approximately 4500 devices.

Board Review of Roll-out plan & documentation: March 14-1st reading, March 28-2nd reading

Bring **revised technology paperwork** to Board for approval (digital device agreement, insurance forms). Revisions will reduce the amount of paperwork and streamline process. Paperwork handled closer to March; around May we should be able to evaluate breakage and loss of devices for this year and determine any adjustment to **insurance rate** for 2016-17 (as of now there is no increase anticipated from the current \$25 for iPad and \$75 for MacBook rates).

Early April

Work with Communications on a **promotional mailing & roll-out schedule** to go out shortly after spring break. This will highlight the various ways technology is being incorporated into the classroom and give families plenty of notice about schedule (mostly page 2 of this doc).

Late May

Creation of Apple IDs for all students who will need one for next deployment. This was previously handled in August, which led to a lot of troubleshooting and potential for confusion over how to handle the Apple ID process. Moving this step up to May allows us to resolve issues before summer break so that students come back to the roll-out process with that part done. Apple ID issues were one of our largest setbacks during the previous roll-out.

July 31

Infinite Campus/Revtrak will begin allowing on-line **tech insurance payments** for the 2016-17 school year.

August 1 (tentatively)

Physical mailing of school info packets, including technology-related forms & permission slips.

August 3 (tentatively)

Electronic mailing of school info and technology documents.

August 4th and 9th: Pearson parent information nights.

August 17th (Wednesday)

- Open House events at EJH, WJH & HS to incorporate parent information sessions on the 1:1 program.

August 18 & 19 (Thursday & Friday)

- Have time slots available for **10th, 11th and 12th grade** device pick-up & orientation.
- Pre-registration for time slots would be necessary – probably 4 to 6 times throughout the day at about an hour each, using 3-5 labs at High School. DLC and tech would staff these sessions. This could accommodate up to 900 students showing up for orientation (if demand is higher than that we should be able to accommodate by adding more sessions). 11th and 12th and any new 10th grade students would need an orientation; 10th would just be picking up devices. Registration process will ask for student grade level so that priority can be given to higher grade levels.

August 22 (Monday)

- **Remaining CAPS** roll-out: Assumes 3 CAPS groups; up to 40-60 students less any who already picked up previous week.
- **Remaining 10th** roll-out: Built into the 10th grade orientation day - any remaining devices not picked up the previous week.

August 23 (Tuesday)

- **Remaining 11th & 12th** distribution: During advisory, with orientation available in media center throughout the day.
- **6th grade evening** event for 2 teams.

August 24 (Wednesday)

- **7th & 8th grade** distribution of previously assigned devices. New students assisted as needed throughout the day.
- **6th grade evening** event for other 2 teams.

August 25 (Thursday)

- **9th grade** roll-out: Run teams at East & West most likely during Science classes throughout the day to distribute and provide orientation.

August 26 (Friday)

- Any remaining distribution/late registration students/loose ends.



Feedback Received From Parents/Staff Regarding 2017-18 and 2018-19 School Calendars

1. Procedure

On March 4, an email was sent to all parents and staff stating that the School Board was looking to approve the 2017-18 and 2018-19 school calendars at an upcoming business meeting. A link was provided to the drafts of these two calendars and we asked for feedback to be directed to communications@shakopee.k12.mn.us or 952-496-5082.

2. Amount of Feedback

We received a total of 10 emails—nine from parents and one from a staff member—providing feedback.

3. Nature of Feedback

Four parent emails expressed concern about having only one week off during Winter Break during the 2017-18 school year, while one parent specifically stated that students do not need two weeks off during Winter Break and that in the future they would rather see school start a week later in the fall and only have one week off for Winter Break.

Two emails expressed concern about the dates for Spring Break. One parent expressed a desire to not have Spring Break during a week when Spring Sports are in session so that families with student-athletes could take family vacations together. Another email expressed a desire to routinely have Spring Break scheduled earlier in early or mid-March as opposed to late March or early April.

Another parent email expressed concern about scheduling graduation during Memorial Day Weekend.

The one email from a staff member expressed concern that the two week window (Oct. 30-Nov. 8) designated for parent-teacher conferences in 2017-18, limits the nights conferences can be held. Due to Halloween and not scheduling conference on Wednesday nights, the possible days would be limited to Oct. 30, Nov. 2, Nov. 6 and Nov. 7. The staff member indicated that this might hinder our ability to contract interpreters and liasons for those parent-teacher conferences.



Shakopee Public Schools 2017-18 School Calendar

August 2017	
August 21-24.....	New Teacher Fall Workshop
August 28-31.....	Teacher Fall Workshop

September 2017	
September 4.....	No School - Labor Day
September 5, 2017.....	Student 1st Day of School

October 2017	
October 18.....	No School - Teacher Staff Development Day
October 19-20.....	No School - Fall Break
Oct 30-Nov 8.....	Districtwide Parent Teacher Conferences

November 2017	
Oct 30-Nov 8.....	Districtwide Parent Teacher Conferences
November 9.....	1st Quarter Ends
November 10.....	No School - Teacher Planning Day
November 23-24.....	No School - Thanksgiving Break

December 2017	
December 25-Jan 1.....	No School - Winter Break

January 2018	
December 25-Jan 1.....	No School - Winter Break
January 15.....	No School - Teacher Staff Development Day
January 19.....	2nd Semester Ends
January 22.....	No School - Teacher Planning Day

February 2018	
February 19.....	No School - Teacher Staff Development Day
February 20-March 1.....	Districtwide Parent Teacher Conferences

March 2018	
March 23.....	3rd Quarter Ends
March 26.....	No School - Teacher Flex Planning Day
March 27-30.....	No School - Spring Break

April 2018	
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May 2018	
May 25.....	Senior Class (12th grade) Last Day of School
May 28.....	Memorial Day
May 31, 2018.....	Student Last Day of School

June 2018	
June 1.....	Teacher Work Day
June 2, 2018.....	Graduation

August 2017				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2017				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2017				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2017				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2017				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 2018				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2018				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

March 2018				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April 2018				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May 2018				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

June 2018				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Key	
 	No School - Students and Staff
 	No School - Students
 	First/Last Day of School
 	Quarter/Semester Change



Shakopee Public Schools 2018-19 School Calendar

August 2018	
August 20-23.....	New Teacher Fall Workshop
August 27-30.....	Teacher Fall Workshop

September 2018	
September 3.....	No School - Labor Day
September 4, 2018.....	Student 1st Day of School

October 2018	
October 17.....	No School - Teacher Staff Development Day
October 18-19.....	No School - Fall Break
Oct 29-Nov 7.....	Districtwide Parent Teacher Conferences

November 2018	
Oct 29-Nov 7.....	Districtwide Parent Teacher Conferences
November 8.....	1st Quarter Ends
November 9.....	No School - Teacher Planning Day
November 22-23.....	No School - Thanksgiving Break

December 2018	
December 20-Jan 1.....	No School - Winter Break

January 2019	
December 20-Jan 1.....	No School - Winter Break
January 21.....	No School - Teacher Staff Development Day
January 25.....	2nd Semester Ends
January 28.....	No School - Teacher Planning Day

February 2019	
February 15.....	No School - Teacher Staff Development Day
February 18.....	No School - Presidents' Day Break
February 19-28.....	Districtwide Parent Teacher Conferences

March 2019	
March 28.....	3rd Quarter Ends
March 29.....	No School - Teacher Planning Day

April 2019	
April 1-5.....	No School - Spring Break

May 2019	
May 27.....	Memorial Day
May 31.....	Senior Class (12th grade) Last Day of School

June 2019	
June 6, 2019.....	Student Last Day of School
June 7.....	Teacher Work Day
June 8, 2019.....	Graduation

August 2018				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

September 2018				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

October 2018				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

November 2018				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

December 2018				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

January 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

February 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

March 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April 2019				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May 2019				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June 2019				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Key	
 	No School - Students and Staff
 	No School - Students
 	First/Last Day of School
 	Quarter/Semester Change

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 720
(Shakopee Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 720 was held on the 28th day of March, 2016, at 5:00 o'clock p.m.

The following Board members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING THAT
SCHOOL BOARD GENERAL ELECTIONS HELD AFTER 2015
SHALL BE HELD IN THE EVEN-NUMBERED YEARS;
ESTABLISHING A TRANSITION PLAN

WHEREAS, the school board has previously determined that the school district should hold its general election in November of the odd-numbered year in 1999 and thereafter; and

WHEREAS, the school board now believes that voter participation would be greater and election administration easier if school district general elections were held in conjunction with state general elections in November of the even-numbered year; and

WHEREAS, Laws 1994, Chapter 646, Section 26, Subdivision 1, provides that a political subdivision that initially chooses odd-numbered year elections and later determines to change to even-numbered year elections may do so by the adoption of a new resolution that contains an orderly plan for the transition;

NOW, THEREFORE, BE IT ENACTED by the school board of Independent School District No. 720, State of Minnesota, as follows:

1. School board general elections held after 2015 in Independent School District No. 720 shall be held on the first Tuesday after the first Monday in November of the even-numbered

year.

2. The terms of office of school board members that would otherwise expire on the first Monday of January, 2018 if elections were held in the odd-numbered year (2017) shall be extended to expire on the first Monday in January, 2019. The terms of office of school board members that would otherwise expire on the first Monday of January, 2020 if elections were held in the odd-numbered year (2019) shall be extended to expire on the first Monday in January, 2021.

3. The school board shall notify the county auditor of each county in which the school district is located in whole or in part of its determination to hold its general election in November of the even-numbered year in 2018 and thereafter.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS.
COUNTY OF SCOTT)

I, the undersigned, being the fully qualified and acting Clerk of Independent School District No. 720, State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the School Board of Independent School District No. 720, duly called and held on the date therein indicated, so far as such minutes relate to changing from odd-numbered year general elections to even-numbered year general election and that said resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk ~~this~~ this 28th day of March of 2016.

Clerk
Independent School District No. 720 ()
State of Minnesota



Pilot Summary

PERSONALIZED LEARNING Pilot – Pearson 6th Grade Center

PURPOSE

Personalized Learning is an approach to learning and instruction that is designed around individual learner readiness, strengths, needs and interests. Learners are active participants who collaborate with their teachers in setting goals, tracking progress and determining how learning will be demonstrated. At any given time, learning activities, content, methods and pacing are likely to vary from learner to learner as they pursue proficiency relative to established district standards. The Explorer team piloted this approach at Pearson this year. The team was comprised of 143 6th grade students, five general education teachers and one special education teacher. The students on this team represented equal demographics to the other three teams at Pearson. Each team is balanced demographically and represents a variety of EL and Special Education populations. The personalized learning team is located in one wing; so all five of their classrooms are in a common space for students to work flexibly together. The teachers meet together during first hour to plan the day and discuss student needs. Students do not follow the bell schedule the rest of the sixth graders follow. The students use a program called FlexiSched to schedule their classes each day. This allows flexibility and choice in their schedule and allows teachers to intervene with individual students at a higher rate. Personalized Learning encourages students to become actively engaged in the learning process to promote more independent learning.

SUCCESS MEASURES

1. MCA Math and Reading results (available in May)
2. Rate of discipline issues is lower than building average. Rate of attendance is higher than building average.
3. Explorer students took the Pearson Student Engagement Survey, which obtained input regarding their experiences as learners. Results were very positive.

FUTURE GOALS

Our goal is to continue with the Explorer team in a personalized learning setting with flexibility in scheduling for next year. A future goal is to expand a personalized learning environment to more teams. Professional development in this area is necessary for our Explorer team as well as for our entire building of teachers to educate staff on what personalized learning looks like and how this can happen in every classroom or within teams.

RECOMMENDATIONS

The Explorer team will continue as a personalized learning team for next year. The Explorer teachers will participate in additional training this summer to continue to develop and improve this model of instruction for next year. Funding for training and curriculum writing is from our regular District and Building budgets.



Program Summary

YOUNG SCHOLARS

PURPOSE

The purpose of Young Scholars (YS) is to recognize and provide services for students who are traditionally under-represented in advanced and gifted programming. Young Scholars is one of eight nationally recognized programs, which demonstrate clear evidence of successfully supporting diverse high-ability learners. The Young Scholars program strives to find students who need:

- Access to resources and experiences that nurture their high potential
- Affirmation of their potential to develop their self-confidence and academic propensity
- Advocacy to ensure that their potential is recognized and further developed

Currently, our Young Scholars program serves all kindergarten students with a push-in model and first and second graders are identified and serviced in small group pullouts. Our current YS first and second grade students have 14 different home languages, 46% of these students are limited English proficient (LEP) and 73% qualify for free and reduced lunch. Our three Young Scholars teachers provide programming for 29 kindergarten classrooms across the district and 135 identified first and second graders. Our current staffing for YS is .5 FTE per elementary building. Equity and Integration Aid covers the staffing costs for this program.

SUCCESS MEASURES

1. 97% of YS 1st graders and 88% of YS 2nd graders MAP Math scores grew from fall to winter. 89% of YS 1st graders and 94% of YS 2nd graders MAP Reading scores grew from fall to winter. As a result, 5 YS students qualified for HP enrichment activities available to 2nd graders. We anticipate a higher number of YS students will qualify after Spring MAP results are available.
2. 89% of YS students express a positive opinion regarding school compared to 65% in the fall.
3. Increased number of students from under-represented populations being identified for advanced classes and HP programs. (This data will be available once students advance to 4th grade where formal identification occurs).

FUTURE GOALS

The Young Scholar program will eventually transition into the AVID program at the secondary level. We currently serve students in grades K-2 and plan to roll up programming to 3rd grade in 2016-2017. Our long-term goal for Young Scholars is to serve K-5 students in each elementary, which will require a 1.0 FTE per building.

RECOMMENDATIONS

Students, classroom teachers, and parents of YS students have all shared what a valuable new program this is and how it has positively impacted our K-2nd graders. To grow the program into third grade we will work collaboratively with building principals to carefully look at scheduling options. At this time, we believe we can grow our YS program to one additional grade without any additional staffing, however the frequency of whole class push in will decrease.



Program Summary

AVID (Advancement Via Individual Determination)

PURPOSE

AVID's mission is to close the achievement and opportunity gap by preparing all students for college readiness and success in a global society. It is designed to ensure all students, especially the least served students in the academic middle, succeed in rigorous curriculum, complete a rigorous college preparatory path, participate in school activities, enroll in college, and become educated and responsible participants and leaders in their community and our society. AVID operates with one guiding principle – “hold students accountable to the highest standards, provide academic and social support, and they will rise to the challenge.” Established in 2013, Shakopee AVID currently serves 133 students in grades 8-10 at Shakopee East, Shakopee West and Shakopee High School. Direct AVID staffing includes teachers, elective coordinators and a program coordinator for a total of 2.8 FTE's and 19 hours per week of AVID tutors. There is one section of AVID 8 and 9 at East and West and two sections of AVID 10 at the high school. This fall, AVID expands to 11th grade and 12th grade in 2017. In 2018, we will add 7th grade. There are 50 faculty members total on the AVID site teams at the three secondary buildings. Students must apply and be interviewed for consideration to be enrolled in the AVID elective class. The class is held five days a week. AVID students must take at least one Honors or AP course among other requirements. They learn and develop skills such as writing, inquiry, collaboration, organization and reading (WICOR). AVID-trained tutors facilitate twice weekly student-led in-class tutorials. AVID students visit colleges/universities and participate in team building, enrichment and community service opportunities. Professionals in various career fields visit AVID classes to discuss their education and career. Special events are also held for AVID students and families.

SUCCESS MEASURES

1. Improved grades, GPA's increase as years of participation increase: Grade 9 students with 1 year average GPA=2.58, with 2 years average GPA= 2.87, 46% of students report their grades have increased since they began AVID.
2. Improvements in WICOR, extracurricular involvement, earning academic awards and creating goals for their post-secondary plan and career path (data currently being collected via student survey).
3. Increased diversity in Honors and other rigorous courses – All 133 students are taking at least one Honors, Accelerated for AP course for the first time.
4. Improved future planning. 85% of AVID students report they have learned more about college and careers since starting AVID, and 80% have created goals for college and career. (survey in process).

FUTURE GOALS

- In 2017-2018, add an additional section of AVID 8 and 9 at East and West (28 students/class)
- Starting 2017-2018, send 8 teachers per building every year for first-time AVID Summer Institute training to spread AVID school-wide so all students can learn and use AVID strategies and skills
- In five years, secondary buildings incorporate AVID in instruction, systems, leadership and culture to improve academic performance for all students based on increased opportunities

RECOMMENDATIONS

- To be discussed at the Learning Session.



Program Summary

Excellence with Equity (EWE)

PURPOSE

The Excellence with Equity Department aims to build relationships and help close the achievement gap with our students of color. Our goal is to assist students in creating a path of excellence in all aspects of life, personally, socially and academically. We do this through formal and informal means including home visits, parent meetings, working with teachers, building administration, counselors... We monitor credits, attendance, behaviors, and grades. To support these efforts we also look to build the capacity of all staff to meet the needs of our diverse population. We also support families through outreach with our cultural liaisons. The EWE team includes 4 FTE's serving grades 9-12 and 6 Cultural Liaisons (4-Spanish, 1-Russian, 1-Somali).

SUCCESS MEASURES

1. Number of students on the EWE team caseload; our goal is to build relationships with all students, but with a focus on at-risk High School students. Currently, 120 students are directly supported by the EWE team.
2. Number of students on track to graduate. At the start of the year 52% of grade 10-12 students on the EWE caseload were on track to graduate, currently 59% of the students are on-track to graduate.
3. Decrease Suspension Rate for Students of Color. In 2014-15, 75% of the suspensions at Shakopee High School were students of color. As of March 2016, for 2015-16, 54% are students of color.

Additional success measures are based on goals set as part of the Achievement & Integration report submitted and approved by the Minnesota Department of Education (MDE).

4. Increase MCA Reading & Math proficiency rates for our Black and Hispanic subgroups in 2015-16
 - a. Baseline proficiency: Math/Reading 2014-15 Black - 24%/42%, Hispanic – 19%/32%
5. Decrease achievement gap between white/Hispanic and white/black subgroups. (White 65%/67%)
 - a. Baseline Gap: Black Math-41%, Reading-25%, Hispanic Math-46%, Reading-35%

FUTURE GOALS

- Set equity action plan and framework for school.
- Better understand the underlying equity issues in the school, as informed by:
 - School data, district and national data, student voice, parental voice, teacher voice, current research
- Provide equity information for staff including professional development, data/results, other
- Further development of measurable objectives that are linked to school, student, staff and parent data.
- Continue to “move the numbers” as outlined in our Success Measures.

RECOMMENDATIONS

- To be discussed at the Learning Session.

Process for Hiring – Principal at Pearson 6th Grade Center	Start Date for Projected Timeline	Date Completed
A. Interview dates are finalized	3/15/2016	3/16/2016
B. HR independently filters potential candidates to interview and selects the top candidates.	3/22/2016	3/25/2016
C. HR creates and sets up a schedule of candidates chosen to interview. The size of the pool of candidates to interview will be determined by the number of positions available as well as the depth and quality of the pool.	3/25/2016	3/25/2016
D. HR sets up the interview committee and interviews take place. The team includes: 1. Rod Thompson – Superintendent 2. Julie Menden – Special Services Director 3. Nancy Thul – Teaching and Learning Director 4. Scott Hare – Human Resources Director 5. Betsy Saine – Pearson Teacher 6. Mark Neu – Pearson Teacher 7. Jon Jasken – Pearson Teacher 8. To be Determined – Additional Pearson Teacher 9. Josh Forsythe - Parent 10. To Be Determined – Additional Parent	4/1/2016	4/1/2016
E. Interviews take place. Top candidates submitted to the Superintendent.	4/1/2016	4/1/2016
F. Superintendent selects the finalist to be recommended to the Board for hire.	4/4/2016	4/25/2016
G. HR determines appropriate compensation level based on position and experience of the finalist (terms of employment).	4/4/2016	4/21/2016
H. The contract is presented to the board for official board approval.	4/25/2016	4/25/2016

Process for Hiring – Early Childhood Supervisor	Start Date for Projected Timeline	Date Completed
A. Interview dates are finalized	3/23/2016	3/23/2016
B. HR independently filters potential candidates to interview and selects the top candidates.	3/23/2016	4/6/2016
C. HR creates and sets up a schedule of candidates chosen to interview. The size of the pool of candidates to interview will be determined by the number of positions available as well as the depth and quality of the pool.	4/7/2016	4/7/2016
D. HR sets up the interview committee and interviews take place. The team includes: 1. John Bezek – Assistant Superintendent 2. Julie Menden – Special Services Director 3. Scott Hare – Human Resources Director 4. Kim Latterner – ECFE Coordinator 5. Julie Sharpe – Parent Educator 6. Melissa Stevens – Speech Language Pathologist 7. Amanda Kieffer – Teacher, ECSE 8. Kristi Williams – Teacher, ECSE 9. Angela Tucker – Parent	3/23/2016	4/13/2016
E. Interviews take place. Top candidates submitted to the Superintendent.	4/13/2016	4/13/2016
F. Superintendent selects the finalist to be recommended to the Board for hire.	4/13/2016	4/13/2016
G. HR determines appropriate compensation level based on position and experience of the finalist (terms of employment).	4/14/2016	4/14/2016
H. The contract is presented to the board for official board approval.	4/25/2016	4/25/2016

Current Annualized Funding	\$ 7,757,257		
Current Reserve	\$ 858,000		
Projected Run Out	(\$591,420)	9.00%	
Projected Reserve	\$ 266,580		\$469,000 projected reserve last year

2016-2017	PreferredOne		CHS 2 yr blend	
Fixed Costs	\$689,060		\$689,060	
Expected Claims	\$6,783,677		\$6,650,257	
Max Claims	\$7,801,228	115%	\$7,647,796	
Expected Cost	\$7,472,737		\$7,339,317	
Max Cost	\$8,490,288		\$8,336,856	
Funding based on max+8%	\$8,902,931		\$8,737,224	
Funding @ 5%	\$8,145,120	5.00%	\$8,145,120	5.00%
Reserve if run at Expected	\$938,963	12.6%	\$1,072,383	14.6%
Reserve if run at Max	(\$78,589)	-0.9%	\$74,844	0.9%

2016-2017	PreferredOne		CHS 2 yr blend	
Fixed Costs	\$689,060		\$689,060	
Expected Claims	\$6,783,677		\$6,650,257	
Max Claims	\$7,801,228	115%	\$7,647,796	
Expected Cost	\$7,472,737		\$7,339,317	
Max Cost	\$8,490,288		\$8,336,856	
Funding based on max+8%	\$8,902,931		\$8,737,224	
Funding @ 6%	\$8,222,692	6.00%	\$8,222,692	6.00%
Reserve if run at Expected	\$1,016,535	13.6%	\$1,149,955	15.7%
Reserve if run at Max	(\$1,016)	0.0%	\$152,417	1.8%

2016-2017	PreferredOne		CHS 2 yr blend	
Fixed Costs	\$689,060		\$689,060	
Expected Claims	\$6,783,677		\$6,650,257	
Max Claims	\$7,801,228	115%	\$7,647,796	
Expected Cost	\$7,472,737		\$7,339,317	
Max Cost	\$8,490,288		\$8,336,856	
Funding based on max+8%	\$8,902,931		\$8,737,224	
Funding @ 7%	\$8,300,265	7.00%	\$8,300,265	7.00%
Reserve if run at Expected	\$1,094,108	14.6%	\$1,227,528	16.7%
Reserve if run at Max	\$76,556	0.9%	\$229,989	2.8%

2016-2017	PreferredOne		CHS 2 yr blend	
Fixed Costs	\$689,060		\$689,060	
Expected Claims	\$6,783,677		\$6,650,257	
Max Claims	\$7,801,228	115%	\$7,647,796	
Expected Cost	\$7,472,737		\$7,339,317	
Max Cost	\$8,490,288		\$8,336,856	
Funding based on max+8%	\$8,902,931		\$8,737,224	
Funding @ 9%	\$8,455,410	9.00%	\$8,455,410	9.00%
Reserve if run at Expected	\$1,249,253	16.7%	\$1,382,673	18.8%
Reserve if run at Max	\$231,702	2.7%	\$385,134	4.6%

2015 - 2016: Year One	2016 - 2017: Year Two	2017 - 2018: Year Three
Hire 2.5 FTE for Young Scholars	Hire Excellence with Equity Director Add Director Responsibility to Superintendent	<i>Innocent Classroom</i> Professional Development 30 individuals, 3 times per year
Hire 4.0 FTE for Excellence with Equity (3 specialists / 1 supervisor)	Hire 1.0 FTE Excellence with Equity position at East & West Junior High	Excellence with Equity Professional Development Plan for all staff
Strategic Directions Baseline with Rubric	Eliminate AVID Coordinator Position (*will save \$91,500 from General Fund)	Excellence with Equity (no additional staff) Evaluate Staffing Model
Pilot Summer Enrichment Program 6-12 Jordan & Prior Lake Included	Eliminate 1.0 FTE .50 FTE AVID Extra Assignments (*save \$70K \$45K from this budget) EWE Staff (3) will Coordinate AVID at Building Level	AVID - Evaluate Program
Check liaisons numbers for support	Supervisor Position, Ray Betton Position Changes to E-12 Districtwide Support	Young Scholars - Evaluate Program
PD @ Harvard - Excellence with Equity Closing the Achievement Gap	<i>Innocent Classroom</i> PD Pilot 30 individuals in Summer (If Success, 30 More in 2016-17)	PD @ Harvard - Excellence with Equity Closing the Achievement Gap
	Young Scholars - Evaluate Program	
	AVID - Evaluate Program	

FY 2017 Achievement and Integration Budget

District Number: 720

District Name: Shakopee Public Schools

80% Direct Services to Students

On this worksheet please list all proposed FIN 313 expenditures for Direct Student Services. At least 80% of a district's proposed expenditures must be used for programs included in the district's MDE-approved AI plan which provide direct services to students. See the current AI Budget Requirements for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY17 expenditures by 12/1/17.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
Excellence with Equity Supervisor 1 FTE	005	605	313	110	\$85,000		Integration Goal 1 - Activity all: this position will directly support initiatives that enroll students from our district, a racially isolated district, and students from our cross district collaborative. Activities will include our researched-based academic enrichment and remedial summer school programs, professional development, parent engagement, home visits, student engagement, curriculum oversight, and program oversight for Excellence with Equity staff. The Supervisor will oversee the AI programming, evaluation, budgets, and professional development E-12 in the district.
Excellence with Equity Specialists 6 FTE	005	605	313	140	\$390,000		Goal 1 - Activity 2 and 4: increase cultural competency of students, staff and board members, as well as, Family and community engagement programs design to increase student achievement.
Young Scholars - 2.5 FTE	School Sites	605	313	140	\$166,000		Goal 1 - Activity 3: integrated learning environment
Cultural liaisons - 5.5 FTE	005	605	313	175	\$150,300		Goal 1 - Activity 1 and 4: increase cultural liaison time, as well as, family and community engagement.
Benefits	005	605	313	200's	\$215,000		Goal 1 - Benefits to support all wages in the program
Early childhood and other transportation	005	605	313	360	\$10,000		Goal 1 - Activity 3 and 4: integrated learning environment, as well as, family and community engagement.
Integration Supervisor/Specialists Travel	005	605	313	366	\$8,000		Integration Goal 1 - Travel to support the program
AVID Paraprofessionals - 1.825	084, 085	605	313	161	\$40,000		Goal 1 - Activity 3C: expanding AVID program to increase student achievement in populations 7-12. We will use these funds to expand our current AVID course offerings.
AVID program software support licensure	084, 085	605	313	555	\$10,000		Integration Goal 1 - Activity 3C: expanding AVID program to increase student achievement in populations 7-12. We will use these funds to expand our current AVID course offerings.
FIN 313 TOTAL					\$1,024,300.00	\$0.00	

Notes or Comments:



FY 2017 Achievement and Integration Budget

District Number: 720

District Name: Shakopee Public Schools

80% Direct Services to Students

On this worksheet please list proposed **FIN 318** expenditures for Direct Student Services. At least 80% of a district's proposed expenditures must be used for programs included in the district's MDE-approved AI plan which provide direct services to students. See the current AI Budget Requirements for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY17 expenditures by 12/1/17.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
Summer Enrichment STEM Teacher	005	605	318	140	\$50,000		Integration Goal 1 - Activity All: This position will teach and coordinate our summer enrichment STEM program. Shakopee Public Schools will be the host site for this new program. Students from Prior Lake-Savage and Jordan Schools will also be included. With this incentive revenue, we will run a 6-8 week summer enrichment program focusing on various STEM types of projects. Our programs will be research based and will work with our Excellence in Equity program to encourage our students of color to enroll.
Summer Enrichment STEM Teacher Benefits	005	605	318	200's	\$18,620		Integration Goal 1 - Benefits to support wages in the STEM program.
Summer Enrichment STEM Supplies	005	605	318	430	\$12,645		Integration Goal 1 - Supplies to support the summer STEM program.
FIN 318 TOTAL					\$81,265.00	\$0.00	

Notes or Comments:



FY 2017 Achievement and Integration Budget

District Number: 720

District Name: Shakopee Public Schools

20% Professional Development

On this worksheet please list proposed **FIN 313** expenditures for professional development. No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved plan. See the current AI Budget Requirements for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY17 expenditures by 12/1/17.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
Staff development: new training - cultural competency, speaker (Innocent Classroom)	005	605	313	305	\$62,500.00		Goal 1 - Activity 2: professional development resources and training for improving achievement for all students, as well as, increase cultural competency of students, staff and board members.
Staff development: new training - cultural competency, training	005	605	313	366	\$70,000.00		Goal 1 - Activity 2: professional development resources and training for improving achievement for all students, as well as, increase cultural competency of students, staff and board members.
AVID Program Memberships	084, 085	605	313	820	\$7,500		Goal 1 - Activity 3C: expanding AVID program to increase student achievement in populations 7-12. We will use these funds to expand our current AVID course offerings.
TOTAL					\$140,000.00	\$0.00	

Notes or Comments:

District Number: 720

District Name: Shakopee Public Schools

10% Admin/Indirect Costs

On this worksheet please list proposed FIN 318 Administrative/Indirect expenditures for your FY17 budget. No more than 10% of the budget may be spent on Admin/Indirect costs included in a district's MDE-approved plan. See the current AI Budget Guide for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY17 expenditures by 12/1/17.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your AI plan.
AVID - Travel	005	605	318	367	\$9,000.00		Goal 1 - Travel to support the program
Total					\$9,000.00	\$0.00	

Notes or Comments:

Minutes of Board Business Meeting and Board Learning Session

School Board Shakopee Public Schools

A Board Business Meeting and Board Learning Session of the School Board of Shakopee Public Schools was held Monday, March 14, 2016, beginning at 6:00 PM in the Shakopee Schools District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. 6:00PM GROUNDBREAKING CEREMONY FOR THE IMPROVEMENTS AT THE VAUGHAN FIELD COMPLEX

Groundbreaking Ceremony for the Improvements at the Vaughan Field Complex. Held at Vaughan Field - 200 10th Avenue East. A quorum of the School Board was present.

2. At 6:24PM CALL TO ORDER BOARD BUSINESS MEETING AND ROLL CALL - CHAIR BOWERMAN.

PRESENT: Hallett, McKeand, Pass, Romansky, Swanson, Tucker and Bowerman

ABSENT:

3. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS – CHAIR BOWERMAN.

3. 1. Recognition of National Volunteer Week

Volunteer Week in Shakopee Schools will be celebrated April 17-23, 2016. In recognition of the tremendous work that the more than 1800 volunteers do in service to our students and staff, Paulette Rislund requested the Board moved a Resolution of Appreciation Honoring School District Volunteers.

Recommended Action

Romansky/Hallett moved to approve the Resolution of Appreciation honoring school district volunteers as presented; motion passed unanimously.

4. RECOGNITION OF VISITORS TO BOARD MEETING.

5. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

McKeand/Tucker moved to approve the agenda as presented; motion passed unanimously.

6. CONSENT ITEMS

Swanson/Romansky moved to approve the consent agenda as presented; motion passed unanimously.

6. 1. Personnel Items

6.1.1 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Adams, Lori, Program Support Assistant, Central Family Center, 3/01/2016

Addler, Sara, Teacher, Kindergarten, Eagle Creek Elementary School, 2/15/2016 (currently on leave of absence)

Beaman, Kayla, Teacher, Science, High School, 6/10/2016

Boradia, Neha, Program Support Assistant, Eagle Creek Elementary School, 2/19/2016

Gestner, Julie, Teacher, Visual Arts, West Junior High School, 3/11/2016

Huss, Rebucca, Data Entry Specialist Tech/HR, District Office, 3/17/2016

Kemp, Sarah, School Nurse, East Junior High School, 6/10/2016

Lane, Amy, Teacher, Kindergarten, Red Oak Elementary School, 6/10/2016

Long, Karli, Program Support Assistant, Eagle Creek Elementary School, 2/29/2016

Love, Kellie, Related Services, Nurse, Pearson 6th Grade Center, 3/15/2016

Lee-Koomen, Autumn, Teacher, Work Explore, Tokata Learning Center, 6/10/2016

Nordby, Kathleen, Teacher, Special Services, East Junior High School, 6/10/2016 (currently on leave of

absence)

Russo, Ruth, Food Service, West Junior High School, 2/19/2016

Siwek, Erin, Teacher, Grade 5, Sun Path Elementary School, 5/10/2016

Stortz, Allison, Teacher, Physics, High School, 6/10/2016 (currently on leave of absence)

Walquist, Ryan, Teacher, Grade 5, Red Oak Elementary School, 6/10/2016

Wanggaard, Benjamin, Teacher, Social Studies, West Junior High School, 6/10/2016

Recommended Action

Accepted the resignations as presented.

6.1.2 Approval of Termination

The district recommended the termination of employment of Anthony Monnens, probationary custodian at the High School effective 3/7/2016.

Recommended Action

Approved the termination as presented.

6.1.3 Approval of Certified Contract

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Anderson, Ann, Licensed School Nurse, West Junior High School/Tokata Learning Center, BA, 9, 1.0, 2/29/2016, \$16,526.77 prorated.

(replacement staff following resignation)

Recommended Action

Approved certified contract as presented.

6.1.4 Approval of Non-Certified Contracts

Last Name, First Name, Position, Location, Salary, Effective

Freeze, Julie, Program Support Assistant, Central Family Center, \$14.02/hr, 3/07/2016

Opelt, Tana, Program Support assistant, Eagle Creek Elementary School, \$14.02/hr, 3/21/2016

(replacement staff following resignations)

Recommended Action

Approved non-certified contracts as presented.

6.1.5 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Brooker, Elizabeth, Moench, Kelli, Teacher, Grade 1, Sun Path Elementary School, 2/19/2016 through approx. 6/10/2016, BA, Step 3, 76 days, 1.0, \$206.88/day

Rodstein, Abigayle, Madsen, Rachel, Teacher, Science, East Junior High School, 3/28/2016 through approx. 6/10/2016, BA Step 3, 50 days, 1.0, \$206.88/day

Hoffman, Jessica, Wittenberg, Stacey, Teacher, Grade 4, Sun Path Elementary School, 2/04/2016 through approx. 5/02/2016, BA Step 3, 61 days, 1.0, \$206.88/day

Recommended Action

Approved long term substitute contracts as presented.

6.1.6 Request for Extension of Unpaid Leave of Absence

Judy Sulflow, Media Teacher at Red Oak Elementary School, is requesting an extension to her one year unpaid leave of absence for the 2015-16 school year. She would now like her leave of absence to continue thru the 2016-17 school year. Judy is teaching at an international school in Panama.

Recommended Action

Approved the unpaid leave of absence for the 2016-17 school year.

6.1.7 Request for Unpaid Leave of Absence

Erin Chamberlain, Kindergarten Teacher at Eagle Creek Elementary School, is requesting a one year unpaid childcare leave of absence for the entire 2016-17 school year.

Recommended Action

Approved the unpaid leave of absence for the 2016-17 school year.

6.1.8 Request for Unpaid Leave of Absence

Jonathon Wyman, English Teacher at West Junior High School, is requesting a one year unpaid leave of absence for the entire 2016-17 school year. Jonathon has accepted a teaching placement at the American School of Guatemala in Guatemala City.

Recommended Action

Approved the unpaid leave of absence for the 2016-17 school year.

6. 2. Approved the minutes of the Board Business Meeting held on February 8, 2016 and Board Learning Session and Business Meeting held on February 22, 2016.

6. 3. Approved the bills and authorized to pay same.

6. 4. Approved the wires report.

7. OLD BUSINESS DISCUSSION ITEMS

7. 1. Samples of Student Design Work for the Logos for the Academies of Shakopee
Communications Specialist Denise Doran and Shakopee CAPS Digital Design students presented samples of their work for the logos for the Academies of Shakopee.

7. 2. Instructional Technology Update

Director of Instructional Technology Bryan Drozd presented to the Board the device deployment plan for the 2016-17 School Year.

7. 3. Updates on the Improvements at Vaughan Field Complex

Wold Architects and ICS Consulting provided an update for the Board on the Improvements at Vaughan Field Complex.

8. OLD BUSINESS ACTION ITEMS

8. 1. 2015-16 Revised Budget

Director of Finance Mike Burlager presented the revised 2015-16 Budget for Board approval.

Recommended Action

McKeand/Romansky moved to approve the 2015-16 Revised Budget as presented; motion passed unanimously.

8. 2. Resolution Authorizing the Approval of the Sale of General Obligation Refunding Bonds

Director of Finance Mike Burlager and Baird Financial Michael Hoheisel presented 2 options for Board review.

Recommended Resolution:

*Resolution Authorizing the Approval of the Sale of General Obligation Crossover Refunding Bonds, Series 2016A; Covenantee and Obligating the District to be Bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds

Resolution Not Being Recommended:

*Resolution Authorizing the Approval of the Sale of General Obligation Refunding Bonds, Series 2016A; Covenantee and Obligating the District to be bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds for Board approval.

Recommended Action

Swanson/Tucker moved to approve the Resolution Authorizing the Approval of the Sale of General Obligation Crossover Refunding Bonds, Series 2016A; Covenantee and Obligating the District to be Bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds as presented; motion passed unanimously.

8. 3. Acceptance and Approval of Bid for Shakopee West Jr. High School Roof
The bid opening for the Shakopee West Jr. High School Roof Repair was recently held.

Recommended Action

Tucker/Romansky moved to approve a contract with McPhillips Brothers Roofing of St. Paul with a base bid amount of \$445,000 with Alternate #1 - reroof sections I and R and install perimeter wall panels in the amount of \$95,000 in the total amount of \$540,000 as presented; motion passed unanimously.

8. 4. 2016-17 Digital Learning Student Handbook Agreement and Protection Plan
Director of Instructional Technology Bryan Drozd presented the 1st Reading of the 2016-17 Digital Learning Student Handbook Agreement and Protection Plan for Board review.

Recommended Action

By consensus, the Board accepted the 1st Reading of the 2016-17 Digital Learning Student Handbook Agreement and Protection Plan as presented.

9. NEW BUSINESS DISCUSSION ITEMS

9. 1. Partnerships and Branding Group Update
Board Chair Reggie Bowerman and Vice Chair Scott Swanson provided an update for the Board on the first Partnerships and Branding Group meeting.

10. NEW BUSINESS ACTION ITEMS

11. ADJOURNMENT OF BUSINESS MEETING
At 8:02PM, Swanson/Pass moved to adjourn as presented; motion passed unanimously.

12. At 8:08PM CALL TO ORDER BOARD LEARNING SESSION AND ROLL CALL - CHAIR BOWERMAN.
PRESENT: Hallett, McKeand, Pass, Romansky, Swanson, Tucker and Bowerman
ABSENT:

13. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

13. 1. Shakopee High School Project Update

14. OTHER

15. COMMITTEE REPORTS

16. UPCOMING MEETINGS AND IMPORTANT DATES

March 15, 2016	Elementary Core Planning Group	8:00AM-3:00PM
March 15, 2016	Middle School Core Planning Group	4:00PM
March 23 - 25, 2016	Ford Next Generation Learning	
March 28, 2016	School Board Learning Session & Business Meeting	5:00PM
April 14, 2016	Elementary Core Planning Group	4:15-6:15PM
April 21, 2016	Middle School Core Planning Group	4:00-6:00PM
April 25, 2016	School Board Learning Session & Business Meeting	5:00PM

17. ADJOURNMENT OF BOARD LEARNING SESSION
At 8:57PM, Hallett/Pass moved to adjourn as presented; motion passed unanimously.

Use the worksheets provided here to list your district's proposed expenditures of FY 2017 Achievement Integration (AI) revenue.

District Name: Shakopee Public Schools
District ISD Number: 720
Superintendent: Dr. Rod Thompson
Collaborative: MN River Valley Integration Collaborative

Prepared by: Dr. Rod Thompson
Phone:
E-mail:

If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please list those schools here:

Total Initial Revenue expenditures (FIN 313 expenditures)	\$ 1,164,300.00
Total Incentive Revenue expenditures (FIN 318 expenditures)	\$ 90,265.00
TOTAL AI REVENUE	\$ 1,254,565.00

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2017 Achievement & Integration budget as approved by the school board.

Board Approval Date _____

School Board Chair _____ **Date** _____

Superintendent _____ **Date** _____

Approved Initial Revenue: _____ **Approved Incentive Revenue:** _____

MDE Approval: _____ **Date:** _____

The FORD NGL ROADMAP

PHASE 5: GO FURTHER

1. Deepen and broaden the community-driven transformation and apply it to the entire education system.
2. Create and share innovations that will support the entire Ford NGL network, or “serve as models for creativity, innovation, and risk-taking as well as demonstrated competence.”

PHASE 3: PLAN

1. Achieve community-wide consensus on and ownership of a vision for transformation and learn what it will take to implement the vision.
2. Create a community-wide three year master plan for achieving the vision that is aligned with the school district’s plans.
3. Agree on a set of priorities for the first year of implementation.
4. Strengthen the systems, structures, processes, and competencies needed to implement the plan and guide continuous improvement.

PHASE 1: EXPLORE

1. Understand the benefits and features of transforming the secondary school experience using the Ford NGL community-driven approach.
2. Readiness and commitment to embrace the Ford NGL transformation.

05

03

04

02

01

PHASE 4: IMPLEMENT

1. Strengthen community-wide capacity to implement and continuously improve the master plan.
2. Implement the systems, structures, processes, and competencies to support and sustain continuous improvement, with all key individuals and groups engaged.
3. Inspire, share and contribute to the Ford NGL network.

PHASE 2: ENVISION

1. Deepen community-wide understanding of the benefits and features of transforming the secondary school experience using a community-driven approach.
2. Understand and identify the systems, structures, processes and competencies needed to implement the plan and guide continuous improvement.

TIMELINE:
2 YEARS, 9 MONTHS -
3 YEARS, 6 MONTHS

Student Learning Device Prep and Roll-out Schedule for 2016-2017 Deployment

This document summarizes key dates and tasks in preparation for the 2016-2017 roll-out of student learning devices. At the end of the next roll-out, the district will have 1:1 deployment of iPads for grades 6-8 and MacBooks for grades 9-12, or approximately 4500 devices.

Board Review of Roll-out plan & documentation: March 14-1st reading, March 28-2nd reading

Bring **revised technology paperwork** to Board for approval (digital device agreement, insurance forms). Revisions will reduce the amount of paperwork and streamline process. Paperwork handled closer to March; around May we should be able to evaluate breakage and loss of devices for this year and determine any adjustment to **insurance rate** for 2016-17 (as of now there is no increase anticipated from the current \$25 for iPad and \$75 for MacBook rates).

Early April

Work with Communications on a **promotional mailing & roll-out schedule** to go out shortly after spring break. This will highlight the various ways technology is being incorporated into the classroom and give families plenty of notice about schedule (mostly page 2 of this doc).

Late May

Creation of Apple IDs for all students who will need one for next deployment. This was previously handled in August, which led to a lot of troubleshooting and potential for confusion over how to handle the Apple ID process. Moving this step up to May allows us to resolve issues before summer break so that students come back to the roll-out process with that part done. Apple ID issues were one of our largest setbacks during the previous roll-out.

July 31

Infinite Campus/Revtrak will begin allowing on-line **tech insurance payments** for the 2016-17 school year.

August 1 (tentatively)

Physical mailing of school info packets, including technology-related forms & permission slips.

August 3 (tentatively)

Electronic mailing of school info and technology documents.

August 4th and 9th: Pearson parent information nights.

August 17th (Wednesday)

- Open House events at EJH, WJH & HS to incorporate parent information sessions on the 1:1 program.

August 18 & 19 (Thursday & Friday)

- Have time slots available for **10th, 11th and 12th grade** device pick-up & orientation.
- Pre-registration for time slots would be necessary – probably 4 to 6 times throughout the day at about an hour each, using 3-5 labs at High School. DLC and tech would staff these sessions. This could accommodate up to 900 students showing up for orientation (if demand is higher than that we should be able to accommodate by adding more sessions). 11th and 12th and any new 10th grade students would need an orientation; 10th would just be picking up devices. Registration process will ask for student grade level so that priority can be given to higher grade levels.

August 22 (Monday)

- **Remaining CAPS** roll-out: Assumes 3 CAPS groups; up to 40-60 students less any who already picked up previous week.
- **Remaining 10th** roll-out: Built into the 10th grade orientation day - any remaining devices not picked up the previous week.

August 23 (Tuesday)

- **Remaining 11th & 12th** distribution: During advisory, with orientation available in media center throughout the day.
- **6th grade evening** event for 2 teams.

August 24 (Wednesday)

- **7th & 8th grade** distribution of previously assigned devices. New students assisted as needed throughout the day.
- **6th grade evening** event for other 2 teams.

August 25 (Thursday)

- **9th grade** roll-out: Run teams at East & West most likely during Science classes throughout the day to distribute and provide orientation.

August 26 (Friday)

- Any remaining distribution/late registration students/loose ends.



Feedback Received From Parents/Staff Regarding 2017-18 and 2018-19 School Calendars

1. Procedure

On March 4, an email was sent to all parents and staff stating that the School Board was looking to approve the 2017-18 and 2018-19 school calendars at an upcoming business meeting. A link was provided to the drafts of these two calendars and we asked for feedback to be directed to communications@shakopee.k12.mn.us or 952-496-5082.

2. Amount of Feedback

We received a total of 10 emails—nine from parents and one from a staff member—providing feedback.

3. Nature of Feedback

Four parent emails expressed concern about having only one week off during Winter Break during the 2017-18 school year, while one parent specifically stated that students do not need two weeks off during Winter Break and that in the future they would rather see school start a week later in the fall and only have one week off for Winter Break.

Two emails expressed concern about the dates for Spring Break. One parent expressed a desire to not have Spring Break during a week when Spring Sports are in session so that families with student-athletes could take family vacations together. Another email expressed a desire to routinely have Spring Break scheduled earlier in early or mid-March as opposed to late March or early April.

Another parent email expressed concern about scheduling graduation during Memorial Day Weekend.

The one email from a staff member expressed concern that the two week window (Oct. 30-Nov. 8) designated for parent-teacher conferences in 2017-18, limits the nights conferences can be held. Due to Halloween and not scheduling conference on Wednesday nights, the possible days would be limited to Oct. 30, Nov. 2, Nov. 6 and Nov. 7. The staff member indicated that this might hinder our ability to contract interpreters and liasons for those parent-teacher conferences.



Shakopee Public Schools 2017-18 School Calendar

August 2017	
August 21-24.....	New Teacher Fall Workshop
August 28-31.....	Teacher Fall Workshop

September 2017	
September 4.....	No School - Labor Day
September 5, 2017.....	Student 1st Day of School

October 2017	
October 18.....	No School - Teacher Staff Development Day
October 19-20.....	No School - Fall Break
Oct 30-Nov 8.....	Districtwide Parent Teacher Conferences

November 2017	
Oct 30-Nov 8.....	Districtwide Parent Teacher Conferences
November 9.....	1st Quarter Ends
November 10.....	No School - Teacher Planning Day
November 23-24.....	No School - Thanksgiving Break

December 2017	
December 25-Jan 1.....	No School - Winter Break

January 2018	
December 25-Jan 1.....	No School - Winter Break
January 15.....	No School - Teacher Staff Development Day
January 19.....	2nd Semester Ends
January 22.....	No School - Teacher Planning Day

February 2018	
February 19.....	No School - Teacher Staff Development Day
February 20-March 1.....	Districtwide Parent Teacher Conferences

March 2018	
March 23.....	3rd Quarter Ends
March 26.....	No School - Teacher Flex Planning Day
March 27-30.....	No School - Spring Break

April 2018	
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May 2018	
May 25.....	Senior Class (12th grade) Last Day of School
May 28.....	Memorial Day
May 31, 2018.....	Student Last Day of School

June 2018	
June 1.....	Teacher Work Day
June 2, 2018.....	Graduation

August 2017				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2017				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2017				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2017				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2017				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 2018				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2018				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

March 2018				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April 2018				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May 2018				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

June 2018				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Key	
	No School - Students and Staff
	No School - Students
	First/Last Day of School
	Quarter/Semester Change



Shakopee Public Schools 2018-19 School Calendar

August 2018	
August 20-23.....	New Teacher Fall Workshop
August 27-30.....	Teacher Fall Workshop

September 2018	
September 3.....	No School - Labor Day
September 4, 2018.....	Student 1st Day of School

October 2018	
October 17.....	No School - Teacher Staff Development Day
October 18-19.....	No School - Fall Break
Oct 29-Nov 7.....	Districtwide Parent Teacher Conferences

November 2018	
Oct 29-Nov 7.....	Districtwide Parent Teacher Conferences
November 8.....	1st Quarter Ends
November 9.....	No School - Teacher Planning Day
November 22-23.....	No School - Thanksgiving Break

December 2018	
December 20-Jan 1.....	No School - Winter Break

January 2019	
December 20-Jan 1.....	No School - Winter Break
January 21.....	No School - Teacher Staff Development Day
January 25.....	2nd Semester Ends
January 28.....	No School - Teacher Planning Day

February 2019	
February 15.....	No School - Teacher Staff Development Day
February 18.....	No School - Presidents' Day Break
February 19-28.....	Districtwide Parent Teacher Conferences

March 2019	
March 28.....	3rd Quarter Ends
March 29.....	No School - Teacher Planning Day

April 2019	
April 1-5.....	No School - Spring Break

May 2019	
May 27.....	Memorial Day
May 31.....	Senior Class (12th grade) Last Day of School

June 2019	
June 6, 2019.....	Student Last Day of School
June 7.....	Teacher Work Day
June 8, 2019.....	Graduation

August 2018				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

September 2018				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

October 2018				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

November 2018				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

December 2018				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

January 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

February 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

March 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April 2019				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May 2019				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June 2019				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Key	
 	No School - Students and Staff
 	No School - Students
 	First/Last Day of School
 	Quarter/Semester Change

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 720
(Shakopee Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 720 was held on the 28th day of March, 2016, at 5:00 o'clock p.m.

The following Board members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING THAT
SCHOOL BOARD GENERAL ELECTIONS HELD AFTER 2015
SHALL BE HELD IN THE EVEN-NUMBERED YEARS;
ESTABLISHING A TRANSITION PLAN

WHEREAS, the school board has previously determined that the school district should hold its general election in November of the odd-numbered year in 1999 and thereafter; and

WHEREAS, the school board now believes that voter participation would be greater and election administration easier if school district general elections were held in conjunction with state general elections in November of the even-numbered year; and

WHEREAS, Laws 1994, Chapter 646, Section 26, Subdivision 1, provides that a political subdivision that initially chooses odd-numbered year elections and later determines to change to even-numbered year elections may do so by the adoption of a new resolution that contains an orderly plan for the transition;

NOW, THEREFORE, BE IT ENACTED by the school board of Independent School District No. 720, State of Minnesota, as follows:

1. School board general elections held after 2015 in Independent School District No. 720 shall be held on the first Tuesday after the first Monday in November of the even-numbered

year.

2. The terms of office of school board members that would otherwise expire on the first Monday of January, 2018 if elections were held in the odd-numbered year (2017) shall be extended to expire on the first Monday in January, 2019. The terms of office of school board members that would otherwise expire on the first Monday of January, 2020 if elections were held in the odd-numbered year (2019) shall be extended to expire on the first Monday in January, 2021.

3. The school board shall notify the county auditor of each county in which the school district is located in whole or in part of its determination to hold its general election in November of the even-numbered year in 2018 and thereafter.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS.
COUNTY OF SCOTT)

I, the undersigned, being the fully qualified and acting Clerk of Independent School District No. 720, State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the School Board of Independent School District No. 720, duly called and held on the date therein indicated, so far as such minutes relate to changing from odd-numbered year general elections to even-numbered year general election and that said resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk ~~this~~ this 28th day of March, 2016.

Clerk
Independent School District No. 720 ()
State of Minnesota



Pilot Summary

PERSONALIZED LEARNING Pilot – Pearson 6th Grade Center

PURPOSE

Personalized Learning is an approach to learning and instruction that is designed around individual learner readiness, strengths, needs and interests. Learners are active participants who collaborate with their teachers in setting goals, tracking progress and determining how learning will be demonstrated. At any given time, learning activities, content, methods and pacing are likely to vary from learner to learner as they pursue proficiency relative to established district standards.

The Explorer team piloted this approach at Pearson this year. The team was comprised of 143 6th grade students, five general education teachers and one special education teacher. The students on this team represented equal demographics to the other three teams at Pearson. Each team is balanced demographically and represents a variety of EL and Special Education populations. The personalized learning team is located in one wing; so all five of their classrooms are in a common space for students to work flexibly together. The teachers meet together during first hour to plan the day and discuss student needs. Students do not follow the bell schedule the rest of the sixth graders follow. The students use a program called FlexiSched to schedule their classes each day. This allows flexibility and choice in their schedule and allows teachers to intervene with individual students at a higher rate. Personalized Learning encourages students to become actively engaged in the learning process to promote more independent learning.

SUCCESS MEASURES

1. MCA Math and Reading results (available in May)
2. Rate of discipline issues is lower than building average. Rate of attendance is higher than building average.
3. Explorer students took the Pearson Student Engagement Survey, which obtained input regarding their experiences as learners. Results were very positive.

FUTURE GOALS

Our goal is to continue with the Explorer team in a personalized learning setting with flexibility in scheduling for next year. A future goal is to expand a personalized learning environment to more teams. Professional development in this area is necessary for our Explorer team as well as for our entire building of teachers to educate staff on what personalized learning looks like and how this can happen in every classroom or within teams.

RECOMMENDATIONS

The Explorer team will continue as a personalized learning team for next year. The Explorer teachers will participate in additional training this summer to continue to develop and improve this model of instruction for next year. Funding for training and curriculum writing is from our regular District and Building budgets.



Program Summary

YOUNG SCHOLARS

PURPOSE

The purpose of Young Scholars (YS) is to recognize and provide services for students who are traditionally under-represented in advanced and gifted programming. Young Scholars is one of eight nationally recognized programs, which demonstrate clear evidence of successfully supporting diverse high-ability learners. The Young Scholars program strives to find students who need:

- Access to resources and experiences that nurture their high potential
- Affirmation of their potential to develop their self-confidence and academic propensity
- Advocacy to ensure that their potential is recognized and further developed

Currently, our Young Scholars program serves all kindergarten students with a push-in model and first and second graders are identified and serviced in small group pullouts. Our current YS first and second grade students have 14 different home languages, 46% of these students are limited English proficient (LEP) and 73% qualify for free and reduced lunch. Our three Young Scholars teachers provide programming for 29 kindergarten classrooms across the district and 135 identified first and second graders. Our current staffing for YS is .5 FTE per elementary building. Equity and Integration Aid covers the staffing costs for this program.

SUCCESS MEASURES

1. 97% of YS 1st graders and 88% of YS 2nd graders MAP Math scores grew from fall to winter. 89% of YS 1st graders and 94% of YS 2nd graders MAP Reading scores grew from fall to winter. As a result, 5 YS students qualified for HP enrichment activities available to 2nd graders. We anticipate a higher number of YS students will qualify after Spring MAP results are available.
2. 89% of YS students express a positive opinion regarding school compared to 65% in the fall.
3. Increased number of students from under-represented populations being identified for advanced classes and HP programs. (This data will be available once students advance to 4th grade where formal identification occurs).

FUTURE GOALS

The Young Scholar program will eventually transition into the AVID program at the secondary level. We currently serve students in grades K-2 and plan to roll up programming to 3rd grade in 2016-2017. Our long-term goal for Young Scholars is to serve K-5 students in each elementary, which will require a 1.0 FTE per building.

RECOMMENDATIONS

Students, classroom teachers, and parents of YS students have all shared what a valuable new program this is and how it has positively impacted our K-2nd graders. To grow the program into third grade we will work collaboratively with building principals to carefully look at scheduling options. At this time, we believe we can grow our YS program to one additional grade without any additional staffing, however the frequency of whole class push in will decrease.



Program Summary

AVID (Advancement Via Individual Determination)

PURPOSE

AVID's mission is to close the achievement and opportunity gap by preparing all students for college readiness and success in a global society. It is designed to ensure all students, especially the least served students in the academic middle, succeed in rigorous curriculum, complete a rigorous college preparatory path, participate in school activities, enroll in college, and become educated and responsible participants and leaders in their community and our society. AVID operates with one guiding principle – “hold students accountable to the highest standards, provide academic and social support, and they will rise to the challenge.” Established in 2013, Shakopee AVID currently serves 133 students in grades 8-10 at Shakopee East, Shakopee West and Shakopee High School. Direct AVID staffing includes teachers, elective coordinators and a program coordinator for a total of 2.8 FTE's and 19 hours per week of AVID tutors. There is one section of AVID 8 and 9 at East and West and two sections of AVID 10 at the high school. This fall, AVID expands to 11th grade and 12th grade in 2017. In 2018, we will add 7th grade. There are 50 faculty members total on the AVID site teams at the three secondary buildings. Students must apply and be interviewed for consideration to be enrolled in the AVID elective class. The class is held five days a week. AVID students must take at least one Honors or AP course among other requirements. They learn and develop skills such as writing, inquiry, collaboration, organization and reading (WICOR). AVID-trained tutors facilitate twice weekly student-led in-class tutorials. AVID students visit colleges/universities and participate in team building, enrichment and community service opportunities. Professionals in various career fields visit AVID classes to discuss their education and career. Special events are also held for AVID students and families.

SUCCESS MEASURES

1. Improved grades, GPA's increase as years of participation increase: Grade 9 students with 1 year average GPA=2.58, with 2 years average GPA= 2.87, 46% of students report their grades have increased since they began AVID.
2. Improvements in WICOR, extracurricular involvement, earning academic awards and creating goals for their post-secondary plan and career path (data currently being collected via student survey).
3. Increased diversity in Honors and other rigorous courses – All 133 students are taking at least one Honors, Accelerated or AP course for the first time.
4. Improved future planning. 85% of AVID students report they have learned more about college and careers since starting AVID, and 80% have created goals for college and career. (survey in process).

FUTURE GOALS

- In 2017-2018, add an additional section of AVID 8 and 9 at East and West (28 students/class)
- Starting 2017-2018, send 8 teachers per building every year for first-time AVID Summer Institute training to spread AVID school-wide so all students can learn and use AVID strategies and skills
- In five years, secondary buildings incorporate AVID in instruction, systems, leadership and culture to improve academic performance for all students based on increased opportunities

RECOMMENDATIONS

- To be discussed at the Learning Session.



Program Summary

Excellence with Equity (EWE)

PURPOSE

The Excellence with Equity Department aims to build relationships and help close the achievement gap with our students of color. Our goal is to assist students in creating a path of excellence in all aspects of life, personally, socially and academically. We do this through formal and informal means including home visits, parent meetings, working with teachers, building administration, counselors... We monitor credits, attendance, behaviors, and grades. To support these efforts we also look to build the capacity of all staff to meet the needs of our diverse population. We also support families through outreach with our cultural liaisons. The EWE team includes 4 FTE's serving grades 9-12 and 6 Cultural Liaisons (4-Spanish, 1-Russian, 1-Somali).

SUCCESS MEASURES

1. Number of students on the EWE team caseload; our goal is to build relationships with all students, but with a focus on at-risk High School students. Currently, 120 students are directly supported by the EWE team.
2. Number of students on track to graduate. At the start of the year 52% of grade 10-12 students on the EWE caseload were on track to graduate, currently 59% of the students are on-track to graduate.
3. Decrease Suspension Rate for Students of Color. In 2014-15, 75% of the suspensions at Shakopee High School were students of color. As of March 2016, for 2015-16, 54% are students of color.

Additional success measures are based on goals set as part of the Achievement & Integration report submitted and approved by the Minnesota Department of Education (MDE).

4. Increase MCA Reading & Math proficiency rates for our Black and Hispanic subgroups in 2015-16
 - a. Baseline proficiency: Math/Reading 2014-15 Black - 24%/42%, Hispanic – 19%/32%
5. Decrease achievement gap between white/Hispanic and white/black subgroups. (White 65%/67%)
 - a. Baseline Gap: Black Math-41%, Reading-25%, Hispanic Math-46%, Reading-35%

FUTURE GOALS

- Set equity action plan and framework for school.
- Better understand the underlying equity issues in the school, as informed by:
 - School data, district and national data, student voice, parental voice, teacher voice, current research
- Provide equity information for staff including professional development, data/results, other
- Further development of measurable objectives that are linked to school, student, staff and parent data.
- Continue to “move the numbers” as outlined in our Success Measures.

RECOMMENDATIONS

- To be discussed at the Learning Session.

Process for Hiring – Principal at Pearson 6th Grade Center	Start Date for Projected Timeline	Date Completed
A. Interview dates are finalized	3/15/2016	3/16/2016
B. HR independently filters potential candidates to interview and selects the top candidates.	3/22/2016	3/25/2016
C. HR creates and sets up a schedule of candidates chosen to interview. The size of the pool of candidates to interview will be determined by the number of positions available as well as the depth and quality of the pool.	3/25/2016	3/25/2016
D. HR sets up the interview committee and interviews take place. The team includes: 1. Rod Thompson – Superintendent 2. Julie Menden – Special Services Director 3. Nancy Thul – Teaching and Learning Director 4. Scott Hare – Human Resources Director 5. Betsy Saine – Pearson Teacher 6. Mark Neu – Pearson Teacher 7. Jon Jasken – Pearson Teacher 8. To be Determined – Additional Pearson Teacher 9. Josh Forsythe - Parent 10. To Be Determined – Additional Parent	4/1/2016	4/1/2016
E. Interviews take place. Top candidates submitted to the Superintendent.	4/1/2016	4/1/2016
F. Superintendent selects the finalist to be recommended to the Board for hire.	4/4/2016	4/25/2016
G. HR determines appropriate compensation level based on position and experience of the finalist (terms of employment).	4/4/2016	4/21/2016
H. The contract is presented to the board for official board approval.	4/25/2016	4/25/2016

Process for Hiring – Early Childhood Supervisor	Start Date for Projected Timeline	Date Completed
A. Interview dates are finalized	3/23/2016	3/23/2016
B. HR independently filters potential candidates to interview and selects the top candidates.	3/23/2016	4/6/2016
C. HR creates and sets up a schedule of candidates chosen to interview. The size of the pool of candidates to interview will be determined by the number of positions available as well as the depth and quality of the pool.	4/7/2016	4/7/2016
D. HR sets up the interview committee and interviews take place. The team includes: 1. John Bezek – Assistant Superintendent 2. Julie Menden – Special Services Director 3. Scott Hare – Human Resources Director 4. Kim Latterner – ECFE Coordinator 5. Julie Sharpe – Parent Educator 6. Melissa Stevens – Speech Language Pathologist 7. Amanda Kieffer – Teacher, ECSE 8. Kristi Williams – Teacher, ECSE 9. Angela Tucker – Parent	3/23/2016	4/13/2016
E. Interviews take place. Top candidates submitted to the Superintendent.	4/13/2016	4/13/2016
F. Superintendent selects the finalist to be recommended to the Board for hire.	4/13/2016	4/13/2016
G. HR determines appropriate compensation level based on position and experience of the finalist (terms of employment).	4/14/2016	4/14/2016
H. The contract is presented to the board for official board approval.	4/25/2016	4/25/2016

Current Annualized Funding	\$ 7,757,257		
Current Reserve	\$ 858,000		
Projected Run Out	(\$591,420)	9.00%	
Projected Reserve	\$ 266,580		\$469,000 projected reserve last year

2016-2017	PreferredOne		CHS 2 yr blend	
Fixed Costs	\$689,060		\$689,060	
Expected Claims	\$6,783,677		\$6,650,257	
Max Claims	\$7,801,228	115%	\$7,647,796	
Expected Cost	\$7,472,737		\$7,339,317	
Max Cost	\$8,490,288		\$8,336,856	
Funding based on max+8%	\$8,902,931		\$8,737,224	
Funding @ 5%	\$8,145,120	5.00%	\$8,145,120	5.00%
Reserve if run at Expected	\$938,963	12.6%	\$1,072,383	14.6%
Reserve if run at Max	(\$78,589)	-0.9%	\$74,844	0.9%

2016-2017	PreferredOne		CHS 2 yr blend	
Fixed Costs	\$689,060		\$689,060	
Expected Claims	\$6,783,677		\$6,650,257	
Max Claims	\$7,801,228	115%	\$7,647,796	
Expected Cost	\$7,472,737		\$7,339,317	
Max Cost	\$8,490,288		\$8,336,856	
Funding based on max+8%	\$8,902,931		\$8,737,224	
Funding @ 6%	\$8,222,692	6.00%	\$8,222,692	6.00%
Reserve if run at Expected	\$1,016,535	13.6%	\$1,149,955	15.7%
Reserve if run at Max	(\$1,016)	0.0%	\$152,417	1.8%

2016-2017	PreferredOne		CHS 2 yr blend	
Fixed Costs	\$689,060		\$689,060	
Expected Claims	\$6,783,677		\$6,650,257	
Max Claims	\$7,801,228	115%	\$7,647,796	
Expected Cost	\$7,472,737		\$7,339,317	
Max Cost	\$8,490,288		\$8,336,856	
Funding based on max+8%	\$8,902,931		\$8,737,224	
Funding @ 7%	\$8,300,265	7.00%	\$8,300,265	7.00%
Reserve if run at Expected	\$1,094,108	14.6%	\$1,227,528	16.7%
Reserve if run at Max	\$76,556	0.9%	\$229,989	2.8%

2016-2017	PreferredOne		CHS 2 yr blend	
Fixed Costs	\$689,060		\$689,060	
Expected Claims	\$6,783,677		\$6,650,257	
Max Claims	\$7,801,228	115%	\$7,647,796	
Expected Cost	\$7,472,737		\$7,339,317	
Max Cost	\$8,490,288		\$8,336,856	
Funding based on max+8%	\$8,902,931		\$8,737,224	
Funding @ 9%	\$8,455,410	9.00%	\$8,455,410	9.00%
Reserve if run at Expected	\$1,249,253	16.7%	\$1,382,673	18.8%
Reserve if run at Max	\$231,702	2.7%	\$385,134	4.6%

2015 - 2016: Year One	2016 - 2017: Year Two	2017 - 2018: Year Three
Hire 2.5 FTE for Young Scholars	Hire Excellence with Equity Director Add Director Responsibility to Superintendent	<i>Innocent Classroom</i> Professional Development 30 individuals, 3 times per year
Hire 4.0 FTE for Excellence with Equity (3 specialists / 1 supervisor)	Hire 1.0 FTE Excellence with Equity position at East & West Junior High	Excellence with Equity Professional Development Plan for all staff
Strategic Directions Baseline with Rubric	Eliminate AVID Coordinator Position (*will save \$91,500 from General Fund)	Excellence with Equity (no additional staff) Evaluate Staffing Model
Pilot Summer Enrichment Program 6-12 Jordan & Prior Lake Included	Eliminate 1.0 FTE .50 FTE AVID Extra Assignments (*save \$70K \$45K from this budget) EWE Staff (3) will Coordinate AVID at Building Level	AVID - Evaluate Program
Check liaisons numbers for support	Supervisor Position, Ray Betton Position Changes to E-12 Districtwide Support	Young Scholars - Evaluate Program
PD @ Harvard - Excellence with Equity Closing the Achievement Gap	<i>Innocent Classroom</i> PD Pilot 30 individuals in Summer (If Success, 30 More in 2016-17)	PD @ Harvard - Excellence with Equity Closing the Achievement Gap
	Young Scholars - Evaluate Program	
	AVID - Evaluate Program	

FY 2017 Achievement and Integration Budget

District Number: 720

District Name: Shakopee Public Schools

80% Direct Services to Students

On this worksheet please list all proposed FIN 313 expenditures for Direct Student Services. At least 80% of a district's proposed expenditures must be used for programs included in the district's MDE-approved AI plan which provide direct services to students. See the current AI Budget Requirements for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY17 expenditures by 12/1/17.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
Excellence with Equity Supervisor 1 FTE	005	605	313	110	\$85,000		Integration Goal 1 - Activity all: this position will directly support initiatives that enroll students from our district, a racially isolated district, and students from our cross district collaborative. Activities will include our researched-based academic enrichment and remedial summer school programs, professional development, parent engagement, home visits, student engagement, curriculum oversight, and program oversight for Excellence with Equity staff. The Supervisor will oversee the AI programming, evaluation, budgets, and professional development E-12 in the district.
Excellence with Equity Specialists 6 FTE	005	605	313	140	\$390,000		Goal 1 - Activity 2 and 4: increase cultural competency of students, staff and board members, as well as, Family and community engagement programs design to increase student achievement.
Young Scholars - 2.5 FTE	School Sites	605	313	140	\$166,000		Goal 1 - Activity 3: integrated learning environment
Cultural liaisons - 5.5 FTE	005	605	313	175	\$150,300		Goal 1 - Activity 1 and 4: increase cultural liaison time, as well as, family and community engagement.
Benefits	005	605	313	200's	\$215,000		Goal 1 - Benefits to support all wages in the program
Early childhood and other transportation	005	605	313	360	\$10,000		Goal 1 - Activity 3 and 4: integrated learning environment, as well as, family and community engagement.
Integration Supervisor/Specialists Travel	005	605	313	366	\$8,000		Integration Goal 1 - Travel to support the program
AVID Paraprofessionals - 1.825	084, 085	605	313	161	\$40,000		Goal 1 - Activity 3C: expanding AVID program to increase student achievement in populations 7-12. We will use these funds to expand our current AVID course offerings.
AVID program software support licensure	084, 085	605	313	555	\$10,000		Integration Goal 1 - Activity 3C: expanding AVID program to increase student achievement in populations 7-12. We will use these funds to expand our current AVID course offerings.
FIN 313 TOTAL					\$1,024,300.00	\$0.00	

Notes or Comments:



FY 2017 Achievement and Integration Budget

District Number: 720

District Name: Shakopee Public Schools

80% Direct Services to Students

On this worksheet please list proposed **FIN 318** expenditures for Direct Student Services. At least 80% of a district's proposed expenditures must be used for programs included in the district's MDE-approved AI plan which provide direct services to students. See the current AI Budget Requirements for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative: a crosswalk between your AI budget and your AI plan
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY17 expenditures by 12/1/17.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
Summer Enrichment STEM Teacher	005	605	318	140	\$50,000		Integration Goal 1 - Activity All: This position will teach and coordinate our summer enrichment STEM program. Shakopee Public Schools will be the host site for this new program. Students from Prior Lake-Savage and Jordan Schools will also be included. With this incentive revenue, we will run a 6-8 week summer enrichment program focusing on various STEM types of projects. Our programs will be research based and will work with our Excellence in Equity program to encourage our students of color to enroll.
Summer Enrichment STEM Teacher Benefits	005	605	318	200's	\$18,620		Integration Goal 1 - Benefits to support wages in the STEM program.
Summer Enrichment STEM Supplies	005	605	318	430	\$12,645		Integration Goal 1 - Supplies to support the summer STEM program.
FIN 318 TOTAL					\$81,265.00	\$0.00	

Notes or Comments:



FY 2017 Achievement and Integration Budget

District Number: 720

District Name: Shakopee Public Schools

20% Professional Development

On this worksheet please list proposed FIN 313 expenditures for professional development. No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved plan. See the current AI Budget Requirements for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY17 expenditures by 12/1/17.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your plan.
Staff development: new training - cultural competency, speaker (Innocent Classroom)	005	605	313	305	\$62,500.00		Goal 1 - Activity 2: professional development resources and training for improving achievement for all students, as well as, increase cultural competency of students, staff and board members.
Staff development: new training - cultural competency, training	005	605	313	366	\$70,000.00		Goal 1 - Activity 2: professional development resources and training for improving achievement for all students, as well as, increase cultural competency of students, staff and board members.
AVID Program Memberships	084, 085	605	313	820	\$7,500		Goal 1 - Activity 3C: expanding AVID program to increase student achievement in populations 7-12. We will use these funds to expand our current AVID course offerings.
TOTAL					\$140,000.00	\$0.00	

Notes or Comments:

District Number: 720

District Name: Shakopee Public Schools

10% Admin/Indirect Costs

On this worksheet please list proposed FIN 318 Administrative/Indirect expenditures for your FY17 budget. No more than 10% of the budget may be spent on Admin/Indirect costs included in a district's MDE-approved plan. See the current AI Budget Guide for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Expenditures	Budget Narrative
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY17 expenditures by 12/1/17.	By name or number, identify the activity in your plan that each expenditure supports. Provide a brief description of how these funds will be used to support that activity. This narrative should be different from the program description in your AI plan.
AVID - Travel	005	605	318	367	\$9,000.00		Goal 1 - Travel to support the program
Total					\$9,000.00	\$0.00	

Notes or Comments: