

SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





September 14, 2015
6:00 PM

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.
2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.
Presenter: Board Chair Reggie Bowerman
3. RECOGNITION OF VISITORS TO BOARD MEETING.
4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.
5. CONSENT ITEMS
 5. 1. Personnel Items

5.1.1 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Anker, Nathan, Program Support Assistant, High School, 8/20/2015

Bell, Kimberly, Program Support Assistant, West Junior High School, 9/7/2015

Dettmann, Ann, Instructional Coach, Sun Path Elementary School, 8/28/2015

Folkens, Jed, Program Support Assistant, Pearson 6th Grade Center, 9/1/2015

Haayer, Summer, Program Support Assistant, District Wide, 9/04/2015

Krause, Kimberly, Program Support Assistant, High School, 9/02/2015

Recommended Action

Accept the resignations as presented.

5.1.2 Approval of Unaffiliated Contracts

Last Name, First Name, Position, Location, Effective, Salary

Cuka, Michelle, Special Services Supervisor, District Wide, 7/1/2015, \$89,044.00

Miller, Megan, Special Services Lead Supervisor, District Wide,
7/1/2015, \$105,254.00

Nistler, Heidi, Special Services Supervisor, District Wide, 7/1/2015, \$89,044.00

Ross-Coen, Deb, Food Service Manager, District Wide, 7/1/2015, \$77,000.00

Smith, Kain, Building & Grounds Manager, District Wide, 7/1/2015, \$85,000.00

Recommended Action

Approve the unaffiliated contracts as presented

5.1.3 Approval of Assignment Changes

Last Name, First Name, Position/Location, Salary, Effective

Diaz-Slipka, Maya, Move from Program Support Assistant to Cultural Liaison,
\$18.58/hr, 8/24/2015

McKenzie-Berens, Elaine, Move From Program Support Assistant to Lead Secretary
Central Family Center, \$17.58/hr, 8/24/2015

Walsh, Theresa, Move from Foods Service Worker I to Food Service Worker II,
\$13.35/hr, 8/24/2015

Ripoll, Yael, Move from Program Support Assistant to Cultural Liaison , \$17.40/hr,
8/24/2015

Recommended Action

Approve assignment changes as presented.

5.1.4 Approval of Certified Contracts for the 2015-16 School Year

Last Name , First Name, Position, Location, Grade, Step, FTE, Effective, Salary
Annual

Carey, Melissa, Teacher, Special Services, East Junior High School, Ed/ Spec, 7, 1.0,
8/24/2015, \$58,371.00

Colby, Kristi, Teacher, Art, High School, BA + 30, 7, .30, 8/24/2015,
\$14,402.00(prorated)

Cordes, Beth, Guidance Counselor, High School, MA + 30, 16, 1.0, 8/24/2015,
\$73,951.00(10 additional days)

Draeger, Lindsey, Teacher, FACS, High School, MA, 6, 1.0, 8/24/2015, \$48,809.00

Ernst, Cassandra, Teacher, Grade 5, Eagle Creek Elementary School, BA, 3, 1.0,
8/24/2015, \$37,540.00

Harper, Sherrie, Teacher, Grade 2, Sweeney Elementary School, BA+ 30, 8, 1.0,
8/24/2015, \$49,230.00

Kemp, Sarah, School Nurse, East Junior High School, BA, 3, 1.0,
8/24/2015, \$37,540.00

Klick, Rachel, Teacher, Biology, High School, MA + 30, 3, 1.0,
8/24/2015, \$45,514.00

Mach, Tayna, Teacher, Permanent Substitute, Jackson Elementary School, N/A,
N/A, 1.0, 9/08/2015, \$125.00/day

Segar, Kristen, Teacher, English/Math, Pearson 6th Grade Center, MA, 10, .60,
8/24/2015, \$32,668.00(prorated)

Sherry, Nancy, Teacher, Special Services, West Junior High , BA, 3, 1.0, 8/24/2015,
\$37,540.00

Walker, Megan, Teacher, Grade 2, Sweeney Elementary School, BA, 4, 1.0,
8/24/2015, \$38,602.00

Welters, Mary, Teacher, ESL, East Junior High School, BA + 30, 4, 1.0, 8/24/2015,
\$44,345.00

Wickmann, Terilyn, Teacher, Special Services, High School, MA + 30, 7, 1.0,

8/24/2015, \$56,296.00

Recommended Action

Approve certified contracts for the 2015-16 School Year as presented.

5.1.5 Approval of Non-Certified Contracts

Last Name, First Name, Position, Location, Salary, Effective

Balk, Annalee, Health Assistant, District Office, \$17.82/hr, 9/08/2015

Boyles, Kristine, Program Support Assistant, Sun Path Elementary School,
\$14.02/hr, 9/08/2015

Dellwo, Claire, Program Support Assistant, West Junior High School, \$14.02/hr,
9/08/2015

Dyrhaug, Michelle, Program Support Assistant, West Junior High School, \$14.02/hr,
9/08/2015

Evasco, Bristol, Program Support Assistant, Jackson Elementary School, \$14.02/hr,
9/08/2015

Guinee, Tammy, Technology Assistant, Sun Path Elementary School, \$16.53/hr,
8/31/2015

Hatling, Adrienne, Food Service Worker I, High School, \$11.15/hr, 9/08/2015

Houser, Kari, Program Support Assistant, Eagle Creek Elementary School,
\$14.02/hr, 9/08/2015

Johnson, Terrance, Program Support Assistant, High School, \$14.02/hr, 9/08/2015

Kes, Dawn, Program Support Assistant, Sweeney Elementary School, \$14.02/hr,
9/8/2015

King, Holly, Program Support Assistant, East Junior High School, \$14.02/hr,
9/08/2015

Lehn, Leanne, Program Support Assistant, Red Oak Elementary School, \$12.58/hr,
9/08/2015

Lemke, Vaughn, Food Service Worker I, Red Oak Elementary School, \$11.15/hr,
9/08/2015

Melbourne, Maryam, Program Support Assistant, Central Family Center, \$14.02/hr,
9/08/2015

Miks, Stephanie, Program Support Assistant, Red Oak Elementary School,
\$15.17/hr, 9/08/2015

Mornson, Whitney, Program Support Assistant, East Junior High School, \$14.02/hr,
9/08/2015

Oeljten-Feller, Teresa, Program Support Assistant, High School, \$15.17/hr,
9/08/2015

Precht, Trever, Program Support Assistant, West Junior High School, \$14.02/hr,
9/08/2015

Schmidt, Katie, Program Support Assistant, Pearson 6th Grade Center, \$14.02/hr,
9/08/2015

Sieberg, Jessica, Program Support Assistant, High School, \$14.02/hr, 9/08/2015

Steele, Geri, Program Support Assistant, Eagle Creek Elementary School, \$14.02/hr,
9/08/2015

Sticha, Tressa, Program Support Assistant, West Junior High School, \$14.02/hr, 9/08/2015
 Thorne, Kelly, Food Service Worker I, West Junior High School, \$11.15/hr, 9/08/2015
 Schatzlein, Rachel, Program Support Assistant, Sun Path Elementary School, \$14.02/hr, 9/11/2015
 Kroyer, Debbie, Program Support Assistant, Central Family Center, \$14.02/hr, 9/21/2015
 Tolonen, Shelly, Program Support Assistant, Sweeney Elementary School, \$14.02/hr, 9/08/2015
 Vaughan, Lois, Assistant Youth Program Coordinator, Districtwide, \$2,800 stipend

Recommended Action
 Approve the non-certified contracts as presented.

5.1.6 Approval of Long-Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary
 Messner, Susan, Brutt, Rhonda, Program Support Assistant, Sun Path Elementary School, 9/08/2015 through approx. 10/08/2015, Grade 3 Step 1, 23, .8125, \$14.02/hr
 Kulas, Krista, Leskee, Emily, Teacher, Art, Sweeney Elementary School, 8/31/2015 through approx. 10/12/2015, BA + 30 Step 6, 31, 1.0, \$251.55/day
 Krieg, Caitlin, Yego, Jackie, Teacher, English, East Junior High School, 8/31/2015 through approx. 10/16/2015, BA Step 3, 42, 1.0, \$201.83/day
 Cooper, Emily, Lund, Julie, Teacher, Music, Jackson Elementary School, 9/08/2015 through approx. 11/05/2015, BA Step 3, 24, .95, \$201.83/day
 Vassar-Kuss, Kimberly, Storlie, Andrea and Jamie Clark, Teacher, Grade 1, Red Oak Elementary School, 9/18/2015 through approx. 4/01/2016, BA + 30 Step 4, 127, 1.0, \$238.14/day

Recommended Action

Approve long-term substitute contracts as presented.

- 5. 2. Approval of minutes of the Board Business Meeting held on August 24, 2015. 8
- 5. 3. Consideration of bills and authorization to pay same.
- 5. 4. Approval of wires report. 14
- 6. OLD BUSINESS DISCUSSION ITEMS
 - 6. 1. MMR Update
 Data & Assessment Administrator Dave Orlowsky will present an MMR update for the Board. Dave will seek governance direction on additional data and/or assessment information for our Board Learning Session on September 21, 2015.
 Presenter: Data & Assessment Administrator Dave Orlowsky
 Time: 20 minutes
- 7. OLD BUSINESS ACTION ITEMS

7. 1. Administrative Procedures - Student Clubs 15
Assistant Superintendent John Bezek will present a new administrative procedure for reviewing and approving new student clubs.

Recommended Action

Approve the new administrative procedure for reviewing and approving new student clubs.

Presenter: Assistant Superintendent John Bezek

Time: 10 minutes

7. 2. Shakopee Education Association (SEA) 2015-17 Contract Agreement
Director of Human Resources Scott Hare will review the key terms of the 2015-17 contract settlement. Board Members Matt McKeand and Angela Tucker served on the negotiations subcommittee of the Board and will share their reflections on the process.

Recommended Action

Approve the 2015-17 SEA contract as presented.

Presenter: Director of Human Resources Scott Hare

Time: 10 minutes

8. NEW BUSINESS DISCUSSION

9. NEW BUSINESS ACTION ITEMS

9. 1. Approval of Student Clubs 17
Assistant Superintendent John Bezek will present the following student clubs for final Board approval.

1. Fishing Club
2. Amnesty International Club
3. Mountain Bike Club

Recommended Action

Approve the student clubs listed above as presented.

Presenter: Assistant Superintendent John Bezek

Time: 5 minutes

9. 2. Approval of 1.63FTE for Class Size Reduction
Director of Human Resources Scott Hare will present a request for 1.63FTE above the approved 2015-16 Budget to lower class sizes at:

- Eagle Creek Elementary - kindergarten, 1.0FTE
- Sun Path Elementary - grade 5, .63FTE

Recommended Action

Approve the additional 1.63FTE to lower class sizes as presented.

Presenter: Director of Human Resources Scott Hare

Time: 5 minutes

10. Superintendent's Report 25
Superintendent Rod Thompson will present a draft of the Learning Session scheduled for September 21, 2015.
Presenter: Superintendent Rod Thompson
Time: 5 minutes
11. OTHER
12. COMMITTEE REPORTS
13. UPCOMING MEETINGS AND IMPORTANT DATES 26
September 21, 2015 Board Learning Session 5:00PM
Followed by Board Business Meeting
October 12, 2015 Board Business Meeting 6:00PM
November 3, 2015 General and Special Election 7:00AM-8:00PM
November 9, 2015 Board Business Meeting 6:00PM
November 23, 2015 Board Learning Session 5:00PM
December 14, 2015 Board Business Meeting 6:00PM
14. ADJOURNMENT

Minutes of Board Business Meeting

School Board Shakopee Public Schools

A Board Business Meeting of the School Board of Shakopee Public Schools was held Monday, August 24, 2015, beginning at 6:00 PM in the Shakopee Public Schools District Office, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.

PRESENT: McKeand, Swanson, Tucker and Bowerman

ABSENT: Hallett and Romansky

2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.

Presented by Board Chair Reggie Bowerman

3. RECOGNITION OF VISITORS TO BOARD MEETING.

4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

McKeand/Tucker moved to approve the agenda as presented; motion passed unanimously.

5. CONSENT ITEMS

Swanson/McKeand moved to approve the agenda as presented; motion passed unanimously.

5. 1. Personnel Items

5.1.1 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Arents, Amanda, Health Assistant, East Junior High School, 7/27/2015

Atchison, Jeff, Program Support Assistant, West Junior High School, 6/04/2015

Davis, Heather, Teacher, Grade 2, Sweeney Elementary School, 6/05/2015

Feigum, Anna, Program Support Assistant, West Junior High School, 6/04/2015

George, Sheri, Program Support Assistant, East Junior High School, 6/04/2015

Gram, Becky, Program Support Assistant, Pearson 6th Grade Center, 6/04/2015

Greenwood, Rochelle, District Staff Accountant, District Office, 8/07/2015

Kienow, Kate, Teacher, Special Services, Jackson Elementary School, 6/05/2015

Kieser, Diane, Secretary, Tuition/Billing, District Office, 7/23/2015

McMorrow, Laura, Teacher, Grade 2, Eagle Creek Elementary School, 6/05/2015

Morken, Melissa, Program Support Assistant, Pearson 6th Grade Center, 7/27/2015

Nelson, Sarah, Teacher, Special Services, High School, 6/05/2015

Panone, Ana, Teacher, Special Services, Sweeney Elementary School, 6/05/2015

Patzner, Caron, Program Support Assistant, Eagle Creek Elementary School, 6/04/2015

Piele, Amber, Program Support Assistant, Red Oak Elementary School, 6/04/2015

Salinas, Jeanie, Office Assistant, Sun Path Elementary School, 7/29/2015

Shotliff-Brambilla, Morgan, Program Support Assistant, High School, 6/04/2015

Sievek, Leslie, Administrative Assistant, Sun Path Elementary School, 8/19/2015

Trisko, Bridget, Technology Assistant, East Junior High School, 8/14/2015

VanHorn, Alexander, Program Support Assistant, Eagle Creek Elementary School, 6/04/2015
Watkins, Mary, Teacher, Special Services, Jackson Elementary School, 6/05/2015
Wiest, Vicky, Food Service Worker, Red Oak Elementary School, 6/04/2015

Recommended Action

Accepted the resignations as presented.

5.1.2 Approval of Certified Contracts for the 2015-16 School Year

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual
Anderson, Nathan, Teacher, Special Services, High School, BA + 30, 7, 1.0, 8/24/2015,
\$48,007.00
DeMars, Stephanie, Teacher, Special Services, High School, MA + 30, 7, 1.0, 8/24/2015,
\$56,296.00
Douglas, Teila, Teacher, Grade 3, Eagle Creek Elementary School, BA, 5, 1.0, 8/24/2015,
\$39,663.00
Fahey, Kayla, Teacher, Physical Education/DAPE, West/East Junior High School, BA, 6, 1.0,
8/24/2015, \$40,725.00
Freedman, Jennafer, Teacher, Grade 4, Jackson Elementary School, BA, 4, 1.0, 8/24/2015,
\$38,602.00
Gerleman, Alex, Teacher, Choir, High School, BA, 3, .40, 8/24/2015, \$15,016.00 (prorated)
Germundson, Hannah, Teacher, Spanish, East Junior High School, BA, 3, 1.0, 8/24/2015,
\$37,540.00
Greening, Kelsey, Teacher, Special Services, Jackson Elementary School, BA, 3, 1.0,
8/24/2015, \$37,540.00
Groene, Sara, Teacher, Grade 4, Eagle Creek Elementary School, BA, 5, 1.0, 8/24/2015,
\$39,663.00
Heffernan, Holly, Teacher, Kindergarten, Red Oak Elementary School, MA, 5, 1.0, 8/24/2015,
\$47,535.00
Jackson, James, Teacher, Physical Education, High School, MA + 30, 8, 1.0, 8/24/2015,
\$55,730.00
Johanson, Kira, Teacher, Special Services, Jackson Elementary School, BA, 3, 1.0, 8/24/2015,
\$37,540.00
Kelly, Alexandria, Teacher, Grade 4, Red Oak Elementary School, BA, 4, 1.0, 8/24/2015,
\$38,602.00
King, Vanesa, Teacher, Early Childhood, Central Family Center, BA, 6, 1.0, 8/24/2015,
\$24.99/hr
Krominga, Ryan, Teaching and Learning Coordinator, District Office, MA + 30, 15, 1.0,
8/24/2015, \$69,057.00
Lehman, Jennifer, Teacher, Special Services, West Junior High School, BA, 3, 1.0,
8/24/2015, \$37,540.00
Meyer, Jeanne, Teacher, Special Services, Jackson Elementary School, MA, 10, 1.0,
8/24/2015, \$54,447.00
Nelson, Jonathan, Teacher, English, Pearson 6th Grade Center, BA + 30, 3, 1.0, 8/24/2015,
\$43,124.00
Olson, Shannon, Teacher, Special Services, Sun Path Elementary School, BA + 30, 3, 1.0,
8/24/2015, \$43,124.00
Rothstein, Jennifer, Teacher, Special Services, Jackson Elementary School, BA + 10, 7, 1.0,
8/24/2015, \$43,858.00
Schmitz, Lyndie, Teacher, Grade 5, Sweeney Elementary School, MA, 5, 1.0, 8/24/2015,
\$47,535.00
Wilson, Katherine, Teacher, Social Studies, Pearson 6th Grade Center, BA, 3, 1.0, 8/24/2015,
\$34,540.00

Recommended Action

Approved certified contracts for the 2015-16 school year as presented.

5.1.3 Approval of Unaffiliated Contracts

Last Name, First Name, Position, Location, Effective, Salary
Hutcheson, Angela, Communications Secretary, District Office, 7/01/2015, \$49,700.00
Kroenke, Brenda, Special Services Accountant, District Office, 8/17/2015, \$53,000.00

Recommended Action

Approved the unaffiliated contracts as presented

5.1.4 Approval of Co-Curricular Assignments

Name, Position
Lange, Emily, Junior High Tennis Coach
Gerleman, Alex, Junior High Girls Tennis Coach
Morales, Lauren, Head Cross Country Coach
Schneider, Tara, Head Lacrosse Coach
Romero, Natalia, Assistant Musical Director, Vocal
Christenson, Eric, Fall Musical Pit Orchestra Director
Honza, George, Assistant Football Coach
Russell, Daniel, Assistant Football Coach
Trelstad, Jason, Assistant Football Coach
Tiedens, Scott, Assistant Football Coach
Ungar, James, Assistant Football Coach
Olene, Timothy, Assistant Football Coach
Loonan, Ben, Assistant Football Coach
Stromgren, Kenneth, Assistant Football Coach
Aleckson, Ted, Assistant Football Coach
Koenig, Dan, Assistant Football Coach
Gardner, Matthew, Assistant Football Coach
Mainhardt, Robert, Assistant Football Coach
Anderson, Nate, Assistant Football Coach
Jacox, Willis, Assistant Football Coach-Volunteer
McDonald, Jason, Assistant Football Coach-Volunteer
McBroom, Jon, Assistant Football Coach-Volunteer
Nelson, Darrin, Assistant Football Coach-Volunteer
Sheeley, Jason, Head Boys Cross Country
Richards, Michael, Assistant Boys Cross Country
Wachter, Jeffery, Assistant Boys Cross Country
Morales, Lauren, Head Girls Cross Country
Niedfeldt, Kimberly, Assistant Girls Cross Country
Hanson, Christine, Assistant Girls Cross Country
Busch, Matthew, Head Volleyball Coach
Walker, Lisa, Assistant Volleyball Coach
Campbell, Chelsea, Assistant Volleyball Coach
Colin, Sarah, Assistant Volleyball Coach
Sanders, Grace, Assistant Volleyball Coach
Leidall, Sadie, Assistant Volleyball Coach

Recommended Action

Approved co-curricular assignments as presented.

5.1.5 Approval of Volunteer Coordinator Assignments

Name, Position, Stipend

Kubler, Jayne, Volunteer Coordinator, East Junior High School, \$2,700

Malone, Debra, Volunteer Coordinator, High School, \$1,350

Wendland, Krystal, Volunteer Coordinator, Eagle Creek Elementary School, \$2,700

Recommended Action

Approved assignments as presented.

5.1.6 Approval of Non-Certified Contracts

Last Name, First Name, Position, Location, Salary, Effective

Dimmick, Erin, Program Support Assistant, Red Oak Elementary School, \$12.58/hr, 9/08/2015

Harmon, Kelley, Health Assistant, High School, \$19.73/hr, 8/24/2015

Hartje, Darren, Program Support Assistant, Pearson 6th Grade Center, \$14.02/hr, 9/08/2015

McCullough, Vallie, Program Support Assistant, Red Oak Elementary School, \$12.95/hr, 9/08/2015

Miller, Laurie, Program Support Assistant, High School, \$14.02/hr, 9/08/2015

Richards, Andrea, Health Assistant, High School, \$17.82/hr, 8/24/2015

Sanders, Grace, Program Support Assistant, Pearson 6th Grade Center, \$14.02/hr, 9/08/2015

Stern, Angella, Program Support Assistant, Central Family Center, \$14.87/hr, 9/08/2015

Recommended Action

Approved non-certified contracts as presented.

5.1.7 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Niehoff, Amber, Gregory, Loretta, Teacher, Special Services, Eagle Creek Elementary School, 8/31/2015 through 11/25/2015, BA Step 3, 61, 1.0, \$201.83/day

Spanton, Sadie, Krzyzek, Kelly, Teacher, Grade 2, Sun Path Elementary School, 10/08/2015 through 01/20/2016, BA Step 4, 60, 1.0, \$207.53/day

Virnig, Jaclyn, LaRue, Kelsey, Guidance Counselor, East Junior High School, 8/31/2015 through 11/19/2015, MA Step 4, 56, 1.0, \$241.71/day

Recommended Action

Approved long term substitute contracts as presented.

5.1.8 Approval of Assignment Changes

Last Name, First Name, Position/Location, Salary, Effective

Dehne, Tyler, Staff Accountant to District Accountant, \$60,000.00, 8/03/2015

Hardimon, Natasha, Food Service Worker I to Food Service Worker II, \$12.80/hr, 9/08/2015

Langemo, Stacey, Secretary I to Office Assistant Sun Path Elementary School, 14.82/hr, 8/24/2015

Matuza, Emily, CFC Lead Secretary to Administrative Assistant Sun Path Elementary School, \$20.08/hr, 8/18/2015

Recommended Action

Approved assignment changes as presented.

5.1.9 Request for Unpaid Leave of Absence

Betsy Nelson, Program Support Assistant at Jackson Elementary School, is requesting a one year unpaid leave of absence for the entire 2015-16 school year to continue her education.

Recommended Action

Approved the unpaid leave of absence for the 2015-16 school year.

5.1.10 Memorandum of Understanding

The Custodial/Maintenance Employees Bargaining Unit agreed to a contract change to the uniform allowance.

Recommended Action

Approved the contract language change.

5. 2. Approved the minutes of the Board Business Meeting held on July 13, 2015.

5. 3. Approved the bills and authorized to pay same.

5. 4. Approved of wires report.

5. 5. Transportation Contracts

Recommended Action

Approved the transportation contracts for 2015-16 and 2016-17 school years with Palmer Bus Service, Klingberg Bus Service and Koch Bus Service as presented.

5. 6. Approval of Health and Safety List 2015 Payable 2016

Recommended Action

Approved Health and Safety List and Deferred Maintenance as presented.

6. OLD BUSINESS DISCUSSION ITEMS

6. 1. Teaching & Learning Update

Director of Teaching & Learning Nancy Thul provided a Teaching & Learning update for the Board.

6. 2. Instructional Technology Update

Instructional Technology Director Bryan Drozd provided an Instructional Technology update for the Board including a revised Digital Learning Device Student Handbook for the 2015-16 School Year.

6. 3. District Strategic Planning Update

Superintendent Rod Thompson and Data & Testing Administrator Dave Orłowsky provided an update on the District's strategic planning.

Tucker/McKeand moved to accept the Education Forward Strategic Directions A & B along with the Education Forward Learning Model as presented; motion passed unanimously.

6. 4. Superintendent Review

School Board Chair Reggie Bowerman presented a Superintendent review for the Board.

7. OLD BUSINESS ACTION ITEMS

8. NEW BUSINESS DISCUSSION

9. NEW BUSINESS ACTION ITEMS

9. 1. Addition of Board Learning Session & Business Meeting September 21, 2015

A request to add a Board Learning Session at 5:00PM & Business Meeting to follow on September 21, 2015 will be presented.

Recommended Action

Swanson/Tucker moved to add a Board Learning Session at 5:00PM & Business Meeting to follow on September 21, 2015; motion passed unanimously.

10. OTHER

11. COMMITTEE REPORTS

The Board accepted a Community Education report from Swanson and a SouthWest Metro Ed Cooperative report from Tucker.

12. UPCOMING MEETINGS AND IMPORTANT DATES

September 3, 2015 All-District Back to School Day 7:30AM-3:00PM

Shakopee High School - *a quorum of the board may be present*

September 8, 2015 First Day of School

September 14, 2015 Board Business Meeting 6:00PM

October 12, 2015 Board Business Meeting 6:00PM

November 3, 2015 General and Special Election 7:00AM-8:00PM

November 9, 2015 Board Business Meeting 6:00PM

November 23, 2015 Board Learning Session 5:00PM

December 14, 2015 Board Business Meeting 6:00PM

13. ADJOURNMENT

At 6:58PM, McKeand/Swanson moved to adjourn as presented; motion passed unanimously.

August 2015 Wires

Wires In

Aug 15 15 State Check	\$ 7,000,111.05	
Aug 30 15 Misc State	62,920.36	
Aug 30 15 State Check	3,926,613.73	
MSDLAF Int Aug 15	293.85	
MSDLAF Bldg Int Aug 15	43,123.22	
August 15 Health Trust Interest	2.09	
August 15 Dental Trust Interest	1.08	
PFM OPEB Int August 15	<u>(122,614.43)</u>	
Tota Wires In		\$ 10,910,450.95

Wires Out

Aug 17 15 Board Checks	400,000.00	
Aug 15 1st Payroll	1,200,000.00	
Aug 15 Taxes	900,000.00	
Aug 20 Board Checks	100,000.00	
8/24 Health Trust	200,000.00	
8/24 Dental Trust	100,000.00	
Aug 03 15 Board Checks	300,000.00	
Aug 12 15 Board Checks	300,000.00	
Aug 15 2nd Payroll	1,300,000.00	
Aug 15 2nd payroll Taxes	900,000.00	
Aug 15 County Checks	300,000.00	
Aug 15 Health Trust Payment	116,856.88	
Aug 15 Dental Trust Payment	93,142.28	
Aug 15 Bldg 04 Roof	400,000.00	
Aug 15 Bldg 06 Roof	200,000.00	
Aug 15 Bldg 08 Roof	350,000.00	
Aug 15 Bldg 06 Land Purchase	865,066.86	
Aug 15 Bldg 15 HS Proj	<u>400,000.00</u>	
Total Wires Out		8,425,066.02
Net August 2015		<u>\$ 2,485,384.93</u>



5.1 Approval of Student Clubs Administrative Procedure

I. PURPOSE

The purpose of this administrative procedure is to ensure that students are aware of and comply with the school district's expectations for the establishment of student clubs.

II. GENERAL STATEMENT OF ADMINISTRATIVE PROCEDURE

Students are encouraged to establish clubs which comply with state and federal law and are consistent with the school district philosophy and goals.

III. DEFINITIONS

A. Cocurricular Activities

Cocurricular activities are activities performed by students that fall outside the realm of the normal curriculum of school education. Although these activities may be student-led, they are typically initiated by school faculty or parents.

B. Clubs

A club is an association of people united by a common interest or goal which exists for voluntary or charitable activities. Clubs are typically student-initiated and student-led.

IV. STUDENT CLUBS IN GENERAL

Student clubs are differentiated into two groups.

A. Not District-Recognized

Groups utilizing district facilities, but not affiliated with the school district shall have access (under equal access policy 801) to district facilities for meeting. These clubs must schedule time and space through the District Community Education Office. Such groups will not have access to announcements and/or advertisement within individual buildings.

B. District-Recognized

District administration will review proposals for clubs wishing to be district-recognized. These clubs will be expected to adhere to Minnesota State High School League guidelines for good sportsmanship and ethical behavior, along with district policies regarding eligibility. Membership in district-recognized clubs will be open to all students who meet the criteria set forth within each club's constitution. Rights granted to these clubs are:

1. access to building announcements and other means of advertisement within facilities;
2. access to facilities for meetings and activities;
3. ability to sponsor public activities with approval from the building principal and/or Activities Director; and
4. supervision by district-approved advisor.

Responsibilities of these organizations are:

1. maintain an updated, accurate and school district approved constitution; and
2. every two years, documentation of membership, finances and sponsored activities will be submitted to the Building Principal and/or Activities Director.

V. ORGANIZATIONAL STRUCTURE

Shakopee School District students have the opportunity to establish clubs which meet the goals and objectives of the school district. Groups receiving district-recognized status will meet established criteria as follows:

- A. Minimum membership of ten students;
- B. Supervision by district-approved advisor; and
- C. Organizational constitution submitted to and approved by the School Board.

VI. PROCEDURE FOR OBTAINING DISTRICT-RECOGNITION STATUS

District administration reserves the right to grant conditional and/or final approval for district-recognition of clubs. The school board may choose to limit the number of recognized groups according to resource limitations.

- A. Students interested in seeking district-recognition for a club will present a preliminary proposal, including Statement of Purpose, to the Building Principal and/or Activities Director for consideration. This recognition request will then be forwarded to the Assistant Superintendent for preliminary consideration.
- B. Once preliminary consideration is granted, the students must write and submit to the school board an organizational constitution which includes the following:
 1. a statement of purpose;
 2. a description of club goals;
 3. a description of the leadership structure;
 4. a description of the decision-making process;
 5. a description of anticipated activities to be sponsored by the club; and
 6. a description of any anticipated need for funds or fundraising.

- C. Conditional and/or final approval will be granted by the district administration based on the clarity of the club's constitution, and the alignment of the club's purpose and goals with those of the Shakopee Public Schools.

V. REMOVAL OF DISTRICT-RECOGNITION STATUS

Clubs no longer meeting the organizational structure requirements (as indicated in III. above) will be designated as having Not District-Recognized status.



5.1 Student Clubs Request Form

Name of Proposed Club:

Name of Proposed Advisor:

Statement of Purpose:

Description of club goals:

Description of the leadership structure:

Description of the decision-making process:

Description of anticipated activities to be sponsored by the club:

Description of any anticipated need for funds or fundraising:



Student Club Request Form

Name of Proposed Club: Shakopee High School Fishing Club

Name of Proposed Advisor: Mike Burcusa

➤ Checklist for Request:

- Constitution attached which includes the following:
- Statement of Purpose/Description of Proposed Club
 - Description of Club Goals
 - Description of Leadership Structure
 - Description of Decision-Making Process
 - Description of Anticipated Activities
 - Description of Anticipated Need for Funds or Fundraising

➤ Conditional Approval from Activities Director

- Conditional approval granted
- Not approved at this time
 - More information needed

Signature: [Signature] Date: 9/11/15

➤ Assistant Superintendent Recommendation for Approval to the School Board

- Recommended for approval by School Board
- Not approved at this time
 - More information needed

Signature: [Signature] Date: 9/11/15

➤ School Board Consent Agenda Action

- Approved
- Not approved at this time
- More information needed

Date of School Board Meeting: _____

Shakopee High School Fishing Team Constitution

I. The Purpose of the Shakopee High School Fishing Team:

- A. To participate in high school fishing tournaments.
- B. Organize and fish in intramural contests.
- C. Share our proven finishing techniques with our peers while also learning from our fellow students.
- D. Work as a team to find optimal fishing patterns at fun fishing events.
- E. Work with the local conservation groups and the Department Of Natural Resources to insure that our waterways stay in pristine condition for our generation and the next.
- F. Work with local youth groups to spread our love of fishing to with the next generation.

II. Club Goals:

- A. The Shakopee Fishing Team will aim to:
 1. Participate in fishing events whether it be in intramural tournaments, local competitions between us and other high school(s) or in FLW or BASS state tournaments.
 - a) Ultimate goal would be to host an invitational tournament for local high schools on a Shakopee body of water
 2. Gain knowledge of novel fishing techniques through our peer-to-peer education.
 3. Participate with youth groups to further the love of fishing with the next generation.
 4. Work with conservation groups to keep our waterways clean.
 5. Work with the DNR to ensure healthy fish populations in local bodies of water

III. Leadership Structure/responsibility:

- A. **Coach(es):** Adult(s) who will serve as mentor(s) and are responsible for
 1. ensuring that the team is following all team rules and acting in an appropriate manner during all team activities
 2. Supervising elected student leaders
- B. **Captain:** Student who is elected by his/her peers. This person will be responsible for
 1. Ensuring proper behavior by all team members
 2. Recruiting new members and
 3. Providing leadership to the rest of the team
 4. Ensuring that all members are using personal flotation devices and ensuring that safety is our number one priority
- C. **Treasurer:** Student who is elected by his/her peers. This person will be responsible in

1. ensuring that all funds that are received have been deposited in an authorized bank account and
 2. maintaining accurate accounting of the incoming and outgoing money.
 3. working to ensure that fundraising goals are met.
- D. **Community Outreach:** Student who is elected by his/her peers. This person will be responsible for
1. organizing and implementing at least one community outreach activity per year. These activities will focus on ensuring that younger students in our community have an opportunity to learn basic fishing techniques and ethics.
- E. **Conservation Officer:** Student who is elected by his/her peers. This person will be responsible for
1. ensuring that all student anglers have proper state documents to fish in our tournaments. These documents include but are not limited to a current fishing license, adequate boating insurance with personal liability, driving licenses for all students who are operating a motorized vehicle and a current certification of boating safety.
 2. organizing and implementing at least one conservation effort per year. Examples of an appropriate conservation effort include boat launch clean-up or working with the DNR to conduct creel surveys.
 3. Ensure that boats are properly cleaned after all events and live wells are emptied in accordance to MN regulations regarding invasive species.
- F. **Tournament Coordinator:** Student who is elected by his/her peers. This person will be responsible for
1. ensuring that all permits are obtained for fishing the various tournament waters
 2. Determining/organizing a vote to determine the rules for any given tournament.
 3. Determining fishing partners during a given tournament
 4. Ensuring all tournament rules are being followed
 5. Ensuring that all student anglers are following local and team rules while on the tournament body of water.
- IV. Decision-Making Processes:
- A. Changing rules of the constitution will be decided by a two-thirds vote of all active members.
 - B. Deciding where we are going to fish, hosting tournaments, what tournaments to fish, will be decided by a simple majority vote from active members.
- V. Anticipated Activities
- A. Fishing Tournaments and intramural tournaments.

- B. Weekly meetings will be generally for planning and education.
- C. At least one conservation or environmental cleanup per year.
- D. At least one community outreach focused on youth fishing per year.

VI. Anticipated Needs of Funds or Fund Raising

- A. Funds would allow us to fish tournaments that would require an overnight stay: this includes, but not limited to: lodging, meals, entry fees, transportation.
- B. Fundraising goals may be met through
 - 1. Fundraising activities such as bagging groceries at Cub Foods, a raffle for fishing gear, and selling select goods (e.g. chocolate bars, cookies, etc.)
 - 2. Obtaining community sponsors
 - 3. Obtaining funds directly from the Shakopee School District.



Student Club Request Form

Name of Proposed Club: Amersty International

Name of Proposed Advisor: Ryan Donds

➤ Checklist for Request:

- Constitution attached which includes the following:
 - Statement of Purpose/Description of Proposed Club
 - Description of Club Goals
 - Description of Leadership Structure
 - Description of Decision-Making Process
 - Description of Anticipated Activities
 - Description of Anticipated Need for Funds or Fundraising

➤ Conditional Approval from Activities Director

- Conditional approval granted
 - Not approved at this time
 - More information needed

Signature: [Signature] Date: 9/11/15

➤ Assistant Superintendent Recommendation for Approval to the School Board

- Recommended for approval by School Board
 - Not approved at this time
 - More information needed

Signature: [Signature] Date: 9/11/15

➤ School Board Consent Agenda Action

- Approved
- Not approved at this time
- More information needed

Date of School Board Meeting: _____

School: Shakopee High School
Club: Amnesty International
Faculty Representative: Ryan Douds



Description of Club: Amnesty International's mission, as a grassroots organization, is to prevent grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination, within the context of its work to promote all human rights. Amnesty International is independent of any government, political ideology or religious creed. It does not support or oppose any government or political system, nor does it support or oppose the views of the victims whose rights it seeks to protect. It is concerned solely with the impartial protection of human rights.

Purpose of Club: The Shakopee chapter of Amnesty International will focus its efforts on the education of high school students as well as community members. Our goal will be to shine a light on human rights abuses and take action to pressure local, state, national and international leaders to champion our cause.

Membership: Open to any student, faculty member, administrator or staff person regardless of race, sex, creed, national origin, disability, or other status protected under international human rights law.

Leadership: Officers shall be appointed by the faculty sponsor based on previous work within the organization as well as a clearly articulated vision of the future for the club.

- **President**
 - Preside over all group meetings.
 - Call any additional meetings.
 - Disseminate information received from Amnesty International USA.
 - Represent the group at all coordinating meetings with the Activities Office, Student Council, etc.
 - Keep the faculty advisor informed of all activities.
- **Vice President**
 - Fill in for the president if he or she for any reason is unable to carry out his or her duties at any given event or meeting.
 - Assist the president in administering the business of the group.
- **Secretary/Treasurer**
 - Take brief minutes of each meeting and take care of any major correspondence concerning the group as a whole.
 - Keep a record of all financial documents and submit all financial records to the Finance Office when required.
 - Pay the group's annual voluntary assessment to Amnesty International USA.
- **Publicity Coordinator**
 - Ensure that all group events are well publicized through standard channels as well as creating new and innovative ways to connect with the student body and Shakopee community.
 - Coordinate efforts to recruit new members.

Meeting Times: Every other Tuesday after school

Meeting Place: 1st floor South Pod

Activities anticipated in the coming year: Write-a-thon, Amnesty, Open debates, Movie screenings



Student Club Request Form

Name of Proposed Club: Shakopee High School Mountain Bike Club

Name of Proposed Advisor: Matt Johnston

➤ Checklist for Request:

- Constitution attached which includes the following:
- Statement of Purpose/Description of Proposed Club
 - Description of Club Goals
 - Description of Leadership Structure
 - Description of Decision-Making Process
 - Description of Anticipated Activities
 - Description of Anticipated Need for Funds or Fundraising

➤ Conditional Approval from Activities Director

- Conditional approval granted
- Not approved at this time
 - More information needed

Signature: John Sankovic Date: 9/11/15

➤ Assistant Superintendent Recommendation for Approval to the School Board

- Recommended for approval by School Board
- Not approved at this time
 - More information needed

Signature: _____ Date: 9/11/15

➤ School Board Consent Agenda Action

- Approved
- Not approved at this time
- More information needed

Date of School Board Meeting: _____

Shakopee High School Mountain Bike Club Constitution

- **Statement of Purpose**

The purpose of the Mountain Biking Club is to provide an opportunity for students to spend time outdoors as well as compete in bicycle racing. This club allows athletes who may not be "ball and stick" athletes to find success in a social setting. Student athletes can participate without being "cut" from a team. This club is all-inclusive for males and females grades 7-12.

- **Description of Club Goals**

- To introduce students to mountain biking and the skills necessary to participate in competitive races and recreational riding.
- To foster a lifelong passion for cycling
- To get 20 or more students to race 3 or more of the 5 Minnesota High School Cycling League Races.
- To have participation by both males and females from all grades 7-12 in the club

- **Description of leadership structure**

- The races are organized by Minnesota High School Cycling League
- The team will have a Head Coach and Assistant Coach as well as Ride Leaders to help with practice
- Parents will volunteer for team related tasks such as; Account manager, Roster/Form manager, Carpool coordinator, etc.
- All volunteers and coaches affiliated with the club are subject to background checks and registration with NICA, the National Interscholastic Cycling Association

- **Description of the decision-making process**

- The Minnesota High School Cycling League is a well established organization with rules and regulations for participation by athletes and volunteers
- NICA - The National Interscholastic Cycling Association has been established since 2009 which governs the Minnesota High School Cycling League
- Student Conduct Policies of the High School Activities Dept. will be followed

- **Description of anticipated activities to be sponsored by the club**

- Regular practices will be held 2-3 days per week starting late summer and continuing throughout the fall season
- Practices will include education on trail safety, technical skills, road riding safety and bicycle maintenance
- Coaches and ride leaders will be certified through the league for training and formal background checks will be completed before the season begins

- **Description of anticipated need for funds or fundraising**

- Team registration fees - possible bike shop sponsorship
- Uniform Purchase - team fundraising/individual payment
- Coaching and volunteer background check fees
- Race fees - paid for by the families of participants

Draft of Superintendent's Report

Draft of Agenda for September 21, 2015 School Board Learning Session

5:00-8:30PM – School Board Learning Session

8:30-8:45PM – short School Board Business Meeting

1. Ice Arena update
2. Discussion on 78/79 land and partnership potential
3. Deferred Maintenance 10 Year Plan: prioritized list, revenue, expenditures, and options for financing
4. Levy Fiscal Year 2017
5. Discussion on CFC
 - Building capacity: 1. enrollment and 2. Programming
 - Projections for 2016-17 and beyond
 - Impact on any impending legislation
 - Potential facility options
6. Data and Testing Responses to Board requests for further information (if needed)

2015 Shakopee Public Schools Board Meeting Dates

Date	Time	Type of Meeting	Location
January 12, 2015	6:00PM	Organizational & Board Business Meeting	District Office Board Room, 1200 Town Square
January 19, 2015	8:00-3:30PM	Board Retreat	Turtle's Social Centre, 112 Lewis ST S
January 26, 2015	5:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
February 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
February 16, 2015	7:30AM-7:00PM	*Districtwide Staff Development Day	*a quorum of the Board may be present at events throughout the day
February 23, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
March 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
March 24, 2015	6:00-7:30PM	Referendum Information Session	District Office Welcome Center, 1200 Town Square
April 7, 2015	7:30-9:00AM	Referendum Information Session	District Office Welcome Center, 1200 Town Square
April 13, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
April 27, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
May 5, 2015	7:00AM-8:00PM	Special Election	
May 11, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
June 8, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
June 8, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
June 22, 2015	5:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
July 13, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
July 27, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
August 3, 2015	5:00PM	School Board Retreat	District Office Board Room, 1200 Town Square
August 24, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
September 3, 2015	7:00AM-3:30PM	All-District, Back-To-School Day	*a quorum of the Board may be present at events throughout the day
September 14, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
September 21, 2015	5:00PM	Board Learning Session followed by Board Business Meeting	District Office Board Room, 1200 Town Square
October 12, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
November 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
November 23, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
December 14, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square

*Other meetings will be added as determined by the School Board

2015 Shakopee Participatory Planning Meetings

All meetings are scheduled to be held at the District Office, 1200 Town Square



Bond Oversight Committee (BOC)

Meeting Dates Scheduled So Far:

- May 27: 5:00-6:30PM
- June 10: 5:00-6:30PM
- June 24: 5:00-6:30PM
- July 8: 5:00-6:30PM
- July 22: 5:00-6:30PM
- August 5: 5:00-6:30PM
- August 19: 5:00-6:30PM
- September 2: 5:00-6:30PM
- September 16: 5:00-6:30PM
- October 14: 5:00-6:30PM
- October 28: 5:00-6:30PM
- November 11: 5:00-6:30PM

Core Planning

- May 28: 4:00-6:00PM
- June 11: 7:00AM-6:00PM (tour day with wrap-up meeting from 5-6:00PM)
- June 25: 4:00-6:00PM
- July 9: 4:00-6:00PM
- July 23: 4:00-6:00PM
- August 6: 4:00-6:00PM
- August 20: 4:00-6:00PM
- September 3: 4:00-6:00PM
- September 17: 4:00-6:00PM
- September 28-30: Academies of Nashville Study Tour
- October 1: 4:00-6:00PM
- October 22: 4:00-6:00PM
- November 14-17: Academies of Nashville Study Tour
- November 19: 4:00-6:00PM

Perform Design Committee

- June 11: 6-7:30PM
- June 23: Tour Date - approx. 7:00AM-5:00PM
- July 9: 6-7:30PM
- July 23: 6-7:30PM
- August 6: 6-7:30PM
- August 20: 6-7:30PM
- September 3: 6-7:30PM
- September 17: 6-7:30PM
- October 1: 6-7:30PM

Inside Design Committee

- June 18: 5-6:30PM
- July 8: Tour Date - approx. 7:00AM-5:00PM
- July 16: 5-6:30PM
- July 30: 5-6:30PM
- August 13: 5-6:30PM
- August 27: 5-6:30PM
- September 10: 5-6:30PM
- September 24: 5-6:30PM

Outside Design Committee

- June 18: 6:30-8:00PM
- July 9: Tour Date - approx. 7:00AM-4:00PM
- July 16: 6:30-8:00PM
- July 30: 6:30-8:00PM
- August 13: 6:30-8:00PM
- August 27: 6:30-8:00PM
- September 10: 6:30-8:00PM
- September 24: 6:30-8:00PM
- October??