

Intermediate District 287

Responsive. Innovative. Solutions.



Intermediate District 287

Regular Meeting

Thursday, August 22, 2013 6:30 PM

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS

GENERAL MEETING OF THE BOARD

Thursday, August 22, 2013

6:30 PM @ District Service Center Board Room

AGENDA

	<u>Page #</u>
1. CALL TO ORDER (Action)	
2. APPROVAL OF GENERAL MEETING AGENDA (Action)	
3. OPEN FORUM FOR COMMUNITY COMMENTS (Information)	
4. APPROVAL OF CONSENT AGENDA (Action)	
4. 1. General Board Meeting Minutes from June 27, 2013	4
4. 2. General Board Meeting Minutes from August 8, 2013	7
4. 3. Routine Human Resource Activities for August 22, 2013	8
5. SHARE THE SUCCESS & RECOGNITION - (10 minutes)	
5. 1. Employee Recognition (Information) A video honoring the 2012-2013 "Above & Beyond" winners will be viewed by the Board.	
5. 2. 2013 Large Chapter Award for Excellence in Professional Development Award (Information) The International Facility Management Association (IFMA) and the Awards of Excellence Team has selected Minneapolis/St. Paul Chapter as the winner of the 2013 Large Chapter Award for Excellence in Professional Development.	
6. SUPERINTENDENT'S REPORT - (15 minutes)	
6. 1. Superintendent Results (Goals) (Action) Superintendent Lewandowski will provide a memo with suggested 2013-2014 Superintendent Results (Goals) for Board approval.	13
7. INSTRUCTIONAL REPORT - None	
8. ADMINISTRATIVE SERVICES REPORT - (20 minutes)	
8. 1. Financial Report	
8. 1. 1. Approval of Routine Monthly Finance Report (Action) Mae Hawkins, Director of Finance will provide an overview of the June 2013 and July 2013 monthly finance report and the Board will be asked to approve it.	
8. 1. 1. 1. June 2013 Routine Monthly Finance Report	18
8. 1. 1. 2. July 2013 Routine Monthly Finance Report	30
8. 2. Facilities Report	
8. 2. 1. District Service Center (DSC) Redesign Bid Approval (Action) Tom Shultz, Director of Facilities will be available to answer any questions regarding the bid award or contract for JE Dunn for construction associated with the DSC Redesign project.	40
8. 3. Human Resource Report - None	
9. BOARD BUSINESS - (30 minutes)	
9. 1. Policy Review & Revision - None	
9. 2. Board Reports	
9. 2. 1. Chair Report	
9. 2. 1. 1. Bloomington Withdrawal from District 287 - Closed Session (Information) Discuss next steps in Bloomington Public Schools withdrawal from	

Intermediate District 287. The School Board may hold a closed meeting pursuant to Minn. Stat. §13D.05, subd. 3(b) to consult with its attorney regarding pending litigation.

9. 2. 2. AMSD Report (Ann Bremer)	
9. 2. 2. 1. AMSD Connections Newsletter (August 2013)	42
9. 2. 3. District News	
9. 2. 3. 1. Get On The Bus 2013-2014 Schedule	46
9. 2. 3. 2. School Board Planning Calendar	48
9. 2. 3. 3. August 22, 2013 Calendar of Events	50
9. 3. Once Around the Table	
10. ADJOURNMENT	

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
June 27, 2013
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
270	Hopkins	Laura Ronbeck
276	Minnetonka	Bob Quam
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent:

Guests:

- 287 Administration: Sandra Lewandowski, Anne Becker, Mae Hawkins, Jane Holmberg, Chad Maxa, Tom Shultz, and Wauneen Mgeni
- 287 Staff Members: Donna Moe, Bruce Mulder and Greg Krohn

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from June 13, 2013, Computer Refresh Memo, and approval of the Routine Human Resource Activities for June 27, 2013. *Motion by Ann Bremer, seconded by Laura Ronbeck, to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski provided the Board with a memo outlining several awards District 287 Communications/Public Relations Department had received recently from the National School Public Relations Association (NSPRA). In the publications category, the Innovation Report Card received the highest award, the Award of Excellence, and the brochure titled Raising Graduation Rates in Hennepin County: Direction & Action received the Award of Merit. In the electronic media category, Class of 2013 received the Award of Merit and Follow Me to NEC and Creating a Regional Safety Net each received Honorable Mention. The North Education Center-Designed for learning campaign received the 2013 NSPRA Golden Achievement Award.

6. SUPERINTENDENT'S REPORT - None

7. INSTRUCTIONAL REPORT

Superintendent Lewandowski introduced Dr. Jane Holmberg, Executive Director of Teaching and Learning, and Mrs. Donna Moe, District Literacy Leader. Jane and Donna presented to the Board the 2012-2013 Professional Learning Community (PLC) report. This report was a follow-up to the previous meeting's report highlighting district literacy efforts. This presentation first provided an overview of the compiled results of all site PLC goals. The report provides accountability for academic achievement, offering summary information on the goals, assessments, and reflections from all districts full and part time programs. Of the 37 goals reported, 21 were achieved. The second part of the presentation provided data detailing the successes of the Read 180 program. Read 180 is a successful reading intervention program that provides important assessment data for individual students as well as for collective site goals.

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Mae Hawkins, Director of Finance Services, presented the monthly financial report for May 2013. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the monthly financial reports as presented. All in favor. Motion carried unanimously.*

Mae briefly updated the Board that the member district business managers have approved a new method of allocating the lease levy, going from a one-year average to a three-year weighted average, which will offer more budgeting predictability.

Mae briefly updated the Board that District 287 will not be bringing an action to join the liability and property insurance pool called Minnesota Insurance Scholastic Trust (MIST).

Mae presented to the Board a document, "What the Board Needs to Know about the 2013 Legislative Session Laws".

Mae provided an overview of the Original Budget for School Year 2013-2014 (Fiscal Year 14). *A motion was made by Ann Bremer, seconded by Dean Henke, to approve the adoption of the Original Budget for School Year 2013-2014 (Fiscal Year 14). The Estimated Beginning Fund Balance of the total governmental funds for July 1, 2013, is \$14,544,370. The Original Budget for FY14 shows total revenue of \$84,193,388, and total expenditures of \$84,149,916, for a total projected fund balance of \$14,587,842 at June 30, 2014. No discussion. Motion carried unanimously.*

Facilities Report

Mr. Tom Shultz, Director of Facilities, presented to the Board a document, "What the Board Needs to Know About the 287 Energy Audit".

Tom presented and the Board agreed to add a July 25 General Board meeting to consider the bid award for the District Service Center redesign project.

Tom presented and recommended approval of the Annual Application for Health and Safety Revenue. *A motion was made by Ann Bremer, seconded by Carter Peterson, to approve the Annual Application for Health and Safety Revenue as presented. No discussion. All in favor. Motion carried unanimously.*

Human Resources Report

Mrs. Anne Becker, General Counsel/Human Resource Director, presented and recommended approval of termination and non-renewal of probationary non-licensed employees' resolution. *Resolution motion by Ann Bremer seconded by Greg Thielsen, to waive the reading of the resolution and approved the termination and non-renewal of probationary non-licensed employees' as presented. The following voted in favor of the resolution: Bremer, Henke, Kunz, Tyrrell, Qum, Bomben, Neville, Rowley, Thielsen, Gores, Ronbeck, and Peterson. The resolution passed.*

Anne presented and recommended approval of resolution pertaining to elimination of positions within School Service Employees International Union, SEIU Local 284. *Resolution motion by Ann Bremer seconded by Dean Henke, to waive the reading of the resolution and approved the resolution pertaining to elimination of positions within School Service Employees International Union, SEIU Local 284 as presented. The following voted in favor of the resolution: Peterson, Ronbeck, Gores, Thielsen, Rowley, Neville, Bomben, Quam, Tyrrell, Kunz, Henke, and Bremer. The resolution passed.*

9. BOARD BUSINESS

Policy Review & Revision - None

Chair Report

Board Chair Bremer presented and recommended approval of the Annual Organizational Memberships. *A motion was made by Ann Bremer, seconded by Michèle Kunz, to approve the Annual Organizational Memberships as presented. No discussion. All in favor. Motion carried unanimously.*

AMSD Report - None

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:27 PM.

The next general meeting will be held on August 22, 2013, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

DISTRICT 287 SPECIAL BOARD MEETING
Intermediate District 287
August 8, 2013
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the special meeting to order at 7:03AM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
276	Minnetonka	Bob Quam
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
277	Westonka	Ann Bremer

Absent: 273/ Neville, 270/ Ronbeck, 281/Tyrrell, 283/Gores, and 284/Peterson

Guests:

287 Administration: Sandra Lewandowski, Tom Shultz, Mae Hawkins and Wauneen Mgeni

2. APPROVAL OF GENERAL MEETING AGENDA

The special general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Greg Thielsen, to approve the meeting agenda. All in favor. Motion carried.*

3. OPEN FORUM FOR COMMUNITY COMMENTS – None

4. APPROVAL OF CONSENT AGENDA – None

The Consent Agenda was presented for approval. The Consent Agenda included the Guardsmark Contract for Security Personnel, ABM Janitorial Services Contract, and Legal Services Contracts. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the Consent Agenda as presented. Motion carried.*

5. INSTRUCTIONAL REPORT - None

6. SUPERINTENDENT'S REPORT - None

7. ADMINISTRATIVE SERVICE REPORTS

Financial Report - None

Facilities Report

Superintendent Lewandowski briefly updated the Board on the new improvements made to the Boardroom.

Tom Shultz, Director of Facilities presented and recommended approval of the Annual District Service Center (DSC) Redesign Project. *A motion was made by Ann Bremer, seconded by Nancy Rowley, to approve the Annual District Service Center (DSC) Redesign Project as presented. No discussion. All in favor. Motion carried unanimously.*

Tom Shultz, Director of Facilities presented and recommended approval of Hennepin County Recycling Grant resolution. *Resolution motion by Ann Bremer seconded by Michèle Kunz, to waive the reading of the resolution and approved the Hennepin County Recycling Grant as presented. The following voted in favor of the resolution: Kunz, Rowley, Bomben, Thielsen, Quam, Henke, and Bremer. The resolution passed.*

Human Resource Report – None

8. BOARD BUSINESS - None

9. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:07AM.

The next general meeting will be held on July 28, 2011 at 6:30PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – August 22, 2013**

LICENSED STAFF

1. New Hires:

A. Regular

- DONNA ADAMS, Mentor Connection Instructor at the District Service Center, **refill for J. Walthour**, effective August 26, 2013, MA+30, Step 11 - .35 FTE.
- MICHELLE S. ANDERSON, School Psychologist at South Education Center, **refill for N. Trinh**, effective August 20, 2013, MA+30, Step 3 – 1.0 FTE.
- ERIN BARNES, DCD Instructor at South Education Center, **new position**, effective August 20, 2013, BA+30, Step 3 – 1.0 FTE.
- KEVIN T. BARTISH, Math Instructor at Hennepin County Home School, **new position**, effective August 20, 2013, BA, Step 7 – 1.0 FTE.
- NINA M. BAUERNFEIND, Math Instructor at South Education Center, **refill for K. Geske**, effective August 26, 2013, BA, Step 5 – 1.0 FTE.
- HANNAH M. CUSHING, EBD/English Language Arts Instructor at West Education Center, **refill for W. Reh fuss**, effective August 20, 2013, MA, Step 7 – 1.0 FTE.
- MONA B. DEWANE, Deaf/Hard of Hearing Instructor at the District Service Center, **refill for M. Thompson**, effective August 20, 2013, MA, Step 10 – 1.0 FTE.
- VALERIE GLENN, DCD Instructor at Northwest Tech Center, **new position**, effective August 26, 2013, BA, Step 2 – 1.0 FTE.
- HEATHER L. GREBE, Science Instructor at South Education Center, **refill for K. Garita**, effective August 20, 2013, MA+30, Step 4 – 1.0 FTE.
- ANNA S. HEWITT, EBD Instructor at West Education Center, **refill for T. Lynch**, effective August 20, 2013, BA, Step 2 – 1.0 FTE.
- CATHERINE S. HOFFMAN, Assistant Principal at Edgewood Education Center, **refill for C. Mann**, effective August 5, 2013, - Grade 11 – 1.0 FTE.
- RASHMI KAPIL, Science Instructor at West Education Center, **new position**, effective August 20, 2013, BA+30, Step 10 – 1.0 FTE.
- ALLISON LOOMIS, School Social Worker at North Education Center, **refill for K. Monier**, effective August 20, 2013, MA, Step 6 – 1.0 FTE.
- ANNIKA MAUS, Science Instructor at North Education Center, **refill for T. Schroeder**, effective August 20, 2013, BA, Step 2 – 1.0 FTE.
- HEATHER E. NISSEN, Science Instructor at Hennepin County Home School, **refill for T. Gerszewski**, effective August 20, 2013, BA+10, Step 10 – 1.0 FTE.
- SARAH D. OLSON, LD Instructor at South Education Center, **new position**, effective August 20, 2013, MA+10, Step 10 – 1.0 FTE.

- EVE THOMAS BROOK, English Language Arts Instructor at Hennepin County Home School, **refill for J. Justen**, effective August 20, 2013, MA, Step 3 – 1.0 FTE.
- ROBIN A. WOLPINSKY, School Psychologist at West Education Center, **new position**, effective August 20, 2013, MA+40, Step 11 – 1.0 FTE.

B. Reinstatement of Licensure Waivers

-

C. Temporary

- ALICIA JENSEN, School Counselor at Omegon effective August 26, 2013 through June 6, 2014 (.2 FTE).
- SHARON L. LANDRUD, Reading Specialist at the District Service Center effective July 1, 2013 through June 30, 2014 (.36 FTE).

D. Other

-

2. Extended Leaves of Absence:

A. Unpaid

-

3. Separations:

A. Dismissal

-

B. Resignation

- PAIGE K. DOPP, EBD Instructor at North Education Center effective August 1, 2013.
- DOSHO M. PORT, EBD Instructor at West Education Center effective July 29, 2013.
- MATTHEW SMITH, EBD Instructor at West Education Center effective June 30, 2013.
- DANIEL B. THEWIS, EBD Instructor at North Education Center effective August 2, 2013.
- JULIE A. WALTHOUR, Mentor Connection Instructor at the District Service Center effective July 1, 2013.

C. Retirement (Regular/Disability)

- ANDREA C. POWICKI, PHD Instructor at the District Service Center effective November 30, 2013.
- WILLIAM C. VIT, Auto Body Instructor at Eden Prairie Campus effective November 1, 2013.
- JANICE L. WEBER, DCD Instructor at South Education Center effective August 24, 2013.

4. **Other:**

- The Board authorizes Janet R. Mayer to participate in the Part-Time Teacher Program through TRA with the understanding she accepts responsibility for all costs associated with her participation.

NON-LICENSED STAFF:

1. **New Hires:**

A. Regular

- RISHEKA REMUS, Clerical – Data Technician (current employee) at the District Service Center, **new position**, effective July 8, 2013 Grade IV – 12 month 1.0 FTE.
- DANA TRATTLES, Clerical (current employee) at North Education Center, **refill for N. Sherman**, effective July 1, 2013 Grade IV – 12 month 1.0 FTE.
- CHERYL PUCKETT, Clerical (current employee) at North Education Center, **new position**, effective July 1, 2013 Grade IV – 10 month 1.0 FTE.
- KARLY NORLING, Clerical – Data Technician (current employee) at the District Service Center, **new position**, effective July 15, 2013 Grade IV – 12 month 1.0 FTE.
- ERIKA ANDRADE, Education Assistant at West Education Center, **refill for R. Bell**, effective August 26, 2013 – Step 12 Lane 5 +BA - .875 FTE.
- SARAH DODGE, Education Assistant at South Education Center, **refill for V. Virgous**, effective August 26, 2013 – Step 4 Lane 5 +BA - .875 FTE.
- BRUCE BYKER, Facilities Maintenance Worker at North Education Center, **refill for C. White**, effective July 24, 2013 – Grade IV Step 3 – 12 month 1.0 FTE.
- JOY SABIN, Education Assistant at Prairie Care Maple Grove, **refill for A. Undis**, effective August 26, 2013 – Step 7 Lane 3 + 30 credits - .875 FTE.
- JOSH BERRONG, Education Assistant at the District Service Center, **additional position due to increased enrollment**, effective August 26, 2013 – Step 4 Lane 5 +BA – 1.0 FTE.
- KAREN MCDONOUGH, Clerical – Data Technician at the District Service Center, **new position**, effective July 30, 2013 Grade IV Step 2 – 12 month 1.0 FTE.

B. Temporary

- ANDREA UECKER, Facility Management Intern, at the District Service Center, effective June 17, 2013 through September 10, 2013.

C. Substitutes

-

2. Extended Leaves of Absence:

A. Unpaid

- GWEN LEHRKE, Education Assistant at Northwest Tech Center, 1.0 FTE effective for the 2013-14 school year.

3. Separations:

A. Dismissal

-

B. Resignation

- DAVID CARUSO, Education Assistant at West Education Center, effective July 9, 2013.
- DOMENIC LALAMA, Education Assistant at South Education Center, effective July 1, 2013.
- MELISSA FEUERBACH, Education Assistant at North Education Center, effective July 31, 2013.
- BARAK ZIERHUT, Education Assistant at North Education Center, effective July 27, 2013.
- MELISSA CLUTTER, Interpreter at Various Sites, effective August 16, 2013.
- CARA PERSZYK, Education Assistant at North Education to accept an Instructor position, effective August 5, 2013.
- KATE MCLEAN, Education Assistant at Prairie Care Maple Grove, effective August 12, 2013.
- RACHEL MCCLENDON, Education Assistant at North Education Center, effective March 22, 2013 (modified from termination).

C. Retirement (Regular/Disability)

- LAURA BOGENREIF, Education Assistant at Northwest Tech Center, effective November 30, 2013.

ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT - August

Summer School

Special Education (FY13 wrap-up and FY14 start-up hours)

Teresa Cosgrove	Andrea Faeh
Barb Hagel	Ruth Norman
Jody Southerling	

Curriculum Writing and other Summer Projects

Michelle Commander	Jonathan Jones
Chandra Schwab	Jennifer Tuuri Saybolt

Licensed

NSO

Fatima Lemtouni	Ling Ma
Georgia Silva	

Special Education

Joyce Eckes	Stephanie Slaughter
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West Suburban Summer School

Tracy Johnson	Ann Richter
Kathy Wolter-Kampa	Emily Wyse Moore

Non-Licensed

Special Education

Anne Bathke	Melissa Brandenburg	Stephanie Coleman
Matt Gardner	Philip Hermann	Jessica Ikegboma
Colleen Parker	Chadwick Phillips	Kay Pitney
Scott Tousignant	Elizabeth Turan	Mae Volk

West Suburban Summer School

James Carr	Mary Stewart
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Fall Prep/Miscellaneous Projects

Randy Carter	Debra Edmondson	Jennifer Halvorson
Ryan Henderson	Anthony Lawrence	Kathryn Pierce
Louis Seiwert		

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – August 22, 2013

AGENDA SECTION: SUPERINTENDENT’S REPORT

ITEM: Superintendent Results (Goals)

PRESENTED BY: Superintendent Lewandowski

1. Background Information

The Superintendent presents the suggested 2013-2014 Board results (goals) for Board approval.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Board Results (Goals) for 2013-2014 as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: August 16, 2013

TO: Intermediate School District 287 School Board

FROM: Sandra Lewandowski, Superintendent

RE: Proposed 2013-2014 Superintendent Results (Goals)

I will be presenting the following three results (goals) for your consideration and approval at our August 22nd meeting. While all parts of the written responsibilities for the Superintendent will continue to be addressed and evaluated as part of the annual Superintendent evaluation, I am recommending the following three be prioritized as this year's annual work results:

1. Create and communicate a final report on the outcomes of the current five-year strategic plan and solicit board member input to determine next steps in a subsequent strategic plan.
2. Work with the Minnesota Department of Education, Minnesota Department of Human Services and Hennepin County Human Services to create shared solutions and resources that address the safety challenges of educating students at highest risk of assaulting staff.
3. Work collaboratively with Hennepin County school districts and Hennepin County Commissioners to implement a regional plan to raise graduation rates in Hennepin County.

Thank you in advance for the consideration of these proposed annual goals. Please feel free to call me in advance of the August 22nd board meeting if you have any questions or concerns.

Professional Development Proposal to Support a Regional Framework of Alternatives to Suspension

The History

The practice of suspending students has been identified as a significant barrier to graduation in Hennepin County. The Superintendents of school districts within the County have charged a group of MDE, County, and school district representatives to propose a regional framework that systemically embeds alternatives to suspension within a multi-tiered system of interventions and supports. This group met recently and recognized that a framework to provide alternatives to suspension and other exclusionary practices would do more than address the practice of suspending students; it would be based on an encompassing vision of engaging all learners. After drafting the vision, the group went on to articulate the foundational elements necessary to achieve the vision, and proposed a regional training model that would be the most comprehensive first step to support the required adaptive change.

The Vision

In order to achieve outcomes such as graduation for all, closing the achievement gap, and preparing students with 21st century work force skills, research informs us that technical solutions will not effectively solve adaptive issues (Heifetz, 1994). The educational system needs a framework to actively engage all learners. We are proposing coordinated regional professional development that is based on developing equitable discipline policies and a multi-tiered system of evidence-based practices (e.g. effective instruction, Positive Behavioral Interventions and Supports (PBIS), social emotional learning (SEL), Restorative Practices) and data-driven outcomes.

The Foundation

1. Bold leadership on the part of superintendents to engage their staffs in adaptive change:
 - To move away from exclusionary and punitive disciplinary policies and practices
 - To commit to embedding SEL standards in all programs, recognizing that SEL and academics are inextricably intertwined
 - To support the characteristics of effective teaching that engages all students
 - To assure adults' better understanding of (1) brain development and the effect of adverse childhood experiences and (2) self-regulation of students and adults
2. Principals' courage and skills are critical to leading and changing the system at the building level
3. Behavior and engagement data must be used to measure the impact of the change

The Proposal

The model of the [Region 11 Math and Science Teacher Partnership](#) training, in which most Hennepin County districts have participated, can provide a successful structure for supporting school teams.

- This model includes a training series throughout the school year combined with a related on-site Professional Learning Community.
- The training would follow a logic model by which elements of the systemic framework of the school or district (student policies, staff performance evaluation, etc.) would be examined for alignment with effective practices to realize outcomes of graduation, student achievement, and attainment of 21st Century Skills.
- 2013-2014 would be a year of cultivation during which training would be designed in collaboration with school districts to meet their strategic goals. As many sections of the training series as necessary would then be held in the 2014-2015 school year.
- The first cohort would be for principals and assistant principals: costs are estimated at about \$2000 per person.

Proposal to Support a Regional Framework of Student Re-Engagement

The History

The lack of a regional strategy (1) to engage students on the verge of dropping out of school or (2) to re-engage students who have dropped out has been identified as a significant barrier to graduation in Hennepin County. The Superintendents of school districts within the County have charged a group of MDE, County, and school district representatives to propose a regional framework that creates a regional safety net for all students who have extended absences. This safety net would also apply relevant provisions from other successful models, such as those for students who are homeless or in foster care. Using the premise that “students are yours until they are someone else’s,” the group met recently to identify essential elements of the model, recognize intersections with other efforts to raise the graduation rate, and consider possible next steps. A synopsis of their work is listed below.

The Essential Elements

The group determined elements of a proposed model that would coordinate efforts among County and School personnel for students who are on the verge of dropping out. These elements connect to or fall along a continuum begun with the Alternatives to Suspension regional efforts. The framework envisioned by the Alternatives to Suspension workgroup is that of engagement for all learners.

Highlighted elements are:

- There should be common practices among districts for a graduated response, involving other stakeholders if necessary, to students who are not attending school, leading to risk assessment and reengagement plan.
- The graduated response needs to be able to access attendance and other significant pieces of history that includes other school districts in Hennepin County as well as school districts in other counties. This is dependent upon the coordinated regional data sharing efforts.
- For students under County supervision, the County (the courts, County workers, social workers, probation officers, contracted vendors, etc.) should not terminate service until school attendance issues are resolved or handed off to another entity for resolution.
- Students would remain the responsibility of their local district, even after the 15 day limit has passed, UNTIL a child enrolled and confirmed to be attending a new school district.
- Districts have an obligation to identify the supports students need, and if they are not available within the district, then the district is responsible to remove barriers to assure access to an appropriate educational program. (This would include, for instance, transporting pregnant and parenting teens when those teens are accessing a program with onsite daycare outside of the district boundaries.)

The Proposal

In addition to the parameters of a process to ensure students who are at risk of dropping out have “warm hand-offs” and are not dropped, reengagement processes also need to be determined for those students who have already been dropped.

In order to determine the next set of parameters and bring a full proposal for approval to the Superintendents by September, a regional work team could convene for at least 2 full days. They would:

- refine work completed to date;
- make explicit connections with current structures and projects to retain students, such as the shared social worker project;
- identify elements to re-engage students who have dropped out;
- define how the work intersects with the other regional work groups on Alternatives to Suspension and Data Sharing; and
- clarify resources available, any additional resources needed, and potential funding sources.

Student Data Portability Project Proposal

Hennepin County Commissioners and Superintendents Group

April 19, 2013

Problem Statement

Schools and counties face significant challenges when serving youth as no one data system has all the critical information to best serve an individual student. When schools and other public agencies do not share student data, their ability to develop more effective programs, policies and interventions for youth is hampered. As a result, youth often receive inadequate, inappropriate, duplicative or contradictory services.

Background

In an effort to support the county's effort to increase high school graduation rates, Accelerating Graduation by Reducing Achievement Disparities (A-GRAD), the Hennepin County Board of Commissioners began conversations with the Hennepin County School Superintendents in 2009. The group worked to identify and address barriers to high school graduation. The lack of portability of student data has been a barrier that has proven difficult to overcome. Data privacy laws, the differing requirements for student achievement and the varying ways in which school districts record and track student data, makes sharing of real-time information very difficult. These difficulties result in delays in receiving accurate records when students transfer, can lead to lost instructional time, and students repeating courses or not receiving credit for partial completion of courses.

Project Proposal

The Student Data Portability Project will provide an opportunity for school districts to adopt and use a standardized approach to categorize and store student data via a secured framework to support ongoing instructional decisions and provide early educational warning flags for students who are at-risk to not graduate or meet other educational benchmarks. The project will:

- Integrate appropriate data and data systems within Hennepin County schools to eliminate duplication of effort, redundant process, functions and/or activities
- Exchange educational information via a secured system in real time between school districts to decrease the lag time for when data is exchanged, added, changed, deleted or reported
- Provide the underlying technical infrastructure to electronically and systematically share educational and county service data across agencies in Hennepin County and school systems

The project will focus initially on inter school district data sharing. While a technology solution has been identified in the Schools Interoperability Framework (SIF), two critical actions are needed. One, the identification of a project manager who is responsible for day to day project management and second, the development of a governance structure that will determine the overall direction of the project, including allocating resources, addressing barriers and holding partners accountable for results.

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – August 22, 2013

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

The June Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$65,811,209, or 79.8% of the Revised Revenue Budget of \$82,490,824. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY12-13, we are receiving cash payments at 86.4% of the entitlement. Prior years funding was at 90% in FY08-09, 73% in FY09-10, 70% in FY10-11, and 64.3% in FY11-12. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$78,477,293, or 94.2% of the Revised Expenditure Budget of \$83,352,386.

These numbers are as of the end of the fiscal year at June 30th, and are very preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

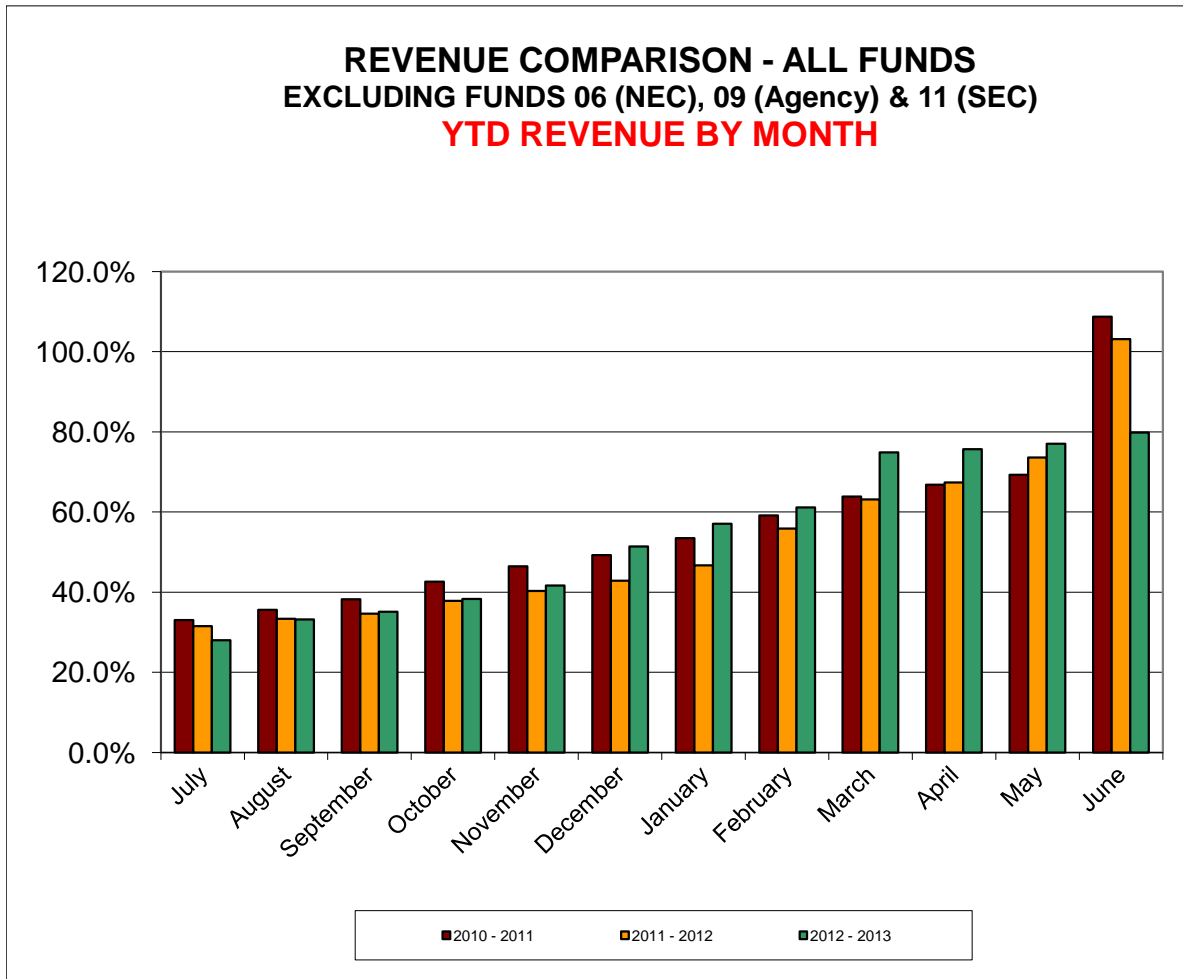
The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

DISTRICT 287

REVENUE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	24,850,317	33.1%	25,873,696	31.5%	23,083,337	28.0%
August	1,917,864	35.6%	1,547,432	33.4%	4,277,483	33.2%
September	1,976,441	38.2%	1,014,685	34.6%	1,595,333	35.1%
October	3,267,074	42.6%	2,606,586	37.8%	2,620,908	38.3%
November	2,880,502	46.4%	2,065,709	40.3%	2,772,203	41.6%
December	2,114,810	49.2%	2,114,041	42.9%	8,060,459	51.4%
January	3,197,405	53.5%	3,139,401	46.7%	4,673,693	57.1%
February	4,262,556	59.1%	7,524,683	55.9%	3,338,082	61.1%
March	3,559,420	63.9%	5,978,317	63.1%	11,361,782	74.9%
April	2,208,715	66.8%	3,434,961	67.3%	636,685	75.7%
May	1,840,429	69.3%	5,160,949	73.6%	1,090,279	77.0%
June	29,664,054	108.7%	24,252,121	103.1%	2,300,966	79.8%
TOTAL	81,739,588	108.7%	84,712,582	103.1%	65,811,209	79.8%
BUDGET	75,178,488		82,141,328		82,490,824	



REPORT: EXPREV 903 REVENUE SUMMARY BY FUND - Board Report
 STATEMENT OF REVENUE
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 06/01/13 TO 06/30/13

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ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	06/01/13 TO 06/30/13	FISCAL YEAR 201207 RECEIVED THRU 06/30/13	REMAINING ON 06/30/13	PERCENT REMAINING
01 GENERAL FUND	18,549,637.64	17,627,184	452,381.44	8,905,530.34	8,721,653.66	49.47 %
02 FOOD SERVICE FUND	364,196.44	614,905	55,138.26	333,841.19	281,063.81	45.70 %
04 COMMUNITY SERVICE FUND	236,201.05	212,196	6,917.07	102,902.73	109,293.27	51.50 %
06 BUILDING CONSTRUCTION FUND	43,176.26	98,607	0.00	98,584.95	22.05	0.02 %
07 DEBT SERVICE FUND	5,666,623.62	5,163,238	0.00	1,693,113.32	3,470,124.68	67.20 %
08 TRUST FUND	543,411.13	536,643	89,259.35	468,757.16	67,885.84	12.65 %
10 SCHOLARSHIP FUND	52,597.25	0	0.00	50,000.00	50,000.00-	0.00 %
12 ALC-ACADEMIC	9,728,396.17	9,400,367	1,054,968.92	8,585,095.08	815,271.92	8.67 %
13 CAREER & TECH	1,701,733.42	1,400,625	16,165.46	1,068,222.00	332,403.00	23.73 %
14 SPECIAL EDUCATION	47,301,531.63	47,051,456	566,174.93	44,049,426.37	3,002,029.63	6.38 %
20 INTERNAL SERVICE FUND	539,254.78	457,010	56,631.42	517,880.60	60,870.60-	13.31-%
41 DONATIONS	704.62	0	30.00	600.00	600.00-	0.00 %
51 STUDENT CLUBS	28,294.67	27,200	3,298.95	35,840.03	8,640.03-	31.76-%
*** REPORT TOTALS:	84,755,758.68	82,589,431	2,300,965.80	65,909,793.77	16,679,637.23	20.19 %

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DISTRICT 287

EXPENDITURE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

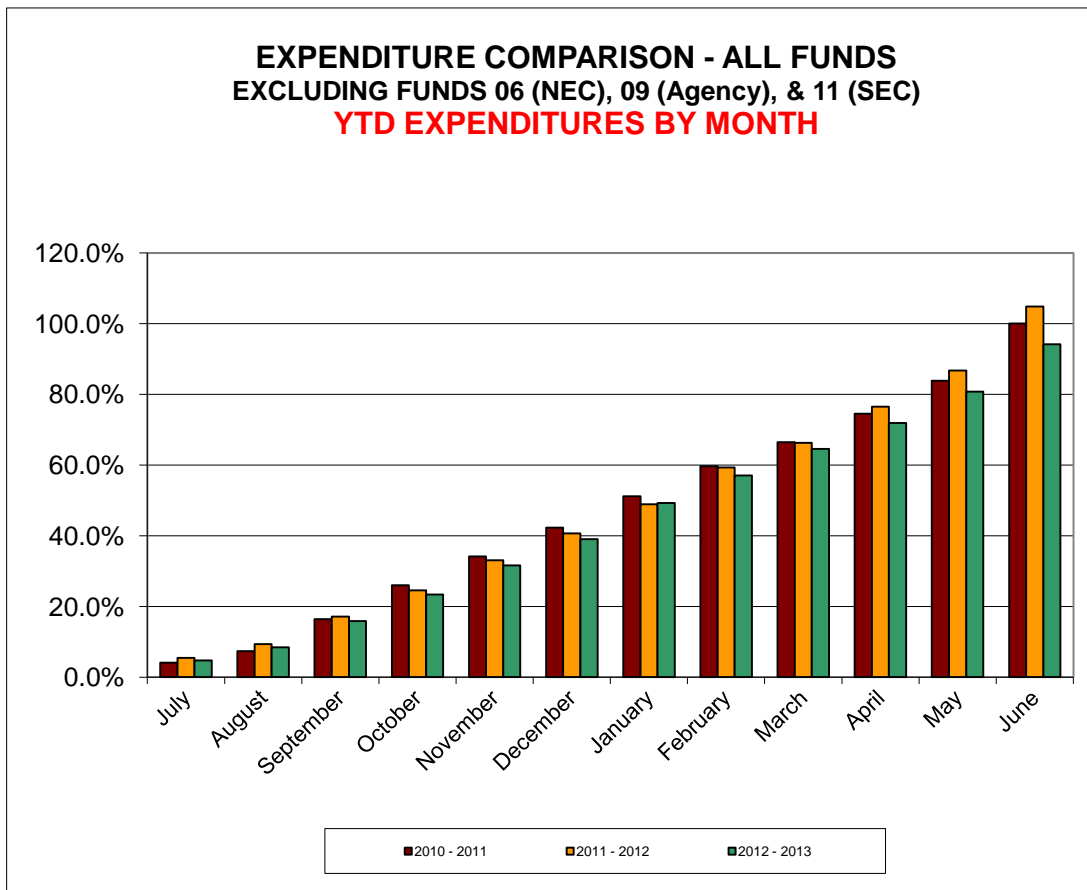
Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,997,044	4.0%	4,426,791	5.4%	3,922,779	4.7%
August	2,470,164	7.4%	3,242,009	9.4%	3,118,331	8.4%
September	6,695,052	16.4% ¹	6,314,818	17.1%	6,204,141	15.9%
October	7,071,964	26.0%	6,114,673	24.6%	6,207,454	23.3%
November	6,026,323	34.1%	6,924,324	33.0%	6,868,339	31.6%
December	6,049,172	42.3%	6,234,872	40.7%	6,204,082	39.0%
January	6,554,858	51.2%	6,740,058	48.9%	8,516,139	49.2%
February	6,315,161	59.7%	8,521,079	59.3%	6,519,986	57.1%
March	5,037,604	66.5%	5,671,596	66.3%	6,287,977	64.6%
April	5,900,120	74.5%	8,378,469	76.5% ²	6,049,508	71.9%
May	6,923,777	83.8%	8,376,008	86.7% ³	7,446,228	80.8%
June	11,979,044	100.0%	14,816,672	104.9% ⁴	11,132,329	94.2%
TOTAL	74,020,282	100.0%	85,761,367	104.9%	78,477,293	94.2%
BUDGET	74,008,146		81,786,192		83,352,386	

¹ Includes \$1,132,399.50 payment for purchase of Hosterman land

² Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

³ Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

⁴ Includes \$1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



REPORT: EXPREV 902 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 06/01/13 TO 06/30/13

RUN: WED 081413 09:52 PAGE 1

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 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR	< - - - - - FISCAL YEAR 201207 - - - - - >					
01	YEAR	REVISED	06/01/13	EXPENDED	ENCUMBERED	REMAINING	PERCENT
	ACTUAL	BUDGET	06/30/13	THRU 06/30/13	THRU 06/30/13	ON 06/30/13	REMAINING
01 GENERAL FUND	21,995,309.30	18,725,908	1,494,956.71	16,801,842.22	109,654.19	1,814,411.59	9.68 %
02 FOOD SERVICE	364,196.44	614,905	57,953.09	552,324.00	32,259.05	30,321.95	4.93 %
04 COMMUNITY SERVICE FUND	215,125.60	233,274	49,621.98	223,611.92		9,662.08	4.14 %
06 BUILDING CONSTRUCTION FUND	26,403,270.70	793,312	0.00	793,311.72		0.28	0.00 %
07 DEBT SERVICE FUND	4,332,730.63	3,973,669	1,100.00	3,973,668.76		0.24	0.00 %
08 TRUST FUND	536,642.32	536,643	10,004.58	391,771.48		144,871.52	26.99 %
10 SCHOLARSHIP FUND	7,010.18	0	0.00	8,868.77		8,868.77-	0.00 %
12 ALC-ACADEMIC	9,548,579.71	9,488,295	1,722,780.91	9,544,062.42	2,757.00	58,524.42-	0.61-%
13 CAREER & TECH	1,966,969.13	1,529,223	245,093.36	1,341,153.29		188,069.71	12.29 %
14 SPECIAL EDUCATION	46,309,734.31	47,766,259	7,501,133.68	45,217,343.29	64,084.59	2,484,831.12	5.20 %
20 INTERNAL SERVICE FUND	457,010.40	457,010	40,931.35	393,654.43		63,355.57	13.86 %
51 STUDENT CLUBS	28,058.97	27,200	8,752.95	28,992.25		1,792.25-	6.58-%
*** REPORT TOTALS:	112,164,637.69	84,145,698	11,132,328.61	79,270,604.55	208,754.83	4,666,338.62	5.54 %

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Partner in Education

DATE: **August 7, 2013**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - June** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- | | |
|---|---------------------------------|
| 1. Claim payments for: June 2013 | Totaling <u>\$ 2,488,912.14</u> |
| a) Check #'s 491408 - 491645
and Wire Transfers - #'s 2408 - 2411, 3084, 70012263 - 70012653, 80000467 - 80000484
and P-Card Purchases - #'s 90000064 - 90000081 | |
| 2. Payroll for: June 2013 | Totaling <u>\$ 2,323,903.56</u> |
| a) Check #'s n/a- no manual checks for the month
b) Direct Deposit #'s 235647 - 237394, 239147 - 239148
(gaps due to July and August warehoused checks for summer pay)
and Wire Transfers - #'s 4097 | |
| 3. Receipts for: June 2013 | Totaling <u>\$ 1,647,577.81</u> |
| a) Receipt #'s 133084 - 133269 | |
| 4. Investments at end of month | Totaling <u>\$ 5,903,102.70</u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
JUNE 30, 2013**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
MORGAN STANLEY INVESTMENTS- CD'S						
3435	1ST NIAGARA CD BUFFALO NY CD	CD/COUP	0.250	03/28/13	07/01/13	249,000.00
3458	SOVEREIGN BANK CD WILLINGTON DE CD	CD	0.200	01/30/13	07/30/13	249,000.00
3460	FIFTHTHIRD BANK CINCINNATI OH CD	CD	0.300	02/06/13	08/06/13	249,000.00
3461	ROCKVILLE BK VERNON ROCKVILLE CT CD	CD	0.200	02/08/13	08/08/13	249,000.00
	ACCRUED VALUE OF CD'S					677.98
	TOTAL CD'S					996,677.98
	CASH					0.96
	WESTERN ASSET INST GOV					5,987.21
	TOTAL MORGAN STANLEY INVESTMENTS PER STATEMENT					1,002,666.15
	INTEREST NOT RECORDED BY MONTH-END					0.00
	TOTAL MORGAN STANLEY INVESTMENTS ON BOOKS					1,002,666.15
	PMA- MNTRUST INVEESTMENT SHARES PORTFOLIO					33.81
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT					4,900,402.74
	INTEREST NOT RECORDED BY MONTH-END					0.00
	TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS					4,900,436.55
INVESTMENTS AT END OF MONTH						5,903,102.70

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

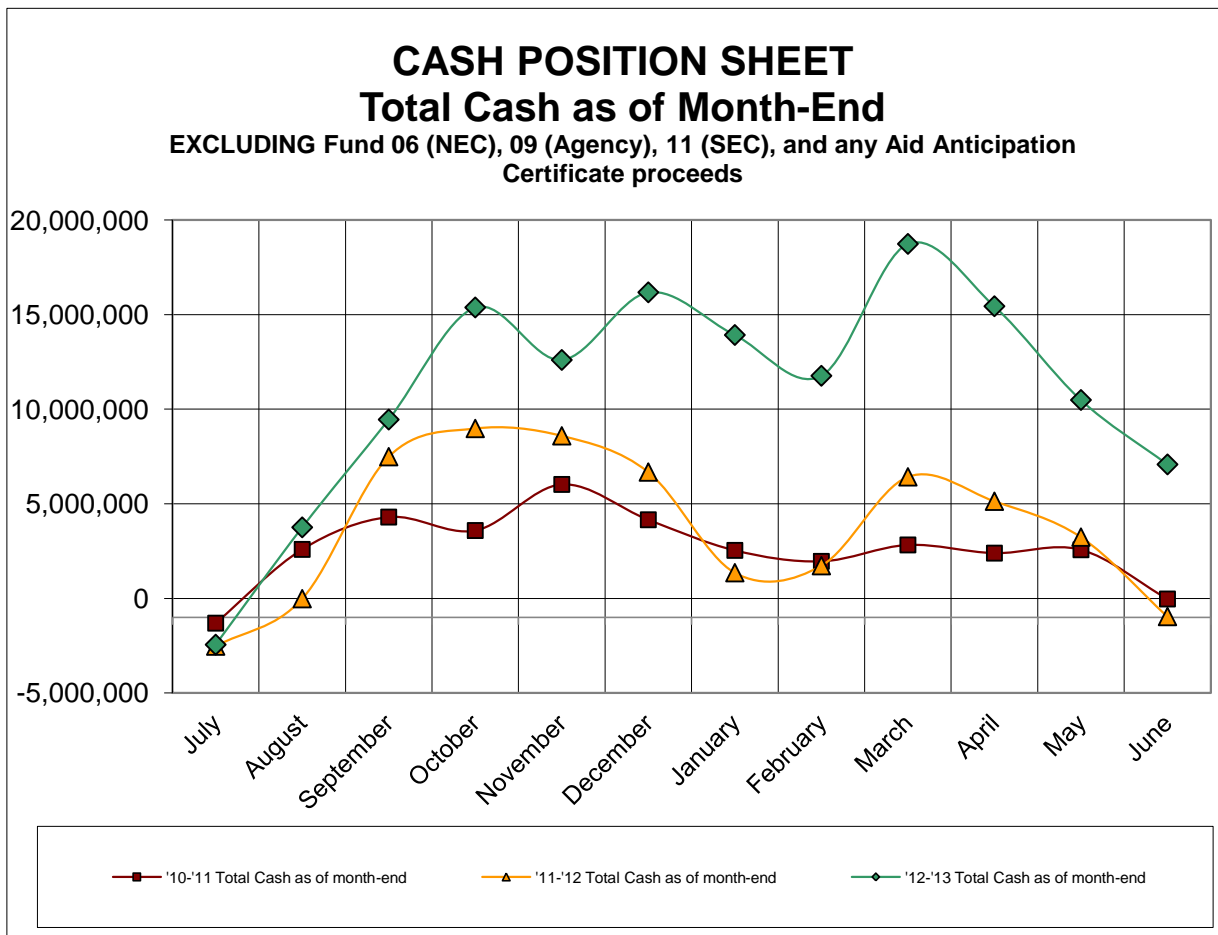
<u>Date</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>	<u>'12-'13 Total Cash as of month-end</u>
July	-1,311,376 ¹	-2,523,529 ^{2,3}	-2,447,118 ⁴
August	2,589,499 ¹	-15,086 ^{2,3}	3,754,626 ⁴
September	4,297,117	7,492,933 ³	9,454,172 ⁴
October	3,587,135 ²	8,982,957 ³	15,382,409 ⁴
November	6,023,170 ²	8,595,697 ³	12,605,385 ⁴
December	4,155,869 ²	6,678,835 ³	16,180,751 ⁴
January	2,536,880 ²	1,358,298 ³	13,924,956 ⁴
February	1,956,153 ²	1,728,796 ³	11,767,529 ⁴
March	2,824,310 ²	6,426,638 ³	18,741,667 ⁴
April	2,391,598 ²	5,136,821 ³	15,446,038 ⁴
May	2,569,311 ²	3,240,235 ³	10,488,472 ⁴
June	-33,370 ²	-959,957 ³	7,082,872 ⁴

¹ excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

² excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

³ excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

⁴ excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, payable back on 9/30/13



INTERMEDIATE DISTRICT 287

JUNE 2013 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
06/19/13	EDUC-STATE AID	MSDLAF	1283587	71,658.79	01S211 GENERAL ED AID FY1213
06/26/13	EDUC-FEDERAL AID	MSDLAF	1291665	6,242.36	INV#70870 TITLE III (7/1/12-9/30/13)CRS000
	EDUC-FEDERAL AID	MSDLAF	1291665	300.97	INV#70870 TITLE III (7/1/12-9/30/13)CRS011

MTD TOTALS	78,202.12			
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WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
06/15/13	MSDLAF	BANK CARD SERVICES	2408	87.47	MERCANT CARD FEES FOR MAY13 ACT
	MSDLAF	BANK OF MONTREAL	2409	93,305.90	P-CARD APR13 - MAY 13 ACT
	MSDLAF	BANK OF MONTREAL	90000064 - 90000081	30,520.14	P-CARD APR13 - MAY 13 ACT
	MSDLAF	US BANK	2410	126.53	ARP FEES VOUCHER ACCT APR13
	MSDLAF	US BANK	70012263 - 70012347	9,873.35	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	US BANK	235647 - 236646	1,274,265.52	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000467	55,288.31	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000468	324435.04	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000469	76,454.67	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000470	47,355.31	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000471	73,928.64	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000472	19,684.90	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000473	142,904.34	FEDERAL TAXES
	MSDLAF	PERA	80000474	54,931.52	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000475	73,419.78	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	70012348 - 70012653	43,571.09	DIRECT DEPOSIT EMPLOYEE EXPENSES
06/30/13	MSDLAF	US BANK	236647-237394	1,047,846.58	DIRECT DEPOSIT PAYROLL
	MSDLAF	US BANK	239147-239148**	1,731.96	DIRECT DEPOSIT PAYROLL
	MSDLAF	CHS	2411	35,824.60	CHS FLEX PAYMENTS JUNE 13
	MSDLAF	EBC	80000476	26,775.07	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000477	404,923.77	FEDERAL TAXES
	MSDLAF	PERA	80000478	34,296.81	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000479	70437.04	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000480	38814.68	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000481	5,362.36	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000482	69,482.90	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000483	22,976.40	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000484	71165.98	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3084	41.76	ARP FEES RECEIPT ACCT APR13
	MSDLAF	US BANK	4097	59.50	ARP FEES PAYROLL ACCT APR13

MTD TOTALS	4,149,891.92			
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**OUT OF SEQUENCE DUE TO 24 MO.PAYOFFS

DONATIONS
INTERMEDIATE DISTRICT 287
2012-2013

June 2013

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
6/5/2013	FULL SHEET CAKE		\$62.99	BYERLY'S MAPLE GROVE		NWTC	GRADUATION
5/9/2013	MOBILE LAPTOP CART, WORKFIT A & WORKFIT S WORK SURFACES		\$3,397.00	ERGOTRON		WEC & DSC	WALT/ALL
4/23/2013	2 GUITARS, 2 CASES & AMPLIFIER WITH MICROPHONE & STAND		\$435.00	JOHNSON, MAUREEN		SEC	VECTOR/INVEST
6/4/2013	TRANSPORTATION OF STUDENTS		\$197.40	SCIENCE MUSEUM OF MINNESOTA		NEC	
			\$4,092.39				

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: August 7, 2013

To: Mae Hawkins

From: Pat Harris

Re: YEAR END SUMMARY OF DONATIONS

During the period of July 1, 2012 through June 30, 2013 Intermediate District 287 received donations of equipment, supplies, cash and other items valued at **\$101,983.76**. This is the total of monthly compilations already provided to the Board.

PH/jt

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – August 22, 2013

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

The July Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$23,085,017, or 27.4% of the Original Revenue Budget of \$84,193,388. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$3,960,738, or 4.7% of the Expenditure Budget of \$84,149,916.

The numbers as of the end of the prior fiscal year at June 30th are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

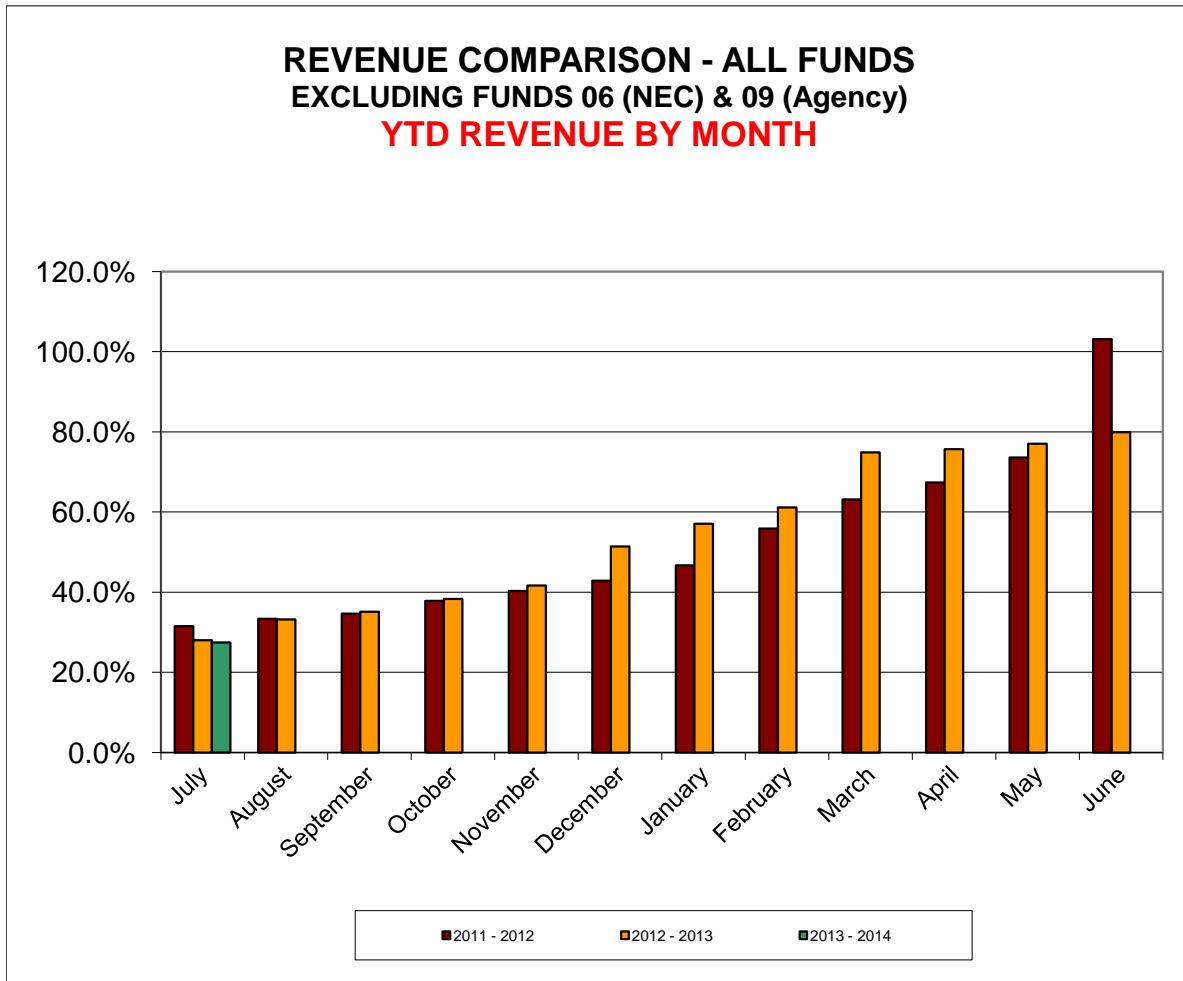
Abstentions: _____

DISTRICT 287

REVENUE COMPARISON

- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2011 - 2012		2012 - 2013		2013 - 2014	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	25,873,696	31.5%	23,083,337	28.0%	23,085,017	27.4%
August	1,547,432	33.4%	4,277,483	33.2%		
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May	5,160,949	73.6%	1,090,279	77.0%		
June	24,252,121	103.1%	2,399,551	79.9%		
TOTAL	84,712,582	103.1%	65,909,794	79.9%	23,085,017	27.4%
BUDGET	82,141,328		82,490,824		84,193,388	



REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
STATEMENT OF REVENUE
DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 07/01/13 TO 07/31/13

RUN: TUE 081313 16:05 PAGE 1

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SERIES TOTALS: <None Selected>
PAGE BREAK ON: <None Selected>

FD 01	PRIOR YEAR ACTUAL	FISCAL YEAR 201307			REMAINING ON 07/31/13	PERCENT REMAINING
		REVISED BUDGET	07/01/13 07/31/13	RECEIVED THRU 07/31/13		
01 GENERAL FUND	8,905,530.34	17,380,055	7,114,695.20	7,114,695.20	10,265,359.80	59.06 %
02 FOOD SERVICE FUND	333,841.19	630,651	0.00	0.00	630,651.00	100.00 %
04 COMMUNITY SERVICE FUND	102,902.73	173,733	5,275.58	5,275.58	168,457.42	96.96 %
06 BUILDING CONSTRUCTION FUND	98,584.95	0	0.00	0.00	0.00	0.00 %
07 DEBT SERVICE FUND	1,693,113.32	5,258,861	730,273.54	730,273.54	4,528,587.46	86.11 %
08 TRUST FUND	468,757.16	536,643	11,345.06	11,345.06	525,297.94	97.88 %
10 SCHOLARSHIP FUND	50,000.00	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	8,585,095.08	9,651,902	4,304,427.56	4,304,427.56	5,347,474.44	55.40 %
13 CAREER & TECH	1,068,222.00	1,481,933	1,026,697.41	1,026,697.41	455,235.59	30.71 %
14 SPECIAL EDUCATION	44,049,426.37	48,595,400	9,892,302.53	9,892,302.53	38,703,097.47	79.64 %
20 INTERNAL SERVICE FUND	517,880.60	457,010	0.00	0.00	457,010.00	100.00 %
41 DONATIONS	600.00	0	0.00	0.00	0.00	0.00 %
51 STUDENT CLUBS	35,840.03	27,200	0.00	0.00	27,200.00	100.00 %
*** REPORT TOTALS:	65,909,793.77	84,193,388	23,085,016.88	23,085,016.88	61,108,371.12	72.58 %

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DISTRICT 287

EXPENDITURE COMPARISON

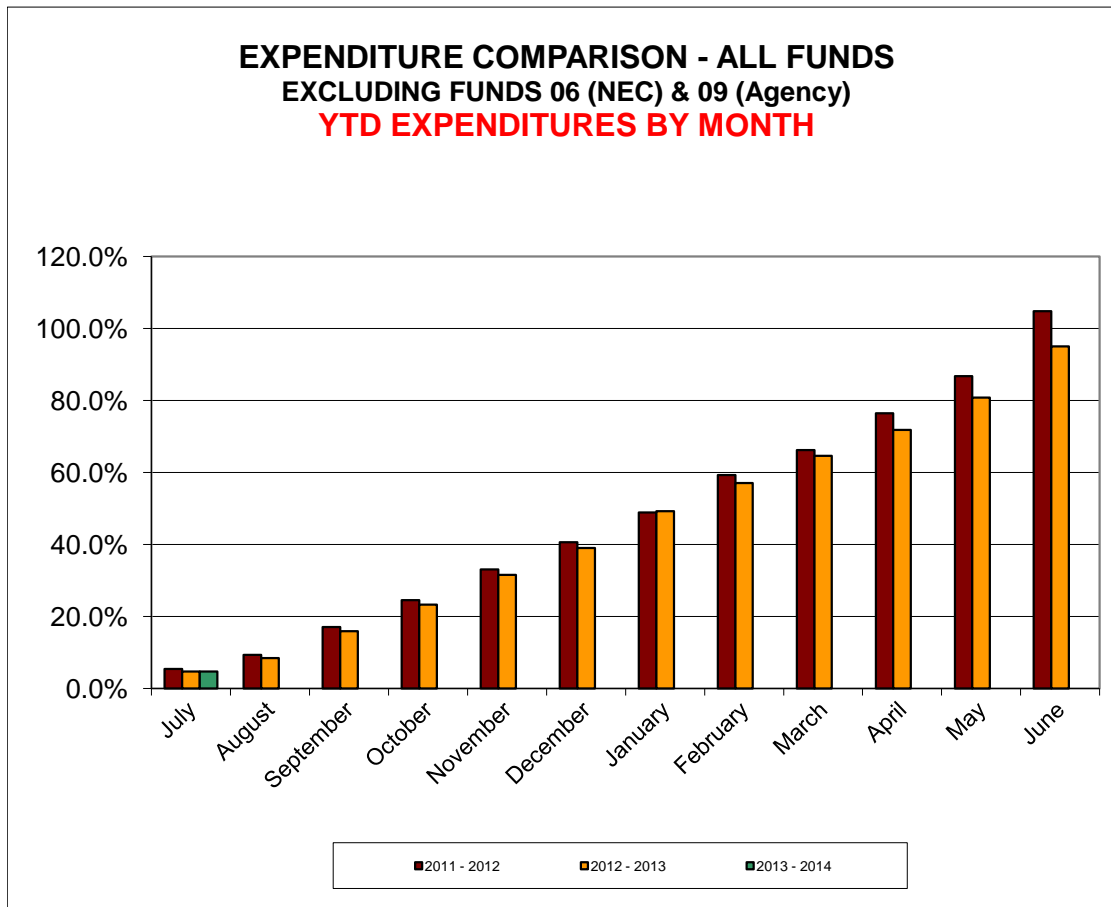
- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2011 - 2012		2012 - 2013		2013 - 2014	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	4,426,791	5.4%	3,922,779	4.7%	3,960,738	4.7%
August	3,242,009	9.4%	3,118,331	8.4%		
September	6,314,818	17.1%	6,204,141	15.9%		
October	6,114,673	24.6%	6,207,454	23.3%		
November	6,924,324	33.0%	6,868,339	31.6%		
December	6,234,872	40.7%	6,204,082	39.0%		
January	6,740,058	48.9%	8,516,139	49.2%		
February	8,521,079	59.3%	6,519,986	57.1%		
March	5,671,596	66.3%	6,287,977	64.6%		
April	8,378,469	76.5% ¹	6,049,508	71.9%		
May	8,376,008	86.7% ²	7,446,228	80.8%		
June	14,816,672	104.9% ³	11,908,810	95.1%		
TOTAL	85,761,367	104.9%	79,253,774	95.1%	3,960,738	4.7%
BUDGET	81,786,192		83,352,386		84,149,916	

¹ Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

² Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

³ Includes \$1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



Partner in Education

DATE: **August 13, 2013**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - July** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

- | | | |
|---|----------|------------------------|
| 1. Claim payments for: July 2013 | Totaling | <u>\$ 7,264,806.76</u> |
| a) Check #'s 491646 - 491905
and Wire Transfers - #'s 2412 - 2424, 3085 - 3087, 70012654 - 70012789, 80000485 - 80000503
and P-Card Purchases - #'s 90000082 - 90000096 | | |
| 2. Payroll for: July 2013 | Totaling | <u>\$ 2,301,381.63</u> |
| a) Check #'s 675570 - 675572
b) Direct Deposit #'s 237395 - 238270, 239149 - 239150, 239153 - 240156
(gaps due to July and August warehoused checks for summer pay)
and Wire Transfers - #'s 4098 - 4099 | | |
| 3. Receipts for: July 2013 | Totaling | <u>\$ 3,935,818.75</u> |
| a) Receipt #'s 133270 - 133390 | | |
| 4. Investments at end of month | Totaling | <u>\$ 6,653,979.24</u> |

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts, and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
JULY 31, 2013**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
MORGAN STANLEY INVESTMENTS- CD'S						
3460	FIFTHTHIRD BANK CINCINNATI OH CD	CD	0.300	02/06/13	08/06/13	249,000.00
3461	ROCKVILLE BK VERNON ROCKVILLE CT CD	CD	0.200	02/08/13	08/08/13	249,000.00
	ACCRUED VALUE OF CD'S					<u>584.22</u>
	TOTAL CD'S					498,584.22
	CASH					0.00
	WESTERN ASSET INST GOV					<u>4,397.39</u>
	TOTAL MORGAN STANLEY INVESTMENTS PER STATEMENT					<u>502,981.61</u>
	TOTAL MORGAN STANLEY INVESTMENTS ON BOOKS					502,981.61
	 PMA- MNTRUST INVESTMENT SHARES PORTFOLIO					 33.81
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT					<u>6,150,963.82</u>
	TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS					6,150,997.63
INVESTMENTS AT END OF MONTH						<u><u>6,653,979.24</u></u>

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

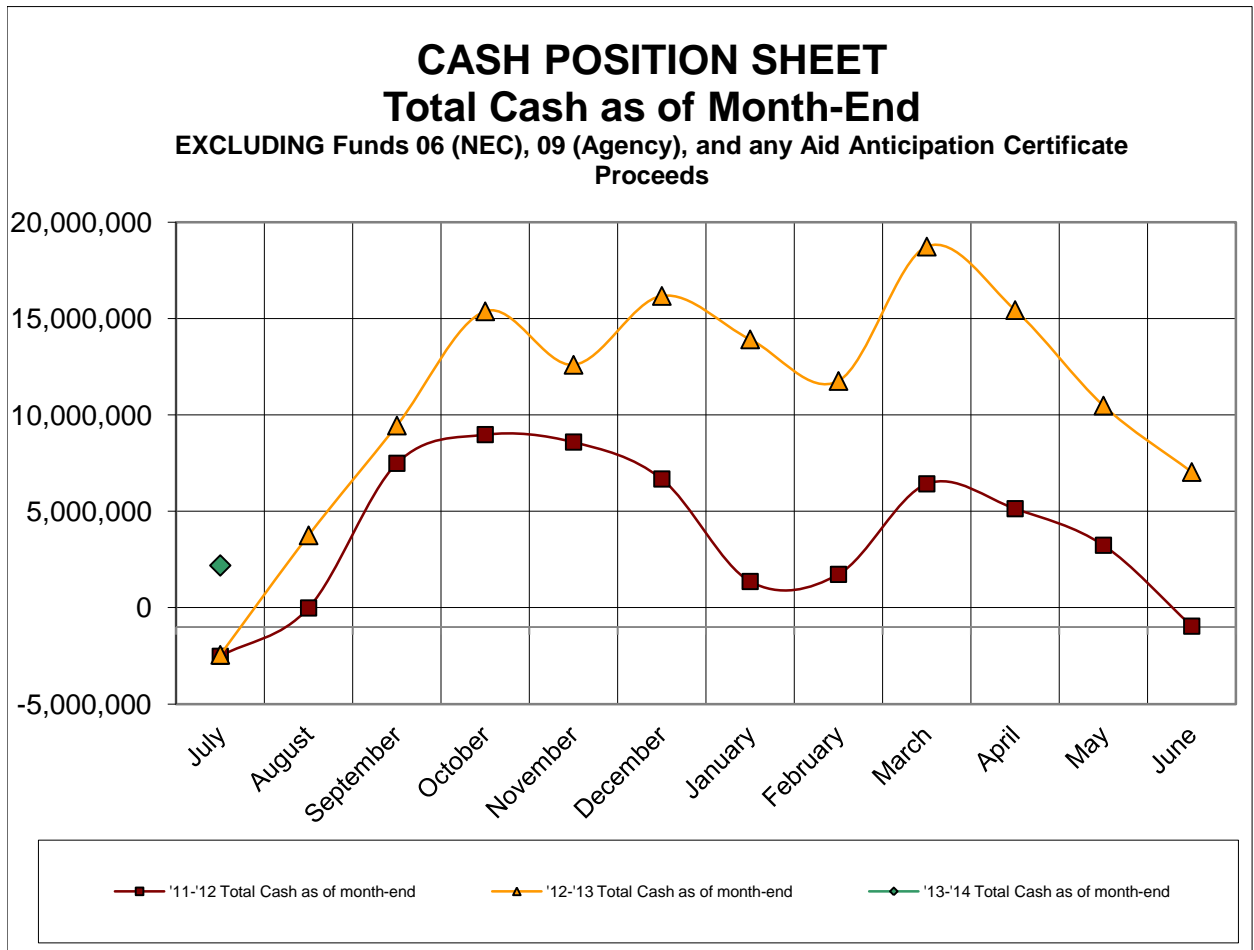
- EXCLUDING Funds 06 (NEC Construction), 09 (Agency), and any Aid Anticipation Certif. Proceeds

<u>Date</u>	<u>'11-'12 Total Cash as of month-end</u>	<u>'12-'13 Total Cash as of month-end</u>	<u>'13-'14 Total Cash as of month-end</u>
July	-2,523,529 ^{1,2}	-2,447,118	2,191,127 ³
August	-15,086 ^{1,2}	3,754,626 ³	
September	7,492,933 ²	9,454,172 ³	
October	8,982,957 ²	15,382,409 ³	
November	8,595,697 ²	12,605,385 ³	
December	6,678,835 ²	16,180,751 ³	
January	1,358,298 ²	13,924,956 ³	
February	1,728,796 ²	11,767,529 ³	
March	6,426,638 ²	18,741,667 ³	
April	5,136,821 ²	15,446,038 ³	
May	3,240,235 ²	10,488,472 ³	
June	-959,957 ²	7,041,623 ³	

¹ excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

² excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

³ excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, payable back in Sept. '13



INTERMEDIATE DISTRICT 287
JULY 2013 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
07/10/13	MN DEPT ED	MSDLAF	1315478	11,062.03	INV#70869 TITLE III FIN 417
	EDUC - FNS	MSDLAF	1315478	472.30	02S473 COMMODITIES REBATE
	EDUC - FNS	MSDLAF	1315478	2,485.59	02F701 REG LUNCHES MAY13
	EDUC - FNS	MSDLAF	1315478	514.26	02F701 HHFKA LUN 13 CFDA MAY13
	EDUC - FNS	MSDLAF	1315478	21,207.65	02F701 FREE-RED L 13 MAY13
	EDUC - FNS	MSDLAF	1315478	10,348.13	02F705 BREAKFAST 13 MAY13
	EDUC - FNS	MSDLAF	1315478	1,028.52	02S300 ST SCHLUNCH 13 MAY13
	EDUC - FNS	MSDLAF	1315478	245.45	02F705 ST BREAKFAST 13 MAY13
07/12/13	EDUC-STATE AID	MSDLAF	1322463	2,884,847.90	01S360 SPED ED AID FY1314
07/16/13	MN COLLEGE & UNIV	MSDLAF	1332575	40.00	INV#INV#70876 HENN TECH COLLEGE BINDING PROJ
	PERPICH CTR FOR ARTS	MSDLAF	1340147	800.00	PERPICH CTR ARTS EDUCATION
	DEED VOC REHAB GRTS	MSDLAF	1343238	147,979.25	INV#70900 YOUTH WORKFORCE PROJECT(APR-JUNE13)
	EDUC - FNS	MSDLAF	1343238	533.89	02F701 REG LUNCHES JUNE13
	EDUC - FNS	MSDLAF	1343238	110.46	02F701 HHFKA LUN 13 CFDA JUNE13
	EDUC - FNS	MSDLAF	1343238	4,644.34	02F701 FREE-RED L 13 JUNE13
	EDUC - FNS	MSDLAF	1343238	2,403.05	02F705 BREAKFAST 13 JUNE13
	EDUC - FNS	MSDLAF	1343238	220.92	02S300 ST SCHLUNCH 13 JUNE13
	EDUC - FNS	MSDLAF	1343238	40.55	02F705 ST BREAKFAST 13 JUNE13
07/29/13	EDUC STATE AID	MSDLAF	1348610	271,558.83	01S211 ON LINE LRNG FY1213

MTD TOTALS 3,360,543.12

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
07/10/13	MSDLAF	US BANK	70012654 - 70012683	21,341.98	DIRECT DEPOSIT EMPLOYEE EXPENSES
07/11/13	MSDLAF	BANK OF MONTREAL	2412	61,902.00	P-CARD MAY13 - JUNE 13 ACT
	MSDLAF	BANK OF MONTREAL	90000082 - 90000096	33,377.66	P-CARD MAY13 - JUNE 13 ACT
	MSDLAF	BANK CARD SERVICES	2413	66.55	MERCANT CARD FEES FOR JUNE13 ACT
	MSDLAF	US BANK	2414	113.17	ARP FEES VOUCHER ACCT MAY13
07/15/13	MSDLAF	WELLS FARGO	2415	3,926.62	WELLS FARGO BROKEAGE - NPLH APT
	MSDLAF	US BANK	237395 - 237832	649,360.30	DIRECT DEPOSIT PAYROLL(WAREHOUSE 6/30)
	MSDLAF	US BANK	239149	1,722.84	DIRECT DEPOSIT PAYROLL(WAREHOUSE 6/30)
	MSDLAF	US BANK	239153 - 239526	426,051.89	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000485	12,012.98	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000486	159,264.47	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000487	66,314.07	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000488	61,255.66	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000489	19,465.42	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000490	4,199.79	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000491	235,316.74	FEDERAL TAXES
	MSDLAF	PERA	80000492	20,066.47	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000493	125,194.86	TEACHERS RETIREMENT ASSN
	MSDLAF	WELLS FARGO	2416	122,293.75	WELLS FARGO BROKEAGE
	MSDLAF	US BANK	2417	1,490,634.62	US BANK
	MSDLAF	US BANK	2418	65,821.88	US BANK
	MSDLAF	WELLS FARGO	2419	142,655.00	WELLS FARGO BROKERAGE
	MSDLAF	US BANK	70012684 - 70012736	4,051.76	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	US BANK	70012737 - 70012789	5,111.43	DIRECT DEPOSIT EMPLOYEE EXPENSES(6/30)
07/30/13	MSDLAF	ING	2420	1,700.84	MN STATE RETIREMENT SYSTEM
	MSDLAF	US BANK	2421	110.93	ARP FEES VOUCHER ACCT JUNE13
	MSDLAF	EBC	2422	223,638.08	EMPLOYEE & EMPLOYER 403B
	MSDLAF	ING	2423	208,825.97	MN STATE RETIREMENT SYSTEM
	MSDLAF	CHS	2424	37,165.08	CHS FLEX PAYMENTS JULY 13
	MSDLAF	US BANK	237833 - 238270	651,083.20	DIRECT DEPOSIT PAYROLL (WAREHOUSE 6/30)
	MSDLAF	US BANK	239150	1,722.84	DIRECT DEPOSIT PAYROLL (WAREHOUSE 6/30)
	MSDLAF	US BANK	239527 - 240156	571,894.43	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000494	4,199.89	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000495	202,882.45	FEDERAL TAXES
	MSDLAF	ING	80000496	1,700.84	MN STATE RETIREMENT SYSTEM
	MSDLAF	PERA	80000497	16,264.51	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000498	27,666.40	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000499	11,429.65	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000500	232,372.66	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000501	72,221.56	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000502	37,828.06	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000503	133,774.37	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3085	52.66	ARP FEES RECEIPT ACCT MAY13
	MSDLAF	US BANK	3086	102.63	ARP FEES RECEIPT ACCT JUNE13
	MSDLAF	US BANK	3087	45.02	WIRE FEE FOR 7/23 US BANK CHANGE
	MSDLAF	US BANK	4098	59.92	ARP FEES PAYROLL ACCT MAY13
	MSDLAF	US BANK	4099	52.99	ARP FEES PAYROLL ACCT JUNE13

MTD TOTALS 6,168,316.89

DONATIONS
 INTERMEDIATE DISTRICT 287
 2013-2014

July 2013

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
7/9/13	CHECK		\$ 515.00	BOORMAN, BECKY		DSC	DESTINATION IMAGINATION
7/9/13	TEN \$5.00 GIFT CARDS		\$ 50.00	TARGET-BLOOMINGTON		SEC	SECA
7/8/13	CHECK		\$ 30.00	WELLS FARGO FOUNDATION		NEC	ALL
			\$ 595.00				

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – August 22, 2013

AGENDA SECTION: Administrative Services / Facilities Report

ITEM: Contract Approval J.E. Dunn DSC Remodel

PRESENTED BY: Thomas Shultz, Director of Facilities

1. Background Information

Bid response for the DSC Redesign

- Approve award to J.E. Dunn Construction Company for the District Service Center Remodeling.

2. Fiscal Impact/Funding Source: \$466,013, Funds are accounted for in the District 287 Property Account.

3. RECOMMENDED ACTION: Recommendation for Board Approval of Bid and Construction Contract award for modifications to the District Service Center as approved by the MDE in a letter dated August 8, 2013.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

Date: August 22, 2013

To: Sandra Lewandowski, Superintendent

From: Thomas Shultz, Director of Facilities

RE: Construction Contract for District Service Center Remodel

A Request for Proposals for construction services for the District Service Center Remodel was issued and the Best Value process determined contractor was concluded to be J.E. Dunn Construction. The value of this project is estimated to be \$466,013. Funds are to be used from the designated Property Account for the District Service Center.

During the proposal process two respondents provided proposals:

J.E. Dunn Construction	\$586,850
Marge Magnuson	\$605,200

Value engineering with J.E. Dunn Construction with District 287 self-contracting some portions of the work reduced the general contract amount to approximately \$466,000.

Board approval of this contract is requested due the value of the contract being in excess of \$100,000.

Budget Estimates:

Design	\$ 42,000	TSP
Construction	\$466,000	J.E. Dunn Construction
Furniture	\$175,000	287/ABF (State Contract)
Carpet	<u>\$ 50,000</u>	287 Staff and RFP process
Total	<u>\$733,000</u>	

August 2013
vol 10 ♦ no 10

AMSD Presents Mariani and Rest with Friend of Public Education Awards

AMSD Calendar

August 23, 2013
Executive/Legislative Committee Meeting,
7:30 a.m., TIES Building,
St. Paul

September 6, 2013
Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

September 27, 2013
Executive/Legislative Committee Meeting,
7:30 a.m., TIES Building,
St. Paul

October 4, 2013
Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

SAVE THE DATE!
November 13, 2013
AMSD Policy Conference On Early Learning
8:00 a.m.—1:00 p.m.
Grand Hall, TIES Conference Center,
St. Paul

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

AMSD was pleased to present Friend of Public Education Awards to Representative Carlos Mariani and Senator Ann Rest at its August Board of Directors meeting.

AMSD Chair Holly Parker thanked the legislators for their service and recognized them for their work during the 2013 session. In particular, Parker cited their steadfast support of public education and their ability to work across party lines to focus on meeting the needs of students.



AMSD Chair Holly Parker presents Senator Ann Rest (above), and Representative Carlos Mariani (left) with AMSD's Friend of Public Education Award.

From the Chair

It is hard to believe that summer is winding down and we're preparing for a new school year. These are always exciting times as we look forward to new challenges and new opportunities.

Two of those opportunities/challenges that are receiving a lot of attention from teachers, administrators, parents and school board members are all-day Kindergarten and early learning scholarships. During the 2013 Legislative session, the Governor and Legislature approved a significant expansion of early learning scholarships and funding for all-day Kindergarten beginning with the 2014-15 school year. While these are certainly welcome investments and initiatives that AMSD has long supported, they also bring challenges such as securing classroom space, hiring staff and aligning curriculum and programs.

AMSD will be focusing on this topic at its Annual Policy Conference which will be held on Wednesday, November 13 from 8:00 a.m. to 1:00 p.m. in the TIES Conference Center. Please mark your calendar for what promises to be an informative and timely conference. Further details will be coming soon. In the meantime, enjoy the remainder of the summer!

Holly Parker, school board member from Eden Prairie Public Schools, is chair of AMSD.

New Initiative Assesses Effectiveness of Technology in Burnsville-Eagan-Savage

An elementary school interventionist is researching: Does the use of formative assessment apps on iPads impact differentiation in a math co-teaching classroom?

Three junior high media specialists are studying: Will student-generated book reviews increase student enthusiasm for reading?

A high school science teacher examines: Has the use of instructional videos in my Geometry Concepts class helped students succeed in various geometry topics?

They are among 80 teachers who studied how technology can improve teaching and learning in a number of ways during the past school year in Burnsville-Eagan-Savage School District 191. They focused their action research on strengthening core instruction to improve student learning/achievement through the use of technology. All of these individual projects were completed in collaboration with the district's Teaching and Learning Department.



The initiative, called Improving Student Achievement Through Technology (ISATT), is designed to find out which technologies provide the most benefit to student learning and how best to use them.

District 191 is working to ensure that limited funds are spent in the most cost effective way. Teachers are developing action research plans that lay out how they will use technology, such as iPads or social media, and how they will measure the impact on student learning. They engage in professional development, track data points to identify tools and strategies that impact student learning, and share their experiences with colleagues.

The purpose of action research isn't to find definitive answers. Instead, the process is a systemic approach focused on informing and improving instructional practice.

"It's not about the technology; it's about the teaching," said Rachel Gorton, the district's technology integrationist.

Action research is about improving instruction through the process of teaching itself. It involves teachers deliberately measuring the effectiveness of something they've chosen to do in the classroom, with the goal of discovering what works and what doesn't.

New technologies are forcing fundamental changes in instruction. "Just as technology continues to shift our culture outside the classroom, it is shifting how we teach and learn inside classrooms," said Gorton. "The awareness of those changes requires teachers to look at what alternatives are out there and embrace new ways of instructing."

Teachers at every school are working in groups to study how technology can be used to improve teaching and student achievement. In some cases, they are studying how a tool like an iPad can support their instruction, such as by helping them assess how well students are learning the material so they can individualize instruction.

"The iPads allow us to do quick assessments, get immediate results and have a record of the results. This quick and immediate feedback allows us to tailor our instruction to better differentiate our lessons," said Paul Berge, an interventionist at Sky Oaks Elementary in Burnsville.



Continued on page 3

Referendum Revenue Continues to Provide Critical Resources

Some people have dubbed the 2013 Legislative Session the “education session.” Indeed, the 2013 E-12 Education bill included strategic investments and important reforms including: investments in early learning, funding for all-day Kindergarten, restoration and reform of the integration program, aligning the student assessment and accountability system with college and career readiness standards and increased flexibility with teacher licensure to attract and retain high quality teachers.

In addition, the omnibus tax bill includes major changes to Minnesota’s education funding system that will take effect in the 2014-15 school year. Enhancement in the tax bill included significant property tax relief to address property tax disparities among school districts, granting locally-elected school boards the authority to provide a minimum level of resources to their students and reducing the heavy reliance on the operating referendum by recognizing regional labor cost differentials. While these changes do not take effect immediately, combined with the reforms and investments in the E-12 education bill, they provide a solid foundation on which to build in the future. So, why will we continue to see a large number of school districts with referendum questions on the ballot this fall?

The fundamental answer is that as significant as the reforms included in the education and tax bills were, the funding increase will fall just short of projected inflation over the coming biennium. In addition, school districts continue to feel the impact of the special education cross-subsidy. The cross-subsidy refers to the fact that school districts are forced to redirect funding meant for general education purposes to cover unfunded federal and state special education mandates. During the 2013-14 school year this will amount to over \$600 million for Minnesota school districts.

Consequently, voter-approved operating referendums will continue to be essential to provide basic programming for our students. In fact, some school districts receive over 20 percent of their operating revenue from the referendum. Metropolitan school districts are particularly reliant on the operating referendum. Figure 1 on page 4 shows that, on average, operating referendum revenue accounts for 16.50% of total operating revenue for metro school districts.

Consequently, it is no surprise that dozens of school districts throughout the state will be asking their voters to approve crucial resources for their students this fall. A recent survey of AMSD members shows that almost half of AMSD members will be pursuing a referendum this fall. Out of 38 referendum-eligible districts, 18 AMSD members plan to have a question on the ballot in November.

Continued on page 4

Burnsville-Eagan-Savage Launches ISATT Initiative

Continued from page 2

In other cases, students are using iPads or other tools to expand their classrooms and resources by gaining access to information that wouldn't otherwise be available at their desks. A high school social studies teacher is studying whether the use of social networking tools (Edmodo, Google Apps, YouTube) increase student engagement. Teachers at the alternative high school are evaluating if student, parent and community involvement can be increased by using social media.

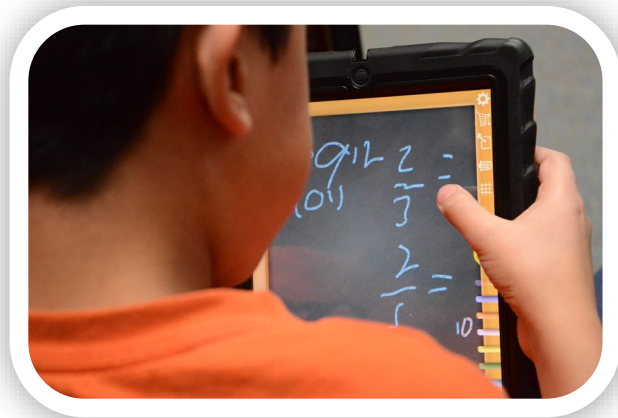
Perhaps most importantly, the results of each action research project are shared with other teachers throughout District 191. This helps ensure all teachers and students benefit from this work. Teachers presented their action research in a “share fair” last March and will lead tech mini camps for colleagues in August.

As the new school year begins, teachers in the Year 1 ISATT cohort can dig deeper into their research or switch to a new focus. Another group of teachers will join the process.

"Teachers are changing their approach to instruction," said Gorton. "They see that technology enhances, not restricts, what they can accomplish in their classrooms."

For more information, go to www.isd191.org and click on the ISATT icon.

This month's member feature was submitted by the Communications Department, Burnsville-Eagan-Savage School District 191.

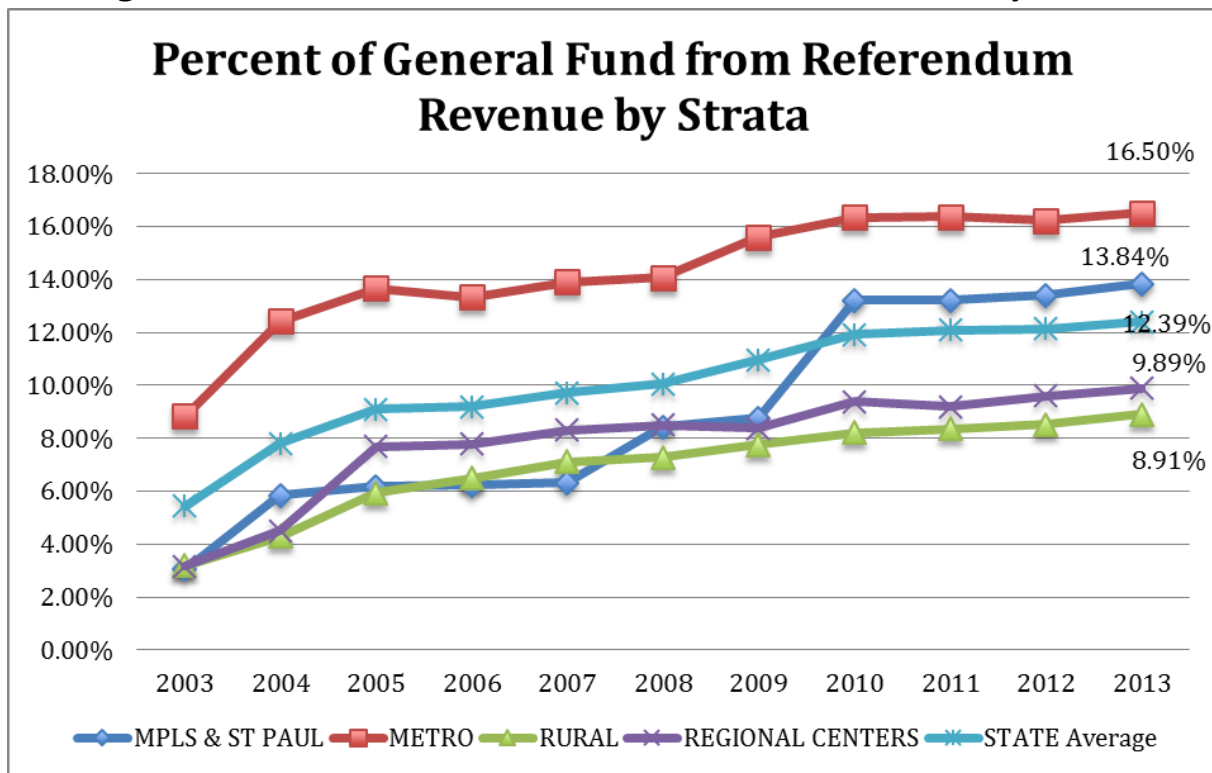


Funding Needed for Classroom Space, Technology and Safety Enhancements

Continued from page 3

In addition, the implementation of all-day Kindergarten and the expansion of early learning scholarships has left many school districts scrambling to identify the necessary classroom space to provide these early learning opportunities for their students. Thus, some school districts will be seeking approval of building bond referendum to add additional classroom space. Other districts are planning to ask their voters to approve funding for technology and safety enhancements. The importance of addressing safety issues has received increased attention following the tragedy in Connecticut last December.

Figure 1: Percent of General Fund from Referendum Revenue by Strata



AMSD analysis of MDE data

Important Dates

August 31: Districts not electing to participate in location equity revenue must pass a board resolution opting out

September 8: MDE deadline to certify property tax levy limitations

September 30: Deadline for a district to pass a board resolution to convert referendum revenue from voter-approved to board-approved or authorize new referendum authority

September 30: Deadline for districts to certify property tax levies to county auditor

AMSD Members: Anoka-Hennepin School District, Bloomington Public Schools, Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District, Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Prior Lake-Savage Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, SouthWest Metro Educational Cooperative, Spring Lake Park Schools, St. Anthony/New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule

2013-2014

Get on the Bus

Tuesday, September 24th

South Education Center

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, November 19th

TBN

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, February 11th

TBN

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Local 2209 Breakfast

7:00 AM

Tuesday, September 24th
South Education Center

_____	_____
_____	_____
_____	_____

Tuesday, January 14th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, March 11th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

School Board Planning Calendar January 2013 – December 2013

1st Meeting of the Month	2nd Meeting of the Month
AUGUST 22, 2013	
Approval of Cash Flow Borrowing Resolution District Operations Financial Report July	Start-Up” (Colleen, Dolly, Char, and Jane) Superintendent Goals
SEPTEMBER 12, 2013 Hennepin County Gateway to College Grant Report on Crisis Planning (Michelle Axell – 10 minutes) What Board Members Should Know About Our 2013-2014	SEPTEMBER 26, 2013 Financial Report August PLC’s Results/Goals
OCTOBER 10, 2013	
Collaborative Curriculum	OCTOBER 24, 2013
	Financial Report September Strategic Plan Update
NOVEMBER 14, 2013	
<i>(Only one Board meeting this month!)</i>	
Facilities Management Update Financial Report October	Food Service Resolution OPEB Reporting & Funding
DECEMBER 12, 2013	
<i>(Only one Board meeting this month!)</i>	
Financial Report November	Prior Year Audit Review

INFORMATIONAL ITEMS TO REMEMBER:

** Board role in setting/supporting goals
 Board TLC

Community use of Facilities Bucket

School Board Planning Calendar January 2014 – December 2014 (Tentative Dates)

1 st Meeting of the Month	2 nd Meeting of the Month
START TIME 6:30 PM	
JANUARY 9, 2014 <i>No Meeting</i>	
JANUARY 23, 2014 <i>Organizational Meeting</i>	
Election of Board Officers Oath of Office Financial Report December FY12 Audit	Legislative Platform Restrictive Procedure Plan & Minnesota Department of Education Report from Stakeholders Uber Goal #2
What Board Members Should Know About Special Education Monitoring	
FEBRUARY 13, 2014 Communication with Local Boards Hennepin County Graduation Update Mentor Connection Superintendent Mid-Year Evaluation Procedure	FEBRUARY 27, 2014 Financial Report February FY14 Budget Assumption & 2209 Parameters FY12 Budget Revision & FY13 Budget Assumptions Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year Strategic Plan – Year 5 Uber Goal #1
MARCH 13, 2014	MARCH 27, 2014 Financial Report February FY14 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2013-2014 Reduction ULA for tenured staff (<i>provide names</i>)
APRIL 10, 2014 <i>(Only one Board meeting this month!)</i> Superintendent & Board Evaluation Update	
MAY 8, 2014 Financial Report March Strategic Plan Report Summary Status Report on Board Policy & Procedure	MAY 22, 2014 Financial Report April Non-Renewals/Layoffs Probationary Licensed, and Non-Licensed Staff Reduction ULA Resolution Spotlight DVD Presentation
JUNE 12, 2014 Superintendents Evaluation Update Administrative/Unaffiliated Parameters - (Closed Session)	JUNE 26, 2014 Facilities Management Update - Energy Audit PLC Data Report Superintendent & School Board Evaluation to plan for Board Retreat outcomes
2014-2015 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff	

INFORMATIONAL ITEMS TO REMEMBER:

** Board role in setting/supporting goals
Board TLC

Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
August 22, 2013
SCHOOL BOARD CALENDAR

June 2013				
27	Thursday	General Board Meeting	6:30PM	Board Rm

August 2013				
22	Thursday	General Board Meeting	6:30PM	Board Rm
26	Monday	Welcome Back Staff Event	10:00AM & 1:00PM	NEC

September 2013				
12	Thursday	General Board Meeting	6:30PM	Board Rm
24	Tuesday	Local 2209 & Board Breakfast (South Education Center)	7:00AM	SEC
24	Tuesday	Get On The Bus (South Education Center)	8:30AM	SEC
26	Thursday	General Board Meeting	6:30PM	Board Rm

October 2013				
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

November 2013				
14	Thursday	General Board Meeting	6:30PM	Board Rm
19	Tuesday	Get On The Bus	8:30AM	TBN

December 2013				
12	Thursday	General Board Meeting	6:30PM	Board Rm

TENTATIVE 2014 DATES

January 2014				
09	Thursday	General Board Meeting	6:30PM	Board Rm
14	Tuesday	Local 2209 & Board Breakfast	7:00AM	DSC - 316
23	Thursday	General Board Meeting	6:30PM	Board Rm

February 2014				
11	Tuesday	Get On The Bus	8:30AM	TBN
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

March 2014				
11	Tuesday	Local 2209 & Board Breakfast	7:00AM	DSC – 316
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

April 2014				
10	Thursday	General Board Meeting	6:30PM	Board Rm
19	Saturday	Destination ImagiNations State Tournament	All Day	TBN
30	Wednesday	Honors Mentor Connection Scholars Forum	6:00PM	TBN

May 2014

08	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	Hennepin Technical College High School Spring Award Ceremony	10:10AM & 12:20PM	TBN
22	Thursday	General Board Meeting	6:30PM	Board Rm

June 2014

02	Monday	Sun Transition/PHASE/Intersect Graduation	12:00PM & 1:30PM	TBN
03	Tuesday	SUN at South Education Center Graduation	1:00PM	SEC
04	Wednesday	FOCUS South Graduation	9:00AM	TBN
04	Wednesday	VECTOR South Graduation	12:00PM	TBN
04	Wednesday	West Education Center Graduation	4:00PM	WEC
04	Wednesday	South Education Center Alternative Graduation	6:00PM	SEC
05	Thursday	North West Tech Center High School Graduation	9:00AM	NWTC
05	Thursday	North West Tech Center Trans Graduation	1:00PM	NWTC
05	Thursday	North Education Center Graduation	1:00PM	NEC
05	Thursday	North Education Center Alternative Graduation	6:00PM	NEC
06	Friday	Transition EEC Graduation	10:00AM	TBN
06	Friday	Epsilon Graduation	TBN	TBN
06	Friday	Explore EEC Graduation (8 th Grade Recognition)	1:00PM	TBN
12	Thursday	General Board Meeting	6:30PM	Board Rm
26	Thursday	General Board Meeting	6:30PM	Board Rm

◆ General Board Meeting – Date Change

◆ New Event