



# GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

**DATE, TIME, LOCATION: MONDAY, OCTOBER 25, 2010, 6:30 PM  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
ADMINISTRATION BUILDING BOARD ROOM  
4544 INTERSTATE 10, BAYTOWN, TEXAS**

## **AGENDA**

1. CALL TO ORDER/DECLARATION OF QUORUM
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    1. Future Board Agenda Items
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    1. Discussion of Personnel -Superintendent's Evaluation
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Conflicts with the Texas Open Meetings Act

3. Discussion of Purchase, Exchange, Lease, or Value of Real Property

G. Consideration of Interlocal Contract with Avondale House for Day School Placement

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8. ADJOURNMENT

**If, during the course of the meeting, any discussion of any item on the Agenda should be held in Closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D and E.**

*If you require special assistance or the provision of an auxiliary aid or device during this event, please contact Noemi Garcia in the Superintendent's Office at 281.420.4816 at least 48 hours prior to the event.*



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

**BYRON P. TERRIER, Ed.D.**

ASSISTANT SUPERINTENDENT  
ADMINISTRATIVE SERVICES

October 25, 2010

TO: DR. TOBY YORK

FROM: DR. BYRON TERRIER

**SUBJECT: OPENING EXERCISES FOR OCTOBER 25, 2010, BOARD MEETING**

The opening exercises for the October 25, 2010, Board Meeting will be given by the students of Robert E. Lee High School.

The pledges will be led by Amie Vollman and James Faucett.

Choir students will perform two popular songs "Open Arms" and "Stand By Me."

The students participating are: Rebecca Banda, Sarah Cook, James Faucett, Vanessa Gracia, Abraham Irias, Kaitlen Lopez, Adam Mendieta, Morgan Riojas, Amie Vollman, and Andrew Young.

The students are under the direction of choir teacher Ms. Kymberly Reeves and principal Mr. Bruce Davis.

/rn



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

**BYRON P. TERRLER, Ed.D.**  
ASSISTANT SUPERINTENDENT  
ADMINISTRATIVE SERVICES

October 25, 2010

TO: DR. TOBY YORK  
FROM: DR. BYRON TERRIER  
SUBJECT: STATE HISTORY FAIR RECOGNITION

The following Goose Creek Consolidated Independent School District students won first or second place at Regional History Day competition, and advanced to Texas History Day competition held in Austin, Texas, in May 2010.

**BAYTOWN JUNIOR SCHOOL**

Historical Paper- "Solar Cells"

**Andrew Lord**

Andrew was under the direction of Mr. Ovidio Hinojosa.

Individual Documentary- "Alternating Currents"

**Meredith Gibson**

Meredith was under the direction of Mr. Peter Cushman.

**CEDAR BAYOU JUNIOR SCHOOL**

Group Documentary- "The Peace Corps: An Army of Good Will"

**Caroline Fess**  
**Reagan Sharp**

**Abby Gregorcyk**  
**Elisabeth Villarreal**

**Annie Jones**

The students were under the direction of Ms. Mary Snellings and Ms. Caren Miller.

Group Exhibit- "The Kevlar Vest: An Innovation in Safety"

**David Barrett**

**Michael Lahowetz**

The students were under the direction of Ms. Lori Austin.

**GENTRY JUNIOR SCHOOL**

Individual Exhibit- “Travel Revolution – Fast Connection”

**Ruchir Pipalia**

Ruchir was under the direction of Ms. Toni Rosenbaum.

**HORACE MANN JUNIOR SCHOOL**

Historical Paper- “Wings Over Our Nation: The Innovation of Fighter Planes”

**Jose Mendez**

Jose was under the direction of Ms. Ami Leggett and Ms. Suzy Ferrell.

Interpretive Website- “Women’s Suffrage: A Fight for the Right to Vote”

**Andrea Garcia**

Andrea was under the direction of Ms. Connie Scantlen.

**ROBERT E. LEE HIGH SCHOOL**

Individual Performance- “Assisted Reproductive Technology”

**Miroslava Zendejas**

Miroslava was under the direction of Mr. C.A. Shields.

**ROSS S. STERLING HIGH SCHOOL**

Historical Paper- “Sit Back, Relax, and Enjoy the Show”

**Kaitlyn Gainer**

Kaitlyn was under the direction of Ms. Donna Britt.

**Ross S. Sterling High School (cont.)**

Individual Documentary- “The Rise of the Printed World”

**Rebecca Conejo**

Rebecca was under the direction of Ms. Maggie Eubanks.

Individual Exhibit- “Frank Lloyd Wright: The Man-The Architect-The Innovator”

**Daisy Galvez**

Daisy was under the direction of Ms. Donna Britt.



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

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ASSISTANT SUPERINTENDENT  
ADMINISTRATIVE SERVICES

October 25, 2010

TO: DR. TOBY YORK  
FROM: DR. BYRON TERRIER  
SUBJECT: STATE HISTORY FAIR RECOGNITION

The following Goose Creek Consolidated Independent School District students won first or second place at Regional History Day competition, then advanced and placed at Texas History Day competition held in Austin, Texas, in May 2010.

**BAYTOWN JUNIOR SCHOOL**

**Caisey Arnold**

**Lauren Sparkes**

The group received the Distinguished Achievement Award in the category of Group Documentary for "From the Basement of Rutgers to the Breaking of Medical Barriers."

The students were under the direction of Mr. David LaGrange.

**CEDAR BAYOU JUNIOR SCHOOL**

**Allie Guy  
Sydney Tindol**

**Britainy Lovett  
Juliana Yolland**

The group won third place in the category of Group Performance for "The Search for Truth: How Investigative Journalism Changed America."

The students were under the direction of Ms. Mary Snellings and Ms. Carrie Kinnaman.

**GENTRY JUNIOR SCHOOL**

**Jovonne Ledet**

Jovonne received the Oral History Award in the category of Individual Documentary for "Revolution of Handy Evidence."

Jovonne was under the direction of Ms. Toni Rosenbaum.

**HORACE MANN JUNIOR SCHOOL**

**Richard Echeverria**

Richard received the Distinguished Achievement Award in the category of Individual Exhibit for “A Beam of Hope: Transcending Technology through Innovative Light.”

Richard was under the direction of Ms. Ami Leggett and Ms. Suzy Ferrell.

**Garrett Barton**

**Armando Morfin**

The group received the Distinguished Achievement Award in the category of Interpretive Website for “Refrigeration: Keeping It Cool.”

The students were under the direction of Ms. Ami Leggett and Ms. Suzy Ferrell.

**ROBERT E. LEE HIGH SCHOOL**

**Lesha Bourne  
Serjio Hidalgo**

**Paulina Cantu  
Hillary Hopson**

The group received the Distinguished Achievement Award in the category of Group Performance for “Morse Code.”

The students were under the direction of Ms. Rosemary Calico-Hopson.

**James Voytek**

James received the Distinguished Achievement/Oral History Award in the category of Individual Documentary for “The GI Bill: Preserving America’s Future and Freedom.”

James was under the direction of Mr. C.A. Shields.

**ROSS S. STERLING HIGH SCHOOL**

**Brandon Christopher  
Clay Matthews**

**Shawn Collins  
Nygel Wallace**

The group received an Honorable Mention in the category of Group Exhibit for “The Atomic Bomb: The Innovation That Caused a Chain Reaction in the World.”

The students were under the direction of Ms. Robin Richards.

**Ross S. Sterling High School (cont.)**

**Samiah Aulakh**

Samiah received the Distinguished Achievement Award in the category of Interpretive Website for “We Stand United: Labor Unions Change the Modern Workplace.”

Samiah was under the direction of Ms. Amy Maddie.

**Lindsey Fess  
Kyle Murray**

**Kristin Murray  
Alexis Stafford**

The group received the Distinguished Achievement Award in the category of Group Performance for “Peace Corps.”

The students were under the direction of Ms. Maggie Eubanks.

**Tyler Stafford**

Tyler won third place in the category of Individual Performance for “Paul McCartney.”

Tyler was under the direction of Ms. Arlene Hastings-Hill.

**ALL HIGH SCHOOLS**

**Jonathan Guarjardo, Ross S. Sterling High School  
Jairo Monasterio, Robert E. Lee High School  
Jesus Zepeda, Goose Creek Memorial High School**

Representing all three high schools, the group received the Distinguished Achievement Award in the category of Group Exhibit for “Public Education.”

The students were under the direction of Ross S. Sterling High School teacher, Ms. Maggie Eubanks.



**GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**BYRON P. TERRLER, Ed.D.**  
ASSISTANT SUPERINTENDENT  
ADMINISTRATIVE SERVICES

October 25, 2010

**TO: DR. TOBY YORK**  
**FROM: DR. BYRON TERRIER**  
**SUBJECT: STATE AND NATIONAL HISTORY DAY**  
**RECOGNITION**

The following Goose Creek Consolidated Independent School District students won first or second place at Regional History Day competition and advanced to Texas History Day competition held in Austin, Texas, in May 2010. Students winning first or second place at state level competition advanced to National History Day in College Park, Maryland.

**GENTRY JUNIOR SCHOOL**

**Matthew Broussard**

Matthew won first place at state in the category of Individual Performance for “Anesthesia: No Pain, Medical Gain.” Matthew advanced to National History Day.

Matthew was under the direction of Ms. Toni Rosenbaum.

**HORACE MANN JUNIOR SCHOOL**

**Han Bui**  
**Kursten Jaime**

**Kimberly Estrada**  
**Betzianel Lagunas**

The group won second place at state in the category of Group Performance for “I’m Lovin It...Fast Food Steals America’s Hearts.” The group advanced to National History Day.

The students were under the direction of Ms. Ami Liggett, Ms. Suzy Ferrell, and Mr. James Fischer.

**ROSS S. STERLING HIGH SCHOOL**

**Caitlin May**

Caitlin won first place at state in the category of Paper for “The Microscopic War.” Caitlin advanced to National History Day.

Caitlin was under the direction on Ms. Maggie Eubanks.



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

**BYRON P. TERRLER, Ed.D.**  
ASSISTANT SUPERINTENDENT  
ADMINISTRATIVE SERVICES

October 25, 2010

TO: DR. TOBY YORK  
FROM: DR. BYRON TERRIER  
SUBJECT: **SPECIAL STUDENT RECOGNITION**

The following Goose Creek Consolidated Independent School District student won second place at Regional History Day competition, and advanced to Texas History Day competition held in Austin, Texas, in May 2010.

**ROSS S. STERLING HIGH SCHOOL**

Interpretive Website- "The Panama Canal"

**Cory Arnold**

Cory was under the direction of Ms. Amy Maddie.

# **PUBLIC HEARINGS**

- A. School FIRST (Financial Integrity Rating System of Texas)**
  
- B. Optional Flexible School Day Program (OFSDP)**

## **CITIZENS' PARTICIPATION**

Citizens who have registered with the recording secretary may address the Board on matters other than the character of any student, staff, or Board member. The item addressed by the speaker may not have been posted in accordance with the Texas Open Meetings Law. Board members may only listen to the individual's statement and may not discuss the item with the patron or take action on any matter not on the agenda. Each individual heard shall be allotted no more than five minutes for the presentations; however, if more than six citizens register to address the Board, more time may be given by a majority vote of the Board.

.Meeting of the Board of Trustees  
**GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**  
Baytown, Texas

October 12, 2010

**REGULAR MEETING**

The Board of Trustees and the Administrative Staff of the Goose Creek Consolidated Independent School District met in a Regular Board Meeting on Monday, October 12, 2010, in the Board Room of the Administration Building, 4544 Interstate 10, 6:30 p.m., with the following Board members present:

**PRESENT:** Mr. Ken Martin, President; Ms. Jenice Coffey, Secretary;  
Mr. Howard Sampson, Assistant Secretary; Mr. Robert Hoskins;  
Mr. Carl Burg; and Mr. Agustin Loredó

**ABSENT:** Ms. Wilyne Laughlin, Vice President

**OPENING EXERCISE**

The opening exercises for the October 12, 2010, Board Meeting were given by the students of Ashbel Smith Elementary School. The pledges were led by Briana Loera and Elizabeth Santillan. Board Member Carl Burg asked for a Moment of Silence and gave the prayer.

Second-grade students danced to “Los Viejitos” in honor of Hispanic Heritage Month. The students participating were: Omar Fajardo, Andres Garcia, Emmanuel Gonzalez, Valeria Hernandez, Briana Loera, Julian Lugo, Emily Medina, Ashley Melendez, German Morfin, and Elizabeth Santillan.

The students were under the direction of music teacher Ms. Blair Campbell and principal Ms. Suzanna Raymundo.

**CITIZENS PARTICIPATION**

No one registered to address the Board of Trustees.

**DISPOSITION OF MINUTES**

**September 27, 2010, Regular Board Meeting**

Ms. Coffey moved and Mr. Burg seconded the motion **THAT THE BOARD APPROVE THE MINUTES FOR THE SEPTEMBER 27, 2010, REGULAR BOARD MEETING AS REVISED.** The motion passed with Mr. Martin, Ms. Coffey, Mr. Sampson, Mr. Burg, Mr. Hoskins, and Mr. Loredó voting for the motion.

## ITEMS OF DISCUSSION/ACTION

### 8210. CONSIDERATION OF SUPERINTENDENT'S REPORTS

1. GUIDANCE AND COUNSELING UPDATE
2. FINANCE UPDATE – CHAPTER 313 OF THE TAX CODE

#### Guidance and Counseling Update

Heard an update on GCCISD Guidance and Counseling Program presented by Janci Alexander-Alfaro, Director of Counseling, REL Counselor Stephanie Stevenson; RSS Counselor Leah Veazey; Impact Early College High School at Lee College Counselor Janet Filla; Peter E. Hyland Center Counselor Elaine Thomas; and Lamar Elementary School Counselor Mary Groomer. The Board also heard from REL student Buster Henry and REL teacher Debbie King.

#### Finance Update – Chapter 313 of the Tax Code

Chief Financial Officer Pete Pape and School Attorney Rick Peebles gave a Financial Update on Chapter 313 of the Tax Code.

### 8211. CONSIDERATION OF FIRST READING OF TASB LOCALIZED POLICY MANUAL UPDATE 88

Mr. Hoskins moved and Mr. Sampson seconded the motion **THAT THE BOARD APPROVE THE FIRST READING TO ADD, REVISE, OR DELETE (LOCAL) POLICIES AS RECOMMENDED BY TASB POLICY SERVICE AND ACCORDING TO THE INSTRUCTION SHEET FOR TASB LOCALIZED POLICY MANUAL UPDATE 88 WITH A CHANGE TO CQ (LOCAL).** The motion passed with Mr. Martin, Ms. Coffey, Mr. Sampson, Mr. Burg, Mr. Hoskins, and Mr. Loredo voting for the motion.

### 8212. CONSIDERATION OF MONEY PURCHASE PENSION PLAN ANNUAL AUDIT

Mr. Loredo moved and Mr. Hoskins seconded the motion **THAT THE BOARD ACCEPT THE 2009-2010 MONEY PURCHASE PENSION PLAN AUDIT, WHICH HAS BEEN APPROVED BY THE MONEY PURCHASE PENSION PLAN ADMINISTRATIVE COMMITTEE, PRESENTED BY START & BUSCH, LLC.** The motion passed with Mr. Martin, Ms. Coffey, Mr. Sampson, Mr. Burg, Mr. Hoskins, and Mr. Loredo voting for the motion.

### 8213. CONSIDERATION OF BUDGET AMENDMENT

Mr. Loredo moved and Ms. Coffey seconded the motion **THAT THE BOARD APPROVE AMENDMENT NO. 4 AS STATED IN SECTION 23.47 OF THE TEXAS EDUCATION CODE AND REFLECT THE AMENDMENT IN THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES.** The motion passed with Mr. Martin, Ms. Coffey, Mr. Sampson, Mr. Burg, Mr. Hoskins, and Mr. Loredo voting for the motion.

**Budget Amendment No. 4**

This amendment to increase appropriations of \$943,596 in the General Fund was requested by David Fluker, Executive Director of Facilities Construction and Management, to incorporate into the District's books and records additional funds to continue renovating new real estate due to closure of Pumphrey Elementary and the Westtown Facility. These are the remaining balances for the budget amendment done in the prior fiscal year that was not encumbered hence cannot be rolled forward. These remaining balances as of August 31, 2010, will be included in the audited fund balance for the 2009-2010 fiscal year. The Administration is requesting this amount to come from fund balance since it was not encumbered in 2009-2010.

**8214. FUTURE BOARD AGENDA ITEMS  
BOARD TRAINING  
BOARD MEETINGS**

Future Board Agenda Items

- Discussion of Grading Policy
- Update from Schools

Board Training

Team Building, November 3, 2010

**CLOSED MEETING**

At approximately 8:27 p.m., President Ken Martin recessed the Regular Meeting into a Closed Meeting with the following statement:

“This Board will now recess into a Closed Session pursuant to the following sections of the Texas Opening Meetings Act: 551.071, Private consultation with the Board's attorney; 551.072, Discussing purchase, exchange, lease, or value of real property; 551.074, Discussing personnel or to hear complaints against personnel. No action will be taken while the Board is in Closed Session.”

**Board Reconvenes into Regular Session**

At approximately 8:49 p.m., the Board reconvened into Regular Session with President Ken Martin presiding. No action was taken while in Closed Session.

**8215. CONSIDERATION OF PERSONNEL**

Mr. Burg moved and Mr. Hoskins seconded the motion **THAT THE BOARD APPROVE THE ONE ELECTION AND ACCEPT THE TWO RESIGNATIONS AS RECOMMENDED BY THE ADMINISTRATION.** The motion passed with Mr. Martin, Ms. Coffey, Mr. Sampson, Mr. Hoskins, Mr. Burg, and Mr. Loredo voting for the motion.

Board of Trustees  
Regular Meeting – October 12, 2010  
Page 4

**Election**

Teresita Espinoza-Lopez, teacher, assigned to Hopper Primary School.

**Resignations**

Patricia Brownfield, art teacher at Bowie Elementary School  
Dennis Odell, music teacher at Alamo Elementary School.

**ADJOURNMENT**

President of the Board Ken Martin adjourned the Board meeting at approximately 8:50 p.m.

# **SUPERINTENDENT'S REPORTS**

## **Maintenance, Operations and Grounds Departments Update**

**GOOSE CREEK CISD  
MAINTENANCE,  
OPERATIONS AND GROUNDS  
DEPARTMENTS**

**Board Update  
October 25, 2010**

# Board Goal 4

The District will develop systematic management structures, including effectiveness measures for the Maintenance, Operations and Grounds Departments.

# Objective A: Communication

- Completed a survey to assess and facilitate a positive work environment in the District. All employees were afforded an opportunity to participate.
- Completed the development and implementation of an evaluation process for all employees.
- Maintenance, Operations and Grounds Departments are continuously providing bilingual newsletters, updating the website, providing notification of training opportunities, and conducting regularly scheduled meetings.

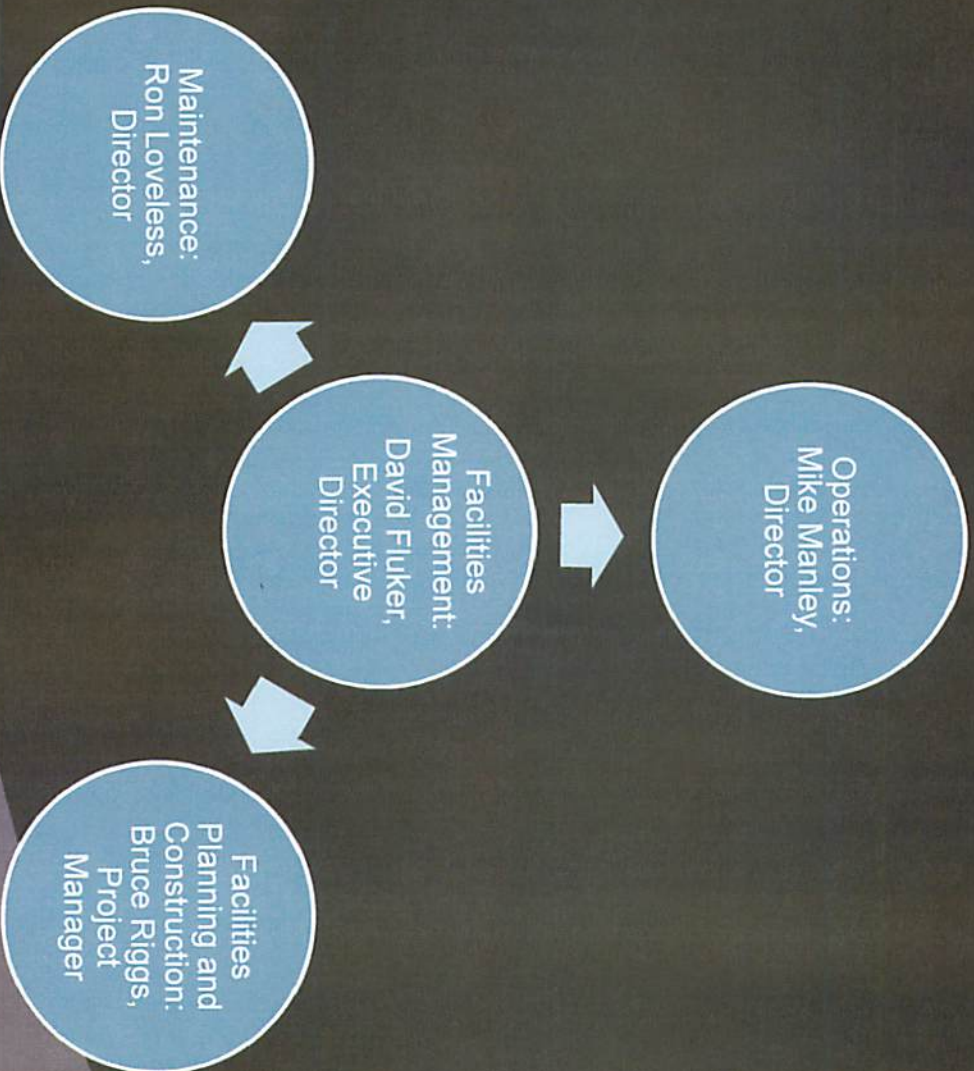
## Objective B: Staff Development and Professional Training

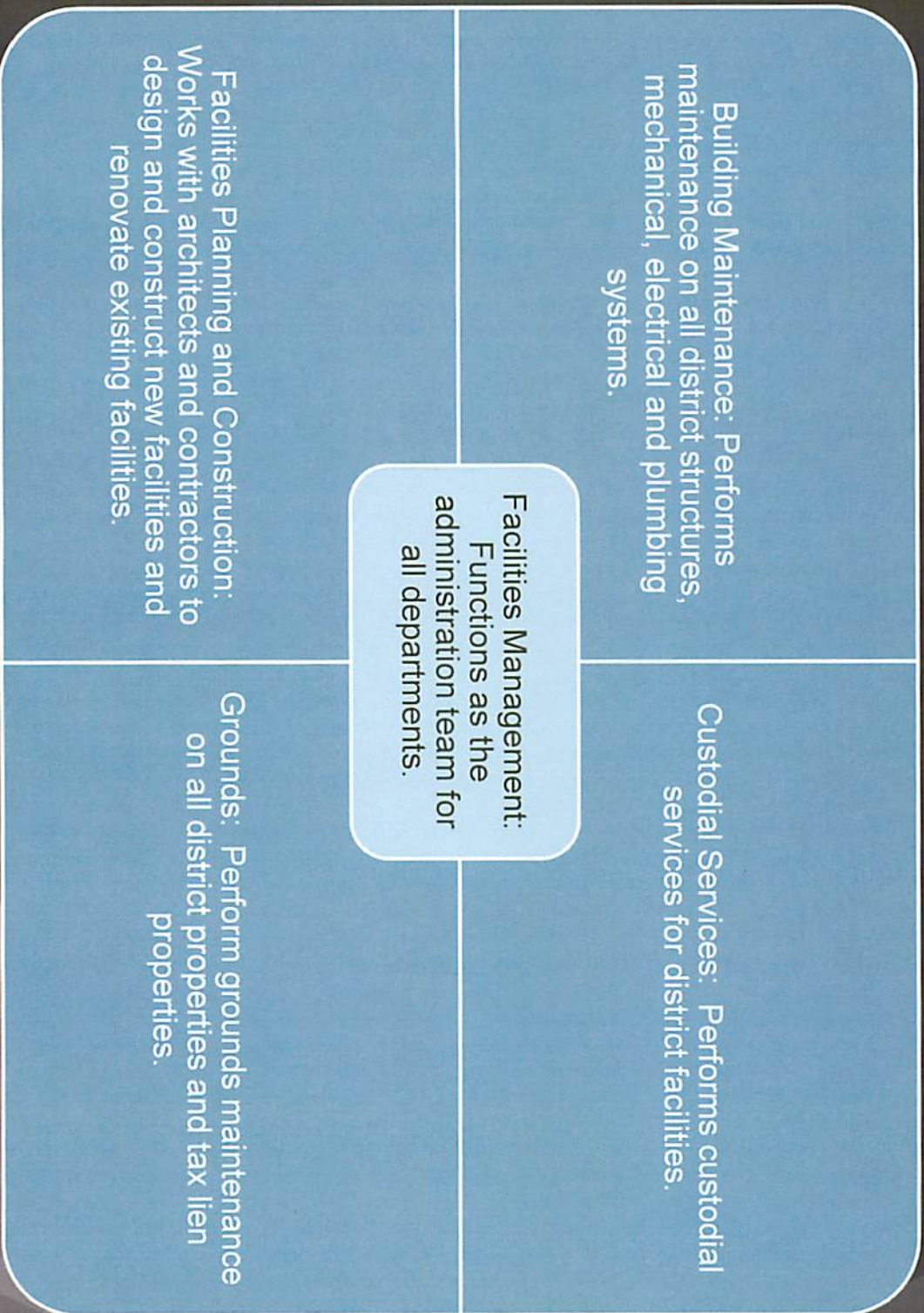
- Maintenance, Operations and Grounds Departments are continuously providing sexual harassment, equipment, and department specialization training.
- All Auxiliary Services Personnel have participated in a third Convocation session which included a motivational speaker.

# Objective C: Fiscal Efficiency

- Multiple shifts have been created to perform work at campuses during non-instructional hours and to reduce overtime.
- The approved energy management policy has been implemented and predicted savings are being recognized.

# Facilities Management Department





**Custodial Services:**  
192 custodians maintain all facilities to a high standard of cleanliness in order to promote a positive learning environment.

**Grounds Maintenance:**  
Is comprised of three teams that mow and groom all district properties. Including athletic fields and playground equipment. Also, three mechanics that maintain 19 vehicles, plus several dozen pieces of lawn equipment, and two pest control application technicians.

**Maintenance Department:**  
Approximately 55 employees maintain all buildings, equipment, environmental systems, elevators, telephone and security systems. The energy management program is also administered by the department.

**Facilities Planning and Construction:**  
Two employees work with firms to prepare bid documents for all construction projects. Also, on some projects the documents are printed in house to save several thousands of dollars. FP&C also administers the bond program.

**Facilities Management:**  
An office staff of 10 employees process approximately 22,000 work orders per year. Also, they process and track combined budgets of \$21 million; purchase orders for all related departments; review invoices for payment; record vehicle & equipment history; fuel accounting; and timekeeping for over 300 employees.

**FACILITIES MANAGEMENT  
MONTHLY WORK ORDER/PURCHASE ORDER STATUS  
ANNUAL DATA 2009**

MONTH	PURCHASE ORDERS			WORK ORDERS									
	DISTRICT WIDE	FM DEPT.	FM % DISTRICT WIDE	DISTRICT WIDE	MAINTENANCE			GROUNDS			CONSTRUCTION		
2009			%	TOTAL	TOTAL	# OPEN	% CLOSED	TOTAL	# OPEN	% CLOSED	TOTAL	# OPEN	% CLOSED
January	1070	144	13.46%	2863	1919	81	95.78%	916	49	94.65%	28	0	100%
February	1058	95	8.98%	1565	1120	57	94.91%	422	3	99.29%	23	0	100%
March	1156	144	12.46%	1678	1138	127	88.84%	500	1	99.80%	40	0	100.00%
April	1378	181	13.13%	1753	1183	61	94.84%	553	82	85.17%	17	1	94.12%
May	980	141	14.39%	1900	1376	135	90.19%	482	9	98.13%	42	0	100.00%
June	1389	225	16.20%	1986	1461	288	80.29%	504	9	98.21%	21	1	95.24%
July	547	198	36.20%	1338	900	178	80.22%	422	22	94.79%	16	1	93.75%
August	334	156	46.71%	2674	2087	342	83.61%	573	48	91.62%	14	2	85.71%
September	1492	253	16.96%	1846	1339	148	88.95%	493	8	98.38%	14	0	100.00%
October	1328	196	14.76%	1741	1194	142	88.11%	528	24	95.45%	19	0	100.00%
November	835	108	12.93%	1526	966	127	86.85%	551	22	96.01%	9	0	100.00%
December	699	96	13.73%	1475	1024	208	79.69%	442	7	98.42%	9	6	33.33%
AS 3/5/2010	12266	1937	15.79%	22345	15707	1894	87.94%	6386	284	95.55%	252	11	95.63%

# PREVENTATIVE MAINTENANCE CREW

GCCISD Maintenance  
Department

# Preventative Maintenance

- Maintenance department began a preventative maintenance (PM) program several years ago. It was streamlined in 2005. The PM program is an ongoing process and is growing rapidly. The PM program is scheduled to be performed in the evenings.

# Air Handler PM Task Sheet

## PM Task Sheet

Task Code: PM17200

Air Handler - Preventive Maintenance Monthly Inspection

Goose Creek School District

Facilities Management

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INSPECT FILTERS FOR CLEANLINESS.

CLEAN COILS AS NEEDED.

CHECK BELTS FOR WEAR AND PROPER TENSION.

CHECK THE GENERAL CONDITION OF UNIT(S).

REPORT ON ANY DISCREPANCIES THE REQUIRE REPAIR.

## PM Task Sheet

Task Code: PM19225

Cooling Tower - PM Quarterly

Goose Creek School District

Facilities Management

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CHECK HIGH WATER ALARM SENSORS ON CHILLWATER STORAGE TANKS.

# Annual Chiller PM Task Sheets

Goose Creek School District

PM Task Sheet  
Task Code: PM18201  
Chiller - PM Annually

Facilities Management

## INSPECT/CLEAN HEAT EXCHANGER TUBES

### COOLER

1. INSPECT AND CLEAN THE COOLER TUBES AT THE END OF THE FIRST OPERATING SEASON. REPAIR TUBES THAT HAVE INTERNAL RIDGES. A ROTARY-TYPE TUBE CLEANING SYSTEM IS RECOMMENDED FOR CLEANING. IF THE TUBE CONDITION WILL PERMIT THE SCHEDULED FREQUENCY FOR CLEANING, UPD WILL INDICATE WHETHER WATER TREATMENT IS ADEQUATE IN THE CHILLED WATER/SINK CIRCUIT.
2. ENTERING AND LEAVING CHILLED WATER TEMPERATURE SENSORS FOR SIGNS OF CORROSION OR SCALE. REPLACE THE SENSOR IS CORRODED OR REMOVE ANY SCALE IF FOUND.
3. CLEAN THE CONDENSER TUBES WITH A ROTARY CLEANING SYSTEM AT LEAST ONCE PER YEAR.
4. INSPECT THE CONDENSER TUBES FOR CORROSION AND SCALE. CLEAN AS NEEDED.
5. INSPECT THE HEATING AND LEAVING CONDENSER WATER SENSORS FOR SIGNS OF CORROSION OR SCALE. REPLACE THE SENSOR IS CORRODED OR REMOVE ANY SCALE IF FOUND.
6. IF THE REFRIGERANT LOG INDICATES A HIGH ABOVE NORMAL CONDENSER PRESSURE, CHECK THE CONDENSER REFRIGERANT CHARGE. MAKE SURE THE DESIGN DIFFERENCE IS SUPPOSED TO BE. THEN THE CONDENSER TUBES MAY BE DIRTY OR WATER FLOW MAY BE INADEQUATE.

DURING THE TUBE CLEANING PROCESS, USE AIRWEGERS ESPECIALLY DESIGNED TO AVOID SCRAPING AND SCRUBBING THE TUBE WALL. DO NOT USE WIRE BRUSHES.

## INSPECT THE STARTING EQUIPMENT

1. MAKE SURE THE DISCONNECT ON THE STARTER BOARD PANEL DOES NOT BE ENERGIZED ALL THE TIME. IF THE STARTER BOARD DOES NOT HAVE A DISCONNECT, THE STARTER SHOULD BE ENERGIZED BY THE STARTER. ALSO, NEVER OPEN ISOLATING KNIFE SWITCHES WHILE EQUIPMENT IS OPERATING. ELECTRICAL ARCING CAN CAUSE SERIOUS INJURY.
2. INSPECT STARTER CONTACT SPRINGS FOR WEAR OR PITTING ON MECHANICAL-TYPE STARTERS. REPLACE CONTACT SPRINGS AS NEEDED.
3. PERIODICALLY VACUUM OR BLOW OFF ACCUMULATED DEBRIS ON THE INTERNAL PARTS WITH A HIGH-VELOCITY, LOW-PRESSURE BLOWER.
4. CHECK THE POWER CONNECTIONS ON REMOTELY INSTALLED STARTERS BY REMOTELY TESTING WITH A MOUTH OF OPERATION. TURN POWER OFF AND REWIND. CHECK VOLTAGE.

## CHECK PRESSURE TRANSDUCERS

1. CHECK THE PRESSURE TRANSDUCERS AGAINST A PRESSURE GAUGE READING. CHECK ALL TRANSDUCERS FOR CORROSION AND LEAKS.
2. NOTE THE APPROPRIATE PRESSURE READING ON THE STATUS TABLE ON THE LUB. ATTACH AN ACCURATE REFRIGERATION GAUGE TO THE CORRESPONDING PRESSURE FITTING. COMPARE THE TWO READINGS. IF THERE IS A DIFFERENCE IN READINGS, THE TRANSDUCER CAN BE CALIBRATED AS DESCRIBED IN THE TROUBLESHOOTING GUIDE SECTION OF THE EQUIPMENT MANUAL.

## CHANGE OIL AND FILTERS

1. IF PRESSURE DROP ACROSS THE FILTER HAS APPROACHED THE OIL FILTER PRESSURE ALERT VALUE ON THE OIL FILTER, CHANGE THE OIL FILTER AS NEEDED. OTHERWISE, CONTINUE WITH THE OIL FILTER ON A REGULAR BASIS.
2. IMPORTANT: REMOVE THE OIL FROM PHASE 1 AND 2 MACHINES BEFORE CHANGING THE OIL FILTER. MAKE SURE THE COMPRESSOR IS OFF AND THE DISCONNECT FOR THE COMPRESSOR IS OPEN TO THE OIL HEATER.
3. CLOSE THE 3 OIL SUMP ISOLATION VALVES. ONE ISOLATION VALVE IS UPSTREAM AND ONE ISOLATION VALVE IS DOWNSTREAM OF THE OIL HEATER. THE OIL HEATER IS OFF WHEN THE OIL SUMP IS ISOLATED AND FULL. IF THE OIL HEATER REMAINS ENERGIZED, OVER-PRESSURIZATION OF THE OIL SUMP COULD RESULT IN THE FAILURE OF THE OIL ISOLATION VALVE, DISCHARGE OF HOT OIL, AND PERSONAL INJURY.
4. DRAIN THE OIL SUMP INTO A CLEAN CONTAINER SUITABLE FOR USED OIL. PLACE THE OTHER END OF THE CHANGING HOSE IN A CLEAN CONTAINER SUITABLE FOR USED OIL. PLACE THE OTHER END OF THE DRAINING HOSE FROM THE SUMP INTO A CLEAN CONTAINER SUITABLE FOR USED OIL. A PORTION OF THE OIL LABOURATORY FROM PROPER ANALYSIS. DO NOT CONTAMINATE THIS OIL FROM THE SUMP.
5. DRAIN THE OIL SUMP INTO A CLEAN CONTAINER SUITABLE FOR USED OIL. A PORTION OF THE OIL LABOURATORY FROM PROPER ANALYSIS. DO NOT CONTAMINATE THIS OIL FROM THE SUMP.
6. ONCE THE OIL HAS BEEN DRAINED, PLACE APPROPRIATE MATERIAL UNDER THE OIL SUMP TO CATCH ANY OIL THAT MAY LEAK OUT ONCE THE OIL SUMP COVER IS OPENED. CONTINUE WITH STEPS 7, 8, AND 9. IF A NEW OIL FILTER IS REQUIRED, PROCEED TO STEP 10. IF NO OIL FILTER

Date 10/14/2010

Page 1

Goose Creek School District

PM Task Sheet  
Task Code: PM18201  
Chiller - PM Annually

Facilities Management

## CHANGE OIL REQUIRED

7. REMOVE THE 6 BOLTS FROM THE END OF THE OIL SUMP AND REMOVE THE OIL SUMP COVER.
8. REMOVE THE OIL FILTER REMAINING SPRING. REMOVE AND PROPERLY DISCARD THE OIL FILTER.
9. INSERT A NEW OIL FILTER. SEAT THE FILTER REMAINING SPRING AGAINST THE FLANGE STOP. INSTALL THE OIL SUMP COVER WITH A NEW O-RING. INSERT AND TIGHTEN THE 6 BOLTS THAT SECURE THE OIL SUMP COVER. BY PLACING A VACUUM PUMP ON THE DRAIN VALVE, FOLLOW NORMAL EVACUATION PROCEDURES. SHUT OFF THE DRAIN VALVE WHEN THE OIL SUMP HAS BEEN EVACUATED. CHANGE NEW OIL THROUGH THE DRAIN VALVE.
10. ADD OIL (APPROX. 4.2 GALS) UNTIL IT CAN BE SEEN AT THE LOWER EDGE OF THE OIL SUMP SIGHT GLASS. CHECK THE OIL LEVEL AGAINST THE OIL SUMP SIGHT GLASS. VERIFY THE OIL SUMP SIGHT GLASS IS FULL UNDER VACUUM CONDITIONS.
11. OPEN ALL ISOLATION VALVES (PREVIOUSLY CLOSED IN STEP 3). APPLY POWER TO THE CONTROLS AND OIL HEATER. ALLOW THE REFRIGERANT GELS ABSORBED INTO THE OIL.
12. THE OIL LEVEL WILL ALSO RISE ONCE THE REFRIGERANT GELS ABSORBED INTO THE OIL. CHECK THE OIL LEVEL. MAKE SURE THE OIL LEVEL IS AT THE OIL SUMP SIGHT GLASS. CONTAINERS SHOULD BEWELL TIGHTLY SEALED IN A CLEAN AND DRY ENVIRONMENT TO PREVENT MOISTURE ABSORPTION FROM THE AIR.

## CHANGE REFRIGERANT FILTER/DRYER

1. THE REFRIGERANT FILTER/DRYER, LOCATED ON THE MOTOR COOLING LINE SHOULD BE CHANGED ONCE A YEAR, OR AS NECESSARY, IF FILTER CONDITION INDICATES A NEED FOR LESS OR MORE FREQUENT REPLACEMENT.
2. CHECK THE REFRIGERANT FILTER/DRYER WITH THE MACHINE PRESSURE AT 0 PSIG BY TRANSFERRING THE REFRIGERANT TO THE CONDENSER VESSEL. (IF ISOLATION VALVES ARE PRESENT), OR TO A STORAGE TANK.
3. CHECK THE MOISTURE LEVY USING THE SIGHT GLASS NEAR THE FILTER. AND IF MOISTURE IS INDICATED, LOCATE THE SOURCE OF MOISTURE IMMEDIATELY BY PERFORMING A THOROUGH LEAK CHECK.

## CHANGE REFRIGERANT STRAINERS

1. THERE ARE TWO STRAINERS. ONE IS LOCATED ON THE EXTRACTOR SECTION LINE AND ONE ON THE CONDENSER GAS LINE. REPLACE THESE STRAINERS ONCE PER YEAR, OR AS NECESSARY IF STRAINER CONDITION INDICATES A NEED FOR LESS OR MORE FREQUENT REPLACEMENT.
2. CHANGE THESE STRAINERS WITH THE COOLER/COMPRESSOR VESSEL AT 0 PSIG BY TRANSFERRING THE REFRIGERANT TO A STORAGE VESSEL OR THE CONDENSER.

## INSPECT RELIEF VALVES AND FITTING

1. THE RELIEF VALVES PROTECT THE SYSTEM AGAINST THE POTENTIAL DAMAGE TO THE SUBJECTS OF OVERPRESSURE. TO ENSURE AGAINST DAMAGE TO THE EQUIPMENT AND POSSIBLE INJURY TO PERSONNEL, THESE DEVICES MUST BE KEPT IN PEAK OPERATING CONDITION.
2. AT LEAST ONCE PER YEAR, DISCONNECT THE VENT PIPING AT THE VALVE OUTLET AND CHECK THE RELIEF VALVE FOR PROPER OPERATION AND RECALIBRATION FOR ANY EVIDENCE OF INTERNAL CORROSION OR WEAR OF THE VALVE SEAT, ETC.
3. IF CORROSION OR FOREIGN MATERIAL IS FOUND, DO NOT ATTEMPT TO REPAIR OR RECALIBRATE. REPLACE THE VALVE.

## EVERY 5 YEARS

1. INSPECT REFRIGERANT FLOTT SYSTEM
2. TRANSFER THE REFRIGERANT INTO THE COOLER VESSEL. (IF THE ISOLATION VALVES ARE PRESENT) REMOVE THE REFRIGERANT INTO THE COOLER VESSEL.
3. CLEAN THE CHAMBER AND VALVE ASSEMBLY THOROUGHLY. BE SURE THAT THE VALVE MOVES FREELY.
4. ENSURE THAT ALL OPENINGS ARE FREE OF OBSTRUCTIONS.
5. EXAMINE THE COVER GASKET AND REPLACE IF NECESSARY.

## INSPECT COMPRESSOR ROTOR

1. EXCESSIVE COMPRESSOR MOTOR WEAR IS SHOWN BY LACK OF PERFORMANCE. IF A LACK OF PERFORMANCE IS NOTED, HAVE THE COMPRESSOR ROTORS INSPECTED BY A QUALIFIED PERSON. INSPECT ROTORS EVERY 5 TO 10 YEARS OR AS NEEDED REPAIRING ON MACHINE OPERATING CONDITIONS.

DATE OF 5 YEAR INSPECTION: \_\_\_\_\_

Date 10/14/2010

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# Monthly and Weekly Chiller PM Task Sheet

**PM Task Sheet**  
Task Code: PM17201  
Chiller - PM Monthly

**Goose Creek School District**

**Facilities Management**

1. INSPECT COMPRESSOR BEARING LUBE SYSTEM. THE KEY TO GOOD BEARING MAINTENANCE IS PROPER LUBRICATION. USE THE PROPER GRADE OF OIL, MAINTAINED AT RECOMMENDED LEVEL, TEMPERATURE AND PRESSURE. INSPECT THE LUBRICATION SYSTEM REGULARLY AND THOROUGHLY. EXCESSIVE BEARING WEAR CAN BE DETECTED THROUGH INCREASED VIBRATION. IF THIS SYMPTOM APPEARS, CONTACT CARRIER TO PERFORM VIBRATION ANALYSIS ON THE COMPRESSOR.
2. INSPECT CONTROL CENTER. PERFORM GENERAL CLEANING AND TEST/TIGHTEN CONNECTIONS AS NEEDED. VACUUM THE CABINET TO ELIMINATE DUST BUILD-UP. CAUTION: BE SURE TO POWER THE CONTROL CENTER IS OFF WHEN CLEANING AND TIGHTENING CONNECTIONS INSIDE THE CONTROL CENTER.
3. CHECK SAFETY AND OPERATING CONTROLS. TO ENSURE MACHINE PROTECTION, THE AUTOMATED CONTROL TEST IN THE SERVICE MENU SHOULD BE DONE AT LEAST ONCE PER MONTH.

**PM Task Sheet**  
Task Code: PM17551  
Chiller - PM Weekly

**Goose Creek School District**

**Facilities Management**

1. MARK OIL LEVEL ON THE SIGHT GLASSES AND OBSERVE THE LEVEL EACH WEEK WHILE THE MACHINE IS SHUT DOWN. IF THE LEVEL GOES BELOW THE SIGHT GLASS, CHECK THE OIL RECLAIM SYSTEM FOR PROPER OPERATION. ADD OIL AS NEEDED IN ACCORDANCE WITH MANUAL. LOG ALL ADDITIONS ON CARRIER FORM.
2. CHECK OIL HEATER FOR PROPER OPERATION. IF THE SUMP IS NOT HEATING PROPERLY, CHECK THE POWER TO THE OIL HEATER AND THE OIL LEVEL. ALSO CHECK OIL HEATER CONTACTOR VOLTAGE AND OIL HEATER RESISTANCE.
3. RESET SERVICE ONTIME VALUE ON THE STATUS01 TABLE ON THE LID WHEN MAJOR WORK DONE TO UNIT.
4. CHECK FOR WATER LEAKS BY CHECKING THE REFRIGERANT MOISTURE INDICATOR ON THE REFRIGERANT MOTOR COOLING LINE. WATER LEAKS SHOULD BE REPAIRED IMMEDIATELY.
5. RECORD ALL REQUIRED TEMPERATURE, PRESSURE, FLOW RATE AND OTHER DATA ON CARRIER REFRIGERATION LOG SHEET.

# Quarterly Boiler Inspection Task Sheet

## PM Task Sheet

Task Code: PM19506  
Boiler - PM Quarterly

Goose Creek School District

Facilities Management

1. DUST ELECTRICAL CONTROLS CAREFULLY AND CHECK STARTER CONTACTS. TURN MAIN DISCONNECT SWITCH OFF BEFORE ATTEMPTING THIS WORK.
2. CHECK ALL ELECTRICAL CONTACTS. DIRTY CAN BE CLEANED USING NORMAL PROCEDURES AND STANDARD CLEANING SOLUTIONS. BADLY BURNED OR PITTED CONTACTS SHOULD BE REPLACED.
3. CLEAN WATER STRAINERS.
4. LUBRICATE MOTOR BEARINGS AS PER MANUFACTURER'S DIRECTIONS.
5. CHECK OPERATION AND ALIGNMENT OF CIRCULATION PUMP AND MOTOR. IF THE CIRCULATION PUMP IS OUT OF ALIGNMENT, IT WILL CAUSE SERIOUS VIBRATION AND UNDUE WEAR ON PUMP AND MOTOR BEARINGS.
6. CLEAN WATER TRAPS AND STRAINERS IN GAS LINES.
7. CLEAN AND ADJUST IGNITION AND FLAME PROVING ELECTRODES. MAKE SURE THAT POSITION OF ELECTRODES IS CORRECT.
8. CHECK AND CLEAN AIR INTAKE SCREENS IF NECESSARY.
9. TEST RELIEF VALVE BY LIFTING HAND LEVER WITH THE BOILER AT OPERATING PRESSURE. (BE SURE HOT WATER IS SAFELY DISCHARGED TO THE PROPER PLACE SO THAT NEITHER PERSONNEL, ELECTRICAL EQUIPMENT, OR OTHER COMPONENTS ARE ENDANGERED.) THIS TEST HELPS KEEP THE VALVE FREE OF SCALE.

# Cooling Tower PM Task Sheets

## PM Task Sheet

Task Code: PM18607  
Cooling Towers - PM Semi-Annual

Goose Creek School District

Facilities Management

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LUBRICATE FAN SHAFT BEARINGS.

INSPECT WIRING AND ELECTRICAL CONTROLS.

CHECK PULLEYS FOR ALIGNMENT.

## PM Task Sheet

Task Code: PM18607  
Cooling Towers - PM Semi-Annual

Goose Creek School District

Facilities Management

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LUBRICATE FAN SHAFT BEARINGS.

INSPECT WIRING AND ELECTRICAL CONTROLS.

CHECK PULLEYS FOR ALIGNMENT.

# Roof Top Unit or Package Unit PM Task Sheet

## PM Task Sheet

Task Code: PM17202  
RTU- Monthly

Goose Creek School District

Facilities Management

### CHECK:

- Wiring for damage or wear
- For exterior damage to unit (fins)
- Fan bearing temperature where applicable
- Motor/compressor noises

# Pump, Cooling System Task Sheet

## PM Task Sheet

Task Code: PM18606

Pump, Cooling System - PM Quarterly Inspection

**Goose Creek School District**

**Facilities Management**

REGREASE BEARINGS.

CHECK FOR LEAKS AROUND PUMP PACKING GLAND.

CLEAN FILTER AND STRAINER.

**SCHOOL BOARD AGENDA ITEM SUMMARY**

October 25, 2010

**SUBJECT: CONSIDERATION OF EMPLOYMENT AND RESIGNATION REPORT**

**RECOMMENDED ACTION:** Discuss the Employment and Resignation Report as presented.

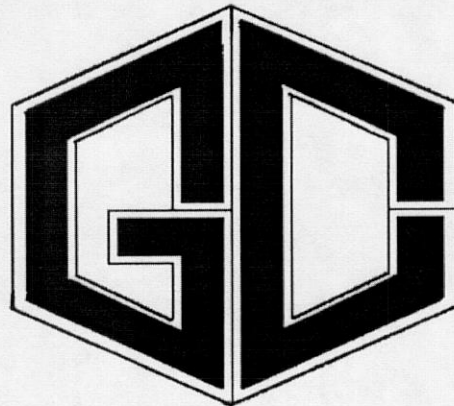
**RATIONALE:** The Board of Trustees receives an annual report on the employment and resignation of personnel.

**BUDGET PROVISIONS/ACTION REQUIRED:** Not applicable

**RESOURCE PERSONNEL:** Dr. Toby York  
Dr. Byron Terrier  
Dr. Bernard Cannariato  
Ms. Susan Moore-Fontenot

/jr

# Goose Creek Consolidated Independent School District



## Employment and Resignation Report

October 1, 2009 – September 30, 2010

October 2010



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

**BYRON P. TERRIER**  
 ASSISTANT SUPERINTENDENT  
 ADMINISTRATIVE SERVICES

October 25, 2010

TO: DR. TOBY YORK  
 FROM: BYRON TERRIER  
 SUBJECT: GOOSE CREEK CISD STAFF REPORT

The Goose Creek CISD Staff Report as of October 1, 2010, is attached. Board policy requires that we share this data with the Board of Trustees in the fall. Since our last report to the Board in October 2009, our employment reflects the following:

Employment Classification	(a) LEAVING				(b) EMPLOYED				= (b - a) DIFFERENCE			
	African-American	Hispanic	White	Other	African-American	Hispanic	White	Other	African-American	Hispanic	White	Other
Professional	14	22	104	2	18	26	104	2	4	4	0	0
Paraprofessional	10	16	16	1	11	25	16	2	1	9	0	1
Maintenance	2	0	4	2	0	0	4	0	-2	0	0	-2
Operations	1	4	0	1	2	20	4	1	1	16	4	0
Transportation	7	8	8	5	6	5	10	0	-1	-3	2	-5
School Nutrition	1	6	3	2	0	8	2	2	-1	2	-1	0
Security	0	1	1	0	0	0	1	0	0	-1	0	0
Sub-Totals	+ 35	+57	+136	+13	+37	+84	+141	+7	+2	+27	+5	-6
<b>TOTALS</b>	<b>241</b>				<b>269</b>				<b>28</b>			

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**All New Personnel Hired by  
GCCISD 2009-2010**

**GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

October 1, 2010

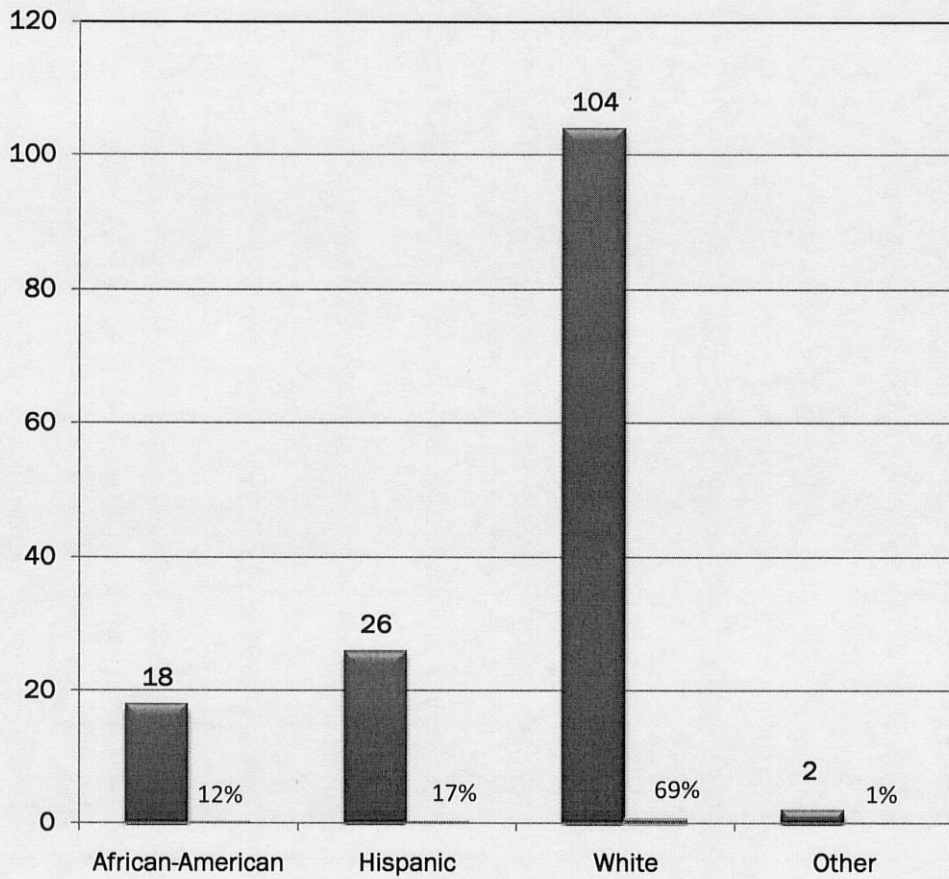
**PERSONNEL EMPLOYED BY ETHNICITY**  
(From October 1, 2009 through September 30, 2010)

DEPARTMENT	Total Number Employed	Total New Hires	Number/Percent African-American	Number/Percent Hispanic	Number/Percent White	Number/Percent Other
Professional	1,783	150	18 / 12%	26 / 17%	104 / 69%	2 / 1%
Paraprofessional	514	54	11 / 20%	25 / 46%	16 / 30%	2 / 4%
Maintenance	54	4	0 / 0%	0 / 0%	4 / 100%	0 / 0%
Operations	217	27	2 / 7%	20 / 74%	4 / 15%	1 / 4%
Transportation	163	21	6 / 29%	5 / 24%	10 / 48%	0 / 0%
School Nutrition	179	12	0 / 0%	8 / 67%	2 / 17%	2 / 17%
Security	18	1	0 / 0%	0 / 0%	1 / 100%	0 / 0%
<b>TOTALS</b>	<b>2,928</b>	<b>269</b>	<b>37 / 14%</b>	<b>84 / 31%</b>	<b>141 / 52%</b>	<b>7 / 3%</b>

**PERSONNEL EMPLOYED BY ETHNICITY WITHIN DEPARTMENT**  
(From October 1, 2009 through September 30, 2010)

DEPARTMENT	Total Number Employed	Total New Hires	Number/Percent African-	Number/Percent Hispanic	Number/Percent White	Number/Percent Other	TOTALS
Professional	1,783	150	18 / 12%	26 / 17%	104 / 69%	2 / 1%	100%
Paraprofessional	514	54	11 / 20%	25 / 46%	16 / 30%	2 / 4%	100%
Maintenance	54	4	0 / 0%	0 / 0%	4 / 100%	0 / 0%	100%
Operations	217	27	2 / 7%	20 / 74%	4 / 15%	1 / 4%	100%
Transportation	163	21	6 / 29%	5 / 24%	10 / 48%	0 / 0%	100%
School Nutrition	179	12	0 / 0%	8 / 67%	2 / 17%	2 / 17%	100%
Security	18	1	0 / 0%	0 / 0%	1 / 100%	0 / 0%	100%
<b>TOTALS</b>	<b>2,928</b>	<b>269</b>	<b>37</b>	<b>84</b>	<b>141</b>	<b>7</b>	

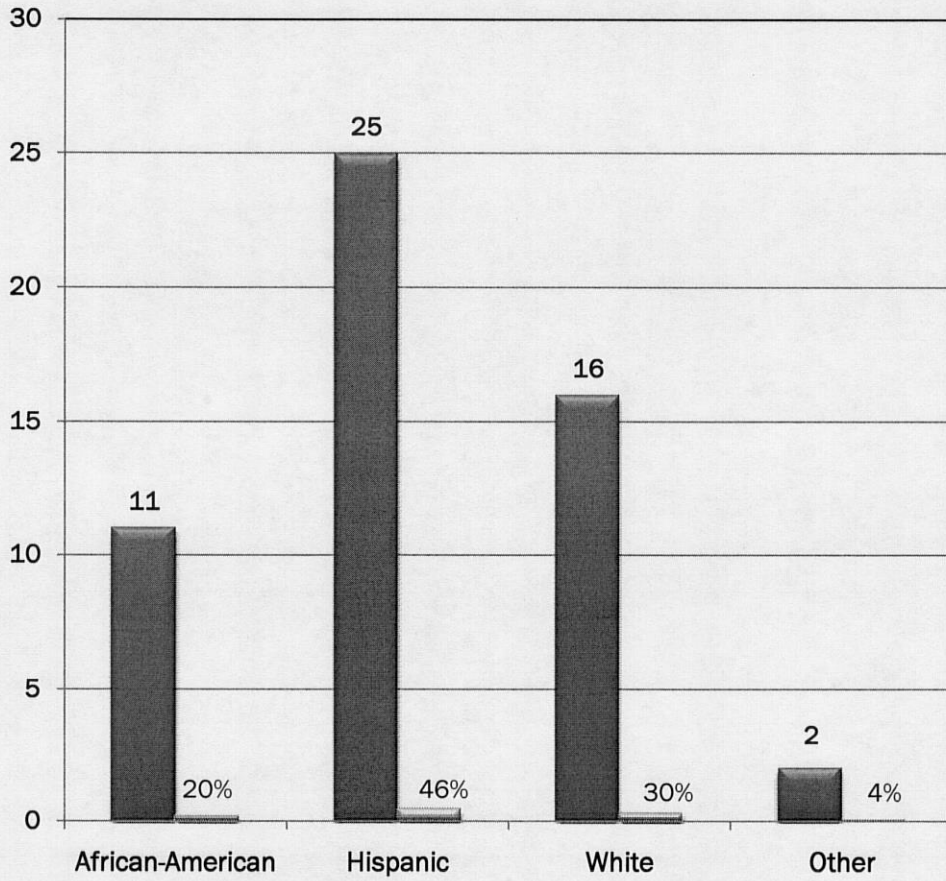
**GCCISD PERSONNEL EMPLOYED  
2009-2010**  
(From Oct. 1, 2009 through Sept. 30, 2010)  
**PROFESSIONAL  
BY ETHNICITY**



**GCCISD PERSONNEL EMPLOYED  
2009-2010**

(From Oct. 1, 2009 through Sept. 30, 2010)

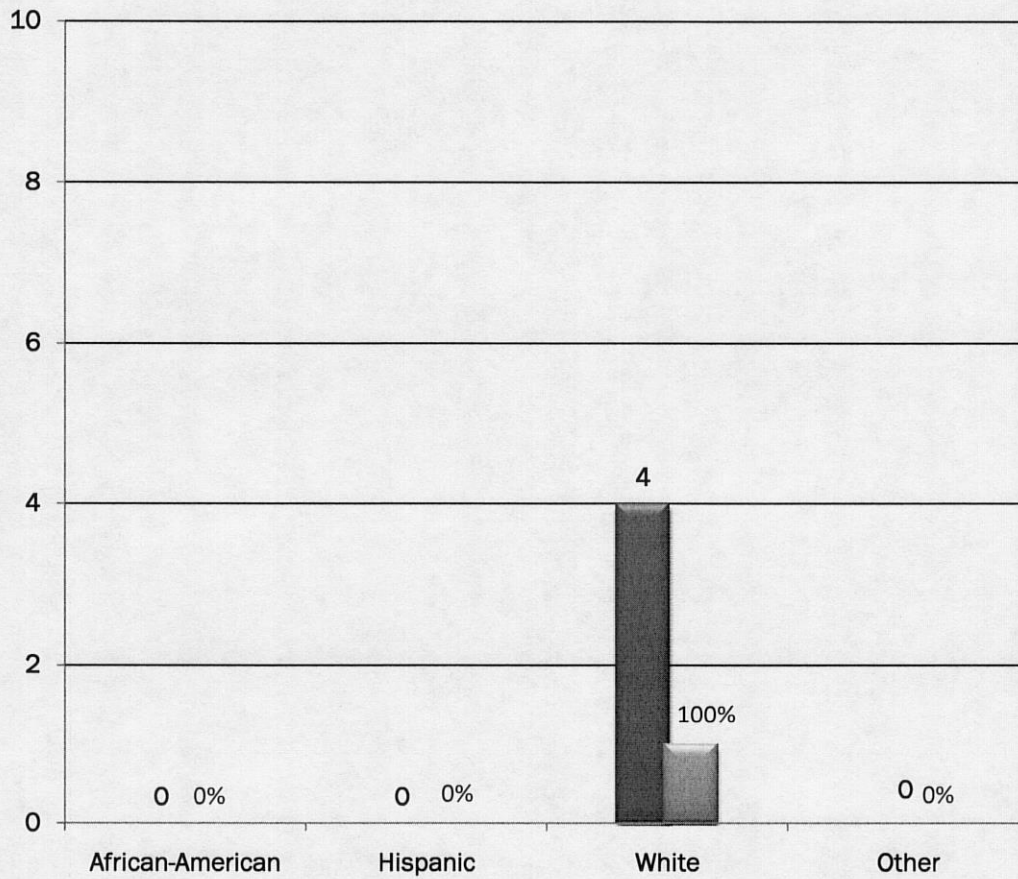
**PARAPROFESSIONAL  
BY ETHNICITY**



# GCCISD PERSONNEL EMPLOYED 2009-2010

(From Oct. 1, 2009 through Sept. 1, 2010)

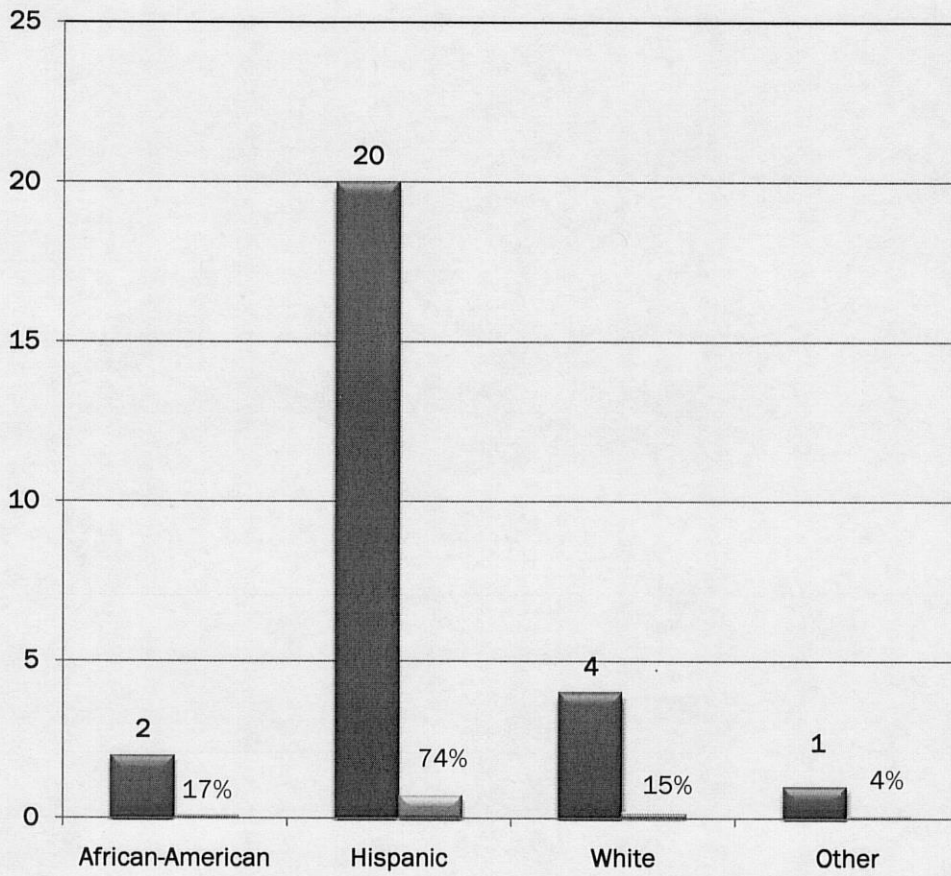
## MAINTENANCE BY ETHNICITY



# GCCISD PERSONNEL EMPLOYED 2009-2010

(From Oct.1, 2009 through Sept. 30, 2010)

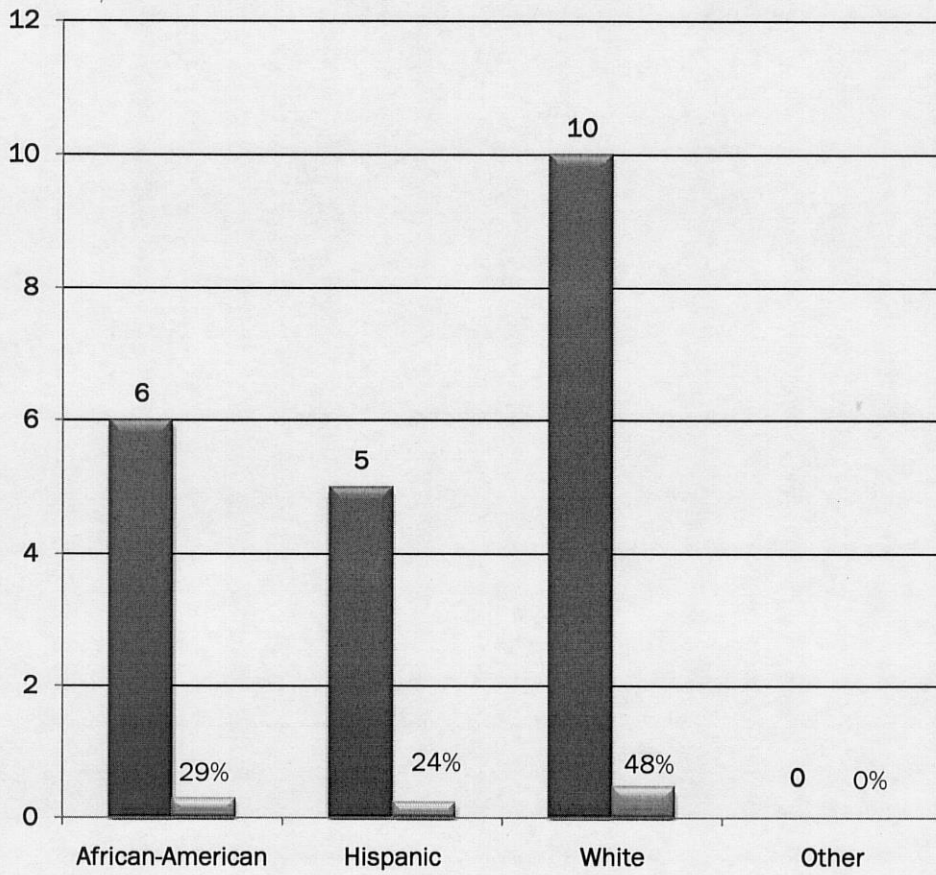
## OPERATIONS BY ETHNICITY



# GCCISD PERSONNEL EMPLOYED 2009-2010

(From Oct.1, 2009 through Sept.30, 2010)

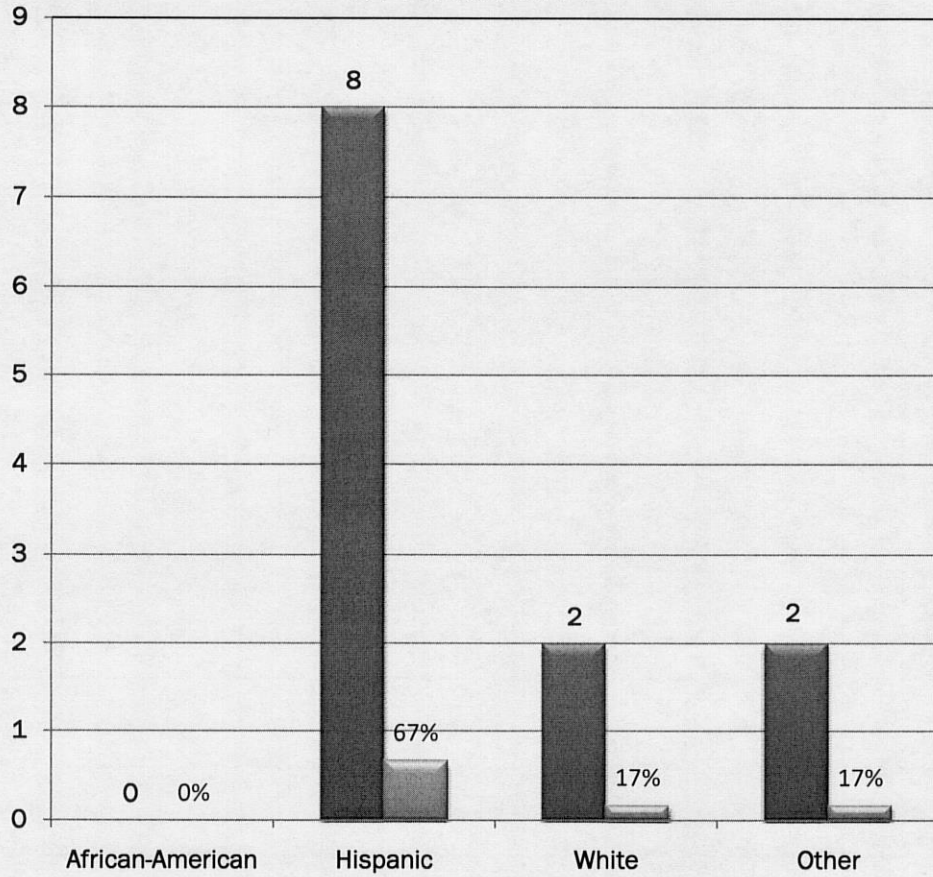
## TRANSPORTATION BY ETHNICITY



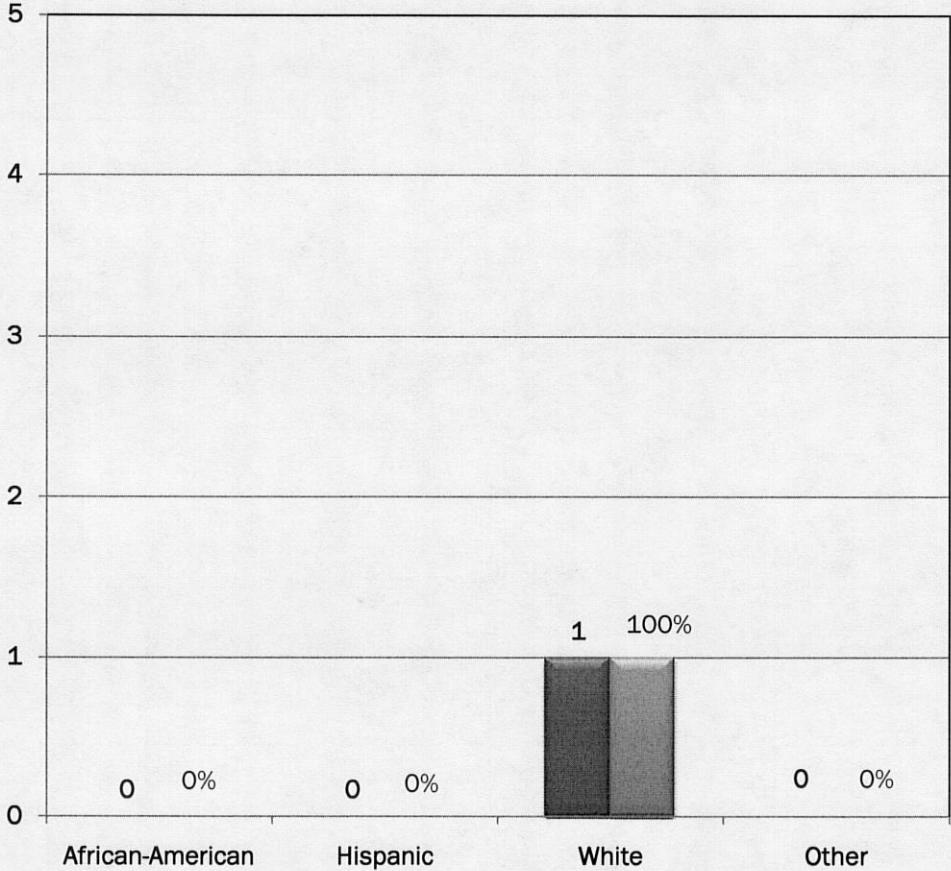
**GCCISD PERSONNEL EMPLOYED  
2009-2010**

(From Oct.1, 2009 through Sept.30, 2010)

**SCHOOL NUTRITION  
BY ETHNICITY**



**GCCISD PERSONNEL EMPLOYED  
2009-2010  
(Oct.1, 2009 through Sept.30, 2010)  
SECURITY  
BY ETHNICITY**



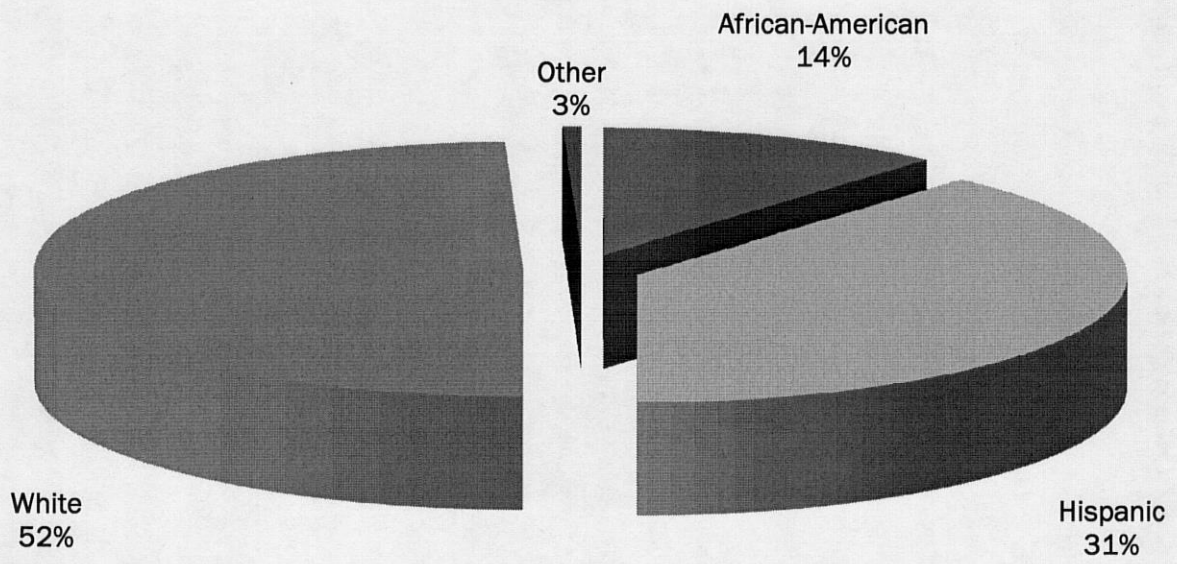
GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

October 1, 2010

FOUR-YEAR COMPARISON  
GCCISD PERSONNEL EMPLOYED  
BY ETHNICITY

REPORT	Total Number Employed	Number/ Percent African- American	Number/ Percent Hispanic	Number/ Percent White	Number/ Percent Other
2009-2010	269	37 / 14%	84 / 31%	141 / 52%	7 / 3%
2008-2009	322	37 / 11%	124 / 39%	159 / 49%	2 / 1%
2007-2008	446	68 / 15%	119 / 27%	249 / 56%	10 / 2%
2006-2007	393	67 / 17%	104 / 26%	211 / 54%	11 / 3%

GCCISD PERSONNEL EMPLOYED  
2009-2010  
BY ETHNICITY  
(New Hires)



■ African-American    ■ Hispanic    ■ White    ■ Other

**Personnel Report  
2009-2010**

# GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

October 1, 2010

## PROFESSIONAL PERSONNEL REPORT

<b>1.</b>	<b>NUMBER OF PERSONNEL EMPLOYED BY CERTIFICATION</b>	<b>150</b>
	Number with Certification	147
	a. Traditional-In state	106
	b. Alternative Certification Plan	39
	c. Out of State	2
	d. Deficiency Plan	0
	Number without Certification	3
<b>2.</b>	<b>NUMBER OF CERTIFIED PERSONNEL EMPLOYED BY DEGREES</b>	<b>150</b>
	Associate's Degree (Nurse/Vocational)	2
	Bachelor's Degree	116
	Masters Degree	29
	PhD Degree	2
	No Degree Required	1
<b>3.</b>	<b>NUMBER OF NON-CERTIFIED PERSONNEL EMPLOYED WITH DEGREES</b>	<b>2</b>
<b>4.</b>	<b>CERTIFIED PERSONNEL WITH DEGREES</b>	<b>147</b>
	Number with Experience	83
	Number without Experience	64

### FOUR-YEAR COMPARISON OF PROFESSIONAL PERSONNEL REPORT

		2007	2008	2009	2010
<b>1.</b>	<b>NUMBER OF PERSONNEL EMPLOYED BY CERTIFICATION</b>	251	294	187	150
	Number with Certification	250	294	187	147
	Number without Certification	0	0	0	3
<b>2.</b>	<b>NUMBER OF CERTIFIED PERSONNEL EMPLOYED BY DEGREES</b>	250	294	187	150
<b>3.</b>	<b>NUMBER OF NON-CERTIFICATED PERSONNEL EMPLOYED WITH DEGREES</b>	0	0	0	2
<b>4.</b>	<b>CERTIFIED PERSONNEL WITH DEGREES</b>	250	294	187	147
	Number with Experience	111	167	78	83
	Number without Experience	139	127	98	64

## COLLEGES AND UNIVERSITIES OF TEACHERS REPRESENTED

October 1, 2010

Abilene Christian University	2	Sam Houston State University	9
Arizona State University	1	Stephen F. Austin University	7
Auburn University	1	Texas A&M International	1
Ball State University	1	Texas A&M University	5
Baylor University	2	Texas Christian University	1
Central Michigan University	1	Texas State University	6
Chadron State University	1	Texas Tech University	2
Concordia University	1	Texas Woman's University	1
East Texas Baptist University	1	University of Houston-Clear Lake	33
Frostburg State University	1	University of Houston	9
Grambling State University	1	University of Maryland	1
Houston Baptist University	1	University of North Colorado	1
Lamar University	12	University of North Texas	3
Louisiana State University	4	University of Phoenix	1
McMurry State University	1	University of Texas @ Austin	2
Michigan State University	1	University of Texas @ Pan America	1
Montreat College	1	University of Texas @ San Antonio	3
Oklahoma State University	1	Utah Valley State	1
Oral Roberts University	1	Washburn University	1
Park University	1	Wayne State University	1
Prairie View University	2	Webster University	1
		Wiley College	1

## COLLEGES AND UNIVERSITIES OF TEACHERS REPRESENTED

FOUR YEAR COMPARISON	2007	2008	2009	2010
Abilene Christian University	1		1	2
Alcorn State University				
Amber University			1	
Angelo State University	2	1		
Arizona State University				1
Assemblies of God	1			
Auburn University				1
Ball State University		1		1
Baylor University	3	2	2	2
Bellevue College	1		1	
Boise State University		1		
Boston University			1	
Brigham Young University	2	1		
California State University		2		
Central College- Kansas	1			
Central Michigan University			2	1
Chadron State University				1
College of Biblical Studies	1			
Colorado Tech	1			
Concordia University				1
Creighton University		1		
Dallas Baptist University	1			
De Pauw University	1			
Devry University	1	1		
East Central University		1		
East Texas Baptist University				1
East Texas State University		2	1	
Eastern Michigan University			1	
Evangel College		2		
Fisk University	1			
Florida A&M University			1	
Florida State	1			
Frostburg State University				1
Gallaudet University	2			
Grambling State University				1
Houston Baptist University	2	1		1
Hutson-Tilotson		1		
Indiana University		1	1	
Indiana Wesleyan		1		
Iowa State University		1		
Istanbul University			1	

## COLLEGES AND UNIVERSITIES OF TEACHERS REPRESENTED

FOUR YEAR COMPARISON	2007	2008	2009	2010
Kansas State University	1			
Keene State College		1		
Lamar University	20	24	13	12
Lander University		1		
Le Tourneau University	1			
Lee College ( Nurse)	2	1	1	
Louisiana State University		1	1	4
Louisiana Tech University		1	1	
Marygrove College	1			
McMurry University		2		1
McNeese State University	3	3	2	
Metropolitan State University		1		
Michigan State University				1
Midwestern State University		1		
Mississippi State University	1	2	1	
Missouri College	1			
Missouri State University		1		
Montreat College				1
Moorehead State University		1		
Murray State University	1			
New Mexico State University		1		
Newcastle University	1			
Nicholls State University		1		
Northeast University	2			
Northwestern University			1	
Northwood University	1			
Notre Dame University			1	
Ohio University		1		
Oklahoma State University	1	1	1	1
Oral Roberts University				1
Out of Country Colleges	4	8	1	
Park University				1
Prairie View A&M University	8	4	2	2
Rice University		1		
Salisbury State University			1	
Sam Houston State University	9	16	9	9
Simpson College		1		
Southeastern Louisiana	2	1		
Southeastern Oklahoma	1			
Southern Methodist University	1	1	1	
Southern University	1			

## COLLEGES AND UNIVERSITIES OF TEACHERS REPRESENTED

FOUR YEAR COMPARISON	2007	2008	2009	2010
Southwest Baptist University		1		
Southwest Texas State University	7		1	
Southwestern Assemblies of God		1		
Southwestern Texas State University		3	1	
Spring Hill College	1			
St. Edward's University		1	3	
St. Gregory's University		1		
St. Lawrence University		1		
Stephen F. Austin State University	7	12	7	7
Stetson University	1			
Tarleton State University		5		
Texas A&M International	1			1
Texas A&M University	16	13	13	5
Texas A&M University @ Corpus Christi		1		
Texas A&M University @ Kingsville		1	2	
Texas Christian University		1		1
Texas Lutheran University		1		
Texas Southern University	5	4	2	
Texas State University (formerly SWTSU)	5	1	3	6
Texas Tech University		1	3	2
Texas Wesleyan University			1	
Texas Woman's University		1	1	1
Trinity University		1		
Troy State University	1			
University of Alabama		1		
University of Arizona			1	
University of Arkansas		1		
University of California		1		
University of Central Oklahoma			2	
University of Columbia	1			
University of Georgia		1		
University of Hawaii	1		1	
University of Houston/Clear Lake	40	71	35	33
University of Houston/Main Campus	26	21	24	9
University of Iowa	1			
University of Louisiana	1			
University of Maine	1			
University of Maryland				1
University of Michigan			2	
University of Minnesota	2			
University of Missouri-Columbia			1	

## COLLEGES AND UNIVERSITIES OF TEACHERS REPRESENTED

FOUR YEAR COMPARISON	2007	2008	2009	2010
University of New Mexico	1		1	
University of New Orleans	2			
University of North Colorado				1
University of North Texas	3		3	3
University of Oklahoma			2	
University of Phoenix	1	1	3	1
University of Scranton	1			
University of South Florida				
University of Southern Mississippi		1		
University of St. Thomas	1	1	1	
University of Texas @ Arlington			1	
University of Texas @ Austin	6	8	5	2
University of Texas @ Brownsville	1			
University of Texas @ El Paso	1			
University of Texas @ Galveston		1		
University of Texas @ Pan Am	1		1	1
University of Texas @ Permian			1	
University of Texas @ San Antonio		1		3
University of Texas @ Tyler		1		
University of Victoria			1	
University of Winnepeg	1			
University of Wyoming		1		
US Sports Academy		1		
Utah Valley State				1
Vasar College	1			
Virginia Polytech	1			
Wake Forest University			1	
Washburn University				1
Wayland Baptist University			1	
Wayne University				1
Webster University				1
Western Governors	1	1		
Western Michigan University		1		
Wheaton College			1	
Wiley College				1

# GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

October 1, 2010

## FOUR-YEAR COMPARISON OF PROFESSIONAL EMPLOYMENT BY SUBJECT AREA

AREA	2007	2008	2009	2010
<b>ADMINISTRATION</b>	<b>9</b>	<b>14</b>	<b>7</b>	<b>8</b>
<b>ELEMENTARY EDUCATION (PK-5)</b>	<b>81</b>	<b>86</b>	<b>48</b>	<b>45</b>
Art/Music	3	2		2
Counselor	3	1		1
Kindergarten/Pre-Kinder	14	8	10	7
Librarian		4		
Physical Education	3	2		
Regular Classroom	58	69	37	35
Theater Arts			1	
<b>DEAF EDUCATION</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>8</b>
<b>SECONDARY EDUCATION (6-12)</b>	<b>92</b>	<b>121</b>	<b>74</b>	<b>48</b>
Art	2	2	2	1
Band/Choir/Orchestra	3	7	3	
Business	4	3	4	
Computer Literacy	1	2	3	
Counselor	3	7		
Drafting	1			
Drill Team/Dance		2	2	
Exploring Careers				1
English/Reading	15	20	11	4
Foreign Language	5	6	2	4
Geography				
Head Coach		1		
Health	1	5	1	2
Industrial Arts				
Librarian				
Mathematics	20	26	18	8
Physical Education	4	6	3	4
ROTC				
Science	14	18	11	16
Social Studies	15	9	10	7
Speech/Drama	4	1	1	
Teen Leadership		2		1
Theatre Arts		1	2	
Trainer	1	3	1	
<b>GUIDANCE CENTER</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>
Language Arts				
Mathematics		1		1
Science				
Social Studies		1	1	

**FOUR-YEAR COMPARISON OF PROFESSIONAL EMPLOYMENT  
BY SUBJECT AREA**

AREA	2007	2008	2009	2010
<b>SPECIAL EDUCATION</b>	<b>23</b>	<b>38</b>	<b>21</b>	<b>20</b>
BIP			3	1
Classroom	20	29	12	4
Diagnostician/LSSP/Counselor/OT Ass't.	16	7	1	5
Focus				1
Inclusion			3	1
PASS			2	
SILC				1
Speech Pathologist	3	2		7
<b>SPECIAL PROGRAMS</b>	<b>18</b>	<b>22</b>	<b>19</b>	<b>15</b>
Alternative Learning Program	2	1		
Attendance Specialist				
Bilingual	14	8	13	9
Dyslexia		1	1	
ESL		3	2	
GATE	1	3	2	1
Nurses	2	3	1	2
Success Class				
Title I		3		2
Visually Impaired				1
<b>VOCATIONAL EDUCATION</b>	<b>2</b>	<b>6</b>	<b>6</b>	<b>5</b>
BCIS		1	2	3
Computer Applications				1
Computer Science				
Cosmetology				
Family and Consumer Science		3		1
Law Enforcement			1	
Technology Education		1		
Vocational Agriculture		1		
Vocational Auto Technology			2	
Vocational Construction Trades (Handicapped)	1			
Vocational CVAE Office Services				
Vocational Health Science	1			
Vocational Math				
Vocational Meat Processing				
Vocational Metal Trades			1	

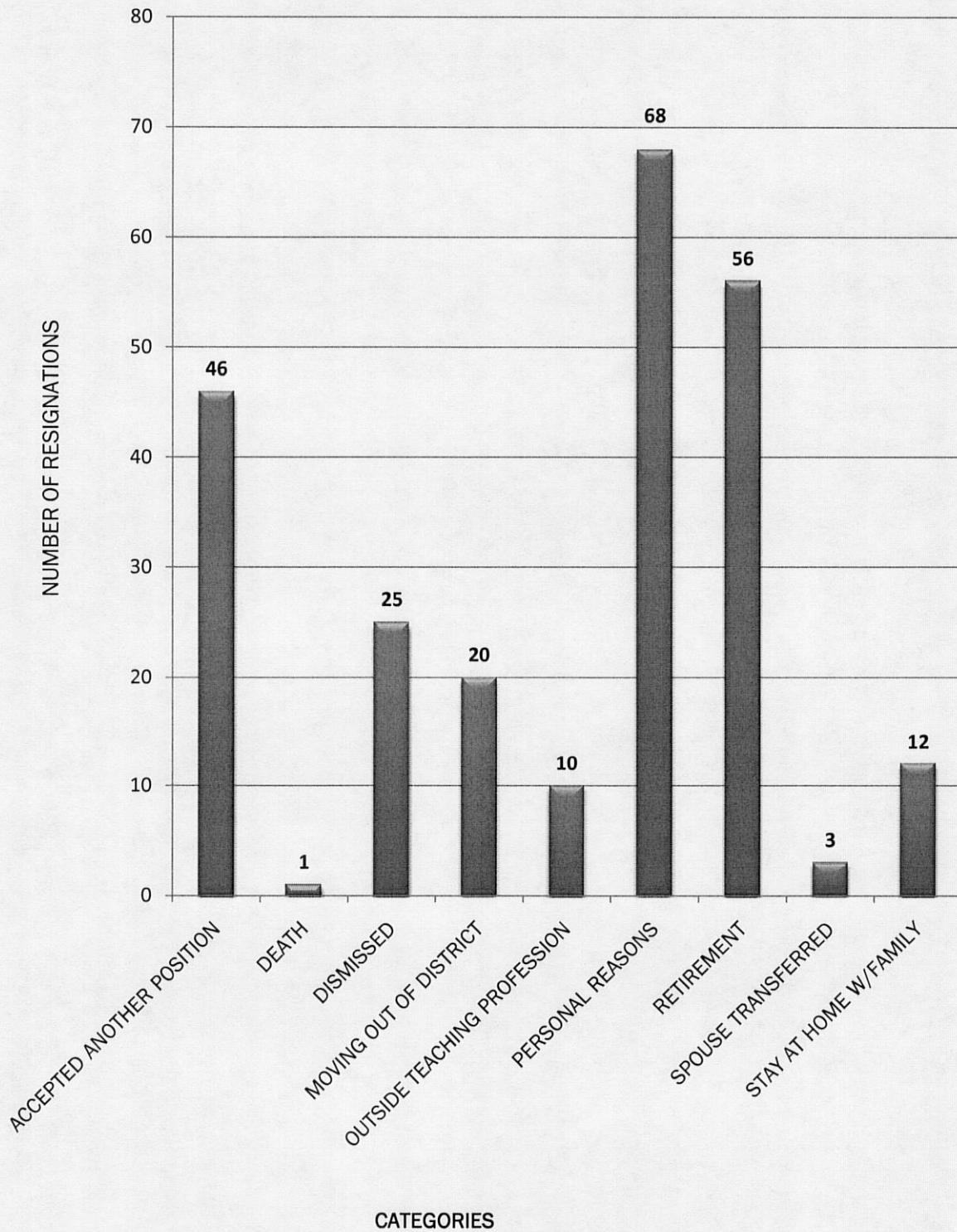
ALTERNATIVE TEACHER CERTIFICATION PROGRAM ROSTER (ATCP)  
ANALYSIS OF TOTAL HIRED BY YEAR

YEAR	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
A CAREER IN TEACHING						3	2	
ACT-EAST HOUSTON				1		1	1	
ACT-HOUSTON	3	9	18	9	16	6	1	7
A-STEP					2			
BLINN COLLEGE					1	1		
COLLIN COUNTY COMMUNITY COLLEGE				1				
CY-FAIR COLLEGE			1					
HARRIS COUNTY DEPT OF EDUCATION					1		1	
HOUSTON COMM. NE		1	1					
iteachTEXAS		7	7	8	7	7	6	3
KINGWOOD COLLEGE	4	6	5	6	6			
LAMAR STATE ACE		2	2	1	3			
LAMAR UNIV. ATCP	1	4	1	1				
LETOURNEAU UNIV	5	13	6	1	1			
LONE STAR COLLEGE - NORTH						1	3	1
PRARIE VIEW A&M		3						
REGION IV	38	20	25	21	16	10	7	1
REGION XIII							2	
SAN JACINTO COLLEGE			1	1	2	1	2	1
SFA PBIC		1						
TEACHER BUILDER				1				
TEXAS A&M UNIV		1	3				1	
TEXAS TEACHERS TOMORROW			1	16	34	33	37	26
TEXAS TECH UNIV PBP			1					
UHCL	5	9	4	2	4		1	
UNIV OF HOUSTON		1	1	2				
UNIV. OF NORTH TEXAS	1							
WEBCENTRIC						1	3	
WESTERN GOV			1					
TOTAL	57	77	78	71	93	64	67	39

**ALTERNATIVE TEACHER CERTIFICATION PROGRAM ROSTER**  
**ANALYSIS BY AREA OF CERTIFICATION**

CERTIFICATION	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
4-8 Bilingual Gen.						1	7	1
4-8 ELA		4	7	6	2		2	
4-8 ELA & Rdg Bil.								1
4-8 ELA & Reading						2	1	
4-8 ESL Generalist						1		
4-8 Generalist		3	7	5	17	8		5
4-8 Math		2	1	3	3	2	2	1
4-8 Math/Science						2		
4-8 Science					2			3
4-8 Social Studies					2			
Art	1			1		1		1
ASL							2	
Bilingual/ESL (PK-12)	16	9	15	9	7			
Business	1		1		3	1		
Chemistry (8-12)						1		
Dance					1	1		
Deaf Ed.								
EC-4 Bil Gen						1	5	1
EC-4 Generalist		20	12	19	20	7	11	3
EC-6 Generalist								3
ELA & Rdg (8-12)						7		1
Elementary (Pk-5)	7							
English (6-12)	6	1		1				
English (8-12)		7	5		4		3	1
Family & Cons. Sci.						1	2	1
French (6-12)						1	1	
German (6-12)						1		
Health (EC-12)						1		1
History (6-12)	3			2	2			
History (8-12)						1		1
Journalism (6-12)		2						
Life Science (8-12)						2		1
Marketing					1			
Math (6-12)	7	6	3	1	5			
Math (8-12)						2	4	1
Music	0		1	1			2	1
Nurse								
PE		1	1	2	1	2	2	1
Principalship						1		
Science (6-12)	3	4	8	6	3		5	
Science (8-12)								5
Social Studies	2	1	5	2	4			
Social Studies (8-12)						2	3	
Spanish (6-12)						2		1
Spanish (8-12)		3	1	6	2			2
Special Educ. (Pk-12)	10	12	10	7	14	10	10	2
Speech	1					2	1	1
Tech. Applic. (EC-12)						1	3	1
Theatre Arts		2	1				1	
<b>Total</b>	<b>57</b>	<b>77</b>	<b>78</b>	<b>71</b>	<b>93</b>	<b>64</b>	<b>67</b>	<b>39</b>

## GCCISD RESIGNATIONS BY REASON 2009-2010



# GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

October 1, 2010

## DISTRICT REPORT OF RESIGNATION BY REASON 2009-2010

REASON	TOTAL
ACCEPTED ANOTHER POSITION	46
DEATH	1
DISMISSED	25
MOVING OUT OF DISTRICT	20
OUTSIDE TEACHING PROFESSION	10
PERSONAL REASONS	68
RETIREMENT	56
SPOUSE TRANSFERRED	3
STAY AT HOME W/FAMILY	12
GRAND TOTAL	241

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

PERSONNEL DEPARTMENT

October 1, 2010

FOUR-YEAR COMPARISON OF DISTRICT RESIGNATIONS BY REASON

REASON	2006-2007	2007-2008	2008-2009	2009-2010
ACCEPTED ANOTHER POSITION	86 / 25%	97 / 30%	63 / 32%	46 / 19%
DEATH	5 / 1%	6 / 2%	4 / 2%	1 / 0%
DISMISSED	12 / 3%	9 / 3%	8 / 4%	25 / 10%
MOVING OUT OF DISTRICT	32 / 9%	27 / 8%	20 / 10%	20 / 8%
OUTSIDE TEACHING PROFESSION	17 / 5%	21 / 6%	1 / 1%	10 / 4%
PERSONAL REASONS	111 / 32%	97 / 30%	56 / 29%	68 / 28%
RETIREMENT	58 / 17%	48 / 15%	33 / 17%	56 / 23%
SPOUSE TRANSFERRED	13 / 4%	6 / 2%	6 / 3%	3 / 1%
STAY AT HOME W/FAMILY	12 / 3%	16 / 5%	3 / 2%	12 / 5%
GRAND TOTAL	346 / 100%	327 / 100%	194 / 100%	241 / 100%

# GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

October 1, 2010

## DISTRICT REPORT OF RESIGNATIONS BY REASON 2009-2010

NO.	SCHOOL	ALL CAMPUS PERSONNEL	RESIGNATIONS	PERCENT
1.	ROBERT E. LEE	228	19	8%
2.	ROSS S. STERLING	246	23	9%
3.	GOOSE CREEK MEMORIAL	169	14	8%
4.	BAYTOWN JUNIOR	82	4	5%
5.	CEDAR BAYOU JUNIOR	100	3	3%
6.	GENTRY JUNIOR	101	11	11%
7.	HIGHLANDS JUNIOR	98	4	4%
8.	HORACE MANN JUNIOR	104	8	8%
9.	ALAMO ELEMENTARY	73	5	7%
10.	AUSTIN ELEMENTARY	90	7	8%
11.	BOWIE ELEMENTARY	84	7	8%
12.	CARVER ELEMENTARY	100	9	9%
13.	CROCKETT ELEMENTARY	77	0	0%
14.	DEZAVALA ELEMENTARY	73	10	14%
15.	HARLEM ELEMENTARY	89	5	6%
16.	HIGHLANDS ELEMENTARY	83	4	5%
17.	HOPPER PRIMARY	59	8	14%
18.	LAMAR ELEMENTARY	89	7	8%
19.	SAN JACINTO ELEMENTARY	67	4	6%
20.	ASHBEL SMITH ELEMENTARY	87	14	16%
21.	TRAVIS ELEMENTARY	99	4	4%
22.	VICTORIA WALKER ELEMENTARY	98	10	10%
23.	SPECIAL EDUCATION WEST TOWN	74	7	9%
24.	ADMINISTRATION - CENTRAL	100	3	3%
25.	PETER E. HYLANDS CENTER	33	2	6%
26.	AUXILIARY DEPARTMENTS	293	40	14%
27.	STUART CAREER CENTER	18	2	11%
28.	GUIDANCE CENTER	19	2	11%
29.	TMS/GAP/GREEN CENTER	32	4	13%
30.	ADMINISTRATION - WEST TOWN	21	1	5%
<b>TOTALS</b>		<b>2886</b>	<b>241</b>	<b>8.4%</b>

**GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**BUILDING REPORT OF RESIGNATIONS BY REASONS**

<b>NO.</b>	<b>REASON</b>	<b>TOTAL</b>
<b>1.</b>	<b>ROBERT E. LEE ( 19 )</b>	<b>19</b>
	Accepted Another Position	6
	Dismissed	3
	Moving Out of District	2
	Personal Reasons	5
	Retirement	3
<b>2.</b>	<b>ROSS S. STERLING ( 23 )</b>	<b>23</b>
	Accepted Another Position	7
	Death	1
	Dismissed	1
	Moving Out of District	2
	Personal Reasons	8
	Retirement	3
	Stay at home w/family	1
<b>3.</b>	<b>GOOSE CREEK MEMORIAL ( 14 )</b>	<b>14</b>
	Accepted Another Position	6
	Dismissed	1
	Moving Out of District	2
	Outside Teaching Profession	1
	Personal Reasons	1
	Retirement	2
	Stay at home w/family	1
<b>4.</b>	<b>BAYTOWN JUNIOR ( 4 )</b>	<b>4</b>
	Dismissed	1
	Personal Reasons	3
<b>5.</b>	<b>CEDAR BAYOU JUNIOR ( 3 )</b>	<b>3</b>
	Personal Reasons	1
	Retirement	2
<b>6.</b>	<b>GENTRY JUNIOR ( 11 )</b>	<b>11</b>
	Accepted Another Position	2
	Moving Out of District	1
	Outside Teaching Profession	2
	Personal Reasons	3
	Retirement	2
	Stay at home w/family	1
<b>7.</b>	<b>HIGHLANDS JUNIOR ( 4 )</b>	<b>4</b>
	Personal Reasons	3
	Retirement	1
<b>8.</b>	<b>HORACE MANN JUNIOR ( 8 )</b>	<b>8</b>
	Accepted Another Position	1
	Dismissed	1
	Outside Teaching Profession	1
	Personal Reasons	1
	Retirement	3
	Stay at home w/family	1
<b>9.</b>	<b>ALAMO ELEMENTARY ( 5 )</b>	<b>5</b>
	Accepted Another Position	1
	Moving Out of District	1
	Outside Teaching Profession	1
	Personal Reasons	2

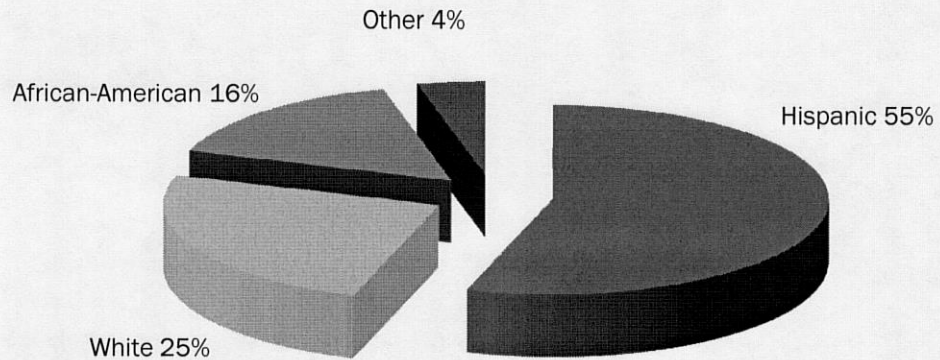
Building Report of Resignations by Reason (cont.)

NO.	REASON	TOTAL	
10.	<b>AUSTIN ELEMENTARY ( 7 )</b>	<b>7</b>	
	Accepted Another Position	1	
	Dismissed	1	
	Moving Out of District	1	
	Retirement	4	
11.	<b>BOWIE ELEMENTARY ( 7 )</b>	<b>7</b>	
	Accepted Another Position	1	
	Moving Out of District	1	
	Personal Reasons	3	
	Retirement	1	
12.	<b>CARVER ELEMENTARY ( 9 )</b>	<b>9</b>	
	Accepted Another Position	3	
	Moving Out of District	1	
	Outside Teaching Profession	1	
	Personal Reasons	1	
13.	<b>CROCKETT ELEMENTARY ( 0 )</b>	<b>0</b>	
	Retirement	3	
	14.	<b>DEZAVALA ELEMENTARY ( 10 )</b>	<b>10</b>
		Accepted Another Position	2
		Outside Teaching Profession	2
Personal Reasons		1	
Retirement		2	
15.	<b>HARLEM ELEMENTARY ( 5 )</b>	<b>5</b>	
	Spouse Transferred	1	
	Stay at home w/family	2	
	16.	<b>HIGHLANDS ELEMENTARY ( 4 )</b>	<b>4</b>
		Accepted Another Position	1
Dismissed		1	
Personal Reasons		2	
Stay at home w/family		1	
17.	<b>HOPPER PRIMARY ( 8 )</b>	<b>8</b>	
	Outside Teaching Profession	1	
	Retirement	2	
	Stay at home w/family	1	
	18.	<b>LAMAR ELEMENTARY ( 7 )</b>	<b>7</b>
Accepted Another Position		1	
Personal Reasons		4	
Retirement		3	
19.		<b>SAN JACINTO ELEMENTARY ( 4 )</b>	<b>4</b>
	Accepted Another Position	2	
	Moving Out of District	1	
	Personal Reasons	2	
	Retirement	2	
19.	<b>SAN JACINTO ELEMENTARY ( 4 )</b>	<b>4</b>	
	Accepted Another Position	1	
	Moving Out of District	1	
	Personal Reasons	1	
	Retirement	1	

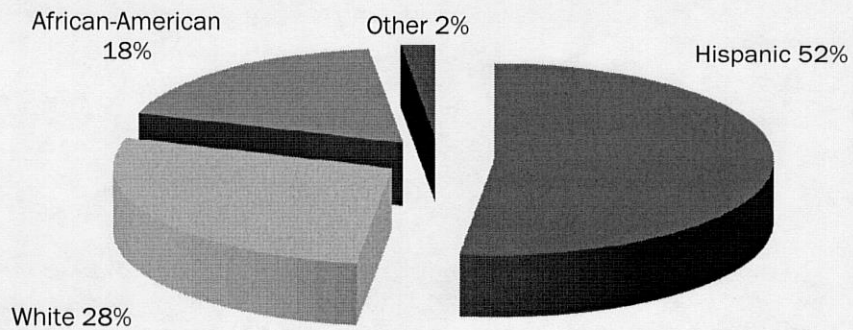
Building Report of Resignations by Reason (cont.)

NO.	REASON	TOTAL
20.	<b>ASHBEL SMITH ELEMENTARY ( 14 )</b>	<b>14</b>
	Accepted Another Position	1
	Dismissed	2
	Moving Out of District	5
	Personal Reasons	4
	Retirement	2
21.	<b>TRAVIS ELEMENTARY ( 4 )</b>	<b>4</b>
	Accepted Another Position	1
	Personal Reasons	1
	Retirement	2
22.	<b>VICTORIA WALKER ELEMENTARY ( 10 )</b>	<b>10</b>
	Accepted Another Position	2
	Moving Out of District	2
	Personal Reasons	1
	Retirement	1
	Spouse Transferred	1
	Stay at home w/family	3
23.	<b>SPECIAL EDUCATION-WT ( 7 )</b>	<b>7</b>
	Accepted Another Position	1
	Personal Reasons	3
	Retirement	2
	Spouse Transferred	1
24.	<b>ADMINISTRATION-CENTRAL ( 3 )</b>	<b>3</b>
	Personal Reasons	1
	Retirement	2
25.	<b>PETER E. HYLANDS CENTER ( 2 )</b>	<b>2</b>
	Accepted Another Position	1
	Personal Reasons	1
26.	<b>AUXILIARY DEPARTMENTS ( 40 )</b>	<b>40</b>
	Accepted Another Position	3
	Dismissed	14
	Personal Reasons	15
	Retirement	8
27.	<b>STUART CAREER CENTER ( 2 )</b>	<b>2</b>
	Accepted Another Position	1
	Retirement	1
28.	<b>SCGC ( 2 )</b>	<b>2</b>
	Retirement	2
29.	<b>TMS/GAP/GREEN CENTER ( 4 )</b>	<b>4</b>
	Accepted Another Position	1
	Personal Reasons	1
	Retirement	2
30.	<b>ADMINISTRATION-WEST TOWN ( 1 )</b>	<b>1</b>
	Outside Teaching Profession	1

**GCCISD STUDENT MEMBERSHIP – 21,082**  
**By Ethnicity**  
**October 12, 2010**



**GCCISD STUDENT MEMBERSHIP – 20,904**  
**By Ethnicity**  
**October 2009**



**REGION 4 EDUCATION SERVICE CENTER  
TEACHER SUPPLY AND DEMAND  
PROJECTION FOR 2011-12**

The purpose of this projection is to identify the number of teachers that public school districts in Region 4 ESC will need to recruit for the 2011-12 school year.

	<b>Region 4</b>	<b>State</b>
1. Projected Student Enrollment for 11-12	1,105,615	5,011,244
2. Projected Teachers (FTE's) Needed for 11-12	72,957	344,259
3. Teacher Turnover from 10-11 FTE's (ESC=14.7 %; state=14.0 %)	10,501	47,415
4. Teachers Retained from 10-11	60,942	291,260
5. New Teaching Positions created for 11-12	1,514	5,584
6. Teaching Positions to Be Filled for 11-12	12,015	52,999
7. New Teachers produced by Traditional Programs*	2,501	11,338
8. New Teachers produced by ACP programs	2,786	12,465
9. <b>Additional Teachers Needed 11-12</b> (out of state recruits, former teachers returning to profession, etc.)	<b>6,728</b>	<b>29,196</b>

\* The number of **New Teachers** available from traditional programs (including post baccalaureate programs) is based on the assumption that districts in Region 4 ESC will, collectively, recruit 22.06% of traditionally certified graduates of Texas colleges/universities (Region 4 ESC districts teach 22.06% of all students in Texas).

Sources: Texas Education Agency Standard Reports for 05-06, 06-07, 07-08, 08-09, and 09-10.  
[www.tea.state.tx.us/peims](http://www.tea.state.tx.us/peims).

State Board of Educator Certification  
[www.sbec.state.tx.us/SBECOnline/default/.asp](http://www.sbec.state.tx.us/SBECOnline/default/.asp).

Comments:

1. Projections are based on the most recent five years of related TEA PEIMS Data and SBEC Reports, Data and Research (Interactive Reports and Completed Studies).
2. This has been a difficult year to make projections due to the current economic situation. School districts have made significant adjustments in budgets to anticipate dwindling revenue.
3. Staff reductions, including teachers, continue to play a key role in making the necessary adjustments.
4. For many districts, the issue is complicated by continued increases in student enrollment.
5. There is some indication that teacher turnover rates are declining, but actual data is not available at this time.
6. Both traditional and ACP teacher preparation programs in Texas do not produce all of the teachers needed to fill vacancies and/or new positions.

## **SCHOOL BOARD AGENDA ITEM SUMMARY**

October 25, 2010

**SUBJECT: CONSIDERATION OF THE APPLICATION FOR AN OPTIONAL FLEXIBLE SCHOOL DAY PROGRAM FOR THE PETER E. HYLAND LEARNING PROGRAM**

**RECOMMENDED ACTION:** Approve the application for an Optional Flexible School Day Program for the Peter E. Hyland Learning Program.

**RATIONALE:** Peter E. Hyland Learning Program will utilize an Optional Flexible School Day to provide at-risk high school students and high school drop-outs opportunities to earn credit and complete graduation requirements without the constraints of a traditional schedule.

**BUDGET PROVISIONS/ACTION REQUIRED:** The District will receive funding for all students attending the program based on Optional Flexible School Day Formula.

**RESOURCE PERSONNEL:** Dr. Toby York  
Mr. Pete Pape  
Ms. Suzanne Heinrich  
Ms. Michelle Verdun

# Texas Education Agency



## APPLICATION

### Optional Flexible School Day Program (OFSDP)

2010-2011 School Year

**ELIGIBLE APPLICANTS:** The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted to the TEA for approval.

## Definition of Program Provisions

### Eligible Students

A student is eligible to participate in an optional flexible school day program (OFSDP) authorized under the Texas Education Code (TEC) §29.0822, if:

1. the student meets one of the following conditions:
  - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
  - the student is attending a school implementing an approved innovative campus plan; or
  - the student is attending a school with an approved early college high school program designation; or
  - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;

and

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

### Assessment

The student must take the appropriate Texas Assessment of Knowledge and Skills (TAKS) tests specified under the TEC, §39.023, during the regularly scheduled assessment calendar.

### Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the TEC, §29.0822, may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

### Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in attendance for purposes of funding under the TEC, Chapters 41, 42, and 46, only for the actual number of contact hours the student receives, not to exceed 1,080 hours per 12-month period.

### Public Hearings

The board of trustees of a school district or governing board of an open-enrollment charter school must hold a public hearing concerning the proposed application for an OFSDP before applying to operate an OFSDP under the TEC, §29.0822. In addition, the board of trustees of a school district or governing board of an open-enrollment charter school must hold a public hearing annually to review the performance of the OFSDP (see Appendix Two).

## **Continuation or Revocation of Program Authorization**

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

## **Reporting Requirements**

Following approval of the application, the applicant will be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. Reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

## Provisions of Agreement

### Article I - Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the "TEA," and

Goose Creek Consolidated Independent School District

(Legal Name of School District or Open-Enrollment Charter School)

located at

4544 Interstate 10 East Baytown, TX 77521

(Physical Address)

hereinafter referred to as "district."

### Article II - Period of Agreement

The period of the agreement, for a maximum of one school year unless terminated or as otherwise provided for in this agreement and in statute or rule, is the period beginning Nov 1, 2010 (Month, Day, Year) and ending Jun 2, 2010 (Month, Day, Year).

Please note that the agreement term is subject to annual renewal.

### Article III - Purpose of Agreement

The district must perform all of the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

### Article IV - Reporting Requirements

The district will be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

### Article V - General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an "X" beside it:

- Appendix One, Assurances
- Appendix Two, Public Hearings
- Appendix Three, Narrative Description of Proposed Program
- Appendix Four, Contact Sheet
- Attachment, Copy of articulation agreement between district and university/college if one or more participating campuses have an Early College High School Program designation

### Article VI - Application Process

For questions or assistance regarding this application, please contact Kim Wall by telephone at (512) 463-4809 or by email at [kim.wall@tea.state.tx.us](mailto:kim.wall@tea.state.tx.us). Submit the completed application to:

Texas Education Agency  
Attn: School Finance – OFSDP  
1701 North Congress Avenue  
Austin, TX 78701-1494



## **Appendix One Assurances**

**The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement. PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX ONE. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.**

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
  - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
  - the student is attending a school implementing an approved innovative campus plan; or
  - the student is attending a school with an approved early college high school program designation; or
  - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;

and

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to provide instruction in the program at the high school grade level. All instructional materials and facilities must be comparable to or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide knowledgeable, highly qualified instructors and staff for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to comply with all reporting requirements established by the TEA;
8. not to discriminate based on disability, race, color, national origin, religion, or sex; and

9. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

**AGREED** and accepted on behalf of the school district or open-enrollment charter school by a person authorized to bind the district.

Mr. Ken Martin, School Board President (281)420-4800

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**Name, Title, and Telephone Number of School Board President**

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**Signature of School Board President**

**Date**

Dr. Charles T. York, Superintendent (281)420-4800

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**Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer**

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**Signature of Person Authorized to Bind the District or Charter School**

**Date**

## Appendix Two Public Hearings

**The definition of terms of the application applies to this Appendix Two, Public Hearings. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement, PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX TWO. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.**

1. The board of trustees of the school district or the governing board of the open-enrollment charter school agrees to hold a public hearing concerning the proposed application for an OFSDP.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school agrees to hold a public hearing annually to review the performance of the program proposed under this application.

**The pre-application public hearing was conducted on:**

Month: \_\_\_\_\_  
Day: \_\_\_\_\_  
Year: \_\_\_\_\_  
Time: \_\_\_\_\_  
Location: \_\_\_\_\_

**NOTE: The applicant will be required to include a copy of the posting of this public hearing in the final progress report.**

**AGREED and accepted on behalf of the school district or open-enrollment charter school by a person authorized to bind the district.**

Dr. Charles T. York, Superintendent  
**Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer**

\_\_\_\_\_  
**Signature of Person Authorized to Bind the District**

\_\_\_\_\_  
**Date**

## Appendix Three Narrative Description of Proposed Program

The definition of terms of the application applies to this Appendix Three, Narrative Description of Proposed Program. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Appendix Three describes the school district or charter school proposed OFSDP.

On 8 ½ x 11 inch paper, provide a concise description of the:

- program goals and objectives;
- proposed schedule offered to students participating in the OFSDP;
- staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include the contact hours the position and resource will be obligated to the program;
- qualification standards established for each staff and resource position;
- local procedures for identifying students, including how the school confirms and documents student eligibility;
- procedures for obtaining student and parental consent for participation in the OFSDP;
- process that will be implemented to maintain records of student eligibility, consent, and attendance;
- procedure the district will establish to ensure all students enrolled in the OFSDP are administered the required assessment instruments in the timeline established by the TEA;  
and
- criteria selected to report the progress of students participating in the OFSDP.

## Appendix Four Contact Sheet

The definition of terms of the application applies to this Appendix Four, Contact Sheet. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement:

PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX FOUR, CONTACT SHEET. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.

### District Contact for the Application

Contact Name:	Ms. Michelle Verdun
District Superintendent or Charter School Chief Operations Officer:	Dr. Charles T. York
Mailing Address:	4544 Interstate 10 East
City, State, Zip Code:	Baytown, TX 77521
Telephone Number:	281-420-4800
Alternate Telephone Number:	281-420-4555
Fax Number:	281-420-4558
Email Address:	myverdun@gccisd.net

Contact Name:	Dr. Patricia Bing
Email Address:	patricia.bing@gccisd.net

Contact Name:	Suzanne Heinrich
Email Address:	sqheinrich@gccisd.net

Contact Name:	
Email Address:	

**NOTE:** The majority of the contact for the approved OFSDP is done via email. Please make sure that a valid email address or valid email addresses are submitted on this form. More than one email address may be submitted. Please provide the full name(s) of the person or persons who are the email contact(s) to ensure that the TEA has accurate information.

## **Appendix Three Goose Creek Consolidated ISD**

### **Program Goals and Objectives**

The Goose Creek Consolidated Independent School District would like provide a flexible school day schedule for "at risk" students in order to provide the students the opportunity to meet the academic requirements for graduation. The primary goal of this program is to fulfill the needs of our at-risk students and provide the support necessary to obtain a high school diploma. The secondary goal is to provide a smooth transition to post -secondary institutes and/or a career of their choice. The objective would be to provide flexible scheduling opportunities that facilitate the attainment of a high school diploma through credit recovery and TAKS remediation.

### **Proposed Schedule**

Students will have a flexible schedule both during and after the regular school day. Sessions will be held from 8:00 a.m. - 2:30 p.m. Monday through Friday during the regular school day. After school sessions will be from 3:30- 8:00 p.m. twice a week, Tuesday and Thursday. Students will be allowed to participate in one or both sessions depending on the individual student's needs.

### **Staff positions and Resource Personnel**

The Program Director will be the Peter Hyland Center School Principal with five highly qualified teachers each providing instruction during the school day as well as 4.5 hours after school twice a week. Two counselors will be available during day and the evening. The PEIMS/attendance clerk will be responsible for documentation of attendance.

### **Staff Qualification Standards**

Staff members will be selected based on teaching certification. All staff members will be highly qualified using the NCLB highly qualified definition.

### **Student Identification**

Students will be eligible to attend if they are over age, currently enrolled in the 12<sup>th</sup> grade, and are labeled "at risk" or have dropped out within the last year. Special consideration will be given to students who are at risk of not graduating with their cohort, as well as seniors who are missing three credits or less and/or one or more sections of TAKS. The school counselors will determine student eligibility.

### **Enrollment Process**

An enrollment application for the OFSDP will be completed by each participating student. The administrator and counselor will meet with the student and parent to explain the program requirements and obtain consent. Upon acceptance, the student will then be given a projected schedule of instruction, as well as the student's attendance and eligibility requirements. The PEIMS clerk and counselor will register and add the student to the PEIMS and attendance rosters. Applications, attendance rosters and performance reviews will be kept in the principal's office. Attendance rosters will be verified by the District's PEIMS office.

### **State Assessments**

The students will be administered the District and state mandated exams at the high school campus using the same timeline established for all students.

### **Performance Reviews**

Student progress will be analyzed using the number of credits received, six weeks progress reports, teacher feedback and benchmark scores.

**Goose Creek Consolidated Independent School District**

**Baytown, TX 77521**

**<http://www.gccisd.net>**

**Phone: 281-420-4800**

**Fax: 281-420-4854**

**Peter Hyland Center Dropout Prevention Plan**

**November 1, 2011**

**Motto: "Success for All"**

- **Description**
  - Serve students struggling to meet the academic requirements for graduation by providing flexible scheduling opportunities that facilitate the attainment of a high school diploma through credit recovery and TAKS remediation.
  
- **Criteria for participation**
  - Required criteria  
GCCISD Students who have not experienced success in a traditional school setting.
  - At-Risk (according to PEIMS requirements)
  - Students that are at-risk of not graduating with their cohort.
  - Students behind on credits and/or need to pass one or more sections of TAKS.
  
- **Additional at-risk factors that will bear review**
  - Currently participating in an Alternative Education Placement for the 2010-2011 school year and/or classified as leavers.
  - Students struggling due to extenuating circumstances, such as: employment, child care, head of household, medical reasons, single parent and other mitigating circumstances.
  
- **Staffing Needed**
  - Program Director
    - Peter Hyland Center Principal, Michelle Verdun
  - Staff Positions
    - Attendance Clerk
    - PEIMS Clerk
    - Counselor
  - Highly Qualified Teachers
    - During the school day
    - Night school hours (extra duty pay)
  
- **Schedule**
  - 8:00 AM – 2:30 PM (Monday through Friday)

- 3:30 – 8:00 PM (Tuesday and Thursday)
  - Curriculum
    - Odyssey Ware, Apex, Instructional Packets
      - Currently have the following courses available:
        - Algebra I, II, III
        - Pre-Calculus
        - English I, II, III, IV
        - Biology
        - Chemistry
        - IPC
        - Physics
        - U.S. History
        - World History
        - World Geography
        - Economics
        - Government
        - Math Models
        - Environmental Systems
        - Sociology
        - Spanish
        - Psychology
        - Art
        - Health
        - P.E.
        - Parenting
        - Foundations of Personal Fitness
        - Principles of Human Services
        - Child Development
        - Microsoft Office
        - Principles of Business
- Location
  - Peter Hyland Center
- Cost Implications – State Compensatory Funds
  - Extra Duty Pay for instructors from 3:30 to 8:00
  - 2 days times 37 weeks = 74 days times 5 hours = 370 hours
  - 370 hours times 4 teachers = 1480 hours times 25.00 = \$37,000

## **SCHOOL BOARD AGENDA ITEM SUMMARY**

October 25, 2010

**SUBJECT: CONSIDERATION OF THE PROJECT TO REPLACE ALL STOREFRONT DOORS AND ASSEMBLIES AND TO REPLACE METAL EXTERIOR DOOR AND FRAMES AT BAYTOWN JUNIOR SCHOOL**

**RECOMMENDED ACTION:** Approve the contracts with Chatham Construction and Fire Tron to remove existing Storefront doors and replace with new ones and to approve Chatham Construction to replace 12 exterior metal doors and frames at Baytown junior School as per the 2005 bond.

**RATIONALE:** The 2005 Bond FCA deficiency numbers 155 and 163 call for all storefront doors at public entrances to be replaced. Also, it lists exterior metal doors and frames in several locations to be replaced. The total cost of the project is \$156,094.

**BUDGET PROVISIONS/ACTION REQUIRED:** 2005 Bond

**RESOURCE PERSONNEL:** Dr. Toby York  
Dr. Byron Terrier  
Mr. David Fluker  
Mr. Mr. Bruce Riggs



## **GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**David K. Fluker**  
Executive Director of Facilities Management

"Creating & Maintaining Quality Learning and Teaching Environments with Leadership, Partnerships and Strategic Planning"

October 14, 2010

**To: Toby York, Ed.D.  
Byron Terrier, Ed.D.**

**From: Mr. David K. Fluker**

**Subject: Replace all storefront doors and 12 exterior doors and frame assemblies throughout the building.**

**It is requested that the Board of Trustees approve the proposals for this project at Baytown Jr. School. The total cost will be \$156,094 as submitted by contractors listed below.**

### **RATIONALE:**

- This project is in compliance with the 2005 bond FCA deficiency numbers 155 and 163 to replace storefront doors and 12 exterior metal doors and frames at all public entrances.
- The bond FCA listed the estimated cost of this project at \$69,952.
- Project management will be performed in-house and may require some overtime if the work cannot be performed during school hours. This cost is estimated not to exceed approximately \$3,000.
- The proposals were received from the following contractors:
  - Chatham Construction to replace all storefront doors-\$114,204
  - Chatham to replace 12 metal exterior doors-\$36,000
  - Fire Tron to remove and reinstall fire alarm systems- \$2,890
- This recommendation is in compliance with sections 44.031(a) and 44.034(a) of the Texas School Law Bulletin, 2008 edition.
- The CBAC is to consider this recommendation on October 21<sup>st</sup>.

## SCHOOL BOARD AGENDA ITEM SUMMARY

October 25, 2010

**SUBJECT: CONSIDERATION OF SECOND READING OF TASB LOCALIZED POLICY MANUAL UPDATE 88 [Previously Distributed]**

**RECOMMENDED ACTION:** Approve on Second Reading to add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for *TASB Localized Policy Manual Update 88*. CQ (Local), Electronic Communication and Data Management, was revised as recommended.

**RATIONALE:** The Board of Trustees reviews all revisions, additions, and deletions to legal and local Board policies.

**BUDGET PROVISIONS/ACTION REQUIRED:** Not applicable

**RESOURCE PERSONNEL:** Dr. Toby York  
Dr. Byron Terrier  
Mr. Rick Kirk  
Ms. Diana Cox  
Ms. Suzanne Heinrich  
Mr. Pete Pape  
Mr. Pete Cote  
Ms. Kathy Clausen  
Mr. Richard Peebles

# Instruction Sheet

## TASB Localized Policy Manual Update 88

District      Goose Creek CISD

Code	Action To Be Taken	Note
CCG (LEGAL)	Replace policy	Revised policy
CDB (LEGAL)	Replace policy	Revised policy
CFA (LEGAL)	Replace policy	Revised policy
CMD (LEGAL)	Replace policy	Revised policy
CQ (LEGAL)	Replace policy	Revised policy
CQ (LOCAL)	Replace policy	Revised policy
CS (LEGAL)	Replace policy	Revised policy
DBD (LEGAL)	Replace policy	Revised policy
DEA (LEGAL)	Replace policy	Revised policy
DEAA (LEGAL)	Replace policy	Revised policy
DEC (LOCAL)	No policy enclosed	See explanatory note
DECA (LEGAL)	Replace policy	Revised policy
DECB (LEGAL)	Replace policy	Revised policy
DH (LOCAL)	Replace policy	Revised policy
DL (LEGAL)	Replace policy	Revised policy
DMA (LEGAL)	Replace policy	Revised policy
DNA (LEGAL)	Replace policy	Revised policy
E (LEGAL)	Replace table of contents	Revised table of contents
EEM (LEGAL)	ADD policy	See explanatory note
EFAA (LEGAL)	Replace policy	Revised policy
EHAA (LEGAL)	Replace policy	Revised policy
EHAC (LEGAL)	Replace policy	Revised policy
EHBC (LEGAL)	Replace policy	Revised policy
EHBF (LEGAL)	Replace policy	Revised policy
EHBL (LEGAL)	Replace policy	Revised policy
EIC (LEGAL)	Replace policy	Revised policy
EIE (LEGAL)	Replace policy	Revised policy
EIE (LOCAL)	Replace policy	Revised policy
EK (LEGAL)	Replace policy	Revised policy
EKB (LEGAL)	Replace policy	Revised policy
EKBA (LEGAL)	Replace policy	Revised policy
FD (LEGAL)	Replace policy	Revised policy

**Instruction Sheet**  
**TASB Localized Policy Manual Update 88**

FEA	(LEGAL)
FEB	(LEGAL)
FFAD	(LEGAL)
FOC	(LEGAL)
FODA	(LEGAL)
GBA	(LEGAL)
GBAA	(LEGAL)
GNC	(LEGAL)

Replace policy
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Revised policy
Revised policy
Revised policy
Revised policy
Revised policy
Revised policy
Revised policy
Revised policy

ELECTRONIC COMMUNICATION AND DATA MANAGEMENT

CQ  
(LOCAL)

The Superintendent or designee shall implement, monitor, and evaluate electronic media resources for instructional and administrative purposes.

AVAILABILITY OF  
ACCESS

LIMITED PERSONAL  
USE

Access to the District's electronic communications system, including the Internet, shall be made available to students and employees primarily for instructional and administrative purposes and in accordance with administrative regulations. Limited personal use of the system shall be permitted if the use:

1. Imposes no tangible cost on the District;
2. Does not unduly burden the District's computer or network resources; and
3. Has no adverse effect on an employee's job performance or on a student's academic performance.

USE BY MEMBERS  
OF THE PUBLIC

Access to the District's electronic communications system, including the Internet, shall be made available to members of the public, in accordance with administrative regulations. Such use shall be permitted so long as the use:

1. Imposes no tangible cost on the District; and
2. Does not unduly burden the District's computer or network resources.

ACCEPTABLE USE

The Superintendent or designee shall develop and implement administrative regulations, guidelines, and user agreements consistent with the purposes and mission of the District and with law and policy.

Access to the District's electronic communications system is a privilege, not a right. All users **of the District's internal electronic communications system** shall be required to acknowledge receipt and understanding of all administrative regulations governing use of the system and shall agree in writing to allow monitoring of their use and to comply with such regulations and guidelines. Noncompliance may result in suspension of access or termination of privileges and other disciplinary action consistent with District policies. [See DH, FN series, FO series, and the Student Code of Conduct] Violations of law may result in criminal prosecution as well as disciplinary action by the District.

INTERNET SAFETY

The Superintendent or designee shall develop and implement an Internet safety plan to:

1. Control students' access to inappropriate materials, as well as to materials that are harmful to minors;

ELECTRONIC COMMUNICATION AND DATA MANAGEMENT

CQ  
(LOCAL)

2. Ensure student safety and security when using electronic communications;
3. Prevent unauthorized access, including hacking and other unlawful activities;
4. Restrict unauthorized disclosure, use, and dissemination of personally identifiable information regarding students; and
5. Educate students about cyberbullying awareness and response and about appropriate online behavior, including interacting with other individuals on social networking Web sites and in chat rooms.

FILTERING

Each District computer with Internet access shall have a filtering device or software that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act and as determined by the Superintendent or designee.

The Superintendent or designee shall enforce the use of such filtering devices.

MONITORED USE

Electronic mail transmissions and other use of the electronic communications system by students and employees shall not be considered private. Designated District staff shall be authorized to monitor such communication at any time to ensure appropriate use.

INTELLECTUAL  
PROPERTY RIGHTS

Students shall retain all rights to work they create using the District's electronic communications system.

As agents of the District, employees shall have limited rights to work they create using the District's electronic communications system. The District shall retain the right to use any product created in the scope of a person's employment even when the author is no longer an employee of the District.

DISCLAIMER OF  
LIABILITY

The District shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions or other laws, users' mistakes or negligence, and costs incurred by users. The District shall not be responsible for ensuring the accuracy, age appropriateness, or usability of any information found on the Internet.

**SCHOOL BOARD AGENDA ITEM SUMMARY**

October 25, 2010

**SUBJECT: CONSIDERATION OF INTERLOCAL CONTRACT WITH SHILOH TREATMENT CENTER**

**RECOMMENDED ACTION:** Approve compensation for educational day treatment services for (4) student slots rendered in an amount not to exceed \$90,000.00 between November 01, 2010 and May 26, 2011.

**RATIONALE:** To provide specialized facilities and personnel as per contract.

**BUDGET PROVISIONS/ACTION REQUIRED:** 2010-2011 Federal Funds

**RESOURCE PERSONNEL:** Dr. Toby York  
Ms. Suzanne Heinrich  
Dr. Tom Kelchner  
Mr. Rick Peebles

**AGREEMENT  
BETWEEN  
SHILOH TREATMENT CENTER, INC.  
AND  
GOOSE CREEK CONSOLIDATED  
INDEPENDENT SCHOOL DISTRICT**

**I.  
Term**

This Agreement shall be for the period beginning November 01, 2010 and ending May 26, 2011.

AMOUNT: \$90,000.00

**II.**

*Whereas,* Goose Creek Consolidated Independent School District is in need of specialized services for students with disabilities, particularly those related to mental health and behavior problems,

*Whereas,* Goose Creek Consolidated Independent School District is in need of a cost effective solution that includes the bulk purchase of four (4) slots for students with disabilities,

*Whereas,* Goose Creek Consolidated Independent School District is in need of a geographically desirable solution for such services,

*Whereas,* Shiloh Treatment Center, Inc. is able to earmark four (4) slots for the exclusive use of Goose Creek Consolidated Independent School District students with mental health and behavioral disabilities,

*Whereas,* Shiloh Treatment Center, Inc. is able to provide four (4) slots at a significantly reduced rate compared to the cost of individual slots,

*Whereas,* Shiloh Treatment Center, Inc. is able to provide the needed services in a geographically desirable location at 11420 I-10 East, Suite 5 Houston, TX 77029 (~8 miles from the center of Baytown)...

This contract and agreement is entered into by and between **Goose Creek Consolidated Independent School District**, hereinafter called "School District", and **Shiloh Treatment Center, Inc.**, hereinafter called "Contractor", for the purpose of providing services to **four** handicapped persons who are residents of the State of Texas and meet age eligibility according to IDEA regulations.

The Contractor will provide the specialized facilities and personnel necessary to furnish all services covered by this contract.

During the contract period, if the Contractor becomes unable to or fails to provide specialized facilities or personnel necessary under this contract, the School District may withhold payment to Contractor until Contractor does provide the required facilities or personnel.

The School District and the Contractor agree and understand that the parent(s) or guardian(s) of this student have voluntarily given their permission for this student to receive the following indicated services provided by this contract agreement.

- A. Day School
- B. Educational Services
- C. Related Services (where specified)

The School District will pay to the Contractor for its complete and satisfactory performance of this contract for all services covered by this contract. This sum shall be payable in monthly installments in the amount specified in each monthly billing.

The School District will maintain eligibility folders. The School District will compile and send to the Contractor copies of the following items, on a routine basis:

1. ARD
2. Notice of ARD
3. Individual transition plan
4. Comprehensive individual assessment
5. Reintegration plan
6. Notice of assessments
7. Current psychological
8. Current contract, properly executed

The local district is responsible for overseeing implementation of the IEP and provides annual re-evaluation of appropriateness of the instructional arrangement.

The Contractor will maintain records and accounts to assure a proper accounting to the School District of all monies, state and federal, applicable to this contract. The Contractor will compile and furnish to the School District any reports that the School District requires to comply with applicable laws, rules, and regulations of the State of Texas and the Texas State Board of Education and any other evaluative information the School District requires.

The term of this contract shall begin on November 01, 2010, and end not later than May 26, 2011. In the event that the contract is terminated prior to the date specified above, fees and charges shall be pro-rated to the date of discharge plus thirty days. The Contractor provides all services specified in the contract with the school district(s) without charge to the parents, surrogates, guardians, or adult student.

This instrument constitutes the entire agreement by and between the parties for the purpose of accomplishing the results and objectives herein contained and as stated in the Admission, Review, and Dismissal Committee reports for each of the students placed with the Contractor, and any alteration thereof, or addition, or deletion, shall be by addendum hereto in writing and executed by the parties.

The Contractor agrees that funds will be utilized in accordance with the attached cost analysis sheet.

### **III. Indemnity**

**SHILOH TREATMENT CENTER, INC. "Contractor" SHALL INDEMNIFY AND HOLD HARMLESS GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, ITS BOARD OF TRUSTEES, OFFICERS, ADMINISTRATORS, AGENTS, AND EMPLOYEES FROM ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING WITHOUT LIMITING THE GENERALITY OF THE FOREGOING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, THE ACTS OF SHILOH TREATMENT CENTER, INC. OR ITS AGENTS OR EMPLOYEES, IN THE EXECUTION OR PERFORMANCE OF THIS AGREEMENT.**

**IV.  
Record Retention**

Contractor agrees to retain all financial records, supporting documents, statistical records and any documents pertinent to this Contract until five (5) years after: 1) District discharge from the program; 2) termination of this annual Contract, or; 3) until any audits in progress at the end of five (5) year period are complete, whichever is later.

**V.  
Compliance**

Contractor agrees to comply with the following:

- All applicable agency policies, local, state, and federal laws, rules, and regulations now in effect or that become effective during the term of this Contract, including but not limited to:
- the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973;
- the Age Discrimination in Employment Act, Immigration Reform and Control Act of 1986;
- Americans with Disabilities Act of 1994; and
- all State and Federal laws relating to student and employee disclosure of records and information prohibitions.

**VI.  
Permits, Licenses, Certifications**

Contractor agrees to maintain as current and in good standing, any permits, licenses, or certifications required by law to provide services pursuant to this Contract.

**VII.  
Reporting Emergencies and Abuse and Neglect**

Contractor agrees to report any allegations of abuse and neglect in compliance with federal and state laws, rules, and regulations applicable.

**VIII.  
Discrimination Prohibited**

Contractor agrees it will not exclude any person from participation in, or deny any benefits of the services provided under this Contract or subject any person to discrimination on the grounds of race, color, national origin, religion, sex, age, handicap, or political affiliation.

**IX.  
Relationship**

It is understood and agreed that Contractor is an independent contractor. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Contractor and District or agent of District. The Agreement does not create a joint venture or business partnership under Texas law. Contractor is solely responsible for the supervision, daily direction and control, payment of salary (including withholding of income taxes and social security), insurance, worker's compensation, and disability benefits and like requirements and obligations of Contractor's employees, agents, volunteers, and representatives. Contractor agrees that District has no responsibility for any conduct of any Contractor employee, agent, volunteer, or representative.

**X.  
Termination**

This Agreement may be terminated by either party without cause with thirty (30) days advance written notice. District may by written notice at any time terminate this Agreement if the Contractor fails to comply with any provision of this Agreement.

**XI.  
Authorization**

Each party acknowledges that this Agreement has been authorized by the governing body of each party to the Agreement.

**XII.  
Notice**

Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be transmitted by certified mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

SHILOH TREATMENT CENTER, INC. (Contractor)  
P.O. Box 9010, Dept. 310  
Galveston, Texas 77553, 9010

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
(District)  
Attn: Dr. Toby York, Superintendent  
P.O. Box 30  
Baytown, Texas 77522

**XIII.**  
**Governing Law**

This Agreement shall be construed under and in accordance with the policies of the District, federal laws and state laws of the State of Texas.

**XIV.**  
**Confidentiality**

Contractor agrees to respect the confidentiality of all records to which it has access while performing the services under the Agreement.

**XV.**  
**Severability**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

**XVI.**  
**Venue**

The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Harris County, Texas.

**XVII.**  
**Amendment**

This Agreement may be amended only by the mutual agreement of the parties, in writing, to be attached to and incorporated in this Agreement.

**XVIII.**  
**Assignment**

Neither this Agreement nor any duties or obligations under it shall be assignable by Contractor without the prior written acknowledgment and authorization of District.



## SCHOOL BOARD AGENDA ITEM SUMMARY

October 25, 2010

**SUBJECT: CONSIDERATION OF PURCHASE OF TWO PLASMA CNC MACHINES AND TWO ROUTERS WITH SPINDLE CNC MACHINES**

**RECOMMENDED ACTION:** Approve the purchase of two plasma CNC machines and two routers with spindle CNC machines from shopsabre.com. The total cost including shipping is \$87,270.

**RATIONALE:** The purchase of two CNC plasma machines and two CNC router machines will provide Goose Creek CISD students at Sterling High School and Goose Creek Memorial High School the opportunity to develop CNC programming skills and experience product development. The Career and Technical Education Department will provide training for staff at Lee High School so these tools can be purchased and used at Lee during the 2011-2012 school year.

**BUDGET PROVISIONS/ACTION REQUIRED:** Perkins Funds

**RESOURCE PERSONNEL:** Dr. Toby York  
Ms. Suzanne Heinrich  
Ms. Renea Dillon



**GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**RENEA DILLON, DIRECTOR  
CAREER AND TECHNICAL EDUCATION**

October 18, 2010

TO: Suzanne Heinrich  
FROM: Renea Dillon  
SUBJECT: Equipment Purchase

Attached is information regarding the purchase of a CNC Router and a CNC Plasma Cutter for Ross S. Sterling and Goose Creek Memorial High School campuses. The use of these machines and the supporting computer software will expose students to the technology that is standard at many of our local industries. Although the purchase was initiated by our Architectural Design teacher, this equipment will be used by multiple programs, including Construction and Agriculture classes.

Once the primary faculty member (Scot Laughlin) is trained and has incorporated the use of this equipment into his courses, we will evaluate whether the equipment should be purchased next year for additional campuses.

If you have any questions, please do not hesitate to call.



# Sales Invoice

26151 Newton Circle / Elko, MN 55020  
 Toll Free: 800-493-6021 / Local: 952-461-4570 / Fax: 952-461-4573

**Bill to:**

**Name** Scot Laughlin  
**Company** Ross S. Sterling High School  
**Address** 300 W. Baker Rd  
**City, State, Zip** Baytown, TX 77521  
**Phone** 832-414-8665  
**Email** [david.laughlin@gccisd.net](mailto:david.laughlin@gccisd.net)

SALESPERSON	P.O. NUMBER	Invoice #	SHIP VIA	F.O.B. POINT	TERMS
Josh Walton		4023 4026 4027 4028	Freight	Elko, MN	50% Down To Order 50% Prior To Shipping

QUANTITY	DESCRIPTION	Unit Price	Total
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### ShopSabre 4860 CNC Router Package

2	ShopSabre Model 4860 CNC Table w/Microsystems Operating software		Included
2	VisualMill 6.0 Windows-based 2½ and 3 (4th axis optional) axis solid/surface/STL manufacturing system.		Included
2	Enclosed Pedestal for ShopSabre Model 4860		Included
2	Limit Switches - 1 on Each Axis, X, Y, Z		Included
2	Emergency Stop Switch – Front Mounted on CNC Table		Included
2	HSD 3 kW (4 hp) High Frequency Spindle, 18,000 RPM, 230V, 50/60Hz, Mitsubishi VFD for Single or Three Phase Operation, w/ Independent Electric, Quiet Fan Operation		Included
2	MDF Tabletop for Model 4860		Included

**Total \$38,180.00**

### ShopSabre 4896 CNC Plasma Package

2	ShopSabre Model 4896 CNC Table w/Microsystems Operating software		Included
2	VisualMill 6.0 Windows-based 2½ and 3 (4th axis optional) axis solid/surface/STL manufacturing system.		Included
2	Enclosed Pedestal for ShopSabre Model 4896		Included
2	Emergency Stop Switch – Front Mounted on CNC Table		Included
2	Limit Switches - 1 on Each Axis, X, Y, Z		Included
2	Z-Plate mounting bracket for Hypertherm machine torch plasma head		Included
2	Torch Height Control for Plasma Cutter w/automatic touch off		Included
2	M-Port for Plasma Torch Start / Stop		Included
2	M-Port for Plasma Torch Sensor (Wait to Start / Confirms Arc Prior to Cutting)		Included
2	Hypertherm Powermax 1000 Plasma cutter (Includes Machine torch and 25' cable)		Included
2	Plasma Slat Table for 4896 Waterbed Table		Included

**Total \$54,260.00**

		MSRP
	Education Discount	-\$7,920.00
	Sub Total	\$84,520.00
	Shipping Total	\$2,450.00
	Crating Total	\$300.00
	<b>Machine Total</b>	<b>\$87,270.00</b>
	Deposit	\$43,635.00
	Balance To Ship	\$43,635.00

(On Vendor's Letterhead)

## SOLE SOURCE AFFIDAVIT

Before me, the undersigned official, on this day, personally appeared Beverly Bombardo a person known to me to be the person whose signature appears below, whom after being duly sworn upon his oath deposed and said:

1. My name is Beverly Bombardo, I am over the age of 18, have never been convicted of a crime and being competent to make the affidavit.
2. I am an authorized representative of the following company or firm:  
ShopSABRE
3. The above named company or firm is the sole source of the following item(s), and no other company or firm in the United States of America sales or distributes the product(s) listed below:  
ShopSABRE CNC Routers, CNC Plasma's, CNC Lasers
4. Competition in providing the above named item(s) or product is precluded by the existence of a patent, copyright, secret process, or monopoly.
5. The product is a film, manuscript, book, a utility service (including electricity, gas, or water), or a captive replacement part or component for equipment.
6. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or product(s) because of exclusive distribution or marketing rights.

Josh Walton  
Signature of Authorized Vendor  
Official

Sales Manager  
Title of Authorized Vendor Signature

Beverly Bombardo  
Signature of Supervisor of  
Authorized Vendor Official

V. Prudicent  
Title of Authorized Vendor Signature

**Affidavit will be valid for two (2) years from date subscribed and sworn.**

SUBSCRIBED AND SWORN to before me on this 5 day of 10, 2010.



[Signature]  
Notary Public Signature  
Print Name: Kris Lee

My Commission Expires: 1-31-13

Company: Shop Sabre  
Address: 26151 Newton Circle  
City, State, and Zip: Elko MN 55020  
Telephone Number: 952-461-4570 Fax: 952-461-4573  
Contact Person: Josh Walton Email: bev@shopsabre.com

## **SCHOOL BOARD AGENDA ITEM SUMMARY**

**October 25, 2010**

**SUBJECT: CONSIDERATION OF ADDITIONAL 2010-2011 CERTIFIED APPRAISERS FOR THE TEACHER APPRAISAL SYSTEM**

**RECOMMENDED ACTION:** Approve additional 2010-2011 Appraisers for the Teacher Appraisal System

**RATIONALE:** Board Policy requires approval of appraisers on an annual basis.

**BUDGET PROVISIONS/ACTION REQUIRED:** None

**RESOURCE PERSONNEL:** Dr. Byron P. Terrier  
Ms. Susan Moore-Fontenot



GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

SUSAN MOORE-FONTENOT

DIRECTOR OF PERSONNEL

FOR ELEMENTARY AND JUNIOR SCHOOL PROFESSIONALS

October 25, 2010

TO: DR. TOBY YORK

FROM: Susan Moore-Fontenot

SUBJECT: BOARD APPROVAL OF ADDITIONAL 2010 - 2011 CERTIFIED  
TEACHER APPRAISERS

**CERTIFIED APPRAISERS**

By Board Policy, the Professional Development Appraisal System (PDAS) guideline states, "Certified appraisers other than the teacher's supervisor must:

- ❖ be approved by the Board of Trustees,
- ❖ hold a valid teaching certificate, and
- ❖ have at least three (3) years of pre-kindergarten, elementary, or secondary teaching experience."

19 TAC §150.1006(c) states: "Before conducting an appraisal, an appraiser must be certified by having satisfactorily completed uniform appraiser training, including required Instructional Leadership Development (ILD) certification, with a trainer and curriculum approved by the Commissioner of Education. Periodic recertification and training shall be required." Each person listed on the roster has completed the required state PDAS training. The date recorded by each appraiser's name is the date of completion of the ILD certification. Appraisers who have not completed the PDAS and ILD courses are not eligible to appraise until completing the required certification. Upon completion of the PDAS and ILD certification, their names will be submitted to the Board at a subsequent meeting.

To allow building principals the flexibility to assign assistant principals and other district administrators as appraisers, we are recommending that all principals, assistant principals, and instructional support personnel be approved as certified appraisers for the 2010-2011 school year.

Should you need additional information, please feel free to contact me.

/gsd

Attachment

1) 2010-2011 Additional Certified Appraisers

**ADDITIONAL 2010-2011 CERTIFIED TEACHER APPRAISERS**

Sandra Tezeno Christopher (10/7/2010)

Tricia J. Times (6/15/2007)

Carmen M. Figueroa (12/12/2005)

**SCHOOL BOARD AGENDA ITEM SUMMARY**

October 25, 2010

**SUBJECT: CONSIDERATION OF DONATION FROM EXXONMOBIL**

**RECOMMENDED ACTION:** Accept the donation from ExxonMobil in the amount of \$12,000, on behalf of Goose Creek CISD. These donations represent contributions of \$2,000 each to Travis Elementary, Baytown Junior School, San Jacinto Elementary, Cedar Bayou Junior, Lee High School, and Victoria Walker Elementary from the Partner-In-Education Program.

**RATIONALE:** In accordance with Board Policy and Administrative Guidelines, the Board of Trustees approves all donations over \$4,999.99.

**BUDGET PROVISIONS/ACTION REQUIRED:** Not applicable

**RESOURCE PERSONNEL:** Dr. Toby York  
Mr. Pete Pape

**SCHOOL BOARD AGENDA ITEM SUMMARY**

October 25, 2010

**SUBJECT: CONSIDERATION OF TAX REFUND**

**RECOMMENDED ACTION:** Approve tax refund in accordance with section 31.11 State Property Code with provision that no taxes are owed by the referenced parties on any account.

**RATIONALE:** The Property Tax Code requires the governing body of a political subdivision to approve all refunds over \$ 5,000.00 made under Section 31.11 of Tax Code.

**BUDGET PROVISIONS/ACTION REQUIRED:** Not Applicable

**RESOURCE PERSONNEL:** Dr. Toby York  
Mr. Pete Pape  
Mrs. Charlene Piggott

dvh

**SECTION 31.11 REFUND**

**October 25, 2010**

<i>Name</i>	<i>Account#</i>	<i>Reason</i>	<i>Amount_</i>
Homefront Tax Loans	0402210000648	Overpaid	\$15,217.50
		Total	\$15,217.50

**NO TAX OWED BY THE ABOVE REFERENCED PARTIES ON ANY ACCOUNT**

**SCHOOL BOARD AGENDA ITEM SUMMARY**

October 25, 2010

**SUBJECT: CONSIDERATION OF BUDGET AMENDMENTS**

**RECOMMENDED ACTION:** Approve Amendments No. 5 and 6 as stated in Section 23.47 of the Texas Education Code and reflect the amendments in the official minutes of the Board of Trustees.

**RATIONALE:** Detailed information and account numbers are reflected in the following pages.

**BUDGET PROVISIONS / ACTION REQUIRED:** Amend the 2010-2011 Budget

**RESOURCE PERSONNEL:** Dr. Toby York  
Mr. Pete Pape

**Goose Creek Consolidated Independent School District  
Estimated Total General Fund Balance  
As of October 25, 2010**

<b>Unaudited General Fund Balance as of August 31, 2010 (net of inventory and prepaid items)</b>		<b>\$51,168,906</b>
General Fund Balance Designations at August 31, 2010:		
Disaster Recovery	<u>(\$5,500,000)</u>	<u>(\$5,500,000)</u>
Unadjusted Unaudited Unreserved General Fund Balance as of September 1, 2010		<u>45,668,906</u>
<b><u>Fund Balance Budget Amendments</u></b>		
9/27/10      #2    Purchase Order Roll-forward		(1,882,866)
10/11/10    #4    Construction Activities Due To West Town/Pumphrey Closing		(943,596)
10/25/10    #6    Replace Buses Involved in Wreck	(pending)	(198,392)
<b>Total Change in Fund Balance</b>		<u><b>(\$3,024,854)</b></u>
<b>Current Estimated General Fund Balance</b>		<u><b>\$42,644,052</b></u>

BUDGET AMENDMENT

Amendment No. 5  
General Fund  
Fund No. 199  
Local Maintenance Fund

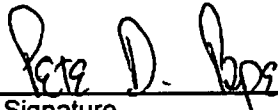
APPROPRIATIONS (DECREASE)

BUDGET	TITLE	Adjusted Amount	Requested Change	Amended Amount
199-11-6399-00-999-1-11-982	Supplies - Special Projects	<u>\$ 480,167</u>	<u>\$ (214,800)</u>	<u>\$ 265,367</u>

APPROPRIATIONS INCREASE

BUDGET	TITLE	Adjusted Amount	Requested Change	Amended Amount
199-34-6638-00-915-1-99-000	Student Transportation-Routing Software	\$ -	\$ 66,000	\$ 66,000
199-34-6299-00-915-1-99-000	Student Transportation-Phones/GPS	-	148,800	148,800
	TOTAL	<u>\$ -</u>	<u>\$ 214,800</u>	<u>\$ 214,800</u>

This amendment to redistribute appropriations between function 11 instructional and 34 student transportation is requested by Pete Pape, Chief Financial Officer, to purchase routing software and pay annual charges for phones and GPS on school buses. Funds to cover annual charges for phones and GPS were inadvertently included with Special Projects Requests by the Business Office.

  
\_\_\_\_\_  
Signature

BUDGET AMENDMENT

Amendment No. 6  
 General Fund  
 Fund No. 199  
 Local Maintenance Fund

APPROPRIATIONS INCREASE

BUDGET	TITLE	Adjusted Amount	Requested Change	Amended Amount
199-00-3600-00-000-1-99-000	Fund Balance	\$ -	\$ (198,392)	\$ (198,392)
199-34-6631-00-915-1-99-000	Capital Equipment	-	198,392	198,392
	<b>TOTAL</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

This amendment to increase appropriations \$198,392 in the General Fund is requested by Pete Cote, Executive Director of Support Services and Special Projects, to incorporate into the district's books and records funds to replace two 1997 International school buses that were involved in an accident September 7, 2010, with an automobile. The claims adjuster has totaled both buses and settled with the District for \$11,239. This funding will allow us to replace the buses with seat belts and air conditioning.

*Pete Cote*

Signature

**FUTURE BOARD AGENDA ITEMS,  
BOARD TRAINING,  
BOARD MEETINGS**

**C L O S E D   M E E T I N G**

**INSTRUCTIONS FOR BOARD PRESIDENT  
GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
Baytown, Texas**

**Recess into Closed Meeting**

**Board President:**     This Board will now recess into a Closed Session pursuant to the following sections of the Texas Open Meetings Act:

Texas Government Code Section:

- 551.071     Private consultation with the Board's attorney.**
- 551.072     Discussing purchase, exchange, lease, or value of real property.**
- 551.073     Discussing negotiated contracts for prospective gifts or donations.**
- 551.074     Discussing personnel or to hear complaints against personnel.**
- 551.075     To confer with employees of the school district to receive information or to ask questions.
- 551.076     Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- 551.082     Considering the discipline of a public school child, or complaints or charges against personnel.
- 551.083     Considering the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
- 551.084     Excluding witnesses from a hearing.

**NO ACTION WILL BE TAKEN WHILE THE BOARD IS IN CLOSED MEETING.**

**SCHOOL BOARD AGENDA ITEM SUMMARY**

October 25, 2010

**SUBJECT:**                   **CONSIDERATION OF INTERLOCAL CONTRACT WITH  
AVONDALE HOUSE FOR DAY SCHOOL PLACEMENT**

**RECOMMENDED ACTION:**    Approve \$168,000.00 for day school placement and  
speech therapy services for three special education  
student slots.

**RATIONALE:**                The approval of this contract will provide services for students  
based on individual educational plans as determined by Admission,  
Review, and Dismissal committees.

**BUDGET PROVISIONS/ACTION REQUIRED:**       2010-2011    IDEA-B  
Formula Federal Fund 224  
and 226 Tuition

**RESOURCE PERSONNEL:**       Dr. Toby York  
Ms. Suzanne Heinrich  
Dr. Tom Kelchner  
Mr. Rick Peebles



**GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Thomas R. Kelchner, Ed.D.  
DIRECTOR OF SPECIAL EDUCATION**

TO: Suzanne Heinrich  
FROM: Tom Kelchner  
SUBJECT: Contract with Avondale House  
DATE: October 14, 2010

Attached is a copy of the contract between Goose Creek Consolidated Independent School District and Avondale House for the provision of day school and speech therapy services for three (3) special education student slots. Avondale House will be paid a total not to exceed \$168,000.00 for these services. The term of the contract is November 1, 2010 through August 31, 2011. These services will be paid from the Federal Funds Contracted Services budget.

Please note, that per our discussion, this contract is submitted without the indemnity clause recommended by Mr. Peebles. Avondale House has declined to accept that language in the contract. Mr. Peebles is aware of this situation.

Please review and forward to the superintendent's office for Board approval. Please call me if you have any questions.

C: Rick Peebles  
Noemi Garcia

**AGREEMENT  
BETWEEN  
AVONDALE HOUSE  
AND  
GOOSE CREEK CONSOLIDATED  
INDEPENDENT SCHOOL DISTRICT**

**I.  
Term**

This Agreement shall be for the period beginning November 1, 2010 and ending August 31, 2011.

**II.  
Services**

II.A During the term of this Agreement, Avondale House, hereinafter referred to as (AH) will provide to Students, at the request of GCCISD District, hereinafter referred to as (District) educational and/or remedial services as specified on the Student's IEP.

II.B AH is fully qualified to provide the educational and training services described above, and will utilize from its staff such qualified teachers, aides, administrators, teaching parents, and specialists as may be required to, in its best judgment, develop and implement a program intended to best provide such services. AH shall, with the permission of District or Student's parents or guardian, utilize such outside consultants, therapists, psychologists, and other professionals as may be required from time to time in order to effectuate the best results. AH is approved by the Texas Education Agency and will during the term of this Agreement, provide the services described above in accordance with the rules and regulations of the Texas Education Agency, as well as in accordance with all applicable laws of the State of Texas and the United States of America.

II.C AH will use its best efforts to provide the services described above. No representation of any nature as to results is made, however, and neither is any guaranty of results made with respect to the services to be provided in accordance with this Agreement. In this regard, it is recognized that the nature of the Student's disability is such as to be likely resistant to treatment and training and the attainment of desired objectives. AH represents, warrants, and guarantees that it will perform its best efforts in the providing of services under this Agreement.

II.D It is understood and agreed that prior to the commencement of any of the services described in Article I above, Student must be evaluated by the Intake Committee of AH. The purpose of the intake evaluation is to assess Student's disability, determine if the services provided by AH can be of assistance to Student, and to prescribe in conjunction with AH staff, a program of education and training.

II.E If Student is recommended for admission into an AH program by the Intake Committee. An individualized education plan (IEP) will be prepared by AH staff in cooperation and conjunction with District and Student's parents or guardian such other professionals AH may be required to assist in the preparation of the IEP. The IEP will provide the basic outline of the proposed program of training and education as well as the services described in Article I above, which will be provided by AH to Student during the term of this Agreement. The IEP will be prepared and implemented in accordance with the guidelines, rules, and regulations promulgated by the Texas Education Agency from time to time during the term of this Agreement.

II.F From time to time during the term of this Agreement, but in no event less often than every six (6) weeks. AH shall furnish to District and to such other persons or agencies, as the District may authorize in writing, a report as to Student's status, progress and the prognosis for future results.

Additionally, from time to time during the term of this Agreement, but in no event less often than every ninety (90) days, AH, acting by and through appropriate members of its staff: shall meet with or offer to meet with District and/or Student's parents or guardian for the purpose of discussion and consultation with respect to Student's status, progress, and prospects for future training and/or education by AH

II.G Upon the termination of this Agreement, whether such termination occurs by lapse of time or otherwise, AH shall issue or cause to be issued a final report concerning the progress and development of Student, the achievement of goals specified in the IEP, AH's evaluation of the services provided, and recommendations for future course of training and education for Student.

II.H The term of this Agreement shall commence of the 1st day of November 2010 and shall terminate upon the expiration of the 31st day of August 2011, unless sooner terminated as hereinafter provided.

II.I If in the best judgment of AH, at any time during the term of this Agreement, AH shall determine that a Student is not obtaining benefit from the services provided by AH, or that a Student is not suited to the services provided by AH, or that AH cannot provide suitable services to a Student, then this Agreement may be terminated for that Student by AH by giving to District a Notice of Intention to Terminate at least ten (10) days prior to the date such termination shall be deemed to be effective. Upon the expiration of such ten (10) day notice period, Student shall be discharged and this Agreement shall be of no further force and effect for that student.

II.J If at any time during the term of this Agreement, District shall, in its sole discretion, determine that it no longer wishes to have a Student participate in the AH program, then this Agreement may be terminated for that Student by District giving to AH a thirty (30) day written notice of such intention to terminate, upon the expiration of such thirty (30) day notice period, this Agreement shall be deemed to be terminated for that Student and the Student shall be discharged and this Agreement shall be deemed to be of no further force and effect for that Student. Nothing herein contained shall be deemed to prohibit or in any manner restrict District from removing Student from the program at any time with or without notice, provided, however that this Agreement shall not be deemed to be terminated with respect to the financial and other obligations of District to AH until a Notice of Termination has been given in accordance with the provisions of this Section, and all financial and other obligations of District have been met

through the intended termination date.

II.K As consideration to AH for the performance of this Agreement, District agrees and promises to pay to AH the amounts hereinafter specified for the services hereinafter specified and in the manner set forth below:

a. For review and evaluation by the AH Intake Committee \$75.00 which amount shall be due and payable upon the execution of this Agreement by AH and District, for any newly enrolled Student.

b. For each month embraced within the term of this Agreement, including partial months, the sum not to exceed \$3,500 per month per student or not to exceed \$168,000 for the term of the agreement, which amount shall be deemed to be the basic compensation to AH for the services provided pursuant to this Agreement and which shall be exclusive of all other incidental charges more particularly specified below. This amount shall be billed monthly to District by AH together with incidental charges, and shall be due and payable in full without demand and without grace on or before the expiration often (10) days from the date of the invoice or statement.

II.L All amounts required to be paid by District pursuant to this Agreement shall be due and payable as specified herein. All past due amounts shall bear interest at the highest lawful rate allowed by law.

II.M Failure to pay any amounts due to AH by District pursuant to this Agreement shall be grounds for immediate termination of services by AH to Student

II.N AH has, in cooperation and conjunction with the Department of Aging and Disability Services, the Texas Education Agency, and other agencies and entities concerned with AH, and the various rules and regulations formulated, promulgated and enforced by the several agencies of the State of Texas and the United States of America governing the operation of AH, formulated certain policies and procedures related to the education and training programs offered by AH. These policies and procedures deal with such matters as clothing required to be furnished for each Student by parents or guardian, times of visitation by parents or guardian, transportation of Student to and from AH facilities, holidays, dispensing of medication, information required to be furnished by parents or guardian from time to time, hours of operation, and such other matters of policy and procedure necessary and incidental to the operation of AH and its several programs. A copy of policies and procedures of AH relevant to the applicable

program shall be provided prior to enrollment/admission to that program upon request. With the written consent of the District, AH reserves the right to amend, supplement, or modify these policies and procedures from time to time, during the term of this Agreement as may be required by circumstances or by law, rule, or regulation. In the event of such amendment, supplement, or modification, AH shall furnish a copy of the revised policies and procedures to District and parents or guardian, and such amended, supplemented, or modified policies and procedures shall be deemed to be effective when delivered to District, and agreed to in writing by the District, parents or guardian by AH.

### **III.**

#### **Record Retention**

Contractor agrees to retain all financial records, supporting documents, statistical records and any documents pertinent to this Contract until five (5) years after: 1) District discharge from the program; 2) termination of this annual Contract, or; 3) until any audits in progress at the end of five (5) year period are complete, whichever is later.

### **IV.**

#### **Compliance**

Contractor agrees to comply with the following:

- All applicable agency policies, local, state, and federal laws, rules, and regulations now in effect or that become effective during the term of this Contract, including but not limited to:
- the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973;
- the Age Discrimination in Employment Act, Immigration Reform and Control Act of 1986;
- Americans with Disabilities Act of 1994; and
- all State and Federal laws relating to student and employee disclosure of records and information prohibitions.

### **V.**

#### **Permits, Licenses, Certifications**

Contractor agrees to maintain as current and in good standing, any permits, licenses, or certifications required by law to provide services pursuant to this Contract.

**VI.**  
**Reporting Emergencies and Abuse and Neglect**

Contractor agrees to report any allegations of abuse and neglect in compliance with federal and state laws, rules, and regulations applicable.

**VII.**  
**Discrimination Prohibited**

Contractor agrees it will not exclude any person from participation in, or deny any benefits of the services provided under this Contract or subject any person to discrimination on the grounds of race, color, national origin, religion, sex, age, handicap, or political affiliation.

**VIII.**  
**Relationship**

It is understood and agreed that Contractor is an independent contractor. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Contractor and District or agent of District. The Agreement does not create a joint venture or business partnership under Texas law. Contractor is solely responsible for the supervision, daily direction and control, payment of salary (including withholding of income taxes and social security), insurance, worker's compensation, and disability benefits and like requirements and obligations of Contractor's employees, agents, volunteers, and representatives. Contractor agrees that District has no responsibility for any conduct of any Contractor employee, agent, volunteer, or representative.

**IX.**  
**Termination**

This Agreement may be terminated by either party without cause with thirty (30) days advance written notice. District may by written notice at any time terminate this Agreement if the Contractor fails to comply with any provision of this Agreement.

**X.  
Authorization**

Each party acknowledges that this Agreement has been authorized by the governing body of each party to the Agreement.

**XI.  
Notice**

Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be transmitted by certified mail, return receipt requested. Notice to shall be sufficient if made or addressed as follows:

AVONDALE HOUSE (Contractor)  
3737 O'Meara Drive  
Houston, Texas 77025

GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
(District)  
Attn: Dr. Toby York, Superintendent  
P.O. Box 30  
Baytown, Texas 77522

**XII.  
Governing Law**

This Agreement shall be construed under and in accordance with the policies of the District, federal laws and state laws of the State of Texas.

**XIII.  
Confidentiality**

Contractor agrees to respect the confidentiality of all records to which it has access while performing the services under the Agreement.

**XIV.**  
**Severability**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

**XV.**  
**Venue**

The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Harris County, Texas.

**XVI.**  
**Amendment**

This Agreement may be amended only by the mutual agreement of the parties, in writing, to be attached to and incorporated in this Agreement.

**XVII.**  
**Assignment**

Neither this Agreement nor any duties or obligations under it shall be assignable by Contractor without the prior written acknowledgment and authorization of District.

