

MEMO TO: Board of Education  
TOPIC: Regular School Board Meeting  
FROM: Dr. Erich Heise, Superintendent  
DATE: February 27, 2020

A Regular School Board Meeting of the Board of Education will be held March 2, 2020 at 6:00 PM in the High School Room 101.

### Agenda

**1. CALL TO ORDER**

A. Pledge

**2. PREVIEW OF AGENDA**

*During this time any board member may pull any item(s) from the Consent Agenda*

**3. ADDITIONS TO THE AGENDA**

**4. CONSENT AGENDA**

A. Minutes - February 18

3

**5. COMMUNICATIONS**

**6. STUDENT INPUT AND RECOGNITION**

A. Athletes of the Week

**7. PUBLIC AGENDA ITEM**

**8. INFORMATION ITEMS**

A. BES Principal Report

B. BHS Principal Report

5

C. Community Education Report

D. Superintendent Report

1) Principal Search Update

E. Committee Reports

1) Athletics

2) District Advisory

3) Meet and Confer

4) Negotiations

5) Security

6) Transportation

- a. Transportation Committee Meeting on March 16 @ 5:30 p.m. in HS Room 101.  
Discuss the Bus Driver Shortage & Ways to Attract Drivers

7) Wellness

8) Other

F. Indian Education - Carol Vik

- 1) American Indian Parent Advisory Committee (AIPAC) Annual Compliance 6

**9. REPORTS AND PRESENTATIONS**

**10. SCHOOL BOARD ACTION**

- A. Overnight Trip VEX Robotics World Championships in Louisville, KY - Sam Roepke 14

- B. Music Department Fundraiser - Josh Gunderson 19

- C. Approval of Revised 2019-2020 Final Budget 20

D. Budget Resolution

Directing the superintendent and the administration to consider the financial condition of the district and submit plans including the possible discontinuance of programs or curtailment of programs, discontinuance of positions or curtailment of positions to effectuate economies in the school district and reduce expenditures.

E. Staffing

- 1) Grant Doug Liebl a one year Leave of Absence Request for the 2020-2021 SY

- F. Agreement has been reached between the Clearwater Co. Ag Society and the District for the Fair Ground Lease.

**11. NEXT MEETING'S AGENDA ITEMS**

**12. FUTURE MEETINGS**

Regular School Board Meeting - March 16, 2020, at 6:00 p.m. in High School Room 101.

**13. ADJOURNMENT**

**BAGLEY PUBLIC SCHOOLS  
REGULAR SCHOOL BOARD MEETING  
FEBRUARY 18, 2020  
MINUTES**

The regular meeting of the School Board, Independent School District #162 was held on February 18, 2020, at 6:00 p.m. in High School Room 101. Members present: Adam Broden, Amy Fontaine, Jeremy Davies, Don Nordlund and Superintendent Dr. Heise. Members absent: Jamie Grover, Renee Benson, and Wendy Fultz.

Chairman Broden called the meeting to order and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by Don Nordlund, seconded by Jeremy Davies to approve the following consent agenda items:
  - A. Minutes – February 3
  - B. February 2020 Invoices - \$261,858.58 – Ck #60660-60729
  - C. January 2020 Hand Payables - \$108,386.54 – Ck #33408-33454
  - D. January 2020 Statement of Cash Balances – \$3,484,920.07
  - E. January 2020 Budget Comparison
  - F. January 2020 Wires Payments - \$2,512,986.78
  - G. Elementary and High School Auxiliary Account
  - H. Johnson Control - \$12,980.05
  - I. Policy Revisions
    - a. Policy 534 – Unpaid Meal Charges
    - b. Policy 535 – Service Animals in Schools
    - c. Policy 419 – Tobacco-Free Environment, Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices

Motion Passed 4-0.
2. Superintendent Dr. Heise apprised the Board that School Board Recognition Week is February 17 through February 21 and thanked the Board members for all their hard work and dedication to children and the school district. Certificates of appreciation and water bottles were distributed.
3. To recognize the bus drivers who work to safely transport more than 760,000 students to school each day across Minnesota, Gov. Tim Walz proclaimed Wednesday, February 26, as School Bus Driver Appreciation Day in the state.
4. Chairman Broden announced that Zoey Willette, Paul Ramsrud, and Evan Lafond were the February 5<sup>th</sup> Student Athletes of the Week and Zacary Bergeson, Braxton Halverson, Isabella Warmbold, and Zachary Thompson were the February 12<sup>th</sup> Student Athletes of the Week.
5. Congratulations to the One Act Play director, cast & crew for their wonderful performance at the State Festival. Although they did not receive a "star" this year, their performance was highly praised by judges and they were excellent representatives of Bagley High School.
6. Congratulations to Bagley High School's MSHSL's Triple A award winners - seniors Cori Bonik and Samuel Scherzer. Cori and Sam were recognized at the Region 8A Triple A Banquet in Mahanomen, along with the winners from the other Region 8A schools. Congratulations Cori and Samuel!
7. Meet and Confer will meet on February 20 at 7:30 p.m. in the High School Staff Lounge.
8. Fairground Contract Negotiation meeting will be held tonight at 7:15 p.m.
9. Transportation Director Dukek address the Board regarding projections for eliminating routes. Superintendent Dr. Heise thanked Mr. Dukek for being fiscally efficient with the transportation budget.

10. A motion was made by Jeremy Davies, seconded by Amy Fontaine to adopt resolution accepting gifts/donations to Bagley Public Schools:

**WHEREAS** the following; therefore, **BE IT RESOLVED** by the School Board of Independent School District #162 – Bagley School Board does hereby accepts the following donations:

\* \$22,500 from CCMHC for the School Interventionist & Mental Health Services

\* \$405.98 from Gary Bratvold for the 2019 High Flyer Scholarship

\* \$1,650.00 from DNR Bud Capping for the School Forest

Motion passed 4-0.

11. A motion was made by Amy Fontaine, seconded by Don Nordlund to authorize Angela Gerbracht, Business Manager, as Caretaker/Manager of the Bagley Petty Cash and Bagley Petty Cash Travel Funds and to remove Nichole Ritterman from the accounts. Jennifer Hecht and Jenetta Weems are authorized to sign checks on the accounts. Motion passed 4-0.

12. A motion was made by Don Nordlund, seconded by Jeremy Davies to authorize Angela Gerbracht and Jenetta Weems to make electronic fund transfers. Motion passed 4-0.

13. A motion was made by Amy Fontaine to adopt the 2020-2021 School Calendar contingent upon approval of an E-Learning Plan and a MOU between BEA and School District for E-Learning Days. Motion failed due to a lack of a second. The Board would like to see the E-Learning Plan before approving the calendar.

14. A motion was made by Jeremy Davies, seconded by Amy Fontaine to adopt the MOU between BEA and School District for Seniority Dates. Motion passed 4-0.

15. A motion was made by Amy Fontaine, seconded by Don Nordlund to approve Otis Elevator proposal for BES Elevator Modernization Project in the amount of \$56,900. The total cost of the project is eligible for LTFM funding. Motion passed 4-0.

16. A motion was made by Amy Fontaine, seconded by Don Nordlund to hire Haley Hadrava as an Achievement & Integration Home School Liaison contingent upon receipt of a satisfactory background check. Motion passed 4-0.

17. A motion was made by Amy Fontaine, seconded by Jeremy Davies to accept the resignation of Brian Tronnes effective February 14, 2020. Motion passed 4-0.

18. A motion was made by Jeremy Davies, seconded by Don Nordlund to authorize snow removal from the elementary school in the amount of \$8,800. The Board would like to include funds in the budget for annual snow removal. Motion passed 4-0.

19. Items for the Next Agenda:

A. Budget

B. Fairgrounds Lease Agreement

20. Future Meetings:

A. School Board Meeting – March 2, 2020, at 6:00 p.m. in High School Room 101

21. A motion by Amy Fontaine to adjourn the meeting at 7:12 p.m. Motion passed 4-0.

Adam Broden, Chairman  
School Board  
Ind. School District #162

Jamie Grover, Clerk  
School Board  
Ind. School District #162

3/2/20

## High School Board Report

Tony Kerr

- Unified Schools presentation- looking for permission to continue with, and build on our relationship with, Unified Schools for Special Education and Special Olympics.
- Starting to build next year's master schedule- pre registration is done and classes are starting to fall into the schedule.
- Snow Week was a success, excellent work, and thank you to all who helped make it happen.
- Food Shelf money donations---winners were Carol Viks and Sam Roepkes rooms---They will enjoy their Pizza Party Prize!

## Report:

MCA test training is coming up

Spring Sports are already doing planning and registration meetings

March 4<sup>th</sup> Northland Community College and BSU visits 10-12<sup>th</sup> grade

Scholarships applications are beginning to show up- encourage students to apply---- could be some easy money.

## Mission Monday

- Complement someone today about something you like about them.
- Think of a simple favor that would make your life easier at school. Give a student the opportunity to help out with that favor.

## Annual Compliance Overview

[Minnesota Statutes, section 124D.78](#) requires Minnesota districts, charters, and Tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC), and cites that school boards and American Indian schools must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

**In order to be in compliance with this statute, districts, charters, and tribal schools are required to submit annual compliance documents by March 1.**

*\*If you do not have an AIPAC and/or are new to this process, its expectations, and requirements, please contact the Office of Indian Education: 651-582-8280.*

### Submission checklist

Each of the following items must be filled out and submitted by **March 1**:

- ✓ The Annual Compliance Documentation page (pg. 2)
- ✓ The AIPAC Resolution page (pg. 3)
- ✓ The AIPAC Representative Roster (separate attachment/available for download on the [Office of Indian Education webpage](#))

### Submission remittance

Scan and email to: [mde.indian-education@state.mn.us](mailto:mde.indian-education@state.mn.us)

Mail to: Minnesota Department of Education, Attn: Office of Indian Education, 1500 Hwy 36 W., Roseville, MN 55113

### Tips for a successful submission

- Include the district/school name and identifying number.
- Indicate with a checkmark **CONCURRENCE** (Option 1) OR **NON-CURRENCE** (Option 2) OR **Does Not Have an AIPAC**.
- Include dates in **all** of the required areas.
- Obtain proper signatures.
- Submit all required items together.

# Annual Compliance Documentation

District/School Name and Number: Bagley Public School District #162

## AIPAC Resolution Vote

*\*Please indicate with a checkmark how the AIPAC voted by choosing Option 1 or Option 2.*

### Option 1: A vote of Concurrence

The American Indian Parent Advisory Committee issued a vote of Concurrence: X

Date of Concurrence vote: 2/19/20

Date the AIPAC presented the resolution to the school board: \_\_\_\_\_

### OPTION 2: A VOTE OF NON-CONCURRENCE

The American Indian Parent Advisory Committee issued a vote of Non-Concurrence: \_\_\_\_\_

A vote of Non-Concurrence requires the AIPAC to provide specific recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Non-Concurrence vote: \_\_\_\_\_

Date the AIPAC presented the resolution and recommendations to the school board: \_\_\_\_\_

Date the school board response is due: \_\_\_\_\_

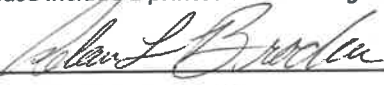
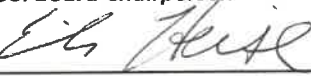
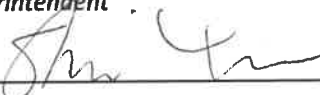
### THE DISTRICT/SCHOOL DOES NOT HAVE AN AIPAC

Our District/School does not have an AIPAC \_\_\_\_\_ (indicate with checkmark)

Our district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. The district superintendent will contact the Office of Indian Education to receive guidance on this process, its expectations and requirements.

### Required signatures

*\*Please include a printed name along with your signature.*

<u></u>	<u>2/19/2020</u>
School Board Chairperson	Date
<u></u>	<u>2-19-2020</u>
Superintendent	Date
<u></u>	<u>2/19/2020</u>
AIPAC Chairperson	Date

# AIPAC Roster

Representative Name	American Indian (circle one)	Committee Role (circle one)	Primary Area of Representation (circle one)
Name: Carol Vik	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
Name: Julie	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
Name: Raina Benson	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
Name: Raina Benson	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
Name: R. Benson	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian

## American Indian Parent Advisory Committee

### About AIPAC Membership

Per [MN Statute 124D.78, Subd. 3](#), *The American Indian education parent advisory committee must be composed of parents of children eligible to be enrolled in American Indian education programs; secondary students eligible to be served; American Indian language and culture education teachers and paraprofessionals; American Indian teachers; counselors; adult American Indian people enrolled in educational programs; and representatives from community groups. A majority of each committee must be parents of children enrolled or eligible to be enrolled in the programs. The number of parents of American Indian and non-American Indian children shall reflect approximately the proportion of children of those groups enrolled in the programs.*

### About the AIPAC Roster

- Names should be typed or printed clearly.
- American Indian identifier, committee role, and area of representation **must be circled**.
- District staff, such as administrators, directors, teachers, and counselors may attend AIPAC meetings and contribute to the IEPP process, but they are **not considered committee members unless they identify as American Indian**, and they **SHOULD NOT** be listed on the AIPAC Roster.
- \*District staff who are not eligible committee members, but who attend AIPAC meetings and participate in the IEPP creation process should be listed on the District Staff Sign-In Sheet provided after the AIPAC roster.

***\*defined as district staff or personnel that have a vested interest and role in improving the educational outcomes of American Indian students, but who DO NOT identify as American Indian themselves.***

Representative Name	American Indian (circle one)	Committee Role (circle one)	Primary Area of Representation (circle one)
Name: <i>Corrie Whir</i>	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian-Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
Name: <i>Way Thompson</i>	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
Name:	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
Name:	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
Name:	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian

<b>Representative Name</b>	<b>American Indian (circle one)</b>	<b>Committee Role (circle one)</b>	<b>Primary Area of Representation (circle one)</b>
<b>Name:</b>	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
<b>Name:</b>	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
<b>Name:</b>	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
<b>Name:</b>	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian
<b>Name:</b>	Yes No	Chairperson Vice-Chairperson Secretary General Representative	Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member Teacher, Paraprofessional, or other district staff who identifies as American Indian

**District Staff Sign-In Sheet**

Name and Title: ERICH METSE SUPERINTENDENT

Name and Title: Adam Braden #162 Board Chair

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_



# Overnight or Out-of-State Trip Request Form

School Board Adopted: November 7, 2016

Group/Grade-Level Requesting trip: Robotics Staff-in-Charge: Sam Roepke

Destination: Louisville, KY UEX Robotics World Championships

Agency making the arrangements: \_\_\_\_\_

Dates of Trip: 4/20-26 Number of School Days Missed: 5

Number of Students Participating: 3 Departure/Return Times: \_\_\_\_\_

Goal or purpose of the trip and its relationship to curriculum objectives: Participate in the UEX Robotics world Championship Tournament

Supervision requirements: one adult for every 8 students. Same gender chaperone must be included for each gender participating.

Staff Accompanying: Sam Roepke + Barrett Willard

Other Adults Accompanying: \_\_\_\_\_

### Cost Factor:

Trip Funded by:  Student/Parents  Fundraiser  School  Other \_\_\_\_\_

Cost per student: \_\_\_\_\_

This cost includes: Trip cost for student (transportation, meals, lodging, admissions, etc.) \$ \_\_\_\_\_  
Portion of trip cost for adult chaperones \$ \_\_\_\_\_  
Other (please describe) \$ \_\_\_\_\_

What provision has been made for students with financial difficulties? Fund raising activities conducted?

We will stay at hotel that provides breakfast. Robotics Club has some funds to help w/ meal cost.

What efforts have been made to acquire the most cost effective price? \_\_\_\_\_

We will stay at hotels that are reserved through UEX Robotics and review group rates

### Transportation Information: How will students be transported?

Bus \_\_\_\_\_ Name of Company \_\_\_\_\_

Plane \_\_\_\_\_ Name of Airline \_\_\_\_\_

School District bus or van Suburban

School District not responsible for transportation \_\_\_\_\_

Other – explain \_\_\_\_\_

Meal (and lodging if relevant) arrangements (attach additional pages if necessary): \_\_\_\_\_

asking School to pay for meals

Description of trip plan and routes (attach additional pages if necessary): \_\_\_\_\_

Communication – Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedures for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature Sam Rapallo  
Building Principal Signature AL  
Superintendent Signature \_\_\_\_\_

Date 2/24/2020  
Date 2/24/20  
Date \_\_\_\_\_

Date School Board Approved \_\_\_\_\_



Map data ©2020 Google, INEGI 100 mi

Bagley  
Minnesota 56621

↑ 1. Head north on Main Ave S toward US-2 E  
..... 3 s (66 ft)

Follow US-2 E to US-71 S in Bemidji Township. Take the US-71 S/MN-197 exit from US-2 E  
..... 28 min (28.6 mi)

↘ 2. Turn right at the 1st cross street onto US-2 E  
..... 28.3 mi

↘ 3. Take the US-71 S/MN-197 exit toward Bemidji/Park Rapids  
..... 0.3 mi

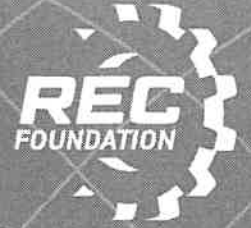
Get on I-94 E in Monticello from US-71 S, MN-64 S and US-10 E  
..... 2 h 52 min (175 mi)

↘ 4. Turn right onto US-71 S  
..... 13.7 mi

↑ 5. Continue straight onto MN-200 E  
..... 4.6 mi

↘ 6. Turn right onto MN-64 S  
..... 15.6 mi

# AGENDA



## HIGH SCHOOL

### WEDNESDAY, APRIL 22, 2020

10:00 am – 8:00 pm	Team Check-in and Inspection Open
10:30 – 11:30 am	VEX and REC Foundation Open Forum Discussion
11:00 am	Skills Challenge Rounds Open
11:30 am	Pit Area Set Up and Practice Fields Open
12:30 – 2:00 pm	Girl Powered Connect
4:00 – 5:00 pm	Team and Driver Meeting with Mandarin Translation (Science Division)
5:00 – 6:00 pm	Team and Driver Meeting with Spanish Translation (Science Division)
8:00 pm	Check-in Deadline, Pit Area, and Venue Close

### FRIDAY, APRIL 24, 2020

7:45 am	Pit Area and Practice Fields Open
8:15 – 9:30 am	Opening Ceremonies and Online Challenge Awards (Simulcast in Divisions)
9:35 am – 12:00 pm	Qualifying and Skills Challenge Rounds Open
12:00 – 1:00 pm	Lunch Break
1:00 – 3:15 pm	Skills Challenge Rounds
1:00 – 5:00 pm	Qualifying Rounds
5:30 – 6:45 pm	Product Reveal and Skills Challenge Finals
7:00 pm	Pit Area and Venue Close

### THURSDAY, APRIL 23, 2020

7:45 am	Team Load In - Pit Area and Inspection Open
8:00 am	Practice Fields Open
8:00 am – 12:00 pm	Skills Challenge Rounds
10:00 am	Inspection Deadline
10:00 am	Team and Driver Meeting in English (Freedom Hall)
10:30 – 12:00 pm	Practice Rounds
12:00 – 1:00 pm	Lunch Break
1:00 pm	Opening Ceremony and Parade of Nations (Freedom Hall)
2:00 – 7:00 pm	Qualifying and Skills Challenge Rounds Open
7:15 pm	Pit Area and Venue Close

### SATURDAY, APRIL 25, 2020

7:45 am	Pit Area and Practice Fields Open
8:30 am	Opening Ceremonies and Division Awards (Simulcast in Divisions)
8:50 – 11:15 am	Qualifying Rounds
11:15 – 11:30 am	Division Alliance Selection
11:30 am – 12:15 pm	Lunch Break
12:15 – 2:30 pm	Division Playoffs and Awards
2:45 – 4:30 pm	Division Champion Overall Quarterfinals and Semifinals (in Science, Technology, Engineering, and Arts Divisions)
4:45 – 6:15 pm	Finals, Game Unveil, and Closing Ceremony and Awards
6:15 pm	Pit Area and Event Close
6:30 pm – 12:00 am	Team Party at Kentucky Kingdom* *Tickets Required

VEX Robotics World Tournament, in Louisville KY

Cost Estimate

Tournament Registration	\$975
2 rooms/4 nights @ (\$130-175)	\$1040-1400
Meals \$25 day - 5 days - 5 people -	\$625
Substitute for Roepke and Willard 5 days/\$130 day	\$1300
Drive Suburban 1900 miles round trip? (\$.58/mile)	\$1102
Estimated Cost To District	\$5402

# Bagley Public Schools Fundraising Request Form

School Board Adopted: February 5, 2018

Name of Fundraising Group: Bagley HS Music Today's Date: 2/21/20

Advisor in Charge of Event: Gunderson Student Rep: \_\_\_\_\_

Fundraising Activity: Space-tacular Concert

First Day of Fundraiser: \_\_\_\_\_ Last Day of Fundraiser: \_\_\_\_\_

Describe the fundraising activity: (Please attach all flyers/advertisements for this event to this form).

**Note:** All food fundraisers must comply with the Smart Snacks guidelines.

Purpose for which funds will be used: help pay for bussing for special events

Select One:  Soliciting in school only  Soliciting in school and community

Was this fundraiser done in the past?  Yes  No

Name of Vendor(s): Bagley HS

Is this fundraiser managed through the student activity account?  Yes  No

If yes, name of account: Music/Fundraising

If no, please explain: \_\_\_\_\_

Are school district facilities required?  Yes  No

If yes, a facility use permit must be completed. The fundraiser must be approved by the host and appear on the school calendar. Submit the Facility Use Permit Request along with a copy of the fundraiser request form.

**IMPORTANT:** This form must be signed by the Advisor and Principal and then sent to the School Board for approval. Once the fundraiser is approved, the form will be sent back to the Advisor for their records. The fundraiser cannot begin until this form has been signed and returned to the Advisor.

Upon completion of the Fundraiser, the Advisor is responsible for completing the "Fundraiser Accountability Form" and submitting to the Principal for review within 30 days. These forms should be retained with the student activity account records and a copy sent to the district office.

Advisor in Charge Signature: \_\_\_\_\_

Date: 2/21/20

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**OFFICE USE ONLY**

Fundraiser Approved:

Fundraiser Denied:

More Information Needed:

Principal Signature: \_\_\_\_\_

Date: 2/25/20

Fundraiser Approved:

Fundraiser Denied:

More Information Needed:

Superintendent's Signature: \_\_\_\_\_

Date of School Board Approval: \_\_\_\_\_

2020 Preliminary Budget	Revenues	Expenditures		Current Fund Balances
				\$321,195.00 Assigned for Bus Purchases
				\$251,697.00 Designated for Severence/Insurance Premiums
<b>General Fund</b>	\$13,177,560.00	\$13,405,094.00	(\$227,534.00)	<b>\$3,112,453.00 Total General Fund</b>
Staff Development	\$141,044.00	\$141,044.00	\$0.00	\$22,386.00
LTFM	\$438,703.00	\$551,120.00	(\$112,417.00)	\$165,293.00
Health & Safety			\$0.00	(\$1,119.00)
Operating Capital	\$415,137.00	\$500,155.00	(\$85,018.00)	\$330,800.00
Learning & Development	\$228,175.00	\$228,175.00	\$0.00	\$0.00
State Approved Alt. Programs	\$40,409.00	\$39,290.00	\$1,119.00	\$8,774.00
Gifted & Talented	\$14,240.00	\$11,652.00	\$2,588.00	\$0.00
Basic Skills	\$717,590.00	\$717,590.00	\$0.00	\$0.00
Career and Technical Programs	\$56,941.00	\$66,942.00	(\$10,001.00)	\$0.00
Safe Schools	\$43,206.00	\$40,000.00	\$3,206.00	(\$1,758.00)
Unassigned	\$11,082,115.00	\$11,109,126.00	(\$27,011.00)	\$2,015,185.00
<b>Food Service Fund</b>	\$552,250.00	\$574,215.00	(\$21,965.00)	\$118,377.00
<b>Community Service Fund</b>	\$252,641.00	\$241,436.00	\$11,205.00	\$313,234.00
<b>Debt Redemption Fund</b>	\$427,663.00	\$443,815.00	(\$16,152.00)	\$99,564.00
<b>Trust Fund</b>	\$1,009.00	\$1,600.00	(\$591.00)	\$7,363.00
<b>Total All Funds</b>	<b>\$14,411,123.00</b>	<b>\$14,666,160.00</b>	<b>(\$255,037.00)</b>	

\* Budgets that have Expenditures over Revenues will draw down from reserves

2020 Final Budget	Revenues	Expenditures		Current Fund Balances
				\$321,195.00 Assigned for Bus Purchases
				\$251,697.00 Designated for Severence/Insurance Premiums
<b>General Fund</b>	\$12,963,697.00	\$13,202,977.00	(\$239,280.00)	<b>\$3,112,453.00 Total General Fund</b>
Staff Development	\$136,305.00	\$136,305.00	\$0.00	\$22,386.00
LTFM	\$438,703.00	\$409,899.00	\$28,804.00	\$165,293.00
Health & Safety			\$0.00	(\$1,119.00)
Operating Capital	\$406,208.00	\$507,448.00	(\$101,240.00)	\$330,800.00
Learning & Development	\$230,276.00	\$230,276.00	\$0.00	\$0.00
State Approved Alt. Programs	\$40,409.00	\$41,401.00	(\$992.00)	\$8,774.00
Gifted & Talented	\$13,762.00	\$13,762.00	\$0.00	\$0.00
Basic Skills	\$734,110.00	\$734,110.00	\$0.00	\$0.00
Career and Technical Programs	\$60,394.00	\$70,638.00	(\$10,244.00)	\$0.00
Safe Schools	\$43,206.00	\$40,000.00	\$3,206.00	(\$1,758.00)
Unassigned	\$10,860,324.00	\$11,019,138.00	(\$158,814.00)	\$2,015,185.00
<b>Food Service Fund</b>	\$550,001.00	\$594,500.00	(\$44,499.00)	\$118,377.00
<b>Community Service Fund</b>	\$261,925.00	\$312,080.00	(\$50,155.00)	\$313,234.00
<b>Debt Redemption Fund</b>	\$439,363.00	\$443,815.00	(\$4,452.00)	\$99,564.00
<b>Trust Fund</b>	\$906.00	\$1,600.00	(\$694.00)	\$7,363.00
<b>Total All Funds</b>	<b>\$14,215,892.00</b>	<b>\$14,554,972.00</b>	<b>(\$339,080.00)</b>	

\* Budgets that have Expenditures over Revenues will draw down from reserves