

MEMO TO: Board of Education
TOPIC: Regular School Board Meeting
FROM: Steve D. Cairns, Superintendent
DATE: May 10, 2017

A Regular School Board Meeting of the Board of Education will be held May 15, 2017 at 7:30 PM in the High School Room 101.

Agenda

1. CALL TO ORDER

A. Pledge - Chairman Broden

2. PREVIEW OF AGENDA

During this time any board member may pull any item(s) from the Consent Agenda

3. ADDITIONS TO THE AGENDA

A. Hire - Britta Kilber, elementary music teacher
Contingent upon receipt of a satisfactory background check and licensure.

4. CONSENT AGENDA

A. Minutes - May 1	5
B. Monthly Invoices - May 2017 - \$170,305.25 - Ck# 58008-58080	7
C. Hand Payables - April 2017 - \$133,124.83 - Ck# 31910-31953	20
D. Statement of Cash Balances - April 2017 - \$3,756,057.78	31
E. Budget Comparison	32
F. Wire Payments - April 2017 - \$256,212.67	33
G. Auxiliary Accounts	35

5. COMMUNICATIONS

6. STUDENT INPUT AND RECOGNITION

- A. Senior of the Month
Cassandra Keough - April
- B. Athletes of the Week
- 1) Week of May 4
Jacob Seifert (Sr., Boys Track)
Bridget Looney (7th grade, Girls Track)
Liam Hagen (7th grade, Boys Track)

Dalton Brovold (Jr., Boys Golf)

2) Week of May 10

Lukas Jones (7th grade, Boys Golf)

Sophia Jesness (8th grade, Girls Track)

Hunter Stai (Jr., Boys Track)

Parker Sorensen (Sr., Baseball)

-Kortney Ackerman (8th grade, Softball)

C. Mechatronics Certificates to Josh Dukek - David Gooch

D. Congratulations to Bagley Envirothon Jr. Division team for placing 3rd out of 19 teams. They were the youngest team and missed second place by 1 point. Members of the team were Brooke Haman, Megan Maruska, Jaiden Young, Cameron Broden and Isaiah Tramm.

7. PUBLIC PARTICIPATION

8. COMMITTEE REPORTS

A. Transportation

B. Policy

C. Facilities

D. Negotiations

1) Work Agreements

a. Cleaner/Sweeper 38

b. Custodian 41

c. Head of Buildings & Grounds and Head Custodian 45

d. Technology Assistant 51

e. Head Cook 53

f. Cooks 56

g. Food Service Servers and Support Personnel 60

E. Athletics

F. Security

G. Wellness

H. Other

1) District Advisory Committee - Superintendent Cairns 63

9. REPORTS AND PRESENTATIONS

A. Indicators of Best Practice Survey Results & Best Practice Self Assessment Tool - Lee Furuseh, Matt Cage, Julie Paulson and Christine Musselman 66

B. K-6 Math Curriculum, Presentation and Budget - Lee Furuseth and Amanda Sorgaard	96
C. 7-12 Math Curriculum, Presentation and budget - Dave Gooch and Kristie O'Beirne	102
D. Policy First Reading & Comments	
1) Policy 533 - Bagley Public Schools Wellness Policy	119
10. SCHOOL BOARD ACTION	
A. WHEREAS the following; therefore, BE IT RESOLVED by the School Board of Independent School District #162 – Bagley School Board does hereby accepts the following donations:	
* \$4,166.64 from State of Minnesota for Pathways II/School Readiness	
* \$5,000 from Garden Valley Telephone for Technology Grant	
* \$200 from Shevlin Township for Summer Recreation	
* \$500 from Doug Carlson for Sharon Carlson Memorial Scholarship	
* \$500 from Galli Furniture for Volleyball Program	
* \$500 from Bemidji Bituminous for Volleyball Program	
* \$1,500.00 from White Earth Tribe for Field Trips/Graduation	
B. E-Rate/Tech Check	128
C. Long-term Facilities Maintenance Project	130
Blacktop Removal and Replacement at Elementary School	
Custodial recommendation is to accept Knife River Materials.	
D. NWSC Annual Health & Safety Agreement	133
E. Paper Bids 2017-2018 SY	
ColePaper -\$12,190.90	
C.P.G. - \$10,274.20	
NWSC - \$10,847.80	
Wilcox Paper - \$10,924.60	
Recommendation to accept C.P.G. bid in the amount of \$10,274.20	
F. Staffing	
1) Hire - Nicole Paulson, elementary teacher	
Contingent upon receipt of a satisfactory background check and licensure.	
2) Medical Leave - Employee A	
Requesting medical leave until the end of the school year.	
11. NEXT MEETINGS AGENDA ITEMS - Chairman Broden	
12. MEETING SCHEDULE - Chairman Broden	
Monday, June 5, 2017 at 7:30 p.m. in High School Room 101	
13. ADJOURNMENT	

**BAGLEY PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
MAY 1, 2017
MINUTES**

The regular meeting of the School Board, Independent School District #162 was held on May 1, 2017, at 7:30 p.m. in High School Room 101. Members present: Adam Broden, Wendy Fultz, Amy Fontaine, LeAnn Agnes, Renee Benson, Jeremy Davies, Jamie Grover and Superintendent Cairns. Members absent: None.

Chairman Broden called the meeting to order and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by Jeremy Davies, seconded by Jamie Grover to approve the following consent agenda items:
 - A. April 17 Minutes
Motion passed 6-0.
2. Director Fontaine entered the board meeting.
3. Superintendent Cairns reviewed the May enrollment reports.
4. Chairman Broden announced that School Nutrition Employee Week is May 1-5, 2017. Friday, May 5, 2017 is School Lunch Hero Day, Teacher Appreciation Week is May 8-12 and National Teacher Day falls within that week and is May 9.
5. Chairman Broden announced that Cole Derby, Bailey Nepean, Kennedy Soderstrom, and Tessa Tramm were the April 19 Athletes of the Week and Levi Larson, Kylli Anderson, McKinzie Halverson, and Lamarco Pemberton were the April 26 Athletes of the Week.
6. Chairman Broden announced that Antwone Mickiel, Owen Huschle, Gunner Hilliard, Lillian Christensen, Sawyer Hoie, CharLee Benson, Jesse Gunderson, Maria Laesch, Treyton Hvezda, Khelin Gerbracht-Anderson, Jasmine Dakota, Carleigh Hanevold, Jayda Reeves, Hope Knopf, Allison LaFerriere, Melissa Huschle, Elliana Ekre, Claire Nelson, Aleeyah Molden, Isabella Warmbold, Kathryn Agnew, Caitlyn LaVine, McKenna Melbo, Adrienne LaFerriere, and Gunnar Olson were the March Elementary School Students of the Month.
7. Public participant Dianne Moen thanked the Board for opening the topic regarding Student Cell Phone Use in School. Ms. Moen has requested that the Student Cell Phone Use in School be placed on a future agenda as a formal agenda item and the item should include the following: a. summary statement of why cell phone usage was placed on the agenda; b. recap what was discussed both by the board and public input. Ms. Moen read statistics regarding teen cell phone usage and also gave submitted the copy to the Board for their review. Chairman Broden requested that the form be emailed to the board members.
8. Chairman Broden apprised the Board that the School Board negotiators have met with the BEA and food service work groups and are in the process of setting up negotiation dates with the other work groups.
9. A motion was made by Jeremy Davies, seconded by Jamie Grover to approve the summer school for the elementary school, high school and ALP June 8-21, 2017 and budget. Motion passed 7-0.

10. A motion was made by LeAnn Agnes, seconded by Amy Fontaine to accept the resignation of Tess Joy effective April 30. Motion passed 7-0.
11. A motion made by Jamie Grover, seconded by Jeremy Davies to hire Holly Blocker as a high school math teacher contingent upon receipt of a satisfactory background check and licensure. Motion passed 7-0.
12. A motion made by LeAnn Agnes, seconded by Wendy Fultz to accept the resignation of Casey Norden effective April 20. Motion passed 7-0.
13. A motion was made by LeAnn Agnes, seconded by Renee Benson to authorize handing out an eagle feather to four Native American seniors at graduation prior to diplomas being issued. Motion passed 7-0.
14. A motion was made by Amy Fontaine, seconded by Wendy Fultz to authorize the FIRST Robotics overnight trip on May 19-20. The District will provide hotel and transportation. Motion passed 7-0.
15. LeAnn Agnes and Jeremy Davies will award diplomas at Graduation.
16. NEXT AGENDA ITEMS
 - A. Negotiations Update
 - B. Staffing
 - C. Math Curriculum and Budget
17. The next meeting of the school board will be held on Monday, May 15, 2017, at 7:30 p.m. in High School Room 101.
18. A motion was made by Amy Fontaine, seconded by Jeremy Davies to adjourn the meeting at 8:07 p.m. Motion passed 7-0.

Adam Broden, Chairman
School Board
Ind. School District #162

Wendy Fultz, Clerk
School Board
Ind. School District #162

Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58008	1017		4IMPRINT, INC.		Check		
				E 01	100 203 000 401 184	WATER BOTTLES FOR STAFF WELLNESS		\$963.75	
		Voucher #: 64844	Invoice		Invoice No: 5349276	5/15/2017			
								Paid Amt:	\$963.75
								Check Amount:	\$963.75
0162	FNB	58009	01725		AMERIPRIDE LINEN, INC.		Check		
				E 01	300 361 830 305 000	Consulting/Fees For Services		\$48.09	
		Voucher #: 65012	Invoice		Invoice No: 3501058399	5/15/2017			
								Paid Amt:	\$48.09
				E 01	300 255 000 305 000	Fees For Services-Industrial Tech		\$32.22	
		Voucher #: 65013	Invoice		Invoice No: 3501058395	5/15/2017			
								Paid Amt:	\$32.22
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$35.00	
		Voucher #: 65014	Invoice		Invoice No: 350266318	5/15/2017			
								Paid Amt:	\$35.00
								Check Amount:	\$115.31
0162	FNB	58010	1513		API INDUSTRIES		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$3,300.00	
		Voucher #: 65057	Invoice		Invoice No: 38093	5/15/2017			
								Paid Amt:	\$3,300.00
								Check Amount:	\$3,300.00
0162	FNB	58011	02875		APPLE COMPUTER, INC.		Check		
				E 01	100 216 401 555 000	PLEASE SEE ATTACHED QUOTE# 22039130		\$1,495.00	
		Voucher #: 64877	Invoice		Invoice No: 4435127657	5/15/2017			
								Paid Amt:	\$1,495.00
								Check Amount:	\$1,495.00
0162	FNB	58012	1494		ASI WALL CREATIONS		Check		
				E 01	300 050 000 401 000	4 FT DIAMETER ACRYLIC WALL PLAQUE W/		\$475.00	
				E 01	300 050 000 401 000	SHIPPING		\$50.00	
		Voucher #: 64845	Invoice		Invoice No: 3481	5/15/2017			
								Paid Amt:	\$525.00
								Check Amount:	\$525.00
0162	FNB	58013	04830		BAGLEY AUTO VALUE		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$50.98	
		Voucher #: 64986	Invoice		Invoice No: 37079046	5/15/2017			
								Paid Amt:	\$50.98
								Check Amount:	\$50.98
0162	FNB	58014	04945		BAGLEY BAKERY		Check		
				E 01	100 203 000 401 101	BAKERY ROLLS		\$36.00	
		Voucher #: 64997	Invoice		Invoice No: 960486	5/15/2017			
								Paid Amt:	\$36.00
								Check Amount:	\$36.00
0162	FNB	58015	18860		BAGLEY COOP OIL ASSN.		Check		
				E 01	005 760 720 440 000	Fuels-Reg Transportation		\$8,389.57	
				E 01	310 810 000 440 000	Heating Fuel-Maintenance		\$93.97	
		Voucher #: 65026	Invoice		Invoice No: APRIL17	5/15/2017			
								Paid Amt:	\$8,483.54
								Check Amount:	\$8,483.54

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58016	05980		BAGLEY MERCANTILE HARDWARE,INC		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$14.99	
		Voucher #:	65006	Invoice	Invoice No:	APRIL17		5/15/2017	
								Paid Amt:	\$14.99
								Check Amount:	\$14.99
0162	FNB	58017	06113		BAGLEY OIL, CO.		Check		
				E 01	310 810 000 440 000	Heating Fuel-Maintenance		\$723.38	
		Voucher #:	65018	Invoice	Invoice No:	18500		5/15/2017	
								Paid Amt:	\$723.38
								Check Amount:	\$723.38
0162	FNB	58018	08280		BEMIDJI REGIONAL INTERDISTRICT		Check		
				E 01	100 420 740 399 000	Purchase of Spec Ed Contracted		\$10,025.96	
		Voucher #:	65031	Invoice	Invoice No:	051117		5/15/2017	
								Paid Amt:	\$10,025.96
								Check Amount:	\$10,025.96
0162	FNB	58019	08625		BEMIDJI WELDERS SUPPLY		Check		
				E 01	005 865 347 401 000	Gen. Supplies - Physical Hazards		\$101.97	
		Voucher #:	64880	Invoice	Invoice No:	M189477		5/15/2017	
								Paid Amt:	\$101.97
				E 01	300 255 000 430 000	Instructional Supply-Industrial Tech		\$58.82	
00		Voucher #:	65042	Invoice	Invoice No:	M189387		5/15/2017	
								Paid Amt:	\$58.82
				E 01	300 255 000 430 000	Instructional Supply-Industrial Tech		\$85.50	
		Voucher #:	65046	Invoice	Invoice No:	B17040014		5/15/2017	
								Paid Amt:	\$85.50
								Check Amount:	\$246.29
0162	FNB	58020	21671		BLICK ART MATERIALS		Check		
				E 01	300 211 000 401 199	12915-2048 BLACK 48"X50' FADELESS ART		\$17.69	
				E 01	300 211 000 401 199	SHIPPING		\$4.95	
		Voucher #:	65001	Invoice	Invoice No:	7656223		5/15/2017	
								Paid Amt:	\$22.64
								Check Amount:	\$22.64
0162	FNB	58021	1403		BONDED LOCK AND KEY		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$488.73	
		Voucher #:	64948	Invoice	Invoice No:	0000041797		5/15/2017	
								Paid Amt:	\$488.73
								Check Amount:	\$488.73
0162	FNB	58022	12219		BSN SPORTS		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$3,739.20	
		Voucher #:	64967	Invoice	Invoice No:	98957294		5/15/2017	
								Paid Amt:	\$3,739.20
				E 01	005 865 384 401 000	General Supplies		\$12,754.72	
		Voucher #:	64971	Invoice	Invoice No:	98932065		5/15/2017	
								Paid Amt:	\$12,754.72
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$398.15	
		Voucher #:	65058	Invoice	Invoice No:	98989469		5/15/2017	
								Paid Amt:	\$398.15

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58022	12219		BSN SPORTS		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$1,315.20	
		Voucher #:	65059	Invoice	Invoice No: 98975819	5/15/2017	Paid Amt:	\$1,315.20	
							Check Amount:	\$18,207.27	
0162	FNB	58023	13037		BUS PARTS WAREHOUSE		Check		
				E 01	005 760 720 440 000	Fuels-Reg Transportation		\$148.30	
		Voucher #:	64890	Invoice	Invoice No: 74940	5/15/2017	Paid Amt:	\$148.30	
							Check Amount:	\$148.30	
0162	FNB	58024	1467		CHROMEBOOK PARTS.COM		Check		
				E 01	005 810 000 401 181	BAC-SNG-508-1 DELL 11 3120/P22T CHROM		\$134.97	
				E 01	005 810 000 401 181	TPD-SNG-822-1 DELL 11 3120/122T CHROM		\$89.97	
				E 01	005 810 000 401 181	SHIPPING - FREE		\$0.00	
		Voucher #:	64853	Invoice	Invoice No: 5007	5/15/2017	Paid Amt:	\$224.94	
				E 01	005 810 000 401 181	BAT-SNG-718-1 DELL 11 3120 P22T CHROM		\$674.85	
		Voucher #:	64854	Invoice	Invoice No: 5006	5/15/2017	Paid Amt:	\$674.85	
							Check Amount:	\$899.79	
0162	FNB	58025	17509		COLE PAPERS INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$36.96	
		Voucher #:	64884	Invoice	Invoice No: 9306792	5/15/2017	Paid Amt:	\$36.96	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$967.00	
		Voucher #:	64945	Invoice	Invoice No: 9308887	5/15/2017	Paid Amt:	\$967.00	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$1,797.01	
		Voucher #:	64946	Invoice	Invoice No: 9308886	5/15/2017	Paid Amt:	\$1,797.01	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$11.13	
		Voucher #:	64947	Invoice	Invoice No: 9308885	5/15/2017	Paid Amt:	\$11.13	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$139.88	
		Voucher #:	64963	Invoice	Invoice No: 9310628	5/15/2017	Paid Amt:	\$139.88	
							Check Amount:	\$2,951.98	
0162	FNB	58026	1366		COMO OIL & PROPANE		Check		
				E 01	005 760 720 440 000	Fuels-Reg Transportation		\$1,912.48	
		Voucher #:	65028	Invoice	Invoice No: 49728	5/15/2017	Paid Amt:	\$1,912.48	
							Check Amount:	\$1,912.48	
0162	FNB	58027	19582		CULINEX		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		\$24.84	
		Voucher #:	64989	Invoice	Invoice No: 727215	5/15/2017	Paid Amt:	\$24.84	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$66.00	
		Voucher #:	64990	Invoice	Invoice No: 727022	5/15/2017	Paid Amt:	\$66.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58027	19582		CULINEX		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		\$68.38	
		Voucher #: 64991	Invoice		Invoice No: 728854	5/15/2017			
								Paid Amt:	\$68.38
								Check Amount:	\$159.22
0162	FNB	58028	21200		DAROOS INC.		Check		
				E 01	100 200 000 401 000	General Supplies-VPK		\$30.19	
		Voucher #: 64995	Invoice		Invoice No: 57935	5/15/2017			
								Paid Amt:	\$30.19
								Check Amount:	\$30.19
0162	FNB	58029	21204		DARRELL'S AUTO GLASS		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$68.00	
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$60.00	
		Voucher #: 64892	Invoice		Invoice No: 24624	5/15/2017			
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$30.00	
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$120.00	
		Voucher #: 64993	Invoice		Invoice No: 24598	5/15/2017			
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$48.61	
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$32.00	
		Voucher #: 64994	Invoice		Invoice No: 24625	5/15/2017			
								Paid Amt:	\$80.61
								Check Amount:	\$358.61
0162	FNB	58030	52404		DEPT. OF EMPLOYMENT & ECON. DEVELOPMENT		Check		
				E 01	100 203 000 280 000	Re-employment-Elem		\$153.32	
				E 01	300 211 000 280 000	Re-employment-High School		\$719.28	
				E 01	310 810 000 280 000	Unemployment Compensation		\$233.64	
		Voucher #: 64852	Invoice		Invoice No: 041817	5/15/2017			
								Paid Amt:	\$1,106.24
								Check Amount:	\$1,106.24
0162	FNB	58031	1214		EARTH'S BIRTHDAY STORE		Check		
				E 01	100 201 000 401 000	PLB CUPS OF PAINTED LADY BUTTERFLIE		\$58.00	
				E 01	100 201 000 401 000	DELIVERY - APRIL 18, 2017		\$0.00	
				E 01	100 201 000 401 000	SHIPPING		\$15.50	
		Voucher #: 64878	Invoice		Invoice No: 179683A	5/15/2017			
								Paid Amt:	\$73.50
								Check Amount:	\$73.50
0162	FNB	58032	27140		FARMERS PUBLISHING CO., INC.		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$592.13	
		Voucher #: 65043	Invoice		Invoice No: APR17	5/15/2017			
				E 01	100 050 000 305 000	AD FOR KINDERGARTEN ROUNDUP		\$46.48	
		Voucher #: 65044	Invoice		Invoice No: 43230	5/15/2017			
								Paid Amt:	\$46.48

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Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58032	27140		FARMERS PUBLISHING CO., INC.		Check		
				E 02	005 770 701 305 000	FOOD SERVICE SUB AD - 2 WEEKS IN FAR		\$25.35	
		Voucher #:	65045	Invoice	Invoice No: 43391	5/15/2017	Paid Amt:		\$25.35
								Check Amount:	\$663.96
0162	FNB	58033	30521		GALEN'S SUPERMARKET		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$929.40	
		Voucher #:	65023	Invoice	Invoice No: 101057	5/15/2017	Paid Amt:		\$929.40
				E 04	005 582 344 490 000	Food-School Readiness		\$20.61	
		Voucher #:	65024	Invoice	Invoice No: 90746	5/15/2017	Paid Amt:		\$20.61
				E 01	300 407 740 433 000	Special Supplies - Special Ed - HS		\$36.11	
		Voucher #:	65041	Invoice	Invoice No: 60740	5/15/2017	Paid Amt:		\$36.11
								Check Amount:	\$986.12
0162	FNB	58034	30935		GARDEN VALLEY TELEPHONE		Check		
				E 04	005 505 321 320 000	Telephone-Comm Ed		\$21.76	
				E 04	005 580 325 320 000	Telephone -ECFE		\$21.76	
				E 01	310 810 000 320 000	Telephone-Maintenance		\$3,169.95	
		Voucher #:	64905	Invoice	Invoice No: 200683611	5/15/2017	Paid Amt:		\$3,213.47
								Check Amount:	\$3,213.47
0162	FNB	58035	33291		GRAINGER		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$28.26	
		Voucher #:	64857	Invoice	Invoice No: 9409952745	5/15/2017	Paid Amt:		\$28.26
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$137.05	
		Voucher #:	64858	Invoice	Invoice No: 9410174768	5/15/2017	Paid Amt:		\$137.05
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$146.88	
		Voucher #:	64906	Invoice	Invoice No: 9419197794	5/15/2017	Paid Amt:		\$146.88
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$117.90	
		Voucher #:	64949	Invoice	Invoice No: 9422121872	5/15/2017	Paid Amt:		\$117.90
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$39.70	
		Voucher #:	65017	Invoice	Invoice No: 9434416781	5/15/2017	Paid Amt:		\$39.70
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$212.09	
		Voucher #:	65021	Invoice	Invoice No: 9431742809	5/15/2017	Paid Amt:		\$212.09
								Check Amount:	\$681.88
0162	FNB	58036	36839		HILL RIVER ELECTRIC, INC.		Check		
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$685.00	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$157.55	
		Voucher #:	64859	Invoice	Invoice No: 3190	5/15/2017	Paid Amt:		\$842.55
				E 01	005 865 380 305 000	Consulting/Fees For Services		\$510.00	

Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58036	36839		HILL RIVER ELECTRIC, INC.		Check		
				E 01	005 865 380 401 000	General Supplies		\$76.86	
		Voucher #: 64885	Invoice		Invoice No: 3208	5/15/2017			
								Paid Amt:	\$586.86
								Check Amount:	\$1,429.41
0162	FNB	58037	36847		HILLYARD, INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$217.87	
		Voucher #: 65020	Invoice		Invoice No: 602519452	5/15/2017			
								Paid Amt:	\$217.87
								Check Amount:	\$217.87
0162	FNB	58038	39224		INTERQUEST DETECTION CANINES		Check		
				E 01	300 211 000 305 000	Fees For Services-High School		\$315.00	
		Voucher #: 64904	Invoice		Invoice No: 193nm-08	5/15/2017			
								Paid Amt:	\$315.00
								Check Amount:	\$315.00
0162	FNB	58039	1509		IRONHIDE EQUIPMENT, INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$29.17	
		Voucher #: 64944	Invoice		Invoice No: 3753B	5/15/2017			
								Paid Amt:	\$29.17
								Check Amount:	\$29.17
0162	FNB	58040	40742		J&K TROPHY HOUSE		Check		
				E 01	005 010 000 401 000	NAME PLATE FOR CLOCK - JOEL HOOD		\$6.76	
		Voucher #: 65040	Invoice		Invoice No: 731540	5/15/2017			
								Paid Amt:	\$6.76
								Check Amount:	\$6.76
0162	FNB	58041	40833		JAG BODY SHOP		Check		
				E 01	310 810 000 350 000	Repair and Main Serv-Maintenance		\$6,180.06	
		Voucher #: 64887	Invoice		Invoice No: 042417	5/15/2017			
								Paid Amt:	\$6,180.06
								Check Amount:	\$6,180.06
0162	FNB	58042	41616		JOHN R. GREEN		Check		
				E 01	100 203 000 430 000	BACK ORDERED ITEMS		\$41.06	
		Voucher #: 64843	Invoice		Invoice No: 11197.01	5/15/2017			
								Paid Amt:	\$41.06
								Check Amount:	\$41.06
0162	FNB	58043	42294		JOSTENS INC		Check		
				E 01	100 203 000 401 101	General Supplies-Annual		\$2,629.52	
		Voucher #: 64972	Invoice		Invoice No: 1077231	5/15/2017			
				E 01	300 291 000 401 112	General Supplies-Annual		\$2,132.15	
		Voucher #: 65002	Invoice		Invoice No: 1079318	5/15/2017			
				E 01	300 211 000 401 199	DIPLOMA COVERS		\$461.68	
				E 01	300 211 000 401 199	Freight		\$28.57	
		Voucher #: 65010	Invoice		Invoice No: 20093728	5/15/2017			
								Paid Amt:	\$490.25
								Check Amount:	\$5,251.92

Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58044	44164		LAKES VENDING, INC.		Check		
				E 01	100 203 000 401 101	General Supplies-Elem Auxiliary Accounts		\$148.00	
		Voucher #:	64988	Invoice	Invoice No: 5820:041532	5/15/2017			
							Paid Amt:	\$148.00	
							Check Amount:	\$148.00	
0162	FNB	58045	46136		LISTROM'S DISPOSAL, INC.		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$2,430.39	
		Voucher #:	65022	Invoice	Invoice No: APRIL17	5/15/2017			
							Paid Amt:	\$2,430.39	
							Check Amount:	\$2,430.39	
0162	FNB	58046	47593		MARCO		Check		
				E 01	100 203 000 401 000	General Supplies-Elem		\$106.90	
		Voucher #:	65009	Invoice	Invoice No: 4257028	5/15/2017			
							Paid Amt:	\$106.90	
							Check Amount:	\$106.90	
0162	FNB	58047	47626		MARK'S HARDWARE		Check		
				E 01	300 361 830 433 000	Special-Voc-Woods		\$54.25	
				E 01	100 203 000 401 000	General Supplies-Elem		\$3.48	
				E 01	300 291 000 401 126	General Supplies-Drama Club		\$8.56	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$41.70	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$335.51	
		Voucher #:	64999	Invoice	Invoice No: APRIL17	5/15/2017			
							Paid Amt:	\$443.50	
							Check Amount:	\$443.50	
0162	FNB	58048	49273		MEDTOX LABORATORIES		Check		
				E 01	005 110 000 305 160	Fees For Services-Drug Testing		\$131.04	
		Voucher #:	65027	Invoice	Invoice No: 04201766597	5/15/2017			
							Paid Amt:	\$131.04	
							Check Amount:	\$131.04	
0162	FNB	58049	48402		MENARDS-BEMIDJI		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$25.94	
		Voucher #:	64873	Invoice	Invoice No: 22742	5/15/2017			
							Paid Amt:	\$25.94	
							Check Amount:	\$25.94	
0162	FNB	58050	49233		MIDWEST SPECIAL INSTRUMENTS, CORP.		Check		
				E 01	100 720 000 305 000	AUDIOMETER CALIBRATION		\$32.00	
		Voucher #:	64881	Invoice	Invoice No: 1704292	5/15/2017			
							Paid Amt:	\$32.00	
							Check Amount:	\$32.00	
0162	FNB	58051	52095		MINNESOTA SCHOOL BOARDS ASSOC.		Check		
				E 01	005 010 000 366 000	Travel-School Board		\$180.00	
		Voucher #:	64849	Invoice	Invoice No: 16972F0M1D8	5/15/2017			
							Paid Amt:	\$180.00	
							Check Amount:	\$180.00	

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Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58052	51523		MN DEPT OF LABOR & INDUSTRY		Check		
				E 01	310 810 000 820 000	Dues,Memberships,Lic, Fees		\$100.00	
		Voucher #:	65019	Invoice	Invoice No: ALR0072243I	5/15/2017	Paid Amt:	\$100.00	
							Check Amount:	\$100.00	
0162	FNB	58053	53483		MOOSE CREEK GRAPHICS, INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$247.00	
		Voucher #:	64966	Invoice	Invoice No: 6421	5/15/2017	Paid Amt:	\$247.00	
							Check Amount:	\$247.00	
0162	FNB	58054	1506		NATIONAL CUSTOMER INSIGNIA, INC.		Check		
				E 01	300 211 000 401 301	127 LAPEL PIN FOR TEACHER APPRECIATI		\$192.00	
		Voucher #:	65005	Invoice	Invoice No: 00048709	5/15/2017	Paid Amt:	\$192.00	
							Check Amount:	\$192.00	
0162	FNB	58055	55863		NEI BOTTLING, INC.		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$705.00	
		Voucher #:	64987	Invoice	Invoice No: 102614	5/15/2017	Paid Amt:	\$705.00	
							Check Amount:	\$705.00	
0162	FNB	58056	57845		NORTH CENTRAL PARTS & SERVICE		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$75.29	
		Voucher #:	64891	Invoice	Invoice No: 240167	5/15/2017	Paid Amt:	\$75.29	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$1,009.10	
		Voucher #:	65029	Invoice	Invoice No: APRIL17	5/15/2017	Paid Amt:	\$1,009.10	
							Check Amount:	\$1,084.39	
0162	FNB	58057	58420		NORTHWEST SERVICE COOPERATIVE		Check		
				E 02	005 770 701 305 000	Fees For Services-Lic and Inspections		\$1,572.50	
		Voucher #:	64842	Invoice	Invoice No: 30139	5/15/2017	Paid Amt:	\$1,572.50	
				E 01	005 110 000 305 160	Fees For Services-Drug Testing		\$44.00	
		Voucher #:	64888	Invoice	Invoice No: 30174	5/15/2017	Paid Amt:	\$44.00	
				E 01	005 110 000 305 160	Fees For Services-Drug Testing		\$121.00	
		Voucher #:	64889	Invoice	Invoice No: 30173	5/15/2017	Paid Amt:	\$121.00	
				E 01	300 640 316 366 000	Travel-Staff Development		\$65.00	
		Voucher #:	64969	Invoice	Invoice No: 30206	5/15/2017	Paid Amt:	\$65.00	
				E 01	005 110 000 366 000	Travel-Business Office		\$110.00	
				E 01	100 050 000 366 000	Travel-Elem Office		\$110.00	
				E 01	300 050 000 366 000	Travel-HS Office		\$165.00	
				E 04	005 505 321 366 000	Travel-Comm Ed		\$55.00	
		Voucher #:	65036	Invoice	Invoice No: 30226	5/15/2017	Paid Amt:	\$440.00	

Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58057	58420		NORTHWEST SERVICE COOPERATIVE		Check		
				E 01	100 216 401 366 000	Travel-Title I		\$65.00	
		Voucher #:	65037	Invoice	Invoice No: 30252				
						5/15/2017		Paid Amt:	\$65.00
								Check Amount:	\$2,307.50
0162	FNB	58058	59658		OTIS ELEVATOR CO.		Check		
				E 01	005 865 347 305 000	Consulting/Fees For Services		\$1,686.05	
		Voucher #:	64883	Invoice	Invoice No: CLG65401Y517				
						5/15/2017		Paid Amt:	\$1,686.05
								Check Amount:	\$1,686.05
0162	FNB	58059	75461	75461-1	PCM/TIGER DIRECT		Check		
				E 01	300 211 000 401 000	88839314 - VS228H-P ASUS 22" CLASS WID		\$119.00	
		Voucher #:	64894	Invoice	Invoice No: B02835920101				
						5/15/2017		Paid Amt:	\$119.00
				E 01	300 050 000 401 000	819960 FELLOWS OFFICE SUITE DELUXE I		\$83.98	
		Voucher #:	65000	Invoice	Invoice No: B03051660101				
						5/15/2017		Paid Amt:	\$83.98
								Check Amount:	\$202.98
0162	FNB	58060	62215		POPPLERS MUSIC INC		Check		
				E 01	300 258 000 430 000	101624 AIR FOR BAND		\$14.50	
				E 01	300 258 000 430 000	012244201 LIGHT ETERNAL		\$21.00	
				E 01	300 258 000 430 000	SHIPPING		\$8.95	
				E 01	300 258 000 430 000	YAC8001 JONES MED SOFT		\$29.90	
		Voucher #:	65011	Invoice	Invoice No: 2026142				
						5/15/2017		Paid Amt:	\$74.35
								Check Amount:	\$74.35
0162	FNB	58061	63020		PUBLIC UTILITIES		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$27,935.65	
		Voucher #:	64974	Invoice	Invoice No: APRIL17				
						5/15/2017		Paid Amt:	\$27,935.65
				E 01	310 810 000 330 000	Utilities-Maintenance		\$117.28	
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$150.00	
		Voucher #:	65016	Invoice	Invoice No: 051017				
						5/15/2017		Paid Amt:	\$267.28
								Check Amount:	\$28,202.93
0162	FNB	58062	63365		QUILL CORPORATION		Check		
				E 01	100 200 000 401 000	PLEASE SEE ATTACHED		\$60.96	
		Voucher #:	65008	Invoice	Invoice No: 6453631				
						5/15/2017		Paid Amt:	\$60.96
								Check Amount:	\$60.96
0162	FNB	58063	54280		RAMSRUD AUTO PARTS		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$180.80	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$388.15	
		Voucher #:	65030	Invoice	Invoice No: APRIL17				
						5/15/2017		Paid Amt:	\$568.95
								Check Amount:	\$568.95

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Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58064	64630		REGION I ESV		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$228.00	
		Voucher #:	64851	Invoice	Invoice No: 4554	5/15/2017	Paid Amt:	\$228.00	
							Check Amount:	\$228.00	
0162	FNB	58065	1129		ROCKLER WOODWORKING & HARDWARE		Check		
				E 01	005 865 347 401 000	87686 UTILITY 50 SAW FENCE		\$319.00	
				E 01	005 865 347 401 000	SHIPPING		\$44.99	
		Voucher #:	64975	Invoice	Invoice No: 4453624	5/15/2017	Paid Amt:	\$363.99	
							Check Amount:	\$363.99	
0162	FNB	58066	1483	1483-1	RONALD FAIRBANKS		Check		
				E 01	300 605 510 401 000	SWEETGRASS BRAIDS		\$104.00	
		Voucher #:	64998	Invoice	Invoice No: 410308	5/15/2017	Paid Amt:	\$104.00	
							Check Amount:	\$104.00	
0162	FNB	58067	1478		SAMUAL FRENCH INC.		Check		
				E 01	300 291 000 401 125	"ANATOMY OF GRAY"		\$9.95	
				E 01	300 291 000 401 125	SHIPPING		\$2.67	
		Voucher #:	65025	Invoice	Invoice No: 10248452	5/15/2017	Paid Amt:	\$12.62	
							Check Amount:	\$12.62	
0162	FNB	58068	67160		SCHOOL SPECIALTY, INC.		Check		
				E 01	100 407 740 433 000	PLEASE SEE ATTACHED		\$174.56	
		Voucher #:	64657	Invoice	Invoice No: 208117989718	5/15/2017	Paid Amt:	\$174.56	
				E 01	100 212 000 430 000	PLEASE SEE ATTACHED		\$71.08	
		Voucher #:	64722	Invoice	Invoice No: 208118010570	5/15/2017	Paid Amt:	\$71.08	
				E 01	100 407 740 433 000	PLEASE SEE ATTACHED		\$36.32	
		Voucher #:	64814	Invoice	Invoice No: 208118035083	5/15/2017	Paid Amt:	\$36.32	
				E 01	100 203 000 401 000	PLEASE SEE ATTACHED		\$114.88	
		Voucher #:	64819	Invoice	Invoice No: 308102709115	5/15/2017	Paid Amt:	\$114.88	
				E 01	300 403 740 433 000	Special Supplies Severe -Profound		(\$470.04)	
		Voucher #:	64820	Invoice	Invoice No: 208117873268	5/15/2017	Paid Amt:	(\$470.04)	
				E 01	100 200 000 401 000	PLEASE SEE ATTACHED ORDER		\$220.94	
		Voucher #:	64846	Invoice	Invoice No: 208118088618	5/15/2017	Paid Amt:	\$220.94	
				E 01	300 050 000 401 000	PLEASE SEE ATTACHED		\$72.92	
		Voucher #:	64879	Invoice	Invoice No: 208118095783	5/15/2017	Paid Amt:	\$72.92	
				E 01	100 407 740 433 000	PLEASE SEE ATTACHED		\$94.48	
		Voucher #:	65039	Invoice	Invoice No: 208118189945	5/15/2017	Paid Amt:	\$94.48	
							Check Amount:	\$315.14	

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Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58069	1384		SEABERG SOLAR SALT		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$597.60	
		Voucher #: 64907	Invoice		Invoice No: 1946	5/15/2017			Paid Amt: \$597.60
									Check Amount: \$597.60
0162	FNB	58070	68487		SIMPLEX GRINNELL		Check		
				E 01	005 865 363 401 000	General Supplies		\$302.00	
		Voucher #: 64908	Invoice		Invoice No: 41034120	5/15/2017			Paid Amt: \$302.00
									Check Amount: \$302.00
0162	FNB	58071	1439		SOLUS LED		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$1,183.21	
		Voucher #: 64968	Invoice		Invoice No: 302145	5/15/2017			Paid Amt: \$1,183.21
									Check Amount: \$1,183.21
0162	FNB	58072	71810		STELLHER HUMAN SERVICES, INC.		Check		
				E 01	100 408 740 394 000	to Other Agencies		\$4,006.14	
		Voucher #: 64850	Invoice		Invoice No: 161278	5/15/2017			Paid Amt: \$4,006.14
				E 01	100 605 000 394 000	to Other Agencies-Mental Health Therapy		\$3,348.00	
		Voucher #: 65032	Invoice		Invoice No: 161280	5/15/2017			Paid Amt: \$3,348.00
									Check Amount: \$7,354.14
0162	FNB	58073	71823		STEMS		Check		
				E 01	300 291 000 401 122	FLOWERS FOR NHS		\$192.60	
		Voucher #: 64886	Invoice		Invoice No: 042417	5/15/2017			Paid Amt: \$192.60
				E 01	300 211 000 401 301	PLANTS FOR COOKS APPRECIATION DAY		\$64.00	
				E 01	300 211 000 401 301	DELIVERY		\$5.00	
		Voucher #: 64996	Invoice		Invoice No: 051017	5/15/2017			Paid Amt: \$69.00
									Check Amount: \$261.60
0162	FNB	58074	74179		TEAM LABORATORY CHEMICAL CORP.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$323.00	
		Voucher #: 65015	Invoice		Invoice No: 0006098	5/15/2017			Paid Amt: \$323.00
									Check Amount: \$323.00
0162	FNB	58075	74181		TECH CHECK, LLC		Check		
				E 01	005 810 302 555 000	QUOTE KOIKQ10168 - HP 2042 SAN ARRAY		\$15,089.20	
		Voucher #: 64847	Invoice		Invoice No: 0031877	5/15/2017			Paid Amt: \$15,089.20
				E 01	005 810 302 555 000	QUOTE # KOIKQ10166		\$2,395.00	
		Voucher #: 64848	Invoice		Invoice No: 0031878	5/15/2017			Paid Amt: \$2,395.00
				E 01	005 810 000 401 181	General Supplies-District Technology		\$392.88	
		Voucher #: 64970	Invoice		Invoice No: 0031925	5/15/2017			Paid Amt: \$392.88
				E 01	005 810 302 555 000	backordered items		\$9,613.00	
		Voucher #: 65033	Invoice		Invoice No: 0031974	5/15/2017			Paid Amt: \$9,613.00

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Bagley Public Schools #162 May 2017 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	58075	74181		TECH CHECK, LLC		Check		
				E 01	005 810 302 555 000	QUOTE # KOIKQ10156 - CISCO USC C240 S		\$16,943.50	
		Voucher #: 65034	Invoice		Invoice No: 0031959	5/15/2017	Paid Amt:	\$16,943.50	
				E 01	005 810 302 555 000	QUOTE KOIKQ10159 - LABOR FOR FIREWA		\$910.00	
		Voucher #: 65035	Invoice		Invoice No: 0031989	5/15/2017	Paid Amt:	\$910.00	
								Check Amount:	\$45,343.58
0162	FNB	58076	1268		THE BUY LINE		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$90.00	
		Voucher #: 64964	Invoice		Invoice No: 80655-A	5/15/2017	Paid Amt:	\$90.00	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$90.00	
		Voucher #: 64965	Invoice		Invoice No: 80847-A	5/15/2017	Paid Amt:	\$90.00	
								Check Amount:	\$180.00
0162	FNB	58077	1143		THE LAMPO GROUP, INC.		Check		
				B 01	131 000	Student Text Books		\$999.50	
				B 01	131 000	Online Video Access		\$259.98	
				B 01	131 000	Shipping		\$112.95	
		Voucher #: 65003	Invoice		Invoice No: 6572361	5/15/2017	Paid Amt:	\$1,372.43	
								Check Amount:	\$1,372.43
0162	FNB	58078	75450		THUNDERBIRD TROPHIES		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$41.22	
		Voucher #: 64893	Invoice		Invoice No: 16277	5/15/2017	Paid Amt:	\$41.22	
								Check Amount:	\$41.22
0162	FNB	58079	79179		VERIZON WIRELESS		Check		
				E 01	310 810 000 320 000	Telephone-Maintenance		\$140.04	
		Voucher #: 65038	Invoice		Invoice No: 9784817958	5/15/2017	Paid Amt:	\$140.04	
								Check Amount:	\$140.04
0162	FNB	58080	79331		VISA		Check		
				E 01	300 605 320 470 000	Library Books-AMI		\$65.97	
				E 01	300 211 302 530 000	Equipment-High School		\$1,831.00	
		Voucher #: 65004	Invoice		Invoice No: 051017	5/15/2017	Paid Amt:	\$1,896.97	
								Check Amount:	\$1,896.97
								Report Total:	\$170,305.25

Bagley Public Schools #162
May 2017 Check Register
Fund Summary

Fund	Description	Total
01	General Fund	\$168,429.05
02	Food Service	\$1,757.07
04	Community Services	\$119.13
Report Total		\$170,305.25

Bagley Public Schools #162 April 2017 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31910	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$121.92	
		Voucher #: 64750	Invoice		Invoice No: 10625416	4/5/2017		Paid Amt:	\$121.92
				E 02	005 770 701 495 000	Milk-Lunches		\$185.19	
		Voucher #: 64751	Invoice		Invoice No: 10625433	4/5/2017		Paid Amt:	\$185.19
				E 02	005 770 701 495 000	Milk-Lunches		\$453.80	
		Voucher #: 64752	Invoice		Invoice No: 10625434	4/5/2017		Paid Amt:	\$453.80
								Check Amount:	\$760.91
0162	FNB	31911	09890		NW SERVICE COOP SCHOOL		Check		
				B 01	215 030	Insurance Payable		\$63,871.12	
				B 01	215 030	Insurance Payable		\$1,334.38	
		Voucher #: 64681	Invoice		Invoice No: M2017090	4/5/2017		Paid Amt:	\$65,205.50
								Check Amount:	\$65,205.50
0162	FNB	31912	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		(\$192.66)	
		Voucher #: 64753	Invoice		Invoice No: 5949574	4/5/2017		Paid Amt:	(\$192.66)
				E 02	005 770 701 401 000	General Supplies-Lunches		\$19.65	
		Voucher #: 64754	Invoice		Invoice No: 4278319	4/5/2017		Paid Amt:	\$19.65
				E 02	005 770 701 490 000	Food-Lunches		\$81.60	
		Voucher #: 64755	Invoice		Invoice No: 4230349	4/5/2017		Paid Amt:	\$81.60
				E 02	005 770 701 490 000	Food-Lunches		\$1,806.01	
				E 02	005 770 705 490 000	Food-Breakfast		\$17.36	
				E 02	005 770 701 495 000	Milk-Lunches		\$101.65	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$156.61	
		Voucher #: 64756	Invoice		Invoice No: 4260039	4/5/2017		Paid Amt:	\$2,081.63
				E 02	005 770 701 490 000	Food-Lunches		\$83.90	
		Voucher #: 64757	Invoice		Invoice No: 4260041	4/5/2017		Paid Amt:	\$83.90
				E 02	005 770 701 490 000	Food-Lunches		\$1,013.17	
				E 02	005 770 705 490 000	Food-Breakfast		\$243.35	
		Voucher #: 64758	Invoice		Invoice No: 4260040	4/5/2017		Paid Amt:	\$1,256.52
								Check Amount:	\$3,330.64
0162	FNB	31913	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$395.14	
		Voucher #: 64785	Invoice		Invoice No: 10625453	4/6/2017		Paid Amt:	\$395.14
								Check Amount:	\$395.14

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0162	FNB	31914	67632		SELECTACCOUNT		Check	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$65.41
		Voucher #: 64786	Invoice		Invoice No: 1178866	4/6/2017	Paid Amt:	\$65.41
							Check Amount:	\$65.41
0162	FNB	31915	73661		SYSCO NORTH DAKOTA		Check	
				E 02	005 770 701 490 000	Food-Lunches		\$415.73
				E 02	005 770 705 490 000	Food-Breakfast		\$207.40
		Voucher #: 64787	Invoice		Invoice No: 195062776	4/6/2017	Paid Amt:	\$623.13
							Check Amount:	\$623.13
0162	FNB	31916	33350		US FOODSERVICE - GRAND FORKS		Check	
				E 02	005 770 701 490 000	Food-Lunches		\$942.08
				E 02	005 770 705 490 000	Food-Breakfast		\$229.70
		Voucher #: 64788	Invoice		Invoice No: 4318834	4/6/2017	Paid Amt:	\$1,171.78
							Check Amount:	\$1,171.78
0162	FNB	31917	61525		PETTY CASH FUND		Check	
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$300.00
				E 01	300 291 000 401 126	General Supplies-Drama Club		\$150.00
				R 04	005 000 321 050 000	Fees from Patrons-Comm Ed		\$8.00
				E 01	300 050 000 401 000	General Supplies-HS Office		\$12.83
				E 01	300 640 316 366 000	Travel-Staff Development		\$180.00
				E 01	005 020 000 366 000	Travel-Supt. Office		\$167.98
				E 01	005 760 723 360 000	Transportation Costs		\$287.50
				E 01	005 760 720 366 000	Travel-Reg Transportation		\$19.81
				E 01	300 291 000 366 119	Team Travel - Science Fair		\$303.12
				E 01	300 291 000 369 119	Team Travel - Science Fair		\$384.92
				E 01	300 294 000 369 204	Team Travel - Baseball		\$570.00
				E 01	300 294 000 369 207	Team Travel-Boys Track		\$150.00
				E 01	300 296 000 369 207	Team Travel-Girls Track		\$150.00
				E 01	300 258 000 369 000	Team Travel-Vocal Music		\$60.00
				E 01	300 259 000 369 000	Team Travel-Inst. Music		\$60.00
				E 01	300 211 000 401 301	General Supplies-HS Auxiliary Account		\$9.96
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$15.00
				E 01	300 296 000 305 208	Fees For Services-Softball		\$685.00
		Voucher #: 64803	Invoice		Invoice No: 041017	4/10/2017	Paid Amt:	\$3,514.12
							Check Amount:	\$3,514.12
0162	FNB	31918	1170		DEAN FOODS NC		Check	
				E 02	005 770 701 495 000	Milk-Lunches		\$67.92
		Voucher #: 64796	Invoice		Invoice No: 10625452	4/10/2017	Paid Amt:	\$67.92

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31918	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$143.52	
		Voucher #: 64797	Invoice		Invoice No: 10625469	4/10/2017	Paid Amt:	\$143.52	
				E 02	005 770 701 495 000	Milk-Lunches		\$297.94	
		Voucher #: 64798	Invoice		Invoice No: 10625470	4/10/2017	Paid Amt:	\$297.94	
							Check Amount:	\$509.38	
0162	FNB	31919	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$71.38	
		Voucher #: 64799	Invoice		Invoice No: 4393827	4/10/2017	Paid Amt:	\$71.38	
				E 02	005 770 701 490 000	Food-Lunches		\$660.57	
				E 02	005 770 705 490 000	Food-Breakfast		\$230.93	
		Voucher #: 64800	Invoice		Invoice No: 4393828	4/10/2017	Paid Amt:	\$891.50	
				E 02	005 770 701 490 000	Food-Lunches		\$1,465.43	
				E 02	005 770 705 490 000	Food-Breakfast		\$23.54	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$25.39	
		Voucher #: 64801	Invoice		Invoice No: 4393829	4/10/2017	Paid Amt:	\$1,514.36	
				E 02	005 770 701 490 000	Food-Lunches		\$1,423.08	
				E 02	005 770 705 490 000	Food-Breakfast		\$136.31	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$147.06	
		Voucher #: 64802	Invoice		Invoice No: 4318833	4/10/2017	Paid Amt:	\$1,706.45	
							Check Amount:	\$4,183.69	
0162	FNB	31920	51523		MN DEPT OF LABOR & INDUSTRY		Check		
				E 01	310 810 000 820 000	Dues,Memberships,Lic, Fees		\$100.00	
		Voucher #: 64826	Invoice		Invoice No: 41117	4/11/2017	Paid Amt:	\$100.00	
							Check Amount:	\$100.00	
0162	FNB	31921	1501		EDGEWATER HOTEL & WATER PARK		Check		
				E 01	300 605 320 369 000	ROOM FOR STUDENTS		\$336.54	
				E 01	300 605 320 366 000	ROOMS FOR STAFF		\$336.54	
				E 01	300 605 320 369 000	STUDENT MEALS		\$91.00	
				E 01	300 605 320 366 000	STAFF MEALS		\$28.00	
				E 01	300 605 510 401 000	BREAKFAST DIFFERENTIAL - 17		\$12.46	
		Voucher #: 64835	Invoice		Invoice No: 041217	4/12/2017	Paid Amt:	\$804.54	
							Check Amount:	\$804.54	
0162	FNB	31922	73661		SYSCO NORTH DAKOTA		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$298.74	
				E 02	005 770 705 490 000	Food-Breakfast		\$67.12	
		Voucher #: 64841	Invoice		Invoice No: 195066306	4/12/2017	Paid Amt:	\$365.86	
							Check Amount:	\$365.86	

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Bagley Public Schools #162 April 2017 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31923	75450		THUNDERBIRD TROPHIES		Check		
				E 01	300 605 510 401 000	SENIOR AWARD		\$720.00	
				E 01	300 605 510 401 000	MEDALLIONS FOR CLOCK		\$40.00	
		Voucher #: 64836	Invoice		Invoice No: 06257	4/12/2017			Paid Amt: \$760.00
								Check Amount:	\$760.00
0162	FNB	31924	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$1,013.63	
				E 02	005 770 705 490 000	Food-Breakfast		\$307.01	
		Voucher #: 64837	Invoice		Invoice No: 4457597	4/12/2017			Paid Amt: \$1,320.64
				E 02	005 770 701 490 000	Food-Lunches		\$716.81	
				E 02	005 770 705 490 000	Food-Breakfast		\$32.29	
				E 02	005 770 701 495 000	Milk-Lunches		\$8.65	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$438.57	
		Voucher #: 64838	Invoice		Invoice No: 4457596	4/12/2017			Paid Amt: \$1,196.32
				E 02	005 770 701 490 000	Food-Lunches		\$44.20	
		Voucher #: 64839	Invoice		Invoice No: 4457599	4/12/2017			Paid Amt: \$44.20
				E 02	005 770 701 490 000	Food-Lunches		\$13.00	
		Voucher #: 64840	Invoice		Invoice No: 4457598	4/12/2017			Paid Amt: \$13.00
								Check Amount:	\$2,574.16
0162	FNB	31925	1504		CHARACTER CHALLENGE COURSE		Check		
				E 01	300 640 316 305 000	STAFF DEVELOPMENT - 21 HOURS OFF SI		\$375.00	
		Voucher #: 64863	Invoice		Invoice No: 041817	4/18/2017			Paid Amt: \$375.00
								Check Amount:	\$375.00
0162	FNB	31926	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$210.53	
		Voucher #: 64855	Invoice		Invoice No: 10625488	4/18/2017			Paid Amt: \$210.53
				E 02	005 770 701 495 000	Milk-Lunches		\$507.61	
		Voucher #: 64856	Invoice		Invoice No: 10625501	4/18/2017			Paid Amt: \$507.61
								Check Amount:	\$718.14
0162	FNB	31927	05598		KUBIAK'S FAMILY FOODS		Check		
				E 01	300 408 740 433 000	Special Supplies- HS EBD		\$47.80	
		Voucher #: 64860	Invoice		Invoice No: 79944	4/18/2017			Paid Amt: \$47.80
				E 01	100 203 000 401 184	BRAEBURN APPLES - #12480		\$61.80	
				E 01	100 203 000 401 184	BOTTLED WATER		\$22.45	
				E 01	100 203 000 401 184	M&M		\$8.58	
				E 01	100 203 000 401 184	HERSHEY MINI CHOC CHIPS		\$6.90	
				E 01	100 203 000 401 184	HYTOP FOAM 7" PLATES		\$4.90	
				E 01	100 203 000 401 184	HYTOP NAPKINS		\$2.78	
				E 01	100 203 000 401 184	HERSHEY CARMEL SYRUP		\$12.60	

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Bagley Public Schools #162 April 2017 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31927	05598		KUBIAK'S FAMILY FOODS		Check		
				E 01	005 010 000 401 000	WATER - SCHOOL BOARD		\$4.49	
		Voucher #: 64861	Invoice		Invoice No: 041817	4/18/2017	Paid Amt:	\$124.50	
							Check Amount:	\$172.30	
0162	FNB	31928	1503		NATIVE PRIDE DANCERS		Check		
				E 01	300 605 320 305 000	FULL DAY AND EVENING PERFORMANCE C		\$2,209.00	
		Voucher #: 64862	Invoice		Invoice No: 041817	4/18/2017	Paid Amt:	\$2,209.00	
							Check Amount:	\$2,209.00	
0162	FNB	31929	61525		PETTY CASH FUND		Check		
				E 01	300 291 000 401 126	General Supplies-Drama Club		\$427.09	
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$100.00	
				E 01	300 296 000 305 208	Fees For Services-Softball		\$380.00	
				E 01	300 258 000 305 000	Fees For Services-Vocal Music		\$837.50	
				E 04	005 585 362 305 000	Fees For Services-Youth Serv/Youth Dev		\$200.00	
				E 01	300 259 000 350 000	Repair and Main Serv-Instrumental Music		\$239.54	
				E 01	005 105 000 305 150	Fees For Services- Early Child Init		\$300.00	
				E 04	005 505 321 305 000	Fees For Services-Comm Ed		\$38.25	
				E 01	005 105 000 401 150	General Supplies-Early Childhood Initiat		\$51.10	
				R 04	005 000 321 050 000	Fees from Patrons-Comm Ed		\$40.00	
				E 01	300 294 000 305 207	Fees For Services-Track		\$800.00	
				E 01	300 296 000 305 207	Fees For Services-Track		\$800.00	
		Voucher #: 64864	Invoice		Invoice No: 041917	4/19/2017	Paid Amt:	\$4,213.48	
							Check Amount:	\$4,213.48	
0162	FNB	31930	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$193.59	
		Voucher #: 64866	Invoice		Invoice No: 10625519	4/20/2017	Paid Amt:	\$193.59	
				E 02	005 770 701 495 000	Milk-Lunches		\$193.78	
		Voucher #: 64867	Invoice		Invoice No: 10625500	4/20/2017	Paid Amt:	\$193.78	
							Check Amount:	\$387.37	
0162	FNB	31931	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		\$19.65	
		Voucher #: 64868	Invoice		Invoice No: 4549968	4/20/2017	Paid Amt:	\$19.65	
				E 02	005 770 701 490 000	Food-Lunches		\$1,679.09	
				E 02	005 770 705 490 000	Food-Breakfast		\$200.17	
		Voucher #: 64869	Invoice		Invoice No: 4591100	4/20/2017	Paid Amt:	\$1,879.26	
				E 02	005 770 701 490 000	Food-Lunches		\$196.83	
				E 02	005 770 705 490 000	Food-Breakfast		\$60.45	
		Voucher #: 64870	Invoice		Invoice No: 4591104	4/20/2017	Paid Amt:	\$257.28	
				E 02	005 770 701 490 000	Food-Lunches		\$682.08	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31931	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 705 490 000	Food-Breakfast		\$209.32	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$144.94	
		Voucher #:	64871	Invoice	Invoice No: 4591101	4/20/2017	Paid Amt:	\$1,036.34	
				E 01	300 211 000 401 301	General Supplies-HS Auxilary Account		\$54.03	
		Voucher #:	64872	Invoice	Invoice No: 4591103	4/20/2017	Paid Amt:	\$54.03	
							Check Amount:	\$3,246.56	
0162	FNB	31932	1507		GLIFWC		Check		
				E 01	300 605 320 470 000	PLEASE SEE ATTACHED ORDER FORM		\$36.75	
		Voucher #:	64882	Invoice	Invoice No: 042117	4/21/2017	Paid Amt:	\$36.75	
							Check Amount:	\$36.75	
0162	FNB	31933	46581		LUTHERAN SOCIAL SERVICE/FGP		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$150.00	
		Voucher #:	64876	Invoice	Invoice No: 042117	4/21/2017	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
0162	FNB	31934	1209		MASSP		Check		
				E 01	300 050 000 366 000	Travel-HS Office		\$260.00	
		Voucher #:	64875	Invoice	Invoice No: 042117	4/21/2017	Paid Amt:	\$260.00	
							Check Amount:	\$260.00	
0162	FNB	31935	58056		NORTHERN MUNICIPAL POWER AGENCY		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$880.72	
		Voucher #:	64874	Invoice	Invoice No: 042117	4/21/2017	Paid Amt:	\$880.72	
							Check Amount:	\$880.72	
0162	FNB	31936	60228		PAN-O-GOLD BAKING CO.		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$880.05	
		Voucher #:	64895	Invoice	Invoice No: MARCH17	4/25/2017	Paid Amt:	\$880.05	
							Check Amount:	\$880.05	
0162	FNB	31937	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$172.71	
		Voucher #:	64903	Invoice	Invoice No: 10625535	4/25/2017	Paid Amt:	\$172.71	
							Check Amount:	\$172.71	
0162	FNB	31938	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 01	100 203 000 401 000	General Supplies-Elem		\$177.23	
		Voucher #:	64896	Invoice	Invoice No: 4725736	4/25/2017	Paid Amt:	\$177.23	
				E 02	005 770 701 490 000	Food-Lunches		\$1,549.46	
				E 02	005 770 705 490 000	Food-Breakfast		\$383.28	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$304.70	
		Voucher #:	64897	Invoice	Invoice No: 4661883	4/25/2017	Paid Amt:	\$2,237.44	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31938	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$11.46	
		Voucher #: 64898	Invoice		Invoice No: 4661881	4/25/2017	Paid Amt:		\$11.46
				E 02	005 770 701 490 000	Food-Lunches		\$1,749.93	
				E 02	005 770 705 490 000	Food-Breakfast		\$190.99	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$56.74	
		Voucher #: 64899	Invoice		Invoice No: 4661880	4/25/2017	Paid Amt:		\$1,997.66
				E 02	005 770 701 401 000	General Supplies-Lunches		\$21.13	
		Voucher #: 64900	Invoice		Invoice No: 4682490	4/25/2017	Paid Amt:		\$21.13
				E 02	005 770 701 490 000	Food-Lunches		\$1,429.86	
				E 02	005 770 705 490 000	Food-Breakfast		\$330.73	
				E 02	005 770 701 495 000	Milk-Lunches		\$243.55	
		Voucher #: 64901	Invoice		Invoice No: 4725737	4/25/2017	Paid Amt:		\$2,004.14
				E 02	005 770 701 490 000	Food-Lunches		\$20.80	
		Voucher #: 64902	Invoice		Invoice No: 4725743	4/25/2017	Paid Amt:		\$20.80
							Check Amount:		\$6,469.86
0162	FNB	31939	28775		FOSSTON CIVIC CENTER		Check		
				E 01	100 203 000 369 101	Team Travel		\$279.00	
		Voucher #: 64909	Invoice		Invoice No: 042717	4/27/2017	Paid Amt:		\$279.00
							Check Amount:		\$279.00
0162	FNB	31940	1305		KONICA MINOLTA PREMIER FINANCE		Check		
				E 01	300 211 000 380 000	Computer/Technology Lease		\$953.05	
		Voucher #: 64910	Invoice		Invoice No: 328876180	4/27/2017	Paid Amt:		\$953.05
							Check Amount:		\$953.05
0162	FNB	31941	47593		MARCO		Check		
				E 01	300 211 000 380 000	Computer/Technology Lease		\$594.93	
				E 01	100 203 000 380 000	Computer/Technology Lease		\$297.50	
				E 01	030 211 305 380 000	Computer/Technology Lease		\$22.89	
				E 04	005 505 321 380 000	Computer/Technology Lease		\$22.89	
		Voucher #: 64911	Invoice		Invoice No: 4223443	4/27/2017	Paid Amt:		\$938.21
							Check Amount:		\$938.21
0162	FNB	31942	01380		AMERICAN FAMILY LIFE ASSUR CO		Check		
				B 01	215 030	Insurance Payable		\$735.07	
		Voucher #: 64912	Invoice		Invoice No: M2017100	4/28/2017	Paid Amt:		\$735.07
							Check Amount:		\$735.07

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31943	09975		BLUE CROSS BLUE SHIELD OF MN		Check		
				B 01	215 030	Insurance Payable		\$1,519.00	
		Voucher #:	64942	Invoice	Invoice No:	042817		4/28/2017	
								Paid Amt:	\$1,519.00
								Check Amount:	\$1,519.00
0162	FNB	31944	46956		MADISON NATIONAL LIFE INS. CO., INC.		Check		
				B 01	215 030	Insurance Payable		\$280.17	
		Voucher #:	64925	Invoice	Invoice No:	M2017100		4/28/2017	
								Paid Amt:	\$280.17
								Check Amount:	\$280.17
0162	FNB	31945	49246		MEDICARE BLUE RX		Check		
				B 01	215 030	Insurance Payable		\$712.90	
		Voucher #:	64941	Invoice	Invoice No:	042817		4/28/2017	
								Paid Amt:	\$712.90
								Check Amount:	\$712.90
0162	FNB	31946	51127		MSEA		Check		
				B 01	215 033	Msea Dues		\$1,155.87	
		Voucher #:	64926	Invoice	Invoice No:	M2017100		4/28/2017	
								Paid Amt:	\$1,155.87
								Check Amount:	\$1,155.87
0162	FNB	31947	55745		NCPERS MINNESOTA		Check		
				B 01	215 031	Life Insur Payable		\$48.00	
		Voucher #:	64927	Invoice	Invoice No:	M2017100		4/28/2017	
								Paid Amt:	\$48.00
								Check Amount:	\$48.00
0162	FNB	31948	62610		PREPAID LEGAL SERVICES		Check		
				B 01	215 040	Dues and ID Theft		\$90.65	
		Voucher #:	64928	Invoice	Invoice No:	M2017100		4/28/2017	
								Paid Amt:	\$90.65
								Check Amount:	\$90.65
0162	FNB	31949	64630		REGION I ESV		Check		
				B 01	215 027	Flex		\$3,966.67	
		Voucher #:	64929	Invoice	Invoice No:	M2017100		4/28/2017	
								Paid Amt:	\$3,966.67
								Check Amount:	\$3,966.67
0162	FNB	31950	67632		SELECTACCOUNT		Check		
				B 01	215 027	Flex		\$3,380.00	
		Voucher #:	64930	Invoice	Invoice No:	M2017100		4/28/2017	
								Paid Amt:	\$3,380.00
								Check Amount:	\$3,380.00
0162	FNB	31951	1116		THE OMNI GROUP		Check		
				B 01	215 005	Tax Shelter Payable		\$100.00	
				B 01	215 025	403 (b) Match		\$54.17	
		Voucher #:	64914	Invoice	Invoice No:	M2017100		4/28/2017	
				B 01	215 005	Tax Shelter Payable		\$932.22	
								Paid Amt:	\$154.17

Bagley Public Schools #162 April 2017 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	31951	1116		THE OMNI GROUP		Check		
				B 01	215 025	403 (b) Match		\$226.67	
		Voucher #:	64915	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$1,158.89
				B 01	215 005	Tax Shelter Payable		\$1,124.84	
				B 01	215 025	403 (b) Match		\$556.78	
		Voucher #:	64916	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$1,681.62
				B 01	215 005	Tax Shelter Payable		\$54.17	
				B 01	215 025	403 (b) Match		\$54.17	
		Voucher #:	64917	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$108.34
				B 01	215 005	Tax Shelter Payable		\$975.00	
				B 01	215 025	403 (b) Match		\$208.33	
		Voucher #:	64918	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$1,183.33
				B 01	215 005	Tax Shelter Payable		\$1,589.56	
				B 01	215 025	403 (b) Match		\$516.22	
		Voucher #:	64919	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$2,105.78
				B 01	215 005	Tax Shelter Payable		\$650.00	
				B 01	215 025	403 (b) Match		\$145.83	
		Voucher #:	64920	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$795.83
				B 01	215 005	Tax Shelter Payable		\$163.33	
		Voucher #:	64921	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$163.33
				B 01	215 005	Tax Shelter Payable		\$1,243.34	
				B 01	215 025	403 (b) Match		\$879.51	
		Voucher #:	64922	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$2,122.85
				B 01	215 005	Tax Shelter Payable		\$3,162.78	
				B 01	215 025	403 (b) Match		\$1,250.00	
		Voucher #:	64923	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$4,412.78
				B 01	215 005	Tax Shelter Payable		\$229.16	
				B 01	215 025	403 (b) Match		\$229.16	
		Voucher #:	64924	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$458.32
								Check Amount:	\$14,345.24
0162	FNB	31952	80288		WELLS FARGO BANK OF MN		Check		
				B 01	215 030	Insurance Payable		\$150.00	
		Voucher #:	64931	Invoice	Invoice No: M2017100	4/28/2017	Paid Amt:		\$150.00
								Check Amount:	\$150.00

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Bagley Public Schools #162 April 2017 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	31953	1053		UPS		Check
				E 01	005 110 000 329 000	Postage/UPS-Business Office	\$34.80
		Voucher #:	64943	Invoice	Invoice No: 00000909x0167	4/28/2017	
							Paid Amt: \$34.80
							Check Amount: \$34.80
							Report Total: \$133,124.83

Bagley Public Schools #162
April 2017 Hand Payables Check Register
Fund Summary

Fund Description		Total
01	General Fund	\$107,257.57
02	Food Service	\$25,558.12
04	Community Services	\$309.14
Report Total		\$133,124.83

**Bagley Public Schools
Treasurer's Report
Period Ended April 30, 2017**

CASH SUMMARY	General	Food Service	Community Service	Capital Projects	Debt Redemption	Trust	Total
Ending Cash Balances	<u>3,102,987.00</u>	<u>115,883.68</u>	<u>156,953.03</u>	<u>322,135.98</u>	<u>50,069.56</u>	<u>8,028.53</u>	<u>3,756,057.78</u>
OPERATING ANALYSIS							
Revenues							
Current Month Receipts	1,252,840.91	63,443.12	4,236.64	0.00	1,395.95	500.00	1,322,416.62
Previous Months	<u>7,701,595.01</u>	<u>363,351.36</u>	<u>136,468.81</u>	<u>0.00</u>	<u>176,738.55</u>	<u>6,936.50</u>	<u>8,385,090.23</u>
Total YTD Revenues	<u>8,954,435.92</u>	<u>426,794.48</u>	<u>140,705.45</u>	<u>0.00</u>	<u>178,134.50</u>	<u>7,436.50</u>	<u>9,707,506.85</u>
Current Month Expenditures	1,393,546.94	52,638.04	14,056.40	0.00	0.00	0.00	1,460,241.38
Previous Months	<u>8,429,203.94</u>	<u>395,130.86</u>	<u>137,481.35</u>	<u>0.00</u>	<u>444,714.70</u>	<u>500.00</u>	<u>9,407,030.85</u>
Total YTD Expenditures	<u>9,822,750.88</u>	<u>447,768.90</u>	<u>151,537.75</u>	<u>0.00</u>	<u>444,714.70</u>	<u>500.00</u>	<u>10,867,272.23</u>
Revenues Over (Under) Expenditures	<u>(868,314.96)</u>	<u>(20,974.42)</u>	<u>(10,832.30)</u>	<u>0.00</u>	<u>(266,580.20)</u>	<u>6,936.50</u>	<u>(1,159,765.38)</u>
BUDGET ANALYSIS							
Revenues							
YTD Revenues	8,954,435.92	426,794.48	140,705.45	0.00	178,134.50	7,436.50	9,707,506.85
Budget	<u>12,659,751.00</u>	<u>538,650.00</u>	<u>295,775.00</u>	<u>0.00</u>	<u>370,612.00</u>	<u>6,939.00</u>	<u>13,871,727.00</u>
Over (Under) Budget	<u>(3,705,315.08)</u>	<u>(111,855.52)</u>	<u>(155,069.55)</u>	<u>0.00</u>	<u>(192,477.50)</u>	<u>497.50</u>	<u>(4,164,717.65)</u>
% Budget Received	<u>70.73%</u>	<u>79.23%</u>	<u>47.57%</u>	<u>0.00%</u>	<u>48.06%</u>	<u>107.17%</u>	<u>69.98%</u>
Expenditures							
YTD Expenditures	9,822,750.88	447,768.90	151,537.75	0.00	444,714.70	500.00	10,867,272.23
Budget	<u>12,772,767.00</u>	<u>541,061.00</u>	<u>295,179.00</u>	<u>0.00</u>	<u>444,715.00</u>	<u>500.00</u>	<u>14,054,222.00</u>
Over (Under) Budget	<u>(2,950,016.12)</u>	<u>(93,292.10)</u>	<u>(143,641.25)</u>	<u>0.00</u>	<u>(0.30)</u>	<u>0.00</u>	<u>(3,186,949.77)</u>
% Budget Expended (Over)	<u>76.90%</u>	<u>82.76%</u>	<u>51.34%</u>	<u>0.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>77.32%</u>

BUDGET AND ACTUAL					
GENERAL FUND					
THROUGH MONTH ENDED APRIL 30, 2017					
WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2016					
	2017			2016	
	Budgeted Amounts			Over (Under)	
	Original	Final	Actual	Final Budget	Actual
REVENUES					
Local Property Taxes	1,178,030	1,214,174	487,596.77	(726,577.23)	1,018,285
Other Local and County Revenues	260,804	345,550	332,312.81	(13,237.19)	285,921
Revenues from State Sources	10,101,266	10,425,570	7,574,504.89	(2,851,065.11)	10,162,037
Revenues from Federal Sources	640,000	664,457	548,801.44	(115,655.56)	735,389
Investment Earnings	10,000	10,000	11,220.01	1,220.01	9,955
TOTAL REVENUES	12,190,100	12,659,751	8,954,435.92	(3,705,315)	12,211,588
EXPENDITURES					
District and School Administration					
Wages	579,642	593,958	468,253.95	(125,704.05)	578,381
Benefits	149,935	164,315	122,775.19	(41,539.81)	142,105
Supplies/Services	69,050	68,660	53,245.47	(15,414.53)	64,867
District Support Services					
Wages	118,870	120,515	100,293.29	(20,221.71)	116,856
Benefits	25,581	25,583	21,190.39	(4,392.61)	22,779
Supplies/Services	157,260	164,925	147,771.92	(17,153.08)	167,680
Regular Instruction					
Wages	3,688,399	3,586,917	2,642,507.78	(944,409.22)	3,389,770
Benefits	959,063	1,013,810	696,176.69	(317,633.31)	850,601
Supplies/Services	647,582	777,903	547,259.89	(230,643.11)	535,995
Vocational Instruction					
Wages	29,313	49,771	32,882.36	(16,888.64)	28,322
Benefits	4,778	7,867	5,198.38	(2,668.62)	4,616
Supplies/Services	9,300	9,300	4,165.82	(5,134.18)	8,945
Special Education					
Wages	954,503	942,590	714,851.12	(227,738.88)	793,750
Benefits	198,661	219,963	162,132.62	(57,830.38)	176,053
Supplies/Services	1,183,579	951,915	730,801.34	(221,113.66)	1,146,234
Instructional Support Services					
Wages	295,744	289,457	172,612.33	(116,844.67)	244,665
Benefits	48,055	51,287	37,209.85	(14,077.15)	51,309
Supplies/Services	118,740	171,911	106,306.48	(65,604.52)	136,590
Pupil Support Services					
Wages	525,514	508,475	419,945.35	(88,529.65)	496,217
Benefits	95,984	94,695	76,784.56	(17,910.44)	90,553
Supplies/Services	548,217	642,167	557,089.26	(85,077.74)	426,488
Site, Buildings & Equipment					
Wages	488,920	539,000	422,042.91	(116,957.09)	547,720
Benefits	97,095	111,215	85,484.03	(25,730.97)	109,514
Supplies/Services	1,564,324	1,625,599	1,454,801.45	(170,797.55)	1,751,697
Fiscal & Other Fixed Costs					
	37,500	40,969	40,968.45	(0.55)	95,082
TOTAL EXPENDITURES	12,595,609	12,772,767	9,822,750.88	(2,950,016)	11,976,790
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(405,509)	(113,016)	(868,315)	(755,299)	234,798

Bagley Public Schools #162 April 201 Wire Payments Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	51276			MINNESOTA CHILD SUPPORT PAY CT		Wire		
				B 01	215 035	Garnishments		\$1,053.00	
	Voucher #:	64703	Invoice		Invoice No: M2017090	4/19/2017		Paid Amt:	\$1,053.00
								Check Amount:	\$1,053.00
0162	FNB	1016			MN DEPT OF REVENUE		Wire		
				B 01	215 013	State W/H Payable		\$22,546.63	
	Voucher #:	64702	Invoice		Invoice No: M2017090	4/19/2017		Paid Amt:	\$22,546.63
				B 01	215 013	State W/H Payable		\$5.13	
	Voucher #:	64725	Invoice		Invoice No: Z2017090	4/19/2017		Paid Amt:	\$5.13
								Check Amount:	\$22,551.76
0162	FNB	1015			IRS		Wire		
				B 01	215 010	FICA Payable		\$90,162.16	
				B 01	215 011	Fed W/H Payable		\$54,563.91	
	Voucher #:	64701	Invoice		Invoice No: M2017090	4/19/2017		Paid Amt:	\$144,726.07
				B 01	215 010	FICA Payable		\$419.54	
				B 01	215 011	Fed W/H Payable		\$9.58	
	Voucher #:	64724	Invoice		Invoice No: Z2017090	4/19/2017		Paid Amt:	\$429.12
				B 01	215 010	FICA Payable		\$369.76	
	Voucher #:	64865	Invoice		Invoice No: 041917	4/19/2017		Paid Amt:	\$369.76
								Check Amount:	\$145,524.95
0162	FNB	62905			PUBLIC EMPLOYEES RET ASSOC		Wire		
				B 01	215 017	PERA Payable		\$29,012.49	
	Voucher #:	64704	Invoice		Invoice No: M2017090	4/20/2017		Paid Amt:	\$29,012.49
				B 01	215 017	PERA Payable		\$4.29	
	Voucher #:	64726	Invoice		Invoice No: Z2017090	4/20/2017		Paid Amt:	\$4.29
								Check Amount:	\$29,016.78
0162	FNB	1014			TRA		Wire		
				B 01	215 018	TRA Payable		\$57,762.64	
	Voucher #:	64700	Invoice		Invoice No: M2017090	4/20/2017		Paid Amt:	\$57,762.64
				B 01	215 018	TRA Payable		\$303.54	
	Voucher #:	64723	Invoice		Invoice No: Z2017090	4/20/2017		Paid Amt:	\$303.54
								Check Amount:	\$58,066.18
								Report Total:	\$256,212.67

Bagley Public Schools #162
April 201 Wire Payments Register
Fund Summary

Fund Description	Total
01 General Fund	\$256,212.67
Report Total	\$256,212.67

BAGLEY ELEM SCHOOL
 AUXILARY ACCOUNT
 FY 17

	7/1/16	Receipts	Disbursements	6/30/17
Student Activities	\$284.05	\$0.00	\$10.00	\$274.05
Title VII	\$24.92	\$0.00	\$0.00	\$24.92
Total	\$308.97	\$0.00	\$10.00	\$298.97

Elementary Auxiliary Account
April 30, 2017

	4/1/17	Receipts	Disbursements	4/30/17
Student Activities	\$275.05	0	\$1.00	\$274.05
Title VII	\$24.92			\$24.92
Total	\$299.97	\$0.00	\$1.00	\$298.97

Bagley High School Auxiliary Master Account-2016-2017 School Year

April 1-30 2017				
Auxiliary Accounts:	Beg Balance	Receipts	Disbursements	End Balance
Class of 2017	\$442.51			\$442.51
Class Of 2018	\$389.94	\$10.00		\$399.94
Class of 2019	\$141.00			\$141.00
Class of 2020	\$250.16			\$250.16
Class of 2021	\$195.43			\$195.43
Class of 2022	\$123.77			\$123.77
Band/Choir	\$13,060.33	\$9,088.00	\$14,379.80	\$7,768.53
Cultural Club	\$0.00	\$350.00		\$350.00
Media Club *****	\$240.00	\$380.00	\$199.67	\$420.33
Prom	\$2,309.62		\$1,453.70	\$855.92
Robotics	\$1,349.40	\$500.00	\$709.20	\$1,140.20
Student Council	\$11,217.50	\$2.46		\$11,219.96
Totals	\$29,719.66	\$10,330.46	\$16,742.37	\$23,307.75

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David Gooch
High School Principal

5/11/17
Date

*****New Account

**Bagley Public Schools
Cleaner/Sweeper Work Agreement
July 1, 2015~~7~~ through June 30, 2017~~9~~**

	2017-2018		2018-2019
1. Rate of Pay:	2015-2016	Step 1 - \$10.47 \$11.67	2016-2017
		Step 2 - \$10.77 \$11.97	Step 1 - \$10.92 \$12.42
		Step 3 - \$11.07 \$12.27	Step 2 - \$11.22 \$12.72
		Step 4 - \$11.37 \$12.57	Step 3 - \$11.52 \$13.02
		Step 5 - \$11.87 \$13.07	Step 4 - \$11.82 \$13.32
			Step 5 - \$12.32 \$13.82

2. Late Shift: Additional late shift pay for full time staff starting their shift at 2:00 p.m. or later: 2015~~7~~-2017~~9~~ ~~\$.35~~**\$.40**/hour

3. Sick Leave: One day per month worked accumulative to 120 days. Pursuant to M.S. 181.9413, employees may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee’s child, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. For the purposes of this section, “child” and “grandchild” includes a stepchild, a step-grandchild, and a biological, adopted, and foster child or foster grandchild.

4. Overtime: Overtime paid for all pre-approved hours in excess of 40 hours per week. Any sick leave time will not be included in the determination of overtime eligibility. The eight hour allowance for approved holidays will be included in the determination of overtime.

5. Hospital and Medical Insurance: July 1, 2015~~7~~ – June 30, 2017~~9~~ ~ ~~\$420.00~~**\$450.00**/month Single

Affordable Care Act Related Implications note.

In the event this Agreement causes or will cause penalties, fees or fines to be assessed against the School District, the parties agree to reopen negotiations that result in a new Agreement between the parties that eliminates or reduces penalties, fees, or fines to be assessed against the School District.

6. Vacation:

<u>Current Employees</u>	<u>Employees hired on July 1, 2006 and after</u>
1 - 9 years of service - 12 days per year.	1 – 9 years of service – 10 days
10 - 19 years of service - 17 days per year.	10 – 19 years of service – 15 days per year.
20+ years of service - 22 days per year.	20+ years of service – 20 days per year.

7. Holidays: Full pay shall be granted for the following holidays:

Labor Day	President’s Day	Thanksgiving	Day After Thanksgiving
Good Friday	Christmas	Memorial Day	New Year’s Day
			Fourth of July

If school is in session on President’s Day, an alternative date will be established by the School Board.

8. Seniority pay based upon the following schedule:

Following 5 years of service	\$ 5.00/month
Following 10 years of service	\$10.00/month
Following 15 years of service	\$15.00/month
Following 20 years of service	\$20.00/month
Following 25 years of service	\$25.00/month

9. Problem Resolution: In the event an employee believes there is a basis for a problem, he/she should initially discuss the problem with the immediate supervisor. If the employee feels that the problem has not been resolved following the discussion with the supervisor, the employee should discuss the problem with the superintendent. If the problem remains unresolved, the employee may refer the problem to the

Board's Negotiating Committee. If the problem is not solved at that point the employee has the right to address the problem to the full School Board for final resolution.

10. Severance Pay: 30% of all unused sick leave will be paid upon retirement or resignation accepted by the School Board. Employees must work at least five consecutive years to qualify.

11. Uniform Allowance: Employees are allowed to receive 5 new uniform shirts each year. Vendor and uniforms must be pre-approved through the Head of Buildings and Grounds.

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

Cleaner/Sweeper

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

School Board Clerk

BAGLEY PUBLIC SCHOOLS

Independent School District #162

Bagley, Minnesota

Updated 5/02/17

POSITION TITLE: Cleaner/Sweeper

POSITION PURPOSE: Responsible for housekeeping, building security, maintenance and sanitation of building, grounds and equipment. Maintains the operation, safety/security and care of the buildings and grounds of the School District. Flexible shifts and hours as needed at any/all School District locations.

TRAINING OR EXPERIENCE:

High school diploma or general education degree (GED)

ANNUAL CONTRACT LENGTH: 260 Days

Hours: 8 hours per day/40 hours per week

IMMEDIATE SUPERVISOR: Head of Buildings & Grounds and Head Custodian

DUTIES AND RESPONSIBILITIES:

1. Clean and supervise cleaning of building including classrooms, locker rooms, restrooms, offices and hallways by removing trash, vacuuming, mopping, sweeping, dusting, cleaning carpets, washing windows, scrubbing floors and ceilings.
2. Perform daily grounds and building inspections.
3. Change light bulbs and filters, change ceiling tile, clean heating and cooling vents, routinely examine water/air pipes, roof and structure for damage and leaks, perform minor repairs and painting/varnishing. Report building maintenance concerns to immediate supervisor.
4. Receive, unpack, store and deliver custodial supplies to appropriate staff member.
5. Move, unpack, assembly and minor repairs of furniture and building equipment.
6. Assure building security by locking/unlocking doors at appropriate times, recognizing and correcting unsafe security conditions or reporting condition to appropriate personnel or authorities.
7. Report emergencies to the building Principal or custodian.
8. Assist building staff with fire and emergency drills. Inspect fire extinguishers, exits and emergency lights as dictated by District and State regulations.
9. Set-up for school programs, meetings, assemblies, special events and after-hour functions as requested by building principal, supervisor or staff.
10. Remove trash, cleaning gum off floors and graffiti off doors, windows, walls and buildings.
11. Perform other duties as assigned.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to stand, walk, use hand to finger, handle or feel, reach with hand and arms, talk or hear and taste or smell. The employee is frequently required to climb or balance, stoop, kneel, crouch or crawl. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds and occasional lift and/or move over 100 pounds.

**BAGLEY PUBLIC SCHOOL POLICY
Custodian Work Agreement
July 1, 2015~~7~~ through June 30, 2017~~9~~**

	2015-2016	2017-2018		2016-2017	2018-2019
1. Wages:		Step 1 - \$13.23 \$14.08			Step 1 - \$13.68 \$14.48
		Step 2 - \$14.23 \$15.62			Step 2 - \$14.68 \$16.08
		Step 3 - \$15.23 \$16.08			Step 3 - \$15.68 \$16.48
		Step 4 - \$16.23 \$17.08			Step 4 - \$16.68 \$17.48
		Step 5 - \$17.45 \$18.35			Step 5 - \$17.95 \$18.75

A non-licensed custodian will advance no higher than step 4~~1~~ until receiving a Special Engineer's License. ~~is required to advance to Step 5 prior to July 1, 2013.~~ A First Class Engineer's License is required to reach Step 5 after July 1, 2014.

2. Overtime & Double time:

- Overtime paid for all pre-approved hours in excess of 40 hours per week. Any sick leave time will not be included in the determination of overtime eligibility. The eight hour allowance for approved holidays will be included in the determination of overtime.
- Double time on Sundays and Holidays worked as pre-approved.

3. Hospital and Medical Insurance: July 1, 2015~~7~~ – June 30, 2017~~9~~ ~ ~~\$400.00~~**450.00**/month Single

Affordable Care Act Related Implications note.

In the event this Agreement causes or will cause penalties, fees or fines to be assessed against the School District, the parties agree to reopen negotiations that result in a new Agreement between the parties that eliminates or reduces penalties, fees, or fines to be assessed against the School District.

5. Sick Leave: 1 day per month worked accumulative to 120 days. Pursuant to M.S. 181.9413, employees may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's child, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. For the purposes of this section, "child" and "grandchild" includes a stepchild, a step-grandchild, and a biological, adopted, and foster child or foster grandchild.

6. Vacation:

<u>Current Employees</u>	<u>Employees hired on July 1, 2006 and after</u>
1 – 9 years of service – 12 days per year.	1 – 9 years of service – 10 days per year.
10 – 19 years of service – 17 days per year.	10 – 19 years of service – 15 days per year.
20+ years of service – 22 days per year.	20+ years of service – 20 days per year.

Employees may carryover a maximum of 3 unused vacation days to the following school year.

7. Late Shift Pay: \$.40/hour (Additional late shift applies to full time staff starting their shift at 2:00 p.m. or later.)

8. Holidays: Full pay shall be granted for the following holidays:

Labor Day	President's Day	Thanksgiving	Day After Thanksgiving	
Good Friday	Christmas	Memorial Day	New Year's Day	Fourth of July

If school is in session on President's Day, an alternative day will be established by the School Board.

9. Seniority pay based upon the following schedule:

Following 5 years of service	\$5.00/month
Following 10 years of service	\$10.00/month
Following 15 years of service	\$15.00/month
Following 20 years of service	\$20.00/month
Following 25 years of service	\$25.00/month

10. Problem Resolution: In the event an employee believes there is a basis for a problem, he/she should initially discuss the problem with the immediate supervisor. If the employee feels that the problem has not been resolved following the discussion with the supervisor, the employee should discuss the problem with the Superintendent. If the problem remains unresolved, the employee may refer the problem to the Board's Negotiating Committee. If the problem is not solved at that point the employee has the right to address the problem to the full School Board for final resolution.

11. Severance Pay: 30% of all unused sick leave will be paid upon retirement of resignation accepted by the School Board. Employees must work at least five consecutive years to qualify.

12. Uniform Allowance: Employees are allowed to receive 5 new uniform shirts each year. Vendor and uniforms must be pre-approved through the Head of Buildings and Grounds.

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

Custodian

Custodian

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

School Board Clerk

BAGLEY PUBLIC SCHOOLS

Independent School District #162

Bagley, Minnesota

Updated 5/2/17

POSITION TITLE: Custodian

POSITION PURPOSE: Responsible for housekeeping, building security, maintenance and sanitation of building, grounds and equipment. Maintains the operation, safety/security and care of the buildings and grounds of the School District. Flexible shifts and hours as needed at any/all School District locations.

TRAINING OR EXPERIENCE:

- High school diploma or general education degree (GED)
- A non-licensed custodian will advance no higher than step 1 until receiving a Special Engineer's License. A First Class Engineer's License is required to reach Step 5 after July 1, 2014.
- Minimum Class D Driver's License

ANNUAL CONTRACT LENGTH: 260 Days

Hours: 8 hours per day/40 hours per week

IMMEDIATE SUPERVISOR: Head of Buildings & Grounds and Head Custodian

DUTIES AND RESPONSIBILITIES:

1. Clean and supervise cleaning of building including classrooms, locker rooms, restrooms, offices and hallways by removing trash, vacuuming, mopping, sweeping, dusting, cleaning carpets, washing windows, scrubbing floors and ceilings.
2. Perform daily grounds and building inspections. Inspect heating plant pumps and compressors, boilers, fire extinguishers, playground equipment, and building for hazard, damage and vandalism. Complete and submit work orders to supervisor for repair replacement of damaged equipment.
3. Change light bulbs and filters, change ceiling tile, clean heating and cooling vents, routinely examine water/air pipes, roof and structure for damage and leaks, complete minor electrical work and perform minor repairs, welding, painting/varnishing and carpentry projects to building, furniture and equipment. Report building maintenance concerns to immediate supervisor.
4. Receive, unpack, store and deliver custodial supplies to appropriate staff member.
5. Move, unpack, assembly and minor repairs of furniture and building equipment.
6. Assure building security by locking/unlocking doors at appropriate times, recognizing and correcting unsafe security conditions or reporting condition to appropriate personnel or authorities.
7. Respond to emergencies such as fire alarms, emergency drills, broken pipes, electrical shorts and fires. Refer student behavioral problems to appropriate staff for corrective action. Assist building staff as needed and required by district policy during emergencies to assure student and staff safety.
8. Assist building staff with fire and emergency drills. Inspect fire extinguishers, exits and emergency lights as dictated by District and State regulations.
9. Set-up for school programs, meetings, assemblies, special events and after-hour functions as requested by building principal, supervisor or staff.

10. Collaborate with Building Principal, Head of Buildings & Grounds, Head Custodian, Director of Community Education, Athletic Director and Cleaner/Sweeper to develop cleaning and maintenance schedules.
11. Remove trash, cleaning gum off floors and graffiti off doors, windows, walls and buildings.
12. Serve as on-call emergency contact during non-working hours. Perform normal job duties or snow removal when called in to building.
13. Assist and provide a school climate and environment that is conducive to learning excellence.
14. Perform other duties as assigned.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to stand, walk, use hand to finger, handle or feel, reach with hand and arms, talk or hear and taste or smell. The employee is frequently required to climb or balance, stoop, kneel, crouch or crawl. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds and occasional lift and/or move over 100 pounds.

BAGLEY PUBLIC SCHOOL
Work Agreement for Head of Buildings & Grounds and Head Custodian
July 1, 2015~~7~~ – June 30, 2017~~9~~

	2017-2018		2018-2019
1. Salary:	2015-2016	Step 1 - \$17.95 \$18.63	2016-2017
		Step 2 - \$18.45 \$19.13	Step 1 - \$18.20 \$19.07
		Step 3 - \$19.26 \$20.04	Step 2 - \$18.70 \$19.47
		Step 4 - \$20.26 \$21.04	Step 3 - \$19.61 \$20.48
		Step 5 - \$21.26 \$22.04	Step 4 - \$20.61 \$21.48
			Step 5 - \$21.61 \$22.48

2. Annual Contract Length:

- a. 8 hours per day for 260 days.
- b. Overtime paid for all pre-approved hours in excess of 40 hours per week. Any sick leave time will not be included in the determination of overtime eligibility. The eight hour allowance for approved holidays will be included in the determination of overtime.
- c. Double time on Sundays and Holidays worked as pre-approved.
- d. Must maintain a First Class Engineer's License.

3. Health and Medical Insurance: July 1, 2015~~7~~ – June 30, 2017~~9~~ ~ ~~\$400.00~~**\$500.00**/month Single

Affordable Care Act Related Implications note.

In the event this Agreement causes or will cause penalties, fees or fines to be assessed against the School District, the parties agree to reopen negotiations that result in a new Agreement between the parties that eliminates or reduces penalties, fees, or fines to be assessed against the School District.

4. Sick Leave: 1 day per month worked accumulative to 120 days. Pursuant to M.S. 181.9413, employees may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's child, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. For the purposes of this section, "child" and "grandchild" includes a stepchild, a step-grandchild, and a biological, adopted, and foster child or foster grandchild.

5. Vacation:	<u>Current Employees</u>	<u>Employees hired on July 1, 2006 and after</u>
	1 – 9 years of service – 12 days per year.	1 year of service – 5 days per year.
	10 –19 years of service – 17 days per year.	2 – 9 years of service – 10 days per year.
	20+ years of service – 22 days per year.	10 – 19 years of service – 15 days per year.
		20+ years of service – 20 days per year.

Employees may carryover a maximum of 3 unused vacation days to the following school year. Unused vacation time will be forfeited.

6. Holidays: Full pay shall be granted for the following holidays:

Labor Day	President's Day	Thanksgiving	Day After Thanksgiving
Good Friday	Christmas	Memorial Day	New Year's Day
			Fourth of July

If school is in session on President's Day, an alternative day will be established by the School Board.

7. Seniority pay based upon the following schedule:

Following 5 years of service	\$5.00/month
Following 10 years of service	\$10.00/month
Following 15 years of service	\$15.00/month
Following 20 years of service	\$20.00/month
Following 25 years of service	\$25.00/month

- 8. Problem Resolution:** In the event an employee believes there is a basis for a problem, he/she should initially discuss the problem with the immediate supervisor. If the employee feels that the problem has not been resolved following the discussion with the supervisor, the employee should discuss the problem with the Superintendent. If the problem remains unresolved, the employee may refer the problem to the Board's Negotiating Committee. If the problem is not solved at that point the employee has the right to address the problem to the full School Board for final resolution.
- 9. Severance Pay:** 30% of all unused sick leave will be paid upon retirement or resignation accepted by the School Board.
- 10. Uniform Allowance:** Employees are allowed to receive 5 new uniform shirts each year.

IN WITNESS WHEREOF, I have sub-
 scribed my signature this _____
 day of _____, 20_____.

 Ron McCollum-Head Custodian

 Dan LaVine-Head of Buildings & Grounds

IN WITNESS WHEREOF, I have sub-
 scribed my signature this _____
 day of _____, 20_____.

 School Board Clerk

BAGLEY PUBLIC SCHOOLS

Independent School District #162

Bagley, Minnesota

Updated 05/2/17

POSITION TITLE: Head of Building and Grounds

POSITION PURPOSE: The Head of Building and Grounds will work directly with the Head Custodian. This position oversees the operation, safety/security and care of the building and grounds of the School District. The Head of Buildings and Grounds will be in charge of work schedules for custodial and cleaning staff.

TRAINING OR EXPERIENCE:

High School Diploma or higher degree

Boiler License – No less than 1st Class C – 300 hp

Minimum Class D Driver's License

ANNUAL CONTRACT LENGTH: 260 Days Hours: 8 hours per day/40 hours per week

IMMEDIATE SUPERVISOR: Superintendent of Schools

DUTIES AND RESPONSIBILITIES:

1. Supervise building and grounds activities, by coordinating work schedules for department employees, estimates cost for projects, and is responsible for ordering and maintaining supplies and equipment to insure buildings and grounds are properly cared for and maintained.
2. Collaborate with Building Principals, Head Custodian, Director of Community Education, Athletic Director, Custodians and Cleaner/Sweeper to develop cleaning and maintenance schedules.
3. Shared responsibility with the Head Custodian to assign, supervise and direct job duties to custodians and cleaner/sweepers for work that is needed.
4. Schedules vacations, personal leave, and submits all department leaves documentation to the district office.
5. Make recommendations to the Superintendent as to the evaluation of custodial staff and cleaner/sweepers. Make recommendations to hire or fire these employees, and promote advancement and status changes.
6. Order parts, materials, supplies/equipment to ensure that there are adequate materials on hand to complete maintenance activities.
7. Receive, unpack, assemble furniture, store and deliver custodial supplies to appropriate staff member.
8. Consults with the Superintendent/Administration including the major purchase of equipment, remodeling projects, materials needed, when to bring in contractors to do a project, collect estimates for the project and is responsible to see that work is completed in a professional manner within the job specifications and codes.
9. Consults with Superintendent/Administration about building and ground concerns related to the variety of reports that must be maintained by the district as required by OSHA, State Fire Marshall, Workman Compensation Safety Recommendations and other consultants.
10. Assure building security by locking/unlocking doors at appropriate times, recognizing and correcting unsafe security conditions or reporting condition to appropriate personnel or authorities.

11. Designated Health and Safety Chairperson for the district. Maintains the proper license requirements of the State, is responsible for the implementation and completion of corrective action plans as determined by local, state and federal regulations.
12. Maintain building inventory, hazardous material inventory, Material Safety Data Sheets (MSDS), custodial work requests and building work requests.
13. Responsible for monthly and annual reports to the District office.
14. Clean and supervise cleaning of building including lunch room, classrooms, locker rooms, restrooms, offices and hallways by removing trash, vacuuming, mopping, sweeping, dusting, cleaning carpets, washing windows, scrubbing floors and ceilings.
15. Perform daily grounds and building inspections. Complete and submit work orders for repair replacement of damaged equipment.
16. Shared responsibility with the Head Custodian to locate problems, determine appropriate procedures and make repairs or adjustments on controls/building management systems, mechanical systems, electrical systems or plumbing to ensure the systems returns to operation in a cost effective and timely manner.
17. Serve as on-call emergency contact during non-working hours. Perform normal job duties or snow removal when called in to building.
18. Respond to emergencies such as fire alarms, broken pipes, emergency drills, electrical shorts and fires. Refer student behavior problems to appropriate staff for corrective action. Assist building staff as needed and required by district policy during emergencies to assure student and staff safety.
19. Assist building staff with fire and emergency drills. Inspect fire extinguishers, boilers, exits and emergency lights as dictated by District and State regulations.
20. Perform other duties as assigned.

Problem Resolution: In the event a custodian or cleaner/sweeper believes there is a basis for a problem, he/she should initially discuss the problem with the Head of Buildings and Grounds or the Head Custodian. If the employee feels that the problem has not been resolved, the problem will be referred to the Superintendent. If the problem is not solved, the employee has the right to address the problem to the School Board for final resolution.

PHYSICAL DEMANDS: While performing the duties of the job, the employee is regularly required to stand, walk, use arms, hands and fingers, talk, hear, and smell. The employee is frequently required to climb or balance, stoop, kneel, crouch or crawl. The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds and occasional lift and/or move over 100 pounds.

BAGLEY PUBLIC SCHOOLS

Independent School District #162

Bagley, Minnesota

Updated 05/2/17

POSITION TITLE: Head/Lead Custodian

POSITION PURPOSE: The Head/Lead Custodian will work directly under the Director of Building and Grounds. This position will be the boiler operator. The Head/Lead Custodian will be in charge of custodial staff when the Director of Building and Grounds is not available. S/he will be responsible for overseeing operation housekeeping, building safety/security, maintenance and sanitation of buildings, grounds and equipment.

TRAINING OR EXPERIENCE:

High school diploma or general education degree (GED)
Boiler License – No less than 1st Class C Engineer License – 300 hp
Minimum Class D Driver's License

ANNUAL CONTRACT LENGTH: 260 Days Hours: 8 hours per day/40 hours per week

IMMEDIATE SUPERVISOR: Superintendent of Schools

SUPERVISORY RESPONSIBILITIES: In charge of custodial staff and duties/responsibilities of the Director of Building and Grounds when this person is unavailable.

DUTIES AND RESPONSIBILITIES:

1. Boiler operator of the Bagley Elementary School. Check the boilers a minimum of twice per day and enter data into daily boiler log.
2. Clean and supervise cleaning of building including classrooms, locker rooms, restrooms, offices and hallways by removing trash, vacuuming, mopping, sweeping, dusting, cleaning carpets, washing windows, scrubbing floors and ceilings.
3. Perform daily grounds and building inspections. Inspect heating plant pumps and compressors, boilers, fire extinguishers, playground equipment, and building for hazard, damage and vandalism. Complete and submit work orders to supervisor for repair replacement of damaged equipment.
4. Change light bulbs and filters, change ceiling tile, clean heating and cooling vents, routinely examine water/air pipes, roof and structure for damage and leaks, complete minor electrical work and perform minor repairs, welding, painting/varnishing and carpentry projects to building, furniture and equipment. Report building maintenance concerns to immediate supervisor.
5. Order supplies for building staff. Receive, unpack, store and deliver custodial supplies to appropriate staff member.
6. Maintain building inventory, hazardous material inventory, Material Safety Data Sheets (MSDS), custodial work requests and building work requests.
7. Move, unpack, assembly and minor repairs of furniture and building equipment.
8. Assure building security by locking/unlocking doors at appropriate times, recognizing and correcting unsafe security conditions or reporting condition to appropriate personnel or authorities.
9. Respond to emergencies such as fire alarms, emergency drills, broken pipes, electrical shorts and fires. Refer student behavioral problems to appropriate staff for corrective action. Assist building staff as needed and required by district policy during emergencies to assure student and staff safety.

10. Assist building staff with fire and emergency drills. Inspect fire extinguishers, exits and emergency lights as dictated by District and State regulations.
11. Set-up for school programs, meetings, assemblies, special events and after-hour functions as requested by building principal, supervisor or staff. Move and set-up computers, public address systems, audio-visual equipment, furniture and lighting as needed.
12. Collaborate with Building Principal, Director of Building and Grounds, Director of Community Education, Athletic Director, Custodians and Cleaner/Sweeper to develop cleaning and maintenance schedules. Assign and direct job duties to custodians and cleaner/sweeper for additional work that is needed.
13. Remove trash, cleaning gum off floors and graffiti off doors, windows, walls and buildings.
14. Serve as on-call emergency contact during non-working hours. Perform normal job duties or snow removal when called in to building.
15. Assist and provide a school climate and environment that is conducive to learning excellence.
16. Transport food, mail, desks, tables, recycling, supplies or whatever necessary between school buildings.
17. Perform other duties as assigned.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to stand, walk, use hand to finger, handle or feel, reach with hand and arms, talk or hear and taste or smell. The employee is frequently required to climb or balance, stoop, kneel, crouch or crawl. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds and occasional lift and/or move over 100 pounds.

Bagley Public Schools
Work Agreement for Technology Assistant
July 1, 2015~~7~~ through June 30, 2017~~9~~

	2017-2018		2018-2019
1. Rate of Pay:	2015-2016	Step 1 - \$13.33 \$13.18	2016-2017
		Step 2 - \$13.63 \$13.93	Step 1 - \$13.78 \$13.93
		Step 3 - \$14.03 \$14.68	Step 2 - \$14.08 \$14.68
		Step 4 - \$14.23 \$15.43	Step 3 - \$14.53 \$15.43
		Step 5 - \$14.73 \$16.18	Step 4 - \$14.48 \$16.18
			Step 5 - \$15.18 \$16.93

2. Contract Length:

Student contact days and extra days as pre-approved by building Principal. Part-time position so no benefits offered.

2. Health and Medical Insurance: July 1, 2015~~7~~ – June 30, 2017~~9~~ ~ ~~\$400.00~~ **\$450.00**/month Single

Affordable Care Act Related Implications note.

In the event this Agreement causes or will cause penalties, fees or fines to be assessed against the School District, the parties agree to reopen negotiations that result in a new Agreement between the parties that eliminates or reduces penalties, fees, or fines to be assessed against the School District.

3. Problem Resolution:

In the event an employee believes there is a basis for a problem, he/she should initially discuss the problem with the immediate supervisor. If the employee feels that the problem has not been resolved following the discussion with the supervisor, the employee should discuss the problem with the superintendent. If the problem remains unresolved, the employee may refer the problem to the Board’s Negotiating Committee. If the problem is not solved at that point the employee has the right to address the problem to the full School Board for final resolution.

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

Technology Assistant

School Board Clerk

BAGLEY PUBLIC SCHOOLS

Independent School District #162

Bagley, Minnesota

5/2/2017

POSITION TITLE: Technology Assistant

POSITION PURPOSE: To assist in providing on-going maintenance and support in order to maintain a high level of excellence in the technological aspects of the School District.

TRAINING OR EXPERIENCE: High school diploma or GED. Knowledge of computer hardware and operating systems. Must be able to problem solve.

ANNUAL CONTRACT LENGTH:

IMMEDIATE SUPERVISOR: Technology Director

DUTIES AND RESPONSIBILITIES:

1. Repair and maintain computer and printer hardware and software.
2. Install computer software.
3. Assist DAC during online testing.
4. Setup or prepare wireless microphones, projectors, or computers for audio/video projects.
5. Assist staff with computer questions or problems.
6. Maintain knowledge of the student information systems to help assist staff.
7. Help manage school-wide email system and provide assistance for problem solving
8. Help manage internet and spam filters in accordance with federal regulations
9. Assist in the setup and maintenance of computer labs.

PHYSICAL DEMANDS: Able to lift at least 50 lbs., climb stairs, stand for >30 minutes.

BAGLEY PUBLIC SCHOOL
Work Agreement for Head Cook
July 1, 2015~~17~~ – June 30, 2017~~19~~

	2017-2018		2018-2019
1. Salary:	2015-2016		2016-2017
	Step 1 - \$17.51	\$18.44	Step 1 - \$18.04 \$18.84
	Step 2 - \$17.92	\$18.86	Step 2 - \$18.46 \$19.26
	Step 3 - \$18.33	\$19.28	Step 3 - \$18.88 \$19.68
	Step 4 - \$18.56	\$19.52	Step 4 - \$19.12 \$19.92
	Step 5 - \$19.17	\$20.15	Step 5 - \$19.75 \$20.55

2. Health and Medical Insurance:

July 1, 2015~~17~~ – June 30, 2017~~19~~ ~ \$440.00 ~~\$440.00~~ \$450.00/month Single

Affordable Care Act Related Implications note.

In the event this Agreement causes or will cause penalties, fees or fines to be assessed against the School District, the parties agree to reopen negotiations that result in a new Agreement between the parties that eliminates or reduces penalties, fees, or fines to be assessed against the School District.

3. Annual Contract Length:

- a. 6.5 hours per day, plus 1 hour per week, for 180 days. ~~plus a~~ Additional time only as approved by immediate supervisor.
- b. Overtime pay beyond 40 hours per week is time and a half. Any sick leave time will not be included in the determination of overtime eligibility.
- c. The daily hour allowance for approved holidays will be included in the determination of overtime.
- d. Double-time pay for Sundays and holidays.

4. Sick Leave: One (1) day per month worked accumulative to 120 days. Pursuant to M.S. 181.9413, employees may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee’s child, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. For the purposes of this section, “child” and “grandchild” includes a stepchild, a step-grandchild, and a biological, adopted, and foster child or foster grandchild.

Employee maintaining the maximum sick leave accumulation at the end of a work year will be entitled to one day of vacation to be taken during the subsequent work year.

5. Personal Leave: 1 day per year. No carryover days.

6. Holidays: Full pay shall be granted for the following holidays provided the work year includes time immediately preceding or following the holiday:

Labor Day	Thanksgiving Day	Christmas Day	
New Year’s Day	President’s Day	Good Friday	Memorial Day

7. Problem Resolution: In the event an employee believes there is a basis for a problem, he/she should initially discuss the problem with the immediate supervisor. If the employee feels that the problem has not been resolved following the discussion with the supervisor, the employee should discuss the problem with the Superintendent. If the problem remains unresolved, the employee may refer the problem to the Board's Negotiating Committee. If the problem is not solved at that point the employee has the right to address the problem to the full School Board for final resolution.

8. Severance Pay: 30% of all unused sick leave days will be paid upon the retirement or resignation accepted by the School Board. Employee must work at least five consecutive years to qualify.

9. Seniority pay based upon the following schedule:

- Following 5 years of service - \$ 5.00/month
- Following 10 years of service - \$10.00/month
- Following 15 years of service - \$15.00/month
- Following 20 years of service - \$20.00/month
- Following 25 years of service - \$25.00/month

10. Uniform Allowance: Employee is allowed to receive 5 new uniforms (shirts and pants) each school year. Vendor and uniforms must be pre-approved through the Food Service Coordinator. Black denim pants will not be reimbursable.

11. Workshops: Employee will be required to attend conferences and workshops as directed by the Food Service Coordinator to be in compliance with state and federal regulations.

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

Head Cook

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

School Board Clerk

BAGLEY PUBLIC SCHOOLS

Independent School District #162

Bagley, Minnesota

Updated 5/1/2017

POSITION TITLE: Head Cook

POSITION PURPOSE: Prepares the main dish and coordinates tasks for other cooks in preparing meals. Writes up meal evaluation forms and performs other similar tasks of cooks including cleaning, checking of supplies and prepares meals for special events.

TRAINING OR EXPERIENCE:

- Specific training or previous job experience with food and nutrition.
- State qualifications for educational training and licenses (Food Safety Manager Certificate).
- High school diploma or General education degree (GED).

ANNUAL CONTRACT LENGTH: 180 days (plus additional time as approved by immediate supervisor)

IMMEDIATE SUPERVISOR: Food Service Coordinator

PHYSICAL DEMANDS: Carrying (moderate, 15-44 pounds), stooping, walking, climbing (step ladders), crouching, kneeling, pulling, pushing, reaching and repetitive hand motions. Exposure to temperature extremes, noise, vibration, slippery surfaces, extreme humidity and work around machinery with moving parts.

DUTIES AND RESPONSIBILITIES:

1. Prepares, sets up and serves breakfast, main meal and other special events as directed.
2. Sets up dishwasher operations and cleaning of equipment and utensils.
3. Prepares salad bar, sets it out, checks and records temperatures.
4. Plans breakfast and main meal menus for use in both schools and ensures that they meet the dietary and nutritional guidelines.
5. Establish and enforce sanitation and safety procedures for food service.
6. Responsible for the screening, hiring, evaluation and discipline of all food service staff. Maintain substitute file. Directs and schedules work of cafeteria employees.
7. Monitors and directs compliance with governmental regulations and established department policies.
8. Prepares orders for food and supplies for school according to district procedures and policies. Verifies orders received and maintains inventory of supplies and equipment.
9. Plans, coordinates and evaluates meals. Determines what substitutions are required, if necessary, and assesses food waste. Documents and writes meal evaluations regarding:
 - a. amount required
 - b. assess leftovers
 - c. recommends adjustments in meal plans and quantities
10. Directs the cafeteria and kitchen distribution of equipment, utensils and other items.
11. Attends workshops, in-services, conferences, food service staff development seminars and provides staff development opportunities for food service staff as approved by the immediate supervisor.
12. Other duties as assigned by the superintendent.

BAGLEY PUBLIC SCHOOL
Work Agreement for Cooks
July 1, 2015~~7~~ – June 30, 2017~~9~~

1. Salary:	2015-2016	2017-2018	2016-2017	2018-2019
		Step 1 - \$13.69 \$14.40		Step 1 - \$14.10 \$14.71
		Step 2 - \$13.83 \$14.54		Step 2 - \$14.24 \$14.85
		Step 3 - \$14.09 \$14.81		Step 3 - \$14.51 \$15.12
		Step 4 - \$14.29 \$15.02		Step 4 - \$14.72 \$15.33
		Step 5 - \$14.54 \$15.28		Step 5 - \$14.98 \$15.59

2. Contract Length:

- a. 179 days
- b. Overtime pay beyond 40 hours per week is time and a half. Any sick leave time will not be included in the determination of overtime eligibility.
- c. The daily hour allowance for approved holidays will be included in the determination of overtime.
- d. Double-time pay for Sundays and holidays worked.

3. Health and Medical Insurance: July 1, 2015~~7~~ – June 30, 2017~~9~~ ~~\$490.00~~**\$500.00**/month Single

Affordable Care Act Related Implications note.

In the event this Agreement causes or will cause penalties, fees or fines to be assessed against the School District, the parties agree to reopen negotiations that result in a new Agreement between the parties that eliminates or reduces penalties, fees, or fines to be assessed against the School District.

4. Sick Leave: One (1) day per month worked accumulative to 120 days. Pursuant to M.S. 181.9413, employees may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee’s child, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. For the purposes of this section, “child” and “grandchild” includes a stepchild, a step-grandchild, and a biological, adopted, and foster child or foster grandchild.

Cooks maintaining the maximum accumulation at the end of a work year will be entitled to one day of vacation to be taken during the subsequent work year.

5. Personal Leave: 1 day per year. No carryover days.

6. Holidays: Full pay shall be granted for the following holidays provided the work year includes time immediately preceding or following the holiday:

Labor Day	Thanksgiving Day	Christmas Day	
New Year’s Day	President’s Day	Good Friday	Memorial Day

If school is in session on President’s Day, an alternative date will be established by the School Board.

7. Seniority Increment: Following 5 years of service - \$ 5.00/month
Following 10 years of service - \$10.00/month
Following 15 years of service - \$15.00/month
Following 20 years of service - \$20.00/month
Following 25 years of service - \$25.00/month

8. Severance Pay: 30% of all unused sick leave days will be paid upon the retirement or resignation accepted by the School Board based upon hours worked. Employee must work at least five consecutive years to qualify.

- 9. Problem Resolution:** In the event an employee believes there is a basis for a problem, he/she should initially discuss the problem with the immediate supervisor. If the employee feels that the problem has not been resolved following the discussion with the supervisor, the employee should discuss the problem with the Superintendent. If the problem remains unresolved, the employee may refer the problem to the Board's Negotiating Committee. If the problem is not solved at that point the employee has the right to address the problem to the full School Board for final resolution.
- 10.** Effective September 28, 2004, this agreement includes the person responsible for the in-line operations of the high school automated lunch system.
- 11. Uniform Allowance:** Employees are allowed to receive 5 new uniforms (shirts and pants) each school year. Vendor and uniforms must be pre-approved through the Head Cook. The District will reimburse up to \$25 per pair of pants. Black denim pants will not be reimbursable.
- 12. Workshops:** Employees will be required to attend conferences and workshops as directed by the Head Cook and/or Food Service Coordinator to be in compliance with state and federal regulations.

IN WITNESS WHEREOF, I have sub-
 scribed my signature this _____
 day of _____, 20_____.

 High School Cook

 Elementary Cook

IN WITNESS WHEREOF, I have sub-
 scribed my signature this _____
 day of _____, 20_____.

 School Board Clerk

BAGLEY PUBLIC SCHOOLS

Independent School District #162

Bagley, Minnesota

Updated 5/1/2017

POSITION TITLE: Full-time Cook

POSITION PURPOSE: Serve meals to school children, set up serving lines with needed items/utensils, and other tasks as required.

TRAINING OR EXPERIENCE: High School Diploma or general education degree (GED)

ANNUAL CONTRACT LENGTH: 4 or more hour shifts
179 days

IMMEDIATE SUPERVISOR: Head Cook

PHYSICAL DEMANDS: Carrying (moderate, 15-44 pounds), stooping, walking, climbing (step ladders), crouching, kneeling, pulling, pushing, reaching and repetitive hand motions. Exposed to temperature extremes, noise, vibration, slippery surfaces, extreme humidity and works around moving objects and machinery with moving parts.

DUTIES AND RESPONSIBILITIES:

1. Complete food preparation tasks daily as assigned by head cook in compliance with all HACCP regulations. Follow recipes as written. Monitor food quality and temperatures.
2. Restock milk cooler after breakfast. Reorganize dining room.
3. Set up silverware, sinks and prepare water for table washers.
4. Clean, store and record all salad bar items.
5. Restock and clean bread table and milk cooler.
6. Receive, store, move, prepare and serve food according to established standards. Date and store leftovers.
7. Help reset all silverware, dishes and food to serving lines.
8. Help prepare preschool food containers.
9. Set up dishwashing station, help finish washing pots or pans. Store dishes in proper place.
10. Attend food service department skill and safety meetings.
11. Help with restocking and cleaning of back room, refrigerator, freezers and dishwasher.
12. Follow established safety and sanitary procedures and precautions regarding all equipment and phases of operations.
13. Use and clean equipment, machines, tables, utensils, coolers and freezers properly and perform adjustments and regular inspections.
14. Correct and report any unsafe working areas or conditions to head cook.

15. Monitor end of line for correct amount of food items, scan lunch ID cards and total lunch count. (high school only)
16. Complete paper work from breakfast and send to head cook. (elementary cook only)
17. Perform duties as assigned by head cook.

BAGLEY PUBLIC SCHOOL
Work Agreement for Food Service – Servers and Support Personnel
July 1, 2015~~7~~ – June 30, 2017~~9~~

1. Salary:	2015-2016	2017-2018	2016-2017	2018-2019
		Step 1 - \$12.56 \$13.22		Step 1 - \$12.94 \$13.50
		Step 2 - \$12.69 \$13.35		Step 2 - \$13.07 \$13.63
		Step 3 - \$12.92 \$13.59		Step 3 - \$13.31 \$13.87
		Step 4 - \$13.11 \$13.78		Step 4 - \$13.50 \$14.06
		Step 5 - \$13.36 \$14.04		Step 5 - \$13.76 \$14.32

2. Contract Length:

- a. 179 days
- b. Overtime pay beyond 40 hours per week is time and a half. Any sick leave time will not be included in the determination of overtime eligibility.
- c. The daily hour allowance for approved holidays will be included in the determination of overtime.
- d. Double-time pay for Sundays and holidays worked.

2. Sick Leave: One (1) day per month worked accumulative to 120 days. Pursuant to M.S. 181.9413, employees may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee’s child, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. For the purposes of this section, “child” and “grandchild” includes a stepchild, a step-grandchild, and a biological, adopted, and foster child or foster grandchild.

Servers/Support personnel maintaining the maximum accumulation at the end of a work year will be entitled to one day of vacation to be taken during the subsequent work year.

3. Personal Leave: 1 day per year. No carryover days.

4. Holidays: Full pay shall be granted for the following holidays provided the work year includes time immediately preceding or following the holidays:

Labor Day	Thanksgiving Day	Christmas Day	
New Year’s Day	President’s Day	Good Friday	Memorial Day

If school is in session on President’s Day, an alternative date will be established by the School Board.

5. Seniority Increment: Following 5 years of service - \$ 5.00/month
 Following 10 years of service - \$10.00/month
 Following 15 years of service - \$15.00/month
 Following 20 years of service - \$20.00/month
 Following 25 years of service - \$25.00/month

6. Severance Pay: 30% of all unused sick leave days will be paid upon the retirement or resignation accepted by the School Board based upon hours worked. Employee must work at least five consecutive years to qualify.

7. Problem Resolution: In the event an employee believes there is a basis for a problem, he/she should initially discuss the problem with the immediate supervisor. If the employee feels that the problem has not been resolved following the discussion with the supervisor, the employee should discuss the problem with the Superintendent. If the problem remains unresolved, the employee may refer the problem to the Board’s Negotiating Committee. If the problem is not solved at that point the employee has the right to address the problem to the full School Board for final resolution.

- 8. Uniform Allowance:** Employees are allowed to receive 5 new uniforms (shirts and pants) each school year. Vendor and uniforms must be pre-approved through the Head Cook. The District will reimburse up to \$25 per pair of pants. Black denim pants will not be reimbursable.
- 9. Workshops:** Employees will be required to attend conferences and workshops as directed by the Head Cook and/or Food Service Coordinator to be in compliance with state and federal regulations.

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

High School Food Service Server/Support

Elementary Food Service Server/Support

IN WITNESS WHEREOF, I have sub-
scribed my signature this _____
day of _____, 20_____.

School Board Clerk

BAGLEY PUBLIC SCHOOLS

Independent School District #162

Bagley, Minnesota

Updated 5/1/2017

POSITION TITLE: Food Service – Servers and Support Personnel

POSITION PURPOSE: Serves meals to school children, sets up serving lines with needed items/utensils, and other tasks as required.

TRAINING OR EXPERIENCE: High School Diploma or general education degree (GED) preferred but not required.

ANNUAL CONTRACT LENGTH: 2 to 3.5 hour shifts
179 days

IMMEDIATE SUPERVISOR: Head Cook

PHYSICAL DEMANDS: Carrying (moderate, 15-44 pounds), stooping, walking, climbing (step ladders), crouching, kneeling, pulling, pushing, reaching and repetitive hand motions. Exposed to temperature extremes, noise, vibration, slippery surfaces, extreme humidity and works around moving objects and machinery with moving parts.

DUTIES AND RESPONSIBILITIES:

1. Washes dishes and does clean-up in dishwashing area.
2. Helps reset all silverware, dishes and food to serving lines.
3. Attends food service department skill and safety meetings.
4. Follows established safety and sanitary procedures and precautions regarding all equipment and phases of operations.
5. Do extra dishes in dishwashing area before serving line begins.
6. Serves food to students as they progress through the serving line.
7. Uses and cleans equipment, machines, tables, utensils, coolers and freezers properly and performs adjustments and regular inspections.
8. Mops and sweeps the floor at the end of the serving day.
9. Corrects and reports any unsafe working areas or conditions to head cook.
10. May be required to assist in preparing sandwiches. Completes food preparation tasks in compliance with all HACCP regulations.
11. Perform duties as assigned by the head cook.

District Advisory Committee Notes

Submitted by; Steve Cairns

Date: Friday, May 5, 2017

Location: BHS Room 101

Time: 9:30 AM to 11:30 AM

Members Present: Brenda Dukek, Amy Kent, Mia Reynolds, Kristie O'Beirne, Carol Vik, Jenny Fraley, Stephanie Anderson, Neil Dolan, Corey Uhlir, Lee Furusest, Amanda Sorgard, Dave Gooch, Jeremy Davies and Steve Cairns

Members Absent: Aaron Edman, Dan LaVine, Doreen Zierer

District Advisory Committee recommendation to School Board:

1. Support the BES K-6 Math Curriculum and Budget. Vote 13 to 1, with Board Director Davies opposing.
2. Support the BHS 7-12 Math Curriculums and Budget. Vote 13-0, with Board Director Davies abstaining from the vote.
3. Cell Phones Policy – No recommendation for a draft policy

BES Presentation for K-6 Math Curriculum, Pearson's Envisions 2.0 – Lee Furusest and Amanda Sorgard

1. Budget - \$62,451 quoted price
2. Presentation – Power Point
 - a. Budget and Power Point – available through School District Central Office
3. DAC discussion Q & A.
 - a. Math curriculum – 5 month process by the focus site team
 - b. Consideration given to PLC professional development in Best Practices
 - i. Rubric developed and scored for each vendor curriculum
 - ii. Data driven
 - iii. Cross-curricular ties
 - iv. Inquiry based and support problem solving
 - v. Strengthens foundational skills
 - vi. Supports differentiated teaching
 - vii. Visual learning
 - viii. Support reading and vocabulary
 - ix. STEM based
 - c. Consideration given to both paper/pencil and electronic curriculums
 - i. Ties curriculum directly to the District 1 to 1 initiative for digital learning
 - ii. On-line support available to students, teachers, and parents
 - d. MN State Standards are aligned, embedded, and mapped in scope and sequence
 - e. 2-3 days Staff development – TBA by Principal and Vendor
 - f. Math levels articulate from K- grade 6
 - g. Provides continuous electronic updates of curriculum

BHS Presentation for 7-12 Math Curriculum, Core Connections, College Prep Math (CPM) – Dave Gooch and Kristie O’Beirne

1. Budget – estimated \$72,170
2. Presentation – Power Point
 - a. Budget and Power Point – available through School District Central Office
3. DAC discussion Q & A.
 - a. Math curriculum – 6-7 month process by Math Department
 - b. Supports National and Minnesota Math Standards
 - i. Aligned, embedded, and mapped in scope and sequence
 - c. Articulates with K-6 Math and 7-12 Math courses align
 - d. Curriculum was piloted in 8 grade in 2016-2017
 - i. Effectively raised 8th grade student scores on the Math MCAs
 - e. Consideration given to PLC job embedded professional development in Authentic Intellectual Work (AIW)
 - i. Authentic Problem Based Learning
 - ii. Student learn and teacher facilitate
 - iii. Cooperative Learning in Teams
 - iv. More reading and vocabulary development and less numbers
 - v. Ties math curriculum to real world situations
 - vi. Supports substantive conversations
 - vii. Moves students from concrete thinking into abstract thinking
 - f. Research based methodology supporting differentiated learning
 - g. Consideration given to both paper/pencil and electronic curriculums
 - i. Ties math curriculum directly to the District 1 to 1 Chromebook initiative for digital learning for students in grades 7-12
 - ii. On-line support available to students, teachers, and parents
 - iii. Supports electronic curriculum updates
 - iv. Parental support included
 - h. 7 days Staff development – TBA by Principal and Vendor

POLICY 505 CELL PHONES & PERSONAL ELECTRONIC DEVICES – Steve Cairns
(DRAFT 5/5/2017)

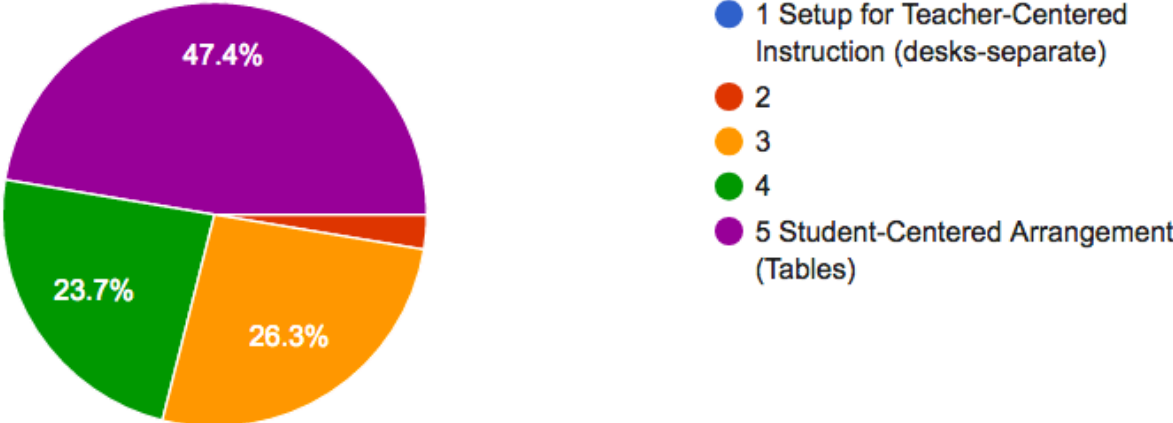
Cell Phones & Personal Electronic Devices (CP-PEDs) not issued by the School District, may only be used by students before and after school. Students in grades 7-12 may also use CP-PEDs during lunch periods. During all other instructional hours, students are prohibited from using CP-PEDs. ~~and should remain turned off.~~ The lone exception to this rule allows teachers to directly supervise students using CP-PEDs, for a specific instructional purpose, within a curriculum lesson being taught. ~~All photography capable devices are permanently banned~~ **Cell phone use and photographs are prohibited in classrooms, from locker rooms and bath rooms.**

Consequences, including disciplinary action pursuant to the District's discipline policy, and/or confiscation of the device, may occur if the policy rules are not followed. CP-PEDs that are confiscated and retained by the school district will be returned in accordance with school building procedures. Failure to surrender the device to a staff member will be considered insubordination. If the school district has a reasonable suspicion that a student has violated a school rule by use of a CP-PED, the school district may search that device and if applicable, may be turned over to law enforcement. These devices are disruptive in class and very prone to theft. School District #162 is not responsible for lost or stolen technology.

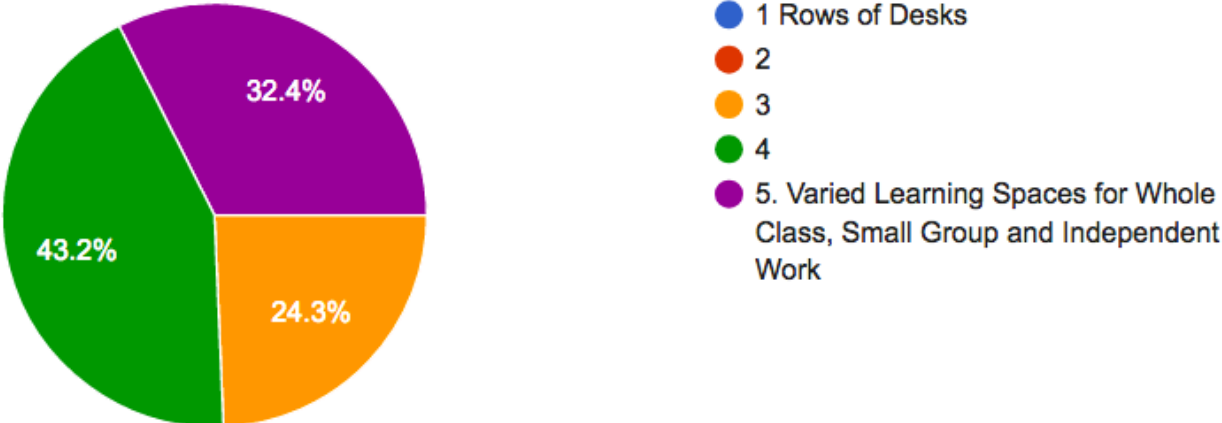
The DAC had a good discussion concerning cell phones and the proposed policy.

- Ms. Moen and the news articles submitted to the School Board were provided.
- Mr. Davies introduced a 15 page synopsis of his philosophy and 4 draft policies on Cell Phone Use for the DAC to consider.
- DAC will allow more staff discussion in the two buildings about cell phone use.
- **No recommendation** was issued for May 15 Board meeting.
- Timeline for completion of CP and Personal Electronic Devices by 2nd Board meeting in June.

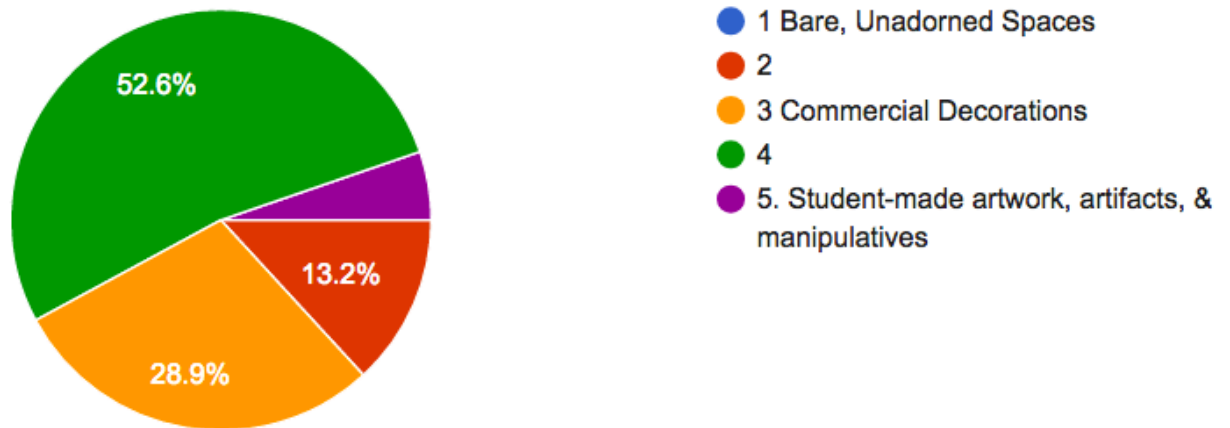
Classroom Setup: Promotes Student Collaboration (38 responses)



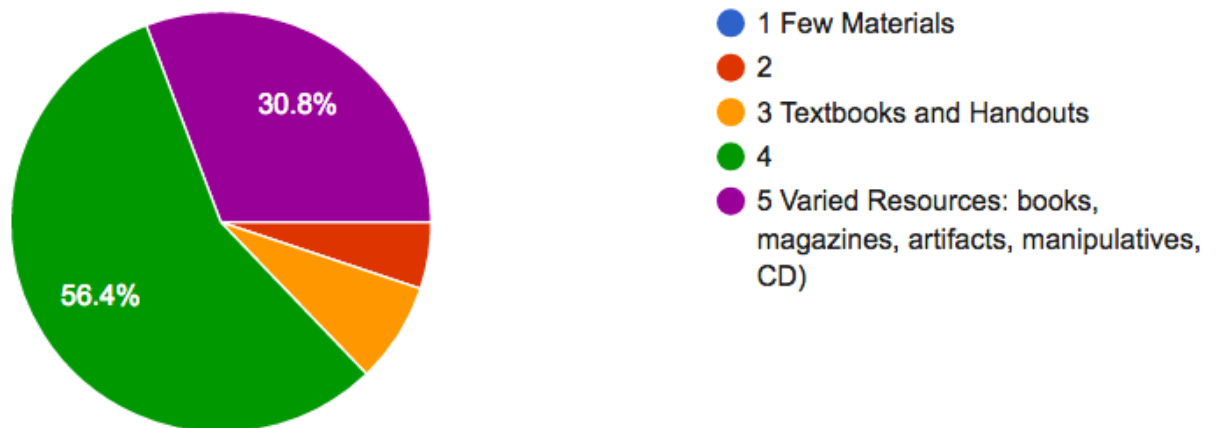
Classroom Setup: Promotes Student Collaboration (37 responses)



Classroom Setup: Promotes Student Collaboration (38 responses)

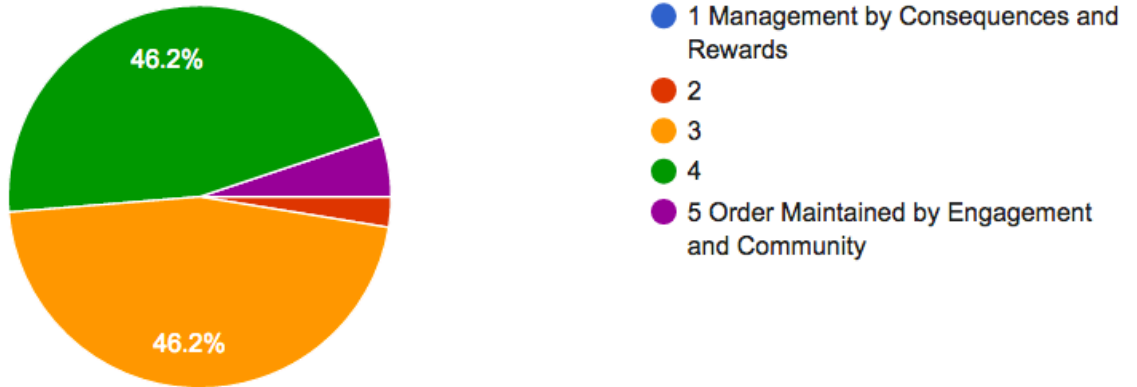


Classroom Setup: Promotes Student Collaboration (39 responses)

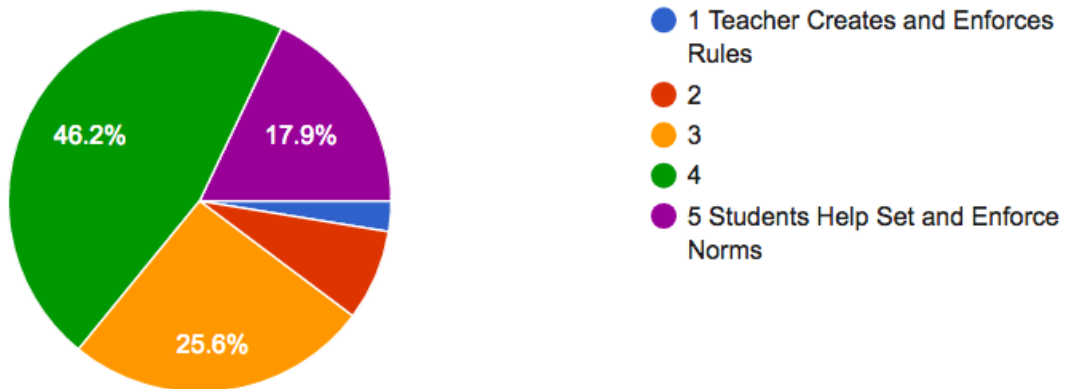


Classroom Climate: Actively Involves Students

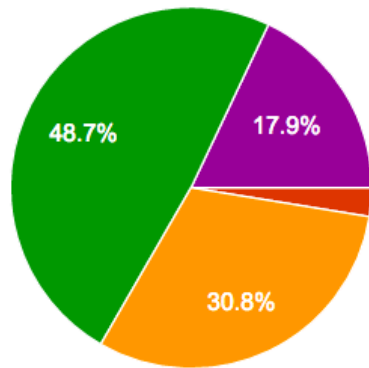
Classroom Climate: Actively Involves Students (39 responses)



Classroom Climate: Actively Involves Students (39 responses)

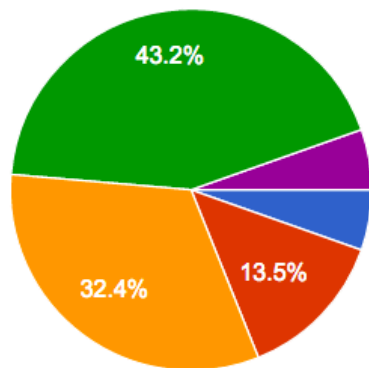


Classroom Climate: Actively Involves Students (39 responses)



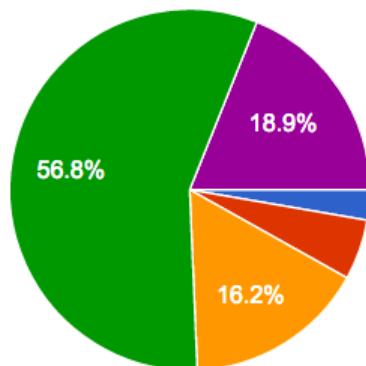
- 1 Students are Quiet, Motionless, Passive, Controlled
- 2
- 3
- 4
- 5 Student are Responsive, Active, Purposeful, Autonomous

Classroom Climate: Actively Involves Students (37 responses)



- 1 Fixed Student Grouping Based on Ability
- 2
- 3
- 4
- 5 Flexible Grouping Based on Tasks and Choice

Classroom Climate: Actively Involves Students (37 responses)

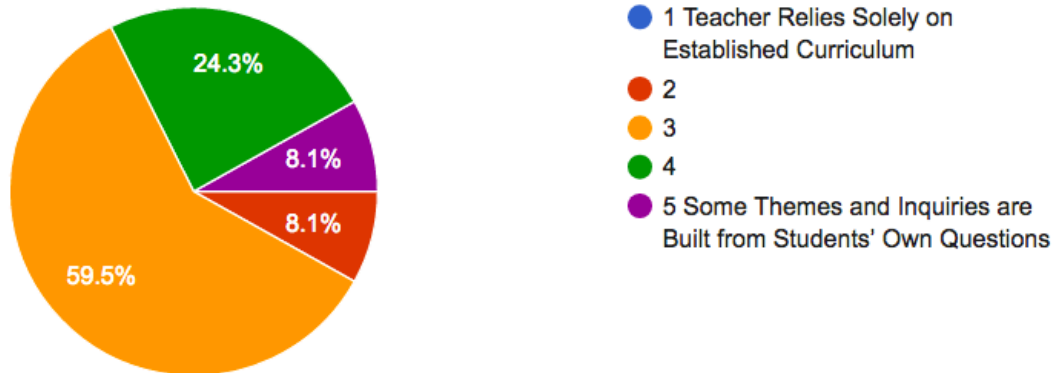


- 1 Consistent, Unvarying Schedules
- 2
- 3
- 4
- 5 Predictable But Flexible Time Usage Based on Activities

Voice and Responsibility: Are Balanced Between Teacher- and Student-Directed

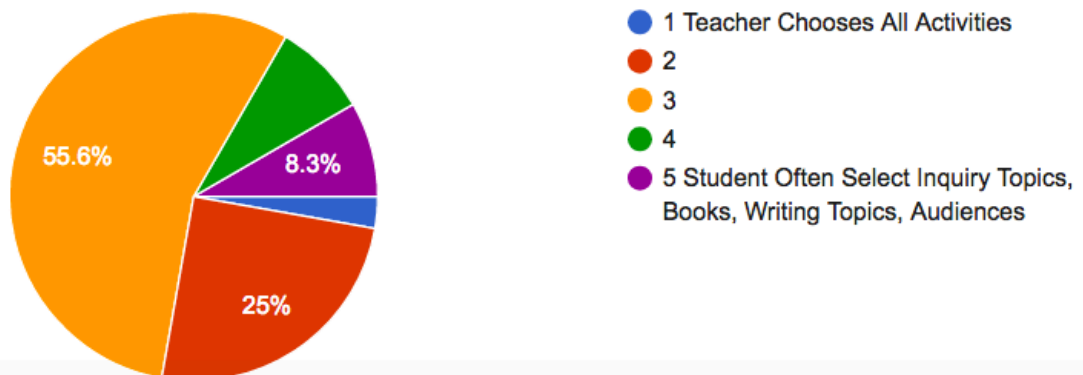
Voice and Responsibility: Are Balanced Between Teacher- and Student-Directed

(37 responses)



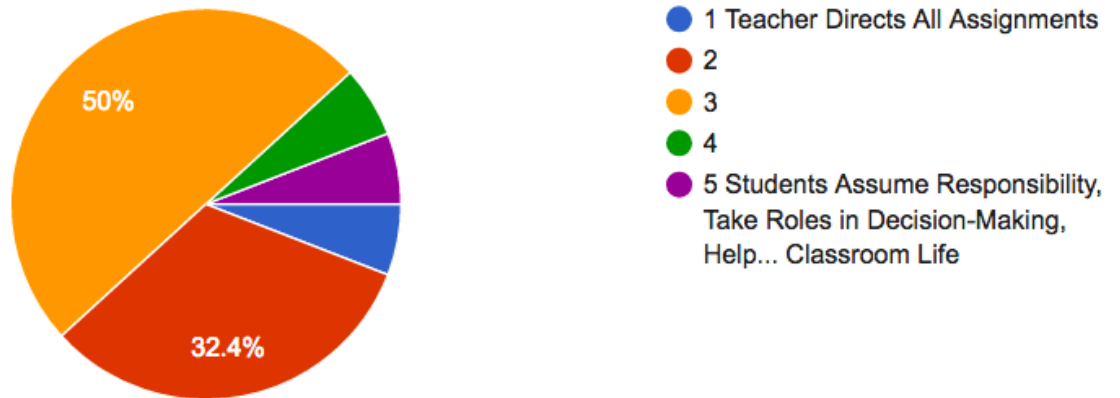
Voice and Responsibility: Are Balanced Between Teacher- and Student-Directed

(36 responses)



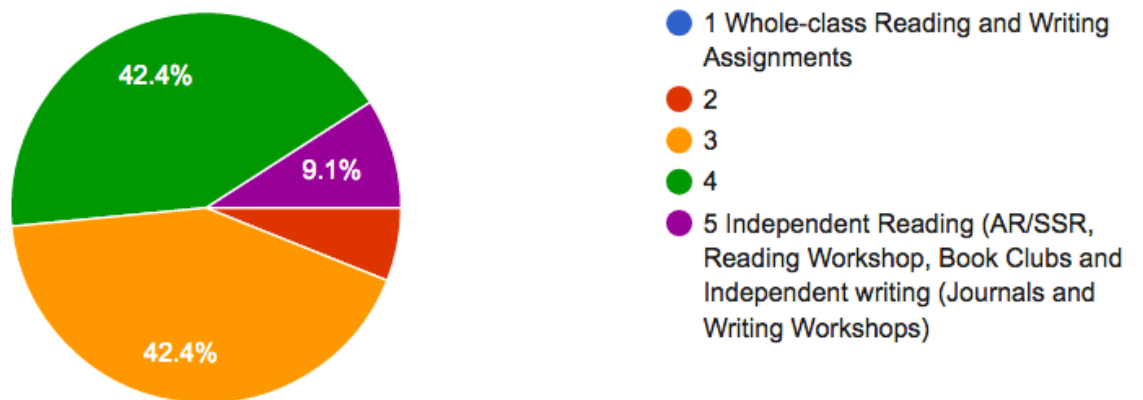
Voice and Responsibility: Are Balanced Between Teacher- and Student-Directed

(34 responses)



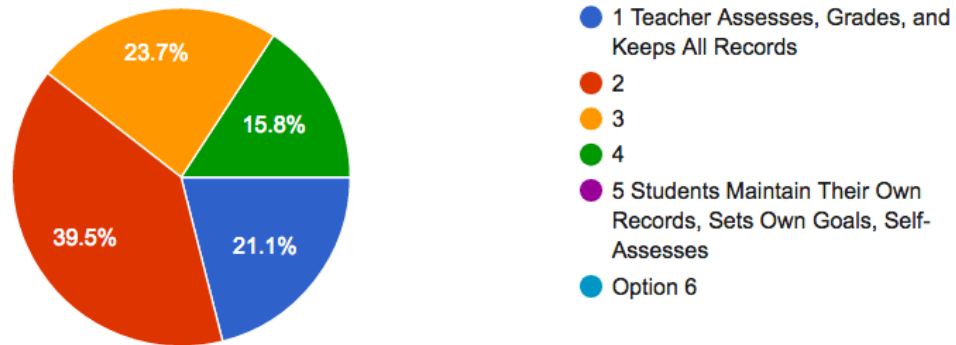
Voice and Responsibility: Are Balanced Between Teacher- and Student-Directed

(33 responses)



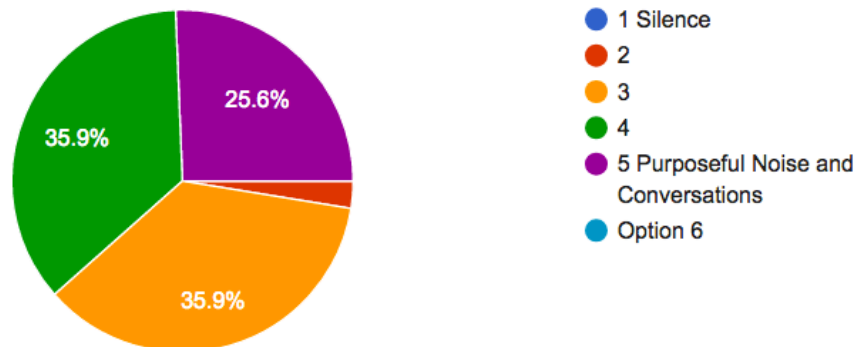
Voice and Responsibility: Are Balanced Between Teacher- and Student-Directed

(38 responses)

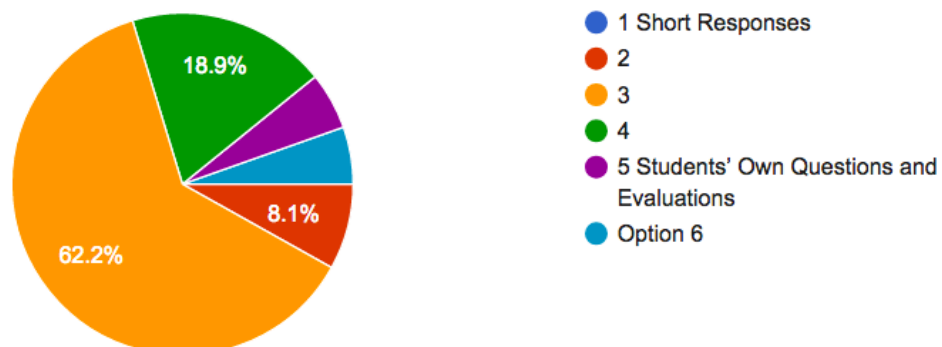


Language and Communication: Deepening Learning

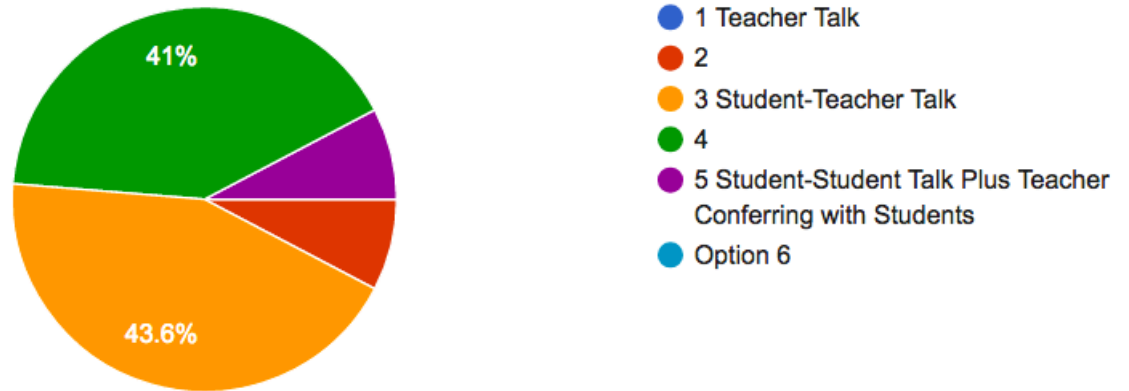
Language and Communication: Deepening Learning (39 responses)



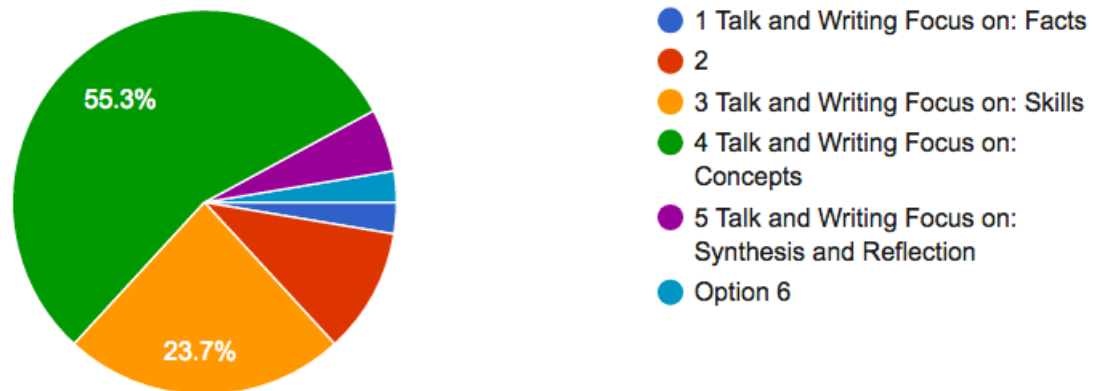
Language and Communication: Deepening Learning (37 responses)



Language and Communication: Deepening Learning (39 responses)



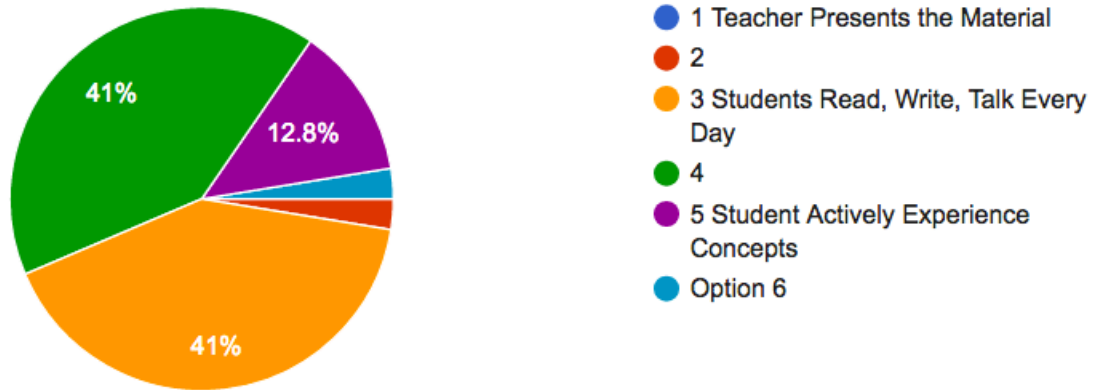
Language and Communication: Deepening Learning (38 responses)



Activities and Assignments: Balance the Traditional and More Interactive

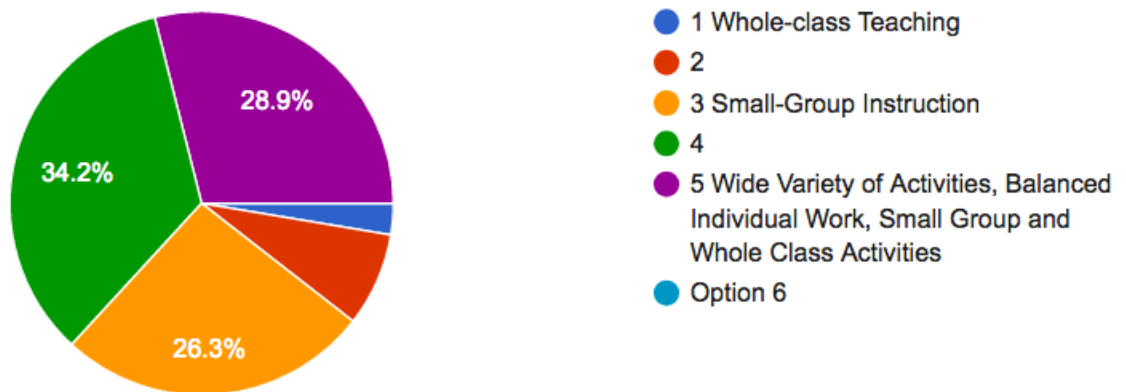
Activities and Assignments: Balance the Traditional and More Interactive

(39 responses)



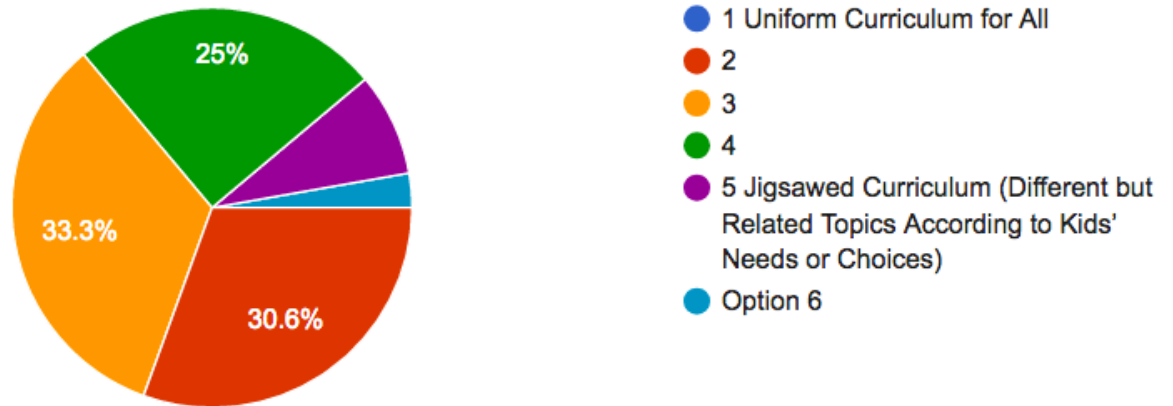
Activities and Assignments: Balance the Traditional and More Interactive

(38 responses)



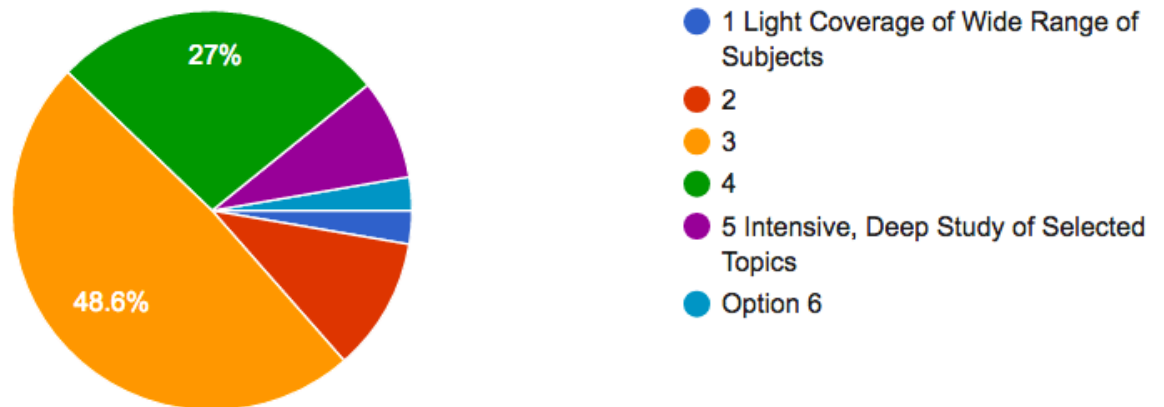
Activities and Assignments: Balance the Traditional and More Interactive

(36 responses)



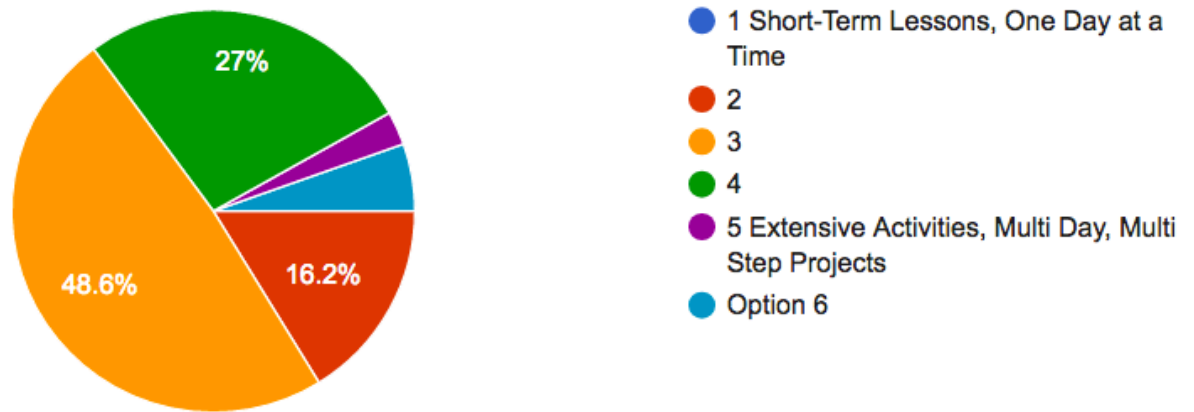
Activities and Assignments: Balance the Traditional and More Interactive

(37 responses)



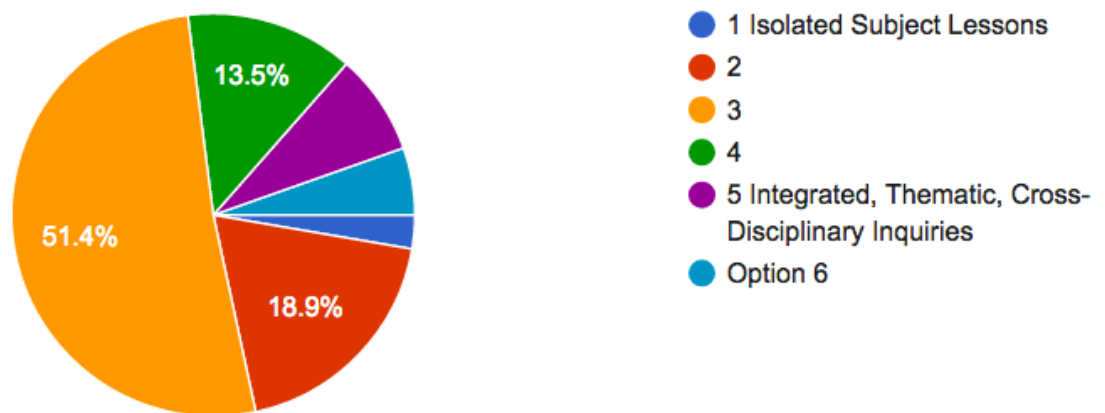
Activities and Assignments: Balance the Traditional and More Interactive

(37 responses)



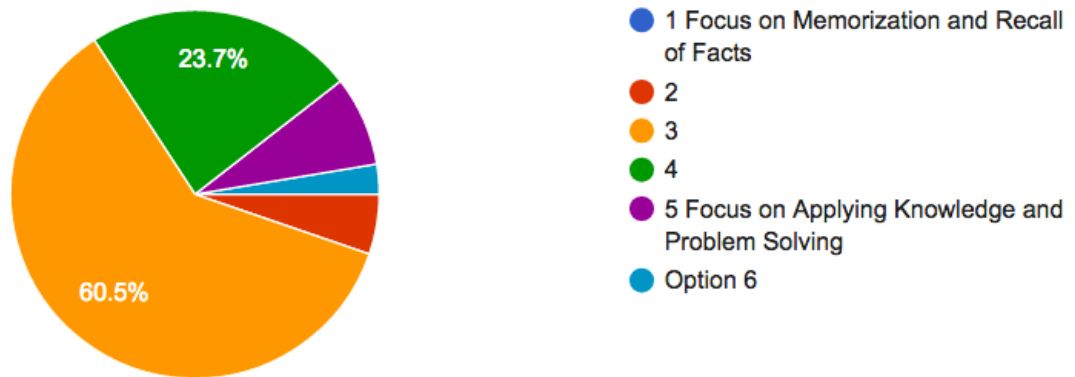
Activities and Assignments: Balance the Traditional and More Interactive

(37 responses)



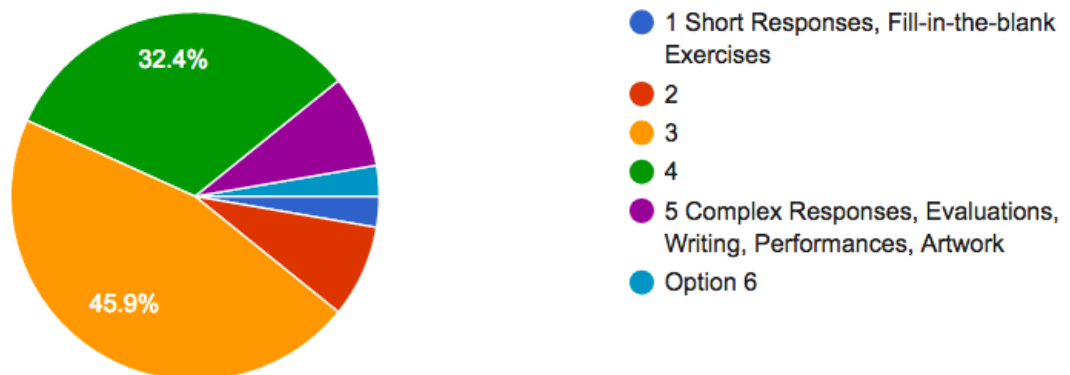
Activities and Assignments: Balance the Traditional and More Interactive

(38 responses)



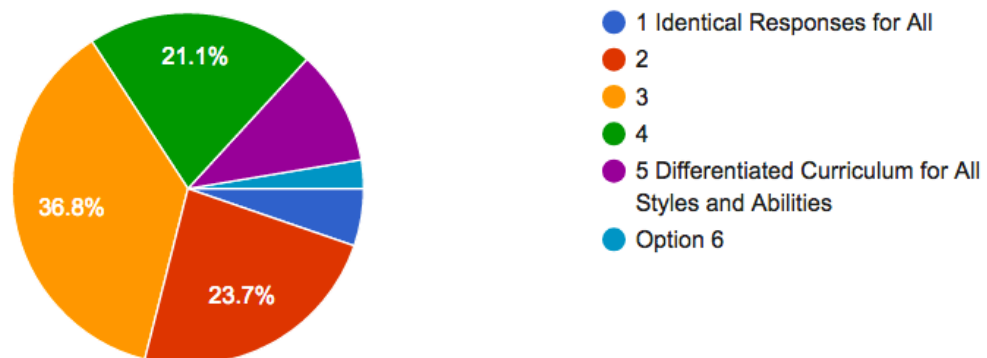
Activities and Assignments: Balance the Traditional and More Interactive

(37 responses)



Activities and Assignments: Balance the Traditional and More Interactive

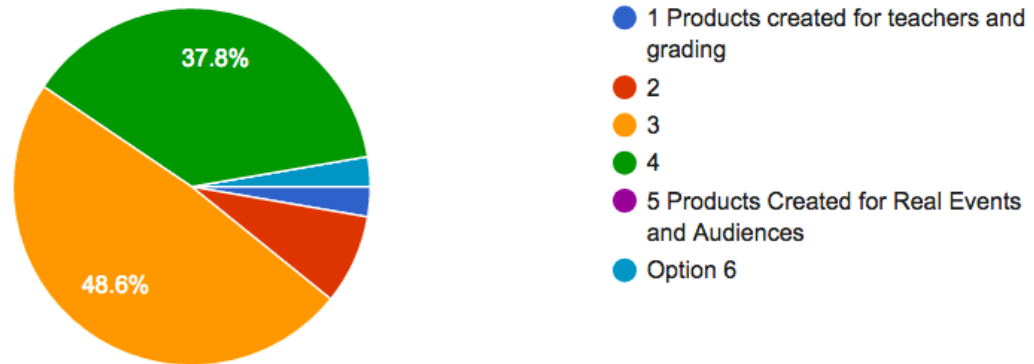
(38 responses)



Student Work and Assessment: Inform Teachers, Students, Parents

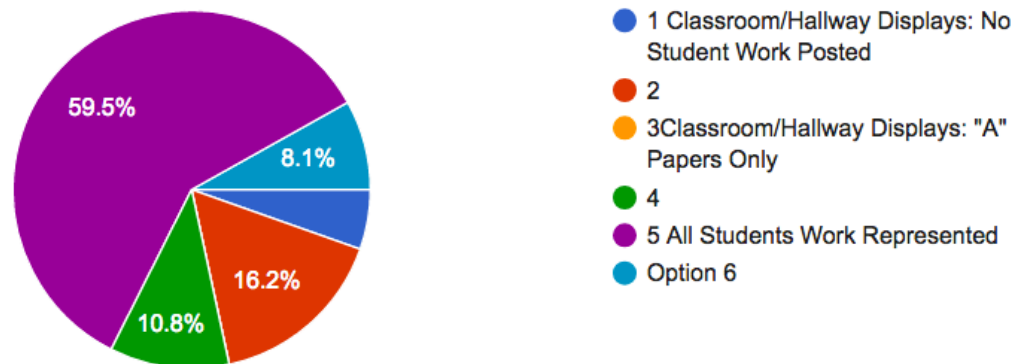
Student Work and Assessment: Inform Teachers, Students, Parents

(37 responses)



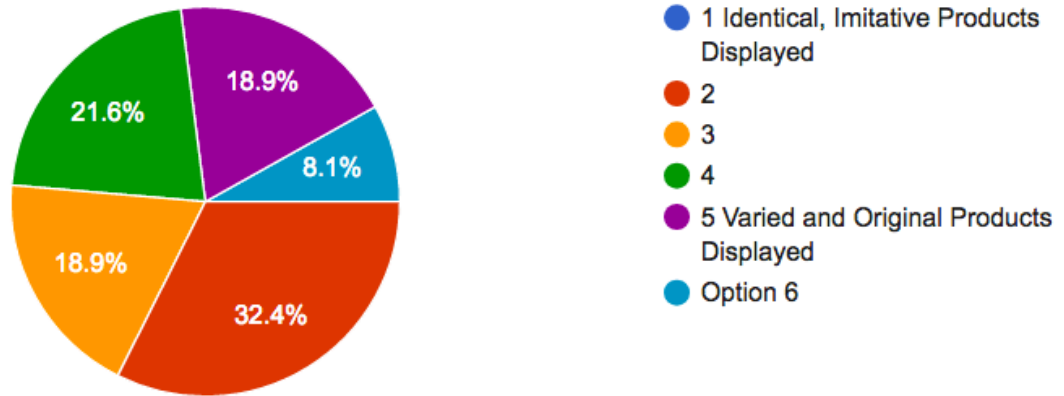
Student Work and Assessment: Inform Teachers, Students, Parents

(37 responses)



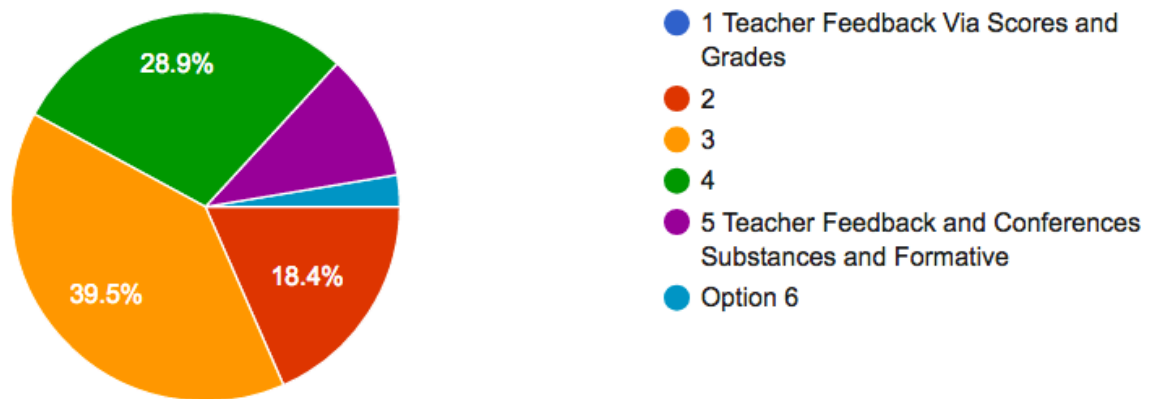
Student Work and Assessment: Inform Teachers, Students, Parents

(37 responses)



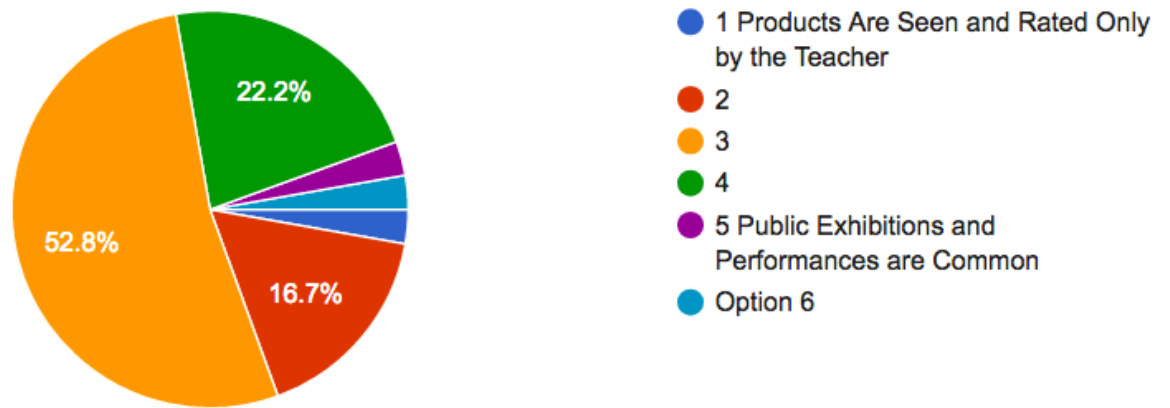
Student Work and Assessment: Inform Teachers, Students, Parents

(38 responses)



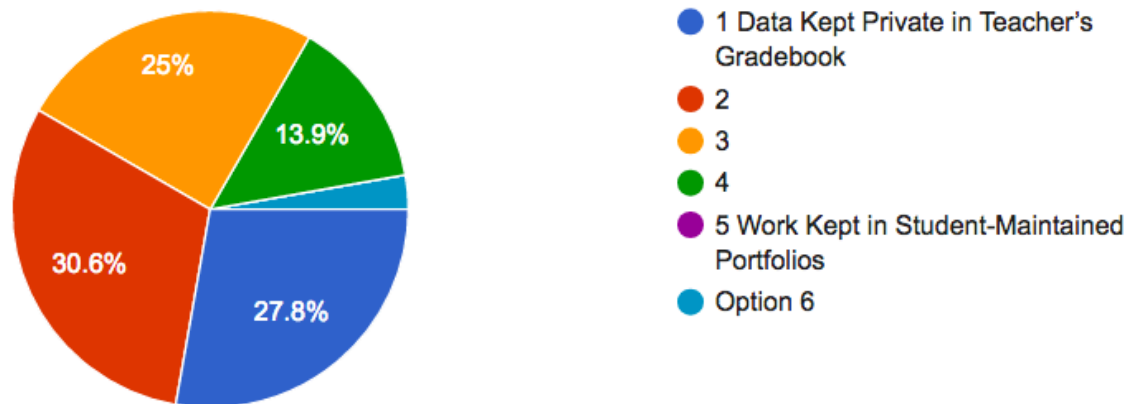
Student Work and Assessment: Inform Teachers, Students, Parents

(36 responses)



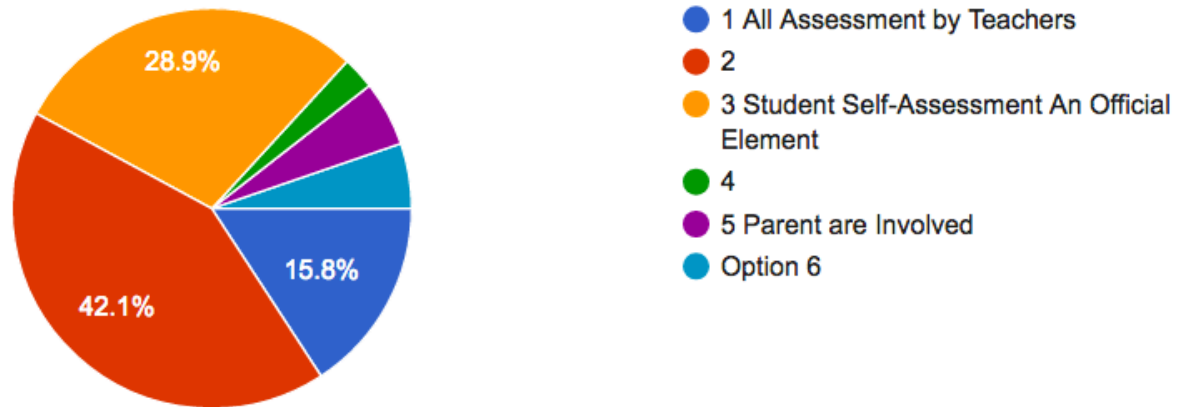
Student Work and Assessment: Inform Teachers, Students, Parents

(36 responses)



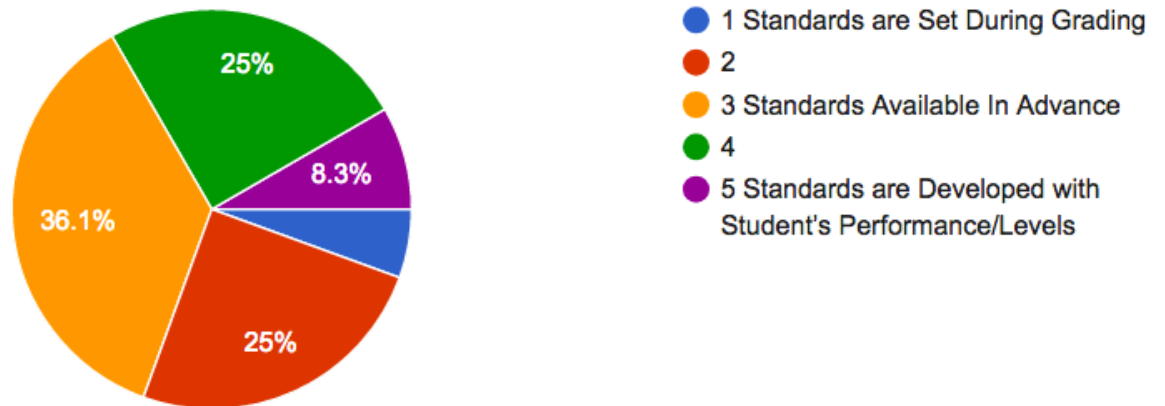
Student Work and Assessment: Inform Teachers, Students, Parents

(38 responses)



Student Work and Assessment: Inform Teachers, Students, Parents

(36 responses)



Indicators of Best Practice

See Page 26-27. *Best Practice*

Self Assessment. Do not include name of teacher.

Keep assessment (paper) to compare with the result of the whole group results.

NA = Not applicable.

1. Classroom Setup: Promotes Student Collaboration

Setup for Teacher-Centered Instruction (desks-separate)

Student-Centered Arrangement (Tables)

1	2	3	4	5	NA*
---	---	---	---	---	-----

Rows of desks

Varied Learning Spaces for Whole Class, Small Group and Independent Work (CD)

1	2	3	4	5	NA*
---	---	---	---	---	-----

Bare, Unadorned Spaces

Commercial Decorations

Student-made artwork, artifacts, & manipulatives

1	2	3	4	5	NA*
---	---	---	---	---	-----

Few Materials (CD)

Textbooks and Handouts

Varied Resources (books, magazines, artifacts, manipulatives)

1	2	3	4	5	NA*
---	---	---	---	---	-----

06

4. Language and Communication: Deepening Learning

Silence					Purposeful Noise and Conversations (CD)	
1	2	3	4	5	NA*	
Short Responses		Short Responses		Students' Own Questions and Evaluations (CD)		
1	2	3	4	5	NA*	
Teacher Talk (CD)		Student-Teacher Talk		Student-Student Talk Plus Teacher Conferring with Students		
1	2	3	4	5	NA*	
Talk and Writing Focus on: Facts		on Skills	on Concepts	on Synthesis and Reflection (CD)		
1	2	3	4	5	NA*	

5. Activities and Assignments: Balance the Traditional and More Interactive

Teacher Presents the Material	Students Read, Write, Talk Every Day	Student Actively Experience Concepts (CD)
1	2	3
Whole-class Teaching (CD)	Small-Group Instruction	Wide Variety of Activities, Balanced Individual Work, Small Group, and Whole Class Activities
1	2	3
Uniform Curriculum for All (CD)	Jigsawed Curriculum (Different but Related Topics According to Kids' Needs or Choices)	
1	2	3
Light Coverage of Wide Range of Subjects		Intensive, Deep Study of Selected Topics (CD)
1	2	3
Short-Term Lessons, One Day at a Time (CD)		Extensive Activities, Multi Day, Multi Step Projects
1	2	3
Isolated Subject Lessons		Integrated, Thematic, Cross-Disciplinary Inquiries (CD)
1	2	3
Focus on Memorization and Recall of Facts		Focus on Applying Knowledge and Problem Solving (CD)
1	2	3
Short Responses, Fill-in-the-blank Exercises		Complex Responses, Evaluations, Writing, Performances, Artwork (CD)
1	2	3
Identical Responses for All		Differentiated Curriculum for All Styles and Abilities (CD)
1	2	3

6. Student Work and Assessment: Inform Teachers, Students, Parents

Products created for teachers and grading
(CD)

Products Created for Real Events and Audiences

1 2 3 4 5 NA*

Classroom/Hallway Displays: No Student Work Posted

:“A” Papers Only

:All Students Work Represented

1 2 3 4 5 NA*

Identical, Imitative Products Displayed

Varied and Original Products Displayed

1 2 3 4 5 NA*

Teacher Feedback Via Scores and Grades

Teacher Feedback and Conferences Substances and Formative (CD)

1 2 3 4 5 NA*

Products Are Seen and Rated Only by the Teacher
Common

Public Exhibitions and Performances are

1 2 3 4 5 NA*

Data Kept Private in Teacher’s Gradebook
(CD)

Work Kept in Student-Maintained Portfolios

1 2 3 4 5 NA*

All Assessment by Teachers Student Self-Assessment An Official Element Parent are Involved (CD)

1 2 3 4 5 NA*

Standards are Set During Grading (CD) Standards Available In Advance Standards are Developed with Student’s Performance/Levels

1 2 3 4 5 NA*

Bagley Elementary School

III. Math Committee: Rich L., Lois J., Sarah S., Randie B., Colleen M., and Amanda S.

Committee vote unanimous.

Presentation to District Curriculum Committee (DAC) by Amanda S. (See below). DCC voted 13-1 to approve.

Thank you Bagley School Board and Steven Cairns for the having the vision to purchase Smartboard devices in every classroom. Thank you for purchasing iPads for every student.

1. Bagley Elementary has chosen
 - a. <https://docs.google.com/presentation/d/1AxtU7OLYynKapMAVgcBxAYKw-Re9jYntCGaXcBhiKUU/edit#slide=id.p3>
 - b. Video: Getting Started.
<https://mypearsontraining.com/products/envisionmath2-2017-k-5/tutorials>
 - c. Alignment to State Standards. MN correlation doc links are below. ***Just announced are MN Custom lessons that have been designed to fill any gaps. They will be available on the Pearson Realize platform for BTS 2017. More to come!*** [K-5](#) [6-8](#)

Organization

Criteria

Scope and Sequence. Demonstrate the Frequency of Questions, Problems, and Exercises in the Curriculum.

Show the Scope and Sequence. Illustrate the Logic of the Sequence. Map the Curriculum as Related to the Major Strand Areas.

Curriculum Teaches Strategies, Teachers' Manual Organization

How is this curriculum integrated, thematic, cross-disciplinary inquiries?

Do the students have many opportunities to master the concept?

Does the curriculum provide for long-term projects?

Information and directions are written clearly and the explanations make sense to teachers, staff, students, and parents.

Math is across the curriculum. Social Studies, Science, Art, Music and others.

Sub-Total

Alignment

Criteria

Are the assessments formatted to the lessons?

Does the curriculum allow students to manage their own progress?

Materials/Curriculum Aligns to District.

Secondary/Intermediate/Primary/Early Ed.

Does the Curriculum Include Long-Range/Real Life/Extensive Activities/Multi Day/Multi Step Projects with Rubrics for Assessments and Grading.

Are the lessons/activities aligned to the assessments?

Meets 2

Inadequate 1

Comments:

Other information

Sub-Total

Mathematics Context

Exceeds 3
Meets 2
Inadequate 1

Comments:

Other information

Criteria

Foundation for Numeracy

Whys & Rationale of Mathematical Algorithms.

The Science of Math

Examples of why algorithms and formulas work. Not just what they are but what they mean. (HOT questions).

HOT. Higher Order Thinking.

Does it have real life/world, engaging, and meaningful connections?

How does the curriculum address common misconceptions?

Does the curriculum provide varied resources?

Does the curriculum promote active/responsive learning?

Does the curriculum promote student discussion/dialogue?

Does the curriculum provide for student synthesis and reflection?

Level of Rigor

Exceeds 3
Meets 2
Inadequate 1

Comments:

Other information

Criteria

Show types of assessments, levels of rigor and depth. Matching Expected Performance in Relationship to Minnesota State Standards.

Show the level of rigor of questions, problems, and Exercises in the Curriculum as related to the Minnesota State Standards.

Sub-Total

Staff Development and Training

88

	Exceeds 3		
Criteria	Meets 2		
Staff Development: Provided to the Owners of your Curriculum	Inadequate 1	Comments:	Other information
Sub-Total			

Differentiation, Inclusion, Materials for Diverse Learners

	Exceeds 3		
Criteria	Meets 2		
Show the opportunities to differentiate? Native American/Students of Color Context Related to Students. Context Related to Students in Poverty. What are the Available Tools for Students with High Levels of Absenteeism? Does the lesson provide for whole group, small group, and individual learning? Curriculum has a clear alignment for Interventionists, Special Education and other supports (Extended Day).	Inadequate 1	Comments:	Other information
Sub-Total			

Supplements. What is missing?

	Exceeds 3		
Criteria	Meets 2		
On-line Tutorial and Supplemental Curriculum. What else is needed? Supports are Available to the Teachers Who Wish to Flip Their Classrooms	Inadequate 1	Comments:	Other information
Sub-Total			

State Standards (Minnesota)

	Exceeds 3		
Criteria	Meets 2		
	Inadequate 1	Comments:	Other information

Vocabulary match the vocabulary of the State Standards?

Demonstration of the Curricular Alignment of Minnesota State Standards.

Demonstration of the Curricular Outcome Alignment of Minnesota State Standards.

Sub-Total

Technology

Criteria

How does the curriculum integrate technology?

Sub-Total

Total

Envisions Quote/Anticipated Contract/Price

Total Price: \$62, 475.

Envision Math 2017

Student Edition. 1-year subscription (print) and 6-year digital subscription.

K-	\$5,623
1st-	\$5,623
2nd-	\$5,623
3rd-	\$6,747
4th-	\$6,747
5th-	\$7,797
6th-	\$5,518

Student Manipulation Kits

K-	\$1,167
1st-	\$ 517
2nd-	\$ 517
3rd-	\$ 629
4th-	\$ 629
5th-	\$ 570

Quick and Easy Centers Kits

K-	\$ 584
1st-	\$1,168
2nd-	\$1,168
3rd-	\$1,168
4th-	\$1,168
5th-	\$1,168

Language Learners Kits and/or Diagnostic Kits

K-	\$ 320
4th-	\$ 584

Numerous Free Items.

Professional Development: 2-days...

\$2,800. One day \$2,800 and an additional day (free) at \$1,900.

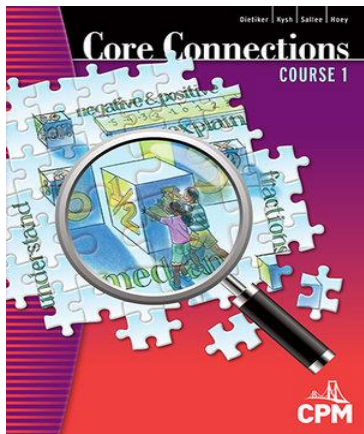


Core Connections Series

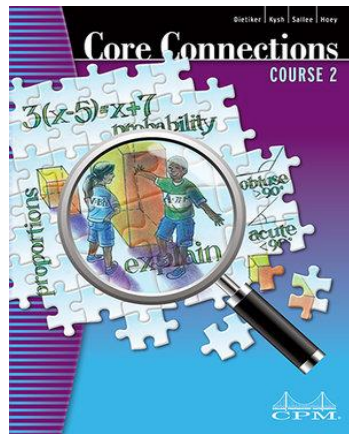
By: College Prep Math

**Empowering mathematics in students and teachers
through exemplary curriculum, professional development,
and leadership**

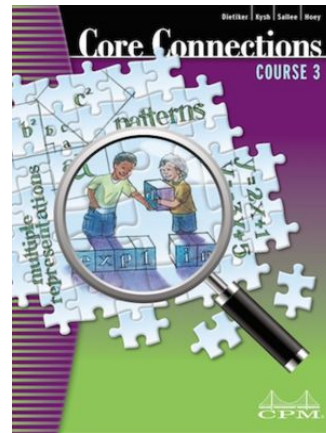
New curriculum for Math 7-12



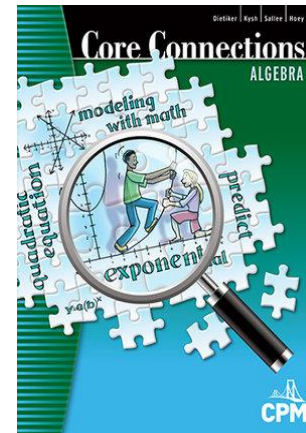
CC1 ~ 6th grade



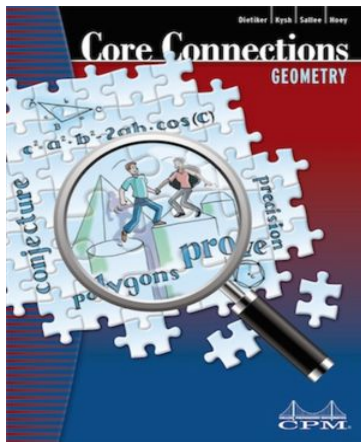
CC2 ~ 7th grade



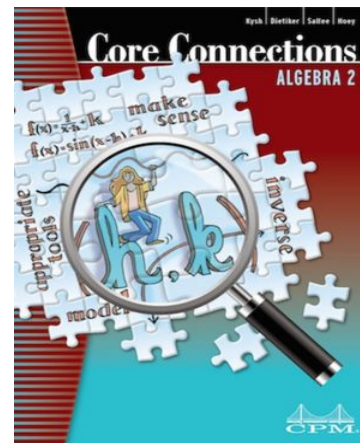
CC3 ~ 8th grade



CCA ~ 9th grade



CCG ~ 10th grade



CCA2 ~ 11th grade

What is Core Connections from CPM?

3 pillars of CPM

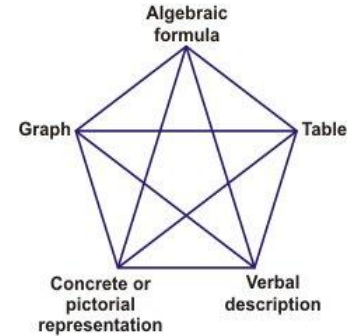
- *Cooperative Learning - Learning in Teams

- *Problem Based Learning - working on problems in order to develop an understanding together with a procedure for solving them rather than practicing a procedure after being told.

- *Mixed, Spaced Practice - spacing out review sessions over time increases long-term retention

Why Core Connections from CPM?

- Authentic Intellectual Work (AIW) aligned
 - Students do the learning and talking while teachers are active facilitators
 - no more teaching by telling
 - Students and teachers work together!
- Can be used with Chromebooks
- Core Connections/CPM is aligned with the Minnesota State Math Standards
 - [Standards](#)
- Moves students from concrete thinking (manipulatives) to abstract (equations).
- More words than numbers (could only benefit MCA reading scores)
- Parental Guides
- Homework consists of only 8-10 problems to help students retain concepts (even from previous years).





Cooperative Learning:

Daily work in teams in a CPM classroom allows not only the deeper learning of mathematics, but also the practice of important social skills as a prelude to becoming an effective member of the workplace such as communicating, conflict resolution and listening.

Cooperative Learning is a more effective way than direct instruction for students of all abilities to learn most concepts - and is especially effective for students learning non-linguistic concepts (such as graphs, tables, pictures).

Heterogeneous grouping benefits all students involved. The high ability student performs the “peer tutoring” while the below average student hears explanations from a peer group member and not from a teacher. Students learn better from each other.

But what about ?????

Training: **Tentative** dates ~ Monday, August 7th - Thursday, August 10th
Wayzata Public Schools

The reading levels? *2nd person point of view (you, your, you're)

What if a student is absent?

Standardized Test scores? The 8th grade Math MCA scores were 62% passing!!

Roll out?

*7th, 9th and 10th grades now (2017-2018) then 8th and 11th (2018-2019)

SCHOOLS WHO HAVE OR WILL BE ADOPTING:

*Fosston School District

*Spring Lake Park Middle and High Schools

*Anoka-Hennepin all 6 Middle Schools

*Kittson County Central 6 -12

*Bloomington

*Eden Prairie all High Schools

*Wayzata Middle and High Schools

*Dover-Eyota 6-12

*Fridley Middle and High Schools

*Cloquet Middle School

*Moose Lake Middle School

*Barnum Middle School

Other Math Curriculums out there....

Pearson:

1.) Common Core Edition

- a.) Same as what we currently have
- b.) No cooperative Learning
- c.) Traditional

109 2.) enVision

- a.) Not a cooperative learning curriculum
- b.) A little more wording than the common core edition

3.) Connect Mathematics Project “CMP”

- a.) Does promote cooperative learning but Only for 6th - 8th grades
- b.) Comes in separate books for each grade

McGraw - Hill

1.) Core-Plus Math

- a.) Cooperative Learning
- b.) Only comes in a 4 course series (where do we place students?)

2.) Glencoe (Common Core Edition)

- a.) No cooperative learning
- b.) Traditional

110

Houghton Mifflin Harcourt

1.) Math Series

- a.) Traditional

2.) Go Math

- a.) blended approach ($\frac{1}{2}$ technology, $\frac{1}{2}$ traditional)

ONLINE TEXTBOOK [online textbook](#)

CPM QUOTE [CPM Quote](#)

PRE-CALCULUS AND CALCULUS QUOTE

[AP Classes](#)

SUPPLEMENTAL TEACHING MATERIALS

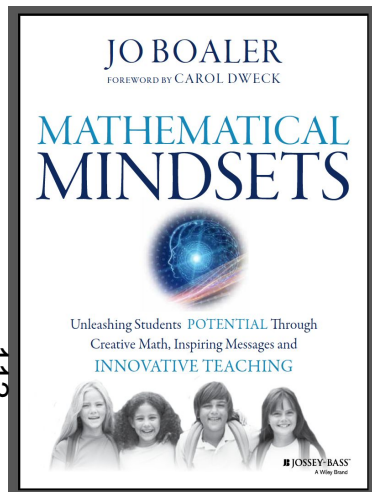
[Supplemental Supply List](#)

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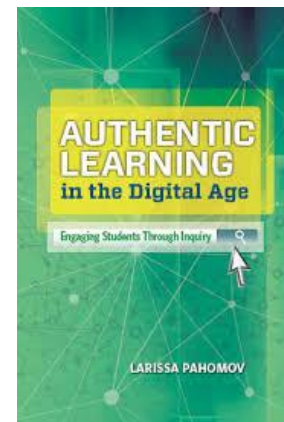
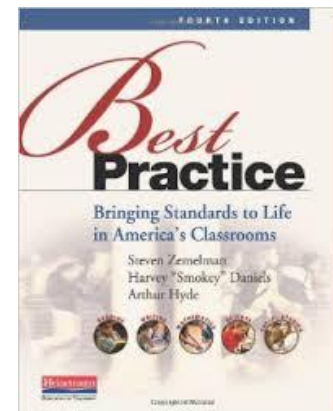
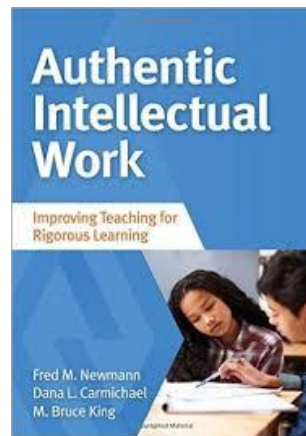
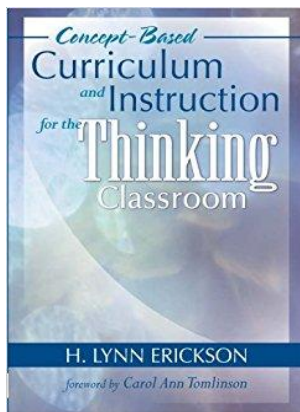
CAPITAL OUTLAY (to include teacher training)

[Capital Outlay Spreadsheet MASTER](#)

RESEARCH WEBSITES/BOOKS



NATIONAL COUNCIL OF
TEACHERS OF MATHEMATICS



Ebook Temporary Sign in

An event has been created for you to preview CPM eBooks.

Comfort_Bagley High School Preview

Preview Start Date: 4/18/17 End Date: 5/20/17

The tech team has created a PIN per your request for access to preview eBooks. PINs are only open for attendee enrollment for one week after the event start date. The eBook licenses are available for the entire duration of the preview. The event PIN listed below.

NR4JM

 Please have the attendees go to <https://ebooks.cpm.org>

- Click 'Enroll'
- Enter the PIN
- Login with social media*

*If the attendee does not have social media:

- and it is the attendee's first time in a CPM eBook, attendee will need to select "Need an account? Create one".
- and the attendee is a current CPM eBook licensee not using social media, attendee should use their CPM username and password.

*Clicking the social media button will create an account for the attendee, if needed.

The video/tutorial link below describes the steps.

<http://teacherhelp.cpm.org/m/8733//570264-student-role-how-do-you-access-a-cpm-ebook-using-an-enrollment-pin>

Supplemental Teaching Materials for CPM

ITEM	COST	NUMBER NEEDED	TOTAL	VENDOR
Unilink Linking Cubes (set of 1000)	\$43.15	4	\$172.60	Amazon
Digital Scales	\$13.51	8	\$108.08	School Speciality
CBR/CBL Motion Detector Device	\$86.85	4	\$347.40	Calculators Inc, Amazon?
			\$628.08	

PreCalc and Calculus

CLASS	ISBN #	VENDOR	PRICE	QUANTITY	TOTAL
PreCalculus (Graphical, Numerical, Algebraic)	0-13-351845-0	Follett School Solutions	\$98.40	60	\$5,904.00
Calculus (Graphical, Numerical, Algebraic)	0-13-331161-9	Follett School Solutions	\$167.96	30	\$5,038.80
Teacher's Manuals					\$500
				Shipping	\$440.00
				TOTAL	\$11,882.80



QUOTE Page 1 of 1

QUOTE NUMBER: Q700104
QUOTE DATE: 5/9/2017
QUOTE EXPIRES: 8/9/2017
CUSTOMER NUMBER: 02-DBAG01

PLEASE SUBMIT ORDERS TO:
 CPM Educational Program
 9498 Little Rapids Way
 Elk Grove, CA 95758
 Phone: 209.745.2055 Fax: 209.251.7529

Email orders to: Orders@cpm.org
 Quote questions: Quotes@cpm.org

QUOTE FOR:

Bagley Independent SD 162
 Accounts Payable
 202 Bagley Ave NW
 Bagley, MN 56621-8759

SHIP TO:

Bagley High School
 1130 Main Ave N
 Bagley, MN 56621-8146

ISBN#	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
9781603282093	CC2 TE Bundle	2	225.00	450.00
9781603282079	CC2 Student HB w/TK & 8yr eBk	90	74.00	6,660.00
9781603282239	CC3 TE Bundle	2	225.00	450.00
9781603282215	CC3 Student HB w/TK & 8yr eBk	90	74.00	6,660.00
9781603281560	CCA TE Bundle	2	225.00	450.00
9781603281508	CCA Student HB w/8yr eBook	90	74.00	6,660.00
9781603282369	CCG TE Bundle	2	225.00	450.00
9781603282352	CCG Student HB w/8yr eBook	90	74.00	6,660.00
9781603281331	CCA2 TE Bundle	2	225.00	450.00
9781603281317	CCA2 Student HB w/8yr eBk	90	74.00	6,660.00
9781603280136	Algebra Tiles, Class Set	4	106.00	424.00
9781603280518	Integer Tiles	2	20.00	40.00
9781603280143	Geometry Mirrors (Box of 12)	2	20.00	40.00

- Purchase includes free professional development (workshop series and site visit) for teachers. Teachers must register for the professional development at cpm.org/professional-development. Please see attached for more information.
- Student Textbook includes 8 years of eBook access; also includes a free Toolkit for Courses CC1-CC3.
- Teacher Bundle includes 8 years of eBook access and a free Parent Guide; also includes a free student Toolkit for Courses CC1-CC3.
- Recommended Manipulatives CC1,CC2,CC3,CCA,INTI,INTII: (1) Algebra Tile Set per classroom (\$106ea), CC2: (1) Integer Tile Set per classroom (\$20ea), CCG (2) Geometry Mirror Sets per classroom (\$20ea).

Sub-Total	36,054.00
Estimated Shipping	1,802.70
Sales Tax	0.00
Total	37,856.70

Terms: Net 30 days. Delivery within 30 days after receipt of purchase order.

CPM Educational Program, a California non-profit corporation, is the sole provider of these materials.



CPM's Free Professional Development for Teachers New to CPM

CPM materials require significant change in instructional practices from the traditional classroom. Because of this, CPM expects that teachers using the materials for the first time will attend three to four days of introductory workshops during the summer and three to five all-day meetings during the school year. The workshop series is provided at no cost to the participating teachers, schools and districts as part of CPM's mission empower mathematics students and teachers through exemplary curriculum, professional development, and leadership. The workshops are lead by a CPM Teacher Leader with experience teaching the curriculum in their own classroom.

Teachers must register for the professional development at <https://cpm.gosignmeup.com/Public/Course/Browse>. Workshops are held in more than 20 different states throughout the U.S. and abroad.

Participating teachers may request and receive (at no cost) up to two classroom site visits from a teacher leader, subject to scheduling availability and/or limitations. Please contact the CPM Regional Coordinator for your area for more information about professional development or to offer to be the host site for a local workshop series. <http://cpm.org/regional-contacts/>

CPM also offers free stage two workshops for teachers beyond the first year of implementation.

Residential Implementation Workshop

CPM's extensive professional development workshops are essential to teaching the CPM program with fidelity and to maximize student success. Sometimes it is not feasible for isolated teachers to experience the benefits of the traditional workshop model, or a district cannot provide the necessary release time or substitutes for the school-year workshops. For these limited cases, CPM has created a Residential Implementation Workshop model.

533 Bagley Public Schools Wellness Policy

Board Adopted: August 21, 2006

Board Revised: ~~September 19, 2016~~

June 1, 2017

[Note: All school districts that participate in the National School Lunch and School Breakfast Program ~~receive funding from the federal school lunch program~~ are required by the Healthy Hunger-Free Kids Act of 2010 ~~Child Nutrition and WIC Reauthorization Act of 2004 ("the Act")~~ to have a ~~wellness policy~~ that includes standards and nutrition guidelines for foods and beverages made available to students on campus during the school day, as well as specific goals for nutrition promotion and education, ~~and~~ physical activity, and other school-based activities that ~~to~~ promote student wellness. The Act requires the involvement of parents, students, representatives of the school food authority, ~~teachers of physical education, school health professionals, the school board, school administrators, and the public in the development, implementation, and periodic review and update~~ of the wellness policy. The Act also requires a plan for measuring implementation of the policy and ~~reporting wellness policy content and implementation issues to the public, as well as the designation of at least one person charged with~~ ~~operational~~ responsibility for the implementation and oversight of the wellness policy to ensure ~~ensuring~~ the school district is in compliance with the policy. ~~The Act provides for technical assistance and information from the Secretary of Agriculture to aid state and local educational agencies and school food authorities in establishing healthy school nutrition environments, reducing childhood obesity, and preventing diet-related chronic diseases.]~~

I. PURPOSE

The purpose of this policy is to ~~set forth methods assure a school environment that promotes student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state and federal standards. and protects students' health, well-being, and ability to learn by supporting healthy eating and physical activity.~~

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that nutrition ~~promotion and education, and~~ physical activity, and other school-based activities that promote student wellness ~~education~~ are essential component of the educational process and that good health fosters student attendance and ~~learning achievement~~.
- B. The school environment should promote ~~and protect~~ students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of ~~parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public~~ ~~students, parents, teachers, food service staff, and other interested persons~~ in the development, implementation, and periodic review and update of the ~~implementing, monitoring, and reviewing~~ school district's wellness policy ~~nutrition and physical activity policies~~.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.

- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods and meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS GUIDELINES

~~*[Note: The Act requires that school districts have nutrition guidelines, selected by the school district, for all foods available on the school campus during the school day with the objective of promoting student health and reducing student obesity.]*~~

A. Nutrition Education and Promotion and Education

~~*[Note: The Act requires that wellness policies include goals for nutrition promotion and education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the school district determines is appropriate.]*~~

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/~~snack~~ lines, vending machines, fundraising events, concession stands, and student stores.
- ~~3. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.~~

B. Physical/ Activity

1. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and

2. Classroom teachers may provide short physical activity breaks between lessons, as appropriate (e.g. a five minute movement/stretch break).
3. Student need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Towards that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities such as watching television and playing video games.

~~C.—School Food Service Program/Personnel~~

- ~~1. The school district will provide healthy and safe school meal programs that strictly comply with all federal, state, and local statutes and regulations.~~
- ~~2. The school district shall designate an appropriate person to be responsible for the school district’s food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA Dietary Guidelines for Americans.~~
- ~~3. As part of the school district’s responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.~~

~~D.—Foods and Beverages~~

~~*Note: The Act requires that school districts have nutrition guidelines, selected by the school district, for all foods available on the school campus during the school day with the objective of promoting student health and reducing student obesity.*~~

- ~~1.—All foods and beverages mad available on campus (including concessions and a la carte cafeteria items) will be consistent with the current USDA Dietary Guidelines for Americans.~~
- ~~2.—Food service personnel will take every measure to ensure that student access to foods and beverages meet or exceed all federal, state, and local food safety and security guidelines.~~
- ~~3.—Food service personnel shall adhere to all federal, state, and local food safety and security guidelines.~~
- ~~4.—The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.~~

~~*[Note: The Act requires that the school district’s wellness policy provide an assurance that guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to the Child Nutrition Act (42 U.S.C. 1771 et seq.) and sections 9(f)(1)*~~

~~and 17(a) of the National School Lunch Act (42 U.S.C. 1758(f)(1), 1766(a), as those regulations apply to schools.)~~

- ~~5. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.~~
- ~~6. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will scheduled meal periods at appropriate times during the school day.~~
- ~~7. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes, unless students may eat during such activities.~~

E. C. Communication with Parents/Guardians:

1. The school district recognizes that parents and guardians have a primary **and fundamental** role in promoting **and protecting** their children’s health and well-being.
2. The school district will support parents’ efforts to provide a healthy diet, healthy snacks, and daily physical activity for their children.
3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents’ efforts to provide their children with opportunities to be physically active outside of school.

IV. Standards and Nutrition Guidelines

The Act requires that school districts have standards, selected by the school district, for all foods available on the school campus during the school day with the objective of promoting student health and reducing childhood obesity. For foods and beverages sold to students during the school day on school campus, the Act requires that school districts also have nutrition guidelines.

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.

3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods". Competitive

foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.

2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverage as punishment.
3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. School will restrict food and beverage marketing to the promotion of only those foods and beverages that meet the Smart Snack nutrition standards.

V. Wellness Leadership and Community Involvement

- A. Wellness Coordinator
 - 1. The superintendent will designate a school district official to oversee the school district’s wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
 - 2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.
- B. Public Involvement
 - 1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
 - 2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district’s website and will be open to the public.

VI. Policy Implementation, and Monitoring

[Note: The Act requires that the wellness policy establish a plan for measuring implementation of the policy, including designation of at least one or more persons within the school district or at each school, as appropriate, charged with operational responsibility for ensuring that the school meets the requirements of the wellness policy.]

The Healthy, Hunger-Free Kids Act requires a description of the plan for measuring the implementation of the local school wellness policy.

- A. Implementation and Publication
 - 1. After approval by the school board, the wellness policy will be implemented throughout the school district.
 - 2. ~~School food service staff, at the school or district level, will ensure compliance within the school’s food service areas and will report to the food service program administrator, the building principal, or the superintendent’s designee, as appropriate.~~
 - 3. ~~The school district’s food service program administrator will provide an annual report to the superintendent setting forth the nutrition guidelines and procedures for selection of all foods made available on campus.~~
 - 4. ~~The superintendent or designee will ensure compliance with the wellness policy and provide an annual report to the school board.~~
 - 5. 2. The school district will post this wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Act requires that school districts inform the public about the content and implementation of the local wellness policy and make the policy and any updates to the policy available to the public on an annual basis. Therefore:

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

The Act requires a triennial assessment of schools' compliance with the wellness policy. The Act also requires school districts to inform the public about progress toward meeting the goals of the wellness policy by making the triennial assessment available to the public in an accessible and easily understood manner. Therefore:

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

G. Recordkeeping

The Act requires school districts to retain records to document compliance with the requirements of 7 C.F.R. § 210.30. Therefore:

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.

3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district’s jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

~~*[Note: The Food and Nutrition Service of the U.S. Department of Agriculture has proposed new rules regarding the implementation of local school wellness policies. The comment period for the proposed rules officially ended in June 2014; however, final rules have not yet been issued. New requirements, particularly regarding record keeping related to the school wellness policy may be required soon. MSBA will update this policy when final rules have been issued.]*~~

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

BOARD OF EDUCATION
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Renee Benson, Director
Jeremy Davies, Director
Jamie Grover, Director

BAGLEY PUBLIC SCHOOLS
Independent School District 162
202 Bagley Avenue Northwest
Bagley, Minnesota 56621
Telephone (218)694-6184 FAX (218)694-3221
Steve D. Cairns, Superintendent

BOARD OF EDUCATION
Adam Broden, Chairman
Wendy Fultz, Clerk
Army Fontaine, Treasurer

May 5, 2017

Tech Check, LLC
2 West Sartell St.
Sartell, MN 56377

Dear Kevin Kourajian:

This letter will confirm our decision to purchase \$97,417.57 of Network Equipment, Access Points and Licensing, Firewall and UPS from your company during the next E-Rate funding year (04/01/2017 to 9/30/2018 for Category 2 components) as specified in the attached specifications and price quotations.

The procurement of these [product(s)/service(s)] will be dependent upon the following conditions

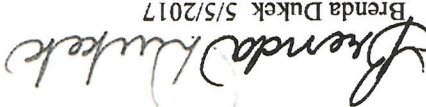
1. Final approval of next year's fiscal budget;
2. School Board Approval
3. Award of associated E-Rate funding
4. Nothing can be delivered or purchased prior to April 1st 2017
5. No invoices can be sent to USAC/SLD before July 1, 2017

One Year voluntary extension option available to District, for contract to be extended to September 30, 2019.

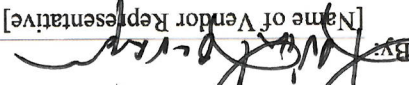
Service Provider ID Number: 143024168

To accept these terms and conditions, please sign below and return to us as a pdf file via email.
We look forward to working with Tech Check on this project.

Sincerely,


Brenda Dukek 5/5/2017
[Technology Coordinator]

Vendor Agreement:

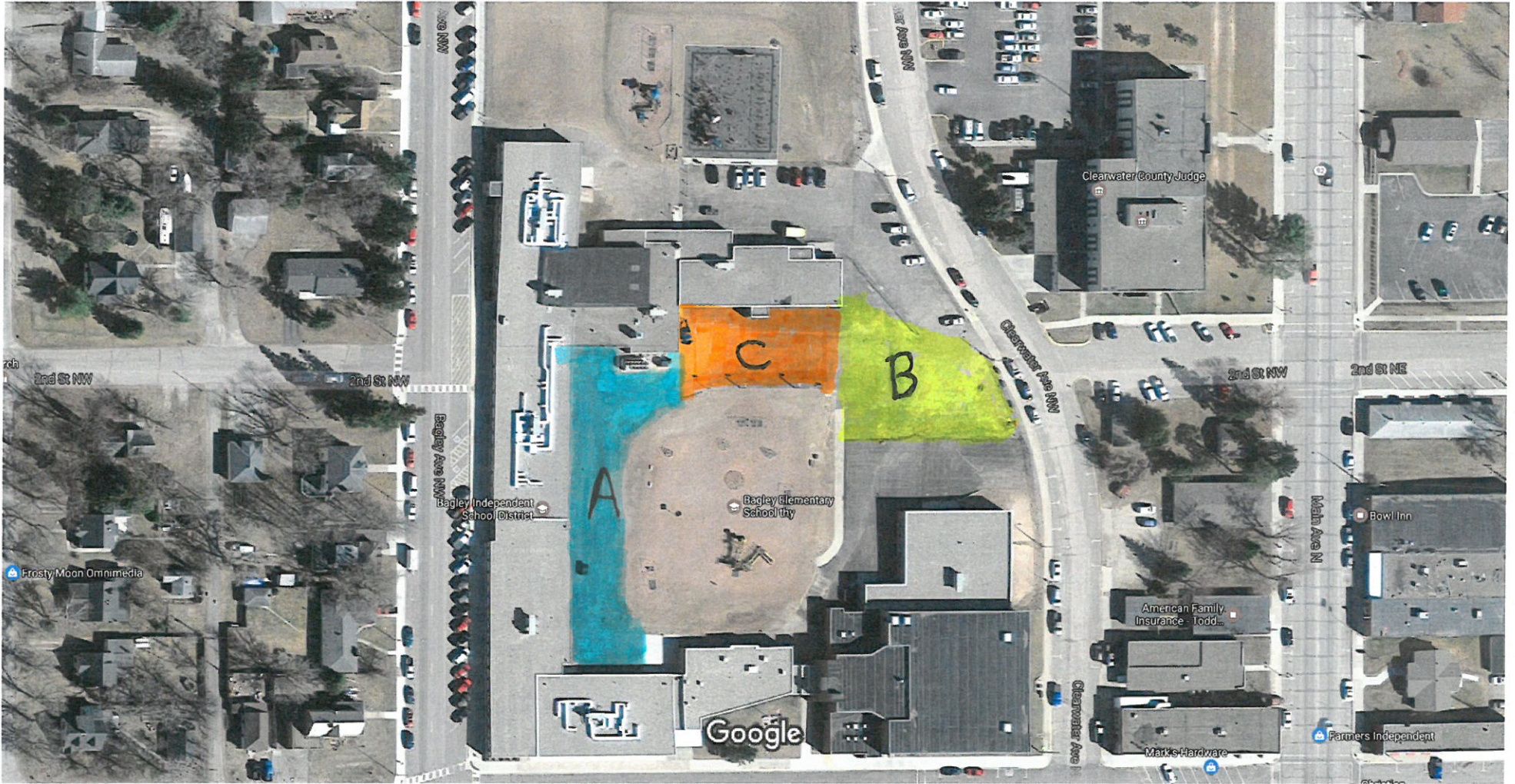
By: 
[Name of Vendor Representative]

Date: 5-5-17

Pursuing Educational Excellence for All
In partnership with parents and community, Bagley Public Schools will support, challenge, and empower students to become responsible, productive citizens.

District E-Rate Financials					
Description	Estimated Cost	E-Rate Eligible	Districts portion	Reimbursed by E-Rate	
2 Servers, backup, virtualization, software	\$17,000	no	\$17,000	\$0	does not qualify for erate
backup, virtualization, software	\$27,000	no	\$27,000	\$0	does not qualify for erate
50 Access Points and licensing	\$33,500	yes	\$6,700	\$26,800	
Firewall with 3 year support	\$22,600	yes	\$13,560	\$9,040	content filtering costs are not eratable
-Renewals					
-Warranty					
Labor	\$12,000	yes	\$2,400	\$9,600	
Switches	\$39,500	yes	\$7,900	\$31,600	
UPS Power	\$2,169	yes	\$434	\$1,735	
Totals	\$153,769		\$74,994	\$78,775	\$153,769

*All Parts and services supplied by TechCheck per the E-Rate bidding process.



Imagery ©2017 Google, Map data ©2017 Google 50 ft





Residential & Commercial Paving
Asphalt & Aggregate Sales

April 24, 2017

Dan Lavine
Bagley School District #162
202 Bagley Ave NW
Bagley MN 56621
Phone 218-204-1168
Email dlavine@bagley.k12.mn.us

Re: Bagley Elementary

Work to be done on Areas A, B, C
Remove existing asphalt
Shape existing Class 5 and add as needed
Place and compact two 1 1/2" lifts of hot mix asphalt for a total of 3" of asphalt
Tack coat between lifts is included
Striping not included

Areas:

A.	13,842 sq ft	\$ 28,682.00
B.	14,535 sq ft	\$ 30,560.00
C.	10,800 sq ft	\$ 22,660.00

A, B, C together \$ 77,968.00

A handwritten signature in black ink, appearing to read "Michael T Anderson".

Michael T Anderson
BEMIDJI BITUMINOUS INC



Northern Minnesota Division
 P.O. Box 40
 4101 Bemidji Avenue N.
 Bemidji, MN 56619-0040
 (218) 751-5413 - Fax (218) 751-5462

TO: BAGLEY IND. SCHOOL DIST. #162 ATTEN: DAN LAVINE BAGLEY, MN 56621	PHONE 218-204-1168	DATE April 26, 2017
	JOB NAME Playground/Parking lot	JOB NUMBER

REMOVAL AND REPLACEMENT OF EXISTING BLACKTOP

- 1 Mill off existing surface and dispose of old blacktop
- 2 Grade and compact existing gravel base, adding and compacting additional where needed
- 3 Re-pave area with 3" new blacktop (striping not included)

Prices if done individually	See attached sheets
Area "A"	\$25,784.75
Area "B"	\$27,668.27
Area "C"	\$20,829.07
Total	\$74,282.09

Price if "A", "B", & "C" done all at same time \$68,820.28

SAVE 7% \$5,461.81

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:
 Price based on owners selection of above options ---- dollars **xxxxxxx**

Payment due upon receipt of invoice. Finance charges will apply after 30 days at 18% annually.
 Each of the Parties will indemnify, defend, and hold harmless each other Party, their directors, officers, employees and agents against and from any claims, losses, liens, expenses, damages and demands resulting from any acts, omissions, negligence or willful misconduct of a Party's employees, agents, representatives or subcontractors of any tier, their employees, agents or representatives in the performance or nonperformance of its obligations under this Agreement or in any way related to this Agreement. If a claim arising out of or in connection with this Agreement results from negligence of multiple Parties (including their employees, agents, suppliers and subcontractors), each Party will bear liability with respect to the Claim in proportion to its own negligence.

In the event of overdue payment for services or materials, the customer hereby agrees to pay all cost occurred in collecting the account, including reasonable attorney fees. Also, notice is hereby given that a mechanics lien will be filed on involved property.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications involving extras costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

This proposal may be withdrawn by us if not accepted within 5 days.

Thank you for considering our Proposal

Sincerely,

Knife River Materials Representative

MICHAEL LUGGAR 218-766-2683

Print Name

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above. Please sign and return upon acceptance.

Signature

Date of Acceptance

Print Name



Northwest Service Cooperative Environmental Health & Safety Service Agreement

Date: April 10, 2017

Contract No. 115-002

The services agreement entered into between the Northwest Service Cooperative (NWSC) and Bagley Public School, dated April 10, 2017.

PART I, Section 1

1. DURATION: This agreement shall remain in force from July 1, 2017 until June 30, 2020 (the "expiration date").

PART II, Section 1

1. COMPENSATION: For the services covered by this Agreement, Bagley Public School shall pay NWSC an annual fee for each fiscal year period. Such compensation shall be due and payable according to the selected payment terms below:

Payment terms for the agreed to above:

Year 1: \$5113.37
Year 2: \$5215.64
Year 3: \$5319.95

Please select if you would like to participate in the Safe Schools online training program:

Yes No

The parties hereby accept the terms of the agreement as modified.

Bagley Public School

Northwest Service Cooperative

By _____

By _____

Title _____

Title Executive Director

Date _____

Date _____